



SPECIAL COVID-19 Local Emergency Management Committee Meeting

Minutes

Tuesday 14 April 2020

1.00pm

By Teleconference

1.0 NAME

The Committee shall be known as the Corrigin Local Emergency Management Committee ('Committee').

2.0 ROLE OF THE COMMITTEE

To assist the Local Emergency Coordinators (Officers in Charge of the Corrigin Police District) to develop and maintain effective emergency management arrangements for the Shire of Corrigin.

3.0 OBJECTIVES OF THE COMMITTEE

- To advise and assist the Shire of Corrigin in ensuring that local emergency management arrangements are established for its district.
- To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- To assist with the preparation and approval of the Corrigin Local Emergency Management Plan and submit such plans to the Office of Emergency Management (OEM) for approval.
- To review at least annually the Corrigin Local Emergency Management Plan.
- To assist in the preparation of emergency management operating procedures for application in the Shire of Corrigin.
- To ensure appropriate testing and exercising of the local emergency management plan.
- To prepare an annual report of the activities of the Committee for submission to the OEM.
- To provide assistance to the Local Emergency Coordinators and Lead Combat Authorities during emergency management operations.
- To carry out such other emergency management functions as directed by OEM.

4.0 MEMBERSHIP

The Council appoints to the Committee those ex-officio representatives whose titles appear below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

Membership of the Committee shall be:

- The President of the Shire of Corrigin
- Deputy Shire President
- The Officer in Charge of the Corrigin Police District or delegate(s)
- The Officer in Charge of the Fire and Rescue Service in Corrigin or their delegates
- The Shire's Chief Bush Fire Control Officer
- The SES Area Manager or delegate
- The Officers in Charge of the St John Ambulance District of Corrigin or delegate
- A health representative from the Corrigin Hospital
- An officer from the Department for Communities, Child Protection and Family Support
- Representatives from other agencies as required

1. DECLARATION OF OPENING

Chairperson, Cr Des Hickey opened the meeting at 1.02pm

2. ATTENDANCE AND APOLOGIES

Shire President	Cr. D Hickey
Deputy Shire President	Cr. M Weguelin
Chief Executive Officer	N A Manton
Executive Support Officer	K Biglin
Chair St John Ambulance	G Dawson
Deputy Recovery Officer	L Baker
Sergeant, Corrigin Police	C Morgan
DFES Area Officer, Narrogin East	G Hansen
Corrigin Pharmacy	M Hooper
Department of Communities	N Blackburn
Health Services Manager, Corrigin District Hospital	L Reed
Dept of Primary Industries and Regional Development	A Lacey

Apologies

Principal, Corrigin District High School	H Prance
Road Safety Advisor, Wheatbelt South – WALGA	R Thornton
Department of Communities	J Spadaccini

No Response

Corrigin Medical Surgery Doctor	T Ramakrishna
St John Ambulance, Community paramedic	L Evans
Corrigin Volunteer Fire and Rescue	D Di Fulvio
Chief Bush Fire Control Officer	G Evans
DFES, District Emergency Management Advisor	A Smith

3. Hazard Management Agency Report

As at 7 April 2020 there were 470 confirmed cases of COVID-19 in WA with 8 cases in the Wheatbelt region.

Further Wheatbelt cases have been confirmed.

4. Agency Reports and Updates - Business Continuity Plans

Hospital and general practitioner

- Business as usual.
- Staying positive.

St John Ambulance

- No further updates, remaining vigilant.

Pharmacy

- Telehealth has been working well.
- High level of deliveries.
- Supply of flu vaccinations available for over 65s.

Police

- Vehicle control points.
- No noticeable increase of criminal activity.

- Communication with Transperth regarding exemptions.
- Fines are being enforced for violations of travel and social distancing.

Volunteer Fire and Rescue

NIL

Bush Fire Control Officer

NIL

DFES

- Monitoring PPE stocks.
- There will be work happening at the fire stations – contractors in town.

Department Communities, Child Protection and Family Support

- State emergency welfare plan.
- Meeting with emergency services team this week.
- Looking after the vulnerable people.

School

NIL

Shire

- Focusing on communication with the community.
- Getting processes in place for contractors that come into town.
- CRC coming up with various activities for the community during this time.
- Looking to engage short term casual employment for people who have lost their jobs as a result of the virus.
- CRC staff have been making phone calls to vulnerable members of the community and also delivering library mystery packs.

Others - IGA

- Concern over elderly awareness.
- Deliveries mostly to families with children rather than elderly.

Department of Primary Industries and Regional Development

- Department has been given the Responsibility for food security.
- Supporting farmers getting supplies.
- Working with WA police for online travel passes.
- Focusing on regional labour.
- Working on food processing for businesses with regards to business continuity and social distancing.

5. Incident Response team

6. Other Items/Questions/Concerns

Discussions around:

- Caravans
- Police on the roads and in town, issuing infringements
- Regional boundaries

7. NEXT MEETING

The next COVID-19 Local Emergency Management meeting will be Monday 20th April 2020 at 1pm.

The next LEMC meeting will be Monday 11 May 2020 at 1.00pm.

Meeting dates for 2020 are as follows.

- Monday 10 August 2020 at 1.00pm
- Monday 9 November 2020 at 1.00pm

8. MEETING CLOSURE

The Chairperson, Cr Des Hickey closed the meeting at 1.43pm.