



# ANNUAL ELECTORS MEETING

TUESDAY, 10<sup>th</sup> FEBRUARY 2003

COMMENCING AT 5.00pm

AT THE SENIOR CITIZENS CENTRE

## AGENDA

1. WELCOME BY PRESIDENT
2. CONFIRMATION OF MINUTES
3. BUSINESS ARISING FROM THE MINUTES
4. PRESIDENTS REPORT
5. CHIEF EXECUTIVE OFFICERS REPORT
6. ANNUAL STATEMENTS AND AUDITORS REPORT
7. GENERAL BUSINESS

*Minutes of the Annual Electors Meeting held at the Senior Citizens Centre on Friday, 7<sup>th</sup> February 2003, commencing at 5.00pm.*

**ATTENDANCE**

President	Harry Gayfer
Deputy President	Nola Forbes
Councillors	Allen Price
	David Atkins
	Clive Walton
	Graeme Downing
Chief Executive Officer	Bruce Mead
Deputy CEO	Scott McKenzie
Engineer	Edwin Long
Admin Officer	Heather Blacklock
Public	Mavis Gannaway
	Rae Flower
	Miles Guinness
	Austin Gannaway
	Colin Larke
	Margaret Dwyer
	Nic Dwyer
	Eric Jespersion
	Vic Hill
	Kevin Ling
	Julie Ling
	Bill Seimons
	Ross Mooney (after 5.02pm)
	Kathy Price (after 5.03pm)
	Julie Anne Treloar (after 5.03pm)
	John Hovell (after 5.05pm)
	Josie Hovell (after 5.05pm)

**APOLOGIES**

Wes Baker, Mick Gayfer, Mais Gayfer, Bill Willis, Kris Willis, Rex Thomas, Ian Davies, Carl Price, Beryl Hill and Betty Baker.

**WELCOME**

The President welcomed everyone to the meeting.

**CONFIRMATION OF MINUTES**

**Moved – Colin Larke and Margaret Dwyer**

*That the Minutes of the Annual Electors Meeting held on 8<sup>th</sup> February 2002 be confirmed as a true and accurate record.*

*Carried*

**BUSINESS ARISING**

**Fire Service Levy**

The President reported that the previous minutes were accurate at the time, however the State Government has seen fit to override the wishes of Local Government and bring in the Fire Service Levy. It will be incorporated into the 2003/04 Rate Notice.

Mr Ross Mooney entered the meeting at 5.02pm.

**PRESIDENTS REPORT**

The President, Cr Gayfer, tabled the Shire Presidents Report.

**Moved – Clive Walton and Miles Guinness**

*That the Presidents Report, for the year ended 30 June 2002, as presented, be received.*

*Carried*

Kathy Price and Julie Anne Treloar entered the meeting at 5.03pm.

**BUSINESS ARISING - Nil**

**CHIEF EXECUTIVE OFFICER'S REPORT**

The Chief Executive Officer, Mr Bruce Mead, commented on portions of the Chief Executive Officer' Report.

**Moved - Nola Forbes and Allen Price**

*That the Chief Executive Officer's Report, for the year ended 30 June 2002, as presented, be received.*

*Carried*

John and Josie Hovell entered the meeting at 5.05pm.

**BUSINESS ARISING - Nil**

**AUDITORS REPORT AND FINANCIAL STATEMENT**

The Chief Executive Officer read the Statement by Responsible Employee and Audit Opinion by Haines Norton.

**Moved – Colin Larke and Nola Forbes**

*That the Audit Report and the Annual Financial Report for the Year Ended 30 June 2002, as presented, be received.*

*Carried*

**GENERAL BUSINESS**

**Channel Drainage Scheme**

Colin Larke asked about the proposed Channel Drainage Scheme and if Council was aware of it. The President replied that the group have sent Council a draft 'white paper' and Council has supported it in principle, but have asked to see further plans prior to giving our unconditional approval.

**Cemetery Entrance**

Rae Flower commended Council on the cemetery entrance fencing and other upgrades.

**Rural Towns Program**

Miles Guinness asked if Council is happy with the Rural Towns Program drilling in Corrigin. The President replied that the ground water level has dropped from 1.8m to over 5m. We have achieved what we set out to achieve, ie lowering the water level in the business area of town.

**Seasonal Committee**

Julie Ling asked about the Seasonal Committee and was there a push to start the Committee again. The President replied that we would call one soon, but there is not much to call a meeting about. The decision to be declared water deficient, Exceptional Circumstances, etc is out of our hands. The CEO stated that a meeting to discuss EC will be held in Narembeen on 20<sup>th</sup> February 2003 and the President and CEO will be in attendance.

**Central Agcare Counsellor**

Julie Ling asked if the Central Agcare Counsellor will be replaced. Cr Price (A member of the Central Agcare Committee) replied that there has been 8 applications received and interviews will be conducted in the near future.

**Yealering Kulin Road**

Josie Hovell asked if there is any chance Council will upgrade the Yealering Kulin Road near the culvert, the CEO replied that we are monitoring the situation.

**Congratulations**

Nola Forbes stated that Hon Mick Gayfer would like his congratulations recorded for the Annual Report. He feels that it is one of the best ever produced and has all the information required.

**New Engineer**

The President introduced the new Engineer to those present.

**MEETING CLOSURE**

There being no further business to discuss, the President thanked everyone for their attendance, invited all back to the Shire Office for a drink and closed the meeting at 5.20pm

President

Date

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# PRESIDENTS REPORT

Electors, Ladies & Gentlemen,

It is my privilege to present the President's Report for the Corrigin Shire Council for the 2002/03 financial year.

With what can only be described as a disastrous year in the farming sector with averages well below the norm and no water run off to fill dams and the lack of feed, a lot of stock was agisted. This also affected the town businesses, making it a very difficult year for everyone. It took until the end of the year to be revisited as a drought area, to be able to be declared drought affected and receive Exceptional Circumstances status.

## RATES

The rate increase was 2.41%. This included the purchase of a community bus, three tonne truck, low loader, skid loader and a second hand Fastrac tractor. Also the upgrade of the cemetery entrance and fence, and late in the year grant funding was accepted for the relocation of the Telecentre, budgeted at \$619,000.

## WORKS CARRIED OUT

Use of Road Project Funds were as follows;

Corrigin/Bruce Rock Road -	\$112,500
Corrigin/Quairading Road -	\$99,000

We also budgeted for the first time to man the tip site. The Bullaring Rural Towns Project was completed in July 2003.

## WORKPLACE AGREEMENT

The Workplace Agreement was renegotiated in October 2003 and I would like to thank the outside staff for their efforts and achievements throughout the year.

Council is also considering random drug and alcohol testing of all staff and contractors employed by the Shire.

## HEALTH AND WELFARE

Doctor Jason remains our resident practitioner. With the Hospital Board being disbanded, Nursing Director Pam Keenan now heads the Multi Purpose Service. Doctor Sandra Gerard remains our dentist.

## FUTURE DEVELOPMENTS

The construction of Walton Street took place later in the year. This was an extensive job as underground drainage was required. The construction of the Telecentre adjacent to the Shire Office will also take place, two houses for use by GEHA will be constructed. These houses are set aside for teachers.

In conclusion, I would like to thank the CEO, Mr Bruce Mead, Deputy CEO, Mr Scott McKenzie and all the office staff for their support and efforts throughout the year.

I would also like to thank the retiring Councillors David Abe, Peter Doyle and David Atkins for their tireless efforts. And welcome new Councillors, Lyn Baker, Matt Szczecinski and Ross Dunkeld.

My thanks to Nola Forbes for her support throughout the year and all Councillors for their efforts within the community.

President  
Harry Gayfer.

# CHIEF EXECUTIVE OFFICERS REPORT

I am pleased to present my report to the residents of Corrigin on the activities of the Shire for the year ended 30 June 2003.

## ADMINISTRATION STAFF

During the year under review, there were no changes in the Administration Staff of Council. The current staff has been in place since November 1999. This has resulted in the staff being able to work well together and be aware of the various legislative requirements during the year.

On this note, I am pleased to report that there were no queries, raised by the Auditors to the financial statements and all administrative and legal requirements of the Shire are being carried out in an excellent manner. The audit report is reproduced at the rear of this booklet.

I would like to take this opportunity to congratulate the administration staff (Scott, Heather, Jody and Karen) for their work performed during the year, they certainly do a good job and ensure that all legal requirements are met in a timely and efficient manner.

I would also like to thank Russell Reid, Planner for his input during the year. Russell is semi-retired and only services the Shires of Corrigin and Irwin. Russell attends the office once a fortnight on an as needed basis, he provides a fantastic service and is well liked by all who meet him.

During the year under review, we also attained the services of an Engineer, Mr Edwin Long. Edwin has many years experience and most recently was a Consultant Engineer. His experience was invaluable during the Walton Street Reconstruction.

## OUTSIDE STAFF

The outside staff have completed another year of excellent work and should also be congratulated. Under the Workplace Agreement (that has been renegotiated to October 2007), they continued a good level of productivity and teamwork within the workforce.

During the year under review there were some major changes in the staffing. Bob Caley resigned after more than 38 years in the workforce. During this time he operated one of the Graders and became a very skilled Final Trim Grader Operator. Gordon Hastie also resigned during the year under review after more than 28 years working as a Plant Operator, Grader Operator and most recently, the Works Supervisor. Both employees will be missed.

Mason Hood and Shane Robinson were employed to replace these two long serving employees. These two employees have proved to be energetic employees who give there all at all times. Shane McMiles was also employed during the year under review and continues to improve.

We also used some casuals to complete specific tasks and our thanks are extended to these individuals.

## COUNCIL

Council operates under a bi-annual election system with elections being held every second year. The next election is due to be held on Saturday, 7<sup>th</sup> May 2005. Nominations for the position of Councilor in the various wards will be open from 24<sup>th</sup> March 2005 to 4pm on 7<sup>th</sup> April 2005.

The Councilors at present are as follows;

<u>President</u>	<u>Ward</u>	<u>Term Expires</u>	<u>Phone</u>
Harry Gayfer	South	2007	9063 2027
<u>Deputy President</u>			
Nola Forbes	Central	2005	9063 2054
<u>Councilor</u>			
Allen Price	North	2005	9063 2345
Clive Walton	North	2005	9063 2269
Graeme Downing	South	2005	9063 2112
Lyn Baker	South	2007	9065 7053
Ian Davies	Central	2007	9063 2525
Ross Dunkeld	Central	2007	9063 2206
Matt Szczecinski	North	2007	9063 2125

During the year under review an ordinary election was held for the seats vacated by Peter Doyle, David Abe and David Atkins. During the Ordinary Election process, Ian Davies and Harry Gayfer renominated leaving three positions of Councillor vacant. Council then held an extraordinary election and Ross Dunkeld, Lyn Baker and Matt Szczecinski nominated for three positions and were elected unopposed.

The four Councilors whose terms run out in 2005 will be required to nominate for a position along with all other candidates if they wish to remain on Council, if there are more nominations than positions, an election will be held on Saturday, 7<sup>th</sup> May 2005.

## FINANCE

At the end of the financial year, the situation in relation to the reserve funds was as follows;

Community Bus Reserve	\$24,744.33
Long Service Leave Reserve	\$31,899.85
Plant Replacement Reserve	\$38,078.17
Swimming Pool Reserve	\$19,975.78
Office Equipment Reserve	\$3,956.85
Roadworks Reserve	\$266,088.19
Land Subdivision Reserve	\$59,472.78
Staff Housing Reserve	\$66,473.07
Townscape Reserve	\$37,992.65
Medical Reserve	<u>\$13,210.44</u>
	<u>\$561,892.11</u>

The Reserve balance is very healthy and shows that Council is planning for the future with regard to large expenditure.

The rate increase for the 2002/03 financial year was 2.41% in both the rural and the Townsite areas, well below the average of 4.76% over the past 10 years. Taking into account the large projects included in the

budget, the low rate increase is thought to be very good indeed, it also reflects the bad year that most farmers and businesses experienced. The rate increases over the preceding 10 years have been;

1992/93	5%
1993/94	5%
1994/95	5%
1995/96	4%
1996/97	11.82%
1997/98	6.3%
1998/99	4.1%
1999/00	5%
2000/01	2%
2001/02	2%

The larger capital expenditure during the 2002/03 financial year included replacement of the office photocopier, Upgrade to the Cemetery Entrance, replacement of the Community Bus, Relocation of Telecentre (not completed until current financial year), purchase of 3 tonne truck for Mechanic (replacing Falcon Ute), replacement of low loader, skid loader and tractor.

Council undertook the following construction works as part of our works program for the 2002/03 financial year;

(a) Corrigin Bruce Rock Road	\$101,295
(b) Corrigin Quairading Road	\$120,961
(c) Walton Street	\$501,148

In addition to the above construction jobs, Council undertook maintenance on Rural and Townsite Roads to the value of \$236,019. During 2003/04 Council has budgeted to fund the following roadworks;

(a) Corrigin Bruce Rock Road – Road Project Grant	\$127,500
(b) Morrell Road Reconstruction and T Junction realignment with Dry Well Road	\$160,000
(c) Walton Street – Roads to Recovery Grant	\$260,963

An up to date schedule of works completed and planned under the Roads to Recovery Program can be found at [http://dynamic.dotars.gov.au/land/r2r/state\\_selector.cfm](http://dynamic.dotars.gov.au/land/r2r/state_selector.cfm) then click on WA and then Shire of Corrigin.

## PLANT

The Plant Hire rates for Private Works are as follows (GST Inclusive);

<u>Plant Item</u>	<u>Hire Charges per Hour</u>
Graders	\$100
13 Tonne Truck	\$75
6 Tonne Truck	\$50
Mack Prime Mover and Tipping Trailer	\$110
International truck and Cement Mixer	\$90
Large Loaders	\$90
Small Loaders	\$65
Caterpillar Backhoe	\$90
Caterpillar Dozer	\$88
Multi Wheel Roller	\$55
Caterpillar Multi Wheel Roller	\$75
Pannell Vibratory Roller	\$90
Cherry Picker	\$49.50



Kerbing Machine	\$40
Bobcat	\$65
Caterpillar Forklift	\$44
Iseki Tractor Mower	\$38.50
Stump Muncher (including tractor)	\$85
Tractor	\$55
Post Hole Digger and Tractor	\$65
Pedestrian Roller	\$40

## RESIDENTIAL LAND

During the previous year under review, Council subdivided land along Spanney Street to have 18 lots available for sale. The subdivision cost more than \$400,000 and has underground power, Telstra, Sewer and Water connected to each block. There is a map on site showing the lot boundary and sizes.

The blocks are available for sale at an asking price of \$27,500. For further information please contact the selling agent, Ross Dunkeld at Landmark Corrigin on 9063 2206.

## LIGHT INDUSTRIAL LAND

The subdivision of land in Channon Close has been completed for more than 2 years now and three lots have been sold. Council were successful in 1999 in getting a Regional Headworks Scheme Loan to complete the subdivision, one of the conditions of these loans is that if more than 25% of the blocks are sold within two years of the date of the cheque, then the loan reverts to a grant and does not need to be repaid. This condition has been satisfied by the sale of the blocks early in 2001.

The other 8 blocks are all for sale and range in price from \$8,000 to \$12,000. Council has a policy to assist new and existing businesses with siteworks fees and any applications for assistance will be presented to Council for consideration.

## MEDICAL SERVICES

In 2002, Council signed another 5 year contract with River Medical Group which states that they must guarantee a doctor service in Corrigin, replace any doctors that leave and provide a locum for any holidays or study leave. As part of this contract, Council has agreed to pay \$30,000 per annum to River Medical Group.

Dr Jason was the resident doctor in Corrigin for more than four years and we were very lucky to have a doctor of the calibre of Dr Jason. I would like to take this opportunity to express our thanks for his efforts over the last four years. During the year under review, Dr Jason chose to take his leave from Corrigin and after a few months of locum services, we were able to obtain the services of Dr Patrick Crisp. Dr Crisp and his family have settled in well and we look forward to many more years of service. I would like to take this opportunity to welcome Dr Crisp and his family to Corrigin and hope that they enjoy the town as much as the locals do.

Dr Sandra Gerard has now been in Corrigin for more than 2 years and from all reports is a very good dentist. She seems very happy to be practicing in Corrigin and is here for three days every fortnight.

Corrigin is also served well by Dr Bob Slater for all our Chiropractic needs, Robin West for physiotherapy and Jo-Anne Hodge for Naturopathy requirements.

Corrigin should be very thankful of the medical services on offer in town and all members of the health service and hospital employees should be very proud.

## **DEVELOPMENT OFFICER**

The Community Development Officer is a part time position, Heather Blacklock shares with her other administration duties.

The major project the Development Officer has been involved in this year has once again been the Smart Town Project, which has seen the Shire successful in obtaining funding for the building of a Community Resource Centre as an addition to the current Shire Administration building. The Development Officer was able to attract the following funding for the project, which comes to a total cost in excess of \$500,000. From the Federal Government Department of Transport and Regional Services - \$110,000, \$85,000 from the State Government Collocation Scheme and another \$110,000 from LotteryWest. The Centre is due for completion in March 2004.

The new Resource Centre will include all of the current Telecentre services as well as a Conference room (which will also serve as a Meeting room and mini cinema), Video Conferencing room, Tourism information, Toy Library and various office space available for rental. The Shire and Resource Centre will each have their own entrance, they will share the kitchen and toilet facilities, and some minor changes will take place to improve the Council Chambers and the filing/archiving room within the Shire office.

During the year the Town Hall Roof Restoration was also completed which included repairing and resheeting the entire roof and improving the drainage of the building. This was made possible by funding received from LotteryWest, which will ensure the historically significant building will be around for future generations of Corrigin residents to enjoy.

The Trailwest project, the "Dam Bush Track" was also completed by the end of June 2003, which was also funded through LotteryWest's Trailwest program. This has seen the completion of a walk/arboretum trail on the western side of the railway track.

Throughout the year the Community Development Officer has assisted a number of community organisations with their information needs and grant applications, as well as working on various other Shire projects.

## **TOWN PLANNING SCHEME NO. 2**

Council has adopted a Town Planning Scheme that controls what development can occur within the townsite and rural areas. It controls the activities that can be conducted in various parts of town as well as building setbacks from various boundaries and many other matters.

A copy of the plan is available for your perusal in the Shire Office.

## **RUBBISH**

Council engages the services of Avon Waste to collect the kerbside waste every Monday morning.

Due to the small amount of space left in the tip, Council was forced to employ Graham Perry as a Tip Manager and only open the tip on certain days. Mr Perry controls where the different types of rubbish are tipped and removes anything that can be recycled. This is expected to extend the life of the current tip. The tip is open on the following days;

Monday	10am to 3pm
Wednesday	10am to 3pm
Friday	10am to 4pm
Saturday	10am to 3pm

Although not in the year under review, Council has recently accepted a contract with Avon Waste to collect fortnightly recycling in the town of Corrigin. The collections will start in late May 2004 and will involve a new 240 litre recycling bin being delivered to each household and a new 140 litre normal bin to replace the current bin.

## **HEALTH AND BUILDING**

The Shire participates in a group share scheme for the provision of these services. The scheme involves 4 Council areas contributing to the employment of an Environmental Health Officer/Building Surveyor to manage the Health, Building, and Waste and varying levels of their Planning functions. The other Shires involved are Kondinin, Narembeen, and Kulin. The Scheme continues to work well and currently meets the shire's needs in these areas.

As predicted in the last report this period saw a decrease in the number of Building Licenses issued at 24. The total value of these approvals was \$1,921,026 realising License application fees of \$3966.71. This includes 2 new dwellings, expansion of CBH Facilities, and a number of significant residential additions/alterations. This period is the second year of the \$30 Building License levy to fund the Builders Registration Board's activities particularly in the Building disputes area. This applies to all Building License Applications, however this Shire did not support its introduction.

Council's participation in the DrumMuster program to reduce the number of used chemical containers stored on farms has continued. This is reported separately below. Council also participated in a related but different program called the Chem Collect, sponsored by the Department of Environmental Protection, which was offered to residents to hand in unwanted chemicals. This was well supported and has resulted in the removal and destruction of a significant volume of unwanted/undesirable chemicals from the shire.

Inspections of food premises, the monitoring of food recall notices and routine water testing have been carried out.

No significant cases of infectious diseases were reported within the Shire this year.

## **CHEMICAL CONTAINERS**

Council has continued to be involved in the Drummuster program. This involves the Shire accessing a pool of funds raised by the National Container Levy to collect and arrange for the reprocessing of eligible triple rinsed farm chemical containers that normally would be either buried or just left to accumulate on farms.

Sandow Jacobs has taken on the role of organising the days and managing the workforce involved and I would like to thank him for undertaking this role. He takes the role very seriously and provides much needed encouragement to the other workers and farmers to be involved.

The collections work on a booking system and participants are requested to contact the Shire prior to the collection day to organise a time. Two collections were held, one in October 2002 and March 2003. The numbers collected are expected to decrease over time due to package changes and technology advances. The Shire will continue to hold collections as long as required.

For the second time this year, Apex were also in attendance for the collection and they took any drums that could be sold to other processors. Corrigin Apex make the necessary arrangements with the appropriate companies to receive these containers and will use the monies received for worthwhile community projects/charities.

## VERGE CLEARING

The problem of trees and small shrubs growing in the table drains of Council maintained roads is a continual problem. In the past we have employed Kevin Turner and his Machine to conduct the clearing for us. This year we have chosen not to do any clearing.

In the 2003/04 financial year we will arrange for some clearing late in the financial year.

## TOWNSITE SALINITY

During 2001/02, Council received \$32,000 from the Rural Towns Program (\$2,000 for Corrigin and \$30,000 for Bullaring).

As the bores in the Corrigin townsite appear to be lowering the water table to a safe level, Council and RTP have agreed to allow the \$2,000 to subsidise the cost of property owners installing rainwater tanks within the townsite. It is designed to lower the amount of stormwater being recharged into the groundwater supply. Council is matching the funds from RTP and therefore a subsidy of \$200 for a 1,000 gallon tank and \$400 for a 2,000 gallon (or above) tank will be provided. The funds are provided after sighting the receipt and viewing the tank on site to ensure it is correctly plumbed in.

We have had 9 people install a 1,000 gallon tank and 4 people install a 2,000 gallon (or larger) tank.

The funds for Bullaring have been used to prepare a Salinity Management Strategy which outlines the measures to be taken to lower the water table to a safe level. A covered trench and piping has been installed to drain groundwater from the Bullaring townsite to a creek line to the east of town along the Bullaring Gorge Rock Road.

## PRINCIPAL ACTIVITY PLAN

The Local Government Act 1995 stipulates that Council must prepare a Plan of Principal Activities for the next four or more financial years. A Principal Activity includes a major capital works project, a major service to be provided, a program for the replacement of major assets, a major land transaction and a major trading undertaking. Council prepared and advertised for public comment our first plan in May/June 1997. Each year a subsequent plan has been prepared, with the 2002/03 Principal Activities Plan (PAP) as follows;

<b>Principal Activity</b>	<b>Principal Activities Budget</b>	<b>2002/03 Adopted Budget</b>
Smart Town Project	\$474,500	\$619,600
Computer Replacement Program	\$21,000	\$4,000
Townsite Beautification	\$35,000	\$12,200
Upgrade Swimming Pool	\$250,000	nil
Plant Replacement	\$373,500	\$433,500
Road Construction	\$900,000	\$1,011,245
Aged Care Services	\$3,500	\$4,481
Education of Youth	\$2,000	\$3,000
Community Agricultural Centre	\$34,464	\$31,534
Refuse Service	\$55,000	\$51,105
Football and Hockey Clubs	\$50,000	\$69,143
Community Housing	\$75,000	\$16,880
Parks and Gardens	\$20,000	\$11,350
Customer Service	\$35,000	\$35,000
Noxious Weed Control	\$14,000	\$12,600

Road Maintenance Tree Lopping	\$40,000	\$20,000
Swimming Pool	\$55,000	\$58,350
Rural Towns Program	\$60,000	\$58,000

The Principal Activities as shown above have the following objectives;

1. Smart Town Project – To provide the collocation of the Telecentre with other Government and community services into a purpose built center. Council received an updated budget figure after the adoption of the PAP and therefore the budget amount for 2002/03 is slightly different.
2. Computer Replacement Program – To provide for the replacement and upgrading of all electronic equipment including computer hardware/software and photocopier. During 2002/03, Council only intended to upgrade the network cabling and therefore the budget amount was reduced.
3. Townsite Beautification – To install kerbing, car park, new roadways, footpaths and shrubs to improve the appearance and attractiveness of the Corrigin town. The Townscape Plan has been completed and is progressing as reported on earlier.
4. Upgrade Swimming Pool – To upgrade the kiosk and changerooms at the Swimming Pool. Council did not budget for this, as more research was needed into plans and financial outlays with grant funding.
5. Plant Replacement – To maintain an effective plant asset in order to carry out Municipal works and services. The plant is budgeted to be replaced as per the Principal Activities Plan.
6. Road Construction – To improve and maintain our existing road network. The road construction and maintenance work carried out as per our budget, with the addition of the Roads to Recovery funds which only became available after the production of the PAP.
7. Aged Care Services – To provide for the insurance of the Senior Citizens Centre and Wogerlin House, and the provision of ongoing assistance to the maintenance of Aged Care Facilities. Council budgeted as per the above.
8. Education of Youth – To assist the Pre-School and Youth Advisory Council in educating the youth of Corrigin. During the 2002/03 financial year, provided a donation towards the running of the Youth Chaplaincy.
9. Community Agricultural Centre – To enable the provision of the Centre and vehicles for the Landcare Officer and the Community Agricultural Officer. Council has budgeted as per the PAP.
10. Refuse Service – To provide a refuse removal service to Corrigin, refuse site maintenance at Bullaring and Corrigin and recyclable materials collection for Shire residents. Council has budgeted as per the PAP.
11. Football and Hockey Ovals – To enable funds for the maintenance of Corrigin Football and Hockey Ovals. Again this was budgeted as per the PAP.
12. Community Housing – The provision of suitable rentable units for young people. This was budgeted as per the PAP.
13. Parks and Gardens – To enable the upkeep and regular maintenance of the parks and gardens within the Corrigin and Bullaring townsites. This was budgeted as per the PAP.
14. Customer Service – To enable people to do their police licensing payments and procedures locally and provide a receipting service for payment of other Shire services including payment of rates, recreation facilities charges, building licenses, dog licenses and other fees and charges. This was included within the 2002/03 budget.
15. Noxious Weed Control – Control of declared weeds in reserves and vacant land under the Shire's control. This was included in the 2002/03 budget.
16. Road Maintenance Tree Lopping – Tree lopping of street trees and trees on road verges. A program for the clearing of verges and maintenance of street trees was included in the 2002/03 budget.
17. Swimming Pool – This allocation was designed to assist in maintaining the Corrigin Swimming Pool and was included in the 2002/03 Budget.
18. Rural Towns Program – Designed to fund the ongoing fight against the impact of salinity on the townsites of Corrigin and Bullaring. This was allocated in the budget as per the PAP.

As per the Local Government Act 1995 another plan was prepared and advertised for public comment in June 2003. The plan included the following projects for the 2003/04 financial year.

<b>Principal Activity</b>	<b>Principal Activities Budget</b>	<b>2003/04 Adopted Budget</b>
Smart Town Project	\$516,284	\$516,284
Computer & Office Equip Replacement Program	\$6,000	\$19,000
GEHA Housing	\$400,000	\$432,000
Townsite Beautification	\$35,000	\$105,000
Plant Replacement	\$292,500	\$274,000
Road Construction	\$900,000	\$1,132,463
Aged Care Services	\$59,000	\$5,225
Community Agricultural Centre	\$34,464	\$13,400
Refuse Service	\$70,000	\$85,005
Football and Hockey Clubs	\$50,000	\$61,600
Community Housing	\$29,000	\$21,816
Parks and Gardens	\$20,000	\$26,150
Customer Service	\$40,120	\$40,120
Noxious Weed Control	\$15,000	\$20,600
Verge Clearing	\$60,000	\$20,000
Swimming Pool	\$55,000	\$60,300
Rural Towns Program	\$215,000	\$37,500

The Principal Activities for 2003/04 as shown above have the following objectives;

1. Smart Town Project – To provide the collocation of the Telecentre with other Government and community services into a purpose built center.
2. Computer Replacement Program – To provide for the replacement and upgrading of all electronic equipment including computer hardware/software and photocopier.
3. GEHA Housing – To construct new residences and lease them to GEHA.
4. Townsite Beautification – To install kerbing, car park, new roadways, footpaths and shrubs to improve the appearance and attractiveness of the Corrigin town.
5. Upgrade Corrigin Swimming Pool – To upgrade the kiosk, toilets and outside fence at the Swimming Pool.
6. Plant Replacement – To maintain an effective plant asset in order to carry out Municipal works and services.
7. Road Construction – To improve and maintain our existing road network.
8. Aged Care Services – To provide for the building of extensions to the Senior Citizens Centre of Wogerlin House, and the provision of ongoing assistance to the maintenance of Aged Care Facilities.
9. Education of Youth – To assist the Pre-School and Youth Advisory Council in educating the youth of Corrigin.
10. Community Agricultural Centre – To enable the provision of the Centre and vehicles for the Landcare Officer and the Community Agricultural Officer.
11. Refuse Service – To provide a refuse removal service to Corrigin, refuse site maintenance at Bullaring and Corrigin and recyclable materials collection for Shire residents.
12. Football and Hockey Ovals – To enable funds for the maintenance of Corrigin Football and Hockey Ovals.
13. Community Housing – The provision of suitable rentable units for young people.
14. Parks and Gardens – To enable the upkeep and regular maintenance of the parks and gardens within the Corrigin and Bullaring townsites.
15. Customer Service – To enable people to do their police licensing payments and procedures locally and provide a receipting service for payment of other Shire services including payment of rates, recreation facilities charges, building licenses, dog licenses and other fees and charges.
16. Noxious Weed Control – Control of declared weeds in reserves and vacant land under the Shire's control.
17. Verge Clearing – Tree lopping of street trees and trees on road verges.

18. Swimming Pool – This allocation was designed to assist in maintaining the Corrigin Swimming Pool.
19. Rural Towns Program – Designed to fund the ongoing fight against the impact of salinity on the townsites of Corrigin and Bullaring.

## **DISABILITY SERVICES PLAN**

Section 29 of the Disability Services Act requires Councils to report on the implementation of our Disability Service Plan. In late 1995 a Disability Service Plan for the Shire of Corrigin was adopted by Council and approved by the Disability Service Commission.

Since that time, we have provided regular reports to the Disability Services Commission regarding the status of the plan.

A copy of the plan is available at the Shire Office if you wish to peruse it.

**SHIRE OF CORRIGIN**  
**FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

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**SHIRE OF CORRIGIN**  
**FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**STATEMENT BY CHIEF EXECUTIVE OFFICER**

The attached financial report of the Shire of Corrigin being the annual financial report and other information for the financial year ended 30th June 2003 are in my opinion properly drawn up to present fairly the financial position of the Shire of Corrigin at 30th June 2003 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards and comply with the provisions of the Local Government Act 1995 and regulations under that Act.

Signed on the 30<sup>th</sup> day of September 2003.



Bruce Mead  
Chief Executive Officer

## SHIRE OF CORRIGIN

## OPERATING STATEMENT

FOR THE YEAR ENDED 30TH JUNE 2003

	NOTE	2003 \$	2003 Budget \$	2002 \$
<b>REVENUES FROM ORDINARY ACTIVITIES</b>				
Governance		70,174	2,900	63,882
General Purpose Funding		2,060,710	2,017,416	1,968,556
Law, Order, Public Safety		3,601	3,514	4,918
Health		69,252	97,666	81,312
Education and Welfare		750	600	4,600
Housing		70,194	47,550	70,205
Community Amenities		76,535	53,383	72,164
Recreation and Culture		41,582	50,662	43,587
Transport		249,970	24,050	893,731
Economic Services		35,700	516,178	161,758
Other Property and Services		143,842	463,616	1,531
	2	<u>2,822,310</u>	<u>3,277,535</u>	<u>3,366,244</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES EXCLUDING BORROWING COSTS EXPENSE</b>				
Governance		193,284	216,090	182,872
General Purpose Funding		38,987	33,976	35,873
Law, Order, Public Safety		30,538	32,284	32,479
Health		177,203	194,979	161,463
Education and Welfare		30,512	26,905	30,562
Housing		96,229	99,575	94,620
Community Amenities		132,445	198,494	122,881
Recreation & Culture		367,489	414,310	340,619
Transport		1,146,813	1,216,229	1,102,225
Economic Services		196,937	243,300	146,284
Other Property and Services		237,175	76,871	137,687
	2	<u>2,647,612</u>	<u>2,753,013</u>	<u>2,387,565</u>
<b>BORROWING COSTS EXPENSE</b>				
Governance		4,097	4,179	4,718
Housing		17,129	17,368	19,895
Community Amenities		23,206	25,725	2,463
Transport		0	0	41
Recreation and Culture		11,390	8,746	6,983
Economic Services		470	568	702
Other Property and Services		0	0	0
	2	<u>56,292</u>	<u>56,586</u>	<u>34,802</u>
<b>NET RESULT</b>		<u>118,406</u>	<u>467,936</u>	<u>943,877</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CORRIGIN**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30TH JUNE 2003**

	NOTE	2003 \$	2002 \$
<b>CURRENT ASSETS</b>			
Cash Assets	3	1,159,403	1,288,716
Receivables	4	22,657	104,528
Inventories	5	28,045	22,412
<b>TOTAL CURRENT ASSETS</b>		<u>1,210,105</u>	<u>1,415,656</u>
<b>NON-CURRENT ASSETS</b>			
Receivables	4	10,498	11,416
Inventories	5	588,364	494,902
Property, Plant and Equipment	6	6,793,387	6,858,145
Infrastructure	7	10,349,242	10,108,942
<b>TOTAL NON-CURRENT ASSETS</b>		<u>17,741,491</u>	<u>17,473,405</u>
<b>TOTAL ASSETS</b>		<u>18,951,596</u>	<u>18,889,061</u>
<b>CURRENT LIABILITIES</b>			
Payables	8	49,434	38,587
Interest-bearing Liabilities	9	92,310	86,465
Provisions	10	175,791	165,259
<b>TOTAL CURRENT LIABILITIES</b>		<u>317,535</u>	<u>290,311</u>
<b>NON-CURRENT LIABILITIES</b>			
Interest-bearing Liabilities	9	682,687	774,800
Provisions	10	18,593	9,575
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>701,280</u>	<u>784,375</u>
<b>TOTAL LIABILITIES</b>		<u>1,018,815</u>	<u>1,074,686</u>
<b>NET ASSETS</b>		<u>17,932,781</u>	<u>17,814,375</u>
<b>EQUITY</b>			
Retained Surplus		17,370,889	16,955,749
Reserves - Cash Backed	11	561,892	858,626
Reserves - Asset Revaluation	12	0	0
<b>TOTAL EQUITY</b>		<u>17,932,781</u>	<u>17,814,375</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CORRIGIN**  
**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

	NOTE	2003 \$	2002 \$
<b>RETAINED SURPLUS</b>			
Balance as at 1 July 2002		16,955,749	16,486,598
Net Result		118,406	943,877
Transfer from/(to) Reserves		<u>296,734</u>	<u>(474,726)</u>
Balance as at 30 June 2003		<u>17,370,889</u>	<u>16,955,749</u>
 <b>RESERVES - CASH BACKED</b>			
Balance as at 1 July 2002		858,626	383,900
Amount Transferred (to)/from Retained Surplus		<u>(296,734)</u>	<u>474,726</u>
Balance as at 30 June 2003	11	<u>561,892</u>	<u>858,626</u>
 <b>RESERVES - ASSET REVALUATION</b>			
Balance as at 1 July 2002		0	0
Revaluation Increment		0	0
Revaluation Decrement		<u>0</u>	<u>0</u>
Balance as at 30 June 2003	12	<u>0</u>	<u>0</u>
<b>TOTAL EQUITY</b>		<u>17,932,781</u>	<u>17,814,375</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CORRIGIN**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

	NOTE	2003 \$	2003 Budget \$	2002 \$
<b>Cash Flows From Operating Activities</b>				
<b>Receipts</b>				
Rates		1,040,961	1,038,563	1,010,382
Grants and Subsidies - operating		564,911	969,529	1,035,949
Contributions, Reimbursements & Donations		98,784	102,342	225,076
Service Charges		0	0	0
Fees and Charges		367,387	201,515	215,108
Interest Earnings		73,122	37,750	44,212
Goods and Services Tax		174,335	150,000	109,179
Other		113,517	777,836	104,459
		<u>2,433,017</u>	<u>3,277,535</u>	<u>2,744,365</u>
<b>Payments</b>				
Employee Costs		(1,103,580)	(1,243,896)	(1,070,138)
Materials and Contracts		(145,101)	(636,050)	(156,723)
Utilities (gas, electricity, water, etc)		(120,500)	(99,420)	(114,636)
Insurance		(74,556)	(110,521)	(68,084)
Interest		(56,891)	(56,586)	(33,337)
Goods and Services Tax		(174,335)	(245,000)	(50,567)
Other		(231,249)	(203,711)	(50,480)
		<u>(1,906,212)</u>	<u>(2,595,184)</u>	<u>(1,543,965)</u>
<b>Net Cash Provided By (Used In)</b>				
<b>Operating Activities</b>	13(b)	<u>526,805</u>	<u>682,351</u>	<u>1,200,400</u>
<b>Cash Flows from Investing Activities</b>				
Payments for Development of Land Held for Resale		(93,462)	0	(342,431)
Payments for Purchase of Property, Plant & Equipment		(641,033)	(1,349,446)	(371,096)
Payments for Construction of Infrastructure		(810,013)	(1,026,245)	(798,452)
Grants/Contributions for the Development of Assets		672,360	912,036	806,594
Proceeds from Sale of Plant & Equipment		302,300	253,186	97,330
		<u>(569,848)</u>	<u>(1,210,469)</u>	<u>(608,055)</u>
<b>Net Cash Provided By (Used In)</b>				
<b>Investing Activities</b>		<u>(569,848)</u>	<u>(1,210,469)</u>	<u>(608,055)</u>
<b>Cash Flows from Financing Activities</b>				
Advances to Community Groups		0	0	0
Repayment of Debentures		(86,268)	(86,464)	(81,557)
Repayment of Finance Leases		0	0	0
Proceeds from Self Supporting Loans		(2)	0	3,597
Transfer to Reserves		0	(83,500)	0
Proceeds from Advances		0	0	0
Proceeds from New Debentures		0	200,000	400,000
		<u>(86,270)</u>	<u>30,036</u>	<u>322,040</u>
<b>Net Cash Provided By (Used In)</b>				
<b>Financing Activities</b>		<u>(86,270)</u>	<u>30,036</u>	<u>322,040</u>
<b>Net Increase (Decrease) in Cash Held</b>				
Cash at Beginning of Year		1,288,716	989,446	374,331
<b>Cash at End of Year</b>	13(a)	<u>1,159,403</u>	<u>491,364</u>	<u>1,288,716</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this financial report are:

**(a) Basis of Accounting**

The financial report is a general purpose financial report which has been prepared in accordance with applicable Australian Accounting Standards and the Local Government Act 1995 (as amended) and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The report has also been prepared on the accrual basis under the convention of historical cost accounting.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 19 to this financial report.

**(c) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Statement of Financial Position are stated inclusive of applicable GST.

**(d) Fixed Assets**

Property, plant and equipment and infrastructure assets are brought to account at cost or independent or management valuation less, where applicable, any accumulated depreciation or amortisation.

The value of all infrastructure assets (other than bridges and land under roads) has been recorded in the Statement of Financial Position. Bridges and land under roads are excluded from infrastructure in accordance with legislative requirements.

As of 1 July 2001, Council elected to revert to the cost basis for measuring all property, plant and equipment and infrastructure assets that were being carried at a revalued amount at the immediately preceding reporting date being 30 June, 2001.

This was achieved by deeming the carrying amount of the non-current assets comprising the particular class to be their cost and complied with the requirements on first application of the Accounting Standard AASB 1041 'Revaluation of Non-Current Assets'.

**(e) Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
Gravel roads	
clearing and earthworks	not depreciated
surface	35 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	50 years

**(g) Leases**

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the company, are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Leased assets are amortised over their estimated useful lives. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Investments**

All investments are valued at cost and interest on those investments is recognised when accrued.

**(i) Joint Venture**

The municipality's interest in a joint venture has been recognised in the financial statements by including its share of any assets, liabilities, revenues and expenses of the joint venture within the relevant items reported in the statement of financial position and operating statement. Information about the joint venture is set out in Note 16.

**(j) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries and Annual Leave**

The provision for employees' benefits to wages, salaries and annual leave represents the amount that the municipality has a present obligation to pay resulting from employees services to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Long Service Leave**

The provision for employees' benefits for long service leave represents the present value of the estimated future cash outflows to be made by the employer resulting from the employees' service to balance date.

**(k) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 2(e). That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operation for the current reporting period.

**(l) Superannuation**

The Shire of Corrigin contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.



**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Interest Rate Risk**

The Shire's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates, is considered negligible for all financial instruments other than borrowings. Information on interest rate risk as it applies to borrowings is disclosed in Note 22(e).

**(n) Credit Risk**

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, net of any provisions for doubtful debts, as disclosed in the statement of financial position and notes to and forming part of the financial report. The Shire does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Shire.

**(o) Net Fair Values**

The net fair value of assets and liabilities approximate their carrying values. No financial assets and financial liabilities are readily traded on organised markets in standardised form. Financial assets where the carrying amount exceeds net fair values have not been written down as the Council intends to hold these assets to maturity.

The aggregate net fair value and carrying amounts of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes to and forming part of the financial report.

**(p) Rounding Off Figures**

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

**(q) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

<b>2. REVENUES AND EXPENSES</b>	<b>2003</b>	<b>2002</b>	
	<b>\$</b>	<b>\$</b>	
<b>(a) Result from Ordinary Activities</b>			
The Result from Ordinary Activities includes:			
(i) Charging as an Expense:			
<b>Significant Expense</b>			
Nil	0	0	
<b>Auditors Remuneration</b>			
- Audit	4,715	4,900	
- Other Services	500	638	
<b>Bad and Doubtful Debts</b>			
Rates	0	0	
Sundry Debtors	0	0	
<b>Depreciation</b>			
Buildings	164,017	211,678	
Furniture and Equipment	24,728	27,988	
Plant and Equipment	206,955	154,279	
Roads	556,197	533,543	
Footpaths	9,046	9,046	
Drainage	4,470	4,470	
	<u>965,413</u>	<u>941,004</u>	
<b>Rental Charges</b>			
- Operating Leases	<u>0</u>	<u>0</u>	
(ii) Crediting as Revenue:			
	<b>2003</b>	<b>2003</b>	<b>2002</b>
	<b>\$</b>	<b>Budget</b>	<b>\$</b>
		<b>\$</b>	
<b>Interest Earnings</b>			
Investments			
- Reserve Funds	23,620	21,000	16,189
- Other Funds	47,407	16,000	26,443
Other Interest Revenue (refer note 27)	<u>2,095</u>	<u>750</u>	<u>1,580</u>
	<u>73,122</u>	<u>37,750</u>	<u>44,212</u>

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**2. REVENUES AND EXPENSES (Continued)**

<b>(b) Revenues and Expenses from Ordinary Activities</b>	<b>2003</b>	<b>2002</b>
<b>Classified According to Nature and Type</b>	<b>\$</b>	<b>\$</b>
<b>Revenues from Ordinary Activities</b>		
Rates (refer note 23)	1,038,215	1,013,842
Grants and Subsidies - operating (refer note 29)	564,911	1,035,949
Grants and Subsidies - non-operating (refer note 29)	672,360	806,594
Contributions Reimbursements and Donations	98,784	163,443
Profit on Asset Disposals (refer note 20)	17,631	0
Service Charges (refer note 25)	0	0
Fees and Charges (refer note 28)	311,119	197,745
Interest Earnings (refer note 2(a))	73,122	44,212
Other Revenue	46,168	104,459
	<u>2,822,310</u>	<u>3,366,244</u>
<b>Expenses from Ordinary Activities</b>		
Employee Costs	1,115,481	1,074,655
Materials and Contracts	159,468	126,207
Utilities (gas, electricity, water, etc)	136,974	114,636
Depreciation on Non-current Assets (refer note 2(a))	965,413	941,004
Loss on Asset Disposals (refer note 20)	25,424	12,499
Insurance	74,556	68,084
Other	170,296	50,480
	<u>2,647,612</u>	<u>2,387,565</u>
Interest/Borrowing Costs (refer Note 2(c))	56,292	34,802
	<u>2,703,904</u>	<u>2,422,367</u>
<b>(c) Borrowing Costs Expense</b>		
Comprises:		
Finance Lease Charges	0	0
Debentures (refer Note 22(a))	56,292	34,802
	<u>56,292</u>	<u>34,802</u>

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**2. REVENUES AND EXPENSES (Continued)**

**(d) Statement of Objective**

The Shire of Corrigin is dedicated to providing high quality services to the community through the various service orientated programs which it has established.

**GOVERNANCE**

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various local laws, fire prevention, emergency services and animal control

**HEALTH**

Food quality and pest control, immunisation services, meat inspection at abattoir; Operation of Eastern Districts Regional Health Scheme and operation of child health clinic.

**EDUCATION AND WELFARE**

Maintenance of Pre-School facilities, donation of education award, assistance towards the running of the Senior Citizens Centre, Frail Aged Care Facility, Family Day Care Centre and playgroup, as well as donations to other voluntary services.

**HOUSING**

Maintenance of staff and rental housing.

**COMMUNITY AMENITIES**

Rubbish collection services, operation of tips, noise control, administration of the town planning scheme, maintenance of the cemetery, maintenance of public conveniences and storm water drainage.

**RECREATION AND CULTURE**

Maintenance of halls, swimming pool, recreation centres and various reserves, and operation of the library service.

**TRANSPORT**

Construction and maintenance of streets, roads and bridges, cleaning and lighting of streets, depot maintenance and airstrip maintenance.

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**2. OPERATING REVENUES AND EXPENSES (Continued)**

**(d) Statement of Objective (Continued)**

**ECONOMIC SERVICES**

The regulation and provision of tourism, area promotion, building control, saleyards, noxious weeds, vermin control, standpipes, telecentre and landcare.

**OTHER PROPERTY & SERVICES**

Private works operations, plant repairs and operation costs.

	2003 \$	2002 \$
<b>(e) Conditions Over Contributions</b>		
Grants recognised as revenues in a previous reporting period which were not expended at the close of the previous reporting period (ie opening balances).		
Grants for Rural Towns Programme	30,000	30,000
	30,000	30,000
Add:		
New grants which were recognised as revenues during the reporting period and which had not yet been fully expended by the contributor.		
Nil	0	0
Less:		
Grants which were recognised as revenues in a previous reporting period and which were expended in the current reporting period in the manner specified by the contributor.		
Grants for Rural Towns Programme	(30,000)	0
Closing balances of unexpended grants	0	30,000
Comprises:		
Rural Towns Programme	0	30,000
	0	30,000

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

	<b>2003</b>	<b>2002</b>
<b>3. CASH ASSETS</b>		
Unrestricted	597,511	339,048
Restricted	561,892	949,668
	1,159,403	1,288,716

The following restrictions have been imposed by regulations or other externally imposed requirements:

Long Service Leave Reserve	31,900	30,542
Community Bus Reserve	24,744	16,989
Staff Housing Reserve	66,473	1,144
Office Equipment Reserve	3,957	16,375
Plant Replacement Reserve	38,078	36,457
Swimming Pool Reserve	19,976	19,126
Roadworks Reserve	266,088	254,762
Land Subdivision Reserve	59,473	56,941
Townscape Reserve	37,993	36,375
Medical Reserve	13,210	12,648
Roads to Recovery Reserve	0	377,267
Unspent Loans	0	61,042
Unspent Grant - Rural Towns Programme	0	30,000
	561,892	949,668

**4. RECEIVABLES**

**Current**

Rates Outstanding	6,525	9,271
Sundry Debtors	15,953	72,221
FBT Receivable	0	0
GST Receivable	0	22,557
Loans - Clubs/Institutions	1,219	1,519
Less Provision for Doubtful Debts	(1,040)	(1,040)
	22,657	104,528

**Non-Current**

Rates Outstanding - Pensioners	0	0
Loans - Clubs/Institutions	10,498	11,416
	10,498	11,416

**5. INVENTORIES**

**Current**

Fuel and Materials	28,045	22,412
Land Held for Resale - Cost		
Cost of Acquisition	0	0
Development Costs	0	0
	28,045	22,412

**Non-Current**

Land Held for Resale - Cost		
Cost of Acquisition	117,755	117,755
Development Costs	470,609	377,147
	588,364	494,902

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

	<b>2003</b>	<b>2002</b>
	<b>\$</b>	<b>\$</b>
<b>6. PROPERTY, PLANT AND EQUIPMENT</b>		
Land and Buildings - Cost	7,070,610	7,003,707
Less Accumulated Depreciation	<u>(2,566,829)</u>	<u>(2,420,812)</u>
	4,503,781	4,582,895
Furniture and Equipment - Cost	311,979	296,461
Less Accumulated Depreciation	<u>(213,044)</u>	<u>(191,783)</u>
	98,935	104,678
Plant and Equipment - Cost	3,129,723	2,925,378
Less Accumulated Depreciation	<u>(1,112,005)</u>	<u>(938,236)</u>
	2,017,718	1,987,142
Motor Vehicles - Cost	<u>172,953</u>	<u>183,430</u>
	172,953	183,430
	<u><u>6,793,387</u></u>	<u><u>6,858,145</u></u>

Effective from 1 July 2001, Council deemed the carrying amount of Land and Buildings, Furniture and Equipment, and Plant and Equipment to be their cost in accordance with the requirements on first application of Accounting Standard AASB 1041 "Revaluation of Non-Current Assets".

**SHIRE OF CORRIGIN**

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**

**FOR THE YEAR ENDED 30TH JUNE 2003**

**6. PROPERTY, PLANT AND EQUIPMENT (Continued)**

**Movements in Carrying Amounts**

The following represents the movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

	<b>Land &amp; Buildings \$</b>	<b>Furniture &amp; Equipment \$</b>	<b>Plant &amp; Equipment \$</b>	<b>Motor Vehicles \$</b>	<b>Total \$</b>
Balance as at 1 July 2002	4,582,895	104,678	1,987,142	183,430	6,858,145
Additions	146,901	22,342	330,044	141,746	641,033
(Disposals)	(62,000)	(3,357)	(92,513)	(152,223)	(310,093)
Revaluation - Increments	0	0	0	0	0
- (Decrements)	0	0	0	0	0
Write-downs	0	0	0	0	0
Depreciation (Expense)	(164,015)	(24,728)	(206,955)	0	(395,698)
Other Movements	0	0	0	0	0
Balance as at 30 June 2003	<u>4,503,781</u>	<u>98,935</u>	<u>2,017,718</u>	<u>172,953</u>	<u>6,793,387</u>



**SHIRE OF CORRIGIN**

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**

**FOR THE YEAR ENDED 30TH JUNE 2003**

	<b>2003</b>	<b>2002</b>
	<b>\$</b>	<b>\$</b>
<b>7. INFRASTRUCTURE</b>		
Roads - Cost	19,864,669	18,727,790
Less Accumulated Depreciation	<u>(9,932,359)</u>	<u>(9,049,296)</u>
	9,932,310	9,678,494
Footpaths - Cost	452,298	452,298
Less Accumulated Depreciation	<u>(210,646)</u>	<u>(201,600)</u>
	241,652	250,698
Drainage - Cost	223,500	223,500
Less Accumulated Depreciation	<u>(116,220)</u>	<u>(111,750)</u>
	107,280	111,750
Parks & Ovals - Cost	<u>68,000</u>	<u>68,000</u>
	68,000	68,000
	<u><u>10,349,242</u></u>	<u><u>10,108,942</u></u>

The valuations of the municipality's infrastructure were originally based on the written down replacement cost performed in accordance with Statement of Accounting Practice SAP 1 'Current Cost Accounting'.

Effective from 1 July 2001, Council deemed the carrying amount of all infrastructure assets to be their cost in accordance with the requirements on first application of Accounting Standard ASB 1041 "Revaluation of Non-Current Assets".

**SHIRE OF CORRIGIN**

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**

**FOR THE YEAR ENDED 30TH JUNE 2003**

**7. INFRASTRUCTURE (Continued)**

**Movements in Carrying Amounts**

The following represents the movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	<b>Roads</b>	<b>Footpaths</b>	<b>Drainage</b>	<b>Parks and Ovals</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Balance as at 1 July 2002	9,678,494	250,698	111,750	68,000	10,108,942
Additions	810,013	0	0	0	810,013
(Disposals)	0	0	0	0	0
Revaluation - Increments	0	0	0	0	0
- (Decrements)	0	0	0	0	0
Write-downs	0	0	0	0	0
Depreciation (Expense)	(556,197)	(9,046)	(4,470)	0	(569,713)
Other Movements	0	0	0	0	0
Balance as at 30 June 2003	<u>9,932,310</u>	<u>241,652</u>	<u>107,280</u>	<u>68,000</u>	<u>10,349,242</u>

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

	<b>2003</b>	<b>2002</b>
	<b>\$</b>	<b>\$</b>
<b>8. PAYABLES</b>		
<b>Current</b>		
Sundry Creditors	36,587	113
FBT Payable	(1,958)	0
GST Payable	0	17,380
Accrued Interest on Loans	4,823	5,421
Accrued Salaries and Wages	9,982	0
Accrued PAYG	0	15,673
	<u>49,434</u>	<u>38,587</u>

**9. INTEREST-BEARING LIABILITIES**

<b>Current</b>		
Secured by Floating Charge		
Debentures	92,310	86,465
Lease Liability	0	0
Unsecured		
Bank Overdraft	0	0
	<u>92,310</u>	<u>86,465</u>
<b>Non-Current</b>		
Secured by Floating Charge		
Debentures	682,687	774,800
Lease Liability	0	0
	<u>682,687</u>	<u>774,800</u>

Additional detail on borrowings is provided in Note 22.

**10. PROVISIONS**

<b>Current</b>		
Provision for Annual Leave	104,578	86,046
Provision for Long Service Leave	71,213	79,213
	<u>175,791</u>	<u>165,259</u>
<b>Non-Current</b>		
Provision for Long Service Leave	18,593	9,575
	<u>18,593</u>	<u>9,575</u>

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

	2003 \$	2003 Budget \$	2002 \$
<b>11. RESERVES - CASH BACKED</b>			
<b>(a) Plant Replacement Reserve</b>			
Opening Balance	36,457	36,457	14,919
Amount Set Aside / Transfer to Reserve	1,621	719	21,538
Amount Used / Transfer from Reserve	0	0	0
	<u>38,078</u>	<u>37,176</u>	<u>36,457</u>
<b>(b) Long Service Leave Reserve</b>			
Opening Balance	30,542	30,542	29,306
Amount Set Aside / Transfer to Reserve	1,358	1,412	1,236
Amount Used / Transfer from Reserve	0	0	0
	<u>31,900</u>	<u>31,954</u>	<u>30,542</u>
<b>(c) Office Equipment Reserve</b>			
Opening Balance	16,376	16,375	15,713
Amount Set Aside / Transfer to Reserve	168	757	663
Amount Used / Transfer from Reserve	(12,587)	(15,000)	0
	<u>3,957</u>	<u>2,132</u>	<u>16,376</u>
<b>(d) Staff Housing Reserve</b>			
Opening Balance	1,143	1,144	1,097
Amount Set Aside / Transfer to Reserve	65,330	62,553	46
Amount Used / Transfer from Reserve	0	0	0
	<u>66,473</u>	<u>63,697</u>	<u>1,143</u>
<b>(e) Land Subdivision Reserve</b>			
Opening Balance	56,941	56,941	54,637
Amount Set Aside / Transfer to Reserve	2,532	2,632	2,304
Amount Used / Transfer from Reserve	0	0	0
	<u>59,473</u>	<u>59,573</u>	<u>56,941</u>
<b>(f) Roadworks Reserve</b>			
Opening Balance	254,762	254,762	204,637
Amount Set Aside / Transfer to Reserve	11,326	11,778	50,125
Amount Used / Transfer from Reserve	0	(41,495)	0
	<u>266,088</u>	<u>225,045</u>	<u>254,762</u>
<b>(g) Swimming Pool Reserve</b>			
Opening Balance	19,126	19,125	18,352
Amount Set Aside / Transfer to Reserve	850	884	774
Amount Used / Transfer from Reserve	0	0	0
	<u>19,976</u>	<u>20,009</u>	<u>19,126</u>

**SHIRE OF CORRIGIN**

**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**

**FOR THE YEAR ENDED 30TH JUNE 2003**

	2003 \$	2003 Budget \$	2002 \$
<b>11. RESERVES - CASH BACKED (cont)</b>			
<b>(h) Community Bus Reserve</b>			
Opening Balance	16,989	16,989	10,335
Amount Set Aside / Transfer to Reserve	7,755	498	6,654
Amount Used / Transfer from Reserve	0	(17,000)	0
	<u>24,744</u>	<u>487</u>	<u>16,989</u>
<b>(i) Townscape Reserve</b>			
Opening Balance	36,375	36,376	34,904
Amount Set Aside / Transfer to Reserve	1,618	1,682	1,471
Amount Used / Transfer from Reserve	0	0	0
	<u>37,993</u>	<u>38,058</u>	<u>36,375</u>
<b>(j) Medical Reserve</b>			
Opening Balance	12,648	12,648	0
Amount Set Aside / Transfer to Reserve	562	585	12,648
Amount Used / Transfer from Reserve	0	0	0
	<u>13,210</u>	<u>13,233</u>	<u>12,648</u>
<b>(k) Roads to Recovery Reserve</b>			
Opening Balance	377,267	377,267	0
Amount Set Aside / Transfer to Reserve	0	0	377,267
Amount Used / Transfer from Reserve	(377,267)	(377,267)	0
	<u>0</u>	<u>0</u>	<u>377,267</u>
<b>TOTAL CASH BACKED RESERVES</b>	<u>561,892</u>	<u>491,364</u>	<u>858,626</u>

All of the cash backed reserve accounts are supported by money held in financial institutions and match the amount shown as restricted cash in Note 3 to this financial report.

## SHIRE OF CORRIGIN

### NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

#### FOR THE YEAR ENDED 30TH JUNE 2003

#### 11. RESERVES - CASH BACKED (cont)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant Replacement Reserve

- to be used to fund major items of plant

Long Service Leave Reserve

- to be used to fund Long Service Leave Benefits

Office Equipment Reserve

- to be used for the purchase of Office Equipment

Staff Housing Reserve

- to be used for the construction of Staff Housing

Land Subdivision Reserve

- to be used to fund the installation of infrastructure in a Land Subdivision

Roadworks Reserve

- to be used to fund the construction of roads within the Shire of Corrigin

Swimming Pool Reserve

- to be used for the construction and maintenance of the Swimming Pool

Community Bus Reserve

- to be used to fund the purchase of the Community Bus

Townscape Reserve

- to be used for the continual upgrade of facilities as per the Townscape Plan

Medical Reserve

- to be used for the continual upgrade of Medical facilities and Equipment

Roads to Recovery Reserve

- to be used to fund the construction of Roads to Recovery projects within the Shire of Corrigin

All Reserves except for the Roads to Recovery Reserve are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

#### 12. RESERVES - ASSET REVALUATION

Council does not have any asset revaluation reserves.

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**13. NOTES TO THE STATEMENT OF CASH FLOWS**

**(a) Reconciliation of Cash**

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

	<b>2003</b>	<b>2003</b>	<b>2002</b>
	<b>\$</b>	<b>Budget</b>	<b>\$</b>
		<b>\$</b>	
Cash Assets	<u>1,159,403</u>	<u>491,364</u>	<u>1,288,716</u>

**(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result**

Net Result	118,406	467,936	943,877
Depreciation	965,413	967,320	941,004
Bad and Doubtful Debts	0	0	0
(Increase)/Decrease in Receivables	82,789	50,000	116,317
(Profit)/Loss on Sale of Asset	7,793	52,705	12,499
(Increase)/Decrease in Inventories	(5,633)	25,000	7,499
Increase/(Decrease) in Payables	10,847	31,426	(25,337)
Increase/(Decrease) in Employee Provisions	19,550	0	11,135
Grants/Contributions for the Development of Assets	<u>(672,360)</u>	<u>(912,036)</u>	<u>(806,594)</u>
<b>Net Cash from Operating Activities</b>	<u><u>526,805</u></u>	<u><u>682,351</u></u>	<u><u>1,200,400</u></u>

**(c) Credit Standby Arrangements**

Bank Overdraft limit	100,000	100,000
Bank Overdraft at Balance Date	0	0
Credit Card limit	4,000	4,000
Credit Card Balance at Balance Date	<u>0</u>	<u>(54)</u>
<b>Total Amount of Credit Unused</b>	<u><u>104,000</u></u>	<u><u>103,946</u></u>

**(d) Loan Facilities**

Loan Facilities - Current	92,310	86,465
Loan Facilities - Non-Current	<u>682,687</u>	<u>774,800</u>
<b>Total Facilities in Use at Balance Date</b>	<u><u>774,997</u></u>	<u><u>861,265</u></u>

<b>Unused Loan Facilities at Balance Date</b>	<u><u>0</u></u>	<u><u>61,042</u></u>
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**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

<b>14. CAPITAL AND LEASING COMMITMENTS</b>	<b>2003</b>	<b>2002</b>
	<b>\$</b>	<b>\$</b>
<b>(a) Finance Lease Commitments</b>		
Payable:		
- not later than one year	0	0
- later than one year but not later than five years	0	0
- later than five years	0	0
Minimum Lease Payments	0	0
Less Future Finance Charges	0	0
Total Lease Liability	0	0

**(b) Operating Lease Commitments**

Non-cancellable operating leases contracted for but not capitalised in the accounts.

Payable:		
- not later than one year	0	0
- later than one year but not later than five years	0	0
- later than five years	0	0
	0	0
	0	0

**(c) Capital Expenditure Commitments**

Contracted for:		
- capital expenditure projects	0	52,064
- plant & equipment purchases	0	0
Payable:		
- not later than one year	0	52,064

The capital expenditure project outstanding at the end of the previous reporting period represents the completion of the Staff Residence Construction

**15. CONTINGENT LIABILITIES**

Council has no contingent liabilities outstanding.



**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**16. JOINT VENTURE**

The Shire together with the Shires of Narembeen, Kulin and Kondinin, have a joint venture arrangement with regard to the provision of an Environmental Health and Building Surveying Service. The only assets are the motor vehicle and miscellaneous equipment. Council's one-quarter share of these assets is included in the Asset System as follows:

	<b>2003</b>	<b>2002</b>
	\$	\$
<b>Non-Current Assets</b>		
Motor Vehicle	5,511	5,511
Furniture and Equipment	5,960	7,563
Less: Accumulated Depreciation	(1,193)	(2,980)
	10,278	10,094

**17. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY**

Governance	6,551	293,326
General Purpose Funding	312,263	9,271
Law, Order, Public Safety	7,302	9,999
Health	473,002	458,927
Education and Welfare	418,223	490,002
Housing	1,254,676	1,232,930
Community Amenities	821,995	259,666
Recreation and Culture	1,781,043	1,832,128
Transport	12,172,378	12,466,003
Economic Services	303,451	274,973
Other Property and Services	804,241	1,110,380
Unallocated	596,471	451,456
	18,951,596	18,889,061

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

<b>18. FINANCIAL RATIOS</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>
Current Ratio	2.269	1.794	0.917
Debt Ratio	0.054	0.057	0.044
Debt Service Ratio	0.066	0.048	0.039
Rate Coverage Ratio	0.368	0.301	0.222
Outstanding Rates Ratio	0.006	0.009	0.006

The above rates are calculated as follows:

Current Ratio equals 
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

Debt Ratio equals 
$$\frac{\text{Total liabilities}}{\text{Total assets}}$$

Debt Service Ratio equals 
$$\frac{\text{Debt Service Cost (Principal \& Interest)}}{\text{Available operating revenue}}$$

Rate Coverage Ratio equals 
$$\frac{\text{Net rate revenue}}{\text{Operating revenue}}$$

Outstanding Rates Ratio equals 
$$\frac{\text{Rates outstanding}}{\text{Rates collectable}}$$

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**19. TRUST FUNDS**

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

	Balance 1-Jul-02 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30-Jun-03 \$
Police Licencing	(35)	582,434	(582,399)	0
Nomination Deposits	0	400	(400)	0
B.C.I.T.F.	2,666	0	0	2,666
L.G.C.H.P.	5,274	0	0	5,274
Westrail Ticketing Agency	220	2,751	(2,738)	233
Single Persons Units - Bonds	840	0	(560)	280
Staff Housing Bonds	0	300	0	300
Corrigin Community Development Fund	11,654	4,356	(7,185)	8,825
Housing Bonds - Other	2,040	1,860	(840)	3,060
Family Day Care Centre	381	0	0	381
Freedom Skaters	697	0	0	697
Friends of the Cemetery	0	2,500	0	2,500
	<u>23,737</u>			<u>24,216</u>

**20. DISPOSALS OF ASSETS - 2002/03 FINANCIAL YEAR**

The following assets were disposed of during the year.

	Net Book Value		Sale Price		Profit (Loss)	
	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
<b>Land and Buildings</b>						
10 Jose Street	62,000	64,000	56,818	62,500	(5,182)	(1,500)
<b>Furniture and Equipment</b>						
Ricoh Facsimile	342	0	0	0	(342)	0
EDRHS Computer	3,015	0	1,090	0	(1,925)	0
Photocopier	0	7,618	0	5,000	0	(2,618)
<b>Motor Vehicles</b>						
Ford Falcon Ute - CR17	19,493	19,493	16,987	18,100	(2,506)	(1,393)
Commodore Sedan - CR1000	23,524	23,524	21,364	20,000	(2,160)	(3,524)
Commodore Sedan - 2CR	23,544	23,544	22,727	23,000	(817)	(544)
Commodore Wagon - 3CR	25,497	25,497	23,348	21,000	(2,149)	(4,497)
Ford Courier Ute - CR123	25,066	25,066	20,000	22,000	(5,066)	(3,066)
Holden Statesman - 1CR	35,099	35,099	35,054	36,000	(45)	901
<b>Plant and Equipment</b>						
Massey Ferguson Tractor	830	0	6,000	0	5,170	0
Plate Compactor	1,001	0	586	586	(415)	586
Toyota Hilux - CR168	15,384	0	10,909	0	(4,475)	0
Skid Loader	880	0	6,000	0	5,120	0
Low Loader - CR2233	3,113	0	8,600	0	5,487	0
Rosa Bus - CR103	70,873	82,050	72,727	45,000	1,854	(37,050)
Chainsaw	432	0	90	0	(342)	0
	<u>310,093</u>	<u>305,891</u>	<u>302,300</u>	<u>253,186</u>	<u>(7,793)</u>	<u>(52,705)</u>

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**21. BUDGET COMPARISON**

	<b>2003</b>	<b>2003</b>
	<b>\$</b>	<b>Budget</b>
		<b>\$</b>
(a) Non Operating Income and Expenditure		
<p>The following is a comparison of capital income and expenditure and movements to and from reserve accounts and the amounts contained in the Rate Setting Statement in the annual budget.</p>		
<b>Non Operating Income</b>		
Proceeds on sale of assets	302,300	253,186
Debentures raised	0	200,000
Repayments of self supporting loans	0	0
Proceeds from advances	0	0
Transfers from Reserves	389,854	379,940
<b>Non Operating Expenditure</b>		
Advances to Community Groups	0	0
Principal repayment of Debentures	(86,268)	(86,464)
Principal repayment of finance leases	0	0
Construction/Purchase of Assets		
Land Held for Resale	(93,462)	0
Land and Buildings	(146,901)	(871,100)
Plant and Equipment	(494,132)	(493,346)
Roads	(810,013)	(1,011,245)
Footpaths	0	0
Transfers to Reserves	(93,120)	(83,500)

(b) Current Position at 1st July 2002

The current position balance carried forward from the previous financial year for the purpose of the 2002/03 budget was \$224,567

The actual current position balance shown in the audited financial report as at 30th June 2002 was \$229,835

This difference amounts to \$5,268 and was due to various audit adjustments being processed.

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**22. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-02 \$	New Loans \$	Principal Repayments		Principal 30-Jun-03		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
<b>Governance</b>								
Loan 90 - Office Extensions	64,085		9,974	9,974	54,111	54,111	4,097	4,179
<b>Housing</b>								
Loan 93 - Staff Housing	109,260		17,971	17,971	91,289	91,288	6,846	6,906
Loan 95 - CAC Residence	142,108		14,005	14,005	128,103	128,103	10,283	10,462
<b>Community Amenities</b>								
Loan 97 - Land Subdivision	400,000		29,259	29,259	370,741	370,741	23,206	25,725
Loan 98 - GEHA Housing	0		0	0	0	200,000	0	0
<b>Recreation and Culture</b>								
Loan 96 - Oval Lighting	136,998		11,716	11,913	125,282	122,222	11,390	8,746
<b>Economic Services</b>								
Loan 88* - Central Agcare	8,814		3,342	3,342	5,472	5,472	470	568
	861,265	0	86,267	86,464	774,998	971,937	56,292	56,586

(\*) Self supporting loan financed by payments from third parties.  
All other loan repayments were financed by general purpose income.

(b) New Debentures - 2002/03

No new loans were raised during the financial year 2002/03.

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**22. INFORMATION ON BORROWINGS (Continued)**

(c) Unspent Debentures

Council has no unspent debenture funds as at 30th June 2003

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the National Australia Bank does exist.

(e) Interest Rate Risk

Council's exposure to interest rate risk as a result of borrowings and the effective weighted average interest rate on these borrowings is as follows:

<b>Borrowings</b>	<b>2003</b> \$	<b>2002</b> \$
Floating interest rates		
Fixed interest rate maturing		
- within one year	5,471	0
- one to five years	145,400	182,159
- over five years	624,126	679,106
Non interest bearing		
<b>Total Borrowings</b>	<b>774,997</b>	<b>861,265</b>
Weighted average effective interest rate	6.83%	6.85%

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**23. RATING INFORMATION - 2002/03 FINANCIAL YEAR**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>Rate Revenue \$</b>	<b>Interim Rates \$</b>	<b>Back Rates \$</b>	<b>Total Revenue \$</b>	<b>Budget Rate Revenue \$</b>	<b>Budget Interim Rate \$</b>	<b>Budget Back Rate \$</b>	<b>Budget Total Revenue \$</b>
<b>General Rates</b>											
GRV	9.5153	386	1,908,123	184,460	945	0	185,405	184,437	750	0	185,187
UV	2.2989	392	41,113,300	945,193	394	0	945,587	946,305	750	0	947,055
<b>Sub-Totals</b>		778	43,021,423	1,129,653	1,339	0	1,130,992	1,130,742	1,500	0	1,132,242
<b>Minimum Rates</b>	<b>Min \$</b>										
GRV - Corrigin	9.5153	31	17,765	3,100	0	0	3,100	3,100	0	0	3,100
GRV _ Other	9.5153	8	355	180	0	0	180	240	0	0	240
UV	2.2989	9	16,511	900	0	0	900	900	0	0	900
<b>Sub-Totals</b>		48	34,631	4,180	0	0	4,180	4,240	0	0	4,240
Ex-Gratia Rates							1,135,172				1,136,482
							6,507				6,350
Discounts (refer note 26)							1,141,679				1,142,832
							(103,464)				(104,269)
<b>Totals</b>							1,038,215				1,038,563

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**24. SPECIFIED AREA RATE - 2002/03 FINANCIAL YEAR**

Council did not raise any specified area rates during the financial year.

**25. SERVICE CHARGES - 2002/03 FINANCIAL YEAR**

Council did not raise any service charges during the financial year.

**26. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS**  
**- 2002/03 FINANCIAL YEAR**

	Type	Disc %	Total Cost/ Value \$	Budget Cost/ Value \$
General Rates	Discount		103,258	104,039
Minimum Rate	Discount		206	230
			103,464	104,269
Photocopy Charge	Waiver		200	200
Rate Assessment	Write-Off		0	0

A discount on rates is granted to all who pay their rates in full within 35 days of the date of service appearing on the rate notice.

Photocopy Charges are waived for certain community groups such as the Corrigin Agricultural Society and the Corrigin Senior Citizens Centre. Council considers its support of these groups necessary for the overall benefit of the community.

**27. INTEREST CHARGES AND INSTALMENTS - 2002/03 FINANCIAL YEAR**

	Interest Rate %	Admin. Charge \$	Revenue \$	Budgeted Revenue \$
Interest on Unpaid Rates	10	0	1,065	1,000
Interest on Instalments Plan	5.5	0	1,028	750
Charges on Instalment Plan	0	0	0	0
			2,093	1,750

Ratepayers had the option of paying rates in four equal instalments, due on 16th August 2002, 29th November 2002, 31st January 2003 and 27th March 2003. Administration charges and interest applied for the final three instalments.



**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

<b>28. FEES &amp; CHARGES</b>	<b>2003</b>	<b>2002</b>
	<b>\$</b>	<b>\$</b>
Governance	0	0
General Purpose Funding	4,636	819
Law, Order, Public Safety	1,937	2,093
Education and Welfare	750	600
Health	12,287	11,734
Housing	44,195	49,518
Community Amenities	51,513	49,941
Recreation & Culture	14,757	12,915
Transport	26,210	4,193
Economic Services	9,198	20,404
Other Property & Services	145,636	45,528
	<u>311,119</u>	<u>197,745</u>

There were no changes during the year to the amount of the fees or charges detailed in the original budget.

**29. GRANT REVENUE**

**By Nature and Type:**

Grants and Subsidies - operating	564,911	1,035,949
Grants and Subsidies - non-operating	672,360	806,594
	<u>1,237,271</u>	<u>1,842,543</u>

**By Program:**

General Purpose Funding	947,173	909,075
Law, Order, Public Sector	1,664	2,825
Education	0	4,000
Health	0	0
Housing	25,000	22,727
Community Amenities	18,150	0
Recreation and Culture	16,840	3,000
Transport	228,444	868,916
Economic Services	0	32,000
	<u>1,237,271</u>	<u>1,842,543</u>

<b>30. COUNCILLORS' REMUNERATION</b>	<b>2003</b>	<b>2003</b>	<b>2002</b>
	<b>\$</b>	<b>Budget</b>	<b>\$</b>
		<b>\$</b>	
The following fees, expenses and allowances were paid to council members and/or the president.			
Meeting Fees	6,655	10,000	6,900
President's Allowance	3,000	3,000	3,000
Deputy President's Allowance	750	750	750
Travelling Expenses	683	1,200	734
Telecommunications Allowance	0	0	0
	<u>11,088</u>	<u>14,950</u>	<u>11,384</u>

**31. EMPLOYEE NUMBERS**

The number of full-time equivalent Employees at balance date

<b>2003</b>	<b>2002</b>
<u>25</u>	<u>23</u>

**32. ECONOMIC DEPENDENCY**

A significant portion of revenue is received by way of grants from the State and Federal Government. The total of grant revenue from government sources is disclosed in Note 29.

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**33. MAJOR LAND TRANSACTIONS**

**Spanney Street Residential Subdivision and Boyd Street Industrial Subdivision**

(a) Details

The Spanney Street land was acquired in 1999/00 for residential subdivision. It has since been developed into 19 residential lots. The costs incurred in the current financial year include the provision of services such as sewerage, power and water infrastructure. The majority of headworks were completed during the 2001/02 financial year.

The Boyd Street land was acquired in 1997/98 for sub-division. It has since been subdivided into 11 industrial blocks. All development costs have been completed for this subdivision during the 2001/02 financial year.

	<b>2003</b>	<b>2002</b>
(b) Current year transactions	\$	\$
<b>Operating Income</b>		
- Profit on sale	0	0
<b>Capital Income</b>		
- Sale Proceeds	0	0
<b>Capital Expenditure</b>		
- Purchase of Land	0	0
- Development Costs	93,462	342,431
	93,462	342,431

The above capital expenditure is included as land held for resale (refer Note 5).  
Council has \$370,741 liability in relation to the Spanney Street land transaction as at 30 June 2003.

**SHIRE OF CORRIGIN**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30TH JUNE 2003**

**33. MAJOR LAND TRANSACTIONS (cont)**

(c) Expected Future Cash Flows

	2004	2005	2006	2007	2008	Total
<b>Cash Outflows</b>						
- Development Costs	0	0	0	0	0	0
- Loan Repayments	(54,984)	(54,984)	(54,984)	(54,984)	(54,984)	(274,920)
	(54,984)	(54,984)	(54,984)	(54,984)	(54,984)	(274,920)
<b>Cash Inflows</b>						
- Loan Proceeds	0	0	0	0	0	0
- Sale Proceeds	0	60,000	60,000	60,000	60,000	240,000
	0	60,000	60,000	60,000	60,000	240,000
<b>Net Cash Flows</b>	(54,984)	5,016	5,016	5,016	5,016	(34,920)

**34. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS**

Council did not participate in any trading undertakings or major trading undertakings during the 2002/03 financial year.

**INDEPENDENT AUDIT REPORT  
TO THE ELECTORS OF THE SHIRE OF CORRIGIN**

**Scope**

We have audited the financial report of the Shire of Corrigin for the year ended 30th June 2003 as set out in pages 16 to 51. The Council is responsible for the financial report and the information contained therein. We have conducted an independent audit of the financial report in order to express an opinion on it to the electors of the Shire.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the requirements of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended), Australian Accounting Standards and other mandatory professional reporting requirements in Australia so as to present a view which is consistent with our understanding of the Shire's financial position, the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

**Audit Opinion**

In our opinion, the financial report presents, fairly in accordance with the requirements of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended), applicable Accounting Standards and other mandatory professional reporting requirements, the financial position of the Shire of Corrigin as at 30th June 2003 and the results of its operations and its cash flows for the year then ended.

**Other Matters**

In accordance with the Local Government (Audit) Regulations 1996, we also report that:

- a) There are no material matters that in our opinion indicate significant adverse trends in the financial position or the financial management practices of the Shire.
- b) No matters indicating non-compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written law were noted during the course of our audit.
- c) All necessary information and explanations were obtained by ourselves.
- d) All audit procedures were satisfactorily completed in conducting our audit.

HAINES NORTON  
CHARTERED ACCOUNTANTS

  
DAVID TOMASI  
PARTNER

DATE: 12 November 2003  
PERTH, WA

Haines Norton - Perth - ABN 358 5397 1745 WABN 83 53 512A

The Garden Office Park Building B Level 1  
355 Scarborough Beach Rd Osborne Park  
Perth WA 6017 or PO Box 707  
Osborne Park Perth WA 6916

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w www.hainesnorton.com.au

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# SHIRE STATISTICS

Area of Shire	3,095km <sup>2</sup>
Distance from Perth	234km
Shire Revenue	\$2.822 million
Population	1,210
No. of Rate Assessments	830
No. of Dwellings	562
Length of Roads	sealed 405km, unsealed 767km
Localities in Area	Bullaring, Bulyee, Bilbarin
Local Industry	Farming (wheat, sheep etc) steel fabrication Machinery Dealers and manufacturers, flour mill
Library	2,800 books (in conjunction with the State Library Board) located at the Post Office in Walton St.
Education	Pre-primary, Primary and District High School
Health Care	Multi Purpose District Hospital with permanent care, Resident Doctor and Surgery, Visiting - Dentist, Chiropractor, Physiotherapist, Optometrist, Podiatrist Naturopath, full time Pharmacy, Child Health Clinic
Recreational & Leisure	Most sporting and recreational activities are available including football, cricket, hockey, netball, basketball, tennis, 18 hole golf, lawn bowls, squash, swimming, pistol/rifle shooting and darts. At the sporting precinct, there is a 6ha fully reticulated grassed area, including football oval and separate hockey oval with WAFL standard lighting on the football oval. There are also 4 netball courts and 2 basketball courts with lighting. A recently refurbished 50m swimming pool with toddlers pool is also located next to the sporting precinct.
Utilities	Western Power (240v AC), Water Corporation (scheme) Bottled gas (supplied locally) Waste – rubbish tip with contracted removal service Recycling receptacles
Plant & Machinery	3 Caterpillar Graders, 1 Galion Grader, 2 Volvo Loaders 1 Cat 910 Loader, 1 Case Bobcat, 1 Mitsubishi Truck 1 International Fire Truck, 2 Mack Prime Movers and Side Tippers, 1 Low Loader, 1 Hino Truck, 3 Isuzu Trucks, 1 International Cement Truck, 1 Cat Backhoe, 1 Cat D4 dozer, 2 Moore Self-propelled Rollers, 1 Pacific Vibrating Roller, 1 Cat Vibratory Roller, 1 Cat Multi Tyred Roller, 1 Cat Forklift, 1 Tennant Road Sweeper, 1 Squirrel Cherrypicker, 1 Road Broom, 2 Tractors, 1 Statesman Sedan, 1 Commodore S Sedan, 1Commodore Sedan, 1 Berlina Sedan, 1 Acclaim Sedan, 4 Utilities, 1 gravel screening plant, 1 Turf Sweeper, 1 Vertimower, 1 Promac Stump Muncher & 1 Promac Woodchipper

# YOUR COUNCIL

Council consists of 9 Councilors who are elected to make the policy decisions of the Shire, and the Staff who are responsible for ensuring that those policies are carried out.

It is important to realize that you have elected representatives to help sort out any problems that you may have. Before sending a letter to Council, it is suggested that you contact your Local Councilor to discuss the problem. They will advise you on whether the matter should be placed before Council, or dealt with by the CEO.

## COUNCIL ELECTIONS

As from the elections in 1995, a four year term was introduced and elections are now held every 2 years. The next election is scheduled for May 2005.

Another change that has occurred to the election system is the postal voting system in which all persons entitled to vote at an election will be sent a ballot paper, This will mean that it is not necessary to attend a voting place on the day of an election. The State Electoral Commissioner instead of Council would handle the postal system of voting, Council have always decided in the past to conduct an in-person election with the Chief Executive Officer as the Returning Officer

Any person who is entitled to vote in the State Elections is eligible to vote in Local Government Elections.

Three electoral rolls are prepared each election year by Council staff. These are:-

**RESIDENTS ROLL** – this roll is based on enrolments as an elector for the Legislative Assembly (the Lower House in the State Government). The State Electoral Officer supplies the information for this roll and every resident on the roll is allocated to a Ward within the Shire. Listing on this roll is automatic once you are enrolled on the State Roll.

**OWNERS AND OCCUPIERS ROLL** – to be eligible for this roll, you must have:-

- a) attained the age of 18 years
- b) be an Australian Citizen, and
- c) be the owner or occupier of rateable property in the district in which you seek registration

Enrolment on this roll is not automatic. If you are not on the State Electoral Roll for Corrigin Shire and you wish to vote in the next Local Government elections, you will need to go to the Shire Officer prior to 18th March 2005. The Shire has a standard form that is required to be filled in prior to inserting your name on the Owners and Occupiers Roll. This form will only need to be completed every four years as the enrolment remains valid for two elections only. The reason for this is to ensure that the Owners and Occupiers Roll remains current.

**CONSOLIDATED ROLL** – this roll is a combination of the Residents Roll and the Owners and Occupiers Roll, and is the roll used in a Council election.

Each elector is entitled to one vote in the ward in which they reside. An elector is entitled to a further vote in another ward in which he/she owns a separate property in more than one ward, that person would become entitled to a vote in each ward in which he owns a separate property. If one property extends into more than one ward, the owner can only obtain a vote in one of those wards. It is your responsibility to ensure that you are correctly enrolled. If you are unsure whether or not you are registered on the roll or if you believe that the information on the roll may be incorrect, please contact the office.

## DOG CONTROL

Dogs are one of the most popular domestic animals in Australia. Their loyalty and affection mean a lot to many people, particularly children and the elderly.

Unfortunately, not everyone is aware of the law that applies to the keeping of dogs. While no one expects that every dog owner should know every word of the Dog Act, if you have a dog or are thinking of getting one, you should at least be aware of the main requirements of the Act.

### Dog Registrations

A dog owner is legally required to register their dog with the Shire if the dog is more than three months old. All registrations are due on the 1st November each year and your dog can be registered for one or three years. It is an offence not to register your dog and you can be given a \$100 on-the-spot fine.

Fees	Sterilised	Unsterilised	Pensioner Discount
1 year	\$10	\$30	50%
3 years	\$18	\$75	50%
Working/Sheep Dogs – 1 year	\$2.50	\$7.50	
Working/Sheep Dogs – 3 years	\$4.50	\$18.75	

These fees are halved if registering after the 31st May.

If your dog is already registered with the Shire of Corrigin, renewals will be forwarded at the beginning of October every year. If your dog is registered with a different local authority, you may renew the registration upon expiry at the office.

### Dog Pound

If your dog has been captured and is being kept in the Pound you will be required to pay a \$50 fee before your dog will be released to you. Additionally, if it is found that your dog is not registered you will also be required to pay the registration fee applicable and may be liable for a fine.

### Owners Responsibility

1. It is your responsibility to ensure that your property is adequately fenced or is capable of containing your dog in some other way. It is also necessary to have your dog on a leash at all times other than when it is in your yard. The leash must be strong and no longer than two metres long.
2. You must keep your dog from barking unreasonably. All dogs bark, but some make life very unpleasant for neighbours. If complaints are made about continuous barking by your dog, you may be liable for a court fine of up to \$2,000.
3. If your dog attacks and injures someone, you may be liable for damages. This applies to birds and animals as well as humans and the maximum fine is \$10,000.

Council and authorised officers are able to declare a dog dangerous. A dog can be declared dangerous when the dog has displayed aggressive symptoms such as biting, chasing, harassing or threatening behaviour. A declared dangerous dog is to be muzzled at all times when in public areas. Council is also able to impose other measures such as containment by fencing so as to render the dog harmless to other people. The destruction of a dog involved in a dog attack may be necessary in serious cases. The owner or person in charge of a dog is now liable for the actions of their dog.

## LICENSING SERVICES

The Shire continues to be contracted to the Department for Planning & Infrastructure to provide on-line access to the Departments computer records in Perth that allows staff to immediately process all licensing requirements, including:-

- Vehicle registrations and renewals
- Vehicle transfers
- Vehicle Inspections
- Change of Number Plates
- Ordering personalized number plates
- Motor Drivers Licence applications (GDT&L) and tests, including Hazard Perception Tests
- Motor Drivers Licence renewals – including photographic MDL
- Additional Classes for MDL
- Firearms Licence renewals & photographs
- Boat Registration Renewals and transfers
- Change of addresses

Licensing functions are performed Monday to Friday, 8:30am to 4:30pm and any licensing queries should be directed to Davina Watson.

Council receives approximately \$16,000 in commissions for all licensing functions performed, so we urge you to send your renewals in to the Shire Office.

## WAGRC BUS/TRAIN TICKETS

Council acts as an agent for TransWA (formerly Westrail) and provides a ticketing service for all bus and train services provided by WAGRC in Western Australia. A ticket can be booked by phoning WAGRC direct on 13 10 53 and coming into the office to make payment, or alternatively coming into the office to book and pay for your ticket at the one time.

## LIBRARY

For the past 8 years the Corrigin Post Office, currently owned by Barry & Vida Clapp, has been the location for the Public Library Service. Barry & Vida are able to help you with any requirements that you may have in relation to book or tape lending. The library is open during the hours of 9am to 5pm weekdays.

## GARDEN REFUSE

Garden refuse may be burnt at any time, day or night, in a properly constructed incinerator designed to prevent the escape of sparks or burning material, provided it is situated not less than 2 metres from any building or fence and the area of 2 metres surrounding the incinerator is clear of inflammable material.

Garden refuse and refuse on the ground may only be burnt between the hours of 6pm and 11pm and the fire must be completely extinguished by not later than midnight on that day. An area of 5 metres must be cleared all around the site of the fire and a person must remain in attendance at the site during the whole time that the fire is burning.

## BUSH FIRE CONTROL

Restricted and Prohibited Burning Periods

RESTRICTED – 19th September to 31st October

PROHIBITED – 1st November to 1st March

RESTRICTED – 2nd March to 15th April



Restricted and Prohibited Burning Periods may be extended at the discretion of the Council, and/or Chief Bush Fire Control Officer. Please check with your Fire Control Officer to ascertain whether a Fire Permit is required before burning.

No fires may be lit during the restricted burning periods without first obtaining a burning permit from a fire control officer. Burning during the prohibited period may only be carried out for the protection of buildings and haystacks and for the burning of proclaimed plants, and a permit for these burns is required.

## **FIRE CONTROL OFFICERS**

**CHIEF BUSH FIRE CONTROL OFFICER:** Allen Price  
**DEPUTY CHIEF BUSH FIRE CONTROL OFFICER:** Wes Baker

### **BILBARIN BRIGADE**

Sadow Jacobs	PO Box 37, Corrigin 6375	9065 2042 Ph 9065 2012 Fax
Rob Wallace	PO Box 197, Corrigin 6375	9065 2062 Ph 9065 2041 Fax
David Bolt	PO Box 8, Corrigin 6375	9063 2397 Ph 9063 2597 Fax
Bruce Mills	C-/Post Office, Quairading 6383	9062 9012 Ph 9062 9040 Fax
Steve Bolt	PO Box 226, Corrigin 6375	9065 2043 Ph

### **BULLARING BRIGADE**

Graeme Bowden	C/- Post Office, Bullaring 6373	9065 7058 Ph
Trevor Elsegood	PO Box 20, Yealering 6372	9065 7059 Ph 9065 7039 Fax
Kevin Evans	C/- Post Office, Bullaring 6373	9063 2717 Ph 9063 2332 Fax
Greg Doyle	PO Box 109, Corrigin 6375	9880 9048 Ph 9880 9008 Fax
Craig Jespersen	Stretton Road, Yealering 6372	9888 7075 Ph 9888 7175 Fax
Charlie Bell	Rockvale Farm, Bullaring 6373	9065 7052 Ph 9065 7097 Fax

### **BULYEE BRIGADE**

Wes Baker (DCBFCO)	PO Box 39, Corrigin 6375	9065 8034 Ph 9065 8022 Fax
Ray Hathaway	PO Box 90, Brookton 6306	9642 7045 Ph

### **CORRIGIN EAST BRIGADE**

Phil Pontifex	3 Larke Cres, Corrigin 6375	9063 2250 Ph 9063 2665 Fax
Tim George	PO Box 159, Corrigin 6375	9065 5045 Ph 9065 5046 Fax

### **CENTRAL BRIGADE**

Don Stevens	PO Box 97, Corrigin 6375	9063 2286 Ph
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Bruce Mead	PO Box 221, Corrigin 6375	9063 2568 Fax 9063 2203 Ph
Adam Rendell	PO Box 200, Corrigin 6375	9063 2005 Fax 9063 2291 Ph
Quenton Rae	PO Box 187, Corrigin 6375	9063 2281 Fax 9063 2333 Ph
Scott McKenzie	PO Box 221, Corrigin 6375	9063 2553 Fax 9063 2203 Ph

### **GORGE ROCK BRIGADE**

Brian Downing	PO Box 150, Corrigin 6375	9063 2177 Ph/Fax
Norm Talbot	PO Box 75, Corrigin 6375	9063 2232 Ph 9063 2224 Fax

### **KUNJIN BRIGADE**

Allen Price (CBFCO)	PO Box 160, Corrigin 6375	9063 2345 Ph 9063 2418 Fax
Tony Guinness	PO Box 98, Corrigin 6375	9065 7079 Ph 9065 7008 Fax
Carl Price	PO Box 160, Corrigin 6375	9065 8045 Ph 9065 8062 Fax
John Hewett	PO Box 239, Corrigin 6375	9063 2480 Ph 9063 2647 Fax

### **FIREBREAK ORDER**

Notice to all Owners and or Occupiers of land in the Shire of Corrigin  
Pursuant to the powers contained in section 33 of the above Act, you are hereby required on or before 15 October 2002 so far as rural land is concerned, to remove from the land owned or occupied by you, all inflammable material or to clear firebreaks in accordance with the following, and thereafter, maintain the land or the firebreaks clear of all inflammable material up to and including the 31st day of March 2003.

1. Rural Land (ie land other than that in a townsite)  
You shall clear of all inflammable materials a firebreak not less than 2.44 metres (8 feet) wide in the following positions;
  - 1.1 Immediately inside all external boundaries of land. With the permission of the Council or its duly authorised Officer, these breaks need not follow the perimeter of a paddock, but will be acceptable following land contours in an endeavour to reduce water erosion.
  - 1.2 In such positions as is necessary, to divide land in excess of 202 hectares (500 acres) into areas not exceeding that size, each completely surrounded by a firebreak; and
  - 1.3 Immediately surrounding all buildings, haystacks and fuel ramps situated on the land; and
  - 1.4 Immediately surrounding any part of the land used for pasture or crops; and
  - 1.5 Immediately surrounding any drums or drums situated on the land which are normally used for the storage of fuel, whether they contain fuel or not.
  
2. Townsite Land (ie land in any Townsite)
  - 2.1 Where the area of the land is 0.2 hectares (one half of one acre) or less, you shall clear all inflammable material on the land from the whole of the land.
  - 2.2 Where the area of the land exceeds 0.2 hectares (one half of one acre), you shall clear of all inflammable material, firebreaks not less than 2.44 metres (8 feet) wide immediately inside all external boundaries of the land, and also immediately surrounding all buildings, haystacks and fuel ramps situated on the land, and also immediately surrounding any drums or drums situated on the land which are normally used for the storage of fuel, whether they contain fuel or not.

If it is considered impractical for any reason to clear firebreaks or clear inflammable material as required by this notice, you may apply to the Council or its duly authorised Officer, not later than 1 October 2002 so far as rural land is concerned and not later than 15 October 2002 so far as townsite land is concerned, for permission to provide firebreaks in an alternative position on the land.

If permission is not granted by the Council or its authorised Officer, you shall comply with the requirements of this notice. The penalty for failing to comply with this notice is a fine of not less than \$40, nor more than \$400, and a person in default is liable whether prosecuted or not to pay the cost of performing the work directed on this notice if it is not carried out by the Owner or Occupier by the date required on this notice.

If the requirements of this notice are carried out by burning, such burning must be in accordance with the relevant provisions of the Bush Fires Act.

## JUSTICES OF THE PEACE

Mr WT Baker	9065 8034
Hon HW Gayfer OAM	9063 2063
Mrs YR Matthews	9063 2272
Mrs G McBeath	9063 2320
Mr SD McKenzie	9063 2203
Mrs GL Mooney	9063 2372
Mr AR Price	9063 2345
Mr WR Seimons	9065 7049
Mrs BE Swithenbank	9063 2036
Mr RG Walden	9063 2353
Mr CJ Walton	9063 2269

## STAFF

Chief Executive Officer	Bruce Mead
Deputy Chief Executive Officer	Scott McKenzie
Development/Finance Officer	Heather Blacklock
Administration Officers	Karen Wilkinson and Davina Watson
EHO/Building Surveyor	Graeme Bissett
Shire Planner	Russell Reid
Roe Recreation Officer	Rodney Thornton
Swimming Pool Manager	Darren Teasdale
Cleaner	Lee Tomlinson
Meat Inspector	Gary Ryan
Engineer	Edwin Long
Works Supervisor	Greg Tomlinson
Mechanic	Paul Wilkinson
Curator/Caretaker	Leslie Caley,
Leading Hand – Town	Rodney Anderson
Grader Drivers	Peter Kirkwood, Wayne Walsh
Mack Semi Side-Tipper Drivers	Allan Hamilton, Douglas Shaw
Plant Operators	Craig Fulwood, Mark Channon, Frank Dickinson, Mason Hood Mervyn Shaw, Shane McMiles, Shane Robinson, Michael Rawes
Plant Operator/Screening Plant	Allan Johns
Rubbish Tip Manager	Graham Perry