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1. DECLARATION OF OPENING

The Chairperson Cr Lynette Baker opened the meeting at 3.03pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

President	L Baker
	D L Hickey
	M A Weguelin
	N B Talbot
	J A Mason
	M B Dickinson
	T J Pridham
Chief Executive Officer	J P Murphy
Deputy Chief Executive Officer	T L Dayman
Executive Support Officer	P A Davey

3. PUBLIC QUESTION TIME

There were no members of the public present.

4. OBITUARIES

It was advised that Mary Hill had passed away since the last meeting.

5. GUEST SPEAKERS

There were no Guest Speakers.

6. DECLARATIONS OF INTEREST

Cr N Talbot declared a proximity interest in item 10.2.2.

Cr M Dickinson declared a proximity interest in item 10.2.2.

Cr T Pridham declared a proximity interest in item 10.2.2.

7. CONFIRMATION OF MINUTES

7.1. Minutes of the Ordinary Meeting of Council – 15 October 2013

(8256) Moved Crs – Hickey and Talbot

That the minutes of the Ordinary Meeting of Council held on Tuesday 15 October 2013 be confirmed as a true and correct record.

Carried 7/0

7.2. Minutes of the Special Meeting of Council – 28 October 2013

(8257) Moved Crs – Hickey and Pridham

That the minutes of the Special Meeting of Council held on Monday 28 October 2013 be confirmed as a true and correct record.

Carried 7/0

8. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the previous minutes.

9. MINUTES OF COMMITTEES

9.1. Shire of Corrigin Bush Fire Advisory Committee Minutes October 2013

(8258) Moved Crs- Weguelin and Mason

That the minutes of the Bush Fire Advisory Committee on Thursday 24 October 2013 be confirmed as a true and correct record.

Carried 7/0

10. MATTERS REQUIRING A COUNCIL DECISION

10.1. Finance and Administration Reports

10.1.1. COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	19 November 2013
Reporting Officer:	Heather Ives, Corrigin CRC Coordinator
Disclosure of Interest:	No interest to disclose
File Number:	CMS/005/03

COMMENT

1. OCTOBER 2013 Advertising (Windmill Newspaper; CRC Website; CRC Facebook Page):

October School Holidays Activity "Wildflower Bush Walk in Corrigin Reserve"

Mia Davies 'CRC's Vital to Regional Development' Media Release

'Saving Our Adolescents' Corrigin Seminar

'Recognition of Prior Learning' for Agricultural Industries – C.Y O'Connor Institute

'Pathways to the Wheatbelt' Promotional Filming in Corrigin

Recreational Skippers Ticket (RST) Course – 2/11/2013

2. OCTOBER 2013 Room Bookings:

Conference Room	3
Professional Office	4
Video Conference Room	3
Computer Training Room	1
University Exam Supervisions	0

OCTOBER 2013 Courses / Workshops / Information Seminars / Meetings:

Corrigin Movie Club - "The Great Gatsby"	10 people
Community First International - <i>Employment</i>	10 people
SBCEW - AGM	12 people
TR Homes - Meeting	3 people
Skill Hire - <i>Employment</i>	7 appointments
Bush Fire Brigade - Meeting	17 people
'Pathways to the Wheatbelt' Audio Tour Recording	3 people

3. CRC General Business

Funding:

Broadband for Seniors (BFS) - Application submitted to FaHCSIA for 'Seniors Training Grant' (\$2,000) and new Touchscreen Computer for BFS Kiosk. *Awaiting outcome*

RAC Grass Roots Grants - Application submitted on 28/10/2013 to hold a Corrigin Gopher Driver Training & Safety Information Day. *Awaiting outcome*

Corrigin Time Capsule 2013-2033:

Time Capsule Envelopes and Explanation Letters mailed to all Corrigin Clubs, Groups & Organisations on 10/10/13. *Envelopes plus contents to be returned to Corrigin CRC by 13th December 2013.*

Corrigin CRC contents for Time Capsule includes: *2013 Corrigin Phonebook; Corrigin Clubs & Groups Guide; 2013 Price List; Corrigin CRC Flyer with our Services; Minutes from March & Sept Committee Meetings; Photos of exterior and interior of CRC Building.*

Corrigin Phonebooks:

Heather to contact commercial printers for Quotes, to compare with current CRC in-house production time & costs.

New considerations identified from Phonebook Community Survey:

- Colour Advertising Section within Phonebook - *keep Residential listings in Black Print only.*
- Future sale price of Phonebook - *keep under \$10 price point*
- Wire Comb Spiral Binding - *more professional finish to Phonebook*

4. CRC Partnerships

'Pathways to Wave Rock' Audio Tour:

- Joint CRC Special Project with surrounding towns; Kondinin, Kulin, Narembeen, Quairading, Hyden, Bruce Rock, Lake Grace. Six to seven tracks (*2-4 minutes in length*) to be produced by each CRC.

Audacity Programme downloaded for recording of interesting facts, stories, history and local attractions. Audio Tour will be available for purchase by Visitors and Tourists in Mini CD format or downloadable via iTunes Music Store. Packaging for Mini CD (TBC)

- Emily has started work recording Corrigin Audio Tour tracks, involving local community members: Settlement of Corrigin *by Julie Ling* - COMPLETED

Corrigin Dog in a Ute Event *by Brett Connelly & Tim Thornton* - COMPLETED

Local Birdlife *by Laurie Pitman* COMPLETED

Corrigin The Town of Windmills *by Ron Gannaway* - STILL TO BE RECORDED

Gorge Rock *by Graeme Downing* STILL TO BE RECORDED

Corrigin Nature Reserve & Bush Rangers *by Cindy Stevens & CDHS* - STILL TO BE RECORDED

Corrigin Dog Cemetery *by Heather Ives* - STILL TO BE RECORDED

Corrigin Services & Industry *by Julian Murphy* - STILL TO BE RECORDED

- Emily to attend scheduled Audio Tour Project Workshop in early Dec 2013

- Project Deadline 19/12/2013.

TR Homes

Community Partnership Agreement expires 24th Oct. 2013. *Currently awaiting 2013/2014 Agreement Renewal.*

Article about Corrigin and the Corrigin CRC to be featured in TR Homes Magazine '*Our Community - Your Guide to Building in Regional WA*' – Edition 2

5. Tourism

Rotary Park Tourist Information Display Shelter:

Connelly Images supplied initial proof-sheet of Corrigin Townsite Map, with map references to places of interest, for Rotary Park Tourist Information Display Shelter.

Emily provided additional information and changes for map amendment.

Connelly Images supplied proof sheet for two info panels that will contain Corrigin Tourist information and a few local pictures of attractions.

“Wheatbelt Native Orchids” Brochure:

Received suggested orchid selection & text for new brochure - Robin Campbell is now not supplying pictures for Orchid brochure.

Emily asked Lawry Pitman for permission to use his collection of orchid images, so we can still produce a brochure to give to tourist's.

Pictures to be collected, brochure to be designed ready for 2014 Wildflower/Orchid Season.

ROE Tourism:

Last meeting for the 2013, scheduled for 16th December 2013 at Corrigin CRC.

“Pathways to Wave Rock” Promotional Film:

Emily & Heather arranged with local community members to be involved in Corrigin location filming on Thursday 17th October 2013. Black Cyclone Productions shot footage at the big Windmill in town; on top of Gorge Rock and by the Rock Pool. The production company will return (date TBA) to film at Corrigin Dog Cemetery (*due to Main Roads vehicles in the car parking area on original day of filming*). Completion of Promotional Film (YouTube clip) estimated Feb/March 2014.

6. CRC Equipment, Fixtures & Fittings:

Order placed for Curved Ottoman for CRC Foyer Waiting area.

Obtaining Quote from Dane's Cabinets for Cable Management Footrest/Covers to install under Public PC's and Admin Desks

7. CRC Information & Communication Technology:

Scheduled PC Repair & Maintenance completed after October School Holidays - *Leading Appliances (Callan Riches)*

8. CRC Marketing & Promotion:

Order placed for 'DirtStopper' Mat with Corrigin CRC Logo branding, for inside front door.

9. CRC Professional Development & Training:

C.Y. O'Connor Institute - 'Certificate II in Business' Enrolment Fees paid for Natalie Jackson

10. Westlink

Corrigin CRC due for Technical Upgrade of Satellite Dish and associated Cabling, to align with new VAST SatBox System. *Currently awaiting Westlink to schedule in work with local contractor, Corrigin Leading Appliances.*

*Minutes for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 19 November 2013*

10. <u>CORRIGIN CRC Monthly Usage: October 2013</u>					
CUSTOMERS ACCESSING 'FEE FOR SERVICE' and SALES October 2013:					
COMPUTER ROOM	MTHLY	YTD from July 13	HIRE	MTHLY	YTD from July 13
Internet Use	68	264	Room Hire (payments)	4	23
Computer Use	3	12	Data Projector Hire	3	5
Wireless Hotspot	5	15	Laptop Hire	0	0
SERVICES			Folding Machine Hire	0	3
B&W Printing / Photocopies	29	174	Portable Projector Screen Hire	4	5
Colour Printing / Photocopies	12	38	Portable White Board Hire	0	0
Photo Printing	1	15	Portable Pin-Up Board Hire	0	0
Laminating	5	25	Engraver Hire	0	0
Faxing	16	50	NLIS Scanning Wand Hire	0	2
Binding	2	4	BBQ Trailer Hire	1	3
Secretarial Services	9	37	SALES		
Scanning	4	35	Phonebook Sales	24	38
Desktop Publishing	0	0	Moments in time	14	31
CD / DVD Burning	0	0	Tin Horse Highway Book	0	0
Computer Training (one-on-one)	0	0	Corrigin Book Sales	1	4
Phone Calls		1	Shire Polo Shirt Sales	0	0
FEES			Eco Bags	0	0
Corrigin CRC 2013 Membership	0	0	Corrigin Post Card Sales	0	3
Corrigin Movie Club (payments)	10	27	Corrigin Wrapping Paper Sale	0	1
Training Course (payments)	10	10	2013 Corrigin Calendars (sold via CRC)	0	2
University Exam Invigation	0	0	OTHER		
IP Video Conferencing	0	0	Sale of assets	1	0
			Yearling Book Sales	0	0
<i>Monthly People through :</i>		234	Bulyee / Kweda Book Sale	0	0
CUSTOMERS ACCESSING 'CORRIGIN CRC SERVICES' October 2013:					
SERVICE	MTHLY	YTD from July 13	SERVICE	MTHLY	YTD from July 13
Phonebook/Calendar - Enquires	3	15	Department of Veterans Affairs	0	0
Centrelink - Access Point	39	123	Courses & Education Enquires	14	28
Tourism	100	270	General Enquiries (Face to Face)	80	266
Conferences/Training/Meetings	62	304	Corrigin Toy Library	12	49
Broadband for Seniors Kiosk (BFS)	24	68	Government Info. Access Point	0	8
Medicare - Claim Booth	5	9	ATO	4	13
<i>Monthly People through :</i>		472	General Enquiries (Email/Phone)	129	445
TOTAL:		706	<i>(paying Customers and Customer Services provided for October 2013)</i>		

OFFICER'S RECOMMENDATION

That Council receives the Corrigin CRC Report.

COUNCIL RESOLUTION

(8259) Moved Crs – Talbot and Weguelin

That Council receives the Corrigin CRC Report.

Carried 7/0

10.1.2. ACCOUNTS FOR PAYMENT – OCTOBER 2013

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	12/11/2013
Reporting Officer:	Katherine Weguelin, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

COMMENT

The cheque and EFT payments that have been raised for the Council meeting and also during the month of October 2013 are attached.

After payment of the following cheque and EFT payments, the balance of creditors will be \$NIL.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2013 / 2014 Annual Budget.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorses cheques 19726 to 19738 and EFT payments in the Municipal Fund, totalling \$370,203.95, Cheque 3312 to 3314 and EFT payments in the Trust Fund totalling \$593.15, and EFT payments in the Licensing Account totalling \$55,355.45; total payments for September \$426,152.55.

COUNCIL RESOLUTION

(8260) Moved Crs – Mason and Hickey

That Council endorses cheques 19726 to 19738 and EFT payments in the Municipal Fund, totalling \$370,203.95, Cheque 3312 to 3314 and EFT payments in the Trust Fund totalling \$593.15, and EFT payments in the Licensing Account totalling \$55,355.45; total payments for September \$426,152.55.

Carried 7/0

10.1.3. MONTHLY FINANCIAL REPORT – OCTOBER 2013

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	12 November 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM0036

BACKGROUND

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000 are included in the variance report.

COMMENT

A variance report is included with the monthly financial statements.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Monthly Statement of Financial Activity.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopts the Statement of Financial Activity for the month ending 31 October 2013, as presented, and note any material variances.

COUNCIL RESOLUTION

(8261) Moved Crs – Weguelin and Pridham

That Council adopts the Statement of Financial Activity for the month ending 31 October 2013, as presented, and note any material variances.

Carried 7/0

10.1.4. CORRIGIN GENERAL PRACTICE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	14 November 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	CS 0037

BACKGROUND

In 2010 Council entered into an agreement with Wheatbelt GP Network for the management of the General Practice at the Corrigin Medical Centre.

COMMENT

Council contracts Wheatbelt GP Network to manage the Corrigin Medical Centre for a monthly management fee of \$4,583 ex GST. In addition to the management fee Council underwrites any losses that the Corrigin Medical Centre incurs and provides the Corrigin Medical Centre, a house and a car to the Doctor free of charge.

Council has received the audited Income and Expenditure Statement of the Central Wheatbelt Division of General Practice Inc. Corrigin General Practice for the year ended 30 June 2013. The Corrigin General Practice made a loss of \$47,057 for the year ended 30 June 2012. The loss for the prior year was \$116,438.

In the 2012-2013 financial year Council reimbursed Wheatbelt GP Network the sum of \$109,378.17 with \$55,418.21 relating to the 2012-2013 financial year and the remaining \$53,959.94 relating the last quarter in 2011-2012. Council also received payment of \$12,439.85 being Council's portion of the January to March profit.

Financials for the period 1 July 2013 to 30 September has seen the practice make a profit of \$7,803.84. Council will be receiving \$3901.92 being Council's 50% share of this profit.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Corrigin Medical Centre Practice Management Income and Expenditure.

STRATEGIC IMPLICATIONS

Goal 6 – We need good services to support our development as a Shire.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the Audited Income and Expenditure Statement of the Central Wheatbelt Division of General Practice Inc. – Corrigin General Practice for the year ended 30 June 2013.

COUNCIL RESOLUTION

(8262) Moved Crs – Talbot and Dickinson

That Council receives the Audited Income and Expenditure Statement of the Central Wheatbelt Division of General Practice Inc. – Corrigin General Practice for the year ended 30 June 2013.

Carried 7/0

10.1.5. APPOINTMENT OF REPRESENTATIVES TO WALGA CENTRAL COUNTRY ZONE

Applicant:	WALGA
Location:	Central Country Zone
Date:	14 November 2013
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GR0022

BACKGROUND

The Shire of Corrigin is a member of the WA Local Government Association (WALGA) Central Country Zone. Meetings of the Central Country Zone are held regularly throughout the year and are hosted on a rotational basis by member Councils.

Council is required to nominate two voting delegates to the Zone and deputies as required.

COMMENT

The President and Deputy President have generally been Council's delegates to the Zone with the CEO as deputy. The CEO may vote at meetings in the absence of one or more of the delegates.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council appoints the President and Deputy President as its delegates to the WA Local Government Association Central Country Zone and the Chief Executive Officer as deputy delegate.

COUNCIL RESOLUTION

(8263) Moved Crs – Weguelin and Hickey

That Council appoints the President and Deputy President as its delegates to the WA Local Government Association Central Country Zone and the Chief Executive Officer as deputy delegate.

Carried 7/0

10.2. Health, Building and Planning Reports

10.2.1. SHARED ENVIRONMENTAL HEALTH SERVICES – SHIRE OF LAKE GRACE

Applicant:	Shire of Corrigin
Location:	Roe Region
Date:	13 November 2013
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	CM007

BACKGROUND

The Shire of Corrigin provides environmental health services to the Roe Regional Organisation of Councils (RoeROC) including the Shires of Kondinin, Kulin and Narembeen on a shared services basis. The shared services scheme currently employs one full time environmental health officer and one part time environmental health officer who also undertakes specific project work in the area of waste management.

The full time officer is based in Corrigin and undertakes the majority of inspections and field work throughout the four districts whilst the part time officer is based in Kondinin and focuses mostly on office based activities.

The Shire of Lake Grace has requested that the RoeROC Councils consider extending the current shared services arrangement to the Shire of Lake Grace.

COMMENT

The request from Lake Grace was considered by the RoeROC CEOs earlier this year where it was agreed to look further into the viability of including Lake Grace in the scheme on the proviso that it did not take time away from the RoeROC Councils.

A number of discussions have been held at officer level between staff from Corrigin and Lake Grace with a draft Memorandum of Understanding (MOU) & Shared Services Agreement developed to outline the basis of any future cooperation. A copy of the Draft MOU & Shared Service Agreement is attached.

The agreement is based on the Shire of Corrigin providing an Environmental Health Officer (EHO) to the Shire of Lake Grace for 1 day per week. The following outlines the type of services that will be provided:

- General health application enquiries (requests forwarded by email);
- Caravan Park and Camping Grounds Compliance and Licensing
- Effluent disposal applications;
- Food Premises inspections, enforcement and general enquiries;
- Hairdressing premises compliance;
- Liquor licencing compliance in relation to environmental health requirements;
- Investigation of notifiable diseases;
- Pest Control licencing and enforcement;

- Public building inspections and enforcement;
- Tobacco products compliance;
- Unauthorised discharge issues;
- Waste management coordination;
- Wastewater reuse scheme compliance in Lake Grace and Newdegate;
- Water Sampling;
- Compliance and enforcement of Health Act 1911 and subsidiary legislation;
- Training of administrative staff in Environmental Health administration; and
- Any other services broadly consistent with Environmental Health duties.

The services can be provided with the current Environmental Health staff and the resources available to the RoerOC scheme. Much of the work will be office based with some field work and inspections required on an as needs basis. There is no requirement for a regular weekly visit by Council's EHO to the Shire of Lake Grace.

STATUTORY ENVIRONMENT

- Health Act 1911
- Local Government Act 1995

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Income from the provision of environmental health services to the Shire of Lake Grace of approximately \$20,000 per year.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Enters into a Memorandum of Understanding and Shared Service Agreement with the Shire of Lake Grace for the provision of environmental health services; and*
2. *Authorises the Chief Executive Officer to sign the agreement of behalf of the Shire of Corrigin.*

COUNCIL RESOLUTION

(8264) Moved Crs – Mason and Hickey

That Council:

1. ***Enters into a Memorandum of Understanding and Shared Service Agreement with the Shire of Lake Grace for the provision of environmental health services; and***
2. ***Authorises the Chief Executive Officer to sign the agreement of behalf of the Shire of Corrigin.***

Carried 7/0

Cr Pridham, Cr Talbot and Cr Dickinson declared a proximity interest in the following item and left the meeting at 3.44pm.

10.2.2. PLANNING APPLICATION – PROPOSED HOME OCCUPATION (FOOD PRODUCTION)

Applicant:	Mrs Juanita MacGregor (Landowner)
Location:	Lot 612 (No.4) Spanney Street, Corrigin
Date:	8 November 2013
Reporting Officer:	Messrs Joe Douglas & Carlo Famiano – Consultant Town Planners (Urban & Rural Perspectives)
Disclosure of Interest:	No interest to disclose
File Number:	A10523

BACKGROUND

This report recommends that a planning application submitted by Mrs Juanita MacGregor (Landowner) to establish and conduct a Home Occupation (Food Production) on Lot 612 (No.4) Spanney Street, Corrigin be approved subject to conditions.

The applicant is seeking Council's planning approval to establish and conduct a Home Occupation within an existing single detached dwelling on Lot 612 (No.4) Spanney Street, Corrigin which she currently occupies with her husband.

It is understood from the information submitted in support of the application that Mrs MacGregor intends using the 15.4m² kitchen in the existing dwelling on the land to prepare 'low risk foods' as part of her recently established catering business named 'Just a Little Bit Fancy' for consumption off-site (see Plan 4). Normal hours of operation are anticipated to be from 8am to 6pm daily however this may vary slightly depending upon demand. No additions or modifications to the existing dwelling are proposed or required to accommodate the additional use.

Lot 612 is located in the north-eastern part of the Corrigin townsite with direct frontage to Spanney Street along its western boundary and a right-of-way (ROW) along its eastern rear boundary. The land is rectangular in shape, comprises a total area of approximately 1,070m² and has been extensively developed for low density residential purposes (i.e. single detached dwelling) (see Plans 1 to 3).

Following detailed assessment of the application in the context of the specific standards and requirements of the Shire's current operative Town Planning Scheme No.2, the reporting officers have formed the view that the proposed use is capable of being supported by Council for the following reasons:

- i) It has scope to be approved by Council under the terms of the land's current 'Residential' zoning classification in the Shire of Corrigin Town Planning Scheme No.2 (i.e. it is a discretionary use);
- ii) It is unlikely to cause injury to or prejudicially affect the amenity of the neighbourhood due to the emission of light, noise, vibration, electrical interference, smell, fumes, smoke, vapour, steam, soot, ash, dust, grit, oil, liquid wastes or waste products or the unsightly appearance of the dwelling or the land on which the business will be conducted;
- iii) It will not entail the employment of any person not a member of the occupier's family;
- iv) It will not occupy an area greater than twenty (20) square metres;

- v) It will not require the provision of any essential service main of a greater capacity than that normally required in the zone which the property is located (i.e. 'Residential' zone);
- vi) It will not involve the display of any advertising signage;
- vii) It will be compatible with the existing established residential uses in the immediate locality and will not generate a volume of traffic that would prejudice the amenity of the area;
- viii) It will not entail the presence, use or calling of a vehicle of more than two tonnes tare weight; and
- ix) It will not entail the presence, use or servicing, fuelling or repair of any commercial vehicles.

COMMENT

In light of the above conclusions it is recommended that Council exercise its discretion and grant conditional planning approval.

STATUTORY ENVIRONMENT

- Shire of Corrigin Town Planning Scheme No.2
- Planning and Development Act 2005

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council approves the application for planning approval submitted by Mrs Juanita MacGregor (Landowner) to establish and conduct a Home Occupation (Food Production) on Lot 612 (No.4) Spanney Street, Corrigin in accordance with the details of the information and plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

1. *This planning approval is valid for a period of 12 months only and any extension of this approval for a further 12 month period must be the subject of a written application to Council for renewal of the same.*
2. *This planning approval is personal to the applicant and shall not be transferred to or assigned to any other person or undertaken at any premises other than the land in respect of which this approval is granted.*
3. *This planning approval will no longer be valid if there is a change in the owner / occupier of the land.*
4. *If in the opinion of Council the approved Home Occupation on the land is causing a nuisance or annoyance to owners or occupiers of land in the neighbourhood, the Council may withdraw the planning approval granted by it and after such withdrawal no person shall upon that land carry on a Home Occupation unless a further planning approval to do so is granted by Council.*
5. *Any future proposed advertising signage shall not exceed 0.2m² in area unless otherwise approved by Council following receipt and determination of the required planning application.*

Advice Notes

1. *The applicant shall in carrying out the approved use comply in all respects with the Food Act 2008, Food Regulations 2009 and the Australia New Zealand Food Standards Code.*
2. *The noise generated by any activities on-site including vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.*
3. *Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being initiated by the local government.*

COUNCIL RESOLUTION

(8265) Moved Crs – Hickey and Weguelin

That Council approves the application for planning approval submitted by Mrs Juanita MacGregor (Landowner) to establish and conduct a Home Occupation (Food Production) on Lot 612 (No.4) Spanney Street, Corrigin in accordance with the details of the information and plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

6. *This planning approval is valid for a period of 12 months only and any extension of this approval for a further 12 month period must be the subject of a written application to Council for renewal of the same.*
7. *This planning approval is personal to the applicant and shall not be transferred to or assigned to any other person or undertaken at any premises other than the land in respect of which this approval is granted.*
8. *This planning approval will no longer be valid if there is a change in the owner / occupier of the land.*
9. *If in the opinion of Council the approved Home Occupation on the land is causing a nuisance or annoyance to owners or occupiers of land in the neighbourhood, the Council may withdraw the planning approval granted by it and after such withdrawal no person shall upon that land carry on a Home Occupation unless a further planning approval to do so is granted by Council.*
10. *Any future proposed advertising signage shall not exceed 0.2m² in area unless otherwise approved by Council following receipt and determination of the required planning application.*

Advice Notes

4. *The applicant shall in carrying out the approved use comply in all respects with the Food Act 2008, Food Regulations 2009 and the Australia New Zealand Food Standards Code.*
5. *The noise generated by any activities on-site including vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.*
6. *Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being initiated by the local government.*

Carried 4/0

Cr Weguelin left the meeting at 3.50pm and returned immediately with Cr Pridham, Cr Talbot and Cr Dickinson.

10.3. Works and General Purpose Reports

10.3.1. APPOINTMENT OF DUAL FIRE CONTROL OFFICER – SHIRE OF KULIN

Applicant:	Shire of Kulin
Location:	Shire of Corrigin/Shire of Kulin
Date:	12 November 2013
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	ES 0001

BACKGROUND

Correspondence has been received from the Shire of Kulin requesting the appointment of dual Fire Control Officer with the Shire of Corrigin.

COMMENT

It is recommended that Council appoints Donald Bradford as a Fire Control Officer.

STATUTORY ENVIRONMENT

Bush Fires Act 1954

POLICY IMPLICATIONS

Policy 5.1.6 – Fire Control Officers - Appointment

STRATEGIC IMPLICATIONS

Administration of the Bush Fires Act with neighbouring Local Governments.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council appoints Donald Bradford as a dual Fire Control Officer for the Shire of Kulin and the Shire of Corrigin.

COUNCIL RESOLUTION

(8266) Moved Crs – Talbot and Hickey

That Council appoints Donald Bradford as a dual Fire Control Officer for the Shire of Kulin and the Shire of Corrigin.

Carried 7/0

11. NOTICE OF MOTIONS

There was no Notice of Motions.

12. NOTICE OF MOTIONS FOR THE NEXT MEETING

There was no Notice of Motions for the next meeting.

13. CHIEF EXECUTIVE OFFICER'S REPORT

The CEO updated Council with the following:

Road works

Works on the Rabbit Fence Road had been completed and work has now started on the Bulyee Road.

Giggle Pots Day Care

During January whilst the centre is closed Shire staff will be undertaking site works in preparation for the delivery of the new day care building. The new building is due in March.

Bulyee Road

Conditional agreement had been reached with the affected landowners regarding the Bulyee Road realignment. Main Roads is currently drawing up plans which will provide the necessary information to confirm the new alignment of the road and arrangements with affected landowners..

14. PRESIDENT'S REPORT

The President advised she had attended the Bullaring Progress Association meeting.

The President advised that she and the CEO had attended the following meetings:

- Regional Road Group
- Site – Recreation and Events Centre
- Peter Barrett and Mia Davies

The President spoke about the Retiring Councillor's Function, congratulating everyone on its success.

15. COUNCILLORS' REPORTS

Cr Dickinson advised that he and Cr Mason had attended the Elected Members Roles and Responsibilities training at the Shire of Brookton on 12 November 2013.

16. URGENT BUSINESS

There was no urgent business.

17. INFORMATION BULLETIN

There were no matters raised from the Information Bulletin.

18. WALGA AND CENTRAL ZONE MOTIONS

There were no WALGA or Central Zone Matters.

19. MEETING CLOSURE

There being no further business to discuss, the President thanked everyone for their attendance and closed the meeting at 4.25pm.