



# A G E N D A

## ORDINARY COUNCIL MEETING

19 December 2023

### Notice of Meeting

The Ordinary Council Meeting for the Shire of Corrigin will be held on Tuesday 19 December 2023 in the Council Chambers, 9 Lynch Street, Corrigin commencing at 3.00pm.

## Order of Business

12.30pm – 1.00pm	Lunch
1.00pm – 2.30pm	Discussion Forum
2.30pm – 3.00pm	Afternoon Tea
3.00pm	Council Meeting
6.00pm	Council Christmas Dinner (Corrigin Hotel)

I have reviewed this agenda and am aware of all recommendations made to Council and support each as presented.



**Natalie Manton**  
Chief Executive Officer  
14 December 2023

*Disclaimer:*

*The Shire of Corrigin gives notice to members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995. Members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.*

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**1 DECLARATION OF OPENING**

Council would like to acknowledge the Noongar people as the traditional custodians of the land and pay our respects to their elders past and present as well as the pioneering families who shaped the Corrigin area in the thriving community we enjoy today.

Councillors, staff, and members of the public are advised that the Council meeting is being recorded for future publication.

**2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

**3 PUBLIC QUESTION TIME**

A period of 15 minutes is allocated for questions with a further period of 15 minutes provided for statements from members of the public. The procedure for asking questions and responding is to be determined by the presiding member. The time allocated for questions is to be decided by the members of the Council and members of the public are to be given an equal and fair opportunity to ask a question and receive a response.

Questions and statements are to be –

- a) Presented in writing on the relevant form to the Chief Executive Officer prior to commencement of the meeting; and
- b) Clear and concise

**4 MEMORIALS**

The Shire has not been advised of any passings since the last meeting.

**5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**6 DECLATIONS OF INTEREST**

Councillors and Officers are reminded of the requirements of s5.65 of the *Local Government Act 1995*, to disclose any interest during the meeting before the matter is discussed and of the requirement to disclose an interest affecting impartiality under the Shire of Corrigin Code of Conduct.

## **7 CONFIRMATION OF MINUTES**

### **7.1 PREVIOUS COUNCIL MEETING AND BUSINESS ARISING FROM MINUTES**

#### **7.1.1 ORDINARY COUNCIL MEETING**

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 21 November 2023 (Attachment 7.1.1).

#### **OFFICERS RECOMMENDATION**

*That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 21 November 2023 (Attachment 7.1.1) be confirmed as a true and correct record.*

### **7.2 COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES**

#### **7.2.1 AUDIT AND RISK MANAGEMENT COMMITTEE**

Minutes of the Audit and Risk Management Committee Meeting held on Tuesday 5 December 2023 (Attachment 7.2.1).

#### **OFFICERS RECOMMENDATION**

*That Council receives and notes the minutes of the Audit and Risk Management Committee Meeting held on Tuesday 5 December 2023 (Attachment 7.2.1).*

## **8 MATTERS REQUIRING A COUNCIL DECISION**

### **8.1 CORPORATE AND COMMUNITY SERVICES REPORT**

#### **8.1.1 ACCOUNTS FOR PAYMENT**

Applicant:	Shire of Corrigin
Date:	5/12/2023
Reporting Officer:	Tanya Ludlow, Finance / Human Resources Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.1 – Accounts for Payment – November 2023

#### **SUMMARY**

Council is requested to note the payments from the Municipal and Trust funds as presented in the Schedule of Accounts Paid for the Month of November 2023.

#### **BACKGROUND**

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* Section 6.8 (2)(b) and *Local Government (Financial Management) Regulations 1996* Clause 13.

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political, and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

All payments are independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure that has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures, the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that there has been no misuse of any corporate credit or fuel purchase cards.

#### **COMMENT**

Council has delegated authority to the Chief Executive Officer to make payments from the Shire's Municipal and Trust funds as required. A list of all payments is to be presented to Council each month and be recorded in the minutes of the meeting at which the list was presented.

#### **STATUTORY ENVIRONMENT**

*S6.4 Local Government Act 1995, Part 6 – Financial Management*  
*R34 Local Government (Financial Management) Regulations 1996*

#### **POLICY IMPLICATIONS**

Policy 2.7 – Purchasing Policy  
Policy 2.16 - Corporate Credit Cards

#### **FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2023/2024 Annual Budget.

#### **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective: Governance and Leadership**  
**Strong Governance and leadership**

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council receives the list of accounts paid during the month of November 2023 as per the attached Schedule of Payment, and as summarised below:*

***Municipal Account (inclusive of credit card and fuel card purchases)***

<i>Cheque Payments</i>	<i>020967 - 020973</i>	<i>\$44,116.74</i>
<i>EFT Payments</i>	<i>EFT19368 - EFT19477</i>	<i>\$1,193,059.11</i>
<i>Direct Debit Payments</i>		<i>\$42,077.07</i>
<i>EFT Payroll Payments</i>		<i>\$200,091.27</i>

***Total Municipal Account Payments*** ***\$1,479,344.19***

***Trust Account***

<i>EFT Payments</i>	<i>EFT19447 - EFT19448</i>	<i>\$127.20</i>
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***Total Trust Account Payments*** ***\$127.20***

***Licensing Trust Account***

<i>Direct Debit Payments</i>		<i>\$30,951.15</i>
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***Total Licensing Trust Account Payments*** ***\$30,951.15***

***Total of all Accounts*** ***\$1,510,422.54***

### 8.1.2 MONTHLY FINANCIAL REPORTS

Applicant:	Shire of Corrigin
Date:	11/12/2023
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	FM.0037
Attachment Ref:	Attachment 8.1.2 – Monthly Financial Report for the period ending 30 November 2023

#### SUMMARY

This report provides Council with the monthly financial report for the month ending 30 November 2023.

#### BACKGROUND

The *Local Government (Financial Management) Regulations 1996*, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variations between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

#### COMMENT

October closed with \$2,130,845 in the Municipal bank account, \$2,281,443 in short term investment and \$5,220,935 in reserve funds.

Rate collection is at 90.7% compared to 88% at the same time last year. The outstanding amount of \$284,464 is made up of the following:

Long outstanding debtor (Includes current charges. Receiving regular payments)	37,248
1 property with a Property Seize and Sale Order	31,901
Debt Collection Agent (current debts)	14,025
Current Instalments Remaining	121,261
Current Pensioners (not due until 30 June 2024)	30,809
Deferred Pensioners	18,501
Special Payment Arrangements	0
2023/2024 Rates Levied	41,101
LESS Excess Rates (Rates Payment in Advance)	-10,382
<b>TOTAL OUTSTANDING</b>	<b><u>284,464</u></b>

The property with a property seize and sale order was successfully auctioned on Friday 8 December 2023. Settlement will be complete early January and the outstanding debt cleared.

All plant and equipment have been ordered and delivery is expected as follows:

- CEO vehicle is due for delivery in December 2023
- Toyota Hilux is due for delivery in December 2023
- Caterpillar 12M Grader is due for delivery in January 2024
- Mitsubishi Rosa Bus is awaiting the automatic step installation pushing delivery back to January 2024
- Volvo L90F Loader is due for delivery in December 2023
- Road Maintenance Unit has had design approval, delivery date not yet been given.
- Toro Z Master has been delivered.



Further information on the November financial position is in the explanation of material variances included in the monthly financial report.

**STATUTORY ENVIRONMENT**

s. 6.4 Local Government Act 1995, Part 6 – Financial Management  
 r. 34 Local Government (Financial Management) Regulations 1996  
 r. 35 Local Government (Financial Management) Regulations 1996

**POLICY IMPLICATIONS**

NIL

**FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2023/2024 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective: Governance and Leadership**

**Strong Governance and Leadership**

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council accepts the Statement of Financial Activity for the month ending 30 November 2023 as presented, along with notes of any material variances.*

## **8.2 GOVERNANCE AND COMPLIANCE**

### **8.2.1 AUDIT AND RISK MANAGEMENT COMMITTEE RECOMMENDATIONS - REPORT OF AUDIT FINDINGS**

Applicant:	Shire of Corrigin
Date:	5/12/2023
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0332
Attachment Ref:	8.2.1 – 2022/2023 Final Management Letter

#### **SUMMARY**

The Audit and Risk Management Committee recommends that Council receives the Audit Management letter for the financial year ending 30 June 2023 together with the comments provided by the Chief Executive Officer and Deputy Chief Executive Officer in response to significant findings.

#### **BACKGROUND**

AMD conducted an onsite interim audit back in May 2023 on behalf of the Office of the Auditor General followed up by an onsite final audit in October 2023.

The outcome of the interim audit resulted in findings in one area that required attention for future compliance.

The management report has concluded that the interim findings have been resolved.

#### **COMMENT**

The Audit and Risk Management Committee was required to examine the report of the Auditor and prepare a report responding to the findings and the actions the Shire of Corrigin have taken or intend to undertake in relation to the matters raised.

A report on the final audit findings was tabled at the meeting.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995, s7.12A* – Duties of a Local Government in respect to the Audit.

#### **POLICY IMPLICATIONS**

3.1 Risk Management Policy

#### **FINANCIAL IMPLICATIONS**

NIL

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Governance and Leadership  
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council’s Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation.

**VOTING REQUIREMENT**

Simple Majority

**COMMITTEE AND OFFICERS’S RECOMMENDATION**

*That Council:*

1. *Receives the report on Audit Management Letter for the year ended 30 June 2023 and*
2. *Forward a copy of the report on the findings from the audit to the Minister for Local Government, Sport and Cultural Industries.*

## 8.2.2 ANNUAL REPORT AND FINANCIAL STATEMENTS FOR YEAR ENDING 30 JUNE 2023

Applicant:	Shire of Corrigin
Date:	5/12/2023
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CM.0001
Attachment Ref:	Attachment 8.2.2 – Annual Report and Financial Statements for year ending 30 June 2023 Attachment 8.2.2.1 – Transmittal Letter to President

### SUMMARY

The Audit and Risk Management Committee recommends that Council endorse the resolution from the meeting held on Tuesday 5 December 2023 and accept the 2022/2023 Annual Report and Financial Statements for the period ending 30 June 2023.

### BACKGROUND

The Shire of Corrigin is required to prepare an Annual Report and Audited Financial Statement each year including the following information:

- President's Report.
- CEO Report.
- Overview of the plan for the future including major initiatives that are proposed to commence or to continue in the next financial year.
- Financial report for the financial year.
- Information in relation to the payments made to employees.
- Auditor's report for the financial year.
- Report on the *Disability Services Act 1993*.
- Details of complaints made during the year.

The *Local Government (Audit) Regulations 1996* sets out the requirements for the preparation of a report by Council's auditor. An auditor's report is to be forwarded to the President, CEO and the Minister within 30 days of completing the audit. The report is to give the auditor's opinion on:

- the financial position of the local government, and
- the results of the operations of the local government.

The report is to include:

- any material matters that indicate significant adverse trends in the financial position of the local government;
- any matters indicating non-compliance with Part 6 of *the Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* or applicable financial controls in any other written law;
- details of whether information and explanations were obtained by the auditor;
- a report on the conduct of the report;
- the opinion of the auditor as to whether or not certain financial ratios are supported by verifiable information and reasonable assumptions.

Where it is considered by the auditor appropriate to do so, the auditor is to prepare a management report to accompany the auditor's report and to forward a copy of the management report to the President, CEO and Minister.

Representatives from AMD on behalf of the Office of the Auditor General, conducted an interim audit onsite in May 2023 and conducted the final audit also onsite in October 2023.

The CEO received the auditor's report and management letter regarding the 2022/23 Annual Financial Report from AMD on 5 December 2023.

In accordance with s5.53 of the *Local Government Act 1995* a local government is required to prepare and accept an annual report for each financial year, no later than 31 December after that financial year.

If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than two months after the auditor's report becomes available.

### **COMMENT**

The Shire of Corrigin auditor, appointed Office of the Auditor General, completed the final audit of the Shire of Corrigin finances and operations in December 2023. A copy of the Auditor's Report and Financial Statements for the 2022/2023 financial year is included as an attachment to this item.

The CEO is required to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government. The annual report along with the Auditor's Report for 2022/2023, is required to be adopted by Council prior to advertising a date for the annual meeting of electors.

A general electors meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report. To comply with this requirement an annual meeting of electors would need to be held prior to 13 February 2024. It is proposed that the Electors Meeting be held on Tuesday 6 February 2024 commencing at 6.00pm.

A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government.

Tim Partridge, Alternate Director AMD and Ms Caitlyn McGowan Assistant Director from Office of the Auditor General, in their capacity as the Shire of Corrigin Auditors met with Audit and Risk Management Committee on 5 December 2023 to provide an overview of the 2022/2023 annual financial report and address issues raised in the audit and management reports.

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

*Local Government (Audit Regulations) 1996*

*Local Government (Administration Regulations) 1996*

*Local Government (Financial Management) Regulations 1996*

*Local Government Act 1995*

5.27. *Electors' general meetings*

- (1) *A general meeting of the electors of a district is to be held once every financial year.*
- (2) *A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.*
- (3) *The matters to be discussed at general electors' meetings are to be those prescribed.*

5.54. *Acceptance of annual reports*

- (1) *Subject to subsection (2), the annual report for a financial year is to be accepted\* by the local government no later than 31 December after that financial year.*

*\* Absolute majority required.*

- (2) *If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available*

**7.12A. Duties of local government with respect to audits**

- (1) *A local government is to do everything in its power to —*
  - (a) *assist the auditor of the local government to conduct an audit and carry out his or her other duties under this Act in respect of the local government; and*
  - (b) *ensure that audits are conducted successfully and expeditiously.*
- (2) *Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.*
- (3) *A local government is to examine the report of the auditor prepared under section 7.9(1), and any report prepared under section 7.9(3) forwarded to it, and is to —*
  - (a) *determine if any matters raised by the report, or reports, require action to be taken by the local government; and*
  - (b) *ensure that appropriate action is taken in respect of those matters.*
- (4) *A local government is to —*
  - (a) *prepare a report on any actions under subsection (3) in respect of an audit conducted in respect of a financial year; and*
  - (b) *forward a copy of that report to the Minister, by the end of the next financial year, or 6 months after the last report prepared under section 7.9 is received by the local government, whichever is the latest in time.*

**POLICY IMPLICATIONS**

8.11 – Audit and Risk Management Committee

8.12 – Appointment of an Auditor

**FINANCIAL IMPLICATIONS**

The costs associated with providing the 2022/2023 audit were provided in the 2022/2023 and 2023/2024 budget. The budget allocation, based on the provided estimate from the auditors is \$35,000.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Governance and Leadership  
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation.

**VOTING REQUIREMENT**

Absolute Majority

**COMMITTEE AND OFFICERS'S RECOMMENDATION**

*That Council:*

- 1) *Accept the Annual Report and Audited Financial Statement; Auditors Report and Management Report for the 2022/2023 financial year as presented in the attachment.*
- 2) *Hold a General Meeting of Electors on Tuesday 6 February 2024 commencing at 6.00pm in the Council Chambers.*

### 8.2.3 CHANGE OF PURPOSE – BENDERING TIP RESERVE

Applicant:	Shire of Corrigin
Date:	05/12/2023
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	Financial Management
Attachment Ref:	NIL

#### SUMMARY

Council is requested to consider changing the purpose of the Bending Tip Reserve Fund to include payment of rehabilitation expenses.

#### BACKGROUND

The Shires of Kondinin, Corrigin, Kulin, and Narembeen jointly own 64 hectares of freehold land in the Shire of Kondinin for the Bending Landfill Site.

The Bending Landfill Management Plan was endorsed by Roe Regional Organisation of Councils (ROC), and member shires, in July 2022. The Plan provides the member shires with clear direction on operations and works required to facilitate the future development and rehabilitation of the landfill in accordance with the *Western Australia Environmental Protection (Rural Landfill) Regulations 2002*, (Rural Landfill Guidelines).

The estimated life of the landfill site is approximately 100 years depending on the volume of waste and implementation of waste reduction strategies.

During the end of financial year audit the Shire of Corrigin auditors noted that the purpose of the Bending Tip Reserve does not clearly state that it can be used to fund future rehabilitation costs of the tip.

It is recommended that Council further define the stated purpose of the reserve to maintain compliance when utilising the reserve funds for rehabilitation purposes of the Bending Tip.

The purpose of the Bending Tip Reserve currently states:

“To be used for the continual upgrade and expansion of the Bending Tip Site.”

It is proposed that the purpose be changed to say:

“To be used for the continual upgrade, expansion, and rehabilitation of the Bending Tip Site”

#### COMMENT

The Bending Tip Reserve has been in place since the adoption of the 2016/2017 annual budget and holds the funds set aside for the Shire of Corrigin’s 25% share of any future upgrades, expansion, and rehabilitation of the Bending Tip.

Changing the stated purpose of the reserve will provide additional clarification and be more transparent about the intended use of the funds.

Under the *Local Government Act 1995* the shire is required to give public notice of the proposed change in purpose for one month. Council’s Community Engagement Policy section 3.5 states that the Shire will not commence an engagement process between the last Ordinary Meeting of Council of the year and the first Ordinary Meeting of Council of the year unless there is a legal requirement to do so.



Giving public notice of the proposed change from 20 December 2023 with a closing date of 9 February 2024 will ensure the shire are compliant with the legislation and give the community enough time to submit any comments.

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995, Section 6.11*

- (1) *Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.*
- (2) *Subject to subsection (3), before a local government —*
  - (a) *changes\* the purpose of a reserve account; or*
  - (b) *uses\* the money in a reserve account for another purpose, it must give one month's local public notice of the proposed change of purpose or proposed use.*

*\*Absolute majority required.*

*Local Government (Financial Management) Regulations 1996, Part 17*

- (1) *A reserve account is to have a title that clearly identifies the purpose for which the money in the account is set aside.*
- (2) *In the accounts, annual budget and financial reports of the local government a reserve account is to be referred to —*
  - (a) *in the information required by regulations 27(g) and 38, by its full title; and*
  - (b) *otherwise, by its full title or by an abbreviation of that title.*

### **POLICY IMPLICATIONS**

Policy 6.11 - Community Engagement Policy

### **FINANCIAL IMPLICATIONS**

NIL

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective: Governance and Leadership**

**Strong Governance and leadership**

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation.

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION**

*That Council:*

1. *request the CEO, in accordance with section 6.11(2) of the Local Government Act 1995, to give local public notice of the proposed change of purpose of the Bendering Tip Reserve Fund for the period 20 December 2023 to 9 February 2024*
2. *the purpose of the Bendering Tip Reserve be advertised as "To be used for the continual upgrade, expansion, and rehabilitation of the Bendering Tip Site".*

## 8.2.4 AUSTRALIA DAY AWARDS

Applicant:	Shire of Corrigin
Date:	4/12/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CR.0002
Attachment Ref:	Under Separate Cover

### OFFICER'S RECOMMENDATION

*That Council in accordance with Clause 15.10 of the Standing Orders close the meeting to the public*

### SUMMARY

This item seeks endorsement of the annual Australia Day Awards including Community, Youth and Senior Citizen of the Year and Active Citizenship Awards to be presented at the Australia Day Breakfast.

### BACKGROUND

The Community Citizen of the Year Awards reward and recognise individuals and organisations making a notable contribution during the current year, and/or to those who have given outstanding service over a number of years.

Outstanding contribution and community service includes areas such as education, health, fund-raising, charitable and voluntary services, business, sport, arts, the environment, social inclusion, or any other area that contributes to the advancement and wellbeing of the community.

The Shire of Corrigin in conjunction with Auspire - Australia Day Council WA provides four awards being:

- Community Citizen of the Year
- Community Citizen of the Year – Youth (under 25 years)
- Community Citizen of the Year – Senior (65 years or over)
- Active Citizenship Awards (for community group or event).

In choosing the recipients of the Community Citizen of the Year Awards, regard is given to the nominee's achievements in the year immediately prior to receiving the award, as well as their past achievements and ongoing contribution to the community.

A nominee need only be nominated once to be considered and the number of nominations received per nominee bears no weight in their selection.

The recipients are judged on the following selection criteria:

- Made a significant contribution to the local community over and above what is normally expected from their paid employment/business.
- Demonstrated leadership on a community issue resulting in the enhancement of community life.
- A significant initiative which has brought about positive change and added value to community life.
- Inspiring qualities as a role model for the community.

The following eligibility criteria applies to the awards:

- Nominees should reside or work principally within the local authority making the award.
- Awards may be granted posthumously in recognition of recent achievements.
- Groups of people or couples will not normally be eligible except when meeting the criteria for a community group. Though a couple or pair working together on a joint initiative may be considered in an individual category at the discretion of the local selection committee,
- A person may receive an award on more than one occasion in recognition of their particularly outstanding community contribution or involvement in an alternative initiative.
- Unsuccessful nominees may be nominated in future years.
- Nominations must be apolitical in their nature and should not in any way bring the awards program or local government area into disrepute.
- Sitting members of State, Federal and Local Government are not eligible.

### **COMMENT**

The Community Citizen of the Year Awards were actively promoted by Auspire – Australia Day Council and the Shire of Corrigin in print and social media throughout the year. Nominations closed on 1 December 2023 and multiple nominations were received.

The awards are to be presented at the annual Australia Day breakfast on 26 January 2024.

The Shire of Corrigin, along with Auspire – Australia Day Council, encourage all nominators to recognise and acknowledge those in their community displaying ideals of social justice, cultural diversity, and social inclusion. The importance that the reconciliation process plays in enabling people to feel valued and contribute more positively towards society is recognised in the awards process.

All finalists and winners are also eligible to be submitted by councils or the original nominator to Auspire for consideration in the Australian of the Year Awards the following year.

Copies of the nominations are provided under separate cover.

The award winners will be recorded in the official minutes however in order to maintain confidentiality the names will not be published in public minutes until after the presentation of the awards.

### **STATUTORY ENVIRONMENT**

NIL

### **POLICY IMPLICATIONS**

NIL

### **FINANCIAL IMPLICATIONS**

The cost of the annual Australia Day Breakfast is included in the 2023/24 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Social

An effectively serviced, inclusive and resilient community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.4	Support local volunteer organisations through initiatives that reduce volunteer fatigue and strengthen their resilience	1.4.1	Together with the CRC deliver targeted support and guidance to local volunteer organisations for their ongoing longevity, governance and valued contributions

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council:*

- 1) Award the 2023 Community Citizen of the Year Award to \_\_\_\_\_ at the Australia Day Breakfast on 26 January 2024.
- 2) Award the 2023 Senior Community Citizen of the Year Award to \_\_\_\_\_ at the Australia Day Breakfast on 26 January 2024.
- 3) Award the 2023 Community Group or Event Award to \_\_\_\_\_ at the Australia Day Breakfast on 26 January 2024.

***In order to maintain confidentiality, the names will not be published in the public minutes until after the presentation of the awards.***

**OFFICER’S RECOMMENDATION**

*That Council in accordance with Clause 15.10 of the Standing Orders re-open the meeting to the public*

## 8.2.5 YOUTH ACTION PLAN 2023-2026

Applicant:	Shire of Corrigin
Date:	11/12/2023
Reporting Officer:	Emily Turner, CRC Coordinator
Disclosure of Interest:	NIL
File Ref:	CM.0049
Attachment Ref:	Attachment 8.2.5 – Shire of Corrigin Youth Action Plan 2023 - 2026

### SUMMARY

Council is requested to endorse the Shire of Corrigin Youth Action Plan for the period 2023 – 2026 following recent community consultation.

### BACKGROUND

The *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996* require a plan for the future encompassing a Strategic Community Plan and a Corporate Business Plan.

An essential element of the Integrated Planning and Reporting process is to enable community members and stakeholders to participate in shaping the future of the community and in identifying issues and solutions. It is designed to articulate the community's vision, aspirations, outcomes, and priorities for the future of the district.

An extensive community engagement program was undertaken during April and May 2021 to obtain the community's aspirations, vision, and objectives for the future. Based on this community engagement the Strategic Community Plan and the Corporate Business Plan were developed.

The development of the Youth Action Plan was identified as an action in the Corporate Business Plan 2021 – 2025. This action was a response to the Strategic Community Plan priority 1.1 - Joint planning with local and external key stakeholders to help improve the sense of place and access to opportunities for young people.

The Youth Action Plan was developed based on the following primary objectives:

1. Identifying the gaps and needs of youth
2. Identifying and understanding the barriers of youth engagement and participation in the community
3. Determine the priorities of the youth and what is important to them

The key findings and information in the Youth Action Plan have been extracted from the Youth Survey results. The priorities and actions will help Council to deliver outcomes that are realistic and attainable. The plan also outlines the expected timeframe that priorities are to be met.

### COMMENT

Following a period of community consultation in late 2022 and early 2023, the Shire developed a Youth Action Plan that provides a series of priorities and actions to meet the expectations identified by the youth community.

The intended purpose of the Shire of Corrigin Youth Action Plan is to guide the development and implementation of key programs and services that will support and contribute to a youth friendly community.

**STATUTORY ENVIRONMENT**

NIL

**POLICY IMPLICATIONS**

NIL

**FINANCIAL IMPLICATIONS**

NIL

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**OBJECTIVE: SOCIAL**

An effectively serviced, inclusive, and resilient community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1	Joint planning with local and external key stakeholders to help improve the sense of place and access to opportunities for young people	1.1.1	Develop a Youth Action Plan
		1.1.2	Prioritise strategies and together with local and regional stakeholders work towards implementing them.
1.3	Support and help facilitate community events and inclusive initiatives	1.3.1	Collaborate with the Community Resource Centre (CRC) and local groups to deliver community events and initiatives that are diverse and inclusive to local needs

**OBJECTIVE: ENVIRONMENTAL**

An attractive natural and built environment for the benefit of current and future generations

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.2	Parks, gardens, recreational and social spaces are safe and encourage active, engaged and healthy lifestyles	3.2.2	Redevelop Rotary Park and Hill Street open space

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council endorse and authorise the public release of the Shire of Corrigin Youth Action Plan 2023 – 2026 as provided in Attachment 8.2.5*

## **8.2.6 CORRIGIN WASTEWATER REUSE SCHEME – RECYCLED WATER SUPPLY AGREEMENT**

Applicant:	Shire of Corrigin
Date:	4/12/2023
Reporting Officer:	Lauren Pitman
Disclosure of Interest:	NIL
File Ref:	WS.0005
Attachment Ref:	Attachment 8.2.6 – Shire of Corrigin Recycled Water Supply Agreement Final

### **SUMMARY**

Council is asked to consider the new agreement between the Shire of Corrigin and Water Corporation for recycled wastewater.

### **BACKGROUND**

The agreement between the Shire of Corrigin and the Water Corporation to accept wastewater from the Corrigin Wastewater Treatment Plant expired in September 2023. A new agreement is required for the Shire of Corrigin to continue to receive the wastewater from the Water Corporation.

For many years the Shire of Corrigin and the Water Corporation have worked together in providing the town site of Corrigin with recycled wastewater for use on the town's green spaces. This scheme is mutually beneficial in that it provides an end point use for the wastewater which the Water Corporation processes a reliable, inexpensive water source for the Council to use on the town's ovals and parks to keep them alive and green.

In 2013 an agreement between Water Corporation and the Shire of Corrigin was established, where the Shire agreed to accept the wastewater discharged from the Water Corporation's Corrigin Wastewater Treatment Plant (WWTP). This agreement replaced a previous Memorandum of Understanding which expired in 2012.

During the period of the previous agreement, the Water Corporation installed an electro-chlorinator at the Dartee Creek dam site, and the Shire installed holding tanks for the water. These additions to the wastewater recycling scheme helped bring Corrigin's scheme into compliance with the Guidelines for Recycled Water in WA and also the Department of Health's scheme approval. The Water Corporation has been very supportive in achieving this level of compliance.

The new agreement will see a continuum of the relationship with Water Corporation in providing Corrigin with safe recycled water for its green spaces.

### **COMMENT**

The Shire of Corrigin Environmental Health Officer and Chief Executive Officer have reviewed a draft of the new Recycled Water Supply Agreement and liaised with the Water Corporation over the content which is quite similar to the previous agreement.

The agreement has multiple annexes, one being the Shire's Recycled Water Quality Management Plan which is currently being reviewed due to the changes to the Rotary Park section of the Scheme. Considering this may take a few more weeks to complete, the Shire and Water Corporation have agreed to bring the main body of the agreement to Council with the Process Control Table which has been updated for consideration today, so that the agreement is in place as soon as possible.

The Water Corporation has prepared the document and the Shire has reviewed it, and it is now ready for execution by Council at the December 2023 meeting.





**STATUTORY ENVIRONMENT**

*Public Health Act 2016*

**POLICY IMPLICATIONS**

NIL

**FINANCIAL IMPLICATIONS**

The cost of the chlorinator is covered by the Water Corporation.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Environment

An attractive natural and built environment for the benefit of current and future generations.

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.6	Demonstrate sustainable practices of water management	3.6.1	Develop a vision for the sustainable practices of water management across the Shire

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council:*

- 1. Enter into an agreement with the Water Corporation for the provision of recycled water to the Shire of Corrigin subject to minor amendment; and*
- 2. Authorises the President and Chief Executive Officer to affix the common seal to the proposed Recycled Water Supply Agreement.*

## 8.2.7 POLICY 2.14 SIGNIFICANT ACCOUNTING POLICIES

Applicant:	Shire of Corrigin
Date:	11/12/2023
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CM.0059
Attachment Ref:	Attachment 8.2.7 – Policy 2.14 Significant Accounting Policies

### SUMMARY

This report seeks Council's endorsement of the review of Policy 2.14 Significant Accounting Policies.

### BACKGROUND

The register of policies (the register) is to be reviewed annually and provided to Council for consideration and adoption.

The objectives of the register are:

- to provide Council with a formal written record of all policy decisions.
- to provide staff with guidelines in which to act in accordance with Council's wishes.
- to enable staff to act promptly in accordance with Council requirements but without continual reference to Council.
- to enable Councillors to adequately handle enquiries from electors without undue reference to the staff or Council.
- to enable Council to maintain a continual review of policy decisions and to ensure they are in keeping with community expectations, current trends, and circumstances.
- to enable ratepayers to obtain immediate advice on matters of Council policy.

In 2015 the Significant Accounting Policies policy, that establishes financial management procedures to provide full compliance with all statutory requirements and accounting standards, was endorsed as part of the annual Register of Policies review.

The Significant Accounting Policies establish underlying principles to guide management in the preparation of financial statements that include:

- fair presentation and compliance with relevant legislation and accounting standards
- a consolidated approach of the operations controlled by the shire
- demonstration that the shire remains a going concern
- comparative information

Council endorsed the annual review of the register at the Ordinary Meeting of Council on 23 October 2023 (Council Resolution 140/2023).

The change to the model financial statements along with changes to relevant legislation and accounting standards that were introduced for the 2022/2023 financial year reporting, the review of the policy was withheld from the annual review to allow management to determine which sections of the policy were relevant and in line with reporting requirements of the shire at the completion of the annual financial statement process and audit.

### COMMENT

The updated policy is presented as Attachment 8.2.7 with changes highlighted for consideration and adoption.

**STATUTORY ENVIRONMENT**

*Local Government Act, Section 2.7(2) (b):*

*Local Government Act 1995 – Section 2.7 Role of council*

- (1) *The council —*
  - (a) *governs the local government’s affairs; and*
  - (b) *is responsible for the performance of the local government’s functions.*
- (2) *Without limiting subsection (1), the council is to —*
  - (a) *oversee the allocation of the local government’s finances and resources; and*
  - (b) *determine the local government’s policies.*

**POLICY IMPLICATIONS**

Policy 2.14 – Significant Accounting Policies

**FINANCIAL IMPLICATIONS**

NIL

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective: Governance and Leadership**  
**Strong Governance and leadership**

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes, and implementation.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council adopt the amendments to the policy as provided in Attachment 8.2.7 – Policy 2.14 Significant Accounting Policies in accordance with Section 2.7(2)(b) of the Local Government Act 1995.*

## 8.2.8 PROPERTY SEIZURE AND SALE

Applicant:	Shire of Corrigin
Date:	19/12/2023
Reporting Officer:	Karen Wilkinson, Senior Finance Officer
Disclosure of Interest:	NIL
File Ref:	A17, A794 & A989
Attachment Ref:	NIL

### SUMMARY

Council is requested to approve the sale of three properties that have rates outstanding by three or more years for which it has not been possible to enter into acceptable and successful arrangements for the payment of the balance owing.

### BACKGROUND

The following is a list of those properties that have rates currently in arrears by three or more years, together with a brief history of the action taken to date.

Assessment	A17	
Type / Zoning	Residential	
Period Outstanding	2021/22 – 2023/24	
Amount Outstanding	\$1,656.51	
Payment	1 September 2020 – \$255.58 (a pension rebate claim was processed for the entitled rebate from Office of State Revenue) This payment paid 2020/2021 rates and charges in full.	
Recovery Action	13 May 2021	Owner passed away
	8 April 2022	Contact to the Public Trustee to take on administration of the property.
	30 August 2022	The Public Trustee made some enquiries and confirmed that Mr Orłowski's funeral was arranged by a long time friend and that he had a son and daughter in Poland but their specific whereabouts and details are unknown. After these investigations it was determined that the Public Trustee won't take on the administration of the estate as the only asset is the property and there is a risk that the cost of realising the asset could outweigh any proceeds from selling it.
Response	Owner is deceased and there was no will. No recent response or action from the family. No one is administering the Estate of the deceased party.	

Assessment	A794	
Type / Zoning	Residential	
Period Outstanding	2021/22 – 2023/24	
Amount Outstanding	\$6,201.02	
Payment	1 December 2021 - \$1,141.72. This payment part paid 2021/2022 rates and charges.	
Recovery Action	20 September 2021	2021/22 Final Notice issued via post
	7 October 2021	Notice of Intent to Summons issued via post

	8 November 2021	Final Notice and Notice of Intent to Summons was returned to Shire Office.
	1 December 2021	Part payment was made direct to AMPAC.
	16 September 2022	2022/23 Final Notice issued via post
	6 October 2022	Notice of Intention to Summons issued via post
	16 November 2022	Referred to AMPAC to start legal action process.
	31 March 2023	Skip Trace conducted
	8 June 2023	AMPAC proceed to GPC
	4 September 2023	AMPAC proceed to Substitute Service as unable to locate owners from GPC
Response	The owners have not responded to recent notices or correspondence	

Assessment	A989	
Type / Zoning	Residential	
Period Outstanding	2021/22 – 2023/24	
Amount Outstanding	\$8,984.03	
Payment	17 May 2021 - \$613.00 This payment paid 2020/2021 rates and charges in full.	
Recovery Action	20 September 2021	2021/22 Final Notice issued via post
	7 October 2021	Notice of Intent to Summons issued via post
	8 November 2021	Final Notice and Notice of Intent to Summons was returned to Shire Office.
	16 September 2022	2022/23 Final Notice issued via post
	6 October 2022	Notice of Intention to Summons issued via post
	16 November 2022	Referred to AMPAC to start legal action process.
	31 March 2023	Skip Trace conducted
	8 June 2023	AMPAC proceed to GPC
	4 September 2023	AMPAC proceed to Substitute Service as unable to locate owners from GPC
Response	The owners have not responded to recent notices or correspondence	

**COMMENT**

It is suggested that Council apply the provisions of Section 6.64(1) of the *Local Government Act 1995* and sell the land in respect of the unpaid rates and charges, which are in arrears for a period of in excess of 3 years.

Based on (relating to the Shire’s instructions) the following

- Rates and service charges in respect of the subject land have remained outstanding in excess of three years;
- The Shire has attempted to recover the unpaid rates and service charges owed to it through the debt collection process as set by Council Policy 2.2 in the past three years, which is presently at the stage of seeking to enforce a judgment debt by execution of a Property (Seizure and Sale) Order (PSSO);
- Exercising the Shire’s own power of sale under the Act would provide the Shire with the most appropriate options, including greater power and enforceability, to bring finality to this matter and also secure its interest in respect of the outstanding debt for unpaid rates and service charges owed to it.

## **STATUTORY ENVIRONMENT**

### *Local Government Act 1995*

#### *Section 6.56. Rates or service charges recoverable in court*

- (1) If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.*
- (2) Rates or service charges due by the same person to the local government may be included in one writ, summons, or other process.*

#### *Section 6.64 Actions to be taken*

- (1) If any rates or services charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and-
  - a. From time to time lease the land; or*
  - b. Sell the land; or*
  - c. Cause the land to be transferred to the Crown; or*
  - d. Cause the land to be transferred to itself.**
- (2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.*
- (3) Where payment of rates or services charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.*

#### *Section 6.68. Exercise of power to sell land*

- (1) Subject to subsection (2), a local government is not to exercise its power under section 6.64(1)(b) (in this Subdivision and Schedule 6.3 referred to as the power of sale) in relation to any land unless, within the period of 3 years prior to the exercise of the power of sale, the local government has at least once attempted under section 6.56 to recover money due to it.*
- (2) A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government
  - (a) has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land; or*
  - (b) having made reasonable efforts to locate the owner of the property is unable to do so.**
- (3A) A local government is to ensure that a decision to exercise a power of sale without having, within the period of 3 years prior to the exercise of the power of sale, attempted under section 6.56 to recover the money due to it and the reasons for the decision are recorded in the minutes of the meeting at which the decision was made.*
- (3) Schedule 6.3 has effect in relation to the exercise of the power of sale.*

#### *Section 6.69. Right to pay rates, service charges and costs, and stay proceedings*

- (1) Up to 7 days prior to the time of the actual sale of any land for non-payment of rates or service charges a person having an estate or interest in the land may pay the rates or service charges and the costs and expenses incurred to that time in proceedings relating to the proposed sale.*
- (2) At any time after the 7 days referred to in subsection (1) but prior to the time of the actual sale of any land the local government may, upon such terms and conditions as are agreed between the parties, accept payment of the outstanding rates or service charges.*
- (3) On payment being made under subsection (1) or (2) the proceedings relating to the proposed sale are stayed and the local government is required to make such notifications and take such measures as are prescribed in relation to the payment and*

*the cancellation of the proposed sale.*

**Section 6.74. Power to have land revested in Crown if rates in arrears 3 years**

- (1) *If land is*
  - (a) *rateable land; and*
  - (b) *vacant land; and*
  - (c) *land in respect of which any rates or service charges have been unpaid for a period of at least 3 years,*  
*the local government in whose district the land is situated may apply in the form and manner prescribed to the Minister to have the land revested in the Crown in right of the State.*
- (2) *The Minister is to consider the application and the circumstances surrounding the application and may grant or refuse the application.*
- (3) *If the application is granted the Minister is to execute a transfer or conveyance of the land to the Crown and is to deliver the transfer or conveyance to the Registrar of Titles or the Registrar of Deeds and Transfers, as the case requires, for registration.*
- (4) *Upon the delivery of the transfer or conveyance Schedule 6.3 clause 8 has effect in relation to the exercise of the power referred to in subsection (1).*

**Section 6.75. Land to be vested in local government**

- (1) *Where, at the expiration of 12 years from the taking of possession of any rateable land by a local government under section 6.64*
  - (a) *all rates and service charges due and payable in respect of the land have not been paid; and*
  - (b) *the land has not, under the provisions of this Subdivision, been*
    - (i) *sold by the local government; or*
    - (ii) *transferred to the local government; or*
    - (iii) *transferred to the Crown,*  
*by operation of this section the fee simple in the land is to be transferred to the local government subject to*
  - (c) *easements in favour of the public which affect the land; and*
  - (d) *the rights of the Crown in right of the State or Commonwealth or a department, agency, or instrumentality of the Crown in right of the State or Commonwealth;*  
*and*
  - (e) *rates and taxes (other than local government rates and service charges) due on the land,*  
*but free from other encumbrances.*
- (2) *Schedule 6.3 has effect in relation to a transfer under this section.*

**POLICY IMPLICATIONS**

Policy 2.1 – Rates – Procedures for unpaid rates

**FINANCIAL IMPLICATIONS**

Cost associated with debt recovery, including public notices, advertising, and cost of selling or transferring of the property.

Income from sale of property reducing rates outstanding.



**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021 - 2025 and Corporate Business Plan 2021-2025:

**Objective:** Governance and Leadership  
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION**

*That Council pursuant to:*

1. *Section 6.64 (1)(b) of the Local Government Act 1995, proceeds to sell 2 Forrest Street, Bullaring, 13 Hill Street, Corrigin and 11 Newman Street, Corrigin which have rates in arrears for 3 or more years, and recover from the proceeds of sale the outstanding balances; and*
2. *Notes section 6.68(2)(b) of the Local Government Act acknowledges the Shire is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the Shire having made reasonable efforts to locate the owner of the property is unable to do so.*

**8.3 WORKS AND SERVICES**

**9 CHIEF EXECUTIVE OFFICER REPORT**

The Chief Executive Officer's report was provided to Council during Discussion Forum

**10 PRESIDENT'S REPORT**

**11 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEM**

**12 URGENT BUSINESS APPROVED BY THE PRESIDENT OR DECIDED BY THE COUNCIL**

**13 INFORMATION BULLETIN**

**14 WALGA AND CENTRAL ZONE MOTIONS**

**15 NEXT MEETING**

Ordinary Council Meeting on 20 February 2024.

**16 MEETING CLOSURE**