

SHIRE OF



MINUTES

SPECIAL COUNCIL MEETING

MONDAY 27 AUGUST 2018



Strengthening our community now to grow and prosper into the future

THIS DOCUMENT CAN BE MADE AVAILABLE (ON REQUEST) IN OTHER FORMATS FOR PEOPLE WITH DISABILITY

CONTENTS

1	DECLARATION OF OPENING	3
2	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	3
3	PUBLIC QUESTION TIME	3
4	DECLARATIONS OF INTEREST	3
5	MATTERS REQUIRING A COUNCIL DECISION.....	4
5.1	BUDGET ADOPTION 2018/19.....	4
6	MEETING CLOSURE	9

1 DECLARATION OF OPENING

The Chairperson, Shire President Cr. L Baker opened the meeting at 6.34 PM.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

ATTENDANCE

Shire President

Cr. L Baker
Cr. M B Dickinson
Cr. F R Gilmore
Cr. S G Hardingham
Cr. J A Mason
Cr. M A Weguelin

Chief Executive Officer
Manager Finance

N A Manton
D C Ospina Godoy

APOLOGIES

NIL

LEAVE OF ABSENCE

Cr. D L Hickey

No requests for leave of absence to be considered at Special Meeting.

3 PUBLIC QUESTION TIME

NIL

4 DECLARATIONS OF INTEREST

NIL

5 MATTERS REQUIRING A COUNCIL DECISION

5.1 BUDGET ADOPTION 2018/19

Applicant:	Shire of Corrigin
Date:	23/08/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0181
Attachment Ref:	2018-19 Budget, Road Replacement Program 2018/19, 10 Year Plant Replacement Program, Capital & Project Expenditure 2018/19

SUMMARY

The purpose of this report is to consider and adopt the Shire of Corrigin Budget for the 2018/19 financial year together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, establishment of new reserve funds, setting of elected member's fees for the year and other consequential matters arising from the budget papers.

BACKGROUND

Council is required to formally adopt an annual budget to guide the functions and operations of the local government and enable it to raise revenue and deliver services to the community.

COMMENT

The draft 2018/19 budget continues to deliver on other strategies adopted by the council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure as well as on renewing all assets at sustainable levels.

Rates Modelling

Based on the following:

- Unimproved Values of 139,960,818
- Gross Rental Values of 4,378,536
- Non rateable Values of 191,154
- Average increase in rates of 4%
- Minimum payments for UV and GRV properties of \$390
- Discounted minimum payments of \$273
- Early payment discount of 2%

Fees and charges were adopted separately at the July 2018 Ordinary Council meeting.

Concessions

A 30% concession will be available to the owners of minimum rateable properties within the Shire that are rateable on the basis of Gross Rental Value (GRV) and are in the Bilbarin and Bullaring townsites. The purpose of the concession is to recognise the reduced level of service provided to these ratepayers as compared to that of the Corrigin townsite.

Allowances

The allowances paid to elected members remains the same as the previous year.

Borrowings

There are no new borrowings planned for the 2018/19 financial year. The final payment on the Granite Rise land was paid in July 2018.

Reserve Accounts

It is proposed that a new Corrigin Recreation and Events Centre Reserve be established for the purpose of future maintenance and capital renewal expenses.

Brought Forward Value

The opening balance for the 2018/19 is based on a brought forward surplus of \$976,981 as at 30 June 2018. This unaudited figure may change due to adjustments to the opening balance required as part of the auditing process. The brought forward figure includes advance Federal Assistance Grant payments of \$931,278 and ESL grant of \$9,457.50

Capital Works

A Capital Works budget of \$2,014,353 is proposed in the 2018/19 financial year.

The Capital Road Program budget includes \$1,543,453 in road projects with \$864,757 grant funding provided from the following sources:

Main Roads Regional Road Group \$341,513

Main Roads Direct Grant \$95,545

Federal Assistance Grant – Roads \$314,882

Roads to Recovery \$112,817

STATUTORY ENVIRONMENT

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its Municipal Fund for the financial year ending on the next 30th June.

Division 5 and 6 of part 6 of the *Local Government Act 1995* refers to the setting of budgets and the raising of rates and charges. The *Local Government Act (Financial Management) Regulations 1996* details the form and content of the budget.

POLICY IMPLICATIONS

The budget is based on the principles outlined in the Shire of Corrigin Strategic Plan, Corporate Business Plan and other related documents.

FINANCIAL IMPLICATIONS

Financial implications are detailed within the report and in the attached budget documentation.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority is required for some recommendations in the report while Simple Majority is required in other parts.

OFFICER'S RECOMMENDATION

PART A – MUNICIPAL FUND BUDGET FOR 2017/2018

COUNCIL RESOLUTION

(137/2018) Moved: Cr Dickinson Seconded: Cr Mason

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, the council adopt the Municipal Fund Budget as contained in the Attachments of this agenda for the 2018/19 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type
- Statement of Comprehensive Income by Program
- Statement of Cash Flows
- Rate Setting Statement on page
- Transfers to / from Reserve Accounts as detailed in the budget notes
- Notes to and forming part of the Budget (excluding Road Program)

Carried 6/0

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

COUNCIL RESOLUTION

(138/2018) Moved: Cr Mason Seconded: Cr Hardingham

For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following general rates and minimum payments on Gross Rental and Unimproved Values.

General Rates

- Residential (GRV) 0.092221 cents in the dollar
- Rural (UV) 0.015372 cents in the dollar

Minimum Payments

- Residential (GRV) \$390
- Rural (UV) \$390
- Discounted Bilbarin and Bullaring townsite \$273

Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, council nominates the following due dates for the payment in full by instalments:

- Full payment and 1st instalment due date 15 October 2018
- 2nd quarterly instalment due date 14 December 2018
- 3rd quarterly instalment due date 14 February 2019
- 4th quarterly instalment due date 15 April 2019

Pursuant to Section 6.46 of the *Local Government Act 1995*, council offers a discount of 2% to ratepayers who have paid their rates in full, including arrears, waste and service charges, on or before 15 October 2018 or 35 days after the date of service appearing on the rate notice, whichever is the later.

Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10 for each instalment after the initial instalment is paid.

Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.

Pursuant to section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

Pursuant to section 6.47 of the *Local Government Act 1995* council grant a 30% concession on minimum rateable properties in the Bilbarin and Bullaring townsites in recognition of the reduced level of service in these towns compared to the town of Corrigin.

Carried 6/0

PART C – RATES PAYMENT INCENTIVE FOR 2018/19

COUNCIL RESOLUTION

(139/2018) Moved: Cr Hardingham Seconded: Cr Mason

In previous years council has offered rate payers who elect payment option 1 (full payment) a 2% discount, as well as being entitled to enter the rate incentive prize draw. Local businesses have donated \$100 towards gift vouchers to be matched by council increasing the value of each voucher to \$200.

Pursuant to the provision section 6.46 of the *Local Government Act 1995*, council grant a discount of 2% and offer the opportunity to enter the draw to win a \$200 voucher (\$100 from council and matched by local businesses) as a rate payment incentive prize for the early payment of any rate or service charge.

Carried 6/0

PART D – RESERVE FUNDS – NEW RESERVE ESTABLISHED

COUNCIL RESOLUTION

(140/2018) Moved: Cr Weguelin Seconded: Cr Dickinson

Pursuant to section 6.11 of the *Local Government Act 1995* a Corrigin Recreation and Events Centre Reserve be established.

The purpose of this reserve is to be used for the planning, maintenance and upgrade of the Corrigin Recreation and Events Centre.

Carried 6/0

PART E – OTHER STATUTORY FEES FOR 2018/19

COUNCIL RESOLUTION

(141/2018) Moved: Cr Gilmore Seconded: Cr Hardingham

Pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, council adopt the following charges for the removal and deposit of domestic and commercial waste:

Residential Premises (including recycling)

- per bin weekly collection \$410pa
- per bin weekly collection – eligible pensioner \$308pa
- includes 120 ltr bin and 240ltr recycling bin

Commercial Premises

- per bin weekly collection \$470pa
- Includes 240ltr bin and 240ltr recycling bin

Domestic/Commercial Rubbish Service – 2nd Service

- 2nd 120ltr bin \$360
- 2nd 240ltr bin \$420
- extra recycle service – 240L recycling bin \$290

Carried 6/0

PART F – ELECTED MEMBERS’ FEES AND ALLOWANCES FOR 2018/19

COUNCIL RESOLUTION

(142/2018) Moved: Cr Dickinson Seconded: Cr Mason

Pursuant to section 5.99 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administration) Regulations 1996*, council adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:

President	\$7,000
Elected Member	\$3,553

Pursuant to section 5.99A of the *Local Government Act 1995* and regulations 34A and 34AA of the *Local Government (Administration) Regulations 1996*, council adopts the following annual allowances for elected members:

Information, Communication and Technology Allowance	\$1,000
---	---------

Pursuant to section 5.98(5) of the *Local Government Act 1995* and regulation 33 of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

President	\$7,500
-----------	---------

Pursuant to section 5.98A of the *Local Government Act 1995* and regulations 33A of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:

Deputy President	\$1,875
------------------	---------

Carried 6/0

PART G – MATERIAL VARIANCE REPORTING FOR 2017/2018

COUNCIL RESOLUTION

(143/2018) Moved: Cr Gilmore Seconded: Cr Weguelin

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, the level to be used in statements of financial activity in 2018/19 for reporting material variances shall be 10% or \$10,000, whichever is the greater.

Carried 6/0

PART H – ROAD WORKS PROGRAM FOR 2018/19

COUNCIL RESOLUTION

(144/2018) Moved: Cr Gilmore Seconded: Cr Weguelin

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, council adopt the 2018/19 Roadworks Program as presented in the Budget Notes.

Carried 6/0

6 MEETING CLOSURE

The Chairperson, Shire President Cr. L Baker closed the meeting at 6.53 PM.