



A G E N D A

ORDINARY COUNCIL MEETING

15 July 2025

Notice of Meeting

The Ordinary Council Meeting for the Shire of Corrigin will be held on Tuesday 15 July 2025 in the Council Chambers, 9 Lynch Street, Corrigin commencing at 6.00pm.

Order of Business

4.00pm – 4.30pm	Afternoon Tea
4.30pm – 5.45pm	Discussion Forum
6.00pm –	Council Meeting
	Dinner

I have reviewed this agenda and am aware of all recommendations made to Council and support each as presented.



Natalie Manton
Chief Executive Officer
10 July 2025

Disclaimer:

The Shire of Corrigin gives notice to members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995. Members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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Strengthening our community now to grow and prosper into the future

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1 DECLARATION OF OPENING

Council acknowledges the Noongar people as the traditional custodians of the land and pay our respect to their elders past and present as well as the pioneering families who shaped the Corrigin area into the thriving community we enjoy today.

Councillors, staff, and members of the public are advised that the Council meeting is being recorded for future publication.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Cr. S Jacobs was approved a leave of absence for 10 July 2025 – 1 August 2025 at the Ordinary Council Meeting on 15 April 2025.

3 PUBLIC QUESTION TIME

A period of 15 minutes is allocated for questions with a further period of 15 minutes provided for statements from members of the public. The procedure for asking questions and responding is to be determined by the presiding member. The time allocated for questions is to be decided by the members of the Council and members of the public are to be given an equal and fair opportunity to ask a question and receive a response.

Questions and statements are to be –

- a) presented in writing on the relevant form to the Chief Executive Officer prior to commencement of the meeting; and
- b) clear and concise.

4 MEMORIALS

The Shire has been notified that Keith Bradford, Alma Jones and Wolfgang Ludzik have passed away since the last meeting.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

NIL

6 DECLARATIONS OF INTEREST

Councillors and officers are reminded of the requirements of s5.65 of the *Local Government Act 1995*, to disclose any interest during the meeting before the matter is discussed and of the requirement to disclose an interest affecting impartiality under the Shire of Corrigin Code of Conduct.

7 CONFIRMATION OF MINUTES

7.1 PREVIOUS COUNCIL MEETING

7.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 17 June 2025 (Attachment 7.1.1).

OFFICERS RECOMMENDATION

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 17 June 2025 (Attachment 7.1.1) be confirmed as a true and correct record.

7.2 COMMITTEE MEETINGS

8 MATTERS REQUIRING A COUNCIL DECISION

8.1 CORPORATE AND COMMUNITY SERVICES

8.1.1 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	07/07/2025
Reporting Officer:	Tanya Ludlow, Finance / Human Resources Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.1 – Accounts for Payment – June 2025

SUMMARY

Council is requested to note the payments from the Municipal and Trust funds as presented in the Schedule of Accounts Paid for the Month of June 2025.

BACKGROUND

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* Section 6.8 (2)(b) and *Local Government (Financial Management) Regulations 1996* Clause 13.

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political, and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

All payments are independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure that has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures, the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that there has been no misuse of any corporate credit or fuel purchase cards.

COMMENT

Council has delegated authority to the Chief Executive Officer to make payments from the Shire's Municipal and Trust funds as required. A list of all payments is to be presented to Council each month and be recorded in the minutes of the meeting at which the list was presented.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.1 – Purchasing Policy
Policy 2.14 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2024/2025 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the list of accounts paid during the month of June 2025 as per the attached Schedule of Payment, and as summarised below:

Municipal Account (inclusive of credit card and fuel card purchases)

EFT Payments	EFT21394 – EFT21516	\$659,132.89
Direct Debit Payments		\$138,984.06
EFT Payroll Payments		\$143,307.29

Total Municipal Account Payments **\$941,424.24**

Trust Account

EFT Payments	EFT21424 – EFT21425	\$130.35
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Total Trust Account Payments **\$130.35**

Edna Stevenson Trust Account

EFT Payments	EFT21423	\$4,688.85
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Total Edna Stevenson Trust Account Payments **\$4,688.85**

Licensing Trust Account

Direct Debit Payments		\$29,357.49
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Total Licensing Trust Account Payments **\$29,357.49**

Total of all Accounts **\$975,600.93**

8.1.2 MONTHLY FINANCIAL REPORT

Applicant:	Shire of Corrigin
Date:	9/07/2025
Reporting Officer:	Myra Henry, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	FM.0037
Attachment Ref:	Attachment 8.1.2 – Monthly Financial Report for the period ending 30 June 2025

SUMMARY

This report provides Council with the monthly financial report for the month ending 30 June 2025.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996*, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

The Shire is required to prepare the Statement of Financial Activity as per *Local Government (Financial Management) Regulation 34* but can resolve to have supplementary information included as required. All mandatory information is provided, and the closing surplus balances to the net current assets at 30 June 2025. Whilst June Financials have been prepared to date, they may be subject to change with the finalisation of the Audit and Annual Financial Report.

Item	Reference
Cash at Bank The total cash as at 30 June 2025 was \$8,174,931. This is composed of \$258,116 municipal funds (Municipal Bank Account and various till floats), \$3,465,883 in short term investment and \$4,450,533 in reserve funds.	Page 9 – Cash and Financial Assets Page 10 – Reserve Accounts
Capital Acquisitions The capital budget is approximately 68% complete at the 30 June 2025. Several capital works projects remain incomplete and will be carried over to the 2025/26 financial year, including the CRC Reception front desk upgrade, multiple plant and equipment replacements (such as trucks, trailers, loaders, and tractors) and upgrades to CREC reticulation. There is also a minor underspend related to the Wheatbelt Secondary Freight Network.	Page 11 – Capital Acquisitions Page 12 – Capital Acquisitions Continued Page 13 – Disposal of Assets
Receivables Rates outstanding is \$17,424. 99.5% of rates have been collected for the year compared to 98.2% in June 2024.	Page 14 – Receivables

Item	Reference
Closing Funding Surplus/(Deficit) Year to date (YTD) actual closing balance is \$3,699,733 which is composed of \$8,864,855 Current Assets less \$584,591 Current Liabilities less \$4,580,531 Adjustments to Net Current Assets.	Page 5 – Note 2(a) Net current assets used in the Statement of Financial Activity.

Further information on the June 2025 financial position is in the explanation of material variances included in each of the monthly financial reports, please refer to page 6.

STATUTORY ENVIRONMENT

s. 6.4 Local Government Act 1995, Part 6 – Financial Management

r. 34 Local Government (Financial Management) Regulations 1996

r. 35 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2024/2025 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Statement of Financial Activity for the month ending 30 June 2025 as presented, along with notes of any material variances.

8.2 GOVERNANCE AND COMPLIANCE

8.2.1 SUPERANNUATION FOR COUNCIL MEMBERS

Applicant:	Shire of Corrigin
Date:	9/07/2025
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0399
Attachment Ref:	NIL

SUMMARY

Council is requested to consider whether superannuation contributions are to be made to elected members following the amendments to the *Local Government Act 1995*.

BACKGROUND

Amendments to the *Local Government Act 1995* that took effect from 1 February 2025 introduced new provisions enabling local governments to make superannuation contributions to elected members. These changes align with the *Superannuation Guarantee (Administration) Act 1992*, which governs employer superannuation obligations.

Under the reforms, local governments may resolve, by absolute majority, to pay superannuation contributions on elected member meeting fees and allowances. These contributions are made at the superannuation guarantee rate, which is currently 12% as of 1 July 2025. Payments are made in addition to the allowances and fees already set by the Salaries and Allowances Tribunal and do not count towards the maximum annual entitlements.

For Band 1 and Band 2 councils, payment of superannuation will become mandatory from 19 October 2025. For Band 3 and Band 4 councils, including the Shire of Corrigin, the decision remains optional and at Council's discretion. If Council resolves to proceed, individual elected members retain the right to opt out of receiving contributions.

COMMENT

The introduction of superannuation contributions for elected members provides an opportunity for Council to recognise the responsibilities of the role in line with broader employment and governance standards. While elected members are not employees, the Superannuation Guarantee legislation treats them in a similar way for the purposes of superannuation payments.

If adopted, the Shire would be required to administer superannuation contributions for elected members who do not opt out, with payments made to a complying superannuation fund nominated by each member. The contributions would apply only to meeting fees and allowances paid from the date of the Council onwards.

Provision has been included in the 2025/2026 Annual Budget should Council wish to support implementation. If Council does not adopt the payment of superannuation, no contributions will be made, and existing arrangements will remain in place.

This item now seeks Council endorsement of superannuation contributions for elected members from the 2025/2026 financial year onward.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Administration) Regulations 1996

Superannuation Guarantee (Administration) Act 1992

Salaries and Allowances Act 1975

POLICY IMPLICATIONS

8.4 Elected Members Fees, Allowances and Benefits.

FINANCIAL IMPLICATIONS

Superannuation contributions for elected members are included in the 2025/2026 Budget

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Approve/Not approve the payment of superannuation to Councillors.*
- 2. Notes that any elected member may choose to opt out of receiving superannuation contributions by written notice to the CEO.*

8.2.2 ADOPTION OF THE 2025/2026 BUDGET

Applicant:	Shire of Corrigin
Date:	10/07/2025
Reporting Officer:	Myra Henry, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0399
Attachment Ref:	Attachment 8.2.2.1 – 2025/2026 Annual Budget. Attachment 8.2.2.2 – 2025/2026 Fees and Charges

SUMMARY

Council is requested to consider and adopt the Municipal Fund Budget for the 2025/2026 financial year, along with supporting schedules. This includes the imposition of rates and minimum payments, adoption of fees and charges, endorsement of existing reserve funds, setting of elected member fees for the year, and other consequential matters arising from the budget papers.

BACKGROUND

Local governments are required to prepare annual budgets in the format prescribed by the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

The draft 2025/2026 Annual Budget has been developed in alignment with the priorities and objectives set out in the Strategic Community Plan, Corporate Business Plan, and Plan for the Future.

The budget preparation process incorporated guidance and feedback from a series of Councillor workshops held in April, May, June, and July 2025. These workshops considered key long-term planning documents, including the 10-Year Plant Replacement Schedule, Roadworks Program, Building Asset Management Plan, and Pool Replacement Schedule.

The draft budget has now been balanced and prepared in the required statutory format, informed by Council direction and the Shire's integrated planning documents.

Due regard has been given to the adopted Corporate Business Plan throughout the budget process, enabling Council to accommodate many of the proposed initiatives and activities for the 2025/2026 financial year.

COMMENT

The Draft Annual Budget for the year ending 30 June 2026 has been prepared in accordance with the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996*, and the relevant Australian Accounting Standards.

The 2025/2026 Budget is fiscally responsible and aligns with the strategic objectives of the Shires Strategic Community Plan and the Corporate Business Plan. It maintains existing service levels, continues to prioritise road infrastructure, and includes a sound capital works program—particularly in plant replacement due to carryovers.

The budget has been prepared following extensive Councillor input at workshops held during April, May, June, and July 2025.

At the time of writing this report, some minor end-of-year adjustments, invoices, and calculations remain outstanding. Therefore, the estimated opening surplus is subject to change pending the audit of the 2024/2025 financial year.

Key Features of the 2025/2026 Draft Budget

- A 4.0% rate increase, aligned with the Long Term Financial Plan. Council opted for a modest increase in consideration of ongoing cost-of-living pressures on the community.
- No new loan borrowings proposed.
- Capital works program focused on infrastructure investment, particularly roads and plant replacement.
- Fees and charges have been reviewed to reflect statutory increases, cost recovery needs, regional trends, and current economic conditions.
- Household and commercial waste charges are proposed to increase by \$5, in line with contract obligations.
- Emergency Services Levy (ESL) continues to be levied by the State Government and collected by the Shire as a separate line item on rates notices.
- Material variances for monthly financial reporting remain set at \$10,000 and/or 10%, whichever is greater.

Brought Forward Value

The budget is based on an estimated opening surplus of \$3,688,258, which includes an advance payment of \$1,321,324 from the 2025/2026 Federal Assistance Grant. The surplus also includes \$1,655,650 in capital projects not completed in 2024/2025, such as plant changeovers and the oval reticulation project.

Additionally, the surplus reflects underspends in operating expenditure, particularly in employee costs (due to staff changeovers) and materials and contracts, especially in relation to disaster recovery and fire mitigation activities.

Rates Modelling

The budget has been prepared with a 4.0% rate increase in line with the Long Term Financial Plan.

The rate model includes:

- Unimproved Values (UV): \$418,150,048
- Gross Rental Values (GRV): \$5,002,658
- Minimum payment (UV & GRV): \$510

Elected Member Allowances

Elected member allowances remain unchanged from 2024/2025 and are aligned with Band 4 of the Salaries and Allowances Tribunal.

- President's Allowance: \$8,000
- Deputy President Allowance: 25% of the President Allowance
- Sitting fees and communication allowances unchanged
- Superannuation entitlements are included, pending separate agenda item endorsement
- Provision for Presiding and Deputy Presiding Member of the Audit Committee is also included.

Borrowings

No new borrowings are planned for 2025/2026. Details of existing borrowings are included in Note 7 of the Statutory Budget.

Capital Works Program

The capital works program continues Council's commitment to asset renewal and upgrade, with a total capital road program of \$2,279,009, supported by \$1,820,381 in grant funding, as follows:

Funding Source	Amount
Regional Road Group (Main Roads WA)	\$400,00
Direct Grant (Main Roads WA)	\$250,253

Funding Source	Amount
Roads to Recovery	\$696,426
Wheatbelt Secondary Freight Network	\$69,434

The capital works program also includes investment in buildings, furniture, and equipment, all of which are detailed in the attached schedules refer to note 5.

Reserve Transfers

Council maintains a series of reserve accounts for future funding of strategic priorities. During 2025/2026:

- Transfers to and from reserves are planned to support capital projects, including plant replacement and building works.
- As discussed in Budget workshops, change of name and purpose is proposed (details included in Note 8 of the Statutory Budget).

This budget reflects Council's commitment to responsible financial management while continuing to deliver high levels of service and investment in infrastructure, particularly roads and community assets.

STATUTORY ENVIRONMENT

Section 6.2 of the Local Government Act 1995 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next 30 June.

Division 5 and 6 of Part 6 of the Local Government Act 1995 refer to the setting of budgets and raising of rates and charges. The Local Government (Financial Management) Regulations 1996 details the form and content of the budget. The draft 2025/2026 budget as presented is considered to meet statutory requirements.

Section 67 of the Waste Avoidance and Resource Recovery Act 2007 enables a local government to impose an annual charge in respect of premises provided with a waste service by the local government.

Section 7B(2) of the Salaries and Allowances Act 1975 requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine –

- *the amount of fees to be paid to Council members;*
- *the amount of expenses to be reimbursed to Council members;*
- *the amount of allowances to be paid to Council members.*

The Determination on Local Government Chief Executive Officers and Elected Members requires local governments to set an amount within the relevant range determined for fees, expenses, or allowances.

Section 5.98 of the Local Government Act 1995 sets out fees, expenses, and reimbursements payable to Council members as determined by the Tribunal.

Section 5.98A of the Local Government Act 1995 sets out fees, expenses, and reimbursements which may be paid to Deputy Presidents or Deputy Mayors up to a percentage determined by the Tribunal (Absolute Majority required).

Section 5.99 provides a local government may pay an annual fee in lieu of fees for attending meetings, as determined by the Tribunal (Absolute Majority required).

Section 5.99A sets out a local government may pay an annual allowance for Council members in lieu of reimbursement of expenses, as determined by the Tribunal (Absolute Majority required).

Regulations 30, 31, 32, and 34ACA of the Local Government (Administration) Regulations 1996 set the limits, parameters and types of allowances that can be paid to Council members.

POLICY IMPLICATIONS

2.7 Annual Budget Preparation

FINANCIAL IMPLICATIONS

Specific financial implications are as outlined in the body of this report and as itemised in the draft 2025/2026 budget attached for adoption.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority is required for some recommendations while Simple Majority is required in other parts.

OFFICER'S RECOMMENDATION

PART A – BUDGET FOR 2025/2026

Pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, Council adopts the Budget as contained in Attachment 8.2.2.1 for the Shire of Corrigin for the 2025/2026 financial year, which includes the following:

1. Statement of Comprehensive Income by Nature or Type, showing a net result for the year of - \$3,504,694 (Page 2 of Statutory Documents);
2. Statement of Cash Flows, showing cash at the end of the year of \$589,909 (Page 3 of Statutory Documents);
3. Statement of Financial Activity, showing the amount required to be raised from general rates of \$3,185,550 (Page 4 of Statutory Documents);
4. Notes to and Forming Part of the Budget (Pages 6 to 26 of Statutory Documents);
5. Transfers to Reserve Accounts of \$427,708 and Transfers from Reserve Accounts of \$234,660 (Page 21 of Statutory Documents);
6. Reserve Fund Amendments:
 - Staff Housing Reserve renamed to Housing Reserve, with an expanded purpose to include all housing construction and maintenance of Shire-owned housing;
 - Townscape Reserve to be used to fund a Small Business Grant Program, supporting improvements to business frontages and the main street;
 - Long Service Leave Entitlement Reserve renamed to Employee Entitlement Reserve to reflect a broader application;
7. Note 5 – Fixed Assets (Capital Expenditure), showing additions of \$5,314,009 (Page 15 of Statutory Documents).

ABSOLUTE MAJORITY

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

For the purpose of yielding the deficiency disclosed in the Municipal Fund Budget adopted at Part A above, Council, pursuant to Sections 6.32, 6.33, 6.34, and 6.35 of the *Local Government Act 1995*, imposes the following general rates and minimum payments on Gross Rental Value (GRV) and Unimproved Value (UV) properties:

General Rates

- Residential (GRV): 0.09747 cents in the dollar
- Rural (UV): 0.006477 cents in the dollar

Minimum Payments

- Residential (GRV): \$510
- Rural (UV): \$510

Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, Council nominates the following due dates

for the payment of rates either in full or by instalments:

- Full payment and 1st instalment due: 29 August 2025
- 2nd quarterly instalment due: 26 October 2025
- 3rd quarterly instalment due: 5 January 2026
- 4th quarterly instalment due: 5 March 2026

Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an instalment administration charge of \$10 for each instalment after the first.

Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 68, Council adopts an interest rate of 5.5% where the owner has elected to pay rates through the instalment option.

In accordance with the provisions of Section 6.51(1) and subject to Section 6.51(4) of the *Local Government Act 1995* and Regulation 70 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 11% for rates and charges that remain unpaid after the due date.

Council notes:

- The interest rate set by the State Government for the late payment of the Emergency Services Levy (ESL) is 11% per annum, which is charged 35 days after the due date.
- The Shire does not set the ESL rates and acts only as a collection agent on behalf of the State Government.

Council further resolves to impose no service charges on land.

ABSOLUTE MAJORITY

PART C – OTHER STATUTORY FEES FOR 2025/2026

Council adopts the following charges for the removal and deposit of domestic and commercial waste, in accordance with the provisions of the *Waste Avoidance and Resource Recovery Act 2007*:

Residential Premises (including recycling)

- Per bin weekly collection: \$517.00 per annum
- Per bin weekly collection – eligible pensioner: \$410.75 per annum
(Includes one 120L general waste bin and one 240L recycling bin)

Commercial Premises

- Per bin weekly collection: \$577.00 per annum
(Includes one 240L general waste bin and one 240L recycling bin)

Domestic/Commercial Rubbish Service – Additional Services

- Second 140L general waste bin: \$467.00 per annum
- Second 240L general waste bin: \$527.00 per annum
- Additional 240L recycling service: \$397.00 per annum

SIMPLE MAJORITY

PART D – ELECTED MEMBERS' FEES AND ALLOWANCES FOR 2025/2026

Pursuant to Section 5.99 of the *Local Government Act 1995* and Regulation 30 of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual fees for elected members, in lieu of individual meeting attendance fees:

- President: \$8,000
- Elected Member: \$4,500

Pursuant to Section 5.99A of the *Local Government Act 1995* and Regulations 34A and 34AA of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual allowance:

- Information, Communication and Technology (ICT) Allowance: \$1,000

Pursuant to Section 5.98(5) of the *Local Government Act 1995* and Regulation 33 of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

- President: \$8,000

Pursuant to Section 5.98A of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

- Deputy President: \$2,000

Council notes:

- An allowance for meeting attendance fees and travel expenses has been allocated in the budget for the Presiding Member and/or Deputy Presiding Member of the Audit, Risk and Improvement Committee, totalling \$5,100.
- A nominal amount of \$5,400 has been included in the budget for superannuation contribution payments, pending consideration of a separate agenda item.

ABSOLUTE MAJORITY

PART E – MATERIAL VARIANCE REPORTING FOR 2025/2026

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, the level to be used in statements of financial activity in 2025/2026 for reporting material variances shall be 10% and/or \$10,000, whichever is the greater.

SIMPLE MAJORITY

PART F – 2025/2026 FEES AND CHARGES

Pursuant to Section 6.16 of the *Local Government Act 1995* and other relevant legislation, council adopts the Schedule of Fees and Charges in Attachment 8.2.2.2

ABSOLUTE MAJORITY

8.2.3 RATES EXEMPTION 1922 & YOU INCORPORATED

Applicant:	Shire of Corrigin
Date:	9/07/2025
Reporting Officer:	Karen Wilkinson, Senior Finance Officer
Disclosure of Interest:	NIL
File Ref:	RV.0005
Attachment Ref:	Attachment 8.2.3 – 1922 & You Application for Rates Exemption

SUMMARY

Council is requested to consider the request from 1922 & You Incorporated for a rate exemption for the property at Lot 33, 33 Walton Street Corrigin.

BACKGROUND

The Shire of Corrigin received an application from 1922 & You Incorporated (Inc) requesting an exemption from rates for the property at 33 Walton Street.

The property is currently used as a free community space to help promote social cohesion, reduce isolation and improve mental health outcomes in rural communities. Grants, donations and other income is applied towards programs and events to support of the Corrigin community.

Section 6.26(2)(g) of the *Local Government Act 1995* provides a rates exemption for 'land used exclusively for charitable purposes'. 'Charitable purposes' is not currently defined in the *Local Government Act 1995* or other statutes; rather charity is defined at common law.

The definition is largely based on the preamble to the Statute of Elizabeth enacted by the English Parliament in 1601 and the judgment of Lord Macnaghten in *Commissioners for Special Purposes of Income Tax v Pemsel* Lord Macnaghten classified the categories of charitable as follows –

- trusts for the relief of poverty;
- trusts for the advancement of education;
- trusts for the advancement of religion; and
- trusts for other purposes beneficial to the community;

COMMENT

Currently, there are 18 properties receiving a rate exemption, with an expected loss of rate revenue for 2025/26 totalling \$30,047.73

Fourteen of these properties receive a rates exemption classified as a charitable purpose of Community Benefit, ranging from aged housing, halls and emergency services. In total these properties would provide a rate revenue of \$26,422.08. One property is classified charitable for Education purposes and the other three properties are for Religion purposes.

Rates exemptions are reviewed regularly to determine continued eligibility.

Rubbish Charges and Emergency Services Levy are not eligible for an exemption and would continue to be levied to 1922 & You Incorporated.

STATUTORY ENVIRONMENT

Local Government Act 1995
Section 2.7 Role of council

- (2) *The council's governing role includes the following —*
(a) overseeing the allocation of the local government's finances and resources;
(b) determining the local government's policies;

6.26. Rateable land

- (1) Except as provided in this section all land within a district is rateable land.*
(2) The following land is not rateable land —
(g) land used exclusively for charitable purposes;

POLICY IMPLICATIONS

Policy 2.5 Charitable Organisations

FINANCIAL IMPLICATIONS

2025/26 and future years' budgets.

Loss of rate revenue for 33 Walton Street for 2025/26 will be approximately \$635.00

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council grant a rate exemption to 1922 & You Incorporated for the property at Lot 33, 33 Walton Street, Corrigin.

8.2.4 COUNCIL PLAN 2025-2035

Applicant:	Shire of Corrigin
Date:	9/07/2025
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CM.0049
Attachment Ref:	Attachment 8.2.4 – Council Plan 2025-2035

SUMMARY

Council is requested to endorse the Shire of Corrigin Council Plan for the period 2025-2035 following recent community consultation.

BACKGROUND

The Council Plan outlines the vision, outcomes and strategic priorities for the next ten years and includes priority projects based on community consultation for the next four years.

The development of the Council Plan was guided by community consultation facilitated by 150 Square Pty Ltd including surveys, postcards, community and Council workshops and meetings. A detailed review of existing strategies, plans and actions was undertaken as part of the consultation.

The Council Plan sets out the various roles the Shire of Corrigin plays in providing services and actions to support the community. Local governments deliver services and infrastructure to their community and work collaboratively with key partners including other levels of government and local community groups to facilitate and partner in the delivery. Advocacy is also a key role of local government.

A copy of the draft Council Plan 2025-2035 is provided as Attachment 8.2.4.

COMMENT

The Strategic Community Plan together with the Corporate Business Plan create the Council Plan, developed in accordance with *section 5.56 of the Local Government Act 1995* and *regulation 19C and 19 DA of the Local Government (Administration) Regulations 1996*.

Developed through community consultation the strategic document outlines the Shire of Corrigin long-term vision, strategic direction, objectives, and priorities over a four-year period. The Council Plan reflects local needs and issues as well as key initiatives and priorities for services, infrastructure, and community amenity.

The Council Plan guides decision-making and resource allocation, aligning Council actions with community expectations. It informs the annual budget and reporting processes. Progress over future years will be measured through tracking achievements towards priority actions as contained within the Plan.

The CEO is required to give public notice on the adoption of the Strategic Community Plan and publish the plan on the Shire of Corrigin website in accordance with the *Local Government (Administration) Regulations 1996*.

STATUTORY ENVIRONMENT

Local Government Act 1995

s.5.56 Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulations 1996

Part 5 Annual reports and planning

Division 3 - Planning for the future:

19C Strategic community plans, requirements for (Act s. 5.56)

19DA Corporate business plans, requirements for (Act s. 5.56)

19D Public notice of adoption of strategic community plan

POLICY IMPLICATIONS

6.1 Community Engagement Policy

FINANCIAL IMPLICATIONS

Achievement of actions will depend on available resources in 2025/26 and future budgets over the next four to ten years.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopt the Shire of Corrigin Council Plan 2025-2035 as provided for in Attachment 8.2.5 in accordance with section 5.56 of the Local Government Act 1995 and regulation 19C and 19DA of the Local Government (Administration) Regulations 1996.

8.2.5 PROPOSED CHANGES TO CROWN RESERVE 29118 – 8 GOYDER STREET (LOT 12)

Applicant:	Shire of Corrigin
Date:	10/07/2025
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	WM.0041
Attachment Ref:	NIL

SUMMARY

This report recommends that Council request approval from the Minister for Lands to change the current designated purpose of the Management Order of Crown Reserve 29118 from Community Centre to Community Purpose and include the power to lease.

BACKGROUND

The Shire of Corrigin currently operates the Container Deposit Scheme (CDS) Refund Point from a purpose built shed at 8 Goyder Street Corrigin. Council resolved in February 2025 to negotiate a lease agreement with a third party to operate the CDS service.

As part of the due diligence prior to calling for Expressions of Interest to lease the facility the Shire of Corrigin became aware that the Management Order for Crown Reserve 29118 does not include the power to lease.

In 2020 the Shire of Corrigin requested a change of purpose of reserve from Community Centre to Container Deposit Recycling Centre. The Department Planning, Lands and Heritage (DPLH) advised that the CDS operated by the Shire of Corrigin was within the broad definition of the reserve purpose and therefore no change was required at that time. The power to lease was not requested at the time as the Shire of Corrigin was operating the CDS.

To facilitate the lease of the facility to a third party it is recommended that the reserve purpose be broadened from Community Centre to Community Purpose and the power to lease be added to the Management Order.

COMMENT

To progress the previous Council resolution to enter into another lease agreement with a third party it is recommended that Council request consent from the Minister for Lands to broaden the purpose of the reserve accommodate the intended future use of the land and request the power to lease.

STATUTORY ENVIRONMENT

Land Administration Act 1997 (WA)

18. Crown land transactions that need Minister's approval

(1) A person must not without authorisation under subsection (7) assign, sell, transfer or otherwise deal with interests in Crown land or create or grant an interest in Crown land.

(2) A person must not without authorisation under subsection (7) —

(a) grant a lease or licence under this Act, or a licence under the Local Government Act 1995, in respect of Crown land in a managed reserve; or

(b) being the holder of such a lease or licence, grant a sublease or sublicense in respect of the whole or any part of that Crown land.

41. Reserving Crown land, Minister's powers as to Subject to section 45(6), the Minister may by order reserve Crown land to the Crown for one or more purposes in the public interest.

46. Care, control and management of reserves

(1) The Minister may by order place with any one person or jointly with any 2 or more persons the care, control and management of a reserve for the same purpose as that for which the relevant Crown land is reserved under section 41 and for purposes ancillary or beneficial to that purpose and may in that order subject that care, control and management to such conditions as the Minister specifies.

(2) The Minister may, with the consent of the management body of a reserve and of the holders of any interests within the reserve, by order vary any condition to which the care, control and management of the reserve is subject.

(3) The Minister may —

(a) by order confer on a management body power, subject to section 18, to grant a lease or sublease or licence over the whole or any part of the Crown land within the reserve in question for the purposes referred to in subsection (1); and

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The Shire of Corrigin has made provision in the 2025/26 budget for the revenue from the refund point and expenditure on salaries and wages as well as ongoing maintenance costs.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Request the Minister for Lands grant approval to change the designated purpose of Crown Reserve 29118 being 8 Goyder Street (Lot 12) on Deposited Plan 228740-12 from Community Centre to Community Purposes.*
- 2. Request the addition of the power to lease to the Management Order of Crown Reserve 29118 being 8 Goyder Street (Lot 12) on Deposited Plan 228740-12.*

8.3 WORKS AND SERVICES

9 CHIEF EXECUTIVE OFFICER REPORT

The Chief Executive Officer report was provided to Council during the Discussion Forum

10 PRESIDENT’S REPORT

11 COUNCILLORS’ QUESTIONS, REPORTS AND INFORMATION ITEMS

12 URGENT BUSINESS APPROVED BY THE PRESIDENT OR DECIDED BY THE COUNCIL

13 INFORMATION BULLETIN

14 WALGA AND CENTRAL ZONE MOTIONS

15 NEXT MEETING

Ordinary Council Meeting on 19 August 2025 at 6pm.

16 MEETING CLOSURE