



Agenda Attachments

September 2019

ATTACHMENT 7.1.1 PREVIOUS ORDINARY COUNCIL MEETING MINUTES

ATTACHMENT 7.2.1 CENTRAL COUNTRY ZONE MINUTES

ATTACHMENT 7.2.2 ROE TOURISM GENERAL MEETING MINUTES

ATTACHMENT 7.2.3 STEVENSON TRUST MEETING MINUTES

ATTACHMENT 7.2.4 LOCAL EMERGENCY MANAGEMENT MINUTES

ATTACHMENT 8.1.2 ACCOUNTS FOR PAYMENT – AUGUST 2019

ATTACHMENT 8.1.3 ACCOUNTS FOR PAYMENT – CREDIT CARDS

ATTACHMENT 8.1.4.1 MONTHLY FINANCIAL REPORT – JULY 2019

ATTACHMENT 8.1.4.2 MONTHLY FINANCIAL REPORT – AUGUST 2019

ATTACHMENT 8.2.1 DEVELOPMENT APPLICATION – LANDMARK OPERATIONS LTD

ATTACHMENT 8.2.2 DEVELOPMENT APPLICATION – VINCE & SUE GALLINAGH

**ATTACHMENT 8.3.3 ATTACHMENT 8.3.3 - WHEATBELT SECONDARY FREIGHT
NETWORK**

SHIRE OF



MINUTES

ORDINARY COUNCIL MEETING

TUESDAY 20 AUGUST 2019



*Strengthening our community now to grow and prosper
into the future*

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FOR PEOPLE WITH A DISABILITY.



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1 DECLARATION OF OPENING

The Chairperson, Shire President Cr. L Baker opened the meeting at 3.06pm.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Shire President

Cr. L Baker
Cr. F R Gilmore
Cr. M A Weguelin
Cr. S G Hardingham
Cr J A Mason

Chief Executive Officer
Manager Finance
Executive Support Officer

N A Manton
D C Ospina Godoy
K L Biglin

APOLOGIES

NIL

LEAVE OF ABSENCE

Cr. D Hickey
Cr. M Dickinson

3 PUBLIC QUESTION TIME

NIL

4 MEMORIALS

The Shire has been advised that Mr Raymond Vernon and Mrs Val McAndrew have passed away since the last meeting.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

NIL

6 DECLARATIONS OF INTEREST

NIL

7 CONFIRMATION AND RECEIPT OF MINUTES

7.1 PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES

7.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 23 July 2019 (Attachment 7.1.1).

COUNCIL RESOLUTION

(102/2019) Moved: Cr Weguelin

Seconded: Cr Gilmore

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 23 July 2019 (Attachment 7.1.1) be confirmed as a true and correct record.

Carried 5/0

7.2 COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

NIL

8 MATTERS REQUIRING A COUNCIL DECISION

8.1 CORPORATE AND COMMUNITY SERVICES REPORTS

8.1.1 CORRIGIN COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Date:	1/08/2019
Reporting Officer:	Heather Ives, Coordinator, Community Services
Disclosure of Interest:	NIL
File Ref:	CS.0008
Attachment Ref:	NIL

CORRIGIN CRC MONTHLY USAGE – JULY 2019:

CUSTOMER ACCESSING 'FEE FOR SERVICE' AND SALES					
SERVICES / FEES	MTHLY	FROM JULY 19	SALES	MTHLY	FROM JULY 19
Internet Use / Computer Use	10	10	Movie Club Fees	6	6
Photocopying / Printing / Faxing	30	30	Phonebook Sales	22	22
Laminating / Binding / Folding	13	13	Moments In Time Books	0	0
Sec. Services / Scans / CD Burning	4	4	Book Sales	0	0
Room Hire	12	12	Wrapping Paper / Postcard Sales	0	0
Equipment Hire	3	3	Polo Shirt / Eco Bag Sales	0	0
Training / Course Fees	3	3	Phone calls	0	0
Resource Centre Membership Fees	0	0	Sale of Assets	0	0
Exam Supervision	1	1			
Total:	76	76	Total:	28	28
Monthly People through:	104				
CUSTOMER ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICES	MTHLY	FROM JULY 19	SERVICE	MTHLY	FROM JULY 19
Phonebook Enquiries	2	2	Corrigin Toy Library	13	13
Tourism	38	38	Broadband for Seniors / Webinars	10	10
Government Access Point	1	1	General Enquires (Face/Email/Website)	121	121
Community Information	24	24	Corrigin Public Library	72	72
Conf. / Vid Conf. / Training	115	115	Corrigin Library eResources	80	80
University Exams	3	3			
Total:	183	183	Total:	296	296
Monthly People through:	479				

TOTAL FOR THE MONTH OF JULY: 583

COMMUNITY ECONOMIC / BUSINESS AND SOCIAL DEVELOPMENT BOOKINGS – JULY 2019

DESCRIPTION	NO'S	ROOM	GOVT. HOT OFFICE BOOKING (HO), COMMERCIAL BOOKING
Farm Finance - PiNG Workshop	10	Conference Room	Commercial Booking
CCI – CRC Trainee Sign Up	3	Professional Office	Hot Office Booking
Movie Club – July	6	Conference Room	N/A
Agrimaster – Wagemaster Workshop	15	Conference Room	Commercial Booking
Exam	1	Video Conference Room	Commercial Booking
Forest Personnel – Disability Services	2	Professional Office	Commercial Booking
Rural Traffic Services – Meeting	11	Conference Room	Commercial Booking
Fermentation – Workshop	18	Conference Room	Commercial Booking
Primaries – Meeting	8	Conference Room	Commercial Booking
RTA – Meeting	3	Professional Office	N/A
WBN – Workshop / BAH's	22	Conference Room	N/A

CORRIGIN CRC Annual Summary Report

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591	534	530	585	626	553	7285
2016-17	620	588	675	618	455	366	513	388	595	336	540	450	6144
2017-18	461	372	516	663	563	422	376	596	563	646	532	444	6154
2018-19	578	521	425	708	547	397	386	562	546	635	617	563	6485
2019-20	583												

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 - An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups	3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities
3.1.3	Facilitate, encourage and support community events	3.1.3.1	Promote and support local events with emphases on events that promote visitation of the Shire.
		3.1.3.2	Engage and facilitate the community to encourage the establishment and continuation of local events.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(103/2019) Moved: Cr Hardingham Seconded: Cr Weguelin

That Council receives the Corrigin Community Resource Centre Report.

Carried 5/0

8.1.2 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	6/08/2019
Reporting Officer:	Tanya Ludlow, Finance Officer - Creditors / Payroll
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.2 – Accounts for Payment – July 2019

SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been raised during the month of July 2019 are provided as Attachment 8.1.2 – Accounts for Payment – July 2019.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$231,413.37.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	13967 - 13975, 13978 - 14024	\$623,931.89	
	Cheque	020421 - 020425	\$31,516.96	
	Direct Debit	July 2019	\$46,408.98	
	Payroll	July 2019	\$126,305.48	\$828,163.31
Trust	EFT	13976 - 13977, 14025 - 14027	\$3,605.35	
	Cheque	No Payments	\$0.00	
	Direct Debit	July 2019	\$3,140.00	\$6,745.35
Licensing Trust	EFT	No Payments	\$0.00	
	Direct Debit	July 2019	\$38,028.18	\$38,028.18
Edna Stevenson	Cheque	No Payments	\$0.00	\$0.00
Total Payments for the Month of July 2019				\$872,936.84

Previous Accounts for Payment report

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.2 – Accounts for Payment – July 2019, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal & Trust & Licensing Trust	EFT	EFT13966	EFT13967
Municipal	Cheque	020420	020421
Trust	Cheque	003390	No Payments
Edna Stevenson	Cheque	000065	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.10 – Purchasing Policy

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(104/2019) Moved: Cr Mason Seconded: Cr Weguelin

That Council reviews the list of accounts paid and acknowledges that payments totalling \$872,936.84 have been made during the month of July 2019.

Carried 5/0

8.1.3 ACCOUNTS FOR PAYMENT – CREDIT CARDS

Applicant:	Shire of Corrigin
Date:	12/08/2019
Reporting Officer:	Catherine Ospina Godoy, Manager Finance
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.3 – Accounts for Payment – Credit Cards

SUMMARY

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 29 May 2019 to 28 June 2019.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin corporate credit cards.

A monthly review of credit card use is independently assessed by the Manager Finance, to confirm that all expenditure has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations. The review by the Manager Finance also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.10 – Purchasing Policy
Policy 2.18 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(105/2019) Moved: Cr Mason Seconded: Cr Hardingham

That Council in accordance with Attachment 8.1.3 endorse credit card payments for the period 29 May 2019 to 28 June 2019 for \$332.95

Carried 5/0

3.13pm – CEO Natalie Manton declared a Proximity Interest in item 8.1.4.

8.1.4 BUDGET ADOPTION 2019/20

Applicant:	Shire of Corrigin
Date:	15/08/2019
Reporting Officer:	Catherine Ospina Godoy, Manager of Finance
Disclosure of Interest:	NIL
File Ref:	FM.0182
Attachment Ref:	2019/20 Budget, Road Replacement Program 2019/20, 10 Year Plant Replacement Program, Capital & Project Expenditure 2019/20

SUMMARY

The purpose of this report is to consider and adopt the Shire of Corrigin Budget for the 2019/20 financial year together with supporting schedules, including imposition of rates and minimum payments, setting of elected member's fees for the year and other consequential matters arising from the budget papers.

BACKGROUND

Council is required to formally adopt an annual budget to guide the functions and operations of the local government and enable it to raise revenue and deliver services to the community.

COMMENT

The draft 2019/20 budget continues to deliver on other strategies adopted by the council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure as well as on renewing all assets at sustainable levels.

Rates Modelling

Based on the following:

- Unimproved Values of \$152,479,687
- Gross Rental Values of \$4,501,847
- Non rateable Values of \$975,393
- Average increase in rates of 2%
- Minimum payments for UV and GRV properties of \$390
- Early payment discount of 1%

Fees and charges were adopted separately at the June 2019 Ordinary Council meeting.

Allowances

The allowances paid to elected members are in line with the annual payments for Band 4 as per the Salaries and Allowances Tribunal.

Borrowings

There are no new borrowings planned for the 2019/20 financial year.

Brought Forward Value

The opening balance for the 2019/20 is based on a brought forward surplus of \$1,757,085 as at 30 June 2019. This unaudited figure may change due to adjustments to the opening balance required as part of the auditing process. The brought forward figure includes advance Federal Assistance Grant payments of \$968,082; ESL grant of \$13,187.50 and CRC Traineeship Grant of \$30,000. It also includes unspent funds for capital projects that were not completed during the 2018/2019 financial year; savings on operating expenditure and additional interest received on investments and reserves at favourable investment rates.

Capital Works

A large Capital Works budget of \$5,622,052 is proposed in the 2019/20 financial year. The Capital Road Program budget includes \$3,528,152 of road and footpath renewal and upgrade projects. A further \$2,157,900 of capital expenditure is included in the budget for buildings, plant and equipment as well as other infrastructure projects.

The budget includes grant funding of \$3,695,133 towards the planned capital projects from the following sources:

Main Roads Regional Road Group	\$339,327
Main Roads Direct Grant	\$165,645
Federal Assistance Grant – Roads	\$126,212 (remaining road grant on road maintenance)
Roads to Recovery	\$435,275
State Black Spot	\$193,529
Federal Black Spot	\$ 839,320
Commodity Route	\$ 997,825
Western Australian Bicycle Network Grants Program:	\$32,000
Aged Housing unconfirmed	\$496,000

The budget includes provision for Council to contribute own funds of \$1,716,919 along with \$210,000 from vehicle trades to capital projects.

STATUTORY ENVIRONMENT

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its Municipal Fund for the financial year ending on the next 30th June.

Division 5 and 6 of part 6 of the *Local Government Act 1995* refers to the setting of budgets and the raising of rates and charges. The *Local Government Act (Financial Management) Regulations 1996* details the form and content of the budget.

POLICY IMPLICATIONS

The budget is based on the principles outlined in the Shire of Corrigin Strategic Plan, Corporate Business Plan and other related documents.

FINANCIAL IMPLICATIONS

Financial implications are detailed within the report and in the attached budget documentation.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

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Outcome	Strategies	Action No.	Actions
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		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority is required for some recommendations in the report while Simple Majority is required in other parts.

PART A – MUNICIPAL FUND BUDGET FOR 2019/20

COUNCIL RESOLUTION

(106/2019) Moved: Cr Hardingham Seconded: Cr Mason

Pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, the council adopt the Municipal Fund Budget as contained in the Attachments of this agenda for the 2019/20 financial year which includes the following:

Statement of Comprehensive Income by Nature and Type

Statement of Comprehensive Income by Program

Statement of Cash Flows

Rate Setting Statement on page

Transfers to / from Reserve Accounts as detailed in the budget notes

Notes to and forming part of the Budget (excluding Road Program)

Carried by Absolute Majority 5/0

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

COUNCIL RESOLUTION

(107/2019) Moved: Cr Gilmore Seconded: Cr Hardingham

For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995 impose the following general rates and minimum payments on Gross Rental and Unimproved Values.

General Rates

- Residential (GRV) 0.091332 cents in the dollar
- Rural (UV) 0.014389 cents in the dollar

Minimum Payments

- Residential (GRV) \$390
- Rural (UV) \$390

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, council nominates the following due dates for the payment in full by instalments:

- Full payment and 1st instalment due date 3 October 2019
- 2nd quarterly instalment due date 3 December 2019
- 3rd quarterly instalment due date 3 February 2020
- 4th quarterly instalment due date 3 April 2020

Pursuant to Section 6.46 of the Local Government Act 1995, council offers a discount of 1% to ratepayers who have paid their rates in full, including arrears, waste and service charges, on or before 3 October 2019 or 35 days after the date of service appearing on the rate notice, whichever is the later.

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10 for each instalment after the initial instalment is paid.

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.

Pursuant to section 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

Carried by Absolute Majority 5/0

PART C – RATES PAYMENT INCENTIVE FOR 2019/20
COUNCIL RESOLUTION

(108/2019) Moved: Cr Hardingham Seconded: Cr Gilmore

In previous years council has offered rate payers who elect payment option 1 (full payment) a 2% discount, as well as being entitled to enter the rate incentive prize draw. Local business have donated \$100 gift voucher to be matched by Council increasing the value of each voucher to \$200.

Pursuant to the provision section 6.46 of the Local Government Act 1995, Council grant a discount of 1% and offer a \$200 voucher (being \$100 from Council and matched by local business) as a rate payment incentive prize for the early payment of any rate or service charge.

Carried by Absolute Majority 5/0

PART D – OTHER STATUTORY FEES FOR 2019/20

COUNCIL RESOLUTION

(109/2019) Moved: Cr Mason

Seconded: Cr Hardingham

Pursuant to section 67 of the Waste Avoidance and Resources Recovery Act 2007, council adopt the following charges for the removal and deposit of domestic and commercial waste:

Residential Premises (including recycling)

- *per bin weekly collection* \$425pa
- *per bin weekly collection – eligible pensioner* \$318.75pa
- *includes 120 ltr bin and 240ltr recycling bin*

Commercial Premises

- *per bin weekly collection* \$485pa
- *Includes 240ltr bin and 240ltr recycling bin*

Domestic/Commercial Rubbish Service – 2nd Service

- *2nd 120ltr bin* \$375
- *2nd 240ltr bin* \$435
- *extra recycle service – 240L recycling bin* \$305

Carried 5/0

PART E – ELECTED MEMBERS' FEES AND ALLOWANCES FOR 2019/20

COUNCIL RESOLUTION

(110/2019) Moved: Cr Weguelin

Seconded: Cr Hardingham

Pursuant to section 5.99 of the Local Government Act 1995 and regulation 34 of the Local Government (Administration) Regulations 1996, council adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:

<i>President</i>	\$7,000
<i>Elected Member</i>	\$3,589

Pursuant to section 5.99A of the Local Government Act 1995 and regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, council adopts the following annual allowances for elected members:

<i>Information, Communication and Technology Allowance</i>	\$1,000
------------------------------------------------------------	---------

Pursuant to section 5.98(5) of the Local Government Act 1995 and regulation 33 of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

<i>President</i>	\$7,500
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Pursuant to section 5.98A of the Local Government Act 1995 and regulations 33A of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:

<i>Deputy President</i>	\$1,875
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Carried by Absolute Majority 5/0

PART F – MATERIAL VARIANCE REPORTING FOR 2019/20

COUNCIL RESOLUTION

(111/2019) Moved: Cr Mason

Seconded: Cr Gilmore

In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2019/20 for reporting material variances shall be 10% or \$10,000, whichever is the greater.

Carried 5/0

PART G – ROAD WORKS PROGRAM FOR 2019/20

COUNCIL RESOLUTION

(112/2019) Moved: Cr Weguelin

Seconded: Cr Gilmore

Pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, council adopt the 2019/20 Roadworks Program as presented in the Budget Notes.

Carried by Absolute Majority 5/0

PART H - RESERVES

COUNCIL RESOLUTION

(113/2019) Moved: Cr Gilmore

Seconded: Cr Weguelin

The balances of the following reserves as of 30 June 2019 are transferred to the Bendering Tip Reserve.

Childcare Reserve \$42.00

Community Development Reserve \$182.00

Carried by Absolute Majority 5/0

8.2 GOVERNANCE AND COMPLIANCE

8.2.1 HW GAYFER – DOG CEMETERY EXTENSION

Applicant:	Shire of Corrigin
Date:	8/08/2019
Reporting Officer:	Heather Talbot, Governance Projects Officer
Disclosure of Interest:	NIL
File Ref:	Leases and Agreements Register
Attachment Ref:	Attachment 8.2.1 - Memorandum of Understanding

SUMMARY

Council is asked to consider the Memorandum of Understanding with Harry Walter Gayfer (Aaron) and the Shire of Corrigin in relation to the care of a portion of the south east corner of Lot 19654 Brookton-Corrigin Road, Corrigin for the purpose of the community Dog Cemetery.

BACKGROUND

As Council would be aware the Shire took over management of the Corrigin Dog Cemetery on request from the Tidy Towns Committee some years ago. The Dog Cemetery has been managed by various individuals and groups since it was first established in 1974 when local identity and return serviceman, Paddy Wright buried his dog "Strike" there with a headstone signifying the resting place of his faithful dog. Years later in 1983 another local, the late Alan Henderson, also buried his dog there and built a tombstone to recognise his dog's devotion to their family. As more dogs were buried there the neighbouring farmer agreed to allow the cemetery to encroach on a small part of his land.

To allow for further expansion of the cemetery, Harry Gayfer (Harry) gifted a portion of his family property which runs along the west side of Jose Road reserve to the Shire for the explicit purpose of the expansion of the Dog Cemetery. Whilst the land in question was fenced it was discovered that this arrangement was not formalised at the time and there has been no legal transfer of the land to the Shire of Corrigin.

COMMENT

In recent months it has come to the attention of staff that the eastern portion of Jose Road Reserve is almost completely full and the western portion would soon be needed to allow for further burials.

Harry Gayfer (Aaron) who is now the owner of this portion of land has been approached to ensure the understanding of the gifted land is still acceptable and it was agreed that a Memorandum of Understanding (MoU) would be acceptable to both parties to ensure the land is available for the expansion in a timely and cost effective manner.

A draft MoU has been prepared and is attached for Council consideration. Harry Gayfer has received a copy of the draft MoU and is happy with the contents and to proceed on this understanding.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.3.1	Develop and implement an Economic and Tourism Strategy for the district	1.3.1.3	Economic and Tourism Develop strategies, programs and initiatives to be incorporated in the Long Term Financial Plan and annual budgets
2.2.3	Enhance and maintain our townscape	2.2.3.2	Manage and maintain Council's townscape infrastructure, both natural and built to enhance the appearance and services of the townscape within the district.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(114/2019) Moved: Cr Mason

Seconded: Cr Weguelin

That Council:

1. *Endorses the Memorandum of Understanding between the Shire of Corrigin and Harry Walter Gayfer.*
2. *Authorise the CEO to execute the agreement on Council's behalf.*

Carried 5/0

8.2.2 DUAL FIRE CONTROL OFFICERS 2019/20

Applicant:	Shire of Pingelly, Shire of Kulin
Date:	7/08/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	ES.0001
Attachment Ref:	NIL

SUMMARY

The Shires of Pingelly and Kulin have requested that the Shire of Corrigin appoint Dual Fire Control Officers for the 2019/2020 bush fire season.

BACKGROUND

The Shire of Corrigin has received correspondence from the Shires of Pingelly and Kulin requesting the following people be appointed as Dual Fire Control Officers in the Shire of Corrigin for the 2019/2020 bush fire season:

Shire of Pingelly:

- Mr Rodney Shaddick
- Mr Robert Kirk
- Mr Victor Lee
- Mr Jeffrey Edwards
- Mr Sam MacNamara

Shire of Kulin

- Donald Bradford

COMMENT

Fire Control Officers who adjoin neighbouring shires require the adjoining shires approval to act as a Dual Fire Control Officers.

STATUTORY ENVIRONMENT

Bush Fires Act 1954

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and legislative compliance		
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(115/2019) Moved: Cr Hardingham Seconded: Cr Gilmore

That Council appoint the following Dual Fire Control Officers in the Shire of Corrigin for the 2019/2020 bush fire season, subject to the officers obtaining the appropriate accreditation, further noting that Dual Fire Control Officers are not permitted to issue burning permits within the Shire of Corrigin:

Shire of Pingelly:

- *Mr Rodney Shaddick*
- *Mr Robert Kirk*
- *Mr Victor Lee*
- *Mr Jeffrey Edwards*
- *Mr Sam MacNamara*

Shire of Kulin

- *Donald Bradford*

Carried 5/0

8.2.3 DEVELOPMENT APPLICATION – PROPOSED LEAN-TO ADDITION TO AN EXISTING INDUSTRIAL STORAGE SHED ON LOT 483 (NO.4) RENDELL STREET, CORRIGIN

Applicant:	Mr Ricky G. Button
Owner:	Mr Ricky G. Button
Location:	Lot 483 (No.4) Rendell Street, Corrigin
Date:	13 August 2019
Reporting Officer:	Mr Joe Douglas – Consultant Town Planner (Exurban Rural & Regional Planning)
Disclosure of Interest:	NIL
File Number:	PA 03-2019
Attachment Reference:	Attachment 8.2.3 – Full Copy of Development Application Submitted

SUMMARY

This report recommends that Council grant conditional approval to a development application received from Mr Ricky Button (Landowner) for the construction and use of a new 109m² lean-to addition to an existing industrial storage shed on Lot 483 (No.4) Rendell Street, Corrigin for covered parking purposes.

BACKGROUND

The applicant is seeking Council's development approval to construct a new 109m² lean-to addition to an existing industrial storage shed on Lot 483 (No.4) Rendell Street, Corrigin to provide covered parking for vehicles associated with the current approved use of the land and buildings thereon for the purposes of a small scale transport depot.

Lot 483 is located in the southern part of the Corrigin townsite within the town's designated industrial area. The land is square in shape, comprises a total area of approximately 3,801m² and has direct frontage and access to Rendell Street along its northern boundary which is a sealed and drained local road under the care, control and management of the Shire of Corrigin.



Location & Lot Configuration Plan (Source: Landgate)

Lot 483 is gently sloping from west to east, has been cleared of all native vegetation aside from those areas retained for landscaping purposes and has been developed and used for the purposes of a transport depot over the last twenty (20) or so years in conjunction with the adjoining Lot 484 located immediately east. Lot 483 contains a number of improvements associated with its current approved use including a 380m² zincalume storage shed, a 118m² administration building and all associated vehicle accessways and parking areas which have been graded and finished using compacted gravel.

Existing adjoining and other nearby land uses are predominantly industrial in nature given the subject land's location in the town's designated industrial area. Notwithstanding this fact, all land on the eastern side of Boyd Street has been developed and used for rural living purposes for many years and comprises lots with an average area of approximately 1.5 hectares.

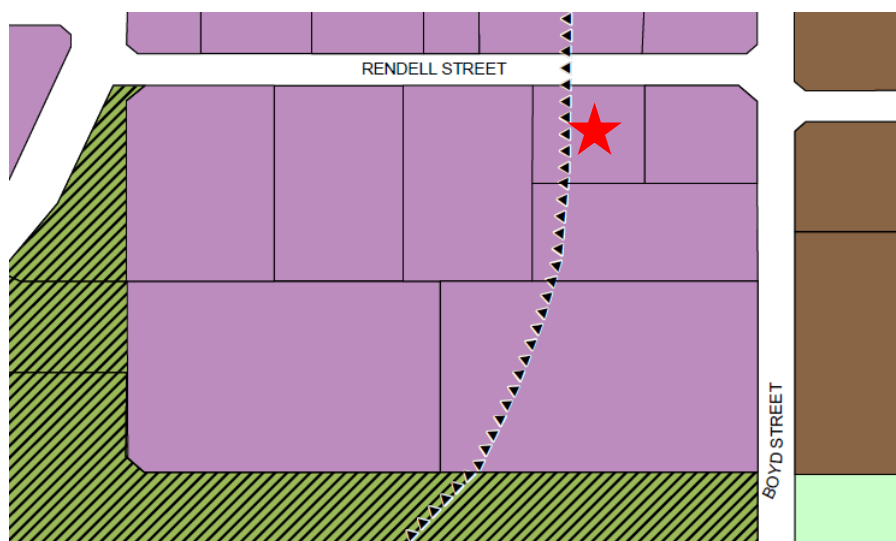
Under the terms of the information and plans submitted in support of the application the following is proposed:

- i) Construction of a new 4.512 metre high, 9 metre wide and 12 metre deep lean-to addition to the eastern side of the existing 380m² zincalume storage shed located towards the rear of the land including all associated earthworks;
- ii) The proposed lean-to addition will be constructed using steel posts, beams, purlins and zincalume roof sheeting to match / tie into the existing storage shed and will comprise a total floor area of approximately 109m²;
- iii) All stormwater drainage from the roof of the proposed lean-to addition will be connected to existing stormwater drainage infrastructure on the land which directs all stormwater to the Rendell Street road reserve area for disposal in the Shire's local drainage system; and
- iv) The proposed lean-to addition will be used to provide covered parking for vehicles associated with the current approved use of the land and buildings thereon for the purposes of a small scale transport depot.

Full details of the application, including a covering letter and supporting plans, are provided in Attachment 8.2.3.

COMMENT

Lot 483 is classified 'General Industry' zone under the Shire of Corrigin Local Planning Scheme No.2 (LPS2).



Current Zoning Plan (Source: Shire of Corrigin Local Planning Scheme No.2)

Council's stated objectives for the development and/or use of any land classified 'General Industry' zone are as follows:

- i) To encourage the consolidation and improvement of industrial development into an area which has been appropriately located and serviced for that purpose;
- ii) To protect the amenity of zones abutting the Industrial zone via the establishment of landscaped buffers and the imposition of landscape and setback land use conditions on any development approval issued for industrial development; and
- iii) To ensure that no person erects a building in this zone unless the facade of the building is constructed of and/or clad in a building material, to a design and specification approved by the local government.

The proposed development forms part of an existing approved 'transport depot' on the land which is listed in the Zoning Table of LPS2 as being a permitted (i.e. 'P') use on any land classified 'General Industry' zone. Notwithstanding the permissibility of the current 'transport depot' use of the land and the associated incidental lean-to structure now proposed, Council's development approval is required in this particular instance due to the discretion required to be exercised in relation to zone objective iii) above and the land's location within the Special Control Area boundary associated with the Corrigin townsite's wastewater treatment plant buffer.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS2 and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This assessment has confirmed the proposal is compliant with the following relevant requirements:

- Land use compatibility including buffer separation requirements;
- Boundary setbacks and building height;
- Vehicle access and parking;
- Landscaping;
- Stormwater drainage management; and
- Bushfire protection and safety.

When considering the application Council should also note the following key points:

- i) Due to the land's location within the Special Control Area boundary associated with the Corrigin townsite's wastewater treatment plant buffer and the requirement in LPS2 which seeks to ensure any future development and use of land located within the buffer is compatible with any existing or future possible development and use of the wastewater treatment plant, the application was referred to the Water Corporation for review and comment in accordance with the specific requirements of Table 4 of LPS2. By email dated 31 July 2019 the Water Corporation advised the proposed lean-to addition is acceptable and will not require approval from the Water Corporation's Building Services section prior to commencement of works due it being an 'exempt structure';
- ii) The southern portion of the land, including the area comprising the existing storage shed and proposed lean-to structure, has been designated by the Fire and Emergency Services Commissioner as being bushfire prone. A bushfire attack level (BAL) assessment prepared by a suitably qualified consultant and submitted in support of the application has confirmed the land has a BAL risk rating of 12.5 which means the risk of fire is considered to be low with some risk of ember attack and buildings expected to be exposed to a heat flux not greater than 12.5kW/m². In order to help mitigate any future potential bushfire risk it is recommended that an asset protection zone be created and maintained in the 10 metre wide setback area between the proposed lean-to addition and the land's rear boundary.

The proposed structure may also be required to comply with Australian Standard AS3959 entitled 'Construction of Buildings in Bushfire Prone Areas'. This will be considered and addressed during the building permit application process following the issuance of development approval by Council (assumed); and

- iii) The design, finish, dimensions and setbacks of the proposed lean-to structure are consistent with the existing approved zincalume storage shed on the land which is substantially screened from public view due to the existing landscaping along the land's front boundary. As such it is considered unlikely the proposed addition will have any detrimental impacts upon the visual amenity and character of the immediate locality.

In light of the above findings it is concluded the proposal for Lot 483 is consistent with the objectives of the land's current 'General Industry' zoning classification in LPS2 and all relevant development standards and requirements and is therefore unlikely to have any negative impact on the general amenity, character, functionality and safety of the immediate locality. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

STATUTORY ENVIRONMENT

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Corrigin Local Planning Scheme No.2

POLICY IMPLICATIONS

There are no known policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no known financial implications in relation to this item. All costs associated with the proposal will be met by the landowner.

COMMUNITY & STRATEGIC IMPLICATIONS

The proposal for Lot 483 is considered to be consistent with the following stated objectives and outcomes in the Shire of Corrigin Strategic Community Plan 2017-2027:

- *Economic Objective - A strong, diverse economy supporting agriculture, local business and attracting new industry;*
- *Economic Outcome 1.3 - Well supported diverse industry and business;*
- *Environment Objective - An attractive natural and built environment for the benefit of current and future generations;*
- *Environment Outcome 2.2 – A well-managed built environment.*

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(116/2019) Moved: Cr Mason

Seconded: Cr Weguelin

That Council resolve to **approve** the development application submitted by Mr Ricky Button (Landowner) for the construction and use of a new 109m² lean-to addition to an existing industrial storage shed on Lot 483 (No.4) Rendell Street, Corrigin for covered parking purposes subject to the following conditions and advice notes:

Conditions

1. The proposed development shall be undertaken in a manner consistent with the information and plans submitted in support of the application dated 6 July 2019 subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
3. The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the use shall not be carried out without the further approval of Council having first being sought and obtained.
4. The proposed lean-to addition shall be constructed using new materials only and comprise a maximum floor area of 109m².
5. The edges of the gravel foundation for the proposed lean-to addition shall slope away from this new structure and the adjoining storage shed at a minimum gradient of 1 in 6 and stabilised to avoid any dust or erosion.
6. All stormwater collected on the roof of the proposed lean-to addition shall be connected to the existing stormwater drainage system servicing the land for discharge into the Rendell Street road reserve area to the specifications and satisfaction of the Shire's Chief Executive Officer. These works shall be completed prior to occupation and use of the new structure.
7. The rear setback area between the existing industrial storage shed and proposed lean-to addition shall be set aside and maintained as an asset protection zone for the life of the development to help guard against any future potential bushfire risk. The asset protection zone should be created prior to occupation and use of the proposed lean-to addition and maintained in accordance with the following standards:
 - i) Fences within the APZ shall be constructed using non-combustible materials (e.g. iron, brick, limestone, metal post and wire). It is recommended that solid or slatted non-combustible perimeter fences are used;
 - ii) Combustible objects must not be located / stored within 10 metres of any building/s or close to any vulnerable parts of any building/s (i.e. windows and doors);
 - iii) Fine Fuel loads: combustible dead vegetation matter less than 6 millimetres in thickness shall be reduced to and maintained at an average of two tonnes per hectare.
 - iv) Trees greater than 5 metres in height: trunks at maturity should be a minimum distance of 6 metres from all elevations of the building/s, branches at maturity should not touch or overhang the building/s, lower branches should be removed to a height of 2 metres above the ground and or surface vegetation, canopy cover should be less than 15% with tree canopies at maturity well spread to at least 5 metres apart as to not form a continuous canopy;
 - v) Shrubs 0.5 metres to 5 metres in height should not be located under trees or within 3 metres of building/s, should not be planted in clumps greater than 5m² in area,

clumps of shrubs should be separated from each other and any exposed window or door by at least 10 metres. Shrubs greater than 5 metres in height are to be treated as trees;

- vi) Ground covers less than 0.5 metres in height can be planted under trees but must be properly maintained to remove dead plant material and any parts within 2 metres of any structure, but 3 metres from windows or doors if greater than 100 millimetres in height. Ground covers greater than 0.5 metres in height are to be treated as shrubs; and
- vii) Grass should be managed to maintain a height of 100 millimetres or less.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant/landowners and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Corrigin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowners to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
4. The proposed new lean-to addition is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
5. No construction works shall commence on the land prior to 7am without the Shire's written approval. No construction works are permitted on Sundays or Public Holidays.
6. The Water Corporation has advised the proposed lean-to addition is acceptable and will not require approval from the Water Corporation's Building Services section prior to commencement of works due it being an 'exempt structure'.
7. The applicant/landowner is reminded of their obligation to ensure compliance with the specific standards and requirements of the Shire of Corrigin Annual Fire Break Notice as it applies to all land within the municipal district's designated townships.
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.
9. If the applicant/landowners are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted directly to the State Administrative Tribunal within 28 days of the determination.

Carried 5/0

8.3 WORKS AND SERVICES

8.3.1 RAV 7 ASSESSMENTS

Applicant:	Shire of Corrigin
Date:	14/08/2019
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	TT.0001
Attachment Ref:	NIL

SUMMARY

Council is requested to consider the roads submitted to Main Roads for assessment to determine if suitable to amend the Restricted Access Vehicle Network (RAV).

BACKGROUND

Heavy Vehicle Services (HVS) has received applications to add the following section of road(s) onto the Restricted Access Vehicle (RAV) Network within the Shire of Corrigin. The Shire of Corrigin is requested to provide support as the road owner to add the following sections of road to the RAV network including any comments relating to road condition, planning conflicts or development issues that may be impacted.

Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
4040032	Nornakin East Rd	Babakin – Corrigin Rd (0.00)	Corrigin – Bruce Rock Rd (9.72)	RAV 4	RAV 7
4040168	Corrigin – Bruce Rock Rd	Parsons Rd (10.08)	Corrigin – Bruce Rock Rd *LGA Boundary* (23.23)	RAV 6	RAV 7
4040124	Walton St	Kunjin St & Corrigin South Rd (0.00)	Dartree St (0.16)	RAV 4	RAV 7, N7.3

Muirton Farms and Stevemacs Bulk Fuel Haulage have requested that Walton Street from Kunjin Street and Corrigin South Road to Dartree Street be added to the network to enable Category 7.3 trucks to turn onto Great Southern Fuel Supplies property to access the fuel depot.



Main Roads has recently completed a review of Nornakin East Road and Corrigin – Bruce Rock Road and deemed both of these roads suitable for RAV 7 as follows:

Nornakin East Rd (4040032) SLK 6.80 to 7.69

- No conditions

Corrigin – Bruce Rock Rd (4040168) SLK 10.08 to 14.86

- No conditions

In July 2016 Council passed the following Resolution 181/2016

That Council:

1. *Submit the following additional roads for assessment by Main Roads WA for addition to the RAV network:*
 - *Wilson Road from Lot 13368 (White's Farm) to Brookton Highway (RAV 3)*
 - *Dwarlaking Road from Lot 13368 (White's Farm) to Bulyee Road (RAV 3)*
 - *Gardners Road to Lot 6158 (Wilkinson's Farm) (RAV 5)*
 - *Walton Street from BP fuel depot entry (opposite Dartee Street) through to the Brookton Highway (Conditional RAV 4 to RAV 7)*
 - *Walton Street from the town boundary where Babakin Road starts through to the BP fuel depot entry (opposite Dartee Street) (RAV 3 to Conditional RAV 7)*

The original application was rejected due to non-compliant swept paths

COMMENT

Nornakin East Road and Corrigin - Bruce Rock Road have recently been assessed and sections of both of these roads were deemed suitable for RAV 7 access. There are some sections of these roads that are not recommended for RAV 7 due to the sight distances at intersecting roads or loadings on bridges.

It is recommended that Council supports the applications from Muirton Farms for Nornakin East Road between SLK 6.80 to 7.69 and Corrigin - Bruce Rock Road SLK 10.08 to 14.86 be added to the RAV network as a RAV 7.

It is recommended that Council supports the application from Muirton Farms and Stevemacs Bulk Fuel Haulage for Walton Street from Kunjin Street to Dartree Street to be assessed by Main Roads for addition to the RAV network as a RAV 7, N7.3 to enable trucks to access the fuel depot.

STATUTORY ENVIRONMENT

Local Government Act 1995

Road Traffic Act 1972

Road Traffic (Vehicles) Act 2012

Road Traffic (Vehicle Standards) Regulations 2002

POLICY IMPLICATIONS

11.9 Assessing Applications to Operate Restricted Access Vehicles (RAV) on Local Government Roads

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.1 A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.1 Develop and implement road asset management plans		1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.
		1.1.1.3	Road asset management plan and footpath management plan to be incorporated in the review and expansion of the Asset Management Plan (AMP)

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(117/2019) Moved: Cr Hardingham

Seconded: Cr Gilmore

1. *That Council supports the applications from Muirton Farms for Nornakin East Road between SLK 6.80 to 7.69 and Corrigin - Bruce Rock Road SLK 10.08 to 14.86 be added to the RAV network as a RAV 7.*
2. *That Council supports the application from Muirton Farms and Stevemacs Bulk Fuel Haulage for Walton Street from Kunjin Street to Dartree Street to be assessed by Main Roads for addition to the RAV network as a RAV 7, N7.3 to enable trucks to access the fuel depot.*

Carried 5/0

8.3.2 BROOKTON HIGHWAY RABBIT PROOF FENCE INTERSECTION

Applicant:	Shire of Corrigin
Date:	14/08/2019
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GR.0049
Attachment Ref:	NIL

SUMMARY

Council is requested to consider the Main Roads Western Australia (MRWA) proposed design for the intersection of Brookton Highway and Rabbit Proof Fence Road/ Corrigin - Quairading Road in the Shire of Corrigin.

BACKGROUND

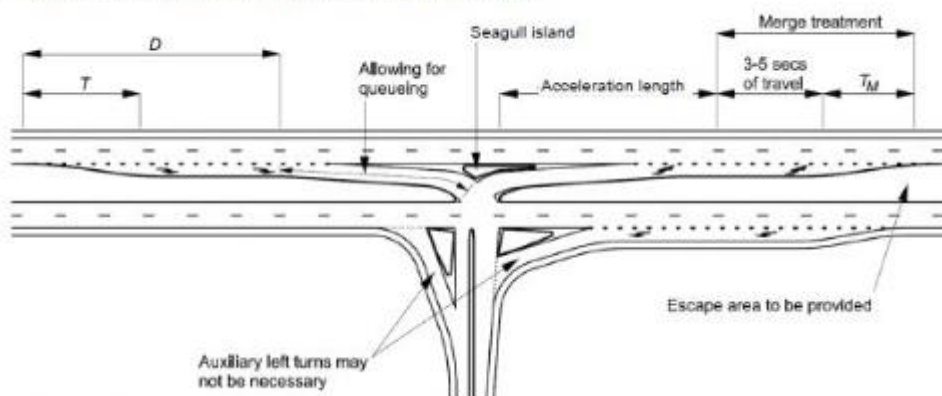
Representatives from the Shire of Corrigin and MRWA met in July to discuss the design drawings for the Brookton Highway and Rabbit Proof Fence/Corrigin-Quairading Road intersection improvements that MRWA is proposing for the 2019/2020 construction season with Federal Black Spot funding.

In the meeting the Shire representatives agreed that the concept design presented would address the biggest risk inherent in the current layout by staggering the two legs of Rabbit Proof Fence Road (South)/Corrigin-Quairading Road (North). However the Shire was concerned that the design would not address the safety of right turn movements of slow moving vehicles from the southern leg of Rabbit Proof Fence Road onto Brookton Highway and suggested the addition of an eastbound acceleration lane on Brookton Highway from Rabbit Proof Fence Road heading towards Corrigin.

MRWA reviewed this alternative design proposal and conferred with the design consultants (GHD) and the MRWA Road and Traffic Engineering team to determine the feasibility of an acceleration lane in terms of safety, warrants and costs associated with this proposal before proceeding. The following was noted as per Austroads GUIDE TO ROAD DESIGN Part 4A: Unsignalised and Signalised Intersections;

- The traffic movements at this intersection do not meet the warrants for an acceleration lane, based on turning volumes, sight distance and traffic flows.
- Right turn acceleration lanes are usually designed where there is an existing divided carriageway not on two-lane two-way rural roads. To provide an acceleration lane for this movement a seagull treatment is usually adopted, see below.

Figure A 33: Preferred rural seagull layout (right side merge)



Seagull island treatments and acceleration lanes are not provided at four way intersections, these treatments are provided only at T-intersections.

If considered this would require the Corrigin-Quairading Road to be relocated a substantial distance away from Rabbit Proof Fence Road, so vehicles can undertake turning movements without impacting the Brookton Highway/Rabbit Proof Fence Rd intersection and associated acceleration lane. Based on these findings the Shire's request for acceleration lane cannot be accommodated in the current design as it will be non-compliant with Austroads and MRWA design parameters.

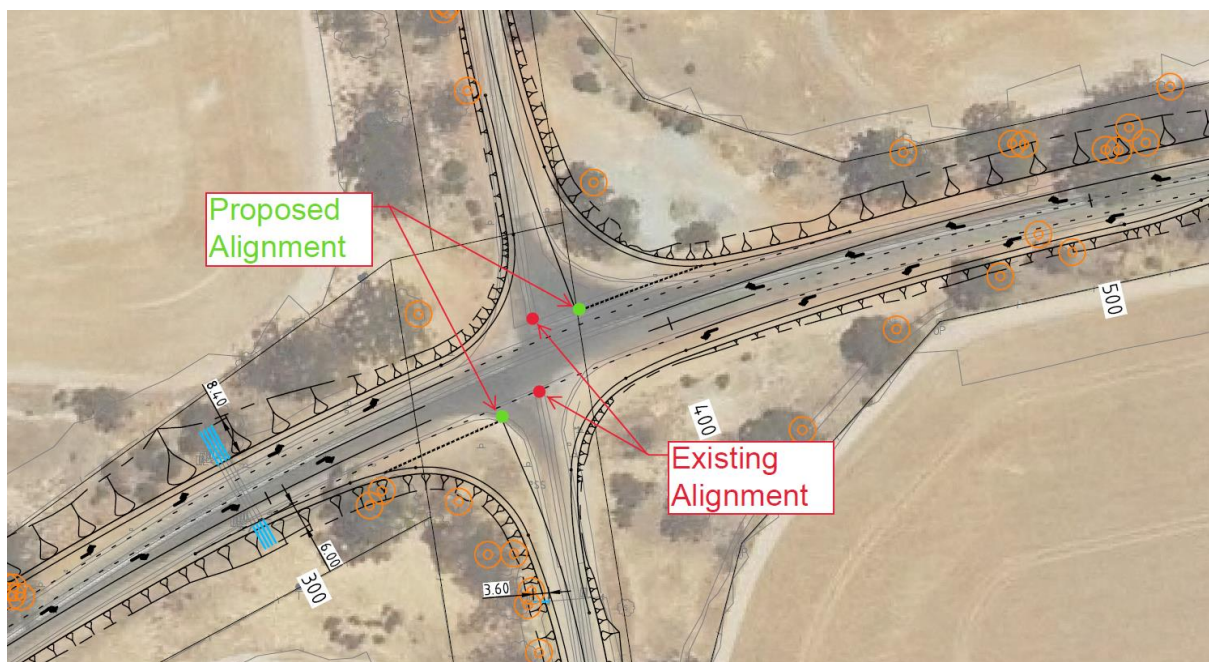
MRWA have advised that if the Shire of Corrigin wished to pursue the option of the acceleration lane, the project would need to be delayed and alternative funding obtained as this layout will be significantly more costly than the existing Federal Black Spot funding.

The concept design includes the Austroads recommendations of a minimum safe intersection sight distance (SISD) of 300metres for design speed of 110km per hour be provided on the major road at any intersection.

- Looking towards the west from the intersection: (Intersection Sight Distance) ISD is 500metres
- Looking towards the east from the intersection: ISD >500m

The sight distance from both approaches is adequate to allow vehicles on the Brookton Highway (priority road) of the intersection to detect the vehicles entering from the minor roads and to decelerate to a stop before reaching collision point.

The proposed design shown in the illustration below will include a 25 metre stagger between the centrelines of the Corrigin Quairading Road and the Rabbit Proof Fence Road. Any further stagger introduces a higher risk for north/south bound vehicles moving through the intersection, and would require a more complex design with central turn lanes on Brookton Highway for the north/south bound vehicles. The design as proposed will support vehicles stopping before they move through the intersection, and is compliant with Austroads and MRWA design parameters for safe intersection design.



COMMENT

The proposed design is offset by 25 metres and is compliant with MRWA and Austroads standards for safe intersections. The offset will ensure that vehicles travelling in a north south direction will be required to stop before moving through the intersection.

Further alterations or alternative designs will require additional funding and the project to be delayed while this funding is sought.

The Brookton Highway is a main transport route and has seen increased traffic over the past few years including a significant increase in the number of truck movements following the closure of the railway line.

There have been a number of crashes and near misses at the intersection of the Brookton Highway and Rabbit Proof Fence Road and the proposed design will increase the safety of an intersection.

STATUTORY ENVIRONMENT

Local Government Act 1995

Road Traffic Act 1972

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.1 A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.1 Develop and implement road asset management plans		1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.
		1.1.1.3	Road asset management plan and footpath management plan to be incorporated in the review and expansion of the Asset Management Plan (AMP)

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(118/2019) Moved: Cr Weguelin

Seconded: Cr Hardingham

1. *That Council notes the Main Roads Western Australia proposed design for the intersection of Brookton Highway and Rabbit Proof Fence Road/ Corrigin Quairading Road in the Shire of Corrigin.*
2. *That the CEO advise Main Roads Western Australia that the proposed design is supported by the Shire of Corrigin.*

Carried 5/0

9 NOTICE OF MOTIONS FOR THE NEXT MEETING

10 CHIEF EXECUTIVE OFFICER'S REPORT

The CEO, President Cr Lyn Baker and Cr Mike Weguelin attended the WALGA Conference last week and enjoyed presentations from a range of guest speakers.

Many valuable conversations were had with fellow staff and elected members from other local governments during the breaks.

Finalising the 2019/20 budget has been a long and challenging process mostly due to the unprecedented amount of grant funding received by the Shire of Corrigin. The budget includes a large number of capital projects and will enable us to bring forward some long overdue upgrades and renewal of assets.

11 PRESIDENT'S REPORT

Local Government Week 2019

The President attended the Mayors' and Presidents' forum and heard from the following guest speakers

- Dr Tillman Ruff – Public health and infectious diseases physician
- Mayor Dave Cull – President of Local Government New Zealand

Attended breakfast with the Minister – Hon David Templeman and heard from three guest speakers who spoke about diversity in the Local Government.

The President and the CEO attended the State and Local Government Forum where Ministers outlined their priorities and achievements.

Further guest speakers included:

- Sebastian Coe
- Gary Adshead
- Hugh Riminton
- Dale Williams – Porirua City Councillor, NZ
- Andy Dexterity

There was also a breakfast with Rodney Eade and a RoeROC dinner.

Wheatbelt Secondary Freight Network (WSFN) Project update:

- The Federal Government has indicated a priority for on ground work as soon as possible.
- The time frame to spend \$87 million has been reduced from nine years to within three to five years.
- Two pilot projects for the 2019-2020 financial year has been selected – one of the lime routes in Wheatbelt North region and the Quairading – Cunderdin route in Wheatbelt South.
- Meetings have been held with Mr Rick Wilson MP – Chair of Standing Committee on Agricultural and Water Resources and Hon Nola Marino MP- Assistant Minister for Regional Development and Territories.
- The Governance Framework and Project Delivery Plan are currently being developed.

12 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS

13 URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL

14 INFORMATION BULLETIN

15 WALGA AND CENTRAL ZONE MOTIONS

16 NEXT MEETING

Ordinary Council meeting on Tuesday 17 September 2019 at 3.00pm.

17 MEETING CLOSURE

The Chairperson, Shire President Cr. L Baker closed the meeting at 4.15pm.



CENTRAL COUNTRY ZONE

Minutes

**Friday 30 August 2019
Beverley Town Hall
Vincent Street, Beverley**

Commencing at 9.33am



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Minutes

Central Country Zone of WALGA

Friday 30 August 2019, commencing at 9.33am

1.0 OPENING AND WELCOME

1.1 Welcome – Cr Dee Ridgway, President Shire of Beverley

Cr Dee Ridgway, President Shire of Beverley extended a welcome to delegates and guests and outlined some recent and proposed community developments in the Shire of Beverley.

2.0 ATTENDANCE AND APOLOGIES

Attendance

Cr Mark Conley (Chair)
Cr Dee Ridgway
Cr Chris Pepper
Mr Stephen Gollan
Cr Katrina Crute
Cr Neil Walker
Mr Ian Darcy
Cr Lyn Baker
Ms Natalie Manton
Cr Eliza Dowling
Mr Gary Sherry
Mr Paul Sheedy
Cr Barry West
Cr Rodney Duckworth
Mr Garrick Yandle
Cr Steve Hunt
Ms Denise Gobbart
President Leigh Ballard
Mr Dale Stewart
Cr Bill Mulrone
Cr David Freebairn
Ms Julie Barton
Cr Wayne Davies
Cr Brett McGuinness
Mr Graeme Fardon
Cr Phillip Blight
Cr Greg Ball
Mr Bill Atkinson
Cr Brendan Whitely
Ms Belinda Knight
Cr Jarrad Logie
Mr Geoff McKeown

President, Shire of Cuballing
President, Shire of Beverley
Deputy President, Shire of Beverley
CEO, Shire of Beverley
President, Shire of Brookton
Deputy President, Shire of Brookton
CEO, Shire of Brookton
President, Shire of Corrigin
CEO, Shire of Corrigin
Deputy President, Shire of Cuballing
CEO, Shire of Cuballing
A/CEO, Shire of Dumbleyung
President, Shire of Kulin
Deputy President, Shire of Kulin
CEO, Shire of Kulin
Deputy President, Shire of Lake Grace
CEO, Shire of Lake Grace
President, Shire of Narrogin
CEO, Shire of Narrogin
President, Shire of Pingelly
Deputy President, Shire of Pingelly
CEO Shire of Pingelly
President, Shire of Quairading
Deputy President, Shire of Quairading
CEO, Shire of Quairading
President, Shire of Wagin
Deputy President, Shire of Wagin
A/CEO, Shire of Wagin
President, Shire of Wandering
CEO Shire of Wandering
President, Shire of Williams
CEO, Shire of Williams

Mr Bruce Wittber, Joint Executive Officer
Ms Helen Westcott, Joint Executive Officer

WALGA Representatives

Mr Mark Batty, Executive Manager Environment and Waste
Ms Rebecca Brown, Manager Waste and Recycling
Ms Alison Maggs, Strategic Sourcing Manager – Business Solutions
Mr Rodney Thornton, Wheatbelt South - Regional Road Safety Adviser

Guests

Hon Laurie Graham MLC	Member for Agricultural Region
Mr Adam Smith	District Emergency Management Advisor, Great Southern Region Operations, DFES
Ms Jenifer Collins	Regional Manager Wheatbelt, Department of Local Government, Sport and Cultural Industries
Mr Luke Stevens	Senior Legislation and Strategy Officer, Department of Local Government, Sport and Cultural Industries
Mr Gavin Robins	CEO, Wheatbelt Development Commission
Ms Pip Kirby	Regional Manager, Wheatbelt Development Commission

Apologies

Hon Mia Davies MLA	Member for Central Wheatbelt
Mr Peter Rundle MLA	Member for Roe
Hon Colin de Grussa MLC	Member for Agricultural Region
Cr Jeanette De Landgraft	President, Shire of Lake Grace
Cr Jill McRae	Councillor, Shire of Quairading
Cr Peter Smith	Councillor, Shire of Quairading
Cr Ray Harrington OAM	President, Shire of West Arthur
Ms Nicole Wasmann	CEO, Shire of West Arthur
Cr Julie Russell	President, Shire of Wickepin
Mr Mark Hook	CEO, Shire of Wickepin
Ms Mandy Walker	Director Regional Development, RDA Wheatbelt Inc

3.0 DECLARATION OF INTEREST

Nil

4.0 ANNOUNCEMENTS

Nil

5.0 GUEST SPEAKERS

5.1 Presentation on Container Deposit Scheme - Rebecca Brown, Manager Waste and Recycling WA Local Government Association (Attachment)

A presentation on the Container Deposit Scheme.

The Central Country Zone has been particularly interested in the Container Deposit Scheme (CDS) and in the development of collection centres. It made a submission to the CDS relating to Customer Service Standards for Collection Network.

On 18 July 2019 Environment Minister Stephen Dawson announced that Western Australia's container deposit scheme would start on Tuesday, 2 June 2020. He also announced the branding and name "Containers for Change" for the scheme (see <https://wa.containersforchange.com.au/>).

WA Return Recycle Renew Ltd (WARRRL) has been appointed as scheme coordinator for the WA container deposit scheme (CDS). WARRRL's website is active at www.warrrl.com.au.

WARRRL has announced that the opportunities to participate in the collection network and registrations are now open to apply to run refund points.

A copy of Rebecca Brown's presentation forms an attachment to the minutes of the meeting.

5.2 Presentation on the Role of the Wheatbelt Development Commission - Gavin Robins, CEO Wheatbelt Development Commission

A presentation on the current role of the Wheatbelt Development Commission including the concern of the Zone in relation to State Government consultation in the Wheatbelt (see Agenda Item 10.2)

10.32am the meeting adjourned for morning tea

11.00am the meeting resumed after morning tea

5.3 Emergency Management Issues – Adam Smith, District Emergency Management Advisor, Great Southern Region Operations, DFES (Attachment)

A short presentation on current emergency management issues.

A copy of Adam Smith's presentation forms an attachment to the minutes of the meeting.

6.0 MINUTES

6.1 Confirmation of Minutes – Friday 21 June 2019 (Attachment)

Presenting the Minutes of the Central Country Zone Meeting held Friday 21 June 2019.

RECOMMENDATION:

That the Minutes of the Meeting of the Central Country Zone held Friday 21 June 2019 be confirmed as a true and accurate record of the proceedings.

RESOLUTION: **Moved: Cr Mulroney** **Seconded: Cr Blight**

That the Minutes of the Meeting of the Central Country Zone held Friday 21 June 2019 be confirmed as a true and accurate record of the proceedings.

CARRIED

6.2 Business Arising from Minutes of Previous Zone Meetings

Nil

6.3 Minutes of the Executive Committee Meeting – Wednesday 14 August 2019 (Attachment)

Presenting the Minutes of the Executive Committee Meeting held Wednesday 14 August 2019.

Executive Officer Comment:

Any recommendations from the meeting are included as separate agenda items.

RECOMMENDATION:

That the Minutes of the Meeting of the Central Country Zone Executive Committee held Wednesday 14 August 2019 be received.

RESOLUTION: **Moved: Cr Baker** **Seconded: Cr McGuinness**

That the Minutes of the Meeting of the Central Country Zone Executive Committee held Wednesday 14 August 2019 be received.

CARRIED

7.0 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS

Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council

7.1 State Councillor Report

Cr Phillip Blight

Central Country Zone State Councillor Report WALGA State Council Meeting July 2019

The following comments/notes are provided on the WALGA State Council Meeting held 3 July 2019:

4. EMERGING ISSUES

4.1 Finalising Payments for Regional Road Group Projects

That:

1. WALGA and the Metropolitan Regional Road Group delegates work with Main Roads WA to establish clear service performance requirements for each stage of line marking, including invoicing.
 2. Where a request for line marking was submitted on or before 30 April 2019 the outstanding claim amount (final 20%) is accrued at 30 June, the project recorded as being complete in 2018/19 and no penalties on future grants be applied.
 3. Through the State Road Funds to Local Government Advisory Committee, WALGA seek a change to the Procedures so that invoices are always provided within four weeks of line marking work being completed and Main Roads WA to invoice on the basis of an estimate where this is not achieved.
- Carried

5.1 National Redress and Local Government (05-086-03-0004 KD)

Dot point 2 was added to the motion which now reads:

1. That WA Local Government participation in the State's National Redress Scheme declaration with full financial coverage by the State, be endorsed in principle, noting that further engagement with the sector will occur in the second half of 2019.
2. That WALGA continue to promote awareness of the National Redress Scheme and note that Local Governments may wish to join the Scheme in the future to demonstrate a commitment to the victims of institutional child sexual abuse.

5.2 Draft Guidelines for Local Heritage Surveys and Heritage Act 2018 Proclamation Regulations (05-071-03-0003 SM)

Dot point 2 was added to the motion which now reads:

1. That the interim submission on the Draft Guidelines for Local Heritage Surveys and Heritage Act 2018 Proclamation Regulations be endorsed.
2. That WALGA write to the Minister for Planning, Lands and Heritage advising of the Local Government sectors' concerns about the lack of funding for maintenance, management and conservation of heritage places in Western Australia and urging the State Government to provide additional funding and support for heritage conservation.

5.6 Directions Paper for the 10 Year Strategy on Homelessness (05-018-02-0007 JB)

Changes to the submission:

1. That WALGA notes:
 - a. that the State Government's "Directions Paper for 10-year Strategy on Homelessness: Western Australia 2019-2029" does not explicitly address the general housing affordability crisis as a cause of homelessness, nor the approximate seven year waiting list for qualifying applicants to be allocated social housing
 - b. that without a significant injection of new capital and a qualitative increase in social housing stock, it is hard to see how endemic homelessness can be eliminated even though this is the stated aim of the directions paper.
 2. The Association's submission be endorsed subject to incorporating the need to address the underlying crisis outlined in (1) above.
 3. That WALGA advocates to the State and Federal Governments for a whole of Government approach.
- Carried

7.2 WALGA Status Report (Attachment)

From Executive Officer

BACKGROUND:

Presenting the status report for August 2019.

RECOMMENDATION:

That the Central Country Zone notes the:

- State Councillor Report; and
- WALGA Status Report.

RESOLUTION: **Moved: Cr Mulroney** **Seconded: Cr Crute**

That the Central Country Zone notes the:

- **State Councillor Report; and**
- **WALGA Status Report.**

CARRIED

7.3 Review of WALGA State Council Agenda - Matters for Decision

Background:

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The Zone is able to provide comment or submit an alternate recommendation that is then presented to the State Council for consideration.

5.1 Interim Submission - Draft Position Statement: Fibre Ready Telecommunications Infrastructure (05-036-03-0048 VJ)

WALGA Recommendation

That the interim submission to the WA Planning Commission on the draft Position Statement: Fibre Ready Telecommunications Infrastructure, be endorsed.

EXECUTIVE OFFICER COMMENT:

The following is an extract from the WALGA State Council Agenda:

The WA Planning Commission released for public comment a new Position Statement called Fibre Ready Telecommunications Infrastructure. The position statement aims to ensure appropriate internet access in future land development within Western Australia. A key role of the position statement is to provide guidance on greenfield and infill subdivision and development applications of land for residential, commercial and industrial purposes (p5).

ZONE COMMENT:

Zone supports the WALGA recommendation

5.2 Interim Submission on the WA Motorsport Strategy (05-053-03-0012 MM)

WALGA Recommendation

That the interim submission on the WA Motorsport Strategy be endorsed.

EXECUTIVE OFFICER COMMENT:

The following is an extract from the WALGA State Council Agenda:

In Brief

- *On 18 May 2019 the State Government released the WA Motorsport Strategy for consultation.*
- *The WA Motorsport Strategy provides a strategic framework to guide the motorsport industry to safely and sustainably develop the sport to benefit the industry and the wider community.*
- *While motorsport venues are not governed by Local Governments, they are a key stakeholder due to the numerous motorsport venues located on Local Government owned land.*
- *The Strategy focuses on six current and future bitumen based motorsport venues in Albany, Collie, Kalgoorlie, Keysbrook, Perth (Kwinana), and Wanneroo (Barbagallo).*
- *WALGA received comments from City of Albany, City of Busselton, Shire of Esperance, Shire of Plantagenet and City of Wanneroo to develop the submission.*
- *The main recommendation is for the State Government to review non-bitumen based motorsport to ensure representation of all motorsport disciplines and provide appropriate assistance to relevant Local Governments (p11).*

Whilst this submission deals with six current and future bitumen based motorsports its main recommendation relates to non-bitumen based motorsport.

ZONE COMMENT:

Zone supports the WALGA recommendation

5.3 Interim Submission on the State Strategy to Respond to the Abuse of Older People (Elder Abuse) (05-057-03-0001 MM)

WALGA Recommendation

That the interim submission on the State Strategy to Respond to the Abuse of Older People (Elder Abuse) is endorsed.

EXECUTIVE OFFICER COMMENT:

The State Government released the Strategy to Respond to the Abuse of Older People (Elder Abuse) on 15 June 2019 for consultation.

The WALGA State Council Agenda notes that the Strategy focuses on the following four priority areas:

- *Priority 1: Raising awareness and early identification. Educating older people and the community about elder abuse, the signs of abuse, and where and how to report it.*

- *Priority 2: Prevention and early intervention. Supporting older people to remain socially connected, and providing avenues to seek help.*
- *Priority 3: Integrated and coordinated response. Safeguarding and supporting older people with accessible support and justice responses.*
- *Priority 4: Data and evidence. Building the evidence base to inform effective responses that can prevent and reduce elder abuse, and support older people to seek help and recover (p17).*

The key recommendations in the WALGA submission include:

- *Further clarification on the role of Local Governments in addressing the abuse of older people in Priority Area's 3 and 4 is required.*
- *The Strategy should include relevant legislation, policies and strategies to provide context.*
- *The Strategy should align to the recently developed Outcomes Measurement Framework by State Government and Lotterywest concurrently.*
- *The Strategy should include reference to the World Health Organisation's Age-Friendly Cities Framework and the Global Network for Age-friendly Cities and Communities.*
- *The Strategy should include actions for banks and financial institutions to address elder abuse.*
- *The State Government should progress reviewing the Guardianship and Administration Act 1990 and align with other jurisdictions where possible to create national consistency.*
- *The Strategy should have more defined pathways for reporting elder abuse.*
- *The Strategy should specify timeframes for implementation and reporting mechanisms.*

ZONE COMMENT:

Zone supports the WALGA recommendation

5.4 WA Public Libraries Strategy Forum (05-012-03-0001 KD)

WALGA Recommendation

That WALGA:

1. Supports the proposed repurposing of the accounting treatment of existing capital funds to recurrent funding.
2. Supports the proposed transfer of ownership of stock from State to Local Governments for Tier 1 Local Governments.
3. Requests State Library WA to advise the Local Government sector of the State Government corporate budget schedule and expedite annual funding allocation notifications to Local Government as soon as possible in the new financial year.

ZONE COMMENT:

Member Councils may wish to comment on the potential impact that this change will have on their library operations.

Zone supports the WALGA recommendation

5.5 Submission on the Draft Compliance and Enforcement Policy (01-006-02-0003 MB)

WALGA Recommendation

That the submission to the Department of Water and Environmental Regulation relating to the draft Compliance and Enforcement Policy be endorsed.

EXECUTIVE OFFICER COMMENT:

The Department of Water and Environment Regulation (DWER) released on 27 May 2019 a revised Compliance and Enforcement Policy for comment (submissions closing 16 August 2019).

The WALGA State Council Agenda notes that the revised Policy differs minimally from the current DWER Enforcement and Prosecution Policy and WALGA's submission reflects the significant concern *about whether the draft Policy can be effectively implemented and recommends a review of the effectiveness of the existing approach be undertaken to inform a revised policy (p43).*

Only one Council provided any response to the Infopage that was released in late June 2019.

ZONE COMMENT:

Zone supports the WALGA recommendation

5.6 Submission on the Environmental Protection Authority's Greenhouse Gas Emissions Guidance (05-025-03-0001 LS)

WALGA Recommendation

That the WALGA submission on the Environmental Protection Authority's proposed Greenhouse Gas Emissions Guidance be endorsed.

EXECUTIVE OFFICER COMMENT:

WALGA sought feedback from Member Councils on the Environmental Protection Authority's proposed Greenhouse Gas Emissions Guidance and whilst a draft submission was circulated to Member Councils in mid July WALGA did not receive any submissions in response to the draft.

It is also noted that the WALGA Climate Change Policy Statement already provides general support for the EPA taking on a stronger regulatory role.

ZONE COMMENT:

Zone supports the WALGA recommendation

5.7 Road Safety Strategy for WA Beyond 2020 (05-009-03-0014 TAP)

WALGA Recommendation

That the submission to the Road Safety Council, for consideration in developing the next road safety strategy for Western Australia, be endorsed.

ZONE COMMENT:

Zone supports the WALGA recommendation

5.8 Interim Submission - Revitalising Agricultural Region Freight Strategy (05-006-02-0006 ID)

WALGA Recommendation

That the interim submission to the Department of Transport on the draft Revitalising Agricultural Region Freight Strategy be endorsed.

ZONE COMMENT:

Zone supports the WALGA recommendation

5.9 Policy Templates: (1) Works in the Local Government Road Reserve; and (2) Events in the Local Government Road Reserve (05-001-02-0008) MS)

WALGA Recommendation

That the following Policy Templates be endorsed:

1. Works in the Local Government Road Reserve; and
2. Events in the Local Government Road Reserve.

ZONE COMMENT:

Zone supports the WALGA recommendation

RECOMMENDATION:

That the Central Country Zone endorses all recommendations being matters contained in the WALGA State Council Agenda other than those recommendations separately considered.

RESOLUTION: **Moved: Cr Baker** **Seconded: Cr McGuinness**

That the Central Country Zone endorses all recommendations being matters contained in the WALGA State Council Agenda other than those recommendations separately considered.

CARRIED

7.4 Review of WALGA State Council Agenda - Matters for Noting/Information

6.1 Submission to the Select Committee into Local Government (05-034-02-0014 TB/TL)

Executive Officer Comment:

Given the short time frame available to determine whether the Zone should make a submission the Zone Executive Committee considered "out of session" the issue and decided that the Zone would not make a formal submission.

Recognising that an extension of time has been given with the submission period now closing on Friday 13 September this gives the Zone an opportunity to consider the Draft WALGA submission to the Select Committee into Local Government.

The Legislative Council has established a Select Committee into Local Government with the following terms of reference:

- (1) That a Select Committee into Local Government is established.
- (2) The Select Committee is to inquire into how well the system of Local Government is functioning in Western Australia, with particular reference to —
 - (a) Whether the *Local Government Act 1995* and related legislation is generally suitable in its scope, construction and application;
 - (b) the scope of activities of Local Governments;
 - (c) the role of the Department of State administering the *Local Government Act 1995* and related legislation;
 - (d) the role of Elected Members and Chief Executive Officers/employees and whether these are clearly defined, delineated, understood and accepted;
 - (e) the funding and financial management of Local Governments; and
 - (f) any other related matters the Select Committee identifies as worthy of examination and Report.
- (3) The Select Committee shall comprise five Members.
- (4) The Select Committee shall report by no later than 12 months after the motion for its establishment is agreed to and may, if it sees fit, provide interim reports to the House.

A copy of the WALGA draft submission can be accessed on the below hyperlink:

[Draft Submission](#)

Should the Zone feel that the WALGA submission does not cover matters relevant to Member Councils it may suggest changes to the Draft Submission. Alternatively, it may wish to prepare a submission independent of WALGA's in which these matters can be addressed.

6.2 Cooperation and Shared Services (05-105-03-0001 ABM)

6.3 Draft Terms of Reference for an Inquiry into Local Government Fees and Charges (05-001-03-0006 NF)

6.4 Public Health Advocacy Plan (05-031-01-0001 KD)

Executive Officer Comment:

The introduction of the *Public Health Act 2016* is a major public health initiative and regulatory reform undertaking for Western Australia. WALGA has consistently advocated for funding, support and resources from the State Government to assist local governments' transition to the new requirements under the Public Health Act.

The new legislation requires all local governments to develop a Public Health Plan that reflects the public health needs and risks in their own community. Local government Public Health Plans need to align with the State Public Health Plan, which is the responsibility of the Department of Health.

The Executive Officer has been contacted by Public Health Advocacy Institute of WA (PHAIWA) who has advised it has received funding to provide a service to support and mentor local governments to assist them in developing their Public Health Plans, in line with the upcoming implementation of phase 5 of the Public Health Act.

PHAIWA has extensive experience working with local governments, has presented at a number of forums on this subject and has developed a Public Health Planning Guide which can be accessed by following the link provided below:

<https://www.phaiwa.org.au/local-government/>

To quote from some of the information received about the funding program:

PHAIWA is excited to launch the Public Health Planning Advisory Service which is a project aimed at supporting local governments around WA through the process of developing and implementing their public health plan.

PHAIWA will initially be offering a support and mentoring component of the project which will focus on the important initial phase for local governments in the early stages of the public health planning process. This will involve providing support to the Officers in assisting them to develop their case and garner support from their Elected Members. It could also involve providing stakeholder connections and general advice on "what's next" for local governments who may be further along with their planning process or have hit a barrier.

Stage two of the project will offer more in-depth and thorough support for a select few local governments, how to apply for this assistance and what it may include and involve will be announced at a later date through our channels and directly to any local government who has used the mentoring service.

If you are a local government unsure of how to start your public health plan or wondering about what is next in your current plan's process and wish to access this service, please contact Jo Malcom by [email](#).

Jo Malcom is a Senior Research Officer with PHAIWA.

Whilst acknowledging that each local government may be at a different stage of developing their Public Health Plan there may be some value in extending an invitation to the PHAIWA to attend a Zone meeting to discuss the potential for Member Councils to apply for funding to assist them in the development and implementation of respective public health plans.

RECOMMENDATION:

That the Public Health Advocacy Institute of WA be invited to attend and present at the next Central Country Zone Meeting on Friday 29 November 2019 to provide information on accessing funding to assist Member Councils in developing and implementing their respective Public Health Plans.

RESOLUTION: Moved: Cr Blight

Seconded: Cr Mulroney

That the Public Health Advocacy Institute of WA be invited to attend and present at the next Central Country Zone Meeting on Friday 29 November 2019 to provide information on accessing funding to assist Member Councils in developing and implementing their respective Public Health Plans.

CARRIED

- 6.5 Completion of the Managing Alcohol in Our Communities Guide (06-045-01-0001 KD)
- 6.6 Local Government Coastal Hazard Planning – Issues Paper (05-036-03-0065 AR)
- 6.7 Climate Resilient Councils – Preparing for the Impacts of Climate Change (06-076-01-0001 LS)
- 6.8 Report Municipal Waste Advisory Council (MWAC) (01-006-03-008 RNB)

7.5 Review of WALGA State Council Agenda - Organisational Reports

7.1 Key Activity Reports

7.1.1 Report on Key Activities, Environment and Waste Unit (01-006-03-0017 MJB)

Executive Officer Comment:

In reviewing the Report the Executive Officer noted the following item relating to Climate Change which was felt may be of interest to the Zone Membership.

Climate Emergency

At the last meeting of the Environment Policy Team on 3 July, a motion was passed that WALGA use the term “climate emergency” in future climate change communications, rather than “climate change”, where appropriate. This language is consistent with the WALGA Climate Change Policy Statement endorsed by State Council in July 2018. WALGA has developed guidance and a template for Local Governments considering making a declaration climate emergency for the consideration of the Environment Policy Team. It will then be promoted and published on the WALGA webpage (p133).

In essence it is proposed that future reference to Climate Change should be termed “Climate Emergency”.

RESOLUTION: Moved: Cr Ridgway

Seconded: Cr Pepper

That the Central Country Zone advise WALGA that it is opposed to the use of the words “climate emergency” in place of the words “climate change” and the Zone State Councillor Cr Blight be requested to pursue this change on the Zone’s behalf.

CARRIED

7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)

Executive Officer Comment:

The Report notes information on the Association Governance and the work of the Working Group convened by WALGA President Cr Craigie.

The Working Group has met three times with the latest meeting held in mid-August. It is proposed a full report will be presented to State Council under separate cover at its meeting on 6 September.

The Report notes:

Following State Council's direction regarding the recommendations of the working group, consultation with the Local Government sector, including Zones, will be undertaken before any implementation is considered.

WALGA's representatives may wish to provide further comment.

The Zone has also appointed a Working Group looking at the advocacy process for the Zone and a report on its work can be found in the Executive Committee Minutes.

7.1.3 Report on Key Activities, Infrastructure (05-001-02-0003 ID)

7.1.4 Report on Key Activities, People and Places (01-006-03-0014 JB)

7.6 Review of WALGA State Council Agenda - Policy Forum Reports

7.2 Policy Forum Reports

7.2.1 Mayors/Presidents Policy Forum

7.2.2 Mining Community Policy Forum

7.2.3 Container Deposit Legislation Policy Forum

7.2.4 Economic Development Policy Forum

7.7 WALGA President's Report (Attachment)

Presenting the WALGA President's Report

RECOMMENDATION:

That the Central Country Zone notes the following reports contained in the WALGA State Council Agenda:

- Matters for Noting/Information;
- Organisational reports;
- Policy Forum reports; and
- WALGA President's Report.

RESOLUTION: **Moved: Cr Davies** **Seconded: Cr West**

That the Central Country Zone notes the following reports contained in the WALGA State Council Agenda:

- **Matters for Noting/Information;**
- **Organisational reports;**
- **Policy Forum reports; and**
- **WALGA President's Report.**

CARRIED

8.0 FINANCE

Nil

9.0 ZONE REPORTS

9.1 Zone President's Report

Cr Mark Conley

9.2 Local Government Agricultural Freight Group

9.2.1 Minutes of Local Government Agricultural Freight Group Meeting 4 July 2019 (Attachment)

Presenting the Minutes of Local Government Agricultural Freight Group Meeting 4 July 2019.

RECOMMENDATION:

That the Minutes of the Local Government Agricultural Freight Group Meeting held 4 July 2019 be received.

RESOLUTION: **Moved: Cr Crute** **Seconded: Cr Blight**

That the Minutes of the Local Government Agricultural Freight Group Meeting held 4 July 2019 be received.

CARRIED

9.2.2 Local Government Agricultural Freight Group Delegate's Report

Cr Katrina Crute

Local Government Agricultural Freight Group Meeting - 4th July 2019

Teleconference meeting

- **Harvest Mass Management**
No major complaints around the system for 19/20; there are still some minor issues between contractors and LG's trying to access the network.
- **Towed Ag Implements**
Communications around the regulations is improving. The group suggested that a submission be made to the Towed Ag Implements Advisory Committee detailing that from an LG perspective we need to make sure that machinery manufacturers understand the infrastructure limitations that exist, and that just continuing to building larger and larger machines is not helping the ag industry or LG. Ken Seymour did report that up at Dalwallinu he knows of 2 farmers with Airseeders at 8.2mtrs in width.
- **RARF Strategy**
A quick workshop was held to go through the document so that the group could provide feedback; on the whole the document was well received with the only real feedback that it would be nice to see the mapping of each commodity overlayed into a final map showing the AG flows.
- **Westport**
Nicole Lockwood gave a presentation on where the Westport Strategy was at. Sorry, my memory is a little vague on this, I think that the group wanted to see the Westport Strategy linked in with the RARF strategy, because Westport doesn't deal with the flow of freight from the regions into Perth, it only looks at it once it is in the Metropolitan area.

I welcome your feedback, suggestions or concerns whether by phone or email.

RECOMMENDATION:

That the report on the Local Government Agricultural Freight Group Meeting held 4 July 2019 be received.

RESOLUTION: **Moved: Cr Walker** **Seconded: President Ballard**

That the report on the Local Government Agricultural Freight Group Meeting held 4 July 2019 be received.

CARRIED

9.3 Great Southern District Emergency Management Committee (DEMC)

President Ballard

9.4 Wheatbelt South Regional Road Group

Cr Katrina Crute, Chair of Wheatbelt South Regional Road Group

WBS Regional Road Group Update

Road Safety Commission Leadership Program – June 4th to 7th 2019

- I was invited by WALGA to attend this 3 ½ day course, run by Monash University for the Roadsafety Commission. There were leaders from all sorts of industry and government in attendance to work through the Roadsafety Challenge and work towards advice for the Roadsafety Commission about addressing Roadsafety across the State. I was allocated to a group working on Regional Issues and in particular the higher KSI (Killed & Serious Injury) in Regional WA and what programs could be implemented to address the road toll. The groups have work to do at home, then we come back together in October/November to present our findings. I thoroughly enjoyed the week; even though at times it was very heavy going. I certainly learnt that there isn't a magic fix to our road toll and it is all our responsibilities to help bring this down. Starting with road design; I encourage anyone that gets the opportunity to attend this course to go; whilst it is a large time commitment it is certainly worthwhile.

RRG Chairs Meeting @ LG Convention – 8th August

- Procedures to be updated
 - Formal inclusion of Technical Groups
 - Addressing Voting Rights, especially at Sub Group level
 - Proposal is at Sub Group voting can be by an officer or elected member as long as the delegation is there. Once at RRG it can only be an elected member voting.
 - WBS will need to align its policies with the procedures.
- 3 Year Plans will be required going forward, they will still be flexible.
- General discussion around LG's working together to deliver broad regional outcomes, Goldfields used WSN as an example of this and the fact this has highlighted the need for more initiatives like this or funding simply won't flow.

Secondary Freight Network Project:

Planning Workshop – 14th June (Governance Plan & MCA Criteria)

RARF Review (Teleconference) - 4th July 2019

Infrastructure Australia Teleconference – 18th July with Mandy Walker RDAW

CBH Meeting (CBH Office in CBD) – 19th July

Meeting with Deputy Prime Minister – 9th August (Parliament House)

Meeting with Rick Wilson – 14th August (Shire of Kulin)

Planning Workshop – 16th August (Northam Main Roads)

Finalising the Program Governance Plan & Program Delivery Plans

These will be forwarded to CEO's in draft format for feedback, then they will need to be formally agreed to by ALL 42 LG's (including the MCA Criteria). From here Main Roads will start the funding with the Federal Government for the two pilot projects, one in WBN (Victoria Plains) and one in WBS (Quairading). The program (\$87.5m) is expected to be completed in the next 5 years,

so all LG's involved in Stage 1 will be receiving communication from the WSNF Steering Committee to help develop a 5 years Works Program that enables this part of Stage 1 to be completed.

It is anticipated that ALL 42 LG's will formally agree by council resolution to the Program Governance Plan, Program Delivery Plan & MCA Criteria at their September Council meetings.

Australian Regional Development Conference

I am co-presenting a paper on the WSNF Project with Mandy Walker RDAW in September on behalf of WSNF.

Thank you,

Cr Katrina Crute

Chair

RRG Wheatbelt South

RECOMMENDATION:

That the update report of the Wheatbelt South Regional Road Group be received.

RESOLUTION: **Moved: Cr Mulroney** **Seconded: Cr Baker**

That the update report of the Wheatbelt South Regional Road Group be received.

CARRIED

10.0 ZONE BUSINESS - MEMBER COUNCIL MATTERS

10.1 Matters for Noting (Attachment)

- **Planning Reform Action Plan – Minister for Planning Hon Rita Saffioti MLA**

Planning Minister Hon Rita Saffioti MLA has released a 19-point plan to simplify and improve Western Australia's planning system.

The Action Plan for Planning Reform: Better planning better places report was put together to address three key objectives:

- Make planning easier to understand and navigate
- Make sure planning systems are consistent and efficient
- Planning systems need to create great places for people

The Action Plan is the McGowan Government's response to the Planning Reform Green Paper released in 2018.

A copy of the Action Plan can be accessed on the following link:

<https://www.dplh.wa.gov.au/getmedia/075dc761-ad2a-4f43-99e2-91a246bb4114/PRJ-PR-Action-Plan>

- **Report of the Inquiry into the Shire of Perenjori – Department of Local Government, Sport and Cultural Industries (Attachment)**

The Report contains 30 findings and 5 recommendations and provides an insight into a number of issues around tendering, record keeping, and declarations of interest.

Executive Officer Comment:

Whilst the Report details specific instances of failure one of the overriding themes to emerge related to records management and the relationship to the statutory requirements of the *State Records Act 2000*.

This Report follows the release of an Auditor General's Report on Records Management in Local Government (listed as a Matter for Noting in the Zone Meeting 24 May 2019) in which key findings were that implementation of recordkeeping plans is poor, important records are not properly managed and protection of records is mixed.

- **Checking Status of Local Government Employees –LG Alert - Department of Local Government, Sport and Cultural Industries (DLGSC)**

The DLGSC on the 4 July 2019 issued Department circular 6 which reads as follows:

The Auditor General has conducted a number of local government Performance Audits since the proclamation of the Local Government Amendment (Auditing) Act 2017.

This has included the review of a selection of local governments to assess their controls for verifying the identity and credentials of new employees and monitoring the status of existing employees.

All the local governments reviewed needed to improve in some way their practices for screening employees. Many instances were found where local governments did not perform important checks, including checking of identity, verifying the right to work in

Australia, referee checks and criminal background checks. Due diligence is required to exercise the care that is expected to be taken by Local Government's before entering into an agreement or contract with another party.

Additionally, policies and practices for the monitoring of existing employees for changes in status, such as new criminal convictions, which could impact their employment, were generally lacking.

*The report **Verifying Employee Identity and Credentials Report 24 June 2019** is available on the Auditor General's website.*

Local government CEO's should ensure that appropriate policies and practices are in place, to address this area of potential risk.

*Refer to **Departmental Circular 05-2019 Local government auditing**, for information on addressing any matters identified as significant by the auditor in an audit report.*

If you have any questions regarding this information, please contact the department on 61 8 6552 7300 or via email audits@dlgsc.wa.gov.au.

Executive Officer Comment:

The Shire of Williams was one of the local governments that participated in the audit and CEO Geoff McKeown raised the issue of the Auditor General's Performance Audit at the Zone meeting on 24 May 2019.

At the Zone meeting the Department's representative were asked if individual local governments would be developing their own policies and procedures, or would the Department prepare a model or guide. As the OAG Report had not been released the Departmental representatives were not aware of the recommendations but offered the observation "*maybe the Public Sector Commission has something we can use*".

WALGA suggested at the Zone meeting that this was an initiative that it may be able to take up.

In subsequent email conversation between WALGA and CEO Shire of Williams, WALGA has advised that it has recruitment and selection policy which is being enhanced in light of the OAG Report.

RECOMMENDATION:

That the matters listed for noting be received.

RESOLUTION: **Moved: Cr Crute** **Seconded: Cr Blight**

That the matters listed for noting be received.

CARRIED

10.2 State Government Consultation within the Wheatbelt (Attachment)

Reporting Officer: Bruce Wittber, Executive Officer

Disclosure of Interest: Nil

Date: 16 August 2019

Attachment: Letter from Hon Alannah MacTiernan MLC, Minister for Regional Development

Background:

This matter was considered at the Zone Meeting held 30 November 2018 when it was resolved as follows:

RESOLUTION: *Moved: President Ballard Seconded: Cr Ball*

1. *That the Central Country Zone write to the Minister for Regional Development expressing concern that on occasions State Government Agencies, in conducting community and local government consultation, fail to hold consultations in various locations within the Wheatbelt which prevent relevant community input.*
2. *That a copy of the correspondence to the Minister be also sent to all Members of Parliament representing the Central Country Zone.*

CARRIED

Correspondence was prepared and sent to the Minister for Regional Development together with all local Members of Parliament. A number of responses were received from Members of Parliament but most were interested to see the Minister's response.

Executive Officer Comment:

The Minister for Regional Development, Hon Alannah MacTiernan MLC has provided a response which forms an attachment to this agenda.

Mr Gavin Robins, CEO Wheatbelt Development Commission, is also attending the Zone Meeting and will address the issue that was raised with the Minister, during his presentation.

RECOMMENDATION:

That the correspondence from the Minister for Regional Development, Hon Alannah MacTiernan MLC be noted.

RESOLUTION: *Moved: Cr McGuinness Seconded: Cr West*

That the correspondence from the Minister for Regional Development, Hon Alannah MacTiernan MLC be noted.

CARRIED

10.3 Partnering Agreement for the Provision of Mutual Aid for Recovery during Emergencies (Attachment)

Reporting Officer: Bruce Wittber, Executive Officer

Disclosure of Interest: Nil

Date: 16 August 2019

Attachments: Draft Memorandum of Understanding for the Provision of Mutual Aid during Emergencies and Post Incident Recovery

Background:

The Shire of Wagin, following a meeting with Department of Fire and Emergency Services, suggested that local governments in the area should have a Memorandum of Understanding for the Provision of Mutual Aid during Emergencies and Post Incident Recovery (MOU).

The issue was considered at the Zone Meeting on Friday 15 March 2019 when it resolved as follows:

RESOLUTION: Moved: Cr Blight Seconded: Cr Ball

That the concept of a Memorandum of Understanding for the Provision of Mutual Aid during Emergencies and Post Incident Recovery be referred to Member Councils for comment and the matter be listed for consideration at the in-person Zone meeting on Friday 30 August 2019.

CARRIED

Details of the request to Member Councils was forwarded by email in late March, with a draft of an MOU prepared for the South West Country Zone also forwarded at that time. A reminder has also been forwarded.

Executive Officer Comment:

The Shire of Narrogin has responded that it has “no issues with the intent or detail and would support it being endorsed by the Zone”.

In addition the Executive Officer has been in discussion with Adam Smith, District Emergency Management Advisor, Great Southern Region of DFES who is attending the Zone Meeting to assist the Member Councils in working through the concept and implications of the MOU.

Mr Paul Sheedy, Acting CEO, Shire of Dumbleyung has also commented on the concept of the South West MOU as follows:

Having worked in the South West with their MOU I can comment that it worked very well with the MOU in reality confirming in a formal manner what was actually happening on the ground.

What the MOU does is provide a written commitment by all local governments that very clearly details the responsibilities (including financial) of both the Provider and Requester and allows the relevant persons (CEO, CBFCO, etc.) to confidently makes decisions to assist other local governments knowing that the MOU has been endorsed by the Council.

Mr Sheedy may care to elaborate at the meeting on his first-hand experience.

Whilst the Zone has used the Peel Region and the South West Region's MOUs as a base on which to develop a position the Executive Officer has prepared a Draft MOU for the Central Country Zone, which forms an attachment to the Zone Agenda.

RECOMMENDATION:

That, subject to any amendment, the Memorandum of Understanding for the Provision of Mutual Aid during Emergencies and Post Incident Recovery be adopted for a period of three years from the date of signing.

RESOLUTION: **Moved: Cr Blight** **Seconded: Cr Walker**

That the Memorandum of Understanding for the Provision of Mutual Aid during Emergencies and Post Incident Recovery (MOU) be adopted, subject to the approval of Central Country Zone's Member Councils, for a period of three years from the date of signing, with the MOU to be in place prior to 2019/2020 fire season.

CARRIED

10.4 Future Wheatbelt Conference

Reporting Officer: Bruce Wittber, Executive Officer

Disclosure of Interest: BHW Consulting as Executive Officer for the Central Country Zone has been paid an organiser fee for previous conferences

Date: 14 August 2019

Attachments: Nil

Background:

At the Zone Meeting on 24 May 2019 the matter of future Wheatbelt Conferences was considered when it was resolved as follows:

RESOLUTION: *Moved: Cr Ridgway* *Seconded: President Ballard*

That the Central Country Zone does not support the holding of a Wheatbelt Conference in 2020 however the Zone will review the decision in relation to future Wheatbelt Conferences in May 2020.

CARRIED

Following the advice by the Zone to both the Executive Officer for Avon Midland Country Zone and Great Eastern Country Zone, the Great Eastern Country Zone resolved in respect to the Wheatbelt Conference as follows:

That the Great Eastern Country Zone position on the Wheatbelt Conference be;

- 1. There is value in holding Wheatbelt Conferences;*
- 2. Not hold a Wheatbelt Conference in 2020 and look to hold a conference in 2021;*
- 3. Request the three (3) Wheatbelt Zone Executive Committees to meet and discuss the future of Wheatbelt conferences during the 2019 Local Government convention*

A joint meeting of the three Executive Committees was held on Thursday 8 August during Local Government Week. The meeting was attended by Cr Conley, Cr McGuinness, Cr Blight, Cr Crute and Cr De Landgraft together with the Joint Executive Officers, on behalf of the Central Country Zone.

Executive Officer Comment:

At the joint meeting it was agreed that the issue of organising a Wheatbelt Conference in 2021 be referred to each Zone to consider following the 2019 Local Government Elections. It was felt in doing this any newly elected Councillors could participate in the discussions at which time the type and scope of any future conference could be considered.

The potential to include elected member training into future conferences was also considered.

Whilst the Central Country Zone, at its meeting on Friday 24 May, agreed to consider the matter again in May 2020, given the outcome from the joint meeting, the Zone's Executive Committee has recommended the Zone give consideration in February 2020 in lieu of May 2020.

RECOMMENDATION:

That the Central Country Zone reaffirms its decision not to support holding a Wheatbelt Conference in 2020, however will review the decision in relation to future Wheatbelt Conferences in February 2020 instead of May 2020.

RESOLUTION: *Moved: Cr Mulroney* *Seconded: Cr Davies*

That the Central Country Zone reaffirms its decision not to support holding a Wheatbelt Conference in 2020, however will review the decision in relation to future Wheatbelt Conferences in February 2020 instead of May 2020.

CARRIED

10.5 Public Consultation- Pesticides Regulation Review in Western Australia

Reporting Officer: Bruce Wittber, Executive Officer

Disclosure of Interest: Nil

Date: 16 August 2019

Attachments: Nil

Background:

Western Australia's (WA) public health legislation has undergone a change to a more risk-based approach as part of an overall process of modernising the regulatory structure of public health. As a result there are existing public health regulations that need to be considered in the development of new *Public Health Act 2016* subsidiary legislation.

A discussion paper on the *Health (Pesticide) Regulations 2011* has been prepared and examines the existing regulatory environment and recommends how the current safety measures may be re-constructed using a modern approach.

A copy of the discussion paper can be found by following the link shown below:

<https://consultation.health.wa.gov.au/environmental-health-directorate/pesticides-regulation-review/>

The Department of Health (DOH) has conducted a risk assessment of several categories of scheduled poisons across the pesticide industry and has identified that the risk profile ranges from low to medium. The risk profile when assessed assuming no regulatory controls, ranges from low to high. Regulatory control brings a significant reduction in risk to the public and is strongly recommended in the new regulatory environment.

The discussion paper presents 3 options for regulating the application of pesticides. The primary focus of the paper has identified 25 questions that will assist stakeholders in providing input into the decision making process to modernise pesticide management.

Community input, including from local government, is now being sought on the proposed methods for management, and comments will inform the development of a final approach.

WALGA through an Infopage is seeking feedback from Member Councils by Monday 16 September 2019 with the following specific information being sought:

- What is your preferred Option?
- Do you agree with DOH that Local Government is 'best placed' to be the enforcement agency?
- What will the resource and other cost implications of these proposed changes be?
- Any additional comments or feedback on the consultation paper. Local Governments are encouraged to send written feedback based on questions above, or a copy of their completed survey to the Community team to assist WALGA in developing a sector submission.

Executive Officer Comment:

Zone Member Councils will have received correspondence from Dr Andrew Robertson, Chief Health Officer, regarding the DOH's review of the *Health (Pesticides) Regulations 2011* as the implementation of the Act requires a review of all existing public health regulations.

The objective of this review is to ensure appropriate measures are in place to minimise public health risks associated with the use of pesticides in WA. The DOH seeks to determine the best option for managing the public health risks associated with pesticide safety to meet community needs in the future. Principal stakeholders for the review will include:

- Local Government including the WA Local Government Association (WALGA);
- State Government;
- Individuals and organisations captured by pesticide safety regulations in WA;

- Individuals using high risk pesticide chemicals exempted from licensing in WA;
- Registered Training Organisations; and
- General public.

The discussion paper examines the existing regulatory environment of the pesticide industry and considers how the current safety measures may be re-constructed using a modern approach.

There is also an online survey as part of the DOH's process of consultation. The survey presents a series of options and proposals for regulating the application of pesticide chemicals. Respondents are encouraged to use quantitative data in their answers where possible.

The options presented in the survey are based on the discussion paper.

The results of this consultation will inform the development of the reforms, with the findings intended to give a broad overview of stakeholder opinion. These will be incorporated into an implementation strategy once proposals are finalised.

The discussion paper presents three (3) options for reform for pesticide regulation.

The preferred direction of the DOH is to pursue Option C, which is to repeal the current Regulations and replace them with new regulations under the *Public Health Act 2016*. Within Option C is a number of ways in which the regulations can be developed. One of the suggested ways in which pesticide regulation could be developed is for devolution of the enforcement function of pesticide regulations to local government.

The question which must be asked, do Member Councils want to take on the enforcement function of pesticide regulations? Whilst it is recognised that local government already undertakes enforcement functions under the Public Health Act through the inspection of licenced food premises etc, does local government wish to take on another State Government function, ie allow still further cost shifting from the State Government to local government.

In detailing Option C, the discussion provides both advantages and disadvantages to the adoption of Option C. Advantages include

1. Adequate Management of public health risks associated with the use and operation of pesticide chemicals;
2. Public safety maintained at a consistently high standard;
3. Local Government may utilise cost recovery for registration and inspection;
4. Consistency in the application and enforcement of legal obligations;
5. Recommends the introduction of Substance Management plans for directing greater responsibility onto high risk pesticide users; and
6. Reduces current State Government regulatory burden, as proposed changes seek to remove and reduce unnecessary requirements.

Disadvantages associated with Option C include:

1. Changes to regulation may initially result in confusion and extra costs to enforcement agencies upon commencement; and
2. Will require information and training to those impacted.

At face value it would appear that Option C has much to offer and it does for the State Government because if adopted, Option C will see local government become responsible for the application and enforcement of any obligations defined within the new pesticide regulation. There is little to recommend Option C to Member Councils because all the advantages identified can still be achieved by the State Government retaining responsibility.

In addition to participation in the online survey, the DOH is also accepting written submissions. Submissions must be received by **5:00pm (WST), Thursday 10 October 2019**. Late submissions will not be considered.

At a time when the sector is under attack from several quarters on what some perceive as the excessive red tape applied by local governments across the State, the last thing the sector needs is further administrative burdens to be thrust upon it.

The Executive Officer believes that a multipronged approach should be taken to the review of the *Health (Pesticides) Regulations 2011*. The recommendation as presented provides for this.

RECOMMENDATION:

That the Central Country Zone encourages Member Councils:

1. to provide comments to WALGA to enable it to prepare a comprehensive submission in relation to the *Health (Pesticides) Regulations 2011*; and
2. to complete the online survey developed by the Department of Health as part of its review of *Health (Pesticides) Regulations 2011*.

RESOLUTION: **Moved: Cr McGuinness** **Seconded: Cr Davies**

That the Central Country Zone encourages Member Councils:

1. to provide comments to WALGA to enable it to prepare a comprehensive submission in relation to the *Health (Pesticides) Regulations 2011*; and
2. to complete the online survey developed by the Department of Health as part of its review of *Health (Pesticides) Regulations 2011*.

CARRIED

RESOLUTION: **Moved: Cr Baker** **Seconded: Cr Blight**

That the Central Country Zone consider the late item 10.6 Lack of Respect and Responsiveness to Local Government and Managing Unwarranted, Untruthful and Sensationalised Reporting of Local Government – 4WDL VROC.

CARRIED

10.6 Lack of Respect and Responsiveness to Local Government and Managing Unwarranted, Untruthful and Sensationalised Reporting of Local Government – 4WDL VROC

Reporting Officer: Executive Officer 4WDL VROC

Disclosure of Interest: Nil

Date: 28 August 2019

Attachments: Nil

Background:

The following matter has been submitted by the 4WDL VROC for consideration by the Central Country Zone.

Members of the 4WDL VROC at its meeting on the 13 August 2019 raised concerns about the following matters:

1. The lack of respect and responsiveness to Local Government by the State Government and its agencies and departments.

From an operational perspective, outstanding matters and approvals requiring to be progressed for Local Government by State Government through just about the whole spectrum of “public services” (Main Roads, Planning, Environment, Lands, Native Title etc) do not seem to be given much priority. Local Governments have to repeatedly follow things up to ensure that matters are progressed and finalised. The reason for this may be a combination of staffing resource deficiencies in these departments and agencies having been depleted to the point where staff are severely overburdened; and a culture shift within the State Government public sector; that (because it is under resourced) it is acceptable to let things drift. A good example of this are the delays experienced by Local Government on issues related to the progressing of Western Australian Natural Disaster Relief Arrangements (WANDRA) claims.

The State Government, (through its imposition of legislative compliance and regulation requirements on Local Government, accompanied by stringent response timelines) demands prompt responses from Local Government as a matter of course. When, however, Local Government require responses from State Government Departments and agencies to progress matters critical to their communities, response rates are often abysmally slow to the point where nothing would happen unless concerted measures were taken to follow thing up. This demonstrates a paternalistic imbalance and lack of respect by State Government to Local Government.

At a political level, Local Government needs the support of the State Government as an *active partner* in progressing priorities for their respective communities. Some regular acknowledgement by State Government on the role and value of Local Government is needed, rather than the Local Government sector being collectively disparaged (or not defended) on the occasions when a small number of Councils default.

2. Managing unwarranted, untruthful and sensationalised reporting of Local Government by some sections of the media.

Local Government has always been subject to media reporting designed to arouse the interest of the general public and it is accepted by the sector that when local governments make mistakes or default in some way that it is appropriate that those in default “*take it on the chin.*” There is increasing concern, however, that some media players seem to be perpetually targeting Local Government through very unbalanced reporting which, is often untruthful, presents only one side of the story, or presents an overly negative and unrepresentative bias in the quest for the headline that grabs attention. This negative bias against Local Government has prompted the question in some quarters as to whether the same newspaper that seems to pillory Local Government at every opportunity deserves the substantial support and ongoing advertising revenue from the sector as it has in the past.

Local Government is simply seeking a fair go in having a balanced reporting regime. WALGA to its credit has, for some time, publicised positions and matters relevant to the sector in an effort to convey the real story to the public. It is believed however that additional support for the sector is needed in calling out the blatant misreporting, mistruths, predatory and mischievous behavior of some within the media who are hell bent on disparaging Local Government, in the quest for a story, however inaccurate it may be.

Zone Executive Officer Comment:

No further comment.

RECOMMENDATION:

1. That the Central Country Zone request WALGA to take a more proactive approach in insisting that the State Government (including its agencies and departments) cooperate properly and respectfully in its dealings with Local Government as an equal partner, in trying to achieve outcomes for the community at large.
2. That WALGA make a concerted effort to dispel mistruths perpetuated by some sections of the media and strive to ensure that a more balanced reporting regime prevails.

RESOLUTION:

Moved: Cr Baker

Seconded: Cr McGuinness

1. That the Central Country Zone request WALGA to take a more proactive approach in insisting that the State Government (including its agencies and departments) cooperate properly and respectfully in its dealings with Local Government as an equal partner, in trying to achieve outcomes for the community at large.
2. That WALGA continue its concerted effort to dispel mistruths perpetuated by some sections of the media and strive to ensure that a more balanced reporting regime prevails.

CARRIED

11.0 ZONE BUSINESS - OTHER BUSINESS/URGENT BUSINESS

Nil

12.0 ZONE BUSINESS - EMERGING ISSUES

(The intent of the item is to enable Member Councils to bring to the attention of the delegates a matter that is developing. It is proposed that the matter will be tabled for discussion but not decision and then enable Member Councils to take the information away and consider an outcome for possible consideration at the next Zone meeting.)

Nil

13.0 MEMBERS OF PARLIAMENT

Hon Laurie Graham MLC, Member for Agricultural Region

14.0 OTHER REPRESENTATIVES REPORTS

14.1 Department of Local Government, Sport and Cultural Industries (Attachment)

Presenting the August – September 2019 WALGA Zone Update

Ms Jenifer Collins, Regional Manager Wheatbelt, Department of Local Government, Sport and Cultural Industries

Mr Luke Stevens, Senior Legislation and Strategy Officer, Department of Local Government, Sport and Cultural Industries

14.2 Wheatbelt Development Commission

Mr Gavin Robins, CEO

14.3 Regional Development Australia (RDA) Wheatbelt (Attachment)

Presenting the Wheatbelt RDA Update Report

14.4 Main Roads WA

Nil

14.5 Department of Fire and Emergency Services

Mr Adam Smith District Emergency Management Advisor, Great Southern Region Operations

15.0 DATE, TIME AND PLACE OF NEXT MEETING

Central Country Zone Executive Meeting – Wednesday 16 October 2019 – Teleconference (this meeting is early because of the Local Government Elections)

Friday 29 November 2019 – Shire of Cuballing

16.0 CLOSURE

Prior to closing the meeting Cr Conley wished to acknowledge and express thanks and appreciation, on behalf of the Zone, for the contribution to the Zone and local government of Cr Ridgway, Cr Baker and Cr Harrington who he understood would not be seeking election at the upcoming local government elections.

Cr Conley extended best wishes to any delegates who may be nominating for re-election.

Cr Conley also indicated that he would not be seeking re-election as Zone President and encouraged delegates to give consideration to nominating for this or any other position.

He also took the opportunity to acknowledge and thank the Executive Officer Bruce Wittber and Helen Westcott for their invaluable support and contribution to the Zone.

RESOLUTION: **Moved: Cr Crute** **Seconded: Cr Mulroney**

That the Central Country Zone extends thanks to Cr Conley as Zone President and to those elected members who are not contesting the upcoming local government elections.

CARRIED

There being no further business the Chair declared the meeting closed at 12.40pm

DECLARATION

These minutes were confirmed by the Central Country Zone at the meeting held on 30 November 2019

Signed _____

Person presiding at the meeting at which these minutes were confirmed



Emergency Management Update

Adam Smith

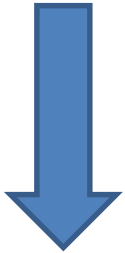
District Emergency Management
Advisor, Great Southern

What's Ongoing

- Local Emergency Management Arrangements
- Recovery Plans
- Recovery Coordinator
- Risk Management
- LEMC Meetings

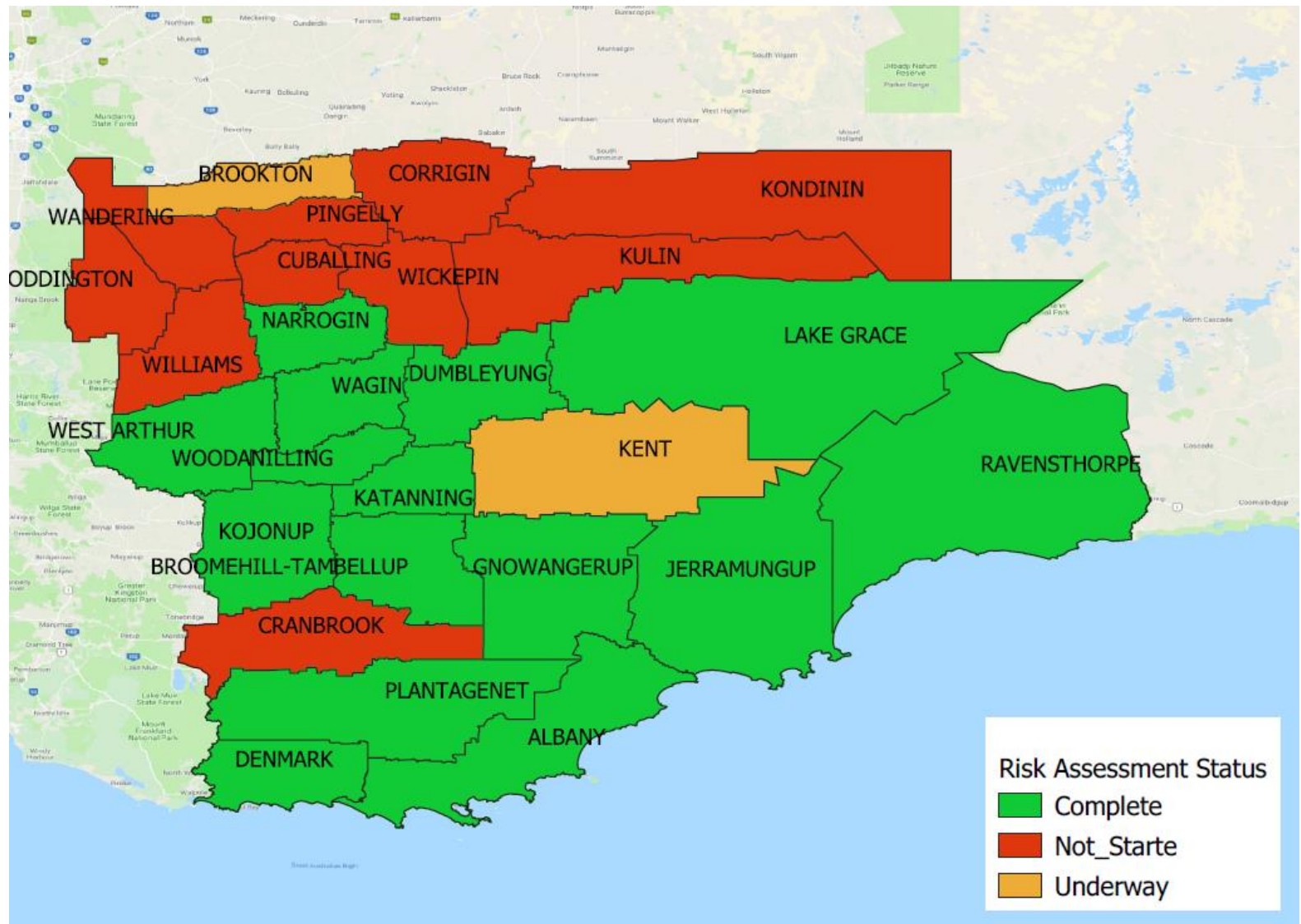
What's New

- Structures
- State Recovery
- DRFA-WA
- Exercise Management
- Policy Updates
- Animals in Emergencies

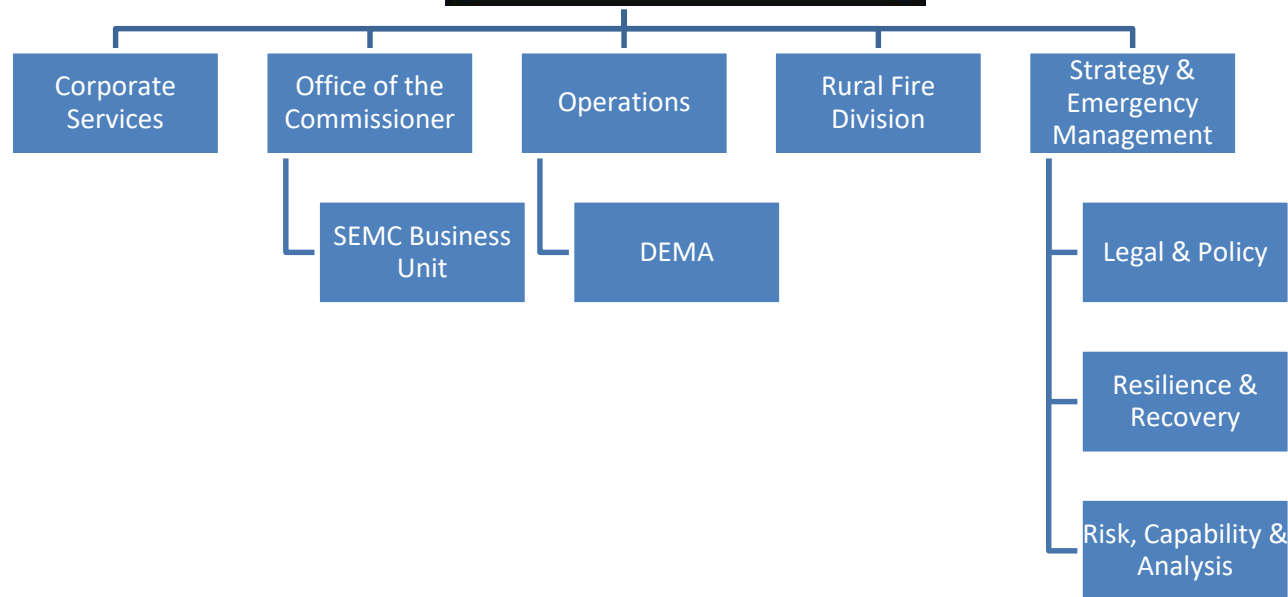


- MOUs

Local Risk Update



Structures



State Recovery & DRFA-WA

- State Recovery Coordinator
- Deputy State Recovery Coordinator
- Manager Recovery – EM
- CIA → Impact Statement



Exercise Management

- What do Local Governments & LEMC's have to do?
 - Consider the exercise scenario (a State level Human Epidemic)
 - Examine what they would do in such an emergency, what enables/empowers/authorises them to do what they do. How they do what they do, what support would they provide to HMAs/EMAs and then link those activities back to the scenario and the Capability Framework.
 - Consider what capabilities they would utilise ie. resources, alerts & warnings
 - Develop an exercise schedule covering 3 years that focusses on testing and confirming the capabilities/support that the Local Govt would be expected/required to provide
 - Provide a copy of the exercise schedule to the DEMC so activity can be coordinated (**State EM Policy section 4.10**)

Exercise Schedules

CAPABILITY FRAMEWORK



- **Exercise schedules must include the following:**
 - Capabilities identified
 - Emergency management plans to be activated
 - Proposed time, date, place
 - Exercise type
 - Agency contact
 - Lead agency
 - Participating agencies
- Must be submitted to the DEMC prior to start of calendar year

July to December 2019

1 Jan 2020

Agency Transition Period
Agencies conduct Capability Analysis and develop Exercise Schedules

Exercise Cycle commences.
State Exercise in 2022

Policy Updates

- Continued rationalisation of State Hazard Plans
- Exercise Management

Animals in Emergencies

- DPIRD appointed as the responsible agency
- State Support Plan – Animal Welfare in Emergencies
- State Animal Welfare Coordinator Appointed
- Just run 2 x workshops

Other Matters

- Raised at SEMC by DEMCs
 - Evacuation centre suitability
 - Telstra mobile tower reliability
 - Review of funding arrangements for traffic management
 - Aligning SEMC – DEMC – LEMC dates

Other Matters

- Raised at SEMC Sub-committees
 - Indigenous cultural sites in response and recovery
 - Incident level criteria
 - Lessons Management
 - Protections un EM Act for Support Agencies
 - Review of recovery plans (Guideline)
 - WA strategy for disaster resilience to be developed (National Disaster Risk Reduction Framework)

Memorandum of Understanding

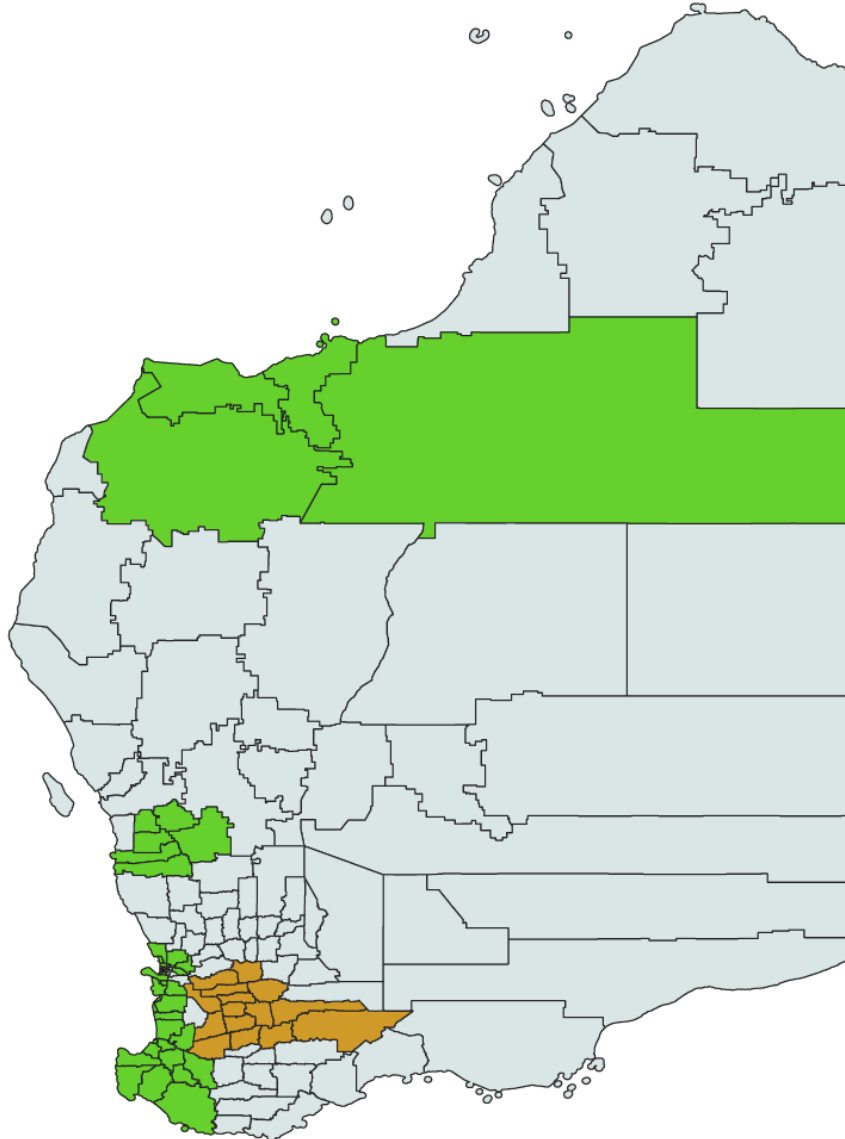
In an emergency we all just help each other

But...

Have you thought about...

- Expectations
- Obligations
- Cost recovery
- Insurance
- Fatigue management
- OHS
- Resourcing
- Works programs
- Business Continuity
- Staff turnover

Who Else Has an MOU?



Any questions?

Container Deposit Scheme

Workshop Outline

- Container Deposit Scheme - Opportunities for Local Governments
- Important issues for CDS implementation
 - Minimum Coverage for the Scheme
 - Waste Local Law
 - Planning considerations
 - Material Recovery Facility Audit Protocol
 - Material Recovery Facility agreement on benefit sharing
 - WALGA Ongoing engagement and advocacy

Opportunities for Local Government

- Host **refund point** – procurement for refund points occurring at the moment (Containers for Change)
- Host a **donation point** – or encourage a local group to do so
- **Facilitate** local community / business involvement in the Scheme:
 - Promotion, assistance and engagement
 - Planning approvals

Important issues for Local Government

- Minimum Coverage for the Scheme – Central Country Zone
- Refund points were allocated based on minimum 500 people in a town site
- Sites allocated to **Beverley, Brookton, Corrigin, Lake Grace, Narrogin, Pingelly, Quairading and Wagin**
- All part time sites, minimum opening hours, 16 hours per fortnight, at least 8 weekend hours
- This is a minimum and does not stop other locations nominating to be a refund point

Important issues for Local Government

- **Waste Local Law** – important to have in place (or check your Health Local Law)
 - Public Place – prohibition on removal of material from bin
 - Kerbside Bins – prohibition and penalty for removal of material from bin

Homeowners film ‘bin bandits’ rummaging through rubbish to collect cans



Seven Network 2 February 2019

‘Bin Bandits’ have been rummaging through people’s rubbish to collect cans following the introduction of recycling refund schemes, sparking debate about the legality of their actions.

Important issues for Local Government

- Planning considerations
 - The WA Planning Commission has released a Position Statement on CDS infrastructure
 - Really important that Local Government planners are across the issues associated and ready for applications



Department of Planning,
Lands and Heritage



Western Australian
Planning
Commission

*We're working for
Western Australia.*

Position Statement:

Container Deposit Scheme Infrastructure

May 2019

Disclaimer

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tel 08 6551 8002
fax 08 6551 9001
National Relay Service 13 36 77
This document is available in alternative
formats on application to the
Communications Branch.

Important issues for Local Government

- Material Recovery Facility Audit Protocol
 - The large MRF's will **not be directly counting** every container that goes through the facility, instead an audit approach will be taken
 - The audits will need to be at kerbside (for glass) and at the MRF for other materials
 - **Audits are expensive** to undertake (\$200K plus), so individual Local Government by Local Government data won't be available – just a State average
 - Baseline audits have been commissioned by the Government, so you may be contacted by the contractor (Talis) to be part of this.

Important issues for Local Government

- Material Recovery Facility/Local Government CDS Benefit Sharing Arrangements
 - Proposed approach in WA - MRF and Local Government share the benefits of the CDS **50/50 – minus the verifiable cost to the MRF** of participate in the Scheme
 - Waste Management and Resource Recovery Association has developed a spreadsheet to show what that would look like
 - The Regulations will provide a default option for benefit sharing
 - Ultimately it is likely the market will adjust, so CDS will be included in the gate fee
 - Talk to your contractor now about how they will pass on the benefits from the CDS.

Timeline

- *Waste Avoidance and Resource Recovery Amendment (Container Deposit) Bill 2018* introduced into Parliament – **November 2018**
- Scheme Coordinator was put out to tender - closed 5 **December 2018**
- Legislation passed / appointment of Scheme Coordinator – **July 2019**
- Branding for the Scheme – **August 2019**
- Procurement of refund Network – **August - October 2019**
- Appointment of refund Network – **December 2019**
- Community engagement by Scheme Coordinator – **November/December 2019**
- Scheme commences – **2 June 2020**

WALGA ongoing advocacy

Ongoing

- CDS at Events
- WALGA CDS Policy Forum
- DWER Container Deposit Scheme Advisory Group

Coming soon

- Final Regulations for the Scheme

CDS at Events



CDS at Events





M I N U T E S

General Meeting

Monday 19 August 2019 at Shire of Corrigin

1. MEETING OPENED Time: 10:35am

2. ATTENDANCE RECORD

2.1. Attendees:

President – *Bevan Thomas*

Vice President

Executive Officer – *Heather Ives*

Shire Representatives:

- Bruce Rock – *Ashleigh Waight*
- Corrigin – *CEO Natalie Manton*
- Kondinin – *Tory Young*
- Kulin – *CEO Garrick Yandle*
- Lake Grace – *Cr Mikaela Spurr*
- Narembeen – *Kristie Lee*

Associate Members: *Carly Kenny; Wayne Monks*

2.2. Apologies:

Cr Janeane Mason (V/Pres), Cr Robbie Bowey (Kulin), Alana Rosenthal (Kulin), Cr Kent Mouritz (Kondinin), Cr Gerard Lynch (Kondinin), Sheree Thomas (Narembeen), Jennie Gmiener (Bruce Rock)

2.3. Guests:

- Australia's Golden Outback (AGO) - *Marcus Falconer*
- Kings Park & Botanical Gardens - *Grady Brand and Lesley Hammersley*
- Wheatbelt Business Network - *Caroline Robinson (via Video Conference)*
- Shire of Brookton – *Cr Theresa Fancote; Debbie Spinks*
- Brookton CRC – *Tamara Lilly; Gail Macnab*
- Quairading CRC – *Jill Hayes; Jo Hayes*
- Shire of Corrigin – *Tayla Smith; Emma Shaw*

3. PREVIOUS MINUTES

3.1. Confirmation – General Meeting

RESOLUTION

That the Minutes of the Roe Tourism Association General Meeting held in the Shire of Bruce Rock on Monday 17 June 2019 be confirmed as a true and accurate record of proceedings.

Moved *Garrick Yandle*

Seconded *Ashleigh Waight*

CARRIED

3.2. Business Arising from Previous General Meeting Minutes

Grady Brand, Senior Curator - Kings Park & Botanical Gardens, accepted RTA invitation to attend on Monday 19 August 2019, to present the 'Wildflower Tasting Plate'.

4. CORRESPONDENCE

4.1 Inwards

- 4.1.1 Grady Brand, Kings Park Curator – Wildflower Tasting Plate (various emails)
- 4.1.2 Linda Vernon (NEWTravel) – Dowerin Field Days 2019 - Eastern Wbelt stand
- 4.1.3 CIAWA – 2019-2020 Associate Membership Prospectus & Invoice
- 4.1.4 CIAWA - Members eUpdates (July & Aug 2019)
- 4.1.5 Corrigin / Narembreen Dental – RTA 2019 Associate Membership Form & payment
- 4.1.6 CC's Café (Kondinin) – RTA 2019 Associate Membership Form & payment
- 4.1.7 Quairading CRC – RTA 2019 Associate Membership Form & payment
- 4.1.8 Tressies Museum & Caravan Park - RTA 2019 Assoc Membership Form & payment
- 4.1.9 Lake Grace Visitor Centre – TCWA Newsletter – add to email contact list request
- 4.1.10 Lake Grace Visitor Centre – RTA Assoc. Mship info request
- 4.1.11 CWVC – Window display of updated Eastern Wheatbelt map – info request
- 4.1.12 CWVC – The Mains Guest House - New B&B Farm Stay business opening 1 July
- 4.1.13 CWVC – Bruce Rock B&B – Business closed
- 4.1.14 CWVC – FACET Heritage Tourism Workshop
- 4.1.15 CWVC - AGO Wheatbelt Videos information (various emails)
- 4.1.16 AGO - Wheatbelt Videos
- 4.1.17 WBN (Caroline Robinson) Strategic Plan "Future Directions" docs (various emails)
- 4.1.18 Visage Productions - OUR TOWN New Series Pilbara & Midwest features
- 4.1.19 Linda Vernon (NEWTravel) - Qantas Regional Grants program info – Marketing opp
- 4.1.20 WBN Caroline Robinson – Joint Project Summary 'Marketing Panel'
- 4.1.21 CWVC – "Your Guide to WA" – Publication info
- 4.1.22 CWVC - Rural & Regional Entrepreneurs program, Moora & Merredin
- 4.1.23 CWVC – Trails Forum 2019
- 4.1.24 CWVC – Wheatbelt Wildflowers Update
- 4.1.25 CWVC - Brookton Tourism Group enquiry details
- 4.1.26 Gail McNab – Brookton Tourism Group – RTA info
- 4.1.27 Tourism Council WA - eNewsletters (Jun July Aug 2019) + Industry Updates
- 4.1.28 AGO - 2019-2020 Membership Prospectus
- 4.1.29 CWVC – AGO Wildflower CoOp Ad for West Australian 17.08.19 (various emails)
- 4.1.30 CWVC - FACET AstroTourism Workshop
- 4.1.31 CWVC – ART Local Government Membership
- 4.1.32 CWVC - Regional & Economic Development Grants – Rd 2 now open
- 4.1.33 CWVC - WA Regional Tourism Conference – Karratha Program
- 4.1.34 CWVC - ART Phase 2 LG Project Case studies now open
- 4.1.35 Wayne Monks - Grt Sthn Outback Tours & Accom - Visits to the region (July & Aug)
- 4.1.36 Have a Go News – Celebrating 28th Anniversary
- 4.1.37 AGO (Gabby Simoni) – Trip to Wave Rock 22/7/19 (President & EO visits)
- 4.1.38 AGO - WA Visitor Centre Wildflower Promo during August and September
- 4.1.39 AGO - Golden Outback Wildflower Travel Feature – The West Aust. 17 Aug 2019
- 4.1.40 Carol Redford - ABC Landline to feature Astrotourism WA story
- 4.1.41 Cindy Miller DBCA – Absence for next 6 months and handover to Peter Wnuk
- 4.1.42 Mogens Johansen – Wildflower info for The West Australian, requested
- 4.1.43 Brochure requests – Trisha Wilson (Lesmurdie WA); Kaye Brown (Shenton Pk WA); Bunbury VC; Mandurah VC; Mount Magnet VC; Hopetoun CRC

4.2 Outwards

- 4.2.1 Grady Brand, Kings Park Curator – RTA Meeting 'Tasting Plate' (various emails)
- 4.2.2 AGO – Trip to Wave Rock – meeting times with RTA President & EO
- 4.2.3 Lake Grace Visitor Centre – new LG brochures request (for RTA member dist.)

- 4.2.4 WBN (Caroline Robinson) – Strategic Planning & RTA meetings (various emails)
- 4.2.5 CWVC - Window display of updated Eastern Wheatbelt map – feedback
- 4.2.6 CWVC – AGO Wheatbelt Videos filming schedule - feedback
- 4.2.7 AGO (Gabby Simoni) 2019-2020 AGO Membership (Gold Level) Invoice request
- 4.2.8 Kulin Bush Races (Sharyn McAdam) – RTA Ad (A5 size) for 2019 KBR Event Guide
- 4.2.9 Linda Vernon (NEWTravel) – Dowerin Field Days 2019 – EWbelt stand volunteers
- 4.2.10 Lake Grace Visitor Centre – TCWA Newsletter – re. email contact list
- 4.2.11 Lake Grace Visitor Centre – RTA Assoc. Mship Form for new LG Bakery/Cafe
- 4.2.12 Linda Vernon (NEWTravel) - Qantas Regional Grants program EOI
- 4.2.13 Gail McNab – Brookton Tourism Group – Provide RTA info
- 4.2.14 Mogens Johansen – Provide Wildflower info for The West Australian
- 4.2.15 Brochure distribution – T Wilson (Lesmurdie WA); K Brown (Shenton Park WA); Bunbury VC; Mandurah VC; Mount Magnet VC; Hopetoun CRC
- 4.2.16 Shire CEO's - RTA Waste Bin Panel Packages – order confirmations request

RESOLUTION

That the Roe Tourism Association Inward correspondence and Outward correspondence be endorsed.

Moved *Natalie Manton*

Seconded *Tory Young*

CARRIED

4.3 Business Arising from Correspondence

5 FINANCIAL REPORT

RTA Financial Report June 2019 – July 2019.

RESOLUTION

That the RTA Financial Report for June 2019 – July 2019 be accepted as a true and accurate report.

Moved *Garrick Yandle*

Seconded *Ashleigh Waight*

CARRIED

6 REPORTS

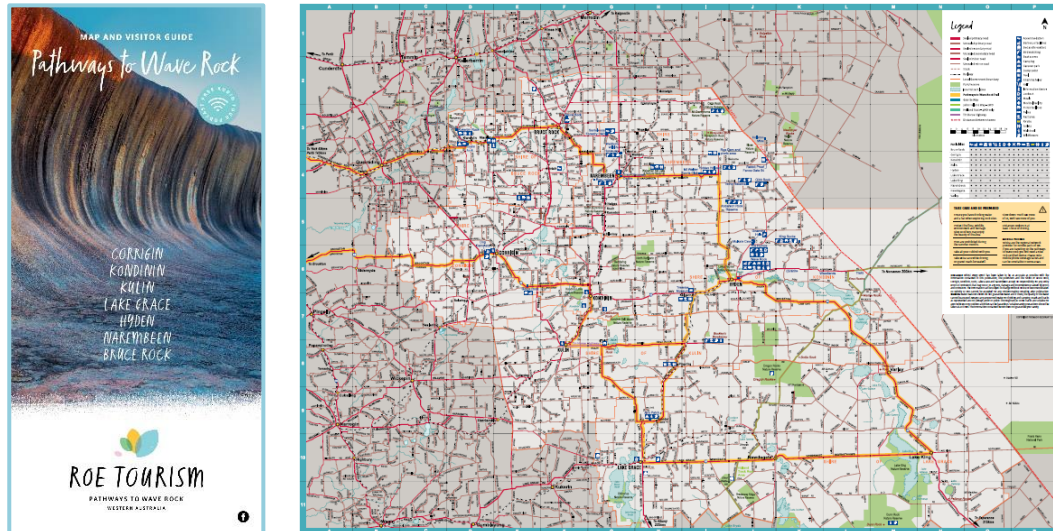
6.1 Presidents Report

- 23/07/19 – Meeting with AGO Marcus Falconer and Gabby Simoni who travelled to Wave Rock overnight and visited stakeholders. Impressed with knowledge of the region and highlighted the importance for RTA to stay connected with AGO
- 31/07/2019 - President and EO attended meeting with Caroline Robinson from WBN for initial 'walk through' of draft RTA Forward Directions 2019-2021 document and 12 month Activity Plan and to discuss RTA support for Qantas Regional Grant.
- Spoke with Jo Hayes from Quairading CRC about interest in attending the 19 August meeting and to find out more about RTA's future direction.
- Welcome to Shire of Brookton and Brookton CRC guests, who made contact with RTA expressing interest in our RTO and in attending the 19 Aug meeting.

6.2 EO Report

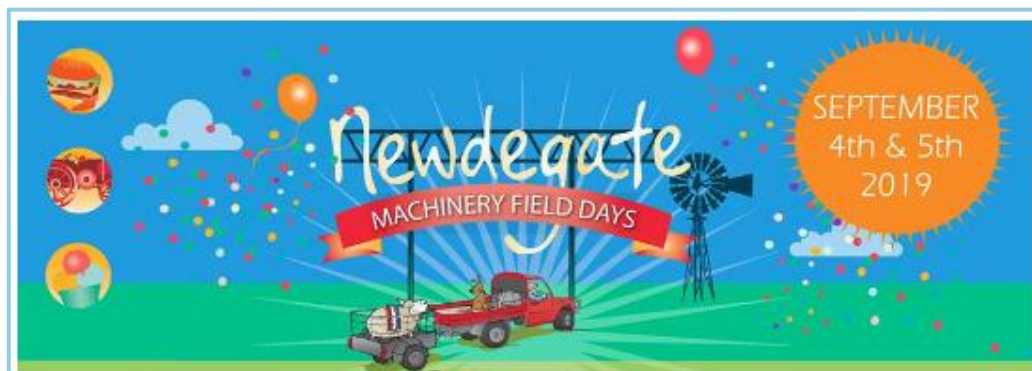
- **'Pathways to Wave Rock' Map & Visitor Guide**

Brochures have been distributed through June – July 2019 to Mount Magnet Visitor Centre, Mandurah Visitor Centre, Bunbury Visitor Centre, Hopetoun CRC. Thank you to committee members for assisting with brochure drop-offs. Let me know if you need to re-stock your brochures heading into Spring and wildflower season. Boxes of brochures are available from the Corrigin CRC.



- **RTA Website** – www.pathwaystowaverock.com.au

Community Events information can be uploaded into the RTA website at <http://www.roetourism.com.au/events/> **OR** you can email me through your advertising posters.



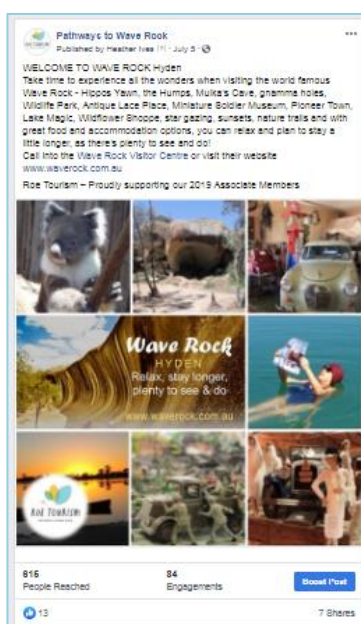
• **Social Media – www.facebook.com/PathwaystoWaveRock/**

Facebook posts are scheduled to feature member Shires accommodation facilities, local attractions and to promote 2019 RTA Associate Member businesses. Region related posts are shared from Australia's Golden Outback, Central Wheatbelt Visitor Centre, Wheatbelt Development Commission and other relevant pages e.g. Our Camping Community

Page following has steadily increased over last 6 months: **278=Dec'18** ; **340=Feb'19** ; **493=Mar'19**; **618=Mar'19**; **659=Jul'19**

Best performing original posts and engagement over June / July 2019:

- Welcome to Karlgarin = 2,723 (organic reach)
- The Mains Guest House = 1,663 (organic reach)
- Bruce Rock Kwolyin Campsite = 1,294 (organic reach)
- Commemorative Tours of Holland Track = 665 (organic reach)
- Welcome to Wave Rock = 615 (organic reach)



RTA Advertising (Print Media)

Explore the colourful Wheatbelt
COME SEE THE WILDFLOWERS THIS SPRING!

Wildflowers are now starting to bloom around the Eastern Wheatbelt! With a great start to the winter rains, spring is the perfect time to take a self-drive break you have been promising yourself to view the remarkable wildflowers of AGO's Eastern Wheatbelt. Just phone the Visitor Centre shown below for maps & guides posted out FREE to plan your trip. For wildflower hotspots check out wheatbelttourism.com and australiasgoldenoutback.com

3 DAY SELF DRIVE PATHWAYS TO WAVE ROCK	3 DAY SELF DRIVE GOLDEN PIPELINE HERITAGE TRAIL	2 DAY SELF DRIVE PIONEERS' PATHWAY	4 DAY SELF DRIVE WHEATBELT WAY
www.outback.com.au	www.outback.com.au	www.pioneerspathway.com.au	www.wheatbeltway.com.au
<p>Visit Wave Rock and explore the changing landscapes and stunning farming communities.</p> <p>Day 1: Perth - Wave Rock (Hyden) 240km, 4hrs</p> <p>Head east from Perth, travelling through picturesque farmland to Corrigin (home to the Day Coromandel). At Hyden visit James's Museum & Caravan Park with the display of often day memorabilia and gramophones. Enjoy lunch at Hyden's Bush Restaurant before taking the short drive to Wave Rock, 15 metres high, 110 metres long. Visit other natural attractions in the area including Hyden's Town and Mulla's Cave - home to Aboriginal rock art.</p> <p>Accommodation: Motel, cottages, camp park</p> <p>Day 2: Hyden - Bruce Rock 280km, 4.5hrs</p> <p>Head south to Lake Brown's spectacular salt lakes, visit the charming Australian Inland Mission Hospital in WA and sample a wine at Wallers Hill Vineyard. On heading into Kulin, popular for its Bush Pines, have a picnic along the Tin Horse Highway - with a series of colourful metal horse sculptures along 10km stretch of road. Heading south of Kondinin, travel onto Narembeen and visit the impressive displays at the Narembeen Grain Discovery Centre on your way to Bruce Rock.</p> <p>Accommodation: Motel, B&B, camp park, backpackers</p> <p>Day 3: Bruce Rock - Perth 250km, 4hrs</p> <p>Take a 45 minute drive west to Shalabeta for Zover's Art & Sculpture Trail and Australia's smallest bank. Turn off at nearby Wadgin to Kondinin Rock with its spectacular views on the Granite Way, then on to look for lunch at one of the colonial-style hotels before heading back to Perth.</p>	<p>Journey along the National Trust Golden Pipeline Heritage Trail from Perth to Kalbarri and enjoy views of former stone drives pump stations along C.T. O'Connor's water pipeline, built more than 100 years ago, it's still the longest fresh water pipeline on Earth. Please Note: Pump Stations No 4, 5, 6, 7 & 8 currently closed for remediation works by Water Corp.</p> <p>Day 1: Perth - Merredin 280km, 3.5hrs</p> <p>Entering into open farmland of the Central Wheatbelt there will be abundant cereal crops growing as far as the eye can see! Cross the wide granite built line before Merredin and in town visit the Carriageway Memorial & Rose Garden. The Carriageway Museum No 3 Pump Station is a wealth of history. Charles Gardner (owner south of Tambo and Belconnen Hill) for wildflowers. Visit Merredin's history of the Military & Railway Museums and Merredin Park & Railway Dam. Historic Gunns Theatre hosts live shows. Merredin is one of 7 towns on FOGW's PUBLIC SIO Art Trail.</p> <p>Accommodation: Motel, B&B, s/o apartments, camp park, free RV sites, backpackers</p> <p>Day 2: Merredin - Kalbarri 240km, 3.5hrs</p> <p>Head east crossing Rabbit Proof Fence at the township, visit Hord's Farm Museum at Western and Victoria History Museum at Southern Cross where gold was discovered in late 1800s. See a rock outcrop and timber & stone aqueduct at Karle Rock and Dam. Goolagong's heritage buildings, wide streets and museums capture the history. Spend a few days in Kalbarri taking in gold mining history, magnificent architecture, local museums and attractions.</p> <p>Accommodation: Motel, B&B, s/o apartments, camp park, free RV sites</p> <p>Day 3: Kalbarri - Perth</p> <p>From Merredin return via Bruce Rock, Kalbarri & York or Pioneers' Pathway via Narembeen to Perth.</p> <p>Central Wheatbelt Wildflowers: For wildflower hotspots follow the weekly updates wheatbelttourism.com (wildflowers) current & last over-season</p>	<p>Follow the dream of our early farming, seedling and gold prospecting pioneers who journeyed east into the Wheatbelt in search of fortune from the sea for land.</p> <p>Day 1: Perth - Denham 160km, 3hrs</p> <p>Leave the city bustle behind and escape through the hills to Toodyay. Visit the Newcastle Coal Mine on the way continuing on to the pretty farming town of Goomalling to visit historic Slater's Homestead and explore the school museum. At Denham's 'Rally the Tin Dags' sculpture welcomes you to take the well-trail for fauna & flora. For more information see Day 1 of the Wheatbelt Way Trail.</p> <p>Accommodation: Camp park, motel, free RV sites, Denham's Short Stay Accom</p> <p>Day 2: Denham - Merredin 160km, 3hrs</p> <p>The drive from Denham to Merredin winds through Wheatbelt farmland, bush reserves and delightful small towns. Enjoy the B&B museum or a drink at Wyalabarra pub, visiting Blythwater Reserve next to Topping for a bush walk or picnic. Visit the Nangarin Heritage Machinery & Army Museum or a lot of heritage of the month Nangarin Market Day. In Merredin hit the walk trails, museums, cafes or take in a show at Gunns Theatre or movie at Gunns Cinema.</p> <p>Accommodation: Motel, B&B, s/o apartments, backpackers, free RV sites</p>	<p>The Wheatbelt Way is a fascinating experience starting in Denham and opening 880km with 24 interpretation sites.</p> <p>Day 1: Perth - Wyalabarra 214km, 3hrs</p> <p>Depart Perth and head to Denham to join the Wheatbelt Way. Make sure you pick up the Tin Dags, the first site on this route. Head to Mininville and Nangarin Well, then Wyalabarra to see Norelanking Reserve and Wyalabarra Well.</p> <p>Accommodation: Hotel, s/o house, camp park, free RV sites, free camp sites</p> <p>Day 2: Wyalabarra - Berridge 250km, 4.5hrs</p> <p>Head north through the towns of Koorin, Berridge and Bazaar, stopping sites 8 to 11. From Bazaar head due west past sites 12, 13 and 14 to Berridge and Elaburra Rock sites 14 and 15.</p> <p>Accommodation: Camp park, free camp sites</p> <p>Day 3: Berridge - Mulleah 210km, 3hrs</p> <p>Today head south to Mulleah and visit Sandford Rock and Sandford Creek. Head to Mulleah's walking Wines & Grapes Hole and Western Historical Site.</p> <p>Accommodation: Hotel, s/o house, camp park, RV sites, free camp sites</p> <p>Day 4: Mulleah - Perth 220km, 4 hrs</p> <p>Final day on the Wheatbelt Way taking in sites 26 to 24 as you travel via Toodyay, back to start in Denham and then onto Perth.</p>

Call Central Wheatbelt Visitor Centre 1300 736 283 or visit www.wheatbelttourism.com for information on these self drives or a copy of Australia's Golden Outback Holiday Planner.

australiasgoldenoutback.com

WESTERN AUSTRALIA

The West Australian – Wildflower Travel Guide, Saturday 17 August 2019 – CoOp Marketing Ad

Pathways to Wave Rock
WHICH PATH WILL YOU TAKE?

LOOKING FOR A GREAT WEEKEND ROAD TRIP?
Explore the wonders of the wheatbelt with its vast landscapes, vibrant wildflowers and world famous rock formations.

Pickup your FREE Map & Visitor Guide or download from our website
PATHWAYSTOWAVEROCK.COM.AU

FOLLOW US ON FACEBOOK @PathwaysToWaveRock

ROE TOURISM
PATHWAYS TO WAVE ROCK
WESTERN AUSTRALIA

CORRIGIN - KONDININ - KULIN
LAKE GRACE - NAREMBEEN - BRUCE ROCK

Kulin Bush Races 2019 Event Guide – Full Page (A5) Ad

- **“Exploring the Wheatbelt” Eco Cups**

I contacted Eastway Food Supplies after the June meeting, to congratulate the business on their new “Exploring the Wheatbelt” Eco Cup initiative, featuring 3 different designs of illustrated maps and highlighting visitor attractions around the region.

Eastway had the Eco Cups designed and produced for their wheatbelt customers and ordered the minimum quantity of 25,000 cups to on-sell to businesses.

A carton of 500 x Eco Cups (incl 3 designs) selling for \$85.00+GST approx. \$0.18/cup.

For more information or if you are interested in placing an order contact,
Eastway Food Supplies - 74 Duff Street, Merredin WA Phone: 9041 1662



- **EO Meetings**

23/07/2019 – EO met with AGO Marcus Falconer CEO and Gabby Simoni who travelled to Wave Rock overnight and visited stakeholders on route. Discussed new AGO wheatbelt videos and West Australian Newspaper ‘Wildflower Travel Guide’ feature.

31/07/2019 – EO attended meeting with RTA President and WBN Caroline Robinson to review draft of RTA Forward Directions 2019-2021 document with 12 month Activity Plan and discussed RTA support and application for Qantas Regional Grant.

- **New B&B Business**

4/7/2019 – EO visited new B&B, rural retreat farm stay business ‘The Mains Guest House’, which opened in Corrigin on 1st July and is operated by Carly & Warren Kenny.

7 GENERAL BUSINESS

7.1 RTA Financial Review

Background:

According to the Associations Incorporation Act, not all associations are required to have their financial records audited, based on the individual associations income. RTA fall under Tier 1, so are not required to complete an audit or review of our accounts. In 2018 RTA engaged Karen Wilkinson, Shire of Corrigin - Finance Officer, to undertake a 2017-2018 RTA Financial Review.

- *No remuneration was paid to Karen Wilkinson for the 2017-2018 review, however a \$50 Cellarbrations Gift Voucher and Thank You Card was purchased by RTA in appreciation.*

- *Natalie Manton suggested as the Shire of Corrigin is contracted to provide the RTA EO service, it would be good governance to approach another Shire /community member to conduct this year's financial review.*
- *Ashleigh Waight to approach Jennifer Bow at Bruce Rock about undertaking the 2018-2019 Financial Review of RTA accounts.*

7.2 Pathways to Wave Rock 'Waste Bin Panels'

Participating Shire's have been sent an email requesting orders for RTA 'Waste Bin Panels' Package cost \$190.30 incl. GST. Each 'package' will contain the following items for fitting onto two sides of a single Waste Bin installation:

- *1 x Map design, corflute panel (600 x 900mm printed single-sided)*
- *1 x Pathways to Wave Rock design, corflute panel (600 x 900mm printed single-sided)*
- *Anodised aluminum sail track and screw kits (fittings & fixtures for 2 x corflute panels)*

Final Shire orders confirmed to EO by 19 August 2019.

- *Tory Young updated the committee on the final stages of this initiative.*
- *EO to place final order with supplier, VIBE Sign Company, for production and delivery before October meeting.*

7.3 RTA 2019 Associate Membership

Welcome to the following businesses and groups who have joined RTA as 2019 Associate Members.

- *Corrigin Dental (John & Deb Copley)*
- *Narembreen Dental (John & Deb Copley)*
- *CC's Coffee & Cakes - Kondinin (Chris Fotheringham)*
- *Tressie's Museum & Caravan Park (Laurel Trestail)*
- *Quairading Community Resource Centre (Jo & Jill Hayes)*

RTA currently have 34 x Associate Members (as at 19 August 2019). Please advise EO of any businesses, groups or individuals interested or if you need help with associate membership information.

- *President, Bevan explained to visiting guests how RTA Membership is tiered, being 'Full Membership' (2 x Shire representatives + proxy) and 'Associate Membership' (person/organisation with an interest or involvement in tourism, within the Roe Region and beyond), Bevan also explained voting rights and the annual membership fees.*
- *Shire of Brookton Cr Theresa Fancote suggested the annual Brookton Old Time Motor Show held in March could be a good promotional opportunity for RTA and the 'Pathways to Wave Rock'.*

7.4 Dowerin Machinery Field Days 2019

Background:

Dowerin Machinery Field Days are being held at the Showgrounds on Wed 28th & Thurs 29th August. There will again be an Eastern Wheatbelt Tourist stand at the event. Linda Vernon from Wheatbelt Way is currently organising the stand and volunteer roster.

Comment:

If any Roe Tourism members are attending Dowerin and available to assist, by volunteering a few hours on the stand (see roster below) please contact Linda Vernon -

Email: linda@wheatbeltway.com.au Mobile: 0428 831 074

Time	Wednesday		Thursday	
8.00am – 10.15am	Robyn McCarthy (CWVC)		Robyn McCarthy (CWVC)	
10.15am – 12.30pm	Robyn McCarthy (CWVC)			
12.30pm – 2.45pm			Robyn McCarthy (CWVC)	Linda Vernon
2.45pm – 5.00pm			Robyn McCarthy (CWVC)	Linda Vernon

- *Bevan asked if anyone was attending the 2019 Dowerin Field Days event and available to assist on the EW Tourism stand for a few hours.*
- *Bevan & Tory shared their experience and observations with the group from assisting on the stand at the 2018 event. Both found many visitor enquiries were directed mainly at the more northerly region wildflower hot spots.*
- *Bevan advised RTA is happy to share in the cost of the stand*
- *Assoc. Member, Wayne Monks advised he would be attending the Great Southern Treasures event in September and was happy to promote and hand-out Pathways to Wave Rock brochures.*

7.5 RV Friendly Town Program TM

The RV Friendly Town Program is a Campervan and Motorhome Club of Australia (CMCA) initiative aimed at assisting recreational vehicles (RV) consumers, as they journey throughout our country. This includes motorhomes, campervans and caravanners. An RV Friendly Town is one that has met a set of guidelines to ensure they provide a certain amount of amenities & services for travelers. CMCA provide guidelines on how to qualify, essential & desirable criteria, promotion and signage.

EO asked if members would be interested if a representative from CMCA was invited to present at a future RTA meeting?

- *Shire of Kondinin is interested to find out about establishing RV area and stop over times, 48hrs/72hrs*
- *Shire of Corrigin is interested in re-establishing RV Friendly Town status*
- *Shire of Kulin is interested in feedback from CMCA on existing RV sites*
- *EO to approach CMCA about attending a future RTA meeting.*

11.05am - Caroline Robinson from WBN joined the meeting via Video Conference

7.6 RTA Strategic Plan

Background:

Following on from the initial Strategic Planning Workshop session at the 18 February meeting with Caroline Robinson from WBN and with the further committee input provided at the April

meeting and 'brainstorm' session in June, Caroline has been working on the development of a RTA Strategic Planning document.

Comment:

A copy of the RTA Future Directions 2019-2021 and 12 Month Activity Plan working document, prepared by Caroline Robinson from WBN, was emailed to RTA committee members for review prior to the meeting.

- *Printouts of the RTA Future Directions 2019-2021 and 12 Month Activity Plan documents were provided at the meeting for the group to view and follow.*
- *Caroline walked the committee through the RTA Forward Directions 2019-2021, the vision, purpose, consistent branding, core drivers, objectives and goals.*
- *Our primary purpose being to market and promote the 'Pathways to Wave Rock' self drive route and tourism assets within Roe Tourism area.*
- *Caroline also talked through the 12 month Activity Plan giving the committee and EO a direction going forward*
- *Members had the opportunity to ask questions about the RTA Forward Directions Plan- Wayne Monks asked about KPI's*
- *Caroline informed the group on the opportunity for a joint project with NEWTravel and CWVC to look at engaging a "Marketing Panel" of experts to assist with marketing and promotion of the wheatbelt region. Currently Qantas have a 'Regional Grants available which could potentially offer funding \$'s or expertise.*
- *Garrick Yandle suggested the 'marketing panel' could be sourced at a local level.*
- *With no further questions, Bevan thanked Caroline for her time to present to the group whilst on her family holidays*

11.25am –Caroline left the meeting (end VC call)

- *Bevan and group talked in more detail about RTA objectives, collection of data and marketing to attract visitors to the region.*

RESOLUTION

Roe Tourism Association adopt the RTA Future Directions 2019-2021 and 12 Month Activity Plan.

Moved *Tory Young*

Seconded *Ashleigh Waight*

CARRIED

7.7 Joint Project 'Marketing Panel'

Background:

The Wheatbelt Business Network (WBN) was engaged to develop the strategic plans for Roe Tourism (RT) and NEWTravel (NT). In doing so common challenges and priorities were identified. The WBN has recommended to both organisations that marketing their areas are the priority, not product development. Both organisations will continue to focus on marketing the local tourism assets and products in the coming years, with the Central Wheatbelt Visitor Centre (CWVC) being an important connector across the districts.

Project Need: RT, NT and the CWVC have recognised the need for marketing expertise, ideally with access to a "Marketing Panel" including: a branding specialist, photographer, social media advisor, graphic designer and journalist.

Funding: Linda Vernon from NEWTravel has identified a potential funding opportunity through the QANTAS Regional Grants, which can be for cash or QANTAS marketing expertise. Linda is

currently looking into the grant criteria and drafting an application. No financial co-contributions are required for this grant. Applications close 31 August 2019.

Comment:

A Joint Project Summary document for a proposed "Marketing Panel" project has been emailed to RTA committee members for review and discussion at the 19 August meeting.

- *Bevan talked to the group more about the Qantas Regional Grant and the opportunity to partner with NEWTravel and CWVC and jointly having access to marketing expertise and support to further promote the wheatbelt region on a broader scale.*
- *EO advised that there was no financial co-contribution required from RTA for the Qantas grant and applications close on 31 August 2019.*

RESOLUTION

Roe Tourism Association support the funding application in partnership with NEWTravel and CWVC for the QANTAS Regional Grant, "Marketing Panel" joint project.

Moved *Garrick Yandle*

Seconded *Natalie Manton*

CARRIED

7.8 MEMBER SHIRE REPORTS

- **Bruce Rock** – *Back to Bush Veterans Reunion, Redesign new tourism brochure, Concepts for main street redevelopment incorporating new RTA bin panels design, Tourism Group projects: self-drive & walk trails, WBN online marketing workshops, community bus tour*
- **Corrigin** – *Corrigin Ag Show, new CRC Trainee Tayla Smith - 'Certificate III in Tourism', Main Street updating, upgrade of Caravan Park ablution block, redevelopment of Rotary Park and visitor precinct, Wildflower 'Tasting Plate'*
- **Kondinin** – *Wave Rock Weekender, Kondinin Art Show, Karlgarin Centenary 2020, update of gazebo and parking area, Bush Tucker at Wave Rock, Wildflower Tasting Plate.*
- **Kulin** – *Feature on ABC BackRoads, 25th Kulin Bush Races, Holt Rock Hoedown, new Tourism Strategy, Information signage at Pingaring, new Camp Kitchen at caravan park, Kulin CRC position applications closed*
- **Lake Grace** – *Astrotourism - project leader, Visitor Centre loyalty campaign, new visitor town maps and flyers, Newdegate Field Day 2019*
- **Narembeen** – *Aglime Sands State Golf event (200 entries), Narembeen market day, interpretive Centre under construction, Waderin challenge.*

8 **NEXT MEETING (AGM)** Monday 21 October 2019, Hyden CRC at 10:30am

9 **CLOSE OF MEETING** Time: 11:15am

Thank you to Shire of Corrigin for hosting today's RTA meeting.

Following the conclusion of the General Meeting the following guests presented to the group:

- **Australia's Golden Outback (AGO)** – Marcus Falconer
- **Kings Park** – Grady Brand and Lesley Hammersley

CONFIRMATION

I, Bevan Thomas, certify that the minutes of the General Meeting held on the 19 August 2019 as shown, were confirmed as a true record at the meeting held on the 21 October 2019.

Roe Tourism Association President

Date

ROE TOURISM 'DASHBOARD'

Workflow planning for RTA priorities and projects.

Short Term Projects (within 2 months)				
TASK	PREVIOUS STATUS	CURRENT STATUS	WHO	DEADLINE
"Exploring the Wheatbelt" Eco Cups (<i>Eastways</i>)		EO to contact Eastways re. "Exploring the Wheatbelt" Eco Cups initiative.	EO	Completed 2019
The West Australian 'Wildflower Travel Guide' 17.08.2019		EO to confirm RTA involvement in AGO Co-Op Marketing Ad in Wildflower Travel Guide > EO to provide content/ images/ graphics to CWVC for Ad as required	EO / CWVC	Completed
Kulin Bush Races 2019		EO to provide Sharyn McAdams with RTA Ad (A5 size) artwork for 2019 KBR 2019 Event Guide and Race Book	EO	Completed
AGO 2019/2020 Membership		Review AGO 2019/20 Prospectus Complete AGO Membership Application (Gold Level) Request AGO membership Invoice from Gabby Simoni	President / EO	22 Aug 2019
Kings Park – Botanic Gardens & Parks Authority - 'Wildflower Tasting Plate'		EO to obtain local tree/plant species recommendations list from Grady Brand (from presentation) >Forward list to member Shire CEO's	EO	22 Aug 2019
Shire of Brookton - RTA Presentation		Liaise with Brookton Cr Theresa Fancote re. invitation to present to councillors on RTA Councillors at future meeting.	President	Sept/Oct 2019
RV Friendly Town Program - CMCA Guest speaker		EO to approach CMCA to invite representative as guest presenter at future RTA meeting		Sept 2019
RTA 2019-20 Full Membership & EO Support		Prep President Letter to member Shire CEO's & Invoices for	President / EO	1 Oct 2019

		Full Membership and EO Support >Email Invoices & Letters to CEO's x 6		
RTA 2018-19 Financial Review		Ashleigh to ask Jen Bow availability to review RTA 19/19 Financials >EO to prepare RTA Financial documents for review	EO / Ashleigh Waight	4 Oct 2019
RTA AGM – in Hyden		Contact Hyden CRC to book venue for RTA AGM on Mon 21 Oct (10.30am-1.30pm). >Coordinate AGM meeting details + catering req. with Hyden CRC Manager	Tory Young /EO	21 Oct 2019
RTA Marketing & Associated Signage – <i>'Pathways to Wave Rock' Waste Bin Panel initiative</i>	Committee to discuss Waste Bin panels concept presented by Shire of Kondinin, >Tory Young to coordinate design, artwork & panel print/production & est. costs for Apr meeting. >EO to send Waste Bin initiative letters + design concepts to member CEO's for EOI and 2019/20 Shire Budget consideration and collate EOI responses >Tory to arrange initial mock-ups of 'Pathways to Wave Rock' Waste Bin panels for presenting at June meeting	>Tory to obtain artwork quote from B&W Studio for; > minor changes to Pathways map graphic (incl. directional arrows to major regional locations. >Tory to finalise 'total supplier costs for Waste Bin panels (incl. artwork print, production, fixtures & fittings) > EO to confirm number waste bin panel orders required by participating member Shire's > EO to place final supplier order with Vibe Sign Company > EO to deliver orders to participating Shires	Tory / EO	21 Oct 2019
Website – Google Analytics	Market Creations will charge \$500 to set-up Google Analytics on the RTA website	>EO to look into what's involved (time/who)? >Ask Sheree at Shire of Narembreen for assistance to set-up Google Analytics on RTA website	EO/Sheree/?	2019
Website www.roetourism.com.au/		Update Community Events	EO	Ongoing
Website www.roetourism.com.au/	RTA Associate Membership	Add new 2019 Associate Members business details and links	EO	Ongoing

RTA 2019 Associate Members	<ul style="list-style-type: none"> >Update RTA 2019 Associate Membership Form (after AGM) >Prepare members Renewal Invitation Letters x 11. >EO send Renewal Letter & 2019 Form to current RTA Assoc. Members >Prepare list of Accom. + Food & Drink + Art & Culture businesses (who are currently advertised on new website) for committee members to approach 	<ul style="list-style-type: none"> >Committee members to advertise/approach their local businesses and invite to become RTA 2019 Associate Members >EO to provide Membership Tax Invoices to businesses as required 	Committee/EO	Ongoing
PTWR Facebook Page www.facebook.com/PathwaystoWaveRock/	<ul style="list-style-type: none"> >Added new Profile picture (RTA logo), cover photo (Wave Rock by Kristo) Text - "Which pathway will you take"; stylised map. >Schedule posts 	<ul style="list-style-type: none"> >Schedule posts using content & photos from brochure and website >Create Photo Collages for 2019 Associate Member businesses >Curate/share posts from relevant FB pages 	EO	Ongoing
Medium Term Projects (within 6 months)				
RTA Strategic Plan (& Social Media Strategy)	<ul style="list-style-type: none"> President to contact WBN (Caroline Robinson) about engaging for RTA Strategic Plan & Social Media Strategy. >Invite WBN to attend 18 Feb meeting for initial workshop session >Further committee input requested by WBN from Apr meeting >Pres & EO to attend 'brainstorming' meeting with NEW Travel & CWVC reps >President to update committee on progress at 17 June meeting 	<ul style="list-style-type: none"> >Caroline to liaise with President re. RTA Strategic Plan >Caroline to present to committee at 19 Aug meeting >Committee to adopt RTA Forward Directions 2019-2021 >Caroline to provide concise 1 page RTA Plan for distribution to members and stakeholders. >Caroline to assist EO with prep of 1 page RTA Marketing Plan 2019-2020 	WBN / President / EO / Committee	Oct 2019
Long Term Projects				
RTA Marketing & Associated Signage – <i>Information Bay Signs</i>	<ul style="list-style-type: none"> Design concept for Signage (present Corrigin example) >Committee to discuss >EO to contact Jen G and conduct RTA Road Signage audit and log locations on map for committee review at Apr meeting 	<ul style="list-style-type: none"> >Committee reps to engage assistance from their Shire's Works Managers to locate further RTA signage on local roads >EO to update Signage location spreadsheet for use 	Committee / Shire staff / EO	Future Project

		with future RTA signage project.		
Pathways to Wave Rock Digital App?				



Stevenson Trust Fund Trustees Meeting

Minutes

Monday 26 August 2019

Venue: Council Chambers,
9 Lynch Street Corrigin



TERMS OF REFERENCE:

1.0 NAME

The Stevenson Trust Fund established by a trust deed dated 27 September 2005.

2.0 OBJECTIVES OF TRUST FUND

The promotion and advancement of the education of the residents of the Shire of Corrigin.

3.0 APPLICATION OF THE INCOME OR CAPITAL OF THE STEVENTSON'S TRUST FUND

Income shall be applied in the following ways:

- Establishing and maintaining a scholarship to be called the Stevenson Scholarship
- Assisting Corrigin District High School with the operation of their health and wellbeing programs for students; and
- Towards such other causes that comply with the object of the Trust Fund, as described in 2, and are agreed to by unanimous resolution of Trustees.

1. DECLARATION OF OPENING

The Chairperson, Cr Lyn Baker, opened the meeting at 11.04am.

2. ATTENDANCE AND APOLOGIES

Attendance

Trustees

President – Shire of Corrigin

Principal – Corrigin District High School

Chairperson – Board Corrigin District High School

Cr Lyn Baker

Mr Bruce Fraser

Mr Garrick Connelly

Staff

Executive Support Officer – Shire of Corrigin

Ms Kirsten Biglin

Apologies

Chief Executive Officer – Shire of Corrigin

Corrigin Police

Mrs Natalie Manton

Sergeant Carmel Morgan

3. CONFIRMATION OF PREVIOUS MINUTES

Moved: Garrick Connelly Seconded: Lyn Baker

That the Minutes of the Stevenson Trust Fund Trustees meeting held on Thursday 28 February 2019 be confirmed as a true and accurate record.

Carried

4. GENERAL BUSINESS

4.1 FINANCIAL REPORT

Moved: Garrick Connelly Seconded: Bruce Fraser

That the financial report for period ending 31 July 2019 be adopted as presented.

Carried

The Trustees counted 161 opals, 8 Pendants and 1 pearl necklace.

4.2 CONSIDERATION OF SCHOLARSHIP APPLICATIONS

As at 21 August 2019, one (1) scholarship application has been received as follows:

Applicant	Education Intuition	Amount requested
Chloe Baxter	Foundation Education	\$4,080.00

Applicant: Chloe Baxter

Moved: Garrick Connelly Seconded: Bruce Fraser

The Trustees have decided to award Chloe Baxter a scholarship for 2019 up to \$5,000 on the condition that proof of enrolment is received.

Carried

4.3 OTHER MATTERS

4.3.1 Consideration of Administration Fee for Shire of Corrigin

In response from a query from the CEO regarding fees for the Shire of Corrigin to administer the Stevenson Trust at the February 2019 meeting, Lyn Baker suggested that the Trust pay the Shire of Corrigin a retrospective administration fee of \$1,000 per year from 2007-2018 and from 2019 pay the Shire of Corrigin an administration fee of \$5,000 per year.

Section 1 c of the Trust Deed notes the following clause:

In addition to all the powers invested in the Trustees by law or statute the Trustees may exercise from time to time the following powers:

(iv) To pay out of the Trust Fund or the income thereof all costs charges and expenses incidental to the management of the Trust Fund or to the exercise of any power authority or discretion herein contained or the carrying out of performing of the trusts hereof which the Trustees may at any time incur.

(v) To determine whether any sums received or disbursed are on account of capital or income or partly on account of one and partly on account of the other and in what proportions and the decision of the Trustees whether made in writing or implied from the acts of the Trustees shall be conclusive and binding.

(vi) To employ and pay for such professional or other assistance as the Trustees may deem requisite in the discharge of the duties of the Trustees.

Part 1:

Moved: Garrick Connolly Seconded: Bruce Fraser

That the Trust pay the Shire of Corrigin a retrospective administration fee of \$1,000 per year from 2007-2018.

Carried

Part 2:

Moved: Garrick Connolly Seconded: Bruce Fraser

Staff are to calculate an estimated annual administration fee from 2019 onwards.

Carried

Part 3:

Moved: Garrick Connolly Seconded: Bruce Fraser

Staff are to arrange to have the pearls and opals valued at the cost of the Trust.

Carried

5. NEXT MEETING

The next meeting will be Monday 25 November 2019 at 11.00am.

6. MEETING CLOSURE

The Chairperson, Cr Lyn Baker, closed the meeting at 11:52am.



Local Emergency Management Committee Meeting

Minutes

Monday 26 August 2019

Venue: Council Chambers,
9 Lynch Street Corrigin



1.0 NAME

The Committee shall be known as the Corrigin Local Emergency Management Committee ('LEMC Committee').

2.0 ROLE OF THE COMMITTEE

To assist the Local Emergency Coordinators (Officers in Charge of the Corrigin Police District) to develop and maintain effective emergency management arrangements for the Shire of Corrigin.

3.0 OBJECTIVES OF THE COMMITTEE

- To advise and assist the Shire of Corrigin in ensuring that local emergency management arrangements are established for its district.
- To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- To assist with the preparation and approval of the Corrigin Local Emergency Management Plan and submit such plans to the Office of Emergency Management (OEM) for approval.
- To review at least annually the Corrigin Local Emergency Management Plan.
- To assist in the preparation of emergency management operating procedures for application in the Shire of Corrigin.
- To ensure appropriate testing and exercising of the local emergency management plan.
- To prepare an annual report of the activities of the Committee for submission to the OEM.
- To provide assistance to the Local Emergency Coordinators and Lead Combat Authorities during emergency management operations.
- To carry out such other emergency management functions as directed by OEM.

4.0 MEMBERSHIP

The Council appoints to the Committee those ex-officio representatives whose titles appear below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

Membership of the Committee shall be:

- The President of the Shire of Corrigin
- Deputy Shire President
- The Officer in Charge of the Corrigin Police District or delegate(s)
- The Officer in Charge of the Fire and Rescue Service in Corrigin or their delegates
- The Shire's Chief Bush Fire Control Officer
- The SES Area Manager or delegate
- The Officers in Charge of the St John Ambulance District of Corrigin or delegate
- A health representative from the Corrigin Hospital
- An officer from the Department for Child Protection and Family Support
- Representatives from other agencies as required

5.0 MEETING PROCEEDINGS

Each meeting of the LEMC should consider, but not be restricted to, the following matters, as appropriate:

- **Every meeting:**
 - Confirmation of local emergency management arrangements contacts details and key holders;
 - Review of any post-incident reports and post exercise reports generated since last meeting;
 - Progress of emergency risk management process;
 - Progress of treatment strategies arising from emergency risk management process;
 - Progress of development or review of local emergency management arrangements; and
 - Other matters determined by the local government.
- **First quarter:**
 - Development and approval of next financial year LEMC exercise schedule (to be forwarded to relevant DEMC);
 - Begin developing annual business plan.
- **Second quarter:**
 - Preparation of LEMC annual report (to be forwarded to relevant DEMC for inclusion in the SEMC annual report);
 - Finalisation and approval of annual business plan.
- **Third quarter:**
 - Identify emergency management projects for possible grant funding.
- **Fourth quarter:**
 - National and State funding nominations.

1. DECLARATION OF OPENING

Chairperson, Cr Lyn Baker opened the meeting at 1.02pm.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

Shire President
Executive Support Officer

Cr. L Baker
K Biglin

St John Ambulance, Community paramedic
Road Safety Advisor, Wheatbelt South – WALGA
Corrigin Volunteer Fire and Rescue
Dept of Primary Industries and Regional Development
Principal, Corrigin District High School
DFES Area Officer, Narrogin East
Department of Communities
St John Ambulance
Health Services Manager, Corrigin District Hospital
St John Ambulance

L Evans
R Thornton
D Di Fulvio
A Lacey
B Fraser
G Hansen
J Spadaccini
K Mills
L Reed
G Dawson

Apologies

Chief Executive Officer
Chair of St John Ambulance
Sergeant, Corrigin Police

N A Manton
M Hooper
C Morgan

3. MINUTES OF PREVIOUS MEETING

Minutes of the LEMC meeting held on 27 May 2019 (Attachment 1).

Moved: Dino Di Fulvio Seconded: Alison Lacey

That the minutes of the Shire of Corrigin Local Emergency Management Committee meeting held on Monday 27 May 2019 be confirmed as a true and accurate record.

Carried

4. REVIEW OF LEMC DOCUMENTS

Updated plans were sent to schools, Department of Fire and Emergency Services, Police, Ambulance, Fire and Rescue.

- Local Government Emergency Management Arrangements
- Local Recovery Plan
- Local Emergency Management Plan for the Provision of Welfare Support
- Emergency Evacuation Plan

5. REVIEW OF INCIDENTS AND EXERCISES

There were no post-incident or post exercise reports generated since last meeting.

6. DEVELOPMENT OF FUTURE EXERCISES

7. REPORTS TO STATE EMERGENCY MANAGEMENT COMMITTEE

8. IDENTIFY EMERGENCY MANAGEMENT PROJECTS

9. FUNDING

10. OTHER MATTERS

10.1 Radio Communication Exercise

Radio communication exercise was conducted in Shire of Corrigin car park at rear of Administration Office to check compatibility of radios including:

- St John Ambulance and Community Paramedic
- Police
- Bush Fire Brigade
- Shire office

Separate notes provided on outcome of exercise.

10.2 Reports

Department of Communities - J Spadaccini

- Welfare Centre Management (Welfare Support) Training course to be held 3 September 2019 – Northam. The purpose of this training is to inform Department of Communities, Local Government Staff and key stakeholders on the operation of a Welfare Centre in the case of an activation within the Shire.

St John Ambulance – L Evans, G Dawson, K Mills

- Reported low on numbers with volunteers and staff.
- New position available – this position will be the ambulance driver. First aid is still required to be a candidate and there is a 4 module training.
- They are having difficulties with transfers – usually due to being under staffed.
- There was a generator failure at the Corrigin airstrip and the RFDS couldn't land – A list of the generators and who to contact in case of another failure has been provided to the Shire.

Corrigin Volunteer Fire and Rescue – D Di Fulvio

- Spoke about the Emergency Plus and First Response Apps.
- Highlighted the lack of promotion of the Apps – Lyn will mention this at the next zone meeting.

Corrigin District High School – B Fraser

- All staff at the school today are undertaking first aid training.
- The school will send the Shire their Emergency Management Plans.

Department of Primary Industries and Regional Development – A Lacey

- Reviewing Local Emergency Management Arrangements.
- Continuing to monitor for the dry season and keeping an eye on water supplies around.

Road Safety Advisor, Wheatbelt South – WALGA – R Thornton

- Spoke about the Slow Movement Legislation (SLOMO). The State Government has introduced the SLOMO law to improve the road safety of people attending roadside emergencies in WA. The new law requires motorists to reduce speed to a maximum of 40km/h when passing incident response vehicles with flashing lights.
- Failure to slow down to 40km/h will result in a \$300 penalty and 3 demerits.
- There has been little promotion of the SLOMO law so far, but they are finalising a brochure to send out state wide.
- Road Safety Strategy community forum and stakeholder forum 3rd September 2019 – Narrogin.

Department of Fires and Emergency Services Area Officer, Narrogin East – G Hansen

- Regional Operations meeting
- Spoke about the blurred lines of the legislation relating to the SLOMO law and who drivers should be applying this law to.
- Mr Hansen's main message was – Don't rely on the SLOMO legislation to protect you in a relevant situation – still take all precautions currently in place.

Health Services Manager, Corrigin District Hospital – L Reed

- Spoke about the difficulties and stress surrounding patient transfers.
- They do not have the nursing staff to send out on a job and it causes great strain on time and money.
- Fatigue management was also discussed as an issue.

11. NEXT MEETING

The next meeting will be Monday 25 November 2019 at 1.00pm.

12. MEETING CLOSURE

Chairperson, Cr Lyn Baker closed the meeting at 1.53pm.

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2019

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT14094	20/08/2019	CORRIGIN AGRICULTURAL SOCIETY (INC)	BOND REFUND	\$ 100.00	TRUST
EFT14095	20/08/2019	CORRIGIN DISTRICT HIGH SCHOOL	BOND REFUND	\$ 100.00	TRUST
EFT14096	20/08/2019	CORRIGIN FLOORBALL	BOND REFUND	\$ 100.00	TRUST
EFT14097	20/08/2019	PUBLIC TRANSPORT AUTHORITY	TRANSWA TICKET SALES FOR JULY 2019	\$ 68.68	TRUST
EFT14098	20/08/2019	SHIRE OF CORRIGIN - MUNICIPAL	TRANSWA TICKET COMMISSIONS FOR JULY 2019	\$ 12.12	TRUST
20426	01/08/2019	WATER CORPORATION OF WA	WATER CHARGES	\$ 1,716.26	MUNI
20427	01/08/2019	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 170.00	MUNI
20428	12/08/2019	SHIRE OF CORRIGIN	PETTY CASH REIMBURSEMENT FOR JULY 2019	\$ 85.60	MUNI
20429	12/08/2019	SYNERGY	ELECTRICITY CHARGES	\$ 3,724.80	MUNI
20430	15/08/2019	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 177.00	MUNI
20431	20/08/2019	SYNERGY	ELECTRICITY CHARGES	\$ 5,742.35	MUNI
20432	28/08/2019	SYNERGY	ELECTRICITY CHARGES	\$ 53.77	MUNI
20433	29/08/2019	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 186.00	MUNI
EFT14028	01/08/2019	A & M MEDICAL SERVICES PTY LTD	ANNUAL SERVICE OF MEDICAL OXYGEN EQUIPMENT AT POOL	\$ 477.20	MUNI
EFT14029	01/08/2019	ABCO PRODUCTS PTY LTD	CLEANING SUPPLIES	\$ 645.88	MUNI
EFT14030	01/08/2019	ANDREW KARRA	HOUSING BOND REFUND	\$ 560.00	MUNI
EFT14031	01/08/2019	BARRY G SMITH	RELIEF ROE EHO CONTRACT	\$ 10,522.68	MUNI
EFT14032	01/08/2019	BEST OFFICE SYSTEMS	PHOTOCOPYING - ADMIN OFFICE	\$ 548.31	MUNI
EFT14033	01/08/2019	BGC QUARRIES	53.9 TONNES OF GRANITE MIX	\$ 2,836.44	MUNI
EFT14034	01/08/2019	BORAL CONSTRUCTION MATERIALS GROUP LTD	15 DRUMS OF EMULSION	\$ 3,284.41	MUNI
EFT14035	01/08/2019	BROWNLEY'S PLUMBING & GAS	PLUMBING SERVICES	\$ 332.50	MUNI
EFT14036	01/08/2019	CAITLYN DICKS	HOUSING BOND REFUND	\$ 400.00	MUNI
EFT14037	01/08/2019	CORRIGIN NEWSAGENCY	NEWSPAPERS, STATIONERY & CRC MOVIE CLUB DVD FOR JUNE 2019	\$ 72.05	MUNI
EFT14038	01/08/2019	CORRIGIN OFFICE SUPPLIES	STATIONERY SUPPLIES	\$ 37.40	MUNI
EFT14039	01/08/2019	CORRIGIN PHARMACY	FIRST AID SUPPLIES	\$ 30.80	MUNI
EFT14040	01/08/2019	CORRIGIN TYREPOWER	ROTATE TYRES ON LOADER, REPAIR TYRE ON LOADER	\$ 214.00	MUNI
EFT14041	01/08/2019	HUTTON AND NORTHEY SALES	METER READING - LOT 5 WALTON STREET	\$ 205.55	MUNI
EFT14042	01/08/2019	IRIS CONSULTING GROUP PTY LTD	STAFF TRAINING - RECORDS MANAGEMENT & KEYWORD CLASSIFICATION	\$ 1,060.00	MUNI
EFT14043	01/08/2019	IT VISION	2019 / 2020 ANNUAL LICENCE FEE - IT VISION SOFTWARE SYSTEM	\$ 32,799.82	MUNI
EFT14044	01/08/2019	JASON SIGNMAKERS	ASSORTED SIGNS AND STREET BLADES	\$ 2,239.27	MUNI
EFT14045	01/08/2019	LGIS INSURANCE BROKING	INSURANCE POLICIES	\$ 12,036.66	MUNI
EFT14046	01/08/2019	LGISWA	INSURANCE POLICIES	\$ 102,340.10	MUNI



LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2019

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT14047	01/08/2019	LOCAL GOV. PROFESSIONALS AUSTRALIA WA	2019 / 2020 MEMBERSHIP FEES	\$ 1,593.00	MUNI
EFT14048	01/08/2019	MANDURAH SAFETY AND TRAINING SERVICES	STAFF TRAINING - DOGGING COURSE	\$ 2,922.18	MUNI
EFT14049	01/08/2019	MONSTERBALL AMUSEMENTS & HIRE	50% DEPOSIT - AMUSEMENTS HIRE FOR 2019 CORRIGIN PARK PARTY	\$ 2,295.00	MUNI
EFT14050	01/08/2019	NEU-TECH AUTO ELECTRICS	PLANT REPAIRS - GRADER, UTE	\$ 740.00	MUNI
EFT14051	01/08/2019	NARROGIN GLASS	REGLAZE GLASS SLIDING DOOR PANEL AT DENTAL SURGERY	\$ 569.69	MUNI
EFT14052	01/08/2019	PIPPA DAVEY	STAFF REIMBURSEMENT	\$ 175.00	MUNI
EFT14053	01/08/2019	PM FUCHSBICHLER	PUMP OUT GREASE TRAP AT CREC	\$ 500.00	MUNI
EFT14054	01/08/2019	SANDY SLADE	HOUSING BOND REFUND	\$ 308.00	MUNI
EFT14055	01/08/2019	SIGMA CHEMICALS	POOL CHEMICALS, SERVICE POOL CLEANER	\$ 4,478.00	MUNI
EFT14056	01/08/2019	THOMAS HOWELL	HOUSING BOND REFUND	\$ 308.00	MUNI
EFT14057	01/08/2019	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	\$ 21.45	MUNI
EFT14058	01/08/2019	WA CONTRACT RANGER SERVICES	RANGER SERVICES	\$ 561.00	MUNI
EFT14059	01/08/2019	WA LOCAL GOVERNMENT ASSOCIATION	2019 / 2020 ASSOCIATION MEMBERSHIP AND SUBSCRIPTIONS	\$ 25,545.55	MUNI
EFT14060	01/08/2019	WA TRAFFIC PLANNING	TRAFFIC PLANS FOR GILL ROAD AND QUAIRADING-CORRIGIN ROAD	\$ 1,210.00	MUNI
EFT14061	01/08/2019	WARREN KENNY CARPENTRY SERVICES	REPLACE FRONT DOOR ON SHIRE RESIDENTIAL PROPERTY	\$ 935.00	MUNI
EFT14062	01/08/2019	WESTERN MECHANICAL CORRIGIN	PLANT SERVICE & REPAIRS - GRADER, EXCAVATOR, CEMENT TRUCK	\$ 16,148.17	MUNI
EFT14063	01/08/2019	WORK HEALTH PROFESSIONALS	WORKCOVER FULL AUDIOLOGICAL ASSESSMENT FOR STAFF MEMBERS	\$ 572.00	MUNI
EFT14064	01/08/2019	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	\$ 102.50	MUNI
EFT14065	01/08/2019	SHIRE OF CORRIGIN OUTSIDE STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 135.00	MUNI
EFT14066	02/08/2019	LGIS INSURANCE BROKING	INSURANCE POLICIES	\$ 52,051.51	MUNI
EFT14067	12/08/2019	ALAN HERBERT JOHNS	2019 LOTTO WINNINGS DISTRIBUTION	\$ 30.10	MUNI
EFT14068	12/08/2019	ANITA MARIE STONE	2019 LOTTO WINNINGS DISTRIBUTION	\$ 30.10	MUNI
EFT14069	12/08/2019	BEST OFFICE SYSTEMS	PHOTOCOPYING - RESOURCE CENTRE	\$ 211.81	MUNI
EFT14070	12/08/2019	BOC LIMITED	CONTAINER SERVICE FOR POOL - MEDICAL OXYGEN	\$ 12.19	MUNI
EFT14071	12/08/2019	CELLARBRATIONS @ CORRIGIN	REFRESHMENTS AND CATERING SUPPLIES	\$ 44.50	MUNI
EFT14072	12/08/2019	CHADWEN HOLDINGS TRUST	STAFF FAREWELL GIFT	\$ 105.95	MUNI
EFT14073	12/08/2019	CLOUD COLLECTIONS PTY LTD	RATES RECOVERY AND ASSOCIATED LEGAL FEES	\$ 3,689.59	MUNI
EFT14074	12/08/2019	CORRIGIN HARDWARE	HARDWARE SUPPLIES	\$ 769.75	MUNI
EFT14075	12/08/2019	CORRIGIN OFFICE SUPPLIES	STATIONERY SUPPLIES	\$ 5.20	MUNI
EFT14076	12/08/2019	CORRIGIN PHARMACY	FIRST AID SUPPLIES	\$ 30.80	MUNI
EFT14077	12/08/2019	CORRIGIN ROADHOUSE	REFRESHMENTS AND CATERING	\$ 10.40	MUNI
EFT14078	12/08/2019	DRAEGER AUSTRALIA PTY LTD	MOUTHPIECES FOR BREATHALISER	\$ 101.20	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2019

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT14079	12/08/2019	ELDERS RURAL SERVICES AUSTRALIA LIMITED	SPRAYING CHEMICALS	\$ 2,103.10	MUNI
EFT14080	12/08/2019	FIRST HEALTH SERVICES	CORRIGIN MEDICAL CENTRE SERVICE FEE FOR AUGUST 2019	\$ 10,709.53	MUNI
EFT14081	12/08/2019	HARRIS ZUGLIAN ELECTRICS	ELECTRICAL REPAIRS AND INSPECTIONS	\$ 952.82	MUNI
EFT14082	12/08/2019	IGA CORRIGIN	REFRESHMENTS AND CATERING SUPPLIES	\$ 323.68	MUNI
EFT14083	12/08/2019	IT VISION USER GROUP INC	2019 / 2020 MEMBERSHIP SUBSCRIPTION	\$ 748.00	MUNI
EFT14084	12/08/2019	KATEMS SUPERMARKET	REFRESHMENTS AND CATERING SUPPLIES	\$ 189.02	MUNI
EFT14085	12/08/2019	LANDGATE	RURAL UV'S CHARGEABLE SCHEDULE R2019/5	\$ 125.64	MUNI
EFT14086	12/08/2019	LANDMARK	7 BUNDLES OF FENCE DROPPERS	\$ 1,191.65	MUNI
EFT14087	12/08/2019	MARKETFORCE	ADVERTISING - SHIRE VACANCIES	\$ 1,580.60	MUNI
EFT14088	12/08/2019	NEU-TECH AUTO ELECTRICS	PLANT REPAIRS - CREW CAB TRUCK	\$ 905.19	MUNI
EFT14089	12/08/2019	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER CONSULTANCY - RESOLVE IT ISSUES, MONITORING	\$ 552.50	MUNI
EFT14090	12/08/2019	PETERS OF KENSINGTON	CUTLERY FOR CORRIGIN TOWN HALL	\$ 502.00	MUNI
EFT14091	12/08/2019	WESTERN MECHANICAL CORRIGIN	PLANT SERVICE & REPAIRS - PRIME MOVER, LOADER, TRUCK	\$ 4,995.70	MUNI
EFT14092	12/08/2019	WESTERN TYRES CORRIGIN	REPAIR FRONT TYRES ON PRIME MOVER	\$ 1,106.00	MUNI
EFT14093	12/08/2019	ZEDFLO AUSTRALIA	TEST AND CALIBRATE METREL TEST AND TAG MACHINE	\$ 242.00	MUNI
EFT14099	20/08/2019	AMBER JANE WARNER	STAFF REIMBURSEMENT	\$ 42.00	MUNI
EFT14100	20/08/2019	AVON WASTE	5 WEEKS RUBBISH COLLECTION - JULY 2019	\$ 20,979.58	MUNI
EFT14101	20/08/2019	BULLARING CONTRACTORS	120 HOURS PUSHING UP 20,000 CUBIC METRES OF GRAVEL	\$ 37,620.00	MUNI
EFT14102	20/08/2019	CHADWEN HOLDINGS TRUST	POSTAGE CHARGES FOR JULY 2019	\$ 291.60	MUNI
EFT14103	20/08/2019	CORRIGIN HOTEL	1 NIGHT ACCOMMODATION FOR STAFF TRAINING	\$ 110.00	MUNI
EFT14104	20/08/2019	CORRIGIN OFFICE SUPPLIES	STATIONERY SUPPLIES	\$ 254.55	MUNI
EFT14105	20/08/2019	DAWN'S DELIGHTS	REFRESHMENTS AND CATERING	\$ 50.00	MUNI
EFT14106	20/08/2019	DRAEGER AUSTRALIA PTY LTD	CALIBRATION OF BREATHALISER	\$ 303.05	MUNI
EFT14107	20/08/2019	ELDERS RURAL SERVICES AUSTRALIA LIMITED	STAFF SAFETY BOOTS	\$ 200.00	MUNI
EFT14108	20/08/2019	EXURBAN PTY LTD	TOWN PLANNING CONSULTANCY SERVICES FOR JUNE & JULY 2019	\$ 2,395.16	MUNI
EFT14109	20/08/2019	GANNAWAY BROS.	40 SHEETS OF REINFORCING MESH, 60 STAINLESS STEEL SPRING HOOKS	\$ 2,213.64	MUNI
EFT14110	20/08/2019	GREAT SOUTHERN FUEL SUPPLIES	FUEL SUPPLIES FOR JULY 2019	\$ 17,974.31	MUNI
EFT14111	20/08/2019	HARRIS ZUGLIAN ELECTRICS	ELECTRICAL REPAIRS AND INSPECTIONS	\$ 410.88	MUNI
EFT14112	20/08/2019	JR & A HERSEY PTY LTD	HARDWARE SUPPLIES	\$ 1,012.00	MUNI
EFT14113	20/08/2019	LANDGATE	TITLE SEARCH FOR SPORTS GROUND / CARAVAN PARK	\$ 26.20	MUNI
EFT14114	20/08/2019	MALLEE TREE CAFE & GALLERY	REFRESHMENTS AND CATERING	\$ 128.00	MUNI
EFT14115	20/08/2019	METAL ARTWORK CREATIONS	STAFF NAME BADGE	\$ 14.30	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2019

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT14116	20/08/2019	NEU-TECH AUTO ELECTRICS	PLANT SERVICE & REPAIRS - UTE, TRUCK, CEO & EHO VEHICLES	\$ 1,966.21	MUNI
EFT14117	20/08/2019	SCAVENGER FIRE & SAFETY	SERVICE OF FIRE EXTINGUISHERS IN SHIRE VEHICLES AND BUILDINGS	\$ 2,831.40	MUNI
EFT14118	20/08/2019	SHIRE OF BROOKTON	2019 / 2020 WHEATBELT SOUTH REGIONAL ROAD GROUP HONORARIUM	\$ 100.00	MUNI
EFT14119	20/08/2019	SOFTWARE OF EXCELLENCE	2019 / 2020 EXACT SOFTWARE SUPPORT FOR DENTAL SURGERY	\$ 2,044.90	MUNI
EFT14120	20/08/2019	STIRLING FREIGHT EXPRESS	FREIGHT CHARGES	\$ 898.99	MUNI
EFT14121	20/08/2019	TELSTRA CORPORATION LIMITED	COST OF REPAIRS FOR DAMAGE TO TELSTRA PROPERTY	\$ 2,078.92	MUNI
EFT14122	20/08/2019	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	\$ 10.78	MUNI
EFT14123	20/08/2019	WA CONTRACT RANGER SERVICES	RANGER SERVICES	\$ 561.00	MUNI
EFT14124	20/08/2019	WATERMAN IRRIGATION	REPAIRS TO CORRIGIN SOUTH STANDPIPE	\$ 68.37	MUNI
EFT14125	20/08/2019	WESTERN MECHANICAL CORRIGIN	PLANT SERVICE & REPAIRS - PRIME MOVER	\$ 2,919.81	MUNI
EFT14126	22/08/2019	AUSTRALIAN TAXATION OFFICE	BAS PAYMENT FOR JULY 2019	\$ 29,877.00	MUNI
EFT14127	28/08/2019	BOB WADDELL & ASSOCIATES PTY LTD	CONSULTANCY SERVICES - ACCOUNTING	\$ 3,828.00	MUNI
EFT14128	28/08/2019	CENTRAL AGCARE INC.	2019 / 2020 DONATION	\$ 2,000.00	MUNI
EFT14129	28/08/2019	CORRIGIN MEDICAL CENTRE	PRE-EMPLOYMENT MEDICAL FOR NEW STAFF MEMBERS	\$ 350.00	MUNI
EFT14130	28/08/2019	CORRIGIN NEWSAGENCY	NEWSPAPERS AND STATIONERY SUPPLIES FOR JULY 2019	\$ 150.00	MUNI
EFT14131	28/08/2019	CORRIGIN OFFICE SUPPLIES	STATIONERY SUPPLIES	\$ 75.00	MUNI
EFT14132	28/08/2019	CORRIGIN ROADHOUSE	REFRESHMENTS AND CATERING	\$ 361.50	MUNI
EFT14133	28/08/2019	DAVES TREE SERVICE	PRUNE TREES AS PER WESTERN POWER DIRECTION	\$ 1,210.00	MUNI
EFT14134	28/08/2019	EMMA ELAINE SHAW	STAFF REIMBURSEMENT	\$ 49.80	MUNI
EFT14135	28/08/2019	LOCAL GOV. PROFESSIONALS AUSTRALIA WA	LG PROFESSIONALS WA NETWORK FORUM 2019	\$ 400.00	MUNI
EFT14136	28/08/2019	MALLEE TREE CAFE & GALLERY	REFRESHMENTS AND CATERING	\$ 267.00	MUNI
EFT14137	28/08/2019	NA TURNER & SON	PURCHASE OF 16,500 CUBIC METRES OF GRAVEL	\$ 9,775.00	MUNI
EFT14138	28/08/2019	SEEK LIMITED	ADVERTISING - SHIRE VACANCIES	\$ 390.50	MUNI
EFT14139	28/08/2019	SMART DIGITAL AUSTRALIA PTY LTD	CUSTOM OUTDOOR CINEMA PACKAGE	\$ 2,953.00	MUNI
EFT14140	28/08/2019	STATE LIBRARY OF WESTERN AUSTRALIA	2019 / 2020 ANNUAL FEE FOR LOST & DAMAGED LIBRARY MATERIALS	\$ 220.00	MUNI
EFT14141	28/08/2019	THE WORKWEAR GROUP PTY LTD	STAFF UNIFORM	\$ 561.80	MUNI
EFT14142	28/08/2019	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	\$ 10.73	MUNI
EFT14143	28/08/2019	WA LOCAL GOVERNMENT ASSOCIATION	LG CONFERENCE FEES AND CHARGES	\$ 80.00	MUNI
EFT14144	28/08/2019	WESTERN ENGINEERING CORRIGIN	REPAIR GLASS BIN	\$ 120.00	MUNI
EFT14145	28/08/2019	WESTERN HYDRAULICS CORRIGIN	PLANT REPAIRS - GRADER, DOLLY TRAILER	\$ 392.83	MUNI
EFT14146	28/08/2019	WESTERN MECHANICAL CORRIGIN	PLANT SERVICE & REPAIRS- LOADER, GRADER, COMMUNITY BUS, MOWER	\$ 2,919.44	MUNI
EFT14147	29/08/2019	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	\$ 41.00	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2019

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT14148	29/08/2019	SHIRE OF CORRIGIN OUTSIDE STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 90.00	MUNI
DD10829.1	01/08/2019	WESTNET PTY LTD	INTERNET CHARGES	\$ 51.63	MUNI
DD10830.1	01/08/2019	WESTNET PTY LTD	INTERNET CHARGES	\$ 129.95	MUNI
DD10831.1	01/08/2019	WESTNET PTY LTD	INTERNET CHARGES	\$ 59.95	MUNI
DD10832.1	01/08/2019	WESTNET PTY LTD	INTERNET CHARGES	\$ 89.95	MUNI
DD10834.1	05/08/2019	NATIONAL AUSTRALIA BANK	CREDIT CARD PAYMENTS	\$ 76.50	MUNI
DD10828.1	10/08/2019	TELSTRA	MOBILE PHONE CHARGES	\$ 322.94	MUNI
DD10868.1	14/08/2019	WA SUPER	PAYROLL DEDUCTIONS	\$ 9,340.76	MUNI
DD10868.2	14/08/2019	AVANTEOS INVESTMENTS LTD	PAYROLL DEDUCTIONS	\$ 106.69	MUNI
DD10868.3	14/08/2019	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 306.88	MUNI
DD10868.4	14/08/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,325.28	MUNI
DD10868.5	14/08/2019	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 444.65	MUNI
DD10868.6	14/08/2019	MATRIX SUPERANNUATION & ROLLOVER DIVISION	SUPERANNUATION CONTRIBUTIONS	\$ 101.52	MUNI
DD10868.7	14/08/2019	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 120.25	MUNI
DD10852.1	16/08/2019	TELSTRA	PHONE CHARGES	\$ 12.20	MUNI
DD10833.1	19/08/2019	CLASSIC FUNDING GROUP PTY LTD	RESOURCE CENTRE PHOTOCOPIER LEASE PAYMENT	\$ 237.60	MUNI
DD10875.1	19/08/2019	CLASSIC FUNDING GROUP PTY LTD	CANCELLED - ENTERED TWICE BY MISTAKE	\$ -	MUNI
DD10890.1	27/08/2019	TELSTRA	PHONE CHARGES	\$ 70.29	MUNI
DD10891.1	27/08/2019	TELSTRA	PHONE CHARGES	\$ 282.25	MUNI
DD10892.1	27/08/2019	TELSTRA	PHONE CHARGES	\$ 104.28	MUNI
DD10893.1	27/08/2019	TELSTRA	PHONE CHARGES	\$ 34.95	MUNI
DD10908.1	28/08/2019	WA SUPER	PAYROLL DEDUCTIONS	\$ 8,986.30	MUNI
DD10908.2	28/08/2019	AVANTEOS INVESTMENTS LTD	PAYROLL DEDUCTIONS	\$ 106.69	MUNI
DD10908.3	28/08/2019	HOSTPLUS SUPERANNUATION FUND	PAYROLL DEDUCTIONS	\$ 306.88	MUNI
DD10908.4	28/08/2019	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,557.54	MUNI
DD10908.5	28/08/2019	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 428.38	MUNI
DD10908.6	28/08/2019	MATRIX SUPERANNUATION & ROLLOVER DIVISION	SUPERANNUATION CONTRIBUTIONS	\$ 25.97	MUNI
DD10908.7	28/08/2019	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 120.25	MUNI
DD10908.8	28/08/2019	CONSTRUCTION & BUILDING UNIONS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 81.95	MUNI
DD10836.1	01/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 431.60	LIC
DD10838.1	02/08/2019	SHIRE OF CORRIGIN	ADJUSTMENT AS PER YVONNE BOWEY'S RECONCILIATION	\$ 1.11	LIC
DD10840.1	02/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 709.65	LIC

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2019

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
DD10842.1	05/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,653.35	LIC
DD10845.1	06/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 5,706.65	LIC
DD10847.1	07/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 2,139.35	LIC
DD10856.1	08/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,092.90	LIC
DD10858.1	09/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 2,341.50	LIC
DD10860.1	12/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 102.90	LIC
DD10862.1	13/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,116.25	LIC
DD10867.1	14/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 800.05	LIC
DD10872.1	15/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 422.60	LIC
DD10874.1	16/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,133.90	LIC
DD10885.1	19/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 738.80	LIC
DD10887.1	20/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 237.80	LIC
DD10895.1	21/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 2,557.80	LIC
DD10897.1	22/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,028.95	LIC
DD10900.1	23/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 241.70	LIC
DD10902.1	26/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,579.65	LIC
DD10906.1	27/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,147.65	LIC
DD10911.1	28/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 4,475.90	LIC
DD10913.1	29/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 566.20	LIC
DD10915.1	30/08/2019	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,417.30	LIC
JNL	01/08/2019	PAYROLL	FORTNIGHTLY PAYROLL PAYMENT PPE 31/07/2019	\$ 48,512.16	MUNI
JNL	15/08/2019	PAYROLL	FORTNIGHTLY PAYROLL PAYMENT PPE 14/08/2019	\$ 51,261.42	MUNI
JNL	29/08/2019	PAYROLL	FORTNIGHTLY PAYROLL PAYMENT PPE 28/08/2019	\$ 53,410.79	MUNI

\$ 688,608.38

MUNICIPAL ACCOUNT PAYMENTS	\$ 656,584.02
TRUST ACCOUNT PAYMENTS	\$ 380.80
LICENSING ACCOUNT PAYMENTS	\$ 31,643.56
EDNA STEVENSON TRUST ACCOUNT PAYMENTS	\$ -
	\$ 688,608.38



Cardholder Details

Cardholder Name: MRS NATALIE ANITA MANTON
Account No: [REDACTED] 4143
Statement Period: 29 June 2019 to 29 July 2019
Cardholder Limit: \$10,000

Transaction record for: MRS NATALIE ANITA MANTON

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
3 Jul 2019	\$76.50	DPIRD - AGRICULTURE BUNBURY	RE-REGISTRATION OF SALE - ADDS - NON-PROPERTY OWNERS				74940529183
Total for this period	\$76.50		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: N. M. D.

Date: 5/8/19



Statement for

NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)



**SHIRE OF CORRIGIN
NAB BUSINESS MASTERCARD
PAYMENTS OF ACCOUNTS BY CREDIT CARD
FOR THE STATEMENT PERIOD: 29 JUNE 2019 TO 29 JULY 2019**

DATE	DETAILS	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-4143			
2/07/2019	DEPT OF PRIMARY INDUSTRIES & REGIONAL DEVELOPMENT (DPIRD)	RE-REGISTRATION OF SALEYARDS - NON-FARMING PROPERTY OPERATOR	\$ 76.50
CREDIT CARD TOTAL			\$ 76.50
CARD NUMBER 4557-XXXX-XXXX-9989			
CREDIT CARD TOTAL			\$ -
BILLING ACCOUNT			\$ -
TOTAL CREDIT CARD PAYMENTS			<u>\$ 76.50</u>

I, Catherine Ospina Godoy, Manager Finance, have reviewed the credit card payments and confirm that from the descriptions on the documentation provided that ;

- all transactions are expenses incurred by the Shire of Corrigin;
- all purchases have been made in accordance with the Shire of Corrigin policy and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the any corporate credit card is evident .

Catherine Ospina Godoy

Signature

5 /08/2019



SHIRE OF CORRIGIN



July
2019

MONTHLY FINANCIAL REPORT



SHIRE OF CORRIGIN
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 July 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2019**

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire of Corrigin for the 2019/20 year is \$10,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	% Completed	Original Budget	Original Budget	YTD Actual	Variance
Capital Expenditure					
Buildings					
Nil	0.00%	1,110,400	92,531	-	92,531
Plant & Equipment					
Nil	0.00%	657,000	54,747	-	54,747
Infrastructure - Roads					
Nil	1.62%	3,528,151	293,998	57,049	236,949
Parks, Gardens, Recreation Facilities					
Nil	0.00%	273,000	22,749	-	273,000
Furniture and Equipment					
Nil	0.00%	0	0	-	-
Other Infrastructure					
Nil	0.00%	53,500	4,456	0	4,456

% Compares current ytd actuals to annual budget

% Compares current ytd actuals to annual budget

	* Note	31 July 2018	31 July 2019
Adjusted Net Current Assets	230%	\$ 652,046	\$ 1,499,709
Cash and Equivalent - Unrestricted	262%	\$ 664,031	\$ 1,741,649
Cash and Equivalent - Restricted	144%	\$ 1,420,588	\$ 2,045,047
Receivables - Rates	113%	\$ 113,254	\$ 128,101
Receivables - Other	101%	\$ 122,733	\$ 124,329
Payables	204%	\$ 136,024	\$ 277,532

* Note: Compares current ytd actuals to prior year actuals at the same time

PREPARATION TIMING AND REVIEW

Date prepared: 10 September 2019

Prepared by: Catherine Ospina Godoy, Manager Finance

Reviewed by: Natalie Manton, CEO

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

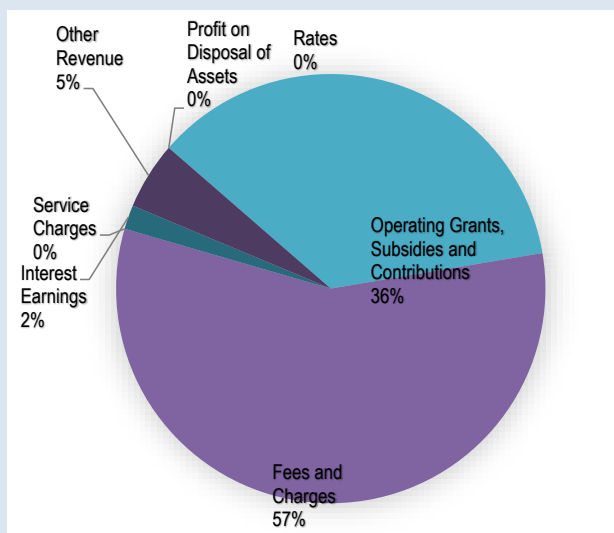
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

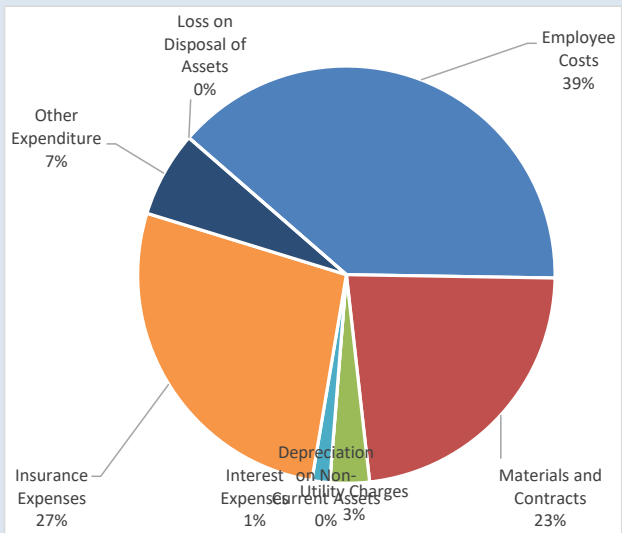
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

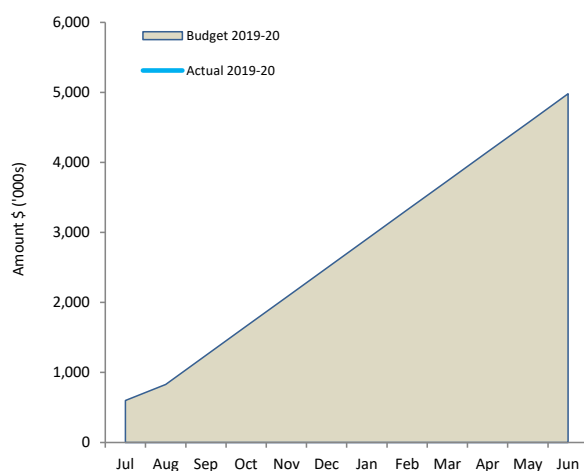
OPERATING REVENUE



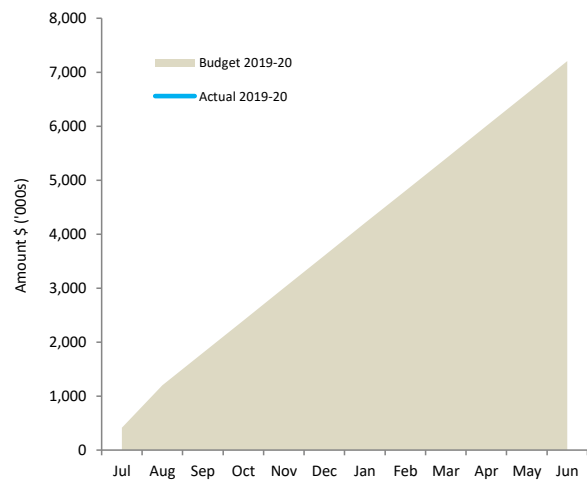
OPERATING EXPENSES



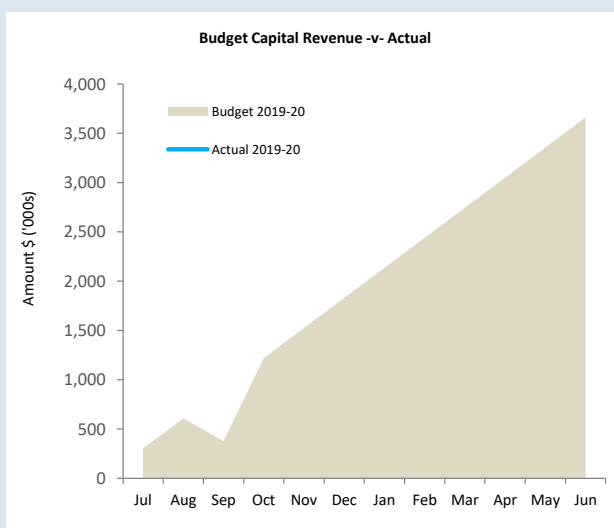
Budget Operating Revenues -v- Actual



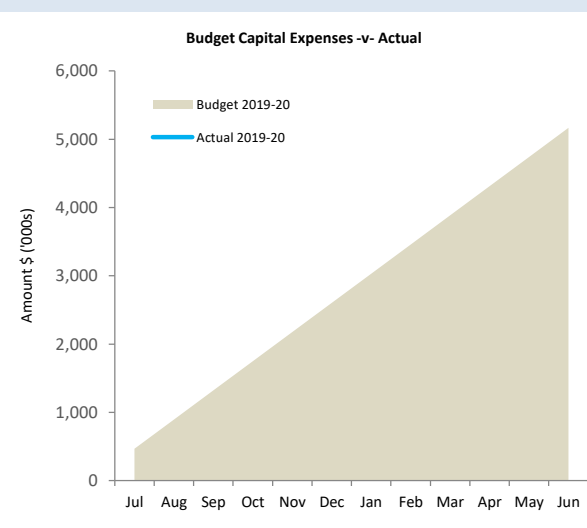
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 JULY 2019

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of Council; other costs that relate to the task of assisting elected members and ratepayers on matters on matters which do not concern specific Council services
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	To provide an operational framework for	Inspection of food outlets and their control, noise control and waste disposal compliance. Administration of the RoeRoc health Scheme and provision of various medical facilities
EDUCATION AND WELFARE	To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child care centre, playgroups senior citizen centre and aged care Provision of services provided by the Community Resource Centre
HOUSING	To provide and maintain staff and rental housing.	Provision and maintenance of staff, aged, rental and joint venture housing.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens reserves and playgrounds. Operation of library, and the support of other heritage and cultural facilities
TRANSPORT	To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES	To help promote the Shire and its economic wellbeing.	Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control Shire overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Annual Budget	Adopted YTD Annual Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % Var.
		\$	\$	\$	\$	%
Opening Funding Surplus(Deficit)	1(b)	1,727,085	1,727,085	1,757,085	30,000	2%
Revenue from operating activities						
Governance		1,904	157	470	313	199%
General Purpose Funding - Rates	5	2,600,031	216,669	0	(216,669)	100% ▼
General Purpose Funding - Other		1,039,153	86,590	1,304	(85,286)	(98%) ▼
Law, Order and Public Safety		52,589	4,380	45	(4,335)	(99%) ▼
Health		224,353	18,691	3,930	(14,761)	(79%) ▼
Education and Welfare		167,602	13,959	36,611	22,652	162% ▲
Housing		118,252	9,850	11,578	1,728	18%
Community Amenities		230,478	19,203	1,847	(17,356)	(90%) ▼
Recreation and Culture		61,223	5,096	1,301	(3,795)	(74%) ▼
Transport		287,906	23,990	1,478	(22,512)	(94%) ▼
Economic Services		45,600	3,794	3,157	(637)	(17%) ▼
Other Property and Services		152,506	12,704	4,491	(8,213)	(65%) ▼
		4,981,597	415,083	66,213		
Expenditure from operating activities						
Governance		(735,166)	(61,252)	(70,572)	(9,320)	(15%) ▼
General Purpose Funding		(69,928)	(5,825)	(10,489)	(4,664)	(80%) ▼
Law, Order and Public Safety		(137,212)	(11,427)	(27,299)	(15,872)	(139%) ▼
Health		(574,426)	(47,849)	(42,852)	4,997	10%
Education and Welfare		(332,258)	(27,667)	(16,159)	11,508	42% ▲
Housing		(169,545)	(14,087)	(9,235)	4,852	34%
Community Amenities		(548,667)	(45,701)	(22,444)	23,257	51% ▲
Recreation and Culture		(1,534,196)	(127,775)	(58,230)	69,545	54% ▲
Transport		(2,572,587)	(214,357)	(87,570)	126,787	59% ▲
Economic Services		(312,982)	(26,050)	(12,777)	13,273	51% ▲
Other Property and Services		(220,568)	(18,342)	(50,858)	(32,516)	(177%) ▼
		(7,207,536)	(600,332)	(408,484)		
Operating activities excluded from budget						
Add Back Depreciation		2,541,920	211,784	0	(211,784)	(100%) ▼
Adjust (Profit)/Loss on Asset Disposal	6	(106,993)	(8,915)	0	8,915	(100%) ▼
Movement in Deferred Pensioner Rebates		0	0	(3,282)	(3,282)	
Adjust Provisions and Accruals		0	0	0	0	
Amount attributable to operating activities		208,988	17,620	(345,553)		
Investing Activities						
Contributions	11	3,662,952	305,243	145,541	(159,703)	(52%) ▼
Proceeds from Disposal of Assets	6	210,000	210,000	0	(210,000)	(100%) ▼
Capital Acquisitions	7	(5,622,051)	(468,481)	(57,049)	411,432	88% ▲
Amount attributable to investing activities		(1,749,099)	46,762	88,491		
Financing Activities						
Repayment of Debentures	9	(78,572)	(6,547)	0	6,547	100%
Transfer to Reserves	10	(108,626)	(108,626)	(315)	108,312	100% ▲
Amount attributable to financing activities		(186,974)	(115,173)	(315)		
Closing Funding Surplus(Deficit)	1(b)	1	1,676,294	1,499,709		

KEY INFORMATION

to Note 2 for an explanation of the reasons for the variance.

threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 JULY 2019

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

BY NATURE OR TYPE

	Ref Note	Adopted Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. %	
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	1(b)	1,727,085	1,727,085	1,757,085	30,000	2%	
Revenue from operating activities				0			
Rates	5	2,600,031	216,669	0	(216,669)	(100%)	▼
Specified Area Rates	5	0	0	0	0		
Operating Grants, Subsidies and Contributions	11	1,483,609	123,628	23,809	(99,819)	(81%)	▼
Fees and Charges		637,504	53,094	37,839	(15,255)	(29%)	▼
Service Charges		0	0	0	0		
Interest Earnings		59,670	4,970	1,204	(3,766)	(76%)	
Other Revenue		51,890	4,316	3,361	(955)	(22%)	
Profit on Disposal of Assets	6	148,893	12,406	0	(12,406)	(100%)	
		4,981,597	415,083	66,213			
Expenditure from operating activities							
Employee Costs		(2,433,498)	(202,746)	(158,769)	43,977	22%	▲
Materials and Contracts		(1,550,892)	(129,100)	(93,802)	35,298	27%	▲
Utility Charges		(209,561)	(17,434)	(12,472)	4,962	28%	
Depreciation on Non-Current Assets		(2,541,920)	(211,784)	0	211,784	100%	▲
Interest Expenses		(87,227)	(7,268)	(5,623)	1,645	23%	
Insurance Expenses		(242,116)	(20,146)	(110,725)	(90,579)	(450%)	▼
Other Expenditure		(100,422)	(8,363)	(27,094)	(18,731)	(224%)	▼
Loss on Disposal of Assets	6	(41,900)	(3,491)	0			
		(7,207,536)	(600,332)	(408,484)			
Operating activities excluded from budget							
Add back Depreciation		2,541,920	211,784	0	(211,784)	(100%)	▼
Adjust (Profit)/Loss on Asset Disposal	6	(106,993)	(8,915)	0	8,915	(100%)	
Movement in Deferred Pensioner Rebates		0	0	(3,282)	(3,282)		
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		208,988	17,620	(345,553)			
Investing activities							
Non-operating grants, subsidies and contributions	11	3,662,952	305,243	145,541	(159,703)	(52%)	▼
Proceeds from Disposal of Assets	6	210,000	210,000	0	(210,000)	(100%)	▼
Land held for resale		0	0	0	0		
Capital acquisitions	7	(5,622,051)	(468,481)	(57,049)	411,432	88%	▲
Amount attributable to investing activities		(1,749,099)	46,762	88,491			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	10	224	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	9	(78,572)	(6,547)	0	6,547	100%	
Transfer to Reserves	10	(108,626)	(108,626)	(315)	108,312	100%	▲
Amount attributable to financing activities		(186,974)	(115,173)	(315)			
Closing Funding Surplus (Deficit)	1(b)	1	1,676,294	1,499,709			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

- (i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

- (ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method.

Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019

OPERATING ACTIVITIES
NOTE 1(b)
ADJUSTED NET CURRENT ASSETS

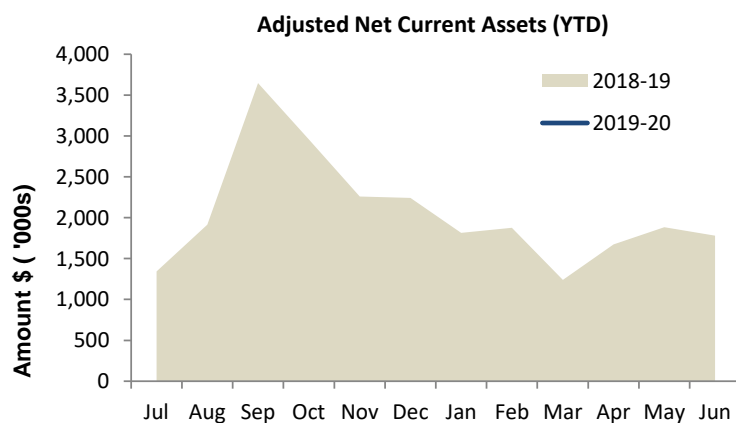
Adjusted Net Current Assets	Ref Note	Last Years Closing 30 June 2019	This Time Last Year 31 Jul 2018	Year to Date Actual 31 Jul 2019
		\$	\$	\$
Current Assets				
Short term Investment	3	900,000	0	1,200,000
Cash Unrestricted	3	1,063,949	664,031	541,649
Cash Restricted	3	2,044,732	1,420,588	2,045,047
Receivables - Rates	4	135,726	113,254	128,101
Receivables - Other	4	524	122,733	124,329
Accrued Income		26,720	39,344	20,589
Interest / ATO Receivable		20,895	7,443	25,005
Inventories		82,537	209,979	74,809
Land held for resale - current		60,000	60,000	60,000
		4,335,083	2,637,371	4,219,529
Less: Current Liabilities				
Payables		(136,024)	(61,667)	(277,532)
Provisions - employee		(337,242)	(443,070)	(337,242)
Long term borrowings		(78,572)	(75,050)	(78,572)
		(551,837)	(579,786)	(693,346)
Unadjusted Net Current Assets		3,783,245	2,057,584	3,526,183
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	3	(2,044,732)	(1,420,588)	(2,045,047)
Less: Land held for resale		(60,000)	(60,000)	(60,000)
Add: Provisions - employee				
Add: Long term borrowings		78,572	75,050	78,572
Adjusted Net Current Assets		1,757,085	652,046	1,499,709

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus (Deficit)
\$1.5 M
Last Year YTD
Surplus (Deficit)
\$.65 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Governance	313	199%			
General Purpose Funding - Rates	(216,669)	(100%)	▼		
General Purpose Funding - Other	(85,286)	(98%)	▼	Permanent	FAGS Confirmation received after budget Adoption
Law, Order and Public Safety	(4,335)	(99%)		Timing	
Health	(14,761)	(79%)	▼	Timing	
Education and Welfare	22,652	162%	▲		
Housing	1,728	18%		Timing	
Community Amenities	(17,356)	(90%)	▼		
Recreation and Culture	(3,795)	(74%)		Timing	
Transport	(22,512)	(94%)	▼	Timing	
Economic Services	(637)	(17%)			
Other Property and Services	(8,213)	(65%)		Timing	
Expenditure from operating activities					
Governance	(9,320)	(15%)		Timing	
General Purpose Funding	(4,664)	(80%)		Timing	
Law, Order and Public Safety	(15,872)	(139%)	▼		
Health	4,997	10%		Timing	
Education and Welfare	11,508	42%	▲		
Housing	4,852	34%		Timing	
Community Amenities	23,257	51%	▲	Timing	
Recreation and Culture	69,545	54%	▲		
Transport	126,787	59%	▲	Timing	
Economic Services	13,273	51%	▲	Timing	
Other Property and Services	(32,516)	(177%)	▼	Timing	
Investing Activities					
Non-operating Grants, Subsidies & Contributions	(159,703)	(52%)	▼	Timing	
Proceeds from Disposal of Assets	(210,000)	(100%)	▼		
Land Held for Resale	0				
Capital Acquisitions	411,432	88%	▲		
Financing Activities					
Proceeds from New Debentures	0				
Self-Supporting Loan Principal	0				
Transfer from Reserves	0				
Advances to Community Groups	0				
Repayment of Debentures	6,547	100%		Timing	
Transfer to Reserves	108,312	100%	▲	Timing	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019

OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS

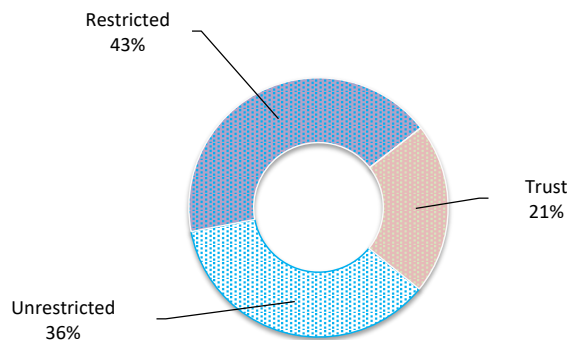
Cash and Investments	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	900			900			
At Call Deposits							
Municipal Fund	540,749			540,749			
Reserve Fund		2,045,047		2,045,047	NAB	2.05%	3/01/2020
Trust Fund			85,771	85,771			
Stevenson Trust Fund			940,811	940,811			
Licensing Trust Fund			1,142	1,142			
Term Deposits							
Municipal Investment - Term Deposit	0						
WA Treasury Corporation - OCDF	1,200,000			1,200,000	WATC	1.21%	at call
Total	1,741,649	2,045,047	1,027,724	4,813,520			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$4.81 M	\$1.74 M

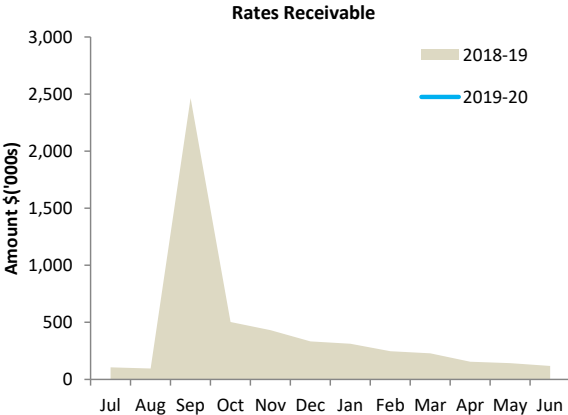
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

**OPERATING ACTIVITIES
NOTE 4
RECEIVABLES**

Rates Receivable	30 June 2019	31 July 2019
	\$	\$
Opening Arrears Previous Years	135,726	135,726
Levied this year	2,529,078	0
Less Collections to date	(2,529,078)	(7,625)
Equals Current Outstanding	135,726	128,101
Net Rates Collectable	135,726	128,101
% Collected	95.22%	94.00%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

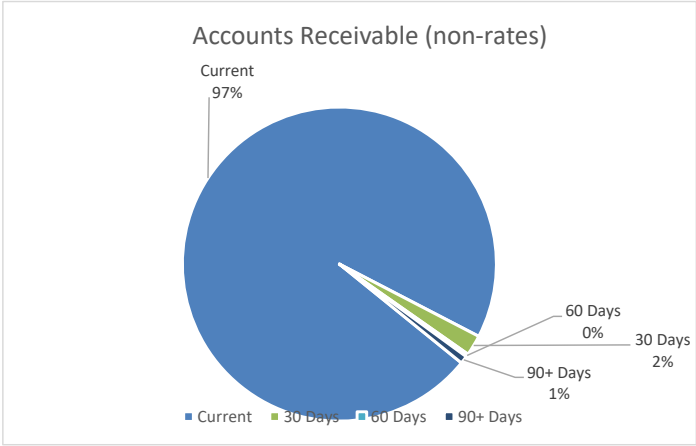


Collected	Rates Due
94%	\$128,101

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	162,314	3,555	510	1,339	167,719
Percentage	97%	2%	0%	1%	
Balance per Trial Balance					
Sundry debtors					167,719
GST receivable					25,005
Accrued Income					20,589
Provision for Doubtful Debts					(43,390)
Total Receivables General Outstanding					169,923
Amounts shown above include GST (where applicable)					

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$169,923
Over 30 Days
3%
Over 90 Days
1%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019

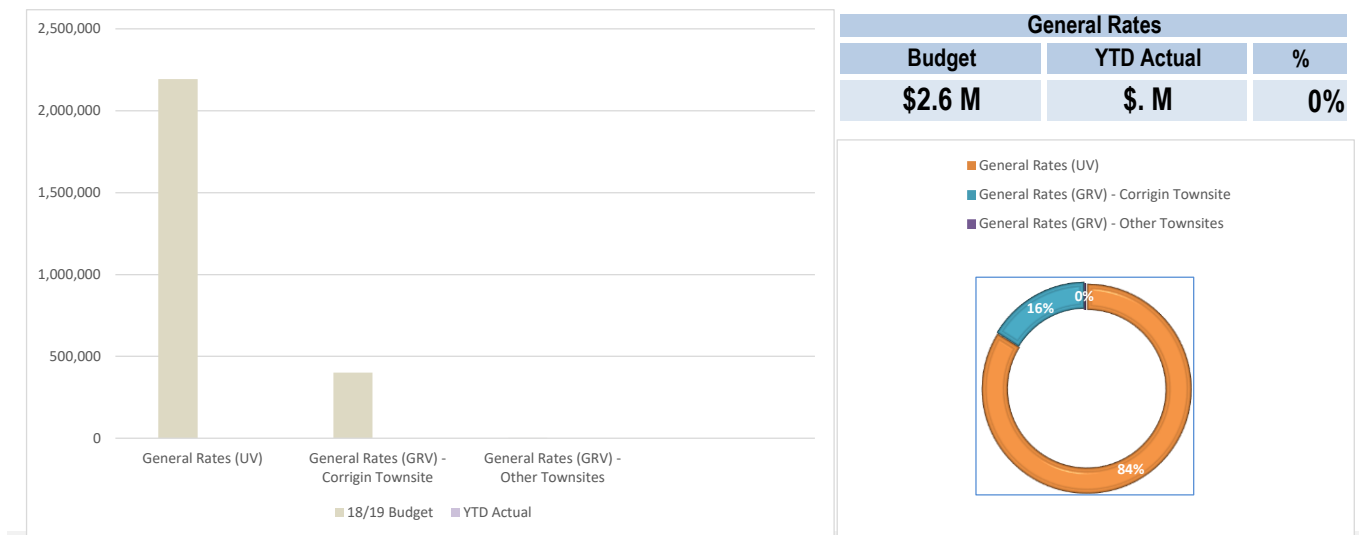
OPERATING ACTIVITIES
NOTE 5
RATE REVENUE

General Rate Revenue	Original Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
General Rates (UV)	0.014389	343	152,378,000	2,192,567			2,192,567				0
General Rates (GRV) - Corrigin Townsite	0.091332	408	4,390,106	400,957			400,957				0
General Rates (GRV) - Other Townsites	0.091332	3	18,980	1,733			1,733				0
											0
Minimum Payment											
General Rates (UV)	390	14	101,687	5,460			5,460				0
General Rates (GRV) - Corrigin Townsite	390	42	80,531	16,380			16,380				0
General Rates (GRV) - Other Townsites	390	10	12,230	3,900			3,900				0
				0			0				0
							0				0
							0				0
Sub-Totals		820	156,981,534	2,620,998	0	0	2,620,997	0	0	0	0
Discount							(20,967)				0
Concession							0				0
Amount from General Rates							2,600,030				0
Ex-Gratia Rates							33,116				0
Total General Rates							2,633,146				0
Specified Area Rates											
Nil											
Total Specified Area Rates			0	0			0	0	0	0	0
Totals							2,633,146				0

SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION

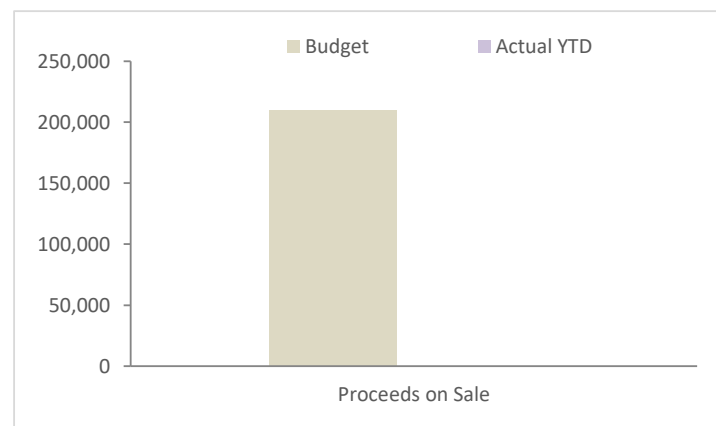


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

Asset No.	Plant No.	Asset Description	Amended Budget				YTD Actual			
			Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
			\$	\$	\$	\$	\$	\$	\$	\$
1001017	P4CR	EHO VEHICLE	23,907	30,000	6,093				0	
1000773	PCR4650	KUBOTA MOWER 4WD	11,900	10,000		(1,900)			0	
10102	P016	GALLAGHER MOWER	1,050	10,000	8,950				0	
100537	PCR2	L90F VOLVO LOADER	14,890	100,000	85,110				0	
1000769	PCR17	UTILITY VEHICLE	0	20,000	20,000				0	
1000770	PCR22	UTILITY VEHICLE	11,260	20,000	8,740				0	
1000847	P2CR	DCEO VEHICLE	0	20,000	20,000				0	
		MISC SMALL PLANT	40,000	0		(40,000)			0	
			103,007	210,000	148,893	(41,900)	0	0	0	0

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$210,000	\$0	0%

Capital Acquisitions	Original Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Land	0	0	0	0
Buildings	1,110,400	92,531	0	(92,531)
Plant & Equipment	657,000	54,747	0	(54,747)
Furniture & Equipment	0	0	0	0
Infrastructure - Roads, Footpaths, Kerbing, Drainage, etc	3,528,151	293,998	57,049	(236,949)
Parks, Gardens, Recreation Facilities	273,000	22,749	0	(22,749)
Sewerage	0	0	0	0
Other Infrastructure	53,500	4,456	0	(4,456)
Capital Expenditure Totals	5,622,051	468,481	57,049	(411,432)

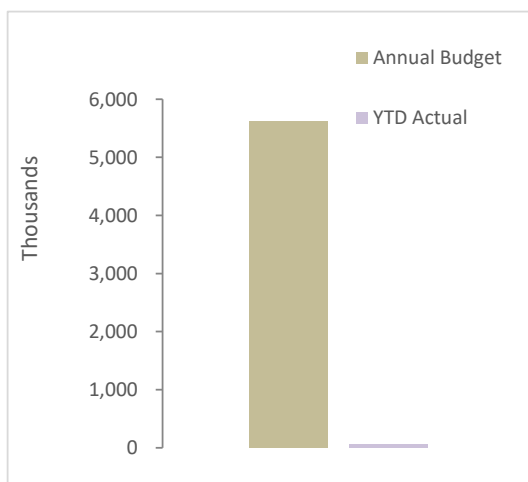
Capital Acquisitions Funded By:

	\$	\$	\$	\$
Capital grants and contributions	1,305,275	108,770	0	(108,770)
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	210,000	210,000	0	(210,000)
Contribution - operations	4,106,776	149,711	57,049	(92,662)
Capital Funding Total	5,622,051	468,481	57,049	(411,432)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$5.62 M	\$0.06 M	1%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.31 M	\$0 M	0%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

**FINANCING ACTIVITIES
NOTE 8
BORROWINGS**

Information on Borrowings	2018/19	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget
Particulars	\$	\$	\$	\$	\$	\$	\$	\$	\$
Community Amenities									
Loan 101 - Land Subdivision	0	0	0	0	0	0	0	0	0
Recreation and Culture									
Loan 102 - Corrigin Recreation Centre	1,656,925	0	0	0	78,572	1,656,925	1,578,353	5,623	87,227
	1,656,925	0	0	0	78,572	1,656,925	1,578,353	5,623	87,227
Total	1,656,925	0	0	0	78,572	1,656,925	1,578,353	5,623	87,227

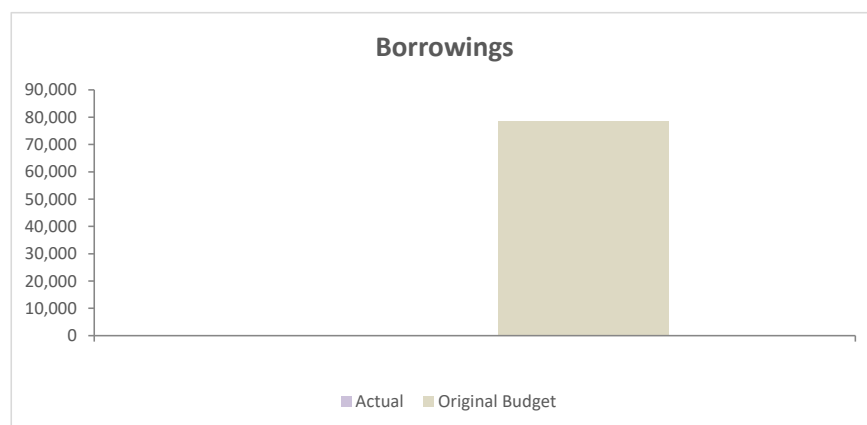
All debenture repayments were financed by general purpose revenue.

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	\$0
Interest Earned	\$1,204
Interest Expense	\$5,623
Reserves Bal	\$2.05 M
Loans Due	\$1.66 M

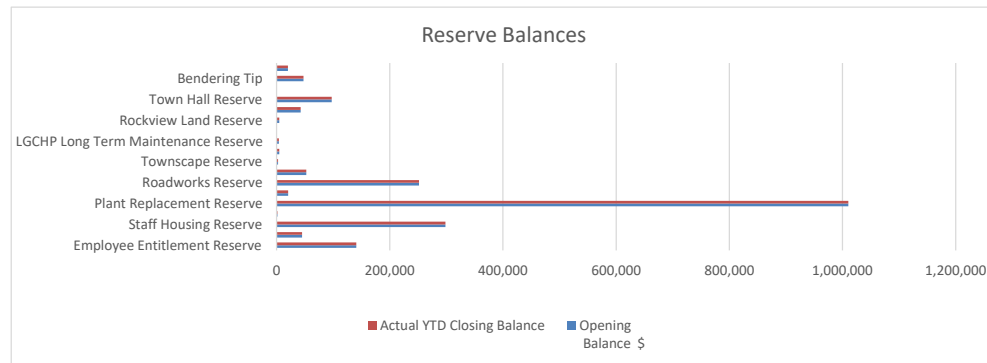
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019

OPERATING ACTIVITIES
NOTE 9
CASH AND INVESTMENTS

Cash Backed Reserve

Reserve Name	Opening Balance	Original Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Actual Transfers Out (-)	Original Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee Entitlement Reserve	140,748	2,727	22	12,000		0	0	155,475	140,770
Community Bus Reserve	45,063	873	7	0		0	0	45,936	45,070
Staff Housing Reserve	298,280	5,780	46	12,000		0	0	316,060	298,326
Office Equipment Reserve	1,536	30	0	5,000		0	0	6,566	1,536
Plant Replacement Reserve	1,010,153	19,573	155	0		0	0	1,029,726	1,010,308
Swimming Pool Reserve	20,562	398	3	10,000		0	0	30,960	20,565
Roadworks Reserve	251,650	4,876	39	10,000		0	0	266,526	251,689
Land Subdivision Reserve	52,602	1,020	8	0		0	0	53,622	52,610
Townscape Reserve	2,676	52	0	5,000		0	0	7,728	2,676
Medical Reserve	4,760	92	1	0		0	0	4,852	4,761
LGCHP Long Term Maintenance Reserve	3,946	76	1	0		0	0	4,022	3,947
Community Development Reserve	179	4	0	0		(182)	0	1	179
Rockview Land Reserve	4,895	95	1	0		0	0	4,990	4,896
Senior Citizens Units	42,424	822	7	0		0	0	43,246	42,431
Town Hall Reserve	97,568	1,891	15	0		0	0	99,459	97,583
Child Care Reserve	41	0	0	0		(42)	0	(1)	41
Bendering Tip	47,649	923	7	5,006		0	0	53,578	47,656
Recreation Reserve	20,000	388	3	10,000		0	0	30,388	20,003
	2,044,732	39,620	315	69,006	0	(224)	0	2,153,134	2,045,047

KEY INFORMATION



Grants and Contributions

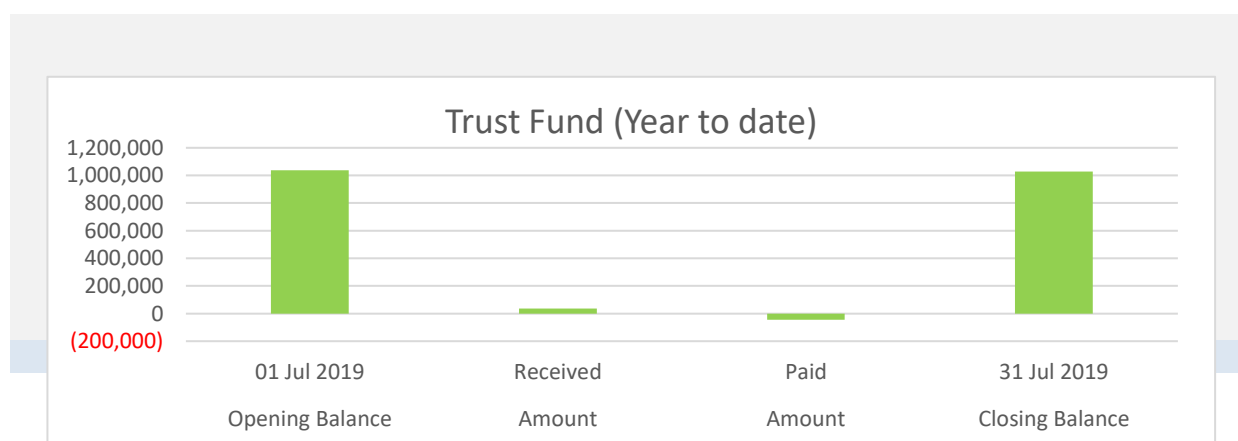
	Original Budget	YTD Budget	YTD Actual	Variance
Operating grants, subsidies and contributions				
General Purpose Funding				
Legal Fees Income	10,000	833	0	(833)
Grants Commission Grant Received - General Purpose	565,090	47,090	0	(47,090)
Grants Commission Grant Received- Roads	365,027	30,418	0	(30,418)
Governance				
Thank a Volunteer Day Funding Income	854	71	0	(71)
Health				
Scheme Income	189,481	15,790	0	(15,790)
Other Health Reimbursements Income	1,000	83	0	(83)
Education & Welfare				
CRC Funding Income	104,052	8,671	23,657	14,986
Resource Centre Grant Funding	33,000	2,750	120	(2,630)
Housing				
Other Housing Miscellaneous Income	0	0	0	0
Recreation & Culture				
Regional Bicycle Network Grant Income	500	41	0	(41)
Other Cultural Income	5,700	474	0	(474)
Community Donations	200	16	0	(16)
Transport				
Main Roads Direct Grant	165,646	13,803	0	(13,803)
Miscellaneous Income	0	0	0	0
Other Property & Services				
Diesel Fuel Rebate	0	0	0	0
Reimbursements				
Reimbursements	0	0	0	0
Law & Order				
DFES Grant	43,159	0	32,283	32,283
Operating grants, subsidies and contributions Total	1,483,709	120,040	56,060	(63,980)
Non-operating grants, subsidies and contributions				
Education and Welfare				
Aged Housing Project	496,000	41,333	0	(41,333)
Transport				
Regional Road Group	339,327	28,277	0	(28,277)
Roads to Recovery	435,275	36,272	0	(36,272)
WANDRAA	329,676	27,473	145,541	118,068
Federal Blackspot	839,320	69,943	0	(69,943)
MRWA Blackspot	193,529	16,127	0	(16,127)
Commodity Route	997,825	83,152	0	(83,152)
Regional Bicycle Network Funding - Footpath	32,000	2,666	0	(2,666)
Other Property & Services				
Non-operating grants, subsidies and contributions Total	3,662,952	305,243	145,541	(159,703)
Grand Total	5,146,661	425,283	201,600	(223,683)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019**

**NOTE 11
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

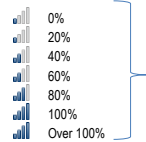
Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 31 Jul 2019
	\$	\$	\$	\$
B.C.I.T.F	100	0	(100)	0
Building Services Levy	69	0	(69)	(0)
Bus Ticketing	0	81	0	81
Police Licensing	4,390	34,779	(38,028)	1,141
Single Units Units - Bonds	7,776			7,776
Corrigin Community Development Fund	50,235	0	0	50,235
Friends of the Cemetery	2,510			2,510
Edna Stevenson Educational Trust	940,251	560	0	940,811
Corrigin Disaster Fund	10,929			10,929
Facility Bonds	4,110	0	(6,576)	(2,466)
Building Bonds	0	0	0	0
Kidsports	0	0	0	0
Bendering Tip	16,707	0	0	16,707
	1,037,077	35,420	(44,774)	1,027,724



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2019

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)

Capital Expenditure Total
Level of Completion Indicators













Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

			Acc/Job No.	Original Budget	YTD Budget	YTD Actual	Variance		
Capital Expenditure									
			Land						
			Nil						
			Sub Total - Land	0	0	0			
			Buildings					Period ending	Original budget
0%			MEDICAL CENTRE	07780	15,000	1,250	0	1,250	31/07/2019 30/06/2020
0%			32 CAMM STREET	09182	30,000	2,500	0	2,500	31/07/2019 30/06/2020
0%			11 COURBOULES CRESCENT	09286	15,000	1,250	0	1,250	31/07/2019 30/06/2020
0%			15 MCANDREW AVENUE	09283	7,000	583	0	583	31/07/2019 30/06/2020
0%			TOWN HALL UPGRADE	11180	156,000	13,000	0	13,000	31/07/2019 30/06/2020
0%			CARAVAN PARK	13282	200,000	16,666	0	16,666	31/07/2019 30/06/2020
0%			AGED HOUSING PROJECT	08411	665,400	55,449	0	55,449	31/07/2019 30/06/2020
0%			RECREATION & EVENTS CENTRE	11388	22,000	1,833	0	1,833	31/07/2019 30/06/2020
0%			Sub Total - Buildings		1,110,400	92,531	0	92,531	
			Plant & Equipment						
0%			EDRHS VEHICLE (4CR)	07481	40,000	3,333	0	3,333	31/07/2019 30/06/2020
0%			DCEO VEHICLE (2CR)	14583	30,000	2,500	0	2,500	31/07/2019 30/06/2020
0%			LOADER - CR23	12395	370,000	30,833	0	30,833	31/07/2019 30/06/2020
0%			UTILITY VEHICLE - CR17	14288	45,000	3,750	0	3,750	31/07/2019 30/06/2020
0%			UTILITY VEHICLE - CR22	12403	45,000	3,750	0	3,750	31/07/2019 30/06/2020
0%			MOWER	12401	53,000	4,416	0	4,416	31/07/2019 30/06/2020
0%			SMALL PLANT PURCHASES	14287	20,000	1,666	0	1,666	31/07/2019 30/06/2020
0%			BULYEE HALL PUMP	13783	5,000	416	0	416	31/07/2019 30/06/2020
0%			NETBALL COURT CLEANER	11389	16,000	1,333	0	1,333	31/07/2019 30/06/2020
0%			GALLAGHER MOWER	12402	33,000	2,750	0	2,750	31/07/2019 30/06/2020
0%			Sub Total - Plant & Equipment		657,000	54,747	0	54,747	
			Furniture & Equipment						
					0	0	0	0	31/07/2019 30/06/2020
			Sub Total - Furniture & Equipment		0	0	0	0	
			Infrastructure - Roads						
21%			GILL ROAD	RR020	312,145	26,011	65,779	(39,768)	31/07/2019 30/06/2020
			GILL ROAD (OWN RESOURCES)	CR020	0	0	(34,200)	34,200	31/07/2019 30/06/2019
0%			RRG - CORRIGIN NAREMBEEN ROAD	RG174	160,588	13,381	0	13,381	31/07/2019 30/06/2020
0%			OWN RESOURCES - CORRIGIN NAREMBEEN ROAD	CR174	86,047	7,170	0	7,170	31/07/2019 30/06/2020
0%			BULARING PINGELLY ROAD	12198	131,721	10,976	0	10,976	31/07/2019 30/06/2020
0%			BULLARING GORGE ROCK ROAD	12175	126,460	10,537	0	10,537	31/07/2019 30/06/2020
0%			BILBARIN EAST ROAD	12174	57,865	4,822	0	4,822	31/07/2019 30/06/2020
0%			BULYEE ROAD	12192	1,111,310	92,607	3,637	88,970	31/07/2019 30/06/2020
0%			BS - QUAIRADING CORRIGIN ROAD	BS172	963,714	80,308	0	80,308	31/07/2019 30/06/2020
0%			RRG - QUAIRADING CORRIGIN ROAD	RG172	224,007	18,666	550	18,116	31/07/2019 30/06/2020
0%			BS - FENCE ROAD	BS007	290,294	24,189	2	24,187	31/07/2019 30/06/2020
33%			FOOTPATH UPGRADE	12281	64,000	5,331	21,281	(15,950)	31/07/2019 30/06/2020
2%			Sub Total - Roads		3,528,151	293,998	57,049	236,949	

		Acc/Job No.	Original Budget	YTD Budget	YTD Actual	Variance		
		Parks, Gardens, Recreation Facilities						
0%		SWIMMING POOL UPGRADE	11280	28,000	2,333	0	2,333	31/07/2019 30/06/2020
0%		OVAL LIGHTING UPGRADE	11390	220,000	18,333	0	18,333	31/07/2019 30/06/2020
0%		CREC CARPARKING	11396	25,000	2,083	0	2,083	31/07/2019 30/06/2020
0%		Sub Total - Parks, Gardens, Recreation Facilities		273,000	22,749	0	22,749	
		Sewerage						
		Nil						
		Sub Total - Sewerage		0	0	0	0	
		Other Infrastructure						
0%		CREC PLAYGROUND SHADE STRUCTURES	11397	20,000	1,666	0	1,666	31/07/2019 30/06/2020
0%		MAIN STREET SHADE STUCTURES	11369	10,000	833	0	833	31/07/2019 30/06/2020
0%		WATER STORAGE	13781	14,000	1,166	0	1,166	31/07/2019 30/06/2020
0%		NICHE WALL UPGRADE	10785	9,500	791	0	791	31/07/2019 30/06/2020
0%		Sub Total - Urban Infrastructure		53,500	4,456	0	4,456	
1%		Total		5,622,051	468,481	57,049	411,432	



SHIRE OF CORRIGIN



August
2019

MONTHLY FINANCIAL REPORT



SHIRE OF CORRIGIN
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 August 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2019

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire of Corrigin for the 2019/20 year is \$10,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	% Completed	Original Budget	Original Budget	YTD Actual	Variance
Capital Expenditure					
Buildings					
Nil	0.00%	1,110,400	185,062	-	185,062
Plant & Equipment					
Nil	0.00%	657,000	99,579	-	99,579
Infrastructure - Roads					
Nil	5.56%	3,528,151	556,637	196,296	360,341
Parks, Gardens, Recreation Facilities					
Nil	0.00%	273,000	45,498	-	273,000
Furniture and Equipment					
Nil	0.00%	0	0	-	-
Other Infrastructure					
Nil	0.00%	53,500	8,912	0	8,912

% Compares current ytd actuals to annual budget

% Compares current ytd actuals to annual budget

	* Note	31 August 2018	31 August 2019
Adjusted Net Current Assets	372%	\$ 1,229,595	\$ 4,570,648
Cash and Equivalent - Unrestricted	177%	\$ 1,078,253	\$ 1,903,790
Cash and Equivalent - Restricted	144%	\$ 1,420,588	\$ 2,045,047
Receivables - Rates	2760%	\$ 109,532	\$ 3,023,077
Receivables - Other	-12%	\$ 233,340	-\$ 27,655
Payables	77%	\$ 136,024	\$ 105,323

* Note: Compares current ytd actuals to prior year actuals at the same time

PREPARATION TIMING AND REVIEW

Date prepared: 10 September 2019

Prepared by: Catherine Ospina Godoy, Manager Finance

Reviewed by: Natalie Manton, CEO

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

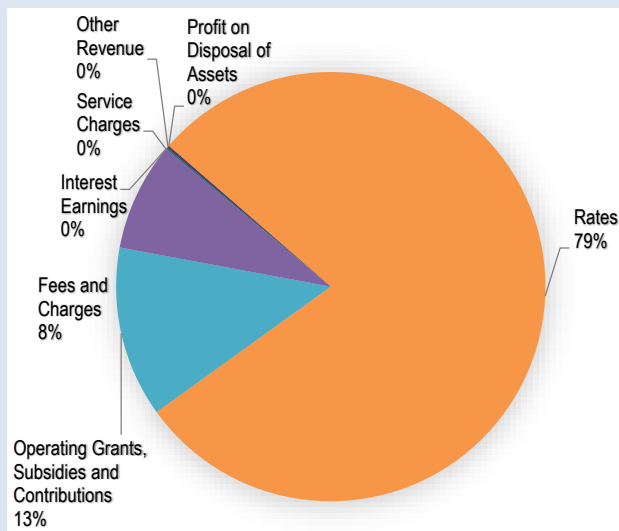
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

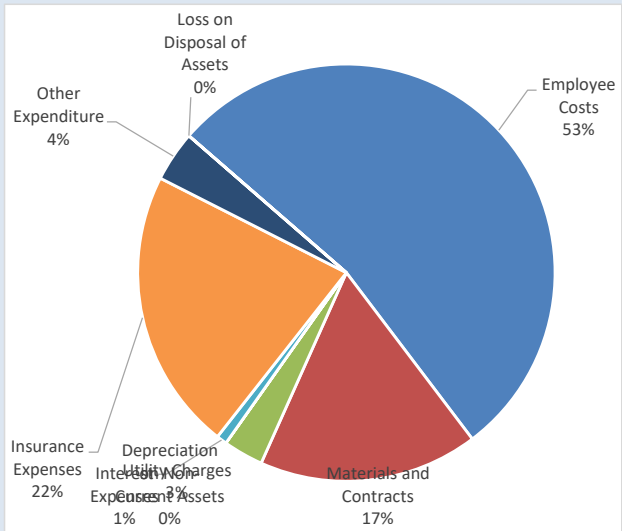
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

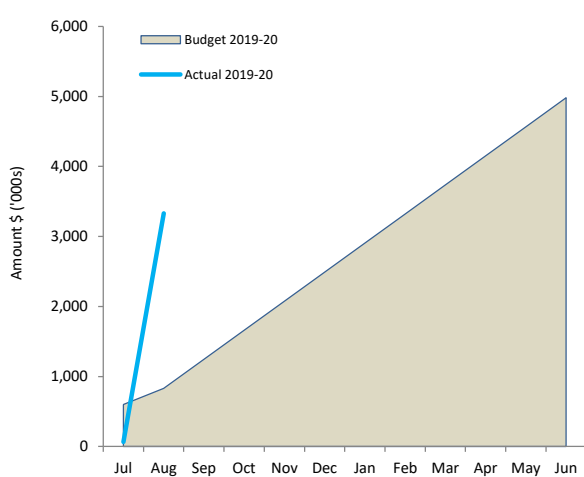
OPERATING REVENUE



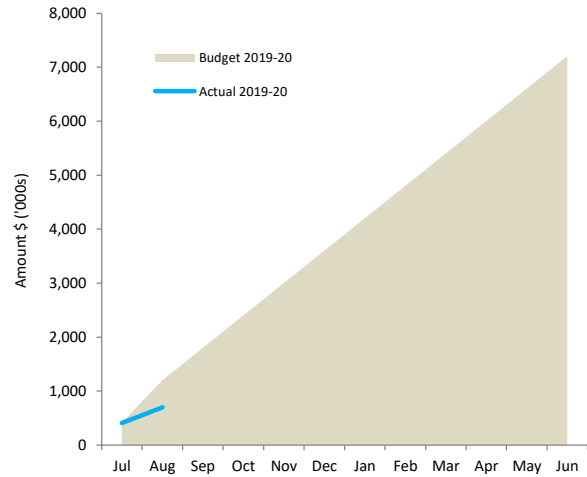
OPERATING EXPENSES



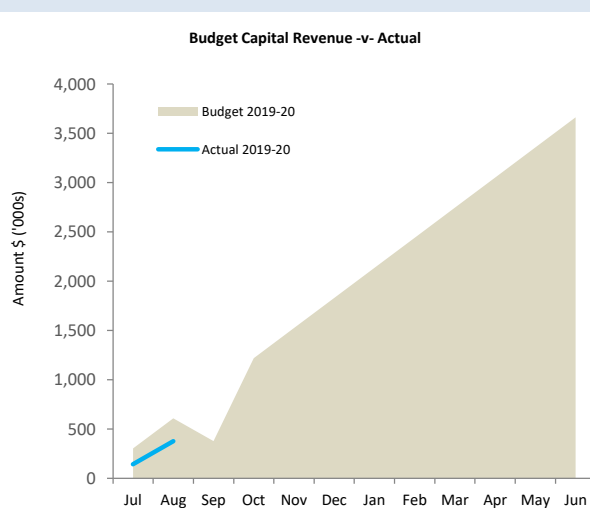
Budget Operating Revenues -v- Actual



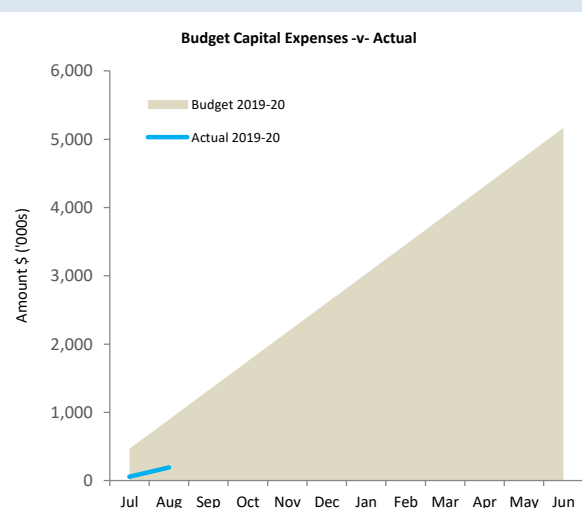
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 AUGUST 2019

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of Council; other costs that relate to the task of assisting elected members and ratepayers on matters on matters which do not concern specific Council services
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	To provide an operational framework for	Inspection of food outlets and their control, noise control and waste disposal compliance. Administration of the RoeRoc health Scheme and provision of various medical facilities
EDUCATION AND WELFARE	To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child care centre, playgroups senior citizen centre and aged care Provision of services provided by the Community Resource Centre
HOUSING	To provide and maintain staff and rental housing.	Provision and maintenance of staff, aged, rental and joint venture housing.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens reserves and playgrounds. Operation of library, and the support of other heritage and cultural facilities
TRANSPORT	To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES	To help promote the Shire and its economic wellbeing.	Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control Shire overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Annual Budget	Adopted YTD Annual Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % Var.
		\$	\$	\$	\$	%
Opening Funding Surplus(Deficit)	1(b)	1,727,085	1,727,085	1,757,085	30,000	2%
Revenue from operating activities						
Governance		1,904	314	555	241	77%
General Purpose Funding - Rates	5	2,600,031	433,338	2,620,953	2,187,615	505% ▲
General Purpose Funding - Other		1,039,153	173,180	239,396	66,216	38% ▲
Law, Order and Public Safety		52,589	8,760	191	(8,569)	(98%) ▼
Health		224,353	37,382	4,838	(32,544)	(87%) ▼
Education and Welfare		167,602	27,918	40,487	12,569	45% ▲
Housing		118,252	19,700	20,964	1,264	6% ▲
Community Amenities		230,478	38,406	209,187	170,781	445% ▲
Recreation and Culture		61,223	10,192	7,215	(2,977)	(29%) ▼
Transport		287,906	47,980	169,727	121,747	254% ▲
Economic Services		45,600	7,588	6,323	(1,265)	(17%) ▼
Other Property and Services		152,506	25,408	11,355	(14,053)	(55%) ▼
		4,981,597	830,166	3,331,193		
Expenditure from operating activities						
Governance		(735,166)	(122,504)	(103,080)	19,424	16% ▲
General Purpose Funding		(69,928)	(11,650)	(16,545)	(4,895)	(42%) ▼
Law, Order and Public Safety		(137,212)	(22,854)	(35,358)	(12,504)	(55%) ▼
Health		(574,426)	(95,698)	(75,738)	19,960	21% ▲
Education and Welfare		(332,258)	(55,334)	(39,001)	16,333	30% ▲
Housing		(169,545)	(28,174)	(11,986)	16,188	57% ▲
Community Amenities		(548,667)	(91,402)	(60,325)	31,077	34% ▲
Recreation and Culture		(1,534,196)	(255,550)	(103,991)	151,559	59% ▲
Transport		(2,572,587)	(428,714)	(140,663)	288,051	67% ▲
Economic Services		(312,982)	(52,100)	(23,480)	28,620	55% ▲
Other Property and Services		(220,568)	(36,684)	(87,219)	(50,535)	(138%) ▼
		(7,207,536)	(1,200,664)	(697,388)		
Operating activities excluded from budget						
Add Back Depreciation		2,541,920	423,568	0	(423,568)	(100%) ▼
Adjust (Profit)/Loss on Asset Disposal	6	(106,993)	(17,830)	0	17,830	(100%) ▼
Movement in Deferred Pensioner Rebates		0	0	(3,282)	(3,282)	
Adjust Provisions and Accruals		0	0	0	0	
Amount attributable to operating activities		208,988	35,240	2,630,524		
Investing Activities						
Contributions	11	3,662,952	610,486	379,650	(230,837)	(38%) ▼
Proceeds from Disposal of Assets	6	210,000	210,000	0	(210,000)	(100%) ▼
Capital Acquisitions	7	(5,622,051)	(895,688)	(196,296)	699,392	78% ▲
Amount attributable to investing activities		(1,749,099)	(75,202)	183,354		
Financing Activities						
Repayment of Debentures	9	(78,572)	(13,094)	0	13,094	100% ▲
Transfer to Reserves	10	(108,626)	(108,626)	(315)	108,312	100% ▲
Amount attributable to financing activities		(186,974)	(121,720)	(315)		
Closing Funding Surplus(Deficit)	1(b)	1	1,565,403	4,570,648		

KEY INFORMATION

to Note 2 for an explanation of the reasons for the variance.

threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 AUGUST 2019

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

BY NATURE OR TYPE

	Ref Note	Adopted Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. %	
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	1(b)	1,727,085	1,727,085	1,757,085	30,000	2%	
Revenue from operating activities				0			
Rates	5	2,600,031	433,338	2,620,953	2,187,615	505%	▲
Specified Area Rates	5	0	0	0	0		
Operating Grants, Subsidies and Contributions	11	1,483,609	247,256	428,182	180,926	73%	▲
Fees and Charges		637,504	106,188	271,713	165,525	156%	▲
Service Charges		0	0	0	0		
Interest Earnings		59,670	9,940	3,774	(6,166)	(62%)	
Other Revenue		51,890	8,632	6,571	(2,061)	(24%)	
Profit on Disposal of Assets	6	148,893	24,812	0	(24,812)	(100%)	
		4,981,597	830,166	3,331,193			
Expenditure from operating activities							
Employee Costs		(2,433,498)	(405,492)	(371,692)	33,800	8%	
Materials and Contracts		(1,550,892)	(258,200)	(118,620)	139,580	54%	▲
Utility Charges		(209,561)	(34,868)	(21,613)	13,255	38%	▲
Depreciation on Non-Current Assets		(2,541,920)	(423,568)	0	423,568	100%	▲
Interest Expenses		(87,227)	(14,536)	(5,623)	8,913	61%	
Insurance Expenses		(242,116)	(40,292)	(152,554)	(112,262)	(279%)	▼
Other Expenditure		(100,422)	(16,726)	(27,285)	(10,559)	(63%)	▼
Loss on Disposal of Assets	6	(41,900)	(6,982)	0			
		(7,207,536)	(1,200,664)	(697,388)			
Operating activities excluded from budget							
Add back Depreciation		2,541,920	423,568	0	(423,568)	(100%)	▼
Adjust (Profit)/Loss on Asset Disposal	6	(106,993)	(17,830)	0	17,830	(100%)	
Movement in Deferred Pensioner Rebates		0	0	(3,282)	(3,282)		
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		208,988	35,240	2,630,524			
Investing activities							
Non-operating grants, subsidies and contributions	11	3,662,952	610,486	379,650	(230,837)	(38%)	▼
Proceeds from Disposal of Assets	6	210,000	210,000	0	(210,000)	(100%)	▼
Land held for resale		0	0	0	0		
Capital acquisitions	7	(5,622,051)	(895,688)	(196,296)	699,392	78%	▲
Amount attributable to investing activities		(1,749,099)	(75,202)	183,354			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	10	224	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	9	(78,572)	(13,094)	0	13,094	100%	▲
Transfer to Reserves	10	(108,626)	(108,626)	(315)	108,312	100%	▲
Amount attributable to financing activities		(186,974)	(121,720)	(315)			
Closing Funding Surplus (Deficit)	1(b)	1	1,565,403	4,570,648			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

- (i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

- (ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method.

Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019

OPERATING ACTIVITIES
NOTE 1(b)
ADJUSTED NET CURRENT ASSETS

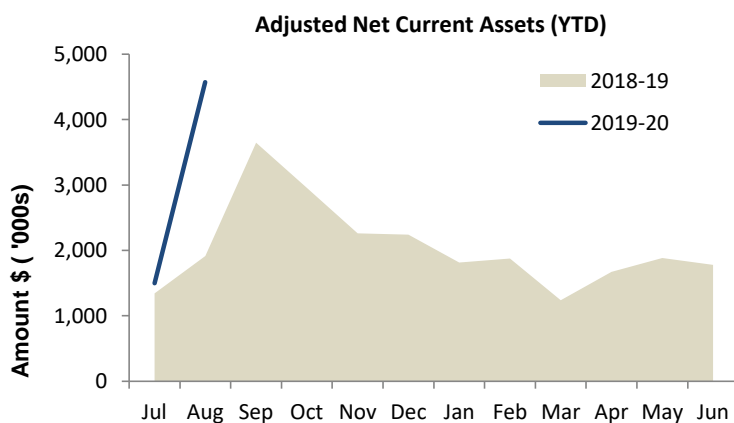
Adjusted Net Current Assets	Ref Note	Last Years Closing 30 June 2019	This Time Last Year 31 Aug 2018	Year to Date Actual 31 Aug 2019
		\$	\$	\$
Current Assets				
Short term Investment	3	900,000	0	1,200,000
Cash Unrestricted	3	1,063,949	1,078,253	703,790
Cash Restricted	3	2,044,732	1,420,588	2,045,047
Receivables - Rates	4	135,726	109,532	3,023,077
Receivables - Other	4	524	233,340	(27,655)
Accrued Income		26,720	33,118	20,589
Interest / ATO Receivable		20,895	74,859	17,482
Inventories		82,537	205,664	75,929
Land held for resale - current		60,000	60,000	60,000
		4,335,083	3,215,354	7,118,260
Less: Current Liabilities				
Payables		(136,024)	(67,489)	(105,323)
Provisions - employee		(337,242)	(437,683)	(337,242)
Long term borrowings		(78,572)	(75,050)	(78,572)
		(551,837)	(580,221)	(521,137)
Unadjusted Net Current Assets		3,783,245	2,635,133	6,597,123
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	3	(2,044,732)	(1,420,588)	(2,045,047)
Less: Land held for resale		(60,000)	(60,000)	(60,000)
Add: Provisions - employee				
Add: Long term borrowings		78,572	75,050	78,572
Adjusted Net Current Assets		1,757,085	1,229,595	4,570,648

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus (Deficit)

\$4.57 M

Last Year YTD

Surplus (Deficit)

\$1.23 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Governance	241	77%			
General Purpose Funding - Rates	2,187,615	505%	▲		
General Purpose Funding - Other	66,216	38%	▲	Permanent	FAGS Confirmation received after budget Adoption
Law, Order and Public Safety	(8,569)	(98%)		Timing	
Health	(32,544)	(87%)	▼	Timing	
Education and Welfare	12,569	45%	▲		
Housing	1,264	6%		Timing	
Community Amenities	170,781	445%	▲		
Recreation and Culture	(2,977)	(29%)		Timing	
Transport	121,747	254%	▲	Timing	
Economic Services	(1,265)	(17%)			
Other Property and Services	(14,053)	(55%)	▼	Timing	
Expenditure from operating activities					
Governance	19,424	16%	▲	Timing	
General Purpose Funding	(4,895)	(42%)		Timing	
Law, Order and Public Safety	(12,504)	(55%)	▼		
Health	19,960	21%	▲	Timing	
Education and Welfare	16,333	30%	▲		
Housing	16,188	57%	▲	Timing	
Community Amenities	31,077	34%	▲	Timing	
Recreation and Culture	151,559	59%	▲		
Transport	288,051	67%	▲	Timing	
Economic Services	28,620	55%	▲	Timing	
Other Property and Services	(50,535)	(138%)	▼	Timing	
Investing Activities					
Non-operating Grants, Subsidies & Contributions	(230,837)	(38%)	▼	Timing	
Proceeds from Disposal of Assets	(210,000)	(100%)	▼		
Land Held for Resale	0				
Capital Acquisitions	699,392	78%	▲		
Financing Activities					
Proceeds from New Debentures	0				
Self-Supporting Loan Principal	0				
Transfer from Reserves	0				
Advances to Community Groups	0				
Repayment of Debentures	13,094	100%	▲	Timing	
Transfer to Reserves	108,312	100%	▲	Timing	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019

OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS

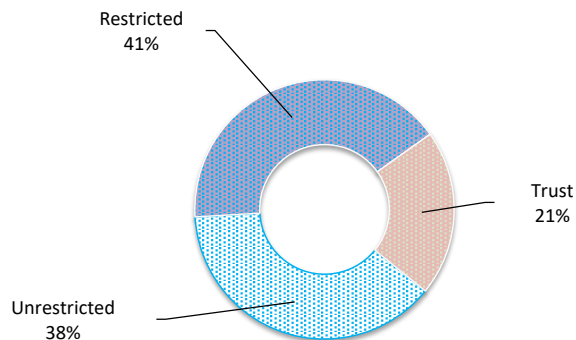
Cash and Investments	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	900			900			
At Call Deposits							
Municipal Fund	702,890			702,890			
Reserve Fund		2,045,047		2,045,047	NAB	2.05%	3/01/2020
Trust Fund			85,430	85,430			
Stevenson Trust Fund			941,198	941,198			
Licensing Trust Fund			3,267	3,267			
Term Deposits							
Municipal Investment - Term Deposit	0						
WA Treasury Corporation - OCDF	1,200,000			1,200,000	WATC	1.21%	at call
Total	1,903,790	2,045,047	1,029,895	4,977,832			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$4.98 M	\$1.9 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019

OPERATING ACTIVITIES
NOTE 4
RECEIVABLES

Rates Receivable	30 June 2019	31 August 2019
	\$	\$
Opening Arrears Previous Years	135,726	135,726
Levied this year	2,529,078	2,620,952
Less Collections to date	(2,529,078)	266,399
Equals Current Outstanding	135,726	3,023,077
Net Rates Collectable	135,726	3,023,077
% Collected	95.22%	0.00%

KEY INFORMATION

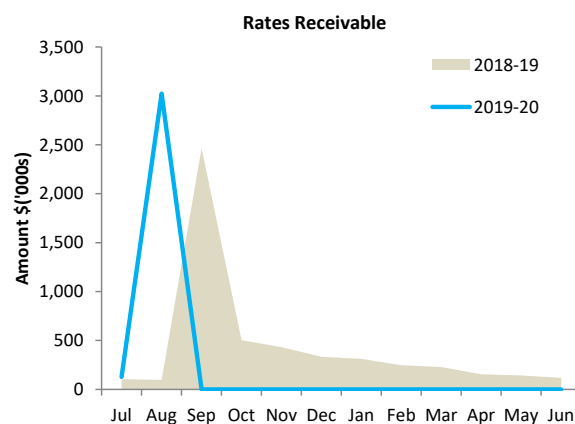
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	3,782	11,035	169	749	15,735
Percentage	24%	70%	1%	5%	
Balance per Trial Balance					
Sundry debtors					15,735
GST receivable					17,482
Accrued Income					20,589
Provision for Doubtful Debts					(43,390)
Total Receivables General Outstanding					10,417

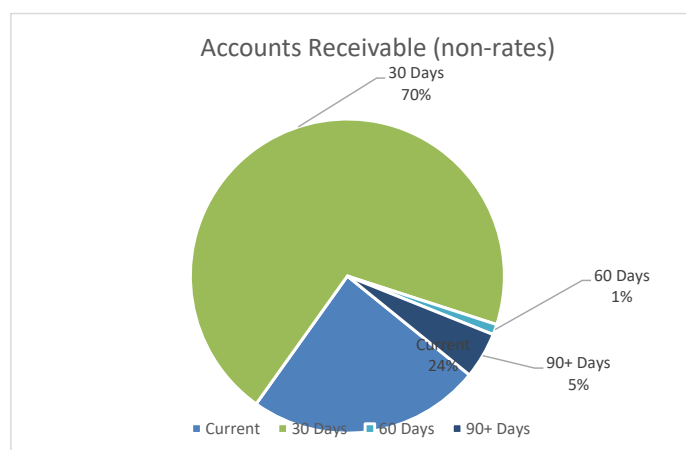
Amounts shown above include GST (where applicable)

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
0%	\$3,023,077



Debtors Due
\$10,417
Over 30 Days
76%
Over 90 Days
5%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019

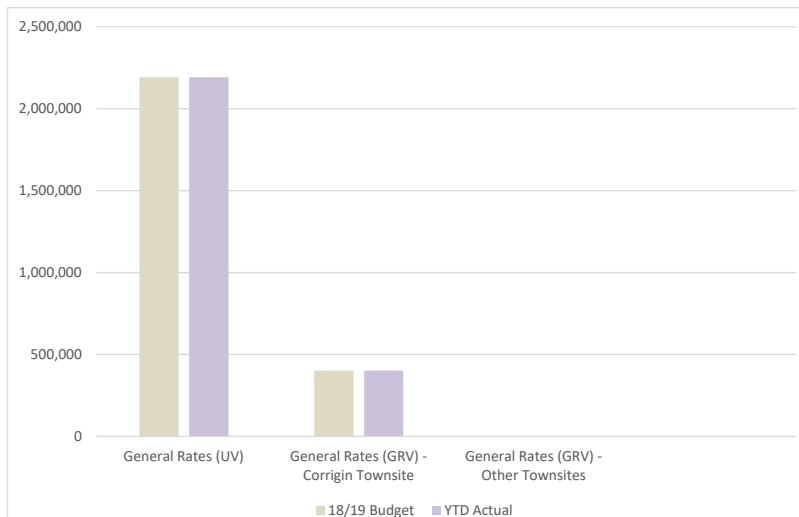
OPERATING ACTIVITIES
NOTE 5
RATE REVENUE

General Rate Revenue	Original Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
General Rates (UV)	0.014389	343	152,378,000	2,192,567			2,192,567	2,192,567			2,192,567
General Rates (GRV) - Corrigin Townsite	0.091332	408	4,390,106	400,957			400,957	400,957			400,957
General Rates (GRV) - Other Townsites	0.091332	3	18,980	1,733			1,733	1,733			1,733
											0
Minimum Payment											
	Minimum \$										
General Rates (UV)	390	14	101,687	5,460			5,460	5,460			5,460
General Rates (GRV) - Corrigin Townsite	390	42	80,531	16,380			16,380	16,380			16,380
General Rates (GRV) - Other Townsites	390	10	12,230	3,900			3,900	3,900			3,900
				0			0				0
							0				0
							0				0
Sub-Totals		820	156,981,534	2,620,998	0	0	2,620,997	2,620,998	0	0	2,620,997
Discount							(20,967)				(45)
Concession							0				
Amount from General Rates							2,600,030				2,620,952
Ex-Gratia Rates							33,116				
Total General Rates							2,633,146				2,620,952
Specified Area Rates											
Nil											
Total Specified Area Rates			0	0			0	0	0	0	0
Totals							2,633,146				2,620,952

SIGNIFICANT ACCOUNTING POLICIES

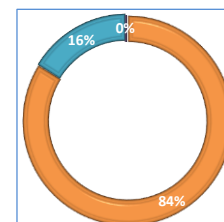
Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION



General Rates		
Budget	YTD Actual	%
\$2.6 M	\$2.62 M	101%

■ General Rates (UV)
■ General Rates (GRV) - Corrigin Townsite
■ General Rates (GRV) - Other Townsites

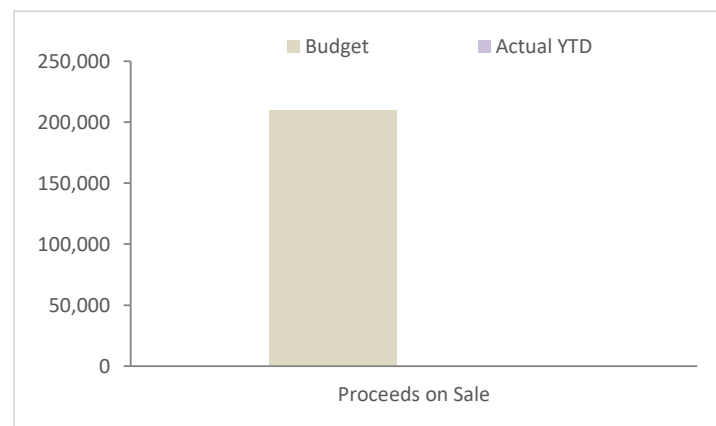


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

Asset No.	Plant No.	Asset Description	Amended Budget				YTD Actual			
			Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
			\$	\$	\$	\$	\$	\$	\$	\$
1001017	P4CR	EHO VEHICLE	23,907	30,000	6,093				0	
1000773	PCR4650	KUBOTA MOWER 4WD	11,900	10,000		(1,900)			0	
10102	P016	GALLAGHER MOWER	1,050	10,000	8,950				0	
100537	PCR2	L90F VOLVO LOADER	14,890	100,000	85,110				0	
1000769	PCR17	UTILITY VEHICLE	0	20,000	20,000				0	
1000770	PCR22	UTILITY VEHICLE	11,260	20,000	8,740				0	
1000847	P2CR	DCEO VEHICLE	0	20,000	20,000				0	
		MISC SMALL PLANT	40,000	0		(40,000)			0	
			103,007	210,000	148,893	(41,900)	0	0	0	0

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$210,000	\$0	0%

Capital Acquisitions	Original Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Land	0	0	0	0
Buildings	1,110,400	185,062	0	(185,062)
Plant & Equipment	657,000	99,579	0	(99,579)
Furniture & Equipment	0	0	0	0
Infrastructure - Roads, Footpaths, Kerbing, Drainage, etc	3,528,151	556,637	196,296	(360,341)
Parks, Gardens, Recreation Facilities	273,000	45,498	0	(45,498)
Sewerage	0	0	0	0
Other Infrastructure	53,500	8,912	0	(8,912)
Capital Expenditure Totals	5,622,051	895,688	196,296	(699,392)

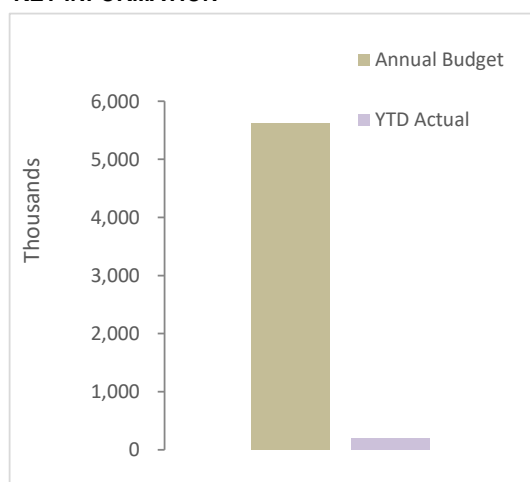
Capital Acquisitions Funded By:

	\$	\$	\$	\$
Capital grants and contributions	1,305,275	217,540	478,935	261,395
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	210,000	210,000	0	(210,000)
Contribution - operations	4,106,776	468,148	(282,639)	(750,787)
Capital Funding Total	5,622,051	895,688	196,296	(699,392)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$5.62 M	\$.2 M	3%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.31 M	\$.48 M	37%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

**FINANCING ACTIVITIES
NOTE 8
BORROWINGS**

Information on Borrowings	2018/19	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget
Particulars	\$	\$	\$	\$	\$	\$	\$	\$	\$
Community Amenities									
Loan 101 - Land Subdivision	0	0	0	0	0	0	0	0	0
Recreation and Culture									
Loan 102 - Corrigin Recreation Centre	1,656,925	0	0	0	78,572	1,656,925	1,578,353	5,623	87,227
	1,656,925	0	0	0	78,572	1,656,925	1,578,353	5,623	87,227
Total	1,656,925	0	0	0	78,572	1,656,925	1,578,353	5,623	87,227

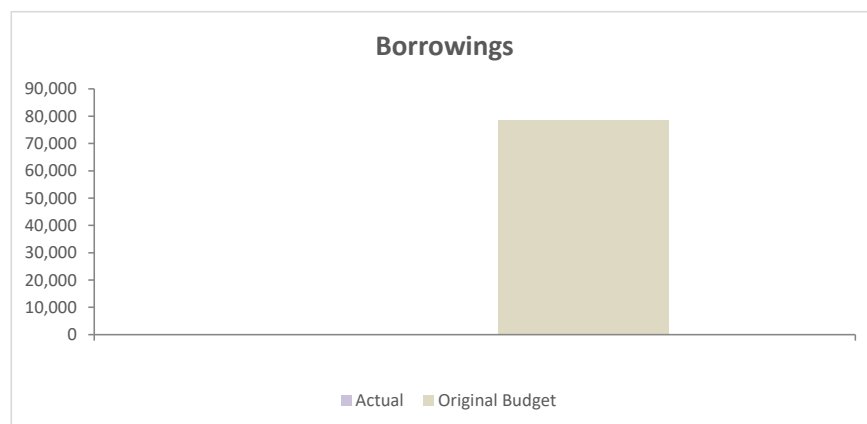
All debenture repayments were financed by general purpose revenue.

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	\$0
Interest Earned	\$3,774
Interest Expense	\$5,623
Reserves Bal	\$2.05 M
Loans Due	\$1.66 M

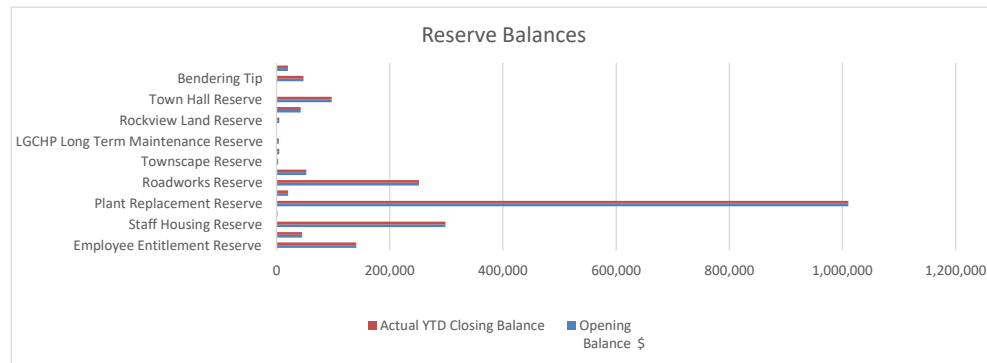
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019

OPERATING ACTIVITIES
NOTE 9
CASH AND INVESTMENTS

Cash Backed Reserve

Reserve Name	Opening Balance	Original Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Actual Transfers Out (-)	Original Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee Entitlement Reserve	140,748	2,727	22	12,000		0	0	155,475	140,770
Community Bus Reserve	45,063	873	7	0		0	0	45,936	45,070
Staff Housing Reserve	298,280	5,780	46	12,000		0	0	316,060	298,326
Office Equipment Reserve	1,536	30	0	5,000		0	0	6,566	1,536
Plant Replacement Reserve	1,010,153	19,573	155	0		0	0	1,029,726	1,010,308
Swimming Pool Reserve	20,562	398	3	10,000		0	0	30,960	20,565
Roadworks Reserve	251,650	4,876	39	10,000		0	0	266,526	251,689
Land Subdivision Reserve	52,602	1,020	8	0		0	0	53,622	52,610
Townscape Reserve	2,676	52	0	5,000		0	0	7,728	2,676
Medical Reserve	4,760	92	1	0		0	0	4,852	4,761
LGCHP Long Term Maintenance Reserve	3,946	76	1	0		0	0	4,022	3,947
Community Development Reserve	179	4	0	0		(182)	0	1	179
Rockview Land Reserve	4,895	95	1	0		0	0	4,990	4,896
Senior Citizens Units	42,424	822	7	0		0	0	43,246	42,431
Town Hall Reserve	97,568	1,891	15	0		0	0	99,459	97,583
Child Care Reserve	41	0	0	0		(42)	0	(1)	41
Bendering Tip	47,649	923	7	5,006		0	0	53,578	47,656
Recreation Reserve	20,000	388	3	10,000		0	0	30,388	20,003
	2,044,732	39,620	315	69,006	0	(224)	0	2,153,134	2,045,047

KEY INFORMATION



Grants and Contributions

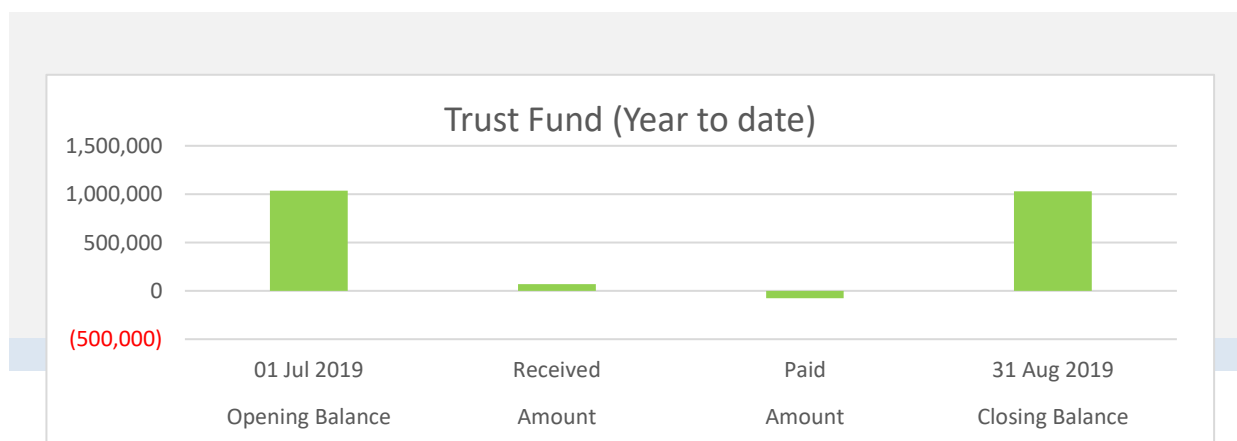
	Original Budget	YTD Budget	YTD Actual	Variance
Operating grants, subsidies and contributions				
General Purpose Funding				
Legal Fees Income	10,000	1,666	4,716	3,050
Grants Commission Grant Received - General Purpose	565,090	94,180	151,626	57,446
Grants Commission Grant Received- Roads	365,027	60,836	79,180	18,344
Governance				
Thank a Volunteer Day Funding Income	854	142	0	(142)
Health				
Scheme Income	189,481	31,580	0	(31,580)
Other Health Reimbursements Income	1,000	166	0	(166)
Education & Welfare				
CRC Funding Income	104,052	17,342	23,657	6,315
Resource Centre Grant Funding	33,000	5,500	120	(5,380)
Housing				
Other Housing Miscellaneous Income	0	0	5	5
Recreation & Culture				
Regional Bicycle Network Grant Income	500	82	0	(82)
Other Cultural Income	5,700	948	3,200	2,252
Community Donations	200	32	0	(32)
Transport				
Main Roads Direct Grant	165,646	27,606	165,646	138,040
Miscellaneous Income	0	0	0	0
Other Property & Services				
Diesel Fuel Rebate	0	0	0	0
Reimbursements				
Reimbursements	0	0	0	0
Law & Order				
DFES Grant	43,159	0	32,283	32,283
Operating grants, subsidies and contributions Total	1,483,709	240,080	460,433	220,353
Non-operating grants, subsidies and contributions				
Education and Welfare				
Aged Housing Project	496,000	82,666	0	(82,666)
Transport				
Regional Road Group	339,327	56,554	0	(56,554)
Roads to Recovery	435,275	72,544	234,109	161,565
WANDRAA	329,676	54,946	145,541	90,595
Federal Blackspot	839,320	139,886	0	(139,886)
MRWA Blackspot	193,529	32,254	0	(32,254)
Commodity Route	997,825	83,152	0	(83,152)
Regional Bicycle Network Funding - Footpath	32,000	2,666	0	(2,666)
Other Property & Services				
Non-operating grants, subsidies and contributions Total	3,662,952	524,668	379,650	(145,019)
Grand Total	5,146,661	764,748	840,082	75,334

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2019**

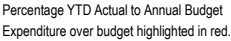
**NOTE 11
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 31 Aug 2019
	\$	\$	\$	\$
B.C.I.T.F	100	0	(100)	0
Building Services Levy	69	0	(69)	(0)
Bus Ticketing	0	121	(81)	40
Police Licensing	4,390	68,547	(69,672)	3,266
Single Units Units - Bonds	7,776			7,776
Corrigin Community Development Fund	50,235	0	0	50,235
Friends of the Cemetery	2,510			2,510
Edna Stevenson Educational Trust	940,251	947	0	941,198
Corrigin Disaster Fund	10,929			10,929
Facility Bonds	4,110	0	(6,876)	(2,766)
Building Bonds	0	0	0	0
Kidsports	0	0	0	0
Bendering Tip	16,707	0	0	16,707
	1,037,077	69,615	(76,798)	1,029,895



INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)



% of Completion *Level of completion indicator, please see table at the end of this note for further detail.*

SHIRE OF CORRIGIN | 21

			Acc/Job No.	Original Budget	YTD Budget	YTD Actual	Variance
		Parks, Gardens, Recreation Facilities					
0%	<div><div></div></div>	SWIMMING POOL UPGRADE	11280	28,000	4,666	0	4,666
0%	<div><div></div></div>	OVAL LIGHTING UPGRADE	11390	220,000	36,666	0	36,666
0%	<div><div></div></div>	CREC CARPARKING	11396	25,000	4,166	0	4,166
0%	<div><div></div></div>	Sub Total - Parks, Gardens, Recreation Facilities		273,000	45,498	0	45,498
		Sewerage					
		Nil					
		Sub Total - Sewerage		0	0	0	0
		Other Infrastructure					
0%	<div><div></div></div>	CREC PLAYGROUND SHADE STRUCTURES	11397	20,000	3,332	0	3,332
0%	<div><div></div></div>	MAIN STREET SHADE STRUCTURES	11369	10,000	1,666	0	1,666
0%	<div><div></div></div>	WATER STORAGE	13781	14,000	2,332	0	2,332
0%	<div><div></div></div>	NICHE WALL UPGRADE	10785	9,500	1,582	0	1,582
0%	<div><div></div></div>	Sub Total - Urban Infrastructure		53,500	8,912	0	8,912
3%	<div><div></div></div>	Total		5,622,051	895,688	196,296	699,392

FORM 1 - APPLICATION FOR DEVELOPMENT APPROVAL



Owner Details

Name(s):	LANDMARK OPERATIONS LIMITED		
ABN (if applicable):	73 008 743 217		
Mailing Address:	LEVEL 10, 737 BOURKE STREET DOCKLANDS VICTORIA		Postcode: 3008
Work Phone:	03 9209 2867	Fax:	03 9209 2210
Home Phone:		Email:	IAN.JANSEN@LANDMARK.COM.AU
Mobile Phone:	0408 125 552		
Contact Person for Correspondence:	IAN JANSEN		
Signature:	 Ian Norman Jansen National Manager - Property Landmark Operations Limited ABN: 73 008 743 217		Date: 5/8/19
Signature:			Date:

The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).

Applicant Details (if different from owner)

Name(s):	SOLUTIONSWON GROUP PTY LTD		
Mailing Address:	LEVEL 1, 170 BRIDPORT STREET ALBERT PARK VICTORIA		Postcode: 3206
Work Phone:	03 9603 0400	Fax:	
Home Phone:		Email:	JAMIL@SOLUTIONSWON.COM
Mobile Phone:	0411 295 013		
Contact Person for Correspondence:	JAMIL MOLINARO		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application.			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Signature:			Date: 5/8/19

Property Details

Lot No:	3 & 202	Street No:	11	Location No:	
Diagram or Plan No:	228740 & 411890	Certificate of Title Volume No:	864 & 2945	Folio:	45 & 738
Title encumbrances (e.g. easements, restrictive covenants):					
Street Name:	WALTON STREET		Suburb:	CORRIGIN	
Nearest street intersection:					

*The above information can be obtained by referring to the Certificate of Title. A copy of the Certificate of Title should be provided with an application for works. Certificates can be purchased through Landgate directly, or by paying the access fee along with your application fee.



Proposed Development						
Nature of Development:	Works	<input checked="" type="checkbox"/>	Use	<input type="checkbox"/>	Works and Use	<input type="checkbox"/>
Is an exemption from development claimed for part of the development?			Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, is the exemption for:		Works	<input type="checkbox"/>	Use	<input type="checkbox"/>	
Description of proposed works and/or land use:	16M X 9.14M STRUCTURAL STEEL SHED COLOURBOND TRIMDECK CLADDING WITH CHAIN MESH SLIDING GATES					
Description of exemption claimed (if relevant)	N/A					
Nature of any existing buildings and/or land use:	LANDMARK IS AN AGRICULTURAL SUPPLIER					
Approximate cost of proposed development:			\$	22,930.00		
Estimated time of completion:		SEPTEMBER 2019				

Checklist of required materials	Attached?
A plan or plans in a form approved by the local government showing the following — (i) the location of the site including street names, lot numbers, north point and the dimensions of the site; (ii) the existing and proposed ground levels over the whole of the land the subject of the application; (iii) the location, height and type of all existing structures and environmental features, including watercourses, wetlands and native vegetation on the site; (iv) the structures and environmental features that are proposed to be removed; (v) the existing and proposed use of the site, including proposed hours of operation, and buildings and structures to be erected on the site; (vi) the existing and proposed means of access for pedestrians and vehicles to and from the site; (vii) the location, number, dimensions and layout of all car parking spaces intended to be provided; (viii) the location and dimensions of any area proposed to be provided for the loading and unloading of vehicles carrying goods or commodities to and from the site and the means of access to and from those areas; (ix) the location, dimensions and design of any open storage or trade display area and particulars of the manner in which it is proposed to develop the open storage or trade display area; (x) the nature and extent of any open space and landscaping proposed for the site;	<input checked="" type="checkbox"/>
Plans, elevations and sections of any building proposed to be erected or altered and of any building that is intended to be retained.	<input checked="" type="checkbox"/>
A report on any specialist studies in respect of the development that the local government requires the applicant to undertake such as site surveys or traffic, heritage, environmental, engineering or urban design studies.	<input type="checkbox"/>
Any other plan or information that the local government reasonably requires	<input type="checkbox"/>
Form 2 for providing additional information for development approval for advertisements	<input type="checkbox"/>

OFFICE USE ONLY												
Application Fee:					File No.							
Fees Paid:			/		/	Application No.	P			/		
Received By:					Record No.							
Date Received			/		/	Receipt No.						

WESTERN



AUSTRALIA

REGISTER NUMBER 3/DP228740	
DUPLICATE EDITION 1	DATE DUPLICATE ISSUED 4/8/2015

RECORD OF CERTIFICATE OF TITLE

UNDER THE TRANSFER OF LAND ACT 1893

VOLUME
864FOLIO
45

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 3 ON DEPOSITED PLAN 228740

REGISTERED PROPRIETOR:
 (FIRST SCHEDULE)

LANDMARK OPERATIONS LTD OF 380 LA TROBE STREET, MELBOURNE, VICTORIA
 (T N078019) REGISTERED 30/7/2015

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
 (SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
 * Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
 Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 864-45 (3/DP228740)
 PREVIOUS TITLE: 864-45
 PROPERTY STREET ADDRESS: 11 WALTON ST, CORRIGIN.
 LOCAL GOVERNMENT AUTHORITY: SHIRE OF CORRIGIN

NOTE 1: A000001A LAND PARCEL IDENTIFIER OF CORRIGIN TOWN LOT/LOT 3 (OR THE PART THEREOF) ON SUPERSEDED PAPER CERTIFICATE OF TITLE CHANGED TO LOT 3 ON DEPOSITED PLAN 228740 ON 30-MAY-02 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE.
 NOTE 2: THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE OR ON THE CURRENT EDITION OF DUPLICATE CERTIFICATE OF TITLE.
 NOTE 3: N083162 CORRECTION MADE ON ORIGINAL CERTIFICATE OF TITLE - BUT NOT SHOWN ON CURRENT EDITION OF THE DUPLICATE

P228740

Lot Number	Part	Register Number	Section
1		2121/820	
2		2121/820	
6		1704/402	
8		1704/404	
10		1091/104	
13		1139/902	
17		2154/863	
19		1942/774	
21		855/197	
23		2789/879	
25		1029/344	
27		1798/143	
29		1790/988	
33		1069/610	
35		LR 3143/644	
37		927/22	
39		1387/820	
41		840/126	
43		927/23	
45		1107/541	
47		1848/800	
49		1034/911	
51		2059/474	
54		1023/14	
56		525/23A	
60		1230/973	
62		1894/57	
64		1641/269	
66		2228/807	
68		741/155	
70		LR 3006/412	
72		1238/503	
79		1084/728	
81		1795/143	
83		1830/306	
94		88/141A	
510		LR 3122/148	

Lot Number	Part	Register Number	Section
2		1786/595	
3		864/45	
7		1704/403	
9		1642/817	
12		LR 3012/911	
14		1138/608	
18		2154/863	
20		990/139	
22		1021/411	
24		2789/880	
26		1729/611	
28		1534/414	
30		1023/16	
34		LR 3143/643	
36		1149/24	
38		1387/819	
40		900/112	
42		2120/693	
44		1107/542	
46		1119/515	
48		1114/867	
50		1001/55	
53		60/74A	
55		1236/372	
59		1425/645	
61		1228/525	
63		1215/375	
65		800/35	
67		2228/807	
69		737/76	
71		LR 3006/413	
78		1052/592	
80		1783/656	
82		260/193A	
93		1161/736	
95		1633/671	
525		2228/180	

WESTERN



AUSTRALIA

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

REGISTER NUMBER	
202/DP411890	
DUPLICATE EDITION	DATE DUPLICATE ISSUED
1	12/4/2018

VOLUME
2945FOLIO
738

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 202 ON DEPOSITED PLAN 411890

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

LANDMARK OPERATIONS LTD OF LEVEL 10, 737 BOURKE STREET DOCKLANDS VIC 3008
(AF N855800) REGISTERED 20/3/2018

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

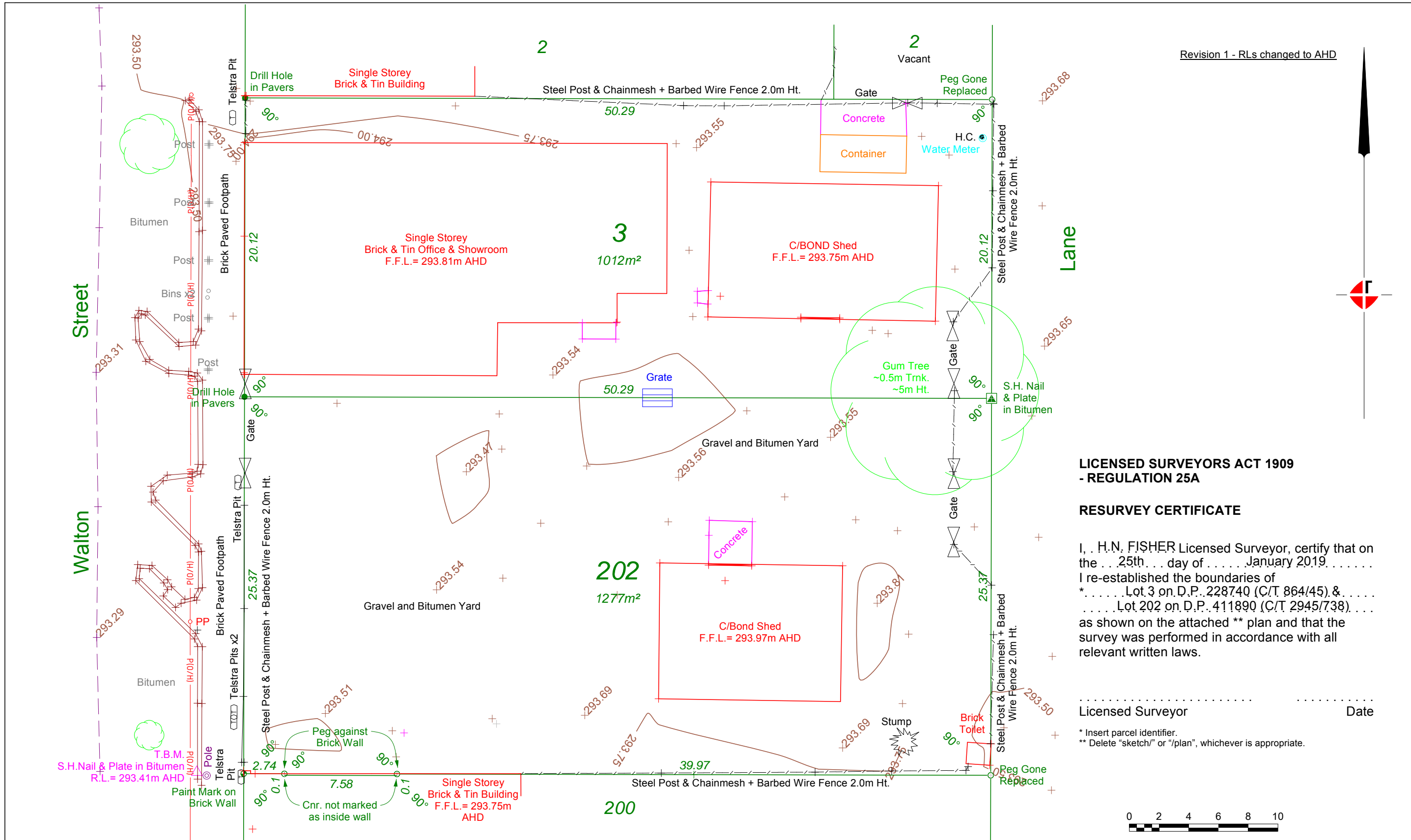
The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP411890
PREVIOUS TITLE: 1038-513, 1091-486
PROPERTY STREET ADDRESS: 11 WALTON ST, CORRIGIN.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF CORRIGIN

P411890

<u>Lot Number</u>	<u>Part</u>	<u>Register Number</u>	<u>Section</u>
202		2945/738	

<u>Lot Number</u>	<u>Part</u>	<u>Register Number</u>	<u>Section</u>
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Revision 1 - RLs changed to AHD

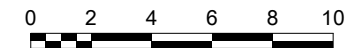
LICENSED SURVEYORS ACT 1909
- REGULATION 25A

RESURVEY CERTIFICATE

I, H.N. FISHER Licensed Surveyor, certify that on the 25th day of January 2019, I re-established the boundaries of Lot 3 on D.P. 228740 (C/T 864/45) & Lot 202 on D.P. 411890 (C/T 2945/738) as shown on the attached ** plan and that the survey was performed in accordance with all relevant written laws.

Licensed Surveyor Date

* Insert parcel identifier.
** Delete "sketch/" or "/plan", whichever is appropriate.



NOTE: IF THE PROPOSED BUILDING IS LESS THAN 1 METRE (or otherwise specified in Information Sheet No. 60) OF THE SEWER MAIN THE WATER CORPORATION WILL REQUIRE A SURVEYED LOCATION OF THE SEWER MAIN PRIOR TO APPROVAL OF THE BUILDING APPLICATION. See Water Corporation - Development Services Branch - Information Sheet No. 60 'Survey Requirements for Building Developments'

NOTE: All services plotted from information supplied by others, site verification required prior to construction. Boundary position is not deemed to be correct until a resurvey has been carried out. Check Certificate of Title for any easements etc. No responsibility accepted for changes occurring after date of survey

COPYRIGHT: This drawing is the property of THOMPSON SURVEYING CONSULTANTS and shall not be copied or reproduced in whole or in part, for any other purpose than was originally intended unless written consent is given by THOMPSON SURVEYING CONSULTANTS.



A.C.N. 008 938 903 ABN 59 166 330 334
6/18 Casuarina Drive, Bunbury
PO Box 1719 BUNBURY WA 6231
Ph (08) 9721 4000 Fax (08) 9721 2720
eMail info@thompsonsurveying.com.au

CLIENT: SOLUTIONSWON GROUP Pty. Ltd.

PROJECT: LOT 3 ON D.P. 228740 (C/T 864/45) & LOT 202 ON D.P. 411890 (C/T 2945/738), (# 11) WALTON STREET, CORRIGIN

TITLE: FEATURE SURVEY

DATUM HOR: N/A VERT: AHD CHKd: H7

File: DWG19017CAD+FS Pb Vert: N/A

Date: 1/Feb./2019 Rev.n 1 Scale (@A3) Hor: 1 : 250

SERVICES:

ELEC.	O/head	ROAD TYPE	Bitumen
GAS	No	KERB	Mountable
PHONE	Yes	FOOTPATH	Brick Pavers
SEWER	Yes	SOIL	Gravel
WATER	Yes	VEGETATION	Nil

COASTAL CATEGORY: NO

SOLUTIONSWON
GROUP Pty. Ltd.

GENERAL NOTES:

DO NOT SCALE DRAWINGS.
CONTRACTOR TO VERIFY ALL DIMENSIONS, SETBACKS, LEVEL AND SPECIFICATIONS AND ALL OTHER RELEVANT DOCUMENTATION PRIOR TO THE COMMENCEMENT OF ANY WORKS. REPORT ALL DISCREPANCIES TO THIS OFFICE FOR CLARIFICATION.

THE BUILDER IS TO TAKE ALL STEPS NECESSARY TO ENSURE THE STABILITY AND GENERAL WATER-TIGHTNESS OF ALL NEW AND / OR EXISTING STRUCTURES AND ALL EXISTING SERVICES TO BE MAINTAINED DURING ALL WORKS.

BUILDER TO GIVE AND RECEIVE NOTICES AND PAY FOR ALL FEES IN CONNECTION WITH WORKS.

ALL DISCREPANCIES BETWEEN BCA, AUSTRALIAN STANDARDS, COUNCIL REQUIREMENTS AND PLANS TO BE REPORTED TO BUILDING DESIGNER PRIOR TO COMMENCEMENT OF WORKS.

BUILDER TO REQUEST FURTHER DETAILS IF REQUIRED PRIOR TO COMMENCEMENT OF CONSTRUCTION.

ALL MATERIALS AND WORK PRACTICES SHALL COMPLY WITH, BUT NOT LIMITED TO THE BUILDING REGULATIONS, NATIONAL CONSTRUCTION CODE SERIES 2016 BUILDING CODE OF AUSTRALIA VOL. 1 AND ALL RELEVANT CURRENT AUSTRALIAN STANDARDS (AS AMENDED) REFERRED TO THEREIN.

UNLESS OTHERWISE SPECIFIED, THE TERM BCA SHALL REFER TO THE NATIONAL CONSTRUCTION CODE SERIES 2016 BUILDING CODE OF AUSTRALIA VOLUME 1.

ALL MATERIALS AND CONSTRUCTION PRACTICES SHALL MEET THE PERFORMANCE REQUIREMENTS OF THE BCA. WHERE AN ALTERNATIVE SOLUTION IS PROPOSED, THEN, PRIOR TO IMPLEMENTATION OR INSTALLATION, IT FIRST MUST BE ASSESSED AND APPROVED BY THE RELEVANT BUILDING SURVEYOR AS MEETING THE PERFORMANCE REQUIREMENTS OF THE BCA.

ALL STORMWATER TO BE TAKEN TO THE LEGAL POINT OF DISCHARGE TO THE RELEVANT AUTHORITY'S APPROVAL.

THESE DRAWINGS SHALL BE READ IN CONJUNCTION WITH ALL ARCHITECTURAL SPECIFICATIONS, RELEVANT STRUCTURAL AND ALL OTHER CONSULTANTS' DRAWINGS / DETAILS AND SPECIFICATIONS AND WITH ANY OTHER WRITTEN INSTRUCTIONS ISSUED IN THE COURSE OF THE CONTRACT.

SITE PLAN MEASUREMENTS IN METRES, ALL OTHER MEASUREMENTS IN MILLIMETERS UNLESS NOTED OTHERWISE.

FIGURED DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS.

100mm MIN. EXIT PATH TO BE MAINTAINED AT ALL TIMES.

FIRE HAZARD PROPERTIES OF MATERIALS AND ASSEMBLIES TO COMPLY WITH BCA SPECIFICATION C1.10.

SITE SAFETY:
BUILDER TO ENSURE THAT SITE IS FIT FOR USE AS A WORKPLACE WITH ALL NECESSARY OHS REQUIREMENTS ADHERED TO IN ORDER TO PROVIDE A SAFE WORKPLACE.
PROVIDE A SAFE WORKPLACE.
STRUCTURES AND MECHANISMS TO COMPLY WITH ALL AUSTRALIAN STANDARDS AND WORKSAFE REQUIREMENTS AND PRACTICE NOTES.

FIRE INDICIES:
ALL MATERIALS USED ARE TO COMPLY WITH FIRE HAZARD PROPERTIES AS SET OUT BY THE BUILDING CODE OF AUSTRALIA.

SITE LEVELS:
REFER TO PLAN BY LAND SURVEYOR.
CONFIRM LEVELS PRIOR TO COMMENCEMENT OF WORKS.
ANY DISCREPANCIES SHOULD BE REPORTED IMMEDIATELY TO BUILDING DESIGNER, BUILDING SURVEYOR & ENGINEER.

ACCESSIBLE PROVISIONS:
ALL DOORWAY AND ACCESS POINTS, DOOR SWINGS AND CIRCULATION SPACES TO COMPLY WITH AS 1664 CIRCULATION SPACES IN ADDITION TO ACCESS TO PREMISES STANDARD.

FOOTINGS:
ALL FOOTINGS TO BE AS PER BCA, AS 2870.1, SOIL REPORT AND ENGINEER'S DETAILS IF APPLICABLE.
BUILDER TO TAKE CARE NOT TO UNDERMINE ANY EXISTING STRUCTURES AND PROVIDE CORRECT ANGLE OF REPOSE WITH RESPECT TO ALL UNDERGROUND PIPES AND FOOTINGS.
SOIL CLASSIFICATION AS PER SOIL REPORT.

AREA SCHEDULE	m ²
SITE	2 289
EXISTING SHOWROOM	397
EXISTING SEED SHED	140
EXISTING CHEM SHED	112
PROPOSED CHEM SHED	146
TOTAL OVERALL CHEM SHEDS	258
TOTAL BUILT AREA	795 (35%)

EXIT

EXIT LIGHTS TO SUIT REGULATIONS. LED BOXLITE EXIT SIGN. WALL MOUNTED OR SIMILAR. INSTALLED TO MANUFACTURERS RECOMMENDATIONS, SPECIFICATIONS AND ALL CODES. RUNNING MAN SYMBOL.

B	10.04.19	SHED LOCATED NEXT TO EXISTING.
C	17.04.19	WHIRLY BIRDS REMOVED CHEM SHEDS, GEN NOTES, EX. BUNDING CHEM SHED, SEED SHED VENTILATION.
D	17.04.19	CONSTRUCTION ISSUE
F	02.09.19	FLOOR LEVEL RAISED, NEW SURVEY OVERLAY.
G	04.09.19	FLOOR LEVEL TO MATCH EXISTING.
REV	DATE	DESCRIPTION



Landmark Corporate Property
Level 10, 717 Bourke Street,
Docklands, Victoria, Australia.
03 9209 2223.

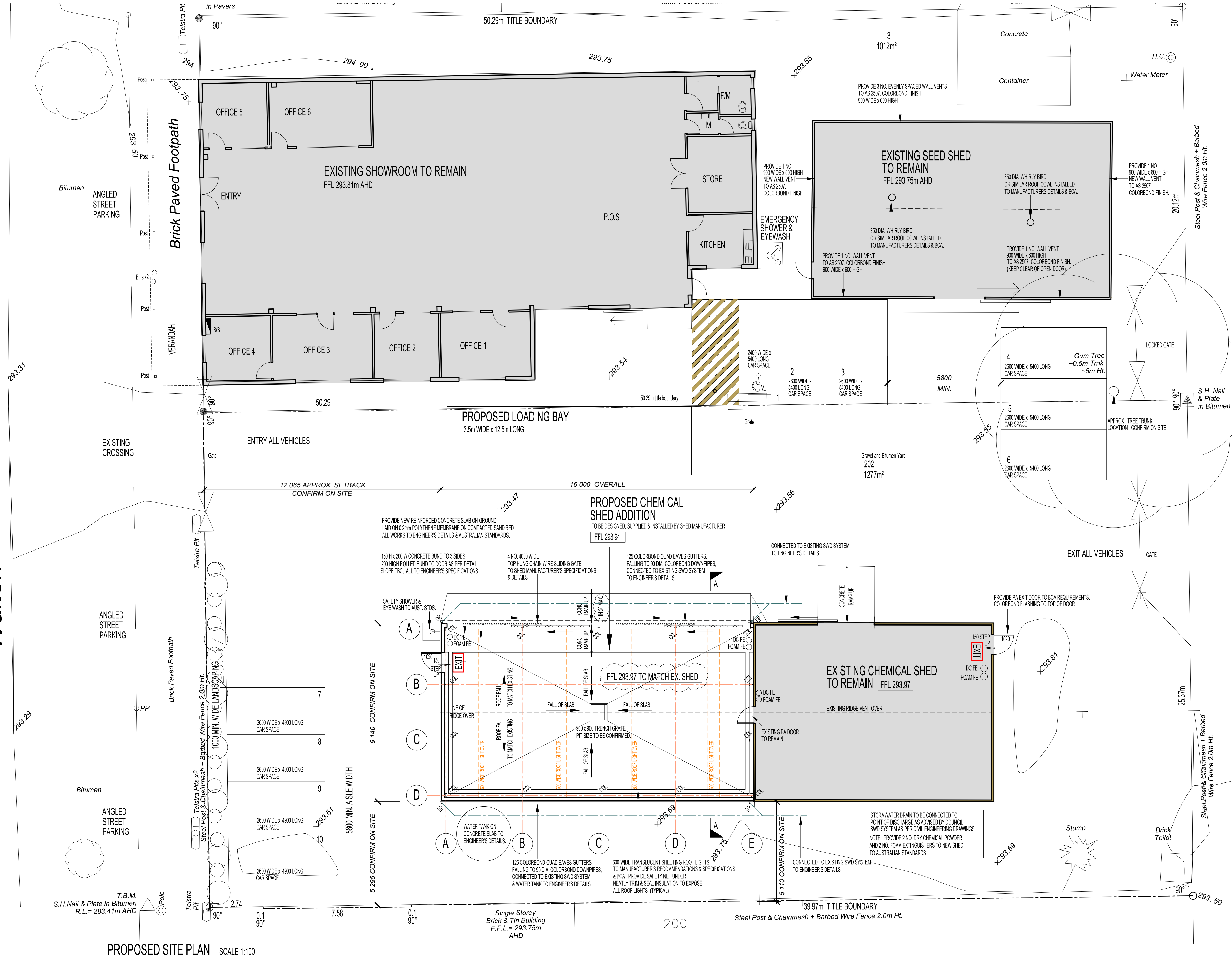
Proposed New Chemical Storage Shed
At:- 11 Walton Street,
Corrigin, WA.
for:- Landmark Pty. Ltd.

Proposed Site Plan, General Notes.

PRELIMINARY DRAWING



SCALE 1:100	JOB No. --	DRG No. A1	REV G
DATE 04.09.19			



EXIT DOORS:

LATCHING, HANDLES AND OPERATION OF ALL EXIT DOORS TO COMPLY WITH BCA & AUSTRALIAN STANDARD REQUIREMENTS.

SOIL TEST:

BUILDER / PROJECT MANAGER TO ARRANGE FOR A SOIL TEST BY A SUITABLY QUALIFIED AND INSURED GEOTECHNICAL ENGINEER.

TREE ROOT BARRIERS:

PROVIDE TREE ROOT BARRIERS AS REQUIRED ON SITE AS PER SOIL REPORT AND TO ENGINEER'S DETAILS.

PERMITS / APPROVALS:

BUILDER TO OBTAIN ALL RELEVANT PERMITS & APPROVALS PRIOR TO COMMENCEMENT OF WORKS.

COMPLIANCE WITH PERMITS:

BUILDER / PROJECT MANAGER TO ENSURE THAT ALL WORKS COMPLY WITH DA & CC STAMPED PLANS AND CONDITIONS.

STRUCTURAL STEEL:

THE MATERIALS, METHOD, TECHNIQUES AND WORKMANSHIP USED IN THE SUPPLY, FABRICATION AND ERECTION OF STRUCTURAL STEEL SHALL CONFORM WITH THE APPLICABLE REQUIREMENTS OF CURRENT EDITIONS OF AUSTRALIAN STANDARD SPECIFICATIONS AND CODES. REFER TO ENGINEER'S DOCUMENTS. REFER ENGINEER'S DOCUMENTATION FOR ALL INFORMATION REGARDING CONSTRUCTION REQUIREMENTS, FIXING AND INSTALLATION. ALL WELDING AND PREPARATION OF JOINTS SHALL CONFORM WITH THE APPLICABLE REQUIREMENTS OF RELEVANT S.A.A. CODES. ALL STEEL MEMBERS IN EXTERNAL WALLS TO BE HOT DIPPED GALVANISED

ASBESTOS:

BUILDER TO TEST FOR POSSIBLE ASBESTOS PRESENCE PRIOR TO THE COMMENCEMENT OF CONSTRUCTION AND IF NECESSARY PROVIDE FOR ITS SAFE REMOVAL SATISFACTION OF THE RESPONSIBLE AUTHORITY. NATIONAL CONSTRUCTION CODE SERIES AND AUSTRALIAN STANDARDS BY A SPECIALIST CONTRACTOR.

PROTECTION WORKS:

BUILDER TO ENSURE ALL NECESSARY PRECAUTIONS ARE TAKEN TO PROVIDE FULL PROTECTION TO ADJACENT PROPERTIES AND LANDSCAPING. OWNER TO SERVE PROTECTION WORKS NOTICES AS REQUIRED BY BUILDING SURVEYOR.

FIRE SERVICES:

ALL FIRE SERVICES, FIRE EXTINGUISHERS, EMERGENCY AND EXIT LIGHTS TO BE PROVIDED AND INSTALLED IN ACCORDANCE WITH BCA AND ALL RELEVANT AUSTRALIAN STANDARDS. ALL ITEMS TO BE CHECKED AND IN GOOD WORKING ORDER PRIOR TO OCCUPATION OF THE BUILDING. SELECTION, LOCATION AND INSTALLATION OF EXTINGUISHERS TO COMPLY WITH AS 2444.

BUILDING OCCUPYER TO PROVIDE ADDITIONAL FIRE EXTINGUISHERS APPROPRIATE TO THE ADDITIONAL RISK, CAUSED BY STORAGE OF VARIOUS SUBSTANCES AND WORKPLACE ACTIVITIES.

BUILDER TO PROVIDE SPECIAL RISK EXTINGUISHER CONTAINING NOT LESS THAN 2.25kg OF EXTINGUISHING AGENT AND PLACED 2 - 20m FROM THE SWITCHBOARD TO AS 2444. ALL ESSENTIAL SERVICES TO BE MAINTAINED AND REGULARLY CHECKED ACCORDING TO THE BUILDING REGULATIONS.

3A:80B DRY POWDER FIRE EXTINGUISHER, OR SIMILAR TO COMPLY WITH AS 2444.

CARPENTRY:

TIMBER FRAMING TO BE IN ACCORDANCE WITH A.S. 1684 TIMBER FRAMING CODE AND TO BE APPROVED BY BUILDING INSPECTOR. ALL TIMBER TO BE STRESS GRADED AS SPECIFIED ON ARCHITECTURAL AND STRUCTURAL DRAWINGS. ALL TIMBER TO BE SEASONED UNLESS NOTED OTHERWISE. ALL SUBFLOOR, WALL AND ROOF BRACING TO COMPLY WITH AS 1684 & B.C.A. CARPENTER TO USE TIMBER APPROPRIATE FOR USE AND TO COMPLY WITH AS 1684. ALL EXTERNAL TIMBER TO BE "K3" MOISTURE TREATED OR HIGHER TO COMPLY WITH AS 1684.

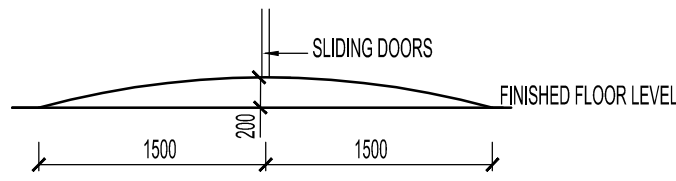
ENGINEERING / OTHER CONSULTANTS:

BUILDER / PROJECT MANAGER TO ARRANGE FOR AN ENGINEER AND ALL OTHER CONSULTANTS REQUIRED TO PROVIDE FULL DOCUMENTATION TO BCA AND BUILDING SURVEYOR'S REQUIREMENTS AS WELL AS CO-ORDINATION OF THESE DOCUMENTS. REFER BACK TO DESIGNER / PROJECT MANAGER IF ANY CHANGES ARE REQUIRED. PROVIDE 1 COPY OF ALL PLANS TO DESIGNER / PROJECT MANAGER PRIOR TO COMMENCEMENT OF WORKS.

COLOUR SCHEDULE
COLORBOND 'SURF MIST' SHED
COLORBOND 'COTTAGE GREEN' GUTTERS.

NOTE:- ALL EXPOSED STEELWORK TO BE HOT-DIPPED GALVANISED, INCLUDING ALL FRAME.
MAX. GIRT CENTRES = 1200mm.

NOTE:- BRACING, TIE DOWNS AND STRUCTURE TO ENGINEER'S DETAILS.

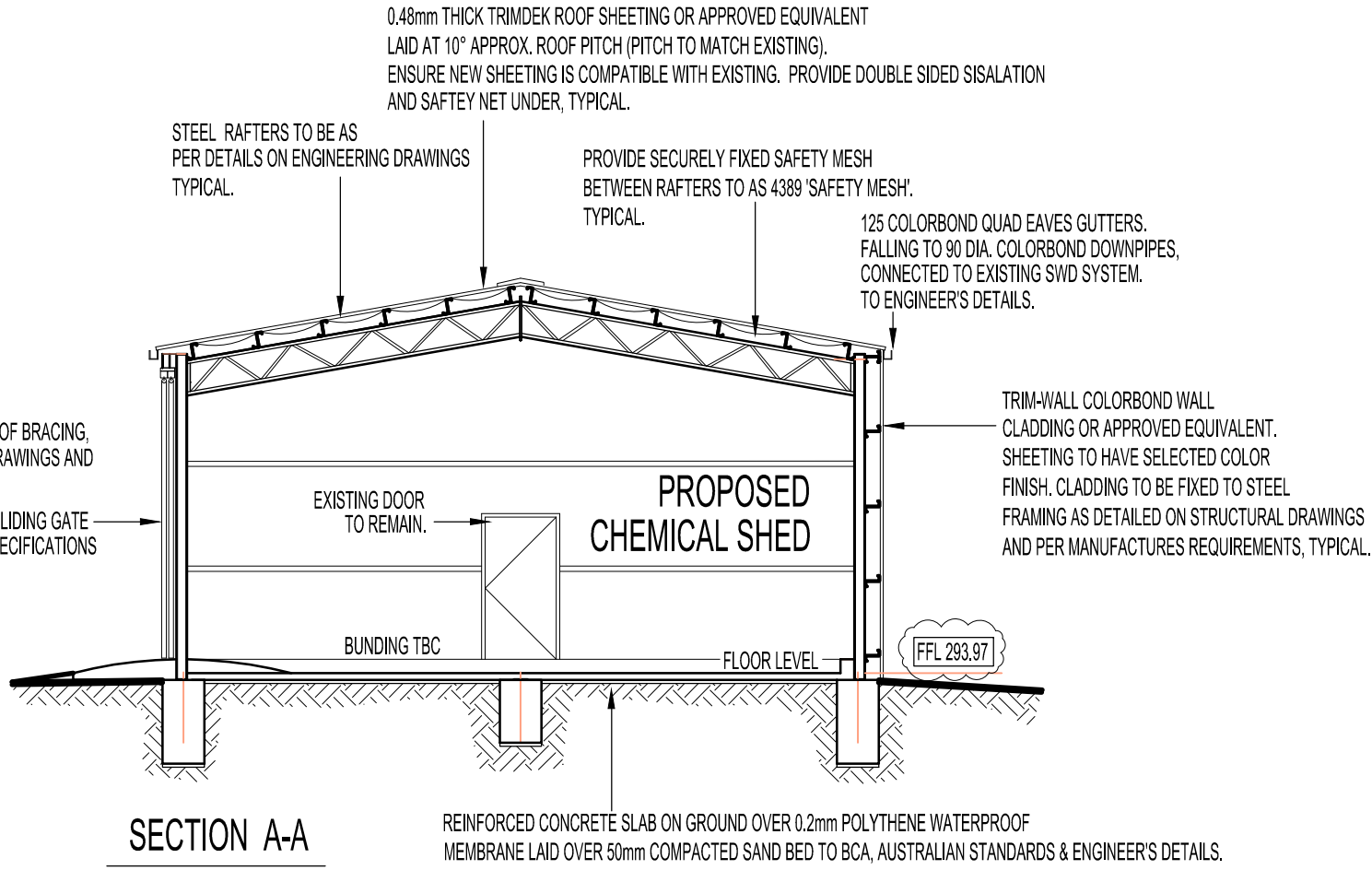


BUNDING TO PA DOORS & ROLLER DOORS SCALE 1:50

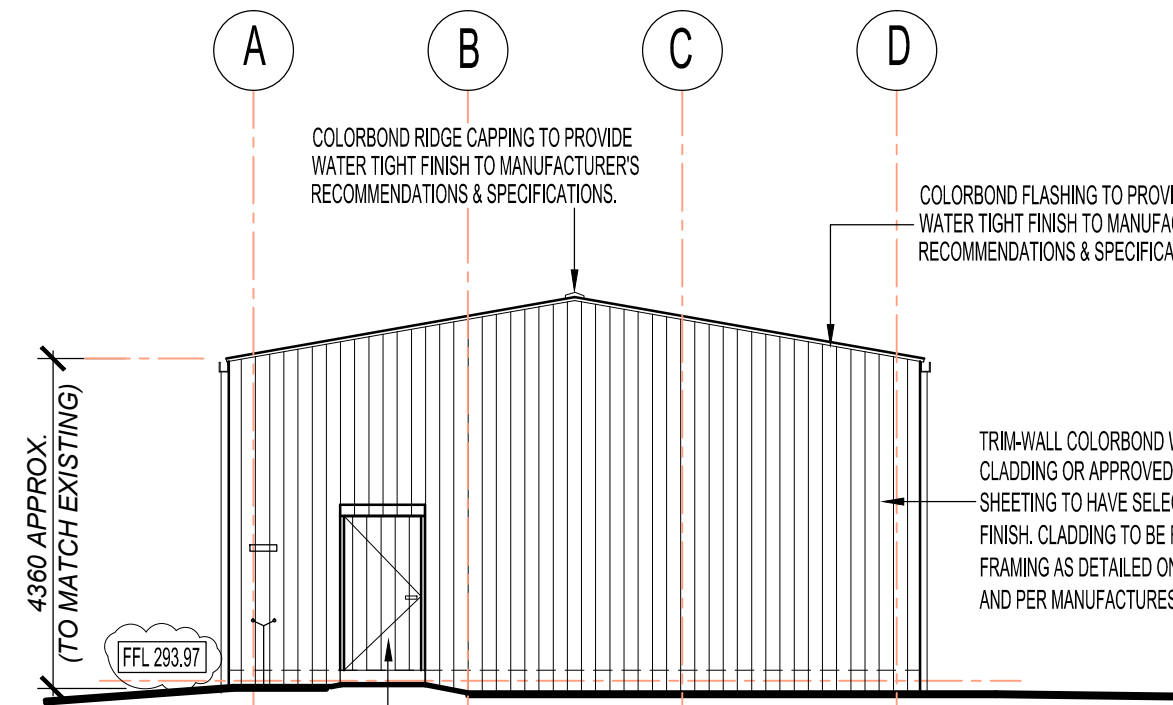
FLOOR LEVELS TO BE APPROVED BY THE LOCAL AREA AUTHORITY PRIOR TO COMMENCEMENT OF WORKS.
ENSURE 1000mm CLEAR EGRESS PATH THROUGHOUT THE BUILDING TO BCA.
REFER TO ENGINEERING DRAWINGS FOR DETAILS OF NEW SLAB, FOOTINGS, WALL AND ROOF FRAMING, BRACING AND TIE DOWN DETAILS. ALL WORKS TO COMPLY WITH SOIL REPORT, BCA AND CURRENT AUSTRALIAN STANDARDS. TIMBER FRAMING TO AS 1684.2.
WIND RATING TO BE CONFIRMED WITH LOCAL AUTHORITY.
REFER TO ENGINEERING DRAWINGS FOR ALL CIVIL WORKS AND DRAINAGE DESIGN THROUGHOUT PROJECT. REFER TO ENGINEERING DRAWING FOR MECHANICAL, HYDRAULIC AND FIRE SERVICES DESIGN. ENGINEERING DRAWINGS TO BE READ IN CONJUNCTION WITH THIS SET.
NOTE:- ALL INTERNAL PALLET RACKING TO HAVE A BOTTOM LEVEL OF BEAMS.
RACKING TO BE SIGNED FOR LOADING LIMITS & REGULAR MAINTENANCE INSPECTIONS TO BE CARRIED OUT. REFER TO AUSTRALIAN STANDARDS AND WORKSAFE GUIDELINES.
CONNECT NEW STORMWATER DRAINAGE, DOWNPIPES TO LAWFUL POINT OF DISCHARGE AS ADVISED BY COUNCIL.
NOTE:- BUILDER TO TAKE PARTICULAR CARE DURING CONSTRUCTION NOT TO DAMAGE ANY EXISTING SERVICES. BUILDER TO LOCATE ALL EXISTING ASSETS & SERVICES PRIOR TO COMMENCEMENT OF WORKS. ENSURE FOOTINGS AND CONSTRUCTION DO NOT ADVERSELY AFFECT THEIR INTEGRITY.
NOTE:- BUILDER TO CHECK ALL DIMENSIONS, LEVELS AND SERVICES ON SITE PRIOR TO COMMENCEMENT OF ANY WORKS. ANY DISCREPANCIES TO BE REFERRED BACK TO DESIGNER IMMEDIATELY.

NOTE: ALL WORKS TO COMPLY WITH CONDITIONS ON DEVELOPMENT APPLICATION & CONSTRUCTION CERTIFICATE.

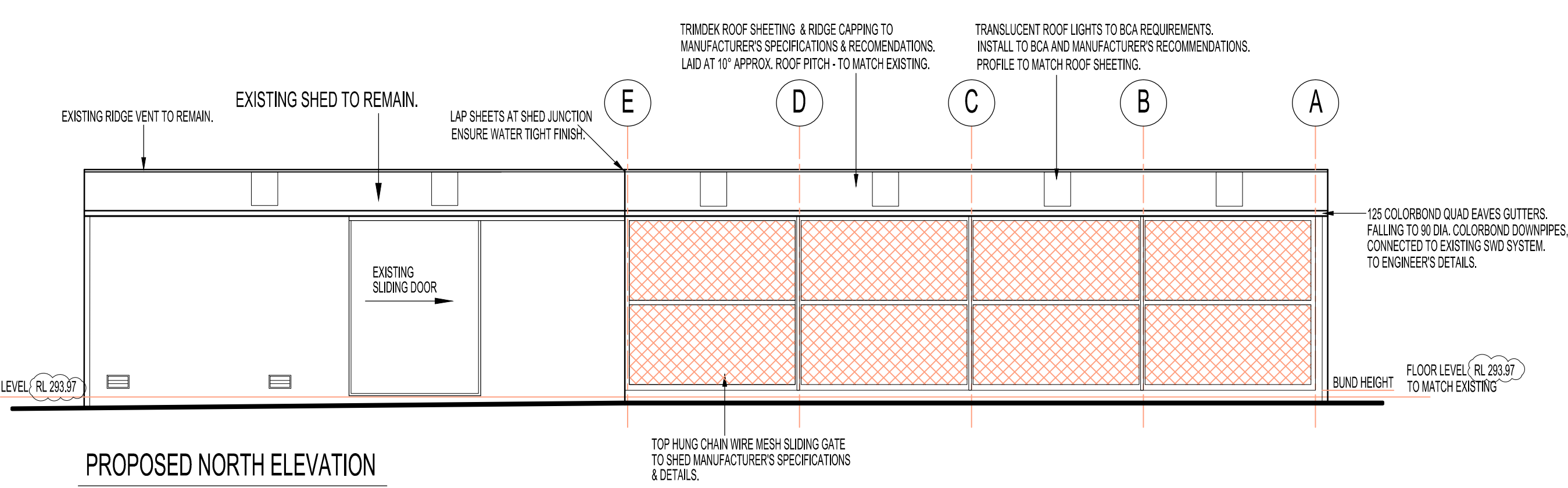
NOTE: PRIOR TO COMMENCEMENT OF WORKS BUILDER TO ARRANGE FOR DESIGN OF STRUCTURAL, CIVIL, HYDRAULIC, FIRE SERVICES AND ELECTRICAL ENGINEERING AS REQUIRED BY BCA & PRINCIPAL CERTIFYING AUTHORITY. FLOOD LEVEL TO BE CONFIRMED PRIOR TO THE COMMENCEMENT OF WORKS.



SECTION A-A



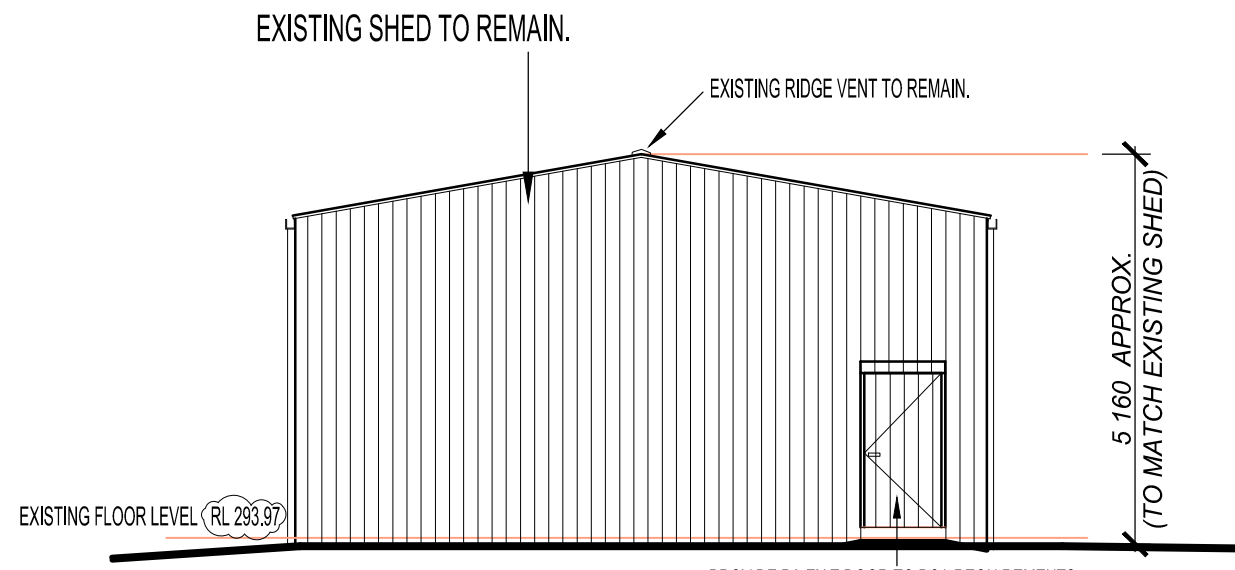
PROPOSED WEST ELEVATION



PROPOSED NORTH ELEVATION



PROPOSED SOUTH ELEVATION



PROPOSED EAST ELEVATION

NEW SHED TO MATCH EXISTING HEIGHTS & ROOF SLOPE. BUILDER TO CONFIRM ON DIMENSIONS ON SITE PRIOR TO COMMENCEMENT OF WORKS.

ALL GUTTERS TO BE LAID TO FALL TOWARDS DOWNPIPES 1 IN 100 MIN. SLOPE. 90 DIA. COLORBOND DOWNPIPES TO BE CONNECTED TO EXISTING SWD SYSTEM TO AUST. STDS AS3500.3 & AS 3500.5.

General Notes, Elevations & Section.

PRELIMINARY DRAWING

B C D E F G REV	10.04.19 17.04.19 17.04.19 31.07.19 02.09.19 04.09.19 DATE	SHED LOCATED NEXT TO EXISTING. WHIRLY BIRDS REMOVED CHEM SHEDS, GEN NOTES, EX. BUNDING CHEM SHED, SEED SHED VENTILATION. CONSTRUCTION ISSUE HEIGHTS FLOOR LEVEL RAISED, NEW SURVEY OVERLAY. FLOOR LEVEL TO MATCH EXISTING.		Landmark Corporate Property Level 10, 717 Bourke Street, Docklands, Victoria, Australia. 03 9209 2223.	Proposed New Chemical Storage Shed At:- 11 Walton Street, Corrigin, WA. for:- Landmark Pty. Ltd.	General Notes, Elevations & Section.		SCALE 1:100, 1:50 DATE 04.09.19	JOB No. --	
									DRG No. A2	REV G



FORM 1 - APPLICATION FOR DEVELOPMENT APPROVAL

Owner Details

Name(s):	VINCENT PATRICK & SUSAN DAWN GALLINAGH		
ABN (if applicable):	31 185 357 934		
Mailing Address:	Box 31		
	CORRIGIN WA	Postcode:	6375
Work Phone:	0427 637 026	Fax:	90 63 22 99
Home Phone:		Email:	suegallinagh@bigpond.com
Mobile Phone:	0427 637 026		
Contact Person for Correspondence:	VINCENT GALLINAGH		
Signature:	<i>VP Gallinagh</i>	Date:	14 th AUGUST 2019
Signature:	<i>Sue Gallinagh</i>	Date:	14 th AUGUST 2019
The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).			

Applicant Details (if different from owner)

Name(s):			
Mailing Address:			
		Postcode:	
Work Phone:		Fax:	
Home Phone:		Email:	
Mobile Phone:			
Contact Person for Correspondence:			
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application.		Yes	<input checked="" type="checkbox"/> No <input type="checkbox"/>
Signature:	<i>VP Gallinagh</i>	Date:	14 AUGUST 2019

Property Details

Lot No:	4	Street No:	39	Location No:	A381 4
Diagram or Plan No:	20590	Certificate of Title Volume No:	2053	Folio:	108
Title encumbrances (e.g. easements, restrictive covenants):					
NIL					
Street Name:	39 BOYD STREET	Suburb:	CORRIGIN		
Nearest street intersection:	KNIGHT COURT				

*The above information can be obtained by referring to the Certificate of Title. A copy of the Certificate of Title should be provided with an application for works. Certificates can be purchased through Landgate directly, or by paying the access fee along with your application fee.



Proposed Development								
Nature of Development:	Works	<input checked="" type="checkbox"/>	Use	<input checked="" type="checkbox"/>	Works and Use	<input type="checkbox"/>		
Is an exemption from development claimed for part of the development?					Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, is the exemption for:		Works	<input type="checkbox"/>	Use	<input type="checkbox"/>			
Description of proposed works and/or land use:	EXTENSION TO AN EXISTING APPROVED STORAGE SHED, FOR USE OF DOMESTIC PURPOSE.							
Description of exemption claimed (if relevant)	NIL							
Nature of any existing buildings and/or land use:	RURAL RESIDENTIAL							
Approximate cost of proposed development:				\$	\$15K			
Estimated time of completion:		6 MONTH FROM APPROVALS.						

Checklist of required materials	Attached?
A plan or plans in a form approved by the local government showing the following — (i) the location of the site including street names, lot numbers, north point and the dimensions of the site; (ii) the existing and proposed ground levels over the whole of the land the subject of the application; (iii) the location, height and type of all existing structures and environmental features, including watercourses, wetlands and native vegetation on the site; (iv) the structures and environmental features that are proposed to be removed; (v) the existing and proposed use of the site, including proposed hours of operation, and buildings and structures to be erected on the site; (vi) the existing and proposed means of access for pedestrians and vehicles to and from the site; (vii) the location, number, dimensions and layout of all car parking spaces intended to be provided; (viii) the location and dimensions of any area proposed to be provided for the loading and unloading of vehicles carrying goods or commodities to and from the site and the means of access to and from those areas; (ix) the location, dimensions and design of any open storage or trade display area and particulars of the manner in which it is proposed to develop the open storage or trade display area; (x) the nature and extent of any open space and landscaping proposed for the site;	<input checked="" type="checkbox"/>
Plans, elevations and sections of any building proposed to be erected or altered and of any building that is intended to be retained.	<input checked="" type="checkbox"/>
A report on any specialist studies in respect of the development that the local government requires the applicant to undertake such as site surveys or traffic, heritage, environmental, engineering or urban design studies.	NA
Any other plan or information that the local government reasonably requires	NA
Form 2 for providing additional information for development approval for advertisements	NA

OFFICE USE ONLY																	
Application Fee:					File No.												
Fees Paid:			/		/					Application No.	P			/			
Received By:					Record No.												
Date Received			/		/					Receipt No.							

VINCENT Patrick - SUSAN DAWN GALLINACH

SPECIFICATION

SPANS

BOTTOM CHORD
TOP CHORD
WEBBING

TO 6000

50x50x3L
50x50x3L
30x30x3L

TO 7500

50x50x5L
50x50x5L
30x30x3L

TO 9000

50x50x5L
50x50x5L
30x30x3L

KNEE BRACE
RYBRACE
BRACING
PURLINS
GIRTS

30x30x3L WITH 1x M10 BOLT EACH END
25x25x3L WITH 1x M10 BOLT EACH END
6mm GALV ROD.
100 C10 MONOFORM OR SIMILAR
100 C10 MONOFORM OR SIMILAR

COLUMN HEIGHTS

2150

2450

2750

3050

3350

3650

50x50x5L

50x50x5L

55x55x5L

65x65x5L

75x75x5L

90x90x6

FOOTINGS

HEIGHTS TO 3100

400x400
x400 DEEP

450x450
x400 DEEP

500x500
x400 DEEP

3150 TO 3650

300x300
600 DEEP

350x350
600 DEEP

400x400
600 DEEP

CLADDING

FLASHINGS

STEEL FINISH

DOOR FRAME

ROOF PITCH

ROOF

TRIMMER OR CUSTOM ORB

0.4 AGI

PAINTED WITH ROZC OR SIMILAR

30x30x1.6TH GALV B.G.

10°

75mm THICK (IF APPLICABLE)

DESIGN.

- TERRAIN CATEGORY 3

- WIND SPEED 49 M/S VP $V_z = 31 \text{ m/s}$

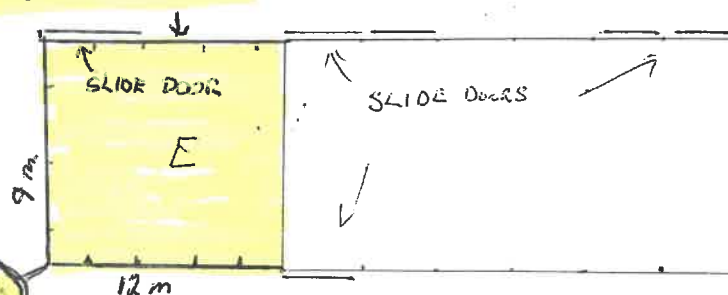
- ALL WORKMANSHIP AND MATERIALS USED IN FABRICATION AND ERECTION SHALL COMPLY WITH ALL RELEVANT AUSTR. STANDARDS

- ALL WELDS SHALL BE 6mm FILLET OR BUTT CONTINUOUS WITH FULL PENETRATION

PROPOSED EXTENSION TO EXISTING GARAGE

S

60 x 30 x 12



WATER TANK

GROUND IS LEVEL

N

W
← PRIVATE DOOR

WEST AUSTRALIAN SHED COMPANY

STANDARD GABLE ROOF GARAGE

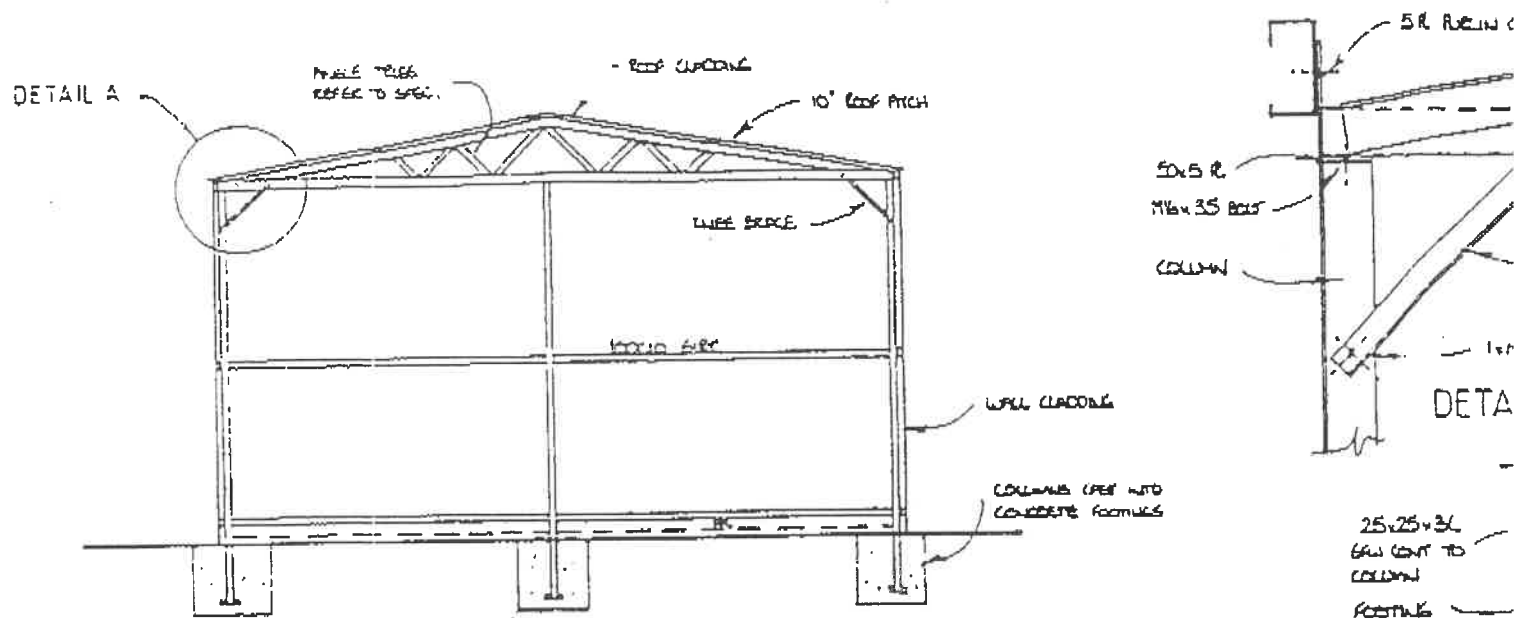
CLIENT: NR MIDDLETON

LOT

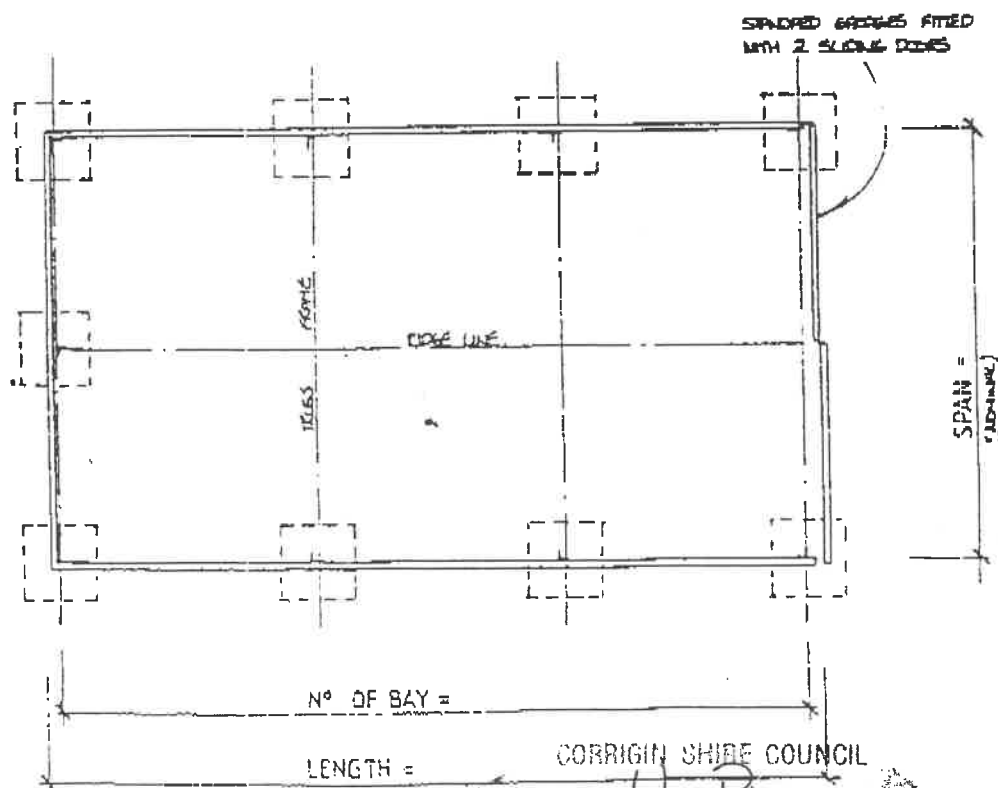
4 Boyd RD

ADDRESS LOT 555 WARDEN ST
MADDINGTON
PHONE 403 4954

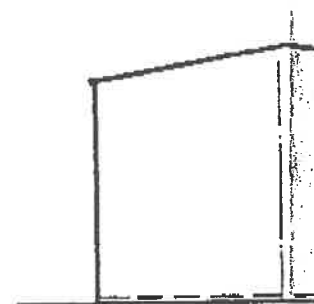
STRUCTURAL DETAILS ATTACHED



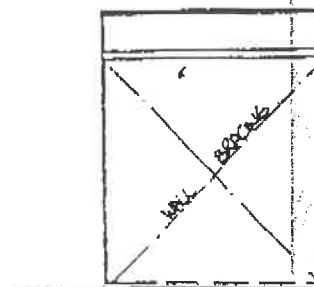
TYPICAL SECTION



PLAN



END ELEVATION



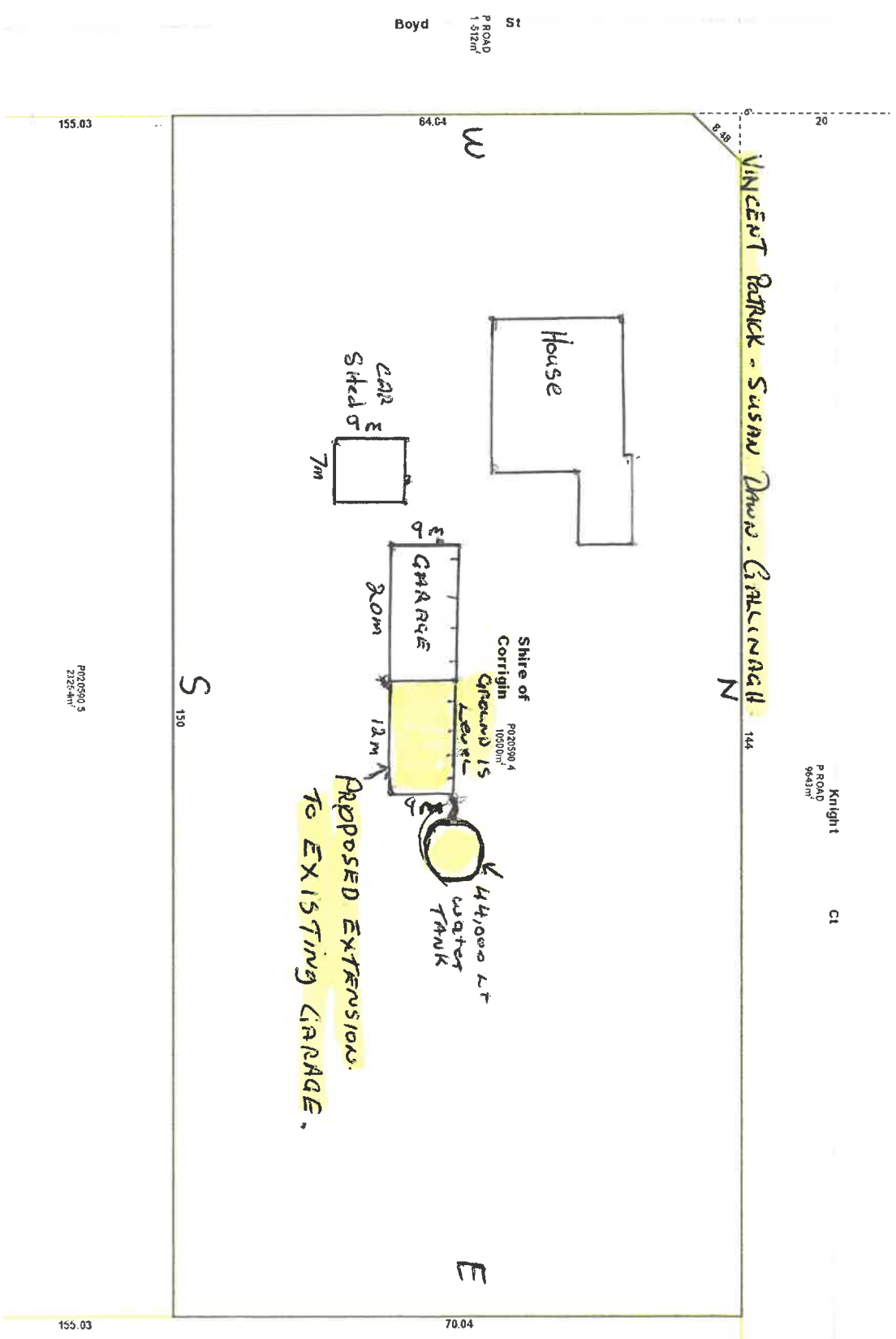
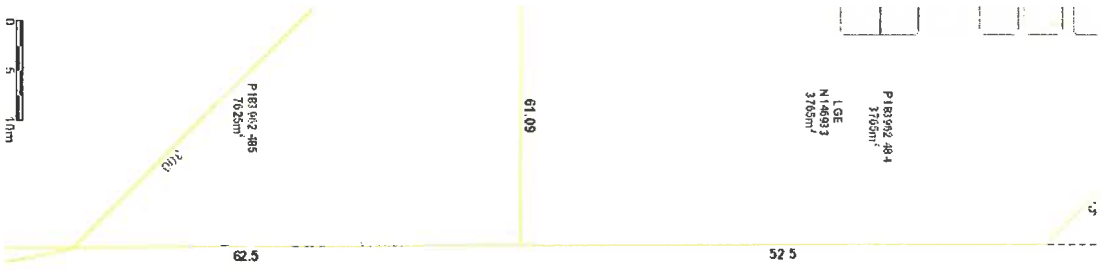
SIDE ELEVATION

APPROVED

Building Surveyor

24/9/96
IMPORTANT: The work on this building is to be done STRICTLY IN ACCORDANCE WITH THE RULES AND SPECIFICATIONS. Any unauthorised deviation therefrom will invalidate the building permit.

It is a region subject to seismic activity
It is known as Zone 3
The building is to be constructed strictly in
accordance with the requirements of the uniform
building law







WSFN
WHEATBELT SECONDARY
FREIGHT NETWORK

PROGRAM
GOVERNANCE
PLAN



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1 Program Governance Outline

1.1 Program Overview

The Wheatbelt Secondary Freight Network (WSFN) in the Main Roads WA Wheatbelt region comprises some 4,400km of Local Government managed roads that connect with State and National highways to provide access for heavy vehicles into the region. These roads are intended to enable large, high productivity trucks safe and cost-effective access to business. The WSFN project is developing a submission, with the supporting evidence and documentation required, to seek the addition of a program of road improvements across the network be added to the Infrastructure Australia (IA) Priority List.

The efficiency of supply chains serving industries in the Wheatbelt region is determined by the performance of the weakest link. Failure to maintain and improve productivity of the secondary freight network will reduce the international competitiveness of the Wheatbelt agricultural sector, which underpins employment and economic activity in the region. Transport links need to be addressed if the production of this sector is to be supported.

1.2 Goals

The 42 Local Governments (LGs) that collectively manage roads that comprise the Wheatbelt Secondary Freight Network are seeking to:

1. Efficiently deliver Stage 1 pilot projects funded through the Federal Government Roads of Strategic Importance (ROSI) program with State and Local Government co-contributions;
2. Develop a prioritised program of works for Stage 1 based on available funding (approximately \$87.5 million in funding for on-ground works), priority and deliverability.
3. Complete an “IA Stage 4 Business Case” submission covering the unfunded work needed to develop the WSFN to meet to industry requirements and submit this to Infrastructure Australia for inclusion on the Infrastructure Priority List (IPL).

1.3 Background

The 42 LGs of the Wheatbelt region have worked collaboratively for over 4 years to identify and now secure funding to improve secondary freight network routes on Local Government Roads in the Wheatbelt.

The 42 LGs have worked collaboratively with a number of State Government Departments to develop this plan and secure the Federal funding and this level of collaboration is unprecedented. In order to ensure ongoing success it is imperative that governance to deliver this program be established to administer the available funds and deliver the agreed outcomes in a transparent, reportable manner to the satisfaction of all parties; Local Governments, States Government and the Commonwealth.

\$70 million of Federal funding (ROSI) has been allocated and this has been matched with State funding of \$17.5 million (reflecting the 80/20 funding agreement). The State funding will be sourced two thirds from the State and one third from the Local Governments whose assets are being upgraded.

The available \$87.5M will not be sufficient to upgrade all the identified 80 routes and good governance of this program, and ongoing collaboration between all parties, will be critical in securing additional funding.

In addition to this the Shire of Koorda has received a REDS grant of \$100k for 2019/20 to engage a project manager for this project.

1.4 Purpose of the Program Governance Plan

The purpose of this Program Governance Plan (PGP) is to identify how key governance and administrative aspects will be undertaken to ensure successful delivery of the program. It will assist to outline the structure and processes for decision making and consultation within the Wheatbelt Region Regional Road Groups (WR RRG), their respective Sub-Groups and Local Governments. It will address who has responsibility for decision making on specific components. The PGP will provide a framework and guidelines for all members of the WSFN program to operate within. It also outlines how key administrative roles associated with program management such as stakeholder engagement, funding acquittal, project development and delivery and general correspondence will be undertaken. The PGP links all administrative tasks into a single concise document that members of the program governance team can regularly refer to.

The PGP will be used to communicate to all stakeholders how the program will be governed. It also provides a reference from which the governance of the program can be evaluated at any point in time and modified or improved as required.

The process and procedures outlined in this PGP will enable Wheatbelt North and Wheatbelt South RRGs and the WSFN Steering Committee to make decisions in accordance with in the PGP. This approach would mitigate the need for every decision to be considered by all 42 Shires and would therefore enable swifter decision making.

1.5 Governance and Delivery

Given this funding is for Local Governments and all improvements are on Local Government assets it is appropriate that Local Government representatives determine program prioritisation, project selection, and appropriate standards and are responsible for design and delivery of the works.

It is proposed to split the Local Government responsibilities for this program delivery into three areas;

- Governance
 - Provide sound governance
 - Overall program management
 - Administration
- Management
 - Design and scoping of projects.
 - Delivery of individual identified projects
- Administration
 - Funding breakdown.
 - Funding acquittal.
 - Program agreements.

1.6 Formal Agreement

This PGP should be read in conjunction with the Program Delivery Plan and the Multi-criteria Analysis (MCA) Methodology documents that provide operational details about how the work will be delivered.

As outlined later in the PGP it is proposed that all 42 Local Governments are to formalise their commitment to WSFN Program, to be eligible for future funding and project consideration, via a formal resolution of Council, which will entail the presentation and acknowledgement of the following WSFN program documents:

- Project Governance Plan
- Program Delivery Plan
- MCA Methodology.

The 42 Council resolutions will be collated as addendums to a formal agreement (either a Deed of Agreement / Memorandum of Understanding, with exact terminology to be confirmed) that the Regional Road Group will sign with the Federal and State Governments on behalf of all 42 LGs associated with the WSFN program formalising the ongoing commitment to the program.

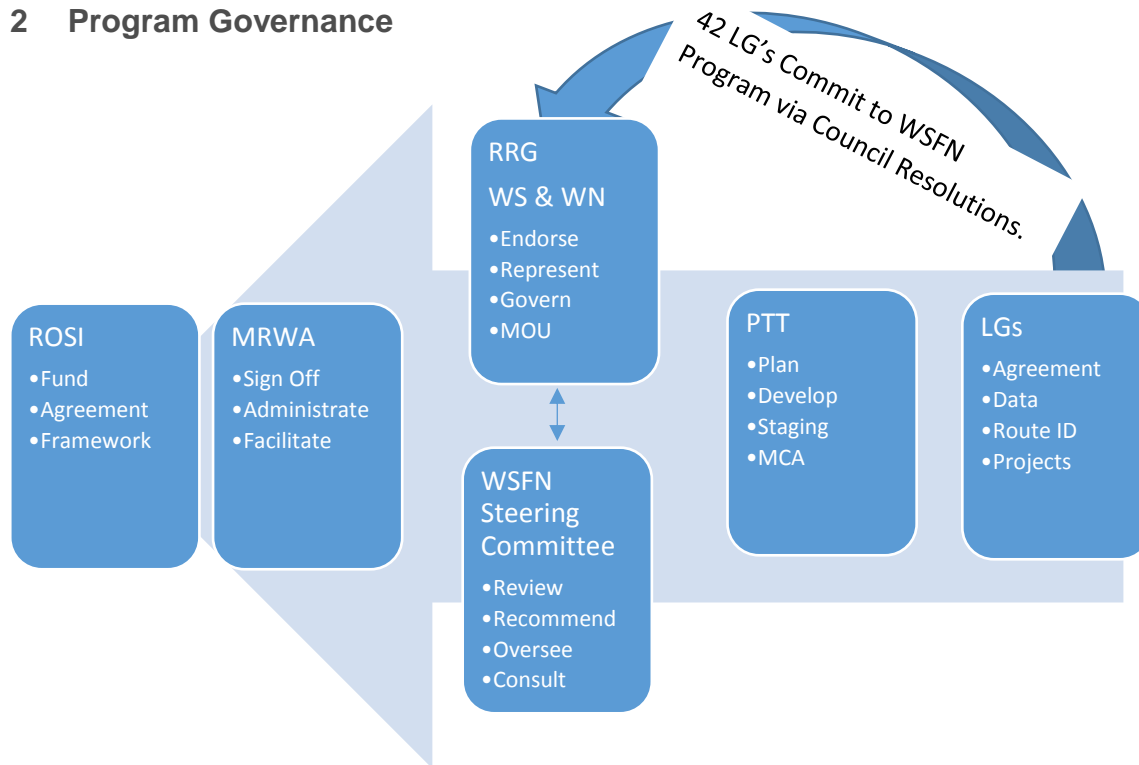
The following provides an overview of the delegations and approval processes for each relevant stakeholder group associated with WSFN program governance and delivery.

Document	WSFN Steering Committee	LG	RRG
Formal Agreement	Prepare & Submit	Commit	Approve
Governance Plan	Prepare & Submit	Receive	Approve
Program Delivery Plan	Prepare & Submit	Receive	Endorse
Preliminary MCA	Prepare & Submit	Receive	Approve
Annual Report	Prepare & Submit	Receive	Receive
Staging Plan	Prepare & Submit	Receive	Endorse
Annual Program Budget	Prepare & Submit	Receive	Endorse
Specific Projects	Approve	Commit	Receive

The Program Delivery Plan will be a “live” document that will evolve as the program and its various projects are delivered. It is envisaged that this document incorporate various learnings undertaken over the course of the program.

In submitting Program Proposal Reports to the Commonwealth Department of Infrastructure, Transport, Cities and Regional Development, that are required to enable payments from the Commonwealth to be made, Main Roads WA will confirm that the Program Delivery Plan and Annual Program Budget have been developed in accordance with the approved Governance Plan and that the projects have been delivered in accordance with the plans and budgets as amendment from time to time.

2 Program Governance



2.1 Federal Government

The Australian Federal Government intends to invest \$4.5 billion over ten years to the Roads of Strategic Importance (ROSI) initiative to help connect regional businesses to local and international markets, and better connect regional communities.

The WSFN Stage 1 prioritised program and on-ground capital works, up to a value of \$87.5 million, will be completed through the provision of Federal Government ROSI funds (\$70 million) along with matching State Government funds (\$11.7 million) and Local Government (\$5.8 million) co-contributions. The envisaged timeframe for this is 3 – 5 years subject to funding arrangements outlined by the Federal Government.

The Federal Government will:

- Provide guidance regarding program delivery and funding arrangements for WSFN program in-line with the ROSI requirements.
- Note Agreement between the 42 Local Governments of Wheatbelt North & Wheatbelt South Regional Road Groups (RRGs) regarding on-going support for investment in the WSFN and governance arrangements.
- Note a 5 year Staging Plan.
- Approve annual program plan through the Program Proposal Report (PPR).
- Provide funding to WA State Government via Main Roads WA in alignment with agreed milestones.

2.2 State Government (Main Roads WA)

Main Roads WA (MRWA) will represent the State Government in financial arrangements with the Commonwealth Department of Infrastructure, Transport, Cities and Regional Development and provide the link between the Federal Government and the WSFN. MRWA

will review the processes undertaken by RRGs, WSFN and associated LGs and approve when satisfied that these process have been complied with.

Federal and State Government funding will be managed through Main Roads WA. Main Roads WA will fulfil the public financial administration role as it does with the Regional Road Groups.

- MRWA Wheatbelt Regional Manager to sign off on individual projects.
- MRWA Wheatbelt Regional Manager to ensure the various projects are delivered in accordance with the project plan
- MRWA to administer funds.
- Reporting implementation of the WSFN Program will be an additional funding stream within the Wheatbelt North and Wheatbelt South Regional Road Groups.

2.3 Wheatbelt North and Wheatbelt South Regional Road Groups

The WSFN Program will use existing governance structures and decision-making processes within the Wheatbelt North (WN) and South (WS) Regional Road Groups.

The RRGs will make decisions in accordance with agreed processes and procedures based upon advice from WSFN Steering Committee and the PGP. Its specific roles and responsibilities will entail:

- WS & WN RRGs to enter into a formal agreement representing all 42 LGs confirming their inclusion in WSFN program.
- Receive and acknowledge Steering Committee decisions.
- Endorse Governance Plan under which the Steering Committee will operate.
- Approve Multi Criteria Assessment as recommended by Steering Committee
- Receive and Note the Annual Report as presented by Steering Committee
- Endorse the Program Staging Plan.
- Endorse the Annual Program Budget

Should WN & WS when approving programs not come to an agreed position it will be referred to mediation group comprising of RDA-W, WALGA and MRWA.

2.4 WSFN Steering Committee

The purpose of the Steering Committee is to provide oversight and governance to the program.

The Steering Committee is made up of the following members:

Voting Delegates

- 2 x Wheatbelt North Regional Road Group (WN RRG) Elected Members
 - Chairperson plus 1 other delegate
- 2 x Wheatbelt South Regional Road Group (WS RRG) Elected Members
 - Chairperson plus 1 other delegate

Non-Voting Delegates

- WSFN Program Technical Director (ex-officio from LG)
- WA Local Government Association (WALGA)
- Regional Development Australia - Wheatbelt (RDA-W)
- Main Roads WA - Wheatbelt Region (MRWA-WR)

- Wheatbelt Development Commission (WDC)

The Elected members are nominated to the Steering Committee for a two year term at the first RRG meeting following the LG elections. The Chairperson shall be elected at the first WSFN Steering Committee meeting following the LG elections.

Should the Steering Committee be unable to reach an agreed position it will be referred to mediation group comprising senior officers appointed by RDA-W, WALGA and MRWA.

The Steering Committee would work to set the goals and outcomes for the program in order for the Program Technical Team (refer Section 2.5) to develop a program brief and manage the consultant engagement process. Key roles would include:

- Set the goals and outcomes for the program.
- Provide political representation with State and Federal governments as well as their relevant authorities and departments.
- Identify funding opportunities and sources.
- Provide communication and consultation back to the WN and WS RRGs.
- Provide a collaborative approach to program delivery across multiple organisations.

The Steering Committee will recommend decisions to RRGs and approve the commitment of funds to individual LGs in accordance with agreed processes and procedures outlined in WSFN Governance Plan.

Specific roles and responsibilities of the Steering Committee will be to:

- Review and recommended to RRGs
 - proposed routes within each sub-group.
 - approved Multiple Criteria Analysis process.
 - prioritisation of the 80 routes in accordance with the agreed Multi Criteria Assessment
 - work programs for future years and project prioritisation plans.
- Approve projects and allocation of project funding on an annual basis against agreed scope and budget with individual Shires.
- Consult and communicate with their respective sub-groups and member LGs.
- Ensure relevant information is presented to each RRG meeting for consideration.
- Prepare annual reports of achievements in the previous year
- Report on decisions made and program progress to Regional Road Groups and Main Roads

2.5 Program Technical Team

The PTT would be a technical working group consisting of the WSFN Program Technical Director and Project Manager as well as a Technical Advisor from each RRG.

The PTT will also have the ability to co-op specific technical resources as and when is required.

The role of the PTT will be to undertake a multi-organisational approach to deliver all the components of the program. Key responsibilities will entail.

- Engage consultants as required to deliver the program outcomes.
- Prioritise the 80 routes in accordance with the agreed Multi Criteria Assessment.
- Prepare work programs for future years.
- Prepare annual reports of achievements in the previous year.
- Prepare scope for future works to ensure consistency along identified routes.
- Allocate budgets against agreed scopes with individual Shires.
- Report on decisions made and program progress to Steering Committee and Working Group.

2.5.1 Program Technical Director

It is proposed that this role is undertaken by a representative of a Local Government within the Wheatbelt Regional Road Groups. Their roles and responsibilities will entail:

- Technical Member of the Steering Committee.
- Chairperson and coordination of PTT.
- Review of Project Brief and Budget as prepared by the Project Manager and present to Steering Committee.
- Oversee Project Manager in conjunction with employing LG.

The Steering Committee will make a recommendation to the RRGs to approve the appointment of Program Technical Director for an initial period of 3 years commencing October 2019, and every 2 years thereafter, outside of an election cycle.

2.5.2 Project Manager

The Project Manager will form part of the Program Technical Team and will be an integral key to successful program delivery. The complexity and scale of this program is significant and well beyond the technical and financial capabilities of the Wheatbelt Local Government staff on an individual basis. Engaging an external Project Manager with the skills and expertise required to work with the PTT, relevant LG officers as well as technical consultants will ensure a cohesive and collaborative environment is established for optimum outputs.

The Project Manager will direct the work of the external technical consultants and will be the main contact for communication between the PTT and external consultants.

Key roles of the Project Manager will be to undertake streamlined planning and coordination of activities associated with finalising the assessment, prioritisation and delivery of Stage 1 priority projects with relevant LGs. The activities include:

- Refine design criteria and develop preliminary standards and designs
- Consolidate existing data to gain an understanding of road user requirements, the physical site, and environmental context and constraints
- Undertake a study of quantified issues and opportunities, for input into route prioritisation.
- Collation and review of existing road condition and traffic data and program scopes.
- Identify priority projects and the proposed scope and timing for staged implementation of planned network
- Refine a route prioritisation MCA tool and conduct analysis of selected routes.
- Develop a route staging plan.
- Collection of additional, more detailed road condition and traffic data and project scope refinement.

- Site visits including cursory visual inspections would be undertaken to support desktop activities and to inform gap assessment.
- Development of detailed investigation and survey of Stage 1 priority projects. Supporting investigations that may be required which would include feature survey, environmental surveys, traffic surveys, utility services investigations (such as potholing), geotechnical and hydrological investigation.
- Development of “approved” and funded shovel ready projects
- Allocation for specific design or engineering investigations for immediate priority works (environmental, geotechnical, survey, detailed design).

The Shire of Koorda will be the auspice of the funding of the Project Manager for a nominal period of 3 years commencing 2019 (nominally October) as per the REDS Funding agreement.

2.6 LGs

- 42 Local Governments are to formalise their commitment to WSFN Program, to be eligible for future funding and project consideration, via a formal resolution of Council, which will entail the presentation and acknowledgement of the follow WSFN Program documents:
 - Program Governance Plan
 - Program Delivery Plan
 - MCA Methodology.
- Provide necessary data to PTT to be utilised as part of MCA process and Staging Plan.
- Assist PTT with development of Staging Plan by identifying routes and assessing deliverability within the timeframes and parameters of the WSFN Program.



WSFN
WHEATBELT SECONDARY
FREIGHT NETWORK

MULTI-CRITERIA ANALYSIS METHODOLOGY

In order to demonstrate best outcomes and value for money it is necessary to develop a transparent process to identify which routes have the highest priority for the limited available funding. A preliminary prioritisation of the Wheatbelt Secondary Freight Network routes was performed to provide an initial example of the future process and assist in identifying high-value routes. A simple multi-criteria analysis (MCA) was developed to score each route on the available data. This was undertaken as part of the Business Case development and funding submission process.

The objective of the MCA is therefore to accurately reflect the relative need for upgrade works for each route across the network. To achieve this, the MCA must be based on clear and justifiable scoring system that uses good-quality and verifiable data.

Following the Preliminary MCA development the WSFN team have been able to obtain additional more detailed data from the Revitalising Agricultural Region Freight (RARF) strategy being coordinated by the WA State Government. This data will be distributed to the WSFN Steering Committee via Main Roads WA. The additional data will be incorporated as part of the development of a Revised MCA.

This document summarises the Revised MCA methodology of prioritising the 80 Secondary Freight Routes of the WSFN program.

The criteria upon which each route will be assessed in the MCA includes:

- Average Daily Traffic
 - as submitted by LGAs
 - which would actually be “peak season” traffic
- Equivalent Standard Axles / per day
 - as submitted by LGAs
 - which would actually be “peak season” traffic
- Seal Width
 - Linearly relates to percentage of road below minimum 7M requirement for seal width.
- Road Safety
 - ROSMA as per RARF data
 - KSI
- Road Condition Data
 - as submitted by LGAs
 - Simple Condition Grading Model - IPWEA, 2015, IIMM, Sec 2.5.4

Input Data

Data will be collated from a range of sources as summarised below. These data sources fall under two general categories, relating either to the condition or utilisation of each route (see further explanation below):

Category	Data Set	Description
Condition	ROSMA KSI Rate	ROSMA data will be supplied by Main Roads WA. It captures the rate of 'Killed or Serious Injury' (KSI) incidents on a route.
Condition	Seal Width	The seal width of the road described as a percentage of the route length, allowing an average seal width will be applied across the route. Seal width will be compared to a minimum seal width of 7m as per a Type 5 road.
Condition	Road Condition	Shire's have assessed road condition on a one to five scale, which has been applied as a direct metric. Five indicating very poor condition
Utilisation	ADT Counts	Average Daily Traffic counts provide data on the average number of total vehicles traveling on a road per day over the measurement period, capturing both heavy and light vehicle use.
Utilisation	ESA Counts	An Equivalent Standard Axle is defined as a dual tyred single axle transmitting 8.2 tonne to the pavement. ESA counts are therefore reflective of the total number and load of heavy vehicles that impact a road.

MCA Process

The MCA will use a three-step process to incorporate all routes into a final ranking system:

- Each set of data is scored on a consistent scale (e.g. 1 to 5) based the range of results in the data set. For example, if average daily traffic counts (ADT) range from a minimum of 100 to a maximum of 600 then the following scores could be applied (example only):

ADT Range	ESA Range	Seal Width (m)	ROSMA (KSI)	Road Condition	Score
100 – 199	0 - 25	> 8	0	Excellent: only planned maintenance required	1
200 – 299	25 – 50	7 - 8	0.2	Good: minor maintenance required plus planned maintenance	2
300 – 399	50 - 75	6 - 7	1	Fair: significant maintenance required	3
400 – 499	75 – 100	5 - 6	1.5	Poor: significant renewal/rehabilitation required	4
500 - 600	> 100	< 5	2	Very Poor: physically unsound and/or beyond rehabilitation	5

- The scores for each set of data are then combined using weightings (%) to reflect the importance of each set of results in establishing the need for works (example below). This system will be supported by a descriptive justification for the weighting applied to each set of data:

Data Set	Example Score	Weighting	Final Score
A	2	10%	0.2
B	3	20%	0.6
C	4	30%	1.2
D	1	40%	0.4
Total		100%	2.4 out of 5

3. The final score for all routes are then compared to rank the routes according to a simple priority system e.g. high, medium and low.

Application of Weightings

The weightings applied to each set of data must be reflective of the actual need for upgrade/repair works. At a high level, the need for the works stems from:

1. The current condition of the route and how far this is from an ideal standard
2. How much the route will be utilised, primarily by heavy vehicles

Anecdotal feedback to-date has been that heavy vehicles generally choose routes based on travel time, irrespective of road condition. The result being that particular routes will quickly deteriorate if they are not maintained to a high standard – at significant cost to the affected Local Government. As an initial base it is therefore proposed that Condition and Utilisation categories collectively each receive equal weightings of 50%. This initial system is illustrated below:

Category	Suggested Category Weighting	Data Sets	Individual Weighting
Condition	50%	KSI Rate Seal Width Road Condition	To be developed (sum to 50%)
Utilisation	50%	ADT ESA	To be developed (sum to 50%)

It is noted that a higher weighting has been applied to ESA counts as this is reflective of the number of freight vehicles. Freight vehicles account for the majority of road costs and potential benefits through reduced VOC and repairs/reconstruction costs, these costs are generally proportional to total ESA numbers.

Under this system a highly utilised route in moderate condition may be prioritised over a route that is in poor condition but is seldom used. In refining and finalising the MCA weightings, agreement will need to be reached on what weightings approach will achieve the best value-for-money considering the root causes of costs and the expected future utilisation of each route.

The criteria will be weighted according to relevance to the overall investment decision and these totals to produce the upgrade priorities for each route. The route prioritisation will be produced and presented using a high-level four stage project implementation schedule.

Project Funding

Funding will be considered for the highest priority projects and will proceed provided the relevant Local Governments commit to providing the necessary match funding (one third of the States 20%).

Some routes will have more challenges than others (environmental, land, heritage, utilities etc.) but this does not change the prioritisation. It may, however, impact on the year of delivery as more time may be required to get to delivery stage. In this case appropriate development funding will be provided to these high priority projects.

Once a route is funded a route specific project plan will be developed in accordance with the project management plan and each Local Government involved in development and delivery will sign up to a detailed scope of what is to be delivered and an associated agreed fixed budget will be allocated.

Additional Pavement Condition Data

It is proposed that TSD or FWD data is used to determine pavement condition. These data sets can be obtained through undertaking tests on all 80 of the identified routes. This data provides an indication of the nature and status of the existing road pavement including an indication of the relative residual life of the pavement in terms of equivalent standard axles (ESAs). The life of a pavement is always measured in ESAs and it is possible to determine the relative residual life of a pavement in terms of ESAs. When combined with ADT predictions a residual pavement life in terms of years can be ascertained. These surveys can be commissioned by the project through existing Main Roads contracts and data provided to Shires for all 80 routes.

Condition	TSD Pavement Condition	The collection of Traffic Speed Deflectometer data provides information on the pavement condition and remaining residual life of a road and is therefore reflective of future maintenance and/or reconstruction costs.
-----------	------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Undertaking the TSD investigation and analysing the data is likely to take between 6-9 months and would unlikely be available until after April 2020.

This will be used to:

- To refine and update Prioritisation List for Priority 2-5 projects and subsequent Staging Plans.
- Provide further clarity on Priority 1 projects if require.



WSFN

WHEATBELT SECONDARY
FREIGHT NETWORK

PROGRAM DELIVERY PLAN

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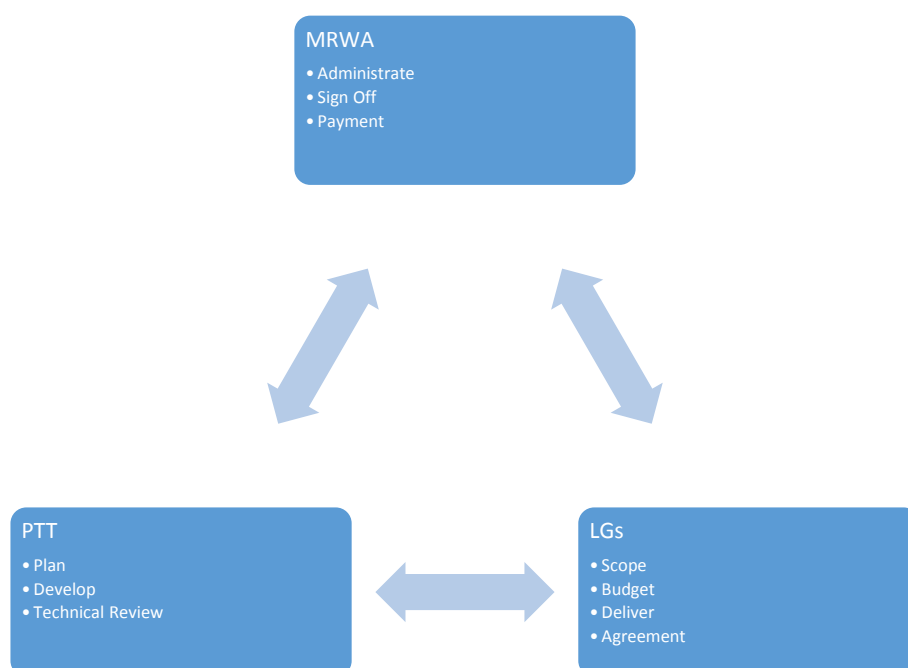
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1 Program Delivery

The program delivery structure aims to utilise existing resources across the LGs of the Wheatbelt RRG with input from other key program Working Group member organisation representatives. It also outlines the engagement of a Lead Consultant to undertake project management of the external technical consultancy components of the project.

The WSN has a strong project management and governance experience, which has been working on this project since 2017. The program has thus far been coordinated by the Working Group, with Garrick Yandle, CEO Shire of Kulin, (previously Executive Manager of Infrastructure with the Shire of Dandaragan) undertaking the role of Program Manager. The Working Group has been in close consultation with all member organisations, key stakeholders, as well as the design consultant and various state government regulatory authorities and potential funding bodies.

As part of the on-going delivery of the program the Working Group consists of the following:



1.1 MRWA

Funding is to be channelled through Main Roads WA to each LG undertaking works. Main Roads will therefore process payments that are demonstrated to be in line with the agreed program management procedures.

- MRWA WR Manager to sign off on individual LGA Projects.
- MRWA to administer funds through the RRG Local Government Interface Manager (LGIM).
- MRWA WR Manager to ensures the various plans are being implemented

- Acquittal and review process for Certificates of Completion and Progress Payments is proposed to be.
 - Progress Payment Certificate - First 50% (once project is approved)
 - Completion Certificate - Final 50% (once project is completed)

1.2 Program Technical Team

The PTT would be a technical working group consisting of the WSFN Program Technical Director and Project Manager as well as a Technical Advisor from each RRG.

The PTT will also have the ability to co-op specific technical resources as and when is required.

The role of the PTT will be to undertake a multi-organisational approach to deliver all the components of the program. Key responsibilities will entail.

- Engage consultants as required to deliver the program outcomes.
- Prioritise the 80 routes in accordance with the agreed Multi Criteria Assessment.
- Prepare work programs for future years.
- Prepare annual reports of achievements in the previous year.
- Prepare scope for future works to ensure consistency along identified routes.
- Allocate budgets against agreed scopes with individual Shires.
- Report on decisions made and program progress to Steering Committee and Working Group.

1.2.1 Program Technical Director

It is proposed that this role is undertaken by a representative of a Local Government within the Wheatbelt Regional Road Groups. Their roles and responsibilities will entail:

- Technical Member of the Steering Committee.
- Chairperson and coordination of PTT.
- Review of Project Brief and Budget as prepared by the Project Manager and present to Steering Committee.
- Oversee Project Manager in conjunction with employing LG.

The Steering Committee will make a recommendation to the RRGs to approve the appointment of Program Technical Director for an initial period of 3 years commencing October 2019, and every 2 years thereafter, outside of an election cycle.

1.2.2 Project Manager

The Project Manager will form part of the Program Technical Team and will be an integral key to successful program delivery. The complexity and scale of this program is significant and well beyond the technical and financial capabilities of the Wheatbelt Local Government staff on an individual basis. Engaging an external Project Manager with the skills and expertise required to work with the PTT, relevant LG officers as well as technical consultants will ensure a cohesive and collaborative environment is established for optimum outputs.

The Project Manager will direct the work of the external technical consultants and will be the main contact for communication between the PTT and external consultants.

Key roles of the Project Manager will be to undertake streamlined planning and coordination of activities associated with finalising the assessment, prioritisation and delivery of Stage 1 priority projects with relevant LGs. The activities include:

- Refine design criteria and develop preliminary standards and designs
- Consolidate existing data to gain an understanding of road user requirements, the physical site, and environmental context and constraints
- Undertake a study of quantified issues and opportunities, for input into route prioritisation.
- Collation and review of existing road condition and traffic data and program scopes.
- Identify priority projects and the proposed scope and timing for staged implementation of planned network
- Refine a route prioritisation MCA tool and conduct analysis of selected routes.
- Develop a route staging plan.
- Collection of additional, more detailed road condition and traffic data and project scope refinement.
- Site visits including cursory visual inspections would be undertaken to support desktop activities and to inform gap assessment.
- Development of detailed investigation and survey of Stage 1 priority projects. Supporting investigations that may be required which would include feature survey, environmental surveys, traffic surveys, utility services investigations (such as potholing), geotechnical and hydrological investigation.
- Development of “approved” and funded shovel ready projects
- Allocation for specific design or engineering investigations for immediate priority works (environmental, geotechnical, survey, detailed design).

The Shire of Koorda will be the auspice of the funding of the Project Manager for a nominal period of 3 years commencing 2019 (nominally October) as per the REDS Funding agreement.

1.3 LGs

Officers from LGs with prioritised projects will be essential to ensure successful delivery of individual projects. This will provide a great opportunity for knowledge sharing and collaboration across the region. It will allow members of the PTT to undertake both informal and formal training of LGA staff to upskill and improve their technical capacity. Where possible neighbouring LGs will be encouraged to share technical, workforce and plant resources to assist in the efficient on-ground delivery of individual projects.

- Individual Shires will provide the following to the Steering Committee for approval before any funding will be released
 - Scope
 - Budget
 - Methodology
 - Delivery
- WSFN 5 Year Plan incorporated in their LTFP.
- Individual Shires incorporate Project Budgets into Council Budgets Annually.
- Funding will be distributed to LGs via MRWA in accordance with Governance Plan.

2 Project Administration

As the WSFN Program and each individual LG project will be funded from three funding sources (Federal, State and Local Governments) it is important to clarify specific aspects with regards to the funding administration and delivery processes.

The Steering Committee put in separate funding submissions for a range of funding sources for both Management (administration, planning and design) Stage, as well as Capital Works Stage of the program. The program has been successful in obtaining funding from the following sources, as well as the required co-contribution from local governments:

Funding Source	Funding Amount	Stage
Regional Economic Development Grant	\$100K	Management
Local Government Co-contribution	\$252K 42 LGs x \$6K each	Management
Federal Government	\$70M	Capital Works
WA State Government	\$11.7M	Capital Works
Local Government	\$5.8M Individual LGs on project by project basis	Capital Works

2.1 Project Management Funding

The Project Manager is funded by the successful Regional Economic Development (RED) Grant through the WDC and acquitted by the Shire of Koorda. This specifically entails \$100K for a Project Manager to undertake project management.

The Project Manager will be initially contracted by the Shire of Koorda for a period of 3 years commencing 2019 (nominally October) as per the REDS Funding agreement.

Previously 42 local governments were asked to financially contribute to the WSFN project via a budget allocation of \$6,000 which was proposed to be part of a co-contribution towards BBRF. With the unsuccessful BBRF bid, it is proposed that the \$6,000 in financial contributions from each of the 42 local governments totalling \$252,000 be allocated to combine with the RED funding of \$100,000 to become project management pool of approximately \$350,000.

Funding Source	Funding Amount
RED Grant	\$100,000
Local Government Co-contribution	\$252,000
In Kind Contribution (approximately)	\$100,000
Project Management Total	\$452,000

This would contribute towards the overall project management requirements associated with the delivery of Stage 1 Priority Works over the course of an estimated 3 year delivery timeframe. Funding would contribute towards the following nominal requirements:

Role	Annual Funds	Comments
Project Manager	Nominal \$100,000 per annum of wages, plus superannuation and vehicle allowance and potentially accommodation	\$300,000 across 3 years
Project Administration and Communications Officer	Nominal \$20,000 per annum of wages only	\$60,000 across 3 years

Given the delivery of Stage 1 is likely to go over 5 years, then additional funding will be required for the Project Manager position. It is proposed that this additional funding be sourced via LGs contributing towards the PM as part of the LGs individual project budgets. A nominal figure for each project will be determined via the Steering Committee. As an example, a figure of 0.5% of total program funding (\$87.5M) would contribute approximately \$430K towards funding the Project Manager position. For each \$1M project approximately \$5,000 would be required to funding the Project Manager position. Individual LGs would still need to fund their own design, project management and project delivery of their individual projects.

Additional costs of vehicle and housing also likely to be required for the project manager position over the course the 5 years of delivery. The additional funding from each project would also contribute towards these additional costs.

Total project manager costs over 5 years are likely to be around \$750,000.

It is envisaged that a LG will advertise and employ the Project Manager over a 3 year period to work on the project on a part time basis. LGs with a desire to fulfil this role will be invited to make a submission to the WSNF Steering Committee for consideration. As indicated this contract will initially be managed by the Shire of Koorda for a period of 3 years commencing 2019 (nominally October) as per the REDS Funding agreement.

2.2 Capital Works Funding Administration

2.2.1 Funding Breakdown

The Australian Government will invest \$4.5 billion, including \$1 billion of additional funding committed in the 2019-20 Budget, to the Roads of Strategic Importance (ROSI) initiative to help connect regional businesses to local and international markets, and better connect regional communities.

Stage 1 priority program prioritisation and on-ground works, up to a capital value of \$90M, will be completed through the provision of Federal Government ROSI funds (\$70 million) along with matching State Government funds (\$11.7M) and Local Government (\$5.8M) co-contributions. The envisaged timeframe for this is 3 – 5 years.

Funding Source	Funding Ratio	Funding Amount
Federal (ROSI)	80%	\$70M
State	13.3%	\$11.7M
LGA (Own Source)	6.7%	\$5.8M
Total	100%	\$87.5M

The Federal Government's role will:

- Provide framework and guidelines for funding WSNF program via ROSI.
- Note Agreement with 42 LGs of WR RRG regarding WSNF.
- Note 5 year Staging Plan.
- Approve annual project plan.
- Provide funding to LG via WA State Government.

2.2.2 Funding Acquittal

Main Roads WA (MRWA) will represent the State Government in financial arrangements with the Commonwealth Department of Infrastructure, Transport, Cities and Regional Development and provide the link between the Federal Government and the WSNF. MRWA will review the processes undertaken by RRGs, WSNF and associated LGs and approve when satisfied that these process have been complied with.

Federal and State Government funding will be managed through Main Roads WA. Main Roads WA will fulfil the public financial administration role as it does with the Regional Road Groups.

- MRWA Wheatbelt Regional Manager to sign off on individual projects.
- MRWA Wheatbelt Regional Manager to ensure the various projects are delivered in accordance with the project plan
- MRWA to administer funds.
- Reporting implementation of the WSNF Program will be an additional funding stream within the Wheatbelt North and Wheatbelt South Regional Road Groups.
- Acquittal and review process for Certificates of Completion and Progress Payments is proposed to be.
 - Progress Payment Certificate - First 40% (once project is approved).
 - Progress Payment Certificate - First 40% (once project is commenced).
 - Completion Certificate - Final 20% (once project is completed).

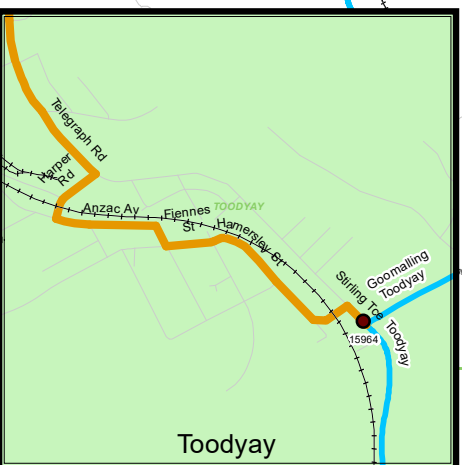
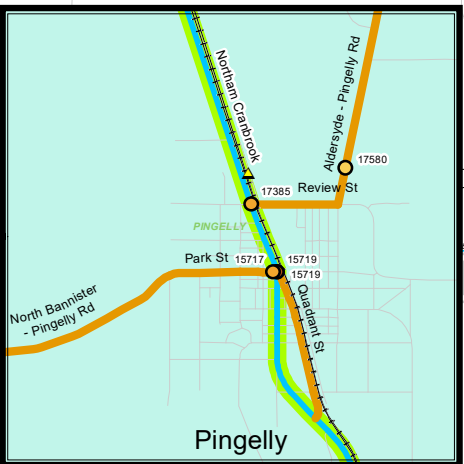
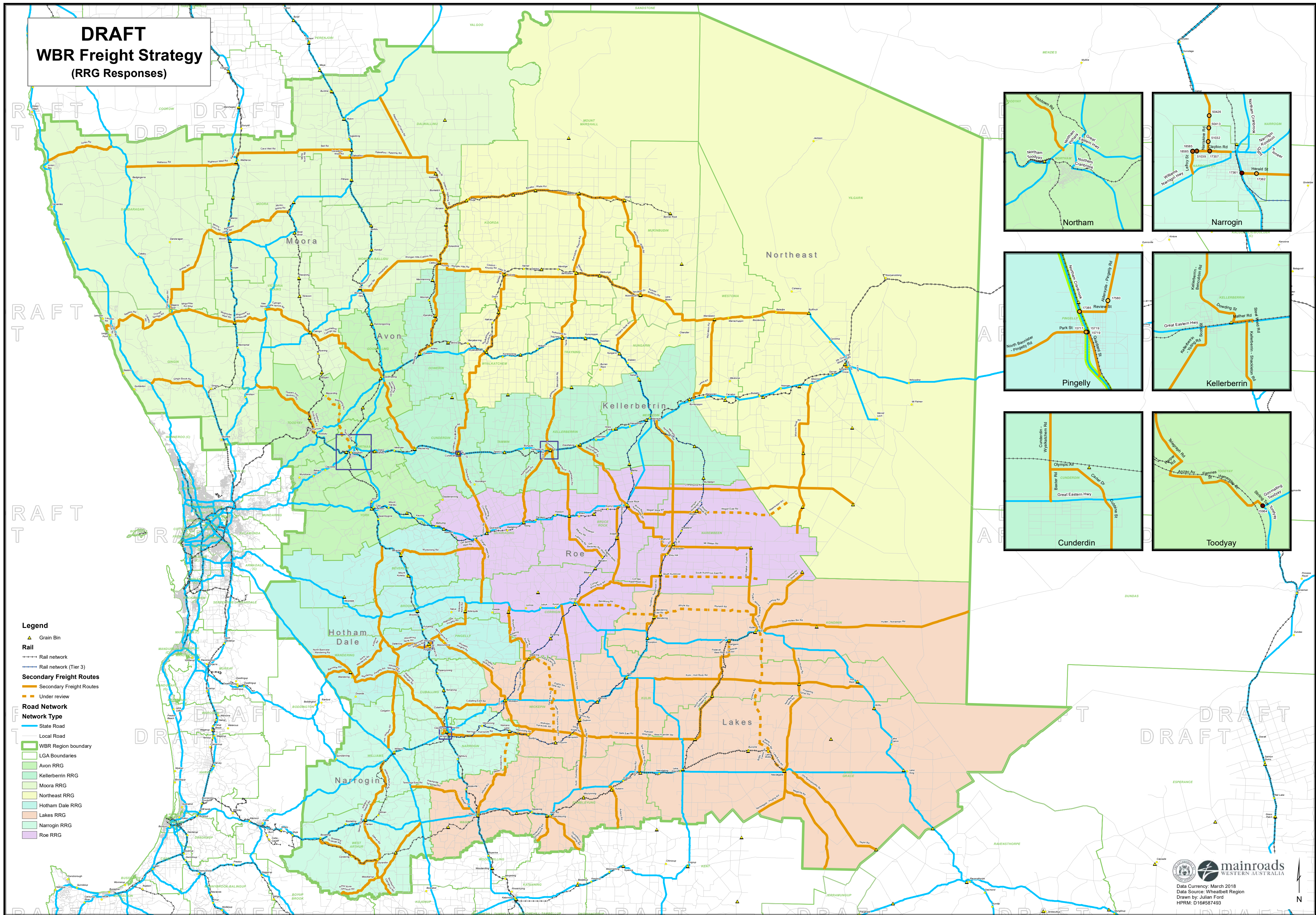
2.3 Project Delivery

The following provides an overview of the key components associated with planning, development, scoping, prioritisation and delivery of on-ground works. It outlines how the Working Group, Steering Committee, PTT and LGs will work together towards successful project delivery.

Stage	Details
1. Program Staging Plan	<ul style="list-style-type: none"> ▪ PTT will develop a staging plan for program delivery. ▪ Relevant LGs will be informed of their proposed project and indicative budget, scope and year of delivery. ▪ Identification of Funds required for a 4 year program set in advance by project priority lists. ▪ Funding to be limited according to individual LG ability to deliver works.
2. Project Scoping and Approval	<ul style="list-style-type: none"> ▪ Stage 1 priority projects will be determined via the MCA process. ▪ Projects will be scoped and a preliminary budget developed by the PTT in-conjunction with individual LGs.

	<ul style="list-style-type: none"> ▪ Projects prioritisation will be undertaken via an MCA process by the PTT with input from relevant consultants as required. ▪ PTT will make recommendations to the Steering Committee for endorsement. ▪ The Steering Committee will then forward endorsed recommendations through to the relevant WN or WS RRG.
3. Detailed Scoping, Design and Budget Development	<ul style="list-style-type: none"> ▪ LGs will develop detailed budgets and designs (if necessary) for nominated Stage 1 priority projects. ▪ LGs are to include projects in their annual budget for the proposed year. ▪ LGs to be responsible for all relevant approvals. ▪ PTT to work with LGs to verify budgets.
4. Delivery	<ul style="list-style-type: none"> ▪ LGs will be responsible for tendering, project management and delivery of each project in the proposed year. ▪ PTT to work with LGs to provide technical assistance and advice during delivery. ▪ Incorporate into annual capital works program. ▪ Works already funded from other sources are not eligible for funding under this program. ▪ Cannot use existing funding sources, other than own sources funds, as co-contribution (ie not RRG or Roads to Recovery or Blackspot or Commodity Route funding sources)

DRAFT
WBR Freight Strategy
(RRG Responses)



Legend

- ▲ Grain Bin
- Rail**
 - Rail network
 - Rail network (Tier 3)
- Secondary Freight Routes**
 - Secondary Freight Routes
 - Under review
- Road Network**
 - State Road
 - Local Road
- Network Type**
 - WBR Region boundary
 - LGA Boundaries
 - Avon RRG
 - Kellerberrin RRG
 - Moora RRG
 - Northeast RRG
 - Hotham Dale RRG
 - Lakes RRG
 - Narrogin RRG
 - Roe RRG