



A G E N D A

ORDINARY COUNCIL MEETING

18 July 2023

Notice of Meeting

The Ordinary Council Meeting for the Shire of Corrigin will be held on Tuesday 18 July 2023 in the Council Chambers, 9 Lynch Street, Corrigin commencing at 3.00pm.

Order of Business

12.30pm – 1.00pm	Lunch
1.00pm – 2.30pm	Discussion Forum
2.30pm – 3.00pm	Afternoon Tea
3.00pm	Council Meeting

I have reviewed this agenda and am aware of all recommendations made to Council and support each as presented.



Natalie Manton
Chief Executive Officer
13 July 2023

Disclaimer:

The Shire of Corrigin gives notice to members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995. Members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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1 DECLARATION OF OPENING

Council would like to acknowledge that this meeting is being held on the traditional lands of the Noongar people and pay our respects to their elders past, present and emerging.

Councillors, staff and members of the public are advised that the Council meeting is being recorded for future publication.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3 PUBLIC QUESTION TIME

A period of 15 minutes is allocated for questions with a further period of 15 minutes provided for statements from members of the public. The procedure for asking questions and responding is to be determined by the presiding member. The time allocated for questions is to be decided by the members of the Council and members of the public are to be given an equal and fair opportunity to ask a question and receive a response.

Questions and statements are to be –

- a) Presented in writing on the relevant form to the Chief Executive Officer prior to commencement of the meeting; and
- b) Clear and concise

4 MEMORIALS

The Shire has been advised that Gwen Guinness and Laurie Pegrum have passed away since the last meeting.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

NIL

6 DECLATIONS OF INTEREST

Councillors and Officers are reminded of the requirements of s5.65 of the *Local Government Act 1995*, to disclose any interest during the meeting before the matter is discussed and of the requirement to disclose an interest affecting impartiality under the Shire of Corrigin Code of Conduct.

7 CONFIRMATION OF MINUTES

7.1 PREVIOUS COUNCIL MEETING AND BUSINESS ARISING FROM MINUTES

7.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 20 June 2023 (Attachment 7.1.1).

OFFICERS RECOMMENDATION

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 20 June 2023 (Attachment 7.1.1) be confirmed as a true and correct record.

7.2 COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

8 MATTERS REQUIRING A COUNCIL DECISION

8.1 CORPORATE AND COMMUNITY SERVICES REPORT

8.1.1 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	3/07/2023
Reporting Officer:	Tanya Ludlow, Finance / Human Resources Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.1 – Accounts for Payment – June 2023

SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been raised during the month of June 2023 are provided as Attachment 8.1.1 – Accounts for Payment – June 2023.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be -\$552.35.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	18875 - 18881, 18884 - 18957, 18959 - 18994	\$381,757.98	
	Cheque	020934 - 020942	\$22,112.19	
	Direct Debit	June 2023	\$108,376.85	
	Payroll	June 2023	\$187,069.71	\$699,316.73
Trust	EFT	18882 - 18883, 18958	\$3,153.00	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	\$3,153.00
Licensing Trust	EFT	No Payments	\$0.00	
	Direct Debit	June 2023	\$36,930.05	\$36,930.05
Edna Stevenson	EFT	No Payments	\$0.00	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	\$0.00
Total Payments for the Month of June 2023				\$739,399.78

Previous Accounts for Payment report

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.1 – Accounts for Payment – June 2023, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in Report
Municipal, Trust, ES Trust and Licensing	EFT	EFT18874	EFT18875
Municipal	Cheque	020933	020934
Trust	Cheque	003392	No Payments
Edna Stevenson	Cheque	000065	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.7 – Purchasing Policy

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2022 / 2023 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council reviews the list of accounts paid and acknowledges that payments totalling \$739,399.78 have been made during the month of June 2023.

8.1.2 ACCOUNTS FOR PAYMENT – CREDIT CARDS

Applicant:	Shire of Corrigin
Date:	07/07/2023
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	FM.0036
Attachment Ref:	Attachment 8.1.2 – Accounts for Payment – Credit Cards

SUMMARY

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 29 April 2023 – 29 May 2023.

BACKGROUND

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political, and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin corporate credit cards.

A monthly review of credit card use is independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure that has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures, the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident, and all areas of compliance have been met.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.9 – Purchasing Policy
Policy 2.16 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2022/2023 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council’s Long Term Financial Plan (LTFP) to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council endorse credit card payments for the period 29 April 2023 – 29 May 2023 for \$4,569.49 in accordance with Attachment 8.1.2

8.1.3 MONTHLY FINANCIAL REPORTS

Applicant:	Shire of Corrigin
Date:	12/07/2023
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	Nil
File Number:	FM.0037
Attachment Ref:	Attachment 8.1.3 – Monthly Financial Report for the period ending 30 June 2023

SUMMARY

This report provides Council with the monthly financial report for the month ending 30 June 2023.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996*, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

June closed with \$2,824,712 in the Municipal bank account and \$2,056,598 in short term investment. The 2023/2024 allocation of Federal Assistance Grants funding was received in advance on 30 June 23 for an amount of \$2,355,951. Reserve transfers were completed and the term deposit rolled over for a further 12 months at an interest rate of 4.9%.

Rate collection is at 97.7% compared to 95.7% at the same time last year with only \$68,912 outstanding compared to \$123,850 at the same time last year. This outstanding amount is made up of the following:

Long outstanding debtor	26,950
(Includes current charges. Receiving regular payments)	
2 properties with a Property Seize and Sale Order	27,877
Debt Collection Agent (current debts)	17,174
Current Instalments Remaining	386
Current Pensioners (not due until 30 June 2023)	4,020
Deferred Pensioners	18,602
Special Payment Arrangements	3505
LESS Excess Rates (Rates Payment in Advance)	<u>-29,602</u>
TOTAL OUTSTANDING	<u>68,912</u>

Capital projects are under budget due to timing for various reasons and delays on end of financial year transactions to be processed.

- Gorge Rock toilet installation is expected to be carried over to the new financial year.
- Town Hall recommissioning of the steps and installing a disabled ramp has been postponed until the new financial year.
- Enclosing of the I-Beams and constructing the portico at the CREC has been costed up and will be re-budgeted in 23/24.
- Purchase orders have been issued for all the plant replacement. Delivery times for the vehicles and machinery range between August 2023 and January 2025.
- The road construction program has been completed and came in under budget.

- Rotary Park was set for completion prior to 30 June however the reticulation is still incomplete so a small amount will be carried over into 23/24.
- The administration server room upgrade is complete.
- The main pool expansion joints have been booked for completion at the end of the 2024 summer season.

Further information on the June financial position is in the explanation of material variances included in the monthly financial report.

STATUTORY ENVIRONMENT

s. 6.4 Local Government Act 1995, Part 6 – Financial Management
r. 34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2022/23 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accepts the Statement of Financial Activity for the month ending 30 June 2023 as presented, along with notes of any material variances.

8.1.4 OFFER TO PURCHASE LOT 31 GRANITE RISE ESTATE 14 LINDSAY RISE

Applicant:	Shire of Corrigin
Date:	12/07/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CP.0002, LUP 0002
Attachment Ref:	NIL

REASON FOR CONFIDENTIALITY

The Chief Executive Officer’s Report is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting:

- s5.23 (2)(c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
- s5.23 (2)(e)(ii) *a matter that if disclosed, would reveal information that has a commercial value to a person.*

OFFICER’S RECOMMENDATION

That Council close the meeting to the public in accordance with sub section 5.23 (2) (c) and (e)(ii) of the Local Government Act 1995 and Clause 15.10 of the Standing Orders.

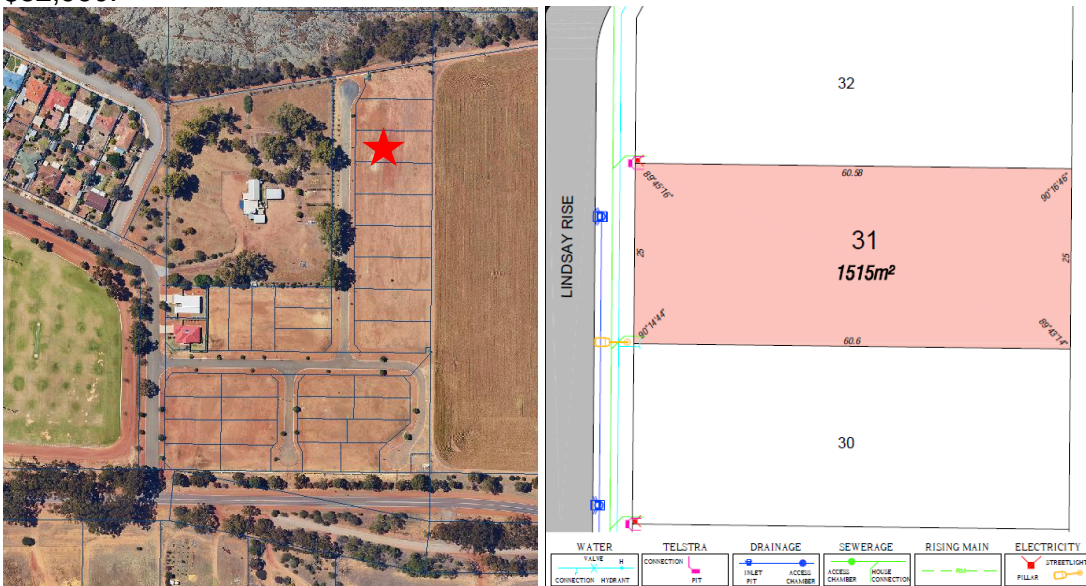
SUMMARY

Council is asked to consider an offer to purchase Lot 31 Granite Rise (14 Lindsay Rise) for less than the reserve price.

BACKGROUND

The Shire of Corrigin developed 33 residential lots in the Granite Rise Estate subdivision in 2009. Seven lots have been sold, with four selling in the past three years. Two lots are currently under offer.

An offer has been made for one of the larger lots by a local resident for less than the reserve of \$82,960.



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The table below shows the block details and sales history.

Lot No.	Street No.	Street Name	Area (m2)	Previous Reserve Price (inc-GST)	Discounted Reserve March 2020 (inc GST)	Sold Date	Sale Price
1	8	Lawton Way	802	\$54,900	\$43,920	2017	*\$46,900
2	6	Lawton Way	801	\$54,800	\$43,840		
3	4	Lawton Way	871	\$59,600	\$47,680		
4	2	Lawton Way	887	\$66,700	\$53,360		
5	8	Haydon Close	822	\$62,300	\$49,840		
6	6	Haydon Close	874	\$59,800	\$47,840		
7	4	Haydon Close	805	\$55,100	\$44,080		
8	2	Haydon Close	805	\$55,100	\$44,080		
9	1	Haydon Close	757	\$51,800	\$41,440		
10	3	Haydon Close	775	\$53,100	\$42,480		
11	5	Haydon Close	723	\$49,500	\$39,600		
12	7	Haydon Close	715	\$55,000	\$44,000		
13	8	Price Retreat	724	\$55,600	\$44,480		
14	6	Price Retreat	769	\$52,700	\$42,160		
15	4	Price Retreat	776	\$53,100	\$42,480		
16	2	Price Retreat	756	\$51,800	\$41,400	2020	*\$41,440
17	10	Lawton Way	813	\$54,300	sold	2010	
18	12	Lawton Way	813	\$55,600	sold	2010	
19	3	Abe Way	928	\$63,500	\$50,800		
20	5	Abe Way	930	\$63,700	\$50,960	2020	*\$47,500
21	7	Abe Way	931	\$63,700	\$50,960		
22	1	Lindsay Rise	789	\$54,000	\$43,200		
23	3	Lindsay Rise	742	\$50,800	\$40,640	2020	*\$40,640
24	5	Lindsay Rise	747	\$51,100	\$40,880		
25	2	Lindsay Rise	1490	\$102,000	\$81,600	2023	\$60,000
26	4	Lindsay Rise	1517	\$103,700	\$82,960		
27	6	Lindsay Rise	1516	\$103,800	\$83,040		
28	8	Lindsay Rise	1516	\$103,800	\$83,040		
29	10	Lindsay Rise	1515	\$103,800	\$83,040		
30	12	Lindsay Rise	1515	\$103,700	\$82,960		
31	14	Lindsay Rise	1515	\$103,700	\$82,960	2023	Under offer
32	16	Lindsay Rise	1508	\$103,200	\$82,560		
33	18	Lindsay Rise	1380	\$100,400	\$80,320	2023	Under offer

* Plus cash incentive of \$2,500 at lockup stage COVID stimulus.



GRANITE RISE ESTATE

COMMENT

Council has made allowance in the 2023/24 draft budget for the sale of land at Granite Rise Estate based on the discounted reserve price for the lots determined by Council at the ordinary Council meeting in March 2020.

Council accepted offers on three blocks in the Granite Rise Estate in 2020. The first of the large lots sold in June 2023.

The buyer has been notified that the Shire of Corrigin will need to advertise the disposal of the land for a period of two weeks and consider any submissions before the offer can be accepted in order to comply with s3.58 of the *Local Government Act 1995*.

Council has delegated authority to the CEO to dispose of property by private treaty in accordance with *section 3.58(3)* and prior to the disposal, consider any submissions received following the giving of public notice subject to the following conditions:

- a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required.
- b. In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a maximum value of \$20,000 or less.
- c. When determining the method of disposal:
 - Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to:
 - Negotiate the sale of the property up to a -10% variance on the valuation; and
 - Consider any public submissions received and determine if to proceed with the disposal, ensuring that the reasons for such a decision are recorded.

STATUTORY ENVIRONMENT

Local Government Act 1995

5.43. *Limits on delegations to CEO*

3.58. *Disposing of property*

Local Government (Functions and General) Regulations

30. *Dispositions of property excluded from Act s3.58*

Local Government (Uniform Local Provisions) Regulations 1996, Reg15 Contribution to cost of crossing - Sch. 9.1 cl. 7(4)

(1) *Where —*

(a) *a local government —*

(i) *under regulation 12 constructs or approves the construction of; or*

(ii) *under regulation 13(1) requires the construction of, a crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land; and*

(b) *the crossing is the first crossing in respect of the land; and*

(c) *the crossing is a standard crossing or is of a type that is superior to a standard crossing, the local government is obliged to bear 50% of the cost, as estimated by the local government, of a standard crossing, but otherwise the local government is not obliged to bear, nor prevented from bearing, any of the cost.*

POLICY IMPLICATIONS

Policy 10.2 Proceeds of the Sale of Industrial or Residential Land

Policy 14.4 Crossovers

FINANCIAL IMPLICATIONS

The reserve price for land in the Granite Rise Estate was set at the Council meeting in March 2020. The reserve price was discounted by 20% from previous reserve price.

Income from the sale of vacant land and associated rates income will be included in future budgets.

Costs associated with the real estate agent commission on the sale price and settlement agent fees will apply to the sale of land.

The cost for a standard crossover is \$850 in the 2023/24 Fees and Charges.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER’S RECOMMENDATION

That Council:

- 1. Authorise the Chief Executive Officer to accept the offer for the purchase of 14 Lindsay Rise (Lot 31), Granite Rise Estate, Corrigin subject to the requirements of the Local Government Act 1995 section 3.58 (3)(a)(b).*
- 2. Authorise the Chief Executive Officer to give local public notice of its intention to dispose of 14 Lindsay Rise (Lot 31) Granite Rise Estate in accordance with section 3.58 of the Local Government Act 1995 should an acceptable sale be negotiated.*
- 3. Authorise the Chief Executive Officer to finalise the sale documents on behalf of the Shire of Corrigin following consideration of submissions received at the conclusion of the advertised period.*

8.1.5 REPORT ON DISPOSAL 18 LINDSAY RISE, GRANITE RISE ESTATE

Applicant:	Shire of Corrigin
Date:	12/07/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CP.0002, LUP.0002
Attachment Ref:	NIL

SUMMARY

Council is asked to consider the public submissions in response to the Notice of Intention to Dispose of Lot 33 in the Granite Rise Estate (18 Lindsay Rise).

REASON FOR CONFIDENTIALITY

The Chief Executive Officer's Report is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting:

- s5.23 (2)(c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
- s5.23 (2)(e)(ii) *a matter that if disclosed, would reveal information that has a commercial value to a person.*

BACKGROUND

The Shire of Corrigin developed 33 residential lots in the Granite Rise Estate subdivision in 2009. Seven lots have been sold, with four selling in the past three years. Two lots are currently under offer.

The table below shows the block details and sales history.

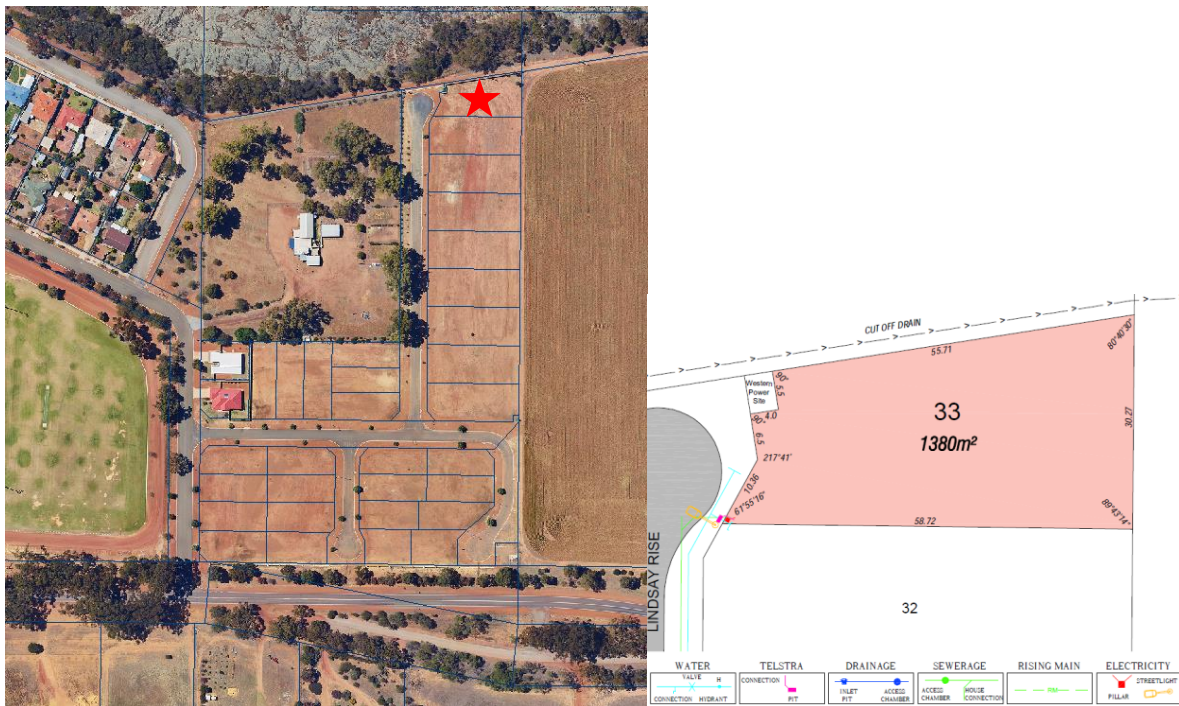
Lot No.	Street No.	Street Name	Area (m2)	Previous Reserve Price (inc-GST)	Discounted Reserve March 2020 (inc GST)	Sold Date	Sale Price
1	8	Lawton Way	802	\$54,900	\$43,920	2017	*\$46,900
2	6	Lawton Way	801	\$54,800	\$43,840		
3	4	Lawton Way	871	\$59,600	\$47,680		
4	2	Lawton Way	887	\$66,700	\$53,360		
5	8	Haydon Close	822	\$62,300	\$49,840		
6	6	Haydon Close	874	\$59,800	\$47,840		
7	4	Haydon Close	805	\$55,100	\$44,080		
8	2	Haydon Close	805	\$55,100	\$44,080		
9	1	Haydon Close	757	\$51,800	\$41,440		
10	3	Haydon Close	775	\$53,100	\$42,480		
11	5	Haydon Close	723	\$49,500	\$39,600		
12	7	Haydon Close	715	\$55,000	\$44,000		
13	8	Price Retreat	724	\$55,600	\$44,480		
14	6	Price Retreat	769	\$52,700	\$42,160		
15	4	Price Retreat	776	\$53,100	\$42,480		
16	2	Price Retreat	756	\$51,800	\$41,400	2020	*\$41,440
17	10	Lawton Way	813	\$54,300	sold	2010	
18	12	Lawton Way	813	\$55,600	sold	2010	
19	3	Abe Way	928	\$63,500	\$50,800		

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20	5	Abe Way	930	\$63,700	\$50,960	2020	*\$47,500
21	7	Abe Way	931	\$63,700	\$50,960		
22	1	Lindsay Rise	789	\$54,000	\$43,200		
23	3	Lindsay Rise	742	\$50,800	\$40,640	2020	*\$40,640
24	5	Lindsay Rise	747	\$51,100	\$40,880		
25	2	Lindsay Rise	1490	\$102,000	\$81,600	2023	\$60,000
26	4	Lindsay Rise	1517	\$103,700	\$82,960		
27	6	Lindsay Rise	1516	\$103,800	\$83,040		
28	8	Lindsay Rise	1516	\$103,800	\$83,040		
29	10	Lindsay Rise	1515	\$103,800	\$83,040		
30	12	Lindsay Rise	1515	\$103,700	\$82,960		
31	14	Lindsay Rise	1515	\$103,700	\$82,960	2023	Under offer
32	16	Lindsay Rise	1508	\$103,200	\$82,560		
33	18	Lindsay Rise	1380	\$100,400	\$80,320	2023	Under offer

* Plus cash incentive of \$2,500 at lockup stage COVID stimulus.

An offer for 18 Lindsay Rise was received which is less than the reserve price of \$80,320. The offer was subject to advertising the disposal of the land for a period of two weeks and considering any submissions before the offer can be signed to comply with s3.58 of the *Local Government Act 1995*.



COMMENT

It is recommended that Council authorise the CEO to finalise a contract of sale with a discounted reserve of \$75,000.

Council has delegated authority to the CEO to dispose of property by private treaty in accordance with *section 3.58(3)* and prior to the disposal, consider any submissions received following the giving of public notice subject to the following conditions:

- a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required.
- b. In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a maximum value of \$20,000 or less.
- c. When determining the method of disposal:
 - Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to:
 - Negotiate the sale of the property up to a -10% variance on the valuation; and
 - Consider any public submissions received and determine if to proceed with the disposal, ensuring that the reasons for such a decision are recorded.

No comments or submissions were received at the close of the advertising period.

STATUTORY ENVIRONMENT

Local Government Act 1995

5.43. *Limits on delegations to CEO*

3.58. *Disposing of property*

Local Government (Functions and General) Regulations

30. *Dispositions of property excluded from Act s3.58*

Local Government (Uniform Local Provisions) Regulations 1996, Reg15 Contribution to cost of crossing - Sch. 9.1 cl. 7(4)

(1) *Where —*

(a) *a local government —*

(i) *under regulation 12 constructs or approves the construction of; or*

(ii) *under regulation 13(1) requires the construction of, a crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land; and*

(b) *the crossing is the first crossing in respect of the land; and*

(c) *the crossing is a standard crossing or is of a type that is superior to a standard crossing, the local government is obliged to bear 50% of the cost, as estimated by the local government, of a standard crossing, but otherwise the local government is not obliged to bear, nor prevented from bearing, any of the cost.*

POLICY IMPLICATIONS

Policy 10.2 Proceeds of the Sale of Industrial or Residential Land

Policy 14.4 Crossovers

FINANCIAL IMPLICATIONS

Income from the sale of vacant land and associated rates income of approximately \$1,500 per annum will be included in future budgets.

Costs associated with the real estate agent commission on the sale price and settlement agent fees will apply to the sale of land.

The cost for a standard crossover is \$850 in the 2023/24 Fees and Charges.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER’S RECOMMENDATION

That Council authorise the Chief Executive Officer to accept the offer and dispose of the vacant land at 18 Lindsay Rise (Lot 33), Granite Rise Estate, Corrigin.

OFFICER’S RECOMMENDATION

That Council open the meeting to the public in accordance with sub section 5.23 (2) (c) and (e)(ii) of the Local Government Act 1995 and Clause 15.10 of the Standing Orders.

8.2 GOVERNANCE AND COMPLIANCE

8.2.1 BUDGET ADOPTION 2023/2024

Applicant:	Shire of Corrigin
Date:	13/06/2023
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0338
Attachment Ref:	Attachment 8.2.1 – 2023/2024 Annual Budget to be tabled.

SUMMARY

Council is requested to consider and adopt the Municipal Fund Budget for the 2023/2024 financial year together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, establishment of new reserve funds, setting of elected member fees for the year and other consequential matters arising from the budget papers.

BACKGROUND

The draft 2023/2024 budget has been compiled based on the principles contained in the Strategic Community Plan and Plan for the Future. The draft 2023/2024 budget has been prepared in accordance with the presentations made to councillors at the budget workshops held between May and July 2023.

COMMENT

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The main features of the draft budget include:

- The budget has been prepared with a 4.0% rate increase in line with the Long Term Financial Plan.
- Fees and Charges have been reviewed and adjusted accordingly with the rise and fall of goods and services.
- Household and commercial waste charges are proposed to increase by \$22 and are itemised in the proposed schedule of fees and charges.
- Principal additional grant funding for the year is estimated from:
 - LRCIP Funding Phase 4 - \$472,092
 - LRCIP Funding Roads - \$272,313
 - Roads to Recovery - \$537,267
 - Wheatbelt Secondary Freight Network - \$1,216,819
 - Regional Road Group - \$400,000
 - Regional Bike Network - \$43,275
 - Department of Fire & Emergency Services Mitigation Funding - \$316,939

The draft 2023/2024 budget delivers on other strategies adopted by the council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure as well as on renewing all assets at sustainable levels.

Further comment on the draft 2023/2024 budget will be tabled under a separate cover.

STATUTORY ENVIRONMENT

Section 6.2 of the Local Government Act 1995 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next 30 June.

Division 5 and 6 of Part 6 of the Local Government Act 1995 refer to the setting of budgets and raising of rates and charges. The Local Government (Financial Management) Regulations 1996 details the form and content of the budget. The draft 2023/2024 budget as presented is considered to meet statutory requirements.

Section 67 of the Waste Avoidance and Resource Recovery Act 2007 enables a local government to impose an annual charge in respect of premises provided with a waste service by the local government.

Section 5.98 of the Local Government Act 1995 sets out fees etc payable to Council members.

Section 5.98A of the Local Government Act 1995 sets out allowances payable to Deputy Presidents.

Section 7B(2) of the Salaries and Allowances Act 1975 requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine –

- the amount of fees to be paid to Council members;*
- the amount of expenses to be reimbursed to Council members;*
- the amount of allowances to be paid to Council members.*

Regulations 30-34D of the Local Government (Administration) Regulations 1996 set the limits, parameters, and types of allowances that can be paid to elected members.

POLICY IMPLICATIONS

2.10 Annual Budget Preparation

FINANCIAL IMPLICATIONS

Specific financial implications are as outlined in the body of this report and as itemised in the draft 2023/2024 budget attached for adoption.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority is required for some recommendations while Simple Majority is required in other parts.

OFFICER'S RECOMMENDATION

PART A – MUNICIPAL FUND BUDGET FOR 2023/2024

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, the council adopt the Budget as contained in Attachment 8.2.5 of this agenda for the Shire of Corrigin for the 2023/2024 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type
- Statement of Cash Flows
- Rate Setting Statement
- Notes to and forming part of the Budget

ABSOLUTE MAJORITY

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following general rates and minimum payments on Gross Rental and Unimproved Values.

General Rates

- Residential (GRV) 0.10112 cents in the dollar
- Rural (UV) 0.00928 cents in the dollar

Minimum Payments

- Residential (GRV) \$450
- Rural (UV) \$450

Pursuant to section 6.50 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, council nominates the following due dates for the payment in full by instalments:

- Full payment and 1st instalment due date 4 September 2023
- 2nd quarterly instalment due date 3 November 2023
- 3rd quarterly instalment due date 3 January 2024
- 4th quarterly instalment due date 5 March 2024

Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, council adopts an instalment charge where the owner has elected to pay rates through an instalment option of \$10 for each instalment after the initial instalment is paid.

Pursuant to Section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, council adopts an interest rate of 5.5% where the owner has elected to pay rates through an instalment option.

In accordance with the provisions of section 6.51(1) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996* interest at a rate of 11% per annum will be charged on overdue and unpaid rates, ESL and service charges.

ABSOLUTE MAJORITY

PART C – RATES WAIVER

That Council make provision in the 2023/2024 Annual Budget to waive the following rates:

- Corrigin Senior Citizens Centre Inc. \$16,832
- Corrigin Lodge No 120 WAC \$728

ABSOLUTE MAJORITY

PART D – OTHER STATUTORY FEES FOR 2023/2024

Council adopts the following charges for the removal and deposit of domestic and commercial waste in accordance with the provisions of the Waste Avoidance and Resources Recovery Act 2007:

Residential Premises (including recycling)

- per bin weekly collection \$497.00pa
- per bin weekly collection – eligible pensioner \$390.75pa
includes 120 ltr bin and 240ltr recycling bin

Commercial Premises

- per bin weekly collection \$557.00pa
includes 240ltr bin and 240ltr recycling bin

Domestic/Commercial Rubbish Service – 2nd Service

- 2nd 140ltr bin \$447.00pa
- 2nd 240ltr bin \$507.00pa
- Extra recycle service – 240L recycling bin \$390.75pa

SIMPLE MAJORITY

PART E – ELECTED MEMBERS’ FEES AND ALLOWANCES FOR 2022/23

Pursuant to section 5.99 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administration) Regulations 1996*, council adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:

- President \$7,500
- Elected Member \$4,000

Pursuant to section 5.99A of the *Local Government Act 1995* and regulations 34A and 34AA of the *Local Government (Administration) Regulations 1996*, council adopts the following annual allowances for elected members:

- Information, Communication and Technology Allowance \$1,000

Pursuant to section 5.98(5) of the *Local Government Act 1995* and regulation 33 of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

- President \$8,000

Pursuant to section 5.98A of the *Local Government Act 1995* and regulations 33A of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:

- Deputy President \$2,000

ABSOLUTE MAJORITY

PART F – MATERIAL VARIANCE REPORTING FOR 2022/23

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, the level to be used in statements of financial activity in 2023/2024 for reporting material variances shall be 10% or \$10,000, whichever is the greater.

SIMPLE MAJORITY

PART G – 2023/2024 CAPITAL AND ROAD PROJECTS

- A. Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, council adopt the 2023/2024 Capital and Road Project Budget for Land and Buildings as presented in Attachment xx.
- B. Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, council adopt the 2023/2024 Capital and Road Project Budget for Furniture, Plant, and Equipment as presented in Attachment xx.
- C. Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, council adopt the 2023/2024 Capital and Road Project Budget for Infrastructure - Roads as presented in Attachment xx.
- D. Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, council adopt the 2023/2024 Capital and Road Project Budget for Infrastructure - Other as presented in Attachment xx.

SIMPLE MAJORITY

PART H – 2023/2024 FEES AND CHARGES

Pursuant to section 6.16 of the *Local Government Act 1995*, council adopt the Fees and Charges 2023/2024 as presented as per Attachment xx

ABSOLUTE MAJORITY

8.2.2 INFANT HEALTH CENTRE CORRIGIN

Applicant:	Shire of Corrigin
Date:	13/07/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	Nil
File Ref:	CP.0033 A935
Attachment Ref:	Attachment 8.2.2 – Infant Health Centre Letter

SUMMARY

Council is requested to consider a proposal to acquire the former Infant Health Centre at 11 Lynch Street from the State of WA.

BACKGROUND

The Infant Health Centre was built on a Crown Reserve 23024 in 1949 at 11 Lynch Street Corrigin. A committee was formed in 1948 to raise funds to construct a building on land granted by the Corrigin Road Board. The building cost 4,300 pounds and aside for a 1,000 pound loan from the Corrigin Road Board the remainder of the funds were raised by local fundraising and donations.



The building has been managed and maintained continuously since its construction in 1949 by the Shire of Corrigin (formerly Corrigin Roads Board). The Corrigin Playgroup moved out of the building in 2017 as it was no longer considered safe. The building requires quite extensive maintenance, an upgrade of the electrical wiring and replacement of the ceiling to enable the building to be utilised.



Since 2019 the Shire of Corrigin has been attempting to negotiate with the Department Planning Lands and Heritage (DPLH) after becoming aware that the land is an unmanaged Crown Reserve for the purpose of infant health and not the subject of a management order. The building is no longer required for the purpose of an infant health centre as this service is now conducted at the hospital or in private homes.

A Land Enquiry form was lodged with the DPLH for the unmanaged crown reserve in September 2019 requesting options to allow the building to be sold or renovated.

The DPLH advised that the options for the land include:

- Change the purpose of the building which would involve changing the purpose of the reserve and issuing a management order to the Shire with power to lease/licence to continue managing the site.
- Acquire the building which would require transferring the land to the Shire in freehold.
- Request the State to sell the building which might be through a competitive process undertaken by the Land Assess Management Unit if the site is deemed surplus to the Shire's requirements.

In January 2020 the Shire of Corrigin arranged for the land to be surveyed.

Despite numerous correspondence and meetings over many years with representatives from the DPLH and Wheatbelt Development Commission the matter does not seem to be progressing.

The CEO wrote to the DPLH in June 2021 and Wheatbelt Development Commission in May 2022 in response to the following Council resolution in May 2021:

That Council request that the State gift the former Infant Health Centre at 11 Lynch Street Corrigin, (Crown Reserve 23024) to the Shire of Corrigin at no cost or offer the property for sale at a significantly discounted price.

The DPLH confirmed in email correspondence February 2023 that a discounted price of \$35,000 would be accepted for the land plus Landgate registration and document fees.

COMMENT

The land is zoned as Commercial under the Shire of Corrigin Local Planning Scheme No.2 which provides significant flexibility in terms of any future potential alternative use. At present the land is only permitted to be used for its designated reserve purpose under the Land Administration Act being an Infant Health Centre.

The building is identified in the Shire of Corrigin Heritage Survey as a Category C. The Heritage Council have been consulted and have determined that while the place has some cultural heritage value it is unlikely that it would meet the threshold for entry on the state register of heritage places.

The building is not listed on the National or Commonwealth Heritage List or registered as an Aboriginal site.

Owning the land as freehold provides the Shire of Corrigin with more flexible options than a management order.

STATUTORY ENVIRONMENT

Local Government Act 1995

5.43. *Limits on delegations to CEO*

3.58. *Disposing of property*

Local Government (Functions and General) Regulations

30. *Dispositions of property excluded from Act s. 3.58*

POLICY IMPLICATIONS

Policy 10.2 Proceeds of the Sale of Industrial or Residential Land

FINANCIAL IMPLICATIONS

The cost of the survey of the land and valuation was \$4,070

The Valuer General’s Office (Landgate) have advised that the discounted value of the land is \$35,000.

Landgate document fee approximately \$1,500

Registration fee approximately \$190

The selling costs associated with buying and selling the land have been included in the 2023/2024 budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council

1. *Authorise the Chief Executive Officer to acquire Crown Reserve 23024 on a freehold basis for a maximum price \$35,000 plus document and registration fees.*
2. *Authorise the Chief Executive Officer to dispose of the freehold property in accordance with the requirements of the Local Government Act 1995 to achieve the best value for money and encourage local economic development providing no shire use is identified for the land in the long term financial plan.*
3. *Set the minimum reserve price of \$40,000 for the disposal of the land and buildings.*

8.2.3 ACQUISITION OF LAND AND BUILDING – COMMUNITY GYM

Applicant:	Shire of Corrigin
Date:	13/07/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	A1100
Attachment Ref:	Nil

SUMMARY

This item seeks Council authorisation to acquire the property at 17 Hill Street Corrigin for the purpose of a community gym as per the 2023/24 budget.

BACKGROUND

The focus on health and wellbeing has seen a growth in the fitness industry over the past decade. Many regional shires provide community gyms that are accessible 24/7 with affordable membership rates.

Anecdotally the flexibility and convenience of a community gym is likely to benefit local residents as well as shift workers, contractors and visitors to Corrigin.

Council received a petition in July 2022 requesting that a community gym be set up in Corrigin to service the needs of the local community and visitors to the town.

While the existing facilities in Corrigin have limitations it is clear there is a need for a gym in Corrigin to operate in a similar way to neighbouring shires.

Health and wellbeing services and facilities featured as a high priority in the 2021 Community Survey that was completed by 266 participants. The high priority placed on health services and facilities was confirmed in the Shire of Corrigin Public Health Plan that was endorsed by Council in 2022. The Public Health Plan consultation indicated a need for facilities for improving health.

A private fitness instructor conducts 3-4 classes per week at the Corrigin Community Recreation and Events Centre (CREC). The classes are offered in the morning and afternoon timeslots and are well attended. Personal training and classes have previously been conducted on the oval and in the indoor court area.

Background research and consultation with 11 shires across the wheatbelt region was conducted to gain an understanding of the following:

- Minimum floor space for equipment as well as classes such as pump, kettlefit, combat, yoga, bootcamp etc.
- Inductions and access to a gym for casual visitors such as road construction crew, sales reps etc staying in town including after business hours.
- Booking system
- Options to lease out to individual or company.

The CEO and Councillors visited the Shires of Quairading, Beverley, Brookton and Pingelly in August 2022 to visit gym facilities. The shires of Dalwallinu and Wagin were also consulted.

COMMENT

Many of the buildings owned by the Shire of Corrigin are too small for gym equipment and classes or have other limitations.

There are limited options for private buildings that are not owned by the Shire of Corrigin. Several enquiries have been made however the owners have not been interested in developing the space for a gym.

After numerous enquiries the building at 17 Hill Street would be the most suitable building for gym equipment with classes to remain at the CREC.

The building is approved as a public building and is structurally sound, carpeted and airconditioned and has compliant disabled access.

There is well documented research that regular exercise can help to reduce heart disease and stroke, high blood pressure, noninsulin-dependent diabetes, obesity, back pain, osteoporosis, and can improve your mood and help you to better manage stress.

The establishment of a gymnasium would also enhance the social wellbeing of the community.

It is expected that most users would be individuals and sporting clubs as well as contractors staying in town.

STATUTORY ENVIRONMENT

Local Government Act 1995

5.43. Limits on delegations to CEO

(d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council has made provision in the 2023/24 budget for the purchase of a building for a community gym.

The property has been on the market for approximately a year and offers of \$130,000 and below have already been rejected.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER’S RECOMMENDATION

That Council authorise the Chief Executive Officer to negotiate the acquisition of 17 Hill Street for the purpose of a community gym for a maximum price of \$150,000.

8.2.4 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM PHASE 4

Applicant:	Shire of Corrigin
Date:	13/07/2023
Reporting Officer:	Natalie Manton Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GS.0123
Attachment Ref:	NIL

SUMMARY

This item seeks Council endorsement of the proposed projects for the Local Roads and Community Infrastructure Program (LRCIP) Phase 4 grant.

BACKGROUND

In 2020 the Australian Government announced new funding for the LRCIP. The objective of the funding is to support local councils to deliver priority local road and community infrastructure projects, supporting jobs and the resilience of local economies to recover from the COVID-19 pandemic.

Community infrastructure projects eligible for the funding involve the construction, maintenance and/or improvements to council-owned assets that are generally accessible to the public.

In order to be eligible for consideration for the LRCIP funding projects are required to be in addition to existing work plans for 2023/24 or brought forward from future years. The purpose of the funding is to enable local governments to undertake additional infrastructure projects over and above what was planned to be undertaken using own funds, to stimulate local economy and create employment opportunities.

COMMENT

Continuing to provide infrastructure to support social wellbeing of the community was identified as a key objective of the Strategic Community Plan.

Following previous consultation with Council, contractors and staff, the upgrade to the Corrigin Medical and Wellness Centre and airstrip lights have been selected as the highest priority projects. The projects meet the eligibility requirements of the grant funding and are achievable by the project timeframes outlined in the grant agreement:

Allocating the funding to these projects will to ensure the shire assets are maintained for future generations.

STATUTORY ENVIRONMENT

Local Government Act WA 1995

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The LRCIP funding allocation is \$492,092 and there is no requirement for Council to co-fund the project.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council authorise the CEO to prepare and lodge the LRCIP Phase 4 application for upgrade to the Corrigin Medical and Wellness Centre and airstrip lights.

8.2.5 CHANGE OF ORDINARY COUNCIL MEETING DATE 2023

Applicant:	Shire of Corrigin
Date:	4/07/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GOV.0024
Attachment Ref:	NIL

SUMMARY

Council is requested to consider changing the date of the September 2023 Ordinary Council meeting to enable elected members to attend the 2023 WA Local Government Convention.

BACKGROUND

At the Ordinary Council meeting held on 20 December 2022 Council endorsed the schedule of meeting dates for 2023 and the dates were advertised to the public.

Council meetings are generally held on the third Tuesday of the month at 3pm.

The advertised date of the September Council meeting is Tuesday 19 September 2023 which clashes with the date of the WA Local Government Convention.

COMMENT

Council meetings are open to the public and the change of meeting date will need to be advertised in advance.

The conference sessions aim to support and inform Shire Presidents, Elected Members and Chief Executive Officers.

The event in 2023 will take place at the Crown Perth and has been confirmed for Monday, 18 and Tuesday, 19 September, with the Opening Welcome Reception taking place on the evening of Sunday, 17 September 2023.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Administration) Regulations 1996

Regulation 12 – Publication of meeting details (Act s.5.25(1)(g))

(1) In this regulation — meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.

(2) The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held —

(a) ordinary council meetings;

(b) committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.

(3) Any change to the meeting details for a meeting referred to in subregulation (2) must be published on the local government's official website as soon as practicable after the change is made.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Leadership

Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Change the date of the September Ordinary Council meeting to Tuesday 26 September 2023 at 3:00pm*
2. *Request the Chief Executive Officer to give local public notice of the change to Council meeting dates.*

8.2.6 STRATEGIC COMMUNITY PLAN INTERIM REVIEW

Applicant:	Shire of Corrigin
Date:	26/06/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CM.0036
Attachment Ref:	Attachment 8.2.6 –Strategic Community Plan Interim Review

SUMMARY

Council is requested to endorse the desktop review of the Shire of Corrigin Strategic Community Plan for the period 2021-2031.

BACKGROUND

The *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996* require a plan for the future encompassing a Strategic Community Plan and a Corporate Business Plan.

A comprehensive review of the Strategic Community Plan is to be undertaken once every four years. The Local Government Advisory Standard suggests that desktop review of the Strategic Community Plan be undertaken two years from adoption of the plan.

Following a period of community consultation in 2021 the Shire of Corrigin developed a new Strategic Community Plan 2021 – 2031. A Corporate Business Plan outlining the actions to achieve the desired strategic direction was created at the same time.

The Strategic Community Plan was reviewed by management in May and June 2023 and progress was noted on the actions, as well as work that is still to be done in the 2023/24 year and beyond.

COMMENT

The Strategic Community Plan 2021 – 2031 outlines the community's long term vision and aspirations for the Shire of Corrigin and the Corporate Business Plan details how that vision is to be achieved.

The Corporate Business Plan was adopted by Council in 2021 and was reviewed by management in 2022 and 2023 to ensure that the Shire's performance is regularly monitored and reported. The underlying objective of the plan is to create a process of continuous improvement and review.

The desktop review of the Strategic Community Plan was undertaken by management in consultation with Council and aimed to ensure that the community vision and objectives identified in the Strategic Plan continue to broadly align with the outcomes, strategies and actions.

In making or reviewing a strategic community plan, a local government is to have regard to — (a) the capacity of its current resources and the anticipated capacity of its future resources; and (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and (c) demographic trends.

STATUTORY ENVIRONMENT

*Local Government Act 1995
s 5.53 and s.5.56*

*Local Government (Administration) Regulations 1996
Part 5 Annual reports and planning
Division 3 - Planning for the future:
19C Strategic community plans, requirements for (Act s. 5.56)
19DA Corporate business plans, requirements for (Act s. 5.56)
19D Public notice of adoption of strategic community plan*

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Achievement of actions will depend on available resources in 2023/24 and future years' budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council endorse the desktop review of the Shire of Corrigin Strategic Community Plan as provided as Attachment 8.2.6.

8.3 WORKS AND SERVICES

9 CHIEF EXECUTIVE OFFICER REPORT

10 PRESIDENT’S REPORT

11 COUNCILLORS’ QUESTIONS, REPORTS AND INFORMATION ITEM

12 URGENT BUSINESS APPROVED BY THE PRESIDENT OR DECIDED BY THE COUNCIL

13 INFORMATION BULLETIN

14 WALGA AND CENTRAL ZONE MOTIONS

15 NEXT MEETING

Ordinary Council Meeting on 15 August 2023.

16 MEETING CLOSURE