



# A G E N D A

ORDINARY COUNCIL MEETING  
**21 June 2022**

## Notice of Meeting

The next Ordinary Council Meeting for the Shire of Corrigin will be held on Tuesday 21 June 2022 in the Council Chambers, 9 Lynch Street, Corrigin commencing at 3.00pm.

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## Order of Business

12.30am – 1.00pm	Lunch
1.00pm – 2.30pm	Discussion Forum
2.30pm – 3.00pm	Afternoon Tea
3.00pm	Council Meeting

I have reviewed this agenda and am aware of all recommendations made to Council and support each as presented.



**Natalie Manton**  
Chief Executive Officer  
15 June 2022

*Disclaimer:*

*The Shire of Corrigin gives notice to members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995. Members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.*

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**1. DECLARATION OF OPENING**

**2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

**3. PUBLIC QUESTION TIME**

A period of 15 minutes is allocated for questions with a further period of 15 minutes provided for statements from members of the public. The procedure for asking questions and responding is to be determined by the presiding member. The time allocated for questions is to be decided by the members of the Council and members of the public are to be given an equal and fair opportunity to ask a question and receive a response.

Questions and statements are to be –

- a) Presented in writing on the relevant form to the Chief Executive Officer prior to commencement of the meeting; and
- b) Clear and concise

**4. MEMORIALS**

The Shire has been advised that Bruce Matthews, Helen Lee, Yvonne Matthews and Judith Crossland have passed away since the last meeting.

**5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Juanita MacGregor to give a presentation from 1922 and You.

**6. DECLARATIONS OF INTEREST**

Councillors and Officers are reminded of the requirements of s5.65 of the *Local Government Act 1995*, to disclose any interest during the meeting before the matter is discussed and of the requirement to disclose an interest affecting impartiality under the Shire of Corrigin Code of Conduct.

**7. CONFIRMATION OF MINUTES**

**7.1. PREVIOUS COUNCIL MEETING AND BUSINESS ARISING FROM MINUTES**

**7.1.1. ORDINARY COUNCIL MEETING**

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 17 May 2022 (Attachment 7.1.1).

**OFFICER'S RECOMMENDATION**

*That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 17 May 2022 (Attachment 7.1.1) be confirmed as a true and correct record.*

**7.2. COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES**

**7.2.1. AUDIT AND RISK MANAGEMENT COMMITTEE MEETING**

Minutes of the Shire of Corrigin Audit and Risk Management Committee Meeting held on Tuesday 14 June 2022 (Attachment 7.2.1).

**OFFICER'S RECOMMENDATION**

*That the Minutes of the Shire of Corrigin Audit and Risk Management Committee Meeting held on Tuesday 14 June 2022 (Attachment 7.2.1) be confirmed as a true and correct record.*

## 8. MATTERS REQUIRING A COUNCIL DECISION

### 8.1. CORPORATE AND COMMUNITY SERVICES REPORTS

#### 8.1.1. ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	9/06/2022
Reporting Officer:	Tanya Ludlow, Finance / Human Resources Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.1 – Accounts for Payment – May 2022

#### SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

#### BACKGROUND

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

#### COMMENT

The cheque, EFT and Direct Debit payments that have been raised during the month of February 2022 are provided as Attachment 8.1.1 – Accounts for Payment – May 2022.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$587.17.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	17479 - 17487, 17490 - 17577	\$648,108.66	
	Cheque	020737 - 020747	\$22,462.59	
	Direct Debit	May 2022	\$27,682.00	
	Payroll	May 2022	\$123,740.78	<b>\$821,994.03</b>
Trust	EFT	17488 - 17489	\$60.60	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	<b>\$60.60</b>
Licensing Trust	EFT	No Payments	\$0.00	
	Direct Debit	May 2022	\$34,338.85	<b>\$34,338.85</b>
Edna Stevenson	EFT	No Payments	\$0.00	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	<b>\$0.00</b>
<b>Total Payments for the Month of May 2022</b>				<b>\$856,393.48</b>

**Previous Accounts for Payment report**

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.1 – Accounts for Payment – May 2022, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in Report
Municipal, Trust, ES Trust and Licensing	EFT	EFT17478	EFT17479
Municipal	Cheque	020736	020737
Trust	Cheque	003392	No Payments
Edna Stevenson	Cheque	000065	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

**STATUTORY ENVIRONMENT**

*S6.4 Local Government Act 1995, Part 6 – Financial Management  
R34 Local Government (Financial Management) Regulations 1996*

**POLICY IMPLICATIONS**

Policy 2.7 – Purchasing Policy

**FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2021 / 2022 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Governance and Leadership  
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council’s Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council reviews the list of accounts paid and acknowledges that payments totalling \$856,393.48 have been made during the month of May 2022.*

### 8.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS

<b>Applicant:</b>	Shire of Corrigin
<b>Date:</b>	14/06/2022
<b>Reporting Officer:</b>	Kylie Caley, Deputy Chief Executive Officer
<b>Disclosure of Interest:</b>	NIL
<b>File Number:</b>	FM.0036
<b>Attachment Ref:</b>	Attachment 8.1.2 – Accounts for Payment – Credit Cards April

#### **SUMMARY**

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 29 March 2022 to 28 April 2022

#### **BACKGROUND**

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

#### **COMMENT**

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political, and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin corporate credit cards.

A monthly review of credit card use is independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure that has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures, the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident, and all areas of compliance have been met.

#### **STATUTORY ENVIRONMENT**

*S6.4 Local Government Act 1995, Part 6 – Financial Management*  
*R34 Local Government (Financial Management) Regulations 1996*

#### **POLICY IMPLICATIONS**

Policy 2.9 – Purchasing Policy  
Policy 2.16 - Corporate Credit Cards

#### **FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2021/2022 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Governance and Leadership  
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council’s Long Term Financial Plan (LTFP) to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council:*

1. *in accordance with Attachment 8.1.2 endorse credit card payments for the period 29 March 2022 to 28 April 2022 for \$1,561.07.*



### 8.1.3. MONTHLY FINANCIAL REPORTS

<b>Applicant:</b>	Shire of Corrigin
<b>Date:</b>	14/06/2022
<b>Reporting Officer:</b>	Kylie Caley, Deputy Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Number:</b>	FM.0037
<b>Attachment Ref:</b>	Attachment 8.1.3 – Monthly Financial Statements for the period ending 31 May 2022

#### **SUMMARY**

This report provides Council with the monthly financial reports for the month ending 31 May 2022.

#### **BACKGROUND**

The *Local Government (Financial Management) Regulations 1996*, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

#### **COMMENT**

May closed with the Shire still in a good cash position with still \$2,497,963 in short term investment. This doesn't include the advanced payment of the FAGS funding as that was transferred to reserves in April.

The outstanding rates balance is \$148,749. Rates collection to date is at 94.9% compared to 94% in May 2021. The property on Goyder Street that forms part of this outstanding balance went to auction on 26 May 2022 and was passed in due to bids not reaching the reserve price.

Further information on the May financial position is in the variance report included in the monthly financial reports.

#### **STATUTORY ENVIRONMENT**

s. 6.4 *Local Government Act 1995, Part 6 – Financial Management*  
r. 34 *Local Government (Financial Management) Regulations 1996*

#### **POLICY IMPLICATIONS**

NIL

#### **FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2021/22 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Governance and Leadership  
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council’s Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council accept the Statement of Financial Activity for the month ending 31 May 2022 as presented, along with notes of any material variances.*

## 8.2. GOVERNANCE AND COMPLIANCE

### 8.2.1. DELEGATION REGISTER REVIEW

<b>Applicant:</b>	Shire of Corrigin
<b>Date:</b>	09/06/2022
<b>Reporting Officer:</b>	Kirsten Biglin, Executive Support Officer
<b>Disclosure of Interest:</b>	NIL
<b>File Number:</b>	GOV.0001
<b>Attachment Ref:</b>	Attachment 8.2.1 – Delegations Register

#### SUMMARY

Council is requested to review and endorse the Delegation Register as required under s5.46 (2) of the *Local Government Act 1995*.

#### BACKGROUND

Under s5.46 (2) of the *Local Government Act 1995* Council is required to review its delegations to the Chief Executive Officer (CEO) and employees at least once every financial year.

Council can delegate certain powers and duties to the CEO and the CEO, in turn, can on-delegate those powers and functions to other employees.

Section 5.46 of the Act requires the CEO to keep a register of, and records relevant to, delegations to the CEO and any delegations on-delegated to employees. This section also requires the delegations to be reviewed at least once every financial year. The current delegation register was last reviewed by Council at the Ordinary Council Meeting on 15 June 2021 and passed by resolution 91/2021.

#### COMMENT

The Delegations Register has been updated and amended based on the WA Local Government Association (WALGA) model template.

The WALGA Governance team provided assistance in the drafting of the register.

#### STATUTORY ENVIRONMENT

*S5.18 Local Government Act 1995 Register of delegations to committees*

*S5.42 (1) Local Government Act 1995 Delegation of some powers and duties to CEO \**

*S5.46 (2) of the Local Government Act 1995 Register of, and records relevant to, delegations to CEO and employees.*

#### POLICY IMPLICATIONS

NIL

#### FINANCIAL IMPLICATIONS

NIL

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Governance and Leadership  
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.3	Forward planning and implementation of plans to achieve strategic direction and service levels	4.3.1	Work with external organisations to collaboratively plan and achieve improved community, education, health and business outcomes
		4.3.2	Continue representation on relevant Boards, Committees and Working groups to influence positive local and regional outcomes

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER’S RECOMMENDATION**

*That Council endorse the Delegations Register as provided in Attachment 8.2.1.*

### 8.2.2. 1922 & YOU EXEMPTION HEALTH (PUBLIC BUILDING) REGULATIONS

Applicant:	1922 & You
Date:	7/06/2022
Reporting Officer:	Lauren Pitman, Environmental Health Officer
Disclosure of Interest:	NIL
File Ref:	A1058
Attachment Ref:	Attachment 8.2.2 Variation request for 1922 & You

#### SUMMARY

This report seeks Council approval to decrease the number of sanitary facilities required for the 1922 & You premises at 33 Walton Street, Corrigin.

#### BACKGROUND

The building and land at 33 Walton Street, was sold by the Red Cross to the 1922 & You group last year. The not-for-profit organisation was formed by local people with the common interest to activate a community space for Corrigin that was different to what is already available in the town. The historically significant building, although requiring much repair and renovation, was found to be a good place to establish a multi-purpose building and area for youth and families to use.

Since the idea of this community space was put forward to the community there has been a drive to raise funds to return the building to a habitable state. The roof structure needs complete replacement and the northern wall also requires some structural work. These works require a building permit which will be sought from the Shire when the engineering drawings have been completed. As part of the building permit process, some other aspects of the premises will also be required to be improved and be brought into line with current day Regulations and Code.

The building and outdoor area is classified as a public building under the *Health (Public Building) Regulations 1992* (the Regulations), in particular a 9B building as per the Building Code of Australia (the Code). The number of toilets required under the Code, which is also a requirement of the Regulations, must be increased to accommodate the maximum amount of people that the building and outdoor area can hold.

In consultation with Mr Duncan Wilson, the contract building surveyor at the City of Kalamunda, the number of toilets the premises should have based on a maximum accommodation of 150-200 people, is:

- 2 x Female ablutions (including 1 x Female ambulant pan)
- 2 x Male ablutions (including 1 x Male ambulant pan)
- 1 x Unisex Disabled accessible ablution

The 1922 & You group investigated the cost of a demountable style toilet block. The group applied for funding to assist with acquiring these ablutions, to the Shire in the community grants round in April 2022, however their application was not successful. They have applied to other funding sources.

The 1922 & You Chairperson, Juanita MacGregor, has consulted with the Shire CEO and EHO to revisit the toilet requirements for the community space at 33 Walton Street.

In consultation with the Shire's EHO, it was suggested that the group gain approval from the Shire of Corrigin for the required sanitary facility number to be reviewed and reduced using Regulation 20 of the Regulations:

20. *Sanitary facilities*

(1) *Every public building, shall, unless exempted in writing by the local government, be provided with a water carriage system for sewage disposal and sanitary conveniences in accordance with the Building Regulations or as approved by the local government.*

The EHO advised that Council support and approval be granted prior to a building permit application being submitted to the Shire for the project so that the group can organise the ablution block and budget for the cost of it.

**COMMENT**

The Code specifies the number of sanitary facilities required for a Class 9B building, and due to the limited use of this building and area, a lesser amount has been deemed to be suitable by the Shire's Environmental Health Officer.

1922 & You Chairperson, Mrs Juanita MacGregor, has written an email to the Shire of Corrigin (see attachment) requesting that the sanitary facilities that will be required at the 33 Walton Street public building, when it is developed, are reduced to the following:

2 x Unisex Pans; and

1 x Unisex Disabled/Ambulant Pan (to regulations)

The Shire EHO is in support of the reduced number of toilets for the 9B public building, however there must also be hand wash basins supplied with each toilet.

It has been agreed between Mrs MacGregor and the Shire EHO that the requested ablutions will cater for up to 150 people only. This will set the maximum accommodation for the whole facility when it becomes approved under the Regulations and will appear on the building's certificate which must be displayed at the building at all times.

Any function which requires a higher number of people, will either be required to have additional portable toilets brought in, or an alternative function venue will need to be sought.

**STATUTORY ENVIRONMENT**

*Health (Public Buildings) Regulations 1992*  
*Building Code of Australia*

**POLICY IMPLICATIONS**

NIL

**FINANCIAL IMPLICATIONS**

NIL

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Social

An effectively serviced, inclusive and resilient community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.4	Support local volunteer organisations through initiatives that reduce volunteer fatigue and strengthen their resilience	1.4.2	Continue to lobby the key stakeholders to ensure the necessary support is provided for volunteer services who support Corrigin
		4.4.4	Continue to lobby the key stakeholders to ensure the necessary support is provided for volunteer services who support Corrigin

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council approves the request by 1922 and You, to alter the required number of sanitary facilities to the lesser numbers of:*

- 1 x unisex toilet and hand wash basin with disability access compliant with the Building Code of Australia, and*
- 2 x unisex toilets with hand wash basins,*

*for the public building located at 33 Walton Street, which 1922 & You have proposed will be repaired and altered to become a community and youth hub for multiple community uses in the near future.*

### 8.2.3.INTERIM AUDIT 2021/2022 FINDINGS AND MANAGEMENT COMMENT

Applicant:	Shire of Corrigin
Date:	29/04/2022
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0302
Attachment Ref:	Attachment 8.2.3.1 – Interim Management Letter – Year ending 30 June 2022. Attachment 8.2.3.2 – Interim Audit Findings – Year ending 30 June 2022

#### SUMMARY

Council is to consider the feedback from the interim audit conducted by AMD between 21 and 22 March 2022.

#### BACKGROUND

AMD conducted the interim audit on behalf of the Office of the Auditor General from 21 to 22 March 2022 onsite. The Shire of Corrigin administration staff responded to the numerous requests for information prior to the auditors arriving onsite and during this period.

The auditors provided feedback on one finding from the interim audit that requires attention for future compliance.

#### COMMENT

The finding noted by the Auditors and reported to the OAG related to purchase orders being raised after the invoices had been received. These non-compliant orders relate to purchases of a renewal nature that are paid in advance for the financial year and essentially the invoices are issued by the supplier on or around 1 July each year. These include but are not limited to software licenses, annual security monitoring fees and subscriptions where the invoice arrives prior to budget adoption.

Historically there has been no formal process implemented for these renewal purchases and orders raised as the invoice arrives.

A process will be developed and documented by the DCEO to mitigate any further noncompliance and ensure there is a timetable of when the charges are due to be raised in order for an order to be issued prior to the invoice being received in the new financial year to comply with the purchasing policy.

#### STATUTORY ENVIRONMENT

*Local Government Act 1995, s 7.12A – Duties of a Local Government in respect to the Audit.*

#### POLICY IMPLICATIONS

- 3.1 Risk Management Policy
- 8.11 Audit and Risk Committee
- 8.12 Appointment of an Auditor

#### FINANCIAL IMPLICATIONS

NIL



**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Governance and Leadership  
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that meets our legal obligations, and the needs of our diverse community	4.4.4	Provide Council adequate and appropriate financial information on a timely basis.
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation

**VOTING REQUIREMENT**

Simple Majority

**COMMITTEE AND OFFICER'S RECOMMENDATION**

*That Council receive the Interim Audit findings from AMD Chartered Accountants and notes the areas that have been addressed and issues to be completed prior to the final audit.*

## 8.2.4.AUDIT AND RISK MANAGEMENT COMMITTEE RECOMMENDATIONS

Applicant:	Shire of Corrigin
Date:	15/06/2022
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0047, CM.0054
Attachment Ref:	Attachment 8.2.4.1 - Financial and Systems Review Regulation 17 Review Internal Attachment 8.2.4.2 - Risk Review Dashboard

### SUMMARY

The Audit and Risk Management Advisory Committee recommends that Council endorse the resolutions from the meeting held on Tuesday 14 June 2022.

### BACKGROUND

The Shire of Corrigin engaged Butler Settineri to conduct an independent review of the requirements of Local Government *Financial Management Regulation 5* and *Audit Regulation 17* including the following areas:

- review current risk management policies, procedures and plans;
- evaluate the financial internal control systems and procedures;
- evaluate the operational internal control systems and procedures;
- assess systems and processes for maintaining legislative compliance;
- provide a list of any improvements identified during the review; and
- provide a report including recommendations to assist the CEO to assess the appropriateness and effectiveness of the systems and procedures.

### COMMENT

The Financial Management and System Review as well as the Risk Management Review reports provide a measurement of the appropriateness and effectiveness of the Shire's current systems and processes. The reviews include a list of recommendations for improvements to systems and processes

The internal Risk Management Review Dashboard provides an overview of identified risks and monitors actions and improvements.

### STATUTORY ENVIRONMENT

*Local Government Act 1995 (WA)*

*Local Government (Audit) Regulations 1996*

*r 17 CEO to review certain systems and processes*

*Local Government (Financial Management) Regulations 1996*

*r 5 CEO duties as to financial management*

*(1) Efficient systems and procedures are to be established by the CEO of a local government.*

### POLICY IMPLICATIONS

3.1 Risk Management Policy

8.11 Audit and Risk Management Committee

### FINANCIAL IMPLICATIONS

The cost of implementing recommendations of the financial and risk management review to be contained in the 2019/20 budget

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Governance and Leadership  
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, process and implementation.

**VOTING REQUIREMENT**

Simple Majority

**COMMITTEE AND OFFICER'S RECOMMENDATION**

- 1 *That the recommendation from the Audit and Risk Management Committee to receive the updated Internal Audit Risk Management Report- Dashboard update be endorsed.*
  
- 2 *That Council receives and notes the Chief Executive Officer's Financial and Risk Management Review (in accordance with Regulation 5 of the Local Government (Financial Management) Regulations 1996 and Regulation 17 of the Local Government (Audit) Regulations 1996 which reports on the efficiency of the Shire of Corrigin systems and processes.*

### **8.3. WORKS AND SERVICES**

#### **8.3.1. REMOVAL OF KUNJIN STREET TRAFFIC ISLANDS**

Applicant:	Shire of Corrigin
Date:	14/06/2022
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GR.0049
Attachment Ref:	NIL

#### **SUMMARY**

Council is asked to support a request to Main Roads WA to remove the raised traffic islands in Kunjin Street to allow large vehicles to travel through Corrigin.

#### **BACKGROUND**

The shire has received numerous requests for the raised traffic islands in Kunjin Street (Brookton Highway) to be removed as they make it very difficult for trucks to enter and exit the industrial area. Machinery dealers, transport operators and farmers moving large machinery down Kunjin Street find that the islands damage their tyres. In 2019 the CEO met with the Operations Manager Wheatbelt Region Main Roads WA to discuss the traffic islands between the railway line and Corrigin Motel and requested that they be removed.

At the time the Asset Manager confirmed that the section of highway through the town of Corrigin was programmed for resurfacing in 2022/23 and the raised traffic islands could be removed and replaced with painted islands at the same time.

In January 2022 Main Roads WA advised that it does not have any plans to remove the islands on Kunjin Street. The islands sit within an asphalt section that was laid in 2008 and Main Roads have assessed it as being in good condition and not needing work at this stage. The revised indicative resurfacing year is likely to be 2026/27 or 2027/28 depending on the deterioration rate.

#### **COMMENT**

The CEO has received several requests from local farmers and machinery dealer for the islands to be removed to improve access to and from the industrial area and also to prevent damage to tyres on large machinery.

Main Roads WA have requested Council endorsement of the request to remove the raised traffic islands prior to the resurfacing of the road which is expected to be some years away.

#### **STATUTORY ENVIRONMENT**

Road Traffic Act 1972  
Road Traffic (Vehicles) Act 2012  
Road Traffic (Vehicle Standards) Regulations 2002

#### **POLICY IMPLICATIONS**

NIL

#### **FINANCIAL IMPLICATIONS**

NIL

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry.

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
2.1	Support the diverse industry across the Shire	2.1.1	Determine and respond as required to the current and future demand for industrial land
		2.1.5	Support local business development initiatives where possible

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council request that Main Roads WA remove the raised traffic islands in the centre of Kunjin Street (Brookton Highway) from the railway line to the Corrigin Motel and replace them with painted islands to improve access for large vehicles through Corrigin.*

**9. CHIEF EXECUTIVE OFFICER REPORT**

**10. PRESIDENT’S REPORT**

**11. COUNCILLORS’ QUESTIONS REPORTS, AND INFORMATION ITEM**

**12. URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECIDED OF  
THE COUNCIL**

**13. INFORMATION BULLETIN**

**14. WALGA AND CENTRAL ZONE MOTIONS**

**15. NEXT MEETING**

Ordinary Council Meeting on Tuesday 19 July 2022.

**16. MEETING CLOSURE**