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- 10.1.16. PROVISION OF SERVICES AND FACILITIES**
- 10.1.17. DELEGATION OF POWERS AND DUTIES TO THE CEO**
- 10.1.18. NETBALL COURTS RESURFACING PROJECT**
- 10.1.19. DEPUTY LOCAL RECOVERY COORDINATOR**
- 10.2. HEALTH, BUILDING AND PLANNING REPORTS**
 - 10.2.1. PLANNING APPLICATION – PROPOSED APICULTURE (BEE KEEPING)**
 - 10.2.2. PLANNING APPLICATION – PROPOSED HOME OCCUPATION (FOOD PRODUCTION)**
 - 10.2.3. PLANNING APPLICATION – PROPOSED CARPORT (AMENDED PLANS)**
- 10.3. WORKS AND GENERAL PURPOSE REPORTS**
- 11. NOTICE OF MOTIONS**
- 12. NOTICE OF MOTIONS FOR THE NEXT MEETING**
- 13. CHIEF EXECUTIVE OFFICER’S REPORT**
- 14. PRESIDENT’S REPORT**
- 15. COUNCILLORS’ REPORTS**
- 16. URGENT BUSINESS**
- 17. INFORMATION BULLETIN**
- 18. WALGA AND CENTRAL ZONE MOTIONS**
- 19. MEETING CLOSURE**

1. DECLARATION OF OPENING

The Chairperson Cr Lynette Baker opened the meeting at 3.22pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

President	L Baker
	G E Downing
	G A Johnson
	M A Weguelin
	D B Bolt
	N B Talbot
Chief Executive Officer	J P Murphy
Deputy Chief Executive Officer	T L Dayman
Executive Support Officer	P A Davey

Leave of Absence: D L Hickey

3. PUBLIC QUESTION TIME

There were no members of the public present.

4. OBITUARIES

It was advised that Nancy Larke had passed away since the last meeting.

5. GUEST SPEAKERS

There were no Guest Speakers.

6. DECLARATIONS OF INTEREST

There were no declarations of interest.

7. CONFIRMATION OF MINUTES

7.1. Minutes of the Ordinary Meeting of Council – 16 July 2013

(8207) Moved Crs – Johnson and Bolt

That the minutes of the Ordinary Meeting of Council held on Tuesday 16 July 2013 be confirmed as a true and correct record.

Carried 6/0

8. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the previous minutes.

9. MINUTES OF COMMITTEES

9.1. Recreation and Planning Committee – 12 August 2013

(8208) Moved Crs – Talbot and Downing

That the minutes of the Recreation and Planning Committee Meeting held on Monday 12 August 2013 be received.

Carried 6/0

10. MATTERS REQUIRING A COUNCIL DECISION

10.1. Finance and Administration Reports

10.1.1. COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	20 August 2013
Reporting Officer:	Heather Ives, Corrigin CRC Coordinator
Disclosure of Interest:	No interest to disclose
File Number:	CMS/005/03

COMMENT

1. JULY 2013 Advertising: (*Windmill Newspaper; CRC e'News; CRC Website; CRC Facebook*)

- Corrigin Phonebook – Community Surveys
- “Malleefowl Monitoring” Training & Camp Out
- ‘OH&S Seminar’ for Small Businesses
- ‘Women in Business’ WBN After-Hours Meeting
- Corrigin ‘Dining Divas’ Event Reminder
- ASIST ‘Suicide Intervention Skills Training’
- CRC ‘2013 Trainees Day’
- E-Tax 2013 – ‘Lodge Your Tax Online’

2. JULY 2013 Room Bookings:

Conference Room	5
Professional Office	9
Video Conference Room	2
Computer Training Room	0
Exam Supervisions	1

JULY 2013 Courses / Workshops / Information Seminars / Meetings:

ASIST Suicide Intervention Skills Training (<i>2 days</i>)	10 people
CRC Trainees Day 2013	17 people
Corrigin Movie Club - “ <i>Life of Pi</i> ”	5 people
EHO Group Regional Meeting	18 people
Community First International – <i>Employment</i>	10 appointments
Advanced Personnel Management – <i>Employment</i>	1 appointment
Skill Hire – <i>Employment</i>	7 appointments
Forrest Personnel - <i>Employment</i>	1 appointment
Holyoake – <i>Drug & Alcohol Counselling Support</i>	2 appointments
OTEN Exam Supervision	1 student
TR Homes Meeting	3 people

3. CRC General Business:

“CRC Trainees Day 2013” held in Corrigin on 9th July 2013

- 15 x CRC Trainees from surrounding centres attended
- Training Sessions presented:
 - "Introduction to Survey Monkey"
 - "Introduction to Websites" & the CRC template
- Guest Speakers: Celia Loot - Manager, Dept. of Regional Development
Lynda Coote - RTO Manager, Boyup Brook CRC
- Trainee feedback requested from participants via online Survey Monkey
- Expressions of Interest sought from CRC's for hosting of 2014 Trainees Day
- CRC Trainee Day article & photos submitted for inclusion in bi-annual 'CRC Network News' publication

CRC Funding

- 31/07/13 submitted Corrigin CRC Support Funding Acquittal for January - June 2013 period

Corrigin Centenary Photo Book Project

- Prepared Digital Slideshow with 5 x key photos from "Moments in Time" book for guest speakers at official book launch event
- Scheduled testing of projection equipment in Town Hall with Julie Ling prior to Book Launch event on 13/9/13

Corrigin Time Capsule 2013-2033 Project

- Artwork created for 'Corrigin Time Capsule 2013-2033' Envelopes (B4 size)
- Awaiting Quote from Eagle Print for B4 Envelope printing x 150
- 'Corrigin Clubs & Groups Guide' information currently being updated
- Draft Letter prepared - detailing project and suggested content ideas for Time Capsule Envelopes.

Corrigin Phonebook

- 2013-2014 Business Listings and Advertisements renewed & info updated
- Corrigin Phonebook Surveys requesting community feedback and input for future editions

'Corrigin Gift Voucher' Proposal

- Michelle Hooper approached CRC with proposal about creating a town gift voucher (similar to a Coles Myer Gift Card) that would encompass & support local Corrigin businesses and could be purchased as 'awards/prizes' by local clubs and groups. We advised Michelle to approach Council with the proposal as CRC could not easily administer due to financials being managed by Shire of Corrigin.

Corrigin "Dining Divas" Ladies Event

- Designed & produced promotional advertising for event (Posters, Event Tickets, Gift Bag Stickers)

4. CRC Partnerships:

TR Homes

- New Community Partner Rewards Program commenced – points system based on referrals generated through the CRC and redeemable for either Community Cash or workplace incentives

CRC's "Pathways to Wave Rock" Audio Tour Project

- Currently approaching local "identities" for involvement with project content
- Audio Tour Project Workshop scheduled for 3/9/13 at Kulin CRC – Emily to attend

5. Corrigin Tourism

- Rotary Park Tourist Information Display Shelter.

- i. *Connelly Images producing Sign based on design for Rotary Park.*
 - New Glass Display Cabinet set-up and local Corrigin merchandise/produce sourced for display in CRC foyer. *Local produce now being displayed in cabinet.*
 - Kellie Bell Photography - *display of Corrigin scenic prints/canvases in CRC foyer after final completion of building works.*
 - Received flat screen TV, for photographic slideshow in CRC Foyer of Corrigin historical images & local tourist attractions. *Awaiting TV installation*
 - "Wheatbelt Native Orchids" new Brochure (Tourism & Shire Area Promotion). *Still awaiting photos & information from Robin Campbell & WA Orchid Society for inclusion in new brochure.*
 - Corrigin Information on the Wheatbelt Tourism Website. *Changes made to website.*
 - Audio Tour Project. *Information about Corrigin is being collected. Emily to attend Audio Tour Workshop on the 3rd September 2013.*
 - Roe Tourism. *Emily to attend next Roe Tourism Meeting on the 19th August 2013.*
6. CRC Equipment, Fixtures & Fittings:
- Purchased & installed Uniden Phone system (*with 3 x mobile hand-sets*)
 - 32" wall mounted, flat screen TV - *Awaiting TV & wall bracket installation*
 - Requested Quote for replacement PBX Telephone System for Shire & CRC Offices – *Awaiting quote from Merredin Telephone Services*
7. CRC Information & Communication Technology:
- Scheduled PC repair & maintenance undertaken after July School Holidays
 - I.T Support 2013-2014 Annual Contract renewed with Corrigin Leading Appliances
 - Purchased 'Kaspersky Internet Security' x 13 Licenses (*Endpoint Security for Business CORE*) for CRC computers, laptops and touchscreen
8. CRC Marketing & Promotion:
- Connelly Images to supply & fit frosted sticker with CRC branding 'wavy lines' onto glass panels behind reception desk area
 - Received new Dept. of Regional Development Logo for inclusion on all future CRC promotional material - *effective from 1 July 2013 after re-designation of the Dept. of Regional Development and Lands (RDL), to the Dept. of Regional Development (DRD) and the Department of Lands.*
 - Obtained quote for CRC branded floor mat for foyer area – *Splash Promotions*
9. CRC Professional Development & Training:
- Pippa, Emily and Natalie attended the 'CRC Trainee Day' on 9th July 2013
10. CRC Traineeships:
- PIPPA DAVEY 'Certificate IV in Business' - *Part-time (18 month duration)*
 - i. RTO – Boyup Brook CRC – *Lynda Coote*
 - ii. Commencement: January 2012 - Completion due: 11 July 2013
 - iii. Submit Application to Dept. of Training & Workforce Development (Apprenticentre) to request Traineeship Extension and to advise new Completion Date
 - EMILY HEWETT 'Certificate III in Tourism' – *Part-time (18 month duration)*
 - i. RTO - Challenger Institute of Technology – *Karen MacDonald*
 - ii. Commencement: July 2012 - Completion due: December 201

11. CRC Building & Infrastructure Funding:

“RECEPTION & ADMINISTRATION RENOVATION” Project

- 16/7/13 - Custom glass panels installed behind CRC front reception desk and Venetian Mirror Window installed in Equipment Room
- Obtained Quote from Carpet Court Narrogin, for supply and fit of Carpet Tiles in Office & behind front reception desk area
- Connelly Images to supply & fit frosted sticker onto glass panels
- Minor fixtures & fittings still to be completed – *fish eye mirror; TV & wall mount bracket; door stoppers; remote control wall brackets*
- Requested extension from RDL for Building Funding Acquittal Report to 30/8/2013 - *to allow for delays & building project completion.*

ANNUAL SUMMARY REPORT:

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2003-04	440*	440*	440*	440*	440*	440*	No stat	No stat	No stat	No stat	132	276	3048
2004-05	271	253	433	535	459	366	214	397	510	443	270	338	4489
2005-06	373	370	391	526	605	511	297	509	735	488	562	443	5810
2006-07	471	610	544	523	515	440	537	562	657	584	491	501	6435
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651												651

61061

**Statistics taken from Old Telecentre Data (CWA Building location)*

*Minutes for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 20 August 2013*

10. CORRIGIN CRC Monthly Usage: July 2013

CUSTOMERS ACCESSING 'FEE FOR SERVICE' and SALES July 2013:

COMPUTER ROOM	MTHLY	YTD from July 12	HIRE	MTHLY	YTD from July 12
Internet Use	110	734	Room Hire (payments)	10	65
Computer Use	1	54	Data Projector Hire	0	14
Wireless Hotspot	4	30	Laptop Hire	0	1
SERVICES			Folding Machine Hire	0	0
B&W Printing / Photocopies	57	490	Portable Projector Screen Hire	0	14
Colour Printing / Photocopies	6	120	Portable White Board Hire	0	0
Photo Printing	9	30	Portable Pin-Up Board Hire	0	0
Laminating	6	45	Engraver Hire	0	0
Faxing	10	119	NLIS Scanning Wand Hire	2	2
Binding	0	11	BBQ Trailer Hire	0	8
Secretarial Services	10	106	SALES		
Scanning	14	56	Phonebook Sales	11	89
Desktop Publishing	0	0	Birds of the W/belt Book Sales	0	3
CD / DVD Burning	0	4	Tin Horse Highway Book	0	1
Computer Training (one-on-one)	0	5	Corrigin Book Sales	2	3
Phone Calls	0	4	Shire Polo Shirt Sales	0	7
FEES			Eco Bags	0	10
Corrigin CRC 2013 Membership	0	6	Corrigin Post Card Sales	2	70
Corrigin Movie Club (payments)	4	86	Corrigin Wrapping Paper Sale	0	32
Training Course (payments)	0	29	2013 Corrigin Calendars (sold via CRC)	2	214
University Exam Invigation	0	0	OTHER		
IP Video Conferencing	0	0	Folding Machine	0	0
			Yearling Book Sales	0	1
<i>Monthly People through :</i>		260	Bulyee / Kweda Book Sale	0	0
CUSTOMERS ACCESSING 'CORRIGIN CRC SERVICES' July 2013:					
SERVICE	MTHLY	YTD from July 12	SERVICE	MTHLY	YTD from July 12
Phonebook/Calendar - Enquires	8	78	Department of Veterans Affairs	0	2
Centrelink - Access Point	21	440	Courses & Education Enquires	8	111
Tourism	27	372	General Enquiries (Face to Face)	64	867
Conferences/Training/Meetings	82	1074	Corrigin Toy Library	16	90
Broadband for Seniors Kiosk (BFS)	20	255	Government Info. Access Point	5	21
Medicare - Claim Booth	2	32	ATO	4	20
<i>Monthly People through :</i>		391	General Enquiries (Email/Phone)	120	1211
TOTAL:	651		<i>(paying Customers and Customer Services provided for July 2013)</i>		

OFFICER'S RECOMMENDATION

That Council receives the Corrigin CRC Report.

COUNCIL RESOLUTION

(8209) Moved Crs – Weguelin and Bolt

That Council receives the Corrigin CRC Report.

Carried 6/0

10.1.2. ACCOUNTS FOR PAYMENT – JULY 2013

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	8 August 2013
Reporting Officer:	Katherine Ward, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

COMMENT

The cheque and EFT payments that have been raised for the Council meeting and also during the month of July 2013 are attached.

After payment of the following cheque and EFT payments, the balance of creditors will be \$NIL.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2013 / 2014 Proposed Annual Budget.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse Cheque's 19700 to 19710 and EFT payments in the Municipal Fund, totalling \$438,843.54, Cheques' 3309 to 3310 and EFT payments in the Trust Fund totalling \$874.54, and EFT payments in the Licensing Account totalling \$70,465.40; total payments for July \$510,183.59.

COUNCIL RESOLUTION

(8210) Moved Crs – Johnson and Bolt

That Council endorse Cheque's 19700 to 19710 and EFT payments in the Municipal Fund, totalling \$438,843.54, Cheques' 3309 to 3310 and EFT payments in the Trust Fund totalling \$874.54, and EFT payments in the Licensing Account totalling \$70,465.40; total payments for July \$510,183.59.

Carried 6/0

10.1.3. MONTHLY FINANCIAL REPORT – JULY 2013

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	15 August 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM0036

BACKGROUND

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000 are included in the variance report.

COMMENT

A variance report is included with the monthly financial statements.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Monthly Statement of Financial Activity.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopts the Statement of Financial Activity for the month ending 31 July 2013, as presented, and note any material variances.

COUNCIL RESOLUTION

(8211) Moved Crs – Bolt and Weguelin

That Council adopts the Statement of Financial Activity for the month ending 31 July 2013, as presented, and note any material variances.

Carried 6/0

10.1.4. ORGANISATIONAL STRUCTURE

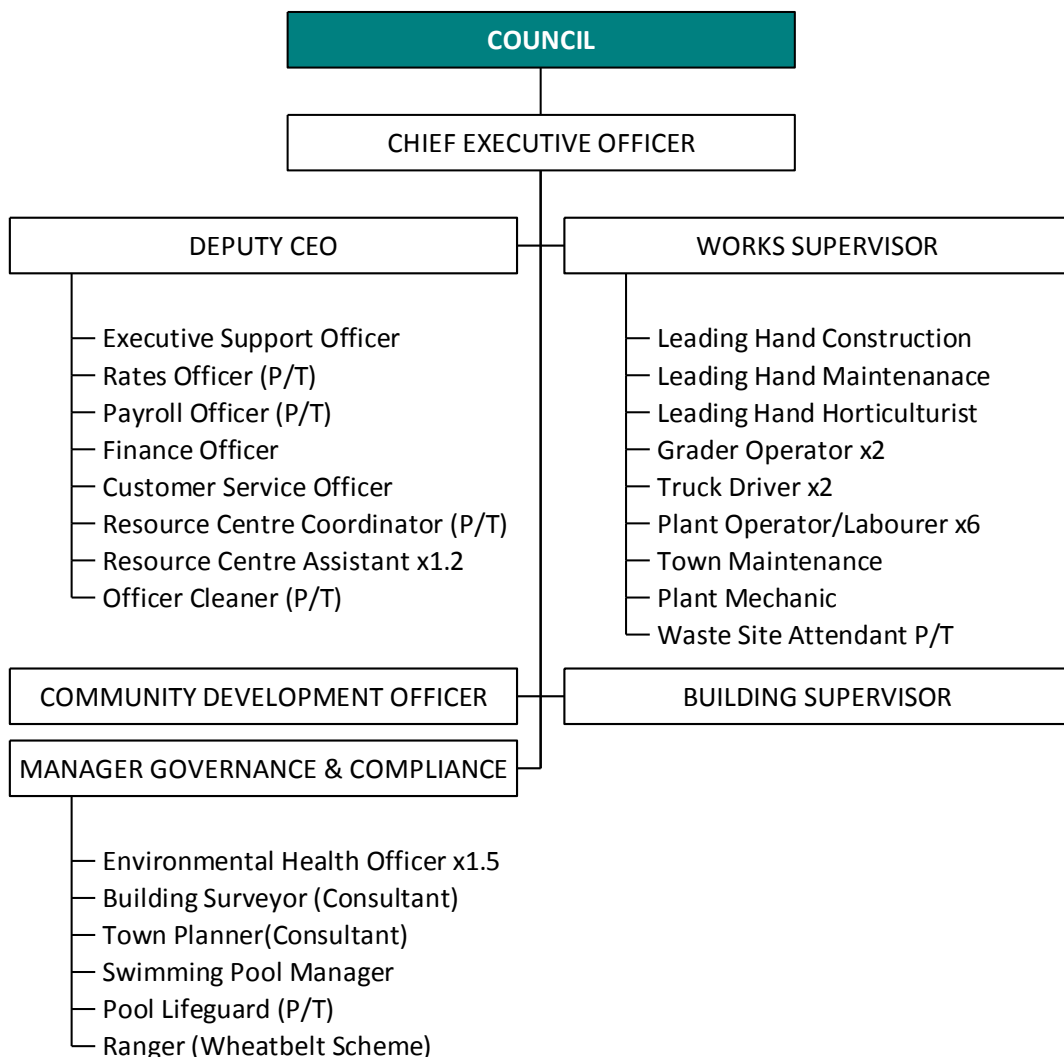
Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	15 August 2013
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	PER 0020

BACKGROUND

Section 5.36 of the Local Government Act 1995 provides that a local government is to employ the number of persons that it believes is necessary to carry out the functions of the council. All permanent positions require Council’s endorsement before they are established.

The following Organisational Structure reflects the current staffing arrangements provided for in the 2013/14 Budget.

SHIRE OF CORRIGIN PROPOSED ORGANISATIONAL STRUCTURE



COMMENT

The proposed organisational structure includes an additional pool lifeguard position, additional environmental health capacity for RoeROC and a new Manager Governance & Compliance position to ensure the provision of advice and action in relation to governance and statutory matters.

The senior governance and compliance position will be responsible for the following areas:

- Health
- Building Control
- Planning
- Ranger Services
- Bush Fires
- Corporate governance (including maintenance of statutory registers/returns)
- Elections
- Risk Management
- Occupational Health & Safety
- Policies
- Local Laws
- Legal & compliance
- Cemeteries
- Property leases & reserve management orders
- Ensuring implementation of council policies and decisions

The proposed new position will be offered a remuneration package commensurate with qualifications and experience and the senior nature of the position including private use of a motor vehicle.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 5.36 Local government employees.

POLICY IMPLICATIONS

Council does not have a policy on this matter.

FINANCIAL IMPLICATIONS

The 2013/14 Budget provides for the proposed organisational structure.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorses the organisational structure as proposed.

COUNCIL RESOLUTION

(8212) Moved Crs – Johnson and Downing

That Council endorses the organisational structure as proposed.

Carried 6/0

10.1.5. ADOPTION OF MATERIAL VARIANCE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	13 August 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0052

BACKGROUND

In accordance to regulation 34(5) of the Local Government (Financial Management) regulations, each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

Previously Council has adopted a percentage value of 10% with a minimum value of \$10,000.

COMMENT

It is recommended that Council adopt a percentage value of 10% and with the minimum value of \$10,000.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulation 34(5)

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

STRATEGIC IMPLICATIONS

There are no significant strategic implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopts a percentage value of 10% with a minimum value of \$10,000 that is considered to be a material variance as per Regulation 34(5) of the Local Government (Financial Management) Regulations.

COUNCIL RESOLUTION

(8213) Moved Crs – Downing and Johnson

That Council adopts a percentage value of 10% with a minimum value of \$10,000 that is considered to be a material variance as per Regulation 34(5) of the Local Government (Financial Management) Regulations.

Carried 6/0

10.1.6. RATE PAYMENT INCENTIVE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	13 August 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0058

BACKGROUND

The Local Government Act 1995, section 6.46, allows a local government to grant a discount or other incentive for the early payment of any rate or service charge.

COMMENT

Last financial year Council offered rate payers who elect payment option 1 (full payment) a 5% discount, as well as being entitled to enter the rate incentive prize draw. Last year Council granted discounts to ratepayers totalling \$78,176.

Based on a 5% early payment discount it is estimated that the value of discounts this year will be approximately \$78,000.

Council has sought support from local business and has received a positive response, with a number of businesses donating a \$100 gift voucher. As in previous years, this donation has been matched by Council increasing the value of each voucher to \$200.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 6.46

POLICY IMPLICATIONS

Council's Policy 3.1.4 allows for the discount to be paid by the close of business on the due date.

FINANCIAL IMPLICATIONS

- Reduction in rate revenue, with the 5% discount anticipated to cost approximately \$78,000.
- Cost of providing matching \$100 vouchers for the rate incentive prize.
- Early recovery of rates which enables Council to generate increased revenue from bank interest on rate revenue invested.

STRATEGIC IMPLICATIONS

There are no significant strategic implications in relation to this item.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Grants a 5% discount for rates paid in full by the due date (Option 1);*
- 2. Offers a \$100 voucher to match those businesses who also offer a \$100 voucher as a rate payment incentive prize; and*
- 3. Grants rate payers who pay all rates in full by the due date (option 1) entitlement to enter the rate incentive prize draw.*

COUNCIL RESOLUTION

(8214) Moved Crs – Bolt and Talbot

That Council:

- 1. Grants a 5% discount for rates paid in full by the due date (Option 1);*
- 2. Offers a \$100 voucher to match those businesses who also offer a \$100 voucher as a rate payment incentive prize; and*
- 3. Grants rate payers who pay all rates in full by the due date (option 1) entitlement to enter the rate incentive prize draw.*

Carried by an absolute majority 6/0

10.1.7. FEES & CHARGES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	12 August 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0052

BACKGROUND

In accordance with section 6.16 of the Local Government Act 1995, a local government may impose a fee or charge for any goods or services that it provides.

A Schedule of Fees and Charges is included in the 2013/2014 budget.

COMMENT

The current fees and charges have been reviewed to ensure cost recovery. Fees & Charges that have been changed from last year have been highlighted for Council's consideration.

It is recommended that Council adopt the Schedule of Fees and Charges as proposed in the 2013/2014 Annual Budget.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 6.16.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Income derived from fees and charges in the 2013/2014 annual budget.

STRATEGIC IMPLICATIONS

There are no significant strategic implications in relation to this item.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopts the Schedule of Fees and Charges as detailed for 2013/2014.

COUNCIL RESOLUTION

(8215) Moved Crs – Bolt and Johnson

That Council adopts the Schedule of Fees and Charges as detailed for 2013/2014.

Carried by an absolute majority 6/0

10.1.8. COUNCILLOR ALLOWANCES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	13 August 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0052

BACKGROUND

Section 5.98 of the Local Government Act 1995 provides for the payment of meeting attendance fees to Councillors.

The amount of fees or the minimum and maximum amount of fees, to be paid under the Local Government Act to elected council members for attendance at meetings and other allowances is set by the Salaries and Allowances Tribunal.

A Council may decide under section 5.99 of the Local Government Act 1995, that instead of paying council members a meeting attendance fee, it will instead pay all council members who attend council or committee meetings an annual fee within the range for annual fees determined by the Salaries and Allowance Tribunal under Salaries and Allowance Act 1975.

The Local Government Act 1995 section 5.98(5) provides for the president of a local government to be paid an annual local government allowance within the range determined for annual local government allowances for presidents. The deputy president of a local government is entitled to receive an allowance of up to 25% of the value of the allowance paid to the president.

The Salary and Allowances Tribunal Determination on Local Government Elected Members of 19 June 2013 determined the following:

- Shire of Corrigin is in Band 4 of the Tribunal’s local government banding model.
- The following minimums and maximums for a Band 4 Council:

Annual attendance fees in Lieu of council meeting and committee meeting attendance fees

For a council member other than president		For a council member who holds the office of president	
Minimum	Maximum	Minimum	Maximum
\$3,500	\$9,000	\$3,500	\$18,500

Annual allowance for a Mayor, president or chairman

For a Mayor or president	
Minimum	Maximum
\$500	\$19,000

Annual allowance for a Deputy President or Deputy Chairman

The percentage determined for the purpose of section 5.98A91) of the Local Government Act is 25 per cent.

For a Deputy Mayor or Deputy president	
Minimum (25%)	Maximum (25%)
\$125	\$4,750

COMMENT

It is recommended that Council elects to pay Councillors an annual attendance fee and makes the following payments to elected members in accordance with the Salary and Allowances Tribunal Determination on Local Government Elected Members:

- Annual Councillor Sitting Fee \$3,500
- President Annual Sitting Fee \$7,000
- President Allowance \$7,500
- Deputy President Allowance \$1,875

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 5 Administration
Salaries and Allowances Act 1975

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Councillor annual sitting fees \$21,000, President annual sitting fees \$7,500
President Allowance \$7,000 and Deputy President Allowance \$1,750

STRATEGIC IMPLICATIONS

There are no significant strategic implications in relation to this item.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

1. *In accordance with section 5.99 of the Local Government Act 1995 elects to pay Councillors an annual attendance fee; and*
2. *In accordance with the Salary and Allowances Tribunal Determination on Local Government Elected Members of 19 June 2013 adopts the following remuneration for Councillors for 2013/2014:*
 - *Annual Councillor Sitting Fee \$3,500*
 - *President Annual Sitting Fee \$7,000*
 - *President Allowance \$7,500*
 - *Deputy President Allowance \$1,875*

COUNCIL RESOLUTION

(8216) Moved Crs – Johnson and Weguelin

That Council:

- 1. In accordance with section 5.99 of the Local Government Act 1995 elects to pay Councillors an annual attendance fee; and***
- 2. In accordance with the Salary and Allowances Tribunal Determination on Local Government Elected Members of 19 June 2013 adopts the following remuneration for Councillors for 2013/2014:***
 - Annual Councillor Sitting Fee \$3,500***
 - President Annual Sitting Fee \$7,000***
 - President Allowance \$7,500***
 - Deputy President Allowance \$1,875***

Carried by an absolute majority 6/0

10.1.9. ELECTED MEMBERS INFORMATION & COMMUNICATIONS TECHNOLOGY ALLOWANCE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	13 August 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0052

BACKGROUND

In accordance with Local Government Act 1995 (section 5.99A & 5.98) a local government may elect to pay council members an annual fee for information and communications technology (ICT) expenses.

The range for an annual allowance paid to council members for ICT expenses is determined by the Salaries and Allowance Tribunal under the Salaries and Allowance Act 1975 section 7B.

The Salary and Allowances Tribunal Determination on Local Government Elected Members of 19 June 2013 determined the following:

- Shire of Corrigin is in Band 4 of the Tribunal's local government banding model.
- ICT allowance for council members for a Band 4 Council may be paid within the range of \$500 (minimum) and \$3,500 (maximum).
- ICT expenses means –
 - a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or
 - b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the Local Government (Administration) Regulations 1996.

COMMENT

It is recommended that Council elects to pay an annual allowance for ICT expenses of \$1,000 for elected members for 2013/2014

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 5 Administration
Salaries and Allowances Act 1975

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Councillors annual ICT Allowance \$7,000

STRATEGIC IMPLICATIONS

There are no significant strategic implications in relation to this item.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. In accordance with section 5.99A of the Local Government Act 1995 elects to pay Councillors an annual allowance for ICT expenses; and*
- 2. In accordance with the Salary and Allowances Tribunal Determination on Local Government Elected Members of 19 June 2013 adopts an annual ICT expenses allowance of \$1,000 per elected member for 2013/2014.*

COUNCIL RESOLUTION

(8217) Moved Crs – Downing and Bolt

That Council:

- 1. In accordance with section 5.99A of the Local Government Act 1995 elects to pay Councillors an annual allowance for ICT expenses; and*
- 2. In accordance with the Salary and Allowances Tribunal Determination on Local Government Elected Members of 19 June 2013 adopts an annual ICT expenses allowance of \$1,000 per elected member for 2013/2014.*

Carried by an absolute majority 6/0

10.1.10. INSTALMENT PAYMENT PLAN OPTION – ADDITIONAL CHARGES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	13 August 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0052

BACKGROUND

In accordance with the Local Government Act 1995, section 6.45(3), a local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments.

The maximum amount of interest that may be imposed is 5.5%.

COMMENT

It is recommended that Council impose an additional charge of \$10 per instalment notice and a 5.5% interest charge for all rates assessments paid by the instalment option.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 6.45 – Options for payment of rates or service charges.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Recovery of administrative costs of rates and service charges paid by instalments.

STRATEGIC IMPLICATIONS

There are no significant strategic implications in relation to this item.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council in accordance with section 6.45(3) of the Local Government Act 1995 imposes an additional charge of \$10 per instalment notice and 5.5% interest rate where payment of rates is made by instalments.

COUNCIL RESOLUTION

(8218) Moved Crs – Downing and Bolt

That Council in accordance with section 6.45(3) of the Local Government Act 1995 imposes an additional charge of \$10 per instalment notice and 5.5% interest rate where payment of rates is made by instalments.

Carried by an absolute majority 6/0

10.1.11. RATE AND CHARGES PAYMENT OPTIONS

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	13 August 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0052

BACKGROUND

The Local Government Act 1995 provides for the payment of rates and charges imposed by Council, by a single payment or by 4 instalments.

COMMENT

The following options are proposed for the payment of rates and charges for 2013/2014.

Option 1 (Full Payment)

- Full amount, less any entitled discount, of rates and charges including arrears to be paid on or before 35 days after the date of service appearing on the rate notice. Granting a 5% discount on this option.

Option 2 (4 Instalments)

- First instalment can be received on or before 35 days after the date of service appearing on the rate notice. This option is only allowed if all arrears (including accrued interest) are included in the first instalment.
- Second instalment to be made on or before 95 days after the date of service appearing on the rate notice.
- Third instalment to be made on or before 155 days after the date of service appearing on the rate notice.
- Fourth instalment to be made on or before 215 days after the date of service appearing on the rate notice.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 6.45 – Options for payment of rates or service charges.

POLICY IMPLICATIONS

Council's Policy 3.1.4 allows for the discount to be paid by the close of business on the due date.

FINANCIAL IMPLICATIONS

Rate revenue 2013/2014 Annual Budget.

STRATEGIC IMPLICATIONS

There are no significant strategic implications in relation to this item.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopts the following options for the payment of rates and charges for 2013/2014:

Option 1 (Full Payment)

- *Full amount, less any entitled discount, of rates and charges including arrears to be paid on or before 35 days after the date of service appearing on the rate notice. Granting a 5% discount on this option.*

Option 2 (4 Instalments)

- *First instalment can be received on or before 35 days after the date of service appearing on the rate notice. This option is only allowed if all arrears (including accrued interest) is included in the first instalment.*
- *Second instalment to be made on or before 95 days after the date of service appearing on the first rate notice.*
- *Third instalment to be made on or before 155 days after the date of service appearing on the rate first notice.*
- *Fourth instalment to be made on or before 215 days after the date of service appearing on the first rate notice.*

COUNCIL RESOLUTION

(8219) Moved Crs – Johnson and Bolt

That Council adopts the following options for the payment of rates and charges for 2013/2014:

Option 1 (Full Payment)

- *Full amount, less any entitled discount, of rates and charges including arrears to be paid on or before 35 days after the date of service appearing on the rate notice. Granting a 5% discount on this option.*

Option 2 (4 Instalments)

- *First instalment can be received on or before 35 days after the date of service appearing on the rate notice. This option is only allowed if all arrears (including accrued interest) is included in the first instalment.*
- *Second instalment to be made on or before 95 days after the date of service appearing on the first rate notice.*
- *Third instalment to be made on or before 155 days after the date of service appearing on the rate first notice.*
- *Fourth instalment to be made on or before 215 days after the date of service appearing on the first rate notice.*

Carried by an absolute majority 6/0

10.1.12. PENALTY INTEREST ON OVERDUE RATES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	13 August 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0052

BACKGROUND

In accordance with section 6.51 of the Local Government Act 1995, a local government may at the time of imposing a rate or service charge resolve by absolute majority to impose interest on a rate or service charge that remains unpaid after it is due.

The maximum amount of interest that may be imposed is 11%.

COMMENT

It is recommended that Council impose 11% interest on unpaid rates and service charges for 2013/2014.

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.51 – Interest on overdue rates or service charges.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Recovery of administrative costs or unpaid rates and service charges.

STRATEGIC IMPLICATIONS

There are no significant strategic implications in relation to this item.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council in accordance with section 6.51 of the Local Government Act 1995, imposes penalty interest at the rate of 11% for all rates and charges that remain unpaid after the due date.

COUNCIL RESOLUTION

(8220) Moved Crs – Weguelin and Bolt

That Council in accordance with section 6.51 of the Local Government Act 1995, imposes penalty interest at the rate of 11% for all rates and charges that remain unpaid after the due date.

Carried by an absolute majority 6/0

10.1.13. REFUSE COLLECTION AND DISPOSAL CHARGES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	13 August 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0052

BACKGROUND

In accordance with section 106 of the Health Act 1911, a local government may impose an annual fee for the collection and disposal of refuse.

COMMENT

The Shires of Corrigin, Kondinin, Kulin and Narembeen have established a partnership to jointly contract waste services on a regional basis. The agreement includes the establishment of kerbside recycling services, local waste transfer stations in each of the significant towns in the region and a regional waste disposal site.

There has been an increase in the cost of the contract for rubbish removal and disposal. The amount of the charge for collection and disposal of rubbish is calculated on the recovery costs to Council of providing the services.

A review of all rubbish services has been completed taking into account increased costs for the coming year. To make the recovery equitable and to encourage recycling, the following annual charges are recommended:

Domestic Rubbish Service - 1st Service	\$280.00
(includes 120L Bin + 240L Recycling Bin)	
Commercial Rubbish Service - 1st Service	\$340.00
(Includes 240L Bin + 240L Recycling Bin)	
Domestic/Commercial Rubbish Service – 2nd Service	
-For a 2nd 120L Waste Bin	\$230.00
-For a 2nd 240L Waste Bin	\$290.00
Extra Recycle service – 240L Recycling Bin	\$160.00
Eligible Pensioner Discount on Domestic Rubbish Service	\$ 70.00

STATUTORY ENVIRONMENT

Health Act 1911

POLICY IMPLICATIONS

Council policy 3.1.6 relates to the discount allowed on Rubbish Service Charges for eligible pensioners.

FINANCIAL IMPLICATIONS

Recovery of costs of providing domestic and commercial rubbish collection service.

STRATEGIC IMPLICATIONS

There are no significant strategic implications in relation to this item.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council, in accordance with section 106 of the Health Act 1911, imposes the following charges for 2013/2014 for the collection and disposal of refuse:

<i>Domestic Rubbish Service - 1st Service</i>	<i>\$280.00</i>
<i>(includes 120L Bin + 240L Recycling Bin)</i>	
<i>Commercial Rubbish Service - 1st Service</i>	<i>\$340.00</i>
<i>(Includes 240L Bin + 240L Recycling Bin)</i>	
<i>Domestic/Commercial Rubbish Service – 2nd Service</i>	
<i>-For a 2nd 120L Waste Bin</i>	<i>\$230.00</i>
<i>-For a 2nd 240L Waste Bin</i>	<i>\$290.00</i>
<i>Extra Recycle service – 240L Recycling Bin.....</i>	<i>\$160.00</i>
<i>Eligible Pensioner Discount on Domestic Rubbish Service</i>	<i>\$ 70.00</i>

COUNCIL RESOLUTION

(8221) Moved Crs – Downing and Johnson

That Council, in accordance with section 106 of the Health Act 1911, imposes the following charges for 2013/2014 for the collection and disposal of refuse:

<i>Domestic Rubbish Service - 1st Service</i>	<i>\$280.00</i>
<i>(includes 120L Bin + 240L Recycling Bin)</i>	
<i>Commercial Rubbish Service - 1st Service</i>	<i>\$340.00</i>
<i>(Includes 240L Bin + 240L Recycling Bin)</i>	
<i>Domestic/Commercial Rubbish Service – 2nd Service</i>	
<i>-For a 2nd 120L Waste Bin</i>	<i>\$230.00</i>
<i>-For a 2nd 240L Waste Bin</i>	<i>\$290.00</i>
<i>Extra Recycle service – 240L Recycling Bin.....</i>	<i>\$160.00</i>
<i>Eligible Pensioner Discount on Domestic Rubbish Service</i>	<i>\$ 70.00</i>

Carried by an absolute majority 6/0

10.1.14. ADOPTION OF RATES

Applicant:	Shire of Corrigin.
Location:	Shire of Corrigin.
Date:	13 August 2013.
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0052

BACKGROUND

The Local Government Act 1995, section 6.32 allows a local government to impose a general rate on rateable land within its district in order to make up the budget deficit.

COMMENT

The 2013/2014 annual budget has been prepared on the basis of a 5% increase in revenue raised from rates.

The following rates are proposed for 2013/2014:

General Rates

- Gross Rental Value \$0.099894
- Unimproved Value \$0.012815

Minimum Rates

- GRV - Corrigin \$325.00 Per Assessment
- GRV – Other \$150.00 Per Assessment
- UV \$325.00 Per Assessment

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 6 – Financial Management.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Revenue from rates 2013/2014 Annual Budget.

STRATEGIC IMPLICATIONS

There are no significant strategic implications in relation to this item.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopts the following rates to be imposed on rateable property for 2013/2014:

1. *General Rates:*
 - *Gross Rental Value \$0.099894*
 - *Unimproved Value \$0.012815*
2. *Minimum Rates:*

• <i>GRV - Corrigin</i>	<i>\$325.00</i>	<i>Per Assessment</i>
• <i>GRV – Other</i>	<i>\$150.00</i>	<i>Per Assessment</i>
• <i>UV</i>	<i>\$325.00</i>	<i>Per Assessment</i>

COUNCIL RESOLUTION

(8222) Moved Crs – Bolt and Talbot

That Council adopts the following rates to be imposed on rateable property for 2013/2014:

1. *General Rates:*
 - *Gross Rental Value \$0.099894*
 - *Unimproved Value \$0.012815*
2. *Minimum Rates:*

• <i>GRV - Corrigin</i>	<i>\$325.00</i>	<i>Per Assessment</i>
• <i>GRV – Other</i>	<i>\$150.00</i>	<i>Per Assessment</i>
• <i>UV</i>	<i>\$325.00</i>	<i>Per Assessment</i>

Carried by an absolute majority 6/0

10.1.15. ADOPTION OF ANNUAL BUDGET 2013/2014

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	13 August 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0052

BACKGROUND

The Local Government Act 1995, section 6.2 requires a Local Government to prepare and adopt a budget before 31 August each year.

A copy of the proposed 2013/2014 Annual Budget has been provided to Councillors.

COMMENT

The draft budget was presented to Councillors and reviewed at the budget workshop on 31 July 2013 and amendments included in the final draft budget.

STATUTORY ENVIRONMENT

The Local Government Act 1995, section 6.2 – Local Government is to prepare annual budget.

POLICY IMPLICATIONS

The Local Government Act 1995, section 6.2 – Local Government is to prepare annual budget.

FINANCIAL IMPLICATIONS

Budget of estimated income and expenditure for the 2013/14 financial year.

STRATEGIC IMPLICATIONS

The 2013/2014 budget has been prepared with regards to the contents of the Shire of Corrigin's Strategic Community Plan and Corporate Business Plan.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopts the 2013/2014 Annual Budget as proposed.

COUNCIL RESOLUTION

(8223) Moved Crs – Johnson and Weguelin

That Council adopts the 2013/2014 Annual Budget as proposed.

Carried by an absolute majority 6/0

10.1.16. PROVISION OF SERVICES AND FACILITIES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	13 August 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0052

BACKGROUND

Section 3.18(3) of the Local Government Act 1995 requires Council to satisfy itself that the services and facilities that it provides:

- a) Integrate and coordinate, so far as practicable, with any provided by the commonwealth, the state or any public body;
- b) Do not duplicate, to an extent that Council considers inappropriate, services or facilities provided by the commonwealth, the state or any other body or person, whether public or private; and
- c) Are managed efficiently and effectively.

COMMENT

The 2013/2014 Budget has been prepared on the basis that the services and facilities provided for in each of the program schedules comply, to Council's satisfaction, with the requirements of section 3.18(3) of the Local Government Act 1995.

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 3.18(3)

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Budget of estimated income and expenditure for the 2013/2014 financial year.

STRATEGIC IMPLICATIONS

There are no significant strategic implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council determines that the provision of services and facilities provided for in the 2013/2014 Budget comply, to its satisfaction, with the requirements of section 3.18(3) of the Local Government Act 1995.

COUNCIL RESOLUTION

(8224) Moved Crs – Bolt and Weguelin

That Council determines that the provision of services and facilities provided for in the 2013/2014 Budget comply, to its satisfaction, with the requirements of section 3.18(3) of the Local Government Act 1995.

Carried 6/0

10.1.17. DELEGATION OF POWERS AND DUTIES TO THE CEO

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	15 August 2013
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV001

BACKGROUND

In accordance with the Local Government Act 1995, a local government is able to delegate some of its powers and duties to the Chief Executive Officer. The Chief Executive Officer may also delegate to other employees

COMMENT

These delegations are required to be reviewed once each financial year. The CEO has undertaken a review of the current delegations. The current delegations are considered appropriate. A copy of the Register of Delegations is attached.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 5.42 Delegation of powers and duties to the CEO

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopts the delegations of powers and duties to the Chief Executive Officer within the delegations register as proposed.

COUNCIL RESOLUTION

(8225) Moved Crs – Johnson and Downing

That Council adopts the delegations of powers and duties to the Chief Executive Officer within the delegations register as proposed.

Carried by an absolute majority 6/0

10.1.18. NETBALL COURTS RESURFACING PROJECT

Applicant:	Corrigin Netball Club
Location:	Reserve 26073, 28 Kirkwood Street, Corrigin
Date:	13 August 2013
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	RCS 0003

BACKGROUND

The Corrigin Netball Club is seeking Council's support for their application to the Department of Sport and Recreation Community Sporting & Recreation Facilities Fund (CSRFF) small grants funding round. The Netball Club is seeking funds to resurface the old outdoor basketball courts at the Corrigin Recreation Ground to make them suitable for dual use for basketball and netball.

The Corrigin Netball Club facilities are located on Reserve 26073, 28 Kirkwood Street Corrigin currently vested in the Shire of Corrigin for the purpose of 'Recreation, Showgrounds, Camping and Caravan Park'. The club currently utilises two single purpose netball courts at the lower end of the reserve. The courts were resurfaced 10 years ago and are showing signs of deterioration. In addition these courts have no lighting and are poorly located within the sporting precinct.

The other two courts are dual use for netball and basketball and are approximately 25 years old and are in a dilapidated state and are unsafe to play on. These courts are currently being used by the Netball Club for training due to the lack of lights on the purpose built netball courts.

The Corrigin Netball Club has estimated that to resurface the top two courts for dual use for basketball and netball will cost \$121,040 including separate goal posts for netball and backboards for basketball. Additional works including fencing and retaining walls have been estimated to cost \$28,960. The total cost of the project is estimated to cost \$150,000. The Corrigin Netball Club has committed \$40,000 towards this project and will apply for \$50,000 CSRFF small grant funding and is seeking a contribution of \$60,000 from Council. The project is expected to be undertaken in the 2013/14 financial year.

COMMENT

This is the final stage in the Corrigin Recreation Precinct development. This stage includes upgrades of outside playing surfaces including the resurfacing of 2 dual use Netball/Basketball Courts adding to the facilities included in the Recreation & Events Centre.

The Shire Corrigin Recreation Planning Committee has recognised in its Facility Development Matrix the need to upgrade the netball/basketball courts as a short term priority (1-5yrs).

It is recommended that Council support the CSRFF application by the Corrigin Netball Club to upgrade the top two basketball/netball courts for dual use. A budget allowance of \$60,000 has been made within the Shire of Corrigin 2013-2014 budget.

Council will need to consider a budget provision in future years upgrade the lighting for the dual basketball/netball courts, which is estimated to cost \$100,000.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Contribution to netball courts resurfacing totalling \$60,000 within the 2013/2014 budget.

STRATEGIC IMPLICATIONS

Shire of Corrigin Corporate Business Plan 2013-2017

- Strategic Theme 5.3 – Social Development
 - Goal six – provide and maintain community buildings and facilities including roads & sporting facilities.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Supports the application by the Corrigin Netball Club, as its first priority, to the Department of Sport and Recreation CSRFF program to upgrade the basketball/netball dual use courts in Corrigin; and*
2. *Commits the amount of \$60,000 towards the upgrade of the basketball/netball dual use courts as provided in the 2013/14 annual budget.*

COUNCIL RESOLUTION

(8226) Moved Crs – Bolt and Weguelin

That Council:

1. *Supports the application by the Corrigin Netball Club, as its first priority, to the Department of Sport and Recreation CSRFF program to upgrade the basketball/netball dual use courts in Corrigin; and*
2. *Commits the amount of \$60,000 towards the upgrade of the basketball/netball dual use courts as provided in the 2013/14 annual budget.*

Carried 6/0

10.1.19. DEPUTY LOCAL RECOVERY COORDINATOR

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	14 August 2013
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	ES009

BACKGROUND

The Shire of Corrigin is currently reviewing its Emergency Management and Recovery Arrangements. The Local Emergency Management and Recovery Arrangements have been considered and endorsed by the Local Emergency Management Committee.

As part of the Local Recovery Arrangements the Shire of Corrigin is responsible for appointing a Local Recovery Coordinator and a Deputy. At the July 2013 Council Meeting Cr Mike Weguelin was appointed as the Recovery Coordinator.

The Local Recovery Coordinator has the following responsibilities:

- in liaison with the Hazard Management Agency, Local Emergency Coordinator and other responsible agencies determine the need to activate the Local Recovery Plan and convene the Local Recovery Committee
- assess the recovery requirements for each event and ensure that appropriate strategies are put in place;
- facilitate the acquisition and appropriate application of material, staff and financial resources necessary to ensure an effective recovery response;
- contribute to the resolution of community and political problems which emerge during the recovery process;
- ensure maximum community involvement in the recovery process;
- ensure that both the immediate and long-term individual and community needs are met in the recovery process;
- coordinate the local recovery activities in accordance with the plans, strategies and policies determined with the Local Recovery Committee;
- monitor the progress of recovery and provide periodic reports to the Local Recovery Committee
- Arrange for the conduct of a debriefing of all participating agencies and organisations as soon as possible after stand down and submission of post operations report.
- Liaise with the State Recovery Coordinator on issues where State level support is required or where there are problems with local services
- Ensure that regular reports are made to the State Recovery Committee on the progress of recovery
- Arrange for the conduct of a debriefing of all participating agencies and organisations as soon as possible after stand down

Tasks

- Execution of the above responsibilities may result in the following tasks being undertaken:
- organise and manage the resources, staff and systems necessary for the immediate and long term recovery;

- advocate on behalf of the affected community with government departments, voluntary agencies, local government, the wider community, businesses and other organisations involved in the recovery process;
- liaise, consult and, where necessary, coordinate or direct voluntary agencies, community groups, local government departments in order to achieve the most effective and appropriate recovery;
- provide information to the government, bureaucracy, community and media;
- mediate where conflicts occur during the relief and recovery process;
- develop a close and positive working relationship with the key individuals and groups in the affected community; and
- be partially distanced from the immediacy of the event and consider the overall recovery process in establishing priorities and anticipating future requirements.

COMMENT

Cr Mike Weguelin is Council's appointed Local recovery Coordinator and it is important for the Recovery Coordinator to be supported by a Deputy to assist with the role.

Cr Lynette Baker is the Chair of the Shire of Corrigin Local Emergency Management Committee. Cr Baker has approached Mrs Shelley Crombie to take on the position of Deputy Local Recovery Coordinator and Mrs Crombie has indicated that she will accept the appointment if endorsed by Council.

It is recommended that Council appoint Shelley Crombie to the position of Deputy Local Recovery Coordinator.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council appoints Mrs Shelley Crombie to the position of Deputy Local Recovery Coordinator for the Shire of Corrigin.

COUNCIL RESOLUTION

(8227) Moved Crs – Weguelin and Bolt

That Council appoints Mrs Shelley Crombie to the position of Deputy Local Recovery Coordinator for the Shire of Corrigin.

Carried 6/0

10.2. Health, Building and Planning Reports

10.2.1. PLANNING APPLICATION – PROPOSED APICULTURE (BEE KEEPING)

Applicant:	Mr Traian Vlad (Landowner)
Location:	Lots 13368, 16544, 17181 & 17182 Dwarlaking Road, Bulyee
Date:	12 August 2013
Reporting Officer:	Messrs Joe Douglas & Carlo Famiano Consultant Town Planners (Urban & Rural Perspectives)
Disclosure of Interest:	No interest to disclose
File Number:	A171

BACKGROUND

This report recommends that a planning application submitted by Mr Traian Vlad (Landowner) to develop and use various portions of Lots 13368, 16544, 17181 and 17182 Dwarlaking Road, Bulyee for apiculture purposes (i.e. beekeeping) be approved subject to conditions.

The applicant is seeking Council's planning approval to develop and use various portions of Lots 13368, 16544, 17181 & 17182 Dwarlaking Road, Bulyee for apiculture purposes (i.e. beekeeping) including the installation of sixty (60) bee hives.

The subject land is located approximately 38 kilometres west-south-west of the Corrigin townsite immediately east of the Avon River. The land is irregular in shape and comprises a total combined area of approximately 378.37 hectares. An unnamed, unconstructed road reserve dissects the land in a north-south direction (see Plans 1 to 5).

Council considered the application at its Ordinary Meeting held on 25 June 2013 and resolved that the proposed development and use of the land may be consistent with the objectives and purposes of its current 'Rural' zoning classification in the Shire's current TPS No.2 and thereafter authorised the Shire's administration to advertise the proposal for public comment prior to Council making a final determination.

The application was advertised for public comment for the minimum required period of twenty one (21) days concluding on 18 July 2013. This process included a notice in the local newspaper, correspondence to adjoining landowners and display of the relevant report and plans at the Shire's Administration Centre. At the conclusion of public advertising the Shire did not receive any submissions in respect of the proposal. Notwithstanding this fact the Department of Agricultural and Food has previously advised that the applicant will be required to prepare and lodge an 'Application for Registration as a Beekeeper and for a Hive Brand' with the Department within fourteen (14) days of establishing the apiary. As such it is recommended that an advice note be imposed on any planning approval issued by Council advising the applicant of the Department's registration requirements.

COMMENT

Having regard for the general aims of TPS No.2, the objectives of the land's current 'Rural' zoning classification and the outcomes from public advertising, the reporting officers have formed the view that the proposed development and use of the land for apiculture purposes (i.e. beekeeping) is capable of being supported by Council for the following reasons:

- i) It is unlikely to compromise or have any negative impact upon the continued use of the subject land for broadacre farming purposes;
- ii) It is unlikely cause any serious land use conflicts or have a detrimental impact upon the continued operation of other existing established rural uses in the immediate locality;
- iii) It is unlikely to have a detrimental impact upon the visual amenity or character of the immediate locality; and
- iv) It has scope to be of significant environmental benefit as it will assist with the pollination of existing native vegetation in the immediate locality.

It is therefore recommended that Council exercise its discretion and grant conditional planning approval.

STATUTORY ENVIRONMENT

- Shire of Corrigin Town Planning Scheme No.2
- Planning and Development Act 2005

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council approves the application for planning approval submitted by Mr Traian Vlad (Landowner) to develop and use various portions of Lots 13368, 16544, 17181 & 17182 Dwarlaking Road, Bulyee for apiculture purposes (i.e. beekeeping) subject to compliance with the following conditions and advice notes:

Conditions

1. *The development is to be undertaken in a manner consistent with the details of the information and plans submitted in support of the application.*
2. *All existing vegetation on the subject land is to be preserved to the satisfaction of the Shire of Corrigin. Any proposal to remove any existing vegetation will require the prior approval of the Shire of Corrigin.*
3. *Any additional development and/or use of the land for apiculture purposes (i.e. beekeeping) will require the further approval of Council.*

Advice Notes

1. *The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.*
2. *The applicant is required to prepare and lodge an 'Application for Registration as a Beekeeper and for a Hive Brand' with the Department of Agriculture and Food within fourteen (14) days of establishing the apiary.*
3. *The noise generated by any activities on-site, including machinery motors or vehicles, shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.*
4. *No construction works shall commence prior to 7.00am without the Shire's written approval.*

5. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being initiated by the local government.

COUNCIL RESOLUTION

(8228) Moved Crs – Johnson and Talbot

That Council approves the application for planning approval submitted by Mr Traian Vlad (Landowner) to develop and use various portions of Lots 13368, 16544, 17181 & 17182 Dwarlaking Road, Bulyee for apiculture purposes (i.e. beekeeping) subject to compliance with the following conditions and advice notes:

Conditions

1. ***The development is to be undertaken in a manner consistent with the details of the information and plans submitted in support of the application.***
2. ***All existing vegetation on the subject land is to be preserved to the satisfaction of the Shire of Corrigin. Any proposal to remove any existing vegetation will require the prior approval of the Shire of Corrigin.***
3. ***Any additional development and/or use of the land for apiculture purposes (i.e. beekeeping) will require the further approval of Council.***

Advice Notes

1. ***The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.***
2. ***The applicant is required to prepare and lodge an 'Application for Registration as a Beekeeper and for a Hive Brand' with the Department of Agriculture and Food within fourteen (14) days of establishing the apiary.***
3. ***The noise generated by any activities on-site, including machinery motors or vehicles, shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.***
4. ***No construction works shall commence prior to 7.00am without the Shire's written approval.***
5. ***Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being initiated by the local government.***

Carried 6/0

10.2.2. PLANNING APPLICATION – PROPOSED HOME OCCUPATION (FOOD PRODUCTION)

Applicant:	Mrs Helen Humphries (Landowner)
Location:	Lot 76 (No.3) Courboules Crescent, Corrigin
Date:	12 August 2013
Reporting Officer:	Messrs Joe Douglas & Carlo Famiano Consultant Town Planners (Urban & Rural Perspectives)
Disclosure of Interest:	No interest to disclose
File Number:	A681

BACKGROUND

This report recommends that a planning application submitted by Mrs Helen Humphries (Landowner) to establish and conduct a Home Occupation (Food Production) on Lot 76 (No.3) Courboules Crescent, Corrigin be approved subject to conditions.

The applicant is seeking Council's planning approval to establish and conduct a Home Occupation within an existing single detached dwelling on Lot 76 (No.3) Courboules Crescent, Corrigin.

It is understood from the information submitted in support of the application that Mrs Humphries intends using her home kitchen for the purpose of producing pickles and jams which will then be offered for sale at various markets. No additions or modifications to the existing dwelling are proposed or required to accommodate the intended use.

Lot 76 is located in the north-eastern segment of the Corrigin townsite in a well established and suitably zoned low density residential area. The property covers a total area of 1,077m² and has direct frontage and access to Courboules Crescent along its southern boundary. The land contains a large, modern style single detached dwelling within which the proposed use will be conducted.

Following detailed assessment of the application in the context of the specific standards and requirements of the Shire's current operative Town Planning Scheme No.2, the reporting officers have formed the view that the proposed use is capable of being supported by Council for the following reasons:

- i) it is unlikely to cause injury to or prejudicially affect the amenity of the neighbourhood due to the emission of light, noise, vibration, electrical interference, smell, fumes, smoke, vapour, steam, soot, ash, dust, grit, oil, liquid wastes or waste products or the unsightly appearance of the dwelling or the land on which the business will be conducted;
- ii) it will not entail the employment of any person not a member of the occupier's family;
- iii) it will not occupy an area greater than twenty (20) square metres;
- iv) it will not require the provision of any essential service main of a greater capacity than that normally required in the zone which the property is located (i.e. 'Residential' zone);
- v) it will not involve the display of any advertising signage;
- vi) it will be compatible with the existing established residential uses in the immediate locality and will not generate a volume of traffic that would prejudice the amenity of the area;
- vii) it will not entail the presence, use or calling of a vehicle of more than two tonnes tare weight;
and
- viii) it will not entail the presence, use or servicing, fuelling or repair of any commercial vehicles.

COMMENT

In light of the above conclusions it is recommended that Council exercise its discretion and grant conditional planning approval.

STATUTORY ENVIRONMENT

- Shire of Corrigin Town Planning Scheme No.2
- Planning and Development Act 2005

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council approves the application for planning approval submitted by Ms Helen Humphries (Landowner) to establish and conduct a Home Occupation (Food Production) on Lot 76 (No.3) Courboules Crescent, Corrigin in accordance with the details of the information and plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

- 1. This planning approval is valid for a period of 12 months only and any extension of this approval for a further 12 month period must be the subject of a written application to Council for renewal of the same.*
- 2. This planning approval is personal to the applicant and shall not be transferred to or assigned to any other person or undertaken at any premises other than the land in respect of which this approval is granted.*
- 3. This planning approval will no longer be valid if there is a change in the owner / occupier of the land.*
- 4. If in the opinion of Council the approved Home Occupation on the land is causing a nuisance or annoyance to owners or occupiers of land in the neighbourhood, the Council may withdraw the planning approval granted by it and after such withdrawal no person shall upon that land carry on a Home Occupation unless a further planning approval to do so is granted by Council.*

Advice Notes

- 1. The applicant shall in carrying out the approved use comply in all respects with the Food Act 2008, Food Regulations 2009 and the Australia New Zealand Food Standards Code.*
- 2. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being initiated by the local government.*

COUNCIL RESOLUTION

(8229) Moved Crs – Downing and Bolt

That Council approves the application for planning approval submitted by Ms Helen Humphries (Landowner) to establish and conduct a Home Occupation (Food Production) on Lot 76 (No.3) Courboules Crescent, Corrigin in accordance with the details of the information and plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

- 1. This planning approval is valid for a period of 12 months only and any extension of this approval for a further 12 month period must be the subject of a written application to Council for renewal of the same.*
- 2. This planning approval is personal to the applicant and shall not be transferred to or assigned to any other person or undertaken at any premises other than the land in respect of which this approval is granted.*
- 3. This planning approval will no longer be valid if there is a change in the owner / occupier of the land.*
- 4. If in the opinion of Council the approved Home Occupation on the land is causing a nuisance or annoyance to owners or occupiers of land in the neighbourhood, the Council may withdraw the planning approval granted by it and after such withdrawal no person shall upon that land carry on a Home Occupation unless a further planning approval to do so is granted by Council.*

Advice Notes

- 1. The applicant shall in carrying out the approved use comply in all respects with the Food Act 2008, Food Regulations 2009 and the Australia New Zealand Food Standards Code.*
- 2. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being initiated by the local government.*

Carried 6/0

10.2.3. PLANNING APPLICATION – PROPOSED CARPORT (AMENDED PLANS)

Applicant:	Mr Terence John Pridham (Landowner)
Location:	Lot 619 (No.18) Spanney Street, Corrigin
Date:	15 August 2013
Reporting Officer:	Messrs Joe Douglas & Carlo Famiano– Consultant Town Planners (Urban & Rural Perspectives)
Disclosure of Interest:	No interest to disclose
File Number:	A10500

BACKGROUND

This report recommends that amended plans submitted by Mr Terence John Pridham (Landowner) to construct a new steel framed zincalume carport to service an existing single detached dwelling on Lot 619 (No.18) Spanney Street, Corrigin be approved subject to compliance with all conditions of the Corrigin Shire Council's previous planning approval for the land dated 27 June 2013 (Ref: A10500).

At its meeting held on 25 June 2013 the Corrigin Shire Council resolved to grant planning approval for the construction of a new steel framed zincalume carport to service an existing single detached dwelling on Lot 619 (No.18) Spanney Street, Corrigin (Item 10.1.3).

Council's original approval allowed the new carport to be constructed with a setback from the front boundary (i.e. the land's Spanney Street frontage) of approximately 3.5 metres in lieu of a 3.75 metre setback required by Element 6.2.1 of the Residential Design Codes of Western Australia 2010 (i.e. the R-Codes).

Following further review of the proposal, the landowner recently prepared and submitted amended plans for the development seeking Council's formal approval to a minor change to the size and location of the carport prior to the commencement of development.

Under the terms of the amended plans the proposed new carport will be increased in length from 7.5 metres to 8 metres (i.e. 500mm) with a setback of 3 metres from the front boundary in lieu of the previously approved setback of 3.5 metres. It is significant to note that all other elements of the proposal remain unchanged from those previously approved by Council in June 2013 (see Plans 12 & 13).

COMMENT

An assessment of the amended plans for the new carport against the specific standards and requirements of the Shire of Corrigin Town Planning Scheme No.2 (TPS No.2) and the recently updated Residential Design Codes of Western Australia 2013 has confirmed that it again satisfies the majority of standards except for the following:

- i) The proposed new carport comprises a minimum setback of 3 metres from the primary street (i.e. Spanney Street) in lieu of a 3.75 metre setback required Element 5.1.2 C2.1 of the R-Codes.

Having regard for the 'design principles criteria' of Element 5.1.2 C2.1 of the R-Codes, the reporting officers have formed the view that the new variation being sought by the applicant may be supported by Council for the following reasons:

- i) The proposed front setback variation (i.e. 750mm) is considered minor and therefore unlikely to have any detrimental impacts upon any adjoining properties;
- ii) The new carport is open and constructed of light weight materials. As such the structure will not have any adverse impacts on the local streetscape in terms of its bulk and scale;
- iii) Lot 619 comprises a substantial verge area with a width of approximately 6.5 metres along its Spanney Street frontage. As such the verge area provides a substantial setback between the proposed carport and the road pavement, therefore minimising the potential impact of the proposed built form on the Spanney Street streetscape;
- iv) The average front setback of the development, inclusive of the new carport and the existing dwelling, meets the 'deemed to comply requirements' of the R-Codes;
- v) There is adequate and sufficient space provided on Lot 619 to accommodate any easements that may be required in the future; and
- vi) Council previously supported a variation (i.e. 250mm) to the minimum required front setback for the new carport when it originally considered and conditionally approved the application in June 2013.

In light of the above it is recommended that Council grant approval to the amended plans subject to compliance with all conditions of the previous planning approval issued on 27 June 2013 (Ref: A10500).

STATUTORY ENVIRONMENT

Shire of Corrigin Town Planning Scheme No.2
Planning and Development Act 2005

POLICY IMPLICATIONS

State Planning Policy No.3.1 - *Residential Design Codes of Western Australia (Variation 1)*

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council approves the amended plans submitted by Mr Terence John Pridham (Landowner) to construct a new steel framed zincalume carport to service the existing single detached dwelling on Lot 619 (No.18) Spanney Street, Corrigin subject to compliance with the terms and conditions of the Corrigin Shire Council's previous planning approval for the land dated 27 June 2013 (Ref: A10500).

COUNCIL RESOLUTION

(8230) Moved Crs – Weguelin and Downing

That Council approves the amended plans submitted by Mr Terence John Pridham (Landowner) to construct a new steel framed zincalume carport to service the existing single detached dwelling on Lot 619 (No.18) Spanney Street, Corrigin subject to compliance with the terms and conditions of the Corrigin Shire Council's previous planning approval for the land dated 27 June 2013 (Ref: A10500).

Carried 6/0

10.3. Works and General Purpose Reports

There are no works and general purpose reports.

11. NOTICE OF MOTIONS

There was no Notice of Motions.

12. NOTICE OF MOTIONS FOR THE NEXT MEETING

There was no Notice of Motions for the next meeting

13. CHIEF EXECUTIVE OFFICER'S REPORT

Staff

Leading hand/grader operator position had been filled, however applicant has broken his leg before commencing and is unable to take up the position on medical grounds. The position will be re-advertised.

Road works

The CEO advised that work has commenced on the Rabbit Proof Fence Road. Staff are also continuing maintenance grading.

The Volvo grader has had electrical problems so a replacement grader has been hired to ensure maintenance grading on rural roads can continue whilst there is sufficient moisture in the roads.

Medical Centre

The Doctor's Surgery has been inspected and an occupancy certificate issued. Staff are now able to utilise the new facilities.

Grain Freight Improvement Program

Cr Bolt asked about Bulyee Road, discussions are currently underway with Main Roads and the land owner regarding the proposed new alignment of the road.

14. PRESIDENT'S REPORT

The President advised that she had attended the following meetings 7 events in the last month:

- Opened the Environmental Health Officer's Workshop in Corrigin.
- CREC Project Control Group Meetings with Site Architects.
- Emergency Recovery workshop with Cr Weguelin.
- Special Forum with the CEO at the Local Government Convention.
- Aged Care Wheatbelt Information and Aged Support Services workshop in Kondinin
- Eastern Wheatbelt Primary Health Care project meetings.
- Local Government Convention

15. COUNCILLORS' REPORTS

Cr Weguelin advised that he attended an emergency welfare & recovery drill in Northam organised by the Department of Child Protection.

Cr Bolt congratulated Cr Downing on his Merit Award which was presented at the Local Government Convention.

16. URGENT BUSINESS

There was no urgent business to discuss.

17. INFORMATION BULLETIN

There were no matters arising from the Information Bulletin.

18. WALGA AND CENTRAL ZONE MOTIONS

There were no WALGA or Central Country Zone Matters.

19. MEETING CLOSURE

There being no further business to discuss, the president thanked everyone for their attendance and closed the meeting at 5.15pm.

President _____ Date: _____