



Minutes

Ordinary Council Meeting Tuesday 17 April 2018

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1. DECLARATION OF OPENING

The Chairperson, Shire President Cr. L Baker opened the meeting at 3.03pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

ATTENDANCE

Shire President

Cr. L Baker

Deputy Shire President

Cr. D L Hickey

Cr. S G Hardingham

Cr. F R Gilmore

Cr. J A Mason

Cr. M A Weguelin

Chief Executive Officer

N A Manton

Deputy Chief Executive Officer

T L Dayman

Manager Finance

D C Ospina Godoy

Governance Executive Officer

J K Baker

At the commencement of the meeting there was one (1) member of the public in the public gallery.

APOLOGIES

Cr. M B Dickinson

LEAVE OF ABSENCE

Cr Weguelin requested a leave of absence from Council for the month of May 2018.

COUNCIL RESOLUTION

(38/2018) Moved: Cr Hardingham Seconded: Cr Gilmore

That Cr Weguelin is granted a leave of absence from Council for the month of May 2018.

Carried 6/0

3. PUBLIC QUESTION TIME

Public question time commenced at 3.05pm.

Mr Tim George, Corrigin asked the following questions:

Question 1: What is the requirement for demolition and disposal of asbestos?

Note: Cr Gilmore left the room at 3.05pm.

Response: The correct process for demolition of a building is to apply for a demolition permit through the Shire. Part of the conditions of the demolition permit will be a requirement to remove any asbestos material, intact, before demolishing the rest of the building. Removal, storage, transportation and disposal of asbestos must be in accordance with the Health (Asbestos) Regulation 1992.

Question 2: What are the requirements for managing skeleton weed on the verge of the Shire property?

Response: the requirements for the Shire in managing skeleton weed on the verge are the same as for landholders in that any known infestation must be report to Local Action Group Co-ordinator and managed according to the Department of Primary Industry and Regional Development guidelines.

When a report of skeleton weed is made to the Local Group Co-ordinator they will mark the area and liaise with landholders and the Department of Primary Industry and Regional Development to provide input to the management of the issue. The Local Group Co-ordinator will assist the Shire and landholders to develop strategies to deal with the skeleton weed will treat site.

Question 3: Does the powerline going across the Corrigin Narembeen Road meet requirements?

Response: The CEO informed Mr George that on completion of the construction and sealing works on the Corrigin Narembeen Road the Acting Manager of Works, Mr Terry Barron, and Mr Nick Darke measured the distance between the power line and the highest point in the centre of the road at 6.1metres which is within the clearance guidelines.

Operators of loads higher than 4.3 metres (4.6 metres for livestock vehicles travelling on nominated routes) or wider than 5.5 metres, must apply for a high load permit to ensure safety precautions are observed in proximity to powerlines.

Public question time concluded at 3.10pm.

Note: Mr Tim George left the meeting at 3.10pm and did not return.

Note: Cr Gilmore re-entered the room at 3.11pm.

4. MEMORIALS

The Shire was advised that Mr Miles Guinness had passed away since the last meeting.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

There were no petitions/deputations/presentations/submissions.

6. DECLARATIONS OF INTEREST

Cr Hickey declared an impartiality interest in item 8.1.6 - Rockview Cropping Lease Extension

Cr Hickey declared an impartiality interest in item 8.1.7 - Corrigin Agricultural Society
2018/19 Budget Request

Cr Hickey declared an impartiality interest in item 8.1.8 - Corrigin Bowling Club Self
Supporting Loan

Mrs Manton declared a proximity interest in item 8.3.1 - WANDRRA Project Progress Report

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES

7.1.1. ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council Meeting held on Tuesday 20 March 2018
(Attachment 7.1.1)

COUNCIL RESOLUTION

(39/2018) Moved: Cr Gilmore Seconded: Cr Hardingham

*That the Minutes of the Shire of Corrigin Ordinary Council Meeting held on Tuesday 20
March 2018 (Attachment 7.1.1) be confirmed as a true and correct record.*

Carried 6/0

7.2. COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

7.2.1. BUSH FIRE ADVISORY COMMITTEE MEETING

Minutes of the Bush Fire Advisory Committee meeting held on Friday 6 April 2018 at the
Shire of Corrigin (Attachment 7.2.1).

COUNCIL RESOLUTION

(40/2018) Moved: Cr Hickey Seconded: Cr Hardingham

*That the Minutes of the Bush Fire Advisory Committee meeting held on Friday 6 April 2018
(Attachment 7.2.1) be received.*

Carried 6/0

7.2.2. WHEATBELT SOUTH REGIONAL ROAD GROUP

Minutes of the Wheatbelt South Regional Road Group meeting held on Wednesday 7
February 2018 at the Shire of Bruce Rock (Attachment 7.2.2).

COUNCIL RESOLUTION

(41/2018) Moved: Cr Mason Seconded: Cr Weguelin

*That the Minutes of the Wheatbelt South Regional Road Group meeting held on
Wednesday 7 February 2018 (Attachment 7.2.2) be received.*

Carried 6/0

8. MATTERS REQUIRING A COUNCIL DECISION

8.1. CORPORATE AND COMMUNITY SERVICES REPORTS

8.1.1. CORRIGIN COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	5 April 2018
Reporting Officer:	Heather Ives, Coordinator, Community Services
Disclosure of Interest:	No interests to disclose
File Number:	CS 0008
Attachment Reference:	N/A

GRANT FUNDING

- None to report

CORRIGIN CRC MONTHLY USAGE – MARCH 2018:

CUSTOMER ACCESSING 'FEE FOR SERVICE' AND SALES					
SERVICES / FEES	MTHLY	YTD AS OF JULY 17	SALES	MTHLY	YTD AS OF JULY 17
Internet Use / Computer Use	27	289	Phonebook Sales	14	192
Photocopying / Printing / Faxing	41	301	Moments In Time Books	1	4
Laminating / Binding / Folding	12	50	Book Sales	0	0
Sec. Services / Scans / CD Burning	8	56	Wrapping Paper / Postcard Sales	0	5
Room Hire	11	87	Polo Shirt / Eco Bag Sales	0	0
Equipment Hire	2	16	Phone calls	28	227
Training / Course Fees	0	36	Sale of Assets	0	0
Resource Centre Membership Fees	0	12			
Exam Supervision	0	4			
Movie Club Fees	13	57			
Total:	114		Total:	43	
<i>Monthly People through:</i>	157				
CUSTOMER ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICES	MTHLY	YTD AS OF JULY 17	SERVICE	MTHLY	YTD AS OF JULY 17
Phonebook Enquiries	8	64	Conf. / Vid Conf. / Training /	132	690
Tourism	26	264	University Exams	0	17
VET Affairs	0	3	Broadband for Seniors / Webinars	6	51
ATO	2	20	General Enquires (Face/Email/Website)	177	1393
Government Access Point	3	36	Corrigin Toy Library	2	69
Community Information	49	324	TR Homes (Referrals)	1	2
Total:	88		Total:	318	
<i>Monthly People through:</i>	406				

TOTAL FOR THE MONTH OF MARCH: 563

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 17 April 2018*

COMMUNITY ECONOMIC / BUSINESS AND SOCIAL DEVELOPMENT BOOKINGS – MARCH 2018			
DESCRIPTION	NO'S	ROOM	GOVT. HOT OFFICE BOOKING (HO), COMMERCIAL BOOKING
Forrest Personnel – Disability Services	1	Professional Office	Commercial Booking
Forklift Course - Training	8	Conference Room	N/A
Movie Club	15	Conference Room	N/A
Forrest Personnel – Disability Services	1	Professional Office	Commercial Booking
Thank A Volunteer	53	Miss B's Park	N/A
Bike Week	42	Adventure Playground	N/A
ANZAC Meeting	3	Professional Office	N/A

CORRIGIN CRC Annual Summary Report													
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591	534	530	585	626	553	7285
2016-17	620	588	675	618	455	366	513	388	595	336	540	450	6144
2017-18	461	372	516	663	563	422	376	596	563				

STATUTORY ENVIRONMENT

There is no direct statutory legislation in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no known financial implications relating to this item.

COMMUNITY AND STRATEGIC OBJECTIVES

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals in line with the Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 - An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups	3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities
3.1.3	Facilitate, encourage and support community events	3.1.3.1	Promote and support local events with emphases on events that promote visitation of the Shire.
		3.1.3.2	Engage and facilitate the community to encourage the establishment and continuation of local events.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(42/2018) Moved: Cr Weguelin

Seconded: Cr Mason

That Council receives the Corrigin Community Resource Centre Report.

Carried 6/0

8.1.2. ACCOUNTS FOR PAYMENT – MARCH 2018

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	10 April 2018
Reporting Officer:	Tanya Ludlow, Finance Officer - Creditors/Payroll
Disclosure of Interest:	No interests to disclose
File Number:	FM 0036
Attachment Reference:	Attachment 8.1.2 – Accounts for Payment – March 2018

SUMMARY

That Council is provided with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been raised for the Council meeting and also during the month of March 2018 are attached.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be -\$112.62.

Previous Accounts for Payment report

To enable council to check that no sequential payment numbers have been missed from the previous accounts for payment reports and the report presented as attached, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal	Cheque	020286	020287
Municipal & Trust & Police Licensing	EFT	EFT12251	EFT12252
Trust	Cheque	003378	003379
Edna Stevenson	Cheque	000060	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

Policy 2.10 – Purchasing Policy

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2017/2018 Annual Budget

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(43/2018) Moved: Cr Hardingham Seconded: Cr Mason

That Council endorse the following payments for the month of March 2018;

- 1. Cheque 020287-020299 payments in the Municipal Fund totalling \$36,514.04;*
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$311,500.70;*
- 3. Direct Debit (DD) payments in the Municipal Fund totalling \$3,175.50;*
- 4. Payroll Journal (JNL) payments in the Municipal Fund totalling \$128,535.53;*
- 5. Cheque 003379-003379 payments in the Trust Fund totalling \$650.00;*
- 6. Electronic Funds Transfer (EFT) payments in the Trust Fund totalling \$991.15;*
- 7. Direct Debit (DD) payments in the Licensing Trust Fund totalling \$96,132.60; and*
- 8. Total payments for March 2018 being \$577,499.52.*

Carried 6/0

**8.1.3. ACCOUNTS FOR PAYMENT – CREDIT CARDS – PERIOD 30 JANUARY TO 28
FEBRUARY 2018**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	11 April 2018
Reporting Officer:	Catherine Ospina Godoy, Finance Manager
Disclosure of Interest:	No interests to disclose
File Number:	FM 0036
Attachment Reference:	Attachment 8.1.3 - Credit Card Payments for the period 30 January to 28 February 2018

SUMMARY

This report provides Council with a list of all financial dealings relating the use of credit card payments for the period 30 January to 28 February 2018.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin Corporate Credit Cards.

A monthly review of credit card use is independently assessed by the Finance Manager, to confirm that all expenditure has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations. The review by the Finance Manager also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

STATUTORY ENVIRONMENT

*S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996*

POLICY IMPLICATIONS

Policy 2.10 - Purchasing Policy and;
Policy 2.18 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis. In this regard, expenditure must be in accordance with the 2017/2018 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(44/2018) Moved: Cr Gilmore Seconded: Cr Hickey

That Council in accordance with Attachment 8.1.3 endorse credit card payments made for the period 30 January to 28 February 2018 of \$165.00.

Carried 6/0

8.1.4. MONTHLY FINANCIAL REPORT – MARCH 2018

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	12 April 2018
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interests to disclose
File Number:	FM 0036
Attachment Reference:	Attachment 8.1.4 - Monthly Financial Report – March 2018

SUMMARY

For Council to review and accept the monthly financial report for the month ending 31 March 2018

BACKGROUND

The *Local Government (Financial Management) Regulation 34* states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

A variance report is included with the monthly financial statements as Attachment 8.1.4.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Monthly Statement of Financial Activity

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(45/2018) Moved: Cr Hardingham Seconded: Cr Hickey

That Council accept the Statement of Financial Activity for the month ending 31 March 2018 included as Attachment 8.1.4 and as presented, along with notes of any material variances.

Carried 6/0

Note: Ms Ospina Godoy left the meeting at 3.19pm and did not return.

8.1.5. BUSH FIRE ADVISORY COMMITTEE MEETING RECOMMENDATIONS

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	11 April 2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	No interests to disclose
File Number:	ES 0028
Attachment Reference:	Attachment 8.1.5 – Firebreak Order 2018/2019

BACKGROUND

The Council of the Shire of Corrigin has established and maintained a Bush Fire Advisory Committee in accordance with the *Bush Fires Act 1954* to provide adequate fire protection to the Shire.

The objectives of the Bush Fire Advisory Committee are to:

- make recommendations and advise Council on all matters relating to the *Bush Fires Act 1954* Section 67 (1);
- liaise with other emergency organisation and relevant bodies with regards to Fire and Emergency Management within the Shire of Corrigin.

The Bush Fire Advisory Committee provides advice to the Shire of Corrigin on matters relating to:

- preventing, controlling and extinguishing of bush fires
- the planning of the form of firebreaks in the district
- prosecution for breaches of the *Bush Fires Act 1954*
- the formation of bush fire brigades and appointment of Bush Fire Control Officers, Fire Weather Officers and Harvesting Ban Officers
- the ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities
- any other matters relating to bush fire control whether of the same kind, or a different kind from, those specified.

The Advisory Committee meet twice yearly and confirm the requirements for:

- Restricted and Prohibited Burning Periods
- Automatic Harvest and Movement of Vehicle Ban
- Burning on Sundays
- Easter and Public Holidays
- Movement of Vehicle Ban – Contractors in Paddocks

COMMENT

The recommendations of the Corrigin Bush Fire Advisory Committee enable the Shire of Corrigin to comply with its statutory requirements in relation to the Bush Fire Act.

STATUTORY ENVIRONMENT

Bushfire Act 1954

POLICY IMPLICATIONS

Policy 9.2 Bush Fire Control Eligibility

Policy 9.3 Bush Fire Control

FINANCIAL IMPLICATIONS

There are no known financial implications relating to this item

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before Council accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021.

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and legislative compliance		
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

BUSH FIRE ADVISORY COMMITTEE’S RECOMMENDATION 1

That Council appoint Greg Evans as Chief Bush Fire Control Officer for 2018/19.

BUSH FIRE ADVISORY COMMITTEE’S RECOMMENDATION 2

That Council appoint Andrew Szczecinski as Deputy Chief Bush Fire Control Officer for 2018/19.

BUSH FIRE ADVISORY COMMITTEE’S RECOMMENDATION 3

That Council appoint Steven Bolt as Deputy Chief Bush Fire Control Officer for 2018/19.

BUSH FIRE ADVISORY COMMITTEE’S RECOMMENDATION 4

That Council appoint the following persons as Bush Fire Control Officers for 2018/19:

Bilbarin Brigade

<i>Sadow Jacobs</i>	<i>PO Box 37, Corrigin</i>	<i>9065 2042</i>	<i>0427 652 042</i>
<i>Bruce Mills</i>	<i>Post Office, Corrigin</i>	<i>9062 9012</i>	<i>0428 956 779</i>
<i>Steven Bolt</i>	<i>PO Box 226, Corrigin</i>	<i>9065 2043</i>	<i>0427 652 043</i>
<i>Paul McBeath</i>	<i>PO Box 87, Corrigin</i>	<i>9062 9024</i>	<i>0427 629 024</i>

Bullaring Brigade

<i>Andrew Szczecinski</i>	<i>PO Box 124, Corrigin</i>	<i>9065 7014</i>	<i>0429 657 014</i>
<i>Greg Evans</i>	<i>Post Office, Bullaring</i>	<i>9065 7021</i>	<i>0429 657 021</i>
<i>Greg Doyle</i>	<i>PO Box 109, Corrigin</i>	<i>9880 9048</i>	<i>0427 809 044</i>
<i>Craig Jespersen</i>	<i>PO Box 18, Yealering</i>	<i>9888 7075</i>	<i>0427 887 075</i>
<i>Bryce Nicholls</i>	<i>PO Box 71, Corrigin</i>	<i>9063 7014</i>	<i>0429 883 799</i>

Bulyee/Kunjin Brigade

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Tuesday 17 April 2018*

<i>Ray Hathaway</i>	<i>PO Box 90, Brookton</i>	<i>9642 7045</i>	<i>0488 138 904</i>
<i>Tony Guinness</i>	<i>PO Box 35, Corrigin</i>	<i>9065 7079</i>	<i>0429 657 004</i>
<i>John Hewett</i>	<i>PO Box 239, Corrigin</i>	<i>9063 2480</i>	<i>0427 632 480</i>
<i>Braden Grylls</i>	<i>PO Box 115, Corrigin</i>	<i>9065 8006</i>	<i>0428 658 048</i>

Corrigin East Brigade

<i>Tim George</i>	<i>PO Box 159, Corrigin</i>	<i>9065 5045</i>	<i>0427 655 045</i>
<i>Kim Courboules</i>	<i>PO Box 79, Corrigin</i>		<i>0427 632 624</i>
<i>Bruce Talbot</i>	<i>PO Box 75, Corrigin</i>	<i>9063 2132</i>	<i>0427 632 224</i>

Central Brigade

<i>Garrick Connelly</i>	<i>PO Box 26, Corrigin</i>	<i>9063 2956</i>	<i>0488 632 107</i>
<i>Adam Rendell</i>	<i>PO Box 200, Corrigin</i>	<i>9063 2291</i>	<i>0427 632 291</i>
<i>Natalie Manton</i>	<i>PO Box 221, Corrigin</i>	<i>9063 2203</i>	<i>0427 425 727</i>

BUSH FIRE ADVISORY COMMITTEE'S RECOMMENDATION 5

That Council appoint the Chief Bush Fire Control Officer, the two Deputy Chief Bush Fire Control Officers and Sandow Jacobs as Fire Weather Officers for 2018/19.

BUSH FIRE ADVISORY COMMITTEE'S RECOMMENDATION 6

That Council appoint Natalie Manton, Taryn Dayman, Adam Rendell, Garrick Connelly (if Adam Rendell unavailable), Sandow Jacobs, Steven Bolt (if Sandow Jacobs unavailable), Paul Baker, Andrew Szczecinski (if Paul Baker unavailable), Ray Hathaway, Braden Grylls (if Ray Hathaway is unavailable) as authorised Harvest Ban Officers for 2018/19.

BUSH FIRE ADVISORY COMMITTEE'S RECOMMENDATION 7

That Council appoint Greg Evans as training Officer for 2018/19.

BUSH FIRE ADVISORY COMMITTEE'S RECOMMENDATION 8

That Council appoint the following persons as Dual Fire Control Officers for 2018/19:

Dual Fire Control Officers

<i>Quairading Shire</i>	<i>Bruce Mills, Ray Hathaway</i>
<i>Wickepin Shire</i>	<i>Craig Jespersen, Greg Doyle</i>
<i>Bruce Rock Shire</i>	<i>Sandow Jacobs, Tim George</i>
<i>Narembeen Shire</i>	<i>Tim George</i>
<i>Kondinin Shire</i>	<i>Bruce Talbot, Tim George</i>
<i>Kulin Shire</i>	<i>Greg Doyle, Bryce Nicholls</i>
<i>Pingelly Shire</i>	<i>Greg Evans, Braden Grylls</i>
<i>Brookton Shire</i>	<i>Ray Hathaway, Braden Grylls</i>

Note: Bruce Rock does not appoint Dual Fire Control Officers. The Shire of Corrigin Bush Fire Advisory Committee (BFAC) considers it appropriate to continue to recommend to Council that Dual Fire Control Officers be appointed to all neighbouring local governments.

COUNCIL RESOLUTION

(46/2018) Moved: Cr Hickey Seconded: Cr Gilmore

That Council adopt the Bush Fire Advisory Committee's recommendations 1-8 en bloc.

Carried 6/0

COUNCIL RESOLUTION

(47/2018) Moved: Cr Gilmore Seconded: Cr Hardingham

That Council adopt the 2018/2019 Firebreak Order as provided in Attachment 8.1.5.

Carried 6/0

COUNCIL RESOLUTION

(48/2018) Moved: Cr Mason Seconded: Cr Weguelin

That Council amend Policy 9.3 Bush Fire Control to add Boxing Day as a harvest and movement of vehicle ban following a decision by the Bush Fire Advisory Committee and as noted in the 2018/19 Firebreak Order.

Carried 6/0

Note: Cr Hickey left the room at 3.22pm

8.1.6. ROCKVIEW CROPPING LEASE EXTENSION

Applicant:	Corrigin Bowling Club
Location:	Rockview Farmland
Date:	11 April 2018
Reporting Officer:	Natalie Manton Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	CP 0003
Attachment Reference:	N/A

BACKGROUND

The Shire of Corrigin called for applications from local community groups to crop the Rockview land to raise funds in December 2015. The Rockview land covers an area of approximately 100 hectares and was advertised as being available from 2016/17 to community groups on the basis of a three year term with:

1. The crop for 2016/2017 being a lupin or other crop as agreed to by Council; and
2. The interested club to provide a planting program for the period sought subject to Council approval.

The community cropping was advertised in the Windmill newspaper and 21 community groups were notified with only the Corrigin Bowling Club submitting an application.

Council passed the following resolutions at the Ordinary Council meeting on 21 March 2016:

(47/2016)

That Council, based on the application provided as Attachment 4.1 to this Report from the Corrigin Bowling Club, offer the Club cropping rights of the Rockview land commencing on 1 March 2016 for a 3 year term (until end of cropping season on 28 February 2019) with the Corrigin Bowling Club being responsible for the land to be clear of all weeds at the completion of the lease.

(48/2016)

That Council in future, applications for the cropping of the land to be called for early in the month of September of the last year of the lease with a closing date of 30 November to enable Committee to meet to discuss the applications at a meeting in December.

The Corrigin Bowling Club wrote to the Shire of Corrigin on 2 April 2018 requesting an extension of the Rockview community cropping agreement for the next two years being 2019 and 2020.

The club was recently advised that the Community Sport and Recreation Facilities Fund (CSRFF) grant application to install synthetic bowling greens was not successful. The club is now seeking to fund the bowling greens project with a combination of their own funds, a self-supporting loan (see separate agenda item) and an extension to the cropping program.

The Corrigin Bowling Club believes that the installation of the synthetic bowling greens will ensure the future viability of the club by reducing the work required by volunteers. The majority of bowling clubs have moved towards synthetic bowling greens as standard.

COMMENT

The Corrigin Bowling Club has successfully conducted the cropping of the Rockview land for the past two years and has one year remaining on the current agreement.

The club has devised a strategy to fund the installation of synthetic bowling greens following the unsuccessful CSRFF funding application.

Council is asked to extend the term of the agreement with the Corrigin Bowling Club to undertake the cropping of the Rockview land for a further two years following the expiration of the existing term on 28 February 2019.

STATUTORY ENVIRONMENT

There are no direct statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no direct financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council accords with the following Shire desired outcomes as expressed in the Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 – An inclusive, welcoming and active community

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups.	3.1.1.1	Provide leadership and governance of local sports clubs and groups.
		3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities.
3.1.2	Continue to provide infrastructure to support social wellbeing of the community	3.1.1.2	Provide well serviced and maintained infrastructure that can be utilised by the community for the provision of social and wellbeing activities in accordance with asset management planning.
4.1.1	Provide leadership, communication and active engagement with the community	4.1.1.1	Elected members provide strategic leadership for the benefit of the community.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(49/2018) Moved: Cr Hardingham Seconded: Cr Mason

*Invite applications for the cropping rights of the Rockview land to be submitted by 31 May 2018
with the term being two to three years.*

Carried 5/0

Resolution differed from officer's recommendation in that the Council decided not to extend the term of the agreement with the Corrigin Bowling Club to undertake the cropping of the Rockview land for a further two years following the expiration of the existing term on 28 February 2019. In order to be fair to all community clubs and groups Council decided to follow the past protocol of inviting applications from the community rather than extending the agreement with the Bowling Club.

Note: Cr Hickey re-entered the room at 3.38pm.

8.1.7. CORRIGIN AGRICULTURAL SOCIETY 2018/19 BUDGET REQUEST

Applicant:	Corrigin Agricultural Society
Location:	Shire of Corrigin
Date:	12 April 2018
Reporting Officer:	Natalie Manton Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	RCS 0017
Attachment Reference:	N/A

BACKGROUND

The Shire of Corrigin has received a request from the Corrigin Agricultural Society for financial and in kind support for the 2018 Corrigin Show. The 96th Corrigin Show will be held on Saturday 8 September 2018 and is expected to be attended by 1200 to 1400 people.

The Corrigin Agricultural Society has requested that the Shire of Corrigin consider providing financial and in-kind support to a similar level to previous years including:

Cash Contribution

- Financial assistance towards fireworks of \$2,500 (actual cost is expected to be \$5,090).
- Provision for payment of half of the cost of morning tea for special guests \$500 - \$1,000 (there was no cost last year).

In Kind

- Shire cleaner for approximately two hours.
- Building supervisor time to check temporary structures and health and safety documentation.
- Use of rubbish truck on Saturday and Sunday.
- Large red rubbish bins and extra green and yellow bins including staff time to install and remove.
- Use of the Corrigin Recreation Centre master key for one week.

COMMENT

The Corrigin Show is a valuable community event for all ages and members of the community. The event showcases the talent of local people and involves the local schools, businesses and community groups. The Shire of Corrigin has been a strong supporter of the Corrigin show in the past and is a great community event.

The request for budget consideration will enable time for Corrigin Agricultural Society to plan their event.

STATUTORY ENVIRONMENT

There is no direct statutory legislation in relation to this item.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Cash contribution of approximately \$3,500 and in kind support of Shire of Corrigin staff time.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council accords with the following Shire desired outcomes as expressed in the Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 – An inclusive, welcoming and active community

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups.	3.1.1.1	Provide leadership and governance of local sports clubs and groups.
		3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities.
3.1.2	Continue to provide infrastructure to support social wellbeing of the community	3.1.1.2	Provide well serviced and maintained infrastructure that can be utilised by the community for the provision of social and wellbeing activities in accordance with asset management planning.
4.1.1	Provide leadership, communication and active engagement with the community	4.1.1.1	Elected members provide strategic leadership for the benefit of the community.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(50/2018) Moved: Cr Gilmore Secoded: Cr Mason

That Council consider placing an amount of \$3,500 in the 2018/19 budget as a contribution towards the fireworks and catering for the 2018 Corrigin Agricultural Show as well as in-kind support for cleaning, rubbish removal and safety compliance.

Carried 6/0

Note: Cr Hickey left the room at 3.45pm

8.1.8. CORRIGIN BOWLING CLUB SELF SUPPORTING LOAN

Applicant:	Corrigin Bowling Club
Location:	Walton Street Corrigin
Date:	11 April 2018
Reporting Officer:	Natalie Manton Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	RCS 0001
Attachment Reference:	Attachment 8.1.8 – Bowling Club Financials

BACKGROUND

The Shire of Corrigin supported the Corrigin Bowling Club in submitting an application to the Department of Sport and Recreation Community Sport and Recreation Facilities Fund (CSRFF) for funding towards the replacement of the grass bowling greens with a synthetic surface.

The club was recently advised that the Community Sport and Recreation Facilities Fund (CSRFF) grant application to install synthetic bowling greens was not successful. The club is now seeking to fund the bowling green project with a combination of their own funds, a self-supporting loan (see separate agenda item) and an extension to the cropping program.

The club has experienced difficulty coping with the amount of volunteer time required to maintain the existing grass greens and would like to install synthetic greens in August 2018.

The Corrigin Bowling Club has written to the Shire of Corrigin requesting assistance with a self-supporting loan of \$100,000 to be paid over a period of five years.

The Shire of Corrigin passed the following resolution at the Ordinary Council Meeting on 19 September 2017:

(203/2017)

- 1. As its first priority, supports an application being prepared for 2018/19 (Attachment 8.2.3) and to be submitted by the Shire to the Department of Local Government, Sport and Cultural Industries Community Sporting and Recreation Facilities Fund for redevelopment of the Corrigin Bowling Club including the installation of synthetic greens and upgrade of surrounds.*
- 2. Allocates sufficient funds as part of the Long Term Financial Plan in the 2017/18 and 2018/19 Budgets for the completion of the required works based on an allocation of \$130,000 by the Shire of Corrigin, one third from the Department of Local Government, Sport and Cultural Industries and the remainder from the Corrigin Bowling Club. Any cost overruns to be provided by the Corrigin Bowling Club.*

The CEO obtained quotes from WA Treasury for a loan of \$100,000 with the indicative repayment schedule as follows:

Terms of Advance

Amount of Advance: \$100,000.00
 Date of Advance: 11 April 2018
 Maturity Date: 1 February 2023
 Interest Rate¹: 2.7200% p.a. (Annual Compounding)
 Schedule Basis: 5 Annual repayments

Indicative Repayment Schedule

Payment Date	Balance of Advance Outstanding	Capital Repayment	Interest Payment	Total Fixed
1 Feb 2019	80,653.05	19,346.95	2,205.81	21,552.76
3 Feb 2020	61,294.05	19,359.00	2,193.76	21,552.76
1 Feb 2021	41,408.49	19,885.56	1,667.20	21,552.76
1 Feb 2022	20,982.04	20,426.45	1,126.31	21,552.76
1 Feb 2023	0.00	20,982.04	570.71	21,552.75
Totals:		100,000.00	7,763.79	107,763.79

Note

(1) The Interest Rate does not include Government Guarantee Fee, which is invoiced separately by WATC on behalf of the Treasurer of the State of Western Australia and is subject to change in accordance with government policy

COMMENT

Council supported the synthetic green project and has committed funds of \$130,000 in the 2017/18 and 2018/19 budgets to contribute to the project.

The proposed self-supporting loan is not included in the Shire of Corrigin 2017/18 Annual Budget so Council would be required to give one month public notice prior to arranging the loan.

Although the proposed loan is to a self-supporting loan that is fully repaid by the Corrigin Bowling Club, borrowing additional funds will impact on the Shire of Corrigin Debt Service Ratio which is a measure of the Council's ability to service debt out of its uncommitted operating funds. The Shire of Corrigin Management Letter from the Auditor noted that the current debt service ratio does not meet the target ratios from the Department of Local Government and Communities and highlighted a downward trend with all ratios.

STATUTORY ENVIRONMENT

6.20. Power to borrow

(1) Subject to this Act, a local government may —

(a) borrow or re-borrow money; or

(b) obtain credit; or

(c) arrange for financial accommodation to be extended to the local government in ways additional to or other than borrowing money or obtaining credit, to enable the local government to perform the functions and exercise the powers conferred on it under this Act or any other written law.

(2) Where, in any financial year, a local government proposes to exercise a power under subsection (1) (power to borrow) and details of that proposal have not been included in the annual budget for that financial year —

(a) unless the proposal is of a prescribed kind (refinancing), the local government must give one month's local public notice of the proposal; and

(b) the resolution to exercise that power is to be by absolute majority.

(3) Where a local government has exercised a power to borrow and —

(a) it does not wish to proceed with the performance of the function or the exercise of the power for which the power to borrow was exercised; or

(b) after having completed the performance of the function or the exercise of the power for which the power to borrow was exercised, any part of the money borrowed, credit obtained or financial accommodation arranged has not been expended or utilized, the local government may resolve to expend the money or utilize the credit or financial accommodation for another purpose if one month's local public notice is given of the proposed change of purpose.*

** Absolute majority required.*

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Cost of administering a self- supporting loan of \$100,000 for the Corrigin Bowling Club to be paid over a period of 5 years.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council accords with the following Shire desired outcomes as expressed in the Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021.

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 – An inclusive, welcoming and active community

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups.	3.1.1.1	Provide leadership and governance of local sports clubs and groups.
		3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities.
3.1.2	Continue to provide infrastructure to support social wellbeing of the community	3.1.1.2	Provide well serviced and maintained infrastructure that can be utilised by the community for the provision of social and wellbeing activities in accordance with asset management planning.
4.1.1	Provide leadership, communication and active engagement with the community	4.1.1.1	Elected members provide strategic leadership for the benefit of the community.

VOTING REQUIREMENT

Absolute Majority

COUNCIL RESOLUTION

(51/2018) Moved: Cr Hardingham

Seconded: Cr Gilmore

That Council give one month's notice of the intention to borrow up to \$100,000 from WA Treasury over a five year period as a self-supporting loan on behalf of the Corrigin Bowling Club.

Carried by Absolute Majority 5/0

Note: Cr Hickey re-entered the room at 3.50pm.

8.2. GOVERNANCE AND COMPLIANCE REPORTS

8.2.1. COMPLIANCE AUDIT RETURN – AMENDMENT

Applicant: Natalie Manton
Location: Shire of Corrigin
Date: 10 April 2018
Reporting Officer: Natalie Manton Chief Executive Officer
Disclosure of Interest: No interest to disclose
File Number: CM 0001
Attachment Reference: N/A

BACKGROUND

The CEO completed the 2017 Compliance Audit Return on 15 March 2018 using the information available at the time. The return was reviewed by the Audit and Risk Management Committee prior to being endorsed at the Ordinary Council Meeting on 20 March 2018. The 2017 Compliance Audit Return was submitted to the Department of Local Government on 26 March 2018 via the Smart hub facility.

On 23 March 2018 the CEO reviewed the creditors report for the period 1 July 2017 to 23 March 2018 as part of a routine check of amounts paid to creditors with the intention of identifying any creditors that were approaching the tender threshold. This report identified that two creditors had been paid over the tender threshold. (CR31311 \$207,994 and CR30071 \$249,986). The CEO notified the Manager of Works, Deputy CEO and Manager of Finance at the Executive meeting on 28 March 2018.

The CEO became aware that a year to date creditors report was not produced as part of the standard monthly checks performed by the finance team. The CEO instructed the year to date creditors reporting to be added to the end of month checklist to ensure future compliance with the Local Government Act (WA) 1995 s3.57 F&G Reg 11 and 12.

On further research the CEO noted that the payments to individual providers of mechanical services had exceeded the tender threshold since the in house mechanic position was made redundant in January 2015. Payments made to one supplier for earthmoving and gravel pushing was also found to be over the tender threshold for the past two financial years. This had not been identified by staff or auditors in the past last financial year.

COMMENT

The supply of mechanical parts and repairs as well as earthmoving services was, or was expected to be, worth more than \$150 000 and:

- Was not expenditure authorised in an emergency.
- Was not obtained through the WALGA Preferred Supplier Program.
- Tenders had not been invited in past 6 months.
- The goods or services were not unique given that there is more than one potential supplier of heavy duty mechanical services in Corrigin.

The 2017/18 budget for heavy machinery parts and repairs was over \$200,000 and it could be reasonably expected that if all repairs were being done by same supplier that risk of exceeding the tender threshold was likely at the time of budget adoption.

The likelihood of the tender threshold being exceeded was raised by several staff members with the previous CEO but there does not appear to have been any monitoring of the year to date expenditure for individual suppliers by the executive staff. Verbal reports were provided on request to the Manager of Works by the Deputy CEO in key areas such as capital works, repairs, tyres, fuel confirming that the year to date expenditure was within budget limits however no checking of the tender thresholds was conducted.

The budget review in March 2018 noted that careful monitoring of repairs and maintenance budget would be required but expenditure with an individual creditor supplying mechanical parts and repair services had already exceeded \$100,000 in September and were over the tender threshold of \$150,000 in November 2017.

A panel of pre-qualified suppliers for heavy machinery parts and repairs does not seem to have been established since 2015 when the decision was made to make the mechanic position redundant.

A response to a Request for Quote (RFQ) was received from three earthmoving contractors for the 2017/18 financial year to determine the best hourly rate. In light of the quantity of work required for the flood damage (WANDRRA) this RFQ should have been a tender.

The purchasing policy was amended in October 2017 and again in February 2018 so the tender threshold should have been front of mind for staff with delegated authority to issue purchase orders. A review of payments conducted by the CEO shows that there is no evidence that two quotes were obtained for numerous expenses over \$2,500 incurred by the Works department as per purchasing policy. In many cases it was noted that Purchase Orders have been issued after date of invoice.

The following action has been taken by the CEO to ensure future compliance with the local Government Act WA) 1995 and Functions and General Regulations:

1. Advise all staff to review the Purchasing Policy and sign declaration confirming that the policy is understood.
2. Remind all staff that Purchase Orders are to be issued prior to work commencing or invoice generated.
3. Use a different supplier for heavy duty plant and equipment parts, maintenance and repairs for future repairs until tender is completed.
4. Cease engaging earthmoving suppliers until after tenders have been called.
5. Manager of Works to estimate quantities required for earthmoving in future prior to calling for quotes to determine if the expected price is likely to be over the tender threshold.
6. Monitor creditors report monthly to identify creditors approaching tender threshold well in advance.
7. Adherence to purchasing policy to be reviewed by finance team, especially in relation to the number of quotes required.
8. Manager of Works to receive monthly financial reports and be more involved in monitoring of expenditure with training in interpreting reports provided by Deputy CEO if required.

STATUTORY ENVIRONMENT

Section 7.13(1)(i) of the Local Government Act 1995 requires local governments to carry out an audit of compliance with statutory requirements prescribed in the Local Government (Audit) Regulations 1996, in the prescribed manner and in the form approved by the Minister.

Regulation 13 of the Local Government (Audit) Regulations 1996 sets out the statutory requirements which may be included in the compliance audit.

Regulation 14 Compliance audits by local governments

Local Government Act (WA) 1995 s3.57 Function and General Regulation 11 and 12

Regulation 11 When tenders have to be publicly invited

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150 000 unless subregulation (2) states otherwise.

(2) Tenders do not have to be publicly invited according to the requirements of this Division if —

(a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or

(b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or

(c) within the last 6 months —

(i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment; or

(ii) the local government has, under regulation 21(1), sought expressions of interest with respect to the supply of the goods or services but no person was, as a result, listed as an acceptable tenderer;

or

(d) the contract is to be entered into by auction after being expressly authorised by a resolution of the council of the local government; or

(e) the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government; or

(ea) the goods or services are to be supplied —

(i) in respect of an area of land that has been incorporated in a district as a result of an order made under section 2.1 of the Act changing the boundaries of the district; and

(ii) by a person who, on the commencement of the order referred to in subparagraph (i), has a contract to supply the same kind of goods or services to the local government of the district referred to in that subparagraph;

or

(f) the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier; or

(g) the goods to be supplied under the contract are —

(i) petrol or oil; or

(ii) any other liquid, or any gas, used for internal combustion engines;

or

(h) the following apply —

(i) the goods or services are to be supplied by a person registered on the Aboriginal Business Directory WA published by the Small Business Development Corporation

*established under the Small Business Development Corporation Act 1983; and the consideration under the contract is \$250 000 or less, or worth \$250 000 or less; and
(iii) the local government is satisfied that the contract represents value for money;*

or

*(i) the goods or services are to be supplied by an Australian Disability Enterprise; or
(j) the contract is a renewal or extension of the term of a contract (the original contract) where —*

(i) the original contract was entered into after the local government, according to the requirements

of this Division, publicly invited tenders for the supply of goods or services; and

(ii) the invitation for tenders contained provision for the renewal or extension of a contract entered into with a successful tenderer; and

(iii) the original contract contains an option to renew or extend its term; and

(iv) the supplier's tender included a requirement for such an option and specified the consideration payable, or the method by which the consideration is to be calculated, if the option were exercised;

or

(k) the goods or services are to be supplied by a pre-qualified supplier under Division 3.

Regulation 12 *Anti-avoidance provision for r. 11(1)*

(1) This regulation applies if a local government intends to enter into 2 or more contracts (the contracts) in circumstances such that the desire to avoid the requirements of regulation 11(1) is a significant reason for not dealing with the matter in a single contract.

Division 3

24AB. *Local government may establish panels of pre-qualified suppliers*

A local government may establish a panel of pre-qualified suppliers to supply particular goods or services to the local government in accordance with this Division.

24AC. *Requirements before establishing panels of pre-qualified suppliers*

(1) A local government must not establish a panel of pre-qualified suppliers unless —

(a) it has a written policy that makes provision in respect of the matters set out in subregulation (2); and

(b) the local government is satisfied that there is, or will be, a continuing need for the particular goods or services to be supplied by pre-qualified suppliers.

(2) The matters referred to in sub regulation (1)(a) are —

(a) how the local government will procure goods or services from pre-qualified suppliers, including any process for obtaining quotations from them; and

(b) how the local government will ensure that each pre-qualified supplier on a panel of pre-qualified suppliers will be invited to quote for the supply of the goods or services that the pre-qualified suppliers will be expected to supply; and

(c) how the local government will ensure clear, consistent and regular communication between the local government and pre-qualified suppliers; and

(d) any factors that the local government will take into account when distributing work among pre-qualified suppliers; and

(e) the recording and retention of written information, or documents, in respect of —

(i) all quotations received from pre-qualified suppliers; and

(ii) all purchases made from pre-qualified suppliers.

POLICY IMPLICATIONS

Policy 2.10 - Purchasing Policy

FINANCIAL IMPLICATIONS

Future expenditure over \$150,000 to be in line with tender requirements

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and ensure legislative compliance	4.1.2.2	Review Council polies and Corporate Business Plan
4.2.2		4.2.2.1	Review delivery of services for operational and cost effective efficiencies
		4.2.2.2	Set appropriate Fees & Charges for applicable services that promote the use of services and limits the reliance of rate funding.
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the shire	4.1.3.5	Provide Council with adequate and appropriate information on a timely basis.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(52/2018) Moved: Cr Mason Seconded: Cr Weguelin

Inform the Department of Local Government that the response to Questions 1 and 2 of the tender section of the Compliance Audit Return as outlined below should have been NO instead of YES due to the tender threshold being exceeded for payments to individual suppliers of mechanical parts and repairs as well as earthmoving services.

Tenders for Providing Goods and Services

1	s3.57 F&G Reg 11	<i>Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).</i>	Yes
2	F&G Reg 12	<i>Did the local government comply with F&G Reg 12 when deciding to enter</i>	Yes

	<i>into multiple contracts rather than inviting tenders for a single contract.</i>	
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Carried 6/0

COUNCIL RESOLUTION

(53/2018) Moved: Cr Mason Seconded: Cr Hickey

That Council authorise the CEO call tenders for heavy duty plant and equipment parts, maintenance and repairs for the remainder of the 2017/18 financial year and next financial year.

Carried 6/0

COUNCIL RESOLUTION

(54/2018) Moved: Cr Weguelin Seconded: Cr Hardingham

That Council authorise the CEO to compare tender price for plant and equipment parts, maintenance and repairs to cost of in house mechanic for 2018/19.

Carried 6/0

COUNCIL RESOLUTION

(55/2018) Moved: Cr Mason Seconded: Cr Hardingham

That Council authorise the CEO to call tenders for the supply of earthmoving services including: gravel pushing, pit rehabilitation work, clearing of road verges, rubbish tip maintenance and general earthworks.

Carried 6/0

8.2.2. APPOINTMENT OF MEMBERS TO COMMITTEES OF COUNCIL

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	12 April 2018
Reporting Officer:	Natalie Manton Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV 0021
Attachment Reference:	Attachments 8.2.2A – 8.2.2D

SUMMARY

Council has established the purpose and operations of its committees along with appointing members to the respective committee and where acceptable, delegating responsibilities to the committees. Following the extraordinary election on 7 April 2018 there is an opportunity for the newly elected Councillor to be appointed to the Committees of Council, Advisory Committees and External Committees.

BACKGROUND

Following the 2017 Local Government elections, Council considered the following appointment of members to the respective external organisations and committees at the 23 October 2017 Special Meeting of Council:

(236/2017)

Audit and Risk Management Committee

That Council, in accordance with the Instrument of Appointment and Delegation of the Audit and Risk Management Committee (Attachment 9.1.C) and s 5.10 & 5.11A Local Government Act 1995 appoints all Councillors to be members of the Audit and Risk Management Committee.

(238/2017)

Local Emergency Management Committee

That Council, in accordance with the Instrument of Appointment and Delegation of the Corrigin Local Emergency Management Committee (Attachment 9.1E) and s5.10 & 5.11A Local Government Act 1995 appoints (2 positions) the:

- President Councillor Baker as a member and Presiding Member of the Corrigin Local Emergency Management Committee.*
- Deputy President /Councillor Hickey to the Corrigin Local Emergency Management Committee as deputy in the absence of the Shire President."*

Following the Extraordinary election in December 2017 Council appointed the following members to Council Committees at the Special Meeting held on 11 December 2017:

(268/2017)

That Council, in accordance with the Instrument of Appointment and Delegation of the Works and General Purposes Committee (Attachment 7.1A) and s 5.10 & 5.11A Local Government Act 1995 appoints (4 positions):

- Councillor Dickinson as a member of the Works and General Purposes Committee*
- Councillor Praetz as a member of the Works and General Purposes Committee*
- Councillor Hickey as a member of the Works and General Purposes Committee*
- Councillor Mason as a member of the Works and General Purposes Committee*

(269/2017)

That Council, in accordance with the Instrument of Appointment of the Infrastructure and Building Maintenance Committee (Attachment 7.1B) and s 5.10 & 5.11A Local Government Act 1995 appoints (4 positions):

- Councillor Gilmore as a member of the Infrastructure and Building Maintenance Committee
- Councillor Dickinson as a member of the Infrastructure and Building Maintenance Committee
- Councillor Praetz as a member of the Infrastructure and Building Maintenance Committee
- Councillor Mason as a member of the Infrastructure and Building Maintenance Committee

(270/2017)

That Council, in accordance with the Instrument of Appointment and Delegation of the Chief Executive Officer Performance Review Occasional Committee (Attachment 7.1C) and s 5.10 & 5.11A Local Government Act 1995 appoints all Councillors to be members of the CEO Performance Review Occasional Committee.

The tenure of members of Council Committees expires on Local Government Election Day in October 2019.

COMMENT

Detailed below are the various committees for which elected members representation is still sought. Council has already defined the purpose and operations of each committee (refer Attachments 8.2.2A – 8.2.2.D).

Any delegation available to a committee is prescribed in respective *Instrument of Appointment and Delegation*. For all Committees, the Chief Executive Officer and other Shire staff members will provide advice and administrative support to the Committee. Council may add to or remove any of the committees listed as below:

	COMMITTEES WITHIN THE SHIRE	Elected Member	MEETINGS	APPROXIMATE DURATION
1	Works and General Purposes Committee	Cr Dickinson Vacancy Cr Hickey Cr Mason	Twice Yearly	1 hour (depending on inspections)
2	Infrastructure and Building Maintenance Committee	Cr Gilmore Cr Dickinson Vacancy Cr Mason	Twice Yearly	1 hour (depending on inspections)
3	Chief Executive Officer's Performance Review Occasional Committee	All Councillors	Once yearly	2 hours
4	Audit and Risk Management Committee	All Councillors	Yearly	2 hours

Due to the Extraordinary Election for the Council vacancy, the new Councillor is to be given the opportunity to nominate to fill the vacancy on the Works and General Purposes Committee and Infrastructure and Building Maintenance Committee as well as CEO Performance Review Occasional Committee and Audit and Risk Management Committee.

STATUTORY ENVIRONMENT

Local Government Act 1995:

5.8. *Establishment of committees*

A local government may establish committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

** Absolute majority required.*

5.11. *Committee membership, tenure of*

(1) *Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —*

(a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or

(b) the person resigns from membership of the committee; or

(c) the committee is disbanded; or

(d) the next ordinary elections day,

whichever happens first.

(2) *Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —*

(a) the term of the person's appointment as a committee member expires; or

(b) the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant; or

(c) the committee is disbanded; or

(d) the next ordinary elections day,

whichever happens first.

POLICY IMPLICATIONS

Policy 5.21 *Chief Executive Officer Performance Review* applies to this Item. Otherwise, there are no other known policies or policy implications relating to this Item.

FINANCIAL IMPLICATIONS

Budgeted expenditure for meeting fees and cost associated with committees.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Leadership
Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and legislative compliance		
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

COUNCIL RESOLUTION

(56/2018) Moved: Cr Mason Seconded: Cr Hardingham

That Council, in accordance with the Instrument of Appointment and Delegation of the Works and General Purposes Committee and s 5.10 & 5.11A Local Government Act 1995, appoint Cr Weguelin to fill the vacant position on the Works and General Purposes Committee following the resignation of Cr Praetz.

Carried by Absolute Majority 6/0

COUNCIL RESOLUTION

(57/2018) Moved: Cr Mason Seconded: Cr Hickey

That Council, in accordance with the Instrument of Appointment of the Infrastructure and Building Maintenance Committee and s 5.10 & 5.11A Local Government Act 1995, appoint Cr Weguelin to fill the vacant position on Infrastructure and Building Committee following the resignation of Cr Praetz.

Carried by Absolute Majority 6/0

COUNCIL RESOLUTION

(58/2018) Moved: Cr Hardingham Seconded: Cr Gilmore

That Council, in accordance with the Instrument of Appointment and Delegation of the Chief Executive Officer Performance Review Occasional Committee and s 5.10 & 5.11A Local Government Act 1995, appoint Cr Weguelin to the CEO Performance Review Occasional Committee.

Carried by Absolute Majority 6/0

COUNCIL RESOLUTION

(59/2018) Moved: Cr Hardingham Seconded: Cr Gilmore

That Council, in accordance with the Instrument of Appointment and Delegation of the Audit and Risk Management Committee and s 5.10 & 5.11A Local Government Act 1995, appoint Cr Weguelin to the CEO Performance Review Occasional Committee.

Carried by Absolute Majority 6/0

8.2.3. APPOINTMENT OF MEMBERS TO ADVISORY COMMITTEES OF COUNCIL

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	12 April 2014
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV 0021
Attachment Reference:	Attachments 8.2.3A – 8.2.3C

SUMMARY

Council is requested to establish the purpose, operations and appointments to its advisory committees and where acceptable, delegating responsibility to advisory committees.

BACKGROUND

Following the 2017 Local Government elections, Council at the 23 October 2017 Special Meeting of Council considered the following advisory Committees of Council:

(272/2017)

That Council, in accordance with the Instrument of Appointment and Delegation of the Rockview Land Management Advisory Committee (Attachment 7.2B) and s 5.10 & 5.11A Local Government Act 1995 (4 positions):

- *Councillor Hickey as a member of the Rockview Land Management Advisory Committee.*
- *Councillor Mason as a member of the Rockview Land Management Advisory Committee.*
- *Councillor Praetz as a member of the Rockview Land Management Advisory Committee.*
- *Councillor Dickinson as a member of the Rockview Land Management Advisory Committee.*

(273/2017)

That Council, in accordance with the Instrument of Appointment and Delegation of the Corrigin Bush Fire Advisory Committee (Attachment 7.2C) and s 5.10 & 5.11A Local Government Act 1995 appoints (1 additional position if sought):

- *Councillor Gilmore as a member of the Corrigin Bush Fire Advisory Committee.*

The tenure of members of Council Advisory Committees expires on Local Government Election Day in 2019.

COMMENT

Detailed below are the various committees for which elected members representation is sought. Council has already defined the purpose and operations of each committee (refer Attachments 8.2.3A – 8.2.3C).

For all advisory committees, the Chief Executive Officer and other Shire staff members will provide advice and administrative support to the Committee. Council may add to or remove any of the advisory committees listed as below:

ADVISORY COMMITTEES	REQUIRED	MEETINGS	APPROXIMATE DURATION
Recreation Planning Advisory Committee	Cr Dickenson Cr Baker	As required	1 hour
Rockview Land Management Advisory Committee	Cr Hickey Cr Mason Vacancy Cr Dickinson	As Required	1 hour
Bush Fire Advisory Committee	Cr Baker Cr Gilmore	Twice annually	1 hour

The Shire President has the right to be represented on any advisory committee. Should the Shire President not wish to be a member of an advisory committee, Council may need to appoint an additional Councillor, depending on the respective *Instrument of Appointment and Delegation*. The Shire President is to call for nominations for each of the above advisory committees and preside over any required ballot to determine appointment(s) to the committees.

Due to the Extraordinary Election to fill the vacancy created following the resignation of Cr Praetz, the new Councillor is to be given the opportunity nominate for any advisory committee.

STATUTORY ENVIRONMENT

Local Government Act 1995:

5.8. Establishment of committees

A local government may establish committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

** Absolute majority required.*

5.11. Committee membership, tenure of

(1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —

- (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or*
- (b) the person resigns from membership of the committee; or*
- (c) the committee is disbanded; or*
- (d) the next ordinary elections day,*

whichever happens first.

(2) Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —

- (a) the term of the person's appointment as a committee member expires; or*
- (b) the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant; or*
- (c) the committee is disbanded; or*

- (d) *the next ordinary elections day,
whichever happens first.*

POLICY IMPLICATIONS

Note: By Council resolution No. 48/2016 of March 2016, Council resolved as follows:

That Council in future, applications for the cropping of the land to be called for early in the month of September of the last year of the lease with a closing date of 30 November to enable Committee to meet to discuss the applications at a meeting in December.

There are no other known policies or policy implications relating to this Item.

FINANCIAL IMPLICATIONS

Budgeted expenditure for costs associated with advisory committees.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and legislative compliance		
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

COUNCIL RESOLUTION

(60/2018) Moved: Cr Hardingham

Seconded: Cr Mason

That Council, in accordance with the Instrument of Appointment and Delegation of the Recreation Planning Advisory Committee and s 5.10 & 5.11A Local Government Act 1995, appoint Cr Weguelin to the following Advisory Committees:

- Recreation Planning Advisory Committee
- Rockview Land Management Advisory Committee

Carried by Absolute Majority 6/0

8.2.4. APPOINTMENT OF COUNCIL REPRESENTATIVES TO EXTERNAL ORGANISATIONS OR COMMITTEES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	12 April 2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV 0021
Attachments:	N/A

SUMMARY

Council is requested to appoint members to the respective external organisations and committees.

BACKGROUND

Following the 2017 Local Government elections in October 2017 and Extraordinary election in December 2017, Council considered the appointment of members to the following external organisations and committees:

- *ROE Regional Environmental Health Services Scheme (ROE Health) (2 positions)*
- *Corrigin District High School Parents and Citizens Association (1 position)*
- *Corrigin Senior Citizens Committee (1 position)*
- *Corrigin Tidy Towns Committee (1 position)*
- *Small Business Centre Eastern Wheatbelt (1 position)*
- *Wheatbelt South Regional Road Group (2 positions)*
- *Roe Regional Organisation of Councils (2 positions)*
- *Roe Tourism Association (1 position)*
- *Corrigin Historical Society (1 position)*
- *Community Development Fund Committee (1 position)*
- *Edna Stevenson Trust (1 position)*
- *Wheatbelt South Aged Housing Alliance (1 position)*
- *Corrigin Local Health Advisory Group (1 position)*
- *Central Aqcare Financial & Family Counselling (1 Position)*

At the Special Meeting held on 23 October 2017 following the Extraordinary Election Council resolved:

That Council appoints the following representatives to the following external organisations and committees:

ROE Regional Environmental Health Services Scheme (ROE Health) (2 positions)

- *Councillor Baker to represent Council on the Eastern Districts Regional Health Scheme.*
- *Councillor Hickey to represent Council on the Eastern Districts Regional Health Scheme.*

Corrigin District High School Parents and Citizens Association (1 position)

- *Councillor Hardingham to represent Council on the Corrigin District High School Parents and Citizens Association.*

Corrigin Senior Citizens Committee (1 position)

- *Councillor Baker to represent Council on the Corrigin Senior Citizens Committee.*

Small Business Centre Eastern Wheatbelt (1 position)

- Councillor Baker to represent Council on the Small Business Centre Eastern Wheatbelt.

Wheatbelt South Regional Road Group (2 positions)

- The President of the Shire of Corrigin Councillor Baker (if desirous of participating) to represent Council on the Wheatbelt South Regional Road Group.
- The Deputy President of the Shire of Corrigin Councillor Hickey (if desirous of participating) to represent Council on the Wheatbelt South Regional Road Group.

Roe Regional Organisation of Councils (2 positions)

- The President of the Shire of Corrigin Councillor Baker to represent Council on the Roe Regional Organisation of Councils.
- The Deputy President of the Shire of Corrigin Councillor Hickey to represent Council on the Roe Regional Organisation of Councils.

Corrigin Historical Society (1 position)

- Councillor Praetz to represent Council on the Corrigin Historical Society.

Community Development Fund Committee (1 position)

- Councillor Baker to represent Council on the Community Development Fund Committee.

Corrigin Local Health Advisory Group (1 position)

- Councillor Praetz to represent Council on the Corrigin Local Health Advisory Group.

Giggle Pots Day Care Centre (1 Position)

- Councillor Dickinson to represent Council on the Giggle Pots

Edna Stevenson Trust (1 position)

- The President of the Shire of Corrigin Councillor Baker to represent Council on the Edna Stevenson Trust.

Wheatbelt South Aged Housing Alliance (1 position)

- Councillor Baker to represent Council on the Wheatbelt South Aged Housing Alliance.

At the Special Meeting held on 11 December 2017 Council resolved to appoint Cr Mason to the following external committees:

(274/2017)

Corrigin Tidy Towns Committee (1 position)

- Councillor Mason to represent Council on the Corrigin Tidy Towns Committee.

Central Aqcare Financial & Family Counselling (1 Position)

- Councillor Mason to represent Council on the Central Aqcare Financial & Family Counselling.

Roe Tourism Association (1 position)

- Councillor Mason to represent Council on the Council on the Roe Tourism Association.
- Proxy – Cr Hardingham

<p>Note: Cr Mason advised that there could be times when she may not be available to attend the meetings. Cr Hardingham offered to be her proxy on those occasions when she wasn't available and this was accepted by Council.</p>
--

The tenure of members of Council Committees expires on Local Government Election Day in 2019.

COMMENT

Detailed below are the various external organisations and committees for which elected members representation is sought. Most organisations do not have terms of reference. External Committees that still require representation are as follows:

ORGANISATION	REQUIRED	MEETINGS	APPROXIMATE DURATION
Corrigin Tidy Towns Committee	Comprising 1 Elected Member	As Required	1 hour
Central Agcare Financial & Family Counselling	Comprising 1 Elected Member	Bi-monthly	1-2 hours (depending on location of meeting)
Roe Tourism Association	Cr Mason Cr Hardingham proxy	As Required	1 hour (depending on location of meeting)

Council may resolve not to appoint to any external organisations and committees. The Shire President has the right to be represented on any organisation or committee. The Shire President is to call for nominations for each of the above committees and preside over any required ballot to determine appointment(s) to the committees.

STATUTORY ENVIRONMENT

There is no statutory requirement for Councillors to be appointed to external committees.

POLICY IMPLICATIONS

There are no known policies or policy implications relating to this Item.

FINANCIAL IMPLICATIONS

Budgeted expenditure for cost associated with providing representatives to external organisations and committees.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and legislative compliance		
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

MOTION

(61/2018) Moved: Cr Hardingham Seconded: Cr Weguelin

That Council appoint Cr Gilmore to fill a vacancy on the following external organisations and committees:

- Corrigin Historical Society (1 position)

Carried 6/0

COUNCIL RESOLUTION

(62/2018) Moved: Cr Mason Seconded: Cr Hickey

That Council appoint Cr Weguelin to fill a vacancy on the following external organisations and committees:

- Corrigin Local Health Advisory Group (1 position)

Carried 6/0

Note: Mrs Manton left the room at 4.09pm

Note: Mrs Manton re-entered the room at 4.10pm

Note: Jason Song entered the meeting at 4.10pm

8.3 WORKS AND GENERAL PURPOSES REPORTS

8.3.1 WANDRRA PROJECT PROGRESS REPORT

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	11 April 2018
Reporting Officer:	Jason Song, Consultant Engineer, Core Business Australia
Disclosure of Interest:	CEO declared a Proximity Interest- lives on Barber Road
File Number:	ROA 0037
Attachment Reference:	Attachment 8.3.1 - REV 5.1 542 CORRIGIN TENDER SCHEDULE RDH

SUMMARY

The Report seeks to update Council on the reinstatement works associated with the WANDRRA AGRN743 claim at several locations across the Shire’s local road network.

BACKGROUND

Over the period of January/February 2017 the Shire of Corrigin received severe rainfall resulting in significant flooding. Damage was widespread throughout the Shire, with the majority of the damage confined to the south–west corner and which mainly consists of road carriageway and road shoulder scours, areas where unsealed gravel road pavements have been washed away, destroyed or blocked piped culverted, destruction or dislocation of culvert headwalls and silting of table and cut-off drains.

COMMENT

Core Business Australia Pty Ltd (CORE) as Supervisor for ‘*AGRN743 Corrigin Flood Recovery Minor Works*’ has prepared Project Progress Report of the WANDRRA works as follows:

Contractor Administration

Recent Work Cycles:

03/04/2018 (Tue) – 12/04/2018 (Thu)

17/04/2018 (Tue) – 26/04/2018 (Thu)

01/05/2018 (Tue) – 10/05/2018 (Thu)

15/05/2018 (Tue) – 24/05/2018 (Thu)

29/05/2018 (Tue) – 07/06/2018 (Thu)

Progress to Date

All roads in the North West area of the Shire has been completed to date:

Road No	Road Name	SLK From	SLK To	Distance	Activity
4040099	Lohoar Rd	1.00	3.20	2.20	Resheet
		3.70	4.45	0.75	Resheet
4040041	Duncanson Rd	0.00	2.81	2.81	Resheet
		2.88	2.98	0.10	Resheet
		3.02	3.61	0.59	Resheet
4040012	49 Gate West Rd	1.70	2.17	0.47	Construction Grade

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Tuesday 17 April 2018*

		3.27	7.30	4.03	Resheet
		7.70	8.17	0.47	Construction Grade
		8.78	8.99	0.21	Construction Grade
		9.04	13.10	4.06	Resheet
		13.63	18.50	4.87	Resheet
		18.50	19.83	1.33	Construction Grade
4040068	Stones Rd	0.30	1.40	1.10	Construction Grade
		2.50	3.65	1.15	Resheet
4040104	Watt Rd	0.00	1.00	1.00	Resheet
		1.00	1.60	0.60	Construction Grade
4040113	Creek Rd	1.10	2.86	1.76	Construction Grade
		4.20	5.80	1.60	Resheet
4040105	Sharrett Rd	0.50	1.43	0.93	Resheet
4040028	Jubuk North Rd	0.40	1.00	0.60	Construction Grade
		1.60	3.20	1.60	Resheet
		3.83	4.30	0.47	Resheet
		4.89	6.00	1.11	Construction Grade
		6.40	6.90	0.50	Resheet
		7.40	10.65	3.25	Construction Grade
		12.10	12.53	0.43	Resheet
		12.90	13.10	0.20	Construction Grade
4040039	Jubuk Back Rd	0.60	1.90	1.30	Construction Grade
		2.60	3.45	0.85	Construction Grade
		4.00	4.50	0.50	Construction Grade
		6.87	8.37	1.50	Resheet
4040019	Lomos North Rd	4.90	5.21	0.31	Resheet
		6.52	7.47	0.95	Construction Grade
		7.47	8.63	1.16	Resheet
		9.00	9.38	0.38	Construction Grade
		9.80	13.90	4.10	Resheet
		14.68	16.87	2.19	Construction Grade
4040021	Poultney Rd	0.44	1.00	0.56	Construction Grade
		1.40	1.90	0.5	Resheet
		2.50	4.04	1.54	Construction Grade
		4.35	4.75	0.4	Resheet
		6.00	6.28	0.28	Resheet
		6.80	13.00	6.2	Resheet
4040114	Harris Rd	0.00	1.00	1.00	Resheet
		1.40	2.90	1.50	Resheet
		2.90	3.70	0.80	Construction Grade
4040154	Overheu Rd	0.00	0.69	0.69	Resheet
4040048	Rigby Rd	0.00	0.63	0.63	Resheet
		1.20	1.89	0.69	Resheet
		2.10	3.00	0.90	Construction Grade
		3.00	3.80	0.80	Resheet
		4.40	4.80	0.40	Resheet
		5.04	6.50	1.46	Construction Grade

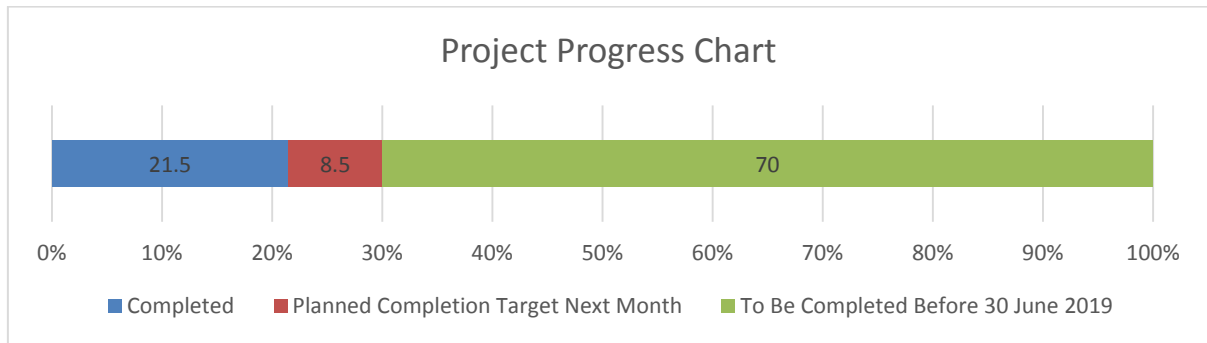
*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
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		6.60	7.50	0.90	Resheet
		7.97	8.05	0.08	Construction Grade
4040070	Dwarlaking Rd (being completed)	2.13	2.22	0.09	Resheet
		2.80	4.43	1.63	Resheet
		4.60	5.40	0.80	Construction Grade
4040047	Corry Rd (being completed)	0.63	1.23	0.60	Construction Grade
		2.46	2.72	0.26	Construction Grade
		3.10	3.73	0.63	Construction Grade
		4.69	5.99	1.30	Resheet

Roads to be worked on in the next month:

<i>Road No</i>	<i>Road Name</i>	<i>SLK From</i>	<i>SLK To</i>	<i>Distance</i>	<i>Activity</i>	<i>Planned Duration</i>
4040030	Bulyee-Kweda Rd	3.50	3.97	0.47	Construction Grade	17/04 - 18/04
		4.70	4.82	0.12	Construction Grade	
		5.60	7.89	2.29	Construction Grade	
4040026	Bulyee Rd	4.37	5.30	0.93	Construction Grade	18/04 - 19/04
4040071	Gardners Rd	2.40	4.40	2.00	Resheet	19/04 - 23/04
4040043	Barber Rd	1.70	2.70	1.00	Resheet	23/04 - 26/04 01/05 - 02/05
		4.50	5.50	1.00	Resheet	
		7.50	9.20	1.70	Construction Grade	
		10.10	11.60	1.50	Construction Grade	
		12.33	13.91	1.58	Construction Grade	
		16.50	17.83	1.33	Construction Grade	
4040018	Lomos South Rd	0.00	3.00	3.00	Construction Grade	02/05 - 06/05
		3.95	5.30	1.35	Construction Grade	
		6.34	6.90	0.56	Construction Grade	
		7.30	8.60	1.30	Resheet	
		8.90	9.50	0.60	Construction Grade	
4040044	Rafferty Rd	0.00	1.03	1.03	Resheet	06/05 - 10/05
		1.60	2.40	0.80	Resheet	
		4.13	4.80	0.67	Construction Grade	
		5.30	5.80	0.50	Resheet	
		5.85	6.16	0.31	Construction Grade	
		7.60	8.70	1.10	Construction Grade	
		10.01	10.50	0.49	Construction Grade	
4040023	Jubuk South Rd	1.20	6.30	5.10	Construction Grade	15/05 - 19/05
		7.10	9.30	2.20	Construction Grade	
4040025	Stretton Rd	0.00	3.30	3.30	Resheet	19/05 - 24/05
		4.30	4.88	0.58	Resheet	
		6.65	6.77	0.12	Resheet	
		9.70	10.50	0.80	Resheet	
4040045	Elsegood Rd	1.70	3.20	1.50	Resheet	29/05 - 30/05

Project Progress Chart



Revised Schedule of Rates

The Schedule of Rates has been amended for the addition of a few plants. Refer to Attachment "REV 5.1 542 CORRIGIN TENDER SCHEDULE RDH".

STATUTORY ENVIRONMENT

Local Government Act 1995

3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

Local Government (Functions and General) Regulations 1996

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150, 000 unless sub-regulation (2) states otherwise.
- (2) Tenders do not have to be publicly invited according to the requirements of this Division if:
 - (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or
 - (b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program;

POLICY IMPLICATIONS

Policy 2.10 - Purchasing Policy

FINANCIAL IMPLICATIONS

Cost of repairs of flood damaged roads not covered by WANDRA funding of \$158,000.

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before Council accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.1 A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.1	Develop and implement road asset management plans	1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.
		1.1.1.2	Develop a footpath management plan, including hierarchy and service levels
		1.1.1.3	Road asset management plan and footpath management plan to be incorporated in the review and expansion of the Asset Management Plan (AMP)
		1.1.1.4	Road asset management plan and footpath management plan to be implemented through road works program.
1.1.2	Maintain transport network in line with asset management plans.	1.1.2.1	Prepare and review an annual Road Works Program for a minimum of a 10 year period outlining future capital renewals, upgrades and expansions within Councils available funding aligned to asset management plan.
		1.1.2.2	Prepare and review an annual Footpath Works Program for a minimum of a 4 year period outlining future capital renewals, upgrades and expansions within Councils available funding aligned to asset management plan.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(63/2018) Moved: Cr Weguelin Secoded: Cr Mason

That Council notes the WANDRRA Project Progress as provided in the Report.

Carried 6/0

MOTION

(64/2018) Moved: Cr Mason Secoded: Cr Hickey

That Council endorse the amendment to the Schedule of Rates as provided as attachment 8.3.1 showing the revised rate for Loader 2 of \$135 per hour.

Carried 6/0

Note: Jason Song left the meeting at 4.18pm and did not return.

9 NOTICE OF MOTIONS FOR THE NEXT MEETING

10 CHIEF EXECUTIVE OFFICER'S REPORT

Election

Thank you to staff for assisting with the extraordinary election and vote count and congratulations to new Councillor Mr Mike Weguelin.

Pool

The pool has now been closed for the summer season and winter hours for the hydrotherapy pool and classes have been advertised.

The Pool will require some warranty work in the next few months to re-grout joints that were missed in the initial repairs. The pool will be refilled in the next couple of months with ground water to save water costs.

WA Bicycle Network Grant Success

The Shire of Corrigin received notification via the Transport Minister Rita Saffioti's media statement, that the grant funding application, as part of the WA Bicycle Network Grants, was successful. This funding will finalise a portion of the East/West links in the Shire of Corrigin townsite shared pathway network and provide a connection between the residential areas on the eastern side of the Corrigin townsite, to the high school, medical centre, dentist and hospital, as well as the main street shopping precinct. Funding support of \$32,045 will be for 50% of the project costs and provided to the Shire in the 2018/19 and 2019/20 financial years.

Meetings

The CEO met with both the outgoing and newly appointed Health Services Managers at the Corrigin Hospital to identify opportunities to work together especially in relation to emergency management, raising awareness of the need for volunteers and supporting the Corrigin community with health and wellbeing services.

A meeting was attended with the Senior Citizen's Committee and the member for O'Connor Mr Rick Wilson, Federal Member of Parliament.

The CEO enjoyed morning tea with two of the Freeman of the Shire of Corrigin, Mr Abe and Mr Seimons last week and other residents at Wogerlin House last week.

11 PRESIDENT'S REPORT

12 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS

13 URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL

14 INFORMATION BULLETIN

15 WALGA AND CENTRAL ZONE MOTIONS

16 NEXT MEETING

The next Ordinary Council Meeting is scheduled for Tuesday 15 May 2018 at 9 Lynch Street, Corrigin commencing at 3.00pm.

17 MEETING CLOSURE

The Chairperson, Shire President Cr. L Baker closed the meeting at 4.44pm.