



# A G E N D A

## ORDINARY COUNCIL MEETING

16 May 2023

### Notice of Meeting

The Ordinary Council Meeting for the Shire of Corrigin will be held on Tuesday 16 May 2023 in the Council Chambers, 9 Lynch Street, Corrigin commencing at 3.00pm.

## Order of Business

12.30pm – 1.00pm	Lunch
1.00pm – 2.30pm	Discussion Forum
2.30pm – 3.00pm	Afternoon Tea
3.00pm	Council Meeting

I have reviewed this agenda and am aware of all recommendations made to Council and support each as presented.



**Natalie Manton**  
Chief Executive Officer  
16 May 2023

*Disclaimer:*

*The Shire of Corrigin gives notice to members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995. Members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.*

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*Strengthening our community now to grow and prosper into the future*

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**1 DECLARATION OF OPENING**

Council would like to acknowledge that this meeting is being held on the traditional lands of the Noongar people and pay our respects to their elders past, present and emerging.

**2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

Cr. Fare sends his apology as he is unable to attend this council meeting.

**3 PUBLIC QUESTION TIME**

A period of 15 minutes is allocated for questions with a further period of 15 minutes provided for statements from members of the public. The procedure for asking questions and responding is to be determined by the presiding member. The time allocated for questions is to be decided by the members of the Council and members of the public are to be given an equal and fair opportunity to ask a question and receive a response.

Questions and statements are to be –

- a) Presented in writing on the relevant form to the Chief Executive Officer prior to commencement of the meeting; and
- b) Clear and concise

**4 MEMORIALS**

The Shire has not been notified of any passings since last council meeting.

**5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

NIL

**6 DECLATIONS OF INTEREST**

Councillors and Officers are reminded of the requirements of s5.65 of the *Local Government Act 1995*, to disclose any interest during the meeting before the matter is discussed and of the requirement to disclose an interest affecting impartiality under the Shire of Corrigin Code of Conduct.

**7 CONFIRMATION OF MINUTES**

**7.1 PREVIOUS COUNCIL MEETING AND BUSINESS ARISING FROM MINUTES**

**7.1.1 ORDINARY COUNCIL MEETING**

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 18 April 2023 (Attachment 7.1.1).

**OFFICERS RECOMMENDATION**

*That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 18 April 2023 (Attachment 7.1.1) be confirmed as a true and correct record.*

**7.1.2 SPECIAL COUNCIL MEETING**

Minutes of the Shire of Corrigin Special Council meeting held on Wednesday 26 April 2023 (Attachment 7.1.2).

**OFFICERS RECOMMENDATION**

*That the Minutes of the Shire of Corrigin Special Council meeting held on Wednesday 26 April 2023 (Attachment 7.1.2) be confirmed as a true and correct record.*

## **7.2 COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES**

### **7.2.1 AUDIT AND RISK MANAGEMENT COMMITTEE**

Minutes of the Audit and Risk Management Committee meeting held on Monday 13 April 2023 (Attachment 7.2.1).

#### **OFFICERS RECOMMENDATION**

*That Council receives and notes the Minutes of the Audit and Risk Management Committee meeting held on Monday 13 April 2023 (Attachment 7.2.1).*

### **7.2.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE**

Minutes of the Local Emergency Management Committee meeting held on Monday 8 May 2023 (Attachment 7.2.2).

#### **OFFICERS RECOMMENDATION**

*That Council receives and notes the Minutes of the Local Emergency Management Committee meeting held on Monday 8 May 2023 (Attachment 7.2.2).*

### **7.2.3 CEO PERFORMANCE REVIEW OCCASIONAL COMMITTEE MEETING**

Minutes of the CEO Performance Review Occasional Committee Meeting held on Tuesday 2 May 2023 (Attachment 7.2.3).

#### **OFFICER'S RECOMMENDATION**

*That Council receives and notes the Minutes of the CEO Performance Review Occasional Committee Meeting held on Tuesday 2 May 2023 (Attachment 7.2.3).*

## 8 MATTERS REQUIRING A COUNCIL DECISION

### 8.1 CORPORATE AND COMMUNITY SERVICES REPORT

#### 8.1.1 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	1/05/2023
Reporting Officer:	Tanya Ludlow, Finance / Human Resources Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.1 – Accounts for Payment – April 2023

#### SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

#### BACKGROUND

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

#### COMMENT

The cheque, EFT and Direct Debit payments that have been raised during the month of April 2023 are provided as Attachment 8.1.1 – Accounts for Payment – April 2023.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be -\$544.21.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	18673 - 18715, 18719 - 18772	\$716,144.51	
	Cheque	020923 - 020927	\$31,269.79	
	Direct Debit	April 2023	\$28,313.54	
	Payroll	April 2023	\$130,059.70	<b>\$905,787.54</b>
Trust	EFT	18716 - 18718	\$5,082.70	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	<b>\$5,082.70</b>
Licensing Trust	EFT	No Payments	\$0.00	
	Direct Debit	April 2023	\$33,745.55	<b>\$33,745.55</b>
Edna Stevenson	EFT	No Payments	\$0.00	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	<b>\$0.00</b>
<b>Total Payments for the Month of April 2023</b>				<b>\$944,615.79</b>

**Previous Accounts for Payment report**

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.1 – Accounts for Payment – April 2023, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in Report
Municipal, Trust, ES Trust and Licensing	EFT	EFT18672	EFT18673
Municipal	Cheque	020922	020923
Trust	Cheque	003392	No Payments
Edna Stevenson	Cheque	000065	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

**STATUTORY ENVIRONMENT**

*S6.4 Local Government Act 1995, Part 6 – Financial Management*  
*R34 Local Government (Financial Management) Regulations 1996*

**POLICY IMPLICATIONS**

Policy 2.7 – Purchasing Policy

**FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2022 / 2023 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective: Governance and Leadership**  
**Strong Governance and leadership**

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council reviews the list of accounts paid and acknowledges that payments totalling \$944,615.79 have been made during the month of April 2023.*

## 8.1.2 ACCOUNTS FOR PAYMENT – CREDIT CARDS

<b>Applicant:</b>	Shire of Corrigin
<b>Date:</b>	11/05/2023
<b>Reporting Officer:</b>	Kylie Caley, Deputy Chief Executive Officer
<b>Disclosure of Interest:</b>	NIL
<b>File Number:</b>	FM.0036
<b>Attachment Ref:</b>	Attachment 8.1.2 – Accounts for Payment – Credit Cards – March

### SUMMARY

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 1 March – 28 March 2023.

### BACKGROUND

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

### COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political, and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin corporate credit cards.

A monthly review of credit card use is independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure that has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures, the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident, and all areas of compliance have been met.

### STATUTORY ENVIRONMENT

*S6.4 Local Government Act 1995, Part 6 – Financial Management*  
*R34 Local Government (Financial Management) Regulations 1996*

### POLICY IMPLICATIONS

Policy 2.9 – Purchasing Policy  
Policy 2.16 - Corporate Credit Cards

### FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2022/2023 Annual Budget.



**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Governance and Leadership  
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council’s Long Term Financial Plan (LTFP) to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council endorse credit card payments for the period 1 March – 28 March 2023 for \$2,747.89 in accordance with Attachment 8.1.2*

### 8.1.3 MONTHLY FINANCIAL REPORTS

<b>Applicant:</b>	Shire of Corrigin
<b>Date:</b>	11/05/2023
<b>Reporting Officer:</b>	Kylie Caley, Deputy Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>File Number:</b>	FM.0037
<b>Attachment Ref:</b>	Attachment 8.1.3 – Monthly Financial Report for the period ending 30 April 2023

#### SUMMARY

This report provides Council with the monthly financial report for the month ending 30 April 2023.

#### BACKGROUND

The *Local Government (Financial Management) Regulations 1996*, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

#### COMMENT

April closed with \$167,882 in the Municipal bank account and \$239,564 in short term investment with FAGS funds \$1,667,172 still in reserves.

Rate collection is at 97.4% compared to 94.2% at the same time last year. Payments are still slowly coming in with only \$78,033 outstanding compared to \$168,032 at the same time last year. This outstanding amount is made up of the following:

Long outstanding debtor	32,449
(Includes current charges. Receiving regular payments)	
2 x Properties with a Property Seize and Sale Order	18,268
Debt Collection Agent (current debts)	11,002
Current Instalments Remaining	7,473
Current Pensioners (not due until 30 June 2023)	4,356
Deferred Pensioners	18,198
Special Payment Arrangements	4,195
LESS Excess Rates (Rates Payment in Advance)	-17,908
<b>TOTAL OUTSTANDING</b>	<b><u>78,033</u></b>

Further information on the April financial position is in the explanation of material variances included in the monthly financial report.

#### STATUTORY ENVIRONMENT

s. 6.4 *Local Government Act 1995, Part 6 – Financial Management*  
r. 34 *Local Government (Financial Management) Regulations 1996*

#### POLICY IMPLICATIONS

NIL

#### FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2022/23 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Governance and Leadership  
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council’s Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council accepts the Statement of Financial Activity for the month ending 30 April 2023 as presented, along with notes of any material variances.*

## 8.2 GOVERNANCE AND COMPLIANCE

### 8.2.1 CEO PERFORMANCE REVIEW OCCASIONAL COMMITTEE RECOMMENDATIONS

<b>Applicant:</b>	CEO Performance Review Occasional Committee
<b>Date:</b>	10/05/2023
<b>Reporting Officer:</b>	Natalie Manton, Chief Executive Officer
<b>Disclosure of Interest:</b>	CEO declared financial interest as item relates to CEO salary
<b>File Ref:</b>	PERSONNEL - MANTON
<b>Attachment Ref:</b>	Attachment 8.2.1 – CEO Performance Review Summary Report

#### REASON FOR CONFIDENTIALITY

The Chief Executive Officer's (CEO) Performance Review is confidential in accordance with section 5.23(2)(a) of the Local Government Act because it deals with matters affecting an employee of Council.

#### OFFICER'S RECOMMENDATION

*That Council in accordance with Clause 15.10 of the Standing Orders the meeting be closed to the public.*

#### SUMMARY

The CEO Performance Review Occasional Committee is recommending that Council endorse the resolutions from the meeting held on 2 May 2023 regarding the CEO's performance.

#### BACKGROUND

Council appointed Mrs Natalie Manton as the Shire of Corrigin CEO for a three year period commencing 6 March 2018 and expiring on 5 March 2021. At the Ordinary Council meeting held on 20 October 2020 Council voted to renew the CEO contract for a further period of five years commencing on 6 March 2021.

The CEO's performance review was undertaken on 2 May 2023, in accordance with the terms of the Contract of Employment and the Local Government Act 1995.

To assist Council in the process of review, the CEO prepared a confidential report outlining evidence of achievements measured against the performance criteria. Independent consultants Price Consulting Pty Ltd were engaged to assist with the review.

#### COMMENT

A confidential report was presented to the CEO Performance Review Committee as part of the performance review process.

The summary performance review report is included as an attachment.

#### STATUTORY ENVIRONMENT

*Local Government Act 1995*

*s.5.38 Annual review of employees' performance*

*s.5.39 Contracts for CEO and senior employees*

*3.39A Model standards for CEO recruitment, performance and termination*

*Local Government Administration Regulations*

*r. 18FA Model standards for CEO recruitment, performance and termination*

**POLICY IMPLICATIONS**

5.21 CEO Performance Review

**FINANCIAL IMPLICATIONS**

CEO salary is contained in the annual budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Governance and Leadership

Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation

**VOTING REQUIREMENT**

Simple Majority

**COMMITTEE RECOMMENDATION**

*Resolution to be added by Council.*

*That Council in accordance with Clause 15.11 of the Standing Orders the meeting be reopened to the public.*

## 8.2.2 DEVELOPMENT APPLICATION – PROPOSED NEW STORAGE SHED FOR RURAL PURSUIT/HOBBY FARM PURPOSES

Applicant:	David and Nicole Dutton
Landowner:	Same as above
Location:	Lot 101 on Diagram 92109 Woglin Street, Corrigin
Date:	10/05/2023
Reporting Officer:	Mr Joe Douglas, Consultant Town Planner (Exurban Rural & Regional Planning)
Disclosure of Interest:	Nil
File Ref:	PA07-2023
Attachment Ref:	Attachment 8.2.2 – Application Documentation & Plans

### SUMMARY

This report recommends that Council grant conditional approval to a development application received from David and Nicole Dutton (Landowners) to construct a new 216m<sup>2</sup> storage shed on Lot 101 on Diagram 92109 Woglin Street, Corrigin to support the continued use of the land for rural pursuit/hobby farm purposes.

### BACKGROUND

The applicants have submitted a development application requesting Council's approval to construct a new 18 metre long, 12 metre wide and 5.258 metre high steel framed, Colorbond clad storage shed on Lot 101 on Diagram 92109 Woglin Street, Corrigin to support the continued use of the land for rural pursuit/hobby farm purposes.

The proposed structure will be erected in the south-eastern corner of the subject land in close proximity to and at the rear of an existing single house.

A copy of the documentation and plans submitted in support of the application is provided in Attachment 8.2.1.

Lot 101 is located adjacent to the south-western edge of the Corrigin townsite and comprises a total area of approximately 10.1221 hectares. The property has direct frontage and access to Woglin Street/Dilling Railway Road along its eastern boundary which is a sealed and drained local road under the care, control and management of the Shire. It also has direct frontage but no access to Brookton-Corrigin Road along its northern boundary which is a State road under the care, control and management of Main Roads WA.

The subject land is gently sloping throughout, predominantly cleared of all native vegetation with the exception of a few small stands in select locations for land management purposes, and has been extensively developed and used for rural pursuit/hobby farm purposes for many years.

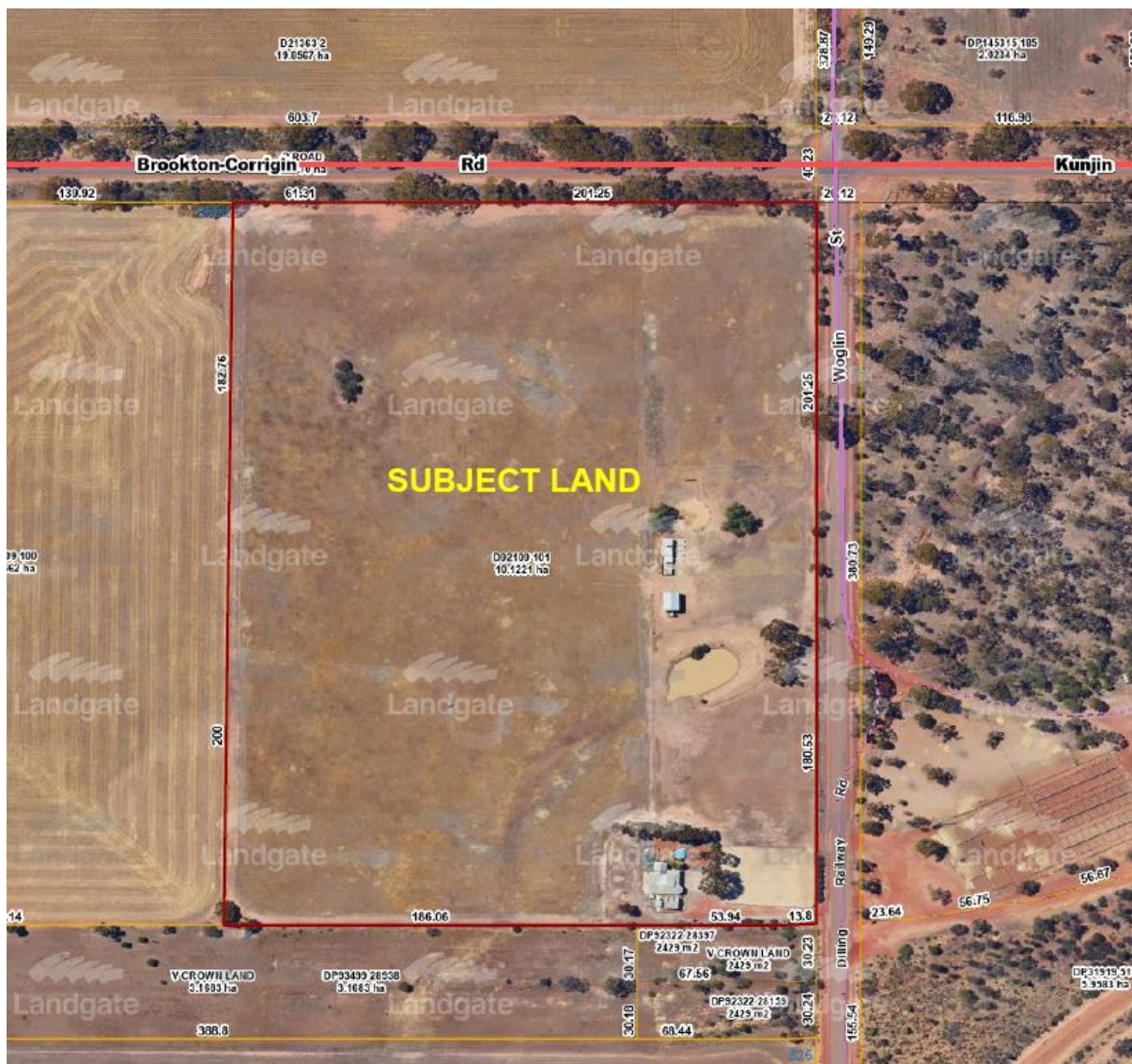
Key improvements include a single house, associated outbuildings, rainwater tank, swimming pool, sea container and an internal driveway and crossover from Woglin Street in the land's south-eastern corner, a small dam, storage shed, stables and animal holding paddock located centrally in its eastern half, a larger paddock to the north and west used for small-scale cropping and grazing as well as boundary fencing and firebreaks throughout.

There is also a small intermittent creek line in the land's south-eastern corner approximately 55 metres from the rear of the dwelling that directs water to the aforementioned dam. It is significant to note the proposed new storage shed will be sited approximately 35 metres from the edge of the creek and constructed on a gravel pad with a final finished floor level of 300mm above the land's natural ground level to help mitigate any future potential flood risk.

Existing adjoining and other nearby land uses are broadly described as follows:

- North – Brookton-Corrigin Road with extensive agriculture (i.e. cropping & grazing) beyond;
- South – Vacant Crown land immediately south with a small scale abattoir (i.e. Corrigin Meatworks) and general industry-type development beyond;
- East – Woglin Street/Dilling Railway Road with the Corrigin saleyards, a wastewater treatment plant and grain handling and storage facilities beyond; and
- West – Extensive agriculture (i.e. cropping & grazing) with various Crown reserves beyond that have been set aside for flora and fauna conservation, public recreation, gravel extraction, waste disposal and aerodrome purposes.

That portion of the land where the development is proposed to be undertaken has been cleared of all native vegetation, does not contain any sites of cultural heritage significance, is not subject to inundation or flooding during extreme storm events and has not been designated by the Fire and Emergency Services Commissioner as being bushfire prone.



Location & Lot Configuration Plan (Source: Landgate 2023)

## **COMMENT**

Lot 101 is classified 'Rural' zone in the Shire of Corrigin Local Planning Scheme No.2 (LPS2).

Under the terms of LPS2 the development of any land classified 'Rural' zone for rural pursuit/hobby farm purposes is listed as being a permitted (i.e. a 'P') use. Notwithstanding this fact, Council's development approval is still required as no express exemption to the requirement to obtain approval for this use, including any associated construction works, is contained in LPS2 or the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Council should also note Lot 101 is located within the designated boundaries of Special Control Area 1 entitled 'Wastewater Treatment Plant Buffer' due to its close proximity to the Water Corporation's existing wastewater treatment facility to the east. As such, the application was referred to the Water Corporation for review and comment in accordance with the procedural requirements of clause 34 of LPS2. The Water Corporation confirmed via email correspondence to the Shire on 26 April 2023 that the proposed development is compatible with its existing operations and therefore acceptable.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS2, the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the outcomes from referral to the Water Corporation. This assessment has confirmed the proposal is compliant or capable of compliance with the following relevant requirements:

- Land capability and land use compatibility including the continued operation of the Water Corporation's existing wastewater treatment plant facility to the east;
- Lot boundary setbacks;
- Building height;
- Preservation of the rural character and amenity;
- Preservation of natural environmental features, drainage patterns and catchments;
- Vehicle access and parking; and
- Flood risk, bushfire risk and stormwater drainage management.

In light of the above findings it is concluded the proposal for Lot 101 is acceptable and unlikely to have any negative impact on the general amenity, character, functionality and safety of the immediate locality. As such, it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal.

## **STATUTORY ENVIRONMENT**

*Planning and Development Act 2005 (as amended)*  
*Planning and Development (Local Planning Schemes) Regulations 2015*  
*Shire of Corrigin Local Planning Scheme No.2*

## **POLICY IMPLICATIONS**

Nil

## **PUBLIC CONSULTATION**

Not required or deemed necessary.



### **FINANCIAL IMPLICATIONS**

There are no immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in Council's annual budget and have been offset in part by the development application fee paid by the applicant. All costs associated with the proposed development will be met by the landowners.

It is significant to note should the applicants/landowners be aggrieved by Council's final decision in this matter, they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason, which is considered highly unlikely in this particular instance, the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

### **COMMUNITY AND STRATEGIC OBJECTIVES**

The proposed development is broadly consistent with and will not compromise the aims, objectives and strategies prescribed in the Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025.

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER'S RECOMMENDATION**

*That Council **APPROVE** the development application submitted by David and Nicole Dutton (Landowners) to construct a new 216m<sup>2</sup> steel framed, Colorbond clad storage shed on Lot 101 on Diagram 92109 Woglin Street, Corrigin to support the continued use of the land for rural pursuit/hobby farm purposes subject to the following conditions and advice notes:*

#### Conditions

- 1. The proposed development shall be undertaken in a manner consistent with all the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by the local government.*
- 2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of the local government.*
- 3. The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the use shall not be carried out without the further approval of the local government having first being sought and obtained.*
- 4. All external surfaces of the proposed structure shall be clad with new materials only.*
- 5. The edges of the proposed gravel pad to be constructed to accommodate the proposed structure shall extended for a minimum of two (2) metres beyond the structure and graded and stabilised to ensure safe, convenient access and minimise the risk of erosion.*
- 6. All stormwater drainage shall be directed away from the proposed structure and managed and disposed on-site to the specifications and satisfaction of the local government's Chief Executive Officer.*
- 7. The proposed structure shall be used for storage purposes associated with the current use of the land for rural pursuit/hobby farm purposes unless otherwise approved by the local government.*

#### Advice Notes

- 1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the*

*responsibility of the applicant/landowners and not the local government to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the local government's attention.*

- 2. This is a development approval of the Shire of Corrigin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowners to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.*
- 3. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application may need to be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land. To confirm the relevant requirements in this regard please contact the local government's Building Surveyor Mr Peter Hulme on 0402 232 264 or [peter.hulme@kalamunda.wa.gov.au](mailto:peter.hulme@kalamunda.wa.gov.au).*
- 4. The proposed structure is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with any building permit application that may be required.*
- 5. The landowners are reminded of their obligation to ensure compliance with the specific standards and requirements of the Shire of Corrigin Annual Fire Break Notice as it applies to all land within the municipal district.*
- 6. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.*
- 7. If the applicants/landowners are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted directly to the State Administrative Tribunal within 28 days of the determination.*

**8.2.3 2023/2024 COMMUNITY ASSISTANCE PROGRAM**

Applicant:	Shire of Corrigin
Date:	10/05/2023
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0057
Attachment Ref:	Attachment 8.2.3 - 2023/2024 Community Assistance Program Applications Evaluation

**SUMMARY**

Council is requested to consider the applications received for the 2023/2024 Community Assistance Program.

**BACKGROUND**

Council established the Budget Consideration/Preparation and Community Grants Program policy in 2002. The Community Grant Program was well overdue for a review and overhaul, this was undertaken by Council and staff and was endorsed in October 2022 as Policy 2.11 Community Assistance Program.

The review implemented measures and thorough guidelines to clearly define to the community the kind of projects and events and to what financial capacity would be considered for assistance as well as introducing weighted criteria against selection criteria for each category to ensure that the decision by Council remained fair and equitable.

**COMMENT**

The 2023/2024 Community Assistance Program commenced advertising to the community in February 2023 with applications sent directly to many Corrigin’s community groups and sporting clubs inviting applications.

Three applications were received as follows:

Organisation	Funding Category	Maximum Council Contribution	Total Requested
Corrigin Triathlon in partnership with Corrigin P&C	Community Grants	\$5,000	\$4,521
Corrigin Creative Arts Club	Community Grants	\$5,000	\$4,004
Corrigin Agricultural Society	Significant Event Sponsorship/Assistance	\$10,000	\$9,005

All applications were incomplete however this was to be expected for the first round of assistance under the new guidelines and application forms.

The applications and supporting information are attached for Council to evaluate.

The Corrigin Agricultural Society have requested further support for the 100<sup>th</sup> anniversary of the Corrigin Agricultural Show outside of the Community Assistance Program. A letter from the committee was received requesting that the annual support towards the fireworks display be increased to \$3,000 due to the rising cost of the fireworks. The committee have also requested that Council sponsor the ‘Unveiling of the 100 Years of the Corrigin Show Mural’ sundowner on 8 September 2023 to the value of \$2,000.

An invitation was also received from the Lake Yealering Regatta Committee inviting Council to sponsor the 2023 Lake Yealering Regatta. The correspondence outlines 4 different categories of sponsorship ranging between \$250 and \$1,500 and what benefits to Council each category comprises.

### STATUTORY ENVIRONMENT

*Local Government Act 1995*

*Local Government (Financial Management) Regulations 1996*

### POLICY IMPLICATIONS

Policy 2.11 Community Assistance Program

### FINANCIAL IMPLICATIONS

As per the program guidelines and policy Council allocates a total budget of \$35,000 per financial year for the three funding categories and a further \$30,000 for the waiver of rates, rubbish and facility or equipment fees. The allocation for the three funding categories is distributed in the following way:

- Community Donations                      \$5,000
- Community Grants                         \$15,000
- Significant Events                          \$15,000

### COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Social

An effectively serviced, inclusive and resilient community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1	Joint planning with local and external key stakeholders to help improve the sense of place and access to opportunities for young people	1.1.2	Prioritise strategies and together with local and regional stakeholders work towards implementing them.
1.3	Support and help facilitate community events and inclusive initiatives	1.3.2	Together with local stakeholders identify and brand Corrigin’s arts and culture identity.

1.4	Support local volunteer organisations through initiatives that reduce volunteer fatigue and strengthen their resilience	1.4.3	Continue to provide the Community Grant Scheme
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**Objective:** Governance and Leadership  
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations and the needs of our diverse community.	4.4.4	Provide Council adequate and appropriate financial information on a timely basis.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council:*

1. *Accepts the application from the Corrigin Triathlon in partnership with the Corrigin P&C and considers a provision of \$4,521 towards the traffic management on the day of the event in the 2023/2024 budget.*
2. *Accepts the application from the Corrigin Creative Arts Club and considers a provision of \$4,004 towards the cost of various upgrades to the Art Club facilities in the 2023/2024 budget.*
3. *Accepts the application from the Corrigin Agricultural Society and considers a provision of \$9,005 towards the cost of the in-kind services and the headline entertainment act in the 2023/2024 budget.*
4. *Support the request from the Corrigin Agricultural Committee to increasing the contribution for the fireworks display to \$3,000 and to contribute \$2,000 to the Unveiling of the 100 Years of the Corrigin Show Mural sundowner on 8 September 2023.*
5. *Support / Not Support the invitation from the Lake Yealering Regatta Committee to consider sponsoring the 2023 Lake Yealering Regatta.*

**8.3 WORKS AND SERVICES**

**9 CHIEF EXECUTIVE OFFICER REPORT**

**10 PRESIDENT’S REPORT**

**11 COUNCILLORS’ QUESTIONS, REPORTS AND INFORMATION ITEM**

**12 URGENT BUSINESS APPROVED BY THE PRESIDENT OR DECIDED BY THE COUNCIL**

**13 INFORMATION BULLETIN**

**14 WALGA AND CENTRAL ZONE MOTIONS**

**15 NEXT MEETING**

Ordinary Council Meeting on 20 June 2023.

**16 MEETING CLOSURE**