



Agenda Attachments

March 2020

ATTACHMENT 7.1.1 PREVIOUS ORDINARY COUNCIL MEETING MINUTES

ATTACHMENT 7.2.1 ROE TOURISM MEETING MINUTES – DECEMBER 2019

ATTACHMENT 7.2.2 TOURISM AND ECONOMIC DEVELOPMENT MEETING MINUTES

ATTACHMENT 7.2.3 CREC ADVISORY MEETING MINUTES

ATTACHMENT 7.2.4 AUDIT AND RISK MANAGEMENT MEETING MINUTES

**ATTACHMENT 7.2.5 CEO PERFORMANCE REVIEW MEETING MINUTES
(CONFIDENTIAL- TO BE PROVIDED SEPARATELY)**

ATTACHMENT 8.1.2 ACCOUNTS FOR PAYMENT – FEBRUARY 2019

ATTACHMENT 8.1.3 ACCOUNTS FOR PAYMENT – CREDIT CARDS

ATTACHMENT 8.1.4 MONTHLY FINANCIALS

ATTACHMENT 8.2.3 COMPLIANCE AUDIT RETURN 2019

ATTACHMENT 8.2.4 2019.20 BUDGET REVIEW

ATTACHMENT 8.2.5 BANKWEST DEVELOPMENT APPLICATION

ATTACHMENT 8.2.10.1 LOCAL HERITAGE SURVEY 2019

ATTACHMENT 8.2.10.2 REVISED MAIN STREET PRECINCT GUIDELINES

ATTACHMENT 8.2.11 LOCAL GOVERNMENT HOUSE TRUST

**ATTACHMENT 8.3.1 STANDARD RESTRICTED ACCESS VEHICLE (RAV) ROUTE
ASSESSMENT GUIDELINES**

ATTACHMENT 8.2.8 ROCKVIEW LEASE AGREEMENT (CONFIDENTIAL)

ATTACHMENT 8.2.7.1 PISTOL CLUB LEASE (CONFIDENTIAL)

ATTACHMENT 8.2.7.2 AMENDED BOWLING CLUB LEASE (CONFIDENTIAL)

ATTACHMENT 8.2.7.3 CORRIGIN CREATIVE ARTS CLUB LEASE (CONFIDENTIAL)

ATTACHMENT 8.2.7.4 AMENDED DRAFT RIFLE CLUB LEASE (CONFIDENTIAL)

ATTACHMENT 8.2.7.5 DRAFT GOLF CLUB LEASE (CONFIDENTIAL)

ATTACHMENT 8.2.7.6 RED CROSS LEASE (CONFIDENTIAL)

SHIRE OF



MINUTES

ORDINARY COUNCIL MEETING

TUESDAY 18 FEBRUARY 2020



*Strengthening our community now to grow and prosper
into the future*

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FOR PEOPLE WITH A DISABILITY.

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1 DECLARATION OF OPENING

The Chairperson, Shire President Cr. D Hickey opened the meeting at 3.02pm.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Shire President	Cr. D Hickey
Deputy President	Cr. M A Weguelin
	Cr. F R Gilmore
	Cr J A Mason
	Cr. M Dickinson
	Cr S Coppen
	Cr S Jacobs

Chief Executive Officer	N A Manton
Executive Support Officer	K L Biglin
Town Planner – Exurban	J Douglas

APOLOGIES

Deputy Chief Executive Officer	K A Caley
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LEAVE OF ABSENCE

Cr Weguelin requested a leave of absence from 14 March 2020 - 29 March 2020

COUNCIL RESOLUTION

(01/2020) Moved: Cr Coppen Seconded: Cr Mason

That Cr Weguelin be granted leave of absence from 14 March 2020 – 29 March 2020.

Carried 7/0

3 PUBLIC QUESTION TIME

NIL

4 MEMORIALS

The Shire has been advised that Barry Clapp and Carol Fitzsimmons passed away since the last meeting.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

NIL

6 DECLARATIONS OF INTEREST

Cr Hickey declared a Financial Interest in item 8.2.1.

Cr Jacobs declared a Proximity Interest in item 8.2.1.

7 CONFIRMATION AND RECEIPT OF MINUTES

7.1 PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES

7.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 17 December 2019 (Attachment 7.1.1).

COUNCIL RESOLUTION

(02/2020) Moved: Cr Gilmore Seconded: Cr Jacobs

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 17 December 2019 (Attachment 7.1.1) be confirmed as a true and correct record.

Carried 7/0

7.2 COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

7.2.1 ROE TOURISM ASSOCIATION

Minutes of the Roe Tourism Association Meeting held on Monday 9 December 2019 (Attachment 7.2.1).

COUNCIL RESOLUTION

(03/2020) Moved: Cr Dickinson Seconded: Cr Weguelin

That the minutes of the Roe Tourism Association Meeting held on Monday 9 December 2019 (Attachment 7.2.1) be received.

Carried 7/0

7.2.2 SHIRE OF CORRIGIN ANNUAL ELECTORS MEETING

Minutes of the Shire of Corrigin Annual Electors meeting held on Monday 3 February 2020 (Attachment 7.2.2).

COUNCIL RESOLUTION

(04/2020) Moved: Cr Gilmore Seconded: Cr Weguelin

That the minutes of the Shire of Corrigin Annual Electors meeting held on Monday 3 February 2020 (Attachment 7.2.2) be received.

Carried 7/0

7.2.3 EDNA STEVENSON TRUST MEETING

Minutes of the Edna Stevenson Trust meeting held on Monday 10 February 2020 (Attachment 7.2.3).

COUNCIL RESOLUTION

(05/2020) Moved: Cr Gilmore Seconded: Cr Mason

That the minutes of the Edna Stevenson Trust meeting held on Monday 10 February 2020 (Attachment 7.2.3) be received.

Carried 7/0

7.2.4 LOCAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE MEETING

Minutes of the Local Emergency Management Advisory Committee meeting held on Monday 10 February 2020 (Attachment 7.2.4).

COUNCIL RESOLUTION

(06/2020) Moved: Cr Mason

Seconded: Cr Weguelin

That the minutes of the Local Emergency Management Advisory Committee meeting held on Monday 10 February 2020 (Attachment 7.2.4) be received.

Carried 7/0

COUNCIL RESOLUTION

(07/2020) Moved: Cr Mason

Seconded: Cr Weguelin

That Council consider Item 8.2.1 Development Application of the printed Agenda as the next item.

Carried 7/0

Cr Hickey and Cr Jacobs left the room at 3.10pm. Cr Weguelin assumed the chair.

8 MATTERS REQUIRING A COUNCIL DECISION

8.2.1 DEVELOPMENT APPLICATION- PROPOSED WORKERS

ACCOMMODATION ON LOT 13755 (NO.702) PARSONS ROAD, CORRIGIN

Applicants:	DL & SM Hickey
Landowners:	DL & SM Hickey
Location:	Lot 13755 (No.702) Parsons Road, Corrigin
Date:	5 February 2020
Reporting Officer:	Mr Joe Douglas – Consultant Town Planner (Exurban Rural & Regional Planning)
Disclosure of Interest:	NIL
File Number:	PA 07-2019
Attachment Reference:	Attachment 8.2.1 – Full Copy of Development Application Submitted

SUMMARY

This report recommends that Council grant conditional approval to a development application received from DL and SM Hickey (Landowners) for the placement and use of four (4) second-hand transportable buildings on Lot 13755 (No.702) Parsons Road, Corrigin, two (2) of which will be used for both seasonal and permanent farm worker accommodation with the remaining two (2) buildings to be used for ancillary purposes (i.e. kitchen and laundry facilities).

BACKGROUND

The applicants are seeking Council's development approval for the placement and use of four (4) second-hand transportable buildings on a previously parkland-cleared portion of Lot 13755 (No.702) Parsons Road, Corrigin. Under the terms of the application the following is proposed:

- i) The placement and use of two (2) second-hand transportable buildings on the land for farm worker accommodation purposes, each comprising a total floor area of 47.52m² and four (4) separate living quarters, including bathroom and toilet facilities, which are capable of accommodating up to four (4) employees (i.e. 8 farm workers in total);
- ii) The placement and use of one (1) second-hand transportable building on the land comprising a total floor area of 36m² which will be fitted out and used as a kitchen to service the needs of those workers proposed to be accommodated;
- iii) The placement and use of one (1) second-hand transportable building on the land comprising a total floor area of 18m² which will be fitted out and used as a laundry to service the needs of those workers proposed to be accommodated;
- iv) The installation of a new effluent disposal system comprising septic tanks and leach drains in close proximity to the proposed buildings;
- v) Various bushfire mitigation measures as per the recommendations contained in a Bushfire

Management Plan submitted in support of the application including the installation of a new 10,000 litre water tank for firefighting purposes; and

- vi) The provision of a total of eight (8) car parking bays in close proximity to the proposed development to accommodate the parking demand likely to be generated.

Full details of the application are provided in Attachment 8.2.1.

Lot 13755 is a square shaped lot comprising a total area of approximately 64.75 hectares which is located approximately nine (9) kilometres north-east of the Corrigin townsite in the locality of Corrigin.

Lot 13755 is gently sloping from west to east with the natural ground level being approximately 270 metres AHD along its Parsons Road frontage. The land is predominantly cleared of all native vegetation and has been extensively developed and used for broadacre agricultural purposes (i.e. cropping and grazing) for many years. Notwithstanding this fact, there are two (2) separate sizeable stands of native vegetation remaining in its north-eastern and southern parts which are proposed to be retained.

Lot 13755 contains a number of existing improvements associated with its current rural use including a single house, two farm sheds and portion of a dam in its north-eastern portion, cleared paddocks, boundary fencing and firebreaks throughout. It is significant to note the land is served by overhead power and scheme water and forms part of a larger farming entity owned and operated by the applicants, including a number of immediately adjoining lots, which cover a total combined area of approximately 1,365 hectares.

The subject land has direct frontage to Parsons Road along its western boundary which is a local road under the care, control and management of the Shire of Corrigin that has been constructed to a high rural standard (i.e. a 10 metre wide formed gravel road carriageway and associated drainage infrastructure). It should be noted all access to the land is via an existing gravel crossover to Lot 16877 located immediately north which is also owned by the applicants. The existing internal driveway access for Lot 13755, which comprises a 650 metre long x 6 metre wide gravel carriageway, crosses into portion of Lot 16877 near its Parsons Road frontage and meets up with the aforementioned gravel crossover (i.e. there is no separate crossover from Parsons Road to Lot 13755 meaning all access to/from this lot is only currently available via the adjoining Lot 16877 immediately north).

Existing adjoining and other nearby land uses are also rural in nature comprising broadacre agricultural activities on similar or larger sized lots.



Location & Lot Configuration Plan (Source: Landgate)

COMMENT

Lot 13755 is classified 'Rural' zone under the Shire of Corrigin Local Planning Scheme No.2 (LPS2).



Current Zoning Plan (Source: Shire of Corrigin Local Planning Scheme No.2)

Council's stated objectives for the development and/or use of any land classified 'Rural' zone are as follows:

- i) To ensure that a right of vehicular access unfettered as to time, place and circumstance exists to any land which is the subject of any application for development approval;
- ii) To ensure the preservation of the rural character and rural appearance of land within the zone;
- iii) To protect the economic viability of Rural zoned land via support only for subdivision or re-subdivision which enables the retention or promotion of lot or location sizes, which relate to the general farming activity in any particular locality of the Scheme Area;
- iv) To preserve and protect the natural undeveloped land areas throughout the zone and to provide for the planting of trees and other suitable vegetation via the imposition of conditions on any development approval issued, in order to assist in balancing the greenhouse effect, provide shade, prevent erosion, reduce salinity and provide habitats for native fauna;
- v) To ensure that natural drainage patterns/catchments throughout the Scheme Area are paid regard to via the appropriate location of man-made drainage/contour bank networks which will require the development approval of the local government prior to construction; and
- vi) The construction of no more than one single dwelling house on any lot or location, unless the local government grants its development approval for additional farm manager or employee accommodation.

The use class 'workers accommodation' or 'workforce accommodation' is not expressly listed in the Zoning Table of LPS2 and must therefore be considered and determined in accordance with clause 18(4) of that scheme. As such Council must firstly determine whether the proposed use of Lot 13755 for this purpose is:

- a) consistent with the objectives of the 'Rural' zone and is therefore a use that may be permitted in this zone subject to conditions imposed by the local government; or
- b) may be consistent with the objectives of the 'Rural' zone and advertise the application for public comment for a minimum required period of fourteen (14) days; or
- c) not consistent with the objectives of the 'Rural' zone and is therefore not permitted in this zone.

Having regard for:

- i) the nature of the proposed development and use and its likely limited impact on the character and amenity of the immediate locality; and
- ii) Council's stated objective in LPS2 that workers accommodation for farm management purposes may be permitted and approved at the discretion of Council (i.e. such development and usage is contemplated on 'Rural' zoned land),

it is contended the proposal is consistent with the objectives of the land's current 'Rural' zoning classification and is therefore a use that may be permitted within the zone subject to any conditions Council considers appropriate.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS2 and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This assessment has confirmed the proposal is compliant with the following relevant requirements:

- Land capability and land use compatibility;
- Minimum required lot size;

- Lot boundary setbacks;
- Building height and privacy;
- Preservation of the rural character and amenity including appearance of second-hand buildings;
- Preservation of natural environmental features, drainage patterns and catchments;
- Vehicle access and parking;
- Essential services; and
- Bushfire, flood risk and stormwater drainage management.

In considering whether or not to exercise discretion and approve the application Council should note the following key points:

- i) Clearing of Native Vegetation – The application proposes the removal of some remaining vegetation (i.e. predominantly low-level shrubs and scrub with no formal conservation significance) where the farm worker accommodation and associated buildings are proposed to be sited. These clearing works are required to create 30-metre-wide low fuel zone to help reduce the potential bushfire risk and comply with the relevant bushfire planning requirements. Clause 31(18)(2) of LPS2 expressly states that when considering a development proposal in any zone within the Shire’s municipal district Council may at its discretion require the preservation and/or planting of flora as a condition of development approval to realise the following benefits:
- Rehabilitation of ‘Rural’ zoned land;
 - Reduction of soil salinity;
 - Reduction of erosion;
 - Provision of habitats for native fauna;
 - Provision of aesthetic pleasure;
 - Reduction of roadside noise; and
 - Visual amenity of the locality.

In this particular instance it is considered unnecessary to require the preservation and/or planting of flora as a condition of any development approval issued given:

- a) the small amount of vegetation proposed to be cleared and the fact it has not been identified and/or classified as having any regional environmental significance;
 - b) the current and future continued use of the land for broadacre agricultural purposes which requires significant cleared areas to remain commercially viable;
 - c) the land does not appear to be in need of rehabilitation and is not suffering from any form of degradation including soil salinity or erosion (i.e. the land is being managed appropriately to minimise any negative environmental impacts); and
 - d) the majority of the existing vegetation on the land where the farm worker accommodation development is proposed to be sited will be retained for its environmental and aesthetic values and to help screen the development from public view.
- ii) Landscaping - Table 3 in LPS2 expressly states that the provision of landscaping in support of any new development on land classified ‘Rural’ zoned within the Shire’s municipal district is at the discretion of Council having regard for the circumstances of each case. In this particular instance it is considered the provision of any formal landscaping is unnecessary as it will not generate any immediate benefits given the location of the proposed development on the land and the fact the majority of existing native vegetation where the farm worker accommodation buildings are proposed to be sited will be retained for environmental, aesthetic and visual screening purposes.

- iii) Vehicle Parking and Access - Table 3 in LPS2 expressly states that the provision of on-site parking in support of any new development on land classified 'Rural' zoned within the Shire's municipal district is at the discretion of Council having regard for the circumstances of each case.

Under the terms of the application a total of eight (8) parking bays are proposed to be provided to the east of the development to accommodate the parking demand likely to be generated with additional open areas available surrounding the buildings to accommodate more light vehicle parking if required.

All access to the proposed new parking bays will be via the existing 650-metre-long x 6-metre-wide gravel driveway. As mentioned previously above, this driveway crosses into portion of Lot 16877 located immediately north near its Parsons Road frontage and connects with a gravel crossover to Parson Road (i.e. there is no separate crossover from Parsons Road to Lot 13755 meaning all access to/from this lot is currently only available via the adjoining Lot 16877 immediately north which is also currently owned by the applicants).

Although access to/from the proposed development on Lot 13755 via the adjoining Lot 16877 is acceptable whilst both lots remain in the same ownership, there is a need to consider and address the potential implications of any future sale of one or both of these lots to another separate party or parties in terms of future access to avoid any legal disputes between the relevant owners, including claims of trespass, and restrictions to any further access. It is therefore recommended a suitable condition be imposed on any development approval issued to ensure suitable access to the proposed farm worker accommodation development on Lot 13755 is maintained in perpetuity in the event of a change of ownership of those lots through which access is obtained.

Given all of the above it is concluded the proposed vehicle parking and access arrangements to the proposed farm worker accommodation development on Lot 13755 are acceptable and manageable and may therefore be supported and approved by Council subject to the imposition of a suitable condition regarding vehicle access arrangements in the event of any future sale of Lot 13755 or 16877 to another separate party or parties.

- iv) Bushfire Risk Mitigation and Management – That portion of Lot 13755 proposed to be developed and used for farm worker accommodation purposes has been designated by the Fire and Emergency Services Commissioner as being 'bushfire prone'. Pursuant to the specific requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015* and State Planning Policy 3.7 entitled 'Planning in Bushfire Prone Areas', the applicants have submitted a Bushfire Management Plan in support of their development application which has been prepared by an accredited bushfire planning practitioner.

The Bushfire Management Plan confirms the development proposal is generally compliant with the relevant Bushfire Protection Criteria in State Planning Policy 3.7 and the associated guidelines, can achieve a BAL rating of BAL-12.5 (i.e. 'low level' bushfire risk) and recommends that the following additional management strategies be implemented:

- a) Provision of a 10,000-litre static water supply tank and fittings for firefighting purposes despite the property being serviced by reticulated water supply;
- b) Undertaking annual property maintenance; and
- c) Preparation of an emergency evacuation plan.

Council should note that an emergency evacuation plan has been recommended due to the proposal being defined in the bushfire planning framework as a 'vulnerable land use' given farm workers, particularly those employed on a seasonal basis, may be unaware of their surroundings and are therefore less able to respond in a bushfire emergency. Given

the findings and recommendations contained in the Bushfire Management Plan, it is considered appropriate that Council impose suitable conditions on any development approval that may ultimately be granted requiring the applicants to implement the additional management strategies recommended prior to occupation and use of the proposed buildings to help safeguard lives and/or property in the event of a bushfire.

In light of the above findings it is concluded the proposal for Lot 13755 is acceptable and unlikely to have any negative impact on the general amenity, character, functionality and safety of the immediate locality. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework including the proposed variations described above.

STATUTORY ENVIRONMENT

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Corrigin Local Planning Scheme No.2

POLICY IMPLICATIONS

- State Planning Policy 2.5 – Rural Planning
- State Planning Policy 3.7 – Planning in Bushfire Prone Areas
- Guidelines for Planning in Bushfire Prone Areas

FINANCIAL IMPLICATIONS

There are no known financial implications in relation to this item. All costs associated with the proposed development will be met by the landowner.

COMMUNITY & STRATEGIC IMPLICATIONS

The proposal for Lot 13755 is considered to be consistent with the following stated objectives and outcomes in the Shire of Corrigin Strategic Community Plan 2017-2027:

- *Economic Objective - A strong, diverse economy supporting agriculture, local business and attracting new industry;*
- *Economic Outcome 1.3 - Well supported diverse industry and business;*
- *Environment Objective - An attractive natural and built environment for the benefit of current and future generations;*
- *Environment Outcome 2.2 – A well-managed built environment.*

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(08/2020) Moved: Cr Dickinson Seconded: Cr Coppen

That Council:

1. **Determine** that the placement and use of four (4) second-hand transportable buildings on Lot 13755 (No.702) Parsons Road, Corrigin for farm worker accommodation and associated purposes is consistent with the objectives of the land's current 'Rural' zoning classification in the Shire of Corrigin Local Planning Scheme No.2 and may therefore be permitted in the zone; and
2. **APPROVE** the development application submitted by DL & SM Hickey (Landowners) for the placement and use of four (4) second-hand transportable buildings on Lot 13755 (No.702) Parsons Road, Corrigin for farm worker accommodation and associated

purposes subject to the following conditions and advice notes:

Conditions

- 1. The proposed development shall be undertaken in a manner consistent with all the information and plans submitted in support of the application dated 27 December 2019 subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.*
- 2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.*
- 3. The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the use shall not be carried out without the further approval of Council having first being sought and obtained.*
- 4. Any major external defects on each of the second-hand transportable buildings proposed to be used for the approved purposes shall be rectified within one hundred and twenty (120) days of the buildings being positioned on the land.*
- 5. The proposed development shall be provided with an adequate on-site effluent disposal system as determined by the Shire's Environmental Health Officer or Executive Director of Public Health with all such work to be undertaken to the specifications and satisfaction of the Shire's Chief Executive Officer or Executive Director of Public Health prior to occupation and use of the proposed second-hand transportable buildings.*
- 6. The proposed development shall be connected to the reticulated water supply currently servicing the land to the specifications of the relevant service provider prior to occupation and use of the proposed second-hand transportable buildings.*
- 7. The proposed development shall be provided with a suitable capacity electricity supply service to the specifications of the relevant service provider prior to occupation and use of the proposed second-hand transportable buildings.*
- 8. All stormwater drainage generated by the proposed development shall be contained and managed on-site to the specifications and satisfaction of the Shire's Chief Executive Officer.*
- 9. The recommendations contained in the Bushfire Management Plan dated September 2019 prepared by Lushfire & Planning as they apply to the following key requirements shall be implemented prior to occupation and use of the proposed second-hand transportable buildings with the exception of point iii) which is required to be undertaken annually:
 - i) Creation and ongoing maintenance of a 30-metre-wide low fuel / asset protection zone surrounding all the proposed second-hand transportable buildings;*
 - ii) Provision of a 10,000-litre static water supply tank and fittings for firefighting purposes;*
 - iii) Undertaking property maintenance on an annual basis including compliance with the specific requirements of the Shire of Corrigin's annual Firebreak Order as it applies to all rural land in the municipal district; and*
 - iv) Preparation of an Emergency Evacuation Plan by a suitably qualified bushfire planning practitioner or emergency management professional in accordance with section 5.5.2 of the Western Australian Planning Commission's latest Guidelines for Planning in Bushfire Prone Areas published for consideration and determination by the Shire of Corrigin in consultation with the Department of Fire**

and Emergency Services.

10. *In the event of any future possible sale of Lot 13755 or the adjoining Lot 16877 on Plan 225580 to another party, all access to / from Lot 13755 shall be via a newly constructed extension to the existing 6 metre wide driveway contained entirely within the boundaries of Lot 13755 as well as a new connecting crossover to / from Parsons Road to be approved by the Shire's Chief Executive Officer prior to construction unless a suitable right-of-carriageway easement is prepared and registered on the certificate of title of both lots at the landowners' cost to ensure access to/from Lot 13755 via the adjoining Lot 16877 to/from Parsons Road is maintained in perpetuity.*

Advice Notes

1. *This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant/landowners and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.*
2. *This is a development approval of the Shire of Corrigin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowners to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.*
3. *An 'Application to Construct or Install an Apparatus for the Treatment of Sewage' prepared pursuant to the specific requirements of the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974 must be prepared and submitted to the Shire of Corrigin or the Executive Director of Public Health for consideration and determination prior to preparation and lodgement of a building permit application. Confirmation of the relevant requirements in this regard can be obtained by contacting the Shire's Environmental Health Officer.*
4. *In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.*
5. *The proposed second-hand transportable buildings are required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.*
6. *The applicant/landowner is reminded of their obligation to ensure compliance with the specific standards and requirements of the Shire of Corrigin Annual Fire Break Notice as it applies to all rural land within the municipal district.*
7. *Condition No.10 has been imposed to ensure suitable access to the proposed farm worker accommodation development on Lot 13755 is maintained in perpetuity in the event of a change of ownership of those lots through which access is obtained. It is noted there is no separate crossover from Parsons Road to Lot 13755 meaning all access to/from this lot is currently only available via the adjoining Lot 16877 immediately north which could prove problematic and give rise to disputes and claims of trespass in the event of the future possible sale of one or both of these lots to another party.*
8. *Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Local Planning Scheme No.2 and may result in legal action being*

initiated by the local government.

9. *If the applicant/landowner are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted directly to the State Administrative Tribunal within 28 days of the determination.*

Carried 5/0

Joe Douglas left the room at 3.18pm and did not return.

Cr Hickey and Cr Jacobs re-entered the room at 3.18pm.

Cr Hickey resumed the chair.

8.1 CORPORATE AND COMMUNITY SERVICES REPORTS

8.1.1 CORRIGIN COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Date:	24/12/2019
Reporting Officer:	Heather Ives, Coordinator, Community Services
Disclosure of Interest:	NIL
File Ref:	CS.0008
Attachment Ref:	NIL

CORRIGIN CRC MONTHLY USAGE – DECEMBER 2019:

CUSTOMER ACCESSING 'FEE FOR SERVICE' AND SALES					
SERVICES / FEES	MTHLY	FROM JULY 19	SALES	MTHLY	FROM JULY 19
Internet Use / Computer Use	4	53	Movie Club Fees	15	59
Photocopying / Printing / Faxing	18	168	Phonebook Sales	0	46
Laminating / Binding / Folding	1	33	Moments In Time Books	2	3
Sec. Services / Scans / CD Burning	5	37	Book Sales	0	2
Room Hire	3	50	Wrapping Paper / Postcard Sales	4	4
Equipment Hire	2	21	Polo Shirt / Eco Bag Sales	0	0
Training / Course Fees	0	12	Phone calls	0	0
Resource Centre Membership Fees	2	12	Sale of Assets	0	0
Exam Supervision	0	5			
Total:	35	391	Total:	21	113
<i>Monthly People through:</i>	56				
CUSTOMER ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICES	MTHLY	FROM JULY 19	SERVICE	MTHLY	FROM JULY 19
Phonebook Enquiries	0	15	Corrigin Toy Library	2	58
Tourism	9	246	Broadband for Seniors / Webinars	13	80
Government Access Point	6	44	General Enquires (Face/Email/Website)	66	584
Community Information	16	158	Corrigin Public Library	49	389
Conf. / Vid Conf. / Training	30	502	Corrigin Library eResources	64	436
University Exams	0	7			
Total:	61	855	Total:	194	1547
<i>Monthly People through:</i>	255				

TOTAL FOR THE MONTH OF DECEMBER: 311

COMMUNITY ECONOMIC / BUSINESS AND SOCIAL DEVELOPMENT BOOKINGS – DECEMBER 2019			
DESCRIPTION	NO'S	ROOM	GOVT. HOT OFFICE BOOKING (HO), COMMERCIAL BOOKING
Movie Club	15	Conference Room	N/A
DAIP Community Meeting	7	Conference Room	N/A
SMYL Services	1	Professionals Offices	Commercial Booking
Seniors Bus About	13	N/A	N/A
Rural Traffic Meeting	5	Video Conference Room	Commercial Booking
Optometrist	5	Professional Office	Commercial Booking

CORRIGIN CRC Annual Summary Report													
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591	534	530	585	626	553	7285
2016-17	620	588	675	618	455	366	513	388	595	336	540	450	6144
2017-18	461	372	516	663	563	422	376	596	563	646	532	444	6154
2018-19	578	521	425	708	547	397	386	562	546	635	617	563	6485
2019-20	583	472	526	664	467	311							

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 - An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups	3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities
3.1.3	Facilitate, encourage and support community events	3.1.3.1	Promote and support local events with emphases on events that promote visitation of the Shire.
		3.1.3.2	Engage and facilitate the community to encourage the establishment and continuation of local events.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(09/2020) Moved: Cr Weguelin

Seconded: Cr Gilmore

That Council receives the Corrigin Community Resource Centre Report.

Carried 7/0

8.1.2 CORRIGIN COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Date:	31/01/2020
Reporting Officer:	Heather Ives, Coordinator, Community Services
Disclosure of Interest:	NIL
File Ref:	CS.0008
Attachment Ref:	NIL

CORRIGIN CRC MONTHLY USAGE – JANUARY 2020:

CUSTOMER ACCESSING 'FEE FOR SERVICE' AND SALES					
SERVICES / FEES	MTHLY	FROM JULY 19	SALES	MTHLY	FROM JULY 19
Internet Use / Computer Use	9	62	Movie Club Fees	4	59
Photocopying / Printing / Faxing	22	190	Phonebook Sales	11	46
Laminating / Binding / Folding	1	34	Moments In Time Books	0	3
Sec. Services / Scans / CD Burning	9	46	Book Sales	0	2
Room Hire	5	55	Wrapping Paper / Postcard Sales	4	4
Equipment Hire	0	21	Polo Shirt / Eco Bag Sales	0	0
Training / Course Fees	0	12	Phone calls	0	0
Resource Centre Membership Fees	0	12	Sale of Assets	0	0
Exam Supervision	1	5			
Total:	47	438	Total:	15	128
<i>Monthly People through:</i>	62				
CUSTOMER ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICES	MTHLY	FROM JULY 19	SERVICE	MTHLY	FROM JULY 19
Phonebook Enquiries	1	16	Corrigin Toy Library	8	66
Tourism	13	259	Broadband for Seniors / Webinars	8	88
Government Access Point	1	45	General Enquires (Face/Email/Website)	125	709
Community Information	14	172	Corrigin Public Library	62	451
Conf. / Vid Conf. / Training	183	685	Corrigin Library eResources	108	544
University Exams	1	8			
Total:	61	855	Total:	524	3043
<i>Monthly People through:</i>	584				

TOTAL FOR THE MONTH OF JANUARY: 647

COMMUNITY ECONOMIC / BUSINESS AND SOCIAL DEVELOPMENT BOOKINGS – JANUARY 2020			
DESCRIPTION	NO'S	ROOM	GOVT. HOT OFFICE BOOKING (HO), COMMERCIAL BOOKING
Accessibility	4	Professionals Office	Commercial Booking
Road Safety Wheatbelt	1	Professionals Office	Hot Office
Lauren Pitman Massage	2	Video Conf	Commercial Booking
Holyoake	1	Professionals Office	Commercial Booking
Movies in the Park Wk 1	40	N/A	N/A
Movies in the Park Wk 2	40	N/A	N/A
Movies in the Park Wk 3	45	N/A	N/A
Movies in the Park Wk 4	50	N/A	N/A

CORRIGIN CRC Annual Summary Report													
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
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2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591	534	530	585	626	553	7285
2016-17	620	588	675	618	455	366	513	388	595	336	540	450	6144
2017-18	461	372	516	663	563	422	376	596	563	646	532	444	6154
2018-19	578	521	425	708	547	397	386	562	546	635	617	563	6485
2019-20	583	472	526	664	467	311	647						

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 - An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups	3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities
3.1.3	Facilitate, encourage and support community events	3.1.3.1	Promote and support local events with emphases on events that promote visitation of the Shire.
		3.1.3.2	Engage and facilitate the community to encourage the establishment and continuation of local events.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(10/2020) Moved: Cr Dickinson Seconded: Cr Jacobs

That Council receives the Corrigin Community Resource Centre Report.

Carried 7/0

8.1.3 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	4/02/2020
Reporting Officer:	Tanya Ludlow, Finance Officer - Creditors / Payroll
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.3 – Accounts for Payment – December 2019

SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been raised during the month of December 2019 are provided as Attachment 8.1.3 – Accounts for Payment – December 2019.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$99.00.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	14531 - 14573,		
		14575 - 14608,		
		14610 - 14613,		
		14617 - 14639	\$259,092.80	
	Cheque	020464 - 020468	\$8,612.90	
	Direct Debit	December 2019	\$111,766.48	
	Payroll	December 2019	\$117,869.87	\$497,342.05
Trust	EFT	14609,		
		14614 - 14616	\$1,359.42	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	\$1,359.42
Licensing Trust	EFT	EFT 14574	\$4,462.85	
		Direct Debit	December 2019	\$32,108.35
Edna Stevenson	EFT	No Payments	\$0.00	
		Cheque	No Payments	\$0.00
Total Payments for the Month of December 2019				\$535,272.67

Previous Accounts for Payment report

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.3 – Accounts for Payment – December 2019, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal & Trust & ES Trust & Licensing	EFT	EFT14530	EFT14531
Municipal	Cheque	020463	020464
Trust	Cheque	003390	No Payments
Edna Stevenson	Cheque	000065	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.10 – Purchasing Policy

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(11/2020) Moved: Cr Mason Seconded: Cr Dickinson

That Council reviews the list of accounts paid and acknowledges that payments totalling \$535,272.67 have been made during the month of December 2019.

Carried 7/0

8.1.4 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	4/02/2020
Reporting Officer:	Tanya Ludlow, Finance Officer - Creditors / Payroll
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.4 – Accounts for Payment – January 2020

SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been raised during the month of January 2020 are provided as Attachment 8.1.4 – Accounts for Payment - January 2020.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$0.00.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	14640 - 14691, 14693 - 14695, 14698 - 14718	\$290,333.00	
		Cheque	020469 - 020478	\$42,070.52
		Direct Debit	January 2020	\$44,787.87
	Payroll	January 2020	\$176,849.75	\$554,041.14
Trust	EFT	14692, 14696 - 14697	\$434.10	
		Cheque	No Payments	\$0.00
	Direct Debit	No Payments	\$0.00	\$434.10
Licensing Trust	EFT	No Payments	\$0.00	
	Direct Debit	January 2020	\$37,413.70	\$37,413.70
Edna Stevenson	EFT	No Payments	\$0.00	
	Cheque	No Payments	\$0.00	\$0.00
Total Payments for the Month of January 2020				\$591,888.94

Previous Accounts for Payment report

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.4 – Accounts for Payment – January 2020, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal & Trust & ES Trust & Licensing	EFT	EFT14639	EFT14640
Municipal	Cheque	020468	020469
Trust	Cheque	003390	No Payments
Edna Stevenson	Cheque	000065	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.10 – Purchasing Policy

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(12/2020) Moved: Cr Mason

Seconded: Cr Gilmore

That Council reviews the list of accounts paid and acknowledges that payments totalling \$591,888.94 have been made during the month of January 2020.

Carried 7/0

8.1.5 ACCOUNTS FOR PAYMENT – CREDIT CARDS

Applicant:	Shire of Corrigin
Date:	15/01/2020
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.5 – Accounts for Payment – Credit Cards

SUMMARY

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 29 October 2019 to 28 November 2019 and 29 November 2019 to 27 December 2019.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin corporate credit cards.

A monthly review of credit card use is independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.9 – Purchasing Policy
Policy 2.16 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership
Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(13/2020) Moved: Cr Mason Seconded: Cr Gilmore

That Council in accordance with Attachment 8.1.5 endorse credit card payments for the period 29 October 2019 to 28 November 2019 for \$2,815.50 and 29 November to 27 December 2019 for \$1,414.75.

Carried 7/0

8.1.6 MONTHLY FINANCIAL REPORT

Applicant:	Shire of Corrigin
Date:	10/12/2019
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.6.1 – Monthly Financial Report – December 2019 Attachment 8.1.6.2 – Monthly Financial Report – January 2020

SUMMARY

This report provides Council with the monthly financial report for the month's ending 31 December 2019 and 31 January 2020.

BACKGROUND

Local Government (Financial Management) Regulations 1996, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

Council is still tracking along well in regards to cash flow with \$3,230,000 in short term investments. The capital expenditure is gaining pace however is still below budget with many projects being carried out with the bulk of it due to timing. The plant replacement process has almost been completed, the last purchase will be the replacement loader. This has been put up to the WALGA panel inviting quotes and hopefully an item will be brought to the March meeting for Council to make a decision.

Tenders for the Information and Communication Technology Services have been advertised and the closing date will be 4 March 2020. We are currently gathering information ready to start the tender for the oval lighting project.

Outstanding rate collection is slightly lower than this time last year with 86.27% of rate monies being collected since the beginning of the financial year. Staff have been working hard to clear up some of the outstanding rates carried forward from 18/19 and appropriate actions have been put in place with a few positive outcomes.

The interim audit has been booked in for 23 – 25 March, staff will be working hard to ensure that those three days are utilised to the best advantage to minimise any offsite requests. The entrance meeting will be held with the Audit and Risk Committee at their March meeting.

The budget review process is has begun again with the review documents being brought to Council in March for endorsement.

Further information on the December and January financials is in the variance report included in the monthly financial report, provided as Attachments 8.1.6.1 and 8.1.6.2

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

**Objective: Leadership
Strong Governance and leadership**

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(14/2020) Moved: Cr Gilmore Seconded: Cr Jacobs

That Council accept the Statement of Financial Activity for the months ending 31 December 2019 and 31 January 2020 included as Attachment 8.1.6.1 and Attachment 8.1.6.2 as presented, along with notes of any material variances.

Carried 7/0

8.2 GOVERNANCE AND COMPLIANCE

8.2.2 SHIRE OF CORRIGIN RECYCLED WATER QUALITY MANAGEMENT PLAN

Applicant:	Shire of Corrigin
Date:	6/01/2020
Reporting Officer:	Lauren Pitman, Environmental Health Officer
Disclosure of Interest:	NIL
File Ref:	WS0005
Attachment Ref:	Confidential: Attachment 8.2.2.1- RWQMP; Attachment 8.2.2.2– Appendix 4

SUMMARY

This report is to present to Council, a revised version of the Shire of Corrigin’s Recycled Water Quality Management Plan (RWQMP) for endorsement, so that the Shire fulfils its obligations under the *Guidelines for the Non-potable Uses of Recycled Water in Western Australia (2011) (Guidelines)* and the Department of Health scheme approval.

BACKGROUND

The Guidelines are designed to bring Western Australian recycled water practices and schemes in line with the National Guidelines. They seek to encourage beneficial and sustainable use of recycled water and provide guidance for planning, design, approval, operation and monitoring of recycled water supplies in regards to safeguarding public health and the environment. The objectives of the guidelines are to maximise the reuse of recycled water through minimising and managing any risks associated with its use.

One of the requirements for scheme compliance has been the development of the RWQMP. The original RWQP was endorsed by Council in 2019 at the May Council meeting.

COMMENT

The RWQMP was put together by the Water Corporation and the Shire of Corrigin’s Environmental Health Officer, and Groundskeeper. The RWQMP can be viewed in Attachment 8.2.2.1. The plan documents the source, supply and management of recycled water for the low-risk end-use of public open space irrigation for the Corrigin scheme.

The RWQMP gives operators of the scheme a document to use and work with, in order to keep the scheme compliant and running as smoothly and efficiently as possible, with Appendix 4 – Shire of Corrigin Irrigation System Operations Manual, being particularly beneficial so that minimal operational information is lost through change of staff or unavailability of key individuals at certain times.

Appendix 4 has been revised with the help of Mr Mark Southgate, the Regional Risk Coordinator for LGISWA. He has incorporated occupational health and safety aspects into the manual, which makes it an even more valuable document to staff running the reuse scheme. The processes for each watering location have been refined and represented in tables, which is easy for staff to understand and use practically. The labelling of valves and pumps to enable easy reference to these scheme components has been helpful in achieving this. Appendix 4 can be viewed in Attachment 8.2.2.2.

Council is required to endorse the revised Appendix 4 and the RWQMP.

STATUTORY ENVIRONMENT

Health (Miscellaneous Provisions) Act 1911

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Environment

An attractive natural and built environment for the benefit of current and future generations

SCP Outcome 2.2 A well-managed built environment

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
2.2.3	Enhance and maintain our townscape	2.2.3.1	Manage and maintain the Council's parks, gardens and open space at appropriate service levels and standards.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(15/2020) Moved: Cr Weguelin

Seconded: Cr Gilmore

That Council endorse the attached Recycled Water Quality Management Plan with the revised version of Appendix 4, in order to meet the requirements of the Guidelines for the Non-potable Uses of Recycled Water in Western Australia and the Department of Health's scheme approval for the Shire of Corrigin Recycled Water Scheme.

Carried 7/0

8.2.3 DISABILITY ACCESS AND INCLUSION PLAN

Applicant:	Shire of Corrigin
Date:	7/02/2020
Reporting Officer:	Heather Talbot, Governance Projects Officer
Disclosure of Interest:	NIL
File Ref:	CP.0001
Attachment Ref:	Attachment 8.2.3 – Corrigin DAIP Plan 2020-2025

SUMMARY

The Shire of Corrigin Disability Access and Inclusion (DAIP) 2014-2019 has been reviewed and a new DAIP 2020-2025 has been developed and is presented to Council for endorsement.

BACKGROUND

The Disability Services Act 1993, requires all Local Governments to develop and implement a DAIP to assist in planning and implementing improvement to access and inclusion. The legislation states that a public authority must conduct a review of the DAIP at least every five years. These plans can benefit many people in the community including people with disability, the elderly, parents and carers with young children and people from culturally and linguistically diverse backgrounds.

Council adopted the previous DAIP 2014-2019 in December 2014 and therefore a review was required in December 2019.

In December 2019 a process of community consultation was commenced to review the existing DAIP and provide input into the formation of the 2020-2025 DAIP. This new DAIP includes strategies to address access barriers and promote inclusion, identified through the review and consultation process with the community. Consultation was undertaken with the Shire's staff and the broader community through direct telephone contact, face to face meetings and a community forum. Community consultation was promoted through The Windmill newspaper, the Shire of Corrigin website, notices on noticeboards, social media and direct invitation. Seven people attended the community forum and one written submissions was received.

The Draft DAIP was then forwarded to the Department of Communities – Disability Services (formally Disability Services Commission) for compliance review and was deemed to be compliant.

The new DAIP 2020-2025 will continue to focus on strategies to address physical access barriers to the Shire facilities and services to overall improve opportunities in the community for people with disability.

COMMENT

It is estimated that there are approximately 49 people living in Corrigin who need assistance with core activities due to disability. This is based on the Australian Bureau of Statistics (ABS) 2016 Census data. Corrigin like most communities in Australia also has an ageing community which requires planning for facilities and services that can assist with keeping the aged in their homes and community as long as possible.

A disability is any continuing condition that restricts everyday activities. The Disability Services Act (1993) defines disability as a condition that:-

- is attributable to an intellectual, cognitive, neurological, sensory or physical impairment or a combination of those impairments;
- is permanent; and may or may not be episodic in nature.

A range of barriers may prevent people with disability from accessing community services, events, public buildings and facilities, and from gaining access to information, public consultation and decision making processes. The Shire through the implementation of the DAIP is committed to ensuring these barriers are overcome.

The DAIP is required under the Disability Services Act (1993) and provides a planned approach to progressively improving access and inclusion in the Shire. The 2020-2025 DAIP builds upon the work already achieved in previous DAIP.

There are seven outcomes included in the DAIP as stipulated by the Department of Communities – Disability Services, these are:

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any events organised by, a public authority.

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of a public authority.

Outcome 3: People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.

Outcome 4: People with disability receive the same level and quality of service from the employees of a public authority as other people receive from the employees of that public authority.

Outcome 5: People with disability have the same opportunities as other people to make complaints to a public authority.

Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by a public authority.

Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

The strategies in the DAIP and the implementation plan outline how the Shire plans to meet these required outcomes.

The Shire of Corrigin Draft DAIP 2020-2025 was forwarded to the Department of Communities, Disability Service who have endorsed the document. The next stage in the process is for endorsement by Council. The Draft DAIP 2020-2025 has been provided as Attachment 8.2.3.

STATUTORY ENVIRONMENT

The Shire is required by the Disability Services Act 1993 (amended 2004) to develop and implement a Disability Access and Inclusion Plan (DAIP) and to report annually on the DAIP to the Department of Communities – Disability Services.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The implementation of the DAIP 2020-2025 may require financial resources for the following:-

- Upgrade of physical access to Shire facilities including capital works upgrades.
- Improved opportunities for inclusion through Shire community services and events.
- Provide staff with disability awareness training.

The Shire staff will include amounts for DAIP strategies to be considered in the draft budget process for the relevant financial year.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 – An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.2	Continue to provide infrastructure to support social wellbeing of the community	3.1.2.1	Provide well serviced and maintained infrastructure that can be utilised by the community for the provision of social and wellbeing activities in accordance with asset management plan.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(16/2020) Moved: Cr Weguelin

Seconded: Cr Jacobs

That Council adopt the proposed Shire of Corrigin Disability Access and Inclusion Plan 2020-2025.

Carried 7/0

8.2.4 ELECTED MEMBER, CHIEF EXECUTIVE OFFICER AND EMPLOYEE ATTENDANCE AT EVENTS POLICY

Applicant:	Shire of Corrigin
Date:	3/02/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CM.0059
Attachment Ref:	Attachment 8.2.4.1 – Local Government Operational Guidelines – Attendance at Events Policy Attachment 8.2.4.2 – Draft Attendance at Events Policy

SUMMARY

The State Government has released Local Government Operational Guidelines – Attendance at events policy, and accompanying sample policy, in December 2019 (Attachment 8.2.4.1).

The administration recommends adopting the proposed draft policy.

BACKGROUND

The Local Government Act 1995 was amended in October 2019 to require adoption of an attendance at events policy by all local governments.

COMMENT

In developing and recommending the proposed policy, the Chief Executive Officer has considered custom and practice of attendance at events in Corrigin over recent years and also her experience in the industry.

The majority of events that the Elected Members and Chief Executive Officer or employees at the Shire of Corrigin are invited are local sporting and community events.

STATUTORY ENVIRONMENT

Local Government Act 1995 –

-Section 5.90A – requirement to prepare and adopt a policy

Local Government (Administration) Regulations 1996 –

(1) In this section –

event includes the following –

(a) a concert;

(b) a conference;

(c) a function;

(d) a sporting event;

(e) an occasion of a kind prescribed for the purposes of this definition.

(2) A local government must prepare and adopt a policy that deals with matters relating to the attendance of council members and the CEO at events, including –*

(a) the provision of tickets to events; and

(b) payments in respect of attendance; and

(c) approval of attendance by the local government and criteria for approval; and

(d) any prescribed matter.

** Absolute majority required.*

(3) A local government may amend the policy.*

** Absolute majority required.*

(4) When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.

(5) The CEO must publish an up-to-date version of the policy on the local government's official website.

POLICY IMPLICATIONS

The proposal recommends establishment of a new policy, consistent with the intent of the legalisation and the Department of Local Government, Sport and Cultural Industries (DLGSCI) Guidelines and has been adapted to include reference to all Shire of Corrigin Employees (not just the Chief Executive Officer) as permitted by the guidelines.

FINANCIAL IMPLICATIONS

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

COUNCIL RESOLUTION

(17/2020) Moved: Cr Mason Seconded: Cr Coppen

That Council adopt the Attendance at Events Policy pursuant to section 5.90A of the Local Government Act 1995, as per Attachment 8.2.4.2, and include the Policy on the Shire of Corrigin website.

Carried 7/0

8.2.5 TENDER – PROVISION OF MEDICAL SERVICES TO CORRIGIN COMMUNITY

Applicant:	Shire of Corrigin
Date:	12/02/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	Tender 01/2020, FM.0020
Attachment Ref:	Attachment 8.2.5 - RFT 1/2020 Medical Services to the Corrigin Community Confidential

SUMMARY

This item seeks to advise Council of the submissions received in relation to Request for Tender (RFT) 1-2020 Medical Services to the Corrigin Community and recommends the best value for money tender for the purpose of awarding a contract.

BACKGROUND

The Shire of Corrigin entered into a contract for medical practice support services with First Health in 2013 which expired in November 2019. The arrangement has continued on a month by month basis until tenders were invited for a new contract.

First Health currently provides the following general practice support services to the doctor:

- Practice Management
- Human Resource Management
- Chronic Disease Management
- Financial Management
- Information Technology Management
- Clinical Support
- Third Party Relationships and Negotiation

In 2014 the Shire of Corrigin negotiated a Memorandum of Understanding (MOU) with Dr Ramakrishna (Dr Raj) to provide a general practitioner medical service to the Corrigin community. The MOU confirms Council's commitment to provide the doctor with free use of the medical centre, house, utilities, vehicle, furniture and equipment as well as ongoing maintenance. The initial agreement provided a cash incentive for the first two years to make up for the Medicare rebate freeze at the time. The original expectation was that the incentive would be phased out as the practice became established and the patient numbers grew.

On 20 Dec 2016 Council resolved to renew the MOU with Dr Raj and continue to pay the annual cash incentive (plus CPI) for a further three years to June 2020. Council also agreed to review the provision of the additional financial incentive for an additional two years (July 2020 to June 2022), subject to relevant Federal and State incentives and Medicare applicable at the time of the next review.

The Shire of Corrigin is under increasing pressure from auditors, as well as the Office of the Auditor General and ratepayers, to demonstrate that all contracts with service providers are providing value for money and are well managed.

The Shire of Corrigin conducted thorough and detailed research into the available options to continue the existing arrangements for medical services. The CEO, WA Local Government Association (WALGA) and Department of Local Government, Sport and Cultural Industries identified the following concerns with the existing arrangements:

- The payment of the financial incentive, together with the payment of costs associated with the house, medical centre and vehicle, are deemed to be payments by the Shire of Corrigin for the provision of services. The total value of the financial contribution outlined in the MOU for the general practitioner medical services is substantially greater than the prescribed tender threshold of \$150,000.
- The renewal of the MOU in 2016 was incorrectly characterised Dr Raj as a sole supplier and therefore exempt from the tender regulations under *Functions and General Regulations Reg. 11 (2) (f)*. The report to Council does not include any evidence that the market for general practitioner medical services or general practice support services was tested. The 2017 Corruption and Crime Commission- Shire of Exmouth Report highlighted that local governments must evidence that they have reasonably and sufficiently tested the market before determining a sole supplier status.
- The 2015 amendments to the *Local Government Act Functions and General Regulations*, prescribe that renewal or extension of a contract term can only be undertaken where the original contract (entered into after a public tender) included specific and defined options for contract extension. The MOU does not contain any provision for contract extensions and therefore the 2016 decision to renew the agreement for a further three years to June 2020, with a further option for the Shire to extend to June 2022, breached *Functions and General Reg. 21A*.
- The 2014 MOU included continuing payment of the annual financial incentive for a three year period. The incentive was provided on the basis that there was a freeze on Medicare payments to general practitioner medical service providers at that time and the payment was necessary to ensure financial sustainability of the practice. The current MOU does not require the doctor to provide evidence such as audited statements of the financial sustainability, profitability or otherwise of the practice.
- The Council 2016 resolution to renew the MOU and increase the financial incentive payment annually by CPI for a further three years to June 2020, (with an option for the Shire to consider a further two year extension to June 2022, does not evidence the Shire's analysis of evidence to justify the continuing investment of public money to support the financial sustainability of the medical practice.

The Shire of Corrigin Purchasing Policy and associated *Local Government Act 1995 (section 3.57 – Tenders for providing goods or services)* as well as the *Local Government (Functions and General) Regulations 1996 (section 3.57 Part 4 – Provisions of Goods and Services, Division 2 – Tenders for Providing Goods and Services)* require the Shire of Corrigin to tender for any goods or services valued at over \$150,000 over the life of the contract.

As the budgeted value of the general practitioner medical service MOU and general practice support service contract exceeded the \$150,000 expenditure threshold it was necessary to undertake a tender process. Tendering also provided the most efficient and effective method of mitigating risk, determining value for money and ensuring openness, fairness, transparency and equity among general practitioner medical services and general practice support service providers.

The RFT 1-2020 was advertised state-wide on 15 January 2020 with a closing date of 6 February 2020. The tender offered a three year contract, with an option to extend the contract for further three years, with the following pricing options:

- Option 1 General practitioner medical service and general practice support service combined whereby one contract would be awarded to a supplier who would provide both services.
- Option 2 General practitioner medical service and general practice support service with separate contracts entered for each service and priced independently.

- Alternative Proposal Tenderers were given the option of providing an alternative proposal

Separate tender responses were received from Dr Ramakrishna and First Health.

COMMENT

The services provided by both the general practitioner and medical support service provider are highly valued by the Shire of Corrigin and community members. Having a doctor in Corrigin enables residents to feel safe and stay healthy so that they can continue to live in Corrigin and contribute to the local community and economy. The medical service is well used and provides an excellent service.

The Shire President, former Shire President and CEO have been in discussions with the current medical service providers since October 2019 regarding a new agreement.

The Shire of Corrigin obtained independent advice confirming the need to tender for medical services for the following reasons:

- Continuing the arrangement beyond the current expiry of June 2020 without a public tender process, would be likely to breach tender requirements under *s.3.57 and the Functions and General Regulations*.
- The unique purchase provisions (sole supplier) cannot be applied to the medical service as other doctors in the market may wish to bid for the opportunity.
- The Shire of Corrigin risks the continuing non-compliance being identified in an audit or through community or a regulator scrutiny.
- There is an inherent financial risk for the Shire having not substantiated that the continuing payment of public money for the annual incentive is necessary for the financial sustainability of the practice.
- There is a reputational risk for the Shire (and for the doctor) if the non-compliance continues and becomes a matter of public interest, audit or inquiry.

The tender responses were evaluated by a panel comprising of Natalie Manton, Chief Executive Officer; Kylie Caley, Deputy CEO and Heather Talbot, Governance Projects Officer against pre-determined selection criteria.

Criteria	Weighting
Relevant experience in providing medical services in rural area	30%
Key personnel and experience	10%
Tenderer's Resources	10%
Local Knowledge	20%
Regional Price Preference	10%
Price	10%

The submissions received were professional although some responses provided limited detail in relation to the compliance and qualitative criteria.

The Shire of Corrigin has worked with both respondents for the past five to six years and has been very satisfied with their work.

A confidential report outlining the tender prices is contained in Attachment 8.2.5.

The following table details the combined assessment of each tender against the evaluation criteria.

Evaluation for Medical Services																				
Average Lump Sum Price = Comparison (using average) - avg		COMPLIANCE CRITERIA					Experience in Medical Services in Rural Area		Key Personnel and Experience		Tenderer's Resources		Local Knowledge		Regional Price Preference		Price			
		NON-WEIGHTED					30%		10%		10%		20%		10%		20%			
		Compliance with the Specification contained in the Request	Compliance with the Conditions of Tendering this Request	Compliance with delivery date	Risk assessment (Organisation structure, insurance, conflict of interest, referees)	Subcontract	Litigation	Similar work undertaken, issues that arose, competency and track record, referees		Organisations to demonstrate recent experience with providing services of a similar size and scope. Quality and standard of work (productivity) Other issues or matters to maximise net benefits of the services to the Shire of Corrigin		Medical equipment and materials, contingency measures, staff experience, availability, reliability and training in delivering health services. Other current commitments		Understanding of local community health and medical issues. Understanding requirements of general practitioner and associated medical services		Regional Price Preference of 10% for tenderer's in Shire of Corrigin		Experienced contractors that deliver value for money		
Applicant		Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Combined Score	Weighted Score	Combined Score	Weighted Score	Combined Score	Weighted Score	Combined Score	Weighted Score	Combined Score	Weighted Score	Combined Score	Weighted Score	TOTAL weighted score
1	Corrigin Medical Centre	Y	partial	Y	partial	N	N	10	60.0	10	20.0	8	16.0	11	44.0	11	44.0	10	40.0	224.0
2	First Health	Y	Y	Y	Y	N	N	12	72.0	12	24.0	6	12.0	9	36.0	0	0.0	9	36.0	180.0

Based on the combined evaluation scores the submissions from First Health and Dr Ramakrishna, of Corrigin Medical Centre, were deemed to represent the best value for money at a total combined cost of \$285,819

STATUTORY ENVIRONMENT

Local Government Act 1995

3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

Local Government Act 1995:

s.3.57 Tenders for providing goods or services

Local Government (Functions and General) Regulations 1996:

- r.11 When tenders have to be publicly invited
- r.13 Requirements when local government invites tenders though not required to do so
- r.14 Publicly inviting tenders, requirements for
- r.18 Rejecting and accepting tenders
- r.20 Variation of requirements before entry into contract
- r.21A Varying a contract for the supply of goods or services

The CEO has delegated authority from Council to invite, evaluate, seek clarification or decline any tender with the following conditions:

- a. Sole supplier arrangements may only be approved where a record is retained that evidences:
- i. A detailed specification;
 - ii. The outcomes of market testing of the specification;
 - iii. The reasons why market testing has not met the requirements of the specification; and
 - iv. Rationale for why the supply is unique and cannot be sources through other suppliers;
- b. Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget and where the:
- proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government,
 - current supply contract expiry is imminent,
 - value of the proposed new contract has been included in the draft Annual Budget proposed for adoption, and
 - The tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.
- c. In accordance with s.5.43, tenders may only be accepted and panels of pre-qualified suppliers established, where the total consideration under the resulting contract is \$200,000 or less and the expense is included in the adopted Annual Budget.
- d. In accordance with the requirements of Shire of Corrigin Purchasing Policy as it relates to tendering.

POLICY IMPLICATIONS

Policy 2.9 Purchasing Policy

Purchasing that is \$150,000 or below in total value (excluding GST) must be in accordance with the purchasing requirements under the relevant threshold as defined under section 4.4 of the Purchasing Policy.

Purchasing that exceeds \$150,000 in total value (excluding GST) must be put to public Tender when it is determined that a regulatory Tender exemption, as stated under 4.5 of this Policy is not deemed to be suitable

Policy 1.11 Common Seal

FINANCIAL IMPLICATIONS

The cost of the general practitioner medical service and general practice support service is included in the 2019/20 annual budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.2 - A community for all ages

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.2.4	Ongoing support for the provision of health and associated services	3.2.4.1	Ensure that the residents have regular access to a medical practitioner and support the medical practitioner in the delivery of these services
		3.2.4.2	Work with neighbouring local governments, key stake holders to have a collaborative approach to the provision of medical and allied health services to the region
		3.2.4.3	Support the health services by lobbying stake holders (to address local concerns and issues facing the industry now and into the future
		3.2.4.4	Representation on key Boards and associations for the delivery of health services to the district
		3.2.4.5	Support of local groups for the provision of health services within the district

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

COUNCIL RESOLUTION

(18/2020) Moved: Cr Mason

Seconded: Cr Gilmore

That Council:

1. *Accepts the Tender submitted by Dr Ramakrishna as the most advantageous to form a Contract for the provision of general practitioner medical service.*
2. *Accepts the Tender submitted by First Health as the most advantageous to form a Contract for the provision of the general practice support service.*
3. *Delegates the formation of separate contracts with Dr Ramakrishna and First Health to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry into the Contract and authorises the application of the Common Seal.*

Carried 7/0

8.2.6 APPOINTMENT OF ACTING CEO

Applicant:	Shire of Corrigin
Date:	3/02/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	PERSONNEL
Attachment Ref:	NIL

SUMMARY

Council is requested to appoint an Acting Chief Executive Officer while the CEO takes seven days annual leave from 26 March 3 April 2020.

BACKGROUND

The CEO plans to take seven days of annual leave during March 2020 and will be overseas so an Acting CEO is required to oversee the operations of the Shire of Corrigin during that time.

COMMENT

Ms Kylie Caley, Deputy Chief Executive Officer, has been employed at the Shire of Corrigin for six months and is a senior designated officer. Her current knowledge of governance and compliance matters along with her understanding of the day to day operations of the Shire of Corrigin mean that she is suitably qualified for the Acting CEO position.

Ms Caley will provide support to the finance, administration and works staff.

Engaging external relief staff was considered but given the short duration of the leave and cost it was decided that in-house expertise was the most suitable option.

STATUTORY ENVIRONMENT

s 5.36 Local Government Act 1995 - a local government is to employ a person to be the CEO of the local government.

s 5.36(2) Local Government Act 1995 - a person is not to be employed in the position of CEO unless the council believes that the person is suitably qualified for the position.

POLICY IMPLICATIONS

5.23 Appointment of Acting CEO

FINANCIAL IMPLICATIONS

Additional salary cost for Acting CEO while CEO is on leave is included in the annual salaries and wages budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership
Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.1	Provide leadership, communication and active engagement with the community	4.1.1.1	Elected members provide strategic leadership for the benefit of the community.
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

COUNCIL RESOLUTION

(19/2020) Moved: Cr Weguelin

Seconded: Cr Dickinson

That Council appoint Ms Kylie Galey to the position of Acting CEO for the period 26 March 2020 to 3 April 2020 while the CEO takes annual leave.

Carried 7/0

8.2.7 LOCAL EMERGENCY MANAGEMENT COMMITTEE RECOMMENDATIONS

Applicant:	Local Emergency Management Committee
Date:	12/02/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	ES.0024
Attachment Ref:	Attachment 8.2.7.1 - Local Emergency Management Arrangements Attachment 8.2.7.2 - Local Recovery Management Plan Attachment 8.2.7.3 - Emergency Evacuation Plan

SUMMARY

Council is requested to endorse the Local Emergency Management documents as adopted by the Local Emergency Management Committee (LEMC) in February 2020.

BACKGROUND

The Local Emergency Management plans were reviewed and updated by the LEMC in February 2020.

COMMENT

The Local Emergency Management Plans are to be submitted to the District Emergency Management Committee and then State Emergency Management Committee for endorsement.

STATUTORY ENVIRONMENT

Local Emergency Management Act 2005
s.39 Local Emergency Management Committees

POLICY IMPLICATIONS

9.3 Bushfire Control

FINANCIAL IMPLICATIONS

The cost of administration of the LEMC is approximately \$200 per annum

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership
Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

Outcome 4.2 - An effective and efficient organisation

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.2.2	Continue to improve operational efficiencies and provide effective services	4.2.2.1	Review delivery of services for operational and cost effective efficiencies
		4.2.2.2	Set appropriate Fees & Charges for applicable services that promote the use of services and limits the reliance of rate funding.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(20/2020) Moved: Cr Gilmore

Seconded: Cr Weguelin

That Council adopt the following revised documents:

- *Local Emergency Management Arrangements.*
- *Local Recovery Management Plan.*
- *Emergency Evacuation Plan.*

Carried 7/0

9 NOTICE OF MOTIONS FOR THE NEXT MEETING

10 CHIEF EXECUTIVE OFFICER'S REPORT

Park Party

The annual Christmas Park Party in December 2019 was a fantastic event and was well attended by community members of all ages. Great food, drink and entertainment was provided and was enjoyed by all who attended. Thank you and well done by Pippa Davey and the CRC team for organising such an enjoyable event.

Bush Fires

The Shire of Corrigin experienced a relatively quiet bush fire season this year although recently we experienced two fires in the same day at Bulyee which were well managed by our volunteers together with support from the neighbouring shires. The very hot and dry weather conditions, combined with numerous Total Fire Ban days, have proved challenging for our Wheatbelt neighbours who experienced some large fires. Thank you to our volunteer fire fighters who assisted the Shire of Kondinin with large fires in Kondinin and Forestania during December 2019.

The Shire of Corrigin recognises the vital service provided by our volunteer bush fire brigades and takes out comprehensive insurance to protect members who are fighting fires under the direction of the Chief Bush Fire Control Officer.

Annual Leave

The CEO took annual leave for two weeks in January 2020

Australia Day

The Australia Day Breakfast at the Corrigin Recreation and Events Centre was a fantastic celebration of what it means to be an Australian. Thank you to the CRC staff for organising such a great event and also to the Shire President, Des Hickey, for doing a great job as MC for the event. Thank you also to the amazing Rotary volunteers for cooking the breakfast that was enjoyed by approx. 130 people.

Road Works

The Shire of Corrigin outside crew and contractors have been working out in the heat to deliver a very large capital works program this financial year. Work has recently been completed on the Naremben Road and has commenced on repairing the failed sections of the Bulyee Road.

The Shire of Corrigin were successful in receiving a grant of \$997,000 to stabilise sections of the Bulyee Road, which unfortunately will not be enough to stabilise the whole of the road, but will go a long way to improving the overall condition of the road before next harvest. The work is expected to take a couple of months.

Telephone and Power Outages

The power and telephone outages over the past few months have been extremely frustrating for Corrigin residents and lengthy discussions have been held with Western Power and Telstra to strongly advocate on behalf of the Corrigin community for a solution to the constant service failures we have been experiencing.

11 PRESIDENT'S REPORT

The President reported on the park party and Australia Day functions being a huge success and commended the Shire and CRC for their organisation.

A commendation was reported to Council to the Bush Fire Control Officers and volunteers for their time and efforts to fight the recent fires.

The President is looking forward to the Wheatbelt Medical Student Emersion Program March and the Thank a Volunteer event.

12 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS

13 URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL

14 INFORMATION BULLETIN

15 WALGA AND CENTRAL ZONE MOTIONS

16 NEXT MEETING

Ordinary Council meeting on Tuesday 17 March 2020 at 3.00pm.

17 MEETING CLOSURE

The President, Cr Des Hickey closed the meeting at 4.28pm.



MINUTES

General Meeting
Monday 24 February 2020 at Shire of Lake Grace

1. **MEETING OPENED** 10:32am

2. **ATTENDANCE RECORD**

2.1. **Attendees:**

President – *Bevan Thomas*

Vice President

Executive Officer – *Heather Ives*

Shire Representatives:

- Bruce Rock – *Caris Negri*
- Corrigin – *Tayla Smith*
- Kondinin – *Tory Young*
- Kulin – *Hayley Smith, Garrick Yandle, Taryn Scadding*
- Lake Grace – *Cr Roz Lloyd, Alan George*
- Narembeen – *Kristie Lee*
- Quairading – *Jill Hayes, Cr Peter Smith*

Associate Members: *Jo Morgan, Helen Bennett, Wayne Monks*

2.2. **Apologies:** *Natalie Manton; Cr Janeane Mason (Vice President); Sheree Thomas; Cr Natalie Kilminster; Jennie Gmiener; Scott Coppen, Cr Allan Marshall, Ashleigh Waight, Cr Gerard Lynch, Cr Kent Mouritz, Cr Robbie Bowey, Chris Jackson*

2.3. **Guests:**

3. **PREVIOUS MINUTES**

3.1. **Confirmation – General Meeting**

RESOLUTION

That the Minutes of the Roe Tourism Association General Meeting held in the Shire of Kulin on Monday 9 December 2019 be confirmed as a true and accurate record of proceedings.

Moved Kristie Lee

Seconded Garrick Yandle

CARRIED

3.2. **Business Arising from Previous General Meeting Minutes**

4. **CORRESPONDENCE**

4.1 Inwards

- 4.1.1 AGO (Amy Gough) – Kondinin Statues Lake –Instagram post on Australia.com
- 4.1.2 Quairading CRC (Jill Hayes) – Shire of Quairading website content and photos
- 4.1.3 Shire of Kulin (Taryn & Robbie)– RTA MoU feedback
- 4.1.4 Kulin CRC – Updated RTA Map request (including Qdg)
- 4.1.5 Shire of Kondinin (Tory) - RTA MoU feedback
- 4.1.6 Shire of Kondinin – RTA logo and links request for new Information Bay Signage
- 4.1.7 Shire of Kondinin “Gourmet in the Garden’ funding - RTA Letter of Support request
- 4.1.8 CMCA (Margaret Cook) – RV Friendly Towns info & Membership options for RTA
- 4.1.9 NEWTravel (Linda Vernon) - REDS Grant Application unsuccessful
- 4.1.10 CWVC – Trails WA – ‘Trail Talk’ new trails and other good stuff
- 4.1.11 CWVC – The Westerly eNewsletter – Kondinin Statues Lake on Instagram
- 4.1.12 CWVC – Tourism Council WA - Workshops in Northam & Gin Gin
- 4.1.13 CWVC – EW Visitor Guide 2020 “Pathways to Wave Rock” self-drive Full Pg proof
- 4.1.14 CWVC – AGO Board meeting 17.02.2020 – any RTA items to report?
- 4.1.15 CWVC - RTA Associate Members Feedback Form
- 4.1.16 CWVC – Perth Caravan & Camping Show – Wheatbelt stand roster
- 4.1.17 AGO (Marcus Falconer) - Coronavirus updates
- 4.1.18 AGO - WA Tourism ‘Our Story’ at Esperance Civic Centre
- 4.1.19 AGO (Gabby Simoni) – The Sunday Times feature – Wheatbelt CoOp Ad
- 4.1.20 Tourism Council WA - eNewsletters (Dec 19 /Jan 2020) + Industry Updates
- 4.1.21 Market Creations – Re. website update & WALGA Invoice (add Shire of Quairading)
- 4.1.22 WA News – Sunday Times Newspaper ‘Adventure Travel’ Advertising feature
- 4.1.23 Wayne Monks – Accreditation Update
- 4.1.24 Wayne Monks – RTA Associate Members Feedback Form
- 4.1.25 Kondinin CRC - RTA Associate Members Feedback Form
- 4.1.26 Terrific Trading (Jurek Leon) – Resources webpage for Visitor Centres
- 4.1.27 Hyden CRC – RTA Associate Membership enquiry
- 4.1.28 Brochure Requests – Jenny Midson (Tas); Esperance Beach Front Resort: AGO
- 4.1.29 Black & White Studio (Daniela Varone) – Updated Map artwork files (incl Qdg)
- 4.1.30 Aldersyde Hall (Jessie Spark) – RTA full membership enquiry & Brochure inclusion
- 4.1.31 Luke O’Donohue – Public Art Trail proposal along Pathways to Wave Rock route

4.2 Outwards

- 4.2.1 CMCA (Margaret Cook) – Membership & advertising options enquiry for RTA
- 4.2.2 Market Creations – website new content & photos (for Shire of Quairading) + Inv
- 4.2.3 Linda Vernon (NEWTravel) – REDS Grant outcome?
- 4.2.4 CWVC – EW Visitor Guide Ed.6 – ‘Pathways to Wave Rock’ page content
- 4.2.5 Visitor Numbers Collection Form - RTA committee members
- 4.2.6 Perth Caravan & Camping Show, EOI Wheatbelt stand roster from RTA committee
- 4.2.7 RTA MoU Draft - Request for Shire CEO’s comment/feedback
- 4.2.8 Brochures posted: Esperance Beach Front Resort; Jenny Midson (Tasmania)
- 4.2.9 AGO (Marcus Falconer & Gabby Simoni) – AGO website incl. Quairading request
- 4.2.10 AGO (Gabby Simoni) Holiday Planner 2020 brochure delivery ETA?
- 4.2.11 Narembeen CRC - Audio Tour Podcast – Request to add Quairading audio files
- 4.2.12 Shire of Kondinin - RTA Letter of Support for ‘Gourmet in the Garden’ grant
- 4.2.13 Corrigin Hotel – RV Friendly Towns (video link)
- 4.2.14 Tourism Council WA - eNewsletters (Dec 19 /Jan 2020) + Industry Updates
- 4.2.15 Tourism Council WA – Upcoming Workshops in Northam & Gin Gin
- 4.2.16 AGO (Gabby Simoni) – Weekend Newspaper - Wheatbelt CoOp Ad enquiry
- 4.2.17 Terrific Trading – Resources for VC’s
- 4.2.18 WA Visitor Centre – February 2020 promotional material + PTWR Banner follow-up
- 4.2.19 Black & White Studio (Daniela Varone) – Request to update map artwork (incl. Qdg)
- 4.2.20 Aldersyde Hall (Jessie Spark) – RTA information re. full membership & brochure

RESOLUTION

That the Roe Tourism Association Inward correspondence and Outward correspondence be endorsed.

Moved Tory Young

Seconded Alan George

CARRIED

4.3 Business Arising from Correspondence**5 FINANCIAL REPORT**

RTA Financial Report December 2019 – January 2020.

RESOLUTION

That the RTA Financial Report for December 2019 – January 2020 be accepted as a true and accurate report.

Moved Tory Young

Seconded Peter Smith

CARRIED

6 REPORTS**6.1 Presidents Report**

- Through December and January I have been having weekly catch-up calls with the EO to discuss RTA business.
- A suggestion is that the new RTA Visitor Numbers Collection Sheet should also include a 'Visitor Destination' column, to track where visitors are travelling to.
- Discussion with the committee today, the Shire member contributions
- A recent trip highlighted that Roe Tourism region is not only on the pathway to Wave Rock but also captures a lot of traffic travelling through Lake Grace heading to Esperance, which is AGO's 'jewel' road trip destination and something we should build on.
- Thank you to Jill Hayes from Quairading for being proactive and bringing new ideas to discuss with the committee at today's meeting.
- Perth Caravan & Camping Show 2020 is coming up 18-22 March. I will be attending to assist on the wheatbelt stand with Robyn McCarthy (CWVC). Jill Hayes has also volunteered to assist and NEWTravel members will also volunteer throughout show week.
- I called Sheenagh Collins at Wave Rock to find out the impact the Coronavirus has had on visitor numbers and WR businesses. Sheenagh advised 2 x tourist buses per week with Chinese visitors had been cancelled and numbers were way down. The recent fires had meant firefighting volunteers were being accommodated in Hyden and Wave Rock. Sheenagh recommended marketing should try to encourage visitation to the wheatbelt region and support the Tourism Australia message, Holiday Here This Year.

6.2 EO Report

- **Social Media – Facebook**

Facebook page posts are scheduled to feature member Shires accommodation facilities, local attractions and to promote RTA Associate Member businesses. Region related posts and blogs are

shared from Australia's Golden Outback, Central Wheatbelt Visitor Centre, Western Australia, Wheatbelt Development Commission and other relevant pages.

Page following has steadily increased: **278=Dec'18** ; **340=Feb'19** ; **493=Mar'19**; **618=Mar'19**; **659=Jul'19**; **750=Sept'19**; **Nov'19=757**; **Feb'19=821**



• **RTA Advertising**

Eastern Wheatbelt Visitor Guide EDITION 6 (Print Media) - Pathways to Wave Rock Intro Full Page



Sunday Times 'Escape'

A half page AGO Ad has been booked to appear in the Sunday Times 'Escape' on 22nd March 2020, featuring the Eastern Wheatbelt Self Drive Trails - *Pathways to Wave Rock / Golden Pipeline Heritage Trail / Wheatbelt Way / Pioneers Pathways* and a small editorial piece.

- **RTA Marketing & Promotion**

WA Visitor Centre – October-November 2020 promotion

After the successful promotion and interest in November 2019, the WA Visitor Centre will again be promoting the AGO region during the months of October to November 2020, at their William Street, Perth location. RTA will be part of this campaign again with our Pull-Up Banner and 'Pathways to Wave Rock' brochures being displayed, as well as inclusion in the WA Visitor Centre social media campaign.



WA Visitor Centre In-store display at 55 William Street, Perth

Australia's Golden Outback Holiday Planner 2020

The AGO Holiday Planner 2020 has now been printed and distributed to Visitor Centres across the country. If you would like to display these Holiday Planners at your Shire or centre please contact Gabby Simoni at AGO – marketing@goldenoutback.com; Phone: 9325 1511

Pathways to Wave Rock – Stylised Map

Daniela Varone from Black & White Studio has updating the stylized map to include Quairading along the Pathways to Wave Rock self-drive route. The EO will email through the updated artwork files to committee members, for use on future signage or promotional materials.

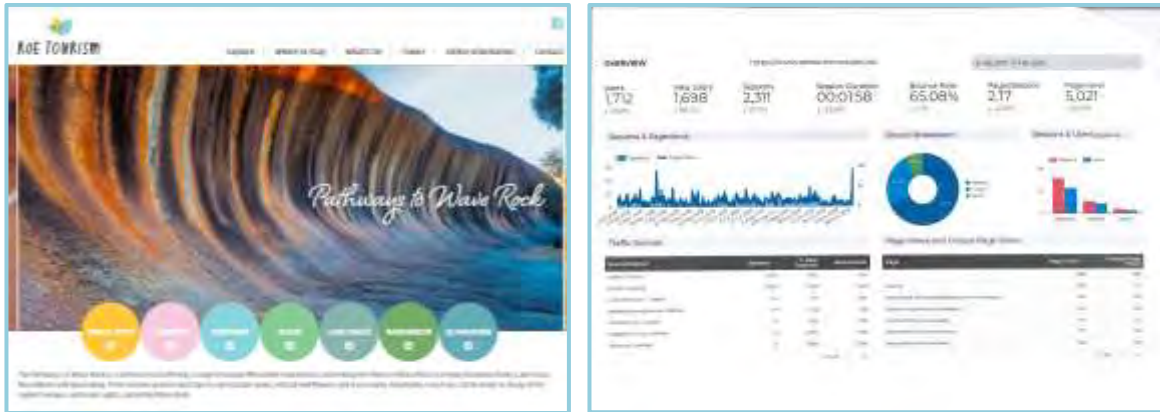


- **RTA 'Pathways to Wave Rock' Map & Visitor Guide**

Distribution of brochures through Dec 2019 – Jan 2020: Jenny Midson (Tasmania); Esperance Beach Front Resort; Perth Hills Armadale Visitor Centre; Corrigin accommodation providers. Please let EO know if you need to re-stock your visitor information displays. Boxes of brochures are available for pick-up from the Corrigin CRC.

- **RTA Website – www.pathwaystowaverock.com.au**

Work has been completed by Market Creations to integrate the Shire of Quaraiding into the Roe Tourism 'Pathways to wave Rock' website. Thank you to Jill Hayes for providing all the content material.



Website Analytics

Market Creations has recently conducted an annual review of the Roe Tourism website alongside the Google Analytics report and made recommendations and provided costs to increase the overall user experience and functionality, with a website redevelopment including the following new modules: *Alerts; Events Calendar; Advanced Feature: Registration and Community Engagement & Notifications*

Community Events

Are there any upcoming Community Events in March and April – ANZAC Day Dawn Services, Easter or School Holiday events? Community Events can be uploaded directly into the RTA website by members at <http://www.roetourism.com.au/events/> or email your event poster (JPEG) with event contact details to the EO at roetourism@outlook.com.au

- **RTA 2019-2020 Associate Membership**

New Associate Members - Kondinin Artists Group; Hyden Community Resource Centre (CRC)

Business owner Marnie Tonkin advised the SILO business in Kondinin has closed this month. The business listing and contact details on the Roe website have been removed.

7 GENERAL BUSINESS

7.1 RTA Full Membership Subscription

At the October AGM the committee resolved to review the RTA Full Membership subscription at the February 2020 meeting, for Council's 2020-2021 Budget considerations.

- *President advised that the RTA annual full member subscription had not been increased over a number of years (2016) and the costs for advertising, printing and marketing were ever increasing.*
- *The President recommended the 2020-2021 full member subscription be increased by \$1,000, from \$5,000 to \$6,000pa*
- *There was general committee discussion about shire member fees and whether moving forward these fees would increase annually or with CPI. The President suggested fees would not increase annually but could be reviewed by the committee more regularly e.g. every 3 years.*
- *The EO suggested the \$1,000 increase could be used to boost the Wheatbelt regional marketing budget to co-operatively advertise and promote the regional tourism groups self-*

- drive trails with AGO (Pathways to Wave Rock, Wheatbelt Way, Golden Pipeline, Pioneers Pathways).*
- *It was recommended that member fees should be set by the committee at the AGM rather than the February meeting, as per the Constitution.*
 - 6(d) The Committee will determine the annual membership fee to be paid for membership of the Association at its Annual General Meeting held each year.
 - *Special Meeting to be held prior to next General Meeting on 18 May, for the purpose accepting any changes to Shire Full Membership subscriptions*
 - *Discussion about the breakdown of the full member fees, with the committee agreeing the EO Contribution should remain at \$2,500pa and the Shire full membership fee be increased from \$2,500 to \$3,500pa.*
 - *In comparison, Wayne Monks advised the Great Southern Treasures member Shire's pay \$4,000pa but this did not include a paid EO position and they struggle with the workload placed on their volunteer committee for the Secretary/Treasurer role.*

RESOLUTION

1. RTA 2020-2021 Full Membership subscription to be set at \$6,000pa.
2. RTA Full Membership and EO Contribution Letters of request to be sent to the member Shire's for 2020-2021 Budget consideration.

*Moved Alan George
Seconded Tory Young*

CARRIED

7.2 Executive Officer Contribution

At the October AGM the committee resolved to review the EO contribution requested from Full Members at the February 2020 meeting, for Council's 2020-2021 Budget considerations.

RESOLUTION

2020-2021 EO Contribution from Full Members to remain at \$2,500pa.

*Moved Taryn Scadding
Seconded Kristie Lee*

CARRIED

7.3 RTA Associate Membership

Background: At the October AGM the committee discussed RTA Associate Membership, fees, structure and membership benefits. It was suggested a survey be sent out to current RTA Associate Members, asking them to tell us how they want RTA Associate Membership to be structured.

Comment: An RTA Associate Membership "Tell Us What You Want" questionnaire was prepared and emailed out to all current RTA Associate Members x 36, inviting feedback before 20 February 2020, for the committee to discuss and review the RTA Associate Membership at the 24 February meeting.

- *As at 20 February 2020 RTA received 3 x responses from the following RTA Associate Members: CWVC, Kondinin CRC, Wayne Monks.*
- *President, Bevan recommended that the RTA Associate Membership fee be kept the same at \$20pa*

RESOLUTION

The RTA 2020 Associate Membership subscription to be set at \$20.00.

*Moved Taryn Scadding
Seconded Wayne Monks*

CARRIED

7.4 Perth Caravan & Camping Show 2020**Background:**

AGO have booked exhibitor space in the Tourism Pavilion at the Perth Caravan & Camping Show, being held between 18th and 22nd March 2020 at the Claremont Showground. RTA have committed to again support the Wheatbelt stand, with members to assist and to share the stand cost between RTA, CWVC, NEWTravel, Pioneers Pathways and Golden Pipeline.

Comment:

Are any RTA members available to assist on the Wheatbelt stand, between 18-22 March 2020? Please contact Robyn McCarthy at the CWVC for further details and to be included in the wheatbelt stand roster. Phone: 9041 1666.

- *Jill Hayes has offered to assist on the wheatbelt stand*
- *Wayne Monks will be attending the show and has a stand within the AGO area*
- *President, Bevan Thomas has volunteered on the wheatbelt stand and encouraged any RTA committee members who are attending the 2020 Show to spend a few hours talking to and promoting our region to visitors.*

7.5 Memorandum of Understanding (MoU)**Background:**

At the 21 October General Meeting the committee discussed and supported establishing and entering into a MoU with Full Member Shire's similar to the RoeRoc EHO initiative, to future-proof and provide a formal commitment. It was suggested the MoU timeframe could align with the RTA Forward Directions 2019-2021, or be considered for a longer period e.g. 3-5 years. A sample MoU sample was provided for initial discussion at the 9 December meeting.

Comment:

The EO sent the sample RTA MoU, with a copy of the Constitution to member Shire CEO's, for review and request for any comments to the EO by 10 February, prior to the RTA meeting on 24 February 2020.

Feedback was received from Cr Robbie Bowey and Taryn Scadding from Shire of Kulin and also Tory Young from Shire of Kondinin. The updated RTA MoU Draft with changes was sent to the committee with the Agenda for review and discussion at the 24 February meeting.

- *There was discussion by the committee with further input provided to fine tune the RTA MoU document, with recommended changes to items: 3.1; 3.4; 3.6; 4.1; 8.1*
- *The EO is to update the RTA MoU Draft and email out to member Shire CEO's and Presidents for adoption.*
- *Amendment to the Constitution will be required to include reference to MoU.
– 'Amendment to the Constitution shall be made at an Annual General Meeting or a Special General Meeting called for the purpose of amending the Constitution. Proposed alterations to the constitution shall be made if; Full Members have passed by a simple majority a special resolution recommendation to amend the constitution OR the Executive has received a written recommendation from at least five Full Members to amend the Constitution.*

RESOLUTION

The RTA committee endorse changes to the MoU and prepare final document to send to member Shires for adoption.

Moved Garrick Yandle
Seconded Peter Smith

CARRIED

7.6 RTA Visitor Numbers Data Collection**Background:**

The new RTA Strategic Plan, "Future Directions 2019-2021" was adopted at the 19 August 2019 meeting. One of the strategic objectives for the next 1-3 years is to begin collecting visitor data across the district in a collaborative manner, for future decision making and marketing purposes.

The EO prepared a 'RTA Visitor Numbers Collection Sheet (Draft)' for the committee to review and discuss at the 9 December meeting.

The types of visitor information needed for effective data collection is as follows;

- Number of Visitors
- Age of Visitors
- Type of Visitors (Business / Holiday)
- Accommodation Type
- Number of Nights

The collection sheet has (2) collection periods; 1 Feb – 31 July and 1 August – 31 January, with the statistics collated and reported on at RTA meetings held in February and August. Each member Shire is responsible for obtaining and recording daily visitor numbers and at the end of each six month reporting period the completed Visitor Numbers Collection sheets are to be sent through to the EO for collating.

Comment:

On the 16 January the EO emailed the RTA 'Visitor Numbers Collection Sheet' (Excel spreadsheet) to the committee to enable the establishment of a statistics collection process within each of the member Shire's and be ready to start recording visitor numbers from 1 February 2020. Can committee members please provide the EO with details of the contact person who will be responsible for the collection of Visitor Number data within their Shire?

- *President recommended a visitor 'Destination' column be included in the RTA Visitor Numbers Collection Form.*
- *Each member Shire provided the contact details of a person responsible for the visitor numbers data collection in each of their Shire's.*
- *EO to amend the RTA Visitor Numbers Collection Form (Excel Sheet) and email updated version (with 'Destination' column) to contacts below.*

SHIRE	CONTACT PERSON	PHONE NUMBER	EMAIL ADDRESS	ACCOMMODATION TYPE
Bruce Rock	Ashleigh Waight	9061 1377	cdo@brucerock.wa.gov.au	
Corrigin	Tayla Smith	9063 2778	corriginrc@westnet.com.au	-Corrigin Caravan Park -The Mains Guest House B&B
Kondinin	Ayu	9889 1006	cdo@kondinin.wa.gov.au	
Kulin	Hayley	9880 1021	crccounter@kulin.wa.gov.au	

Lake Grace	Jo Morgan	9865 2140	lgvisitorcentre@westnet.com.au	
Narembeen	Kat Conops	9064 7308	admin@narembeen.wa.gov.au	
Quairading	Peter Smith	0427 817 707	pdsmith1182@gmail.com	

7.7 Joint Project 'Marketing Panel' Grant Funding

Background:

RTA, NEWTravel and the CWVC have recognised the need for marketing expertise, ideally with access to a "Marketing Panel" including: a branding specialist, photographer/videographer, social media advisor, graphic designer and journalist. This would enable us jointly and more effectively promote the Wheatbelt region as a visitor destination. The cost of engaging marketing professionals is expensive and not possible for our individual tourism groups whose only source of income is generated from membership. The Marketing Panel project would only be a possible through the support of a funding body.

Linda Vernon from NEWTravel with assistance from WBN, identified two (2) potential grant funding opportunities through the Qantas Regional Grants and the Regional Economic Development Scheme (REDS). Linda prepared two (2) grant funding applications for the 'Joint Marketing Panel' project, in consultation with RTA and CWVC. These two applications were submitted in August and September.

An RTA Letter of Support was provided for the REDS Grant and we provided an indication of the 'matching contribution' RTA could contribute to the project application. If successful, RTA will not be seeking additional funds from members but rather allocating the \$13,000 that we budget for annually towards advertising/marketing, as the matching contribution for this grant, with the view to do the same/similar activities that it is already being provided for. NEWTravel and CWVC have also committed similar for their 'matching contribution'.

Comment:

With funding REDS Grant announcements due in late December 2019, Linda Vernon from NEWTravel contacted the Northam WDC Office on 7 February for an update. WDC advised the Wheatbelt REDS grants were still sitting with the Minister awaiting a final decision.

- *The EO advised REDS Grant recipients were finally announced on 14 Feb and unfortunately the Joint 'Marketing Panel' application was unsuccessful on this occasion.*
- *Linda V will follow up with WDC to find out any information about the wheatbelt tourism project that is currently being developed by WDC.*
- *We will continue to source funding opportunities for the 'Joint Marketing Panel' project*

7.8 Promoting the 'Pathways to Wave Rock'

With the need to make alterations to include Quairading into RTA promotional and marketing material in 2020, now would be a good opportunity to review current material and look at any improvements or other ways for RTA to further promote the Pathways to Wave Rock.

Jill Hayes presented some ideas for the committee discussion to further expand on promoting and marketing the 'Pathways to Wave Rock' and our region.

- Spend effort on promoting the 'Pathways to Wave Rock' name and not primarily Roe Tourism, as it is the Pathways to Wave Rock message that is going to draw attention, provide benefit to travelers and more importantly benefit all our communities.
- Alter the logo to read PATHWAYS TO WAVE ROCK instead of ROE TOURISM, perhaps with Western Australia as a tagline.
 - *EO suggested when the Pathways to Wave Rock brochure is due to be redesigned, it would be a good opportunity to also look at RTA Logo amendments and any additional changes to maps i.e. including directional arrows 'to Esperance', 'to Albany', 'to Kalgoorlie'*

- Website - Alter the way the website is currently set-up with www.pathwaystowaverock.com.au as the main website URL, and www.roetourism.com.au redirected to it.
 - *EO to contact Market Creations to ask for changes to be made to the main URL and redirection.*
- Instagram – it's time for RTA to be part of this popular social media platform, attract more visitors to the area and further increase interest in our region.
 - *Jill offered to assist the EO with setting up an RTA Instagram account and is available to help.*
- Social Media Strategy – the development of a Social Media Strategy will provide direction and guidance and ensure relevant content is scheduled for optimum times.
 - *A printed copy of the RTA Social Media Strategy Draft was provided for committee members at the Feb meeting and Jill ran through the content and suggestions.*
 - *The free Later.com program enables the posting and scheduling of posts across both Facebook and Instagram platforms at the one time, with only slight edits necessary.*
 - *Recommendation to increase the frequency of organic social media posts was that each Shire member create two (2) pieces of content with photos each month and send them through to the EO, ensuring there's always plenty of new and current content to work with on SM.*
 - *EO asked if Shire members were posting tourism related content to their social media pages to tag @PathwaysToWave Rock / #PathwaysToWaveRock*
 - *Suggestion to create 'Instagram stories' involving each member Shire, who would 'log in' for the day and share any local stories or itineraries from each of their towns.*

8 MEMBER SHIRE REPORTS

- **Bruce Rock** – New promotional video for Shire, new rubbish bins in main street including Roe Tourism, Wheatbelt Medical Students Immersion Program, Colour Run, Bruce Rock Triathlon, Mental Health Luncheon
- **Corrigin** – New Tourism & Economic Development Committee, Main Street revitalization, Drought Funding, Medical Students, Australia Day Breakfast x 150ppl, Thank a Volunteer Sundowner, Corrigin Triathlon, ANZAC Day Dawn Service
- **Kondinin** – Kondinin Triathlon had increased entries from around region, Gourmet in the Garden event tickets sold out, ANZAC Day Dawn Service promote over long weekend, Updating entry signage at Wave Rock, looking into visitor numbers counter
- **Kulin** – Aquatic Centre busy with hot weather, Kulin Triathlon, visiting Caravan Group staying over labor day weekend, Blazing Swan in April, Holt Rock Hoedown, Community Markets in March, Kulin Hotel community cooperative finalising mid March, Drought funding.
- **Lake Grace** – Movie Days and Nights, 13 March 'Black Friday' Astrotourism event, Market Day in April, ANZAC Day services, lots of interest in Public Silo Trail and salt lakes, offer tour of Inland Mission Hospital for any visiting Medical Students
- **Narembeen** – New tourism role (Kristie Lee at CRC), working on updating signage, new rubbish bins, Seniors Movies, School Holidays activities, Morning Coffee Club, 1 on 1 Social media training for seniors, SOCK Week, Rhyme Time at CRC/Library, RedCard Fox Shoot, Narembeen Triathlon,
- **Quairading** – Tourism Steering committee Strategy Launch last week good reception, Visitor Numbers (Cara Pk/Motel/Hotel/Businesses), new Shire rebranding "Take a Closer Look" launched at Australia Day event with 220ppl attending, Noel Stone Citizen of the Year, Quairading Ag Show 100 years celebration and reunion, GWN community partnerships offer 204 spots for \$1,500,

24hour layby for caravans on main street, Caravan Park visitors offered free entry to pool.

- **Wayne Monks** – Holland Way well defined track for 4WD and 2WD, looking at new tour focusing on Broomehill as important connection between Wheatbelt and Goldfields, new museum at Broomehill for memorabilia, rehabilitation work desperately needed on northern section of Holland Track

9 **NEXT MEETING** Shire of Narembeen, Monday 18 May 2020

10 **CLOSE OF MEETING** 12.05pm

Thank You to the Shire of Lake Grace and Visitors Centre for hosting today's meeting.

CONFIRMATION

I, Bevan Thomas, certify that the minutes of the General Meeting held on the 24 February 2020 as shown, were confirmed as a true record at the meeting held on the 18 May 2020.

Roe Tourism Association President

Date

ROE TOURISM 'DASHBOARD'

Workflow planning for RTA priorities and projects.

Short Term Projects (within 2 months)				
TASK	PREVIOUS STATUS	CURRENT STATUS	WHO	DEADLINE
RTA Associate Members Survey		Prepare Questionnaire for Associate Members "Tell Us What You Want?" Feedback due by 20 Feb 2020	EO	Completed
Eastern Wheatbelt Visitor's Guide Edition No.6		Book RTA full page (4 unit) in EW Visitor Guide No.6 >Amend self-drive trail text content & graphics to incl. Qdg. >Provide to CWVC >Approve proof	EO	Completed
Website www.roetourism.com.au/		Obtain Shire of Quairading content to add to RTA website. >Provide Market Creations with new content, photos & links for website update >Proof updates	EO / Jill Hayes	Completed
RTA MoU	Develop MoU (example) for RTA Full Member Councils >Committee to review at Dec. meeting. MoU (example) and RTA Constitution to be emailed to Shire CEO's for review and comment. >Prepare Draft MoU with feedback for RTA meeting on 24 Feb.	>Amend DRAFT MoU with changes from 24 Feb meeting > Send final RTA MoU to member Shire CEO's and Presidents for adoption	Shire CEO's & President / EO /	March 2020
RTA 2020-2021 Budget Requests		Draft and send 2020-2021 RTA Budget Request letters to Shire member CEO's for Council consideration	EO	March 2020
RTA 2019-2020 Associate Membership	Review 2019-2020 Associate Membership Fees at 24 Feb meeting.	>Update Associate Membership Form doc. >Send 2019-2020 Associate Membership Renewal invitations + 2019-2020 Form to current members. >Prepare Ad to promote RTA + Associate Membership within each member Shires.	EO	March/April 2020

		>Email Ad to committee members for local promotion >Provide Membership Tax Invoices & info to businesses on request		
Hello Perth - WA Map (Apr-Sept 2020)		Provide update for Ad (incl. B&B's) >Approve proof	EO	March 2020
The Sunday Times		CoOp Ad for EW Self Drive trails (half page) Sunday Times Escape on 22.03.2020. >Provide text & map update (incl. Qdg) and photos >Approve proof	EO / AGO / CWVC	March 2020
Caravanning Australia		RTA Ad and editorial in Winter 2020 edition. >Provide new Ad artwork (update to incl. Qdg), editorial text and photos >Approve proof	EO	April 2020
Instagram		Develop Social Media Strategy >Set up new Instagram account for RTA >Create Later.com account for RTA >Committee to provide EO with content for 2 x posts per month >Instagram stories - Member Shires log in and 'take over' for a day to share localised stories, itineraries, photos etc.	Jill Hayes / EO / Committee	May 2020
Visitor Numbers Data Collection	Create RTA Visitor Numbers Collection Sheet (Draft) for member Shire's to record all visitor numbers. Committee to discuss statistics collection at Dec meeting. > Email Visitor Numbers Collection Sheet to committee members. >Members to establish process within each member Shire, commencing 1 Feb 2020.	Amend Visitor Numbers Collection Sheet to include a 'Destination' column. >Email update sheet to Shire members contacts list >Visitor Numbers from members to be emailed back to EO on 1 August 2020 for collating. >EO to report to committee on visitor number data at August 2020 meeting.	Committee / EO	Aug 2020
RTA 2019-2020 Marketing Plan		Prepare 2019-2020 RTA Marketing Plan	EO/ WBN	2020

Google Analytics - website	Market Creations quoted \$500 to set-up Google Analytics on the RTA website	Look at what's involved (time/who)? >Ask for assistance to set-up Google Analytics on RTA website	EO/ Jill Hayes / Market Creations	2020
Website www.roetourism.com.au/		Update Community Events	EO	Ongoing
Website www.roetourism.com.au/		Update content as required	EO	Ongoing
PTWR Facebook Page www.facebook.com/PathwaystoWaveRock/	>Added new Profile picture (RTA logo), cover photo (Wave Rock by Kristo) Text - "Which pathway will you take"; stylised map. >Schedule posts	>Schedule posts using content & photos from brochure and website >Create Photo Collages for 2019 Associate Member businesses >Curate/share posts from relevant FB pages	EO	Ongoing
Medium Term Projects (within 6 months)				
Long Term Projects				
Joint Marketing Project	>Seek grant funding opportunities to support the joint marketing project between RTA, NEWTravel & CWVC. > Qantas Regional Grants Application (submitted Aug 2019). > REDS Grant Application (submitted Sept 2019)	Continue to source funding opportunities for joint project.	President / Committee / EO	
RTA Marketing & Associated Signage – <i>Information Bay & Road Signs</i>	Design concept for Signage (present Corrigin example) >Committee to discuss >EO to contact Jen >EO to conduct RTA Road Signage audit and log locations on map for committee review at Apr 2019 meeting	Engage assistance from the Shire's Works Managers to locate further RTA signage on local roads >EO to update Signage location spreadsheet	Committee / EO	



Tourism and Economic Development Advisory Committee

Minutes

Thursday 27 February 2020

Venue: Conference Room
Corrigin Community Resource Centre

Larke Crescent, Corrigin

TERMS OF REFERENCE
Instrument of Appointment and Delegation

1.0 NAME

The Committee shall be known as the Corrigin Tourism and Economic Development Advisory Committee ('Committee').

2.0 ROLE OF THE ADVISORY COMMITTEE

To assist the Shire of Corrigin to work towards a future that offers a diverse range of jobs and career opportunities, high standards of services and vibrant community life.

Provide direction for the Shire of Corrigin to become a vibrant regional service hub that attracts and retains skilled and professional workers, residents and visitors to work, live in and visit Corrigin.

Attract investment, create jobs and encourage higher local visitation and spending by building upon its unique strengths.

3.0 OBJECTIVES OF THE ADVISORY COMMITTEE

- Provide advice and guidance to the Shire and other partners in positioning local businesses and industry to capitalise on global and emerging industry trends that facilitate new markets and investment.
- Assist in the formation of strategic partnerships and communication to facilitate new and developing industry initiatives across sectors to ensure ongoing and sustained economic growth.
- To provide an avenue of communication/consultation between Council and the community.
- To promote the existing attractive tourism and economic development opportunities in Corrigin and the region.
- Assist the Shire of Corrigin to Identify and develop new tourism opportunities based on arts and culture, heritage, nature and physical activity.
- Assist the Shire of Corrigin to monitor, review and implement actions identified in plans including: Strategic Community Plan, Economic and Tourism Development Strategy, and, Aged Friendly Community Plan.
- To assess proposals and make recommendations to Council in relation to tourism and economic development activities, events, programs and initiatives.

4.0 MEMBERSHIP

The Council appoints to the Advisory Committee those categories of membership outlined below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term. Membership of the Committee shall be:

Membership of the Advisory Group shall consist of representation from the Local Government and various industries as listed below:

- Councillor x2
- Retail/ Business Representative
- Agriculture Representative
- Tourism Industry Representative
- Community Representative x5

The Chief Executive officer and other shire staff members will provide advice and administrative support to the committee.

5.0 PRESIDING MEMBER

The members of the Committee shall elect a Presiding Member to chair committee meetings and also, a Deputy Presiding Member to chair in the absence of the Presiding Member.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Corrigin Standing Orders.

The minutes of the Committee are to be submitted to the next ordinary meeting of the committee for confirmation. The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation. The Local Government Act 1995 places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees.

The Presiding Member if not the Shire President as well as individual members of the Committee are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Shire President.

6.0 CONDUCT OF MEETINGS

The Committee is established by the Council of the Shire of Corrigin under the powers given in section 5.8 of the Local Government Act 1995. Meetings are to be held every twice per year on a date to be determined by the Presiding Member in consultation with the Advisory Committee Members.

Notice of meetings, quorum requirements of the members and all other matters pertaining to the conduct of the committee shall be carried out in accordance with the Local Government Act 1995. Committee members are to declare any interests and are to maintain a standard of professionalism and confidentiality applicable to any material or documentation of a sensitive nature either marked or declared confidential by the Chairperson of the committee.

7.0 DELEGATED POWERS

The Committee has no delegated powers and is an advisory committee to Council only. Recommendations of Committee meetings are to be presented to Council by Shire officers for noting or for consideration as soon as practicable after unconfirmed minutes of Committee meetings are available.

1. DECLARATION OF OPENING

The CEO, Natalie Manton opened the meeting at 4.00pm

2. ATTENDANCE AND APOLOGIES

Cr M Weguelin
Cr R Gilmore
Cr S Coppen
C Kenny
R Campbell
N Manton
J Reynolds
R Owen
T Smith

3. MINUTES OF PREVIOUS MEETING

NIL

4. GENERAL BUSINESS

4.1. Election of Presiding Member/Deputy Presiding Member

Natalie Manton called for nominations for Chairperson.

Chairperson: Cr Rick Gilmore volunteered to be Chair nominated by R Owen and seconded Cr Weguelin.

Deputy Chair: Cr Weguelin volunteered to be Deputy Chair.

4.2. Overview of Tourism and Economic Development

The CEO provided an overview of work done to date and projects already in planning stage.

Action: Committee members to provide comment on Concept Plans for new signage and report back to next meeting.

4.3. Drought funding

The Shire of Corrigin is set to benefit from \$1million of drought funding.

The program supports local community infrastructure and other drought relief projects for communities impacted by drought and targets projects that:

- provide work for people whose employment has been impacted by drought
- stimulate local community spending
- use local resources, businesses and suppliers
- provide a long-lasting benefit to communities and the agricultural industries they depend on.

The funding will need to be spent over the next 18 months and the following ideas and suggestions have been proposed.

1. **Town Water Reticulation** – drought proof town by installing or replacing aging bores, pumps, tanks and standpipe to utilise underground water and reduce use of scheme water for roadworks, oval and parks and gardens. Installing tanks and pumps to make tank filling faster and more time efficient. Supplementary water supplies for stock during dry conditions. Waterwise plants in parks and gardens.

2. **Rotary Park Upgrade** – toilets, parking, play equipment and gardens. Reconfigure park so that it connects to the main street, Visitors Centre and recreation facilities as well as historical display.
3. **Wellness and Medical Centre precinct** – developing 5 Murphy Street, so that it can accommodate the dentist plus refurbishing the Wellness Centre to include additional consulting rooms to attract further health professionals, creating a wellness/health hub for surrounding towns as well as for Corrigin. Improving parking (for staff and customers) and traffic flow for the centre.
4. **Airstrip Lights** – replace lights on airstrip that have reached the end of their useful life with new LED lights, pilot activated light switch system and generator so that lights work if power is out.
5. **Main Street Upgrade** – upgrade bollards, bins, seating, planter boxes and plants to make the area more appealing and replace aged infrastructure.
6. **Town Hall** – ceiling restoration and paint inside and out.
7. **RV Area** – develop Recreation Vehicle areas near Walton Street toilets and Windmill building.
8. **New singles units** – building new duplex or triplex of singles units
9. **Caravan Park revitalisation** – new site power boxes, sullage, curbing, bitumen, concrete pads, kids play/ rec area, plus all the planned demolitions and building of amenities.
10. **Miss B's park playground upgrade** – installing a better playground and extending playing area to the other side of the path, plus additional shade.

4.4. Town Hall

Town Hall

Details of the submission to the State Heritage Register for the restoration of the Corrigin Town Hall ceiling can be found [here](#)

A Fortunate Life Performance

The Shire of Corrigin has been presented with an opportunity to host a theatre and screen production of Albert Facey's *A Fortunate Life*. The production is collaboration of stage and screen artists and honours the trials and triumphs of A.B Facey, whose award-winning Australian classic autobiography, *A Fortunate Life*, has been adapted for theatrical presentation.

All ages are invited to experience the theatrical production – connect with generations past and present through this incredible true story – gain insight from Facey's experiences as a bushman, sportsman, railway ganger, a World War 1 soldier and a 20th Century family man. This is a unique opportunity to become immersed in modern history and experience the combined impact of live theatre and cinema.

We are working to have the hall repairs finalised by July August to enable us to host the production in the iconic building which would be so fitting for the purpose.

Website: <https://afortunatelife.com.au>

Promo Trailers:

<https://vimeo.com/380659479/12dca81672>

<https://vimeo.com/386405786/dfd0282e14>

<https://vimeo.com/386402842/adc0e44974>

4.5. Footpath Grant

The Minister for Transport, Rita Saffioti visited Corrigin during January and announced that the Shire of Corrigin was successful in receiving a grant of \$44,000 for the Lynch and Kunjin Street footpath for 2020/21 financial year.

4.6. General Business

The committee members shared suggestions and ideas of potential tourism ideas including:

- Improved signage
- Rodeo
- Rotary Park upgrade
- Drought water and solar salt water
- Industrial lots
- Motorkana
- Street trees
- Straw bale building company
- Migrant families
- Main Street
- Outdoor recreation- trails, nature based, Corrigin Rock
- Model planes or drone racing

5. NEXT MEETING

21 May 2020 at 5.30pm

6. MEETING CLOSURE

The Chairperson, Natalie Manton closed the meeting at 6.30pm



Corrigin Recreation and Events Centre Advisory Committee

Minutes

Wednesday 26 February 2020

TERMS OF REFERENCE:

1.0 NAME

The Committee shall be known as the Corrigin Recreation and Events Centre Advisory Committee ('Committee').

2.0 ROLE OF THE ADVISORY COMMITTEE

- To advise Council on the effective, efficient, economic and equitable means of operating the Corrigin Recreation and Events Centre.
- To provide a forum for the dissemination and consideration of information regarding sport and recreation issues with particular reference to operating the Corrigin Recreation and Events Centre.

3.0 OBJECTIVES OF THE ADVISORY COMMITTEE

- To make recommendations to assist Council in its decision making regarding the Corrigin Recreation and Events Centre.
- To assess proposals and make recommendations to Council in relation to the development, operation and utilisation of the Corrigin Recreation and Events Centre.

4.0 MEMBERSHIP

The Council appoints to the Advisory Committee those categories of membership outlined below.

Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term. Membership of the Committee shall be:

- One Councillor.
- The following representatives of sport and recreation clubs operating within and comprising members based in the Shire of Corrigin:
 - o Corrigin/Babakin Cricket Club
 - o Corrigin Football Club;
 - o Corrigin Hockey Club;
 - o Corrigin Netball Club; and
 - o Corrigin Squash Club.

Representatives of sport and recreation clubs are required to have a letter of authorisation from their club, appointing the person as a representative to the committee.

Authorised representatives of sport and recreation clubs who are not appointed to the Committee may attend meetings and participate as a "proxy" at the discretion of the Presiding Member. Club representatives that are acting as a proxy have full voting rights at the meeting. Council staff members will provide advice and administrative support to the Committee.

5.0 PRESIDING MEMBER

The members of the Committee shall elect a Presiding Member to chair committee meetings and also, a Deputy Presiding Member to chair in the absence of the Presiding Member.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Corrigin Standing Orders.

The minutes of the Committee are to be submitted to the next ordinary meeting of the committee for confirmation. The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation. The Local Government Act 1995 places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees.

The Presiding Member if not the Shire President as well as individual members of the Committee are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Shire President.

6.0 CONDUCT OF MEETINGS

The Committee is established by the Council of the Shire of Corrigin under the powers given in section 5.8 of the Local Government Act 1995. Meetings are to be held twice yearly on a date to be determined by the Presiding Member in consultation with the Advisory Committee Members.

Notice of meetings, quorum requirements of the members and all other matters pertaining to the conduct of the committee shall be carried out in accordance with the Local Government Act 1995.

7.0 DELEGATED POWERS

The Committee has no delegated powers and is an advisory committee to Council only.

Recommendations of Committee meetings are to be presented to Council by Shire officers for noting or for consideration as soon as practicable after unconfirmed minutes of Committee meetings are available.

1. DECLARATION OF OPENING

The CEO, Natalie Manton opened the meeting at 7.07pm.

2. ATTENDANCE

Chief Executive Officer	N Manton
Corrigin Football Club	J Hewett
Corrigin Football Club	G Bunker
Corrigin Squash Club	D Rendell
Corrigin Hockey Club	N Connelly

APOLOGIES

Corrigin Hockey Club	S Baker
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3. MINUTES OF PREVIOUS MEETING – 6 August 2018

Moved: J Hewett Seconded: D Rendell

That the minutes of the previous Corrigin Recreation and Events Centre Advisory Committee meeting held on 6 August 2018.

Carried

4. GENERAL BUSINESS

4.1 Election of Chairperson/Deputy Chairperson

In the absence of any nominations from the delegates for the position of Chairperson the committee members present requested N Manton carry out the role of the Chairperson.

4.2 Financial Information

A financial report on operating costs was presented.

4.3 Roof Defects

Site Architecture, as the CREC project supervisor, have issued a Supervisor's direction for the installation of temporary flashing in early February to prevent further water leaks into the building.

There is no new information on the status of the court proceedings.

4.4 Oval Lights

The Shire is in the process of tendering for an upgrade to the oval lights and plans to change the globes to LED lights.

4.5 Netball Court

Antiglare

The Shire of Corrigin spent \$4,000 installing tinting on the Western wall of the netball court but it is not very satisfactory so no further tinting will be done on the northern roller doors.

Other options are extremely expensive. The Building Maintenance Officer is currently investigating blinds.

CREC Netball Court Scrubber

A disk scrubber has been purchased to maintain the indoor netball court, with the purchase comes a two-hour training lecture on proper use and maintenance on the scrubber and the courts. Only authorised personnel with proper training can use the floor scrubber. The unit that was selected was the Comac Antea 50BT Disk scrubber for \$8,500+GST.

Outdoor Court

Cracks have been appearing in the outdoor netball court that was resurfaced in 2018. The contractor has been notified and inspected the site, pending a solution to rectify the problem.

4.6 Hockey Oval

The Shire of Corrigin received a letter from the Roe Districts Hockey Association about the state of the hockey oval. The southern end of the hockey oval has been fenced off and watered to get the grass to grow in time for the 2020 season.

4.7 CREC playground Shade

A detailed report has been developed with multiple options for shade sails or a more permanent structure. The Shire's Building Maintenance Officer has been in communication with contractors about the construction of the shelter. Works are ready to proceed once a final decision has been made for the aesthetics of the playground shelter.

4.8 Honour boards

Concept designs with quotes for CREC Honour Boards have been ready for presentation to the committee.

Action: Clubs are to consult members on concepts and report back.

4.9 New CREC Furniture

New tables and chairs sets have been purchased for the foyer area of the Corrigin Recreation and Events Centre. The new furniture compliments the modern design and colouring within the foyer and is a welcome and useful addition to the centre.

4.10 Projector and Screen

Two quotes have been obtained from suppliers for equipment purchase and installation of a new Data Projector in the CREC Function Room. The updated quotes now include more detailed installation costs rather than \$/hour estimates and come in at \$7,400. As only \$3,000 (approx.) was included the 2019/20 budget this expenditure will need to be approved by Council at the Budget Review meeting in March. So the purchase and installation of the Data Projector for CREC is on hold until March April.

4.11 PA System

The PA system was serviced in February and some of the faulty microphones were replaced. Shire staff have received training in how to operate the system.

4.12 User Manuals

User manuals for the CREC are currently under review and will be available prior to winter sports season.

4.13 Other general business

Clubs have expressed interest in having a lesson on how to operate the kitchen equipment.

Action: Shire of organise for kitchen equipment supplier to conduct an information session.

Clubs have requested to have a master key cut to that a designated person or President can have full access during the sporting season.

Action: In order to limit the number of master keys new keys have not been ordered as the CEO, Deputy CEO, Manager of Works, Building Officer all have master keys and can be called if required to lock the building.

The football club have requested to have a rail or hanging system installed in the change rooms for the premierships flags.

Action: Building Officer to investigate rail or hanging system for change rooms.

The CEO has requested that the Shire cleaning staff check the building on Fridays and Mondays as well as after events and clean as required.

Sporting clubs with seasonal bookings are expected to keep the change rooms and meeting rooms clean and tidy throughout the season and be mindful that there may be other people using the building from time to time.

Action: The Shire cleaners will allow some addition cleaning time to assist with mopping showers and floors during the winter sport season to keep the building in excellent condition.

The hockey club have requested shelving or racks to be installed in the server room for storing the goalie bags.

Action: Hockey club to suggest preferred shelving option before seeking final approval from CEO.

5. NEXT MEETING

The next meeting will be held on 28 October 2020.

6. MEETING CLOSURE

The Chairperson closed the meeting at 9.38pm.



Audit and Risk Management Committee Meeting

Minutes

Tuesday 10 March 2020

Venue: Council Chambers,
9 Lynch Street Corrigin

TERMS OF REFERENCE

Regulation 16 of the Local Government (Audit) Regulations 1996 states that:

“An audit committee —

- a) is to provide guidance and assistance to the local government —
 - i. as to the carrying out of its functions in relation to audits carried out under Part 7 of the Act; and
 - ii. as to the development of a process to be used to select and appoint a person to be an auditor; and
- b) may provide guidance and assistance to the local government as to —
 - i. matters to be audited; and
 - ii. the scope of audits; and
 - iii. its functions under Part 6 of the Act; and
 - iv. the carrying out of its functions relating to other audits and other matters related to financial management; and
- c) is to review a report given to it by the CEO under regulation 17(3) (the CEO’s report) and is to —
 - i. report to the council the results of that review; and
 - ii. give a copy of the CEO’s report to the council.”

1.0 INTRODUCTION

The Council of the Shire of Corrigin (hereinafter called the "Council") hereby establishes a committee under the powers given in Section 5.8 and Section 7.1 A of the Local Government Act 1995, Local Government Amendment Act 2004 and Audit Regulations, such committee to be known as the Audit and Risk Management Committee, (hereinafter called the "Committee"). The Council appoints to the Committee those persons whose names appear in Section 4.0 below.

Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire’s local government elections are held, after which time the Council may appoint members for a further term. The Committee shall act for and on behalf of Council in accordance with provisions of the Local Government Act 1995, the Local Government Amendment Act 2004 and the Local Government (Audit) Amendment Regulations 2005, local laws and policies of the Shire of Corrigin and this Instrument.

2.0 NAME

The name of the Committee shall be the Audit and Risk Management Committee.

3.0 ROLE

The Committee’s role is to report to Council and provide appropriate advice and recommendations on matters relevant to its objectives in order to facilitate decision-making by Council in relation to the discharge of its responsibilities.

4.0 OBJECTIVES OF THE COMMITTEE

- 4.1 To provide guidance and assistance to the Council in:
 - a) carrying out its audit functions under Part 7 of the Local Government Act;
 - b) the development of a process to be used to select and appoint an auditor;
 - c) determining the scope and content of the external and internal audit and advising on the general financial management of the Shire;
 - d) overseeing the audit process and meeting with the external auditor after each visit to discuss management issues and monitoring administration’s actions on, and responses to, any significant matters raised by the auditor;
 - e) evaluating and making recommendations to Council on internal and external audit reports prior to them being presented to Council;
 - f) receiving and verifying the annual Local Government Statutory Compliance Return;

- g) review reports provided by the CEO on the Shire's systems and procedures in relation to:
 - i. risk management;
 - ii. internal control; and
 - iii. legislative compliance;
- h) at least once every 3 years and report to Council the results of that review. Ref: Functions of Audit Committees (Audit Regulations).

- 4.2 To advise Council on significant high level strategic risk management issues related to the Shire of Corrigin including issues involving:
- a) the community;
 - b) the workforce;
 - c) vehicles and plant;
 - d) buildings and similar property;
 - e) revenue streams;
 - f) legal liability;
 - g) electronically stored information;
 - h) environmental impact;
 - i) fraud; and
 - j) reputation.

5.0 MEMBERSHIP

The Committee shall consist of all Councillors. Additionally up to two independent consultants with expertise in financial or legal matters will be called upon as required to provide additional independent external advice to the Committee. The external independent persons will have senior business, legal or financial management/reporting knowledge and experience, and be conversant with the financial and other reporting requirements.

Appointments of external consultants shall be made by the CEO following a decision of Council and the allocation of sufficient funds to provide consultation fees using relevant professional fee schedules. No member of staff including the CEO is to be a member of the Committee, but the CEO may participate as Council's principal advisor, unless expressly excluded by resolution of the Committee.

6.0 PRESIDING MEMBER

The President will take the role of Presiding Member and Deputy President the role of Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Corrigin Standing Orders (Local Law). The Local Government Act 1995 places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees. The Presiding Member if different from the President is to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the President.

7.0 CONDUCT OF MEETINGS

The Committee shall meet at least three times per year. A schedule of meetings will be developed and agreed to by the members. As an indicative guide, meetings would be arranged to coincide with relevant Council reporting deadlines, for example in February to discuss the Statutory Compliance Return, in July to discuss the year's financial performance and to discuss the annual audit program and in November to discuss the Annual Financial Report. Additional meetings shall be convened at the discretion of the Presiding Member.

Any three members of the Committee collectively or the internal or external auditor themselves may request the Presiding Member to convene a meeting. From a time management point of view, urgent matters which may arise should be referred directly to Council through the bi-monthly meetings or to a Special Council meeting.

- 7.1 Notice of meetings shall be given to members at least 3 days prior to each meeting.
- 7.2 The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall, not later than 5 days after each meeting, provide Council with a copy of such minutes. Council shall provide secretarial and administrative support to the Committee.
- 7.3 All members of the Committee shall have one vote. If the vote of the members present is equally divided, the person presiding must cast a second vote.
- 7.4 The Chief Executive Officer should attend all meetings, except when the Committee chooses to meet in camera with the exclusion of the CEO.
- 7.5 Representatives of the external auditor should be invited to attend at the discretion of the Committee but must attend meetings either in person or by telephone link up considering the draft annual financial report and results of the external audit.
- 7.6 The internal auditor or representative shall be invited to attend meetings, at the discretion of the Committee, to consider internal audit matters.

8.0 QUORUM

Quorum for a meeting shall be at least 50% of the number of officers, whether vacant or not. A decision of the Committee does not have effect unless a simple majority has made it.

9.0 DELEGATED POWERS

The Committee has no delegated powers under the Local Government Act and is to advise and make recommendations to Council only. The Audit and Risk Management Committee is a formally appointed committee of Council and is responsible to that body. The Audit and Risk Management Committee does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and is therefore independent of management.

The following guidelines are to provide further direction from Council for the operation of the Committee:

9.1 *The External Audit*

The Committee shall:

- Develop the process of appointment of the external auditor and recommend a suitable Auditor for appointment by Council. Prior to appointment, discuss the scope of the audit and any additional procedures required from the external auditor. Invite the external auditor to attend audit committee meetings to discuss the audit results and consider the implications of the external audit findings.
- Inquire of the auditor if there have been any significant disagreements with management and whether they have been resolved.
- Monitor management responses to the auditor's findings and recommendations.
- Review the progress by management in implementing audit recommendations and provide assistance on matters of conflict.
- Provide a report and recommendations to Council on the outcome of the external audit.

9.2 *Co-ordination of Auditors*

The Committee shall:

- Oversee the work of the internal audit function to facilitate co-ordination with the external auditor.
- Meet periodically with the Chief Executive Officer, senior management staff and internal and external auditors to understand the organisation's control environment and processes.

9.3 *Duties and Responsibilities*

The following duties and responsibilities of the Committee will include:

- i. To review the scope of the internal audit plan and program and the effectiveness of the function. This review should consider whether, over a period of years the internal audit plan systematically addresses:

- internal controls over significant areas of risk, including non-financial management control systems;
 - internal controls over revenue, expenditure, assets and liability processes;
 - the efficiency, effectiveness and economy of significant Council programs; and
 - compliance with regulations, policies, best practice guidelines, instructions and contractual arrangements.
- ii. Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of Council or Chief Executive Officer.
 - iii. Review the level of resources allocated to internal audit and the scope of its authority.
 - iv. Review reports of internal audit and the extent to which Council and management react to matters raised by internal audit, by monitoring the implementation of recommendations made by internal audit.
 - v. Facilitate liaison between the internal and external auditor to promote compatibility, to the extent appropriate, between their audit programs.
 - vi. Critically analyse and follow up any internal or external audit report that raises significant issues relating to risk management, internal control, financial reporting and other accountability or governance issues, and any other matters relevant under the Committee's terms of reference.
 - vii. Review management's response to, and actions taken as a result of the issues raised.
 - viii. Monitor the risk exposure of Council by determining if management has appropriate risk management processes and adequate management information systems.
 - ix. Monitor ethical standards and related party transactions by determining whether the systems of control are adequate.
 - x. Review Council's draft annual financial report, focusing on:
 - accounting policies and practices;
 - changes to accounting policies and practices;
 - the process used in making significant accounting estimates;
 - significant adjustments to the financial report (if any) arising from the audit process;
 - compliance with accounting standards and other reporting requirements;
 - significant variances from prior years.
 - xi. Recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the financial report is signed.
 - xii. Discuss with the external auditor the scope of the audit and the planning of the audit.
 - xiii. Discuss with the external auditor issues arising from the audit, including any management letter issued by the auditor and the resolution of such matters.
 - xiv. Review tendering arrangements and advise Council.
 - xv. Review the annual performance statement and recommend its adoption to Council.
 - xvi. Review issues relating to national competition policy, financial reporting by Council business units and comparative performance indicators.
 - xvii. Identify and refer specific projects or investigations deemed necessary through the Chief Executive Officer, the internal auditor and the Council if appropriate. Oversee any subsequent investigation, including overseeing of the investigation of any suspected cases of fraud within the organisation.
 - xviii. Monitor the progress of any major lawsuits facing the Council.
 - xix. Address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of the Committee's terms of reference.
 - xx. Report to Council after each meeting, in the form of minutes or otherwise, and as necessary and provide an annual report to Council summarising the activities undertaken during the year.
 - xxi. The Committee in conjunction with Council and the Chief Executive Officer should develop the Committee's performance indicators.
 - xxii. The Committee, through the Chief Executive Officer and following authorisation from the Council, and within the scope of its responsibilities, may seek information or obtain expert advice on matters of concern.
 - xxiii. Advise Council on significant risk management issues related to the Shire of Corrigin including major issues involving:
 - The Community;

- The Workforce;
 - Vehicles and Plant;
 - Buildings and Similar Property;
 - Revenue Streams;
 - Legal Liability;
 - Electronically Stored Information;
 - Environmental Impact;
 - Fraud; and
 - Reputation.
- xxiv. Review reports on the appropriateness and effectiveness of the Shire's systems and procedures in relation to:
- risk management;
 - internal control; and
 - legislative compliance and report to Council.

9.4 Reporting Powers

The Committee:

- Shall report to Council and provide recommendations on matters pertaining to its terms of reference by assisting elected members in the discharge of their responsibilities for oversight and corporate governance of the local government.
- Does not have executive powers or authority to implement actions in areas that management has responsibility.
- Is independent of the roles of the Chief Executive Officer and his senior staff as it does not have any management functions.
- Does not have any role pertaining to matters normally addressed by the Local Emergency Management Committee and Council in relation to financial management responsibilities in relation to budgets, financial decisions and expenditure priorities.
- Is a separate activity and does not have any role in relation to day-to-day financial management issues or any executive role or power.
- Shall after every meeting forward the minutes of that meeting to the next Ordinary meeting of the Council, including a report explaining any specific recommendations and key outcomes.
- Shall report annually to the Council summarising the activities of the Committee during the previous financial year.

10.0 TERMINATION OF COMMITTEE

Termination of the Committee shall be:

- a) in accordance with the Local Government Act 1995; or
- b) at the direction of the Council.

11.0 AMENDMENT TO THE INSTRUMENT OF APPOINTMENT AND DELEGATION

This document may be altered at any time by the Council.

12.0 COMMITTEE DECISIONS

The Committee recommendations are advisory only and shall not be binding on Council

1. DECLARATION OF OPENING

The President, Cr Des Hickey opened the meeting at 4.00pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Shire President
Deputy Shire President

Cr. D L Hickey
Cr. M A Weguelin
Cr. F R Gilmore
Cr. S G Hardingham
Cr S Jacobs
Cr S Coppen

Chief Executive Officer
Deputy Chief Executive Officer
Executive Support Officer

N A Manton
K A Caley
K L Biglin

(by telephone)
Director, Moore Stephens
Manager, Moore Stephens
Director, Office of the Auditor General

G Chan
Greg Godwin
Suraj Karki

APOLOGIES

Cr. M B Dickinson

LEAVE OF ABSENCE

NIL

Cr Weguelin left the room at 4.01pm

3. DECLARATIONS OF INTEREST

4. CONFIRMATION AND RECEIPT OF MINUTES

That the minutes of the Shire of Corrigin Audit and Risk Management Committee meeting held in the Council Chambers on 17 December 2019 (Attachment 4.1) be confirmed as a true and correct record.

COMMITTEE'S RESOLUTION

Moved: Cr Mason Seconded: Cr Coppen

That the minutes of the Shire of Corrigin Audit and Risk Management Committee meeting held in the Council Chambers on 17 December 2019 (Attachment 4.1) be confirmed as a true and correct record.

Carried 5/0

5. MATTERS ARISING FROM MINUTES

NIL

Cr Weguelin re-entered the room at 4.04pm

7. MATTERS REQUIRING A COMMITTEE DECISION

7.1 MEETING WITH AUDITOR

Applicant:	Shire of Corrigin
Date:	5/03/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0058
Attachment Ref:	Attachment 7.1 - Audit Strategy Memorandum Confidential

SUMMARY

The Shire of Corrigin Audit and Risk Management Committee is required to meet with the auditor annually.

BACKGROUND

Moore Stephens Chartered Accountants has been engaged by the Office of the Auditor General (OAG) Western Australia to perform an audit of the Shire of Corrigin's annual financial report for the year ending 30 June 2020.

An Audit Strategy Memorandum has been prepared and sets out the proposed strategy for the audit. The key purpose of this memorandum are to:

- set out the audit scope and approach in summary;
- identify and communicate the key audit risk areas which we expect to be the focus of the audit procedures; and
- promote effective communication between the auditor and those charged with governance.

Representatives from the OAG and Moore Stephens will meet with the audit committee to provide an overview of the audit process for 2020 and respond to questions from committee members

Mr Suraj Karki, OAG Director Financial Audit and Mr Greg Godwin, Director, Moore Stephens, and Mr Gilles Chan, Manager Moore Stephens, will attend the meeting by telephone.

COMMENT

The interim audit is planned for 23-25 March 2020 and final visit from 12-14 October 2020. The annual report is expected to be finalised in November 2020 ready for endorsement at the Council meeting on 15 December 2020.

STATUTORY ENVIRONMENT

Local Government Act 1995 (WA)

Local Government (Audit) Regulations 1996

Part 7 of the Act and the Local Government (Audit) Regulations 1996 (the Regulations) outlines the duties of the local government with respect to audits –

- a) the local government is to do everything in its power to –
 - i. assist the auditor to conduct an audit and carry out his or her other duties under the Act; and
 - ii. ensure that audits are conducted successfully and expeditiously;
- b) a local government is to meet with its auditor at least once in every year;

POLICY IMPLICATIONS

8.11 Audit and Risk Management Committee

8.12 Appointment of an Auditor, Scope of Works and Notification of Appointments

FINANCIAL IMPLICATIONS

The indicative fee for the 2019/20 audit is still to be confirmed but is expected to be approximately \$55,000 (exc gst).

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership
Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and ensure legislative compliance	4.1.2.1	Review Council's Community Strategic Plan to ensure it remains aligned to the community's vision, aspirations and desired outcomes
		4.1.2.2	Annual review of Council's policies and Corporate Business Plan
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.2	Regular review of Integrated Planning and Reporting documents and informing strategies including Long Term Financial Plan, Asset Management Plan and Workforce Plan
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

The President thanked Moore Stephens for their reports and disconnected the conference call at 4.35pm.

VOTING REQUIREMENT

Simple Majority

COMMITTEE'S RESOLUTION

Moved: Cr Mason **Seconded: Cr Jacobs**

That the Audit and Risk Management Committee endorse the Audit Strategy Memorandum outlining the scope, approach and key deliverables of the audit of the annual financial report for the year ending 30 June 2020.

Carried 6/0

7.2 INTERNAL AUDIT - APPOINTMENT OF AUDITOR

Applicant:	Shire of Corrigin
Date:	5/03/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.00*
Attachment Ref:	Attachment 7.2 - Arrangements for the Audit of the Annual Financial Report of the Shire of Corrigin

SUMMARY

This item requests that the Audit and Risk Management Committee acknowledge the responsibility for the audit to be conducted by the Office of the Auditor General for the current and subsequent financial years.

BACKGROUND

The CEO has received correspondence from the Office of the Auditor General confirming the arrangements for the Audit of the Annual Financial Report for the 2019/2020 financial year and subsequent years.

Moore Stephens, the existing Shire of Corrigin auditor, has been engaged by the Office of the Auditor General to conduct the audit for the 2019/20 audit.

A copy of the correspondence is provided at Attachment 7.2.

COMMENT

The Shire of Corrigin Council and the Chief Executive Officer are required to acknowledge responsibility for the following:

- (a) keeping proper accounts and records
- (b) the preparation and fair presentation of the annual financial report in accordance with the Local Government Act 1995 (the Act), Local Government (Financial Management) Regulations 1996 and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards
- (c) such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error
- (d) providing you with:
 - (i) access to all information that is relevant to the preparation of the financial report such as records, documentation and other matters;
 - (ii) additional information that you may request from us for the purpose of the audit; and
 - (iii) unrestricted access to persons within the Shire from whom you determine it necessary to obtain audit evidence.
- (e) the preparation of other information included in the Shire's annual report that is consistent with the financial report, and which does not contain any material misstatements.

As part of the audit process, the auditor will also request, from the Chief Executive Officer and the Deputy CEO, written confirmation concerning representations made in connection with the audit.

The Shire President and CEO have previously acknowledged the arrangements by signing and returning the letter.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government Audit Regulations 1996

POLICY IMPLICATIONS

8.1 Audit and Risk Management Committee

FINANCIAL IMPLICATIONS

Details of the cost of the audit are not know at this stage but are expected to be provided by the Office of the Auditor General in the next month.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

COMMITTEE'S RESOLUTION

Moved: Cr Coppen Seconded: Cr Weguelin

That the Audit and Risk Management Committee acknowledge the responsibilities for the audit to be conducted by Moore Stephens on behalf of the Office of the Auditor General for the year ending June 2020 including the responsibilities of the President and CEO.

Carried 6/0

7.3 FRAUD AND ERROR ASSESSMENT BY THE AUDIT AND RISK MANAGEMENT COMMITTEE

Applicant:	Shire of Corrigin
Date:	5/03/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0058
Attachment Ref:	nil

SUMMARY

The Shire of Corrigin Audit and Risk Management Committee is requested to consider the risk and error assessment checklist prior to the interim audit.

BACKGROUND

In performing the audit engagement, the Australian Auditing Standards require the auditor, Moore Stephens on behalf of the Office of the Auditor General (OAG), to consider the risk that fraud or error could occur within the Shire of Corrigin for the year ended 30 June 2020.

The standards require the auditor to make enquiries of those charged with governance of the risk of fraud or error within the organisation.

The fraud and error assessment checklist requires the Chair of the Audit and Risk Management Committee to answer the following questions prior to the commencement of the audit.

1. Do you believe the policies and procedures in place within the organisation are adequate to minimise the risk of fraud to an appropriately low level? If no, please provide an explanation and reasons for your answer.
2. Are you aware of any instances where policies and procedures have not been adhered to which could have resulted in a fraud occurring? If yes, please provide details.
3. Have you, during the past year, become aware of or suspected fraud within the organisation? If yes, please provide details.
4. If there any concerns or questions you would like us to address during the course of our audit, please describe.

COMMENT

The Audit and Risk Management Committee will meet with representatives of the OAG and Moore Stephens on 10 March 2020.

The interim audit is planned for 23-25 March 2020 and final visit from 12-14 October 2020.

STATUTORY ENVIRONMENT

Local Government Act 1995 (WA)

Local Government (Audit) Regulations 1996

Part 7 of the Act and the Local Government (Audit) Regulations 1996 (the Regulations) outlines the duties of the local government with respect to audits –

- a) the local government is to do everything in its power to –
 - i. assist the auditor to conduct an audit and carry out his or her other duties under the Act; and
 - ii. ensure that audits are conducted successfully and expeditiously;
- b) a local government is to meet with its auditor at least once in every year;

POLICY IMPLICATIONS

8.11 Audit and Risk Management Committee

8.12 Appointment of an Auditor, Scope of Works and Notification of Appointments

FINANCIAL IMPLICATIONS

The indicative fee for the 2019 audit is expected to be approximately \$55,000 (exc gst).

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and ensure legislative compliance	4.1.2.1	Review Council's Community Strategic Plan to ensure it remains aligned to the community's vision, aspirations and desired outcomes
		4.1.2.2	Annual review of Council's policies and Corporate Business Plan
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.2.3	Regular review of Integrated Planning and Reporting documents and informing strategies including Long Term Financial Plan, Asset Management Plan and Workforce Plan
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COMMITTEE'S RESOLUTION

Moved: Cr Mason

Seconded: Cr Gilmore

That the Audit and Risk Management Committee authorise Cr Hickey as the Shire President and Chair of the Audit Committee to complete of the Fraud and Error Assessment for the year ending 30 June 2020.

Carried 6/0

Fraud and Error Assessment by the Audit Committee

TO THE CHAIR OF THE AUDIT COMMITTEE

RE: FRAUD AND ERROR ASSESSMENT FOR THE YEAR ENDED 30 JUNE 2020.

In performing the audit engagement, the Australian Auditing Standards require us to consider the risk that fraud or error could occur within the organisation for the year ended 30 June 2020.

These standards require us to make enquiries of those charged with governance of the risk of fraud or error within the organisation.

Therefore, we would appreciate you taking the time to briefly answer the following questions in the spaces provided, and return this letter, preferably before the commencement of the audit.

1. Do you believe the policies and procedures in place within the organisation are adequate to minimise the risk of fraud to an appropriately low level? If no, please provide an explanation and reasons for your answer.

Yes No

2. Are you aware of any instances where policies and procedures have not been adhered to which could have resulted in a fraud occurring? If yes, please provide details.

Yes No

3. Have you, during the past year, become aware of or suspected fraud within the organisation? If yes, please provide details

Yes No

4. If there any concerns or questions you would like us to address during the course of our audit, please describe.

Yes No

Council Name

Reply Completed by

Signed

Date

7.4 COMPLIANCE AUDIT RETURN

Applicant:	Shire of Corrigin
Date:	5/03/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CM.0001
Attachment Ref:	Attachment 7.4 - Compliance Audit Return 2019

SUMMARY

The purpose of this report is to provide the Audit Committee with the 2019 Compliance Audit Return for the period 1 January 2019 to 31 December 2019. The Audit Committee is requested to review the 2019 Compliance Audit Return and to recommend its endorsement to Council.

BACKGROUND

Western Australian local governments are required to complete an annual Compliance Audit Return (CAR) in accordance with the provisions of the Local Government (Audit) Regulations 1996 (Regulations). The CAR must be submitted to the Department of Local Government, Sport and Cultural Industries (Department) by 31 March 2020. The period examined by this audit is 1 January 2019 to 31 December 2019.

The completed return is required to be:

- Reviewed by the Audit Risk Management Committee.
- Considered and adopted by Council.
- Certified by the President and CEO following Council adoption.
- Submitted together with a copy of the Council Minutes to the Department by 31 March 2020.

The report assists the Shire of Corrigin to monitor legislative compliance by examining a range of prescribed requirements under Regulation 13 of the Local Government (Audit) Regulations 1996 in detail. The audit findings must be recorded in the supplied proforma which has been completed and is provided as Attachment 7.4.

COMMENT

The Compliance Audit Return has been carried out by the Chief Executive Officer in conjunction with the administration staff and no matters of non-compliance against the following criteria have been identified.

- Integrated Planning and Reporting
- Local Government Employees
- Official Conduct
- Tenders for Providing Goods and Service
- Delegation of Power / Duty
- Disposal of Property
- Finance
- Commercial Enterprises by Local Governments

STATUTORY ENVIRONMENT

Local Government Act 1995,

Section 7.13(1)(i) of the Local Government Act 1995 requires local governments to carry out an audit of compliance with statutory requirements prescribed in the Local Government (Audit) Regulations 1996, in the prescribed manner and in the form approved by the Minister.

Regulation 13 of the Local Government (Audit) Regulations 1996 sets out the statutory requirements which may be included in the compliance audit.

Regulation 14 Compliance Audits by Local Governments

- 1) *A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
- 2) *After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- 3A) *The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.*
 - 3) *After the audit committee has reported to the council under sub-regulation (3A), the compliance audit return is to be —*
 - (a) *presented to the council at a meeting of the council; and*
 - (b) *adopted by the council; and*
 - (c) *recorded in the minutes of the meeting at which it is adopted.*

Regulation 15 Compliance Audit Return, certified copy of etc. to be given to Executive Director

- 1) *After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —*
 - (a) *a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and*
 - (b) *any additional information explaining or qualifying the compliance audit,**is to be submitted to the Executive Director by 31 March next following the period to which the return relates.*
- 2) *In this regulation —*
certified in relation to a compliance audit return means signed by —
 - (a) *the mayor or president; and*
 - (b) *the CEO.*

POLICY IMPLICATIONS

8.1 Audit and Risk Management Committee

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership
Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COMMITTEE'S RESOLUTION

Moved: Cr Coppen **Seconded: Cr Jacobs**

That the Audit and Risk Management Committee accepts the completed Compliance Audit Return for the period 1 January 2019 to 31 December 2019 as attached in Attachment 7.4 and recommend to Council that the return be adopted.

Carried 6/0

7.5 INTERNAL AUDIT – EXCESS ANNUAL LEAVE AND LONG SERVICE LEAVE

Applicant:	Shire of Corrigin
Date:	5/03/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	PER.0051
Attachment Ref:	NIL

SUMMARY

Council resolved in 2017 that Shire management continue to provide Annual Leave and Long Service Leave progress reports to the Committee.

BACKGROUND

Excess annual leave was previously noted as an area of risk by auditors. Over the past year the Audit and Risk Management Committee have reviewed the excess annual and long service leave at the quarterly meetings.

In June 2018 there was a significant leave liability of \$498,900 and 10 staff members with excess leave. The previous management culture of the organisation did not identify excess leave and encourage it to be taken. Throughout 2018 and 2019 staff were sent a memo outlining the importance of taking leave and encouraging them to reduce leave balances over the next 2-3 months. The memo outlined the following risks associated with excess leave excessive leave accruals:

- Increased financial liability due to accumulated leave accruals;
- Wellbeing effects of employees not having time away from work and risk of burnout;
- Decrease in productivity;
- Risk of covering up fraudulent activities; and
- Increase in contract or relief staff to cover periods of extended leave.

At this time there were eight employees in the works department with annual leave in excess of two years. With a works staff of approximately 20 it was challenging having staff on leave while ensuring there were enough resources available to complete the capital works program and shire activities.

Employees covered by the existing Enterprise Agreement 2018 were advised that they were entitled to cash out their annual leave with the following conditions:

- At least at least four weeks annual leave must be retained.
- There must be a signed, written agreement with their employer on each occasion (that outlines the amount of leave being cashed out, the amount they will be paid and the date it will be paid).
- The payment for the cashed out leave has to be the same as what the employee would have been paid if they took the leave.
- It is unlawful for an employer to force (or try to force) an employee to make (or not make) an agreement to cash out annual leave.

At the September 2018 meeting of the Audit and Risk Management Committee the leave liability had been reduced to \$450,000 and the number of staff with leave in excess of eight weeks was reduced to seven.

A new leave policy was adopted by Council on 16 October 2018 outlining the management of annual and long service leave.

There is currently only one member of staff with annual leave over eight weeks and that employee has recently returned from Long Service Leave. At the end of February 2020 the annual leave liability has been reduced to \$191,904.75. This balance is expected to be further reduced as two employees are currently on annual leave.

COMMENT

The Shire of Corrigin previously had a significant current liability for annual and long service leave and this had been raised by the auditors as an issue to be managed to ensure financial stability as well as maintain adequate staff resources to deliver services to the Council and community.

Having employees with excessive leave accruals can have the following impact:

- Increased financial liability due to accumulated leave accruals;
- Increased financial liability due to increments in employee rate of pay, as the rate of pay is the current rate at the time at which is taken or paid, not the time at which it was accrued;
- Wellbeing effects of employees not having time away from work and risk of burnout;
- Decrease in productivity;
- Risk of covering up fraudulent activities; and
- Increase in contract or relief staff to cover periods of extended leave.

STATUTORY ENVIRONMENT

Local Government Act 1995,
Local Government (Long Service Leave) Regulations
Shire of Corrigin Enterprise Agreement 2014

POLICY IMPLICATIONS

3.1 Risk Management Policy
2.17 Significant accounting policies

FINANCIAL IMPLICATIONS

Current liability for annual leave has been reduced during 2018 and 2019 to \$ 191,904.75.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership
Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COMMITTEE'S RESOLUTION

Moved: Cr Gilmore

Seconded: Cr Mason

That the Audit and Risk Management Committee receive and note the Excess Annual Leave Report.

Carried 6/0

7.6 INTERNAL AUDIT – RISK MANAGEMENT REVIEW

Applicant:	Shire of Corrigin
Date:	5/03/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0023
Attachment Ref:	Attachment 7.6 – Risk Management Review Dashboard

SUMMARY

This Internal Audit - Risk Management Review report seeks to provide an update on the assessment, impact and controls to mitigate risks using a risk management tool.

BACKGROUND

Council adopted a Risk Management Framework - Policy and Procedures in September 2018 to document the Shire's commitment and objectives regarding managing risk that may impact the Shire's strategies, goals or objectives.

The Risk Management Framework - Policy and Procedures document was initially prepared with assistance from LGIS as part of the overall Risk Management Governance Framework.

The Risk Management Review Dashboard summaries the following risks:

- Asset Sustainability
- Business and Community Disruption
- Compliance Requirements
- Document Management
- Employment Practices
- Engagement Practices
- Environmental Management
- Errors, Omissions and Delays
- External theft and fraud
- Management of Facilities/Venues and Events
- IT Communication systems
- Misconduct
- Project/ Change Management
- Safety and Security practices
- Supplier Contract management

COMMENT

Internal risk management reviews are completed twice per annum with the previous report in December 2019.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996
Section 17 CEO to review certain systems and procedures

POLICY IMPLICATIONS

3.1 Risk Management Policy

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Objective: Leadership
Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COMMITTEE'S RESOLUTION

Moved: Cr Weguelin

Seconded: Cr Jacobs

That the Audit and Risk Management Committee receive the updated Internal Audit Risk Management Report- Dashboard update.

Carried 6/0

7.7 BUDGET REVIEW

Applicant:	Shire of Corrigin
Date:	5/03/2020
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0022
Attachment Ref:	Attachment 7.7 Budget Review Report

SUMMARY

Council is being requested to adopt the Annual Budget Review for the year ending 30 June 2020.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* require Council to undertake a review of its Budget in each financial year between 1 January and 31 March. A Statement of Financial Activity incorporating year to date budget variations and forecasts for the period ending 31 January 2020 is presented for Council to consider. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

COMMENT

A review of the actual expenses to date compared to the 2019/20 adopted budget has been conducted and the expected variances are show in the attached report.

The budget review has been prepared to include information required by the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards*. Council adopted a 10% and a \$10,000 minimum for the reporting of material variances to be used in the statements of financial activity and the annual budget review.

The budget has been reviewed to continue to deliver on other strategies adopted by council and maintain a high level of services across all programs. The budget has also been reviewed on sound financial management and accountability principles and is considered to deliver a sustainable economic outcome for council and the community.

STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.68

Local Government (Financial Management) Regulations 1996 33a

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Budget variations outlined in budget review document.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership
Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

COMMITTEE'S RESOLUTION

Moved: Cr Coppen **Seconded: Cr Gilmore**

That the Audit and Risk Management Committee recommend to Council that

- 1. the Review of Budget Report for the year ending 30 June 2020 be adopted in accordance with Regulation 33a of the Local Government (Financial Management) Regulations 1996 (Attachment 7.7).*
- 2. the adopted Budget Review be forwarded to the Department of Local Government in accordance with the Local Government (Financial Management) Regulations 1996.*

Carried 6/0

7.8 REPORT OF SIGNIFICANT FINDING FROM 2018/19 AUDIT

Applicant:	Shire of Corrigin
Date:	3/01/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0210
Attachment Ref:	NIL

SUMMARY

The Audit and Risk Management Committee is asked to consider the response to the significant findings identified in the Audit Concluding Memorandum for the year 30 June 2019.

BACKGROUND

The 2018/19 audited financial statement and management report was received by the Audit and Risk Management Committee on 17 December 2019 and endorsed by Council later the same day. The meeting was attended by the Auditor Mr Greg Godwin of Moore Stephens by telephone and an overview of the audit and management report was provided.

Mr Steven Hoar attended the meeting in person representing the Office of Auditor General.

The Audit and Risk Management Committee discussed the significant findings from the 2018/19 audit during the close out meeting but has not formally received the report on the actions the Shire of Corrigin has taken or intends to take in relation to matters raised.

COMMENT

The Audit and Risk Management Committee is required to examine the report of the Auditor and prepare a report on the actions the Shire of Corrigin has taken or intends to take in relation to matters raised.

STATUTORY ENVIRONMENT

Local Government Act 1995,

7.9 Audit to be conducted

7.12A. Duties of local government with respect to audits

- (4) A local government must —
- (a) prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and
 - (b) give a copy of that report to the Minister within 3 months after the audit report is received by the local government.
- (5) Within 14 days after a local government gives a report to the Minister under subsection (4)(b), the CEO must publish a copy of the report on the local government's official website.

POLICY IMPLICATIONS

8.11 Audit and Risk Management Committee

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership
Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COMMITTEE'S RESOLUTION

Moved: Cr Jacobs **Seconded: Cr Weguelin**

The Audit and Risk Management Committee receives the report on the actions taken in relation to matters raised in the 2018/19 audit and confirms that a copy of the report was sent to the Minister for Local Government, Sport and Cultural Industries on 3 January 2020.

Carried 6/0



PO Box 221, Corrigin WA 6225
T: 9099 2200
F: 9099 2000
E: shira@corrigin.wa.gov.au

Our Ref: FM.0210
Contact: Natalie Manton
ceo@corrigin.wa.gov.au

3 January 2020

Department of Local Government, Sport and Cultural Industries
Gordon Stephenson House
PO Box 8349
PERTH BUSINESS CENTRE WA 6849

Dear Sir Madam

RE: ANNUAL REPORT AND AUDIT MANAGEMENT LETTER 2018-19

The Annual Report and financial statements for the 2018-19 financial year were received by the Audit and Risk Management Committee and Council on 17 December 2019. A copy of the Annual Report was been uploaded to the Smart Hub on 3 January 2020.

The management letter from the Auditor General for the Shire of Corrigin Annual Report 2018-19 noted a significant adverse trend in the Operating Surplus Ratio and Asset Sustainability Ratio. The matter was discussed with representatives from the Office of the Auditor General and Moore Stephens at the exit meeting of the Audit and Risk Management Committee on 17 December 2019.

The report provided to the Shire of Corrigin Audit and Risk Management outlined the contributing factors to the Operating Surplus Ratio and Asset Sustainability Ratio and actions to be taken to address the adverse trend.

A copy of the report is provided below and has been published on the Shire of Corrigin website.

The Shire of Corrigin is keen to ensure future compliance with all statutory requirements and aims to undertake work to a high standard while implementing best practice guidelines.

Please contact me if you require additional information or clarification of the issues raised in this letter.

Yours sincerely

Natalie Manton
Chief Executive Officer

Report on Significant Findings 2018-19 Final Audit

Finding 1- Significant adverse trend in Operating Surplus Ratio.

Management Comment

The statement of comprehensive income shows that the main reason the ratio is below the target range is due to the operating income being less than operating expense.

A significant contributor to the negative Operating Surplus Ratio in 2017/18 and 2018/19 was the flood damage repairs which were shown in the Statement of Comprehensive Income as an operating maintenance expense but funded externally. The grant funding from WA Natural Disaster Relief and Recovery Arrangements (WANDRRA) was received to cover the cost of road repairs which would not be required in a normal year. This revenue is excluded from the ratio calculation.

The following actions have been taken, or are intended to be taken, to address the adverse trend in the Operating Surplus Ratio.

Long Term Asset and Financial Planning

Council has adopted a 10 year Strategic Resource Plan which encompasses the Asset Management and Long Term Financial Plans. This plan provides the Shire of Corrigin with a management tool to consider and analyse the impact of decision making on the overall financial position of the local government over time.

As part of the long term financial strategy the Shire of Corrigin will continue to maximise use of operating and non-operating funding opportunities as they become available.

Operating Income Rates

The ability of the Shire of Corrigin to increase revenue from rates is limited due to the relatively low number of rateable properties and a limited scope for increased Unimproved Value (UV), Gross Rental Value (GRV), commercial or mining rates to generate additional income. The long term financial plan includes planned rates increases slightly higher than the anticipated rise in the Consumer Price Index (CPI) to address backlog of renewals and assist in the financial stability of the shire while maintaining the level of service to the community. Rate revenue of approximately \$2.5m was raised 2018-19 and are expected to increase to \$4.4m in 2032-33.

Fees and Charges

With a projected relatively stable population of 1150 people, the Shire of Corrigin has a limited ability to generate additional income from fees and charges. The fees and charges were reviewed as part of the 2018/19 budget deliberations and items that had not been increased for some years were increased including: annual rental charges, cemetery fees and recreation usage fees. There is no real opportunity to generate additional income from commercial rents, parking etc.

Investment income

Investment income was increased by \$18,000 during the 2018/19 financial year by investing municipal funds in a term deposit and overnight cash deposit facility with WA Treasury.

Proceeds

Additional income was received from profit on disposal of assets. A reduction in the number of plant items is expected to reduce overall expenditure over ten year period.

Expenditure

The Shire of Corrigin is responsible for assets valued at approximately \$150million, of which roads and buildings make up the largest component. The Long Term Financial Plan forecasts the operating expenditure to remain relatively stable over the next ten years with depreciation and materials and contracts being the dominant operating expenditure items.

During 2018/19 Management and Council reviewed and analysed several large expenditure areas and have developed the following ten year plans:

- Capital and operations plan for Corrigin outdoor and indoor heated pools.
- Buildings capital and maintenance plans.
- Plant replacement plan.
- Road capital and maintenance plan

Reduced Operating Expenditure

Rationalised plant and equipment items to reduce ongoing cost of replacement program. The fair value and useful lives of assets were reviewed in an effort to reduce depreciation over the next 10 years.

Management will continue to identify savings on operating expenditure wherever possible.

No Forecast Borrowings

The Shire has not forecast the need for any additional borrowings over the next ten years to allow flexibility to respond to sudden or unexpected expenditure requirements or the loss of anticipated external grant funding.

Reserves

In order to remain financially sustainable the Shire of Corrigin long term financial plan includes the use of cash backed reserves to accumulate funds for significant future renewals of key assets.

Conclusion

The operating ratio highlights the Shire of Corrigin's reliance on external funding to fund renewals of assets. An analysis of neighbouring shires indicates that this is a common issue in the Wheatbelt region.

Council and management will continue to monitor income and expenditure as well as identifying ways to improve the operating position to increase the ratio above the acceptable target of 0.01. However this ratio is likely to remain below the benchmark in the coming years.

Finding 2 – Significant Adverse Trend in Asset Sustainability Ratio

A significant adverse trend was noted in the Asset Sustainability Ratio which measures capital expenditure on renewal and replacement of existing assets as a percentage of depreciation costs. The ratio indicates that assets may be deteriorating at a greater rate than spending on renewal or replacement.

Considered together with Asset Consumption Ratio which measures the extent to which depreciable assets have been consumed by comparing their written down value to their replacement cost. The Shire of Corrigin Asset Consumption Ratio is 0.97 which is above the benchmark since 2015.

Over the past decade the Shire of Corrigin has invested capital funds into several new building and infrastructure assets including the Corrigin Recreation and Events Centre, Hydrotherapy pool and Adventure Playground. There are several building assets that have come to the end of their useful life and Council will consider replacing or rationalising the number of older buildings in the next decade.

Depreciation

Management has spent considerable time reviewing the fair value, depreciation rates and useful lives of assets in order to reduce the depreciation expense. It is anticipated that recent adjustments to depreciation combined with additional investment in asset renewal and upgrades will improve the Asset Sustainability Ratio over time.

Roads

The maintenance and renewal of the road network is a key priority for the Shire of Corrigin and one of the major expenditure items. The renewal of strategic grain haulage roads to a standard capable of carrying the forecast traffic loads is expected to be a significant financial challenge and well beyond the Shire's capacity if external renewal funding is not received.

The 10 year road program was recently adopted by Council and includes an average annual investment of \$1m for renewal of rural roads and town streets, \$800,000 on upgrades and \$625,000 maintenance expenditure. The Shire of Corrigin will continue to rely on grant funding to support this investment in road assets.

Finding 3 – Timecard entry into payroll software

During the audit it was found that labour and plant hours were entered into the payroll software using the pay-run date instead of the actual days worked.

Management Comment

Timecards are now entered into the payroll software with the actual date and not the pay run date.

8. NEXT MEETING

The next meeting of the Audit and Risk Management Committee is scheduled for Tuesday 9 June 2020 at 6pm.

9. MEETING CLOSURE

President, Cr Hickey closed the meeting at 5.13pm.

President: _____ Date: _____



Chief Executive Officer Performance Review Occasional Committee

Minutes

Tuesday 10 March 2020

Venue: Council Chambers
9 Lynch Street Corrigin

TERMS OF REFERENCE

- Compile the consensus response for each of the key result areas detailed in the CEO's contract of employment.
- Conduct a performance review feedback session with the CEO.
- Prepare and submit for Council approval a report describing the assessment developed during the performance review, changes to be made, special tasks to be done, or decisions to follow as a result of the evaluation.
- Prepare and submit for Council approval the agreed performance objectives for the next review period.
- Prepare and submit for Council approval any variations to the CEO's conditions of employment.

1. DECLARATION OF OPENING

The President Cr D Hickey opened the meeting at 1.00pm.

2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE

Attendance

Shire President

Deputy Shire President

Cr. D L Hickey
Cr. M A Weguelin
Cr. F R Gilmore
Cr. J A Mason
Cr. S C Coppen
Cr. S L Jacobs

Chief Executive Officer

Consultant Price Consulting Pty Ltd

N A Manton
Natalie Lincolne

Apologies

Cr. M B Dickinson

3. DECLARATIONS OF INTEREST

The CEO Mrs Natalie Manton declared a financial interest as the agenda item includes information on the CEO salary package.

4. CONFIRMATION AND RECEIPT OF MINUTES

Minutes of the CEO Performance Review meeting held on Tuesday 16 April 2019 (Attachment 4).

COMMITTEE'S RECOMMENDATION

Moved Cr Mason Seconded Cr Weguelin

That the Minutes of the CEO Performance Review meeting held on Tuesday 16 April 2019 (Attachment 4) be confirmed as a true and correct record.

Carried 6/0

5. MATTERS ARISING FROM THE MINUTES

NIL

6. MATTERS REQUIRING A COMMITTEE DECISION

6.1 CHIEF EXECUTIVE OFFICER – ANNUAL REVIEW OF PERFORMANCE (CONFIDENTIAL)

Applicant:	Shire of Corrigin
Date:	10/03/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	CEO declared financial interest as item related to CEO salary
File Ref:	PERSONNEL - MANTON
Attachment Ref:	Confidential Attachment 6.1 and Attachment 6.2 (under separate cover)

REASON FOR CONFIDENTIALITY

The Chief Executive Officer's Report is confidential in accordance with section 5.23(2)(a) of the Local Government Act because it deals with matters affecting an employee of Council.

COMMITTEE'S RECOMMENDATION

Moved: Cr Mason Seconded: Weguelin

That Council in accordance with Clause 15.10 of the Standing Orders close the meeting to the public.

Carried 6/0

Note: Natalie Manton left the chamber at 1.05pm.

SUMMARY

The purpose of this report is to review the performance of the Chief Executive Officer (CEO) over the last six months since the conclusion of the probation review in October 2018.

BACKGROUND

Sections 5.38 and 5.39 (3) (b) and Regulation 18D of the Local Government Act 1995 requires that the performance of the CEO over the past year.

Clause 4 of the CEO Contract of Employment notes the following:

4.1 Performance Criteria

- (a) Within 3 months of the Commencement Date the Council and You must negotiate and determine the Performance Criteria.
- (b) The Performance Criteria must be reasonably achievable by You.
- (c) You must use every reasonable endeavour to comply with the Performance Criteria.
- (d) The Performance Criteria –
 - (i) must be reviewed annually by the parties; and
 - (ii) may be amended, from time to time, by agreement in writing between the parties.

4.2 Performance Criteria and Performance Review

Your performance under this Contract, must be reviewed and determined by the Reviewer –

- (a) by reference to the Performance Criteria;
- (b) at least annually; and
- (c) more frequently if the Council or You perceives there is a need to do so and, in that case, gives to the other party a Review Notice.

4.3 Selection of Reviewer

- (a) The Council, in consultation with You, is to determine, in respect of each review under clause 4.2 -
- (i) who the Reviewer is to be; and
 - (ii) whether the Reviewer is to be accompanied or assisted by any other person and, if so, the identity of that person.
- (b) For example, the Reviewer may be –
- (i) the Council;
 - (ii) a committee to which the conduct of the performance review has been delegated by the Council under section 5.16 of the Act; or
 - (iii) a person or body who has been authorised by the Council to conduct the performance review.
- (c) For the avoidance of doubt, if the Council and You are unable to agree on any of the matters set out in clause 4.3(a), the Council is to make the relevant determination.

COMMENT

Council appointed Mrs Natalie Manton as the Shire of Corrigin CEO for a three year period commencing 6 March 2018 and expiring on 5 March 2021.

To assist Council in the process of review, the CEO has prepared a confidential report outlining evidence of achievements measured against the performance criteria in Attachment 6.1 (under separate cover)

Price Consulting Group Pty Ltd were engaged to conduct a survey of Councillors and prepare a confidential report which is included in Attachment 6.2 (under separate cover).

STATUTORY ENVIRONMENT

The review of the Chief Executive Officer will be conducted in accordance with sections 5.38 and 5.39 (3) (b) and Regulation 18D of the Local Government Act 1995, which requires that:

- *The performance of the CEO be reviewed at least once a year;*
- *The CEO will have a written contract of employment, which shall include performance criteria for the purpose of conducting a review; and*
- *A Local Government is to consider each review on the performance of the CEO carried out under section 5.38 and is to accept the review, with or without modification, or to reject the review.*

POLICY IMPLICATIONS

Council Policy 5.21 requires that the performance of the CEO is to be reviewed by the using the performance criteria contained in the CEO's Position Description. The objectives of the review are to:

- Compile the consensus response for each of the key result areas detailed in the CEO's contract of employment.
- Conduct a performance review feedback session with the CEO.
- Prepare and submit for Council approval a report describing the assessment developed during the performance review, changes to be made, special tasks to be done, or decisions to follow as a result of the evaluation.
- Prepare and submit for Council approval the agreed performance objectives for the next review period.
- Prepare and submit for Council approval any variations to the CEO's conditions of employment.

A review of delegations and Key Performance Indicators forms part of the review process and which will reference s5.41. Functions of CEO under the *Local Government Act 1995*.

A record of proceedings be prepared by the CEO and when confirmed by the Committee will be forwarded to the next available Council meeting on a confidential basis for consideration.

FINANCIAL IMPLICATIONS

CEO salary is contained in the annual budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and ensure legislative compliance	4.1.2.1	Review Council's Community Strategic Plan to ensure it remains aligned to the community's vision, aspirations and desired outcomes
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.2.2	Annual review of Council's policies and Corporate Business Plan
		4.1.2.3	Regular review of Integrated Planning and Reporting documents and informing strategies, including Long Term Financial Plan, Asset Management Plans and Workforce Plan
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

Note: Natalie Manton returned to the chamber 1.35 pm.

COMMITTEE'S RECOMMENDATION

Moved: Cr Mason Seconded: Weguelin

That Council in accordance with Clause 15.10 of the Standing Orders resume standing orders.

Carried 6/0

COMMITTEE'S RECOMMENDATION

Moved: Cr Weguelin Seconded: Cr Mason

That the CEO Performance Review Committee recommend to Council that it:

- 1. Notes that the appraisal of Ms Natalie Manton, Chief Executive Officer, has been completed for the 2020 review period.*
- 2. Accepts the outcome of 'Meets Expectations' and thanks Ms Manton for her efforts.*
- 3. Approves an annual remuneration increase of 4% to the base salary, to take effect on the contract's anniversary date.*
- 4. Offers a new employment contract for a period of five (5) years upon expiration of the current employment contract.*
- 5. Approves the proposed KPIs (attached) for the 2020-21 period.*

Carried 6/0

Natalie Lincolne left meeting 2.45pm

7. NEXT MEETING

Next meeting to be held in March 2021

8. MEETING CLOSURE

The President Cr D Hickey closed the meeting 2.46pm.

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF FEBRUARY 2020

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT14747	06/02/2020	CHLOE BAXTER	2019 EDNA STEVENSON SCHOLARSHIP PAYMENT	\$ 813.10	ES TRUST
EFT14748	06/02/2020	SHIRE OF CORRIGIN - MUNICIPAL	ADMINISTRATION FEE FOR 2007 TO 2018 INCLUSIVE	\$ 13,200.00	ES TRUST
EFT14798	24/02/2020	PUBLIC TRANSPORT AUTHORITY	TRANSWA TICKET SALES FOR JANUARY 2020	\$ 469.96	TRUST
EFT14799	24/02/2020	SHIRE OF CORRIGIN - MUNICIPAL	TRANSWA TICKET COMMISSIONS FOR JANUARY 2020	\$ 97.04	TRUST
20479	06/02/2020	MAREESE CORA JOAN DYER	REFUND OF 2019 COUNCIL NOMINATION FEE	\$ 80.00	MUNI
20480	06/02/2020	RUTH VALERIE OWEN	REFUND OF 2019 COUNCIL NOMINATION FEE	\$ 80.00	MUNI
20481	06/02/2020	SCOTT CRAIG COPPEN	REFUND OF 2019 COUNCIL NOMINATION FEE	\$ 80.00	MUNI
20482	06/02/2020	SHARON LYNNE JACOBS	REFUND OF 2019 COUNCIL NOMINATION FEE	\$ 80.00	MUNI
20483	06/02/2020	SYNERGY	ELECTRICITY CHARGES	\$ 3,689.45	MUNI
20484	06/02/2020	VIDA NOELLE CLAPP	BOND REFUND	\$ 500.00	MUNI
20485	13/02/2020	SHIRE OF CORRIGIN	PETTY CASH REIMBURSEMENT FOR JANUARY 2020	\$ 100.00	MUNI
20486	13/02/2020	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 186.00	MUNI
20487	20/02/2020	AUSTRALIA POST	POST OFFICE BOX SERVICE RENEWAL	\$ 324.00	MUNI
20488	20/02/2020	NAILS AND BEAUTY TRUST	2019 / 2020 RATES INCENTIVE VOUCHER	\$ 100.00	MUNI
20489	20/02/2020	SYNERGY	ELECTRICITY CHARGES	\$ 5,844.20	MUNI
20490	24/02/2020	PERTH MONUMENTAL WORKS	REFUND FOR OVER-PAYMENT OF ANNUAL LICENCE FEE	\$ 40.00	MUNI
20491	24/02/2020	SYNERGY	ELECTRICITY CHARGES	\$ 125.84	MUNI
20492	27/02/2020	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 186.00	MUNI
EFT14719	06/02/2020	AVON WASTE	5 WEEKS RUBBISH COLLECTION - DECEMBER 2019	\$ 21,448.48	MUNI
EFT14720	06/02/2020	BITUTEK PTY LTD	BITUMEN SEAL TO CORRIGIN-NAREMBEEN ROAD	\$ 37,075.50	MUNI
EFT14721	06/02/2020	BOC LIMITED	CONTAINER SERVICE FOR SWIMMING POOL - MEDICAL OXYGEN	\$ 12.19	MUNI
EFT14722	06/02/2020	BROWNLEY'S PLUMBING & GAS	ANNUAL BACKFLOW TESTS AT CREC, COOKTOP BURNER FOR 36 CAMM ST	\$ 3,461.70	MUNI
EFT14723	06/02/2020	BULLIVANTS PTY LTD	ROUND STRAPS, LIFTING CHAINS	\$ 728.07	MUNI
EFT14724	06/02/2020	CLOUD COLLECTIONS PTY LTD	RATES RECOVERY AND ASSOCIATED LEGAL FEES	\$ 3,197.10	MUNI
EFT14725	06/02/2020	CORRIGIN ROADHOUSE	REFRESHMENTS AND CATERING SUPPLIES	\$ 12.00	MUNI
EFT14726	06/02/2020	CORRIGIN TYREPOWER	PLANT REPAIRS - LOADER, GRADER, WATER TRUCK, UTE	\$ 4,988.00	MUNI
EFT14727	06/02/2020	CORRIGIN WINDMILL MOTEL	ACCOMMODATION FOR AUSTRALIA DAY AMBASSADOR	\$ 110.00	MUNI
EFT14728	06/02/2020	ELDERS RURAL SERVICES AUSTRALIA LIMITED	3,500 KG OF GP CEMENT	\$ 1,705.00	MUNI
EFT14729	06/02/2020	IGA CORRIGIN	REFRESHMENTS AND CATERING SUPPLIES	\$ 1,578.04	MUNI
EFT14730	06/02/2020	INSTANT WEIGHING	CALIBRATE SCALES ON LOADER AND BATCHING PLANT	\$ 2,310.00	MUNI
EFT14731	06/02/2020	IT VISION	CORRECTION OF TRUST IMBALANCE, REVERSE ASSET ADJUSTMENTS	\$ 3,643.75	MUNI
EFT14732	06/02/2020	JP PROMOTIONS	STAFF UNIFORM	\$ 201.52	MUNI
EFT14733	06/02/2020	KEWDALE HIRE	PLANT HIRE	\$ 2,306.92	MUNI
EFT14734	06/02/2020	LANDGATE	GROSS RENTAL VALUE CHARGEABLE SCHEDULE NO G2019/3	\$ 67.85	MUNI
EFT14735	06/02/2020	LANDMARK	FERTILIZER FOR SWIMMING POOL	\$ 176.22	MUNI
EFT14736	06/02/2020	MARKETFORCE	ADVERTISING - 2020 COUNCIL MEETINGS DATES, NOTICE OF AGM	\$ 404.17	MUNI
EFT14737	06/02/2020	MCLEODS BARRISTERS & SOLICITORS	DRAFTING OF NEW COMMUNITY LEASE AGREEMENTS	\$ 1,164.06	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF FEBRUARY 2020

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT14738	06/02/2020	MICHAEL ANDREW WEGUELIN	REFUND OF 2019 COUNCIL NOMINATION FEE	\$ 80.00	MUNI
EFT14739	06/02/2020	MOORE STEPHENS	STAFF TRAINING WORKSHOP AND WEBINAR	\$ 1,419.00	MUNI
EFT14740	06/02/2020	NEU-TECH AUTO ELECTRICS	PLANT REPAIRS - ROLLER, GRADER, WATER TRUCK, WATER TANKER	\$ 1,234.89	MUNI
EFT14741	06/02/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER CONSULTANCY - RESOLVE IT ISSUES	\$ 170.00	MUNI
EFT14742	06/02/2020	SIGMA CHEMICALS	MOTOR FOR POOL BUDDY, POOL CHEMICALS	\$ 1,403.60	MUNI
EFT14743	06/02/2020	THE BUTCHERS BLOCK	REFRESHMENTS AND CATERING SUPPLIES	\$ 689.55	MUNI
EFT14744	06/02/2020	VIGOUREUX PTY LTD T/A OVENU	CLEAN OVEN AND STOVE TOP AT 2 SPANNEY STREET	\$ 240.00	MUNI
EFT14745	06/02/2020	WESTERN MECHANICAL CORRIGIN	OIL, COOLANT, PLANT REPAIRS - PRIME MOVERS	\$ 724.72	MUNI
EFT14746	06/02/2020	WORLDWIDE EAST PERTH	PRINT AND SUPPLY A4 TOWN MAPS	\$ 300.00	MUNI
EFT14749	13/02/2020	AUSTRALIAN TAXATION OFFICE	BAS PAYMENT FOR JANUARY 2020	\$ 36,651.00	MUNI
EFT14750	13/02/2020	AVON WASTE	4 WEEKS RUBBISH COLLECTION - JANUARY 2020	\$ 17,509.64	MUNI
EFT14751	13/02/2020	BROWNLEY'S PLUMBING & GAS	REPAIRS TO GAS STOVE AT CREC	\$ 121.00	MUNI
EFT14752	13/02/2020	CENIT GROUP PTY LTD	ENGINEERING REVIEW AND REPORT ON CREC ROOF REMEDIAL WORKS	\$ 1,650.00	MUNI
EFT14753	13/02/2020	CORRIGIN HARDWARE	HARDWARE SUPPLIES	\$ 6,239.76	MUNI
EFT14754	13/02/2020	CORRIGIN HOTEL	REFRESHMENTS AND CATERING SUPPLIES	\$ 150.00	MUNI
EFT14755	13/02/2020	CORRIGIN LICENSED POST OFFICE	STATIONERY SUPPLIES	\$ 20.00	MUNI
EFT14756	13/02/2020	CORRIGIN OFFICE SUPPLIES	STATIONERY SUPPLIES	\$ 148.95	MUNI
EFT14757	13/02/2020	CORRIGIN ROADHOUSE	REFRESHMENTS AND CATERING	\$ 60.00	MUNI
EFT14758	13/02/2020	EDWARDS MOTORS PTY LTD	PURCHASE OF HOLDEN COLORADO AND ISUZU D-MAX	\$ 35,200.00	MUNI
EFT14759	13/02/2020	FIRST HEALTH SERVICES	CORRIGIN MEDICAL CENTRE SERVICE FEE FOR FEBRUARY 2020	\$ 10,883.46	MUNI
EFT14760	13/02/2020	GREAT SOUTHERN FUEL SUPPLIES	FUEL SUPPLIES FOR JANUARY 2020	\$ 34,695.84	MUNI
EFT14761	13/02/2020	HARRIS ZUGLIAN ELECTRICS	UPGRADE SWITCHBOARD, INSTALL WIRING AT WELLNESS CENTRE	\$ 1,001.50	MUNI
EFT14762	13/02/2020	JR & A HERSEY PTY LTD	STAFF UNIFORM	\$ 372.47	MUNI
EFT14763	13/02/2020	KATEMS SUPERMARKET	REFRESHMENTS AND CATERING SUPPLIES	\$ 298.64	MUNI
EFT14764	13/02/2020	LANDGATE	CERTIFICATE OF TITLE 2912/931 - 24 LARKE CRESCENT, CORRIGIN	\$ 26.20	MUNI
EFT14765	13/02/2020	LINEMARKING WA PTY LTD	LINE MARKING TO CORRIGIN-QUAIRADING RD, RABBIT PROOF FENCE RD	\$ 8,195.00	MUNI
EFT14766	13/02/2020	MCMILES INDUSTRIES PTY LTD	PUMP REPAIRS, PUMP HIRE, TEST WATER SAMPLE	\$ 2,112.00	MUNI
EFT14767	13/02/2020	NAREMBEEN COMMUNITY RESOURCE CENTRE	2020 WASTE COLLECTION CALENDARS	\$ 918.72	MUNI
EFT14768	13/02/2020	NEU-TECH AUTO ELECTRICS	TRAILER PLUGS	\$ 132.76	MUNI
EFT14769	13/02/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER CONSULTANCY - RESOLVE IT ISSUES	\$ 170.00	MUNI
EFT14770	13/02/2020	RURAL TRAFFIC SERVICES PTY LTD	TRAFFIC CONTROL SERVICES - BULYEE ROAD	\$ 15,597.12	MUNI
EFT14771	13/02/2020	SQUIRE PATTON BOGGS (AU)	LEGAL ADVICE AND REPRESENTATION - CREC	\$ 220.00	MUNI
EFT14772	13/02/2020	STABILISED PAVEMENTS OF AUSTRALIA	LIME STABILISATION ON BULYEE ROAD	\$ 124,134.12	MUNI
EFT14773	13/02/2020	STEWART & HEATON CLOTHING CO PTY LTD	RE-STOCK BUSHFIRE UNIFORMS FOR 2019 / 2020	\$ 1,549.61	MUNI
EFT14774	13/02/2020	STIRLING FREIGHT EXPRESS	FREIGHT CHARGES	\$ 998.17	MUNI
EFT14775	13/02/2020	VIGOUREUX PTY LTD T/A OVENU	CLEANING OF COMMERCIAL OVENS AT TOWN HALL	\$ 360.00	MUNI
EFT14776	13/02/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 370.04	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF FEBRUARY 2020

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT14777	13/02/2020	SALARY PACKAGING AUSTRALIA	SALARY PACKAGING PAYROLL DEDUCTIONS	\$ 785.40	MUNI
EFT14778	20/02/2020	BF WALSH EARTHMOVING CONTRACTOR	REHABILITATE GRAVEL PIT	\$ 12,897.50	MUNI
EFT14779	20/02/2020	BROWNLEY'S PLUMBING & GAS	ANNUAL BACK FLOW TESTS TO WALTON STREET TOILETS, DUMP POINT	\$ 775.50	MUNI
EFT14780	20/02/2020	BUDGET CASH REGISTER	CASH REGISTER ROLLS FOR SWIMMING POOL	\$ 66.50	MUNI
EFT14781	20/02/2020	CORRIGIN LICENSED POST OFFICE	POSTAGE CHARGES FOR JANUARY 2020	\$ 361.90	MUNI
EFT14782	20/02/2020	COMMERCIAL CLEANING EQUIPMENT	COMAC ANTEA 50BT SCRUBBER FOR INDOOR NETBALL COURT	\$ 9,350.00	MUNI
EFT14783	20/02/2020	ELDERS RURAL SERVICES AUSTRALIA LIMITED	WATER TROUGHS FOR SALEYARDS	\$ 950.00	MUNI
EFT14784	20/02/2020	HARRIS ZUGLIAN ELECTRICS	2019 / 2020 RATES INCENTIVE VOUCHER	\$ 100.00	MUNI
EFT14785	20/02/2020	IGA CORRIGIN	REFRESHMENTS AND CATERING SUPPLIES	\$ 50.00	MUNI
EFT14786	20/02/2020	MARKETFORCE	ADVERTISING - ELECTION RESULTS, TENDER 01-2020	\$ 682.11	MUNI
EFT14787	20/02/2020	MCMILES INDUSTRIES PTY LTD	PUMP HIRE FOR CEMENT STABILISATION	\$ 3,080.00	MUNI
EFT14788	20/02/2020	NEU-TECH AUTO ELECTRICS	PLANT SERVICE & REPAIRS - ROLLER, CEO VEHICLE	\$ 674.53	MUNI
EFT14789	20/02/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	UPS FOR SERVER, SECURITY SOFTWARE SUBSCRIPTION FOR CRC	\$ 3,299.00	MUNI
EFT14790	20/02/2020	SUNNY SIGN COMPANY PTY LTD	WARNING SIGNS, CHILDREN CROSSING SIGNS, BUS TURNING SIGNS	\$ 1,595.00	MUNI
EFT14791	20/02/2020	STEPHEN JAMES ATKINSON	2020 LOTTO WINNINGS DISTRIBUTION	\$ 22.55	MUNI
EFT14792	20/02/2020	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	SUBSCRIPTION TO COUNCIL MEMBER ONLINE TRAINING COURSES	\$ 3,250.00	MUNI
EFT14793	20/02/2020	WATERMAN IRRIGATION	STANDPIPE REMOTE ACCESS CHARGE PLUS CLOUD SERVER ACCESS FEE	\$ 1,154.45	MUNI
EFT14794	20/02/2020	WESTERN ENGINEERING CORRIGIN	PLANT REPAIRS - PIG TRAILER	\$ 450.00	MUNI
EFT14795	20/02/2020	WESTERN MECHANICAL CORRIGIN	PLANT SERVICE & REPAIRS - GRADER, PRIME MOVER, ROLLER, TIP TRUCK	\$ 8,576.80	MUNI
EFT14796	20/02/2020	WESTERN STABILISERS PTY LTD	2019 / 2020 RATES INCENTIVE VOUCHERS (ENGINEERING & MECHANICAL	\$ 200.00	MUNI
EFT14797	20/02/2020	WESTERN TYRES CORRIGIN	SUPPLY AND FIT 4 TYRES TO GRADER	\$ 4,628.80	MUNI
EFT14800	24/02/2020	BEST OFFICE SYSTEMS	REPLACE BLACK DRUM IN ADMIN PHOTOCOPIER	\$ 66.00	MUNI
EFT14801	24/02/2020	CORRIGIN NEWSAGENCY	2019 / 2020 RATES INCENTIVE VOUCHER	\$ 100.00	MUNI
EFT14802	24/02/2020	GREAT SOUTHERN FUEL SUPPLIES	2019 / 2020 RATES INCENTIVE VOUCHER	\$ 100.00	MUNI
EFT14803	24/02/2020	IGA CORRIGIN	REFRESHMENTS AND CATERING SUPPLIES	\$ 619.64	MUNI
EFT14804	24/02/2020	KYLIE ANN CALEY	STAFF REIMBURSEMENT	\$ 60.10	MUNI
EFT14805	24/02/2020	LANDGATE	SHIRE OF CORRIGIN UPDATED MAPPING IMAGERY	\$ 563.20	MUNI
EFT14806	24/02/2020	WORLDWIDE EAST PERTH	PRINT AND SUPPLY 2020 RATES NOTICES	\$ 651.00	MUNI
EFT14807	27/02/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 370.04	MUNI
EFT14808	27/02/2020	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	\$ 41.00	MUNI
EFT14809	27/02/2020	SALARY PACKAGING AUSTRALIA	SALARY PACKAGING PAYROLL DEDUCTIONS	\$ 785.40	MUNI
EFT14810	27/02/2020	SHIRE OF CORRIGIN OUTSIDE STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 100.00	MUNI
DD11457.1	01/02/2020	WESTNET PTY LTD	INTERNET CHARGES	\$ 65.64	MUNI
DD11458.1	01/02/2020	WESTNET PTY LTD	INTERNET CHARGES	\$ 129.95	MUNI
DD11459.1	01/02/2020	WESTNET PTY LTD	INTERNET CHARGES	\$ 59.95	MUNI
DD11460.1	01/02/2020	WESTNET PTY LTD	INTERNET CHARGES	\$ 89.95	MUNI
DD11474.1	03/02/2020	NATIONAL AUSTRALIA BANK	CREDIT CARD PAYMENTS	\$ 736.11	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF FEBRUARY 2020

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
DD11473.1	07/02/2020	THE BOND ADMINISTRATOR	BOND ADMINISTRATOR DEBIT FOR 15 MCANDREW AVE	\$ 486.00	MUNI
DD11455.1	10/02/2020	TELSTRA	MOBILE PHONE CHARGES	\$ 335.10	MUNI
DD11479.1	12/02/2020	WA SUPER	PAYROLL DEDUCTIONS	\$ 9,206.05	MUNI
DD11479.2	12/02/2020	AVANTEOS INVESTMENTS LTD	PAYROLL DEDUCTIONS	\$ 106.69	MUNI
DD11479.3	12/02/2020	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 335.01	MUNI
DD11479.4	12/02/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,427.65	MUNI
DD11479.5	12/02/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 844.48	MUNI
DD11479.6	12/02/2020	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 437.54	MUNI
DD11479.7	12/02/2020	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 132.78	MUNI
DD11456.1	16/02/2020	TELSTRA	PHONE CHARGES	\$ 12.20	MUNI
DD11454.1	19/02/2020	CLASSIC FUNDING GROUP PTY LTD	RESOURCE CENTRE PHOTOCOPIER LEASE PAYMENT	\$ 237.60	MUNI
DD11519.1	26/02/2020	WA SUPER	PAYROLL DEDUCTIONS	\$ 9,222.64	MUNI
DD11519.2	26/02/2020	AVANTEOS INVESTMENTS LTD	PAYROLL DEDUCTIONS	\$ 106.69	MUNI
DD11519.3	26/02/2020	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 306.88	MUNI
DD11519.4	26/02/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,506.80	MUNI
DD11519.5	26/02/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 844.48	MUNI
DD11519.6	26/02/2020	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 437.54	MUNI
DD11519.7	26/02/2020	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 156.58	MUNI
DD11501.1	27/02/2020	TELSTRA	PHONE CHARGES	\$ 70.88	MUNI
DD11502.1	27/02/2020	TELSTRA	PHONE CHARGES	\$ 257.47	MUNI
DD11503.1	27/02/2020	TELSTRA	PHONE CHARGES	\$ 102.83	MUNI
DD11504.1	27/02/2020	TELSTRA	PHONE CHARGES	\$ 34.95	MUNI
DD11445.1	03/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 3,314.85	LIC
DD11447.1	04/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,441.05	LIC
DD11449.1	05/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,820.80	LIC
DD11462.1	06/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,019.45	LIC
DD11467.1	07/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 2,840.00	LIC
DD11469.1	10/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,139.65	LIC
DD11471.1	11/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,402.15	LIC
DD11477.1	12/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 676.60	LIC
DD11482.1	13/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,897.25	LIC
DD11490.1	14/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 134.75	LIC
DD11492.1	17/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 7,043.40	LIC
DD11494.1	18/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 4,435.50	LIC
DD11498.1	20/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 2,443.25	LIC
DD11500.1	20/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 293.30	LIC
DD11510.1	21/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 4,351.20	LIC

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF FEBRUARY 2020

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
DD11512.1	24/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,493.05	LIC
DD11514.1	25/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 6,904.40	LIC
DD11517.1	26/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 357.15	LIC
DD11522.1	27/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 9,266.80	LIC
DD11531.1	28/02/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 12,094.70	LIC
JNL	13/02/2020	PAYROLL	FORTNIGHTLY PAYROLL PAYMENT PPE 12/02/2020	\$ 62,599.23	MUNI
JNL	27/02/2020	PAYROLL	FORTNIGHTLY PAYROLL PAYMENT PPE 26/02/2020	\$ 58,802.62	MUNI
				<u>\$ 686,501.93</u>	

MUNICIPAL ACCOUNT PAYMENTS	\$ 607,552.53
TRUST ACCOUNT PAYMENTS	\$ 567.00
LICENSING ACCOUNT PAYMENTS	\$ 64,369.30
EDNA STEVENSON TRUST ACCOUNT PAYMENTS	\$ 14,013.10
	<u>\$ 686,501.93</u>



SHIRE OF CORRIGIN
NAB BUSINESS MASTERCARD
PAYMENTS OF ACCOUNTS BY CREDIT CARD
FOR THE STATEMENT PERIOD: 28 DECEMBER 2019 TO 28 JANUARY 2020

DATE	DETAILS	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-4143			
18/01/2020	CALTEX BUSSELTON	FUEL FOR CEO VEHICLE	\$ 76.42
25/01/2020	CALTEX BUSSELTON	FUEL FOR CEO VEHICLE	\$ 51.29
		CREDIT CARD TOTAL	\$ 127.71
CARD NUMBER 4557-XXXX-XXXX-0935			
22/01/2020	SHIRE OF CORRIGIN LICENSING	PLATE CHANGE 4CR (TO BE TRADED)	\$ 27.70
22/01/2020	SHIRE OF CORRIGIN LICENSING	NEW VEHICLE REGISTRATION 4CR	\$ 443.85
23/01/2020	SHIRE OF CORRIGIN LICENSING	PLATE CHANGE 2CR (NEW VEHICLE)	\$ 16.75
23/01/2020	SHIRE OF CORRIGIN LICENSING	PLATE REMAKE 2CR	\$ 120.10
		CREDIT CARD TOTAL	\$ 608.40

BILLING ACCOUNT \$ -
TOTAL CREDIT CARD PAYMENTS \$ **736.11**

I, Kylie Caley, Deputy Chief Executive Officer, have reviewed the credit card payments on card 4557-XXXX-XXXX-4143 and confirm that from the descriptions on the documentation provided that ;

- all transactions are expenses incurred by the Shire of Corrigin;
- all purchases have been made in accordance with the Shire of Corrigin policy and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the any corporate credit card is evident .

Kylie Caley Kylie Caley 11/2/2020

I, Natalie Manton, Chief Executive Officer, have reviewed the credit card payments on card 4557-XXXX-XXXX-0935 and confirm that from the descriptions on the documentation provided that ;

- all transactions are expenses incurred by the Shire of Corrigin;
- all purchases have been made in accordance with the Shire of Corrigin policy and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the any corporate credit card is evident .

Natalie Manton N.M. 12/2/2020



Cardholder Details

Cardholder Name: MRS NATALIE ANITA MANTON
Account No: [REDACTED]
Statement Period: 28 December 2019 to 28 January 2020
Cardholder Limit: \$10,000

Transaction record for: MRS NATALIE ANITA MANTON

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
20 Jan 2020	\$76.42	CALTEX BUSSELTON BUSSELTON					74940520019
28 Jan 2020	\$51.29	CALTEX BUSSELTON BUSSELTON					74940520026
Total for this period	\$127.71		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

N.A.M.A.

Cardholder signature:

Date: 6/2/2020





Statement for

NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MS KYLIE ANN CALEY
Account No: [REDACTED]
Statement Period: 28 December 2019 to 28 January 2020
Cardholder Limit: \$5,000

Transaction record for: MS KYLIE ANN CALEY

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
22 Jan 2020	\$27.70	CGN SHIRE LIC					03134495573
22 Jan 2020	\$443.85	CGN SHIRE LIC					03151437976
23 Jan 2020	\$16.75	CGN SHIRE LIC					04121312749
23 Jan 2020	\$120.10	CGN SHIRE LIC					04121641219
			PLATE CHANGE 4CR (TO BE TRADED) REGISTER NEW VEHICLE 4CR PLATE CHANGE 2CR (NEW VEHICLE) PLATE REMAKE 2CR				
Total for this period	\$608.40		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: *Kylie*

Date: *4.2.20*



SHIRE OF CORRIGIN



February
2020

MONTHLY FINANCIAL REPORT

SHIRE OF CORRIGIN
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 29 February 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire of Corrigin for the 2019/20 year is \$10,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	% Completed	Original Budget	Original	YTD Budget	YTD Actual	Variance
Capital Expenditure						
Buildings						
As per Capital Budget	2.37%	1,110,400		296,656	26,274	270,382
Infrastructure - Roads						
As per Capital Budget	41.23%	3,528,151		2,351,984	1,454,702	897,282
Parks, Gardens, Recreation Facilities						
As per Capital Budget	1.10%	273,000		181,992	3,000	270,000
Other Infrastructure						
As per Capital Budget	0.00%	53,500		35,648	0	35,648

% Compares current ytd actuals to annual budget

% Compares current ytd actuals to annual budget

	* Note	28 February 2019	29 February 2020
Adjusted Net Current Assets		\$ -	\$ 4,563,345
Cash and Equivalent - Unrestricted		\$ -	\$ 3,586,713
Cash and Equivalent - Restricted		\$ -	\$ 2,066,181
Receivables - Rates		\$ -	\$ 314,501
Receivables - Other		\$ -	\$ 1,071,548
Payables	110%	\$ 171,783	\$ 188,427

** Note: Compares current ytd actuals to prior year actuals at the same time*

PREPARATION TIMING AND REVIEW

Date prepared: 11 March 2020
Prepared by: Kylie Caley, DCEO
Reviewed by: Natalie Manton, CEO

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

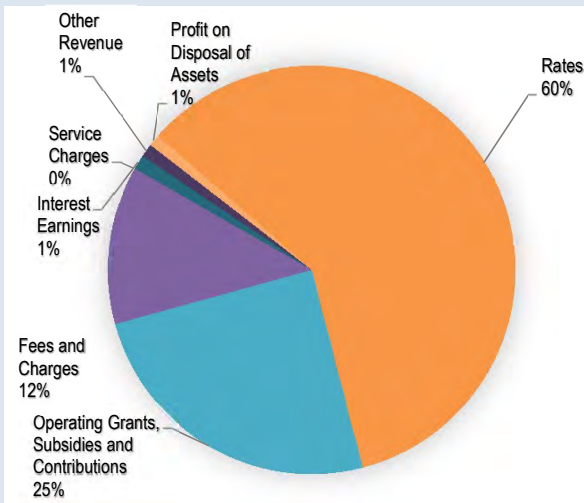
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

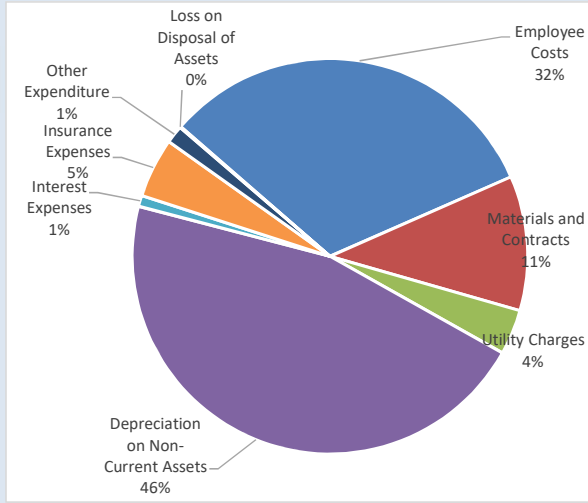
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

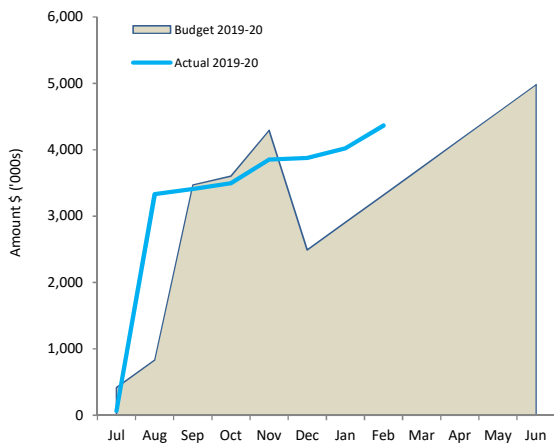
OPERATING REVENUE



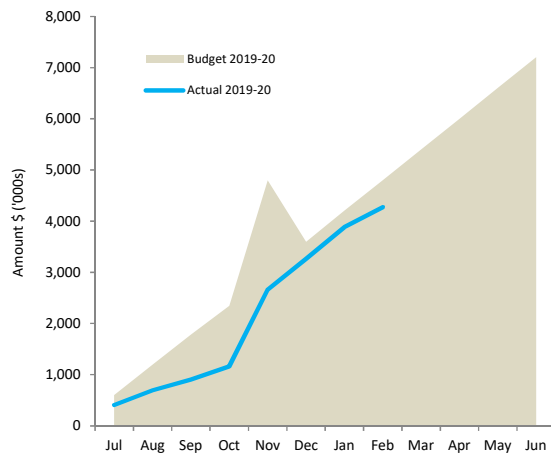
OPERATING EXPENSES



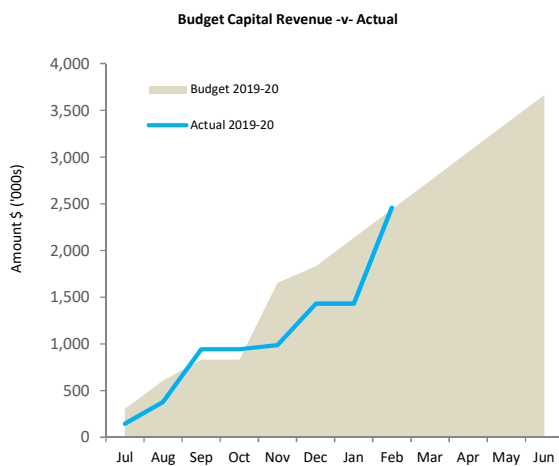
Budget Operating Revenues -v- Actual



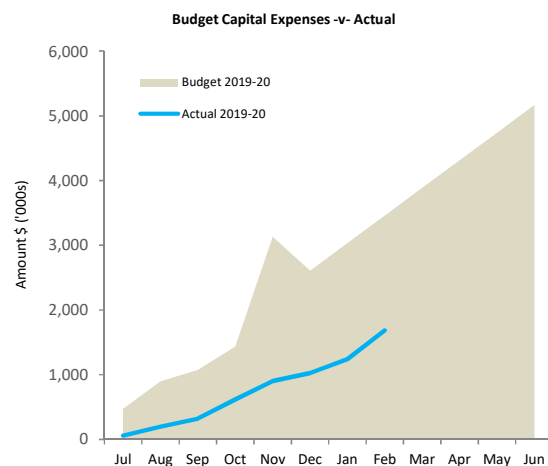
Budget Operating Expenses -v-YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of Council; other costs that relate to the task of assisting elected members and ratepayers on matters on matters which do not concern specific Council services
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	To provide an operational framework for	Inspection of food outlets and their control, noise control and waste disposal compliance. Administration of the RoeRoc health Scheme and provision of various medical facilities
EDUCATION AND WELFARE	To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child care centre, playgroups senior citizen centre and aged care Provision of services provided by the Community Resource Centre
HOUSING	To provide and maintain staff and rental housing.	Provision and maintenance of staff, aged, rental and joint venture housing.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens reserves and playgrounds. Operation of library, and the support of other heritage and cultural facilities
TRANSPORT	To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES	To help promote the Shire and its economic wellbeing.	Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control Shire overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Annual Budget	Adopted YTD Annual Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. %	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	1(b)	1,727,085	1,727,085	1,750,045	22,960	1%	
Revenue from operating activities							
Governance		1,904	1,542	2,327	785	51%	
General Purpose Funding - Rates	5	2,600,031	2,600,031	2,600,839	808	0%	
General Purpose Funding - Other		1,039,153	776,119	805,157	29,038	4%	
Law, Order and Public Safety		52,589	29,188	33,433	4,245	15%	
Health		220,635	117,513	106,343	(11,170)	(10%)	
Education and Welfare		167,602	111,672	98,891	(12,781)	(11%)	▼
Housing		137,754	91,800	97,678	5,878	6%	
Community Amenities		230,478	222,436	220,938	(1,498)	(1%)	
Recreation and Culture		57,505	41,828	35,063	(6,765)	(16%)	
Transport		287,906	184,438	206,783	22,345	12%	▲
Economic Services		45,600	28,000	49,365	21,365	76%	▲
Other Property and Services		140,440	86,860	108,863	22,003	25%	▲
		4,981,597	4,291,427	4,365,679			
Expenditure from operating activities							
Governance		(735,166)	(500,549)	(430,443)	70,106	14%	▲
General Purpose Funding		(69,928)	(46,600)	(56,702)	(10,102)	(22%)	▼
Law, Order and Public Safety		(137,212)	(91,416)	(91,947)	(531)	(1%)	
Health		(570,708)	(380,320)	(358,366)	21,954	6%	
Education and Welfare		(332,258)	(221,336)	(214,806)	6,530	3%	
Housing		(189,047)	(125,696)	(93,642)	32,054	26%	▲
Community Amenities		(548,667)	(365,608)	(323,571)	42,037	11%	▲
Recreation and Culture		(1,530,478)	(1,003,769)	(949,063)	54,705	5%	
Transport		(2,572,587)	(1,714,856)	(1,597,144)	117,712	7%	
Economic Services		(312,982)	(206,736)	(184,351)	22,385	11%	▲
Other Property and Services		(208,502)	(138,704)	24,048	162,752	117%	▲
		(7,207,536)	(4,795,590)	(4,275,989)			
Operating activities excluded from budget							
Add Back Depreciation		2,541,920	1,694,272	1,964,467	270,195	16%	▲
Adjust (Profit)/Loss on Asset Disposal	6	(106,993)	(3,913)	(36,184)	(32,271)	825%	
Movement in Deferred Pension Rebates		0	0	(3,282)	(3,282)		
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		208,988	1,186,196	2,014,691			
Investing Activities							
Contributions	11	3,662,952	1,654,422	2,457,785	803,363	49%	▲
Proceeds from Disposal of Assets	6	210,000	0	83,696	83,696		▲
Capital Acquisitions	7	(5,622,051)	(3,127,280)	(1,682,587)	1,444,693	46%	▲
Amount attributable to investing activities		(1,749,099)	(1,472,858)	858,893			
Financing Activities							
Transfer from Reserves	10	224	0	220	220		
Repayment of Debentures	9	(78,572)	(39,286)	(38,836)	450	1%	
Transfer to Reserves	10	(108,626)	0	(21,669)	(21,669)		▼
Amount attributable to financing activities		(186,974)	(39,286)	(60,285)			
Closing Funding Surplus(Deficit)	1(b)	1	1,401,137	4,563,345			

KEY INFORMATION

to Note 2 for an explanation of the reasons for the variance.

threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 29 FEBRUARY 2020

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

BY NATURE OR TYPE

	Ref Note	Adopted Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. %
		\$	\$	\$	\$	%
Opening Funding Surplus (Deficit)	1(b)	1,727,085	1,727,085	1,750,045	22,960	1%
Revenue from operating activities						
Rates	5	2,600,031	2,600,031	2,600,839	808	0%
Operating Grants, Subsidies and Contributions	11	1,483,609	1,078,119	1,080,849	2,730	0%
Fees and Charges		637,504	509,476	547,789	38,313	8%
Interest Earnings		59,670	39,760	50,438	10,678	27% ▲
Other Revenue		51,890	32,200	45,835	13,635	42%
Profit on Disposal of Assets	6	148,893	31,841	39,929	8,088	25%
		4,981,597	4,291,427	4,365,679		
Expenditure from operating activities						
Employee Costs		(2,433,498)	(1,621,968)	(1,369,521)	252,447	16%
Materials and Contracts		(1,550,892)	(1,040,142)	(470,829)	569,313	55%
Utility Charges		(209,561)	(139,472)	(158,322)	(18,850)	(14%)
Depreciation on Non-Current Assets		(2,541,920)	(1,694,272)	(1,964,467)	(270,195)	(16%)
Interest Expenses		(87,227)	(42,185)	(38,441)	3,744	9%
Insurance Expenses		(242,116)	(162,494)	(208,701)	(46,207)	(28%)
Other Expenditure		(100,422)	(67,129)	(61,963)	5,166	8%
Loss on Disposal of Assets	6	(41,900)	(27,928)	(3,745)	24,183	87%
		(7,207,536)	(4,795,590)	(4,275,989)		
Operating activities excluded from budget						
Add back Depreciation		2,541,920	1,694,272	1,964,467	270,195	16%
Adjust (Profit)/Loss on Asset Disposal	6	(106,993)	(3,913)	(36,184)	(32,271)	825%
Movement in Deferred Pensioner Rebates		0	0	(3,282)	(3,282)	
Adjust Provisions and Accruals		0	0	0	0	
Amount attributable to operating activities		208,988	1,186,196	2,014,691		
Investing activities						
Non-operating grants, subsidies and contributions	11	3,662,952	1,654,422	2,457,785	803,363	49% ▲
Proceeds from Disposal of Assets	6	210,000	0	83,696	83,696	▲
Land held for resale		0	0	0	0	
Capital acquisitions	7	(5,622,051)	(3,127,280)	(1,682,587)	1,444,693	46% ▲
Amount attributable to investing activities		(1,749,099)	(1,472,858)	858,893		
Financing Activities						
Transfer from Reserves	10	224	0	220	220	
Repayment of Debentures	9	(78,572)	(39,286)	(38,836)	450	1%
Transfer to Reserves	10	(108,626)	0	(21,669)	(21,669)	▼
Amount attributable to financing activities		(186,974)	(39,286)	(60,285)		
Closing Funding Surplus (Deficit)	1(b)	1	1,401,137	4,563,345		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method.

Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

OPERATING ACTIVITIES
NOTE 1(b)
ADJUSTED NET CURRENT ASSETS

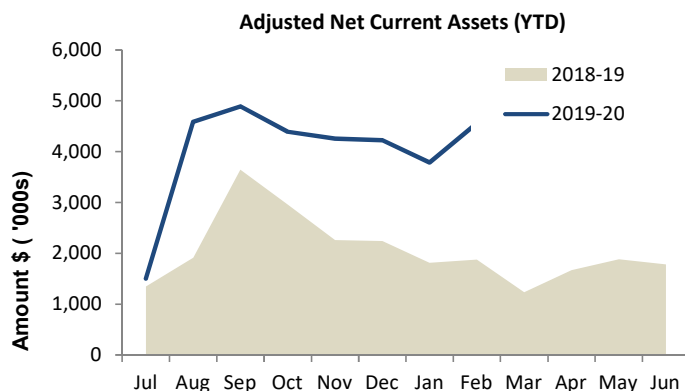
Adjusted Net Current Assets	Ref Note	Last Years	This Time Last	Year to Date Actual
		Closing	Year	Year to Date Actual
		30 June 2019	28 Feb 2019	29 Feb 2020
		\$	\$	\$
Current Assets				
Short term Investment	3	900,000	0	2,730,000
Cash Unrestricted	3	1,075,998	0	856,713
Cash Restricted	3	2,044,732	0	2,066,181
Receivables - Rates	4	135,726	0	314,501
Receivables - Other	4	43,914	0	1,071,548
Accrued Income		0	0	0
Interest / ATO Receivable		20,895	0	42,001
Inventories		82,537	0	74,621
Land held for resale - current		60,000	0	60,000
		<u>4,363,802</u>	<u>0</u>	<u>7,215,564</u>
Less: Current Liabilities				
Payables		(171,783)	0	(188,427)
Provisions - employee		(337,242)	0	(337,242)
Long term borrowings		(78,572)	0	(39,736)
		<u>(587,596)</u>	<u>0</u>	<u>(565,405)</u>
Unadjusted Net Current Assets		3,776,205	0	6,650,160
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	3	(2,044,732)	0	(2,066,181)
Less: Land held for resale		(60,000)	0	(60,000)
Less: Trust Liability as of 30 June 2019		0	0	(370)
Add: Long term borrowings		78,572	0	39,736
Adjusted Net Current Assets		1,750,045	0	4,563,345

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus (Deficit)
\$4.56 M
Last Year YTD
Surplus (Deficit)
\$. M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Governance	785	51%		Permanent	Sale of Maps income is more than anticipated. LGIS claim refunds
Law, Order and Public Safety	4,245	15%		Permanent	DFES Grant income higher than YTD budget. Fire break infringements issued, no budget allocated for this.
Health	(11,170)	(10%)		Timing	Scheme contributions lower than anticipated. Budgeted for profit on sale of ROE EHO vehicle, actual sale incurred a loss. Food premise registration income is higher than YTD budget
Education and Welfare	(12,781)	(11%)	▼	Permanent	CRC grant funding is lower than YTD budget due to grant funds being incorrectly budgeted for. Correction in budget review
Recreation and Culture	(6,765)	(16%)		Timing	Sports club levy income yet to be invoiced.
Economic Services	21,365	76%	▲	Permanent	Sheep sale commission and building control income higher than anticipated. Standpipe income is higher than anticipated YTD budget.
Other Property and Services	22,003	25%	▲	Timing	Private works income is above anticipated YTD budget. Profit anticipated on DCEO vehicle was higher than actual. Edna Stevenson administration fees collected
Expenditure from operating activities					
Governance	70,106	14%	▲	Timing	Admin allocations are under YTD budget, any adjustments will be made at year end. Training expenses are below YTD budget. Election expenses under YTD budget, consultancy fees are under YTD budget
General Purpose Funding	(10,102)	(22%)	▼	Timing	Legal fees for debt collection over YTD budget
Housing	32,054	26%	▲	Timing	Housing maintenance expenditure under YTD budget.

Community Amenities	42,037	11%	▲	Timing	Sanitation expenditure is under anticipated YTD budget, public convenience expenditure is under YTD budget.
Economic Services	22,385	11%	▲	Timing	Expenditure across the program is down slightly for YTD spread.
Other Property and Services	162,752	117%	▲	Timing	Under YTD budget due to allocations, investigation into allocation rates needs to be carried out and any adjustments will be made at year end
Investing Activities					
Non-operating Grants, Subsidies & Contributions	803,363	49%	▲	Timing	Funding has not been received in line with the anticipated timing at the time of the budget. Claims to be put in for various road grants and WANDRRA.
Capital Acquisitions	1,444,693	46%	▲		Timing of budgeted capital expenditure requires review for YTD.
Financing Activities					

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

OPERATING ACTIVITIES
NOTE 3
CASH AND INVESTMENTS

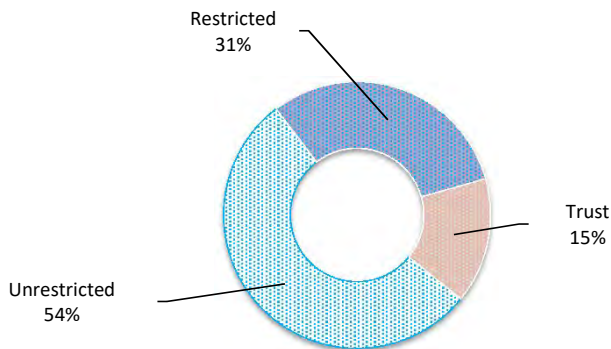
Cash and Investments	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	900			900			
At Call Deposits							
Municipal Fund	855,813			855,813			
Reserve Fund		2,066,181		2,066,181	NAB	2.05%	3/01/2020
Trust Fund			79,787	79,787			
Stevenson Trust Fund			925,849	925,849			
Licensing Trust Fund			8,434	8,434			
Term Deposits							
Municipal Investment - Term Deposit	1,000,000			1,000,000	NAB	1.70%	9/04/2020
WA Treasury Corporation - OCDF	1,730,000			1,730,000	WATC	0.70%	at call
Total	3,586,713	2,066,181	1,014,070	6,666,064			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$6.67 M	\$3.59 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

OPERATING ACTIVITIES
NOTE 4
RECEIVABLES

Rates Receivable	30 June 2019	29 February 2020
	\$	\$
Opening Arrears Previous Years	135,726	135,726
Levied this year	2,529,078	2,633,956
Less Collections to date	(2,529,078)	(2,455,181)
Equals Current Outstanding	135,726	314,501
Net Rates Collectable	135,726	314,501
% Collected	94.91%	88.64%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	1,069,737	84	1,204	523	1,071,548
Percentage	99.83%	0.01%	0.11%	0.05%	
Balance per Trial Balance					
Sundry debtors					1,071,548
GST receivable					42,001
Accrued Income					0
Provision for Doubtful Debts					0
Total Receivables General Outstanding					1,113,549

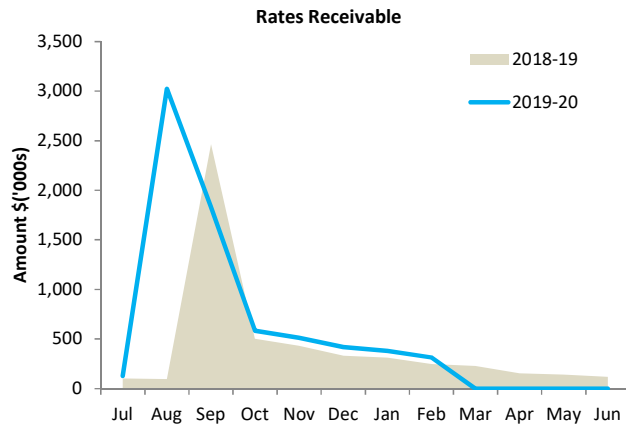
Amounts shown above include GST (where applicable)

KEY INFORMATION

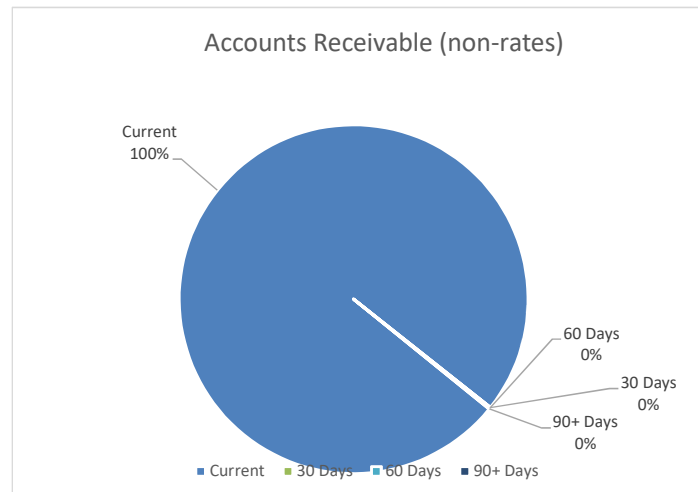
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
89%	\$314,501



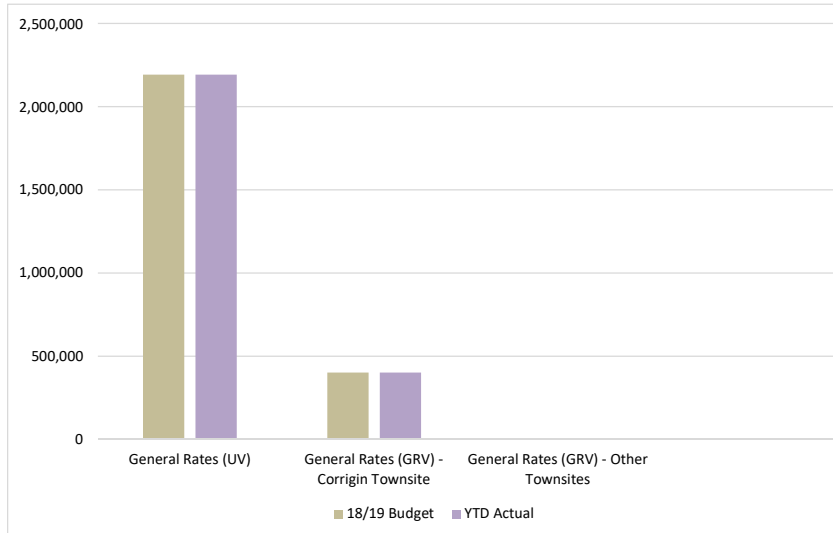
Debtors Due
\$1,113,549
Over 30 Days
0%
Over 90 Days
0%

General Rate Revenue	Original Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
General Rates (UV)	0.014389	343	152,378,000	2,192,567			2,192,567	2,192,567			2,192,567
General Rates (GRV) - Corrigin Townsite	0.091332	408	4,390,106	400,957			400,957	400,957	(397)		400,560
General Rates (GRV) - Other Townsites	0.091332	3	18,980	1,733			1,733	1,733			1,733
											0
Minimum Payment	Minimum \$										
General Rates (UV)	390	14	101,687	5,460			5,460	5,460			5,460
General Rates (GRV) - Corrigin Townsite	390	42	80,531	16,380			16,380	16,380			16,380
General Rates (GRV) - Other Townsites	390	10	12,230	3,900			3,900	3,900			3,900
				0			0				0
							0				0
							0				0
Sub-Totals		820	156,981,534	2,620,998	0	0	2,620,997	2,620,998	(397)	0	2,620,600
Discount							(20,967)				(19,761)
Concession							0				0
Amount from General Rates							2,600,030				2,600,839
Ex-Gratia Rates							33,116				33,116
Total General Rates							2,633,146				2,633,956
Totals							2,633,146				2,633,956

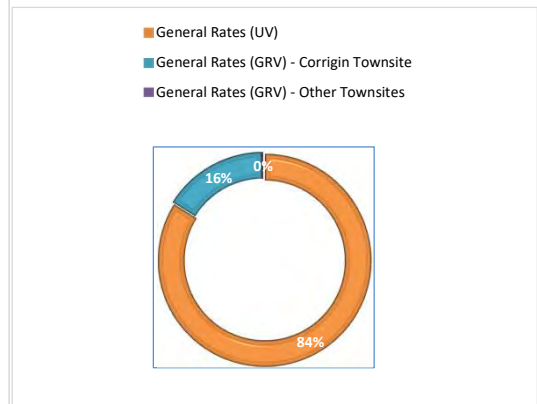
SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION



General Rates		
Budget	YTD Actual	%
\$2.6 M	\$2.6 M	100%

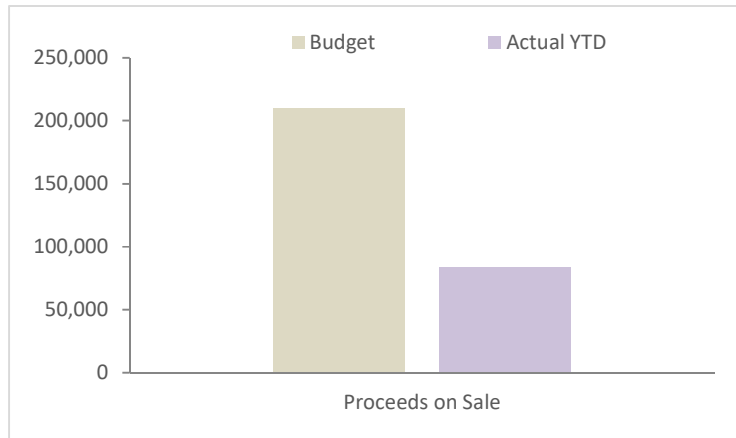


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

Asset No.	Plant No.	Asset Description	Amended Budget				YTD Actual			
			Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
			\$	\$	\$	\$	\$	\$	\$	\$
1001017	P4CR	EHO VEHICLE	23,907	30,000	6,093		26,475	22,730	0	(3,745)
1000773	PCR4650	KUBOTA MOWER 4WD	11,900	10,000		(1,900)	11,183	13,002	1,819	
	10102	P016 GALLAGHER MOWER	1,050	10,000	8,950				0	
100537	PCR2	L90F VOLVO LOADER	14,890	100,000	85,110				0	
1000769	PCR17	UTILITY VEHICLE	0	20,000	20,000		0	13,654	13,654	
1000770	PCR22	UTILITY VEHICLE	11,260	20,000	8,740		9,854	19,765	9,910	
1000847	P2CR	DCEO VEHICLE	0	20,000	20,000		0	14,545	14,545	
		MISC SMALL PLANT	40,000	0		(40,000)			0	
Total			103,007	210,000	148,893	(41,900)	47,512	83,696	39,929	(3,745)

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$210,000	\$83,696	40%

Capital Acquisitions	Original Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Land	0	0	0	0
Buildings	1,110,400	296,656	26,274	(270,382)
Plant & Equipment	657,000	261,000	198,611	(62,389)
Furniture & Equipment	0	0	0	0
Infrastructure - Roads, Footpaths, Kerbing, Drainage, etc	3,528,151	2,351,984	1,454,702	(897,282)
Parks, Gardens, Recreation Facilities	273,000	181,992	3,000	(178,992)
Sewerage	0	0	0	0
Other Infrastructure	53,500	35,648	0	(35,648)
Capital Expenditure Totals	5,622,051	3,127,280	1,682,587	(1,444,693)

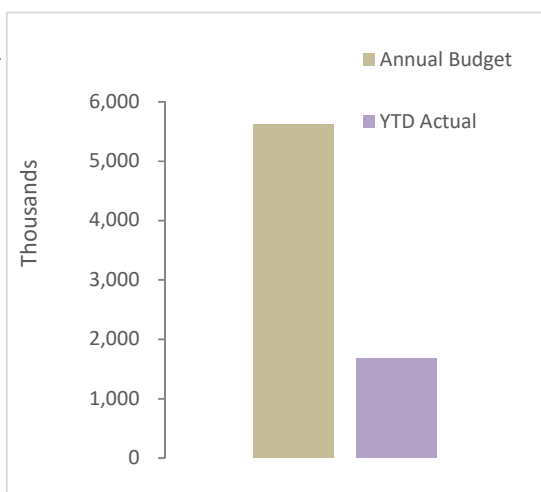
Capital Acquisitions Funded By:

	\$	\$	\$	\$
Capital grants and contributions	1,305,275	790,488	954,763	164,275
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	210,000	0	83,696	83,696
Contribution - operations	4,106,776	2,336,792	644,129	(1,692,663)
Capital Funding Total	5,622,051	3,127,280	1,682,587	(1,444,693)

SIGNIFICANT ACCOUNTING POLICIES

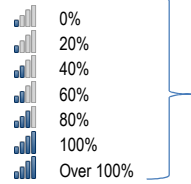
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$5.62 M	\$1.68 M	30%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.31 M	\$0.95 M	73%

Capital Expenditure Total
Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

		Acc/Job No.	Original Budget	YTD Budget	YTD Actual	Variance
Capital Expenditure						
Land						
	Nil					
Sub Total - Land			0	0	0	
Buildings						
0%	MEDICAL CENTRE	07780	15,000	10,000	0	10,000
64%	32 CAMM STREET	09182	30,000	20,000	19,129	871
0%	11 COURBOULES CRESCENT	09286	15,000	10,000	0	10,000
0%	15 MCANDREW AVENUE	09283	7,000	4,664	3,129	1,535
0%	TOWN HALL UPGRADE	11180	156,000	104,000	0	104,000
0%	CARAVAN PARK	13282	200,000	133,328	0	133,328
0%	AGED HOUSING PROJECT	08411	665,400	0	0	0
18%	RECREATION & EVENTS CENTRE	11388	22,000	14,664	4,016	10,648
2%	Sub Total - Buildings		1,110,400	296,656	26,274	270,382
Plant & Equipment						
83%	EDRHS VEHICLE (4CR)	07481	40,000	40,000	33,184	6,816
88%	DCEO VEHICLE (2CR)	14583	30,000	30,000	26,504	3,496
0%	LOADER - CR2	12395	370,000	0	0	0
75%	UTILITY VEHICLE - CR17	14288	45,000	45,000	33,699	11,301
0%	UTILITY VEHICLE - CR22	12403	45,000	45,000	31,719	13,281
0%	MOWER	12401	53,000	53,000	39,090	13,910
4%	SMALL PLANT PURCHASES	14287	20,000	10,000	737	9,263
0%	BULYEE HALL PUMP	13783	5,000	5,000	5,357	(357)
0%	NETBALL COURT CLEANER	11389	16,000	0	8,500	(8,500)
60%	GALLAGHER MOWER	12402	33,000	33,000	19,820	13,180
30%	Sub Total - Plant & Equipment		657,000	261,000	198,611	62,389
Furniture & Equipment						
			0	0	0	0
Sub Total - Furniture & Equipment			0	0	0	0

		Acc/Job No.	Original Budget	YTD Budget	YTD Actual	Variance	
Infrastructure - Roads							
58%		GILL ROAD	RR020	312,145	208,088	181,432	26,656
113%		RRG - CORRIGIN NAREMBEEN ROAD	RG174	160,588	107,048	180,799	(73,751)
0%		OWN RESOURCES - CORRIGIN NAREMBEEN ROAD	CR174	86,047	57,360	424	56,936
0%		BULARING PINGELLY ROAD	12198	131,721	87,808	92	87,716
0%		BULLARING GORGE ROCK ROAD	12175	126,460	84,296	0	84,296
0%		BILBARIN EAST ROAD	12174	57,865	38,576	0	38,576
31%		BULYEE ROAD	12192	1,111,310	740,856	341,299	399,557
26%		BS - QUAIRADING CORRIGIN ROAD	BS172	963,714	642,464	250,289	392,175
79%		RRG - QUAIRADING CORRIGIN ROAD	RG172	224,007	149,328	177,983	(28,655)
0%		BS - FENCE ROAD	BS007	290,294	193,512	258,869	(65,357)
99%		FOOTPATH UPGRADE	12281	64,000	42,648	63,516	(20,868)
41%		Sub Total - Roads		3,528,151	2,351,984	1,454,702	897,282
Parks, Gardens, Recreation Facilities							
11%		SWIMMING POOL UPGRADE	11280	28,000	18,664	3,000	15,664
0%		OVAL LIGHTING UPGRADE	11390	220,000	146,664	0	146,664
0%		CREC CARPARKING	11396	25,000	16,664	0	16,664
1%		Sub Total - Parks, Gardens, Recreation Facilities		273,000	181,992	3,000	178,992
Sewerage							
		Nil					
		Sub Total - Sewerage		0	0	0	0
Other Infrastructure							
0%		CREC PLAYGROUND SHADE STRUCTURES	11397	20,000	13,328	0	13,328
0%		MAIN STREET SHADE STUCTURES	11369	10,000	6,664	0	6,664
0%		WATER STORAGE	13781	14,000	9,328	0	9,328
0%		NICHE WALL UPGRADE	10785	9,500	6,328	0	6,328
0%		Sub Total - Urban Infrastructure		53,500	35,648	0	35,648
30%		Total		5,622,051	3,127,280	1,682,587	1,444,693

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

FINANCING ACTIVITIES
NOTE 8
BORROWINGS

Information on Borrowings	2018/19	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget
Particulars	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture									
Loan 102 - Corrigin Recreation Centre	1,656,925	0	0	38,836	78,572	1,618,089	1,578,353	38,441	87,227
	1,656,925	0	0	38,836	78,572	1,618,089	1,578,353	38,441	87,227
Total	1,656,925	0	0	38,836	78,572	1,618,089	1,578,353	38,441	87,227

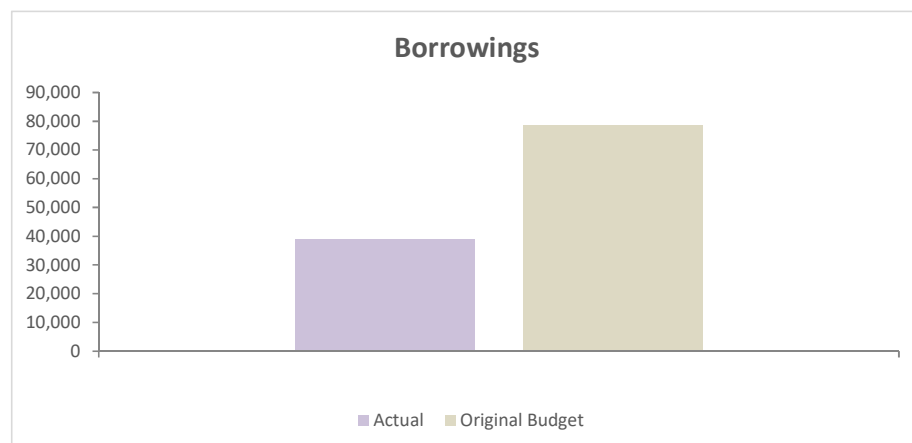
All debenture repayments were financed by general purpose revenue.

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	\$38,836
Interest Earned	\$50,438
Interest Expense	\$38,441
Reserves Bal	\$2.07 M
Loans Due	\$1.62 M

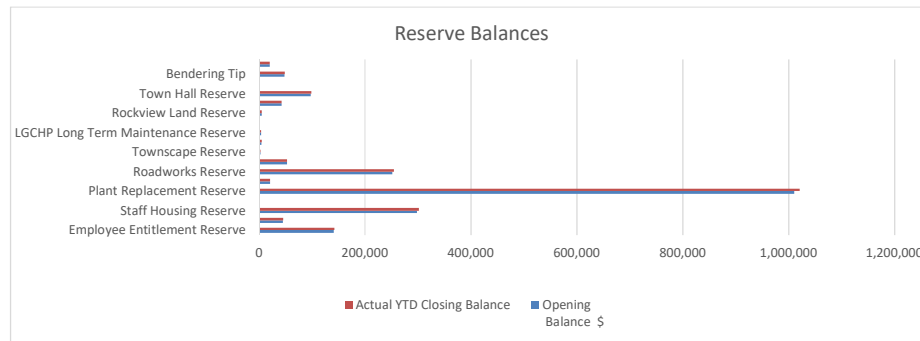
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

OPERATING ACTIVITIES
NOTE 9
CASH AND INVESTMENTS

Cash Backed Reserve

Reserve Name	Opening Balance	Original Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Actual Transfers Out (-)	Original Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee Entitlement Reserve	140,748	2,727	1,476	12,000		0	0	155,475	142,224
Community Bus Reserve	45,063	873	473	0		0	0	45,936	45,536
Staff Housing Reserve	298,280	5,780	3,129	12,000		0	0	316,060	301,409
Office Equipment Reserve	1,536	30	16	5,000		0	0	6,566	1,552
Plant Replacement Reserve	1,010,153	19,573	10,596	0		0	0	1,029,726	1,020,749
Swimming Pool Reserve	20,562	398	216	10,000		0	0	30,960	20,778
Roadworks Reserve	251,650	4,876	2,640	10,000		0	0	266,526	254,290
Land Subdivision Reserve	52,602	1,020	552	0		0	0	53,622	53,154
Townscape Reserve	2,676	52	28	5,000		0	0	7,728	2,704
Medical Reserve	4,760	92	50	0		0	0	4,852	4,810
LGCHP Long Term Maintenance Reserve	3,946	76	41	0		0	0	4,022	3,987
Community Development Reserve	179	4	0	0		(182)	(179)	1	0
Rockview Land Reserve	4,895	95	51	0		0	0	4,990	4,946
Senior Citizens Units	42,424	822	445	0		0	0	43,246	42,869
Town Hall Reserve	97,568	1,891	1,023	0		0	0	99,459	98,591
Child Care Reserve	41	0	0	0		(42)	(41)	(1)	0
Bendering Tip	47,649	923	498	5,006	224	0	0	53,578	48,371
Recreation Reserve	20,000	388	210	10,000		0	0	30,388	20,210
	2,044,732	39,620	21,445	69,006	224	(224)	(220)	2,153,134	2,066,181

KEY INFORMATION



Grants and Contributions

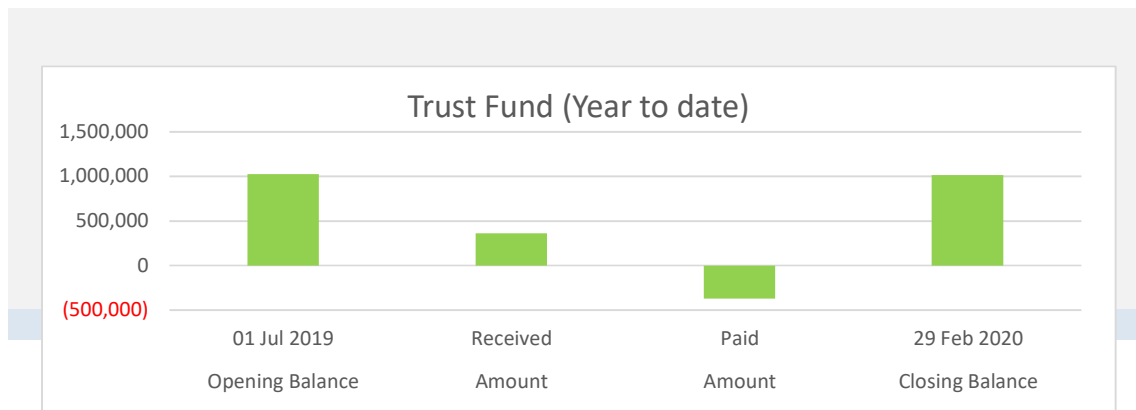
	Original Budget	YTD Budget	YTD Actual	Variance
Operating grants, subsidies and contributions				
General Purpose Funding				
Legal Fees Income	10,000	6,664	24,622	17,958
Grants Commission Grant Received - General Purpose	565,090	454,879	454,879	0
Grants Commission Grant Received- Roads	365,027	237,540	237,540	0
Governance				
Thank a Volunteer Day Funding Income	854	854	855	1
Miscellaneous Income	0	0	0	0
Health				
Scheme Income	189,481	94,740	90,988	(3,752)
Other Health Reimbursements Income	1,000	664	0	(664)
Education & Welfare				
CRC Funding Income	104,052	69,368	70,972	1,604
Resource Centre Grant Funding	33,000	22,000	2,284	(19,716)
Recreation & Culture				
Swimming Pool Subsidy	0	0	657	657
Bikeweek Grant Income	500	328	0	(328)
Other Cultural Income	5,700	3,792	5,505	1,713
Community Donations	100	64	0	(64)
	0			
Transport				
Main Roads Direct Grant	165,646	165,646	165,646	0
Miscellaneous Income	0	0	0	0
Other Property & Services				
Diesel Fuel Rebate	0	0	0	0
Reimbursements				
Reimbursements	0	0	1,757	1,757
	0	0	0	0
Law & Order				
DFES Grant	43,159	21,580	25,144	3,564
Operating grants, subsidies and contributions Total	1,483,609	1,078,119	1,080,849	2,730
Non-operating grants, subsidies and contributions				
Education and Welfare				
Aged Housing Project	496,000	0	0	0
CRC Funding Income	0	0	0	0
Transport				
Regional Road Group	339,327	169,664	271,462	101,798
Roads to Recovery	435,275	217,638	280,115	62,477
WANDRAA	329,676	219,784	251,621	31,837
Federal Blackspot	839,320	419,660	826,282	406,622
MRWA Blackspot	193,529	96,764	0	(96,764)
Commodity Route	997,825	498,912	798,260	299,348
Regional Bicycle Network Funding	32,000	32,000	30,045	(1,955)
Other Property & Services				
Non-operating grants, subsidies and contributions Total	3,662,952	1,654,422	2,457,785	803,363
Grand Total	5,146,561	2,732,541	3,538,633	806,093

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 11
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	01 Jul 2019	Received	Paid	29 Feb 2020
	\$	\$	\$	\$
B.C.I.T.F	0	429	(429)	0
Building Services Levy	0	1,742	(1,723)	18
Bus Ticketing	0	1,171	(1,414)	(242)
Police Licensing	4,392	340,413	(336,370)	8,434
Corrigin Community Development Fund	50,235	0	(274)	49,961
Friends of the Cemetery	2,510	0	0	2,510
Edna Stevenson Educational Trust	940,251	2,388	(16,789)	925,849
Corrigin Disaster Fund	10,929	0	0	10,929
Bendering Tip	16,707	0	0	16,707
Council Nomination Deposits	0	400	(400)	0
Trust Bonds	0	13,512	(12,802)	710
	1,025,023	360,055	(370,202)	1,014,877



SHIRE OF CORRIGIN
HERITAGE INVENTORY
REVIEW 2018



Heritage Intelligence (WA)
Laura Gray

NOVEMBER 2018

HERITAGE INVENTORY REVIEW 2018

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HERITAGE INVENTORY REVIEW 2018

INTRODUCTION

The review of the Municipal Inventory of Heritage Places is a requirement of the Heritage Act (1990).

The assessment criteria detailed in the State Heritage Office's guidelines entitled *Criteria for the assessment of local heritage places and areas* as recommended in *State Planning Policy 3.5 Historic Heritage Conservation*, has been the primary guiding document for the Heritage Inventory review for the Shire of Corrigin.

The review commenced with a Shire formed Community Working Group meeting, photographing heritage places around town, and the Shire scanning the hard copy of the 1997 heritage inventory as no digital version are compliant with current technology. The Shire of Corrigin distributed the scanned version to the Community Working Group for comment by the members. Discussions raised the issue of gradings of significance and the implications of a Grade B and Local Planning Policy (LPP) provisions that could impact the property owners. In the economic climate, it was determined that any imposts upon businesses and property owners would be considered inappropriate. The 1997 Heritage Inventory listed 6 places on the Heritage List (LPP provisions), and another 3 places are already on the State Register of Heritage Places with more serious implications and high level of heritage recognition.

The Shire of Corrigin's 1997 Municipal Inventory of Heritage Places listed 197 places and sites in five categories. Categories 1 and 2 were recommended for inclusion in the Shire of Corrigin's Local Planning Scheme, and categories 3, 4 and 5 were places of note.

This review references the 1997 Heritage Inventory with no further specific historical research taking place.

Every accessible place listed in the 1997 inventory has been reviewed, including taking photographs of most places that can be viewed from public spaces. Places that were not visible from the public space and/or required entry to private property, and some more regional places have not been photographed at this time. All places have been assessed against the relevant criteria with the information available.

The review includes the 1997 reference numbers on the place records.

Inventory Review 2018 recommends that the former Category 2 places still retain the recognition of their high level of heritage significance, however, as Grade B places will not be included in the Shire of Corrigin's Heritage List, that means there are no statutory constraints. Grade A is the State Register places, and will remain as the only places with any statutory implications.

The considerable number of sites have been integrated into the entire inventory as Grade B or C with no implications other than the opportunity to record the place prior to development or demise, and in the case of a site, recognise and interpret, as a recognition of their cultural heritage significance.

The Heritage Inventory review 2018 comprises the following places with only Grade A forming the Heritage List.

CRITERIA for SIGNIFICANCE

Every place previously listed in the original 1997 Heritage inventory has been assessed within the State Heritage Office's guidelines; *Criteria for the assessment of local heritage places and areas*. The four criteria for the assessment are summarised hereunder:

Assessment of significance

Aesthetic value^{*}

Criterion 1 It is significant in exhibiting particular aesthetic characteristic.

Historic value

Criterion 2 It is significant in the evolution or pattern of the history of the local district.

Research value

Criterion 3A: It has demonstrable potential to yield information that will contribute to an understanding of the natural or cultural history of the local district.

Criterion 3B: It is significant in demonstrating a high degree of technical innovation or achievement.

Social value

Criterion 4 It is significant through association with a community or cultural group in Western Australia for social, cultural, education or spiritual reasons.

Degree of significance

Rarity

Criterion 5 It demonstrates rare, uncommon or endangered aspects of the cultural heritage of the local district.

Representativeness

Criterion 6 It is significant in demonstrating the characteristics of a class of cultural places or environments in the local district.

Condition refers to the current state of the place in relation to each of the values for which the place has been assessed. Condition reflects the cumulative effects of management and environmental effects.

Integrity is a measure of the likely long-term viability or sustainability of the values identified, or the ability of the place to restore itself or be restored, and the time frame for any restorative process.

Authenticity refers to the extent to which the fabric is in its original state.

* For consistency, all references to architectural style are taken from Apperly, R., Irving, R., Reynolds, P. *A Pictorial Guide to Identifying Australian Architecture. Styles and Terms from 1788 to the Present*, Angus and Robertson, North Ryde, 2002.

HERITAGE INVENTORY REVIEW 2018

LEVELS OF SIGNIFICANCE

For each place deemed to be of heritage value, a level of significance and consequent grading is applied.

The following table from the State Heritage Office's *Criteria for the assessment of local heritage places and areas* illustrates the details, and the amendments to facilitate the draft proposed gradings are listed against them.

In line with State Heritage Office guidelines, Grade B places are usually recommended to be included in the Local Government's Heritage List to provide a level of management through Local Planning Schemes. However, the Shire of Corrigin prefers to have no implications for their places that have been assessed as Grade B.

Each place was graded on the basis of the following levels of significance:

LEVEL OF SIGNIFICANCE	DESCRIPTION	DESIRED OUTCOME
<p>GRADE A</p> <p style="padding-left: 40px;">Exceptional significance</p>	<p>Essential to the heritage of the locality. Rare or outstanding example.</p>	<p>HERITAGE LIST</p> <p>Register of Heritage Places (existing)</p> <p>The place should be retained and conserved.</p> <p>Any alterations or extensions should reinforce the significance of the place, and be in accordance with a Conservation Plan (if one exists for the place).</p>
<p>GRADE B</p> <p style="padding-left: 40px;">Considerable significance</p>	<p>Very important to the heritage of the locality. High degree of integrity/authenticity.</p>	<p>NO STATUTORY CONSTRAINTS</p> <p>Conservation of the place is highly desirable.</p> <p>Any alterations or extensions should reinforce the significance of the place.</p>
<p>GRADE C</p> <p style="padding-left: 40px;">Some/Little significance</p>	<p>Contributes to the heritage of the locality. Has some altered or modified elements, not necessarily detracting from the overall significance of the item.</p>	<p>NO STATUTORY CONSTRAINTS</p> <p>Conservation of the place is desirable.</p> <p>Any alterations or extensions should reinforce the significance of the place, and original fabric should be retained wherever feasible.</p> <p>Interpret the site, ruin or archaeological remnants</p>

HERITAGE INVENTORY REVIEW 2018

GRADINGS

Further to State Heritage Office's *Criteria for the assessment of local heritage places and areas* (Appendix 1), an important part of the recognition and understanding of cultural heritage significance of a place, is that some guidance is provided to the owners, managers and statutory authority, to respond to that assessed significance.

Grades have been determined relevant to the assessed level of significance for each place. Implications for each recommendation are also summarised.

Grade A A place of exceptional cultural heritage significance to Shire of Corrigin and the state of Western Australia, that is either in the Heritage Council of Western Australia's Register of Heritage Places, or worthy of consideration for entry into the Register.

A place worthy of recognition and protection through provisions of the Shire of Corrigin's Town Planning Scheme.

Planning application needs to be submitted to Shire of Corrigin for any proposed development.

The development application needs to be submitted to State Heritage Office (SHO) for approval for any proposed development, and Shire of Corrigin cannot approve contrary to SHO recommendation.

Recommend: Maximum encouragement to owners to retain and conserve the place. Full consultation with property owner prior to making the recommendation.

IMPLICATIONS of REGISTRATION:

A Memorial is lodged on the Certificate of Title of the Registered place under the provisions of the *Heritage Act (1990)*.

By virtue of the *Heritage Act (1990)*, the owner is bound to conserve the place.

ALL development (including demolition) MUST be referred to State Heritage Office for consideration PRIOR to undertaking any works.

The Shire of Corrigin cannot approve anything contrary to State Heritage Office recommendations.

Private owners of Registered places qualify for the State Heritage Office's Heritage Grants Funding. A Conservation Management Plan or Conservation Management Strategy is a pre-requisite for conservation works funding assistance from the State Heritage Office.

Local Government, churches and community (not-for-profit) owners qualify for Lotterywest conservation funding. It is funded loosely on a \$ for \$ basis, although 'inkind' contributions are encouraged. Benefit to the community is a significant factor in assessment for funding. A Conservation Management Plan or Conservation Management Strategy is a pre-requisite for conservation works funding, and can also be funded.

HERITAGE INVENTORY REVIEW 2018

Local Government owned Registered places qualify to claim for \$10,000 per annum 'Disability allowance' through the Grants Commission. Up to a maximum of \$50,000 is allowed for 5 buildings or more.

Grade B A place of considerable cultural heritage significance to Shire of Corrigin that is worthy of recognition and protection through provisions of the Shire of Corrigin's Town Planning Scheme.

Recommend:

It is NOT recommended for inclusion in the Heritage List

Retain and conserve the place. Undertake photo record of the place prior to any development.

IMPLICATIONS:

Planning applications must be submitted to Shire of Corrigin for approval prior to undertaking any works.

Private owners do not qualify for any funding.

Local Government, churches and community (not-for-profit) owners qualify for Lotterywest conservation funding. It is funded loosely on a \$ for \$ basis, although 'inkind' contributions are encouraged. Benefit to the community is a significant factor in assessment for funding. A Conservation Management Plan or Conservation Management Strategy is usually a pre-requisite for conservation works funding, and may also be funded on same basis as works funding assistance.

Grade C A place (including a site with no built remains) of some cultural heritage significance to Shire of Corrigin.

No constraints.

Recommend: Encourage retention of the place, or where there are ruins, archaeological findings or no built remains: Interpret the place.

IMPLICATIONS:

If a planning application is submitted to the Shire of Corrigin for approval, if approved a condition of development will require documentation and a photographic record of the place prior to any development or if retention is not possible.

There are no statutory requirements pertaining to heritage issues.

Private owners do not qualify for any funding.

Local Government, churches and community (not-for-profit) owners qualify for Lotterywest conservation funding, although at a lower priority. It is funded loosely on a \$ for \$ basis, although 'inkind' contributions are encouraged. Benefit to the community is a significant factor in assessment for funding. A Conservation Management Plan or Conservation Management Strategy is usually a pre-requisite for conservation works funding, and may also be funded on same basis as works funding assistance.

HERITAGE INVENTORY REVIEW 2018

HERITAGE LIST

The Heritage List for the Shire of Corrigin will comprise only Grade A places.

Three places that are State Registered and that are of a high level of significance to the Shire of Corrigin will form the Heritage List.

GRADE A PLACES: Register of Heritage Places

Corrigin Town Hall	Goyder Street
Corrigin Road Board Offices (fmr)	Goyder Street
Railway Water tower & tank	Connolly Parade

HERITAGE INVENTORY REVIEW 2018

GRADE B PLACES

In line with State Heritage Office guidelines, Grade B places are usually recommended to be included in the Local Government's Heritage List.

The Shire of Corrigin prefers to have no implications for places that have been assessed as Grade B and for them to be excluded from the Heritage List or any implications pertaining to Local Planning Policies.

Two precincts, and 4 places have been recommended as Grade B places. One of the precincts; Corrigin Main Street Retail Precinct, has non-statutory guidance by way of Development Guidelines (Appendix 2) that have been prepared to assist the Shire of Corrigin and the property owners in guiding the future development and conservation of that precinct and the places within it, as a matter of choice and encouragement rather than by any policy implications.

Corrigin Main Street Retail Precinct	Campbell Street
Corrigin Railway Precinct	Connolly Parade/Walton Street
George Holdaway's Shop (fmr)	30 Goyder Street
St Mathews Anglican Church & hall	Lynch Street cnr Jose Street
National Bank and residence	27 Walton Street
Road Board Hall (fmr)	Walton Street

Corrigin Main Street Retail Precinct

South side

CWA Rest Rooms	2 Campbell Street
Corrigin Pharmacy	4 Campbell Street
Co-op building	6-18 Campbell Street
Shops	Campbell Street cnr Goyder Street
Newsagent	Campbell Street
3 Shops (fmr Pharmacy)	Campbell Street
Coades Store (fmr)	Campbell Street cnr Walton Street

North side

Bank of NSW (fmr) & residence	Campbell Street cnr Lynch
BonTon tearooms SITE	Campbell Street
Hardware store	Campbell Street cnr Goyder Street
Forbes Butchers (fmr)	Campbell Street cnr Goyder Street
Shop	Campbell Street
3 shops	Campbell Street
Corrigin Hotel	Walton Street cnr Campbell Street

**HERITAGE INVENTORY
REVIEW 2018**

Corrigin Railway Precinct Connolly Parade/Walton Street

***Railway water tank** Connolly Parade

Goods shed Connolly Parade

Ramp & crane Connolly Parade

Railway station Walton Street

SITES:

Railway turntable

Workers houses

Baltic camps

Sales yards

CBH bin

Railway dam: 3.5 km southwest of town

HERITAGE INVENTORY REVIEW 2018

GRADE C PLACES

Corrigin Cemetery	Adams Street
SITE: Corrigin Rifle Range	Brookton Highway
SITE: Corrigin Airfield	Brookton Highway
Dog Cemetery	Brookton Highway
Railway house	11 Crossland St
Swithenbanks House (Shell Co house)	15 Crossland St
Corrigin Golf Club	Dry Well Road
Corrigin Club	23 Goyder Street
St John Memorial Uniting Church	27 Goyder Street
Roger's House	1 Hill Street cnr Kirkwood
Police House (fmr)	21 Hill Street
Channons Place	Hill Street
Corrigin Tennis club	Kirkwood Street
Corrigin Swimming Pool	Kirkwood Street
Ag Bank Inspectors House (fmr)	19 Kirkwood Street
Masonic Hall	25 Kirkwood Street
7 th Day Adventist Church	Kirkwood Street
Catholic School & AMDC Presentation Convent (fmr)	Kirkwood Street
Corrigin District Hospital	Kirkwood Street
Corrigin Pioneer Museum	Kunjin Street cnr Kirkwood Street
Windmill Motel	Kunjin Street
Roadhouse	8 Kunjin Street
SITE: Brickworks	Kunjin Street
O'Shea Place Precinct	Larke Crescent
SITE: Corrigin Drive-in	Larke Crescent
Wogerlin House	Lynch Street
Co-op Managers house (fmr)	10 Lynch Street
Shire of Corrigin Administration Office	Lynch Street
Infant Health Clinic (fmr)	Lynch Street
Corrigin kindergarten (fmr)	42 Lynch Street
Corrigin District High School	53 Lynch Street
St Theresa's Catholic Church & Presbytery	Lynch Street
RSL War Memorial	McAndrew Avenue
St John Ambulance Sub Station	McAndrew Avenue
Doctors surgery (fmr)	5 Murphy Street

**HERITAGE INVENTORY
REVIEW 2018**

SITE: Jack Lindsay's Blacksmith	Walton Street
Hill Bros Road & Field Services (fmr)	5 Walton Street
General Motors Agency (fmr)	7 Walton Street
Woolbrokers (fmr)	9 Walton Street
Tearooms (fmr) 3 Shops	11-13 Walton Street
St John Ambulance (fmr)	Walton Street
Bowling Club	Walton Street
SITE: Lawton Gardens	Walton Street
Post Office	31 Walton Street
Post office residence (fmr)	29 Walton Street
Police Station complex	Walton Street (nr Davies)
Stationmasters House (fmr)	49 Walton Street cnr Davies St
Crawford's House (fmr)	53 Walton Street
Caleys House (fmr)	55 Walton Street

GRADE C Out-of-town places

The out-of-town places are listed in their town/district areas in Alphabetical order.

ADAMSVALE

Site: telephone exchange: Adamsvale Farm

Site: Glenmore Govt Dam

Site: Glenmore Well

Site: Glenmore School see *school sites*

Site: Hillside School see *school sites*

BILBARIN

Town

Bilbarin Hall

Bilbarin School house (fmr)

Site: Bilbarin School see *school sites*

Site: Waltons's School see *school sites*

Site: Bilbarin General Store and Post Office

Site: Bilbarin Tearooms

Site: Wogerlin Police Station

Site: Blacksmith

Site; Recreation reserve

Site: Football oval

Site: Railway reserve and wheat bin

Site: Marshall's house

District

Site: Government Dam

Clapps Farm

Petersen Homestead

Wanderin (Gate Pines)

SITE: Ahear's grave

SITE: Lohoar's dairy

SITE: Sandalwood cutters tracks

BULLARING

Bullaring Hall, Community centre & CWA

Site: Seimons General Store

Railway siding/wheat bins

Shearer's Quarters

Site: Bullaring School see *school sites*

Site: Bullaring School house (fmr)

Site: Dorothy Martin Garden

Site: GW Seimons farm

Site: golf course

Site: Langford's Gate School see *school sites*

Site: Gate 69 School see *school sites*

Whittington's Govt dam

Site: Sewell Rock soak

Wattle Grove, Stretton

Site: Stretton Siding

BULYEE

Bulyee Hall and tennis courts

Site: Bulyee School see *school sites*

Site: store

Site: well & mill

Site: North Bulyee School- see *school sites*

EAST CORRIGIN

Rock View Homestead

Site: Lakes Well

Site: Ochilton Homestead

Site: McAndrews Soak

Mayland

Yowing Springs (WS Kirkwood)

Carpe Diem: Homestead, race house track, salt deposits

Site: Donakin Well

Site: Nambadilling phone exchange- see *Telephone exchanges*

Site: Nambadilling School - see *school sites*

GORGE ROCK

Gorge Rock Swimming Pool

Site: Gorge Rock Hall

Site Gorge Rock recreation & show grounds

Site: Gorge Rock Amphitheatre

Gnerkadilling (Crossland Homestead)

Site: Gorge Rock School- see *school sites*

Site: Gorge Rock Phone Exchange (Downing's) - see *Telephone exchanges*

Ellick (child) Grave, Downing property

KUNJIN

Site: 1st Roads Board Building

Site: Kunjin Church Hall

Site: Kunjin School see *school sites*

Site: Kunjin phone exchange- see *Telephone exchanges*

Site: Kunjin Well

Site: Coongan Downs

KURRENKUTTEN

Site: Alec Dunn's water distiller

Site: Kurrenkutten Lake

Site: Kurrenkutten reserve (Hall & cricket pitch)

Site: Kurrenkutten phone exchange- see *Telephone exchanges*

Site: Kurrenkutten South School (South Korrelocking- see *school sites*

Site Kurrenkutten Government Dam

Site: Pine Hill School- see *school sites*

Site: Wanganui

Site: Madill's Golf Course

Site: rabbit proof fence gates

Site: Windy Hill Ridge Well

**HERITAGE INVENTORY
REVIEW 2018**

LOMOS

Site: Lomos Hall and Tennis courts

Site: Lomos Store

Site: Lomos School *see school sites*

Site: Lomos Siding *see sidings*

Site: Lomos phone exchange- *see Telephone exchanges*

Site: Lomos Horse race track

Site: Lomos Football oval

Site: Lomos Dam & hand pump

Prices Farm

WOGERLIN

Crofters Cottage ruins

Site: Wogerlin well/eucalyptus still

Site: sportsground

Site: baby's grave

HERITAGE INVENTORY REVIEW 2018

ABORIGINAL HERITAGE

The Heritage Inventory under the requirements of the Heritage Act (1990) is relevant to places of Aboriginal significance of the post-contact period only.

The Department of Aboriginal Affairs (DAA) oversees an “Aboriginal Sites Database” and works with Aboriginal people to protect their culture and to protect and manage places and objects of significance to Aboriginal heritage.

CONCLUSION

The 2018 review of the Shire of Corrigin 's Heritage Inventory further reiterates the considerable significance of the rich heritage and history of the Corrigin town and region, and provides strategic guidance to conserve those places of assessed as having a high level of cultural significance, on the Heritage List.

REFERENCES

Shire of Corrigin Municipal Inventory of Heritage Places 1997.

State Heritage Office: assessment documentation.

State Heritage Office: *Criteria for the assessment of local heritage places and areas.*

APPENDICES

1. Place records
2. Corrigin Main Street Retail Precinct Development Guidelines
3. Further research

HERITAGE PLACES

Corrigin Town places are recorded in blocks in the following order

Corrigin Main Street Retail Precinct

Corrigin Railway Precinct

Places not in street blocks- in street name alphabetical order

Places in street blocks:

Goyder Street
Hill Street
Kirkwood Street
Kunjin Street
Lynch Street
Walton Street

Other towns and areas are in alphabetical order

<u>Corrigin Main Street Retail Precinct</u>	Campbell Street
CWA Rest Rooms	
Corrigin Pharmacy	
Co-op building	
Corner shops	
3 Shops	
Newsagent	
Coades Store (fmr)	
Bank of NSW (fmr) and residence	
SITE BonTon tearooms	
Hardware store	
Forbes Butchers (fmr)	
Shop	
3 shops	
Corrigin Hotel	

<u>Corrigin Railway Precinct</u>	Connolly Parade/Walton Street
Railway water tower & tank	
Goods shed	
Ramp & crane	
Railway station	
SITES:	
Railway turntable	
Workers houses	
Baltic camps	
Sales yards	
CBH bin	
Railway dam: 3.5 km southwest of town	

Shire of Corrigin

Places not in street blocks

Corrigin Cemetery	Adams Street
Corrigin Dog Cemetery	Brookton Highway
SITE: Corrigin Rifle Range	Brookton Highway
SITE: Corrigin Airfield	Brookton highway
O'Shea Place precinct	Centenary Avenue
Railway House	11 Crossland St
Shell Company Manager's House (fmr)	15 Crossland St
Corrigin Golf Club	Dry Well Road
SITE: Corrigin Drive-in	Larke Crescent
Corrigin War Memorial	McAndrew Avenue
St John Ambulance Sub Station	McAndrew Avenue
Doctors surgery (fmr)	5 Murphy Street

Goyder Street Heritage Places

Road Board Offices (fmr)	19 Goyder Street
Corrigin Town Hall	21 Goyder Street
Corrigin Club	23 Goyder Street
Uniting Church	27 Goyder Street
George Holdaway's Shop (fmr)	30 Goyder Street

Hill Street Heritage Places

Rogers House	1 Hill Street cnr Kirkwood
Police House (fmr)	21 Hill Street
Channons Place	Hill Street

Kirkwood Street Heritage Places

Corrigin Tennis club	Kirkwood Street
Corrigin Memorial Swimming Pool	Kirkwood Street
Ag Bank Inspectors House (fmr)	19 Kirkwood Street
7 th Day Adventist Church	Kirkwood Street
Masonic Hall	25 Kirkwood Street
Corrigin District Hospital	Kirkwood Street
Catholic School & AMDC Presentation College (fmr)	Kirkwood Street

Kunjin Street Heritage Places

Corrigin Pioneer Museum	Kunjin Street cnr Kirkwood Street
Windmill Motel	Kunjin Street
Roadhouse	8 Kunjin Street
SITE: Brickworks	Kunjin Street

Shire of Corrigin

Lynch Street Heritage Places

Wogerlin House	Lynch Street
Co-op Managers house (fmr)	10 Lynch Street
Shire of Corrigin Adminsitration Office	Lynch Street
Infant Health Clinic (fmr)	Lynch Street
Corrigin kindergarten (fmr)	42 Lynch Street
St Mathews Anglican Church & hall	Lynch Street cnr Jose Street
Corrigin kindergarten (fmr)	42 Lynch Street
Corrigin District High School	53 Lynch Street
St Therese's Catholic Church & Presbytery	59 Lynch Street

Walton Street Heritage Places

SITE: Jack Lindsay's Blacksmith	Walton Street
Hill Bros Road & Field Services (fmr)	5 Walton Street
General Motors Agency (fmr)	7 Walton Street
Woolbrokers (fmr)	9 Walton Street
3 Shops	11-13 Walton Street
St John Ambulance (fmr)	Walton Street
Railway Station	(refer to Corrigin Railway Precinct)
Coades Store (fmr)	(refer to Corrigin Main Street Retail_Precinct)
Corrigin Hotel	(refer to Corrigin Main Street Retail_Precinct)
Bowling Club	Walton Street
SITE: Lawton Gardens	Walton Street
National Bank and residence	27 Walton Street
Post office residence (fmr)	29 Walton Street
Corrigin Post Office	31 Walton Street
Road Board Hall (fmr)	33 Walton Street
Police Station complex	Walton Street
Stationmasters House (fmr)	49 Walton Street
Crawford's Bungalow	53 Walton Street
Caleys House	55 Walton Street

Other towns and areas

ADAMSVALE

Site: telephone exchange: Adamsvale Farm
Site: Glenmore Govt Dam
Site: Glenmore Well
Site: Glenmore School see [school sites](#)
Site: Hillside School see [school sites](#)

BILBARIN

Town

Bilbarin Hall
Bilbarin School house (fmr)
Site: Bilbarin School *see school sites*
Site: Waltons's School *see school sites*
Site: Bilbarin General Store and Post Office
Site: Bilbarin Tearooms
Site: Wogerlin Police Station
Site: Blacksmith
Site; Recreation reserve
Site: Football oval
Site: Railway reserve and wheat bin
Site: Marshall's house

District

Site: Government Dam
Clapps Farm
Petersen Homestead
Wanderin (Gate Pines)
SITE: Ahear's grave
SITE: Lohoar's dairy
SITE: Sandalwood cutters tracks

BULLARING

Bullaring Hall, Community centre & CWA
Site: Seimons General Store
Railway siding/wheat bins
Shearer's Quarters
Site: Bullaring School *see school sites*
Site: Bullaring School house (fmr)
Site: Dorothy Martin Garden
Site: GW Seimons farm
Site: golf course
Site: Langford's Gate School *see school sites*
Site: Gate 69 School *see school sites*
Whittington's Govt dam
Site: Sewell Rock soak
Wattle Grove, Stretton
Site: Stretton Siding

BULYEE

Bulyee Hall and tennis courts
Site: Bulyee School *see school sites*
Site: store
Site: well & mill
Site: North Bulyee School- *see school sites*

Shire of Corrigin

EAST CORRIGIN

Rock View Homestead

Site: Lakes Well

Site: Ochilton Homestead

Site: McAndrews Soak

Mayland

Yowing Springs (WS Kirkwood)

Carpe Diem: Homestead, race house track, salt deposits

Site: Donakin Well

Site: Nambadilling phone exchange- see Telephone exchanges

Site: Nambadilling School - see school sites

GORGE ROCK

Gorge Rock Swimming Pool

Site: Gorge Rock Hall

Site Gorge Rock recreation & show grounds

Site: Gorge Rock Amphitheatre

Gnerkadilling (Crossland Homestead)

Site: Gorge Rock School- see school sites

Site: Gorge Rock Phone Exchange (Downing's) - see Telephone exchanges

Ellick (child) Grave, Downing property

KUNJIN

Site: 1st Roads Board Building

Site: Kunjin Church Hall

Site: Kunjin School see school sites

Site: Kunjin phone exchange- see Telephone exchanges

Site: Kunjin Well

Site: Coongan Downs

KURRENKUTTEN

Site: Alec Dunn's water distiller

Site: Kurrenkutten Lake

Site: Kurrenkutten reserve (Hall & cricket pitch)

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Site: Kurrenkutten South School (South Korrelocking- see school sites)

Site Kurrenkutten Government Dam

Site: Pine Hill School- see school sites

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LOMOS

Site: Lomos Hall and Tennis courts

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Site: Lomos School *see school sites*

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Site: Lomos Horse race track

Site: Lomos Football oval

Site: Lomos Dam & hand pump

Prices Farm

WOGERLIN

Crofters Cottage ruins

Site: Wogerlin well/eucalyptus still

Site: sportsground


Site: baby's grave

CORRIGIN MAIN STREET RETAIL PRECINCT


<p>DESCRIPTION OF AREA</p>	<p>Corrigin Main Street Retail precinct runs two blocks along Campbell Street between Lynch Street and Walton Street with single storey shops along both sides of the street, except for the two-storey Corrigin Hotel at the northeast corner of Walton Street.</p> <p>It comprises predominantly original shops along the south side of both blocks and on the north side of the west end block. The “top” end of the precinct at Lynch Street terminates at the Shire of Corrigin offices, with the Bank of NSW (fmr) and residence on the northwest corner, and the CWA on the southwest side of the intersection.</p> <p><u>South side (from east to west)</u></p> <table border="0"> <tr> <td>CWA Rest Rooms</td> <td>2 Campbell Street</td> </tr> <tr> <td>Corrigin Pharmacy</td> <td>4 Campbell Street</td> </tr> <tr> <td>Co-op building</td> <td>6-18 Campbell Street</td> </tr> <tr> <td>3 Shops (cnr)</td> <td>Campbell St cnr Goyder</td> </tr> <tr> <td>Newsagent</td> <td>Campbell Street</td> </tr> <tr> <td>3 Shops (south side)</td> <td>Campbell Street</td> </tr> <tr> <td>Coades Store (fmr)</td> <td>Campbell St cnr Walton</td> </tr> </table> <p><u>North side (from east to west)</u></p> <table border="0"> <tr> <td>Bank of NSW (fmr) and residence</td> <td>Campbell St cnr Lynch</td> </tr> <tr> <td>Bon Ton tearooms SITE</td> <td>Campbell Street</td> </tr> <tr> <td>Hardware store</td> <td>Campbell St cnr Goyder</td> </tr> <tr> <td>Forbes Butchers (fmr)</td> <td>Campbell St cnr Goyder</td> </tr> <tr> <td>Shop</td> <td>Campbell Street</td> </tr> <tr> <td>3 shops (north side)</td> <td>Campbell Street</td> </tr> <tr> <td>Corrigin Hotel</td> <td>Walton St cnr Campbell</td> </tr> </table>	CWA Rest Rooms	2 Campbell Street	Corrigin Pharmacy	4 Campbell Street	Co-op building	6-18 Campbell Street	3 Shops (cnr)	Campbell St cnr Goyder	Newsagent	Campbell Street	3 Shops (south side)	Campbell Street	Coades Store (fmr)	Campbell St cnr Walton	Bank of NSW (fmr) and residence	Campbell St cnr Lynch	Bon Ton tearooms SITE	Campbell Street	Hardware store	Campbell St cnr Goyder	Forbes Butchers (fmr)	Campbell St cnr Goyder	Shop	Campbell Street	3 shops (north side)	Campbell Street	Corrigin Hotel	Walton St cnr Campbell
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Corrigin Hotel	Walton St cnr Campbell																												
<p>SIGNIFICANCE</p>	<p>GRADE B: Considerable significance to Shire of Corrigin Associations and social interaction between early settlers and everyone who has lived in the district. The streetscape value is significant in representing a main street with original shops both sides of the street for almost 2 blocks, and traditional angled parking, elements that have become relatively uncommon.</p>																												

HERITAGE LISTINGS	<p>No places within Corrigin Main Street Retail Precinct are entered into the Register of Heritage Places.</p> <p>There are NO implications for the Grade B listing Inventory 2018.</p> <p>InHerit database No 8202</p> <p>Municipal inventory of Heritage Places 1995 Ref no. P2</p>
DESCRIPTION/FEATURES	<p>The retail shops in the Corrigin Main Street Retail Precinct evidence considerable original fabric from the 1920s when they were established with some 1960s and 1970s infill developments. The one-way traffic thoroughfare facilitates angled parking that retains a country town ambience.</p>
HISTORICAL BACKGROUND	<p>The main street retail precinct represents associations from 1914 continuing through to the present day; over 100 years.</p>

PLACES OF SIGNIFICANCE

	COUNTRY WOMEN'S ASSOCIATION REST ROOMS
Address	<p>2 Campbell Street CORRIGIN</p>
Level/reason re contributory significance	<p>GRADE B: Some significance</p> <p>The CWA is significant for the important institution and in demonstrating the role of women in the country communities.</p>
Heritage Listings	<p>InHerit database No 8219</p> <p>1995 Municipal Heritage inventory Ref No. 35</p>
Construction date, builder/architect, style	<p>1951, 1958. Interwar Austerity Architectural style.</p>
Description	<p>Single storey concrete block construction with a pavilion gable roof clad with concrete tiles. The symmetrical frontage features a central rendered parapet porch entry.</p>

<p>Historical note</p>	<p>Formed in October 1927, the Corrigin CWA started fundraising for distressed families as the depression emerged. Weekly meetings in the Town Hall facilitated the advent of the Infant Health Centre and in 1933, this site was granted for the rest rooms. After a short recess, by 1937 a younger set were active, and the CWA catered for many events including the war effort. The rest rooms opened in 1951 by the CWA State President and two rooms and a shower were added in 1958.</p>
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	<p>CORRIGIN PHARMACY</p>
<p>Address</p>	<p>4 Campbell Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>NO SIGNIFICANCE Infill development. It responds to the scale of the context.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8215 1995 Municipal Heritage inventory Ref No. -</p>
<p>Construction date, builder/architect, style</p>	<p>c.2000s construction</p>
<p>Description</p>	<p>Single storey face brick building with a simple framed parapet clad with vertical corrugated iron and cantilevered boxed awning over the street frontage. The shopfront glazing is in 4 panels above the face brick dado.</p>
<p>Historical note</p>	<p>Infill in the main street demonstrates progress.</p>

	<p>CORRIGIN CO-OPERATIVE FARMERS (fmr)</p> 
<p>Address</p>	<p>6-18 Campbell Street southeast corner of Goyder Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE B: Considerable significance</p> <p>It is significant for its landmark presence in the main street of Corrigin, as a fine architectural example of the period demonstrating faith in the future, and the community co-operation and commitment to the development of Corrigin.</p>
<p>Heritage Listings</p>	<p>InHerit database No 1995 Municipal Heritage inventory Ref No. 11</p>
<p>Construction date, builder/architect, style</p>	<p>c.1927: Architect: AH Nicholls. Builder: D Brown. Interwar Free Classical Architectural style Later additions and 2 x1970s shop fronts at the east</p>
<p>Description</p>	<p>Expansive rendered masonry building wrapping both street frontages with a truncated corner where the original entry has been blocked in. The moulded parapet is stepped to the truncated corner where it is detailed with a pediment. Smaller parapet details are evident on both street frontages along where the original veranda has been replaced by suspended by a box canopy. Two identical shops with c.1950s angled shopfronts and recessed entries are located at the east end of the expansive frontage. The original shop frontage is extensively glazed above a low dado with a valance of vertical detailed cladding.</p>
<p>Historical note</p>	<p>In 1917, Harry Gayfer played a pivotal role in the establishment of the Corrigin and Districts Farmers Co-operative Company Ltd. The community were the shareholders and beneficiaries of the concept that also provided employment. Many businesses have been accommodated in the building over time.</p>



View west from Goyder Street intersection

	<p>THREE SHOPS (cnr)</p>
<p>Address</p>	<p>Campbell Street – southwest corner of Goyder Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE B: Some significance It is significant in representing early and continuous main street businesses, and its contribution to the streetscape.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8216 1995 Municipal Heritage inventory Ref No. 34</p>
<p>Construction date, builder/architect, style</p>	<p>c.1920, west end shop is a later addition</p>
<p>Description</p>	<p>The building is constructed of rough face coursed stone that has been painted, with timber framed and fibro clad parapets along the double shop frontage. A third frontage is semi-detached brick construction with a central double entry flanking the timber framed shop front glazings. Although on a corner, the only concession is a single truncated entry. The main frontage has a series of timber framed shop fronts. The third shop front differs from the main structure evidenced by the other two, with a lower apex designed parapet and expansive shop front.</p>
<p>Historical note</p>	<p>First operated by Pitts-Hill and later Jenners had a newsagency and Dwyers a drapery store.</p>

	<p>NEWSAGENT</p>
<p>Address</p>	<p>Campbell Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>NO SIGNIFICANCE Infill development</p>
<p>Heritage Listings</p>	<p>InHerit database No - 1995 Municipal Heritage inventory Ref No. -</p>
<p>Construction date, builder/architect, style</p>	<p>c.1970s</p>
<p>Description</p>	<p>The brick structure is evident on the side-walls with the entire frontage metal framed glazing with a central entry. The cantilevered boxed canopy extends the width of the frontage. The low profile roof is not visible.</p>
<p>Historical note</p>	<p>Infill development</p>


	<p>THREE SHOPS (south side)</p> 
<p>Address</p>	<p>Campbell Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE B: Some significance The place demonstrates significant associations with the development of Corrigin. The degree of original form and fabric is a substantial contribution to the historical streetscape of the town.</p>
<p>Heritage Listings</p>	<p>InHerit database No 1995 Municipal Heritage inventory Ref No. 33</p>
<p>Construction date, builder/architect, style</p>	<p>1925</p>
<p>Description</p>	<p>The building comprises two semi-detached shops with the western most having two shop frontages. The eastern shop has a single shopfront glazing above flat-boarded dado, with a truncated entry against the semi-detached central shopfront. The central shopfront is multi-paned above the vertical timber lined dado, with an entry aligned with the frontage. The western end has a symmetrical frontage with the truncated recessed central entry flanked by timber framed shop front glazing above the same timber-lined dado. A suspended boxed canopy extends across the three shop fronts.</p>
<p>Historical note</p>	<p>Alf Spanney established an electrical shop in 1925, retailing electrical appliances and musical instruments in addition to "Cresco" fertiliser that proved popular. He was a Ford and insurance and commission agent and ran the town's first electricity concession.</p>


	<p>COADE & DOUGANS (fmr)</p> 
<p>Address</p>	<p>Campbell Street southeast corner of Walton Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE B: Considerable significance The place is significant as the oldest shop in the Corrigin town, evidences associations with the earliest shopkeepers, post office and district pioneers. It makes a considerable contribution to the historic fabric of the precinct and the town.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8208 1995 Municipal Heritage inventory Ref No. 8</p>
<p>Construction date, builder/architect, style</p>	<p>c.1912, , 1923, 1950s. The garage was rebuilt in the 1950s after it destroyed by fire. c.1960s</p>
<p>Description</p>	<p>The place evidences several periods and styles of development with the Campbell Street frontage showing a gable parapet adjoining the more extensive building that addresses Campbell and Walton Streets with a simple hipped roof faceted about the truncated street corner, and a gable fronted shed-like building on the Walton Street frontage. Fuel bowsers were originally on the street verge.</p>

Historical note	<p>EJ (Jimmy) Dougan was managing Coades Store when it opened in 1912. The post office opened at specific times when shutters opened on the Campbell Street side. In 1921 Dougan bought the store, at which time it was claimed the first dance in Corrigin took place there. He continued until Pitts-Hill purchased it in 1928, and Dougan went on to and become the Sunshine Harvester representative and took up land. In the service station, DG Pugh took over JB Dings existing business in 1923, extending, renovating and building a new garage with entrances on both street frontages, around the central corner office. The garage was rebuilt in the 1950s after it destroyed by fire.</p>
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	<p>BANK of NEW SOUTH WALES & RESIDENCE (fmr)</p>
<p>Address</p>	<p>Campbell Street northwest corner of Lynch Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE B: Considerable significance The bank building is significant for the establishment of the first bank in Corrigin, for the association with Dr Janes and his community involvement for over 20 years, and as an architectural statement that makes a substantial contribution to the main street streetscape.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8220 1995 Municipal Heritage inventory Ref No. 13</p>
<p>Construction date, builder/architect, style</p>	<p>1926 Interwar Free Classical architectural style</p>
<p>Description</p>	<p>Classical proportioned symmetrical façade with a central entry and stepped parapet. The semi-detached residence is set back on the east side (Lynch Street) where a veranda under the main roof runs the length.</p>
<p>Historical note</p>	<p>The Bank of New South Wales opened on 14 June 1926 and closed in 1939 due to a policy of only one bank in town. Dr AF Paddy Janes arrived in Corrigin in 1946 and took over Dr Eini's (Einikivich) practice in the Co-op building and his house in Goyder St. Dr Janes later relocated the practice into the bank building. He was the Shire's Medical Officer for 21 years, was on the Hospital Board, President of the RSL for 15 years, President of Rotary, Bowling Club, foundation member of the Pool Committee, Chairman of St John Ambulance and a Justice of the Peace. When he left Corrigin in 1967, a purpose built Doctors residence and surgery was under construction, and the bank building reverted to its original function.</p>

	SITE: Miss B's Tearooms (aka Bon Ton Tearooms)
Address	Campbell Street CORRIGIN
Level/reason re contributory significance	GRADE C: Little significance The site is significant for the associations as a tearooms and the social activity that took place.
Heritage Listings	InHerit database No 8221 1995 Municipal Heritage inventory Ref No. 36
Construction date, builder/architect, style	c.1920-c.2000
Description	Grassed park with playground and public ablutions facility.
Historical note	The timber framed weatherboard shop had a symmetrical frontage with central entry flanked by 4-pane shop windows. A simple stepped parapet concealed the gable roof. The shop and residence were constructed for F Rodda, Secretary of the Road Board; he never used the place. Miss Edith Broadhurst and Miss Isobel Braidwood purchased the place and opened the tearooms. Miss B's opened from 7am every day catering for men working in the district. It was very popular. Later known as Bon Ton Tearooms, and in the 1980s it was the Red Cross Shop. It was demolished in c.2000 and the park developed.

	HARDWARE STORE
Address	Campbell Street northeast corner of Goyder Street CORRIGIN
Level/reason re contributory significance	NO SIGNIFICANCE
Heritage Listings	InHerit database No - 1995 Municipal Heritage inventory Ref No.-
Construction date, builder/architect, style	
Description	
Historical note	

	<p>WW FORBES & CO BUTCHERS (FMR)</p>
<p>Address</p>	<p>Campbell Street northwest corner of Goyder Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE B: Considerable significance</p> <p>It is significant for its landmark corner presence diagonally opposite the Co-op with similar attributes. The place is significant for the associations with Atkinson and the innovations he introduced into the building. The place has demonstrated a continuity of the butchering function though the decades.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8218 1995 Municipal Heritage inventory Ref No. 12</p>
<p>Construction date, builder/architect, style</p>	<p>1915 SITE: Boarding house, 1926, c.1970s</p>
<p>Description</p>	<p>Rendered masonry, with a distinctive parapet detail on the truncated corner, and moulded detailing, the building wraps the corner with the suspended boxed canopy along the street frontages. The corner truncation has the main double entry flanked by shopfront windows and there is a separate shop frontage facing Campbell Street.</p>
<p>Historical note</p>	<p>From 1915, McDonald "Mac" ran a boarding house on this site. In 1926 J Atkinson acquired the property and built a combined butcher and bakery shop. Atkinson had previously run a bread and meat deliveries service, delivering to outlying areas with a motto of "Service, Civility, Cleanliness". The building had concrete floors, innovative fly-screens, semidetached iceworks, a bakery, and a well in the engine room, overseen by an engineer.</p> <p>On the eve of the depression it cost £1400.</p> <p>Atkinson's wife and ten children assisted, with branches in Kulin and Kondinin. In 1933 he liquidated and Mr Donohoe took over. The following day Atkinson opened a butcher shop in the Co-op opposite. Mrs Atkinson has been President of the CWA and ran a home catering business.</p>

	<p>SHOP</p>
<p>Address</p>	<p>Campbell Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>NO SIGNIFICANCE New infill</p>
<p>Heritage Listings</p>	<p>InHerit database No - 1995 Municipal Heritage inventory Ref No. -</p>
<p>Construction date, builder/architect, style</p>	<p>c.1980s</p>
<p>Description</p>	<p>Brick building – set back from the surrounding building line.</p>
<p>Historical note</p>	<p>Main street infill.</p>

	<p>3 SHOPS (north side)</p> 
<p>Address</p>	<p>Campbell Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE B: Considerable significance It is significant as one of the few original shops from the early developing town in the 1920s. The original form and fabric of the shopfronts makes a substantial contribution to the authenticity of the historical streetscape.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8222 1995 Municipal Heritage inventory Ref No. 37</p>
<p>Construction date, builder/architect, style</p>	<p>c.1925</p>

Description	<p>The brick constructed shops comprise two symmetrical shop fronts with truncated central recessed double entries flanked by timber-framed shopfront glazing both sides above tongue and groove timber dados. The third shop on the east side has an asymmetrical frontage with a recessed truncated entry. Each of the three semi-detached shops has a separate parapet; one stepped and the others with pediments. Suspended boxed canopies replaced the front verandas.</p>
Historical note	<p>The central shop was established in c.1925 by Colin Campbell and JP Christie, stock and station agents and agents for the Winterbottom vehicle company. The shop on the west side was built at the same time, and on the east, the shop replaced a weatherboard and iron building after 1929. Campbell was the secretary of the Sheep Owner's Association and Christie was the Secretary of the Agricultural Society. Former names for the shops include Bil'n'Bab, Elders, Muntz, Dalgetys, garden centre, health shop, Linen & Lace, F Wright tailor, George Holdaway's fruit & vege.</p>

	<p>CORRIGIN HOTEL</p> 
<p>Address</p>	<p>Campbell Street northeast corner of Walton Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE B: Considerable significance</p> <p>Corrigin Hotel is significant for its landmark and townscape qualities. As a State hotel it demonstrates the government's confidence in Corrigin's future and It represents an essential element in the developing town. The 1927 extension serves to inform of the progress of the town. The social interaction and changing ways of life demonstrated in the continuous operation of the hotel for over 100 years is significant.</p>
<p>Heritage Listings</p>	<p>InHerit database No 0590 1995 Municipal Heritage inventory Ref No.9 Statewide Hotel Survey 1997</p>
<p>Construction date, builder/architect, style</p>	<p>1914 Federation Filigree. 1927 Interwar austerity.</p>
<p>Description</p>	<p>Strategically located opposite the railway station the State Hotel is a landmark. The distinctive two-story brick building extends along both street frontages. The corner section of the building which was constructed in 1914 is delineated by the tuckpointed face-brick facade that has been painted a cream colour. The 1927 extensions remain as face brick. The original timber verandas supported by pairs of posts with decorative brackets with slender vertical balustrades, and gable features to the truncated corner and the Walton Street frontage—has all been removed. The hotel entry is on the truncated corner. A monitor window rises above the two-storey section of this building. The 1927 extensive additions extended from the 1914 corner building, an extensive wing north along Walton Street, and east along Campbell Street.</p>

Historical note	Constructed in 1914, the Corrigin State Hotel's first licensee was James McMahon Hanley. In 1927, the extensive additions to the hotel were constructed with Corrigin bricks.
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View looking east up Campbell Street from Walton Street intersection.


CORRIGIN RAILWAY GROUP


<p>DESCRIPTION OF AREA</p>	<p>CORRIGIN RAILWAY GROUP Connolly Parade/Walton Street *Railway water tank Goods shed Ramp & crane Railway station SITES: Railway turntable Workers houses Baltic camps Sales yards CBH bin Railway dam: 3.5 km southwest of town</p>
<p>HERITAGE LISTINGS</p>	<p>Corrigin Railway Group has one place entered into the Register of Heritage Places. RAILWAY WATER TANK & STAND InHerit database No 8190 GROUP: InHerit database No 8189 Municipal inventory of Heritage Places 1995 Ref no. P1 Water tank/tower: Ref no. 1 Goods shed Ref no. 24 Railway station Ref no. 47</p>
<p>SIGNIFICANCE</p>	<p>GRADE B: CONSIDERABLE SIGNIFICANCE The group is significant in representing the critical role of the railway in the development of Corrigin. The water tower and tank is a landmark in the town. The site of the railway turntable represents the workings of the railway transport system, and has historical significance as the site of a tragic accident. The site of the Baltic camps is significant in representing a different way of life, a different culture and nationality demonstrating a diversity of Corrigin's development</p>


<p>Description/features</p>	<p>The railway precinct comprises a number of sites and remaining structures that constitute the main elements of the railway operation.</p> <p>The water tower and tank; Bush timber posts with cross timber structural supports, support the round corrugated iron tank on a timber platform.</p> <p>Railway goods shed: timber framed corrugated iron clad with a skillion roof. Standard railway structure.</p> <p>Railway Station masonry construction.</p> <p>Baltic camps: Railway reserve cnr Connelly Parade and Dry Well Road</p> <p>Railway workers cottages: Railway reserve near the old wheat bins. The cottages were made of railway sleepers constructed vertically.</p> <p>Railway turntable</p> <p>Railway ramp and loading equipment</p> <p>Railway sales yards</p> <p>Original CBH Bins</p>
<p>HISTORICAL BACKGROUND</p>	<p>The railway line connected to Corrigin in 1914. Corrigin's strategic location saw the railway develop as a depot junction station, halfway between Merredin and Narrogin with connections to Wickepin, Kulin, Bruce Rock, and Brookton. As with most wheatbelt towns, the railway was instrumental in the progress of Corrigin. The original railway station was burnt down and replaced but on the town side of the tracks, not in the same location. The railway tank stand is a lasting landmark and reminder of the railways.</p>

	<p>RAILWAY WATER TANK & STAND</p>
<p>Address</p>	<p>Railway Reserve: Connolly Parade CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>Listed as individual place in <u>Register of Heritage Places</u> GRADE A: Considerable significance</p> <p>Register Statement of Significance: <i>Railway Water Tank, Corrigin</i>, a 12 metre high timber construction water tower with a platform supporting a 113.6 kilolitre (25,000 gallon) corrugated iron round water tank, 7 meters diameter, has cultural heritage significance for the following reasons:</p> <ul style="list-style-type: none"> the place illustrates the steam-powered era of rail transport in Western Australia, and is the only water tower and tank remaining along the Narrogin to Merredin line, and is the best example of its type in the wheatbelt, and one of few remaining in the State; the place is a substantial landmark which contributes to the townscape and character of Corrigin, and represents the development of Corrigin, and the growth and decline of railways in the Wheatbelt; constructed as part of the depot junction station halfway between Merredin and Narrogin stations, the place is a large historic element of a once busy railway line that operated with steam trains from 1913 to c1970; the place is a significant reminder of the infrastructure required to run and maintain a steam train service; and, the place is a substantial landmark and, with its strong historic associations, contributes to Corrigin people's sense of place.
<p>Heritage Listings</p>	<p>InHerit database No 8190. Registered 2003 Municipal inventory of Heritage Places 1995 Ref No. 1</p>
<p>Construction date, builder/architect, style</p>	<p>1913</p>

Description	12 metre high timber tower with a platform supporting a 25,000 gallon corrugated iron round water tank.
Historical note	<p>The water tank was crucial to the running of the steam locomotives on the line. Built to railway standards in 1913, with the advent of the light agricultural railway, it facilitated the supply of water from the railway dam to the trains.</p> <p>On 12 December 1913, the Railway dam was finished, as was the tank on the stand, except for the cleats. A thunderstorm struck, the tank blew off the stand, the dam burst its banks, the railway was washed away, and the fledgling town of Corrigin was flooded.</p> <p>Diesel trains were introduced to the line in the early 1940s and by 1970 steam trains had been phased out of service and the railway water tank became obsolete, but remained as a landmark. In the early days of the town's development the water tower was a strategic spot to photographically record the town's development.</p> <p>Conservation Plan 1998 details the history</p>

	RAILWAY GOODS SHED
Address	Railway Reserve: Connolly Parade CORRIGIN
Level/reason re contributory significance	GRADE B: Some significance It is significant in representing the transport of goods in and out of Corrigin, associated with the railway.
Heritage Listings	InHerit database No - Municipal inventory of Heritage Places 1995 Ref No. 24
Construction date, builder/architect, style	c.1920
Description	Timber framed construction clad with vertical corrugated iron. Skillion roof. Opening each end of the east side of the shed with the railway line through, and the loading ramp along the west side of the shed.
Historical note	The railway line connected to Corrigin in 1914 facilitating the development of the town.


	<p>RAILWAY CRANE & RAMP</p>
<p>Address</p>	<p>Railway Reserve: Connolly Parade CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE B: Some significance It is significant f in representing the transport of goods in and out of Corrigin, associated with the railway.</p>
<p>Heritage Listings</p>	<p>InHerit database No - Municipal inventory of Heritage Places 1995 Ref No. -</p>
<p>Construction date, builder/architect, style</p>	<p>c.1914</p>
<p>Description</p>	<p>Metal framed crane mounted on a gravelled loading bay.</p>
<p>Historical note</p>	<p>The railway line connected to Corrigin in 1914 facilitating the development of the town. The transport (loading and unloading) of goods was integral to the railway deport function.</p>

	<p>RAILWAY STATION (fmr)</p>
<p>Address</p>	<p>Railway precinct CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The Railway Station represents associations with the railway line and the development of the railway system.</p>
<p>Heritage Listings</p>	<p>InHerit database No 24783 1995 Municipal Heritage inventory Ref No.47</p>
<p>Construction date, builder/architect, style</p>	<p>1966</p>
<p>Description</p>	<p>Cream brick structure with feature panels of red face brick, the roof is corrugated iron, and the windows are in configurations of 9 square hopper openings. The station building extends along the platform with gables each end.</p>
<p>Historical note</p>	<p>The railway line connected to Corrigin in 1914. As with most wheatbelt towns, the railway was instrumental in the progress of Corrigin. The original railway station (1914) that burnt down was located on the west side of the railway tracks.</p>

	SITES Railway turntable Workers houses Baltic camps Sales yards CBH bin
Address	Railway precinct CORRIGIN
Level/reason re contributory significance	GRADE B: Some significance The sites are significant for their associations with the railway.
Heritage Listings	InHerit database No - Municipal inventory of Heritage Places 1995 Ref No. -
Construction date, builder/architect, style	1914, c.1946
Description	
Historical note	<p>The cottages were provided for the railway workers as the construction of the railway line pushed forth. There was separate accommodation for single workers and married workers.</p> <p>Bulk grain handling revolutionised the storage and transport development of the wheat industry.</p> <p>Baltic camps: After World War Two, and during the 1950s the Federal Government's Immigration Policy facilitated the New Australian immigrants, referred to as "Baltics" in Corrigin, due to the European region of their origin. The site was their home for up to three years. They lived in primitive conditions in corrugated iron huts or in tents. Many of the 3 metre square huts had tents attached. There was accommodation for families and single men. They had to cart water from small holding tanks. They stayed in the camp until they could afford to buy their own home (the Australian dream). They worked very hard for their future.</p>


	SITE Railway Dam
Address	3.5 km southwest of Corrigin CORRIGIN
Level/reason re contributory significance	GRADE C: Little significance The Railway dam is significant for it represents associations with the railway line, running of the locomotives and development of the region.
Heritage Listings	InHerit database No 8419 Municipal inventory of Heritage Places 1995 Ref No. 101
Construction date, builder/architect, style	1913
Description	
Historical note	The Railway dam stored water and which was pumped to the overhead railway tank for gravity feeding the water supply for the trains. The railway water tank facilitated the running of the steam trains that were pivotal in the development of the wheatbelt. On 12 December 1913, the Railway dam was finished, as was the tank on the stand, except for the cleats. A thunderstorm struck, the tank blew off the stand, the dam burst its banks, the railway was washed away, and the fledgling town of Corrigin was flooded. The dam still stores water and is used to supplement the scheme water supply for the town and district of Corrigin.


<p>DESCRIPTION OF AREA</p>	<p>PLACES NOT IN STREET GROUPS</p> <table border="0"> <tr> <td>Corrigin Cemetery</td> <td>Adams Street</td> </tr> <tr> <td>Corrigin Rifle Range</td> <td>Brookton Highway</td> </tr> <tr> <td>Corrigin Airstrip</td> <td>Brookton Highway</td> </tr> <tr> <td>Dog Cemetery</td> <td>Brookton Highway</td> </tr> <tr> <td>Railway House</td> <td>11 Crossland St</td> </tr> <tr> <td>Swithenbanks House</td> <td>15 Crossland St</td> </tr> <tr> <td>Golf Club</td> <td>Dry Well Road</td> </tr> <tr> <td>O'Shea Place precinct</td> <td>Larke Crescent</td> </tr> <tr> <td>SITE: Drive-in</td> <td>Larke Crescent</td> </tr> <tr> <td>RSL War Memorial</td> <td>McAndrew Avenue</td> </tr> <tr> <td>St John Ambulance Sub Station</td> <td>McAndrew Avenue</td> </tr> <tr> <td>Doctors surgery (fmr)</td> <td>5 Murphy Street</td> </tr> </table>	Corrigin Cemetery	Adams Street	Corrigin Rifle Range	Brookton Highway	Corrigin Airstrip	Brookton Highway	Dog Cemetery	Brookton Highway	Railway House	11 Crossland St	Swithenbanks House	15 Crossland St	Golf Club	Dry Well Road	O'Shea Place precinct	Larke Crescent	SITE: Drive-in	Larke Crescent	RSL War Memorial	McAndrew Avenue	St John Ambulance Sub Station	McAndrew Avenue	Doctors surgery (fmr)	5 Murphy Street
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	<p>CORRIGIN CEMETERY</p>
<p>Address</p>	<p>Adams Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Some significance The place represents a commemoration of the pioneers and subsequent people involved with the development of Corrigin and districts.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8412 1995 Municipal Heritage inventory Ref No. 97</p>
<p>Construction date, builder/architect, style</p>	
<p>Description</p>	
<p>Historical note</p>	


	SITE: Corrigin Rifle Range
Address	Brookton Highway (1km west of town) CORRIGIN
Some	GRADE C: Little Contribution: The site represents sporting achievements.
State Heritage Office	InHerit database No 8421 1995 Municipal Heritage inventory Ref No. 103
Construction date, builder/architect, style	1925
Description	SITE Situated in part of the former railway reserve. A steel framed corrugated iron shed with a lean to veranda provides storage facilities and shaded shelter at the range.
Historical note	The Rifle Club was formed in 1925, and has been one of the most active and successful clubs in Corrigin. It is still functioning and only closed temporarily from 1940 to 1947 during World War Two. The range is renowned as one of the most difficult in Western Australia. A number of state team representatives have been from the Corrigin club.

	SITE: Corrigin Air strip
Address	Brookton Highway (4 km west of town) CORRIGIN
Some	GRADE C: Little Contribution: The site represents a transport technology which reduces travel time and demonstrates Corrigin's development.
State Heritage Office	InHerit database No 8240 1995 Municipal Heritage inventory Ref No. 102
Construction date, builder/architect, style	1933
Description	SITE Situated in part of the former railway reserve. A steel framed corrugated iron shed with a lean to veranda provides storage facilities and shaded shelter at the range.
Historical note	On 16 December 1932, Major Mann of the Civil Aviation Department visited the site to inspect it as a prospective air strip site designated by the Corrigin Roads Board. In 1933, approval was granted for a landing strip. The all weather day and night gravel airstrip is serviced by the Shire of Corrigin, and a suitable standard for the Royal Flying Doctor Service. In 1976, the St John Ambulance volunteers installed lights on the east/west runway for night landings by the air ambulance and later the Royal Flying Doctor Service.

	<p>CORRIGIN DOG CEMETERY</p>
<p>Address</p>	<p>Corrigin Brookton Road (5 km west of Corrigin-nr Jose Road) CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The site is significant as being unique and a commemoration of dog companions, demonstrating the compassionate nature of the Corrigin community.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8422 1995 Municipal Heritage inventory Ref No.104</p>
<p>Construction date, builder/architect, style</p>	<p>1975</p>
<p>Description</p>	<p>A cemetery of graves and headstones commemorating dogs.</p>
<p>Historical note</p>	<p>In 1975, when Paddy Wright's dog Strike died, this site was the softest earth he could find to bury his faithful friend. Many other people began to bury their dogs at the same site. Mr Alan Henderson began putting head stone son the graves, for the fee of a bag of cement. He also began to decorate the grave sites and headstones with decorative pieces he would find fossicking at the tip. He would incorporate the dog's name and the owner's name in the headstones. The Corrigin Tourist Committee commissioned the large dog statue to commemorate "Man's best friend".</p>

	<p>RAILWAY HOUSE (fmr)</p>
<p>Address</p>	<p>11 Crossland Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance An example of a standard government railway house provided for railway workers predominantly in the 1920s through to the 1940s.</p>
<p>Heritage Listings</p>	<p>InHerit database No - 1995 Municipal Heritage inventory Ref No. -</p>
<p>Construction date, builder/architect, style</p>	<p>c.1920</p>
<p>Description</p>	<p>Timber framed and weatherboard clad. Originally verandas to half of both sides and across the front, designed to enclose as more rooms required.</p>
<p>Historical note</p>	<p>The Government railways provided housing for their employees. The style of housing was designed to cater for growing families.</p>


	<p>SHELL COMPANY HOUSE (fmr) Swithenbanks</p>
<p>Address</p>	<p>15 Crossland Street (cnr Lynch Street) CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place was built as a company house for the manager of the Shell Oil Company who established a depot in Corrigin. The house is reputed to be the first in Corrigin townsite with a tile roof.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8230 1995 Municipal Heritage inventory Ref No. 59</p>
<p>Construction date, builder/architect, style</p>	<p>c.1928 Interwar Californian bungalow influences</p>
<p>Description</p>	<p>The single storey residence is constructed of concrete blocks. The roof has been re-clad with decramastic metal tiles. The frontage features two prominent half-timbered gables, one of which is over the entry section of the front veranda. The veranda has a front dado and classical columns.</p>
<p>Historical note</p>	<p>The place was built as a company house for the manager of the Shell Oil Company who established a depot in Corrigin c.1928. The house is reputed to be the first in Corrigin townsite with a tile roof.</p>


	<p>CORRIGIN GOLF CLUB</p>
<p>Address</p>	<p>Dry Well Road CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place represents the community interest in golf that was an established sport in Corrigin's early days and remained continuous.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8408 1995 Municipal Heritage inventory Ref No. 77</p>
<p>Construction date, builder/architect, style</p>	<p>1968</p>
<p>Description</p>	<p>The cream brick structure has a low pitch gable roof that extends over the extensive veranda area that faces the golf course.</p>
<p>Historical note</p>	<p>In June 1926, a nine-hole golf course was established. 25 members and 12 lady associates were the original club members. In 1927, the ladies formed a separate club. By the end of the 1920s, the course had been extended to 12 holes, which later became 18. In 1968, the new clubrooms were erected.</p>


	<p>O'SHEA PLACE</p>
<p>Address</p>	<p>Kirkwood Street, Larke Crescent, Kunjin Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The precinct is significant for associations with O'Shea, Corrigin's football club/s, and in representing sporting developments, achievements and events, showcasing agricultural achievements, ram yards, and providing for the future generation while paying tribute to outstanding community members.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8415 1995 Municipal Heritage inventory Ref No. P4</p>
<p>Construction date, builder/architect, style</p>	<p>1962, 1979 and continued development</p>

<p>Description</p>	<p>Cyril Box Pavilion is a contemporary structure providing football club facilities adjacent to the grassed oval.</p> <p>The exhibition halls are a number of large structures clad in vertical profile fibro-cement sheeting above a cream brick foundation and dado wall.</p> <p>The ram yards are in the southwest corner of the site.</p>
<p>Historical note</p>	<p>O'Shea place is name after Jack O'Shea who worked on the Railways, and later for Harry Gayfer. In 1937 the Showgrounds shifted from its original site to the site of Wogerlin House. A timber posted entry with iron grill gates opened through to the football, cricket and trotting track grounds, horse stables, bar area, afternoon tea shed, Football change shed. Agricultural show shed, rose garden, hockey grounds and basketball courts.</p> <p>Much of O'Shea's effort was into the Football club of which he is a life member. In 1914, Corrigin Football Club won their first premiership. At a meeting in 1921, the Corrigin and Districts Football Association was formed, and the first representative team played in Perth's Country Week. In 1967, the Corrigin Tigers, one of two teams in Corrigin town, amalgamated with the Corrigin Football Club. In 1970, the Corrigin Football Club became a member of the Eastern Districts Football League. For many years Sunday football games were, and still are, a feature at the O'Shea Place oval. Other sports are also conducted at the venue; cricket, hockey, netball, basketball, softball, school and interschool athletics.</p> <p>As well as the football facilities, the Agricultural Society's annual Agricultural Show is held on the grounds. The exhibition space for the Agricultural Show is also used by the Youth club on a regular basis.</p> <p>When O'Shea Place opened in 1962, covered steel yards were constructed for Corrigin's stud ram breeders. The yards cost £3600 of which the stud ram breeders contributed 50%, 25% by the Agricultural Society and 25% by the Shire. The 300 ram capacity yards are of importance to the industry.</p> <p>In 1979, the Cyril Box Pavilion was opened. Named after a long serving Road Board Secretary, Cyril Box, who served the district for 43 years. (1935-1961 RB Secretary, and from 1961-1978 the Shire Clerk) He was active in town sports, on the hospital board for 26 years, and the founding secretary of the mobile health service.</p>

	SITE Corrigin Drive-in
Address	Larke Crescent CORRIGIN
Level/reason re contributory significance	GRADE C: Little significance The site represents a recreational activity that was a way of life no longer practiced.
Heritage Listings	InHerit database No 8407 1995 Municipal Heritage inventory Ref No. 76
Construction date, builder/architect, style	1967
Description	SITE Until recent years the drive-in entry ticket box was still in place as well as the two storey cream coloured brick with a vertical profile fibro cement sheet cladding the upstairs section. The building housed the concession and toilet facilities with the Bio box upstairs. The metal screen structure and screen, and the speaker poles had already been removed.
Historical note	The drive-in was the only purpose built entertainment venue in Corrigin. It was not a viable enterprise as the prosperity of the late 1960s made the city more accessible and attractive particularly to the younger generation, who were the main clientele of the drive-in movie business.


	<p>WAR MEMORIAL (RSL LOOKOUT)</p>
<p>Address</p>	<p>Memorial Hill, McAndrew Avenue CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Some significance The site is significant in the commemoration of the war and those who served, and for the involvement of the young people in the community.</p>
<p>Heritage Listings</p>	<p>InHerit database Nos. 8414, 15698 1995 Municipal Heritage inventory Ref No. 99</p>
<p>Construction date, builder/architect, style</p>	<p>c.1930s, later reconditioned</p>
<p>Description</p>	<p>Stone obelisk with plaques attached. Set on levelled area on top of Memorial Hill overlooking the hinterland.</p>
<p>Historical note</p>	<p>The site is the venue for picnics and recreation. In the early 1930s Ted Larke was the prime mover in getting the Scouts to construct a memorial on the hill. In the foundations of the obelisk memorial, was placed an issue of "The West Australian" and "The Daily News" newspapers and a £1 note. Sometime later, the Corrigin Shire and the RSL reconditioned the obelisk as part of a scenic lookout. The obelisk faces east, and dawn ceremonies are held every year on ANZAC day.</p>

	<p>ST JOHN AMBULANCE SUB STATION</p>
<p>Address</p>	<p>McAndrew Avenue CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place represents a community value and ongoing development of the ambulance service.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8401 1995 Municipal Heritage inventory Ref No. 70</p>
<p>Construction date, builder/architect, style</p>	<p>1983</p>
<p>Description</p>	<p>Distinctive architecture. The dark coloured brick construction is contrasted with roof and wall corrugated "colourbond" cladding. The street front is gabled with the gable infill and part of the front wall in vertical corrugated sheeting. The side walls of the building are a continuation of the roof cladding, down the wall to a dado level where it sits on the brick wall.</p>
<p>Historical note</p>	<p>Before the Walton Street Ambulance Sub Station was built, ambulance drivers had to travel to Kondinin for the ambulance vehicle. In 1956, the Walton Street sub station was opened, having been funded almost entirely by £10 donations from the Corrigin community. The Walton Street building was replaced by the distinctive Sub Centre building in 1983, located in close proximity to the hospital.</p>


	<p>DOCTORS SURGERY (fmr)</p>
<p>Address</p>	<p>5 Murphy Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place represents the value of a Doctor in a country town, and a way of life.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8402 1995 Municipal Heritage inventory Ref No. 71</p>
<p>Construction date, builder/architect, style</p>	<p>1969 Post-war Mediterranean influence</p>
<p>Description</p>	<p>The expansive street frontage has white cement rendered walls and a low pitch orange terracotta roof. The gabled roof has prominent front gables linked by three arches in front of a recessed veranda.</p>
<p>Historical note</p>	<p>Due to the difficulty to getting and retaining health professionals in country towns, common practice, as for Shire of Corrigin, was to construct facilities to provide a comfortable lifestyle for a Resident Doctor. In 1946 Dr AF (Paddy) Janes arrived in Corrigin after serving in World War Two. He remained the Shire Medical Officer for 21 years, served on the Hospital Board, and many other community organizations. He left Corrigin in 1967 and died in 1968.</p>

GOYDER STREET HERITAGE PLACES

DESCRIPTION OF AREA	GOYDER STREET Road Board Offices (fmr) Corrigin Town Hall Corrigin Club St John Memorial Uniting Church George Holdaway's Shop (fmr)
HERITAGE LISTINGS	Recorded on individual place records.
SIGNIFICANCE	Recorded on individual place records.


	<p>ROAD BOARD OFFICES (fmr)</p>
<p>Address</p>	<p>Goyder Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE A: Exceptional significance: refer to HERITAGE LIST REGISTERED 2012 and with Corrigin Town Hall 2012</p> <p>The place is significant in representing the beginnings of the role of the Road Board in the development of Corrigin. The architectural style is a fine example of civic architecture of the period, and use of local materials is significant. The place contributes to the streetscape and the character of Corrigin town and demonstrates changing ways of life through the various functions that have taken place.</p>
<p>Heritage Listings</p>	<p>Registered WITH Town Hall: InHerit database No 0586 Registered InHerit database No 24798 1995 Municipal Heritage inventory Ref No. 3</p>
<p>Construction date, builder/architect, style</p>	<p>1923 Inter-war Free Classical Architectural style</p>
<p>Description</p>	<p>The classical frontage is balanced with the entry to one side. The entry is defined by pilasters, decorative parapet with the name embossed. The arched entry space is replicated by the two balanced window openings on the street front. The front of the building is rendered and painted. The place is constructed of local stone and local Corrigin brick quoins.</p>

<p>Historical note</p>	<p>The area of Corrigin was originally under the jurisdiction of the Greenhills Road Board, then the Dangin Roads Board. After settlers began arriving about 1906, progress associations formed and lobbied for separate representation. In 1913, the Kunjin Road Board was formed and meetings took place in Kunjin, although after 2 or 3 meetings they moved to Corrigin in 1914. The move to Corrigin signalled a change of name, venue and division into six wards; Kunjin, Bullaring, Dondakin (later Wogerlin), Kurrenkutten, Kondinin and Central. The weatherboard and iron Kunjin building was moved to this site as the office. After the construction of the new office in 1923, the old building became a storeroom for fox tails and ears, and later the poison shed. The new secretary room and Boardroom was opened on 15 October 1923 by the Minister for Works, WT George.</p> <p>In 1961, Road Boards throughout the state changed their status and name. The newly constituted Shires extended their responsibilities beyond roads and infrastructure maintenance, to include community facilities and services. In 1963, the Corrigin Shire constructed new premises and the Road Board office was vacated. The place was utilised as a Doctor's surgery for some time. In 1970, the Corrigin Historical Society was formed, and subsequently opened the Museum in 1972. The former Road Board Office continued to be the Museum until 1983, when a new pioneer museum was constructed. At various times the place has remained vacant.</p>
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	<p>CORRIGIN TOWN HALL</p>
<p>Address</p>	<p>Goyder Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE A: Exceptional significance: refer to HERITAGE LIST REGISTERED and with ROAD BOARD OFFICES (fmr) 2012</p> <p>The Corrigin Town Hall is a fine example of its architectural style of which few examples remain in the state. It is a unique rural example of its style of architecture. The historical and social significance of the place to the community of Corrigin is considerable.</p>
<p>Heritage Listings</p>	<p>Registered WITH Road Board InHerit database No 0586 Registered InHerit database No 24786 1995 Municipal Heritage inventory Ref No. 2</p>
<p>Construction date, builder/architect, style</p>	<p>1929 Inter-war Free Classical Architectural style</p>
<p>Description</p>	<p>The building is constructed of locally made Corrigin bricks. The architectural style is representative of classical architecture of the period. Elements of its style include; symmetry of the facade, correct use of order and components, a pediment entrance, Greek columns (ionic), and spacious interiors facilitated by modern materials. The expansive hall features an impressive curved span ceiling and decorative proscenium. The foyer originally had a Ladies cloakrooms on the south side of the entry, which is now toilet facilities. A bio box is located above the foyer for screening movies. Behind the stage are small dressing rooms. The kitchen is an extension fitted out with modern facilities.</p>

<p>Historical note</p>	<p>The Corrigin Town Hall was built during 1928 to be completed in time to celebrate the centenary of the foundation of Western Australia in 1929. The hall was a result of considerable community and Road Board effort and was the subject of controversy, as a lot of people were against it. It opened on 29 March 1929, by James Adams, the Chairman of the Corrigin Road Board, and CP Wansborough MP. The Hall was the venue of community and celebratory activities that included numerous balls; balls during the war, the annual Show Ball, the Victory Ball and Debutant balls. The annual Show Ball was a great event with 300-500 people sitting down to supper. Dancing was enjoyed at all the social gatherings. Throughout the 1930s, the RSL Wool Week Ball incorporated the finals of the "Miss Corrigin" competition. Wedding receptions, dinners, school concerts, cabarets, ballet, live performances, theatre, YAL concerts, Repertory Shows and exhibitions also featured at the hall. Community groups have used the hall for meetings and functions. The 1930s Parents and Citizens School Sports Day were completed with free pictures at the Hall afterwards. Pictures were always a family night out, and remained popular at the hall until the late 1960s when the drive-in theatre opened in Corrigin.</p> <p>During World War Two, fundraising and welcome home dances were the main events. Hancocks dance band provided the musical entertainment. The first meeting of the Corrigin War precaution Committee took place in the Town Hall on 3 January 1942. In 1954, the Red Cross branch was formed at a public meeting in the hall. The second library within the Road Board was established in the meeting room. During the 1960s, music was supplied by Flynn's dance Band which included Eric Joyce and Norm Oates "Keynotes", Terry Larke and Lindsay McFarlane. The Infant Health committee held fundraising afternoons serving and selling afternoon tea in the foyer of the Town Hall. The Catholic Debutante Ball and CWA Ball were still taking place in the 1960s. Since then the hall has been the venue of travelling theatre and entertainment shows, community organisation's dinners and celebratory events, and the annual Anzac commemoration, as well as regular badminton.</p>
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	<p>CORRIGIN CLUB</p>
<p>Address</p>	<p>23 Goyder Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance Corrigin Club represents associations with prominent local identity Harry Gayfer, and as a social gathering place for the town and district.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8224 1995 Municipal Heritage inventory Ref No. 53</p>
<p>Construction date, builder/architect, style</p>	<p>1950s</p>
<p>Description</p>	<p>The original 1920s building has been completely demolished in two stages and the place has been re-constructed in two stages. Brick and tile construction with a verandah across the front. Function rooms and a bar inside.</p>
<p>Historical note</p>	<p>The inaugural meeting of the Corrigin Club took place on 19 June 1950. Harry Gayfer (Senior) had been the original activator for the club, as he had been 33 years previously in the formation of the Corrigin Co-op. He had the honour of being a Founding and Life member of the Corrigin Club. After forming the club, the members purchased the house next to the Town Hall and set about altering it. The front of the house was demolished and reconstructed, and then the remainder of the house was demolished and reconstructed.</p>


	<p>ST JOHNS MEMORIAL UNITING CHURCH</p>
<p>Address</p>	<p>27 Goyder Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The site represents an evolution and amalgamation of the Methodist and the Presbyterian congregations and Christian and community achievement.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8225 1995 Municipal Heritage inventory Ref No. 54</p>
<p>Construction date, builder/architect, style</p>	<p>1968</p>
<p>Description</p>	<p>A cream coloured face brick building with a low-pitched dark-coloured tile roof. The "T" shaped pavilion is set at a skew on the site. A face brick gable wall forms the street frontage, and the entry is recessed behind that wall .A free standing white cross signifies the place type.</p>
<p>Historical note</p>	<p>In 1920, the Menzies Church Hall was relocated and reconstructed in Corrigin for the Methodist community. A manse was also located on the same block. In 1932, a "Strawberry fete" was facilitated by Mr Ding donating his entire experimental strawberry crop, the proceeds of the fete went to the parish funds. In 1950, the Kunjin Church Hall was dismantled and re-erected alongside the hall and manse. The church had a number of uses including church youth group, guides, and junior farmers. In 1955, fortnightly services were conducted by the Kondinin Kulin Presbyterian Parish. In 1960, the manse was privately leased, and the Presbyterian congregation were invited to share the Methodist facilities every other Sunday. In 1966, a combined Parish under the guidance of Rev Bryan King from Quairading, and Rev Nick Sturstraat from Kondinin gave the impetus for a new building. The church halls and manse were demolished in mid 1967, and in 1968, the St John Memorial Church was opened, in 1977, the Uniting Church amalgamated the Methodist and Presbyterian churches.</p>


	<p>GEORGE HOLDAWAY'S SHOP (fmr)</p>
<p>Address</p>	<p>30 Goyder Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE B: Some significance The place is significant for the associations with George Holdaway, the social interaction, and the architecture that is representative of a type of which few examples remain.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8223 1995 Municipal Heritage inventory Ref No. 38</p>
<p>Construction date, builder/architect, style</p>	<p>c.1920</p>
<p>Description</p>	<p>Timber-framed and painted weatherboard-clad structure with a hipped corrugated iron roof. The front of the place aligns with the front boundary and the front shop entry door is recessed. The entry to the residence on the south side is shown by a lean-to shelter over the door the same as the shop entry. The street frontage shows evidence of some alteration.</p>
<p>Historical note</p>	<p>The shop has been managed and run by George Holdaway for a number of years. Mr Holdaway has been a shopkeeper in Corrigin for 1946, and this is his fourth shop. George, was aged 97 and a half years old in 1995, at which time he was reputed to be the oldest shopkeeper in Australia. He single-handedly ran the deli-like shop, and lived at the rear attached accommodation. Sometime previous to George, the place was a dental surgery.</p>

HILL STREET HERITAGE PLACES

DESCRIPTION OF AREA	HILL STREET Roger's House Police House (fmr) Channons
HERITAGE LISTINGS	Recorded on individual place records.
SIGNIFICANCE	Recorded on individual place records.


	<p>ROGER'S HOUSE</p>
<p>Address</p>	<p>1 Hill Street (northwest cnr Kirkwood) CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place represents an early phase of development in Corrigin.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8297 1995 Municipal Heritage inventory Ref No. 66</p>
<p>Construction date, builder/architect, style</p>	<p>1915 Interwar bungalow</p>
<p>Description</p>	<p>Timber-framed, weatherboard-clad with a corrugated iron roof. A front and side verandah under the main roof, with decorative column supports. The side verandah has been enclosed c.1950s.</p>
<p>Historical note</p>	<p>The house was one of the first in Corrigin, owned by R Bunker.</p>



	<p>POLICE HOUSE (fmr) SITE: Original Police Station</p>
<p>Address</p>	<p>21 Hill Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place represents the police presence in the early days.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8298 1995 Municipal Heritage inventory Ref No. 67</p>
<p>Construction date, builder/architect, style</p>	<p>c.1920 Interwar bungalow</p>
<p>Description</p>	<p>Timber-framed, fibrocement-clad clad with a hipped gablet coloured-steel corrugated roof. A front verandah is a skillion off the main roof.</p>
<p>Historical note</p>	<p>The house was rebuilt at this site from its original site in close proximity in Hill Street. At the original location, the Police Station, lockup, stables and residence were all on the site. This relocated house is all that remains. The Police Sergeant in charge of the station lived in the house. The lock-up was removed to a farm property.</p>


	<p>CHANNONS PLACE</p>
<p>Address</p>	<p>Hill Street (southwest cnr Goyder Street) CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place is significant in demonstrating a way of life and industry no longer practiced. The place is representative of the enterprising nature of the Corrigin pioneers.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8299 1995 Municipal Heritage inventory Ref No. 68</p>
<p>Construction date, builder/architect, style</p>	<p>c.1920 many changes over time</p>
<p>Description</p>	<p>Timber-framed and fibrocement-clad shop-like structure with a later addition of the parapet facade. The original one room building is aligned on the street boundary. The front has a central door and large timber framed fixed glass panels each side.</p>
<p>Historical note</p>	<p>A. Channon came from England where he was trained as a carpenter. He came to Corrigin to build a cottage for the Cross family, and started an undertaking and carpentry business. He constructed a number of places in the town and region, and his son Eric subsequently took over his undertaking and building business.</p>

KIRKWOOD STREET HERITAGE PLACES


DESCRIPTION OF AREA	KIRKWOOD STREET Corrigin Tennis club Corrigin Swimming Pool Ag Bank Inspectors House (fmr) 7 th Day Adventist Church Masonic Hall Catholic School and AMDC Presentation College (fmr) Corrigin District Hospital
HERITAGE LISTINGS	Recorded on individual place records.
SIGNIFICANCE	Recorded on individual place records.


	<p>CORRIGIN TENNIS CLUB</p>
<p>Address</p>	<p>Kirkwood Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place represents the evolution of tennis in Corrigin and has associations with tennis champions from early days through to the present.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8236 1995 Municipal Heritage inventory Ref No. 63</p>
<p>Construction date, builder/architect, style</p>	<p>1968</p>
<p>Description</p>	<p>Tennis courts surrounded by steel frame chain mesh fence.</p>
<p>Historical note</p>	<p>The first Corrigin Tennis club was located opposite the existing Post Office, and called the Railway Tennis Club. In the late 1910s Holman's property was popular, as were many homesteads, for tennis. In 1926 the Corrigin club moved to a new site near the golf club, and 4 courts, a shed and tank were constructed on the 1 acre. Interclub visits developed. In 1954 the anthill surfaces were replaced with bitumen. A more central site was required, and in 1968 and 1969, 10 courts and the clubhouse were built. The Corrigin Tennis Club has had many champion members over the years. An annual open tournament has been conducted since the 1940s.</p>


	<p>CORRIGIN WAR MEMORIAL SWIMMING POOL</p> 
<p>Address</p>	<p>Kirkwood Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The swimming pool represents a community achievement and sporting events and recreation.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8235 1995 Municipal Heritage inventory Ref No. 62</p>
<p>Construction date, builder/architect, style</p>	<p>1961</p>
<p>Description</p>	<p>The entry buildings and associated fences and outbuildings were constructed with cream coloured face brickwork. The roof is very low pitched and cantilevers over the double entry doors. The Olympic size swimming pool is fully tiled and has a capacity of 280 000 gallons, taking 7days to fill.</p>
<p>Historical note</p>	<p>In 1957, it was the desire of the Road Board and community to have a public pool in Corrigin in time for the arrival of scheme water. A delegation of 18 people from Corrigin travelled to a number of different country towns to inspect their pool facilities. A Pool committee co-ordinated fundraising activities such as a cropping program of 30 acres per farmer, and supplies of super and seed. The first cropping program raised £15368, and by the end of the second program, over £25 000 had been raised. The final cost of the pool was £45,000, with £10,000 being a loan from the Corrigin Road Board and a £10,000 grant from the Government. The facility included a full size Olympic pool, 2 diving boards, 1 learners and children's pool. The pool was opened on 16 December 1961, by the Ministerial contingent that also opened the Police headquarters, the Infant Health Clinic and the High School extensions. In commemoration of Australians at war, the State RSL President WS Lonnie unveiled the plaque.</p>

	<p>AG BANK INSPECTORS HOUSE (fmr)</p>
<p>Address</p>	<p>19 Kirkwood Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place is a fine example of early town settlement in Corrigin, and represents associations with the agricultural, social and commercial aspects of the early settlers lives.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8239 1995 Municipal Heritage inventory Ref No. 41</p>
<p>Construction date, builder/architect, style</p>	<p>1912 Federation bungalow</p>
<p>Description</p>	<p>The place is a timber-framed and weatherboard-clad construction with a relatively high-pitched corrugated iron roof. Verandas surround the house and the main roof breaks pitch to cover them. Various degrees of enclosure exist on the verandah-s.</p>
<p>Historical note</p>	<p>The house was originally built for the Agricultural Bank Inspector, Eric Hitchings. The large grounds have been the venue of many weddings in Corrigin. Mrs Freda Milburne's father (Fred Caley) used to keep a horse in the back yard for his night-cart toilet run.</p>

	7TH DAY ADVENTIST CHURCH Mr & Mrs Fowlers residence (fmr)
Address	Kirkwood Street CORRIGIN
Level/reason re contributory significance	GRADE C: Little significance The place represents phases of development in the early days of Corrigin, and the present. The place is a fine example of a dwelling that the WW1 Soldier Settlers built.
Heritage Listings	InHerit database No 8240 1995 Municipal Heritage inventory Ref No. 43
Construction date, builder/architect, style	1920 Interwar bungalow
Description	A timber-framed and clad building with a corrugated iron roof. A veranda surrounds the house, and is under the main roof.
Historical note	The place was one of the Soldier Settlements allotted in the town of Corrigin after World War One, to Mr Fowler and his wife. Soldiers were allocated specific one-acre blocks in Kirkwood Street. Mr Fowler built the substantial home himself. In the 1990s the Seventh day Adventist Church operated from the residence.


	<p>MASONIC HALL</p>
<p>Address</p>	<p>25 Kirkwood Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place is significant for the social activities it represents and demonstrates development of the institution.</p>
<p>Heritage Listings</p>	<p>InHerit database No 0587 1995 Municipal Heritage inventory Ref No. 42</p>
<p>Construction date, builder/architect, style</p>	<p>1927, 1972</p>
<p>Description</p>	<p>The original hall is constructed of Corrigin bricks. The depth of the hall is divided into three bays by external structural piers. The front of the hall has a distinctive roof of a cut back hip (Dutch gable). The roof is red corrugated iron.</p> <p>In 1972, an extension was built in front of, and attached to, the 1927 hall. It is built of cream bricks with a red brick foundation. The width of the extension is expansive and a low pitch gable roof spans the frontage. A central box-like entry structure is clad with vertical metal deck.</p>
<p>Historical note</p>	<p>During the early 1920s, the Freemason settlers gathered informally and initiated a Lodge. Initially meetings were held in the Anglican Church hall, which was consecrated on 19 October 1925. In 1926, a committee was delegated to look for a site. In January 1927, with a £500 debenture the Lodge was constructed and completed in August 1927. In 1965, the old festive board was pulled down and replaced for £2500. The membership had increased from 50 members in 1939 to 100 in 1971. In 1972, the Lodge was extended. However membership remained static after that period.</p>

	<p>CATHOLIC SCHOOL and AMDC PRESENTATION CONVENT (fmr)</p>
<p>Address</p>	<p>Kirkwood Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Some significance The place represents the presence of the Catholic community and the importance of education.</p>
<p>Heritage Listings</p>	<p>Convent: InHerit database No 8294 School: InHerit database No 24804 1995 Municipal Heritage inventory Ref Nos. 45,46</p>
<p>Construction date, builder/architect, style</p>	<p>Convent 1958, School (4 class rooms) 1959, (2 more rooms) 1962. Post-war austerity architectural style with Gothic influences</p>
<p>Description</p>	<p>The light-coloured brick construction has an orange coloured hip-tile roof. The front street facade has two projecting rooms either end, one with a gable feature, and a recessed veranda under the main roof. The veranda is supported by brick piers. It is domestic scale building.</p> <p>The red-brick building with tile roof has a gable frontage. The north side of the building is a veranda under a break pitch main roof.</p>
<p>Historical note</p>	<p>Although the presentation convent was built at the same time as, and adjacent to, the school, it is a different style and materials from the school. The Presentation Convent was the residence for the schoolteacher Nuns. It was opened on 8 February 1959, by the Archbishop of Perth, Archbishop Prindiville, the same day as the Catholic school and presbytery, all in the same precinct, extending through to Lynch Street, where the 1956 church is situated.</p> <p>The school was extended in 1962 with a music room and classroom donated by Jack O'Shea. The Corrigin State School leased 2 rooms for a number of years. The school has been vacant for several years.</p>


	<p>CORRIGIN DISTRICT HOSPITAL</p>
<p>Address</p>	<p>Kirkwood Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance Corrigin Hospital represents the development of patient care and hospital facilities in Corrigin, and demonstrates an association with community leaders and the community of Corrigin.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8403 1995 Municipal Heritage inventory Ref No. 72</p>
<p>Construction date, builder/architect, style</p>	<p>1924 building; 3 women's wards, 1 men's ward and one auxiliary ward. Mortuary.</p>
<p>Description</p>	<p>Singe storey masonry and clay tile roofed building.</p>
<p>Historical note</p>	<p>In 1922, Dr Eileen Higgs was the first Doctor in town. Only two years later, on 1 August 1924, the Corrigin District Hospital was opened by the Minister for Health SW Munsie. The first matron was Sister Stacey (later married Tom Madill of Corrigin brickworks), and the Hospital Committee Chairman was Coulson Murphy. In the year 1924/25, when the hospital opened, it cared for 70 patients. That number rose to 127 patients a year by 1929. In 1945, the Chairman of the committee was Alf Spanney businessman and Electric Concession manager. In 1946, Dr AF (Paddy) Janes arrived after serving in World War Two. He remained the Shire Medical Officer for 21 years, served on the Hospital Board, was President of the RSL for 15 years, President of Rotary, Bowling Club, Foundation member of the Pool Committee, Chairman if the St John Ambulance, and a Justice of the Peace. He left Corrigin in 1967, and died in 1968.</p> <p>Many alterations and additions were done to the hospital over the years to cater for the ever-increasing patient needs, improved care, and developing technology.</p>

KUNJIN STREET HERITAGE PLACES

DESCRIPTION OF AREA	KUNJIN STREET Corrigin Pioneer Museum Windmill Motel Corrigin Roadhouse SITE: Corrigin Brickworks
HERITAGE LISTINGS	Recorded on individual place records.
SIGNIFICANCE	Recorded on individual place records.

	<p>CORRIGIN PIONEER MUSEUM</p>
<p>Address</p>	<p>Kunjin Street (cnr Kirkwood Street) CORRIGIN</p>
<p>Some</p>	<p>GRADE C: Little Contribution: The place represents the significance of the history of Corrigin.</p>
<p>State Heritage Office</p>	<p>InHerit database No 8404 1995 Municipal Heritage inventory Ref No. 73</p>
<p>Construction date, builder/architect, style</p>	<p>1983</p>
<p>Description</p>	<p>The main building is an octagon (8 sided) building constructed of red brick with a corrugated metal clad roof. Various outbuildings are steel framed construction with metal deck cladding, and a timber framed former cottage has been converted to a schoolroom.</p>
<p>Historical note</p>	<p>After a public meeting at the CWA in October 1970, the first meeting of the Corrigin Historical Society took place on 3 November 1970. The Society approached the shire with regard to storing materials and the former Road Board office was made available. On 3 November 1972 the Corrigin Historical Society opened a museum at the former Road Board office building. As a result of a fundraising effort, the new museum was opened on 20 November 1983. The site has developed since then, and provides an interesting and informative journey through Corrigin history.</p>


	<p>WINDMILL MOTEL</p>
<p>Address</p>	<p>Kunjin Street CORRIGIN</p>
<p>Some</p>	<p>GRADE C: Little Contribution: The place represents recognition of tourism and visitor potential to the region.</p>
<p>State Heritage Office</p>	<p>InHerit database No 8406 1995 Municipal Heritage inventory Ref No. 75</p>
<p>Construction date, builder/architect, style</p>	<p>1965</p>
<p>Description</p>	<p>Cream brick construction with a low pitch gable roof in dark green coloured corrugated metal deck cladding. The motel units front the road and have a veranda along the entire length.</p>
<p>Historical note</p>	<p>The place was built in 1965. It was later named the Windmill Motel in response to the fact that Corrigin used to be known as the town of windmills. Since the advent of scheme water in 1960, the windmills have almost disappeared from the Corrigin townscape.</p> <p>Also known as Taurus Motel and Golden Grain Auto Motel at various times.</p>


	<p>CORRGIN ROADHOUSE</p>
<p>Address</p>	<p>8 Kunjin Street CORRGIN</p>
<p>Some</p>	<p>GRADE C: Little Contribution: The place is representative of the development of industries and services in response to technology and vehicle transport.</p>
<p>State Heritage Office</p>	<p>InHerit database No 8405 1995 Municipal Heritage inventory Ref No. 74</p>
<p>Construction date, builder/architect, style</p>	<p>1962</p>
<p>Description</p>	<p>Single storey masonry construction.</p>
<p>Historical note</p>	<p>The roadhouse opened in 1962, under the management of Mr & Mrs Arthur Collins. Materials from the former Bullaring Hall were used in the construction.</p>


	SITE: Corrigin Brickworks
Address	Kunjin Street (near Motel) CORRIGIN
Some	GRADE C: Little Contribution: The site is of significance in representing an occupation that was maintained throughout the Depression and was the basis of much of the town centre of Corrigin.
State Heritage Office	InHerit database No 8413 1995 Municipal Heritage inventory Ref No. 98
Construction date, builder/architect, style	1925
Description	SITE
Historical note	<p>The brickworks were established by Tom Madill, a Corrigin businessman, and Jimmy Dougan, a storekeeper in Corrigin. The enterprise was established based on a demand for a building material in the fast developing town and region of Corrigin. There was no readily available source of building materials and the alternative was to travel long distances. The clay pit had a pug mill operated by horses, and the kilns were fired by timbers up to 2 metres in length. Lai Jacobs supplied the timber for the kiln and dug the clay.</p> <p>The brickworks operated throughout the depression.</p> <p>A distinctive feature of the Corrigin brick is a thumb print left by the operator as he tipped the brick into the mould.</p> <p>A number of significant buildings in Corrigin including the Town hall, the hotel extensions, shops, the co-op and co-op house are constructed from Corrigin bricks, as well as some homesteads of the period.</p>


LYNCH STREET HERITAGE PLACES

DESCRIPTION OF AREA	LYNCH STREET Wogerlin House Co-op Managers house (fmr) Shire of Corrigin Administration Office Infant Health Clinic (fmr) Corrigin kindergarten St Mathews Anglican Church and hall Corrigin District High School St Theresa's Catholic Church & Presbytery
HERITAGE LISTINGS	Recorded on individual place records.
SIGNIFICANCE	Recorded on individual place records.

	<p>WOGERLIN HOUSE SITE Korigin Well & Basketball courts SITE Corrigin Showgrounds</p>
<p>Address</p>	<p>Lynch Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The site of the well is significant in representing the first early settlers meeting place where the townsite developed, as the showgrounds associating with generations of farmers and the community, and now facilitating the future for the older members of the community.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8234 1995 Municipal Heritage inventory Ref No. 61</p>
<p>Construction date, builder/architect, style</p>	<p>c.1936 well; 1937-62 showgrounds; 1991 Wogerlin House</p>
<p>Description</p>	<p>Extensive brick construction with a hip tiled roof.</p>
<p>Historical note</p>	<p>The Korigin Well, where the Walton's first camped is on the site. The Town Well was sunk by Hobbs in c.1936. Wogerlin House was built on the site of the former Show and recreation grounds that were established in 1937, and moved to O'Shea Place in 1962. The Wogerlin House complex was officially opened on 25 October 1991.</p>

	<p>CO-OP MANAGERS HOUSE (fmr)</p>
<p>Address</p>	<p>10 Lynch Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place represents a type of settlement in Corrigin and is an example of the period of development.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8233 1995 Municipal Heritage inventory Ref No. 61</p>
<p>Construction date, builder/architect, style</p>	<p>1927 Inter-war bungalow</p>
<p>Description</p>	<p>Single-storey timber-framed weatherboard residence. The full width front veranda under the high-pitched hipped gambrel roof has been enclosed with fibrocement cladding.</p>
<p>Historical note</p>	<p>Mr Campbell was the first Co-op Manager to live in the place.</p>


	<p>SHIRE OF CORRIGIN ADMINISTRATION OFFICE</p>
<p>Address</p>	<p>Lynch Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place is significant in representing the progressive and prosperous civic aspirations of Corrigin. It is significant for the associations with the civic leaders in the Corrigin community. The place has a landmark presence at the east end of Campbell Street.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8231 1995 Municipal Heritage inventory Ref No. 39</p>
<p>Construction date, builder/architect, style</p>	<p>1963 Forbes & Fitzhardinge Architects Post war- contemporary architectural style. Redeveloped in recent years</p>
<p>Description</p>	<p>The Lynch Street frontage faces west directly down the main street of Corrigin.</p>
<p>Historical note</p>	<p>In 1961 Road Boards throughout the state were restructured and became Shire Councils with a change in responsibility and image. Shires took on community facilities in addition to existing responsibility for infrastructure and roads works. In 1963, the new shire offices were opened to celebrate 50 years in local Government. The modern shire building expressed an image of Corrigin for the present and the future.</p>

	<p>INFANT HEALTH CLINIC (fmr)</p>
<p>Address</p>	<p>Lynch Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place is representative of the community's co-operation and values, and the implementation of health services in Corrigin.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8232 1995 Municipal Heritage inventory Ref No. 40</p>
<p>Construction date, builder/architect, style</p>	<p>1951 Post-war austerity</p>
<p>Description</p>	<p>The three-room frontage is balanced by a central recessed entry off a veranda with the portico projecting toward the street. The portico has a flat roof and the remainder of the roof is a hipped construction. Three slender concrete columns support the flat roof on each side.</p>
<p>Historical note</p>	<p>The CWA was instrumental in initiating action for infant health services in Corrigin. At a meeting of delegates from Corrigin, Quairading, Bruce Rock, Narembene, Kondinin and Kulin in 1946, a local committee was formed. Dr Stang was in attendance. A vehicle was purchased, and a traveling circuit was conducted by Sister N Wilson, the demand was so strong that Quairading and Bruce Rock set up their own clinics. At a meeting in 1948, it was mooted that the Corrigin Road Board be asked for land that was granted. At the 1949 Annual General Meeting, a committee for Building funds was elected, and organised the construction of the Corrigin Infant Health Centre. The building and fittings cost 4300 pound. Except for a 1000 pound loan from the Road Board the remainder of the money was raised by local fundraising and donations. On the 13 October 1950, the Medical Supervisor of the Infant Health Services, Dr Stang, laid the foundation stone. On 19 December, the same day as the school and the police station, the Ministerial contingent also opened the Infant Health Centre.</p>

	<p>ST MATTHEWS ANGLICAN CHURCH AND HALL</p> 
<p>Address</p>	<p>15 Lynch Street (northeast corner of cnr Jose Street) CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE B: Considerable significance St Matthews Anglican Church and hall is significant for the distinctive architecture and the use of local stone. The place demonstrates a significance to the Anglican community of Corrigin, and those associated with the church.</p>
<p>Heritage Listings</p>	<p>InHerit database No 24803 1995 Municipal Heritage inventory Ref Nos. 14, 15</p>
<p>Construction date, builder/architect, style</p>	<p>1922 Hall. 1957 Church: Post-war Gothic influence.</p>
<p>Description</p>	<p>The church tower beyond the entry foyer is turreted with gothic shaped spaces rendered and recessed into the stone work. The church is constructed of stone. The corner stones are quarried from Wogerlin and Corrigin Rocks and the remainder of the stone is from Westonia. Stone was used due to the post World War Two shortage of building materials. The hall is timber framed and clad with unpainted weatherboards.</p>


Shire of Corrigin

Historical note	<p>The first Anglican communion in the Corrigin district took place at Alex Goyder's home. Services were held at the school for a period and in the RSL hall before A Channon built a church hall in 1922, and also the altar, and the rectory. The parish was formerly constituted in 1927. In 1952, the Rector, Reverend WHC (Harry) Hyde was the driving force behind a committee that instigated fundraising and cropping programs for the future St Matthews Church. All denominations participated in the fundraising programs in the community. Harry Hyde was later the Chaplain at Guildford Grammar School, and was drowned at Triggs Beach in 1962 while saving a youth. A bird bath in the church grounds commemorates him. In 1954, the Right Reverend RWH Moline, the Archbishop of Perth laid the foundation stone. The bell from St Lukes Church in Staffordshire was donated by Mr & Mrs Bert Crawford. The church cost 4500 pound.</p>
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	<p>CORRIGIN DISTRICT HIGH SCHOOL</p>
<p>Address</p>	<p>Lynch Street (south of Hill Street) CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance Corrigin District High School represents the development of education facilities in Corrigin since 1915. The architecture of the 1939 building is a representative example of the educational style at the time, and the only example within the Corrigin district. The place is significant for the associations with generations of the Corrigin community.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8291 1995 Municipal Heritage inventory Ref No.44</p>
<p>Construction date, builder/architect, style</p>	<p>1915 Manual Arts Room; 1939 School; 1951, 1954, 1958, 1959, 1962, 1968 ++ Numerous changes over time. 1939 frontage: Interwar Stripped classical architectural style</p>
<p>Description</p>	<p>Manual Arts room: Timber-framed weatherboard and iron. The 1939 building was the first brick construction at the school. The central portion of the existing building with the cement rendered parapet, and flat concrete "eyebrow" awning in the art deco design agenda of the day, is flanked by two pencil pines planted at the time. The words "Corrigin School" are embossed on the parapet. Red face bricks are below window sill level, and light cream coloured render above that level. The hip tiled roof gives a domestic scale to the place. The primary frontage faces south and does not address the streets to the west or east.</p>

<p>Historical note</p>	<p>During 1914, the Education Department allocated 4 acres for educational purposes. In 1915, Corrigin School came into being. Since the school was relocated from South Narrogin in 1915, it has remained in the current location. The first teacher was Mrs Parker and the second teacher was Mrs Jimmy Dougan. In 1921, the Corrigin Parents and Citizens Association was formed. From 1923 onwards, the school progressively expanded.</p> <p>Numerous additions have taken place since 1939 when the first brick section of the school was constructed, and opened by Sir James Mitchell. In 1951, when two more rooms were added, the Minister for Education was in a Ministerial contingent in town on 19 December 1951, to open the Hospital, the School extensions and the Infant Health Clinic. In 1954 another room was added, and in 1958, the Director of Education, Dr TL Robertson travelled to Corrigin to declare the school a Grade 2 Junior High School. At that time the P & C donated 2/3 of a 750 pound school improvement fund.</p> <p>In 1959, a Home science building was constructed, and in 1960 the Education Department allocated a further 10 acres for a full high school. In 1962 another two classes and a multi purpose room were added, followed by 3 more classes in 1968. In 1974 Corrigin became a District High School, taking students up to Year 12.</p>
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	CORRIGIN KINDERGARTEN
Address	42 Lynch Street CORRIGIN
Level/reason re contributory significance	GRADE C: Little significance Corrigin Kindergarten is an important institution in Corrigin as demonstrated by the community interaction during its evolution.
Heritage Listings	InHerit database No 8229 1995 Municipal Heritage inventory Ref No. 58
Construction date, builder/architect, style	1962
Description	
Historical note	At a public meeting on 31 May 1957, a kindergarten committee was formed. The intention of the committee was to start a kindergarten using a small public hall and raise funds for a building. Permission was granted to use the Anglican Church Hall and make the required alterations. In 1958, an Education Department adviser advised the committee to get land for their own building. The same year the committee purchased the unused Greenhills School that they subsequently dismantled and transported to the land in Lynch Street that the Corrigin Road Board had granted in 1959. In 1960, the plans for the proposed kindergarten were approved by the Kindergarten Union, however there seems to have been a delay in action on the approved plans, and later that year CC Perkins MLA arranged for the Housing Commission to draw up plans, and some grant monies were organised. A call for tenders in 1961, received no response, so the Shire Clerk, Cyril Box, and S Gannaway organised the construction with community assistance. On 10 February 1962, the kindergarten was opened by Harry Gayfer the Deputy Shire President. The cost of 2750 pound was raised by donations, a government grant and a Lotteries Commission grant.


	<p>ST THERESA'S CATHOLIC CHURCH & PRESBYTERY</p>
<p>Address</p>	<p>59 Lynch Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Some significance</p> <p>The Catholic precinct is significant for the demonstration of a way of life no longer practiced, and the commitment of the Catholic community of Corrigin.</p> <p>The church is significant as a place of religious worship. The architecture is an example of the work of Costello.</p> <p>The presbytery represents a way of life for the Catholic priest.</p>
<p>Heritage Listings</p>	<p>Catholic Church precinct: InHerit database No 88292 Church: InHerit database No 24780 Presbytery: InHerit database No 25344 1995 Municipal Heritage inventory Ref No. 64, 65</p>
<p>Construction date, builder/architect, style</p>	<p>1956 Church, 1959 Presbytery. Post-war austerity architectural style</p>
<p>Description</p>	<p>The church is a red brick construction with a tiled roof with gables at the front and rear. The front has a gabled entry. The building is relatively austere, with standard rectangular shaped double hung windows, and no decorative elements on the exterior.</p> <p>The presbytery is a red brick construction with a hip tiled roof.</p>

<p>Historical note</p>	<p>The Catholic Church first used the Road Board Hall for worship, and acquired that place in 1933. When they sold it in 1950, plans were underway to construct St Theresa's Church. It was constructed for a cost of 6000 pound. Stan Costello and his father Horace undertook many commissions for the Catholic Church throughout the state. On 11 March 1956, the Most Reverend Redmond Prindiville, the Archbishop of Perth, blessed and opened the church.</p> <p>The Presbytery is the home for the resident Father of the church. It was opened on 8 February 1959 by the Archbishop of Perth, Archbishop Prindiville, the same day as the Presentation College and Catholic School all in the same precinct, extending through to Kirkwood Street.</p>
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WALTON STREET HERITAGE PLACES


<p>DESCRIPTION OF AREA</p>	<p>WALTON STREET SITE: Jack Lindsay's Blacksmith Hill Bros Road & Field Services (fmr) General Motors Agency (fmr) Woolbrokers (fmr) Tearooms (fmr) Coades Store (fmr) <i>Refer to Corrigin Main Street Retail Precinct</i> Corrigin Hotel <i>Refer to Corrigin Main Street Retail Precinct</i> St John Ambulance (fmr) Bowling Club Lawton Gardens National Bank Post office residence Corrigin Post Office Road Board Hall (fmr) Police Station complex Stationmasters House (fmr) Crawford's House (fmr) Caleys House (fmr)</p>
<p>HERITAGE LISTINGS</p>	<p>Recorded on individual place records.</p>
<p>SIGNIFICANCE</p>	<p>Recorded on individual place records.</p>


	SITE Jack Lindsay's Blacksmith
Address	Walton Street CORRIGIN
Level/reason re contributory significance	GRADE C: Little significance The site represents a way of life no longer practiced. It represents the earliest days of Corrigin's development and has associations with pioneers of Corrigin.
Heritage Listings	InHerit database No 8199 1995 Municipal Heritage inventory Ref No. 92
Construction date, builder/architect, style	1912
Description	SITE- plaque
Historical note	The 4 axe cuts in the 2 large trees near the existing oil depots, were made by Jack Lindsay, one of the first blacksmiths in the district. He had come from Scotland with his parents and uncle, Robert McAndrew. Settlers used to meet at this site known as "Corrigin reserve", when travelling to Goyder's for their mail. It became a popular spot to shoe a horse and do business. Lindsay's father was also a blacksmith. Through the early years until 1942, Jack Lindsay was the Master of Ceremonies for dances, weddings and social functions. In 1971 a plaque was erected to mark the site, and unveiled at a ceremony to commemorate those who made the history of the district.


	<p>HILL BROS ROAD & FIELD SERVICES (fmr) (aka Interlines)</p>
<p>Address</p>	<p>5 Walton Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place is representative of technical innovation commercial enterprise in the early days of Corrigin's development.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8203 1995 Municipal Heritage inventory Ref No. 26</p>
<p>Construction date, builder/architect, style</p>	<p>1920s, 1950s, 1970s.</p>
<p>Description</p>	<p>Expansive street frontage encompassing a number of different building frontages with a full-length veranda that has a street edge parapet supported by square steel posts.</p>
<p>Historical note</p>	<p>Vic Hill and his brother Ron of Bullaring developed charcoal burners for use due fuel rationing on the farm during World War Two. In the mid 1940s they moved the operation into this building in Corrigin town. The Hill Bros patented the "Avon Gas Producer". It made a significant contribution to the industrial stress of the time. After the war they became an International Harvester agency and carried out mechanical repairs. EV (Vic?) Hill as Shire President and a Councillor for a number of years. The Praetz family lived in the building when the bakery was at the rear of the property, before the Hill Bros located in town.</p>

	GENERAL MOTORS AGENCY (fmr)
Address	7 Walton Street CORRIGIN
Level/reason re contributory significance	GRADE C: Some significance Representative of early commercial activity in Corrigin and associations with G Siemons.
Heritage Listings	InHerit database No 8205 1995 Municipal Heritage inventory Ref No. 27
Construction date, builder/architect, style	
Description	
Historical note	George Seimon's had the property from c.1946 to c.1988. During that time he built a garage at the rear. He ran the General Motors Agency and had the first Holden in Corrigin.

	WOOLBROKERS (fmr)
Address	9 Walton Street CORRIGIN
Level/reason re contributory significance	GRADE C: Some significance The place is significant for its contribution to the streetscape and associations with the people and activities of the town of Corrigin since the early days.
Heritage Listings	InHerit database No 8206 1995 Municipal Heritage inventory Ref No. 28
Construction date, builder/architect, style	1930
Description	The brick construction has a parapet street frontage with face brick pilasters either side of a rendered gable with a brick cap. A suspended canopy extends over the pavement. The timber-framed shop-front glazing is divided into 6 panels with a truncated panel leading into the door entry.
Historical note	Associations with the development of Corrigin, in locality of the railway station. After World War Two G Seimons took over ownership of this shop. Seimons was a Bulllaring identity, owning and operating that store, and being involved in the Progress Association and other community organisations. Later Bert Crawford ran the shop for Ron Baker from the Bruce Rock electrical and sports store. Crawford, a legendary golfer, developed the shop into Crawford's Sport Shop. During its life, the shop has also been a video store, dress shop, upholsters, and wool brokers.


	<p>TEAROOMS (fmr)</p>
<p>Address</p>	<p>13-17 Walton Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Some significance The place is significant in representing a period of development in Corrigin and for its contribution to the streetscape on the east side of Walton Street. The associations with the people and activities of the town of Corrigin since the early days are significant.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8207 1995 Municipal Heritage inventory Ref No. 29</p>
<p>Construction date, builder/architect, style</p>	<p>c.1922</p>
<p>Description</p>	<p>The rendered brick building has a triple gable parapet with two shop fronts. The north most shop front extends below two parapets and has a truncated recessed double entry flanked by two sets of shopfront glazing each side above a low dado. The south shop is a single asymmetrical frontage with a recessed entry on the north side.</p>
<p>Historical note</p>	<p>A previous building on the site was Madriff's butcher shop and Mr Howe's Bakery that was bought by J Atkinson in 1922. Atkinson established meat and bread run to outlying areas. His motto was "Service Civility Cleanliness". He moved to another site in 1926. Later the premises was a coffee palace connected with Lindsays. The building was strategically placed to the railway station opposite.</p>


	<p>ST JOHN AMBULANCE (fmr)</p>
<p>Address</p>	<p>Walton Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place represents a community value of the ambulance service.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8200 1995 Municipal Heritage inventory Ref No. 25</p>
<p>Construction date, builder/architect, style</p>	<p>1956 Post-war austerity architectural style</p>
<p>Description</p>	<p>Red brick construction with a hip tile roof.</p>
<p>Historical note</p>	<p>Before the ambulance sub station was built in 1956, ambulance drivers had to travel to Kondinin for the ambulance vehicle. On 27 April 1956, the sub station was opened by CC Perkins MLA and the Vice President of the St John Ambulance of WA, T Tettersington. The place cost £4000 that was almost raised entirely by £10 donations from the Corrigin community.</p>


	<p>CORRIGIN BOWLING CLUB</p>
<p>Address</p>	<p>Walton Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The Corrigin Bowling Club represents the community endeavours and sporting achievements.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8214 1995 Municipal Heritage inventory Ref No. 52</p>
<p>Construction date, builder/architect, style</p>	<p>1955, 1970s</p>
<p>Description</p>	<p>The clubhouse is a brick construction with face brick below the window sill level and painted render above. The roof is hipped and tiled, with an extension over the verandah along the north side that opens onto the greens. A gable is featured central within that facade. In c.1970s the building was extended westwards in the same line and roof design, and an entry was constructed on the east front to Walton Street.</p>
<p>Historical note</p>	<p>After an expression of public interest in the early 1920s, the Roads Board and the Railways Department made land available for the Corrigin Bowling Club. Established in 1924, it was one of the earliest country bowling clubs. 2 rinks on the green, in addition to the well and other necessary items were paid for by donations and subscriptions. There were 50 foundation members, and R McAndrew hand watered the greens, but later developed a travelling sprinkler. By the 1950s, there were 13 rinks on 2 greens. The Roads Board assisted the club with a loan to build the existing clubhouse. The club had to repay the 3500 pound for the building.</p>


Shire of Corrigin

	LAWTON GARDENS (Memorial Rose Garden)
Address	Walton Street CORRIGIN
Level/reason re contributory significance	GRADE c: Little significance It is significant in recognising and commemorating a pioneer of Corrigin.
Heritage Listings	InHerit database No 8201 1995 Municipal Heritage inventory Ref No.93
Construction date, builder/architect, style	c.1955
Description	Rose garden with paths and a seat. The entry is an arch of wrought iron with the name formed in the archway.
Historical note	The gardens are named in honour of JHB Lawton who served 33 years on the Corrigin Road Board, thirteen of them as the Chairman. The bushes and trees were planted to a design by members of the local Rose Society, who also maintain the gardens.


	<p>NATIONAL BANK & residence</p>
<p>Address</p>	<p>27 Walton Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE B: Considerable significance The place is significant for its architectural and streetscape value. There is historical significance in the place being the first bank in Corrigin and the continuity of function as a banking institution.</p>
<p>Heritage Listings</p>	<p>InHerit database No 0588 1995 Municipal Heritage inventory Ref No. 30</p>
<p>Construction date, builder/architect, style</p>	<p>1923 Inter-war Free Classical architectural style</p>
<p>Description</p>	<p>The one storey brick structure has a rendered street facade that conceals the corrugated iron roof. The residence adjoins the rear of the bank, and has a front entry on the south side. The bank frontage is classical in its proportion and detail. A central design element within the detailed parapet is a pediment with patterned stucco detail. Above each of the central windows either side of the central door, is a small pediment detail. The entry is recessed within horizontally banded pilasters with a flat canopy supported by decorative stucco supports. The corners of the front also have pilasters with horizontal banding.</p> <p>The addition on the north side on the street frontage is asymmetrical to the classic balance of the place. It is unadorned with a parapet wall and light coloured render finish as for the remainder of the bank frontage.</p>
<p>Historical note</p>	<p>The National Bank was the first bank in Corrigin, after having been a receiving office for some years previous to building this bank. The first manager was Mr FJ Doust. The Bank continues to trade.</p>


	<p>POST OFFICE RESIDENCE</p>
<p>Address</p>	<p>29 Walton Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place is representative of a way of life associated with of the postal service and the development of Corrigin.</p>
<p>Heritage Listings</p>	<p>InHerit database No 0589 +PO 1995 Municipal Heritage inventory Ref No. 31</p>
<p>Construction date, builder/architect, style</p>	<p>1925 Interwar bungalow architectural style</p>
<p>Description</p>	<p>Single storey masonry construction with a corrugated iron roof. A protruding gable features on the street front next to the front veranda that returns along the north side.</p>
<p>Historical note</p>	<p>It was common practice for regional post offices particularly, that the Federal Government postal service provided residences for their Post Office managers.</p>


	<p>CORRIGIN POST OFFICE</p>
<p>Address</p>	<p>31 Walton Street (southeast corner of Jose Street) CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Some significance The place is representative of the postal service, communication and the development of Corrigin.</p>
<p>Heritage Listings</p>	<p>InHerit database No 24794 & 0589 + residence 1995 Municipal Heritage inventory Ref No. 32</p>
<p>Construction date, builder/architect, style</p>	<p>1925</p>
<p>Description</p>	<p>The Post Office is a face brick construction with a hipped corrugated iron roof. The Walton Street frontage is symmetrical with a central section and three windows balanced between face brick pilasters on the face brick facade. Each side of the central section are entry bays with corner pillars and lower height roofs that are flat. Above the open bays and the central section are concrete rendered lintels. The central one has signwriting depicting the name Corrigin Post Office and the post code.</p>
<p>Historical note</p>	<p>The first Post office was run by Jimmy Dougan at Coad's store. Later in Campbell Street the Postmaster was Mr Chambers, and the office boy was Heawood Abe. This substantial building is a testimony to the development of Corrigin.</p>


	<p>ROAD BOARD HALL (fmr)</p>
<p>Address</p>	<p>33 Walton Street (northeast corner of Jose Street) CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE B: Some significance The place demonstrates considerable social and historical significance and association with the pioneers and early settlers of the district. The place is representative of the beginnings of many community groups in the region. The use of Corrigin Rock in the construction of the place deems it of considerable significance to Corrigin.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8209 1995 Municipal Heritage inventory Ref No. 10 Statewide War Memorial Survey 1996</p>
<p>Construction date, builder/architect, style</p>	<p>1922 Architect: Mr Woods; Builder Mr T Hewett 1950s alterations/additions</p>
<p>Description</p>	<p>The hall is constructed of stone quarried from the Corrigin rock. Rectangular in form, the hall has a hipped corrugated iron roof. In about the 1970s an addition was constructed on the street corner of the building. The extension is constructed of timber frame with fibro cement cladding, with timber framed corner shopfront glazing. The stage inside was lowered and raised with chains.</p>

Historical note	<p>The hall was built for a cost of £800, with the majority of those funds coming from the community of Corrigin. The official opening was conducted by the Roads Board Chairman; Coulson Murphy. Mr Tom Madill was the Chairman of the inaugural Hall committee. A great deal of pride was felt for this social venue, and much preparation was done for social events. The movies were shown at the hall sometimes up to three times a week. Often the start of the pictures was delayed to start after the hotel closed. Mr Jack Lindsay had acquired a projector that was set up between the aisles and had to be hand cranked. Madge Hancock played the music for Paddy Baker's movies. The hall was the venue for all social events and public gatherings.</p> <p>In 1923, a grand banquet was held in the hall, after dinner at the State Hotel, to celebrate the opening of the new Road Board office. In 1923, the Corrigin Agricultural Society was formed during a meeting at the hall, with the patron being Sir James Mitchell.</p> <p>The first Corrigin Agricultural Show was held in the grounds of the hall in 1923.</p> <p>In 1927, a public meeting resulted in the formation of the Corrigin and Districts Sheep-owners Association, due in part to the dingo menace at the time.</p> <p>In 1929, the Town Hall was constructed and took over as the main social and cultural venue in Corrigin.</p> <p>In 1930, the Oddfellows Lodge conducted their meetings and social events at the hall.</p> <p>In 1933, the Catholic Church purchased the property for the £270 that was still owing on the hall at the time.</p> <p>In the 1950s, the Catholic Church sold the building to Mr Kevill from Quairading. Since then the hall has been used for a number of different businesses; Verna Turnbull, George Holdaway, Swithenbanks, Buck and Pruden, the Craft Shop, and the Red Cross Shop operated from the venue until 1994. The hall has also been known as RSL ANZAC Memorial Hall.</p>
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	<p>POLICE STATION COMPLEX</p>
<p>Address</p>	<p>35 Walton Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place represents the development of the law authority in Corrigin.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8210, 17412 1995 Municipal Heritage inventory Ref No. 48</p>
<p>Construction date, builder/architect, style</p>	<p>1961 Post war austerity architectural style</p>
<p>Description</p>	<p>Two separate buildings house a residence in one and the police station and courthouse in the other. They are both constructed of red face brick with an orange coloured tile roof. The roofs are both hipped although the residence has a gable feature on a projecting front room. A flag pole is located in front of the office building.</p>
<p>Historical note</p>	<p>The site of the police complex is that of Dick Rennies' horse stables. On 16 December 1961, the Minister for Police, GM Cornell, opened the new court house, police station and police quarters.</p>

	<p>STATIONMASTER'S HOUSE (fmr)</p>
<p>Address</p>	<p>49 Walton Street (northeast corner of Davies Street) CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance One of the first permanent settlements in Corrigin Town, representative of the future of the railways and the town.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8213, 8191 1995 Municipal Heritage inventory Ref No. 51</p>
<p>Construction date, builder/architect, style</p>	<p>1914</p>
<p>Description</p>	<p>Single storey timber framed weatherboard clad with a decramastic tile roof that replaced a corrugated iron roof. The residence has verandas to two sides and evidences a veranda enclosure on the third side</p>
<p>Historical note</p>	<p>The railway line connected to Corrigin in 1914. As with most wheatbelt towns, the advent of the railway line signals an impetus to development. The railway was instrumental in the progress of Corrigin. Provision of a residence for the stationmaster was a matter of priority to ensure the railway services were functional.</p> <p>Railway houses were usually examples of a range of designs specific to the period, place and status of the employee.</p>

	<p>CRAWFORDS HOUSE (fmr)</p>
<p>Address</p>	<p>53 Walton Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place represents a period of settlement in Corrigin and is an uncommon design.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8212 1995 Municipal Heritage inventory Ref No.</p>
<p>Construction date, builder/architect, style</p>	<p>c.1950</p>
<p>Description</p>	<p>The cottage has a two room frontage with the corrugated iron roof breaking pitch over the recessed veranda on one side. The timber-framed construction has weatherboard cladding to dado height and fibrocement sheets above. A gable is featured above the projecting front room. The veranda is supported by large tapered roughcast concrete pillars.</p> <p>The place is a curious mix of architectural styles, possibly due to the shortage of building materials after World War Two.</p>
<p>Historical note</p>	

	<p>CALEY'S HOUSE (fmr)</p>
<p>Address</p>	<p>55 Walton Street CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place is a fine architectural example of the period, and an early town residence in Corrigin. It represents associations with a development era of Corrigin.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8211 1995 Municipal Heritage inventory Ref No. 49</p>
<p>Construction date, builder/architect, style</p>	<p>c.1920</p>
<p>Description</p>	<p>Timber framed and weatherboard clad house with a large gabled corrugated iron roof. The large front gable is infilled with flat textured fibrocement sheeting, as is a smaller gable over the semi hexagon bay projecting into the street frontage. On the other side of the front is a recessed veranda, and a skillion roofed veranda on the other side has been enclosed. Sweeping concrete steps leads up to the entry veranda. The grounds have several mature palms in the front garden.</p>
<p>Historical note</p>	<p>The place is unlike any other in Corrigin. The Caley family purchased the Wogerlin Rock homestead in 1927.</p>

ADAMSVALE

<p>DESCRIPTION OF AREA</p>	<p>ADAMSVALE</p> <hr/> <p>SITE: Telephone Exchange: Adamsvale Farm SITE: Glenmore Govt Dam SITE: Glenmore Well SITE: Glenmore School <i>see <u>school sites</u></i> SITE: Hillside School <i>see <u>school sites</u></i>:</p>
<p>HERITAGE LISTINGS</p>	<p>GRADE C: Little significance InHerit database No - 1995 Municipal Heritage inventory Ref No. -</p>
<p>KEY FEATURES/ELEMENTS</p>	<p>A series of sites.</p>
<p>HISTORICAL BACKGROUND</p>	

	SITE Telephone Exchange: Adamsville Farm
Address	ADAMSVALE
Level/reason re contributory significance	GRADE C: Little significance Association with significant civic leader, and site represents the first technological communication available to the early settlers, and demonstrates a way of life no longer practiced.
Heritage Listings	InHerit database No 8454 1995 Municipal Heritage inventory Ref No. 159
Construction date, builder/architect, style	
Description	SITE
Historical note	J Adams came to Adamsville in 1912, and was subsequently a member of the Corrigin Roads Board between 1923 and 1941, serving as the Chairman for most of those years, 1927-1941. Adamsville got its name from being the phone exchange.

	SITE Glenmore Government Dam
Address	ADAMSVALE
Level/reason re contributory significance	GRADE C: Little significance The site represents a point of meeting and source of existence for early settlers.
Heritage Listings	InHerit database No 8455 1995 Municipal Heritage inventory Ref No. 160
Construction date, builder/architect, style	
Description	SITE
Historical note	The government established dams and wells at regular intervals throughout the country side to provide a water supply for the settlers and travelers.


	SITE Glenmore Well
Address	ADAMSVALE
Level/reason re contributory significance	GRADE C: Little significance Statement of Significance The site represents a point of meeting and source of existence for early settlers.
Heritage Listings	InHerit database No 8456 1995 Municipal Heritage inventory Ref No. 161
Construction date, builder/architect, style	
Description	SITE
Historical note	The government established dams and wells at regular intervals throughout the country side to provide a water supply for the settlers and travelers.

	SITE Glenmore School
Address	ADAMSVALE
Level/reason re contributory significance	GRADE C: Little significance The site represents an education system and a way of life no longer practiced.
Heritage Listings	InHerit database No 8457T 1995 Municipal Heritage inventory Ref No. 162
Construction date, builder/architect, style	
Description	SITE
Historical note	The schools had to maintain a minimum number of eight students in order to stay open, which is why the schools often open and closed as the numbers fluctuated. Glenmore 2 School opened and closed in 1928. It was renamed Dry Well School, and re-opened in 1928. It stayed open until 1932. several years after World war Two, it was a private residence. It was later relocated to Babakin (Bruce Rock Shire) to be used at their school.


	SITE Hillside School
Address	Southwest corner of intersection of Dry Well Road, Turnbull Road and Hillside Road. ADAMSVALE
Level/reason re contributory significance	GRADE C: Little significance The site represents an education system and a way of life no longer practiced.
Heritage Listings	InHerit database No 8258 1995 Municipal Heritage inventory Ref No. 131
Construction date, builder/architect, style	1922-1934
Description	SITE
Historical note	Open from 1922 -1934


BILBARIN TOWN & DISTRICT


Town

<p>DESCRIPTION OF AREA</p> 	<p>BILBARIN TOWNSITE</p> <p><u>Town</u></p> <p>Bilbarin Hall Bilbarin School house (fmr) Site: Bilbarin School <i>also see school sites</i> Site: Waltons's School <i>also see school sites</i> Site: Bilbarin General Store Site: Bilbarin Tearooms Site: Wogerlin Police Station Site: Blacksmith Site; Recreation reserve Site: Football oval Site: Railway reserve/Wheat bin Site: Marshall's house</p> <p><u>District</u></p> <p>Site: Government Dam Clapps Farm Petersen Homestead Wanderin (Gate Pines) SITE: Ahear's grave SITE: Lohoar's dairy SITE: Sandalwood cutters tracks</p>
<p>SIGNIFICANCE</p>	<p>GRADE C: Some significance Associations with early settlers and everyone who has lived in the district is represented in these places.</p>
<p>HERITAGE LISTINGS</p>	<p>Bilbarin townsite or any places within it are NOT entered into the Register of Heritage Places. InHerit database No 8426 1995 Municipal Heritage inventory Ref No. P7</p>
<p>KEY FEATURES/ELEMENTS</p>	<p>Two built elements remain in the townsite as well as the formation of some of the road grid layout. Bilbarin Hall and the former school teacher's house are all that remain in the 1920s townsite.</p>

HISTORICAL BACKGROUND	<p>In 1916 a school was established in Bilbarin, followed by a general store in 1919. The first school concert took place in the hall in 1921. The Co-op opened in 1926 (until 1947), the National bank operated half a day a week, and a tennis club was established and tearooms opened in 1928.</p> <p>In 1929 the hall was destroyed by a cock-eye-bob, and was replaced in 1930.</p> <p>In 1933 CBH was established at the railway siding.</p> <p>The second hall was destroyed in 1936, and the school closed in 1938, reopening in 1945.</p> <p>In 1956 the third hall opened and the school closed. The post office closed in 1975 and in 1978, the last shop in Bilbarin closed.</p>
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	<p>BILBARIN HALL</p>
<p>Address</p>	<p>Franklyn Street BILBARIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Some significance It is significant in demonstrating post war development in the Corrigin area, the community spirit of co-operation and the evolution of the site, all demonstrating a way of life no longer practiced.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8427 1995 Municipal Heritage inventory Ref No. 17</p>
<p>Construction date, builder/architect, style</p>	<p>1956 Post war austerity. Builder: Clapp & Costello</p>
<p>Description</p>	<p>Single storey ref face brick with a hipped corrugated iron roof. A small rounded flat concrete roof porch is supported by slender round steel posts. There is a timber framed fibro-cement clad lean-to kitchen across the rear of the hall. Remains of tennis courts at the rear.</p>
<p>Historical note</p>	<p>This is the third hall on site: 1921- destroyed by a cock-eyed bob in 1928; 1930 rebuild, destroyed by another storm in 1934. After a community meeting in 1951, Fred Walton organised cropping program and donations, and volunteers carted the materials. The hall opened in 1956.</p>

	<p>BILBARIN SCHOOL HOUSE (fmr)</p>
<p>Address</p>	<p>Mann Street BILBARIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance It is significant in representing the community's value of education, associations with generations of Bilbarin families, and is one of the oldest remaining buildings in the Bilbarin townsite.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8428 1995 Municipal Heritage inventory Ref No. 18</p>
<p>Construction date, builder/architect, style</p>	<p>1921 Representative of school housing in the period.</p>
<p>Description</p>	<p>Single storey timber framed weatherboard clad with corrugated iron. The hipped gable roof extends over perimeter verandas that have been partially enclosed.</p>
<p>Historical note</p>	<p>The school house was provided to ensure a teacher would stay in Bilbarin for the benefit of educating the children of the town Bilbarin town and district.</p>

	<p>SITES</p> <ul style="list-style-type: none"> Bilbarin General Store & PO Bilbarin Tearooms Bilbarin School Waltons School Wogerlin Police Station Blacksmith Bilbarin Recreation Reserve Bilbarin football oval Railway reserve (wheatbin) Marshall's House
	<p>Franklyn and Mann Streets</p> <p>BILBARIN TOWNSITE</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance</p> <p>The sites are significant in demonstrating the establishment and demise of the town of Bilbarin, also representing ways of life no longer practiced.</p>
<p>Construction date, builder/architect, style</p>	<p>1916-1978</p>
<p>Description</p>	<p>Townsite grid formation of streets and a railway siding alongside.</p>

	SITE Bilbarin General Store & Post Office
Address	Franklyn Street BILBARIN
Level/reason re contributory significance	GRADE C: Little significance The site is significant for representing a way of life that no longer exists, and associations with generations of the Bilbarin community.
Heritage Listing	InHerit database No 8429 1995 MHI ref no. 107
Construction date, builder/architect, style	c.1919-1976
Description	SITE
Historical note	Mr T. Alford (from Ardath) opened the first shop in Bilbarin in c.1919. His daughter was married in the front room of the shop. Mr Percy Zeplin later took over the shop. The shop also operated the Bilbarin Post Office. It closed in 1976.

	SITE Bilbarin Tearooms
Address	Franklyn Street BILBARIN
Level/reason re contributory significance	GRADE C: Little significance The site is significant for representing associations with pioneers of the district, and a way of life that no longer exists.
Heritage Listing	InHerit db No 8431 1995 MHI ref no. 109
Construction date, builder/architect, style	
Description	SITE
Historical note	The store and tearooms were run by Mrs Steve Walton and her daughter Evelyn. When the tearooms were closed, the place was used as a residence. Steve Walton was one of the two sons of the Walton's who took up the Wogerlin Rock property.

	SITE Bilbarin School
Address	Mann Street (Lot 57) BILBARIN
Level/reason re contributory significance	GRADE C: Little significance The site is significant for representing associations with generations of the Bilbarin district and their education that is a way of life that no longer exists.
Heritage Listing	InHerit db No 8433 1995 MHI ref no. 110
Construction date, builder/architect, style	1916-c.1965
Description	SITE
Historical note	The school opened in 1916, and continued through until 1938, when it closed due to lack of children attending (minimum of 8 students required). After World War Two the school reopened in 1945, and continued until 1965.

	SITE Waltons School
Address	Mann Street BILBARIN
Level/reason re contributory significance	GRADE C: Little significance The site is significant for representing associations with the Walton family and the establishment of a private school, a way of life that is no longer practiced.
Heritage Listing	InHerit db No 8434 1995 MHI ref no. 111
Construction date, builder/architect, style	1929-1934
Description	SITE
Historical note	The school (a room) was established by Cecil Walton to provide an education for his family. It was a private school run by Miss O'Nare, and had about 12 students.

Shire of Corrigin

	SITE Wogerlin Police Station
Address	Walton Road BILBARIN
Level/reason re contributory significance	GRADE C: Little significance The site is significant for representing a way of life that no longer exists.
Heritage Listing	InHerit db No 18990 1995 MHI ref no. -
Construction date, builder/architect, style	
Description	SITE
Historical note	

	SITE Blacksmith
Address	Franklyn Street BILBARIN
Level/reason re contributory significance	GRADE C: Little significance The site is significant for representing a way of life that no longer exists.
Heritage Listing	InHerit db No 8430 1995 MHI ref no. 108
Construction date, builder/architect, style	
Description	SITE
Historical note	Alec Crombie's uncle "Scotty" Smith started the blacksmith shop in Bilbarin after leaving the farm. He also had a variety store, and was later an agent for the Corrigin Co-op.

	SITE Bilbarin Recreation reserve
Address	BILBARIN (Reserve 17569-Lot 53)
Level/reason re contributory significance	GRADE C: Little significance The site is significant in representing the sports and recreational activities in the developing agricultural way of life that is no longer practiced.
Heritage Listing	InHerit db No 8435 1995 MHI ref no. 112
Construction date, builder/architect, style	
Description	SITE
Historical note	The annual sports meeting started at the Bilbarin recreation ground when the Wogerlin sports day no longer took place at Wogerlin. The Wogerlin sports days were waning in popularity, and after Caley's took over and their cattle were inadvertently let out, the sports days relocated to this site. A huge effort was put into the sports days.

	SITE Bilbarin Football Oval
Address	BILBARIN
Level/reason re contributory significance	GRADE C: Little significance The site is significant in representing the sports in Bilbarin.
Heritage Listing	InHerit db No 8436 1995 MHI ref no. 113
Construction date, builder/architect, style	
Description	SITE
Historical note	

	SITE Railway reserve & wheat bin
Address	BILBARIN
Level/reason re contributory significance	GRADE C: Little significance The site is significant in representing the railway, transport and occupational activities associated with the essential railway connection that are ways of life that no longer exist.
Heritage Listing	InHerit db No 8432 1995 MHI ref no. P8
Construction date, builder/architect, style	
Description	SITE
Historical note	The Railway reserve was reputed to have the longest CBH wheat bin. There was a fettlers' camp, sheep yards, and a bagged wheat depot, goods shed, waiting shed, overnight stockyards and a weighbridge. None remain.

	SITE Government dam
Address	BILBARIN area
Level/reason re contributory significance	GRADE C: Little significance The site represents a point of meeting and source of water supply for early settlers.
Heritage Listing	InHerit database No 8437 1995 MHI ref no. 114
Construction date, builder/architect, style	
Description	SITE
Historical note	The government established dams and wells at regular intervals throughout the countryside to provide a water supply for the settlers and travelers.

	CLAPPS
Address	BILBARIN area
Level/reason re contributory significance	GRADE C: Little significance The place is a representative example of an important phase of development in the region.
Heritage Listings	InHerit database No 8438 1995 Municipal Heritage inventory Ref No. 78
Construction date, builder/architect, style	c.1923
Description	
Historical note	Zepimier Clapp was a shipwright from Bermuda who went the Victorian goldrushes in the 1850s and came to Western Australia in 1901. He took up this property in 1910. In 1995 it is still farmed by fifth generation descendants.

	PETERSON HOMESTEAD
Address	BILBARIN area
Level/reason re contributory significance	GRADE C: Little significance The place is a representative example of an important phase of development in the region.
Heritage Listings	InHerit database No 8439 1995 Municipal Heritage inventory Ref No. 79
Construction date, builder/architect, style	1920s
Description	
Historical note	

	WANDERIN (aka Gate Pines West)
Address	BILBARIN EAST
Level/reason re contributory significance	GRADE C: Some significance The place is significant in representing a successful industry, way of life, and associated people. The homestead is one of a very few examples of two storey architecture in the Corrigin district.
Heritage Listings	InHerit database No 8440 1995 Municipal Heritage inventory Ref No. 80
Construction date, builder/architect, style	c.1928
Description	A second storey was added.
Historical note	A one-storey house was 1928 by the Horsman family, and taken over soon after by WJ Russell. Russell established one of the largest Peppin merino stud farms in the state. An annual "on farm" ram sale was held on the farm. Russell also bred Angus cattle winning many championship ribbons at the Perth Royal Show for his cattle and sheep. The farm was a showcase of the period with homestead and grounds, champion cattle and sheep, up-to-date farming methods and machinery. It was onsold in 1962.


	SITE "Ahear" Grave
Address	BILBARIN area
Level/reason re contributory significance	GRADE C: Little significance Represents associations with early settlers.
Heritage Listings	InHerit database No 1995 Municipal Heritage inventory Ref No. 116
Construction date, builder/architect, style	
Description	
Historical note	


	SITE Lohoar's Dairy (aka Mrs Billy Keay's dairy)
Address	Bilbarin Road BILBARIN area
Level/reason re contributory significance	GRADE C: Little significance Represents associations with early settlers, and a way of life no longer practiced.
Heritage Listings	InHerit database No - 1995 Municipal Heritage inventory Ref No.105
Construction date, builder/architect, style	c.1935
Description	
Historical note	From about 1935, Mrs Billy Keays milked her cows on the dairy farm near the Golf Club, and supplied and delivered the milk to Corrigin town. She continued to provide this service until about 1948 after which time she only supplied the hospital. About that time, Valma and Georgina Pemberton who had a dairy 23 miles east of Corrigin, took over the milk supply for Corrigin town.

	SITE Sandalwood Cutters tracks
Address	BILBARIN area
Level/reason re contributory significance	GRADE C: Some significance The site represents the earliest industry on the land, by white men in the wheatbelt region.
Heritage Listings	InHerit database No 8441 1995 Municipal Heritage inventory Ref No. 115
Construction date, builder/architect, style	
Description	
Historical note	The sandalwood cutters traversed the countryside cutting sandalwood for the export market to Asia, from the 1850s onwards.


BULLARING TOWN


<p>DESCRIPTION OF AREA</p>	<p>BULLARING TOWNSITE Bullaring Hall, Community centre & CWA Site: Seimons General Store Railway siding/wheat bins Shearer's Quarters Site: Bullaring School <i>also see school sites</i> Site: Bullaring School house (fmr) Site: Dorothy Martin Garden <u>District</u> Site: GW Seimons farm Site: golf course Site: Langford's Gate School <i>also see school sites</i> Site: Gate 69 School <i>also see school sites</i> Whittington's Govt dam Site: Sewell Rock soak Wattle Grove, Stretton Site: Stretton Siding</p>
<p>HERITAGE LISTINGS</p>	<p>GRADE C: Little significance Bullaring townsite or any places within it are not entered into the Register of heritage places InHerit database No 8271 1995 Municipal Heritage inventory Ref No. P11 The town is of considerable significance in the development of the Corrigin district, and continues to play an important role. The association with the early settlers and pioneers is significant.</p>
<p>KEY FEATURES/ELEMENTS</p>	<p>The townsite still has some existing buildings in evidence, in addition to sites. The Community Centre is dominant in the main street, Attwood Street.</p>
<p>HISTORICAL BACKGROUND</p>	<p>By 1922, the general store and a community hall in Bullaring town were established. By the 1930s, the school and residence were built, and the general store was extended. The town and community continued to develop with the store again extending in 1960, and the Community Centre and CWA being completed in 1962. The town continues to retain its character and community due in the main to the efforts of WR Seimons.</p>

	<p>BULLARING HALL, COMMUNITY CENTRE & CWA</p>
<p>Address</p>	<p>Attwood Street BULLARING</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Some significance The place represents a way of life, and associations with the community of Bullaring.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8273, 8279 1995 Municipal Heritage inventory Ref No. 84</p>
<p>Construction date, builder/architect, style</p>	<p>1961</p>
<p>Description</p>	<p>The entire building is constructed of light coloured (salmon) face brickwork with painted timber framed windows, and a skillion tiled roof. A section of glazed panels identifies the hall entry. Along the frontage, the CWA rooms adjoin the hall off the front veranda. The centre comprises a hall, cinema facilities, kitchen, infant health centre and CWA rest rooms. In 1962, the 32 volt lighting system was replaced by the State Electricity grid connection. The outdoor toilets were replaced by interior toilets, and bar facilities were established in 1990.</p>
<p>Historical note</p>	<p>In 1922, the first Bullaring Hall was established. Although the hall was the social and community focus of the Bullaring and district community, it fell into disrepair during World War Two. In 1958, a meeting was called to discuss a new hall. In 1962, the Bullaring Community Centre was constructed at a cost of £10,000. The Bullaring community contributed £3300, raised from a cropping project. The CWA contributed £1700 for their section of the building, and the Corrigin Shire loaned £5000. 42 Bullaring residents repaid the Shire loan over a period of 25 years. The Centre was opened by a Corrigin pioneer, the MLA for Avon, Harry Gayfer. Extensions and improvements to the place in recent years are a testimony to the continued community support.</p>

	<p>SITE GENERAL STORE (GW SEIMONS)</p>
<p>Address</p>	<p>Attwood St BULLARING</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Some significance The place is significant in demonstrating a way of life. The place is significant for the associations with the Seimons family and other settlers in the district.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8272 1995 Municipal Heritage inventory Ref No. 85</p>
<p>Construction date, builder/architect, style</p>	<p>1922, 1934, 1960</p>
<p>Description</p>	<p>The store comprised a complex of buildings . The shop building and the others are essentially timber framed constructions with weatherboard and corrugated iron cladding. The buildings were all painted white with a strip of dark royal blue around the base of each building. The store had a veranda along the entire street frontage. Inside the floors were timber, the shelves were full, and the various extensions interconnect. Glass partitions separated the offices at the rear of the shop.</p>

Historical note	<p>GW Seimons opened the General Store, Post Office and telephone exchange in Buliaring in 1922. The store was a general store providing a comprehensive range of goods. In 1934, the store was extended, and by then the use of motor vehicle and mechanisation on farms meant that Seimons store responded appropriately with goods and services for those industries. In 1950, a gallon license was granted for a cost of £1500. In 1960 the store was extended again. In the 1990s the store is a dealership for machinery and motor vehicles, and an agency for fertilisers and real estate, as well as providing an extensive range of goods in the supermarket, hardware, automotive, newsagency, and other sections of the store. The service at the store is renowned throughout the district. The Seimon's business is unique in that it provides accommodation for the staff with 4 staff houses and 4 staff flats in the town of Buliaring. The late GW Seimons and his son WR Seimons have both been actively involved in community affairs, with GW serving on the Corrigin Roads Board from 1927-1952, WR, 1952-53, arid 1958 -1961 and GC from 1954-1961. When the Roads Board became the Corrigin Shire Council in 1961, GC Seimons continued until 1963, and WR Seimons continued , including a term ot Shire President from 1975-1978.</p> <p>In c.2000 tragically fire destroyed the store.</p>
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	<p>BULLARING RAILWAY SIDING/WHEAT BINS</p>
<p>Address</p>	<p>BULLARING</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Some significance It is significant for The site represents a way of life no longer practiced. The developments in technology, grain handling and transport can be demonstrated by the railway reserve site.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8280 1995 Municipal Heritage inventory Ref No. 146</p>
<p>Construction date, builder/architect, style</p>	<p>1914</p>
<p>Description</p>	<p>The crane and loading ramp remain with more recent infrastructure.</p>
<p>Historical note</p>	<p>The Railway from Wickepin, through Yealering and onto Corrigin passed through Bullaring in 1914. A shunting line in the railway yard facilitated the unloading of bagged fertiliser and the loading of bagged wheat taken from huge stacks in the railway yards. In 1937 bulk handling was introduced at Bullaring, and bulk grain bins replaced the bag stacks. In 1973 the bulk installation was upgraded to take 360,000 tonnes. The rail is now only used for grain handling, even the fertiliser transport has reverted to road transport. A bush shed next the siding used to be for church services.</p>

	<p>SHEARERS' QUARTERS</p>
<p>Address</p>	<p>Pingelly Road BULLARING</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Little significance The place demonstrates and represents community co-operation in the rural occupation.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8274 1995 Municipal Heritage inventory Ref No. 85</p>
<p>Construction date, builder/architect, style</p>	<p>1967</p>
<p>Description</p>	<p>The timber framed fibro cement clad buildings form a "U" shape with a central space where the separate ablutions block, of the same construction, is located. The fibro cement cladding is unpainted. The roof is corrugated iron with gabled ends. The place consists of a kitchen, dining room, ablution block and 10 bedrooms. A door from each room opens into the central space with flywire covered louvre windows opening to the other side of the building.</p>
<p>Historical note</p>	<p>In 1967 The Buliarung Community Shearing Syndicate formed with 25 local farmers contributing the finances to pay for an annual maintenance levy for the shearers accommodation that provides for two teams. A shearing contractor is appointed annually to shear the estimated 100,000 sheep owned jointly by the syndicate.</p>

	SITE Bullaring School
Address	cnr GW Seimons block BULLARING
Level/reason re contributory significance	GRADE C: Little significance The site represents an education system and a way of life no longer practiced.
Heritage Listings	InHerit database No 8278 1995 Municipal Heritage inventory Ref No. 144
Construction date, builder/architect, style	1917
Description	
Historical note	In 1917, the Bullaring School opened and remained continuously operating until 1947. At that time school bus services were transporting students to Corrigin District School. Dances were held in the school until the hall was opened in 1922. Schools had to maintain a minimum number of eight students in order to stay open, which is why some school opened and closed as the numbers fluctuated.

	SITE Bullaring Schoolhouse
Address	Pingelly Road BULLARING
Level/reason re contributory significance	GRADE C: Little significance The place is significant as a representation of an education facility in Bullaring, and it demonstrates the country ethic of providing for community members.
Heritage Listings	InHerit database No 8275 1995 Municipal Heritage inventory Ref No. 86
Construction date, builder/architect, style	1933
Description	The schoolhouse was timber framed with fibro cement wall cladding, and a corrugated fibro cement roof. The interior walls are lined with plasterboard.
Historical note	The school quarters were constructed at the same time as the school in 1933, to provide accommodation for the school teacher. After the school was closed and removed in 1947 WR & VJ Seimons purchased the place to provide staff accommodation.

	SITE DOROTHY MARTIN GARDEN
Address	Cnr Pingelly Road BULLARING
Level/reason re contributory significance	GRADE C: Little significance The site represents the community spirit of the CWA members.
Heritage Listings	InHerit database No 8277 1995 Municipal Heritage inventory Ref No. 143
Construction date, builder/architect, style	1974, 1991 (pergola)
Description	The native garden is reticulated. In 1991 (20 April) a pergola was erected in the garden.
Historical note	The members of the Bullaring CWA established the garden in 1974, in commemoration of one of the foundation members, Dorothy Martin. The pergola was subscribed by past and present members of the Bullaring CWA.

	SITE Bullaring Reserve/Golf course
Address	BULLARING
Level/reason re contributory significance	GRADE C: Little significance The site demonstrates the unique community co-operation of the Bullaring community.
Heritage Listings	InHerit database No 8281 1995 Municipal Heritage inventory Ref No. 147
Construction date, builder/architect, style	1961-1974
Description	50 acres of cleared land.
Historical note	In 1914, it was the site of the first of many annual picnics. In 1961, an 18 hole golf course in Bullaring was opened. It was designed and built by the local community with arranged working bees. After 65 people departed from the district between 1970 and 1974, the golf club could no longer function or maintain the course, and the club disbanded in 1974. The area is now continually cropped by the community of Bullaring, with the proceeds going to the Bullaring Progress Association and sporting bodies.

BULLARING DISTRICT

	SITE GW Seimons Farm
Address	BULLARING
Level/reason re contributory significance	GRADE C: Little significance The site demonstrates a way of life and a diversification of industry. It has significant associations with GW Seimons, a pioneer of the district.
Heritage Listings	InHerit database No 8283 1995 Municipal Heritage inventory Ref No. 148
Construction date, builder/architect, style	
Description	The dwelling was a timber framed weatherboard clad building with a corrugated iron roof and timber lined interior. Tennis courts were located in the house block. Four large poultry sheds housed 1000 birds.
Historical note	The Seimons farm was the only commercial poultry farm in the district.

	SITE Langfords Gate School
Address	Bruce Rock Rd BULLARING
Level/reason re contributory significance	GRADE C: Little significance The site represents an education system and a way of life no longer practiced.
Heritage Listings	InHerit database No 8284 1995 Municipal Heritage inventory Ref No. 149
Construction date, builder/architect, style	1915-1927
Description	
Historical note	Langfords Gate School opened in 1915, and closed in 1927. Schools had to maintain a minimum number of eight students in order to stay open, which is why some schools opened and closed as the numbers fluctuated.

	SITE GATE 69 SCHOOL
Address	Gate 69 BULLARING
Level/reason re contributory significance	GRADE C: Little significance The site represents an education system and a way of life no longer practiced.
Heritage Listings	InHerit database No 8286 1995 Municipal Heritage inventory Ref No. 151
Construction date, builder/architect, style	1942-1947
Description	
Historical note	The Gate 69 School only operated for a few years during World War Two. Opening in 1942, it closed at the same time as the Bullaring School, in 1947. At that time school bus services were transporting students to Corrigin District School.

	SITE Whittingtons Dam
Address	Gate 69 BULLARING
Level/reason re contributory significance	GRADE C: Little significance The site represents a point of meeting and source of water supply for early settlers, and demonstrates associations with the early settlers.
Heritage Listings	InHerit database No 8287 1995 Municipal Heritage inventory Ref No. 152
Construction date, builder/architect, style	
Description	Sandalwood cutter's tracks - a crossroad.
Historical note	The sandalwood cutters traversed the area before the pastoralists and then agriculturalists. The sandalwood cutters tracks were later used by the early settlers, and this site is a cross roads of the tracks which subsequently became a meeting place. The government established dams and wells at regular intervals throughout the countryside to provide a water supply for the settlers and travelers. Private wells were also sunk, and they also provided water for settlers and travelers in the spirit of country community co-operation. James Whittington and his son were sandalwood cutters in the Yealering area during the 1870s, and this site was a watering and meeting point for anyone on the land. By 1880, Whittington had taken up a pastoral lease in the Moorambine Hills.

	SITE Sewell Rock School
Address	BULLARING
Level/reason re contributory significance	GRADE C: Little significance The site represents an education system and a way of life no longer practiced.
Heritage Listings	InHerit database No 8285 1995 Municipal Heritage inventory Ref No. 150
Construction date, builder/architect, style	1933
Description	
Historical note	Sewell's Rock School was opened in 1933 and stayed open through the depression and war years until 1950. The land was donated to the Education Department by PR Ingram who had also allocated 5 acres to provide for a future High School. The school teachers boarded with the Ingrams, and later stayed at the Yealering Hotel.


	SITE Sewell Rock soak
Address	BULLARING
Level/reason re contributory significance	GRADE C: Little significance The site represents a point of meeting and source of water supply for early settlers and travelers
Heritage Listings	InHerit database No 8288 1995 Municipal Heritage inventory Ref No. 153
Construction date, builder/architect, style	
Description	
Historical note	The soak was used by the sandalwood cutters in the 1880s. Pastoralists in the area were the Sewell family who were from Pingelly, but grazed their sheep on the reserve for many years. Later a government dam was built near the soak. The sandalwood cutters traversed the area before the pastoralists and then agriculturalists. The government established dams and wells at regular intervals throughout the country side to provide a water supply for the settlers and travelers. The Meckering earthquake in 1968, cut off the water supply to the soak. The area is now a picnic spot.

	WATTLE GROVE
Address	Mooney Road STRETTON
Level/reason re contributory significance	GRADE C: Some significance The place is representative of a way of life and demonstrates associations with the pioneers of the district.
Heritage Listings	InHerit database No 8282 1995 Municipal Heritage inventory Ref No. 22
Construction date, builder/architect, style	1912, 1961
Description	The foundations were constructed of flat stone found on the site, and the walls are of the white bricks. The mortar for the bricks was from clay in the immediate locality, which proved to be essential to the mix, as Mr A Sibley found many years after when doing maintenance. The house consists of 4 rooms with a central passageway, and verandahs surrounding. The kitchen was enclosed on the northwest side veranda. The corrugated iron roof was originally red, later painted silver. In 1961, the place was refurbished.
Historical note	<p>In 1895, Lou and Helen Sibley came from the eastern states to farm in Popanyinning.</p> <p>In 1911, Lou and his son Walter took up land east of White Lakes, sunk a well, found white clay, and built the homestead. 6000 bricks were made on site from the white clay at the bottom of a newly sunk well.</p> <p>In 1913, they settled on the land, selling the other farm. Shortly after, the railway line came through, with the Stretton siding located 1/2 mile away. The siding was named after Stretton Park in England, influenced by another landowner, Fred Congreve. Mrs Sibley collected the mail from the siding twice a week, and the home became the local meeting place, with an open house on Sunday nights. One of the daughters, Estalla played the organ, and all enjoyed the evenings.</p> <p>During World War One Albert's brother was killed in Gallipoli, and a Dutch sailer, Chris de Boade worked on the farm. Albert took over the farm to assist his widowed mother when his father died in the early 1920s.</p> <p>The trains still passed through in the 1970s. Albert Sibley developed an appreciation of the steam trains and constructed a miniature railway track around the Wattle Grove homestead, complete with engine, wagons, and signals. During the 1980s it used to be open to the public once a year.</p>

	SITE Stretton Siding
Address	Moooney Street STRETTON
Level/reason re contributory significance	GRADE C: Little significance The site is representative of a way of life, communication and transport, and demonstrates associations with the pioneers of the district.
Heritage Listings	InHerit database No 8290 1995 Municipal Heritage inventory Ref No. 155
Construction date, builder/architect, style	1914
Description	SITE
Historical note	In 1914, the railway line extended from Yealering to Corrigin passing through the area where Stretton Siding was to be located. The siding was subsequently located some 1/2 mile away from the Sibley's "Wattle Grove" property. The site of the siding was selected because it was on a flat area of land. It was named after Stretton Park in England, influenced by another landowner in the district at the time, Fred Congreve. Mrs Sibley collected the mail from the siding twice a week, and the Sibley home became the local meeting place, with an open house on Sunday nights. Stretton was a staff siding, 6 trains a week came through, some carrying coal to Kalgoorlie. The trains still passed through in the 1970s. Albert Sibley developed an appreciation of the trains and constructed a miniature railway track around the Wattle Grove homestead, complete with engine, wagons, and signals. During the 1980s it used to be open to the public once a year.

BULYEE

<p>DESCRIPTION OF AREA</p>	<p>BULYEE Bulyee Hall and Tennis Courts SITE Bulyee School <i>see <u>school sites</u></i> SITE Bulyee Store SITE Bulyee well & mill SITE North Bulyee School <i>see <u>school sites</u></i></p>
<p>HERITAGE LISTINGS</p>	<p>GRADE C: Little significance Bullaring townsite or any places within it are not entered into the Register of heritage places InHerit database No - 1995 Municipal Heritage inventory Ref No.-</p>
<p>KEY FEATURES/ELEMENTS</p>	<p>Bulyee Hall and Tennis Courts is the only remaining built place in Bulyee.</p>
<p>HISTORICAL BACKGROUND</p>	<p>In 1945, the Corrigin Road Board granted 10 acres of land adjacent to the Bulyee siding for a sportsground and hall. Jim Howard was President of the Tennis club and Hall committee, and facilitated the purchase of the hall from Muresk Agricultural College in Northam. 21 residents subscribed a total of 756 pound and the hall was relocated on its present site in 1948. 4 tennis courts were built at a later date. Church was held monthly in the hall. It was, and still is used constantly by the Bulyee Community.</p>

	<p>BULYEE HALL & TENNIS COURTS</p>
<p>Address</p>	<p>BULYEE</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Some significance The place is significant in representing the community's co-operation and a way of life.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8448 1995 Municipal Heritage inventory Ref No. 23</p>
<p>Construction date, builder/architect, style</p>	<p>1948</p>
<p>Description</p>	<p>The relocated building had a new floor, kitchen, and septic tank installed when it was relocated to this site. Timber framed and clad with fibro-cement sheeting, it has a hipped corrugated iron roof, with wide eaves. The front elevation has a central double entry door, and two sets of shuttered windows. A lean-to at the rear has been added. More recently a large patio and room have been added on the tennis court side. A separate toilet structure is located at the rear of the property.</p>
<p>Historical note</p>	<p>In 1945, the Corrigin Road Board granted 10 acres of land adjacent to the Bulyee siding for a sportsground and hall. Jim Howard was President of the Tennis club and Hall committee, and facilitated the purchase of the hall from Muresk Agricultural College in Northam. 21 residents subscribed a total of 756 pound and the hall was relocated on its present site in 1948. 4 tennis courts were built at a later date. Church was held monthly in the hall. It was, and still is used constantly by the Bulyee Community. The place also provides a venue for the tennis club with the courts immediately adjacent.</p>

	SITE Bulyee School
Address	BULYEE
Level/reason re contributory significance	GRADE C: Some significance The site represents an education system and a way of life no longer practiced.
Heritage Listings	InHerit database No 8451 1995 Municipal Heritage inventory Ref No. 156
Construction date, builder/architect, style	1929- 1947
Description	
Historical note	The Bulyee School first opened in 1929, staying open only until 1930. In 1933, it opened again and stayed open until 1940. It remained closed though the war years, and reopened for a year in 1947. At that time school bus services were transporting students to Corrigin District School.


	SITE Bulyee Store
Address	BULYEE
Level/reason re contributory significance	GRADE C: Some significance The site represents the first technological communication available to the early settlers, and demonstrates a way of life no longer practiced.
Heritage Listings	InHerit database No 8449 1995 Municipal Heritage inventory Ref No. 88
Construction date, builder/architect, style	
Description	A post box and the timber framed and fibro cement clad skillion roofed building with a parapet frontage. Alterations were apparent. Demolished
Historical note	The store was the Bulyee Post Office and telephone exchange. It is situated in close proximity to the railway siding. The phone exchange provided a link to the otherwise isolated farmers' wives.

	SITE Bulyee Well & mill
Address	BULYEE
Level/reason re contributory significance	GRADE C: Some significance The well and mill has continually supplied water to travelers and settlers in Bulyee.
Heritage Listings	InHerit database No 8450 1995 Municipal Heritage inventory Ref No. 89
Construction date, builder/architect, style	1910
Description	
Historical note	

	SITE North Bulyee School
Address	BULYEE
Level/reason re contributory significance	GRADE C: Some significance The site represents an education system and a way of life no longer practiced.
Heritage Listings	InHerit database No 8452 1995 Municipal Heritage inventory Ref No. 157
Construction date, builder/architect, style	1940-1949
Description	SITE
Historical note	The first school in North Bulyee was held in the railway barracks in 1936, and later at the Sunday School teacher's, Mr S Cousin, property. The North Bulyee School only operated for a few years during World War Two. Opening in 1940, it closed in 1943, only to open and close a few times in 1944, and continue through until 1949.

EAST CORRIGIN

<p>DESCRIPTION OF AREA</p>	<p>EAST CORRIGIN Rock View Homestead Site: Lakes Well Site: Ochilton Homestead Site: McAndrews Soak Mayland Yowing Springs (WS Kirkwood) Carpe Diem Homestead; race horse track; salt deposits Site: Donakin Well Site: Nambadilling phone exchange- see <i>Telephone exchanges</i> Site: Nambadilling School - see <i>school sites</i></p>
<p>HERITAGE LISTINGS</p>	<p>GRADE C: Little significance InHerit database No 1995 Municipal Heritage inventory Ref No.</p>
<p>KEY FEATURES/ELEMENTS</p>	<p>A series of sites.</p>
<p>HISTORICAL BACKGROUND</p>	

	<p>ROCK VIEW HOMESTEAD (LLang Gwyder)</p>
<p>Address</p>	<p>Bruce Rock Road EAST CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Some significance The place is significant for the association with the pioneer surveyor of the district and one of the pioneering families. The historical and social significance of the place is demonstrated by the religious and communication importance. The place is a good example of the architecture of the period. The use of local stone makes it a representative example of its type for that period. The place represents a way of life no longer practiced.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8423 1995 Municipal Heritage inventory Ref No. 16</p>
<p>Construction date, builder/architect, style</p>	<p>1908 Federation bungalow</p>
<p>Description</p>	<p>No site inspection-from previous records: Stone construction with a corrugated iron roof. The front has a bullnose veranda across the entire width.</p>
<p>Historical note</p>	<p>Alex Woodroffe Goyder was the son of the South Australian Surveyor General. Like his father, Goyder was a surveyor, working in Western Australia under government contract between 1906 and 1911. During that time he took up a number of lots himself and tried to develop them with his brother in law, Llewellyn Davies. In 1908, LLang Gwyder was constructed. The first Anglican communion in the Corrigin region took place at LLang Gwyder. The place was a community meeting place where people collected their mail. Goyder left the district in 1916. One of Henry Larkes' nine sons, Edwin, who had been a businessman in town, took over the property from Goyder, and another brother Reg Larke, subsequently took it over. The street where the Town Hall and Roads Board Office are located is called Goyder Street in recognition of the early surveyor of the area. In the 1960s, portion of the property was sold to the Corrigin Shire Council for a residential subdivision.</p>

	SITE Lakes Well
Address	Bruce Rock Road EAST CORRIGIN
Level/reason re contributory significance	GRADE C: Little significance The site represents a point of meeting and source of existence for early settlers.
Heritage Listings	InHerit database No 8418 1995 Municipal Heritage inventory Ref No. 100
Construction date, builder/architect, style	
Description	SITE
Historical note	The government established dams and wells at regular intervals throughout the countryside to provide a water supply for the settlers and travelers. Private wells were also sunk, and they also provided water for settlers and travelers in the spirit of country community co-operation.

	SITE Ochilton Homestead
Address	Bruce Rock Road EAST CORRIGIN
Level/reason re contributory significance	GRADE C: Little significance The site is significant in representing the way of life of the pioneers, and the associations with the McAndrews.
Heritage Listings	InHerit database No 8250 1995 Municipal Heritage inventory Ref No. 123
Construction date, builder/architect, style	1928-1963
Description	SITE The house was constructed from mud bricks made from clay on the property. The house had a surrounding veranda.
Historical note	Robert McAndrew took up his 1131 acre selection in 1912, and worked at clearing his property in addition to working as a clearer for Waltons. Crushed anthill tennis courts were also part of the homestead. During 1948/49, a number of fundraising social evenings were held at the homestead to raise money for the Infant Health Centre. In 1959 a new homestead was built due to storm damage to the original homestead's roof.

	SITE McAndrews Soak
Address	Bruce Rock Road EAST CORRIGIN
Level/reason re contributory significance	GRADE C: Little significance The site represents a point of meeting and source of existence for early settlers.
Heritage Listings	InHerit database No 8251 1995 Municipal Heritage inventory Ref No. 124
Construction date, builder/architect, style	
Description	SITE Stone sided well
Historical note	The government established dams and wells at regular intervals throughout the countryside to provide a water supply for the settlers and travelers. Private wells were also sunk, and they also provided water for settlers and travelers in the spirit of country community co-operation.

	MAYLAND
Address	Corrigin-Nambadilling Road (7km east of the road) EAST CORRIGIN
Level/reason re contributory significance	GRADE C: Little significance The place represents a way of life no longer practiced.
Heritage Listings	InHerit database No 8248 1995 Municipal Heritage inventory Ref No. 81
Construction date, builder/architect, style	1928
Description	No site inspection-from previous records: The house was a brick construction with a surrounding timber veranda under the main roof. The roof was corrugated iron and hipped with a feature raised gable portico extending over the entry stairs. The entry stairs were cement and entered from either side.
Historical note	Tassell took up the property in 1919, with his wife Rita (nee Jewell). The homestead was built in 1928, by Tassell's father AA Tassell. One year later a cyclone ripped through the property and damaged the house, also destroying some of the outhouses.

	YOWING SPRINGS (WS Kirkwood)
Address	South off Willis Road EAST CORRIGIN
Level/reason re contributory significance	GRADE C: Little significance The place represents associations with the pioneering Kirkwood family, and the early development of the Corrigin district. The place is a representative example of a period of Corrigin's development.
Heritage Listings	InHerit database No 8249 1995 Municipal Heritage inventory Ref No. 82
Construction date, builder/architect, style	1928
Description	No site inspection-from previous records: The place is constructed of hand made cement bricks and a terracotta tile roof. The ten-room house is surrounded by a veranda with a low brick wall around the perimeter, and three sets of concrete steps leading up to the veranda on the north, east and west sides. The veranda roof is supported by cement rendered pillars in an obelisk shape. Ceramic tiles inlaid in the veranda pillars feature plain & floral designs. The door and window frames are jarrah throughout, with leadlight stained glass featuring in the external doors and front windows. The grounds of the homestead were designed and planted with Bangalow and Date Palms that are still in existence. In the 1960s, some verandahs were enclosed and an additional kitchen was constructed.
Historical note	William Sommers Kirkwood was a carpenter who came to Corrigin in 1910, after spending some years in Perth, working at his trade (constructed Fremantle Town Hall staircase among other projects), prior to taking up land in Corrigin. He settled in Gnerkadilling with his wife Emelia May, and their nine children. Prior to the construction of the homestead, the family lived in a mud brick house on the property. The Yowing Springs property also had an anthill tennis court which was the venue for the community's social tennis fixture. The family also operated the local telephone exchange, providing an essential link between the otherwise isolated farms in the district. Kirkwood was involved in carpentry and building around the Corrigin district, notably the former Gnerkadilling Hall (Gorge Rock Hall). He was a Corrigin Roads Board member from 1915 to 1930, and has a Corrigin street named in his commemoration.

	CARPE DIEM Homestead, race horse track, salt deposits
Address	Nambadilling Road EAST CORRIGIN
Level/reason re contributory significance	GRADE C: Some significance This places are significant in representing an important phase of development in the Corrigin Shire, and a way of life no longer practiced. Each is representative example of a type. They demonstrates a significant association with the pioneers of the district. The fence is significant in demonstrating a way of life no longer practiced, associations with pioneers of the district, and their methods of working in the industry. The salt deposit site represents a unique industry in the wheatbelt.
Heritage Listings	InHerit database No 8252, 24789, 25338 1995 Municipal Heritage inventory Ref No's 83, 125, 126, 127
Construction date, builder/architect, style	1919
Description	No site inspection-from previous records: The homestead consisted of four separate buildings; kitchen, living quarters, stable and general purpose shed. The kitchen was a good distance from the living quarters in case of fire. The kitchen and living quarters were timber framed with hessian walls and an corrugated iron roof. The sheds were bush timber with bark roofs. The stable had feed troughs made of hollow logs running though the centre and the horses fed either side. Dwelling: 1919: Timber framed and weatherboard clad cottage with a gable sided corrugated roof extending over the front and back verandah. A room has been added to the cottage. Internal jarrah dado walls are still in place. It is currently vacant. 1925: Mud brick house. Originally had a bullnose verandah, but it was altered in 1956 when the front windows were also replaced. Fence: Six feet high fence with the rabbit proof netting for the lower half with dingo proof netting for the upper half. Sections of the fence are strained in between the support posts.


Historical note	<p>The Larkes came from Victoria in 1905 with 9 sons, who took up this selection at Lake Kurrenkutten.</p> <p>Carpe Diem translated means "Seize the opportunity while you may - enjoy the present day"</p> <p>Carpe Diem is the original selection taken up by Mr and Mrs Larke's nine sons when they pioneered the Kurrenkutten area. The family came from Victoria in 1905 and settled in Mourambine before selecting land in 1907, and settling in 1908.</p> <p>The 1925 home has been continuously occupied by the Larke family and is still occupied by 4th generation family.</p> <p>The c.1919 cottage is an original World War One soldier settler cottage, originally located on Major Mills' property, a World War One soldier settler. The returned soldiers were offered inducements to settle on specific parcels of land in the wheatbelt, that the Repatriation Department had been able to acquire. The cottage was relocated to this site in c.1951.</p> <p>Two Thirds of Carpe Diem property had Dingo Proof fences built in the late 1920s. Dingoes were a hazard to the sheep industry.</p> <p>During the 1920s, the finest deposit of pure salt in Australia was discovered on Larke's property. Several hundred tons of salt a year was mined and processed as sheep lick and table salt.</p>
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	SITE Donakin Well
Address	Bendering Road EAST CORRIGIN
Level/reason re contributory significance	GRADE C: Little significance The site represents a point of meeting and source of existence for early settlers.
Heritage Listings	InHerit database No 8257 1995 Municipal Heritage inventory Ref No. 130
Construction date, builder/architect, style	
Description	SITE
Historical note	The government established dams and wells at regular intervals throughout the countryside to provide a water supply for the settlers and travelers. Private wells were also sunk, and they also provided water for settlers and travelers in the spirit of country community co-operation.

	SITE Nambadilling phone exchange
Address	Nambadilling Road EAST CORRIGIN
Level/reason re contributory significance	GRADE C: Little significance The site represents the first technological communication available to the early settlers, and demonstrates a way of life no longer practiced.
Heritage Listings	InHerit database No 8255 1995 Municipal Heritage inventory Ref No. 128
Construction date, builder/architect, style	
Description	SITE
Historical note	Phone exchanges in farm dwellings provided a contact from the isolation for the farmer's wife, who was usually the person who operated the small local exchange.

	SITE Nambadilling School
Address	Southeast of Bruce Rock Road EAST CORRIGIN
Level/reason re contributory significance	GRADE C: Little significance The site represents a way of life no longer practiced.
Heritage Listings	InHerit database No 8256 1995 Municipal Heritage inventory Ref No. 129
Construction date, builder/architect, style	1924
Description	SITE
Historical note	In 1924, the school opened only to close again in 1926. It re-opened in 1927, and continued until 1936. Again in 1938, it re-opened again, and Peter Larke started his school bus. The Nambadilling School stayed open until 1947. In the early days the school was the venue for the community Saturday night dances, sometimes even having a band for the event. The annual Christmas Tree was a popular community event at the school. Tennis courts in the vicinity were also a community social outing. The schools had to maintain a minimum number of eight students in order to stay open, which is why the school open and closed as the numbers fluctuated. The school was used by the community for dances and special community events.

GORGE ROCK GROUP

<p>DESCRIPTION OF AREA Interpretation at the site</p> 	<p>GORGE ROCK GROUP <u>Gorge Rock Precinct</u> Gorge Rock Swimming Pool Site: Gorge Rock Hall Site Gorge Rock recreation & show grounds Site: Gorge Rock Amphitheatre</p> <p><u>Gorge Rock area</u> Gnerkadilling (Crossland Homestead) Site: Gorge Rock School- <u>also see school sites</u> Site: Gorge Rock Phone Exchange (Downing's) <u>Also see Telephone exchanges</u> Ellick (child) Grave, Downing property</p>
<p>HERITAGE LISTINGS</p>	<p>Gorge Rock Group has no places entered into the Register of Heritage Places. InHerit database No - Municipal inventory of Heritage Places 1995 Ref no. P10</p>
<p>SIGNIFICANCE</p>	<p>GRADE B: Considerable Significance The group is significant in representing a way of life that no longer exists and associations with early settlers, later generations and their social and recreational activities. It was also a unique swimming pool.</p>
<p>Description/features</p>	<p>The group at Gorge Rock precinct comprises the pool and sites of the hall, recreation and show grounds, and amphitheatre. The phone exchange and child grave are located on farms in the Gorge Rock area.</p>
<p>HISTORICAL BACKGROUND</p>	<p>As early as 1920 the hall was located at Gorge Rock and the social and recreational life of the surrounding settlers was focused in this area. That continued through the 1950s when the pool was developed. With the advent of the Corrigin Olympic Pool in 1961, the focus of Gorge Rock rapidly declined. The hall was eventually demolished in c.2000.</p>

	<p>GORGE ROCK SWIMMING POOL</p> 
<p>Address</p>	<p>Corrigin-Kondinin Road CORRIGIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE B: Considerable significance Gorge Rock Pool is significant for it's the initiative of the community and the social and recreational enjoyment and memories of a generation of the Corrigin community during the 1950s.</p>
<p>Heritage Listings</p>	<p>InHerit database No. 8242 1995 Municipal Heritage inventory Ref No. 19</p>
<p>Construction date, builder/architect, style</p>	<p>1957</p>
<p>Description</p>	<p>Granite rock catchment with a retained earth wall at the west end, forming a water catchment. A drum near the waters edge evidences the remains of the diving board support.</p>
<p>Historical note</p>	<p>A group of farmers held a meeting in 1956 to discuss building a pool. After a substantial amount of work, the 225ft long, 70 ft wide pool that was 14 ft deep at the wall end tapering to the east end. Ten residents paid 10 pound each to cover the cost of netting and reinforcement for the earth retaining wall at the west end of the natural rock catchment. After greater than expected evaporation, a bore was put down with costs covered by a pool admission fee. A diving board was erected at the deep end, and toilets and change rooms constructed. The water was sterilized, carefully managed and monitored. The water drained at the end of the summer so winter rain could fill it up again. Its demise was the construction of an Olympic Pool in Corrigin in 1961.</p>

	SITE Gorge Rock Hall
Address	Corrigin-Kondinin Road CORRIGIN
Level/reason re contributory significance	GRADE C: Some significance The site represents a way of life no longer practiced, and a sense of place for generations who were associated with it. The swimming pool contributes to the unique piece of history of its significance.
Heritage Listings	InHerit database No 0592 1995 Municipal Heritage inventory Ref No. 6
Construction date, builder/architect, style	1920-c.2000
Description	Timber framed, raised on milled timber stumps. The front of the hall is clad in unpainted weatherboards, while the two sides are clad with horizontal sheets of corrugated iron. The ledge and braced double front doors are centrally located on the otherwise blank front facade. The former window openings are now central swivel metal clad shutters. The rear of the hall has a lean-to kitchen with a skillion roof. This section is also clad in horizontal corrugated iron. The interior of the hall is entirely unlined. The timber floor is in place, and a built in bench seat extends around most of the perimeter of the hall. About fifty metres away are the corrugated iron toilets and water tank.
Historical note	In c.1915, William Kirkwood in association with P Dickinson, Norm Tassell and Tony Graham, built the hall for the Gnerkadilling community. In 1920, that hall was removed from Gnerkadilling and relocated at Gorge Rock. Renamed the Gorge Rock Hall, the first event was an opening sports day on the adjacent recreation ground, with a dance in the hall. Enough money was raised to pay for the hall relocation and re-roof the hall. The Gorge Rock Agricultural Society formed here in 1920. From then until 1923, when a Corrigin branch formed and took over the annual show, the Gorge Rock Agricultural Shows were held in the hall. The Gorge Rock Progress Association lobbied for phone services and a well in the area. The Association became defunct in 1925, but revived in 1956, when there was a move to establish a pool at Gorge Rock. During the 1920s, monthly dances were held at the hall with Angus Campbell travelling from Corrigin with the piano on a truck. Until 1930 many people came from town for a dance at the Rock. The annual Christmas tree event continued until the 1960s. Fundraising events for community and wider causes were often held in the hall. It fell into disrepair was demolished in c.2000.

	SITE Gorge Rock recreation & show grounds
Address	Corrigin-Kondinin Road CORRIGIN
Level/reason re contributory significance	GRADE C: Some significance The site represents a way of life no longer practiced.
Heritage Listings	InHerit database No 8243 1995 Municipal Heritage inventory Ref No. 119
Construction date, builder/architect, style	1920
Description	
Historical note	An annual sports day was held at the grounds. After the hall was relocated at Gorge Rock, the Agricultural Show was held at the Recreation ground from 1920 to 1923. In 1923, the Corrigin Agricultural Society was formed and the annual event moved to Corrigin. The Gorge Rock Football Club met and played on the gravel oval from 1923 to 1937. Tennis was also played. In 1957, Basket ball courts were built, at the same time that the Gorge Rock pool was being completed and open to the public.

	SITE Gorge Rock Amphitheatre
Address	Corrigin-Kondinin Road CORRIGIN
Level/reason re contributory significance	GRADE C: Some significance The site represents associations with the Scouts in the 1970s.
Heritage Listings	InHerit database No- 1995 Municipal Heritage inventory Ref No. -
Construction date, builder/architect, style	1976
Description	
Historical note	The Ampitheatre was built by Alan McAndrew with his "new" bobcat, for the Corrigin Scout Group. Graeme Larke and Robbie McAndrew were the scout leaders at the time.

	GNERKADILLING (Crossland Homestead)
Address	Crossland Road at Gnerkadilling Road intersection GORGE ROCK
Level/reason re contributory significance	GRADE C: Some significance The place is a fine example of the period of which very few places remain. It represents the development of the area, being the first surveyed and settled. The place is significant for the continuing tradition of the Crossland family.
Heritage Listings	InHerit database No 8247 1995 Municipal Heritage inventory Ref No. 20
Construction date, builder/architect, style	1926
Description	No site inspection-from previous records: The stone and brick construction with a corrugated iron roof has eight rooms and a surrounding veranda at break pitch under the main roof. Vertical timber veranda balustrade is complemented by column capital details.
Historical note	Jack Lefroy Crossland took up the Gnerkadilling property in 1907, becoming the first settler in the district. The homestead was named after the district in which it was located. The farm was the first surveyed in the area. In 1910, Crossland was associated with William Kirkwood, a carpenter who had previously been in the Dangin area. Crossland's father was a surveyor, Charles Crossland, who was an authority on the northwest and Kimberleys, having surveyed and opened up much of that area. The Gorge Rock school was originally conducted in the Crossland's homestead.

	SITE Gorge Rock School <i>also see school sites</i>
Address	Corrigin-Kondinin Road CORRIGIN
Level/reason re contributory significance	GRADE C: Some significance The site represents an education system and a way of life no longer practiced.
Heritage Listings	InHerit database No 8245 1995 Municipal Heritage inventory Ref No. 121
Construction date, builder/architect, style	1922-1936
Description	SITE
Historical note	School was initially held in Elwick's house (gimlet pole construction), opening on 5 July 1917. The community petitioned the Education Department until they subsequently constructed a school. In 1922, the school opened and closed again, re-opening in 1923, staying open until 1936.

	SITE Gorge Rock Phone Exchange (Downing's) <i>Also see Telephone exchanges</i>
Address	Corrigin-Kondinin Road CORRIGIN
Level/reason re contributory significance	GRADE C: Some significance The site represents the first technological communication and demonstrates a way of life no longer practiced.
Heritage Listings	InHerit database No 8244 1995 Municipal Heritage inventory Ref No. 120
Construction date, builder/architect, style	
Description	SITE
Historical note	Phone exchanges in farm dwellings provided a contact from the isolation for the farmer's wife, who was usually the person who operated the small local exchange.

	SITE Ellick (child) Grave , Downing property
Address	CORRIGIN
Level/reason re contributory significance	GRADE C: Little significance The site represents associations with pioneers of the area.
Heritage Listings	InHerit database No 8244 1995 Municipal Heritage inventory Ref No. 122
Description	
Historical note	

LOMOS

<p>DESCRIPTION OF AREA</p>	<p>LOMOS</p> <p>Site: Lomos Hall and Tennis courts Site: Lomos Store Site: Lomos School <i>see school sites</i> Site: Lomos siding- <i>see Railway sidings</i> Site: Lomos phone exchange- <i>see Telephone exchanges</i> Site: Lomos Horse race track Site: Lomos Football oval Site: Lomos Dam & hand pump Prices Farm (fmr)</p>
<p>HERITAGE LISTINGS</p>	<p>GRADE C: Little significance InHerit database No - 1995 Municipal Heritage inventory Ref No.-</p>
<p>KEY FEATURES/ELEMENTS</p>	<p>A series of sites.</p>
<p>HISTORICAL BACKGROUND</p>	<p>After World War One many new ex-servicemen settlers in Lomos led to the Progress association being formed. A small hall, tennis courts, a racetrack and football field were the scenes of many social activities.</p>

	SITE Lomos Hall and Tennis courts
Address	Richardson Road LOMOS
Level/reason re contributory significance	GRADE C: Little significance The site represents a way of life no longer practiced.
Heritage Listings	InHerit database No 8470 1995 Municipal Heritage inventory Ref No. 174
Construction date, builder/architect, style	c.1920
Description	SITE
Historical note	<p>Many new ex-servicemen settlers in Lomos led to the Progress association being formed. A small hall, tennis courts, a racetrack and football field were the scenes of many social activities that involved the Kunjin Brass Band. The dances at the hall usually involved Jack Dawes and his accordion and Roy Smith on the cornet.</p> <p>In 1927, the tennis club was operational with the first chairman being OP Harris. The Sunday games used to stop for the church service and then resume playing. In the first year of operation, the club built the courts, and in the second year the courts were paved with anthills, fenced and netted. Tennis was very popular.</p> <p>During the depression, card evenings in the Lomos hall and tennis matches against neighbouring areas were popular.</p> <p>After World War Two, the railway closed, and even the Lomos wheat bin was relocated.</p>

	SITE Lomos Store
Address	LOMOS
Level/reason re contributory significance	GRADE C: Little significance The site represents part of a settlement and way of life that no longer exists.
Heritage Listings	InHerit database No 8465 1995 Municipal Heritage inventory Ref No. 169
Construction date, builder/architect, style	c.1910
Description	SITE
Historical note	In c.1910, Stremple ran the store and was the mail distribution point. From 1914, Sam Edwards ran the store and post office, and he was still there in 1939.

	SITE Lomos School
Address	Lomos Siding LOMOS
Level/reason re contributory significance	GRADE C: Little significance The site represents an education system and a way of life no longer practiced.
Heritage Listings	InHerit database No 8466 1995 Municipal Heritage inventory Ref No. 170
Construction date, builder/architect, style	
Description	SITE
Historical note	The Lomos school was built at the Lomos siding Schools had to maintain a minimum number of eight students in order to stay open, which is why some school opened and closed as the numbers fluctuated.

	SITE Lomos siding
Address	LOMOS
Level/reason re contributory significance	GRADE C: Little significance The site represents the introduction of rail transport into the area, developments in the agricultural way of life, and immigration policies that are a way of life no longer practiced.
Heritage Listings	InHerit database No 8467 1995 Municipal Heritage inventory Ref No. 171
Construction date, builder/architect, style	1914
Description	SITE
Historical note	The railway line from Brookton to Corrigin passed through Lomos in 1914, and Lomos siding was established. The railway delivered the mail and goods and transported the cream from the farms to the Perth markets. Between 1925 and 1945 Jack and Billy Davies were wheat lumpers, as well as building roads by hand for the Road Board. In the late 1930s there were 9 men working on the railway line. This was reduced to 3 men during the war. After World War Two came the "New Australians" who came to Australia from Europe on an agreement with the Government that they would work for two years before being able to practice their own particular profession.

	SITE Lomos phone exchange
Address	LOMOS
Level/reason re contributory significance	GRADE C: Little significance The site represents the first technological communication available to the early settlers, and demonstrates a way of life no longer practiced.
Heritage Listings	InHerit database No 8468 1995 Municipal Heritage inventory Ref No. 172
Construction date, builder/architect, style	
Description	SITE
Historical note	Phone exchanges in farm dwellings provided a release from the isolation for the farmer's wife who was usually the person who operated the local exchange.

	SITE Lomos Horse race track
Address	LOMOS
Level/reason re contributory significance	GRADE C: Little significance The site represents a way of life no longer practiced.
Heritage Listings	InHerit database No 8469 1995 Municipal Heritage inventory Ref No. 173
Construction date, builder/architect, style	1920
Description	SITE
Historical note	The race track was developed between 1920 and 1940.

	SITE Lomos Football Oval
Address	LOMOS
Level/reason re contributory significance	GRADE C: Little significance The site represents a way of life for early settlers.
Heritage Listings	InHerit database No 8471 1995 Municipal Heritage inventory Ref No. 175
Construction date, builder/architect, style	1923
Description	SITE
Historical note	The football club was formed in 1923. The football field was also popular for picnics and the Kunjin Brass Band played there.

	SITE Lomos Dam & hand pump
Address	LOMOS
Level/reason re contributory significance	GRADE C: Little significance The site represents a point of meeting and source of existence for early settlers.
Heritage Listings	InHerit database No 8473 1995 Municipal Heritage inventory Ref No. 176
Construction date, builder/architect, style	
Description	SITE
Historical note	The government established dams and wells at regular intervals throughout the countryside to provide a water supply for the settlers and travelers. Private wells were also sunk, and they also provided water for settlers and travelers in the spirit of country community co-operation.

	PRICES' FARM
Address	LOMOS
Level/reason re contributory significance	GRADE C: Little significance The place represents a way of life.
Heritage Listings	InHerit database No 8472 1995 Municipal Heritage inventory Ref No. 91
Construction date, builder/architect, style	1918
Description	SITE
Historical note	In 1918 Geoffrey Price settled in Lomos to take up farming after years of working firebreaks along the railway line. His wife Ethel settled on the farm with him in 1926. The second son of 3 sons and two daughters in the family, Allen Price, and his son Carl Price, still worked the farm in the 1990s.

KUNJIN

<p>DESCRIPTION OF AREA</p>	<p>KUNJIN</p> <p>Site: 1st Roads Board Building Site: Kunjin Church Hall Site: <u>Kunjin School</u> see <u>school sites</u> Site: <u>Kunjin phone exchange</u>- see <u>Telephone exchanges</u> Site: Kunjin Well Site: Coongan Downs</p>
<p>HERITAGE LISTINGS</p>	<p>GRADE C: Little significance InHerit database No 1995 Municipal Heritage inventory Ref No.</p>
<p>KEY FEATURES/ELEMENTS</p>	<p>A series of sites.</p>
<p>HISTORICAL BACKGROUND</p>	<p>The area of Corrigin was originally under the jurisdiction of the Greenhills Road Board, then the Danging Roads Board, After settlers began arriving about 1906, progress associations formed and lobbied for separate representation. In 1913, the Kunjin Roads Board was formed and meetings took place in Kunjin. After 2 or 3 meetings they moved to Corrigin in 1914, signalling a change of name, venue and division into six wards; Kunjin, Buliarling, Kurrenkutten, Dondakin, Kondinin (later Wogerlin) and Central. The Kunjin building was removed to the new Road Board office that was built in 1923.</p>

	SITE 1st Roads Board Building
Address	Kunjin Street KUNJIN
Level/reason re contributory significance	GRADE C: Little significance The site is significant in representing the beginnings of the Corrigin Roads Board.
Heritage Listings	InHerit database No 8458 1995 Municipal Heritage inventory Ref No. 163
Construction date, builder/architect, style	1914
Description	SITE
Historical note	The area of Corrigin was originally under the jurisdiction of the Greenhills Road Board, then the Dangin Roads Board, After settlers began arriving about 1906, progress associations formed and lobbied for separate representation. In 1913, the Kunjin Roads Board was formed and meetings took place in Kunjin. After 2 or 3 meetings they moved to Corrigin in 1914, signalling a change of name, venue and division into six wards; Kunjin, Buliarling, Kurrenkutten, Dondakin, Kondinin (later Wogerlin) and Central. The Kunjin building was removed to the new Road Board office that was built in 1923. The former office subsequently became a storeroom for fox tails and ears, and later the poison shed. It has since been demolished.

	SITE Kunjin Church Hall
Address	Kunjin Road KUNJIN
Level/reason re contributory significance	GRADE C: Little significance The site demonstrates a way of life of the early settlers.
Heritage Listings	InHerit database No 8460 1995 Municipal Heritage inventory Ref No. 165
Construction date, builder/architect, style	1922
Description	SITE
Historical note	Initially a bough shed and tennis courts on the site were the venue for social interaction. In 1922, a meeting was called to decide whether to construct a permanent building for church worship. The church was opened about late 1922, and in 1926, the land was transferred to the Kunjin Church Hall Committee. The interdenominational church provided the venue for church services, social and card evenings, and Christmas parties.

	SITE <u>Kunjin School</u> see <u>school sites</u>
Address	KUNJIN
Level/reason re contributory significance	GRADE C: Little significance The site represents an education system and a way of life no longer practiced.
Heritage Listings	InHerit database No 8461 1995 Municipal Heritage inventory Ref No. 166
Construction date, builder/architect, style	1932
Description	SITE
Historical note	The Kunjin School operated for the years between 1913 and 1928 It re-opened in 1929, and burnt down in 1930. The remainder of that year school took place in the Kunjin Church Hall, until the new school was completed in 1932. School operated there until and it finally closed in 1945. During World War Two, the school had been used as an enemy aircraft spotting outpost, manned every night for a considerable time. Schools had to maintain a minimum number of eight students in order to stay open, which is why some schools opened and closed as the numbers fluctuated.

	SITE: <u>Kunjin phone exchange</u>- see <u>Telephone exchanges</u>
Address	Brookton Corrigin Road KUNJIN
Level/reason re contributory significance	GRADE C: Little significance The site represents the first technological communication available to the early settlers, and demonstrates a way of life no longer practiced.
Heritage Listings	InHerit database No 8459 1995 Municipal Heritage inventory Ref No. 164
Construction date, builder/architect, style	
Description	SITE
Historical note	Phone exchanges in farm dwellings provided a release from the isolation for the farmer's wife who was usually the person who operated the local exchange.

	SITE Kunjin Well
Address	KUNJIN
Level/reason re contributory significance	GRADE C: Little significance The site represents a point of meeting and source of existence for early settlers.
Heritage Listings	InHerit database No 8462 1995 Municipal Heritage inventory Ref No. 167
Construction date, builder/architect, style	
Description	SITE
Historical note	The sandalwood cutters traversed the area before the pastoralists and then agriculturalists. The sandalwood cutters tracks were later used by the early settlers. The government established dams and wells at regular intervals throughout the country side to provide a water supply for the settlers and travelers. Private wells were also sunk, and they also provided water for settlers and travelers in the spirit of country community co-operation.

	SITE: Coongan Downs
Address	Brookton Corrigin Road- northwest corner of Corrigin Quairading Rd (rabbit proof fence) KUNJIN
Level/reason re contributory significance	GRADE C: Little significance The place represents significant associations with a pioneer and civic identity.
Heritage Listings	InHerit database No 8463 1995 Municipal Heritage inventory Ref No.
Construction date, builder/architect, style	
Description	SITE
Historical note	Between 1899 and 1903 Harry Walter Gayfer worked on a Murchison station before taking up land in Pingelly, then in Jubuk in 1908, and another 3000 acres at Kunjin in 1910, which he called "Coongan Downs". Coongan was originally taken up by the surveyors Crossland and Manners. Gayfer farmed the three properties, and settled at Coongan Downs. He was the first to breed cattle, in the district, and by 1918, he had also developed a Peppin flock of sheep. His extensive knowledge of horses meant that the Australian Government commissioned him to buy cavalry horses for World War One. He developed his own working team of horses, which worked up to 1943, and he finally sold in 1946. He also bred race horse from 1924 to 1939. Mick Gayfer was instrumental in the formation of the Corrigin and Districts Co-op, and the Corrigin Club. He was an active civic participant, serving as a member on the Corrigin Roads Board from 1955 to 1961, and then one more year as a Shire Councillor. His descendants carry on the tradition.

KURRENKUTTEN

<p>DESCRIPTION OF AREA</p>	<p>KURRENKUTTEN</p> <p>Site: Alec Dunn's water distiller Site: Kurrenkutten Lake Site: Kurrenkutten reserve (Hall & cricket pitch) Site: Kurrenkutten phone exchange- see <u>Telephone exchanges</u> Site: Kurrenkutten South School (South Korrelocking- see <u>school sites</u> Site Kurrenkutten Government Dam Site: Pine Hill School- see <u>school sites</u> Site: Wanganui Site: Madill's Golf Course Site: Rabbit proof fence gates Site: Windy Hill Ridge Well</p>
<p>HERITAGE LISTINGS</p>	<p>GRADE C: Little significance InHerit database No 1995 Municipal Heritage inventory Ref No.</p>
<p>KEY FEATURES/ELEMENTS</p>	<p>A series of sites.</p>
<p>HISTORICAL BACKGROUND</p>	

	SITE Alec Dunn's water distiller
Address	KURRENKUTTEN
Level/reason re contributory significance	GRADE C: Little significance The site represents a way of life no longer practiced.
Heritage Listings	InHerit database No 8259 1995 Municipal Heritage inventory Ref No. 132
Construction date, builder/architect, style	
Description	SITE
Historical note	

	SITE Kurrenkutten Lake
Address	Corrigin Narembeen Road south of intersection with Bruce Rock Corrigin Rd KURRENKUTTEN
Level/reason re contributory significance	GRADE C: Little significance The site represents a way of life no longer practiced.
Heritage Listings	InHerit database No 8260 1995 Municipal Heritage inventory Ref No. 133
Construction date, builder/architect, style	
Description	SITE
Historical note	Lake Kurrenkutten is part of a huge inland drainage system. During the summer of 1932/33, the Lake was full, and the surrounding communities spent their Sunday afternoons swimming, picnicking and generally socialising by the lake side, on the clean sandy shore. This pass-time continued throughout the 1930s. In 1972, after heavy rains, water skiing was very popular on the Lake. Surf cats can also be found at Lake Pickersgill.

	SITE Kurrenkutten reserve (Hall & cricket pitch)
Address	Corrigin Naremben Road north of intersection with Bruce Rock Corrigin Rd KURRENKUTTEN
Level/reason re contributory significance	GRADE C: Little significance The site represents a community and way of life that no longer exists.
Heritage Listings	InHerit database No 8261 1995 Municipal Heritage inventory Ref No. 134
Construction date, builder/architect, style	1925
Description	SITE
Historical note	In close proximity to the mail stop and Alec Dunn's place, was the "Reserve" where the Kurrenkutten Hall was located, and the cricket pitch was laid in 1925. The cricket pitch was still being used in 1932, and the last game played was in 1948.

	SITE Kurrenkutten phone exchange- see <i>Telephone exchanges</i>
Address	KURRENKUTTEN
Level/reason re contributory significance	GRADE C: Little significance The site represents the first technological communication available to the early settlers, and demonstrates a way of life no longer practiced.
Heritage Listings	InHerit database No 8262 1995 Municipal Heritage inventory Ref No. 135
Construction date, builder/architect, style	
Description	SITE
Historical note	The first owner of the exchange was Frank Culleton who left the area in 1934. During the time he was there, various people in his employ operated the exchange. Mr Walton bought the farm in 1934, continuing the exchange until 1951, when he sold the property. At that time the subscribers were connected to South Kuminin by party line.

	SITE Kurrenkutten South School (South Korrelocking- see <i>school sites</i>)
Address	Nambadilling Road KURRENKUTTEN
Level/reason re contributory significance	GRADE C: Little significance The site represents an education system and a way of life no longer practiced.
Heritage Listings	InHerit database No 8264 1995 Municipal Heritage inventory Ref No. 137
Construction date, builder/architect, style	1931-1932
Description	SITE
Historical note	In 1931, the school opened only to close in 1932. The schools had to maintain a minimum number of eight students in order to stay open, which is why the school open and closed as the numbers fluctuated.

	SITE Kurrenkutten Government Dam
Address	Bruce Rock Road KURRENKUTTEN
Level/reason re contributory significance	GRADE C: Little significance The site represents a point of meeting and source of existence for early settlers.
Heritage Listings	InHerit database No 8265 1995 Municipal Heritage inventory Ref No. 138
Construction date, builder/architect, style	
Description	SITE
Historical note	The government established dams and wells at regular intervals throughout the countryside to provide a water supply for the settlers and travelers. Private wells were also sunk, and they also provided water for settlers and travelers in the spirit of Country community co-operation.

	SITE Pine Hill School- see <i>school sites</i> Kurrenkutten 2 School
Address	Narembeen Road KURRENKUTTEN
Level/reason re contributory significance	GRADE C: Little significance The site represents an education system and a way of life no longer practiced.
Heritage Listings	InHerit database No 8263 1995 Municipal Heritage inventory Ref No. 136
Construction date, builder/architect, style	1926-1938
Description	SITE
Historical note	A building was transported from Narrogin for the Pine Hill School that opened in 1926, only to close again the same year. The school was then re-located 3-4 miles away to attract more children from families in the Shires of Bruce Rock, Corrigin, Narembeen and Kondinin. It re-opened in 1926, as the Kurrenkutten 2 School and continued until 1938. In 1938 Peter Larke started his school bus. Schools had to maintain a minimum number of eight students in order to stay open, which is why a school opened and closed as the numbers fluctuated.

	SITE Wanganui (Carboules)
Address	KURRENKUTTEN
Level/reason re contributory significance	GRADE C: Little significance The site is one of an early settlement and significant in representing a way of life no longer practiced.
Heritage Listings	InHerit database No 8266 1995 Municipal Heritage inventory Ref No. 139
Construction date, builder/architect, style	
Description	SITE
Historical note	During 1906, Aristide Corboules was doing a reconnaissance of the area, and selected land on Lake Kurrenkutten. Two years later Goyder surveyed the land. The first Catholic mass in the Corrigin district was held at Wanganui.


	SITE Madill's Golf Course
Address	Corrigin Naremben Road KURRENKUTTEN
Level/reason re contributory significance	GRADE C: Little significance The site represents a way of life that no longer exists.
Heritage Listings	InHerit database No 8269 1995 Municipal Heritage inventory Ref No. 141
Construction date, builder/architect, style	1937-1944
Description	SITE
Historical note	The course was on Madill's property in a cleared area. It started with 9 holes in 1937. All the locals played at the course, and during the war with fuel rationing it was very popular with the locals, who did not have the fuel to travel to Corrigin. About 1944, when the Madill family moved to Corrigin for their children's education, it ceased to function.

	SITE: Rabbit proof fence gates
Address	KURRENKUTTEN
Level/reason re contributory significance	GRADE C: Little significance The site represents a way of life no longer practiced.
Heritage Listings	InHerit database No 8194 1995 Municipal Heritage inventory Ref No. 142
Construction date, builder/architect, style	
Description	SITE
Historical note	

	SITE: Windy Hill Ridge Well
Address	KURRENKUTTEN
Level/reason re contributory significance	GRADE C: Little significance The site represents a point of meeting and source of existence for early settlers as well as an enterprising means of managing the stock.
Heritage Listings	InHerit database No 8268 1995 Municipal Heritage inventory Ref No. 141
Construction date, builder/architect, style	
Description	SITE
Historical note	In the early days, pre 1914, Courboules cattle running on the Kurrenkutten Lake country were driven to this well. The water was drawn from the well with a 12 or 20 gallon bucket by a horse with a rope and pulley, and poured into a trough. It was deemed easier to drive the cattle to the water than cart the water to the cattle. Dams and wells were at regular intervals throughout the countryside to provide a water supply for the settlers and travelers. Private wells were also sunk, and they also provided water for settlers and travelers in the spirit of country community co-operation.

WOGERLIN

<p>DESCRIPTION OF AREA</p>	<p>WOGERLIN Crofter's Cottage ruin Wogerlin Well and Eucalyptus Still SITE: Wogerlin Sportsground SITE: Baby's grave</p>
<p>HERITAGE LISTINGS</p>	<p>GRADE B: Considerable significance Precinct; InHerit database No 8443 1995 Municipal Heritage inventory Ref No.P 9</p>
<p>KEY FEATURES/ELEMENTS</p>	<p>A series of sites and built fabric that interpret the existence of the first settlers in the district, pastoralists, the introduction of convicts, eucalyptus oil distillery, and agricultural development.</p>
<p>HISTORICAL BACKGROUND</p>	<p>In 1864, Location No. 1 was taken up by Hutzd, a German who introduced cattle that he subsequently lost through poison.</p> <p>In 1866, Bateman, the Fremantle business and trade entrepreneur took over the lease, and bought convicts who sunk the well, and began the construction of a dwelling.</p> <p>In 1868, George Walton and Heal took over the lease that was subsequently Walton's in 1890.</p> <p>In 1888, the Walton family settled on the property, in the crofters cottage. At the time that Mrs Walton settled on the property, a new stone home was under construction. It seems that Mrs Walton preferred to determine her own home, and the convict constructed dwelling was never completed.</p> <p>In 1892, JWS Parker designed and established a triple process eucalyptus oil distillery plant at his estate in Dangin. He also established a branch of the operation at Wogerlin Rock. With rising costs, increased eastern states competition, and finally a storm that destroyed much of the Dangin plant, Parker ceased operations.</p> <p>In 1914 Walton built a new homestead "Springfields" which burnt down in 1924.</p> <p>In 1928, Caleys bought the property.</p>

	<p>CROFTERS COTTAGE RUINS</p>
<p>Address</p>	<p>Bilbarin-Quairading Rd WOGERLIN</p>
<p>Level/reason re contributory significance</p>	<p>GRADE C: Some significance The cottage ruins represent a way of life for the earliest settler sin the Corrigin district.</p>
<p>Heritage Listings</p>	<p>InHerit database No 8443 1995 Municipal Heritage inventory Ref No. 4</p>
<p>Construction date, builder/architect, style</p>	<p>1866</p>
<p>Description</p>	<p>Stone wall remnants of the original cottage.</p>
<p>Historical note</p>	<p>A lease was first taken up in 1864, when the sandalwood cutters were working in the area. In 1866, Bateman took over the lease, ran cattle and a crofter's cottage was built. He introduced convict labour to construct a well and also commence construction of a residence. In 1868, Walton and Heal took over, the Waltons settled in 1888, and Walton became sole owner in 1890.</p>

	SITE Wogerlin well/eucalyptus still
Address	Bilbarin-Quairading Rd WOGERLIN
Level/reason re contributory significance	GRADE B: Considerable significance The site of the eucalyptus oil distillery represents the technological and commercial achievements of the pioneers and demonstrates significant associations.
Heritage Listings	InHerit database No 8445 1995 Municipal Heritage inventory Ref No. 5
Construction date, builder/architect, style	1867, 1892 (Distillery)
Description	Well: Stone lined well with various boards covering it, and a windmill. Unfinished Dwelling: A rectangular floor plan with three walls partially constructed of stone with no mortar. The long rear wall (about 35 metres is approximately 2 metres high with the side wall tapering to less than one metre in height at the juncture of the front wall, (which is not evident). A steel framed shed structure has been erected over the stone walls, and the roof cladding and external wall cladding serve to protect the stone walls.
Historical note	In 1868, George Walton and Heal took over the lease that was subsequently Walton's in 1890. In 1888, the Walton family settled in the crofters cottage. At the time that Mrs Walton settled on the property, a new stone home was under construction. It seems that Mrs Walton preferred to determine her own home, and the convict constructed dwelling was never completed. A homestead "Springdale" was constructed in 1914 in the same vicinity In 1892, JWS Parker designed and established a triple process eucalyptus oil distillery plant at his estate in Dangin. He also established a branch of the operation at Wogerlin Rock, in the vicinity of the well in the lee of Wogerlin Rock. The eucalyptus oil distillery was located within 50 metres of this well that supplies abundant quality water. The eucalyptus oil had specific antiseptic and healing qualities and won a prize at a Melbourne Exhibition in 1893, and an award in Glasgow in 1901. With rising costs, increased eastern states competition, and finally a storm that destroyed much of the Dangin plant, Parker ceased operations. It has been suggested that when Parker sold the rights to FH Faulding, and ceased operation of the eucalyptus oil distillery, moonshine still was operating at this site.

	SITE Sportsground
Address	Bilbarin-Quairading Rd opposite the Stone Crofter's cottage WOGERLIN
Level/reason re contributory significance	GRADE C: Some significance The site is significant in representing a way of life that no longer exists, and demonstrates significant associations with pioneers of the area.
Heritage Listings	InHerit database No 8446 1995 Municipal Heritage inventory Ref No. 117
Construction date, builder/architect, style	1914-1928
Description	The area is delineated by a cleared area with trees around some of the perimeter.
Historical note	Recreation days at the site started in 1914, but the interest waned after World War One and the site finally moved to Bilbarin after Caleys took over Walton's property in 1928, and there was some difficulty with keeping cattle in their paddocks. There used to be dances at the Wogerlin Homestead after the sports day.

	SITE Baby's grave
Address	Walton's Property WOGERLIN
Level/reason re contributory significance	GRADE C: Some significance Represents associations with pioneers, and a way of life no longer practiced.
Heritage Listings	InHerit database No 8447 1995 Municipal Heritage inventory Ref No. 118
Construction date, builder/architect, style	
Description	SITE
Historical note	Family burial



CORRIGIN MAIN STREET RETAIL PRECINCT

Development Guidelines

Heritage Intelligence (WA)

Laura Gray

Heritage & Conservation Consultant

for

Shire of Corrigin

November 2018

Introduction

Corrigin's Main Street Retail Precinct is a place that has special qualities and it is important to retain and enhance those qualities as the town develops through time. Corrigin still has much of the character of its early settlement, and retains a significant legacy of buildings of historic and architectural value.

These guidelines identify the important qualities of Corrigin's Main Street Retail Precinct and are intended to assist property owners and the Shire of Corrigin to achieve good development outcomes in an important heritage context.

The Statement of Significance of the Corrigin Main Street Retail Precinct states as follows:

Corrigin Main Street Retail Precinct comprising predominantly single storey commercial buildings on both sides of two blocks of Campbell Street, form an almost uninterrupted continuum along both sides between Walton and Lynch Streets, presenting an architecturally diverse collection of places of varying degrees of significance, has cultural significance as a whole for the following reasons:

it physically reflects broad social and economic changes from the development of the town after the railway in 1914, and has the potential to contribute significantly to an understanding of the development of Corrigin;

the cumulative effect of the scale, massing, texture, materials, colour and detail of individual buildings and their sites provide aesthetic characteristics which have formed in distinctive periods from the early town establishment to the latter decades, clearly demonstrating the aesthetics of those periods;

the collective and individual landmark qualities of the buildings, and its distinctive streetscape;

the continuity of commercial functions which operate without detracting from the overall integrity of the precinct and which contribute substantially to the character of the area; and,

the contribution to the Corrigin community's sense of place through its social, retail and commercial associations with generations of the community.

Objectives of the Development Guidelines

Corrigin's Main Street Retail Precinct is regarded as a special cultural environment that informs of a history of Corrigin's. Campbell Street's collective and individual buildings within a continuity of commercial and retail functions contribute substantially to the significant heritage character of central Corrigin.

The Development Guidelines will

- Encourage the conservation and protection of the cultural heritage significance of the Corrigin's Main Street Retail Precinct;

Development Guidelines

CORRIGIN MAIN STREET RETAIL PRECINCT

- Ensure that that new buildings, alterations and additions can be accommodated within the Precinct without adversely affecting the Precinct's significance; and
- Encourage the retention of original form, fabric and functions of the heritage places; and,
- Provide improved guidance to landowners and the community about the expectations and planning processes for development within the Precinct.

The Development Guidelines should be implemented to the satisfaction of the Shire of Corrigin.

Places that are valued for their historic character convey a sense of continuity with the past. All built environments have their own special character and Corrigin's Main Street Retail Precinct is defined by the consistent scale, form and fabric of the commercial and retail buildings dating from c.1914.

Historic character can be devalued and compromised by unsympathetic or non-responsive new development, including additions to existing buildings. Placing new buildings and additions in an historic context requires careful analysis to identify the important elements of the overall heritage character that must be respected.

Character is influenced by a number of contributing factors including:

- distinctive landscape elements
- date and style of buildings
- scale and form of buildings
- building setbacks
- materials, building techniques and details
- the use mix and activities

Developments that usually appear most out of character share similar design attributes. This includes buildings that are too large in scale, both height and mass, or lack sufficient surface articulation, and/or are presented in strong and/or garish colours that are incongruous with their surroundings. It is these characteristics that should be discouraged in future developments.

Character is also shaped by the relationship between the proportion of solid to void in walls, or the amount of window contained by a wall, together with the play of light, shadows, and the proportion of openings in walls.

The following headings discuss the design criteria that make up character.

The five principle design criteria are:

- Scale or Size
- Form
- Siting
- Materials and colours
- Detailing

All new development should reinforce existing historical character where a particular character can be readily established and is clearly of a desirable form.

Some important general principles guide development in a heritage town and the aim of these guidelines is to protect the town's important features and ensure that change and development is managed in a way that enhances and reinforces its historic character.

Corrigin's Main Street Retail Precinct reflects the image of a traditional country town, with its main street of commercial and retail buildings surrounded by mainly residential uses to the north and commercial and light industrial to the south. Buildings within Corrigin's Main Street Retail Precinct are set squarely on their lots with front and side setbacks that mirror the scale of the street.

The Australia ICOMOS *Burra Charter* outlines a number of principles including:

Conservation requires the retention of an appropriate visual setting and other relationships that contribute to the cultural significance of the place. New construction, demolition, intrusions, or other changes which would adversely affect the setting or relationships are not appropriate.

Most of the Precinct buildings make a positive contribution to the town's character, even though individually many do not have high intrinsic value. Some of the buildings have been altered and adapted in a variety of ways, but contribute by their relation to the existing pattern, scale and form. Most buildings experience some change over time, and that change may also be relevant to the history of a place and the story it has to tell.

Demolition

Many of the buildings in the Precinct are capable of restoration and adaptation. Demolition should only be considered as the last resort with respect to any heritage place.

Demolition of a local heritage place should be avoided wherever possible, although there will be circumstances where demolition is justified. The onus rests with the applicant to provide a clear justification for it.

Demolition approval should not be expected simply because redevelopment is a more attractive economic proposition, or because a building has been neglected. Consideration of a demolition proposal will be based upon the significance of the building or place; the feasibility of restoring or adapting it, or incorporating it into new development; the extent to which the community would benefit from the proposed redevelopment; as well as the planning policies relating to the demolition of heritage places in Corrigin's Main Street Retail Precinct.

The loss of each heritage building impacts on the significance and character of the town as a whole in a negative way.

Additions/alterations

Most heritage places in Corrigin's Main Street Retail Precinct are capable of accepting additions at the rear, without having a negative impact on the street-front character. The guiding principle for additions is to ensure that they do not visually intrude on the existing building or the street

context and that they are in sympathy with the character of the existing property. Additions should be distinguishable from the original building, and the distinction may be subtle if desired.

New Buildings

New buildings have the capacity to contribute to the streetscape and to complement the existing heritage context. Any new buildings in the Precinct should respect their historic context, and respond to the existing character, scale, form, siting, material and colours.

New buildings shall not be direct copies of heritage buildings and should be visually distinguishable from them. It is important to distinguish between heritage and new places so that heritage values are not diminished by replication but should respect their scale, form and proportions. It should not dominate the streetscape. The distinction may be either subtle, or could be a marked contrast.

The subtle distinction method uses the patterns and proportions of the original building and either uses more modern materials, a distinction in detailing or creates a neutral space, such as a link building.

The marked distinction method involves using contemporary design and respecting the existing building qualities, proportions, scale and the like.

Development in Campbell Street has traditionally been located on the front property line, resulting in an almost continuous built façade along the footpath. This is an important and distinctive characteristic of the Precinct that should be protected.

Scale

The scale of a building is its size in relation to its context. The resulting development proposal should look as if it belongs to the area in terms of scale. Scale is one of the prime determinants of an area's character, and if scale is not correctly determined, there is little prospect of ameliorating the negative impact of developments that are out of scale.

All new development – both new buildings and additions to existing buildings – shall respect the predominant scale (height, bulk, density and general pattern) that is characteristic of the context and should not have an adverse visual impact on it.

New buildings that need to be larger than the buildings in their surroundings can be reduced in scale by breaking up long walls into bays, by the arrangement of openings and fragmenting roof forms, as appropriate.

Siting

Another critical factor that influences character is building siting in relation to boundaries, particularly front boundaries. Maintaining the predominant setbacks in the streetscape can readily reinforce siting aspects of character in that streetscape. This applies to both front and side setbacks.

Development Guidelines

CORRIGIN MAIN STREET RETAIL PRECINCT

Importantly, retail buildings in Corrigin’s Main Street Retail Precinct are set parallel to the street, and oriented to the street frontage; in other words the principal elevation of the building, including the entrance, faces the street. New commercial buildings should be oriented in the same manner as those in the context.

Form

The pattern of arrangement and size of buildings in the Precinct is an important part of its character.

The street layout and subdivision pattern provide a strong influence in scale by street and block widths. New buildings shall, in each instance, be appropriate to the immediate surroundings.

The traditional pattern and rhythm of development consisting of horizontal strips of development, broken into a vertical rhythm by the compartmentation of shops and fenestration to individual shops, and which reflects the original subdivision pattern, should be maintained.

Traditional retail buildings are simple and rectangular with pitched roofs usually concealed behind parapet walls, and a simple awning over the public footpath. Decorative pediments form a distinctive pattern. New buildings shall follow these established forms and patterns.

Windows and doors in new buildings should not be copies of traditional styles. Where windows are visible from the street they should be simple timber-framed or commercial quality box aluminium framed windows with proportions reflecting traditional openings.

Design

New development should be architectural statements of their own time, should reflect their function, and at the same time be fitting places which relate to the Corrigin’s Main Street Retail Precinct in a positive manner and reinforce its sense of place.

Rooflines are frequently a significant part of streetscape character. New buildings and additions should respond to and reinforce existing characteristics such as plate / wall height, roof form, ridge lines and parapet lines and roof pitches.

Corner sites should be treated as special opportunity sites. Suitably designed “landmark gestures” may be appropriate.

Façade

The treatment of the façade in terms of the proportions, materials, number of openings, ratio of window to wall will also affect how a new building relates to its neighbours, and how an addition relates to an existing building.

Large frontages must be treated in modules that are in keeping with the rhythm of the majority of shopfronts, and shall have the effect of a small frontage character. It is

particularly important to retain this kind of rhythm in redevelopment where larger, single use developments covering several lots may be proposed.

Monolithic buildings with blank street frontages are not acceptable. Large-scale panel systems and sheet metal cladding will not generally achieve the scale and character required to fit in with the context of traditional Corrigin's Main Street Retail Precinct.

Unless exceptional circumstances can be demonstrated, a new retail development should have an over-pavement awning/veranda to provide effective weather protection for pedestrians. The awning should be simple in design, and should line through with any existing awnings/verandas on adjacent buildings. Awning/verandas supported by posts are encouraged.

For existing buildings, the reinstatement of verandas with veranda posts on the public footpath will be encouraged, provided it can be demonstrated that such a veranda would be consistent with the original form and design of the building, and its heritage integrity.

Shop fronts

New shop fronts should take the form of dado below glazing, with a central or side recessed entry, which may or may not be set in a truncated recess.

Shopfront window sills should be in the range of 450mm to 600mm from footpath level, but may be lower where frontages are to be open to the street.

Where new development is to be located adjacent to a heritage building of significance, the new shopfront should pay due regard to the style, scale and colouring of the adjacent building façade.

Windows onto the street should not be tinted, reflective, painted out or rendered opaque by advertising signage. It is important that two-way views into shops and out onto the street are maximised, in order to increase visual interest, as well as provide greater security through casual surveillance.

Materials

Corrigin's Main Street Retail Precinct has a series of sets of materials related to the main historic phases of development of the town. These materials, their textures, colours and decorative treatments are important elements of character and significance.

The main materials are associated with the walls of buildings and their window treatments. Roofs tend to play a less significant role as they are generally concealed or partially concealed by parapets. New developments and additions should use characteristic materials, textures and colours that are in use locally and in adjacent heritage buildings. The materials may be re-interpreted in new buildings and additions. It is not necessary, nor desirable, to copy the existing patterns in every detail. However, using existing proportions, sizes and shapes of elements assists with developing harmony.

Materials and colours of the surrounding buildings may be used in new buildings, or used as a point of reference for new buildings. Modern materials are not precluded, providing their proportions and textures and details are sympathetic with the surrounding context and are not in sharp contrast.

Restoration

When restoring or repairing heritage places, replacement materials should match like-with-like. Thus in conservation projects they should have timber doors and windows, like they would have had when built. Materials that were not intended to be painted, such as brick, should not be painted. Rendering or painting existing face brick or damaged brickwork in older buildings will cause the brickwork to further deteriorate.

The style of a replacement veranda roof, posts and decoration should be appropriate to the style of the building. In the absence of any documentary evidence regarding the original veranda, a simple replacement veranda without elaborate decoration should be used.

Replacement doors & windows should follow similar patterns to the existing context and doors should be central to the façade or offset to one side, facing directly onto the street. Where a door or window needs replacing it is preferable to use a copy of the original. It is important to retain the original door or window opening.

Colours

Generally colours should respond to the original colours or a contemporary interpretation of those colours. Sympathetic modern colours may also be acceptable. The use of bright or garish colours in large areas visible from the street shall not be permitted. Feature brickwork should generally not be painted over.

Lighting

Lighting from the underside of awnings and verandas is acceptable. Low key lighting to facades from verandas and canopies is also generally acceptable.

Signage

In heritage areas such as Corrigin's Main Street Retail Precinct, architectural and overall setting characteristics must dominate.

It is generally understood that signage shall be attached to buildings and that signs shall be visually subservient to the building to which they are attached. The buildings and general streetscape must be the dominant element and signage must play a minor role. Traffic moves at relatively low speeds through the one-way direction of Campbell Street so signs are not required to be large to be noticed.

The community is also becoming increasingly aware of the value of heritage in the streetscape and older signs, are rare assets that can be capitalised upon by businesses to raise their commercial profile in a unique and highly visible manner.

Development Guidelines

CORRIGIN MAIN STREET RETAIL PRECINCT

Considerations of signage needs to:

- permit adequate identification and business advertising
- recognise that advertising signs can help to express the character of the heritage precinct, creating an attractive daytime and evening atmosphere
- limit the number, scale and positioning of advertising signs, and to ensure that signs do not crowd the advertiser's message;
- ensure that advertising signs are in keeping with the scale and character of the building upon which they will be attached, and do not detract from the architecture of the building
- ensure that signage is designed and located in a manner that responds to and enhances the heritage place with which it is associated.

Generally, signs on individual buildings within the Precinct shall be discreet and shall complement the building and area. The architectural characteristics of a building shall always dominate.

Advertising shall be placed in locations on the building that would traditionally have been used as advertising areas. If the building has no such locations, advertising will usually be inappropriate.

It is not necessary to attempt to create an "historic" character in the advertising, but modern standardised corporate advertising will not usually be appropriate in a heritage area, as it can diminish the integrity and individuality of the area's historic character.

Careful consideration should be given to the placement of any advertisements so as not to detract from the design form of historic townscapes.

The following signs should not be erected in Corrigin's Main Street Retail Precinct:

- signs on any building where the structural stability is likely to be impacted by the sign
- a free-standing or portable sign in a street or a public place
- pylon signs
- roof signs or signs that break an historic parapet or roof line
- the painting of whole building facades or parapets in bright colours – corporate or other
- fluorescent and iridescent paint colours

Signs that detract from the architectural character of the Precinct should be removed.

The Shire of Corrigin should consider the following when assessing applications for new advertising signage

- the aggregate number of signs on the building
- consideration of existing signs
- the dimensions and location of the sign(s)
- the content and style of the sign(s)
- the historic cultural values of the building or place the subject of the application
- the impact of the proposed sign(s) on pedestrians and public safety

Signage Specific

Signage is to include all or some of the following, and shall be incorporated into either (i) a single sign of not more than 600mm x 400mm in size, or (ii), a minimal number of signs located on awnings, fascias, doors, windows or walls, or slung under verandas. The number of signs should be restricted as follows:

- maximum of two sign locations on a building with a veranda (one on the building face and one on the veranda), and maximum of one sign location on a building without a veranda (on the building face);
- one hanging under-veranda sign per premise.

Acceptable signs include:

- name and address of the premises
- name of business contained within the premises
- type of services, activities or products available within the premises (no commercial brand product or third party advertising permitted)
- historic signs may be repainted or conserved
- Signage that respects and doesn't cover important architectural detail on historic buildings
- painted, printed and projected signs
- the maximum size of any sign located on the street front of a building will be limited to 10% of the area of a building's principal frontage
- lettering on building signs is restricted to 300mm high
- type-faces are to be with serifs on historic buildings, but may be more contemporary on new buildings
- painted signs are kept to a simple design with simple graphics. Painted signage on historic buildings is not permitted
- the siting and form of advertising on new buildings should be considered an integral part of the building design process

Historic Signs

In situations where the Shire considers that an existing sign is of an historic nature and contributes to the character of the streetscape, the owners will be invited to discuss with the Shire options for the retention and conservation of the sign.

In summary, the application of these guidelines are intended to assist property owners and the Shire of Corrigin to achieve good development outcomes in the important heritage context of Corrigin's Main Street Retail Precinct.

FURTHER RESEARCH & RECORDING OPPORTUNITIES

The following places are already listed in their respective areas in the Heritage Inventory Review 2018. However, It is worth further developing the lists and histories of these places: phone exchanges, school sites, and railway sidings.

Phone exchanges *(list only... work in progress)*

Site; Adamsvale telephone exchange

Site: Attwoods telephone exchange

Kurrenkutten telephone exchange	Kurrenkutten
Kunjin (Gryll's)	Kunjin
Lomos telephone exchange	Lomos
Nambadilling phone exchange	Nambadilling
Jim Boyd's telephone exchange	West Corrigin

School SITES *(list only... work in progress)*

Glenmore School	Adamsvale
Hillside school	Adamsvale
Bilbarin School	Bilbarin
Waltons School	Bilbarin
Bullaring School	Bullaring
Gate 69 School	Bullaring
Langford's Gate School	Bullaring
Sewell Rock School	Bullaring
Bulyee School	Bulyee
Bulyee North School	Bulyee
Glenmore School	Corrigin
Gorge Rock School	Gorge Rock
Korrelocking South	Kurrenkutten
Kunjin School	Kunjin
Lomos School	Lomos
Pine Hill School	Kurrenkutten
Kurrenkutten 2 School	Kurrenkutten
Kurrenkutten South School	Kurrenkutten
Nambadilling School	Nambadilling

Railway Sidings ++++ *(list only... work in progress)*

Bilbarin

Bullaring

Kunjin

Lomos

Stretton



CORRIGIN MAIN STREET RETAIL PRECINCT

HERITAGE GUIDANCE

Development Guidelines (re-worked)

Heritage Intelligence (WA)

Laura Gray

Heritage & Conservation Consultant

for

Shire of Corrigin

October 2019

Introduction

This is a reworked version of the 'Development Guidelines' that caused considerable angst for the business and property owners in Corrigin Main Street Retail Precinct.

My sincere apology, that was never the intention.

The intention was to raise awareness of the heritage value of Corrigin Main Street Retail Precinct as a place that has special qualities and provide information to guide the future. Corrigin still has much of the character of its early settlement, and retains a significant legacy of buildings of historic and architectural value.

This 'Heritage Guidance' for Corrigin Main Street Retail Precinct is intended to inform and assist property owners and the Shire of Corrigin in considering decisions to achieve appropriate development outcomes in an important heritage context.

The Statement of Significance of the Corrigin Main Street Retail Precinct states as follows:

Corrigin Main Street Retail Precinct comprising predominantly single storey commercial buildings on both sides of two blocks of Campbell Street, form an almost uninterrupted continuum along both sides between Walton and Lynch Streets, presenting an architecturally diverse collection of places of varying degrees of significance, has cultural significance as a whole for the following reasons:

it physically reflects broad social and economic changes from the development of the town after the railway in 1914, and has the potential to contribute significantly to an understanding of the development of Corrigin;

the cumulative effect of the scale, massing, texture, materials, colour and detail of individual buildings and their sites provide aesthetic characteristics which have formed in distinctive periods from the early town establishment to the latter decades, clearly demonstrating the aesthetics of those periods;

the collective and individual landmark qualities of the buildings, and its distinctive streetscape;

the continuity of commercial functions which operate without detracting from the overall integrity of the precinct and which contribute substantially to the character of the area; and,

the contribution to the Corrigin community's sense of place through its social, retail and commercial associations with generations of the community.

Objectives of the 'Heritage Guidance'

Corrigin Main Street Retail Precinct is regarded as a special cultural environment that informs of a history of Corrigin's. Campbell Street's collective and individual buildings within a continuity of

HERITAGE GUIDANCE

Development Guidelines (re-worked)

CORRIGIN MAIN STREET RETAIL PRECINCT

commercial and retail functions contribute substantially to the significant heritage character of central Corrigin.

The 'Heritage Guidance' provides information to:

- **Encourage** the conservation and protection of the cultural heritage significance of the Corrigin Main Street Retail Precinct;
- **Consider** the heritage values the Precinct when undertaking alterations, additions, new builds and ongoing business operations;
- **Encourage** the retention of original form, fabric and functions of the heritage places; and,
- Landowners and the community about the **expectations** and planning processes for development within the Precinct.

There is no intention to impose the guidelines ('Heritage Guidance') or restrict development or business operations. The 'Heritage Guidance' is merely intended to inform of heritage considerations and perhaps opportunities that arise to celebrate the heritage.

Places that are valued for their historic character convey a sense of continuity with the past (recent and historic). All built environments have their own special character. Corrigin Main Street Retail Precinct is defined by the consistent scale, form and fabric of the commercial and retail buildings dating from c.1914.

Historic character can be devalued and compromised by unsympathetic or non-responsive new development, including additions to existing buildings. Placing new buildings and additions in an historic context requires consideration to identify and respect the important elements of the overall heritage character.

Some important general principles guide development in a heritage town and the aim of this 'Heritage Guidance' is to understand the Precinct's important features and be informed so that change and development is managed in a way that could enhance the historic character.

Corrigin Main Street Retail Precinct reflects the image of a traditional country town, with its main street of commercial and retail buildings surrounded by mainly residential uses to the north and commercial and light industrial to the south. Buildings within Corrigin Main Street Retail Precinct are set squarely on their lots with front and side setbacks that mirror the scale of the street.

The Australia ICOMOS *Burra Charter* outlines a number of principles including:

Conservation requires the retention of an appropriate visual setting and other relationships that contribute to the cultural significance of the place. New construction, demolition, intrusions, or other changes which would adversely affect the setting or relationships are not appropriate.

Most of the Precinct buildings make a positive contribution to the town's character. Buildings experience some change over time, and that change may also be relevant to the history of a place and the story it has to tell.

HERITAGE GUIDANCE

Development Guidelines (re-worked)

CORRIGIN MAIN STREET RETAIL PRECINCT

Many of the buildings in the Precinct are capable of restoration and adaptation. Demolition should only be considered as the last resort with respect to any heritage place.

There is no provision in the 'Heritage Guidance' to restrict anything, including demolition.

Rather, hopefully, inform of opportunities not to demolish.

It would be advantageous if the demolition of a local heritage place could be avoided. However it is not always viable or achievable to retain or redevelop a place that is beyond redeeming for whatever reason.

'Heritage Guidance' provides an opportunity to consider if there are viable options; for instance the feasibility of restoring or adapting, or incorporating it into new development; or, the extent to which the community would benefit from the proposed redevelopment.

New buildings have the capacity to contribute to the streetscape and to complement and respect their historic context. They are in effect creating the next generation's heritage, so ideally they reflect the 21st century, not replicate the heritage buildings, but respond in scale, form, siting, and proportions with consideration of material and colours.

The treatment of the façade in terms of the proportions, materials, number of openings, ratio of window to wall will also affect how a new building relates to its neighbours. Large-scale frontages preferably keep the rhythm of the majority of small shopfronts, and ideally have an over-pavement awning/veranda to provide effective weather protection for pedestrians. Awning/verandas supported by posts are encouraged for new and existing buildings.

Development in Campbell Street has traditionally been located on the front property line, resulting in an almost continuous built façade along the footpath. This is an important and distinctive characteristic of the Precinct that should be protected. Corner sites are a special opportunity for "landmark gestures".

When restoring or repairing heritage places, where possible match like-with-like, that is particularly important in restoring brickwork, where the mortar has eroded. It is tempting to replace with cement mortar. However that is not advisable. So the like-for like philosophy kicks in: mortar is sacrificial to the structural masonry element. When the mortar is cement is stronger than the masonry (bricks and limestone) and that's when the bricks fret. Similarly, painting or rendering over original face brick or stone or damaged brickwork in older buildings usually causes the masonry to further deteriorate and it makes rising damp issues worse, by trapping the moisture (and salt) in the masonry. Replacement of timber framing is a common occurrence these days with weathering; termites and wood rot damage over time. Common practice is to replace with metal framing that is similar dimensions to the timber framing, so it maintains the scale.

Replacing shop front verandas is sometimes necessary. Ideally replace with similar form to the original, if known, or a simple form if not. Bullnose verandas are only relevant to a certain period.

Generally colours should respond to the original colours or a contemporary interpretation of those colours or sympathetic modern colours. The use of bright or garish colours in large areas visible from the street should be avoided. Original face brickwork should generally not be painted over.

HERITAGE GUIDANCE

Development Guidelines (re-worked)

CORRIGIN MAIN STREET RETAIL PRECINCT

In heritage areas such as Corrigin Main Street Retail Precinct, architectural and overall setting characteristics should dominate over any signage. It is generally understood that signage will be attached to buildings and that signs should be visually subservient to the building to which they are attached.

The community is also becoming increasingly aware of the value of heritage in the streetscape and older signs, are rare assets that can be capitalised upon by businesses to raise their commercial profile in a unique and highly visible manner.

Generally, signs on individual buildings within the Precinct should be discreet and complement the building and context. The architectural characteristics of a building should dominate.

In summary, this 'Heritage Guidance' is intended to assist property and business owners and the Shire of Corrigin, to be informed of the opportunities to consider the heritage value of Corrigin Main Street Retail Precinct.

HERITAGE GUIDANCE

Development Guidelines (re-worked)

CORRIGIN MAIN STREET RETAIL PRECINCT

DEED OF VARIATION

LOCAL GOVERNMENT HOUSE TRUST



LAW

PERTH

11 Mounts Bay Road, Perth WA 6000

Telephone (08) 9429 2222 Facsimile: (08) 9429 2434

eylawperth@au.ey.com www.ey.com

Our Ref: 4WAL / 2004 7043

THIS DEED dated the _____ day of _____ 2019

BY

WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION of Level 1, 170 Railway Parade, West Leederville in the State of Western Australia (the 'Trustee')

RECITALS

- A. By Deed of Trust undated but stamped 12 February 1980 ('Original Trust Deed') made between CHARLES WILSON TUCKEY, LYAL GORDON RICHARDSON, GORDON LAWRENCE KILPATRICK, HARRY STICKLAND and MAXWELL RAY FINLAYSON (the 'Original Trustees') and THE LOCAL GOVERNMENT ASSOCIATION OF WESTERN AUSTRALIA and the COUNTRY SHIRE COUNCILS ASSOCIATION (the 'Retired Trustees') the Original Trustees declared that they would hold the property therein referred to as the Headquarters and the monies therein referred to as the Trust Fund upon trust for the beneficiaries specified in the second schedule to the Original Deed upon the terms and conditions therein contained (the 'Original Trust').
- B. By Deed dated 2 October 1981 made between the Original Trustees and the Retired Trustees the Original Trustees retired and appointed the Retired Trustees as the trustees of the Original Trust in their place.
- C. By Deed dated 4 May 1994 (the 'New Deed') the Retired Trustees (in the New Deed referred to as THE LOCAL GOVERNMENT ASSOCIATION OF WESTERN AUSTRALIA (INC) and THE COUNTRY SHIRE COUNCILS' ASSOCIATION OF WESTERN AUSTRALIA (INC)) agreed that the proceeds from the sale of the Headquarters and the Trust Fund and the income thereof should be from 17 February 1993 held upon the terms and conditions set out in the New Deed (the 'Trust').
- D. By Deed of Variation dated 5 June 2002 the Retired Trustees varied the New Deed (collectively, the 'Trust Deed') to provide for a new Clause 22 which provides that any trustee of the Trust may retire as trustee of the Trust and appoint a new trustee to act as trustee of the Trust and that notwithstanding that the original number of trustees of the Trust was five where a corporation or incorporated association is appointed as trustee of the Trust then it shall not be obligatory to appoint more than one new trustee.
- E. By Deed dated 6 June 2002 made between the Retired Trustees and the Trustee, the Retired Trustees retired and appointed the Trustee as the trustee of the Trust.
- F. Clause 21.1 of the Trust Deed provides that the Trustees may at any time and from time to time (with the consent of not less than 75% of the Beneficiaries) by deed revoke add to or vary the trusts of the Trust Deed or declare (inter alia) any new or other powers, authorities or discretions concerning the management, control or investment of the Trust Fund upon the terms contained therein.
- G. The Trustee wishes to add to and vary the Trust Deed and declare (inter alia) new or other powers, authorities and discretions concerning the management, control or investment of the Trust Fund in accordance with the terms of this Deed.
- H. More than 75% of the Beneficiaries have consented in writing to the variations to the New Deed and the records relating to this consent will be placed with the original of this Deed.

NOW THIS DEED WITNESSES**1. DEFINITIONS AND INTERPRETATION**

In this Deed, unless the context otherwise requires:

- 1.1 a word importing the singular includes the plural and vice versa, and a word of any gender includes other genders;
- 1.2 another grammatical form of a defined word or expression has a corresponding meaning;
- 1.3 a reference to a clause, paragraph, recital, schedule or annexure is to a clause, paragraph or recital of, or schedule or annexure to, this Deed, and a reference to this Deed includes any schedule or annexure;
- 1.4 a reference to a document or instrument includes the document or instrument as varied, novated, altered, supplemented or replaced from time to time;
- 1.5 a reference to a person includes a natural person, the estate of an individual, a partnership, body corporate, the trustee of a trust (in the trustee's capacity as trustee of the trust), association, governmental or local authority or agency or other entity;
- 1.6 a reference to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
- 1.7 the meaning of general words is not limited by specific examples introduced by 'including, for example' or similar expressions;
- 1.8 Recitals A to H inclusive form part of and are included in this Deed;
- 1.9 headings are for ease of reference and do not affect interpretation;
- 1.10 'Deed' means this deed;
- 1.11 unless specified otherwise, terms which are defined in the Trust Deed and used in this Deed bear the same meanings in this Deed which are ascribed to them in the Trust Deed; and
- 1.12 in the event of any inconsistency between the provisions of the Trust Deed and the provisions of this Deed, the provisions of this Deed will prevail.

2. OPERATIVE PART

The Trustee in exercise of the power given to the Trustee by clause 21.1 of the Trust Deed and with the consent of more than 75% of the Beneficiaries hereby adds to and varies the Trust Deed and declares (inter alia) the following new or other powers authorities and discretions concerning the management, control or investment of the Trust Fund as follows:

- 2.1 delete the word "The" appearing after the words "Any trustee of the Trust may retire as trustee of the Trust." in the existing clause 22.1 and replace it with the words "Subject to clause 22.3, the";

2.2 insert after clause 22.2 the following:

“22.3 The retiring or continuing trustee shall only be entitled to appoint any new or additional trustee of the Trust with the consent of not less than 75% of the Beneficiaries.

22.4 The Beneficiaries may at any time by Special Resolution:

- (a) remove a Trustee from the office as trustee of the Trust; and
- (b) appoint such new or additional Trustee.

For the purposes of this clause 22.4, “Special Resolution” means a resolution passed or decision made by not less than 75% of the Beneficiaries.”

2.3 insert a new clause 13A as follows:

“13A **DELEGATION TO THE BOARD OF MANAGEMENT**

Unless the Beneficiaries otherwise direct (such direction to be given by not less than 75% of the Beneficiaries), the Trustees shall delegate all of the powers authorities and discretions contained in subclauses (a) to (x) of clause 12 to the Board of Management. The Trustees shall, at the direction of the Board of Management, do such things as may be necessary to give effect to the exercise of a power, authority or discretion by the Board of Management.”

3. **SEVERABILITY**

3.1 If any provision of this Deed is found by a competent authority (including without limitation a Court) to be void or unenforceable, then such finding shall not affect the other provisions of this Deed.

3.2 If making a subsequent amendment to this Deed avoids any invalidity or unenforceability of any provision of this Deed, the parties may elect to make that amendment, which shall be deemed for all purposes to be effective immediately prior to the occurrence of that invalidity or unenforceability.

4. **FURTHER ASSURANCES**

All parties shall make, execute and do all acts, deeds, documents and things and sign all documents which may reasonably be required to give full effect to this Deed, and the Trustee shall bear the costs of observing, performing and complying with this clause.

5. **COSTS**

The Trustee shall bear and pay the costs of and incidental to the preparation, execution and stamping of this Deed.

6. **RATIFICATION AND CONFIRMATION**

In all other respects the terms of the Trust Deed are hereby ratified and confirmed.

7. **PROPER LAW**

This Deed shall be governed by the laws of the State of Western Australia and the parties submit to the jurisdiction of the Courts of the State of Western Australia.

EXECUTED as a Deed

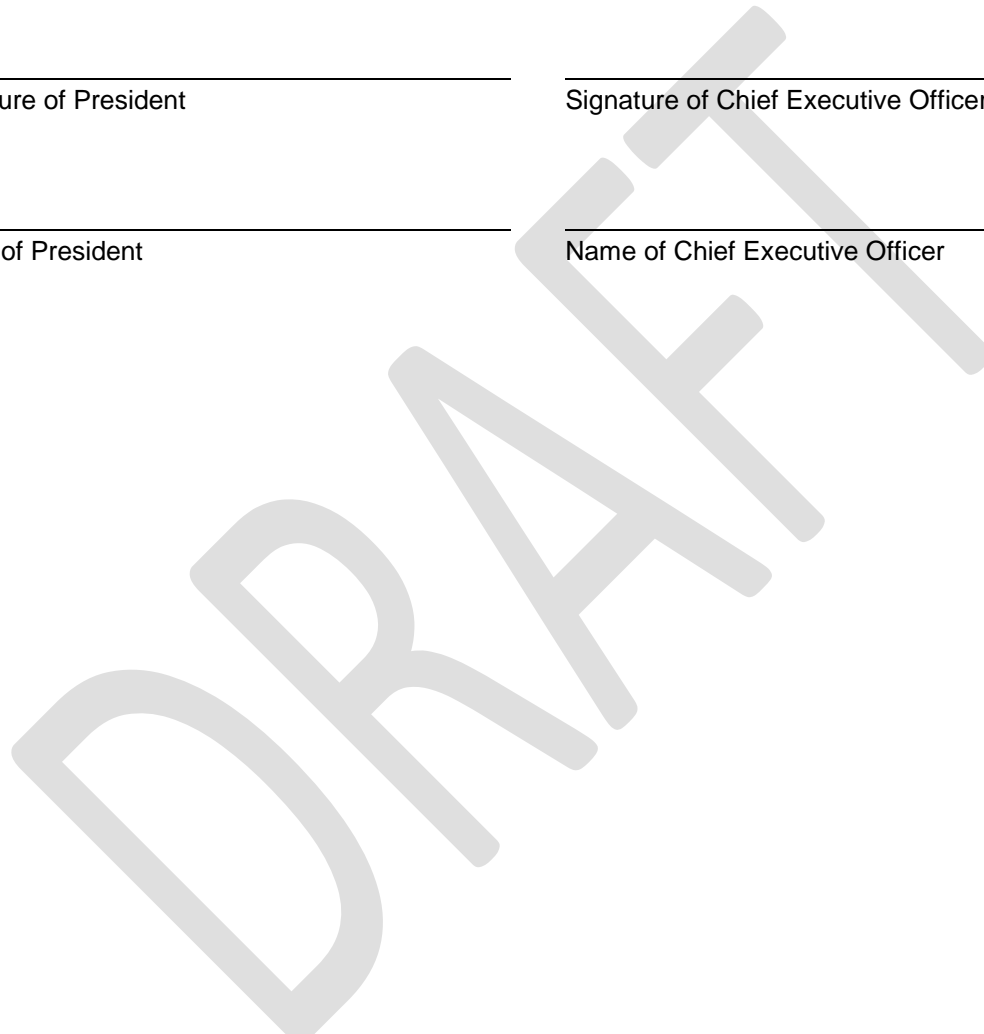
THE COMMON SEAL of **WESTERN**)
AUSTRALIAN LOCAL GOVERNMENT)
ASSOCIATION is hereunto affixed in the)
presence of:)

Signature of President

Signature of Chief Executive Officer

Name of President

Name of Chief Executive Officer



demands outgoings debts and liabilities incurred in respect of the Trust Fund.

10.2 The Trustees may subject to any law in force at the time in relation to this Deed so permitting accumulate all or any part of the income arisen or arising during an accounting period and such accumulation shall be dealt with as an accretion to the Trust Fund but so that the Trustees may at any time or times resort to all such accumulations and pay or apply the whole or any part or parts thereof as if they were income of the Trust Fund for the then current accounting period.

10.3 Subject to Clause 10.2 the Trustees may at any time at their discretion pay the whole or part of the income of the Trust Fund for any accounting period to the beneficiaries in proportion to the number of units of which they are respectively registered as holders at the last day of such accounting period.

11.0 **ADVANCEMENT OF CAPITAL**

The Trustees may at any time and from time to time set aside from the capital of the Trust Fund or raise therefrom any sum or sums of money and pay the same to the beneficiaries in proportion to the number of units in respect of which they are respectively registered at the date of each such payment for their own use and benefit. The payment of any such sum or sums of capital may be made in the same manner and subject to the same provisions as contained in Clause 10.3 in relation to the payment application or setting aside of any income of the Trust Fund.

12.0 **POWERS OF INVESTMENT AND MANAGEMENT**

The Trustees shall apply and invest the Trust Fund in any of the investments from time to time authorised by law for the investment of trust funds by trustees and in addition to and without limiting the powers authorities and discretions vested in the Trustees by law and notwithstanding the trusts hereinbefore declared shall have the following powers authorities and discretions which may be exercised by the Trustees at any time and from time to time in the

Attachment 2 Clause 12 of Trust Deed (Excerpt)

absolute and uncontrolled discretion of the Trustees in carrying out the trusts hereof:

- (a) to invest the Trust Fund and deal with manage transpose and realise the Trust Fund or any part thereof whether real or personal property with such powers in all respects as if the Trustees were the absolute owner thereof;
- (b) to purchase or otherwise acquire any investments for cash or otherwise and upon any terms and conditions and to make any such purchase or acquisition for a sum greater than the amount of the Trust Fund for the time being and to agree to pay for any such investments wholly or in part from any future moneys which may come into the Trustees' hands including dividends profits interest or other income payable in respect of any such investments;
- (c) to sell or otherwise dispose of any real or personal property or interest therein for the time being forming the whole or part of the Trust Fund by public auction tender or private treaty at such price or prices and whether for cash or on terms and generally upon any terms and conditions and to grant options for such sale or disposition as aforesaid;
- (d) (i) to borrow and raise moneys from; or
(ii) to secure by mortgage or otherwise howsoever the payment of or obligation to pay money to,

any person (including a beneficiary) upon any terms with or without security or interest;
- (e) to vary or transpose any investments and to vary the terms of or property comprised in any security;
- (f) to hold use purchase construct demolish maintain repair renovate reconstruct develop improve sell transfer convey surrender let lease exchange take and grant options or rights in alienate mortgage charge pledge reconvey release or discharge or otherwise deal with any real or personal

property PROVIDED THAT in the improvement or development of any part of the Trust Fund the Trustees shall not be bound by the limitation contained in Section 30(1)(c) of the Trustees Act and the Trustees shall not be bound to apply to any Court to exceed such limitation;

- (g) to pay out of the Trust Fund or the income thereof all costs charges and expenses of and incidental to the management of the Trust Fund or to the exercise of any power authority or discretion hereby or by law conferred on the Trustees or in carrying out or performing the trusts hereof which the Trustees may at any time incur including all taxes of whatever kind payable in respect of the Trust Fund and costs in any way connected with the preparation and execution of these presents;
- (h) to act as manager or to employ any persons (including a Trustee hereof or a unit holder) contractors managers solicitors accountants clerks workmen employees servants or agents to transact all or any business of whatever nature including the receipt and payment of money and to decide the remuneration to be allowed and paid and to pay all charges and expenses so incurred and to create or arrange any scheme or superannuation retirement benefit or pension for the benefit of any person so employed;
- (i) to partition or agree to the partition of or to subdivide or agree to the subdivision or strata title or agree to the strata-titling of any land or other property which or any interest in which may for the time being be subject to the trusts hereof and to pay any moneys by way of equality of partition;
- (j) to determine whether any real or personal property or any increase or decrease in amount number or value of any property or holdings of property or any profit loss receipt or payments from for or in connection with any real or personal property shall be treated as and credited or debited to capital or to income and generally to determine all matters as to which any doubt difficulty or question

may arise under or in relation to the execution of the trusts and powers of this Deed and every determination of the Trustees in relation to any of the matters aforesaid whether made upon a question formally or actually raised or implied in any of the acts or proceedings of the Trustees in relation to the Trust Fund shall bind all parties interested therein and shall not be objected to or questioned on any ground whatsoever;

- (k) to open accounts with any bank or building society and to operate by and in all usual ways any such accounts;
- (l) to give effectual receipts and discharges for any moneys received by or on behalf of the Trustees or otherwise relating to any of the acts matters and things provided for in these presents;
- (m) to provide and set aside out of the Trust Fund or the income thereof such sum of money as the Trustees shall consider is available or necessary for and to pay or apply the same in or towards the discharge or reduction of any encumbrance debt or other liability for the time being affecting the Trust Fund or any part thereof;
- (n) to let sub-let lease or sub-lease for any period (and including to any beneficiary) and at any rental any real or personal property comprised in the Trust Fund upon any terms conditions or covenants;
- (o) to purchase take on lease sub-lease assignment hire or otherwise acquire any estate or interest in any real or personal property for any price premium rental charge payment fee or other consideration and subject to any terms conditions and covenants;
- (p) to take such action as the Trustees shall think fit for the adequate protection of any part of the Trust Fund and to do all such other things as may be incidental to the exercise of any of the powers authorities and discretions hereby or by law conferred on the Trustees;

- (q) to take and act upon the opinion (given in writing) of a solicitor an attorney at law or counsel practising in any country where the Trust Fund or any part thereof may for the time being be or be proposed to be invested in relation to the interpretation or effect of these presents or any other document or statute or as to the administration of the trusts hereof without being liable to any of the beneficiaries in respect of any act done by the Trustees in accordance with such opinion PROVIDED THAT nothing in this provision shall prohibit or impede the Trustees from applying to any Court if it shall think fit or prohibit any unit holder from so doing;
- (r) to allow any beneficiary to occupy have custody of or use any part of the Trust Fund on any terms or conditions as to inventories repair replacement insurance outgoings or otherwise but the Trustees shall not be liable for any loss or damage which may occur to any such part of the Trust Fund during or by reason of any such occupation custody or use except insofar as such loss or damage shall be occasioned by the conscious and wilful default or neglect of the Trustees;
- (s) to permit any part of the Trust Fund to be held or registered in the name of any nominee of the Trustees and to deposit securities deeds and other documents belonging or related to the Trust Fund with any bank or solicitor;
- (t) in the event of any gift stamp or other duties fees or taxes becoming payable in any part of the world in respect of these presents or the Trust Fund or any part thereof in any circumstances to pay all or any part of such duties fees and taxes out of the Trust Fund notwithstanding that such duties fees or taxes or some part thereof are not or may not be recoverable from the Trust Fund by legal process;
- (u) to receive and accept any real or personal property by gift inter vivos or by Will or under the provisions of any other trust or otherwise from any other person as additions to the Trust Fund and to hold the same upon the trusts herein

set forth and to administer such additions under the provisions hereof;

- (v) at any time and from time to time to ascertain and fix the value of the Trust Fund in accordance with the provisions herein contained and for that purpose to engage such competent valuers or experts as the Trustees may select and the Trustees may cause the value so ascertained and fixed to be entered from time to time in a book kept for that purpose;
- (w) to appoint any date earlier than the Vesting Date to be the Vesting Date;
- (x) during an accounting period to nominate any date not more than 18 months after the date of commencement of the then current accounting period as the last day of that accounting period and thereafter the accounting period shall mean each succeeding 12 month period commencing on the day following such nominated date until the anniversary of such nominated date immediately preceding the Vesting Date and the period thereafter until the Vesting Date.

13.0 DELEGATION OF TRUSTEE POWERS

The Trustees if at any time they are more than one shall act jointly and may delegate the exercise of all or any of the powers authorities or discretions hereby or by law conferred on the Trustees:-

- (a) to the Board of Management constituted by clause 14.0 of this Deed, or
- (b) to any other person or persons,

and execute any power of attorney or other instrument necessary to effectuate such purpose.



Corrigin - Compliance Audit Return 2019

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2019?	N/A		Natalie Manton
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2019?	N/A		Natalie Manton
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2019?	N/A		Natalie Manton
4	s3.59(4)	Has the local government complied with public notice and publishing requirements of each proposal to commence a major trading undertaking or enter into a major land transaction for 2019?	N/A		Natalie Manton
5	s3.59(5)	Did the Council, during 2019, resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A		Natalie Manton



Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority?	N/A		Natalie Manton
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing?	N/A		Natalie Manton
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17?	N/A		Natalie Manton
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations?	N/A		Natalie Manton
5	s5.18	Has Council reviewed delegations to its committees in the 2018/2019 financial year?	Yes	18 June 2019	Natalie Manton
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act?	Yes		Natalie Manton
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority?	Yes		Natalie Manton
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing?	Yes		Natalie Manton
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Natalie Manton
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority?	N/A		Natalie Manton
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees?	Yes		Natalie Manton
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2018/2019 financial year?	Yes	18 June 2019	Natalie Manton
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required?	Yes		Natalie Manton

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68)?	Yes		Natalie Manton
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings?	Yes		Natalie Manton



No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made?	Yes		Natalie Manton
4	s5.73	Where the CEO had an interest relating to a gift under section 5.71A(1), was written notice given to the Council?	N/A		Natalie Manton
5	s5.73	Where the CEO had an interest relating to a gift in a matter in respect of a report another employee is providing advice on under section 5.71A (3), was the nature of interest disclosed when the advice or report was provided?	N/A		Natalie Manton
6	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day?	Yes		Natalie Manton
7	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day?	Yes		Natalie Manton
8	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2019?	Yes		Natalie Manton
9	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2019?	Yes		Natalie Manton
10	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return?	Yes		Natalie Manton
11	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76?	Yes		Natalie Manton
12	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28?	Yes		Natalie Manton
13	s5.89A Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under section 5.71A, in the form prescribed in Administration Regulation 28A?	Yes		Natalie Manton
14	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76?	Yes		Natalie Manton
15	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee?	Yes		Natalie Manton



No	Reference	Question	Response	Comments	Respondent
16	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes?	Yes		Natalie Manton
17	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report?	Yes		Natalie Manton
18	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee?	Yes		Natalie Manton
19	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees?	Yes		Natalie Manton

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5))?	N/A	Disposals were at auction or exempt disposals	Natalie Manton
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	N/A		Natalie Manton

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1) (2)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates?	Yes		Natalie Manton
2	Elect Reg 30G(3) & (4)	Did the CEO remove any 'disclosure of gifts' forms relating to an unsuccessful candidate or a successful candidate that completed the term of office from the electoral gift register, and retain those forms separately for a period of at least 2 years?	Yes		Natalie Manton



Finance						
No	Reference	Question	Response	Comments	Respondent	
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes		Natalie Manton	
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A	no delegated powers	Natalie Manton	
3	s7.3(1)	Was the person(s) appointed by the local government under s7.3(1) to be its auditor, a registered company auditor?	Yes	Moore Stephens on behalf of Officer of Auditor General	Natalie Manton	
4	s7.3(1), 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council?	Yes	Office of Auditor General	Natalie Manton	
5	Audit Reg 10	Was the Auditor's report(s) for the financial year(s) ended 30 June received by the local government within 30 days of completion of the audit?	Yes		Natalie Manton	
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2019 received by the local government by 31 December 2019?	Yes	17 December 2019	Natalie Manton	
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government, ensure that appropriate action was undertaken in respect of those matters?	Yes		Natalie Manton	
8	S7.12A (4)	Where the auditor identified matters as significant in the auditor's report (prepared under s7.9(1) of the Act), did the local government prepare a report stating what action had been taken or it intended to take with respect to each of the matters and give a copy to the Minister within 3 months after receipt of the audit report?	Yes	Reported to Department of Local Government 3 January 2020	Natalie Manton	
9	S7.12A (5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	Yes		Natalie Manton	
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit?	Yes		Natalie Manton	
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit?	Yes		Natalie Manton	



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit?	Yes		Natalie Manton
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor?	Yes		Natalie Manton
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor?	Yes		Natalie Manton



Integrated Planning and Reporting						
No	Reference	Question	Response	Comments	Respondent	
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments?	Yes	18 July 2017 resolution 130/2017	Natalie Manton	
2	s5.56 Admin Reg 19DA (4)	Has the local government reviewed the Corporate Business Plan in the 2018-2019 Financial Year. If Yes, please provide date of Council meeting the review was adopted at?	Yes	18 June 2019 resolution 79/2019	Natalie Manton	
3	s5.56 Admin Reg 19C	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments?	Yes	20 June 2017 resolution 104/2017	Natalie Manton	
4	s5.56 Admin Reg 19C (4)	Has the local government reviewed the current Strategic Community Plan. If Yes, please provide date of most recent review by Council in Comments. Note: If the current Strategic Community Plan was adopted after 1/1/2016, please respond N/A and provide adoption date in Comments?	N/A	18 June 2019 resolution 79/2019	Natalie Manton	
5	S5.56 Admin Reg 19DA (3)	Has the local government developed an Asset Management Plan(s) that covers all asset classes. If Yes, please provide the date of the most recent Plan adopted by Council in Comments?	Yes	Strategic Resource Plan inc Asset Management Plan and Long Term Financial Plan 18 Sept 2018 10 year building and pool plan adopted with budget working papers Aug 2019 Road Asset Management Plan 15 October 2019 153/2019	Natalie Manton	
6	S5.56 Admin Reg 19DA (3)	Has the local government developed a Long Term Financial Plan. If Yes, please provide the adoption date of the most recent Plan in Comments?	Yes	Strategic Resource Plan inc Asset Management Plan and Long Term Financial Plan 18 Sept 2018	Natalie Manton	
7	S5.56 Admin Reg 19DA (3)	Has the local government developed a Workforce Plan. If Yes, please provide adoption date of the most recent Plan in comments?	Yes	17 July 2018 reviewed 18 June 2019	Natalie Manton	



Local Government Employees						
No	Reference	Question	Response	Comments	Respondent	
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	N/A		Natalie Manton	
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A?	Yes	Deputy CEO	Natalie Manton	
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4)?	N/A		Natalie Manton	
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only)?	N/A		Natalie Manton	
5	s5.37(2)	Did the CEO inform Council of each proposal to employ or dismiss a designated senior employee?	Yes	17 September 2019 133/2019	Natalie Manton	



Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer?	No	CEO is complaints officer	Natalie Manton
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c)?	Yes		Natalie Manton
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made?	Yes		Natalie Manton
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint?	Yes		Natalie Manton
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred?	Yes		Natalie Manton
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c)?	Yes		Natalie Manton



Optional Questions					
No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Local Government (Financial Management) Regulation 5 (2)(c) within the 3 years prior to 31 December 2019? If yes, please provide date of Council resolution in comments?	Yes	18 June 2019 resolution 83/2019	Natalie Manton
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulation 17 within the 3 years prior to 31 December 2019? If yes, please provide date of Council resolution in comments?	Yes	18 June 2019 resolution 83/2019	Natalie Manton
3	Financial Management Reg 5A.	Did the local government provide AASB 124 related party information in its annual report(s) tabled at an electors meeting(s) during calendar year 2019?	Yes		Natalie Manton
4	S6.4(3)	Did the local government submit to its auditor by 30 September 2019 the balanced accounts and annual financial report for the year ending 30 June 2019?	Yes		Natalie Manton

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2))?	Yes		Natalie Manton
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract?	N/A		Natalie Manton
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice?	Yes		Natalie Manton
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16?	Yes		Natalie Manton



No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation?	Yes		Natalie Manton
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16?	Yes		Natalie Manton
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender?	Yes		Natalie Manton
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria?	Yes		Natalie Manton
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection?	Yes		Natalie Manton
10	F&G Reg 19	Did the CEO give each tenderer written notice advising particulars of the successful tender or advising that no tender was accepted?	Yes		Natalie Manton
11	F&G Reg 21 & 22	Did the local governments advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22?	N/A		Natalie Manton
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice?	N/A		Natalie Manton
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services?	N/A		Natalie Manton
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest, a notice in writing in accordance with Functions & General Regulation 24?	N/A		Natalie Manton
15	F&G Reg 24AC (1) & (2)	Has the local government established a policy on procurement of goods and services from pre-qualified suppliers in accordance with the regulations?	Yes		Natalie Manton
16	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice?	N/A		Natalie Manton
17	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE?	N/A		Natalie Manton



No	Reference	Question	Response	Comments	Respondent
18	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application?	N/A		Natalie Manton
19	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, given notice of the variation?	N/A		Natalie Manton
20	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications?	N/A		Natalie Manton
21	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application (s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria?	N/A		Natalie Manton
22	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG?	N/A		Natalie Manton
23	F&G Reg 24AI	Did the CEO send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted?	N/A		Natalie Manton
24	F&G Reg 24E	Where the local government gave a regional price preference, did the local government comply with the requirements of F&G Reg 24E including the preparation of a regional price preference policy?	Yes		Natalie Manton
25	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy?	Yes		Natalie Manton
26	F&G Reg 11A	Does the local government have a current purchasing policy that comply with F&G Reg 11A(3) in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less?	Yes		Natalie Manton



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
27	F&G Reg 11A	Did the local government comply with it's current purchasing policy in relation to the supply of goods or services where the consideration under the contract is, or is expected to be \$150,000 or less or worth \$150,000 or less?	Yes		Natalie Manton

I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Corrigin

Signed CEO, Corrigin

**SHIRE OF CORRIGIN
BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31ST JANUARY 2020**

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**SHIRE OF CORRIGIN
STATEMENT OF BUDGET REVIEW
(NATURE OR TYPE)
FOR THE PERIOD ENDED 31ST JANUARY 2020**

	Budget v Actual		Predicted			
	Note	Annual Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	
		\$	\$	\$	\$	\$
OPERATING ACTIVITIES						
Net current assets at start of financial year surplus/(deficit)	4.5.2	1,727,085	1,750,046	22,961		1,750,046 ▲
Revenue from operating activities (excluding rates)						
Operating grants, subsidies and contributions		1,483,609	848,101	(37,891)		1,445,718 ▲
Profit on asset disposals	4.1.1	148,893	16,365	(14,904)		133,989 ▲
Fees and charges	4.1.2	637,504	496,396	23,476		660,980 ▲
Interest earnings	4.1.4	59,670	46,033	5,000		64,670 ▲
Other revenue	4.1.5	51,890	10,609	(200)		51,690 ▲
		2,381,566	1,417,504	(24,519)	0	2,357,046
Expenditure from operating activities						
Employee costs	4.2.1	(2,433,498)	(1,229,105)	230		(2,433,268) ▼
Materials and contracts	4.2.2	(1,550,892)	(454,628)	(132,568)		(1,683,460) ▲
Utility charges	4.2.3	(209,561)	(149,143)	(49,429)		(258,990) ▲
Depreciation on non-current assets	4.2.4	(2,541,920)	(1,738,952)	(35,613)		(2,577,533) ▲
Interest expenses	4.2.5	(87,227)	(38,441)	11,247		(75,980) ▼
Insurance expenses	4.2.6	(242,116)	(208,701)	32,270		(209,846) ▼
Loss on asset disposals	4.2.7	(41,900)	(3,745)	18,155		(23,745) ▼
Other expenditure	4.2.8	(100,422)	(60,660)	(16,684)		(117,106) ▲
		(7,207,536)	(3,883,375)	(172,391)	0	(7,379,927)
Operating activities excluded from budget						
Depreciation on assets	4.5.6	2,541,920	1,738,952	35,613		2,577,533 ▲
(Profit)/loss on asset disposal	4.5.5	(106,993)	(12,619)	(3,251)		(110,244) ▼
Adjust provisions and accruals			(3,282)			0
Amount attributable to operating activities		(663,958)	1,007,226	(141,588)	0	(805,546)
INVESTING ACTIVITIES						
Non-operating grants, subsidies and contributions	4.3.1	3,662,952	1,430,324	(496,000)		3,166,952 ▼
Purchase land and buildings	4.4.1	(1,120,400)	(29,274)	503,871		(616,529) ▼
Purchase property, plant and equipment	4.4.2	(657,000)	(124,572)	69,127		(587,873) ▼
Purchase and construction of infrastructure-roads	4.4.3	(3,464,151)	(1,024,425)	76,894		(3,387,257) ▼
Purchase and construction of infrastructure-other	4.4.4	(380,500)	(63,516)	249,000		(131,500) ▼
Proceeds from disposal of assets	4.3.2	210,000	50,277	(16,304)		193,696 ▼
Amount attributable to investing activities		(1,749,099)	238,814	386,588	0	(1,362,511)
FINANCING ACTIVITIES						
Transfers from cash backed reserves (restricted assets)	4.5.2	224	(21,669)	(4)		220 ▼
Repayment of debentures	4.4.5	(78,572)	(38,836)	0		(78,572)
Transfers to cash backed reserves (restricted assets)	4.5.1	(108,626)	220	(244,996)		(353,622) ▲
Amount attributable to financing activities		(186,974)	(60,285)	(245,000)	0	(431,974)
Budget deficiency before general rates		(2,600,031)	1,185,756	(0)	0	(2,600,031)
Estimated amount to be raised from general rates		2,600,031	2,601,715	0	0	2,600,031
Closing funding surplus(deficit)		(0)	3,787,470	(0)	0	(0) ▲

**SHIRE OF CORRIGIN
STATEMENT OF BUDGET REVIEW
(STATUTORY REPORTING PROGRAM)
FOR THE PERIOD ENDED 31ST JANUARY 2020**

	Budget v Actual		Predicted			Material Variance
	Adopted Annual Budget Note	YTD Actual (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	Year End (a)+(c)+(d)	
	\$	\$	\$	\$	\$	
OPERATING ACTIVITIES						
Net current assets at start of financial year surplus/(deficit)	1,727,085	1,750,046	22,961		1,750,046	▲
Revenue from operating activities (excluding rates)						
Governance	1,904	3,581	(199)		1,705	▼
General purpose funding	1,039,153	555,244	(2,392)		1,036,761	▼
Law, order, public safety	52,589	33,275	0		52,589	
Health	220,635	103,462	(4,843)		215,792	▼
Education and welfare	167,602	95,249	(21,282)		146,320	▼
Housing	137,754	87,410	3,657		141,411	▲
Community amenities	230,478	219,685	350		230,828	▲
Recreation and culture	57,505	32,722	0		57,505	
Transport	287,906	180,745	1,819		289,725	▲
Economic services	45,600	40,331	9,000		54,600	▲
Other property and services	140,440	65,799	(10,630)		129,810	▼
	2,381,566	1,417,504	(24,519)	0	2,357,046	
Expenditure from operating activities						
Governance	(735,166)	(392,901)	1,835		(733,331)	▼
General purpose funding	(69,928)	(50,749)	(10,000)		(79,928)	▲
Law, order, public safety	(137,212)	(81,203)	(1,485)		(138,697)	▲
Health	(570,708)	(326,922)	(20,317)		(591,024)	▲
Education and welfare	(332,258)	(194,135)	3,677		(328,581)	▼
Housing	(189,047)	(86,175)	(3,010)		(192,058)	▲
Community amenities	(548,667)	(266,105)	(6,175)		(554,841)	▲
Recreation and culture	(1,530,478)	(848,143)	(22,358)		(1,552,835)	▲
Transport	(2,572,587)	(1,444,010)	(116,404)		(2,688,991)	▲
Economic services	(312,982)	(165,605)	1,700		(311,282)	▼
Other property and services	(208,502)	(27,427)	145		(208,357)	▼
	(7,207,536)	(3,883,375)	(172,391)	0	(7,379,926)	
Operating activities excluded from budget						
Depreciation on assets	2,541,920	1,738,952	35,613		2,577,533	▲
Adjust (Profit)/Loss on Asset Disposal	(106,993)	(12,619)	(3,251)		(110,244)	▼
Movement in Deferred Pensioner Rebate		(3,282)				
Adjust Provisions and Accruals					0	
Amount attributable to operating activities	(663,958)	1,007,226	(141,588)	0	(805,546)	
INVESTING ACTIVITIES						
Non-operating grants, subsidies and contributions	3,662,952	1,430,324	(496,000)		3,166,952	
Purchase land and buildings	(1,120,400)	(29,274)	503,871		(616,529)	▼
Purchase plant and equipment	(657,000)	(124,572)	69,127		(587,873)	▼
Purchase and construction of infrastructure - roads	(3,464,151)	(1,024,425)	76,894		(3,387,257)	▼
Purchase and construction of infrastructure - other	(380,500)	(63,516)	249,000		(131,500)	▼
Proceeds from disposal of assets	210,000	50,277	(16,304)		193,696	▼
Amount attributable to investing activities	(1,749,099)	238,814	386,588	0	(1,362,511)	
FINANCING ACTIVITIES						
Repayment of borrowings	4.4.5 (78,572)	(38,836)	0		(78,572)	
Transfers to cash backed reserves (restricted assets)	4.5.1 (108,626)	(21,669)	(244,996)		(353,622)	▲
Transfers from cash backed reserves (restricted assets)	4.5.2 224	220	(4)		220	▼
Amount attributable to financing activities	(186,974)	(60,285)	(245,000)	0	(431,974)	
Budget deficiency before general rates	(2,600,031)	1,185,756	0	0	(2,600,031)	
Estimated amount to be raised from general rates	2,600,031	2,601,715	0		2,600,031	
Closing Funding Surplus(Deficit)	(0)	3,787,470	0	0	0	▲

SHIRE OF CORRIGIN
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE YEAR ENDED 30 JUNE 2020

1. BASIS OF PREPARATION

The budget review report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget review report are presented below and have been consistently applied unless stated otherwise.

The report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Corrigin controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

2019/20 ACTUAL BALANCES

Balances shown in this budget review report as 2019/20 Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

ROUNDING OFF FIGURES

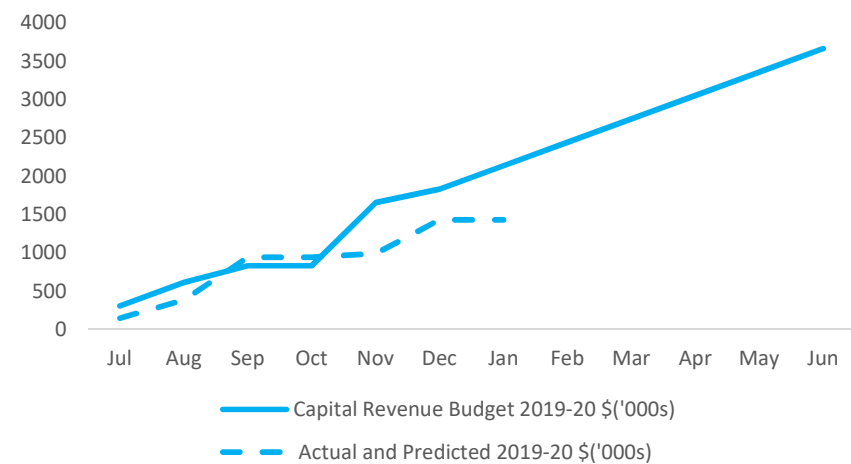
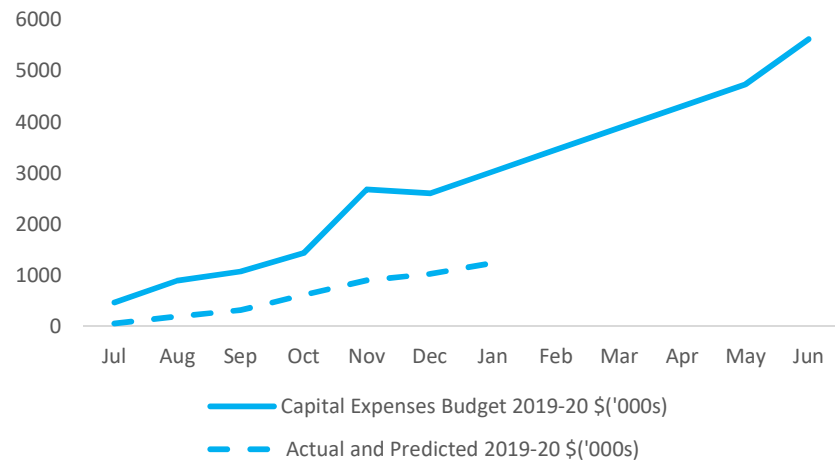
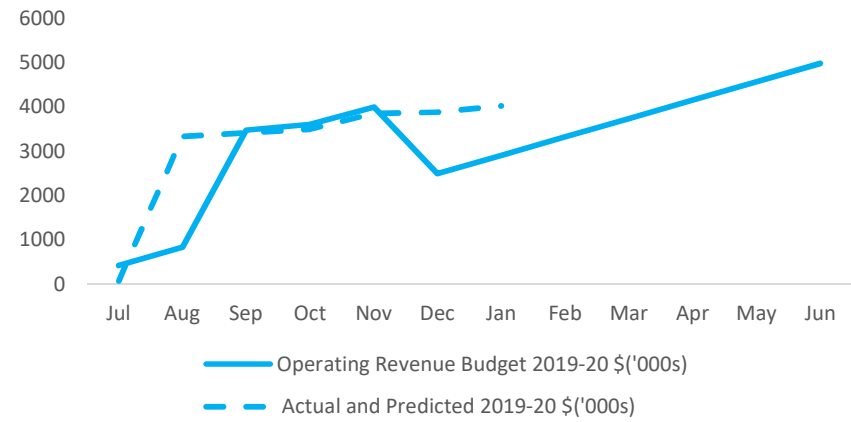
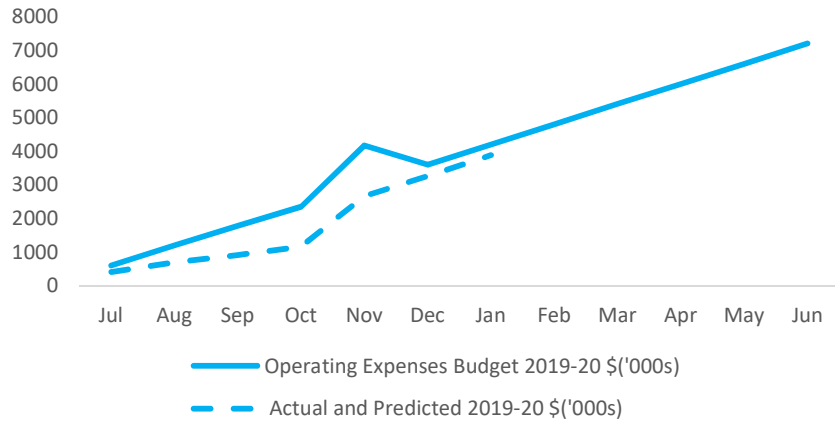
All figures shown in this budget review report are rounded to the nearest dollar.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in this budget review report relate to the original budget estimate for the relevant item of disclosure.

**SHIRE OF CORRIGIN
SUMMARY GRAPHS - BUDGET REVIEW
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31ST JANUARY 2020**

2. SUMMARY GRAPHS - BUDGET REVIEW



This information is to be read in conjunction with the accompanying financial statements and notes.

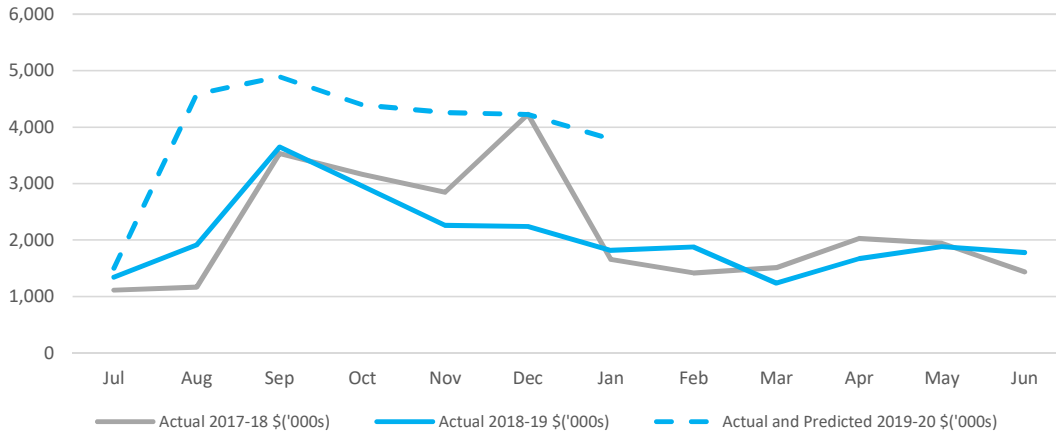
**SHIRE OF CORRIGIN
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31ST JANUARY 2020**

3. NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)
2019-20

Note	This Period	Last Period	Same Period Last Year
	\$	\$	\$
Current assets			
Short term Investment	3,230,000	3,580,000	1,500,000
Cash Unrestricted	513,359	107,952	173,932
Cash Restricted	2,066,181	2,045,047	1,439,735
Receivables - Rates	380,497	419,192	378,605
Receivables - Other	10,472	475,254	(33,877)
Accrued Income	0	0	26,893
Interest / ATO Receivable	25,720	22,138	90,078
Inventories	67,426	75,281	212,792
	6,293,655	6,724,864	3,788,158
Less: current liabilities			
Payables	(102,393)	(115,288)	(89,661)
Provisions	(337,242)	(337,242)	(443,070)
	(439,635)	(452,529)	(532,730)
Less: cash restricted	(2,066,181)	(2,045,047)	(1,439,735)
Less: Trust Liability	(369)	(1,480)	0
Net current funding position	3,787,470	4,225,808	1,815,692

Liquidity Over the Year



**SHIRE OF CORRIGIN
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31ST JANUARY 2020**

3. COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 Net Current Assets of the budget.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Corrigin's operational cycle. In the case of liabilities where the Shire of Corrigin does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire of Corrigin's intentions to release for sale.

LOANS AND RECEIVABLES

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss. Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Corrigin prior to the end of the financial year that are unpaid and arise when the Shire of Corrigin becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the Shire of Corrigin's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Corrigin's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current of financial trade and other payables in the statement position. Shire of Corrigin's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

PROVISIONS

Provisions are recognised when the Shire of Corrigin has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

RATES, GRANTS, DONATIONS AND OTHER CONTRIBUTIONS

Rates, grants, donations and other contributions are recognised as revenues when the Shire of Corrigin obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

SHIRE OF CORRIGIN
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31ST JANUARY 2020

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
4.1 OPERATING REVENUE (EXCLUDING RATES)		
4.1.1 PROFIT ON ASSET DISPOSAL		
Profit on sale of vehicles has been reduced due to actuals being less than original budget. 4CR brought a loss instead of the budgeted profit, 2CR and CR17 made a profit however it was slightly less than budget.	(14,904)	
4.1.2 FEES AND CHARGES		
Fees and charge are tracking well and expected to result in \$23,476 more as at year end. This is due to receiving more income than expected across many areas and having to increase the budget and reallocation to correct nature and type budgets.	23,476	
4.1.3 GRANTS, SUBSIDIES AND CONTRIBUTIONS		
Federal Assistance Grant Scheme has been corrected to reflect actual allocated funding - impact \$6,892. 2019/20 Grant funding received in 2018/2019 for CRC was incorrectly budgeted as income to be received however was part of carry forward surplus - impact \$30,000. Reimbursement incorrectly budgeted as contribution, reallocated in review as fee and charge revenue - impact \$1,000	(37,891)	
4.1.4 INTEREST EARNINGS		
No Material Variance	5,000	
4.1.5 OTHER REVENUE		
No Material Variance	(200)	
	Predicted Variances Carried Forward	0
	Predicted Variances Brought Forward	0
4.2 OPERATING EXPENSES		
4.2.1 EMPLOYEE COSTS		
No Material Variance	230	
4.2.2 MATERIAL AND CONTRACTS		
Materials and contracts has been increased due to reallocation of capital to operating for various projects mainly the road maintenance as per comments under 4.4.5. New budget funds has been allocated to construct a fence around Matthews dam, replace fence at the Doctors Surgery, purchase and install projector and screen at CREC. Budget has been increased across various operating accounts to counter overexpenditure or expected higher expenditure than existing budget.	(132,568)	
4.2.3 UTILITY CHARGES		
Street lighting hadnt been budgeted for, this has now been included in the budget review.	(49,429)	
4.2.4 DEPRECIATION (NON CURRENT ASSETS)		
Many areas of depreciation werent captured correctly in original budget, corrections have been made resulting in an increase in depreciation expenditure	(35,613)	
4.2.5 INTEREST EXPENSES		
WATC Guarantee fee was budgeted as an interest expense, this has been rebudgeted under bank fees	11,247	
4.2.6 INSURANCE EXPENSES		
Reduction of some insurance expenses to reflect actuals as premiums werent quite as high as expected	32,270	
4.2.7 LOSS ON ASSET DISPOSAL		
Reduced miscellaneous small plant loss by \$20,000. 4CR incurred a loss instead of budgeted profit and Kubota mower had a budgeted loss but brought a profit, budget adjusted to reflect actuals.	18,155	
4.2.8 OTHER EXPENDITURE		

SHIRE OF CORRIGIN
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31ST JANUARY 2020

4. PREDICTED VARIANCES

Comments/Reason for Variance

	Variance \$	
	Permanent	Timing
Budget for the contributions to Shires of Brookton and Koorda for roads was incorrect, reallocated funds to Other Expenditure. WATC Guarantee Fee is now correct as per comments under 4.2.4	(16,684)	
Predicted Variances Carried Forward	(196,911)	0
Predicted Variances Brought Forward	(196,911)	0

SHIRE OF CORRIGIN
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31ST JANUARY 2020

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
4.3 CAPITAL REVENUE		
4.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS		
The Aged Housing project isn't expected to get underway properly until 2020/21 so don't expect to be drawing down any grant funds. Any consultancy or architect work in 2019/20 will be paid for out of Council's contribution.	(496,000)	
4.3.2 PROCEEDS FROM DISPOSAL OF ASSETS		
Proceeds from disposal of assets has been reduced to reflect actual proceeds received.	(16,304)	
	Predicted Variances Carried Forward	0
	Predicted Variances Brought Forward	0
4.4 CAPITAL EXPENSES		
4.4.1 LAND AND BUILDINGS		
Land and Buildings budget has been reduced to reflect the Aged Housing project as per comments under 4.3.1. Several completed projects have been reduced to reflect actuals spent or been reallocated as operating due to being under capitalisation threshold	503,871	
4.4.2 PLANT AND EQUIPMENT		
Plant and Equipment budget has been reduced to reflect the actuals on plant already purchased. Most of the savings are due to the Kubota and Gallagher mower replacements being purchased well under budget.	69,127	
4.4.3 INFRASTRUCTURE ASSETS - ROADS		
Reallocation of Federal Assistance Grant funds to maintenance due to having excess budget in other road projects	76,894	
4.4.4 INFRASTRUCTURE ASSETS - OTHER		
Reduction due to oval light project and CREC carpark being put back until 2020/21, extra funds allocated to CREC playground shade	249,000	
4.4.5 REPAYMENT OF DEBENTURES		
No Material Variance	0	
	Predicted Variances Carried Forward	0
	Predicted Variances Brought Forward	0
4.5 OTHER ITEMS		
4.5.1 TRANSFER TO RESERVES (RESTRICTED ASSETS)		
Due to timing it was decided to transfer the funds allocated to the Oval Lighting and the CREC carpark line marking to reserve for the projects to be completed in 2020/21	(244,996)	
4.5.2 TRANSFER FROM RESERVES (RESTRICTED ASSETS)		
No Material Variance	(4)	
4.5.3 RATE REVENUE		
No Material Variance	0	
4.5.4 OPENING FUNDING SURPLUS(DEFICIT)		
At the time of adopting the budget the opening funding was a close calculation to what was expected. At the adoption of the 2018/19 Annual Report the actual opening surplus was correctly calculated, this adjustment is required to ensure accuracy of Council's accounts.	22,961	

SHIRE OF CORRIGIN
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 31ST JANUARY 2020

4. PREDICTED VARIANCES

Comments/Reason for Variance

4.5.5 NON-CASH WRITE BACK OF PROFIT (LOSS)

Please see 4.1.1 and 4.2.6 above for explanation of the change in net Profit (Loss)

Variance \$
Permanent Timing

(3,251)

4.5.6 NON-CASH WRITE BACK OF DEPRECIATION

Please see 4.2.4 above for explanation of the change in Depreciation.

35,613

Total Predicted Variances as per Annual Budget Review

(0) 0

SHIRE OF CORRIGIN
CHART OF OPERATING ACCOUNTS
FOR THE PERIOD ENDED 31ST JANUARY 2020

Programme Description	Type Description	COA	Description	Original Budget	YTD Actual	Amended Budget	
General Purpose Funding	Operating Income	03106	INCOME - GROSS RENTAL VALUE (GRV)	2,620,998	2,621,475	2,620,998	
		03112	LESS DISCOUNT ALLOWED	-	20,967	20,967	
		03113	LEGAL FEES INCOME	10,000	9,920	10,000	
		03114	EX-GRATIA RATES INCOME	33,116	33,116	33,116	
		03115	PENALTY INTEREST RAISED ON RATES - INCOME	10,000	11,421	10,000	
		03118	INSTALMENT INTEREST INCOME	4,600	5,625	6,600	
		03119	RATES ADMINISTRATION FEE INCOME	3,000	3,400	4,000	
		03120	PENS DEFERRED RATES INTEREST INCOME	450	-	450	
		03121	Account Enquiry Fees Income	3,250	1,161	1,750	
		03201	GRANTS COMMISSION GRANT RECEIVED - GENERAL PURPOSE	565,090	303,253	606,505	
		03202	GRANTS COMMISSION GRANT RECEIVED- LOCAL ROADS	365,027	158,360	316,720	
		03205	INTEREST ON INVESTMENTS INCOME	5,000	7,538	8,000	
		03206	Interest on Investments - Reserves Income	39,620	21,449	39,620	
				3,639,184	3,156,958	3,636,792	
	Operating Expenditure	03100	Expense - Admin Allocated - Rates	-	36,528	-	36,528
		03101	Rates Postage & Stationery Expense	-	1,600	-	1,600
		03102	Valuation Expenses	-	13,400	-	13,400
		03103	Title Searches Expenses	-	200	-	200
		03104	LEGAL FEES EXPENSES	-	18,000	-	28,000
		03105	RATES BAD DEBTS EXPENSES	-	200	-	200
				-	69,928	-	79,928
Total General Purpose Funding				3,569,256	3,106,210	3,556,864	
Governance	Operating Income	04150	MISC INCOME - GOVERNANCE	500	620	700	
		04151	Reimbursements Income	500	151	100	
		04152	Thank a Volunteer Day Funding Income	854	855	855	
		04153	SHIRE SHIRTS INCOME	50	-	50	
		04155	LGIS INSURANCE REFUNDS	-	1,955	-	
				1,904	3,581	1,705	
	Operating Expenditure	04100	Admin Allocated - Members	-	457,725	-	457,725
		04101	Members Sitting Fees Paid	-	28,534	-	28,534
		04102	President's Allowance paid	-	7,500	-	7,500
		04103	Deputy President's Allowance paid	-	1,875	-	1,875
		04104	Members Travelling Expenses paid	-	2,500	-	2,500
		04105	Members Conference Expenses	-	5,500	-	5,500
		04106	Training Expenses of Members Expense	-	20,000	-	20,000
		04107	Council Election Expenses	-	5,000	-	2,765
		04108	Members Refreshments & Receptions Expense	-	21,000	-	21,000
		04109	Maintenance - Council Chambers Expense	-	14,720	-	14,720
		04110	Members - Insurance Expense	-	3,958	-	3,958
		04111	Members - Subscriptions, Donations Expense	-	41,113	-	41,113
		04113	Members - Printing & Stationery Expense	-	100	-	500
		04114	Gifts Expense	-	2,000	-	2,000
		04115	Members Shirts Expense	-	400	-	400
		04116	Thank a Volunteer Day Expenses	-	600	-	600
		04117	DEPRECIATION - INF.OTHER MEMBERS	-	906	-	906
		04118	MEMBERS - CONSULTANCY FEES	-	40,235	-	40,235
		04120	Professional Photo Expenditure	-	1,500	-	1,500
		04121	MEMBERS ICT ALLOWANCE EXPENSE	-	10,000	-	10,000
		04122	OTHER LEGAL EXPENSE	-	7,000	-	7,000
04200		Audit Fees Expense	-	53,000	-	53,000	
04201	Advertising - Public Notices Expense	-	10,000	-	10,000		
			-	735,166	-	733,331	
Total Governance				733,262	389,320	731,627	
Law, Order & Public Safety	Operating Income	05112	FESA GRANT INCOME	43,159	25,144	43,159	
		05113	FESA Admin Fee Income	4,000	4,000	4,000	
		05116	FINES & PENALTIES - BUSH FIRE ACT 1954	-	909	-	
		05202	Dog Registration Fees Income	3,000	2,175	3,000	
		05203	FINES AND PENALTIES - ANIMAL CONTROL INCOME	800	36	800	
		05204	Animal Control - Misc Income	30	36	30	
		05207	CAT REGISTRATION INCOME	700	535	700	
		05312	MOTOR VEHICLE IMPOUND FEES	900	439	900	
					52,589	33,275	52,589
		Operating Expenditure	05100	Admin Allocated - Fire Prevention	-	7,399	-
	05101		Purchase of Equipment Expense	-	3,000	-	3,000
	05102		EQUIPMENT MAINTENANCE EXPENSE	-	50	-	50
	05103		Vehicle Maintenance Expense	-	40,000	-	40,000
	05104		Land / Building Maintenance Expense	-	11,600	-	12,200
	05105		Protective Clothing Expense	-	4,800	-	4,800
	05106		Utilities and rates Expense	-	2,500	-	2,500
	05107		Other Expenses	-	2,500	-	2,050
	05108		Insurance Expense	-	24,890	-	26,225
	05200		Dog Control Expenses	-	3,000	-	3,000
	05201	Ranger Services Expenses	-	8,500	-	8,500	
05205	Admin Allocation - Animal Control	-	10,574	-	10,574		
05206	CAT CONTROL EXPENSE	-	500	-	500		
05350	Emergency Call Out Expenses	-	17,500	-	17,500		
05354	LEMC EXPENDITURE	-	200	-	200		
05355	ROAD SAFETY PROGRAM EXPENSE	-	200	-	200		
			-	137,212	-	138,697	
Total Law, Order & Public Safety				84,623	47,928	86,108	
Health	Operating Income	07450	Scheme Income	189,481	90,988	189,481	
		07451	Profit on Sale of Asset - Admin & Inspection	6,093	-	-	
		07452	Food Premises annual registration Income	500	1,473	1,750	
		07602	OFFENSIVE TRADES INCOME	271	271	271	
		07750	RENTAL -WELLNESS CENTRE INCOME	6,240	3,982	6,240	
		07752	Other Health Reimbursements Income	1,000	-	1,000	
		07754	Trading in Public Places Income	50	-	50	
		07850	BENDERING TIP INCOME	17,000	6,748	17,000	
					220,635	103,462	215,792
		Operating Expenditure	07151	Infant Health Clinic Expenditure	-	12,714	-
07152	Family Day Care Expenditure		-	800	-	450	
07400	ADMIN & INSPECTION WAGES		-	115,924	-	115,924	
07401	Admin & Inspection Superannuation		-	16,586	-	16,586	

Programme Description	Type Description	COA	Description	Original Budget	YTD Actual	Amended Budget	
		07402	Admin & Inspection FBT Expense	- 14,072	- 9,956	- 14,072	
		07403	Admin & Inspection Uniform Expenses	- 720	-	- 720	
		07404	Conference / Training Expenses - Health Expense	- 2,500	-	- 2,500	
		07405	Admin & Inspection Telephone Subsidy Expenses	- 1,300	- 1,100	- 1,300	
		07407	Admin & Inspection Subscriptions Expenses	- 1,100	-	- 1,100	
		07408	Admin & Inspection Analytical Expenses	- 1,000	- 767	- 1,000	
		07409	Admin & Inspection Insurance Expenses	- 5,530	- 4,549	- 4,549	
		07410	Admin & Inspection Advertising Expenses	- 3,000	-	-	
		07411	ADMIN & INSPECTIONS HOUSING ALLOCATION	- 11,799	- 8,020	- 11,799	
		07412	EHO Vehicle Operating Expenses	- 18,000	- 11,765	- 18,000	
		07414	Loss on Sale of Asset - Admin & Inspection	-	- 3,745	- 3,745	
		07415	Other Admin Expenses - Health Admin	- 2,000	- 516	- 2,000	
		07416	Admin Allocation - Admin & Inspections	- 19,025	- 10,307	- 19,025	
		07417	Admin & Inspections Office Equipment	- 2,000	-	- 2,000	
		07418	Admin & Inspections Consultancy Expense	- 9,600	- 32,751	- 32,751	
		07600	Preventative Services Analytical Expenses	- 500	-	-	
		07700	Doctor Surgery Maintenance Expenses	- 38,290	- 19,679	- 47,490	
		07701	MEDICAL SUPPORT SERVICES EXPENSES	- 170,540	- 94,894	- 170,540	
		07702	Doctor Vehicle Operating Expenses	- 7,500	- 3,510	- 7,500	
		07703	Dental Surgery & Residence Expenses	- 40,869	- 21,622	- 40,869	
		07707	Admin Allocation - Other Health	- 13,078	- 7,085	- 13,078	
		07709	HOUSING ALLOCATION - DOCTOR	- 25,261	- 13,667	- 25,562	
		07710	OTHER HEALTH EXPENSES	- 22,000	- 430	- 22,000	
		07800	BENDERING TIP EXPENDITURE	- 15,000	-	- 5,000	
				- 570,708	- 326,922	- 591,024	
Total Health				- 350,073	- 223,461	- 375,232	
Education & Welfare	Operating Income	08250	Resource Centre Membership Income	500	295	500	
		08251	Resource Centre Computer / Internet Use Income	1,500	220	1,500	
		08252	Resource Centre Secretarial Services Income	2,000	873	2,000	
		08253	Resource Centre Office Support Income	9,800	3,711	9,800	
		08254	Resource Centre Equipment Hire Income	1,100	753	1,100	
		08255	Resource Centre Room Hire Income	5,600	2,704	5,600	
		08256	Resource Centre Phone Book Sales Income	4,000	437	4,000	
		08257	Resource Centre Exam Supervision Income	850	620	850	
		08258	RESOURCE CENTRE MISCELLANEOUS INCOME	500	255	500	
		08259	Resource Centre Training/Course Income	2,000	10,718	10,718	
		08260	Resource Centre Information Books Income	200	20	200	
		08261	Resource Centre Movie Club Income	500	198	500	
		08262	CRC Funding Income	104,052	71,231	104,052	
		08263	RESOURCE CENTRE GRANT FUNDING INCOME	33,000	2,284	3,000	
		08264	AGENCY COMMISSIONS	500	500	500	
		08351	FAMILIES & CHILDRENS MISC INCOMES	1,500	688	1,500	
		08410	CAPITAL GRANT - AGED HOUSING PROJECT	496,000	-	-	
					663,602	95,508	146,320
		Operating Expenditure	08200	Admin Allocated - Other Education	- 11,560	- 6,263	- 11,560
	08201		Resource Centre Wages Expenses	- 129,004	- 78,920	- 129,004	
	08202		Resource Centre Super Expenses	- 18,457	- 10,398	- 18,457	
	08203		Resource Centre Uniforms Expenses	- 840	- 166	- 840	
	08204		Resource Centre Training & Development Expenses	- 5,000	- 1,179	- 5,000	
	08205		Resource Centre Telephone Expenses	- 2,500	- 1,024	- 2,500	
	08206		Resource Centre Power Expenses	- 5,500	- 2,473	- 5,500	
	08207		Resource Centre Equipment Expenses	- 13,295	- 11,243	- 13,295	
	08208		Resource Centre Office Supplies Expenses	- 2,200	- 1,584	- 2,200	
	08209		Resource Centre Postage Expenses	- 200	- 228	- 300	
	08210		RESOURCE CENTRE MAINTENANCE EXPENSES	- 19,830	- 2,918	- 15,000	
	08211		Resource Centre Insurance Expenses	- 4,400	- 3,712	- 3,712	
	08212		Resource Centre Course Expenditure	- 1,500	- 8,795	- 8,795	
	08213		Resource Centre Information Books Expenses	- 250	-	- 250	
	08214		Resource Centre Movie Nights Expenses	- 250	- 118	- 250	
	08215		Resource Centre Phone Books Expenses	- 220	- 40	- 220	
	08216		Resource Centre Miscellaneous Expenses	- 1,800	- 902	- 1,800	
	08217		Resource Centre Grant Expenditure - Non Operating	- 250	- 1,074	- 1,080	
	08220		Resource Centre Room Booking Expenditure	- 1,100	- 282	- 1,100	
	08300		Admin Allocated - Care of Families & Children	- 5,978	- 3,239	- 5,978	
	08301		Building Maintenance - Giggle Pots/Playgroup Expenses	- 16,590	- 7,791	- 16,090	
	08302		Contribution towards Giggle Pots Operations Expense	- 2,000	-	-	
	08303		Educational Programs Expense	- 500	- 80	- 80	
	08305		Infant Health Building Mtce Expenses	-	- 84	- 84	
	08400		SENIOR CITIZENS FACILITIES EXPENSES	- 74,636	- 46,846	- 74,167	
	08401		Contribution to Senior Citizens facilities Expense	- 2,000	-	- 2,000	
08402	Frail Aged Hostel Expenses	- 500	-	- 500			
08404	Admin Allocation - Aged & Disabled	- 5,978	- 3,239	- 5,978			
08406	OTHER SENIOR PROGRAM EXPENDITURE	- 1,000	-	-			
08602	Admin Allocation - Other Welfare	- 2,840	- 1,539	- 2,840			
08604	OUTREACH PROGRAMS EXPENTURE	- 2,000	-	-			
08610	Depn - Other Welfare	- 80	-	-			
			332,258	194,135	328,581		
Total Education & Welfare				331,344	98,627	182,261	
Housing	Operating Income	09150	Rental - 32 Camm Street Income	3,432	-	1,716	
		09151	Rental - 25 Seimons Ave Income	8,580	4,792	8,580	
		09152	Rental - 2 Spanney Street	3,718	1,922	2,987	
		09154	Rental 23 McAndrew Street	3,718	2,223	3,718	
		09155	1 Spanney Street Income	3,718	2,093	3,622	
		09156	10 LAWTON WAY INCOME	3,718	2,679	3,718	
		09157	RENTAL - 36 CAMM ST INCOME	1,430	791	1,430	
		09250	RENTAL - LGCHP UNITS - 23 SEIMONS AVE INCOME	13,840	8,474	13,840	
		09251	Rental - LGCHP Units - 36 Jose Street Income	22,000	13,440	22,000	
		09252	Rental - GROH Income	70,000	44,277	70,000	
		09253	OTHER HOUSING RENTAL INCOME	3,000	-	3,000	
		09254	Other Housing Reimbursements Income	600	6,719	6,800	
					137,754	87,410	141,411
		Operating Expenditure	09100	Admin Allocated - Staff Housing	- 16,218	- 8,786	- 16,218
	09101		3 JANES DRIVE EXPENSES	- 18,080	- 9,014	- 18,080	
	09102		36 Camm Street Expenses	- 22,369	- 8,331	- 20,369	
	09103		25 SEIMONS AVE EXPENSES	- 22,452	- 14,274	- 22,452	
	09104		1 Spanney Street Expenses	- 16,131	- 7,556	- 16,131	
	09105		23A McAndrew Expenses	- 11,752	- 4,705	- 10,752	
	09106		2 Spanney Steet Expenditure	- 13,332	- 5,789	- 13,332	
	09107		32 Camm Street Expenses	- 22,754	- 7,432	- 12,854	
	09108		Rockview Residence Expenses	- 13,168	- 2,719	- 13,168	
	09109		STAFF HOUSE COSTS ALLOCATED TO WORKS	- 107,614	- 49,078	- 88,574	
09111	10 LAWTON WAY	- 15,517	- 7,980	- 15,517			

Programme Description	Type Description	COA	Description	Original Budget	YTD Actual	Amended Budget
		09201	LGCHP Units - 23 Seimons Ave Expenses	- 18,631	- 8,152	- 18,731
		09202	LGCHP Units - 36 Jose Street Expenses	- 20,612	- 10,094	- 17,611
		09203	11 Courboules Cres Expenses	- 25,261	- 13,667	- 24,562
		09204	GROH - 14 COURBOULES CRES EXPENSES	- 16,853	- 6,600	- 15,923
		09205	GROH- 15 McAndrew Ave Expenses	- 17,246	- 7,107	- 21,246
		09206	GROH- 51 Goyder Street Expenses	- 16,336	- 7,049	- 13,736
		09209	ADMIN ALLOCATION - OTHER HOUSING	- 9,950	- 28,678	- 9,950
		09210	OTHER HOUSING COSTS ALLOCATED TO WORKS	- -	- 22,681	- -
				- 189,047	- 86,175	- 192,058
			Total Housing	- 51,293	- 1,235	- 50,646
Community Amenities	Operating Income	10150	REFUSE REMOVAL INCOME	206,428	205,619	206,428
		10156	TIP FEES INCOME	4,300	2,514	4,300
		10350	Septic Tank Fees Income	250	538	600
		10650	MISC INCOME - TOWN PLANNING & REGIONAL DEVELOPMENT	5,500	2,229	5,500
		10750	Cemetery Fees & Charges Income	5,500	3,882	5,500
		10751	Plaques Reimbursement Income	1,500	743	1,500
		10752	Cropping Land Income	1,000	-	1,000
		10753	Community Bus Hire Fees	6,000	4,160	6,000
				230,478	219,685	230,828
	Operating Expenditure	10100	Admin Allocated - Sanitation - Household Refuse	- 16,666	- 9,029	- 16,666
		10101	Domestic Refuse Collection Expense	- 56,740	- 24,281	- 56,740
		10102	Recycling Expense	- 65,795	- 28,058	- 65,795
		10103	Transfer Station/Regional Waste Expense	- 69,585	- 32,288	- 69,585
		10104	Corrigin Tip Maintenance Expenses	- 86,186	- 51,600	- 92,777
		10105	Green Waste Dump Maintenance Expenses	- 5,000	- 3,810	- 5,000
		10106	Bullaring Tip Maintenance Expense	- 700	-	- 500
		10200	Industrial/Commercial Refuse Charges Expense	- 17,857	- 7,558	- 17,857
		10201	Street Bins Expense	- 17,500	- 8,780	- 17,653
		10204	Admin Allocation - Sanitation Other	- 14,689	- 7,958	- 14,689
		10300	Effluent Drainage Expense	- 500	-	-
		10600	TP & R Planning Consultant Expense	- 15,000	- 12,546	- 17,500
		10601	Town Planning Scheme Expense	- 2,500	-	-
		10602	Town Planning Advertising Expense	- 1,000	-	- 1,000
		10603	Survey, Mapping and Legal Expense	- 5,000	-	-
		10604	Loan Interest TP & R Expense	- 5,623	-	-
		10607	ADMIN ALLOCATION - TP & REGIONAL DEVELOPMENT	- 10,987	- 5,953	- 10,987
		10700	Public Conveniences Expense	- 100,073	- 41,467	- 103,442
		10704	Corrigin Cemetery Expense	- 5,527	- 5,089	- 12,912
		10705	Grave Digging Expense	- 11,300	- 5,817	- 11,300
		10706	Cemeteries Plaques Expense	- 1,500	- 619	- 1,500
		10708	DEPRECIATION - OTHER COMMUNITY AMENITIES	- 5,489	- 3,483	- 5,489
		10709	Admin Allocation - Other Community Amenities	- 18,449	- 9,995	- 18,449
		10710	Community Bus Expenses	- 14,000	- 7,556	- 14,000
		14810	GRANITE RISE OPERATING EXPENSES	- 1,000	- 218	- 1,000
				- 548,667	- 266,105	- 554,841
			Total Community Amenities	- 318,189	- 46,420	- 324,013
Recreation & Culture	Operating Income	11150	Hall Hire Income	2,000	1,231	2,000
		11250	Pool Admissions Income	25,000	18,858	25,000
		11251	POOL SUBSIDY INCOME	-	657	-
		11350	Sporting Clubs Levies Income	10,580	273	10,580
		11351	CREC PAVILLION INCOME	4,800	3,943	4,800
		11352	Oval Fees & Charges Income	4,500	1,736	4,500
		11353	PA System Hire Income	100	-	100
		11354	BIKEWEEK GRANT INCOME	500	-	500
		11359	OTHER RECREATION MISC INCOME	4,000	485	4,000
		11364	COMMUNITY DONATIONS - CR RECREATION & EVENTS	100	-	100
		11450	Misc Television & Broadcasting Income	25	25	25
		11550	Lost Books Income	200	-	200
		11651	OTHER CULTURE INCOME	5,700	5,514	5,700
				57,505	32,722	57,505
	Operating Expenditure	11100	Admin Allocated - Halls & Civic Centres	- 25,658	- 13,900	- 25,658
		11101	Corrigin Town Hall Expense	- 128,307	- 84,428	- 127,337
		11102	Bilbarin Hall Expense	- 14,569	- 10,022	- 14,619
		11103	Bullaring Hall Expense	- 30,113	- 20,611	- 30,113
		11104	Bulyee Hall Expense	- 5,683	- 4,678	- 6,283
		11105	CWA Hall Expense	- 12,185	- 7,060	- 12,185
		11106	OLD ROAD BOARD EXPENSE	- 13,562	- 7,704	- 13,562
		11107	Depreciation - Halls & Civic Centres	- 4,463	- 3,213	- 4,463
		11108	TOWN HALL DEVELOPMENT PLAN	- 5,000	-	- 5,000
		11200	SWIMMING POOL WAGES	- 121,498	- 113,558	- 121,498
		11201	Swimming Pool Superannuation	- 14,031	- 8,092	- 14,031
		11202	Swimming Pool Maintenance Expense	- 291,973	- 191,564	- 292,286
		11203	SWIMMING POOL INSURANCE EXPENSE	- 3,940	- 3,407	- 3,407
		11205	HOUSING ALLOCATION	- 12,413	- 5,463	- 12,509
		11206	Admin Allocation - Swimming Pool	- 18,560	- 10,055	- 18,560
		11207	SWIMMING POOL RECRUITMENT COSTS	- 500	-	- 500
		11300	Main Oval Expense	- 145,561	- 61,689	- 150,800
		11301	Rose Garden Expense	- 14,500	- 5,778	- 14,500
		11302	Apex Park Expense	- 11,862	- 3,325	- 12,145
		11303	Adventure Park Playground Expense	- 22,593	- 11,065	- 24,489
		11304	Bullaring Gardens Expense	- 5,700	- 229	- 5,750
		11305	CWA Gardens Expense	- 6,055	- 934	- 5,975
		11306	Wogerlin Gazebo Expense	-	- 102	-
		11307	Walden Park Expense	- 50	-	-
		11308	Miss B's Park Expense	- 25,348	- 8,327	- 25,348
		11309	Gorge Rock Expense	- 6,225	- 1,060	- 7,300
		11310	CREC OPERATING EXPENSE	- 277,813	- 136,290	- 295,439
		11311	Skate Park Expense	- 4,937	- 2,080	- 4,937
		11312	Shire Office Gardens Expense	- 15,655	- 5,134	- 15,655
		11313	Rotary Park Expense	- 39,183	- 6,263	- 39,183
		11314	BOWLING CLUB EXPENSE	- 160	- 164	- 160
		11315	Golf Club Expense	- 1,680	- 760	- 1,680
		11316	Tennis Club Expense	- 56,476	- 27,175	- 56,275
		11318	War Memorial Expense	- 1,970	- 369	- 1,970
		11320	Loan Interest Other Recreation Expense	- 81,603	- 38,441	- 75,980
		11321	DEPRECIATION - OTHER RECREATION	- 5,219	- 3,766	- 6,393
		11323	Netball / Basketball Courts Expenses	- 6,045	- 6,607	- 6,957
		11324	Town Dam & Retic	- 36,900	- 19,143	- 46,900
		11325	Admin Allocation - Other Recreation & Sport	- 18,278	- 9,902	- 18,278
		11328	Other Recreation Programs Expenditure	- 3,000	-	-
		11329	Bikeweek grant expenditure	- 500	-	- 500
		11332	ARCHITECT & PROJECT CONSULTANT FEES	- 4,000	-	-

Programme Description	Type Description	COA	Description	Original Budget	YTD Actual	Amended Budget
		11335	OTHER RECREATION COMMUNITY DONATIONS / CONTRIBUTIONS	- 1,000 -	1,000 -	1,000
		11501	LIBRARY MAINTENANCE EXPENDITURE	- 4,500 -	1,519 -	4,500
		11504	Admin Allocation - Library	- 17,661 -	849 -	17,661
		11601	Regional Arts & Crafts Expenses	- 560 -	429 -	560
		11605	Admin Allocation - Other Culture	- 3,988 -	2,161 -	3,988
		11606	OTHER CULTURE PROGRAMS EXPENDITURE	- 6,500 -	7,326 -	6,500
		11607	Corrigin Agricultural Society Donation Expense	- 2,500 -	2,500 -	-
				- 1,530,478 -	848,143 -	1,552,835
Total Recreation & Culture				- 1,472,973 -	815,421 -	1,495,330
Transport	Operating Income	12250	Grant - Regional Road Group Income	339,327	135,731	339,327
		12251	Grant - Roads to Recovery Income	435,275	280,115	435,275
		12252	Grant - MRWA Blackspot Income	193,529	-	193,529
		12253	Direct Grants Income	165,646	165,646	165,646
		12254	MISC INCOME, STREETS ROADS ETC	3,000	-	3,000
		12255	COMMODITY ROUTE INCOME	997,825	399,130	997,825
		12256	FEDERAL BLACKSPOT FUNDING	839,320	413,141	839,320
		12257	REGIONAL BICYCLE NETWORK FUNDING	32,000	30,045	32,000
		12258	WANDRAA FUNDING INCOME	329,676	171,903	329,676
		12305	PROFIT ON SALE OF ASSETS	94,060	1,819	95,879
		12550	Licencing Commission Income	25,000	13,118	25,000
		12551	TransWA Commission Income	200	162	200
				3,454,858	1,610,810	3,456,677
	Operating Expenditure	10202	Tidy Town Competition Expense	- 500 -	-	-
		12200	Admin Allocated - Streets Roads	- 26,526 -	14,370 -	26,526
		12201	Drainage Works Expense	- 10,000 -	-	10,000
		12202	Verge Clearing Expense	- 55,396 -	-	55,396
		12203	ROAD MAINTENANCE EXPENSES	- 668,485 -	256,739 -	745,380
		12204	Laneway Maintenance Expense	- 4,000 -	-	4,000
		12205	Street Numbering Expense	- 5,000 -	74 -	1,000
		12206	Footpath Crossovers Expense	- 5,000 -	4,987 -	4,093
		12207	Street Lighting Expense	- -	20,426 -	50,000
		12208	Street Cleaning Expense	- 10,035 -	3,643 -	10,035
		12209	Street Trees & Watering Expense	- 34,735 -	6,214 -	39,735
		12210	Street Traffic Signs Expense	- 16,500 -	4,236 -	16,500
		12211	Town Maintenance Expense	- 252,406 -	121,000 -	252,406
		12212	Townscape Improvements Expense	- 30,000 -	19,862 -	40,000
		12213	DEPRECIATION - STREETS ROADS	- 1,225,040 -	885,326 -	1,224,310
		12214	Road Side Spraying	- 4,000 -	1,979 -	6,070
		12216	CONSULTANCY SERVICES / CONTRIBUTIONS EXPENSE - ROAD MTCE	- 47,500 -	11,249 -	31,100
		12300	Admin Allocation - Road Plant Purchases	- 7,683 -	4,162 -	7,683
		12302	Loss of Sale of Assets - Plant Purchases	- 1,900 -	-	-
		12501	Admin Allocation - Traffic Control	- 101,255 -	54,855 -	101,255
		12600	Airstrip Maintenance Expense	- 66,626 -	34,887 -	63,502
				- 2,572,587 -	1,444,010 -	2,688,991
Total Transport				882,271	166,801	767,686
Economic Services	Operating Income	13150	Drum Muster Income	2,000	-	2,000
		13153	OPTUS LEASE INCOME	1,540	-	1,540
		13154	MISC INCOME RURAL SERVICES	1,000	371	1,000
		13156	CAC RENTAL INCOME	300	319	300
		13250	CARAVAN & CAMPING INCOME	5,000	3,210	5,000
		13251	Dog Cemetery Burial Fee Income	1,500	1,364	1,500
		13252	REIMBURSEMENTS - TOURISM INCOME	12,500	8,045	12,500
		13255	CENTENARY INCOME	300	109	300
		13350	BUILDING PERMITS INCOME	2,000	3,019	4,000
		13351	BUILDING LIC LEVY COMMISSIONS INCOME	100	35	100
		13352	BCITF Commissions Income	10	15	10
		13353	DEMOLITION LICENSE INCOME	100	-	100
		13354	Septic Tank Fees Income	250	-	250
		13450	Sheep Sale Commissions Income	4,000	5,938	6,000
		13750	Standpipe Fees & Charges Income	15,000	17,905	20,000
				45,600	40,331	54,600
	Operating Expenditure	13100	Admin Allocated - Rural Services	- 8,621 -	4,671 -	8,621
		13104	NATURAL RESOURCE MANAGEMENT EXPENSE	- 21,000 -	2,769 -	11,100
		13106	Drum Muster Expenses	- 2,500 -	-	2,500
		13107	Community Agriculture Centre Expense	- 11,786 -	5,014 -	11,786
		13108	Windmill Building Expense	- 7,576 -	3,983 -	7,576
		13109	Central Agcare Donation Expense	- 2,000 -	2,000 -	2,000
		13112	GROUND WATER MANAGEMENT EXPENSES	- 9,450 -	6,224 -	11,450
		13122	Depreciation - Rural Services	- 2,167 -	1,532 -	2,167
		13200	Admin Allocation - Tourism & Area Promotion	- 21,887 -	16,220 -	21,887
		13201	Caravan Parks Expense	- 23,433 -	6,657 -	23,433
		13202	Area Promotion Expense	- 25,173 -	7,778 -	17,173
		13203	Information Bay Expense	- 1,000 -	-	-
		13204	TOURIST MUSEUM EXPENSE	- 33,822 -	16,922 -	33,822
		13205	Dog Cemetery Expense	- 4,000 -	1,072 -	1,000
		13206	DEPRECIATION - TOURISM & AREA PROMOTION	- 2,551 -	1,565 -	2,551
		13279	MISC OP EXPENDITURE TOURISM & AREA PROMOTION	- 1,500 -	719 -	1,500
		13301	ADMIN ALLOCATION - BUILDING CONTROL	- 21,666 -	11,738 -	21,666
		13302	BUILDING CONSULTANCY SERVICES	- 5,000 -	464 -	5,000
		13400	MAINTENANCE - SALEYARDS EXPENSE	- 23,372 -	24,415 -	50,022
		13402	Admin Allocation - Saleyards	- 426 -	231 -	426
		13603	Admin Allocation - Economic Development	- 13,059 -	7,075 -	13,059
		13604	LAND DEVELOPMENT EXPENSE	- 5,000 -	225 -	1,250
		13605	ECONOMIC DEVELOPMENT CONSULTANCY EXPENSE	- 5,000 -	-	-
		13700	Standpipes Expense	- 33,099 -	28,196 -	33,099
		13701	BULLARING WATER TANK	- 2,157 -	1,553 -	2,457
		13702	Admin Allocation - Public Utilities Services	- 6,609 -	3,580 -	6,609
		13800	Screening Plant Expense	- -	640 -	-
		13807	Admin Allocation - Other Economic Services	- 19,127 -	10,362 -	19,127
				- 312,982 -	165,605 -	311,282
Total Economic Services				267,382	125,274	256,682
Other Property & Services	Operating Income	14151	Private Works - Building Income	3,000	336	3,000
		14153	SALE OF OTHER MATERIALS INCOME	1,500	-	1,500
		14154	Private Works Charges Income	50,000	30,534	50,000
		14250	Workers Compensation Reimbursements Income	-	373	-
		14251	Profit on Sale of Assets	28,740	-	23,565
		14252	MISC INCOME PUBLIC WORKS OVERHEADS	-	-	3,500
		14350	DIESEL FUEL REBATE INCOME	32,000	19,357	32,000
		14351	Reimbursements Other Income	200	203	200
		14551	UNIFORM REIMBURSEMENT - ADMIN INCOME	-	450	500

Programme Description	Type Description	COA	Description	Original Budget	YTD Actual	Amended Budget
		14552	Profit on Sale of Asset - Admin	20,000	14,545	14,545
		14553	OTHER INCOME	-	-	1,000
		14750	Unclassified Income	5,000	-	-
				140,440	65,799	129,810
	Operating Expenditure	14102	Private Works Expense	- 50,000	- 36,065	- 65,000
		14103	Admin Allocation - Private Works	- 37,562	- 20,349	- 37,562
		14200	Admin Allocation - Public Works Overheads	- 75,128	- 40,701	- 75,128
		14201	WORKS ADMIN WAGES	- 134,521	- 63,253	- 134,521
		14202	Works Admin Super	- 19,155	- 9,519	- 19,155
		14203	Works Supervisors Vehicle Expenses	- 10,000	- 10,084	- 10,000
		14204	WORKS SUPERVISORS OFFICE EXPENSE	- 27,499	- 14,822	- 25,200
		14205	Superannuation - Outside Staff Expense	- 128,403	- 66,390	- 128,403
		14206	SICK & COMPASSIONATE LEAVE - OUTSIDE STAFF EXPENSE	- 38,870	- 25,626	- 38,870
		14207	ANNUAL, PUBLIC HOLIDAYS - OUTSIDE STAFF EXPENSE	- 136,574	- 101,609	- 136,574
		14208	Recruitment Costs - Outside Staff Expense	- 2,500	- 2,215	- 2,500
		14209	INDUSTRY / OTHER ALLOWANCE - OUTSIDE STAFF EXPENSE	- 11,850	- 1,576	- 11,850
		14210	Workers Compensation - Outside Staff Expense	- 1,000	-	- 1,000
		14211	FBT - Outside Staff Expense	- 31,547	- 12,798	- 31,547
		14212	PROTECTIVE CLOTHING EXPENSE	- 5,100	-	- 5,100
		14213	TRAINING EXPENSES EXPENSE	- 36,500	- 17,653	- 41,500
		14214	Hearing / Eye Test Expense	- 2,500	- 765	- 770
		14215	Fit for Work Expense	- 3,000	- 276	- 3,300
		14216	Insurance - Works Expense	- 46,675	- 39,340	- 39,340
		14217	Depot Maintenance Expense	- 88,185	- 45,828	- 88,185
		14218	Building Office Expenses Expense	- 3,000	- 389	- 3,000
		14219	EXPENDABLE STORES/TOOLS - WORKS EXPENSE	- 6,000	- 1,314	- 6,000
		14220	Expendable Stores/Tools - Building Expense	- 1,500	-	- 1,500
		14221	Expendable Stores/Tools - Plant Expense	- 10,500	- 3,418	- 10,500
		14222	Occ Health & Safety Expense	- 17,657	- 13,489	- 17,657
		14223	HOUSING ALLOCATION EXPENSE	- 48,527	- 17,453	- 40,111
		14224	Overheads Allocated to Works	- 985,068	- 504,256	- 969,018
		14225	Depreciation - Public Works Overheads	- 2,070	-	-
		14227	Works Utility Vehicle Expense	- 44,000	- 20,194	- 44,000
		14229	Long Service Leave Works Expense	- 31,547	- 5,671	- 31,547
		14231	Small Plant Purchases <\$2000 Expenditure	- 5,000	- 3,655	- 5,000
		14232	PUBLIC WORKS OVERHEADS PLANT ALLOCATION	- 10,000	- 4,803	- 10,000
		14233	CONSULTING SERVICES	- 2,000	-	- 2,000
		14234	WORKS ADMINISTRATION	- 33,000	- 12,839	- 33,500
		14301	Insurance - Plant Expense	- 50,000	- 34,232	- 34,232
		14302	Fuel & Oils Expense	- 170,000	- 99,684	- 170,000
		14303	Tyres and Tubes Expense	- 31,000	- 22,994	- 31,000
		14304	Parts & Repairs Expense	- 180,000	- 91,847	- 180,000
		14305	INTERNAL REPAIR WAGES EXPENSE	- 33,000	- 13,024	- 33,000
		14306	Licences - Plant Expense	- 12,500	- 10,607	- 12,500
		14308	DEPRECIATION - PLANT	- 238,950	- 176,977	- 238,950
		14309	PLANT OPERATION COSTS ALLOCATED TO WORKS	- 700,601	- 378,720	- 684,832
		14310	PLANT DEPRECIATION COSTS ALLOCATED TO WORKS	-	- 153,653	-
		14311	Admin Allocation - Plant Operation Costs	- 17,351	- 9,398	- 17,351
		14500	Admin Wages	- 606,190	- 334,206	- 606,190
		14501	Admin Superannuation	- 82,178	- 45,272	- 82,178
		14502	Fringe Benefits Tax - Admin Expense	- 42,000	- 12,798	- 42,000
		14503	Recruitment Expenses - Admin Expense	- 5,000	- 3,836	- 5,000
		14504	Admin Executive Personal Development Expense	- 5,000	-	- 5,000
		14505	Training Expenses - Admin Expense	- 25,000	- 8,781	- 25,000
		14506	CONFERENCE EXPENSES - ADMIN EXPENSE	- 10,000	- 9,290	- 10,000
		14507	Staff Uniform - Admin Expense	- 4,680	- 2,325	- 4,680
		14508	Administration Office Maintenance Expense	- 98,435	- 51,529	- 96,885
		14509	Insurance - Admin Expense	- 31,500	- 25,757	- 25,757
		14510	TELECOMMUNICATIONS - ADMIN EXPENSE	- 8,000	- 4,615	- 8,000
		14511	LEGAL EXPENSES ADMINISTRATION EXPENSE	- 12,000	- 22,301	- 12,000
		14512	Bank Fees Expense	- 8,000	- 15,424	- 13,623
		14513	Printing & Stationery - Admin Expense	- 17,000	- 5,668	- 17,000
		14514	Records Management Expense	- 5,000	- 2,750	- 5,000
		14515	Postage Admin Expense	- 3,200	- 1,183	- 3,200
		14516	Computer Expense	- 44,818	- 34,843	- 44,818
		14517	Computer Hardware Expense	- 10,000	- 2,689	- 10,000
		14518	Bad Debts - Sundry Expense	- 2,000	- 0	- 2,000
		14519	Admin Subscriptions Expense	- 7,000	- 1,192	- 7,000
		14520	CEO Vehicle Operating Expense	- 12,000	- 8,672	- 12,000
		14521	DCEO Vehicle Operating Expense	- 10,000	- 2,109	- 10,000
		14522	HOUSING ALLOCATION - ADMIN	- 9,614	- 3,867	- 10,345
		14523	Depreciation - Administration	- 75	-	-
		14525	Administration Costs Allocated	- 1,098,690	- 595,212	- 1,089,546
		14527	Valuation Services Expense	- 6,000	-	- 6,000
		14529	ADMIN CONSULTANCY SERVICES	- 44,000	- 11,100	- 40,033
		14581	SOFTWARE SYSTEM PURCHASES	- 10,000	-	- 10,000
		14602	Gross Salaries & Wages	- 2,079,198	- 1,250,125	- 2,079,198
		14603	Less Sal & Wages Alloc to Works	- 2,079,198	- 1,252,612	- 2,079,198
		14700	Unclassified Misc Expenditure	-	- 693	- 693
		14702	Loss on Sale of Asset - Unclassified	- 40,000	-	- 20,000
				- 208,502	- 27,427	- 208,358
			Total Other Property & Services	- 68,062	- 38,372	- 78,547
			Grand Total - Operating Accounts	1,437,013	1,566,168	744,102
			Total Operating Income	8,644,549	5,449,543	8,124,029
			Total Operating Expenditure	- 7,207,536	- 3,883,375	- 7,379,927
				1,437,013	1,566,168	744,102

**SHIRE OF CORRIGIN
DISPOSAL OF ASSETS
FOR THE PERIOD ENDED 31ST JANUARY 2020**

Plant No.	Asset Description	19/20 Budget				YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
P4CR	EHO VEHICLE	23,907	30,000	6,093	0	26,475	22,730	0	(3,745)	26,475	22,730	0	(3,745)
PCR4650	KUBOTA MOWER 4WD	11,900	10,000	0	(1,900)	11,183	13,002	1,819		11,183	13,002	1,819	0
P016	GALLAGHER MOWER	1,050	10,000	8,950	0			0		1,050	10,000	8,950	0
PCR2	L90F VOLVO LOADER	14,890	100,000	85,110	0			0		14,890	100,000	85,110	0
PCR17	UTILITY VEHICLE	0	20,000	20,000	0			0		0	13,654	13,654	0
PCR22	UTILITY VEHICLE	11,260	20,000	8,740	0			0		9,854	19,765	9,911	0
P2CR	DCEO VEHICLE	0	20,000	20,000	0	0	14,545	14,545		0	14,545	14,545	0
	MISC SMALL PLANT	40,000	0	0	(40,000)			0		20,000	0		(20,000)
		103,007	210,000	148,893	(41,900)	37,658	50,277	16,364	(3,745)	83,452	193,696	133,989	(23,745)

Budget Review 16,304 14,904 (18,155)

**SHIRE OF CORRIGIN
CASH BACKED RESERVES
FOR THE PERIOD ENDED 31ST JANUARY 2020**

Reserve Name	Opening Balance	Original Budget			Original Budget Closing Balance	YTD Actuals				Actual YTD Closing Balance	Amended Budget			Budget Review Closing Balance
		Original Budget Interest Earned	Original Budget Transfers In (+)	Original Budget Transfers Out (-)		Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Budget Review Interest Earned		Budget Review Transfers In (+)	Budget Review Transfers Out (-)		
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee Entitlement Reserve	140,748	2,727	12,000	0	155,475	1,476		0	142,224	2,727	12,000	0	155,475	
Community Bus Reserve	45,063	873	0	0	45,936	473		0	45,536	873	0	0	45,936	
Staff Housing Reserve	298,280	5,780	12,000	0	316,060	3,129		0	301,409	5,780	12,000	0	316,060	
Office Equipment Reserve	1,536	30	5,000	0	6,566	16		0	1,552	30	5,000	0	6,566	
Plant Replacement Reserve	1,010,153	19,573	0	0	1,029,726	10,596		0	1,020,749	19,573	0	0	1,029,726	
Swimming Pool Reserve	20,562	398	10,000	0	30,960	216		0	20,778	398	10,000	0	30,960	
Roadworks Reserve	251,650	4,876	10,000	0	266,526	2,640		0	254,290	4,876	10,000	0	266,526	
Land Subdivision Reserve	52,602	1,020	0	0	53,622	552		0	53,154	1,020	0	0	53,622	
Townscape Reserve	2,676	52	5,000	0	7,728	28		0	2,704	52	5,000	0	7,728	
Medical Reserve	4,760	92	0	0	4,852	50		0	4,810	92	0	0	4,852	
LGCHP Long Term Maintenance Reserve	3,946	76	0	0	4,022	41		0	3,987	76	0	0	4,022	
Community Development Reserve	179	4	0	(182)	1	0		(179)	(0)	0	0	(179)	0	
Rockview Land Reserve	4,895	95	0	0	4,990	51		0	4,946	95	0	0	4,990	
Senior Citizens Units	42,424	822	0	0	43,246	445		0	42,869	822	0	0	43,246	
Town Hall Reserve	97,568	1,891	0	0	99,459	1,023		0	98,591	1,891	0	0	99,459	
Child Care Reserve	41	0	0	(42)	(1)	0		(41)	0	0	0	(41)	0	
Bendering Tip	47,649	923	5,006	0	53,578	502	220	0	48,371	923	5,006	0	53,578	
Recreation Reserve	20,000	388	10,000	0	30,388	210		0	20,210	388	255,000	0	275,388	
	2,044,732	39,620	69,006	(224)	2,153,134	21,449	220	(220)	2,066,181	39,616	314,006	(220)	2,398,134	
										Budget Review	(4)	245,000	4	245,000

**SHIRE OF CORRIGIN
BORROWINGS
FOR THE PERIOD ENDED 31ST JANUARY 2020**

Information on Borrowings	2018/19	Principal Repayments				Principal Outstanding				Interest Repayments			
		Original		Adjustment	Revised	Original		Adjustment	Revised	Original		Adjustment	Revised
		Actual	Budget			Actual	Budget			Actual	Budget		
Particulars													
Recreation and Culture Loan 102 - Corrigin Recreation Centre	1,656,925	38,836	78,572	0	78,572	1,618,089	1,578,353	0	1,578,353	38,441	87,227	(11,246)	75,980
Total	1,656,925	38,836	78,572	0	78,572	1,618,089	1,578,353	0	1,578,353	38,441	87,227	-11,246	75,980
		Budget Review		0				0				11,246	



Shire of Corrigin

Capital & Project Expenditure Review by Class for the 2019-20 financial year

By Class

Land And Buildings

Caravan Park - ablution block	200,000	0	200,000									200,000
Doctors Surgery - kitchen	15,000	0	15,000									15,000
Aged Housing	665,400	0	169,400							496,000		665,400
32 Camm Street - flooring, blinds	20,000	19,129	20,000									20,000
32 Camm Street - internal painting and re-tile shower	10,000	0	10,000									10,000
11 Courboles - retaining wall	15,000	0	15,000									15,000
15 McAndrew Avenue	7,000	3,129	7,000									7,000
Town Hall - electrical switchboard	6,000	0	6,000									6,000
Town Hall - ceiling	150,000	0	150,000									150,000
Recreation & Events Centre - indoor court anti glare doors	16,000	4,016	16,000									16,000
Swimming Pool - repair plant room wall and leak in pool	16,000	3,000	16,000									16,000
Total	1,120,400	29,274	624,400	0	0	0	0	0	0	496,000	0	1,120,400

Property, Plant & Equipment

DCEO Vehicle	30,000	26,504	10,000								20,000	30,000
EHO Vehicle	40,000	33,184	10,000								30,000	40,000
Netball Court cleaner	16,000	0	16,000									16,000
New Pump Bulyee	5,000	5,357	5,000									5,000
L70 Loader	370,000	0	270,000							100,000		370,000
CR17 Nissan Patrol	45,000	0	25,000							20,000		45,000
CR22 Toyota Hilux	45,000	0	25,000							20,000		45,000
Kabota Mower 2014	53,000	39,090	43,000							10,000		53,000
Gallagher mower	33,000	19,820	23,000							10,000		33,000
Miscellaneous Plant	20,000	616	20,000									20,000
Total	657,000	124,571	447,000	0	0	0	0	0	0	210,000	0	657,000

Infrastructure - Roads

Bulyee Road	1,111,310	31,095	0		113,485						997,825	1,111,310
Regional Road Group - Corrigin Narembeen Road	160,587	133,272	53,529				107,058					160,587
Regional Road Group - Quairading Corrigin Road	348,403	177,983	116,134				232,269					348,403
Gill Road	312,145	180,886	0				312,145					312,145
Bullaring Pingelly Road	131,721	0	8,591				123,130					131,721
Bullaring Gorge Rock	126,460	0	92,000	34,460								126,460
Bilbarin East	57,865	0	0	5,705	52,160							57,865
Corrigin Narembeen	86,047	424	86,047									86,047
Blackspot Quairading Corrigin Road	839,320	246,092	0				839,320					839,320
Blackspot Rabbit Proof Fence Road	290,294	254,673	96,765				193,529					290,294
Total	3,464,152	1,024,425	367,019	126,212	165,645	339,327	435,275	1,032,849	997,825	0	0	3,464,152

Infrastructure - Other

Main Street Shade Sails	10,000	0	10,000									10,000
Cemetery - Niche Wall	9,500	0	9,500									9,500
Recreation & Events Centre - water deflection mound	6,000	0	6,000									6,000
Oval Lighting upgrade	220,000	0	220,000									220,000
CREC Playgroud - shade sail/ cover	20,000	0	20,000									20,000
Swimming Pool - limestone wall	12,000	0	12,000									12,000
CREC - carpark linemarking	25,000	0	25,000									25,000
Standpipe tanks	14,000	0	14,000									14,000
Footpaths	64,000	63,516	32,000							32,000		64,000
Total	380,500	63,516	348,500	0	0	0	0	0	0	32,000	0	380,500

Original Budget												
TOTAL ACQUISITION	YTD Actual as at 31-Jan-20	Restricted Cash	MUNI	Grants Comm FAGS	Main Roads	RRG	R2R	BLACK SPOT	Commodity Route	Regional Grants	Other	TOTAL FUNDING
Land And Buildings												
Caravan Park - ablution block	200,000	0	200,000									200,000
Doctors Surgery - kitchen	15,000	0	15,000									15,000
Aged Housing	665,400	0	169,400							496,000		665,400
32 Camm Street - flooring, blinds	20,000	19,129	20,000									20,000
32 Camm Street - internal painting and re-tile shower	10,000	0	10,000									10,000
11 Courboles - retaining wall	15,000	0	15,000									15,000
15 McAndrew Avenue	7,000	3,129	7,000									7,000
Town Hall - electrical switchboard	6,000	0	6,000									6,000
Town Hall - ceiling	150,000	0	150,000									150,000
Recreation & Events Centre - indoor court anti glare doors	16,000	4,016	16,000									16,000
Swimming Pool - repair plant room wall and leak in pool	16,000	3,000	16,000									16,000
Total	1,120,400	29,274	624,400	0	0	0	0	0	0	496,000	0	1,120,400
Property, Plant & Equipment												
DCEO Vehicle	30,000	26,504	10,000								20,000	30,000
EHO Vehicle	40,000	33,184	10,000								30,000	40,000
Netball Court cleaner	16,000	0	16,000									16,000
New Pump Bulyee	5,000	5,357	5,000									5,000
L70 Loader	370,000	0	270,000							100,000		370,000
CR17 Nissan Patrol	45,000	0	25,000							20,000		45,000
CR22 Toyota Hilux	45,000	0	25,000							20,000		45,000
Kabota Mower 2014	53,000	39,090	43,000							10,000		53,000
Gallagher mower	33,000	19,820	23,000							10,000		33,000
Miscellaneous Plant	20,000	616	20,000									20,000
Total	657,000	124,571	447,000	0	0	0	0	0	0	210,000	0	657,000
Infrastructure - Roads												
Bulyee Road	1,111,310	31,095	0		113,485						997,825	1,111,310
Regional Road Group - Corrigin Narembeen Road	160,587	133,272	53,529				107,058					160,587
Regional Road Group - Quairading Corrigin Road	348,403	177,983	116,134				232,269					348,403
Gill Road	312,145	180,886	0				312,145					312,145
Bullaring Pingelly Road	131,721	0	8,591				123,130					131,721
Bullaring Gorge Rock	126,460	0	92,000	34,460								126,460
Bilbarin East	57,865	0	0	5,705	52,160							57,865
Corrigin Narembeen	86,047	424	86,047									86,047
Blackspot Quairading Corrigin Road	839,320	246,092	0				839,320					839,320
Blackspot Rabbit Proof Fence Road	290,294	254,673	96,765				193,529					290,294
Total	3,464,152	1,024,425	367,019	126,212	165,645	339,327	435,275	1,032,849	997,825	0	0	3,464,152
Infrastructure - Other												
Main Street Shade Sails	10,000	0	10,000									10,000
Cemetery - Niche Wall	9,500	0	9,500									9,500
Recreation & Events Centre - water deflection mound	6,000	0	6,000									6,000
Oval Lighting upgrade	220,000	0	220,000									220,000
CREC Playgroud - shade sail/ cover	20,000	0	20,000									20,000
Swimming Pool - limestone wall	12,000	0	12,000									12,000
CREC - carpark linemarking	25,000	0	25,000									25,000
Standpipe tanks	14,000	0	14,000									14,000
Footpaths	64,000	63,516	32,000							32,000		64,000
Total	380,500	63,516	348,500	0	0	0	0	0	0	32,000	0	380,500
Total	5,622,052	1,241,786	1,786,919	126,212	165,645	339,327	435,275	1,032,849	997,825	528,000	210,000	5,622,052
Restricted Cash 0, Restricted Cash 0, Grants 3,625,133, Grants 1,786,919, 3,835,133, 5,622,052												

Budget Review												
TOTAL NEW BUDGET	Restricted Cash	MUNI	Grants Comm FAGS	Main Roads	RRG	R2R	BLACK SPOT	Commodity Route	Regional Grants	Other	TOTAL FUNDING	
Land And Buildings												
Caravan Park - ablution block	200,000		200,000									200,000
Doctors Surgery - kitchen	20,000		20,000									20,000
Aged Housing	169,400		169,400						0			169,400
32 Camm Street - flooring, blinds	19,129		19,129									19,129
32 Camm Street - internal painting and re-tile shower	20,000		20,000									20,000
11 Courboles - retaining wall	0		0									0
15 McAndrew Avenue	156,000		156,000									156,000
Town Hall - electrical switchboard	16,000		16,000									16,000
Town Hall - ceiling	16,000		16,000									16,000
Recreation & Events Centre - indoor court anti glare doors	16,000		16,000									16,000
Swimming Pool - repair plant room wall and leak in pool	16,000		16,000									16,000
Total	616,529	0	616,529	0	0	0	0	0	0	0	0	616,529
Property, Plant & Equipment												
DCEO Vehicle	26,504		11,959								14,545	26,504
EHO Vehicle	33,184		10,454								22,730	33,184
Netball Court cleaner	8,500		8,500									8,500
New Pump Bulyee	5,357		5,357									5,357
L70 Loader	370,000		270,000							100,000		370,000
CR17 Nissan Patrol	33,699		20,045								13,654	33,699
CR22 Toyota Hilux	31,719		11,954								19,765	31,719
Kabota Mower 2014	39,090		26,088								13,002	39,090
Gallagher mower	19,820		19,820								0	19,820
Miscellaneous Plant	20,000		20,000									20,000
Total	587,873	0	404,178	0	0	0	0	0	0	183,696	0	587,874
Infrastructure - Roads												
Bulyee Road	1,111,310		0		113,485						997,825	1,111,310

FORM 1 - APPLICATION FOR DEVELOPMENT APPROVAL



Owner Details			
Name(s):	Shire of Corrigin on behalf of the State of Western Australia		
ABN (if applicable):			
Mailing Address:	PO Box 221		Postcode: 6375
	CORRIGIN WA		
Work Phone:	90632 203	Fax:	
Home Phone:		Email:	ceo@corrigin.wa.gov.au
Mobile Phone:	0427 425 727		
Contact Person for Correspondence:	Ms Natalie Manton		
Signature:	Natalie Manton <small>Digitally signed by Natalie Manton DN: cn=Natalie Manton, o=Shire of Corrigin, ou=CEO, email=ceo@corrigin.wa.gov.au, c=AU Date: 2020.01.28 15:08:38 +08'00'</small>	Date:	28/01/2020
Signature:		Date:	
<p><i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i></p>			

Applicant Details (if different from owner)			
Name(s):	Commonwealth Bank/Bankwest c/- KDC Pty Ltd		
Mailing Address:	Suite 2B, 125 Bull Street, Newcastle West NSW		Postcode: 2302
Work Phone:	02 4940 0442	Fax:	
Home Phone:		Email:	roxanne@kdc.com
Mobile Phone:	0408 628 313		
Contact Person for Correspondence:	Raxanne Willing		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application.			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Signature:		Date:	3/02/2020

Property Details			
Lot No:	803	Street No:	1
		Location No:	
Diagram or Plan No:	P302520	Certificate of Title Volume No:	
		Folio:	
Title encumbrances (e.g. easements, restrictive covenants):			
Application applies only to that portion of the Campbell Street road reserve where the new access ramp is proposed to be constructed to replace existing access ramp to be demolished and removed. Lot 803 is not affected aside from some remedial external painting works to the front facade of the existing building.			
Street Name:	Campbell Street	Suburb:	Corrigin
Nearest street intersection:	Lynch/Campbell Streets		

**The above information can be obtained by referring to the Certificate of Title. A copy of the Certificate of Title should be provided with an application for works. Certificates can be purchased through Landgate directly, or by paying the access fee along with your application fee.*

Proposed Development								
Nature of Development:	Works	<input checked="" type="checkbox"/>	Use	<input type="checkbox"/>	Works and Use	<input type="checkbox"/>		
Is an exemption from development claimed for part of the development?					Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, is the exemption for:		Works	<input type="checkbox"/>	Use	<input type="checkbox"/>			
Description of proposed works and/or land use:	Demolition of existing access ramp and installation of new access ramp							
Description of exemption claimed (if relevant)								
Nature of any existing buildings and/or land use:	Bankwest Bank							
Approximate cost of proposed development:				\$	25,000.00			
Estimated time of completion:		5 Days						

Checklist of required materials	Attached?
A plan or plans in a form approved by the local government showing the following — (i) the location of the site including street names, lot numbers, north point and the dimensions of the site; (ii) the existing and proposed ground levels over the whole of the land the subject of the application; (iii) the location, height and type of all existing structures and environmental features, including watercourses, wetlands and native vegetation on the site; (iv) the structures and environmental features that are proposed to be removed; (v) the existing and proposed use of the site, including proposed hours of operation, and buildings and structures to be erected on the site; (vi) the existing and proposed means of access for pedestrians and vehicles to and from the site; (vii) the location, number, dimensions and layout of all car parking spaces intended to be provided; (viii) the location and dimensions of any area proposed to be provided for the loading and unloading of vehicles carrying goods or commodities to and from the site and the means of access to and from those areas; (ix) the location, dimensions and design of any open storage or trade display area and particulars of the manner in which it is proposed to develop the open storage or trade display area; (x) the nature and extent of any open space and landscaping proposed for the site;	<input checked="" type="checkbox"/>
Plans, elevations and sections of any building proposed to be erected or altered and of any building that is intended to be retained.	<input checked="" type="checkbox"/>
A report on any specialist studies in respect of the development that the local government requires the applicant to undertake such as site surveys or traffic, heritage, environmental, engineering or urban design studies.	<input type="checkbox"/>
Any other plan or information that the local government reasonably requires	<input type="checkbox"/>
Form 2 for providing additional information for development approval for advertisements	<input type="checkbox"/>

OFFICE USE ONLY											
Application Fee:						File No.					
Fees Paid:			/			Application No.	P			/	
Received By:						Record No.					
Date Received			/			Receipt No.					

ENDORSEMENT BY SHIRE OF CORRIGIN

This development application form has been signed by the Shire's Chief Executive Officer only as acknowledgment that a development application is being made in respect of a proposal that includes Crown land (i.e. the Campbell Street road reserve in the Corrigin townsite immediately abutting Lot 803 / No.1 Campbell Street being the Bankwest Building) and to permit this application to be assessed under the appropriate provisions of the Planning and Development Act 2005 and the Shire of Corrigin Local Planning Scheme No.2.

The Chief Executive Officer's signature on the development application form does not represent approval or consent for planning purposes. Further, in the event that development approval is granted for the proposal, the signature should not be taken as an acknowledgment of or consent to the commencement or carrying out of the proposed development or to any modification of the tenure or reservation of the Crown land component.

WESTERN



AUSTRALIA

REGISTER NUMBER N/A	
DUPLICATE EDITION N/A	DATE DUPLICATE ISSUED N/A

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **965** FOLIO **195**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

REGISTRAR OF TITLES



THIS IS A MULTI-LOT TITLE

LAND DESCRIPTION:

LOTS 802 & 803 ON DEPOSITED PLAN 302520

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

COMMISSIONERS OF THE RURAL & INDUSTRIES BANK OF WA OF HAY STREET, PERTH
(T T10547/1946) REGISTERED 1/8/1946

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 965-195 (802/DP302520), 965-195 (803/DP302520)
 PREVIOUS TITLE: 964-6
 PROPERTY STREET ADDRESS: 1 CAMPBELL ST, CORRIGIN (802/DP302520).
 1 CAMPBELL ST, CORRIGIN (803/DP302520).
 LOCAL GOVERNMENT AUTHORITY: SHIRE OF CORRIGIN

NOTE 1: K930775 THIS TITLE WAS CREATED BY SKETCH ON TRANSFER SUBDIVISION PROCESS AND IT CONTAINS PART LAND DESCRIPTIONS. SEPARATE TITLES CANNOT ISSUE FOR THE WITHIN LOTS WITHOUT SUBDIVISION APPROVAL FROM THE WESTERN AUSTRALIAN PLANNING COMMISSION. SEE SUNDRY DOCUMENT K651844.
 NOTE 2: LAND DESCRIPTION AMENDED ON ORIGINAL CERTIFICATE OF TITLE - BUT NOT SHOWN ON CURRENT EDITION OF THE DUPLICATE.

END OF PAGE 1 - CONTINUED OVER

Subject to dealing

RECORD OF CERTIFICATE OF TITLE

REGISTER NUMBER: N/A

VOLUME/FOLIO: 965-195

PAGE 2

NOTE 3: SKETCH ON ORIGINAL SUPERSEDED PAPER TITLE AMENDED - BUT NOT SHOWN ON
CURRENT EDITION OF THE DUPLICATE.

NOTE 4: DEPOSITED PLAN 302520 HAS YET TO BE PRODUCED.


Subject to dealing



ABN 61 148 085 492

Suite 2B, 125 Bull St
Newcastle West 2302

02 4940 0442
reception@kdc.com.au
kdc.com.au



Our ref: 19633

17 January 2020

The General Manager
Shire of Corrigin
PO Box 221
CORRIGIN WA 6375

Dear Sir/Madam,

RE: Development Application for Additions and Alterations to the Bankwest located at 1 Campbell Street, Corrigin WA 6375

1 INTRODUCTION

KDC Pty Ltd (KDC) acts on behalf of its client the Bank of Western Australia (Bankwest) in preparing this Planning Report in support of a Development Application (DA) to the Shire of Corrigin (Council) for the demolition of the existing access ramp and construction of a new ramp at the Bankwest Banking institution at 1 Campbell Street, Corrigin WA 6375 (the **site**).

It has been established that the proposed works does not fall under development that does not require development approval under *Schedule 2 – Deemed provisions* for local planning schemes under the *Planning and Development (Local Planning Schemes) Regulations 2015*, hence the need for this application.

2 THE SITE AND SURROUNDS

The site is located on 1 Campbell Street, Corrigin 6375 within the Local Government Area (LGA) of the shire of Corrigin. It is legally described as Lot 803 in Plan 302520 and generally known as 1 Campbell Street. (Refer to Figure 1 and 2).

The land within the vicinity of the site is characterised by a mix of residential, commercial as well as administrative uses, making up the town centre. Nearby operations include a pharmacy and a grocery store to the west with the Corrigin train station beyond. The shire of Corrigin and the Rotary Tourist Park is located to the east of the site across Lynch Street.

Figure 1 – Site Aerial (Source: Plan WA)



Figure 2 – Cadastral Plan (Source: Plan WA)



3 THE PROPOSAL

The proposal seeks development approval for additions and alterations to the existing ramp at 1 Campbell Street, Corrigin. Specifically, the proposal involves the following:

- + Demolish the existing access ramp and install new access ramp;
- + Remove existing handrails and installation of new stainless-steel handrail + kerb rail along edge of ramp;
- + Installation of new tactiles at the top and bottom of new ramp; and
- + Construct new brick footings below proposed new concrete ramp.

See to Figure 3 and 4 below. Refer to the Architectural Plan provided on Appendix A of this report for more details.

Figure 3 – Demolition Floor Plan

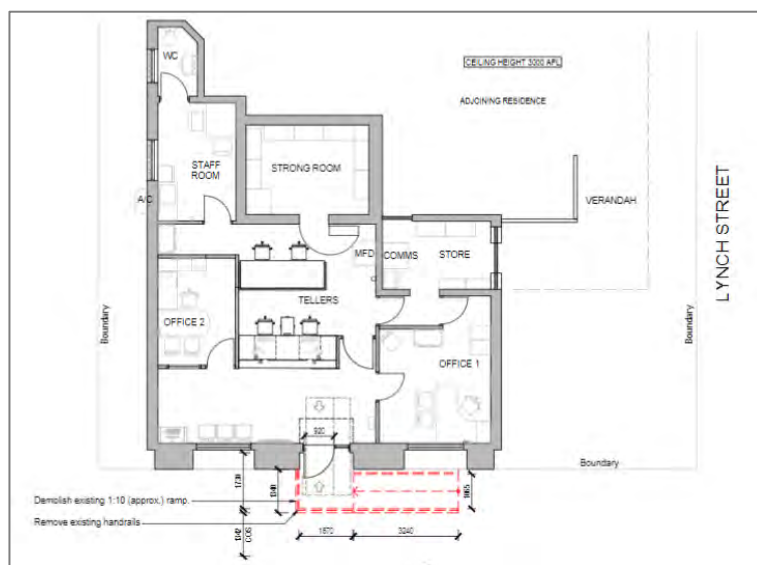
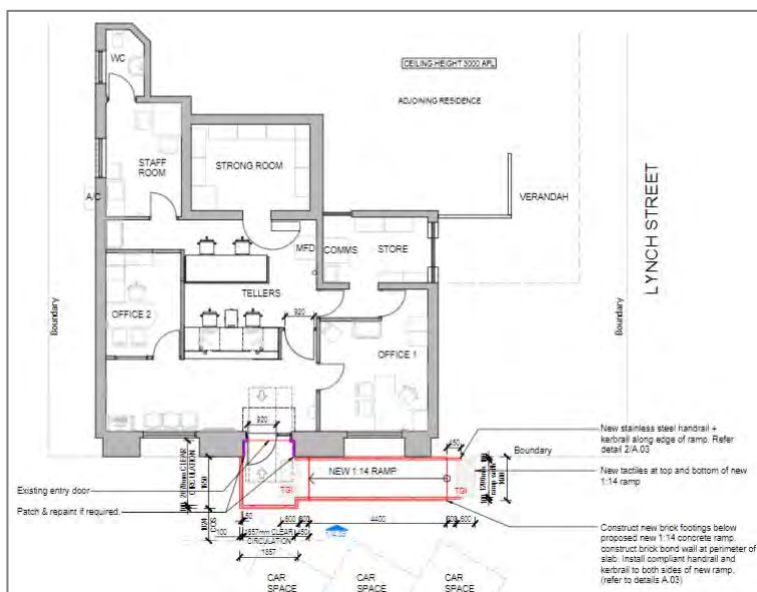


Figure 4 – Proposed Floor Plan



4 RELEVANT LEGISLATION AND PLANNING CONTROLS

The following legislation and Town Planning Scheme is relevant to the proposed development:

- + *Planning and Development Act 2005*;
- + Planning and Development (Local Planning Schemes) Regulations 2015; and
- + Shire of Corrigin Scheme No.2.

4.1 PLANNING AND DEVELOPMENT ACT 2005

The proposed development, as with all development approvals, is subject to the provisions of the Planning and Development Act 2005 (P&D Act 2005).

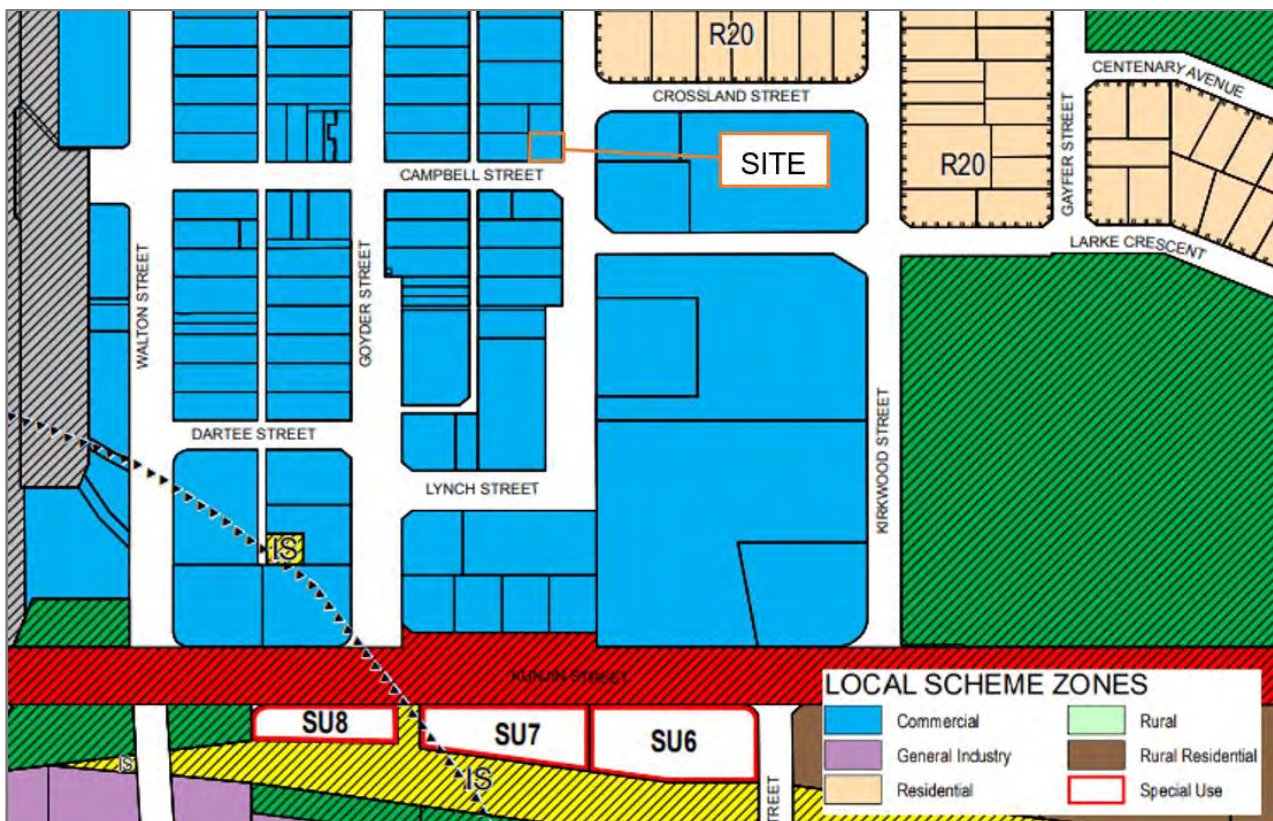
4.2 PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015

In accordance with *Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 2, Part 7, Clause 60*, a person must not commence or carry out any works on, or use land in the Scheme are unless a person has obtained the development approval of the local government under Part 8.

4.3 SHIRE OF CORRIGIN SCHEME NO. 2

The site is subject to the provisions of the Shire of Corrigin Local Planning Scheme No. 2. Under the Scheme, the site is zoned “Commercial”, as shown in Figure 5.

Figure 5 – Corrigin Townsite – South (Source: Corrigin Planning Scheme No2 Map 06)



The objective of the zone are as follows:

(b) Commercial Zone

- i. To encourage development of a high visual, functional and environmental standard, serving both town and rural residents and the development of new buildings and or the modification/ restoration of existing buildings in a manner which is compatible with the existing or planned streetscape in terms of scale, height, design, building materials, location and visual facade appearance;*
- ii. To promote convenient and safe shopping facilities and relate these to the wide variety of civic, service, business, entertainment and social functions of the town centre;*
- iii. To encourage the wide range of compatible uses within a compact/accessible town centre which are necessary to promote this as a vibrant functional sector in the everyday life of the community it services; and*
- iv. To provide for safe pedestrian movement and the safe and efficient flow of traffic and the adequate provision of car parking facilities.*

The proposed site is currently used as a bank, which **falls under the development class "office" and** is a permitted use if it complies with any relevant development standards and requirements of the scheme. The proposal will not change the use of the site from a bank and will continue to comply with the standards under the Shire of Corrigin Local Planning Scheme No. 2.

The proposal is therefore consistent with the objectives of the Commercial Zone given the proposed ramp is ancillary to the existing building and use of the site. The proposal does not involve any changes to the lot area, building line, setbacks, landscaping, parking spaces or other requirements. Fabrics used in constructing the ramp will be high quality materials to ensure the quality of the ramp. The ramp will be maintained to a visually acceptable standard to the local government and will maintain the amenity of the surrounding area.

5 ASSESSMENT OF PLANNING ISSUES AND LIKELY IMPACTS OF THE DEVELOPMENT

5.1 VISUAL IMPACT

The proposed access ramp has been designed to integrate with the existing building features and results in an overall simple and uncluttered external appearance. Additionally, the external alterations will utilise high quality materials that are sympathetic to the existing building and built form of the area. The proposal will provide high quality finishes that will contribute to the aesthetics of the commercial streetscape. Overall, the proposal is not expected to result in any adverse visual or amenity impacts.

5.2 ACCESS AND SAFETY

The purpose of the new access ramp is to continue safe access to the site with a more gentle slope as opposed to the existing ramp on the site. The installation of the tactiles will further improve the safety during access in wet weather.

6 CONCLUSION

The new access ramp at the Corrigin Bankwest branch as proposed under this DA will allow for a more gradual slope which in turn provides greater safety and easier access for persons with a disability or prams. The installation of anti-slip tactiles will further improve the safety of customers and staff in wet weather. Construction will be undertaken without compromising the visual amenity of the site or area.

Overall the proposal is considered to be minor in nature, comprising minimal social and environmental impact on the site **and surrounding areas. Through the proposal's merits and absence of any significant adverse environmental impacts, the DA is considered to be in the public interest and recommended for Council's support** subject to standard conditions of consent.

Yours sincerely



Tanya Rodrigues
Graduate Planner
KDC Pty Ltd

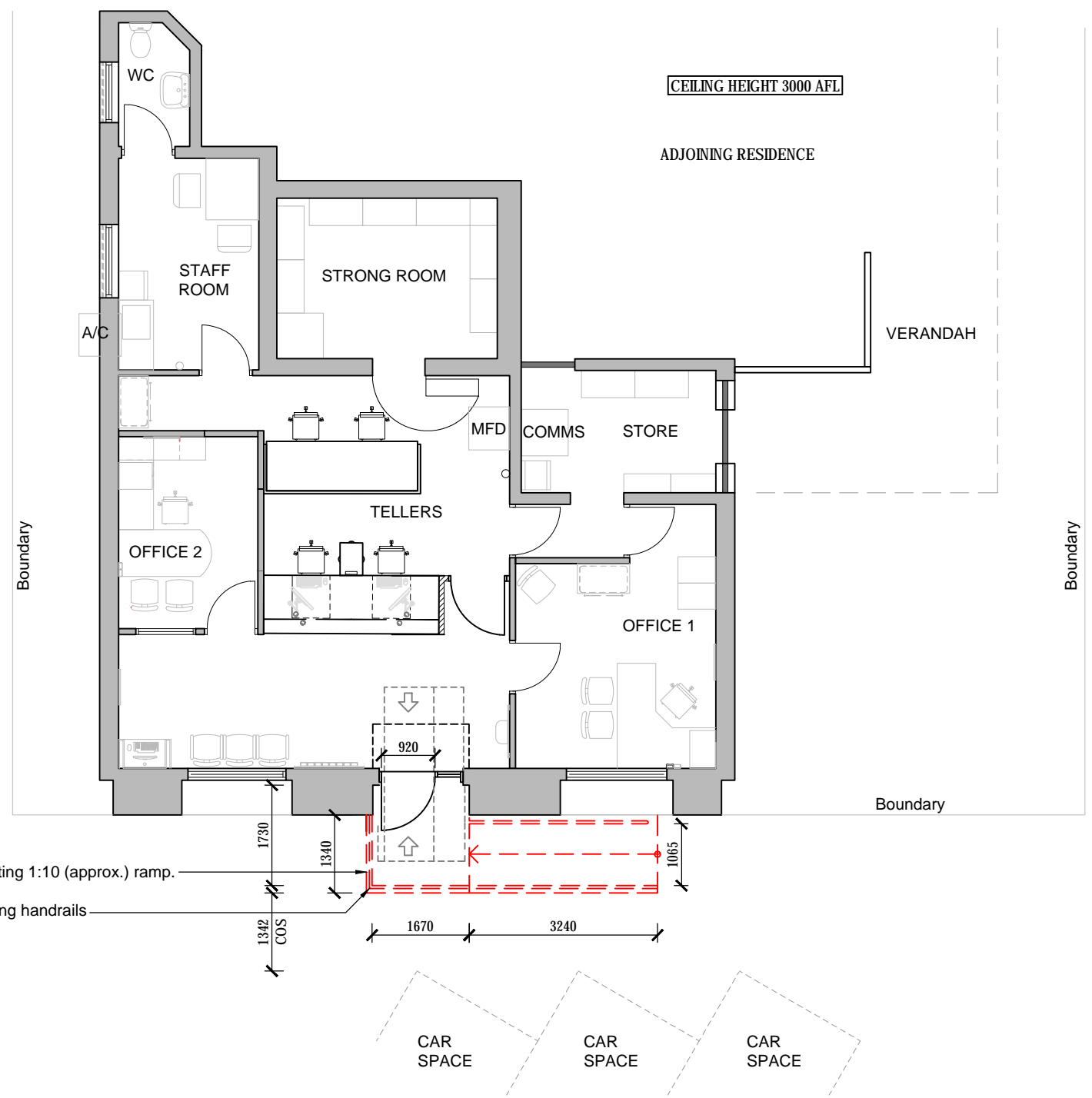
Appendices

Appendix A – Architectural Plans

APPENDIX – ARCHITECTURAL PLANS

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NOTE:
AREAS OUTSIDE THE SCOPE OF WORK ARE AN EXTRACT
FROM PREVIOUS "AS BUILT" PLANS AND HAS NOT BEEN SITE
SURVEYED

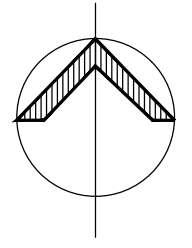
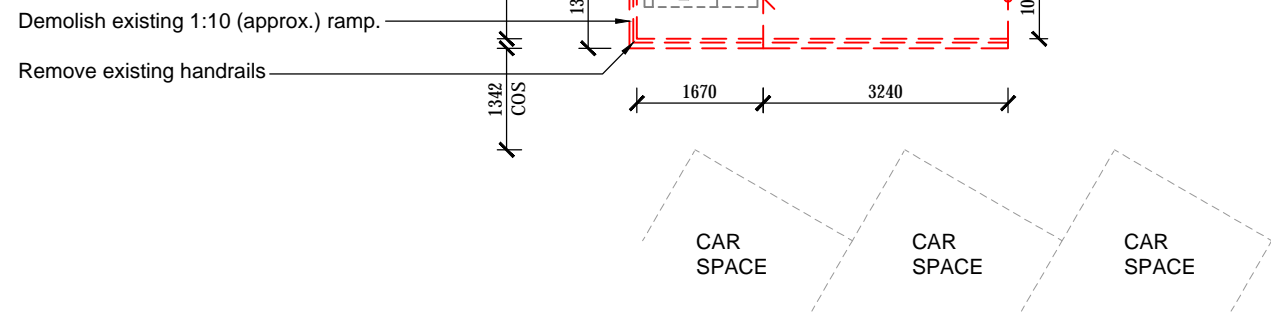


LEGEND

	EXIST BASE BUILDING WALL TO BE RETAINED
	EXISTING RAMP TO BE DEMOLISHED
	EXISTING BULKHEAD

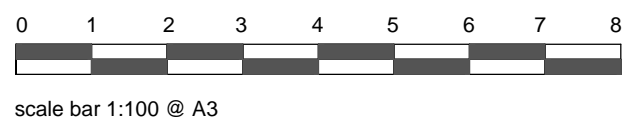
- NOTES:**
1. CONTRACTORS MUST VERIFY AND CHECK ALL SITE CONDITIONS AND DIMENSIONS BEFORE COMMENCING WORK. REPORT ALL DISCREPANCIES TO THE PROJECT MANAGER FOR CONFIRMATION PRIOR TO THE COMMENCEMENT OF WORKS.
 2. ANY UNFORESEEN DEMOLITION WORKS REQUIRED WHICH HAVE NOT BEEN SPECIFIED TO BE APPROVED BY THE PROJECT MANAGER PRIOR TO THE COMMENCEMENT OF WORKS.
 3. MAKE GOOD ALL EXISTING WALLS. PATCH AND REPAINT AFTER REMOVAL OF FIXTURES.
 4. MAKE GOOD TO ALL AREAS AFFECTED BY DEMOLITION AS REQUIRED AND LEAVE READY TO TAKE NEW FINISHES.
 5. SERVICES MADE REDUNDANT SHOULD BE CAPPED OFF. REMOVE ALL NON ESSENTIAL / REDUNDANT WIRING & DATA CABLING THROUGHOUT.
 6. LIGHTING & ALL CEILING SERVICES ARE TO BE COORDINATED WITH RELEVANT CONSULTANTS & ENGINEERS.
 7. THIS DRAWING TO BE READ IN CONJUNCTION WITH ALL SERVICES ENGINEER'S DRAWINGS AND SPECIFICATIONS
 8. ALL WORK TO COMPLY WITH NCC, AUSTRALIAN STANDARDS & GOVERNING BODY APPROVALS.
 9. DEMOLISHED ITEMS SHOWN DASHED. ALLOW TO REMOVE AND DISPOSE OF ALL DEMOLISHED FITOUT AND ITEMS.
 10. ALLOW TO MAKE GOOD TO ALL AREAS AFFECTED BY DEMOLITION WORKS
 11. BEFORE ANY DEMOLITION OR CONSTRUCTION ON SITE, AND CONTINUALLY AS APPROPRIATE DURING THE DEMOLITION AND CONSTRUCTION PHASES, CONTRACTOR IS TO ENSURE RISK ASSESSMENT IS UNDERTAKEN BY COMPETENT PERSON TO DETECT ANY ASBESTOS HAZARDS ON SITE. IN THE EVENT OF ANY POSITIVE FINDINGS NOTIFY PROJECT MANAGER IMMEDIATELY BEFORE ANY FURTHER WORK IS UNDERTAKEN. ALL ASBESTOS FINDINGS ARE TO BE DEALT WITH IN ACCORDANCE WITH THE CBA ASBESTOS MANAGEMENT PLAN.

- SCOPE OF WORKS:**
- DEMOLISH EXISTING ACCESS RAMP.
 - REMOVE EXISTING HANDRAILS.
 - WORKS TO BE DONE OUT OF WORKING HOURS.



1 PROPOSED DEMOLITION FLOOR PLAN
SCALE 1:100 @ A3

- NOTE:**
- ALL DRAWINGS ARE COLOUR CODED, IT IS TO BE PRINTED IN COLOUR
 - ALL DIMENSIONS TO BE VERIFIED ON SITE BEFORE CONSTRUCTION



NOTE
PLEASE VERIFY ALL DIMENSIONS ON SITE BEFORE COMMENCING WORK. REPORT ALL DISCREPANCIES TO PROJECT DIRECTOR PRIOR TO CONSTRUCTION. FIGURED DIMENSIONS TO BE TAKEN IN PREFERENCE TO SCALED DRAWINGS. DRAWINGS MADE TO LARGER SCALES & THOSE SHOWING PARTICULAR PARTS OF THE WORKS SHALL TAKE PRECEDENCE OVER DRAWINGS MADE TO SMALLER SCALE & THOSE FOR GENERAL PURPOSES. ALL WORK IS TO CONFORM TO RELEVANT AUSTRALIAN STANDARDS & OTHER CODES AS APPLICABLE, TOGETHER WITH OTHER AUTHORITIES' REQUIREMENTS & REGULATIONS. THIS DRAWING & DESIGN IS SUBJECT TO COPYRIGHT & MAY NOT BE REPRODUCED WITHOUT PRIOR WRITTEN CONSENT. IF IN DOUBT, ASK.

PROJECT MANAGER

PO BOX 39, CARINGBAH, NSW 2229. TEL (02) 9545 4444 FAX (02) 9545 4999

REVISIONS

REVISION	DESCRIPTION	DATE
A	MINOR WORKS ISSUE - RAMP PROPOSAL	08-10-2019

CLIENT

PROJECT

BRANCH ENTRY UPGRADE
BANKWEST CORRIGIN BRANCH
1 CAMPBELL STREET
CORRIGIN WA 6375

DRAWN	CHECKED	DATE CREATED	SCALE
LC	TH	OCTOBER 2019	1:100 @ A3

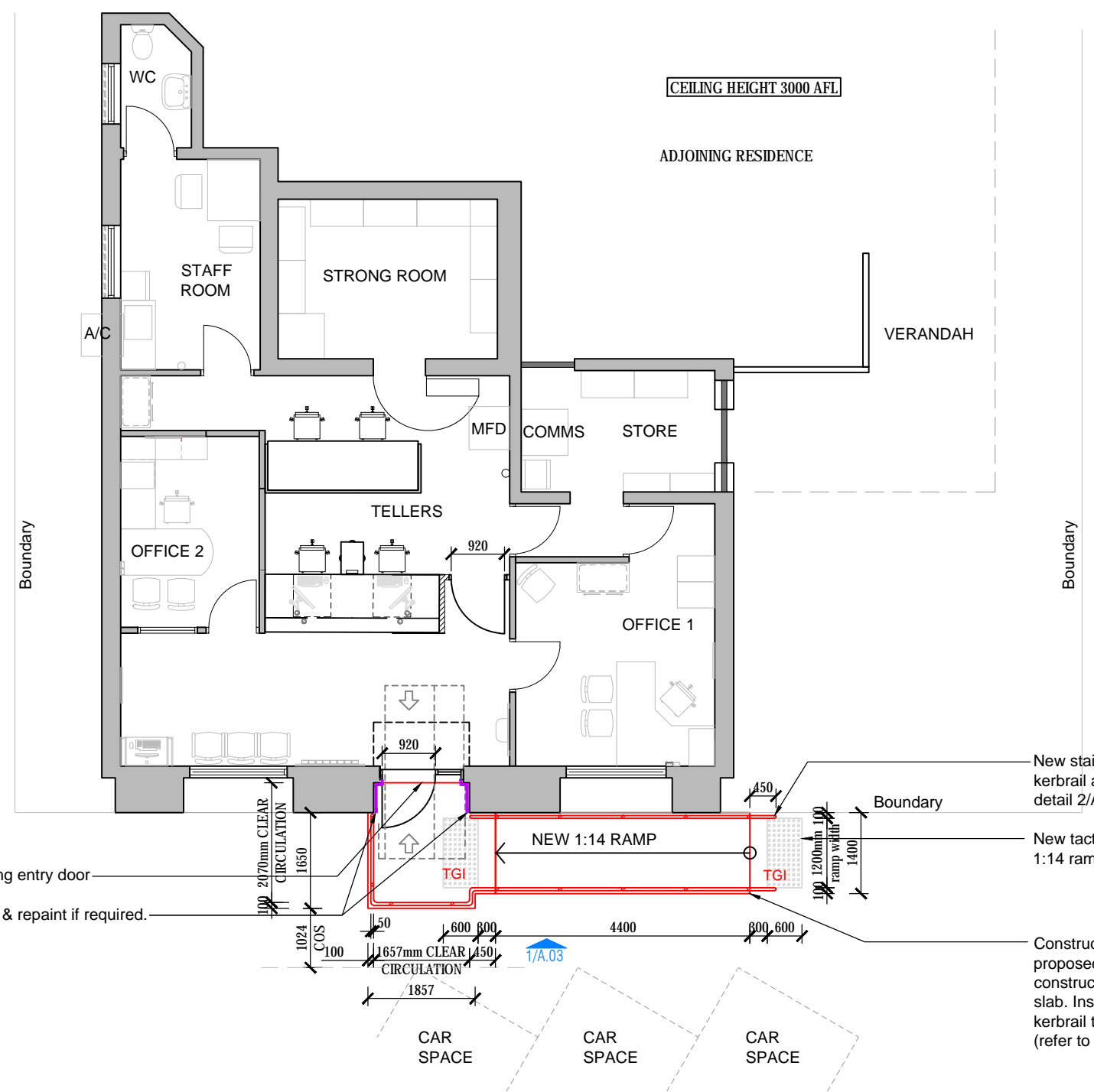
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DRAWING TITLE

PROPOSED DEMOLITION PLAN

DRAWING NUMBER	ISSUE
A.01	A

NOTE:
AREAS OUTSIDE THE SCOPE OF WORK ARE AN EXTRACT FROM PREVIOUS "AS BUILT" PLANS AND HAS NOT BEEN SITE SURVEYED



LEGEND

- EXIST BASE BUILDING WALL TO BE RETAINED
- EXISTING RAMP TO BE DEMOLISHED
- EXISTING BULKHEAD
- NEW ITEMS TO BE BUILT & INSTALLED
- NEW EXTENSION TO BE BUILT.
- REQUIRED CIRCULATION SPACE AROUND DOORWAYS (NOTE: NOTHING IS TO OBSTRUCT THIS AREA)

- SCOPE OF WORKS:**
- CONSTRUCT NEW 1:14 CONCRETE RAMP FULLY COMPLIANT WITH AS14281-2009 (REFER TO A1.03);
 - NEW STAINLESS STEEL HANDRAILS AND KERBRAILS TO BOTH SIDES OF RAMP.
 - NEW STAINLESS STEEL HANDRAIL + KERBRAIL ALONG EDGE LANDING.
 - NEW TACTILE INDICATORS AT TOP AND BOTTOM OF RAMP
 - NEW ENTRY MAT
 - NEW ANTI-SLIP CONCRETE FINISH TO RAMP.
 - NEW PAINT FINISH TO EXISTING ENTRY WALL IF REQUIRED AFTER DEMOLITION WORKS. PAINT COLOUR TO MATCH EXISTING.
 - MAKE GOOD TO ALL SURFACES AS REQUIRED.

FINISHES LEGEND

- WALL PAINT COLOUR TO MATCH EXISTING. ONLY PAINT WALLS AFFECTED BY DEMOLITION AND CONSTRUCTION WORKS

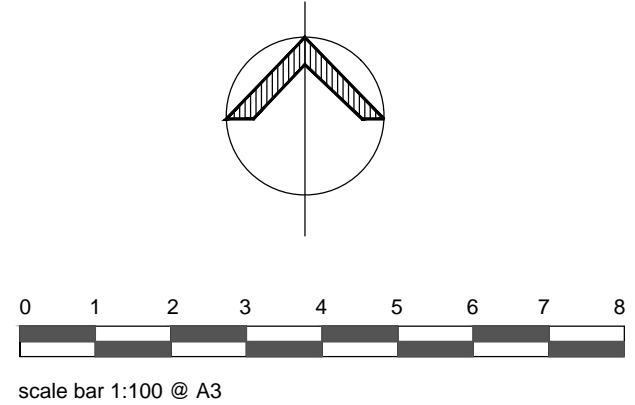
FLOORS

CODE	ITEM	SPECIFICATION
	TGI	TACTILE INDICATORS TO CT1 EXTERNAL AND INTERNAL TILES.

1 PROPOSED FLOOR PLAN
SCALE 1:100 @ A3

NOTE:

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REVISIONS

REVISION	DESCRIPTION	DATE
A	MINOR WORKS ISSUE - RAMP PROPOSAL	08-10-2019

CLIENT

PROJECT

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BANKWEST CORRIGIN BRANCH
1 CAMPBELL STREET
CORRIGIN WA 6375

DRAWN	CHECKED	DATE CREATED	SCALE
LC	TH	OCTOBER 2019	1:100 @ A3

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DRAWING TITLE

PROPOSED FLOOR PLAN

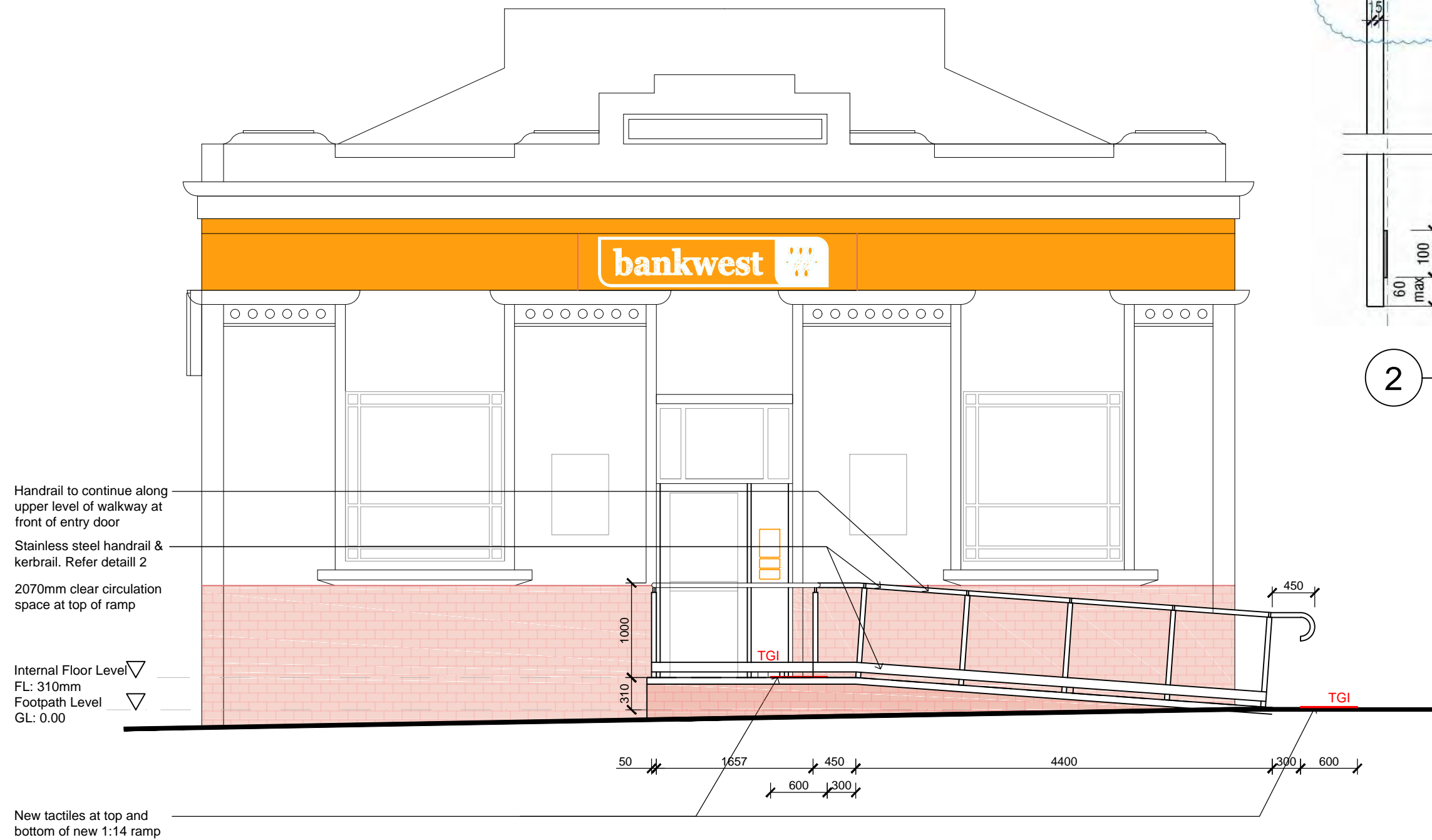
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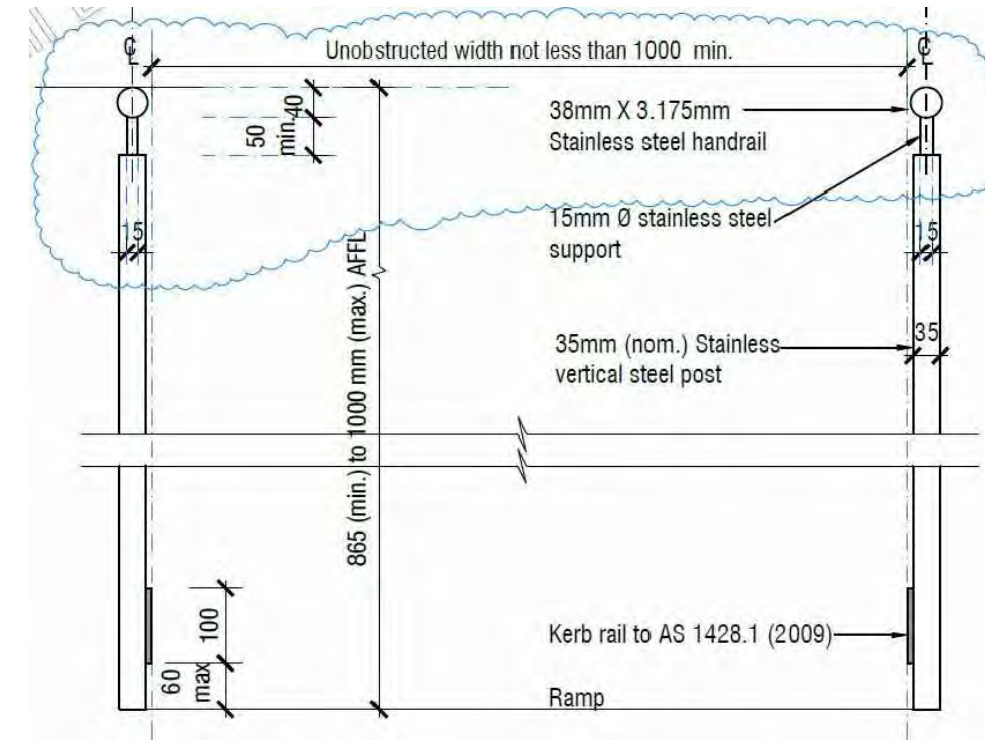
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NOTE:
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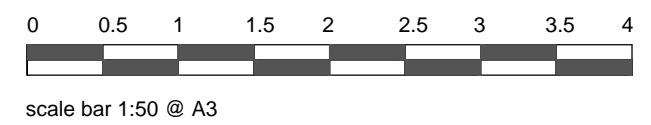


1 PROPOSED 1:14 RAMP ELEVATION
SCALE 1:50 @ A3



2 HANDRAIL DETAIL
SCALE 1:10 @ A3

NOTE:
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DRAWN	CHECKED	DATE CREATED	SCALE
LC	TH	OCTOBER 2019	1:50 @ A3

CAD REF.S:\KIRRAWEE\DESIGN TEAM\BANKWEST\WA\CORRIGIN

DRAWING TITLE

PROPOSED 1:14 RAMP ELEVATION
PROPOSED RAMP DETAIL

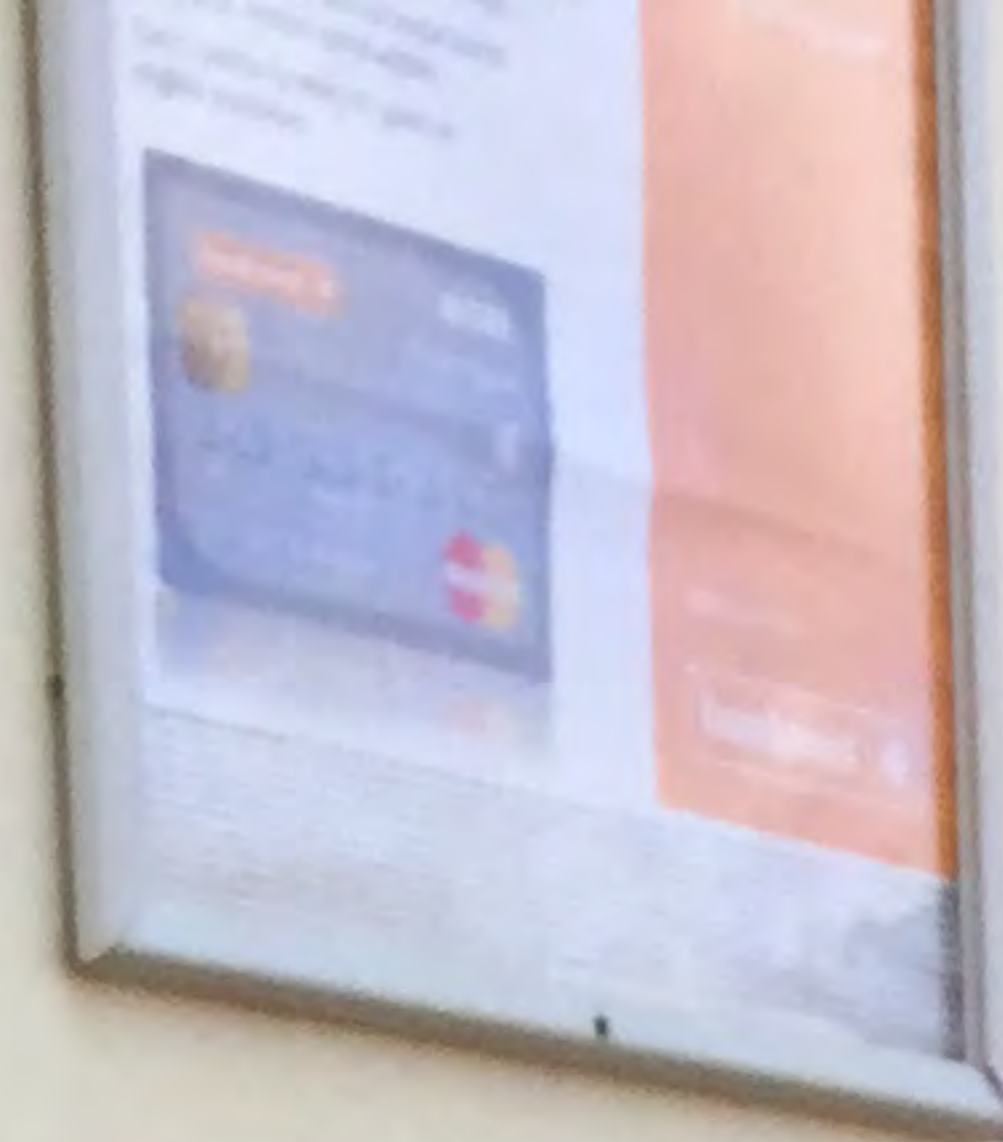
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A.03	A



First National Bank

Earn
150,000

Today's
great rate
2.50%



Today's
great rate

2.50%
p.a.

- Fixed for 10 months
- Interest on maturity
- Invest \$1,000 to \$1,000,000
- No Fees

Bankwest

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mainroads
WESTERN AUSTRALIA

Standard Restricted Access Vehicle (RAV) Route Assessment Guidelines

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Document Control

Owner	Main Roads Heavy Vehicle Services
Custodian	Access Manager
Document Number	D14#493277
Issue Date	July 2014
Review Frequency	Annually

Amendments

Revision Number	Revision Date	Description of Key Changes	Clause / Page No.
1	May 2016	Removed Appendix G 'Turning Radii' Removed Appendix K 'Assessment Form Template' Updated Appendix H 'Low Volume Condition 7' Updated Appendix D to include the wording 'with dedicated cycle lane' Updated contact details	Appendices & 1.5
2	July 2016	Updated to include revised minimum road widths for RAV Categories 2-7 and 9-10 & moved Type B traffic volume / road length table Added Type B traffic volume / road length table	Appendix C and 2.4.4
3	October 2016	Amended list of standard turning templates Updated web location for turning templates Amended low volume condition 1	Appendix G & H, 2.92
4	March 2017	Remove section	2.9.5
5	April 2017	Updated Main Roads website details	1.4
6	May 2017	Amended low volume condition 6	Appendix H
7	July 2017	Note added relating to private driveways	1.2
8	December 2017	Amended stopping sight distances Amended entering sight distances Amended wording relating to road parking Amended wording to include load/vehicle height being 4.6m	Appendix E, F, D, 2.3
9	August 2018	Amended wording relating to provision for overtaking Amended wording relating to turning at intersections Amended wording and requirements for railway level crossing Amended wording relating to off-road parking Amended appendices Appendix E, G (Templates) & I removed Added Figure 1 to 8 Incorporated concessional assessment requirements Amended section 2.4.1 Signage, 2.8.1 Acceleration Lanes, 2.9.1 Signage & 2.9.4 Rail Crossings	2.6, 2.9, 2.10, 2.11, Appendix A, B, C, D, E 1.1, 2.21

10	September 2018	Amended wording relating to turning at intersections Amended wording relating to provision of overtaking and removed Figure 1. Amended wording relating to Approach Sight Distance and Entering Sight Distance	2.6, 2.8, 2.84, 2.85
11	November 2019	Amended introduction to clarify the intent of the guidelines.	Page 6.

DEFINITIONS

The following are definitions for terms used in these Guidelines. Refer to the definitions in the Road Traffic (Vehicles) Act 2012 and any subsidiary legislation to this Act for the meanings of any terms not defined in this section.

Term	Definition
AADT	Annual Average Daily Traffic (AADT) the daily number of vehicles travelling on a road, averaged over one year. It is determined by the total yearly two-way traffic volume divided by 365, expressed as vehicles per day.
Approach Sight Distance (ASD)	The distance required for a driver of a RAV, travelling at a given speed, to observe the approaching intersection, and react or stop if necessary.
Bridge	A structure (with the exception of gantries) having a clear opening in any span of greater than 3 metres measured between the faces of piers and/or abutments or structures of a lesser span with a deck supported on timber stringers.
Carriageway Width	That portion of a road or structure devoted particularly to the use of vehicles that is between guide posts, kerbs or barriers where these are provided, inclusive of shoulders and auxiliary lanes.
Culvert	A structure under a road having only clear openings of less than or equal to 3 metres measured between the faces of piers and/or abutments or a pipe shaped structure of any diameter.
Entering Sight Distance (ESD)	The required sight distance for a RAV driver to see a sufficient gap in oncoming traffic that will allow a RAV, with greater length and lower acceleration capacity, to clear the intersection safely.
HVS	Main Roads Heavy Vehicle Services.
Main Roads website	www.mainroads.wa.gov.au
Passenger Car Equivalence	Passenger Car Equivalence (PCE) factors are a relative measure of the traffic flow impedance effects of different vehicle types. The PCE factor for a particular vehicle type is the equivalent number of passenger cars (AUSTROADS Vehicle Class 1) that would have the same impedance effect as a single vehicle of that type.
Order	An Order issued under the Road Traffic (Vehicles) Act 2012.
RAV	Restricted Access Vehicles (RAV) consists of all combinations of vehicles exceeding 19 metres in length or 42.5 tonnes gross mass including B-Doubles, road trains and truck-and-trailer combinations.
Remote Road	A general term for a main arterial road carrying mostly long distance traffic.

Term	Definition
Rural Road	All roads that provide a secondary network of National, State and local government roads connecting cities and towns.
Seal Width	Width between edges of sealed surface or between edge lines (where installed on undivided carriageways), whichever is less.
Structure	A bridge or culvert.
TPA	Tonnes per annum.
Urban and Town Site Road	All roads within a populated area of established dwellings, a central place of trade and recognised as a distinct place. Generally the area will act as a central hub of activity for the community.
VPD	Vehicles Per Day (VPD) is the number of vehicles observed passing a point on a road in both directions for 24 hours. It is a measure of daily traffic volume, often more relevant to low volume, local government roads, typically rural roads in these guidelines. VPD can differ from AADT in being a better measure of traffic volume during periods of more intensive RAV usage or seasonal tourist traffic.
Vehicle Regulations	The <i>Road Traffic (Vehicles) Regulations 2014</i> .

Related Documents

Document #	Title
D16#198414	Guidelines for Approving RAV Access
D16#374056	Tri Drive Route Assessment Guidelines
NA	RAV Route Assessment Form

1 INTRODUCTION

1.1 Purpose

These guidelines have been prepared to provide guidance to a person conducting an onsite assessment, on an existing road, for the purpose of assisting Main Roads Heavy Vehicle Services (HVS) in making an informed decision as to whether or not a road is suitable for use by a particular category of Restricted Access Vehicle (RAV).

These guidelines are to be read in conjunction with the following documents, available on the [Road Access page](#) on the Main Roads website:

- Framework for Adding Roads on the RAV Networks;
- Framework for Downgrading Local Roads on the RAV Networks;
- Framework for Using Consultants to Assess Local Government Roads for Inclusion on the RAV Network; and
- Guidelines for Approving RAV Access.

The RAV Route Assessment Form is also available on the Main Roads website to further assist in ensuring the required information is captured during the onsite assessment.

These RAV Route Assessment Guidelines form part of the overall RAV access assessment process, as outlined in Appendix F, to enable HVS to make an informed decision on behalf of the Commissioner of Main Roads, in accordance with the Commissioner's authority to approve RAV access under provisions of the *Road Traffic (Vehicles) Act 2012*.

These guidelines are not road design standards. However, if a road is constructed to the appropriate road design standards and approved by Main Roads, the road will pass the RAV access assessment process.

1.2 Application

For the purpose of these guidelines, "standard" RAVs are those vehicle combinations specified as Category 1 to 10 vehicle combinations under the *Prime Mover, Trailers Combinations Order 2017* and *Truck, Trailer Combinations Order 2017*.

The standard RAV Categories have been grouped into four (4) assessment levels, as follows:

- Level 1 - RAVs Categories 2-4 (e.g. pocket road train, B-Double, and other RAVs with a maximum length of either 25.0 m or 27.5 m);
- Level 2 - RAVs Categories 5-6 (e.g. RAVs with a maximum length of 36.5 m and a maximum mass of 87.5T);
- Level 3 - RAVs Categories 7-8 (e.g. RAVs with a maximum length of 36.5 m and a maximum mass of 107.5T); and
- Level 4 - RAVs Categories 9-10 (e.g. RAVs with a maximum length of 53.5 m).

Note 1: A road approved for one of the base RAV networks listed above, means the road is also approved and added to AMMS level one (1) for the equivalent network.

Note 2: Where a RAV assessment is for operations under a concessional loading scheme such as the Accredited Mass Management Scheme (AMMS), the assessor must take into account the additional mass when requesting a structures assessment as per Section 2.2.

Where quantitative limits are recommended, they are intended as a guide only and are no substitute for common sense and judgement based on experience. In certain cases, routes which do not meet the requirements outlined in this document can be accepted as RAV routes by imposing additional conditions, such as speed restrictions, curfew etc. Refer to the *Guidelines for Approving RAV Access*.

1.3 Assessment Requirements

Route assessments will only be accepted from a suitably qualified person, approved by Main Roads. The assessor should have experience and knowledge of the following:

- The principles of heavy vehicle operation, including vehicle configurations, maximum dimensions and axle load limits;
- Heavy vehicle dynamic performance characteristics, including limitations on the ability of heavy vehicles to accelerate, brake, ascend grades and negotiate corners;
- Heavy transport issues, legal requirements and permit systems; and
- Road safety concepts and principles.

When considering a potential route, the assessor is advised to initially perform a desktop assessment using all available information. In some cases this initial assessment will identify particular physical constraints, such as posted bridge load limits and road width deficiencies, which may render the route unacceptable without the need for further assessment.

If the applicant is willing to pursue upgrades to the road, then a full assessment is required to identify all deficiencies. This is to alleviate any problems with some upgrades being carried out and then the full assessment conducted only to identify additional deficiencies. The assessment will only identify the deficiencies and will not provide upgrade design requirements.

Heavy vehicle use on a particular route may have some negative impacts on the environment, community and traffic. Assessors must first determine if the proposed route is the most appropriate route for the particular operations and recommend variations to the initially proposed route to reduce such impacts.

As part of any route assessment for a Restricted Access Vehicle (RAV), HVS does not assess any access for driveways adjoining a RAV network road. It remains the responsibility of the property owner to ensure safe ingress and egress to the property.

Before making a decision on an application for route access, Main Roads may deem it necessary to do any or all of the following:

- Perform a further assessment of the route;
- Assess the suitability of the road pavement;
- Assess the suitability of all structures on the proposed route to accommodate the specific vehicle;
- Specify conditions of access such as speed limits, hours of operation or accreditation requirements;
- Obtain local government agreement for the proposed route (for all operators);
- Recommend a number of road improvements as conditions of approval; and
- PBS assessment to assess vehicle performance.

To ensure network continuity, when assessing a road, all connection points to existing RAV networks must be assessed for suitability and a holistic approach should be taken to ensure overall network connectivity in the area.

1.4 Planning Evaluation

Assessment of a proposed route should be checked against any future planning proposals to evaluate the potential impact of RAVs. The relevant Local Government and Regions should be consulted as part of the process.

1.5 Further Assistance

Additional information and guidance is available from HVS via telephone 138 486 or hvsrouteassessments@mainroads.wa.gov.au

2 ASSESSMENT CRITERIA

2.1 Traffic Data

2.1.1 Traffic Counts

In order to determine the suitability of a road for RAV access, it is essential to obtain current traffic counts for the particular road. The traffic counts must be considered when determining appropriate road widths, potential congestion issues and relevant operating conditions.

2.1.2 Accident Statistics

Appropriate research must be conducted prior to progressing with a route assessment to establish if there is an accident history on the particular road that may be exacerbated by the introduction of RAVs on the road.

Safety is the primary factor for consideration. If crash history data is available, it may be useful to investigate whether certain times of the day cause particular risks, while at other times the risk is significantly lower. In these cases, it may be warranted to recommend that the RAV only use the route during low-risk hours.

2.2 Structures

2.2.1 Load Capacity

All bridges and load restrictive culverts on the requested route will be assessed for the relevant level of RAV Network access by Main Roads Structures Engineering Branch, via HVS. When carrying out an assessment for Network 2, ensure a separate Structures Engineering assessment is carried out for the Short B Triple combination.

Any bridge restrictions for the Short B triple combination must be listed in the Operating Conditions in the relevant vehicle category section and a notation included in the conditions for the relevant road.

Consultation with local governments is required to ensure all culverts on local government roads have been appropriately considered.

2.2.2 Structure Width Requirements

Table 1: Minimum Width between Kerbs/Carriageway on a Structure

AADT	Minimum Width Between Kerbs/carriageway (m)	Quality of Approaches
Less than 75	3.5*	Structures with adequate Approach Sight Distance (ASD)**.
75 to 150	5.3	Structures with adequate ASD, clearly signed and road clearly marked.
	7.0	Structures that have inadequate ASD, inadequate signage or no road markings.
150 to 500	5.8	Structures with adequate ASD, clearly signed and road clearly marked.
	7.2	Structures that have inadequate ASD, inadequate signage or no road markings.
More than 500	7.2	All structures at this traffic volume

*Conditions apply; refer to 2.4.2 and Appendix B;

**RAV ASD should be measured from a truck driver's eye height of 2.4 m. Minimum requirements for ASD refer to Appendix D.

2.3 Overhead Clearance

Although applicable for all vehicles, RAVs with high loads are particularly vulnerable to striking low overhead obstructions. Route assessments must confirm that adequate overhead clearances are available to safely accommodate a load/vehicle height of 4.6m, as follows:

- Overhead obstructions (except power lines) - 300 mm clearance; and
- Power lines - at least the minimum clearance required by telecommunications and electrical transmission cable providers.

Where telecommunications and/or electrical transmission cables cross the route, approval for a load/vehicle height of 4.6m must be obtained from the relevant controller/s listed in the “*Contact Details for Other Agency Approvals*” located on the Oversize Over-mass Permits page of the Main Roads website.

Where the required load/vehicle height of 4.6m is not approved by the cable provider, the cable provider must specify the maximum approved load/vehicle height and the location of the restricting power line. RAV access may still be considered with appropriate height conditions.

2.4 Rural Road Widths

When the hauling unit of a RAV travels along a straight path over an uneven surface, the trailing units do not necessarily follow along the same path as the lead unit. This is defined as “off-tracking” and depends on several factors, including:

- The steering actions of the driver;
- Vehicle configuration and coupling arrangements between units;
- Misalignment of the axles;
- Suspension (geometry, bump and roll steer effects) and tyre characteristics;
- Vehicle length;
- External disturbances that include road roughness, cross-slope and side loading from wind-gusts; and
- Speed of travel.

The maximum deviation in tracking over a straight section of road, when added to the width of the RAV, is termed the ‘swept width’. To safely accommodate the swept width of RAVs, adequate road width must be provided.

To assess the widths of rural roads, tables of minimum carriageway widths and sealed widths to accommodate the swept width are listed at Appendix A.

To be suitable for RAV access, a road should be sealed if AADT is over 150 and annual freight tonnage is over 300,000 tonnes per annum. The requirement for the road to be sealed is partly for safety reasons, but more so for road sustainability.

In the absence of any traffic data, the following parameters may enable a judgement as to whether a road needs to be sealed:

- If the road is unlikely to be used by more than 10 RAVs per day; or
- If the road is unlikely to be used by more than 60 RAVs per day over a seasonal two month period.

When considering whether a road has adequate width, an assessment should also be made in relation to any potential risks posed by:

- Crests;
- Pronounced cambers;
- Poor shoulder condition;
- Surface roughness; and
- Reduced sight distances.

Despite a road's width being above the specified minimum in Appendix A, these factors may require additional width, application of additional RAV operating conditions, or in extreme cases, mean the route is unsuitable for RAV access.

Minor width deficiencies are acceptable, particularly if it is only for a small portion of the road. If width requirements are relaxed, a risk assessment should be undertaken to consider other factors to ensure safe operation.

Off-tracking of a vehicle combination is more severe at high speeds; therefore minimum seal width may be reduced where speeds are controlled to 60 or 70 km/h.

Minimum seal widths may also be reduced on roads where all other users are familiar with the operator of multi combination vehicles, e.g. farm access roads and mine access roads.

2.4.1 Sight Distance Considerations at Curves and Tight Bends

When the hauling unit of a RAV travels around a curve or tight bend, the trailing units may take up considerable additional road width. This is defined as "swept width" and depends on several factors, including:

- Radius of the curve or tight bend;
- Length of vehicle combination;
- Number and type of articulation points; and
- Road surface and geometry.

In instances where it is identified the RAV would be required to utilise additional road width and potentially encroach onto the opposite side of the road, the assessor must ensure on approach to the curve or tight bend, there is sufficient visibility to observe oncoming vehicles, and react or stop if necessary. The table in Appendix D shows the required sight distance for RAVs, given the speed and the gradient of the road.

It will be necessary for the assessor to conduct swept path assessments on curves to determine if the RAV is likely to encroach onto the opposite side of the road.

Note: Access should be declined if the RAV crosses a solid white line.

2.4.2 Low Volume Road Width

When assessing road width for Network 2 to 7 or 9 to 10 RAV access, where traffic volume is less than 75 vehicles per day, the width of the road may be assessed in accordance with the width requirement in Appendix B. Appendix E conditions must be applied. If the road width meets the requirements in Appendix A, the conditions as per Appendix E are not necessary.

2.4.3 Traffic Volume Consideration

It is important to use the most appropriate measure of traffic volume when applying Appendix A and Appendix B.

For medium to high traffic roads, where AADT is more than 500, AADT will usually be a suitable measure of traffic volume. For low to medium traffic roads, where AADT is from 150 to 500, higher seasonal traffic volume may be a more appropriate measure of traffic volume. For these roads, the widths in Appendix A are the relevant guidelines.

For low traffic volume roads, where AADT is less than 75, with higher seasonal variations, obtaining a best estimate of such higher daily volumes (VPD) is recommended. Appendix B only applies if AADT and any higher seasonal traffic volumes (VPD) are both less than 75. Otherwise, road width must be assessed using Appendix A.

2.4.4 Assessing a Road in Sections

The road may be composed of a number of sections that vary in their standard and that would fall into different categories of RAV suitability, or require different operating conditions (e.g. for low volume roads). Width variation is a typical example of this principle. Where differing sections are reasonably long, it can be beneficial to separately assess each section as to its category of RAV access and any applicable operating conditions. Assessors should only consider applying this method of assessment where there is a likely benefit and a practical start and finish point.

2.4.5 Short Sections of Reduced Width

There may be short narrow sections along the road due to narrow structures, roadside vegetation or short narrow sections of pavement. Provided narrow sections meet certain criteria, the minimum road width does not need to be considered the actual width of the entire road for assessment purposes. In the absence of any clearly identified other risk factors, clauses (a) and (b) below can be applied to assess the width deficiencies of narrow sections.

(a) Traffic Volume Less than 75 Vehicles per Day

This clause only applies to low volume rural roads that do not meet the width requirement in Appendix A, and for which the operating conditions in Appendix E will apply to RAVs.

Where all narrow sections of the low volume rural road meet the following criteria, the minimum width of the road can be considered to be the width of the road, excluding the narrow sections, when assessing suitability in accordance with Appendix B:

- Narrow sections must not be less than 3.5 m wide;
- Each narrow section must not be more than 100 m long;
- A combination of narrow points that are all within a single 100 m length of road can be considered to be one single narrow section;
- Two adjacent narrow sections must not be within 150 m of each other;
- Continuous unbroken sight distance must extend from a point at least 150 m from each end of any narrow section through the narrow section to a point at least 150 m beyond the section, in both directions; and
- Combined length of narrow sections is no more than 10% of total road length. All narrow sections shorter than 50 m shall be considered to have an effective length of 50 m.

If any narrow section fails to meet the 3.5 m minimum width criteria, the route shall be considered unsuitable for RAV access.

Where all narrow sections meet the 3.5 m minimum width criteria, but do not meet all the remaining criteria, the route shall be considered unsuitable for RAV access on a two-way RAV traffic basis. However, the route may still be suitable for one-way RAV traffic only, provided

operating conditions as per Appendix B for a Type B road are applied. Type B roads suitability is also subject to traffic volume and road length requirements outlined in Table 2.

Table 2: Maximum allowable road length for Type B suitability

Daily Traffic Volume	0 to 15 VPD	16 to 30 VPD	31 to 50 VPD	51 to 75 VPD
Max Road Length	5.0 km	2.0 km	1.5 km	1.0 km

(b) Traffic Volume from 75 to 500 Vehicles per Day

This clause only applies to medium volume roads that generally meet the width requirements in Appendix A.

Where all narrow sections of a medium volume road meet the following criteria, the minimum width of the road can be considered to be the width of the road, excluding the narrow sections, when assessing suitability in accordance with Appendix A:

- Narrow sections should not have carriageway width more than 1.3 m below Appendix A values;
- For sealed road, narrow sections should not have sealed width more than 0.2 m below Appendix A values;
- Each narrow section should not be more than 2 km long; and
- The combined length of narrow sections should not be more than 15% of total road length.

Similar principles may logically carry over to assessment of higher traffic volume roads; however the width deficiencies will need to be assessed on a case-by-case basis.

2.5 Urban and Town Site Road Widths

There are a number of width requirements to be considered for RAVs travelling in urban and town site areas. As well as accommodating the additional swept width of RAVs, the width requirements for activities such as cycling and kerbside parking also need to be taken into account. The minimum road width requirements in town site areas are listed in Appendix C.

2.6 Provision for Overtaking

RAVs tend to operate at lower average speeds than light vehicles. If the road does not have sufficient overtaking opportunities, drivers of light vehicles may experience delays behind slower moving RAVs and in some cases may form “queues” of vehicles waiting to overtake. This may cause driver frustration and thereby increase the risk of drivers attempting to overtake when it is not safe. Therefore it is essential, from a road safety perspective, to have adequate overtaking opportunities on a RAV route.

It is recommended that AADT figures are used to assess overtaking opportunities, however the assessor should consider the impact of seasonal traffic during the assessment, as the AADT could be less than seasonal peak traffic volume.

The volume of traffic and percentage of RAVs on the route affects the requirement for overtaking opportunities. To assess suitability of overtaking, an AADT derived using the Passenger Car Equivalence (PCE) factors (Table 3) shall be used. The derived AADT is calculated by multiplying the AADT for each of the Austroads vehicle Class by the PCE factor based on the road’s terrain as per Table 3. This derived AADT is the AADT figure to use in Table 4 below.

An example of calculating the derived AADT is listed below:

	Sum of AVG AADT	PCE Flat Terrain	AADT Flat Terrain
Austroads 1 & 2	3,180	1	3,180
Austroads 3, 4 & 5	1,893	2	3,786
Austroads 6, 7 8 & 9	285	2.5	713
Austroads 10 (RAV 2 - 4)	120	4	480
Austroads 11 (RAV 5 - 8)	117	4	468
Austroads 12 (RAV 9 -10)	2	9	14
		AADT derived	8,640

PCE factors represent the equivalent number of light vehicles for a particular type of RAV or general access heavy vehicle. The use of PCE factors provides a derived AADT value that can then be used to better assess overtaking opportunities.

Table 3: Passenger Car Equivalence Factors for RAVs

Vehicle Types	PCE Factors on Flat Terrain	PCE Factors on Rolling Terrain
Austroads Class 1	1	1.3
Austroads Class 2	1	1.3
Austroads Class 3 to 5	2	3.5
Austroads Class 6 to 9	2.5	5
Austroads Class 10 RAVs Categories 2-4	4	10
Austroads Class 11 RAVs Categories 5-8	4	10
Austroads Class 12 RAVs Categories 9-10	9	22

The maximum distances between overtaking opportunities are shown in Table 4. In all cases, the assessment of steep ascending grades in Section 2.7.1 must be performed separately.

Table 4: Maximum Distances between Overtaking Opportunities

AADT (Derived using PCE Factors)	Maximum AVERAGE distance between overtaking opportunities	Maximum distance between any two overtaking opportunities	Notes
500 or below	N/A	N/A	Provision of additional opportunities is usually not justified.
501 to 1000	15 km	30 km	
1001 to 1800	8 km	15 km	
1801 and above	5 km	10 km	At AADT > 2700, additional opportunities that exceed the criteria may be necessary.

For each overtaking opportunity, the portion of road available to complete the overtaking opportunity should meet the minimum length shown in Table 5.

Table 5: Minimum Length for Overtaking Opportunities

Road Section Operating Speed (km/h)	Assumed Truck Speed (km/h)	Length (m)		
		RAVs Categories 2-4	RAVs Categories 5-8	RAVs Categories 9-10
70	60	600	640	690
80	69	740	790	860
90	77	890	950	1040
100	86	1070	1130	1240
110	94	1290	1310	1440

Note: The above lengths are generally determined by measuring the length of the divided line where overtaking is permitted for the particular lane.

2.7 Steep Ascending Grades

2.7.1 RAVs Losing Speed on Grades

The speed of RAVs ascending long and steep grades can be reduced to the extent that the speed differential is hazardous for vehicles approaching from behind. If possible, steep ascending grades should have overtaking lanes.

In some cases where an overtaking lane is not provided, the drivers of faster following vehicles may become frustrated and attempt an overtaking manoeuvre when unsafe to do so. A RAV speed reduction to 40 km/h is considered the threshold point at which drivers will seek to overtake a slower vehicle, regardless of whether or not adequate sight distance is available.

Table 6 outlines the maximum distance required for a laden RAV travelling up a grade to slow down to 40 km/h. For grades or consecutive combinations of varying grades exceeding these distances, it is recommended that the grade should have an additional climbing lane for RAVs to mitigate the risk of other road users overtaking without appropriate sight distances.

Table 6: Maximum distances (m) of uphill travel before RAV speeds are reduced to 40 km/h

Grade %	RAVs Categories 2-6		RAVs Categories 7-8		RAVs Categories 9-10	
	80 km/h Approach Speed	100 km/h Approach Speed	80 km/h Approach Speed	100 km/h Approach Speed	80 km/h Approach Speed	100 km/h Approach Speed
3	*	*	*	*	1080	1650
4	950	1410	900	1350	690	1110
5	640	980	610	960	520	840
6	480	760	470	750	410	680
7	390	630	380	620	340	570
8	330	530	320	530	290	490

* RAV can maintain a higher speed than 40 km/h on these grades.

2.7.2 Maximum Grades Requirements for RAVs

For a route to be suitable for RAV access there must be no steep grades that are in excess of the limits in Table 7.

Table 7: Grades Limits for RAVs

	Sealed Roads	Gravel Roads
RAVs Categories 2-6	8%	5%
RAVs Categories 7-8	6%	4%
RAVs Categories 9-10	5%	3%

2.8 Turning at Intersections

It is essential that intersections can be safely negotiated, with minimal or no interference to other traffic.

2.8.1 Vehicle Speed While Negotiating the Turn

The vehicle turning radius is directly related to the maximum turning speed of the vehicle:

- For intersections where the vehicle must always stop before turning (e.g.: at a Stop sign), a turning speed of 5-15 km/h is generally sufficient;
- For intersections where the vehicle rarely or never needs to stop before turning, a speed of 20 km/h or 30 km/h could be assumed; and
- Where following traffic is likely to be slowed as a result of the RAV turning off a high traffic road, a high turning speed (30 km/h or greater) is desirable, to minimise disturbance to traffic.

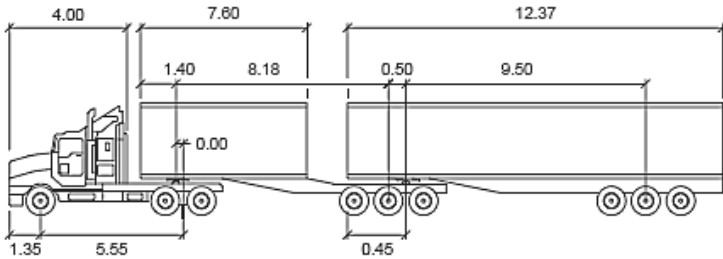
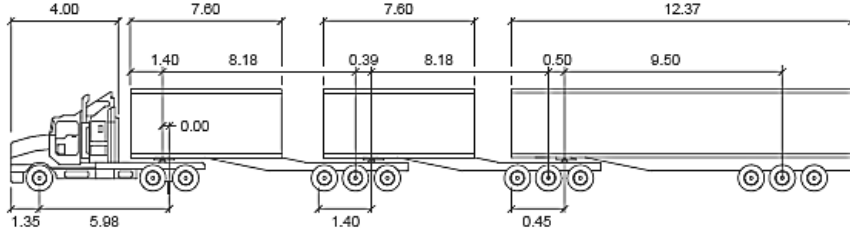
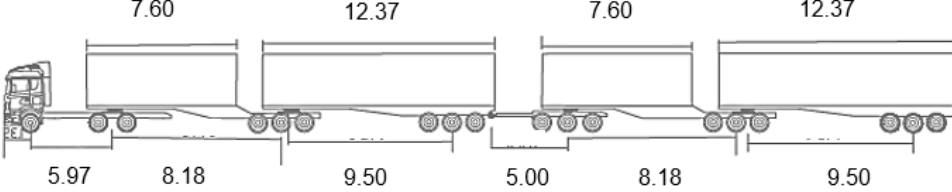
2.8.2 Turning Clearances

Where there is any possibility that the RAV may have insufficient clearance from kerbs or other nearby objects, standard turning templates shall be used to accurately check the swept path of the RAV.

Using AutoTurn, the appropriate vehicle combination must be used to check all turning movements at all required intersections and any clearance problems should be noted on the *RAV Route Assessment Form*. As a rule:

- The wheel paths of the rear trailer of the RAV must not come any closer than 200 mm from the face of any kerb, unless the kerb is designed to be mounted, in which case the 200 mm clearance is not applied.
- If there is no kerb (such as a gravel road), the edge of the road formation can be taken as the kerb.
- The overhang path must not come any closer than 200 mm to a nearby object.
- For a left or right turn, the wheel paths must not cross over the centreline of the road, unless the sight distances in all directions of the intersection are adequate according to Appendix D.

Table 8: Vehicle combinations for completing swept path assessments

RAV Categories	Assessment Vehicle	Maximum Length (m)																
2-4	<p>B-double</p>  <p>B-Double HVS meters</p> <table border="0"> <tr> <td>Tractor Width</td> <td>: 2.50</td> <td>Lock to Lock Time</td> <td>: 6.0</td> </tr> <tr> <td>Trailer Width</td> <td>: 2.50</td> <td>Steering Angle</td> <td>: 35.0</td> </tr> <tr> <td>Tractor Track</td> <td>: 2.50</td> <td>Articulating Angle</td> <td>: 70.0</td> </tr> <tr> <td>Trailer Track</td> <td>: 2.50</td> <td></td> <td></td> </tr> </table>	Tractor Width	: 2.50	Lock to Lock Time	: 6.0	Trailer Width	: 2.50	Steering Angle	: 35.0	Tractor Track	: 2.50	Articulating Angle	: 70.0	Trailer Track	: 2.50			27.5
Tractor Width	: 2.50	Lock to Lock Time	: 6.0															
Trailer Width	: 2.50	Steering Angle	: 35.0															
Tractor Track	: 2.50	Articulating Angle	: 70.0															
Trailer Track	: 2.50																	
5-7	<p>B-triple</p>  <p>B-Triple HVS meters</p> <table border="0"> <tr> <td>Tractor Width</td> <td>: 2.50</td> <td>Lock to Lock Time</td> <td>: 6.0</td> </tr> <tr> <td>Trailer Width</td> <td>: 2.50</td> <td>Steering Angle</td> <td>: 35.0</td> </tr> <tr> <td>Tractor Track</td> <td>: 2.50</td> <td>Articulating Angle</td> <td>: 70.0</td> </tr> <tr> <td>Trailer Track</td> <td>: 2.50</td> <td></td> <td></td> </tr> </table>	Tractor Width	: 2.50	Lock to Lock Time	: 6.0	Trailer Width	: 2.50	Steering Angle	: 35.0	Tractor Track	: 2.50	Articulating Angle	: 70.0	Trailer Track	: 2.50			36.5
Tractor Width	: 2.50	Lock to Lock Time	: 6.0															
Trailer Width	: 2.50	Steering Angle	: 35.0															
Tractor Track	: 2.50	Articulating Angle	: 70.0															
Trailer Track	: 2.50																	
9-10	<p>Double B Double</p>  <p>Double B-Double HVS</p> <table border="0"> <tr> <td>Track Width</td> <td>2.50m</td> <td>Lock to Lock Time</td> <td>6.0</td> </tr> <tr> <td>Trailer Width</td> <td>2.50m</td> <td>Steering Angle</td> <td>35.0</td> </tr> <tr> <td>Tractor Width</td> <td>2.50m</td> <td>Articulating Angle</td> <td>70.0</td> </tr> <tr> <td>Trailer Track</td> <td>2.50m</td> <td></td> <td></td> </tr> </table>	Track Width	2.50m	Lock to Lock Time	6.0	Trailer Width	2.50m	Steering Angle	35.0	Tractor Width	2.50m	Articulating Angle	70.0	Trailer Track	2.50m			53.5
Track Width	2.50m	Lock to Lock Time	6.0															
Trailer Width	2.50m	Steering Angle	35.0															
Tractor Width	2.50m	Articulating Angle	70.0															
Trailer Track	2.50m																	

2.8.3 Intersection Layout

To assist in ensuring network performance levels are maintained, the assessor needs to identify if acceleration lanes and turn pockets are present at intersections and the length of these treatments.

Capturing this information in the assessment will assist in determining if network improvements are necessary, in consultation with the road manager.

2.8.4 Approach Sight Distance (ASD)

The route shall be rejected if the driver of a RAV, approaching the intersection has insufficient visibility to observe the intersection, or advance intersection warning, and react or stop if necessary. The table in Appendix D shows the required sight distances for RAVs, given the vehicle type, speed and the gradient of the road. When measuring the available approach sight distance, the measurement must be taken from a truck driver’s eye height of 2.4 m.

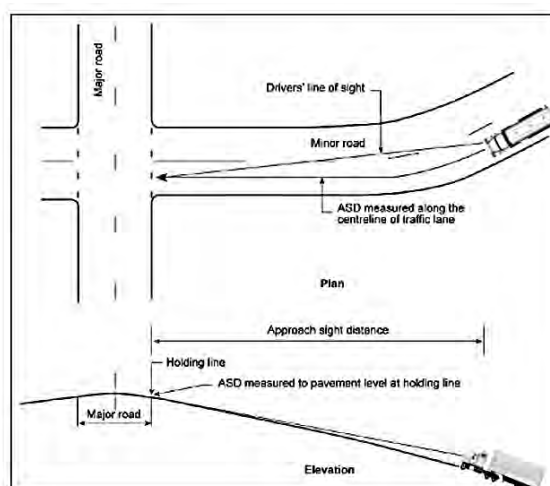


Figure 1: Example of Approach Sight Distance

2.8.5 Entering Sight Distance

The route shall be rejected if the driver of a RAV, entering a through road, does not have appropriate sight distance to see a sufficient gap in oncoming traffic that will allow a RAV, with greater length and lower acceleration capacity, to clear the intersection safely. The table in Appendix D shows the required sight distances for RAVs, given the vehicle type, speed and the gradient of the road. When measuring the available entering sight distance, the measurement must be taken from a truck driver’s eye height of 2.4 m to a height that considers all traffic.

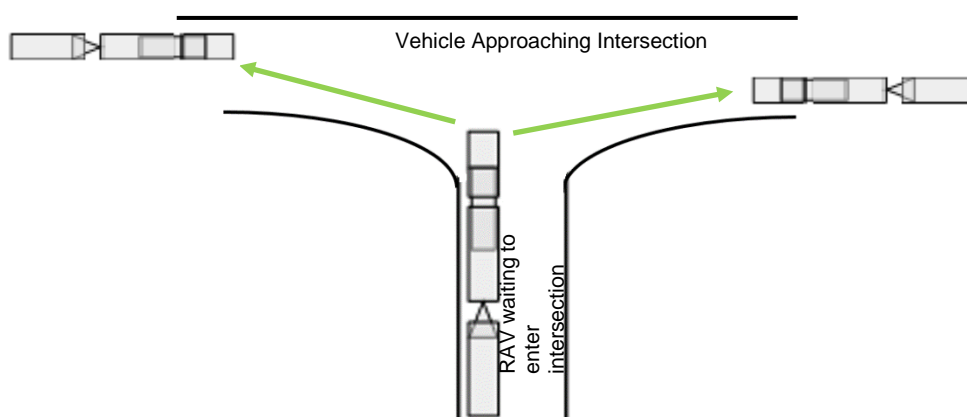


Figure 2: Example of Entering Sight Distance

The angle and gradient of the intersection should also be considered to determine if additional time is required for a RAV to manoeuvre the intersection, for instance a steep upgrade in the direction of travel will adversely affect the RAV’s start up and acceleration when entering the through road.

Note: The entering sight distance requirement is only required for intersections that are not controlled by traffic signals, with the exception of a right turning movement with no right turn arrow.

2.9 Railway Level Crossings

The various operational requirements at railway crossings are described in Main Roads 'Railway Crossing Control in Western Australia Policy and Guidelines' found on the Railway Crossing page of the Main Roads website.

The following points highlight the main considerations for RAVs at railway crossings for the various levels of protection.

2.9.1 Inadequate Approach Stacking Distance

Inadequate approach stacking distance occurs where the distance between the railway and a nearby intersection is insufficient to enable a vehicle to stop at the crossing without impeding the traffic flow at the intersection.

Approach stacking distance is measured from the vehicle stopping line at the railway crossing to the nearest shoulder edge of the crossroad. The vehicle stopping line at a railway crossing is normally indicated by a painted line or, in the absence of a marked line, assumed to be 3.5 m back from the nearest rail.

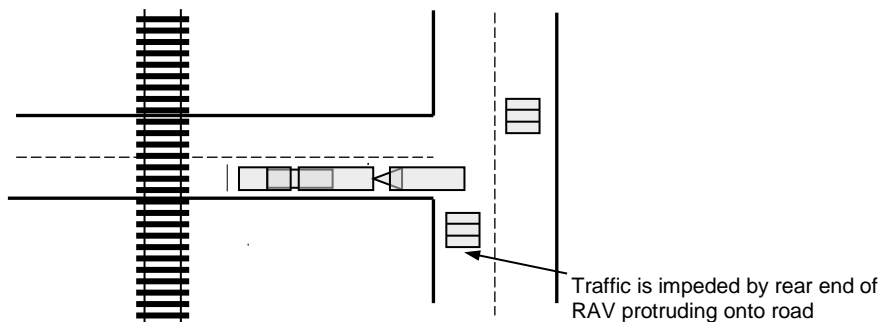


Figure 3: Examples of Inadequate Approach Stacking Distance

2.9.2 Inadequate Departure Stacking Distance

Inadequate departure stacking distance occurs when part of a vehicle would encroach within 3.5 m of the railway track while stopped to give way to traffic on the priority road of an intersection located beyond the crossing. A possible exception is in cases where the intersection is controlled by traffic signals that are coordinated with the operation of the railway crossing signals.

Departure Stacking Distance is measured from the vehicle stopping line at the intersection to within 3.5 m of the nearest railway track. In the absence of marked lines, the measurement is to be taken from the edge of the through lane (if there are edge lines) or the edge of the seal.

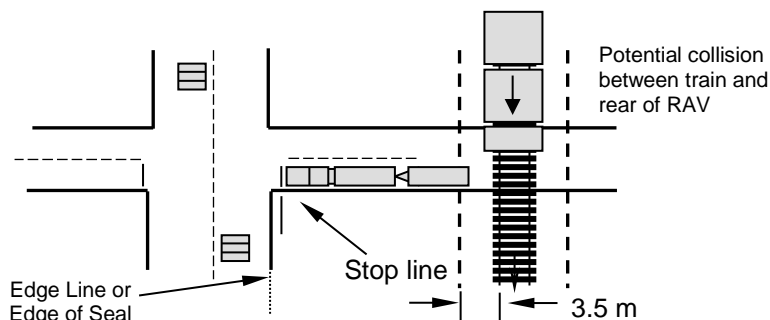


Figure 4: Examples of Inadequate Departure Stacking Distance

2.9.3 Criterion for Assessing Whether Stacking Distance is Adequate

Figure 5 shows the methodology for measuring approach (2.9.1) and departure (2.9.2) stacking distance. Ideally, a clearance of 3.5 m should be applied when assessing the available approach stacking distance. However, if the approach stacking distance is at least the length of the RAV and there is sufficient ESD for other vehicles departing the intersection while there is a RAV stopped at the rail, a lesser clearance is acceptable.

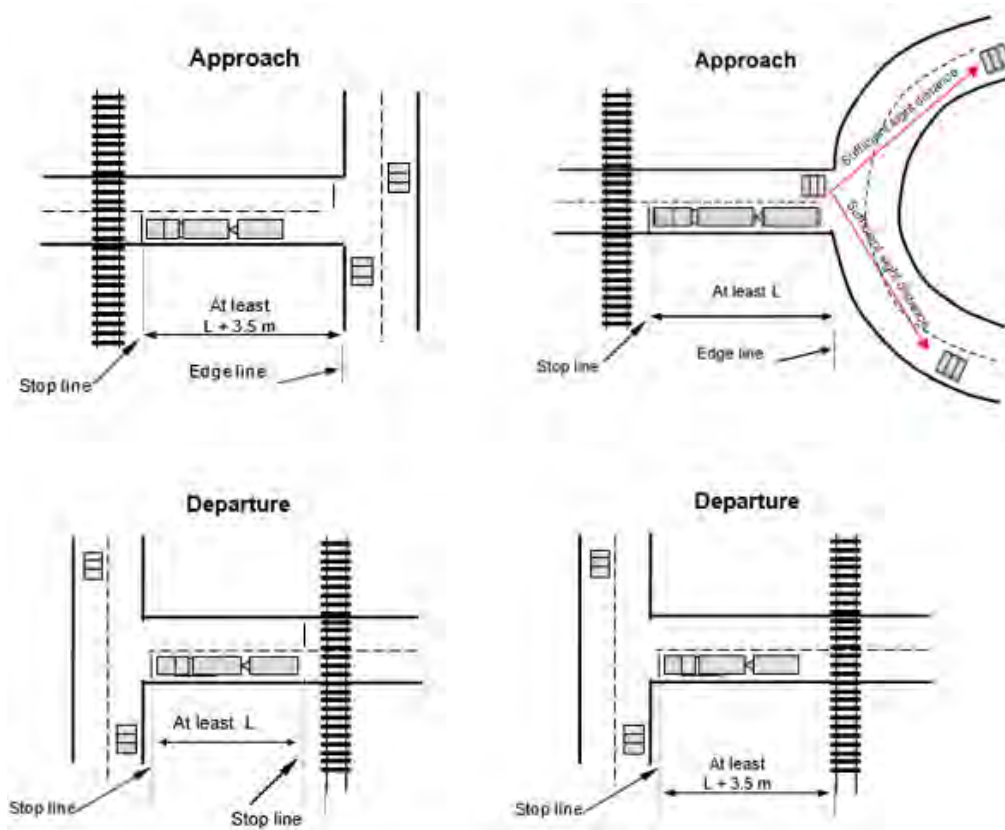


Figure 5: Examples of Adequate Stacking Distances

2.9.4 RAVs at Crossings Protected by Give Way or Stop Signs

The driver of a RAV approaching a railway crossing protected by a GIVE WAY or a STOP sign needs to be able to see the crossing from a sufficient distance to allow enough time to stop the RAV if required. The ASD to a railway crossing must meet Appendix D.

There also needs to be sufficient sight distance for the driver of a RAV, after having stopped at a railway crossing with a GIVE WAY or STOP sign, to see an oncoming train and allow adequate time to safely cross. The required sight distances for RAVs at railway crossings must meet:

- The S3 formula for STOP signs of the Australian Standards AS1742.7-2016 – Manual of Uniform Traffic Control Devices – part 7: Railway Crossings.

The S3 formula determines the minimum distance required for the driver of a vehicle stopped at the railway crossing to be able to see an oncoming train in order to safely cross.

When measuring the available sight distance to all directions at rail crossings, a truck driver's eye height of 2.4 m is recommended.

Where railway crossings with STOP signs are located along the proposed route, the assessor must record the information shown below in Figure 6 on the *RAV Route Assessment Form*. This information is then used to calculate the S3 formula.

Note: A Track Access Permit must be obtained from the relevant rail provider to access the rail corridor (outside the 3 metre zone).

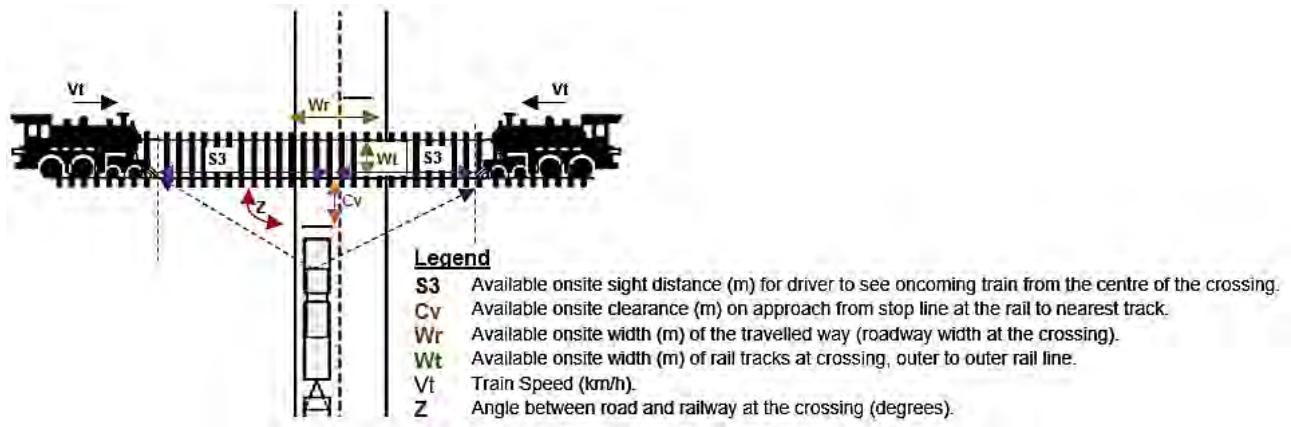


Figure 6: Required Information from Onsite Assessment for S3 Calculation

2.9.5 RAVs at Railway Crossings Protected by Flashing Lights

The visibility of the primary flashing lights and advance flashing yellow warning signs displays on the approach to crossings must be assessed so that the driver can safely stop if required. The sight distance to the flashing lights, or alternatively the advance flashing yellow warning signs must meet the minimum requirements in Appendix D.

When measuring the available sight distance to all directions at rail crossings, a truck driver’s eye height of 2.4 m is recommended.

2.10 Off-road Parking

In rural and remote areas, the route should have adequate off-road truck parking facilities at sufficient spacing along the route.

In any one direction of travel, the maximum spacing for off-road parking facilities is:

- Rural Area roads 80 km
- Remote Area roads 120 km

Adequate off-road parking facility is defined as any:

- Service station or roadhouse, (or other commercial establishment), with provision for public truck parking;
- Signed parking bay, truck bay, rest area; or
- Designated road train assembly area;

Which meets the following criteria:

- Minimum approach sight distance (measured from a truck driver’s eye height of 2.4 m) to the entry/exit point for traffic travelling on the through road are in accordance with Appendix D; and
- Minimum entering sight distance (measure from a truck driver’s eye height of 2.4 m to a height that considers all traffic.) from the entry/exit point in accordance with Appendix D; and
- The full length of the RAV can be parked without encroachment onto the carriageway. Minimum safe clearance distance of the RAV parked parallel to the road are shown in Table 9.

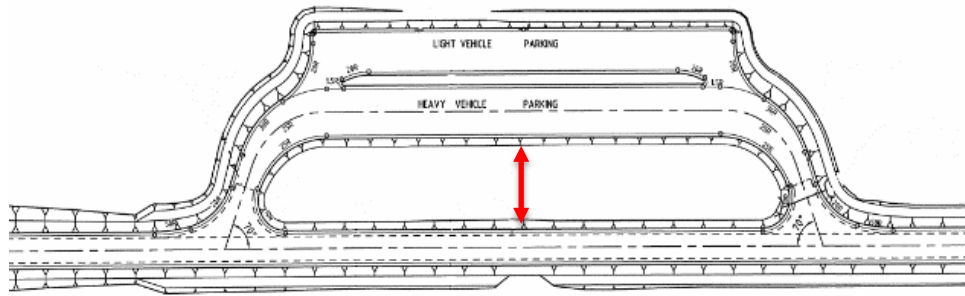


Figure 7: Minimum clearance between road pavement and parking bay

Table 9: Minimum safe clearance distance of parked RAV from road

Speed Limit (km/h)	Minimum Clearance from edge of pavement * (m)
60	5
70	5.7
80	6.2
90	7.6
100	8.8
110	11

* For parking facilities located on the outside of a curve, add a further 1.6 m to the normal minimum clearance.

Depending on the frequency of trucks using the truck parking bays or road train assembly areas, the requirement of other facilities such as rubbish bins, tables and chairs and toilets needs to be considered. The assessor should also consider the likelihood of more than one RAV using the parking facility at any given time. This will depend on the volume of heavy vehicles on the proposed route. More information about off-road parking facilities can be obtained from Rest Areas page on the Main Roads website.

2.11 Other Road Users

The key issues here are whether RAV operation will be highly incompatible with, or pose new risks to other road users that may not be familiar with or could be more vulnerable to RAVs. Road users that should be considered when assessing suitability include:

- Pedestrians (especially where there are school crossings);
- Cyclists;
- Tourists and recreational users (who may be unfamiliar with the conditions);
- School buses (where the frequent stopping and turning by buses and the presence of children on or adjacent to the road can pose potential hazards); and
- Farmers moving farm machinery and implements.

Safety is the primary factor for consideration. If crash history data is available, it may be useful to investigate whether certain times of the day engender particular risks, while at other times the risk is significantly lower. In these cases, it may be warranted to recommend that the RAV only use the route during the low-risk hours.

RAVs can affect the flow of other traffic and contribute to congestion issues. Numbers of RAVs can reduce the speed of other traffic and in worst cases frustrate other motorists. Assessors should examine the traffic flow on the route and recommend solutions to reduce risks resulting from traffic disruption.

Vehicles towing caravans or trailers are a significant issue in that they can find it difficult to pass RAVs. This situation is more prevalent during school holidays. Therefore the assessor should consider the impact of seasonal traffic changes during the assessment.

If safety issues for other road users, which would result from RAV operation, are identified as major and cannot be suitably addressed, the route should be considered unsuitable for RAV access.

2.12 Slowing and Stopping

The ability of vehicles to safely pull off the carriageway, e.g. to allow following vehicles to pass or to make repairs, should be examined. Continuous sections of the route with narrow shoulders and/or deep drains should be noted and comments made on any safety implications.

3 COMMUNITY CONSIDERATIONS

Assessors need to consider potential community impacts as part of assessing route suitability.

3.1 Noise

The assessor shall consider whether the introduction of the RAVs onto the route has potential to cause a significant noise impact by considering the following:

- Areas sensitive to road traffic noise, including residences, schools and hospitals;
- The likely number of RAVs in comparison to existing number of large trucks (3 or more axles);
- Factors contributing to noise generated by RAVs such as gradients (higher speeds or use of engine braking systems), acceleration/deceleration areas (higher engine speeds, gear changing or use of engine braking systems), and road pavement irregularities (body rattle); and
- Factors mitigating the impact of noise from RAVs such as distance to residences and any screening of residences by hills, cuttings or walls.

The main criterion for noise impact assessment is the change in the numbers of large trucks (3 or more axles) on the route. Doubling RAV numbers can be considered as the start of a significant noise change while quadrupling can be considered as very significant change.

On very low volume roads, introducing RAVs may significantly increase numbers of large trucks, but overall truck numbers may still remain low enough so as not to cause a significant noise impact.

Conversely, if the road is an existing heavy vehicle route, introducing RAVs or larger RAVs may reduce the number of trips required for a given freight task and improve noise issues.

Consideration should also be given to potential noise impacts near a truck parking area. In particular, the noise generated by refrigerated trailers should be taken into account as these trucks are required to keep their cooling compressors running all night.

Where noise impacts are expected to be significant the assessor shall consider options for mitigating noise impact, such as:

- Approved noise reduction request signs;
- A curfew for RAVs during night time hours;
- Consideration of alternative routes;
- Noise certification of RAVs as a condition of access; and

- Speed restrictions.

Where noise impacts are expected to remain significant and mitigation actions have been implemented, Main Roads will consult with the relevant Local Government and may undertake a noise impact study of the route.

3.2 Vibration

Where the RAV route passes close to abutting development there may be adverse impacts upon people and property due to vibration. The assessor shall consider whether the introduction of the RAVs onto the route has potential to cause significant vibration impact by considering:

- Distance to buildings and their use and condition;
- Road roughness; and
- Uneven drainage gullies and manhole covers.

Where vibration impacts are expected to be significant the assessor shall consider options to mitigate the impacts, such as road surface improvements and alternative routes.

3.3 Dust and dirt

Where the RAV route passes close to abutting development there may be adverse impacts upon people and property due to dust, especially where a route is unsealed. The assessor shall consider whether the introduction of the RAVs onto the route has potential to cause significant dust impact by considering:

- Distance to buildings and their use;
- Likely numbers of RAVs using the route; and
- Likelihood of significant amounts of dust being produced by RAVs.

RAVs entering onto a seal road from a dirt road will potentially carry the dirt onto the sealed road, particularly in wetter conditions. This results in dirt building up and spreading on the road, which impacts on other motorists.

Where dust and dirt impacts are expected to be significant the assessor shall consider options to mitigate the impacts, such as alternative routes, speed restrictions and possibly sealing road sections, particularly on the approach to a sealed road.

3.4 Community Consultation

In line with Government policy, Main Roads may require a route that has been given a favourable assessment using these guidelines to undergo a community consultation phase. Main Roads, with input from the relevant local government, will determine the need for community consultation on a case-by-case basis.

3.5 Alternative Transport Modes

Alternative transport modes need to be considered to ensure RAV road transport is the most effective form of transport available for the particular operation.

4 APPENDICES

Appendix	Title
A	Rural Road Minimum Widths
B	Low Volume Rural Road Minimum Widths
C	Townsite Road Minimum Widths
D	Required Sight Distance
E	Operating Conditions
F	RAV Access Assessment Process

Appendix A: Rural Road Minimum Width

	60 to 70 km/h		80 to 100 km/h	
	Carriageway Width* (m)	Sealed Width** (m)	Carriageway Width* (m)	Sealed Width** (m)

0 to 150 AADT / VPD***

RAVs Categories 2-4	7.6	3.3	7.9	3.4
RAVs Categories 5-7	7.7	3.4	8.0	3.5
RAVs Categories 8-10	8.2	3.8	8.6	3.9

150 to 500 AADT / VPD

RAVs Categories 2-4	7.6	5.6	7.9	5.9
RAVs Categories 5-7	7.7	5.7	8.0	6.0
RAVs Categories 8-10	8.2	6.1	8.6	6.4

500 to 1 000 AADT

RAVs Categories 2-4	7.9	6.1	8.2	6.4
RAVs Categories 5-7	8.0	6.2	8.3	6.5
RAVs Categories 8-10	8.6	6.6	9.0	6.9

More than 1 000 AADT

RAVs Categories 2-4	9.6	6.8	9.9	7.1
RAVs Categories 5-7	9.7	6.9	10.0	7.2
RAVs Categories 8-10	10.6	7.6	11.0	8.0

* The carriageway widths given in the above table should be used for assessing usable width on gravel roads.

** A road should be sealed if AADT over 150 and annual freight tonnage over 300,000 TPA.

In the absence of any data, the following parameters may be a guide:

- uniform annual loaded RAV traffic volume more than 10 vehicles per day; or
- loaded RAV traffic volume more than 60 vehicles per day over a seasonal two month period.

*** When the road width is below the above values and traffic volume is no more than 75 VPD, the route may be suitable for RAVs Categories 2-10 (excluding 8) access as a low volume road. Refer to Appendix B on the following page.

Appendix B: Low Volume Rural Road Minimum Widths

NB: This section is not to be used for assessing routes for RAV Category 8.

Type A Road (suitable for two-way RAV traffic)

	40 km/h	60 km/h
	Carriageway Width (m)	Carriageway Width (m)
RAVs Categories 2-7	5.8	6.1*
RAVs Categories 9-10	5.9	6.3*

For Type A low volume roads, Appendix E operating conditions 1, 2, 3, 4, 5, 7 and 8 may be applied as a condition;

*If a road is at least 1.0 m wider than these widths, an 80km/h speed restriction should be considered. A speed restriction above 80km/h should only be considered if the road is sealed, has good sight distance and presents no significant safety concern.

Type B Road (unsuitable for two-way RAV traffic)

	40 km/h
	Carriageway Width (m)
RAVs Categories 2-7	3.5*
RAVs Categories 9-10	3.5*

For type B low volume roads, Appendix E operating conditions 1, 2, 3, 4, 5, 6, 7 and 8 may be applied as a condition.

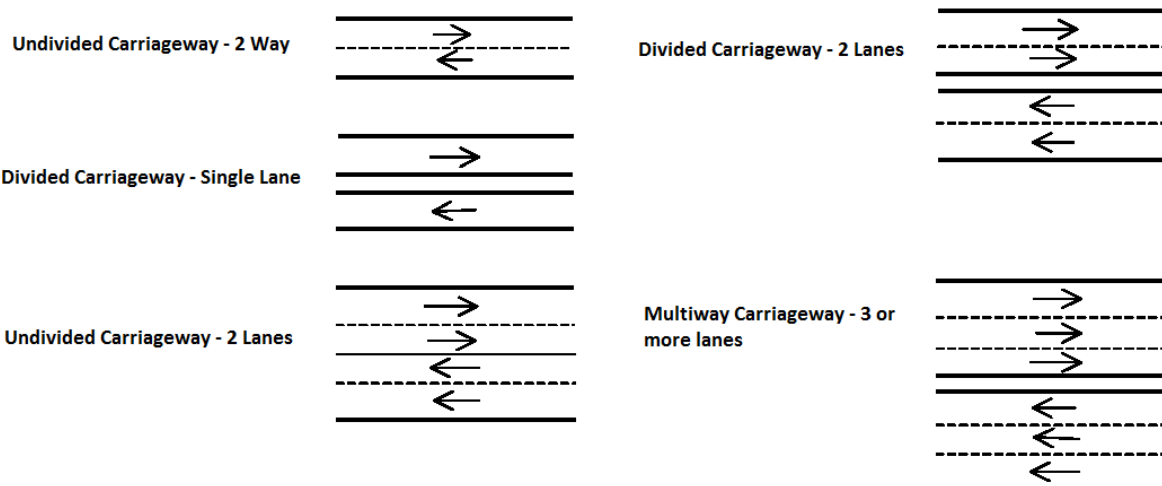
*Maximum road length limits apply, refer to Table 2 in Section 2.4.

Appendix C: Town Site Road Minimum Widths

Feature	RAVs Categories 2-4		RAVs Categories 5-8		RAVs Categories 9-10	
	60 - 70 km/h	80-100 km/h	60 - 70 km/h	80-100 km/h	60 - 70 km/h	80-100 km/h
(Undivided carriageway – 2 Way) Width between sealed edge and road centre (m)						
Basic / unmarked	3.2	3.5	3.3	3.7	3.6	4.1
with marked separation line	3.5	3.8	3.6	4.0	3.9	4.4
with dedicated cycle lane	4.7	5.5	4.8	5.7	5.1	6.1
with dedicated or regular parallel parking	5.7	NA	5.8	NA	6.1	NA
with dedicated angle (45°) parking	9.2	NA	9.3	NA	9.6	NA
(Divided carriageway – single lane) Width between sealed edge and edge of median or traffic island (m)						
Basic / unmarked	3.5	3.8	3.6	4.0	3.9	4.4
with dedicated cycle lane	5.0	5.8	5.1	6.0	5.4	6.4
with dedicated or regular parallel parking	6.0	NA	6.1	NA	6.4	NA
with dedicated angle (45°) parking	9.5	NA	9.6	NA	9.9	NA
(Undivided carriageway – 2 lanes) Width between sealed edge and road centre (m)						
Basic / unmarked	6.6	7.0	6.7	7.1	7.0	7.5
with dedicated cycle lane	8.1	9.0	8.2	9.1	8.5	9.5
with dedicated or regular parallel parking	9.1	NA	9.2	NA	9.5	NA
(Divided carriageway – 2 lanes) Width between sealed edge and edge of median or traffic island (m)						
Basic / unmarked	6.6	7.0	6.7	7.1	7.0	7.5
with dedicated cycle lane	8.1	9.0	8.2	9.1	8.5	9.5
with dedicated or regular parallel parking	9.1	NA	9.2	NA	9.5	NA
(Multiple Lane Carriageways – 3 or more lanes) Width of additional through lane (m)						
basic	3.2	3.4	3.3	3.5	3.4	3.6

Notes:

- 1) Speed refers to the prevailing speed limit for the road
- 2) An explanation of road type descriptors follows:



Appendix D: Required Sight Distances

Posted Speed km/h	Downhill				Level	Uphill			
	-8%	-6%	-4%	-2%		2%	4%	6%	8%
40	74	72	70	68	66	65	64	62	61
50	102	98	95	92	89	87	85	84	82
60	134	128	123	119	116	112	110	107	105
70	170	162	155	149	144	140	136	133	130
80	209	198	190	182	176	170	165	161	157
90	252	239	228	218	210	203	197	191	186
100	308	290	275	263	252	242	234	227	220

The above values have been derived using the formula given in Austroads Guidelines with following factors:

Reaction Time	4.0 s
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(Deceleration rate of 0.29g up to 90 km/h, 0.28g at 100 km/h.)

Appendix E: Operating Conditions

Main Roads will apply the operating conditions below, as a condition of permit, to very low traffic volume roads when the road's width does not meet the minimum requirements in Appendix A.

These and other similar operating conditions may be applied to the assessment of other roads.

1. When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.
2. No operation on unsealed road segment when visibly wet, without road owner's approval.
3. Headlights must be switched on at all times.
4. Speed restrictions. *
5. Direct radio contact must be maintained with other RAVs to establish their position on or near the road (suggested UHF Ch 40).
6. For a single lane road, the road must not be entered until the driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.
7. Operation is not permitted while the school bus is operating on the road. Operators must contact the relevant schools directly and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/ pick-ups have been completed on the road.
8. Current written support from the road asset owner, endorsing use of the road, must be obtained, carried in the vehicle and produced upon request.

These conditions are applied in the Prime Mover, Trailer Combinations and Truck, Trailer Combinations Operating Conditions. The applicable roads must be clearly identified as either a "Type A" Low Volume Road or a "Type B" Low Volume Road or appropriate conditions listed separately as a road condition.

*40 km/h or 60 km/h as determined from Appendix B.

Appendix F: RAV Access Assessment Process

