



MINUTES

ORDINARY COUNCIL MEETING

Held Tuesday 20 April 2021 at 3.00pm in the Council
Chambers, 9 Lynch Street, Corrigin

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Strengthening our community now to grow and prosper into the future

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1 DECLARATION OF OPENING

The Chairperson, Shire President Cr. D Hickey opened the meeting at 3.02pm and welcomed the members of the public to the meeting.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Shire President

Deputy Shire President

Chief Executive Officer

Deputy Chief Executive Officer

Executive Support Officer

Members of the Public

Cr. D L Hickey

Cr. M A Weguelin

Cr. M B Dickinson

Cr. S L Jacobs

Cr. S C Coppen

Cr. F R Gilmore

Cr. J A Mason

N A Manton

K A Caley

K L Biglin

S Mayne

A Micmalski

S Brusveen (3.06pm)

APOLOGIES

NIL

LEAVE OF ABSENCE

3 PUBLIC QUESTION TIME

NIL

4 MEMORIALS

The Shire have been advised that Robert (Bob) Holmes has passed away since the last meeting.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Police Sergeant Steve Mayne spoke to Council in relation to the budget request that he submitted on behalf of the Corrigin District High School Student Leadership Group requesting funds be allocated to the revitalisation of the park on Walton Street.

Sergeant Mayne acknowledged that the application that he submitted was incomplete and further supporting documentation and information was required in order to secure the donation. Going forward, Sergeant Mayne advised that he has been working with the Student Leadership Group to come up with detailed ideas to present to Council in the coming months.

6 DECLARATIONS OF INTEREST

Cr Coppen declared an Impartiality Interest in item 8.2.3 as he is a member of the Corrigin Football Club Committee.

7 CONFIRMATION AND RECEIPT OF MINUTES

7.1 PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES

7.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 16 March 2021 (Attachment 7.1.1).

COUNCIL RESOLUTION

(43/2021) Moved: Cr Gilmore Seconded: Cr Weguelin

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 16 March 2021 (Attachment 7.1.1) be confirmed as a true and correct record.

Carried 7/0

7.2 COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

7.2.1 BUSH FIRE ADVISORY COMMITTEE MEETING

Minutes of the Bush Fire Advisory Committee meeting held on Tuesday 30 March 2021 (Attachment 7.2.1).

COUNCIL RESOLUTION

(44/2021) Moved: Cr Coppen Seconded: Cr Weguelin

That the minutes of the Bush Fire Advisory Committee meeting held on Tuesday 30 March 2021 be received.

Carried 7/0

8 MATTERS REQUIRING A COUNCIL DECISION

8.1 CORPORATE AND COMMUNITY SERVICES REPORTS

8.1.1 CORRIGIN COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Date:	6/04/2021
Reporting Officer:	Tayla Smith, Customer Service Officer, Community Services
Disclosure of Interest:	NIL
File Ref:	CS.0008
Attachment Ref:	NIL

CORRIGIN CRC MONTHLY USAGE – MARCH 2021

CUSTOMER ACCESSING FEE FOR SERVICE AND SALES					
SERVICES / FEES	MTHLY	FROM JULY 2020	SALES	MTHLY	FROM JULY 2020
Internet Use / Computer Use	11	80	Movie Club Fees	8	55
Photocopying / Printing / Faxing	18	185	Phonebook Sales	0	63
Laminating / Binding / Folding	2	25	'Moments in Time' Books	0	0
Sec. Services / Scans / Email / CD Burning	1	48	Book Sales	0	3
Room Hire	2	18	Wrapping Paper / Postcard Sales	1	4
Equipment Hire	0	2	Polo Shirt / Eco Bag Sales	0	0
Training / Course Fees	11	26	Phone Calls	0	0
Resource Centre Membership Fees	0	9	"A Fortunate Life" Ticket Sales	0	150
Exam Supervision	0	0			
Total:	45	393	Total:	9	275
Monthly People through:	54				
CUSTOMER ACCESSING CORRIGIN CRC SERVICES					
SERVICES	MTHLY	FROM JULY 20	SERVICE	MTHLY	FROM JULY 20
Phonebook Enquiries	1	17	Corrigin Toy Library	9	48
Tourism	16	237	Broadband for Seniors / Webinars	9	75
Government Access Point	6	63	General Enquires (Face/Email/Website)	117	1075
Community Information	3	133	Corrigin Public Library	45	354
Conf. / Vid Conf. / Training	66	623	Corrigin Library eResources	13	413
University Exams	0	0			
Total:	92	1073	Total:	193	1965
Monthly People through:	285				

TOTAL FOR THE MONTH OF MARCH: 339

COMMUNITY ECONOMIC / BUSINESS AND SOCIAL DEVELOPMENT BOOKINGS – MARCH 2021

DESCRIPTION	NO'S	ROOM	GOVT. HOT OFFICE BOOKING (HO), COMMERCIAL BOOKING
Movie Club	8	Conference Room	N/A
Forklift Training (South Regional TAFE) – 2 X Courses	12	Video Conf Room	N/A
Graeme Shipway (Optometrist)	8	Professional Office	Commercial
Rural Traffic Services	6	Video Conf Room	Commercial
Forrest Personnel	4	Professional Office	Commercial
Medical Students Emersion Program (4 days)	25	Conference Room	N/A

CORRIGIN CRC Annual Summary Report

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591	534	530	585	626	553	7285
2016-17	620	588	675	618	455	366	513	388	595	336	540	450	6144
2017-18	461	372	516	663	563	422	376	596	563	646	532	444	6154
2018-19	578	521	425	708	547	397	386	562	546	635	617	563	6485
2019-20	583	472	526	664	467	311	647	529	*480	*296	*341	424	5740
2020-21	391	409	449	561	369	325	476	428	339				

*COVID-19 pandemic restrictions in place

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 - An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups	3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities.
3.1.3	Facilitate, encourage and support community events	3.1.3.1	Promote and support local events with emphases on events that promote visitation of the Shire.
		3.1.3.2	Engage and facilitate the community to encourage the establishment and continuation of local events.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(45/2021) Moved: Cr Mason Seconded: Cr Jacobs

That Council receives the Corrigin Community Resource Centre Report.

Carried 7/0

Member of public S Brusveen entered the room 3.06pm

8.1.2 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	7/04/2021
Reporting Officer:	Tanya Ludlow, Finance / Human Resources Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.2 – Accounts for Payment – March 2021

SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been raised during the month of March 2021 are provided as Attachment 8.1.2 – Accounts for Payment - March 2021.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$0.00.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	15973, 15978 - 16013, 16015 - 16074	\$715,166.79	
	Cheque	020592 - 020600	\$32,792.33	
	Direct Debit	March 2021	\$31,982.76	
	Payroll	March 2021	\$127,503.72	\$907,445.60
Trust	EFT	15974 - 15975, 16014	\$1,181.65	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	\$1,181.65
Licensing Trust	EFT	No Payments	\$0.00	
	Direct Debit	March 2021	\$48,605.45	\$48,605.45
Edna Stevenson	EFT	15976 - 15977	\$10,626.08	
	Cheque	No Payments	\$0.00	\$10,626.08
Total Payments for the Month of March 2021				\$967,858.78

Previous Accounts for Payment report

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.2 – Accounts for Payment – March 2021, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal and Trust and Edna Stevenson Trust and Licensing	EFT	EFT15972	EFT15973
Municipal	Cheque	020591	020592
Trust	Cheque	003392	No Payments
Edna Stevenson	Cheque	000065	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.9 – Purchasing Policy

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2020 / 2021 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(46/2021) Moved: Cr Mason Seconded: Cr Jacobs

That Council reviews the list of accounts paid and acknowledges that payments totalling \$967,858.78 have been made during the month of March 2021.

Carried 7/0

8.1.3 ACCOUNTS FOR PAYMENT – CREDIT CARDS

Applicant:	Shire of Corrigin
Date:	12/04/2021
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.3 – Accounts for Payment – Credit Cards February 2021

SUMMARY

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the periods 29 January 2021 to 26 February 2021.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin corporate credit cards.

A monthly review of credit card use is independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.9 – Purchasing Policy
Policy 2.16 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2020/2021 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(47/2021) Moved: Cr Coppen Seconded: Cr Gilmore

That Council in accordance with Attachment 8.1.3 endorse credit card payments for the period 29 January 2021 to 26 February 2021 for \$1,486.79.

Carried 7/0

8.1.4 MONTHLY FINANCIAL REPORTS

Applicant:	Shire of Corrigin
Date:	13/04/2021
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.4 – Monthly Financial Report for month ending 31 March 2021

SUMMARY

This report provides Council with the monthly financial reports for the month ending 31 March 2021.

BACKGROUND

Local Government (Financial Management) Regulations 1996, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

Council is maintaining a solid cash position with \$3million remaining in short term investment.

Capital projects are still progressing and the cash impact will be seen over the next few months as projects begin to be completed. The CEO and ROE EHO vehicles have been ordered and will be delivered between May and June. The grader tenders have closed and will be presented to Council at the April meeting and an order placed with the successful tenderer by month end.

Approximately 93% of the outstanding rates have been collected to date this is almost at the same percentage collected at 30 June last financial year.

The interim audit that is usually scheduled for mid-March, still to date hasn't been carried out as yet. The Shire are still awaiting to be advised who the appointed auditors will be by the Office of the Auditor General. Tenders were being assessed and an announcement is expected very shortly as to who will be the audit firm for the Shire.

Further information on the March financial position is in the variance report included in the monthly financial reports.

STATUTORY ENVIRONMENT

s. 6.4 *Local Government Act 1995, Part 6 – Financial Management*
r. 34 *Local Government (Financial Management) Regulations 1996*

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2020/2021 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(48/2021) Moved: Cr Weguelin

Seconded: Cr Dickinson

That Council accept the Statement of Financial Activity for the month ending 31 March 2021 as presented, along with notes of any material variances.

Carried 7/0

COUNCIL RESOLUTION

(49/2021) Moved: Cr Gilmore

Seconded: Cr Jacobs

That Council suspend Standing Orders to allow for a deputation from a member of public.

Carried 7/0

Steve Brusveen addressed Council to request that a tap be installed near the score board and a bench as well as shade at the oval for dogs following the proposed prohibition of dogs on the main oval. Mr Brusveen also commented that there are many people who walk their dogs down at the oval and it provides physical and social wellbeing for community members.

Cr Mason asked if Apex Park was a suitable option for a dog exercise area and Mr Brusveen indicated that it was not the preferred option.

President Hickey thanked Mr Brusveen for his comments and indicated that Council would consider his suggestions during the budget process.

COUNCIL RESOLUTION

(50/2021) Moved: Cr Mason

Seconded: Cr Coppen

That Council resume Standing Orders.

Carried 7/0

Mr Brusveen left the room 3.19pm

N Manton left the room at 3.20pm.

N Manton and H Talbot entered the room at 3.21pm.

8.2 GOVERNANCE AND COMPLIANCE

8.2.1 PROPOSED LOCAL LAW – CORRIGIN WAR MEMORIAL SWIMMING POOL REPEAL

Applicant:	Shire of Corrigin
Date:	30/03/2021
Reporting Officer:	Heather Talbot, Governance Projects Officer
Disclosure of Interest:	NIL
File Ref:	LE.0002
Attachment Ref:	Attachment 8.2.1.1 – Current By-laws Attachment 8.2.1.2 - Draft Shire of Corrigin War Memorial Swimming Pool Repeal Local Law 2021

SUMMARY

The Shire is in the process of making a new set of local laws following the review of local laws conducted in 2017. This item relates to the repeal of a redundant local law.

If Council agrees, the draft local law can be advertised for public comment; the results must then be returned to Council for consideration before the local law can be made.

BACKGROUND

Shire of Corrigin By-laws Relating to the Corrigin War Memorial Swimming Pool were made on 5 October 1962 and gazetted on the 8 November 1962.

The purpose of this local law was to give the Pool Manager certain powers, enforce rules within the pool enclosure and enforce a dress code while within the pool. It also provided for the authority to charge admission fees to the pool.

Due to the various changes to legislation and the passing of time this local law is now redundant and no longer required. Most matters are either possible under the *Local Government Act 1995*, *Public Health Act 2016* or simply through policies and procedures.

In the Local Law review conducted in September 2017 it was noted that this law had not been repealed. A previous local law review conducted in 2000 had recommended to Council to repeal this local law along with a number of outdated local laws. However, at the time there was some discussion on completing a new Swimming Pool Local Law and the repeal would have been part of that process. This never occurred based on advice from the Department of Local Government and for some reason the repeal was then not completed correctly or missed altogether.

After the Local Law Review was conducted in September 2017 it was resolved by Council to proceed with the repeal of this local law.

A draft *Shire of Corrigin War Memorial Swimming Pool Repeal Local Law 2021* is attached as well as a copy of the current By-law.

COMMENT

As part of the local law making process the community will be provided opportunity to comment on the proposed local law. These comments must be considered by Council. Where alterations will make a local law significantly different to what was proposed the procedure for making the local law must be recommenced.

The process for adopting local laws is set out in Section 3.12 of the *Local Government Act 1995*. The process of repealing a local law is the same process as if a local government was making a local law.

Amongst other things this requires a local government to give local public notice stating that it proposes to make a local law, the purpose and effect of which is stated in the notice for a period of at least six weeks. Copies of the local law are to be made available to anyone requesting a copy and a copy is also sent to the Minister for Local Government.

Section 3.12 states that the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.

The purpose and effect of the proposed *Shire of Corrigin War Memorial Swimming Pool Repeal Local Law* is:

Purpose and Effect:

To repeal the Shire of Corrigin By-laws Relating to the Corrigin War Memorial Swimming Pool.

Once the community consultation phase is completed and feedback from the Minister is received these are to be considered by Council before it proceeds to make the local law.

STATUTORY ENVIRONMENT

Section 3.12 of the Local Government Act 1995

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

There are costs associated with the drafting, advertising and gazettal of the local law, estimated costs are under \$1,000.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.1	Provide leadership, communication and active engagement with the community	4.1.1.1	Elected members provide strategic leadership for the benefit of the community

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(51/2021) Moved: Cr Mason

Seconded: Cr Jacobs

The Shire President to read out loud Section 2 (a) of the recommendation.

1) That Council, pursuant to Section 3.12 of the Local Government Act 1995, resolves to:

1. Adopt the proposed Shire of Corrigin War Memorial Swimming Pool Repeal Local Law 2021 for advertising;
2. Give local public notice stating that:
 - a. The Shire of Corrigin propose to make a War Memorial Swimming Pool Repeal Local Law;
The purpose and effect of which is to repeal the Shire of Corrigin By-laws Relating to the Corrigin War Memorial Swimming Pool.
 - b. A copy of the proposed local law may be inspected or obtained at the Shire administration office;
 - c. Submissions about the proposed local law may be made to the Shire before the day specified in the notice, being not less than six weeks after the notice is given;
3. As soon as the notice is given a copy of the proposed local law and notice is to be sent to the Minister for Local Government;
4. Supply a copy of the proposed local law to any person requesting it;
5. The results of the public consultation be presented to Council for consideration of any submissions received following the closure of submissions.

Carried 7/0

H Talbot left room 3.25pm and returned 3.26pm

8.2.2 COMMUNITY GRANT PROGRAM 2021/2022

Applicant:	Shire of Corrigin
Date:	6/04/2021
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0057
Attachment Ref:	Nil

SUMMARY

Council is asked to consider the applications from community groups for financial support towards projects or events in the 2021/22 financial year.

BACKGROUND

The Shire of Corrigin has established policy 2.12 Budget Consideration/Preparation and Community Grants Program that enables the Shire to advertise for applications from community groups and clubs for budget allocation consideration. Advertising commenced in January 2021 and closed 1 April 2021.

The application process was reviewed prior to advertising and an application form was introduced to provide clear guidelines on eligible projects and requested information to give Council a better understanding of where the funds would be spent and the overall community benefits. A request for the group's financial position was also requested.

This year Council received seven requests for financial assistance to the value of \$58,806.

Community Organisation/ Club	Purpose	Amount (inc GST)
Corrigin Ag Society	Fireworks	\$2,500
Corrigin Senior Citizens Centre	Solar Bollards	\$4,855
CARE Community Garden	Enhancements to community garden	\$4,147
Bulyee Hall Committee	New ablution block	\$38,150
Lake Yealering Progress Association	Entertainment for 2021 Regatta	\$4,295
Corrigin P & C	2022 Ladies Lunch Day	\$9,154
Corrigin DHS Leadership Council	Park on Walton Street	N/A

COMMENT

The applications received were well thought out and provided substantial information. The expectation of funding requested for most of the projects is in the range of 70% to 86% funded by Council.

The Corrigin Show is a valuable community event for all ages and members of the community. The event showcases the talent of local people and involves the local schools, businesses and community groups. The Shire of Corrigin has been a strong supporter of the Corrigin show in the past and is a great community event.

The request for budget consideration will enable time for Corrigin Agricultural Society to plan their event.

The Corrigin Senior Citizens Centre were granted a 21 year lease in 2014 for Lot 469, 8 Lynch Street and Lot 502, 3 Goyder Street, vested in the Shire of Corrigin, to manage 15 units in the seniors village. The committee is responsible for collecting rent and payment of outgoings as well as maintaining the units and surroundings.

The two new aged housing units in Goyder Street will be handed over the Corrigin Senior Citizen's Centre on completion. The Shire of Corrigin received Royalties for Regions funding to construct the units and the Corrigin Senior Citizen's Centre has not been asked to make a financial contribution to the units as was initially expected. The application does not include a contribution from the committee and it is recommended that Council support the application to 50% of the value.

The Bulyee community regularly holds meetings, activities and events at the Bulyee Hall and the toilet facilities no longer function properly and do not meet the needs of the various users of the Bulyee Hall as well as the Bulyee Fire Brigade Shed. The current toilet block is a Council owned asset that was built in 1948 and comprises of one male and one female toilet.

The need to replace the existing toilet block has already been included in discussions for the 2021/2022 capital project budget as a shire managed project. It is suggested that Council - manage this project as the shire is likely to be able to achieve savings using the WALGA preferred supplier panel, local suppliers as well as shire plant and labour.

The proposal from the Bulyee Hall Committee is for a much larger facility than the current toilet block and includes provision for an accessible toilet and baby change facilities. It is suggested that the Bulyee Hall Committee be consulted about the new facility including final design, location and are welcome to make a contribution to the project.

The Lake Yealering Regatta is a biannual event hosted by the Lake Yealering Progress Association. The day will include entertainment, a cricket game, boat races and fireworks. The purpose of the day is to assist with social and economic benefits for the community of Yealering and the surrounding areas. While Yealering is not in the Shire of Corrigin there are many members of the Corrigin community who regularly utilise the facilities and the lake in Yealering or reside on the boundary of the Wickiepin and Corrigin Shire's. The event is also a good chance to encourage tourism in Corrigin and surrounding areas.

It is recommended to support this application to a lesser value than the amount requested in the application.

The Corrigin P&C and the CARE Community Garden are currently benefiting from Council by utilising the Rockview lease of cropping land. The Corrigin P&C were initially granted the Rockview lease to support the funding of the new basketball court. Approval was granted in 2020 to continue with the Rockview lease when alternative funding was secured for this

project. The committee were recently granted an extra year of access to the land. It is suggested that due to this existing arrangement no further assistance be granted.

The application from Senior Sergeant Steve Mayne of Corrigin Police on behalf of the Corrigin DHS Leadership Council, regarding the use of the reserve on Walton Street for a project involving the community's youth, is incomplete and does not specify the project details or funding requirements. It is suggested that officers continue to work with the local police and school students to develop designs or plans to present to Council including materials and equipment as well as in kind contributions.

It is recommended that Council consider budgeting funds towards developing the Walton Street Reserve to benefit the youth of the community rather than grant funds to the local police. The reserve is vested to the Shire of Corrigin and is currently zoned as recreation and open space.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

2.12 Budget Consideration/ Preparation

FINANCIAL IMPLICATIONS

Financial contribution to a maximum of \$58,806 for the 2021/22 financial year.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2028:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.3 – Well supported and diverse industry

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.3.1	Develop and implement an Economic and Tourism Strategy for the district	1.3.1.2	Implement Economic and Tourism Develop Strategy
		1.3.1.3	Economic and Tourism Develop strategies, programs and initiatives to be incorporated in Long Term Financial Plan and annual budgets

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

COUNCIL RESOLUTION

(52/2021) Moved: Cr Jacobs

Seconded: Cr Dickinson

That Council:-

1. *Accept the application for funding from the Corrigin Agricultural Show of \$2,500 towards the cost of fireworks at the 2021 Corrigin Agricultural Show and makes provision in the 2021/2022 budget.*

Carried by Absolute Majority 7/0

COUNCIL RESOLUTION

(53/2021) Moved: Cr Dickinson

Seconded: Cr Mason

That Council:-

2. *Accept the application for funding from the Corrigin Senior Citizens Centre and contribute \$2,500 toward the cost of installing solar bollards and makes provision in the 2021/2022 budget.*

Carried by Absolute Majority 6/1

COUNCIL RESOLUTION

(54/2021) Moved: Cr Gilmore

Seconded: Cr Weguelin

That Council:-

3. *Advise the CARE Community Garden that the application for funding towards the enhancements at the community garden has been declined due to having the lease of the Rockview cropping land.*

Carried by Absolute Majority 7/0

COUNCIL RESOLUTION

(55/2021) Moved: Cr Mason

Seconded: Cr Weguelin

That Council:-

4. *Advise the Bulyee Hall Committee that the application submitted has been declined as Council will carry out the construction of the new toilet facilities and removal of the existing toilet block at Bulyee and if the committee so wishes, they may contribute funds towards the project.*

Carried by Absolute Majority 7/0

OFFICER RECOMMENDATION

That Council:-

5. *Accept the application for funding from the Lake Yealering Progress Association and contribute \$1,500 towards the Lake Yealering Regatta and makes provision in the 2021/2022 budget.*

COUNCIL RESOLUTION

(56/2021) Moved: Cr Dickinson

Seconded: Cr Mason

That Council:-

5. *Accept the application for funding from the Lake Yealering Progress Association and contribute \$750 towards the Lake Yealering Regatta and makes provision in the 2021/2022 budget.*

Carried by Absolute Majority 7/0

The resolution differed from the officer's recommendation as Council decided to contribute \$750 instead of the \$1,500 requested in the application.

H Talbot left the room at 3.47pm.

H Talbot and K Wilkinson entered the room at 3.48pm.

K Wilkinson left the room at 3.53pm.

COUNCIL RESOLUTION

(57/2021) Moved: Cr Mason

Seconded: Cr Jacobs

That Council:-

6. *Advise the Corrigin P&C that the application for funding towards the 2022 Ladies Lunch has been declined due to having the lease of the Rockview cropping land.*

Carried by Absolute Majority 7/0

COUNCIL RESOLUTION

(58/2021) Moved: Cr Dickinson

Seconded: Cr Coppen

7. *Advise the Corrigin DHS Leadership Council that a proposed concept plan and a presentation to Council on the vision for the land on Walton Street is required and a budget amount will be allocated in the Shire's annual budget to assist with the project.*

Carried by Absolute Majority 7/0

Cr Coppen declared an Impartiality Interest in item 8.2.3.

8.2.3 TENDER FOR CORRIGIN RECREATION PRECINCT OVAL LIGHTING

Applicant:	Shire of Corrigin
Date:	13/04/2021
Reporting Officer:	Heather Talbot, Governance Projects Officer
Disclosure of Interest:	NIL
File Ref:	FM.0241
Attachment Ref:	Attachment 8.2.3 - Recreation Precinct Oval Lighting Confidential Report

SUMMARY

This item advises Council of the submissions received in relation to the Request for Tender (RFT) 1-2021, Corrigin Recreation Precinct Oval Lighting – AFL and Hockey Ovals. Council is asked to consider the recommended successful tenderer which represents best value for money.

BACKGROUND

The Shire of Corrigin called tenders for the upgrade of the lighting at Corrigin Recreation Precinct. There were two components to the upgrade project:

1. To upgrade the existing Corrigin Australian Football League (AFL) sports lighting with LED luminaries to achieve enhanced lighting levels and meet the relevant Australian Standards (100 Lux)
2. The installation of a new LED sports lighting system to the Corrigin Hockey Oval that also met the required standard (250 Lux).

The tender process was well advertised in the West Australian Newspaper, locally through the Windmill Newspaper and on the Shire website, Shire office and Library notice boards and Facebook page. Initial interest was reasonable and a site visit was attended by four companies.

Three tenders were received from the following companies:

Company Name	Price inc GST
Harris Zuglian Electrics	\$699,549.10
Industrial Automation Group Pty Ltd	\$333,580.94
GreenLite Electrical Contractors Pty Ltd	\$387,220.70
	Alternative Offer \$377,792.10

The tender responses were evaluated by a panel comprising the Chief Executive Officer, Natalie Manton, Manager Works and Services, Greg Tomlinson, Leading Hand-Roads, Terry Barron and Governance Projects Officer, Heather Talbot against a pre-determined selection criteria.

Criteria	Weighting
Tendered price	20%
Relevant company experience	30%
Operator skills and experience	15%
Tenderer's resources	10%
Sport lighting knowledge	20%
Regional price preference	5%

COMMENT

The three submissions received were professional, detailed and all addressed the selection criteria.

A reference check was conducted for one of the companies (GreenLite Electrical Contractors Pty Ltd) as they had not previously carried out works for the Shire of Corrigin. The referee was extremely happy with the level of works and service provided. The remaining two tenderers have previously worked for the Shire.

Based on the weighted evaluations the officers have rated GreenLite Electrical Contractors Pty Ltd as representing the best value for money based on the following:

- Providing a price within the budget allocation.
- Providing the most recent experience of works with a similar scope and in this region.
- Providing details of the qualifications and experience of all relevant staff.
- Outlining of plant and equipment, contingency measures and safety record as well as a list of current work commitments with deadlines of completion dates.
- Providing for the most Lux across both ovals with either option supplied:
 - Option 1 Briteline Raptor 1200 provides an average Lux of
 - AFL – 191.80
 - Hockey – 352.50
 - Option 2 Sylvania Sportsline G2 floodlight which provides an average Lux of
 - AFL – 133.90
 - Hockey – 254.40
- Able to complete the works in the required timeframe.

STATUTORY ENVIRONMENT

Local Government Act 1995

3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

Local Government Act 1995:

s.3.57 Tenders for providing goods or services

Local Government (Functions and General) Regulations 1996:

- r.11 When tenders have to be publicly invited*
- r.13 Requirements when local government invites tenders though not required to do so*
- r.14 Publicly inviting tenders, requirements for*
- r.18 Rejecting and accepting tenders*
- r.20 Variation of requirements before entry into contract*
- r.21A Varying a contract for the supply of goods or services*

The CEO has delegated authority from Council to invite, evaluate, seek clarification or decline any tender with the following conditions:

- a. Sole supplier arrangements may only be approved where a record is retained that evidences:
 - i. A detailed specification;*
 - ii. The outcomes of market testing of the specification;*
 - iii. The reasons why market testing has not met the requirements of the specification; and*
 - iv. Rationale for why the supply is unique and cannot be sourced through other suppliers;**
- b. Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget and where the:
 - proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government,*
 - current supply contract expiry is imminent,*
 - value of the proposed new contract has been included in the draft Annual Budget proposed for adoption, and*
 - The tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.**
- c. In accordance with s.5.43, tenders may only be accepted and panels of pre-qualified suppliers established, where the total consideration under the resulting contract is \$200,000 or less and the expense is included in the adopted Annual Budget.*
- d. In accordance with the requirements of Shire of Corrigin Purchasing Policy as it relates to tendering.*

POLICY IMPLICATIONS

Policy 2.9 Purchasing Policy

Purchasing that exceeds \$250,000 in total value (excluding GST) must be put to public Tender unless it is determined that a regulatory Tender exemption, as stated under 4.5 of this Policy is deemed to be suitable.

FINANCIAL IMPLICATIONS

Cost of the oval lighting upgrade project is included as part of capital expenditure in the 2020-21 annual budget - \$220,000. Council has received funding of \$75,000 from the Department of Local Government, Sport and Cultural Industries. \$52,495 from the Corrigin Hockey Club, \$5,000 from Corrigin Agricultural Society and \$20,000 from Corrigin Community Development Fund towards this project.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

COUNCIL RESOLUTION

(59/2021) Moved: Cr Weguelin Seconded: Cr Gilmore

That Council:

- 1. Accepts the Tender submitted by GreenLite Electrical Contractors Pty Ltd Option One as the best value for money tender for the installation of LED sports lighting to the Corrigin Recreation Precinct, main oval and hockey oval.*
- 2. Delegates the formation of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to the entry into the contract.*

Carried by Absolute Majority 7/0

H Talbot left the room at 4.05pm and did not return.

8.2.4 TENDER DISPOSAL OF VOLVO G930 GRADER

Applicant:	Shire of Corrigin
Date:	15/04/2021
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0241
Attachment Ref:	Attachment 8.2.4 - Confidential

SUMMARY

This item seeks to advise Council of the submissions received in relation to the tender for Disposal of Volvo G930 Grader and recommends the best value for money for the purpose of awarding the contract of sale.

BACKGROUND

Council made provision in the 2020/2021 annual budget revenue to dispose of the 2009 Volvo G930 grader.

As the expected value of the grader was estimated to be close to, or potentially higher than, the threshold amount stipulated in regulation 30(3)(b) of the *Local Government Functions and General Regulations*, the Shire was required to call for tenders for the disposition of the asset.

Due to the nature of the asset being disposed of, and the uncertainty of the market value, the Shire included a trade in option in the Request for Quote for the new grader that was advertised on the Vendor Panel platform to relevant WALGA Preferred Suppliers as well as going out to public tender to purchase the Volvo G930 as an outright sale.

The tender responses were evaluated by a panel consisting of Natalie Manton, Chief Executive Officer, Kylie Caley, Deputy Chief Executive Officer and Greg Tomlinson, Manager of Works. The criteria was based 100% on tendered price.

The following responses were received:

Purchaser	Purchase Price Ex GST
AFGRI Equipment (Trade)	\$85,000.00
WesTrac (Trade)	\$63,000.00
WA Machinery Brokers	\$70,000.00
Vinci Transport	\$68,000.00
Manheim Australia	\$59,090.90

COMMENT

A confidential attachment outlining the tender prices and evaluations is contained in Attachment 8.2.4.

Based on the combined evaluation scores the submission by WA Machinery Brokers was deemed to represent the best value for money on an outright sale.

While the overall sale price from AFGRI Equipment well exceeds the other tendered prices there is the restriction of a trade in only and the preferred tender for the supply of a new grader was with WesTrac utilising the discount option of no trade.

The budgeted income for the disposal of the grader was \$50,000.

STATUTORY ENVIRONMENT

Local Government Act 1995 section 3.58 – Disposing of property

Local Government (Functions and General) Regulations 1996 Part 6 – Miscellaneous-Regulation 30(3)(b)

(3) A disposition of property other than land is an exempt disposition if —

(a) its market value is less than \$20 000; or

(b) the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75 000.

The CEO has delegated authority from Council:

to exercise the powers and discharge the duties of the local government under Regulation 14 of the Local Government (Functions and General) Regulations to publicly invite tenders by determining the written criteria for deciding which tender should be accepted and also;

To exercise the powers and discharge the duties of the local government under Regulation 18 of the Local Government (Functions and General) Regulations relating to choice of tender.

The delegation is subject to:

a) Following the Shire's operational practice utilising tender evaluation processes and documentation developed by WALGA;

b) Compliance with the requirements of the Shire's Purchasing Policy as it relates to tendering; and

a) Acceptance of a tender is not to exceed a contract value of \$200,000.

Council has delegated authority to the CEO to dispose of property:

To exercise the powers and discharge the duties of the local government under section 3.58(2) and 3.58(3) of the Local Government Act 1995, and further to acquire property on the local government's behalf.

However Section 5.43(d) of the Local Government Act 1995 provides that:

A local government cannot delegate to a CEO any of the following powers or duties

(d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph.

In accordance with s5.43, disposal of property by the Chief Executive Officer for a single project or single transaction not part of a project cannot exceed \$20,000.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Disposal of plant is in accordance with the 2020/2021 annual budget provisions.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(60/2021) Moved: Cr Gilmore

Seconded: Cr Jacobs

That Council:

1. *Accepts the submitted by WA Machinery Brokers as the preferred option for the sale of the Volvo G930 motor grader.*
2. *Authorises the Chief Executive Officer to accept the tender and proceed to dispose of the Volvo G930 motor grader for \$70,000 exclusive of GST.*

Carried 7/0

8.2.5 TENDER SUPPLY AND DELIVERY OF ONE NEW GRADER

Applicant:	Shire of Corrigin
Date:	15/04/2021
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0269
Attachment Ref:	Attachment 8.2.5 - Confidential Tender Supply and Delivery of Grader

SUMMARY

This item seeks to advise Council of the submissions received in relation to the E-Quote for Supply and Delivery of one new grader and recommends the best value for money quote for the purpose of awarding a contract.

BACKGROUND

Council made provision in the 2020/2021 annual budget to replace the 2009 Volvo G930 grader.

As per Regulation 11 of the *Local Government (Functions and General) Regulations 1996*, the cost of purchasing heavy plant is expected to exceed \$250,000 requiring tenders to be called.

Under Council's Purchasing policy 2.9, section 4.5, the tender was deemed to be a regulatory exemption and could be submitted to WALGA's preferred suppliers through the E-Quote process. This provided the most efficient and effective method of mitigating risk, determining value for money and ensuring openness, fairness, transparency and equity among suppliers of heavy construction machinery.

The Request for Quote (RFQ) VP235082 was advertised on the Vendor Panel platform on 24 March 2021 and closed on 9 April 2021. Detailed specifications were supplied to ensure the quotes were for a machine capable of carrying out a heavy workload most efficiently.

The Request for Quote (RFQ) was sent to 14 suppliers on the WALGA Preferred Supplier Panel and 3 responses were received from Afgri Equipment, Komatsu Australia and WesTrac.

The tender responses were evaluated by a panel comprising Natalie Manton, Chief Executive Officer, Greg Tomlinson, Manager of Works, Terry Barron, Leading Hand Construction and Errol Whiting, Grader Driver, against predetermined selection criteria.

Tendered Price	40%
Break down and back up service	20%
Warranty period of machine	20%
Operational efficiency	20%

Supplier	Description	Price Ex GST
AFGRI Equipment	John Deere 620G	\$357,500
AFGRI Equipment	John Deere 620GP	\$368,000
Komatsu Australia	Komatsu GD555-5	\$326,330
WesTrac Pty Ltd	Caterpillar 140 L3	\$364,000

Tenderer	Selection Criteria and Weighting				Total Weighted Score
	Price (40%)	Service (20%)	Warranty (20%)	Efficiency (20%)	
AFGRI Equipment	112	48	52	48	260
AFGRI Equipment	88	48	52	48	236
Komatsu Australia	144	40	64	32	280
WesTrac Pty Ltd	104	52	80	64	300

COMMENT

All submissions received were professional, detailed and met the specifications requested.

A confidential attachment outlining the tender prices and evaluations is contained in Attachment 8.2.5

Based on the combined evaluation scores the submission by WesTrac was deemed to represent the best value for money at a cost of:

New CAT 140 L3 Grader	\$ 364,000
GST	\$ 36,400
Total Purchase Price Inc GST	\$ 400,400

While the overall price for WesTrac was higher than both AFGRI Equipment and Komatsu Australia the specifications surrounding serviceability, warranty and efficiency of the machine were highly regarded in the evaluation process.

In the Shire's previous experience the WesTrac Caterpillar graders have been reliable, the service and support has been excellent. Currently the Shire has two Caterpillar graders of the same model in the fleet, purchasing a third will enable efficiency with purchasing parts, booking services. The existing attachments the Shire own will fit the new machine without having to purchase new items.

Budget for the purchase of the grader was \$450,000 before trade, this is a saving of \$86,000.

STATUTORY ENVIRONMENT

Local Government Act 1995 section 3.57 – Tenders for providing goods or services
Local Government (Functions and General) Regulations 1996 section 3.57 Part 4 –
Provisions of Goods and Services, Division 2 – Tenders for Providing Goods and Services.

POLICY IMPLICATIONS

Policy 2.9 Purchasing Policy

Purchasing that is \$250,000 or below in total value (excluding GST) must be in accordance with the purchasing requirements under the relevant threshold as defined under section 4.4 of this Purchasing Policy.

Purchasing that exceeds \$250,000 in total value (excluding GST) must be put to public Tender unless it is determined that a regulatory Tender exemption, as stated under 4.5 of this Policy is deemed to be suitable.

FINANCIAL IMPLICATIONS

Cost of purchasing a new grader is included as part of the capital expenditure in 2020/2021 annual budget of \$450,000

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(61/2021) Moved: Cr Mason

Seconded: Cr Jacobs

That Council:

1. *Accepts the E-Quote submitted by WesTrac as the best value for money.*
2. *Authorises the Chief Executive Officer to accept the E-quote and proceed to purchase the Cat 140 L3 for \$364,000 exclusive of GST.*

Carried 7/0

8.2.6 WHEATBELT SECONDARY FREIGHT NETWORK – FORMALISATION OF COMMITMENT TO PRIORITY 1 – 5 YEAR DELIVERY PLAN

Applicant:	Shire of Corrigin
Date:	9/04/2021
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GS.0120
Attachment Ref:	Attachment 8.2.6.1 - WSFN Priority 1 - 5 Year Delivery Plan Attachment 8.2.6.2 - WSFN MCA Priority 2 Route Commentary Attachment 8.2.6.3 - Governance Plan

SUMMARY

It is requested by the Wheatbelt Secondary Freight Network (WSFN) Steering Committee that the relevant Local Governments with WSFN Priority 1 Routes and identified projects formalise their commitment to delivering Council's identified projects in the WSFN Priority 1 – 5-Year Delivery Plan.

BACKGROUND

The WSFN in the Main Roads WA Wheatbelt Region comprises some 4,400km of local government managed roads across 53 routes that connect with State and National highways to provide access for heavy vehicles into the region. The network consists of 42 local governments in the Wheatbelt region who have worked collaboratively for over four years to identify and secure \$187 million of Federal, State and Local Government funding to improve secondary freight network routes on local government roads in the Wheatbelt.

In 2019 the WSFN established a Steering Committee to provide oversight and governance to the program.

An approved Multiple Criteria Analysis (MCA) determined prioritisation of the routes for Priority 1 funding and associated projects over a five year delivery plan. This MCA provided a priority ranking of the 53 WSFN routes. The Priority 1 proposed routes were endorsed by Wheatbelt South and Wheatbelt North Regional Road Groups at the July 2020 meetings as follows.

Route	Priority 1 - Budget
1. Lancelin to Meckering	\$ 26,000,000
2. Dumbleyung to Nyabing	\$ 3,900,000
3. Cuballing to Wickepin	\$ 4,800,000
4. Dowerin to Dalwallinu	\$ 25,000,000
5. Merredin to Kondinin	\$ 15,300,000
6. Jurien Bay to Dalwallinu	\$ 25,600,000
7. Corrigin to Katanning	\$ 16,400,000
8. Cunderdin to Quairading (Pilot)	\$ 1,600,000
PRIORITY 1 TOTAL	\$ 118,600,000

Capital works for projects along these routes commenced in the 2021/22 financial year. Over the course of the 2020/21 financial year the respective Councils developed a WSFN Priority 1 - 5 Year Delivery Plan (the Plan) of specific projects each year for the total project duration of 5 years along their nominated route. The overall WSFN Priority 1 - 5 Year Delivery Plan and each Council's suite of projects was endorsed by WSFN Steering Committee and approved by the Regional Road Group in March 2021.

The specific routes, roads and individual projects approved for funding under the WSFN 5-Year Delivery Plan are included as Attachment 1 WSFN Priority 1 - 5 Year Delivery Plan.

The WSFN Steering Committee is in the process of presenting this information to Main Roads WA for inclusion in the WSFN Project Planning Report (PPR) due for update for projects commencing 1 July 2021. The Plan envisages completion of Priority 1 routes by the end of the 2024/25 financial year.

The WSFN Steering Committee is working with the relevant individual Councils verifying their commitment to the WSFN Priority 1 – 5 Year Delivery Plan for incorporation within their future capital works budgets. The funding break-down for each project is 80% Federal Government, 13.3% State Government and 6.7% Local Government.

Claims are to be submitted to Main Roads WA Wheatbelt Region in a similar manner to RRG claims on a 40:40:20 basis. The final 20% claim will only be approved following WSFN Project Manager sign off. The WSFN Steering Committee has advised that there is no process for variations, however any savings made in any individual year may be carried over as contingency for future years. This means that any additional expenditure would need to be funded by Council.

Further work is currently being undertaken with relevant local governments to determine routes for Priority 2 funding. This includes development of individual projects with detailed scope of works and budgets for inclusion in WSFN Priority 2 - 5 Year Delivery Plan. It is envisaged this will be presented to Steering Committee and RRG in July 2021, with works commencing in the financial year 2022/23 and completion 2026/27.

The Priority 2 Routes would entail the remaining approximately \$67million of the \$187million. The nominal Priority 2 Routes have been identified in Attachment 2 WSFN MCA Priority 2 Route Commentary. The initial total cost estimate of Priority 1 and 2 Routes is \$184million, however the Steering Committee believe it prudent to determine detailed project budgets before ultimately approved Priority 2 Routes.

COMMENT

Officers from local governments with prioritised projects will be essential to ensure successful delivery of individual projects. This will provide an opportunity for knowledge sharing and collaboration across the region. It will allow members of the Project Technical Team to undertake both informal and formal training of local government staff to upskill and improve their technical capacity. Where possible neighbouring local governments will be encouraged to share technical, workforce and plant resources to assist in the efficient on-ground delivery of individual projects.

Individual Shires have already provided the following to the Steering Committee for approval before any funding will be released:

- Scope
- Budget
- Methodology

The Shire of Corrigin has already commenced preliminary work on the Priority 1 project on the Rabbit Proof Fence Road and is awaiting confirmation of funding for the Corrigin Bruce Rock Road as a Priority 2 project.

Adjustments will be required to the 10 year road program and reallocate funds to WSFN instead of Regional Road Group funding as required.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 3.18 Performing Executive Functions

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Local Governments with projects approved over the course of the WSFN program will be required to contribute approximately 7% of each project total cost. The remaining funding will be provided by Federal Government 80% and State Government 13%.

- Councils are expected to incorporate the relevant projects from WSFN Priority 1 - 5 Year Delivery Plan into the Long Term Financial Plan and annual budgets.
- Funding will be distributed to individual local governments via Main Roads WA in accordance with Governance Plan as outlined in Attachment 8.2.6.3.

The Shire of Corrigin previously committed to supporting to the WSFN for project management expenses.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.1 A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.1 Develop and implement road asset management plans		1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.
		1.1.1.3	Road asset management plan and footpath management plan to be incorporated in the review and expansion of the Asset Management Plan (AMP)

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(62/2021) Moved: Cr Jacobs

Seconded: Cr Coppen

That Council, in accordance with previously endorsed Wheatbelt Secondary Freight Network (WSFN) Governance Plan:

- 1. Receives the WSFN Priority 1 – 5-Year Delivery Plan Program.*
- 2. Commit to delivering identified projects within the Shire of Corrigin outlined in the WSFN Priority 1 – 5-Year Delivery Plan.*
- 3. Consider identified projects in the Shire of Corrigin in the future Capital Works budgets, as outlined in the WSFN Priority 1 – 5-Year Delivery Plan, and as part of annual budget development and adoption processes.*

Carried 7/0

8.2.7 BUSH FIRE ADVISORY COMMITTEE MEETING RECOMMENDATIONS

Applicant:	Bush Fire Advisory Committee
Date:	14/04/2021
Reporting Officer:	Kirsten Biglin, Executive Support Officer
Disclosure of Interest:	NIL
File Ref:	ES 0028
Attachment Ref:	Attachment 8.2.7 – Firebreak Order 2021/2022

BACKGROUND

The Council of the Shire of Corrigin has established and maintained a Bush Fire Advisory Committee in accordance with the *Bush Fires Act 1954* to provide adequate fire protection to the Shire.

The objectives of the Bush Fire Advisory Committee are to:

- make recommendations and advise Council on all matters relating to the *Bush Fires Act 1954* Section 67 (1);
- liaise with other emergency organisation and relevant bodies with regards to Fire and Emergency Management within the Shire of Corrigin.

The Bush Fire Advisory Committee provides advice to the Shire of Corrigin on matters relating to:

- preventing, controlling and extinguishing of bush fires
- the planning of the form of firebreaks in the district
- prosecution for breaches of the *Bush Fires Act 1954*
- the formation of bush fire brigades and appointment of Bush Fire Control Officers, Fire Weather Officers and Harvesting Ban Officers
- the ensuring of co-operation and co-ordination of bush fire brigades in their efforts and activities
- any other matters relating to bush fire control whether of the same kind, or a different kind from, those specified.

The Advisory Committee meet twice yearly and confirm the requirements for:

- Restricted and Prohibited Burning Periods
- Automatic Harvest and Movement of Vehicle Ban
- Burning on Sundays
- Easter and Public Holidays
- Movement of Vehicle Ban – Contractors in Paddocks

COMMENT

The recommendations of the Corrigin Bush Fire Advisory Committee enable the Shire of Corrigin to comply with its statutory requirements in relation to the Bush Fire Act.

STATUTORY ENVIRONMENT

Bushfire Act 1954

POLICY IMPLICATIONS

Policy 9.2 Bush Fire Control Eligibility

Policy 9.3 Bush Fire Control

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and legislative compliance		
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(63/2021) Moved: Cr Mason Seconded: Cr Dickinson

That Council adopt the Bush Fire Advisory Committee's recommendations 1-7 en bloc.

1. BUSH FIRE ADVISORY COMMITTEE'S RECOMMENDATION

That Greg Evans be appointed Chief Bush Fire Control Officer for 2021/22.

2. BUSH FIRE ADVISORY COMMITTEE'S RECOMMENDATION

That Steven Bolt appointed Deputy Chief Bush Fire Control Officer for 2021/22.

3. BUSH FIRE ADVISORY COMMITTEE'S RECOMMENDATION

That the following people be appointed as Bush Fire Control Officers for 2021/22:

Bilbarin Brigade

Sadow Jacobs	PO Box 37, Corrigin	9065 2042	0427 652 042
Bruce Mills	Post Office, Corrigin	9062 9012	0428 956 779
Steven Bolt	PO Box 226, Corrigin	9065 2043	0427 652 043
Paul McBeath	PO Box 87, Corrigin	9062 9024	0427 629 024

Bullaring Brigade

Andrew Szczecinski	PO Box 124, Corrigin	9065 7014	0429 657 014
Greg Evans	Post Office, Bullaring	9065 7021	0429 657 021
Greg Doyle	PO Box 109, Corrigin	9880 9048	0427 809 044
Craig Jespersen	PO Box 18, Yealering	9888 7075	0427 887 075
Bryce Nicholls	PO Box 71, Corrigin	9063 7014	0429 883 799

Bulyee/Kunjin Brigade

Tony Guinness	PO Box 35, Corrigin	9065 7079	0429 657 004
John Hewett	PO Box 239, Corrigin	9063 2480	0427 632 480
Braden Grylls	PO Box 115, Corrigin	9065 8006	0428 658 048
Craig Poultney	PO Box 267, Corrigin	9062 9130	0427 454 002

Corrigin East Brigade

Tim George	PO Box 159, Corrigin	9065 5045	0427 655 045
Kim Courboules	PO Box 79, Corrigin		0427 632 624
Bruce Talbot	PO Box 75, Corrigin	9063 2132	0427 632 224

Central Brigade

Garrick Connelly	PO Box 26, Corrigin	9063 2956	0488 632 107
Adam Rendell	PO Box 200, Corrigin	9063 2291	0427 632 291
Natalie Manton	PO Box 221, Corrigin	9063 2203	0427 425 727

4. BUSH FIRE ADVISORY COMMITTEE'S RECOMMENDATION

That the Chief Bush Fire Control Officer, the Deputy Chief Bush Fire Control Officer and Sandow Jacobs be appointed as Fire Weather Officers for 2021/22.

5. BUSH FIRE ADVISORY COMMITTEE'S RECOMMENDATION

That Council appoint Natalie Manton, Adam Rendell, Garrick Connelly (if Adam Rendell unavailable), Sandow Jacobs, Steven Bolt (if Sandow Jacobs unavailable), Paul Baker, Andrew Szczecinski (if Paul Baker unavailable), Greg Evans, Braden Grylls (if Greg Evans is unavailable) as authorised Harvest Ban Officers for 2021/22.

6. BUSH FIRE ADVISORY COMMITTEE'S RECOMMENDATION

That that Jason Carrall be appointed as training Officer for 2021/22.

7. BUSH FIRE ADVISORY COMMITTEE'S RECOMMENDATION

That the following people be appointed as Dual Fire Control Officers for 2021/22:

Dual Fire Control Officers

Quairading Shire	Bruce Mills, Craig Poultney
Wickepin Shire	Craig Jespersen, Greg Doyle
Bruce Rock Shire	Sandow Jacobs, Tim George
Narembeen Shire	Tim George
Kondinin Shire	Bruce Talbot, Tim George
Kulin Shire	Greg Doyle, Bryce Nicholls
Pingelly Shire	Greg Evans, Braden Grylls
Brookton Shire	Braden Grylls, Greg Evans

Note: Bruce Rock does not appoint Dual Fire Control Officers. The Shire of Corrigin Bush Fire Advisory Committee (BFAC) considers it appropriate to continue to recommend to Council that Dual Fire Control Officers be appointed to all neighbouring local governments.

Carried 7/0

COUNCIL RESOLUTION

(64/2021) Moved: Cr Gilmore

Seconded: Cr Jacobs

That Council adopt the 2021/2022 Firebreak Order as provided in Attachment 8.2.7.

Carried 7/0

9 CHIEF EXECUTIVE OFFICER REPORT

The CEO advised that seven applications were received for the Manager of Works and Services position that closed on 16 April 2021. The applications will be evaluated and interviews will be held in the next couple of weeks.

10 PRESIDENT'S REPORT

Since the last meeting, the President attended the Thank a Volunteer Breakfast and would like to thank the CRC for organising another successful and well attended event. It was great to see so many community members supporting the local volunteers.

11 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS

Cr Jacobs would like to congratulate Graeme Dawson on receiving the Order of St John's Award from St John Ambulance. A very honourable award and a very well deserved one.

12 URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL

13 INFORMATION BULLETIN

14 WALGA AND CENTRAL ZONE MOTIONS

15 NEXT MEETING

Ordinary Council meeting on Tuesday 18 May 2021 at 3.00pm.

16 MEETING CLOSURE

The President, Cr Des Hickey closed the meeting at 4.32pm.

President: _____ Date: _____