



AGENDA

ORDINARY COUNCIL MEETING
19 July 2022

Notice of Meeting

The next Ordinary Council Meeting for the Shire of Corrigin will be held on Tuesday 19 July 2022 in the Council Chambers, 9 Lynch Street, Corrigin commencing at 3.00pm.

Order of Business

12.30am – 1.00pm	Lunch
1.00pm – 2.30pm	Discussion Forum
2.30pm – 3.00pm	Afternoon Tea
3.00pm	Council Meeting

I have reviewed this agenda and am aware of all recommendations made to Council and support each as presented.



Natalie Manton
Chief Executive Officer
14 July 2022

Disclaimer:

The Shire of Corrigin gives notice to members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995. Members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

This document can be made available (on request) in other formats for people with a disability

CONTENTS

1.	DECLARATION OF OPENING.....	4
2.	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	4
3.	PUBLIC QUESTION TIME.....	4
4.	MEMORIALS.....	4
5.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS.....	4
6.	DECLARATIONS OF INTEREST	4
7.	CONFIRMATION OF MINUTES	4
7.1.	PREVIOUS COUNCIL MEETING AND BUSINESS ARISING FROM MINUTES	4
7.1.1.	ORDINARY COUNCIL MEETING.....	4
7.2.	COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES	4
8.	MATTERS REQUIRING A COUNCIL DECISION	5
8.1.	CORPORATE AND COMMUNITY SERVICES REPORTS.....	5
8.1.1.	ACCOUNTS FOR PAYMENT	5
8.1.2.	ACCOUNTS FOR PAYMENT – CREDIT CARDS.....	7
8.2.	GOVERNANCE AND COMPLIANCE	9
8.2.1.	DEVELOPMENT APPLICATION – PROPOSED FARM MACHINERY STORAGE SHED	9
8.2.2.	DEVELOPMENT APPLICATION - PROPOSED TELECOMMUNICATIONS INFRASTRUCTURE	14
8.2.3.	MANAGEMENT OF VOLUNTEER BUSHFIRE BRIGADES	18
8.2.4.	ADOPTION OF FEES AND CHARGES 2022/2023	22
8.2.5.	BUDGET ADOPTION 2022/2023	24
8.3.	WORKS AND SERVICES.....	28
8.3.1.	BENDERING LANDFILL MANAGEMENT PLAN.....	28
8.3.2.	TENDER SUPPLY AND DELIVERY OF ROAD MAINTENANCE UNIT	30
8.3.3.	REQUEST FOR QUOTE SUPERVISION OF DRFAWA FIRE AND FLOOD RECOVERY AND REINSTATEMENT WORKS	33
9.	CHIEF EXECUTIVE OFFICER REPORT	36
10.	PRESIDENT'S REPORT	36
11.	COUNCILLORS' QUESTIONS REPORTS, AND INFORMATION ITEM.....	36
12.	URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECIDED OF THE COUNCIL ...	36
13.	INFORMATION BULLETIN.....	36
14.	WALGA AND CENTRAL ZONE MOTIONS.....	36
15.	NEXT MEETING	36
16.	MEETING CLOSURE	36

1. DECLARATION OF OPENING

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. PUBLIC QUESTION TIME

A period of 15 minutes is allocated for questions with a further period of 15 minutes provided for statements from members of the public. The procedure for asking questions and responding is to be determined by the presiding member. The time allocated for questions is to be decided by the members of the Council and members of the public are to be given an equal and fair opportunity to ask a question and receive a response.

Questions and statements are to be –

- a) Presented in writing on the relevant form to the Chief Executive Officer prior to commencement of the meeting; and
- b) Clear and concise

4. MEMORIALS

The Shire have been advised that Brian Robinson has passed away since the last meeting.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

NIL

6. DECLARATIONS OF INTEREST

Councillors and Officers are reminded of the requirements of s5.65 of the *Local Government Act 1995*, to disclose any interest during the meeting before the matter is discussed and of the requirement to disclose an interest affecting impartiality under the Shire of Corrigin Code of Conduct.

7. CONFIRMATION OF MINUTES

7.1. PREVIOUS COUNCIL MEETING AND BUSINESS ARISING FROM MINUTES

7.1.1. ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 21 June 2022 (Attachment 7.1.1).

OFFICER'S RECOMMENDATION

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 21 June 2022 (Attachment 7.1.1) be confirmed as a true and correct record.

7.2. COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

8. MATTERS REQUIRING A COUNCIL DECISION

8.1. CORPORATE AND COMMUNITY SERVICES REPORTS

8.1.1. ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	8/07/2022
Reporting Officer:	Tanya Ludlow, Finance / Human Resources Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.1 – Accounts for Payment – June 2022

SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been raised during the month of June 2022 are provided as Attachment 8.1.1 – Accounts for Payment – June 2022.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$0.00.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	17578 - 17609, 17613 - 17630, 17632 - 17686	\$997,120.05	
	Cheque	020748 - 020760	\$25,788.61	
	Direct Debit	June 2022	\$129,229.29	
	Payroll	June 2022	\$190,395.60	\$1,342,533.55
Trust	EFT	17611 - 17612, 17631	\$20,080.80	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	\$20,080.80
Licensing Trust	EFT	No Payments	\$0.00	
	Direct Debit	June 2022	\$38,149.35	\$38,149.35
Edna Stevenson	EFT	17610	\$3,117.40	
	Cheque	No Payments	\$0.00	
	Direct Debit	June 2022	\$4,400.00	\$7,517.40
Total Payments for the Month of June 2022				\$1,408,281.10

Previous Accounts for Payment report

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.1 – Accounts for

Payment – June 2022, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in Report
Municipal, Trust, ES Trust and Licensing	EFT	EFT17577	EFT17578
Municipal	Cheque	020747	020748
Trust	Cheque	003392	No Payments
Edna Stevenson	Cheque	000065	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.7 – Purchasing Policy

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2021 / 2022 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
 Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council’s Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council reviews the list of accounts paid and acknowledges that payments totalling \$1,408,281.10 have been made during the month of June 2022.

8.1.2. ACCOUNTS FOR PAYMENT – CREDIT CARDS

Applicant:	Shire of Corrigin
Date:	13/07/2022
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	FM.0036
Attachment Ref:	Attachment 8.1.2 – Accounts for Payment – Credit Cards

SUMMARY

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 29 April 2022 to 27 May 2022

BACKGROUND

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political, and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin corporate credit cards.

A monthly review of credit card use is independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure that has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures, the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident, and all areas of compliance have been met.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.9 – Purchasing Policy
Policy 2.16 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2021/2022 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council’s Long Term Financial Plan (LTFP) to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council endorse credit card payments for the period 29 April 2022 to 27 May 2022 for \$10,085.44 in accordance with Attachment 8.1.2

8.2. GOVERNANCE AND COMPLIANCE

8.2.1. DEVELOPMENT APPLICATION - PROPOSED FARM MACHINERY STORAGE SHED

Applicant:	Wheatbelt Steel Pty Ltd
Landowner:	CD & LA Turner
Location:	Lot 27 (No.699) Poultney Road, Bulyee
Date:	11/07/2022
Reporting Officer:	Mr Joe Douglas, Consultant Town Planner (Exurban Rural & Regional Planning)
Disclosure of Interest:	Nil
File Ref:	A2181
Attachment Ref:	Attachment 8.2.1 – Cover Letter & Plans

SUMMARY

This report recommends that Council grant conditional approval to a development application received from Wheatbelt Steel Pty Ltd on behalf of CD & LA Turner (Landowners) to construct a new 672m² machinery storage shed on Lot 27 (No.699) Poultney Road, Bulyee.

BACKGROUND

The applicant has submitted a development application requesting Council's approval to erect a new 32 metre long, 21 metre wide and 8.1 metre high steel framed and zincalume clad shed on Lot 27 (No.699) Poultney Road, Bulyee to store machinery used to support the continued use of the land for extensive agricultural purposes (i.e. cropping and grazing). The proposed structure will be erected centrally in the northern portion of the land in close proximity to a number of other existing built form improvements including a single dwelling house, farm sheds, animal holding pens, rainwater tanks, storage silos, vehicle parking and loading areas. A rainwater tank is also proposed to be installed adjacent to the proposed shed for stormwater drainage management and water supply purposes.

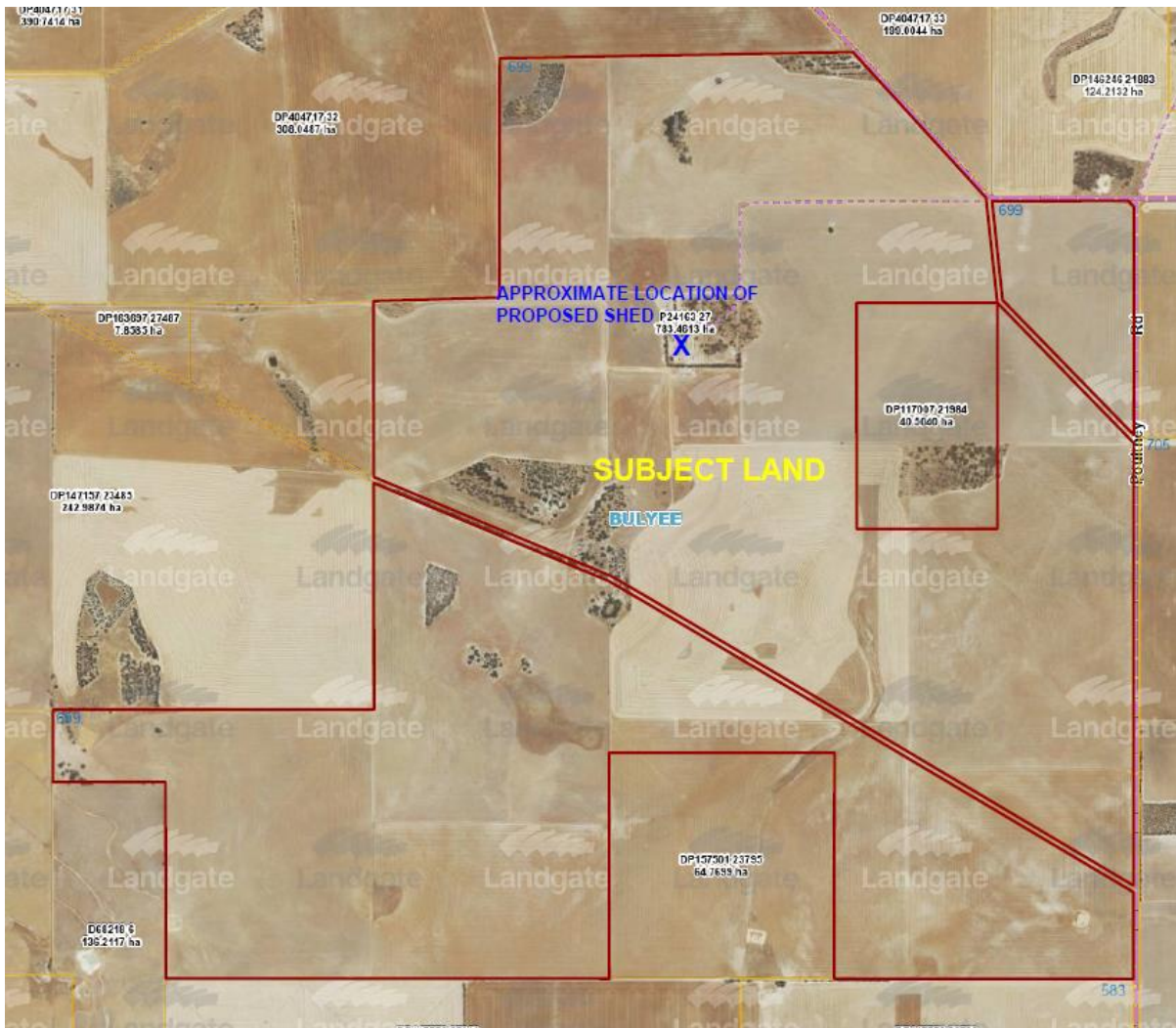
A copy of the cover letter and plans submitted in support of the application are provided in Attachment 8.2.1.

Lot 27 is located approximately 27.5 kilometres west of the Corrigin townsite in the locality of Bulyee. The subject land is an irregular shaped lot comprising a total area of approximately 783.46 hectares and has direct frontage and access to Poultney Road along its eastern side boundary which is a local road under the care, control and management of the Shire that has been constructed to a basic rural standard (i.e. unsealed road carriageway).

Lot 27 is gently sloping from west-to-east, predominantly cleared of all native vegetation with the exception of a few small stands in select locations for land management purposes, and has been extensively developed and used for extensive agricultural purposes (i.e. cropping and grazing) for many years.

Existing adjoining and other nearby land uses are also rural in nature comprising broadacre agricultural activities on lots of various sizes.

That portion of the land where the development is proposed to be undertaken has been cleared of all native vegetation, does not contain any sites of Aboriginal Heritage significance and is not subject to inundation or flooding during extreme storm events. It has however been designated by the Fire and Emergency Services Commissioner of Western Australia as being bushfire prone due its proximity to existing vegetation surrounding the farm homestead.



Location & Lot Configuration Plan (Source: Landgate 2022)

COMMENT

Lot 27 is classified Rural zone under the Shire of Corrigin Local Planning Scheme No.2 (LPS2).

Under the terms of LPS2 the development of any land classified Rural zone for extensive agricultural purposes is listed as being a permitted (i.e. a 'P') use. Notwithstanding this fact, Council's development approval is still required as no express exemption to the requirement to obtain approval for any such use, including any associated construction works, is contained in LPS2 or the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS2 and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This assessment has confirmed the proposal is compliant with the following relevant requirements:

- Land capability and land use compatibility;
- Lot boundary setbacks;
- Building height;
- Preservation of the rural character and amenity;
- Preservation of natural environmental features, drainage patterns and catchments;
- Vehicle access and parking; and
- Flood risk and stormwater drainage management.

In relation to the potential bushfire risk, Council should note the proposed new shed will be used for storage purposes only to support the continued use of the subject land for extensive agricultural purposes (i.e. cropping and grazing). Given the proposed new shed will not:

- i) result in the intensification of land usage;
- ii) result in an increase of residents or employees;
- iii) involve the occupation of employees on site for any considerable amount of time; or
- iv) result in an increase to the potential bushfire threat,

the development is exempt from the requirements of State Planning Policy 3.7 entitled 'Planning in Bushfire Prone Areas' and the associated regulations. As such, Council may approve the application without the need for a Bushfire Attack Level (BAL) Assessment and Bushfire Management Plan.

In light of the above findings, it is concluded the proposal for Lot 27 is acceptable and unlikely to have any negative impact on the general amenity, character, functionality and safety of the immediate locality. As such, it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal.

STATUTORY ENVIRONMENT

Planning and Development Act 2005 (as amended)

Planning and Development (Local Planning Schemes) Regulations 2015

Shire of Corrigin Local Planning Scheme No.2

POLICY IMPLICATIONS

Nil

PUBLIC CONSULTATION

Not required or deemed necessary.

FINANCIAL IMPLICATIONS

There are no immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in Council's annual budget and have been offset by the development application fee paid by the applicant. All costs associated with the proposed development will be met by the landowners.

It is significant to note that should the applicant/landowners be aggrieved by Council's final decision in this matter, they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason, which is considered highly unlikely in this particular instance, the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
2.1	Support the diverse industry across the Shire	2.1.5	Support local business development initiatives where possible.

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council **APPROVE** the development application submitted by Wheatbelt Steel Pty Ltd on behalf of CD & LA Turner (Landowners) to construct a new 672m² machinery storage shed on Lot 27 (No.699) Poultney Road, Bulyee subject to the following conditions and advice notes:

Conditions

1. The proposed development shall be undertaken in a manner consistent with all the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
3. The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the use shall not be carried out without the further approval of Council having first being sought and obtained.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant/landowners and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire’s attention.
2. This is a development approval of the Shire of Corrigin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowners to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application may need to be submitted to and approved by the Shire’s Building Surveyor prior to the commencement of any construction or earthworks on the land. To confirm the Shire’s requirements in this regard please contact the Shire’s Building Surveyor Mr Peter Hulme on 0402 232 264 or peter.hulme@kalamunda.wa.gov.au.

4. *The proposed storage shed is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with any building permit application that may be required.*
5. *The applicant/landowner is reminded of their obligation to ensure compliance with the specific standards and requirements of the Shire of Corrigin Annual Fire Break Notice as it applies to all land within the municipal district.*
6. *Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.*
7. *If the applicant/landowners are aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted directly to the State Administrative Tribunal within 28 days of the determination.*

8.2.2. DEVELOPMENT APPLICATION - PROPOSED TELECOMMUNICATIONS INFRASTRUCTURE

Applicant:	Crisp Wireless Pty Ltd
Landowner:	Caromile Pty Ltd
Location:	Lot 3 (No.124) Corry Road, Bulyee
Date:	12/07/2022
Reporting Officer:	Mr Joe Douglas, Consultant Town Planner (Exurban Rural & Regional Planning)
Disclosure of Interest:	NIL
File Ref:	A18
Attachment Ref:	Attachment 8.2.2 – Development Application attachments

SUMMARY

This report recommends that Council grant conditional approval to a development application received from Crisp Wireless Pty Ltd to install and operate telecommunications infrastructure on a portion of Lot 3 (No.124) Corry Road, Bulyee.

BACKGROUND

Crisp Wireless Pty Ltd has submitted a development application under the authority of Caromile Pty Ltd (Landowner) seeking Council's approval to install and operate telecommunications infrastructure on Lot 3 (No.124) Corry Road, Bulyee.

It is understood the project is being undertaken pursuant to the Commonwealth Government's 'Regional Connectivity Program' which provides grant funding for the delivery of 'place-based' telecommunications infrastructure projects to improve digital connectivity across regional, rural and remote Australia.

The proposed development will be sited in the north-western corner of Lot 3 on land previously cleared for agricultural purposes. All access to the proposed telecommunications tower and associated infrastructure will be via an existing farm access track that runs parallel to the land's frontage to Corry Road along its western side boundary. Access to/from the land will be obtained via an existing crossover to Corry Road located approximately 445 metres south of the proposed development.

A full copy of the development application received, including supporting documentation and plans, is provided in Attachment 8.2.2.

Lot 3 is located approximately 35 kilometres west of the Corrigin townsite in the locality of Bulyee. The subject land is an irregular shaped lot comprising a total area of approximately 468.24 hectares and has direct frontage and access to Corry Road along its western side boundary which is a local road under the care, control and management of the Shire that has been constructed to a basic rural standard (i.e. unsealed road carriageway).

Lot 3 is gently sloping from north-to-south, is predominantly cleared of all native vegetation with the exception of a few small stands in select locations for land management purposes, and has been extensively developed and used for extensive agricultural purposes (i.e. cropping and grazing) for many years.

Existing adjoining and other nearby land uses are also rural in nature comprising broadacre agricultural activities on lots ranging in size from 300 to 600 hectares.

That portion of the land where the development is proposed to be undertaken has been cleared of all native vegetation, does not contain any sites of Aboriginal Heritage significance, is not subject to inundation or flooding during extreme storm events, and has not been designated by the Fire and Emergency Services Commissioner as being bushfire prone.



Location Plan (Source: Landgate 2022)

COMMENT

Lot 3 is classified 'Rural' zone under the Shire of Corrigin Local Planning Scheme No.2 (LPS2).

Under the terms of LPS2 the development of any land classified 'Rural' zone for the purpose of telecommunications infrastructure is listed as being discretionary (i.e. a 'D' use) which means it is not permitted unless Council has exercised its discretion by granting development approval.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS2 and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* including State Planning Policy No.5.2 entitled '*Telecommunications Infrastructure*'. This assessment has confirmed the proposal is generally compliant or capable of compliance with the following relevant requirements:

- Land capability and land use compatibility;
- Preservation of productive agricultural land;
- Preservation of rural character and amenity and places of cultural heritage significance;
- Preservation of natural environmental features, drainage patterns and catchments;
- Vehicle access and parking;
- Bushfire risk and stormwater drainage management.

In light of the above findings, it is concluded the proposal to install and operate telecommunications infrastructure on Lot 3 is acceptable and unlikely to have any negative impact on the general amenity, character, functionality and safety of the immediate locality. As such, it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the proposed development proceeds in a proper and orderly manner.

STATUTORY ENVIRONMENT

Planning and Development Act 2005 (as amended)
Planning and Development (Local Planning Schemes) Regulations 2015
Shire of Corrigin Local Planning Scheme No.2

POLICY IMPLICATIONS

State Planning Policy 5.2 – Telecommunications Infrastructure

PUBLIC CONSULTATION

Not required or deemed necessary.

FINANCIAL IMPLICATIONS

Nil immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in Council’s annual budget. All costs associated with the proposed development will be met by the applicant.

It is significant to note should the applicant/landowner be aggrieved by Council’s final decision in this matter they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason, which is considered highly unlikely in this particular instance, the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

COMMUNITY AND STRATEGIC OBJECTIVES

The proposed development is consistent with the following elements of the *Shire of Corrigin Strategic Community Plan 2021-2031* and *Corporate Business Plan 2021-2025*:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry.

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
2.1	Support the diverse industry across the Shire	2.1.4	Advocate for improved communications infrastructure within the district by lobbying stakeholders to meet the needs of the district, both residential and commercial, now and into the future.
		2.1.5	Support local business development initiatives where possible.

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

*That Council **APPROVE** the development application submitted by Crisp Wireless Pty Ltd under the authority of Caromile Pty Ltd (Landowner) to install and operate telecommunications infrastructure on a portion of Lot 3 (No.124) Corry Road, Bulyee subject to the following conditions and advice notes:*

Conditions

4. *The proposed development shall be undertaken in a manner consistent with all the information submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.*
5. *Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.*

6. *The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the use shall not be carried out without the further approval of Council having first being sought and obtained.*
7. *The proposed telecommunications infrastructure and all associated improvements shall be maintained in good working order for the full term of their operational lifespan to avoid any potential risk or hazards.*
8. *The external surfaces of the sea container to be installed to contain some of the telecommunication infrastructure shall be of a colour that blends into and complements the local rural landscape (i.e. it must not be a bright colour that is visually obtrusive when viewed from the public realm).*
9. *The proposed telecommunications infrastructure and all associated improvements must be decommissioned and removed from the land at the end of their operational lifespan with the ground rehabilitated to its natural state (i.e. bare earth with no vegetation) and stabilised as may be required no later than six (6) months thereafter to the satisfaction of the local government unless otherwise approved by Council.*

Advice Notes

8. *This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant/landowners and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.*
9. *This is a development approval of the Shire of Corrigin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowners to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.*
10. *In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application may need to be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land. To confirm the Shire's requirements in this regard please contact the Shire's Building Surveyor Mr Peter Hulme on 0402 232 264 or peter.hulme@kalamunda.wa.gov.au.*
11. *The applicant/landowner is reminded of their obligation to ensure compliance with the specific standards and requirements of the Shire of Corrigin Annual Fire Break Notice as it applies to all land within the municipal district.*
12. *Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.*
13. *If the applicant/landowner are aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted directly to the State Administrative Tribunal within 28 days of the determination.*

8.2.3. MANAGEMENT OF VOLUNTEER BUSHFIRE BRIGADES

Applicant:	Shire of Corrigin
Date:	8/07/2022
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	ES.0023
Attachment Ref:	Attachment 8.2.3 - Management of Bushfire Volunteers

SUMMARY

This item seeks to provide Council with background information on the proposed advocacy position on arrangements for management of volunteer bushfire brigades.

BACKGROUND

Western Australian Local Governments have extensive roles and responsibilities as part of the State Emergency Management Framework for the prevention, preparedness, response, and recovery. Under the *Bush Fires Act 1954*, Local Governments have responsibility for bushfire and the management of volunteer Bush Fire Brigades (BFBs).

The Shire of Corrigin has five bush fire brigades including Bulyee, Bullaring, Central, Bilbarin and Corrigin East and manages over 235 volunteers.

The State Government is currently drafting the *Consolidated Emergency Services Act* (CES Act), which consolidates the *Fire Brigades Act 1942*, *Bush Fires Act 1954* and *Fire and Emergency Services Act 1998* into a single piece of legislation, anticipated to be released as a Green Bill for consultation in early 2023.

The introduction of the *Work Health and Safety Act 2020* has also highlighted the complexities of the responsibilities for local government in managing bushfire volunteers. Fines now apply to local governments and criminal charges may be imposed on executive staff for failing to exercise a duty of care under the new *Work Health and Safety Act 2020*. To mitigate the risks associated with management of volunteer fire fighters additional training and resources will be required in future and a greater level of administration support.

Following the 2016 Waroona Yarloop bush fires the Public Sector Commission report (Ferguson Report) recommended the creation of a Rural Fire Service to enhance the capability for rural fire management and bushfire risk management at a State, regional and local level. The proposed Rural Fire Service will:

- be established as a separate entity from the Department of Fire and Emergency Services (DFES) or, alternatively, be established as a sub-department of the DFES;
- have an independent budget;
- be able to employ staff;
- have a leadership structure which, to the greatest degree possible, is regionally based and runs the entity;
- be led by a Chief Officer who reports to the responsible Minister on policy and administrative matters; and to the Commissioner for Fire and Emergency Services during operational and emergency response;
- have responsibilities and powers relating to bushfire prevention, preparedness and response; and
- operate collaboratively with the DFES, the Department of Parks and Wildlife, Local Government and volunteer BFB's.

The report also recommended that the State Government consider whether back office and corporate support services for a proposed Rural Fire Service could be effectively provided by an existing Department, such as DFES or the Department of Parks and Wildlife. WALGA has prepared the attached proposed Advocacy Position for consideration. Feedback on the proposed position will be reviewed and inform a final position to be considered by WALGA State Council in September 2022.

Based on the information and issues outlined in the Advocacy Paper WA Local Government Association recommends the following in relation to the management of bush fire brigades.

1. The Association advocates that the State Government must provide for:
 - a. A clear pathway for Local Governments to transfer responsibility for the management of Bush Fire Brigades to the State Government when ongoing management is beyond the capacity, capability and resources of the Local Government;
 - b. The co-design of a suite of relevant guidelines and materials to assist those Local Governments that manage Bush Fire Brigades;
 - c. Mandatory and minimum training requirements for Bush Fire Brigade volunteers supported by a universally accessible training program managed by the DFES; and
 - d. The recognition of prior learning, experience and competency of Bush Fire Brigade volunteers.
2. That a Working Group comprising representatives of WALGA and DFES be established to develop a process and timeline for the transfer of responsibility for Bush Fire Brigades in accordance with 1(a).
3. Where management of Bush Fire Brigades is transferred to DFES in accordance with 1(a), DFES should be resourced to undertake the additional responsibility.

COMMENT

The development of the *CES Act* is an important and timely opportunity for local governments to consider its position on the future management of volunteer BFBs. The matter was discussed at the Central Country Zone meeting in July 2022 and local governments were provided with additional time to provide feedback on the proposed WALGA advocacy position.

Several shires have recommended that responsibility for management of all BFBs is transferred to the state government while others have recommended the creation of a Rural Fire Service instead.

Based on recent experience the most appropriate option is for the Shire of Corrigin to continue to manage BFB's but with additional funding for training and administration support for volunteers. Transferring to a Rural Fire Service may also be worthwhile considering depending on the specific details of the service. A proposal to transfer responsibility to the state government is unlikely to be supported by the local volunteers.

The advocacy documents and feedback from other local governments has been circulated to Councillors and Bush Fire Control Officers for comment.

Where the officer's recommendation differs from the WALGA advocacy position the text is highlighted in blue.

STATUTORY ENVIRONMENT

Fire Brigades Act 1942,
Bush Fires Act 1954 and
Fire and Emergency Services Act 1998
Work Health and Safety Act 2020

POLICY IMPLICATIONS

9.2 Bush Fire Control Officers Eligibility
9.3 Bush Fire Control

FINANCIAL IMPLICATIONS

The Shire of Corrigin adds an Emergency Services Levy (ESL) to rates notices on behalf of the State. In 2021/22 the ESL amounted to \$88 per notice or \$75,000 in total.

The Shire of Corrigin receives \$53,000 plus \$4,000 administration fee from the state government for administering the BFB’s including protective clothing, fire fighting supplies, fire truck and shed repairs and maintenance.

Up to \$10million uninsurable organisational maximum penalties for the most serious failures to comply with the new *WHS Act 2020*.

Local governments are responsible for providing compensation for injury caused to present and former BFB volunteers as a result of their duties. The challenges of obtaining insurance cover have significantly increased since 2012 when the commercial insurance market ceased underwriting injury insurance for bushfire volunteers. LGIS provides insurance cover to local governments through a self-insurance mutual scheme. The annual cost of this insurance has increased to almost \$100 per volunteer per annum.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Social

An effectively serviced, inclusive and resilient community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.4	Support local volunteer organisations through initiatives that reduce volunteer fatigue and strengthen their resilience	1.4.2	Continue to lobby the key stakeholders to ensure the necessary support is provided for volunteer services who support Corrigin
1.5	Support emergency services planning, risk mitigation, response and recovery	1.5.1	Joint planning with stakeholders at a local and sub regional level for disaster preparedness and emergency response
		1.5.2	Scenario planning and training

Objective: Governance and Leadership
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council support the following proposed advocacy position on arrangements for management of volunteer bushfire brigades.

1. *The Association advocates that the State Government must provide for:*
 - a) *A clear pathway for Local Governments to transfer responsibility for the management of Bush Fire Brigades to the Rural Fire Service when ongoing management is beyond the capacity, capability and resources of the Local Government;*
 - b) *The co-design of a suite of relevant guidelines and materials to assist those Local Governments that manage Bush Fire Brigades;*
 - c) *Minimum training requirements for Bush Fire Brigade volunteers supported by a universally accessible training program managed by a Rural Fire Service; and*
 - d) *The recognition of prior learning, experience and competency of Bush Fire Brigade volunteers.*

2. *That a Working Group comprising representatives of WALGA, bush fire volunteers and DFES be established to develop a process and timeline for the transfer of responsibility for Bush Fire Brigades in accordance with 1(a).*

3. *Where management of Bush Fire Brigades is transferred to a Rural Fire Service in accordance with 1(a), the Rural Fire Service should be resourced to undertake the additional responsibility.*

4. *Where management of Bush Fire Brigades remains with a local government the local government should be sufficiently supported and resourced to undertake the additional responsibility administration, compliance and training responsibilities.*

8.2.4. ADOPTION OF FEES AND CHARGES 2022/2023

Applicant:	Shire of Corrigin
Date:	14/07/2022
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	FM.0306
Attachment Ref:	Attachment 8.2.4 – Schedule of Fees and Charges 2022/2023

SUMMARY

Council is asked to consider adopting the Schedule of Fees and Charges for the 2022/2023 financial year.

BACKGROUND

In preparation for the 2022/2023 budget the proposed schedule of fees and charges are submitted for Council adoption.

COMMENT

Council fees and charges are reviewed annually as part of the budget process with reference to the costs of maintaining council properties and delivering services to residents of the Shire of Corrigin.

STATUTORY ENVIRONMENT

6.16.Imposition of fees and charges

(1)A local government may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

** Absolute majority required.*

(2)A fee or charge may be imposed for the following —

(a)providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;

(b)supplying a service or carrying out work at the request of a person;

(c)subject to section 5.94, providing information from local government records;

(d)receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;

(e)supplying goods;

(f) such other service as may be prescribed.

(3)Fees and charges are to be imposed when adopting the annual budget but may be

(a)imposed during a financial year; and*

(b)amended from time to time during a financial year.*

** Absolute majority required.*

6.19.Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

(a)its intention to do so; and

(b)the date from which it is proposed the fees or charges will be imposed.

POLICY IMPLICATIONS

The fees and charges are formed as part of the budget that is produced based on the principles outlined in the Shire of Corrigin Strategic Plan, Corporate Business Plan, and other related documents.

FINANCIAL IMPLICATIONS

Revenue raised from fees and charges during the 2022/2023 financial year.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Leadership
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council’s Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER’S RECOMMENDATION

Pursuant to section 6.16 of the Local Government Act 1995 and other relevant legislation, council adopts the Fees and Charges 2022/2023 as presented as per Attachment 8.2.4.

8.2.5. BUDGET ADOPTION 2022/2023

Applicant:	Shire of Corrigin
Date:	11/07/2022
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	FM.0306
Attachment Ref:	Attachment 8.2.5 – 2022/2023 Annual Budget to be tabled

SUMMARY

To consider and adopt the Shire of Corrigin Annual Budget for the 2022/2023 financial year together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, establishment of new reserve funds, setting of elected member fees for the year and other consequential matters arising from the budget papers.

BACKGROUND

The draft 2022/2023 budget has been compiled based on the principles contained in the Strategic Community Plan 2021-2031. The 2022/2023 draft budget has been prepared in accordance with the presentations made to councillors at the budget workshops held between May and July 2022.

COMMENT

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The main features of the draft budget include:

The draft 2022/20223 budget continues to deliver on other strategies adopted by the council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure as well as on renewing all assets at sustainable levels.

Further comment on the draft 2022/2023 budget will be tabled under a separate cover.

STATUTORY ENVIRONMENT

Section 6.2 of the Local Government Act 1995 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next 30 June.

Division 5 and 6 of Part 6 of the Local Government Act 1995 refer to the setting of budgets and raising of rates and charges. The Local Government (Financial Management) Regulations 1996 details the form and content of the budget. The draft 2022/2023 budget as presented is considered to meet statutory requirements.

Section 67 of the Waste Avoidance and Resource Recovery Act 2007 enables a local government to impose an annual charge in respect of premises provided with a waste service by the local government.

Section 5.98 of the Local Government Act 1995 sets out fees etc payable to Council members.

Section 5.98A of the Local Government Act 1995 sets out allowances payable to Deputy Presidents.

Section 7B(2) of the Salaries and Allowances Act 1975 requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine –

- the amount of fees to be paid to Council members;
- the amount of expenses to be reimbursed to Council members;
- the amount of allowances to be paid to Council members.

Regulations 30-34D of the Local Government (Administration) Regulations 1996 set the limits, parameters, and types of allowances that can be paid to elected members.

POLICY IMPLICATIONS

The budget is based on the principles outlined in the Shire of Corrigin Strategic Plan, Corporate Business Plan, and other related documents.

FINANCIAL IMPLICATIONS

Specific financial implications are as outlined in the body of this report and as itemised in the draft 2022/2023 budget attached for adoption.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council’s Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority is required for some recommendations while Simple Majority is required in other parts.

OFFICER’S RECOMMENDATION

PART A – MUNICIPAL FUND BUDGET FOR 2022/23

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, the council adopt the Budget as contained in Attachment 8.2.5 of this agenda for the Shire of Corrigin for the 2022/23 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type
- Statement of Comprehensive Income by Program
- Statement of Cash Flows
- Rate Setting Statement
- Notes to and forming part of the Budget

ABSOLUTE MAJORITY REQUIRED

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following general rates and minimum payments on Gross Rental and Unimproved Values.

General Rates

- Residential (GRV) 0.09707 cents in the dollar
- Rural (UV) 0.01114 cents in the dollar

Minimum Payments

- Residential (GRV) \$450
- Rural (UV) \$450

Pursuant to section 6.50 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, council nominates the following due dates for the payment in full by instalments:

- Full payment and 1st instalment due date 2 September 2022
- 2nd quarterly instalment due date 2 November 2022
- 3rd quarterly instalment due date 2 January 2023
- 4th quarterly instalment due date 2 March 2023

Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, council adopts an instalment charge where the owner has elected to pay rates through an instalment option of \$10 for each instalment after the initial instalment is paid.

Pursuant to Section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, council adopts an interest rate of 5.5% where the owner has elected to pay rates through an instalment option.

In accordance with the provisions of section 6.51(1) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996* interest at a rate of 7% per annum will be charged on overdue and unpaid rates, ESL and service charges.

ABSOLUTE MAJORITY REQUIRED

PART C – OTHER STATUTORY FEES FOR 2022/23

Council adopt the following charges for the removal and deposit of domestic and commercial waste in accordance with the provisions of the *Waste Avoidance and Resources Recovery Act 2007*:

Residential Premises (including recycling)

- per bin weekly collection \$473.50pa
- per bin weekly collection – eligible pensioner \$367.25pa
- includes 120 ltr bin and 240ltr recycling bin

Commercial Premises

- per bin weekly collection \$533.50pa
- Includes 240ltr bin and 240ltr recycling bin

Domestic/Commercial Rubbish Service – 2nd Service

- 2nd 120ltr bin\$423.50pa
- 2nd 240ltr bin\$483.50pa
- extra recycle service – 240L recycling bin\$353.50pa

SIMPLE MAJORITY

PART C – ELECTED MEMBERS’ FEES AND ALLOWANCES FOR 2022/23

Pursuant to section 5.99 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administration) Regulations 1996*, council adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:

President	\$7,100
Elected Member	\$3,700

Pursuant to section 5.99A of the *Local Government Act 1995* and regulations 34A and 34AA of the *Local Government (Administration) Regulations 1996*, council adopts the following annual allowances for elected members:

Information, Communication and Technology Allowance	\$1,000
---	---------

Pursuant to section 5.98(5) of the *Local Government Act 1995* and regulation 33 of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

President	\$7,500
-----------	---------

Pursuant to section 5.98A of the *Local Government Act 1995* and regulations 33A of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:

Deputy President	\$1,875
------------------	---------

ABSOLUTE MAJORITY REQUIRED

PART E – MATERIAL VARIANCE REPORTING FOR 2022/23

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, the level to be used in statements of financial activity in 2022/23 for reporting material variances shall be 10% or \$10,000, whichever is the greater.

SIMPLE MAJORITY

8.3. WORKS AND SERVICES

8.3.1. BENDERING LANDFILL MANAGEMENT PLAN

Applicant:	Shire of Corrigin
Date:	8/07/2022
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	WM.0013
Attachment Ref:	Attachment 8.3.1 - Final Bending Landfill Management Plan

SUMMARY

Council is asked to endorse the final Bending Landfill Management Plan.

BACKGROUND

The Shires of Kondinin, Corrigin, Kulin and Narembeen purchased 64 hectares of freehold land in the Shire of Kondinin for the Bending Landfill Site in 2007. The four shires signed an agreement with Avon Waste in 2018 for a seven year period for kerbside and commercial waste collection and recycling as well as management of the landfill site. The contract also provides for transfer of waste from local transfer stations and the use of hook bins.

The Bending Landfill site is registered as a Category 89 Prescribed Premises under Part V of the Environmental Protection Act. The Environmental Protection (Rural Landfill) Regulations 2002 apply to Category 89 Prescribed Premises in Schedule 1 Part 2 of the Environmental Protection Regulations 1987 for putrescible landfill site that accepts between 20 and 5,000 tonnes of waste per year.

In 2021 Roe Regional Organisation of Councils (Roe ROC) engaged Talis Consultants to produce a Landfill Management plan to outline the current and future landfill development options and closure requirements for the site in compliance with the WA Landfill Regulations.

The plan provides the Roe ROC shires with clear direction on operations and works required to facilitate the future development and rehabilitation of the landfill in accordance with the Western Australia Environmental Protection (Rural Landfill) Regulations, 2002, (Rural Landfill Guidelines).

These regulations outline requirements for the tipping area, covering and containing of waste, the control of surface water runoff, dust suppression, separation distances, disposing of asbestos and clinical waste and a post-closure plan.

The Site, a Category 89 Landfill, can accept the following waste types for landfilling, as defined in the Landfill Waste Classification and Waste Definitions 1996 (as amended 2019):

- Clean Fill;
- Inert Waste Type 1 – Contaminated Solid Waste meeting acceptance criteria for Class I and
- Class II Landfills
- Special Waste Type 1 - Asbestos
- Special Waste Type 2 – Biomedical Wastes; and
- Putrescible Waste.

The draft Landfill Management Plan was endorsed at the Roe ROC meeting on 22 July 2021 and delegates moved the following resolution:

That the Landfill Management Plan drafted by Talis be received by ROEROC. Management investigates further options including the feasibility and implementation of drilling the whole site.

The delegates passed a resolution in support of additional costs to complete the Landfill Management Plan and update void modelling using newly provided trial pit information and update the lifespan calculations to feed into budget provision schedule. A modified capping design was also included following the decision to change the approach and move to stage 2 and 3 rather than raise the waste up to 2m in Stage 1.

The report was updated following the results of electromagnetic imaging of the site in May 2022.

COMMENT

The Landfill Management Plan will assist the Roe ROC shires in planning the future development of waste trenches of the Landfill site and associated costs.

STATUTORY ENVIRONMENT

Environmental Protection Act 1986

Environmental Protection (Rural Landfill) Regulations 2002

Environmental Protection Regulations 1987

Landfill Waste Classification and Waste Definitions 1996 (as amended 2019)

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The proceeds from the Bendering Landfill site are distributed to shires at the end of each financial year.

Roe ROC delegates previously resolved that each shire would contribute \$5,000 per annum to a reserve for future provision for the Bendering Tip.

The predicted cost of capping works required to close stage 1 of the landfill site will be heavily dependent on the rate of waste intake.

OFFICER'S RECOMMENDATION

That Council endorse the final Bendering Landfill Management Plan prepared by Talis Consultants for the Roe Regional Organisation of Councils (Roe ROC).

8.3.2. TENDER SUPPLY AND DELIVERY OF ROAD MAINTENANCE UNIT

Applicant:	Shire of Corrigin
Date:	11/07/2022
Reporting Officer:	Natalie Manton, Chief executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0300
Attachment Ref:	Attachment 8.3.2 Quotes Road Maintenance Unit Ausroads and South West Isuzu

SUMMARY

Council is asked to consider the quotes received for the Request for Tender (RFT) 2-2022 to Supply and Deliver a New Road Maintenance Unit that represents the best value for money for the purpose of awarding a contract.

BACKGROUND

Council made provision in the 2021/22 annual budget to replace the 2005 Hino patching truck and replace it with an integrated road maintenance truck for efficient automated road maintenance patching and edge repairs

As the cost of purchasing the maintenance truck was expected to exceed \$250,000 tenders were required as outlined in regulation 11 of the *Local Government (Functions and General) Regulations 1996*.

The Request for Tender (RFT 2-2021) was advertised in the West Australian Newspaper, shire website, Windmill News and notice boards as well as emailed to potential suppliers. Tenders opened on 21 May and closed on 10 June 2022. Detailed specifications were provided to three suppliers and responses were received from Ausroads and South West Isuzu.

The tender responses were evaluated by a panel comprising Natalie Manton, Chief Executive Officer, Phil Burgess, Manager of Works and Terry Barron, Leading Hand Construction against the following predetermined selection criteria.

Criteria	Weighting
Tendered Price	50%
Delivery Timeframe and Availability	10%
Operational Efficiency	15%
Breakdown and back up service	10%
Warranty Period	10%
Regional Price Preference	5%

Price Details

Supplier	Description	Price Exc GST
Ausroads	Including base model 2022 Isuzu truck, extras as per specification, on road costs, road maintenance and patching unit and delivery to Corrigin	\$525,240
South West Isuzu	Including base model 2022 Isuzu truck, extras as per specification, on road costs, road maintenance and patching unit and delivery to Corrigin Base Model 2022 Isuzu Truck	\$524,840

Evaluation Scores

Tenderer	Selection Criteria and Weighting						Total Score
	Price (50%)	Delivery timeframe (10%)	Operation Efficiency (15%)	Back up service (10)	Warranty (10)	Region Price Pref (5%)	
Ausroads	10	11	14	8	14	0	208
South West Isuzu	14	11	14	14	14	0	260

The price includes:

- Delivery to shire depot.
- Two days of Shire operators and service staff training.
- Workshop Maintenance Manual, Operators Manual, Spare Parts Manual
- Truck warranty: 6 year warranty standard 600 000km / 10000 hours
- Maintenance Unit 3 year product warranty and productivity guarantee on patching unit.

AUSROAD will engage local services to carry out warranty work if necessary and will travel to Corrigin to undertake specialised service repairs if required.

COMMENT

A public tender provided the most efficient and effective method of mitigating risk, determining value for money and ensuring openness, fairness, transparency and equity among suppliers of heavy construction machinery.

All submissions received were professional, detailed and met the specifications requested.

Based on the combined evaluation scores the submission by South West Isuzu was deemed to represent the best value for money at a cost of \$524,840 (GST exclusive) including delivery, licensing fees and training.

The estimated delivery time is 48 to 52 weeks.

Referee checks confirmed that the machine is efficient and effective with the new model being relatively easy to operate after training.

STATUTORY ENVIRONMENT

Local Government Act 1995 section 3.57 – Tenders for providing goods or services
Local Government (Functions and General) Regulations 1996 section 3.57 Part 4 – Provisions of Goods and Services, Division 2 – Tenders for Providing Goods and Services.

POLICY IMPLICATIONS

Policy 2.9 Purchasing Policy

FINANCIAL IMPLICATIONS

The cost of purchasing a new road maintenance truck was included in the 2021/22 annual budget of \$500,000 exc gst and will be carried forward to the 2022/23 financial year. Additional expenditure will be sourced from the plant reserve if necessary.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Leadership
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that meets our legal obligations and the needs of our diverse community	4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Accepts the tender submitted by South West Isuzu as the most advantageous Tender to form a Contract.*
2. *Delegates the formation of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.*
3. *Authorises the transfer or any additional funds from the plant reserve as required at the time of delivery.*

8.3.3. REQUEST FOR QUOTE SUPERVISION OF DRFAWA FIRE AND FLOOD RECOVERY AND REINSTATEMENT WORKS

Applicant:	Shire of Corrigin
Date:	6/07/2022
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GS.0125, ROA.0038
Attachment Ref:	Attachment 8.3.3 - DRFAWA Flood and Fire Damage Project Supervision quotes

SUMMARY

Council is asked to consider the quotes received for Request of Quote (RFQ) 1-2022 Supervision of Disaster Recovery Funding Arrangements Western Australia (DRFAWA) Fire and Flood Recovery and Reinstatement Works that represents the best value for money for the purpose of awarding a contract.

BACKGROUND

The Shire of Corrigin sustained widespread damage to various roads following heavy rainfall throughout the Shire during July 2021. The damage included road and shoulder scours, damaged and blocked floodways and culverts, destruction or dislocation of culvert headwalls and silting of table and cut-off drains.

In February 2022 the shire also sustained significant damage to roads and public assets from a large bush fire.

After the flood and fire events, the Shire of Corrigin engaged Greenfield Technical Services to undertake an assessment of the damage to provide an initial assessment of the nature and extent of the damage and cost estimate of repairs to Shire roads and public assets.

The Shire of Corrigin has submitted two applications for funding under the DRFAWA associated with a flood event (AGRN978) in July 2021, and bushfire event (AGRN1010) in February 2022. The indicative combined cost estimate for both events is approximately \$4.4million.

The Shire of Corrigin and contractors completed some opening-up works immediately after the event and complete urgent work.

The Shire requires a suitably qualified and resourced company to provide project management, administration and onsite technical assurance and inspection services to complete the repair works as internal resources are fully committed to maintenance and capital works programs.

The successful consultant will develop technical specifications and engage contractors to complete the restoration work efficiently and with limited disruption to normal shire operations. Liaison with the Manager Works and Services, landowners, contractors and DFES will be required to ensure the project is completed within the required timeframe.

The budgeted value of the work required to be completed by external contractors is expected to be over the \$250,000 expenditure threshold for tenders and therefore it was necessary to call for tenders. The Shire of Corrigin Purchasing Policy provides an exemption to publicly invite tenders where the purchase is obtained from a pre-qualified supplier under the WALGA Preferred Supply Program.

The WA Local Government Association (WALGA) Vendor Panel platform was used to obtain quotes as it provided the most efficient and effective method of mitigating risk, determining value for money and ensuring openness, fairness, transparency and equity among suppliers.

The RFQ 1-2022 was advertised on the WALGA Vendor Panel platform on 25 May 2022 and closed on 10 June 2022. Detailed specifications were provided to 20 suppliers on the WALGA Preferred Supplier Panel and responses were received from GHD, Greenfield Technical Services and Talis Consultants.

The quotes were evaluated by a panel comprising the Natalie Manton, Chief Executive Officer; Phil Burgess, Manager of Works and Terry Barron- Leading Hand Construction against pre-determined selection criteria.

Selection Criteria

Criteria	Weighting
Tendered Price	50%
Relevant Company Skills and Experience	20%
Company Resources and Availability	15%
Methodology and Approach	10%
Regional Price Preference	5%

Price Summary

Supplier	Estimated Price Exc GST
GHD	No specified
Greenfield Technical Services	\$377,860
Talis	Not specified

Evaluation Scores

Tenderer	Selection Criteria and Weighting				Total Score
	Price (50%)	Skills and Experience (20%)	Resources Availability (15%)	Regional Price Preference (5%)	
GHD	120	40	12	0	214
Greenfields	150	60	14	0	282
Talis	110	36	11	0	199

COMMENT

The submissions received were professional, detailed and addressed the selection criteria. All three companies supplied a schedule of rates and Greenfields Technical Services also provided an estimate the overall cost of the project management and supervision services.

Referee checks were conducted on the companies and no issues, errors or complaints were identified. The Shire of Corrigin has previously worked with Greenfield Technical Services and Talis Consultants and has been satisfied with their work.

Based on the combined evaluation scores the submission by Greenfields Technical Services was deemed to represent the best value for money at a total estimated cost of \$377,860 gst exclusive based on the following:

- Providing a reasonable price estimate.
- Providing the most recent experience of works with a similar scope.
- Providing details of the qualifications and experience of all relevant staff and sub-contractors.
- Outlining resources and contingency measures.

STATUTORY ENVIRONMENT

Local Government Act 1995 section 3.57 – Tenders for providing goods or services
Local Government (Functions and General) Regulations 1996 section 3.57 Part 4 – Provisions of Goods and Services, Division 2 – Tenders for Providing Goods and Services.

POLICY IMPLICATIONS

Policy 2.9 Purchasing Policy

Purchasing that exceeds \$250,000 in total value (excluding GST) must be put to public tender when it is determined that a regulatory tender exemption, as stated under 4.5 of this policy is not deemed to be suitable.

4.5 Tendering Exemptions

An exemption to publicly invite tenders may apply in the following instances:

- the purchase is obtained from a pre-qualified supplier under the WALGA Preferred Supply Program or State Government Common Use Arrangement.

FINANCIAL IMPLICATIONS

The value of the supervision and project management quote exceeds the value that the CEO can accept under delegated authority from Council of \$250,000.

Entering into a contract with the preferred supplier will be subject to confirmation of the DRFAWA funding.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Leadership
 Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that meets our legal obligations and the needs of our diverse community	4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council:

1. *Accepts the E-Quote submitted by Greenfield Technical Services as the best value for money.*
2. *Delegates the formation of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry into the Contract and following approval of the DRFAWA funding claim for AAGRN978 and AGRN1010*

9. CHIEF EXECUTIVE OFFICER REPORT

10. PRESIDENT’S REPORT

11. COUNCILLORS’ QUESTIONS REPORTS, AND INFORMATION ITEM

**12. URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECIDED OF
THE COUNCIL**

13. INFORMATION BULLETIN

14. WALGA AND CENTRAL ZONE MOTIONS

15. NEXT MEETING

Ordinary Council Meeting on Tuesday 16 August 2022.

16. MEETING CLOSURE