



A G E N D A

ORDINARY COUNCIL MEETING

21 July 2026

Notice of Meeting

The Ordinary Council Meeting for the Shire of Corrigin will be held on Tuesday 21 July 2026 in the Council Chambers, 9 Lynch Street, Corrigin commencing at 4.00pm.

Order of Business

1.00pm – 1.30pm	Lunch
1.30pm – 3.30pm	Discussion Forum
3.30pm – 4.00pm	Break
4.00pm	Council Meeting

I have reviewed this agenda and am aware of all recommendations made to Council and support each as presented.



Natalie Manton

Chief Executive Officer

16 July 2026

Disclaimer:

The Shire of Corrigin gives notice to members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995. Members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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Strengthening our community now to grow and prosper into the future

Contents

1	DECLARATION OF OPENING.....	4
2	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	4
3	DECLARATIONS OF INTEREST	4
4	PUBLIC QUESTION TIME	4
5	MEMORIALS	4
6	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	4
7	CONFIRMATION OF MINUTES.....	5
7.1	PREVIOUS COUNCIL MEETING	5
7.1.1	ORDINARY COUNCIL MEETING	5
8	MATTERS REQUIRING A COUNCIL DECISION	6
8.1	CORPORATE AND COMMUNITY SERVICES	6
8.1.1	ACCOUNTS FOR PAYMENT	6
8.1.2	MONTHLY FINANCIAL REPORT	8
8.2	GOVERNANCE AND COMPLIANCE	11
8.2.1	ADOPTION OF THE 2026/2027 BUDGET	11
8.2.2	DUAL FIRE CONTROL OFFICERS 2026/27	18
8.2.3	INFORMATION AND COMMUNICATION TECHNOLOGY SERVICES TENDER	20
8.2.4	HYDEN PROGRESS ASSOCIATION FUNDING REQUEST	23
8.2.5	CORRIGIN DOG CEMETERY POLICY AND GUIDELINES	25
8.3	WORKS AND SERVICES.....	27
8.3.1	ACCEPTANCE OF BITUMEN REQUEST FOR QUOTE	27
9	CHIEF EXECUTIVE OFFICER REPORT	30
10	PRESIDENT'S REPORT	30
11	COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS	30
12	URGENT BUSINESS APPROVED BY THE PRESIDENT OR DECIDED BY THE COUNCIL	30
13	INFORMATION BULLETIN	30
14	WALGA AND CENTRAL ZONE MOTIONS	30
15	NEXT MEETING.....	30
16	MEETING CLOSURE	30

1 DECLARATION OF OPENING

Council acknowledges the Noongar people as the traditional custodians of the land and pay our respect to their elders past and present as well as the pioneering families who shaped the Corrigin area into the thriving community we enjoy today.

Councillors, staff, and members of the public are advised that the Council meeting is recorded for future publication.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3 DECLARATIONS OF INTEREST

Councillors and officers are reminded of the requirements of s5.65 of the *Local Government Act 1995*, to disclose any interest during the meeting before the matter is discussed and of the requirement to disclose an interest affecting impartiality under the Shire of Corrigin Code of Conduct.

4 PUBLIC QUESTION TIME

A period of 15 minutes is allocated for questions with a further period of 15 minutes provided for statements from members of the public. The procedure for asking questions and responding is to be determined by the presiding member. The time allocated for questions is to be decided by the members of the Council and members of the public are to be given an equal and fair opportunity to ask a question and receive a response.

Questions and statements are to be –

- a) presented in writing on the relevant form to the Chief Executive Officer prior to commencement of the meeting; and
- b) clear and concise.

5 MEMORIALS

The Shire has been notified that Dores Ioannisci has passed away since the last Council Meeting.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

7 CONFIRMATION OF MINUTES

7.1 PREVIOUS COUNCIL MEETING

7.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 16 June 2026 (Attachment 7.1.1).

OFFICERS RECOMMENDATION

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 16 June 2026 (Attachment 7.1.1) be confirmed as a true and correct record.

8 MATTERS REQUIRING A COUNCIL DECISION

8.1 CORPORATE AND COMMUNITY SERVICES

8.1.1 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	14/07/2026
Reporting Officer:	Tanya Ludlow, Finance / Human Resources Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.1 – Accounts for Payment – June 2026

SUMMARY

Council is requested to note the payments from the Municipal and Trust funds as presented in the Schedule of Accounts Paid for the month of June 2026.

BACKGROUND

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* Section 6.8 (2)(b) and *Local Government (Financial Management) Regulations 1996* Clause 13.

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political, and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

All payments are independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure that has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures, the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that there has been no misuse of any corporate credit or fuel purchase cards.

COMMENT

Council has delegated authority to the Chief Executive Officer to make payments from the Shire's Municipal and Trust funds as required. A list of all payments is to be presented to Council each month and be recorded in the minutes of the meeting at which the list was presented.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management

R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 3.1 – Purchasing Policy

Policy 3.14 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2025/2026 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Council Plan 2025-2035:

Objective: Civic Leadership

Strong Governance and Leadership

Council Plan			
Outcome	Strategies	Action No.	Actions
4.1	Deliver a high standard of governance and administration	4.1.2	Long term financial plans are implemented and monitored to assist with the timing and achievement of our goals.
		4.1.3	Implement and monitor the annual budget to support timely progress toward strategic goals

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the list of accounts paid during the month of June 2026 as per the attached Schedule of Payment, and as summarised below:

Municipal Account (inclusive of credit card and fuel card purchases)

EFT Payments	EFT22724 – EFT22842	\$415,241.49
Direct Debit Payments		\$146,729.66
EFT Payroll Payments		\$154,498.90
Total Municipal Account Payments		\$716,470.05

Trust Account

EFT Payments	EFT22797 – EFT22799	\$3,043.60
Total Trust Account Payments		\$3,043.60

Licensing Trust Account

Direct Debit Payments		\$41,340.10
Total Licensing Trust Account Payments		\$41,340.10

Total of all Accounts		\$760,853.75
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8.1.2 MONTHLY FINANCIAL REPORT

Applicant:	Shire of Corrigin
Date:	14/07/2026
Reporting Officer:	Myra Henry, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	FM.0037
Attachment Ref:	Attachment 8.1.2 – Monthly Financial Report for the period ending 30 June 2026

SUMMARY

This report provides Council with the monthly financial report for the month ending 30 June 2026.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996*, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

The Shire is required to prepare the Statement of Financial Activity as per *Local Government (Financial Management) Regulation 34* but can resolve to have supplementary information included as required. All mandatory information is provided, and the closing surplus balances to the net current assets at 30 June 2026.

Key Points

- The June result continues to show a strong year-to-date surplus position above budget. However, the reported result remains subject to final year-end accounting adjustments and completion of the annual audit process.
- Cash balances remain steady, supporting operational and capital requirements.
- Capital expenditure of \$3.48 million has been incurred against a budget of \$5.31 million (65.5%), with several major projects and plant purchases to be carried forward into the 2026/27 financial year.
- Rates collection remains high with minimal outstanding debt.
- Receivables are largely current, with no concerns around recovery.

Detailed Explanation

Item	Reference
Cash at Bank The total cash as at 30 June 2026 was \$9,911,515. This is made up of \$154,596 in municipal funds (Municipal Bank Account and various till floats), \$4,969,853 in short term investments, and \$4,787,066 in reserve funds. This is up from \$7,989,740 in May, an increase of approximately \$1.92 million. The increase primarily reflects receipt of an advance payment of the 2026/27 Financial Assistance Grant.	Page 10 – Cash and Financial Assets Page 11 – Reserve Accounts

Item	Reference
Capital Acquisitions The capital budget is 65.5% expended at 30 June 2026, with \$3.48 million spent against a budget of \$5.31 million. Several major projects and plant purchases were not completed by year end and will be carried forward into the 2026/27 financial year. Significant carry forwards include the Bilbarin Hall Precinct Redevelopment, CREC portico construction, Loch Ness Dam aerator, redevelopment of the old tennis courts into a multipurpose recreation area, Prime Mover replacement, Crew Cab truck replacement and executive vehicles. In addition, the Emergency Evacuation Generator project did not proceed as grant funding was unsuccessful, and the EV Charging Station project remains pending external approvals.	Page 12 – Capital Acquisitions Page 13 – Capital Acquisitions Continued Page 14 – Disposal of Assets
Receivables Rates outstanding are \$14,560, with 99% collected for the year, which is around the same as this time last year and reflects a very strong collection rate. Current receivables are \$75,663, with the largest outstanding amount being a Main Roads recoup of approximately \$55,716. Only a small amount (around \$1,779) is outstanding over 90 days, and at this time there are no concerns around collecting these amounts.	Page 15 – Receivables
Closing Funding Surplus/(Deficit) Year to date (YTD) actual closing balance is \$5,621,351, which is composed of \$10,727,197 current assets less \$667,341 current liabilities less \$4,443,505 adjustments to net current assets. This is above budget at this point in time, primarily reflecting the advance receipt of the 2026/27 Financial Assistance Grant, lower than budgeted capital expenditure due to project timing and carry forwards, and lower operating expenditure across several areas during the year.	Page 5 – Note 2(a) Net current assets used in the Statement of Financial Activity.

The Shire's financial position remains sound at 30 June 2026, with cash and investments totalling \$9.91 million, a funding surplus of \$5.62 million, rates collection of 99.6%, and low outstanding receivables. The primary variances from budget relate to the advance receipt of Financial Assistance Grant funding and the timing of capital projects and plant purchases that will continue into the 2026/27 financial year. As this is the June reporting period, the figures remain subject to final year-end adjustments and audit review prior to adoption of the Annual Financial Report.

Further information on the June 2026 financial position is in the explanation of material variances included in each of the monthly financial reports, please refer to page 6.

STATUTORY ENVIRONMENT

- s. 6.4 Local Government Act 1995, Part 6 – Financial Management
- r. 34 Local Government (Financial Management) Regulations 1996
- r. 35 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Income and expenditure in accordance with the 2025/2026 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Council Plan 2025-2035:

Objective: Civic Leadership

Strong Governance and Leadership

Council Plan			
Outcome	Strategies	Action No.	Actions
4.1	Deliver a high standard of governance and administration	4.1.2	Long term financial plans are implemented and monitored to assist with the timing and achievement of our goals.
		4.1.3	Implement and monitor the annual budget to support timely progress toward strategic goals

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the Statement of Financial Activity for the month ending 30 June 2026, together with the accompanying financial position report and notes relating to material variances.

8.2 GOVERNANCE AND COMPLIANCE

8.2.1 ADOPTION OF THE 2026/2027 BUDGET

Applicant:	Shire of Corrigin
Date:	14/07/2026
Reporting Officer:	Myra Henry, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0426
Attachment Ref:	Attachment 8.2.1.1 – 2026/2027 Annual Budget to be tabled. Attachment 8.2.1.2 – 2026/2027 Schedule of Fees and Charges.

SUMMARY

Council is requested to consider and adopt the Municipal Fund Budget for the 2026/2027 financial year, along with supporting schedules. This includes the imposition of rates and minimum payments, adoption of fees and charges, endorsement of existing reserve funds, setting of elected member fees for the year, and other consequential matters arising from the budget papers.

BACKGROUND

Local governments are required to prepare annual budgets in the format prescribed by the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

The draft 2026/2027 Annual Budget has been developed in alignment with the priorities and objectives set out in the Shires Council Plan that incorporates the Strategic Community Plan and Corporate Business Plan.

The budget preparation process incorporated guidance and feedback from a series of Councillor workshops held in April, May and June 2026. These workshops considered key long-term planning documents, including the 10-Year Plant Replacement Schedule, Roadworks Program, Building Asset Management Plan, and Pool Replacement Schedule.

The draft budget has been prepared in the prescribed statutory format and balanced in accordance with legislative requirements, informed by Council direction and the Shire's integrated planning documents

Due regard has been given to the adopted Council Plan and Long-term financial plan throughout the budget process, enabling Council to accommodate many of the proposed initiatives and activities for the 2026/2027 financial year.

COMMENT

The Draft Annual Budget for the year ending 30 June 2027 has been prepared in accordance with the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996*, and the relevant Australian Accounting Standards.

The 2026/2027 Budget is fiscally responsible and aligns with the strategic objectives of the Shire's Council Plan. It maintains existing service levels, continues to prioritise road infrastructure, and includes a sound capital works program, particularly in plant replacement.

The budget has been prepared following extensive Councillor input at workshops held during April, May and June 2026.

At the time of writing this report, some minor end-of-year adjustments, invoices, and calculations remain outstanding. Therefore, the estimated opening surplus is subject to change pending the audit of the 2025/2026 financial year.

Key Features of the 2026/2027 Draft Budget

- A 4.0% rate increase, aligned with the Long Term Financial Plan. Council opted for a modest increase in consideration of ongoing cost-of-living pressures on the community.
- No new loan borrowings proposed.
- Capital works program focused on infrastructure investment, particularly roads and plant replacement.
- Fees and charges have been reviewed to reflect statutory increases, cost recovery needs, regional trends, and current economic conditions.
- Household and commercial waste charges are proposed to increase by \$15, in line with contract obligations.
- Emergency Services Levy (ESL) continues to be levied by the State Government and collected by the Shire as a separate line item on rates notices.
- Material variances for monthly financial reporting remain set at \$10,000 and/or 10%, whichever is greater.

Brought Forward Value

The budget is based on an estimated opening surplus of \$3,816,195, which includes an advance payment of includes an advance payment of \$2.21 million relating to the 2026/2027 Financial Assistance Grant received during 2025/2026.

The surplus also includes capital projects not completed in 2025/2026, Significant carry forwards include the Bilbarin Hall Precinct Redevelopment, CREC portico construction, Loch Ness Dam aerator, redevelopment of the old tennis courts into a multipurpose recreation area, Prime Mover replacement, Crew Cab truck replacement and executive vehicles. In addition, the Emergency Evacuation Generator project did not proceed as grant funding was unsuccessful, and the EV Charging Station project remains pending external approvals.

Additionally, the surplus reflects underspends in operating expenditure, particularly in employee costs (due to staff changeovers) and materials and contracts,

Rates Modelling

The budget has been prepared with a 4.0% rate increase, consistent with the adopted Long Term Financial Plan and below recent local government sector cost escalation levels.

The rate model includes:

- Unimproved Values (UV): \$499,167,000
- Gross Rental Values (GRV): \$4,943,853
- Minimum payment (UV & GRV): \$530

Elected Member Allowances

Elected member allowances includes an increase of 6% from 2025/2026 to 2026/2027 and are aligned with Band 4 of the Salaries and Allowances Tribunal.

- President's Allowance: \$8,480
- Deputy President Allowance: 25% of the President Allowance
- Sitting fees increases to \$4,770 for Councillors and \$8,480 for president and ICT allowances remain unchanged.
- Superannuation entitlements are included
- Provision for Presiding and Deputy Presiding Member of the Audit Committee is also included totalling \$5,100 (\$4,100 meeting fees and \$1,000 travel allowance).

Borrowings

No new borrowings are planned for 2026/2027. Details of existing borrowings are included in Note 7 of the Statutory Budget.

Capital Works Program

The capital works program continues Council's commitment to asset renewal and upgrade, with a total capital road program of \$2,673,461, supported by \$1,721,609 in grant funding, as follows:

Funding Source	Amount
Regional Road Group (Main Roads WA)	\$519,925
Direct Grant (Main Roads WA)	\$269,242
Blackspot - State	\$346,884
Roads to Recovery	\$585,558

The capital works program also includes investment in buildings, furniture, and equipment, all of which are detailed in the attached schedules refer to note 5.

Reserve Transfers

Council maintains a series of reserve accounts for future funding of strategic priorities. During 2026/2027:

- Transfers to and from reserves are planned to support capital projects, including plant replacement and building works (details included in Note 8 of the Statutory Budget).

This budget reflects Council's commitment to responsible financial management while continuing to deliver high levels of service and investment in infrastructure, particularly roads and community assets.

STATUTORY ENVIRONMENT

Section 6.2 of the Local Government Act 1995 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next 30 June.

Division 5 and 6 of Part 6 of the Local Government Act 1995 refer to the setting of budgets and raising of rates and charges. The Local Government (Financial Management) Regulations 1996 details the form and content of the budget. The draft 2026/2027 budget as presented is considered to meet statutory requirements.

Section 67 of the Waste Avoidance and Resource Recovery Act 2007 enables a local government to impose an annual charge in respect of premises provided with a waste service by the local government.

Section 7B(2) of the Salaries and Allowances Act 1975 requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine –

- *the amount of fees to be paid to Council members;*
- *the amount of expenses to be reimbursed to Council members;*
- *the amount of allowances to be paid to Council members.*

The Determination on Local Government Chief Executive Officers and Elected Members requires local governments to set an amount within the relevant range determined for fees, expenses, or allowances.

Section 5.98 of the Local Government Act 1995 sets out fees, expenses, and reimbursements payable to Council members as determined by the Tribunal.

Section 5.98A of the Local Government Act 1995 sets out fees, expenses, and reimbursements which may be paid to Deputy Presidents or Deputy Mayors up to a percentage determined by the Tribunal (Absolute Majority required).

Section 5.99 provides a local government may pay an annual fee in lieu of fees for attending meetings, as determined by the Tribunal (Absolute Majority required).

Section 5.99A sets out a local government may pay an annual allowance for Council members in lieu of reimbursement of expenses, as determined by the Tribunal (Absolute Majority required).

Regulations 30, 31, 32, and 34ACA of the Local Government (Administration) Regulations 1996 set the limits, parameters and types of allowances that can be paid to Council members.

POLICY IMPLICATIONS

3.7 Annual Budget Preparation

FINANCIAL IMPLICATIONS

Specific financial implications are outlined in the body of this report and itemised in the draft 2026/2027 budget attached for adoption.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Council Plan 2025-2035:

Objective: Civic Leadership

Strong Governance and Leadership

Council Plan			
Outcome	Strategies	Action No.	Actions
4.1	Deliver a high standard of governance and administration	4.1.2	Long term financial plans are implemented and monitored to assist with the timing and achievement of our goals.
		4.1.3	Implement and monitor the annual budget to support timely progress toward strategic goals

VOTING REQUIREMENT

Absolute Majority is required for some recommendations while Simple Majority is required in other parts.

OFFICER'S RECOMMENDATION

PART A – BUDGET FOR 2026/2027

Pursuant to the provisions of Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, Council adopts the Budget as contained in Attachment 8.2.1.1 for the Shire of Corrigin for the 2026/2027 financial year, which includes the following:

1. Statement of Comprehensive Income by Nature or Type, showing a net result for the year of - \$3,208,311 (Page 2 of Statutory Documents);
2. Statement of Cash Flows, showing cash at the end of the year of \$383,095 (Page 3 of Statutory Documents);
3. Statement of Financial Activity, showing a balanced budget and the amount required to be raised from general rates of \$3,420,052 (Page 4 of Statutory Documents);
4. Notes to and Forming Part of the Budget (Pages 6 to 26 of Statutory Documents);
5. Transfers to Reserve Accounts of \$677,344 and Transfers from Reserve Accounts of \$360,000 (Page 21 of Statutory Documents);
6. Note 5 – Fixed Assets (Capital Expenditure), showing additions of \$5,297,861 (Page 15 of Statutory Documents).

ABSOLUTE MAJORITY

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

For the purpose of yielding the deficiency disclosed in the Municipal Fund Budget adopted at Part A above, Council, pursuant to Sections 6.32, 6.33, 6.34, and 6.35 of the Local Government Act 1995, imposes the following general rates and minimum payments on Gross Rental Value (GRV) and Unimproved Value (UV) properties:

General Rates

- Residential (GRV): 0.099418 cents in the dollar
- Rural (UV): 0.005642 cents in the dollar

Minimum Payments

- Residential (GRV): \$530
- Rural (UV): \$530

Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for the payment of rates either in full or by instalments:

- Full payment and 1st instalment due: 28 August 2026
- 2nd quarterly instalment due: 28 October 2026
- 3rd quarterly instalment due: 4 January 2027
- 4th quarterly instalment due: 8 March 2027

Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, Council adopts an instalment administration charge of \$10 for each instalment after the first.

Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 68, Council adopts an

interest rate of 5.5% where the owner has elected to pay rates through the instalment option.

In accordance with the provisions of Section 6.51(1) and subject to Section 6.51(4) of the Local Government Act 1995 and Regulation 70 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 11% for rates and charges that remain unpaid after the due date.

Council notes:

- The interest rate set by the State Government for the late payment of the Emergency Services Levy (ESL) is 11% per annum, which is charged 35 days after the due date.
- The Shire does not set the ESL rates and acts only as a collection agent on behalf of the State Government.

Council further resolves to impose no service charges on land.

ABSOLUTE MAJORITY

PART C – OTHER STATUTORY FEES FOR 2026/2027

Council adopts the following charges for the removal and deposit of domestic and commercial waste, in accordance with the provisions of the Waste Avoidance and Resource Recovery Act 2007:

Residential Premises (including recycling)

- Per bin weekly collection: \$532.00 per annum
- Per bin weekly collection – eligible pensioner: \$399.00 per annum
(Includes one 120L general waste bin and one 240L recycling bin)

Commercial Premises

- Per bin weekly collection: \$592.00 per annum
(Includes one 240L general waste bin and one 240L recycling bin)

Domestic/Commercial Rubbish Service – Additional Services

- Second 140L general waste bin: \$482.00 per annum
- Second 240L general waste bin: \$542.00 per annum
- Additional 240L recycling service: \$412.00 per annum

SIMPLE MAJORITY

PART D – ELECTED MEMBERS' FEES AND ALLOWANCES FOR 2026/2027

Pursuant to Section 5.99 of the Local Government Act 1995 and Regulation 30 of the Local Government (Administration) Regulations 1996, Council adopts the following annual fees for elected members, in lieu of individual meeting attendance fees:

- President: \$8,480
- Elected Member: \$4,700

Pursuant to Section 5.99A of the Local Government Act 1995 and Regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, Council adopts the following annual allowance:

- Information, Communication and Technology (ICT) Allowance: \$1,000

Pursuant to Section 5.98(5) of the Local Government Act 1995 and Regulation 33 of the Local

Government (Administration) Regulations 1996, Council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

- President: \$8,480

Pursuant to Section 5.98A of the Local Government Act 1995 and Regulation 33A of the Local Government (Administration) Regulations 1996, Council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

- Deputy President: \$2,120

Council notes:

- An allowance for meeting attendance fees and travel expenses has been allocated in the budget for the Presiding Member and/or Deputy Presiding Member of the Audit, Risk and Improvement Committee, totalling \$5,100.
- A nominal amount of \$5,724 has been included in the budget for superannuation contribution payments.

ABSOLUTE MAJORITY

PART E – MATERIAL VARIANCE REPORTING FOR 2026/2027

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, the level to be used in statements of financial activity in 2026/2027 for reporting material variances shall be 10% and/or \$10,000, whichever is the greater.

SIMPLE MAJORITY

PART F – 2026/2027 FEES AND CHARGES

Pursuant to Section 6.16 of the *Local Government Act 1995* and other relevant legislation, council adopts the Schedule of Fees and Charges in Attachment 8.2.1.2

ABSOLUTE MAJORITY

8.2.2 DUAL FIRE CONTROL OFFICERS 2026/27

Applicant:	Shires of, Pingelly, Wickepin and Kulin
Date:	19/06/2026
Reporting Officer:	Jarrad Filinski, Executive Support Officer
Disclosure of Interest:	NIL
File Ref:	ES.0001
Attachment Ref:	Attachment 8.2.1 – Dual FCO Appointment Request Letters

SUMMARY

The Shires of Pingelly, Wickepin and Kulin have requested that the Shire of Corrigin appoint Dual Fire Control Officers for the 2026/2027 bush fire season.

BACKGROUND

The Shire of Corrigin has received correspondence from the Shires of Pingelly, Wickepin and Kulin advising the following people were appointed as Dual Fire Control Officers in the Shire of Corrigin for the 2026/2027 bush fire season:

Shire of Pingelly:

- Rodney Leonard Shaddick
- Brodie Cunningham
- Jeffrey Bernard Edwards
- Robert John Lee
- Sam Macnamara

Shire of Wickepin:

- David Stacey
- Jim Hamilton
- Matt Pockran

Shire of Kulin:

- Donald Bradford
- David Lewis

COMMENT

Fire Control Officers who adjoin neighbouring shires require the adjoining shires endorsement to act as a Dual Fire Control Officers.

STATUTORY ENVIRONMENT

Bush Fires Act 1954

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Council Plan 2025-2035:

Objective: Community

Inclusive, healthy and resilient community

Council Plan			
Outcome	Strategies	Action No.	Actions
1.1	Access to key and enabling community infrastructure and services	1.1.2	Support initiatives to attract and retain emergency service volunteers.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council appoint the following Dual Fire Control Officers in the Shire of Corrigin for the 2026/2027 bush fire season, subject to the officers obtaining the appropriate accreditation, further noting that Dual Fire Control Officers are not permitted to issue burning permits within the Shire of Corrigin:

Shire of Pingelly:

- *Rodney Leonard Shaddick*
- *Brodie Cunningham*
- *Jeffrey Bernard Edwards*
- *Robert John Lee*
- *Sam Macnamara*

Shire of Wickepin:

- *David Stacey*
- *Jim Hamilton*
- *Matt Pockran*

Shire of Kulin:

- *Donald Bradford*
- *David Lewis*

8.2.3 INFORMATION AND COMMUNICATION TECHNOLOGY SERVICES TENDER

Applicant:	Shire of Corrigin
Date:	15/07/2026
Reporting Officer:	Myra Henry, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0419
Attachment Ref:	Attachment 8.2.3 - Confidential Attachment - ICT Tender Evaluation Report

REASON FOR CONFIDENTIALITY

The Confidential Attachment is confidential in accordance with section 5.23(2)(e)(ii) of the Local Government Act 1995 as it contains information relating to the commercial affairs of persons tendering for the supply of services to the Shire.

SUMMARY

This item outlines the submissions received for Request for Tender (RFT 02/2026) for the provision of Information and Communication Technology (ICT) Services and seeks Council approval to award the contract to the preferred respondent.

BACKGROUND

The Shire currently receives ICT Services under a contract that commenced following a public tender process in 2020.

As the existing contract is due to expire on 31 July 2026, the Shire commenced a new procurement process to test the market and ensure continued value for money, appropriate service levels, cybersecurity capability and strategic ICT support.

To assist with the preparation of the specification, evaluation process and tender review, the Shire engaged Cohesis Pty Ltd, an independent ICT consulting firm with local government experience.

As the estimated value of the purchase was expected to exceed \$250,000, a formal Request for Tender (RFT 2-2026) was undertaken in accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996*.

The Request for Tender was advertised through WALGA VendorPanel on 8 May 2026 and closed on 22 May 2026.

The tender was distributed to twenty (20) suppliers through VendorPanel. At the close of tenders, seven (7) conforming submissions were received.

The evaluation was undertaken by the Deputy Chief Executive Officer, Administration Officer and Cohesis Pty Ltd.

The following weighted assessment criteria were used:

Criteria	Weighting
Price	30%
Demonstrated Capability to Meet Requirements	30%
Demonstrated Industry Experience, Track Record and Reputation	20%
Knowledge and Experience in Local Government ICT Requirements	15%
Regional Price Preference	5%

Following the initial assessment, the three highest ranked respondents were shortlisted and invited to participate in interviews and reference checking.

COMMENT

The submissions received were evaluated against the advertised selection criteria.

The following assessment scores were achieved:

Tenderer	Price (30%)	Capability (30%)	Experience (20%)	LG Knowledge (15%)	RPP (5%)	Total
Company A	15	24	14	8	0	61
Company B	18	18	10	6	0	52
Company C	18	24	19	14	0	75
Company D	15	18	18	11	0	62
Company E	21	24	14	7	0	66
Company F	25	21	16	13	0	75
Company G	14	28	19	15	0	76

Tendered pricing over the initial three-year term was as follows:

Tenderer	Tendered Price (3 Years Ex GST)
Company A	\$281,684
Company B	\$238,133
Company C	\$229,566
Company D	\$257,436
Company E	\$220,364
Company F	\$138,944
Company G	\$296,342

Following evaluation, three respondents were shortlisted for interview and reference checking.

All shortlisted respondents demonstrated the ability to provide the required ICT Services. The evaluation panel considered not only price but also service capability, local government experience, cybersecurity capability, transition risk, continuity of service, whole-of-life costs and overall value for money.

Following assessment of all submissions, interviews and reference checks, the evaluation panel determined that the preferred respondent provides the strongest overall combination of:

- Demonstrated local government experience.
- Knowledge of the Shire's existing ICT environment.
- Proven service delivery.
- Business continuity and cybersecurity capability.
- Reduced implementation and transition risk.
- Overall value for money.

Further details of the evaluation process are contained within Confidential Attachment 8.2.3

STATUTORY ENVIRONMENT

Local Government Act 1995 section 3.57 – Tenders for providing goods or services

Local Government (Functions and General) Regulations 1996 section 3.57 Part 4 – Provisions of Goods and Services, Division 2 – Tenders for Providing Goods and Services.

POLICY IMPLICATIONS

Policy 3.1 Purchasing Policy

FINANCIAL IMPLICATIONS

The preferred respondent submitted a contract price of approximately \$296,342 (ex GST) over the initial three-year term.

Although not the lowest-priced submission, the evaluation panel determined that the preferred respondent represented the best overall value for money outcome when considering service inclusions, continuity, local government experience, transition risk and whole-of-life costs.

Funding will be provided through existing annual operating budgets.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Council Plan 2025-2035:

Objective: Civic Leadership

Strong Governance and Leadership

Council Plan			
Outcome	Strategies	Action No.	Actions
4.1	Deliver a high standard of governance and administration	4.1.2	Long term financial plans are implemented and monitored to assist with the timing and achievement of our goals.
		4.1.3	Implement and monitor the annual budget to support timely progress toward strategic goals

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Accepts the tender submitted by the preferred respondent identified within Confidential Attachment 8.2.3 for the provision of Information and Communication Technology Services as the best level of service and value for money.*
- 2. Authorises the Chief Executive Officer to negotiate and execute a contract for a period of three (3) years with two (2) optional one (1) year extensions.*
- 3. Authorises the Chief Executive Officer to negotiate minor amendments prior to execution of the contract.*

8.2.4 HYDEN PROGRESS ASSOCIATION FUNDING REQUEST

Applicant:	Shire of Corrigin
Date:	16/07/2026
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CR.0010
Attachment Ref:	Attachment 8.2.4 - Correspondence Hyden Progress Association

SUMMARY

Council is asked to consider the request from the Hyden Progress Association for funding towards the Wave Rock (Katter Kich) Discovery Centre.

BACKGROUND

The Hyden Progress Association (HPA) has written to the Shire of Corrigin seeking a financial contribution of \$10,000 towards the proposed Wave Rock (Katter Kich) Discovery Centre in Hyden. The proposed development is a three-phase project with an estimated total value of \$14 million and is intended to provide a combined community, cultural and visitor facility adjacent to Wave Rock, one of the Wheatbelt's most significant tourism attractions.

The proposed 849m² facility will incorporate a cultural centre, training and multipurpose spaces, Community Resource Centre and library facilities, consultation rooms, Noongar arts and gallery space, café, gift shop and visitor amenities. The project is being promoted as a regional tourism initiative that will encourage visitors to spend more time in the area, support Aboriginal cultural tourism and strengthen visitation throughout the broader Wheatbelt region. Design and construct documentation is expected to be completed in 2026, with grant applications to be submitted later in the year and construction proposed to commence in 2027, subject to funding approvals.

The correspondence advises that the Shire of Kondinin has committed approximately \$1.4 million towards the project and that local contributions from HPA, including land, cash, in-kind support and fundraising, bring the total local investment to more than \$2.5 million. HPA has requested that regional partner contributions be confirmed prior to grant lodgement to demonstrate broader regional support and strengthen future funding applications.

The Shire of Corrigin recognises the significance of Wave Rock as a major tourism asset for the region and has a long-standing interest in the success of the Pathways to Wave Rock tourism route through its participation in Roe Tourism. Council has previously supported the initiative by providing letters of support for funding applications associated with the proposed Hyden Community and Visitors Centre in 2021 and 2022.

COMMENT

The development of a contemporary visitor and community facility in Hyden has the potential to strengthen tourism outcomes across the Wheatbelt by encouraging longer visitor stays, improving visitor experiences and providing greater opportunities to promote destinations, events and attractions throughout the region. The project broadly supports the Shire of Corrigin objectives of supporting regional tourism growth and increasing visitation to Corrigin.

While the project has potential regional benefits, Council currently has limited information upon which to assess the merits of a financial contribution. The request for funding has been received prior to the provision of detailed project information such as a business case, cost-benefit analysis, project budget, operational funding model or detailed cost estimates. There is also limited information regarding the long-term governance and operational arrangements for the facility, including the ongoing management of the proposed Community Resource Centre, library and associated community services.

It is unclear whether the proposal has received formal endorsement from the Shire of Kondinin. More detailed information is required on whether the proposed facility will replace or complement existing facilities and services in Hyden, including the Community Resource Centre, library services and health and medical services.

It is recommended that the Shire of Corrigin Council support the project in principle and offer to provide a letter of support. Deferring consideration of a financial contribution until more detailed project documentation is available would minimise financial and reputational risk and should ensure that any allocation of public funds is supported by sufficient information to demonstrate community benefit, financial sustainability and value for money.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

3.10 Community Assistance Program

FINANCIAL IMPLICATIONS

Request for support totals \$10,000

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Council Plan 2025-2035:

Objective: Economy

Desired Outcome: A strong, diverse local economy

Council Plan			
Outcome	Strategies	Action No.	Actions
2.3	Promote the visitor experience, particularly nature based tourism	2.3.2	Active participation in Roe Tourism Association to promote our attractions

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Notes the correspondence from the Hyden Progress Association seeking a contribution of \$10,000 towards the proposed Wave Rock (Katter Kich) Discovery Centre project.*
- 2. Commends the Hyden Progress Association for its initiative in progressing a major community and tourism infrastructure project for the Wheatbelt region.*
- 3. Confirms its support for the Wave Rock (Katter Kich) Discovery Centre project in principle and authorises the Chief Executive Officer to provide a letter of support for the project.*
- 4. Advises the Hyden Progress Association that Council is unable to consider a financial contribution at this time due to the limited information currently available regarding the project.*

8.2.5 CORRIGIN DOG CEMETERY POLICY AND GUIDELINES

Applicant:	Shire of Corrigin
Date:	16/07/2026
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	PR.0026
Attachment Ref:	Attachment 8.2.5 - Dog Cemetery Management and Burial Policy and Guidelines

SUMMARY

Council is asked to consider adopting the Corrigin Dog Cemetery Management and Burial Policy and Guidelines following community consultation to provide clear, practical and consistent guidelines for the management, operation and use of the Corrigin Dog Cemetery.

BACKGROUND

The Corrigin Dog Cemetery was established in 1974 and has developed into a significant local landmark reflecting the strong relationship between community members and their dogs. Over time, the cemetery has expanded and is now managed by the Shire of Corrigin. The Shire has continued to maintain the site and has formalised arrangements for its ongoing use and expansion through agreement with the adjoining landowner.

The cemetery has grown in popularity as both a community space and a tourism attraction, however there are currently limited formal guidelines outlining requirements for burials, memorials, maintenance and site usage. The development of a formal policy is intended to provide clarity for staff, residents and visitors and to support consistent and sustainable management of the site.

The final Dog Cemetery Policy and Guidelines has been updated and amended based on community feedback. It includes requirements for burial processes, grave allocation, memorial installation, maintenance responsibilities and site management to ensure the cemetery remains a respectful, safe and sustainable community and tourism asset.

COMMENT

The policy provides a clear framework for the management of the Corrigin Dog Cemetery, addressing key areas including eligibility for burial, application and approval processes, grave allocation, fees and charges, memorial requirements, maintenance responsibilities and visitor conduct. The policy encourages burials to be overseen by the Shire to maintain safety and consistency, and manage the layout to maximise long-term capacity. Based on feedback the guidelines have been updated to allow pet owners to undertake the excavation of graves with prior approval.

The policy recognises the unique character of the cemetery, particularly the individually decorated graves, while introducing reasonable limits to ensure safety, environmental protection and accessibility. The policy also confirms that the cemetery is for dogs only, provides guidance on the placement of ashes, and outlines clear expectations for pet owners in maintaining gravesites.

Adoption of the policy will improve communication with the community, reduce risk to the Shire by ensuring appropriate controls are in place, and support the long-term development of the cemetery as a valued community and tourism asset.

The policy reduces operational, safety and reputational risks by ensuring that all burials are approved by the Shire and in line with clear guidelines.

The Dog Cemetery Guidelines will ensure that the cemetery's character can continue to be shaped by personal and meaningful tributes and a diversity of styles reflecting the strong connection

between people and their pets. The guidelines encourage pet owners to create thoughtful, colourful and unique memorials that reflect the personality, role and memories of each dog.

Internal processes will be reviewed based on the feedback to ensure excellent customer service and accessibility is maintained.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Adoption of this policy will introduce a new Council Policy under the Community Services and Facilities category of the Shire of Corrigin Policy Register.

1.1 Communications Policy

6.13 Social Media and Communication Policy

7.1 Community Engagement Policy

FINANCIAL IMPLICATIONS

Fees and charges for burials at the dog cemetery are set annually as part of the budget process.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Council Plan 2025-2035:

Objective: Civic Leadership

Desired Outcome: Strong governance and leadership

Council Plan			
Outcome	Strategies	Action No.	Actions
4.2	Keep the community informed and seek their feedback	4.2.1	Improve regular communication and expand channels to inform our community of decisions, actions and opportunities for feedback

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council

1. *Endorse updated Dog Cemetery Management and Burial Policy and Guidelines in Attachment 8.2.5 based on community feedback*
2. *Request that management discuss additional signage and improvements to bitumen shoulder maintenance or extension with Main Roads WA to improve the safety of the site.*
3. *Requests that management consider the feedback as part of future operational planning, policy reviews, asset planning and tourism development initiatives associated with the Corrigin Dog Cemetery.*
4. *Consider options for future expansion of the site and the potential for a niche wall.*
5. *Review dog cemetery fees and charges annually and ensure that costs are reasonable and do not deter the use and promotion of the dog cemetery.*

8.3 WORKS AND SERVICES

8.3.1 ACCEPTANCE OF BITUMEN REQUEST FOR QUOTE

Applicant:	Shire of Corrigin
Date:	15/07/2026
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0445
Attachment Ref:	Attachment 8.3.1 Evaluation Report Quotes to Supply and Lay Bitumen and Aggregate 2026-2029 (Confidential)

SUMMARY

This item provides advice to Council of the quotes received to Supply and Lay Bitumen Products including Aggregate for a three year period as outlined in the 2026/27 capital budget and ten year road program and recommends the contract be awarded to the company that represents the best value for money.

BACKGROUND

The Request for Quote (RFQ) was sent to 12 suppliers on the WA Local Government (WALGA) Preferred Supplier Panel (PSP009) on 19 June 2026. Responses were received by the deadline of 3 July 2026 from five (5) companies

The prices for the 2026/27 capital road program varied considerably with the difference between the highest quotes being \$711,215 more than the lowest quote

The responses were evaluated by a panel comprising the Natalie Manton, Chief Executive Officer; and Terry Barron, Manager of Works against pre-determined selection criteria.

Evaluation Criteria

Item No	Description	Weighting
1	Tendered Price(s)	60%
2	Company and operator skills and experience with similar projects	20%
3	Available resources	10%
4	Approach and Methodology	10%

The Regional price Preference was not included in the evaluation criteria since none of the companies are based in the Corrigin region.

The submissions received were professional, detailed and addressed the criteria. schedule.

A summary report of the responses and combined evaluation scores is included in Attachment 8.3.1

The quoted prices based on the schedule of rates for the 2026/27 capital road program are included in the table below:

Company	Price
Company A	\$604,483
Company B	\$578,616
Company C	\$710,520
Company D	\$1,289,832
Company E	\$976,422

The lowest price was not considered to represent the best value for money based on the detailed analysis outlined in the attached report.

COMMENT

All of the companies scored similarly on the qualitative criteria assessment with all having similar experience in providing bitumen products and services to Western Australian local governments.

Based on the combined evaluation scores the submission by Company A was deemed to represent the best value for money at a total cost of \$604,483 for the 2026/27 financial year.

STATUTORY ENVIRONMENT

Local Government Act 1995 section 3.57 – Tenders for providing goods or services

Local Government (Functions and General) Regulations 1996 section 3.57 Part 4 – Provisions of Goods and Services, Division 2 – Tenders for Providing Goods and Services.

POLICY IMPLICATIONS

3.1 Purchasing Policy

Purchasing that exceeds \$250,000 in total value (excluding GST) must be put to public tender when it is determined that a regulatory tender exemption, as stated under 3.6 of this policy is not deemed to be suitable.

3.6 Tendering Exemptions

An exemption to publicly invite tenders may apply in the following instances:

- the purchase is obtained from a pre-qualified supplier under the WALGA Preferred Supply Program or State Government Common Use Arrangement.

FINANCIAL IMPLICATIONS

The 2026/27 Budget contains provision for \$610,746 planned contract bitumen sealing works.

While the quoted price represents a slight saving to the budget estimate the actual cost may vary depending on the pavement width on the narrow bitumen reseals.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Council Plan 2025-2035:

Objective: Economy

Desired Outcome: A strong, diverse local economy

Council Plan			
Outcome	Strategies	Action No.	Actions
2.1	Road network is safe, well maintained and capable of the freight task	2.1.1	Continue to deliver the Road Management Program with a view to improve maintenance of gravel roads, in line with Council's adopted road hierarchy and long term road construction and maintenance plans

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. That Council accepts the price submitted by Company A for the Supply and Lay of Bitumen Products including Aggregate 2026/27 to 2028/29 based on a schedule of rates as representing best value for money for Shire of Corrigin annual capital works program and subject to final seal design and spray rates.*
- 2. Authorise the Chief Executive Officer to execute and manage the contract, including any variations.*

9 CHIEF EXECUTIVE OFFICER REPORT

The Chief Executive Officer report was provided to Council during the Discussion Forum

10 PRESIDENT'S REPORT

The Shire President, Cr Jacobs, provided a report on activities undertaken during the period April to June 2026.

Cr Jacobs and the CEO attended the Australian Local Government Conference in Canberra, where they advocated on key rural issues, particularly health and housing. Meetings with representatives from local governments and Ministers of Parliament across Australia reinforced the importance of advocacy, collaboration and considering innovative approaches to addressing challenges faced by rural communities.

Cr Jacobs also reported on the recent road tour undertaken by Councillors, the CEO and the Manager of Works to inspect the road network and help inform future maintenance and renewal priorities. An update was provided on the ongoing Coffee with Councillors initiative, with community members encouraged to continue raising ideas and concerns.

The President encouraged all residents to complete the Census on 11 August 2026, noting its importance in determining future State and Commonwealth funding allocations. An update was also provided on the development of the 2026/27 Budget.

Cr Jacobs acknowledged the many achievements across the community during the reporting period, including local sporting successes, Rotary initiatives, the Corrigin Farm Improvement Group Ladies' Day, ongoing developments at the Corrigin Museum, and the continued success of the Corrigin Community Shed.

The full President's Report is provided as Attachment 10.1.

11 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS

12 URGENT BUSINESS APPROVED BY THE PRESIDENT OR DECIDED BY THE COUNCIL

13 INFORMATION BULLETIN

14 WALGA AND CENTRAL ZONE MOTIONS

15 NEXT MEETING

Ordinary Council Meeting 18 August 2026 at 4pm.

16 MEETING CLOSURE