



MINUTES

ORDINARY COUNCIL MEETING

19 August 2025

The Ordinary Council Meeting for the Shire of Corrigin held on Tuesday 19 August 2025 in the Council Chambers, 9 Lynch Street, Corrigin commencing at 6.00pm.

Contents

1	DECLARATION OF OPENING.....	3
2	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	3
3	PUBLIC QUESTION TIME	3
4	MEMORIALS	3
5	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	3
6	DECLARATIONS OF INTEREST	3
7	CONFIRMATION OF MINUTES.....	4
7.1	PREVIOUS COUNCIL MEETING	4
7.1.1	ORDINARY COUNCIL MEETING	4
7.2	COMMITTEE MEETINGS.....	4
7.2.1	LOCAL EMERGENCY MANAGEMENT COMMITTEE	4
8	MATTERS REQUIRING A COUNCIL DECISION	5
8.1	CORPORATE AND COMMUNITY SERVICES	5
8.1.1	ACCOUNTS FOR PAYMENT	5
8.1.2	MONTHLY FINANCIAL REPORT	7
8.2	GOVERNANCE AND COMPLIANCE	9
8.2.1	2025/2026 CHANGE TO COUNCIL RESOLUTION 73/2025.....	9
8.2.2	COUNCIL PLAN 2025-2035	13
8.2.3	WORKFORCE PLAN 2025-2029	16
8.2.4	REPORT OF REVIEW – LOCAL PLANNING SCHEME NO. 2	18
8.2.5	WALGA AGM VOTING DELEGATES	21
8.2.6	TENDER OVAL RETICULATION UPGRADE	23
8.2.7	FRAUD AND CORRUPTION POLICY UPDATE	28
8.3	WORKS AND SERVICES	30
9	CHIEF EXECUTIVE OFFICER REPORT	30
10	PRESIDENT’S REPORT	30
11	COUNCILLORS’ QUESTIONS, REPORTS AND INFORMATION ITEMS	30
12	URGENT BUSINESS APPROVED BY THE PRESIDENT OR DECIDED BY THE COUNCIL	30
13	INFORMATION BULLETIN	30
14	WALGA AND CENTRAL ZONE MOTIONS	30
15	NEXT MEETING	30
16	MEETING CLOSURE	30

1 DECLARATION OF OPENING

The Chairperson, President Cr. D Hickey opened the meeting at 6:00pm and acknowledged the Noongar people as the traditional custodians of the land and paid his respects to their elders past and present as well as the pioneering families who shaped the Corrigin area into the thriving community we enjoy today.

Councillors, staff, and members of the public are advised that the Council meeting is being recorded for future publication.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Shire President

Shire Deputy President

Cr. D L Hickey

Cr. S L Jacobs

Cr. B Fare

Cr. M A Weguelin

Cr. M R Leach

Cr. M B Dickinson

Chief Executive Officer

Deputy Chief Executive Officer

Executive Support Officer

N A Manton

M T Henry

J M Filinski

one member of the Public

APOLOGIES

LEAVE OF ABSENCE

3 PUBLIC QUESTION TIME

NIL

4 MEMORIALS

The Shire has been notified that Jenny Sorensen and Janet Gannaway have passed away since the last meeting.

The Shire of Corrigin extends its sincere condolences to Rodney Thornton, WALGA Road Safety Advisor, and family on the passing of both his parents. Rodney has worked with the Shire of Corrigin and other local governments across the wheatbelt over many years.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

NIL

6 DECLARATIONS OF INTEREST

NIL

7 CONFIRMATION OF MINUTES

7.1 PREVIOUS COUNCIL MEETING

7.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 15 July 2025 (Attachment 7.1.1).

COUNCIL RESOLUTION

81/2025 Moved: Cr. Weguelin Seconded: Cr. Fare

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 15 July 2025 (Attachment 7.1.1) be confirmed as a true and correct record.

Carried 6/0

For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

7.2 COMMITTEE MEETINGS

7.2.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes of the Local Emergency Management Committee meeting held on Monday 11 August 2025 (Attachment 7.2.1).

COUNCIL RESOLUTION

82/2025 Moved: Cr. Jacobs Seconded: Cr. Dickinson

That Council receives and notes the Minutes of the Local Emergency Management Committee meeting held on Monday 11 August 2025 (Attachment 7.2.1).

Carried 6/0

For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

8 MATTERS REQUIRING A COUNCIL DECISION

8.1 CORPORATE AND COMMUNITY SERVICES

8.1.1 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	12/08/2025
Reporting Officer:	Tanya Ludlow, Finance / Human Resources Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.1 – Accounts for Payment – July 2025

SUMMARY

Council is requested to note the payments from the Municipal and Trust funds as presented in the Schedule of Accounts Paid for the Month of July 2025.

BACKGROUND

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* Section 6.8 (2)(b) and *Local Government (Financial Management) Regulations 1996* Clause 13.

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political, and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

All payments are independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure that has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures, the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that there has been no misuse of any corporate credit or fuel purchase cards.

COMMENT

Council has delegated authority to the Chief Executive Officer to make payments from the Shire's Municipal and Trust funds as required. A list of all payments is to be presented to Council each month and be recorded in the minutes of the meeting at which the list was presented.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.1 – Purchasing Policy
Policy 2.14 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2025/2026 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

83/2025 Moved: Cr. Dickinson

Seconded: Cr. Fare

That Council receives the list of accounts paid during the month of July 2025 as per the attached Schedule of Payment, and as summarised below:

Municipal Account (inclusive of credit card and fuel card purchases)

EFT Payments	EFT21517 – EFT21615	\$643,817.18
Direct Debit Payments		\$96,002.94
EFT Payroll Payments		\$156,558.22
Total Municipal Account Payments		\$896,378.34

Trust Account

EFT Payments	EFT21518 – EFT21519	\$21.75
Total Trust Account Payments		\$21.75

Licensing Trust Account

Direct Debit Payments		\$57,855.35
Total Licensing Trust Account Payments		\$57,855.35

Total of all Accounts

\$954,255.44
Carried 6/0

For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

8.1.2 MONTHLY FINANCIAL REPORT

Applicant:	Shire of Corrigin
Date:	13/08/2025
Reporting Officer:	Myra Henry, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	FM.0037
Attachment Ref:	Attachment 8.1.2 – Monthly Financial Report for the period ending 31 July 2025

SUMMARY

This report provides Council with the monthly financial report for the month ending 31 July 2025.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996*, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

The Shire is required to prepare the Statement of Financial Activity as per *Local Government (Financial Management) Regulation 34* but can resolve to have supplementary information included as required. All mandatory information is provided, and the closing surplus balances to the net current assets at 31 July 2025. Whilst July Financials have been prepared to date, they may be subject to change with the finalisation of the Audit and Annual Financial Report.

Item	Reference
Cash at Bank The total cash as at 31 July 2025 was \$8,597,170. This is composed of \$478,667 municipal funds (Municipal Bank Account and various till floats), \$2,837,236 in short term investment and \$4,450,533 in reserve funds.	Page 10 – Cash and Financial Assets Page 11 – Reserve Accounts
Capital Acquisitions The capital budget is approximately 0% complete at the 31 July 2025.	Page 12 – Capital Acquisitions Page 13 – Capital Acquisitions Continued Page 14 – Disposal of Assets
Receivables Rates outstanding is \$3,345,086.	Page 15 – Receivables
Closing Funding Surplus/(Deficit) Year to date (YTD) actual closing balance is \$7,279,536 which is composed of \$12,026,181 Current Assets less \$630,746 Current Liabilities less \$4,115.899 Adjustments to Net Current Assets.	Page 5 – Note 2(a) Net current assets used in the Statement of Financial Activity.

Further information on the July 2025 financial position is in the explanation of material variances included in each of the monthly financial reports, please refer to page 6.

STATUTORY ENVIRONMENT

s. 6.4 Local Government Act 1995, Part 6 – Financial Management

r. 34 Local Government (Financial Management) Regulations 1996

r. 35 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2025/2026 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

84/2025 Moved: Cr. Jacobs

Seconded: Cr. Weguelin

That Council accepts the Statement of Financial Activity for the month ending 31 July 2025 as presented, along with notes of any material variances.

Carried 6/0

For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

8.2 GOVERNANCE AND COMPLIANCE

8.2.1 2025/2026 CHANGE TO COUNCIL RESOLUTION 73/2025

Applicant:	Shire of Corrigin
Date:	30/07/2025
Reporting Officer:	Myra Henry, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0368
Attachment Ref:	NIL

SUMMARY

Council is requested to approve a change to part of Resolution 73/2025, adopted at the Ordinary Council Meeting on 15 July 2025, to correct a typographical error in the second rates instalment due date.

BACKGROUND

Council adopted its 2025/2026 Budget at the Ordinary Council Meeting held on 15 July 2025. As part of Resolution 73/2025 Council endorsed the following due dates for the payment of rates, either in full or by instalments:

- Full payment and 1st instalment due: 29 August 2025
- 2nd quarterly instalment due: 26 October 2025
- 3rd quarterly instalment due: 5 January 2026
- 4th quarterly instalment due: 5 March 2026

Upon commencing the rates levying process on 23 July 2025, a typographical error was identified in the adopted resolution. The second instalment due date was listed as 26 October 2025. This should have been 29 October 2025 to comply with the required two-month minimum interval from the first instalment date of 29 August 2025, as outlined in Section 6.50(3) of the *Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*.

This item proposes to formally amend the second quarterly instalment due date to 29 October 2025, ensuring full legislative compliance and alignment with the dates shown on the annual rates notices issued from 25 July 2025.

In accordance with Regulation 10 of the *Local Government (Administration) Regulations 1996* and Clause 16.19.2 of the *Shire of Corrigin Local Laws Relating to Standing Orders 2000*, the CEO circulated notice of the proposed officer recommendation to Council Members by email on 31 July 2025. The following Councillors responded in support:

- Proposed Mover – Councillor Leach
- Proposed Seconder – Councillor Weguelin
- Proposed Seconder – Councillor Hickey

COMMENT

The 2025/2026 Budget was adopted at the Ordinary Council Meeting held on 15 July 2025 and included a typographical error in the due date for the second rates instalment. The adopted date of 26 October 2025 does not meet the minimum two-month interval required between the first and second instalments, as prescribed by Section 6.50(3) of the *Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*.

This report proposes to formally correct the due date to 29 October 2025, ensuring full legislative compliance and maintaining fairness and clarity for ratepayers.

Although the adopted resolution included the incorrect date, the 2025/2026 annual rates notices, raised and issued from 25 July 2025, correctly reflected the compliant due dates, including the amended second instalment.

The adjustment is administrative in nature and has no impact on the total rates levied, the overall budget, or the structure of instalment options. It simply ensures consistency between the adopted budget and the notices issued, while supporting accurate and transparent communication with the community.

In accordance with Regulation 10 of the *Local Government (Administration) Regulations 1996* and Clause 16.19.2 of the *Shire of Corrigin Local Laws Relating to Standing Orders 2000*, the CEO provided formal notice of the proposed amendment to all Council Members by email on 31 July 2025. The required support from one-third of Council Members was received to allow the item to be presented at the 19 August 2025 Ordinary Council Meeting.

STATUTORY ENVIRONMENT

LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996 - REG 10

10. Revoking or changing decisions (Act s. 5.25(1)(e))

- (1) *If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —*
- in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or*
 - in any other case, by at least 1 / 3 of the number of offices (whether vacant or not) of members of the council or committee,*

inclusive of the mover.

- (1a) *Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least 1 / 3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*

- (1) *If a decision is made at a council or committee meeting, any decision to revoke or change the decision must be made by an absolute majority.*

- (2) *This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.*

Section 6.45. of the Local Government Act 1995 requires Options for payment of rates or service charges as follows:

- (1) *A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by —*
- 4 equal or nearly equal instalments; or*
 - such other method of payment by instalments as is set forth in the local government's annual budget.*

- (2) *Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge —*
 - a. *by a single payment; or*
 - b. *by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.*
- (3) *A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or*

Section 6.50. of the Local Government Act 1995 requires rates or service charges due and payable as follows:

- (1) *Subject to —*
 - a. *subsections (2) and (3); and*
 - b. *any concession granted under section 6.47; and*
 - c. *the Rates and Charges (Rebates and Deferments) Act 1992, a rate or service charge becomes due and payable on such date as is determined by the local government.*
- (2) *The date determined by a local government under subsection (1) is not to be earlier than 35 days after the date noted on the rate notice as the date the rate notice was issued.*
- (3) *Where a person elects to pay a rate or service charge by instalments the second and each subsequent instalment does not become due and payable at intervals of less than 2 months.*

Regulation 64 of the Local Government (Financial Management) Regulations 1996 requires:

- (1) *The due date for payment of the first instalment is to be the date a rate or service charge is due and payable if the payment is to be by a single payment.*
- (2) *When adopting its annual budget the local government is to determine, in accordance with the Act, the due date for payment of instalments after the first instalment.*
- (3) *In respect of the 4 instalment option referred to in section 6.45(1)(a), if the local government does not determine the due date for payment of instalments after the first instalment in accordance with subregulation (2) the due date of each of those instalments is at intervals of 3 months from the due date of the first instalment.*

Section 6.8(1)(b) of the Local Government Act 1995 provides that expenditure can be incurred when not included in the annual budget provided it is authorised in advance by resolution (absolute majority required).

POLICY IMPLICATIONS

2.7 Annual Budget Preparation

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation.

VOTING REQUIREMENT

Absolute Majority

COUNCIL RESOLUTION

85/2025 Moved: Cr. Leach

Seconded: Cr. Weguelin

Seconded: Cr. Hickey

That Council:

- Amends part of Resolution 73/2025, adopted at the Ordinary Council Meeting held on 15 July 2025, to update the due date for the second instalment of rates payments from 26 October 2025 to 29 October 2025, as follows:
Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for the payment of rates either in full or by instalments:*
 - Full payment and 1st instalment due: 29 August 2025*
 - 2nd quarterly instalment due: 29 October 2025*
 - 3rd quarterly instalment due: 5 January 2026*
 - 4th quarterly instalment due: 5 March 2026*
- Acknowledges that the 2025/2026 annual rates notices, issued from 25 July 2025, correctly reflected the compliant instalment due dates.*
- Confirms that all other parts of Resolution 73/2025 remain unchanged.*

Carried by absolute majority 6/0

For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

8.2.2 COUNCIL PLAN 2025-2035

Applicant:	Shire of Corrigin
Date:	12/08/2025
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CM.0049
Attachment Ref:	Attachment 8.2.2 –Council Plan 2025-2035

SUMMARY

Council is asked to endorse the final Shire of Corrigin Council Plan for the period 2025-2035 following recent community consultation.

BACKGROUND

The Council Plan outlines the vision, outcomes and strategic priorities for the next ten years and includes priority projects based on community consultation for the next four years.

The development of the Council Plan was guided by community consultation facilitated by 150 Square Pty Ltd including surveys, postcards, community and Council workshops and meetings. A detailed review of existing strategies, plans and actions was undertaken as part of the consultation.

The Council Plan sets out the various roles the Shire of Corrigin plays in providing services, infrastructure and actions to support the community. A copy of the final Council Plan 2025-2035 is provided as Attachment 8.2.2.

The following resolution was passed at the Ordinary Council meeting on 15 July 2025:

That Council

- 1. Endorse the draft Shire of Corrigin Council Plan 2025-2035 as provided for in Attachment 8.2.4 in accordance with section 5.56 of the Local Government Act 1995 and regulation 19C and 19 DA of the Local Government (Administration) Regulations 1996.*
- 2. Request the CEO advertise the draft Council Plan for public comment and feedback to be provided to the August 2025 Council Meeting.*

The draft plan was advertised on notice boards at the Shire Administration Office, Community Resource Centre, Post Office, and two notice boards in Campbell Street, as well as the Shire of Corrigin website on 18 July 2025, on the Shire Facebook page on 22 July 2025, and in the August newsletter and local Windmill paper on 11 August 2025.

No comments were received from members of the public at the conclusion of the advertising period. Some minor amendments were made to the draft report to correct grammar, punctuation or formatting.

COMMENT

The Strategic Community Plan together with the Corporate Business Plan form the Council Plan, developed in accordance with Section 5.56 of the *Local Government (Administration) Regulations 1996*.

The Council Plan guides decision-making and resource allocation, aligning Council actions with community expectations. It informs the annual budget and reporting processes. Progress over future years will be measured through tracking achievements towards priority actions as contained within the Plan.

The CEO is required to give public notice on the adoption of the Strategic Community Plan and publish the plan on the Shire of Corrigin website in accordance with the *Local Government (Administration) Regulations 1996*.

STATUTORY ENVIRONMENT

Local Government Act 1995

s.5.56 Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulations 1996

Part 5 Annual reports and planning

Division 3 - Planning for the future:

19C Strategic community plans, requirements for (Act s. 5.56)

19DA Corporate business plans, requirements for (Act s. 5.56)

19D Public notice of adoption of strategic community plan

POLICY IMPLICATIONS

6.1 Community Engagement Policy

FINANCIAL IMPLICATIONS

Achievement of actions will depend on available resources in 2025/26 and future budgets over the next four to ten years.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation

VOTING REQUIREMENT

Absolute Majority

COUNCIL RESOLUTION

86/2025 Moved: Cr. Leach

Seconded: Cr. Dickinson

That Council:

1. *Adopt the Shire of Corrigin Council Plan 2025-2035 as provided for in Attachment 8.2.2 in accordance with section 5.56 of the Local Government Act 1995 and regulation 19C and 19DA of the Local Government (Administration) Regulations 1996.*
2. *Request the CEO give public notice on the adoption of the Shire of Corrigin Council Plan and publish the plan on the Shire of Corrigin website in accordance with the Local Government (Administration) Regulations 1996.*

Carried by absolute majority 6/0

For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

8.2.3 WORKFORCE PLAN 2025-2029

Applicant:	Shire of Corrigin
Date:	12/08/2025
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CM.0049, CM.0058
Attachment Ref:	Attachment 8.2.3 – Shire of Corrigin Workforce Plan 2025 - 2029

SUMMARY

The Shire of Corrigin Workforce Plan has been reviewed and is provided for Council consideration and adoption.

BACKGROUND

A review of the Workforce Plan was undertaken in July 2025 following the revision of the Council Plan 2025-2035.

The plan is one of a suite of documents that assists the shire to identify the important issues driving workforce activity, anticipate changes and implement strategies to support positive workforce development and strategic outcomes.

Workforce planning identifies the human resources and skills required to deliver on the medium to long-term strategic direction of the community, as outlined in the Council Plan. The Workforce Plan specifically identifies and develops strategies to ensure the resources employed by the shire are available in the right place, at the right time using the right skills.

COMMENT

Since the last Workforce Plan was adopted in 2021 there has been an increase in the number of young people working at the Shire of Corrigin. The average age of the workforce has come down from 46 to 41 years of age with an even distribution across the age ranges. The percentage of male and female employees has remained relatively stable with 50% male and 50% female.

The average length of service has remained stable following the recent retirement of some long serving employees. It has been pleasing to see the younger employees benefiting from the knowledge, experience and expertise of senior staff which is essential to delivering high quality services to the community.

To achieve its vision of strengthening our community now to grow and prosper into the future and meet the changing service demands of its community, the Shire of Corrigin requires a skilled, flexible and productive workforce. Management will focus on retaining the skills, and knowledge of experienced staff as well as training and upskilling new staff. No new positions are planned in the next four years.

The Workforce Plan outlines the plan to maximise employment opportunities for local residents by providing competitive salaries and incentives such health and wellbeing programs, training, professional development and skills enhancement programs. These incentives combined with flexible work arrangements aim to meet the needs of employees at the various stages of their careers and life and ensure that the Shire of Corrigin is seen as an employer of choice.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 5.56

Local Government (Administration) Regulations 1996

POLICY IMPLICATIONS

2.7 Annual Budget Preparation

11.2 Road Hierarchy, Maintenance and Renewal Policy

FINANCIAL IMPLICATIONS

The overall employee costs of \$2,578,477 including salaries, allowances, oncosts and training for 2024/25 financial year was less than the projected expenditure of \$2,840,580.

The 2025/26 budget includes provision of \$3,066,120 for employee costs.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1	Succession planning for key leadership roles (Council and workforce)	4.1.1	Review, update and work towards the achievement of the Workforce Plan

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

87/2025 Moved: Cr. Weguelin

Seconded: Cr. Dickinson

That Council endorse the Shire of Corrigin Workforce Plan 2025-2029 as provided as Attachment 8.2.3 subject to minor amendment.

Carried 6/0

For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

8.2.4 REPORT OF REVIEW – LOCAL PLANNING SCHEME NO. 2

Applicant:	Shire of Corrigin
Date:	29/07/2025
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GR.0022
Attachment Ref:	Attachment 8.2.4 - Report of Review

SUMMARY

Council is asked to endorse the Report of Review of the Shire of Corrigin Local Planning Scheme No. 2, prepared in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* by the Department of Planning, Lands and Heritage (DPLH).

BACKGROUND

Under *Regulation 65 of the Planning and Development (Local Planning Schemes) Regulations 2015*, local governments are required to review their Local Planning Scheme every five (5) years.

The purpose of the review is to determine whether the scheme:

- Is satisfactory in its existing form;
- Requires amendment; or
- Should be repealed and replaced with a new scheme.

The Report of Review represents the first formal step in reviewing the Shire of Corrigin local planning framework in accordance with *Regulation 65 of the Planning and Development (Local Planning Schemes) Regulations 2015*.

The Department of Planning, Lands and Heritage has completed a Report of Review on behalf of the Shire of Corrigin for Local Planning Scheme No. 2. The Report assesses how well the current Scheme is functioning, its relevance, and how it aligns with State planning frameworks.

The report recommends that a new Local Planning Strategy be prepared, with the potential for a future omnibus amendment to the existing scheme or preparation of a new replacement scheme. Council endorsement of this Report of Review is the first formal step in initiating any future amendment or replacement of the scheme. The Report of Review is also a critical first step in aligning with the Shire of Kondinin, Shire of Kulin and Shire of Narembeen for the collaborative development of a joint Roe Regional Organisation of Councils (Roe ROC) Local Planning Strategy.

The development of a Roe ROC Local Planning Strategy will ensure consistency, efficiency, and alignment with broader regional planning priorities across the four neighbouring shires.

COMMENT

Representatives from DPLH provided a briefing to Council on 29 July 2025 to explain the Report of Review and Local Planning Strategy.

The Report of Review provides a detailed analysis of the existing Local Planning Scheme and considers:

- Alignment with the Local Planning Strategy which identifies that the Shire of Corrigin does not have a Local Planning Strategy;
- Consistency with State Planning Policies;
- Anticipated population growth and changes to land use and development trends; and
- Legislative and procedural updates.

The review finds that while Local Planning Scheme No. 2 continues to function in several key areas, it requires further refinement and alignment with contemporary planning requirements. The scheme currently lacks flexibility in some zones and has definitions and provisions that may no longer reflect best practice or local development trends.

Progression of the Local Planning Strategy is identified as the immediate next step. This Strategy will inform future land use and development priorities and underpin any subsequent amendments or reviews of the Local Planning Scheme. It will also determine whether the Scheme should be amended via an omnibus amendment or replaced entirely with a new scheme.

In late 2024, the Shire of Kulin initiated discussions with the Department of Planning, Lands and Heritage (DPLH) regarding assistance in progressing a Local Planning Strategy. Around the same time, the neighbouring Shires of Kondinin, Corrigin, and Narembeen made similar requests. As a result, DPLH agreed to assist all four Roe ROC member local governments in a coordinated approach toward preparing a joint Local Planning Strategy.

This regional approach provides a unique opportunity to align planning objectives across member Councils, improve consistency in planning frameworks, and more efficiently address shared issues and development trends within the region. It is also more cost effective for all participating Shires given the cost to prepare individual Local Planning Strategies is significant.

DPLH will lead the strategy development process, supported by planning consultant Joe Douglas of Exurban Rural and Regional Planning, who will assist the Shire of Corrigin in collaboration with other Roe ROC member Shires—with tailored workshops, reporting, and advocacy. This will ensure that local priorities and policy directions are adequately reflected in the broader strategy.

Endorsing the Report of Review does not preclude Council from pursuing individual amendments to its Local Planning Scheme in the short term. Rather, it enables the Shire to position itself strategically within the broader regional framework, while ensuring compliance with statutory planning obligations and positioning itself for improved development outcomes over the medium to long term.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

There are no immediate financial implications from endorsing the Report of Review. Future work to prepare or amend the scheme may require budget allocation. While the DPLH team will prepare the new Local Planning Strategy, the Shire will need to fund staff time to review drafts and complete the required processes for final adoption and endorsement by the WA Planning Commission.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Economic

A Strong, Diverse Economy Supporting Agriculture, Local Business and Attracting New Industry

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
2.3	Active engagement, participation and planning in regional groups.	2.3.1	In collaboration with neighbouring local governments attract external funding for significant infrastructure and service priorities that meet resident and business needs.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

88/2025 Moved: Cr. Jacobs

Seconded: Cr. Leach

That Council:

1. *Pursuant to Regulation 66(1)(b) and (c) of the Planning and Development (Local Planning Schemes) Regulations 2015, approve the Report of Review prepared by the Department of Planning, Lands and Heritage for the Shire of Corrigin Local Planning Scheme No. 2 (Attachment 8.2.4), and forward a copy of the Report to the Western Australian Planning Commission.*
2. *Pursuant to Regulation 66(3)(a), (b), and (c) of the Planning and Development (Local Planning Schemes) Regulations 2015, recommend to the Western Australian Planning Commission that the Shire:*
 - a) *Prepare its first Local Planning Strategy as part of a joint Local Planning Strategy with fellow Roe ROC member Shires of Kondinin, Kulin and Narembeen, setting out the long-term planning directions for the local governments, applying any relevant State or regional planning policy, and providing rationale for any zoning or classification of land under the local planning schemes;*
 - b) *Amend Local Planning Scheme No. 2 via an omnibus amendment to incorporate recommendations of the new joint Local Planning Strategy and align the Scheme with the Model Scheme Text and the Deemed Provisions contained in the Planning and Development (Local Planning Schemes) Regulations 2015; and*
 - c) *Assess any structure plans to determine whether they are satisfactory, require amendment, or should have approval revoked.*
3. *As part of preparing the new joint Local Planning Strategy and amending Local Planning Scheme No. 2, undertake a review of existing local planning policies to determine:*
 - a) *Which policies are satisfactory;*
 - b) *Which policies should be amended or revoked; and*
 - c) *Whether any new local planning policies are required.*

Carried 6/0

For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

8.2.5 WALGA AGM VOTING DELEGATES

Applicant:	Shire of Corrigin
Date:	28/07/2025
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GR.0022
Attachment Ref:	NIL

SUMMARY

Council is asked to confirm delegates for the WA Local Government Association (WALGA) Annual General Meeting (AGM) to be held on Tuesday 23 September 2025 at the Perth Convention and Exhibition Centre.

BACKGROUND

The WALGA AGM is to be held at the WA Local Government Convention at the Perth Convention and Exhibition Centre on Tuesday 23 September 2025 at 2.15pm.

All member local governments are entitled to be represented by two voting delegates. Only registered delegates are permitted to exercise voting entitlements on behalf of Council.

The meeting will address issues of interest to all local governments including policy issues, constitutional amendments and key focus areas for the Association.

COMMENT

WALGA permits local governments to nominate two voting delegates and two proxies.

In previous years the voting delegates for the Shire of Corrigin have been the President and Deputy President.

STATUTORY ENVIRONMENT

Local Government Act 1995 s.9.58.

POLICY IMPLICATIONS

Policy 8.5 Elected Members Training, Professional Development, and Expenses Policy

FINANCIAL IMPLICATIONS

The cost of elected members attending the WA Local Government Convention is included in the 2025/26 budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.3	Forward planning and implementation of plans to achieve strategic direction and service levels.	4.3.1	Work with external organisations to collaboratively plan and achieve improved community, education, health and business outcomes.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

89/2025 Moved: Cr. Leach

Seconded: Cr. Dickinson

That Council appoints Cr Jacobs and Cr Leach as the Shire of Corrigin voting delegates, and Cr Dickinson and Cr Fare as proxy voting delegates for the 2025 WALGA Annual General Meeting.

Carried 6/0

For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

8.2.6 TENDER OVAL RETICULATION UPGRADE

Applicant:	Shire of Corrigin
Date:	14/08/2025
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0419
Attachment Ref:	Attachment 8.2.6 - Confidential Tender Evaluation Report provided under separate cover

SUMMARY

Council is asked to consider the submissions received in relation to Request for Tender (RFT) 01-2025, Corrigin Oval Reticulation Upgrade.

BACKGROUND

The Leading Hand Parks, Gardens and Town Maintenance, Mr Paddy Caley addressed the Council at the budget workshop May 2024 to outline the deficiencies of the existing oval reticulation.

The reticulation system was installed in September 1999 with funding from the Department Sport and Recreation Community Sport and Recreation Facilities Funding of \$100,000. The current system is over 20 years old, is inefficient and has reached the end of its useful life.

In 2024 an audit of the current reticulation system was undertaken to produce a concept design and cost estimate to upgrade the reticulation to modernise and address ongoing issues due to wear, tear, and age.

At the Ordinary Council meeting in September 2024 Council endorsed an application to the Department of Local Government, Sport and Cultural Industries for Community Sporting and Recreation Facilities Fund (CSRFF) Forward Planning grant to install a new irrigation system for the Corrigin town oval. The Shire of Corrigin was notified in January 2025 that the CSRFF grant application was unsuccessful.

Council included the upgrade the Corrigin Oval Reticulation in the Annual Budget Part A 2025/26 (Council Res 72/2025). at the Ordinary Council Meeting on 15 July 2025.

As the budgeted value of the work required to be completed by external contractors exceeded the \$250,000 expenditure threshold it was necessary to call for tenders. The Shire of Corrigin called tenders for qualified and competent contractor to install a new irrigation system at the Corrigin Oval including football, cricket and hockey ovals with additional oval space, dog exercise area and surrounding areas.

Various industry experts, local sporting clubs and other local governments were consulted to assist with the development of the tender specifications. The indicative design is based on a more sustainable, efficient and water wise irrigation system.

The tender specifications included detailed plans and drawings of the proposed layout for the installation of a new irrigation system and mainline from the oval to the pump house located on Boyd Street, Corrigin.



The Request for Tender 01-2025 was advertised in the West Australian newspaper on 19 and 23 July 2025, on Corrigin Community Notice Boards, Shire of Corrigin Facebook Page and Website on 18 July, and the Windmill Community Newspaper on 28 July 2025.

COMMENT

The Request for Tender 1-2025 was open for a four week period commencing on 18 July 2025 and closing on 14 August 2025.

Five companies registered and attended a site visit or asked questions regarding the tender. All information was shared with each company on the tender register for fairness and equity.

The tender responses were evaluated by a panel comprising the Chief Executive Officer, Natalie Manton, Manager of Works and Services, Terry Barron, Deputy CEO, Myra Henry and Leading Hand Parks, Gardens and Town Maintenance, Paddy Caley against the following weighted criteria

Criteria	Weighting
Tendered Price	40%
Relevant Company and Contractor Skills and Experience	20%
Methodology and Approach	20%
Availability/ Timeliness	10%
Regional Price Preference	10%

All submissions were professional, detailed and addressed the selection criteria.

A confidential tender report providing details of the combined assessment of tenders against the evaluation criteria and tender prices is provided under separate cover.

Based on the combined evaluation scores the tender from Company ___ was deemed to represent the best value for money based on the following:

- Providing a price within the budget allocation.
- Providing the most recent experience of works with a similar scope.
- Providing details of the qualifications and experience of all relevant staff and sub-contractors.
- Outlining of plant and equipment, contingency measures and safety record as well as a list of current work commitments with deadlines of completion dates.

The design of the reticulation upgrade met the specifications outlined in the brief with some clarification and minor variations required before the design is finalised. The sporting clubs will be consulted prior to commencement of any on ground works.

STATUTORY ENVIRONMENT

Local Government Act 1995 section 3.57 – Tenders for providing goods or services

- (1) *A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) *Regulations may make provision about tenders.*

Local Government (Functions and General) Regulations 1996 section 3.57 Part 4 – Provisions of Goods and Services, Division 2 – Tenders for Providing Goods and Services.

Local Government (Functions and General) Regulations 1996:

- r.11 When tenders have to be publicly invited*
- r.13 Requirements when local government invites tenders though not required to do so*
- r.14 Publicly inviting tenders, requirements for*
- r.18 Rejecting and accepting tenders*
- r.20 Variation of requirements before entry into contract*
- r.21A Varying a contract for the supply of goods or services*

The CEO has delegated authority from Council to invite, evaluate, seek clarification or decline any tender with the following conditions:

- a. Sole supplier arrangements may only be approved where a record is retained that evidences:*
- i. A detailed specification;*
 - ii. The outcomes of market testing of the specification;*
 - iii. The reasons why market testing has not met the requirements of the specification; and*
 - iv. Rationale for why the supply is unique and cannot be sourced through other suppliers;*
- b. Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget and where the:*
- proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government,*
 - current supply contract expiry is imminent,*
 - value of the proposed new contract has been included in the draft Annual Budget proposed for adoption, and*
 - The tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.*

- c. *In accordance with s.5.43, tenders may only be accepted and panels of pre-qualified suppliers established, where the total consideration under the resulting contract is \$200,000 or less and the expense is included in the adopted Annual Budget.*
- d. *In accordance with the requirements of Shire of Corrigin Purchasing Policy as it relates to tendering.*

POLICY IMPLICATIONS

Policy 2.1 Purchasing Policy

Purchasing that exceeds \$250,000 in total value (excluding GST) must be put to public tender when it is determined that a regulatory tender exemption, as stated under 3.6 of this policy is not deemed to be suitable.

FINANCIAL IMPLICATIONS

The reticulation upgrade was included in the 2024/25 budget and was carried over to 2025/26 following advice that the CSRFF grant application was unsuccessful.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Environment

An attractive natural and built environment for the benefit of current and future generations.

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.2	Parks, gardens, recreational and social spaces are safe and encourage active, engaged and healthy lifestyles.	3.2.1	Sport and Recreation facility and surface improvements are planned in a coordinated manner.
		3.2.2	Parks, nature reserves, and community spaces are provided to ensure they are green, tidy, accessible and activated.
3.3	We prepare and maintain our assets for current and future community	3.3.1	Shire assets and facilities support the delivery of services and meet community need.
3.6	Demonstrate sustainable practices of water management.	3.6.1	We implement Waterwise practices to minimise mains and ground water consumption.

Objective: Leadership
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that meets our legal obligations and the needs of our diverse community	4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

90/2025 Moved: Cr. Leach

Seconded: Cr. Dickinson

That Council:

- 1. Accepts the Tender submitted by BD Water for the supply and installation of a new irrigation system as the most advantageous Tender to form a Contract.*
- 2. Delegates the formation of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.*

Carried 6/0

For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

8.2.7 FRAUD AND CORRUPTION POLICY UPDATE

Applicant:	Shire of Corrigin
Date:	13/08/2025
Reporting Officer:	Jarrad Filinski, Executive Support Officer
Disclosure of Interest:	NIL
File Ref:	CM.0059
Attachment Ref:	Attachment 8.2.7 – Fraud and Corruption Policy

SUMMARY

Council is requested to endorse the updated Fraud and Corruption Control Policy which outlines the Shire of Corrigin's commitment to a zero tolerance approach to fraud and corruption. The policy provides a comprehensive framework for prevention, detection, investigation, and response to fraud and corruption risks affecting the Shire.

BACKGROUND

During the recent interim audit, it was identified that the Shire's existing Fraud and Corruption Control Policy referenced the Australian Standard AS8001 – 2008, which has since been superseded by the 2021 edition. This highlighted the need to update the policy to align with current best practice standards.

The review has also addressed other minor improvements to strengthen the Shire's fraud and corruption risk management framework. The policy applies to all elected members, employees, contractors, volunteers, and members of the public involved with the Shire.

The updated policy clarifies definitions of fraud and corruption, roles and responsibilities, and outlines prevention, detection, and response mechanisms consistent with the latest Australian Standards and legislative requirements.

COMMENT

The updated policy ensures compliance with the most current Australian Standard AS8001 – 2021 Fraud and Corruption Control, reflecting modern risk management approaches and legislative expectations.

The amendments improve clarity, reinforce governance responsibilities, and support the Shire's commitment to an ethical, transparent, and accountable organisational culture.

The policy will be supported by training and communication to embed awareness and encourage timely reporting of suspected misconduct.

A copy of the updated Fraud and Corruption Control Policy is provided in Attachment 8.2.7.

STATUTORY ENVIRONMENT

Australian Standard AS8001 – 2021 Fraud and Corruption Control

POLICY IMPLICATIONS

3.7 Fraud and Corruption Control

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

91/2025 Moved: Cr. Weguelin

Seconded: Cr. Fare

That Council adopts the amendments to Policy 3.7 – Fraud and Corruption Control as provided in attachment 8.2.7, to reflect current practices, audit recommendations, and alignment with the Australian Standards for Fraud and Corruption Control.

Carried 6/0

For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

8.3 WORKS AND SERVICES

9 CHIEF EXECUTIVE OFFICER REPORT

The Chief Executive Officer report was provided to Council during the Discussion Forum

10 PRESIDENT'S REPORT

The President attended the WALGA Local Government Honours Awards night, where he was privileged to receive the Eminent Service Award.

11 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS

Cr Jacobs congratulated the President on receiving the Eminent Service Award on behalf of Council, staff, and the Corrigin community.

12 URGENT BUSINESS APPROVED BY THE PRESIDENT OR DECIDED BY THE COUNCIL

13 INFORMATION BULLETIN

14 WALGA AND CENTRAL ZONE MOTIONS

15 NEXT MEETING

Ordinary Council Meeting on 16 September 2025 at 6pm.

16 MEETING CLOSURE

The President Cr. D Hickey closed the meeting at 6:31pm.



Agenda Attachments

AUGUST 2025

- ATTACHMENT 7.1.1 - COUNCIL MINUTES – 15 JULY 2025**
- ATTACHMENT 7.2.1 - LEMC MINUTES – 11 AUGUST 2025**
- ATTACHMENT 8.1.1 - ACCOUNTS FOR PAYMENT – JULY 2025**
- ATTACHMENT 8.1.2 - MONTHLY FINANCIAL REPORT FOR PERIOD ENDING 31 JULY 2025**
- ATTACHMENT 8.2.2 - SHIRE OF CORRIGIN COUNCIL PLAN 2025 – 2035**
- ATTACHMENT 8.2.3 - SHIRE OF CORRIGIN WORKFORCE PLAN 2025-2029**
- ATTACHMENT 8.2.4 - REPORT OF REVIEW**
- ATTACHMENT 8.2.7 - FRAUD AND CORRUPTION CONTROL POLICY**



MINUTES

ORDINARY COUNCIL MEETING

15 July 2025

The Ordinary Council Meeting for the Shire of Corrigin held on Tuesday 15 July 2025 in the Council Chambers, 9 Lynch Street, Corrigin commencing at 6.00pm.

Contents

1	DECLARATION OF OPENING	3
2	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	3
3	PUBLIC QUESTION TIME	3
4	MEMORIALS	3
5	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	3
6	DECLARATIONS OF INTEREST	4
7	CONFIRMATION OF MINUTES.....	4
7.1	PREVIOUS COUNCIL MEETING	4
7.1.1	ORDINARY COUNCIL MEETING	4
7.2	COMMITTEE MEETINGS.....	4
8	MATTERS REQUIRING A COUNCIL DECISION	5
8.1	CORPORATE AND COMMUNITY SERVICES	5
8.1.1	ACCOUNTS FOR PAYMENT.....	5
8.1.2	MONTHLY FINANCIAL REPORT	7
8.2	GOVERNANCE AND COMPLIANCE	9
8.2.1	SUPERANNUATION FOR COUNCIL MEMBERS	9
8.2.2	ADOPTION OF THE 2025/2026 BUDGET	11
8.2.3	RATES EXEMPTION 1922 & YOU INCORPORATED	19
8.2.4	COUNCIL PLAN 2025-2035	21
8.2.5	PROPOSED CHANGES TO CROWN RESERVE 29118 – 8 GOYDER STREET (LOT 12).....	24
8.3	WORKS AND SERVICES.....	26
9	CHIEF EXECUTIVE OFFICER REPORT.....	26
10	PRESIDENT’S REPORT	26
11	COUNCILLORS’ QUESTIONS, REPORTS AND INFORMATION ITEMS	26
12	URGENT BUSINESS APPROVED BY THE PRESIDENT OR DECIDED BY THE COUNCIL	26
13	INFORMATION BULLETIN	26
14	WALGA AND CENTRAL ZONE MOTIONS	26
15	NEXT MEETING.....	26
16	MEETING CLOSURE	26

The president approved Cr. Fare's request to attend the meeting electronically. Cr. Fare has confirmed he can maintain confidentiality throughout the meeting.

1 DECLARATION OF OPENING

The Chairperson, President Cr. D Hickey opened the meeting at 6:00pm and acknowledged the Noongar people as the traditional custodians of the land and paid his respects to their elders past and present as well as the pioneering families who shaped the Corrigin area into the thriving community we enjoy today.

Councillors, staff and members of the public were advised that the Council meeting was being recorded for future publication.

Council meeting was adjourned at 6:02pm due to technical failure of the recording system.

Council meeting resumed at 6:08pm.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Shire President

Cr. D L Hickey
Cr. B Fare (Via Teams)
Cr. M A Weguelin
Cr. M R Leach
Cr. M B Dickinson

Chief Executive Officer
Deputy Chief Executive Officer
Executive Support Officer

N A Manton
M T Henry
J M Filinski

One member of the Public

APOLOGIES

LEAVE OF ABSENCE

Cr. S L Jacobs

Cr. Hickey applied for a leave of absence for the September Council meeting.

COUNCIL RESOLUTION

67/2025 Moved: Cr. Dickinson

Seconded: Cr Leach

That Cr. Hickey be approved a leave of absence for the September meeting.

Carried 5/0

For: Cr. Hickey, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

3 PUBLIC QUESTION TIME

NIL

4 MEMORIALS

The Shire has been notified that Keith Bradford, Alma Jones, Wolfgang Ludzik and Arthur Hassett have passed away since the last meeting.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

NIL

6 DECLARATIONS OF INTEREST

NIL

7 CONFIRMATION OF MINUTES

7.1 PREVIOUS COUNCIL MEETING

7.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 17 June 2025 (Attachment 7.1.1).

COUNCIL RESOLUTION

68/2025 Moved: Cr. Dickinson Seconded: Cr Weguelin

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 17 June 2025 (Attachment 7.1.1) be confirmed as a true and correct record.

Carried 5/0

For: Cr. Hickey, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

7.2 COMMITTEE MEETINGS

8 MATTERS REQUIRING A COUNCIL DECISION

8.1 CORPORATE AND COMMUNITY SERVICES

8.1.1 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	07/07/2025
Reporting Officer:	Tanya Ludlow, Finance / Human Resources Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.1 – Accounts for Payment – June 2025

SUMMARY

Council is requested to note the payments from the Municipal and Trust funds as presented in the Schedule of Accounts Paid for the Month of June 2025.

BACKGROUND

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* Section 6.8 (2)(b) and *Local Government (Financial Management) Regulations 1996* Clause 13.

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political, and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

All payments are independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure that has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures, the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that there has been no misuse of any corporate credit or fuel purchase cards.

COMMENT

Council has delegated authority to the Chief Executive Officer to make payments from the Shire's Municipal and Trust funds as required. A list of all payments is to be presented to Council each month and be recorded in the minutes of the meeting at which the list was presented.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.1 – Purchasing Policy
Policy 2.14 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2024/2025 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

69/2025 Moved: Cr. Leach

Seconded: Cr. Weguelin

That Council receives the list of accounts paid during the month of June 2025 as per the attached Schedule of Payment, and as summarised below:

Municipal Account (inclusive of credit card and fuel card purchases)

EFT Payments	EFT21394 – EFT21516	\$659,132.89
Direct Debit Payments		\$138,984.06
EFT Payroll Payments		\$143,307.29
Total Municipal Account Payments		\$941,424.24

Trust Account

EFT Payments	EFT21424 – EFT21425	\$130.35
Total Trust Account Payments		\$130.35

Edna Stevenson Trust Account

EFT Payments	EFT21423	\$4,688.85
Total Edna Stevenson Trust Account Payments		\$4,688.85

Licensing Trust Account

Direct Debit Payments		\$29,357.49
Total Licensing Trust Account Payments		\$29,357.49

Total of all Accounts

\$975,600.93
Carried 5/0

For: Cr. Hickey, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare
Against: Nil

8.1.2 MONTHLY FINANCIAL REPORT

Applicant:	Shire of Corrigin
Date:	9/07/2025
Reporting Officer:	Myra Henry, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	FM.0037
Attachment Ref:	Attachment 8.1.2 – Monthly Financial Report for the period ending 30 June 2025

SUMMARY

This report provides Council with the monthly financial report for the month ending 30 June 2025.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996*, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

The Shire is required to prepare the Statement of Financial Activity as per *Local Government (Financial Management) Regulation 34* but can resolve to have supplementary information included as required. All mandatory information is provided, and the closing surplus balances to the net current assets at 30 June 2025. Whilst June Financials have been prepared to date, they may be subject to change with the finalisation of the Audit and Annual Financial Report.

Item	Reference
Cash at Bank The total cash as at 30 June 2025 was \$8,174,931. This is composed of \$258,116 municipal funds (Municipal Bank Account and various till floats), \$3,465,883 in short term investment and \$4,450,533 in reserve funds.	Page 9 – Cash and Financial Assets Page 10 – Reserve Accounts
Capital Acquisitions The capital budget is approximately 68% complete at the 30 June 2025. Several capital works projects remain incomplete and will be carried over to the 2025/26 financial year, including the CRC Reception front desk upgrade, multiple plant and equipment replacements (such as trucks, trailers, loaders, and tractors) and upgrades to CREC reticulation. There is also a minor underspend related to the Wheatbelt Secondary Freight Network.	Page 11 – Capital Acquisitions Page 12 – Capital Acquisitions Continued Page 13 – Disposal of Assets
Receivables Rates outstanding is \$17,424. 99.5% of rates have been collected for the year compared to 98.2% in June 2024.	Page 14 – Receivables

Item	Reference
Closing Funding Surplus/(Deficit) Year to date (YTD) actual closing balance is \$3,699,733 which is composed of \$8,864,855 Current Assets <i>less</i> \$584,591 Current Liabilities <i>less</i> \$4,580,531 Adjustments to Net Current Assets.	Page 5 – Note 2(a) Net current assets used in the Statement of Financial Activity.

Further information on the June 2025 financial position is in the explanation of material variances included in each of the monthly financial reports, please refer to page 6.

STATUTORY ENVIRONMENT

s. 6.4 Local Government Act 1995, Part 6 – Financial Management

r. 34 Local Government (Financial Management) Regulations 1996

r. 35 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2024/2025 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

70/2025 Moved: Cr. Dickinson

Seconded: Cr. Leach

That Council accepts the Statement of Financial Activity for the month ending 30 June 2025 as presented, along with notes of any material variances.

Carried 5/0

For: Cr. Hickey, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

8.2 GOVERNANCE AND COMPLIANCE

8.2.1 SUPERANNUATION FOR COUNCIL MEMBERS

Applicant:	Shire of Corrigin
Date:	9/07/2025
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0399
Attachment Ref:	NIL

SUMMARY

Council is requested to consider whether superannuation contributions are to be made to elected members following the amendments to the *Local Government Act 1995*.

BACKGROUND

Amendments to the *Local Government Act 1995* that took effect from 1 February 2025 introduced new provisions enabling local governments to make superannuation contributions to elected members. These changes align with the *Superannuation Guarantee (Administration) Act 1992*, which governs employer superannuation obligations.

Under the reforms, local governments may resolve, by absolute majority, to pay superannuation contributions on elected member meeting fees and allowances. These contributions are made at the superannuation guarantee rate, which is currently 12% as of 1 July 2025. Payments are made in addition to the allowances and fees already set by the Salaries and Allowances Tribunal and do not count towards the maximum annual entitlements.

For Band 1 and Band 2 councils, payment of superannuation will become mandatory from 19 October 2025. For Band 3 and Band 4 councils, including the Shire of Corrigin, the decision remains optional and at Council's discretion. If Council resolves to proceed, individual elected members retain the right to opt out of receiving contributions.

COMMENT

The introduction of superannuation contributions for elected members provides an opportunity for Council to recognise the responsibilities of the role in line with broader employment and governance standards. While elected members are not employees, the Superannuation Guarantee legislation treats them in a similar way for the purposes of superannuation payments.

If adopted, the Shire would be required to administer superannuation contributions for elected members who do not opt out, with payments made to a complying superannuation fund nominated by each member. The contributions would apply only to meeting fees and allowances paid from the date of the Council onwards.

Provision has been included in the 2025/2026 Annual Budget should Council wish to support implementation. If Council does not adopt the payment of superannuation, no contributions will be made, and existing arrangements will remain in place.

This item now seeks Council endorsement of superannuation contributions for elected members from the 2025/2026 financial year onward.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Administration) Regulations 1996

Superannuation Guarantee (Administration) Act 1992

Salaries and Allowances Act 1975

POLICY IMPLICATIONS

8.4 Elected Members Fees, Allowances and Benefits.

FINANCIAL IMPLICATIONS

Superannuation contributions for elected members are included in the 2025/2026 Budget

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

COUNCIL RESOLUTION

71/2025 Moved: Cr. Leach

Seconded: Cr. Dickinson

That Council:

- 1. Approve the payment of superannuation to Councillors.*
- 2. Notes that any elected member may choose to opt out of receiving superannuation contributions by written notice to the CEO.*

Carried by Absolute Majority 5/0

For: Cr. Hickey, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

8.2.2 ADOPTION OF THE 2025/2026 BUDGET

Applicant:	Shire of Corrigin
Date:	10/07/2025
Reporting Officer:	Myra Henry, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0399
Attachment Ref:	Attachment 8.2.2.1 – 2025/2026 Annual Budget. Attachment 8.2.2.2 – 2025/2026 Fees and Charges

SUMMARY

Council is requested to consider and adopt the Municipal Fund Budget for the 2025/2026 financial year, along with supporting schedules. This includes the imposition of rates and minimum payments, adoption of fees and charges, endorsement of existing reserve funds, setting of elected member fees for the year, and other consequential matters arising from the budget papers.

BACKGROUND

Local governments are required to prepare annual budgets in the format prescribed by the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

The draft 2025/2026 Annual Budget has been developed in alignment with the priorities and objectives set out in the Strategic Community Plan, Corporate Business Plan, and Plan for the Future.

The budget preparation process incorporated guidance and feedback from a series of Councillor workshops held in April, May, June, and July 2025. These workshops considered key long-term planning documents, including the 10-Year Plant Replacement Schedule, Roadworks Program, Building Asset Management Plan, and Pool Replacement Schedule.

The draft budget has now been balanced and prepared in the required statutory format, informed by Council direction and the Shire's integrated planning documents.

Due regard has been given to the adopted Corporate Business Plan throughout the budget process, enabling Council to accommodate many of the proposed initiatives and activities for the 2025/2026 financial year.

COMMENT

The Draft Annual Budget for the year ending 30 June 2026 has been prepared in accordance with the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996*, and the relevant Australian Accounting Standards.

The 2025/2026 Budget is fiscally responsible and aligns with the strategic objectives of the Shires Strategic Community Plan and the Corporate Business Plan. It maintains existing service levels, continues to prioritise road infrastructure, and includes a sound capital works program—particularly in plant replacement due to carryovers.

The budget has been prepared following extensive Councillor input at workshops held during April, May, June, and July 2025.

At the time of writing this report, some minor end-of-year adjustments, invoices, and calculations remain outstanding. Therefore, the estimated opening surplus is subject to change pending the audit of the 2024/2025 financial year.

Key Features of the 2025/2026 Draft Budget

- A 4.0% rate increase, aligned with the Long Term Financial Plan. Council opted for a modest increase in consideration of ongoing cost-of-living pressures on the community.
- No new loan borrowings proposed.
- Capital works program focused on infrastructure investment, particularly roads and plant replacement.
- Fees and charges have been reviewed to reflect statutory increases, cost recovery needs, regional trends, and current economic conditions.
- Household and commercial waste charges are proposed to increase by \$5, in line with contract obligations.
- Emergency Services Levy (ESL) continues to be levied by the State Government and collected by the Shire as a separate line item on rates notices.
- Material variances for monthly financial reporting remain set at \$10,000 and/or 10%, whichever is greater.

Brought Forward Value

The budget is based on an estimated opening surplus of \$3,688,258, which includes an advance payment of \$1,321,324 from the 2025/2026 Federal Assistance Grant. The surplus also includes \$1,655,650 in capital projects not completed in 2024/2025, such as plant changeovers and the oval reticulation project.

Additionally, the surplus reflects underspends in operating expenditure, particularly in employee costs (due to staff changeovers) and materials and contracts, especially in relation to disaster recovery and fire mitigation activities.

Rates Modelling

The budget has been prepared with a 4.0% rate increase in line with the Long Term Financial Plan.

The rate model includes:

- Unimproved Values (UV): \$418,150,048
- Gross Rental Values (GRV): \$5,002,658
- Minimum payment (UV & GRV): \$510

Elected Member Allowances

Elected member allowances remain unchanged from 2024/2025 and are aligned with Band 4 of the Salaries and Allowances Tribunal.

- President's Allowance: \$8,000
- Deputy President Allowance: 25% of the President Allowance
- Sitting fees and communication allowances unchanged
- Superannuation entitlements are included, pending separate agenda item endorsement
- Provision for Presiding and Deputy Presiding Member of the Audit Committee is also included.

Borrowings

No new borrowings are planned for 2025/2026. Details of existing borrowings are included in Note 7 of the Statutory Budget.

Capital Works Program

The capital works program continues Council's commitment to asset renewal and upgrade, with a total capital road program of \$2,279,009, supported by \$1,820,381 in grant funding, as follows:

Funding Source	Amount
Regional Road Group (Main Roads WA)	\$400,00
Direct Grant (Main Roads WA)	\$250,253

Funding Source	Amount
Roads to Recovery	\$696,426
Wheatbelt Secondary Freight Network	\$69,434

The capital works program also includes investment in buildings, furniture, and equipment, all of which are detailed in the attached schedules refer to note 5.

Reserve Transfers

Council maintains a series of reserve accounts for future funding of strategic priorities. During 2025/2026:

- Transfers to and from reserves are planned to support capital projects, including plant replacement and building works.
- As discussed in Budget workshops, change of name and purpose is proposed (details included in Note 8 of the Statutory Budget).

This budget reflects Council's commitment to responsible financial management while continuing to deliver high levels of service and investment in infrastructure, particularly roads and community assets.

STATUTORY ENVIRONMENT

Section 6.2 of the Local Government Act 1995 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next 30 June.

Division 5 and 6 of Part 6 of the Local Government Act 1995 refer to the setting of budgets and raising of rates and charges. The Local Government (Financial Management) Regulations 1996 details the form and content of the budget. The draft 2025/2026 budget as presented is considered to meet statutory requirements.

Section 67 of the Waste Avoidance and Resource Recovery Act 2007 enables a local government to impose an annual charge in respect of premises provided with a waste service by the local government.

Section 7B(2) of the Salaries and Allowances Act 1975 requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine –

- *the amount of fees to be paid to Council members;*
- *the amount of expenses to be reimbursed to Council members;*
- *the amount of allowances to be paid to Council members.*

The Determination on Local Government Chief Executive Officers and Elected Members requires local governments to set an amount within the relevant range determined for fees, expenses, or allowances.

Section 5.98 of the Local Government Act 1995 sets out fees, expenses, and reimbursements payable to Council members as determined by the Tribunal.

Section 5.98A of the Local Government Act 1995 sets out fees, expenses, and reimbursements which may be paid to Deputy Presidents or Deputy Mayors up to a percentage determined by the Tribunal (Absolute Majority required).

Section 5.99 provides a local government may pay an annual fee in lieu of fees for attending meetings, as determined by the Tribunal (Absolute Majority required).

Section 5.99A sets out a local government may pay an annual allowance for Council members in lieu of reimbursement of expenses, as determined by the Tribunal (Absolute Majority required).

Regulations 30, 31, 32, and 34ACA of the Local Government (Administration) Regulations 1996 set the limits, parameters and types of allowances that can be paid to Council members.

POLICY IMPLICATIONS

2.7 Annual Budget Preparation

FINANCIAL IMPLICATIONS

Specific financial implications are as outlined in the body of this report and as itemised in the draft 2025/2026 budget attached for adoption.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority is required for some recommendations while Simple Majority is required in other parts.

PART A – BUDGET FOR 2025/2026

COUNCIL RESOLUTION

72/2025 Moved: Cr. Leach

Seconded: Cr. Weguelin

Pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, Council adopts the Budget as contained in Attachment 8.2.2.1 for the Shire of Corrigin for the 2025/2026 financial year, which includes the following:

1. Statement of Comprehensive Income by Nature or Type, showing a net result for the year of - \$3,504,694 (Page 2 of Statutory Documents);
2. Statement of Cash Flows, showing cash at the end of the year of \$589,909 (Page 3 of Statutory Documents);
3. Statement of Financial Activity, showing the amount required to be raised from general rates of \$3,185,550 (Page 4 of Statutory Documents);
4. Notes to and Forming Part of the Budget (Pages 6 to 26 of Statutory Documents);
5. Transfers to Reserve Accounts of \$427,708 and Transfers from Reserve Accounts of \$234,660 (Page 21 of Statutory Documents);
6. Reserve Fund Amendments:
 - Staff Housing Reserve renamed to Housing Reserve, with an expanded purpose to include all housing construction and maintenance of Shire-owned housing;
 - Townscape Reserve to be used to fund a Small Business Grant Program, supporting improvements to business frontages and the main street;
 - Long Service Leave Entitlement Reserve renamed to Employee Entitlement Reserve to reflect a broader application;
7. Note 5 – Fixed Assets (Capital Expenditure), showing additions of \$5,314,009 (Page 15 of Statutory Documents).

Carried by Absolute Majority 5/0

For: Cr. Hickey, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

COUNCIL RESOLUTION

73/2025 Moved: Cr. Dickinson

Seconded: Cr. Weguelin

For the purpose of yielding the deficiency disclosed in the Municipal Fund Budget adopted at Part A above, Council, pursuant to Sections 6.32, 6.33, 6.34, and 6.35 of the *Local Government Act 1995*, imposes the following general rates and minimum payments on Gross Rental Value (GRV) and Unimproved Value (UV) properties:

General Rates

- Residential (GRV): 0.09747 cents in the dollar
- Rural (UV): 0.006477 cents in the dollar

Minimum Payments

- Residential (GRV): \$510
- Rural (UV): \$510

Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, Council nominates the following due dates for the payment of rates either in full or by instalments:

- Full payment and 1st instalment due: 29 August 2025
- 2nd quarterly instalment due: 26 October 2025
- 3rd quarterly instalment due: 5 January 2026
- 4th quarterly instalment due: 5 March 2026

Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an instalment administration charge of \$10 for each instalment after the first.

Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 68, Council adopts an interest rate of 5.5% where the owner has elected to pay rates through the instalment option.

In accordance with the provisions of Section 6.51(1) and subject to Section 6.51(4) of the *Local Government Act 1995* and Regulation 70 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 11% for rates and charges that remain unpaid after the due date.

Council notes:

- The interest rate set by the State Government for the late payment of the Emergency Services Levy (ESL) is 11% per annum, which is charged 35 days after the due date.
- The Shire does not set the ESL rates and acts only as a collection agent on behalf of the State Government.

Council further resolves to impose no service charges on land.

Carried by Absolute Majority 5/0

For: Cr. Hickey, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

PART C – OTHER STATUTORY FEES FOR 2025/2026

COUNCIL RESOLUTION

74/2025 Moved: Cr. Leach

Seconded: Cr. Fare

Council adopts the following charges for the removal and deposit of domestic and commercial waste, in accordance with the provisions of the *Waste Avoidance and Resource Recovery Act 2007*:

Residential Premises (including recycling)

- Per bin weekly collection: \$517.00 per annum
- Per bin weekly collection – eligible pensioner: \$410.75 per annum
(Includes one 120L general waste bin and one 240L recycling bin)

Commercial Premises

- Per bin weekly collection: \$577.00 per annum
(Includes one 240L general waste bin and one 240L recycling bin)

Domestic/Commercial Rubbish Service – Additional Services

- Second 140L general waste bin: \$467.00 per annum
- Second 240L general waste bin: \$527.00 per annum
- Additional 240L recycling service: \$397.00 per annum

Carried 5/0

For: Cr. Hickey, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

PART D – ELECTED MEMBERS' FEES AND ALLOWANCES FOR 2025/2026

COUNCIL RESOLUTION

75/2025 Moved: Cr. Leach

Seconded: Cr. Weguelin

Pursuant to Section 5.99 of the *Local Government Act 1995* and Regulation 30 of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual fees for elected members, in lieu of individual meeting attendance fees:

- President: \$8,000
- Elected Member: \$4,500

Pursuant to Section 5.99A of the *Local Government Act 1995* and Regulations 34A and 34AA of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual allowance:

- Information, Communication and Technology (ICT) Allowance: \$1,000

Pursuant to Section 5.98(5) of the *Local Government Act 1995* and Regulation 33 of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

- President: \$8,000

Pursuant to Section 5.98A of the *Local Government Act 1995* and Regulation 33A of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

- Deputy President: \$2,000

Council notes:

- An allowance for meeting attendance fees and travel expenses has been allocated in the budget for the Presiding Member and/or Deputy Presiding Member of the Audit, Risk and Improvement Committee, totalling \$5,100.
- A nominal amount of \$5,400 has been included in the budget for superannuation contribution payments, pending consideration of a separate agenda item.

Carried by Absolute Majority 5/0

For: Cr. Hickey, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

PART E – MATERIAL VARIANCE REPORTING FOR 2025/2026

COUNCIL RESOLUTION

76/2025 Moved: Cr. Weguelin

Seconded: Cr. Dickinson

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, the level to be used in statements of financial activity in 2025/2026 for reporting material variances shall be 10% and/or \$10,000, whichever is the greater.

Carried 5/0

For: Cr. Hickey, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

PART F – 2025/2026 FEES AND CHARGES

COUNCIL RESOLUTION

77/2025 Moved: Cr. Leach

Seconded: Cr. Weguelin

Pursuant to Section 6.16 of the *Local Government Act 1995* and other relevant legislation, council adopts the Schedule of Fees and Charges in Attachment 8.2.2.2

Carried by Absolute Majority 5/0

For: Cr. Hickey, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

8.2.3 RATES EXEMPTION 1922 & YOU INCORPORATED

Applicant:	Shire of Corrigin
Date:	9/07/2025
Reporting Officer:	Karen Wilkinson, Senior Finance Officer
Disclosure of Interest:	NIL
File Ref:	RV.0005
Attachment Ref:	Attachment 8.2.3 – 1922 & You Application for Rates Exemption

SUMMARY

Council is requested to consider the request from 1922 & You Incorporated for a rate exemption for the property at Lot 33, 33 Walton Street Corrigin.

BACKGROUND

The Shire of Corrigin received an application from 1922 & You Incorporated (Inc) requesting an exemption from rates for the property at 33 Walton Street.

The property is currently used as a free community space to help promote social cohesion, reduce isolation and improve mental health outcomes in rural communities. Grants, donations and other income is applied towards programs and events to support of the Corrigin community.

Section 6.26(2)(g) of the *Local Government Act 1995* provides a rates exemption for 'land used exclusively for charitable purposes'. 'Charitable purposes' is not currently defined in the *Local Government Act 1995* or other statutes; rather charity is defined at common law.

The definition is largely based on the preamble to the Statute of Elizabeth enacted by the English Parliament in 1601 and the judgment of Lord Macnaghten in *Commissioners for Special Purposes of Income Tax v Pemsel* Lord Macnaghten classified the categories of charitable as follows –

- trusts for the relief of poverty;
- trusts for the advancement of education;
- trusts for the advancement of religion; and
- trusts for other purposes beneficial to the community;

COMMENT

Currently, there are 18 properties receiving a rate exemption, with an expected loss of rate revenue for 2025/26 totalling \$30,047.73

Fourteen of these properties receive a rates exemption classified as a charitable purpose of Community Benefit, ranging from aged housing, halls and emergency services. In total these properties would provide a rate revenue of \$26,422.08. One property is classified charitable for Education purposes and the other three properties are for Religion purposes.

Rates exemptions are reviewed regularly to determine continued eligibility.

Rubbish Charges and Emergency Services Levy are not eligible for an exemption and would continue to be levied to 1922 & You Incorporated.

STATUTORY ENVIRONMENT

Local Government Act 1995
Section 2.7 Role of council

- (2) The council's governing role includes the following —
- (a) overseeing the allocation of the local government's finances and resources;
 - (b) determining the local government's policies;

6.26. Rateable land

- (1) Except as provided in this section all land within a district is rateable land.
- (2) The following land is not rateable land —
- (g) land used exclusively for charitable purposes;

POLICY IMPLICATIONS

Policy 2.5 Charitable Organisations

FINANCIAL IMPLICATIONS

2025/26 and future years' budgets.

Loss of rate revenue for 33 Walton Street for 2025/26 will be approximately \$635.00

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council grant a rate exemption to 1922 & You Incorporated for the property at Lot 33, 33 Walton Street, Corrigin.

COUNCIL RESOLUTION

78/2025 Moved: Cr. Leach

Seconded: Cr. Weguelin

That Council grant a rate exemption to 1922 & You Incorporated for the property at Lot 33, 33 Walton Street, Corrigin on the condition the exemption is revised annually.

Carried by Absolute Majority 5/0

For: Cr. Hickey, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

The resolution differed from the Officer Recommendation in that the mover added a condition to review the exemption annually.

8.2.4 COUNCIL PLAN 2025-2035

Applicant:	Shire of Corrigin
Date:	9/07/2025
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CM.0049
Attachment Ref:	Attachment 8.2.4 – Council Plan 2025-2035

SUMMARY

Council is requested to endorse the Shire of Corrigin Council Plan for the period 2025-2035 following recent community consultation.

BACKGROUND

The Council Plan outlines the vision, outcomes and strategic priorities for the next ten years and includes priority projects based on community consultation for the next four years.

The development of the Council Plan was guided by community consultation facilitated by 150 Square Pty Ltd including surveys, postcards, community and Council workshops and meetings. A detailed review of existing strategies, plans and actions was undertaken as part of the consultation.

The Council Plan sets out the various roles the Shire of Corrigin plays in providing services and actions to support the community. Local governments deliver services and infrastructure to their community and work collaboratively with key partners including other levels of government and local community groups to facilitate and partner in the delivery. Advocacy is also a key role of local government.

A copy of the draft Council Plan 2025-2035 is provided as Attachment 8.2.4.

COMMENT

The Strategic Community Plan together with the Corporate Business Plan create the Council Plan, developed in accordance with *section 5.56 of the Local Government Act 1995* and *regulation 19C and 19 DA of the Local Government (Administration) Regulations 1996*.

Developed through community consultation the strategic document outlines the Shire of Corrigin long-term vision, strategic direction, objectives, and priorities over a four-year period. The Council Plan reflects local needs and issues as well as key initiatives and priorities for services, infrastructure, and community amenity.

The Council Plan guides decision-making and resource allocation, aligning Council actions with community expectations. It informs the annual budget and reporting processes. Progress over future years will be measured through tracking achievements towards priority actions as contained within the Plan.

The CEO is required to give public notice on the adoption of the Strategic Community Plan and publish the plan on the Shire of Corrigin website in accordance with the *Local Government (Administration) Regulations 1996*.

STATUTORY ENVIRONMENT

Local Government Act 1995

s.5.56 Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulations 1996

Part 5 Annual reports and planning

Division 3 - Planning for the future:

19C Strategic community plans, requirements for (Act s. 5.56)

19DA Corporate business plans, requirements for (Act s. 5.56)

19D Public notice of adoption of strategic community plan

POLICY IMPLICATIONS

6.1 Community Engagement Policy

FINANCIAL IMPLICATIONS

Achievement of actions will depend on available resources in 2025/26 and future budgets over the next four to ten years.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopt the Shire of Corrigin Council Plan 2025-2035 as provided for in Attachment 8.2.4 in accordance with section 5.56 of the Local Government Act 1995 and regulation 19C and 19 DA of the Local Government (Administration) Regulations 1996.

COUNCIL RESOLUTION

79/2025 Moved: Cr. Leach

Seconded: Cr. Weguelin

That Council

- 1. Endorse the draft Shire of Corrigin Council Plan 2025-2035 as provided for in Attachment 8.2.4 in accordance with section 5.56 of the Local Government Act 1995 and regulation 19C and 19 DA of the Local Government (Administration) Regulations 1996.*
- 2. Request the CEO advertise the draft Council Plan for public comment and feedback to be provided to the August 2025 Council Meeting.*

Carried by Absolute Majority 5/0

For: Cr. Hickey, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

The resolution differed from the Officer Recommendation with the endorsement of the draft Council Plan and added a request for the CEO to advertise the draft Council Plan for public comment prior to final consideration at the August Council meeting.

8.2.5 PROPOSED CHANGES TO CROWN RESERVE 29118 – 8 GOYDER STREET (LOT 12)

Applicant:	Shire of Corrigin
Date:	10/07/2025
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	WM.0041
Attachment Ref:	NIL

SUMMARY

This report recommends that Council request approval from the Minister for Lands to change the current designated purpose of the Management Order of Crown Reserve 29118 from Community Centre to Community Purpose and include the power to lease.

BACKGROUND

The Shire of Corrigin currently operates the Container Deposit Scheme (CDS) Refund Point from a purpose built shed at 8 Goyder Street Corrigin. Council resolved in February 2025 to negotiate a lease agreement with a third party to operate the CDS service.

As part of the due diligence prior to calling for Expressions of Interest to lease the facility the Shire of Corrigin became aware that the Management Order for Crown Reserve 29118 does not include the power to lease.

In 2020 the Shire of Corrigin requested a change of purpose of reserve from Community Centre to Container Deposit Recycling Centre. The Department Planning, Lands and Heritage (DPLH) advised that the CDS operated by the Shire of Corrigin was within the broad definition of the reserve purpose and therefore no change was required at that time. The power to lease was not requested at the time as the Shire of Corrigin was operating the CDS.

To facilitate the lease of the facility to a third party it is recommended that the reserve purpose be broadened from Community Centre to Community Purpose and the power to lease be added to the Management Order.

COMMENT

To progress the previous Council resolution to enter into another lease agreement with a third party it is recommended that Council request consent from the Minister for Lands to broaden the purpose of the reserve accommodate the intended future use of the land and request the power to lease.

STATUTORY ENVIRONMENT

Land Administration Act 1997 (WA)

18. Crown land transactions that need Minister's approval

(1) A person must not without authorisation under subsection (7) assign, sell, transfer or otherwise deal with interests in Crown land or create or grant an interest in Crown land.

(2) A person must not without authorisation under subsection (7) —

(a) grant a lease or licence under this Act, or a licence under the Local Government Act 1995, in respect of Crown land in a managed reserve; or

(b) being the holder of such a lease or licence, grant a sublease or sublicense in respect of the whole or any part of that Crown land.

41. Reserving Crown land, Minister's powers as to Subject to section 45(6), the Minister may by order reserve Crown land to the Crown for one or more purposes in the public interest.

46. Care, control and management of reserves

(1) *The Minister may by order place with any one person or jointly with any 2 or more persons the care, control and management of a reserve for the same purpose as that for which the relevant Crown land is reserved under section 41 and for purposes ancillary or beneficial to that purpose and may in that order subject that care, control and management to such conditions as the Minister specifies.*

(2) *The Minister may, with the consent of the management body of a reserve and of the holders of any interests within the reserve, by order vary any condition to which the care, control and management of the reserve is subject.*

(3) *The Minister may —*

(a) by order confer on a management body power, subject to section 18, to grant a lease or sublease or licence over the whole or any part of the Crown land within the reserve in question for the purposes referred to in subsection (1); and

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The Shire of Corrigin has made provision in the 2025/26 budget for the revenue from the refund point and expenditure on salaries and wages as well as ongoing maintenance costs.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

80/2025 Moved: Cr. Weguelin

Seconded: Cr. Dickinson

That Council:

- 1. Request the Minister for Lands grant approval to change the designated purpose of Crown Reserve 29118 being 8 Goyder Street (Lot 12) on Deposited Plan 228740-12 from Community Centre to Community Purposes.*
- 2. Request the addition of the power to lease to the Management Order of Crown Reserve 29118 being 8 Goyder Street (Lot 12) on Deposited Plan 228740-12.*

Carried 5/0

For: Cr. Hickey, Cr. Weguelin, Cr. Dickinson, Cr. Leach & Cr. Fare

Against: Nil

8.3 WORKS AND SERVICES

9 CHIEF EXECUTIVE OFFICER REPORT

The CEO thanked the DCEO Myra Henry and the finance team for putting together the 2025/2026 Annual Budget for adoption in July.

10 PRESIDENT'S REPORT

The president reported that he attended a Renewable energy webinar with the CEO prior to the Council meeting.

The President thanked the DCEO Myra Henry for putting together the 2025/2026 Annual Budget.

11 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS

12 URGENT BUSINESS APPROVED BY THE PRESIDENT OR DECIDED BY THE COUNCIL

13 INFORMATION BULLETIN

14 WALGA AND CENTRAL ZONE MOTIONS

15 NEXT MEETING

Ordinary Council Meeting on 19 August 2025 at 6pm.

16 MEETING CLOSURE

The President Cr. D Hickey closed the meeting at 6:38pm.



MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

11 August 2025 at 1:00pm

Venue: Council Chambers,
9 Lynch Street, Corrigin

Terms of Reference

1.0 NAME

The Committee shall be known as the Corrigin Local Emergency Management Committee (LEMC).

2.0 ROLE OF THE COMMITTEE

To assist the Local Emergency Coordinators to develop and maintain effective emergency management arrangements for the Shire of Corrigin.

3.0 OBJECTIVES OF THE COMMITTEE

- To advise and assist the Shire of Corrigin in ensuring that local emergency management arrangements are established for its district.
- To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- To assist with the preparation and approval of the Corrigin Local Emergency Management Plan and submit such plans to the Office of Emergency Management (OEM) for approval.
- To review at least annually the Corrigin Local Emergency Management Plan.
- To assist in the preparation of emergency management operating procedures for application in the Shire of Corrigin.
- To ensure appropriate testing and exercising of the local emergency management plan.
- To prepare an annual report of the activities of the LEMC for submission to the OEM.
- To provide assistance to the Local Emergency Coordinators and Hazard Management Agencies during emergency management operations.
- To carry out such other emergency management functions as directed by OEM.

4.0 MEMBERSHIP

The Council appoints to the Committee those ex-officio representatives whose titles appear below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

Membership of the Committee shall be:

- The President of the Shire of Corrigin
- Deputy Shire President
- The Officer in Charge of the Corrigin Police District or delegate(s)
- The Shire's Chief Bush Fire Control Officer
- The SES Area Manager or delegate
- The Chairperson of St John Ambulance Corrigin or delegate
- A health representative from the Corrigin Hospital
- An officer from the Department of Communities
- Representatives from other agencies as required

5.0 PRESIDING MEMBER

The President takes the role of Presiding Member. The members of the Committee shall elect a Deputy Presiding Member to chair in the absence of the Presiding Member at the first meeting after the local government election to satisfy the requirements of the Local Government Act.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Corrigin Standing Orders.

The minutes of the advisory committee are to be submitted to the next ordinary meeting of the committee for confirmation. The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation.

The Local Government Act 1995 places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees. The Presiding Member, if not the Shire President, as well as individual members of the Committee are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Shire President.

6.0 CONDUCT OF MEETINGS

Ordinary meetings of the Committee shall be held on a day as determined by the Presiding Member generally in February, May, August and November each year. Written notice shall be given to all Committee members, at least 14 days prior to the meeting. Special meetings of the Committee may be convened:

- by the Presiding Member
- by written notice to all committee members, such notice being signed by at least four members of the Committee, giving not less than seven days notice and stating purpose of the meeting.
- by the Council

The time and venue of meetings will be determined by the Presiding Member or the Council having due regard to the general convenience of the Committee members.

Each meeting of the LEMC should consider, but not be restricted to, the following matters, as appropriate:

Every meeting:

- Confirmation of local emergency management arrangements contacts details and key holders;
- Review of any post-incident reports and post exercise reports generated since last meeting;
- Progress of emergency risk management process;
- Progress of treatment strategies arising from emergency risk management process;
- Progress of development or review of local emergency management arrangements; and
- Other matters determined by the local government.

First quarter:

- Development and approval of next financial year LEMC exercise schedule (to be forwarded to relevant DEMC);
- Begin developing annual business plan.

Second quarter:

- Preparation of LEMC annual report (to be forwarded to relevant DEMC for inclusion in the SEMC annual report);
- Finalisation and approval of annual business plan.

Third quarter:

- Identify emergency management projects for possible grant funding.

Fourth quarter:

- National and State funding nominations.

The Committee is established by the Council of the Shire of Corrigin under the powers and given in section 5.8 of the Local Government Act 1995. Notice of meetings, quorum requirements of 50% of members and all other matters pertaining to the conduct of the committee shall be carried out in accordance with the Local Government Act 1995.

7.0 DELEGATED POWERS

The Committee has no delegated powers and is an advisory committee to Council only.

Recommendations of committee meetings are to be presented to Council by staff for noting or for consideration as soon as practicable after unconfirmed minutes of Committee meetings are available.

1. DECLARATION OF OPENING

The Chairperson, Cr Des Hickey opened the meeting at 1:02pm.

2. ATTENDANCE/APOLOGIES

Shire President	Cr. Des Hickey
Shire Deputy President	Cr. Sharon Jacobs
Chief Executive Officer	Natalie Manton
Executive Support Officer	Jarrad Filinski
Corrigin St John Ambulance, Chair	Braden Hill
Corrigin St John Ambulance, Community Paramedic	Aleisha Walker
DFES Area Officer Narrogin West	Ben Davies
Acting Community and Emergency Services Manager	Roger Northey
DFES District Emergency Management Advisor	Viv Gardiner (Via Teams)
Corrigin Hospital, Director of Nursing/HSM	Elizabeth McIntosh
Chief Bush Fire Control Officer	Greg Evans
Western Power, Team Leader	Brett Dew (Via Teams)
Corrigin District High School, Principal	Shannon Hardingham
Corrigin Volunteer Fire and Rescue (VFRS), Captain	Trent Di Fulvio
Department of Communities, Regional Coordinator	Michael Phillips
DPIRD, Emergency Preparedness Coordinator	Michele Oswald (Via Teams, Joined 1:12pm)

APOLOGIES

DPIRD, Manager of Emergency Preparedness	Jade Sustek
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3. MINUTES OF PREVIOUS MEETING

Moved: Cr. S Jacobs **Seconded: T Di Fulvio**

The minutes of the Local Emergency Management Committee Meeting held on 12 May 2025 (Attachment 3.1) be confirmed as a true and correct record.

Carried

4. REVIEW OF LEMC DOCUMENTS

Committee to advise of changes to any known contact details via email to eso@corrigin.wa.gov.au.

- Local Emergency Management Arrangements (*Attachment 4.1*)
- Local Emergency Evacuation Plan (*Attachment 4.2*)
- Local Emergency Recovery Plan (*Attachment 4.3*)

5. REVIEW OF INCIDENTS AND EXERCISES

Review of any post-incident reports and post exercise reports generated since last meeting.

5.1. INCIDENTS

Road Crash Rescue – Lynch Street x Davies Street – 25 June 2025
Road Crash Rescue – Brookton Highway, Aldersyde – 1 July 2025
Bushfire Callout – 000 called – False alarm - 8 August 2025

5.2. DESKTOP EXERCISE

DFES Area Officer B Davies conducted a desktop exercise on recovery.

6. REPORTS TO STATE EMERGENCY MANAGEMENT COMMITTEE

Annual report submitted to DFES on 10 July 2025 (*Attachment 6.1*)

7. IDENTIFY EMERGENCY MANAGEMENT PROJECTS

Consider water bomber refilling and refuelling at Corrigin airstrip.

8. OTHER MATTERS

9. REPORTS

Reports from LEMC members and stakeholders

Corrigin District Hospital

- Hospital is currently at capacity with all funded aged care beds occupied.
- Actively seeking additional volunteers to assist with the Meals on Wheels service.

St John Ambulance

- Community Paramedic still seeking suitable accommodation in the district.
- Aerodrome operations continuing smoothly and supporting emergency medical services effectively.

Corrigin Volunteer Fire and Rescue

- Recently participated in a multi-agency Road Crash Rescue exercise with Kondinin, attended by approximately 30 participants.

Department of Primary Industries and Regional Development – M Oswald

- Overview of DPIRD's role as Hazard Management Agency for animal and plant pests/diseases and executor of the State Support Plan for Animal Welfare in Emergencies (AWiE).
- Contact details for activating the Animal Welfare in Emergencies plan or requesting support.
- Updates on training, preparedness activities, and upcoming October 2025 exercise to test AWiE arrangements.
- Current national alerts and WA status for avian influenza (absent), tomato brown rugose fruit virus (absent), and polyphagous shot-hole borer (transitioning to management).
- Reminder of available resources and support for local governments in developing animal welfare emergency plans.
- Emergency management overview for Q1 2025/26 – no emergency declarations; ongoing management of African Black Sugar Ant, Polyphagous Shot-Hole Borer, Carpet Sea Squirt, Red Dwarf Honeybee, and Starling incidents.
- DPIRD monitoring avian influenza outbreaks in eastern states and maintaining capacity for animal and plant biosecurity response.

Full report will be provided with the minutes (attachments 9.1.1 & 9.1.2)

DFES – B Davies

- Update on storm season activity, recent incidents, and transition into bushfire season.
- Upcoming pre-season forums to discuss resources, communication, and preparedness.
- Key reminders from after-action reviews, including reviewing LEMA, evacuation centre readiness, and local emergency planning.
- Training and preparedness updates, including Australian Warning System awareness, incident management training, and storm response planning.
- Summary of the recent regional storm exercise in Kulin and discussion on incident control centres, operations points, and ISG meeting locations.
- Information on the upgraded DFES all-hazards rescue helicopter fleet, with increased speed, range, and rescue capability.

Full report will be provided with the minutes (attachment 9.2)

DFES – R Northey

- Continuing Bush Fire Brigade (BFB) training, with sessions planned over the next couple of months.
- Reviewing and updating BFB membership lists.

DFES – V Gardiner

- Provided update on Animal Welfare in Emergencies arrangements and activation process.
- Local Emergency Management Arrangements (LEMA) Improvement Program is ongoing.
- Discussed telecommunications coverage and backup power challenges.
- Shared community preparedness initiatives, including DFES publications available to support local governments and communities.
- Highlighted Disability Inclusive Emergency Planning (DIEP) forums being held in the region to strengthen inclusion for people with disabilities in emergency management.
- Noted local training opportunities, including upcoming emergency management and recovery courses in Albany October 2025.
- Full report provided with the minutes (attachment 9.3)

Department of Communities

- Contact details provided for activation of Emergency Relief and Support (ERS) services.
- Preparing to transition from the national Register. Find. Reunite. (RFR) system, with a project underway to assess current capability and explore alternative registration and reunification solutions.
- Coordinating work to address the policy gap in medium to long-term emergency accommodation, including a sub-project to define a State policy position.
- Ongoing engagement in the Kimberley Floods Recovery Program, working with communities and local Aboriginal organisations to support recovery and return to home.

Full report provided with the minutes (attachment 9.4)

Western Power

- Ongoing fire prevention and control measures in place for Stand-alone Power Systems (SPS).
- Housing shortages continue to impact the ability to increase Western Power's presence in regional areas.
- Actively upskilling regional staff to strengthen local capabilities.
- Responding to multiple storm damage incidents.
- Stand-alone Power Systems Newsletter provided with the minutes (attachment 9.5)

Shire of Corrigin – Cr. S Jacobs

- Thanked all the volunteers for their support to the Corrigin community

Shire of Corrigin – N Manton

- Acknowledged and thanked everyone involved in producing the Save Our Country Kids (SOCK) Week video.
- Disaster Recovery Funding for the Flood 2021 and Fire 2022 events has been finalised.
- Finalising the mitigation works acquittal; no new mitigation works scheduled for this year.

- All Bush Fire Brigade members have received essential volunteer information packs.
- Thanked R Northey for assisting in Acting Community Emergency Service Manager (CESM) role and conducting training for local bushfire brigades.

Moved: Cr. S Jacobs

Second: B Hill

That the Local Emergency Management Committee expresses its support for the Shire of Corrigin to investigate and pursue viable housing options for St John Ambulance essential key personnel including Community Paramedic.

Carried

10. NEXT MEETING

The next meeting will be Monday 10 November 2025 at 1:00pm

11. MEETING CLOSURE

The Chairperson, Cr. Des Hickey closed the meeting at 2:37pm and thanked everyone for their attendance.

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2025

MUNICIPAL ACCOUNT

EFT PAYMENTS

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT21517	01/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	SHIRE VEHICLE REGISTRATION RENEWALS	\$ 11,685.50
EFT21520	10/07/2025	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS AND BATHROOM SUPPLIES	\$ 47.74
EFT21521	10/07/2025	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT RECOVERY AND ASSOCIATED LEGAL FEES	\$ 22.00
EFT21522	10/07/2025	ARM SECURITY	ALARM MONITORING SERVICES - WORKS DEPOT	\$ 171.01
EFT21523	10/07/2025	BGC QUARRIES	54.3 TONNES OF BLUE METAL	\$ 5,089.59
EFT21524	10/07/2025	BEST OFFICE SYSTEMS	PRINTING CHARGES - ADMIN OFFICE, RESOURCE CENTRE, WORKS DEPOT	\$ 599.61
EFT21525	10/07/2025	CJS AGRI-MECHANICS	PLANT REPAIRS - PRIME MOVER	\$ 3,642.79
EFT21526	10/07/2025	CARRAMAR RESOURCE INDUSTRIES	41.5 TONNES OF SAND	\$ 2,967.25
EFT21527	10/07/2025	CONNIE LINDA PHILIPPS	STAFF REIMBURSEMENT	\$ 63.80
EFT21528	10/07/2025	CORRIGIN HARDWARE	HARDWARE SUPPLIES FOR JUNE 2025	\$ 947.40
EFT21529	10/07/2025	CORRIGIN MEDICAL CENTRE	PRE-EMPLOYMENT MEDICAL APPOINTMENT	\$ 215.00
EFT21530	10/07/2025	CORRIGIN ROADHOUSE	REFRESHMENTS AND CATERING	\$ 300.00
EFT21531	10/07/2025	CORSIGN WA PTY LTD	ROADS TO RECOVERY SIGNS, LOCAL ROADS & COMMUNITY INFRASTRUCTURE SIGNS	\$ 4,331.25
EFT21532	10/07/2025	DR T RAMAKRISHNA	SUBSIDY PAYMENT AS PER AGREEMENT - APRIL TO JUNE 2025	\$ 18,572.66
EFT21533	10/07/2025	ECOSCAPE AUSTRALIA	BLACK COCKATOO HABITAT TREE INSPECTIONS - RABBIT PROOF FENCE RD	\$ 3,338.50
EFT21534	10/07/2025	ELDERS RURAL SERVICES AUSTRALIA LIMITED	5 TONNES OF CEMENT	\$ 3,245.00
EFT21535	10/07/2025	ENVIRONMENTAL HEALTH AUSTRALIA (WA) INC	2025/2026 EHA MEMBERSHIP RENEWAL	\$ 405.00
EFT21536	10/07/2025	FIRST HEALTH SERVICES	MEDICAL SUPPORT SERVICE FEE FOR JULY 2025	\$ 14,497.79
EFT21537	10/07/2025	GERRARD, BRENDON JOHN	STAFF REIMBURSEMENT	\$ 510.81
EFT21538	10/07/2025	HADDEO INFRASTRUCTURE AGRICULTURE PTY LTD	10 YEAR ROAD PLAN MEETING, WSFN PROJECT DEVELOPMENT - BRUCE ROCK CORRIGIN	\$ 2,255.00
EFT21539	10/07/2025	HARRIS ZUGLIAN ELECTRICS	ANNUAL SERVICING OF RCD'S & SMOKE ALARMS - SHIRE BUILDINGS AND RESIDENCES	\$ 1,065.35
EFT21540	10/07/2025	KATEMS SUPERMARKET	REFRESHMENTS AND CATERING SUPPLIES	\$ 533.88
EFT21541	10/07/2025	LOCAL GOVERNMENT WORKS ASSOCIATION	STAFF REGISTRATION - LG WORKS CONFERENCE	\$ 1,045.00
EFT21542	10/07/2025	MARKET CREATIONS AGENCY	2025/2026 COUNCIL CONNECT SUBSCRIPTION RENEWAL	\$ 9,988.00
EFT21543	10/07/2025	MCMILES INDUSTRIES PTY LTD	PLANT REPAIRS - PUMP HOUSE	\$ 1,749.00
EFT21544	10/07/2025	MCLEODS LAWYERS	ONGOING LEGAL ADVICE - FREEDOM OF INFORMATION REQUESTS	\$ 4,041.95
EFT21545	10/07/2025	NEGRI, CARIS	STAFF REIMBURSEMENT	\$ 160.00
EFT21546	10/07/2025	NEU-TECH AUTO ELECTRICS (DINO - OLD)	PLANT PARTS - PUMP HOUSE	\$ 72.60
EFT21547	10/07/2025	PATHWEST LABORATORY MEDICINE W.A.	PRE-EMPLOYMENT DRUG AND ALCOHOL SCREENING	\$ 49.50
EFT21548	10/07/2025	RAC	2025/2026 RAC BUSINESS WISE ASSIST RENEWAL - COMMUNITY BUS	\$ 120.00
EFT21549	10/07/2025	READYTECH (FORMERLY IT VISION)	2025/2026 SYNERGYSOFT AND UNIVERSAL LICENSE RENEWALS	\$ 45,018.38
EFT21550	10/07/2025	RED DUST HOLDINGS	ROAD REINSTATEMENT AND MAINTENANCE - FIRE DAMAGE	\$ 32,972.20
EFT21551	10/07/2025	SOUTH REGIONAL TAFE	STAFF TRAINING - AUSCHEM ACCREDITATION	\$ 36.80

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2025

EFT21552	10/07/2025	TEAM GLOBAL EXPRESS - TOLL GLOBAL	FREIGHT CHARGES	\$	91.91
EFT21553	10/07/2025	THINKPROJECT AUSTRALIA PTY LTD	2025/2026 THINKPROJECT DIGITAL ASSET REGISTER SOFTWARE ANNUAL SUBSCRIPTION	\$	12,237.18
EFT21554	10/07/2025	WA CONTRACT RANGER SERVICES	RANGER SERVICES - ANIMAL CONTROL	\$	462.00
EFT21555	10/07/2025	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	STAFF REGISTRATION - WALGA LOCAL GOVERNMENT AWARDS	\$	180.00
EFT21556	10/07/2025	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIES	\$	253.04
EFT21557	10/07/2025	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$	65.93
EFT21558	10/07/2025	SALARY PACKAGING AUSTRALIA	SALARY PACKAGING PAYROLL DEDUCTION	\$	409.63
EFT21559	17/07/2025	AUSTRALIA POST	STATIONERY AND POSTAGE CHARGES FOR JUNE 2025	\$	92.53
EFT21560	17/07/2025	AUSTRALIA'S GOLDEN OUTBACK	2025/2026 AUSTRALIA'S GOLDEN OUTBACK MEMBERSHIP RENEWAL	\$	350.00
EFT21561	17/07/2025	AVON WASTE	RUBBISH COLLECTION FOR JUNE 2025	\$	27,079.92
EFT21562	17/07/2025	BOC LIMITED	CONTAINER SERVICE FEE FOR SWIMMING POOL - MEDICAL OXYGEN	\$	13.80
EFT21563	17/07/2025	BUNNINGS GROUP LIMITED	LOUNGE SET FOR CREC, LAUNDRY UNIT FOR 36C JOSE STREET	\$	1,126.29
EFT21564	17/07/2025	CTI LOGISTICS	FREIGHT CHARGES	\$	1,018.97
EFT21565	17/07/2025	COMITO, STEVEN JOSEPH	STAFF REIMBURSEMENT	\$	85.00
EFT21566	17/07/2025	CORRIGIN OFFICE SUPPLIES	STATIONERY SUPPLIES FOR JUNE 2025	\$	138.75
EFT21567	17/07/2025	EXURBAN PTY LTD	TOWN PLANNING CONSULTANCY SERVICES FOR JUNE 2025	\$	1,962.01
EFT21568	17/07/2025	GREAT SOUTHERN FUEL SUPPLIES	FUEL CARD PURCHASES FOR JUNE 2025	\$	2,682.06
EFT21569	17/07/2025	INTELIFF - TWINKARRI	TREE CLEARING - MORRELL ROAD, GILL ROAD, DRY WELL ROAD	\$	47,124.00
EFT21570	17/07/2025	LANDGATE	GROSS RENTAL VALUATIONS, RURAL UV INTERIM VALUATIONS	\$	188.72
EFT21571	17/07/2025	LINKWEST	2025/2026 LINKWEST MEMBERSHIP RENEWAL	\$	420.00
EFT21572	17/07/2025	MY SAFETY BUDDY	MY SAFETY BUDDY SUBSCRIPTION FOR JUNE 2025	\$	25.60
EFT21573	17/07/2025	NEU-TECH AUTO ELECTRICS (DINO - OLD)	PLANT PARTS - TIPPER TRUCK, EXCAVATOR TRAILER	\$	183.48
EFT21574	17/07/2025	SHIRE OF BROOKTON	PROVISION OF COMMUNITY EMERGENCY SERVICES MANAGER - APRIL TO JUNE 2025	\$	3,915.88
EFT21575	17/07/2025	SHIRE OF NAREMBEEN	2025/2026 ROE ROC EXECUTIVE SERVICES CONTRIBUTION	\$	11,087.18
EFT21576	17/07/2025	SOUTH REGIONAL TAFE	STAFF TRAINING - AUSCHEM ACCREDITATION MANUAL	\$	85.00
EFT21577	17/07/2025	TEAM GLOBAL EXPRESS - TOLL GLOBAL	FREIGHT CHARGES	\$	46.40
EFT21578	23/07/2025	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS AND BATHROOM SUPPLIES	\$	119.68
EFT21579	23/07/2025	BUNNINGS GROUP LIMITED	HAND DRYER FOR MEDICAL CENTRE	\$	434.70
EFT21580	23/07/2025	CJS AGRI-MECHANICS	PLANT REPAIRS - SIDE TIPPER TRAILER, CHERRY PICKER, CREW CAB TRUCK, LOADER	\$	30,725.10
EFT21581	23/07/2025	COMITO, STEVEN JOSEPH	STAFF REIMBURSEMENT	\$	33.25
EFT21582	23/07/2025	DEPT OF MINES, INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVIES FOR JUNE 2025	\$	1,714.36
EFT21583	23/07/2025	EDUCATION INTERACTIVE	CASE OF EMERGENCY WORKSHOP AT CORRIGIN DISTRICT HIGH SCHOOL	\$	1,700.00
EFT21584	23/07/2025	HARRIS ZUGLIAN ELECTRICS	ANNUAL SERVICING OF RCD'S & SMOKE ALARMS - SHIRE BUILDINGS AND RESIDENCES	\$	1,006.50
EFT21585	23/07/2025	HIND'S GROUP - HIND'S TRANSPORT SERVICES	22 CUBIC METRES OF LAWN MIX	\$	3,607.54
EFT21586	23/07/2025	JLT RISK SOLUTIONS PTY LTD (LGIS RISK MANAGEMENT)	2025/2026 INSURANCE PREMIUMS - FIRST INSTALMENT	\$	3,030.50
EFT21587	23/07/2025	LGISWA	2025/2026 INSURANCE PREMIUMS - FIRST INSTALMENT	\$	185,396.19
EFT21588	23/07/2025	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	2025/2026 ANALYTICAL SERVICES MEMBERSHIP RENEWAL	\$	534.28

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2025

EFT21589	23/07/2025	M2 TECHNOLOGY GROUP PTY LTD (M2 ON HOLD)	ON HOLD TELEPHONE SUBSCRIPTION FOR JULY 2025	\$	110.00
EFT21590	23/07/2025	MALLEE TREE CAFE & GALLERY	REFRESHMENTS AND CATERING	\$	416.00
EFT21591	23/07/2025	ONEMUSIC AUSTRALIA	2025/2026 MUSIC FOR RURAL COUNCIL RENEWAL	\$	387.64
EFT21592	23/07/2025	PARKER, TANYA TRACEY	STAFF REIMBURSEMENT	\$	145.00
EFT21593	23/07/2025	PORTER CONSULTING ENGINEERS	DESIGN AND DOCUMENTATION INTERSECTION UPGRADE - BRUCE ROCK CORRIGIN RD	\$	9,909.90
EFT21594	23/07/2025	SCAVENGER FIRE & SAFETY	INSTALL NEW PRESSURE SWITCH ON CREC FIRE PUMPS	\$	420.00
EFT21595	23/07/2025	TEAM GLOBAL EXPRESS - TOLL GLOBAL	FREIGHT CHARGES	\$	41.79
EFT21596	23/07/2025	WESTERN MECHANICAL CORRIGIN	PLANT PARTS - AIR HAMMER	\$	232.32
EFT21597	23/07/2025	WINC AUSTRALIA PTY LTD	STATIONERY SUPPLIES	\$	56.30
EFT21598	24/07/2025	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$	65.93
EFT21599	24/07/2025	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	\$	20.50
EFT21600	24/07/2025	SALARY PACKAGING AUSTRALIA	SALARY PACKAGING PAYROLL DEDUCTION	\$	409.63
EFT21601	31/07/2025	A TEAM PRINTING PTY LTD	250 BOOKMARKS	\$	115.50
EFT21602	31/07/2025	BEST OFFICE SYSTEMS	REPAIRS TO FAX MACHINE AT ADMIN OFFICE	\$	104.50
EFT21603	31/07/2025	CORRIGIN HISTORICAL SOCIETY (INC)	REIMBURSEMENT - 2025/2026 ANNUAL PUBLIC AND PRODUCTS LIABILITY INSURANCE	\$	643.46
EFT21604	31/07/2025	CORRIGIN MEDICAL CENTRE	PRE-EMPLOYMENT MEDICAL APPOINTMENT	\$	215.00
EFT21605	31/07/2025	HARRIS ZUGLIAN ELECTRICS	ANNUAL SERVICING OF RCD'S & SMOKE ALARMS - SHIRE BUILDINGS AND RESIDENCES	\$	198.00
EFT21606	31/07/2025	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	STAFF REGISTRATION - COMMUNITY DEVELOPMENT CONFERENCE	\$	1,320.00
EFT21607	31/07/2025	MALLEE TREE CAFE & GALLERY	REFRESHMENTS AND CATERING	\$	208.00
EFT21608	31/07/2025	RURAL TREES SERVICES	TREE PRUNING AND REMOVAL WITHIN CORRIGIN TOWNSITE	\$	10,456.60
EFT21609	31/07/2025	TALIS CONSULTANTS PTY LTD	BENDERING LANDFILL MANAGEMENT PLAN 6.0 IMPLEMENTATION WORKSHOP	\$	1,540.00
EFT21610	31/07/2025	TELSTRA LIMITED	PHONE AND INTERNET CHARGES	\$	704.44
EFT21611	31/07/2025	TREMAR CONTRACTING	BOUNDARY FENCE REPAIRS AT TRANSFER STATION	\$	4,543.00
EFT21612	31/07/2025	WALLIS COMPUTER SOLUTIONS	2025/2026 IT MANAGEMENT AND SUPPORT SERVICES	\$	99,345.36
EFT21613	31/07/2025	WHEATBELT BUSINESS NETWORK	2025/2026 WHEATBELT BUSINESS NETWORK MEMBERSHIP RENEWAL	\$	2,200.00
EFT21614	31/07/2025	WATER CORPORATION OF WA	2025/2026 TRADE WASTE PERMIT FOR CREC	\$	361.95
EFT21615	31/07/2025	WATER CORPORATION OF WA	2025/2026 TRADE WASTE PERMIT DAY CARE	\$	258.62
				TOTAL EFT PAYMENTS	\$ 643,817.18

DIRECT DEBIT PAYMENTS

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD17627.1	01/07/2025	SYNERGY	ELECTRICITY CHARGES	\$ 8,280.80
DD17678.1	02/07/2025	NATIONAL AUSTRALIA BANK	CREDIT CARD PAYMENT	\$ 3,940.18
DD17657.1	09/07/2025	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 11,259.58
DD17657.2	09/07/2025	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 443.83
DD17657.3	09/07/2025	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 740.43
DD17657.4	09/07/2025	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,548.63

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2025

DD17657.5	09/07/2025	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$	1,551.78
DD17657.6	09/07/2025	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$	566.20
DD17657.7	09/07/2025	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION CONTRIBUTIONS	\$	294.99
DD17673.1	18/07/2025	WATER CORPORATION OF WA	WATER CHARGES	\$	1,162.58
DD17647.1	21/07/2025	SYNERGY	ELECTRICITY CHARGES	\$	89.00
DD17695.1	21/07/2025	WATER CORPORATION OF WA	WATER CHARGES	\$	4,396.87
DD17672.1	23/07/2025	WATER CORPORATION OF WA	WATER CHARGES	\$	2,411.21
DD17702.1	23/07/2025	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$	10,194.50
DD17702.2	23/07/2025	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$	487.50
DD17702.3	23/07/2025	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$	728.29
DD17702.4	23/07/2025	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$	1,566.32
DD17702.5	23/07/2025	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$	1,534.55
DD17702.6	23/07/2025	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$	545.66
DD17702.7	23/07/2025	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION CONTRIBUTIONS	\$	294.99
DD17648.1	24/07/2025	SYNERGY	ELECTRICITY CHARGES	\$	4,365.20
DD17679.1	24/07/2025	WATER CORPORATION OF WA	WATER CHARGES	\$	31,123.81
DD17671.1	25/07/2025	WATER CORPORATION OF WA	WATER CHARGES	\$	741.25
DD17736.1	30/07/2025	SYNERGY	ELECTRICITY CHARGES	\$	7,734.79
				TOTAL DIRECT DEBIT PAYMENTS	\$ 96,002.94

EFT PAYROLL PAYMENTS

PPE #	DATE	NAME	DESCRIPTION	AMOUNT
PPE090725	10/07/2025	PAYROLL	FORTNIGHTLY PAYROLL PAYMENT TO EMPLOYEES	\$ 87,114.37
PPE230725	24/07/2025	PAYROLL	FORTNIGHTLY PAYROLL PAYMENT TO EMPLOYEES	\$ 69,443.85
TOTAL EFT PAYROLL PAYMENTS				\$ 156,558.22

MUNICIPAL ACCOUNT - TOTAL PAYMENTS **\$ 896,378.34**

TRUST ACCOUNT

EFT PAYMENTS

EFT #	DATE	NAME	DESCRIPTION	AMOUNT
EFT21518	10/07/2025	PUBLIC TRANSPORT AUTHORITY	TRANSWA TICKET SALES FOR JUNE 2025	\$ 15.49
EFT21519	10/07/2025	SHIRE OF CORRIGIN - MUNICIPAL	TRANSWA TICKET COMMISSIONS FOR JUNE 2025	\$ 6.26
TOTAL EFT PAYMENTS				\$ 21.75

TRUST ACCOUNT - TOTAL PAYMENTS **\$ 21.75**

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2025

LICENSING TRUST ACCOUNT

DIRECT DEBIT PAYMENTS

DD #	DATE	NAME	DESCRIPTION	AMOUNT
DD17623.1	01/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 2,322.00
DD17625.1	02/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 1,161.70
DD17632.1	03/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 12,973.20
DD17636.1	04/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 3,917.05
DD17638.1	07/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 1,957.70
DD17645.1	08/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 320.75
DD17650.1	09/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 2,035.10
DD17664.1	10/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 488.30
DD17666.1	11/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 2,136.95
DD17669.1	14/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 2,453.45
DD17676.1	15/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 1,849.25
DD17681.1	16/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 694.50
DD17688.1	17/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 241.80
DD17690.1	18/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 2,749.65
DD17692.1	22/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 264.45
DD17700.1	23/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 1,681.75
DD17706.1	24/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 688.15
DD17708.1	25/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 6,113.60
DD17710.1	28/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 4,862.45
DD17712.1	29/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 1,820.85
DD17723.1	30/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 6,843.20
DD17725.1	31/07/2025	DEPT OF TRANSPORT AND MAJOR INFRASTRUCTURE	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 279.50
TOTAL DIRECT DEBIT PAYMENTS				\$ 57,855.35

LICENSING TRUST ACCOUNT - TOTAL PAYMENTS \$ 57,855.35

TOTAL MUNICIPAL ACCOUNT PAYMENTS \$ 896,378.34

TOTAL TRUST ACCOUNT PAYMENTS \$ 21.75

TOTAL EDNA STEVENSON TRUST ACCOUNT PAYMENTS \$ -

TOTAL LICENSING TRUST ACCOUNT PAYMENTS \$ 57,855.35

TOTAL OF ALL ACCOUNT PAYMENTS \$ 954,255.44

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2025

CREDIT CARD PURCHASES

DATE	NAME	DESCRIPTION	AMOUNT
29/05/2025	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	STAFF TRAINING - MOISTURE PROTECTION	\$ 264.00
29/05/2025	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	STAFF TRAINING - FIREBOLTS / FIRE DOORS	\$ 264.00
09/06/2025	CLAREMONT ART FRAMERS	PICTURES FRAMED FOR COUNCIL CHAMBERS	\$ 489.00
11/06/2025	SP TOOL MARKET	2022 NATIONAL CONSTRUCTION CODE BOOKS	\$ 435.00
12/06/2025	O'BRIEN GLASS INDUSTRIES	REPLACEMENT WINDSCREEN - ROE HEALTH VEHICLE 4CR	\$ 1,540.64
18/06/2025	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	STAFF REGISTRATION - AIBS CONFERENCE	\$ 890.00
20/06/2025	DICK SMITH	POOL SAMSUNG TABLET SCREEN PROTECTOR AND CHARGER	\$ 57.54
TOTAL CREDIT CARD PURCHASES			<u>\$ 3,940.18</u>

FUEL CARD PURCHASES

DATE	NAME	DESCRIPTION	AMOUNT
30/06/2025	ADMINISTRATION VEHICLE - CR1	FUEL CARD PURCHASES FOR JUNE 2025	\$ 516.59
30/06/2025	ADMINISTRATION VEHICLE - 2CR	FUEL CARD PURCHASES FOR JUNE 2025	\$ 119.02
30/06/2025	WORKS AND SERVICES VEHICLE - 1CR	FUEL CARD PURCHASES FOR JUNE 2025	\$ 463.42
30/06/2025	MEDICAL SERVICES VEHICLE - CR1000	FUEL CARD PURCHASES FOR JUNE 2025	\$ 504.63
30/06/2025	ROE HEALTH VEHICLE - 4CR	FUEL CARD PURCHASES FOR JUNE 2025	\$ 1,078.40
TOTAL FUEL CARD PURCHASES			<u>\$ 2,682.06</u>



MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 July 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of financial activity	2
Statement of financial position	3
Note 1 Basis of preparation	4
Note 2 Net current assets information	5
Note 3 Explanation of variances	6

SHIRE OF CORRIGIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2025

	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
	\$	\$	\$	\$	%	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	3,185,550	3,180,966	3,179,917	(1,049)	(0.03%)	
Rates excluding general rates	98,446	98,446	98,446	0	0.00%	
Grants, subsidies and contributions	1,543,011	307,745	298,885	(8,860)	(2.88%)	
Fees and charges	843,808	303,319	287,120	(16,199)	(5.34%)	
Interest revenue	283,990	8,479	4,334	(4,145)	(48.89%)	
Other revenue	261,461	10,379	90,917	80,538	775.97%	▲
Profit on asset disposals	218,867	0	0	0	0.00%	
	6,435,133	3,909,334	3,959,619	50,285	1.29%	
Expenditure from operating activities						
Employee costs	(3,045,931)	(253,719)	(203,719)	50,000	19.71%	▲
Materials and contracts	(2,500,851)	(206,624)	(236,129)	(29,505)	(14.28%)	▼
Utility charges	(374,880)	(31,205)	(58,505)	(27,300)	(87.49%)	▼
Depreciation	(4,714,278)	(392,808)	0	392,808	100.00%	▲
Finance costs	(51,087)	0	0	0	0.00%	
Insurance	(346,106)	(173,038)	(166,565)	6,473	3.74%	
Other expenditure	(216,439)	(3,207)	(11,620)	(8,413)	(262.33%)	
Loss on asset disposals	(235,609)	(2,468)	0	2,468	100.00%	
	(11,485,181)	(1,063,069)	(676,538)	386,531	36.36%	
Non cash amounts excluded from operating activities	2(c) 4,714,322	395,276	0	(395,276)	(100.00%)	▼
Amount attributable to operating activities	(335,726)	3,241,541	3,283,081	41,540	1.28%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	1,545,354	0	0	0	0.00%	
Proceeds from disposal of assets	547,000	0	0	0	0.00%	
Proceeds on disposal of financial assets at fair values through other comprehensive income	167,080	0	0	0	0.00%	
	2,259,434	0	0	0	0.00%	
Outflows from investing activities						
Payments for non-current land held for resale	0	0	220,000	220,000	0.00%	
Acquisition of property, plant and equipment	(2,252,500)	0	0	0	0.00%	
Acquisition of infrastructure	(3,061,509)	0	(9,409)	(9,409)	0.00%	
	(5,314,009)	0	210,591	210,591	0.00%	
Non-cash amounts excluded from investing activities	2(d) (1,444)	0	0	0	0.00%	
Amount attributable to investing activities	(3,056,019)	0	210,591	210,591	0.00%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	234,660	0	0	0	0.00%	
	234,660	0	0	0	0.00%	
Outflows from financing activities						
Repayment of borrowings	(103,465)	0	0	0	0.00%	
Transfer to reserves	(427,708)	0	0	0	0.00%	
	(531,173)	0	0	0	0.00%	
Amount attributable to financing activities	(296,513)	0	0	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 3,688,258	3,688,258	3,785,864	97,606	2.65%	
Amount attributable to operating activities	(335,726)	3,241,541	3,283,081	41,540	1.28%	
Amount attributable to investing activities	(3,056,019)	0	210,591	210,591	0.00%	
Amount attributable to financing activities	(296,513)	0	0	0	0.00%	
Surplus or deficit after imposition of general rates	0	6,929,799	7,279,536	349,737	5.05%	

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CORRIGIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2025

	Actual 30 June 2025	Actual as at 31 July 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	3,915,716	3,380,767
Trade and other receivables	184,494	3,733,580
Other financial assets	4,259,215	4,418,101
Inventories	(22,197)	186,333
Contract assets	271,991	271,671
Other assets	10,236	35,729
TOTAL CURRENT ASSETS	8,619,455	12,026,181
NON-CURRENT ASSETS		
Trade and other receivables	17,197	17,197
Other financial assets	83,171	83,171
Inventories	1,235,000	1,015,000
Property, plant and equipment	34,580,015	34,580,015
Infrastructure	171,729,816	171,739,225
TOTAL NON-CURRENT ASSETS	207,645,199	207,434,608
TOTAL ASSETS	216,264,654	219,460,789
CURRENT LIABILITIES		
Trade and other payables	204,439	145,781
Other liabilities	35,706	7,418
Borrowings	103,466	103,466
Employee related provisions	374,081	374,081
TOTAL CURRENT LIABILITIES	717,692	630,746
NON-CURRENT LIABILITIES		
Borrowings	1,023,119	1,023,119
Employee related provisions	54,612	54,612
TOTAL NON-CURRENT LIABILITIES	1,077,731	1,077,731
TOTAL LIABILITIES	1,795,423	1,708,477
NET ASSETS	214,469,231	217,752,312
EQUITY		
Retained surplus	34,434,219	37,717,300
Reserve accounts	4,450,533	4,450,533
Revaluation surplus	175,584,479	175,584,479
TOTAL EQUITY	214,469,231	217,752,312

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CORRIGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 13 August 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits

SHIRE OF CORRIGIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Adopted Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 31 July 2025
Note	\$	\$	\$
Current assets			
Cash and cash equivalents	589,909	3,915,716	3,380,767
Trade and other receivables	68,435	184,494	3,733,580
Other financial assets	4,452,263	4,259,215	4,418,101
Inventories	77,240	(22,197)	186,333
Contract assets		271,991	271,671
Other assets	33,872	10,236	35,729
	5,221,719	8,619,455	12,026,181
Less: current liabilities			
Trade and other payables	(137,850)	(204,439)	(145,781)
Other liabilities	(36,154)	(35,706)	(7,418)
Borrowings		(103,466)	(103,466)
Employee related provisions	(345,400)	(374,081)	(374,081)
Other provisions	(57,292)	0	0
	(576,696)	(717,692)	(630,746)
Net current assets	4,645,023	7,901,763	11,395,435
Less: Total adjustments to net current assets	2(b) (4,645,023)	(4,115,899)	(4,115,899)
Closing funding surplus / (deficit)	0	3,785,864	7,279,536

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets			
Less: Reserve accounts	(4,643,581)	(4,450,533)	(4,450,533)
Less: Current assets not expected to be received at end of year			
- Current financial assets at amortised cost - self supporting loans			
- Rates receivable	36,154	0	0
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of borrowings	0	103,466	103,466
- Current portion of unspent capital grants held in reserve	(37,596)	0	0
- Current portion of employee benefit provisions held in reserve	0	231,168	231,168
Total adjustments to net current assets	2(a) (4,645,023)	(4,115,899)	(4,115,899)

Adopted Budget Estimates 30 June 2026	YTD Budget Estimates 31 July 2025	YTD Actual 31 July 2025
\$	\$	\$

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities			
Less: Profit on asset disposals	(218,867)	0	0
Add: Loss on asset disposals	235,609	2,468	0
Add: Depreciation	4,714,278	392,808	0
Non-cash movements in non-current assets and liabilities:			
- Employee provisions	(16,698)	0	0
Total non-cash amounts excluded from operating activities	4,714,322	395,276	0

(d) Non-cash amounts excluded from investing activities

Adjustments to investing activities			
Movement in current unspent capital grants associated with restricted cash	(1,444)	0	0
Total non-cash amounts excluded from investing activities	(1,444)	0	0

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF CORRIGIN
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 JULY 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
 The material variance adopted by Council for the 2025-26 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Other revenue	80,538	775.97%	▲
This is a timing variance related to the sale of Granite Rise blocks.			
Expenditure from operating activities			
Employee costs	50,000	19.71%	▲
Employee costs are below the anticipated budget across all programs.			
Materials and contracts	(29,505)	(14.28%)	▼
Small variance in expenditure on materials and contracts.			
Utility charges	(27,300)	(87.49%)	▼
Standpipe water costs are higher than usual; however, these costs will be offset through corresponding income.			
Depreciation	392,808	100.00%	▲
Depreciation is yet to be processed and will be completed after the final audit.			
Non cash amounts excluded from operating activities	(395,276)	(100.00%)	▼
Depreciation is yet to be processed and will be completed after the final audit.			

SHIRE OF CORRIGIN

SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

1	Op Grants	1
2	Non Op Grants	6
3	Graph Info Budgets	11
4	Key information	16
5	Key information - graphical	17
6	Cash and financial assets	18
7	Reserve accounts	19
8	Capital acquisitions	20
9	Disposal of assets	22
10	Receivables	23
11	Other current assets	24
12	Payables	25
13	Borrowings	26
14	Other current liabilities	27
15	Grants and contributions	28
16	Capital grants and contributions	29
17	Trust fund	30

BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

**SHIRE OF CORRIGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.69 M	\$3.69 M	\$3.79 M	\$0.10 M
Closing	\$0.00 M	\$6.93 M	\$7.28 M	\$0.35 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$8.60 M	% of total
Unrestricted Cash	\$4.15 M	48.2%
Restricted Cash	\$4.45 M	51.8%

Refer to 3 - Cash and Financial Assets

Payables		
	\$0.15 M	% Outstanding
Trade Payables	\$0.10 M	
0 to 30 Days		100.0%
Over 30 Days		0.0%
Over 90 Days		0.0%

Refer to 9 - Payables

Receivables		
	\$0.39 M	% Collected
Rates Receivable	\$3.35 M	(1.6%)
Trade Receivable	\$0.39 M	% Outstanding
Over 30 Days		1.3%
Over 90 Days		0.1%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.34 M)	\$3.24 M	\$3.28 M	\$0.04 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$3.18 M	% Variance
YTD Budget	\$3.18 M	(0.0%)

Grants and Contributions		
YTD Actual	\$0.30 M	% Variance
YTD Budget	\$0.31 M	(2.9%)

Refer to 12 - Grants and Contributions

Fees and Charges		
YTD Actual	\$0.29 M	% Variance
YTD Budget	\$0.30 M	(5.3%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.06 M)	\$0.00 M	\$0.21 M	\$0.21 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.55 M	(100.0%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.01 M	% Spent
Adopted Budget	\$3.06 M	(99.7%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.00 M	% Received
Adopted Budget	\$1.55 M	(100.0%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.30 M)	\$0.00 M	\$0.00 M	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$1.13 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$4.45 M
Net Movement	\$0.00 M

Refer to 4 - Cash Reserves

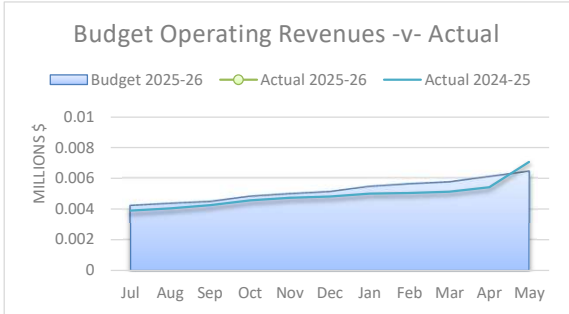
This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF CORRIGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

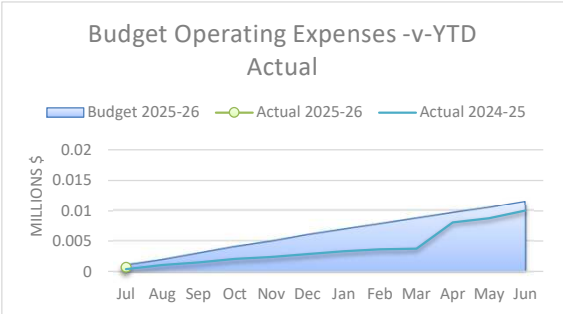
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

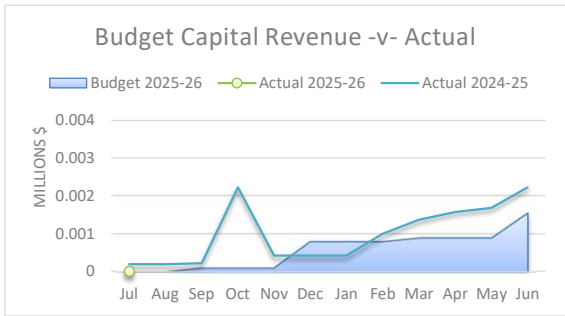


OPERATING EXPENSES

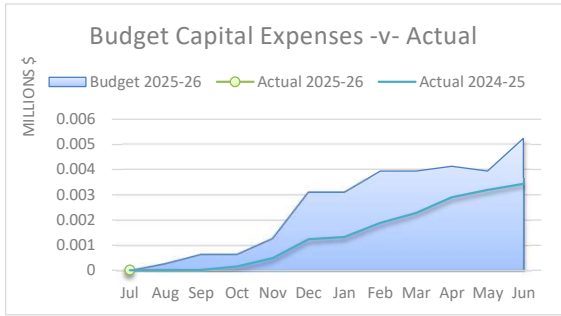


INVESTING ACTIVITIES

CAPITAL REVENUE



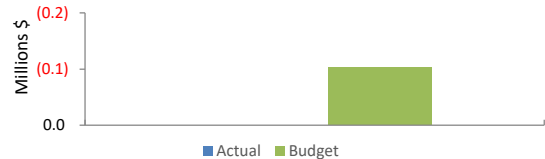
CAPITAL EXPENSES



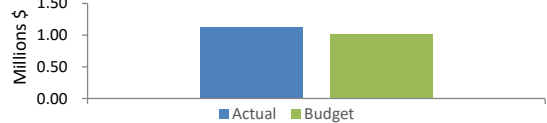
FINANCING ACTIVITIES

BORROWINGS

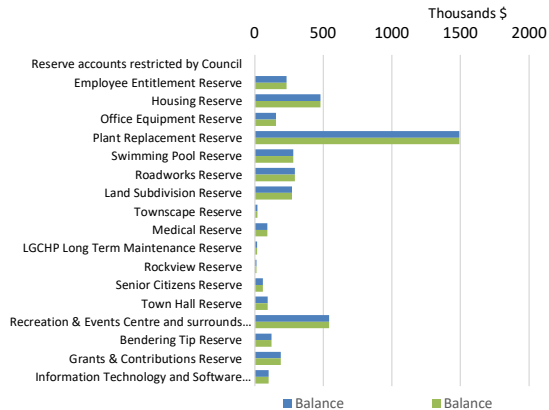
Principal Repayments



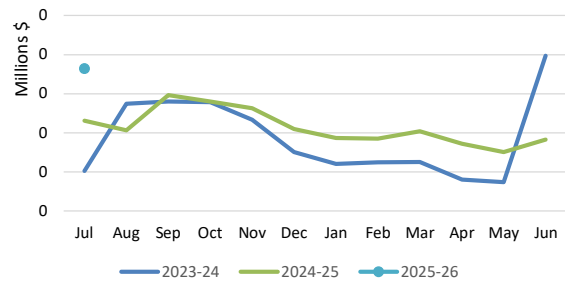
Principal Outstanding



RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF CORRIGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025**

3 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash Float on Hand	Cash and cash equivalents	400		400				
Municipal Fund	Cash and cash equivalents	478,267		478,267		NAB	0.00%	At Call
Overnight Cash Deposit Facili	Cash and cash equivalents	0	32,432	32,432		WATC/NAB	4.05%	At Call
Trust Fund	Cash and cash equivalents	0		0	111,175	NAB	0.00%	At Call
The Stevenson Trust	Cash and cash equivalents	53,194		53,194	53,194	NAB	0.55%	At Call
Police Licensing Trust Fund	Cash and cash equivalents	0		0	2,532	NAB	0.00%	At Call
Municipal Cash at Bank at Ca	Cash and cash equivalents	2,837,236		2,837,236				
Reserves Fund	Financial assets at amortised cost	0	4,418,101	4,418,101		NAB	4.10%	06/2026
The Stevenson Trust	Financial assets at amortised cost	777,541		777,541	777,541	NAB	5.01%	20/03/2025
Total		4,146,638	4,450,533	8,597,170	944,441			
Comprising								
Cash and cash equivalents		3,369,097	32,432	3,401,528	166,900			
Financial assets at amortised cost - Term Deposits		777,541	4,418,101	5,195,642	777,541			
		4,146,638	4,450,533	8,597,170	944,441			

KEY INFORMATION

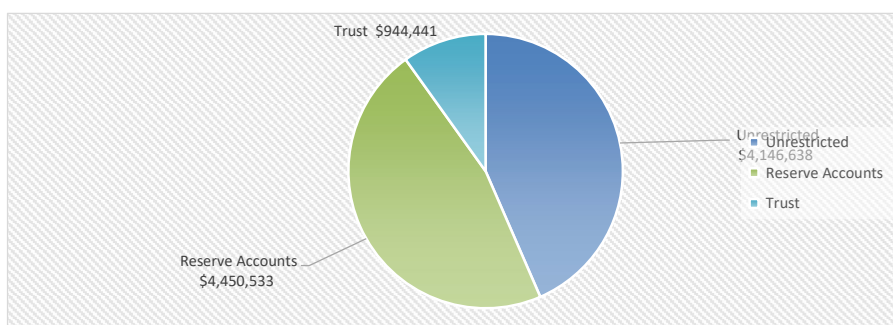
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 8 - Other assets.



SHIRE OF CORRIGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025

4 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening	Transfers	Transfers	Closing	Opening	Transfers	Transfers	Closing
	Balance	In (+)	Out (-)	Balance	Balance	In (+)	Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Employee Entitlement Reserve	231,168	19,069	0	250,237	231,168	0	0	231,168
Housing Reserve	478,383	28,771	0	507,154	478,383	0	0	478,383
Office Equipment Reserve	153,372	11,018	0	164,390	153,372	0	0	153,372
Plant Replacement Reserve	1,490,691	78,491	0	1,569,182	1,490,691	0	0	1,490,691
Swimming Pool Reserve	280,725	16,015	0	296,740	280,725	0	0	280,725
Roadworks Reserve	291,759	11,448	0	303,207	291,759	0	0	291,759
Land Subdivision Reserve	271,631	77,738	0	349,369	271,631	0	0	271,631
Townscape Reserve	20,048	787	(20,835)	0	20,048	0	0	20,048
Medical Reserve	91,447	13,588	0	105,035	91,447	0	0	91,447
LGCHP Long Term Maintenance Reserve	18,418	723	(15,000)	4,141	18,418	0	0	18,418
Rockview Reserve	12,113	1,475	0	13,588	12,113	0	0	12,113
Senior Citizens Reserve	60,279	2,365	0	62,644	60,279	0	0	60,279
Town Hall Reserve	94,211	8,697	0	102,908	94,211	0	0	94,211
Recreation & Events Centre and surrounds Rese	542,227	31,276	0	573,503	542,227	0	0	542,227
Bendering Tip Reserve	122,743	14,816	0	137,559	122,743	0	0	122,743
Grants & Contributions Reserve	191,318	7,507	(198,825)	0	191,318	0	0	191,318
Information Technology and Software Reserve	100,000	103,924	0	203,924	100,000	0	0	100,000
	4,450,533	427,708	(234,660)	4,643,581	4,450,533	0	0	4,450,533

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	370,000	0	0	0
Furniture and equipment	107,500	0	0	0
Plant and equipment	1,775,000			0
Acquisition of property, plant and equipment	2,252,500	0	0	0
Infrastructure - roads	2,279,009	0	9,409	9,409
Infrastructure - other	162,500	0	0	0
Infrastructure - parks and ovals	620,000	0	0	0
Acquisition of infrastructure	3,061,509	0	9,409	9,409
Total capital acquisitions	5,314,009	0	9,409	9,409
Capital Acquisitions Funded By:				
Capital grants and contributions	1,545,354	0	0	0
Other (disposals & C/Fwd)	547,000	0	0	0
Reserve accounts				
Townscape Reserve	20,835	0	0	0
LGCHP Long Term Maintenance Reserve	15,000	0	0	0
Grants & Contributions Reserve	198,825	0	0	0
Contribution - operations	2,986,995	0	9,409	9,409
Capital funding total	5,314,009	0	9,409	9,409

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

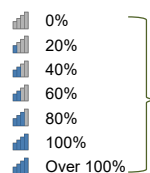
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

5 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

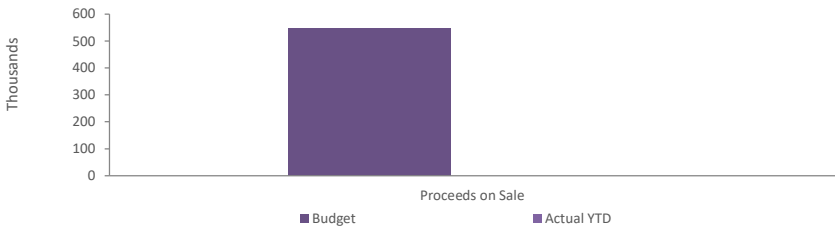


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

		Adopted		YTD Actual	Variance (Under)/Over
Account Description		Budget	YTD Budget		
		\$	\$	\$	\$
Community Resource Centre	Front Desk Re-Fitout (carryover 24/25)	20,000	0	0	0
Housing	Replace Carpets - 1 Spanney	10,000	0	0	0
Bilbarin Hall	Redevelopment of the Bilbarin Hall precinct	150,000	0	0	0
CREC	Construct Shade Shelter indoor Netball Court	80,000	0	0	0
CREC	Install Fans Indoor Netball court	60,000	0	0	0
CREC	Construct portico at entrance (carryover 24/25)	50,000	0	0	0
Loch Ness Dam	Aerator - Dam	20,000	0	0	0
Reserve and Dam Maintenance	OHS Equipment – Chemical Treatment Upgrades	45,000	0	0	0
Pool- Main	New PA and Sound System	6,000	0	0	0
Pool- Heated	Pump Room & Pool Ventilation System Upgrades	26,500	0	0	0
Salé Yard	eTag's Reader	10,000	0	0	0
ROE Health	ROE EHO Vehicle - 4CR	65,000	0	0	0
CREC	Generator – Evacuation Centre (Power Resilience Project)	156,000	0	0	0
Roads and Civil	Standard Flow Skid Steer Mulcher - Attachment	80,000	0	0	0
Roads and Civil	Skid Steer Loader - CR13 (carryover 24/25)	140,000	0	0	0
Roads and Civil	Tipper Truck - CR4 (carryover 24/25)	231,000	0	0	0
Roads and Civil	Crew Cab Truck - CR18	140,000	0	0	0
Roads and Civil	Crew Cab Truck - CR16 (carryover 24/25)	130,000	0	0	0
Roads and Civil	Prime Mover - CR19	350,000	0	0	0
Roads and Civil	Tri Axle Low Loader Trailer - CR2233 (carryover 24/25)	170,000	0	0	0
Other Property& Services	MWS Vehicle - 1CR	65,000	0	0	0
Other Property& Services	7x5 Tandem Tipper Trailer - 1THY294 (carryover 24/25)	15,000	0	0	0
Other Property& Services	7x5 Tandem Tipper Trailer - CR3246 (carryover 24/25)	15,000	0	0	0
Other Property& Services	Miscellaneous small plant (> \$5,000)	20,000	0	0	0
Other Property& Services	Forklift - CR4030 (carryover 24/25)	53,000	0	0	0
Other Property& Services	CEO Vehicle - CR1	85,000	0	0	0
Other Property& Services	DCEO Vehicle - 2CR	60,000	0	0	0
Lynch Street near Church	Reseal	21,375	0	0	0
Bendering Rd - renewal	Reseal	36,000	0	0	0
Bendering Rd - upgrade	Reconstruct and widen including upgrade drainage, signage and clear zones.	215,000	0	0	0
Dry Well Rd	Shoulder Reconditioning	197,066	0	0	0
Bullaring-George Road and Rabbit Proof Fence Road	Widen intersection and approaches, install ruble strips, remove hazards from clear zone, improve drainage	311,684	0	0	0
Doyle Road	Widen and Gravel Resheet	56,160	0	0	0
Corrigin - Quairading Rd (RRG)	Final Seal	102,000	0	0	0
Rabbit Proof Fence Road	Feature Survey and Geotechnical investigation	44,020	0	0	0
Corrigin - Bruce Rock Road - WSNF	Finalise design and pavement analysis	30,400	0	9,409	(9,409)
Babakin - Corrigin Rd (RRG)	Final Seal	185,000	0	0	0
Corrigin South Rd	Reconstruct	443,200	0	0	0
Wickepin - Corrigin Road (RRG) 24/25 project	Reconstruct and widen , including upgrade drainage, signage and clear zones.	417,000	0	0	0
Wickepin - Corrigin Road (RRG)	Final Seal	81,000	0	0	0
Bilbarin - Quairading Rd	Reseal	139,104	0	0	0
Transfer Station	Concrete retaining wall - hook bin	20,000	0	0	0
Pool- Heated	Replace Expansion Joints, Regrout & Reline	40,000	0	0	0
Pool - Surrounds	Awning (replace shade sails)	7,500	0	0	0
Pool - Surrounds	Basketball Refurbishments	15,000	0	0	0
Main Street Car Bays (CWA)	Electric Vehicle Charging Station (carryover 24/25)	60,000	0	0	0
Caravan Park	Install Patio	20,000	0	0	0
Sporting Ovals	Reticulation Upgrade - CREC (carryover 24/25)	500,000	0	0	0
Rotary Park	Shade Shelter - over BBQ's - Rotary Park	10,000	0	0	0
Old Tennis Courts (Skate Park)	Redevelopment of old tennis courts	100,000	0	0	0
Hill Street	Lighting the Way Project - Solar Bollard Lighting - Hill Street	10,000	0	0	0
		5,314,009	0	9,409	(9,409)

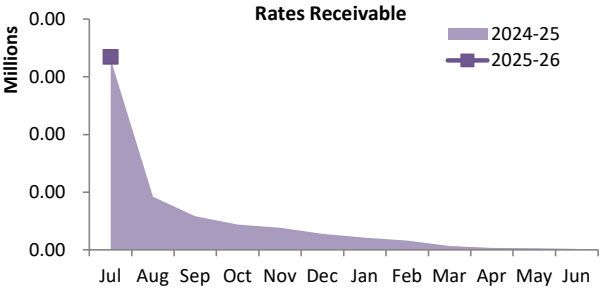
6 DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Buildings									
209	Infant Health Clinic, Lynch Street	114,618	85,000	0	(29,618)			0	0
100549	Rockview Homestead (Demolition)	59,155	0	0	(59,155)			0	0
212	Rotary Park Toilet Block (Demolition)	65,836	0	0	(65,836)			0	0
Plant and equipment									
1001141	2025 Ford Everest SUV 2.0L BiT DSL 10 Speed Auto Arctic White - 4CR	46,222	65,000	18,778	0			0	0
100722	2013 Hino 5 Tonne Tipper Truck (CR4) (carryover 24/25)	0	48,000	48,000	0			0	0
1000852	2014 NPR 300 Isuzu Crew Cab Truck (CR16) (carryover 24/25)	0	30,000	30,000	0			0	0
10271	2003 Tri Axle Low Loader Trailer (CR2233)(carryover 24/25)	23,111	40,000	16,889	0			0	0
1000938	2015 Caterpillar 226B3 Skidsteer Loader (CR13) (carryover 24/25)	0	25,000	25,000	0			0	0
100579	2008 Mack Prime Mover (CR19)	16,187	40,000	23,813	0			0	0
100746	2014 Isuzu 5 tonne Crew Cab (CR18)	20,111	30,000	9,889	0			0	0
1001140	2025 Ford Everest SUV 2.0L BiT DSL 10 Speed Auto Arctic White - 1CR	46,222	65,000	18,778	0			0	0
1001138	2025 Toyota Prado DSL GXL Wagon Glacier White - CEO Vehicle - CR1	59,101	70,000	10,899	0			0	0
1001109	Mazda CX-5 M 6A Maxx Sport Petrol FWD Sonic Silver 2023 - 2CR	26,864	27,000	136	0			0	0
10413	2006 Caterpillar Forklift (CR4030)(carryover 24/25)	5,315	15,000	9,685	0			0	0
100489	2007 John Papas Trailer (1THY294)(carryover 24/25)	0	5,000	5,000	0			0	0
549	1996 7x5 Tandem Tipper Trailer (CR3246)(carryover 24/25)	0	2,000	2,000	0			0	0
Parks and Ovals									
246	Oval Reticulation	81,000	0	0	(81,000)			0	0
		563,742	547,000	218,867	(235,609)	0	0	0	0



7 RECEIVABLES

Rates receivable	30 Jun 2025	31 Jul 2025
	\$	\$
Opening arrears previous year	55,159	14,442
Levied this year	3,149,171	3,278,363
Less - collections to date	(3,189,888)	52,281
Net rates collectable	14,442	3,345,086
% Collected	99.5%	(1.6%)



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(2,461)	308,665	3,431	280	301	310,216
Percentage	(0.8%)	99.5%	1.1%	0.1%	0.1%	
Balance per trial balance						
Trade receivables						310,216
GST receivable						43,870
Receivables for employee related provisions						34,408
Total receivables general outstanding						388,494
Amounts shown above include GST (where applicable)						

KEY INFORMATION

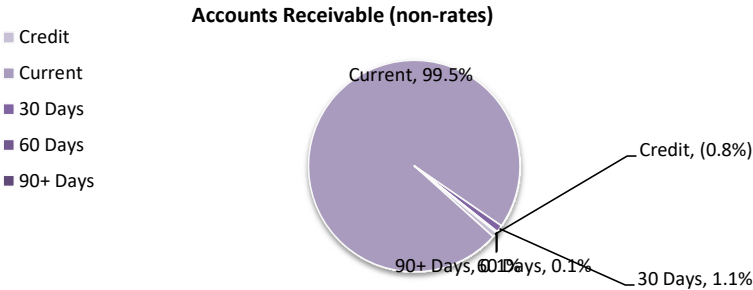
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 July 2025
Other current assets	\$	\$	\$	\$
Financial assets at amortised cost	4,259,215	158,886	0	4,418,101
Inventory				
Fuel	67,803	0	(11,470)	56,333
Land held for resale				
- Cost of acquisition	(90,000)	220,000	0	130,000
Other assets				
Joint Ventures	10,236	28,599	(3,106)	35,729
Contract assets				
Contract assets	271,991	0	(320)	271,671
Total other current assets	4,519,245	407,485	(14,896)	4,911,834

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

Sale of Land held for resale	Original Budget				YTD Actual			
	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
Description	\$	\$	\$	\$	\$	\$	\$	\$
Granite Rise - 3 Haydon Close	25,000	42,480	17,480	0	0	0	0	0
Granite Rise - 5 Haydon Close	25,000	39,600	14,600	0	0	0	0	0
Granite Rise - 7 Haydon Close	25,000	44,000	19,000	0	0	0	0	0
Granite Rise - 5 Lindsay Rise	25,000	41,000	16,000	0	0	0	0	0
	100,000	167,080	67,080	0	0	0	0	0

Contract assets

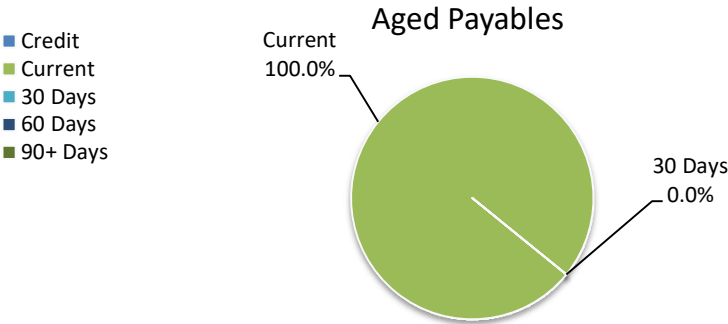
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	95,737	0	0	0	95,737
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						95,737
ATO liabilities						6,804
ATO liabilities						43,740
Accrued Expenses						(500)
Total payables general outstanding						145,781
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Community Recreation & Events Centre	102	1,126,584	0	0	0	(103,465)	1,126,584	1,023,119	0	(51,087)
Total		1,126,584	0	0	0	(103,465)	1,126,584	1,023,119	0	(51,087)
Current borrowings		103,465					103,466			
Non-current borrowings		1,023,119					1,023,118			
		1,126,584					1,126,584			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2025
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Excess Rates		35,706	0	5,446	(33,734)	7,418
Total other liabilities		35,706	0	5,446	(33,734)	7,418
Employee Related Provisions						
Provision for annual leave		125,158	0	0	0	125,158
Provision for long service leave		189,919	0	0	0	189,919
Other employee leave provisions		34,121	0	0	0	34,121
Employment on-costs		24,883	0	0	0	24,883
Total Provisions		374,081	0	0	0	374,081
Total other current liabilities		409,787	0	5,446	(33,734)	381,499

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**SHIRE OF CORRIGIN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2025**

OPERATING ACTIVITIES

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2025	Liability	Liability	31 Jul 2025	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	Revenue		Actual
Grants and subsidies								
Grants Commission Grant Received - General Purpose	0	0	0	0	0	667,632	0	0
Grants Commission Grant Received - Local Roads	0	0	0	0	0	386,159	0	0
DFES LGGS Funding	0	0	0	0	0	115,000	28,750	19,890
CRC Funding Income	0	0	0	0	0	114,967	28,742	28,742
Wage Offset Income	0	0	0	0	0	1,000	0	0
Direct Grants Income - Main Roads	0	0	0	0	0	250,253	250,253	250,253
	0	0	0	0	0	1,535,011	307,745	298,885
Contributions								
CRC Grant Funding Income	0	0	0	0	0	5,500	0	0
Other Culture Income	0	0	0	0	0	2,500	0	0
	0	0	0	0	0	8,000	0	0
TOTALS	0	0	0	0	0	1,543,011	307,745	298,885

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2025	Current Liability 31 Jul 2025	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Funding - Emergency Power Supply - CREC Generator	0	0	0	0	0	135,000	0	0
Grant - Regional Road Group Income	0	0	0	0	0	400,000	0	0
Grant - Roads to Recovery Income	0	0	0	0	0	696,426	0	0
Grant - MRWA Blackspot Income	0	0	0	0	0	207,789	0	0
Misc Income, Streets Roads - Camm Street Shared Path Grant	0	0	0	0	0	2,000	0	0
Grant - Wheatbelt Secondary Freight Network	0	0	0	0	0	9,898	0	0
Grant - Wheatbelt Secondary Freight Network	0	0	0	0	0	59,536	0	0
Public Utilites Other Income - Charge up Workplace Grant	0	0	0	0	0	34,705	0	0
	0	0	0	0	0	1,545,354	0	0

SHIRE OF CORRIGIN

SUPPLEMENTARY INFORMATION

FOR THE PERIOD ENDED 31 JULY 2025

14 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2025	Amount Received	Amount Paid	Closing Balance 31 July 2025
	\$	\$	\$	\$
Community Funds Held	110,912	0	0	110,912
Edna Stevenson Educational Trust	830,721	14	0	830,735
Police Licensing	3,485	56,903	(57,856)	2,532
Westrail Bus Ticketing	106	179	(23)	262
	945,224	57,096	(57,879)	944,441

SHIRE OF CORRIGIN

Council Plan

2025 - 2035



Discover the vibrant local culture and beauty of Corrigin, where rolling landscapes meet the charm of a welcoming community.



Shire Vision

Strengthening our community now
to grow and prosper into the future

Our Mission

We provide leadership to our local community and the delivery of services and facilities to make Corrigin a healthy, happy, growing and inclusive community.

Welcome from the Shire President

It is my pleasure to introduce the updated Shire of Corrigin Council Plan, which sets out our collective vision and priorities for the years ahead. This plan reflects the aspirations, values, and ideas of our community, and provides a clear roadmap to guide the Shire's decision-making and investment in the future.

The development of this plan has once again been shaped by the voices of our residents, community groups, and stakeholders. Your input has been invaluable, and on behalf of Council, I extend sincere thanks to everyone who contributed their time, thoughts, and hopes for Corrigin. Your feedback has helped us to better understand what matters most and to align our goals with the needs and ambitions of our community.

This Integrated Strategic Community Plan outlines how we will continue to support a vibrant, resilient and connected community while preserving the unique lifestyle, environment and heritage that make Corrigin such a special place to live. It also provides a framework to ensure sustainable growth, enhanced services and infrastructure, and stronger community engagement.

We are proud of what has been achieved in recent years, and we are excited about the opportunities that lie ahead. Working together, we can continue to build a strong future for Corrigin - one that honours our past while embracing innovation and progress.

Thank you for your ongoing support and commitment to our community.

Cr Des Hickey

President



Contents

Welcome from the Shire President.....	2
What is a Council Plan	4
Our Community.....	4
How We Developed this Plan	5
Our Purpose.....	6
Key Points of the Plan	6
Our 10 Year Plan on a Page.....	7
COMMUNITY	8
Community Feedback	8
Key Achievements	8
Business as Usual	8
ECONOMY.....	10
Community Feedback	10
Key Achievements	10
Business as Usual	10
ENVIRONMENT.....	12
Community Feedback	12
Key Achievements	12
Business as Usual.....	12
CIVIC LEADERSHIP	14
Community Feedback	14
Key Achievements	14
Business as Usual	14
Council Plan Review Cycle.....	16
Progress Reporting.....	16

What is a Council Plan

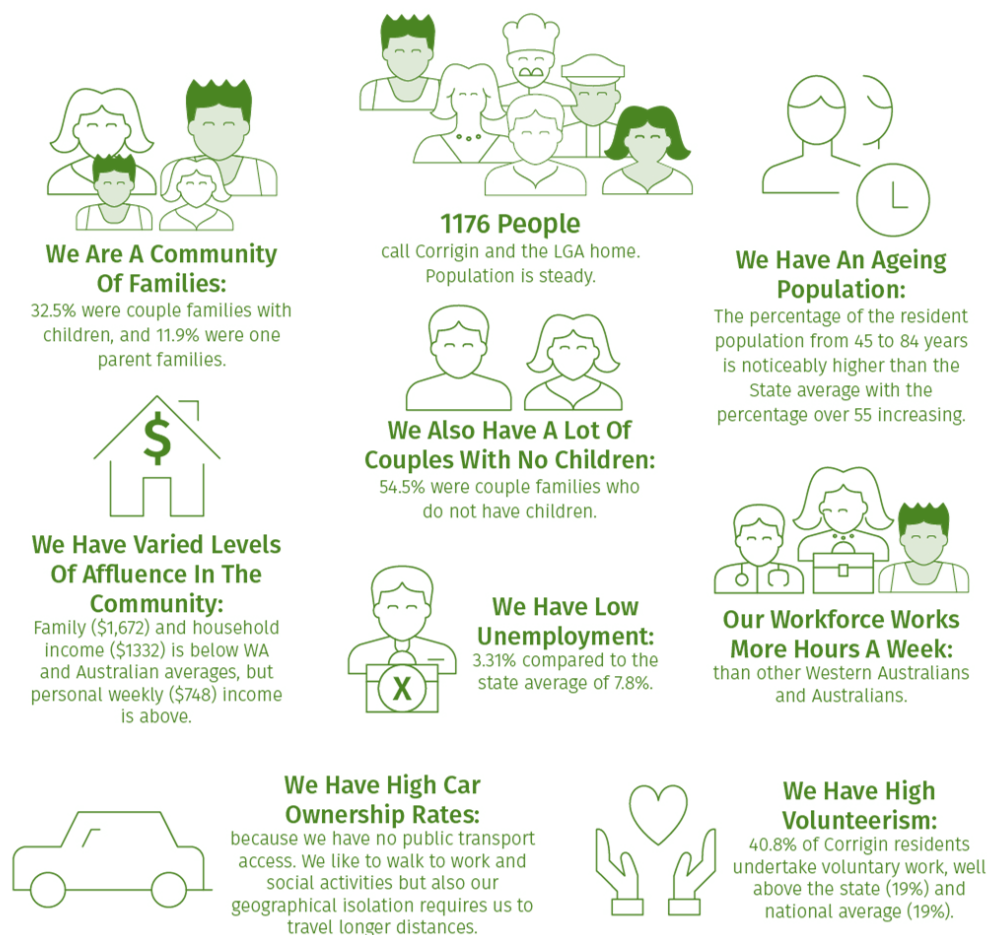
The Council Plan is a guide for how the Shire of Corrigin will operate and deliver projects and services over the medium to long term.

The Council Plan is a combination of the Strategic Community Plan and Corporate Business Plan and identifies the long term priorities, goals and overall vision for a local government to guide decision making. To ensure that the Council Plan stays current and relevant and continues to reflect the local community priorities, a minor review is undertaken every two years and a full review every four years.

Our Community

Located in the heart of Western Australia's Wheatbelt region, 225km from Perth, Corrigin is a thriving community of approximately 1,100 residents. Known for its rich agricultural heritage and progressive farming industry, the Shire offers an exceptional quality of life in a safe and welcoming community with modern retail, recreational, health, and educational facilities.

The Shire of Corrigin has a friendly, team-orientated and highly motivated workforce providing quality services and facilities to residents and visitors to the Shire.



Statistics from the last Census in 2021

Where We Will Be In 10yrs

- Population may slightly decline by 2031: Predicted population of 1,055
- We will continue to be a major service centre in the Wheatbelt

How We Developed this Plan

Our Council Plan reinforces our commitment to the people who live, work and visit Corrigin. The purpose of this document is to provide a clear purpose and strategic direction for our Shire, and to source the funding and support required to address the community priorities detailed later in this document.

This Council Plan reflects the collective vision and aspirations of the Corrigin community and reinforces our ongoing commitment to those who live, work, and visit our Shire. The Plan was shaped through extensive community consultation, collaboration with Councillors and staff, and alignment with relevant State and Federal government strategies. It considers current partnerships, local priorities, and future opportunities. In preparing this ten-year plan several key assumptions have been made—including a stable population, continued volunteerism, access to government funding, and manageable economic conditions - while also acknowledging the challenges posed by natural disasters and workforce retention.

The Council Plan is informed by key future assumptions and reflects the Council's commitment to monitoring and responding to emerging issues that may impact the Shire and its community.

Community Voices

Activity	Participants
Community Workshop	24
Sporting and Community Groups Workshop	5 clubs
Sporting / Community Groups Survey	4
Feedback Postcards - Arts Club Art Exhibition & Markets	58
Priorities Sheets - Arts Club Art Exhibition & Markets	26
Resident & Ratepayer Survey	121
Business Survey	6
Total Engagement	244



Our Purpose

The Shire of Corrigin leads the local community by delivering services and facilities to make Corrigin a healthy, happy, growing and inclusive community.

We fulfill our vision, mission and purpose of strengthening our community now to grow and prosper into the future through the following roles:

- Deliver:** We provide services and infrastructure
- Partner:** We collaborate with other organisations to deliver services and projects
- Facilitate:** We coordinate and enable other organisations
- Advocate:** We lead and represent the community on key issues
- Regulate:** We enforce statutory requirements

Key Points of the Plan

- Strong focus on maintaining and building upon our current assets
- Working with partners to increase residential housing options and industrial land development
- Retention of key services such as medical and allied health, childcare and education
- Road renewal and maintenance
- Forward planning towards main street and townscape aesthetics and enhancements



Our 10 Year Plan on a Page

There are four strategic pillars to our Council Plan. Within each pillar, there is a statement of strategic outcome and there are details of what we will focus on (strategic priorities), aside from our 'business as usual' approach and desire for continuous improvement. We will report against the strategic priorities.

Strategic Pillar	Community	Economy	Environment	Civic Leadership
Statement of Strategic Outcome	Inclusive, healthy and resilient community	A strong, diverse local economy	Preservation of the natural environment for the benefit of current and future generations	Strong governance and leadership
Community Priorities	1. Access to critical and enabling community infrastructure and services 2. Safe, accessible and inviting public places and facilities 3. High standard of community and recreation activities and facilities	1. Road network is safe, well maintained and capable of the freight task 2. Improve the town central business district and housing options 3. Promote the visitor experience, particularly nature based tourism	1. Waste management within the Shire 2. Protect and use natural resources sustainably	1. Deliver a high standard of governance and administration 2. Keep the community informed and seek their feedback
SGD Alignment				
4yr Delivery Plan				

Australia was one of 193 countries to commit to the Sustainable Development Goals (SDGs) by the United Nations to provide a global roadmap for all countries to work toward a better world for current and future generations. Implementation of the Goals at a local level can enhance services to meet the needs of local communities. Each of the Shire of Corrigin's goals are aligned to the SDGs.



Desired Outcome: Inclusive, healthy and resilient community

Community Feedback

There is a high level of satisfaction with sport and recreation facilities such as sporting fields, the recreation centre, and parks. Access to health and medical services, bush fire control and prevention as well as safety and security stood out as high priority areas.

There is a strong demand for upgrades to the netball and basketball courts and to enhance Rotary Park with shade and youth-focused equipment.

Priority areas for the next four years include improving services and facilities for youth, supporting seniors through aged care housing and services, and enhancing public safety through better lighting and CCTV coverage.

There is also significant interest in increased community engagement, events, and programs for young families and teenagers.

Managing high community expectations was identified as a challenge along with an ageing population and increasing volunteer burnout.

Key Achievements

The following list highlights key achievements delivered over the past four years as part of the previous Strategic Community Plan:

- ✓ Contributed \$1.3million towards **Corrigin Medical Centre**
- ✓ Completed \$1.8million upgrade of **Rotary Park**
- ✓ **Community gym**
- ✓ **Town hall** upgrades \$300,000
- ✓ Ongoing liaison with the **Corrigin District High School**
- ✓ Edna Stevenson **scholarships** valued at \$75,000
- ✓ **Continued engagement, support and representation** on local community, business, sporting, education and volunteer organisations
- ✓ **Supported 235 volunteer bushfire brigade members** while strengthening community preparedness, education, and risk management
- ✓ **Community projects, events and initiatives** delivered by the Corrigin Community Resource Centre
- ✓ Advocated for **improved telecommunications** for emergency services

Business as Usual

The Shire of Corrigin will continue to deliver and support a range of community services and facilities including:

- Medical, health and community services
- Youth, family and seniors' programs
- Disability access and inclusion
- Festivals, events, art and cultural activities
- Library
- Support the Corrigin Agricultural Show and arts, crafts and cultural activities
- Corrigin Recreation and Events Centre and Ovals
- Playgrounds, parks and reserves
- Streetscape design and maintenance
- Outdoor Swimming Pool and Heated Indoor Pool
- Volunteer support
- Community safety and crime prevention
- Lighting of streets and public places
- Animal management
- Support Senior Citizen's Committee to provide aged housing units
- Asset management
- Building maintenance
- Private works
- Traffic management and signage

COMMUNITY

Desired Outcome: Inclusive, healthy and resilient community

No	Community Priority	Priority Actions	Our Role	25 26	26 27	27 28	28 29
1.1	Access to key and enabling community infrastructure and services	1.1.1 Continued provision of local GP services	Partner and Deliver	X	X	X	X
		1.1.2 Support initiatives to attract and retain emergency service volunteers	Partner and Deliver	X	X	X	X
		1.1.3 Advocate for the retention of the local childcare service	Advocate	X	X	X	X
		1.1.4 Maintain a strong supportive relationship with Corrigin District High School	Facilitate	X	X	X	X
1.2	Safe, accessible and inviting public places and facilities	1.2.1 Maintain parks, gardens and open spaces in line with resourcing (focus on Rotary Park)	Deliver	X	X	X	X
		1.2.2 Investigate opportunities / initiatives to collaborate with local businesses and community groups to enhance CCTV and lighting	Deliver	X			
		1.2.3 Review and demonstrate progress of the Shire Disability Access and Inclusion Plan (DAIP)	Deliver	X			
1.3	High standard of community and recreation activities and facilities	1.3.1 Update the Youth Plan	Deliver	X			
		1.3.2 Deliver targeted initiatives to teenagers and young adults (through the CRC)	Deliver	X	X	X	X
		1.3.3 Investigate a skate park	Deliver	X	X		
		1.3.4 Work with local clubs to coordinate investment into sport and recreation facility and equipment upgrades	Partner and Deliver			X	X
		1.3.5 Improve governance arrangements with local clubs to ensure they are simple and easy to implement and monitor	Deliver			X	X
		1.3.6 Promote and deliver the Shire's Community Grant Scheme	Deliver	X	X	X	X
		1.3.7 Support local arts and culture initiatives	Partner and Deliver	X	X	X	X
		1.3.8 Support the Corrigin Senior Citizens group in initiatives that promote and deliver benefits for our seniors.	Partner and Deliver	X	X	X	X

Desired Outcome: A strong, diverse local economy

Community Feedback

Economic satisfaction was mixed, with support for local business and main street improvement being top priorities.

Strategic goals identified include revitalising the town centre, supporting economic diversification, and enhancing tourism infrastructure. Housing availability—both for workers and general population—is seen as critical to support economic growth.

There is also a desire for more residential and industrial land development and improved telecommunications. Business respondents stressed the need for Shire advocacy, streamlined planning approvals, and investment in roads and footpaths to attract and retain workers and businesses.

Future challenges for the Shire will be to increase available housing for shire employees, local businesses and advocate for an increase in government employee and social housing. Planning for future development of renewable energy projects and securing gravel supplies for road projects will be a focus in the short to medium term.

Key Achievements

The following list highlights key achievements delivered over the past four years as part of the previous Strategic Community Plan:

- ✓ Investment **\$11 million in capital upgrades and renewal of roads and footpaths** in line with 10 year plans
- ✓ Participation in the **Wheatbelt Secondary Freight Project**
- ✓ **Upgrade of plant and machinery** in line with 10 year plant replacement program
- ✓ **New footpath on Spanney Street**
- ✓ Upgraded **Wickepin Corrigin Road Floodway** at Mooney's crossing
- ✓ **Purchased new patching truck** to improve efficiency and effectiveness in managing potholes
- ✓ Continued **advocacy on telecommunications**
- ✓ Building upon the **Pathways to Wave Rock** tourism marketing and promotion
- ✓ **RV Friendly Town**
- ✓ Negotiated lease with Crisp Wireless providing **additional internet options**
- ✓ Collaboration with neighbouring shires to increase **key worker accommodation** across the region
- ✓ **Providing traineeship opportunities**
- ✓ **Sale of seven residential lots** in Granite Rise Estate since 2021

Business as Usual

The Shire of Corrigin will continue to deliver and support a range of services and facilities to grow the local economy including:

- Economic development
- Tourism development and visitor information
- Place activation
- Promotion of local history and heritage
- Caravan Park
- Free 48 hour RV camping site
- Residential land available
- Community and economic benefits from renewable energy projects
- Town planning
- Planning and building approvals
- Footpaths and trails
- Roads and bridges

ECONOMY

Desired Outcome: A strong, diverse local economy

No	Community Priority	Priority Actions	Our Role	25 26	26 27	27 28	28 29
2.1	Road network is safe, well maintained and capable of the freight task	2.1.1 Continue to deliver the Road Management Program with a view to improve maintenance of gravel roads, in line with Council's adopted road hierarchy and long term road construction and maintenance plans	Deliver	X	X	X	X
		2.1.2 Advocate for Brookton Hwy improvements as well as access to the Corrigin CBH site	Advocate	X			
		2.1.3 Develop and implement a Gravel Source Management Strategy and Policy	Deliver		X		
2.2	Improve the town central business district and housing options	2.2.1 Continue to develop the Main Street enhancement in conjunction with the business community	Deliver and Support	X	X		
		2.2.2 Identify and coordinate residential and industrial land assembly and headworks	Partner and Deliver			X	X
		2.2.3 Collaborate with local groups and RoeROC to seek opportunities, funding and partnerships for the delivery of new housing options	Partner and Deliver	X	X	X	
2.3	Promote the visitor experience, particularly nature based tourism	2.3.1 Aesthetic improvements to each of the town entry areas	Deliver		X		
		2.3.2 Active participation in Roe Tourism Association to promote our attractions	Partner and Deliver	X	X	X	X
		2.3.3 Enhance the natural and heritage walk trail experiences across the Shire	Deliver		X	X	



ENVIRONMENT

Desired Outcome: Preservation of the natural environment for the benefit of current and future generations

Community Feedback

Environmental services like waste management were well regarded by the Corrigin community with areas such as stormwater drainage, roadside vegetation, and native landscaping requiring more attention in future.

Strategic priorities for the next four years include improving stormwater infrastructure, continuing strong waste management leadership, and developing policies around renewable energy and community benefit frameworks.

There is also a push to better manage invasive species, implement tree-planting initiatives, and enhance walking trails, biodiversity, and fire preparedness in natural reserves and around town.

Managing the impact of renewable energy projects on the community and disaster preparedness and response are likely to be the greatest challenges in the future.

Key Achievements

The following list highlights key achievements delivered over the past four years as part of the previous Strategic Community Plan:

- ✓ Completion of \$1.5million of disaster recovery work from 2021 flood and 2022 fire
- ✓ Investment of \$280,000 in bush fire mitigation activities
- ✓ Effective waste management practices, including the management of Bendering Landfill site
- ✓ Improved verge maintenance to improve road safety
- ✓ Advocacy for simplifying native vegetation clearing permit requirements
- ✓ Support of the Corrigin Farm Improvement Group
- ✓ Annual Review of Asset Management Plans

Business as Usual

The Shire of Corrigin will continue to deliver and support a range of services and facilities that contribute to the protection of the environment, sustainability and climate action including:

- Firebreaks and fire hazard management
- Emergency management
- Storm water management
- Environmental management
- Weed management
- Environmental health services
- Waste and recycling collection services
- Waste Transfer Station
- Container Deposit Scheme Refund Point
- Waste education
- Management of reserves and threatened flora and fauna
- Local laws, legislative compliance and infringements

Environment

Desired Outcome: Preservation of the natural environment for the benefit of current and future generations

No	Community Priority	Priority Actions	Our Role	25 26	26 27	27 28	28 29
3.1	Waste management within the Shire	3.1.1 Continue to lead and participate in the Bendering Regional Waste Site	Partner and Deliver	X	X	X	X
		3.1.2 Continue to provide a high standard waste transfer station	Deliver	X	X	X	X
		3.1.3 Continue to educate the community about best practice waste disposal	Deliver		X	X	
3.2	Protect and use natural resources sustainably	3.2.1 Prepare the community and Shire assets for more frequent natural events	Partner and Deliver	X	X	X	X
		3.2.2 Manage weeds and pests, verge side vegetation and firebreaks	Partner and Deliver	X	X	X	X
		3.2.3 Implement Council's Waterwise plant selection policy for Shire parks, gardens and verges	Deliver		X	X	
		3.2.4 Optimize stormwater capturing opportunities and ensure effective drainage systems	Deliver			X	X
		3.2.5 Develop Renewable Policy and Renewables Community Benefit Framework	Partner and Deliver	X	X		



CIVIC LEADERSHIP

Desired Outcome: Strong governance and leadership

Community Feedback

The community was generally satisfied with the Shire of Corrigin leadership, especially in terms of transparency, communication, and responsiveness.

Residents called for improved engagement processes using multiple formats such as hard copy newsletters, electronic updates, and greater community consultation—especially with youth and volunteers.

Key strategic priorities include enhancing regional partnerships, modernising the Shire's accounting and service systems, and fostering a culture of open, inclusive, and accountable leadership.

There is strong support for simplifying volunteer and community group processes, such as leases and funding applications.

Increasing sector compliance and audit requirements together with limited in-house expertise and resources in some areas creates challenges to meet growing operational demands. The ongoing cost of maintaining Shire buildings and facilities continues to place pressure on the budget and staff capacity.

Key Achievements

The following list highlights key achievements delivered over the past four years as part of the previous Strategic Community Plan:

- ✓ **Monthly update** on Council decisions and shire information in The Windmill
- ✓ **Website refreshed**
- ✓ Regular updates on the **shire website and social media**
- ✓ Councillor and staff **professional development and training**

Business as Usual

The Shire of Corrigin will continue to deliver and support a range of activities that contribute to strong leadership through good governance and compliance including:

- Council and Electors' meetings
- Governance and legislative compliance
- Community consultation
- Communication
- Customer service
- Financial management
- Information technology
- Strategic planning
- Risk management
- Workforce management
- Elections
- Law making (Local Laws)
- Advocacy and lobbying

Civic Leadership							
Desired Outcome: Strong governance and leadership							
No	Community Priority	Priority Actions	Our Role	25 26	26 27	27 28	28 29
4.1	Deliver a high standard of governance and administration	4.1.1 Investigate the best option and budget for financial management systems for effective governance and administration of Council	Deliver	X	X		
		4.1.2 Long term financial plans are implemented and monitored to assist with the timing and achievement of our goals	Deliver	X	X	X	X
		4.1.3 Implement and monitor the annual budget to support timely progress toward strategic goals	Deliver	X	X	X	X
		4.1.4 Investigate shared services and resourcing through partnerships	Partner and Deliver	X	X	X	X
		4.1.5 Continue to implement, monitor and report against the Integrated Planning and Reporting milestones	Deliver	X	X	X	X
4.2	Keep the community informed and seek their feedback	4.2.1 Improve regular communication and expand channels to inform our community of decisions, actions and opportunities for feedback	Deliver	X	X	X	X

Council Plan Review Cycle

This Council Plan is part of the Integrated Planning and Reporting Framework that all Local Governments in Western Australia follow and is illustrated below:



This Council Plan will be subjected to a minor review in 2027 and a major review requiring extensive community engagement in 2029 as legislated.

Strategic Plan	Minor Review	Major Review
Council Plan	2027	2029
Long Term Financial Plan	2027	2029
Asset Management Plan	2026	
Workforce Plan	Not required	2029

Progress Reporting

The Shire of Corrigin has adopted a traffic light based quarterly update to report progress, which will be shared via a Council Item and on the Shire website. In addition, results are formally communicated to the community annually via the legislated Annual Report.



SHIRE OF CORRIGIN

Workforce Plan

2025/26 – 2028/29



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Corrigin – strengthening our community now
to grow and prosper into the future

Foreword

The Shire of Corrigin is pleased to present the Workforce Plan 2025. The plan is one of a suite of documents that assists the shire to identify the important issues driving workforce activity, anticipate changes and implement strategies to support positive workforce development and strategic outcomes.

Workforce planning ensures that we have the right people, in the right place, at the right time to meet the objectives of the Strategic Community Plan. The Shire of Corrigin faces a range of workforce opportunities and challenges over the next four years as it endeavours to meet the community expectations and deliver high quality services.

Corrigin has a relatively stable population which is slightly higher than the neighbouring shires and the shire delivers a wide range of services with a relatively small team. The total number of staff has remained at 37 employees over the past three years although the number of full time equivalent staff has decreased slightly from 31 to 23 during that time.

The salaries and wages budget increased from \$2.2 million to \$2.8million over the past three years. The percentage of male and female employees has remained relatively stable with 50% male and 50% female.

The average age of the workforce has come down from 46 to 41 years of age with an even distribution across the age ranges. Since the last Workforce Plan was adopted there has been an increase the number of young people working at the Shire of Corrigin.

The average length of service has remained stable following the recent retirement of some long serving employees. It has been pleasing to see our younger employees benefiting from the knowledge, experience and expertise of senior staff which is essential to delivering high quality services to the community. Over the coming years we will continue to focus on retaining these valuable employees and ensure that their skills, knowledge and experience is passed on to future generations.

To achieve its vision of strengthening our community now to grow and prosper into the future and meet the changing service demands of its community, the Shire of Corrigin requires a skilled, flexible and productive workforce.

The Shire plans to maximise employment opportunities for local residents by providing competitive salaries and incentives such health and wellbeing programs, training, professional development and skills enhancement programs. These incentives combined with flexible work arrangements aim to meet the needs of employees at the various stages of their careers and life and ensure that the Shire of Corrigin is seen as an employer of choice.

Natalie Manton
Chief Executive Officer



Contents

1	Introduction	4
2	Integrated Planning	5
	Our Vision.....	5
	Our Mission	5
	Our Commitments	5
	Strategic Community Priorities.....	6
	Workforce Planning.....	6
3	Shire Of Corrigin Background.....	7
4	Organisational Structure	8
5	Business Units Overview	9
6	Current Workforce Profile	11
7	Equal Employment Opportunity.....	13
8	Staff Feedback	14
9	Future Workforce Profile	17
10	Workforce Risks	18
11	Workforce Plan Actions	19
12	Appendices	25
	The Western Australian Economy	25
	The Local Government Environment	26

1 Introduction

The Shire of Corrigin Workforce Plan 2025 aims to strengthen the organisation's capacity to meet the evolving needs of the community. It ensures that the Shire has the right people, skills, and resources in place to deliver services effectively now and into the future. This workforce plan will support Council in achieving this by:

- a) Ensure appropriate numbers of staff are being recruited or developed to meet future needs;
- b) Identify potential problems, manage risk and minimise crisis management cycles;
- c) Contain human resources costs, including the cost of turnover, absenteeism, structural changes and staff movement;
- d) Develop workforce skills that take time to grow;
- e) Identify staff development needs;
- f) Make staffing decisions to provide services in regional and rural areas;
- g) Optimise the use of human, financial and other resources;
- h) Integrate human resource management issues into business planning;
- i) Improve employee productivity through better job design;
- j) Improve employee relations; and
- k) Increase job satisfaction.

The Workforce Plan considers the Shire's corporate and business objectives, including financial targets, service delivery objectives, and community benefits. It also assesses potential external factors that may influence workforce supply and demand. The plan is fully integrated with the Integrated Strategic Plan, with all staffing costs - such as wages, workers compensation, superannuation, and training - incorporated into the budget. This reflects a clear recognition of the workforce needed to deliver on the objectives outlined in the Integrated Strategic Plan.

Our guiding principles for this workforce plan include:

- a) Attract, reward and retain the best talent;
- b) Develop people and build capability;
- c) Foster a culture of teamwork, safety, health and wellbeing;
- d) Connect with local people and local business;
- e) Network and resource share within the region and the local government sector.

2 Integrated Planning

Workforce planning is one of the four key components of the Integrated Planning and Reporting Framework and Guidelines in place across the local government sector in Western Australia.

The Workforce Plan is an essential component of the integrated planning process as it identifies workforce requirements and strategies for current and future operations.

Our Vision

Corrigin - Strengthening our community now
to grow and prosper into the future

Our Mission

We provide leadership to our local community and the delivery of services and facilities
to make Corrigin a healthy, happy, growing and inclusive community.

Our Commitments

The following commitments were developed by the Shire of Corrigin staff:

- **We will be professional and have a strong work ethic**
- **We will work together as a team to achieve our goals**
- **We will take pride in our work and strive to continually improve the way we do things**
- **We will communicate with each other and to our community in a positive and respectful manner**
- **We will provide a safe, healthy and inclusive work environment**
- **We will support local businesses when possible**
- **We will try to be a leader in local government governance and operations**

To achieve our vision we must work together to ensure our organisation is financially stable, is well resourced and has excellent planning. It is also essential that our workplaces are safe for employees, contractors, visitors, Councillors and our residents.

Our employees are our greatest asset in working toward our vision. The success of our daily operations and delivery of major capital projects depends upon having quality employees who share our values. The contribution they make to our organisation is essential for the Shire to continually strive to achieve our objectives.



Strategic Community Priorities

The following priorities were identified in the recent development of the Shire of Corrigin Council Plan consultation.

Strategic Pillar	Community	Economy	Environment	Civic Leadership
Statement of Strategic Outcome	Inclusive, healthy and resilient community	A strong, diverse local economy	Preservation of the natural environment for the benefit of current and future generations	Strong governance and leadership
Community Priorities	1. Access to critical and enabling community infrastructure and services 2. Safe, accessible and inviting public places and facilities 3. High standard of community and recreation activities and facilities	1. Road network is safe, well maintained and capable of the freight task 2. Improve the town central business district and housing options 3. Promote the visitor experience, particularly nature based tourism	1. Waste management within the Shire 2. Protect and use natural resources sustainably	1. Deliver a high standard of governance and administration 2. Keep the community informed and seek their feedback

Workforce Planning

Workforce planning is an ongoing process aimed at shaping a capable and adaptable workforce that can effectively deliver on our objectives into the future. This strategy takes into account a range of national and local employment trends and considerations, including:

- Shrinking future workforce
- Ageing workforce
- Generational diversity
- Skills shortage
- Workforce recruitment
- Workforce retention
- Succession planning
- Knowledge transfer

3 Shire Of Corrigin Background

The Shire of Corrigin is an outer regional Local Government area, located 233 kilometres east-southeast of Perth. The Shire covers an area of 3,095 square kilometres and comprises the main town site of Corrigin and three smaller localities at Bilbarin, Bullaring and Bulyee.

The major industry in the district is agriculture, producing mainly cereal crops and sheep, with a variety of smaller industries including retail, steel fabrication, machinery sales and service located in the townsite. The town hosts a modern day care facility as well as a district high school catering for students from kindergarten through to secondary schooling. Health care services and facilities including a hospital, doctor and pharmacy. A range of recreational and leisure activities are available to the community.



We Are A Community Of Families:

32.5% were couple families with children, and 11.9% were one parent families.



We Have Varied Levels Of Affluence In The Community:

Family (\$1,672) and household income (\$1332) is below WA and Australian averages, but personal weekly (\$748) income is above.



1176 People

call Corrigin and the LGA home.
Population is steady.



We Also Have A Lot Of Couples With No Children:

54.5% were couple families who do not have children.



We Have Low Unemployment:

3.31% compared to the state average of 7.8%.



We Have An Ageing Population:

The percentage of the resident population from 45 to 84 years is noticeably higher than the State average with the percentage over 55 increasing.



Our Workforce Works More Hours A Week:

than other Western Australians and Australians.



We Have High Car Ownership Rates:

because we have no public transport access. We like to walk to work and social activities but also our geographical isolation requires us to travel longer distances.

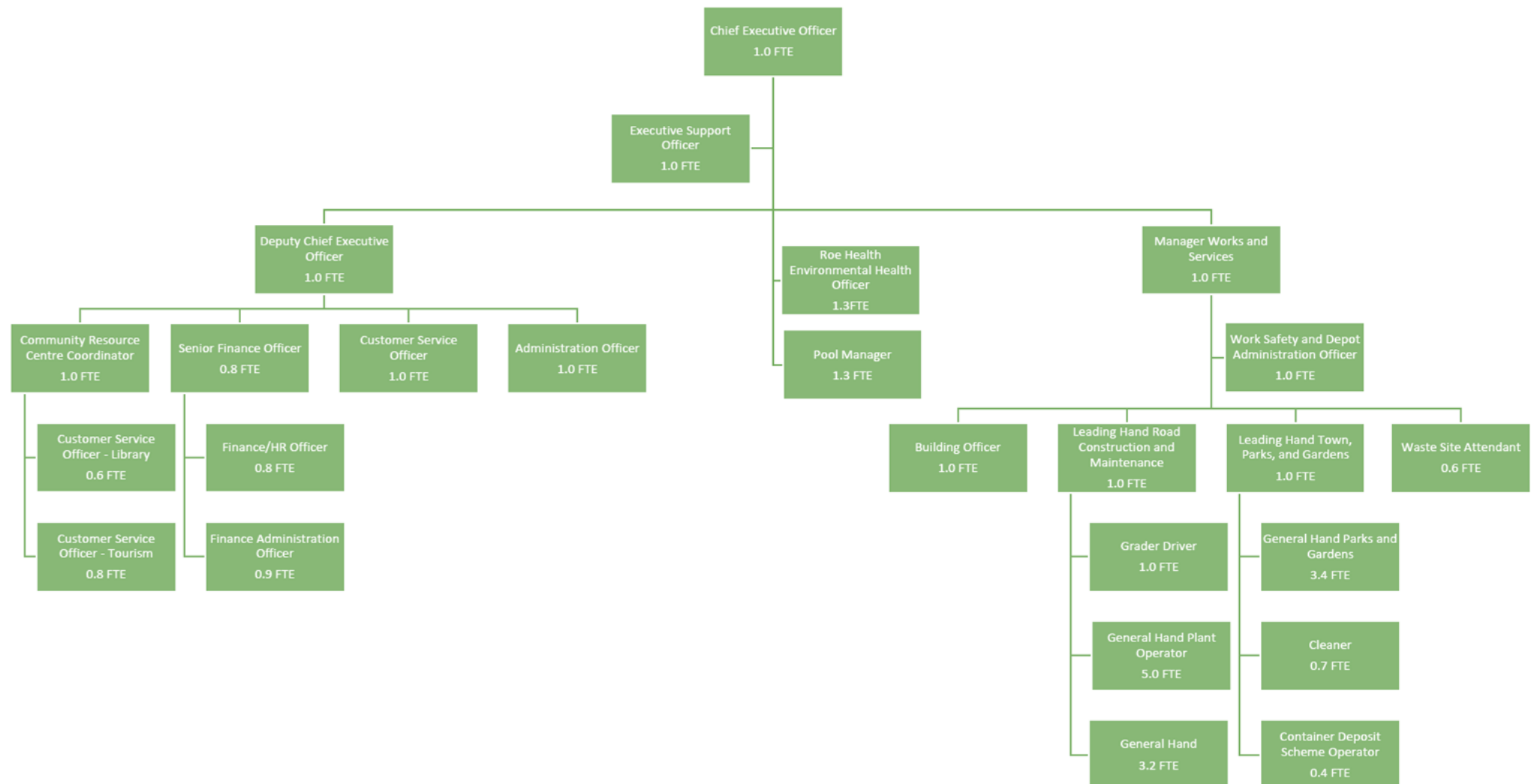


We Have High Volunteerism:

40.8% of Corrigin residents undertake voluntary work, well above the state (19%) and national average (19%).

Statistics from the last Census in 2021

4 Organisational Structure



5 Business Units Overview

Business Unit	Responsibilities	Positions	Key Partnerships
Office of the CEO	Responsible for the organisation and has powers delegated by Council, responsible for the delivery of the strategic goals of Council, integrated planning, risk, governance and compliance, emergency management	Chief Executive Officer Executive Support Officer Governance Project Officer Total staff: 2.4FTE	ROE Regional Organisation of Councils Department of Primary Industries and Regional Development Department of Local Government, Industry Regulation and Safety WA Local Government Association (WALGA) Central Country Zone (CCZ) Regional Development Australia (RDA) Wheatbelt Wheatbelt Development Commission Centre Department of Fire and Emergency Services (DFES)
Corporate and Community	Responsible for a range of areas including: administration and customer service, compliance, property management, licensing, library, cemetery, recreation, tourism, community and economic development.	Deputy CEO, Administration Officer, Customer Service Officers, Corrigin Community Resource Centre Pool Manager Total staff: 6.4FTE	WA Country Health Service Department of Transport Department of Cultural Industries, Tourism and Sport Lotterywest State Library St John Ambulance WA Police Department of Commerce Department of Biosecurity, Conservation and Attractions Roe Tourism Tourism WA Local community groups Royal Life Saving LG Professionals
Finance	Responsible for financial management, budgets, monthly and annual reports, compliance, asset management, long term financial planning	Deputy CEO, Senior Finance Officer, Finance/HR Officer, Finance Administration Officer Total staff: 2.2FTE	Department of Local Government, Industry Regulation and Safety Office of the Auditor General

Regulatory Services	Responsible for building approvals planning approvals, refuse site, environmental health and ranger services	Environmental Health Officer, Ranger - Contract, Building Surveyor – City of Kalamunda Planning Contract Consultant Total Staff: 1.3FTE	Building Commission Waste Authority Department of Water and Environmental Regulation Roe Regional Organisation of Councils (Roe ROC) Department of Health Department of Planning, Heritage and Lands City of Kalamunda
Works and Services	Responsible for: road works and maintenance, building, plant and equipment maintenance, parks, gardens and recreation grounds maintenance	Manager Works and Services, Leading Hands Building Officer General Hands, Plant Operators, Town Maintenance Waste Site Attendant Container Deposit Scheme Co-ordinator and Operator Total staff: 16.5FTE	Main Roads WA Water Corporation WA Return, Recycle, Renew (WARRRL)

6 Current Workforce Profile

The Shire of Corrigin currently (April 2025) has 37 employees including 23 full time employees, 10 part time employees and 4 casuals. The Shire also utilises external resources such as consultants and contractors to complement its internal capacity. This ensures that the Shire can fulfil all statutory obligations and deliver projects that require specialist or expert knowledge and skills.

Workforce Profile

Profile	2025
	Total Staff 37 23 FT 10 PT 4 Casual
	Average Age 41yrs 16 - 25yrs: 5 26 - 35yrs: 8 36 – 45yrs: 11 46 - 60yrs: 11 61yrs plus: 2
	Females: 18 Males: 19
	15yrs plus service: 4 10-15yrs: 4 5-10yrs: 7 1-5yrs: 18 Less than 12 months: 4

Exit Rates

Year	Number	Reasons
2020/21	Works: 7	Relocation, job opportunity, business venture, retirement
	Administration: 7	
2021/22	Works: 8	Relocation, job opportunity, injury, casuals no longer required
	Administration: 2	
2022/23	Works: 8	Relocation, job opportunity, illness, not fit for work, casual no longer required
	Administration: 3	
2023/24	Works: 2	Relocation, mental health, casual no longer required
	Administration: 1	
2024/25	Works: 3	Relocation, job opportunity, family business, illness, not returning from parental leave, short-term contract, injury
	Administration: 7	

Training and Development

Expense	2022/23	2023/24	2024/25
Wages	\$2,440,729	\$2,378,585	\$2,450,142
Professional development	\$44,330	\$49,137	\$48,064
On-costs	\$419,163	\$294,704	\$409,434
TOTAL	\$2,904,222	\$2,722,426	\$2,907,640

Employee Incentives

To assist in attracting and retaining staff, the Shire of Corrigin offers a variety of workplace rewards and incentives including:

a) Payment above award wages	b) Paid parental leave
c) Additional superannuation contribution options	d) Housing at reduced rental rates for selected positions
e) Flexible work arrangements	f) Employee Health and Wellbeing subsidy
g) Salary packaging	h) First Aid training
i) Uniform allowance	j) Employee Assistance Program and free counselling
k) Training and professional development opportunities	l) Study leave and contribution to qualifications, licences and skill development

7 Equal Employment Opportunity

The Shire of Corrigin recognises its legal obligations under the Equal Opportunity Act 1984 and will promote equal employment opportunity based solely on merit to ensure that discrimination does not occur on the grounds of gender, marital status, pregnancy, race, disability, religious or political convictions.

All offers of employment, employment training and promotional practices with this Council will be directed towards providing equal opportunity to all employees provided their relevant experience, skills and ability to meet the minimum requirements.

This Council will not tolerate harassment within its workplace. Harassment is defined as any unwelcome, offensive action or remark concerning a person's race, language, ethnicity, political or religious convictions, gender, marital status or disability.

Equal Opportunity Workforce Profile

Representation as at March 31, 2025. 37 Employees (30 full-time equivalent)

Distribution (Equity Index) as at March 31 2025:

Equity group	2025 Actual	Equity
Women	18	48.6%
- Women Indoor	12	75.0%
- Women Outdoor	6	28.6%
Women in Leadership		
- Tier 1 Indoor	1	100%
- Tier 2 Indoor	1	50%
- Tier 2 Outdoor	1	100%
- Tier 3 Indoor	2	100%
People from culturally diverse backgrounds	0	
Aboriginal Australians	1	2.9%
People with disability (Outdoor)	2	5.9
Youth (aged 24 and under)	4	10.8%
Mature (aged 45 and over)	17	45.9%

8 Staff Feedback

Survey and Workshop Results

As part of the development of the Shire of Corrigin's new Workforce Plan, all staff were invited to participate in a Workforce Survey during March / April 2025. The survey aimed to identify key areas for improvement in workforce planning and staff development, with 18 responses received - including 8 from administration staff, 10 from works staff, and 4 without a specified unit. To build on the survey feedback, two dedicated staff workshops were held in April at both the Depot and Administration Office, ensuring all staff had the opportunity to contribute their insights and ideas.

What are the things that are **POSITIVE** in the workplace, working well and should continue?

Administration	Works
Supportive and approachable colleagues and managers	Strong teamwork and positive working relationships
Positive team culture with friendly, helpful staff	Flexible working conditions
Strong encouragement for professional development beyond position descriptions	Open communication and willingness to support one another
Management is responsive and accessible	Access to training and development opportunities
Diverse and interesting range of tasks	Opportunities for overtime when available
Commitment to delivering timely, community-focused services and programs	Competitive superannuation contributions

What are the challenges in the workplace, where can we improve?

Administration	Works
Improve communication across all teams, especially between office and depot staff	Improve internal communication across all levels and between depot and office
Improved clarity of roles, responsibilities, and reporting structures for all staff	Provide more training and upskilling opportunities, including competency checks
Strengthen the induction process to ensure new staff are properly introduced and supported	Ensure the maintenance and availability of tools, equipment, and machinery is timely
Enhance the performance review and management process, including timely feedback	Improve the performance review process, with timely feedback
Provide clearer explanations behind decisions	Ensure equipment and maintenance
Effectiveness of meetings, with better information sharing across teams	Increase workforce capacity where needed to manage workloads
Improve internal systems for handling and tracking community complaints	Encourage better planning and job follow-through
Strengthen workplace culture by encouraging casual social interaction and team connection activities	Continue with whole-of-organisation connection through regular all-staff gatherings and inclusive social events
	Strengthen support from management

Business Unit Analysis

External consultants engaged in comprehensive discussions with management to gain insights into their respective business units. This collaborative effort included conducting a detailed SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis. An overview from the SWOT of each business unit is provided below;

The **Management Team Business Unit** benefits from a reliable and experienced group with diverse skill sets and broad knowledge drawn from various local governments, supported by good communication and a strong commitment to quality work and wellbeing. Despite these strengths, challenges remain with staff still gaining experience and a high workload that limits the time available for some tasks. Opportunities exist to strengthen team cohesion through regular social and training events, enhance staff development and succession planning, and improve operational efficiencies. However, the team must also navigate risks such as managing change during the Enterprise Resource Planning (ERP) software system replacement, ongoing compliance demands, and the impact of staff absences on critical work, highlighting the need for effective planning.

The **Office of the CEO** performs strongly in governance and compliance, achieving results despite limited staffing and financial resources. The team is dedicated, experienced, and benefits from clear role definitions, and strong working relationships both internally and across the local government network. There are opportunities to build governance skills of support staff through ongoing training and mentoring. Increasing demands from local government reforms and compliance requirements continue to place pressure on the team.

The **Works and Services Business Unit** is a committed and experienced team that works well together, with flexibility, and a positive, supportive culture. A good balance of younger and long-serving staff, along with training opportunities and traineeships, strengthens the unit's capability. Challenges exist around communication with other business units and limited understanding of roles across the organisation. There is also a need for clearer performance feedback, better induction processes, and clarity around licensing versus competency. Opportunities include building internal leadership skills, improving cross-team connections. Key risks involve growing compliance demands, Work Health and Safety (WHS) requirements, and difficulties in attracting and retaining skilled staff.

The **Finance Business Unit** is a detail-focused team, with long-serving staff who bring strong commitment and a deep understanding of statutory reporting and financial compliance. The team consistently delivers accurate work, demonstrates a strong willingness to adapt, and maintains positive relationships across departments to support budgeting and financial tracking. Challenges such as limited cross-training, reliance on key personnel, and the persistence of manual processes present operational risks - particularly during peak periods or unexpected absences. There are significant opportunities to improve efficiency and resilience through process automation, role clarity, internal upskilling, and stronger succession planning. Strengthening collaboration within the team and across the organisation, while managing the increasing pressure from compliance, audits, and external demands, will be key to sustaining performance and building future capability.

The **Administration Business Unit** is a flexible and community-focused team, it has strong customer service and growing knowledge of local government procedures. Staff provide effective support across the organisation, with strengths in records management and a positive team culture. However, limited staffing, reliance on key individuals, and some manual processes create challenges, particularly during absences or busy periods. Opportunities include cross-training, digital workflow improvements, and structured professional development. Strengthening communication, onboarding, and succession planning will help ensure continued high-quality service.

The **Community Development and CRC Business Unit** is a community-oriented team, has strong relationships with local residents, a history of successful events, and a positive, collaborative working culture. Staff bring a valuable mix of experience, adaptability, and a proactive approach to learning and service delivery. However, the unit faces challenges related to reliance on external funding, limited business engagement, and difficulties in reaching some parts of the community. There is also a need to strengthen integration with the broader Shire team and improve internal documentation. Opportunities exist to expand partnerships, improve procedures, explore new funding streams, and enhance service offerings. Key risks include staffing pressures due to leave, recruitment challenges, potential changes to CRC funding post-2027, and broader demographic and economic pressures that may affect participation and service viability.



9 Future Workforce Profile

Future Roles and Gaps

The Shire has considered current and future staffing needs to deliver the strategies and outcomes identified in the Strategic Integrated Plan. Additional employee resources are indicated as follows:

Business Unit	2025/26	2026/27	2027/28	2028/29
Office of CEO	0	0	0	0
Finance and Administration	0	0	0	0
Community / CRC	0	0	0	0
Works and Services	0	0	0	0
Health, Building, Planning and Development	0	0	0	0

Shared Arrangements

- Community Emergency Services Manager (CESM)
- RoeROC Environmental Health Officer

Future Financial and Long-Term Projections.

Employee cost projections will be updated following the conclusion of current Enterprise Agreement negotiations. Future costs may vary annually based on LGIA Award increases and negotiated wage outcomes.

Expense	2025/26	2026/27	2027/28	2028/29
Employee Costs	\$	\$	\$	\$

10 Workforce Risks

Challenge	Risk Assessment				
	Catastrophic	Major	Moderate	Minor	Insignificant
Number of senior staff with less than 12 months tenure				X	
Retaining employees who have completed less than three years of employment at the Shire			X		
Retaining or changeover of managers				X	
Technology integration and adoption - requires time for research, training and application		X			
Specialist skill sets required in the organisation (Grader Operators / Final Trim)		X			
Increasing governance and compliance across majority of roles			X		
Human resources are becoming a specialist skill set and requires time. Internal capacity is limited			X		
Continuing to maintain a high standard of workplace safety		X			
Perceived vs actual opportunities for internal promotion			X		
Lack of whole of staff social activities that are well attended and add value to work and culture			X		
Performance appraisals / feedback mechanisms in administration are currently limited		X			
Cross unit communication		X			
Access to housing for employees			X		

11 Workforce Plan Actions

Based on an analysis of the internal and external workforce environment, survey results, staff workshops, employee data and an assessment of the future workforce requirements, the Shire of Corrigin have identified the following priorities for the four-year term of this workforce plan:

1) Ensuring workforce sustainability through strong attraction, retention, and succession planning

The Shire of Corrigin faces challenges related to workforce turnover and reliance on long-serving employees with significant corporate knowledge. To ensure continuity, the Shire will develop succession planning strategies, enhance knowledge transfer mechanisms, and create a targeted attraction and retention strategy that prioritizes long-term employment within the Shire. This approach will help sustain the workforce and preserve valuable expertise within the organization.

2) Enhancing employee growth through training, development and resource sharing

Providing employees with opportunities for growth and development is essential to building a strong and capable workforce. The Shire will provide a coordinated approach to training programs, support employees in gaining technical skills and compliance-based certifications, and ensure that annual performance reviews are conducted to help staff achieve their goals. By fostering leadership development and career progression pathways, the Shire aims to empower employees, enhance job satisfaction, and strengthen workforce capability for the future. Where appropriate, regional partnerships will be explored to support development and resource sharing.

3) Optimising organisational efficiency through improved systems, procedures and policies

To improve workforce management and create a more structured and supportive environment, the Shire will focus on refining HR processes, enhancing communication channels, and strengthening performance management practices. The Shire will leverage current staffing to ensure compliance with workplace regulations, drive staff development, and foster a safe and structured work environment. Regular staff meetings and structured communication channels will be held to support these initiatives.

4) Fostering positive workplace culture through leadership, communication and staff engagement

A positive and supportive workplace culture is essential for employee satisfaction and organisational success. The Shire will focus on developing leadership skills at all levels, fostering open and creating more opportunities for staff engagement and collaboration. By enhancing teamwork, recognition initiatives, and regular staff interactions, the Shire aims to build a workplace where employees feel valued, supported, and motivated to contribute to the community. This will strengthen overall workplace culture and drive organizational success.

1. Skills Attraction, Retention, and Succession					
Action	Responsible Officer/s	25/26	26/27	27/28	28/29
High Priority					
a) Attraction: Analyse positions when there is a vacancy to ensure duties are aligned with needs and that suitable working days / times are available to attract staff	CEO Deputy CEO Manager Works	X	X	X	X
b) Retention: Review position descriptions to ensure clear roles and responsibilities, including delegations and line of reporting	CEO Deputy CEO Manager Works	X			
c) Retention: Review staff induction processes to ensure clear and compliant approach	HR	X		X	
d) Succession: Develop and review succession plans for key positions within the organisation	DCEO Manager Works	X			
Ongoing					
a) Attraction: Continue to develop attraction strategies that identifies specific approaches to attract people to the Shire and to live in the community	CEO	X	X	X	X
b) Retention: Continue to grow our own staff across the organisation	CEO Deputy CEO CRC Coordinator Manager Works	X	X	X	X
c) Attraction: Continue to offer apprenticeships / traineeships opportunities and work with the school to identify suitable candidates and promote opportunities to students	Deputy CEO CRC Coordinator Manager Works	X	X	X	X
d) Attraction / Retention: Continue to offer flexible working arrangements for staff where practical and beneficial to both the employee and organisation	CEO Deputy CEO Manager Works	X	X	X	X
e) Attraction / Retention: Review wages and incentives to ensure that they remain competitive, attractive and fair, in the context of the Local Government sector	CEO DCEO	X	X	X	X
f) Attraction / Retention: Undertake staff exit interviews to better understanding reasons for staff	CEO Deputy CEO Manager Works	X	X	X	X

turnover and opportunities to improve staff satisfaction.					
g) Retention: Ensure all new staff complete onboarding and induction, including introductions to team members and business units	HR	X	X	X	X
h) Succession: Provide acting opportunities to support knowledge transfer, succession planning, and continuity during staff absences.	CEO Deputy CEO Manager Works	X	X	X	X

2. Training, Development and Partnerships

Action	Responsible Officer	25/26	26/27	27/28	28/29
High Priority					
a) Development: Review the performance review process to ensure it aligns with the organisations values and organisational goals and projects	CEO	X			
Ongoing					
a) Development: Conduct regular performance reviews that include goal-setting, feedback, and identification of training or career development opportunities	CEO Deputy CEO Manager Works CRC Coordinator Leading Hands	X	X	X	X
b) Development: Create Leadership Development Pathways - Identify emerging leaders and offer access to leadership programs, mentoring, and acting-up opportunities	CEO	X	X	X	X
c) Development: Incorporate staff management and leadership development goals into individual performance reviews	CEO	X	X	X	X
d) Development: Hold regular administration and depot staff meetings to foster sharing of job knowledge and identify cross - training opportunities, with notes to be distributed to all team members	Admin and Works teams	X	X	X	X
e) Training and Development: Ensure adequate training budget that aligns with priorities from annual reviews and have a planned annual delivery approach	CEO DCEO	X	X	X	X
f) Training: Support employees in obtaining job-relevant qualifications, licences, and compliance-based certifications	CEO Deputy CEO Manager Works	X	X	X	X
g) Sharing: Where appropriate, partner with surrounding local governments for resource sharing	CEO	X	X	X	X
h) Sharing: Explore secondment and exchange opportunities with other local governments to broaden development, enhance collaboration, and share best practices.	CEO	X	X	X	X

3. Systems, Processes and Policies

Action	Responsible Officer	25/26	26/27	27/28	28/29
High Priority					
a) Review of manual administration processes to determine technology integrations for efficiency improvements	All staff	X			
b) Data collection and forward planning for future ERP improvements	DCEO	X	X		
Ongoing					
a) Policy: Review and update HR policies to ensure all policies reflect current legislation, best practice, and organisational values.	HR	X		X	
b) Processes: Review overall management of Workplace Health and Safety to ensure systems are meeting requirements including regular committee meetings, incident reporting, risk assessments, and safety audits.	WHS and Depot Admin	X			
c) Policy and Process: Introduce a Performance Management Policy: To be used for underperforming staff and clarify expectations around goal setting, feedback, underperformance, and development for all staff	CEO	X			
d) Processes: Review and refine complaints and work request processes to ensure consistency and streamline response and resolution.	Management Team	X	X	X	X
e) Systems: Maintain up-to-date compliance registers and tracking to monitor training, licences and certifications	Executive Support Officer	X	X	X	X
f) Systems: Determine which ERP system that will be suitable for the organisation	DCEO	X	X		
g) Systems: Acquire and implement new ERP system, ensuring adequate planning for effective change management	DCEO		X	X	
h) Continued investment in maintenance and expansion of Shire housing stock	CEO	X	X	X	X

4. Organisational Culture					
Action	Responsible Officer	25/26	26/27	27/28	28/29
High Priority					
a) Develop / Review internal communications framework that incorporates both written and staff meetings to improve communication between management and employees and across business units	CEO	X			
b) Provide whole of staff events / activities (appoint two staff members to lead this, 1 admin and 1 depot)	Administration and Depot teams	X	X	X	X
c) Managers to ensure that regular team meetings within business unit to foster good communication and organisational awareness, including changes, upcoming events, strategic updates and celebrate achievements	CEO Deputy CEO CRC Coordinator Manager Works	X	X	X	X
d) Encourage open communication by providing formal and informal opportunities for staff to provide feedback and raise ideas or concerns	CEO Deputy CEO CRC Coordinator Manager Works	X	X	X	X
Ongoing					
a) Share CRC activities and events with the whole organisation to encourage staff attendance at social, education and professional engagement	CRC Coordinator	X	X	X	X
b) Ensure regular toolbox meetings, including WHS as a standard item	WHS Depot Admin	X	X	X	X
c) Meet equal opportunity compliance as an employer	CEO	X	X	X	X

12 Appendices

The Western Australian Economy

Western Australia Economic Profile for June 2025 relevant to this Workforce Plan

- Perth's annual inflation rate, as measured by year-on-year growth in the **consumer price index (CPI), was 2.8%** in the March quarter 2025, down 2.9% in the previous quarter.
- However, Perth's annual CPI inflation has been **above Australia's annual CPI inflation over the past four quarters.**
- In the March quarter 2025, Australia's annual inflation rate was 2.4%, unchanged from the previous quarter.
- The WA Government State Budget 2025-26 forecasts Perth's annual average CPI (excluding electricity) **will rise 2.75% in both 2024-25 and 2025-26.**
- Western Australia's **annual average employment rose 3.4%** to 1.64 million in May 2025.
- The WA Government State Budget 2025-26 forecasts Western Australia's annual average employment will increase by 3.0% in 2024-25 and 1.75% in 2025-26.
- Western Australia's annual average monthly hours worked in all jobs rose 3.8% to 231.1 million hours in May 2025.
- The **unemployment rate was 3.9%** in May 2025, down from 4.1% in April 2025
- The **underemployment rate was 5.5%** in March 2025, up from 5.2% in April 2025.
- Wage growth in Western Australia**, as measured by the year-on-year change in the wage price index, increased from 3.3% in the December quarter 2024 to **3.7% in the March quarter 2025.**
- The WA Government State Budget 2025-26 forecasts Western Australia's annual **average wages will rise 3.75% in 2024-25** and 3.5% in 2025-26.
- Wage growth has also increased at a national level, with the year-on-year change in Australia's WPI increasing from 3.2% in the December quarter 2024 to 3.4% in the March quarter 2025.

The Western Australian Government's, Department of Treasury, Economic Forecast 2025 - 2026², provides the following employment and wage projections for Western Australia:

WA, Annual Growth %	2023-24 Actual	2024-25 Estimated Actual	2025-26 Budget Year	2026-27 Outyear	2027-28 Outyear
Unemployment	3.7	3.75	3.75	4	4.25
Employment	3.8	3	1.75	1.5	1.5
Wage Price Index	4.2	3.75	3.5	3	3

Impact on the Shire of Corrigin:

- Anticipate wage increases to stay in line or above the average CPI
- Levels of productivity falling due labour and trade shortages
- Increase in request for flexible work arrangements
- Increase competition for labour

The Local Government Environment

According to the 2022 Local Government Workforce Skills and Capability Survey¹ local government is a major national employer with over 190,800 workers in almost 400 occupations. 210 local governments responded to the survey. The report identified that:

- a) Recent data on Australia's labour force by industry show that national employment in Public Sector Administration and Safety, which includes Local Government as well as other Government services, employment grew by 4.6% in the year to the May 2022 quarter.
- b) 65.8% of the national local government workforce were full-time, 18.4% were part-time employees and 15.8% were casual employees.
- c) Urban Regional local governments employ the highest proportion of full-time workers (67.7%), while Urban and Urban Fringe local governments employ the highest proportion of part-time (21.6%) and casual workers (20.9%).
- d) The gender breakdown of their workforce was 52.3% female and 47.7% male.
- e) A total of 1,025 employees retired and 8,702 employees ceased employment. This represents average unplanned turnover rate of 15.6% nationally.
- f) In the 12 months to 30 June 2021, the total number of new entrants to the local government workforce nationally was 15,214, which exceeded the total number of those whose employment ceased.
- g) 38% of their combined workforce had been employed for 1-5 years, followed by 18% for 6-10 years and 15% for less than a year. 10% of the combined workforce nationally had been at their council for 20 or more years.
- h) The highest proportion of workers aged 30-44, followed by the 45-54 and the 55-64 year age groups. ABS data of the broader Australian labour workforce reveals that in Australia, most of the workforce is aged 65 years and above (21.1% of the total workforce), followed by the 25-34 (17.6%), 35-44 (17.0%) and 45-54 (15.5%) year age groups. Compared to the broader Australian workforce, the local government workforce is younger.
- i) 121 local governments (57.6%) do not believe they are taking on enough trainees and apprentices to meet future skilling needs, compared to 87 local governments (41.4%) who believe they are.
- j) As a result of these skills shortages, local governments said that they resorted to recruiting less skilled applicants for engineering, urban and town planning, building surveying, and supervisors and team leader roles.

When referring to the 2022 Local Government Workforce Skills and Capability Survey⁴ it outlines that 192 of the 210 (91.4%) respondent local governments reported that they were experiencing skills shortages in 2021-22, compared to the 68.9% of local governments in 2018. Similar to the 2018 survey results, engineers have been identified as the top occupation with a professional skill shortage, followed by urban and town planners, building surveyors, environmental health inspectors and human resources professionals.

Based on the survey data, other strategies used by local governments nationally to address skills gaps and shortages include:

- a) Sharing training opportunities with other local governments in the region.
- b) Engaging recruitment agencies and using contractors.
- c) Understanding the need for professionalising the workforce and encouraging regular feedback from employees in supervisor positions.

¹ 2022 [Local Government Workforce Skills and Capability Survey](#)

- d) Recruiting graduates, cadets, apprenticeships, and traineeships, while also upskilling existing employees; and
- e) Sourcing funding to be able to deliver appropriate training.

According to the Australian Local Government Association - Submission to the inquiry into local government sustainability², there were nearly 200,000 employees in Local Government in Australia as of May 2024. The report identified the key takeaways in relation to local government jobs and skills:

- a) Local governments face significant skills shortages across a range of professions. This makes recruiting and retaining qualified staff and delivering services to communities difficult.
- b) Skills shortages lead to reduced productivity, service delivery and increased costs for local governments. It also hinders progress on critical issues like housing and infrastructure development.
- c) Local governments struggle to compete with the private sector in terms of salaries. Rural and remote areas face additional challenges in attracting workers. Declines in apprenticeships and traineeships reduce the pipeline of skilled workers.
- d) Increased funding is needed to support local governments to invest in skills development and training programs, implement programs that better attract workers to regional areas, and support programs to address broader skills shortages in the national economy.
- e) A skilled local government workforce is critical for strong communities and a healthy national economy.
- f) Considering these implications, the LGIRC forecast suggests that efforts to retain the ageing workforce will be important to balance the lack of new entrants to the sector and establish valuable mentoring and training opportunities for new employees from older and experienced workers.

Impact on the Shire of Corrigin:

- a) Difficulty in competing with the private sector on remuneration
- b) High turnover and new entrants impact productivity
- c) Lack of career progression or opportunity in small local governments
- d) Lack of quality and affordable housing availability
- e) Skill shortages in technical and specialised occupations

² <https://alga.com.au/submission-to-inquiry-into-local-government-sustainability>

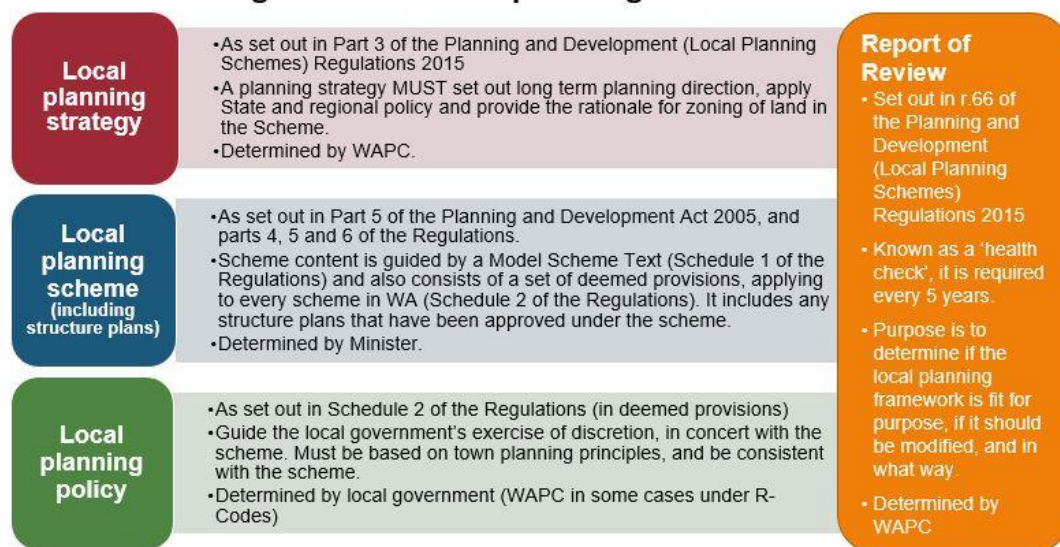
Shire of Corrigin – Report of Review

PART 1 - BACKGROUND

About the WA planning system

The key decision-makers in the Western Australian Planning system are the Minister for Planning, Western Australian Planning Commission (Commission) and local governments. Their roles and responsibilities are set out in legislation and regulation, principally the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations). As shown in **Figure 1**, the local planning framework consists of four key components - a local planning strategy, local planning scheme, structure plans and local planning policies.

Figure 1 - the local planning framework



What is a Report of Review?

A Report of Review (RoR) is a health-check for the local planning framework, which is required to be prepared every 5 years to assess how the framework is operating, and if adjustments need to be made. A RoR is required to consider whether a local government's local planning strategy and local planning scheme, and any structure plans approved under the scheme are:

1. Satisfactory in their existing form; or
2. Should be amended; or
3. Should be revoked and/or have a new one prepared.

It is also recommended that local planning policies be considered as part of this review, but this is at the local government's discretion.

This RoR will examine the Shire of Corrigin's local planning framework and make recommendations to the Commission.

About the Shire of Corrigin

The Shire of Corrigin (Shire) is a local government area in the State's Wheatbelt planning region, that is situated about 230km east of Perth. The Shire covers an area of approximately 3,095km² (**Attachment 1 - Location plan**).

According to the Australian Bureau of Statistics (ABS), the Shire's Estimated Resident Population (ERP) was 1,029 persons in 2023. The main population centre is the Corrigin townsite (625 persons) with the remaining population residing in the surrounding rural hinterland, including a few smaller gazetted townsites (such as Bullaring, Lomos, Jubuk and Kunjin) that currently support minimal populations. The Shire's key economic activity is broadscale agriculture.

PART 2 - EXISTING LOCAL PLANNING FRAMEWORK

The Shire's Local Planning Framework consists of:

Local Planning Scheme – the Shire Local Planning Scheme No. 2 (Scheme), which applies to the whole of the Shire, was gazetted in 2000. Since gazettal, the Scheme has been amended five times, including a Scheme consolidation to incorporate the changes to the planning system that occurred following the introduction of the Regulations in 2015 (refer to **Attachment 2** for an overview of these amendments).

Structure Plans – The Scheme states under Schedule 5 'Rural Residential and Residential Zones' that subdivision and development of Rural Residential Area No.1 (Lot 3 Bruce Rock-Corrigin Road) shall generally be in accordance with a structure plan. While a draft structure plan has been prepared for this site to support the rezoning of Rural Residential Area No.1 in 2009, to date, no structure plan has been endorsed by the WAPC. A townsite expansion plan for Corrigin townsite has also been prepared in 2007 with the intention of forming part of a local planning strategy, but this plan was not endorsed by the WAPC.

Local planning policies - the following local planning policy has previously been prepared and formally adopted by Council in accordance with the relevant procedural requirements of the Planning Regulations:

- Local Planning Policy No.2 - Disaster and Emergency Recovery

It should be noted Local Planning Policy No.1 entitled 'Outbuilding Size' was rescinded by Council in May 2013.

The Shire does not have a **Local Planning Strategy**.

PART 3 - PLANNING CONTEXT

This section identifies some anticipated drivers of change that are currently or anticipated to have implications for future land use planning over the next 10-15 years.

3.1 Population

3.1.1 Historical trends and forecasts

Between 2001 and 2021, the Shire's population (ERP) decreased from 1,302 (2001) to 1,028 (2021). This decline, which can be attributed to various factors such as the aging population; consolidation of smaller farms into larger farms; increased mechanisation of farming processes, employment options associated with livestock production, and fewer employment opportunities in support sectors (such as banking, retail and service industries) and changes to infrastructure provision. These trends are consistent with what is being experienced by other inland local governments across the Wheatbelt region.

Population forecasts published in the Commission's Western Australia Tomorrow Series 12 (WAPC, 2025), indicate that the number of people living in the Shire between 2021 and 2036 is expected to range between a small increase of 12 persons (Central Band) or increase by approximately 287 persons (Upper Band) (refer to **Table 1** and **Figure 2**).

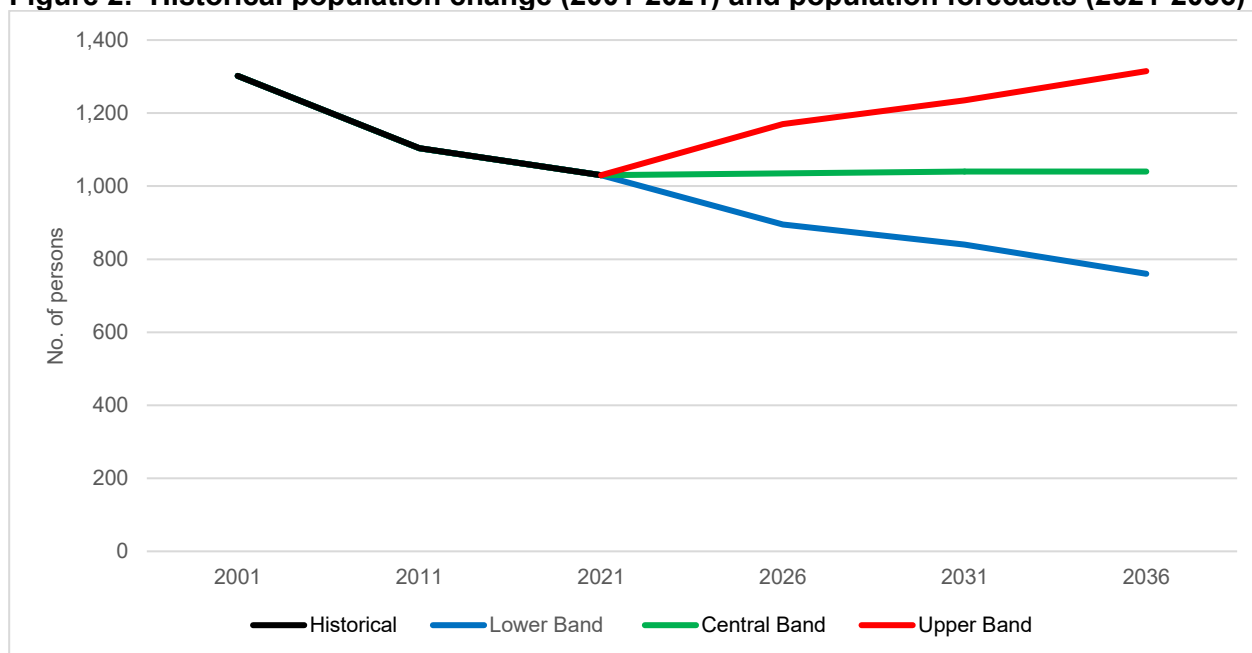
Table 1: Historical ERP (2001-2021) and population forecasts (2021-2036)

Historical population change (ERP)			WA Tomorrow forecasts			
2001	2011	2021	Band	2026	2031	2036
1,302 (ERP)	1,104 (ERP)	1,028 (ERP)	Lower Band	895	840	760
1,229 (Census)	1,063 (Census)	1,007 (Census)	Central Band	1,035	1,040	1,040
			Upper Band	1,170	1,235	1,315

Source(s): ABS (2024); WAPC (2025)

Notes:

- Data for historic population was sourced from ABS Estimated Resident Population data (ABS, 2024) and the ABS's Quickstats database ([2021 Australia, Census All persons QuickStats | Australian Bureau of Statistics](#)) (ABS, 2025)
- Population forecasts are based on the WAPC's WA Tomorrow Series 12 publication (WAPC, 2025). These forecasts are a series of possible population forecasts that are presented in 'bands. Lower Band is the most conservative forecasts while Upper Band is the most optimistic. These forecasts are based on historical fertility, mortality and migration trends.

Figure 2: Historical population change (2001-2021) and population forecasts (2021-2036)

Source: ABS (2023); WAPC (2025); DPLH (2025)

This forecast population change is expected to generate demand for between 5 additional dwellings (< 1 p.a. for Central Band) and 123 additional dwellings (~ 8 p.a. for Upper Band) (refer to **Table 2**). An analysis of past populations trends/forecasts and future land supply requirements is provided in **Part 4 - Land Supply**.

Table 2: Estimated population and dwelling requirements based on WA Tomorrow forecasts (2021-2036)

2021	Population/dwellings	
Population	Shire of Corrigin = 1,028 (2021 ERP) Corrigin townsite = 625 (2021 Census)	
Dwellings	Shire of Corrigin = 463 (2021 Census) Corrigin townsite = 326 (2021 Census)	
2021-2036	Central Band	Upper Band
Population	12 (<1 per p.a.)	+285 (~ 19 p.a.)
Dwellings	+5 (<1 dwell p.a.)	+123 (~8 dwell p.a.)

• Base population and dwellings reflect historic ABS ERP data for 2021 (ABS, 2024).
 • The 2021 Census of Population and Households identified the Shire's average household size as 2.3 persons per dwelling.
 • The dwelling change calculations are based on the forecast population change for the Central and Upper bands for 2036-2021 divided by the average household size.
 • Almost all the existing housing stock within the Shire is detached housing - none of the dwelling calculations in Table 2 contemplate medium (or higher) density housing typologies

Source(s): ABS (2024), ABS (2025), WAPC (2025)

3.1.2 Population distribution

In 2021, the main population centre was the Corrigin townsite (625 persons – 61% of the Shire's population). The remaining 39% of the population is dispersed across the rural hinterland in the localities of: Adamsvale (41 people); Bilbarin (18 people); Bullaring (82 people); Bulyee (48 people); Corrigin (76 people); Gorge Rock (33 people); Kunjin (48 people); and Kurrenkutten (33 people).

3.1.3 Population retention

It is anticipated that the Corrigin townsite will continue to be the focus for the Shire's population. Retaining and growing the population requires the Shire to be proactive by advocating to retain its population by ensuring there is land available to meet demand, providing a range of housing types (including accommodation for the ageing), working with infrastructure providers to maintain and develop community services, providing opportunities for commerce.

3.1.4 Ageing population

Census data for the Shire indicates proportion of population over 65 years of age has changed from 12.6% in 2001 to 26.2% in 2021. This is significantly above the State's average (17.2%). The ageing of the population has implications for decision making, including land use planning. The Shire along with other stakeholders may also have a role to play in ensuring services are sufficient to respond to changing demand of this cohort. At the present time, majority of health services are provided by the Corrigin District Hospital.

Table 3 – Proportion of the population aged over 65 years

	Census			WA Tomorrow
	2001	2011	2021	2036
Corrigin LGA	12.6%	21.1%	26.2%	33.2%
Western Australia	11.2%	12.4%	16.1%	19.4%

3.1.3 Transient workforce accommodation

Currently there are no large transient workforce populations in the Shire however with the proposed development of renewable energy facilities this is expected to change in the short-term future.

3.1.5 Reviewing the local planning framework

As part of preparing a new local planning strategy for the Shire, it will be necessary to identify key issues and opportunities relating to population retention in the Shire's settlement, particularly the Corrigin townsite, the need to provide accommodation options to cater for the ageing population, provision of workforce accommodation and release of land (see Section 4 of this document). In response to these issues/opportunities the Strategy will define specific strategic directions and actions relevant to land use planning in order to respond to trends and issues.

3.2 Economy

In 2021, the Shire's economic output was \$252.4m or 1.42% of the total economic output of the Wheatbelt region. At this time, 518 people were employed within the Shire, and this accounts for 1.7% of the region's employment. The key sectors in terms of output/employment were Agriculture, Forestry and Fishing (\$119.888m/207 jobs), Construction (\$26.193m/35 jobs) and Public Administration and Safety (\$17.235/51 jobs)

3.2.1 Agriculture/rural land uses

The agricultural sector is expected to remain as the primary economic activity in the shire. The key commodities produced by the agriculture sector are wheat, barley, canola, oats and lupins. Cattle and sheep rearing is the other major agricultural activity.

Co-operative Bulk Handling (CBH) maintains a presence in the Shire by operating the Corrigin, Bullaring, Bulyee, Jubuk and Ainsworth grain receival/storage/distribution facilities. CBH links growers to the wider supply chain so their produce can be exported to interstate and overseas

markets. CBH's grain receival/storage/distribution facility also provides opportunities for permanent and seasonal employment (particularly during the harvest period). CBH is currently implementing its Network Strategy, which seeks to upgrade facilities across its supply chain network. The holding capacity of the Corrigin and Bulyee receival points has been expanded and the Ainsworth, Bullaring and Jubuk receival points are planned to be phased out.

Challenges to the agricultural sector include adoption of climate-resilient agriculture management practices, access to water resources, provision and adaption of infrastructure and the need to provide and maintain safe road networks. The Shire's priority is to protect and support agricultural activity as well as encouraging other appropriate land uses that do not have local adverse impacts, or for which any impacts can be managed.

To support the agricultural sector and protect rural land, preparing a new Strategy and updating the Scheme should seek to discourage fragmentation of rural land through implementation of *State Planning Policy 2.5 – Rural planning and Development Control Policy 3.4 – Subdivision of Rural land*; incorporate contemporary model land uses; prescribing suitable land use permissibility in the zoning table; updating existing or introducing new development standards and requirements and local planning policies; and providing contemporary guidance on relevant issues, including consideration and assessment of rural intensive agriculture proposals, housing for workers and family members involved in farming operations and tree farms/plantations.

3.2.2 Renewable energy

Renewable energy projects are an emerging driver for local economies across regional Western Australia, including the Wheatbelt region, and, more generally, for the State as a whole.

The Kulin West Wind Farm (Atmos Renewables and Nomad Energy) is a proposed wind farm in the Shire(s) of Kulin and Corrigin. If approved, the project will erect approximately 78 wind turbines that are expected to generate 560 MW of electricity into the Western Australian power grid. The initial site selection investigations to investigate an appropriate site were completed in 2024 and the project has now entered the early development stage. Comprehensive environmental studies and community consultation have commenced and will occur through 2025. A Final Investment Decision is expected in 2027 followed by a construction phase that will conclude by 2029-30. The project is expected to realise a range of benefits to the region including job opportunities, support for local businesses and suppliers, and substantial direct investment in the region ([Kulin West Wind Farm Information Sheet](#)).

Renewable energy projects continue to present challenges for rural local governments, including the Shire. Future renewable energy related projects could include hydrogen production and BESS at energy hubs, associated upgrading of electricity transmission networks, the production of renewable diesel from agricultural waste products and the production of liquid biofuel from a range of plants including oil mallee. The key issues include determining the impacts of these projects on adjoining properties and, more generally, on local communities. The Shire's view is that changes are required to its local planning framework to provide more guidance when assessing these significant projects. A new local planning strategy is an appropriate starting place to identify issues/opportunities associated with renewable energy projects. Changes may also be required to the Scheme to better address planning considerations for these projects. This could include work to provide greater alignment with the State Planning Framework, such as the Commission's policy statement on renewable energy facilities, by inserting the 'renewable energy facility' land use; providing greater guidance for assessment of these proposals into Part 4. There may also be opportunities to develop additional local planning policies to guide decision making in respect to this issue.

3.2.3 Tourism

Tourism attractions within the Shire, include Dog Cemetery, historical sites and heritage buildings including museums, parks and reserves (i.e. Corrigin Nature Reserve), natural attractions such as Gorge Rock, and seasonal wildflowers. The Shire is also a participant in the Pathways to Wave Rock initiative which is a self-drive trail that offers a wide range of unique experiences across the

region that links the Shire(s) of Corrigin, Bruce Rock, Narembreen, Lake Grace, Kulin, Kondinin and Quairading and settlements with Wave Rock. At the present time, Corrigin provides most of the Shire's tourism accommodation, including hotels/motels and caravan parks/camping grounds but there are also businesses offering short-stay accommodation in rural areas.

The South West Native Title Settlement process and the Aboriginal Heritage Survey Program may identify and unlock other sites, such as unmanaged Crown Land (UCL) or unmanaged Crown reserves, for future tourism purposes.

A new local planning strategy could provide a mechanism through which to investigate opportunities to facilitate tourism across the Shire, such as planning for and development of tourist attractions and accommodation, protection of key values (environmental, landscape and amenity) that drive opportunities in the sector; and to address potential land use conflicts. Updating the Scheme to reflect the State Planning Framework, including alignment with current government reforms relating to short-stay accommodation, is recommended.

3.2.4 Mining of mineral resources and basic raw materials

There are no operating mines in the Shire, although two mines are under care and maintenance, which previously mined gypsum (at a salt lake in the east, near the border with the Shire of Kondinin) and kaolin clays (19km south-west of Corrigin townsite).

The Department of Energy, Mines, Industry Regulation and Safety (DEMIRS) have identified several prospective mineral resource sites in the Shire and the prospects for discovering new mineral resource areas and future mining activity are good when noting the following:

- large sections of the north-western and south-eastern quadrants of the Shire are represented by a geologic formation known as 'greenstone belts'. These geologic formations often contain gold, silver, copper, zinc, lead and other mineral ores. These deposits are currently the subject of exploration licenses.
- substantial salt lake chains are a source of gypsum and other minerals.
- mining companies have confirmed presence of 'critical minerals' (refer to Attachment 4 for definition) within the Shire which includes magnesium (extracted from magnesite), chromium (extracted from chromite), high purity alumina (extracted from kaolin clays), as well as in surrounding Shires with similar geology.

Extractive industries are important for the supply of basic raw materials (BRM) essential for the construction of housing, roads, other infrastructure and agricultural production. BRM extracted, or have potential for extraction, in the Shire include gravel and gypsum. Mapping of BRM significant geological supplies and extraction sites has not been undertaken for the Shire

As with all mineral resources, future mining operations need to be demonstrated to be economically viable and capable of addressing Aboriginal cultural heritage, environmental and social concerns. However, there is a need for the local planning framework to support the mining and BRM extractive industry sectors. This includes the local planning scheme and associated local planning policy protecting the mineral/BRM resources areas from sterilisation and not significantly constraining such activity. Therefore, the planning direction would require restricting the siting of sensitive/incompatible land uses, such as dwellings. All mineral/BRM resource areas will need to be initially identified under the local planning strategy and reviewed from time to time.

3.2.5 Commercial/Retail

The Corrigin townsite is the Shire's key centre for commerce (business and retail). Businesses in the town provide services to meet the needs of townsite population as well as people living in the Rural hinterland. The Shire acknowledges that the survival and future growth of Corrigin depends on maintaining the current level of servicing while also acknowledging it is becoming increasingly difficult to attract people to run small businesses in the town. The Council Plan 2025-2035 includes initiatives to improve the main street and the 2025/26 budget includes provision for incentives for business owners in the central business district.

3.2.6 Supporting industries

The Corrigin townsite has specific industrial areas that accommodate a range of businesses predominately servicing the needs of the agriculture sector. CBH operates its grain receival/storage/distribution site in Corrigin on land zoned General Industry on the southern end of the townsite.

The Corrigin townsite has a shortage of suitably zoned and serviced industrial land that needs to be addressed in the proposed local planning strategy to create opportunity for further development of this type in the future to support economic development and growth.

3.2.7 Updating the local planning framework

As part of preparing a new local planning strategy for the Shire, it will be necessary to identify key issues and opportunities relating to the Shire's key economic activities and define specific land strategic directions and actions relating to land uses such as broadscale agriculture, tree farms, renewable energy, tourism, mining/BRM, supporting industries and the town centre. It will also be necessary to investigate whether changes to the Scheme are required to facilitate economic development, for example: including contemporary land use uses classes relating to agriculture, tourism, and renewable energy; incorporating additional zones and rezoning land (as may be required); reviewing permissibility relating to tourism, agriculture, mining and renewable energy in the zoning table and inserting relevant provisions to guide development in Part 3 and Part 4.

3.3 Environment

Land use planning plays a key role in ensuring that the impacts of subdivision and development on the environment and natural resources are appropriately managed. The State Land Use Planning Framework through State Planning Policy 2.0 – Environment and natural resources (SPP 2.0) and outlines environment and natural resource management needs to be integrated with the broader land use planning and decision making such that the natural environment is protected, conserved and enhanced. Other more specific State Planning Policies more specifically address issues such as management of water resources and bushfire risk. A brief outline of environmental issues within the Shire is provided below:

3.3.1 Landforms

Most of the Shire is comprised mostly of gently undulating landforms with low relief, isolated granite outcrops and broad valley floors with salt lake chains. Corrigin town is situated around the upper reaches of a broad valley floor (292 - 296m AHD) and surrounded by several rock outcrops and hills (rising to 352m AHD at water reservoir hill to the north-east and 358m AHD near the airport to the west).

3.3.2 Soils

Soils within the Shire include clays and silts, sand, lateritic pavements, and granite outcrops. Gypsum dunes also occur in the area. The soils within the Corrigin townsite are mainly colluvial duplex soils in the upper slopes and alluvial loamy duplex soils in the lower slopes and valley floors.

3.3.3 Biodiversity

Much of the remaining flora in the Avon bioregion consists of mixed eucalypt woodlands on granite-derived soils and alluvial soils, while the sandplains and lateritic uplands consists of scrub-heath vegetation. In the Western Mallee sub-region, there are eucalypt woodlands and mallee communities of the Eucalyptus species. Some of this vegetation is classified as Threatened and Priority Ecological Communities under Western Australian legislation and as Threatened Ecological Communities under Commonwealth legislation. The Shire's vegetation, including valley floor and saline land vegetation associated with salt lake wetlands and priority flora provide habitat for fauna species. There are threatened, endangered, and/or vulnerable fauna in the Shire, including: curlew sandpiper, Carnaby's black cockatoos, Western Quolls and numbats. Over time the altered environment has resulted in rising groundwater levels, salinity, and loss of biodiversity.

3.3.4 Nature conservation

Nature conservation use comprises 2,047ha or 0.76% of the Shire area. The largest protected area is Corrigin Nature Reserve at 1,200ha and others include Nonalling Nature Reserve, Sewell Nature Reserve, Gorge Rock Nature Reserve, Lake Kurrenkutten Nature Reserve and Paperbark Nature Reserve.

3.3.5 Bushfire

Large areas throughout the Shire are designated as 'bushfire prone areas', as published by the Fire and Emergency Services Commissioner. The fringes of Corrigin townsite are declared bushfire prone area associated with the remnant vegetation on Crown reserves and UCL surrounding most of the townsite, which generally lie on the higher part of the town. The other gazetted townsites are entirely declared bushfire prone area due to the dense vegetation coverage. Land use planning in bushfire prone areas must have due regard to the Commission's State Planning Policy 3.7 - Bushfire and associated Guidelines. The Strategy will need to consider this important policy in a risk-based context to either avoid, manage and/or mitigate the risk to the Shire's residents, property and infrastructure. In particular, the risk implications for existing and expanded townsite settlements.

3.3.6 Water Resources

Surface water

Surface water within the Shire is largely contained within three Swan-Avon River catchments being Salt River (north-west), Main Avon (south-west) and Lockhart (east). There are few significant dams in the Shire managed by Water Corporation and the Shire of Corrigin adjacent to Corrigin townsite. There are several large salt lakes in a chain formation in the east near the border with the Shires of Narembeen and Kondinin, and in the south-west near the border with the Shires of Wickepin and Pingelly. Two minor creeklines run through Corrigin townsite and flow eastwards towards the Lockhart River and associated salt lake chain. The creekline running near Bullaring flows southwards towards Avon River and associated salt lakes.

Drainage/hydrology

Most of the Shire of Corrigin falls within the South-western Zone of Ancient Drainage hydrological zone and the north-eastern part falls within the Northern Zone of Ancient Drainage hydrological zone, which consist of smooth to irregularly undulating plains dominated by salt lake systems within broad valley floors. The ancient valley drainage system (also known as palaeo-channels) will not function as a continuous entity and water will not flow to the Avon River unless there is heavy and prolonged rainfall due to low valley floor gradients and low rainfall. Two minor creeklines run through Corrigin townsite and flow eastwards towards the Lockhart River and associated salt lake chain. The creekline running near Bullaring flows southwards towards Avon River and associated salt lakes. The Department of Water and Environmental Regulation has not prepared floodplain mapping for the Shire.

Groundwater

Groundwater within the Swan-Avon-Lockhart River Catchment, which includes Corrigin townsite, is generally within two metres of ground level in valley floors increasing to ten metres in upper slope areas. Groundwater salinity is very high in the valley floors and beneath the salt lakes and in deep aquifers in lower sub-catchment areas. Perched water tables and dams provide fresh to brackish water.

3.3.7 Climate change

The issues associated with climate change impacting the Shire include more frequent extreme weather events resulting in drought, bushfires, water/soil erosion and flood risk from intensive rainfall events and shortage of potable water impacting biodiversity, agricultural production and general liveability. Consequently, the key challenges for the Shire include the management issues associated with agriculture, the remaining natural areas/biodiversity, water resources, salinity and responding to bushfire risk generally and within and around the townsites.

A new Strategy could identify specific land use actions and strategic directions relating to protection, conservation and management of the Shire’s environmental assets and management of bushfire risk. This could include reflecting the requirements of the current State Planning Framework relevant to local planning strategies and may consider whether new model zones, such as Environmental Conservation zones should be inserted into the Scheme. Consideration should also be given to whether additional provisions should be inserted into Part 3 and Part 4 to manage environmental considerations.

3.3.8 Updating the local planning framework

A new Strategy could identify specific land use actions and strategic directions relating to protection, conservation and management of the Shire’s environmental assets. This could include integrating the directions for land use planning contained in key State Planning Policies, such as SPP 2.0, SPP 2.5, SPP 2.9 – Planning for water, SPP 3.7 – Bushfire risk and the Government Sewerage Policy. Some the Commission’s development control policies and positions statements will also be relevant. When reviewing the Scheme, consideration should be given as to whether new model zones, such as the Environmental Conservation zone should be inserted into the Scheme Specific and a review of zone-specific and general development provisions relating to development environmental matters in Part 3 and Part 4 should be undertaken with existing content modified and new content added (as required).

PART 4 - LAND SUPPLY

This section evaluates land supply requirements in response to the key drivers identified in **Part 3**.

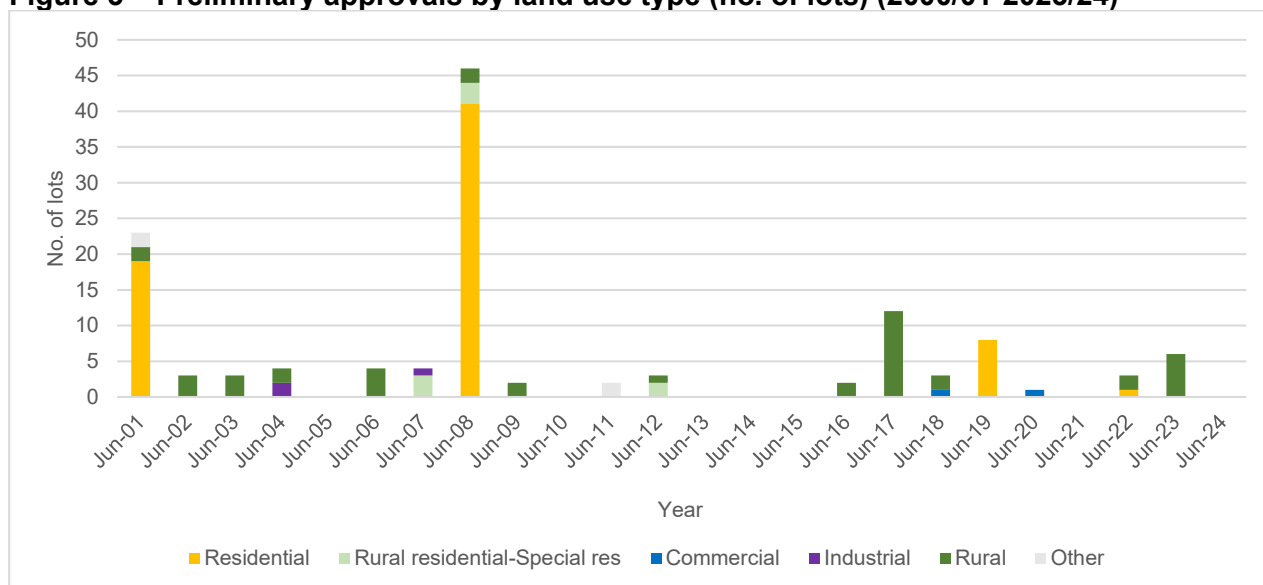
4.1 Subdivision activity

When the Commission determines subdivision applications, these are typically given preliminary approval, subject to conditions. When conditions have been fulfilled, applicants may then proceed to final approval, where new lot titles are issued.

Preliminary Subdivision approvals

Since 2000/01, 129 lots (~ 5 lots p.a.) received Preliminary Approval across the Shire. Most of this preliminary activity (70%) occurred prior to 2011 but after this time Preliminary Approval activity has been more subdued. Of the total lots given Preliminary Approval, 43 Rural lots and eight Rural Residential purposes in the rural hinterland. Within the Corrigin townsite, prior to 2011, 60 lots were given Preliminary Approval on land zoned Residential and three on land zoned Industry. After 2011, 19 lots were approved on land zoned Residential and three on land zoned Industrial. At, 31 December 2024, three lots had outstanding Preliminary Approval for non-residential purposes.

Figure 3 – Preliminary approvals by land use type (no. of lots) (2000/01-2023/24)

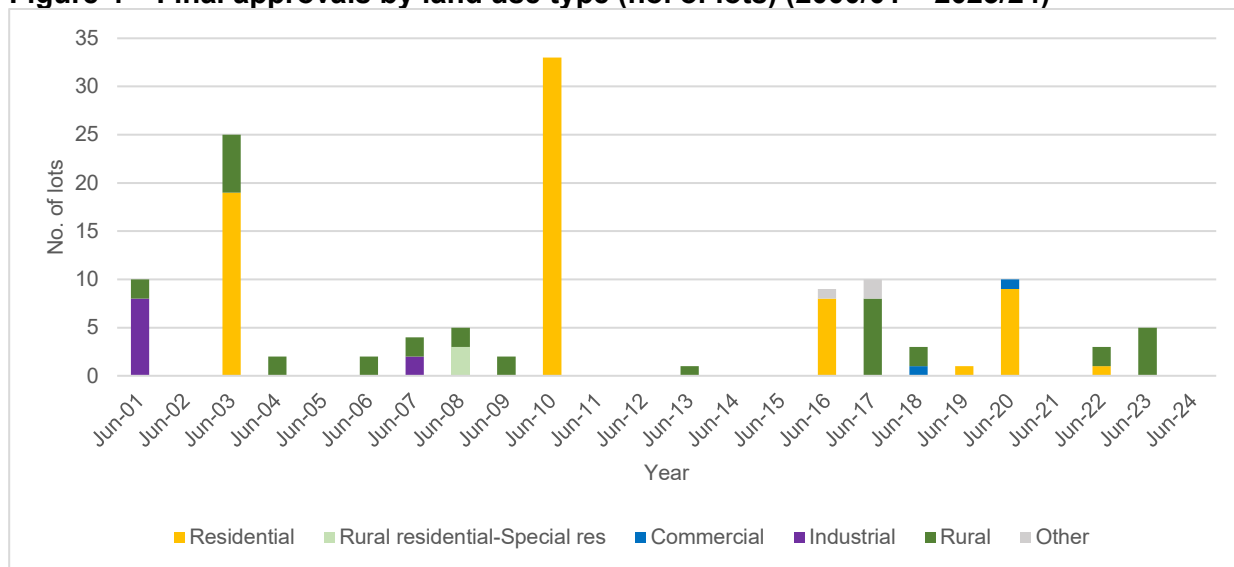


Source: DPLH (2025)

Final Subdivision approvals

Since gazettal of the Scheme in 2000, 125 lots (~ 5 lots p.a.) received Final Approval across the Shire. Most of this activity occurred prior to 2010/11 (70%) but after this time has been more subdued. Of the lots that received Final Approval, 36 were for Rural purposes and three were for Rural Residential purposes in the Shire's Rural hinterland. Within the Corrigin townsite, 71 lots received Final Approval on land zoned Residential, ten were on land zoned for industrial purposes (prior to 2011), and two on land zoned for Commercial purposes (after 2011).

Figure 4 – Final approvals by land use type (no. of lots) (2000/01 – 2023/24)



Source: DPLH (2025)

4.2 Development activity

Development applications are typically determined by the Shire, Regional Development Assessment Panel or the Western Australian Planning Commission and are typically approved with conditions that must be complied with.

4.2.1 Building commencements

Since 2012, there have been 73 building commencements (6 p.a.) for - Residential dwellings (3 p.a.), Outbuildings (2 p.a.) Commercial/Industrial purposes (1.5 p.a.) and Community Services (1 p.a.).

Table 4 - Building commencements since gazettal of Scheme 3

Year	No. building commencements	Type of development			
		Residential dwellings	Outbuildings	Commercial/Industrial purposes	Community Services
2024/2025	7	4	1	2	
2023/2024	6	4	2		
2022/2023	8	3	3	1	1
2021/2022	3	1	1		1
2020/2021	11	5	3	3	
2019/2020	5	3	2		
2018/2019	3		2	1	
2017/2018	3	2	1		
2016/2017	7	4	2	1	
2015/2016	4	2	2		
2014/2015	4	1	1	2	
2013/2014	4	1	2	1	
2012/2013	8	4	3	1	

4.2.2 Regional Development Assessment Panel

Since the commencement of the Joint Development Assessment Panels, no applications have been considered and determined in the Shire of Corrigin.

4.2.3 Western Australian Planning Commission

No applications within the Shire of Corrigin have been lodged with the State Development Assessment Unit for consideration and final determination by the Western Australian Planning Commission.

4.3 Future land supply requirements

To evaluate future land supply, this analysis utilises data collated by the Valuer General's Office. This dataset provides a breakdown of land development status by classifying zoned land as 'developed', 'undeveloped' and 'unrated' (refer to **Attachment 3** for a description of these terms). **Table 5** provides an overview of land development status for the Shire.

4.3.1 Residential

Within the Corrigin townsite there are approximately 417 lots that are zoned Residential. These lots have a residential density code of R20. Of these lots, 333 are 'Developed' with a further 51 lots that are 'Vacant'. The 2021 Census indicated that of the 326 private dwellings in the Corrigin townsite 55 were 'unoccupied'.

Of land that is classified as 'Unrated', there are several large, vacant land parcels that are zoned 'Residential' on the northern boundary of the town site. This land is mostly owned by the Shire of Corrigin.

The biggest constraint to developing additional lots in the Corrigin townsite for residential purposes is the cost of providing all necessary essential service infrastructure, particularly electricity, and the fact the sale price of new lots created is far less than the cost to develop them. As such there is no financial incentive for the private sector to develop and release land for this purpose with the burden of doing so falling upon the Shire and/or State government. The vacant undeveloped 'Residential' zoned land in the northern part of the townsite is also bushfire prone which adds to the complexity and cost of developing them.

Adequacy of residential land supply

Responding to anticipated population and economic change (as discussed in Part 3) over the next 15 years requires that there is a sufficient stock of Residential land. At the present time, opportunities for further release of Residential land consists of:

- approximately 51 lots zoned Residential in the Corrigin townsite that are 'Vacant';
- approximately 55 'unoccupied' private dwellings in the Corrigin;
- approximately 16ha of land zoned Residential in the Corrigin town site but releasing this land will require various constraints to be addressed and resolved; and
- there may be opportunities to further subdivide larger lots or to re-subdivide at a higher (R20) density as the Corrigin townsite as the town has a reticulated sewer network.

This current situation is adequate to meet the requirements of the Central Band population growth forecast and assumes that economic drivers remain as they are presently. However, should population change occur in accordance with the Upper Band forecasts, as may occur if there is a significant new economic driver(s), it could be necessary for additional Residential land to be released. In this circumstance, there may be a requirement for land classified as 'unrated' to be released but this will require constraints to be addressed and resolved.

4.3.2 Transient workforce accommodation

The Kulin West Wind Farm is likely to be sited 20km south of Corrigin townsite and 12km north-west of Kulin. It is expected that construction will commence in 2027 but accommodation for workers associated with the construction and operational phases of the project are yet to be

determined. There are no transient workforce accommodation facilities in the Shire aside from commercial accommodation providers which are limited. Demand for this type of accommodation is expected to increase in the short-term future due to the proposed development of renewable energy facilities.

4.3.3 Aged Persons Accommodation

The following facilities provide aged care accommodation:

1. Corrigin Senior Citizens Centre on Crown Reserve 33585 comprising Lot 469 (No.8) Lynch Street and Lot 502 (No.5) Goyder Street, Corrigin includes 17 independent living units managed by the Corrigin Senior Citizen's Committee; and
2. Wogerlin House on Lot 499 (No.7) Lynch Street, Corrigin provides accommodation for 12 residents with higher care needs and is managed by WA Country Health Service.

4.3.4 Rural living

Within the Corrigin townsite there are approximately 37 lots that are zoned for rural living purposes (Rural Residential). Of these, 31 are 'Developed', four lots are 'Vacant' and further two lots are 'Unrated'.

4.3.5 Commercial

Within the Corrigin townsite there are approximately 118 lots that are zoned Commercial. Of these, 32 are 'Developed', two lots are 'Vacant' and a further 26 lots are 'Unrated'. Given that land in the town's 'Commercial' zone has not been developed to its full potential, there is a sufficient supply of this type of land into the medium term at least.

4.3.6 Industrial

Within the Corrigin townsite there are approximately 43 lots that are zoned Industrial. Of these, 32 are 'Developed', five lots are 'Vacant' and further six lots are 'Unrated'. Most of the 'Vacant' and 'Unrated' industrial zoned land in the townsite is either vacant Crown land or Crown reserves that are not immediately available to accommodate any future industrial development. These lots are also constrained by their location in a designated bushfire prone area with limited access to key essential services. Consequently, there is a need to consider rezoning land in the southern and western parts of the townsite to accommodate future industrial-type development. This is particularly the case within and adjacent to the buffer area surrounding the Water Corporation's existing wastewater treatment plant.

4.3.7 Rural land

Outside of Corrigin and the Shire's smaller townsites (e.g. Bullaring and Kunjin) the remainder of the Shire is zoned for Rural purposes.

Table 5 - Land development status (Corrigin townsite)

Townsite	Zone (Land use)	Developed		Vacant		Unrated	
		Lots	Ha	Lots	Ha	Lots	Ha
Corrigin	Residential	333	37.46	51	5.12	33	16.82
	Commercial	90	10.45	2	0.20	26	6.76
	Industrial	32	22.30	5	2.54	6	3.73
	Rural Residential	31	67.15	4	6.69	2	2.47
Bullaring	Residential	8	0.80	3	0.	37	3.70
	Commercial	8	0.80	3	0.3	5	0.50
	Industrial	2	1.10	3	0.6	1	0.45
Kunjin	Rural	0	0	0	0	32	0.32
Notes:							
• Refer to Attachment 3 for definitions of 'developed', 'undeveloped' and 'unrated'. • The boundary of the Corrigin townsite used for this analysis corresponds to the gazetted townsite boundary.							

Source: VGO (2024), DLPH (2025)

PART 5 - EVALUATION OF EXISTING LOCAL PLANNING FRAMEWORK

This part evaluates the Shire's existing local planning framework given the planning context presented in **Part 3** and the assessment of land supply and demand in **Part 4**.

As required by the Regulations, this part of the report considers whether the Shire's Local Planning Strategy, Local Planning Scheme, Structure Plans and Local Planning Policies are satisfactory in their existing form; or should be amended; or should be revoked and new ones prepared.

5.1 Local Planning Strategy

At the present time, the Shire does not have a local planning strategy. This has implications for responsiveness of the local planning framework to current and emerging land use issues/opportunities that are influencing the Shire (as outlined in **Part 3** of this Report of Review) such as:

- retaining the Shire's population;
- ensuring services are of sufficient capacity to service the needs of the population;
- providing different and new forms of housing;
- ensuring there is an adequate supply of land for a range of land uses (residential, commercial, industrial, commercial) within Kondinin and Hyden;
- facilitating existing and new mining operations and renewable energy proposals;
- providing for workforce accommodation;
- expanding tourism opportunities (both attractions and accommodation);
- regulating short-term rental accommodation;
- managing use of rural land and protecting the agricultural sector;
- managing environmental assets (such as water resources and biodiversity assets) and the addressing the impacts of climate change; and
- managing bushfire risk across the Shire.

A local planning strategy also plays a key role in investigating how Local Planning Scheme No. **4** **2** could be updated to ensure it is contemporary and up to date (see Section 5.2 below). Therefore, it is recommended that the Shire prepare its first (new) local planning strategy to: set out the long-term planning directions for the local government; apply any State or regional planning policy that is relevant to the strategy; and provide the rationale for any zoning or classification of the land under the local planning scheme.

A local planning strategy for the Shire should be prepared in accordance with the Commission's Local Planning Strategy Guidelines (published in 2023) ([Local Planning Strategy Guidelines](#)). These guidelines provide the guiding principles, procedural steps and recommended content for a Strategy. A Strategy is comprised of two parts – **Part 1** and **Part 2**:

- **Part 1** outlines the 15-year vision for how land use change and development will occur within the Shire; identifies relevant planning issues/opportunities and defines planning directions/actions under key themes that are generally identified in the State's Land Use Planning Framework, such as: urban growth and settlement, economy, environment, and infrastructure.
- **Part 2** provides the background, context and justification for the planning issues/opportunities, planning directions, and actions identified in Part 1.

5.2 Local Planning Scheme No. 2

The local planning scheme and supporting local planning instruments (such as local planning policies) give effect to local strategic planning through statutory land use and development control. The Shire's Local Planning Scheme No. 2 was gazetted in 2000 and has been amended five times, including a Scheme consolidation to incorporate the changes to the planning system that occurred following the introduction of the Regulations in 2015 (refer to **Attachment 2** for an overview of these amendments).

To ensure the Scheme is contemporary and fit-for-purpose it is recommended that Scheme No. 2 be amended. This amendment will include changes identified during preparation of the new Strategy and, more generally, to achieve alignment with the Model Scheme Text and the Deemed Provisions. Implementing the required changes to the Scheme is best achieved via an omnibus amendment, in accordance with processes set out in the Regulations, where a suite of changes to the Scheme are actioned as part of one process.

In broad terms amending Scheme No. 2 will involve –

- a) aligning the document structure and clauses with the updated Model Scheme Text ;
- b) actioning recommendations from the new Strategy that relate to the Scheme;
- c) incorporating contemporary use classes, land use terms and definitions;
- d) considering whether new zones (such as Environmental Conservation and Rural Enterprise) should be incorporated;
- e) prescribing appropriate permissibility in the zoning table;
- f) identifying development that does not require development approval;
- g) rationalising/updating existing clauses and adding new provisions relating to zone-specific and general development;
- h) rationalising/updating special control areas, schedules; and
- i) modifying the scheme maps to align with the updated scheme text and account for changes to cadastral boundaries and reserve classifications throughout the Scheme Area.

5.3 Structure Plans

Scheme No. 2 provides that the Shire or the Commission may require the preparation of a structure plan prior to considering a subdivision or development proposal. However, to date no structure plans have been prepared and endorsed by the Western Australian Planning Commission.

5.4 Local planning policies

It is recommended the Shire's existing local planning policies be reviewed when amending Local Planning Scheme No.2 to ensure they reflect contemporary guidance on specific planning and development issues and are consistent with the amended Scheme. The Shire could also investigate whether any additional local planning policies are required when preparing the new local planning strategy to address current land use issues such as hosted/unhosted short-term rental accommodation, tourist developments (e.g. nature based camping facilities), workforce accommodation, and renewable energy proposals including wind farms, solar farms and battery energy storage systems, residential outbuildings (i.e. domestic storage sheds), and express exemptions to the need for development in certain circumstances.

5.5 Reviewing the local planning framework

It is understood that two neighbouring Shires – the Shire of Kondinin and the Shire of Narembeen - requested assistance to update their local planning frameworks in late 2024. Following preliminary discussions with these Shires, the Department accepted a request to address the four local governments comprising the Roe Regional Organisation of Councils (RoeROC) (the Shire(s) of Corrigin, Kondinin, Kulin, and Narembeen) about reviewing their respective local planning frameworks in February 2025.

5.5.1 Report of review

At the RoeROC meeting, the Department broadly outlined that the first step in reviewing a local planning framework is to prepare a report of review (RoR). The RoeROC subsequently advised that its members are each committed to preparing an RoR to examine their respective local planning frameworks. This RoR fulfils this first requirement agreed and the document, including Council's recommendations, will now be forwarded to the Commission for its consideration.

5.5.2 Local planning strategy

The discussion during the RoeROC meeting also highlighted that none of the local planning frameworks of RoeROC members currently have a local planning strategy. In addressing the requirement for a strategy, the Department advised that there may be an opportunity for the RoeROC members to work collaboratively to jointly prepare a Strategy.

Joint local planning strategies have been prepared for several locations across the Wheatbelt region, including Quairading/Cunderdin/Tammin in 2021 and, more recently, for the Shire(s) of Williams, West Arthur and Wagin during 2023-2024. Both strategy documents identified land use planning issues/opportunities and defined strategic directions/actions common to each participating local government while also investigating specific issues/opportunities and directions/actions affecting the individual LGAs.

Some of the key reasons for preparing a joint Strategy include the opportunity to share costs (i.e. mapping); and production of a streamlined Strategy document that has a singular Part 1 and a singular Part 2 relevant to each participating local government instead of four separate documents as would be the case if each local government prepared its own Strategy.

Following this discussion, the RoeROC advised the Department that its members will give 'consideration to working collaboratively (pending Report of Review recommendations) to develop a joint Local Planning Strategy'. Shire officers consider a joint approach to be a pragmatic and more affordable option as the RoeROC local governments comprise a geographic cluster where population, economic, and environmental drivers are (likely to be) relatively homogenous.

The Department has advised that once each RoeROC member has considered its RoR and advised of their willingness (or otherwise) to collaborate in preparing a joint Strategy it will then work further with participants to prepare a detailed project and communications plan that will guide preparation of a joint Strategy through 2025 and 2026.

5.5.3 Local planning scheme

The omnibus amendment is the preferred approach to updating the Scheme. The required amendment will commence after the local planning strategy has been finalised. Given that the Strategy will inform the amendment, it is anticipated that the earliest commencement for this phase of the review would be mid/late 2026 with finalisation by mid/late 2027. The amendment will be progressed by the Shire in consultation with the Department.

5.5.4 Structure plans

The review of the existing structure plans in each Shire where relevant can commence during preparation of the Strategy and is likely to be completed at the same time as the Scheme amendment.

5.5.5 Local planning policies

The required review of each Shire's local planning policies is expected to be completed after the Scheme amendment as this process have some implications for the policy framework.

PART 6 – RECOMMENDATION

That Council:

1. pursuant to Regulation 66(1)(b) and (c) of the *Planning and Development (Local Planning Schemes) Regulations 2015* approve the Report of Review and forward a copy of the Report to the Western Australian Planning Commission.
2. pursuant to Regulation 66(3) (a), (b) and (c) of the *Planning and Development (Local Planning Schemes) Regulations 2015* recommend to the Western Australian Planning Commission that the Shire:
 - a) prepare its first local planning strategy as part of a joint local planning strategy with fellow RoeROC members – the Shire of Kulin, Shire of Kondinin and Shire of Narembeen – setting out the long-term planning directions for the local governments; applying any relevant State or regional planning policy; and providing the rationale for any zoning or classification of land under the local planning schemes;
 - b) amend Local Planning Scheme No. 2 via an omnibus amendment to incorporate recommendations of the new Local Planning Strategy and align it with the Model Scheme Text and the Deemed Provisions contained in the Planning and Development (Local Planning Scheme) Regulations 2015 ; and
 - c) assess any structure plans and determine whether these are satisfactory, require amendment or revoked.
3. as part of preparing the new Local Planning Strategy and amending Local Planning Scheme No. 2 assess its existing local planning policies to determine which policies
 - a) are satisfactory;
 - b) should be amended or revoked; and
 - c) whether any new local planning policies are required.

Attachment 1 - Location plan

Attachment 2 Summary of amendments to Local Planning Scheme No. 1

No.	Gazettal Date	Details (summary)
2	14/09/07	Schedule 3 - deleting all reference to Lot 229 Kirkwood Street, Corrigin Townsite.
1	13/02/09	Part 5 - inserting new clause "5.7 Outline Development Plan". Adding new schedule "Schedule 12 - Rural Residential and Residential Zones" and inserting R Res Area No. 1 "That part of the Shire of Corrigin described as Lot 3 of Avon Location 16025 Bruce rock-Corrigin Road (Certificate of Title 2075/471) therein.
5	30/08/17	Scheme consolidation and update to reflect the Planning And Development (Local Planning Schemes) Regulations 2015
4	01/12/17	Rezoned the northern portion of Lot 53 Kunjin Street (corner Corrigin-Kondinin Road), Corrigin comprising an area of approximately 5.69 hectares from 'Rural Residential' zone to 'Special Use' zone. Amended table 2 - Special Use Zones by adding Special Use No. 9. Amended Part 6 – Interpretations by adding the definition for 'Agricultural Machinery Display, Sales & Repairs'. Amended the Scheme Map accordingly.
5	22/05/18	Recode all lots classified 'Residential' zone in the Corrigin townsite from R12.5 to R20. Amend the Scheme Maps. Delete the sentence in clause 4.2 and replace with new clause wording.

Definition of critical and strategic minerals

Critical minerals', as listed by the Australian Government under 'Critical Minerals List' in 2024 (which is reviewed every two years), are minerals of strategic national importance insofar as transitioning to a modern economy (e.g. advanced manufacturing, advanced computer technology and zero-carbon emissions) and national security reasons. Critical minerals are vulnerable to supply chain disruption, such as geopolitical turmoil. A number of critical minerals can also be extracted as a by-product of mining/processing of gold, nickel, copper, lead, tin and zinc, which again may be present around the greenstone belts.

Strategic Materials', which are also listed by the Australian Government in 2024, are also minerals of strategic national importance but are not vulnerable to supply chain disruption, and includes aluminium (sourced from bauxite), copper, phosphorus, tin and zinc resources. There are no known strategic materials resources identified in the Shire however such minerals may be present around the greenstone belts.

Attachment 3 - Explanation of Land Supply Data (Landgate Property Valuation Database)

The Landgate Property Valuation Database (PVD) gives each cadastral lot in the Residential, Industrial and Commercial zones one of three values (developed, undeveloped or unrated). These values are defined below.

Classification	Description
Developed	Refers to lots that are zoned for development for the purposes of the specified primary land use category (Residential, Industrial and Commercial) for which premises valuation information is captured in Landgate's PVD.
Undeveloped	Refers to lots that are zoned for development for the purposes of the specified primary land use category (Residential, Industrial and Commercial) for that are recorded as vacant in Landgate's PVD.
Unrated	Refers to lots that are zoned for development for the purpose of the specified primary land use category (Residential, Industrial and Commercial) for which no vacant land or premises valuation information has been captured in Landgate's PVD. This may include State, or local government owned lots or premises exempt from rates, Crown allotments, common property within lots on survey, newly created lots on survey, land otherwise exempt from rates and some public roads which are zoned for the primary land use category (Residential, Industrial and Commercial) under the local planning scheme.

[illegible]

Attachment 1: Shire of Corrigin - location plan

FRAUD AND CORRUPTION CONTROL

Policy Owner: Governance and Compliance

Person Responsible: Chief Executive Officer

Date of Approval: 15 November 2000

Amended: 18 October 2022, XXXX

Objective: This policy details the Shires approach to fraud and corruption risk management, prevention, detection and response and to convey the Shire's commitment to a zero-tolerance culture concerning fraud and corruption in the performance of its functions.

Policy: This policy applies to –

- elected members, external committee members and employees of Shire of Corrigin, including volunteers and trainees;
- contractors, consultants and suppliers who provide goods or services to the Shire; and
- members of the public who may have business or other dealings with the Shire.

1. Definitions

Fraud – Dishonest activity causing actual or potential financial loss to any person or entity, including theft of monies or other property by elected members, employees or persons external to the entity and where deception is used at any stage of the activity (*Australian Standard AS8001 – 2021 Fraud and Corruption Control*).

Fraud can include deliberate falsification, concealment, destruction or use of falsified information; improper use of information or abuse of position for personal financial benefit; misappropriation of assets; or manipulation of financial reporting.

Corruption – Dishonest activity in which an elected member, employee or contractor of the entity acts contrary to the interests of the entity and abuses their position of trust in order to achieve personal gain or advantage for themselves or others. (*Australian Standard AS8001 – 2021 Fraud and Corruption Control*).

Corruption is any deliberate or intentional wrongdoing that is improper, dishonest and fraudulent; this may include conflicts of interest that are not disclosed or appropriately managed, acceptance of bribes or undisclosed gifts, misuse of position, or improper use or disclosure of confidential information.

2. Statement

Shire of Corrigin is committed to an organisational culture that promotes a high standard of ethical and professional behavior, consistent with its Code of Conduct and fosters integrity, accountability and transparency in all business activities.

Shire of Corrigin commits to thoroughly investigating any reported or suspected acts of fraud or corruption regardless of seniority or relationship with the organisation.

In all circumstances that the investigation indicates serious fraudulent or

corrupt activity has occurred the matter will be reported to the appropriate authority, such as the Public Sector Commission, Corruption and Crime Commission and/or Western Australian Police.

Any person who suspects or is aware of actual fraudulent or corrupt activity is encouraged to report such conduct to the appropriate senior person ie CEO, DCEO or Shire President. No detrimental action will be taken against a person acting in good faith, unless the report is malicious or the person is also involved with fraudulent or corrupt activity.

3. Roles and Responsibilities

Fraud and corruption control is the responsibility of every employee or elected member, however the following details are specific roles and responsibilities:

Role	Responsibility
Council	• Adopts the Fraud and Corruption policy. • Adheres to the Fraud and Corruption policy.
Chief Executive Officer	• Legislated responsibility to exercise authority on behalf of the Shire. • Overall accountability for prevention and detection of fraud and corruption in the workplace. • Ensures integrity and accountability in the performance of the Shire's functions. • Responsibility for the effective and efficient use of the Shire's resources. • Promotes continuous evaluation and improvement of the Shire's management practices. • Notifies the Corruption and Crime Commission or Public Sector Commission if misconduct is suspected. • Promotes a strong ethical tone from the top and ensures a positive fraud and corruption resistant culture across the Shire.
Deputy Chief Executive Officer	• Oversees implementation and continued monitoring of the fraud and corruption policy. • Provides accurate and timely advice to the CEO and the Audit and Risk Committee on fraud and corruption matters. • Ensures training and awareness programs are designed to assist employees and contractors to identify, prevent, detect and report fraud and corruption. • Ensures the policy is reviewed annually. • Integrates fraud and corruption into risk management systems and processes.
All Executive Staff	• Encourage and maintain a culture and working environment that fosters personal responsibility, integrity and accountability. • Model the highest standards of integrity and ethical behaviour, consistent with the Code of Conduct. • Ensure effective employee communication about the process for identifying and reporting potential fraudulent and corrupt activities. • Support the embedding of fraud and corruption controls into operational planning and performance frameworks.

Audit and Risk Committee	• Oversight of risk management, including fraud and corruption control.
	• Review governance processes to ensure all matters relating to alleged fraud and corruption or unethical conduct are managed appropriately. • Review the Shire's risk dashboard for identifying, monitoring and managing business risk, including risks associated with fraud and corruption. • Review the Internal Audit Plan annually to ensure it covers fraud and corruption risks.
PID Officers	• Investigate disclosures under the <i>Public Interest Disclosure Act 2003</i>.
All Employees	• Understand responsibilities associated with performing their official duties and commit to acting ethically and with integrity in accordance with the Shire's Code of Conduct and relevant policies and procedures. • Undertake awareness training and education. • Report all suspected or actual incidents of fraud and corruption that they may be aware of to a line manager and/or director.

4. Prevention

Robust internal controls and systems are a prime defense mechanism against fraud and corruption. Shire of Corrigin demonstrates these by –

- Adopting a Code of Conduct, which reinforces a commitment to a high standard of integrity and accountability by demonstrating professional behaviours consistent with the Shire's values.
- A commitment from the Executive staff to be role models and demonstrate ethical and accountable behaviour in their actions.
- Ensuring effective management of conflicts of interest in accordance with the Shire's Conflict of Interest Guidelines.
- Establishing effective reporting mechanisms and protection for employees making disclosures about fraud and corruption activities.
- Promoting, practicing and adhering to risk management policies and procedures, ensuring risk assessments are conducted and regularly reviewed and controls developed to address identified risks as required.
- Pre-employment screening to verify qualifications, suitability and experience of a potential candidate for employment.
- Thorough screening of suppliers to verify credentials and stringent assessment of grant recipients.
- Promote organisational values and culture as key tools in the prevention of fraud and corruption

5. Detection

Shire of Corrigin has the following measures in place to identify and detect incidents of fraud and/or corruption –

- Risk management system to identify, analyse, evaluate and treat risk, including corruption and fraud; Segregation of duties in high risk areas (finance, procurement, contract management, regulatory functions etc.);

- Regular reviews and checks to detect irregularities in high-risk areas;
- Reconciliations (payroll, accounts payable);
- Analysis of management accounts and financial statements;
- Delegations manual;
- IT system controls (access restrictions, strong passwords etc.);
- Internal audit plan covers high risk fraud areas (procurement, credit cards etc.); and
- Public Interest Disclosure.

6. Response

- All reports of suspected fraud or corruption will be investigated by the Chief Executive Officer and the Deputy Chief Executive Officer.
- Immediate action will be taken to preserve relevant evidence from theft, removal, alteration or destruction. Evidence includes but is not limited to documents and IT (computers, laptops, portable devices, system access etc.).
- Appropriate action will be taken, which may include disciplinary action and/or referral to an external agency (CCC, Public Sector Commission or Police).
- Confidentiality will be maintained throughout this process.
- In each instance where fraud or corruption is detected, the Chief Executive Officer will instruct the Deputy Chief Executive Officer to reassess the adequacy of internal control systems, particularly those directly relating to the fraud and corruption incident and recommend improvements where necessary.
- Lessons learned from fraud and corruption incidents will be documented and used to improve internal controls, awareness training and risk mitigation strategies.

FRAUD AND CORRUPTION CONTROL

Policy Owner: Governance and Compliance

Person Responsible: Chief Executive Officer

Date of Approval: 15 November 2000

Amended: 18 October 2022, XXXX

Objective: This policy details the Shires approach to fraud and corruption risk management, prevention, detection and response and to convey the Shire's commitment to a zero tolerance culture concerning fraud and corruption in the performance of its functions.

Policy: This policy applies to –

- elected members, external committee members and employees of Shire of Corrigin, including volunteers and trainees;
- contractors, consultants and suppliers who provide goods or services to the Shire; and
- members of the public who may have business or other dealings with the Shire.

1. Definitions

Fraud – Dishonest activity causing actual or potential financial loss to any person or entity, including theft of monies or other property by elected members, employees or persons external to the entity and where deception is used at ~~the time immediately before or immediately following the activity~~ any stage of the activity (Australian Standard AS8001 – ~~2008~~ 2021 *Fraud and Corruption Control*).

Fraud can include deliberate falsification, concealment, destruction or use of falsified information; improper use of information or abuse of position for personal financial benefit; misappropriation of assets; or manipulation of financial reporting.

Corruption – Dishonest activity in which an elected member, employee or contractor of the entity acts contrary to the interests of the entity and abuses their position of trust in order to achieve personal gain or advantage for themselves or ~~for another person or organization~~ others. ~~The concept of "corruption" can also involve corrupt conduct by the entity or a person purporting to act on behalf of and in the interests of the entity, in order to secure some form of improper advantage for the entity~~ (Australian Standard AS8001 – ~~2008~~ 2021 *Fraud and Corruption Control*).

Corruption is any deliberate or intentional wrongdoing that is improper, dishonest and fraudulent; this may include conflicts of interest that are not disclosed or appropriately managed, acceptance of bribes or undisclosed gifts, misuse of position, or improper use or disclosure of confidential information. and may include concealed or undisclosed conflict of interest; failure to disclose acceptance of gifts or hospitality; acceptance of bribes; misuse of internet or email; release of confidential information or intellectual property.

2. Statement

Shire of Corrigin is committed to an organizational culture that promotes a high standard of ethical and professional behavior, consistent with its Code of Conduct and fosters integrity, accountability and transparency in all

business activities.

Shire of Corrigin commits to thoroughly investigating any reported or suspected acts of fraud or corruption regardless of ~~position, title, length of service or standing of any person~~ seniority or relationship with the organisation.

In all circumstances that the investigation indicates serious fraudulent or corrupt activity has occurred the matter will be reported to the appropriate authority, ~~such as the being either~~ Public Sector Commission, Corruption and Crime Commission and/or Western Australian Police.

Any person who suspects or is aware of actual fraudulent or corrupt activity is encouraged to report such conduct to the appropriate senior person ie CEO, DCEO or Shire President. No detrimental action will be taken against a person acting in good faith, unless the report is malicious or the person is also involved with the fraudulent or corrupt activity.

3. Roles and Responsibilities

Fraud and corruption control is the responsibility of every employee or elected member, however the following details specific roles and responsibilities:

Role	Responsibility
Council	• Adopts the Fraud and Corruption policy. • Adheres to the Fraud and Corruption policy.
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All Executive Staff	• Encourage and maintain a culture and working environment that fosters personal responsibility, integrity and accountability. • Model the highest standards of integrity and ethical behaviour, consistent with the Code of Conduct. • <u>Ensure effective employee communication about the process for identifying and reporting potential fraudulent and corrupt activities.</u> • <u>Support the embedding of fraud and corruption controls into operational planning and performance frameworks.</u>
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