



A G E N D A

ORDINARY COUNCIL MEETING

21 November 2023

Notice of Meeting

The Ordinary Council Meeting for the Shire of Corrigin will be held on Tuesday 21 November 2023 in the Council Chambers, 9 Lynch Street, Corrigin commencing at 3.00pm.

Order of Business

12.00pm – 1.00pm	Lunch with invited guests Life members, Corrigin Agricultural Society and local Police
1.00pm – 2.30pm	Discussion Forum
2.30pm – 3.00pm	Afternoon Tea
3.00pm	Council Meeting

I have reviewed this agenda and am aware of all recommendations made to Council and support each as presented.



Natalie Manton

Chief Executive Officer

16 November 2023

Disclaimer:

The Shire of Corrigin gives notice to members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995. Members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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1 DECLARATION OF OPENING

Council would like to acknowledge the Noongar people as the traditional custodians of the land and pay our respects to their elders past and present as well as the pioneering families who shaped the Corrigin area in the thriving community we enjoy today.

Councillors, staff, and members of the public are advised that the Council meeting is being recorded for future publication.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3 PUBLIC QUESTION TIME

A period of 15 minutes is allocated for questions with a further period of 15 minutes provided for statements from members of the public. The procedure for asking questions and responding is to be determined by the presiding member. The time allocated for questions is to be decided by the members of the Council and members of the public are to be given an equal and fair opportunity to ask a question and receive a response.

Questions and statements are to be –

- a) Presented in writing on the relevant form to the Chief Executive Officer prior to commencement of the meeting; and
- b) Clear and concise

4 MEMORIALS

The Shire has been advised that Robert Basil Caley, Norman Middleton and Stan Dhu have passed away since the last meeting.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Andrew Nolan and Callum Fullelove from Anglo American Exploration will present an update to Council on their current and planned activities during 2023/2024 within the region.

6 DECLATIONS OF INTEREST

Councillors and Officers are reminded of the requirements of s5.65 of the *Local Government Act 1995*, to disclose any interest during the meeting before the matter is discussed and of the requirement to disclose an interest affecting impartiality under the Shire of Corrigin Code of Conduct.

7 CONFIRMATION OF MINUTES

7.1 PREVIOUS COUNCIL MEETING AND BUSINESS ARISING FROM MINUTES

7.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Monday 23 October 2023 (Attachment 7.1.1).

OFFICERS RECOMMENDATION

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Monday 23 October 2023 (Attachment 7.1.1) be confirmed as a true and correct record.

7.1.2 SPECIAL COUNCIL MEETING

Minutes of the Shire of Corrigin Special Council meeting held on Monday 23 October 2023 (Attachment 7.1.2).

OFFICERS RECOMMENDATION

That the Minutes of the Shire of Corrigin Special Council meeting held on Monday 23 October 2023 (Attachment 7.1.2) be confirmed as a true and correct record.

7.2 COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

7.2.1 EDNA STEVENSON COMMITTEE MEETING

Minutes of the Shire of Corrigin Edna Stevenson Trust Committee Meeting held on Monday 13 November 2023 (Attachment 7.2.1).

OFFICERS RECOMMENDATION

That Council receives and notes the minutes of the Shire of Corrigin Edna Stevenson Trust Committee Meeting held on Monday 13 November 2023 (Attachment 7.2.1).

7.2.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE

Minutes of the Local Emergency Management Committee meeting held on Monday 13 November 2023 (Attachment 7.2.2).

OFFICERS RECOMMENDATION

That Council receives and notes the Minutes of the Local Emergency Management Committee meeting held on Monday 13 November 2023 (Attachment 7.2.2).

8 MATTERS REQUIRING A COUNCIL DECISION

8.1 CORPORATE AND COMMUNITY SERVICES REPORT

8.1.1 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	14/11/2023
Reporting Officer:	Tanya Ludlow, Finance / Human Resources Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.1 – Accounts for Payment – October 2023

SUMMARY

Council is requested to note the payments from the Municipal and Trust funds as presented in the Schedule of Accounts Paid for the Month of October 2023.

BACKGROUND

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* Section 6.8 (2)(b) and *Local Government (Financial Management) Regulations 1996* Clause 13.

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political, and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

All payments are independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure that has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures, the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that there has been no misuse of any corporate credit or fuel purchase cards.

COMMENT

Council has delegated authority to the Chief Executive Officer to make payments from the Shire's Municipal and Trust funds as required. A list of all payments is to be presented to Council each month and be recorded in the minutes of the meeting at which the list was presented.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.7 – Purchasing Policy
Policy 2.16 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2023/2024 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the list of accounts paid during the month of October 2023 as per the attached Schedule of Payment, and as summarised below:

Municipal Account (inclusive of credit card and fuel card purchases)

<i>Cheque Payments</i>	<i>020961 - 020966</i>	<i>\$17,807.88</i>
<i>EFT Payments</i>	<i>EFT19233 - EFT19367</i>	<i>\$583,233.13</i>
<i>Direct Debit Payments</i>		<i>\$26,547.74</i>
<i>EFT Payroll Payments</i>		<i>\$127,786.39</i>

Total Municipal Account Payments ***\$755,375.14***

Trust Account

<i>EFT Payments</i>	<i>EFT19291 - EFT19325</i>	<i>\$1,249.92</i>
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Total Trust Account Payments ***\$1,249.92***

Licensing Trust Account

<i>Direct Debit Payments</i>		<i>\$63,434.35</i>
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Total Licensing Trust Account Payments ***\$63,434.35***

Total of all Accounts

\$820,059.41

8.1.2 MONTHLY FINANCIAL REPORTS

Applicant:	Shire of Corrigin
Date:	14/11/2023
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	FM.0037
Attachment Ref:	Attachment 8.1.2 – Monthly Financial Report for the period ending 31 October 2023

SUMMARY

This report provides Council with the monthly financial report for the month ending 31 October 2023.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996*, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

October closed with \$2,861,223 in the Municipal bank account, \$2,257,226 in short term investment and \$5,220,396 in reserve funds.

Rate collection is at 85.7% compared to 85.4% at the same time last year. The outstanding amount of \$438,493 is made up of the following:

Long outstanding debtor (Includes current charges. Receiving regular payments)	39,307
2 properties with a Property Seize and Sale Order	32,514
Debt Collection Agent (current debts)	13,944
Current Instalments Remaining	194,470
Current Pensioners (not due until 30 June 2024)	30,074
Deferred Pensioners	18,501
Special Payment Arrangements	0
2023/2024 Rates Levied	125,800
LESS Excess Rates (Rates Payment in Advance)	-16,117
TOTAL OUTSTANDING	<u>438,493</u>

Capital projects are slowly making progress.

- Gorge Rock toilet installation is almost complete.
- CEO is in discussions with the contractor to start work on the recommissioning of the town hall steps.
- CEO is preparing the scope of works and tender for the improvements to the medical and wellness centres.
- Gym Facility at 17 Hill Street settled on 10 November 2023.
- Infant Health Centre on Lynch Street expected to be settled in November or December 2023.
- Administration photocopier, CRC photocopier, and large format printer have been delivered and installed.
- All plant and equipment have been ordered apart from the Manager Works and Services vehicle
 - CEO vehicle is due for delivery in November 2023

- ROE EHO vehicle has been delivered.
- Mack Anthem Prime Mover has been delivered.
- Toyota Hilux is due for delivery in November 2023
- Caterpillar 12M Grader is due for delivery in January 2024
- Caterpillar CW34 Roller has been delivered.
- Mitsubishi Rosa Bus was due to be delivered in early October, awaiting a firm delivery date.
- Volvo L90F Loader is due for delivery in December 2023
- Road Maintenance Unit has had design approval, delivery date not yet been given.
- Toro Z Master is due to be delivered late November.
- Rotary Park reticulation works has been completed and opening of the park held on 6 October 2023.
- Pilot Activated Lighting upgrade is due to go to tender, specifications have been developed.
- Road program commenced in late September.

Grants and contribution funding:

- 50% of the DFES Mitigation funding has been received.
- Donations for the 2023 Park Party have started coming in from local businesses.
- Funding received in relation to the LRCI Phase 3 allocation for Rotary Park.
- Final payment of the Drought Communities Programme has been received.

Further information on the October financial position is in the explanation of material variances included in the monthly financial report.

STATUTORY ENVIRONMENT

s. 6.4 Local Government Act 1995, Part 6 – Financial Management
r. 34 Local Government (Financial Management) Regulations 1996
r. 35 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2023/2024 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council’s Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council accepts the Statement of Financial Activity for the month ending 31 October 2023 as presented, along with notes of any material variances.

8.2 GOVERNANCE AND COMPLIANCE

8.2.1 MEMBER NOMINATION – REGIONAL JOINT DEVELOPMENT ASSESSMENT PANEL

Applicant:	Shire of Corrigin
Date:	10/10/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	DBC.0002
Attachment Ref:	Attachment 8.2.1 Development Assessment Panels – Frequently Asked
Asked	Questions

SUMMARY

Council is requested to confirm the appointment of two (2) members and two (2) alternate/proxy members for the Regional Joint Development Assessment Panel (JDAP) for a term expiring on 26 January 2026.

BACKGROUND

A Development Assessment Panel (DAP) is an independent decision-making body comprised of technical experts and elected local government representatives. The purpose of the DAP is to determine applications for large scale developments.

Development Assessment Panels (DAPs) have operated in Western Australia since 2011 and are intended to enhance planning expertise in decision making by improving the balance between technical advice and local knowledge.

Each panel consists of five members, comprising three specialist members and two local government councillors. Members are appointed by the Minister for Planning and a pool of additional members are available to substitute if required. In July 2022, Presiding Members, Deputy Presiding Members and Specialist Members were permanently appointed for each of the five panels, to 1 January 2024.

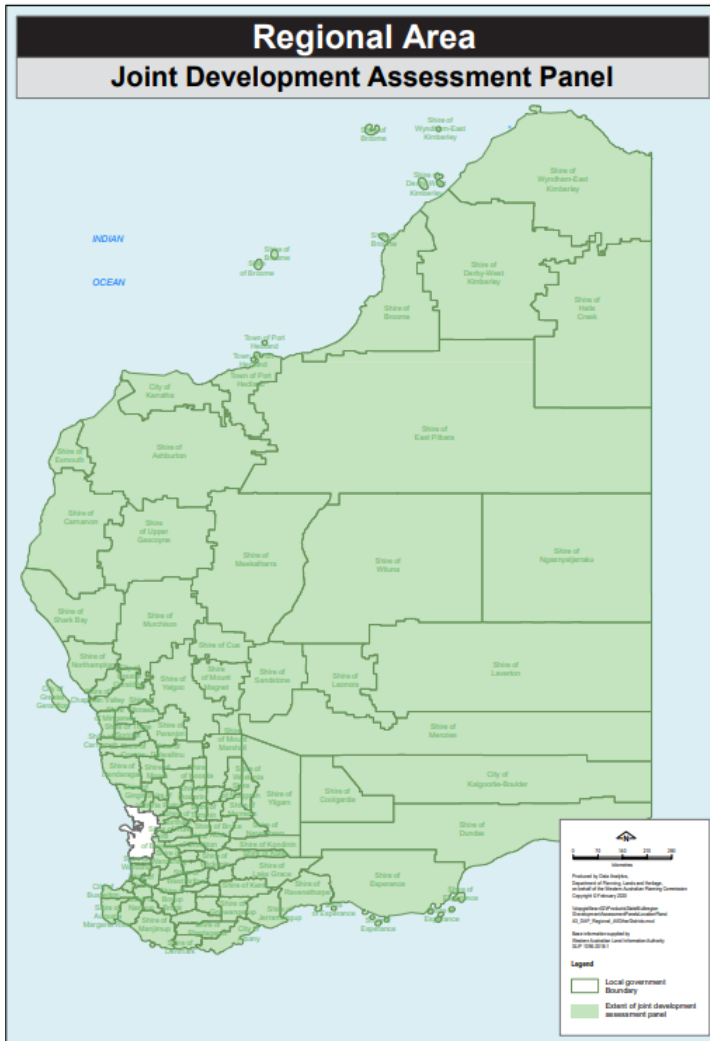
The role of panels are to determine development applications of a certain type and value threshold through consistent, accountable, and professional decision-making.

Operating under *Planning and Development (Development Assessment Panels) Regulations 2011*, each panel determines development applications as if it were the responsible planning authority, against the relevant local or region planning scheme.

Development applications outside the City of Perth with an estimated development cost of \$10 million or more must be determined by the Regional JDAP as per the requirements of the *Planning and Development (Development Assessment Panels) Regulations 2011*. These are referred to as mandatory DAP applications.

Development applications outside the City of Perth with an estimated development cost of \$2 million or more and less than \$10 million can be determined by the relevant local government or the Regional DAP. These are referred to as optional DAP applications.

The Shire of Corrigin is a member of the Regional Joint Development Assessment Panel as shown on the map below.



In accordance with the *Planning and Development Act 2005* and the *Planning and Development (Development Assessment Panels) Regulations, 2011*, the following Councillors were nominated by Council in October 2021 and were appointed as Wheatbelt DAP members by the Minister for Planning for a term expiring on 26 January 2024:

Members

Cr Matthew Dickinson

Cr Michael Weguelin

Alternate Members

Cr Scott Coppen

Cr Brydon Fare

Under regulation 24 of the *Planning and Development (Development Assessment Panels) Regulations 2011* the Shire of Corrigin is required to nominate four council members to sit as DAP members as soon as possible following the elections on 21 October 2023.

Once nominations are received, the Minister will appoint local government DAP members for the term ending 26 January 2026.

Members of the DAP will be expected to prepare for, attend and participate in every DAP meeting held in relation to Shire of Corrigin DAP applications and abide by the panel protocols and specified rules of conduct.

COMMENT

Council is required to nominate four (4) Elected Members for consideration of appointment by the Minister for Planning to the Regional Area JDAP.

The nominated members are required to attend training and professional development on the administration of the JDAP.

More information about the Development Assessment Panels can be found on the Department Planning, Lands and Heritage website using the following link.

[Development Assessment Panels](#)

STATUTORY ENVIRONMENT

Part 11A of the Planning and Development Act, 2005

Planning and Development (Development Assessment Panels) Regulations, 2011.

POLICY IMPLICATIONS

8.7 Training and Development – Elected Members

FINANCIAL IMPLICATIONS

Local DAP members are entitled to be paid for their attendance at DAP training and at DAP meetings. This information can be found within the Premier’s Circular-Boards and Committees, in regards to being eligible for payments.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.3	Forward planning and implementation of plans to achieve strategic direction and service levels	4.3.1	Work with external organisations to collaboratively plan and achieve improved community, education, health and business outcomes
		4.3.2	Continue representation on relevant Boards, Committees and Working groups to influence positive local and regional outcomes

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council:

1. *Endorse the following Councillors as local members on the Regional Area Joint Development Assessment Panel (DAP), for the term expiring on 26 January 2026:*

Cr _____ and
Cr _____.

2. *Endorse the following Councillors as alternate (deputy) members on the Regional Area Joint Development Assessment Panel (DAP) in the event that a local member is unavailable for a meeting, for the term expiring on 26 January 2026:*

Cr _____; and
Cr _____.

8.2.2 ORDINARY COUNCIL MEETING DATES 2023

Applicant:	Shire of Corrigin
Date:	13/10/2023
Reporting Officer:	Jarrad Filinski, Executive Support Officer
Disclosure of Interest:	NIL
File Ref:	GOV.0024
Attachment Ref:	NIL

SUMMARY

Council is requested to consider and approve dates to be advertised for Ordinary Council Meetings for 2024.

BACKGROUND

The Shire of Corrigin currently holds Ordinary Council Meetings on the third Tuesday of each month excluding January, with a starting time of 3.00pm.

COMMENT

Regulation 12(1) of the *Local Government (Administration) Regulations 1996* states that at least once each year a local government is to give local public notice of the dates on which and the time and place at which —

(a) The ordinary council meetings; and

(b) The committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.

It is proposed that Council be held on the third Tuesday of the month commencing at 3:00pm except for the month of January where no meeting is generally held. It is also proposed that Council continue with the Discussion Forum Session meetings prior to the Council meetings each month at 1:00 pm except for the month of January where no meeting is planned.

The following Ordinary Council Meeting dates for 2024 are recommended to Council (note: Council does not ordinarily meet in January):

20 February 2024

19 March 2024

16 April 2024

21 May 2024

18 June 2024

16 July 2024

20 August 2024

17 September 2024

15 October 2024

19 November 2024

17 December 2024

The President, Cr Hickey has requested an earlier start time of 2pm for the July 2024 meeting.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Administration) Regulations 1996

r. 12. Meetings, public notice of (Act s. 5.25(1)(g)) (1)

At least once each year a local government is to give local public notice of the dates on which and the time and place at which:

- (a) the ordinary council meetings; and
- (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public are to be held in the next 12 months.

POLICY IMPLICATIONS

Policy 8.6 - Monthly Ordinary Council Meetings and Councillor Discussion Period

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.3	Forward planning and implementation of plans to achieve strategic direction and service levels	4.3.1	Work with external organisations to collaboratively plan and achieve improved community, education, health and business outcomes
		4.3.2	Continue representation on relevant Boards, Committees and Working groups to influence positive local and regional outcomes

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council request the Chief Executive Officer give local public notice of the following Ordinary Council Meeting dates for 2024 to be held at the Shire of Corrigin Council Chambers, 9 Lynch Street.

Meeting Date	Start Time
20 February 2024	3pm
19 March 2024	3pm
16 April 2024	3pm
21 May 2024	3pm
18 June 2024	3pm
16 July 2024	2pm
20 August 2024	3pm
17 September 2024	3pm
15 October 2024	3pm
19 November 2024	3pm
17 December 2024	3pm

8.2.3 LONG TERM FINANCIAL PLAN 2022-2037 REVIEW

Applicant:	Shire of Corrigin
Date:	11/10/23
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	CM.0049
Attachment Ref:	Attachment 8.2.3 – Shire of Corrigin Long Term Financial Plan 2022-2037

SUMMARY

Council is asked to review and endorse the Long Term Financial Plan 2022 - 2037.

BACKGROUND

The Shire of Corrigin Long Term Financial Plan was adopted at the Ordinary Meeting of Council on 19 April 2022.

Following a period of community consultation in 2021 the Shire of Corrigin developed a new Strategic Community Plan 2021 - 2031. A Corporate Business Plan outlining actions to achieve the desired strategic direction was developed at the same time.

The Corporate Business Plan (CBP) is underpinned by, and links through to, a range of supporting and informing policies, strategies and plans such as a Workforce Plan, Asset Management Plan and Long Term Financial Plan (LTFP).

The LTFP is the mechanism that enables local governments to determine their capability to sustainably deliver the assets and services required by the community. It allows the local government to set priorities, within its resourcing capabilities, to deliver short, medium, and long term community priorities.

From these planning processes, annual budgets that are aligned with strategic objectives can be developed.

COMMENT

Moore Australia were engaged to carry out a major review of the plan for the period 2022 – 2037 aligning it with the informing strategies from the CBP with the final plan being adopted by Council in April 2022.

To retain alignment with the CBP, the LTFP needs to be reviewed annually and consequently informs the annual budget to ensure that the strategic objectives are being met by Council.

The LTFP was reviewed by Councillors on Tuesday 26 September 2023 and different scenarios and assumptions were considered to ensure that future forecasts were realistic, attainable, and maintained a high level of service to the community.

A desktop review of the LTFP has been conducted by management and is presented to the Council for endorsement.

STATUTORY ENVIRONMENT

Local Government Act 1995 section 5.56 – Planning for the future

Local Government (Administration) Regulations 1996 Division 3 – Planning for the future

POLICY IMPLICATIONS

- 2.10 Annual Budget Preparation
- 2.16 Motor Vehicle Replacement
- 2.19 Asset Disposal

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2023/2024 and future Annual Budgets.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse the desktop review of the Long Term Financial Plan 2022 – 2037 as provided in Attachment 8.2.3.

8.3 WORKS AND SERVICES

8.3.1 NOTICE OF INTENT TO DRAIN LOT 11991 ON DEPOSITED PLAN 130171, LOT 11993 ON DEPOSITED PLAN 130173, LOT 10141 ON DEPOSITED PLAN 126069 AND LOT 16003 ON DEPOSITED PLAN 137821 – GRYLLS

Applicant:	Grylls Farming
Date:	16/10/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	A2281
Attachment Ref:	Attachment 8.3.1 – Notice of Intent to Drain - Grylls

SUMMARY

Council is asked to provide comment on the Notice of Intent to Drain at Lots 11991, 11993, 10141 16003.

BACKGROUND

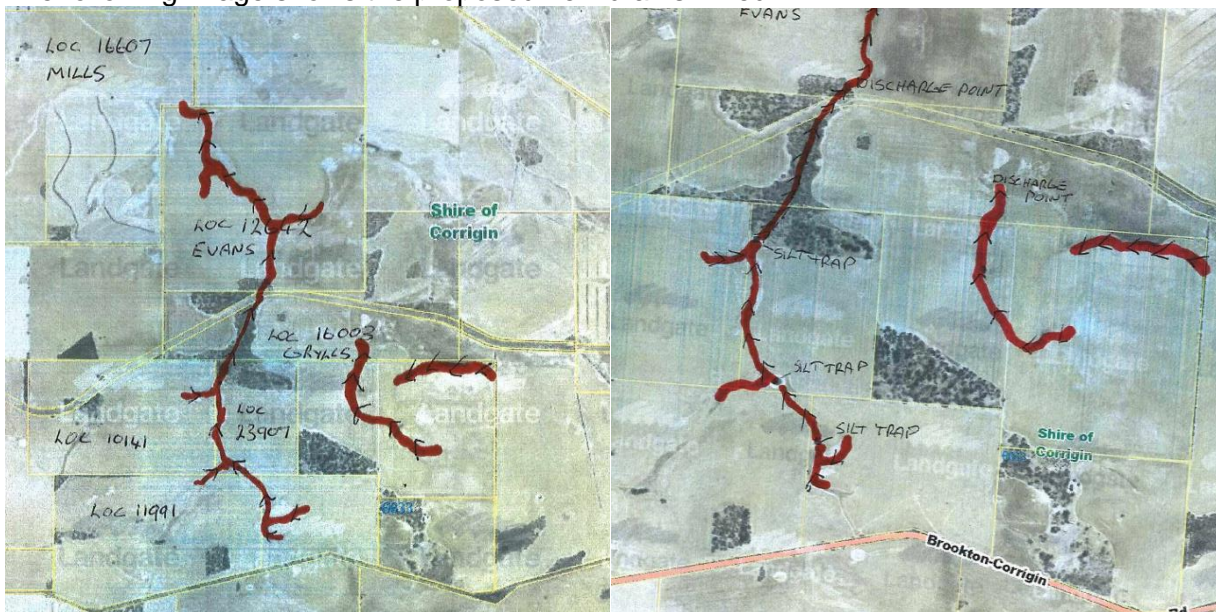
The Deputy Commission of Soil and Land Conservation requests comments from the Shire of Corrigin to assist with the decision to approve the proposed Notice of Intent to Drain.

A Notice of Intent to Drain is required to be lodged with the Commissioner of Soil and Land Conservation where an owner or occupier of land wishes to drain or pump groundwater for the purpose of controlling salinity at least 90 days before discharging water. This includes draining or pumping within the same property.

The applicant proposes to construct three (3) kilometres of drains to a depth of two (2) metres over an area of 200 hectares. The earthworks are to be completed by the property owner to discharge water in into an existing watercourse.

The specific details of proposed works are included in Attachment 8.3.1.

The following image shows the proposed new drains in red.



The following aerial image shows the wider landscape for context.



COMMENT

The neighbours to the north have been consulted and have confirmed they have no objection to the proposal.

The drainage will not impact on shire owned roads or associated infrastructure.

It is recommended that further assessment of the impact on native bush areas is required before the drain is approved.

STATUTORY ENVIRONMENT

Environmental Protection Act 1986

Soil and Land Conservation Act 1945

Soil and Land Conservation Regulations 1992 Reg 5 and 6

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Environment

An attractive natural and built environment for the benefit of current and future generations

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.5	Conservation of our natural environment	3.5.2	Support the local agricultural sector and local agricultural groups by lobbying stake holders to address local concerns and issues facing the industry now and into the future

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council

- Advise the Deputy Commission of Soil and Land Conservation that it has no objections to the proposed Notice of Intention to Drain Lot 11991 on Deposited Plan 130171, Lot 11993 on Deposited Plan 130173, Lot 10141 on Deposited Plan 126069 and Lot 16003 on Deposited Plan 13782.*
- Recommend that further assessment be conducted on the impact of the proposed drainage on native bushland on Lot 10141 and Lot 16003 prior to the construction of the drain.*

8.3.2 DISPOSAL OF ASSETS

Applicant:	Shire of Corrigin
Date:	15/11/2023
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	PES.0012
Attachment Ref:	NIL

SUMMARY

This item seeks Council authorisation to dispose of the 2005 Mitsubishi Water Truck and the 1982 Pannell Vibrating Roller not included in the 2023/2024 Annual Budget.

BACKGROUND

The 2023/2024 budget includes allowances for income from the disposal of the following plant items:

- 2021 Isuzu MU-X LSM (4CR)
- 2012 Mitsubishi Rosa Bus (CR103)
- 2014 Volvo L90F Loader (CR14)
- 2011 Iveco Powerstar Prime Mover (CR7)
- 2005 Hino Dutro 8500 X Long (CR23)
- 2012 Caterpillar 12M Grader (CR11)
- 2011 Bomag Multi tyred Roller (CR980)
- 2013 Toyota Hilux 4x2 (CR24)
- 2013 Toro Z Master (CR15228)
- 2020 Isuzu MU-X LSU (CR123)
- 2021 Toyota Prado (CR1)

The chassis rails are rusted on the 2005 Mitsubishi water truck and it has been deemed unsafe. The cost of repair is uneconomical.



2005 Mitsubishi Water Truck

The 1982 Pannell Roller was deemed as unsafe during a vehicle ergonomic assessment by a Local Government Insurance Scheme (LGIS) assessor. The injury prevention assessment identified problems with the entry and exit of the vehicle, lack of adjustable steering, no air conditioning and poor seating.



1982 Pannell Roller

The 2011 Iveco Prime Mover was included in the budget for disposal however the Manager of Works and Services has requested that this truck be retained and used in place of the Mitsubishi water truck.

Council passed a resolution at the Ordinary Council meeting on 15 March 2022 (Resolution 26/2022)

That Council reject all submission and retain the 2011 Iveco Powerstar 6x4 Prime Mover until the delivery date for the new prime mover is confirmed and then readvertise the truck for sale approximately 8 to 10 weeks before the new truck arrives.

The new Mack Prime Mover has arrived and is currently being used in the road construction program.

COMMENT

The CEO has delegated authority from Council:
to exercise the powers and discharge the duties of the local government under Regulation 14 of the *Local Government (Functions and General) Regulations 1996* to publicly invite tenders by determining the written criteria for deciding which tender should be accepted and also;
To exercise the powers and discharge the duties of the local government under Regulation 18 of the *Local Government (Functions and General) Regulations 1996* relating to choice of tender.

The delegation is subject to:

- a) Following the Shire's operational practice utilising tender evaluation processes and documentation developed by WALGA;
- b) Compliance with the requirements of the Shire's Purchasing Policy as it relates to tendering; and
- a) Acceptance of a tender is not to exceed a contract value of \$200,000.

Council has delegated authority to the CEO to dispose of property:

To exercise the powers and discharge the duties of the local government under section 3.58(2) and 3.58(3) of the *Local Government Act 1995*, and further to acquire property on the local government's behalf.

However Section 5.43(d) of the *Local Government Act 1995* provides that:
A local government cannot delegate to a CEO any of the following powers or duties
(d) acquiring or disposing of any property valued at an amount exceeding an
amount determined by the local government for the purpose of this paragraph.

The delegation relating to the disposal of property from Council to the CEO specifies that in accordance with the *Local Government Act 1995* section 5.43 (d) the disposal of property for any single project or where not part of a project but part of a single transaction is limited to a maximum value of \$20,000 or less therefore disposal of the surplus plant and miscellaneous items with a value higher than that will need to be brought back to Council for a final decision.

Council is asked to authorise the disposal of the Mitsubishi Water Truck and Pannell Vibrating Roller that have been deemed unsafe.

Council is asked to retain the Iveco Prime Mover with a further review to be conducted during the 2024/25 budget workshops.

An adjustment to the budget for these plant disposals and to retain the Iveco Prime mover will be made during the 2023/2024 budget review process.

STATUTORY ENVIRONMENT

Local Government Act 1995:

- *Section 3.42 – Delegation of some powers and duties to the CEO*
- *Section 3.57 – Tenders for providing goods or services*
- *Section 3.58 – Disposing of property*

Local Government (Functions and General) Regulations – Reg. 18 Choice of tender

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The assets written down value (WDV) at 31 October 2023 is as follows:

Mitsubishi Water Truck

Written Down Value:	\$57,078
Depreciation yet to be allocated:	\$2,307
Estimated Written Down Value:	\$50,771

Pannell Vibrating Roller

The asset has been depreciated fully so the written down value is \$0.00.

Increased proceeds from disposal of assets not accounted for in the 2023/2024 budget. Profit or Loss to be adjusted in the 2023/2024 budget review.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Authorise the CEO to carry out the process of sale and disposal of the 2005 Mitsubishi Water Truck and the 1982 Pannell Vibrating Roller as required by Section 3.58 (3) of the Local Government Act 1995.*
2. *Accept the offers that represents the best sale price on behalf of the Shire of Corrigin for the 2005 Mitsubishi Water Truck and the 1982 Pannell Vibrating Roller.*
3. *Retain the 2011 Iveco Powerstar for use on the road construction program with a further review to be undertaken as part of the 10 year plant replacement program during 2024/25 budget workshops.*

9 CHIEF EXECUTIVE OFFICER REPORT

The Chief Executive Officer's report was provided to Council during Discussion Forum

10 PRESIDENT'S REPORT

11 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEM

12 URGENT BUSINESS APPROVED BY THE PRESIDENT OR DECIDED BY THE COUNCIL

13 INFORMATION BULLETIN

14 WALGA AND CENTRAL ZONE MOTIONS

15 NEXT MEETING

Ordinary Council Meeting on 19 December 2023.

16 MEETING CLOSURE