



# Agenda Attachments

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NOVEMBER 2023

- ATTACHMENT 7.1.1 - COUNCIL MINUTES (ORDINARY) – 23 OCTOBER 2023**
- ATTACHMENT 7.1.2 - COUNCIL MINUTES (SPECIAL) – 23 OCTOBER 2023**
- ATTACHMENT 7.2.1 - EDNA STEVENSON COMMITTEE MINUTES – 13 NOVEMBER 2023**
- ATTACHMENT 7.2.2 - LEMC MINUTES – 13 NOVEMBER 2023**
- ATTACHMENT 8.1.1 - ACCOUNTS FOR PAYMENT – OCTOBER 2023**
- ATTACHMENT 8.1.2 - MONTHLY FINANCIAL REPORT FOR PERIOD ENDING 31 OCTOBER 2023**
- ATTACHMENT 8.2.1 - DEVELOPMENT ASSESSMENT PANELS – INFORMATION FOR LOCAL GOVERNMENT MEMBERS**
- ATTACHMENT 8.2.3 - LONG TERM FINANCIAL PLAN DESKTOP REVIEW 2023**
- ATTACHMENT 8.3.1 - NOTICE OF INTENT TO DRAIN - GRYLLES**



# MINUTES

## ORDINARY COUNCIL MEETING

23 October 2023

This Ordinary Council Meeting was originally planned for Tuesday 17 October 2023. Due to a fire emergency in Corrigin, the meeting was postponed.

The Ordinary Council Meeting for the Shire of Corrigin held on Monday 23 October 2023 in the Council Chambers, 9 Lynch Street, Corrigin commencing at 6.30pm.

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**1 DECLARATION OF OPENING**

The Chairperson, President Cr. D Hickey opened the meeting at 6:58pm and acknowledged that the meeting was being held on the traditional lands of the Noongar people and paid his respects to their elders past, present, and emerging.

Councillors, staff, and members of the public are advised that the Council meeting is being recorded for future publication.

**2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

Shire President

Deputy Shire President

Cr. D L Hickey

Cr. S L Jacobs

Cr. B Fare

Cr. M B Dickinson

Cr. M A Weguelin

Cr. B E Filinski

Cr. M R Leach

Chief Executive Officer

Executive Support Officer

N A Manton

J M Filinski

**APOLOGIES**

**3 PUBLIC QUESTION TIME**

**4 MEMORIALS**

The Shire has been advised that Kane Di Fulvio and David Bolt have passed away since the last meeting.

**5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

NIL

**6 DECLATIONS OF INTEREST**

NIL

## **7 CONFIRMATION OF MINUTES**

### **7.1 PREVIOUS COUNCIL MEETING AND BUSINESS ARISING FROM MINUTES**

#### **7.1.1 ORDINARY COUNCIL MEETING**

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 26 September 2023 (Attachment 7.1.1).

##### **COUNCIL RESOLUTION**

**135/2023 Moved: Cr. Jacobs                      Seconded: Cr. Weguelin**

*That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 26 September 2023 (Attachment 7.1.1) be confirmed as a true and correct record.*

**Carried 7/0**

**For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach**

**Against:**

### **7.2 COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES**

#### **7.2.1 AUDIT AND RISK MANAGEMENT COMMITTEE MEETING**

Minutes of the Audit and Risk Management Committee meeting held on Tuesday 26 September 2023 (Attachment 7.2.1).

##### **COUNCIL RESOLUTION**

**136/2023 Moved: Cr. Weguelin                      Seconded: Cr. Fare**

*That the minutes of the Audit and Risk Management Committee meeting held on Tuesday 26 September 2023 (Attachment 7.2.1) be received.*

**Carried 7/0**

**For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach**

**Against:**

## **8 MATTERS REQUIRING A COUNCIL DECISION**

### **8.1 CORPORATE AND COMMUNITY SERVICES REPORT**

#### **8.1.1 ACCOUNTS FOR PAYMENT**

Applicant:	Shire of Corrigin
Date:	3/10/2023
Reporting Officer:	Tanya Ludlow, Finance / Human Resources Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.1 – Accounts for Payment – September 2023

#### **SUMMARY**

Council is requested to note the payments from the Municipal and Trust funds as presented in the Schedule of Accounts Paid for the Month of September 2023.

#### **BACKGROUND**

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* Section 6.8 (2)(b) and *Local Government (Financial Management) Regulations 1996* Clause 13.

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political, and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

All payments are independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure that has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures, the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that there has been no misuse of any corporate credit or fuel purchase cards.

#### **COMMENT**

Council has delegated authority to the Chief Executive Officer to make payments from the Shire's Municipal and Trust funds as required. A list of all payments is to be presented to Council each month and be recorded in the minutes of the meeting at which the list was presented.

#### **STATUTORY ENVIRONMENT**

*S6.4 Local Government Act 1995, Part 6 – Financial Management*  
*R34 Local Government (Financial Management) Regulations 1996*

#### **POLICY IMPLICATIONS**

Policy 2.7 – Purchasing Policy  
Policy 2.16 – Corporate Credit Cards

#### **FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2023/2024 Annual Budget.

#### **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective: Governance and Leadership**  
**Strong Governance and leadership**

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Simple Majority

**COUNCIL RESOLUTION**

**137/2023 Moved: Cr. Dickinson**

**Seconded: Cr. Jacobs**

*That Council receives the list of accounts paid during the month of September 2023 as per the attached Schedule of Payment, and as summarised below:*

**Carried 7/0**

**For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach**  
**Against:**

**Municipal Account (inclusive of credit card and fuel card purchases)**

Cheque Payments	020957 - 020960	\$17,421.14
EFT Payments	EFT19187 - EFT19232	\$125,186.58
Direct Debit Payments		\$32,176.37
EFT Payroll Payments		\$131,623.92

**Total Municipal Account Payments \$306,408.01**

**Trust Account**

EFT Payments	EFT19207 - EFT19208	\$63.60
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**Total Trust Account Payments \$63.60**

**Licensing Trust Account**

Direct Debit Payments		\$30,366.20
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**Total Licensing Trust Account Payments \$30,366.20**

**Total of all Accounts \$336,837.81**



## 8.1.2 MONTHLY FINANCIAL REPORTS

Applicant:	Shire of Corrigin
Date:	10/10/2023
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	Nil
File Number:	FM.0037
Attachment Ref:	Attachment 8.1.2 – Monthly Financial Report for the period ending 30 September 2023

### SUMMARY

This report provides Council with the monthly financial report for the month ending 30 September 2023.

### BACKGROUND

The *Local Government (Financial Management) Regulations 1996*, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variations between budgeted and actual expenditure including the required material variations (10% with a minimum value of \$10,000) are included in the variance report.

### COMMENT

September closed with \$3,396,682 in the Municipal bank account, \$2,254,350 in short term investment and \$5,223,273 in reserve funds.

Rate collection is at 83.3% compared to 81.6% at the same time last year. The outstanding amount of \$512,262 is made up of the following:

Long outstanding debtor (Includes current charges. Receiving regular payments)	42,598
2 properties with a Property Seize and Sale Order	30,931
Debt Collection Agent (current debts)	13,799
Current Instalments Remaining	242,700
Current Pensioners (not due until 30 June 2023)	33,160
Deferred Pensioners	18,501
Special Payment Arrangements	0
2023/2024 Rates Levied	138,100
LESS Excess Rates (Rates Payment in Advance)	-7,887
<b>TOTAL OUTSTANDING</b>	<b><u>512,262</u></b>

Capital projects are slowly making progress.

- Gorge Rock toilet installation is still waiting on completion.
- CEO is in discussions with the contractor to start work on the recommissioning of the town hall steps
- CEO is preparing the scope of works and tender for the improvements to the medical and wellness centres.
- Gym Facility offer and acceptance has been signed now awaiting settlement.
- Administration photocopier has been ordered. CRC photocopier and large format printer have been delivered and installed.
- All plant and equipment have been ordered apart from the Manager Works and Services vehicle
  - CEO vehicle is due for delivery in November 2023

- ROE EHO vehicle is being fitted with extra accessories and delivered by the end of October.
- Mack Anthem Prime Mover is due for delivery prior to the end of October
- Toyota Hilux is due for delivery in November 2023
- Caterpillar 12M Grader is due for delivery in December 2023
- Caterpillar CW34 Roller is due for delivery prior to the end of October
- Rotary Park reticulation works has been completed and opening of the park held on 6 October 2023.
- Road program commenced in late September.

Further information on the September financial position is in the explanation of material variances included in the monthly financial report.

**STATUTORY ENVIRONMENT**

s. 6.4 Local Government Act 1995, Part 6 – Financial Management  
r. 34 Local Government (Financial Management) Regulations 1996

**POLICY IMPLICATIONS**

NIL

**FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2023/2024 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective: Governance and Leadership**  
**Strong Governance and Leadership**

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council’s Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Simple Majority

**COUNCIL RESOLUTION**

**138/2023 Moved: Cr. Weguelin**

**Seconded: Cr. Filinski**

*That Council accepts the Statement of Financial Activity for the month ending 30 September 2023 as presented, along with notes of any material variances.*

**Carried 7/0**

**For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach**  
**Against:**

## 8.2 GOVERNANCE AND COMPLIANCE

### 8.2.1 REPORT ELECTION 2023

Applicant:	Shire of Corrigin
Date:	11/10/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GOV.0051
Attachment Ref:	NIL

#### SUMMARY

Council is asked to consider the report from the 2023 elections after receiving four nominations for four vacant positions to be filled.

#### BACKGROUND

Nominations for the 2023 election seeking four candidates for four year terms closed on Thursday 7 September 2023. At the close of nominations four (4) nominations were received for four (4) vacancies from the following candidates:

Sharon Jacobs  
Mike Weguelin  
Brooke Filinski  
Megan Leach

As the number of candidates equalled the number of vacancies to be filled, the candidates were declared elected unopposed for a term ending 2027. There is therefore no requirement to hold an election on 21 October 2023.

A Councillor Induction Manual has been sent to all newly elected members and an induction session is scheduled for 17 October 2023.

In addition to the Induction Manual new Councillors were provided with fact sheets from the Department of Local Government, Sport and Cultural Industries to explain the various aspects of being a council member including:

- [An introduction to local government](#)
- [The role of a council member](#)
- [Council members' responsibilities and rights](#)
- [What happens when you become a council member](#)

#### COMMENT

The candidates who were declared elected unopposed will be sworn in at a ceremony on Monday 23 October 2023.

#### STATUTORY ENVIRONMENT

*Local Government Act 1995*

#### POLICY IMPLICATIONS

Policy 4.1 Code of Conduct for Council Members, Committee Members and Candidates

**FINANCIAL IMPLICATIONS**

Cost of administering the 2023 election including advertising and staff time was included in the 2023/24 budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective: Governance and Leadership  
Strong Governance and leadership**

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Simple Majority

**COUNCIL RESOLUTION**

**139/2023 Moved: Cr. Fare**

**Seconded: Cr. Leach**

*That Council note the Report for the 2023 Local Government Elections.*

**Carried 7/0**

**For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach**

**Against:**

UNCONFIRMED

## 8.2.2 REGISTER OF POLICIES REVIEW

Applicant:	Shire of Corrigin
Date:	10/10/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CM.0059
Attachment Ref:	Attachment 8.2.2– Register of Policies – Review 2023

### SUMMARY

Council is asked to review the existing policies in the Shire of Corrigin Register of Policies that were last reviewed and adopted by Council in October 2022 and add new policies.

### BACKGROUND

The register of policies is to be reviewed annually and provided to Council for consideration and adoption.

The objectives of the Register of Policies are:

- to provide Council with a formal written record of all policy decisions.
- to provide staff with guidelines in which to act in accordance with Council's wishes.
- to enable staff to act promptly in accordance with Council requirements but without continual reference to Council.
- to enable Councillors to adequately handle enquiries from electors without undue reference to the staff or Council.
- to enable Council to maintain a continual review of policy decisions and to ensure they are in keeping with community expectations, current trends and circumstances.
- to enable ratepayers to obtain immediate advice on matters of Council policy.

### COMMENT

Attachment 8.2.2 shows track changes throughout the document to draw attention to any minor amendments that have been made to policies. The policies that have been highlighted in red have either had significant changes or are new policies.

### STATUTORY ENVIRONMENT

*Local Government Act, Section 2.7(2) (b):*

*Local Government Act 1995 – Section 2.7 Role of council*

- (1) *The council —*
- (a) *governs the local government's affairs; and*
  - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
- (a) *oversee the allocation of the local government's finances and resources; and*
  - (b) *determine the local government's policies.*

### POLICY IMPLICATIONS

Review of the Shire of Corrigin Register of Policies.

**FINANCIAL IMPLICATIONS**

NIL

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective: Governance and Leadership**

**Strong Governance and leadership**

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation

**VOTING REQUIREMENT**

Absolute Majority

**COUNCIL RESOLUTION**

**140/2023 Moved: Cr. Weguelin**

**Seconded: Cr. Dickinson**

*That Council*

1. *adopt the amendments to policies as provided in Attachment 8.2.2 – Register of Policies – Review 2023 to become the new Shire of Corrigin Register of Policies in accordance with Section 2.7(2)(b) of the Local Government Act 1995.*
2. *add the following new polices to the Shire of Corrigin Register of Policies*
  - *Child Safe Policy*
  - *Electronic meetings policy*

**Carried 7/0**

**For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach**

**Against:**

**8.2.3 OFFER TO PURCHASE LOT 9 GRANITE RISE ESTATE 1 HAYDON CLOSE**

Applicant:	Shire of Corrigin
Date:	9/10/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CP.0002, LUP 0002
Attachment Ref:	NIL

**REASON FOR CONFIDENTIALITY**

The Chief Executive Officer’s Report is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting:

- s5.23 (2)(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- s5.23 (2)(e)(ii) a matter that if disclosed, would reveal information that has a commercial value to a person.

**COUNCIL RESOLUTION**

**141/2023 Moved: Cr. Jacobs**

**Seconded: Cr. Weguelin**

That Council close the meeting to the public in accordance with sub section 5.23 (2) (c) and (e)(ii) of the Local Government Act 1995 and Clause 15.10 of the Standing Orders.

**Carried 7/0**

**For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach**  
**Against:**

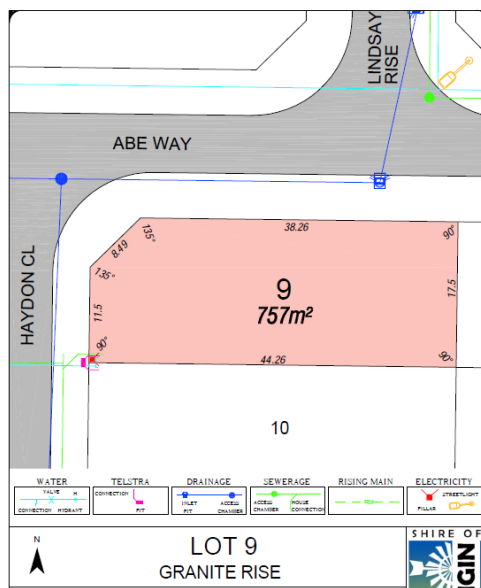
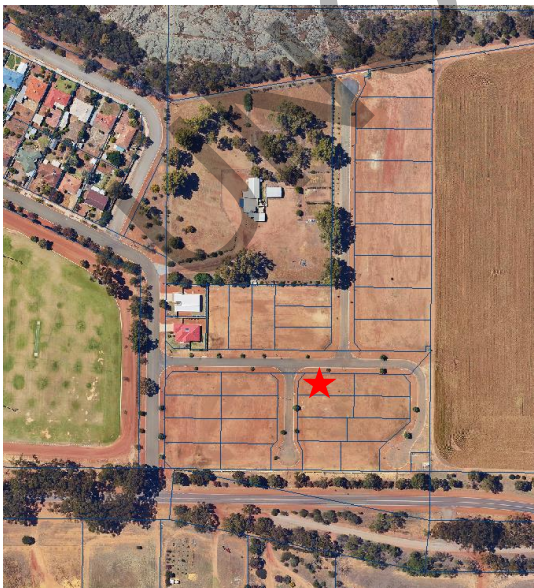
**SUMMARY**

Council is asked to consider an offer to purchase Lot 9 Granite Rise (1 Haydon Close).

**BACKGROUND**

the Shire of Corrigin developed 32 residential lots in the Granite Rise Estate subdivision in 2009. Nine lots have been sold, with six selling in the past three years.

An offer has been made for the first lot to sell on Hayden Close.



The table below shows the block details and sales history.

Lot No.	Street No.	Street Name	Area (m2)	Previous Reserve Price (inc-GST)	Discounted Reserve March 2020 (inc GST)	Sold Date	Sale Price
1	8	Lawton Way	802	\$54,900	\$43,920	2017	*\$46,900
2	6	Lawton Way	801	\$54,800	\$43,840		
3	4	Lawton Way	871	\$59,600	\$47,680		
4	2	Lawton Way	887	\$66,700	\$53,360		
5	8	Haydon Close	822	\$62,300	\$49,840		
6	6	Haydon Close	874	\$59,800	\$47,840		
7	4	Haydon Close	805	\$55,100	\$44,080		
8	2	Haydon Close	805	\$55,100	\$44,080		
9	1	Haydon Close	757	\$51,800	\$41,440		
10	3	Haydon Close	775	\$53,100	\$42,480		
11	5	Haydon Close	723	\$49,500	\$39,600		
12	7	Haydon Close	715	\$55,000	\$44,000		
13	8	Price Retreat	724	\$55,600	\$44,480		
14	6	Price Retreat	769	\$52,700	\$42,160		
15	4	Price Retreat	776	\$53,100	\$42,480		
16	2	Price Retreat	756	\$51,800	\$41,400	2020	*\$41,440
17	10	Lawton Way	813	\$54,300	sold	2010	
18	12	Lawton Way	813	\$55,600	sold	2010	
19	3	Abe Way	928	\$63,500	\$50,800		
20	5	Abe Way	930	\$63,700	\$50,960	2020	*\$47,500
21	7	Abe Way	931	\$63,700	\$50,960		
22	1	Lindsay Rise	789	\$54,000	\$43,200		
23	3	Lindsay Rise	742	\$50,800	\$40,640	2020	*\$40,640
24	5	Lindsay Rise	747	\$51,100	\$40,880		
25	2	Lindsay Rise	1490	\$102,000	\$81,600	2023	\$60,000
26	4	Lindsay Rise	1517	\$103,700	\$82,960		
27	6	Lindsay Rise	1516	\$103,800	\$83,040		
28	8	Lindsay Rise	1516	\$103,800	\$83,040		
29	10	Lindsay Rise	1515	\$103,800	\$83,040		
30	12	Lindsay Rise	1515	\$103,700	\$82,960		
31	14	Lindsay Rise	1515	\$103,700	\$82,960	2023	\$82,960
32	16	Lindsay Rise	1508	\$103,200	\$82,560		
33	18	Lindsay Rise	1380	\$100,400	\$80,320	2023	\$80,320





GRANITE RISE ESTATE

**COMMENT**

Council has made allowance in the 2023/24 budget for the sale of land at Granite Rise Estate based on the discounted reserve price for the lots determined by Council at the ordinary Council meeting in March 2020.

Council accepted offers on three blocks in the Granite Rise Estate in 2020 and three of the large lots in 2023.

The buyer has been notified that the Shire of Corrigin will need to advertise the disposal of the land for a period of two weeks and consider any submissions before the offer can be accepted in order to comply with s3.58 of the *Local Government Act 1995*.

Council has delegated authority to the CEO to dispose of property by private treaty in accordance with *section 3.58(3)* and prior to the disposal, consider any submissions received following the giving of public notice subject to the following conditions:

- a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required.
- b. In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a maximum value of \$20,000 or less.
- c. When determining the method of disposal:
  - Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to:
    - Negotiate the sale of the property up to a -10% variance on the valuation; and
    - Consider any public submissions received and determine if to proceed with the disposal, ensuring that the reasons for such a decision are recorded.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995*

5.43. *Limits on delegations to CEO*

3.58. *Disposing of property*

*Local Government (Functions and General) Regulations*

30. *Dispositions of property excluded from Act s3.58*

*Local Government (Uniform Local Provisions) Regulations 1996, Reg15 Contribution to cost of crossing - Sch. 9.1 cl. 7(4)*

(1) *Where —*

(a) *a local government —*

(i) *under regulation 12 constructs or approves the construction of; or*

(ii) *under regulation 13(1) requires the construction of a crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land; and*

(b) *the crossing is the first crossing in respect of the land; and*

(c) *the crossing is a standard crossing or is of a type that is superior to a standard crossing, the local government is obliged to bear 50% of the cost, as estimated by the local government, of a standard crossing, but otherwise the local government is not obliged to bear, nor prevented from bearing, any of the cost.*

**POLICY IMPLICATIONS**

Policy 10.2 Proceeds of the Sale of Industrial or Residential Land

Policy 14.4 Crossovers

**FINANCIAL IMPLICATIONS**

The reserve price for land in the Granite Rise Estate was set at the Council meeting in March 2020. The reserve price was discounted by 20% from previous reserve price.

Income from the sale of vacant land and associated rates income will be included in future budgets.

Costs associated with the real estate agent commission on the sale price and settlement agent fees will apply to the sale of land.

The cost for a standard crossover is \$850 in the 2023/24 Fees and Charges.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Governance and Leadership  
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.4	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Absolute Majority

**COUNCIL RESOLUTION**

**142/2023 Moved: Cr. Dickinson**

**Seconded: Cr. Jacobs**

*That Council:*

- 1. Authorise the Chief Executive Officer to accept the offer for the purchase of 1 Haydon Close (Lot 9), Granite Rise Estate, Corrigin subject to the requirements of the Local Government Act 1995 section 3.58 (3)(a)(b).*
- 2. Authorise the Chief Executive Officer to give local public notice of its intention to dispose of 1 Haydon Close (Lot 9) Granite Rise Estate in accordance with section 3.58 of the Local Government Act 1995 should an acceptable sale be negotiated.*
- 3. Authorise the Chief Executive Officer to finalise the sale documents on behalf of the Shire of Corrigin following consideration of submissions received at the conclusion of the advertised period and best value for money for the Shire of Corrigin.*

**Carried 7/0**

**For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach**  
**Against:**

**COUNCIL RESOLUTION**

**143/2023 Moved: Cr. Fare**

**Seconded: Cr. Weguelin**

*That Council open the meeting to the public in accordance with sub section 5.23 (2) (c) and (e)(ii) of the Local Government Act 1995 and Clause 15.10 of the Standing Orders.*

**Carried 7/0**

**For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach**  
**Against:**

## 8.2.4 AMENDMENT DELEGATION DISPOSAL OF PROPERTY

Applicant:	Shire of Corrigin
Date:	9/10/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	GOV.0001
Attachment Ref:	NIL

### SUMMARY

Council is asked to consider an amendment to the delegation to the CEO in relation to the disposal of property to facilitate the efficient sale of vacant land in the Shire of Corrigin.

### BACKGROUND

Council is required to review the delegations to the Chief Executive Officer (CEO) and employees at least once every financial year in accordance with section 5.46 (2) of the *Local Government Act 1995*. The Delegation Register was last reviewed by Council at the Ordinary Council Meeting on 20 June 2023 (Council Resolution 70/2023).

Council can delegate certain powers and duties to the CEO and the CEO, in turn, can on-delegate those powers and functions to other employees.

Section 5.46 of the Act requires the CEO to keep a register of, and records relevant to, delegations to the CEO and any delegations on-delegated to employees.

An amendment to the conditions on the delegation to the Chief Executive Officer 1.2.12 Disposing of Property is proposed to assist with timely and efficient sale of vacant land in the Shire of Corrigin.

### COMMENT

The Shire of Corrigin has recently seen an increase in the number of offers received for the sale of land in the Granite Rise Estate. The current conditions on the delegation from Council to the CEO is limited to a maximum value of \$20,000. The minimum reserve value set by Council for vacant land in the Granite Rise Estate is \$39,600. This means that all offers for the sale of vacant land are required to be presented to Council for a decision which slows down the sale process considerably.

It is recommended that Council approve a change to the conditions on the disposal of property delegation to enable the CEO to accept offers that are within 10% of the reserve value set by Council.

The requirements of the *Local Government Act 1995 section 3.58(2) and (3) Disposing of Property* would still apply to sales of land by auction or private treaty.

### STATUTORY ENVIRONMENT

*S5.18 Local Government Act 1995 Register of delegations to committees*

*S5.42 (1) Local Government Act 1995 Delegation of some powers and duties to CEO \**

*S5.46 (2) of the Local Government Act 1995 Register of, and records relevant to, delegations to CEO and employees.*

### POLICY IMPLICATIONS

2.9 Asset Disposal

### FINANCIAL IMPLICATIONS

Sale of vacant land is included in the 2023/24 budget

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective:** Governance and Leadership  
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council’s Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Absolute Majority

**COUNCIL RESOLUTION**

**144/2023 Moved: Cr. Weguelin**

**Seconded: Cr. Leach**

*That Council endorse an amendment to Condition b of Delegation 1.2.12 Disposing of Property to facilitate the timely and efficient sale of vacant land in the Shire of Corrigin as set out shown in red below.*

**Carried 7/0**

**For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach**

**Against:**

**1.2.12 Disposing of Property**

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.58(2) & (3) Disposing of Property
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>Authority to dispose of property to:                             <ol style="list-style-type: none"> <li>to the highest bidder at public auction [s.3.58(2)(a)].</li> <li>to the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tenders [s.3.58(2)(b)]</li> </ol> </li> <li>Authority to dispose of property by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)].</li> </ol>

<p>Council Conditions on this Delegation:</p>	<p>a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required.</p> <p>b. In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to,</p> <ol style="list-style-type: none"> <li>I. a maximum value of \$20,000 or less for property, plant, furniture and equipment.</li> <li>II. the reserve price as set by Council for vacant land including variance outlined in (c).</li> </ol> <p>c. When determining the method of disposal:</p> <ul style="list-style-type: none"> <li>• Where a public auction is determined as the method of disposal: <ul style="list-style-type: none"> <li>○ Reserve price has been set by independent valuation.</li> <li>○ Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price.</li> </ul> </li> <li>• Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method.</li> <li>• Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: <ul style="list-style-type: none"> <li>○ Negotiate the sale of the property up to a -10% variance on the valuation; and</li> <li>○ Consider any public submissions received and determine if to proceed with the disposal, ensuring that the reasons for such a decision are recorded.</li> </ul> </li> </ul> <p>d. Where the market value of the property is determined as being less than \$20,000 (F&amp;G r.30(3) excluded disposal) may be undertaken:</p> <ul style="list-style-type: none"> <li>• Without reference to Council for resolution; and</li> <li>• In any case, be undertaken to ensure that the best value return is achieved however, where the property is determined as having a NIL market value, then the disposal must ensure environmentally responsible disposal.</li> </ul>
<p>Express Power to Sub-Delegate:</p>	<p><i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees</p>

## 8.2.5 LONG TERM FINANCIAL PLAN 2022-2037 REVIEW

Applicant:	Shire of Corrigin
Date:	11/10/23
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	CM.0049
Attachment Ref:	Attachment 8.2.5 – Shire of Corrigin Long Term Financial Plan 2022-2037

### SUMMARY

Council is asked to review and endorse the Long Term Financial Plan 2022 - 2037.

### BACKGROUND

The Shire of Corrigin Long Term Financial Plan was adopted at the Ordinary Meeting of Council on 19 April 2022.

Following a period of community consultation in 2021 the Shire of Corrigin developed a new Strategic Community Plan 2021 - 2031. A Corporate Business Plan outlining actions to achieve the desired strategic direction was developed at the same time.

The Corporate Business Plan (CBP) is underpinned by, and links through to, a range of supporting and informing policies, strategies and plans such as a Workforce Plan, Asset Management Plan and Long Term Financial Plan (LTFP).

The LTFP is the mechanism that enables local governments to determine their capability to sustainably deliver the assets and services required by the community. It allows the local government to set priorities, within its resourcing capabilities, to deliver short, medium, and long term community priorities.

From these planning processes, annual budgets that are aligned with strategic objectives can be developed.

### COMMENT

Moore Australia were engaged to carry out a major review of the plan for the period 2022 – 2037 aligning it with the informing strategies from the CBP with the final plan being adopted by Council in April 2022.

To retain alignment with the CBP, the LTFP needs to be reviewed annually and consequently informs the annual budget to ensure that the strategic objectives are being met by Council.

The LTFP was reviewed by Councillors on Tuesday 26 September 2023 and different scenarios and assumptions were considered to ensure that future forecasts were realistic, attainable, and maintained a high level of service to the community.

A desktop review of the LTFP has been conducted by management and is presented to the Council for endorsement.

### STATUTORY ENVIRONMENT

*Local Government Act 1995 section 5.56 – Planning for the future*

*Local Government (Administration) Regulations 1996 Division 3 – Planning for the future*





### **8.3 WORKS AND SERVICES**

#### **9 CHIEF EXECUTIVE OFFICER REPORT**

CEO thanked Trent Di Fulvio and Greg Evans for their work as Incident Controllers during the Corrigin Reserve fire. Thank you also to local and neighbouring fire brigades, Jason Carrall, Community Emergency Services Manager, Department Fire and Emergency Services (DFES), Volunteer Fire and Rescue (VFRS), St John Ambulance, Department Biosecurity Conservation and Attractions - Parks and wildlife, the water bomber crews and other agencies for doing such an amazing job during the fire.

The CEO commended everyone involved for going above and beyond to keep the town safe and expressed pride in being part of such a passionate community.

CEO also thanked the office staff and expressed how proud she was of the team for their assistance and commitment to supporting the town during the fire emergency.

There have been recent interviews conducted by news channels, including one about our Dog Cemetery history and multiple interviews reporting on the Corrigin Reserve fire.

#### **10 PRESIDENT'S REPORT**

The President expressed his immense pride in our community and all those who contributed to the recent Corrigin Reserve fire emergency. He was pleased with the outcome given the challenging circumstances.

Cr Scott Copen missed his final meeting and farewell dinner when the Council meeting was postponed due to the fire in the Corrigin Reserve. The President proposed to invite Cr Copen to a farewell lunch in November to thank him for his dedicated four years of service as a Shire of Corrigin Councillor. The lunch for life members of local community groups sporting clubs was also postponed due to the fire and will be rescheduled for the day of the November Council meeting.

The opening of Rotary Park was a success, establishing a strong connection to the town centre as was intended.

#### **11 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEM**

Cr Fare raised a question regarding how we can improve emergency messages out to the elderly in town that may not have mobile phones or computers.

Cr Jacobs attended a Corrigin Farm Improvement Group Event. During that event there were conversations about the importance of people having an individual fire safety plan.

Cr Jacobs suggested that preparation for emergencies be discussed at the next meeting of the Corrigin Senior Citizens. A personalised contact list during emergencies and better understanding of the necessary safety steps would assist residents prepare for an emergency.

Cr Weguelin suggested that the message that came through via text was very confusing and unclear. The consensus from many people he had spoken to was that the message didn't provide any guidance on the location of Evacuation Centres or who should evacuate.

The feedback and lessons from Councillors will be incorporated into the bushfire debrief notes and lessons learnt to assist with future planning and emergency response.

**12 URGENT BUSINESS APPROVED BY THE PRESIDENT OR DECIDED BY THE COUNCIL**

**13 INFORMATION BULLETIN**

**14 WALGA AND CENTRAL ZONE MOTIONS**

**15 NEXT MEETING**

Ordinary Council Meeting on 21 November 2023.

**16 MEETING CLOSURE**

The President Cr. D Hickey closed the meeting at 7:42pm

UNCONFIRMED



# MINUTES

SPECIAL COUNCIL MEETING  
23 October 2023

UNCONFIRMED

The Special Council Meeting for the Shire of Corrigin held on Monday 23 October 2023 in the Council Chambers, 9 Lynch Street, Corrigin commencing at 6:00pm.

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UNCONFIRMED

## **SWEARING-IN OF NEW COUNCILLORS PRIOR TO THE MEETING**

### **1 DECLARATION OF OPENING**

The CEO, Natalie Manton opened the meeting at 6:07pm in accordance with the provisions of the Local Government Act 1995 and presided at the meeting until the office of President was filled

The CEO, Natalie Manton, welcomed returning Councillors Cr Jacobs and Cr Weguelin back to Council for a further term and Cr Filinski and Cr Leach to their first meeting of Council.

### **2 ATTENDANCE/APOLOGIES**

Cr. D L Hickey  
Cr. M A Weguelin  
Cr. S L Jacobs  
Cr. M B Dickinson  
Cr. B Fare  
Cr. B E Filinski  
Cr. M R Leach

Chief Executive Officer  
Executive Support Officer

N A Manton  
J M Filinski

#### **APOLOGIES**

NIL

### **3 DECLARATIONS OF INTEREST**

NIL

## 4 ELECTION OF PRESIDENT

Applicant:	Shire of Corrigin
Date:	10/10/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GOV.0051
Attachment Ref:	NIL

### SUMMARY

Council is to elect a member to the role of President of the Shire of Corrigin at the first meeting of the council after the election.

### BACKGROUND

The *Local Government Act 1995 clause 4 of Division 1 of Schedule 2.3* notes that the Council is required to appoint a President at its first meeting following an election day. The Chief Executive Officer (CEO) is to preside at the meeting until the office is filled and the election is to be conducted by the CEO in accordance with the procedure prescribed in the *Local Government Act*.

The CEO will call for Councillors to nominate as candidates prior to the meeting and if no nominations have been received nominations will be called at the meeting. All Councillors, including newly elected Councillors, are eligible to nominate.

The roles and responsibilities of the President are outlined in the *Local Government Act 1995*:

#### 2.8 Role of mayor or president

- (1) The mayor or president —
  - (a) presides at meetings in accordance with this Act; and
  - (b) provides leadership and guidance to the community in the district; and
  - (c) carries out civic and ceremonial duties on behalf of the local government; and
  - (d) speaks on behalf of the local government; and
  - (e) performs such other functions as are given to the mayor or president by this Act or any other written law; and
  - (f) liaises with the CEO on the local government's affairs and the performance of its functions.

If there is more than one nomination for the position of President, the CEO will act in the position of Returning Officer to conduct the ballot as required under the *Local Government Act 1995*. The ballot for the position of President will be conducted pursuant to the provisions of clause 4 of Division 1 of Schedule 2.3 of the Act as outlined below:

#### 4. How mayor or president is elected

- (1) The council is to elect a councillor to fill the office.
- (2) The election is to be conducted by the CEO in accordance with the procedure prescribed.
- (3) Nominations for the office are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations.
- (3a) Nominations close at the meeting at a time announced by the CEO, which is to be a sufficient time after the announcement by the CEO that nominations are about to close to allow for any nominations made to be dealt with.
- (4) If a councillor is nominated by another councillor the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the office.

- (5) The councillors are to vote on the matter by secret ballot as if they were electors voting at an election.
- (6) Subject to clause 5(1), the votes cast under subclause (5) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 (which deals with determining the result of an election) as if those votes were votes cast at an election.
- (7) As soon as is practicable after the result of the election is known, the CEO is to declare and give notice of the result in accordance with regulations, if any.

The ballot for President will be undertaken using the preferential voting system with the CEO being the Returning Officer.

The winner will be declared elected to the position of President for a two-year term and will be required to read (and sign) a form titled Declaration for the Office of President (Electoral Form 7) in accordance with Regulation 13(1)(c) of the *Local Government (Constitution) Regulations 1998*.

#### **COMMENT**

The term of office of the President begins when they are elected and ends when they resign or are next elected at or after the next ordinary election – usually every two years.

#### **STATUTORY ENVIRONMENT**

*Oaths, Affidavits and Statutory Declarations Act 2005*

*Local Government Act 1995:*

*Local Government (Elections) Regulations 1997*

*Local Government (Constitution) Regulations 1998 reg 13(1) and Form 7*

#### **DECLARATION OF RESULT**

One nomination was received for the position of President.

Cr Des Hickey was elected to the role of President for a two-year term ending in October 2025.

Having been elected as President, Cr. Hickey, took over the role of chair at 6:10pm from the Chief Executive Officer and presided over the rest of the meeting.

## 5 ELECTION OF DEPUTY PRESIDENT

Applicant:	Shire of Corrigin
Date:	10/10/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GOV.0051
Attachment Ref:	NIL

### SUMMARY

Council is to elect a member to the role of Deputy President of the Shire of Corrigin at the first meeting of the council after the election.

### BACKGROUND

The *Local Government Act 1995 clause 7 of Division 2 of Schedule 2.3* notes that the Council is required to appoint a Deputy President at its first meeting following an election day. The Shire President will call for Councillors to nominate as candidates at the meeting. All Councillors, with the exception of the President, are eligible to nominate.

The roles and responsibilities of the Deputy President are outlined in the *Local Government Act 1995*:

#### 2.9 Role of the deputy mayor or deputy president

The deputy mayor or deputy president performs the functions of the mayor or president when authorised to do so under section 5.34.

Section 5.34 states:

#### 5.34. When deputy mayors and deputy presidents can act

If—

- (a) the office of mayor or president is vacant; or
- (b) the mayor or president is not available or is unable or unwilling to perform the functions of the mayor or president,

then the deputy mayor may perform the functions of mayor and the deputy president may perform the functions of president, as the case requires.

The Deputy President is also entitled to one quarter of the Shire Presidents allowance in addition to Council sitting fees.

The ballot for the position of Deputy President will be conducted according to the provisions of *clause 6-9 of Schedule 2.3 of the Local Government Act 1995* as outlined below:

### 8. How deputy mayor or deputy president is elected

- (1) The council is to elect a councillor (other than the mayor or president) to fill the office.
- (2) The election is to be conducted in accordance with the procedure prescribed by the mayor or president, or if he or she is not present, by the CEO.
- (3) Nominations for the office are to be given to the person conducting the election in writing before the meeting or during the meeting before the close of nominations.
- (3a) Nominations close at the meeting at a time announced by the person conducting the election, which is to be a sufficient time after the announcement by that person that nominations are about to close to allow for any nominations made to be dealt with.
- (4) If a councillor is nominated by another councillor the person conducting the election is not to accept the nomination unless the nominee has advised the person conducting the election, orally or in writing, that he or she is willing to be nominated for the office.
- (5) The council members are to vote on the matter by secret ballot as if they were electors voting at an election.



- (6) Subject to clause 9(1) the votes cast under subclause (5) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.
- (7) As soon as is practicable after the result of the election is known, the person conducting the election is to declare and give notice of the result in accordance with regulations, if any.

The ballot for Deputy President will be undertaken using the preferential voting system.

The winner will be declared elected to the position of Deputy President for a two-year term and will be required to read and sign a form titled Declaration for the Office of President (Electoral Form 7) in accordance with *Regulation 13(1) (c) of the Local Government (Constitution) Regulations 1998*.

#### **COMMENT**

The term of office of the Deputy President begins when they are elected and ends when they resign or are next elected at or after the next ordinary election – usually every two years.

#### **STATUTORY ENVIRONMENT**

*Oaths, Affidavits and Statutory Declarations Act 2005*

*Local Government Act 1995:*

*S 2.15 Filling office of deputy mayor or deputy president*

*Local Government (Elections) Regulations 1997*

*Local Government (Constitution) Regulations 1998 reg 13(1) and Form 7*

#### **DECLARATON OF RESULT**

One nomination was received for the position of President.

Cr Jacobs was elected to the role of Deputy President for a two-year term ending in October 2025.

## 6 ALLOCATION OF SEATING OF COUNCILLORS

Applicant:	Shire of Corrigin
Date:	10/10/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GOV.0051
Attachment Ref:	NIL

### SUMMARY

The seating arrangements for councillors is to be allocated at the meeting.

### BACKGROUND

Clause 11.4.1 of the Shire of Corrigin Local Law Relating to Standing Orders (Standing Orders) provides the method of allocating seating positions to elected members as follows:

*At the first ordinary meeting attended by a councillor after election, the Chief Executive Officer shall allot a position at the council table to each councillor and the councillor shall, until such time as there is a call by a majority of councillors for a re-allotment of positions, occupy that position when present at meetings of the council.*

### COMMENT

In accordance with the Standing Orders, seating will be allocated at the discretion of the Chief Executive Officer and Councillors advised prior to the meeting.

### STATUTORY ENVIRONMENT

*Local Government Act 1995*

*Shire of Corrigin Local Laws Relating to Standing Orders*

### POLICY IMPLICATIONS

NIL

## 7 COPIES OF LOCAL GOVERNMENT ACT 1995 AND LOCAL LAWS TO COUNCILLORS

Applicant:	Shire of Corrigin
Date:	10/10/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GOV.0051
Attachment Ref:	Available on Shire of Corrigin website

### SUMMARY

Copies of relevant legislation and local laws are to be provided to Councillors

### BACKGROUND

Clause 21.1 of the Shire of Corrigin Local Laws Relating to Standing Orders (Standing Orders) states that:

*21.1 Copies of Act and Standing Orders and papers to Councillors of the Council.*

*The Chief Executive Officer shall provide to each Councillor as soon as convenient after being elected to office, a copy of the Act and local laws regulating and governing the administration of the local government.*

The reference to the Act in the Standing Orders is the *Local Government Act 1995*. A copy of the Standing Orders are available on the Shire of Corrigin website at [Shire of Corrigin Standing Orders](#)

To ensure a manageable size of the Agenda, the following links provide with web based access to the Act and local government local laws:

#### **Local Government Act 1995**

[Local Government Act 1995](#)

#### **Local Government Local Laws**

[Register of Local Laws](#)

[Shire of Corrigin Local Laws](#)

A printed copy of the Act and local laws can be provided to Councillors upon request.

#### **All other Western Australian Acts and Regulations**

[State Law Publisher Legislation](#)

### COMMENT

The Shire staff will also provide all new Councillors with an induction and information pack addressing the roles, responsibilities and general information on the operations of the Shire. A copy of the most recent Strategic Community Plan, Corporate Business Plan and other informing plans is available on the Shire of Corrigin website.

### STATUTORY ENVIRONMENT

*Local Government Act 1995*

*Shire of Corrigin Local Laws Relating to Standing Orders*

### POLICY IMPLICATIONS

NIL

## 8 APPOINTMENT OF COUNCILLORS TO COMMITTEES OF COUNCIL

Applicant:	Shire of Corrigin
Date:	10/10/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0015, GOV.0051
Attachment Ref:	NIL

### SUMMARY

Council is requested to appoint councillors to committees of council following the election on 21 October 2023.

### BACKGROUND

Following the 2023 elections Council is to appoint members to committees of Council.

The Terms of Reference outlining the purpose and operations of each committee of Council has previously been defined.

Any delegation available to a committee is prescribed in respective Instrument of Appointment and Delegation. The Chief Executive Officer and other staff members will provide advice and administrative support to all of the Committees.

	<b>Committee of Council</b>	<b>Elected Member</b>	<b>Meetings</b>	<b>Approximate duration</b>
1	Audit and Risk Management	All Councillors	At least three times per year and additional meetings as required: 5 December 2023 12 March 2024 11 June 2024 10 Sept 2024 10 Dec 2024	1 hour September and December meeting subject to change depending on results of audit.
2	Chief Executive Officer's Performance Review Occasional Committee	All Councillors	Annually in March or April 2024	4 hours

### COMMENT

The tenure of members of Council Committees expires on Local Government Election Day in October 2025.

## STATUTORY ENVIRONMENT

Local Government Act 1995:

s.5.38. Annual review of employees' performance

s.5.8. Establishment of committees

*A local government may establish\* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

**\* Absolute majority required.**

s.5.11. Committee membership, tenure of

- (1) *Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —*
  - (a) *the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or*
  - (b) *the person resigns from membership of the committee; or*
  - (c) *the committee is disbanded; or*
  - (d) *the next ordinary elections day, whichever happens first.*
- (2) *Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —*
  - (a) *the term of the person's appointment as a committee member expires; or*
  - (b) *the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant; or*
  - (c) *the committee is disbanded; or*
  - (d) *the next ordinary elections day, whichever happens first.*

## POLICY IMPLICATIONS

Policy 5.21 Chief Executive Officer Performance Review.

## FINANCIAL IMPLICATIONS

Budgeted expenditure for meeting fees and cost associated with committees.

## COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

**Objective: Governance and Leadership**  
**Strong Governance and leadership**

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Absolute Majority

**COUNCIL RESOLUTION****125/2023 Moved: Cr. Dickinson****Seconded: Cr. Fare***That Council appoint the following Councillors to Committees of Council:*

	<b>Committee of Council</b>	<b>Elected Member</b>	<b>Meetings</b>
1	<i>Audit and Risk Management 6:00pm</i>	<i>Cr Hickey Cr Weguelin Cr Dickinson Cr Jacobs Cr Fare Cr Filinski Cr Leach</i>	<i>At least three times per year and as required: 5 December 2023 12 March 2024 11 June 2024 10 Sept 2024 10 Dec 2024</i>
2	<i>Chief Executive Officer Performance Review Occasional Committee 10:00am</i>	<i>Cr Hickey Cr Weguelin Cr Dickinson Cr Jacobs Cr Fare Cr Filinski Cr Leach</i>	<i>Annually 9 April 2024</i>

**Carried 7/0****For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach****Against:**



## **AUDIT AND RISK MANAGEMENT COMMITTEE**

### **TERMS OF REFERENCE**

#### **Instrument of Appointment and Delegation**

#### **1.0 INTRODUCTION**

The Council of the Shire of Corrigin (hereinafter called the Council) hereby establishes a committee under the powers given in *Section 5.8* and *Section 7.1 A* of the *Local Government Act 1995*, *Local Government Amendment Act 2004* and *Audit Regulations*, such committee to be known as the Audit and Risk Management Committee, (hereinafter called the Committee). The Council appoints to the Committee those persons whose names appear in Section 5.0 below.

Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term. The Committee shall act for and on behalf of Council in accordance with provisions of the *Local Government Act 1995*, and associated regulations, local laws and policies of the Shire of Corrigin and this Instrument.

#### **2.0 NAME**

The name of the Committee shall be the Audit and Risk Management Committee.

#### **3.0 ROLE**

The Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to its objectives in order to facilitate decision-making by Council in relation to the discharge of its responsibilities.

#### **4.0 OBJECTIVES OF THE COMMITTEE**

4.1 To provide guidance and assistance to the Council in:

- a) carrying out its audit functions under Part 7 of the *Local Government Act*.
- b) the development of a process to be used to select and appoint an auditor.
- c) determining the scope and content of the external and internal audit and advising on the general financial management of the Shire.
- d) overseeing the audit process and meeting with the external auditor after each visit to discuss management issues and monitoring administration's actions on, and responses to, any significant matters raised by the auditor.
- e) evaluating and making recommendations to Council on internal and external audit reports prior to them being presented to Council.
- f) receiving and verifying the annual Local Government Statutory Compliance Return.
- g) review reports provided by the CEO on the Shire's systems and procedures in relation to:
  - i. risk management;
  - ii. internal control; and
  - iii. legislative compliance;

at least once every two years and report to Council the results of that review. Ref: *Functions of*

### *Audit Committees (Audit Regulations).*

4.2 To advise Council on significant high level strategic risk management issues related to the Shire of Corrigin including issues involving:

- a) the community;
- b) the workforce;
- c) vehicles and plant;
- d) buildings and similar property;
- e) revenue streams;
- f) legal liability;
- g) electronically stored information;
- h) environmental impact;
- i) fraud; and
- j) reputation.

### **5.0 MEMBERSHIP**

The Committee shall consist of all Councillors. Additionally up to two independent consultants with expertise in financial or legal matters will be called upon as required to provide additional independent external advice to the Committee. The external independent persons will have senior business, legal or financial management/reporting knowledge and experience, and be conversant with the financial and other reporting requirements.

Appointments of external consultants shall be made by the CEO following a decision of Council and the allocation of sufficient funds to provide consultation fees using relevant professional fee schedules. No member of staff including the CEO is to be a member of the Committee, but the CEO may participate as Council's principal advisor, unless expressly excluded by resolution of the Committee.

### **6.0 PRESIDING MEMBER**

The President will take the role of Presiding Member and Deputy President the role of Deputy Presiding Member to conduct its business.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Corrigin Standing Orders (Local Law).

The *Local Government Act 1995* places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees. The Presiding Member if different from the President is to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the President.

### **7.0 CONDUCT OF MEETINGS**

The Committee shall meet at least three times per year. A schedule of meetings will be developed and agreed to by the members. As an indicative guide, meetings would be arranged to coincide with relevant Council reporting deadlines, for example in February to discuss the Statutory Compliance Return, in July to discuss the year's financial performance and to discuss the annual audit program and in November to discuss the Annual Financial Report. Additional meetings shall be convened at the discretion of the Presiding Member.

Any three members of the Committee collectively or the internal or external auditor themselves may request the Presiding Member to convene a meeting. Urgent matters which may arise should be referred directly to Council through the monthly meetings or to a Special Council meeting.



- 7.1 Notice of meetings shall be given to members at least three days prior to each meeting.
- 7.2 The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall, not later than five days after each meeting, provide Council with a copy of such minutes. Council shall provide secretarial and administrative support to the Committee.
- 7.3 All members of the Committee shall have one vote. If the vote of the members present is equally divided, the person presiding must cast a second vote.
- 7.4 The Chief Executive Officer should attend all meetings, except when the Committee chooses to meet in camera with the exclusion of the CEO.
- 7.5 Representatives of the external auditor should be invited to attend at the discretion of the Committee but must attend meetings either in person or by telephone link up considering the draft annual financial report and results of the external audit.
- 7.6 The internal auditor or representative shall be invited to attend meetings, at the discretion of the Committee, to consider internal audit matters.

## **8.0 QUORUM**

A quorum for a meeting shall be at least 50 percent of the number of members, whether vacant or not. A decision of the Committee does not have effect unless a simple majority has made it.

## **9.0 DELEGATED POWERS**

The Committee has no delegated powers under the *Local Government Act 1995* and is to advise and make recommendations to Council only.

The Audit and Risk Management Committee is a formally appointed committee of Council and is responsible to that body.

The Audit and Risk Management Committee does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and is therefore independent of management.

The following guidelines are to provide further direction from Council for the operation of the Committee:

### **9.1 External Audit**

The Committee shall:

- Liaise with the Office of the Auditor General regarding the appointment of a suitable Auditor.
- Prior to appointment, discuss the scope of the audit and any additional procedures required from the external auditor. Invite the external auditor to attend audit committee meetings to discuss the audit results and consider the implications of the external audit findings.
- Inquire of the auditor if there have been any significant disagreements with management and whether they have been resolved.
- Monitor management responses to the auditor's findings and recommendations.
- Review the progress by management in implementing audit recommendations and provide assistance on matters of conflict.
- Provide a report and recommendations to Council on the outcome of the external audit.

## 9.2 Co-ordination of Auditors

The Committee shall:

- Oversee the work of the internal audit function to facilitate co-ordination with the external auditor.
- Meet periodically with the Chief Executive Officer, senior management staff and internal and external auditors to understand the organisation's control environment and processes.

## 9.3 Duties and Responsibilities

The following duties and responsibilities of the Committee will include:

1. To review the scope of the internal audit plan and program and the effectiveness of the function. This review should consider whether, over a period of years the internal audit plan systematically addresses:
  - internal controls over significant areas of risk, including non-financial management control systems.
  - internal controls over revenue, expenditure, assets and liability processes;
  - the efficiency, effectiveness and economy of significant Council programs; and
  - compliance with regulations, policies, best practice guidelines, instructions and contractual arrangements.
- ii. Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of Council or Chief Executive Officer.
- iii. Review the level of resources allocated to internal audit and the scope of its authority.
- iv. Review reports of internal audit and the extent to which Council and management react to matters raised by internal audit, by monitoring the implementation of recommendations made by internal audit.
- v. Facilitate liaison between the internal and external auditor to promote compatibility, to the extent appropriate, between their audit programs.
- vi. Critically analyse and follow up any internal or external audit report that raises significant issues relating to risk management, internal control, financial reporting and other accountability or governance issues, and any other matters relevant under the Committee's terms of reference.
- vii. Review management's response to, and actions taken as a result of the issues raised.
- viii. Monitor the risk exposure of Council by determining if management has appropriate risk management processes and adequate management information systems.
- ix. Monitor ethical standards and related party transactions by determining whether the systems of control are adequate.
- x. Review Council's draft annual financial report, focusing on:
  - accounting policies and practices.
  - changes to accounting policies and practices.
  - the process used in making significant accounting estimates.
  - significant adjustments to the financial report (if any) arising from the audit process.
  - compliance with accounting standards and other reporting requirements.
  - significant variances from prior years.
- xi. Recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the financial report is signed.
- xii. Discuss with the external auditor the scope of the audit and the planning of the audit.
- xiii. Discuss with the external auditor issues arising from the audit, including any management letter issued by the auditor and the resolution of such matters.
- xiv. Review tendering arrangements and advise Council.
- xv. Review the annual performance statement and recommend its adoption to Council.
- xvi. Review issues relating to national competition policy, financial reporting by Council business units and comparative performance indicators.
- xvii. Identify and refer specific projects or investigations deemed necessary through the

Chief Executive Officer, the internal auditor and the Council if appropriate. Oversee any subsequent investigation, including overseeing of the investigation of any suspected cases of fraud within the organisation.

- xviii. Monitor the progress of any major lawsuits facing the Council.
- xix. Address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of the Committee's terms of reference.
- xx. Report to Council after each meeting, in the form of minutes or otherwise, and as necessary and provide an annual report to Council summarising the activities undertaken during the year.
- xxi. The Committee in conjunction with Council and the Chief Executive Officer should develop the Committee's performance indicators.
- xxii. The Committee, through the Chief Executive Officer and following authorisation from the Council, and within the scope of its responsibilities, may seek information or obtain expert advice on matters of concern.
- xxiii. Advise Council on significant risk management issues related to the Shire of Corrigin including major issues involving:
  - The Community;
    - The Workforce;
    - Vehicles and Plant;
    - Buildings and Similar Property;
    - Revenue Streams;
    - Legal Liability;
    - Electronically Stored Information;
    - Environmental Impact;
    - Fraud; and
    - Reputation.
- xxiv. Review reports on the appropriateness and effectiveness of the Shire's systems and procedures in relation to:
  - risk management;
  - internal control; and
  - legislative complianceand report to Council.

#### **9.4 Reporting Powers**

The Committee:

- Shall report to Council and provide recommendations on matters pertaining to its terms of reference by assisting elected members in the discharge of their responsibilities for oversight and corporate governance of the local government.
- Does not have executive powers or authority to implement actions in areas that management has responsibility.
- Is independent of the roles of the Chief Executive Officer and his senior staff as it does not have any management functions.
- Does not have any role pertaining to matters normally addressed by the Local Emergency Management Committee and Council in relation to financial management responsibilities in relation to budgets, financial decisions and expenditure priorities.
- Is a separate activity and does not have any role in relation to day-to-day financial management issues or any executive role or power.
- Shall after every meeting forward the minutes of that meeting to the next Ordinary meeting of the Council, including a report explaining any specific recommendations and key outcomes.
- Shall report annually to the Council summarising the activities of the Committee during the previous financial year.

#### **10.0 TERMINATION OF COMMITTEE**

Termination of the Committee shall be:

- a) in accordance with the *Local Government Act 1995*; or
- b) at the direction of the Council.

#### **11.0 AMENDMENT TO THE INSTRUMENT OF APPOINTMENT AND DELEGATION**

This document may be altered at any time by the Council.

#### **12.0 COMMITTEE DECISIONS**

The Committee recommendations are advisory only and shall not be binding on Council.

UNCONFIRMED



## **CEO PERFORMANCE REVIEW OCCASIONAL COMMITTEE**

### **TERMS OF REFERENCE**

#### **Instrument of Appointment and Delegation**

#### **1.0 NAME**

The Committee shall be known as the CEO Performance Review Occasional Committee (Committee).

#### **2.0 ROLE OF THE COMMITTEE**

To comply with the requirements of the *Local Government Act 1995* to review the performance of the CEO annually.

#### **3.0 OBJECTIVES OF THE COMMITTEE**

- Compile the consensus response for each of the key result areas detailed in clause of the Chief Executive Officer's (CEO) contract of employment.
- Conduct a performance review feedback session with the CEO.
- Prepare and submit for Council approval a report describing the assessment developed during the performance review, changes to be made, special tasks to be done, or decisions to follow as a result of the evaluation.
- Prepare and submit for Council approval the agreed performance objectives for the next review period.
- Prepare and submit for Council approval any variations to the CEO's conditions of employment.

#### **4.0 MEMBERSHIP**

The Council appoints all Councillors to the Committee subject to agreement of the CEO. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

#### **5.0 PRESIDING MEMBER**

The Shire President is the Presiding Member to chair committee meetings. The Deputy Shire President is the Deputy Presiding Member to chair in the absence of the Presiding Member.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Corrigin Standing Orders.

The minutes of the Committee are to be submitted to the next ordinary meeting of the committee for confirmation. The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation. The *Local Government Act 1995* places responsibility for speaking on behalf of Council with the President.

With the exception of the Shire President, individual members of the Committee are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Shire President.

## **6.0 CONDUCT OF MEETINGS**

The Committee is established by the Council of the Shire of Corrigin under the powers given in section 5.8 of the *Local Government Act 1995*. Meetings are to be held at least once each year on a date to be determined by the Presiding Member in consultation with the Committee Members.

Notice of meetings, quorum requirements of the members and all other matters pertaining to the conduct of the committee shall be carried out in accordance with the *Local Government Act 1995*. As the matter relates to a member of the Shire's staff, the meeting, agenda and minutes will be considered Confidential Business so that Council may discuss the item, which behind closed doors.

## **7.0 DELEGATED POWERS**

The Shire President may appoint an independent facilitator to assist with the performance review process, who is acceptable to both the Chief Executive Officer and the Shire President.

The Committee has no delegated powers and is a committee to Council only.

Recommendations of committee meetings are to be presented to Council by the Shire President for noting, or for consideration, as soon as practicable after unconfirmed minutes of Committee meetings are available.

UNCONFIRMED

## 9 APPOINTMENT OF COUNCILLORS TO ADVISORY COMMITTEES

Applicant:	Shire of Corrigin
Date:	10/10/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	ES.0003, ES.0028, GOV.0021
Attachment Ref:	NIL

### SUMMARY

Council is requested to establish the purpose, operations and appointments to its advisory committees and where acceptable, delegating responsibility to advisory committees.

### BACKGROUND

Section 5.8 of the *Local Government Act 1995* allows the establishment advisory committees of three (3) or more people to assist it in discharging the operations and duties of the shire. These committees may comprise Councillors only or a mixture of Councillors, public and employees.

Advisory committees make recommendations for consideration by members of the Council based on their Terms of Reference which have been previously reviewed and adopted by Council. The Council has the right to amend these Terms of Reference or alter/disband its committees at any time.

Appointment of members to an Advisory Committee can only be made by way of a formal decision of the Council.

For all advisory committees, the Chief Executive Officer and other Shire staff members will provide advice and administrative support to the Committee.

The Shire President has the right to be represented on any advisory committee. Should the Shire President not wish to be a member of an advisory committee, Council may need to appoint an additional Councillor, depending on the respective *Instrument of Appointment and Delegation*.

The Shire President is to call for nominations for each of the above advisory committees and preside over any required ballot to determine appointment(s) to the committees.

The Bush Fire and Local Emergency Management Committees are established under the *Bush Fires Act 1954* and *Emergency Management Act 2005* to advise and assist the shire in ensuring that local emergency management arrangements are established and maintained for its district.

Council may add to or remove any of the previously established advisory committees listed as below:

<b>Advisory Committees</b>	<b>Members</b>	<b>Meetings</b>	<b>Approximate Duration</b>
Local Emergency Management Committee	President Deputy President	Quarterly 12 February 2024 13 May 2024 12 August 2024 11 August 2024	1 – 2 hours
Bush Fire Advisory Committee	President Councillor	Twice Annually 7 March 2024 3 October 2024	1 – 2 hours
Corrigin Recreation and Events Centre Advisory Committee	Councillor	As required or disband	1 hour
Tourism and Economic Development Advisory Committee	Councillor	As required or disband	1 hour

### **COMMENT**

The tenure of members of Council Advisory Committees expires on Local Government Election Day in 2023.

The advisory group focussing on tourism and economic development was established in 2019 to advise and support Council in achieving the outcomes identified in the Corporate Business Plan and Tourism and Economic Development Strategy. The group has not met since 20 August 2020 and Council elected not to nominate delegates to the committee in following the election in 2021.

The Corrigin Community Resource Centre staff hours were increased in 2020 to provide a greater level of service in the tourism area. The Shire of Corrigin is an active member of Roe Tourism Committee and provides administrative support to the group.

The Corrigin Recreation and Events Centre Committee has not met since 28 October 2020 due to a lack of numbers attending. The CEO and Councillors are available to attend meeting of sporting clubs using the CREC as required and/or meetings can be convened as required.

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995:*

#### *s.5.8. Establishment of committees*

*A local government may establish\* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

**\* Absolute majority required.**

#### *s.5.11. Committee membership, tenure of*

- (1) *Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —*
- (a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or*
  - (b) the person resigns from membership of the committee; or*
  - (c) the committee is disbanded; or*



(d) the next ordinary elections day,

whichever happens first.

- (2) Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —
- (a) the term of the person's appointment as a committee member expires; or
  - (b) the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant; or
  - (c) the committee is disbanded; or
  - (d) the next ordinary elections day,

whichever happens first.

Bush Fires Act 1954

Emergency Management Act 2005

## **POLICY IMPLICATIONS**

4.1 Code of Conduct – for Council Members, Committee Members and Candidates

## **FINANCIAL IMPLICATIONS**

Budgeted expenditure for cost associated with administering advisory committees.

## **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

### **Objective: Governance and Leadership Strong Governance and leadership**

<b>Strategic Community Plan</b>		<b>Corporate Business Plan</b>	
<b>Outcome</b>	<b>Strategies</b>	<b>Action No.</b>	<b>Actions</b>
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

## **VOTING REQUIREMENT**

Simple Majority

**COUNCIL RESOLUTION****126/2023 Moved: Cr. Jacobs****Seconded: Cr. Weguelin***That Council*

- 1 *Review and amend the Terms of Reference to describe the role of the Local Emergency Management Advisory Committee more accurately.*
2. *Appoint the following elected members to Shire of Corrigin Advisory Committees in accordance with the Instrument of Appointment and Delegation s 5.10 and 5.11A Local Government Act 1995:*

<b>Advisory Committees</b>	<b>Members</b>	<b>Meetings</b>	<b>Approx Duration</b>
<i>Local Emergency Management Committee 1:00pm</i>	<i>President – Cr Hickey Deputy President – Cr Jacobs The Officer in Charge of the Corrigin Police. District or delegate(s). The Officer in Charge of the Fire and Rescue Service in Corrigin or their delegates. Chief Bush Fire Control Officer. SES Area Manager or delegate. Officer in Charge of the St John Ambulance Corrigin or delegate. Representative from the Corrigin Hospital. Department for Communities Officer Representatives from other agencies as required.</i>	<i>Quarterly 12 February 2024 13 May 2024 12 August 2024 11 November 2024</i>	<i>1 - 2 hours</i>

**Carried 7/0****For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach****Against:****COUNCIL RESOLUTION****127/2023 Moved: Cr. Jacobs****Seconded: Cr. Leach**

3. *That Council Appoint the following elected members to Shire of Corrigin Advisory Committees in accordance with the Instrument of Appointment and Delegation s 5.10 and 5.11A Local Government Act 1995:*

<b>Advisory Committees</b>	<b>Members</b>	<b>Meetings</b>	<b>Approx Duration</b>
<i>Bush Fire Advisory Committee 4:30pm</i>	<i>Cr Hickey Cr Dickinson Chief Bush Fire Control Officer (CBFCO). Deputy Chief Bush Fire Control Officer (DBFCO). Bush Fire Control Officer (appointed by the Shire in accordance with the Bush Fires Act 1954) from each Brigade.</i>	<i>Twice Annually 7 March 2024 3 October 2024</i>	<i>1 - 2 hours</i>

**Carried 7/0****For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach****Against:**

**COUNCIL RESOLUTION****128/2023 Moved: Cr. Weguelin****Seconded: Cr. Fare**

4. That Council Appoint the following elected members to Shire of Corrigin Advisory Committees in accordance with the Instrument of Appointment and Delegation s 5.10 and 5.11A Local Government Act 1995:

<b>Advisory Committees</b>	<b>Members</b>	<b>Meetings</b>	<b>Approx Duration</b>
Corrigin Recreation and Events Centre Advisory Committee	Cr Dickinson Representatives from: Corrigin/Babakin Cricket Club; Corrigin Football Club; Corrigin Hockey Club; Corrigin Netball Club; and Corrigin Squash Club.	As required	1 hour

**Carried 7/0**

**For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach**

**Against:**

**COUNCIL RESOLUTION****129/2023 Moved: Cr. Jacobs****Seconded: Cr. Filinski**

5. That Council disband the Tourism and Economic Development Advisory committee due to our involvement with Roe Tourism and Roe Regional Organisation of Councils.

**Carried 7/0**

**For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach**

**Against:**



## **CORRIGIN LOCAL EMERGENCY MANAGEMENT COMMITTEE**

### **TERMS OF REFERENCE**

#### **Instrument of Appointment and Delegation**

#### **1.0 NAME**

The Committee shall be known as the Corrigin Local Emergency Management Committee (Committee).

#### **2.0 ROLE OF THE COMMITTEE**

To collaborate with local support organisations, hazard management agencies and industry representatives to collectively build a resilient community that is prepared to respond and recover from an emergency.

#### **3.0 OBJECTIVES OF THE COMMITTEE**

- To advise and assist the Shire of Corrigin in ensuring that local emergency management arrangements are established for its district.
- To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- To assist with the preparation and approval of the Corrigin Local Emergency Management Plan and submit such plans to the Office of Emergency Management (OEM) for approval.
- To review at least annually the Corrigin Local Emergency Management Plan.
- To assist in the preparation of emergency management operating procedures for application in the Shire of Corrigin.
- To ensure appropriate testing and exercising of the local emergency management plan.
- To prepare an annual report of the activities of the Committee for submission to the OEM.
- To provide assistance to the Local Emergency Coordinators and Lead Combat Authorities during emergency management operations.
- To carry out such other emergency management functions as directed by OEM.

#### **4.0 MEMBERSHIP**

The Council appoints to the Committee those ex-officio representatives whose titles appear below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

Membership of the Committee shall be:

- President of the Shire of Corrigin
- Deputy Shire President
- Officer in Charge of the Corrigin Police District or delegate(s)
- Officer in Charge of the Fire and Rescue Service in Corrigin or delegate
- Chief Bush Fire Control Officer
- SES Area Manager or delegate

- Officer in Charge of the St John Ambulance Corrigin or delegate
- Representative from the Corrigin Hospital
- Department for Communities
- Representatives from other agencies as required

## **5.0 PRESIDING MEMBER**

The President takes the role of Presiding Member. The members of the Committee shall elect a Deputy Presiding Member to chair in the absence of the Presiding Member at the first meeting after the local government election to satisfy the requirements of the *Local Government Act 1995*.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Corrigin Standing Orders.

The minutes of the advisory committee are to be submitted to the next ordinary meeting of the committee for confirmation. The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation.

The *Local Government Act 1995* places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees. The Presiding Member, if not the Shire President, as well as individual members of the Committee are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Shire President.

## **6.0 CONDUCT OF MEETINGS**

Ordinary meetings of the Committee shall be held on a day as determined by the Presiding Member generally in February, May, August and ~~December~~ **November** each year. Written notice shall be given to all Committee members, at least 14 days prior to the meeting. Special meetings of the Committee may be convened:

- By the Presiding Member
- By written notice to all Committee members, such notice being signed by at least four members of the Committee, giving not less than 7 days notice and stating purpose of the meeting.
- By the Council

The time and venue of meetings will be determined by the Presiding Member or the Council having due regard to the general convenience of the Committee members.

Each meeting of the Local Emergency Management Committee (LEMC) should consider, but not be restricted to, the following matters, as appropriate:

### **Every meeting:**

- Confirmation of local emergency management arrangements contacts details and key holders;
- Review of any post-incident reports and post exercise reports generated since last meeting;
- Progress of emergency risk management process;
- Progress of treatment strategies arising from emergency risk management process;
- Progress of development or review of local emergency management arrangements; and
- Other matters determined by the local government.

### **First quarter:**

- Development and approval of next financial year LEMC exercise schedule (to be forwarded to relevant DEMC);
- Begin developing annual business plan.

**Second quarter:**

- Preparation of LEMC annual report (to be forwarded to relevant DEMC for inclusion in the SEMC annual report);
- Finalisation and approval of annual business plan.

**Third quarter:**

- Identify emergency management projects for possible grant funding.

**Fourth quarter:**

- National and State funding nominations.

The Committee is established by the Council of the Shire of Corrigin under the powers and given in *section 5.8 of the Local Government Act 1995* and under *section 67 (Advisory Committees) of the Bush Fires Act 1954*.

Notice of meetings, quorum requirements of 50% of members and all other matters pertaining to the conduct of the committee shall be carried out in accordance with the *Local Government Act 1995*.

**7.0 DELEGATED POWERS**

The Committee has no delegated powers and is an advisory committee to Council only.

Recommendations of committees meetings are to be presented to Council by Shire staff for noting or for consideration as soon as practicable after unconfirmed minutes of Committee meetings are available.



## **CORRIGIN BUSH FIRE ADVISORY COMMITTEE**

### **TERMS OF REFERENCE**

#### **Instrument of Appointment and Delegation**

#### **1.0 NAME**

The Committee shall be known as the Corrigin Bush Fire Advisory Committee (Committee).

#### **2.0 ROLE OF THE ADVISORY COMMITTEE**

To formulate for Council's consideration, recommendations and policy on matters relating to bush fire prevention, control and extinguishment.

#### **3.0 OBJECTIVES OF THE ADVISORY COMMITTEE**

- To advise Council on all matters relating to the operations of the *Bush Fires Act 1954*.
- To advise Council on the best and most efficient means of maximising fire control resources in the district.

#### **4.0 MEMBERSHIP**

The Council appoints to the Committee those ex officio representatives listed in the categories of membership outlined below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

Council may dismiss members who miss two consecutive meetings without reasonable cause.

Membership of the Committee shall be the:

- President of the Shire of Corrigin.
- Chief Bush Fire Control Officer (CBFCO).
- Deputy Chief Bush Fire Control Officer (DBFCO).
- One Bush Fire Control Officer (appointed by the Shire in accordance with the *Bush Fires Act 1954*) from each Brigade.
- One Councillor nominated by the Council.

Chief Executive Officer and other Shire staff members will provide advice and administrative support to the Committee.

A representative from Department of Fire and Emergency Services (DFES) Great Southern Region and any other agency as determined by the Presiding Member will be invited to attend and provide reports on their respective agencies.

#### **5.0 PRESIDING MEMBER**

The President takes the role of Presiding Member. The members of the Committee shall elect a Deputy Presiding Member to chair in the absence of the Presiding Member.

The election of the Presiding Member and the Deputy shall also be required to be repeated at

the first meeting after the local government election to satisfy the requirements of the Local Government Act.

This can be facilitated by the CEO or the CEO's representative conducting the election calling for a motion to confirm the election of the CBFCA and the Deputy Chief Bush Fire Control Officer.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Corrigin Standing Orders.

The minutes of the Committee are to be submitted to the next ordinary meeting of the committee for confirmation. The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation.

The *Local Government Act 1995* places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees. The Presiding Member if not the Shire President as well as individual members of the Committee are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Shire President.

## **6.0 CONDUCT OF MEETINGS**

Ordinary meetings of the Committee shall be held on a day as determined by the Presiding Member generally in April or May and October or November each year. Written notice shall be given to all Committee members, at least 14 days prior to the meeting. Special meetings of the Committee may be convened:

- By the Presiding Member
- By written notice to all Committee members, such notice being signed by at least four members of the Committee, giving not less than 7 days notice and stating purpose of the meeting.
- By the Council

The time and venue of meetings will be determined by the Presiding Member or the Council having due regard to the general convenience of the Committee members.

The Committee is established by the Council of the Shire of Corrigin under the powers and given in *section 5.8* of the *Local Government Act 1995* and under *section 67* (Advisory Committees) of the *Bush Fires Act 1954*.

Notice of meetings, quorum requirements of 50% of members and all other matters pertaining to the conduct of the committee shall be carried out in accordance with the *Local Government Act 1995*.

## **7.0 DELEGATED POWERS**

The Committee has no delegated powers and is an advisory committee to Council only.

Recommendations of committee meetings are to be presented to Council by Shire staff for noting or for consideration as soon as practicable after unconfirmed minutes of Committee meetings are available.





## **CORRIGIN RECREATION AND EVENTS CENTRE ADVISORY COMMITTEE**

### **TERMS OF REFERENCE**

#### **Instrument of Appointment and Delegation**

#### **1.0 NAME**

The Committee shall be known as the Corrigin Recreation and Events Centre Advisory Committee (Committee).

#### **2.0 ROLE OF THE ADVISORY COMMITTEE**

- To advise Council on the effective, efficient, economic and equitable means of operating the Corrigin Recreation and Events Centre.
- To provide a forum for the dissemination and consideration of information regarding sport and recreation issues with particular reference to operating the Corrigin Recreation and Events Centre.

#### **3.0 OBJECTIVES OF THE ADVISORY COMMITTEE**

- To make recommendations to assist Council in its decision making regarding the Corrigin Recreation and Events Centre.
- To assess proposals and make recommendations to Council in relation to the development, operation and utilisation of the Corrigin Recreation and Events Centre.

#### **4.0 MEMBERSHIP**

The Council appoints to the Advisory Committee those categories of membership outlined below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term. Membership of the Committee shall be:

- One Councillor.

The following representatives of sport and recreation clubs operating within and comprising members based in the Shire of Corrigin:

- Corrigin/Babakin Cricket Club
- Corrigin Football Club;
- Corrigin Hockey Club;
- Corrigin Netball Club; and
- Corrigin Squash Club.

Representatives of sport and recreation clubs are required to have a letter of authorisation from their club, appointing the person as a representative to the committee.

Authorised representatives of sport and recreation clubs who are not appointed to the Committee may attend meetings and participate as a "proxy" at the discretion of the Presiding Member. Club representatives that are acting as a proxy have full voting rights at the meeting.

Council staff members will provide advice and administrative support to the Committee.

#### **5.0 PRESIDING MEMBER**

The members of the Committee shall elect a Presiding Member to chair committee meetings and also, a Deputy Presiding Member to chair in the absence of the Presiding Member.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Corrigin Standing Orders.

The minutes of the Committee are to be submitted to the next ordinary meeting of the committee for confirmation. The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation. The Local Government Act 1995 places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees.

The Presiding Member if not the Shire President as well as individual members of the Committee are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Shire President.

#### **6.0 CONDUCT OF MEETINGS**

The Committee is established by the Council of the Shire of Corrigin under the powers given in *section 5.8* of the *Local Government Act 1995*. Meetings are to be held every twice per year on a date to be determined by the Presiding Member in consultation with the Advisory Committee Members.

Notice of meetings, quorum requirements of the members and all other matters pertaining to the conduct of the committee shall be carried out in accordance with the Local Government Act 1995.

#### **7.0 DELEGATED POWERS**

The Committee has no delegated powers and is an advisory committee to Council only.

Recommendations of Committee meetings are to be presented to Council by Shire officers for noting or for consideration as soon as practicable after unconfirmed minutes of Committee meetings are available.



## **CORRIGIN TOURISM AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE**

### **TERMS OF REFERENCE Instrument of Appointment and Delegation**

#### **1.0 NAME**

The Committee shall be known as the Corrigin Tourism and Economic Development Advisory Committee (Committee).

#### **2.0 ROLE OF THE ADVISORY COMMITTEE**

To assist the Shire of Corrigin to work towards a future that offers a diverse range of jobs and career opportunities, high standards of services and vibrant community life.

Provide direction for the Shire of Corrigin to become a vibrant regional service hub that attracts and retains skilled and professional workers, residents and visitors to work, live in and visit Corrigin.

Attract investment, create jobs and encourage higher local visitation and spending by building upon its unique strengths.

#### **3.0 OBJECTIVES OF THE ADVISORY COMMITTEE**

- Provide advice and guidance to the Shire and other partners in positioning local businesses and industry to capitalise on global and emerging industry trends that facilitate new markets and investment.
- Assist in the formation of strategic partnerships and communication to facilitate new and developing industry initiatives across sectors to ensure ongoing and sustained economic growth.
- To provide an avenue of communication/consultation between Council and the community.
- To promote the existing attractive tourism and economic development opportunities in Corrigin and the region.
- Assist the Shire of Corrigin to Identify and develop new tourism opportunities based on arts and culture, heritage, nature and physical activity.
- Assist the Shire of Corrigin to monitor, review and implement actions identified in plans including: Strategic Community Plan, Economic and Tourism Development Strategy, and, Aged Friendly Community Plan.
- To assess proposals and make recommendations to Council in relation to tourism and economic development activities, events, programs and initiatives.

#### **4.0 MEMBERSHIP**

The Council appoints to the Advisory Committee those categories of membership outlined below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

Membership of the Advisory Group shall consist of representation from the Local Government and various industries as listed below:

- Councillor x2
- Retail/ Business Representative
- Agriculture Representative
- Tourism Industry Representative
- Community Representative x5

The Chief Executive officer and other shire staff members will provide advice and administrative support to the committee.

#### **5.0 PRESIDING MEMBER**

The members of the Committee shall elect a Presiding Member to chair committee meetings and also, a Deputy Presiding Member to chair in the absence of the Presiding Member.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Corrigin Standing Orders.

The minutes of the Committee are to be submitted to the next ordinary meeting of the committee for confirmation. The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation. The *Local Government Act 1995* places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees.

The Presiding Member if not the Shire President as well as individual members of the Committee are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Shire President.

#### **6.0 CONDUCT OF MEETINGS**

The Committee is established by the Council of the Shire of Corrigin under the powers given in *section 5.8* of the *Local Government Act 1995*. Meetings are to be held every quarter on a date to be determined by the Presiding Member in consultation with the Advisory Committee Members.

Notice of meetings, quorum requirements of the members and all other matters pertaining to the conduct of the committee shall be carried out in accordance with the *Local Government Act 1995*.

Committee members are to declare any interests and are to maintain a standard of professionalism and confidentiality applicable to any material or documentation of a sensitive nature either marked or declared confidential by the Chairperson of the Working Group

#### **7.0 DELEGATED POWERS**

The Committee has no delegated powers and is an advisory committee to Council only.

Recommendations of Committee meetings are to be presented to Council by Shire officers for noting or for consideration as soon as practicable after unconfirmed minutes of Committee meetings are available.

## 10 APPOINTMENT OF COUNCILLORS TO EXTERNAL ORGANISATIONS OR COMMITTEES

Applicant:	Shire of Corrigin
Date:	10/10/2023
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GOV.0021
Attachment Ref:	Attachment 10.1 - Roe Regional Health Scheme MOU 2023 Attachment 10.2 - RoeROC MOU signed 2023

### SUMMARY

Council is requested to appoint members to the respective external organisations and committees.

### BACKGROUND

Following the Local Government elections in October 2021 Council appointed members to the following external organisations and committees:

- *WALGA Central Country Zone*
- *Roe Regional Organisation of Councils including Roe Health (2 positions)*
- *Wheatbelt South Regional Road Group (2 positions)*
- *Roe Tourism Association (1 position)*
- *Edna Stevenson Trust (1 position)*
- *Wheatbelt South Aged Housing Alliance (1 position)*
- *Central Agcare Financial and Family Counselling (1 Position)*
- *Corrigin Senior Citizen's Committee*

Some external organisations do not have terms of reference.

### COMMENT

The CEO and staff are able to represent the Shire of Corrigin on external committees and councillors may still attend external committee meetings on request.

Representatives from community clubs, groups and external committees are extended an open invitation to attend Council meetings at any time to address the Council or meet with the CEO as required.

The Wheatbelt South Aged Housing Alliance has not met since 2018. Former Councillor Janeane Mason has represented the Shire of Corrigin on the Central Agcare committee.

### STATUTORY ENVIRONMENT

NIL

### POLICY IMPLICATIONS

NIL

### FINANCIAL IMPLICATIONS

Budgeted expenditure for cost associated with providing representatives to external organisations and committees.

## COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

### Objective: Governance and Leadership Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

### VOTING REQUIREMENT

Simple Majority

### COUNCIL RESOLUTION

130/2023 Moved: Cr. Weguelin

Seconded: Cr. Dickinson

1. That Council appoint Councillors to the following external organisations and committees.

ORGANISATION	REQUIRED	MEETINGS	APPROXIMATE DURATION
WALGA Central Country Zone	Cr Hickey Cr Jacobs	Quarterly	Full day (depending on location of meeting)
Roe Regional Organisation of Councils including Roe Health	Cr Hickey Cr Jacobs	Quarterly	Half day (depending on location of meeting)

Carried 7/0

**For:** Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach

**Against:**

### COUNCIL RESOLUTION

131/2023 Moved: Cr. Jacobs

Seconded: Cr. Fare

2. That Council appoint Councillors to the following external organisations and committees.

Wheatbelt South Regional Road Group inc Wheatbelt Secondary Freight Network	Cr Hickey Proxy – Cr Jacobs Observer – Cr. Fare	Quarterly	Half day (depending on location of meeting usually Wickepin) Generally March and August
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Carried 7/0

**For:** Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach

**Against:**

**COUNCIL RESOLUTION****132/2023 Moved: Cr. Jacobs****Seconded: Cr. Fare**

3. That Council appoint Councillors to the following external organisations and committees.

Edna Stevenson Trust	Cr Hickey	Quarterly 12 February 2024 13 May 2024 12 August 2024 11 November 2024	1 hour
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**Carried 7/0**

**For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach**

**Against:**

**COUNCIL RESOLUTION****133/2023 Moved: Cr. Weguelin****Seconded: Cr. Fare**

4. That Council appoint Councillors to the following external organisations and committees.

Roe Tourism Association	Cr Jacobs Proxy – Cr Leach	Quarterly	half day (depending on location of meeting)
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**Carried 7/0**

**For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach**

**Against:**

**COUNCIL RESOLUTION****134/2023 Moved: Cr. Leach****Seconded: Cr. Weguelin**

5. That Council appoint Councillors to the following external organisations and committees.

Corrigin Senior Citizen's	Cr Filinski	Monthly Third Wednesday of month	1-2 hours
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**Carried 7/0**

**For: Cr. Hickey, Cr. Jacobs, Cr. Weguelin, Cr. Dickinson, Cr. Fare, Cr. Filinski and Cr. Leach**

**Against:**

**11 NEXT MEETING**

Ordinary Council Meeting 23 October 2023

**12 MEETING CLOSURE**

The President Cr. Hickey closed the meeting at 6:58pm



# MINUTES

ENDA STEVENSON TRUST FUND  
TRUSTEES MEETING

**13 November 2023 at 12.00pm**

Venue: Corrigin Council Chambers  
9 Lynch Street, Corrigin



## Terms of Reference

### **1.0 NAME**

The Stevenson Trust Fund established by a trust deed dated 27 September 2005.

### **2.0 OBJECTIVES OF TRUST FUND**

The promotion and advancement of the education of the residents of the Shire of Corrigin.

### **3.0 APPLICATION OF THE INCOME OR CAPITAL OF THE STEVENTSON'S TRUST FUND**

Income shall be applied in the following ways:

- Establishing and maintaining a scholarship to be called the Stevenson Scholarship
- Assisting Corrigin District High School with the operation of their health and wellbeing programs for students; and
- Towards such other causes that comply with the object of the Trust Fund, as described in 2, and are agreed to by unanimous resolution of Trustees.

### **4.0 TRUSTEES**

Section 1 (h) of the Trust Deed notes that the Trustees shall be those people from time to time holding the offices of the:

- (a) President of the Shire of Corrigin
- (b) Chairman of the Corrigin District High School Council
- (c) Headmaster of Corrigin District High School
- (d) Officer in Charge of Police of the Corrigin Police Station

**1. DECLARATION OF OPENING**

The Chairperson, Cr Des Hickey, opened the meeting at 12:03pm

**2. ATTENDANCE/APOLOGIES**

President – Shire of Corrigin	Cr D Hickey
Principal – Corrigin District High School	S Hardingham
Chairperson – Board Corrigin District High School	B Poultney
Officer In Charge – Corrigin Police	S Hickman

Staff

Chief Executive Officer – Shire of Corrigin	N Manton
Executive Support Officer – Shire of Corrigin	J Filinski

**3. MINUTES OF PREVIOUS MEETING**

**Moved: S. Hardingham**

**Seconded: B. Poultney**

*Minutes of the Stevenson Trust Fund Trustees meeting held on Monday 22 May 2023 (Attachment 3.1) be confirmed as a true and accurate record.*

***Carried***

**4. GENERAL BUSINESS**

**4.1. FINANCIAL REPORTS**

Financial reports as at 31 October 2023

Minutes – Enda Stevenson Trust Fund – Monday 13 November 2023

**Edna Stevenson Trust Fund**  
**Receipts and Payments Statement for 2023/2024**  
**As at 31 October 2023**

Income		Expenditure	
Interest - 2023/2024	\$ 1,590.48	Scholarships paid - 2023/2024	\$ -
		Administration Fee paid to Corrigin Shire - 2024	\$ -
<b>Total Income</b>	<b><u>\$ 1,590.48</u></b>	<b>Total Expenditure</b>	<b><u>\$ -</u></b>
Opening Balance (2006/07)			\$ 30,050.67
Balance of Income & Expenditure - 2007/08			\$ 737,163.11
Balance of Income & Expenditure - 2008/09			\$ 28,870.86
Balance of Income & Expenditure - 2009/10			\$ 33,482.54
Balance of Income & Expenditure - 2010/11			\$ 21,971.28
Balance of Income & Expenditure - 2011/12			\$ 33,558.85
Balance of Income & Expenditure - 2012/13			\$ 21,490.90
Balance of Income & Expenditure - 2013/14			\$ 18,684.62
Balance of Income & Expenditure - 2014/15			\$ 8,702.19
Balance of Income & Expenditure - 2015/16			\$ 13,869.35
Balance of Income & Expenditure - 2016/17			-\$ 18,617.13
Balance of Income & Expenditure - 2017/18			\$ 9,309.52
Balance of Income & Expenditure - 2018/19			\$ 1,713.96
Balance of Income & Expenditure - 2019/20			-\$ 14,174.30
Balance of Income & Expenditure - 2020/21			-\$ 23,309.66
Balance of Income & Expenditure - 2021/22			-\$ 24,809.62
Balance of Income & Expenditure - 2022/23			-\$ 20,408.61
Balance of Income & Expenditure - 2023/24			\$ 1,590.48
<b>Balance as at 31 October 2023</b>			<b><u>\$ 859,139.01</u></b>
 <b>National At call Common Fund - Bank Reconciliation</b>			
Bank Balance as per statement 31/10/2023			<u>\$ 859,139.01</u>
Less Unpresented Cheques			<u>\$ -</u>
<b>Closing Balance</b>			<b><u>\$ 859,139.01</u></b>
Net Balance - Capital	\$ 728,900.73		\$ -
Net Balance - Operating	\$ 130,238.28		
	<u>\$ 859,139.01</u>		

The Shire of Corrigin holds in trust the following items, which are located within Council's safe  
 1 pearl necklace  
 8 silver pendants  
 161 opal stones as at 10 Aug 2020

**Moved: B. Poultney**

**Seconded: S. Hickman**

*That the Financial Statement as shown above be received*

**Carried**

## 4.2. SCHOLARSHIP STATUS REPORT

2022 Academic year:					
	Awarded	Claimed	Unclaimed	Remaining	Comments
Trevor Lewis	\$5,000.00	\$2,712.93	\$2,287.07	\$0.00	Agreement Received. Payments made. Remainder of Scholarship withdrawn 31/03/2023
Morgan Houde-Pearce	\$3,500.00	3,117.40	\$382.60	\$0.00	Agreement Received. Payments made. Remainder of Scholarship withdrawn 31/03/2023
Mitchell O'Brien	\$5,000.00	\$3,907.89	\$1,092.11	\$0.00	Agreement Received. Payments made. Remainder of Scholarship withdrawn 31/03/2023
2023 Academic year:					
	Awarded	Claimed	Unclaimed	Remaining	Comments
Samuel Hughes	\$5,000.00	\$5,000.00	\$0.00	\$0.00	Agreement Received. Payments made.
Morgan Houde-Pearce	\$4,000.00	\$4,000.00	\$0.00	\$0.00	Agreement Received. Payments made.

### 4.3.1 CONSIDERATION OF NEW SCHOLARSHIP APPLICATIONS

As at 8 November 2023, one (1) scholarship application (Attachment 4.3.1.1) has been received as follows:

Applicant	Education Intuition	Amount requested
(1) Tyler Lee-Dyer	Narrogin Senior High School	\$5000.00

The Executive Support Officer has confirmed information provided by applicant as listed below:

- Studying Full-Time
- Tyler has been studying at Corrigin Senior High School for two years
- Proof of Guardians Centrelink concessions (Attachment 4.3.1.2)
- Intends to study at Narrogin Agricultural College if possible, otherwise Narrogin Senior High School.

Financial information not provided for Parent/Guardian.

Proof of enrolment document for next year not yet provided, though reference is made for the Principal of Narrogin District High School is made in the application who may be able to provide further information.

Suggested financial criteria 9 May 2022

Fortnightly earnings	Scholarship award
\$0 - \$1500	\$5000
\$1501 - \$2000	\$4000
\$2001 - \$3000	\$3000
\$3001 - \$4000	\$2000
\$4001+	\$0

#### Resolution

**Moved: B. Poultney**

**Seconded: S Hickman**

*The Trustees grant Tyler Lee-Dyer a scholarship of up to \$5,000 for the 2024 calendar year.*

**Carried**

#### **4.3.2 CORRIGIN DISTRICT HIGH SCHOOL**

The Corrigin District High School Principal S Hardingham submitted a proposal (Attachment 4.3.2) for funding for the Resilience Project School Partnership Program of \$5,000 per year for three years. A request was also made for up to \$7,500 for a year 7-10 camp and \$10,000 for a year 5-6 camp.

##### **Background**

The Trustees passed a motion at the meeting in May 2023 granting \$5,000 to Corrigin District High School to be used for the Resilience Project.

The Principal has advised that the 2023 grant supported staff training, course materials, student journals and allowed development of a range of resources to educate and build resilience in students. The Principal has requested a further \$5,000 for the 2024 calendar year (Attachment 4.3.2.2) to allow the school to continue with the Resilient Project.

The Corrigin District High School request \$500 per student, up to \$7,500 for a year 7-10 camp to Canberra and \$10,000 for a year 5-6 camp to Ningaloo

The Section 4 (d) of the Trust Deed notes that scholarships shall be awarded for one year periods and the recipient of a Scholarship shall be eligible to apply for further annual Scholarships.

##### **Resolution**

**Moved: S. Hickman**

**Seconded: B. Poultney**

*The Trustees approve a grant of up to \$5000 to the Corrigin District High School for the Resilience Project School Partnership Program pending further financial information.*

**Carried**

##### **Resolution**

**Moved: S. Hickman**

**Seconded: B. Poultney**

*The Trustees approve a grant of \$7500 to the Corrigin District High School for the year 7-10 camp for 2024.*

**Carried**

##### **Resolution**

**Moved: S. Hickman**

**Seconded: B. Poultney**

*The Trustees approve a grant of \$10000 to the Corrigin District High School for the year 5-6 camp for 2024.*

**Carried**

#### **4.4 OTHER MATTERS**

#### **5 NEXT MEETING**

The next meeting will be 12 February 2024

#### **6 MEETING CLOSURE**

The Chairperson, Cr. Des Hickey closed the meeting at 12:56 and thanked everyone for their attendance.



# MINUTES

LOCAL EMERGENCY  
MANAGEMENT COMMITTEE  
MEETING

**13 November 2023**

Venue: Council Chambers,  
9 Lynch Street, Corrigin

## Terms of Reference

### 1.0 NAME

The Committee shall be known as the Corrigin Local Emergency Management Committee (LEMC).

### 2.0 ROLE OF THE COMMITTEE

To assist the Local Emergency Coordinators to develop and maintain effective emergency management arrangements for the Shire of Corrigin.

### 3.0 OBJECTIVES OF THE COMMITTEE

- To advise and assist the Shire of Corrigin in ensuring that local emergency management arrangements are established for its district.
- To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- To assist with the preparation and approval of the Corrigin Local Emergency Management Plan and submit such plans to the Office of Emergency Management (OEM) for approval.
- To review at least annually the Corrigin Local Emergency Management Plan.
- To assist in the preparation of emergency management operating procedures for application in the Shire of Corrigin.
- To ensure appropriate testing and exercising of the local emergency management plan.
- To prepare an annual report of the activities of the LEMC for submission to the OEM.
- To provide assistance to the Local Emergency Coordinators and Hazard Management Agencies during emergency management operations.
- To carry out such other emergency management functions as directed by OEM.

### 4.0 MEMBERSHIP

The Council appoints to the Committee those ex-officio representatives whose titles appear below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

Membership of the Committee shall be:

- The President of the Shire of Corrigin
- Deputy Shire President
- The Officer in Charge of the Corrigin Police District or delegate(s)
- The Shire's Chief Bush Fire Control Officer
- The SES Area Manager or delegate
- The Chairperson of St John Ambulance Corrigin or delegate
- A health representative from the Corrigin Hospital
- An officer from the Department of Communities
- Representatives from other agencies as required

### 5.0 PRESIDING MEMBER

The President takes the role of Presiding Member. The members of the Committee shall elect a Deputy Presiding Member to chair in the absence of the Presiding Member at the first meeting after the local government election to satisfy the requirements of the Local Government Act.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Corrigin Standing Orders.

The minutes of the advisory committee are to be submitted to the next ordinary meeting of the committee for confirmation. The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation.

The Local Government Act 1995 places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees. The Presiding Member, if not the Shire President, as well as individual members of the Committee are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Shire President.

## **6.0 CONDUCT OF MEETINGS**

Ordinary meetings of the Committee shall be held on a day as determined by the Presiding Member generally in February, May, August and November each year. Written notice shall be given to all Committee members, at least 14 days prior to the meeting. Special meetings of the Committee may be convened:

- by the Presiding Member
- by written notice to all committee members, such notice being signed by at least four members of the Committee, giving not less than seven days notice and stating purpose of the meeting.
- by the Council

The time and venue of meetings will be determined by the Presiding Member or the Council having due regard to the general convenience of the Committee members.

Each meeting of the LEMC should consider, but not be restricted to, the following matters, as appropriate:

### **Every meeting:**

- Confirmation of local emergency management arrangements contacts details and key holders;
- Review of any post-incident reports and post exercise reports generated since last meeting;
- Progress of emergency risk management process;
- Progress of treatment strategies arising from emergency risk management process;
- Progress of development or review of local emergency management arrangements; and
- Other matters determined by the local government.

### **First quarter:**

- Development and approval of next financial year LEMC exercise schedule (to be forwarded to relevant DEMC);
- Begin developing annual business plan.

### **Second quarter:**

- Preparation of LEMC annual report (to be forwarded to relevant DEMC for inclusion in the SEMC annual report);
- Finalisation and approval of annual business plan.

### **Third quarter:**

- Identify emergency management projects for possible grant funding.

### **Fourth quarter:**

- National and State funding nominations.

The Committee is established by the Council of the Shire of Corrigin under the powers and given in section 5.8 of the Local Government Act 1995. Notice of meetings, quorum requirements of 50% of members and all other matters pertaining to the conduct of the committee shall be carried out in accordance with the Local Government Act 1995.

## **7.0 DELEGATED POWERS**

The Committee has no delegated powers and is an advisory committee to Council only.

Recommendations of committee meetings are to be presented to Council by staff for noting or for consideration as soon as practicable after unconfirmed minutes of Committee meetings are available.



## 1. DECLARATION OF OPENING

The Chairperson, Cr Des Hickey opened the meeting at 1:05pm.

## 2. ATTENDANCE/APOLOGIES

Shire President, Shire of Corrigin	Cr. D Hickey
Shire Deputy President, Shire of Corrigin	Cr. S Jacobs
Chief Executive Officer, Shire of Corrigin	N Manton
Executive Support Officer, Shire of Corrigin	J Filinski
Area Officer Narrogin West, DFES	A Whitford
Corrigin Police, Sergeant	S Hickman
Corrigin St John Ambulance, Chair	B Strawbridge-Hill
Corrigin St John Ambulance	G Dawson
Acting/Principal, Corrigin District High School	S Hardingham
Director of Nursing/HSM, Corrigin Hospital	E McIntosh

### APOLOGIES

Community Emergency Services Manager	J Carrall
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## 3. MINUTES OF PREVIOUS MEETING

**Moved: G Dawson**                      **Seconded: A Whitford**

*Minutes of the Local Emergency Management Committee Meeting held on 4 September 2023 are a true and correct record (Attachment 3.1)*

**Carried**

## 4. REVIEW OF LEMC DOCUMENTS

Committee to advise of any changes to any known contact details via email to [eso@corrigin.wa.gov.au](mailto:eso@corrigin.wa.gov.au).

- Local Emergency Management Arrangements (*Attachment 4.1*)
- Local Emergency Evacuation Plan (*Attachment 4.2*)
- Local Emergency Recovery Plan (*Attachment 4.3*)

## 5. REVIEW OF INCIDENTS AND EXERCISES

Review of any post-incident reports and post exercise reports generated since last meeting.

### 5.1. INCIDENTS

Overview of the Corrigin Reserve fire was discussed.

There have been two major crashes in the past month including fatalities and helicopter aid required for other injuries.

### 5.2. DESKTOP EXERCISE

No exercise planned for this meeting as emergency services have been involved in several incidents.

## 6. DEVELOPMENT OF FUTURE EXERCISES

## 7. REPORTS TO STATE EMERGENCY MANAGEMENT COMMITTEE

## **8. IDENTIFY EMERGENCY MANAGEMENT PROJECTS**

1. Overweight trucks on level one designated roads.
2. Speed limit on Brookton Highway from Bendering Road to Corrigin townsite reduced to 60km /hr to reduce risk of crash at Corrigin Bruce Rock Road intersection. Trucks seem to struggle to slow down.  
Limited visibility at CBH entry on Corrigin South Road.
3. Signage for driving on the left hand side of the road required heading in and out of town as a reminder.

## **9. FUNDING**

## **10. OTHER MATTERS**

Meeting Dates For 2024

- 12 February 2024
- 13 May 2024
- 12 August 2024
- 11 November 2024

## **11. REPORTS**

Reports from LEMC members and stakeholders

### **DFES - A Whitford**

- There are two extra water bombers, one in Geraldton and one in Cunderdin following the harvest from North to South. Likely to see them in Narrogin towards the end of November.
- Increasing numbers of tankers and other resources around the state to support high-risk areas with additional appliances when available. Most currently are fighting fires in the Northern regions of the state.
- The state is in its busiest year for residential fires.
- State focus for hazards are to protect and preserve life, protecting critical infrastructure, protecting residential properties and protecting environmental and heritage values.
- Almost at record levels of soil dryness across all of WA at the moment.
- Lightning has increased, with over one and a half million lightning strikes recorded in WA over the weekend. Dry lightning is a concern for harvest time.
- Our region is likely to have a few lightning strikes this week
- Grant Hanson passed away around ten days ago, with his funeral taking place today.
- Simon Vogul, District Officer for Narrogin has taken a position in Perth. Paul Blechynden has taken over his role.

### **Corrigin Police – S Hickman**

- Filling police vacancies in regional WA is proving a challenge
- Police are working many hours/days overtime to maintain a police presence to compensate for the number of vacancies.
- Raised the issue of poor roads heading towards Brookton on the Brookton Highway.
- Police are working on a rotating basis to look after 5 different Shires. Alternating weekend shifts where they will look after all 5 Shires, to allow others some time off.

### **St John Ambulance – G Dawson**

- Had a fair amount of practice with evacuation with the recent fires.

**Corrigin District Hospital – E McIntosh**

- Trying to get more nurses, Elizabeth is currently the only nurse for Corrigin over the Christmas period.
- Recruiting staff in Corrigin is very difficult, with all staff being agency provided.
- Should have six or seven Registered Nurses.
- Recruitment is difficult partly due to no funding for housing and nowhere for staff to stay.
- Hospital is very busy and seeing a lot more of the residents from town.

**Corrigin District High School**

- Concerned with housing in Corrigin. Babakin School is now being housed in Corrigin taking up more of the potential for those working in Corrigin
- Would like Government Regional Officers' Housing (GROH) program to provide some more small houses for staff.
- School hydrants are not receiving enough flow/pressure. Adam Whitford suggested a pump may be able to be installed to pressurise the water.

**12. NEXT MEETING**

The next meeting will be Monday 12 February 2024 at 1:00pm

**13. MEETING CLOSURE**

The Chairperson, Cr. Des Hickey closed the meeting at 2:10pm.

**SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF OCTOBER 2023**

**MUNICIPAL ACCOUNT**

**CHEQUE PAYMENTS**

<b>CHEQUE #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
20961	02/10/2023	SYNERGY	ELECTRCITY CHARGES	\$ 8,157.72
20962	05/10/2023	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 187.00
20963	19/10/2023	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 182.00
20964	19/10/2023	SYNERGY	ELECTRICITY CHARGES	\$ 7,555.25
20965	19/10/2023	WATER CORPORATION OF WA	WATER CHARGES	\$ 1,673.76
20966	27/10/2023	SYNERGY	ELECTRICITY CHARGES	\$ 52.15
<b>TOTAL CHEQUE PAYMENTS</b>				<b>\$ 17,807.88</b>

**EFT PAYMENTS**

<b>EFT #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT19233	02/10/2023	AMD CHARTERED ACCOUNTANTS	AQUITTAL AUDIT REPORT - DROUGHT COMMUNITIES PROGRAMME GRANT	\$ 1,375.00
EFT19234	02/10/2023	ARM SECURITY	ALARM MONITORING SERVICES - WORKS DEPOT	\$ 164.58
EFT19235	02/10/2023	AUSTRALIAN TAXATION OFFICE	BAS PAYMENT FOR THE MONTH OF AUGUST 2023	\$ 20,655.00
EFT19236	02/10/2023	AVON WASTE	4 WEEKS RUBBISH COLLECTION - AUGUST 2023	\$ 21,438.56
EFT19237	02/10/2023	CHALLENGE CHEMICALS AUSTRALIA	WHITE HOT TRUCK WASH	\$ 325.60
EFT19238	02/10/2023	CORRIGIN AG SOLUTIONS	MAUN PLIERS	\$ 107.44
EFT19239	02/10/2023	CORRIGIN DISTRICT HIGH SCHOOL	BOND REFUND	\$ 150.00
EFT19240	02/10/2023	CORRIGIN ENGINEERING PTY LTD	PLANT REPAIRS - TRI AXLE LOW LOADER, TOWABLE CEMENT MIXER	\$ 306.10
EFT19241	02/10/2023	CORRIGIN FOOTBALL CLUB	BOND REFUND	\$ 450.00
EFT19242	02/10/2023	CORRIGIN HOCKEY CLUB	BOND REFUND	\$ 200.00
EFT19243	02/10/2023	CORRIGIN HOTEL	REFRESHMENTS AND CATERING SUPPLIES, TRAINER ACCOMMODATION	\$ 643.90
EFT19244	02/10/2023	CORRIGIN NEWSAGENCY	NEWSPAPERS AND STATIONERY SUPPLES FOR AUGUST 2023	\$ 107.80
EFT19245	02/10/2023	CORRIGIN ROADHOUSE	REFRESHMENTS AND CATERING SUPPLIES	\$ 428.20
EFT19246	02/10/2023	CORRIGIN TYREPOWER	PLANT REPAIRS - SIDE TIPPER TRAILER, HILUX UTE	\$ 465.00
EFT19247	02/10/2023	D&L STUDIO PTY LTD T/AS - METAL ARTWORK CREATIONS	COUNCILLOR DESK PLATES AND WOODEN BASES	\$ 144.10
EFT19248	02/10/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVIES FOR AUGUST 2023	\$ 797.61
EFT19249	02/10/2023	E FIRE & SAFETY	STAFF TRAINING - FIRE WARDEN TRAINING, FIRE EXTINGUISHER TRAINING	\$ 2,425.50
EFT19250	02/10/2023	ELDERS RURAL SERVICES AUSTRALIA LIMITED	16 TONNES OF CEMENT	\$ 9,152.00
EFT19251	02/10/2023	GERALDINE ELIZBAETH SMITH	STAFF REIMBURSEMENT	\$ 100.00
EFT19252	02/10/2023	HARRIS ZUGLIAN ELECTRICS	ELECTRICAL SERVICES - POOL, MEDICAL CENTRE, CRC, DEPOT, TENNIS CLUB	\$ 722.94
EFT19253	02/10/2023	HUTTON AND NORTHEY SALES	METER READING - 5 WALTON STREET	\$ 96.67

**SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF OCTOBER 2023**

EFT19254	02/10/2023	I SWEEP TOWN & COUNTRY	STREET CLEANING FOR CORRIGIN SHOW	\$	3,850.00
EFT19255	02/10/2023	IT VISION	UPDATE TO DEBTORS INVOICE TEMPLATE	\$	277.20
EFT19256	02/10/2023	KELLY STELLINA ROBINSON	BOND REFUND	\$	50.00
EFT19257	02/10/2023	KELYN TRAINING SERVICES	STAFF TRAINING - CHAINSAW OPERATOR	\$	3,450.00
EFT19258	02/10/2023	KRYSTAL JANE BELL	BOND REFUND	\$	50.00
EFT19259	02/10/2023	LAKE YEALERING PROGRESS ASSOCIATION	LAKE YEALERING REGATTA SPONSORSHIP	\$	1,000.00
EFT19260	02/10/2023	MARCO JAMES DIFULVIO	TEST AND TAG SERVICES AT SHIRE BUILDINGS	\$	3,352.50
EFT19261	02/10/2023	NARA TRAINING & ASSESSING PTY LTD (BY SKILLHIRE)	STAFF TRAINING - TEST AND TAG	\$	350.00
EFT19262	02/10/2023	NEU-TECH AUTO ELECTRICS	PLANT REPAIRS - CEMENT BATCHING PLANT, WATER PUMP, FIRE TRUCK	\$	899.24
EFT19263	02/10/2023	NORTH METROPOLITAN TAFE	STAFF TRAINING - CERTIFICATE III IN HORTICULTURE SEMESTER 2	\$	90.00
EFT19264	02/10/2023	SECURITY ASSESSMENT SERVICES & ASSOCIATES (SASAA)	ALARM MONITORING SERVICES - CREC	\$	1,206.00
EFT19265	02/10/2023	SEEK LIMITED	SEEK ADVERTISEMENT - GENERAL HAND PLANT OPERATOR	\$	385.00
EFT19266	02/10/2023	SPECIALISED TREE LOPPING	PRUNING OF TOWN TREES TO WESTERN POWERS SPECIFICATIONS	\$	12,963.50
EFT19267	02/10/2023	TANYA LUDLOW	STAFF REIMBURSEMENT	\$	296.00
EFT19268	02/10/2023	TELSTRA LIMITED	PHONE AND INTERNET CHARGES	\$	1,842.33
EFT19269	02/10/2023	THE BUTCHERS BLOCK	REFRESHMENTS AND CATERING SUPPLIES	\$	197.08
EFT19270	02/10/2023	TREMAR CONTRACTING	PUMP OUT TOILET AND UNBLOCK DUMP POINT	\$	825.00
EFT19271	02/10/2023	TRUCKFIX W A	PLANT REPAIRS - PRIME MOVER	\$	1,235.45
EFT19272	02/10/2023	WA CONTRACT RANGER SERVICES	RANGER SERVICES FOR AUGUST AND SEPTEMBER 2023	\$	627.00
EFT19273	02/10/2023	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	2023/2024 CENTRAL COUNTRY ZONE ANNUAL SUBSCRIPTION	\$	1,100.00
EFT19274	02/10/2023	WESTERN HYDRAULICS CORRIGIN	PLANT REPAIRS - SKID STEER LOADER	\$	97.61
EFT19275	05/10/2023	GERALDINE ELIZBAETH SMITH	STAFF REIMBURSEMENT	\$	160.00
EFT19276	05/10/2023	SALARY PACKAGING AUSTRALIA	SALARY PACKAGING PAYROLL DEDUCTIONS	\$	392.63
EFT19277	17/10/2023	AVON WASTE	4 WEEKS RUBBISH COLLECTION - SEPTEMBER 2023	\$	21,461.97
EFT19278	17/10/2023	BOC LIMITED	CONTAINER SERVICE FEE FOR SWIMMING POOL - MEDICAL OXYGEN	\$	13.39
EFT19279	17/10/2023	BEST OFFICE SYSTEMS	PRINTING CHARGES - ADMIN OFFICE, RESOURCE CENTRE, WORKS DEPOT	\$	1,563.57
EFT19280	17/10/2023	CORRIGIN NEWSAGENCY	STATIONERY SUPPLIES FOR AUGUST 2023	\$	60.00
EFT19281	17/10/2023	CORRIGIN TYREPOWER	TYRE GAUGES	\$	320.00
EFT19282	17/10/2023	GREENFIELD TECHNICAL SERVICES	ASSISTANCE WITH DRFAWA EMERGENCY CLAIM - FLOOD	\$	2,992.00
EFT19283	17/10/2023	HIND'S GROUP - HIND'S TRANSPORT SERVICES	35 CUBIC METRES OF TURF MIX	\$	3,903.90
EFT19284	17/10/2023	HUTTON AND NORTHEY SALES	PLANT REPAIRS - TURF TRACTOR	\$	27.87
EFT19285	17/10/2023	JAMES TREMAIN	STAFF REIMBURSEMENT	\$	85.00
EFT19286	17/10/2023	LG BEST PRACTICES PTY LTD	STAFF TRAINING - LOCAL GOVERNMENT RATES	\$	1,980.00
EFT19287	17/10/2023	LANDGATE	RURAL UV SECHEDULE R2023/03 AND R2023/04	\$	274.80
EFT19288	17/10/2023	STERLING PROPERTY CO	DEPOSIT FOR PURCHASE OF 17 HILL STREET (FOR PUBLIC GYM FACILITY)	\$	20,000.00

**SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF OCTOBER 2023**

EFT19289	17/10/2023	STEVEN JOSEPH COMITO	STAFF REIMBURSEMENT	\$ 482.72
EFT19290	17/10/2023	TREMAR CONTRACTING	PUMP OUT GREASE TRAP AT CREC, INSTALL FENCE AT ROTARY PARK	\$ 5,703.50
EFT19293	19/10/2023	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	\$ 41.00
EFT19294	19/10/2023	SALARY PACKAGING AUSTRALIA	SALARY PACKAGING PAYROLL DEDUCTIONS	\$ 392.63
EFT19295	19/10/2023	SHIRE OF CORRIGIN OUTSIDE STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 145.00
EFT19296	19/10/2023	AUSQ TRAINING	STAFF TRAINING - TRAFFIC MANAGEMENT AND TRAFFIC CONTROLLER	\$ 712.00
EFT19297	19/10/2023	AIRPORT ALLIANCE CONTRACTING	INSTALL ANTENNA AT AIRSTRIP	\$ 6,996.00
EFT19298	19/10/2023	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT RECOVERY AND ASSOCIATED LEGAL FEES	\$ 247.50
EFT19299	19/10/2023	ARTY BRELLAS	ARTY BRELLAS FOR ROTARY PARK OPENING	\$ 2,400.20
EFT19300	19/10/2023	AUSTRALIA POST	POSTAGE CHARGES FOR SEPTEMBER 2023	\$ 321.66
EFT19301	19/10/2023	BEST OFFICE SYSTEMS	NEW PRINTER FOR MEDICAL CENTRE	\$ 286.00
EFT19302	19/10/2023	BROWNLEY'S PLUMBING & GAS	REPAIR BLOCKED SEPTIC / TOILETS AT ADVENTURE PLAYGROUND	\$ 261.25
EFT19303	19/10/2023	CJS AGRI-MECHANICS	PLANT SERVICE & REPAIRS - LOADERS, GRADER, WACKER ROLLER	\$ 7,213.80
EFT19304	19/10/2023	CTI LOGISTICS (FORMERLY STIRLING FREIGHT EXPRESS)	FREIGHT CHARGES	\$ 392.41
EFT19305	19/10/2023	CLEVER PATCH PTY LTD	CRC SCHOOL HOLIDAY PROGRAM ACTIVITY SUPPLIES	\$ 111.53
EFT19306	19/10/2023	CORRIGIN HARDWARE	UNIFORM ORDER FOR DEPOT STAFF	\$ 7,642.10
EFT19307	19/10/2023	CORRIGIN PHARMACY	FIRST AID SUPPLIES FOR BILBARIN FIRE TRUCK	\$ 34.95
EFT19308	19/10/2023	CROWN PERTH	COUNCILLOR ACCOMMODATION FOR LG CONVENTION	\$ 4,813.00
EFT19309	19/10/2023	DEPT OF FIRE & EMERGENCY SERVICES	2023/2024 ESL SECOND QUARTER CONTRIBUTION	\$ 6,369.39
EFT19310	19/10/2023	EXURBAN PTY LTD	TOWN PLANNING CONSTULTANCY SERVICES FOR SEPTEMBER 2023	\$ 1,878.76
EFT19311	19/10/2023	FIRST HEALTH SERVICES	MEDICAL SUPPORT SERVICE FEE FOR OCTOBER 2023	\$ 13,593.66
EFT19312	19/10/2023	GERALDINE ELIZBAETH SMITH	STAFF REIMBURSEMENT	\$ 90.00
EFT19313	19/10/2023	GREAT SOUTHERN FUEL SUPPLIES	FUEL SUPPLIES FOR SEPT 2023 INCLUSIVE OF FUEL CARD PURCHASES	\$ 3,368.50
EFT19314	19/10/2023	HARRIS ZUGLIAN ELECTRICS	ELECTRICAL SERVICES - POOL INDOOR PLANT ROOM	\$ 316.25
EFT19315	19/10/2023	KATEMS SUPERMARKET	REFRESHMENTS AND CATERING SUPPLIES	\$ 1,208.08
EFT19316	19/10/2023	MEGAN BAZLEY	FACE PAINTING FOR ROTARY PARK OPENING	\$ 360.00
EFT19317	19/10/2023	NEU-TECH AUTO ELECTRICS	PLANT REPAIRS - BBQ TRAILER, HILUX UTE	\$ 2,138.84
EFT19318	19/10/2023	PLAYMASTER PTY LTD	STEPPER TOP FOR CREC	\$ 137.50
EFT19319	19/10/2023	S & J BOZANICH EARTHMOVING PTY LTD	PUSH UP 20,000 CUBIC METRES OF GRAVEL	\$ 24,000.00
EFT19320	19/10/2023	SHERRIN RENTALS	PLANT HIRE - 15 TONNE PADDED DRUM ROLLER	\$ 4,537.50
EFT19321	19/10/2023	TEAM GLOBAL EXPRESS - TOLL GLOBAL	FREIGHT CHARGES	\$ 41.72
EFT19322	19/10/2023	TELSTRA LIMITED	PHONE AND INTERNET CHARGES	\$ 138.60
EFT19323	19/10/2023	WESFARMERS KLEENHEAT GAS PTY LTD	ANNUAL GAS CYCLINDER FEE - 36 JOSE STREET	\$ 50.05
EFT19324	19/10/2023	WILSONS SIGN SOLUTIONS	COUNCILLOR HONOUR BOARD PLAQUES	\$ 116.60
EFT19326	20/10/2023	NARROGIN TOYOTA & MAZDA	NEW TOYOTA FORTUNER - ROE HEALTH VEHICLE	\$ 14,915.10

**SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF OCTOBER 2023**

EFT19327	20/10/2023	3 MONKEYS AUDIOVISUAL PTY LTD	NEW PORTABLE PA SYSTEM	\$ 4,947.44
EFT19328	20/10/2023	ARROW BRONZE	CEMETERY NICHE WALL PLAQUE	\$ 227.50
EFT19329	20/10/2023	BEST OFFICE SYSTEMS	PRINTING CHARGES - ADMIN OFFICE	\$ 104.50
EFT19330	20/10/2023	BROWNLEY'S PLUMBING & GAS	REPLACE GAS HOT WATER SYSTEM AT POOL	\$ 1,369.50
EFT19331	20/10/2023	CJS AGRI-MECHANICS	PLANT REPAIRS - LOADER	\$ 522.50
EFT19332	20/10/2023	CARRAMAR RESOURCE INDUSTRIES	41.5 TONNES OF SAND	\$ 2,761.83
EFT19333	20/10/2023	CORRIGIN TYREPOWER	PLANT REPAIRS - ISUZU D-MAX	\$ 617.00
EFT19334	20/10/2023	CROWN PERTH	CEO ACCOMMODATION FOR LG CONVENTION	\$ 1,052.00
EFT19335	20/10/2023	DR T RAMAKRISHNA	SUBSIDY PAYMENT AS PER AGREEMENT	\$ 17,755.90
EFT19336	20/10/2023	LG BEST PRACTICES PTY LTD	2022/2023 ANNUAL FINANCIAL REPORT PREPARTION AND DELIVERY	\$ 16,417.50
EFT19337	20/10/2023	NARROGIN BETTA HOME LIVING	NEW DISHWASHER FOR 36 CAMM STREET	\$ 899.00
EFT19338	20/10/2023	NEU-TECH AUTO ELECTRICS	PLANT REPAIRS - CEMENT BATCHING PLANT, BULLARING FIRE TRUCK	\$ 1,276.00
EFT19339	20/10/2023	QC ULTIMATE CLEAN	CARPET, TILE AND VINYL DEEP CLEAN AT CREC	\$ 2,818.22
EFT19340	20/10/2023	SHIRE OF KULIN	ROEROC DINNER FOR CEO AND COUNCILLORS	\$ 1,260.00
EFT19341	20/10/2023	ST JOHN AMBULANCE WA LTD	STAFF TRAINING - CPR	\$ 89.00
EFT19342	20/10/2023	TEAM GLOBAL EXPRESS - TOLL GLOBAL	FREIGHT CHARGES	\$ 85.82
EFT19343	20/10/2023	TELSTRA LIMITED	PHONE AND INTERNET CHARGES	\$ 1,137.88
EFT19344	20/10/2023	THE BUTCHERS BLOCK	REFRESHMENTS AND CATERING SUPPLIES	\$ 216.92
EFT19345	20/10/2023	TREMAR CONTRACTING	FENCE POSTS FOR 14 COURBOULES CRESCENT	\$ 99.00
EFT19346	20/10/2023	WA CONTRACT RANGER SERVICES	RANGER SERVICES FOR SEPTEMBER AND OCTOBER 2023	\$ 1,149.50
EFT19347	20/10/2023	WEST COAST TURF	1,200 SQUARE METRES OF KIKUYU TURF FOR ROTARY PARK	\$ 7,579.00
EFT19348	25/10/2023	ABCO PRODUCTS PTY LTD	CLEANING SUPPLIES	\$ 2,390.41
EFT19349	25/10/2023	BROOKE EMILY FILINSKI	REFUND OF 2023 COUNCIL NOMINATION FEE	\$ 100.00
EFT19350	25/10/2023	CORRIGIN ROADHOUSE	FUEL FOR BROOKTON EAST FIRE BRIGADE - FIRE AT CORRIGIN AIRSTRIP	\$ 320.75
EFT19351	25/10/2023	CORRIGIN TYREPOWER	PLANT REPAIRS - PRIME MOVER	\$ 1,992.00
EFT19352	25/10/2023	CORRIGIN WINDMILL MOTEL	ACCOMODATION FOR AUDITORS	\$ 937.10
EFT19353	25/10/2023	DEPARTMENT OF PLANNING LANDS AND HERITAGE	DEPOSIT FOR PURCHASE OF INFANT HEALTH CLINIC	\$ 4,927.00
EFT19354	25/10/2023	GREENFIELD TECHNICAL SERVICES	ASSISTANCE WITH DRFAWA EMERGENCY CLAIM - FLOOD	\$ 2,618.00
EFT19355	25/10/2023	KAREN WILKINSON	STAFF REIMBURSEMENT	\$ 250.00
EFT19356	25/10/2023	MEGAN RUTH LEACH	REFUND OF 2023 COUNCIL NOMINATION FEE	\$ 100.00
EFT19357	25/10/2023	MICHAEL ANDREW WEGUELIN	REFUND OF 2023 COUNCIL NOMINATION FEE	\$ 100.00
EFT19358	25/10/2023	MOORE AUSTRALIA W A PTY LTD	STAFF TRAINING - WALGA TAX WEBINAR FBT AND ENTERTAINMENT	\$ 528.00
EFT19359	25/10/2023	SIGMA CHEMICALS	POOL CHEMICALS	\$ 3,259.04
EFT19360	25/10/2023	SHARON LYNNE JACOBS	REFUND OF 2023 COUNCIL NOMINATION FEE	\$ 100.00
EFT19361	25/10/2023	TEAM GLOBAL EXPRESS - TOLL GLOBAL	FREIGHT CHARGES	\$ 40.18

**SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF OCTOBER 2023**

EFT19362	25/10/2023	WESTRAC PTY LTD	NEW WESTRAC CATERPILLAR 20 TONNE ROLLER	\$ 189,530.00
EFT19363	27/10/2023	AUSTRALIAN TAXATION OFFICE	BAS PAYMENT FOR THE MONTH OF SEPTEMBER 2023	\$ 43,621.00
EFT19364	27/10/2023	BEST OFFICE SYSTEMS	PRINTER FOR MEDICAL CENTRE, PRINTING CHARGES - RESOURCE CENTRE	\$ 10,446.70
EFT19365	27/10/2023	CORRIGIN COMBINED WINTER SPORTS COMMITTEE	BOND REFUND	\$ 250.00
EFT19366	27/10/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVIES FOR SEPTEMBER 2023	\$ 169.95
EFT19367	27/10/2023	LANDGATE	GROSS RENTAL VALUATION SCHEDULE G2023/03	\$ 74.15
<b>TOTAL EFT PAYMENTS</b>				<b>\$ 583,233.13</b>

**DIRECT DEBIT PAYMENTS**

<b>DD #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
DD15620.1	03/10/2023	NATIONAL AUSTRALIA BANK	CREDIT CARD PAYMENT	\$ 527.89
DD15523.1	04/10/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 8,059.09
DD15523.2	04/10/2023	MLC NAVIGATOR RETIREMENT PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 120.06
DD15523.3	04/10/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 178.82
DD15523.4	04/10/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,756.76
DD15523.5	04/10/2023	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,467.23
DD15523.6	04/10/2023	CONSTRUCTION & BUILDING UNIONS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 294.98
DD15523.7	04/10/2023	HESTA	SUPERANNUATION CONTRIBUTIONS	\$ 58.63
DD15523.8	04/10/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 498.61
DD15523.9	04/10/2023	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION CONTRIBUTIONS	\$ 730.17
DD15523.10	04/10/2023	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 63.94
DD15565.1	18/10/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 7,721.62
DD15565.2	18/10/2023	MLC NAVIGATOR RETIREMENT PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 120.06
DD15565.3	18/10/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 120.73
DD15565.4	18/10/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,786.06
DD15565.5	18/10/2023	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,444.54
DD15565.6	18/10/2023	CONSTRUCTION & BUILDING UNIONS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 294.98
DD15565.7	18/10/2023	HESTA	SUPERANNUATION CONTRIBUTIONS	\$ 62.58
DD15565.8	18/10/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 498.61
DD15565.9	18/10/2023	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION CONTRIBUTIONS	\$ 742.38
<b>TOTAL DIRECT DEBIT PAYMENTS</b>				<b>\$ 26,547.74</b>

**EFT PAYROLL PAYMENTS**

<b>PPE #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
PPE 041023	05/10/2023	PAYROLL	FORTNIGHTLY PAYROLL PAYMENT TO EMPLOYEES	\$ 64,310.90



**SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF OCTOBER 2023**

PPE 181023	19/10/2023	PAYROLL	FORTNIGHTLY PAYROLL PAYMENT TO EMPLOYEES	\$ 63,475.49
			<b>TOTAL EFT PAYROLL PAYMENTS</b>	<b>\$ 127,786.39</b>

**MUNICIPAL ACCOUNT - TOTAL PAYMENTS** \$ 755,375.14

**TRUST ACCOUNT**

**EFT PAYMENTS**

<b>EFT #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
EFT19291	17/10/2023	PUBLIC TRANSPORT AUTHORITY	TRANSWA TICKET SALES FOR SEPTEMBER 2023	\$ 131.70
EFT19292	17/10/2023	SHIRE OF CORRIGIN - MUNICIPAL	TRANSWA TICKET COMMISSIONS FOR SEPTEMBER 2023	\$ 33.40
EFT19325	19/10/2023	THE MCLEARY INVESTMENT GROUP TRUST	COMMUNITY DEVELOPMENT FUND - FREIGHT CHARGES FOR FIRE BOOKS	\$ 1,084.82
			<b>TOTAL EFT PAYMENTS</b>	<b>\$ 1,249.92</b>

**TRUST ACCOUNT - TOTAL PAYMENTS** \$ 1,249.92

**LICENSING TRUST ACCOUNT**

**DIRECT DEBIT PAYMENTS**

<b>DD #</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
DD15519.1	03/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 1,169.85
DD15526.1	04/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 1,127.35
DD15528.1	05/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 887.30
DD15531.1	06/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 925.10
DD15533.1	09/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 350.55
DD15536.1	10/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 1,781.20
DD15550.1	11/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 1,833.45
DD15552.1	12/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 5,686.35
DD15554.1	13/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 3,942.35
DD15556.1	16/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 6,973.70
DD15558.1	17/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 1,114.25
DD15561.1	18/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 4,281.75
DD15571.1	19/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 1,414.15
DD15575.1	20/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 1,058.90
DD15586.1	23/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 4,175.90
DD15592.1	24/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 2,547.35
DD15599.1	25/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 116.35

**SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF OCTOBER 2023**

DD15605.1	26/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 1,319.45
DD15607.1	27/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 10,179.40
DD15609.1	30/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 5,146.20
DD15611.1	31/10/2023	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT FOR LICENSING TRANSACTIONS	\$ 7,403.45
			<b>TOTAL DIRECT DEBIT PAYMENTS</b>	<b>\$ 63,434.35</b>
			<b>LICENSING TRUST ACCOUNT - TOTAL PAYMENTS</b>	<b><u>\$ 63,434.35</u></b>
			<b>TOTAL MUNICIPAL ACCOUNT PAYMENTS</b>	<b>\$ 755,375.14</b>
			<b>TOTAL TRUST ACCOUNT PAYMENTS</b>	<b>\$ 1,249.92</b>
			<b>TOTAL EDNA STEVENSON TRUST ACCOUNT PAYMENTS</b>	<b>\$ -</b>
			<b>TOTAL LICENSING TRUST ACCOUNT PAYMENTS</b>	<b>\$ 63,434.35</b>
			<b>TOTAL OF ALL ACCOUNT PAYMENTS</b>	<b><u>\$ 820,059.41</u></b>

## SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF OCTOBER 2023

### CREDIT CARD PURCHASES

DATE	NAME	DESCRIPTION	AMOUNT
30/08/2023	SPORTSPOWER BUNBURY	CHAIN BASKETBALL NETS FOR OUTDOOR BASKETBALL COURTS AT CREC	\$ 100.00
30/08/2023	BUNBURY HOTEL	STAFF ACCOMMODATION FOR LGIS SOUTH WEST FORUM	\$ 199.56
31/08/2023	HUMMINGBIRD BUSSELTON	DCEO MENTOR BREAKFAST - LIFT OFF PROGRAM	\$ 49.50
01/09/2023	BUNNINGS BUSSELTON	PICTURE GALLERY HOOKS AND LINES FOR COUNCIL CHAMBERS	\$ 71.40
05/09/2023	TRYBOOKING PTY LTD	REFUND OF REGISTRATION FEE FOR LGIS INJURY MANAGEMENT FORUM	-\$ 165.00
12/09/2023	BATTERYWORLD ARMADALE	BATTERY FOR GLASS CRUSHER	\$ 100.00
14/09/2023	QUAY PERTH	STAFF PARKING AND MEALS FOR RECORDS TRAINING	\$ 64.04
19/09/2023	CROWN TOWERS PERTH	REFUND FOR INCORRECT MEAL CHARGE ON ACCOMMODATION INVOICE	-\$ 72.61
22/09/2023	BUNNINGS BALDIVIS	PICTURE GALLERY HOOKS AND LINES FOR COUNCIL CHAMBERS	\$ 51.00
26/09/2023	GALLERY HOTEL BIBRA LAKE	STAFF ACCOMMODATION FOR TRAFFIC CONTROL REQUALIFICATION COURSE	\$ 130.00
<b>TOTAL CREDIT CARD PURCHASES</b>			<b>\$ 527.89</b>

### FUEL CARD PURCHASES

DATE	NAME	DESCRIPTION	AMOUNT
30/09/2023	ADMINISTRATION VEHICLE - CR1	FUEL PURCHASES FOR SEPTEMBER 2023	\$ 765.87
30/09/2023	ADMINISTRATION VEHICLE - 2CR	FUEL PURCHASES FOR SEPTEMBER 2023	\$ 351.65
30/09/2023	WORKS AND SERVICES VEHICLE - CR123	FUEL PURCHASES FOR SEPTEMBER 2023	\$ 515.79
30/09/2023	MEDICAL SERVICES VEHICLE - CR1000	FUEL PURCHASES FOR SEPTEMBER 2023	\$ 654.73
30/09/2023	ROE HEALTH VEHICLE - 4CR	FUEL PURCHASES FOR SEPTEMBER 2023	\$ 831.46
30/09/2023	WORKS AND SERVICES VEHICLE - UTES	FUEL PURCHASES FOR SEPTEMBER 2023	\$ 71.95
30/09/2023	BUSHFIRE BRIGADE VEHICLE - BULYEE	FUEL PURCHASES FOR SEPTEMBER 2023	\$ 166.77
30/09/2023	BUSHFIRE BRIGADE VEHICLE - CENTRAL	FUEL PURCHASES FOR SEPTEMBER 2023	\$ 10.28
<b>TOTAL FUEL CARD PURCHASES</b>			<b>\$ 3,368.50</b>



## SHIRE OF CORRIGIN

### MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

FOR THE PERIOD ENDED 31 OCTOBER 2023

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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**SHIRE OF CORRIGIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 OCTOBER 2023**

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	9	2,953,220	2,946,020	2,955,651	9,631	0.33%	
Rates excluding general rates		44,484	44,484	47,997	3,513	7.90%	▲
Grants, subsidies and contributions	12	719,249	463,619	501,344	37,725	8.14%	▲
Fees and charges		748,519	249,095	262,450	13,355	5.36%	▲
Interest revenue		177,450	5,894	15,475	9,581	162.56%	▲
Other revenue		2,122,996	47,612	519,095	471,483	990.26%	▲
Profit on asset disposals	5	253,772	64,345	51,364	(12,981)	(20.17%)	▼
		<b>7,019,690</b>	<b>3,821,069</b>	<b>4,353,375</b>	532,307	13.93%	
<b>Expenditure from operating activities</b>							
Employee costs		(2,694,595)	(897,980)	(733,044)	164,936	18.37%	▲
Materials and contracts		(4,280,243)	(1,399,442)	(399,905)	999,537	71.42%	▲
Utility charges		(280,147)	(93,268)	(61,892)	31,376	33.64%	▲
Depreciation		(5,973,520)	(1,990,992)	(393)	1,990,599	99.98%	▲
Finance costs		(60,157)	0	5,312	5,312	0.00%	
Insurance		(286,880)	(95,524)	(145,810)	(50,286)	(52.64%)	▼
Other expenditure		(173,400)	(57,776)	(57,198)	578	1.00%	
Loss on asset disposals	5	(26,978)	0	0	0	0.00%	
		<b>(13,775,920)</b>	<b>(4,534,982)</b>	<b>(1,392,931)</b>	3,142,052	69.28%	
Non-cash amounts excluded from operating activities	Note 2(b)	5,746,726	1,926,647	(50,971)	(1,977,618)	(102.65%)	▼
<b>Amount attributable to operating activities</b>		<b>(1,009,504)</b>	<b>1,212,734</b>	<b>2,909,473</b>	1,696,739	139.91%	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions	13	3,172,403	1,027,677	559,741	(467,936)	(45.53%)	▼
Proceeds from disposal of assets	5	824,544	150,000	136,364	(13,636)	(9.09%)	▼
		<b>3,996,947</b>	<b>1,177,677</b>	<b>696,105</b>	(481,572)	(40.89%)	
<b>Outflows from investing activities</b>							
Payments for property, plant and equipment	4	(3,051,539)	(708,467)	(337,384)	371,083	52.38%	▲
Payments for construction of infrastructure	4	(3,386,194)	(443,344)	(257,217)	186,127	41.98%	▲
		<b>(6,437,733)</b>	<b>(1,151,811)</b>	<b>(594,601)</b>	557,210	48.38%	
<b>Amount attributable to investing activities</b>		<b>(2,440,786)</b>	<b>25,866</b>	<b>101,504</b>	75,638	292.42%	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Transfer from reserves	3	3,147,976	183,089	183,089	0	0.00%	
		<b>3,147,976</b>	<b>183,089</b>	<b>183,089</b>	0	0.00%	
<b>Outflows from financing activities</b>							
Repayment of borrowings	10	(94,396)	0	0	0	0.00%	
Transfer to reserves	3	(263,998)	0	(289,575)	(289,575)	0.00%	▼
		<b>(358,394)</b>	<b>0</b>	<b>(289,575)</b>	(289,575)	0.00%	
<b>Amount attributable to financing activities</b>		<b>2,789,582</b>	<b>183,089</b>	<b>(106,486)</b>	(289,575)	(158.16%)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>		688,708	688,708	2,677,623	1,988,915	288.79%	▲
Amount attributable to operating activities		(1,009,504)	1,212,734	2,909,473	1,696,739	139.91%	▲
Amount attributable to investing activities		(2,440,786)	25,866	101,504	75,638	292.42%	▲
Amount attributable to financing activities		2,789,582	183,089	(106,486)	(289,575)	(158.16%)	▼
<b>Surplus or deficit after imposition of general rates</b>		<b>28,000</b>	<b>2,110,397</b>	<b>5,582,113</b>	3,471,716	164.51%	▲

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF CORRIGIN**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 OCTOBER 2023**

	Supplementary Information	30 June 2023	31 October 2023
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	2	3,826,645	7,108,026
Trade and other receivables		363,714	1,113,621
Other financial assets		4,406,691	3,231,319
Inventories	7	76,217	76,442
Other assets	7	12,531	(5,519)
Assets classified as held for sale		130,000	130,000
<b>TOTAL CURRENT ASSETS</b>		<b>8,815,798</b>	<b>11,653,889</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		18,501	18,501
Other financial assets		81,490	81,490
Inventories		1,345,000	1,260,000
Property, plant and equipment		26,895,960	27,232,952
Infrastructure		173,179,028	173,436,247
<b>TOTAL NON-CURRENT ASSETS</b>		<b>201,519,979</b>	<b>202,029,190</b>
<b>TOTAL ASSETS</b>		<b>210,335,777</b>	<b>213,683,079</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	8	486,530	173,509
Other liabilities	11	60,179	198,078
Borrowings	10	94,396	94,396
Employee related provisions	11	347,556	349,793
<b>TOTAL CURRENT LIABILITIES</b>		<b>988,661</b>	<b>815,776</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	10	1,225,411	1,225,411
Employee related provisions		26,402	26,402
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>1,251,813</b>	<b>1,251,813</b>
<b>TOTAL LIABILITIES</b>		<b>2,240,474</b>	<b>2,067,589</b>
<b>NET ASSETS</b>		<b>208,095,303</b>	<b>211,615,490</b>
<b>EQUITY</b>			
Retained surplus		35,051,198	38,464,896
Reserve accounts	3	5,113,910	5,220,397
Revaluation surplus		167,930,193	167,930,194
<b>TOTAL EQUITY</b>		<b>208,095,302</b>	<b>211,615,490</b>

This statement is to be read in conjunction with the accompanying notes.

# NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2023

## 1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

### BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

#### **Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

#### **Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

#### **SIGNIFICANT ACCOUNTING POLICES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

#### **PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 06 November 2023

**SHIRE OF CORRIGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 OCTOBER 2023**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 October 2023
<b>(a) Net current assets used in the Statement of Financial Activity</b>				
<b>Current assets</b>		\$	\$	\$
Cash and cash equivalents	2	1,600,073	3,826,645	7,108,026
Trade and other receivables		308,155	363,714	1,113,621
Other financial assets		3,059,131	4,406,691	3,231,319
Inventories	7	102,458	76,217	76,442
Other assets	7	0	12,531	(5,519)
Assets classified as held for sale		0	130,000	130,000
		5,069,817	8,815,798	11,653,889
<b>Less: current liabilities</b>				
Trade and other payables	8	(2,254,785)	(486,530)	(173,509)
Other liabilities	11	(193,677)	(60,179)	(198,078)
Borrowings	10	0	(94,396)	(94,396)
Employee related provisions	11	(348,980)	(347,556)	(349,793)
		(2,797,442)	(988,661)	(815,776)
<b>Net current assets</b>		<b>2,272,375</b>	<b>7,827,137</b>	<b>10,838,113</b>
<b>Less: Total adjustments to net current assets</b>	Note 2(c)	(2,272,375)	(5,149,514)	(5,256,000)
<b>Closing funding surplus / (deficit)</b>		<b>0</b>	<b>2,677,623</b>	<b>5,582,113</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash amounts excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	5	(253,772)	(64,345)	(51,364)
Add: Loss on asset disposals	5	26,978	0	0
Add: Depreciation		5,973,520	1,990,992	393
- Pensioner deferred rates		0	0	0
- Employee provisions		0	0	0
<b>Total non-cash amounts excluded from operating activities</b>		<b>5,746,726</b>	<b>1,926,647</b>	<b>(50,971)</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 October 2023
		\$	\$	\$
<b>Adjustments to net current assets</b>				
Less: Reserve accounts	3	(2,233,065)	(5,113,910)	(5,220,396)
Less: Current assets not expected to be received at end of year:				
- Land held for resale		0	(130,000)	(130,000)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	10	0	94,396	94,396
<b>Total adjustments to net current assets</b>	Note 2(a)	<b>(2,272,375)</b>	<b>(5,149,514)</b>	<b>(5,256,000)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



**SHIRE OF CORRIGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 OCTOBER 2023**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 5.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>Grants, subsidies and contributions</b>			
Federal Assistance Grant Funding unbudgeted remaining allocation 1st quarter received. Remaining allocation will be included in budget review, unbudgeted due to not being notified until September 23.	37,725	8.14%	▲
<b>Fees and charges</b>			
Private works income higher than anticipated annual budget	13,355	5.36%	▲
<b>Interest revenue</b>			
Interest earned on short term investment due to excess cash being held in Treasury.	9,581	162.56%	▲
<b>Other revenue</b>			
DRFAWA Claims received earlier than anticipated in the YTD budget	471,483	990.26%	▲
<b>Profit on asset disposals</b>			
Sale of assets later than anticipated	(12,981)	(20.17%)	▼
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>			
Employee costs overall are under anticipated budget due to timing.	164,936	18.37%	▲
<b>Materials and contracts</b>			
Under anticipated budget due to timing of capital program.	999,537	71.42%	▲
<b>Utility charges</b>			
Under anticipated budget across all programs.	31,376	33.64%	▲
<b>Depreciation</b>			
Depreciation not run until after final audit is signed off. Anticipated to be run in January 2024.	1,990,599	99.98%	▲
<b>Insurance</b>			
Variance due to budget spread.	(50,286)	(52.64%)	▼
<b>Other expenditure</b>			
Under anticipated budget due to timing	0	0.00%	
<b>Non-cash amounts excluded from operating activities</b>			
Due to depreciation not run until after audit sign off	(1,977,618)	(102.65%)	▼
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b>			
Anticipated grant funds not yet recieved	(467,936)	(45.53%)	▼
<b>Payments for property, plant and equipment</b>			
Capital purchases year to date less than anticipated cost	371,083	52.38%	▲
<b>Payments for construction of infrastructure</b>			
Capital purchases year to date less than anticipated cost	186,127	41.98%	▲
<b>Transfer to reserves</b>			
Late reserve transfers from Grants and Contributions reserve carried over from 22/23	(289,575)	0.00%	▼
<b>Surplus or deficit after imposition of general rates</b>			
Due to variances described above	3,471,716	164.51%	▲

**SHIRE OF CORRIGIN**  
**SUPPLEMENTARY INFORMATION**  
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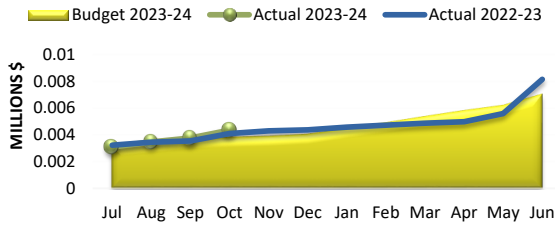
**SHIRE OF CORRIGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 OCTOBER 2023**

**1 KEY INFORMATION - GRAPHICAL**

**OPERATING ACTIVITIES**

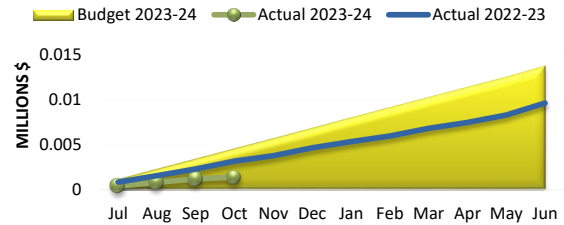
**OPERATING REVENUE**

**Budget Operating Revenues -v- Actual**



**OPERATING EXPENSES**

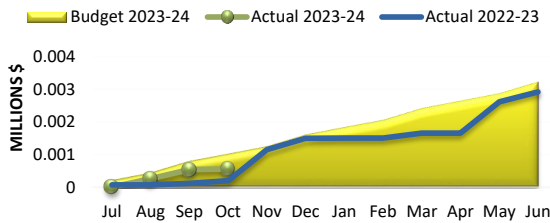
**Budget Operating Expenses -v- YTD Actual**



**INVESTING ACTIVITIES**

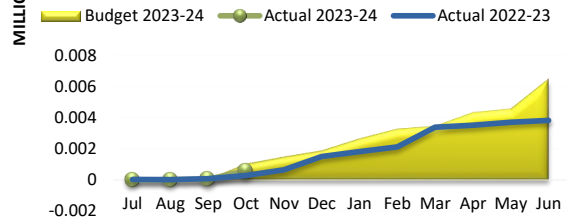
**CAPITAL REVENUE**

**Budget Capital Revenue -v- Actual**



**CAPITAL EXPENSES**

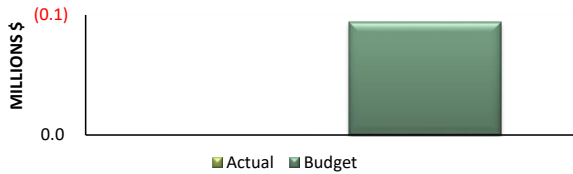
**Budget Capital Expenses -v- Actual**



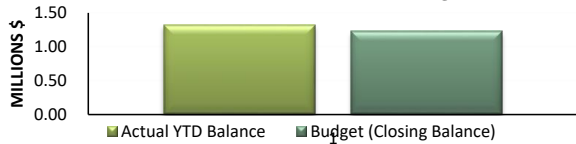
**FINANCING ACTIVITIES**

**BORROWINGS**

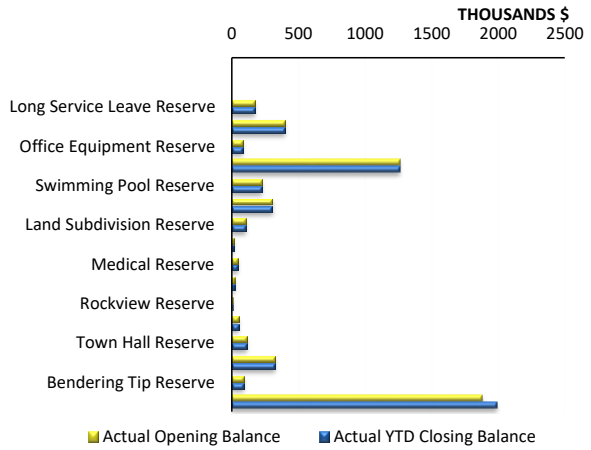
**Principal Repayments**



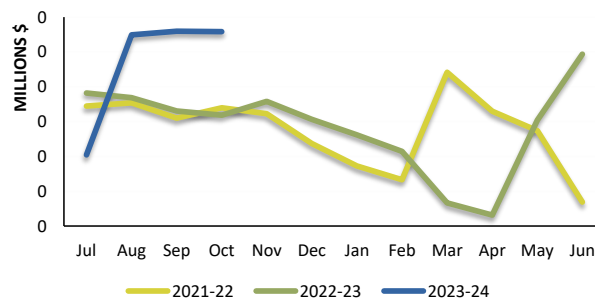
**Principal Outstanding**



**RESERVES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF CORRIGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 OCTOBER 2023**

**2 CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
<b>Cash on hand</b>								
Cash Float on Hand	Cash and cash equivalents	500		500				
<b>At Call Deposit Accounts</b>								
Municipal Fund	Cash and cash equivalents	2,861,223		2,861,223		NAB	0.00%	At Call
Overnight Cash Deposit Facilit	Cash and cash equivalents	2,257,226		2,257,226		WATC	4.05%	At Call
Reserves At Call Fund	Cash and cash equivalents	0	1,989,077	1,989,077		NAB	0.00%	At Call
Trust Fund	Cash and cash equivalents				52,940	NAB	0.00%	At Call
Edna Stevenson Trust Fund	Cash and cash equivalents				859,139	NAB	0.00%	At Call
Police Licensing Trust Fund	Cash and cash equivalents				127	NAB	0.00%	At Call
<b>Term Deposits</b>								
Reserves Fund	Financial assets at amortised cost		3,231,320	3,231,320		NAB	4.90%	24/06/2024
<b>Total</b>		<b>5,118,949</b>	<b>5,220,396</b>	<b>10,339,346</b>	<b>912,206</b>			
<b>Comprising</b>								
Cash and cash equivalents		5,118,949	1,989,077	7,108,026	912,206			
Financial assets at amortised cost		0	3,231,320	3,231,320	0			
		<b>5,118,949.00</b>	<b>5,220,396</b>	<b>10,339,346</b>	<b>912,206</b>			

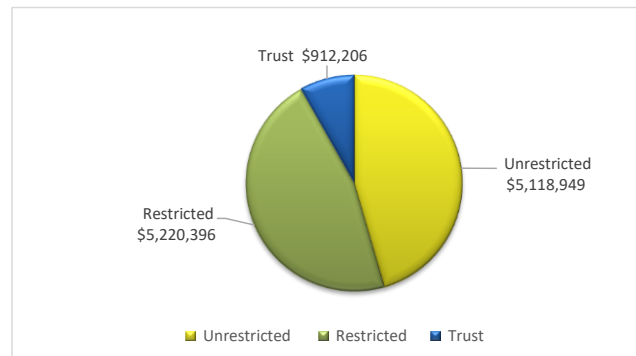
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other as



**SHIRE OF CORRIGIN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 OCTOBER 2023**

**3 RESERVE ACCOUNTS**

Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual YTD
	Opening	Interest	Transfer	Transfers	Closing	Opening	Interest	Transfers In	Transfers Out (-	Closing
	Balance	Earned	s In (+)	Out (-)	Balance	Balance	Earned	(+)	)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Council</b>										
Long Service Leave Reserve	175,520	8,582	0	(79,693)	104,409	175,520	0	0	0	175,520
Staff Housing Reserve	396,724	19,398	0		416,122	396,724	0	0	0	396,724
Office Equipment Reserve	82,404	4,029	0	(30,000)	56,433	82,404	0	0	0	82,404
Plant Replacement Reserve	1,261,442	61,680	0	(712,864)	610,258	1,261,442	0	0	0	1,261,442
Swimming Pool Reserve	226,507	11,075	0	(35,000)	202,582	226,507	0	0	0	226,507
Roadworks Reserve	305,244	14,925	0	(304,694)	15,475	305,244	0	0	0	305,244
Land Subdivision Reserve	103,535	5,062	100,000	0	208,597	103,535	0	0	0	103,535
Townscape Reserve	18,185	889	0	0	19,074	18,185	0	0	0	18,185
Medical Reserve	45,749	2,237	0	0	47,986	45,749	0	0	0	45,749
LGCHP Long Term Maintenance Reserve	21,323	1,043	0	0	22,366	21,323	0	0	0	21,323
Rockview Reserve	9,127	446	1,000	(10,000)	573	9,127	0	0	0	9,127
Senior Citizens Reserve	54,677	2,674	0	0	57,351	54,677	0	0	0	54,677
Town Hall Reserve	112,667	5,509	0	(15,000)	103,176	112,667	0	0	0	112,667
Recreation & Events Centre Loan Reserve	325,478	15,915	0	(75,000)	266,393	325,478	0	0	0	325,478
Bendering Tip Reserve	92,736	4,534	5,000	0	102,270	92,736	0	0	0	92,736
Grants & Contributions Reserve	1,885,725	0	0	(1,885,725)	0	1,882,592	0	289,575	(183,089)	1,989,078
	<b>5,117,043</b>	<b>157,998</b>	<b>106,000</b>	<b>(3,147,976)</b>	<b>2,233,065</b>	<b>5,113,910</b>	<b>0</b>	<b>289,575</b>	<b>(183,089)</b>	<b>5,220,396</b>

4 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	580,000	5,000	35,041	30,041
Furniture and equipment	79,746	9,746	30,095	20,349
Plant and equipment	2,391,793	693,721	272,248	(421,473)
<b>Acquisition of property, plant and equipment</b>	<b>3,051,539</b>	<b>708,467</b>	<b>337,384</b>	<b>(371,083)</b>
Infrastructure - roads	2,976,648	421,344	221,795	(199,549)
Infrastructure - Footpaths	90,546	0	0	0
Infrastructure - Other	319,000	22,000	22,431	431
Infrastructure - Parks and Ovals	0	0	12,990	12,990
<b>Acquisition of infrastructure</b>	<b>3,386,194</b>	<b>443,344</b>	<b>257,217</b>	<b>(928,292)</b>
<b>Total capital acquisitions</b>	<b>6,437,733</b>	<b>1,151,811</b>	<b>594,601</b>	<b>(1,299,375)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	3,161,824	1,027,677	559,741	(467,936)
Other (disposals & C/Fwd)	824,544	150,000	136,364	(13,636)
Office Equipment Reserve	30,000	0	0	0
Plant Replacement Reserve	712,864	0	0	0
Swimming Pool Reserve	35,000	0	0	0
Roadworks Reserve	304,694	0	0	0
Town Hall Reserve	15,000	0	0	0
Recreation & Events Centre Loan Reserve	75,000	0	0	0
Contribution - operations	1,278,807	(25,866)	(284,593)	(258,727)
<b>Capital funding total</b>	<b>6,437,733</b>	<b>1,151,811</b>	<b>594,601</b>	<b>(557,210)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

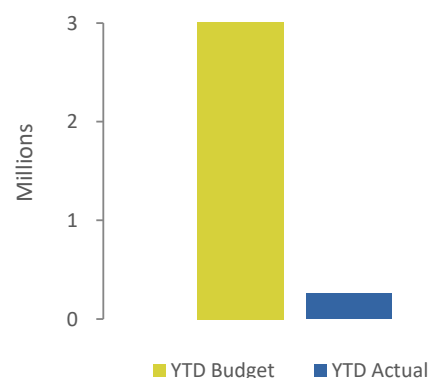
**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

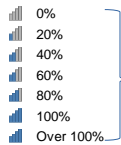
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



4 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total  
Level of completion indicators



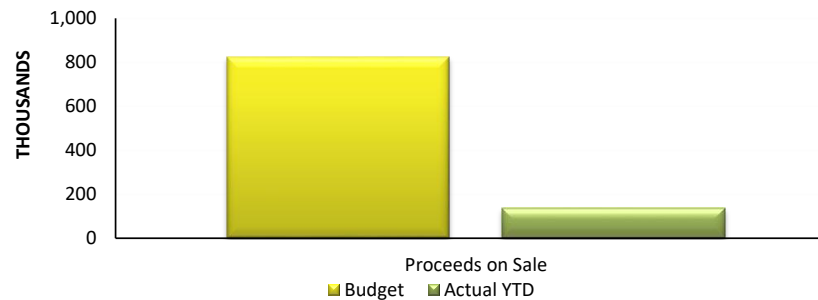
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

	Account Description	Project Description	Adopted		YTD Actual	Variance (Under)/Over
			Budget	YTD Budget		
			\$	\$	\$	\$
	<b>Land and Buildings</b>					
11370	Capital Expense - Gorge Rock - Buildings	Installation of toilet block	5,000	5,000	12,380	-7380.47
11180	Capital Expense - Town Hall Upgrade	Recommission front steps and install accessible ramp	15,000	0	0	0
11388	Recreation & Events Centre Capital Expenditure	External building improvements	75,000	0	0	0
11371	Capital Expenditure - Other Recreation L&B	Public Gym Facility	150,000	0	18,182	-18181.82
07780	Capital Expenses - Medical Centre	Improvements to medical and wellness buildings	300,000	0	0	0
07181	Capital Expenditure - Infant Health Centre L&B	Crown Reserve	35,000	0	4,479	-4479.09
						0
	<b>Furniture and Equipment</b>					
14589	Capital Expenditure - Admin Photocopier	Replace Photocopier	15,000	0	10,990	-10990
08283	Capital Expenditure - CRC Equipment, Fixtures & Fittings	Replace Photocopier	15,000	0	9,147	-9147.18
08283	Capital Expenditure - CRC Equipment, Fixtures & Fittings	Large Format Printer	9,746	9,746	9,958	-212
11383	Capital Expense - Other Recreation F&E	Gym Equipment and Systems	40,000	0	0	0
						0
	<b>Plant and Equipment</b>					
14582	Capital Expense - CEO Vehicle (1CR)	CR1 Toyota Prado	71,000	0	0	0
07480	Capital Purchase - ROE Health Vehicle (4CR)	4CR Isuzu MU-X	48,500	48,500	49,948	-1447.83
14280	Capital Expense - WS Vehicle (CR123)	CR123 Isuzu MU-X	50,000	0	0	0
12395	Capital Expenditure - Loader	CR14 Volvo L90E Loader	366,000	0	0	0
12377	Capital Expense - Tipper - CR23	CR23 Hino Dutro 8500	525,000	0	0	0
12381	Capital Expense - Mack Prime Mover (CR7)	CR7	303,764	303,764	0	303764
10784	Capital Expenditure - Community Bus	CR103 Mitsubishi Rosa Fuso	159,601	159,601	0	159601
14281	Capital Expense - Utility (CR24)	CR24 Toyota Hilux	37,000	0	0	0
14287	Capital Expenditure - Small Plant Purchases	CR15228 Toro Z Master	90,928	90,928	0	90928
12382	Capital Expense - Grader (CR11)	CR11 Caterpillar 12M Grader	480,000	0	0	0
12383	Capital Expense - MultiTyre (CR980)	CR980 Bomag Multityre Roller	240,000	0	222,300	-222300
14287	Capital Expenditure - Small Plant Purchases	Miscellaneous Small Plant	20,000	90,928	0	90928
						0
	<b>Infrastructure - Roads</b>					
12183	Capital Expenditure - Bullaring Pingelly Road	Bullaring Pingelly Road	73,656	0	0	0
12166	Capital Expenditure - Gill Road	Gill Road	164,700	0	0	0
12171	Capital Expenditure - Dry Well Road	Dry Well Road	84,590	0	0	0
12178	Capital Expenditure - Shackleton Bilbarin Road	Shackleton Bilbarin Road	65,000	0	0	0
12179	Capital Expenditure - Doyle Road	Doyle Road	110,000	0	256	-256.42
12182	Capital Expenditure - Bruce Rock Corrigin Road	Corrigin Bruce Rock Road	120,000	0	0	0
12181	Capital Expenditure - Rabbit Proof Fence Road	Rabbit Proof Fence Road	1,183,735	0	25,009	-25009.41
12162	Capital Expenditure - Various Town Streets	Lynch Street & Camm Street	35,055	0	0	0
12180	Capital Expenditure - Corrigin Quairading Road	Corrigin Quairading Road	526,344	421,344	196,530	224814.46
12185	Capital Expenditure - Babakin Corrigin Road	Babakin Corrigin Road	492,275	0	0	0
12189	Capital Expenditure - Wickepin Corrigin	Wickepin Corrigin Road	121,293	0	0	0
						0
	<b>Infrastructure - Footpaths</b>					
12281	Footpath Upgrade - Capital	DUP McAndrew Ave/Spanney Street -Camm to Kirkwood	90,546	0	0	0
						0
	<b>Infrastructure - Other</b>					
13285	Capital Expense - Rotary Park - Infrastructure Other	Main Play Space Reticulation	22,000	22,000	22,431	-431.45
12680	Capital Expenditure - Air Strip Upgrade	Pilot Activated Lighting	250,000	0	0	0
10785	Capital Expenditure - Cemetery Infra. Parks & Ovals	Cemetery Upgrade	5,000	0	0	0
10787	Capital Expenditure - Walton Street RV Area and Dump Point	Septic Upgrade	7,000	0	0	0
11293	Swimming Pool Capital - Infrastructure Other	Main Pool Expansion Joints	35,000	0	0	0
						0
	<b>Infrastructure - Parks and Ovals</b>					
11372	Capital Expenditure - Other Recreation Infra. Parks & Ovals	Hockey Oval Infrastructure Upgrades	28,000	0	0	0
13785	Capital Expense - Water Storage - Inf. Parks & Ovals	Variable Speed Control Box Replacement - Insurance Claim	0	0	12,990	-12990
						0
			<b>6,465,732</b>	<b>1,151,811</b>	<b>594,601</b>	<b>557,210</b>

5 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Land and Buildings</b>									
	Granite Rise - 1 Block	45,000	80,000	35,000	0	0	0	0	0
1000800	14 Lindsay Rise	45,000	75,000	30,000	0	45,000	68,182	23,182	0
1000802	18 Lindsay Rise	40,000	75,000	35,000	0	40,000	68,182	28,182	0
<b>Plant and equipment</b>									
1001031	4CR Isuzu MU-X LSM 4x4	24,401	36,389	11,988	0	0	0	0	0
100718	CR103 2012 Mitsubishi Rosa Bus	15,497	30,000	14,503	0	0	0	0	0
100716	Glass Crusher	9,425	5,500	0	(3,925)	0	0	0	0
100745	CR14 2014 Volvo L90F Loader	109,761	120,000	10,239	0	0	0	0	0
100663	CR7 2011 Iveco Powerstar Prime Mover	65,340	50,000	0	(15,340)	0	0	0	0
100596	CR23 Hino Dutro 8500 X/Long	0	50,000	50,000	0	0	0	0	0
1000938	CR13 2015 Caterpillar Skidsteer	7,437	10,000	2,563	0	0	0	0	0
100724	CR11 2012 Caterpillar 12M Grader	89,315	130,000	40,685	0	0	0	0	0
100664	CR980 Bomag Multityred Roller	49,059	55,000	5,941	0	0	0	0	0
100741	CR24 2013 Toyota Hilux 4x2	0	8,200	8,200	0	0	0	0	0
100748	CR15228 2013 Toro Z Master	10,788	4,000	0	(6,788)	0	0	0	0
1001030	CR123 Isuzu MU-X 4x4	30,347	40,000	9,653	0	0	0	0	0
1001038	CR1 2021 Toyota Prado GXL	56,380	55,455	0	(925)	0	0	0	0
		<b>597,750</b>	<b>824,544</b>	<b>253,772</b>	<b>(26,978)</b>	<b>85,000</b>	<b>136,364</b>	<b>51,364</b>	<b>0</b>

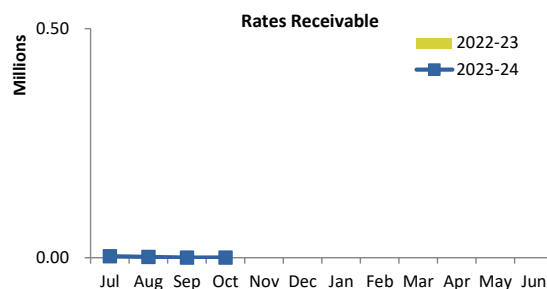




6 RECEIVABLES

Rates receivable

	30 Jun 2023	31 Oct 2023
	\$	\$
Opening arrears previous years	123,850	68,610
Levied this year	2,882,323	3,003,648
Less - collections to date	(2,937,563)	(2,633,765)
Gross rates collectable	<b>68,610</b>	<b>438,493</b>
Net rates collectable	<b>68,610</b>	<b>438,493</b>
% Collected	97.7%	85.7%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,757)	581,492	1,748	2,027	28,494	612,004
Percentage	(0.3%)	95.0%	0.3%	0.3%	4.7%	
<b>Balance per trial balance</b>						
Trade receivables						612,004
GST receivable						54,420
<b>Total receivables general outstanding</b>						<b>675,127</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

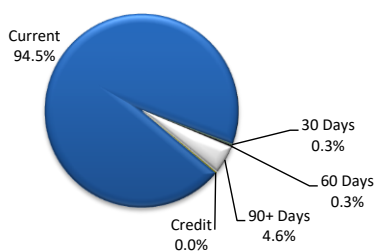
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



7 OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 October 2023
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Other financial assets at amortised cost</b>				
Financial assets at amortised cost	4,406,691		(1,175,372)	3,231,319
<b>Inventory</b>				
Fuel, Oil, & Materials	76,217	10,948	(10,723)	76,442
<b>Land held for resale</b>				
Cost of acquisition	130,000	0	0	130,000
<b>Other assets</b>				
Accrued income	12,070	377	(12,070)	377
JV Roe Health	461	56,384	(58,808)	(1,963)
JV Bending Regional Landfill	0	518	(4,451)	(3,933)
<b>Total other current assets</b>	<b>4,625,439</b>	<b>68,227</b>	<b>(1,261,424)</b>	<b>3,432,242</b>
<b>Amounts shown above include GST (where applicable)</b>				

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land held for resale**

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

8 PAYABLES

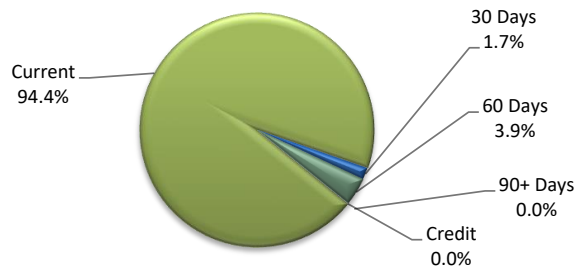
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(8)	109,425	1,941	4,500	0	115,858
Percentage	0.0%	94.4%	1.7%	3.9%	0.0%	
<b>Balance per trial balance</b>						
Sundry creditors						115,858
ATO liabilities						21,054
Payroll Creditors						37,698
Bonds and Deposits						(1,100)
<b>Total payables general outstanding</b>						<b>173,510</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Aged Payables



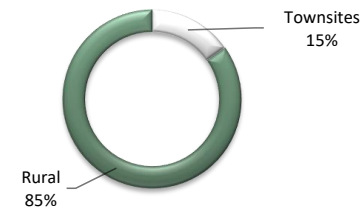
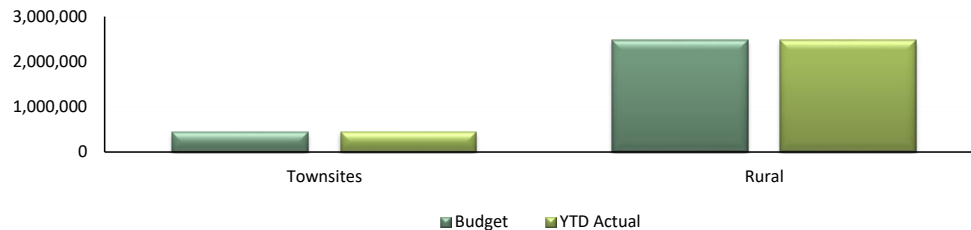
9 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue \$	Budget		YTD Actual		Total Revenue \$
					Reassessed Rate Revenue \$	Total Revenue \$	Rate Revenue \$	Reassessed Rate Revenue \$	
<b>Gross rental value</b>									
Townsites	0.101121	416	4,372,380	442,139	0	442,139	442,140	2,430	444,571
<b>Unimproved value</b>									
Rural	0.009279	353	267,128,063	2,478,681	0	2,478,681	2,478,681	0	2,478,681
<b>Sub-Total</b>		<b>769</b>	<b>271,500,443</b>	<b>2,920,820</b>	<b>0</b>	<b>2,920,820</b>	<b>2,920,821</b>	<b>2,430</b>	<b>2,923,252</b>
<b>Minimum payment</b>									
			<b>Minimum Payment \$</b>						
<b>Gross rental value</b>									
Townsites	450	48	86,629	21,600	0	21,600	21,600	0	21,600
<b>Unimproved value</b>									
Rural	450	24	318,407	10,800	0	10,800	10,800	0	10,800
<b>Sub-total</b>		<b>72</b>	<b>405,036</b>	<b>32,400</b>	<b>0</b>	<b>32,400</b>	<b>32,400</b>	<b>0</b>	<b>32,400</b>
<b>Amount from general rates</b>						<b>2,953,220</b>			<b>2,955,651</b>
Ex-gratia rates						44,484			47,997
<b>Total general rates</b>						<b>2,997,704</b>			<b>3,003,648</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



10 BORROWINGS

Repayments - borrowings

Information on borrowings	Particulars	Loan No.	1 July 2023	Principal Repayments		Principal Outstanding		Interest Repayments	
				Actual	Budget	Actual YTD Balance	Budget (Closing Balance)	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$
	Community Recreation & Events Centre	102	1,319,807	0	(94,396)	1,319,807	1,225,411	5,312	(60,157)
	<b>Total</b>		<b>1,319,807</b>	<b>0</b>	<b>(94,396)</b>	<b>1,319,807</b>	<b>1,225,411</b>	<b>5,312</b>	<b>(60,157)</b>
	Current borrowings		94,396			0			
	Non-current borrowings		1,225,411			1,319,807			
			<b>1,319,807</b>			<b>1,319,807</b>			

All debenture repayments were financed by general purpose revenue.

The Shire of Corrigin has no unspent debenture funds as at 30th June 2023, nor is it expected to have unspent funds as at 30th June 2024.

**KEY INFORMATION**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

## 11 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability Increase	Liability Reduction	Closing Balance 31 October 2023
		\$	\$	\$	\$
<b>Other current liabilities</b>					
<b>Other liabilities</b>					
Grant Funding Income in Adv		30,577	0	(9,142)	21,435
Rubbish Service Income in Adv		0	240,790	(80,264)	160,526
Excess Rates		29,602	11,522	(25,007)	16,117
<b>Total other liabilities</b>		60,179	252,312	(114,413)	198,078
<b>Employee Related Provisions</b>					
Provision for annual leave		132,837	0	0	132,837
Provision for long service leave		169,616	2,236	0	171,852
<b>Total Provisions</b>		347,556	2,236	0	349,792
<b>Total other current liabilities</b>		<b>407,735</b>	<b>254,548</b>	<b>(114,413)</b>	<b>547,870</b>

Amounts shown above include GST (where applicable)

### KEY INFORMATION

#### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### Employee Related Provisions

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at their (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

#### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

#### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications to be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2023			31 Oct 2023	31 Oct 2023			
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
<b>General Purpose Funding</b>								
Local Government Financial Assistance Grant - General Purpose	0	0	0	0	0	0	0	15,912
Local Government Financial Assistance Grant - Roads	0	0	0	0	0	0	0	10,725
<b>Law, Order, &amp; Public Safety</b>								
DFES Local Government Grants Scheme (LGGS)	0	0	0	0	0	61,161	30,580	43,846
DFES Mitigation Grant	0	0	0	0	0	316,939	158,470	158,470
<b>Education &amp; Welfare</b>								
DPIRD CRC Grant	0	0	0	0	0	106,237	53,118	52,525
CRC Miscellaneous Funding	0	0	0	0	0	5,000	1,664	636
<b>Recreation &amp; Culture</b>								
Healthways - Park Party	0	0	0	0	0	4,500	0	0
Miscellaneous Community Event Funding	0	0	0	0	0	5,000	2,375	0
<b>Transport</b>								
Main Roads Direct Grant	0	0	0	0	0	208,270	208,270	208,270
<b>Other Property &amp; Services</b>								
DPIRD Traineeship Grant	9,142	0	(9,142)	0	0	9,142	9,142	9,142
	<b>9,142</b>	<b>0</b>	<b>(9,142)</b>	<b>0</b>	<b>0</b>	<b>716,249</b>	<b>463,619</b>	<b>499,526</b>
<b>Contributions</b>								
<b>Education &amp; Welfare</b>								
CRC Wage Offset	0	0	0	0	0	500	0	0
<b>Recreation &amp; Culture</b>								
2023 Community Donations - Park Party	0	0	0	0	0	2,500	0	1,818
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>0</b>	<b>1,818</b>
<b>TOTALS</b>	<b>9,142</b>	<b>0</b>	<b>(9,142)</b>	<b>0</b>	<b>0</b>	<b>719,249</b>	<b>463,619</b>	<b>501,344</b>

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities				Capital grants, subsidies and contributions revenue		
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Oct 2023	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>							
<b>Health</b>							
Local Roads and Community Infrastructure - Wellness and Medical Centre	0	0	0	0	300,000	100,000	0
<b>Education &amp; Welfare</b>							
DPIRD Technology Grant	0	0	0	0	9,746	3,248	0
<b>Transport</b>							
Regional Road Group	0	0	0	0	400,000	133,332	160,000
Roads to Recovery	0	0	0	0	537,267	134,317	0
Wheatbelt Secondary Freight Network	21,435	0	0	21,435	1,216,819	405,600	0
Regional Bicycle Network	0	0	0	0	45,275	15,088	20,000
Miscellaneous Funding - LRCI Road Funding Allocation	0	0	0	0	536,196	178,728	0
Local Community Infrastructure & Road Program - Airstrip Lighting Project	0	0	0	0	172,092	57,364	0
<b>Economic Services</b>							
Drought Communities Programme (Final Payment due in 22/23 FY)	0	0	0	0	0	0	100,000
Local Community Infrastructure & Road Program - 22/23 Rotary Park Project Outstanding Funding	0	0	0	0	0	0	279,741
	<b>21,435</b>	<b>0</b>	<b>0</b>	<b>21,435</b>	<b>3,217,395</b>	<b>1,027,677</b>	<b>559,741</b>



**SHIRE OF CORRIGIN  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 OCTOBER 2023**

**14 TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

<b>Description</b>	<b>Opening Balance 1 July 2023</b>	<b>Amount Received</b>	<b>Amount Paid</b>	<b>Closing Balance 31 Oct 2023</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Community Funds Held	63,008	0	(10,236)	<b>52,772</b>
Edna Stevenson Educational Trust	857,549	1,590	0	<b>859,139</b>
Police Licensing	4,187	161,664	(165,725)	<b>126</b>
Westrail Bus Ticketing	124	356	(312)	<b>168</b>
BCITF	0	62	(62)	<b>0</b>
	<b>924,868</b>	<b>163,672</b>	<b>(176,335)</b>	<b>912,206</b>



## **DEVELOPMENT ASSESSMENT PANEL – INFORMATION FOR LOCAL GOVERNMENT MEMBERS**

### **Role of the Development Assessment Panels**

As a key component of planning reform in Western Australia, Development Assessment Panels (DAPs) are intended to enhance planning expertise in decision making by improving the balance between technical advice and local knowledge.

DAPs are independent decision-making bodies and do not form part of the Department of Planning, Lands and Heritage or the Western Australian Planning Commission.

### **Applications determined by the DAP**

DAP applications will either be mandatory or optional, depending on the monetary value of the proposed development:

DAP	Mandatory value threshold
City of Perth	\$20 million or more
Rest of the State	\$10 million or more

DAP	"Opt-in" value threshold
City of Perth	Between \$2 million - \$20 million
Rest of the State	Between \$2 million - \$10 million

Applications can also be:

- Delegated to the DAP by a local government or the Western Australian Planning Commission (WAPC) (as permitted under section 171B of the 2010 PD Act);
- Regulation 17 minor amendment applications which are applications to amend or cancel any development approval, or conditions of approval, granted previously by a DAP

### **Structure of the DAP**

Each DAP comprises five members; three specialist members, one of which is the presiding member, and two local members, nominated by the local government. At a meeting of a DAP, a quorum is constituted by three members of the DAP, including the Presiding Member.

The relevant local government will be responsible for nominating four local government representative members from the local government's pool of elected members (councillors). Two councillors will be local members, and two deputy local members to be called on if an issue of quorum arises. The Minister will appoint the local government representatives in accordance with the local government's nomination.

### **DAP Member Training**

Prior to being eligible to sit on a DAP, members must attend a training session hosted by the DAP Secretariat. The training will address the planning and development assessment framework in Western Australia, planning law (including what is an appropriate planning consideration), operation and conduct of DAPs, the DAP Code of Conduct and expected behaviour of DAP members.



The DAP member training will be held electronically (via Zoom), with the time and date to be communicated in advance to members.

### **Payment to DAP Members**

All DAP members, except those not entitled to receive sitting fees, will be paid sitting fees on a sessional basis. The presiding member will be paid \$700 per Form 1 meeting, and all other members will be paid \$425 per meeting as set out in Schedule 2 of the DAP regulations. For Form 2 meetings, the presiding member will be paid \$200, and all other members will be paid \$100.

DAP members will be paid \$400 for attendance at the mandatory training session, and \$200 if re-training is required.

DAP members are not entitled to sitting fees if they are:

- a) an employee as defined in the Public Sector Management Act 1994; or
- b) an employee of a department or other agency of the Commonwealth; or
- c) a local government employee; or
- d) a judicial officer or retired judicial officer; or
- e) an employee of a public academic institution

Travelling costs that DAP members incur when attending DAP meetings are paid to all DAP members, including accommodation and airfares. These costs are to be paid as set out in the Public Sector Commissioner's Circular on this matter (2009/20 Reimbursement of Travel Expenses for Members of Government Boards and Committees). All DAP members, including those not entitled to be paid sitting fees, are entitled for reimbursement for these out-of-pocket expenses.

### **Further Information**

- DAP website: [Development Assessment Panels \(www.wa.gov.au\)](http://www.wa.gov.au)
- DAP Code of Conduct: [Development Assessment Panels Code of Conduct 2017 \(www.wa.gov.au\)](http://www.wa.gov.au)
- Standing Orders: [Practice Notes: DAP Standing Orders 2020 \(www.wa.gov.au\)](http://www.wa.gov.au)
- DAP Regulations: [Planning and Development \(Development Assessment Panels\) Regulations 2011 \(www.wa.gov.au\)](http://www.wa.gov.au)

For further questions, please contact the DAP Secretariat:

- Contact email: [daps@dplh.wa.gov.au](mailto:daps@dplh.wa.gov.au)
- Contact phone (08) 6551 9919

## Shire of Corrigin

### Presentation of Information from Long Term Financial Plan to Councillors

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
<b>Opening Surplus / (Deficit) From Previous Year</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>DAY TO DAY OPERATIONS</b>														
<b>Revenue</b>														
Rates Revenue	2,953	3,160	3,286	3,450	3,588	3,804	4,032	4,274	4,659	4,891	5,087	5,341	5,555	5,777
Operating Grants, Subsidies and Contributions	719	2,752	2,830	2,911	2,994	3,079	3,168	3,260	3,294	3,369	3,446	3,525	3,605	3,688
Fees and Charges	793	825	858	892	928	965	1,003	1,044	1,085	1,129	1,174	1,221	1,270	1,320
Interest Earnings	177	79	81	81	68	82	84	103	119	122	125	127	130	133
Other Revenue	2,123	124	127	130	133	136	140	143	147	151	154	158	162	166
Profit on Disposal of Assets	254	43	43	43	43	43	43	43	43	43	43	43	43	43
Proceeds on the Sale of Assets	825	314	347	303	302	241	298	470	112	161	169	121	204	182
	7,844	7,296	7,572	7,809	8,056	8,350	8,768	9,336	9,459	9,866	10,198	10,536	10,970	11,310
<b>Expenditure</b>														
Employee Costs	(2,695)	(2,802)	(2,914)	(3,031)	(3,152)	(3,278)	(3,410)	(3,546)	(3,688)	(3,835)	(3,989)	(4,148)	(4,314)	(4,487)
Materials and Contracts	(4,280)	(2,035)	(2,269)	(2,398)	(2,628)	(2,462)	(2,650)	(2,535)	(2,613)	(2,712)	(2,821)	(2,928)	(3,046)	(3,167)
Utility Costs	(280)	(291)	(303)	(315)	(328)	(341)	(354)	(369)	(383)	(399)	(415)	(431)	(449)	(466)
Depreciation	(5,974)	(3,810)	(3,929)	(4,059)	(4,204)	(4,344)	(4,493)	(4,638)	(4,721)	(4,769)	(4,925)	(5,091)	(5,262)	(5,437)
Interest Expense	(60)	(56)	(51)	(46)	(41)	(36)	(30)	(24)	(18)	(12)	(5)	-	-	-
Insurance	(287)	(298)	(310)	(323)	(336)	(349)	(363)	(378)	(393)	(408)	(425)	(442)	(459)	(478)
Other Expenditure	(173)	(180)	(188)	(195)	(203)	(211)	(219)	(228)	(237)	(247)	(257)	(267)	(278)	(289)
Loss on Disposal of Assets	(27)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)
	(13,776)	(9,542)	(10,032)	(10,437)	(10,961)	(11,090)	(11,588)	(11,786)	(12,123)	(12,450)	(12,905)	(13,376)	(13,876)	(14,393)
<b>SUMMARY OF CAPITAL EXPENDITURE BY CLASS</b>														
Land and Buildings	(580)	(100)	(100)	(100)	(100)	(100)	(100)	(655)	(671)	(704)	(731)	(785)	(987)	(800)
Plant and Equipment	(2,392)	(350)	(350)	(350)	(350)	(350)	(615)	(350)	(329)	(350)	(350)	(542)	(445)	(596)
Furniture and Equipment	(80)	(100)	(100)	(100)	(100)	(100)	(67)	(21)	(20)	(85)	(89)	-	(20)	(20)
Infrastructure - Roads	(2,977)	(2,866)	(3,220)	(3,423)	(2,954)	(3,244)	(2,346)	(2,082)	(1,958)	(2,018)	(1,958)	(2,018)	(1,958)	(2,018)
Infrastructure - Footpaths	(91)	(4)	(64)	(4)	(64)	(4)	(64)	(4)	(64)	(4)	(64)	(4)	(64)	(4)
Infrastructure - Other	(347)	(48)	(44)	(42)	(38)	(44)	(50)	(40)	(50)	(25)	(50)	(43)	(50)	(50)
	(6,466)	(3,468)	(3,878)	(4,019)	(3,606)	(3,842)	(3,243)	(3,153)	(3,093)	(3,187)	(3,243)	(3,392)	(3,525)	(3,488)

## Shire of Corrigin

### Presentation of Information from Long Term Financial Plan to Councillors

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
<b>BORROWINGS</b>														
Principal Outstanding - 1 July	1,320	1,225	1,127	1,023	915	801	683	558	428	292	149	-	-	-
Debt Repayment	(94)	(99)	(103)	(108)	(113)	(119)	(124)	(130)	(136)	(143)	(149)	-	-	-
Principal Outstanding - 30 June	1,225	1,127	1,023	915	801	683	558	428	292	149	-	-	-	-
<b>CASH RESERVES</b>														
Cash Reserves Balance - 1 July	5,117	2,466	2,493	2,537	2,478	2,370	2,452	2,601	2,739	2,830	2,918	3,007	3,098	3,192
Transfers to Reserves	264	73	121	81	80	82	150	138	91	87	89	92	94	99
Transfers from Reserves	(3,148)	(46)	(77)	(140)	(189)	-	-	-	-	-	-	-	-	-
Cash Reserves Balance - 30 June	2,233	2,493	2,537	2,478	2,370	2,452	2,601	2,739	2,830	2,918	3,007	3,098	3,192	3,291
<b>KEY ASSUMPTIONS AND STATISTICS</b>														
Annual Rate Increase	4.0%	7.0%	4.0%	5.0%	4.0%	6.0%	6.0%	6.0%	9.0%	5.0%	4.0%	5.0%	4.0%	4.0%
Estimated Population	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146	1,146
Total Staff Numbers (FTEs)	31	31	31	31	31	31	31	31	31	31	31	31	31	31

## Shire of Corrigin Long Term Financial Plan 2022 - 2037 Rate Setting Statement

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>REVENUES</b>														
<i>Predicted Rate Revenue Increase</i>	4%	7%	4%	5%	4%	6%	6%	6%	9%	5%	4%	5%	4%	4%
Rate Levies (Under adopted assumptions)	2,953	3,160	3,286	3,450	3,588	3,804	4,032	4,274	4,659	4,891	5,087	5,341	5,555	5,777
Operating grants, subsidies and contributions	719	2,752	2,830	2,911	2,994	3,079	3,168	3,260	3,294	3,369	3,446	3,525	3,605	3,688
Fees and charges	793	825	858	892	928	965	1,003	1,044	1,085	1,129	1,174	1,221	1,270	1,320
Interest earnings	177	79	81	81	68	82	84	103	119	122	125	127	130	133
Other revenue	2,123	124	127	130	133	136	140	143	147	151	154	158	162	166
Profit on Asset Disposals	254	43	43	43	43	43	43	43	43	43	43	43	43	43
<b>Revenues Sub-total</b>	<b>7,019</b>	<b>6,982</b>	<b>7,224</b>	<b>7,507</b>	<b>7,754</b>	<b>8,109</b>	<b>8,470</b>	<b>8,866</b>	<b>9,347</b>	<b>9,705</b>	<b>10,029</b>	<b>10,415</b>	<b>10,766</b>	<b>11,128</b>
<b>EXPENSES</b>														
Employee costs	(2,695)	(2,802)	(2,914)	(3,031)	(3,152)	(3,278)	(3,410)	(3,546)	(3,688)	(3,835)	(3,989)	(4,148)	(4,314)	(4,487)
Materials and contracts	(4,280)	(2,035)	(2,269)	(2,398)	(2,628)	(2,462)	(2,650)	(2,535)	(2,613)	(2,712)	(2,821)	(2,928)	(3,046)	(3,167)
Utility charges	(280)	(291)	(303)	(315)	(328)	(341)	(354)	(369)	(383)	(399)	(415)	(431)	(449)	(466)
Depreciation on non-current assets	(5,974)	(3,810)	(3,929)	(4,059)	(4,204)	(4,344)	(4,493)	(4,638)	(4,721)	(4,769)	(4,925)	(5,091)	(5,262)	(5,437)
Interest expenses	(60)	(56)	(51)	(46)	(41)	(36)	(30)	(24)	(18)	(12)	(5)	-	-	-
Insurance expenses	(287)	(298)	(310)	(323)	(336)	(349)	(363)	(378)	(393)	(408)	(425)	(442)	(459)	(478)
Other expenditure	(173)	(180)	(188)	(195)	(203)	(211)	(219)	(228)	(237)	(247)	(257)	(267)	(278)	(289)
Loss on Asset Disposals	(27)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)
<b>Expenses Sub-total</b>	<b>(13,776)</b>	<b>(9,542)</b>	<b>(10,032)</b>	<b>(10,437)</b>	<b>(10,961)</b>	<b>(11,090)</b>	<b>(11,588)</b>	<b>(11,786)</b>	<b>(12,123)</b>	<b>(12,450)</b>	<b>(12,905)</b>	<b>(13,376)</b>	<b>(13,876)</b>	<b>(14,393)</b>
<b>Net Operating Profit/(Loss)</b>	<b>(6,756)</b>	<b>(2,560)</b>	<b>(2,808)</b>	<b>(2,930)</b>	<b>(3,207)</b>	<b>(2,981)</b>	<b>(3,118)</b>	<b>(2,920)</b>	<b>(2,776)</b>	<b>(2,745)</b>	<b>(2,875)</b>	<b>(2,961)</b>	<b>(3,111)</b>	<b>(3,265)</b>
<b>NON CASH ITEMS</b>														
Depreciation on Assets	5,747	3,810	3,929	4,059	4,204	4,344	4,493	4,638	4,721	4,769	4,925	5,091	5,262	5,437
<b>Sub-total</b>	<b>5,747</b>	<b>3,810</b>	<b>3,929</b>	<b>4,059</b>	<b>4,204</b>	<b>4,344</b>	<b>4,493</b>	<b>4,638</b>	<b>4,721</b>	<b>4,769</b>	<b>4,925</b>	<b>5,091</b>	<b>5,262</b>	<b>5,437</b>
<b>CAPITAL EXPENDITURE AND REVENUE</b>														
Non Operating Grants, Subsidies and Contributions	3,172	2,030	2,557	2,636	2,311	2,439	1,844	1,233	1,263	1,233	1,263	1,233	1,263	1,233
Purchase Land and Buildings	(580)	(100)	(100)	(100)	(100)	(100)	(100)	(655)	(671)	(704)	(731)	(785)	(987)	(800)
Purchase Plant and Equipment	(2,392)	(350)	(350)	(350)	(350)	(350)	(615)	(350)	(329)	(350)	(350)	(542)	(445)	(596)
Purchase Furn and Equipment	(80)	(100)	(100)	(100)	(100)	(100)	(67)	(21)	(20)	(85)	(89)	-	(20)	(20)
Infrastructure Assets - Roads	(2,977)	(2,866)	(3,220)	(3,423)	(2,954)	(3,244)	(2,346)	(2,082)	(1,958)	(2,018)	(1,958)	(2,018)	(1,958)	(2,018)
Infrastructure Assets - Footpaths	(91)	(4)	(64)	(4)	(64)	(4)	(64)	(4)	(64)	(4)	(64)	(4)	(64)	(4)
Infrastructure Assets - Other	(347)	(48)	(44)	(42)	(38)	(44)	(50)	(40)	(50)	(25)	(50)	(43)	(50)	(50)
Proceeds Disposal of Assets	825	314	347	303	302	241	298	470	112	161	169	121	204	182
Repayment of Debentures	(94)	(99)	(103)	(108)	(113)	(119)	(124)	(130)	(136)	(143)	(149)	-	-	-
Transfers to Reserves	(264)	(73)	(121)	(81)	(80)	(82)	(150)	(138)	(91)	(87)	(89)	(92)	(94)	(99)
Transfers from Reserves	3,148	46	77	140	189	-	-	-	-	-	-	-	-	-
<b>Net Cash From Investing Activities</b>	<b>321</b>	<b>(1,251)</b>	<b>(1,121)</b>	<b>(1,130)</b>	<b>(997)</b>	<b>(1,363)</b>	<b>(1,375)</b>	<b>(1,718)</b>	<b>(1,945)</b>	<b>(2,023)</b>	<b>(2,049)</b>	<b>(2,130)</b>	<b>(2,151)</b>	<b>(2,172)</b>
<b>ESTIMATED SURPLUS/(DEFICIT) JULY 1 B/FWD</b>	<b>689</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ESTIMATED SURPLUS/(DEFICIT) JUNE 30 C/FWD</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CONTROL = 0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Shire of Corrigin Long Term Financial Plan 2022 - 2037**  
**Statement of Comprehensive Income by Nature and Type**

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
<b>INCOME: REVENUES FROM ORDINARY ACTIVITIES</b>														
<i>EXCLUDING PROFIT ON ASSET DISPOSAL, NON-OPERATING GRANTS, SUBSIDIES &amp; CONTRIBUTIONS</i>														
Rates	2,953	3,160	3,286	3,450	3,588	3,804	4,032	4,274	4,659	4,891	5,087	5,341	5,555	5,777
Operating Grants, Subsidies & Contributions	719	2,752	2,830	2,911	2,994	3,079	3,168	3,260	3,294	3,369	3,446	3,525	3,605	3,688
Fees & Charges	793	825	858	892	928	965	1,003	1,044	1,085	1,129	1,174	1,221	1,270	1,320
Interest Earnings	177	79	81	81	68	82	84	103	119	122	125	127	130	133
Other Revenue	2,123	124	127	130	133	136	140	143	147	151	154	158	162	166
<b>Total Revenue</b>	<b>6,766</b>	<b>6,939</b>	<b>7,181</b>	<b>7,464</b>	<b>7,711</b>	<b>8,066</b>	<b>8,427</b>	<b>8,823</b>	<b>9,304</b>	<b>9,662</b>	<b>9,986</b>	<b>10,372</b>	<b>10,723</b>	<b>11,085</b>
<b>EXPENDITURE: EXPENSES FROM ORDINARY ACTIVITIES</b>														
<i>EXCLUDING LOSS ON ASSET DISPOSAL</i>														
Employee Costs	(2,695)	(2,802)	(2,914)	(3,031)	(3,152)	(3,278)	(3,410)	(3,546)	(3,688)	(3,835)	(3,989)	(4,148)	(4,314)	(4,487)
Materials & Contracts	(4,280)	(2,035)	(2,269)	(2,398)	(2,628)	(2,462)	(2,650)	(2,535)	(2,613)	(2,712)	(2,821)	(2,928)	(3,046)	(3,167)
Utilities	(280)	(291)	(303)	(315)	(328)	(341)	(354)	(369)	(383)	(399)	(415)	(431)	(449)	(466)
Depreciation	(5,974)	(3,810)	(3,929)	(4,059)	(4,204)	(4,344)	(4,493)	(4,638)	(4,721)	(4,769)	(4,925)	(5,091)	(5,262)	(5,437)
Interest Expenses	(60)	(56)	(51)	(46)	(41)	(36)	(30)	(24)	(18)	(12)	(5)	-	-	-
Insurance	(287)	(298)	(310)	(323)	(336)	(349)	(363)	(378)	(393)	(408)	(425)	(442)	(459)	(478)
Other Expenditure	(173)	(180)	(188)	(195)	(203)	(211)	(219)	(228)	(237)	(247)	(257)	(267)	(278)	(289)
<b>Total Expenditure</b>	<b>(13,749)</b>	<b>(9,473)</b>	<b>(9,964)</b>	<b>(10,368)</b>	<b>(10,892)</b>	<b>(11,021)</b>	<b>(11,520)</b>	<b>(11,717)</b>	<b>(12,054)</b>	<b>(12,382)</b>	<b>(12,836)</b>	<b>(13,308)</b>	<b>(13,807)</b>	<b>(14,324)</b>
<b>Sub-total</b>	<b>(6,983)</b>	<b>(2,534)</b>	<b>(2,782)</b>	<b>(2,904)</b>	<b>(3,181)</b>	<b>(2,955)</b>	<b>(3,092)</b>	<b>(2,894)</b>	<b>(2,750)</b>	<b>(2,720)</b>	<b>(2,850)</b>	<b>(2,935)</b>	<b>(3,085)</b>	<b>(3,239)</b>
Non-Operating Grants, Subsidies & Contributions	3,172	2,030	2,557	2,636	2,311	2,439	1,844	1,233	1,263	1,233	1,263	1,233	1,263	1,233
Profit on Asset Disposals	254	43	43	43	43	43	43	43	43	43	43	43	43	43
Loss on Asset Disposals	(27)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)	(69)
<b>Sub-total</b>	<b>3,399</b>	<b>2,004</b>	<b>2,532</b>	<b>2,610</b>	<b>2,285</b>	<b>2,413</b>	<b>1,818</b>	<b>1,207</b>	<b>1,237</b>	<b>1,207</b>	<b>1,237</b>	<b>1,207</b>	<b>1,237</b>	<b>1,207</b>
<b>NET RESULT</b>	<b>(3,584)</b>	<b>(530)</b>	<b>(250)</b>	<b>(294)</b>	<b>(896)</b>	<b>(542)</b>	<b>(1,274)</b>	<b>(1,687)</b>	<b>(1,513)</b>	<b>(1,512)</b>	<b>(1,612)</b>	<b>(1,728)</b>	<b>(1,847)</b>	<b>(2,032)</b>
Other Comprehensive Income	3,842	3,964	4,064	4,158	4,248	4,347	4,419	4,463	4,603	4,663	4,723	4,784	4,843	4,903
<b>Total Other Comprehensive Income</b>	<b>3,842</b>	<b>3,964</b>	<b>4,064</b>	<b>4,158</b>	<b>4,248</b>	<b>4,347</b>	<b>4,419</b>	<b>4,463</b>	<b>4,603</b>	<b>4,663</b>	<b>4,723</b>	<b>4,784</b>	<b>4,843</b>	<b>4,903</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>258</b>	<b>3,434</b>	<b>3,814</b>	<b>3,864</b>	<b>3,352</b>	<b>3,805</b>	<b>3,145</b>	<b>2,776</b>	<b>3,090</b>	<b>3,151</b>	<b>3,111</b>	<b>3,056</b>	<b>2,995</b>	<b>2,872</b>

**Shire of Corrigin Long Term Financial Plan 2022 - 2037**  
**Statement of Financial Position**

	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
<b>ASSETS</b>																
<b>CURRENT ASSETS</b>																
Unrestricted Cash and Cash Equivalents	3,119	2,502	1,057	1,057	1,057	1,057	1,057	1,057	1,057	1,057	1,057	1,057	1,057	1,057	1,057	1,057
Restricted Cash and Cash Equivalents	5,114	2,233	2,493	2,537	2,478	2,370	2,452	2,601	2,739	2,830	2,918	3,007	3,098	3,192	3,291	
Trade and Other Receivables	349	308	291	291	291	291	291	291	291	291	291	291	291	291	291	
Inventories	76	102	23	23	23	23	23	23	23	23	23	23	23	23	23	
Inventories - Land Held for Resale	130	130	130	130	130	130	130	130	130	130	130	130	130	130	130	
<b>Total Current Assets</b>	<b>8,788</b>	<b>5,275</b>	<b>3,994</b>	<b>4,038</b>	<b>3,979</b>	<b>3,871</b>	<b>3,952</b>	<b>4,102</b>	<b>4,240</b>	<b>4,331</b>	<b>4,418</b>	<b>4,508</b>	<b>4,599</b>	<b>4,693</b>	<b>4,792</b>	
<b>NON-CURRENT ASSETS</b>																
Financial Assets	123	124	125	127	128	129	131	132	133	135	136	137	139	140	141	
Other Receivables	19	11	11	11	11	11	11	11	11	11	11	11	11	11	11	
Inventories	1,345	1,460	1,460	1,460	1,460	1,460	1,460	1,460	1,460	1,460	1,460	1,460	1,460	1,460	1,460	
Property, Plant and Equipment	26,867	29,918	30,468	31,018	31,568	32,118	32,668	33,450	34,477	35,497	36,636	37,806	39,134	40,586	42,002	
Infrastructure	173,166	176,580	179,499	182,827	186,295	189,351	192,643	195,103	197,230	199,302	201,350	203,422	205,487	207,560	209,632	
<b>Total Non-Current Assets</b>	<b>201,519</b>	<b>208,094</b>	<b>211,564</b>	<b>215,443</b>	<b>219,463</b>	<b>223,070</b>	<b>226,913</b>	<b>230,157</b>	<b>233,311</b>	<b>236,405</b>	<b>239,593</b>	<b>242,837</b>	<b>246,231</b>	<b>249,757</b>	<b>253,247</b>	
<b>Total Assets</b>	<b>210,307</b>	<b>213,369</b>	<b>215,558</b>	<b>219,481</b>	<b>223,442</b>	<b>226,940</b>	<b>230,866</b>	<b>234,259</b>	<b>237,551</b>	<b>240,736</b>	<b>244,012</b>	<b>247,345</b>	<b>250,830</b>	<b>254,450</b>	<b>258,038</b>	
<b>LIABILITIES</b>																
<b>CURRENT LIABILITIES</b>																
Trade and Other Payables	488	2,255	731	731	731	731	731	731	731	731	731	731	731	731	731	
Contract Liabilities	31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Current Portion of Long Term Borrowings	94	99	103	108	113	119	124	130	136	143	149	0	0	0	0	
Provisions	348	349	349	349	349	349	349	349	349	349	349	349	349	349	349	
<b>Total Current Liabilities</b>	<b>961</b>	<b>2,703</b>	<b>1,183</b>	<b>1,188</b>	<b>1,193</b>	<b>1,199</b>	<b>1,204</b>	<b>1,210</b>	<b>1,216</b>	<b>1,222</b>	<b>1,229</b>	<b>1,080</b>	<b>1,080</b>	<b>1,080</b>	<b>1,080</b>	
<b>NON-CURRENT LIABILITIES</b>																
Long Term Borrowings	1,225	1,127	1,023	915	801	683	558	428	292	149	0	0	0	0	0	
Provisions	26	45	45	45	45	45	45	45	45	45	45	45	45	45	45	
<b>Total Non-Current Liabilities</b>	<b>1,252</b>	<b>1,171</b>	<b>1,068</b>	<b>960</b>	<b>846</b>	<b>727</b>	<b>603</b>	<b>473</b>	<b>337</b>	<b>194</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	
<b>Total Liabilities</b>	<b>2,213</b>	<b>3,874</b>	<b>2,251</b>	<b>2,148</b>	<b>2,039</b>	<b>1,926</b>	<b>1,807</b>	<b>1,683</b>	<b>1,553</b>	<b>1,417</b>	<b>1,274</b>	<b>1,125</b>	<b>1,125</b>	<b>1,125</b>	<b>1,125</b>	
<b>NET ASSETS</b>	<b>208,094</b>	<b>209,495</b>	<b>213,307</b>	<b>217,333</b>	<b>221,403</b>	<b>225,014</b>	<b>229,058</b>	<b>232,576</b>	<b>235,998</b>	<b>239,320</b>	<b>242,738</b>	<b>246,220</b>	<b>249,705</b>	<b>253,325</b>	<b>256,914</b>	

	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>NET CURRENT ASSETS</b>																
<b>CURRENT ASSETS</b>																
Unrestricted Cash and Cash Equivalents	1,500	3,119	2,502	1,057	1,057	1,057	1,057	1,057	1,057	1,057	1,057	1,057	1,057	1,057	1,057	1,057
Restricted Cash and Cash Equivalents	5,224	5,114	2,233	2,493	2,537	2,478	2,370	2,452	2,601	2,739	2,830	2,918	3,007	3,098	3,192	3,291
Trade and Other Receivables	478	349	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inventories	75	76	102	23	23	23	23	23	23	23	23	23	23	23	23	23
Inventories - Land Held for Resale	60	130	130	130	130	130	130	130	130	130	130	130	130	130	130	130
<b>Total Current Assets</b>	<b>7,337</b>	<b>8,788</b>	<b>4,967</b>	<b>3,703</b>	<b>3,747</b>	<b>3,688</b>	<b>3,580</b>	<b>3,662</b>	<b>3,811</b>	<b>3,949</b>	<b>4,041</b>	<b>4,128</b>	<b>4,217</b>	<b>4,308</b>	<b>4,402</b>	<b>4,501</b>
<b>LIABILITIES</b>																
<b>CURRENT LIABILITIES</b>																
Payables	(1,056)	(519)	(2,255)	(731)	(731)	(731)	(731)	(731)	(731)	(731)	(731)	(731)	(731)	(731)	(731)	(731)
Current Portion of Long Term Borrowings	(90)	(94)	(99)	(103)	(108)	(113)	(119)	(124)	(130)	(136)	(143)	(149)	0	0	0	0
Provisions	(349)	(348)	(349)	(349)	(349)	(349)	(349)	(349)	(349)	(349)	(349)	(349)	(349)	(349)	(349)	(349)
<b>Total Current Liabilities</b>	<b>(1,496)</b>	<b>(961)</b>	<b>(2,703)</b>	<b>(1,183)</b>	<b>(1,188)</b>	<b>(1,193)</b>	<b>(1,199)</b>	<b>(1,204)</b>	<b>(1,210)</b>	<b>(1,216)</b>	<b>(1,222)</b>	<b>(1,229)</b>	<b>(1,080)</b>	<b>(1,080)</b>	<b>(1,080)</b>	<b>(1,080)</b>
<b>NET CURRENT ASSETS</b>	<b>5,841</b>	<b>7,827</b>	<b>2,264</b>	<b>2,520</b>	<b>2,559</b>	<b>2,495</b>	<b>2,381</b>	<b>2,457</b>	<b>2,601</b>	<b>2,733</b>	<b>2,818</b>	<b>2,898</b>	<b>3,137</b>	<b>3,229</b>	<b>3,322</b>	<b>3,421</b>
LESS: Restricted Reserves	(5,224)	(5,114)	(2,233)	(2,493)	(2,537)	(2,478)	(2,370)	(2,452)	(2,601)	(2,739)	(2,830)	(2,918)	(3,007)	(3,098)	(3,192)	(3,291)
LESS: Restricted Muni	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ADD: Principal Loan Repayments	90	94	99	103	108	113	119	124	130	136	143	149	0	0	0	0
ADD: Land Held for Resale Current	(60)	(130)	(130)	(130)	(130)	(130)	(130)	(130)	(130)	(130)	(130)	(130)	(130)	(130)	(130)	(130)
<b>OPENING/CLOSING FUNDS</b>	<b>647</b>	<b>2,677</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## Shire of Corrigin Long Term Financial Plan 2022 - 2037 Equity Statement

	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>EQUITY</b>															
<b>RETAINED SURPLUS</b>															
Balance 1 July	33,483	35,671	36,686	36,581	36,473	36,032	35,718	34,516	32,417	30,265	28,094	25,925	23,645	21,241	18,706
Transfer from / (to) Reserve	9	2,884	(27)	(44)	59	109	(82)	(150)	(138)	(91)	(87)	(89)	(92)	(94)	(99)
Net Result	594	871	(78)	(64)	(500)	(423)	(1,120)	(1,949)	(2,014)	(2,080)	(2,081)	(2,191)	(2,313)	(2,441)	(2,575)
<b>Balance 30 June</b>	<b>34,086</b>	<b>39,425</b>	<b>36,581</b>	<b>36,473</b>	<b>36,032</b>	<b>35,718</b>	<b>34,516</b>	<b>32,417</b>	<b>30,265</b>	<b>28,094</b>	<b>25,925</b>	<b>23,645</b>	<b>21,241</b>	<b>18,706</b>	<b>16,033</b>
<b>CASH BACKED RESERVES</b>															
Balance 1 July	2,996	5,117	2,466	2,493	2,537	2,478	2,370	2,452	2,601	2,739	2,830	2,918	3,007	3,098	3,192
Transfer from / (to) Reserve	(9)	(2,884)	27	44	(59)	(109)	82	150	138	91	87	89	92	94	99
<b>Balance 30 June</b>	<b>2,987</b>	<b>2,233</b>	<b>2,493</b>	<b>2,537</b>	<b>2,478</b>	<b>2,370</b>	<b>2,452</b>	<b>2,601</b>	<b>2,739</b>	<b>2,830</b>	<b>2,918</b>	<b>3,007</b>	<b>3,098</b>	<b>3,192</b>	<b>3,291</b>
<b>ASSET REVALUATION RESERVE</b>															
Balance 1 July	167,930	171,667	175,509	179,473	183,537	187,696	191,944	196,291	200,710	205,173	209,776	214,439	219,163	223,947	228,790
Total Other Comprehensive Income	3,737	3,842	3,964	4,064	4,158	4,248	4,347	4,419	4,463	4,603	4,663	4,723	4,784	4,843	4,903
<b>Balance 30 June</b>	<b>171,667</b>	<b>175,509</b>	<b>179,473</b>	<b>183,537</b>	<b>187,696</b>	<b>191,944</b>	<b>196,291</b>	<b>200,710</b>	<b>205,173</b>	<b>209,776</b>	<b>214,439</b>	<b>219,163</b>	<b>223,947</b>	<b>228,790</b>	<b>233,693</b>
<b>TOTAL EQUITY</b>															
<b>Balance 30 June</b>	<b>208,740</b>	<b>217,168</b>	<b>218,547</b>	<b>222,548</b>	<b>226,206</b>	<b>230,031</b>	<b>233,258</b>	<b>235,728</b>	<b>238,177</b>	<b>240,700</b>	<b>243,282</b>	<b>245,815</b>	<b>248,286</b>	<b>250,688</b>	<b>253,016</b>
<b>Net Assets as Balance Sheet</b>	<b>208,094</b>	<b>209,495</b>	<b>213,307</b>	<b>217,333</b>	<b>221,403</b>	<b>225,014</b>	<b>229,058</b>	<b>232,576</b>	<b>235,998</b>	<b>239,320</b>	<b>242,738</b>	<b>246,220</b>	<b>249,705</b>	<b>253,325</b>	<b>256,914</b>

**Shire of Corrigin Long Term Financial Plan 2022 - 2037**  
**Ten Year Capital Works Program**

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
<i>DESCRIPTION OF WORK</i>														
<b>LAND AND BUILDINGS</b>														
Renewal/ Upgrade of Buildings	580	100	100	100	100	100	100	655	671	704	731	785	987	800
<b>Total Land and Buildings</b>	<b>580</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>655</b>	<b>671</b>	<b>704</b>	<b>731</b>	<b>785</b>	<b>987</b>	<b>800</b>
<b>Proceeds from Sale of Land</b>	<b>230</b>	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>PLANT AND EQUIPMENT</b>														
Additions - Renewal	2,392	350	350	350	350	350	615	350	329	350	350	542	445	596
<b>Total Plant and Equipment</b>	<b>2,392</b>	<b>350</b>	<b>350</b>	<b>350</b>	<b>350</b>	<b>350</b>	<b>615</b>	<b>350</b>	<b>329</b>	<b>350</b>	<b>350</b>	<b>542</b>	<b>445</b>	<b>596</b>
<b>Proceeds of Sale</b>	<b>595</b>	<b>314</b>	<b>347</b>	<b>303</b>	<b>302</b>	<b>241</b>	<b>298</b>	<b>470</b>	<b>112</b>	<b>161</b>	<b>169</b>	<b>121</b>	<b>204</b>	<b>182</b>
<b>FURNITURE AND EQUIPMENT</b>														
Additions - Renewal	80	100	100	100	100	100	67	21	20	85	89	-	20	20
<b>Total Furniture and Equipment</b>	<b>80</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>67</b>	<b>21</b>	<b>20</b>	<b>85</b>	<b>89</b>	-	<b>20</b>	<b>20</b>
<b>Proceeds of Sale</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>INFRASTRUCTURE - ROADS (Supported by 10 Year Road Program)</b>														
Regional Road Group	400	400	400	425	450	450	450	450	450	450	450	450	450	450
Direct Grant	208	227	242	257	274	292	311	331	331	331	331	331	331	331
State Blackspot	-	-	-	-	-	-	-	-	-	-	-	-	-	-
National Blackspot	-	-	-	-	-	-	-	-	-	-	-	-	-	-
WSFN	1,217	966	1,448	1,516	1,120	1,260	616	-	-	-	-	-	-	-
FAGS	55	189	191	194	197	199	216	233	233	233	233	233	233	233
RTR	537	435	435	435	435	435	435	450	450	450	450	450	450	450
LRCIP	272	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Own Resources	287	650	503	595	478	608	318	618	494	554	494	554	494	554
<b>Total Infrastructure Roads</b>	<b>2,977</b>	<b>2,866</b>	<b>3,220</b>	<b>3,423</b>	<b>2,954</b>	<b>3,244</b>	<b>2,346</b>	<b>2,082</b>	<b>1,958</b>	<b>2,018</b>	<b>1,958</b>	<b>2,018</b>	<b>1,958</b>	<b>2,018</b>
<b>INFRASTRUCTURE - OTHER (Supported by 10 Year Road Program &amp; 10 Year Swimming Pool Program)</b>														
Regional Bike Network	45	2	32	2	32	2	32	2	32	2	32	2	32	2
Own Resources - Bike Network	45	2	32	2	32	2	32	2	32	2	32	2	32	2
Other Infrastructure Works	347	48	44	42	38	44	50	40	50	25	50	43	50	50
<b>Total Infrastructure Other</b>	<b>438</b>	<b>52</b>	<b>108</b>	<b>46</b>	<b>102</b>	<b>48</b>	<b>114</b>	<b>44</b>	<b>114</b>	<b>29</b>	<b>114</b>	<b>47</b>	<b>114</b>	<b>54</b>
<b>CAPITAL WORKS TOTAL</b>	<b>6,466</b>	<b>3,468</b>	<b>3,878</b>	<b>4,019</b>	<b>3,606</b>	<b>3,842</b>	<b>3,243</b>	<b>3,153</b>	<b>3,093</b>	<b>3,187</b>	<b>3,243</b>	<b>3,392</b>	<b>3,525</b>	<b>3,488</b>
<b>PROCEEDS OF SALE TOTAL</b>	<b>825</b>	<b>314</b>	<b>347</b>	<b>303</b>	<b>302</b>	<b>241</b>	<b>298</b>	<b>470</b>	<b>112</b>	<b>161</b>	<b>169</b>	<b>121</b>	<b>204</b>	<b>182</b>

**Shire of Corrigin Long Term Financial Plan 2022 - 2037**  
**Loan Repayment Schedule (compiled from amortisation schedules)**

	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
<b>LOAN INTEREST REPAYMENTS</b>															
<i>Recreation &amp; Culture</i>															
Loan 102 - Corrigin Recreation and Events Centre	64	60	56	51	46	41	36	30	24	18	12	5	-	-	-
<b>Total Interest Repayments</b>	<b>64</b>	<b>60</b>	<b>56</b>	<b>51</b>	<b>46</b>	<b>41</b>	<b>36</b>	<b>30</b>	<b>24</b>	<b>18</b>	<b>12</b>	<b>5</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PRINCIPAL OUTSTANDING 1 JULY</b>	1,410	1,320	1,225	1,127	1,023	915	801	683	558	428	292	149	-	-	-
<b>LOAN PRINCIPAL REPAYMENTS</b>															
<i>Recreation &amp; Culture</i>															
Loan 102 - Corrigin Recreation and Events Centre	90	94	99	103	108	113	119	124	130	136	143	149	-	-	-
<b>Total Principal Repayments</b>	<b>90</b>	<b>94</b>	<b>99</b>	<b>103</b>	<b>108</b>	<b>113</b>	<b>119</b>	<b>124</b>	<b>130</b>	<b>136</b>	<b>143</b>	<b>149</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PRINCIPAL OUTSTANDING 30 JUNE</b>	1,320	1,225	1,127	1,023	915	801	683	558	428	292	149	-	-	-	-
<b>LOAN SUMMARY DETAILS</b>															
Interest Paid	64	60	56	51	46	41	36	30	24	18	12	5	-	-	-
Principal Paid	90	94	99	103	108	113	119	124	130	136	143	149	-	-	-
Principal Outstanding	1,320	1,225	1,127	1,023	915	801	683	558	428	292	149	-	-	-	-

**Shire of Corrigin Long Term Financial Plan 2022 - 2037**  
**Cash Reserves**

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
<b>EMPLOYEE ENTITLEMENTS RESERVE</b>														
Opening Balance	176	180	184	189	194	198	203	208	214	219	224	230	236	242
Transfer to Reserve - Municipal Funds	9	4	5	5	5	5	5	5	5	5	6	6	6	6
Transfer to Reserve - Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Operating	(80)	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>104</b>	<b>184</b>	<b>189</b>	<b>194</b>	<b>198</b>	<b>203</b>	<b>208</b>	<b>214</b>	<b>219</b>	<b>224</b>	<b>230</b>	<b>236</b>	<b>242</b>	<b>248</b>
<b>STAFF HOUSING RESERVE</b>														
Opening Balance	397	386	397	457	476	496	522	614	693	724	749	774	801	827
Transfer to Reserve - Municipal Funds	19	10	10	11	12	12	13	15	17	18	19	19	20	21
Transfer to Reserve - Interest	-	2	49	8	8	13	79	63	13	7	7	7	7	9
Transfer From Reserve - Operating	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>416</b>	<b>397</b>	<b>457</b>	<b>476</b>	<b>496</b>	<b>522</b>	<b>614</b>	<b>693</b>	<b>724</b>	<b>749</b>	<b>774</b>	<b>801</b>	<b>827</b>	<b>857</b>
<b>OFFICE EQUIPMENT RESERVE</b>														
Opening Balance	82	33	34	35	36	37	38	39	39	40	41	43	44	45
Transfer to Reserve - Municipal Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve - Interest	4	1	1	1	1	1	1	1	1	1	1	1	1	1
Transfer From Reserve - Operating	(30)	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>56</b>	<b>34</b>	<b>35</b>	<b>36</b>	<b>37</b>	<b>38</b>	<b>39</b>	<b>39</b>	<b>40</b>	<b>41</b>	<b>43</b>	<b>44</b>	<b>45</b>	<b>46</b>
<b>PLANT REPLACEMENT RESERVE</b>														
Opening Balance	1,261	610	589	536	419	251	267	283	299	316	333	351	369	388
Transfer to Reserve - Municipal Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve - Interest	62	25	24	23	20	16	16	16	17	17	18	18	19	19
Transfer From Reserve - Operating	(713)	(46)	(77)	(140)	(189)	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>610</b>	<b>589</b>	<b>536</b>	<b>419</b>	<b>251</b>	<b>267</b>	<b>283</b>	<b>299</b>	<b>316</b>	<b>333</b>	<b>351</b>	<b>369</b>	<b>388</b>	<b>407</b>
<b>SWIMMING POOL RESERVE</b>														
Opening Balance	227	222	227	233	239	245	251	257	264	270	277	284	291	298
Transfer to Reserve - Municipal Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve - Interest	11	6	6	6	6	6	6	6	7	7	7	7	7	7
Transfer From Reserve - Operating	(35)	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>203</b>	<b>227</b>	<b>233</b>	<b>239</b>	<b>245</b>	<b>251</b>	<b>257</b>	<b>264</b>	<b>270</b>	<b>277</b>	<b>284</b>	<b>291</b>	<b>298</b>	<b>306</b>

## Shire of Corrigin Long Term Financial Plan 2022 - 2037

### Cash Reserves

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
<b>ROADWORKS RESERVE</b>														
Opening Balance	305	313	320	328	337	345	354	363	372	381	390	400	410	420
Transfer to Reserve - Municipal Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve - Interest	15	8	8	8	8	9	9	9	9	10	10	10	10	11
Transfer From Reserve - Operating	(305)	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>15</b>	<b>320</b>	<b>328</b>	<b>337</b>	<b>345</b>	<b>354</b>	<b>363</b>	<b>372</b>	<b>381</b>	<b>390</b>	<b>400</b>	<b>410</b>	<b>420</b>	<b>431</b>
<b>LAND SUBDIVISION RESERVE</b>														
Opening Balance	104	116	119	122	125	128	131	135	138	141	145	149	152	156
Transfer to Reserve - Municipal Funds	100	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve - Interest	5	3	3	3	3	3	3	3	3	4	4	4	4	4
Transfer From Reserve - Operating	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>209</b>	<b>119</b>	<b>122</b>	<b>125</b>	<b>128</b>	<b>131</b>	<b>135</b>	<b>138</b>	<b>141</b>	<b>145</b>	<b>149</b>	<b>152</b>	<b>156</b>	<b>160</b>
<b>TOWNSCAPE RESERVE</b>														
Opening Balance	18	19	19	20	20	21	21	22	22	23	23	24	24	25
Transfer to Reserve - Municipal Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve - Interest	1	0	0	0	1	1	1	1	1	1	1	1	1	1
Transfer From Reserve - Operating	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>19</b>	<b>19</b>	<b>20</b>	<b>20</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>22</b>	<b>23</b>	<b>23</b>	<b>24</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>MEDICAL RESERVE</b>														
Opening Balance	46	37	38	38	39	40	41	42	44	45	46	47	48	49
Transfer to Reserve - Municipal Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve - Interest	2	1	1	1	1	1	1	1	1	1	1	1	1	1
Transfer From Reserve - Operating	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>48</b>	<b>38</b>	<b>38</b>	<b>39</b>	<b>40</b>	<b>41</b>	<b>42</b>	<b>44</b>	<b>45</b>	<b>46</b>	<b>47</b>	<b>48</b>	<b>49</b>	<b>51</b>
<b>LGCHP LONG TERM MAINTENANCE RESERVE</b>														
Opening Balance	21	11	11	11	12	12	12	13	13	13	13	14	14	15
Transfer to Reserve - Municipal Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve - Interest	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfer From Reserve - Operating	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>22</b>	<b>11</b>	<b>11</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>14</b>	<b>14</b>	<b>15</b>	<b>15</b>
<b>ROCKVIEW RESERVE</b>														
Opening Balance	9	8	9	9	9	9	9	10	10	10	10	11	11	11
Transfer to Reserve - Municipal Funds	1	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve - Interest	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfer From Reserve - Operating	(10)	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>1</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

## Shire of Corrigin Long Term Financial Plan 2022 - 2037

### Cash Reserves

	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
<b>SENIOR CITIZENS RESERVE</b>														
Opening Balance	55	46	47	48	49	51	52	53	54	56	57	59	60	62
Transfer to Reserve - Municipal Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve - Interest	3	1	1	1	1	1	1	1	1	1	1	1	2	2
Transfer From Reserve - Operating	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>57</b>	<b>47</b>	<b>48</b>	<b>49</b>	<b>51</b>	<b>52</b>	<b>53</b>	<b>54</b>	<b>56</b>	<b>57</b>	<b>59</b>	<b>60</b>	<b>62</b>	<b>63</b>
<b>TOWN HALL RESERVE</b>														
Opening Balance	113	115	118	121	124	127	131	134	137	141	144	148	151	155
Transfer to Reserve - Municipal Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve - Interest	6	3	3	3	3	3	3	3	3	4	4	4	4	4
Transfer From Reserve - Operating	(15)	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>103</b>	<b>118</b>	<b>121</b>	<b>124</b>	<b>127</b>	<b>131</b>	<b>134</b>	<b>137</b>	<b>141</b>	<b>144</b>	<b>148</b>	<b>151</b>	<b>155</b>	<b>159</b>
<b>RECREATION AND EVENTS CENTRE RESERVE</b>														
Opening Balance	325	277	284	291	298	306	313	321	329	338	346	355	364	373
Transfer to Reserve - Municipal Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve - Interest	16	7	7	7	7	8	8	8	8	8	9	9	9	9
Transfer From Reserve - Operating	(75)	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>266</b>	<b>284</b>	<b>291</b>	<b>298</b>	<b>306</b>	<b>313</b>	<b>321</b>	<b>329</b>	<b>338</b>	<b>346</b>	<b>355</b>	<b>364</b>	<b>373</b>	<b>382</b>
<b>BENDERING TIP RESERVE</b>														
Opening Balance	93	94	96	99	101	104	106	109	112	114	117	120	123	126
Transfer to Reserve - Municipal Funds	5	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve - Interest	5	2	2	2	3	3	3	3	3	3	3	3	3	3
Transfer From Reserve - Operating	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>102</b>	<b>96</b>	<b>99</b>	<b>101</b>	<b>104</b>	<b>106</b>	<b>109</b>	<b>112</b>	<b>114</b>	<b>117</b>	<b>120</b>	<b>123</b>	<b>126</b>	<b>129</b>
<b>GRANTS AND CONTRIBUTIONS RESERVE</b>														
Opening Balance	1,886	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve - Municipal Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserve - Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Operating	(1,886)	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Balance 30 June</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESERVES</b>														
Opening Balance	5,117	2,466	2,493	2,537	2,478	2,370	2,452	2,601	2,739	2,830	2,918	3,007	3,098	3,192
Transfer to Reserve - Municipal Funds	134	14	15	16	17	17	18	21	23	24	24	25	26	27
Transfer to Reserve - Interest	130	59	107	65	63	64	132	117	69	64	65	66	68	72
Transfer From Reserve - Operating	(3,148)	(46)	(77)	(140)	(189)	-	-	-	-	-	-	-	-	-
Transfer From Reserve - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Reserves 30 June</b>	<b>2,233</b>	<b>2,493</b>	<b>2,537</b>	<b>2,478</b>	<b>2,370</b>	<b>2,452</b>	<b>2,601</b>	<b>2,739</b>	<b>2,830</b>	<b>2,918</b>	<b>3,007</b>	<b>3,098</b>	<b>3,192</b>	<b>3,291</b>



Department of  
**Primary Industries and  
Regional Development**

Ms Natalie Manton  
Chief Executive Officer  
Shire of Corrigin  
PO Box 221  
CORRIGIN WA 6375

Our Ref: 23-77665  
Enquiries: B. Wheaton  
Telephone: 9368 3282  
Date: 10 October 2023

Email: [ceo@corrigin.wa.gov.au](mailto:ceo@corrigin.wa.gov.au)

Dear Ms Manton

**NOTICE OF INTENT TO DRAIN: LOT 11991 ON DEPOSITED PLAN 130171, LOT 11993 ON DEPOSITED PLAN 130173, LOT 10141 ON DEPOSITED PLAN 126069 AND LOT 16003 ON DEPOSITED PLAN 137821 – GRYLLES**

Attached for your information is a copy of a Notice of Intent to Drain (NOI) for the above locations.

Should you wish to provide any comments, which will assist the Commissioner of Soil and Land Conservation to make a decision on the proposal, would you please forward these comments to the Commissioner before 09 November 2023.

Should you require additional time for comment, or wish to discuss this matter further, please do not hesitate to contact me on (08) 9368 3573.

Yours sincerely

Buddy Wheaton  
DEPUTY COMMISSIONER OF  
SOIL AND LAND CONSERVATION



Department of Primary Industries and Regional Development

REGISTERED

Soil and Land Conservation Act 1945  
Soil and Land Conservation Regulations 1992  
Regulations 5 and 6

RECEIVED  
10 OCT 2023

23-77665

Commissioner of Soil and Land Conservation

Send completed forms to:  
commsoil@dpird.wa.gov.au or Locked Bag 4 Bentley Delivery Centre WA 6983

# NOTICE OF INTENT TO DRAIN OR PUMP WATER

Commissioner of Soil and Land Conservation

## When is a notice of intent to drain or pump required?

Where an owner or occupier of land wishes to drain or pump groundwater for the purpose of controlling salinity, he or she is required to lodge a notice of intention with the Commissioner of Soil and Land Conservation at least 90 days before discharging water. This includes draining or pumping within the same property. Note that within the Peel-Harvey Catchment Area, a notice of intention is required for any draining or pumping works.

## What happens if I do not lodge a notice of intent to drain or pump?

It is an offence not to give notice of intent to drain when required to do so. The penalty is \$2,000 for individuals and up to \$10,000 for companies. You may also be liable for charges of causing environmental harm under the Environmental Protection Act 1986.

## Further information

Further information on completing this form is available from the Office of the Commissioner of Soil and Land Conservation in Perth on (08) 9368 3282 (8.30 am to 5.00 pm Monday to Friday).

### 1. Type of proposal

Tick one:

Drainage only

Pumping only

Drainage and pumping

### 2. Single or multiple property notification

Will the drain or pumping be constructed on a single property?

YES



Go to Question 3

NO



Go to Question 4

### 3. Details of owner or occupier - Single property

Mr

Mrs

Ms

Miss

Other

Surname or family name

GRYLLS

Given or first name (s)

KENNETH

Company name (if applicable)

GRYLLS FARMING

Lot and plan number of land to be drained or pumped

LOT 11991 - DP 130171 / LOT 11993 - DP 130173 / LOT 10141 - DP 126069 / LOT 16003 - DP 137321

Local government district (Shire, Town or City council)

CORRIGIN

Postal address

PO Box 115

Town or suburb

CORRIGIN

Postcode

6375

Contact phone

042865 8049

Email

GRYLLSFARMING@

Email

GRYLLSFARMING@OUTLOOK.COM

I am (tick one)

Owner of the land

Occupier of the land



Go to Question 6



#### 4. Details of owners or occupiers - two or more properties

For drainage or pumping proposals involving two or more properties, **each owner/occupier** must complete their details in **Schedule 1**. List and number properties in the order of the commencement point to discharge point (e.g., highest to lowest).

#### 5. Contact person for proposal involving two or more properties

Insert in this section the name of the person who is authorised as the contact for the individual owners/occupiers. If questions arise in relation to the proposed drainage works, this person will be contacted first.

##### Name of contact person

Mr  Mrs  Ms  Miss  Other

Surname or family name

GRYLLS

Given or first names

KENNETH RUSSELL

##### Postal address

Number/PO Box/RMB

PO BOX 115

Property name

BELLROCK

Road or street

SOUTH LOMOS ROAD

Town or locality

CORRIGIN

Postcode

6375

Contact phone

0428658069

Email

Email

GRYLLSFARMING@OUTLOOK.COM



Go to Question 6

#### 6. Description of proposed drainage or pumping works

Area of land to be drained or pumped

200 ha

Length of drain

~~2.5~~ 3 km

Where is the water to be discharged?

(Tick one or more)

Watercourse

Wetland

Existing drain

Evaporation basin or dam

Salt lake

Road or other public land

Other

Describe

If discharging into an evaporation basin or dam, what is its capacity?

m<sup>3</sup>

Will the proposed drain receive water from an existing drain?

YES

NO

For pumping works only:  
Duration of pumping

MONTHS

Or

Ongoing/permanent

#### 7. Plan of proposed drainage or pumping works

Please attach a plan or aerial photograph of the proposed drainage works which clearly shows a north point and the location of:

- the drainage channels and/or pipes, including the direction of flow of water
- existing drains or pumping works that may discharge into the proposed works or to which the works may be connected
- place where the water is to be discharged
- adjacent land including lot or location numbers
- all natural watercourses (creeks, rivers etc) and wetlands (lakes, marshes etc)
- roads, railways and water mains adjacent to the land
- any other Crown land, such as nature reserves, which is adjacent to the land.

**Scale of plan/photograph:** 1:10,000 for single properties; 1:25,000 for two or more properties

See Schedules 2 and 3 for examples of plans that meet these requirements.

## 8. Details of person/company undertaking excavation works

Will you be using an earthworks contractor?  YES  NO

If YES, complete the following if you are engaging a contractor to do the work:

Name of contractor

Address

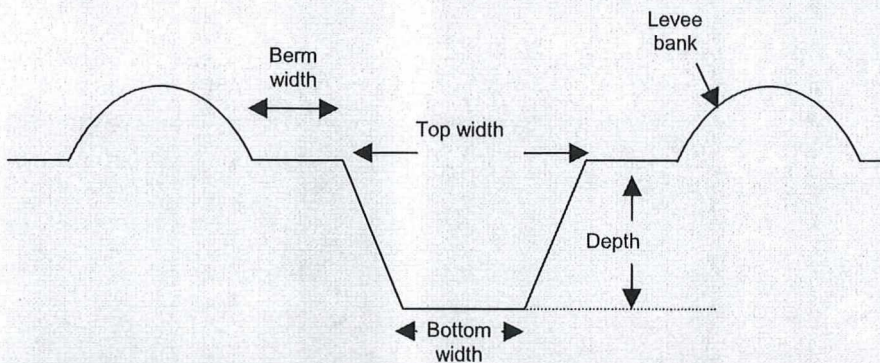
Postcode

Contact phone  Email

## 9. Cross-sectional plan of drain

Please complete the cross-sectional plan(s) of the drain(s) including the drain dimensions, whether there will be levee banks etc.

**Note: if the proposed drain involves channels of a different cross-section, please provide additional cross-section plans.**



Top width of drain

Bottom width of drain

Depth

Berm width – left hand side

Berm width – right hand side

Levee banks (tick one):

- No levee banks
- Levee banks on one side only
- Levee banks on both sides

## 10. Checklist of other approvals

Draining or pumping water may require approval/consent from other public authorities. Controls vary from area to area. **It is your responsibility to check which approvals are required for your proposal.**

The following is a checklist of some of the more common types of approval that may be required:

- Approval to undertake earthworks that affect a road or railway – local government, Main Roads, Public Transport Authority
- Approval to undertake earthworks on other Crown land – public authority managing the land (e.g. DBCA, local govt etc.)
- Development approval under a town or region planning scheme – local government, WA Planning Commission
- Approval to clear native vegetation – Department of Water and Environmental Regulation
- Licence to take groundwater – Department of Water and Environmental Regulation
- Permit to undertake earthworks on bed or banks of watercourses – Department of Water and Environmental Regulation
- Proposals which may impact Ramsar wetlands – Department of Climate Change, Energy, the Environment and Water
- Location of cables and pipelines etc – **dial 1100 before you dig**
- Approval to undertake works affecting an Aboriginal site – Department of Planning, Lands and Heritage
- Approval to undertake works affecting a heritage place – Heritage Council; local government

**Please attach copies of relevant approvals listed above (if any).**

## 11. Consultation with downstream and other affected landholders

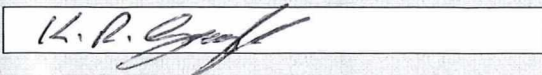
The two landholders immediately downstream of the land subject to the drain and any other landholder who might be adversely affected by the construction and operation of the drain should be asked to complete the form in Schedule 4.

Completed forms should be returned to the Commissioner of Soil and Land Conservation, at the address below.

12. Declaration(s)

All owners/occupiers that are party to the drainage/pumping proposal must sign this declaration. If the proposal is for one property, complete and sign the first box only.

I/we declare that the information in this form and the attachments is true and correct

Property no.	<input checked="" type="checkbox"/>	Name of owner/occupier	KENNETH RUSSELL GRYLLS		
		Company name (if applicable)	GRYLLS FARMING		
		Signature		Date	<input type="text"/>
Property no.	<input type="checkbox"/>	Name of owner/occupier	<input type="text"/>		
		Company name (if applicable)	<input type="text"/>		
		Signature	<input type="text"/>	Date	<input type="text"/>
Property no.	<input type="checkbox"/>	Name of owner/occupier	<input type="text"/>		
		Company name (if applicable)	<input type="text"/>		
		Signature	<input type="text"/>	Date	<input type="text"/>
Property no.	<input type="checkbox"/>	Name of owner/occupier	<input type="text"/>		
		Company name (if applicable)	<input type="text"/>		
		Signature	<input type="text"/>	DATE	<input type="text"/>
Property no.	<input type="checkbox"/>	Name of owner/occupier	<input type="text"/>		
		Company name (if applicable)	<input type="text"/>		
		Signature	<input type="text"/>	DATE	<input type="text"/>

If insufficient room, please attach additional sheets

When completed, send the original of this form and all attachments to:

**Commissioner of Soil and Land Conservation  
Department of Primary Industries and Regional Development  
Locked Bag 4  
BENTLEY DISTRIBUTION CENTRE WA 6983**

or email to:

**commsoil@dpird.wa.gov.au**

You will be notified in writing that your notice of intent has been received. If you have not received a response within 14 days of sending your notice, please telephone the Commissioner's Office on (08) 9368 3282 to check progress.

**IMPORTANT:** The 90-day notice of intent period commences on the day when a complete and valid notice is received by the Commissioner's Office.

12. Declaration(s)

All owners/occupiers that are party to the drainage/pumping proposal must sign this declaration. If the proposal is for one property, complete and sign the first box only.

I/we declare that the information in this form and the attachments is true and correct

Property no.  1

Name of owner/occupier

Company name (if applicable)

Signature  Date

Property no.  2

Name of owner/occupier

Company name (if applicable)

Signature  Date

Property no.

Name of owner/occupier

Company name (if applicable)

Signature  Date

Property no.

Name of owner/occupier

Company name (if applicable)

Signature  DATE

Property no.

Name of owner/occupier

Company name (if applicable)

Signature  DATE

If insufficient room, please attach additional sheets

When completed, send the original of this form and all attachments to:

**Commissioner of Soil and Land Conservation**  
**Department of Primary Industries and Regional Development**  
**Locked Bag 4**  
**BENTLEY DISTRIBUTION CENTRE WA 6983**

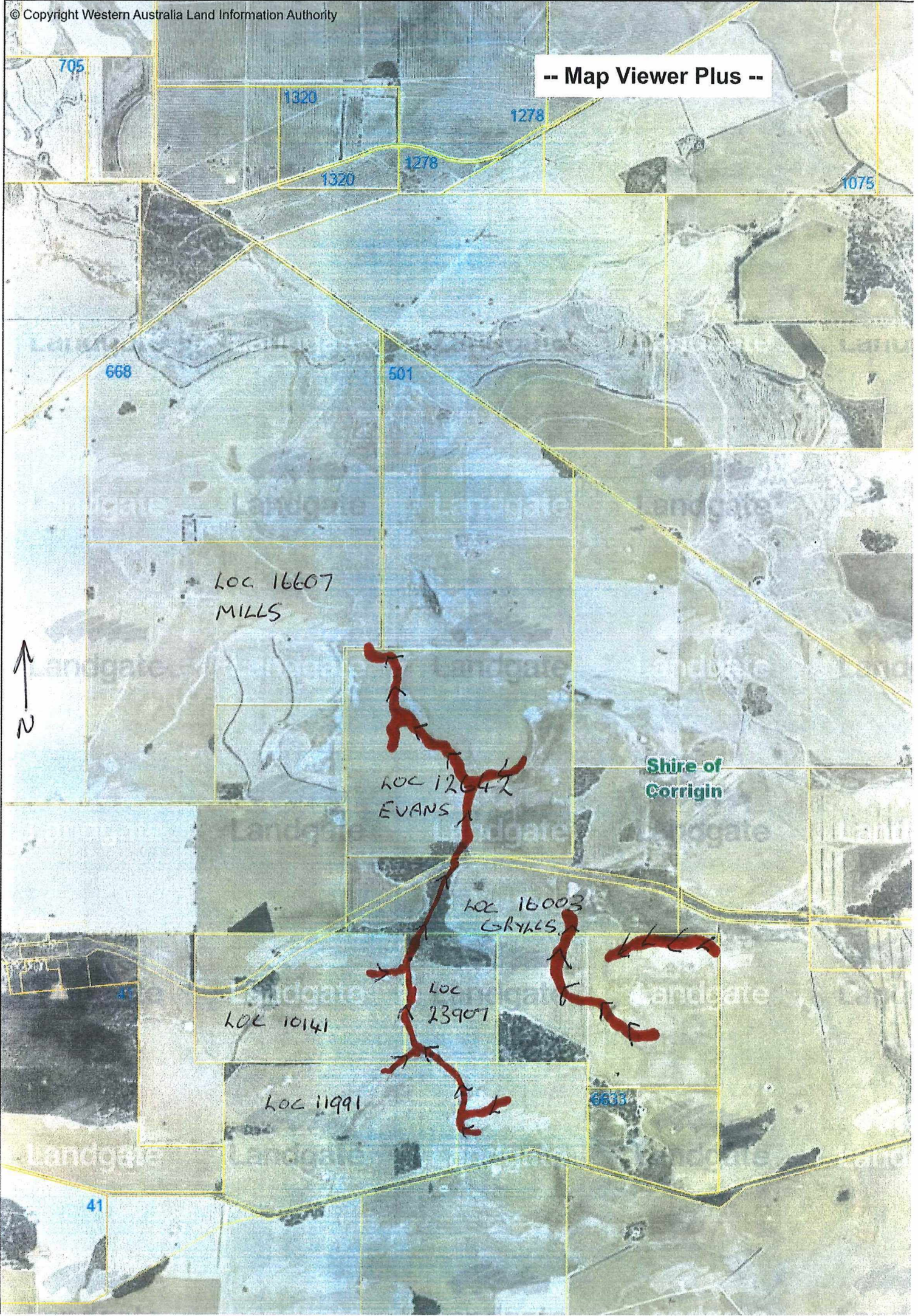
or email to:

**commsoil@dpird.wa.gov.au**

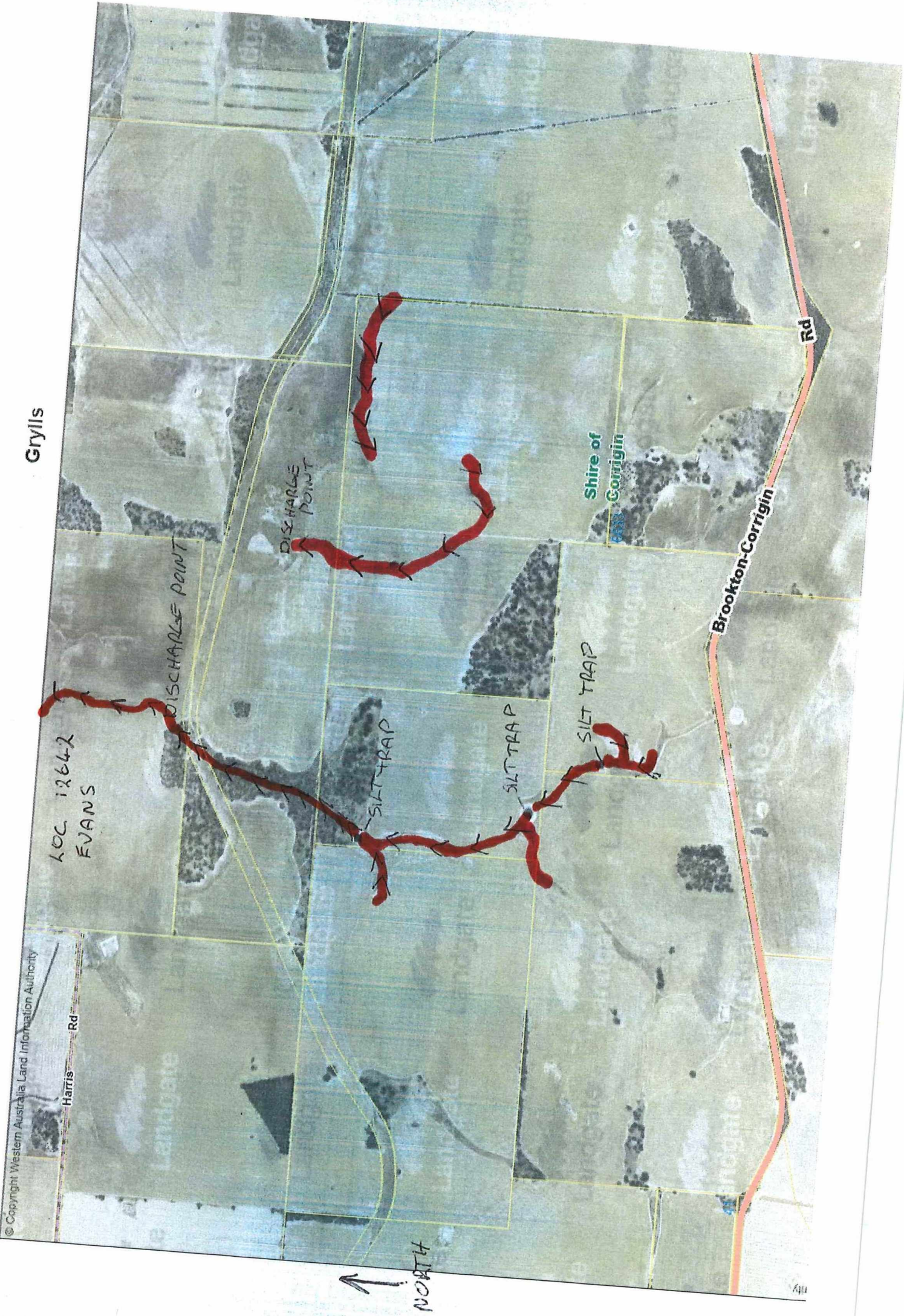
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**IMPORTANT:** The 90-day notice of intent period commences on the day when a complete and valid notice is received by the Commissioner's Office.

-- Map Viewer Plus --



Grylls



LOC 12642  
EVANS

DISCHARGE POINT

DISCHARGE POINT

SILT TRAP

SILT TRAP

SILT TRAP

SILT TRAP

Shire of  
Brookton-Corrigin

Brookton-Corrigin Rd

Rd

Harris Rd

↑  
NORTH

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Neighbours comment form

This form is to be completed by the two landholders immediately downstream from land that is proposed to be drained or pumped and any other adjoining landholder who may be adversely affected by the proposal. The Commissioner of Soil and Land Conservation will take these comments into account in assessing the proposal.

TO: The Commissioner of Soil and Land Conservation
Department of Primary Industries and Regional Development
Locked Bag 4
BENTLEY DELIVERY CENTRE WA 6983

Dear Commissioner

I/we Gregory Leonard Evans am/are
(insert full name(s) here)

the owner(s)/occupier(s) of EVANS Farming Co
(insert location number of your land here)

Located in the local government district of LOC 12642 CORRIGIN
(insert local government name here)

I/we have been advised by KEN GRAYLES that he/she
(insert name of person proposing to drain here)

proposes to drain or pump water from LOC 11991/LOC 11993/LOC 10141/LOC 16003/
(insert location number(s) of land to be drained here)

and discharge water in the manner described in the plan attached to his/her Notice of Intention to Drain 23907
made under Regulation 5 or 6 of the Soil and Land Regulations 1992

I/we have considered this proposal and provide the following response:

Tick one

[checked] I/we have no objection to the proposal

[ ] I/we object to the proposal

Comments

Five empty rectangular boxes for providing comments.

Yours faithfully

Name/s Greg Evans

Address PO Box 264

Town Corrigin Postcode 6375

Signature/s [handwritten signature] Date 19/9/23

0429 657 021

# SCHEDULE 4



Department of  
Agriculture and Food



SOIL AND LAND CONSERVATION REGULATIONS 1992

OFFICE USE ONLY 7/04

## NEIGHBOURS COMMENT FORM

This form is to be completed by the two landholders immediately downstream from land that is proposed to be drained or pumped and any other adjoining landholder who may be adversely affected by the proposal. The Commissioner of Soil and Land Conservation will take these comments into account in assessing the proposal.

TO: The Commissioner of Soil and Land Conservation  
Department of Agriculture and Food  
Locked Bag 4  
BENTLEY DELIVERY CENTRE WA 6983

DEAR COMMISSIONER

I/WE\* GRANT MILLS AM/ARE\*  
(insert full name(s) here)

THE OWNER(S)/OCCUPIER(S)\* OF (Lomos) @ 668 LOMOS NT11 RD CORRIGAN.  
(insert location number of your land here)

LOCATED IN THE LOCAL GOVERNMENT DISTRICT OF LOC 16607 CORRIGAN  
(insert local government name here)

I/WE\* HAVE BEEN ADVISED BY KEN LRYALLS THAT HE/SHE  
(insert name of person proposing to drain here)

PROPOSES TO DRAIN OR PUMP WATER FROM LOC 11991/11993/10141/16203/23907  
(insert location number(s) of land to be drained here)

AND DISCHARGE WATER IN THE MANNER DESCRIBED IN THE PLAN ATTACHED TO HIS/HER\* NOTICE OF INTENTION TO DRAIN MADE UNDER REGULATION 5 OR 6 OF THE SOIL AND LAND CONSERVATION REGULATIONS 1992.

I/WE\* HAVE CONSIDERED THIS PROPOSAL AND PROVIDE THE FOLLOWING RESPONSE:

Tick one

I/WE HAVE NO OBJECTION TO THE PROPOSAL

I/WE OBJECT TO THE PROPOSAL

COMMENTS:

YOURS FAITHFULLY

NAME/S GRANT MILLS  
ADDRESS 248 PANNELL RD  
TOWN QUAIRADING POSTCODE 6583  
SIGNATURE/S [Signature] DATE 19.9.23

*Grant has viewed plan.  
No objection to proposal*