

# Agenda Attachments

**April 2020** 

ATTACHMENT 7.1.1 PREVIOUS ORDINARY COUNCIL N	EETING WINU	IES
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ATTACHMENT 7.2.1.1 SPECIAL COVID-19 LEMC MEETING MINUTES -30/3/20

ATTACHMENT 7.2.1.2 SPECIAL COVID-19 LEMC MEETING MINUTES -6/4/20

ATTACHMENT 7.2.1.3 SPECIAL COVID-19 LEMC MEETING MINUTES -14/4/20

ATTACHMENT 8.1.2 ACCOUNTS FOR PAYMENT

ATTACHMENT 8.1.3 ACCOUNTS FOR PAYMENT - CREDIT CARDS

ATTACHMENT 8.1.4 MONTHLY FINANCIALS

ATTACHMENT 8.2.3 PROPOSED SCHEDULE OF FEES AND CHARGES 20/21

ATTACHMENT 8.2.4.1 P&D (LOCAL PLANNING SCHEMES) AMDT REGS 2020

**ATTACHMENT 8.2.4.2 NOTICE OF EXEMPTION** 

**ATTACHMENT 8.2.4.3 EXPLANATORY NOTES** 

ATTACHMENT 8.3.3 CONFIDENTIAL



# MINUTES

ORDINARY COUNCIL MEETING

**TUESDAY 17 MARCH 2020** 



Strengthening our community now to grow and prosper into the future

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#### 1 DECLARATION OF OPENING

The Chairperson, Shire President Cr. D Hickey opened the meeting at 3.00pm.

#### 2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Shire President Cr. D Hickey

Cr. F R Gilmore Cr J A Mason Cr. M Dickinson Cr S Jacobs

Chief Executive Officer

Deputy Chief Executive Officer Executive Support Officer

Members of the public

N A Manton

K A Caley

K L Biglin K Weguelin

A Lee

S Lee

#### **APOLOGIES**

Cr S Coppen

#### **LEAVE OF ABSENCE**

Cr Weguelin

#### 3 PUBLIC QUESTION TIME

NIL

### 4 MEMORIALS

The Shire have been advised that Eric Hulland passed away since the last meeting.

# 5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

A deputation from the Corrigin District High School Parents and Citizen's Committee (CDHS P&C) attended the Council meeting. The President Ms Katherine Weguelin, President, and Ms Amy Lee, Vice President, informed the Council of the recent changes to the funding raising projects for the Corrigin District High School. The CDHS P&C representatives requested an extension of the lease of the Rockview land and outlined the proposed use of the proceeds from the cropping program to redevelop and upgrade the Corrigin school facilities.

#### **6 DECLARATIONS OF INTEREST**

Cr Gilmore declared a Proximity Interest in item 8.2.10.

Cr Mason declared a Financial Interest in item 8.2.5.

Cr Jacobs declared a Proximity Interest in item 8.3.1 & Impartiality Interest in item 8.2.7.

Cr Hickey declared an Impartiality Interest in item 8.2.7 & Proximity Interest in Item 8.3.1.

CEO Manton declared a Financial Interest in item 7.2.5 & 8.2.6.

#### 7 CONFIRMATION AND RECEIPT OF MINUTES

# 7.1 PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES

#### 7.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 18 February 2020 (Attachment 7.1.1).

#### **COUNCIL RESOLUTION**

(21/2020) Moved: Cr Gilmore Seconded: Cr Jacobs

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 18 February 2020 (Attachment 7.1.1) be confirmed as a true and correct record.

Carried 5/0

### 7.2 COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

### 7.2.1 ROE TOURISM ASSOCIATION

Minutes of the Roe Tourism Association Meeting held on Monday 24 February 2020 (Attachment 7.2.1).

#### **COUNCIL RESOLUTION**

(22/2020) Moved: Cr Mason Seconded: Cr Dickinson

That the minutes of the Roe Tourism Association Meeting held on Monday 24 February 2020 (Attachment 7.2.1) be received.

#### 7.2.2 TOURISM AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Minutes of the Tourism and Economic Development Advisory Committee Meeting held on Thursday 27 February 2020 (Attachment 7.2.2).

#### **COUNCIL RESOLUTION**

(23/2020) Moved: Cr Gilmore Seconded: Cr Dickinson

That the minutes of the Tourism and Economic Development Advisory Committee Meeting held on Thursday 27 February 2020 (Attachment 7.2.2) be received.

Carried 5/0

#### 7.2.3 CORRIGIN RECREATION & EVENTS CENTRE ADVISORY COMMITTEE

Minutes of the Corrigin Recreation & Events Centre Advisory Committee Meeting held on Wednesday 26 February 2020 (Attachment 7.2.3).

#### **COUNCIL RESOLUTION**

(24/2020) Moved: Cr Mason Seconded: Cr Jacobs

That the minutes of the Corrigin Recreation & Events Centre Advisory Committee Meeting held on Wednesday 26 February 2020 (Attachment 7.2.3) be received.

Carried 5/0

#### 7.2.4 AUDIT AND RISK MANAGEMENT COMMITTEE MEETING

Minutes of the Audit and Risk Management Committee meeting held on Tuesday 10 March 2020 (Attachment 7.2.4).

#### **COUNCIL RESOLUTION**

(25/2020) Moved: Cr Mason Seconded: Cr Jacobs

That the minutes of the Audit and Risk Management Committee meeting held on Tuesday 10 March 2020 (Attachment 7.2.4) be received.

Carried 5/0

CEO Manton declared a Financial Interest in item 7.2.5 - Mrs Manton

# 7.2.5 CEO PERFORMANCE REVIEW COMMITTEE MEETING

Minutes of the CEO Performance Review Committee meeting held on Tuesday 10 March 2020 (Attachment 7.2.5).

#### **COUNCIL RESOLUTION**

(26/2020) Moved: Cr Gilmore Seconded: Cr Jacobs

That the minutes of the CEO Performance Review Committee meeting held on Tuesday 10 March 2020 (Attachment 7.2.5) be received.

# **8 MATTERS REQUIRING A COUNCIL DECISION**

# 8.1 CORPORATE AND COMMUNITY SERVICES REPORTS

# 8.1.1 CORRIGIN COMMUNITY RESOURCE CENTRE

Applicant: Shire of Corrigin

Date: 3/03/2020

Reporting Officer: Heather Ives, Coordinator, Community Services

Disclosure of Interest: NIL

File Ref: CS.0008

Attachment Ref: NIL

### **CORRIGIN CRC MONTHLY USAGE - FEBRUARY 2020:**

CUSTOMER ACCESSING 'FEE FOR SERVICE' AND SALES						
CCCTOWER / CCCCOMO						
SERVICES / FEES	MTHLY	FROM JULY 19	SALES	MTHLY	FROM JULY 19	
Internet Use / Computer Use	4	66	Movie Club Fees	7	66	
Photocopying / Printing / Faxing	20	210	Phonebook Sales	5	51	
Laminating / Binding / Folding	3	37	Moments In Time Books	0	3	
Sec. Services / Scans / CD Burning	6	52	Book Sales	0	2	
Room Hire	5	60	Wrapping Paper / Postcard Sales	4	4	
Equipment Hire	0	21	Polo Shirt / Eco Bag Sales	0	0	
Training / Course Fees	10	24	Phone calls	0	0	
Resource Centre Membership Fees	0	12	Sale of Assets	0	0	
Exam Supervision	0	5				
Total:	48	487	Total:	16	126	
Monthly People through:		64				
CUSTOMER ACCESSING 'C	ORRIGI	N CRC S	SERVICES'			
SERVICES	MTHLY	FROM JULY 19	SERVICE	MTHLY	FROM JULY 19	
Phonebook Enquiries	2	18	Corrigin Toy Library	1	67	
Tourism	12	271	Broadband for Seniors / Webinars	5	93	
Government Access Point	0	45	General Enquires (Face/Email/Website)	145	854	
Community Information	26	198	Corrigin Public Library	54	505	
Conf. / Vid Conf. / Training	117	807	Corrigin Library eResources	103	647	
University Exams	0	8				
Total:	157	1347	Total:	308	2166	
Monthly People through:	4(	65				

TOTAL FOR THE MONTH OF FEBRUARY: 529

COMMUNITY ECONOMIC / BUSINESS AND SOCIAL DEVELOPMENT BOOKINGS - FEBRUARY 2020						
DESCRIPTION	NO'S	ROOM	GOVT. HOT OFFICE BOOKING (HO), COMMERCIAL BOOKING			
Truck Talk	11	Conference Room	N/A			
Electors Meeting	14	Conference Room	N/A			
Forrest Personnel	3	Professionals Office	Commercial Booking			
Smyl Services	4	Professionals Office	Commercial Booking			
WBN Seed Workshop	13	Conference Room	Commercial Booking			
WBN BAH	13	Conference Room	N/A			
Rural Traffic	6	Video Conference Rom	Commercial Booking			
Market Creations	4	Professionals Office	N/A			
Forest Personnel	1	Professionals Office	Commercial Booking			
LGIS	4	Video Conf Room	Hot Office			
Bushfire Meeting	8	Conference Room	N/A			

11

10

7

1

Conference Room

Conference Room

Conference Room

Professionals Office

Commercial Booking

Commercial Booking

N/A

N/A

COR	RIGIN	ICRC	Annua	l Sumr	nary R	eport							
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007- 08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008- 09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009- 10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010- 11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011- 12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012- 13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013- 14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014- 15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015- 16	543	695	668	813	681	466	591	534	530	585	626	553	7285
2016- 17	620	588	675	618	455	366	513	388	595	336	540	450	6144
2017- 18	461	372	516	663	563	422	376	596	563	646	532	444	6154
2018- 19	578	521	425	708	547	397	386	562	546	635	617	563	6485
2019- 20	583	472	526	664	467	311	647	529					

# **STATUTORY ENVIRONMENT**

NIL

**POLICY IMPLICATIONS** 

Forklift Course (2days)

Movie Club - Feb

Holyoake

Tourism and Economic Committee

NIL

FINANCIAL IMPLICATIONS

NIL

# **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 - An inclusive, welcoming and active community

Strategic Communit	y Plan	Corporate Business Plan			
Outcome Strategie	es es	Action No.	Actions		
3.1.1	Work in partnership with community and sporting groups	3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities		
3.1.3	Facilitate, encourage and support community events	3.1.3.1	Promote and support local events with emphases on events that promote visitation of the Shire.		
		3.1.3.2	Engage and facilitate the community to encourage the establishment and continuation of local events.		

### **VOTING REQUIREMENT**

Simple Majority

# **COUNCIL RESOLUTION**

(27/2020) Moved: Cr Mason Seconded: Cr Dickinson

That Council receives the Corrigin Community Resource Centre Report.

#### 8.1.2 ACCOUNTS FOR PAYMENT

Applicant: Shire of Corrigin

Date: 4/03/2020

Reporting Officer: Tanya Ludlow, Finance Officer - Creditors / Payroll

Disclosure of Interest: NIL File Ref: FM.0036

Attachment Ref: Attachment 8.1.2 – Accounts for Payment – February 2020

#### **SUMMARY**

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

#### **BACKGROUND**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

#### **COMMENT**

The cheque, EFT and Direct Debit payments that have been raised during the month of February 2020 are provided as Attachment 8.1.2 – Accounts for Payment - February 2020.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$29,599.61.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	14719 - 14746,		
		14749 - 14797,		
		14800 - 14810	\$447,044.75	
	Cheque	020479 - 020492	\$11,415.49	
	Direct Debit	February 2020	\$27,690.44	
	Payroll	February 2020	\$121,401.85	\$607,552.53
Trust	EFT	14798 - 14799	\$567.00	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	\$567.00
Licensing Trust	EFT	No Payments	\$0.00	
	Direct Debit	February 2020	\$64,369.30	\$64,369.30
Edna Stevenson	EFT	14747 - 14748	\$14,013.10	
	Cheque	No Payments	\$0.00	\$14,013.10
Total Pay	\$686,501.93			

# <u>Previous Accounts for Payment report</u>

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.2 – Accounts for Payment – February 2020, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal & Trust & ES Trust & Licensing	EFT	EFT14718	EFT14719
Municipal	Cheque	020478	020479
Trust	Cheque	003390	No Payments
Edna Stevenson	Cheque	000065	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

#### STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

#### **POLICY IMPLICATIONS**

Policy 2.10 – Purchasing Policy

#### FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

#### **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

**Objective: Leadership** 

Strong Governance and leadership

# Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan		
Outcome	Strategies	Action No.	Actions	
4.1.3	Maintain accountability and financial responsibility to	4.1.3.1	Council maintain financial stability	
	ensure the stability of the Shire	4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis	

#### **VOTING REQUIREMENT**

Simple Majority

#### **COUNCIL RESOLUTION**

(28/2020) Moved: Cr Mason Seconded: Cr Gilmore

That Council reviews the list of accounts paid and acknowledges that payments totalling \$686,501.93 have been made during the month of February 2020.

#### 8.1.3 ACCOUNTS FOR PAYMENT - CREDIT CARDS

Applicant: Shire of Corrigin Date: 11/03/2020

Reporting Officer: Kylie Caley, Deputy Chief Executive Officer

Disclosure of Interest: NIL File Ref: FM.0036

Attachment Ref: Attachment 8.1.3 – Accounts for Payment – Credit Cards

#### **SUMMARY**

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 28 December 2019 to 28 January 2020.

#### **BACKGROUND**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

#### **COMMENT**

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin corporate credit cards.

A monthly review of credit card use is independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

#### STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management R34 Local Government (Financial Management) Regulations 1996

#### **POLICY IMPLICATIONS**

Policy 2.9 – Purchasing Policy Policy 2.16 - Corporate Credit Cards

#### FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

### **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

**Strong Governance and leadership** 

### Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan		
Outcome	Strategies	Action No.	Actions	
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability	
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis	

# **VOTING REQUIREMENT**

Simple Majority

# **COUNCIL RESOLUTION**

(29/2020) Moved: Cr Mason Seconded: Cr Jacobs

That Council in accordance with Attachment 8.1.3 endorse credit card payments for the period 28 December 2019 to 28 January 2020 for \$736.11.

#### 8.1.4 MONTHLY FINANCIAL REPORT

Applicant: Shire of Corrigin

Date: 10/03/2020

Reporting Officer: Kylie Caley, Deputy Chief Executive Officer

Disclosure of Interest: NIL File Ref: FM.0036

Attachment Ref: Attachment 8.1.4 – Monthly Financial Report – February 2020

#### **SUMMARY**

This report provides Council with the monthly financial report for the month ending 29 February 2020.

#### **BACKGROUND**

Local Government (Financial Management) Regulations 1996, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

#### COMMENT

Council is still tracking along well in regards to cash flow with \$2,730,000 in short term investments. The capital expenditure is gaining pace however is still well below budget with many projects being carried out with the bulk of it due to timing. These projects have been carefully considered in the budget review process as to whether we can realistically complete all projects by June.

Tenders for the Information and Communication Technology Services closed on 4 March 2020. 12 responses have been received and evaluations of the responses will begin shortly.

E-quotes for the new wheel loader have closed and have been evaluated. An item has been included in this agenda to authorise the purchase of the loader.

Outstanding rate collection is slightly lower than this time last year with 88.64% of rate monies being collected since the beginning of the financial year.

Further information on the December and January financials is in the variance report included in the monthly financial report.

#### STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management R34 Local Government (Financial Management) Regulations 1996

#### **POLICY IMPLICATIONS**

NII

#### FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

# **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

**Strong Governance and leadership** 

# Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic	Community Plan	Corporate B	usiness Plan
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

#### **VOTING REQUIREMENT**

Simple Majority

### **COUNCIL RESOLUTION**

(30/2020) Moved: Cr Gilmore Seconded: Cr Mason

That Council accept the Statement of Financial Activity for the month ending 29 February 2020 included as Attachment 8.1.4 as presented, along with notes of any material variances.

#### **COUNCIL RESOLUTION**

(31/2020) Moved: Cr Mason Seconded: Cr Dickinson

That Council consider Item 8.2.8 Rockview Lease agreement of the printed Agenda as the next item.

Carried 5/0

## 8.2 GOVERNANCE AND COMPLIANCE

#### 8.2.8 ROCKVIEW LEASE AGREEMENT

Applicant: Shire of Corrigin Date: 12/03/2020

Reporting Officer: Natalie Manton, Chief Executive Officer

Disclosure of Interest: NIL File Ref: CP.0003

Attachment Ref: Nil

#### **SUMMARY**

This item seeks Council's endorsement of an amendment to the previously intended purpose of the Rockview Lease and request for option to extend the lease for further year.

#### **BACKGROUND**

In June 2018 Council endorsed the following resolution (94/2018)

That based on their application the Corrigin District High School P&C be offered the cropping rights of the Rockview Land commencing 1 March 2019 for two year term with an option to extend for a third year.

That a lease agreement for the Rockview Land be drawn up between the Shire of Corrigin and the Corrigin P&C commencing on 1 March 2019 and concluding on 31 December 2020.

At the Rockview Committee meeting held on 18 December 2018 the Committee recommended that the draft lease agreement be endorsed by Council and used as basis for entering into an agreement with the Corrigin P&C at the December 2018 meeting.

Council endorsed the following resolution at the Ordinary Council meeting in February 2019 (15/2019)

That Council:

- 1. Endorse the lease agreement with the Corrigin P&C for the cropping rights of the Rockview Land commencing 1 March 2019 for two year term with an option to extend for a third year.
- 2. Authorise the President and CEO to affix the common seal to the lease agreement.

The Corrigin District High School Parents and Citizen's Committee (P&C) has written to the Shire of Corrigin to notify the shire that the original intended purpose of the proceeds from the cropping lease has changed as a result of a grant to the school. The Department of Education recently announced funding for high priority maintenance and works and the basketball court resurfacing project has been included in this funding.

The P&C have requested that the Shire of Corrigin allow the change of purpose of for the cropping proceeds.

The P&C have also requested that the option to exercise the extension of the lease for a third year be endorsed by Council.

#### COMMENT

Five applications were received for the Rockview Lease in 2018 and were assessed against a predetermined criteria with the P&C receiving the most amount of points as shown below.

Corrigin P&C	125
Corrigin Bowling Club	115
St John Ambulance	109
Corrigin Hockey Club	105
Corrigin Farm Imp Group	85

The disposal of land by way of a lease to the Corrigin P&C is exempt from the advertising requirements of the Local Government Act 1995 s 3.58as described in s 30 (b) i, ii as the land is being leased to a charitable, non-profit organisation.

#### STATUTORY ENVIRONMENT

Local Government Act 1995

# 3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not; property includes the whole or any part of the interest of a local government in property, but does not include money.

- (2) Except as stated in this section, a local government can only dispose of property to
  - (a) the highest bidder at public auction; or
- (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property
  - (a) it gives local public notice of the proposed disposition —
  - (i) describing the property concerned; and
  - (ii) giving details of the proposed disposition; and
- (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and
- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

Local Government (Functions and General) Regulations 1996

# 30. Dispositions of property excluded from Act s. 3.58

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
  - (2) A disposition of land is an exempt disposition if —
- (a) the land is disposed of to an owner of adjoining land (in this paragraph called the *transferee*) and
  - (i) its market value is less than \$5 000; and

(ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;

Or

- (b) the land is disposed of to a body, whether incorporated or not —
- (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
- (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;

or

- (c) the land is disposed of to —
- (i) the Crown in right of the State or the Commonwealth; or
- (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
  - (iii) another local government or a regional local government;

or

- (d) it is the leasing of land to an employee of the local government for use as the employee's residence; or
- (e) it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land; or
- (f) it is the leasing of land to a person registered under the *Health Practitioner Regulation National Law (Western Australia)* in the medical profession to be used for carrying on his or her medical practice; or
  - (g) it is the leasing of residential property to a person.

#### Local Government Act 1995

#### Section 5.43(d)

A local government cannot delegate to a CEO any of the following powers or duties

— ...

(d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph.

#### **POLICY IMPLICATIONS**

NIL

#### FINANCIAL IMPLICATIONS

Income from the lease of the Rockview land of \$1,000 per annum is included in the annual budget and funds for the payment of lime are held in a Rockview reserve account.

#### **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	3.1.1 Work in partnership with community and sporting groups.	3.1.1.1	Provide leadership and governance of local sports clubs and groups.
		3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities.

#### **VOTING REQUIREMENT**

Simple Majority

#### **COUNCIL RESOLUTION**

(32/2020) Moved: Cr Gilmore Seconded: Cr Mason

That Council:

- 1. notes the advice of the change in purpose from the original application and informs the Corrigin District High School that the existing lease arrangements will not be affected by the change in circumstances.
- 2. approves the request from the Corrigin P&C to exercise the option of extending the lease for the cropping rights of the Rockview for a third year.

Carried 5/0

Katherine Weguelin, Amy Lee and Steven Lee left the room at 3.33pm.



# Corrigin District High School Parents and Citizen's Association Incorporated

C/- 53 Lynch Street

ABN 81 993 889 014

Corrigin, WA 6375

6th March 2020

Mrs Natalie Manton Chief Executive Officer Shire of Corrigin PO Box 221 CORRIGIN WA 6375

Dear Natalie

We write in regards to the Corrigin District High School P&C Association's lease with the Shire of Corrigin for the Rockview Cropping land.

Recently the Department of Education announced to our School Principal, who then informed P&C on the 19<sup>th</sup> February 2020; that the "Phase 2 of targeted maintenance program and high priority maintenance and works program" upgrades had dedicated funds to Corrigin District High School . The Corrigin DHS's basketball court is to be included in this redevelopment as are many other playing surfaces in the wheatbelt. Tenders have closed for the resurfacing and the work is due to commence within the next few months.

The recent news of the funding from the Department to complete the upgrade is fantastic, although completely out of the blue as administration at the school state they were not aware of the Department's plans. The P&C are thankful that their goal of the upgrade will be getting achieved sooner rather than later to make the area safe for our children.

This however leaves a few obligations for the P&C to address in regards to the Shire's lease which specified the funds raised from the cropping land would go towards the basketball court resurfacing and surrounding area upgrade. We would like to continue farming the cropping land this year as we have already done much preparation and donation had already been gifted before the P&C were made aware of the funding of the current project. There are many great projects the P&C would like to see done within the grounds and learning areas at the school if we were allowed to keep farming this year and into the third year. The opportunity to lease the land from the shire is a once in a generational opportunity and we would like to see the school ground and learning areas set up not only for student attending now but into the future as well.

After the announcement from the Department, the P&C, staff and students of the school have collaborated ideas for many other projects that the funds from the cropping land could be utilised for.

- Value add to the basketball court area with seating, shade, additional lineage for educational games and landscaping to complete the area.
- Upgrading existing and develop new, creative play spaces for all phases of schooling e.g. concrete ping pong table, nature play/explore/climbing spaces, surfacing and marking games e.g. snakes and ladders/Tic Tac Toe/Chess/Hopscotch.
- Upgrade/renovate inside of library including technology infrastructure/STEM space.
- Upgrade the outside of the library, the area behind the library and replace the fence with colour bond.
- Metal roller doors for undercover area that can be closed and extend undercover area to include stage space.
- New portable stage.

At this stage we do not want to lock ourselves into one or more particular projects; as we are back at the beginning of the consultation and planning stages which will take some time to go through the motions.

We are pleased that our fundraising efforts so far are able to be redirected towards some of these projects and hope that Council and the Rockview Committee can see the hard work that the P&C have put in already with the crop last year. Plans are on hold at the moment until we hopefully have the approval to go ahead for 2020.

This is such an amazing opportunity to be able to do these projects for our school that would most likely take years to fundraise for. We are very thankful to our wonderful parents, school and wider school community for their support so far and committed support for the upcoming season if allowable.

Also, if our request for change of circumstances for our current lease is accepted, we would also like to request for the extension for a third year of cropping. By cropping for three years, it will not only allow for these projects to all be completed in the near future, but also to take some pressure off our hardworking parents and community who have put in a lot of time over the last few years to ensure our children and future children of the school have the best possible learning environment that we can provide.

Thank you, Natalie, for your assistance.

Kind regards

Katherine Weguelin
Corrigin DHS P&C Association President

# 8.2.1 AMENDMENT POLICY 8.7 TRAINING AND PROFESSIONAL DEVELOPMENT – ELECTED MEMBERS

Applicant: Shire of Corrigin

Date: 11/03/2020

Reporting Officer: Natalie Manton, Chief Executive Officer

Disclosure of Interest: NIL

File Ref: CM.0059

Attachment Ref: NIL

#### **SUMMARY**

This report recommends that Council review and amend the existing policy relating to training and professional development for elected members in order to comply with the requirements of the Local Government Legislation Amendment Act 2019.

#### **BACKGROUND**

The Local Government Legislation Amendment Act 1995 received the Governor's assent on 5 July 2019. Section 5.128 of the Act requires Councils to adopt a policy in relation to the continuing professional development of Elected Members and publish the policy on the local government website. The Shire of Corrigin has an existing policy that has been reviewed and amended to comply with the new legislative requirements.

The Department of Local Government, Sport and Cultural Industries (DLGSC) have advised that all Elected Members must complete the five units of mandatory training to ensure that they have the necessary training to understand and carry out their role. The Amendment Bill 2019 consists of the following requirements:

- all candidates to complete an online induction prior to nominating for election;
- all council members to complete prescribed training within twelve months of being elected:
- all local governments to prepare and adopt a council member training policy for ongoing professional development; and
- all local governments to annually report on the training completed by each council member.

The Bill also provides a head of power for, if required in the future, regulations to introduce a penalty if a council member fails to complete the prescribed training.

#### COMMENT

All Council Members must complete the Council Member Essentials course unless, in the previous five years, they have passed the Diploma of Local Government 52756WA (Elected Member) or the course titled LGASS00002 Elected Member Skill Set.

The Council Member Essentials course comprises of the following five units:

- Understanding Local Government
- Serving on Council
- Meeting Procedures
- · Conflicts of interest
- Understanding financial reports and budgets

The Shire of Corrigin Annual Budget includes provision for the costs associated with Elected Member training.

Training has already commenced with the unit Understanding Local Government completed by all Councillors on 18 February 2020 via e-learning.

The remaining units are scheduled to be completed on the following dates:

Conflicts of Interest 17 March 2020
Serving on Council 21 April 2020
Understanding Financial Reports and Budgets 23 March 2020
Meeting Procedure and Debating 16 June 2020

### STATUTORY ENVIRONMENT

Section 5.126 – Training for council members

This section requires a council member to complete training.

Subsection (1) places a requirement upon each council member to complete the training that is set in regulations.

Subsection (2) provides a power to set in regulations:

- the training to be undertaken;
- the time frame for completion;
- circumstances where council members are exempt from completing the training; and
- that it is an offence for a failure to complete the training.

The regulations will require council members to complete five core modules of training within twelve months of being elected.

#### Section 5.127 – Report on training

Subsection (1) requires the CEO to prepare a report each financial year outlining the training that has been completed by each council member in that financial year.

Subsection (2) requires the CEO to publish that report on the local government's official website within one month of the end of the financial year.

### Section 5.128 – Policy for continuing professional development

This section requires a local government to prepare and adopt (via an absolute majority) a policy for the continuing professional development of council members.

Subsection (1) places a requirement upon a local government to prepare and adopt a policy of continuing professional development to apply to council members.

Subsection (2) provides the local government with the power to amend the policy (via an absolute majority).

Subsection (3) provides a head of power to prescribe certain requirements as to the form and content of the continuing professional development policy with which the local government must comply.

Subsection (4) places a requirement upon the CEO to publish an up-to-date version of the policy on the local government's official website.

Subsection (5) provides that a local government must review the policy after each ordinary election and may review the policy at any other time.

#### **POLICY IMPLICATIONS**

Policy 8.7 Training and Development – Elected Members

Policy 8.9 Elected Members' Business, Conferences and Training Expenses

#### FINANCIAL IMPLICATIONS

There is an amount of \$20,000 currently available in the Councillor Conference / Training budget for the 2019/2020 financial year.

Costs associated with accommodation, meals and travel expenses should be taken into consideration for any face-to-face training.

# **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

# Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

#### **VOTING REQUIREMENT**

Absolute Majority

# **COUNCIL RESOLUTION**

(33/2020) Moved: Cr Jacobs Seconded: Cr Gilmore

That Council

 Adopt the amended Policy 8.7 Training and Professional Development – Elected Members.

**Policy Owner:** Governance and Compliance

Person Responsible: President, Councillors and Chief Executive Officer

Date of Approval: 15 August 2006 Amended: 17 October 2017 18 March 2020

Objective:

To ensure that Councillors have equitable access to a range of relevant Councillor training and professional development opportunities to enhance their ability to fulfil their roles and responsibilities as elected members and to provide good governance to the Shire.

Policy:

Elected Members are strongly encouraged to participate in conferences, programs and training courses specifically designed for professional development relating to their role and responsibilities in local government.

Council shall ensure adequate resources are allocated annually in the Shire's budget to provide the opportunity for Councillors to participate in appropriate training and development. (I.e. \$2,000 per Councillor plus an additional \$3,000 for the President to attend an interstate conference or function annually).

#### **Mandatory Training**

Pursuant to the Local Government Act 1995, Elected Members must complete Council Member Essentials which incorporates the following mandatory training units:

- Understanding Local Government;
- Conflicts of Interest;
- Serving on Council;
- Meeting Procedures and Debating; and
- Understanding Financial Report and Budgets.

Council's preferred provider for the training is WALGA (WA Local Government Association).

All units and associated costs will be paid for by the Shire and must be completed within the first 12 months following their election to Council. The training is valid for a period of five years.

It is Council's preference that the training is undertaken via the eLearning method which is the more cost efficient form of delivery. It is acknowledged however that there may be Elected Members who prefer to receive training face-to-face and/or opportunities to attend training which is being delivered in the region or in the Perth metropolitan area.

#### **Additional Authorised Training / Conferences**

Elected Members are permitted to attend the following training opportunities without requiring further Council authorisation:

- WALGA Elected Member Training Modules, seminars, forums webinars, and workshops that in particular address:
  - Understanding Local Government (eLearning)\*

- Serving on Council (face to face)\*
- Understanding Financial Reports and Budgets (face to face)\*
- CEO Performance Appraisals (face to face)\*
- Introduction to the Local Government Act for Elected Members (Webinar)\*
- Decision Making in Practice Delegations (Webinar)\*
- Local Government Gift Declaration (Webinar)\*
- Introduction to the Local Government Act for Elected Members (Webinar)\*
- Communications Webinar for Elected Members (Webinar)\*
- Chairing of Meetings (Webinar)\*
- WALGA Annual Local Government Week Conference and associated training courses;
- LGMA Annual State Conference, SW Conference and other LGMA seminars and workshops
- The Planning Institute of Australia (PIA) Annual State Conference, seminars and forums; and
- Breakfast or workshop speakers identified by the President in liaison with the CEO and advertised by email.

\*Council considers these seminars, forums webinars, and workshops a 'mandatory essential training requirement' for any Councillor and should be carried out within the first two years of becoming a Councillor.

Requests for course participation or conference attendance may be initiated by the Elected Member and should be forwarded to the CEO prior to enrolment or registration.

The CEO is authorised to approve request from Elected Members for professional development, training and conference attendance without referral to Council providing that the cost does not exceed a total of \$5,000 for Councillors and \$8,000 for the President in any 12 month period, and the course or conference is organised by an identified, industry-recognised training provider.

The CEO will keep a log of all seminars, forums, webinars, and workshops attended by Elected Members and present the log to the President before the last Council meeting of the Calendar year.

Any requests outside this policy, including those for attendance at course or conferences outside Western Australia, are to be submitted to Council for consideration.

#### 8.2.2 AUDIT AND RISK MANAGEMENT COMMMITTEE RECOMMENDATIONS

Applicant: Shire of Corrigin Date: 12/03/2020

Reporting Officer: Natalie Manton, Chief Executive Officer

Disclosure of Interest: NIL
File Ref: FM.0058
Attachment Ref: NIL

#### **SUMMARY**

The Audit and Risk Management Advisory Committee recommends that Council endorse the resolutions from the meeting held on Tuesday 10 March 2020.

#### **BACKGROUND**

Representatives from the Office of the Auditor General (OAG) and Moore Stephens met with the Audit and Risk Management Committee to provide an overview of the audit process for 2020 and respond to questions from committee members.

Moore Stephens Chartered Accountants has been engaged by the Office of the Auditor General (OAG) Western Australia to perform an audit of the Shire of Corrigin's annual financial report for the year ending 30 June 2020.

Mr Suraj Karki, OAG Director Financial Audit and Mr Greg Godwin, Director, Moore Stephens, and Mr Gilles Chan, Manager Moore Stephens, will attend the meeting by telephone

#### **COMMENT**

The Audit and Risk Management Committee endorsed the Audit Strategy Memorandum which sets out the proposed strategy for the audit. The key purpose of this memorandum is to:

- set out the audit scope and approach in summary;
- identify and communicate the key audit risk areas which we expect to be the focus of the audit procedures; and
- promote effective communication between the auditor and those charged with governance.

The Audit and Risk Management Committee also endorsed the Shire President, Cr Hickey to sign the fraud and error assessment checklist.

The interim audit is planned for 23-25 March 2020 and final visit from 12-14 October 2020. The annual report is expected to be finalised in November 2020 ready for endorsement at the Council meeting on 15 December 2020.

#### STATUTORY ENVIRONMENT

Local Government Act 1995 (WA)

Local Government (Audit) Regulations 1996

Part 7 of the Act and the Local Government (Audit) Regulations 1996 (the Regulations) outlines the duties of the local government with respect to audits –

- a) the local government is to do everything in its power to
  - i. assist the auditor to conduct an audit and carry out his or her other duties under the Act: and
  - ii. ensure that audits are conducted successfully and expeditiously;

b) a local government is to meet with its auditor at least once in every year;

#### **POLICY IMPLICATIONS**

8.11 Audit and Risk Management Committee

8.12 Appointment of an Auditor, Scope of Works and Notification of Appointments

#### FINANCIAL IMPLICATIONS

The indicative fee for the 2020 audit is approximately \$45,000 - \$55,000(exc gst).

#### **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and ensure legislative compliance	4.1.2.1	Review Council's Community Strategic Plan to ensure it remains aligned to the community's vision, aspirations and desired outcomes
		4.1.2.2	Annual review of Council's policies and Corporate Business Plan
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.2	Regular review of Integrated Planning and Reporting documents and informing strategies including Long Term Financial Plan, Asset Management Plan and Workforce Plan
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

#### **VOTING REQUIREMENT**

Simple Majority

#### **COUNCIL RESOLUTION**

(34/2020) Moved: Cr Mason Seconded: Cr Dickinson

That Council

- 1. acknowledge the responsibilities for the audit to be conducted by Moore Stephens on behalf of the Office of the Auditor General for the year ending June 2020 including the responsibilities of the President and CEO.
- 2. endorse the Audit Strategy Memorandum outlining the scope, approach and key deliverables of the audit of the annual financial report for the year ending 30 June 2020.
- 3. authorise Cr Hickey as the Chair of the committee to complete of the Fraud and Error Assessment for the year ending 30 June 2020.

#### 8.2.3 COMPLIANCE AUDIT RETURN

Applicant: Shire of Corrigin

Date: 5/03/2020

Reporting Officer: Natalie Manton, Chief Executive Officer

Disclosure of Interest: NIL

File Ref: CM.0001

Attachment Ref: Attachment 8.2.3 - Compliance Audit Return 2019

#### **SUMMARY**

The purpose of this report is to provide the Audit Committee with the 2019 Compliance Audit Return for the period 1 January 2019 to 31 December 2019. The Audit Committee is requested to review the 2019 Compliance Audit Return and to recommend its endorsement to Council.

#### **BACKGROUND**

Western Australian local governments are required to complete an annual Compliance Audit Return (CAR) in accordance with the provisions of the Local Government (Audit) Regulations 1996 (Regulations). The CAR must be submitted to the Department of Local Government, Sport and Cultural Industries (Department) by 31 March 2020. The period examined by this audit is 1 January 2019 to 31 December 2019.

The completed return is required to be:

- Reviewed by the Audit Risk Management Committee.
- Considered and adopted by Council.
- Certified by the President and CEO following Council adoption.
- Submitted together with a copy of the Council Minutes to the Department by 31 March 2020.

The report assists the Shire of Corrigin to monitor legislative compliance by examining a range of prescribed requirements under Regulation 13 of the Local Government (Audit) Regulations 1996 in detail. The audit findings must be recorded in the supplied proforma which has been completed and is provided as Attachment 8.2.3.

### **COMMENT**

The Compliance Audit Return has been carried out by the Chief Executive Officer in conjunction with the administration staff and no matters of non-compliance against the following criteria have been identified.

- Commercial Enterprises by Local Governments
- Delegation of Power / Duty
- Disclosure of Interests
- Disposal of Property
- Elections
- Finance
- Integrated Planning and Reporting
- Local Government Employees
- Official Conduct
- Optional Questions

Tenders for Providing Goods and Service

#### STATUTORY ENVIRONMENT

Section 7.13(1)(i) of the Local Government Act 1995 requires local governments to carry out an audit of compliance with statutory requirements prescribed in the Local Government (Audit) Regulations 1996, in the prescribed manner and in the form approved by the Minister.

Regulation 13 of the Local Government (Audit) Regulations 1996 sets out the statutory requirements which may be included in the compliance audit.

Regulation 14 Compliance Audits by Local Governments

- 1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- 2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- 3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
  - 3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —
  - (a) presented to the council at a meeting of the council; and
  - (b) adopted by the council; and
  - (c) recorded in the minutes of the meeting at which it is adopted.

Regulation 15 Compliance Audit Return, certified copy of etc. to be given to Executive Director

- 1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with
  - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
- (b) any additional information explaining or qualifying the compliance audit, is to be submitted to the Executive Director by 31 March next following the period to which the return relates.
  - 2) In this regulation certified in relation to a compliance audit return means signed by
    - (a) the mayor or president; and
    - (b) the CEO.

#### **POLICY IMPLICATIONS**

8.1 Audit and Risk Management Committee

#### FINANCIAL IMPLICATIONS

NIL

# **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

**Objective: Leadership** 

Strong Governance and leadership

# Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to	4.1.3.1	Council maintain financial stability
er	ensure the stability of the Shire	4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

### **VOTING REQUIREMENT**

Simple Majority

### **COUNCIL RESOLUTION**

(35/2020) Moved: Cr Jacobs Seconded: Cr Dickinson

That Council accepts the completed Compliance Audit Return for the period 1 January 2019 to 31 December 2019 as attached in Attachment 8.2.3.

#### 8.2.4 BUDGET REVIEW

Applicant: Shire of Corrigin

Date: 5/03/2020

Reporting Officer: Kylie Caley, Deputy Chief Executive Officer

Disclosure of Interest: NIL
File Ref: FM.0022

Attachment Ref: Attachment 8.2.4 Budget Review Report

#### **SUMMARY**

Council is being requested to adopt the Annual Budget Review for the year ending 30 June 2020.

#### **BACKGROUND**

The Local Government (Financial Management) Regulations 1996 require Council to undertake a review of its Budget in each financial year between 1 January and 31 March. A Statement of Financial Activity incorporating year to date budget variations and forecasts for the period ending 31 January 2020 is presented for Council to consider. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

#### COMMENT

A review of the actual expenses to date compared to the 2019/20 adopted budget has been conducted and the expected variances are show in the attached report.

The budget review has been prepared to include information required by the *Local Government Act 1995, Local Government (Financial Management)) Regulations 1996 and Australian Accounting Standards.* Council adopted a 10% and a \$10,000 minimum for the reporting of material variances to be used in the statements of financial activity and the annual budget review.

The budget has been reviewed to continue to deliver on other strategies adopted by council and maintain a high level of services across all programs. The budget has also been reviewed on sound financial management and accountability principles and is considered to deliver a sustainable economic outcome for council and the community.

#### STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.68 Local Government (Financial Management) Regulations 1996 33a

#### **POLICY IMPLICATIONS**

NIL

#### FINANCIAL IMPLICATIONS

Budget variations outlined in budget review document.

#### **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic	Community Plan	Corporate B	usiness Plan
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to	4.1.3.1	Council maintain financial stability
ensure the stability of the Shire	4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis	

### **VOTING REQUIREMENT**

Absolute Majority

### **COUNCIL RESOLUTION**

(36/2020) Moved: Cr Mason Seconded: Cr Gilmore

That Council

- adopt the Review of Budget Report for the year ending 30 June 2020 in accordance with Regulation 33a of the Local Government (Financial Management) Regulations 1996 (Attachment 8.2.4).
- 2. forward a copy of the adopted Budget Review to the Department of Local Government in accordance with the Local Government (Financial Management) Regulations 1996.

Carried 5/0

Cr Mason declared a Financial Interest in Item 8.2.5 and left the room at 3.38pm

# 8.2.5 DEVELOPMENT APPLICATION – PROPOSED ALTERATIONS & ADDITIONS TO EXISTING COMMERCIAL BUILDING ON LOT 803 (NO.1) CAMPBELL STREET, CORRIGIN

Applicant: Commonwealth Bank of Australia (Bankwest Division)

Landowner: Lot 803 - Commonwealth Bank of Australia (Bankwest Division)

Campbell Street Road Reserve Area - State of Western Australia

Location: Lot 803 (No.1) Campbell Street, Corrigin & the Campbell Street Road Reserve

Area

Date: 9 March 2020

Reporting Officer: Mr Joe Douglas - Consultant Town Planner (Exurban Rural &

Regional Planning)

Disclosure of Interest: Nil

File Number: PA 01-2020

Attachment Reference: Attachment 8.2.5 – Full Copy of Development Application

Submitted

#### SUMMARY

This report recommends that Council grant conditional approval to a development application received from the Commonwealth Bank of Australia (Bankwest Division) for some proposed alterations and additions to the existing bank building on Lot 803 (No.1) Campbell Street, Corrigin.

#### **BACKGROUND**

The applicant is seeking Council's development approval to demolish and remove an existing pedestrian access ramp within the Campbell Street road reserve and construct a new replacement pedestrian access ramp in the same location to provide safer, convenient access to the existing bank building on the immediately adjoining Lot 803 (No.1) Campbell Street, Corrigin.

Full details of the application are provided in Attachment 8.2.5.

Lot 803 is located centrally in the Corrigin townsite in the town's designated commercial precinct and comprises a total area of approximately 405m<sup>2</sup>. The land is square in shape and has historically been developed and used for commercial purposes in association with Lot 802 immediately north.



Location & Lot Configuration Plan (Source: Landgate)

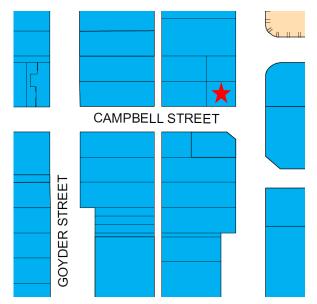
The existing single storey commercial building on the land was constructed in 1926 and has been used by the Commonwealth Bank of Australia for banking purposes for many years. The building itself has been identified as a place of cultural heritage significance and included in the Shire's Municipal Heritage Inventory. Notwithstanding this fact, the property is not listed as being of State heritage significance and is yet to be formally included in the Shire's proposed new Heritage List meaning there are no statutory controls in place to provide for the protection of its cultural heritage significance under the Shire of Corrigin's Local Planning Scheme No.2 or the *Heritage Act 2018*.

Lot 803 has direct frontage and access to Campbell Street along its front boundary to the south as well as Lynch Street along its eastern side boundary, both of which are sealed and drained local roads are under the care, control and management of the Shire of Corrigin. A pedestrian access ramp was previously constructed within the Campbell Street road reserve area immediately adjacent to the main entry along the front of the existing building on Lot 803 to provide direct and convenient access for customers.

It is understood the existing access ramp within the Campbell Street road reserve area requires replacement due to its excessive slope and inadequate safety features (i.e. tactiles to prevent people slipping over when the ramp is wet). A new access ramp is therefore proposed with a more gradual slope and suitable tactiles in strategic locations to provide greater safety and easier access for the aged as well as those people with disabilities or young children (i.e. walking aids, wheelchairs and prams).

#### COMMENT

Lot 803 is classified 'Commercial' zone under the Shire of Corrigin Local Planning Scheme No.2 (LPS2) with the Campbell Street road reserve area abutting it classified 'Local Road' reserve.



Current Zoning Plan (Source: Shire of Corrigin Local Planning Scheme No.2)

Council's stated objectives for the development and/or use of any land classified 'Commercial' zone are as follows:

i) To encourage development of a high visual, functional and environmental standard, serving both town and rural residents and the development of new buildings and or the modification/ restoration of existing buildings in a manner which is compatible with the existing or planned streetscape in terms of scale, height, design, building materials, location and visual facade appearance;

- ii) To promote convenient and safe shopping facilities and relate these to the wide variety of civic, service, business, entertainment and social functions of the town centre;
- iii) To encourage the wide range of compatible uses within a compact/accessible town centre which are necessary to promote this as a vibrant functional sector in the everyday life of the community it services; and
- iv) To provide for safe pedestrian movement and the safe and efficient flow of traffic and the adequate provision of car parking facilities.

Furthermore, Council's stated objective for the development and/or use of any land classified 'Local Road' reserve is to set aside land required for local road purposes, including pedestrian access.

It is therefore contended, having regard for the abovementioned objectives, that the proposal to demolish and construct a new pedestrian access ramp within the Campbell Street road reserve area to provide improved, safer access to/from the existing bank building on Lot 803 is consistent with the relevant planning objectives and may therefore supported and approved by Council.

Assessment of the development application in the context of the various standards and requirements prescribed in LPS No.2 and all relevant matters prescribed in the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* has confirmed it is generally compliant. The new access ramp has been designed to ensure it integrates with and is sympathetic to the external appearance of the existing building on the land through the use of high quality, complementary materials and colours.

Notwithstanding the above conclusions, the main issue of concern relates to the proposed development and use of portion of the Campbell Street road reserve area immediately adjacent to the building's main entry for pedestrian access purposes to support the continued use of Lot 803 for commercial purposes.

The need for and benefits associated with the proposed access ramp are acknowledged however there is some concern that construction of a new replacement ramp within the Campbell Street road reserve area may give rise to a public liability insurance claim in the event of an accident either during or following completion of the construction process. There is no evidence available to suggest this issue has been considered and addressed as part of any previous approvals issued for the existing bank building on Lot 803 including that portion of the Campbell Street road reserve area where the existing access ramp is currently located.

The Lands Division of the Department for Planning, Heritage and Lands has confirmed the Shire of Corrigin is responsible for the care, control and maintenance of the Campbell Street road reserve area, including all improvements within, and the Department will not accept any liability whatsoever in respect of its future development and/or use. Given this fact, the Shire needs to ensure the ramp is constructed in accordance with all required standards and suitably maintained thereafter to minimise any potential risk to the local community and public at large.

Advice previously received from local government insurer LGIS regarding similar proposals like this recommends the following:

- i) Building contractors engaged to install new pedestrian access ramps within road reserve areas controlled by local government authorities should arrange public liability insurance for a minimum sum of \$20 million to cover their potential liability to third parties for personal injury or property damage during the construction process; and
- ii) Following completion of construction, any landowner who benefits from a new pedestrian access ramp in a local road reserve should make arrangements with their own insurer to ensure their current public liability insurance policy for their property includes the new

access ramp within the adjoining road reserve to cover any future potential liability to third parties for personal injury or property damage for a sum no less than \$20 million.

In light of all of the above it is recommended Council support and approve the development application received from the Commonwealth Bank of Australia (Bankwest Division) for the proposed improvements to the existing bank building on Lot 803 (No.1) Campbell Street, Corrigin subject to a range of conditions to ensure it proceeds in a proper and orderly manner and with an appropriate level of public liability insurance cover for the new pedestrian access ramp within the Campbell Street road reserve.

#### STATUTORY ENVIRONMENT

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Corrigin Local Planning Scheme No.2
- Land Administration Act 1996

### **POLICY IMPLICATIONS**

Nil

#### FINANCIAL IMPLICATIONS

There are no known financial implications in relation to this item. All costs associated with the proposed development will be met by the landowner.

# **COMMUNITY & STRATEGIC IMPLICATIONS**

The proposal for Lot 803 and the relevant portion of the Campbell Street road reserve area is considered to be consistent with the following stated objectives and outcomes in the Shire of Corrigin Strategic Community Plan 2017-2027:

# Economic Objective - A strong, diverse economy supporting agriculture, local business and attracting new industry;

- Economic Outcome 1.1 A well planned and connected transport and communications network within the district;
- Economic Outcome 1.3 Well supported diverse industry and business

# Environment Objective - An attractive natural and built environment for the benefit of current and future generations;

- Environment Outcome 2.2 - A well-managed built environment.

### Social Objective - An effectively serviced, inclusive and resilient community.

- Social Outcome 3.1 An inclusive, welcoming and active community.
- Social Outcome 3.2 A well-managed built environment.

### **VOTING REQUIREMENT**

Simple Majority

#### **COUNCIL RESOLUTION**

(37/2020) Moved: Cr Gilmore Seconded: Cr Dickinson

That Council **APPROVE** the development application received from the Commonwealth Bank of Australia (Bankwest Division) to demolish and remove an existing pedestrian access ramp within the Campbell Street road reserve and construct a new replacement pedestrian access ramp in the same location to provide safer, convenient access to the existing bank building on Lot 803 (No.1) Campbell Street, Corrigin subject to the following conditions and advice notes:

# **Conditions**

- The proposed development shall be undertaken in a manner consistent with all the information and plans submitted in support of the application dated 3 February 2020 subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
- 2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
- 3. The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the use shall not be carried out without the further approval of Council having first being sought and obtained.
- 4. The proposed new pedestrian access ramp within the Campbell Street road reserve shall be maintained on an ongoing basis to the specifications and satisfaction of the Shire's Chief Executive Officer to ensure it continues to complement the existing bank building on Lot 803 (No.1) Campbell Street and provides safe and convenient pedestrian access at all times.
- 5. The building contractor engaged to install the new access ramp within the Campbell Street road reserve area shall arrange public liability insurance for a sum no less than \$20 million to cover their potential liability to third parties for personal injury or property damage for the full duration of the construction process. The building contractor shall submit a copy of the certificate of currency for the public liability insurance required by this condition to the Shire prior to the commencement of any construction works.
- 6. The landowner shall make arrangements with its own insurer for public liability insurance for a sum no less than \$20 million to cover its potential liability to third parties for personal injury or property damage which shall come into legal effect immediately after completion of the access ramp construction works. The policy shall note the Shire of Corrigin's interest in the Campbell Street road reserve area and indemnify the local government against any future potential costs and/or claims.
- 7. The landowner shall submit a copy of the certificate of currency for the public liability insurance required by Condition 6 of this approval to the Shire immediately following completion of the new access ramp construction works and prior to the general public's use of the ramp for the intended purpose.
- 8. The landowner shall maintain the public liability insurance required by Condition 6 of this approval on an annual basis for the full duration of the access ramp's presence and use within the Campbell Street road reserve area.

# Advice Notes

- 1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant/landowners and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
- 2. This is a development approval of the Shire of Corrigin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowners to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
- In accordance with the Building Act 2011 and Building Regulations 2012, demolition and building permit applications must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any demolition, earthworks or construction on the land.
- 4. The proposed new pedestrian access ramp is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
- Failure to comply with any of the conditions of this development approval constitutes an
  offence under the provisions of the Planning and Development Act 2005 and the Shire of
  Corrigin Local Planning Scheme No.2 and may result in legal action being initiated by the
  local government.
- 6. If the applicant/landowner are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted directly to the State Administrative Tribunal within 28 days of the determination.

Carried 4/0

Cr Mason re-entered the room at 3.39pm.

# 8.2.6 CEO PERFORMANCE REVIEW OCCASIONAL COMMITTEE RECOMMENDATIONS

Applicant: CEO Performance Review Occasional Committee

Date: 12/03/2020

Reporting Officer: Natalie Manton, Chief Executive Officer

Disclosure of Interest: CEO declared financial interest as item relates to CEO salary

File Ref: PERSONNEL - MANTON

Attachment Ref: Attachment 8.2.6 – Confidential CEO Performance Review under

separate cover

# **REASON FOR CONFIDENTIALITY**

The Chief Executive Officer's (CEO) Report is confidential in accordance with section 5.23(2)(a) of the Local Government Act because it deals with matters affecting an employee of Council.

#### **COUNCIL RESOLUTION**

(28/2020) Moved: Cr Jacobs Seconded: Cr Mason

That Council in accordance with Clause 15.10 of the Standing Orders the meeting be closed to the public.

Carried 5/0

Note: The meeting was closed to the public.

Kirsten Biglin and Kylie Caley left the room at 3.40pm.

#### **SUMMARY**

The CEO Performance Review Occasional Committee is recommending that Council endorse the resolutions from the meeting held on 10 March 2020 regarding the CEO's performance.

#### **BACKGROUND**

Council appointed Mrs Natalie Manton as the Shire of Corrigin CEO for a three year period commencing 6 March 2018 and expiring on 5 March 2021.

The CEO's performance review was undertaken on 10 March 2020, prior to the Council Meeting, in accordance with the terms of the Contract of Employment and the Local Government Act 1995.

To assist Council in the process of review, the CEO prepared a confidential report outlining evidence of achievements measured against the performance criteria. Independent consultants Price Consulting Pty Ltd were engaged to assist with the review.

#### **COMMENT**

A confidential report was presented to Council as part of the performance review process.

### STATUTORY ENVIRONMENT

Sections 5.38 and 5.39 (3) (b) and Regulation 18D of the Local Government Act 1995

#### **POLICY IMPLICATIONS**

5.21 CEO Performance Review

#### FINANCIAL IMPLICATIONS

CEO salary is contained in the annual budget.

# **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic	Community Plan	Corporate Business Plan		
Outcome	Strategies	Action No.	Actions	
4.1.2	Undertake strategic planning and ensure legislative compliance	4.1.2.2	Review Council policies and Corporate Business Plan	
4.2.2	Continue to improve operational efficiencies and provide effective services	4.2.2.1	Review delivery of services for operational and cost effective efficiencies	
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the shire		Provide Council with adequate and appropriate information on a timely basis.	

#### **VOTING REQUIREMENT**

Simple Majority

# **COUNCIL RESOLUTION**

(39/2020) Moved: Cr Mason Seconded: Cr Jacobs

That Council:

- 1. Notes that the appraisal of Ms Natalie Manton, Chief Executive Officer, has been completed for the 2020 review period.
- 2. Accepts the outcome of 'Meets Expectations' and thanks Ms Manton for her efforts.
- 3. Approves an annual remuneration increase of 4% to the base salary, to take effect on the contract's anniversary date.
- 4. Offers a new employment contract for a period of five (5) years upon expiration of the current employment contract.
- 5. Approves the proposed KPIs (attached) for the 2020-21 period.

Carried 5/0

#### **COUNCIL RESOLUTION**

(40/2020) Moved: Cr Jacobs Seconded: Cr Dickinson

That Council in accordance with Clause 15.10 of the Standing Orders reopen the meeting to the public.

Carried 5/0

Kirsten Biglin and Kylie Caley re-entered the room at 3.42pm.

Cr Jacobs declared an Impartiality Interest in item 8.2.7.

# 8.2.7 RESERVE LAND - LEASE AGREEMENTS WITH LOCAL SPORTING/CULTURAL GROUPS

Applicant: Shire of Corrigin Date: 28/02/2020

Reporting Officer: Heather Talbot, Governance Projects Officer

Disclosure of Interest: NIL

File Ref: RCS.0004

Attachment Ref: Confidential Draft lease agreements

8.2.7.1 Draft Pistol Club Lease8.2.7.2 Amended Bowling Club,8.2.7.3 Corrigin Creative Arts Club,8.2.7.4 Amended Rifle Club.

8.2.7.5 Draft Golf Club Lease, 8.2.7.6 Draft Red Cross Lease

### **SUMMARY**

To improve the overall governance of the Shire, the administration have been working towards entering into lease agreement with all community organisations that currently have the use of buildings on Shire managed Crown Reserves. This item seeks Council endorsement for the draft lease agreements to proceed to finalisation.

#### **BACKGROUND**

After discussions with Council auditors and insurers over the past few years it has come to the attention of Shire management that a number of community buildings within the Shire were located on crown reserves. These reserves fell under the management order of the Shire of Corrigin but there were no lease agreements in place between the community group and Shire.

Legal advice of a general nature was that on the face of it, if a building is affixed to the land it becomes part of the property of the owner (in this case manager) of the land. This meant that the auditors were requiring Council to recognise these assets on the asset register and questions were raised as to who could insure the building and would that insurance be honoured if the legal owner was not the insurer.

This situation exposed the Shire and Minister for Lands to a number of risks and it was unclear who would be responsible for insurance, replacement or maintenance of these assets into the future. The Shire has sought legal advice and has been working towards putting in place lease agreements with all organisations who have an interest over Shire managed reserve land. This will offer the required protection of the interests of both parties and the Minister for Land as well as making it clear the responsibilities of each party into the future.

# **Management of Reserves**

Once created, a reserve is usually placed under the care, control and management of a State government department, local government or incorporated community group by way of a Management Order registered against the relevant Crown Land Title. A management order under the *Land Administration Act 1997* does not convey ownership of the land – only as much control as is essential for the land's management. Management order conditions may range from specific land management restrictions to granting leasing powers. Ministerial consent is generally required for the grant of interests over reserves such as leases or variations in the designated purpose of the reserve. Historically the relevant local government was given the management order of all crown reserves within the Shire as the most appropriate management body.

#### **Leases of Reserves**

Management Order conditions or special statutes may convey leasing powers to management bodies in relation to reserves. Section 46 of the *Land Administration Act 1997* empowers the Minister for Lands to include leasing powers in Management Orders granted over reserves. Under this provision, for example, local government can often lease managed reserves, typically for terms up to 21 years for a purpose consistent with the reserves purpose. Some leases however require the granting of approval by the Minister for Lands.

### **COMMENT**

The Shire recognises the important role the community organisations have played in the building and maintaining of these valuable community assets over a great number of years and therefore does not seek to change any of the current arrangements. The lease agreements simply aims to clarify the current arrangements so that all parties have an understanding going forward on who is responsible for the various requirements of insuring, replacing, upgrading and maintaining these buildings.

Currently the Shire is preparing lease agreements between the Shire and the following organisations:

- Corrigin Golf Club Inc.
- Corrigin Bowling Club (Inc.)
- Corrigin Creative Club (Inc.)
- Corrigin Rifle Club Inc.
- The Corrigin Practical Pistol Club SSWW (WA) Inc.
- Australian Red Cross Society

All of the above organisations have buildings located on Crown reserves with the power to lease for either a period of 10 years or 21 years.

All leases have been prepared with similar provisions, with slight variations depending on the current arrangements the Shire has with the relevant community organisation. A copy of the Draft leases between the Shire of Corrigin and each organisation is provided.

The administration would also like to proceed with lease agreements with the Corrigin Tennis Club and Corrigin Historical Society and Pioneer Museum, however at present these two reserves do not contain the power to lease under the management order.

Council can apply to the Minister for Lands for inclusion of leasing powers up to 21 years for the two reserves that the Tennis Club and Museum are located on and this will enable two similar leases to be prepared for those organisations.

It is anticipated that all community organisations will be charged an annual rent of \$1 per annum, payable annually on demand. The exception to this is the Australian Red Cross Society who are currently charged \$1,000 per annum as whilst they are a community run organisation they do derive an income from the use of the building that does not remain in Corrigin. It should however be noted that this income is for charitable services run by the Australian Red Cross Society and assisted by the work of our local Red Cross volunteers.

#### STATUTORY ENVIRONMENT

Local Government Act 1995 - Section 3.58. Disposing of property

Local Government (Functions and General) Regulations 1996

- 30. Dispositions of property excluded from Act s. 3.58
- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- (2) A disposition of land is an exempt disposition if —
- (a) the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and —
- (i) its market value is less than \$5 000; and
- (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;
- (b) the land is disposed of to a body, whether incorporated or not —
- (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and(ii) the members of which are not entitled or
- permitted to receive any pecuniary profit from the body's transactions;

# Land Administration Act 1997 (WA)

A management body (e.g. the Shire of Corrigin) has power to lease land in a management order) or, has power to lease land under its own written law, may also lease reserve land provided the lease accords with the purpose of the reserve and subject to the approval of the Minister for Lands under section 18 of the Land Administration Act.

#### **POLICY IMPLICATIONS**

NIL

#### FINANCIAL IMPLICATIONS

The cost of the preparation of the required leases is included in the 2019/20 annual budget.

### **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

**Objective: Social** 

An effectively serviced, inclusive and resilient community

### Outcome 3.1 – An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan		
Outcome	Strategies	Action No.	Actions	
3.1.1	Work in partnership with community and sporting groups	3.1.1.1	Provide support in leadership and governance of local sports clubs and groups.	

Objective: Leadership

**Strong Governance and leadership** 

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan		
Outcome	Strategies	Action No.	Actions	
4.1.3	Maintain accountability and financial responsibility to	4.1.3.1	Council maintain financial stability	
	ensure the stability of the Shire	4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis	

### **VOTING REQUIREMENT**

Absolute Majority

# **COUNCIL RESOLUTION**

(41/2020) Moved: Cr Mason Seconded: Cr Dickinson

That Council:

- 1. authorises the Chief Executive Officer to enter into the following lease agreements, subject to variations of a minor nature:
  - Reserve 27307 and a portion of Reserve 15804 to the Corrigin Golf Club Inc.
  - Reserve 24676 to the Corrigin Bowling Club (Inc.)
  - Reserve 34602, Lot 397 (No.13) Goyder St, Corrigin to the Corrigin Creative Arts Club (Inc.)
  - Portion of Reserve 49867 to Corrigin Rifle Club Inc.
  - Portion of Reserve 49867 to Corrigin Practical Pistol Club SSWW (WA) Inc.
  - Reserve 47959, Lot 523 Walton St, Corrigin to the Australian Red Cross Society.

including authorising the affixing of the Common Seal by the Shire President and Chief Executive Officer.

- 2. authorise the Chief Executive Officer to apply to the Minister for Lands for the inclusion of leasing powers up to 21 years for the following reserves:
  - Reserve 22105 Tennis Club
  - Reserve 36400 Pioneer Museum

Carried 5/0

## 8.2.9 EXTENSION SELLING AGENCY AGREEMENT LANDMARK HARCOURTS

Applicant: Shire of Corrigin Date: 10/03/2020

Reporting Officer: Natalie Manton, Chief Executive Officer

Disclosure of Interest: NIL
File Ref: CP.0002
Attachment Ref: Nil

#### **SUMMARY**

This item seeks Council's endorsement of an extension to the selling agency agreement with Landmark Harcourts Real Estate for the sale of vacant land in the Shire of Corrigin.

### **BACKGROUND**

The Shire of Corrigin developed 32 residential lots in the subdivision known as Granite Rise Estate. Council has made allowance in the 2019/20 Budget for the sale of the Granite Rise Estate based on the reserve price for the lots as determined by Council in August 2017.

Since 2011 Council has previously appointed Mr Ralph Bolton of Landmark Realty as selling agent for the land and delegated authority to the Chief Executive Officer (CEO) to accept offers to purchase lots, received within the six months following the close of tenders, in the Granite Rise Estate that are equal to or greater than the reserve price for lots set by Council.

Following the expiry of the existing agreement and the death of Ralph Bolton there is a need to revise the agreement with Landmark Harcourts.



The land was previously advertised for sale by public tender (01/2016) and advertised in the West Australian, Narrogin Observer and on Shire notice boards however, no tenders were received.

The demand for vacant residential land at Granite Rise has not been strong and sales of the vacant land have been slow with the last sale in 2017.

The market value of the vacant land was reviewed in November 2019 as part of the financial audit and the valued reduced based on recent sales.

Lot No.	Street No.	Street Name	Area (m2)	Previous Reserve Price (inc- GST)	10% Disc	20%	
1	8	Lawton Way	802	sold	\$ 49,410	\$	43,920
2	6	Lawton Way	801	\$54,800	\$ 49,320	\$	43,840
3	4	Lawton Way	871	\$59,600	\$ 53,640	\$	47,680
4	2	Lawton Way	887	\$66,700	\$ 60,030	\$	53,360
5	8	Haydon Close	822	\$62,300	\$ 56,070	\$	49,840
6	6	Haydon Close	874	\$59,800	\$ 53,820	\$	47,840
7	4	Haydon Close	805	\$55,100	\$ 49,590	\$	44,080
8	2	Haydon Close	805	\$55,100	\$ 49,590	\$	44,080
9	1	Haydon Close	757	\$51,800	\$ 46,620	\$	41,440
10	3	Haydon Close	775	\$53,100	\$ 47,790	\$	42,480
11	5	Haydon Close	723	\$49,500	\$ 44,550	\$	39,600
12	7	Haydon Close	715	\$55,000	\$ 49,500	\$	44,000
13	8	Price Retreat	724	\$55,600	\$ 50,040	\$	44,480
14	6	Price Retreat	769	\$52,700	\$ 47,430	\$	42,160
15	4	Price Retreat	776	\$53,100	\$ 47,790	\$	42,480
16	2	Price Retreat	756	\$51,800	\$ 46,620	\$	41,440
17	10	Lawton Way	813	sold	\$ 48,870	\$	43,440
18	12	Lawton Way	813	\$55,600	\$ 50,040	\$	44,480
19	3	Abe Way	928	\$63,500	\$ 57,150	\$	50,800
20	5	Abe Way	930	\$63,700	\$ 57,330	\$	50,960
21	7	Abe Way	931	\$63,700	\$ 57,330	\$	50,960
22	1	Lindsay Rise	789	\$54,000	\$ 48,600	\$	43,200
23	3	Lindsay Rise	742	\$50,800	\$ 45,720	\$	40,640
24	5	Lindsay Rise	747	\$51,100	\$ 45,990	\$	40,880
25	2	Lindsay Rise	1490	\$102,000	\$ 91,800	\$	81,600
26	4	Lindsay Rise	1517	\$103,700	\$ 93,330	\$	82,960
27	6	Lindsay Rise	1516	\$103,800	\$ 93,420	\$	83,040
28	8	Lindsay Rise	1516	\$103,800	\$ 93,420	\$	83,040
29	10	Lindsay Rise	1515	\$103,800	\$ 93,420	\$	83,040
30	12	Lindsay Rise	1515	\$103,700	\$ 93,330	\$	82,960

31	14	Lindsay Rise	1515	\$103,700	\$ 93,330	\$ 82,960
32	16	Lindsay Rise	1508	\$103,200	\$ 92,880	\$ 82,560
33	18	Lindsay Rise	1380	\$100,400	\$ 90,360	\$ 80,320

### **COMMENT**

It is recommended that Council review the reserve estimates with a view to discounting the previous reserve prices in order to encourage buyers to purchase and develop the land.

When disposing of property, a local government is required to comply with the provisions of s3.58 of the Local Government Act 1995 whereby local government property is to be sold by public auction or tender or advertised. However a local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

- (a) it gives local public notice of the proposed disposition —
- (i) describing the property concerned; and
- (ii) giving details of the proposed disposition; and
- (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

#### STATUTORY ENVIRONMENT

Local Government Act 1995

3.58. Disposing of property

Local Government (Functions and General) Regulations 30. Dispositions of property excluded from Act s. 3.58

# **POLICY IMPLICATIONS**

Nil

### FINANCIAL IMPLICATIONS

Income from the sale of vacant land is included in the 2019/20 budget.

### **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

**Strong Governance and leadership** 

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan		
Outcome	Outcome Strategies		Actions	
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability	
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis	

# **VOTING REQUIREMENT**

Absolute Majority

# **COUNCIL RESOLUTION**

(42/2020) Moved: Cr Mason Seconded: Cr Jacobs

That Council extend the existing selling agency agreement with Landmark Harcourts as exclusive selling agent for the sale of at Granite Rise Estate and vacant land in the Shire of Corrigin at the reserve prices listed below for a period of 12 months:

Lot No.	Street	Street Name	Area	Res	erve
	No.		(m2)		
1	8	Lawton Way	802	\$	43,920
2	6	Lawton Way	801	\$	43,840
3	4	Lawton Way	871	\$	47,680
4	2	Lawton Way	887	\$	53,360
5	8	Haydon Close	822	\$	49,840
6	6	Haydon Close	874	\$	47,840
7	4	Haydon Close	805	\$	44,080
8	2	Haydon Close	805	\$	44,080
9	1	Haydon Close	757	\$	41,440
10	3	Haydon Close	775	\$	42,480
11	5	Haydon Close	723	\$	39,600
12	7	Haydon Close	715	\$	44,000
13	8	Price Retreat	724	\$	44,480
14	6	Price Retreat	769	\$	42,160
15	4	Price Retreat	776	\$	42,480
16	2	Price Retreat	756	\$	41,440
18	10	Lawton Way	813	\$	43,440
18	12	Lawton Way	813	\$	44,480
19	3	Abe Way	928	\$	50,800
20	5	Abe Way	930	\$	50,960

21	7	Abe Way	931	\$ 50,960
22	1	Lindsay Rise	789	\$ 43,200
23	3	Lindsay Rise	742	\$ 40,640
24	5	Lindsay Rise	747	\$ 40,880
25	2	Lindsay Rise	1490	\$ 81,600
26	4	Lindsay Rise	1517	\$ 82,960
27	6	Lindsay Rise	1516	\$ 83,040
28	8	Lindsay Rise	1516	\$ 83,040
29	10	Lindsay Rise	1515	\$ 83,040
30	12	Lindsay Rise	1515	\$ 82,960
31	14	Lindsay Rise	1515	\$ 82,960
32	16	Lindsay Rise	1508	\$ 82,560
33	18	Lindsay Rise	1380	\$ 80,320

Carried 5/0

Cr Gilmore declared a Proximity Interest in Item 8.2.10 and left the room at 4.18pm.

## **8.2.10 ADOPTION OF LOCAL HERITAGE SURVEY 2019**

Applicant: Shire of Corrigin Date: 10/03/2020

Reporting Officer: Natalie Manton, Chief Executive Officer

Disclosure of Interest: NIL

File Ref: LUP.0006

Attachment Ref: Attachment 8.2.10 Shire of Corrigin Local Heritage Survey 2019

Revised Corrigin Main Street Retail Precinct Development

Guidelines

### **SUMMARY**

Council is requested to consider adopting the revised Shire of Corrigin Municipal Heritage Survey 2019 following feedback from community consultation.

### **BACKGROUND**

The following resolution was passed by Council at the Ordinary Council meeting on 23 July 2019.

Resolution 96/2019

That Council, in accordance with Clause 8 (1) of the Deemed Provisions for Local Planning Schemes (Schedule 2 of Planning and Development (Local Planning Schemes) Regulations 2015):

- 1 Endorse the draft Shire of Corrigin Local Heritage Survey 2019 and undertake a period of community consultation of 30 days.
- 2. Endorse the draft Development Guidelines for Corrigin's Main Street Retail Precinct as a local planning policy under Local Planning Scheme No.2 in accordance with the procedural requirements of Part 3 of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 and undertake a period of community consultation of 30 days.
- 3. Authorise the CEO to prepare a new Heritage List comprising all Grade A places listed in the Shire of Corrigin Local Heritage Survey 2019 in accordance with the procedural requirements of Part 3 of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for formal consideration and final adoption by Council.

The original Shire of Corrigin Local Government Inventory was adopted in 1996 and remained in the same format since that time without review. In 2016 a Working Group was set up to work with Heritage Consultant Laura Gray to review the inventory to ensure that it met the minimum standard set out by the State Heritage Office. The Working Group comprised of Ms Shannon Hardingham, Mr Eric Jespersen and Mr Brian Parsons from the Corrigin Historical Society and Pioneer Museum. It was noted that the 1996 Municipal Inventory adopted by Council contained a number of inaccuracies that required amendment.

The review of the Shire of Corrigin Heritage Inventory commenced with a Working Group meeting, photographing heritage places around town and scanning of the hard copy of the 1997 heritage inventory as no digital version was compliant with current technology.

The Working Group discussions raised the issue of gradings of significance and the implications of a Grade B and Local Planning Policy (LPP) provisions that could impact the property owners. In the economic climate, it was determined that any imposts upon businesses and property owners would be considered inappropriate. The 1997 Heritage Inventory listed six places on the Heritage List (LPP provisions), and another three places

are already on the State Register of Heritage Places with more serious implications and high level of heritage recognition.

The previous Municipal Heritage Inventory became known as the Local Heritage Survey following the passing of the revised Heritage Act 2018. The purpose of the local heritage survey is to:

- Identify and record places that are of cultural heritage significance to the district;
- Assist in making and implementing decisions that are in harmony with cultural heritage values.
- Provide a cultural and historical record of its district;
- Provide an accessible public record of places of cultural heritage significance to the district;
- Assist in preparing a heritage list or list of heritage areas under a local planning scheme.

Every accessible place listed in the 1997 inventory was reviewed and assessed within the State Heritage Office's guidelines, including taking photographs of most places that can be viewed from public spaces. The four criteria for the assessment include:

**Aesthetic value** - significant aesthetic characteristic.

**Historic value** - significant in the evolution or pattern of the history of the local district. **Research value** - natural or cultural history of the local district or demonstrating a high degree of technical innovation or achievement.

**Social value** - social, cultural, education or spiritual reasons.

**Rarity** - rare, uncommon or endangered aspects of the cultural heritage of the local district. Representativeness - demonstrates the characteristics of a class of cultural places or environments in the local district.

**Grade A** Three sites are listed as Grade A being of exceptional cultural heritage significance to Shire of Corrigin and the state of Western Australia and worthy of recognition and protection through provisions of the Shire of Corrigin's Town Planning Scheme.

A planning application would need to be submitted for any proposed development of these places including: the Town Hall, Road Board Office and Railway Water Tank. The development application would also need to be submitted to State Heritage Office (SHO) for approval, and Shire of Corrigin cannot approve contrary to SHO recommendation.

For Grade A places it is recommended that the place be retained and conserved.

**Grade B** A place of considerable cultural heritage significance to Shire of Corrigin that is worthy of recognition and protection through provisions of the Shire of Corrigin's Local Planning Policy. It is not recommended for inclusion in the Heritage List but would important to retain and conserve the place and undertake photo record of the place prior to any development.

Grade B places include the Main Street Precinct, Railway Precinct, George Holdaway's shop (fmr), St Matthews Anglican Church, National Bank and former Road Board Hall (Red Cross).

**Grade C** A place (including a site with no built remains) of some cultural heritage significance to Shire of Corrigin. No constraints on these places although retention of the place is encouraged.

Council will need to authorise the shire administration to prepare a new Heritage List comprising all Grade A places listed in the Shire of Corrigin Heritage Inventory Review 2018 in accordance with the procedural requirements of Part 3 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for formal consideration and final adoption by Council.

The process for preparing the new Shire of Corrigin Heritage List is as follows:

- 1 The local government must establish and maintain a heritage list to identify places within the Scheme area that are of cultural heritage significance and worthy of built heritage conservation.
- 2 The heritage list:
  - (a) must set out a description of each place and the reason for its entry in the heritage list; and
  - (b) must be available, with the Scheme documents, for public inspection during business hours at the offices of the local government; and
  - (c) may be published on the website of the local government.
- 3 The local government must not enter a place in, or remove a place from, the heritage list or modify the entry of a place in the heritage list unless the local government -
  - (a) notifies in writing each owner and occupier of the place and provides each of them with a description of the place and the reasons for the proposed entry; and
  - (b) invites each owner and occupier to make submissions on the proposal within 21 days of the day on which the notice is served or within a longer period specified in the notice; and
  - (c) carries out any other consultation the local government considers appropriate; and
  - (d) following any consultation and consideration of the submissions made on the proposal, resolves that the place be entered in the heritage list with or without modification, or that the place be removed from the heritage list.
- 4 If the local government enters a place in the heritage list or modifies an entry of a place in the heritage list the local government must give notice of the entry or modification to -
  - (a) the Heritage Council of Western Australia; and
  - (b) each owner and occupier of the place.

It was initially recommended that the draft Development Guidelines for Corrigin's Main Street Retail Precinct be formally adopted by Council as a local planning policy under Local Planning Scheme No.2 in order to have any legal standing and effect.

# COMMENT

The review of the Local Heritage Survey has been undertaken in line with the requirements of the Heritage Act 2018 and includes 197 places and sites.

The Local Heritage Survey 2019 (formerly Heritage Inventory Review 2018) document was circulated to the Working Group and the Shire of Corrigin Council reviewed the draft document at the Discussion Forum in May 2019.

The Draft Local Heritage Survey and Main Street Precinct Guidelines were advertised for public comment and land owners received written notification. The Draft Local Heritage Survey and Main Street Retail Precinct Development Guidelines were significant modified following submissions from business owners in the main street precinct.

In response to objections or rejection of guidelines by business owners the guidelines amended to allay concerns. The guidelines were intended to be a tool to facilitate informed decisions about improvements and developments in the Main Street Precinct but not to impose requirements that restrict or stop development or everyday business

In response to concern over the lack of Grade B on the Heritage List for Corrigin including the following comments were made by the Heritage Consultant:

- i. Grade B places are NOT subject to the Heritage List as Shire of Corrigin directed that there would only be Grade A places on their Heritage List.
- ii. No Grade B places would have any constraints.
- iii. Grade B place cannot automatically become Grade A places. Grade A places are State registered.
- iv. The State has precedence of over the Shire with regard to Development Applications for Grade A.
- v. Perhaps Shire does not need a Heritage List if only 3 Grade A places that are covered by Heritage Council.
- vi. The intention is that although Grade B is significant to the Shire, the decision was to not impose Heritage Listing or the implications of the Town Planning Scheme.
- vii. The intention of the Main Street Precinct Guidelines is that they are not to become a Policy.
- viii. The intention is for the Guidelines to be a guide only.

As a result of strong community objection the Development Guidelines for Corrigin's Main Street Retail Precinct were revised and it is recommended that the revised guidelines not be formally adopted by Council as a local planning policy under Local Planning Scheme No.2.

In response to the community consultation an additional place was nominated with a claim that the tank and well on the Corrigin Bruce Rock Road was the town's water supply at some stage and there was a hand pump to get the water. It is recommended that further research be conducted on this place and that it be included at next review of the heritage inventory.

### STATUTORY ENVIRONMENT

Heritage Act of Western Australia 2018

s.103. Local heritage survey

(1) A local government must prepare a survey of places in its district that in its opinion are, or may become, of cultural heritage significance.

Shire of Corrigin Local Planning Scheme No.2

Deemed Provisions of the Local Planning and Development (Local Planning Schemes) Regulations 2015

# **POLICY IMPLICATIONS**

NIL

#### FINANCIAL IMPLICATIONS

Cost of advertising of approximately \$500 is included in the 2019/20 budget

# **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan		
Outcome Strategies		Action No.	Actions	
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability	
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis	

# **VOTING REQUIREMENT**

Absolute Majority

#### **COUNCIL RESOLUTION**

(43/2020) Moved: Cr Jacobs Seconded: Cr Mason

That council, in accordance with Clause 8 (1) of the Deemed Provisions for Local Planning Schemes (schedule 2 of Planning and Development (Local Planning Schemes) Regulations 2015):

- 1. adopt the final Shire of Corrigin Local Heritage Survey 2019 following the period of community consultation.
- 2. endorse the Revised Development Guidelines for Corrigin's Main Street Retail Precinct and acknowledge that these are not included as a local planning policy under Local Planning Scheme No.2 in accordance with the procedural requirements of Part 3 of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.
- 3. authorise the CEO to prepare of a new Heritage List comprising all Grade A places listed in the Shire of Corrigin Heritage Inventory Review 2018 in accordance with the procedural requirements of Part 3 of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

Carried 4/0

Cr Gilmore re-entered the room at 4.30pm.

# CONSULTANT: RESPONSE to SUBMISSIONS

Shire of Corrigin: Draft Local Heritage Survey

Place No.	Address	Submitter	Summary of Submission	Consultant's Comment
Main Street Precinct	Main Street	Main Street Business ow ners	REJECTION of the GUIDELINES  The objection claims the guidelines dictate and restrict their property and businesses, restrict modernisation, signage, the cost of maintenance, viability and aspire to the modern look of the Shire building.	Guidelines intention misunderstood.  NEVER intention to restrict anything that is why it was GUIDE lines, and, NOT intended to be a POLICY or enforceable by Council.  Apology for the angst  NOT the intention to RESTRICT  ANYTHING but to offer guidance for consideration on the issues. To promote heritage and the history (old and new) that defines any town, and in this case Corrigin.  RECOMMEND: Amend Guidelines in attempt to allay concerns. The guidelines are meant to be a tool to facilitate informed decisions about development improvements and developments in the Main Street Precinct, not to impose requirements that restrict or stop development or everyday business.  Amended document: 'Heritage Guidance' attached.
Main Street Precinct	Pharmacy, Main Street	Michelle Hooper	OBJECTION of the GUIDELINES  The objection claims restrictions of signage and demolition. Claims the guidelines dictate and restrict properties and businesses; restrict modernisation, signage; increase the cost of maintenance; and, viability and the aspiration to the modern look of the Shire building.	Guidelines intention misunderstood. My apology  The guidelines are merely suggestions that are not enforceable by the local government.  Signage only suggestions for comment.  Painted buildings: there w as no suggestion that buildings can't be painted. How ever depending on the significance of a place, unpainted brick or other elements could be significant. Paint of it self can change w ithout impact except the aesthetic.  Demolition. Again only a suggestion to consider options if the place is of heritage value. There is NO restriction to demolition in the guidelines.  The intent of the guidelines w as to promote the heritage value and appreciation of the Main Street Precinct to give consideration IF /w hen any place is renovated or developed. THERE is NO COMPULSION for any of the guidelines: they are a GUIDE ONLY
The document		Joe Douglas Planning consultant	Criticism and concern of Grade B requirement per page 6 of inventory report.	An informed discussion with the Planning Consultant could have resolved his "concerns" and informed of heritage issues.  Page 6 could be construed as somew hat contradictory as USUALLY Grade B places

				implications are as stated. How ever; the Shire of Corrigin determined that Grade B places are not included in the Heritage
				List. So the requirement for a DA may or may not be valid if not on the Heritage List? Although most of those Grade B places would arguably need to submit a DA for development anyway. Apology for the misunderstanding. But it does clearly state NOT on the Heritage List.
				RECOMMEND: Advise Planning Consultant that
				<ul> <li>ix. Grade B places are NOT subject to the Heritage List as Shire of Corrigin directed that there w ould only be Grade A places on their Heritage List.</li> <li>x. No Grade B places w ould have any constraints.</li> <li>xi. Grade B place cannot automatically become Grade A places. Grade A places are State registered.</li> <li>xii. The State has precedence of over the Shire w ith regard to DAs for Grade A.</li> <li>xiii. Perhaps Shire does not need a Heritage List if</li> <li>only 3 Grade A places that are covered by Heritage Council.</li> <li>xiv. The intention is that although Grade B is significant to the Shire, the decision w as to NOT impose Heritage Listing or the implications of the TPS.</li> <li>xv. The intention of the Main Street Precinct Guidelines is that they are NOT to become a Policy.</li> <li>xvi. The intention is for the Guidelines to be a GUIDE ONLY.</li> <li>It would be extremely contentious and inappropriate to consider the Guidelines as a Policy.</li> </ul>
New nomination	Opposite	Warren Kenny	PLACE NOMINATION	Could include in inventory as a Grade C requiring further research, but identifying
HOTHICAUOT	6005 Bruce Rock- Corrigin		Claim that the tank and well was the town's water supply at some stage.  There was a hand pump to get the water.	a historical element- seems of 1960s or 70s origin, but maybe a replacement from an original at the site. Given there is a wellthat is worth more research and may date much earlier. Alternatively:
	Road			RECOMMEND: note for further research and inclusion at next review of the inventory.

## 8.2.11 LOCAL GOVERNMENT HOUSE TRUST - DEED OF VARIATION

Applicant: Shire of Corrigin

Date: 4/03/2020

Reporting Officer: Natalie Manton, Chief Executive Officer

Disclosure of Interest: NIL File Ref: GR.0008

Attachment Ref: Attachment 8.2.11 Local Government House Trust

#### **SUMMARY**

Council's consent is sought, to a variation to the Trust Deed for the Local Government House Trust (The Trust) as the Shire of Corrigin is a unit holder and beneficiary to the Local Government House Trust, holding four unit/s as advised in WALGA's recent Quarterly Report Q4 2019.

The Trust's Board of Management is seeking to vary the Trust Deed in order to assist the Trust's income tax exempt status. As stipulated by the Deed, the Trust requires consent of at least 75 per cent of all beneficiaries in order to execute this variation.

As a beneficiary, the Shire of Corrigin is requested to consent to the enclosed Deed of Variation supported by a resolution of Council; and to communicate this consent in writing, to consent for the Trustee to formally execute the Deed of Variation.

#### **BACKGROUND**

The Local Government House Trust ("The Trust") exists primarily to provide building accommodation for the Western Australian Local Government Association. Since January 2014, the Trust has provided WALGA with accommodation at 170 Railway Parade West Leederville.

The current trust deed commenced in 1993 and was amended in 2002 to reflect the merger of the metropolitan and country associations into WALGA. The current Trust Deed pronounces WALGA as Trustee and unit holders as Beneficiaries, with the Trustee holding property and associated monies "upon Trust" and in proportion to the units provided.

Commencement date of the current deed is 17 February 1993, with a vesting date 79 years from commencement - which means that the Trust ends in 2072.

The Trust is exempt from income tax on the basis of being a State / Territory Body (STB) pursuant to *Division 1AB of the Income Tax Assessment Act 1936*.

# Trust Deed Variation

- 1. removing the existing Trustee's power to retire and appoint a new Trustee (Clause 2.1 and 2.2 (22.3) of the Deed of Variation)
- 2. enabling the beneficiaries to appoint and remove a Trustee (Clause 2.2 (22.4) of the Deed of Variation), and
- 3. ensuring that the Board of Management is the 'governing body' of the Trust (Clause 2.3 of the Deed of Variation)

The three proposed amendments when applied to the relevant clauses inserted by the Deed of Variation dated 5 June 2002 will subsequently read as follows (proposed amendments shown in red text):

# 1. Variation 2.1 amends clause 22.1 to point to additional clause:

22.1 Any Trustee of the Trust may retire as Trustee of the Trust. The Subject to clause 22.3, the right to appoint any new or additional trustee or trustees of the Trust is hereby vested in the retiring or continuing trustee. A corporation or incorporated association may be appointed as Trustee of the Trust.

#### 2. Variation 2.2 inserts two new clauses:

22.3 The retiring or continuing trustee shall only be entitled to appoint any new or additional trustee of the Trust with the consent of not less than 75% of the Beneficiaries.

- 22.4 The Beneficiaries may at any time by Special Resolution:
- (a) remove a Trustee from the office as Trustee of the Trust; and
- (b) appoint such new or additional Trustee.
- 3. Variation 2.3 insert a new clause 13A

13A Delegation to the Board of Management

Unless the Beneficiaries otherwise direct (such direction to be given by not less than 75% of the Beneficiaries), the Trustees shall delegate all of the powers authorities and discretions contained in subclauses (a) to (x) of clause 12 to the Board of Management. The Trustees shall, at the direction of the Board of Management, do such things as may be necessary to give effect to the exercise of a power, authority or discretion by the Board of Management.

#### COMMENT

The first two amendments remove the powers granted to the Trustee in the 2002 Deed Variation resulting from the merger to a single Association representing WA Local Governments. These amendments which previously facilitated the transfer of trusteeship to the then new Western Australian Local Government Association are removed, but with the clarification that any appointment must be with the consent of the beneficiaries.

The final amendment intends to confirm that power rests with the Board of Management. As the Board of Management comprises representative of local governments, this satisfies the requirements of a STB for tax purposes. This amendment reflects the actual operation of the Trustee in implementing the decisions of the Board of Management whilst retaining sufficient operational discretion to place and renew investments and pay suppliers.

These amendments provide greater power to beneficiaries through the Board of Management, and as such it is anticipated they will be considered acceptable.

### STATUTORY ENVIRONMENT

NIL

#### **POLICY IMPLICATIONS**

NII

### FINANCIAL IMPLICATIONS

There are no relevant financial implications upon the Council's Budget or Long Term Financial Plan.

Local Government House is located at One Seventy (170) Railway Parade, is owned by the Association. The Shire of Corrigin owns four (4) units in the Trust that owns the Local Government House, which were valued at \$17,805.27 each (as at 30/6/19) as advised by WALGA.

Supporting the Deed of Variation will strengthen WALGA's financial position which is of benefit to the Shire of Corrigin as a financial member of the Association.

# **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan		
Outcome	Strategies	Action No.	Actions	
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability	
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis	

### **VOTING REQUIREMENT**

Simple Majority

# **COUNCIL RESOLUTION**

(44/2020) Moved: Cr Gilmore Seconded: Cr Mason

That Council, with respect to the Local Government House Trust – Deed of Variation:

- 1 Consent to a variation to the Trust Deed for the Local Government House Trust (The Trust) as detailed in attachment 1; and
- 2. Communicate this consent in writing to the Local Government House Trust's Board of Management.

Carried 5/0

### 8.3 WORKS AND SERVICES

Cr Sharon Jacobs and Cr Des Hickey declared a Proximity Interest in Item 8.3.1.

#### **COUNCIL RESOLUTION**

(45/2020) Moved: Cr Dickinson Seconded: Cr Gilmore

That Council proceed to the next item of business until a quorum is present to decide the matter.

Carried 5/0

# 8.3.1 RAV 7 ASSESSMENTS

Applicant: Shire of Corrigin Date: 11/03/2020

Reporting Officer: Natalie Manton, Chief Executive Officer

Disclosure of Interest: NIL
File Ref: TT.0001
Attachment Ref: NIL

#### **SUMMARY**

Council is requested to consider the roads submitted to Main Roads for assessment to determine if suitable to amend the Restricted Access Vehicle Network (RAV).

#### **BACKGROUND**

Heavy Vehicle Services (HVS) has received applications to add or upgrade the following section of road(s) onto the Restricted Access Vehicle (RAV) Network within the Shire of Corrigin. The Shire of Corrigin is requested to provide support as the road owner to add or upgrade the following sections of road to the RAV network including any comments relating to road condition, planning conflicts or development issues that may be impacted.

In December 2019 Council passed the following Resolution 190/2019

That Council does not support the applications for the following roads to be assessed by Main Roads for addition to the RAV7 network due to the poor sight distances at intersecting roads, narrow road sections and narrow shoulders on bitumen roads.

Nornakin East Rd	Babakin-Corrigin Rd (SLK 0.00)	Corrigin-Bruce Rock Rd (SLK 9.72)
Sixty Eight Gate Rd	Rabbit Proof Fence Rd (SLK 0.00)	Wickepin-Corrigin Rd (SLK 7.72)
Bilbarin East Rd	Babakin-Corrigin Rd (SLK 0.00)	Corrigin-Bruce Rock Rd (SLK 10.78)

Nornakin East Road and Bilbarin East Road, that were previously <u>not supported</u> by the shire, have now been assessed by Main Roads and deemed suitable with the listed conditions as shown in the table below.

Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network	Comments	Assessment outcomes
4040032	Nornakin East Road	0.00 7.69	6.80 9.72	RAV 4	RAV 7	Nornakin East Road between SLK 6.80 to 7.69 previously assessed and deemed suitable to be added to RAV Network 7.  The remainder of Nornakin East Rd has now been assessed and deemed suitable for RAV 7 (subject to LGA support). SLK ranges from 0.00 – 6.80 and 7.69 - 9.72.	Suitable for RAV 7 with conditions:  Intersection conditions: (to address entering sight distance deficiencies)  No right turn permitted from Babakin Corrigin Rd into Nornakin East Rd and  No right turn permitted from Nornakin East Rd into Babakin Corrigin Rd
4040009	Bilbarin East Rd	0.00	10.78	RAV 4	RAV 7		<ul> <li>Suitable for RAV 7 with conditions:</li> <li>Low Vol Type A</li> <li>60km/h</li> <li>Headlights must be switched on at all times.</li> <li>Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40)</li> <li>Operation is not permitted while the school bus is operating on the road. Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus</li> </ul>

					•	driver confirms all school drop- offs/pick-ups have been completed on the road. When travelling at night, the RAV must travel at a maximum speed of 40km/h and display amber flashing warning light on the prime mover.
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Main Roads have received an application as part of the Harvest Mass Management System for the following roads to be added to the RAV network and have requested that the Shire of Corrigin provide any comments relating to road condition, planning conflicts or development issues that may be impacted by adding the above road(s) onto the RAV network.

If the road is deemed unsuitable to be added to the relevant RAV network when assessed it may be considered for a Restricted Local Access Permit (RLAP). This permit is for individual access to a road with a specific combination and with suitable conditions to mitigate any risk.

Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network	Supporting Access Y/N	School Bus Route Y/N	Comments
4040026	Bulyee Rd	Bulyee – Kweda Rd (2.81)	LGA Boundary (11.98)	RAV 5	RAV 7	Y	No	
4040030	Bulyee – Kweda Rd	Existing RAV 7 Network (0.60)	North Kweda Rd (8.45)	RAV 6	RAV 7	Conditional	bus	Requires gravel in some sections.
4040070	Dwarlarking Rd	Bulyee Rd (0.00)	LGA Boundary (5.47)	RAV 4	RAV 7	No	No	Limited local road.

Main Roads will apply the operating conditions below, as a condition of permit, to very low traffic volume roads when the road's width does not meet the minimum requirements as outlined in the Standard Restricted Access Guidelines.

These and other similar operating conditions may be applied to the assessment of other roads.

- 1. When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.
- 2. No operation on unsealed road segment when visibly wet, without road owner's approval. 3. Headlights must be switched on at all times.
- 4. Speed restrictions. \*
- 5. Direct radio contact must be maintained with other RAVs to establish their position on or near the road (suggested UHF Ch 40).
- 6. For a single lane road, the road must not be entered until the driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.
- 7. Operation is not permitted while the school bus is operating on the road. Operators must contact the relevant schools directly and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/ pick-ups have been completed on the road.
- 8. Current written support from the road asset owner, endorsing use of the road, must be obtained, carried in the vehicle and produced upon request.

### **COMMENT**

Council has a responsibility to ensure that the road network is as safe as it can be within the limited resources available. To achieve this, Council has committed to implementing a systematic management regime across the road network that aims to balance optimal maintenance, minimising whole of life costs, user amenity and value for money in a risk management context.

The recently adopted Road Maintenance Policy provides a strategic approach to road management to assist Council to deliver the highest level of service within budget constraints. Regional roads as identified in Main Roads WA Roads 2030 Regional Strategies for Significant Local Roads Wheatbelt South Region Routes are funded through State Government grants, managed and maintained by Council, while the local road network is funded, managed and maintained by Council, with the assistance of Federal Government grants. Without State and Federal Government road grants, the capacity of the Council to maintain the roads within the Shire is significantly diminished.

In October 2019 Council adopted a road hierarchy and associated maintenance and renewal standard for roads in the shire. In the policy roads were defined as follows:

- Major Roads Generally these will be regional and connector roads connecting town sites to other town sites in the region. Strategic freight routes and those identified as being regionally significant as in detailed MRWA's Roads 2030 Regional Strategies for Significant Local Roads Wheatbelt South Region Routes/Road.
- Limited Local Roads Generally unsealed and servicing farms with annual average daily traffic 50 vehicles or less. Considerations such as school bus routes, harvest destinations and other factors will be considered.
- **Feeder Roads and Streets** Generally are sealed, have an Annual average daily traffic greater than 50 vehicles and acting as connector roads.

The Major and Collector roads indicated in green below have previously been approved by Council for RAV 7 status.

Major Roads and Collector Roads

Road Name	Road type	Maintenance arrangements  Grade edges once a year during winter if conditions allow			
Bilbarin East Road	Narrow Bitumen				
Bilbarin Quairading Road	Half gravel road	Sections of the road will be graded once a year if conditions allow			
Babakin-Corrigin Road	Narrow Bitumen	Grade edges once a year during winter if conditions allow			
Barber Road	All gravel road	Sections of the road will be graded once a year if conditions allow			
Bendering Road	Half gravel road	Sections of the road will be graded once a year if conditions allow			
Bullaring-Pingelly Road	Narrow Bitumen	Grade edges once a year during winter if conditions allow			
Bullaring-Gorge Rock Road	Half gravel road	Sections of the road will be graded once a year if conditions allow			
Bulyee Road	Bitumen	Grade edges once a year during winter if conditions allow			
Bulyee - Kweda	All gravel road	Sections of the road will be graded once a year if conditions allow			
Bulyee Quairading Rd	Narrow Bitumen	Grade edges once a year during winter if conditions allow			
Corrigin-Bruce Rock Road	Wide Bitumen	Maintenance patching where required			
Corrigin-Narembeen Road	7m Wide Bitumen seal	Where required, grade edges once a year during winter if conditions allow			
Corrigin South Road (and Doyle Road (West)	Half gravel road	Sections of the road will be graded once a year if conditions allow.			
Dry Well Road	Half gravel road	Sections of the road will be graded once a year if conditions allow			
Gill Road, Kunjin	Narrow Bitumen	Grade edges once a year during winter if conditions allow			
Lomos South Road	All gravel road	Sections of the road will be graded once a year if conditions allow			
Lomos North Road	All gravel road	Sections of the road will be graded once a year if conditions allow			
Quairading-Corrigin Road	Narrow Bitumen	Grade edges once a year during winter if conditions allow.			
Rabbit Proof Fence Road	Narrow Bitumen	Grade edges once a year during winter if conditions allow.			
Wickepin-Corrigin Road	Narrow Bitumen	Grade edges once a year during winter if conditions allow			

Council has recently been under pressure from farmers and transport operators to upgrade many roads in the shire from RAV 4 to RAV 7 and has set a precedent of supporting these upgrades. The upgrade of local distributor roads to RAV 7 standard will require additional and ongoing maintenance associated with heavy vehicles on these secondary roads.

Several of the Limited Rural Roads in the Road Hierarchy have also been assessed by Main Roads as suitable for RAV 7 access however the road maintenance policy acknowledges the limited capacity to maintain and renew these roads. In many cases these roads require widening and additional gravel.

Nornakin East Road and Bilbarin East Roads were previously not supported for RAV 7 access due to the narrow road width and sight distances. Main Roads has assessed the roads as suitable with conditions. There is still a concern over trucks passing on these roads however the low volume conditions including reduced speeds is imposed to mitigate risk and improve the safety for road users.

Based on the road hierarchy and previously supported RAV upgrades, it is recommended that Council supports the application for Bilbarin East Road be added to the RAV network to RAV 7.

A small portion of Nornakin East Road has already been approved by Main Roads and endorsed by Council for RAV 7 access and therefore the application is recommended for approval. However it is recommended that limited local roads as defined in the Road Maintenance Policy not be supported in future.

The Bulyee Road is a priority collector route and is listed in the Roads 2030 document as one of the roads suitable for Regional Road Group funding. The road has recently been cement stabilised and is expected to be able to support the heavier trucks. For these reasons it is recommended that the Bulyee Road be added to the RAV network to RAV 7.

It is recommended that Dwarlaking Road is not be supported due to the additional costs of upgrading and maintaining this limited local road (as defined in the Shire of Corrigin Road Hierarchy to a RAV 7 standard). This road is also used as a school bus route.

Based on the road hierarchy, it is recommended that Limited Local Roads as defined in the Road Maintenance Policy not be supported in future.

Details of the criteria used to assess Restricted Access vehicles can be found on the Main Roads

Standard Restricted Access Vehicle Assessment Guidelines

#### STATUTORY ENVIRONMENT

Local Government Act 1995 Road Traffic Act 1972 Road Traffic (Vehicles) Act 2012 Road Traffic (Vehicle Standards) Regulations 2002

# **POLICY IMPLICATIONS**

11.3 Road Hierarchy, Maintenance and Renewal Policy11.9 Assessing Applications to Operate Restricted Access Vehicles (RAV) on Local Government Roads

# FINANCIAL IMPLICATIONS

The Shire of Corrigin 10 year road program details the cost of road maintenance, renewal and upgrades of approximately \$2million per annum.

There is a significant gap between amount of funding required for road maintenance, renewal and upgrade as outlined in the policy and funding availability.

# **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

**Objective: Economic** 

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.1 A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan			
Outcome	Strategies	Action No.	Actions		
1.1.1 Develop and implement road asset management plans		1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.		
		1.1.1.3	Road asset management plan and footpath management plan to be incorporated in the review and expansion of the Asset Management Plan (AMP)		

### **VOTING REQUIREMENT**

Simple Majority

### OFFICER RECOMMENDATION

That Council

1. support the application for Bilbarin East Road to be added to the RAV network to RAV 7 based on the road hierarchy, and previously supported RAV upgrades, with the following low volume conditions:

#### Low Vol Type A

- When travelling at night, the RAV must travel at a maximum speed of 40km/h and display amber flashing warning light on the prime mover.
- Headlights must be switched on at all times.
- 60km/h
- Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40)
- For a single lane road, the road must not be entered until the driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.
- Operation is not permitted while the school bus is operating on the road. Operators
  must contact the relevant schools and obtain school bus timetables; or where direct
  contact can be made with the school bus driver, operation is permitted once the
  school bus driver confirms all school drop-offs/pick-ups have been completed on
  the road.
- Current written support from the road asset owner, endorsing use of the road, must be obtained, carried in the vehicle and produced upon request.
- 2. support the application for Nornakin Road (SLK 0.00- 6.8 and 7.69- 9.72) to be added to the RAV network to RAV 7, based on previously approved sections of this road, with the following low volume conditions:

Low Vol Type A

 When travelling at night, the RAV must travel at a maximum speed of 40km/h and display amber flashing warning light on the prime mover.

- No operation on unsealed road segment when visibly wet, without road owner's approval.
- Headlights must be switched on at all times.
- 60km/h
- Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40)
- For a single lane road, the road must not be entered until the driver has
  established via radio contact that there is no other RAV on the road travelling in
  the oncoming direction.
- Operation is not permitted while the school bus is operating on the road.
   Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road.
- Current written support from the road asset owner, endorsing use of the road, must be obtained, carried in the vehicle and produced upon request.
- 3. support the application for the Bulyee Road to be assessed by Main Roads for addition to the RAV network as a RAV 7 based on the road hierarchy and recent road upgrade.
- 4. support the application for the Bulyee Kweda Road to be assessed by Main Roads for addition to the RAV network as a RAV 7 based on the road hierarchy, and previously approved sections of this road, with the following low volume conditions:

Low Vol Type A

- When travelling at night, the RAV must travel at a maximum speed of 40km/h and display amber flashing warning light on the prime mover.
- No operation on unsealed road segment when visibly wet, without road owner's approval.
- Headlights must be switched on at all times.
- 60km/h
- Direct radio contact must be maintained with other restricted access vehicles to establish their position on or near the road (suggested UHF channel 40)
- For a single lane road, the road must not be entered until the driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.
- Operation is not permitted while the school bus is operating on the road.
   Operators must contact the relevant schools and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/pick-ups have been completed on the road.
- Current written support from the road asset owner, endorsing use of the road, must be obtained, carried in the vehicle and produced upon request.

- 5. not support the application for the Dwarlaking Road to be assessed by Main Roads for addition to the RAV network as a RAV 7 due to the additional costs of upgrading and maintaining this Limited Local Road (as defined in the Shire of Corrigin Road Hierarchy) to a RAV 7 standard.
- 6. not support future applications for Limited Local Roads, as defined in the Road Hierarchy, Maintenance and Renewal Policy, due to the ongoing cost of upgrades and maintenance.

No discussion or decision was made on this item as a quorum was not obtained due to leave of absence, apologies and declarations of interest.

# 8.3.2 TENDER SUPPLY AND DELIVERY OF ONE NEW WHEEL LOADER

Applicant: Shire of Corrigin

Date: 5/03/2020

Reporting Officer: Kylie Caley, Deputy Chief Executive Officer

Disclosure of Interest: NIL

File Ref: EQUOTE VP176431, FM.0020

Attachment Ref: NIL

# **SUMMARY**

Council is asked to consider the recommended successful tenderer to supply and deliver one new wheel loader.

# **BACKGROUND**

Council has made provision in the 2019/20 annual budget to replace the 2008 Volvo L35B-TP/5 loader.

The cost of purchasing heavy plant is expected to exceed \$150,000 requiring tenders to be called.

Under Council's Purchasing policy 2.9, section 4.5, the tender was deemed to be a regulatory exemption and could be submitted to WALGA's preferred suppliers through the E-Quote process. This provided the most efficient and effective method of mitigating risk, determining value for money and ensuring openness, fairness, transparency and equity among suppliers of heavy construction machinery.

E-Quotes were sought from WALGA's preferred supplier panel on 3 February 2020 and closed on 27 February 2020. 11 responses were received and evaluated using the weighting criteria advised in item 8.2.6 of the December 2019 agenda.

# E-Quotes were received as follows:

Supplier	Description	Price Ex GST
CJD Equipment	Volvo L70F Wheel Loader	\$248,000
Case Construction	Case F Series Wheel Loader	\$216,350
Clark Equipment Sales	Doosan DL250TC Tool Carrier	\$223,500
Clark Equipment Sales	Doosan DL250 Wheel Loader	\$216,200
Construction Equipment Aust.	JCB 436HT Wheel Loader	\$242,900
Liebherr Australia	Liebherr L546 IV Wheel Loader	\$252,000
Komatsu Australia	Komatsu WA270-8 Wheel Loader	\$286,340
John Deere Limited	John Deere 544L Wheel Loader	\$264,650
Westrac Pty Ltd	Caterpillar 938K-IT Wheel Loader	\$312,000
Porter Equipment Australia	Hyundai HL757-9 Wheel Loader	\$240,000
Hitachi Construction	Hitachi ZW150-5 Wheel Loader	\$226,000

Tenderer	Sele	Total Weighted Score			
	Price (40%	Service (20%)	Warranty (20%)	Efficiency (20%)	
CJD Equipment	29.3	20.0	12.0	17.3	78.7
Case Construction	34.7	16.0	16.0	12.0	78.7
Clark Equipment Sales	32.0	13.3	17.3	12.0	74.7
Clark Equipment Sales	32.0	13.3	20.0	12.0	77.3
Construction Equipment Aust.	32.0	13.3	20.0	12.0	77.3
Liebherr Australia	26.7	4.0	12.0	10.7	53.3
Komatsu Australia	18.7	4.0	12.0	12.0	46.7
John Deere Limited	24.0	4.0	20.0	12.0	60.0
Westrac Pty Ltd	10.7	20.0	20.0	14.7	65.3
Porter Equipment Australia	24.0	18.7	20.0	12.0	74.7
Hitachi Construction	32.0	17.3	16.0	12.0	77.3

#### COMMENT

All tenderers scores were quite varied in the qualitative criterion assessment, all having similar experience in providing construction equipment to Western Australian local governments and earthmoving contractors, however price and mechanical service and support were not highly rated in some tenderers scores. Overall the total weighted scores were quite similar.

The specifications of the quote were quite detailed, besides the machine being reliable, best value for money and meeting all the specifications it was imperative that the machine fit to the existing attachments Council has purchased for the existing loader. Not all responses had this ability.

Council currently operates two Volvo wheel loaders. In the Shire's previous experience the CJD Equipment supplied Volvo loaders have been reliable and service and support has been excellent. On the basis of best value-for-money and a proven track record with reliability, service and support, the tender submitted by CJD Equipment for a new Volvo L70F Wheel Loader at the purchase price of \$248,000 is the best value-for-money tender.

New Volvo L90F Wheel Loader\$ 248,000GST\$ 24,800Total Purchase Price Inc GST\$ 272,800

Budget for the purchase of the loader was \$370,000 before trade, this is a saving of \$122,000.

#### STATUTORY ENVIRONMENT

Local Government Act 1995

- 3.57. Tenders for providing goods or services
- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders. Local Government (Functions and General) Regulations 1996
- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or

services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150, 000 unless sub-regulation (2) states otherwise.

- (2) Tenders do not have to be publicly invited according to the requirements of this Division if:
- (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or
- (b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program;

Regulation 18(4) of the Functions and General Regulations

Regulation 20(1) of the Functions and General Regulations Regulation 20(2) of the Functions and General Regulations

### **POLICY IMPLICATIONS**

Policy 2.9 Purchasing Policy

Purchasing that is \$150,000 or below in total value (excluding GST) must be in accordance with the purchasing requirements under the relevant threshold as defined under section 4.4 of this Purchasing Policy.

Purchasing that exceeds \$150,000 in total value (excluding GST) must be put to public Tender unless it is determined that a regulatory Tender exemption, as stated under 4.5 of this Policy is deemed to be suitable.

### FINANCIAL IMPLICATIONS

Cost of purchasing a new wheel loader is included as part of the capital expenditure in 2019/20 annual budget of \$370,000

### **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

**Strong Governance and leadership** 

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan		
Outcome	Strategies	Action No.	Actions	
4.1.3	4.1.3 Maintain accountability and financial responsibility to		Council maintain financial stability	
	ensure the stability of the Shire	4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis	

### **VOTING REQUIREMENT**

Absolute Majority

### **COUNCIL RESOLUTION**

(46/2020) Moved: Cr Mason Seconded: Cr Jacobs

That Council:

- 1. Accepts the E-Quote submitted by CJD Equipment as the best value for money.
- 2. Authorises the Chief Executive Officer to accept the E-quote and proceed to purchase the Volvo L70F Wheel Loader for \$248,000 exclusive of GST.

Carried 5/0

### 9 CHIEF EXECUTIVE OFFICER REPORT

The CEO reported that she recently attended an excellent Comedy Event and fundraiser for St John Ambulance.

The Medical Immersion with Curtin and Notre Dame students was a great success and the Corrigin community provided an excellent insight to rural life for the medical students.

### 10 PRESIDENT'S REPORT

The President has attended the following meetings and events since the last Council meeting:

Central Country Zone meeting
Wheatbelt South Regional Road Group Meeting – Wickepin
Coronavirus webinar
Rose Bowl - Narembeen
Medical Student – farm tour

### 11 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS

- 12 URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL
- 13 INFORMATION BULLETIN
- 14 WALGA AND CENTRAL ZONE MOTIONS
- 15 NEXT MEETING

Ordinary Council meeting on Tuesday 21 April 2020 at 3.00pm.

### **16 MEETING CLOSURE**

The President, Cr Des Hickey closed the meeting at 4.46pm.

President:	_Date:



# SPECIAL COVID-19 Local Emergency Management Committee Meeting

# **Minutes**

Monday 30 March 2020

1.00pm

### 1.0 NAME

The Committee shall be known as the Corrigin Local Emergency Management Committee ('Committee').

### 2.0 ROLE OF THE COMMITTEE

To assist the Local Emergency Coordinators (Officers in Charge of the Corrigin Police District) to develop and maintain effective emergency management arrangements for the Shire of Corrigin.

### 3.0 OBJECTIVES OF THE COMMITTEE

- To advise and assist the Shire of Corrigin in ensuring that local emergency management arrangements are established for its district.
- To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- To assist with the preparation and approval of the Corrigin Local Emergency Management Plan and submit such plans to the Office of Emergency Management (OEM) for approval.
- To review at least annually the Corrigin Local Emergency Management Plan.
- To assist in the preparation of emergency management operating procedures for application in the Shire of Corrigin.
- To ensure appropriate testing and exercising of the local emergency management plan.
- To prepare an annual report of the activities of the Committee for submission to the OEM.
- To provide assistance to the Local Emergency Coordinators and Lead Combat Authorities during emergency management operations.
- To carry out such other emergency management functions as directed by OEM.

### 4.0 MEMBERSHIP

The Council appoints to the Committee those ex-officio representatives whose titles appear below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

Membership of the Committee shall be:

- The President of the Shire of Corrigin
- Deputy Shire President
- The Officer in Charge of the Corrigin Police District or delegate(s)
- The Officer in Charge of the Fire and Rescue Service in Corrigin or their delegates
- The Shire's Chief Bush Fire Control Officer
- The SES Area Manager or delegate
- The Officers in Charge of the St John Ambulance District of Corrigin or delegate
- A health representative from the Corrigin Hospital
- An officer from the Department for Communities, Child Protection and Family Support
- · Representatives from other agencies as required

### 1. DECLARATION OF OPENING

Chairperson, Cr Des Hickey opened the meeting at 1.01pm

### 2. ATTENDANCE AND APOLOGIES

Cr. D Hickey Shire President Deputy Shire President Cr. M Weguelin Chief Executive Officer N A Manton **Executive Support Officer** K Biglin Corrigin Volunteer Fire and Rescue D Di Fulvio Chair St John Ambulance G Dawson Health Services Manager, Corrigin District Hospital L Reed Principal, Corrigin District High School H Prance Deputy Recovery Officer L Baker Sergeant, Corrigin Police C Morgan DFES Area Officer, Narrogin East G Hansen Corrigin Pharmacy M Hooper

### **Apologies**

Corrigin Medical Surgery Doctor

St John Ambulance, Community paramedic

Department of Communities

Road Safety Advisor, Wheatbelt South – WALGA

Chief Bush Fire Control Officer

Dept of Primary Industries and Regional Development

DFES, District Emergency Management Advisor

T Ramakrishna

L Evans

R Thornton

G Evans

A Lacey

A Smith

### 3. Hazard Management Agency Report

WA Boarders closed on 24 March 2020. Interstate arrivals are now required to self-isolate for 14 days, and the border controls apply to all road, air, rail and sea access points.

As at 25 March 2020 there were 205 confirmed cases of COVID-19 in WA with one confirmed case in the Wheatbelt.

### 3.1 Local Response to COVID-19 Case

Health Authority to advise of what to happens if local case identified.

### 4. Communication/Public Information (Shire CEO overview)

- Community communications
- Key messages- hygiene, social distance, stay home
- Build community confidence.

### 5. Agency Reports and Updates - Business Continuity Plans

Hospital and general practitioner

- Dr Raj is in Perth but available for telephone and video appointments. The hospital is able to deal with general matters in his absence.
- Preparing to deal with local cases if they arise.
- Installing infection control carpets as soon as possible.

### St John Ambulance

Receiving daily updates about the virus and being vigilant.

- Receiving support from the local paramedic.
- Clinical practices are up to date for if a local case arises.
- Taking precautions but focusing on positivity in the community.

### **Pharmacy**

- Encouraging people to call ahead for prescription pickups.
- If you are unable to get a doctors appointment, the pharmacy can extend for prescriptions for a further month.
- Offering a free delivery service for people who are vulnerable or unwell in the community.
- The pharmacy will have a dedicated room for an emergency of someone showing signs of the virus.
- Promoting to keep people calm and assuring people that they will still be able to order their prescriptions.

### Police

- New legal powers to enforce virus restrictions.
- Keeping people updated via twitter.
- Policing people who are not complying with social distancing and regulations regarding group gatherings.
- Will be keeping an eye out for anti-social behaviour and making sure the kids who are not at school are behaving.

### Volunteer Fire and Rescue

- Increasing PPE for when attending accidents.
- On-call to assist with regional traffic control.

### State Emergency Service - DFES

- Promoting social distancing and have cancelled all face-to-face meetings.
- Focusing on response capabilities.
- Commissioner has extended the restricted burning period state wide until end of April 2020 to reduce exposure of bushfire volunteers to the virus if there are fires.
- DFES has been asked to provide volunteers for traffic control in the region.

### Corrigin District High School

- Attending weekly meetings via web-x for principals across the state to keep updated.
- Putting together a parent's information package for coping and the implications of the virus.
- There are teachers researching online programs to continue to provide education for the students.
- Teaching the students proper hand washing techniques as well as educating about social distancing.
- To date there are 5 students still attending the school. Parents are encouraged to keep their children at home.

### IGA Corrigin

- Issues with supply and demand over the past few weeks. Supply was reduced to 20%, it is now back up to 80%.
- Still short of cleaning products/hygiene but are working to get more supplies.
- Offering free home delivery to the community.
- The IGA head office is going to set up an online delivery service.
- Staff are in good spirits and will be wearing additional PPE as the virus gets more severe.
- There are distancing markers on the floors to encourage social distancing.
- Parents are encouraged to keep their children at home and away from the shop.
- The restricted sale of alcohol has been enforced.

### 6. Identification of Vulnerable People

- Identify vulnerable people and support requirements.
- Reminders to stay at home
- Flu vaccine
- Assistance with shopping, meals, deliveries
- Medication
- Home care

### 7. Identification of Critical Services

- Health and hospital services for business as usual
- Health and hospital services for pandemic
- Personal protective equipment- masks, sanitiser,
- Waste collection
- Food supplies
- Fuel supplies

### 8. Local Impact Assessment

- Businesses in financial difficulty
- Community members in financial difficulty
- Job losses
- Mental health
- Crime and vandalism

### 9. Recovery

### 9.1 Potential for significant, prolonged business disruptions

### 9.2 Psychosocial and Mental Health Impacts

Services available

Communicating contact details

### 9.3 Financial Impacts

Support for local and regional businesses

### 9.4 Communicating in Recovery

Communication about services as we get back to normal.

### 9.5 Other Information

State Recovery Coordination Group (SRCG) will be meeting on a regular basis to develop a State Recovery Plan including:

- Social and economic impacts of COVID-19.
- Recovery activities are coordinated across the
- Transition communities to a post recovery state.

WALGA are providing regular advice and information to local governments on operational aspects of COVID-19 including:

- Incident Management Teams
- Review and update of Business Continuity Plans
- Identification of critical services
- Legislative responsibilities i.e. identification of Local Recovery Coordinators and responsibilities of EHOs

### 10. Other Items

### 11. NEXT MEETING

The next COVID-19 Local Emergency Management meeting will be Monday 6 April 2020 at 1.00pm.

The next LEMC meeting will be Monday 11 May 2020 at 1.00pm.

Meeting dates for 2020 are as follows.

- Monday 10 August 2020 at 1.00pm
- Monday 9 November 2020 at 1.00pm

### 12. MEETING CLOSURE

The Chairperson, Cr Des Hickey closed the meeting at 2:45pm.



# SPECIAL COVID-19 Local Emergency Management Committee Meeting

# **Minutes**

Monday 6 April 2020

1.00pm

By Teleconference

### 1.0 NAME

The Committee shall be known as the Corrigin Local Emergency Management Committee ('Committee').

### 2.0 ROLE OF THE COMMITTEE

To assist the Local Emergency Coordinators (Officers in Charge of the Corrigin Police District) to develop and maintain effective emergency management arrangements for the Shire of Corrigin.

### 3.0 OBJECTIVES OF THE COMMITTEE

- To advise and assist the Shire of Corrigin in ensuring that local emergency management arrangements are established for its district.
- To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- To assist with the preparation and approval of the Corrigin Local Emergency Management Plan and submit such plans to the Office of Emergency Management (OEM) for approval.
- To review at least annually the Corrigin Local Emergency Management Plan.
- To assist in the preparation of emergency management operating procedures for application in the Shire of Corrigin.
- To ensure appropriate testing and exercising of the local emergency management plan.
- To prepare an annual report of the activities of the Committee for submission to the OEM.
- To provide assistance to the Local Emergency Coordinators and Lead Combat Authorities during emergency management operations.
- To carry out such other emergency management functions as directed by OEM.

### 4.0 MEMBERSHIP

The Council appoints to the Committee those ex-officio representatives whose titles appear below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

Membership of the Committee shall be:

- The President of the Shire of Corrigin
- Deputy Shire President
- The Officer in Charge of the Corrigin Police District or delegate(s)
- The Officer in Charge of the Fire and Rescue Service in Corrigin or their delegates
- The Shire's Chief Bush Fire Control Officer
- The SES Area Manager or delegate
- The Officers in Charge of the St John Ambulance District of Corrigin or delegate
- A health representative from the Corrigin Hospital
- An officer from the Department for Communities, Child Protection and Family Support
- · Representatives from other agencies as required

### 1. DECLARATION OF OPENING

Chairperson, Cr Des Hickey opened the meeting at 1.02pm

### 2. ATTENDANCE AND APOLOGIES

Shire President

Cr. D Hickey

Deputy Shire President

Chief Executive Officer

Executive Support Officer

Corrigin Volunteer Fire and Rescue

Chair St John Ambulance

Cr. M Weguelin

N A Manton

K Biglin

D Di Fulvio

G Dawson

Principal, Corrigin District High School H Prance (1.08pm)

Deputy Recovery Officer

Sergeant, Corrigin Police

DFES Area Officer, Narrogin East

Corrigin Pharmacy

St John Ambulance, Community paramedic

Department of Communities

Dept of Primary Industries and Regional Development

L Baker

C Morgan

G Hansen

M Hooper

L Evans

N Blackburn

A Lacey

### **Apologies**

Department of Communities J Spadaccini Health Services Manager, Corrigin District Hospital L Reed

Corrigin Medical Surgery Doctor T Ramakrishna

### No Response

Road Safety Advisor, Wheatbelt South – WALGA R Thornton Chief Bush Fire Control Officer G Evans DFES, District Emergency Management Advisor A Smith

### 3. Hazard Management Agency Report

As at 1 April 2020 there were 392 confirmed cases of COVID-19 in WA with 9 cases in regional Western Australia and two under investigation.

### 4. Agency Reports and Updates - Business Continuity Plans

Hospital and general practitioner

• Dr Raj will be back next week for flu needles.

### St John Ambulance

- Continuing to prepare.
- Higher capacity for duties with increased PPE.
- Trained up extra staff.

### Pharmacy

- Getting prescriptions through from Dr Raj.
- Flu vaccinations available for over 65 walk-in.
- Deliveries for vulnerable people.
- Doctor available from Kondinin if required.

### Police

Checking boarders and regional boundaries.

- Encouraging social distancing within the community.
- Vehicle control points planning vehicle counters.

### Volunteer Fire and Rescue

Continuing to encourage use of PPE.

### **Bush Fire Control Officer**

### **DFES**

Focusing on operation response.

### Department Communities, Child Protection and Family Support

- Support people in home isolation who are not self sufficient.
- Providing phone support.
- Working on a proposal to handle backpackers looking for work.

### School

- No students.
- Continuing to upskill.
- Staff are dropping off work packages to families.

### Department of Primary Industries and Regional Development

- Business as usual working from home.
- Working on Regional Intelligence backup.
- Looking into supply change issues.

### IGA

- Lost a transport company making other arrangements.
- Orders still hit and miss running at 60-80% supply on deliveries.
- Bruce Rock and Quairading shoppers coming to town.
- Still can't get soap/sanitiser.
- Doing lots of home deliveries.

### Shire

- Working hard to ensure staff stay employed.
- Focus on communication between staff, councillors and community.
- Working on how to manage contract companies safely.
- Looking at projects to offer to people who have lost their jobs.

### 5. Incident Response team

- First meeting today
- Planning for the management phase and also the recovery phase
- Focusing on communicating with the community to see how we can help for the future.

### 6. Other Items/Questions/Concerns

### 7. NEXT MEETING

The next COVID-19 Local Emergency Management meeting will be Tuesday 14<sup>th</sup> April 2020 1pm.

The next LEMC meeting will be Monday 11 May 2020 at 1.00pm.

Meeting dates for 2020 are as follows.

- Monday 10 August 2020 at 1.00pm
- Monday 9 November 2020 at 1.00pm

### 8. MEETING CLOSURE

The Chairperson, Cr Des Hickey closed the meeting at 1.33pm.



# SPECIAL COVID-19 Local Emergency Management Committee Meeting

# **Minutes**

Tuesday 14 April 2020

1.00pm

By Teleconference

### 1.0 NAME

The Committee shall be known as the Corrigin Local Emergency Management Committee ('Committee').

### 2.0 ROLE OF THE COMMITTEE

To assist the Local Emergency Coordinators (Officers in Charge of the Corrigin Police District) to develop and maintain effective emergency management arrangements for the Shire of Corrigin.

### 3.0 OBJECTIVES OF THE COMMITTEE

- To advise and assist the Shire of Corrigin in ensuring that local emergency management arrangements are established for its district.
- To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- To assist with the preparation and approval of the Corrigin Local Emergency Management Plan and submit such plans to the Office of Emergency Management (OEM) for approval.
- To review at least annually the Corrigin Local Emergency Management Plan.
- To assist in the preparation of emergency management operating procedures for application in the Shire of Corrigin.
- To ensure appropriate testing and exercising of the local emergency management plan.
- To prepare an annual report of the activities of the Committee for submission to the OEM.
- To provide assistance to the Local Emergency Coordinators and Lead Combat Authorities during emergency management operations.
- To carry out such other emergency management functions as directed by OEM.

### 4.0 MEMBERSHIP

The Council appoints to the Committee those ex-officio representatives whose titles appear below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

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- The Officer in Charge of the Fire and Rescue Service in Corrigin or their delegates
- The Shire's Chief Bush Fire Control Officer
- The SES Area Manager or delegate
- The Officers in Charge of the St John Ambulance District of Corrigin or delegate
- A health representative from the Corrigin Hospital
- An officer from the Department for Communities, Child Protection and Family Support
- Representatives from other agencies as required

### 1. DECLARATION OF OPENING

Chairperson, Cr Des Hickey opened the meeting at 1.02pm

### 2. ATTENDANCE AND APOLOGIES

Shire President Cr. D Hickey Deputy Shire President Cr. M Weguelin Chief Executive Officer N A Manton **Executive Support Officer** K Biglin Chair St John Ambulance G Dawson Deputy Recovery Officer L Baker Sergeant, Corrigin Police C Morgan DFES Area Officer, Narrogin East G Hansen Corrigin Pharmacy M Hooper **Department of Communities** N Blackburn Health Services Manager, Corrigin District Hospital L Reed Dept of Primary Industries and Regional Development A Lacev

### **Apologies**

Principal, Corrigin District High School H Prance
Road Safety Advisor, Wheatbelt South – WALGA R Thornton
Department of Communities J Spadaccini

### No Response

Corrigin Medical Surgery Doctor T Ramakrishna
St John Ambulance, Community paramedic L Evans
Corrigin Volunteer Fire and Rescue D Di Fulvio
Chief Bush Fire Control Officer G Evans
DFES, District Emergency Management Advisor A Smith

### 3. Hazard Management Agency Report

As at 7 April 2020 there were 470 confirmed cases of COVID-19 in WA with 8 cases in the Wheatbelt region.

Further Wheatbelt cases have been confirmed.

### 4. Agency Reports and Updates - Business Continuity Plans

Hospital and general practitioner

- Business as usual.
- Staying positive.

### St John Ambulance

• No further updates, remaining vigilant.

### Pharmacy

- Telehealth has been working well.
- High level of deliveries.
- Supply of flu vaccinations available for over 65s.

### Police

- Vehicle control points.
- No noticeable increase of criminal activity.

- Communication with Transperth regarding exemptions.
- Fines are being enforced for violations of travel and social distancing.

Volunteer Fire and Rescue NIL

Bush Fire Control Officer NIL

### **DFES**

- Monitoring PPE stocks.
- There will be work happening at the fire stations contractors in town.

### Department Communities, Child Protection and Family Support

- State emergency welfare plan.
- Meeting with emergency services team this week.
- Looking after the vulnerable people.

### School

NIL

### Shire

- Focusing on communication with the community.
- Getting processes in place for contractors that come into town.
- CRC coming up with various activities for the community during this time.
- Looking to engage short term casual employment for people who have lost their jobs as a result of the virus.
- CRC staff have been making phone calls to vulnerable members of the community and also delivering library mystery packs.

### Others - IGA

- Concern over elderly awareness.
- Deliveries mostly to families with children rather than elderly.

### Department of Primary Industries and Regional Development

- Department has been given the Responsibility for food security.
- Supporting farmers getting supplies.
- Working with WA police for online travel passes.
- Focusing on regional labour.
- Working on food processing for businesses with regards to business continuity and social distancing.

### 5. Incident Response team

### 6. Other Items/Questions/Concerns

Discussions around:

- Caravans
- Police on the roads and in town, issuing infringements
- Regional boundaries

### 7. NEXT MEETING

The next COVID-19 Local Emergency Management meeting will be Monday 20<sup>th</sup> April 2020 at 1pm.

The next LEMC meeting will be Monday 11 May 2020 at 1.00pm.

Meeting dates for 2020 are as follows.

- Monday 10 August 2020 at 1.00pm
- Monday 9 November 2020 at 1.00pm

### 8. MEETING CLOSURE

The Chairperson, Cr Des Hickey closed the meeting at 1.43pm.

CHQ/EFT	DATE	NAME	DESCRIPTION	АМО	UNT	BANK
20493	12/03/2020	BABAKIN-CORRIGIN CRICKET CLUB	BOND REFUND	\$	300.00	MUNI
20494	12/03/2020	SYNERGY	ELECTRICITY CHARGES	\$	3,832.33	MUNI
20495	12/03/2020	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$	186.00	MUNI
20496	26/03/2020	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$	186.00	MUNI
20497	26/03/2020	B M MILLS & CO	PURCHASE OF 6,000 CUBIC METRES OF GRAVEL	\$	4,100.00	MUNI
20498	26/03/2020	SYNERGY	ELECTRICITY CHARGES	\$	13,686.77	MUNI
20499	26/03/2020	WATER CORPORATION OF WA	WATER CHARGES	\$	22,363.24	MUNI
EFT14811	12/03/2020	ABCO PRODUCTS PTY LTD	CLEANING SUPPLIES	\$	428.37	MUNI
EFT14812	12/03/2020	AC ELECTRICS WA	REPAIRS TO POOL BUDDY	\$	919.60	MUNI
EFT14813	12/03/2020	ASTRO ALLOYS	20 LITRES OF BRILLIANCE WITH SPRAY ATTACHMENT	\$	337.40	MUNI
EFT14814	12/03/2020	AVON WASTE	4 WEEKS RUBBISH COLLECTION - FEBRUARY 2020	\$	18,343.50	MUNI
EFT14815	12/03/2020	BEST OFFICE SYSTEMS	PHOTOCOPYING - ADMIN OFFICE AND RESOURCE CENTRE	\$	661.62	MUNI
EFT14816	12/03/2020	BITUTEK PTY LTD	SEAL BULYEE ROAD AND BULLARING-PINGELLY ROAD	\$	144,040.59	MUNI
EFT14817	12/03/2020	BOC LIMITED	CONTAINER SERVICE FOR SWIMMING POOL - MEDICAL OXYGEN	\$	11.58	MUNI
EFT14818	12/03/2020	BROWNLEY'S PLUMBING & GAS	REPLACE DISABLED TOILET SEAT AT ROTARY PARK TOILETS	\$	455.63	MUNI
EFT14819	12/03/2020	CLOUD COLLECTIONS PTY LTD	RATES RECOVERY AND ASSOCIATED LEGAL FEES	\$	4,311.46	MUNI
EFT14820	12/03/2020	CORRIGIN HOTEL	REFRESHMENTS AND CATERING SUPPLIES	\$	150.00	MUNI
EFT14821	12/03/2020	CORRIGIN NEWSAGENCY	STATIONERY SUPPLIES	\$	410.35	MUNI
EFT14822	12/03/2020	CORRIGIN OFFICE SUPPLIES	STATIONERY SUPPLIES	\$	129.19	MUNI
EFT14823	12/03/2020	CORRIGIN TYREPOWER	NEW TYRES FOR GRADER & UTE, REPAIR TYRE ON PRIME MOVER	\$	3,794.00	MUNI
EFT14824	12/03/2020	DEB RENDELL	BOND REFUND	\$	50.00	MUNI
EFT14825	12/03/2020	DEPT OF MINES, INDUSTRY REGULATION & SAFETY	BUILDING SERVICES LEVY CORRECTION FOR BA 12/2019	\$	18.39	MUNI
EFT14826	12/03/2020	DEPT OF FIRE & EMERGENCY SERVICES	2019 / 2020 ESL THIRD QUARTER CONTRIBUTION	\$	21,464.40	MUNI
EFT14827	12/03/2020	ELECTRO ACOUSTIC CO PTY LTD	REPAIRS TO CREC SOUND SYSTEM	\$	979.00	MUNI
EFT14828	12/03/2020	EXURBAN PTY LTD	TOWN PLANNING CONULTANCY SERVICES JAN - FEB 2020	\$	3,071.68	MUNI
EFT14829	12/03/2020	FIRST HEALTH SERVICES	CORRIGIN MEDICAL CENTRE SERVICE FEE FOR MARCH 2020	\$	10,883.46	MUNI
EFT14830	12/03/2020	FRONTLINE FIRE AND RESCUE EQUIPMENT	PLANT REPAIRS - BILBARIN BUSHFIRE BRIGADE	\$	389.13	MUNI
EFT14831	12/03/2020	GREAT SOUTHERN FUEL SUPPLIES	FUEL SUPPLIES FOR FEBRUARY 2020	\$	15,412.46	MUNI
EFT14832	12/03/2020	GREGORY ALAN TOMLINSON	STAFF REIMBURSEMENT	\$	150.00	MUNI
EFT14833	12/03/2020	GUARDIAN TACTILE SYSTEMS PTY LTD	GUARDIAN TACTILES AND STAIR NOSINGS FOR POOL	\$	2,617.57	MUNI
EFT14834	12/03/2020	ISWEEP TOWN & COUNTRY	STREET SWEEPING IN CORRIGIN TOWNSITE	\$	4,455.00	MUNI

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOL	JNT	BANK
EFT14835	12/03/2020	JR & A HERSEY PTY LTD	PERSONAL PROTECTIVE EQUIPMENT, HARDWARE SUPPLIES	\$	574.68	MUNI
EFT14836	12/03/2020	KATEMS SUPERMARKET	REFRESHMENTS AND CATERING SUPPLIES	\$	247.21	MUNI
EFT14837	12/03/2020	KEWDALE HIRE	PADFOOT ROLLER HIRE	\$	2,801.26	MUNI
EFT14838	12/03/2020	KYLIE ANN CALEY	STAFF REIMBURSEMENT	\$	26.50	MUNI
EFT14839	12/03/2020	LANDGATE	CERTIFICATE OF TITLE LR3006/412 - 21 GOYDER STREET	\$	26.20	MUNI
EFT14840	12/03/2020	LGIS RISK MANAGEMENT	NOISE ASSESSMENTS AND REPORT	\$	1,584.00	MUNI
EFT14841	12/03/2020	MALLEE TREE CAFE & GALLERY	REFRESHMENTS AND CATERING	\$	48.00	MUNI
EFT14842	12/03/2020	MARKETFORCE	ADVERTISING - TENDER 02-2020 ICT SERVICES	\$	631.82	MUNI
EFT14843	12/03/2020	MERCURE HOTEL PERTH	ACCOMMODATION AND PARKING FOR STAFF TRAINING	\$	690.00	MUNI
EFT14844	12/03/2020	MOORE STEPHENS	STAFF TRAINING, 2018/2019 DEFERRED PENSIONER RATES AUDIT	\$	2,741.20	MUNI
EFT14845	12/03/2020	NEU-TECH AUTO ELECTRICS	PLANT REPAIRS - TRAILER, TIP TRUCK, ROLLER, UTE, BORE PUMP	\$	1,369.07	MUNI
EFT14846	12/03/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER CONSULTANCY - RESOLVE IT ISSUES	\$	467.50	MUNI
EFT14847	12/03/2020	PM FUCHSBICHLER	PUMP OUT GREASE TRAP AT CREC	\$	400.00	MUNI
EFT14848	12/03/2020	RURAL TRAFFIC SERVICES PTY LTD	TRAFFIC CONTROL SERVICES - BULYEE ROAD	\$	21,906.15	MUNI
EFT14849	12/03/2020	SCAVENGER FIRE & SAFETY	ANNUAL SERVICE OF FIRE EQUIPMENT	\$	2,862.20	MUNI
EFT14850	12/03/2020	SHIRE OF MERREDIN	ADVERTISEMENT IN EASTERN WHEATBELT VISITOR'S GUIDE	\$	65.00	MUNI
EFT14851	12/03/2020	SOUTH REGIONAL TAFE	FORKLIFT OPERATORS COURSE AT RESOURCE CENTRE	\$	2,452.00	MUNI
EFT14852	12/03/2020	SQUIRE PATTON BOGGS (AU)	LEGAL ADVICE AND REPRESENTATION - CREC	\$	440.00	MUNI
EFT14853	12/03/2020	ST JOHN AMBULANCE WA LTD	DEFIBRILLATOR FOR CARAVAN PARK	\$	2,000.00	MUNI
EFT14854	12/03/2020	STIRLING FREIGHT EXPRESS	FREIGHT CHARGES	\$	689.37	MUNI
EFT14855	12/03/2020	THE WINDMILL NEWSPAPER	ADVERTISING - THANK A VOLUNTEER DAY	\$	70.00	MUNI
EFT14856	12/03/2020	THE WORKWEAR GROUP PTY LTD	STAFF UNIFORM	\$	52.00	MUNI
EFT14857	12/03/2020	THOR EARTH PLANT HIRE	WATER TRUCK HIRE	\$	4,966.50	MUNI
EFT14858	12/03/2020	WA CONTRACT RANGER SERVICES	RANGER SERVICES	\$	748.00	MUNI
EFT14859	12/03/2020	WEST COAST ASBESTOS REGISTERS	REMOVE AND DISPOSE OF ASBESTOS WASTE FROM RESERVE	\$	300.00	MUNI
EFT14860	12/03/2020	WESTERN HYDRAULICS CORRIGIN	REPLACE HYDRAULIC HOSES ON GRADERS	\$	244.89	MUNI
EFT14861	12/03/2020	WESTERN MECHANICAL CORRIGIN	PLANT REPAIRS - LOADER, CREW CAB TRUCK, LAWNMOWER	\$	3,024.40	MUNI
EFT14862	12/03/2020	WILKY'S CONTRACTING	LOADER HIRE	\$	1,402.50	MUNI
EFT14863	12/03/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$	370.04	MUNI
EFT14864	12/03/2020	SALARY PACKAGING AUSTRALIA	SALARY PACKAGING PAYROLL DEDUCTIONS	\$	785.40	MUNI
EFT14865	16/03/2020	HOUSING AUTHORITY	HOUSING BOND REFUND FOR 15 MCANDREW AVENUE	\$	1,100.00	MUNI

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUN	JT	BANK
EFT14866	18/03/2020	DAMIEN CARTER BRICKLAYING	DEPOSIT FOR BRICK-LAYING SERVICES AT CORRIGIN CEMETERY	\$	1,500.00	MUNI
EFT14867	18/03/2020	SUNNY SIGN COMPANY PTY LTD	VARIOUS STREET BLADES AND SIGNS	\$	485.10	MUNI
EFT14868	26/03/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$	370.04	MUNI
EFT14869	26/03/2020	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	\$	41.00	MUNI
EFT14870	26/03/2020	SALARY PACKAGING AUSTRALIA	SALARY PACKAGING PAYROLL DEDUCTIONS	\$	785.40	MUNI
EFT14871	26/03/2020	SHIRE OF CORRIGIN OUTSIDE STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	\$	100.00	MUNI
EFT14872	26/03/2020	ADVANCED AUTOLOGIC PTY LTD	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14873	26/03/2020	ARM SECURITY	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14874	26/03/2020	AUSTRALIAN TAXATION OFFICE	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14875	26/03/2020	BENNETT EQUIPMENT	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14876	26/03/2020	BEST OFFICE SYSTEMS	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14877	26/03/2020	BF WALSH EARTHMOVING CONTRACTOR	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14878	26/03/2020	BEYOND BRICKS MANDURAH PTY LTD	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14879	26/03/2020	BULLIVANTS PTY LTD	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14880	26/03/2020	CELLARBRATIONS @ CORRIGIN	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14881	26/03/2020	CONNELLY IMAGES	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14882	26/03/2020	CORRIGIN HARDWARE	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14883	26/03/2020	CORRIGIN HISTORICAL SOCIETY (INC)	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14884	26/03/2020	CORRIGIN HOTEL	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14885	26/03/2020	CORRIGIN LICENSED POST OFFICE	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14886	26/03/2020	CORRIGIN OFFICE SUPPLIES	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14887	26/03/2020	CORRIGIN PHARMACY	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14888	26/03/2020	CORRIGIN ROADHOUSE	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14889	26/03/2020	CROSSLAND CONSTRUCTION	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14890	26/03/2020	DAWN'S DELIGHTS	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14891	26/03/2020	DAMIEN CARTER BRICKLAYING	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14892	26/03/2020	ELECTRO ACOUSTIC CO PTY LTD	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14893	26/03/2020	GJ JONES PLUMBING & GAS	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14894	26/03/2020	GRAMLINE PERTH PTY LTD	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14895	26/03/2020	HARRIS ZUGLIAN ELECTRICS	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14896	26/03/2020	IGA CORRIGIN	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI

CHQ/EFT	DATE	NAME	DESCRIPTION	АМО	UNT	BANK
EFT14897	26/03/2020	MALLEE TREE CAFE & GALLERY	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14898	26/03/2020	METAL ARTWORK CREATIONS	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14899	26/03/2020	NA TURNER & SON	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14900	26/03/2020	NEU-TECH AUTO ELECTRICS	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14901	26/03/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14902	26/03/2020	PRICE CONSULTING GROUP PTY LTD	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14903	26/03/2020	RJ SMITH ENGINEERING	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14904	26/03/2020	SIGMA CHEMICALS	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14905	26/03/2020	ST JOHN AMBULANCE WA LTD	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14906	26/03/2020	STABILISED PAVEMENTS OF AUSTRALIA	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14907	26/03/2020	STEWART & HEATON CLOTHING CO PTY LTD	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14908	26/03/2020	THE BUTCHERS BLOCK	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14909	26/03/2020	VALLEY AIRCON & REFRIGERATION	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14910	26/03/2020	WA CONTRACT RANGER SERVICES	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14911	26/03/2020	WESTERN MECHANICAL CORRIGIN	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14912	26/03/2020	YEALERING AGPARTS & REPAIRS	PAYMENT BATCH CANCELLED - EXCEEDED NAB LIMIT	\$	-	MUNI
EFT14913	26/03/2020	ARM SECURITY	ALARM MONITORING SERVICES	\$	156.00	MUNI
EFT14914	26/03/2020	AUSTRALIAN TAXATION OFFICE	BAS PAYMENT FOR FEBRUARY 2020	\$	95,162.00	MUNI
EFT14915	26/03/2020	BENNETT EQUIPMENT	PLANT PARTS - TIPPER TRUCK	\$	97.68	MUNI
EFT14916	26/03/2020	BEST OFFICE SYSTEMS	PHOTOCOPYING - ADMIN OFFICE	\$	415.09	MUNI
EFT14917	26/03/2020	BF WALSH EARTHMOVING CONTRACTOR	PUSH UP GRAVEL, REHABILITATE GRAVEL PIT	\$	24,011.90	MUNI
EFT14918	26/03/2020	BEYOND BRICKS MANDURAH PTY LTD	BRICKS FOR NICHE WALL AT CORRIGIN CEMETERY	\$	764.00	MUNI
EFT14919	26/03/2020	BULLIVANTS PTY LTD	REPAIR LIFTING CHAINS, CHECK AND TAG LIFTING CHAINS	\$	1,336.50	MUNI
EFT14920	26/03/2020	CELLARBRATIONS @ CORRIGIN	REFRESHMENTS AND CATERING SUPPLIES	\$	38.00	MUNI
EFT14921	26/03/2020	CONNELLY IMAGES	NEW SIGN FOR BATCHING PLANT	\$	352.00	MUNI
EFT14922	26/03/2020	CORRIGIN HARDWARE	HARDWARE SUPPLIES	\$	1,495.60	MUNI
EFT14923	26/03/2020	CORRIGIN HISTORICAL SOCIETY (INC)	DONATION TOWARDS SHED MAINTENANCE AT MUSEUM	\$	1,980.00	MUNI
EFT14924	26/03/2020	CORRIGIN LICENSED POST OFFICE	POSTAGE CHARGES FOR FEBRUARY 2020	\$	255.00	MUNI
EFT14925	26/03/2020	CORRIGIN OFFICE SUPPLIES	STATIONERY SUPPLIES	\$	211.66	MUNI
EFT14926	26/03/2020	CORRIGIN PHARMACY	FIRST AID SUPPLIES	\$	30.69	MUNI
EFT14927	26/03/2020	CORRIGIN ROADHOUSE	REFRESHMENTS AND CATERING	\$	1,143.50	MUNI

CHQ/EFT	DATE	NAME	DESCRIPTION	AMO	DUNT	BANK
EFT14928	26/03/2020	CROSSLAND CONSTRUCTION	WATER TRUCK HIRE	\$	13,134.00	MUNI
EFT14929	26/03/2020	DAWN'S DELIGHTS	REFRESHMENTS AND CATERING	\$	135.00	MUNI
EFT14930	26/03/2020	DAMIEN CARTER BRICKLAYING	BRICK-LAYING SERVICES AT CORRIGIN CEMETERY	\$	4,280.00	MUNI
EFT14931	26/03/2020	ELECTRO ACOUSTIC CO PTY LTD	MICROPHONES, CABLES, FITTINGS, LEADS FOR CREC PA SYSTEM	\$	750.00	MUNI
EFT14932	26/03/2020	GJ JONES PLUMBING & GAS	REPLACE HOT WATER UNIT IN WELLNESS CENTRE	\$	1,551.94	MUNI
EFT14933	26/03/2020	GRAMLINE PERTH PTY LTD	FENCING MATERIALS FOR MEDICAL CENTRE FENCE	\$	3,576.08	MUNI
EFT14934	26/03/2020	IGA CORRIGIN	REFRESHMENTS AND CATERING SUPPLIES	\$	314.45	MUNI
EFT14935	26/03/2020	MALLEE TREE CAFE & GALLERY	REFRESHMENTS AND CATERING	\$	270.00	MUNI
EFT14936	26/03/2020	METAL ARTWORK CREATIONS	BADGES FOR COUNCILLORS	\$	48.40	MUNI
EFT14937	26/03/2020	NA TURNER & SON	PURCHASE OF 14,094 CUBIC METRES OF GRAVEL	\$	7,751.70	MUNI
EFT14938	26/03/2020	NEU-TECH AUTO ELECTRICS	PLANT PARTS - CENTRAL BUSHFIRE BRIGADE	\$	162.00	MUNI
EFT14939	26/03/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER CONSULTANCY - RESOLVE IT ISSUES	\$	212.50	MUNI
EFT14940	26/03/2020	RJ SMITH ENGINEERING	FLAT BAR FOR NICHE WALL AT CEMETERY	\$	280.12	MUNI
EFT14941	26/03/2020	ST JOHN AMBULANCE WA LTD	STAFF FIRST AID TRAINING	\$	1,416.00	MUNI
EFT14942	26/03/2020	STEWART & HEATON CLOTHING CO PTY LTD	RE-STOCK OF BUSHFIRE UNIFORMS FOR 2019 / 2020	\$	2,368.76	MUNI
EFT14943	26/03/2020	THE BUTCHERS BLOCK	REFRESHMENTS AND CATERING SUPPLIES	\$	388.27	MUNI
EFT14944	26/03/2020	VALLEY AIRCON & REFRIGERATION	SERVICE AIR-CONDITIONERS IN SHIRE BUILDINGS & RESIDENCES	\$	5,264.60	MUNI
EFT14945	26/03/2020	WA CONTRACT RANGER SERVICES	RANGER SERVICES 05.03.2020 AND 19.03.2020	\$	748.00	MUNI
EFT14946	26/03/2020	WESTERN MECHANICAL CORRIGIN	PLANT SERVICE - ROLLER	\$	2,251.10	MUNI
EFT14947	26/03/2020	YEALERING AGPARTS & REPAIRS	PLANT REPAIRS - ROLLER	\$	801.90	MUNI
EFT14948	27/03/2020	ADVANCED AUTOLOGIC PTY LTD	200 LITRES OF INDUSTRIAL KEROSENE	\$	2,340.00	MUNI
EFT14949	27/03/2020	BEST OFFICE SYSTEMS	PHOTOCOPYING - RESOURCE CENTRE	\$	80.68	MUNI
EFT14950	27/03/2020	CORRIGIN HOTEL	REFRESHMENTS AND CATERING SUPPLIES	\$	159.98	MUNI
EFT14951	27/03/2020	HARRIS ZUGLIAN ELECTRICS	INSTALL POWER POINT AND CONNECT LEAD TO PUMPS AT POOL	\$	333.58	MUNI
EFT14952	27/03/2020	PRICE CONSULTING GROUP PTY LTD	CONSULTANCY SERVICE - CEO PERFORMANCE REVIEW SUPPORT	\$	3,521.76	MUNI
EFT14953	27/03/2020	SIGMA CHEMICALS	POOL CHEMICALS, TESTING TABLETS, CHEMIGEM PIECES	\$	664.95	MUNI
EFT14954	27/03/2020	STABILISED PAVEMENTS OF AUSTRALIA	BULYEE ROAD LIME AND CEMENT STABILISATION	\$	421,286.58	MUNI
DD11544.1	01/03/2020	WESTNET PTY LTD	INTERNET CHARGES	\$	118.84	MUNI
DD11545.1	01/03/2020	WESTNET PTY LTD	INTERNET CHARGES	\$	219.95	MUNI
DD11546.1	01/03/2020	WESTNET PTY LTD	INTERNET CHARGES	\$	59.95	MUNI
DD11547.1	01/03/2020	WESTNET PTY LTD	INTERNET CHARGES	\$	89.95	MUNI

CHQ/EFT	DATE	NAME	DESCRIPTION	AN	/OUNT	BANK
DD11542.1	03/03/2020	TELSTRA	PHONE CHARGES	\$	158.18	MUNI
DD11543.1	03/03/2020	TELSTRA	PHONE CHARGES	\$	541.72	MUNI
DD11564.1	04/03/2020	NATIONAL AUSTRALIA BANK	CREDIT CARD PAYMENTS	\$	910.86	MUNI
DD11570.1	11/03/2020	WA SUPER	PAYROLL DEDUCTIONS	\$	9,542.33	MUNI
DD11570.2	11/03/2020	AVANTEOS INVESTMENTS LTD	PAYROLL DEDUCTIONS	\$	106.69	MUNI
DD11570.3	11/03/2020	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$	306.88	MUNI
DD11570.4	11/03/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$	1,477.44	MUNI
DD11570.5	11/03/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$	844.48	MUNI
DD11570.6	11/03/2020	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$	660.00	MUNI
DD11570.7	11/03/2020	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$	147.19	MUNI
DD11548.1	12/03/2020	TELSTRA	MOBILE PHONE CHARGES	\$	932.95	MUNI
DD11565.1	18/03/2020	TELSTRA	PHONE CHARGES	\$	399.52	MUNI
DD11594.1	19/03/2020	CLASSIC FUNDING GROUP PTY LTD	RESOURCE CENTRE PHOTOCOPIER LEASE PAYMENT	\$	237.60	MUNI
DD11617.1	25/03/2020	WA SUPER	PAYROLL DEDUCTIONS	\$	9,416.91	MUNI
DD11617.2	25/03/2020	AVANTEOS INVESTMENTS LTD	PAYROLL DEDUCTIONS	\$	106.69	MUNI
DD11617.3	25/03/2020	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$	306.88	MUNI
DD11617.4	25/03/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$	1,543.87	MUNI
DD11617.5	25/03/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$	844.48	MUNI
DD11617.6	25/03/2020	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$	660.00	MUNI
DD11617.7	25/03/2020	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$	137.79	MUNI
DD11608.1	30/03/2020	TELSTRA	PHONE CHARGES	\$	70.42	MUNI
DD11609.1	30/03/2020	TELSTRA	PHONE CHARGES	\$	222.50	MUNI
DD11610.1	30/03/2020	TELSTRA	PHONE CHARGES	\$	100.84	MUNI
DD11611.1	30/03/2020	TELSTRA	PHONE CHARGES	\$	34.95	MUNI
DD11612.1	30/03/2020	TELSTRA	PHONE CHARGES	\$	334.79	MUNI
DD11613.1	30/03/2020	TELSTRA	PHONE CHARGES	\$	521.07	MUNI
DD11535.1	03/03/2020	DEPARTMENT OF TRANSPORT - P/L	DO DIRECT DEBIT	\$	317.80	LIC
DD11537.1	04/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	8,116.10	LIC
DD11539.1	05/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	2,939.25	LIC
DD11558.1	06/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	4,291.00	LIC
DD11560.1	09/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	1,163.25	LIC

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUN	IT	BANK
DD11562.1	10/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 4	4,304.25	LIC
DD11568.1	11/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 3	3,239.80	LIC
DD11574.1	12/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	0.45	LIC
DD11576.1	12/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	1,110.45	LIC
DD11580.1	13/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	7,398.90	LIC
DD11583.1	16/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	1,225.05	LIC
DD11585.1	17/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	7,915.65	LIC
DD11589.1	18/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	1,774.05	LIC
DD11592.1	19/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	1,570.45	LIC
DD11595.1	20/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 2	2,958.05	LIC
DD11597.1	23/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ :	1,285.90	LIC
DD11606.1	24/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	419.00	LIC
DD11624.1	25/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 2	2,889.60	LIC
DD11626.1	26/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	906.30	LIC
DD11628.1	27/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	533.65	LIC
DD11630.1	30/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	459.10	LIC
DD11632.1	31/03/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$	27.70	LIC
JNL	12/03/2020	PAYROLL	FORTNIGHTLY PAYROLL PAYMENT PPE 11/03/2020	\$ 50	6,842.77	MUNI
JNL	26/03/2020	PAYROLL	FORTNIGHTLY PAYROLL PAYMENT PPE 25/03/2020	\$ 54	4,210.47	MUNI

\$ 1,135,002.83

MUNICIPAL ACCOUNT PAYMENTS	\$ 1,080,157.08
TRUST ACCOUNT PAYMENTS	\$ -
LICENSING ACCOUNT PAYMENTS	\$ 54,845.75
EDNA STEVENSON TRUST ACCOUNT PAYMENTS	\$ -
	\$ 1,135,002.83



# SHIRE OF CORRIGIN NAB BUSINESS MASTERCARD PAYMENTS OF ACCOUNTS BY CREDIT CARD FOR THE STATEMENT PERIOD: 29 JANUARY 2020 TO 28 FEBRUARY 2020

DATE   DETAILS		DESCRIPTION	AMOUNT	Ļ
	CARD NUMBE	CARD NUMBER 4557-XXXX-XXXX-4143		
25/01/2020 CORRIGIN HOTEL	N HOTEL	MEALS WITH AUSTRALIA DAY AMBASSADOR	\$	135.50
15/02/2020 CALTEX BENTLEY	BENTLEY	FUEL FOR CEO VEHICLE	₩.	67.34
		CREDIT CARD TOTAL	\$	202.84
	CARD NUMBE	CARD NUMBER 4557-XXXX-XXXX-0935		
5/02/2020 SHIRE OF CORRIGIN LI	F CORRIGIN LICENSING	PLATE REMAKE FEE CR17	\$	36.90
5/02/2020 SHIRE OF CORRIGIN LI	F CORRIGIN LICENSING	PLATE CHANGE FEE CR22	\$	27.70
5/02/2020 SHIRE OF CORRIGIN LI	F CORRIGIN LICENSING	PLATE CHANGE FEE CR17	\$	27.70
5/02/2020 SHIRE OI	5/02/2020 SHIRE OF CORRIGIN LICENSING	NEW VEHICLE REGISTRATIONS CR17 AND CR22	\$	379.40
17/02/2020 UNIVERSITY OF WEST	SITY OF WESTERN AUSTRALIA	PARKING DURING TRAINING COURSE	₩.	10.00
18/02/2020 UNIVERSITY OF WEST	SITY OF WESTERN AUSTRALIA	PARKING DURING TRAINING COURSE	\$	10.00
19/02/2020 UNIVERSITY OF WEST	SITY OF WESTERN AUSTRALIA	PARKING DURING TRAINING COURSE	₩.	10.00
19/02/2020 MERCURE HOTEL PERTH	RE HOTEL PERTH	MEALS DURING TRAINING COURSE	45	83.07
24/02/2020 SHIRE OF CORRIGIN LI	F CORRIGIN LICENSING	VEHICLE REGISTRATION RENEWAL CR168	\$	123.25
		CREDIT CARD TOTAL	s	708.02
		BILLING ACCOUNT	\$	ı
		TOTAL CREDIT CARD PAYMENTS	ν,	910.86

I, Kylie Caley, Deputy Chief Executive Officer, have reviewed the credit card payments on card 4557-XXXX-XXXX-4143 and confirm that from the descriptions on the documentation provided that;

- all transactions are expenses incurred by the Shire of Corrigin;
- all purchases have been made in accordance with the Shire of Corrigin policy and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the any corporate credit card is evident.

 I, Natalie Manton, Chief Executive Officer, have reviewed the credit card payments on card 4557-XXXX-XXXX-0935 and confirm that from the descriptions on the documentation provided that;

- all transactions are expenses incurred by the Shire of Corrigin;
- all purchases have been made in accordance with the Shire of Corrigin policy and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the any corporate credit card is evident.

Natalie Manton

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Statement for

# NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001 Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

# Cardholder Details

MRS NATALIE ANITA MANTON Cardholder Name:

Account No:

Statement Period:

29 January 2020 to 28 February 2020

\$10,000 Cardholder Limit: Transaction record for: MRS NATALIE ANITA MANTON

Reference	74564500028	494020040
GST component (1/11th of the amount subject to GST)		
Amount subject to GST		
Amount NOT subject to GST	AMBASSAN	
Explanation	PUBLS WITH AUSTRALIA DAY AMBASSALIR	
Details	I HOTEL CORRIGIN ENTLEY BENTLEY	
	\$135.50 \$\ldot \text{CORRIGIN HOTEL} \$67.34 \$\ldot \text{CALTEX BENTLEY}\$	4
Amount A\$	\$135.50 \$67.34	\$202.84
Date	29 Jan 2020 18 Feb 2020	Total for this period

**Employee declaration** 

I verify that the above charges are a true and correct record in accordance with company policy

069/21/01/M01289/S003700/1007399

Cardholder signature:

Date: 10/3/2020





Statement for

NAB Business Visa

Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST 8 AEDT Saturday and Sunday Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week) NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001

**Cardholder Details** 

MS KYLIE ANN CALEY

Account No:

Cardholder Name:

29 January 2020 to 28 February 2020

Cardholder Limit:

Statement Period:

\$5,000

Transaction record for: MS KYLIE ANN CALEY

rt Reference	03151565369	02101203008			I				01171850050	
GST component (1/11th of the amount subject to GST)										
Amount subject to GST				2					1	
Amount NOT subject to GST	 	           		CRITICA					ENEWAR	
Explanation	PLATE REMAKE FEE CRIT	PLATE CHANGE FEET CR22	PLATECHANGE FEE CRIT	AEW VEHICLE RELIST PATIONS CRIT + CRIZ	Parking a) course	Parking as course	Meals 1 parking	Parking a) course	VEHICLE REGISTRATION RENEWAY. CRIES	Totals
Details	CORRIGIN	CORRIGIN	CORRIGIN	CORRIGIN	\$10.00 JUNIVERSITY OF WESTER CRAWLEY	'ESTER CRAWLEY	FD INPerth	\$10.00 J UNIVERSITY OF WESTER CRAWLEY	CORRIGIN	
	\$36.90 V CGN SHIRE LIC	\$27.70 \ CGN SHIRE LIC	\$27.70 V CGN SHIRE LIC	\$379.40 J CGN SHIRE LIC	UNIVERSITY OF M	\$10.00 J UNIVERSITY OF WESTER	\$83.07 # Mercure Hotel Perth FD INPerth	UNIVERSITY OF M	\$123.25 / CGN SHIRE LIC	
Amount A\$	\$36.90 \	\$27.70 /	\$27.70 \	\$379.40 \	\$10.00 <	\$10.00	\$83.07	\$10.00 <	\$123.25 /	\$708.02
Date	5 Feb 2020	5 Feb 2020	5 Feb 2020	5 Feb 2020	18 Feb 2020	19 Feb 2020	19 Feb 2020	20 Feb 2020	24 Feb 2020	Total for this period

# **Employee declaration**

059/21/01/M01289/S003701/1007401

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature:

Date:

# SHIRE OF CORRIGIN





March 2020

MONTHLY FINANCIAL REPORT

### **SHIRE OF CORRIGIN**

### **MONTHLY FINANCIAL REPORT**

### (Containing the Statement of Financial Activity) For the Period Ended 31 March 2020

### **LOCAL GOVERNMENT ACT 1995** LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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### Items of Significance

The material variance adopted by the Shire of Corrigin for the 2019/20 year is \$10,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	% Completed	Original Budge	Orig	inal YTD Budget	YTD Actual	Variance
Capital Expenditure	70 Completed	Original Budge	Ong	illai 110 buuget	I ID Actual	Variance
Buildings						
As per Capital Budget	2.36%	1,120	400	381,461	26,430	355,031
Infrastructure - Roads						
As per Capital Budget	59.03%	3,464	153	2,540,340	2,045,036	495,304
Parks, Gardens, Recreation Facilities						
As per Capital Budget	0.00%	257	000	20,997	-	257,000
Other Infrastructure						
As per Capital Budget	57.18%	123	500	85,589	70,615	14,974
% Compares current ytd actuals to annual budget						
% Compares current ytd actuals to annual budget	* Note	31 March 2019		31 March 2020		
Adjusted Net Current Assets	314%	\$ 1,238,	07 \$	3,894,321		
Cash and Equivalent - Unrestricted	2806%	\$ 136,8	61 \$	3,840,718		
Cash and Equivalent - Restricted	144%	\$ 1,439,	35 \$	2,066,181		
Receivables - Rates	104%	\$ 268,	62 \$	279,369		
Receivables - Other	48%	\$ 45,8	46 \$	21,883		
Payables	31%	\$ 171,	83 \$	53,665		

<sup>\*</sup> Note: Compares current ytd actuals to prior year actuals at the same time

### MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 MARCH 2020

### **INFORMATION**

### PREPARATION TIMING AND REVIEW

Date prepared: 14 April 2020 Prepared by: Kylie Caley, DCEO Reviewed by: Natalie Manton, CEO

### **BASIS OF PREPARATION**

### REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

### **BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

### SIGNIFICANT ACCOUNTING POLICES

### **GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

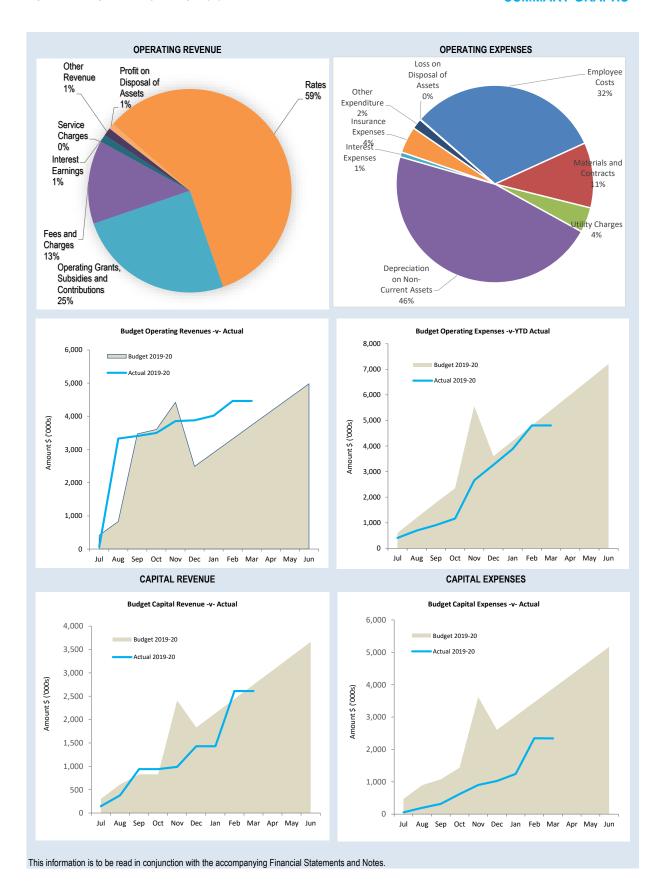
### **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

### **ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

### **SUMMARY GRAPHS**



### **KEY TERMS AND DESCRIPTIONS** FOR THE PERIOD ENDED 31 MARCH 2020

### **STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of Council; other costs that relate to the task of assiting elected members and ratepayers on matters on matters which do not concern specific Council services
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	To provide an operational framework for	Inspection of food outlets and their control, noise control and waste disposal compliance. Administration of the RoeRoc health Scheme and provision of various medical facilities
EDUCATION AND WELFARE	To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child care centre, playgroups senior citizen centre and aged care Provision of services provided by the Community Resource Centre
HOUSING	To provide and maintain staff and rental housing.	Provision and maintenance of staff, aged, rental and joint venture housing.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens reserves and playgrounds. Operation of library, and the support of other heritage and cultural facilities
TRANSPORT	To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES	To help promote the Shire and its economic wellbeing.	Tourism and area promotion including the maintenance and operation of a caravan park.  Provision of rural services including weed control, vermin control and standpipes.  Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control Shire overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

# STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MARCH 2020

### **STATUTORY REPORTING PROGRAMS**

N	Ref Note 1(b)	Adopted Annual Budget \$ 1,727,085 1,904 2,600,031 1,039,153 52,589 220,635 167,602 137,754 230,478 57,505 287,906 45,600 140,440 4,981,597	Amended Annual Budget 1,750,046 1,705 2,600,031 1,036,761 52,589 215,792 146,320 141,411 230,828 57,505 289,725 54,600 129,810	\$ 1,727,085 1,727,085 1,727,085 1,485 2,600,031 785,834 29,639 161,820 126,524 106,038 224,707 45,734 197,556 38,259 104,242	YTD Actual (b) \$ 1,750,045  1,491 2,600,839 807,723 43,170 110,503 126,679 108,157 222,068 46,358 206,524 56,166	Var. \$ (b)-(a) \$ 22,960  6 808 21,889 13,531 (51,317) 155 2,119 (2,639) 624 8,968	Var. %  % 1%  0% 0% 3% 46% (32%) 0% 2% (1%) 1% 5%	Var.
Opening Funding Surplus(Deficit)  Revenue from operating activities Governance General Purpose Funding - Rates General Purpose Funding - Other Law, Order and Public Safety	Note	Annual Budget \$ 1,727,085 1,904 2,600,031 1,039,153 52,589 220,635 167,602 137,754 230,478 57,505 287,906 45,600 140,440	1,750,046 1,750,046 1,705 2,600,031 1,036,761 52,589 215,792 146,320 141,411 230,828 57,505 289,725 54,600 129,810	\$ 1,727,085  1,727,085  1,485 2,600,031 785,834 29,639 161,820 126,524 106,038 224,707 45,734 197,556 38,259	Actual (b) \$ 1,750,045  1,491 2,600,839 807,723 43,170 110,503 126,679 108,157 222,068 46,358 206,524 56,166	(b)-(a) \$ 22,960  6 808 21,889 13,531 (51,317) 155 2,119 (2,639) 624 8,968	% 1% 0% 0% 3% 46% (32%) 0% 2% (1%) 1%	Var. ▲ ▼
Opening Funding Surplus(Deficit)  Revenue from operating activities Governance General Purpose Funding - Rates General Purpose Funding - Other Law, Order and Public Safety	1(b)	\$ 1,904 2,600,031 1,039,153 52,589 220,635 167,602 137,754 230,478 57,505 287,906 45,600 140,440	1,750,046  1,705 2,600,031 1,036,761 52,589 215,792 146,320 141,411 230,828 57,505 289,725 54,600 129,810	(a) \$ 1,727,085 1,727,085 2,600,031 785,834 29,639 161,820 126,524 106,038 224,707 45,734 197,556 38,259	(b) \$ 1,750,045 1,491 2,600,839 807,723 43,170 110,503 126,679 108,157 222,068 46,358 206,524 56,166	(b)-(a) \$ 22,960  6 808 21,889 13,531 (51,317) 155 2,119 (2,639) 624 8,968	% 1% 0% 0% 3% 46% (32%) 0% 2% (1%) 1%	Var.
Opening Funding Surplus(Deficit)  Revenue from operating activities Governance General Purpose Funding - Rates General Purpose Funding - Other Law, Order and Public Safety	1(b)	\$ 1,727,085  1,904 2,600,031 1,039,153 52,589 220,635 167,602 137,754 230,478 57,505 287,906 45,600 140,440	1,750,046 1,705 2,600,031 1,036,761 52,589 215,792 146,320 141,411 230,828 57,505 289,725 54,600 129,810	\$ 1,727,085  1,485 2,600,031 785,834 29,639 161,820 126,524 106,038 224,707 45,734 197,556 38,259	\$ 1,750,045  1,491 2,600,839 807,723 43,170 110,503 126,679 108,157 222,068 46,358 206,524 56,166	\$ 22,960  6 808 21,889 13,531 (51,317) 155 2,119 (2,639) 624 8,968	1%  0% 0% 3% 46% (32%) 0% 2% (1%) 1%	var.
Revenue from operating activities Governance General Purpose Funding - Rates General Purpose Funding - Other Law, Order and Public Safety	`,	1,727,085  1,904 2,600,031 1,039,153 52,589 220,635 167,602 137,754 230,478 57,505 287,906 45,600 140,440	1,705 2,600,031 1,036,761 52,589 215,792 146,320 141,411 230,828 57,505 289,725 54,600 129,810	1,727,085 1,485 2,600,031 785,834 29,639 161,820 126,524 106,038 224,707 45,734 197,556 38,259	1,750,045  1,491 2,600,839 807,723 43,170 110,503 126,679 108,157 222,068 46,358 206,524 56,166	22,960  6 808 21,889 13,531 (51,317) 155 2,119 (2,639) 624 8,968	1%  0% 0% 3% 46% (32%) 0% 2% (1%) 1%	<b>*</b>
Revenue from operating activities Governance General Purpose Funding - Rates General Purpose Funding - Other Law, Order and Public Safety	`,	1,904 2,600,031 1,039,153 52,589 220,635 167,602 137,754 230,478 57,505 287,906 45,600 140,440	1,705 2,600,031 1,036,761 52,589 215,792 146,320 141,411 230,828 57,505 289,725 54,600 129,810	1,485 2,600,031 785,834 29,639 161,820 126,524 106,038 224,707 45,734 197,556 38,259	1,491 2,600,839 807,723 43,170 110,503 126,679 108,157 222,068 46,358 206,524 56,166	6 808 21,889 13,531 (51,317) 155 2,119 (2,639) 624 8,968	0% 0% 3% 46% (32%) 0% 2% (1%) 1%	*
Governance General Purpose Funding - Rates General Purpose Funding - Other Law, Order and Public Safety	5	2,600,031 1,039,153 52,589 220,635 167,602 137,754 230,478 57,505 287,906 45,600 140,440	2,600,031 1,036,761 52,589 215,792 146,320 141,411 230,828 57,505 289,725 54,600 129,810	2,600,031 785,834 29,639 161,820 126,524 106,038 224,707 45,734 197,556 38,259	2,600,839 807,723 43,170 110,503 126,679 108,157 222,068 46,358 206,524 56,166	808 21,889 13,531 (51,317) 155 2,119 (2,639) 624 8,968	0% 3% 46% (32%) 0% 2% (1%) 1%	<b>*</b>
Governance General Purpose Funding - Rates General Purpose Funding - Other Law, Order and Public Safety	5	2,600,031 1,039,153 52,589 220,635 167,602 137,754 230,478 57,505 287,906 45,600 140,440	2,600,031 1,036,761 52,589 215,792 146,320 141,411 230,828 57,505 289,725 54,600 129,810	2,600,031 785,834 29,639 161,820 126,524 106,038 224,707 45,734 197,556 38,259	2,600,839 807,723 43,170 110,503 126,679 108,157 222,068 46,358 206,524 56,166	808 21,889 13,531 (51,317) 155 2,119 (2,639) 624 8,968	0% 3% 46% (32%) 0% 2% (1%) 1%	<b>^</b>
General Purpose Funding - Rates General Purpose Funding - Other Law, Order and Public Safety	5	2,600,031 1,039,153 52,589 220,635 167,602 137,754 230,478 57,505 287,906 45,600 140,440	2,600,031 1,036,761 52,589 215,792 146,320 141,411 230,828 57,505 289,725 54,600 129,810	2,600,031 785,834 29,639 161,820 126,524 106,038 224,707 45,734 197,556 38,259	2,600,839 807,723 43,170 110,503 126,679 108,157 222,068 46,358 206,524 56,166	808 21,889 13,531 (51,317) 155 2,119 (2,639) 624 8,968	0% 3% 46% (32%) 0% 2% (1%) 1%	<b>*</b>
General Purpose Funding - Other Law, Order and Public Safety	-	1,039,153 52,589 220,635 167,602 137,754 230,478 57,505 287,906 45,600 140,440	1,036,761 52,589 215,792 146,320 141,411 230,828 57,505 289,725 54,600 129,810	785,834 29,639 161,820 126,524 106,038 224,707 45,734 197,556 38,259	807,723 43,170 110,503 126,679 108,157 222,068 46,358 206,524 56,166	21,889 13,531 (51,317) 155 2,119 (2,639) 624 8,968	3% 46% (32%) 0% 2% (1%) 1%	<b>A V</b>
Law, Order and Public Safety	-	52,589 220,635 167,602 137,754 230,478 57,505 287,906 45,600 140,440	52,589 215,792 146,320 141,411 230,828 57,505 289,725 54,600 129,810	29,639 161,820 126,524 106,038 224,707 45,734 197,556 38,259	43,170 110,503 126,679 108,157 222,068 46,358 206,524 56,166	13,531 (51,317) 155 2,119 (2,639) 624 8,968	46% (32%) 0% 2% (1%) 1%	•
•	-	220,635 167,602 137,754 230,478 57,505 287,906 45,600 140,440	215,792 146,320 141,411 230,828 57,505 289,725 54,600 129,810	161,820 126,524 106,038 224,707 45,734 197,556 38,259	110,503 126,679 108,157 222,068 46,358 206,524 56,166	(51,317) 155 2,119 (2,639) 624 8,968	(32%) 0% 2% (1%) 1%	•
	-	167,602 137,754 230,478 57,505 287,906 45,600 140,440	146,320 141,411 230,828 57,505 289,725 54,600 129,810	126,524 106,038 224,707 45,734 197,556 38,259	126,679 108,157 222,068 46,358 206,524 56,166	155 2,119 (2,639) 624 8,968	0% 2% (1%) 1%	•
Education and Welfare	-	137,754 230,478 57,505 287,906 45,600 140,440	141,411 230,828 57,505 289,725 54,600 129,810	106,038 224,707 45,734 197,556 38,259	108,157 222,068 46,358 206,524 56,166	2,119 (2,639) 624 8,968	2% (1%) 1%	
Housing	-	230,478 57,505 287,906 45,600 140,440	230,828 57,505 289,725 54,600 129,810	224,707 45,734 197,556 38,259	222,068 46,358 206,524 56,166	(2,639) 624 8,968	(1%) 1%	
Community Amenities	-	57,505 287,906 45,600 140,440	57,505 289,725 54,600 129,810	45,734 197,556 38,259	46,358 206,524 56,166	624 8,968	1%	
Recreation and Culture	-	287,906 45,600 140,440	289,725 54,600 129,810	197,556 38,259	206,524 56,166	8,968		
Transport	-	45,600 140,440	54,600 129,810	38,259	56,166			
Economic Services	_	140,440	129,810				47%	
	-			104,242		17,907		•
Other Property and Services		4,961,397			131,220	26,977	26%	•
Expanditure from exercting activities			4,957,077	4,421,869	4,460,899			
Expenditure from operating activities		(72F 466)	(722 224)	(EAA EEA)	(400 744)	77.040	1.40/	
Governance		(735,166)	(733,331)	(544,551)	(466,711)	77,840	14%	<b>A</b>
General Purpose Funding		(69,928)	(79,928)	(59,922)	(63,228)	(3,306)	(6%)	
Law, Order and Public Safety		(137,212)	(138,697)	(110,519)	(100,917)	9,602	9%	
Health		(570,708)	(591,024)	(453,443)	(401,427)	52,016	11%	<b>A</b>
Education and Welfare		(332,258)	(328,581)	(248,569)	(241,739)	6,830	3%	
Housing		(189,047)	(192,058)	(143,712)	(110,350)	33,362	23%	
Community Amenities		(548,667)	(554,841)	(416,025)	(362,566)	53,459	13%	<b>A</b>
Recreation and Culture		(1,530,478)	(1,552,835)	(1,164,911)	(1,070,901)	94,010	8%	
Transport		(2,572,587)	(2,688,991)	(2,016,603)	(1,804,478)	212,125	11%	_
Economic Services		(312,982)	(311,282)	(231,354)	(209,015)	22,339	10%	
Other Property and Services	_	(208,502)	(208,358)	(165,772)	26,142	191,914	116%	. 📥
On and the section of the section of the section of		(7,207,536)	(7,379,926)	(5,555,381)	(4,805,190)			
Operating activities excluded from budget								
Add Back Depreciation		2,541,920	2,577,533	1,932,876	2,232,359	299,483	15%	<b>A</b>
Adjust (Profit)/Loss on Asset Disposal	6	(106,993)	(110,245)	(30,131)	(36,184)	(6,052)	20%	
Movement in Deferred Penioner Rebates	_	0	0	0	(3,282)	(3,282)		
Amount attributable to operating activities		208,988	44,440	769,233	1,848,602			
Investing Activities								
Contributions	11	3,662,952	3,166,952	2,410,687	2,612,217	201,530	8%	
Proceeds from Disposal of Assets	6	193,696	193,696	0	83,696	83,696		<u> </u>
Capital Acquisitions	7 _	(5,622,053)	(4,723,161)	(3,617,510)	(2,339,955)	1,277,555	35%	
Amount attributable to investing activities		(1,765,405)	(1,362,513)	(1,206,823)	355,958			
Financing Activities								
Transfer from Reserves	40	000	000	•		000		
Repayment of Debentures	10	220	220	(20,000)	220	220	40/	
	9	(78,572)	(78,572)	(39,286)	(38,836)	450	1%	_
Transfer to Reserves	10	(353,622)	(353,622)	0	(21,669)	(21,669)		•
Amount attributable to financing activities		(431,974)	(431,974)	(39,286)	(60,285)			
Closing Funding Surplus(Deficit)	1(b)	(261,305)	(0)	1,250,209	3,894,321			

### **KEY INFORMATION**

2 for an explanation of the reasons for the variance.

threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

### **KEY TERMS AND DESCRIPTIONS** FOR THE PERIOD ENDED 31 MARCH 2020

#### **REVENUE**

#### **RATES**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

#### **OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS. SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

#### **FEES AND CHARGEES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments. interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

### NATURE OR TYPE DESCRIPTIONS

#### **EXPENSES**

#### **EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### **INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

#### **DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

#### **INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

#### **BY NATURE OR TYPE**

	Ref	Adopted Annual	Amended Annual	Amended YTD Budget	YTD Actual	Var. \$ (b)-(a)	Var. %	
	Note	Budget	Budget	(a)	(b)			
		\$		\$	\$	\$	%	
Opening Funding Surplus (Deficit)	1(b)	1,727,085	1,750,046	1,727,085	1,750,045	22,960	1%	
Revenue from operating activities								
Rates	5	2,600,031	2,600,031	2,600,031	2,600,839	808	0%	
Operating Grants, Subsidies and								
Contributions	11	1,483,609	1,445,718	1,131,645	1,118,105	(13,541)	(1%)	
Fees and Charges		637,504	660,980	559,359	591,391	32,032	6%	
Interest Earnings		59,670	64,670	48,492	52,882	4,390	9%	
Other Revenue		51,890	51,690	33,462	57,753	24,291	73%	<b>A</b>
Profit on Disposal of Assets	6	148,893	133,989	48,879	39,929	(8,951)	(18%)	
·		4,981,597	4,957,078	4,421,869	4,460,899	(2)-2-7	( 111)	
Expenditure from operating activities								
Employee Costs		(2,433,498)	(2,433,268)	(1,824,588)	(1,528,547)	296,041	16%	<b>A</b>
Materials and Contracts		(1,550,892)	(1,683,460)	(1,267,711)	(513,815)	753,897	59%	<b>A</b>
Utility Charges		(209,561)	(258,990)	(194,004)	(197,746)	(3,742)	(2%)	
Depreciation on Non-Current Assets		(2,541,920)	(2,577,533)	(1,932,876)	(2,232,359)	(299,483)	(15%)	•
Interest Expenses		(87,227)	(75,980)	(56,979)	(38,441)	18,538	33%	<b>A</b>
Insurance Expenses		(242,116)	(209,846)	(178,804)	(208,701)	(29,897)	(17%)	•
Other Expenditure		(100,422)	(117,106)	(81,670)	(81,836)	(166)	(0%)	
Loss on Disposal of Assets	6	(41,900)	(23,744)	(18,748)	(3,745)	15,003	80%	
		(7,207,536)	(7,379,927)	(5,555,381)	(4,805,190)			
Outside a settifica social del form had not								
Operating activities excluded from budget Add back Depreciation		0.544.000	0 577 500	1 020 076	0.000.050	200 402	150/	
Adjust (Profit)/Loss on Asset Disposal	0	2,541,920	2,577,533	1,932,876	2,232,359	299,483	15%	•
Movement in Deferred Penioner Rebates	6	(106,993)	(110,244)	(30,131)	(36,184)	(6,052)	20%	
Adjust Provisions and Accruals		0	0	0	(3,282) 0	(3,282) 0		
Amount attributable to operating activities		208,988	44,440	769,233	1,848,602	U		
Investing activities								
Non-operating grants, subsidies and contributions	11	3,662,952	3,166,952	2,410,687	2,612,217	201,530	8%	
Proceeds from Disposal of Assets	6	193,696	193,696	0	83,696	83,696		<b>A</b>
Land held for resale		0	0	0	0	0		
Capital acquisitions	7	(5,622,053)	(4,723,161)	(3,617,510)	(2,339,955)	1,277,555	35%	<b>A</b>
Amount attributable to investing activities		(1,765,405)	(1,362,513)	(1,206,823)	355,958			
Financing Activities								
Proceeds from New Debentures		0		0	0	0		
Self-Supporting Loan Principal		0		0	0	0		
Transfer from Reserves	10	220	220	0	220	220		
Advances to Community Groups	10	0	220	0	0	0		
Repayment of Debentures	9	(78,572)	(78,572)	(39,286)	(38,836)	450	1%	
Transfer to Reserves	10	(353,622)	(353,622)	(39,200)	(21,669)	(21,669)	1 /0	•
Amount attributable to financing activities		(431,974)	(431,974)	(39,286)	(60,285)			
-		(401,014)	(401,014)	(55,255)	(50,200)			
Closing Funding Surplus (Deficit)	1(b)	(261,305)	(0)	1,250,209	3,894,321			

#### KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

 $This \ statement \ is \ to \ be \ read \ in \ conjunction \ with \ the \ accompanying \ Financial \ Statements \ and \ Notes.$ 

## NOTE 1(a) **NET CURRENT ASSETS**

#### SIGNIFICANT ACCOUNTING POLICIES

#### **CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

#### **EMPLOYEE BENEFITS**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs. (ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

#### **PROVISIONS**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

#### INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

## **OPERATING ACTIVITIES** NOTE 1(b) **ADJUSTED NET CURRENT ASSETS**

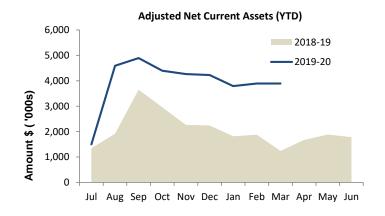
Adjusted Net Current Assets	Ref Note	Last Years Closing 30 June 2019	This Time Last Year 31 Mar 2019	Year to Date Actual 31 Mar 2020
		\$	\$	\$
Current Assets				
Short term Investment	3	900,000	1,000,000	2,730,000
Cash Unrestricted	3	1,075,998	136,861	1,110,718
Cash Restricted	3	2,044,732	1,439,735	2,066,181
Receivables - Rates	4	135,726	268,862	279,369
Receivables - Other	4	43,914	45,846	21,883
Accrued Income		0	26,893	0
Interest / ATO Receivable		20,895	53,242	70,416
Inventories		82,537	218,407	72,572
Land held for resale - current		60,000	60,000	60,000
		4,363,802	3,249,846	6,411,140
Less: Current Liabilities				
Payables		(171,783)	(68,334)	(53,665)
Provisions - employee		(337,242)	(443,070)	(337,242)
Long term borrowings		(78,572)	(37,956)	(39,736)
		(587,596)	(549,360)	(430,643)
Unadjusted Net Current Assets		3,776,205	2,700,486	5,980,497
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	3	(2,044,732)	(1,439,735)	(2,066,181)
Less: Land held for resale		(60,000)	(60,000)	(60,000)
Less: Trust Liability as of 30 June 2019		0	0	268
Add: Long term borrowings		78,572	37,956	39,736
Adjusted Net Current Assets		1,750,045	1,238,707	3,894,321

#### SIGNIFICANT ACCOUNTING POLICIES

#### **KEY INFORMATION**

polices relating to Net Current Assets.

Please see Note 1(a) for information on significant accounting. The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.





## NOTE 2 **EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>5</b>	\$	%			
Revenue from operating activities					
General Purpose Funding - Other	21,889	3%		Permanent	Legal fees for debto collection higher than YTD budget, penalty interest higher than YTD budget, interest on investments higher than YTD budget.
Law, Order and Public Safety	13,531	46%	<b>A</b>	Permanent	DFES Grant income higher than YTD budget.
Health	(51,317)	(32%)	•	Timing	Scheme contributions lower than anticipated.
					Sheep sale commission income higher than anticipated. Standpipe income is higher than
Economic Services	17,907	47%	<b>A</b>	Permanent	anticipated YTD budget.
Other Property and Services  Expenditure from operating activities	26,977	26%	<b>A</b>	Timing	Private works income is higher than anticipated.
Expenditure from operating activities					
					Admin allocations are under YTD budget, any adjustments will be made at year end. Training expenses are below YTD budget. Maintenance Chambers expense is below YTD budget.
Governance	77,840	14%	<b>^</b>	Timing	Members consultancy is below YTD budget
Health	50.040	440/		T''.	Medical services expenditure is under anticipated YTD budget. ROEHealth
Health	52,016	11%	<b>A</b>	Timing	expenditure is under anticipated YTD budget.  Housing maintenance expenditure under YTD
Housing	33,362	23%	<b>A</b>	Timing	budget.
Community Amenities	53,459	13%	•	Timing	Sanitation expenditure is under anticipated YTD budget, public convenience expenditure is under YTD budget.
Recreation and Culture	94,010	8%		Timing	Expenditure over whole program is down at YTD, CREC operating expenditure is below YTD budget, main oval expenditure is below YTD budget.
	3 <del>4</del> ,010	0 /0		Tilling	Road maintenance expenditure is below YTD
Transport	212,125	11%	<b>A</b>	Timing	budget. Town maintenance expenditure is below YTD budget.
Economic Services	22,339	10%		Timing	Expenditure across the program is down on anticipated YTD budget.

Other Property and Services Investing Activities	191,914	116%	<b>A</b>	Timing	Under YTD budget due to allocations, any adjustments will be made at year end
Non-operating Grants, Subsidies & Contributions	201,530	8%		Timing	Funding has not been received in line with the anticipated timing at the time of the budget. Claims to be put in for various road grants at completion of jobs.
Capital Acquisitions	1,277,555	35%	•		Timing of budgeted capital expenditure is quite late for various reasons, bigger expenditure items have either been ordered or are planned to be started shortly.
Financing Activities					
Transfer to Reserves	(21,669)		•	Timing	No YTD budget for interest due to changing term deposit maturity dates.

# **OPERATING ACTIVITIES CASH AND INVESTMENTS**

				Total		Interest	Maturity
Cash and Investments	Unrestricted	Restricted	Trust	YTD Actual	Institution	Rate	Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	900			900			
At Call Deposits							
Municipal Fund	1,109,818			1,109,818			
Reserve Fund		2,066,181		2,066,181	NAB	1.55%	2/04/2020
Trust Fund			80,506	80,506			
Stevenson Trust Fund			925,961	925,961			
Licensing Trust Fund			802	802			
Term Deposits							
Municipal Investment - Term Deposit	500,000			500,000	NAB	1.70%	10/02/2020
Municipal Investment - Term Deposit	1,000,000			1,000,000	NAB	1.70%	9/04/2020
WA Treasury Corporation - OCDF	1,230,000			1,230,000	WATC	0.70%	at call

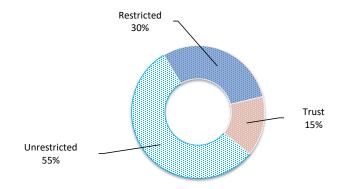
Total	3,840,718	2,066,181	1,007,268	6,913,267

#### SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

#### **KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$6.91 M	\$3.84 M

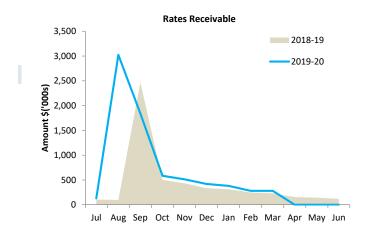
## **OPERATING ACTIVITIES** NOTE 4 **RECEIVABLES**

Rates Receivable	30 June 2019	31 March 2020
	\$	\$
Opening Arrears Previous Years	135,726	135,726
Levied this year	2,529,078	2,633,956
Less Collections to date	(2,529,078)	(2,490,313)
Equals Current Outstanding	135,726	279,369
Net Rates Collectable	135,726	279,369
% Collected	94.91%	89.91%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	17,121	4,087	0	675	21,883
Percentage	78.24%	18.68%	0.00%	3.08%	
Balance per Trial Balance					
Sundry debtors					21,883
GST receivable					70,416
Accrued Income					0
Provision for Doubtful Debts					0
Total Receivables General O	utstanding				92,300
Amounts shown above inclu	de GST (where an	nlicahle)			

#### **KEY INFORMATION**

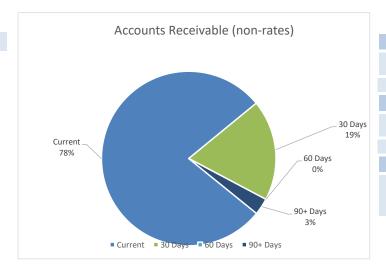
ordinary course of business.



Collected	Rates Due
90%	\$279,369

#### SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due charges and other amounts due from third parties for goods sold and services performed in the from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as noncurrent assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.





OPERATING ACTIVITIES NOTE 5 RATE REVENUE

30/06/2020 31/03/2020

	General Rate Revenue					Original B	udget			YTD Act	tual	
			Number of	Rateable	Rate	Interim	Back	Total	Rate	Interim	Back	Total
		Rate in	Properties	Value	Revenue	Rate	Rate	Revenue	Revenue	Rates	Rates	Revenue
	RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
	Differential General Rate											
	General Rates (UV)	0.014389	343	152,378,000	2,192,567			2,192,567	2,192,567			2,192,567
	General Rates (GRV) - Corrigin Townsite	0.091332	408	4,390,106	400,957			400,957	400,957			400,957
	General Rates (GRV) - Other Townsites	0.091332	3	18,980	1,733			1,733	1,733	(397)		1,336
												0
	Minimum Payment	Minimum \$										
	General Rates (UV)	390	14	101,687	5,460			5,460	5,460			5,460
	General Rates (GRV) - Corrigin Townsite	390	42	80,531	16,380			16,380	16,380			16,380
	General Rates (GRV) - Other Townsites	390	10	12,230	3,900			3,900	3,900			3,900
					0			0				0
								0				0
								0				0
	Sub-Totals		820	156,981,534	2,620,998	0	0	2,620,997	2,620,998	(397)	0	2,620,600
03112	Discount							(20,967)				(19,761)
	Concession							0				
	Amount from General Rates							2,600,030				2,600,839
03114	Ex-Gratia Rates							33,116				33,116
	Total General Rates							2,633,146				2,633,956
	Totals							2,633,146				2,633,956

 Graph Data
 Budget
 Actual

 General Rates (UV)
 2,198.027
 2,198.027

 General Rates (GRV) - Corrigin Townsite
 417.337
 417.337

 General Rates (GRV) - Other Townsites
 5,633
 5,236

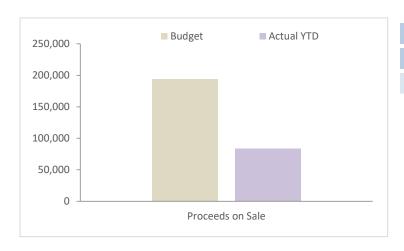
#### SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.



## **OPERATING ACTIVITIES** NOTE 6 **DISPOSAL OF ASSETS**

			Amended Budget						YTD Actual			
			Net Bo			Net Book						
Asset No. F	Plant No.	Asset Description	Value	Proceeds	Profit	(Loss)	Value	Proceeds	Profit	(Loss)		
			\$	\$	\$	\$	\$	\$	\$	\$		
1001017 P4	4CR	EHO VEHICLE	26,475	22,730	0	(3,745)	26,475	22,730	0	(3,745)		
1000773 PC	CR4650	KUBOTA MOWER 4WD	11,183	13,002	1,819	0	11,183	13,002	1,819			
10102 PC	016	GALLAGHER MOWER	1,050	10,000	8,950	0			0			
100537 PC	CR2	L90F VOLVO LOADER	14,890	100,000	85,110	0			0			
1000769 PC	CR17	UTILITY VEHICLE	0	13,654	13,654	0	0	13,654	13,654			
1000770 PC	CR22	UTILITY VEHICLE	9,854	19,765	9,911	0	9,854	19,765	9,910			
1000847 P2	2CR	DCEO VEHICLE	0	14,545	14,545	0	0	14,545	14,545			
		MISC SMALL PLANT	20,000	0		(20,000)			0			
			83,452	193,696	133,989	(23,745)	47,512	83,696	39,929	(3,745)		



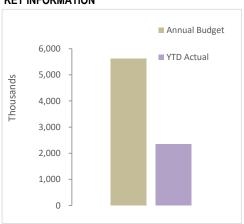
Proceeds on Sale							
Budget	YTD Actual	%					
\$193,696	\$83,696	43%					

# **INVESTING ACTIVITIES CAPITAL ACQUISITIONS**

Comital Appropriations		Amended	YTD Actual	YTD Budget	
Capital Acquisitions	Original Budget	Budget	YTD Budget	Total	Variance
	\$		\$	\$	\$
Land	0	0	0	0	0
Buildings	1,120,400	616,529	381,461	26,430	(355,031)
Plant & Equipment	657,000	587,873	589,123	197,874	(391,249)
Furniture & Equipment	0	0	0	0	0
Infrastructure - Roads, Footpaths, Kerbing, Drainage, etc	3,464,153	3,387,259	2,540,340	2,045,036	(495,304)
Parks, Gardens, Recreation Facilities	257,000	12,000	20,997	0	(20,997)
Sewerage	0	0	0	0	0
Other Infrastructure	123,500	119,500	85,589	70,615	(14,974)
Capital Expenditure Totals	5,622,053	4,723,161	3,617,510	2,339,955	(1,277,555)
Capital Acquisitions Funded By:					
	\$		\$	\$	\$
Capital grants and contributions	1,305,275	984,139	984,139	1,031,168	47,029
Borrowings	0	0	0	0	0
Other (Disposals & C/Fwd)	193,696	193,696	0	83,696	83,696
Contribution - operations	4,123,082		2,633,371	1,225,091	(1,408,280)
Capital Funding Total	5,622,053	1,177,835	3,617,510	2,339,955	(1,277,555)

#### SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$5.62 M	\$2.34 M	42%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.31 M	\$1.03 M	79%

#### Capital Expenditure Total Level of Completion Indicators



Percentage YTD Actual to Annual Budget Expenditure over budget highlighted in red.

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

		Ad	cc/Job No.	Original Budget Ame	nded Budget	YTD Budget	YTD Actual	Variance
	Capital Expenditure							
	Land							
	Nil							
	Sub Total - Land			0		0	0	
	Buildings							
0% []	MEDICAL CENTRE	07780		15,000	20,000	5000	0	5,000
64%	32 CAMM STREET	09182		30,000	19,129	19129	19,129	(0)
0% []	11 COURBOULES CRESCENT	09286		15,000	20,000	5000	0	5,000
0% 📶	15 MCANDREW AVENUE	09283		7,000	0	0	0	0
0% []	TOWN HALL UPGRADE	11180		156,000	156,000	117000	0	117,000
0%	CARAVAN PARK	13282		200,000	200,000	149994	0	149,994
0% 📶	AGED HOUSING PROJECT	J08411		665,400	169,400	52344	0	52,344
27%	RECREATION & EVENTS CENTRE - INDOOR COURT ANTI GLARE	11388		16,000	16,000	11997	4,300	7,697
19%	SWIMMING POOL UPGRADE - PLANT ROOM REPAIR	11280		16,000	16,000	20997	3,000	17,997
2% 👊	Sub Total - Buildings			1,120,400	616,529	381,461	26,430	355,031
	Plant & Equipment							
83%	EDRHS VEHICLE (4CR)	07481		40,000	33,184	33184	33,184	(0)
88% 📶	DCEO VEHICLE (2CR)	14583		30,000	26,504	26504	26,504	(0)
0%	LOADER - CR2	12395		370,000	370,000	370000	0	370,000
75%	UTILITY VEHICLE - CR17	14288		45,000	33,699	33699	33,699	(0)
0%	UTILITY VEHICLE - CR22	12403		45,000	31,719	42969	31,719	11,250
0%	MOWER	12401		53,000	39,090	39090	39,090	0
0% 📶	SMALL PLANT PURCHASES	14287		20,000	20,000	10000	0	10,000
0%	BULYEE HALL PUMP	13783		5,000	5,357	5357	5,357	(0)
0% 11	NETBALL COURT CLEANER	11389		16,000	8,500	8500	8,500	0
100%	GALLAGHER MOWER	12402		33,000	19,820	19820	19,820	0
30% 👊	Sub Total - Plant & Equipment			657,000	587,873	589,123	197,874	391,249
	Furniture & Equipment							
				0	0	0	0	0
	Sub Total - Furniture & Equipment			0	0	0	0	0

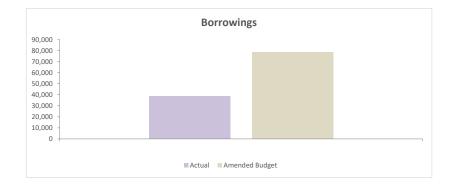
_		Acc/Job	No. Original Budget Am	nended Budget	YTD Budget	YTD Actual	Variance
	Infrastructure - Roads						
71%	GILL ROAD	RR020	312,145	312,145	234099	221,206	12,893
113%	RRG - CORRIGIN NAREMBEEN ROAD	RG174	160,588	160,588	120429	181,689	(61,260)
0%	OWN RESOURCES - CORRIGIN NAREMBEEN ROAD	CR174	86,047	95,200	71397	628	70,769
18%	BULARING PINGELLY ROAD	12198	131,721	131,721	98784	24,305	74,479
0% 📶	BULLARING GORGE ROCK ROAD	12175	126,460	126,460	94833	0	94,833
0%	BILBARIN EAST ROAD	12174	57,865	57,865	43398	0	43,398
80%	BULYEE ROAD	12192	1,111,310	1,111,310	833463	893,811	(60,348)
30%	BS - QUAIRADING CORRIGIN ROAD	BS172	839,320	839,320	629478	254,016	375,462
59%	RRG - QUAIRADING CORRIGIN ROAD	RG172	348,403	262,356	196758	206,859	(10,101)
0%	BS - FENCE ROAD	BS007	290,294	290,294	217701	262,523	(44,822)
59%	Sub Total - Roads		3,464,153	3,387,259	2,540,340	2,045,036	495,304
	Parks, Gardens, Recreation Facilities						
0% []	SWIMMING POOL UPGRADE - LIMESTONE WALL	11280	12,000	12,000	20997	0	20,997
0% []	OVAL LIGHTING UPGRADE	11390	220,000	0	0	0	0
0% III	CREC CARPARKING	11396	25,000	0	0	0	0
0% III	Sub Total - Parks, Gardens, Recreation Facilities		257,000	12,000	20,997	0	20,997
	Sewerage						
	Nil						
	Sub Total - Sewerage		0	0	0	0	0
	Other Infrastructure						
99% 📶	FOOTPATH UPGRADE	12281	64,000	64,000	47979	63,516	(15,537)
0% 📶	CREC PLAYGROUND SHADE STRUCTURES	11397	20,000	32,000	8000	0	8,000
0% []	MAIN STREET SHADE STUCTURES	11369	10,000	0	0	0	0
0% 📶	WATER STORAGE	13781	14,000	14,000	10494	0	10,494
75% 👊	NICHE WALL UPGRADE	10785	9,500	9,500	7119	7,099	20
0% []	RECREATION & EVENTS CENTRE - WATER DEFLECTION	11388	6,000	0	11997	0	11,997
57%	Sub Total - Urban Infrastructure		123,500	119,500	85,589	70,615	14,974
42%	Total		5,622,053	4,723,161	3,617,510	2,339,955	1,277,555

						Principal			Principal		Interest		
Information on Borrowings			New Loans			Repayments			Outstanding			Repayments	
Particulars	2018/19	Actual	Original Budget	Amended Budget	Actual	Original Budget	Amended Budget	Actual	Original Budget	Amended Budget	Actual	Original Budget	Amended Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture													
Loan 102 - Corrigin Recreation Centre	1,656,925	0	0	0	38,836	78,572	78,572	1,618,089	1,578,353	1,578,353	38,441	87,227	78,980
	1,656,925	0	0	0	38,836	78,572	78,572	1,618,089	1,578,353	1,578,353	38,441	87,227	78,980
Total	1,656,925	0	0	0	38,836	78,572	78,572	1,618,089	1,578,353	1,578,353	38,441	87,227	78,980

All debenture repayments were financed by general purpose revenue.

#### SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



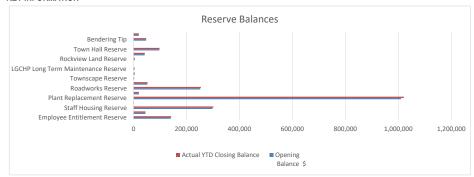
#### **KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

	Principal Repayments \$38,836
Interest Earned	Interest Expense
\$52,882	\$38,441
Reserves Bal \$2.07 M	Loans Due \$1.62 M

#### Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee Entitlement Reserve	140,748	2,727	1,476	12,000		0	0	155,475	142,224
Community Bus Reserve	45,063	873	473	0		0	0	45,936	45,536
Staff Housing Reserve	298,280	5,780	3,129	12,000		0	0	316,060	301,409
Office Equipment Reserve	1,536	30	16	5,000		0	0	6,566	1,552
Plant Replacement Reserve	1,010,153	19,573	10,596	0		0	0	1,029,726	1,020,749
Swimming Pool Reserve	20,562	398	216	10,000		0	0	30,960	20,778
Roadworks Reserve	251,650	4,876	2,640	10,000		0	0	266,526	254,290
Land Subdivision Reserve	52,602	1,020	552	0		0	0	53,622	53,154
Townscape Reserve	2,676	52	28	5,000		0	0	7,728	2,704
Medical Reserve	4,760	92	50	0		0	0	4,852	4,810
LGCHP Long Term Maintenance Reserve	3,946	76	41	0		0	0	4,022	3,987
Community Development Reserve	179	0	0	0		(179)	(179)	0	0
Rockview Land Reserve	4,895	95	51	0		0	0	4,990	4,946
Senior Citizens Units	42,424	822	445	0		0	0	43,246	42,869
Town Hall Reserve	97,568	1,891	1,023	0		0	0	99,459	98,591
Child Care Reserve	41	0	0	0		(41)	(41)	0	0
Bendering Tip	47,649	923	502	5,006	220	0	0	53,578	48,371
Recreation Reserve	20,000	388	210	255,000		0	0	275,388	20,210
	2,044,732	39,616	21,449	314,006	220	(220)	(220)	2,398,134	2,066,181



Grants and Contributions

	Original Budget	Amended Budget	YTD Budget	YTD Actual	Variance
Operating grants, subsidies and contributions					
General Purpose Funding					
Legal Fees Income	10,000	10,000	7,497	24,622	17,12
Grants Commission Grant Received - General Purpose	565,090	606,505	454,878	454,879	
Grants Commission Grant Received- Roads	365,027	316,720	237,540	237,540	(
Governance					
Thank a Volunteer Day Funding Income	854	855	855	855	
Miscellaneous Income	0	0	0	0	(
Health					
Scheme Income	189,481	189,481	142,110	90,988	(51,122
Other Health Reimbursements Income	1,000	0	0	1,561	1,56
Education & Welfare					
CRC Funding Income	104,052	104,052	94,630	94,630	(
Resource Centre Grant Funding	33,000	3,000	2,500	2,284	(216
Recreation & Culture					
Swimming Pool Subsidy	0	0	0	657	65
Bikeweek Grant Income	500	500	369	0	(369
Other Cultural Income	5,700	5,300	3,969	5,505	1,53
Community Donations	100 0	100	72	0	(72
Transport	0				
Transport	165,646	165,646	165,646	105.040	
Main Roads Direct Grant Miscellaneous Income	105,040	105,040	105,040	165,646 0	
Other Descrite & Comitive					
Other Property & Services		0	•	0	
Diesel Fuel Rebate	0	0	0	0	(
Reimbursements					
Reimbursements	0	0	0	3,289	3,28
Law & Order					
DFES Grant	43,159	43,159	21,580	34,742	13,162
Economic Services					
Caravan and Camping Income - Defribrillator Grant	0	0	0	909	909
Operating grants, subsidies and contributions Total	1,483,609	1,445,318	1,131,645	1,118,105	(13,541
Non-operating grants, subsidies and contributions					
Education and Welfare					
Aged Housing Project	496,000	0	0	0	(
CRC Funding Income	0	0	0	0	
Transport					
Regional Road Group	339,327	339,327	254,496	271,462	16,96
Roads to Recovery	435,275	435,275	326,457	356,520	30,06
WANDRAA	329,676	329,676	274,730	329,648	54,91
Federal Blackspot	839,320	839,320	629,490	826,282	196,79
	193,529	193,529	145,146	0	(145,146
MRWA Blackspot		007.005	748,368	798,260	49,89
•	997,825	997,825	1 10,000		
MRWA Blackspot	997,825 32,000	32,000	32,000	30,045	(1,955
MRWA Blackspot Commodity Route				30,045 <b>2,612,217</b>	(1,955 201,53

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

	Opening Balance	Amount	Amount	Closing Balance
Description	01 Jul 2019	Received	Paid	31 Mar 2020
	\$	\$	\$	\$
B.C.I.T.F	0	429	(429)	0
Building Services Levy	0	1,799	(1,742)	57
Bus Ticketing	0	1,252	(1,414)	(162)
Police Licensing	4,392	387,626	(391,216)	802
Corrigin Community Development Fund	50,235	0	(274)	49,961
Friends of the Cemetery	2,510	0	0	2,510
Edna Stevenson Educational Trust	940,251	2,499	(16,789)	925,961
Corrigin Disaster Fund	10,929	0	0	10,929
Bendering Tip	16,707	0	0	16,707
	1,025,023	393,605	(411,864)	1,006,765





2020 - 2021

Schedule of Fees and Charges



Strengthening our community now to grow and prosper into the future

## SHIRE OF CORRIGIN SCHEDULE FEES & CHARGES 2020/2021

General Purpose Funding	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees GS		GST	2020/21 Fees including GST if applicable	Variance from 19/20
Property Enquiry Fees		LGA S6.16							
Statement of rates (financial)- written			03121	С	\$ 5	54.55	\$ 5.45	\$ 60.00	
Confirmation of orders & Requisitions - written			03121	С	\$ 6	88.18	\$ 6.82	\$ 75.00	
Combined statement/confirmation			03121	С	\$ 12	22.73	\$ 12.27	\$ 135.00	
Reprint of rate notice - current year			03121	С	\$	5.45	\$ 0.55	\$ 6.00	
Reprint of rate notice - each previous year			03121	С	\$	7.27	\$ 0.73	\$ 8.00	
		1 10 14 14005							
Rate Fees and Debt Recovery		Local Govt Act 1995							
Rate instalment fee (cost for 3 instalments \$33.00)	Per Instalment		03119	F				\$ 10.00	
Dishonour fee (includes administration fee)		LGA S6.16	14553	С	\$ 3	32.73	\$ 3.27	\$ 36.00	
Debt recovery fee - administration fee			03119	С	Actual	Cost			
Issue of notice of discontinuance		LGA S6.16	03113	С	Actual	Cost			
Penalty interest on rate & service charges - arrears		LGA S6.51 FM 70-71	03115			11%			
Penalty interest on rate & service charges - current		LGA S6.51 FM 70-71	03115			11%			
Penalty interest on current rates - instalments		LGA S6.45 (3)	03115			5.5%			
Rate Book									
Full listing - email (excel document)			03121	С		88.18	\$ 6.82	\$ 75.00	
Note: Before purchase a statutory declaration must be made stating that it will not be	copied, used for	any commercial purpose, and/or	provide	d to any	other p	erson			

## SHIRE OF CORRIGIN SCHEDULE FEES & CHARGES 2019/2020

Governance	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
Publications - Council		Local Govt Act 1995						
Note: All public documents can be download free of charge from www.corrigin.wa.gc	v.au)							
Council minutes, including postage	Per annum	LGA S6.16	04150	С	\$ 92.73	\$ 9.27	\$ 102.00	
Sale of Electoral Roll			04150	С	\$ 45.45	\$ 4.55	\$ 50.00	
Sale of Shire District Map (B&W):			04150	С	\$ 16.36	\$ 1.64	\$ 18.00	
Sale of Shire District Map (colour):			04150	С	\$ 31.82	\$ 3.18	\$ 35.00	
Photocopying Shire Administration								
A4 black and white (per page)	Per page	LGA S6.16	04150	С	\$ 0.59	\$ 0.06	\$ 0.65	
A4 colour (per page)	Per page	LGA S6.16	04150	С	\$ 2.27	\$ 0.23	\$ 2.50	
A3 black and white (per page)	Per page	LGA S6.16	04150	С	\$ 0.73	\$ 0.07	\$ 0.80	
A3 colour (per page)	Per page	LGA S6.16	04150	С	\$ 2.73	\$ 0.27	\$ 3.00	

Governance	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
Freedom of Information		FOI Act 1992						
Note: Statutory fees are subject to change without notice if regulations are ame	nded							
Application fee under Section 12(1)(e) of Act	Per application	FOI S.16.(1)	04150	С	\$ 27.27	\$ 2.73		
Per hour charge for staff dealing with FOI application	Per Hour	FOI S.16.(1)	04150	С	\$ 27.27	\$ 2.73		
Per hour charge for supervised access	Per Hour	FOI S.16.(1)	04150	С	\$ 27.27	\$ 2.73		
Per hour charge for staff time photocopying	Per Hour	FOI S.16.(1)	04150	С	\$ 27.27	\$ 2.73		
Per page charge for photocopying	Per page	FOI S.16.(1)	04150	С	\$ 0.18	\$ 0.02	\$ 0.20	
Per hour charge for staff transcribing information from a tape or other device	Per Hour	FOI S.16.(1)	4150	С	\$ 27.27	\$ 2.73	\$ 30.00	
Charge for duplicating a tape, film or computer information		FOI S.16.(1)	04150		Actual Cost			
Delivery, packaging & postage		FOI S.16.(1)	04150	С	Actual Cost			
For an applicant who is a) impecunious in the opinion of the agency or b) the holder of a current valid pensioner concession the charge is reduced by 25%		FOI S.16.(1)	04150	С	\$ 20.45	\$ 2.05	\$ 22.50	
Advanced deposit which may be required by an agency under section 18(1) or 18(4) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee		FOI S.18(1)	04150		25%			
Further advance deposit: which may be required by an agency under section 18(4) of the Act, expressed as a percentage of the estimated charges which will be payable in excess of the application fee		FOI S.18(4)	04150		75%			
Election Nomination Fee								
Nomination by candidate (to be refunded if candidate receives at least 5% of total number of the votes included in the count.)		LG (Elections) Regs 26.1	21018	F	\$ 80.00	\$ -	80	

## SHIRE OF CORRIGIN SCHEDULE FEES & CHARGES 2020/2021

Law, Order, and Public Safety	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
		L L O . L A . L 4005 . C 40						
Ranger After Hours Call Out Fee		Local Govt. Act 1995 s6.16						
Applicable in cases of livestock wandering on roads, attacking dogs, injured animals	Per incident		05004	_	<b>ф 007 07</b>	<b>ф 00 7</b> 0	ф ого оо	
and illegal burning off *note that in addition to the above fee, labour private rate maybe applicable to			05204	С	\$ 227.27	\$ 22.73	\$ 250.00	
recoup time taken to address this issue at hand.								
Abandoned Vehicles Impound Fees		Control of Vehicles Act 1978						
		(as Amended) Nov 2016						
Impound fee	Per vehicle	,	05312	С	\$ 54.55	\$ 5.45	\$ 60.00	
Storage Fee	Per Day		05312	С	\$ 6.36	\$ 0.64	\$ 7.00	
Cartage and storage - within Corrigin town site	Per vehicle		05312	С	\$ 163.64	\$ 16.36	\$ 180.00	
Cartage and storage - Outside of Corrigin town site	Per vehicle		05312	С	\$ 227.27	\$ 22.73	\$ 250.00	
Pound Fees and Charges		Local Govt Act 1995 S6.16						
Dogs		Dog Reg. 2013						
Seizure and return of dog without impounding	Per dog		05203	С	\$ 36.36	\$ 3.64	\$ 40.00	
Seizure and impounding of a dog	Per dog		05203	С	\$ 59.09	\$ 5.91	\$ 65.00	
Sustenance of dog in pound per day - week day	Per dog/day		05203	С	\$ 16.36	\$ 1.64	\$ 18.00	
Sustenance of dog in pound per day - Sat & Sun	Per dog/day		05203	С	\$ 32.73		\$ 36.00	
Return of impounded dog normal hours (8.30 - 3.30)	Per dog		05203	С	\$ 36.36	\$ 3.64	\$ 40.00	
Return of impounded dog outside normal hours	Per dog		05203	С	\$ 63.64	\$ 6.36	\$ 70.00	
Destruction/disposal of dog	Per Dog		05203	С	Actual cost -	- 20%		000/
Any vet fees where such attention is necessary			05203	С	<b>A 07</b> 5=	A 0.55	Actual cost +	
Surrender of a dog	Per Dog		05203	С	\$ 27.27	\$ 2.73	\$ 30.00	

Law, Order, and Public Safety	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/2 Fees includir GST if applicat	g Variance from
<u>Cats</u>		Cat Reg. 2012						
Seizure and return of cat without impounding	Per cat		05203	С	\$ 36.36	\$ 3.64		
Seizure and impounding of a cat	Per cat		05203	С	\$ 59.09	\$ 5.91		
Sustenance of cat in pound per day - week day	Per cat/day		05203	С	\$ 16.36			
Sustenance of cat in pound per day - Sat & Sun	Per cat/day		05203	С	\$ 32.73			
Return of impounded cat normal hours (8.30 - 3.30)	Per cat		05203	С	\$ 36.36			
Return of impounded cat outside normal hours	Per Cat		05203	С	\$ 63.64	\$ 6.36	\$ 70.	00
Destruction/disposal of cat	Per Cat		05203	С	Actual cost ·	+ 20%		
Any vet fees where such attention is necessary			05203	С			Actual cos	t + 20%
Surrender of a cat	Per Cat		05203	С	\$ 27.27	\$ 2.73	\$ 30.	00
A ! 14		Land Cout Ast 1005 CC 1C						
Animal trap		Local Govt Act 1995 S6.16	05204	0	ф <b>7</b> 07	<u></u>	ф o	00
Animal Trap Hire - per week (maximum 2 weeks)	Per week			С	\$ 7.27	\$ 0.73		00
Animal trap Hire - bond only	Per Trap		21020	N	\$ 50.00	\$ -	\$ 50.	00
Dog Registration/Licence Fees		Dog Reg. 2013						
Note: Statutory fees are subject to change without notice if regulations are ar	nended	3 3						
Dogs kept in approved kennel establishment licenced under section 27 of the Act,								
where not otherwise registered - Annual Fee	Per Annum	Dog Reg. 2013 S17(3)(2g)	05202	F	\$ 200.00	\$ -	\$ 200.	00
<b>.</b>		3 3 3 3 3 3 3 3 3					,	
Lifetime registration - sterilised dog	Per Dog	Dog Reg. 2013 S17(3)(2e)(ii)		F	\$ 100.00	\$ -	\$ 100.	00
Lifetime registration - Unsterilised dog	Per Dog	Dog Reg. 2013 S17(3)(2f)(ii)		F	\$ 250.00		\$ 250.	
		3 3 3 3 3 3 3 4 7 7 7 7						
3 years - Unsterilised dog	Per Dog	Dog Reg. 2013 S17(3)(2d)(ii)		F	\$ 120.00	\$ -	\$ 120.	00
1 year - Unsterilised dog	Per Dog	Dog Reg. 2013 S17(3)(1a)			\$ 50.00		\$ 50.	
1 year - Unsterilised dangerous dog	Per Dog	Dog Reg. 2013 S17(3)(1b)		F	\$ 50.00		\$ 50.	
3 years - sterilised dog	Per Dog	Dog Reg. 2013 S17(3)(2c)(ii)		F	\$ 42.50		\$ 42.	
. ,	• 5	3 - 3 - 7 - 7 (-7(7)(1))		-	, .2.50	Ť	, .E.	
1 year sterilised dog	Per Dog	Dog Reg. 2013 S17(3)(2b)(ii)		F	\$ 20.00	\$ -	\$ 20.	00
	Per Dog	3 3			50% of fee	,	,	
Pensioner concession as defined for dod			_					
Pensioner concession as defined for dog Droving/farm dog concession as defined	Per Dog				25% of fee			
Pensioner concession as defined for dog Droving/farm dog concession as defined Guide dog registration fee	Per Dog Per Dog				25% of fee No Charge			

Law, Order, and Public Safety	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
Cat Registration/Licence Fees_		Cat Reg. 2012						
Note: Statutory fees are subject to change without notice if regulations are ame	ended							
Fee for application for grant or renewal of approval to breed cats - Per breeding Cat								
(male or female)	Per cat	Cat Reg. 2012 S1(4)	05207	F	\$ 100.00		\$ 100.00	
Lifetime registration - sterilised cat	Per cat	Cat Reg. 2012 Sch.1 item(3)		F	\$ 100.00		\$ 100.00	
3 years - sterilised cat	Per cat	Cat Reg. 2012 Sch.1 item(2)		F	\$ 42.50	\$ -	\$ 42.50	
1 year sterilised cat	Per cat	Cat Reg. 2012 Sch.1 item(1(b))		F	\$ 20.00	\$ -	\$ 20.00	
Registration after 31 May in any year, for that registration year	Per cat	Cat Reg. 2012 Sch.1 item(1(a))		F	\$ 10.00	\$ -	\$ 10.00	
Pensioner concession as defined for cat	Per cat				50% of fee			
Cattery - annual registration fee	Per Annum	Animal Environment Nuisance Local Law S2.4(7)(c)		С	\$ 27.27	\$ 2.73	\$ 30.00	
Offences against the Bush Fires Act		Bush Fire Act 1954						
1st inspection (free of charge)				С	\$ -	\$ -	\$ -	
1st and final notice				С	\$ -	\$ -	\$ -	
Registered final notice				С	\$ 45.45	\$ 4.55	\$ 50.00	
Administration / inspection fee per hour or part thereof				С	\$ 68.18	\$ 6.82	\$ 75.00	
Administration / inspection fee for issuing a final demand				С	\$ 22.73	\$ 2.27	\$ 25.00	
Administration / inspection fee for preparing an enforcement certificate in relation to								
an infringement notice				С	\$ 18.18	\$ 1.82	\$ 20.00	

# SHIRE OF CORRIGIN SCHEDULE FEES & CHARGES 2020/2021

Education and Welfare	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE		es Exc GST	G	SST	2020/21 Fees including GST if applicable	Variance from 19/20
Resource Centre Fees		Local Govt. Act 1995 s6.16								
Annual Memberships										
Seniors/School Students/Concession Card Holders	Per Annum		08250	С	\$	22.73	\$	2.27	\$ 25.00	
Sporting & Community Groups	Per Annum		08250	С	\$	22.73	\$	2.27	\$ 25.00	
Individuals/Businesses	Per Annum		08250	С	\$	31.82	\$	3.18	\$ 35.00	
Internet & Computer Use		Local Govt. Act 1995 s6.16			_					
Seniors, School Students & Concession Card Holders - 1/2 Hour (min)			08251	С	\$	1.82	\$	0.18	*	lacksquare
Seniors, School Students & Concession Card Holders - 1 Hour			08251	С	\$	3.64	\$	0.36		
Non Member - ½ hour (min)			08251	С	\$	3.64	\$	0.36	\$ 4.00	
Non Member - 1 hour			08251	С	\$	6.36	\$	0.64	\$ 7.00	
Member - ½ hour (min)			08251	С	\$	2.73	\$	0.27	\$ 3.00	
Member - 1 hour			08251	С	\$	5.45	\$	0.55		
Email checking (10 Minutes)			08251	С	\$	1.82	\$	0.18		
Wireless Hotspot	Per 1/2hr		08251	С	\$	3.64	\$	0.36	\$ 4.00	
Wireless Hotspot	Per hour		08251	С	\$	7.27	\$	0.73	\$ 8.00	
		L I O I A . I 4005 . C 40								
Secretarial Services - Larger jobs quoted on	5 4/41	Local Govt. Act 1995 s6.16	00050	-	Φ.	44.00	•	4.40	<b>A</b> 40.00	
Non Member - ¼ hour (min)	Per 1/4 hr		08252	С	\$	11.82	\$	1.18	1	
Non Member - ½ hour	per 1/2hr		08252	С	\$	22.73	\$	2.27	\$ 25.00	
Non Member - 1 hour	per 1hr		08252	С	\$	45.45	\$	4.55	\$ 50.00	
Member - ¼ hour (min)	Per 1/4hr		08252	С	\$	10.91	\$	1.09	•	
Member - ½ hour	per 1/2hr		08252	С	\$	20.91	\$	2.09		
Member - 1 hour	per 1hr		08252	С	\$	40.91	\$	4.09	\$ 45.00	

Education and Welfare	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE		es Exc GST	G	ST	F incl G	20/21 lees luding ST if licable	Variance from 19/20
<u>Digital</u>		Local Govt. Act 1995 s6.16									
Non Members - CD Burning - done by staff (includes cost of CD)			08252	С	\$	15.45		1.55	\$	17.00	
Members - CD Burning - done by staff (includes cost of CD)			08252	С	\$	10.91		1.09		12.00	
CD-R Sale (including cover)			08252	С	\$	9.09	\$	0.91	\$	10.00	
Digital Photography (completed by Staff)		Local Govt. Act 1995 s6.16									
Non Member - ¼ hour (min)	Per 1/4 hr		08252	С	\$	14.55	\$	1.45	\$	16.00	
Member - ¼ hour (min)	Per 1/4 hr		08252	С	\$	10.91	\$	1.09	\$	12.00	
Scanning / emailing		Local Govt. Act 1995 s6.16			_						
Non Member - Co-Coordinator Scans - Per 15 Minutes	Per 1/4 hr		08252	С	\$	11.82	\$	1.18	\$	13.00	
Member - Co-Coordinator Scans - Per 15 Minutes	Per 1/4 hr		08252	C	\$			1.09		12.00	
Laminating		Local Govt. Act 1995 s6.16									
Non Member - 1st Metre			08252	С	\$	20.00	\$	2.00	\$	22.00	
Non Member - Per Metre over 1m			08252	С	\$	15.45		1.55		17.00	
Non Member - A3			08252	С	\$	5.45		0.55		6.00	
Non Member - A4			08252	С	\$	3.64		0.36		4.00	
Non Member - Business Cards			08252	С	\$	1.82		0.18		2.00	
Member - 1st Metre			08252	С	\$	15.45		1.55		17.00	
Member - Per Metre over 1m			08252	C	\$	10.91		1.09		12.00	
Member - A3			08252	С	\$	4.55		0.45		5.00	
Member - A4			08252	C	\$	3.64			\$	4.00	
Member - Business Cards			08252	C	\$	0.91		0.09		1.00	
Binding		Local Govt. Act 1995 s6.16									
Non Member - Plastic Comb (up to 100 pgs)			08253	С	\$	6.36	\$	0.64	\$	7.00	
Non Member - Plastic Comb (up to 240 pgs)			08253	С	\$	8.18		0.82		9.00	
Member - Plastic Comb (up to 100 pgs)			08253	C	\$	4.55		0.45		5.00	
Member - Plastic Comb (up to 240 pgs)			08253	С	\$	6.36		0.64	-	7.00	
Folding		Local Govt. Act 1995 s6.16									
Non Member - Per 100 pages			08253	С	\$	14.55	\$	1.45	\$	16.00	
Member - Per 100 pages			08253	С	\$	10.91		1.43		12.00	
INIONIDO - 1 OF 100 pages			00200	U	Ψ	10.31	Ψ	1.03	Ψ	12.00	

Education and Welfare	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE		s Exc SST	GST	F incl G	20/21 fees luding ST if licable	Variance from 19/20
Photocopies (Black & White) Corrigin Resource Centre		Local Govt. Act 1995 s6.16								
Non Member - A4			08253	С	\$	0.27	\$ 0.03	\$	0.30	
Non Member - A3			08253	С	\$	0.55	\$ 0.05	\$	0.60	
Non Member - A4 (dbl.sided)			08253	С	\$	0.55	\$ 0.05	\$	0.60	
Non Member -A3 (dbl.sided)			08253	С	\$	1.36	\$ 0.14	\$	1.50	
Member - A4			08253	С	\$	0.18	\$ 0.02	\$	0.20	
Member - A3			08253	С	\$	0.45	\$ 0.05	\$	0.50	
Member - A4 (dbl.sided)			08253	С	\$	0.45	\$ 0.05	\$	0.50	
Member - A3 (dbl.sided)			08253	С	\$	0.91	\$ 0.09	\$	1.00	
		1101.4.140050.40								
Facsimiles (Sending)		Local Govt. Act 1995 s6.16	08253	С	ψ	2.73	\$ 0.27	r r	3.00	
Non Member - 1st Page			08253	C	\$ \$	0.27			0.30	
Non Member - Additional Pages (per page)			08253	C		6.36			7.00	
Non Member - International Number (per page)			08253	С	\$ \$	1.82			2.00	
Member - 1st Page			08253	C	\$ \$	0.23			0.25	
Member - Additional Pages (per page)  Member - International Number - (per Page)			08253	C	\$ \$	4.55			5.00	
Member - International Number - (per Page)			00255	C	Ф	4.55	\$ U.45	Ф	5.00	
Facsimiles (Receiving)		Local Govt. Act 1995 s6.16								
Non Member - Per page	Per page		08253	С	\$	0.55	\$ 0.05	\$	0.60	
Member - Per page	Per page		08253	С	\$	0.36		\$	0.40	
	, j									
Colour Printing (Laserprinter)		Local Govt. Act 1995 s6.16								
Non Member - A4	Per page		08253	С	\$	1.18	\$ 0.12		1.30	
Non Member - A3	Per page		08253	С				\$	2.50	
Member - A4	Per page		08253	С				\$	1.00	
Members - A3	Per page		08253	С	\$	1.82	\$ 0.18	\$	2.00	
Colour Photo printing		Local Govt. Act 1995 s6.16								
Non Member - A4	Per page		08253	С	\$	6.82	\$ 0.68	\$	7.50	
Member - A4	Per page		08253	C	\$		\$ 0.59		6.50	
Non Member - 5" x 7"	Per page		08253	С	\$	3.18			3.50	
Member - 5" x 7"	Per page		08253	С	\$	2.73			3.00	
Non Member - 4" x 6"	Per page		08253	С	\$		\$ 0.14		1.50	
Member - 4" x 6"	Per page		08253	C	\$	1.14			1.25	
	5. p.s.ge		, : = 0		Ť		, 0	Ť	0	

Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
	Local Govt. Act 1995 s6.16						
			_				
Per half day							
Per half day			_				
Per half day		08254	С	\$ 24.55	\$ 2.45	\$ 27.00	
Per full day		08254	С	\$ 27.27	\$ 2.73	\$ 30.00	
Per full day		08254	С	\$ 27.27	\$ 2.73	\$ 30.00	
Per full day		08254	С	\$ 68.18	\$ 6.82	\$ 75.00	
Per full day		08254	С	\$ 68.18	\$ 6.82	\$ 75.00	
Per full day		08254	С	\$ 18.18	\$ 1.82	\$ 20.00	
Per full day		08254	С	\$ 27.27	\$ 2.73	\$ 30.00	
Per full day		08254	С	\$ 27.27	\$ 2.73	\$ 30.00	
Per full day		08254	С	\$ 27.27	\$ 2.73	\$ 30.00	
Per 3 days		08254	С	\$ 13.64	\$ 1.36	\$ 15.00	
	Local Govt. Act 1995 s6.16						
			С				
			С				
Per half day			С	\$ 68.18	\$ 6.82		
Per full day		08255	С	\$ 136.36	\$ 13.64	\$ 150.00	
Per hour		08255	С	\$ 40.91	\$ 4.09	\$ 45.00	
	Local Cout. Act 1995 s6 16						
Per hour	LOCAL GOVI. ACL 1990 SO. 10	08255	C	¢ 27.27	¢ 2.72	¢ 30 00	
				*			
			_				
		00200	U	φ 45.45	φ 4.55	φ 50.00	
Per hour		08255	С	\$ 72.73	\$ 7.27	\$ 80.00	
	Per half day Per full day Per half day Per half day Per half day Per hour Per hour Per hour Per hour Per hour	Local law, Policy)  Local Govt. Act 1995 s6.16  Per half day Per full day Per half day Per hour Per half day Per full day Per half day Per half day Per half day Per hour	Per         Local Govt. Act 1995 s6.16           Per half day         08254           Per full day         08254           Per hour         08255           Per half day         08255           Per full day         08255           Per hour         08255           Per hour         08255           Per hour         08255           Per half da	Local law, Policy   Code   CODE	Per   Local law, Policy  Code   CODE   GST	Per   Local law, Policy  Code   CODE   GST   GST	Reference (Act, Regulation, Local law, Policy)

Education and Welfare	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE		es Exc GST	GST	inc	020/21 Fees cluding GST if plicable	Variance from 19/20
Training Room Hire		Local Govt. Act 1995 s6.16								
6 Computers on Windows 7 (Broadband Internet) - Half Day	Per half day		08255	С		136.36	\$ 13.64		150.00	
6 Computers on Windows 7 (Broadband Internet) - Full Day	per full day		08255	С	\$	181.82	\$ 18.18	\$	200.00	
Hire of Training room required before 9am and after 4.30pm will be charged an										
additional hourly rate for time occur outside these hours	Per hour		08255	С	\$	72.73	\$ 7.27	\$	80.00	
		L   C t								
Office Hire - Desk/Chair/Phone		Local Govt. Act 1995 s6.16	22255		•	07.07	<b>A</b> 0.70		00.00	
1 Hour (minimum)	Per page		08255	С	\$	27.27	\$ 2.73		30.00	
1- 4 Hours	Per page		08255	С	\$	36.36	\$ 3.64		40.00	
4 plus hours	Per page		08255	С	\$	50.00	\$ 5.00		55.00	
Weekly	Per page		08255	С	\$	136.36	\$ 13.64	\$	150.00	
Hire of Office room required before 9am and after 4.30pm will be charged an additional hourly rate for time occur outside these hours	Per hour		08255	С	\$	72.73	\$ 7.27	\$	80.00	
							·			
Room Hire Catering		Local Govt. Act 1995 s6.16								
Tea / Coffee - per head	Per head		08255	С	\$	1.82	\$ 0.18	\$	2.00	
Morning / Afternoon Tea - includes Tea, Coffee & Biscuits - per head	Per head		08255	С	\$	3.64	\$ 0.36	\$	4.00	
Catering is cost plus 30%			08255					Act	ual costs	+ 30%
		1 10 1 1 1 1005 0 10								
Computer Training		Local Govt. Act 1995 s6.16			_			_		
Non Member - 1/2 Hour	Per 1/2 hr		08255	С	\$	22.73	\$ 2.27	\$	25.00	
Member - 1/2 Hour	Per 1/2 hr		08255	С	\$	20.91	\$ 2.09		23.00	
Non Member - 1 Hour	per 1 hr		08255	С	\$	45.45	\$ 4.55		50.00	
Member - 1 Hour	per 1 hr		08255	С	\$	40.91	\$ 4.09	\$	45.00	
DDO Trailer Lira		Local Govt. Act 1995 s6.16								
BBQ Trailer Hire	Per Hire	Lucai Guvi. Act 1995 St. 16	21020	N1	Φ.	200.00	¢	¢.	200.00	
BBQ Trailer Hire Bond - payable by all users	Per Hire Per hire		08254	N C	\$ : \$	45.45	\$ - \$ 4.55	\$	50.00	
Community Groups				_	φ		<u> </u>			
Businesses	Per hire		08254	С	<b>\$</b>	63.64	\$ 6.36		70.00	
Commercial	Per hire		08254	С	\$	90.91	\$ 9.09		100.00	
Cleaning Fee - per hour	Per hour		08254	С	\$	59.09	\$ 5.91	\$	65.00	

Education and Welfare	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST		Fees Exc GST																												GST	2020/21 Fees including GST if applicable	Variance from 19/20
Sale of Books		Local Govt. Act 1995 s6.16				-																															
Sale of Phone Books	Per book		08256	С	\$ 7.	73	\$ 0.77	\$ 8.50																													
Corrigin Pioneering Days & Beyond	Per book		08260	C		82																															
History of Parraclu	Per book		08260	C		82																															
Yealering Book	Per book		08260	С		18																															
Tin Horse Highway	Per book		08260	С		09																															
A Heritage ingrained (CBH)	Per book		08260	С		18																															
Sale of Post Cards	Per book		08260	С	\$ 1.	36	\$ 0.14	\$ 1.50																													
Sale of Wrapping Paper			08260	С	\$ 1.	82	\$ 0.18	\$ 2.00																													
Sale of Eco Bags - small	Per bag		08260	С	\$ 2.	27	\$ 0.23	\$ 2.50																													
Sale of Eco Bags - large	Per bag		08260	С	\$ 3.	64	\$ 0.36	\$ 4.00																													
		1 10 1 1 1 1005 0 10																																			
Movie Club Membership		Local Govt. Act 1995 s6.16	00004	-	Φ 40	24	Φ 400	<b>A</b> 45.00																													
Annual Membership			08261	С		91																															
Visitor (per session)			08261	С	\$ 4.	55	\$ 0.45	\$ 5.00																													
Room / Building Rentals		Local Govt. Act 1995 s6.16				-																															
Toy Library Annual Rental of CRC room	Per annum	2004 2011 101 100 00110	08264	С	\$ 363.	64	\$ 36.36	\$ 400.00																													
Giggle Pots Building Rental as per contract	Per annum		08350	C		91																															
enggio i ete Bunumig Nemarae per contract	i or armam		00000		ψ 0.		ψ 0.00	Ψ 1.00																													
Phone Book Advertising		Local Govt. Act 1995 s6.16																																			
Business listing only	Per listing			С		64																															
Half Page Advert	Per advert			С		45																															
Full page Advert	Per advert			С	\$ 90.	91	\$ 9.09	\$ 100.00																													
N. C. O. C.																																					

## SHIRE OF CORRIGIN SCHEDULE FEES & CHARGES 2020/2021

Health	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Ex GST	: GST	2020/21 Fees including GST if applicable	Variance from 19/20
Annual Registration - Offensive Trades		Health (Offensive Trades Fees) Regulations 1976 Amended 2014						
Designation of the office in trades are sifed in substitute 0 of the Act Occurrence								
Registration of the offensive trades specified in schedule 2 of the Act. Or any process or class of trade declared to be an offensive trade under section 186 of the Act.								
Slaughterhouses			07350	F	\$ 298.0	0 \$ -	\$ 298.00	
Piggeries			07350	F	\$ 298.0		\$ 298.00	
Artificial manure depots			07350	F	\$ 211.0		\$ 211.00	
Bone mills			07350	F	\$ 171.0		\$ 171.00	
Places for storing, drying or preserving bones			07350	F	\$ 171.0		\$ 171.00	
Fat melting, fat extracting or tallow melting establishments			07350	F	Ψ 171.0	Ψ	Ψ 111.00	
Butcher shops and similar			07350	F	\$ 171.0	0 \$ -	\$ 171.00	
Larger establishments			07350	F	\$ 298.0		\$ 298.00	
Blood drying			07350	F	\$ 171.0		\$ 171.00	
Gut scraping, preparation of sausage skins			07350	F	\$ 171.0		\$ 171.00	
Fellmongeries			07350	F	\$ 171.0		\$ 171.00	
Manure works			07350	F	\$ 211.0		\$ 211.00	
Fish curing establishments			07350	F	\$ 211.0		\$ 211.00	
Laundries, dry cleaning establishments			07350	F	\$ 147.0		\$ 147.00	
Bone merchant premises			07350	F	\$ 171.0		\$ 171.00	
Flock factories			07350	F	\$ 171.0	0 \$ -	\$ 171.00	
Knackeries			07350	F	\$ 298.0		\$ 298.00	
Poultry processing establishments			07350	F	\$ 298.0	0 \$ -	\$ 298.00	
Poultry farming			07350	F	\$ 298.0		\$ 298.00	
Rabbit farming			07350	F	\$ 298.0	0 \$ -	\$ 298.00	
Any other offensive trade not specified			07350	F	\$ 298.0	0 \$ -	\$ 298.00	
Notification & Registration of a food premises business								
	per premises	Food Act 2008 and Food Regulations 2009	07452	F	\$ 165.0	0 \$ -	\$ 165.00	

Health	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
Receival of written notification in respect of food premises to conduct a food business to a Local Government *	per premises	Food Act 2008 (s107)	07452	F	\$ 60.00	\$ -	\$ 60.00	
*This fee is not applicable to community and charitable groups that handle low risk foods.			01402		ψ 00.00	Ψ -	ψ 00.00	
Notification of a new propiertor (Should the food business change hands and the food p	oremises conduct		07452	С	\$ 59.09	\$ 5.91	\$ 65.00	
Food Business Inspection Fees								
Inspection persuant to a Food Act 2008	Annual Fee	LGA. S6.16 <b>Div 5</b>						
Annual Inspection of a food premises business - Low Risk* Charitable and community groups are exempt			07452	С	\$ 54.55	\$ 5.45	\$ 60.00	
Annual Inspection of a food premises business - Medium / High Risk			07452	С		\$ 10.00		
*That sell only pre-packaged non-potentially hazard food (eg: newsagents selling pre- packaged confectionary or hairdressers service tea/coffee in connection with another service)								
Other Food related fees								
Food spoilt (supervision of destruction) - per hour		LGA. S6.16	07452	С	\$ 63.64	\$ 6.36	\$ 70.00	
Cost of destruction or disposal of forfeited item			07452		At Costs	ψ 0.00	Ψ 10.00	

Health	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
Frading in Public Places (includes Itinerant Food Vendors)		Local Govt Act S6.16						
Stall Holder - Single events	Per Application		07754	С	\$ 9.09	\$ 0.91	\$ 10.00	
Stall Holder - Community / non-for profit group	Per Application		07754	С	\$ -	\$ -	\$ -	
Frading - Application fee	Per Application		07754	С			\$ 20.00	
Frading - single event / 1 week	Per Application		07754	С			\$ 40.00	
Frading - Up to 1 month	Per Application		07754	С	\$ 72.73	\$ 7.27	\$ 80.00	
Frading - up to 6 months	Per Application		07754	С	\$ 136.36	\$ 13.64	\$ 150.00	
Frading - Annual	Per Application		07754	С	\$ 272.73	\$ 27.27	\$ 300.00	
ocal Laws								
Application for registration - lodging house		Health Local Laws S8.3	07452	С	\$ 181.82	\$ 18.18	\$ 200.00	
Renewal of Registration of a lodging house		Health Local Laws S8.5	07452	С	\$ 90.91	\$ 9.09	\$ 100.00	
tonowar or regionation or a roughly nouto		Animal Environment Nuisance	01 102	Ŭ	Ψ 00.01	ψ 0.00	Ψ 100.00	
Cattery - annual registration fee	Annual	Local Law S2.4(7)(c)		С	\$ 27.27	\$ 2.73	\$ 30.00	
annual regionation lee	7 ti ii i dai	Animal Environment Nuisance		Ů	Ψ Ει.Ει	Ψ 2.10	Ψ 00.00	
Keeping of bees permit		Local Law S2.13(d)		С	\$ 27.27	\$ 2.73	\$ 30.00	
tooping of bood pointing		Animal Environment Nuisance		Ü	Ψ 21.21	Ψ 2.10	Ψ 00.00	
Application for a permit to keep farm animals		Local Law S2.22(d)		С	\$ 27.27	\$ 2.73	\$ 30.00	
approacion for a portine to Roop farm ariminato	-	Animal Environment Nuisance		Ü	Ψ 21.21	Ψ 2.70	Ψ 00.00	
Keeping a miniature horse - annual registration fee	Annual	Local Law S2.27(1)		С	\$ 27.27	\$ 2.73	\$ 30.00	
tooping a miniatare nortee - armaar regionation ree	Timadi	Animal Environment Nuisance		Ü	Ψ 21.21	Ψ 2.10	Ψ 00.00	
Keeping of miniature pig - annual registration fee	Annual	Local Law S2.28(4)		С	\$ 27.27	\$ 2.73	\$ 30.00	
Fees in relation to the Animal Environment Nuisance Law will be enforced once the lo				Ů	Ψ 21.21	Ψ 2σ	ψ 00.00	
	Tan io adoptod							
		Health (Treatment of Sewage						
Onsite Effluent Disposal		and Disposal of Liquid Waste)						
Motte Emident Disposal		Regulation 1974 (as amended)						
		regulation 1974 (as amended)						
Application fee				F	\$ 118.00		\$ 118.00	
ssuing of a permit to use an apparatus (i.e. inspection fee)				F	\$ 118.00	\$ -	\$ 118.00	

Health	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
<u>Caravan Park</u>		Caravan Parks & Camping Grounds Act 1995 & Regs 1997 Sch 3						
Caravan park (minimum charge)		Regs. 45. (sch 3 (1a))	13250	F	\$ 200.00	\$ -	\$ 200.00	
or fee based on number of sites as per the following (whichever is the greater);		Regs. 45. (sch 3 (1b))	13250		<b>V</b> 200.00	¥	Ţ	
1. Long and short stay sites (per site)		Regs. 45. (sch 3 (1b))	13250	F	\$ 6.00	\$ -	\$ 6.00	
2. Camp sites (per site)		Regs. 45. (sch 3 (1b))	13250	F	\$ 3.00	\$ -	\$ 3.00	
3. Overflow sites (per site)		Regs. 45. (sch 3 (1b))	13250	F	\$ 1.50	\$ -	\$ 1.50	
Transfer of caravan park licence		Regs. 55. (sch 3 (4))	13250	F	\$ 100.00	\$ -	\$ 100.00	
Additional fee for renewal after expiry		Regs. 53. (sch 3 (2))	13250	F	\$ 20.00		\$ 20.00	
Caravan Park lease	per annum	As per Contract	13250	As per o	contract + CF	I increase	ра	
Public Buildings  New public building inspection fee  New public building - not for profit / community group - inspection fee		Health (Public Building) Regulations 1992		C C		\$ 10.00 \$ 1.82		
Health and Amenity Administration								
Sampling - Food / Water / Asbestos EHO Hourly Rate		Local Govt Act 1995 s6.16 Local Govt Act 1995 s6.16		C C	At Costs \$ 86.36	\$ 8.64	\$ 95.00	
A EHO hourly rate will be applied to any application process where it has been determined that the amount of time taken to obtain required information and conduct inspections has been deemed excessive to normal time provisions		20001 0017/10( 1000 00.10		J	Ψ 00.00	ψ 0.01	Ψ 00.00	
		1 10 14 1100 0 10						
Property rental	D I	Local Govt Act 1995 s6.16	07754		ф co.c.4	<b>6</b> 000	ф <b>70.00</b>	
Dental Surgery	Per week		07751 07750	С	\$ 63.64			
Wellness Centre	Per day	<u> </u>	13153	С	\$ 54.55			
Optus Lease of Lot 620 Camm Street as per contract. Red Cross CAC Building Rental as per lease	per annum		13156		As per contact + CPI annual increase As per contact + CPI annual increase			
INEU 01055 ONO DUINUING MENILAI AS PEN TEASE	per annum		10100	U	no per conta	ICI T CET AI	iiiuai iiilliedse	

## SHIRE OF CORRIGIN SCHEDULE FEES & CHARGES 2020/2021

Staff Housing:   Residential Tenancies Act 1987   T   \$55.00   \$ - \$55.00   ▲	Housing	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
32 Camm Street	Staff Housing:		Residential Tenancies Act 1987						
2 Spanney Street	36 Camm Street	Per fortnight			Т	\$ 55.00	\$ -	\$ 55.00	<b>A</b>
23 McAndrew Avenue	32 Camm Street	Per fortnight		09150	Т	\$ 143.00	\$ -	\$ 143.00	<b>A</b>
Spanney Street	2 Spanney Street	Per fortnight		09152	Т	\$ 143.00	\$ -	\$ 143.00	<b>A</b>
10 Lawton Way  *** House provided to employees as part of their employee package or contract Employees who resigned will be allowed 4 weeks to vacate the property with rental at the above rates, rates will be increased to market value for any tenancy passed 4 weeks (or as approved by the CEO)  4x2 Residential Property - Market Value  Per week  Other Housing:  Residential Tenancies Act 1987  Single Persons Units - Jose St - existing agreements*  Per week  Ogesting T \$ 160.00 \$ - \$ 160.00 \$ Single Persons Units - Seimons Ave - existing agreements*  Per week  Ogesting T \$ 155.00 \$ - \$ 155.00 \$ Single Persons Units - Seimons Ave - new agreements*  Per week  Ogesting T \$ 195.00 \$ - \$ 155.00 \$ Single Persons Units - Seimons Ave - new agreements*  Per week  Ogesting T \$ 155.00 \$ - \$ 155.00 \$ Single Persons Units - Seimons Ave - new agreements*  Per week  Ogesting T \$ 155.00 \$ - \$ 155.00 \$ Single Persons Units - Seimons Ave - new agreements*  Per week  Ogesting T \$ 155.00 \$ - \$ 155.00 \$ Single Persons Units - Seimons Ave - new agreements*  Per week  Ogesting T \$ 155.00 \$ - \$ 155.00 \$ Single Persons Units - Seimons Ave - new agreements*  Per week  Ogesting T \$ 155.00 \$ - \$ 155.00 \$ Single Persons Units - Seimons Ave - new agreements*  Per week  Ogesting T \$ 155.00 \$ - \$ 155.00 \$ - \$ 155.00 \$ Single Persons Units - Seimons Ave - new agreements*  Ogesting T \$ 155.00 \$ - \$ 155.00 \$ - \$ 155.00 \$ Single Persons Units - Seimons Avenue Avenue Conditions - rental not to be more that 25% of tenants income or market value, whichever is less.  Current arrangement 50%  market value  Ogesting T \$ 330.00 \$ - \$ 330.00 \$ - \$ 34	23 McAndrew Avenue	Per fortnight		09154	T	\$ 143.00	\$ -	\$ 143.00	<b>A</b>
*** House provided to employees as part of their employee package or contract Employees who resigned will be allowed 4 weeks to vacate the property with rental at the above rates, rates will be increased to market value for any tenancy passed 4 weeks (or as approved by the CEO)  4x2 Residential Property - Market value  Per week  Per week  T \$ 330.00 \$ - \$ 330.00  3x1 / 3x2 Residential property - Market Value  Per week  T \$ 280.00 \$ - \$ 280.00   **TBA  *	1 Spanney Street	Per fortnight		09155	T	\$ 143.00	\$ -	\$ 143.00	<b>A</b>
Employees who resigned will be allowed 4 weeks to vacate the property with rental at the above rates, rates will be increased to market value for any tenancy passed 4 weeks (or as approved by the CEO)  4x2 Residential Property - Market value  Per week  T \$ 330.00 \$ - \$ 330.00  3x1 / 3x2 Residential property - Market Value  Per week  T \$ 280.00 \$ - \$ 280.00   Chher Housing:  Single Persons Units - Jose St - existing agreements*  Per week  Single Persons Units - Jose St - new agreements*  Per week  Single Persons Units - Seimons Ave - existing agreements*  Per week  Single Persons Units - Seimons Ave - existing agreements*  Per week  Single Persons Units - Seimons Ave - new agreements*  Per week  Single Persons Units - Seimons Ave - new agreements*  Per week  Single Persons Units - Seimons Ave - new agreements  Per week  Single Persons Units - (per week)* - Staff - existing agreements  Residential Tenancies Act 1987  TBA  TBA  TBA  TBA  TBA  TBA  TBA  TB		Per fortnight		09156	Т	\$ 143.00	\$ -	\$ 143.00	<b>A</b>
the above rates, rates will be increased to market value for any tenancy passed 4 weeks (or as approved by the CEO)  4x2 Residential Property - Market value Per week T \$ 330.00 \$ - \$ 330.00  3x1 / 3x2 Residential property - Market Value Per week T \$ 280.00 \$ - \$ 280.00   Other Housing:  Single Persons Units - Jose St - existing agreements* Per week O9251 T \$ 160.00 \$ - \$ 160.00  Single Persons Units - Jose St - new agreements* Per week O9251 T \$ 155.00 \$ - \$ 155.00  Single Persons Units - Seimons Ave - existing agreements* Per week O9250 T \$ 155.00 \$ - \$ 155.00  Single Persons Units - Seimons Ave - new agreements* Per week O9250 T \$ 195.00 \$ - \$ 155.00  Single Persons Units - Seimons Ave - new agreements Per week O9251 T \$ 155.00 \$ - \$ 155.00  Single Persons Units - German Ave - new agreements Per week O9250 T \$ 195.00 \$ - \$ 155.00  Single Persons Units - German Ave - new agreements Current arrangement 50% The conditions - rental not to be more that 25% of tenants income or market value, whichever is less.  Current arrangement 50% T \$ 330.00 \$ - \$ 330.00	*** House provided to employees as part of their employee package or contract								
weeks (or as approved by the CEO)         Per week         T         \$ 330.00         \$ -         \$ 330.00           3x1 / 3x2 Residential Property - Market Value         Per week         T         \$ 280.00         -         \$ 280.00           Other Housing:           Residential Tenancies Act 1987           TBA           Single Persons Units - Jose St - existing agreements*         Per week         09251         T         \$ 160.00         -         \$ 160.00         Sector - \$ 160.00	Employees who resigned will be allowed 4 weeks to vacate the property with rental at								
Ax2 Residential Property - Market value	the above rates, rates will be increased to market value for any tenancy passed 4								
Single Persons Units - Jose St - existing agreements*	weeks (or as approved by the CEO)								
Other Housing:    Residential Tenancies Act 1987   TBA	1 7	Per week			Т	\$ 330.00	\$ -		
Residential Tenancies Act 1987   Single Persons Units - Jose St - existing agreements*   Per week   09251   T   \$ 160.00   \$ - \$ 160.00   \$ - \$ 155.00   \$	3x1 / 3x2 Residential property - Market Value	Per week			T	\$ 280.00	\$ -	\$ 280.00	
Residential Tenancies Act 1987   Single Persons Units - Jose St - existing agreements*   Per week   09251   T   \$ 160.00   \$ - \$ 160.00   \$ - \$ 155.00   \$									
Single Persons Units - Jose St - new agreements* Per week O9251 T \$ 155.00 \$ - \$ 155.00 Single Persons Units - Seimons Ave - existing agreements* Per week O9250 T \$ 155.00 \$ - \$ 155.00 Single Persons Units - Seimons Ave - new agreements* Per week O9250 T \$ 195.00 \$ - \$ 195.00 Single Persons Units - (per week)* - Staff - existing agreements O9251 T \$ 125.00 \$ - \$ 125.00 *Rental subject to Joint Venture Conditions - rental not to be more that 25% of tenants income or market value, whichever is less.  Current arrangement 50% market value O9251 T \$ 330.00 \$ - \$ 330.00  GROH Rentals as per agreement, increasing by CPI on review date 11 McAndrew Ave - Ed Dept GROH Residence (per week) DHW O9252 T \$ 340.00 \$ - \$ 340.00  14 Courboules Cres - Ed Dept GROH Residence (per week) DHW O9252 T \$ 340.00 \$ - \$ 340.00	Other Housing:		Residential Tenancies Act 1987						
Single Persons Units - Seimons Ave - existing agreements* Per week O9250 T \$ 155.00 \$ - \$ 155.00 Single Persons Units - Seimons Ave - new agreements* Per week O9250 T \$ 195.00 \$ - \$ 195.00 Single Persons Units - (per week)* - Staff - existing agreements O9251 T \$ 125.00 \$ - \$ 125.00 *Rental subject to Joint Venture Conditions - rental not to be more that 25% of tenants income or market value, whichever is less.  Current arrangement 50% market value O9251 T \$ 330.00 \$ - \$ 330.00  GROH Rentals as per agreement, increasing by CPI on review date  11 McAndrew Ave - Ed Dept GROH Residence (per week) DHW O9252 T \$ 340.00 \$ - \$ 340.00  14 Courboules Cres - Ed Dept GROH Residence (per week) DHW O9252 T \$ 340.00 \$ - \$ 340.00	Single Persons Units - Jose St - existing agreements*	Per week		09251	•			\$ 160.00	
Single Persons Units - Seimons Ave - new agreements* Single Persons Units - (per week)* - Staff - existing agreements *Rental subject to Joint Venture Conditions - rental not to be more that 25% of tenants income or market value, whichever is less.  Current arrangement 50% market value  O9251 T \$ 195.00 \$ - \$ 195.00  Current arrangement 50% market value  O9251 T \$ 330.00 \$ - \$ 330.00  GROH Rentals as per agreement, increasing by CPI on review date  11 McAndrew Ave - Ed Dept GROH Residence (per week) DHW  O9252 T \$ 340.00 \$ - \$ 340.00  T \$ 195.00 \$ - \$ 195.00  T \$ 195.00 \$ - \$ 125.00  T \$ 340.00 \$ - \$ 340.00  T \$ 195.00 \$ - \$ 340.00	Single Persons Units - Jose St - new agreements*	Per week		09251	T	\$ 155.00	\$ -	\$ 155.00	
Single Persons Units - (per week)* - Staff - existing agreements *Rental subject to Joint Venture Conditions - rental not to be more that 25% of tenants income or market value, whichever is less.  Current arrangement 50% market value  O9251 T \$ 125.00 \$ - \$ 125.00  Current arrangement 50% market value  O9251 T \$ 330.00 \$ - \$ 330.00  GROH Rentals as per agreement, increasing by CPI on review date  11 McAndrew Ave - Ed Dept GROH Residence (per week) DHW  O9252 T \$ 340.00 \$ - \$ 340.00  14 Courboules Cres - Ed Dept GROH Residence (per week) DHW  O9252 T \$ 340.00 \$ - \$ 340.00	Single Persons Units - Seimons Ave - existing agreements*	Per week						\$ 155.00	
*Rental subject to Joint Venture Conditions - rental not to be more that 25% of tenants income or market value, whichever is less.  Current arrangement 50% market value 09251 T \$ 330.00 \$ - \$ 330.00 \$ GROH Rentals as per agreement, increasing by CPI on review date  11 McAndrew Ave - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 14 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00 \$ 15 Courboules Cres - Ed Dept GROH Residence (per week)		Per week		09250	T			\$ 195.00	
tenants income or market value, whichever is less.  Current arrangement 50% market value  09251 T \$ 330.00 \$ - \$ 330.00  GROH Rentals as per agreement, increasing by CPI on review date  11 McAndrew Ave - Ed Dept GROH Residence (per week) DHW  14 Courboules Cres - Ed Dept GROH Residence (per week) DHW  09252 T \$ 340.00 \$ - \$ 340.00  1 340.00 \$ - \$ 340.00				09251	T	\$ 125.00	\$ -	\$ 125.00	
Current arrangement 50% market value	•								
25 Seimons Avenue     Per week     market value     09251     T     \$ 330.00     \$ -     \$ 330.00       GROH Rentals as per agreement, increasing by CPI on review date     09252     T     \$ 340.00     \$ -     \$ 340.00       11 McAndrew Ave - Ed Dept GROH Residence (per week) DHW     09252     T     \$ 340.00     \$ -     \$ 340.00       14 Courboules Cres - Ed Dept GROH Residence (per week) DHW     09252     T     \$ 340.00     \$ -     \$ 340.00	tenants income or market value, whichever is less.								
GROH Rentals as per agreement, increasing by CPI on review date  11 McAndrew Ave - Ed Dept GROH Residence (per week) DHW  12 Courboules Cres - Ed Dept GROH Residence (per week) DHW  13 40.00 \$ - \$ 340									
11 McAndrew Ave - Ed Dept GROH Residence (per week) DHW       09252       T       \$ 340.00       \$ -       \$ 340.00         14 Courboules Cres - Ed Dept GROH Residence (per week) DHW       09252       T       \$ 340.00       \$ -       \$ 340.00		Per week	market value	09251	T	\$ 330.00	\$ -	\$ 330.00	
14 Courboules Cres - Ed Dept GROH Residence (per week) DHW 09252 T \$ 340.00 \$ - \$ 340.00									
							,		
51 Govder Street - Police GROH Residence (per week) DHW					Т				
	51 Goyder Street - Police GROH Residence (per week) DHW			09252	Т	Y	,	\$ 340.00	
3 Janes Drive - GROH Residence (per week) DHW 99252 T \$ 400.00 \$ - \$ 400.00	3 Janes Drive - GROH Residence (per week) DHW			09252	T	\$ 400.00	\$ -	\$ 400.00	

### SHIRE OF CORRIGIN SCHEDULE FEES & CHARGES 2020/2021

Community Amenities	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
Rubbish Service Charges:		Waste Avoidance & Resource Recovery Act 2007. S67						
Domestic Rubbish Service - 1st Service - Includes 120L Bin + 240L Recycling Bin	Per Service	TBA - pending Rates adoption	10150	F	\$ -	\$ -	\$ -	
Holder of Pensioner Card Domestic Rubbish Service		TBA - pending Rates adoption	10150	F	\$ -	\$ -	\$ -	
Commercial Rubbish Service - 1st Service - Includes 240L Bin + 240L Recycling Bin		TBA - pending Rates adoption	10150	F	\$ -	\$ -	\$ -	
For a 2nd 120L Normal Bin		TBA - pending Rates adoption	10150	F	\$ -	\$ -	\$ -	
For a 2nd 240L Normal Bin		TBA - pending Rates adoption	10150	F	\$ -	\$ -	\$ -	
Extra Recycling Service - 240 Litre Bin		TBA - pending Rates adoption	10150	F	\$ -	\$ -	\$ -	
Replacement bins / lids - Avon Waste replace parts due to normal wear & tear or								
charge owner for repairs or replacement bin								
		1 10 1 1 1005 0 10						
Corrigin Tip Disposal Charges		Local Govt. Act 1995 s6.16	10150		0 10		• • • •	
Waste Oil Disposal	per Ltr		10156	С	\$ 0.18			igwdown
Loads - greater than a tonne			10156	С	\$ 54.55			
Wrapped Asbestos Waste - per cubic metre and part of thereof			10156	С	\$ 68.18	\$ 6.82	\$ 75.00	

Bendering Waste Site	Per tonne	Local Govt. Act 1995 s6.16				GST	applicable	19/20
	Per tonne							
Bulk Commercial/Industrial insert waste - per tonne	i di torrid		07850	С	\$ 45.4		\$ 50.00	
Bulk Demolition waste - per tonne	Per tonne		07850	С	\$ 45.4	5 \$ 4.55	\$ 50.00	
Wrapped Asbestos Waste - per cubic mtr and part of thereof	Per cubic mtr		07850	С	\$ 100.0	) \$ 10.00	\$ 110.00	
Contaminated waste soil P	Per cubic mtr		07850	С	\$ 100.0	) \$ 10.00	\$ 110.00	
Contaminated asbestos soil P	Per cubic mtr		07850	С	\$ 40.9	1 \$ 4.09	\$ 45.00	
Minimum charge for wrapped asbestos waste			07850	С	\$ 40.9	\$ 4.09	\$ 45.00	
Plus Asbestos mobilisation / treatment fee ( or cost price plus 30% which ever is greater			07850	С	\$ 190.9			
	Per tonne		07850	С	\$ 50.0			
• '	Per Bin		07850	С	\$ 18.1			
	Per Bin		07850	С	\$ 22.7			
•	Per Bin		07850	С	\$ 45.4			
•	Per Bin		07850	С	\$ 54.5			
Refuse Delivery - Hook Bins - 15m3	Per Bin		07850	С	\$ 68.1		\$ 75.00	
Power Poles (with and without butt ends)	Per pole		07850	С	\$ 50.0			
Putrescible waste p	per 1m3		07850	С	\$ 13.6	\$ 1.36	\$ 15.00	
Admin / Supervision fee P	Per Hour		07850	С	\$ 86.3	\$ 8.64	\$ 95.00	

Community Amenities	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
<u>Planning</u>								
Schedule 2 - Maximum fees for certain planning services (r47)		Planning & Development Act 2005						
Determining a development application (other than for an extractive industry) where the estimated cost of development is:		Planning Bulletin 93/2013						
(a) not more than \$50,000		Planning & Development	10650		\$ 147.00		\$ 147.00	
(b) more than \$50,000 but not more than \$500,000		Regulations 2009 (Part 7 Local		GST)			elopment (no	
(c) more than \$500,000 but not more than \$2.5 million		Government Planning Charges)	10650	GST)		·	\$500,000 (no	
(d) more than \$2.5 million but not more than \$5 million			10650	GST)		Ť	\$2.5 million (no	
(e) more than \$5 million but not more than \$21.5 million			10000	GST)			\$5 million (no	
(f) more than \$21.5 million 2 Determining a development application (other than for an extractive industry) where the			10650	F	\$ 34,196			
development has commenced or been carried out			10650		(no GST)	s, by way c	of penalty, twice	
Determining a development application for an extractive industry where the development has not commenced or been carried out			10650		\$ 739.00	\$ -	\$ 739.00	
Determining a development application for an extractive industry where the development has commenced or been carried out				twice th	e in item 3 plu at fee (no GS	ST)		
Determining an application to amend or cancel development approval			10650	F	\$ 295.00	\$ -	\$ 295.00	
5 Provision of a subdivision clearance (a) not more than 5 lots	Per lot		10650	Е	\$ 73.00	\$ -	\$ 73.00	
(b) more than 5 lots but not more than 195 lots	rei iot		10650	\$73 pe (no GS	r lot for first 5 T)	lots & ther	n \$35 per lot	
(c) more than 195 lots			10650	F	\$ 7,393	\$ -	\$ 7,393	
6 Determining an initial application for approval of a home occupation where the home occupation has not commenced			10650		\$ 222.00		\$ 222.00	
7 Determining an initial application for approval of a home occupation where the home occupation has commenced			10650		in item 6 plu (no GST)	s, by way o	of penalty, twice	
8 Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires 9 Determining an application for the renewal of an approval of a home occupation where			10650		\$ 73.00		\$ 73.00	
the application is made after the approval has expired  10 Determining an application for a change of use or for an alteration or extension or			10650		(no GST)	s, by way c	of penalty, twice	
change of a non conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out			10650	F	\$ 295.00	\$ -	\$ 295.00	

	Community Amenities	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
	Determining an application for a change of use or for an alteration or extension or change of a non conforming use to which item 2 does not apply, where the change or the alteration, extension or change has not commenced or been carried out			10650	The fee twice th	of penalty,			
12	Providing a zoning certificate			10650	F	\$ 73.00		\$ 73.00	
13	Reply to a property settlement questionnaire			10650	F	\$ 73.00	\$ -	\$ 73.00	
_	Providing written planning and/or engineering advice (Note1) per hour, or part thereof			10650 10650	F	\$ 73.00 \$ -	\$ - \$ -	\$ 73.00	
	Note 1: Written planning advice includes, but is not limited to, the following:  - the issue of advice in response to the submission of urban water management plans			10000	Г	<b>Ф</b> -	<b>Ф</b> -		
$\vdash$	- the issue of advice in response to the submission of dust management plan								
	- the issue of advice in response to the submission of landscape plans								
	- the issue of advice in response to the submission of engineering drawings								
	Such fees are not payable where the above mentioned documents are required to satisfy development/subdivision approval conditions or as part of a local structure plan								
	Costs and expenses of any specific assessment advice, title searches, technical resources or equipment that is required in relation to the assessment of a planning application (e.g. environmental assessment, legal advice, heritage advice, urban design, acoustic assessments, retail assessments, traffic assessments, or modelling etc) will be billed once costs and expenses are incurred and are payable prior to the determination of the proposal								

Community Amenities	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
Scheme Amendments, Local Structure Plan & Amendments								
Scheme Amendments		Planning & Development Regs 2009						
(a) Upon lodgement of the Scheme Amendment request with the local government.		Reg. 47	10650	С	\$ 1,350	\$ 135	\$ 1,485	
(b) following initiation of Scheme Amendment by the local government and prior to referral to the EPA for environmental clearance		Reg. 47	10650	С	\$ 1,350	\$ 135	\$ 1,485	
Structure Plan								
(a) upon lodgement of the Structure Plan with the local government Structure Plans, Activity Centre Plans or Development Plans								
(a) upon lodgement of the Structure Plan, Activity Centre Plan or Development Plan with the local government.			10650	С	\$ 1,350	\$ 135	\$ 1,485	
(b) following adoption of the Structure Plan, Activity Centre Plan or Development Plan by the local government and prior to public advertising.			10650	С	\$ 1,350	\$ 135	\$ 1,485	

Community Amenities	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
Development Assessment Panels		Planning & Development (Development Assessment Panels) Amendment Regs 2018						
1 A DAP application where the estimated cost of the development is;								
(a) not less than \$2 million and less than \$7 million			10650	F	\$ 1,350		\$ 5,603.00	
(b) not less than \$7 million and less than \$10 million			10650	F	\$ 1,350		\$ 8,650.00	
(c) not less than \$10 million and less than \$12.5 million			10650	F	\$ 1,350		\$ 9,411.00	
(d) not less than \$12.5 million and less than \$15 million			10650	F	\$ 1,350		\$ 9,411.00	
(e) not less than \$15 million and less than \$17.5 million			10650	F	\$ 1,350		\$ 9,948.00	
(f) not less than \$17.5 million and less than \$20 million			10650	F	\$ 1,350		\$ 10,218.00	
(g) \$20 million or more			10650	F	\$ 1,350		\$ 10,486.00	
2 An application under r.17			10650	F	\$ 1,350	\$ 135	\$ 241.00	
Additional Fees								
Specialist review and/or consultation costs recoverable under Section 49 of the Planning and Development Regulations 2009. Payable prior to determination of proposal		Planning & Development Regs 2009. S49						
2 Application for extension of term of planning approval*			10650	С	\$ 250.00	\$ 25.00	\$ 275.00	
3 Application for amending or revoking a development application*			10650	С	\$ 300.00	\$ 30.00	\$ 330.00	
Land Matters/ Closures - Right of Way, Roads and Pedestrian Access Ways								
(a) Initial Request			10650	С	\$ -	\$ -	\$ -	
			10650	C	T	т	φ -	
(c) Advertising			10650	C	At Costs + 2 At Costs + 2			
(d) Valuation			IUODU	U	At Costs + 2	<u> </u>		
Section 40 (Certificate of Local Planning Authority) Liquor Licensing								
(a) Community or sporting group			10650	С	\$ -	\$ -	\$ -	
(b) Commercial premises			10650	F	\$ 50.00	*	\$ 50.00	
Preliminary Consideration of Development Applications			,	-	,	,	, 22100	

Community Amenities	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
Cemetery Fees		Cemeteries Act 1986 S53						
Grant of Right of Burial								
Grant of right of burial & grave reservation			10750	С			\$ 130.00	
Copy of "Grant of Right of Burial"			10750	С	\$ 22.73		\$ 25.00	
Renewal of expired grant of right of burial			10750	С	\$ 81.82			
Reissue of grant of burial/registration of assigned grant - after 25 year period			10750	С	\$ 68.18		\$ 75.00	
Transfer of grant of right			10750	С	\$ 45.45	\$ 4.55	\$ 50.00	
Interment Fee (including grave diggings)		Cemeteries Act 1986 S53						
Standard burial, digging of grave (2.1 depth - standard)			10750	С	\$ 681.82	\$ 68.18	\$ 750.00	
Standard burial, digging of grave (2.4 depth - standard) - 1st Interment			10750	C		\$ 74.55		
Standard burial, existing grave (2.4 depth - standard) - 2nd interment			10750	C	\$ 745.45			
Digging of an infant grave			10750	С		\$ 27.27	\$ 300.00	
*standard grave= to accommodate standard casket (2040 x 600 x 350) - oblong or				_		¥ =::=:	7	
oversize caskets occur additional fees - see penalty fee section								
Exhumation		Cemeteries Act 1986 S53						
Exhumation fee & Reinterment		Comotonico / lot 1000 CCC	10750	С	\$ 909.09	\$ 90.91	\$ 1,000.00	
		0 4 1 4 1000 050						
Monumental Work		Cemeteries Act 1986 S53	40750		A 54.55	A 5.45		
Annual licence fee			10750	C	\$ 54.55		\$ 60.00	
Single licence/permit fee			10750	С	\$ 36.36		\$ 40.00	
Additional works/clean-up required by Shire	At cost			С	\$ -	\$ -	\$ -	
Funeral Directors Licence		Cemeteries Act 1986 S53						
Annual fee			10750	С	\$ 109.09	\$ 10.91	\$ 120.00	
Single funeral permit			10750	С	\$ 45.45		\$ 50.00	
Repository for Disposal of Ashes		Cemeteries Act 1986 S53						
Niche wall reservation, single and double (non refundable) includes grant of burial		Comotenes Act 1300 000	10750	С	\$ 63.64	\$ 6.36	\$ 70.00	-
Niche wall (single) Interment (to be completed by staff)			10750	C			\$ 130.00	-
Niche wall (double) Interment (to be completed by staff)			10750	C			\$ 170.00	
Transfer of ashes to new position			10750	C	\$ 154.55			
Niche Wall Plaque & Freight Cost (price on application and to be paid by customer prior			10730		ψ 50.00	ψ 5.00	ψ 55.00	
plaque is ordered )			10751	С			actual costs +	20%
production (			10701	j			adiaar dodio 1	_0 /0

Community Amenities	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST		GST	2020/21 Fees including GST if applicable	Variance from 19/20
Additional Fees (chargeable in addition to scheduled fees)		Cemeteries Act 1986 S53							
Insufficient notice (less than 48 hours notice)			10750	С	\$	272.73	\$ 27.27	\$ 300.00	
Interment after 2:30pm per hour or part thereof	per hour			С	\$	68.18	\$ 6.82	\$ 75.00	
Interment of oblong or oversized casket	per Interment			С	\$	181.82	\$ 18.18	\$ 200.00	
Interment on Saturday			10750	С	\$	136.36	\$ 13.64	\$ 150.00	
Interment on Sunday or Public Holiday			10750	С	\$	227.27	\$ 22.73	\$ 250.00	
Additional works/clean-up required by Shire	per hour		10750	С	\$	72.73	\$ 7.27	\$ 80.00	
Installation of Ashes at head of exitisting grave	per hour		10750	С	\$	136.36	\$ 13.64	\$ 150.00	
Re-opening of Grave			10750	С	\$	590.91	\$ 59.09	\$ 650.00	
Hand Digging of Grave (within restricted plots where plant doesnot fit)			10750	С	\$	-	\$ -	\$ -	
County Free (involving staff)		Local Govt. Act 1995 s6.16							
Search Fees (involving staff)  For up to two internments or memorial locations only		Local Govi. Act 1995 St. 16	10750	С	φ	50.00	\$ 5.00	\$ 55.00	
					\$			7	
For each additional location enquiry or search requiring information additional to location			10750	С	\$	40.91			
Photocopies of records (per copy)			10750 10750	C C	\$	0.45	7 0.00	\$ 0.50 \$ 10.00	
Digital photograph sent via email					\$ \$	9.09	Ψ 0.0.	Ψ .σ.σσ	
Each additional photo in any format			10750	С	Ф	9.09	\$ 0.91	\$ 10.00	
Community Bus		Local Govt. Act 1995 s6.16							
Community Bus Hire (Hirer to refill bus on return)	Per km		10753	С	\$	0.68	\$ 0.07	\$ 0.75	
Insurance Claim excess fee, on the event of damage, payable by hirer			10753	С	\$	454.55		\$ 500.00	
Cleaning Fee			10753	С	\$	59.09		\$ 65.00	
Note: Statutory foca are subject to abanda without natice if regulations are amended									

Note: Statutory fees are subject to change without notice if regulations are amended

### SHIRE OF CORRIGIN SCHEDULE FEES & CHARGES 2020/2021

Recreation & Culture	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE							2020/21 Fees including GST if applicable	Variance from 19/20
Equipment		LGA S6.16						П				
PA System Hire	Per day		11353	С	\$	63.64	\$ 6	.36	\$ 70.00			
Swimming Pool		LGA S6.16										
Season Pass												
Season Pass - Family (2 Adults, 2 Children) Extra children charged as Child pass	Per pass		11250	С	\$	227.27		.73				
Season Pass - Adult	Per pass		11250	С	\$	100.00			\$ 110.00			
Season Pass - Child under 16yrs	Per pass		11250	С	\$	63.64	-		\$ 70.00			
Season Pass - Pensioner Concession	Per pass		11250	С	\$	63.64	\$ 6	.36	\$ 70.00			
Prices for Seasonal passes are halved from 15 January												
General Admission												
General Admittance - Adult	per admission		11250	С	\$	3.64	\$ 0	.36	\$ 4.00			
General Admittance - Addit  General Admittance - Child/Student	per admission		11250	C	\$			_	\$ 3.00			
General Admittance - Pensioner concession	per admission		11250	C	\$			_	\$ 2.50			
General Admittance - 1 ensional concession  General Admittance - 3 yrs and under	per admission		11250	C	\$		\$	_	\$ -			
General Admittance - Syrs and under	per admission		11250	C	\$	2.27		_	\$ 2.50			
ochoral / whitehoc opeciator (no swittining)			11200	U	Ψ	2.21	Ψ	20	Ψ 2.50			
Indoor Heated Pool												
Indoor Heated Pool - Adult	Per session		11250	С	\$	6.36		.64	\$ 7.00			
Indoor Heated Pool - Child up to 4 years	Per session		11250	С	\$	3.18		.32	\$ 3.50			
Indoor Heated Pool - Child/Student up to 16 years	Per session		11250	С	\$	4.55	\$ 0	45	\$ 5.00			
Indoor Heated Pool - Bulk pass (10 Admissions, expires 30/6)			11250	С	\$	54.55	\$ 5	45	\$ 60.00			
Indoor Heated Pool - Carer (accompanying) - no charge					\$	-	\$		\$ -			
Culturalization												
Swimming Lessons Swimming Lessons 1st shild	Per 1/2 hour / ch	ild	11250	С	¢	13.64	ф <b>1</b>	.36	\$ 15.00			
Swimming Lessons - 1st child	Per 1/2 hour / cr	•	11250	C	\$ \$	12.73		_	\$ 15.00 \$ 14.00			
Swimming Lessons - 2nd or more children Private Swimming Lesson	Per 1/2 hour / cr	iliu	11250	C	\$	36.36		_	\$ 40.00			
Private Swittining Lesson	rei i/2 nour		11200	U	ф	30.30	φ 3	.04	φ 40.00			

Recreation & Culture	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
Other Classes								
Aqua Aerobics - per class	Per session		11250	С	\$ 13.64			
Aqua Aerobics - per course (10 classes)	Per course		11250	С	\$ 127.27	\$ 12.73	\$ 140.00	
Hall & Pavilion Hire Fees & Charges		LGA S6.16						
Town Hall - Community Groups, Clubs & School								
	Less than 4							
Receptions, Dinners, Private parties etc.	Hours		11150	С	\$ 68.18	\$ 6.82	\$ 75.00	
Receptions, Dinners, Private parties etc.	Full Day		11150	С	\$ 131.82			
	Per hr (2 hrs							
Meetings, Seminars etc.	min)		11150	С	\$ 18.18	\$ 1.82	\$ 20.00	
Use of Kitchen facilities only	Per Hour		11150	С	\$ 13.64	\$ 1.36	\$ 15.00	
	Less than 4							
Use of Kitchen facilities only	Hours		11150	С	\$ 50.00	\$ 5.00	\$ 55.00	
Use of Kitchen facilities only	Full Day		11150	С	\$ 100.00	\$ 10.00	\$ 110.00	
Sporting events - Badminton, Yoga, etc.	Per hour		11150	С	\$ 13.64	\$ 1.36	\$ 15.00	
	Per Hour (min 2							
Set up / rehearsal	hrs)		11150	С	\$ 18.18	\$ 1.82	\$ 20.00	
Town Hall - Commercial / Private								
	Less than 4							
Receptions, Dinners, Private parties etc.	Hours		11150	С	\$ 100.00		\$ 110.00	
Receptions, Dinners, Private parties etc.	Full Day		11150	С	\$ 196.36	\$ 19.64	\$ 216.00	
	Per hr (2 hrs							
Meetings, Seminars etc.	min)		11150	С	\$ 27.27	\$ 2.73		
Use of Kitchen facilities only	Per Hour		11150	С	\$ 18.18	\$ 1.82	\$ 20.00	
	Less than 4							
Use of Kitchen facilities only	Hours		11150	С	\$ 68.18			
Use of Kitchen facilities only	Full Day		11150	С	\$ 131.82			
Sporting events - Badminton, Yoga, etc.	Per hour		11150	С	\$ 18.18	\$ 1.82	\$ 20.00	
	Per Hour (min 2							
Set up / rehearsal	hrs)		11150	С	\$ 27.27	\$ 2.73	\$ 30.00	

Recreation & Culture	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST																G	ST	Fo inclu GS	20/21 ees uding ST if licable	Variance from 19/20
Town Hall - Bonds																									
Receptions, Dinners, Private parties, weddings etc. (with alcohol)			21020	N	\$	200.00	\$	-	\$ :	200.00															
**Bonds will be refunded after inspection / return of key and additional																									
CWA Hall Hire - Community Groups, Clubs & School																									
Hire of CWA Hall	Per Hour		11150	С	\$	4.55	\$	0.45	\$	5.00															
	Less than 4																								
Hire of CWA Hall	Hours		11150	С	\$	18.18	\$	1.82	\$	20.00															
Hire of CWA Hall	Full Day		11150	С	\$	32.73	\$	3.27	\$	36.00															
Set up / rehearsal	Per hour		11150	С	\$	4.55	\$	0.45	\$	5.00															
CWA Hall Hire - Commercial Private																									
Hire of CWA Hall	Per Hour		11150	С	\$	5.45	\$	0.55	\$	6.00															
	Less than 4																								
Hire of CWA Hall	Hours		11150	С	\$	22.73	\$	2.27	\$	25.00															
Hire of CWA Hall	Full Day		11150	С	\$	40.91	\$	4.09	\$	45.00															
CWA Hall Equipment Hire																									
Hire of Plastic Trestle Tables per table	Per table		11150	С	\$	5.00		0.50		5.50															
Hire of Plastic Chairs - per chair	Per chair		11150	С	\$	1.00	\$	0.10	\$	1.10															
Corrigin Recreation & Events Centre - Community Groups, Clubs & School																									
onlight restraction a 2 tollar contact contact a contact	Less than 4				$\vdash$																				
Function room, includes Kitchen - Reception, dinners, private parties etc.	Hours		11351	С	\$	118.18	\$	11.82	\$	130.00															
Function room, includes Kitchen - Reception, dinners, private parties etc	Full Day		11351	C	\$	236.36		23.64		260.00															
	Per Hour (min 2																								
Meeting Or Office Rooms	hrs)		11351	С	\$	13.64	\$	1.36	\$	15.00															
Meeting Or Office Rooms	Per Day		11351	С	\$	45.45	\$	4.55	\$	50.00															
Use of kitchen facilities only	Per Hour		11351	С	\$	18.18	\$	1.82	\$	20.00															
	Half Day - less																								
Use of kitchen facilities only	than 4 hours		11351	С	\$	45.45	_	4.55		50.00															
Use of kitchen facilities only	Full Day		11351	С	\$	90.91	\$	9.09	\$	100.00															

Recreation & Culture	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST		GST		111		GS	Г	2020/21 Fees including GST if applicable	Variance from 19/20
Kiosk only	per day		11351	С	\$	36.36	\$ 3	.64	\$ 40.00					
Kiosk plus kitchen hire	per day		11351	С	\$	109.09	\$ 10	.91	\$ 120.00					
	Per Hour (min 2													
Set up / rehearsal	hrs)		11150	С	\$	22.73	\$ 2	.27	\$ 25.00					
Corrigin Recreation & Events Centre - Commercial / Private														
	Less than 4													
Function room, includes Kitchen - Reception, dinners, private parties etc.	Hours		11351	С	\$	181.82	\$ 18	.18	\$ 200.00					
Function room, includes Kitchen - Reception, dinners, private parties etc	Full Day		11351	С	\$	363.64	\$ 36	.36	\$ 400.00					
	Per Hour (min 2													
Meeting Or Office Rooms	hrs)		11351	С	\$	18.18	\$ 1	.82	\$ 20.00					
Meeting Or Office Rooms	Per Day		11351	С	\$	90.91	\$ 9	.09	\$ 100.00					
Use of kitchen facilities only	Per Hour		11351	С	\$	27.27	\$ 2	.73	\$ 30.00					
	Half Day - less													
Use of kitchen facilities only	than 4 hours		11351	С	\$	68.18	\$ 6	.82	\$ 75.00					
Use of kitchen facilities only	Full Day		11351	С	\$	131.82	\$ 13	.18	\$ 145.00					
Kiosk only	per day		11351	С	\$	72.73		.27	\$ 80.00					
Kiosk plus kitchen hire	per day		11351	С	\$	181.82	\$ 18	.18	\$ 200.00					
	Per Hour (min 2													
Set up / rehearsal	hrs)		11150	С	\$	27.27	\$ 2	.73	\$ 30.00					
Low impact classes - yoga etc - ***Once 100hrs have been booked/paid a discounted rate of	Per Hour (min 1													
\$20.00 ph will apply thereafter	hr)		11150	С	\$	22.73	\$ 2	.27	\$ 25.00					
Indoor Court area														
Sports Hall - Sporting Activity - ***Once 100hrs have been booked/paid a discounted rate of														
\$20.00 ph will apply thereafter	Per Hour		11351	С	\$	22.73	\$ 2	.27	\$ 25.00					
Sports Hall - Reception	POA*		11351	С	\$	-	\$	-						
*POA - Price on application - to be approved by the CEO			11351	С	\$	-	\$	-						

Recreation & Culture	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	 s Exc	(	SST	2020/21 Fees including GST if applicable	Variance from 19/20
Squash Court									
Squash Court	Per Hour		11351	С	\$ 13.64	\$	1.36	\$ 15.00	
Squash Court Membership									
Membership - Individual	Monthly		11351	С	\$ 31.82	\$	3.18	\$ 35.00	
Membership - Individual	Quarterly		11351	С	\$ 81.82	\$	8.18	\$ 90.00	
Membership - Individual	Annually		11351	С	\$ 290.91	\$	29.09	\$ 320.00	
Membership - Family	Monthly		11351	С	\$ 116.36	\$	11.64	\$ 128.00	
Membership - Family	Quarterly		11351	С	\$ 283.64	\$	28.36	\$ 312.00	
Membership - Family	Annually		11351	С	\$ 763.64	\$	76.36	\$ 840.00	
Change Rooms									
Change rooms only	Per day		11351	С	\$ 45.45	\$	4.55	\$ 50.00	
Miscellaneous Fee									
Swipe card deactivation / activation fee			11351	С	\$ 27.27	\$	2.73	\$ 30.00	
* In the event that a CREC swipe key is not returned within the required timeframe and the swipe									
card is deactivated to ensure security of the building, the above key deactivation fee will apply.									
Should the key be returned and the swipe card re-activated, the above fee will be applicable									
again									

Recreation & Culture	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
Key Bonds								
Key bonds - applicable to all facilities	per key		21020	N	\$ 50.00	\$ -	\$ 50.00	
Lost key replacement fee (key bond withheld to cover fee)	per key			С	\$ 45.45	\$ 4.55	\$ 50.00	
If Council determines that due to a lost key that locks to the facility need to be replace, the hirer,								
in addition to the above fee will be charged Actual for replacing locks and keys plus the								
replacement key fee.				С	Actual Costs	+ Lost key	replacement fe	e
Corrigin Recreation & Events Centre								
Bond - for large events / weddings/ birthday parties	Per hire		21020		\$ 500.00		\$ 500.00	
**Bonds will be refunded after inspection / return of key and additional								
Other fees - All Facilities								
Basic Cleaning Fee	Per Hour			С	\$ 59.09		\$ 65.00	
Back up booking fee	Per booking			С	\$ 22.73	\$ 2.27	\$ 25.00	
*back up booking fee (non-refundable) is applicable where a venue is temporary booked as a back up facility. Should the facility be used, this fee will be deducted from the Hire Fee								
Call out fee - Lock / Unlock, Activate / inactive alarm				С	\$ 227.27	\$ 22.73	\$ 250.00	

Recreation & Culture	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
Annual Rentals of Main Oval & Recreation Facilities								
Corrigin Football Club	Per Season		11350	С		\$ 363.64	\$ 4,000.00	
Corrigin Hockey Club	Per Season	Increase-lights & facility usage	11350	С		\$ 181.82	\$ 2,000.00	
Corrigin Cricket Club	Per Season		11350	С	\$ 1,363.64	\$ 136.36	\$ 1,500.00	
Corrigin Netball Club	Per Season	Increase-lights & facility usage	11350	С	\$ 1,818.18	\$ 181.82	\$ 2,000.00	
Swimming Club Levy	Per Season			С	\$ 209.09	\$ 20.91	\$ 230.00	
Corrigin Agricultural Society	Per Season		11350	С	\$ 272.73	\$ 27.27	\$ 300.00	
Squash Club	Per Season		11350	С	\$ 272.73	\$ 27.27	\$ 300.00	
Basketball Club - Junior	Per Season		11350	С	\$ 227.27	\$ 22.73	\$ 250.00	
Storage Cage Fee	Per Season		11350	С	\$ 272.73	\$ 27.27	\$ 300.00	
Onland On High Co.								
Oval and Oval Lights:	Decker		44050	_	<b>A. A. A.</b>	Φ 4.55	<b>6</b> 50.00	
Half Power (per hour)	Per hour Per hour		11352	С	\$ 45.45	\$ 4.55	\$ 50.00 \$ 100.00	
Full Power (per hour)	1 01 110 01		11352	C	\$ 90.91	Ψ 0.00	Ψ	
Oval Hire Only (per day)	Per Day		11352	C	\$ 72.73	\$ 7.27	\$ 80.00	
Oval Hire with cricket pitch preparation (per day)	Per Day		11352	C	\$ 227.27	\$ 22.73	\$ 250.00	
Sporting Carnivals, includes use of oval, change rooms Kitchen / kiosk	Per day			С	\$ 90.91	\$ 9.09	\$ 100.00	
Tourism Books								
Corrigin History Book	Per book		11651	С	\$ 10.00	\$ 1.00	\$ 11.00	
Moments in Time	Per book		13225	C	\$ 31.82			
Moments in Time, including postage	Per book		13225	C		\$ 5.00		
					,	, 2.50	,	
<u>Library Services</u>		LGA S6.16						
Lost/Damaged books			11501		Actual cost +	20%		

Note: Statutory fees are subject to change without notice if regulations are amended

### SHIRE OF CORRIGIN SCHEDULE FEES & CHARGES 2020/2021

Economic Services	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
		Department of Commerce -						
Building Fees		Building Act Fees 2019/20						
Certified Application for a Building Permit - Building Classification 1a & 10 -								
Minimum Fee	Minimum fee		13350	F	\$ 105.00	\$ -	\$ 105.00	
Certified Application for a Building Permit - Building Classification 1a & 10	\$ * %				0.19%			
Certified Application for a Building Permit - Building Classification 1b, 2-9 -								
Minimum Fee	Minimum fee		13350	F	\$ 105.00		\$ 105.00	
Certified Application for a Building Permit - Building Classification 1b, 2-9	\$ * %			F	0.09%			
Uncertified Building Application	Minimum fee		13350	F	\$ 97.70		\$ 105.00	
Uncertified Building Application	\$ * %			F	0.32%			
Demolition Permit								
Demolition Permit - 1a & 10			13350	F	\$ 105.00		\$ 105.00	
Demolition Permit 1b, 2-9	Per storey		13350	F	\$ 105.00	- 1	\$ 105.00	
Application to extend the time during which a building of demolition permit has effe	ct		13350	F	\$ 105.00	\$ -	\$ 105.00	
Other Building Fees								
Application for an occupancy permit for completed buildings			13350	F	\$ 105.00		\$ 105.00	
Application for a temporary occupancy permit for incomplete buildings			13350	F	\$ 105.00	\$ -	\$ 105.00	
Application for modification of an occupancy permit for additional use of building on a			l					
temporary basis			13350	F	\$ 105.00	\$ -	\$ 105.00	
Application for a replacement occupancy permit for permanent change of building's								
use, classification			13350	F	\$ 105.00	\$ -	\$ 105.00	
Application for occupancy permit or building approval certificate for registration of								
strata scheme, plan of subdivision - Minimum Fee	Minimum fee		13350	F	\$ 107.70	\$ -	\$ 107.70	

Economic Services	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
Application for occupancy permit or building approval certificate for registration of	Danssait		42250	_	¢ 40.00	œ.	ф 40.00	
strata scheme, plan of subdivision	Per unit		13350	F	\$ 10.80	\$ -	\$ 10.80	
Application for occupancy certificate for a building in respect of which unauthorised work has been done	\$ * %			F	0.18%	\$ -		
Application for a building approval certificate for an existing building where								
unauthorised work has not been done	Minimum fee		13350	F	\$ 97.70		\$ 105.00	
Application for a building approval certificate for an existing building where								
unauthorised work has not been done	\$* %		13350	F	0.38%	\$ -	\$ 105.00	
Application to extend the time during which an occupancy permit or building approval								
certificate has effect			13350	F	\$ 105.00	\$ -	\$ 105.00	
Building Service Levy								
Building Permit Certified or Uncertified Less then \$45,000 (includes BSL Admin Fee)	Minimum fee		21016	N	\$ 61.65	\$ -	\$ 61.65	
Building Permit Certified or Uncertified \$45,000 or over			21016		0.137%		,	
Demolition Licence < \$45,000 (Includes BSL Admin Fee)	Minimum fee		21016	N	\$ 61.65	\$ -	\$ 61.65	
Demolition Licence >\$45,000			21016	N	0.137%			
Occupancy Permit (Includes BSL Admin Fee)			21016	N	\$ 61.65	\$ -	\$ 61.65	
Unauthorised Building work less then \$45,000	Minimum fee		21016	N		\$ -	\$ 123.30	
Unauthorised Building work \$45,000 or over			21016	N	0.274%			
BSL Admin Fee (to be withheld by the permit authority)			13351	F	\$ 5.00	\$ -	\$ 5.00	
BCITF Levy								
BCITF Levy			21014	N	0.20%			
BCITF Admin Fee (to be withheld by the permit authority)			13352	F	\$ 8.25	\$ -	\$ 8.25	
Private Swimming Pool Inspection fees								
One Off Swimming Pool Inspection - requested by owner/agent outside mandatory								
inspection regime			10650	С			\$ 150.00	
Mandatory Swimming Pool Inspection Fee - Every 4 years		Building Regs, S53	10650	С	\$ 52.23	\$ 5.22	\$ 57.45	
<u>Dog Cemetery</u>			1000		<b>4</b> - 22 - 5 -	A 00 55		
Dog Burial Fee	Per Burial		13251	С	\$ 227.27		\$ 250.00	
Dog Burial Fee (weekends, public holidays or RDO)	Per Burial		13251	С	\$ 454.55	\$ 45.45	\$ 500.00	

Economic Services	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	es Exc GST	G	ST	2020/21 Fees including GST if applicable	Variance from 19/20
Standpipes									
Commercial standpipe water usage - Connolly Parade North and Bullaring	per 1000 litres		13750	F	\$ 8.35	\$	-	\$ 8.35	
Community standpipe water usage - Connolly Parade South	per 1000 litres		13750	F	\$ 2.53	\$	-	\$ 2.53	
Application for standpipe access (includes swipe card)	Per application		13750	С	\$ 22.73	\$	2.27	\$ 25.00	
Application for replacement and additional standpipe swipe card	Per card		13750	С	\$ 22.73	\$	2.27	\$ 25.00	
Deactivating swipe card due to non payment	Per card		13750	С	\$ 31.82	\$	3.18	\$ 35.00	
<u>Saleyards</u>									
Saleyards Commissions (per sale/per head):	Per head		13450	С	\$ 0.41	\$	0.04	\$ 0.45	

Note: Statutory fees are subject to change without notice if regulations are amended

# SHIRE OF CORRIGIN SCHEDULE FEES & CHARGES

Transport	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
<u>Crossover Fees</u>		Local Govt Act 1995 s6.16						
Crossover - subsidy allowance (50% council contribution)			12254	F	\$ 817.75	\$ -	\$ 817.75	
Crossover inspection fee per crossover (one per block)			12254	С	\$ 29.09	\$ 2.91	\$ 32.00	
Road Closures		Road Traffic Act						
Street event - supply and removal of single road closure signage (basic signs only)		Per event	12254	С	\$ 124.05	\$ 12.40	\$ 136.45	
Street event - bond for damages to signage and road infrastructure assets			12254	N			\$ 500.00	
Application - temporary - up to 4 weeks - administration			12254	С	At Costs			
Application - permanent - administration			12254	С	At Costs			
*Actual costs includes recovery of advertising, legal fees, and incidentals								
<u>Directional Signage</u>		Local Govt Act 1995 s6.16						
Rural street numbering	Per sign		12254	С	\$ 31.82	\$ 3.18	\$ 35.00	
Sign on an existing post	Per sign		12254	С	\$ 204.55	\$ 20.45	\$ 225.00	
Sign on and new post	Per sign		12254	С	\$ 295.45	\$ 29.55	\$ 325.00	

Note: Statutory fees are subject to change without notice if regulations are amended

### SHIRE OF CORRIGIN SCHEDULE FEES & CHARGES 2020/2021

Other Property & Services	Per	Reference (Act, Regulation, Local law, Policy)	G/L Code	GST CODE	Fees Exc GST	GST	2020/21 Fees including GST if applicable	Variance from 19/20
Other Debt Recovery								
Dishonour fee (includes administration fee)	1	LGA S6.16	14553	С	\$ 32.73	\$ 3.27	\$ 36.00	
Debt recovery fee - administration fee		20/100.10	03119	C	Actual Costs		ψ 00.00	
Materials for sale		LGA S6.16						
Screened Gravel (per tonne)	Per tonne		13851	С	\$ 54.55	\$ 5.45	\$ 60.00	
Blue Metal (per tonne)	Per tonne		14154	С	\$ 72.73	\$ 7.27	\$ 80.00	
Blue Metal Dust (per tonne)	Per tonne		14154	С	\$ 54.55	\$ 5.45	\$ 60.00	
Premix (per tonne)	Per tonne		14154	С	\$ 181.82		\$ 200.00	
Concrete (per cubic metre) Includes delivery within town site 5m³ or more	Per cubic mtr		14154	С		\$ 27.82	\$ 306.00	
Concrete (per cubic metre) Includes delivery 2.5m³ to 5m³	Per cubic mtr		14154	С	\$ 325.45	\$ 32.55	\$ 358.00	
(minimum concrete supply 2.5m³)								
\$2 per km to travel out of town site.			14154	С	\$ 1.82	\$ 0.18	\$ 2.00	
\$20 per m <sup>2</sup> for setting up for cement works.			14154	С	\$ 18.18	\$ 1.82	\$ 20.00	
Concrete 25 MPA (megapascal - compressive strength)	Per cubic mtr		14154	С	\$ 278.18	\$ 27.82	\$ 306.00	
Concrete 30 MPA (megapascal - compressive strength)	Per cubic mtr		14154	С	\$ 300.91	\$ 30.09	\$ 331.00	
Concrete 40 MPA (megapascal - compressive strength)	Per cubic mtr		14154	С	\$ 323.64	\$ 32.36	\$ 356.00	
Top Soil (per tonne)	Per tonne		14154	С	\$ 18.18	\$ 1.82	\$ 20.00	
Sand (per tonne)	Per tonne		14154	С	\$ 36.36	\$ 3.64	\$ 40.00	
Washed/Creek Sand (per tonne)	Per tonne		14154	С	\$ 40.91	\$ 4.09	\$ 45.00	
Mixed Gravel and Yellow Sand (per tonne)	Per tonne		14154	С	\$ 27.27	\$ 2.73	\$ 30.00	
Normal Gravel (per tonne)	Per tonne		14154	С	\$ 18.18	\$ 1.82	\$ 20.00	
Kerbs (each)	each		14154	С	\$ 2.18	\$ 0.22	\$ 2.40	
Concrete Slabs (each)	each		14154	С	\$ 2.18	\$ 0.22	\$ 2.40	
Mulch/Woodchips (per cubic Metre)	Per cubic mtr		14154	С	\$ 20.00	\$ 2.00	\$ 22.00	
- All materials delivery at cost								
Gravel Royalties (Payable to landowners when gravel is extracted from property)	Per cubic mtr		14102	С	\$ 0.50	\$ 0.05	\$ 0.55	

							2020/21	
							Fees	
							including	Variance
		Reference (Act, Regulation,	G/L	GST	Fees Exc		GST if	from
Other Property & Services	Per	Local law, Policy)	Code	CODE	GST	GST	applicable	19/20
Plant Hire Rates - Private Works - per hour		LGA S6.16						
	Per hour		14154	С	\$ 181.82	\$ 18.18	\$ 200.00	
13 Tonne Truck CR5	Per hour		14154	С	\$ 177.27	\$ 17.73		
	Per hour		14154	С	\$ 159.09	\$ 15.91	\$ 175.00	
	Per hour		14154	С		\$ 14.55		
	Per hour		14154	C	\$ 109.09		\$ 120.00	
	Per hour		14154	C		\$ 16.82		
	Per hour		14154	C		\$ 16.82		
	Per hour		14154	C		\$ 21.36		
	Per hour		14154	С		\$ 21.36		
	Per hour		14154	С	\$ 213.64	\$ 21.36	\$ 235.00	
	Per hour		14154	С	\$ 186.36		\$ 205.00	
•	Per hour		14154	C	\$ 177.27		\$ 195.00	
	Per hour		14154	С	\$ 190.91	\$ 19.09	\$ 210.00	
	Per hour		14154	С	\$ 177.27	\$ 17.73		
	Per hour		14154	С	\$ 181.82	\$ 18.18		
	Per hour		14154	C		\$ 15.00		
	Per hour		14154	С	\$ 140.91	\$ 14.09		
	Per hour		14154	С	\$ 168.18			
	Per hour		14154	С	\$ 140.91	\$ 14.09		
	Per hour		14154	С	\$ 140.91	\$ 14.09		
1 /	Per hour		14154	С	\$ 140.91	\$ 14.09		
• • •	Per hour		14154	С	\$ 122.73	\$ 17.73	\$ 135.00	
	Per hour		14154	C	\$ 122.73	\$ 12.27	\$ 135.00	
	Per hour		14154				\$ 135.00	
\				С				
Other small misc equipment  **All equipment is hired as wet hire - plant & operator - if works are to be carried out	Per Day		14154	С	\$ 72.73	\$ 7.27	\$ 80.00	
outside of ordinary hours or on weekends, RDO or public holidays an increase of								
30% will apply per hour								
Charges for private works carried out by Council are based on recovery of plant								
operating costs, employee costs and administration costs.								
Labour rates - Private Works - per additional staff required exc Plant			44454				Φ 05.00	
···· , ·· , ·· , ·· , ·· , ·· , ·· , ·	per hour		14154	С	77.27	7.73	\$ 85.00	
Overtime labour rate will be rated at 1.5* labour per hour rate (Mon-Friday-after			= .			<b>A</b> 4 · = r		
	Per hour		14154	С	\$ 115.91	\$ 11.59	\$ 127.50	
	Per hour (min 3							
	hrs)		14154	С	\$ 154.55	\$ 15.45	\$ 170.00	
	Per hour (min 3							
Overtime labour rate will be rated at 3.5* labour per hour rate (public holiday)	hrs)		14154	С	\$ 270.45	\$ 27.05	\$ 297.50	l

#### **PLANNING**

PL301

Planning and Development Act 2005

# Planning and Development (Local Planning Schemes) Amendment Regulations 2020

#### SL 2020/30

Made by the Minister under Part 15 Division 1 of the Act.

#### 1. Citation

These regulations are the *Planning and Development (Local Planning Schemes) Amendment Regulations 2020.* 

#### 2. Commencement

These regulations come into operation as follows —

- (a) regulations 1 and 2 on the day on which these regulations are published in the *Gazette*;
- (b) the rest of the regulations on the day after that day.

#### 3. Regulations amended

These regulations amend the *Planning and Development (Local Planning Schemes) Regulations 2015.* 

#### 4. Regulation 10A inserted

At the end of Part 2 insert:

#### 10A. Review of Schedule 2 Part 10B

- (1) The Minister must review the operation and effectiveness of Schedule 2 Part 10B, and prepare a report based on the review, as soon as practicable after the 3<sup>rd</sup> anniversary of the day on which the *Planning and Development (Local Planning Schemes)*Amendment Regulations 2020 regulation 5 comes into operation.
- (2) The Minister must cause the report to be laid before each House of Parliament as soon as practicable after it is prepared, but not later than 12 months after the 3<sup>rd</sup> anniversary.

#### 5. Schedule 2 Part 10B inserted

After Schedule 2 clause 78G insert:

### Part 10B — Exemptions from planning requirements for state of emergency

### 78H. Minister may issue notice of exemption from planning requirements in state of emergency

- (1) If a state of emergency declaration is in force under the *Emergency Management Act 2005* Part 5 in relation to the whole or any area or areas of the State, the Minister may, by notice in writing, issue 1 or more exemptions from planning requirements under this Scheme.
- (2) A notice under subclause (1) can be issued only if the Minister considers that it is necessary to do so for the purpose of facilitating response to, or recovery from, the emergency to which the state of emergency declaration relates.
- (3) A reference in subclause (1) to a planning requirement
  - (a) includes, without limiting that subclause
    - (i) a requirement to obtain development approval; and
    - (ii) a requirement under a condition of development approval; and
    - (iii) a requirement relating to the permissibility of uses of land; and
    - (iv) a requirement relating to works; and
    - a provision having the effect that a non-conforming use of land is no longer permitted because of a discontinuance of that non-conforming use; and
    - (vi) a requirement in relation to consultation, advertisement, applications, time limits or forms:

but

- (b) does not include an environmental condition that applies to this Scheme as a result of an assessment carried out under the *Environmental Protection Act 1986*.
- (4) A notice under subclause (1) may be issued whether or not the state of emergency declaration applies in relation to any part of the Scheme area, but only if it is necessary for the purpose referred to in subclause (2).
- (5) An exemption in a notice under subclause (1) may
  - (a) apply generally or to land, or classes of land, specified in the notice; and
  - (b) be unconditional or subject to any conditions specified in the notice.

- (6) The Minister
  - (a) may, by notice in writing, amend a notice under subclause (1) for the purpose referred to in subclause (2); and
  - (b) may, by notice in writing, revoke a notice under subclause (1); and
  - (c) must under paragraph (b) revoke a notice under subclause (1) if the Minister considers that the notice is no longer necessary for the purpose referred to in subclause (2).

#### 78I. Process for issuing notice under cl. 78H

- (1) A notice under clause 78H(1) or (6) must be signed by the Minister and published in the *Gazette*.
- (2) A notice under clause 78H(1) or (6) of this Scheme may be combined in a single instrument with 1 or more other notices of that kind issued under 1 or more other local planning schemes or all other local planning schemes.
- (3) Before issuing a notice under clause 78H(1) or (6), the Minister must, unless the Minister considers that it is impracticable to do so because of the urgency of the circumstances, make reasonable endeavours to consult in relation to the notice
  - (a) the Commission; and
  - (b) WALGA.
- (4) The Minister must ensure that a copy of the notice is sent to the local government or WALGA.
- (5) A failure to comply with subclause (3) or (4) in relation to a notice does not invalidate the notice.

### 78J. Coming into effect and cessation of notices and exemptions under cl. 78H

- (1) A notice under clause 78H(1) or (6) must state the date and time at which it is signed.
- (2) A notice under clause 78H(1) must also state, for each exemption under the notice, that the exemption is to expire
  - (a) when the state of emergency declaration ceases to be in force; or
  - (b) at a date and time stated in the notice, which must not be later than the end of the period of 5 years beginning on the day on which the notice is signed.
- (3) A notice under clause 78H(1) or (6) takes effect when it is signed.
- (4) An exemption under a notice under clause 78H(1) remains in effect, subject to any amendment or revocation of the notice under clause 78H(6), until the time of expiry stated under subclause (2) for that exemption.

(5) When an exemption under a notice under clause 78H(1) is amended or ceases to be in effect, the provisions of this Scheme in relation to non-conforming uses of land do not apply in relation to any use or development of land that was permitted only because of the effect of the exemption prior to the amendment or cessation.

R. SAFFIOTI, Minister for Planning.

### Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015

# CLAUSE 78H NOTICE OF EXEMPTION FROM PLANNING REQUIREMENTS DURING STATE OF EMERGENCY

Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations) contains deemed provisions which have effect and may be enforced as part of each local planning scheme to which they apply, whether they are prescribed before or after the scheme comes into force. If a Deemed Provision that has effect as part of a local planning scheme is inconsistent with another provision in the scheme, the Deemed Provision prevails and the other is, to the extent of the inconsistency, of no effect.

Part 10B of Schedule 2, made by the *Planning and Amendment (Local Planning Schemes) Amendment Regulations 2020*, enables the Minister for Planning to issue notices exempting the need for compliance with one or more requirements of a local planning scheme.

On 16 March 2020, a State of Emergency Declaration was made in relation to the State of Western Australia. The issue of a notice under clause 78H (1), Schedule 2 of the LPS Regulations (this Notice), is now required for the purpose of facilitating a response to, or recovery from, the emergency occasioned by the COVID-19 pandemic.

Accordingly, I, Rita Saffioti MLA, Minister for Planning, pursuant to the powers vested in me under Part 10B, Schedule 2 of the LPS Regulations, HEREBY:

- A. ISSUE an exemption from the planning requirements identified in column 1 of the attached Schedules, for the local planning schemes specified in column 2 of the attached Schedules (to which the Deemed Provisions apply), subject to the conditions specified in column 3 of the attached schedules.
- **B.** DECLARE that this Notice made will remain in effect until midnight, 1 May 2023. The exemptions detailed in this Notice will expire at midnight 1 May 2023, unless otherwise stated in this Notice.

C.	RECORD that this	Notice is signed b	y me at <u>5.00</u>	am/pm upon this	8th day of
	April	2020			

The Hon Rita Saffioti MLA MINISTER FOR PLANNING

#### **SCHEDULES**

Column 1 - Requirements	Column 2 - Schemes	Column 3 - Conditions
Schedule 1 – Exemption from re	quirement to obtain	approval
1.1 Proponents are exempted from the requirement to obtain development approval for the use of, or undertaking of works on, land, where such use or works relate to medical or health related activities associated with a response to the COVID-19 Pandemic.	All local planning schemes.	<ol> <li>Provided that a Public Authority or local government advises or identifies the medical or health related activities as necessary in response to the COVID-19 Pandemic.</li> <li>An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect, or is revoked.</li> </ol>
1.2 Proponents are exempted from the requirement to obtain development approval for the following uses, and temporary works associated with these:  i. shop;  ii. restaurant/café;  iii. convenience store     (excluding those selling petroleum products);  iv. consulting rooms;  v. office.	All local planning schemes.	<ol> <li>Provided that:         <ul> <li>the land to be used is located in a commercial, centre and/or mixed use zone;</li> <li>the use is not prohibited by the scheme;</li> <li>no new permanent structures are required (with the exception that car parking bays are permitted);</li> <li>for shop uses, once the proposed use is in place, the net lettable area for the land use does not exceed 400m²; and</li> <li>the land is connected to all reticulated utility services, and does not depend on any onsite effluent disposal.</li> </ul> </li> <li>Provided that the proponent notifies the local government within 7 days of commencing the use, that the use is being undertaken.</li> <li>Despite any other condition, this exemption does not apply to a Heritage-Protected Place.</li> <li>An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect, or is revoked.</li> </ol>
1.3 Proponents are exempted from the requirement to obtain	All local planning schemes.	1. Provided that:

Column 1 - Requirements	Column 2 - Schemes	Column 3 - Conditions
development approval for the following uses, and temporary works associated with these:  i. industry; ii. industry-light; iii. trade supplies; iv. warehouse/storage; v. transport depot.		a) the land to be used is located in an industrial zone; b) the use is not prohibited by the scheme; c) the land is connected to all reticulated utility services, and does not depend on any onsite effluent disposal; and d) either: i. no new permanent structures are required; or ii. any structures required to facilitate the use are deemed temporarily approved for a period of no more than 2 years, from the date the use commences, after which the structures must be removed.  2. Provided that the proponent notifies the local government within 7 days of commencing the use, that the use is being undertaken.  3. Despite any other condition, this exemption does not apply to a Heritage-Protected Place.  4. An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect, or is revoked.
1.4 Proponents are exempted from the requirement to obtain development approval for the following uses, and temporary works associated with these:  i. home business; ii. home occupation.	All local planning schemes.	<ol> <li>Provided that the land to be used is located in:         <ul> <li>a) a residential zone; or</li> <li>b) where a dwelling, grouped dwelling or multiple dwelling is a permitted use.</li> </ul> </li> <li>Provided that the proponent notifies the local government within 7 days of commencing the use, that the use is being undertaken.</li> <li>An exemption under this clause will expire 90 days after the date upon which the State</li> </ol>

Column 1 - Requirements	Column 2 - Schemes	Column 3 - Conditions
		of Emergency Declaration ceases to have effect, or is revoked.
1.5 Proponents are exempted from the requirement to obtain development approval for the following uses, and temporary works associated with these:  i. commercial vehicle parking.	All local planning schemes.	<ol> <li>Provided that the proponent notifies the local government within 7 days of commencing the use, that the use is being undertaken.</li> <li>An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect, or is revoked.</li> </ol>
1.6 Proponents are exempted from the requirement to obtain development approval to the use of, or undertaking of works on, land, where such use or works concern temporary workers' accommodation.	All local planning schemes.	<ol> <li>Provided that the temporary workers' accommodation applies to a workforce necessary for the installation of, or construction of, and maintenance of, essential services such as (but not limited to) power stations, water, desalination plants or sewer treatment facilities.</li> <li>Provided that the proponent notifies the local government within 7 days of commencing the use, that the use is being undertaken.</li> <li>An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect, or is revoked.</li> </ol>
Schedule 2 – Exemptions from re	quirements under a	condition of development approval
2.1 Proponents are exempted from any restriction upon loading or unloading times, related to the delivery of goods and/or petroleum products.	All local planning schemes.	<ol> <li>Confined to premises with an existing approval, or the benefit of an exemption under this Notice, to sell goods and/or petroleum products.</li> <li>Provided that the proponent notifies the local government within 7 days of commencing use of this exemption.</li> <li>An exemption under this clause will expire</li> </ol>

Column 1 - Requirements	Column 2 - Schemes	Column 3 - Conditions
		of Emergency Declaration ceases to have effect or is revoked.
Schedule 3 – Exemptions relating	to non-conforming	uses
3.1 Any approval for a non-conforming use, is exempt from a provision that annuls the approval because of a discontinuance of that non-conforming use.	All local planning schemes.	<ol> <li>The period during which the State of Emergency is declared shall be excluded from any calculation of the period for which a nonconforming use ceases to exist.</li> <li>An exemption under this clause will expire on the day after that upon which the State of Emergency Declaration ceases to have effect or is revoked.</li> </ol>
Schedule 4 – Exemption from rec limits or forms	quirements re: consu	ultation, advertisement, applications, time
4.1 In relation to making a local planning policy, local governments are exempted from the requirements under cl.4.	All local planning schemes.	<ul> <li>1. Provided that:</li> <li>a) the policy relates to exemptions from the requirement to obtain approval to a change of use;</li> <li>b) the local government advertises the proposed policy on its website for a minimum of 3 days; and</li> <li>c) publishes the adopted version of the policy on its website.</li> <li>2. An exemption under this clause will expire on the day after that upon which the State of Emergency Declaration ceases to have effect or is revoked.</li> </ul>
4.2 In relation to an approved development application, proponents are exempted from the requirement to substantially commence development.	All local planning schemes.	1. Provided that:  a) the original deadline for substantial commencement is exempted; and  b) a new deadline for substantial commencement is substituted, being the original deadline plus a further period of 2 years.  2. The exemption under this clause will only be available for development applications decided on, or before, the date upon which the State of Emergency Declaration ceases to

Column 1 - Requirements	Column 2 - Schemes	Column 3 - Conditions
4.3 In relation to a structure plan under cl.18-cl.20 or activity centre plan under cl.34-cl.36, local governments are exempted from any requirements relating to the manner and timeframe of advertising, consideration or submission.	All local planning schemes.	<ol> <li>Provided that, in relation to structure plans, the local government:         <ul> <li>a) advertises the structure plan and accompanying materials on its website for no more than 42 days and installs a sign somewhere prominent on the land to which the said plan applies notifying the public of where the documents are online;</li> <li>b) complies with the requirements of cl.20(1) within 90 days of the latest to occur of cl.20(1)(a) - (c).</li> </ul> </li> <li>Provided that, in relation to activity centre plans, the local government:         <ul> <li>a) advertises the activity centre plan and accompanying materials on its website for no more than 42 days and installs a sign somewhere prominent on the land to which the said plan applies notifying the public of where the documents are online;</li> <li>b) complies with the requirements of cl.36(1) within 90 days of the latest of cl.36(1)(a) - (c).</li> </ul> </li> <li>An exemption under this clause will expire on the day after that upon which the State of Emergency Declaration ceases to have effect or is revoked.</li> </ol>
4.4 Local governments exempted from the requirements under the Deemed Provisions to make any	All local planning schemes.	Provided that the documents are published for public inspection on the local government website.
documents, whatsoever, available for public inspection at a local government's offices.		2. An exemption under this clause will expire on the day after that upon which the State of Emergency Declaration ceases to have effect or is revoked.
Schedule 5 – Exemptions from ot	her requirements	
5.1 Where premises are approved for use, or in relation to any application for development approval,	All local planning schemes.	Provided that this exemption only applies to:     a) non-residential development; and

Column 1 - Requirements	Column 2 - Schemes	Column 3 - Conditions
proponents are exempted from a requirement to provide car parking facilities.		b) where the proponent provides less than the number of parking bays required for the use in question, and the shortfall is 10 parking bays or less.
		2. An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect or is revoked.
5.2 In relation to an approved development application,	All local planning schemes.	Provided that this exemption only applies to non-residential development.
proponents are exempted from the requirement to provide cash-in lieu payments, as an alternative to providing car parking facilities.		2. An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect or is revoked.
Schedule 6 – Exemptions of a	type that may fall v	within multiple categories
6.1 Where premises are approved for use as an hotel, tavern, restaurant/café or other similar venue, proponents are exempted from:  i. any condition of approval, or designation in the approved use, requiring the food prepared at the premises to be consumed on the premises;  ii. any requirement to obtain approval for food to be prepared for consumption off premises;	All local planning schemes.	<ol> <li>Provided that no new permanent structures are required (with the exception that car parking bays are permitted).</li> <li>Provided that the proponent notifies the local government within 7 days of commencing the use, that the use is being undertaken.</li> <li>In relation to signage, provided the signage a) is not installed in a residential zone;</li> <li>relates only to the business conducted on the premises; and</li> <li>does not contain any illumination, animation, movement, reflective, retroreflective or fluorescent materials in its design structure.</li> </ol>
iii. any requirement to obtain approval to minor, temporary, works that are necessary to adapt existing premises to use the exemption contemplated under (i) or (ii) above;	-	<ul> <li>4. Despite any other condition, this exemption does not apply to a Heritage-Protected Place where works are required.</li> <li>5. An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have</li> </ul>
5. () and to		effect or is revoked.

Column 1 - Requirements	Column 2 - Schemes	Column 3 - Conditions
iv. any requirement to obtain approval to signage of uses now permitted by virtue of this exemption.		
6.2 Proponents are exempted from the requirement to obtain approval to changes to existing approved signage.	All local planning schemes.	<ol> <li>Provided that:         <ul> <li>a) such signage is not installed in a residential zone;</li> <li>b) relates only to the business conducted on the premises; and</li> <li>c) the changes do not:                 <ul> <li>i. alter the size of the approved sign; or</li> <li>ii. contain any illumination, animation, movement, reflective, retro-reflective or fluorescent materials in its design structure.</li> </ul> </li> <li>Despite any other condition, this exemption does not apply to a Heritage-Protected Place where works are required.</li> <li>An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect or is revoked.</li> </ul> </li> </ol>
6.3 Exemption from any requirement under a scheme that would ordinarily apply to development required to implement a direction or authorisation issued under the Emergency Management Act 2005 or the Public Health Act 2016	All local planning schemes.	1. An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect or is revoked.

#### Interpretation and Guidance notes

- 1. In this Notice a generous, broad interpretation is to be given to terms.
- 2. "Deemed Provisions" means Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

- 3. The term "all local planning schemes" relates to those schemes to which the Deemed Provisions apply.
- 4. The term "proponent" should be interpreted broadly and includes any owner or occupier of land, and also includes any applicant or agent acting on their behalf.
- 5. Unless otherwise stated, a reference to a clause in this Notice is to a clause in the Deemed Provisions.
- 6. "Approved development application" is a term intended to cover applications for which approval is granted, whether that is granted before or after the commencement of this Notice.
- 7. "DAP" means Development Assessment Panel.
- 8. Heritage-Protected Place means a place that is
  - a) entered in the State Register of Heritage Places under the Heritage Act 2018 section
     42; or
  - b) the subject of an order under the Heritage Act 2018 Part 4; or
  - c) the subject of a heritage agreement that has been certified under the *Heritage Act* 2018 section 90; or
  - d) included on a heritage list prepared in accordance with a Scheme; or
  - e) within an area designated under a Scheme as a heritage area.
- 9. "State of Emergency Declaration" means the State of Emergency declared by the Minister for Emergency Services, as effective from 12am, 16 March 2020. This was made under s56 of the Emergency Management Act 2005.
  - a) When the State of Emergency Declaration is no longer required, the declaration will expire on either:
    - i. a date specified in a notice issued under s58 of the *Emergency Management Act 2005*, by the Minister for Emergency Services: or
    - ii. a date specified in a revocation notice issued by the said Minister.
  - b) Information relating to this will be available on websites such as: <a href="https://www.wa.gov.au/government/document-collections/covid-19-coronavirus-state-of-emergency-declarations">https://www.wa.gov.au/government/document-collections/covid-19-coronavirus-state-of-emergency-declarations</a>
- 10. "Public Authority" has the same definition as "public authority" in section 4, *Planning and Development Act 2005.*
- 11. For the avoidance of doubt, this Notice provides **temporary** exemptions from planning requirements. Consistent with clause 78J (2) of the Deemed Provisions, this Notice cannot provide a permanent exemption from a planning requirement under a scheme.
  - a) For example, the exemption in clause 5.2 of this Notice, from paying a cash in lieu requirement, is not a permanent waiver of the requirement. This exemption, like all others, expires at the conclusion of the timeframe specified for the exemption. Upon

that expiry, payment must be made. Nothing in this clause prevents a proponent from exercising its rights of review in relation to cash in lieu conditions.

- 12. An exemption provided for under this Notice only relates to planning requirements applicable pursuant to a local planning scheme (including under the Deemed Provisions), and does not exempt any other requirement that might apply under any other law. For example, a proponent seeking to rely upon an exemption set out in this Notice may still require approvals under health, building, environment, liquor licencing and other statutory requirements.
- 13. In interpreting both this Notice and different local planning schemes to which this Notice applies, including but not limited to land use terms and zoning classification descriptions, words can express the same idea in a different form of words and ideas are not to be taken as different just because different forms of words were used. For example, a reference to a "residential" zone and uses includes all such zones and uses substantively of this type or genus, whatever nomenclature is used by a local government in their particular local planning scheme.
- 14. In clause 1.3 provision is made for temporary approval of 2 years to any structures required to facilitate the uses listed in 1.3. There is no need to remove such structures if, before the 2 year period expires, development approval is granted to those structures.
- 15. To avoid any doubt, the exemption in clause 3.1 operates to "stop the clock" on the period of discontinuance for a non-conforming use, which is usually 6 months or other longer period approved by the local government, and will be paused for such time as the State of Emergency Declaration is in force.
- 16. An exemption relied upon by a local government or proponent under this Notice does not preclude a local government or proponent from relying upon any other exemption, if applicable, including but not limited to cl.61 of the Deemed Provisions.
- 17. An exemption under this Notice is a discretionary right afforded to the person designated in the Notice it is not an obligation imposed on that person. A local government afforded an exemption under this Notice may exercise their discretion not to rely upon that exemption. A proponent afforded an exemption under this Notice may likewise exercise their discretion not to rely upon that exemption.





## We're working for Western Australia.

Requirements	Conditions	Explanation to assist Planners
Schedule 1 – Exemption from requireme	nt to obtain approval	
1.1 Proponents are exempted from the requirement to obtain development approval for the use of, or undertaking of works on, land, where such use or works relate to medical or health related activities associated with a response to the COVID-19 Pandemic.	<ol> <li>Provided that a Public Authority or local government advises or identifies the medical or health related activities as necessary in response to the COVID-19 Pandemic.</li> <li>An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect, or is revoked.</li> </ol>	Approval is not required for any works or development necessary for medical or health related purposes associated with a response to the COVID-19 Pandemic that is identified by a Public Health Authority.
1.2 Proponents are exempted from the requirement to obtain development approval for the following uses, and temporary works associated with these:  i. shop;  ii. restaurant/café;  iii. convenience store (excluding those selling petroleum products);  iv. consulting rooms;  v. office.	<ol> <li>Provided that:         <ul> <li>the land to be used is located in a commercial, centre and/or mixed use zone;</li> <li>the use is not prohibited by the scheme;</li> <li>no new permanent structures are required (with the exception that car parking bays are permitted);</li> <li>for shop uses, once the proposed use is in place, the net lettable area for the land use does not exceed 400m²; and</li> <li>the land is connected to all reticulated utility services, and does not depend on any onsite effluent disposal.</li> </ul> </li> <li>Provided that the proponent notifies the local government within 7 days of commencing the use, that the use is being undertaken.</li> </ol>	Removes the requirement for businesses to obtain approval for the use and associated temporary works.  If an appropriate LPP has not already been adopted, local governments will also be encouraged to consider adding other locally suitable uses to this list through an appropriate LPP.  This does not exempt the proponent from complying with provisions under other legislation (eg health, building, etc).





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Requirements	Conditions	Explanation to assist Planners
	3. Despite any other condition, this exemption does not apply to a Heritage-Protected Place.	
	4. An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect, or is revoked.	
1.3 Proponents are exempted from the requirement to obtain development approval for the following uses, and temporary works associated with these:  i. industry; ii. industry-light; iii. trade supplies; iv. warehouse/storage; v. transport depot.	<ol> <li>Provided that:         <ul> <li>the land to be used is located in an industrial zone;</li> <li>the use is not prohibited by the scheme;</li> <li>the land is connected to all reticulated utility services, and does not depend on any onsite effluent disposal; and</li> <li>either:</li></ul></li></ol>	Removes the requirement for these businesses to obtain approval for the use and associated temporary works. Assists manufacturing and similar industries located in industrial zones where production may need to be increased or changed in response to the COVID-19 requirements.  This does not exempt the proponent from complying with provisions under other legislation (eg health, building, etc).





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Requirements	Conditions	Explanation to assist Planners
	4. An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect, or is revoked.	
1.4 Proponents are exempted from the requirement to obtain development approval for the following uses, and temporary works associated with these:  i. home business;  ii. home occupation.	<ol> <li>Provided that the land to be used is located in:         <ul> <li>a) a residential zone; or</li> <li>b) where a dwelling, grouped dwelling or multiple dwelling is a permitted use.</li> </ul> </li> <li>Provided that the proponent notifies the local government within 7 days of commencing the use, that the use is being undertaken.</li> <li>An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect, or is revoked.</li> </ol>	Provides for people either working from home or temporarily relocating their small business to their home.
1.5 Proponents are exempted from the requirement to obtain development approval for the following uses, and temporary works associated with these:	1. Provided that the proponent notify the local government within 7 days of commencing the use, that the use is being undertaken.	Provides for delivery drivers and similar services who may be required to temporarily park their vehicle at home in response to the COVID-19 requirements.
i. commercial vehicle parking.	2. An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect, or is revoked.	





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Requirements	Conditions	Explanation to assist Planners
1.6 Proponents are exempted from the requirement to obtain development approval to the use of, or undertaking of works on, land, where such use or works concern temporary workers' accommodation.	<ol> <li>Provided that the temporary workers' accommodation applies to a workforce necessary for the installation of, or construction of, and maintenance of, essential services such as (but not limited to) power stations, water, desalination plants or sewer treatment facilities.</li> <li>Provided that the proponent notifies the local government within 7 days of commencing the use, that the use is being undertaken.</li> <li>An exemption under this clause will expire 90 days after the</li> </ol>	On-going supply of essential services during the COVID-19 Pandemic may require workers to be temporarily accommodated near those services.  The main issue is regional areas where there is no region scheme and the local scheme may not allow any form of residential use.
	date upon which the State of Emergency Declaration ceases to have effect, or is revoked.	
Schedule 2 – Exemptions from requirem	ents under a condition of development approval	
2.1 Proponents are exempted from any	1. Confined to premises with an existing approval, or the	Assists in maintaining the continued supply of goods and fuel
restriction upon loading or unloading times, related to the delivery of goods and/or petroleum products.	benefit of an exemption under this Notice, to sell goods and/or petroleum products.	by temporarily removing the need to comply with any planning restrictions relating to loading/unloading and hours of delivery.
	2. Provided that the proponent notifies the local government	
	within 7 days of commencing use of this exemption.	This does not exempt the proponent from complying with provisions under other legislation (eg health, road traffic etc).
	3. An exemption under this clause will expire 90 days after the	
	date upon which the State of Emergency Declaration ceases to have effect or is revoked.	





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Requirements	Conditions	Explanation to assist Planners
Schedule 3 – Exemptions relating to non	-conforming uses	
3.1 Any approval for a non-conforming use, is exempt from a provision that annuls the approval because of a discontinuance of that non-conforming use.	<ol> <li>The period during which the State of Emergency is declared shall be excluded from any calculation of the period for which a non-conforming use ceases to exist.</li> <li>An exemption under this clause will expire on the day after that upon which the State of Emergency Declaration ceases to have effect or is revoked.</li> </ol>	Acts as a "stop the clock" for the duration of the State of Emergency which will preserve non-conforming use rights in the event that the use is unable to operate as a result of the COVID-19 Pandemic. The duration of the State of Emergency is excluded from the period calculated for discontinuance of the use.
Schedule 4 – Exemption from requireme	ents re: consultation, advertisement, applications, time limits or	forms
4.1 In relation to making a local planning policy, local governments are exempted from the requirements under cl.4.	<ol> <li>Provided that:         <ul> <li>the policy relates to exemptions from the requirement to obtain approval to a change of use;</li> <li>the local government advertises the proposed policy on its website for a minimum of 3 days; and</li> <li>publishes the adopted version of the policy on its website.</li> </ul> </li> <li>An exemption under this clause will expire on the day after that upon which the State of Emergency Declaration ceases to have effect or is revoked.</li> </ol>	Reduces the time required for the preparation or amendment of a "change of use" LPP to assist local governments respond through additional change of use exemptions. A model LPP has been prepared (and tested by the Inner-City Councils) and will be provided to LGs for use.
4.2 In relation to an approved development application, proponents are exempted from the requirement to substantially commence development.	Provided that:     a) the original deadline for substantial commencement is exempted; and	Extends the approval timeframes for all current approvals by adding a further 2 years to the timeframe remaining as at the date of the Notice.





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Requirements	Conditions	Explanation to assist Planners
	b) a new deadline for substantial commencement is substituted, being the original deadline plus a further period of 2 years.	This is intended to reduce the likely requests to local government/DAP for extensions to the term of existing approvals due to the COVID-19 Pandemic.
	2. The exemption under this clause will only be available for development applications decided on, or before, the date upon which the State of Emergency Declaration ceases to have effect, or is revoked.	
4.3 In relation to a structure plan under cl.18-cl.20 or activity centre plan under cl.34-cl.36, local governments are exempted from any requirements relating to the manner and timeframe of advertising, consideration or submission.	<ol> <li>Provided that, in relation to structure plans, the local government:         <ul> <li>a) advertises the structure plan and accompanying materials on its website for no more than 42 days and installs a sign somewhere prominent on the land to which the said plan applies notifying the public of where the documents are online;</li> <li>b) complies with the requirements of cl.20(1) within 90 days of the latest to occur of cl.20(1)(a) - (c).</li> </ul> </li> </ol>	This provides a maximum timeframe for public consultation where it is required to be undertaken. It balances the need to continue business while recognising that the community will need some additional time to consider and respond to proposals.
	<ul> <li>2. Provided that, in relation to activity centre plans, the local government:</li> <li>a) advertises the activity centre plan and accompanying materials on its website for no more than 42 days and installs a sign somewhere prominent on the land to which the said plan applies notifying the public of where the documents are online;</li> </ul>	



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	b) complies with the requirements of cl.36(1) within 90 days of the latest of cl.36(1)(a) - (c).	
	3. An exemption under this clause will expire on the day after that upon which the State of Emergency Declaration ceases to have effect or is revoked.	
4.4 Local governments exempted from the requirements under the Deemed Provisions to make any documents, whatsoever, available for public inspection at a local government's offices.	Provided that the documents are published for public inspection on the local government website.      An exemption under this clause will expire on the day after that upon which the State of Emergency Declaration ceases to have effect or is revoked.	Removes the requirement to have physical copies of documents available in an office for inspection but requires those documents to be available on the website
Schedule 5 – Exemptions from other req	uirements	
5.1 Where premises are approved for use, or in relation to any application for development approval, proponents are exempted from a requirement to provide car parking facilities.	<ol> <li>Provided that this exemption only applies to:         <ul> <li>non-residential development; and</li> <li>where the proponent provides less than the number of parking bays required for the use in question, and the shortfall is 10 parking bays or less.</li> </ul> </li> <li>An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect or is revoked.</li> </ol>	For non-residential development, where the shortfall of parking is 10 bays or less the parking requirement is waived. This will assist business by removing the burden of having to provide parking in those circumstances.





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EXPLANATORY NOTES ONLY – THIS DOCUMENT IS NOT THE NOTICE AND HAS NO LEGAL STATUS				
Requirements	Conditions	Explanation to assist Planners		
5.2 In relation to an approved development application, proponents are exempted from the requirement to provide cash-in lieu payments, as an alternative to providing car parking facilities.	<ol> <li>Provided that this exemption only applies to non-residential development.</li> <li>An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect or is revoked.</li> </ol>	This exempts any requirement of an existing development approval to make a cash-in-lieu contribution where that condition has yet to be complied with. This will assist business by removing the financial burden of the cash-in-lieu contribution.		
Schedule 6 – Exemptions of a type that may fall within multiple categories				
6.1 Where premises are approved for use as an hotel, tavern, restaurant/café or other similar venue, proponents are exempted from:	<ol> <li>Provided that no new permanent structures are required (with the exception that car parking bays are permitted).</li> <li>Provided that the proponent notifies the local government</li> </ol>	This enables food and beverage businesses to continue to operate by providing take away and/or home delivery as they are unable to comply with the requirement to primarily prepare and serve food on their premises due to the COVID-19		
<ul> <li>i. any condition of approval, or designation in the approved use, requiring the food prepared at</li> </ul>	within 7 days of commencing the use, that the use is being undertaken.	Pandemic. It also enables business to adjust signage accordingly if required.		
the premises to be consumed on the premises;  ii. any requirement to obtain approval for food to be prepared for consumption off premises;  iii. any requirement to obtain approval to minor, temporary, works that are necessary to	<ul> <li>3. In relation to signage, provided the signage <ul> <li>a) is not installed in a residential zone;</li> <li>b) relates only to the business conducted on the premises;</li> <li>and</li> <li>c) does not contain any illumination, animation,</li> <li>movement, reflective, retro-reflective or fluorescent</li> <li>materials in its design structure.</li> </ul> </li> </ul>	Local governments are also encouraged to consider other locally appropriate exemptions through an LPP.		
adapt existing premises to use the exemption contemplated under (i) or (ii) above;	4. Despite any other condition, this exemption does not apply to a Heritage-Protected Place where works are required.			





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Requirements	Conditions	Explanation to assist Planners
iv. any requirement to obtain approval to signage of uses now permitted by virtue of this exemption.	5. An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect or is revoked.	
6.2 Proponents are exempted from the requirement to obtain approval to changes to existing approved signage.	<ol> <li>Provided that:         <ul> <li>a) such signage is not installed in a residential zone;</li> <li>b) relates only to the business conducted on the premises; and</li> <li>c) the changes do not:                 <ul> <li>i. alter the size of the approved sign; or</li> <li>ii. contain any illumination, animation, movement, reflective, retro-reflective or fluorescent materials in its design structure.</li> </ul> </li> <li>Despite any other condition, this exemption does not apply to a Heritage-Protected Place where works are required.</li> <li>An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect or is revoked.</li> </ul> </li> </ol>	A general provision to cover signage recognising that many businesses will have to adapt as a result of the COVID-19 Pandemic.
6.3 Exemption from any requirement under a scheme that would ordinarily apply to development required to implement a direction or authorisation	1. An exemption under this clause will expire 90 days after the date upon which the State of Emergency Declaration ceases to have effect or is revoked.	A general provision to clarify that planning approval is not required to comply with a direction issued under the nominated legislation.



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#### EXPLANATORY NOTES ONLY – THIS DOCUMENT IS NOT THE NOTICE AND HAS NO LEGAL STATUS

Requirements	Conditions	Explanation to assist Planners
issued under the <i>Emergency</i> Management Act 2005 or the <i>Public</i> Health Act 2016		

#### **Interpretation and Guidance notes**

- 1. In this Notice a generous, broad interpretation is to be given to terms.
- 2. "Deemed Provisions" means Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015.
- 3. The term "all local planning schemes" relates to those schemes to which the Deemed Provisions apply.
- 4. The term "proponent" should be interpreted broadly and includes any owner or occupier of land, and also includes any applicant or agent acting on their behalf.
- 5. Unless otherwise stated, a reference to a clause in this Notice is to a clause in the Deemed Provisions.
- 6. "Approved development application" is a term intended to cover applications for which approval is granted, whether that is granted before or after the commencement of this Notice.
- 7. "DAP" means Development Assessment Panel.
- 8. Heritage-Protected Place means a place that is
  - a) entered in the State Register of Heritage Places under the Heritage Act 2018 section 42; or
  - b) the subject of an order under the Heritage Act 2018 Part 4; or
  - c) the subject of a heritage agreement that has been certified under the Heritage Act 2018 section 90; or







- d) included on a heritage list prepared in accordance with a Scheme; or
- e) within an area designated under a Scheme as a heritage area.
- 9. "State of Emergency Declaration" means the State of Emergency declared by the Minister for Emergency Services, as effective from 12am, 16 March 2020. This was made under s56 of the *Emergency Management Act 2005*.
  - a) When the State of Emergency Declaration is no longer required, the declaration will expire on either:
    - i. a date specified in a notice issued under s58 of the Emergency Management Act 2005, by the Minister for Emergency Services: or
    - ii. a date specified in a revocation notice issued by the said Minister.
  - b) Information relating to this will be available on websites such as: <a href="https://www.wa.gov.au/government/document-collections/covid-19-coronavirus-state-of-emergency-declarations">https://www.wa.gov.au/government/document-collections/covid-19-coronavirus-state-of-emergency-declarations</a>
- 10. "Public Authority" has the same definition as "public authority" in section 4, Planning and Development Act 2005.
- 11. For the avoidance of doubt, this Notice provides **temporary** exemptions from planning requirements. Consistent with clause 78J (2) of the Deemed Provisions, this Notice cannot provide a permanent exemption from a planning requirement under a scheme.
  - a) For example, the exemption in clause 5.2 of this Notice, from paying a cash in lieu requirement, is not a permanent waiver of the requirement. This exemption, like all others, expires at the conclusion of the timeframe specified for the exemption. Upon that expiry, payment must be made. Nothing in this clause prevents a proponent from exercising its rights of review in relation to cash in lieu conditions.
- 12. An exemption provided for under this Notice only relates to planning requirements applicable pursuant to a local planning scheme (including under the Deemed Provisions), and does not exempt any other requirement that might apply under any other law. For example, a proponent seeking to rely upon an exemption set out in this Notice may still require approvals under health, building, environment, liquor licencing and other statutory requirements.
- 13. In interpreting both this Notice and different local planning schemes to which this Notice applies, including but not limited to land use terms and zoning classification descriptions, words can express the same idea in a different form of words and ideas are not to be taken as different just because







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different forms of words were used. For example, a reference to a "residential" zone and uses includes all such zones and uses substantively of this type or genus, whatever nomenclature is used by a local government in their particular local planning scheme.

- 14. In clause 1.3 provision is made for temporary approval of 2 years to any structures required to facilitate the uses listed in 1.3. There is no need to remove such structures if, before the 2 year period expires, development approval is granted to those structures.
- 15. To avoid any doubt, the exemption in clause 3.1 operates to "stop the clock" on the period of discontinuance for a non-conforming use, which is usually 6 months or other longer period approved by the local government, and will be paused for such time as the State of Emergency Declaration is in force.
- 16. An exemption relied upon by a local government or proponent under this Notice does not preclude a local government or proponent from relying upon any other exemption, if applicable, including but not limited to cl.61 of the Deemed Provisions.
- 17. An exemption under this Notice is a discretionary right afforded to the person designated in the Notice it is not an obligation imposed on that person. A local government afforded an exemption under this Notice may exercise their discretion not to rely upon that exemption. A proponent afforded an exemption under this Notice may likewise exercise their discretion not to rely upon that exemption.