

SHIRE OF



MINUTES

ORDINARY COUNCIL MEETING

TUESDAY 15 September 2020



*Strengthening our community now to grow and prosper
into the future*

CONTENTS

1	DECLARATION OF OPENING	3
2	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	3
3	PUBLIC QUESTION TIME	3
4	MEMORIALS	3
5	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	3
6	DECLARATIONS OF INTEREST	3
7	CONFIRMATION AND RECEIPT OF MINUTES	4
7.1	PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES	4
7.1.1	ORDINARY COUNCIL MEETING	4
7.2	COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES	4
7.2.1	TOURISM AND ECONOMIC DEVELOPMENT COMMITTEE MEETING	4
8	MATTERS REQUIRING A COUNCIL DECISION	5
8.1	CORPORATE AND COMMUNITY SERVICES REPORTS	5
8.1.1	CORRIGIN COMMUNITY RESOURCE CENTRE	5
8.1.2	ACCOUNTS FOR PAYMENT	8
8.1.3	ACCOUNTS FOR PAYMENT – CREDIT CARDS	10
8.1.4	MONTHLY FINANCIAL REPORT	12
8.2	GOVERNANCE AND COMPLIANCE	14
8.2.1	DUAL FIRE CONTROL OFFICERS 2020/21	14
8.2.2	DEVELOPMENT APPLICATION – PROPOSED TELECOMMUNICATIONS INFRASTRUCTURE	16
8.2.3	BUDGET AMENDMENT – POOL FILTER REPAIRS	21
8.3	WORKS AND SERVICES	24
8.3.1	RAV 7 ASSESSMENTS CORRIGIN WOGERLIN ROAD	24
9	CHIEF EXECUTIVE OFFICER REPORT	28
10	PRESIDENT’S REPORT	28
11	COUNCILLORS’ QUESTIONS, REPORTS AND INFORMATION ITEMS	28
12	URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL	29
13	INFORMATION BULLETIN	29
14	WALGA AND CENTRAL ZONE MOTIONS	30
14.1	WALGA AGM PROPOSED MOTIONS	30
15	NEXT MEETING	32
16	MEETING CLOSURE	32

1 DECLARATION OF OPENING

The Chairperson, Shire President Cr. D Hickey opened the meeting at 3.05pm

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Shire President	Cr. D L Hickey
Deputy Shire President	Cr. M A Weguelin
	Cr. J A Mason
	Cr. M B Dickinson
	Cr. S L Jacobs
	Cr. S C Coppen
	Cr. F R Gilmore
Chief Executive Officer	N A Manton
Executive Support Officer	K L Biglin

APOLOGIES

Deputy Chief Executive Officer	K A Caley
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LEAVE OF ABSENCE

Cr Mason requested a leave of absence for the November Council Meeting.

COUNCIL RESOLUTION

(144/2020) Moved: Cr Weguelin Seconded: Cr Dickinson

That Cr Mason be granted a leave of absence for the November Council Meeting.

Carried 7/0

3 PUBLIC QUESTION TIME

NIL

4 MEMORIALS

NIL

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

6 DECLARATIONS OF INTEREST

Cr Hickey declared a Proximity Interest in item 8.3.1.

Cr Jacobs declared a Proximity Interest in item 8.3.1.

7 CONFIRMATION AND RECEIPT OF MINUTES

7.1 PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES

7.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 18 August 2020 (Attachment 7.1.1).

COUNCIL RESOLUTION

(145/2020) Moved: Cr Gilmore Seconded: Cr Jacobs

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 18 August 2020 (Attachment 7.1.1) be confirmed as a true and correct record.

Carried 7/0

7.2 COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

7.2.1 TOURISM AND ECONOMIC DEVELOPMENT COMMITTEE MEETING

Minutes of the Shire of Corrigin Tourism and Economic Development Committee Meeting held on Thursday 20 August 2020 (Attachment 7.2.1).

COUNCIL RESOLUTION

(146/2020) Moved: Cr Weguelin Seconded: Cr Jacobs

That the Minutes of the Shire of Corrigin Tourism and Economic Development Committee Meeting held on Thursday 20 August 2020 (Attachment 7.2.1) be confirmed as a true and correct record.

Carried 7/0

8 MATTERS REQUIRING A COUNCIL DECISION

8.1 CORPORATE AND COMMUNITY SERVICES REPORTS

8.1.1 CORRIGIN COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Date:	1/09/2020
Reporting Officer:	Heather Ives, Coordinator, Community Services
Disclosure of Interest:	NIL
File Ref:	CS.0008
Attachment Ref:	NIL

CORRIGIN CRC MONTHLY USAGE – AUGUST 2020:

CUSTOMER ACCESSING 'FEE FOR SERVICE' AND SALES					
SERVICES / FEES	MTHLY	FROM JULY 20	SALES	MTHLY	FROM JULY 20
Internet Use / Computer Use	9	17	Movie Club Fees	7	7
Photocopying / Printing / Faxing	26	42	Phonebook Sales	1	35
Laminating / Binding / Folding	2	8	Moments In Time Books	0	0
Sec. Services / Scans / CD Burning	4	12	Book Sales	0	0
Room Hire	1	2	Wrapping Paper / Postcard Sales	1	1
Equipment Hire	0	1	Polo Shirt / Eco Bag Sales	0	0
Training / Course Fees	3	13	Phone calls	0	0
Resource Centre Membership Fees	0	0	Sale of Assets	0	0
Exam Supervision	0	0			
Total:	45	95	Total:	9	42
<i>Monthly People through:</i>	54				
CUSTOMER ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICES	MTHLY	FROM JULY 19	SERVICE	MTHLY	FROM JULY 19
Phonebook Enquiries	2	4	Corrigin Toy Library	6	8
Tourism	37	60	Broadband for Seniors / Webinars	13	20
Government Access Point	0	0	General Enquires (Face/Email/Website)	119	253
Community Information	27	48	Corrigin Public Library	34	81
Conf. / Vid Conf. / Training	45	66	Corrigin Library eResources	72	118
University Exams	0	0			
Total:	111	178	Total:	244	480
<i>Monthly People through:</i>	355				

TOTAL FOR THE MONTH OF AUGUST: 409

COMMUNITY ECONOMIC / BUSINESS AND SOCIAL DEVELOPMENT BOOKINGS – AUGUST 2020

DESCRIPTION	NO'S	ROOM	GOVT. HOT OFFICE BOOKING (HO), COMMERCIAL BOOKING
Footpaths Inception Meeting	4	Conference Room	N/A
Giggle Pots (State Library STEM Activity)	10	Conference Room	N/A
Movie Club	7	Conference Room	N/A
Being There CRC Support Service Meeting	2	Video Conf Room	N/A
Rural Traffic Services	4	Video Conf Room	Commercial
Roe Tourism Meeting	18	Conference Room	N/A
Meeting with TAFE Lecturer	1	Video Conf Room	Hot Office Booking
Tourism & Economic Committee	9	Conference Room	N/A

CORRIGIN CRC Annual Summary Report

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591	534	530	585	626	553	7285
2016-17	620	588	675	618	455	366	513	388	595	336	540	450	6144
2017-18	461	372	516	663	563	422	376	596	563	646	532	444	6154
2018-19	578	521	425	708	547	397	386	562	546	635	617	563	6485
2019-20	583	472	526	664	467	311	647	529	*480	*296	*341	424	5740
2020-21	391	409											

*COVID-19 pandemic restrictions in place

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 - An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups	3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities
3.1.3	Facilitate, encourage and support community events	3.1.3.1	Promote and support local events with emphases on events that promote visitation of the Shire.
		3.1.3.2	Engage and facilitate the community to encourage the establishment and continuation of local events.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(147/2020) Moved: Cr Gilmore Seconded: Cr Dickinson

That Council receives the Corrigin Community Resource Centre Report.

Carried 7/0

8.1.2 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	3/09/2020
Reporting Officer:	Tanya Ludlow, Finance Officer - Creditors / Payroll
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.2 – Accounts for Payment – August 2020

SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been raised during the month of August 2020 are provided as Attachment 8.1.2 – Accounts for Payment - August 2020.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$0.00.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	15322 - 15385,		
		15388 - 15419	\$566,486.00	
	Cheque	020531 - 020536	\$12,443.71	
	Direct Debit	August 2020	\$31,260.62	
	Payroll	August 2020	\$120,030.28	\$730,220.61
Trust	EFT	15386 - 15387	\$121.15	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	\$121.15
Licensing Trust	EFT	No Payments	\$0.00	
	Direct Debit	August 2020	\$32,534.75	\$32,534.75
Edna Stevenson	EFT	No Payments	\$0.00	
	Cheque	No Payments	\$0.00	\$0.00
Total Payments for the Month of August 2020				\$762,876.51

Previous Accounts for Payment report

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.2 – Accounts for Payment – August 2020, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal, Trust & Licensing	EFT	EFT15321	EFT15322
Municipal	Cheque	020530	020531
Trust	Cheque	003392	No Payments
Edna Stevenson	Cheque	000065	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.10 – Purchasing Policy

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2020 / 2021 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(148/2020) Moved: Cr Mason Seconded: Cr Weguelin

That Council reviews the list of accounts paid and acknowledges that payments totalling \$762,876.51 have been made during the month of August 2020.

Carried 7/0

8.1.3 ACCOUNTS FOR PAYMENT – CREDIT CARDS

Applicant:	Shire of Corrigin
Date:	01/09/2020
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.3 – Accounts for Payment – Credit Cards

SUMMARY

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 30 June 2020 to 28 July 2020.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin corporate credit cards.

A monthly review of credit card use is independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.9 – Purchasing Policy
Policy 2.16 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2020/2021 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(149/2020) Moved: Cr Coppen Seconded: Cr Jacobs

That Council in accordance with Attachment 8.1.3 endorse credit card payments for the period 30 June 2020 to 28 July 2020 for \$653.72.

Carried 7/0

8.1.4 MONTHLY FINANCIAL REPORT

Applicant:	Shire of Corrigin
Date:	1/09/2020
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.4 – Monthly Financial Report for July 2020 Attachment 8.1.4.1 – Monthly Financial Report for August 2020

SUMMARY

This report provides Council with the monthly financial reports for the months ending 31 July 2020 and 31 August 2020.

BACKGROUND

Local Government (Financial Management) Regulations 1996, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

July

July saw staff present the 2020/2021 Annual budget to Council and the annual rates issued.

Council still had a solid cash flow ending the month with \$2,622,584 in short term investments and the municipal fund. The FAGS funding that was received in June and transferred to a term deposit matured at the end of July and part of it was transferred into short term investment with the balance remaining in the municipal account.

The July financials show a fair amount of under expenditure which is to be expected so early in the new financial year. Expenditure was down due to waiting on the budget adoption and capital works not commencing until August.

August

August has been a month of catching up on end of financial year and all other outstanding tasks that were put to the side in order to get the budget and rates out by the end of July. The annual audit has been booked for early October so staff are working hard to get requested items to the auditors so when they arrive the audit goes smoothly. Annual financial statement preparation has begun and will be the main focus for September.

Council still had a good cash flow ending August with \$3,552,386 in short term investment and municipal funds. Approximately 30% of the outstanding rates have been collected to date with the due date being 4 September 2020. During the month the first quarter payment for FAGS of \$219,079.75, 20/21 Direct Grant Funding of \$168,140, 19/20 final Roads to Recovery payment of \$41,205 and settlement funds from the sale of 2 Price Retreat were all received.

Further information on the July and August financials is in the variance report included in the monthly financial reports.

STATUTORY ENVIRONMENT

s. 6.4 Local Government Act 1995, Part 6 – Financial Management
r. 34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2020/2021 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(150/2020) Moved: Cr Mason Seconded: Cr Weguelin

That Council accept the Statement of Financial Activity for the months ending 31 July 2020 and 31 August 2020 included as Attachments 8.1.4 and 8.1.4.1 as presented, along with notes of any material variances.

Carried 7/0

8.2 GOVERNANCE AND COMPLIANCE

8.2.1 DUAL FIRE CONTROL OFFICERS 2020/21

Applicant:	Shire of Kulin
Date:	8/09/2020
Reporting Officer:	Kirsten Biglin, Executive Support Officer
Disclosure of Interest:	NIL
File Ref:	ES.0001
Attachment Ref:	NIL

SUMMARY

The Shires of Kulin has requested the Shire of Corrigin appoint a Dual Fire Control Officer for the 2020/21 bushfire season.

BACKGROUND

The Shire of Corrigin has received a letter from the Shire of Kulin requesting that Mr Donald Bradford be appointed as a Dual Fire Control Officer in the Shire of Corrigin for the 2020/21 bushfire season.

COMMENT

Fire Control Officers who adjoin neighbouring shires require the adjoining shires' approval to act as a Dual Fire Control Officers.

STATUTORY ENVIRONMENT

Bush Fires Act 1954

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and legislative compliance		
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(151/2020) Moved: Cr Coppen Seconded: Cr Mason

That Council appoint Mr Donald Bradford from the Shire of Kulin as a Dual Fire Control Officer in the Shire of Corrigin for the 2020/21 bushfire season, subject to the officer obtaining the appropriate accreditation, further noting that Dual Fire Control Officers are not permitted to issue burning permits within the Shire of Corrigin.

Carried 7/0

8.2.2 DEVELOPMENT APPLICATION – PROPOSED TELECOMMUNICATIONS INFRASTRUCTURE

Applicant:	Pivotel Mobile
Landowner:	Frederick and Christine Baker
Location:	Lot 21700 Diamond Block Road, Bullaring
Date:	8 September 2020
Reporting Officer:	Mr Joe Douglas – Consultant Town Planner (Exurban Rural & Regional Planning)
Disclosure of Interest:	No interest to disclose
File Number:	PA 08-2020
Attachment Reference:	Attachment 8.2.2 – Application Documentation and Plans

SUMMARY

This report recommends that Council grant conditional approval to a development application received from Pivotel Mobile to erect and operate telecommunications infrastructure on a portion of Lot 21700 Diamond Block Road, Bullaring.

BACKGROUND

The applicant has submitted a development application requesting Council's approval to erect a new 20 metre high self-supporting telecommunications mast, including low power 4G radio equipment, on Lot 21700. The proposed mast will be sited on a cleared portion of the land approximately 130 metres south of its frontage to Diamond Block Road and will include a solar installation within a small enclosure at the base of the mast with batteries, regulator and solar panels.

The proposed facility will form part of a network of low powered micro 4G base stations connected via microwave links back to a dedicated hub linked to a high capacity internet connection. The radio base stations are a low powered version of a typical macro size mobile base station typically producing 5W output power.

It is understood the project forms part of a broader initiative to offer broadband data, video, tracking and monitoring connections to support the widespread adoption of digital farm technologies to help drive better digital connectivity for agricultural and pastoral businesses in regional Western Australia.

A copy of all information and plans submitted in support of the application are provided in Attachment 8.2.2.

Lot 21700 is located approximately 22 kilometres south of the Corrigin townsite in the locality of Bullaring. The subject land is an irregular shaped lot comprising two distinct parts which cover a total combined area of approximately 1,495.81 hectares.

The land is dissected centrally by Diamond Block Road and also has direct frontage to Baker Road along its western boundary. Both roads have been constructed to a basic rural standard (i.e. gravel carriageway) and are local access roads under the care, control and management of the Shire.

Lot 21700 is gently to moderately sloping throughout, predominantly cleared of all native vegetation with the exception of a few small stands in select locations for land management purposes and has been extensively developed and used for extensive agricultural purposes (i.e. cropping and grazing) for many years. Aside from a few small dams and associated catchment areas, the land contains no other notable built form improvements.

Existing adjoining and other nearby land uses are also predominantly rural in nature comprising broadacre agricultural activities on larger sized lots. The nearest dwellings are located approximately 2.1 kilometres to the south-east on adjoining Lot 27205 (No.309) Hovell Road, Bullaring.

The Sewell Nature Reserve (i.e. Crown Reserve 9426), which is managed and controlled by the Department of Biodiversity, Conservation and Attractions, is also located immediately west of the subject land.

COMMENT

Lot 21700 is classified 'Rural' zone under the Shire of Corrigin Local Planning Scheme No.2 (LPS2).

Under the terms of LPS2 the development of any land classified 'Rural' zone for the purpose of telecommunications infrastructure is listed as being discretionary (i.e. a 'D' use) which means it is not permitted unless Council has exercised its discretion by granting development approval.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS2 and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* including State Planning Policy No.5.2 entitled '*Telecommunications Infrastructure*'. This assessment has confirmed the proposal is generally compliant or capable of compliance with the following relevant requirements:

- Land capability and land use compatibility;
- Lot boundary setbacks;
- Preservation of productive agricultural land;
- Preservation of rural character and amenity and places of cultural heritage significance;
- Preservation of natural environmental features, drainage patterns and catchments; and
- Bushfire risk and stormwater drainage management.

Notwithstanding this general conclusion, Council should note the following key points when considering and finally determining the application:

Final Design Layout including Vehicle Access Arrangements

It is noted plans providing details of the precise location, configuration and dimensions of the proposed development, including vehicle access arrangements to / from Diamond Block Road, have not yet been prepared. The applicant has stated in their submission that "*all site configurations will be finalised after the site has been confirmed and the radio design has been established as being able to provide an acceptable coverage level*".

Given the small scale of the proposed development and the applicant's desire to undertake further investigation and design work, the lack of detailed information regarding its final configuration is not considered to be an impediment to the issuance of development approval by Council. It is however recommended that a suitable condition be imposed on any development approval issued requiring the applicant to prepare and submit final detailed plans, including the internal driveway and crossover to the local road network, for consideration and determination by the Shire's Chief Executive Officer prior to the commencement of any development on the land.

Building Height

Clause 31(16) of LPS2 expressly states no site shall be developed or building constructed to contain more than two (2) storeys or exceed ten (10) metres in height however Council may use its discretion and vary these requirements if it can be assured that any height variation

proposed will not affect the privacy enjoyed by neighbouring developments and is sympathetic with the scale and character of the surrounding built environment.

Having regard for the location of the proposed development and the nature of existing development in the immediate locality which is predominantly rural in nature, it is contended the proposed new 20 metre high telecommunications mast will not affect the privacy enjoyed by neighbouring properties and will not have any significant negative impact on the character and amenity of the immediate locality.

Electromagnetic Emissions (EME)

The use of telecommunications infrastructure has raised public concern about possible health issues associated with exposure to electromagnetic emissions (EME). Section 3.1 of State Planning Policy No.5.2 (SPP 5.2) entitled '*Telecommunications Infrastructure*' states the standards set by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) incorporate substantial safety margins to address human and safety matters and that it is the responsibility of all telecommunication carriers to ensure compliance with the ARPANSA standards. SPP 5.2 clearly states it is not within the scope of that policy or any local planning scheme to address health and safety concerns relating to electromagnetic emissions (EME).

Notwithstanding the above point, it is significant to note the applicant is highly cognisant of the relevant safety standards and has confirmed it will apply a precautionary approach to the operation of its network in keeping with the expectations of Industry Code C564:2018 to minimise any potential negative impacts.

In light of the above findings it is concluded the proposal for Lot 21700 is acceptable and unlikely to have any negative impact on the general amenity, character, functionality and safety of the immediate locality. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the proposed development proceeds in a proper and orderly manner.

STATUTORY ENVIRONMENT

Planning and Development Act 2005 (as amended)

Planning and Development (Local Planning Schemes) Regulations 2015

Shire of Corrigin Local Planning Scheme No.2

POLICY IMPLICATIONS

State Planning Policy 2.5 – Rural Planning

State Planning Policy No.5.2 - Telecommunications Infrastructure

FINANCIAL IMPLICATIONS

Nil immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in Council's annual budget. All costs associated with the proposed development will be met by the applicant/landowner.

It is significant to note that should the applicant/landowner be aggrieved by Council's final decision in this matter, they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason, which is considered highly unlikely in this particular instance, the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

COMMUNITY AND STRATEGIC IMPLICATIONS

The proposal for Lot 21700 is considered to be consistent with the following stated objectives and outcomes in the Shire of Corrigin Strategic Community Plan 2017-2027:

- *Economic Objective - A strong, diverse economy supporting agriculture, local business and attracting new industry;*
- *Economic Outcome 1.1 - A well planned and connected transport and communications network within the district;*
- *Economic Outcome 1.3 - Well supported diverse industry and business;*
- *Environment Objective - An attractive natural and built environment for the benefit of current and future generations;*
- *Environment Outcome 2.1 – A natural environment for the benefit and enjoyment of current and future generations;*
- *Social Objective - An effectively serviced, inclusive and resilient community;*
- *Social Outcome 3.1 - An inclusive, welcoming and active community.*

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(152/2020) Moved: Cr Mason Seconded: Cr Weguelin

That Council **APPROVE** the development application submitted by Pivotel Mobile on behalf of Frederick and Christine Baker (Landowners) to erect and operate telecommunications infrastructure on a portion of Lot 21700 Diamond Block Road, Bullaring subject to the following conditions and advice notes:

Conditions

1. *The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the use shall not be carried out without the further approval of Council having first being sought and obtained.*
2. *The proposed development shall be undertaken in a manner consistent with all the information submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.*
3. *Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.*
4. *Prior to the commencement of any development on the land the applicant shall prepare and submit suitably scaled plans (i.e. a site development plan and elevation drawings) to the Shire of Corrigin for consideration and determination by the Shire's Chief Executive Officer. The detailed plans required by this condition shall illustrate the following:*
 - i) *The location, orientation and dimensions of the proposed telecommunications infrastructure on the land including proposed setbacks to the nearest lot boundaries;*
 - ii) *The external materials and colours of all proposed built form improvements;*
 - iii) *The location, materials and height of any proposed security fencing and vehicle access gates;*
 - iv) *The location, width and surface treatment for the internal driveway and parking areas including all required earthworks and proposed stormwater drainage management arrangements; and*
 - v) *The location, width and surface treatment for the new crossover from the land's*

boundary to Diamond Block Road including stormwater drainage management arrangements (i.e. the size and construction materials for any proposed drainage culvert).

5. *The proposed telecommunications infrastructure and all associated improvements shall be maintained in good working order for the full term of their operational lifespan to avoid any potential risk or hazards.*
6. *The proposed telecommunications infrastructure and all associated improvements must be decommissioned and removed from the land at the end of their operational lifespan with the ground rehabilitated to its natural state (i.e. bare earth with no vegetation) and stabilised as may be required no later than six (6) months thereafter to the satisfaction of the local government unless otherwise approved by Council.*

Advice Notes

1. *This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant/landowners and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.*
2. *This is a development approval of the Shire of Corrigin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowners to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.*
3. *The applicant/landowner is reminded of their obligation to ensure compliance with the specific standards and requirements of the Shire of Corrigin Annual Fire Break Notice as it applies to all land within the municipal district.*
4. *Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.*
5. *If the applicant/landowner are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted directly to the State Administrative Tribunal within 28 days of the determination.*

Carried 7/0

8.2.3 BUDGET AMENDMENT – POOL FILTER REPAIRS

Applicant:	Shire of Corrigin
Date:	9/09/2020
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0243
Attachment Ref:	NIL

SUMMARY

Council is asked to consider a budget amendment to increase the allocation for the repairs to the pool filter.

BACKGROUND

Council is required to formally adopt an amendment to the annual budget where significant expenditure is expected.

During the year the Pool Manager has reported concerns regarding the main pool filter. There was an amount allocated in the 20/21 Annual Budget to replace the laterals of the filter.

During the winter season the Pool Manager discovered that the main pool filter was circulating filter sand back into the pipes and causing blockages. An allowance was made in the 2020/21 budget to replace the laterals in the filter before re-opening for the summer season.

Works commenced on the filter repairs to replace the laterals during August 2020 however when the filter was emptied of the filter sand layers the Pool Manager discovered that the filter pipes were also broken due to the blockages. Upon unearthing the damage, the indication of the cause is that the previous layering of blue metal was not dense enough to prevent the sand circulating back into the pipes and causing damage to the filter.

The filter is approximately 50 years old.

The Pool Manager has obtained quotes for the following options:

1. Replace all pipes, laterals and concrete the surface inside the filter, inclusions in this option are:
 - (a) New pipes and nozzles
 - (b) 6 year warranty on pipes and nozzles

2. Put in two new high pressure filters with brand new pipes, return lines and a new pump, inclusions in this option are:
 - (a) Faster turnover rate by approximately 2 hours
 - (b) Saving on water – less wastage
 - (c) Saving on chemical usage
 - (d) User friendly system
 - (e) 6 years warranty on various parts of the replacement

In order to comply with the purchasing policy additional quotes are being obtained for both options however it is recommended that option two represents the best value for money and longevity. Regardless of which option is chosen the cost is expected to be much higher than the \$25,000 originally budgeted to replace the laterals.

COMMENT

There are currently two allocations to the Swimming Pool in the 2020/2021 Annual Budget including \$25,000 of Drought Communities funding to replace the laterals and an additional \$100,000 was to be transferred to the Swimming Pool Reserve for future upgrades and renewals.

It is proposed that Council amend the budget to reallocate the \$100,000 reserve transfer to the existing capital budget for the pool to repair or replace the filter.

STATUTORY ENVIRONMENT

s 6.8 Local Government Act 1995

- 1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
 - a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
 - b) *is authorised in advance by resolution*; or*
 - c) *is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

(1a) *In subsection (1) — additional purpose means a purpose for which no expenditure estimate is included in the local government’s annual budget.*

- 2) *Where expenditure has been incurred by a local government —*
 - a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
 - b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council*

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

2020/2021 Annual Budget – Reduce reserve transfers by \$100,000 and increase the capital projects budget by \$100,000.

Reallocate portion of Drought Funding – Water Sustainability Project to pool filter repairs.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership
Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

COUNCIL RESOLUTION

(153/2020) Moved: Cr Mason Seconded: Cr Jacobs

That Council

- 1 *authorise an amendment to the 2020/2021 Annual Budget and reallocate the \$100,000 of Swimming Pool Reserve transfer funds to the capital project budget to upgrade or replace the pool filter.*

2. *reallocate up to a further \$100,000 of Drought Funding – Water Sustainability Project funds to upgrade or replace the pool filter.*

Carried by Absolute Majority 7/0

Cr Hickey and Cr Jacobs declared a Proximity Interest in item 8.3.1 and left the room at 3.25pm.

Cr Weguelin assumed the chair.

8.3 WORKS AND SERVICES

8.3.1 RAV 7 ASSESSMENTS CORRIGIN WOGERLIN ROAD

Applicant:	Shire of Corrigin
Date:	9/09/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	TT.0001
Attachment Ref:	NIL

SUMMARY

Council is asked to consider the request from Main Roads to support the addition of the Corrigin Wogerlin Road to the Restricted Access Vehicle Network 7 (RAV 7).

BACKGROUND

Main Roads Heavy Vehicle Services (HVS) has conducted an onsite assessment to add the Corrigin Wogerlin Road onto the Restricted Access Vehicle (RAV) Network 7. The current rating for the road is RAV 4 and the assessment was not requested by a local road user.

The Shire of Corrigin is requested to provide support as the road owner to add or upgrade the following sections of road to the RAV network including any comments relating to road condition, planning conflicts or development issues that may be impacted.

Road Number	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network	School Bus Route	Suggested conditions / Other Comments
4040017	Corrigin-Wogerlin Rd	Babakin-Corrigin Rd (0.00)	Bilbarin-Quairading Rd (12.71)	RAV 4	RAV 7	Yes	CA07 CV07 Intersection Conditions: No access permitted from Babakin-Corrigin Road in to Corrigin-Wogerlin Road No access permitted from Corrigin-Wogerlin Road into Babakin-Corrigin Road

COMMENT

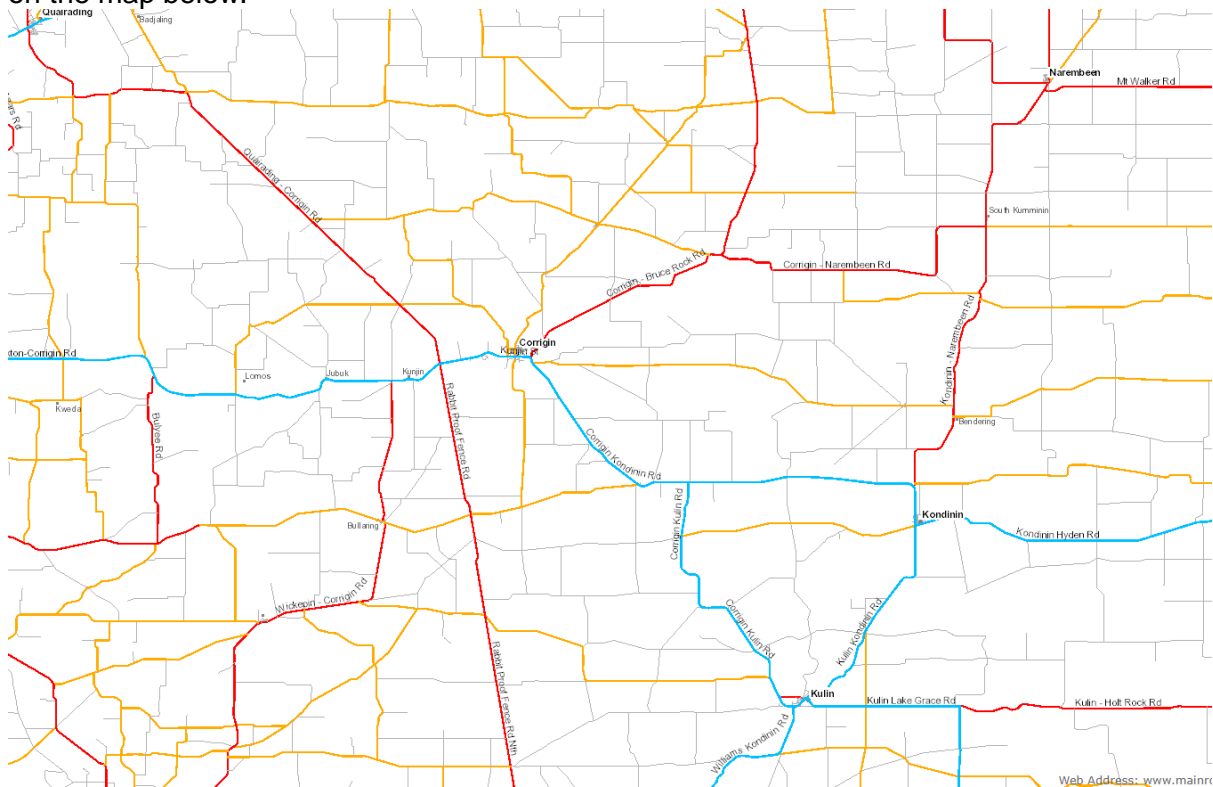
Council has a responsibility to ensure that the road network is as safe as possible within the limited resources available. To achieve this, Council has committed to implementing a systematic management regime across the road network that aims to balance optimal maintenance, minimising whole of life costs, user amenity and value for money in a risk management context.

The Road Maintenance Policy provides a strategic approach to road management to assist Council to deliver the highest level of service within budget constraints. Regional roads as identified in Main Roads WA *Roads 2030 Regional Strategies for Significant Local Roads Wheatbelt South Region Routes* are funded through State Government grants, managed and maintained by Council, while the local road network is funded, managed and maintained by Council, with the assistance of Federal Government grants. Without State and Federal Government road grants, the capacity of the Council to maintain the roads within the Shire is significantly diminished.

In October 2019 Council adopted a Road Hierarchy, Maintenance and Renewal Policy for roads in the shire. In the policy, roads were defined as follows:

- **Major Roads** - Generally these will be regional and connector roads connecting town sites to other town sites in the region. Strategic freight routes and those identified as being regionally significant as in detailed MRWA’s *Roads 2030 Regional Strategies for Significant Local Roads Wheatbelt South Region Routes/Road*.
- **Limited Local Roads** - Generally unsealed and servicing farms with annual average daily traffic 50 vehicles or less. Considerations such as school bus routes, harvest destinations and other factors will be considered.
- **Feeder Roads and Streets** - Generally are sealed, have an annual average daily traffic greater than 50 vehicles and acting as connector roads.

The Corrigin Wogerlin Road is not identified as a regional or local connector road as shown on the map below.



Regional Distributor/ Connector
Local Distributor/ Connector

Web Address: www.mainrc

The upgrade of local distributor roads to RAV 7 standard will require additional and ongoing maintenance associated with heavy vehicles on these secondary roads.

Several of the Limited Local Roads in the Road Hierarchy have also been assessed by Main Roads as suitable for RAV 7 access, however the Road Maintenance Policy acknowledges the limited capacity to maintain and renew these roads. In many cases these roads require widening and additional gravel. There is no provision in the 10 year Road Asset Management Plan for upgrades to the intersection of Corrigin Wogerlin Road and Babakin Road.

In April 2020 council resolved not to support future applications for Limited Local Roads, as defined in the Road Hierarchy, Maintenance and Renewal Policy, due to the ongoing cost of upgrades and maintenance.

Details of the criteria used to assess Restricted Access vehicles can be found on the Main Roads website- [Standard Restricted Access Vehicle Assessment Guidelines](#)

STATUTORY ENVIRONMENT

Local Government Act 1995

Road Traffic Act 1972

Road Traffic (Vehicles) Act 2012

Road Traffic (Vehicle Standards) Regulations 2002

POLICY IMPLICATIONS

11.3 Road Hierarchy, Maintenance and Renewal Policy

11.9 Assessing Applications to Operate Restricted Access Vehicles (RAV) on Local Government Roads

FINANCIAL IMPLICATIONS

The Shire of Corrigin 10 year Road Program details the cost of road maintenance, renewal and upgrades of approximately \$2million per annum.

There is a significant gap between amount of funding required for road maintenance, renewal and upgrade as outlined in the policy and funding availability.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.1 A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.1 Develop and implement road asset management plans		1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.
		1.1.1.3	Road asset management plan and footpath management plan to be incorporated in the review and expansion of the Asset Management Plan (AMP)

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(154/2020) Moved: Cr Coppen Seconded: Cr Dickinson

That Council advise Main Roads Heavy Vehicle Services that the recommendation to add the Corrigin Wogerlin Road to the RAV 7 network is not supported based on the road hierarchy and lack of funds available to upgrade the intersection to enable access to and from the Babakin Corrigin Road.

Carried 5/0

Cr Hickey and Cr Jacobs re-entered the room at 3.33pm

Cr Hickey resumed the chair.

9 CHIEF EXECUTIVE OFFICER REPORT

Central Wheatbelt Branch Local Government Professionals WA

The CEO, Executive Support Officer and Administration Officer attended a professional development meeting hosted by the Shire of Kellerberrin on 2 September 2020. The meeting provided an excellent opportunity for officers to meet colleagues from neighbouring councils, discuss topical issues and hear from a range of guest speakers.

A highlight of the day was a tour of town where recent projects were showcased and new ideas were gained.

Wheatbelt Secondary Freight Route Network

The CEO, Manager of Works and Leading Hand Construction attended a workshop for local governments involved in the Wheatbelt Secondary Freight Network Project Stage 1 Priority Projects on Thursday 3 September 2020 at Jurien Bay. The Shire of Corrigin recently received confirmation that the Rabbit Proof Fence has been approved for \$2.5m funding in the coming year. The purpose of the meeting was to understand the road design standards and expectations as well as the indicative budget and technical aspects of the project. Following the meeting a site inspection was held on the Jurien East Road Project to gain an appreciation of the magnitude of the scope and plant that will be required for future projects.

10 PRESIDENT'S REPORT

The President Cr Hickey, Cr Weguelin and CEO attended a meeting of the WALGA Central Country Zone in Kulin on 28 August 2020. A representative from each of the 16 shires attending the meeting presented an overview of how their shire dealt with the COVID-19 pandemic and what they are doing in the recovery phase.

The President commented on a recent visit to Gorge Rock Reserve and observed several caravans in the area. The need to manage the weeds in the reserve was highlighted for so that the area remains appealing to tourists and for bushfire prevention.

11 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS

Councillor Gilmore commented on the recent improvements to the Dog Cemetery and requested greater consultation prior to the installation of headstones in the older area of the cemetery. The CEO apologised for any miscommunication about timing or placement of the memorials in the old section and informed the councillors that new a new process and information sheet had been developed for the new section of the cemetery so that pet owners were well informed of the burial and installation of headstones. A register of pets buried in the new section of the dog cemetery has also been developed.

Councillor Jacobs commended the Shire staff, Corrigin Parents and Citizens (P&C), parents and volunteers for a successful, well organised and well hosted Interschool Sports Carnival at the Corrigin oval on 15 September 2020.

**12 URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION
OF THE COUNCIL**

13 INFORMATION BULLETIN

14 WALGA AND CENTRAL ZONE MOTIONS

14.1 WALGA AGM PROPOSED MOTIONS

Applicant:	Shire of Corrigin
Date:	9/09/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GR.0022
Attachment Ref:	Attachment 14.1 – Agenda WALGA AGM 2020

SUMMARY

Council is asked to consider the proposed motions for the WALGA Annual General Meeting (AGM) and provide direction to the Shire of Corrigin voting delegates.

BACKGROUND

Background information is provided in the WALGA AGM agenda.

COMMENT

A summary of the motions outlined in the WALGA AGM agenda is provided below.

3.1 Drought in Western Australia

The Shire of Dundas proposed motion regarding the Australian Government drought response, resilience and preparedness plan. The plan is focused on three themes:

- Immediate action for those in drought.
- Support for the wider communities affected by drought.
- Long-term resilience and preparedness.

Details can be found in the: Australian Government's Drought Response, Resilience and Preparedness Plan.

3.2 State Owned Unallocated Crown Land (UCL) House Blocks

Local Governments impose rates to raise revenue to fund services and facilities, however the State Government does not pay rates on unallocated crown land.

The Shire of Dundas has requested a review into the justification and fairness of the State not paying rates on UCL land.

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

Policy 8.9 Elected Members' Business, Conferences and Training Expenses

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.1	Provide leadership, communication and active engagement with the community	4.1.1.1	Elected members provide strategic leadership for the benefit of the community
		4.1.1.2	Council is represented on key local organisations and provide feedback and advise to Council on their issues, programs and initiatives

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(155/2020) Moved: Cr Mason

Seconded: Cr Gilmore

That Council

1. *endorse delegates to support the proposed motion 3.1 Drought in Western Australia that WALGA:*
 1. *Requests assistance from the Federal Minister for Agriculture, Water and Environment, to reconsider the Federal Government’s approach when determining the criteria on what areas are eligible and the whole of the Pastoral Range Lands be reconsidered for inclusion; and,*
 2. *Requests the State Minister for Agriculture and Food, to reconsider the State Government approach of not assisting with the drought situation, and if the State cannot help under their Water Deficiency Program that is implemented to cart water, then an alternative assistance package be considered.*

2. *endorse delegates to support the proposed motion 3.2 from the Shire of Dundas that WALGA request the Minister for Local Government, Hon. David Templeman to consider a review into the justification and fairness of the State Government not paying rates on Unallocated Crown Land (UCL).*

Carried 7/0

15 NEXT MEETING

Ordinary Council meeting on Tuesday 20 October 2020 at 3.00pm.

16 MEETING CLOSURE

The President, Cr Des Hickey closed the meeting at 4.01pm.

President: _____ Date: _____