



Agenda Attachments

September 2020

ATTACHMENT 7.1.1	MINUTES ORDINARY COUNCIL MEETING 18 AUGUST 2020
ATTACHMENT 7.2.1	MINUTES TOURISM AND ECONOMIC DEVELOPMENT COMMITTEE
ATTACHMENT 8.1.2	ACCOUNTS FOR PAYMENT – AUGUST
ATTACHMENT 8.1.3	ACCOUNTS FOR PAYMENT – CREDIT CARDS
ATTACHMENT 8.1.4	MONTHLY FINANCIALS - JULY
ATTACHMENT 8.1.4.1	MONTHLY FINANCIALS - AUGUST
ATTACHMENT 8.2.2	PLANNING APPLICATION – BAKER
ATTACHMENT 14.1	WALGA AGM AGENDA 2020

SHIRE OF



MINUTES

ORDINARY COUNCIL MEETING

TUESDAY 18 August 2020



*Strengthening our community now to grow and prosper
into the future*

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1 DECLARATION OF OPENING

The Chairperson, Shire President Cr. D Hickey opened the meeting at 3.05pm

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Shire President

Cr. D L Hickey

Deputy Shire President

Cr. M A Weguelin

Cr. J A Mason

Cr. M B Dickinson

Cr. S L Jacobs

Cr. S C Coppen

Cr. F R Gilmore

Chief Executive Officer

N A Manton

Deputy Chief Executive Officer

K A Caley

Executive Support Officer

K L Biglin

Governance Projects Officer

H Talbot

Corrigin Hockey Club

S Baker

Corrigin Hockey Club

N Connelly

APOLOGIES

NIL

LEAVE OF ABSENCE

Cr Weguelin and Cr Mason requested leave of absence for the September Council Meeting.

COUNCIL RESOLUTION

(123/2020) Moved: Cr Coppen Seconded: Cr Gilmore

That Cr Weguelin and Cr Mason be granted a leave of absence for the September Council Meeting.

Carried 7/0

3 PUBLIC QUESTION TIME

NIL

4 MEMORIALS

The Shire has been advised that Gordon Bristow and Brian Beresford have passed away since the last meeting.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

N Connelly and S Baker attended the Council meeting and provided background information in support of the Corrigin Hockey Club's request for lights to be installed on the hockey oval and Community Sport and Recreation Facilities Fund (CSRFF) application.

6 DECLARATIONS OF INTEREST

Councillor S Jacobs declared a Proximity Interest in item 8.3.3.

Chief Executive Officer N Manton declared a Proximity Interest in item 8.3.3.

Governance Project Officer H Talbot declared an Impartiality Interest in item 8.2.3.

Councillor S Coppen declared an Impartiality Interest in item 8.2.3.

Councillor M Weguelin declared a Proximity Interest in item 8.2.6.

7 CONFIRMATION AND RECEIPT OF MINUTES

7.1 PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES

7.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 21 July 2020 (Attachment 7.1.1).

COUNCIL RESOLUTION

(124/2020) Moved: Cr Mason Seconded: Cr Jacobs

That the Minutes of the Shire of Corrigin Ordinary Council Meeting held on Tuesday 21 July 2020 (Attachment 7.1.1) be confirmed as a true and correct record.

Carried 7/0

7.2 COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

7.2.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

Minutes of the Shire of Corrigin Local Emergency Management Committee Meeting held Monday 10 August 2020 (Attachment 7.2.1).

COUNCIL RESOLUTION

(125/2020) Moved: Cr Dickinson Seconded: Cr Mason

That the Minutes of the Shire of Corrigin Local Emergency Management Committee Meeting held Monday 10 August 2020 (Attachment 7.2.1) be confirmed as a true and correct record.

Carried 7/0

7.2.2 EDNA STEVENSON TRUST COMMITTEE MEETING

Minutes of the Shire of Corrigin Edna Stevenson Trust Committee meeting held Monday 10 August 2020 (Attachment 7.2.2).

COUNCIL RESOLUTION

(126/2020) Moved: Cr Gilmore Seconded: Cr Mason

That the Minutes of the Shire of Corrigin Edna Stevenson Trust Committee meeting held Monday 10 August 2020 (Attachment 7.2.2) be confirmed as a true and correct record.

Carried 7/0

COUNCIL RESOLUTION

(127/2020) Moved: Cr Gilmore Seconded: Cr Jacobs

That Council consider Item 8.2.3 Oval Lighting CSRFF Application of the printed Agenda as the next item.

Carried 7/0

8.2.3 OVAL LIGHTING CSRFF APPLICATION

Applicant:	Shire of Corrigin
Date:	6/08/2020
Reporting Officer:	Heather Talbot, Governance Projects Officer
Disclosure of Interest:	NIL
File Ref:	GS.0018
Attachment Ref:	Nil

SUMMARY

As part of the grant process for the Department of Local Government, Sport and Cultural Industries, Council is required to endorse the current round of applications to the Community Sporting and Recreation Facilities Fund (CSRFF) annual grants program.

BACKGROUND

As Council is aware money had been put aside in the 2020/21 budget for the upgrade of the main oval lighting to LED lighting to bring the standard of lighting back up to an appropriate standard for football, hockey and cricket training.

As there is a current round of CSRFF funding open at present the staff have taken the opportunity to see if funding of one third could be accessed which would allow for the upgrade on the main oval and the possible installation of lights to the hockey oval without further funding required in the budget.

The existing lights are no longer providing adequate light coverage across the whole playing surface and are continually blowing globes. Currently the existing lights are not producing enough light for small ball sports to train safely. LED lights will provide superior lighting and a reduction in maintenance costs.

The original light towers were installed by the Shire, community committee (members of the Football, Hockey and Netball clubs utilising the Rockview cropping land to raise funds for lights, reticulation and netball shed) and CSRFF funding in late 2000.

There are differing standards of lighting requirements for each three sports that are the main users of the oval as provided by guidance from the Department of Local Government, Sport and Cultural Industries.

Football:	Recreation/amateur training	50 Lux
	Club competition and match practice,	100 Lux
	Training for semi-professional (WAFL)	
Hockey:	Training, junior and minor grade competition	250Lux
Cricket oval:	Match practice – pitch/outfield	300/200Lux

A lighting design has been completed with an average of 168.6 Lux to the main oval with the possibility of achieving a greater lux on final design and 250 Lux to the hockey oval.

COMMENT

A grant application has been completed on the basis of two scenarios:

1. Full lighting on both the main oval and hockey oval the total cost is below.

\$396,838.06 plus contingency of 3% = \$408,743

At present that would be possibly funded:

(CSRFF funding from Sport and Rec) \$136,248

(Council funds) \$220,000

To be confirmed (possible from Hockey Club for new asset including \$10,000
Grass Roots funding)

\$52,495

2. Upgrade to LED lights on the existing main oval poles. Then to install two of the Hockey lights for training purposes. The pricing for this scenario is:

\$295,792.39 plus contingency of 3% = \$304,666

At present that would be possibly funded:

(CSRFF funding from Sport and Rec) \$101,555

(Council funds) \$193,111

To be confirmed (possible from Hockey Club for new asset Grass Roots funding)
\$10,000

A contribution has been requested from the Corrigin Hockey Club as this is a new asset which the club has requested as currently the existing lighting and new lighting will not be considered adequate for training requirements. No request has been made to other clubs as the existing lights to LED is an upgrade of an existing asset and therefore the users have not been approached for a contribution.

Council is required to endorse all CSRFF funding applications and prioritise if more than one. In this instance no other applications were received from the community.

It is recommended that Council support the CSRFF application with Option Two being the preferred option.

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Budgeted Expenditure in 2020-21 budget is \$220,000 with no allowance for grant funding. If successful with funding applications a variation will need to be made in the budget review.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Social Development

An effectively serviced, inclusive and resilient community

Outcome 3.1 – An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups	3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities.
3.1.2	Continue to provide infrastructure to support social wellbeing of the community	3.1.2.1	Provide well serviced and maintained infrastructure that can be utilised by the community for the provision of social and wellbeing activities in accordance with asset management plan.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council supports the application by the Shire, as its first priority, to the Department of Local Government, Sport and Cultural Industries – Community Sporting and Recreation Facilities Fund for installation of LED lights on the Corrigin main oval to upgrade existing lights and the installation of two new lighting towers at the Corrigin Hockey oval for training purposes.

COUNCIL RESOLUTION

(128/2020) Moved: Cr Dickinson Seconded: Cr Weguelin

1. *That Council supports the application by the Shire, as its first priority, to the Department of Local Government, Sport and Cultural Industries – Community Sporting and Recreation Facilities Fund for installation of LED lights on the Corrigin main oval to upgrade existing lights and the installation of six new lighting towers at the Corrigin Hockey oval for training purposes*
2. *The Corrigin Hockey Club contribute a third of the project cost up to \$52,495.00 based on the quoted price of \$408,743.00.*

Carried 7/0

Resolution differs from officer's recommendation as Council elected to support option one to upgrade to full lighting on both the main oval and the hockey oval.

H Talbot, N Connelly and S Baker left the room at 3.52pm.

8 MATTERS REQUIRING A COUNCIL DECISION

8.1 CORPORATE AND COMMUNITY SERVICES REPORTS

8.1.1 CORRIGIN COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Date:	4/08/2020
Reporting Officer:	Heather Ives, Coordinator, Community Services
Disclosure of Interest:	NIL
File Ref:	CS.0008
Attachment Ref:	NIL

CORRIGIN CRC MONTHLY USAGE – JULY 2020:

CUSTOMER ACCESSING FEE FOR SERVICE AND SALES					
SERVICES / FEES	MTHLY	FROM JULY 19	SALES	MTHLY	FROM JULY 19
Internet Use / Computer Use	8	96	Movie Club Fees	0	77
Photocopying / Printing / Faxing	16	293	Phonebook Sales	34	90
Laminating / Binding / Folding	6	54	Moments In Time Books	0	3
Sec. Services / Scans / CD Burning	8	78	Book Sales	0	2
Room Hire	1	72	Wrapping Paper / Postcard Sales	0	4
Equipment Hire	1	22	Polo Shirt / Eco Bag Sales	0	0
Training / Course Fees	10	35	Phone calls	0	0
Resource Centre Membership Fees	0	12	Sale of Assets	0	0
Exam Supervision	0	5			
Total:	50	677	Total:	34	172
Monthly People through:	34				
CUSTOMER ACCESSING CORRIGIN CRC SERVICES					
SERVICES	MTHLY	FROM JULY 19	SERVICE	MTHLY	FROM JULY 19
Phonebook Enquiries	2	39	Corrigin Toy Library	2	84
Tourism	23	366	Broadband for Seniors / Webinars	7	119
Government Access Point	0	45	General Enquires (Face/Email/Website)	134	1537
Community Information	21	275	Corrigin Public Library	47	731
Conf. / Vid Conf. / Training	25	1040	Corrigin Library eResources	46	1007
University Exams	0	8			
Total:	71	1773	Total:	236	3478
Monthly People through:	307				

TOTAL FOR THE MONTH OF JULY: 391

COMMUNITY ECONOMIC / BUSINESS AND SOCIAL DEVELOPMENT BOOKINGS – JULY 2020			
DESCRIPTION	NO'S	ROOM	GOVT. HOT OFFICE BOOKING (HO), COMMERCIAL BOOKING
Rural Traffic Services	7	Video Conference Room	Commercial
Movie Club	4	Conference Room	N/A
Giggle Pots (State Library STEM Activity)	14	Conference Room	N/A

CORRIGIN CRC Annual Summary Report													
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	570	479	6939
2013-14	651	494	516	706	597	479	405	529	641	641	615	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	476	499	7263
2015-16	543	695	668	813	681	466	591	534	530	585	626	553	7285
2016-17	620	588	675	618	455	366	513	388	591	538	540	450	6144
2017-18	461	372	516	663	563	422	376	596	563	646	532	444	6154
2018-19	578	521	425	708	547	397	386	562	546	635	617	563	6485
2019-20	583	472	526	664	467	311	647	429	*480	*296	*341	424	5740
2020-21	391												

*COVID-19 pandemic restrictions in place

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

UNCONFIRMED

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 - An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups	3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities
3.1.3	Facilitate, encourage and support community events	3.1.3.1	Promote and support local events with emphases on events that promote visitation of the Shire.
		3.1.3.2	Engage and facilitate the community to encourage the establishment and continuation of local events.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(129/2020) Moved: Cr Gilmore

Seconded: Cr Jacobs

That Council receives the Corrigin Community Resource Centre Report.

Carried 7/0

8.1.2 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	5/08/2020
Reporting Officer:	Tanya Ludlow, Finance Officer - Creditors / Payroll
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.2 – Accounts for Payment – July 2020

SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been raised during the month of July 2020 are provided as Attachment 8.1.2 – Accounts for Payment - July 2020.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$33,977.30.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	15243 - 15282, 15285 - 15321	\$348,698.88	
	Cheque	020521 - 020530	\$32,509.97	
	Direct Debit	July 2020	\$43,930.65	
	Payroll	July 2020	\$169,267.72	\$594,407.22
Trust	EFT	15283 - 15284	\$40.40	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	\$40.40
Licensing Trust	EFT	No Payments	\$0.00	
	Direct Debit	July 2020	\$47,196.95	\$47,196.95
Edna Stevenson	EFT	No Payments	\$0.00	
	Cheque	No Payments	\$0.00	\$0.00
Total Payments for the Month of July 2020				\$641,644.57

Previous Accounts for Payment report

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.2 – Accounts for Payment – July 2020, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal & Trust & ES Trust & Licensing	EFT	EFT15242	EFT15243
Municipal	Cheque	020523	020524
Trust	Cheque	003392	No Payments
Edna Stevenson	Cheque	000065	No Payments

Please note that the above does not include payments made via Direct Debit as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.10 – Purchasing Policy

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2020 / 2021 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(130/2020) Moved: Cr Coppen Seconded: Cr Mason

That Council reviews the list of accounts paid and acknowledges that payments totalling \$641,644.57 have been made during the month of July 2020.

Carried 7/0

8.1.3 ACCOUNTS FOR PAYMENT – CREDIT CARDS

Applicant:	Shire of Corrigin
Date:	10/08/2020
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.3 – Accounts for Payment – Credit Cards

SUMMARY

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 29 May 2020 to 29 June 2020.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin corporate credit cards.

A monthly review of credit card use is independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management

R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.9 – Purchasing Policy

Policy 2.16 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2020/2021 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(131/2020) Moved: Cr Mason Seconded: Cr Dickinson

That Council in accordance with Attachment 8.1.3 endorse credit card payments for the period 29 May 2020 to 29 June 2020 for \$1,409.47.

Carried 7/0

UNCONFIRMED

8.1.4 MONTHLY FINANCIAL REPORT

Applicant:	Shire of Corrigin
Date:	11/08/2020
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.4 – Monthly Financial Report for June 2020

SUMMARY

This report provides Council with the monthly financial report for the month ending 30 June 2020.

BACKGROUND

Local Government (Financial Management) Regulations 1996, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

Staff have been busy completing end of financial year adjustments in preparation for the Annual Financial report and audit, finalising the 2020/2021 budget which was adopted at the July meeting and raising the 20/21 rates.

Council ended the year with a surplus of \$1.5m which puts 2020/2021 in a good starting position. The surplus is mainly due to some projects being late to start and carried over to the new financial year and through conservative spending by staff.

Rates outstanding closed higher than the previous financial year however the collection rate was 94.91% which is the same as the previous year.

Further information on the June financials is in the variance report included in the monthly financial report.

STATUTORY ENVIRONMENT

s. 6.4 *Local Government Act 1995*, Part 6 – *Financial Management*
r. 34 *Local Government (Financial Management) Regulations 1996*

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budgets.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(132/2020) Moved: Cr Mason Seconded: Cr Gilmore

That Council accept the Statement of Financial Activity for the month ending 30 June 2020 included as Attachment 8.1.4 as presented, along with notes on any material variances.

Carried 7/0

UNCONFIRMED

8.2 GOVERNANCE AND COMPLIANCE

8.2.1 LEMC COMMITTEE RECOMMENDATIONS – JOINT COMMUNITY EMERGENCY SERVICES MANAGER

Applicant:	Local Emergency Management Committee
Date:	11/08/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	ES.0024
Attachment Ref:	NIL

SUMMARY

Council is requested to endorse the Local Emergency Management Committee (LEMC) resolution regarding the proposed Memorandum of Understanding for the engagement of a joint Community Emergency Services Manager (CESM) with the Shires of Brookton and Pingelly.

BACKGROUND

The Shire of Brookton recently approached the Shires of Corrigin and Pingelly regarding a joint CESM and the concept was generally seen as beneficial to the future emergency management in the shires. The Shire of Corrigin staff together with the LEMC, Bush Fire Brigades and Volunteer Fire and Rescue have found the emergency management and compliance requirements have increased in recent years and there are many areas where further support and assistance is required.

The Shire of Brookton successfully lobbied the Department of Fire and Emergency Services (DFES) Commissioner and Deputy Commissioner and an offer has been made to fund a CESM position based on a 60/40 arrangement. This opportunity requires the Shires of Brookton, Corrigin and Pingelly to agree to participate in a three year Memorandum of Understanding (MOU) agreement for the CESM position. The Shire of Brookton is willing to host the position and cover the administration costs, which will compliment to the Bushfire Risk Planning Co-ordinator position already hosted by the Shire of Brookton.

All three local governments are keen to see the MOU prepared for signing in order to progress recruitment of the CESM position in advance of the coming bush fire season.

A CESM would be able to assist with the following tasks:

- Bushfire Risk Management Plan (BRMP) developed and endorsed for Shire as per Westplan Fire.
- Bushfire management and mitigation programs developed and implemented for Unallocated Crown Land and Unmanaged Reserves within town boundaries for the Shire.
- Practices for bushfire management on local government lands in the Shire.
- Administration of relevant Statutes, Regulations, Policies and Local Laws.
- Support community engagement and awareness programs as identified in Shire BRMP or as developed for the Shire.
- Land Use Planning.
- Emergency Services Strategic Planning.
- Volunteer Bush Fire Brigade Training Coordination.
- Local Govt Grants Operation and Capital grants managed for SES (where required) and BFS.
- Administration of State Emergency Service (SES).
- Relocation/Welfare Centres in the Shire maintained to support the community in times of need.
- Emergency Coordination Centres within Shire in a state of readiness.
- Support key bushfire meetings and committees.

- Emergency water supplies owned by Shire maintained.
- Emergency Services exercised annually as per Local Emergency Management Arrangements.
- Local Emergency Management Committee attendance and representation as CESM.
- Local Government Incident Management Capacity/Capability.
- Emergency Services Forums.
- Respond to emergency incidents that impact on communities, infrastructure and assets in the Shire.
- Local Government representative on Incident Support Group.
- Respond to incidents in neighbouring Shire when requested by Regional Duty Coordinator
- Suspicious and deliberately lit fires.
- Appropriate support and counselling available to Shire volunteers and staff as required following incidents.
- Provide support to the Shire Recovery coordinator or recovery team when established.
- Special Projects.

COMMENT

The Roe Regional Organisation of Councils have discussed the possibility of engaging the services of a CESM for some time now however there are challenges due to the different DFES regions.

The matter was also discussed at the debrief meeting following the fire on the Brookton Highway. The Shire of Quairading CESM provided assistance during this incident and the benefits of the additional support were evident.

The proposed arrangement is for the CESM to provide support to the Shire of Corrigin for three days per fortnight.

STATUTORY ENVIRONMENT

Local Emergency Management Act 2005
s.39 Local Emergency Management Committees

POLICY IMPLICATIONS

9.3 Bushfire Control

FINANCIAL IMPLICATIONS

The financial contribution to the joint CESM position is expected to be approximately \$15,000 per annum and this amount has been included in the Shire of Corrigin 2020/21 budget.

The Shire of Brookton will provide primary office accommodation and employee administration support.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

COUNCIL RESOLUTION

(133/2020) Moved: Cr Coppen Seconded: Cr Jacobs

That Council:

1. Support the establishment of a joint Community Emergency Service Manager (CESM) position with the Shires of Brookton and Pingelly and agree to a Memorandum of Understanding for a period of three years to August 2023 in order to progress the recruitment of the CESM position in advance of the coming bush fire season.
2. Authorise the Chief Executive Officer to execute the document on behalf of the Shire of Corrigin subject to any minor variations.

Carried by Absolute Majority 7/0

8.2.2 COMMUNITY ENGAGEMENT POLICY

Applicant:	Shire of Corrigin
Date:	11/08/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CM.0049
Attachment Ref:	

SUMMARY

Council is requested to endorse the Shire of Corrigin Community Engagement Policy following the period of public comment.

BACKGROUND

Council endorsed the Draft Community Engagement Policy at the Ordinary Council meeting on 15 October 2019. The call for public submissions was advertised in July 2020 in the Windmill Newspaper, Shire of Corrigin newsletter, website and on social media following a delay during the Christmas and New Year period and again during the COVID-19 restrictions.

The Integrated Planning and Reporting (IPR) Framework and Guidelines were introduced in Western Australia (WA) in 2010 as a part of the State Government's Local Government Reform Program. In 2018, the Department of Local Government, Sport and Cultural Industries (DLGSCI) gave the following overview of the IPR:

Integrated planning and reporting gives local governments a framework for establishing local priorities and to link this information to operational functions. Three major parties are involved in the development of an integrated plan: the local government administration, the Council and the community. Each party has a unique role and responsibilities for effective and sustainable integrated planning and reporting, with the Local Government (Administration) Regulations 1996 requiring each local government to adopt a Strategic Community Plan and a Corporate Business Plan.

The Framework:

- Recognises that planning for a local government is holistic in nature and driven by the community*
- Builds organisational and resource capability to meet community need*
- Optimises success by understanding the integration and interdependencies between the components, and*
- Emphasises performance monitoring so that local governments can adapt and respond to changes in community needs and the business environment.*

The Framework and Guidelines provide a process to:

- Ensure community input is explicitly and reliably generated*
- Provide the capacity for location-specific planning where appropriate*
- Update long term objectives with these inputs*
- Identify the resourcing required to deliver long-term objectives, and*
- Clearly convey long term financial implications and strategies"*

The 2016 Integrated Planning and Reporting Framework and Guidelines set out that:

Community engagement plays a pivotal roles in the IPR Framework. If the local government has an existing engagement plan, it is expected that this will be applied in preparing for their IPR engagement process. Otherwise, it is expected that local governments will prepare a community engagement plan specifically for their IPR.

The Department of Local Government defines community engagement as:

The process of working collaboratively with and through groups of people affiliated by geographic proximity, special interest, or similar situations to provide input that enhances decision making processes on issues that may impact on their well-being or interests. It can be used as a key method for local government to navigate community priorities. It encompasses the way in which local government inform, consult, engage and empower activity by the community.

The Community Engagement Policy outlines the purpose, principles and approach to community engagement to be taken by the Shire of Corrigin when communicating and seeking feedback from community members. The Policy is underpinned by some key principles set out in the Shire's Community Strategic Plan 2017-2027. These principles will help in achieving the Shire's mission of providing leadership, direction and opportunities for the community involvement including:

- Respecting the points of view of individuals and groups;
- Building on existing community involvement; and
- Encouraging community leadership.

The draft policy was influenced by the core values of the International Association of Public Participation (IAP2) Public Participation Spectrum to be used in the development and implementation of public participation processes. The purpose of these core values is to help make better decisions which reflect the interests and concerns of potentially affected people and entities.

These IAP2 core values of community engagement include an understanding that:

1. People who are affected by a decision have a right to be involved in the decision-making process.
2. The public's contribution will influence the decision.
3. Sustainable decisions recognise and communicate the needs and interests of all participants, including decision makers.
4. Community engagement seeks out and facilitates the involvement of those potentially affected by or interested in a decision.
5. Input from participants is sought in designing how they participate.
6. Information is provided on how they need to participate in a meaningful way.

The policy will assist the Shire of Corrigin to make informed decisions which reflect the interests and concerns of people in our community and those impacted by those decisions.

COMMENT

Local governments are required to engage with their community when creating the ten year Strategic Community Plan. The community must also be consulted on such matters as local laws, differential rates, planning and other matters and aspirations that are relevant to the diverse needs of individuals within a community.

Local government is also bound by the numerous provisions of legislation which provides maximum forms of engagement and advertising requirements.

Two written submissions were received in response the request for public comment along with one verbal comment on the policy.

One of the written submissions offered comment on how the IAP2 core values of community engagement could be achieved and identified areas where previous community engagement could be improved rather than commenting on the actual Shire of Corrigin Community Engagement Policy.

The other submission broadly supported the development of a Community Engagement Policy and also provided examples of how the Shire of Corrigin could improve its engagement with the community on specific issues.

It is recommended that Council endorse the Community Engagement Policy which provides Council and staff with guidance and clarification of the expectations when communicating and consulting with the community and stakeholders prior to making important decisions that will impact them.

STATUTORY ENVIRONMENT

Integrated Planning and Reporting guidelines

POLICY IMPLICATIONS

Draft Community Engagement Policy

FINANCIAL IMPLICATIONS

Council will be required to consider the potential costs of encouraging and supporting a broader range of community engagement activities, methods and techniques as part of its annual budget process. Examples of engagement methods the Shire may use are outlined in a matrix within the Draft Community Engagement Policy. Delivery of community engagement beyond legally required levels will depend on the decisions to be made (or project or service to be delivered), the community's interest to participate, the need for Council to understand the community's view, and the opportunity for the community to influence the decisions.

Social media and advances generally in technology have made it easier and more cost-effective for governments to engage with their communities.

The engagement activities will need to be suited to the local community; the issue or topic, and within the resources of the local government to undertake. The Shire of Corrigin will endeavour to use low cost, creativity and innovative techniques to entice the community to participate.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.1	Provide leadership, communication and active engagement with the community.	4.1.1.1	Elected members provide strategic leadership for the benefit of the community.
		4.1.1.3	Develop and implement a community engagement strategy including community surveys, community reference groups and council representation on strategic community groups.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(134/2020) Moved: Cr Weguelin

Seconded: Cr Gilmore

That Council endorse the Community Engagement Policy following the period of public comment.

Carried 7/0



Shire of Corrigin Community Engagement Policy 2020

Policy Scope

This policy outlines the purpose, principles and approach to community engagement to be taken by the Shire of Corrigin when engaging communities and stakeholders.

The policy will be applied by all employees and consultants appointed by the Shire when engaging those affected by and interested in decisions to be made by Council.

Policy Statement

1. Purpose

The Shire of Corrigin is committed to providing opportunities for all members of the community to participate in civic decision-making processes.

The Shire recognises that the community is a source of knowledge and expertise, and this can be harnessed to help find solutions to local issues as well as complex Shire challenges.

Community engagement is a key part of our commitment to be a transparent and responsive organisation. Our objective is to make better decisions by giving a voice to communities and stakeholders on matters and topics that are of interest and important to them and to develop and encourage a culture which respects and welcomes community input.

2. Principles

The Shire of Corrigin's approach to community engagement is guided by the following principles:

2.1 We clearly communicate why we are engaging and the community's role in the engagement. From the outset, we articulate the purpose of our engagement and what will happen as a result of any information gathered. We explain what level of influence the community, stakeholders and Council have on the decision to be made, and any associated limitations or constraints. We consider the requirements for each project and its level of potential impact on the community to determine the required level and timing of engagement. We provide all information necessary so participants can make informed choices.

2.2 We carefully consider who to engage. Before we begin engaging, we identify communities and stakeholders who are directly involved, or likely to be affected by the project. On major projects that set a direction or define a position for the Shire, we encourage broad community participation to ensure that a diverse range of views and ideas are expressed and considered. We also consider barriers that prevent or deter people from participating in engagement activities and consider ways to minimise them.

2.3 We explain the process. We aim to be transparent, and make our decision-making process clear. We do this by explaining upfront the process to be undertaken, identifying where there is opportunity for the community and stakeholders to have input, and where the decision-points are. Where possible, we build on the outcomes of previous engagement. If the engagement crosses over with a previous engagement process, we explain the outcomes, identify how they relate to the current process and why a new process is required.

2.4 We carefully consider how to engage and ensure our processes, venues and information are accessible. We recognise people engage with civic life in different ways depending on a number of factors, such as age, background and ability. We aim to be responsive to this broad spectrum of needs, and ensure there are multiple engagement methods in various settings, to achieve appropriate community participation. We ensure our engagement is accessible by providing information in clear and easy to understand formats, or is available in alternative formats on request. Our engagement events and venues are designed to be accessible whenever practical and achievable.

2.5 We design our engagement to be engaging. The Shire of Corrigin is working to continuously improve how we engage, and design approaches that are creative, relevant and engaging. We are open to new and innovative engagement methodologies, and we are working on ways to tailor our approach to draw people into the process and maximise the reach and impact of our engagement.

2.6 We complement our engagement with high quality communication. We provide clear, comprehensive and accessible information, written in plain English, to stakeholders throughout the engagement process. Information about our engagement is on our website and through the Shire's usual communication channels.

2.7 We acknowledge contributions made during the engagement process and let participants know how their feedback was used in our decision-making. We are transparent with the community about how their participation was considered, by reporting back what we heard from contributors and how their input has been incorporated in decision making. We also share the results of engagement through our website and other mechanisms as appropriate. We also advise contributors when the matter is to be considered by Council so they may attend Ordinary Council Meetings if they wish.

3. Approach

3.1 When We Consult our Community

The Shire will engage with the community when:

- Council resolves formally to engage.
- A decision or plan will substantially impact the community and there is some part of the decision or plan that is negotiable.
- Stakeholders or the community have expressed an interest, or could be interested in a decision or plan where there is a range of potential outcomes.
- Community input can enhance decision-making, project outcomes or future opportunities.
- There is legislation, policy or an agreement requiring community engagement or consultation.

3.2 How We Engage

The level of engagement will vary depending on the nature and complexity of the project or decision and will be guided by the Shire of Corrigin community engagement principles as set out above in Section 2 of this Policy.

Consideration is given to matters like community and stakeholder interest, political sensitivity, opportunities for partnerships, the level of impact, legislative requirements, time and resource and budget constraints. These considerations will guide how and when in the life of a project or decision community engagement may offer the greatest benefit.

Quality community engagement is well planned and executed, inclusive and accessible to all members of the community.

At times Council will engage the community on issues that are of importance or interest to a specific part of the community. In this instance, engagement will be targeted towards this group.

The Shire's engagement approach has four stages to ensure we deliver a consistent approach to engagement activities. This includes: a process of planning (developing an engagement plan); doing (preparing and engaging); reporting (analysing information and providing updates on the engagement) and evaluating (both the process and outcomes).

The purpose of the engagement and the type of input that will assist with the decision to be made, is reflected in the way community engagement is planned and reported. We carefully consider aspects of both qualitative input (such as trends and thoughts) and quantitative input (such as number of participants) when designing engagement methods and reporting back what we heard.

The following matrix is used to assist in determining the most suitable approach, relative to the likely 'level of impact' of a project, plan, service or action. As highlighted by this matrix, there are four levels of engagement: Inform, Consult, Involve, and Collaborate. More than one level of engagement is generally required, as there is likely to be movement back and forth through the different levels as the engagement is implemented, except in the case of projects or issues with only a low level of impact of a localised nature or if there is a statutory requirement to consult.

Expected level of impact	Criteria (one or more of the following)	Engagement approach generally taken	Level of engagement generally required	Examples of engagement methods the Shire may use
High – Shire Wide	High Level of impact on all or a large part of the Shire of Corrigin. Any significant impact on attributes that are considered to be of high value to the Shire, such as the natural environment or heritage. Likely high level of interest across the Shire. Potential high impact on state or regional strategies or directions.	Early engagement with community and stakeholders. Involves a broad range of stakeholders and community members. Utilises a variety of engagement methods to give people who want to contribute, the opportunity to do so. Updates are provided to interested stakeholders and local community. Engagement plan developed in collaboration with the relevant departments and approved by the Chief Executive Officer. Budget allocated to deliver community engagement. Process is evaluated to assess the quality and overall effectiveness of the engagement and assist the Shire's commitment to continually our engagement practice.	Inform Consult Involve Collaborate	Mail drop Media Releases Narrogin Observer Windmill News Website Email Social Media Focus groups Workshops Working group Surveys Online tools on Have Your Say Face to Face and Pop Ups at events and spaces Feedback and submission forms

Expected level of impact	Criteria (one or more of the following)	Engagement approach generally taken	Level of engagement generally required	Examples of engagement methods the Shire may use
High – Local	High level of impact on a local area, small community or user group(s) of a specific facility or service. Significant change to any facility or service to the local community. Potential for a high degree of community interest at the local level.	May range from seeking comment on a proposal to involving the community and stakeholders in discussion on proposed options. Comprehensive information is made available to the community to enable informed input. Uses a combination of face to face and online engagement methods to encourage broad participation at different levels. Feedback is collated and made available to all stakeholders. Updates are provided to interested stakeholders and local community.	Inform Consult Involve	Mail drop Media Releases Windmill News Surveys Online tools on Have Your Say Face to Face at engagement events Pop ups at community events and spaces Feedback and submissions forms.

Expected level of impact	Criteria (one or more of the following)	Engagement approach generally taken	Level of engagement generally required	Examples of engagement methods the Shire may use
Low – Shire wide	Lower levels of impact across the Shire. Level of interest among various communities or stakeholder groups. Potential for some, although not significant, impact on state or regional strategies or directions.	Approach may range from seeking comment on a proposal involving the community and stakeholders in discussion and debate on proposed options. Ensures informed input through making comprehensive information available to the community. Uses a combination of face to face and online engagement methods to encourage broad participation at different levels. Feedback is collated and made available to all stakeholders. Updates are provided to interested stakeholders and local community.	Inform Consult Involve	Mail drop Media Releases Windmill News Website Email Social Media Surveys Online tools on Have your Say Face to Face at engagement events Pop ups at community events and spaces Feedback and submission forms

3.3 When it is Not Effective or Appropriate to Engage

It is neither effective nor appropriate for the Shire to engage when:

- A final decision has already been made by council or another agency.
- Council cannot influence a decision by another agency or party.
- The decision to be made concerns a minor operational matter with minimal impact on the community or stakeholders.
- Implementing a project or decision that has already been subject to engagement.
- There is insufficient time due to legislative or legal constraints, or urgent safety issues to be addressed.

In these events, the Shire will inform stakeholders why the decision has been made.

3.4 Statutory Engagement

In some instances, the Shire of Corrigin is legally required to consult with the community. In these cases, the Shire will treat the prescribed level of community engagement as the minimum standard.

The most common instance of this is in relation to development applications and other planning proposals. For planning proposals, the Shire relies on its policies, adopted under the *Planning and Development Act 2005*, for guidance in regard to consultation and this will continue to be the basis on which the Shire engages with the community on planning matters.

Delivery of community engagement beyond legally required levels will depend on the decision to be made (or project or service to be delivered), the community's interest to participate, the need for Council to understand the community's view, and the opportunity for the community to influence the decision.

3.5 Holiday Periods

The Shire will not commence an engagement process between the last Council meeting of the calendar year and the first Council meeting of the new-year, unless there is a legal requirement, Council direction or other unavoidable necessity to do so.

An additional 14 days will be added to any engagement period that falls between 15 December and 15 January and seven days before and seven days after Easter Sunday.

4. Definitions and Abbreviations

Engagement – The practice of actively bringing community voices into decisions that affect or interest them, using a range of methods.

Consultation – Seeking and receiving feedback or opinion, usually on a proposed plan or decision, e.g. seeking comment on a draft policy or concept.

Community – A general term for individuals and groups of people not part of an organised structure or group. They may be a community based on geography, or interest, or both, e.g. residents of Bulyee, Bullaring, young people interested in skateboarding. The community is not restricted to ratepayers or residents of the Shire of Corrigin.

Stakeholders – People who are organised under the banner of a defined group or organisation, often providing representation to a broader group, e.g. a local school or sporting group.

Engagement tools/methods – The things we use to activate community input, e.g. an invite for public comment, a workshop, an online survey, a community meeting.

Level of engagement – Refers to any one of five levels of engagement (inform, consult, involve, collaborate, empower) defined by the International Association of Public Participation (IAP2) Public Participation Spectrum to describe the community's role in any engagement programme. A complete description of the IAP2 Public Participation Spectrum can be found online at www.iap2.org.

UNCONFIRMED

8.2.4 DEVELOPMENT APPLICATION – PROPOSED FARM STORAGE SHED ON LOT 13645 (NO.1425) GNERKADILLING ROAD, GORGE ROCK

Applicant:	Mr Bruce Talbot
Landowner:	Talbot Downs Pty Ltd
Location:	Lot 13645 (No.1425) Gnerkadilling Road, Gorge Rock
Date:	8 August 2020
Reporting Officer:	Mr Joe Douglas – Consultant Town Planner (Exurban Rural and Regional Planning)
Disclosure of Interest:	No interest to disclose
File Number:	PA 07-2020
Attachment Reference:	Attachment 8.2.4 – Various Plans

SUMMARY

This report recommends that Council grant conditional approval to a development application received from Mr Bruce Talbot of Talbot Downs Pty Ltd (Landowner) to construct a new 960m² farm storage shed on Lot 13645 (No.1425) Gnerkadilling Road, Gorge Rock.

BACKGROUND

The applicant has submitted a development application requesting Council's approval to erect a new 30 metre long, 32 metre wide and 7.8 metre high steel framed and zincalume clad shed on Lot 13645 (No.1425) Gnerkadilling Road, Gorge Rock for the storage of fodder to support the continued use of the land for extensive agricultural purposes (i.e. cropping and grazing). The proposed structure will be erected in the south-eastern portion of the land in close proximity to a number of existing structures and improvements directly associated with the land's current rural use.

A copy of the plans submitted in support of the application are provided in Attachment 8.2.4.

Lot 13645 is located approximately 15.5 kilometres south-east of the Corrigin townsite in the locality of Gorge Rock. The subject land is a rectangular shaped lot comprising a total area of approximately 404.68 hectares and has direct frontage and access to Gnerkadilling Road along its southern boundary and Talbot Road along its eastern side boundary, both of which are local roads under the care, control and management of the Shire that have been constructed to a basic rural standard.

Lot 13645 is gently sloping, predominantly cleared of all native vegetation with the exception of a few small stands in select locations for land management purposes and has been extensively developed and used for extensive agricultural purposes (i.e. cropping and grazing) for many years. The land contains an existing single house, three (3) large storage sheds, numerous rainwater tanks and other associated improvements in its south-eastern corner.

Existing adjoining and other nearby land uses are also rural in nature comprising broadacre agricultural activities on larger sized lots.

COMMENT

Lot 13645 is classified 'Rural' zone under the Shire of Corrigin Local Planning Scheme No.2 (LPS2).

Under the terms of LPS2 the development of any land classified 'Rural' zone for extensive agricultural purposes is listed as being a permitted (i.e. a 'P') use. Notwithstanding this fact, Council's development approval is still required as no express exemption to the requirement to obtain approval for any such use, including any associated construction works, is contained in LPS2 or the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS2 and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This assessment has confirmed the proposal is compliant with the following relevant requirements:

- Land capability and land use compatibility;
- Lot boundary setbacks;
- Building height;
- Preservation of the rural character and amenity;
- Preservation of natural environmental features, drainage patterns and catchments;
- Vehicle access and parking; and
- Bushfire, flood risk and stormwater drainage management.

In light of the above findings it is concluded the proposal for Lot 13645 is acceptable and unlikely to have any negative impact on the general amenity, character, functionality and safety of the immediate locality. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal.

STATUTORY ENVIRONMENT

- *Planning and Development Act 2005 (as amended)*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *Shire of Corrigin Local Planning Scheme No.2*

POLICY IMPLICATIONS

- State Planning Policy 2.5 – Rural Planning

FINANCIAL IMPLICATIONS

Nil immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in Council's annual budget.

All costs associated with the proposed development will be met by the applicant/landowner.

It is significant to note that should the applicant/landowner be aggrieved by Council's final decision in this matter, they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason, which is considered highly unlikely in this particular instance, the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

COMMUNITY & STRATEGIC IMPLICATIONS

The proposal for Lot 13645 is considered to be consistent with the following stated objectives and outcomes in the Shire of Corrigin Strategic Community Plan 2017-2027:

- *Economic Objective - A strong, diverse economy supporting agriculture, local business and attracting new industry;*
- *Economic Outcome 1.3 - Well supported diverse industry and business;*
- *Environment Objective - An attractive natural and built environment for the benefit of current and future generations;*
- *Environment Outcome 2.2 – A well-managed built environment.*

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(135/2020) Moved: Cr Mason Seconded: Cr Dickinson

That Council **APPROVE** the development application submitted by Mr Bruce Talbot of Talbot Downs Pty Ltd (Landowner) to construct a new 960m² farm storage shed on Lot 13645 (No.1425) Gnerkadilling Road, Gorge Rock subject to the following conditions and advice notes:

Conditions

1. The proposed development shall be undertaken in a manner consistent with all the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
3. The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the use shall not be carried out without the further approval of Council having first being sought and obtained.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant/landowners and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Corrigin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowners to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
4. The proposed storage shed is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
5. The applicant/landowner is reminded of their obligation to ensure compliance with the specific standards and requirements of the Shire of Corrigin Annual Fire Break Notice as it applies to all land within the municipal district.
6. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.
7. If the applicant/landowner are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted directly to the State Administrative Tribunal within 28 days of the determination.

Carried 7/0

8.2.5 DEVELOPMENT APPLICATION – PROPOSED STORAGE SHED ON LOT 239 (NO.3) WALTON STREET, CORRIGIN

Applicant:	Wheatbelt Steel
Landowner:	Echuca Nominees Pty Ltd
Location:	Lot 239 (No.3) Walton Street, Corrigin
Date:	10 August 2020
Reporting Officer:	Mr Joe Douglas – Consultant Town Planner (Exurban Rural & Regional Planning)
Disclosure of Interest:	No interest to disclose
File Number:	PA 03-2020
Attachment Reference:	Attachment 8.2.5 – Application Documents and Plans

The CEO Ms N Manton declared an impartiality interest as a customer of Hutton and Northey

SUMMARY

This report recommends that Council grant conditional approval to a development application received from Wheatbelt Steel on behalf of Echuca Nominees Pty Ltd (Landowner) to construct and use a new 336m² zincalume shed on Lot 239 (No.3) Walton Street, Corrigin for general storage purposes.

BACKGROUND

The applicant is seeking Council's development approval to construct a proposed new 336m² zincalume shed on Lot 239 (No.3) Walton Street, Corrigin for general storage purposes associated with Hutton & Northey's existing agricultural machinery dealership on Lots 6, 7, 8, 50 & 200 (No.5) Walton Street, Corrigin located immediately north on the opposite side of Dartee Street.

It is understood from the information submitted in support of the application that the proposed shed will be used to store new and second-hand machinery being offered for sale by Hutton & Northey, the storage of customer machinery as well as bulk parts and equipment.

Lot 239 is a rectangular shaped lot comprising a total area of approximately 4,022m² located in the south-western segment of the Corrigin townsites designated commercial precinct. The subject land is served by a wide range of essential service infrastructure including power, water, reticulated sewerage and stormwater drainage and has direct frontage and access to Walton and Dartee Streets on its western and northern side boundaries respectively, both of which are sealed and drained local roads under the care, control and management of the Shire of Corrigin. It also has direct frontage to a dedicated public right-of-way along its eastern boundary at the rear which is also controlled by the Shire and has been constructed to a basic gravel standard.

Lot 239 is gently sloping from north to south with the natural ground level ranging from approximately 293.46 metres AHD (i.e. Australian Height Datum) in its northern extremities to approximately 293.14 metres AHD along its southern boundary. The land has been cleared of most native vegetation, with the exception of two (2) large existing trees along its Dartee Street frontage and one (1) small tree along its eastern side boundary. The property is characterised by a large, compacted gravel area throughout which has been used for vehicle access, parking, loading/unloading, open storage and display purposes associated with Hutton & Northey's existing agricultural machinery dealership located immediately north on the opposite side of Dartee Street. It is significant to also note there are currently no approved buildings on the land.

Existing adjoining and other nearby land uses are varied in nature and include commercial,

- i) To encourage development of a high visual, functional and environmental standard, serving both town and rural residents and the development of new buildings and or the modification/ restoration of existing buildings in a manner which is compatible with the existing or planned streetscape in terms of scale, height, design, building materials, location and visual facade appearance;
- ii) To promote convenient and safe shopping facilities and relate these to the wide variety of civic, service, business, entertainment and social functions of the town centre;

- iii) To encourage the wide range of compatible uses within a compact/accessible town centre which are necessary to promote this as a vibrant functional sector in the everyday life of the community it services; and
- iv) To provide for safe pedestrian movement and the safe and efficient flow of traffic and the adequate provision of car parking facilities.

It should also be noted a portion of the subject land is located within the buffer area associated with the Corrigin townsite's wastewater treatment plant where a key objective is to ensure any future development and use of land located within the buffer is compatible with any existing or future possible development and use of that facility. As the proposed development and use of the land does not involve any sensitive land uses (i.e. residential, offices, shops etc.), the Water Corporation has confirmed there are no issues or concerns regarding its compatibility with the continued operation of the wastewater treatment plant.

Having regard for the nature of the proposed development and use of Lot 239 and its direct relationship with the existing use of No.5 Walton Street by Hutton & Northey for the purposes of an agricultural machinery dealership that involves the sale, servicing, maintenance, repair and storage of farm machinery, the entire business is most appropriately defined and classified as an 'industry' type use. This classification is reinforced by the landowner's intention to only use Lot 239 on an as-needed basis to support the primary business activities at No.5 Walton Street with no people to be employed on the land (i.e. visitation only with no one working on the property or the proposed new storage for any extended period of time). This is also the reason why no bathroom or toilet facilities are proposed to be installed in the new shed as is typically required to satisfy the relevant building and health requirements (i.e. all bathroom or toilet facilities required for employees are already provided and available for use at No.5 Walton Street).

The use class 'industry' is listed in the Zoning Table of LPS2 as being expressly prohibited on any land classified 'Commercial' zone. Notwithstanding this classification, it is understood Council has previously allowed the subject land to be developed and used for general storage and trade display purposes associated with Hutton & Northey's existing business activities at No.5 Walton Street. As such, it is contended the land enjoys what is commonly referred to as a non-confirming use right.

Clause 23(1) in LPS2 expressly states that a person must not erect, alter or extend a building used for, or in conjunction with, a non-confirming use without Council's development approval. Clause 23(2) of LPS also expressly states any development application received for this purpose must be advertised for public comment for a minimum required period of fourteen (14) days before final determination by Council.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS2, the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the outcomes from the public advertising process referred to above in which no comments were received. It is concluded from this assessment that the proposal is compliant with the following key requirements:

- Boundary setbacks and building height;
- External finishes and visual amenity including compatibility with local streetscape character;
- Vehicle access and loading/unloading areas;
- Stormwater drainage management;
- Flood mitigation measures given the land's location in a designated flood prone area and previous advice received from the Department of Water and Environmental Regulation

regarding the potential flood risk and final recommended finished floor level for any built form improvements on the land; and

- Bushfire protection and safety.

Notwithstanding the above conclusion Council should note the following key points:

- i) Car Parking - Table 3 in LPS2 does not prescribe any minimum on-site car parking standards for the use class 'industry'. As such the total number of on-site parking bays required to be provided is at the discretion of Council having regard for the future needs and requirements of the proposed development.

Under the terms of the application a total of two (2) on-site parking bays are proposed to be provided in a convenient and accessible location on the land for the benefit of staff employed by the business. Whilst the total number of on-site parking bays to be provided may seem low, it is significant to note a total of fifteen (15) existing parking bays are located immediately adjacent to Hutton & Northey's main business premises immediately north along its Walton Street frontage which are available for use by customers and the travelling public at all times of the day. As such it is contended there will be a sufficient parking available to service the needs of the business in its entirety, including the future proposed development and use of Lot 239 for the intended purpose.

- ii) Landscaping - Table 3 in LPS2 does not prescribe any minimum standard for the total amount of on-site landscaping required to be provided for the use class 'industry'. Despite this fact, clause 31(3)e and Schedule 4 in LPS2 require the provision of:

- a) a landscaping strip with a minimum width of two (2) metres between any on-site car parking areas and adjoining street boundaries; and
- b) landscaping strips with a minimum width of one (1) metre along all side boundaries from a front property boundary to the front wall of any existing or proposed buildings on land (i.e. the front setback area only).

In addition to the above requirements, clause 31(3)c of LPS2 states that one (1) native or locally acceptable tree capable of growing to a height of at least five (5) metres must be planted for every ten (10) square metres of landscaped area.

Under the terms of the site development plan submitted in support of the application no new landscaping is proposed to be provided despite the applicant and landowner being informed of the relevant standards and requirements.

In order to address this issue it is recommended Council impose a condition on any development approval issued requiring the provision of a two (2) metre wide landscaping strip along the land's Walton and Dartee Street frontages, excluding all existing vehicle entry/exit points, to improve the overall visual appearance of the land along its street frontages and ensure it makes a positive contribution to the character and amenity of the local streetscape. This recommendation represents a minor concession to the landscaping requirements prescribed in Schedule 4 of LPS2 but is considered sufficient to satisfy the objectives of the land's current 'Commercial' zoning classification without compromising the ability to develop and use the land for its intended purpose. It is also consistent with the approach taken by Council in its final determination of other development applications received for properties located in the Corrigin townscape's designated commercial precinct.

- iii) Bathroom / Toilet Facilities

As mentioned previously above, the landowner's intention is to only use Lot 239 on an as-needed basis to support the primary business activities at No.5 Walton Street with no people to be employed on the land (i.e. visitation only with no one working on the property or the proposed new storage for any extended period of time). As such the plans submitted in support of the application make no allowance for the provision of bathroom and toilet facilities within the proposed new storage shed or its immediate surrounds.

The Shire's Environmental Health Officer has raised concerns with the lack of any bathroom/toilet facilities to service the proposed development in order to suitably address the relevant health requirements, particularly in the event of the future possible sale of Lot 239. Notwithstanding these concerns, the proposal to allow staff to use the existing facilities at Hutton & Northey's main business premises at No.5 Walton Street is considered acceptable provided a condition is imposed on any development approval ultimately granted requiring the landowner to install bathroom and toilet facilities within or immediately adjacent to the proposed new storage shed on Lot 239 prior to the sale of the property on its own to a third party in the future. The landowner has been made aware of the Shire's concerns in this matter and has provided written confirmation of their acceptance of this requirement (see correspondence provided in Attachment 8.2.2).

In light of the above findings it is concluded the proposal for Lot 239 is acceptable despite its current non-conforming use status and is unlikely to have any negative impact on the general amenity, character, functionality and safety of the immediate locality. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework including some minor variations thereto.

STATUTORY ENVIRONMENT

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Corrigin Local Planning Scheme No.2

POLICY IMPLICATIONS

There are no known policy implications in relation to this item. It is however recommended that Council consider reviewing the current 'Commercial' zoning classification applicable to the Corrigin townsite's designated commercial precinct at some point in the future as part of a possible omnibus amendment or formal review of Local Planning Scheme No.2 to ensure it is consistent with and reflects existing established land uses as well as Council's objectives for any future development and does not impose unnecessary constraints on the establishment, operation and expansion of business activity.

FINANCIAL IMPLICATIONS

Nil immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in Council's annual budget. All costs associated with the proposed development will be met by the applicant/landowner.

It is significant to note that should the applicant/landowner be aggrieved by Council's final decision in this matter, they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

COMMUNITY & STRATEGIC IMPLICATIONS

The proposal for Lot 239 is considered to be consistent with the following stated objectives and outcomes in the Shire of Corrigin Strategic Community Plan 2017-2027:

- *Economic Objective - A strong, diverse economy supporting agriculture, local business and attracting new industry;*
- *Economic Outcome 1.3 - Well supported diverse industry and business;*
- *Environment Objective - An attractive natural and built environment for the benefit of current*

- and future generations;
- Environment Outcome 2.2 – A well-managed built environment.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(136/2020) Moved: Cr Jacobs Seconded: Cr Weguelin

That Council resolve to **approve** the development application submitted by Wheatbelt Steel on behalf of Echuca Nominees Pty Ltd (Landowner) to construct and use a new 336m² zincalume shed on Lot 239 (No.3) Walton Street, Corrigin for general storage purposes associated with Hutton & Northey's existing agricultural machinery dealership on Lots 6, 7, 8, 50 & 200 (No.5) Walton Street subject to the following conditions and advice notes:

Conditions

4. The proposed development shall be undertaken in a manner consistent with all revised information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
5. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
6. The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the use shall not be carried out without the further approval of Council having first being sought and obtained.
7. The proposed storage shed shall be constructed using new materials only.
8. The final finished floor level of the proposed storage shed shall be a minimum of 293.74 metres AHD (i.e. Australian Height Datum) which equates to a total minimum required build-up of 0.22 metres above the land's average ground level of approximately 293.52 metres AHD to help guard against any future potential flood risk given the land's location in a designated flood prone area;
9. The edges of the sand/gravel pad foundation for the proposed storage shed shall slope away from this new structure at a minimum gradient of 1 in 6 and stabilised to avoid any dust or erosion.
10. Power points, electrical and/or data connection outlets in the proposed storage shed shall be installed 1.0 metre above the structure's final finished floor level.
11. The two (2) on-site parking bays along the land's Dartee Street frontage shall be clearly delineated to the specifications and satisfaction of the Shire's Chief Executive Officer to ensure they are clearly visible for those who may seek to use them.
12. The verge area and kerbing along the subject land's Walton Street frontage shall be reinstated to the specifications and satisfaction of the Shire's Chief Executive Officer immediately upon completion of installation of the proposed new stormwater drainage pipe from the proposed storage shed.
13. A two (2) metre wide landscaping strip along the land's Walton and Dartee Street frontages, excluding all existing vehicle entry/exit points, shall be provided and planted using drought resistant trees and shrubs of a type that require little maintenance. The landscaping to be provided must include native or locally acceptable trees capable of growing to a height of at least five (5) metres for every ten (10) square metres of landscape area and may include the two (2) existing trees along the land's Dartee Street frontage to

reduce the total number of trees required pursuant to this condition and the Shire of Corrigin Local Planning Scheme No.2. All landscaping works shall be completed within six (6) months of the date of this approval unless otherwise approved by the Shire's Chief Executive Officer.

14. Bathroom and toilet facilities shall be installed within or immediately adjacent to the proposed storage shed and connected to the existing reticulated sewerage disposal system servicing the immediate locality prior to the settlement of any sale of Lot 239 on its own to a third party in the future as per the landowner's written commitment to the Shire dated 7 July 2020.

Advice Notes

8. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant/landowners and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
9. This is a development approval of the Shire of Corrigin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowners to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
10. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
11. The proposed storage shed is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
12. No construction works shall commence on the land prior to 7am without the Shire's written approval. No construction works are permitted on Sundays or Public Holidays.
13. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
14. The applicant/landowner is reminded of their obligation to ensure compliance with the specific standards and requirements of the Shire of Corrigin Annual Fire Break Notice as it applies to all land within the municipal district's designated townsites.
15. Any future proposed advertising signage shall be provided in accordance with the specific requirements of the Shire of Corrigin Local Planning Scheme No.2 unless otherwise approved by Council.
16. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.
17. If the applicant/landowner are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted directly to the State Administrative Tribunal within 28 days of the determination.

Carried 7/0

COUNCIL RESOLUTION

(137/2020) Moved: Cr Jacobs Seconded: Cr Dickinson

That Council close the meeting to the public in accordance with sub section 5.23 (2) (c) and (e)(ii) of the Local Government Act 1995 and Clause 15.10 of the Standing Orders.

Carried 7/0

Ms Biglin and Ms Caley left the room at 4.13pm

Cr Weguelin declared a proximity interest and left the room at 4.13pm.

8.2.6 PROPERTY SEIZURE AND SALE – 10 GOYDER STREET

Applicant:	Shire of Corrigin
Date:	18/08/2020
Reporting Officer:	Karen Wilkinson Rates Officer
Disclosure of Interest:	NIL
File Ref:	A721
Attachment Ref:	NIL

REASON FOR CONFIDENTIALITY

The Chief Executive Officer's Report is confidential in accordance with s5.23 (2) the *Local Government Act 1995* because it deals with matters affecting:

- s5.23 (2)(c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
- s5.23 (2)(e)(ii) *a matter that if disclosed, would reveal information that has a commercial value to a person.*

STATUTORY ENVIRONMENT

Local Government Act 1995 section 6.6

- (1) If any rates or services charges which are due to a local government in respect of any rateable land have been unpaid for at least three years the local government may, in accordance with the appropriate provisions of this subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and:
 - a. From time to time lease the land;
 - b. Sell the land;
 - c. Cause the land to be transferred to the Crown; or
 - d. Cause the land to be transferred to itself.
- (2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.
- (3) Where payment of rates or services charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.

POLICY IMPLICATIONS

Policy 2.1 – Rates – Procedures for Unpaid Rates

FINANCIAL IMPLICATIONS

Cost associated with debt recovery, including public notices, advertising, and cost of selling or transferring of the property.

Income from sale of property reducing outstanding rates.

The cost of the demolition of the house was not recovered from the property owner.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.1	Provide leadership, communication and active engagement with the community	4.1.1.1	Elected members provide strategic leadership for the benefit of the community.
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

COUNCIL RESOLUTION

(138/2020) Moved: Cr Jacobs

Seconded: Cr Dickinson

That Council, pursuant to Section 6.64 (1)(b) of the Local Government Act 1995, proceed to take possession of the land and sell the property for Assessment 721 which have rates in arrears for three or more years, and recover from the proceeds of sale the outstanding balance which currently totals \$22,109.99.

Carried by Absolute Majority 6/0

COUNCIL RESOLUTION

(139/2020) Moved: Cr Dickinson Seconded: Cr Coppen

That Council in accordance with Clause 15.10 of the Standing Orders re open the meeting to the public.

Carried 6/0

Cr Dickinson left room 4.20pm

Cr Weguelin, Cr Dickinson, Ms Biglin and Ms Caley re-entered the room at 4.20pm

8.3 WORKS AND SERVICES

8.3.1 WHEATBELT SECONDARY FREIGHT ROUTE– QUAIRADING CORRIGIN ROAD

Applicant:	Shire of Corrigin
Date:	11/08/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0057
Attachment Ref:	Attachment 8.3.1 - Letter Wheatbelt Secondary Freight Network

SUMMARY

Council is requested to consider endorsing the Quairading Corrigin Road be for inclusion in the Wheatbelt Secondary Freight Network (WSFN) Project.

BACKGROUND

Forty two Local Governments in the Wheatbelt region have worked collaboratively for over five years to secure funding to improve secondary freight network routes on local government roads in the Wheatbelt. The initial funding for the delivery of on-ground capital works for Stage 1 has been confirmed.

In September 2019 Council formalised the commitment to the project and endorsed the following WSFN program documents:

- Project Governance Plan
- Program Delivery Plan
- Multi Criteria Analysis (MCA) Methodology.

In order to demonstrate best outcomes and value for money a transparent process has been developed to identify which routes have the highest priority for the limited available funding. A prioritisation of the WSFN routes via a multi-criteria analysis (MCA) has been developed to score each route based on the available data submitted by local governments.

The criteria upon which each route will be assessed in the MCA includes:

Data Set	Description
ROSMA KSI Rate	Road Safety Management System (ROSMA) data will be supplied by Main Roads WA. It captures the rate of 'Killed or Serious Injury' (KSI) incidents on a route.
Seal Width	The seal width of the road described as a percentage of the route length, allowing an average seal width will be applied across the route. Seal width will be compared to a minimum seal width of 7m as per a Type 5 road.
Road Condition	Shire's have assessed road condition on a one to five scale, which has been applied as a direct metric. Five indicating very poor condition
ADT Counts	Average Daily Traffic (ADT) counts provide data on the average number of total vehicles traveling on a road per day over the measurement period, capturing both heavy and light vehicle use.
ESA Counts	An Equivalent Standard Axle (ESA) is defined as a dual tyred single axle transmitting 8.2 tonne to the pavement. ESA counts are therefore reflective of the total number and load of heavy vehicles that impact a road.

iPAVE	Specific road asset data with Intelligent Pavement Assessment Vehicle (iPAVe).
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The Shire of Corrigin roads included in the project are as follows:

MRWA Road Level	Collector Route Name	Road Name	Priority
4040007	Corrigin-Katanning	Rabbit Proof Fence Rd	Priority 1
4040168	Corrigin-Bruce Rock	Corrigin - Bruce Rock Rd	Priority 2
4040172	Corrigin-South Kumminin	Corrigin - Naremben Rd	Priority 3
4040026	Bulyee-Tincurrin	Bulyee Rd	Priority 4
4040169	Bulyee-Tincurrin	Lomos South Rd	Priority 4
4040003	Bulyee-Tincurrin	Bullaring Rd	Priority 4
4040097	Bulyee-Tincurrin	Yealering South East Rd	Priority 4
4040001	Corrigin to Hyden	Bendering Road	Priority 4
4040171	Wickepin-Yealering	Wickepin - Corrigin Rd	Priority 5

The Shire of Quairading has requested that the Quairading - Corrigin Road be included on the list for prioritisation.

COMMENT

The WSNF Steering Committee wrote to the Shire of Corrigin in July requesting an official written request, inclusive of traffic data and detailed road condition assessment, to articulate why the Quairading Corrigin Route should be considered for inclusion in WSNF project.

The Quairading Corrigin Route joins Brookton Highway west of Corrigin to Quairading York Road at Quairading. The road connects to the Corrigin - Dumbleyung Route to the south and Cunderdin Quairading Route to the north.

The CEO and Shire President met with members of the WSNF Steering Committee following the Regional Road Group meeting in Wickepin on 31 July 2020 to discuss the matter.

The Quairading - Corrigin Road was initially included on the list for prioritisation in 2016 and was removed prior to the 2019 list of priority roads. The road is classified as a regional collector and it is recommended that Council support the Shire of Quairading's request to have the road included in the Wheatbelt Secondary Freight Network Project.

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Local Governments with projects approved over the course of the WSNF program will be required to contribute approximately 7% of each individual project's total cost. The remaining funding will be provided by Federal Government 80% and State Government 13%.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.1 A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.1	Develop and implement road asset management plans	1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.
		1.1.1.2	Develop a footpath management plan, including hierarchy and service levels
		1.1.1.3	Road asset management plan and footpath management plan to be incorporated in the review and expansion of the Asset Management Plan (AMP)
		1.1.1.4	Road asset management plan and footpath management plan to be implemented through road works program.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(140/2020) Moved: Cr Gilmore Seconded: Cr Mason

That Council support the Shire of Quairading request to have the Quairading Corrigin Road included in the Wheatbelt Secondary Freight Network Project and submits the required supporting evidence.

Carried 7/0

8.3.2 RABBIT PROOF FENCE AND BROOKTON HIGHWAY INTERSECTION UPGRADE – CLEARING

Applicant:	Shire of Corrigin
Date:	12/08/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	TT.0001
Attachment Ref:	NIL

SUMMARY

Council is requested to consider the impact of the proposed clearing of native vegetation by Main Roads WA for the upgrade of the intersection of Rabbit Proof Fence Road/ Corrigin - Quairading Road and Brookton Highway in the Shire of Corrigin.

BACKGROUND

Main Roads WA intends to upgrade the intersection of Rabbit Proof Fence Road and Brookton Highway in the Shire of Corrigin. The works will include widening, vertical and horizontal realignment, associated drainage works, and establishment of safe intersection sight lines and distances.

A road safety audit identified a number of safety issues at the existing intersection related to vehicle turning movements, vehicles over-running holding lines, inadequate sight distance, visibility of the intersection, uncontrolled movements and hazards in the clear zone. The proposed upgrades are therefore required in order to improve safety and efficiency of the current intersection.

The intersection upgrade project will require clearing of up to 0.56 hectares of native vegetation under the Main Roads Statewide Clearing permit (CPS 818/15). Main Roads WA proposes to compensate for the residual clearing impacts of the project through financial contribution into the Department of Water and Environmental Regulation Offsets Fund to fund the acquisition and protection of three hectares of remnant vegetation in the Shire of Corrigin.

Representatives from the Shire of Corrigin and Main Roads WA met in July 2019 to discuss the design drawings for the intersection upgrade that was proposed for the 2019/2020 construction season with Federal Black Spot funding.

The following resolution was passed at the Ordinary Council meeting in August 2019:
Resolution (118/2019)

- 1. That Council notes the Main Roads Western Australia proposed design for the intersection of Brookton Highway and Rabbit Proof Fence Road/ Corrigin Quairading Road in the Shire of Corrigin.*
- 2. That the CEO advise Main Roads Western Australia that the proposed design is supported by the Shire of Corrigin.*

The initial proposed design shown in the illustration below includes a 25 metre stagger between the centrelines of the Corrigin Quairading Road and the Rabbit Proof Fence Road. The design as proposed will support vehicles stopping before they move through the intersection, and is compliant with Austroads and MRWA design parameters for safe intersection design.

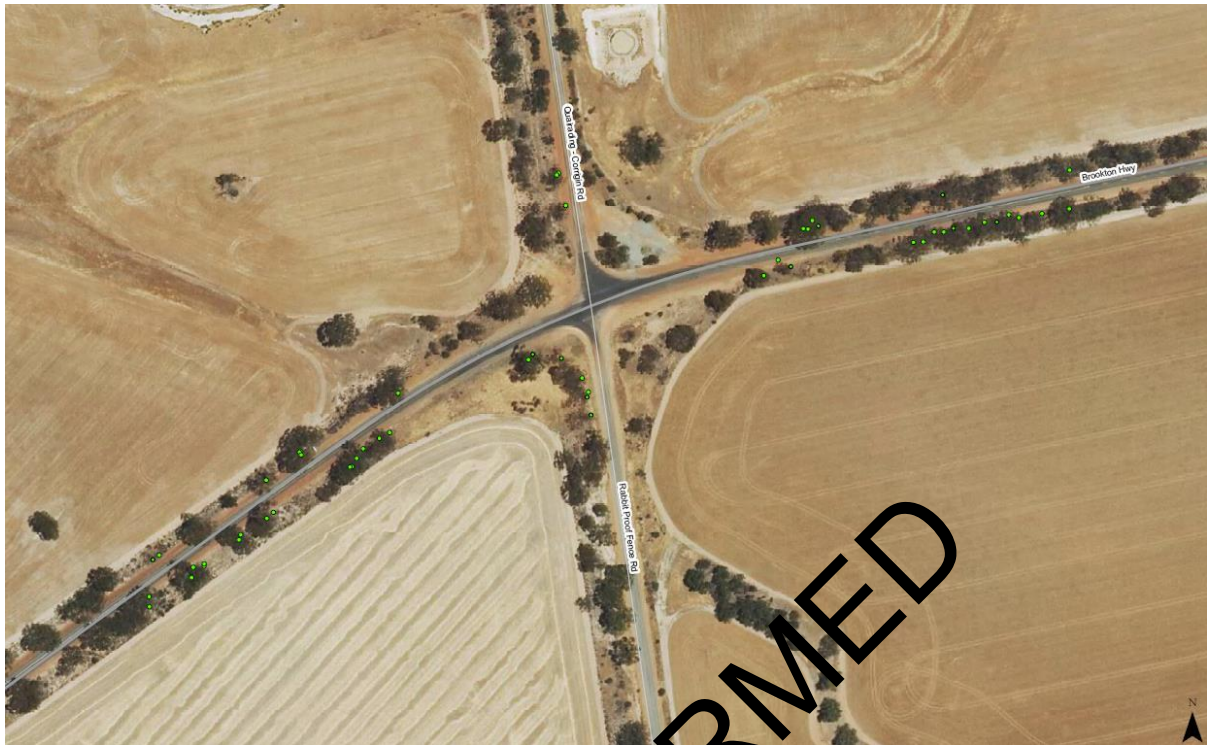


In October 2019 Main Roads WA advised the Shire of Corrigin that the project had been delayed due to the identification of Threatened Ecological Communities within the proposed intersection upgrade design footprint during the Spring Survey conducted in September 2019.

As a result of the clearing permit requirements some of the changes to the original design include:

- Steepening of project batters from 6:1 to 4:1 in places to reduce the project footprint
- The use of kerbing in places where it is practicable.
- Removal of two slip lanes for traffic entering the local road that were included in the initial design.
- Modification of drainage design to reutilise an existing culvert crossing on the western side of the intersection instead of installing a new larger 4x pipe culvert structure that would have required additional associated clearing.

The illustration below shows the trees of a diameter of at least 30 or 50cm that are intended to be removed.



COMMENT

The proposed intersection upgrade design is offset by 25 metres and is compliant with Main Roads WA and Ausroads standards for safe intersections. The offset will ensure that vehicles travelling in a north south direction will be required to stop before moving through the intersection.

There have been a number of crashes and near misses at the intersection of the Rabbit Proof Fence Road and Brooklyn Highway and the proposed design will increase the safety of an intersection.

The Council previously supported the upgrade of the intersection and it is recommended that the proposed clearing is also supported to enable the project to progress and the intersection to be upgraded to improve the safety for road users.

STATUTORY ENVIRONMENT

Local Government Act 1995

Road Traffic Act 1972

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The project is funded by Main Roads WA under the Federal Black Spot Program and does not require any expenditure from the Shire of Corrigin

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.1 A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.1 Develop and implement road asset management plans		1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.
		1.1.1.3	Road asset management plan and footpath management plan to be incorporated in the review and expansion of the Asset Management Plan (AMP)

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(141/2020) Moved: Cr Gilmore Seconded: Cr Weguelin

1. That Council notes the Main Roads Western Australia proposal to clear native vegetation at the intersection of Rabbit Proof Fence Road/ Corrigin Quairading Road and Brookton Highway in the Shire of Corrigin.
2. That the CEO advise Main Roads Western Australia that the proposed clearing is supported by the Shire of Corrigin.

Carried 7/0

Cr Jacobs declared a proximity interest in item 8.3.3 and left the room at 4.29pm.

8.3.3 REQUEST TO UPGRADE ROADS TO RAV 6

Applicant:	Shire of Corrigin
Date:	11/08/2020
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	CEO lives on road adjacent to Bullaring Road
File Ref:	TT.0001
Attachment Ref:	NIL

SUMMARY

Council is requested to the request from Main Roads WA for roads in the Shire of Corrigin to be upgraded to Restricted Access Vehicle Network (RAV) 6 level.

BACKGROUND

Main Roads WA Heavy Vehicle Services (HVS) has notified the Shire of Corrigin that it proposes to upgrade the roads in the Shire of Corrigin that are currently approved for RAV Network 5 to RAV Network 6. As these roads are currently already approved for 36.5 metre access, Main Roads WA has determined there is negligible risk to safety associated with upgrading them to RAV Network 6. The main difference between RAV 5 and RAV 6 is the additional 3.5tonne load permitted on the RAV 6.

The Shire of Corrigin is requested to provide support as the road owner to upgrade the following sections of road to RAV 6 including any comments relating to road condition, planning conflicts or development issues that may be impacted.

UNCONFIRMED

Road Number	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network	LG to Complete			
						Access Supported (Yes or No)	Traffic Count (AADT)	School Bus Route (Yes or No)	Suggested conditions / Other Comments
4040003	Bullaring Rd	Bullaring Rd (0.00)	Lomos South Rd (1.72)	RAV 5	RAV 6	Yes	78	Yes	Local distributor. Joins unconditional RAV 6 in Shire of Pingelly and access to Bulyee bin.
4040010	Yealering - Kulin Rd	Wickepin-Corrigin Rd (0.00)	Yealering-Kulin Rd (13.90)	RAV 5	RAV 6	Yes		Yes	Local distributor. Joins to conditional RAV 6 in Shire of Kulin with road not to be used when visibly wet.
4040028	Jubuk North Rd	Brookton Hwy (0.00)	49 Gate West Rd (14.66)	RAV 5	RAV 6	No	<75	No	Minor road not identified as local distributor. Less than 10 km from existing RAV 6 at Lomos North Road Approved RAV 4 May 2020
4040067	Hewett Rd	Brookton Hwy (0.00)	Gills Rd (8.50)	RAV 5	RAV 6	No	<75	Yes	Minor road not identified as local distributor. Currently RAV 5 with all conditions including 60km per hour. No left turn into Hewett Road from Brookton Highway.
4040060	Mulcahy Rd	Corrigin-Bruce Rock Rd (0.00)	Bilbarin East Rd (5.89)	RAV 5	RAV 6	No	<75	No	Minor road not identified as local distributor

4040095	Tulloch Rd	Bilbarin East Rd (0.00)	Hancock Rd (5.60)	RAV 5	RAV 6	No	<75	No	Minor road not identified as local distributor. Currently RAV 5 conditional on letter from road owner and not to be used when visibly wet.
4040096	Branson Rd	Mulcahy Rd (0.00)	Branson Rd (2.41)	RAV 5	RAV 6	No	<75	No	Minor road not identified as local distributor. Joins unconditional RAV 5 in Shire of Bruce Rock.
4040123	Dilling Railway Rd	(0.00)	(1.085)	RAV 5	RAV 6	Yes		No	Access to saleyards to Western Mechanical
4040140	Woglin St	Brookton Hwy (0.83)	Dilling Railway Rd (1.10)	RAV 5	RAV 6	Yes		No	Access to saleyards to Western Mechanical
4040169	Lomos South Rd	Bullaring Rd (0.00)	Lomos Rd South (6.97)	RAV 5	RAV 6	Yes	46	Yes	Local distributor. Joins conditional RAV 5 in Shire of Wickpin and speed limited to 60km per hour. Suggest condition 60km per hour in Shire of Corrigin portion of road for consistency with adjacent shire.
4040170	Quairading - Corrigin Rd	Quairading-Corrigin Rd (0.00)	Bilbarin-Quairading Rd (5.56)	RAV 5	RAV 6	Yes	186	Yes	Regional distributor. Currently conditional RAV 6 from Brookton Highway to Adamsville in Shire of Corrigin requiring written approval from road owner and unconditional RAV 6 from Quairading shire boundary to Quairading townsite.

4040171	Wickepin - Corrigin Rd	Lake Rd (0.00)	Brookton Hwy (32.95)	RAV 5	RAV 6	Yes	125	Yes	Regional distributor. Currently conditional RAV 5 with no operation on unsealed section when visibly wet without road owner approval. Suggest removal of this condition as the road is bitumen
4040172	Corrigin - Narembreen Rd	Corrigin- Bruce Rock Rd (0.00)	Boundary Rd (13.36)	RAV 5	RAV 6	Yes	50	No	Regional distributor. Joins conditional RAV 4 in Shire of Narembreen with max speed 70km/hr

COMMENT

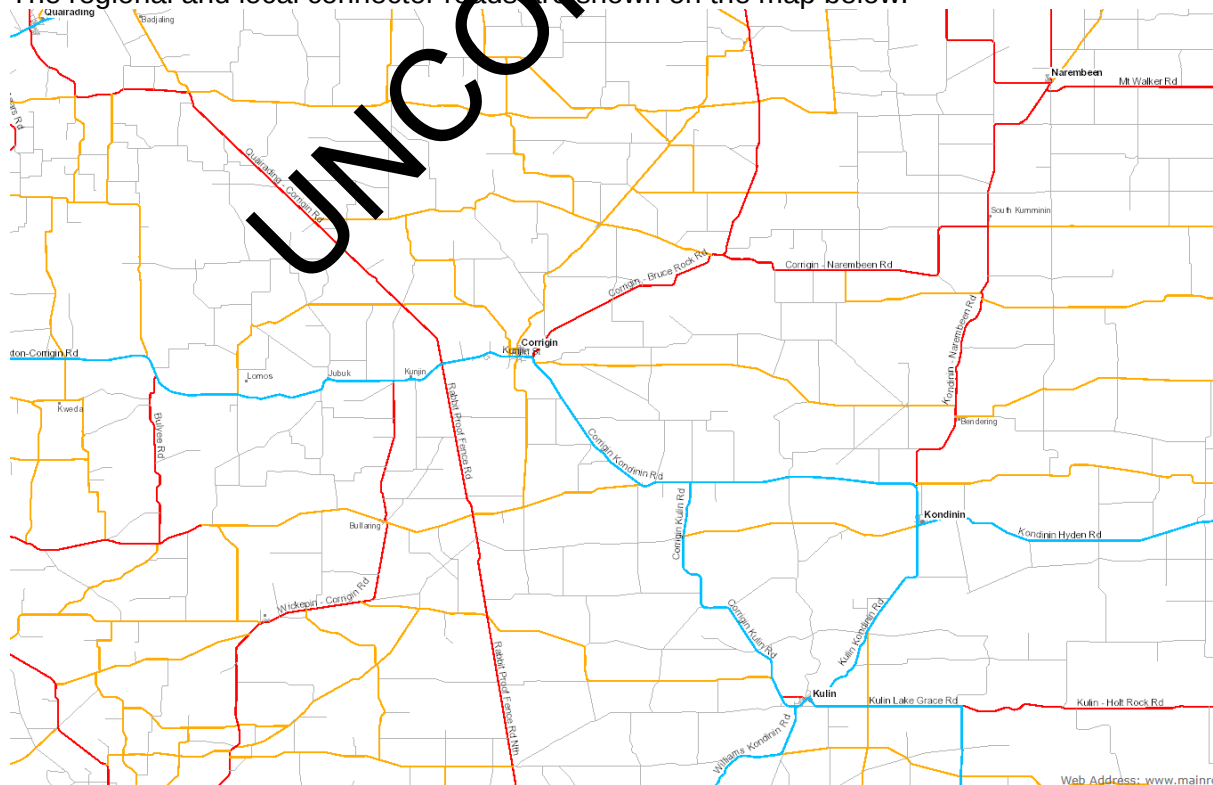
Council has a responsibility to ensure that the road network is as safe as it can be within the limited resources available. To achieve this, Council has committed to implementing a systematic management regime across the road network that aims to balance optimal maintenance, minimising whole of life costs, user amenity and value for money in a risk management context.

The recently adopted Road Maintenance Policy provides a strategic approach to road management to assist Council to deliver the highest level of service within budget constraints. Regional roads as identified in Main Roads WA *Roads 2030 Regional Strategies for Significant Local Roads Wheatbelt South Region Routes* are funded through State Government grants, managed and maintained by Council, while the local road network is funded, managed and maintained by Council, with the assistance of Federal Government grants. Without State and Federal Government road grants, the capacity of the Council to maintain the roads within the Shire is significantly diminished.

In October 2019 Council adopted a road hierarchy and associated maintenance and renewal standard for roads in the shire. In the policy roads were defined as follows:

- **Major Roads** - Generally these will be regional and connector roads connecting town sites to other town sites in the region. Strategic freight routes and those identified as being regionally significant as in detailed MRWA's *Roads 2030 Regional Strategies for Significant Local Roads Wheatbelt South Region Routes* Road.
- **Limited Local Roads** - Generally unsealed and servicing farms with annual average daily traffic 50 vehicles or less. Considerations such as school bus routes, harvest destinations and other factors will be considered.
- **Feeder Roads and Streets** - Generally are sealed, have an Annual average daily traffic greater than 50 vehicles and acting as connector roads.

The regional and local connector roads are shown on the map below.



Regional Distributor/ Connector
Local Distributor/ Connector

Web Address: www.mainrc

Council has recently been under pressure from farmers and transport operators to upgrade many roads in the shire from RAV 4 to RAV 6 or RAV 7 and has set a precedent of supporting these upgrades. The upgrade of local distributor roads to RAV 5 for RAV 6 standard will require additional and ongoing maintenance associated with heavy vehicles (3.5t) on these secondary roads.

Several of the Limited Rural Roads in the Road Hierarchy have also been assessed by Main Roads as suitable for RAV 7 access however the road maintenance policy acknowledges the limited capacity to maintain and renew these roads. In many cases these roads require widening and additional gravel.

In April 2020 resolved not to support future applications for Limited Local Roads, as defined in the Road Hierarchy, Maintenance and Renewal Policy, due to the ongoing cost of upgrades and maintenance.

Details of the criteria used to assess Restricted Access vehicles can be found on the Main Roads [Standard Restricted Access Vehicle Assessment Guidelines](#)

STATUTORY ENVIRONMENT

Local Government Act 1995

Road Traffic Act 1972

Road Traffic (Vehicles) Act 2012

Road Traffic (Vehicle Standards) Regulations 2002

POLICY IMPLICATIONS

11.3 Road Hierarchy, Maintenance and Renewal Policy

11.9 Assessing Applications to Operate Restricted Access Vehicles (RAV) on Local Government Roads

FINANCIAL IMPLICATIONS

The Shire of Corrigin 10 year road program details the cost of road maintenance, renewal and upgrades of approximately \$2million per annum.

There is a significant gap between amount of funding required for road maintenance, renewal and upgrade as outlined in the policy and funding availability.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.1 A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.1 Develop and implement road asset management plans		1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.
		1.1.1.3	Road asset management plan and footpath management plan to be incorporated in the review and expansion of the Asset Management Plan (AMP)

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(142/2020) Moved: Cr Mason

Seconded: Cr Coppen

That Council

- support the request for Bullaring Road, Lomos South Road, Quairading-Corrigin Road, Wickipin-Corrigin Road and Corrigin-Narembeen Road to be upgraded to RAV 6 based on the road hierarchy for local and regional distributors, bitumen road surface and previously supported RAV upgrades.
- support the request for Yealering-Kulin Road (gravel road) to be upgraded to RAV 6 based on the road hierarchy for local distributors, consistency with neighbouring shire and previously approved sections of this road, with the following low volume conditions:
 - Not operation on unsealed road segment when visibly wet without road owner's approval.
 - 60km/h
- support the request for Dilling Railway Road and Woglin Street to be upgraded to RAV 6 to allow access to the Corrigin saleyards with the following low volume conditions:
 - No operation on unsealed road segment when visibly wet, without road owner's approval.
 - 60km/h
- not support the request for Jubuk North Road, Mulchay Road, Tulloch Road and Branson Roads to be upgraded to RAV 6 based on the classification as a minor road and not identified as a regional or local distributor road.

Carried 6/0

Cr Jacobs re-entered the room at 4.34pm.

9 CHIEF EXECUTIVE OFFICER REPORT

The CEO reported on the Local Government Panel Report being handed down this week with a total of 65 recommendations and the City of Perth Inquiry Report contains 341 recommendations.

10 PRESIDENT'S REPORT

The President has attended meetings for the Regional Road Group, Edna Stevenson Trust and the Local Emergency Management Committee since the last meeting.

The President thanked and commended Ms Biglin on the organisation of the Roe Roc Council dinner that took place on 7 August 2020 and thanked Mrs MacGregor for the catering of that event.

11 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS

12 URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL

13 INFORMATION BULLETIN

14 WALGA AND CENTRAL ZONE MOTIONS COUNCIL RESOLUTION

(143/2020) Moved: Cr Coppen

Seconded: Cr Mason

Support the Premier Mark McGowan for keeping the WA border closed for the safety and security of our community.

Carried 7/0

15 NEXT MEETING

Ordinary Council meeting on Tuesday 15 September 2020 at 3.00pm.

16 MEETING CLOSURE

The President, Cr Des Hickey closed the meeting at 4.51pm.

President: _____ Date: _____

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President: _____ Date: _____



Tourism and Economic Development Advisory Committee

Minutes

Thursday 20 August 2020

commencing at 5.30pm

Venue: Conference Room
Corrigin Community Resource Centre

Larke Crescent, Corrigin

TERMS OF REFERENCE

Instrument of Appointment and Delegation

1.0 NAME

The Committee shall be known as the Corrigin Tourism and Economic Development Advisory Committee ('Committee').

2.0 ROLE OF THE ADVISORY COMMITTEE

To assist the Shire of Corrigin to work towards a future that offers a diverse range of jobs and career opportunities, high standards of services and vibrant community life.

Provide direction for the Shire of Corrigin to become a vibrant regional service hub that attracts and retains skilled and professional workers, residents and visitors to work, live in and visit Corrigin.

Attract investment, create jobs and encourage higher local visitation and spending by building upon its unique strengths.

3.0 OBJECTIVES OF THE ADVISORY COMMITTEE

- Provide advice and guidance to the Shire and other partners in positioning local businesses and industry to capitalise on global and emerging industry trends that facilitate new markets and investment.
- Assist in the formation of strategic partnerships and communication to facilitate new and developing industry initiatives across sectors to ensure ongoing and sustained economic growth.
- To provide an avenue of communication/consultation between Council and the community.
- To promote the existing attractive tourism and economic development opportunities in Corrigin and the region.
- Assist the Shire of Corrigin to Identify and develop new tourism opportunities based on arts and culture, heritage, nature and physical activity.
- Assist the Shire of Corrigin to monitor, review and implement actions identified in plans including: Strategic Community Plan, Economic and Tourism Development Strategy, and, Aged Friendly Community Plan.
- To assess proposals and make recommendations to Council in relation to tourism and economic development activities, events, programs and initiatives.

4.0 MEMBERSHIP

The Council appoints to the Advisory Committee those categories of membership outlined below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term. Membership of the Committee shall be:

Membership of the Advisory Group shall consist of representation from the Local Government and various industries as listed below:

- Councillor x2
- Retail/ Business Representative
- Agriculture Representative
- Tourism Industry Representative
- Community Representative x5

The Chief Executive officer and other shire staff members will provide advice and administrative support to the committee.

5.0 PRESIDING MEMBER

The members of the Committee shall elect a Presiding Member to chair committee meetings and also, a Deputy Presiding Member to chair in the absence of the Presiding Member.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Corrigin Standing Orders.

The minutes of the Committee are to be submitted to the next ordinary meeting of the committee for confirmation. The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation. The Local Government Act 1995 places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees.

The Presiding Member if not the Shire President as well as individual members of the Committee are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Shire President.

6.0 CONDUCT OF MEETINGS

The Committee is established by the Council of the Shire of Corrigin under the powers given in section 5.8 of the Local Government Act 1995. Meetings are to be held every twice per year on a date to be determined by the Presiding Member in consultation with the Advisory Committee Members.

Notice of meetings, quorum requirements of the members and all other matters pertaining to the conduct of the committee shall be carried out in accordance with the Local Government Act 1995. Committee members are to declare any interests and are to maintain a standard of professionalism and confidentiality applicable to any material or documentation of a sensitive nature either marked or declared confidential by the Chairperson of the committee.

7.0 DELEGATED POWERS

The Committee has no delegated powers and is an advisory committee to Council only. Recommendations of Committee meetings are to be presented to Council by Shire officers for noting or for consideration as soon as practicable after unconfirmed minutes of Committee meetings are available.

1. DECLARATION OF OPENING

The Chairperson Cr R Gilmore opened the meeting at 5.39pm

2. ATTENDANCE

R Gilmore, N Manton, S Jacobs, M Weguelin, R Owen, R Campbell

APOLOGIES

Cr S Coppen, T Smith, J Reynolds, C Kenny

3. MINUTES OF PREVIOUS MEETING

Moved: M Weguelin **Seconded:** S Jacobs

That the minutes of the meeting are accepted as a true and correct record.

Carried

4. GENERAL BUSINESS

4.1. Reports from Members

General discussion on various topics including:

Nurseries stocking local native species

Opportunities to promote local attractions and new opportunities

Roe Tourism

CEO provided an update on the activities undertaken by Roe Tourism including recent promotion of golf courses, pubs and cafes on Pathway to Wave Rock.

4.2. Future Opportunities

Wildflowers

General discussion on the use of wildflower apps and QR codes for additional information to identify wildflowers and native plants.

Possible competition or request for community members to send in photos of wildflowers to increase stock of good quality photos.

CRC to promote wildflower walk and possibly liaise with rifle and pistol clubs regarding access to area although this may not be possible if they are not in agreement.

Action: Committee members to promote local wildflowers on social media by liking and sharing photos from local residents and visiting clubs and groups.

Action: Committee members to identify Citizen Science projects to identify and promote wildflowers

Action: Robin Campbell has offered to organise bus tours of wildflowers.

Travel and Camping

Explore opportunities to promote free camping at Bullaring, Bilbarin and Gorge Rock. A review of camping apps identified a lack of information for people travelling in the Corrigin area.

Action: Committee members to work towards increasing digital content promoting campsites such as Gorge Rock, Dog Cemetery and Rotary Park once it has been redeveloped.

Action: Committee members to make connections with 4WD, car and motorbike clubs as well as sporting groups such as golf enthusiasts.

Stars and Birds

Promote the natural assets of stars and birds.

Robin Campbell a working with bird watching group.

Suggestion of astronomy night such as the one by Babakin School.

5. NEXT MEETING

19 November 2020 at 5.30pm

6. MEETING CLOSURE

Meeting closed 6.55pm

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2020

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT15386	20/08/2020	PUBLIC TRANSPORT AUTHORITY	TRANSWA TICKET SALES FOR JULY 2020	\$ 99.98	TRUST
EFT15387	20/08/2020	SHIRE OF CORRIGIN - MUNICIPAL	TRANSWA TICKET COMMISSIONS FOR JULY 2020	\$ 21.17	TRUST
20531	10/08/2020	SHIRE OF CORRIGIN	PETTY CASH REIMBURSEMENT FOR JULY 2020	\$ 18.00	MUNI
20532	10/08/2020	SYNERGY	ELECTRICITY CHARGES	\$ 3,664.23	MUNI
20533	10/08/2020	WATER CORPORATION OF WA	WATER CHARGES	\$ 3,249.95	MUNI
20534	13/08/2020	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 186.00	MUNI
20535	20/08/2020	SYNERGY	ELECTRICITY CHARGES	\$ 5,139.53	MUNI
20536	27/08/2020	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 186.00	MUNI
EFT15322	10/08/2020	AUSTRALIAN TAXATION OFFICE	BAS PAYMENT FOR JUNE 2020	\$ 53,092.00	MUNI
EFT15323	10/08/2020	BEST OFFICE SYSTEMS	PHOTOCOPYING CHARGES, REPAIR DATA PROJECTOR AT CREC	\$ 1,087.82	MUNI
EFT15324	10/08/2020	BF WALSH EARTHMOVING CONTRACTOR	MAINTENANCE AT CORRIGIN TRANSFER STATION	\$ 2,394.70	MUNI
EFT15325	10/08/2020	BOC LIMITED	CONTAINER SERVICE FOR SWIMMING POOL - MEDICAL OXYGEN	\$ 12.38	MUNI
EFT15326	10/08/2020	CORRIGIN OFFICE SUPPLIES	STATIONERY SUPPLIES	\$ 19.15	MUNI
EFT15327	10/08/2020	DEPT OF MINES, INDUSTRY REGULATION & SAFETY	BUILDING SERVICES LEVY FOR JULY 2020	\$ 77.20	MUNI
EFT15328	10/08/2020	ELDERS RURAL SERVICES AUSTRALIA LIMITED	CHEMICALS FOR SPRAYING	\$ 3,119.60	MUNI
EFT15329	10/08/2020	JR & A HERSEY PTY LTD	HARDWARE SUPPLIES	\$ 411.40	MUNI
EFT15330	10/08/2020	KATEMS SUPERMARKET	REFRESHMENTS AND CATERING SUPPLIES	\$ 204.89	MUNI
EFT15331	10/08/2020	LGIS INSURANCE BROKING	2020 / 2021 INSURANCE PREMIUMS	\$ 2,781.24	MUNI
EFT15332	10/08/2020	LGISWA	2020 / 2021 INSURANCE PREMIUMS	\$ 148,199.66	MUNI
EFT15333	10/08/2020	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2020 / 2021 STAFF MEMBERSHIPS	\$ 531.00	MUNI
EFT15334	10/08/2020	LINKWEST	LINKWEST STANDARD MEMBERSHIP FOR RESOURCE CENTRE	\$ 412.00	MUNI
EFT15335	10/08/2020	MARKETFORCE	DEATH NOTICE IN THE WEST AUSTRALIAN FOR MR BILL SEIMONS	\$ 84.32	MUNI
EFT15336	10/08/2020	MALLEE TREE CAFE & GALLERY	REFRESHMENTS AND CATERING	\$ 627.00	MUNI
EFT15337	10/08/2020	MERREDIN TELEPHONE SERVICES	TERMINATE AUDIO VISUAL CABLES IN CABINET AT CREC	\$ 2,408.98	MUNI
EFT15338	10/08/2020	NEU-TECH AUTO ELECTRICS	PLANT SERVICE - CEO, DCEO, ROE EHO & WORKS SUPERVISOR VEHICLES	\$ 1,515.16	MUNI
EFT15339	10/08/2020	OSHGROUPE WEST PERTH	STAFF FITNESS FOR WORK INITIAL ATTENDANCE AND REPORT	\$ 1,562.96	MUNI
EFT15340	10/08/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER CONSULTANCY - RESOLVE IT ISSUES	\$ 42.50	MUNI
EFT15341	10/08/2020	PM FUCHSBICHLER	PUMP OUT GREASE TRAP AT CREC	\$ 400.00	MUNI
EFT15342	10/08/2020	PERTH BETTER HOMES	SUPPLY AND INSTALL PLAYGROUND SHELTER AT CREC	\$ 28,787.30	MUNI
EFT15343	10/08/2020	STIRLING FREIGHT EXPRESS	FREIGHT CHARGES	\$ 546.30	MUNI
EFT15344	10/08/2020	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	\$ 58.36	MUNI
EFT15345	10/08/2020	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	SHIRE WEBSITE REFRESH, STAFF PROCUREMENT TRAINING	\$ 10,024.00	MUNI
EFT15346	10/08/2020	WA TRAFFIC PLANNING	TRAFFIC PLANS - BABAKIN-CORRIGIN RD, GENERIC MAINTENANCE	\$ 3,465.00	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2020

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT15347	10/08/2020	WATERMAN IRRIGATION	INVESTIGATE, REPAIR AND TEST CORRIGIN NORTH STANDPIPE PLC	\$ 192.50	MUNI
EFT15348	10/08/2020	WESTERN MECHANICAL CORRIGIN	CAMLOCK HOSE FITTING FOR TIPPER TRUCK	\$ 47.40	MUNI
EFT15349	10/08/2020	WHEATBELT BUSINESS NETWORK	WBN MEMBERSHIP - CORRIGIN CRC SUPPORT SERVICES 2020-2021	\$ 1,500.00	MUNI
EFT15350	10/08/2020	WICKEPIN MOTORS	PLANT REPAIRS - CEO VEHICLE	\$ 1,028.00	MUNI
EFT15351	13/08/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 380.16	MUNI
EFT15352	13/08/2020	SALARY PACKAGING AUSTRALIA	SALARY PACKAGING PAYROLL DEDUCTIONS	\$ 436.56	MUNI
EFT15353	13/08/2020	ADVANCED AUTOLOGIC PTY LTD	400 LITRES OF KEROSENE, 6 LITRES OF HAND SANITISER	\$ 1,460.00	MUNI
EFT15354	13/08/2020	AVON WASTE	4 WEEKS RUBBISH COLLECTION - JULY 2020	\$ 19,546.57	MUNI
EFT15355	13/08/2020	BROWNLEY'S PLUMBING & GAS	PLUMBING REPAIRS AT 36 CAMM STREET	\$ 943.80	MUNI
EFT15356	13/08/2020	CELLARBRATIONS @ CORRIGIN	REFRESHMENTS AND CATERING SUPPLIES	\$ 16.00	MUNI
EFT15357	13/08/2020	CORRIGIN HARDWARE	HARDWARE SUPPLIES	\$ 6,602.30	MUNI
EFT15358	13/08/2020	CORRIGIN LICENSED POST OFFICE	STATIONERY AND POSTAGE CHARGES FOR JULY 2020	\$ 1,307.25	MUNI
EFT15359	13/08/2020	CORRIGIN OFFICE SUPPLIES	STATIONERY SUPPLIES	\$ 452.05	MUNI
EFT15360	13/08/2020	CORRIGIN ENGINEERING PTY LTD	SIGNAGE FRAMEWORK FOR DOG CEMETERY & WILDFLOWER DRIVE	\$ 3,934.57	MUNI
EFT15361	13/08/2020	DAVES TREE SERVICE	TREE REMOVAL AND STUMP GRINDING ALONG HILL STREET	\$ 4,950.00	MUNI
EFT15362	13/08/2020	DANIEL PHILPOTT'S TILING SERVICE	TILING SERVICES AT CORRIGIN MEDICAL CENTRE	\$ 1,745.00	MUNI
EFT15363	13/08/2020	ELDERS RURAL SERVICES AUSTRALIA LIMITED	SAFETY BOOTS FOR STAFF	\$ 175.97	MUNI
EFT15364	13/08/2020	EXURBAN PTY LTD	TOWN PLANNING AND CONSULTANCY SERVICES FOR JULY 2020	\$ 2,290.65	MUNI
EFT15365	13/08/2020	FIRST HEALTH SERVICES	CORRIGIN MEDICAL CENTRE SERVICE FEE FOR AUGUST 2020	\$ 11,880.00	MUNI
EFT15366	13/08/2020	GANNAWAY BROS.	MAKE UP SPANNER FOR CHEMICAL DRUM	\$ 43.00	MUNI
EFT15367	13/08/2020	GREAT SOUTHERN FUEL SUPPLIES	FUEL SUPPLIES FOR JULY 2020	\$ 9,108.08	MUNI
EFT15368	13/08/2020	GRIFFIN VALUATION ADVISORY	MARKET VALUE & MARKET RENTAL VALUATION - CARAVAN PARK	\$ 2,640.00	MUNI
EFT15369	13/08/2020	HANSON CONSTRUCTION MATERIALS PTY LTD	58.5 TONNES OF 10MM BLUE METAL AGGREGATE	\$ 2,660.88	MUNI
EFT15370	13/08/2020	IGA CORRIGIN	REFRESHMENTS AND CATERING SUPPLIES	\$ 112.59	MUNI
EFT15371	13/08/2020	JASON SIGNMAKERS	21 RUBBER WHEEL STOPPERS, 72 SPIKES FOR SPEED HUMPS	\$ 1,369.86	MUNI
EFT15372	13/08/2020	JUANITA MACGREGOR	REFRESHMENTS AND CATERING	\$ 3,300.00	MUNI
EFT15373	13/08/2020	LANDGATE	TITLE SEARCH	\$ 26.70	MUNI
EFT15374	13/08/2020	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	2020 / 2021 ANALYTICAL SERVICES	\$ 254.65	MUNI
EFT15375	13/08/2020	MCLEODS BARRISTERS & SOLICITORS	PREPARATION OF LEASES FOR COMMUNITY ORGANISATIONS	\$ 2,107.52	MUNI
EFT15376	13/08/2020	MOMAR AUSTRALIA PTY LTD	TOILET CLEANING CHEMICALS	\$ 1,666.50	MUNI
EFT15377	13/08/2020	NEU-TECH AUTO ELECTRICS	HOSE REEL FOR SPRAY TRAILER	\$ 600.50	MUNI
EFT15378	13/08/2020	R MUNNS ENGINEERING CONSULTING SERVICES	ASSISTANCE WITH REVISION OF 2020 / 2021 ROAD PROGRAM	\$ 363.00	MUNI
EFT15379	13/08/2020	SCAVENGER FIRE & SAFETY	6 MONTHLY SERVICE OF FIRE EQUIPMENT - JULY 2020	\$ 2,374.90	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2020

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT15380	13/08/2020	SQUIRE PATTON BOGGS (AU)	LEGAL ADVICE AND REPRESENTATION - CREC	\$ 3,198.25	MUNI
EFT15381	13/08/2020	SUNNY INDUSTRIAL BRUSHWARE	RENEW BRUSH FOR ROADSWEeper	\$ 943.80	MUNI
EFT15382	13/08/2020	TENCO ENGINEERS PTY LTD	ENGINEER REPORT FOR OVAL LIGHTING	\$ 3,490.91	MUNI
EFT15383	13/08/2020	VALLEY AIRCON & REFRIGERATION	SUPPLY AND INSTALL AIRCONDITIONER TO PATIENT TRANSFER SHED	\$ 2,000.00	MUNI
EFT15384	13/08/2020	WATERMAN IRRIGATION	UPGRADE TO MOTORISED VALVES FOR CORRIGIN STANDPIPES	\$ 7,480.00	MUNI
EFT15385	13/08/2020	WESTERN MECHANICAL CORRIGIN	REPAIR DAMAGE TO A FRAME ON TRAILER	\$ 974.35	MUNI
EFT15388	20/08/2020	CENTRAL AGCARE INC.	2020 / 2021 DONATION	\$ 2,000.00	MUNI
EFT15389	20/08/2020	COLGAN INDUSTRIES PTY LTD	CORRIGIN TOWN HALL PROGRESS CLAIM 2 - REMAINING WORKS	\$ 69,835.70	MUNI
EFT15390	20/08/2020	CORRIGIN HOTEL	REFRESHMENTS AND CATERING SUPPLIES	\$ 313.94	MUNI
EFT15391	20/08/2020	CORRIGIN OFFICE SUPPLIES	STATIONERY SUPPLIES	\$ 64.41	MUNI
EFT15392	20/08/2020	CORRIGIN TIDY TOWN COMMITTEE	2020 / 2021 DONATION	\$ 1,000.00	MUNI
EFT15393	20/08/2020	MCMILES INDUSTRIES PTY LTD	REPAIRS TO VACUUM PUMP AT POOL	\$ 110.00	MUNI
EFT15394	20/08/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER CONSULTANCY - RESOLVE IT ISSUES	\$ 42.50	MUNI
EFT15395	20/08/2020	ROYAL LIFE SAVING SOCIETY WA	STAFF TRAINING	\$ 750.00	MUNI
EFT15396	20/08/2020	SIGMA CHEMICALS	POOL CHEMICALS	\$ 2,351.30	MUNI
EFT15397	20/08/2020	ST JOHN AMBULANCE WA LTD	2020 / 2021 DONATION	\$ 900.00	MUNI
EFT15398	20/08/2020	STAR TRACK EXPRESS PTY LTD	FREIGHT CHARGES	\$ 520.20	MUNI
EFT15399	20/08/2020	TANYA LUDLOW	INCENTIVE PAYMENT FOR PURCHASE OF PROPERTY IN GRANITE RISE	\$ 2,750.00	MUNI
EFT15400	20/08/2020	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES	\$ 32.18	MUNI
EFT15401	27/08/2020	A-FLO EQUIPMENT	NEW PUMP FOR DUROTANK AT DEPOT	\$ 4,305.18	MUNI
EFT15402	27/08/2020	AUSTRALIAN TAXATION OFFICE	BAS PAYMENT FOR JULY 2020	\$ 41,853.00	MUNI
EFT15403	27/08/2020	BF WALSH EARTHMOVING CONTRACTOR	EXCAVATE 10,000 CUBIC METRES OF GRAVEL	\$ 14,960.00	MUNI
EFT15404	27/08/2020	BUSSELTON ADVANCED DRIVER TRAINING	HR, HC AND MC TRAINING AND ASSESSMENTS	\$ 25,975.00	MUNI
EFT15405	27/08/2020	CORRIGIN OFFICE SUPPLIES	STATIONERY SUPPLIES	\$ 102.30	MUNI
EFT15406	27/08/2020	F M SURVEYS PTY LTD	BOUNDARY & FEATURE SURVEY - 8 GOYDER STREET, 11 LYNCH STREET	\$ 3,190.00	MUNI
EFT15407	27/08/2020	HANSON CONSTRUCTION MATERIALS PTY LTD	58.58 TONNES OF 20MM BLUE METAL AGGREGATE, 55.4 TONNES SAND	\$ 5,098.76	MUNI
EFT15408	27/08/2020	HARRIS ZUGLIAN ELECTRICS	CREC ELECTRICAL INSPECTION, REPAIRS AT WINDMILL BUILDING	\$ 1,431.31	MUNI
EFT15409	27/08/2020	NEU-TECH AUTO ELECTRICS	PLANT REPAIRS - WATER TANKER, PRIME MOVER	\$ 2,521.15	MUNI
EFT15410	27/08/2020	THE WORKWEAR GROUP PTY LTD	STAFF UNIFORM	\$ 596.81	MUNI
EFT15411	27/08/2020	VALLEY AIRCON & REFRIGERATION	REPLACE AIRCONDITIONER AT WINDMILL BUILDING	\$ 3,000.00	MUNI
EFT15412	27/08/2020	WA CONTRACT RANGER SERVICES	RANGER SERVICES	\$ 561.00	MUNI
EFT15413	27/08/2020	WATERMAN IRRIGATION	STANDPIPE OPERATIONAL COSTS - 1 JULY 2020 TO 31 DECEMBER 2020	\$ 1,233.65	MUNI
EFT15414	27/08/2020	WESTERN MECHANICAL CORRIGIN	PLANT REPAIRS - CREW CAB TRUCKS	\$ 1,618.71	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2020

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT15415	27/08/2020	WIDE SPAN SHEDS	DEPOSIT FOR SHED FOR CONTAINER DEPOSIT SCHEME - 8 GOYDER ST	\$ 13,295.00	MUNI
EFT15416	27/08/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 27.15	MUNI
EFT15417	27/08/2020	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	\$ 41.00	MUNI
EFT15418	27/08/2020	SALARY PACKAGING AUSTRALIA	SALARY PACKAGING PAYROLL DEDUCTIONS	\$ 436.56	MUNI
EFT15419	27/08/2020	SHIRE OF CORRIGIN OUTSIDE STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 100.00	MUNI
DD12060.1	01/08/2020	WESTNET PTY LTD	INTERNET CHARGES	\$ 89.95	MUNI
DD12061.1	01/08/2020	WESTNET PTY LTD	INTERNET CHARGES	\$ 59.95	MUNI
DD12062.1	01/08/2020	WESTNET PTY LTD	INTERNET CHARGES	\$ 129.95	MUNI
DD12063.1	01/08/2020	WESTNET PTY LTD	INTERNET CHARGES	\$ 137.25	MUNI
DD12094.1	03/08/2020	NATIONAL AUSTRALIA BANK	CREDIT CARD PAYMENTS	\$ 653.72	MUNI
DD12064.1	10/08/2020	TELSTRA	MOBILE PHONE CHARGES	\$ 333.94	MUNI
DD12077.1	12/08/2020	WA SUPER	PAYROLL DEDUCTIONS	\$ 9,602.09	MUNI
DD12077.2	12/08/2020	AVANTEOS INVESTMENTS LTD	PAYROLL DEDUCTIONS	\$ 108.83	MUNI
DD12077.3	12/08/2020	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 331.27	MUNI
DD12077.4	12/08/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 2,029.51	MUNI
DD12077.5	12/08/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 863.92	MUNI
DD12077.6	12/08/2020	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 660.00	MUNI
DD12077.7	12/08/2020	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 132.10	MUNI
DD12082.1	16/08/2020	TELSTRA	PHONE CHARGES	\$ 12.20	MUNI
DD12095.1	19/08/2020	CLASSIC FUNDING GROUP PTY LTD	RESOURCE CENTRE PHOTOCOPIER LEASE PAYMENT	\$ 237.60	MUNI
DD12081.1	21/08/2020	TELSTRA	INTERNET CHARGES	\$ 120.00	MUNI
DD12130.1	26/08/2020	WA SUPER	PAYROLL DEDUCTIONS	\$ 9,679.41	MUNI
DD12130.2	26/08/2020	AVANTEOS INVESTMENTS LTD	PAYROLL DEDUCTIONS	\$ 108.83	MUNI
DD12130.3	26/08/2020	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 313.02	MUNI
DD12130.4	26/08/2020	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 2,419.17	MUNI
DD12130.5	26/08/2020	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 861.38	MUNI
DD12130.6	26/08/2020	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 660.00	MUNI
DD12130.7	26/08/2020	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 133.39	MUNI
DD12122.1	27/08/2020	TELSTRA	INTERNET CHARGES	\$ 34.95	MUNI
DD12123.1	27/08/2020	TELSTRA	PHONE CHARGES	\$ 108.68	MUNI
DD12124.1	27/08/2020	TELSTRA	PHONE CHARGES	\$ 70.27	MUNI
DD12120.1	31/08/2020	TELSTRA	PHONE AND INTERNET CHARGES	\$ 158.46	MUNI
DD12121.1	31/08/2020	TELSTRA	PHONE AND INTERNET CHARGES	\$ 669.08	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2020

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
DD12125.1	31/08/2020	TELSTRA	PHONE AND INTERNET CHARGES	\$ 541.70	MUNI
DD12052.1	03/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,168.45	LIC
DD12054.1	04/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,702.15	LIC
DD12056.1	05/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 734.05	LIC
DD12058.1	06/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 2,008.65	LIC
DD12071.1	07/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 99.80	LIC
DD12073.1	10/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 457.75	LIC
DD12075.1	12/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 3,455.15	LIC
DD12084.1	12/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 6,634.90	LIC
DD12086.1	13/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,081.15	LIC
DD12088.1	14/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 299.00	LIC
DD12093.1	17/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,094.60	LIC
DD12097.1	18/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 116.85	LIC
DD12110.1	19/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 178.10	LIC
DD12112.1	20/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 2,985.55	LIC
DD12114.1	21/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,821.60	LIC
DD12116.1	24/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,138.75	LIC
DD12118.1	25/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 599.45	LIC
DD12128.1	26/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 4,791.95	LIC
DD12133.1	27/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,680.95	LIC
DD12137.1	31/08/2020	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 485.90	LIC
JNL	13/08/2020	PAYROLL	FORTNIGHTLY PAYROLL PAYMENT PPE 12/08/2020	\$ 58,903.80	MUNI
JNL	27/08/2020	PAYROLL	FORTNIGHTLY PAYROLL PAYMENT PPE 26/08/2020	\$ 61,126.48	MUNI

\$ 762,876.51

MUNICIPAL ACCOUNT PAYMENTS	\$ 730,220.61
TRUST ACCOUNT PAYMENTS	\$ 121.15
LICENSING ACCOUNT PAYMENTS	\$ 32,534.75
EDNA STEVENSON TRUST ACCOUNT PAYMENTS	\$ -
	\$ 762,876.51



SHIRE OF CORRIGIN
NAB BUSINESS MASTERCARD
PAYMENTS OF ACCOUNTS BY CREDIT CARD
FOR THE STATEMENT PERIOD: 30 JUNE 2020 TO 28 JULY 2020

DATE	DETAILS	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-4143			
30/06/2020	RURAL HEALTH WEST	1 YEAR MEMBERSHIP RENEWAL	\$ 100.00
20/07/2020	COLES EXPRESS MT PLEASANT	FUEL FOR CEO VEHICLE	\$ 39.82
		CREDIT CARD TOTAL	\$ 139.82
CARD NUMBER 4557-XXXX-XXXX-0935			
1/07/2020	CENTRAL REGIONAL TAFE	CRC TRAINEE COURSE RESOURCES	\$ 100.90
15/07/2020	KESTREL AU PTY LTD	CENTRAL BFB FCO WEATHER METER	\$ 413.00
		CREDIT CARD TOTAL	\$ 513.90
BILLING ACCOUNT			\$ -
TOTAL CREDIT CARD PAYMENTS			\$ 653.72

I, Kylie Caley, Deputy Chief Executive Officer, have reviewed the credit card payments on card 4557-XXXX-XXXX-4143 and confirm that from the descriptions on the documentation provided that ;

- all transactions are expenses incurred by the Shire of Corrigin;
- all purchases have been made in accordance with the Shire of Corrigin policy and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the any corporate credit card is evident .

Kylie Caley Kylie Caley 18/08 /2020 .

I, Natalie Manton, Chief Executive Officer, have reviewed the credit card payments on card 4557-XXXX-XXXX-0935 and confirm that from the descriptions on the documentation provided that ;

- all transactions are expenses incurred by the Shire of Corrigin;
- all purchases have been made in accordance with the Shire of Corrigin policy and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the any corporate credit card is evident .

Natalie Manton N. Manton 18/8 /2020 .



Statement for

NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST &
AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MRS NATALIE ANITA MANTON

Account No: [REDACTED]

Statement Period: 30 June 2020 to 28 July 2020

Cardholder Limit: \$10,000

Transaction record for: MRS NATALIE ANITA MANTON

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
1 Jul 2020	\$100.00	RURAL HEALTH WEST NEDLANDS	<i>membership</i> <i>Fuel - unable to locate receipt</i>				74564450182
20 Jul 2020	\$39.82	COLES EXPRESS 6906 MT PLEASANT					74363960200
Total for this period	\$139.82		Totals				

Employee declaration	
I verify that the above charges are a true and correct record in accordance with company policy	Cardholder signature: <i>N.A.M.</i> Date: <i>10/8/2020</i>



Statement for

NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST &
AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MS KYLIE ANN CALEY
Account No: [REDACTED]
Statement Period: 30 June 2020 to 28 July 2020
Cardholder Limit: \$5,000

Transaction record for: MS KYLIE ANN CALEY

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
2 Jul 2020	\$100.90	CENTRAL REGIONAL TAFE NORTHAM	CRC TRPINEE COURSE FEES				74940520183
16 Jul 2020	\$413.00	KESTREL AU PTY LTD HALLETT COVE	CENTRAL BFB FCO WEATHER METER				74940520197
Total for this period	\$513.90		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: *MS KALEY*

Date: 10.8.20

210/21/01/M01282/S003584/1007167



SHIRE OF CORRIGIN

Financial Statements for the month of July 2020



SHIRE/TOWN/CITY OF SOMEWHERE

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 July 2020

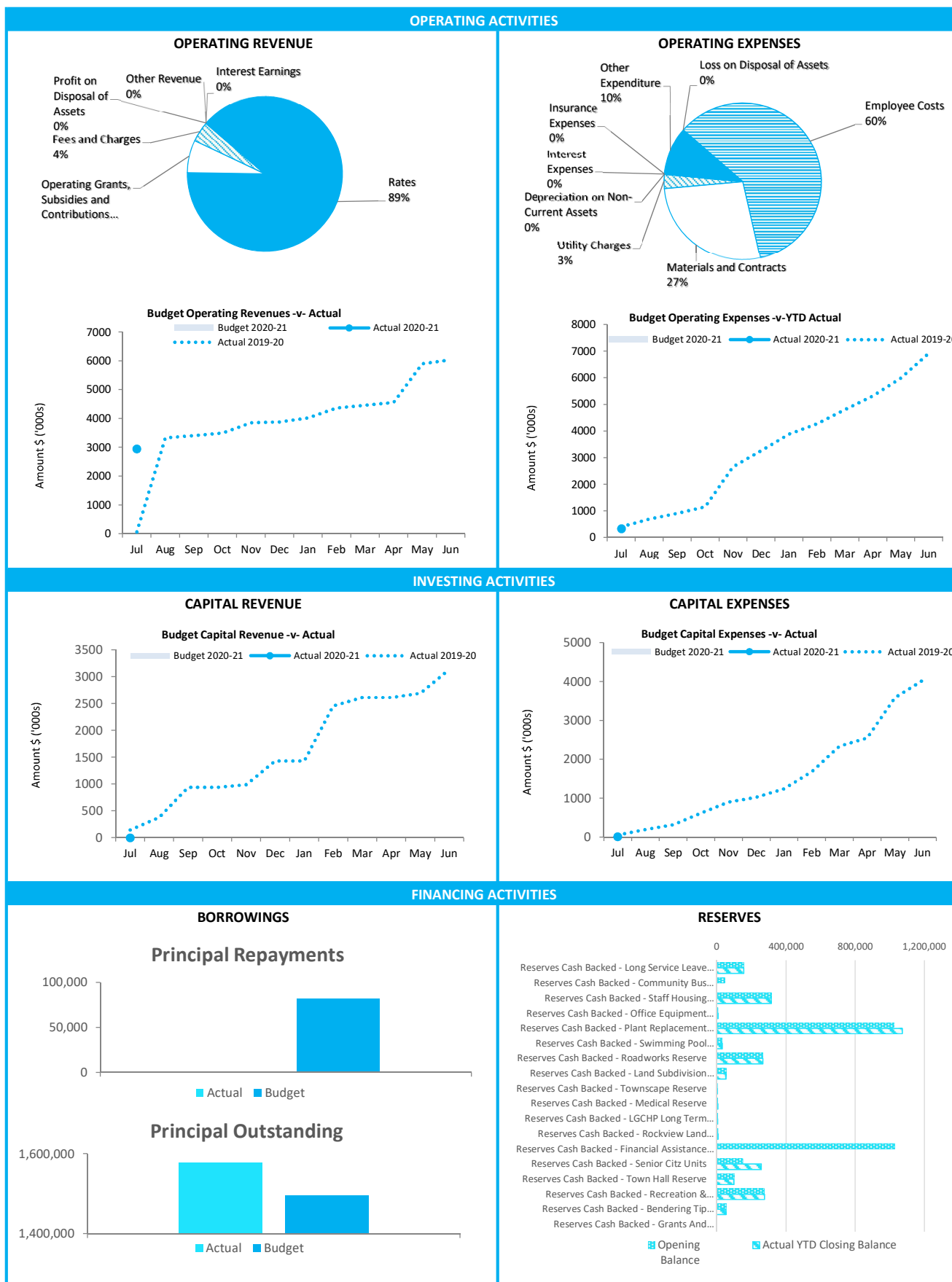
**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2020

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.64 M	\$1.64 M	\$1.51 M	(\$0.14 M)
Closing	\$0.00 M	\$3.81 M	\$5.37 M	\$1.56 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$5.22 M	% of total		(\$0.28 M)	% Outstanding		\$0.32 M	% Collected
Unrestricted Cash	\$2.62 M	50.2%	Trade Payables	(\$0.11 M)		Rates Receivable	\$3.03 M	-0.6%
Restricted Cash	\$2.60 M	49.8%	Over 30 Days		100.0%	Trade Receivable	\$0.32 M	
			Over 90 Days		0%	Over 30 Days		1.7%
						Over 90 Days		0.1%

Refer to Note 2 - Cash and Financial Assets Refer to Note 5 - Payables Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities				Rates Revenue			Operating Grants and Contributions			Fees and Charges		
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	YTD Actual		% Variance	YTD Actual		% Variance	YTD Actual		% Variance
\$0.17 M	\$2.38 M	\$2.96 M	\$0.58 M	\$2.59 M	\$2.62 M	(1.2%)	\$0.20 M	\$0.20 M	0.1%	\$0.13 M	\$0.05 M	140.6%

Refer to Statement of Financial Activity Refer to Note 6 - Rate Revenue Refer to Note 12 - Operating Grants and Contributions Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities				Proceeds on sale			Asset Acquisition			Capital Grants		
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	YTD Actual		%	YTD Actual		% Spent	YTD Actual		% Received
(\$2.70 M)	(\$0.21 M)	(\$0.01 M)	\$0.20 M	\$0.00 M	\$0.23 M	(100.0%)	\$0.01 M	\$5.36 M	(99.8%)	\$0.00 M	\$2.44 M	(100.0%)

Refer to Statement of Financial Activity Refer to Note 7 - Disposal of Assets Refer to Note 8 - Capital Acquisition Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities				Borrowings		Reserves	
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Principal repayments		Reserves balance	
\$0.89 M	\$0.00 M	\$0.92 M	\$0.92 M	Interest expense	\$0.00 M	Interest earned	\$2.60 M
				Principal due	\$1.58 M		\$0.00 M

Refer to Statement of Financial Activity Refer to Note 9 - Borrowings Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JULY 2020

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of Council; other costs that relate to the task of assisting elected members and ratepayers on matters on matters which do not concern specific Council services
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, noise control and waste disposal compliance. Administration of the RoeRochealth Scheme and provision of various medical facilities
EDUCATION AND WELFARE	To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child care centre, playgroups senior citizen centre and aged care Provision of services provided by the Community Resource Centre
HOUSING	To provide and maintain staff and rental housing.	Provision and maintenance of staff, aged, rental and joint venture housing
COMMUNITY AMENITIES	To provide services required by the community	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens reserves and playgrounds. Operation of library, and the support of other heritage and cultural facilities
TRANSPORT	To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES	To help promote the Shire and its economic wellbeing.	Tourism and area promotion including the Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control Shire overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,640,666	1,640,666	1,505,550	(135,116)	(8.24%)	
Revenue from operating activities							
Governance		150	12	0	(12)	(100.00%)	
General purpose funding - general rates	6	2,621,033	2,621,033	2,621,400	367	0.01%	
General purpose funding - other		1,016,751	6,544	2,306	(4,238)	(64.76%)	
Law, order and public safety		53,659	540	677	137	25.37%	
Health		212,587	2,234	56,645	54,411	2435.59%	▲
Education and welfare		138,469	29,571	55,270	25,699	86.91%	▲
Housing		137,066	11,416	10,692	(724)	(6.34%)	
Community amenities		226,761	18,893	19,446	553	2.93%	
Recreation and culture		62,500	7,156	6,262	(894)	(12.49%)	
Transport		210,940	170,498	169,764	(734)	(0.43%)	
Economic services		54,856	4,565	9,108	4,543	99.52%	
Other property and services		100,500	8,340	(4,004)	(12,344)	(148.01%)	▼
		4,835,272	2,880,802	2,947,566	66,764		
Expenditure from operating activities							
Governance		(799,192)	(71,695)	(74,743)	(3,048)	(4.25%)	
General purpose funding		(75,790)	(6,314)	(3,801)	2,513	39.80%	
Law, order and public safety		(205,583)	(30,410)	(2,965)	27,445	90.25%	▲
Health		(606,388)	(46,229)	(25,823)	20,406	44.14%	▲
Education and welfare		(338,432)	(32,473)	(19,526)	12,947	39.87%	▲
Housing		(145,493)	(17,520)	(12,448)	5,072	28.95%	
Community amenities		(562,724)	(47,122)	(20,242)	26,880	57.04%	▲
Recreation and culture		(1,449,208)	(132,071)	(32,543)	99,528	75.36%	▲
Transport		(2,729,001)	(227,677)	(131,155)	96,522	42.39%	▲
Economic services		(347,819)	(30,741)	(20,104)	10,637	34.60%	▲
Other property and services		(152,610)	(77,747)	9,242	86,989	111.89%	▲
		(7,412,240)	(719,999)	(334,108)	385,891		
Non-cash amounts excluded from operating activities	1(a)	2,745,636	218,535	341,854	123,319	56.43%	▲
Amount attributable to operating activities		168,668	2,379,338	2,955,312	575,974		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	2,437,989	0	0	0	0.00%	
Proceeds from disposal of assets	7	225,500	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(5,358,632)	(209,457)	(11,315)	198,142	94.60%	▲
Amount attributable to investing activities		(2,695,143)	(209,457)	(11,315)	198,142		
Financing Activities							
Transfer from reserves	10	1,410,680	0	1,074,622	1,074,622	0.00%	▲
Repayment of debentures	9	(82,261)	0	0	0	0.00%	
Transfer to reserves	10	(442,610)	0	(153,499)	(153,499)	0.00%	▼
Amount attributable to financing activities		885,809	0	921,123	921,123		
Closing funding surplus / (deficit)	1(c)	0	3,810,547	5,370,670			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 JULY 2020

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,640,666	1,640,666	1,505,550	(135,116)	(8.24%)	
Revenue from operating activities							
Rates	6	2,621,033	2,621,033	2,621,400	367	0.01%	
Operating grants, subsidies and contributions	12	1,440,805	200,139	200,255	116	0.06%	
Fees and charges		651,506	51,961	125,042	73,081	140.65%	▲
Interest earnings		46,660	2,641	2,184	(457)	(17.30%)	
Other revenue		60,768	5,028	(1,315)	(6,343)	(126.15%)	
Profit on disposal of assets	7	14,500	0	0	0	0.00%	
		4,835,272	2,880,802	2,947,566	66,764		
Expenditure from operating activities							
Employee costs		(2,311,075)	(190,993)	(200,837)	(9,844)	(5.15%)	
Materials and contracts		(1,679,276)	(132,686)	(90,814)	41,872	31.56%	▲
Utility charges		(291,235)	(24,239)	(9,751)	14,488	59.77%	▲
Depreciation on non-current assets		(2,622,965)	(218,535)	0	218,535	100.00%	▲
Interest expenses		(72,294)	0	200	200	0.00%	
Insurance expenses		(221,646)	(142,301)	0	142,301	100.00%	▲
Other expenditure		(135,010)	(11,245)	(32,906)	(21,661)	(192.63%)	▼
Loss on disposal of assets	7	(78,739)	0	0	0	0.00%	
		(7,412,240)	(719,999)	(334,108)	385,891		
Non-cash amounts excluded from operating activities	1(a)	2,745,636	218,535	341,854	123,319	56.43%	▲
Amount attributable to operating activities		168,668	2,379,338	2,955,312	575,974		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	2,437,989	0	0	0	0.00%	
Proceeds from disposal of assets	7	225,500	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(5,358,632)	(209,457)	(11,315)	198,142	94.60%	▲
Amount attributable to investing activities		(2,695,143)	(209,457)	(11,315)	198,142		
Financing Activities							
Transfer from reserves	10	1,410,680	0	1,074,622	1,074,622	0.00%	▲
Repayment of debentures	9	(82,261)	0	0	0	0.00%	
Transfer to reserves	10	(442,610)	0	(153,499)	(153,499)	0.00%	▼
Amount attributable to financing activities		885,809	0	921,123	921,123		
Closing funding surplus / (deficit)	1(c)	0	3,810,547	5,370,670			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 JULY 2020

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards.

Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 12 August 2020

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(14,500)	0	0
Less: Movement in liabilities associated with restricted cash				
Movement in pensioner deferred rates (non-current)		0	0	(2,465)
Movement in employee benefit provisions (non-current)		58,432	0	344,319
Add: Loss on asset disposals	7	78,739	0	0
Add: Depreciation on assets		2,622,965	218,535	0
Total non-cash items excluded from operating activities		2,745,636	218,535	341,854

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 31 July 2019	Year to Date 31 July 2020
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(3,521,978)	(2,045,047)	(2,600,855)
Less: Land Held for Resale		(60,000)	(60,000)	(60,000)
Add: Borrowings	9	82,260	78,572	82,260
Add: Provisions - employee	11	0	0	345,627
Total adjustments to net current assets		(3,499,718)	(2,026,475)	(2,232,968)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	1,976,254	3,786,696	2,622,584
Financial assets at amortised cost	2	3,521,979	0	2,600,855
Rates receivables	3	141,113	128,101	3,029,407
Receivables	3	236,037	124,329	320,761
Other current assets	4	148,256	180,404	139,506
Less: Current liabilities				
Payables	5	(375,731)	(277,532)	(278,257)
Borrowings	9	(82,260)	(78,572)	(82,260)
Contract liabilities	11	(214,752)		(403,330)
Provisions	11	(345,627)	(337,242)	(345,627)
Less: Total adjustments to net current assets	1(b)	(3,499,719)	(2,026,475)	(2,232,969)
Closing funding surplus / (deficit)		1,505,550	1,499,709	5,370,670

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(b) Adjusted Net Current Assets

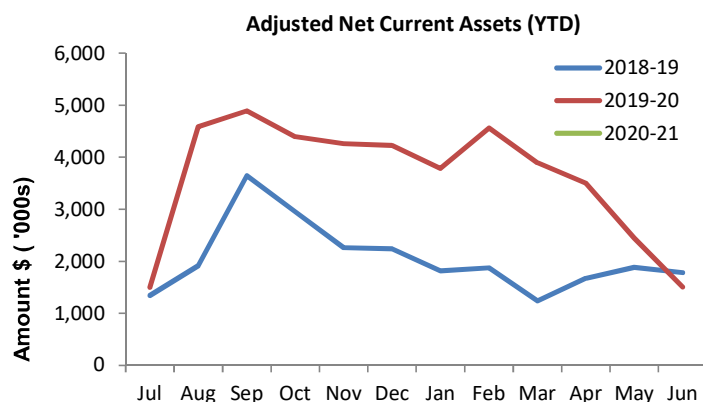
	Ref	Last Years Closing	This Time Last	Year to Date
Adjusted Net Current Assets	Note	30 June 2020	Year 31 July 2019	Actual 31 July 2020
		\$	\$	\$
Current Assets				
Short term Investment	2	931,244	1,200,000	1,931,244
Cash Unrestricted	2	1,045,010	541,649	691,340
Cash Restricted	2	3,521,979	2,045,047	2,600,855
Receivables - Rates	3	141,113	128,101	3,029,407
Receivables - Other	3	236,037	124,329	239,437
Accrued Income		0	20,589	0
Interest / ATO Receivable		0	25,005	81,324
Inventories		88,256	74,809	79,506
Land held for resale - current		60,000	60,000	60,000
		6,023,638	4,219,529	8,713,114
Less: Current Liabilities				
Payables	5	(590,482)	(277,532)	(681,588)
Provisions - employee	11	(345,627)	(337,242)	(345,627)
Long term borrowings	9	(82,260)	(78,572)	(82,260)
		(1,018,369)	(693,345)	(1,109,475)
Unadjusted Net Current Assets		5,005,269	3,526,184	7,603,639
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	10	(3,521,979)	(2,045,047)	(2,600,855)
Less: Land held for resale		(60,000)	(60,000)	(60,000)
Add: Provisions - employee	11			345,627
Add: Long term borrowings	11	82,260	78,572	82,260
Adjusted Net Current Assets		1,505,550	1,499,709	5,370,670

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus (Deficit)
\$5.37 M
Last Year YTD
Surplus (Deficit)
\$1.5 M

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
Petty Cash and Floats	Cash and cash equivalents	700		700				
At Call Deposits								
Municipal Fund	Cash and cash equivalents	690,640		690,640		NAB		At Call
Trust Fund	Cash and cash equivalents	0			95,532	NAB		At Call
Stevenson Trust Fund	Cash and cash equivalents	0			926,116	NAB		At Call
Licensing Trust Fund	Cash and cash equivalents	0			2,871	NAB		At Call
Overnight Cash Deposit Facility	Cash and cash equivalents	1,931,244		1,931,244		WATC	0.70%	At Call
Term Deposits								
Reserve Fund	Financial assets at amortised cost	0	2,600,855	2,600,855		NAB	1.00%	1/12/2020
Total		2,622,584	2,600,855	5,223,439	1,024,518			
Comprising								
Cash and cash equivalents		2,622,584	0	2,622,584	1,024,518			
Financial assets at amortised cost		0	2,600,855	2,600,855	0			
		2,622,584	2,600,855	5,223,439	1,024,518			

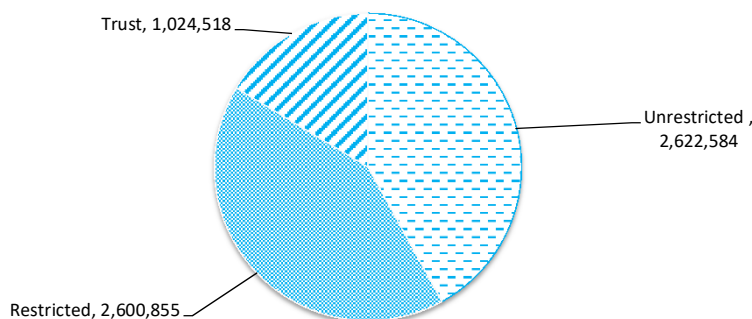
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

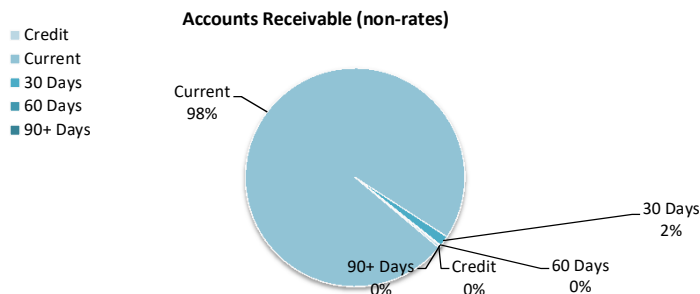
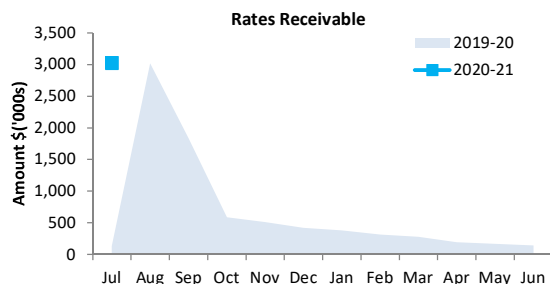
**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 Jun 2020	31 Jul 2020
	\$	\$
Opening arrears previous years	135,726	141,113
Rates levied this year	2,634,055	2,588,283
ESL Debtors	0	73,927
Rubbish Debtors	0	209,611
Less - collections to date	(2,628,668)	16,474
Equals current outstanding	141,113	3,029,407
Net rates collectable	141,113	3,029,407
% Collected	94.9%	-0.6%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(796)	236,197	3,712	22	301	239,437
Percentage	(0.3%)	98.6%	1.6%	0%	0.1%	
Balance per trial balance						
Sundry receivable						239,437
GST receivable						81,324
Allowance for impairment of receivables						0
Total receivables general outstanding						320,761
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 31 July 2020
Other current assets	\$	\$	\$	\$
Inventory				
Inventory	88,256	0	(8,750)	79,506
Land held for resale				
Land held for resale - Current	60,000	0	0	60,000
Total other current assets	148,256	0	(8,750)	139,506
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	0	(33,977)	0	0	(33,977)
Percentage	0%	0%	100%	0%	0%	
Balance per trial balance						
Sundry creditors						(105,525)
Accrued salaries and wages						(910)
ATO liabilities						(87,328)
Payroll Creditors						(82,963)
Bonds and Deposits Held						(1,532)
Total payables general outstanding						(278,258)

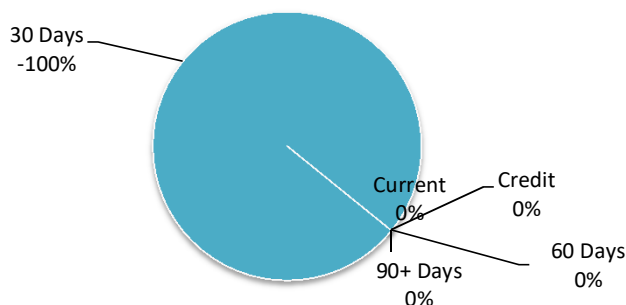
Amounts shown above include GST (where applicable)

KEY INFORMATION

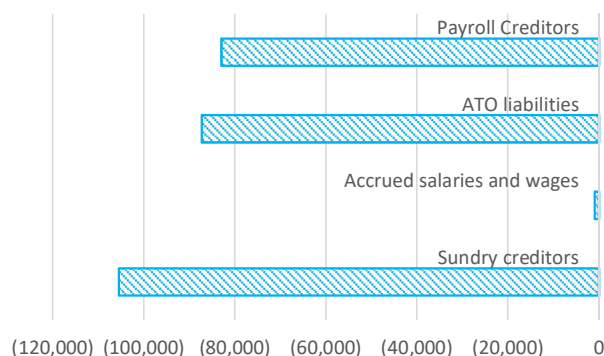
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

- Credit
- Current
- 30 Days
- 60 Days
- 90+ Days

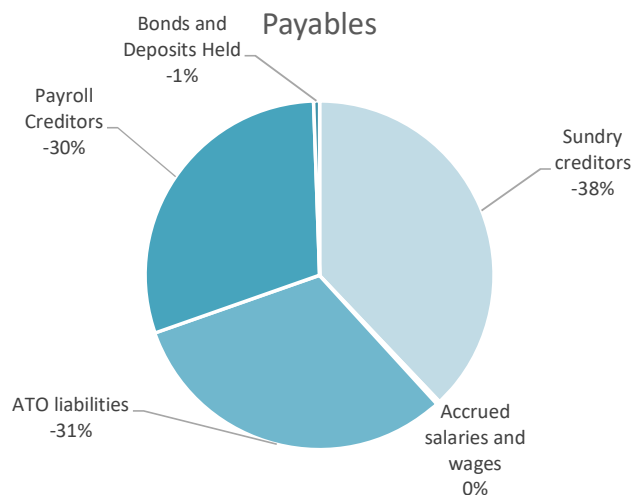
Aged Payables



Payables



Payables



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

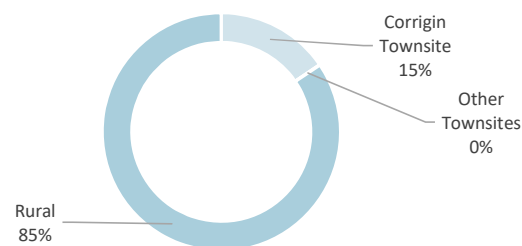
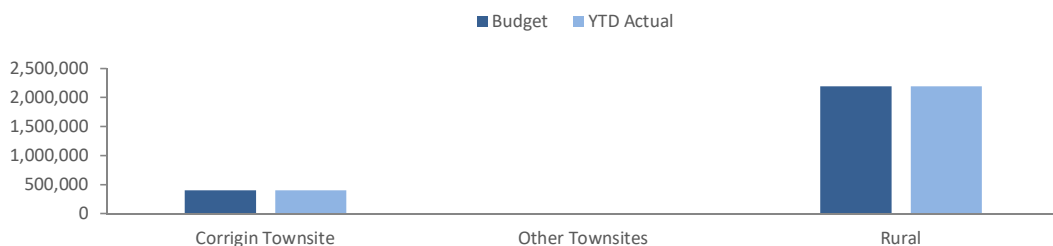
OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General rate revenue

RATE TYPE	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Corrigin Townsite	0.091275	408	4,393,054	400,976	0	0	400,976	400,957	402		401,359
Other Townsites	0.091275	3	18,980	1,732	0	0	1,732	1,733			1,733
Unimproved value											
Rural	0.013934	342	157,355,000	2,192,585	0	0	2,192,585	2,192,567			2,192,567
Sub-Total		753	161,767,034	2,595,293	0	0	2,595,293	2,595,258	402	0	2,595,659
Minimum payment	Minimum \$										
Gross rental value											
Corrigin Townsite	390	42	80,204	16,380	0	0	16,380	16,380			16,380
Other Townsites	390	10	12,230	3,900	0	0	3,900	3,900			3,900
Unimproved value											
Rural	390	14	111,927	5,460	0	0	5,460	5,460			5,460
Sub-total		66	204,361	25,740	0	0	25,740	25,740	0	0	25,740
Amount from general rates							2,621,033				2,621,399
Ex-gratia rates							33,116				(33,116)
Total general rates							2,654,149				2,588,283

KEY INFORMATION

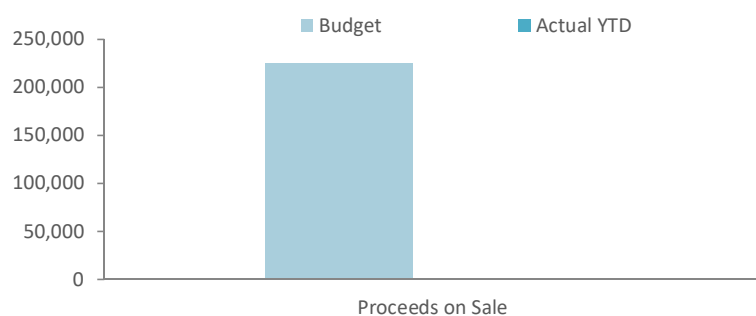
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Law, order, public safety								
	Central BFB Fire Truck	48,193	0	0	(48,193)	0	0	0	0
	Health								
	4CR Holden Acadia	33,184	25,000	0	(8,184)	0	0	0	0
	Transport								
	CR11 Caterpillar 12M Grader	136,000	150,000	14,000	0	0	0	0	0
	CR3038 1988 Mower Trailer	0	500	500	0	0	0	0	0
	Other property and services								
	1CR Mazda Asaki	46,671	30,000	0	(16,671)	0	0	0	0
	CR123 Holden Colorado	25,691	20,000	0	(5,691)	0	0	0	0
		289,739	225,500	14,500	(78,739)	0	0	0	0



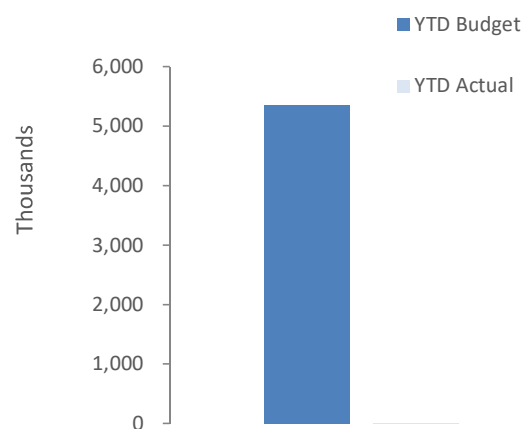
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	1,271,880	1,680	2,391	711
Plant and equipment	1,071,400	5,900	5,339	(561)
Infrastructure - roads	1,999,994	201,877	3,585	(198,292)
Infrastructure - Footpaths	35,358	0	0	0
Infrastructure - Other	980,000	0	0	0
Payments for Capital Acquisitions	5,358,632	209,457	11,315	(198,142)
Right of use assets	0	0	0	0
Total Capital Acquisitions	5,358,632	209,457	11,315	(198,142)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	2,437,989	0	0	0
Other (disposals & C/Fwd)	225,500	0	0	0
Cash backed reserves				
Reserves Cash Backed - Plant Replacement Reserve	25,000	0	0	0
Reserves Cash Backed - Senior Citiz Units	137,245	0	0	0
Reserves Cash Backed - Recreation & Events Centre Reserve	220,000	0	0	0
Contribution - operations	2,312,898	209,457	11,315	(198,142)
Capital funding total	5,358,632	209,457	11,315	(198,142)

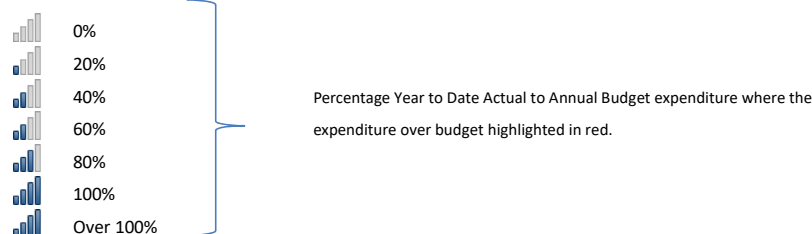
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			
Account Description		Budget	YTD Budget	YTD Actual	Variance (Under)/Over)
Land and Buildings					
08411	Aged Housing Units	610,200	0	0	0
13282	Caravan Park Ablution Block	300,000	0	0	0
07780	Wellness Centre Refurbishment	250,000	0	1,346	1,346
10184	Container Deposit Scheme Facility	30,000	0	174	174
11180	Town Hall Ceiling Repairs	81,680	1,680	870	(810)
Plant & Equipment					
14582	Purchase & Disposal of 1CR Mazda	50,000	0	0	0
7480	Purchase & Disposal of 4CR Holden	35,000	0	0	0
14280	Purchase & Disposal of CR123 Holden	40,000	0	0	0
12382	Purchase & Disposal of CR11 Caterpillar Grader	450,000	0	0	0
15181	Purchase & Disposal of Central BFB Fire Truck	450,000	0	0	0
14287	Purchase & Disposal of Small Plant	40,500	0	0	0
14293	Purchase Pocket RAMM Tablet & Keyboard	5,900	5,900	5,339	(561)
Infrastructure - Roads					
CR009	Bilbarin East Road	104,740	0	0	0
MR016	Babakin Corrigin Road	63,400	21,133	3,470	(17,663)
RR003	Bullaring Pingelly Road	352,866	0	0	0
CR016	Babakin Corrigin Road	107,329	17,888	115	(17,773)
RG174	Corrigin Naremben Road	35,191	0	0	0
RG016	Babakin Corrigin Road	78,000	0	0	0
RR172	Corrigin Quairading Road	454,855	75,809	0	(75,809)
RG001	Bendering Road	522,281	87,047	0	(87,047)
LRC001	Bendering Road	274,862	0	0	0
CR010	Bendering Road	3,570	0	0	0
CR159	Malcolm Street	2,900	0	0	0
Infrastructure - Footpaths					
12281	Footpath Upgrade	35,358	0	0	0
Infrastructure - Other					
13285	Rotary Park Redevelopment	500,000	0	0	0
13783	Water Sustainability Project	217,000	0	0	0
13782	Standpipe Upgrade	8,000	0	0	0
11390	Oval Lighting Upgrade	220,000	0	0	0
11293	Swimming Pool Filter Upgrade	25,000	0	0	0
10785	Niche Wall Construction	10,000	0	0	0
		5,358,632	209,457	11,315	(198,142)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

Repayments - borrowings

Information on borrowings			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2020	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$
Recreation and culture								
Recreation and Events Centre	102	1,578,353	0	82,261	1,578,353	1,496,092	0	72,293
Total		1,578,353	0	82,261	1,578,353	1,496,092	0	72,293
Current borrowings		82,261			-82,260			
Non-current borrowings		1,496,092			1,660,613			
		1,578,353			1,578,353			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

**OPERATING ACTIVITIES
NOTE 10
CASH RESERVES**

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves Cash Backed - Long Service Leave Reserve	154,938	1,395	-	15,000	-	-	-	171,333	154,938
Reserves Cash Backed - Community Bus Reserve	45,765	412	-	-	-	-	(45,765)	46,177	0
Reserves Cash Backed - Staff Housing Reserve	314,921	2,835	-	20,000	-	-	-	337,756	314,921
Reserves Cash Backed - Office Equipment Reserve	6,560	59	-	10,000	-	-	-	16,619	6,560
Reserves Cash Backed - Plant Replacement Reserve	1,025,872	9,230	-	50,000	45,765	(25,000)	-	1,060,102	1,071,637
Reserves Cash Backed - Swimming Pool Reserve	30,882	278	-	100,000	-	-	-	131,160	30,882
Reserves Cash Backed - Roadworks Reserve	265,566	2,391	-	30,000	-	-	-	297,957	265,566
Reserves Cash Backed - Land Subdivision Reserve	53,420	481	-	-	-	-	-	53,901	53,420
Reserves Cash Backed - Townscape Reserve	2,717	24	-	10,000	-	-	-	12,741	2,717
Reserves Cash Backed - Medical Reserve	4,834	44	-	10,000	-	-	-	14,878	4,834
Reserves Cash Backed - LGCHP Long Term Maintenance Reserve	4,008	36	-	10,000	-	-	-	14,044	4,008
Reserves Cash Backed - Rockview Land Reserve	5,881	53	-	1,000	-	-	-	6,934	5,881
Reserves Cash Backed - Financial Assistance Grant	1,028,266	169	592	-	-	(1,028,435)	(1,028,858)	0	0
Reserves Cash Backed - Senior Citz Units	150,330	388	-	-	107,143	(137,245)	-	13,473	257,473
Reserves Cash Backed - Town Hall Reserve	99,087	892	-	10,000	-	-	-	109,979	99,087
Reserves Cash Backed - Recreation & Events Centre Reserve	275,311	2,479	-	150,000	-	(220,000)	-	207,790	275,311
Reserves Cash Backed - Bendering Tip Reserve	53,620	444	-	5,000	-	-	-	59,064	53,620
Reserves Cash Backed - Grants And Contributions Reserve	0	-	-	-	-	-	-	0	0
	3,521,978	21,610	592	421,000	152,908	(1,410,680)	(1,074,622)	2,553,908	2,600,855

KEY INFORMATION

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 31 July 2020
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements - non-operating	13	(214,388)	0	0	(214,388)
Total unspent grants, contributions and reimbursements		(214,388)	0	0	(214,388)
Rubbish Service - Income Rec'd in Advance		0	(205,721)	17,143	(188,578)
Income in Advance		(364)	0	0	(364)
Provisions					
Annual leave		(196,912)	0	0	(196,912)
Long service leave		(148,715)	0	0	(148,715)
Total Provisions		(345,627)	0	0	(345,627)
Total other current assets		(560,379)	(205,721)	17,143	(748,957)

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jul 2020	Current Liability 31 Jul 2020	YTD Budget	Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Federal Assistance Grant Scheme - General				0		0	606,505	0
Federal Assistance Grant Scheme - Roads				0		0	316,720	0
Law, order, public safety								
DFES BFB Funding				0		0	43,159	0
Education and welfare								
DPIRD CRC Funding				0		26,559	106,237	26,553
Resource Centre Small Grant Funding				0		500	2,000	109
Recreation and culture								
Bike Week Grant Funding				0		0	500	0
Saluting their Service Commemorative Grant Funding				0		4,940	4,940	4,940
Thank a Volunteer Funding				0		0	855	0
Healthways Park Party Funding				0		0	3,500	0
Transport								
MRWA Direct Grant				0		168,140	168,140	168,140
	0	0	0	0	0	200,139	1,252,556	199,742
Operating contributions								
Health								
ROE Health Scheme Contributions				0		0	185,749	513
Recreation and culture								
Park Party Local Contributions				0		0	2,500	0
	0	0	0	0	0	0	188,249	513
TOTALS	0	0	0	0	0	200,139	1,440,805	200,254

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jul 2020	Current Liability 31 Jul 2020	YTD Budget	Annual Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Law, order, public safety								
DFES - Central BFB Truck				0		0	450,000	0
Health								
Drought Communities Program				0		0	250,000	0
Education and welfare								
DPIRD Wheatbelt South Aged Housing	214,388	0	0	214,388	214,388	0	185,714	0
Recreation and culture								
Drought Communities Program				0		0	25,000	0
Transport								
Grant - Regional Road Group Income				0		0	365,000	0
Grant - Roads to Recovery Income				0		0	435,275	0
Regional Bicycle Network Funding				0		0	2,000	0
Economic services								
Drought Communities Program				0		0	725,000	0
TOTALS	214,388	0	0	214,388	214,388	0	2,437,989	0

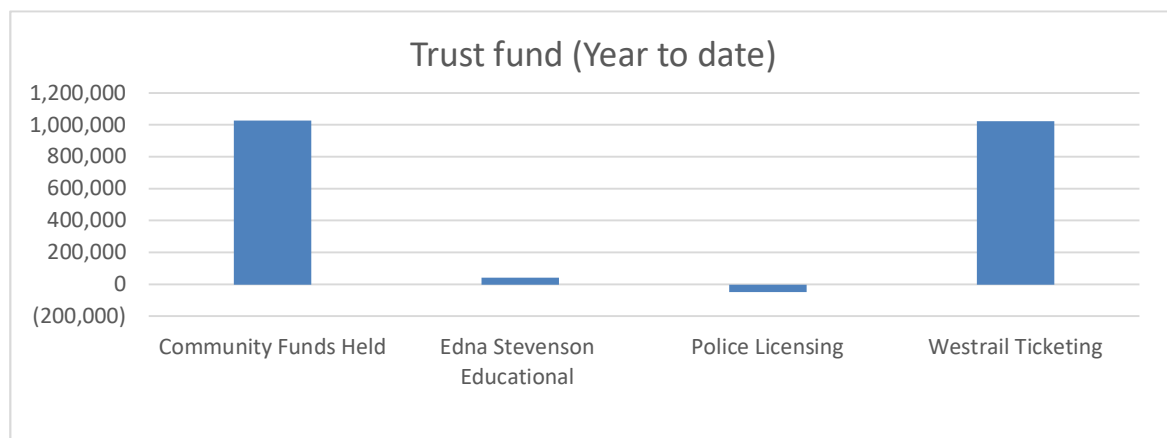
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

**NOTE 14
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2020	Amount Received	Amount Paid	Closing Balance 31 Jul 2020
	\$	\$	\$	\$
Community Funds Held	61,750	0	0	61,750
Edna Stevenson Educational	926,076	39	0	926,116
Police Licensing	6,683	43,384	(47,197)	2,871
Westrail Ticketing	40	121	(40)	121
Bendering Tip	33,661	0	0	33,661
	1,028,211	43,545	(47,237)	1,024,519

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	(12)	(100.00%)	Timing	Income was budgeted equally across 12 months, YTD no income received as anticipated.
General purpose funding - other	(4,238)	(64.76%)	Timing	Fees and charges and interest income is below anticipated YTD budget.
Law, order and public safety	137	25.37%	Timing	Vehicle impound fees over anticipated YTD budget
Health	54,411	2435.59%	▲ Timing	Income from Bendering Tip for asbestos has pushed this budget over anticipated YTD budget. This will be transferred to trust at year end.
Education and welfare	25,699	86.91%	▲ Timing	Unanticipated income from truck driving course, there are expenses to come that will offset this income.
Recreation and culture	(894)	(12.49%)	Timing	Pool admission income and hall hire income are down compared to anticipated YTD budget
Economic services	4,543	99.52%	Timing	Standpipe income is higher than anticipated YTD budget.
Other property and services	(12,344)	(148.01%)	▼ Timing	Adjustments to private works income from previous financial year raised in 20/21.
Expenditure from operating activities				
General purpose funding	2,513	39.80%	Timing	Expenditure is under anticipated YTD budget.
Law, order and public safety	27,445	90.25%	▲ Timing	Insurance expenditure for Fire Prevention not received in July as anticipated. Depreciation expense not yet recorded.
Health	20,406	44.14%	▲ Timing	Roe Health is under anticipated YTD budget. Medical services is also under YTD budget. Depreciation expense not yet recorded.
Education and welfare	12,947	39.87%	▲ Timing	Under anticipated YTD budget across program. Depreciation expense not yet recorded.
Housing	5,072	28.95%	Timing	Housing maintenance is under YTD budget. Depreciation expense not yet recorded.
Community amenities	26,880	57.04%	▲ Timing	Waste collection expense not received for the month.
Recreation and culture	99,528	75.36%	▲ Timing	Depreciation expense not yet recorded.
Transport	96,522	42.39%	▲ Timing	Expenditure is under anticipated YTD budget. Depreciation expense not yet recorded.
Economic services	10,637	34.60%	▲ Timing	Depreciation expense not yet recorded.
Other property and services	86,989	111.89%	▲ Timing	Plant op costs over allocating, will be corrected when 19/20 EOFY adjustments are completed and allocation % corrected. Depreciation expense not yet recorded.
Investing activities				
Payments for property, plant and equipment and infrastructure	198,142	94.60%	▲ Timing	Capital projects behind YTD budget due to timing of budget adoption.
Financing activities				
Transfer from reserves	1,074,622	0.00%	▲ Timing	Transfer of FAGS funding from reserve
Transfer to reserves	(153,499)	0.00%	▼ Timing	Transfer of 2nd Aged Care grant milestone payment



SHIRE OF CORRIGIN

Financial Statements for the month of August 2020



SHIRE/TOWN/CITY OF SOMEWHERE

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 August 2020

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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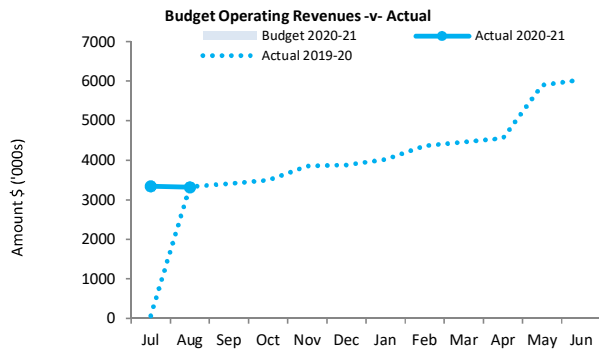
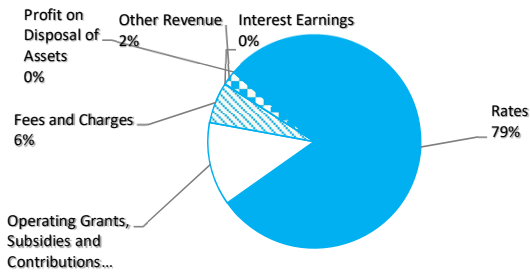
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MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2020

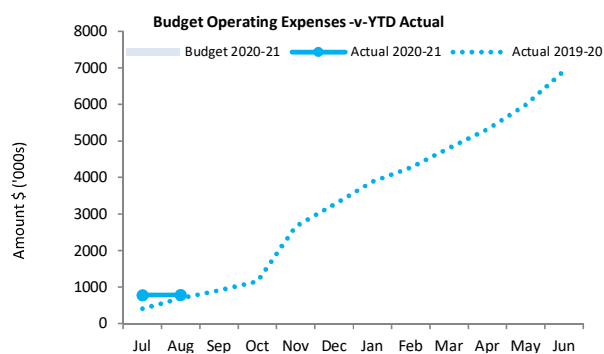
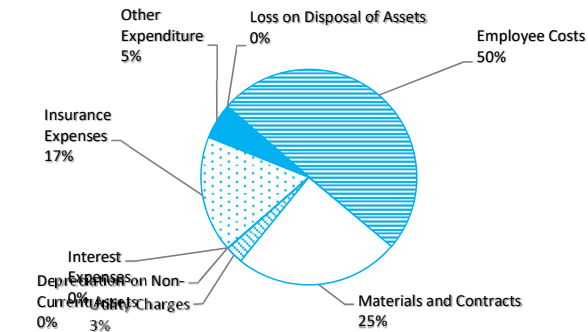
SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES

OPERATING REVENUE

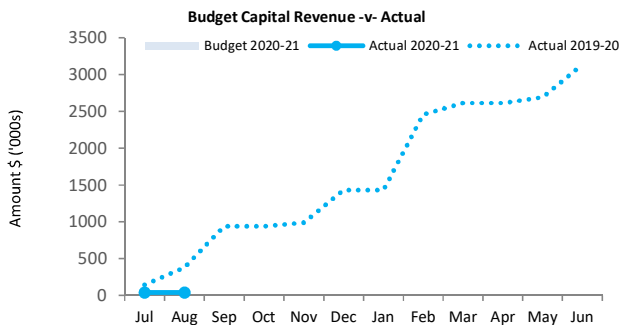


OPERATING EXPENSES

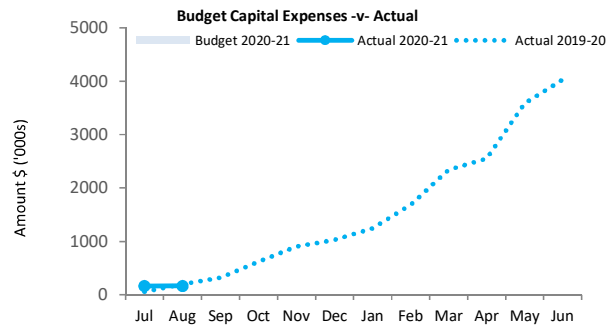


INVESTING ACTIVITIES

CAPITAL REVENUE



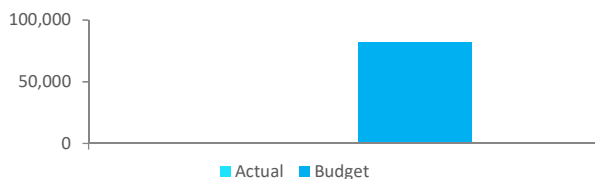
CAPITAL EXPENSES



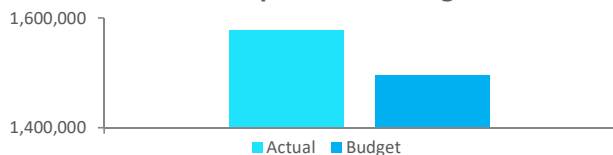
FINANCING ACTIVITIES

BORROWINGS

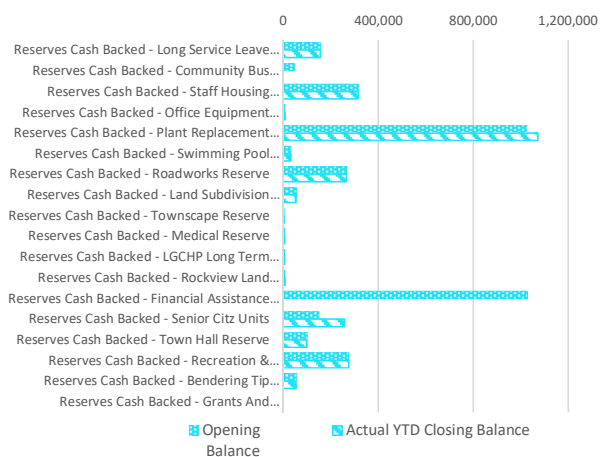
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.64 M	\$1.64 M	\$1.51 M	(\$0.14 M)
Closing	\$0.00 M	\$3.50 M	\$5.17 M	\$1.68 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$6.15 M	% of total
Unrestricted Cash	\$3.55 M	57.7%
Restricted Cash	\$2.60 M	42.3%

Refer to Note 2 - Cash and Financial Assets

Payables		
	(\$0.11 M)	% Outstanding
Trade Payables	(\$0.07 M)	
Over 30 Days		0.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$0.07 M	% Collected
Rates Receivable	\$1.96 M	29.8%
Trade Receivable	\$0.07 M	
Over 30 Days		16.1%
Over 90 Days		0.7%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.17 M	\$2.35 M	\$2.87 M	\$0.52 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$2.65 M	% Variance
YTD Budget	\$2.62 M	1.3%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
YTD Actual	\$0.42 M	% Variance
YTD Budget	\$0.43 M	(2.5%)

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$0.20 M	% Variance
YTD Budget	\$0.13 M	55.7%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.70 M)	(\$0.49 M)	(\$0.13 M)	\$0.37 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.23 M	(100.0%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.17 M	% Spent
Adopted Budget	\$5.36 M	(96.9%)

Refer to Note 8 - Capital Acquisition

Capital Grants		
YTD Actual	\$0.04 M	% Received
Adopted Budget	\$2.44 M	(98.3%)

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.89 M	\$0.00 M	\$0.92 M	\$0.92 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$1.58 M

Refer to Note 9 - Borrowings

Reserves	
Reserves balance	\$2.60 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 AUGUST 2020

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Administration and operation of facilities and services to members of Council; other costs that relate to the task of assisting elected members and ratepayers on matters on matters which do not concern specific Council services
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, noise control and waste disposal compliance. Administration of the RoeRochealth Scheme and provision of various medical facilities
EDUCATION AND WELFARE	To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child care centre, playgroups senior citizen centre and aged care Provision of services provided by the Community Resource Centre
HOUSING	To provide and maintain staff and rental housing.	Provision and maintenance of staff, aged, rental and joint venture housing
COMMUNITY AMENITIES	To provide services required by the community	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens reserves and playgrounds. Operation of library, and the support of other heritage and cultural facilities
TRANSPORT	To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES	To help promote the Shire and its economic wellbeing.	Tourism and area promotion including the Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control Shire overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,640,666	1,640,666	1,505,550	(135,117)	(8.24%)	
Revenue from operating activities							
Governance		150	24	2,100	2,076	8650.00%	
General purpose funding - general rates	6	2,621,033	2,621,033	2,621,400	367	0.01%	
General purpose funding - other		1,016,751	270,900	256,847	(14,053)	(5.19%)	
Law, order and public safety		53,659	1,080	765	(315)	(29.17%)	
Health		212,587	4,468	58,919	54,451	1218.69%	▲
Education and welfare		138,469	32,083	57,580	25,497	79.47%	▲
Housing		137,066	22,832	20,903	(1,929)	(8.45%)	
Community amenities		226,761	37,786	74,471	36,685	97.09%	▲
Recreation and culture		62,500	9,372	8,859	(513)	(5.47%)	
Transport		210,940	172,856	173,292	436	0.25%	
Economic services		54,856	9,130	14,901	5,771	63.21%	
Other property and services		100,500	16,680	26,831	10,151	60.86%	▲
		4,835,272	3,198,244	3,316,868	118,624		
Expenditure from operating activities							
Governance		(799,192)	(128,047)	(121,533)	6,514	5.09%	
General purpose funding		(75,790)	(12,628)	(7,539)	5,089	40.30%	
Law, order and public safety		(205,583)	(41,909)	(28,624)	13,285	31.70%	▲
Health		(606,388)	(88,277)	(71,941)	16,336	18.51%	▲
Education and welfare		(338,432)	(59,802)	(65,553)	(5,751)	(9.62%)	
Housing		(145,493)	(28,513)	(15,119)	13,394	46.98%	▲
Community amenities		(562,724)	(93,944)	(70,508)	23,436	24.95%	▲
Recreation and culture		(1,449,208)	(243,256)	(92,420)	150,836	62.01%	▲
Transport		(2,729,001)	(455,005)	(233,192)	221,813	48.75%	▲
Economic services		(347,819)	(59,335)	(50,317)	9,018	15.20%	
Other property and services		(152,610)	(77,315)	(31,168)	46,147	59.69%	▲
		(7,412,240)	(1,288,031)	(787,914)	500,117		
Non-cash amounts excluded from operating activities	1(a)	2,745,636	437,070	342,869	(94,201)	(21.55%)	▼
Amount attributable to operating activities		168,668	2,347,283	2,871,823	524,540		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	2,437,989	0	41,205	41,205	0.00%	▲
Proceeds from disposal of assets	7	225,500	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(5,358,632)	(491,334)	(166,247)	325,087	66.16%	▲
Amount attributable to investing activities		(2,695,143)	(491,334)	(125,042)	366,292		
Financing Activities							
Transfer from reserves	10	1,410,680	0	1,074,622	1,074,622	0.00%	▲
Repayment of debentures	9	(82,261)	0	0	0	0.00%	
Transfer to reserves	10	(442,610)	0	(153,499)	(153,499)	0.00%	▼
Amount attributable to financing activities		885,809	0	921,123	921,123		
Closing funding surplus / (deficit)	1(c)	0	3,496,615	5,173,454			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 AUGUST 2020

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,640,666	1,640,666	1,505,550	(135,117)	(8.24%)	
Revenue from operating activities							
Rates	6	2,621,033	2,621,033	2,621,400	367	0.01%	
Operating grants, subsidies and contributions	12	1,440,805	430,945	420,335	(10,610)	(2.46%)	
Fees and charges		651,506	131,520	204,795	73,275	55.71%	▲
Interest earnings		46,660	4,690	3,271	(1,419)	(30.26%)	
Other revenue		60,768	10,056	70,833	60,777	604.39%	▲
Profit on disposal of assets	7	14,500	0	(3,767)	(3,767)	0.00%	
		4,835,272	3,198,244	3,316,867	118,623		
Expenditure from operating activities							
Employee costs		(2,311,075)	(381,986)	(391,912)	(9,926)	(2.60%)	
Materials and contracts		(1,679,276)	(255,706)	(195,271)	60,435	23.63%	▲
Utility charges		(291,235)	(48,478)	(21,116)	27,362	56.44%	▲
Depreciation on non-current assets		(2,622,965)	(437,070)	0	437,070	100.00%	▲
Interest expenses		(72,294)	0	200	200	0.00%	
Insurance expenses		(221,646)	(142,301)	(137,815)	4,486	3.15%	
Other expenditure		(135,010)	(22,490)	(41,998)	(19,508)	(86.74%)	▼
Loss on disposal of assets	7	(78,739)	0	0	0	0.00%	
		(7,412,240)	(1,288,031)	(787,912)	500,119		
Non-cash amounts excluded from operating activities	1(a)	2,745,636	437,070	342,869	(94,201)	(21.55%)	▼
Amount attributable to operating activities		168,668	2,347,283	2,871,824	524,541		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	2,437,989	0	41,205	41,205	0.00%	▲
Proceeds from disposal of assets	7	225,500	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(5,358,632)	(491,334)	(166,247)	325,087	66.16%	▲
Amount attributable to investing activities		(2,695,143)	(491,334)	(125,042)	366,292		
Financing Activities							
Transfer from reserves	10	1,410,680	0	1,074,622	1,074,622	0.00%	▲
Repayment of debentures	9	(82,261)	0	0	0	0.00%	
Transfer to reserves	10	(442,610)	0	(153,499)	(153,499)	0.00%	▼
Amount attributable to financing activities		885,809	0	921,123	921,123		
Closing funding surplus / (deficit)	1(c)	0	3,496,615	5,173,455			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 AUGUST 2020

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards.

Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 September 2020

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(14,500)	0	3,767
Less: Movement in liabilities associated with restricted cash				
Movement in pensioner deferred rates (non-current)		0	0	(2,465)
Movement in employee benefit provisions (non-current)		58,432	0	341,567
Add: Loss on asset disposals	7	78,739	0	0
Add: Depreciation on assets		2,622,965	437,070	0
Total non-cash items excluded from operating activities		2,745,636	437,070	342,869

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 31 August 2019	Year to Date 31 August 2020
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(3,521,978)	(2,045,047)	(2,600,855)
Less: Land Held for Resale		(60,000)	(60,000)	(60,000)
Add: Borrowings	9	82,260	78,572	82,260
Add: Provisions - employee	11	0	0	345,627
Total adjustments to net current assets		(3,499,718)	(2,026,475)	(2,232,968)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	1,976,254	3,948,837	3,552,386
Financial assets at amortised cost	2	3,521,979	0	2,600,855
Rates receivables	3	141,113	3,023,077	1,963,599
Receivables	3	236,037	(27,655)	72,176
Other current assets	4	148,256	174,000	145,838
Less: Current liabilities				
Payables	5	(375,731)	(282,656)	(114,358)
Borrowings	9	(82,260)	(78,572)	(82,260)
Contract liabilities	11	(214,752)		(386,186)
Provisions	11	(345,627)	(337,242)	(345,627)
Less: Total adjustments to net current assets	1(b)	(3,499,719)	(2,026,475)	(2,232,969)
Closing funding surplus / (deficit)		1,505,550	4,393,315	5,173,454

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(b) Adjusted Net Current Assets

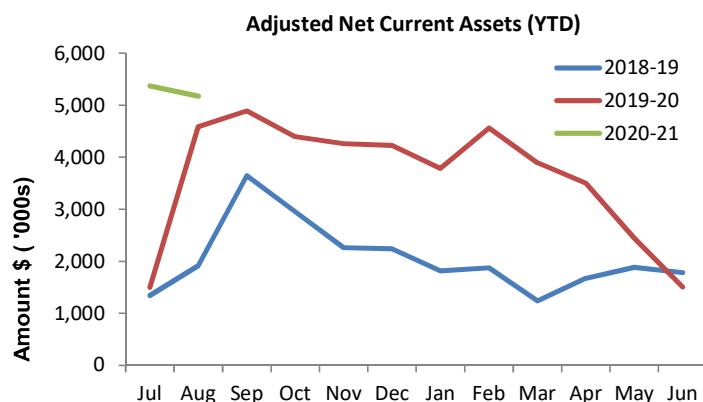
	Ref	Last Years Closing	This Time Last	Year to Date
Adjusted Net Current Assets	Note	30 June 2020	Year 31 August 2019	Actual 31 August 2020
		\$	\$	\$
Current Assets				
Short term Investment	2	931,244	1,200,000	1,931,244
Cash Unrestricted	2	1,045,010	703,790	1,621,142
Cash Restricted	2	3,521,979	2,045,047	2,600,855
Receivables - Rates	3	141,113	3,023,077	1,963,599
Receivables - Other	3	236,037	(27,655)	33,984
Accrued Income		0	20,589	0
Interest / ATO Receivable		0	17,482	38,192
Inventories		88,256	75,929	85,838
Land held for resale - current		60,000	60,000	60,000
		6,023,638	7,118,260	8,334,854
Less: Current Liabilities				
Payables	5	(590,482)	(282,656)	(500,545)
Provisions - employee	11	(345,627)	(337,242)	(345,627)
Long term borrowings	9	(82,260)	(78,572)	(82,260)
		(1,018,369)	(698,470)	(928,432)
Unadjusted Net Current Assets		5,005,269	6,419,790	7,406,422
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	10	(3,521,979)	(2,045,047)	(2,600,855)
Less: Land held for resale		(60,000)	(60,000)	(60,000)
Add: Provisions - employee	11			345,627
Add: Long term borrowings	11	82,260	78,572	82,260
Adjusted Net Current Assets		1,505,550	4,393,315	5,173,454

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus (Deficit)
\$5.17 M
Last Year YTD
Surplus (Deficit)
\$4.39 M

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
Petty Cash and Floats	Cash and cash equivalents	700		700				
At Call Deposits								
Municipal Fund	Cash and cash equivalents	1,620,442		1,620,442		NAB		At Call
Trust Fund	Cash and cash equivalents	0			95,471	NAB		At Call
Stevenson Trust Fund	Cash and cash equivalents	0			926,116	NAB		At Call
Licensing Trust Fund	Cash and cash equivalents	0			1,513	NAB		At Call
Overnight Cash Deposit Facility	Cash and cash equivalents	1,931,244		1,931,244		WATC	0.70%	At Call
Term Deposits								
Reserve Fund	Financial assets at amortised cost	0	2,600,855	2,600,855		NAB	1.00%	1/12/2020
Total		3,552,386	2,600,855	6,153,241	1,023,100			
Comprising								
Cash and cash equivalents		3,552,386	0	3,552,386	1,023,100			
Financial assets at amortised cost		0	2,600,855	2,600,855	0			
		3,552,386	2,600,855	6,153,241	1,023,100			

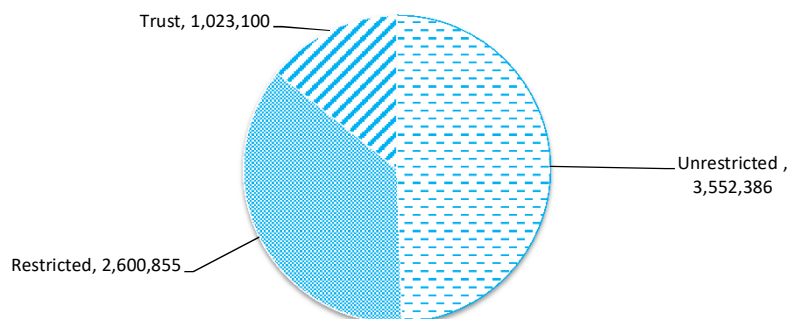
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

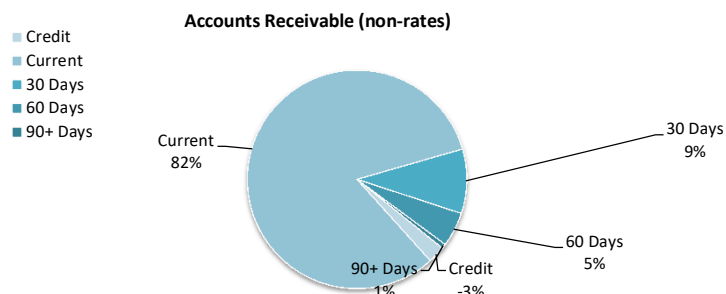
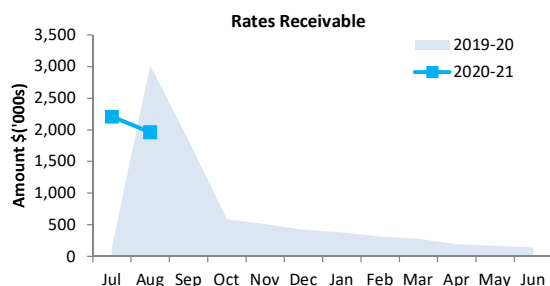
**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 Jun 2020	31 Aug 2020
	\$	\$
Opening arrears previous years	135,726	141,113
Rates levied this year	2,634,055	2,654,515
Less - collections to date	(2,769,781)	(832,029)
Equals current outstanding	141,113	1,963,599
Net rates collectable	141,113	1,963,599
% Collected	0%	29.8%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(908)	29,410	3,412	1,829	241	33,984
Percentage	(2.7%)	86.5%	10%	5.4%	0.7%	
Balance per trial balance						
Sundry receivable						33,984
GST receivable						38,192
Allowance for impairment of receivables						0
Total receivables general outstanding						72,176
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 31 August 2020
Other current assets	\$	\$	\$	\$
Inventory				
Inventory	88,256	0	(2,417)	85,838
Land held for resale				
Land held for resale - Current	60,000	0	0	60,000
Total other current assets	148,256	0	(2,417)	145,838
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	0	0	0	0	0
Percentage	0%	0%	0%	0%	0%	
Balance per trial balance						
Sundry creditors						(71,548)
Accrued salaries and wages						(180)
ATO liabilities						(5,853)
Payroll Creditors						(35,210)
Bonds and Deposits Held						(1,568)
Total payables general outstanding						(114,359)

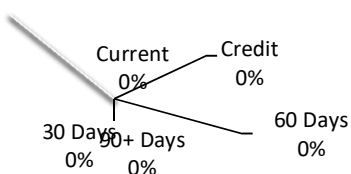
Amounts shown above include GST (where applicable)

KEY INFORMATION

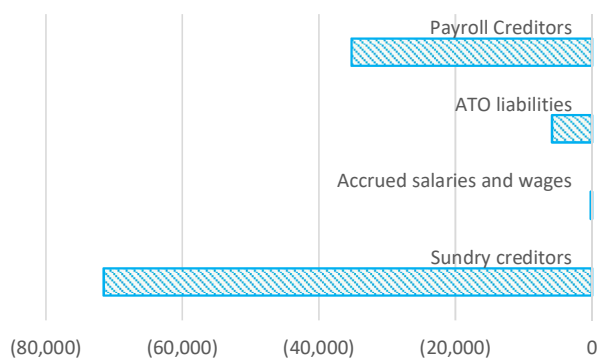
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

- Credit
- Current
- 30 Days
- 60 Days
- 90+ Days

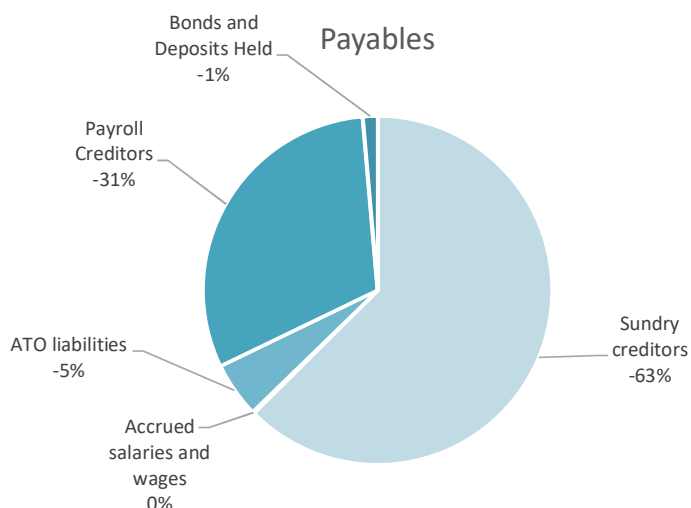
Aged Payables



Payables



Payables



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020

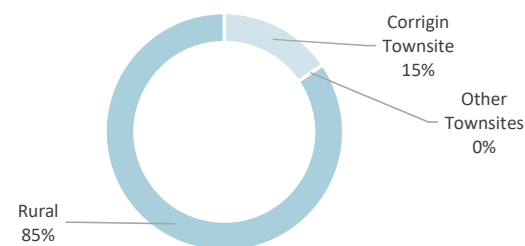
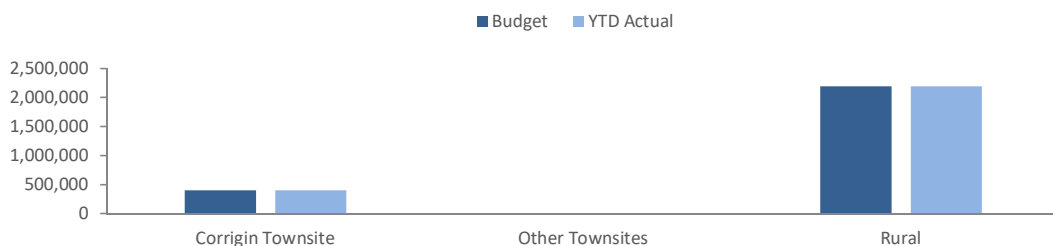
OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General rate revenue

RATE TYPE	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Corrigin Townsite	0.091275	408	4,393,054	400,976	0	0	400,976	400,957	402		401,359
Other Townsites	0.091275	3	18,980	1,732	0	0	1,732	1,733			1,733
Unimproved value											
Rural	0.013934	342	157,355,000	2,192,585	0	0	2,192,585	2,192,567			2,192,567
Sub-Total		753	161,767,034	2,595,293	0	0	2,595,293	2,595,258	402	0	2,595,659
Minimum payment	Minimum \$										
Gross rental value											
Corrigin Townsite	390	42	80,204	16,380	0	0	16,380	16,380			16,380
Other Townsites	390	10	12,230	3,900	0	0	3,900	3,900			3,900
Unimproved value											
Rural	390	14	111,927	5,460	0	0	5,460	5,460			5,460
Sub-total		66	204,361	25,740	0	0	25,740	25,740	0	0	25,740
Amount from general rates							2,621,033				2,621,399
Ex-gratia rates							33,116				33,116
Total general rates							2,654,149				2,654,515

KEY INFORMATION

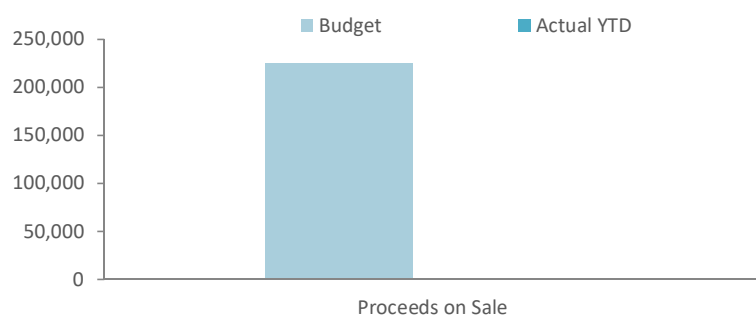
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Law, order, public safety								
	Central BFB Fire Truck	48,193	0	0	(48,193)	0	0	0	0
	Health								
	4CR Holden Acadia	33,184	25,000	0	(8,184)	0	0	0	0
	Transport								
	CR11 Caterpillar 12M Grader	136,000	150,000	14,000	0	0	0	0	0
	CR3038 1988 Mower Trailer	0	500	500	0	0	0	0	0
	Other property and services								
	1CR Mazda Asaki	46,671	30,000	0	(16,671)	0	0	0	0
	CR123 Holden Colorado	25,691	20,000	0	(5,691)	0	0	0	0
		289,739	225,500	14,500	(78,739)	0	0	0	0



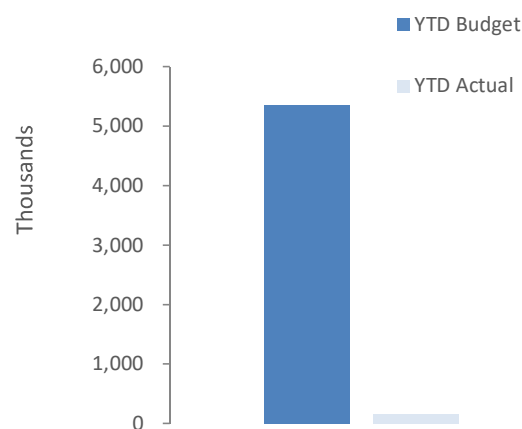
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	1,271,880	81,680	78,678	(3,002)
Plant and equipment	1,071,400	5,900	5,339	(561)
Infrastructure - roads	1,999,994	403,754	72,256	(331,498)
Infrastructure - Footpaths	35,358	0	0	0
Infrastructure - Other	980,000	0	9,974	9,974
Payments for Capital Acquisitions	5,358,632	491,334	166,247	(325,087)
Right of use assets	0	0	0	0
Total Capital Acquisitions	5,358,632	491,334	166,247	(325,087)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	2,437,989	0	41,205	41,205
Other (disposals & C/Fwd)	225,500	0	0	0
Cash backed reserves				
Reserves Cash Backed - Plant Replacement Reserve	25,000	0	0	0
Reserves Cash Backed - Senior Citz Units	137,245	0	0	0
Reserves Cash Backed - Recreation & Events Centre Reserve	220,000	0	0	0
Contribution - operations	2,312,898	491,334	125,042	(366,292)
Capital funding total	5,358,632	491,334	166,247	(325,087)

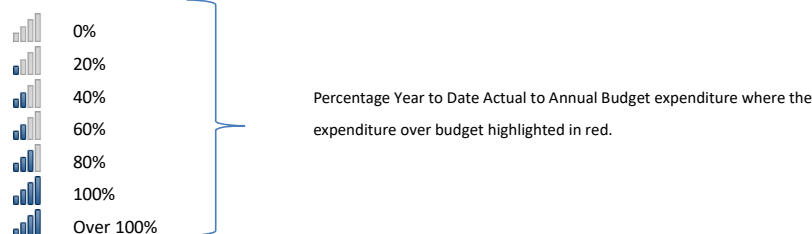
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			
Account Description		Budget	YTD Budget	YTD Actual	Variance (Under)/Over)
Land and Buildings					
08411	Aged Housing Units	610,200	0	0	0
13282	Caravan Park Ablution Block	300,000	0	0	0
07780	Wellness Centre Refurbishment	250,000	0	0	0
10184	Container Deposit Scheme Facility	30,000	0	13,989	13,989
11180	Town Hall Ceiling Repairs	81,680	81,680	64,689	(16,991)
Plant & Equipment					
14582	Purchase & Disposal of 1CR Mazda	50,000	0	0	0
7480	Purchase & Disposal of 4CR Holden	35,000	0	0	0
14280	Purchase & Disposal of CR123 Holden	40,000	0	0	0
12382	Purchase & Disposal of CR11 Caterpillar Grader	450,000	0	0	0
15181	Purchase & Disposal of Central BFB Fire Truck	450,000	0	0	0
14287	Purchase & Disposal of Small Plant	40,500	0	0	0
14293	Purchase Pocket RAMM Tablet & Keyboard	5,900	5,900	5,339	(561)
Infrastructure - Roads					
CR009	Bilbarin East Road	104,740	0	0	0
MR016	Babakin Corrigin Road	63,400	42,266	49,757	7,491
RR003	Bullaring Pingelly Road	352,866	0	0	0
CR016	Babakin Corrigin Road	107,329	35,776	21,482	(14,294)
RG174	Corrigin Naremben Road	35,191	0	0	0
RG016	Babakin Corrigin Road	78,000	0	0	0
RR172	Corrigin Quairading Road	454,855	151,618	1,017	(150,601)
RG001	Bendering Road	522,281	174,094	0	(174,094)
LRC001	Bendering Road	274,862	0	0	0
CR010	Bendering Road	3,570	0	0	0
CR159	Malcolm Street	2,900	0	0	0
Infrastructure - Footpaths					
12281	Footpath Upgrade	35,358	0	0	0
Infrastructure - Other					
13285	Rotary Park Redevelopment	500,000	0	0	0
13783	Water Sustainability Project	217,000	0	0	0
13782	Standpipe Upgrade	8,000	0	6,800	6,800
11390	Oval Lighting Upgrade	220,000	0	3,174	3,174
11293	Swimming Pool Filter Upgrade	25,000	0	0	0
10785	Niche Wall Construction	10,000	0	0	0
		5,358,632	491,334	166,247	(325,087)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

Repayments - borrowings

Information on borrowings			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2020	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$
Recreation and culture								
Recreation and Events Centre	102	1,578,353	0	82,261	1,578,353	1,496,092	0	72,293
Total		1,578,353	0	82,261	1,578,353	1,496,092	0	72,293
Current borrowings		82,261			-82,260			
Non-current borrowings		1,496,092			1,660,613			
		1,578,353			1,578,353			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**OPERATING ACTIVITIES
NOTE 10
CASH RESERVES**

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves Cash Backed - Long Service Leave Reserve	154,938	1,395	-	15,000	-	-	-	171,333	154,938
Reserves Cash Backed - Community Bus Reserve	45,765	412	-	-	-	-	(45,765)	46,177	0
Reserves Cash Backed - Staff Housing Reserve	314,921	2,835	-	20,000	-	-	-	337,756	314,921
Reserves Cash Backed - Office Equipment Reserve	6,560	59	-	10,000	-	-	-	16,619	6,560
Reserves Cash Backed - Plant Replacement Reserve	1,025,872	9,230	-	50,000	45,765	(25,000)	-	1,060,102	1,071,637
Reserves Cash Backed - Swimming Pool Reserve	30,882	278	-	100,000	-	-	-	131,160	30,882
Reserves Cash Backed - Roadworks Reserve	265,566	2,391	-	30,000	-	-	-	297,957	265,566
Reserves Cash Backed - Land Subdivision Reserve	53,420	481	-	-	-	-	-	53,901	53,420
Reserves Cash Backed - Townscape Reserve	2,717	24	-	10,000	-	-	-	12,741	2,717
Reserves Cash Backed - Medical Reserve	4,834	44	-	10,000	-	-	-	14,878	4,834
Reserves Cash Backed - LGCHP Long Term Maintenance Reserve	4,008	36	-	10,000	-	-	-	14,044	4,008
Reserves Cash Backed - Rockview Land Reserve	5,881	53	-	1,000	-	-	-	6,934	5,881
Reserves Cash Backed - Financial Assistance Grant	1,028,266	169	592	-	-	(1,028,435)	(1,028,858)	0	0
Reserves Cash Backed - Senior Citz Units	150,330	388	-	-	107,143	(137,245)	-	13,473	257,473
Reserves Cash Backed - Town Hall Reserve	99,087	892	-	10,000	-	-	-	109,979	99,087
Reserves Cash Backed - Recreation & Events Centre Reserve	275,311	2,479	-	150,000	-	(220,000)	-	207,790	275,311
Reserves Cash Backed - Bendering Tip Reserve	53,620	444	-	5,000	-	-	-	59,064	53,620
Reserves Cash Backed - Grants And Contributions Reserve	0	-	-	-	-	-	-	0	0
	3,521,978	21,610	592	421,000	152,908	(1,410,680)	(1,074,622)	2,553,908	2,600,855

KEY INFORMATION

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 31 August 2020
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements - non-operating	13	(214,388)	0	0	(214,388)
Total unspent grants, contributions and reimbursements		(214,388)	0	0	(214,388)
Rubbish Service - Income Rec'd in Advance		0	(205,721)	34,287	(171,434)
Income in Advance		(364)	0	0	(364)
Provisions					
Annual leave		(196,912)	0	0	(196,912)
Long service leave		(148,715)	0	0	(148,715)
Total Provisions		(345,627)	0	0	(345,627)
Total other current assets		(560,379)	(205,721)	34,287	(731,813)

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2020	Current Liability 31 Aug 2020	YTD Budget	Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Federal Assistance Grant Scheme - General				0		151,626	606,505	141,721
Federal Assistance Grant Scheme - Roads				0		79,180	316,720	77,359
Law, order, public safety								
DFES BFB Funding				0		0	43,159	0
Education and welfare								
DPIRD CRC Funding				0		26,559	106,237	26,553
Resource Centre Small Grant Funding				0		500	2,000	909
Recreation and culture								
Bike Week Grant Funding				0		0	500	0
Saluting their Service Commemorative Grant Funding				0		4,940	4,940	4,940
Thank a Volunteer Funding				0		0	855	0
Healthways Park Party Funding				0		0	3,500	0
Transport								
MRWA Direct Grant				0		168,140	168,140	168,140
	0	0	0	0	0	430,945	1,252,556	419,621
Operating contributions								
Health								
ROE Health Scheme Contributions				0		0	185,749	513
Recreation and culture								
Park Party Local Contributions				0		0	2,500	0
	0	0	0	0	0	0	188,249	513
TOTALS	0	0	0	0	0	430,945	1,440,805	420,134

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2020	Current Liability 31 Aug 2020	YTD Budget	Annual Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Law, order, public safety								
DFES - Central BFB Truck				0		0	450,000	0
Health								
Drought Communities Program				0		0	250,000	0
Education and welfare								
DPIRD Wheatbelt South Aged Housing	214,388	0	0	214,388	214,388	0	185,714	0
Recreation and culture								
Drought Communities Program				0		0	25,000	0
Transport								
Grant - Regional Road Group Income				0		0	365,000	0
Grant - Roads to Recovery Income				0		0	435,275	41,205
Regional Bicycle Network Funding				0		0	2,000	0
Economic services								
Drought Communities Program				0		0	725,000	0
TOTALS	214,388	0	0	214,388	214,388	0	2,437,989	41,205

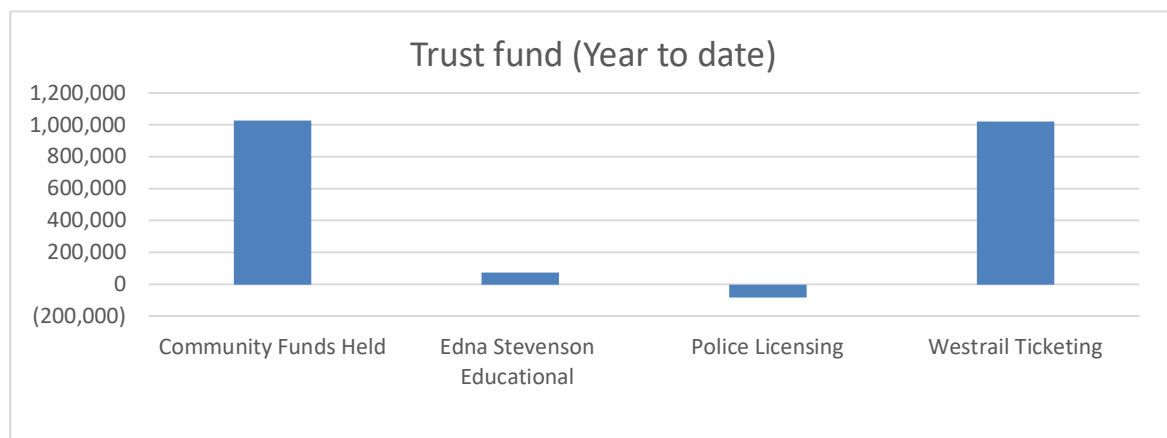
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**NOTE 14
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2020	Amount Received	Amount Paid	Closing Balance 31 Aug 2020
	\$	\$	\$	\$
Community Funds Held	61,750	0	0	61,750
Edna Stevenson Educational	926,076	39	0	926,116
Police Licensing	6,683	74,561	(79,732)	1,513
Westrail Ticketing	40	182	(162)	61
Bendering Tip	33,661	0	0	33,661
	1,028,211	74,782	(79,893)	1,023,100

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	2,076	8650.00%	Timing	Reimbursement from other Councils for RoeRoc Dinner received. Reimbursement wasn't budgeted income.
General purpose funding - other	(14,053)	(5.19%)	Timing	Fees and charges and interest income is below anticipated YTD budget.
Law, order and public safety	(315)	(29.17%)	Timing	Animal registrations and animal control revenue under anticipated YTD budget
Health	54,451	1218.69%	▲ Timing	Income from Bendering Tip for asbestos has pushed this budget over anticipated YTD budget. This will be transferred to trust at year end.
Education and welfare	25,497	79.47%	▲ Permanent	Unanticipated income from truck driving course, there are expenses that offset this income.
Community amenities	36,685	97.09%	▲	Sale of 2 Price Retreat funds received, unbudgeted proceeds on sale.
Economic services	5,771	63.21%	Timing	Standpipe income is higher than anticipated YTD budget.
Other property and services	10,151	60.86%	▲ Timing	Workers Compensation reimbursements higher than anticipated YTD budget.
Expenditure from operating activities				
General purpose funding	5,089	40.30%	Timing	Expenditure is under anticipated YTD budget.
Law, order and public safety	13,285	31.70%	▲ Timing	Depreciation expense not yet recorded will be done after audit is signed off. Expenditure is under anticipated YTD budget
Health	16,336	18.51%	▲ Timing	Roe Health is under anticipated YTD budget. Medical services is also under YTD budget. Depreciation expense not yet recorded will be done after audit is signed off.
Housing	13,394	46.98%	▲ Timing	Housing maintenance is under YTD budget. Depreciation expense not yet recorded will be done after audit is signed off.
Community amenities	23,436	24.95%	▲ Timing	Waste collection expense is behind by a month due to late receipt of invoices from supplier. Depreciation expense not yet recorded will be done after audit is signed off.
Recreation and culture	150,836	62.01%	▲ Timing	Depreciation expense not yet recorded will be done after audit is signed off.
Transport	221,813	48.75%	▲ Timing	Depreciation expense not yet recorded will be done after audit is signed off.
Economic services	9,018	15.20%	Timing	Public utility expense is under anticipated YTD budget. Depreciation expense not yet recorded will be done after audit is signed off.
Other property and services	46,147	59.69%	▲ Timing	Plant op costs over allocating, will be corrected when 19/20 EOFY adjustments are completed and allocation % corrected. Depreciation expense not yet recorded will be done after audit is signed off.
Investing activities				
Payments for property, plant and equipment and infrastructure	325,087	66.16%	▲ Timing	Capital projects behind YTD budget due to timing of budget adoption.
Financing activities				
Transfer from reserves	1,074,622	0.00%	▲ Timing	Transfer of FAGS funding from reserve
Transfer to reserves	(153,499)	0.00%	▼ Timing	Transfer of 2nd Aged Care grant milestone payment

Wickepin LTE Project – DA Supporting Documentation

Cell W7 - Bullaring

Location	-32.541412° 117.803111
Lot ID	P145428 21700, Location ID 1839743 Property Name: FALLOW FIELD / WALLALING
Address	Diamond Block Rd, Bullaring
Nearest Intersection	Diamond Block Rd. and Baker Rd.
Proposed Equipment	20m Self-supporting mast and Solar power array and small footprint equipment cabinet
EPBC Report Result	Report Generation ID: PMST-Y7VIDV No EME concerns have been identified.
Aboriginal Heritage Inquiry Check	No Heritage site impact identified
Location Description	Access from Diamond Block Rd.,

Contents

- Description of Stirling to Coast Farm Project
- Site location from *WA Digital Infrastructure Atlas*, DPIRD ID Site Location
- Indicative site equipment & Layout Photo
- Site location - *Aboriginal Heritage Inquiry System Proximity* web page capture

Documents Attached

- Application for development approval, Schedule 6 Shire of Plantagenet.
 - o *Corrigin_Cell W7_Form_1_Application_for_Planning_Development_Approval.PDF*
 - o *EPBC Report - PMST_Y7VIDV_Corrigin Cell_W7.PDF*



Description of Stirling to Coast Farm Project

About Pivotel's ecoSphere

Pivotel will be providing its ecoSphere® solution designed for broadband data and Machine 2 Machine connections with a mix of LTE (4G) and satellite connectivity. The ecoSphere® solution offers broadband data, video, tracking and monitoring connections for on-site and remote assets and personnel to maximise safety and operational efficiency - saving time and money.

The ecosphere solution supports the Western Australia Department of Primary Industries and Regional Development digital farms initiative for the widespread adoption of digital farm technologies to help drive better digital connectivity for agricultural and pastoral businesses in regional Western Australia. The program will:

- Provide fast, reliable, affordable and scalable broadband to support digital farming practices.
- Enable agricultural businesses to use smart farming technologies such as cloud-based data sharing and decision-making resources, improving productivity and output.
- Enable farming businesses to gain access to productivity enhancing technology which is a key element in making businesses internationally competitive

The ecosphere solution will provide a distributed network of low powered micro LTE base stations (BTS) connected via microwave links back to a dedicated hub (EPC) linked to a high capacity internet connection. The radio base stations, or eNodeB, are a low powered version of a typical macro size mobile base station typically producing 5W output power.

For the Pivotel project the micro base station will be typically installed on guyed mast sites at varying heights. As the Flexi Zone Micro BTS and consumes little power, installation and running costs are significantly reduced without compromising the quality of the delivery capacity. The Flexi Zone Micro BTS uses passive cooling and has no acoustic noise output.

By operating small cells at maximum signal strengths that are significantly below that safety standard, Pivotel will additionally apply a precautionary approach to the operation of its network, in keeping with the expectations of the Industry Code C564:2018, which defines a valid precautionary approach as follows:

- Minimising, as appropriate, RF exposure which is unnecessary or incidental to achievement of service objectives or process requirements, provided this can be readily achieved at reasonable expense. Any such precautionary measures will follow good engineering practice and relevant codes of practice.
- Pivotel understands the community want carriers to minimise their exposure to radio signals, and we advise that our low-powered, small cell network has been designed to operate according to this principle. Pivotel facilities will comply with safety standards by a considerable margin, even in their "worst case", and a precautionary approach has been applied to their design as per the safety Standard.

A typical radio site requires a limited set of equipment a BTS, antenna and microwave units installed at the top of a guyed mast without the need for any additional radio equipment shelter. The site is powered by a solar installation within a small enclosure at the base of the mast with batteries, regulator and solar panels. All site configurations will be finalised after the site has been confirmed and the radio design has been established as being able to provide an acceptable coverage level.

Site location from WA Digital Infrastructure Atlas, DPIRD ID Site Location



Indicative site equipment & Layout



Site location - Aboriginal Heritage Inquiry System Proximity – Web page

The screenshot displays the 'Aboriginal Heritage Inquiry System' web interface. At the top, the header includes the 'Department of Planning, Lands and Heritage' logo and the system name. Below the header is a 'Tools' bar with various navigation and map tools. The main map area shows a satellite view of a rural landscape with a coordinate overlay. The overlay includes a 'Plot Coordinates' panel on the left and a 'What do you want to do?' dialog box at the top. The coordinate system is set to GDA94, and the coordinates are Latitude: 32° 32' 29.8" S and Longitude: 117° 48' 11.3" E. A scale bar at the bottom indicates distances up to 2km.

Department of Planning, Lands and Heritage

Aboriginal Heritage Inquiry System

Tools Search

Zoom In Zoom Out Pan Previous Extent Next Extent Zoom to WA Plot Coordinates Identify Distance Imagery Details Clear Search Results

Navigation Map Tools

Plot Coordinates

Coordinate System: GDA94

1 Latitude: 32° 32' 29.8" S Longitude: 117° 48' 11.3" E

What do you want to do?

1 Latitude: 32° 32' 29.8" S Longitude: 117° 48' 11.3" E

Satellite

0 1 2km



EPBC Act Protected Matters Report

This report provides general guidance on matters of national environmental significance and other matters protected by the EPBC Act in the area you have selected.

Information on the coverage of this report and qualifications on data supporting this report are contained in the caveat at the end of the report.

Information is available about [Environment Assessments](#) and the EPBC Act including significance guidelines, forms and application process details.

Report created: 05/08/20 20:02:32

[Summary](#)

[Details](#)

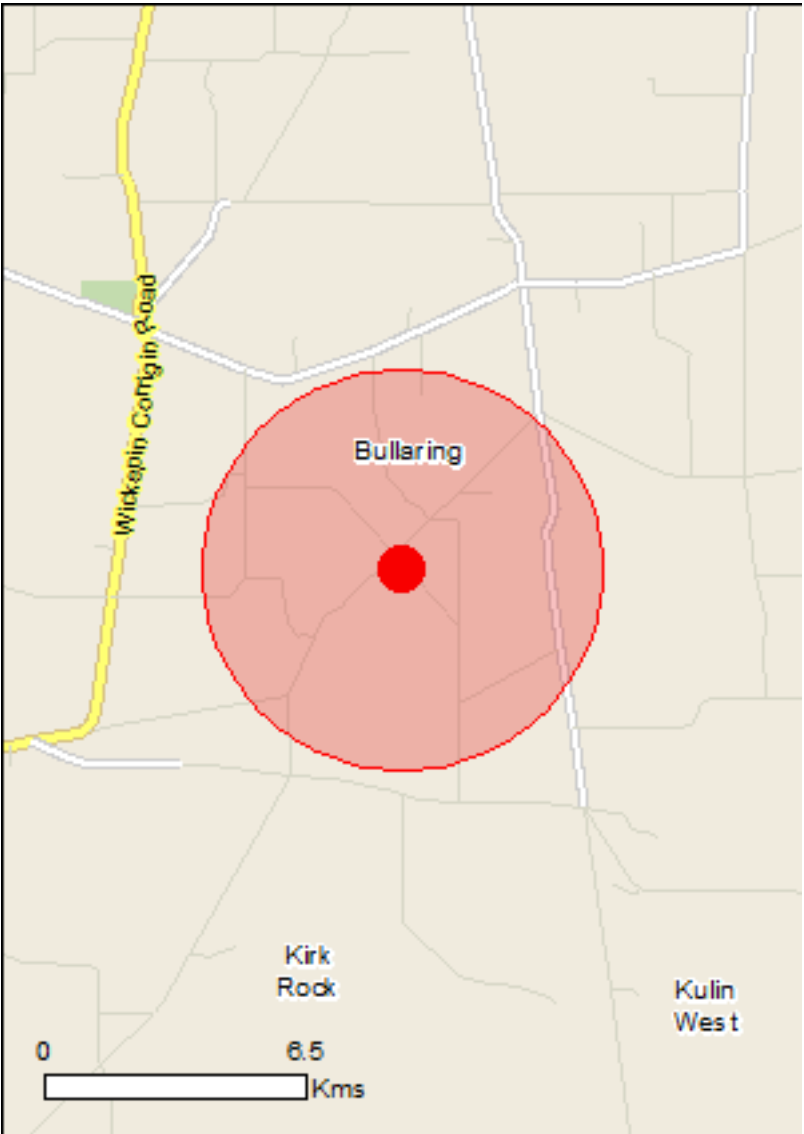
[Matters of NES](#)

[Other Matters Protected by the EPBC Act](#)

[Extra Information](#)

[Caveat](#)

[Acknowledgements](#)



This map may contain data which are
©Commonwealth of Australia
(Geoscience Australia), ©PSMA 2010

[Coordinates](#)

[Buffer: 5.0Km](#)



Summary

Matters of National Environmental Significance

This part of the report summarises the matters of national environmental significance that may occur in, or may relate to, the area you nominated. Further information is available in the detail part of the report, which can be accessed by scrolling or following the links below. If you are proposing to undertake an activity that may have a significant impact on one or more matters of national environmental significance then you should consider the [Administrative Guidelines on Significance](#).

World Heritage Properties:	None
National Heritage Places:	None
Wetlands of International Importance:	None
Great Barrier Reef Marine Park:	None
Commonwealth Marine Area:	None
Listed Threatened Ecological Communities:	1
Listed Threatened Species:	12
Listed Migratory Species:	6

Other Matters Protected by the EPBC Act

This part of the report summarises other matters protected under the Act that may relate to the area you nominated. Approval may be required for a proposed activity that significantly affects the environment on Commonwealth land, when the action is outside the Commonwealth land, or the environment anywhere when the action is taken on Commonwealth land. Approval may also be required for the Commonwealth or Commonwealth agencies proposing to take an action that is likely to have a significant impact on the environment anywhere.

The EPBC Act protects the environment on Commonwealth land, the environment from the actions taken on Commonwealth land, and the environment from actions taken by Commonwealth agencies. As heritage values of a place are part of the 'environment', these aspects of the EPBC Act protect the Commonwealth Heritage values of a Commonwealth Heritage place. Information on the new heritage laws can be found at <http://www.environment.gov.au/heritage>

A [permit](#) may be required for activities in or on a Commonwealth area that may affect a member of a listed threatened species or ecological community, a member of a listed migratory species, whales and other cetaceans, or a member of a listed marine species.

Commonwealth Land:	None
Commonwealth Heritage Places:	None
Listed Marine Species:	11
Whales and Other Cetaceans:	None
Critical Habitats:	None
Commonwealth Reserves Terrestrial:	None
Australian Marine Parks:	None

Extra Information

This part of the report provides information that may also be relevant to the area you have nominated.

State and Territory Reserves:	2
Regional Forest Agreements:	None
Invasive Species:	16
Nationally Important Wetlands:	None
Key Ecological Features (Marine)	None

Details

Matters of National Environmental Significance

Listed Threatened Ecological Communities

[Resource Information]

For threatened ecological communities where the distribution is well known, maps are derived from recovery plans, State vegetation maps, remote sensing imagery and other sources. Where threatened ecological community distributions are less well known, existing vegetation maps and point location data are used to produce indicative distribution maps.

Name	Status	Type of Presence
Eucalypt Woodlands of the Western Australian Wheatbelt	Critically Endangered	Community likely to occur within area

Listed Threatened Species

[Resource Information]

Name	Status	Type of Presence
Birds		

Calidris ferruginea Curlew Sandpiper [856]	Critically Endangered	Species or species habitat may occur within area
Calyptorhynchus latirostris Carnaby's Cockatoo, Short-billed Black-Cockatoo [59523]	Endangered	Breeding likely to occur within area
Leipoa ocellata Malleefowl [934]	Vulnerable	Species or species habitat may occur within area

Mammals

Dasyurus geoffroii Chuditch, Western Quoll [330]	Vulnerable	Species or species habitat may occur within area
Phascogale calura Red-tailed Phascogale, Red-tailed Wambenger, Kenngoor [316]	Vulnerable	Species or species habitat likely to occur within area

Plants

Banksia oligantha Wagin Banksia [20697]	Endangered	Species or species habitat may occur within area
Boronia capitata subsp. capitata a shrub [29156]	Endangered	Species or species habitat likely to occur within area
Grevillea dryandroides subsp. hirsuta Hairy Phalanx Grevillea [64577]	Endangered	Species or species habitat likely to occur within area
Grevillea scapigera Corrigin Grevillea [12195]	Endangered	Species or species habitat may occur within area
Roycea pycnophylloides Saltmat [21161]	Endangered	Species or species habitat may occur within area

Name	Status	Type of Presence
Stylidium applanatum Flat-leaved Triggerplant [87813]	Critically Endangered	Species or species habitat likely to occur within area
Symonanthus bancroftii Bancrofts Symonanthus [12837]	Endangered	Species or species habitat may occur within area

Listed Migratory Species	[Resource Information]	
* Species is listed under a different scientific name on the EPBC Act - Threatened Species list.		
Name	Threatened	Type of Presence
Migratory Marine Birds		
Apus pacificus Fork-tailed Swift [678]		Species or species habitat likely to occur within area
Migratory Terrestrial Species		
Motacilla cinerea Grey Wagtail [642]		Species or species habitat may occur within area
Migratory Wetlands Species		
Actitis hypoleucos Common Sandpiper [59309]		Species or species habitat may occur within area
Calidris acuminata Sharp-tailed Sandpiper [874]		Species or species habitat may occur within area
Calidris ferruginea Curlew Sandpiper [856]	Critically Endangered	Species or species habitat may occur within area
Calidris melanotos Pectoral Sandpiper [858]		Species or species habitat may occur within area

Other Matters Protected by the EPBC Act

Listed Marine Species	[Resource Information]	
* Species is listed under a different scientific name on the EPBC Act - Threatened Species list.		
Name	Threatened	Type of Presence
Birds		
Actitis hypoleucos Common Sandpiper [59309]		Species or species habitat may occur within area
Apus pacificus Fork-tailed Swift [678]		Species or species habitat likely to occur within area
Ardea alba Great Egret, White Egret [59541]		Species or species habitat likely to occur within area
Ardea ibis Cattle Egret [59542]		Species or species habitat may occur within area
Calidris acuminata Sharp-tailed Sandpiper [874]		Species or species habitat may occur within area

Name	Threatened	Type of Presence
Calidris ferruginea Curlew Sandpiper [856]	Critically Endangered	Species or species habitat may occur within area
Calidris melanotos Pectoral Sandpiper [858]		Species or species habitat may occur within area
Chrysococcyx osculans Black-eared Cuckoo [705]		Species or species habitat likely to occur within area
Haliaeetus leucogaster White-bellied Sea-Eagle [943]		Species or species habitat may occur within area
Merops ornatus Rainbow Bee-eater [670]		Species or species habitat may occur within area
Motacilla cinerea Grey Wagtail [642]		Species or species habitat may occur within area

Extra Information

State and Territory Reserves	[Resource Information]
Name	State
Sewell	WA
Unnamed WA10125	WA

Invasive Species	[Resource Information]
Weeds reported here are the 20 species of national significance (WoNS), along with other introduced plants that are considered by the States and Territories to pose a particularly significant threat to biodiversity. The following feral animals are reported: Goat, Red Fox, Cat, Rabbit, Pig, Water Buffalo and Cane Toad. Maps from Landscape Health Project, National Land and Water Resouces Audit, 2001.	

Name	Status	Type of Presence
Birds		
Columba livia Rock Pigeon, Rock Dove, Domestic Pigeon [803]		Species or species habitat likely to occur within area
Streptopelia senegalensis Laughing Turtle-dove, Laughing Dove [781]		Species or species habitat likely to occur within area
Mammals		
Canis lupus familiaris Domestic Dog [82654]		Species or species habitat likely to occur within area
Felis catus Cat, House Cat, Domestic Cat [19]		Species or species habitat likely to occur within area
Feral deer Feral deer species in Australia [85733]		Species or species habitat likely to occur within area
Mus musculus House Mouse [120]		Species or species habitat likely to occur within area
Oryctolagus cuniculus Rabbit, European Rabbit [128]		Species or species habitat likely to occur within area

Name	Status	Type of Presence
Rattus rattus Black Rat, Ship Rat [84]		Species or species habitat likely to occur within area
Sus scrofa Pig [6]		Species or species habitat likely to occur within area
Vulpes vulpes Red Fox, Fox [18]		Species or species habitat likely to occur within area
Plants		
Asparagus asparagoides Bridal Creeper, Bridal Veil Creeper, Smilax, Florist's Smilax, Smilax Asparagus [22473]		Species or species habitat likely to occur within area
Carrichtera annua Ward's Weed [9511]		Species or species habitat may occur within area
Cenchrus ciliaris Buffel-grass, Black Buffel-grass [20213]		Species or species habitat may occur within area
Chrysanthemoides monilifera Bitou Bush, Boneseed [18983]		Species or species habitat may occur within area
Solanum elaeagnifolium Silver Nightshade, Silver-leaved Nightshade, White Horse Nettle, Silver-leaf Nightshade, Tomato Weed, White Nightshade, Bull-nettle, Prairie-berry, Satansbos, Silver-leaf Bitter-apple, Silverleaf-nettle, Trompillo [12323]		Species or species habitat likely to occur within area
Tamarix aphylla Athel Pine, Athel Tree, Tamarisk, Athel Tamarisk, Athel Tamarix, Desert Tamarisk, Flowering Cypress, Salt Cedar [16018]		Species or species habitat likely to occur within area

Caveat

The information presented in this report has been provided by a range of data sources as acknowledged at the end of the report.

This report is designed to assist in identifying the locations of places which may be relevant in determining obligations under the Environment Protection and Biodiversity Conservation Act 1999. It holds mapped locations of World and National Heritage properties, Wetlands of International and National Importance, Commonwealth and State/Territory reserves, listed threatened, migratory and marine species and listed threatened ecological communities. Mapping of Commonwealth land is not complete at this stage. Maps have been collated from a range of sources at various resolutions.

Not all species listed under the EPBC Act have been mapped (see below) and therefore a report is a general guide only. Where available data supports mapping, the type of presence that can be determined from the data is indicated in general terms. People using this information in making a referral may need to consider the qualifications below and may need to seek and consider other information sources.

For threatened ecological communities where the distribution is well known, maps are derived from recovery plans, State vegetation maps, remote sensing imagery and other sources. Where threatened ecological community distributions are less well known, existing vegetation maps and point location data are used to produce indicative distribution maps.

Threatened, migratory and marine species distributions have been derived through a variety of methods. Where distributions are well known and if time permits, maps are derived using either thematic spatial data (i.e. vegetation, soils, geology, elevation, aspect, terrain, etc) together with point locations and described habitat; or environmental modelling (MAXENT or BIOCLIM habitat modelling) using point locations and environmental data layers.

Where very little information is available for species or large number of maps are required in a short time-frame, maps are derived either from 0.04 or 0.02 decimal degree cells; by an automated process using polygon capture techniques (static two kilometre grid cells, alpha-hull and convex hull); or captured manually or by using topographic features (national park boundaries, islands, etc). In the early stages of the distribution mapping process (1999-early 2000s) distributions were defined by degree blocks, 100K or 250K map sheets to rapidly create distribution maps. More reliable distribution mapping methods are used to update these distributions as time permits.

Only selected species covered by the following provisions of the EPBC Act have been mapped:

- migratory and
- marine

The following species and ecological communities have not been mapped and do not appear in reports produced from this database:

- threatened species listed as extinct or considered as vagrants
- some species and ecological communities that have only recently been listed
- some terrestrial species that overfly the Commonwealth marine area
- migratory species that are very widespread, vagrant, or only occur in small numbers

The following groups have been mapped, but may not cover the complete distribution of the species:

- non-threatened seabirds which have only been mapped for recorded breeding sites
- seals which have only been mapped for breeding sites near the Australian continent

Such breeding sites may be important for the protection of the Commonwealth Marine environment.

Coordinates

-32.54141 117.80311

Acknowledgements

This database has been compiled from a range of data sources. The department acknowledges the following custodians who have contributed valuable data and advice:

- [-Office of Environment and Heritage, New South Wales](#)
- [-Department of Environment and Primary Industries, Victoria](#)
- [-Department of Primary Industries, Parks, Water and Environment, Tasmania](#)
- [-Department of Environment, Water and Natural Resources, South Australia](#)
- [-Department of Land and Resource Management, Northern Territory](#)
- [-Department of Environmental and Heritage Protection, Queensland](#)
- [-Department of Parks and Wildlife, Western Australia](#)
- [-Environment and Planning Directorate, ACT](#)
- [-Birdlife Australia](#)
- [-Australian Bird and Bat Banding Scheme](#)
- [-Australian National Wildlife Collection](#)
- Natural history museums of Australia
- [-Museum Victoria](#)
- [-Australian Museum](#)
- [-South Australian Museum](#)
- [-Queensland Museum](#)
- [-Online Zoological Collections of Australian Museums](#)
- [-Queensland Herbarium](#)
- [-National Herbarium of NSW](#)
- [-Royal Botanic Gardens and National Herbarium of Victoria](#)
- [-Tasmanian Herbarium](#)
- [-State Herbarium of South Australia](#)
- [-Northern Territory Herbarium](#)
- [-Western Australian Herbarium](#)
- [-Australian National Herbarium, Canberra](#)
- [-University of New England](#)
- [-Ocean Biogeographic Information System](#)
- [-Australian Government, Department of Defence](#)
- [Forestry Corporation, NSW](#)
- [-Geoscience Australia](#)
- [-CSIRO](#)
- [-Australian Tropical Herbarium, Cairns](#)
- [-eBird Australia](#)
- [-Australian Government – Australian Antarctic Data Centre](#)
- [-Museum and Art Gallery of the Northern Territory](#)
- [-Australian Government National Environmental Science Program](#)
- [-Australian Institute of Marine Science](#)
- [-Reef Life Survey Australia](#)
- [-American Museum of Natural History](#)
- [-Queen Victoria Museum and Art Gallery, Inveresk, Tasmania](#)
- [-Tasmanian Museum and Art Gallery, Hobart, Tasmania](#)
- Other groups and individuals

The Department is extremely grateful to the many organisations and individuals who provided expert advice and information on numerous draft distributions.

Please feel free to provide feedback via the [Contact Us](#) page.



AGENDA

Annual General Meeting

Friday, 25 September 2020

Crown Perth

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AGENDA

WALGA

Annual General Meeting

To be held at

Crown Perth, Grand Ballroom

Friday 25 September 2020

at 1:30pm

Meeting Program

- 1:30pm** **Welcome address by WALGA President, followed by Welcome to Country and the National Anthem**
- 2:05pm** **Address from Hon David Templeman MLA, Minister for Local Government; Heritage; Culture and the Arts**
- 2:15pm** **Address from Hon Bill Marmion MLA – Shadow Minister for Mines; Petroleum; Local Government; Science**
- 2:25pm** **ALGA President Address – Mayor David O’Loughlin (TBC)**
- 2:35pm** **LGIS Report to AGM – Peter Forbes, Chair LGIS**
- 2:40pm** **Presentation of the *Jacqui Dodd Scholarships* for the Diploma in Local Government**
- 2:45pm** **Announcement of Local Government Honours for:**
- Long and Loyal Service Award
 - Merit Award
 - Local Government Distinguished Officer Award
- 2:50pm** **On-Stage Presentation of Local Government Honours for:**
- Eminent Service Award
 - Local Government Medal
- 3:10pm** **Afternoon Refreshments**
- 3:40pm** **AGM Business Session Commences:**
- Attendance, Apologies and Announcements;
 - Confirmation of Minutes from last AGM (Attachment 2);
 - Adoption of Annual Report;
 - Consideration of 2019/2020 Financial Statements; and
 - Consideration of Executive and Member Motions
- 5:30pm** **Close of Annual General Meeting and Sundowner**

1 Annual General Meeting – Order of Proceedings

1.1 Record of Apologies

- Cr Brett McGuinness Shire of Quairading

Announcements

1.2 Adoption of Standing Orders

DRAFT MOTION

That the AGM Association Standing Orders be adopted.

1.3 Confirmation of Minutes

Minutes of the 2019 WALGA Annual General Meeting are contained within this AGM Agenda.

DRAFT MOTION:

That the Minutes of the 2019 Annual General Meeting be confirmed as a true and correct record of proceedings.

2.0 Adoption of Annual Report

Annual Report including audited Financial Statements distributed to members separately.

DRAFT MOTION:

That the 2020 Annual Report including the 2019/20 Audited Financial Statements be received.

3.0 Consideration of Executive and Member Motions

As per motions listed.

4.0 Closure

3. Consideration of Executive and Member Motions

3.1 Drought in Western Australia

Shire of Dundas Delegate to move

MOTION

That WALGA:

- 1. Requests assistance from the Federal Minister for Agriculture, Water and Environment, to reconsider the Federal Government's approach when determining the criteria on what areas are eligible and the whole of the Pastoral Range Lands be reconsidered for inclusion; and,**
- 2. Requests the State Minister for Agriculture and Food, to reconsider the State Government approach of not assisting with the drought situation, and if the State cannot help under their Water Deficiency Program that is implemented to cart water, then an alternative assistance package be considered.**

IN BRIEF

The Australian Government has released a drought response, resilience and preparedness plan.

The plan is focused on three themes:

- Immediate action for those in drought.
- Support for the wider communities affected by drought.
- Long-term resilience and preparedness.

Read the detail in the:

[Australian Government's Drought Response, Resilience and Preparedness Plan.](#)

Most regions in WA did not form part of the Drought Program

MEMBER COMMENT

In relation to the above the Hon David Littleproud MP, Minister for Agriculture, Drought and Emergency Management announced on 1 July 2020 that the Australian Government was investing \$3.9 billion (growing to \$5 billion) in the Future Drought Fund.

This long-term, sustainable investment will make \$100 million available each year to help farmers and communities become more prepared for, and resilient to, the impacts of drought. The first of the Future Drought Funds Programs were announced and began to roll out from July 2020, funding farm business planning, greater access to information for decision-making, adoption of research and technologies, and building the drought resilience of natural resources such as soil and vegetation in agricultural landscapes.

Communities will also benefit through improved regional planning, strengthening networks, leadership and community capabilities and small-scale infrastructure projects.

The eight programs, totalling \$89.5 million, are:

1. The \$20m Farm Business Resilience program will provide farm businesses with training to strengthen their strategic business management skills and develop a farm business plan to build risk management capacity and drought resilience.
2. The \$10m Climate Services for Agriculture program will fund the development and delivery of interactive digital 'climate information services' for the agriculture sector to assist farmers to make real-time decisions.

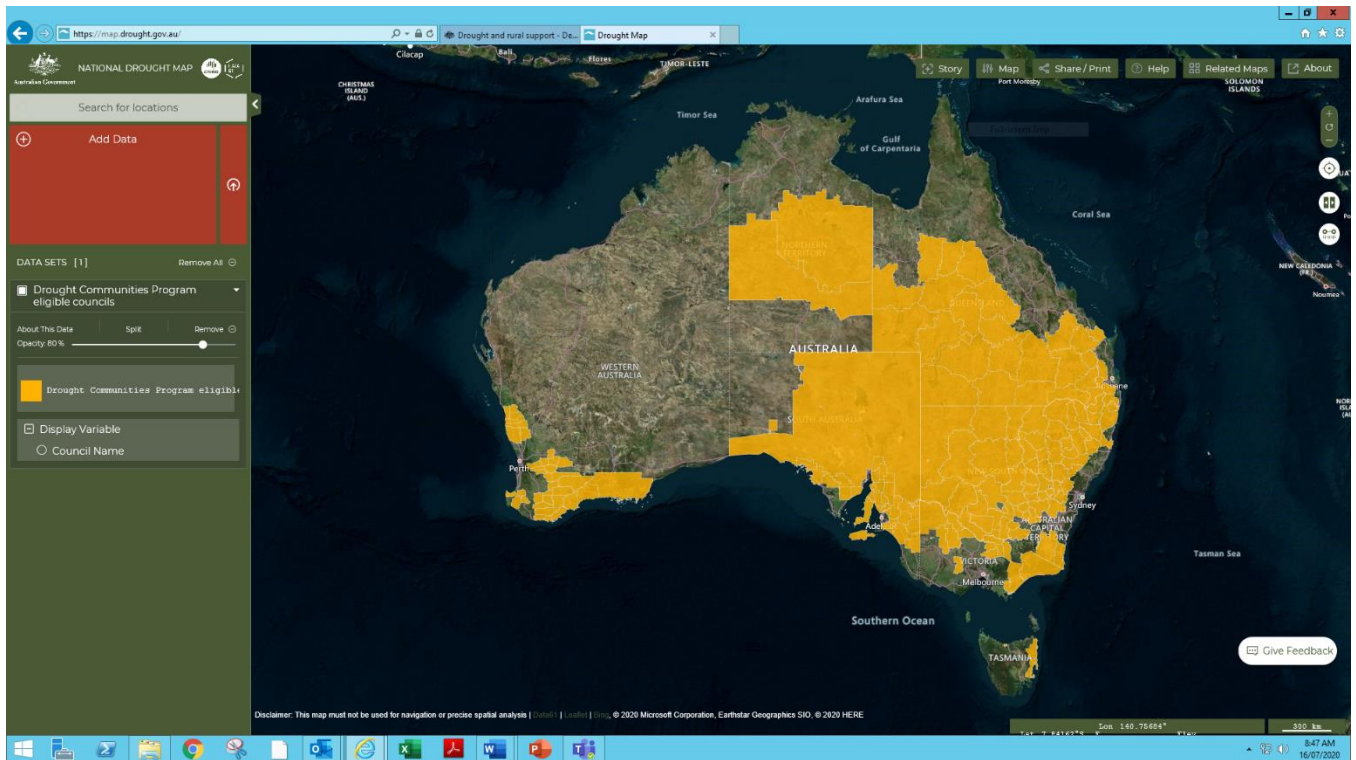
3. The \$3m Drought Resilience Self-Assessment Tool will provide an online self-assessment tool for farmers to self-identify drought risks based on a range of social, economic and environmental indicators, and take action to build the drought resilience of their farm business.
4. The \$20.3m Drought Resilience Research and Adoption program will establish two regionally located Drought Resilience Adoption and Innovation Hubs, and Innovation Grants will become available to research organisations, private sector, industry, not-for-profit organisations and community groups.
5. The \$15m Natural Resource Management (NRM) Drought Resilience program will fund regional NRM bodies to undertake projects to build drought resilience of natural resources on agricultural landscapes, and there will also be grants available to organisations, farmer groups and individuals to undertake NRM projects to build the drought resilience of natural resources on small scales.
6. The \$3.75m Networks for Building Drought Resilience program will support community-driven projects that enhance drought resilience and strengthen networks, including small-scale infrastructure projects to make community facilities drought resilient.
7. The \$7.45m Drought Resilience Leaders program will develop leadership capability in communities and include a mentoring component to foster uptake of innovative practices to build drought resilience of farmers and their businesses.
8. The \$10m Regional Drought Resilience Planning will provide funding to consortia of local councils or equivalent entities to develop Regional Drought Resilience Plans for agriculture and allied industries.

In response to the above announcements on the 1 July 2020, the Western Australian Government was critical of these as they had bypassed critical WA projects that had been presented in a WA Government submission. WA's submission included research and development projects to regenerate degraded and dehydrated lands, projects to prove and promote on-farm desalination, a boost to Strategic Community Water Supplies in the grainbelt and support for horticulture on the Gnangara Mound. While any Federal drought funding is welcomed by the State Government, they felt that this program represents a lost opportunity for WA farmers in need of long-term drought support.

Despite its disappointment with the outcome, the McGowan Government stated it will work with the Federal Government to deliver programs in WA and will continue to push for projects to deal with systemic dry conditions in WA.

Recently the State Government has also declared a water deficiency in another area of the Goldfields Esperance Region in the Shire of Esperance - Cascade area. This is the 12th declaration since May 2019. A declaration is made as a last resort, after continued dry conditions due to climate change have depleted on-farm and State Government managed community water supplies.

<https://map.drought.gov.au/>



The above map identifies the Shires or Regions eligible for this funding. Unfortunately most areas in WA are excluded from any assistance for these programs, and it is important to highlight the Western Australian position as severely impacted with a lack of understanding or support from both Federal and State Governments.

SECRETARIAT COMMENT

The motion is in keeping with the State Council resolution of March 2020, requesting WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program. RESOLUTION 37.1/2020

3.2 State Owned Unallocated Crown Land (UCL) House Blocks

Shire of Dundas Delegate to move

MOTION

That WALGA request the Minister for Local Government, Hon. David Templeman to consider a review into the justification and fairness of the State Government not paying rates on Unallocated Crown Land (UCL).

MEMBER COMMENT

The Shire of Dundas is concerned that the State Government does not pay rates on Unallocated Crown Land. What is not considered is the roads in front of these properties still need to be sealed every ten years, the drains need repairs and verges need to be mowed, not to mention the portion of rates that contribute to the landfill, footy grounds, town-hall, public amenities, swimming pool and the general beautification of the Town.

The Shire of Dundas has 679 Town-site Properties.

The Shire of Dundas has 352 lots of Crown Land within the Town Boundary not paying rates or not vested to anyone to pay rates.

This is just over 50% of blocks in our community that does not pay rates while the infrastructure in-front of these blocks of land has to be maintained by the rest of our community. This equates to \$158,400.00 per year that the community has to find to maintain the infrastructure in front of these properties, which is 16% of the Shire's rates revenue.

The Shire of Dundas believes that the State should review the rate exemption provisions into the justification and fairness of the State Government not paying rates on Unallocated Crown Land (UCL).

An alternative may be for the State to pay a minimum annual maintenance charge on each block to Local Governments to mitigate fire risk and asset management costs for roads, footpaths, drainage etc.

SECRETARIAT COMMENT

The above motion is consistent with WALGA's current policy of requesting for a broad review to be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act. This would include the current exemption for State Government Unallocated Crown Land (UCL).

It is also worth noting that the Local Government Review Panel have recommended that "*The Economic Regulation Authority (ERA) should be asked to undertake a review of the rating system, including a thorough examination of the case for the current wide range of exemptions*".

IN BRIEF

Local Governments impose rates to raise revenue to fund the services and facilities.

The State Government do not pay rates on unallocated crown land.

Request a review into the justification and fairness of the State not paying rates on UCL land.

Attachment 1: AGM Association Standing Orders

- 1. INTERPRETATIONS**
For the purposes of these Standing Orders, if not inconsistent with the context, the following words shall have the following meanings:
 - 1.1 "Absolute Majority"** means:
a majority of delegates of the Association whether present and voting or not.
 - 1.2 "Association"** means:
all or any part of the Western Australian Local Government Association.
 - 1.3 "Delegate or Deputy Delegate"** means:
those persons duly nominated, from time to time, to represent a Member Local Government at a meeting of the Association.
 - 1.4 "Deputy President"** means:
the Deputy President for the time being of the Association.
 - 1.5 "Meeting"** means:
an Annual or Special General Meeting of the Association.
 - 1.6 "Member Local Government"** means:
a Local Government admitted to ordinary membership of the Association in accordance with the provisions of the Constitution.
 - 1.7 "President"** means:
the President for the time being of the Association.
 - 1.8 "Simple Majority"** means:
a majority of the delegates from the Association that are present and voting.
- 2. CONDUCT OF MEETINGS**
The proceedings and business of meetings of the Association shall be conducted according to these Standing Orders.
- 3. NOTICE OF MEETING**
 - 3.1 Annual General Meeting**
The Chief Executive Officer of the Association shall give at least ninety (90) days notice of an Annual General Meeting to all Member Local Governments, advising of the closing date for submission of motions for inclusion on the agenda.
 - 3.2 Special General Meeting**
A Special General Meeting of the Association is to be held if a request is received by the Association President, in accordance with the requirements of the Association's Constitution. No business shall be transacted at a Special General Meeting other than that for which the Special General Meeting was called.
 - 3.3** Notice shall be given at the destinations appearing in the records of the Association.
- 4. QUORUM**
 - 4.1** The Association shall not conduct business at a meeting unless a quorum is present.
 - 4.2** At any meeting of the Association greater than one half of the delegates who are eligible to vote must be present to form a quorum.
 - 4.3** The Association is not to transact business at a meeting unless a quorum is present.
 - 4.4** If a quorum has not been established within the 30 minutes after a meeting is due to begin then the Association can be adjourned –
 - (a) by the President or if the President is not present at the meeting, by the Deputy President;
 - (b) if neither the President nor Deputy President is present at the meeting, by a majority of delegates present;
 - (c) if only one delegate is present, by that delegate; or
 - (d) if no delegate is present, by the Chief Executive Officer or a person authorised by the Chief Executive Officer.
 - 4.5** If at any time during a meeting a quorum is not present, the President shall thereupon suspend the proceedings of the meeting for a period of five (5) minutes and if a quorum is not present at the expiration of that period, the meeting shall be deemed to have been adjourned and the person presiding is to reschedule it for some future time.
 - 4.6** Notice of a meeting adjourned because of absence of a quorum is to be given to all Member Local Governments.
- 5. MEETINGS OPEN TO THE PUBLIC**
The business of the Association shall be open to the public except upon such occasions as the Association may by resolution otherwise decide.
- 6. ORDER OF BUSINESS**
Unless the Association should decide otherwise, the order of business at meetings of the Association, with the exception of special meetings or an adjourned meeting, shall be as follows:
 - (a) Record of attendance and apologies;
 - (b) Announcements;
 - (c) Confirmation of minutes of previous meetings;
 - (d) President's report;
 - (e) Financial report for the financial year; and
 - (f) Consideration of Executive and Member Motions.

Notice will be deemed to have been delivered immediately if transmitted electronically or on the second working day after posting.

7. VOTING ENTITLEMENTS

- 7.1** Each Member Local Government shall be entitled to be represented at any meeting of the Association.
- 7.2** Only eligible and registered delegates may vote.
- 7.3** A delegate shall be entitled to exercise one vote on each matter to be decided. Votes are to be exercised in person.
- 7.4** A delegate unable to attend any meeting of the Association shall be entitled to cast a vote by proxy.
- 7.5** A proxy shall be in writing and shall nominate the person in whose favour the proxy is given, which person need not be a delegate. Proxy authorisations shall be delivered to the Chief Executive Officer of the Association before the commencement of the meeting at which the proxy is to be exercised and shall be signed by the delegate or by the Chief Executive Officer of the Member Local Government that nominated the delegate.

8. SPECIAL URGENT BUSINESS

At any time during a meeting a delegate may, with the approval of an absolute majority, introduce a motion relating to special urgent business that calls for an expression of opinion from the meeting.

In presenting an item of special urgent business, a delegate shall have sufficient copies of the motion in writing for distribution to all delegates present at the meeting and, where practicable, give prior notice to the President of such intention.

9. PRESIDENT

In the construction of these Standing Orders unless the context requires otherwise, the word "President" shall in the absence of the President include the Deputy President or the delegate chosen by resolution to preside at any meeting of the Association.

10. DELEGATE AND DEPUTY DELEGATE

- 10.1** In the construction of these Standing Orders unless the context requires otherwise, the word "delegate" shall in the absence of the delegate include the deputy delegate.
- 10.2** A deputy delegate acting in the capacity of a delegate unable to attend a meeting of the Association shall exercise all rights of that delegate.

11. PRESIDENT TO PRESIDE

- 11.1** The President shall preside at all meetings of the Association, but in absence of the President, the Deputy President shall preside.

- 11.2** In the absence of the President and the Deputy President, the delegates shall choose by resolution, a delegate present to preside at the meeting.

12. SPEAKING PROTOCOL

- 12.1** Only registered delegates and members of the Association's State Council shall be entitled to speak at meetings of the Association.
- 12.2** The first person that is entitled to speak at a meeting who attracts the attention of the person presiding shall have precedence in speaking.
- 12.3** Speakers are to use the microphones supplied.
- 12.4** When addressing a meeting, speakers are to:
- (a) rise and remain standing unless unable to do so by reason of sickness or disability;
 - (b) address the meeting through the person presiding;
 - (c) state their name and Local Government before otherwise speaking;
 - (d) refrain from reading comment printed in the agenda paper in support of a motion, but may identify key points or make additional comment; and
 - (e) refrain from using provoking or discourteous expressions that are calculated to disturb the peaceful current of debate.

- 12.5** Mobile phones shall not be switched on while the meeting is in session.

13. DEBATE PROCEDURES

- 13.1** A delegate moving a substantive motion may speak for –
- (a) 5 minutes in his or her opening address; and
 - (b) 3 minutes in exercising the right of reply.
- 13.2** Other speeches for or against motions are to be limited to 3 minutes unless consent of the meeting is obtained which shall be signified without debate.
- 13.3** No delegate, except the mover of a motion in reply, is to speak more than once on the same motion except by way of personal explanation.
- 13.4** As soon as the right of reply has been exercised, the motion is to be forthwith put to the vote without further comment.
- 13.5** No discussion shall take place on any motion unless it is moved and seconded. Only one amendment on any one motion shall be received at a time, and such amendment shall be disposed of before any further amendment can be received. Any number of amendments may be proposed.
- 13.6** The provisions of these Standing Orders applicable to motions apply mutatis mutandis to amendments, except that the mover of an amendment shall have no right of reply.

- 13.7** When a motion has been moved and seconded, the person presiding shall at once proceed to take a vote thereon unless a delegate opposes it or an amendment is proposed.
- 13.8** No more than two delegates shall speak in succession on one side, either for or against the question before the meeting, and if at the conclusion of the second speaker's remarks, no delegate speaks on the other side, the motion or amendment may be put to the vote.
- 13.9** Notwithstanding clause 13.7, where a composite motion is moved which embodies the core aspects of subsequent motions listed on the agenda, a delegate whose motion has been superseded shall have the opportunity to speak on the question of the composite motion before it is put.
- Once a composite motion has been carried, no further debate shall be permitted in respect of the superseded motions.
- 13.10** At any time during a debate, but after the conclusion of a delegate's comments, a delegate who has not spoken during the debate may move, without discussion, "that the question be now put". If that motion is seconded and carried by a majority, the question shall be submitted at once to the meeting, after the mover has replied.
- 14. QUESTIONS**
Any delegate seeking to ask a question at any meeting of the Association shall direct the question to the President.
- 15. POINT OF ORDER**
A delegate who is addressing the President shall not be interrupted except on a point of order, in which event the delegate shall wait until the delegate raising the point of order has been heard and the question of order has been disposed of, whereupon the delegate so interrupted may, if permitted, continue.
- 16. MOTION - SUBSTANCE TO BE STATED**
A delegate seeking to propose an original motion or amendment shall state its substance before addressing the meeting thereon and, if so required by the President, shall put the motion or amendment in writing.
- 17. PRIORITY OF SPEAKERS**
If two or more delegates wish to speak at the same time, the President shall decide who is entitled to priority.
- 18. PRESIDENT TO BE HEARD**
Whenever the President signifies a desire to speak during a debate, any delegate speaking or offering to speak is to be silent, so that the President may be heard without interruption.
- 19. WITHDRAWAL OF MOTION**
- A motion or amendment may be withdrawn by the mover with the consent of the meeting, which shall be signified without debate, and it shall not be competent for any delegate to speak upon it after the mover has asked permission for its withdrawal, unless such permission has been refused.
- 20. PRESIDENT MAY CALL TO ORDER**
The President shall preserve order, and may call any delegate to order when holding an opinion that there shall be cause for so doing.
- 21. RULING BY PRESIDENT**
The President shall decide all questions of order or practice. The decision shall be final and be accepted by the meeting without argument or comment unless in any particular case the meeting resolves that a different ruling shall be substituted for the ruling given by the President. Discussions shall be permitted on any such motion.
- 22. RESOLUTIONS**
- 22.1** Except as otherwise provided in the Association Constitution and these Standing Orders, all motions concerning the affairs of the Association shall be passed by a simple majority.
- 22.2** Any matter considered by the Association at a Special Meeting shall not be passed unless having received an absolute majority.
- 23. NO DISCUSSION**
Where there is no discussion on a motion, the President may deem the motion to be passed unless the meeting resolves otherwise.
- 24. PERMISSIBLE MOTIONS DURING DEBATE**
- 24.1** When a motion is under debate, no further motion shall be moved except the following:
- (a) that the motion be amended;
 - (b) that the meeting be adjourned;
 - (c) that the debate be adjourned;
 - (d) that the question be now put;
 - (e) that the meeting proceed with the next item of business; or
 - (f) that the meeting sits behind closed doors.
- 24.2** Any delegate who has not already spoken on the subject of a motion at the close of the speech of any other delegate, may move without notice any one of the motions listed in clause 24.1 (b)-(f) and, if the motion is seconded, it shall be put forthwith.
- 24.3** When a debate is adjourned, the delegate who moves the adjournment shall be the first to speak on the motion when the debate is resumed unless the delegate advises of no desire to speak on the motion. Where this occurs, the President shall then call for further speakers, with the exception of those delegates who have previously spoken (unless the meeting otherwise agrees).

- 25. RESCISSION OF RESOLUTION**
- 25.1 At the same meeting**
Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Association may, by simple majority at the same meeting at which it is passed, rescind or alter a resolution if all delegates who were present at the time when the original resolution was passed are present.
- 25.2 At a Future Meeting**
Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Association may rescind or alter a resolution made at an earlier meeting:
- (a) by simple majority, where the delegate intending to move the motion has, through the Chief Executive Officer, given written notice of the intended motion to each delegate at least seven (7) days prior to the meeting; or
 - (b) by absolute majority, in any other case.
- 26. METHOD OF TAKING VOTES**
The President shall, in taking a vote on any motion or amendment, put the question first in the affirmative, and then in the negative and may do so as often as is necessary to enable formation and declaration of an opinion as to whether the affirmative or the negative has the majority on the voices or by a show of hands or by an electronic key pad voting system.
- 27. DIVISION**
The result of voting openly is determined on the count of official voting cards and, immediately upon a vote being taken, a delegate may call for a division.
- 28. ALL DELEGATES TO VOTE**
- 28.1** At meetings of the Association, a delegate present at the meeting when a question is put shall vote on the question.
- 28.2** Each delegate shall be entitled to exercise one deliberative vote on any matter considered.
- 29. PRESIDENT'S RIGHT TO VOTE**
The President shall have a casting vote only.
- 30. SUSPENSION OF STANDING ORDERS**
- 30.1** In cases of urgent necessity or whilst the Association is sitting behind closed doors, any of these Standing Orders may be suspended on a motion duly made and seconded, but that motion shall not be declared carried unless a simple majority of the delegates voting on the question have voted in favour of the motion.
- 30.2** Any delegates moving the suspension of a Standing Order shall state the object of the motion, but discussion shall not otherwise take place.
- 31. NO ADVERSE REFLECTION ON ASSOCIATION**
A delegate shall not reflect adversely upon a resolution of the Association, except on a motion that the resolution be rescinded.
- 32. NO ADVERSE REFLECTION ON DELEGATE**
A delegate of the Association shall not reflect adversely upon the character or actions of another delegate nor impute any motive to a delegate unless the Association resolves, without debate, that the question then before the Association cannot otherwise be adequately considered.
- 33. MINUTES**
- 33.1** The Chief Executive Officer of the Association is to cause minutes of the meeting to be kept and preserved.
- 33.2** The minutes of a meeting are to be submitted to the next Annual or Special General Meeting for confirmation.
- 33.3** Copies of the minutes will be supplied to all delegates prior to the meeting.



Minutes

WALGA Annual General Meeting

Wednesday, 7 August 2019

Perth Convention and Exhibition Centre Perth

Minutes

WALGA

Annual General Meeting

**held at the
Perth Convention and Exhibition Centre
21 Mounts Bay Road, Perth
Riverside Theatre (Level 2)**

**Wednesday 7 August 2019
at 1.30 pm**

1 Annual General Meeting – Order of Proceedings

1.1 Record of Apologies

- Cr Kelly Holzknecht, Shire of Broomehill Tambellup
- Mr John Giorgi, Town of Cambridge
- Cr /Anthony Farrell, Shire of Chapman Valley
- Cr Peter Osborne, Shire of Chittering
- Cr Tracey Rathbone, Shire of Coolgardie
- Mayor Philip Angers, Town of Cottesloe
- Cr Lorraine Young, Town of Cottesloe
- Shire of Denmark
- Cr Alison Harris, Shire of Cunderdin
- Cr Doug Thompson, City of Fremantle
- Cr Bryn Jones, City of Fremantle
- President Malcolm Edwards, Shire of Halls Creek
- Cr Brooke O'Donnell, City of Kalamunda
- Cr Suzie Williams, City of Kalgoorlie Boulder
- Shire of Menzies
- Cr Justin Bagley, Shire of Mingenew
- Shire of Ngaanyatjaraku
- Cr Michael Ryan, Shire of Northam
- Commissioner Eric Lumsden, City of Perth
- Cr Ian Goldfinch, Shire of Ravensthorpe
- Cr Vicki McQuie, Shire of Sandstone
- Cr David Lagan, City of Stirling
- President Melanie Brown, Shire of Trayning
- Cr Ian Turton, Shire of Wandering
- Cr Stephen Gamble, Shire of Wyalkatchem

1.2 Adoption of Standing Orders

RESOLUTION:

Moved Cr Jan Court, Shire of Gingin
Seconded Cr Julie Brown, City of Gosnells

That the AGM Association Standing Orders be adopted.

1.3 Confirmation of Minutes

Minutes of the 2018 WALGA Annual General Meeting.

RESOLUTION:

Moved Cr Jenna Ledgerwood, Town of Mosman Park
Seconded Cr Frank Johnson, Shire of Gingin

That the Minutes of the 2018 Annual General Meeting be confirmed as a true and correct record of proceedings.

2.0 Adoption of Annual Report

RESOLUTION:

Moved Cr Frank Johnson, Shire of Gingin
Seconded Cr Jan Court, Shire of Gingin

That:

- 1. The 2019 Annual Report be received; and,**
- 2. The 2018/19 Financial Statements be received.**

3.0 Consideration of Executive and Member Motions

As per motions listed.

4.0 Closure

There being no further business the Chair declared the meeting closed at 6:05pm.

3. Consideration of Executive and Member Motions

3.1 Coastal Erosion

MOTION

Moved Cr Jan Court, Shire of Gingin
Seconded Cr Tim Barling, City of Melville

That WALGA advocate to the Federal and State Governments with respect to the importance of responding to the increasing challenges faced by Coastal Councils, and develop policy initiatives to include:

1. Introduction of a national funding formula to provide the resources necessary to manage and maintain the coast effectively on behalf of all Australians, including the funds needed to increase the adaptive capacity of Councils to address climate impacts.
2. Allocation of State Funding Grants to properly investigate the causes of coastal erosion and to provide options to address the negative impacts and assist in funding the required works to stabilise the coastal areas and communities against coastal hazards where appropriate
3. Development of an intergovernmental agreement on the Coastal Zone that will provide a co-ordinated national approach to coastal governance through and in cooperation with Australian state, territory and local governments and clearly define the roles and responsibilities of each tier of government in relation to coastal zone management.
4. Creation of a National Coastal Policy, the basis of which is formed by the intergovernmental agreement on the Coastal Zone, that outlines the principles, objectives and actions to be taken to address the challenges of integrated coastal zone management for Australia.
5. An increase in funding for Australian climate science research programs conducted by CSIRO and other research bodies, including the restoration of funding for the National Climate Change Adaption Research Facility or establishment of a similar body, and continuing support for *CoastAdapt*. This is essential to ensure that appropriate guidance in responding to coastal hazards is accessible by Australia's coastal Councils so that coastal communities and assets are adequately prepared to address the adverse effects of climate change impacts.

IN BRIEF

- WALGA advocate for more resources to be provided to Coastal Councils to manage coastal hazards.
- Intergovernmental Agreement to develop a coordinated national approach to Coastal

CARRIED

MEMBER COMMENT

Many Western Australian Local Governments attended the Australian Coastal Councils Conference in NSW earlier this year. From this conference it was clear that other State Governments are working more closely with Local Governments to provide guidance, advice and funding to help manage coastal hazards, including storm erosion, shoreline recession and coastal inundation.

This conference also clearly outlined the fact that there is no coordinated Federal, State and Local Government Policy outlining clear responsibilities, which essentially leaves Councils in a very uncertain situation with respect to how to deal with the coastal issues that they face.

The estimated cost of coastal hazards is unprecedented and yet there is no clear direction at the Commonwealth level as to responsibilities or action plans. In nearly all instances it is being advised/proposed that retreat is the preferred method of dealing with coastal hazards, yet the financial cost of this option eclipses the cost of performing minor works to alleviate the issue for the short to medium term.

Without entering into a debate about sea-levels rising, we all acknowledge that the climate is changing and all coastal Councils in WA are being affected in some way or another that is directly impacting their residents and ratepayers. It should be noted that this matter will not only affect coastal Councils but other Council that will be affected by the ingress of water such as those located on coastal estuaries.

As such, it is requested that WALGA, whilst continuing to work in this space, has a strong focus on the recommendation above which will provide coastal Councils with the necessary support, tools, advice, resources and financial backing to work through these issues in a coordinated manner.

WALGA SECRETARIAT COMMENT

In 2013 the Western Australian Planning Commission (WAPC) adopted a significantly revised *State Planning Policy 2.6: State Coastal Planning Policy*. This policy was revised largely in response to a growing scientific consensus that increasing sea levels and storm intensities will cause more frequent coastal inundation, storm erosion and shoreline recession in coastal areas. A recent report published by the [Climate Council](#) emphasises these challenges.

In particular, the revised state coastal policy introduced new policy measures which require Local Governments to:

- a) Show due regard to coastal hazards when assessing new development proposals, or making or amending a new planning scheme
- b) Prepare strategies (Coastal Hazard Risk Management and Adaptation Plans) to preserve public interests in coastal areas, and
- c) Inform landholders of coastal hazard risks.

WALGA has been working with its members for a number of years to help Local Governments meet these responsibilities. Key activities include:

- Preparation of *Local Government and Coastal Land Use Planning: Discussion Paper* (2014)
- Preparation of *Disclosing Hazard Information: The Legal Issues* (2017)
- Establishment of the Local Government Coastal Hazard Risk Management and Adaptation Planning (CHRMAP) forum, which meets every three months to discuss common issues with member officers and progress key actions
- Submissions to the Department of Planning Lands and Heritage on the Draft Planned and Managed Retreat Guidelines (2017) and CHRMAP Guidelines (2019), and
- Preparation of *Local Government Coastal Hazard Planning Issues Paper* (in draft).

It is the secretariat's view that the requested advocacy activities, outlined in this motion, generally align with and are complementary to, the direction being pursued by members through the Local Government CHRMAP forum to seek additional resources and pursue collaborative approaches with other levels of government to manage coastal hazard risk.

The motion also aligns with:

1. Recommendations made by a [Commonwealth Government parliamentary inquiry](#) in 2009
2. Advocacy being pursued by the [Australian Coastal Councils Alliance](#)
3. WALGA's climate change advocacy, outlined in WALGA's [Policy Statement on Climate Change](#), adopted by WALGA State Council in 2018, and
4. The State Government's intent to formulate a new [climate change policy](#)

3.2 Department of Housing Leasing Residential Property to Charitable Organisations

MOTION

Moved Mayor Carol Adams, City of Kwinana
Seconded Cr Julie Mathison, City of Subiaco

WALGA advocate to the Minister for Housing to:

1. Cease the policy of the Department of Housing leasing their housing assets to charitable/not for profit organisations who are then eligible for charitable Local Government rate exemptions; or
2. Provide Local Governments with a rate equivalent payment annually as compensation for the loss of rates income; or
3. Include in the lease agreements with charitable institutions that they must pay Local Government rates on behalf of the Department of Housing recognising the services Local Government provides to its tenants.

IN BRIEF

- Department of Housing policy and practice to lease housing assets, to not for profit organisations is eroding Local Governments' rate base.

AMENDMENT

Moved Cr Giorgia Johnson, City of Bayswater
Seconded President Tony Dean, Shire of Nannup

That points 1 and 3 be deleted from the original motion.

LOST

AMENDMENT

Moved Cr Cliff Collinson, Town of East Fremantle
Seconded Mayor Brett Pollock, Town of Mosman Park

That points 1 and 2 be deleted from the original motion.

THE AMENDMENT WAS PUT AND CARRIED

THE MOTION AS AMENDED NOW READS:

That WALGA advocate to the Minister for Housing to include in the lease agreements with charitable institutions that they must pay Local Government rates on behalf of the Department of Housing recognising the services Local Government provides to its tenants.

CARRIED

MEMBER COMMENT

The Department of Housing contribute to Local Government rates and do not receive the charitable rate exemption outlined in the *Local Government Act 1995*. It should be noted however that land that is held by the Crown and used for public purposes, is not rateable in accordance with section 6.26(2)(a)(i) of the *Local Government Act 1995*.

The Department of Housing own a large residential housing portfolio in Kwinana and have been paying local government rates for the tenants to access services (such as Library, crèche services, Zone Youth Space, roads and footpaths, parks and reserves) and programs (through the Community Centres, Zone, Library, free events). The standard of services and programs that the City offer is in line with community expectations. A reduction in rate revenue, which is predominantly the revenue source that funds these services, will increase the cost burden onto the remaining ratepayers to pay for these services and programs or result in a reduced standard of service to the community.

Prior to May 2019, the Department of Housing had 13 properties that were exempt from rates due to the Department of Housing leasing these properties to charitable/not for profit organisations, which is estimated to cost the City around \$20,000 annually in lost rate revenue. At the 8 May 2019 Ordinary Council Meeting, Council approved rate exemptions for another 31 Department of Housing properties as a result of these being leased to charitable/not for profit organisations, which is estimated to result in approximately an additional \$85,000 annually in lost rate revenue.

City Officers have undertaken a preliminary review of the types of properties that the Department of Housing own and has estimated that there are 338 residential properties that could be leased to charitable/not for profit organisations. If the Department of Housing entered into an agreement with a charitable organisation to manage these 338 properties and they applied for a rate exemption, the estimated annual loss of rate revenue is \$585,000.

Overall, the potential annual loss of rates revenue from the Department of Housing continuing with this business practice could be up to \$690,000. If the City maintained the same level of service, programs and capital schedule, the shortfall from the annual loss of rates revenue would equate to a 1.85% rate increase for the remaining ratepayers. A loss of this amount would be a major risk under the City's risk assessment framework.

The properties that have been granted charitable rate exemptions are still using the services and accessing programs that are being delivered, however they are not contributing towards this through rates. Each charitable rate exemption reduces the base for rates income and therefore increases the burden on other ratepayers to fund the services provided to the community by a local government. It is recommended that WALGA advocate to the Minister for Housing the negative financial impact that this current Department of Housing policy is having on Local Governments; that exempting these residential properties from rates is increasing the burden on other ratepayers; and that users of local government services should contribute towards the cost of these, including the State Government.

The City does not receive information from the Department of Housing in regards to the plans for leasing their properties until such time that a lease is entered into. The trend over recent years is that the Department of Housing owned properties are leased to charitable and/or not-for-profit organisations without any rate equivalent payment being made for the local government's loss of rates revenue.

Every Western Australian Local Government is required to apply the provisions of the *Local Government Act 1995* regarding exempt properties, including those for charitable rates exemptions and are potentially facing the same issues with the Department of Housing as the City of Kwinana.

WALGA SECRETARIAT COMMENT

The issue of rate exemptions has been a high priority for the sector in the current Local Government Act Review.

This item from the City of Kwinana is consistent with the current advocacy positions of the Association.

The sectors current policy positions are as follows:

Rating Exemptions – Section 6.26

Position Statement: Request that a broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act.

Rating Exemptions – Charitable Purposes: Section 6.26(2)(g)

Position Statement: Amend the Local Government Act to clarify that Independent Living Units should only be exempt from rates where they qualify under the Commonwealth Aged Care Act 1997; and either:

- amend the charitable organisations section of the Local Government Act 1995 to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; or
- establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates.

Rating Exemptions – Rate Equivalency Payments

Position Statement: Legislation should be amended so rate equivalency payments made by LandCorp and other Government Trading Entities are made to the relevant Local Governments instead of the State Government.

Rating Restrictions – State Agreement Acts

Position Statement: Resource projects covered by State Agreement Acts should be liable for Local Government rates.

3.3 Motorist Taxation Revenue and Spending in WA

MOTION

Moved Hon. President Cr Paul Omodei, Shire of Manjimup
Seconded Cr Lynn Daubney, Shire of Manjimup

To support the independent position of the RAC, that WALGA call on the State and Federal Government to:

1. Provide a fairer distribution of funding from revenue collected from Western Australian motorists (consistently a minimum of 50%) to remediate Western Australia's \$845m road maintenance backlog and tackle the increasing costs of congestion and road trauma, to deliver productivity and liveability outcomes; and
2. Hold an inquiry into road user pricing as part of a broader reform of motorist taxation that would remove revenue raising fees and charges, and / or hypothecate money collected for the provision of transport infrastructure and services.

IN BRIEF

- Fair distribution of funding from motorists to road maintenance, congestion and road safety is sought.
- An inquiry into road user pricing should be established.

AMENDMENT

Moved Cr Rod Bradley, Town of Cambridge
Seconded Cr Tony Pratico, Shire of Bridgetown Greenbushes

That an additional point 3 be added that reads:

3. WALGA request RACWA to initiate a joint action in the High Court of Australia, based on SECTION 99 of the Australian Constitution, to claim an adjustment to the payment of Fuel Levies to Western Australia and for the Commonwealth to make a full and proper distribution of monies to enable Western Australia to properly build and maintain the road network needed in our vast State.

LOST

AMENDMENT

Moved Cr Sandra Lee, City of Kwinana
Seconded Mayor Carol Adams, City of Kwinana

That the figure of \$845m be removed from point 1.

THE AMENDMENT WAS PUT AND CARRIED

THE MOTION AS AMENDED NOW READS:

To support the independent position of the RAC, that WALGA call on the State and Federal Government to:

- 1. Provide a fairer distribution of funding from revenue collected from Western Australian motorists (consistently a minimum of 50%) to remediate Western Australia's road maintenance backlog and tackle the increasing costs of congestion and road trauma, to deliver productivity and liveability outcomes; and**
- 2. Hold an inquiry into road user pricing as part of a broader reform of motorist taxation that would remove revenue raising fees and charges, and / or hypothecate money collected for the provision of transport infrastructure and services.**

CARRIED

BACKGROUND

A 2018 report by Acil Allen Consulting called "Motorist Taxation Revenue and Spending in WA" commissioned by the RAC reveals that over the past twelve years Western Australia has only received back on average 34 cents in every dollar of motoring taxation collected by successive Federal Governments.

Motoring taxation is collected by the Federal Government through:

- GST;
- Luxury Car Tax;
- Excise on petrol and diesel; and
- Passenger motor vehicles customs duty.

In 2016 the Western Australian Auditor General identified that Western Australia was facing an \$845M road infrastructure maintenance backlog and it is widely recognised that the condition of many metropolitan, regional and rural roads are not up to an appropriate standard. Partly supporting this position is that the Western Australian road fatality rate that is 33% higher than the national average, and that Infrastructure Australia is projecting that by 2031 Western Australia will have seven of the top ten most congested roads in Australia.

It is concerning that in 2021/22 the projection is that Western Australia motorists are expected to pay \$3.3b in motoring taxes however in the same year only \$562m is forecast to be returned to fund road and transport projects, a return of 17 cents in the dollar which is the lowest level since 2007/08.

WALGA SECRETARIAT COMMENT

The \$845m road maintenance backlog identified by the Western Australian Auditor General in 2016 relates only to Main Roads WA controlled roads. Additionally there is consistently a shortfall in the amount that Local Governments are able to invest in road maintenance and renewal compared that required to maintain the asset in current condition.

Twenty percent of revenue collected by the State Government from Motor Vehicle Licencing is currently provided to Local Governments through the State Road Funds to Local Government Agreement. The balance of this revenue is hypothecated to Main Roads WA. Under earlier agreements between State and Local Governments up to 27% of motor vehicle licence fee revenue has been provided to Local Governments for the road network. This difference equates to \$67 million per year. Increased Federal funding for road infrastructure would not only result in higher levels of service from State roads but also create a more favourable environment for achieving higher levels of funding for Local Government roads.

Numerous inquiries into road user pricing and broad reform of motorist taxation have been completed including:

- Productivity Commission 2007 Road and Rail Freight Infrastructure Pricing
- Henry, K *et al* 2009 Australia's Future Tax System
- COAG Road Reform Plan 2013
- Heavy Vehicle Charging and Investment Reform 2014
- Harper, I. *et al* 2015 Competition Policy Review
- Infrastructure Australia 2016, Australian Infrastructure Plan

WALGA has actively contributed to these inquiries including formal submissions endorsed by State Council (for example 65.3/2011 and 249.4/2013).

Each of these inquiries conclude that the current way of funding road infrastructure is unsustainable and inefficient. Increasingly fuel efficient vehicles, and ultimately electric or hydrogen powered vehicles are undermining the revenue base from fuel excise. However, the Federal Government firmly asserts that there is no link or hypothecation of fuel excise revenue to road funding.

The Australian Government is continuing to investigate heavy vehicle road pricing reform through the Transport and Infrastructure Council, which comprises Transport, Infrastructure and Planning Ministers from all jurisdictions, Federal Ministers and the Australian Local Government Association. The current focus is on developing nationally consistent service level standards for roads to provide an evidence base for investment decisions. Studies are also underway looking at independent price regulation and establishing a forward-looking cost base.

If roads are to become a priced utility (like power or water networks) an important consideration would be sustainable funding for low traffic volume roads, all of which are the responsibility of Local Governments. There remains an important role for all levels of government to support the provision of basic road services to ensure social mobility, economic welfare, road safety and public security. Any reforms to road investment and charging arrangements must be mindful of how best to integrate roads as an economic service with roads as a community service obligation.

3.4 Biosecurity Groups (RBGs)

MOTION

Moved Cr Tony Pratico, Shire Bridgetown Greenbushes
Seconded Cr Alan Wilson, Shire of Bridgetown Greenbushes

That WALGA revokes its current policy position of not supporting the establishment and operations of Recognised Biosecurity Groups (RBGs) and that the decision on whether to support RBGs is to rest with individual Local Governments.

CARRIED

MEMBER COMMENT

A component of WALGA's current policy position on 'biosecurity' is that:

Local Government are not supportive of Recognised Biosecurity Groups (RBGs).

With the establishment of the Biosecurity and Agriculture Management Regulations in 2013 the State Government communicated a new policy setting, being a community coordinated approach to managing biosecurity. In Western Australia Recognised Biosecurity Groups (RBGs) were introduced as the key mechanism to deliver a community coordinated approach, and to manage widespread and established pests in WA.

The Shire of Bridgetown-Greenbushes recognises that when RBGs were initially being established in Western Australia the sector's preference was that the State Government maintains responsibility for the management of pests including providing assistance to land managers and establishment of a biosecurity network. However with the significant establishment of RBGs since 2013 the Shire of Bridgetown-Greenbushes believes it is timely for WALGA to review its current policy position.

Currently there are 16 RBGs established in Western Australia with more being considered for establishment. The 16 current RBGs have a footprint across 61 local governments in Western Australia. As the RBGs are established it is therefore appropriate and at times necessary for the affected local governments to work with the RBG to ensure that the services provided by the RBG are coordinated and compatible with services, works, etc. that are provided by the local government. This working environment and partnership can be compromised by the existence of a sector-wide policy provision that states that Local Government isn't supportive of the existence of the RBG.

With 16 RBGs established and more likely to come it is unlikely that legislation is going to be amended to discontinue this approach to biosecurity management.

The Shire of Bridgetown-Greenbushes proposes that WALGA amend its current policy position by removing the specific part that states that the sector is not supportive of RBGs. Instead the decision on whether to support a RBG should rest with individual Local Governments.

The Blackwood Biosecurity Group (BBG) operates within the boundaries of the Shire of Bridgetown-Greenbushes. The Shire has chosen to recognise and respect the work being done by the BBG noting that the establishment of the BBG wasn't a Shire initiative.

IN BRIEF

- Current WALGA policy position is that local government isn't supportive of Recognised Biosecurity Groups (RBGs).
- Since development of this policy position 16 RBGs have been established in Western Australia, covering land within 61 separate local governments.
- Individual local governments can be discouraged from trying to work with the RBG in its area due to the current sector policy provision.
- It is timely to review the current policy position.

The choice on whether to support the activities of the BBG was a decision that solely rested with the Shire of Bridgetown-Greenbushes. However this decision appears to have left the Shire open to criticism within the sector. In recent times, at various meetings where the subject of RBGs has been on the agenda, including those with WALGA representatives in attendance, there was a view expressed by some that by supporting the BBG the Shire of Bridgetown-Greenbushes is acting in contradiction of a sector policy provision, is therefore weakening the sector's position and could be seen to be encouraging the extension of RBGs or the establishment of more RBGs in Western Australia.

The Shire of Bridgetown-Greenbushes respects the rights of individual Local Governments to oppose the establishment of, or continuation of a RBG within their areas.

The WALGA policy position on biosecurity groups was determined before the growth in the number of RBGs in Western Australia and therefore it is timely to review that position. All other components of the WALGA policy position on 'biosecurity' can be retained.

SECRETARIAT COMMENT

Correspondence received in May 2019 from the Minister for Agriculture has indicated that the review of the *Biosecurity and Agriculture Management Act (2007)* will occur in the second quarter of 2020.

It is envisaged that the current Policy Position will be reviewed in response to any proposed changes to the Act. The policy review will include the provision of a discussion paper on any potential changes to the Act, and a series of workshops for members across the State in order for members, the WALGA zones, and ultimately State Council, to make their respective determinations.

That said, the change proposed by the Shire of Bridgetown-Greenbushes asserts the primacy of each member to make its own decisions, in accordance with its community's desires and expectations.

3.5 WALGA Members Support for Waste to Energy

MOTION

Moved Cr Peter Robinson, Shire of Dardanup
Seconded Cr Bennett, Shire of Dardanup

That WALGA seek firm commitments from the State Government about how the waste avoidance, resource recovery and diversion from landfill targets will be achieved, including local options for reprocessing, recycling and waste to energy.

In particular these commitments should clearly indicate how the State Government will cease the proliferation of landfills in the non-metropolitan areas which are predominantly taking metropolitan waste or waste generated elsewhere in the state including mining and construction camps. These commitments should encourage alternative options and outline what incentives the Government will put in place to reduce, and eventually eliminate, our reliance on landfill.

IN BRIEF

- Seeking support for the Waste Strategy: Western Australia's Waste Avoidance and Resource Recovery Strategy 2030 from WALGA Members.
- To seek firm commitments from the State Government as to how it will be achieved, including alternative options and incentives to reduce and eventually eliminate reliance on landfill.

CARRIED

ATTACHMENTS

Attachment 1 – Waste Avoidance and Resource Recovery Strategy 2030

http://www.wasteauthority.wa.gov.au/media/files/documents/Waste_Avoidance_and_Resource_Recovery_Strategy_2030.pdf

Attachment 2 – Waste Avoidance and Resource Recovery Strategy Action Plan 2030

http://www.wasteauthority.wa.gov.au/media/files/documents/Waste_Avoidance_and_Resource_Recovery_Strategy_2030_Action_Plan.pdf

Attachment 3 – Waste to Energy Position Statement

https://www.wasteauthority.wa.gov.au/media/files/documents/W2E_Position_Statement.pdf

Attachment 4 – WALGA Waste to Energy Discussion Paper for Local Government

<https://www.dropbox.com/s/7ihc97m8p056nk1/Attachment%20-%20W2E%20Discussion%20Paper%20FINAL.pdf?dl=0>

MEMBER COMMENT

- Currently the Strategy sets Targets for these outcomes but does not include a firm plan of how the State Government is going to actually implement and achieve these Targets. The Waste Avoidance and Resource Recovery Strategy Action Plan 2030 ([Attachment 2](#)) also does not provide clarity or concrete actions or incentives to address these targets.
- Building on and updating the first Western Australian Waste Strategy: Creating the Right Environment published in 2012, earlier this year (2019) the State Government released the West Australia's Waste Strategy (Waste Avoidance and Resource Recovery Strategy 2030). Previous State Government Targets have included goals of towards zero waste to landfill by 2020. This may no longer be achievable, however there has been positive trends in waste figures as included in Table 1 on page 9 of the Waste Strategy:

Table 1: Changes in waste generation and landfill in Western Australia, 2010–11 and 2014–15 (Hyder, 2013 & ASK Waste Management, 2017)

	2010–11	2014–15	Percentage change
Generation – total	6.53 million tonnes	6.23 million tonnes	↓5%
Generation – per capita	2,764 kilograms	2,437 kilograms	↓12%
Waste to landfill	4.49 million tonnes	3.61 million tonnes	↓20%
Resource recovery	2.04 million tonnes	2.62 million tonnes	↑28%

- Increases in FOGO and other recycling efforts have improved resource recovery significantly up 28%, whilst per capita generation is down 12%. The knock on effect is that there was a fifth (20%) less waste going to landfill in 2014/15 than in 2010/11. However, there have been questions raised regarding the accuracy of this data and the Department of Water and Environmental Regulation are going to require mandatory reporting by Local Government and industry to address this issue. Even given questions about the data, there is still more than 3.6 million tonnes of waste going to landfill every year.
- To reduce this the Waste Strategy 2030 sets out the following targets:

VISION	<i>Western Australia will become a sustainable, low-waste, circular economy in which human health and the environment are protected from the impacts of waste.</i>		
OBJECTIVES	Avoid <i>Western Australians generate less waste.</i>	Recover <i>Western Australians recover more value and resources from waste.</i>	Protect <i>Western Australians protect the environment by managing waste responsibly.</i>
TARGETS	2025 – 10% reduction in waste generation per capita 2030 – 20% reduction in waste generation per capita	2025 – Increase material recovery to 70% 2030 – Increase material recovery to 75% - From 2020 – Recover energy only from residual waste	2030 – No more than 15% of waste generated in Perth and Peel regions is landfilled. 2030 – All waste is managed and/or disposed to better practice facilities

Source: Waste Avoidance and Resource Recovery Strategy 2030 page 6

- If these targets are achieved it would result in the following:
 - Total waste generated in 2030 reduced by 20% from 2014/15 figures to 4.98 million tonnes per annum.
 - Only 15% of total waste generated is landfilled (acknowledging that the target is only set for Perth and Peel), the total waste to landfill across the state will be 0.75 million tonnes.
 - Resource recovery is increased to 75%, resulting in 3.74 million tonnes being recovered.
 - That leaves 0.5 million tonnes potentially available for Waste to Energy – which the Strategy notes should only be generated from ‘residual waste’. The alternative is that waste to landfill will increase to 1.25million tonnes per annum.
- Whilst the targets are clear, the plan about how this will be implemented is yet to be developed and Local Government and industry will need long term certainty to invest to achieve these targets. The Shire of Dardanup is therefore asking WALGA members to support WALGA to advocate to the State Government for more specific and firm commitments to divert waste from landfill through local options for reprocessing, recycling and waste to energy.
- In this regard, the Waste Authority recognises the benefits in siting waste infrastructure close to the

source of waste generation. Benefits include reduced transport impacts from the movement of waste, such as greenhouse impacts, traffic congestion and community amenity (Waste Authority's Waste to Energy Position Statement, 2013 - [Attachment 3](#)). It is therefore important that **local options** for reprocessing, recycling and waste to energy are considered an essential component in achieving the Waste Strategy's targets. Not taking action and continuing with the status quo will mean waste is transported hundreds or even thousands of kilometres to be disposed of in the regions, rather than being dealt with at source. By considering smaller scale local options it would provide opportunities for reduction at source and also assist communities in the regions to reduce their waste to landfill.

- Considering the above, without Waste to Energy (WtE) and significant improvements in resource recovery, there would still be 25% or 1.25million tonnes state-wide of waste being sent to landfill. According to a 2013 discussion paper ([Attachment 4](#)) prepared for WALGA by the Municipal Waste Advisory Council (MWAC), a standing committee of the Association with delegated authority to represent the Association in all matters relating to solid waste management, WtE could reduce the weight of waste by 70-80% and the volume of waste by 90%.
- The Waste Authority considers best practice WtE processes to be a preferable option to landfill for the management of residual waste but not at the expense of reasonable efforts to avoid, reuse, reprocess or recycle waste. WtE has the potential to divert substantial volumes of waste from landfill (and thereby support the delivery of Waste Strategy targets) and produce a beneficial product (Waste Authority's Waste to Energy position Statement, 2013).
- To address this it is important that options for reduction in the amount of waste going to landfill also consider smaller waste to energy plants that could be located within regional areas to reduce reliance on landfill. Initial investigations indicate that current available technologies could provide opportunities for smaller plants to be established that would use about 500kg of Municipal Solid Waste per hour or about 4,400 tonnes per annum. Such facilities could be located across regional areas and reduce waste to landfill but also provide for energy generation.
- It is recommended that the alternative options outlined in this item be incorporated into the Waste Strategy's Action Plan 2030 with specific incentives put in place by the Government to ensure we reduce, and eventually eliminate, our reliance on landfill.

SECRETARIAT COMMENT

The Shire of Dardanup should be commended for their initiative and identification of key issues such as the need to control the development of new landfills, to support the Strategy Targets, and to develop local solutions to divert material from landfill for material and energy recovery.

3.6 Membership of Development Assessment Panels

MOTION

Moved Cr Lynn Fisher, Shire of Mundaring
Seconded Cr John Daw, Shire of Mundaring

That WALGA advocate increasing Local Government membership in Development Assessment Panels.

CARRIED

MEMBER COMMENT

At its meeting of 3 March 2018, the Shire of Mundaring Council resolved to:

“Advise WALGA that it recommends WALGA investigate increasing local government membership in Development Assessment Panels, rather than advocate for the introduction of Third Party Appeal Rights.”

The Shire will be reconsidering its position in relation to Third Party Appeal Rights at its meeting on the 11 June 2019; its position on seeking WALGA investigate increasing local members on DAP however remains unchanged.

The Department for Planning’s website states:

As a key component of planning reform in Western Australia, Development Assessment Panels (DAPs) are intended to enhance planning expertise in decision making by improving the balance between technical advice and local knowledge.

Development Assessment Panels (DAPs) comprise three technical experts in planning (one of whom chairs the meeting) and two elected members from the local government in which the DAP applies. This is not a balance and there could be various membership options that WALGA could explore, with some likely to be more palatable to the State than others.

For example, an equal number of local elected members and planning professionals on a DAP would demonstrate respect for the expertise of local members in applying planning regulations to a proposed development. It would demonstrate that local elected members have views of equal importance to those of the other Panel members.

Equal numbers of members could result in a tied vote with the Chairperson having a deciding vote. That would not diminish the importance of a balanced number of local representatives and planning experts participating in the decision making process.

DAPs are public meetings. Community members attend to take the opportunity to briefly address the Panel and to listen to the reasons why the decision is made.

Appointing additional elected member/s to DAPs means community members would have local experts and three planning experts explain how the proposed development would impact on a local area and what conditions, if any, are justifiably imposed. This would be educative for the community, strengthen transparency and increase public respect for the DAP process.

IN BRIEF

- DAP includes 3 experts and 2 elected members, which is considered by DoPLH as a balanced decision-making framework;
- There is a need to strengthen transparency and increase public respect for the DAP process;
- It is proposed that WALGA advocate for increasing local government membership on DAP.

SECRETARIAT COMMENT

The Minister for Planning initiated several amendments to Development Assessment Panels (DAPs) to improve their efficiency and operation. The majority of the changes were “*primarily administrative to ensure the system remains flexible and responsive, while more clearly communicating DAP decisions to the public*” ([Changes-to-the-DAP-system-announced.aspx](#)), and did not include changes to DAP membership.

A previous 2016 AGM resolution was for WALGA to advocate for consideration of a series of reforms, in the event that DAPs remain in place, to ensure greater accountability, transparency and procedural fairness for ratepayers through the Panel's assessment and decision making processes. One of the reforms specifically sought a change that would require equal membership on the DAP between Local Government and Appointed Specialist members with an independent chair approved by both State and Local Governments.

At the same 2016 AGM, WALGA was also requested to advocate for an independent review of the decision making within the WA planning system, looking at the roles and responsibilities of State and Local Government and other decision making agencies, Development Assessment Panels and the State Administrative Tribunal appeal process

In December 2016, two reports were presented to WALGA's State Council, one on the review of the entire planning system (Resolution 108.6/2016), followed by one on the possible improvements to the DAPs system (Resolution 109.6/2016). The report on the review of Decision Making within the WA Planning System also resolved to undertake research on third party appeals around Australia and further consult with members regarding its current policy position. The Association prepared a discussion paper which provided background on the development of WALGA's position and a review of the arguments both for and against third party appeals which was then circulated to the Local Government sector for comment and feedback during 2017.

At the May 2018 WALGA State Council meeting, it was resolved to amend the policy position to support the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels (DAPs) (Resolution 37.2/2018). The following resolutions were made: -

1. Note the results of the additional consultation with members on the possible introduction of Third Party Appeal Rights into the Planning System;
2. Based on the feedback received, amend its current policy position to support the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels;
3. Provide the State Government with the outcomes of this consultation and advocate for the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels as part of the upcoming Independent Planning Reform process; and
4. Further consult with members to provide more clarity on the exact details of the criteria that would need to be established, before any system of Third Party Appeals for decisions made by Development Assessment Panels is implemented by the State Government.

At its May 2019 meeting (Resolution 44.4/2019), WALGA's State Council considered a 'Preferred Model' and resolved that WALGA:

1. Continues to advocate for the State Government to introduce Third Party Appeal Rights for decisions made by Development Assessment Panels, and
2. Endorses the 'Preferred Model' as presented in the May 2019 Agenda, as the Third Party Appeals process for decisions made by Development Assessment Panels and in future give consideration to broadening Third Party Appeal Rights to other parties relating to Development Assessment Panel decisions.

The Shire of Mundaring proposal to have equal representation may achieve an actual balance between technical advice and local knowledge, as espoused as the objective of the DAP framework. This would

be a beneficial improvement to the DAP system, particularly in the event that the State is unwilling to pursue any introduction of Third Party Appeal Rights to DAP decisions. The Minister for Planning has advised that Third Party Appeal rights would not be considered by the Government as it would add unnecessary complexity and red tape to the planning framework, contrary to the intent of the current planning reform process.

3.7 Review of the *Mining Act 1978*

MOTION

Moved President Laurene Bonza, Shire of Dundas
Seconded Cr Les Price, Shire of Cue

That:

1. WALGA requests that the Hon. Bill Johnston, Minister for Mines and Petroleum, undertakes a review of the outdated *Mining Act 1978* and that the revision address FIFO and DIDO, and its impact on local communities; and
2. The Mining application process includes a mandatory MOU with the Local Government which would be overseen by the Auditor General to ensure fairness to the Community by having the mining company contribute to local infrastructures as a Legacy project.

IN BRIEF

- FIFO and DIDO to be limited in a reviewed Mining Act, similar to the Stronger Resource Communities Act in Qld https://www.legislation.qld.gov.au/view/whole/pdf/info_rce/current/act-2017-028
- That an MOU with Councils is addressed as a compulsory part of the mining application process
- That the MOU forms part of the Audit process of the relevant Local Government

AMENDMENT

Moved Cr Sandra Lee, City of Kwinana
Seconded Mayor Carol Adams, City of Kwinana

That point 1 be amended to read:

WALGA requests that the Hon. Bill Johnston, Minister for Mines and Petroleum, undertakes a review of the *Mining Act 1978* with a view to maximising the benefits to local communities and its impact on local communities; and

THE AMENDMENT WAS PUT AND CARRIED

THE MOTION AS AMENDED NOW READS:

That:

1. WALGA requests that the Hon. Bill Johnston, Minister for Mines and Petroleum, undertakes a review of the *Mining Act 1978* with a view to maximising the benefits to local communities and its impact on local communities; and
2. The Mining application process includes a mandatory MOU with the Local Government which would be overseen by the Auditor General to ensure fairness to the Community by having the mining company contribute to local infrastructures as a Legacy project.

CARRIED

MEMBER COMMENT

As a Local Government we have felt and seen the impact of mine closures and factors out of our control and how this can devastate a small community. This has significant flow on effects from lack of volunteers to support fighting bush fires in our 95,000 square kilometres of currently unmanaged, UCL land, lack of volunteers to support St Johns Ambulance services, to reducing the capacity of our school

through a steady decline in numbers. Businesses have closed, as have Government Departments as the population declines.

We are not advocating a total elimination of FIFO and DIDO as this would be an unrealistic approach.

We seek the Minister's support as a matter of urgency to make our small communities sustainable.

SECRETARIAT COMMENT

The Association provided an interim submission to the Education and Health Standing Committee Inquiry into mental health impacts of FIFO work in October 2014. This inquiry was in response to the suicides of nine FIFO lives in the Pilbara region of WA.

The submission reinforced support for the implementation of the key recommendations of the 2013 House of Representatives Standing Committee Senate Inquiry report, *Cancer of the bush or salvation for our cities*. That Inquiry recommended research to be undertaken by the Commonwealth Government to determine the socio economic impact of FIFO work practices, accurate measurement of the impact of FIFO on existing on infrastructure and services, and strategies to address current inequities in infrastructure and sustainability of regional medical services health service delivery.

3.8 Financial Assistance Grant

MOTION

Moved Cr Laurene Bonza, Shire of Dundas
Seconded Cr Tony Pratico, Shire of Bridgetown
Greenbushes

That WALGA requests the Hon. Minister of Local Government and Communities David Templeman to assist all Local Governments to Lobby the Federal Government to retain the Financial Assistance Grant at one percent of the of Commonwealth Taxation Revenue.

CARRIED

MEMBER COMMENT

The Shire of Dundas feels the current funding arrangements for Local Government are no longer fit for purpose.

The roles and responsibilities of Local Government has grown significantly. The main funding available from the Australian Government (the Financial Assistance Grants) has consistently declined from a level equal to 1% of Commonwealth Taxation Revenue (CTR) in 1996 to just 0.55% of CTR today.

The Australian Government collects approximately 82% of Australia's tax revenue and is responsible for just one tenth of Australia's public infrastructure assets.

Local councils raise 3.6% of taxes and are responsible for 33% of public infrastructure, including 75% of Australia's roads

3.6% of the tax take is not adequate funding to unlock the potential of our communities. The decline in the Financial Assistance Grants funding has left local councils worse off struggling to meet increasing demand on local infrastructure and services and impacting their ability to build and maintain essential infrastructure to the higher standard required today.

The result is increased pressure on rates and council budgets, making it harder to maintain community services and infrastructure.

There is a current infrastructure backlog of \$30+ billion dollars. The requirement to upgrade and renew infrastructure built during the 'baby boom' and rapid growth periods in the 60s and 70s is becoming a major problem. New infrastructure is also required to meet the needs of the growing population and to meet productivity and safety requirements.

There are also increasing community expectations related to the type and standards of services available to local communities. This is placing pressure on local governments particularly when they are required to provide services previously provided by the other spheres of government. This is particularly the case in thin markets such as rural and regional areas where, if federal or state governments withdraw services, local government must step in or no one will, as we have seen in recent years.

IN BRIEF

- Acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of council services and infrastructure;
- Expresses its concern about the decline in the value of Financial Assistance Grants funding at the national level from an amount equal to around 1% of Commonwealth Taxation Revenue in 1996 to a current figure of around 0.55%; and
- Calls on all political parties contesting the 2019 Federal Election and their local candidates to support the Australian Local Government Association's call to restore the national value of Financial Assistance Grants funding to an amount equal to at least 1 % of Commonwealth Taxation revenue and therefore to provide a Fairer Share of Federal funding for our local communities.

SECRETARIAT COMMENT

WALGA supports the need for a review of the Financial Assistance Grants (FAGs) system, from the perspective of growing the overall size of the pool.

WALGA has consistently supported advocacy, through ALGA and other channels, for increases in funding from the Commonwealth Government to Local Government through Financial Assistance Grants. WALGA continues to work with ALGA to advocate to increase FAGS funding to 1% of taxation revenue.

ALGA's number one priority in their Federal Election advocacy strategy was to restore Financial Assistance Grant funding to one percent of Commonwealth taxation revenue. This remains an ongoing area of advocacy for ALGA.

3.9 Third Party Appeal Rights

MOTION

Moved Cr Giorgia Johnson, City of Bayswater
Seconded Cr Julie Mathison, City of Subiaco

IN BRIEF

- Further amendments proposed to the Preferred Model for Third Party Appeals Process

1. That there be an amendment to the Third Party Appeals Process Preferred Model, being that third parties in addition to Local Governments are able to make an appeal.
2. That there be an amendment to the Third Party Appeals Process Preferred Model, being that closely associated third parties in addition to Local Governments are able to appeal decisions made by the Western Australian Planning Commission and the State Administrative Tribunal, in addition to Development Assessment Panels.

CARRIED

MEMBER COMMENT

The Council has taken a particularly strong stand on this important issue and it is requested that this matter be given further consideration.

SECRETARIAT COMMENT

At its May 2019 meeting, WALGA's State Council considered a 'Preferred Model' and resolved that WALGA:

1. Continues to advocate for the State Government to introduce Third Party Appeal Rights for decisions made by Development Assessment Panels, and
2. Endorses the 'Preferred Model' as presented in the May 2019 Agenda, as the Third Party Appeals process for decisions made by Development Assessment Panels and in future give consideration to broadening Third Party Appeal Rights to other parties relating to Development Assessment Panel decisions.

(Resolution 44.4/2019)

The above resolution was sent to the Minister for Transport: Planning with a copy of the proposed model (as attached).

The May 2019 Agenda item sought to finalise a 'Preferred Model' for appeals on Development Assessment Panel decisions. WALGA's State Council considered several alternative WALGA Zone resolutions, as several Zones proposed alternative 'Preferred Models' for decisions made by DAPs, preferred types of Third Party Appeals and one Zone indicated its opposition to any Third Party Appeals model being introduced, as follows: -

SOUTH METROPOLITAN ZONE

That the Position Statement be referred back to WALGA officers to provide an evidence case to support the need for change, the expected benefits, and an analysis of the implications of change in terms of cost, resource and timeframes by utilising the experience of other States where third party appeals exist and applying that to the system proposed.

GREAT SOUTHERN COUNTRY ZONE

That the Zone opposes Third Party Appeals in relation to Item 5.2 in the May 2019 WALGA State Council Agenda.

EAST METROPOLITAN ZONE

That there be an amendment to the Preferred Model, being that third parties are able to appeal decisions made by the Western Australian Planning Commission and the State Administrative Tribunal, in addition to Development Assessment Panels.

CENTRAL METROPOLITAN ZONE

That WALGA:

1. Continues to advocate for the State Government to introduce Third Party Appeal Rights for decisions made by Development Assessment Panels; and
2. Endorses the original December 2018 'Preferred Model' as the third party appeals process for decisions made by the Development Assessment Panels with the following amendments:
 - a. DOT POINT 1 "which could possibly be expanded later if it proves to be beneficial" to be removed
 - b. DOT POINT 4 to be replaced with "Other affected parties would be able to appeal a DAP decision"

Based on the formal resolutions received and members discussions at Zone meetings, there were a range of options available for State Council to consider at its meeting in May: -

1. Not adopt a Preferred Model until more information on cost and resource implications is provided;
2. Adopt the Preferred Model as presented in the May 2019 Agenda;
3. Adopt the Preferred Model as presented in the May 2019 Agenda, with the amendments suggested by the East Metropolitan Zone, ie ability to appeal decisions made by the Western Australian Planning Commission and the State Administrative Tribunal, in addition to Development Assessment Panels;
4. Adopt the Preferred Model as circulated to members in December 2018;
5. Adopt the Preferred Model as circulated to members in December 2018, with the amendments suggested by the Central Metropolitan Zone;
6. Adopt the Preferred Model with different amendments (any amendments discussed by State Council);
7. Not adopt any Preferred Model but still advocate for Third Party Appeal Rights for DAPs decisions
8. Adopt a different Third Party Appeal model (ie wider than just for DAPs);
9. Consult the sector again on what model of Third Party Appeal rights is considered acceptable given the wide range of views;
10. Return to the pre-May 2018 position, where any Third Party Appeal rights are not supported

The preferred approach by State Council was to adopt the Preferred Model as presented in the May 2019 Agenda, as it would provide the starting point for discussion with the State Government about the introduction of Third Party Appeals for Development Assessment Panel decisions.

WALGA provided this position to the Minister for Transport; Planning and the Minister's response was as follows:

I note WALGA's State Council endorsed Preferred Model on this matter, however I maintain concerns regarding the unnecessary complexity and red tape third party appeal rights would add to the

planning system, which is contrary to the objectives of the Government's commitment to planning reform.

The Department of Planning, Lands and Heritage received 254 submissions in response to the Green Paper, including many which confirmed the issues and views identified in the Green Paper regarding the current DAP system.

An Action Plan for planning reform which contains a program of initiatives to address the concerns identified by the Green Paper and submissions is currently being finalised by the Department for consideration by Government.

I will make announcements regarding the content of the Action Plan and reform initiatives in the near future.

Preferred Model

Third Party Appeal Rights for decisions made by Development Assessment Panels

Benefits of Third Party Appeal Right for decisions made by Development Assessment Panels

- Only Local Governments will be able to challenge and seek review of DAP decisions that are made contrary to the recommendations of the Responsible Authority Report (RAR) or Council position.
- In future, possible consideration to a broadening of Third Party Appeal Rights to other parties relating to Development Assessment Panel decisions.
- Local Government would be able to appeal a DAP decision and defend the merits of their policies and defend the enforceability of their conditions.
- More transparent process in both decision making and condition setting, resulting in more accountable DAP members.

- Would allow for an appeal to be made on the conditions of approval or refusal
 - i) that may have been removed from a RAR; or
 - ii) added to the decision, particularly where no liaison has occurred with the Local Government for clearing or enforcing the condition; or
 - iii) applied inappropriately i.e. the condition would change the intent or design of the development and therefore a new application should have been lodged.
-
- Limits appeal rights to larger, more complex applications and would filter out 'smaller' impact applications which could potentially overburden the system.
- Provides the opportunity for additional information to be included in the appeal process, particularly if information was not received before the DAP meeting.
- Provides the ability to challenge any new information being presented at the DAP meeting without the Local Government being able to undertake any assessment of the new information (unassessed revised plans are currently being lodged and approved at meetings).
- Able to appeal the 'Deferral' process being over utilised, i.e. DAPs are tending to defer applications multiple times rather than making a decision to approve or refuse the proposal.
- Can give the Local Government more confidence that the developer will provide a fully complete application and discuss the application with the Local Government first, rather than relying on the DAP to condition the proposal requiring additional critical information.

Appellants in a Third Party Appeal

Should be for

- A Local Government where DAP has gone against the position of Council itself; or
- A Local Government where DAP has gone against the Responsible Authority Report (RAR)

Local Government makes a submission

- SAT would need to ensure that appeals are made on valid planning grounds and are not made for commercial or vexatious reasons.
- The existing Directions Hearing process could be used to see if the appeal has reasonable planning merit, which would assist in providing clarity on what constitutes a valid planning consideration and what would be an invalid planning consideration. The Directions Hearing could consider the appellant's justification for submitting the appeal, in particular, whether the grounds of appeal are supported by documentary evidence or other material (a similar process for justifying the lodgement of an appeal already exists through Section 76 of the *Planning and Development Act 2005*).
-
- *** Will need to discuss with SAT the definition of 'valid planning grounds' to determine whether the submission has reasonable grounds for appeal***

What can be appealed?

- DAP applications that are compulsory over \$10 million for JDAPs and \$20 million for City of Perth DAP; or
- DAP applications in the optional threshold \$2m – 10m for JDAPs and in the City of Perth \$2 million - \$20 million; or
- DAP applications seeking amendments to approvals *i.e.* Form 2 applications proposing a change to the development application, and including applications for an extension of time

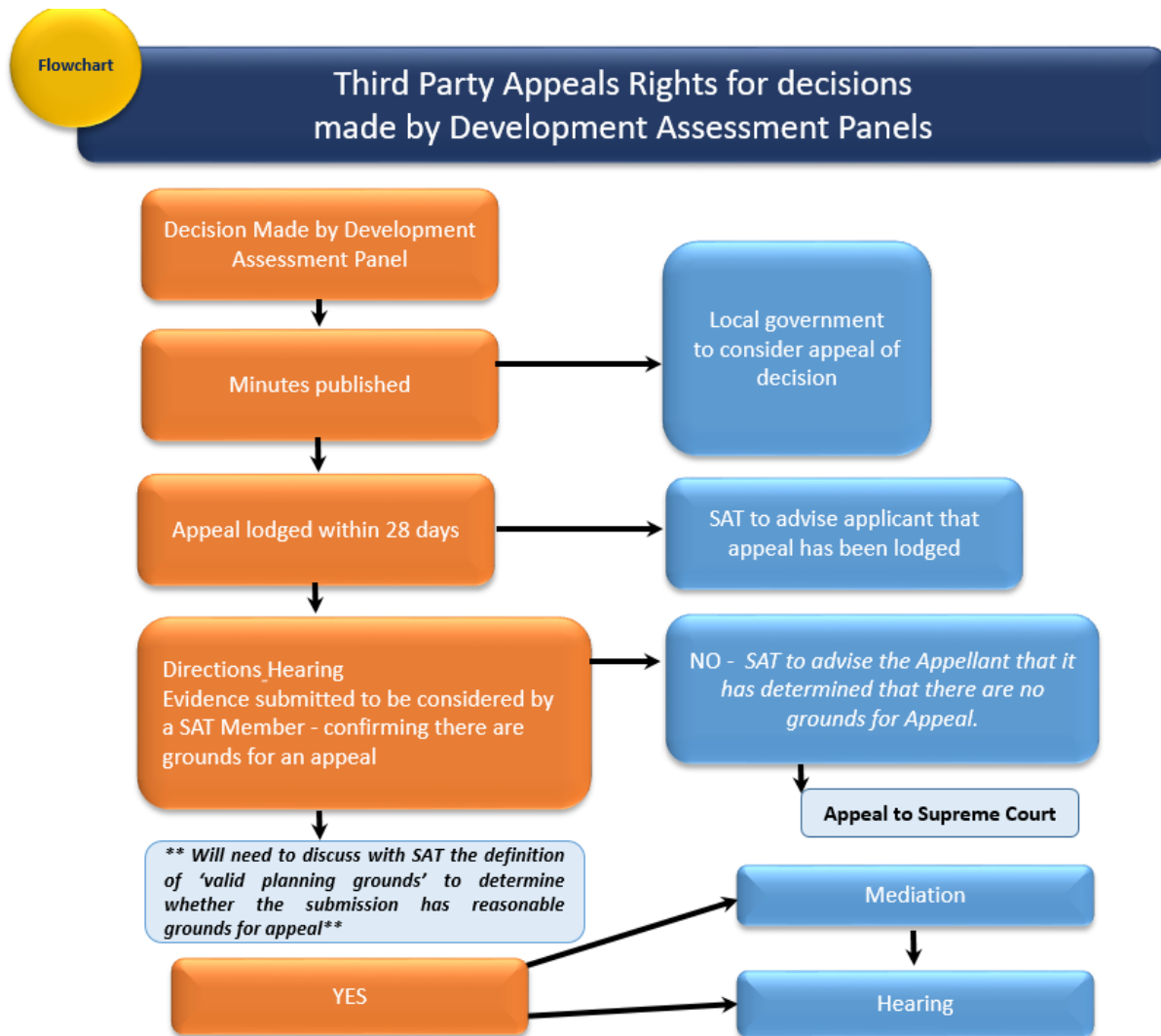
Timeframe to lodge an appeal

- As per the existing timeframe, an appeal on a decision made by a Development Assessment Panel should be lodged within 28 days of the decision being made public, ie publishing of the DAP minutes.
- Local Governments would need to determine within their own organisation what process to follow in order to decide whether or not to lodge an appeal against a DAP decision. In many cases this may require a Special Council meeting to determine this.

Costs

- Any Local Government would need to cover their costs of initiating the appeal, attending SAT directions, mediation and hearings, and costs could also include obtaining expert advice.

Appeals Process



Attachment 3: Action Taken on Resolutions of the 2019 AGM

Action Taken on Resolutions of the 2019 Annual General Meeting

Action Taken on Resolutions of the 2019 Annual General Meeting

3.1 Coastal Erosion

That WALGA advocate to the Federal and State Governments with respect to the importance of responding to the increasing challenges faced by Coastal Councils, and develop policy initiatives to include:

1. Introduction of a national funding formula to provide the resources necessary to manage and maintain the coast effectively on behalf of all Australians, including the funds needed to increase the adaptive capacity of Councils to address climate impacts.
2. Allocation of State Funding Grants to properly investigate the causes of coastal erosion and to provide options to address the negative impacts and assist in funding the required works to stabilise the coastal areas and communities against coastal hazards where appropriate
3. Development of an intergovernmental agreement on the Coastal Zone that will provide a co-ordinated national approach to coastal governance through and in cooperation with Australian state, territory and local governments and clearly define the roles and responsibilities of each tier of government in relation to coastal zone management.
4. Creation of a National Coastal Policy, the basis of which is formed by the intergovernmental agreement on the Coastal Zone, that outlines the principles, objectives and actions to be taken to address the challenges of integrated coastal zone management for Australia.
5. An increase in funding for Australian climate science research programs conducted by CSIRO and other research bodies, including the restoration of funding for the National Climate Change Adaption Research Facility or establishment of a similar body, and continuing support for *CoastAdapt*. This is essential to ensure that appropriate guidance in responding to coastal hazards is accessible by Australia's coastal Councils so that coastal communities and assets are adequately prepared to address the adverse effects of climate change impacts.

In July 2019, the WALGA President publically raised the issue of coastal erosion and its impacts on Local Governments and their communities on the ABC TV news.

In August 2019, the State Government released the Coastal Erosion Hotspots in Western Australia report, commissioned to gain a better understanding of where coastal erosion is expected to have a significant impact on public and private property or infrastructure over the next 25 years. It identifies 55 locations across Western Australia – 15 metropolitan and 40 regional – that have varying levels of risk that will need collaborative solutions. An additional 31 locations have been placed on a watch-list for future monitoring. The estimated cost for managing the 55 locations could be up to \$110 million over the next five years, with additional funding required in the long term.

In October 2019, the President raised the issue of coastal erosion and inundation with the Premier, Treasurer and Ministers for the Environment and Local Government at the State Local Government Partnership Agreement Leaders Meeting, and also placed it firmly on the ALGA agenda. The issue was subsequently addressed at the national level through the Meeting of Environment Ministers in Adelaide on 8 November 2019, where coastal erosion and inundation was acknowledged as a risk that requires a collaborative approach from all levels of government. With ALGA in attendance, Ministers agreed to establish an intergovernmental working group to collate existing information on coastal erosion and inundation hazard risk management, and propose a collaborative approach to coastal erosion for consideration through a future meeting of Environment Ministers.

Western Australia is the lead jurisdiction on the intergovernmental working group, which is currently being developed. ALGA has representation on this through WALGA (Dr Garry Middle). Concurrently, WALGA continues to advocate to the State Government through its State Pre-Budget Submission, seeking \$55m over four years to support the sector in managing the impacts of coastal erosion, and via the WALGA submission to the State Climate Change Issues Paper, with a strong focus on related

Action Taken on Resolutions of the 2019 Annual General Meeting

	legal liability, land use planning and risk management issues. The Intergovernmental Working Group has met three times this year and has been working on two key projects. The first is to get an accurate estimate of the current and predicted costs of managing coastal erosion and inundation to both State and Local Governments, and providing a submission to Infrastructure Australia (IA). IA identified coastal inundation as a priority area for infrastructure spending, and the Working Group's submission argued that coastal erosion is also a significant issue it should address and that options for infrastructure spending should include other adaptation options other than building protection infrastructure, and should include managed retreat spending.
3.2 Department of Housing Leasing Residential Property to Charitable Organisations That WALGA advocate to the Minister for Housing to include in the lease agreements with charitable institutions that they must pay Local Government rates on behalf of the Department of Housing recognising the services Local Government provides to its tenants.	The WALGA President, wrote to the Minister for Housing, Hon Peter Tinley AM MLA in September 2019 in relation to the issue addressed by the motion. The Minister's reply noted the Local Government sector's concerns but did not provide any undertaking to reform the system to require community housing providers to pay Local Government rates. WALGA has also actively advocated on this issue (and broader related issues of rate exemptions) during the current review of the <i>Local Government Act 1995</i>. The recent Local Government Act Review Panel report recommended "The Economic Regulation Authority (ERA) to undertake a review on the rating system, including a thorough examination of the case for the current wide range of exemptions". WALGA will continue to strongly advocate on this issue.
3.3 Motorist Taxation Revenue and Spending in WA To support the independent position of the RAC, that WALGA call on the State and Federal Government to: 1. Provide a fairer distribution of funding from revenue collected from Western Australian motorists (consistently a minimum of 50%) to remediate Western Australia's road maintenance backlog and tackle the increasing costs of congestion and road trauma, to deliver productivity and liveability outcomes; and 2. Hold an inquiry into road user pricing as part of a broader reform of motorist taxation that would remove revenue raising fees and charges, and / or hypothecate money collected for the provision of transport infrastructure and services.	1. WALGA is developing estimates of the taxes paid by Western Australian motorists and expenditure on developing and maintaining road infrastructure in the State. These estimates will inform the advocacy strategy and approach. Early stage discussions have been held with organisations that share concerns regarding funding road infrastructure in WA with the view to a combined advocacy approach if considered most effective. Consolidation of existing road condition survey data coupled with a specific survey in the Mid West region will provide additional supporting evidence of the size, location and scale of the road maintenance backlog. Detailed analysis of road trauma has been prepared for each Local Government area and region.

Action Taken on Resolutions of the 2019 Annual General Meeting

	2. WALGA is providing input into the national Heavy Vehicle Road Reform process, being overseen by the Transport and Infrastructure Council (Commonwealth and State Ministers with responsibility for transport and infrastructure). This process will consider how best to set heavy vehicle charges, and options for hypothecating heavy vehicles charging revenue to road maintenance and upgrade.
3.4 Biosecurity Groups (RBGs) That WALGA revokes its current policy position of not supporting the establishment and operations of Recognised Biosecurity Groups (RBGs) and that the decision on whether to support RBGs is to rest with individual Local Governments.	On 22 August, at the WALGA Forum on Pest Animal Biosecurity Management, the Minister for Agriculture committed to a review of the <i>Biosecurity and Agriculture Management Act 2007</i> in this term of government. The Terms of Reference for the review have yet to be released. In the interim, WALGA participates on the Biosecurity Senior Officers Group, and seeks to ensure that the terms of reference for the review of the Act enable full consultation. The item is being considered at the March meeting of the Environment Policy Team. The Department of Primary Industries and Regional Development (DPIRD) chair the Biosecurity Senior Officers Group, and at the June 2020 meeting officers of DPIRD advised that a draft Terms of Reference for the review of the Act has been prepared as is with the Minister, who has yet to release a final version. Given that a State Election is due early in 2021, it is unlikely that a review panel will be established until after the election.
3.5 WALGA Members Support for Waste to Energy That WALGA seek firm commitments from the State Government about how the waste avoidance, resource recovery and diversion from landfill targets will be achieved, including local options for reprocessing, recycling and waste to energy. In particular these commitments should clearly indicate how the State Government will cease the proliferation of landfills in the non-metropolitan areas which are predominantly taking metropolitan waste or waste generated elsewhere in the state including mining and construction camps. These commitments should encourage alternative options and outline what incentives the Government will put in place to reduce, and eventually eliminate, our reliance on landfill.	WALGA supports the intent of the Motion and will continue to advocate for action from the State Government regarding the implementation of the Waste Avoidance and Resource Recovery Strategy 2030. WALGA commends the motion and its identification of key issues such as the need to control the development of new landfills, to support the Strategy Targets, and to develop local solutions to divert material from landfill for material and energy recovery. MWAC will continue to advocate for funding from the State Government regarding the implementation of the Waste Avoidance and Resource Recovery Strategy 2030. WALGA included in the Submission on the Environmental Protection Act review a specific recommendation in relation to reducing the proliferation of landfills, and will continue to advocate for this outcome through the waste reform process.
3.6 Membership of Development Assessment Panels	A report on the change to membership of Development Assessment Panels was presented to the December 2019 State Council Meeting, where it was resolved:

Action Taken on Resolutions of the 2019 Annual General Meeting

That WALGA advocate increasing Local Government membership in Development Assessment Panels.

That WALGA advocate to the Minister for Planning, that the composition of Development Assessment Panels (DAPs) be modified to provide equal representation of Specialist Members and Local Government Members, in accordance with the original objectives of the DAP system to enhance the decision making process by improving the balance of experts.

Correspondence has been sent to the Minister for Planning in accordance with the resolution above the following response has been received:

“As you are aware the recently released Action Plan for Planning Reform proposes several reforms and improvements to DAP systems and processes. These will provide a consistent robust DAP process reducing potential conflicts of interest and promote consistency of decision making, thereby addressing many of the perceived issues with the current system.

As you have noted, the composition of Local Government representation is not being considered as part of the current planning reform process, however, a number of other significant reforms are proposed. The most notable being a reduced number of DAPs to no more than three and the engagement of specialist members on a full time basis. This will be supported by the establishment of a pool of non-voting subject matter experts to provide DAPs with independent, expert advice as required.

It is my intention that these reforms will enhance the decision making process by providing greater consistency and transparency. The reduced number of DAPs and the engagement of full time specialist members will also allow specialist members to gain a greater level of local expertise therefore further enhancing the process.

Thank you for raising this with me and I encourage WALGA and the local government industry to remain an active participant in the planning reform process.”

These proposed changes to the DAPs systems and processes, will require amendment to the DAP Regulations, therefore, the matter of Local Government equal representation will be raised again as part of the public comment period.

The Department of Planning Lands and Heritage have advised that the amendments to the DAP regulations must be gazetted before April 2021, as the appointment of new Panel Members will be required

Action Taken on Resolutions of the 2019 Annual General Meeting

	at this time. It is therefore anticipated that the draft Regulations will be released at the end of 2020 or beginning of 2021 for public comment.
3.7 Review of the <i>Mining Act 1978</i> That: 1. WALGA requests that the Hon. Bill Johnston, Minister for Mines and Petroleum, undertakes a review of the <i>Mining Act 1978</i> with a view to maximising the benefits to local communities and its impact on local communities; and 2. The Mining application process includes a mandatory MOU with the Local Government which would be overseen by the Auditor General to ensure fairness to the Community by having the mining company contribute to local infrastructures as a Legacy project.	This item was referred to the Mining Communities Policy Forum for action in December 2019. Following the Forum's deliberations, it was recommended that WALGA: 1. Prepare a State Council agenda item advocating to the Minister for Mines and Petroleum, highlighting members concerns with the current Mining Act 1978 and requesting that the Minister initiate a review of the Mining Act 1978. 2. Establish a forum where the sector can be provided with information on the current rating provisions and the tools needed to more appropriately rate mining tenements and infrastructure located in their communities. Given the onset of COVID-19 and the State Government's primary focus on the COVID-19 recovery, advocacy relating to a review of the Mining Act has been reprioritised and placed on hold until a more appropriate time. WALGA is currently looking to facilitate opportunities for Local Governments to hear from others about how they can achieve positive community outcomes within the current provisions of the Act.
3.8 Financial Assistance Grant That WALGA requests the Hon. Minister of Local Government and Communities David Templeman to assist all Local Governments to Lobby the Federal Government to retain the Financial Assistance Grant at one percent of the of Commonwealth Taxation Revenue.	This item was considered by the Governance and Organisational Services Policy Team at their 4 March 2020 meeting. At the 4 March meeting, it was recommended that WALGA request ALGA to advocate for a national position on the need for a Financial Assurances Grants (FAGs) Review to be conducted by the Productivity Commission that addresses: • The current complex and confusing assessment and allocation methodology; • Clarification of how 'disabilities' are defined and administered within these methodologies; • The need for more money to be provided in the total funding pool; and • Support for the retention of minimum grant allocations. This advocacy has been placed on hold, given that the priority is to distribute greater amounts of funding to all councils through all existing mechanisms, including FAGs, in order to support local economies as they recover from COVID-19.

Action Taken on Resolutions of the 2019 Annual General Meeting

3.9 Third Party Appeal Rights 1. That there be an amendment to the Third Party Appeals Process Preferred Model, being that third parties in addition to Local Governments are able to make an appeal. 2. That there be an amendment to the Third Party Appeals Process Preferred Model, being that closely associated third parties in addition to Local Governments are able to appeal decisions made by the Western Australian Planning Commission and the State Administrative Tribunal, in addition to Development Assessment Panels.	A letter relating to this issue was sent to every Local Government Chief Executive Officer in WA on 9 November 2019. The letter requested CEOs to advise whether their Council supports or does not support the motion to amend the Preferred Model. As several WALGA members have requested an extension to the original January deadline, the new closing date for feedback was 28 February 2020. An item was presented to the May 2020 State Council meeting for State Council's consideration. The following State Council resolution was made (Resolution 59.2/2020) 1. That the proposed amendment to the Third Party Appeals Process Preferred Model, being that third parties in addition to Local Governments are able to make an appeal on decisions made by Development Assessment Panels, is not supported, and 2. That the proposed amendment to the Third Party Appeals Process Preferred Model, being that closely associated third parties in addition to Local Governments are able to appeal decisions made by the Western Australian Planning Commission and the State Administrative Tribunal, in addition to Development Assessment Panels, is not supported.
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