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- 11** **NOTICE OF MOTIONS -**

- 12** **NOTICE OF MOTIONS – NEXT MEETING -**

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- 13** **CHIEF EXECUTIVE OFFICERS REPORT**

- 14** **PRESIDENTS REPORT**

- 15** **COUNCILLORS REPORTS**

- 16** **URGENT BUSINESS**

- 17** **INFORMATION BULLETIN**

- 18** **WALGA & CENTRAL ZONE MOTIONS**

- 19** **MEETING CLOSURE**

1 DECLARATION OF OPENING

The Chairman Cr Lyn Baker opened the meeting at 3.00pm.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

President	L Baker
Deputy President	G E Downing
	D B Bolt
	G C Bushell
	D L Hickey
	G A Johnson
	N B Talbot (via Instantaneous Communications)
	M D Szczecinski
	J Bowles
Chief Executive Officer	J Murphy
Deputy Chief Executive Officer	T L Dayman
Environmental Health Officer	F Buise (3.53pm)
Executive Support Officer	A Stone
Public	Di Talbot (via Instantaneous Communications)

(7646) Moved Crs – Talbot and Hickey

That Council grant Cr Talbot a Leave of Absence for the next 6 meetings including December 2010, February 2011, March 2011, April 2011, May 2011 & June 2011.

Carried 9/0

3 PUBLIC QUESTION TIME

There were no members of the public present.

4 OBITUARIES

It was advised that Joan Keillor had passed away since the last meeting.

5 GUEST SPEAKERS

6 DECLARATIONS OF INTEREST

7 CONFIRMATION OF MINUTES

(7647) Moved Crs – Bushell and Johnson

That the minutes of the ordinary meeting held on 19 October 2010, be confirmed as a true and correct record.

Carried 9/0

8 BUSINESS ARISING FROM THE MINUTES

9 MINUTES OF COMMITTEES

9.1 FESA – District Operations Advisory Committee

(7648) Moved Crs – Bolt and Bowles

That the minutes from the FESA District Operations Advisory Committee meeting held on 24 August 2010, be received.

Carried 9/0

9.2 Senior Citizens Committee AGM

(7649) Moved Crs – Bowles and Hickey

That the minutes from the Senior Citizens Committee AGM held on 22 September 2010, be received.

Carried 9/0

Cr Talbot left the meeting at 3.05pm.

9.3 Shire of Corrigin LEMC

(7650) Moved Crs – Szczecinski and Bolt

That the minutes from the LEMC meeting held on 4 October 2010, be received.

Carried 9/0

9.4 Corrigin Tidy Towns Committee

(7651) Moved Crs – Johnson and Downing

That the minutes from the Corrigin Tidy Towns Committee meeting held on 18 October 2010, be received.

Carried 8/0

9.5 Bilbarin Bush Fire Brigade AGM

(7652) Moved Crs – Bolt and Hickey

That the minutes from the Bilbarin Bush Fire Brigade AGM held on 21 October 2010, be received.

Carried 8/0

9.6 Bush Fire Advisory Committee

(7653) Moved Crs – Hickey and Bowles

That the minutes from the Bush Fire Advisory Committee meeting held on 22 October 2010, be received.

Carried 8/0

9.7 Corrigin Centenary Committee

(7654) Moved Crs – Johnson and Szczecinski

That the minutes from the Centenary Committee meeting held on 26 October 2010, be received.

Carried 8/0

9.8 Corrigin Senior Citizens Committee

(7655) Moved Crs – Bowles and Szczecinski

That the minutes from the Corrigin Senior Citizens Committee meeting held on 27 October 2010, be received.

Carried 8/0

10 MATTERS REQUIRING A COUNCIL DECISION

10.1 Finance & Administration Reports

10.1.1 COMMUNITY RESOURCE CENTRE REPORT

Applicant: Shire of Corrigin
Location: Shire of Corrigin
Date: 16 November 2010
Reporting Officer: Heather Ives, Community Resource Centre Coordinator
Disclosure of Interest: No interest to disclose
File Number: CMS/005/03

COMMENT

1. OCT 2010 Advertising: Nil

OCT 2010 Email Advertising:

- Corrigin Movie Club – *November date reminder & movie selection*

2.

OCT 2010 ROOM BOOKINGS	
Conference Room	14
Professional Office	4
Video Conference Room	3
Computer Training Room	1
Exam Supervisions	0

3. OCT 2010 Courses / Workshops / Training / Information Seminars:

Farm Business Resilience Drought Seminars x 6 days	- 150 participants
Lotterywest Grant Writing Workshop	- 9 participants
Corrigin Movie Club (Oct) ' <i>Robin Hood</i> '	- 17 people
Camera Club	- 10 people
Zumba Classes x 2	- 8 people
'Skill Hire' Employment Agency	- 11 appointments
'Community First' Employment Agency	- 6 appointments

4. 'Better Connections' Project (12 month pilot programme Jan – Dec 2010):

- Continued to update local clubs about funding opportunities

5. Funding

CRC Infrastructure & Equipment 2010 Grant - \$15,000:

- Ordered equipment & fixtures for new, dedicated 'Govt. Information Service Area' – *touch screen computer (wall mounted), UPS Power Surge Protection, A4 Colour Laserprinter, Perspex brochure display units (wall mounted), wall pin up boards. – Awaiting delivery*
- Received 'Govt. Information Services Area' promotional material from WACRN.

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CRC Equipment, Fixtures & Fittings 2010 Support- \$5,000:

- Purchased new Roll Laminating Machine to replace old, broken equipment.

6. Staff Training – New IP Video Conferencing Equipment

- Coordinators received staff training from WACRN (*Max Betteridge*) via Video Conference, in basic operation of new equipment.

7. General Business

- CDHS Corrigin Capers 2010 – submitted quote to CDHS for printing/assembly of Corrigin Capers x 70 copies. *Quote accepted.*

8. Resource Centre Monthly Usage: October 2010

CUSTOMERS ACCESSING FEE FOR SERVICE & SALES			
COMPUTER ROOM		HIRE	
Internet Use	70	Room Hire Payments	6
Computer Use	4	Data Projector Hire	4
Wireless Hotspot	3	Laptop Hire	-
SERVICES		Folding Machine Hire	-
B&W Printing / Photocopies	32	Portable Projector Screen Hire	2
Colour Printing / Photocopies	8	White Boards	-
Photo Printing	2	Portable Pin-Up Board	-
Laminating	3	Engraver	-
Faxing	14	NLIS Wand	-
Binding	-	SALES	
Secretarial Services	7	Phonebook Sales	5
Scanning	-	Bird Book Sales	1
Desktop Publishing	-	Map Book Sales	-
Westlink Broadcast (View / Record)	-	Corrigin Book Sales	-
Computer Training (one-on-one)	-	Shire of Corrigin Polo Shirt Sales	-
CD Burning	1	CD Sales	-
FEES		Corrigin Post Card Sales	7
Resource Centre 2010 Membership	-	Corrigin Wrapping Paper Sales	-
Corrigin Movie Club	10	Yealering Book Sales	
Courses	-	Bilbarin Book Sales	
OTHER		OTHER	
Old Computer Sales	4		
Phone Calls	1		
<i>Monthly People through the Door : 184</i>			
CUSTOMERS ACCESSING RESOURCE CENTRE SERVICES			
Phonebook - Enquiries	2	Dept. of Veterans' Affairs	1
Centrelink	74	Course & Educational Enquires	4
Tourism	53	General Enquiries	120

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Conferences/Training/Meetings	261	Corrigin Toy Library	26
Broadband for Seniors (BBS)	22	Westlink (ASCCA Broadcast)	1
University Exams Supervision	2	ATO	1
Medicare	6		
<i>Monthly People through the Door : 573</i>			

TOTAL: 757 (Paying Customers and Customer Services provided)

Paying Customers and Customer Services Yearly Comparison

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2009-2010	629	682	626	757	590	727	421	623	715	529	491	539	7,329
2010-2011	708	610	871	757									

OFFICER'S RECOMMENDATION

That Council receives the Corrigin Community Resource Centre's Report.

(7656) Moved Crs – Bowles and Hickey

That Council receives the Corrigin Community Resource Centre's Report.

Carried 8/0

10.1.2 ACCOUNTS FOR PAYMENT – OCTOBER 2010

Applicant: Shire of Corrigin Location: Shire of Corrigin Date: 8 November 2010 Reporting Officer: Karen Dickinson, Finance Officer Disclosure of Interest: No interest to disclose File Number: FM 0036
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BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

COMMENT

The cheques and EFT payments that have been raised for the Council meeting and also during the month of October 2010 are attached.

After payment of the following cheques and EFT payments, the balance of creditors will be \$NIL

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2010/2011 Annual Budget.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse vouchers 19268 to 19277, and EFT Payments in the Municipal Fund, totalling \$246,486.83, Cheques 3249 to 3251 and EFT Payments in the Trust fund totalling \$5,250.00, and EFT Payments in the Licensing account totaling \$46,193.40.

Total payments for October \$297,930.23.

(7657) Moved Crs – Bolt and Bowles

That Council endorse vouchers 19268 to 19277, and EFT Payments in the Municipal Fund, totalling \$246,486.83, Cheques 3249 to 3251 and EFT Payments in the Trust fund totalling \$5,250.00, and EFT Payments in the Licensing account totaling \$46,193.40.

Total payments for October \$297,930.23.

Carried 8/0

10.1.3 MONTHLY FINANCIAL REPORT - OCTOBER

Applicant: Shire of Corrigin Location: Shire of Corrigin Date: 1 November 2010 Reporting Officer: Taryn Dayman, Deputy Chief Executive Officer Disclosure of Interest: No interest to disclose File Number: FM 0036
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BACKGROUND

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000 are included in the variance report.

COMMENT

A variance report is included with the monthly financial statements.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Monthly Statement of Financial Activity.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopts the Statement of Financial Activity for the month ending 31 October 2010, as presented, and note any material variances.

(7658) Moved Crs – Bolt and Bowles

That Council adopts the Statement of Financial Activity for the month ending 31 October 2010, as presented, and note any material variances.

Carried 8/0

10.1.4 DUAL FIRE CONTROL OFFICERS – SHIRE OF QUAIRADING

Applicant: Shire of Quairading
Location: Shire of Quairading
Date: 1 November 2010
Reporting Officer: Anita Stone, Executive Support Officer
Disclosure of Interest: No Interest to Disclose
File Number: ES 0001

BACKGROUND

Correspondence has been received from the Shire of Quairading requesting the appointment of Dual Fire Control Officers with the Shire of Corrigin.

COMMENT

It is recommended that Council appoints Noel Stone.

STATUTORY ENVIRONMENT

Bush Fires Act 1954

POLICY IMPLICATIONS

Policy 5.1.6 – Fire Control Officers - Appointment

STRATEGIC IMPLICATIONS

Administration of Bush Fires Act with neighbouring Local Governments.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorses the appointment of Noel Stone as the Shire of Quairading's Dual Fire Control Officer with the Shire of Corrigin.

(7659) Moved Crs – Johnson and Hickey

That Council endorses the appointment of Noel Stone as the Shire of Quairading's Dual Fire Control Officer with the Shire of Corrigin.

Carried 8/0

10.1.5 REVIEW OF WARDS & REPRESENTATION

Applicant: Shire of Corrigin Location: Shire of Corrigin Date: 10 November 2010 Reporting Officer: Julian Murphy, Chief Executive Officer Disclosure of Interest: No interest to disclose File Number:

Introduction

The Shire of Corrigin currently has nine (9) elected members representing 842 electors and no wards.

As part of the Shire of Corrigin's Local Government Reform Submission completed in August 2009, Council included a proposal to undertake a review of wards and representation with a view to reducing the number of elected members from nine to seven.

Council last undertook a review of wards and representation in 2006 at which time the existing three ward system was abolished and the number of elected members maintained at nine.

The Review Process

Council decided at its meeting on 21 September 2010 to undertake a review of wards and representation and endorsed the discussion paper outlining a number of options to be considered.

Council advertised the review for public comment for a period of 42 days in accordance with the requirements of Schedule 2.2 of the Local Government Act 1995. Local public notice was given as follows:

- Western Australian Newspaper on Saturday 25 September 2010
- Shire of Corrigin Community Newsletter September 2010 edition distributed to all householders and post boxes
- Shire of Corrigin Notice Board
- Corrigin Library Notice Board
- Shire of Corrigin website www.corrigin.wa.gov.au

The discussion paper was available from the Shire of Corrigin Office and the Shire of Corrigin website.

Summary of Public Submissions

Two submissions from the public were received.

Submission	Summary of Submission
Ian Smith	Supports a return to a system of wards Supports a reduction in the number of Councillors from 9 to 7

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	Wards will provide electors a link with Councillors with an interest in that ward Would like each Councillor to take responsibility for a portion of roads in their ward so as to be seen as proactive rather than reactive
Bruce Fenton	Supports a return to a system of wards – 5 wards with 2 Councillors in each ward Supports an increase in the number of Councillors from 9 to 10 Councillors should be required to live in their ward Believes that there were better roads when a ward system was in place

Assessment of the Options

Elected Members

The ideal number of elected members for a local government is for the local government to determine. There is a diverse range of councillor/elector ratios across Western Australia reflecting the sparsely populated remote areas and the highly populated urban areas. The majority of the Shire of Corrigin's population is centred in the townsite of Corrigin with the remainder dispersed in rural areas throughout the district.

By way of comparison Corrigin's neighbouring Councils are represented by a range of elected members from 11 to 7 as detailed in the table below.

Local Government	Number of Elected Members	Electors	Councillor:Electors Ratio
Brookton	7	746	106
Bruce Rock	11	702	63
Corrigin	9	842	93
Kondinin	9	686	76
Kulin	9	735	81
Narembeen	9	628	69
Pingelly	8	850	106
Quairading	9	782	86
Wickepin	9	537	59

The **advantages** of a reduction in the number of elected members may include the following:

- The decision making process may be more effective and efficient if the number of elected members is reduced. It is more timely to ascertain the views of a fewer number of people and decision making may be easier. There is also more scope for team spirit and cooperation amongst a smaller number of people.
- The cost of maintaining elected members is likely to be reduced (a reduction of about \$5,000 per elected member per year).
- The increase in the ratio of councillors to electors is unlikely to be significant.
- Consultation with the community can be achieved through a variety of means in addition to individuals and groups contacting their local elected member.
- A reduction in the number of elected members may result in an increased commitment from those elected reflected in greater interest and participation in Council's affairs.
- Fewer elected members are more readily identifiable to the community.

- Fewer positions on Council may lead to greater interest in elections with contested elections and those elected obtaining a greater level of support from the community.
- There is a State wide trend for reductions in the number of elected members and many local governments have found that fewer elected members works well.

The **disadvantages** of a reduction in the number of elected members may include the following:

- A smaller number of elected members may result in an increased workload and may lessen effectiveness. A demanding role may discourage others from nominating for Council.
- There is the potential for dominance in the Council by a particular interest group.
- A reduction in the number of elected members may limit the diversity of interests around the Council table.
- Opportunities for community participation in Council's affairs may be reduced if there are fewer elected members for the community to contact.
- An increase in the ratio of councillors to electors may place too many demands on elected members.

Whilst the 2009 Corrigin local government elections generated much local interest and a strong field of candidates, the previous three elections were uncontested. Reducing the number of councillors may increase public interest in local government elections and assist in attracting candidates for vacancies.

A reduction in the number of elected members to six or seven would not have a significant impact on the councillor to elector ratio. There is some resistance to having an even number of Councillors because of the potential to have a split vote when making council decisions.

The Minister for Local Government has requested that Councils give consideration to reduce the number of councillors to between six and nine.

No Ward System

The Shire of Corrigin has operated with a no ward system since 2006. During this time the no ward system has worked effectively and has not diminished the ability of councillors to represent the community.

The **advantages** of a no ward system may include:

- Elected members are elected by the whole community not just a section of it. Knowledge and interest in all areas of the Council's affairs would result broadening the views beyond the immediate concerns of those in a ward.
- The smaller town sites and rural areas have the whole Council working for them.
- Members of the community who want to approach an elected member can speak to any elected member.
- Social networks and communities of interest are often spread across a local government and elected members can have an overview of these.
- Elected members can use their speciality skills and knowledge for the benefit of the whole local government.

- There is balanced representation with each elected member representing the whole community.
- The election process is much simpler for the community to understand and for the Council to administer.

The **disadvantages** of a no ward system may include:

- Electors may feel that they are not adequately represented if they don't have an affinity with any of the elected members.
- Elected members living in a certain area may have a greater affinity and understanding of the issues specific to that area.
- There is potential for an interest group to dominate the Council.
- Elected members may feel overwhelmed by having to represent all electors and may not have the time or opportunity to understand and represent all the issues.
- It may be more difficult and costly for candidates to be elected if they need to canvass the whole local government area.

Ward System

Many local governments have a ward system and find that it works well for them. The

advantages of a ward system may include:

- Different sectors of the community can be represented ensuring a good spread of representation and interests amongst elected members.
- There is more opportunity for elected members to have a greater knowledge and interest in the issues in the ward.
- It may be easier for a candidate to be elected if they only need to canvass one ward.

The **disadvantages** of a ward system may include:

- Elected members can become too focussed on their wards and less focussed on the affairs of other wards and the whole local government.
- An unhealthy competition for resources can develop where electors in each ward come to expect the services and facilities provided in other wards, whether they are appropriate or not.
- The community and elected members can tend to regard the local government in terms of wards rather than as a whole community.
- Ward boundaries may appear to be placed arbitrarily and may not reflect the social interaction and communities of interest of the community.
- Balanced representation across the local government may be difficult to achieve, particularly if a local government has highly populated urban areas and sparsely populated rural areas.

The ward system was abolished for the Shire of Corrigin in 2006. At that time a three ward system operated in the district with two rural wards and a ward representing the majority of the population in the Corrigin townsite. When considering a return to a ward system Council is required to ensure a balance of representation across the Shire (electors to Councillors ratio) with a variation of not more than +/- 10%. A return to a similar three ward system would not provide equality of councillor to elector representation between wards. The following table shows the result of reintroducing a three wards system with seven councillors:

Ward	No. of Electors	No of Councillors	Councillor:Electors Ratio	% ratio Deviation
North	140	2	1:70	41.8
South	180	2	1:90	25.17
Town	522	3	1:280	-133.3
Total	842	7	1:120	

Consideration of options

Wards

The response to the call from public submissions was very poor with only two submissions received. Whilst both submissions supported a return to a ward system, the current no-ward system is working well without any obvious problems. A return to wards could not be achieved with an acceptable balance in representation across wards. It is recommended that Council retain the no-wards system.

Number of Elected Members

The public submissions were divided on the most appropriate number of Councillors. A reduction in the number of elected members would meet the Minister for Local Government's request for Councils to reduce the number of councillors to between six and nine, and should be given serious consideration by the Shire of Corrigin.

STATUTORY ENVIRONMENT

Local Government Act 1995:

- Schedule 2.2 – Provisions about names, wards and representation
- Section 2.18 (3) – Fixing and changing the number of councillors

POLICY IMPLICATIONS

Council does not have a policy in relation to this item.

FINANCIAL IMPLICATIONS

Reduction of costs relating to the maintenance of elected members.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

Moved: Crs –

That after completing the consultative process on the review of wards and representation in accordance with Schedule 2.2 of the Local Government Act 1995, the Shire of Corrigin recommends to the Local Government Advisory Board for implementation at the 2011 local government elections that:

- 1. an order be made under s 2.18 (3) of the Local Government Act 1995 to reduce the number of offices of councillor on the Council from nine (9) to seven (7); and*
- 2. that the no ward system be maintained.*

COUNCIL RESOLUTION

(7660) Moved Crs – Hickey and Bowles

That after completing the consultative process on the review of wards and representation in accordance with Schedule 2.2 of the Local Government Act 1995, the Shire of Corrigin recommends to the Local Government Advisory Board for implementation at the 2011 local government elections that:

- 1. an order be made under s 2.18 (3) of the Local Government Act 1995 to reduce the number of offices of councillor on the Council from nine (9) to seven (7); and***
- 2. that the no ward system be maintained.***

Carried by absolute majority 8/0

10.1.6 TENDER FOR THE SALE OF LAND – GRANITE RISE ESTATE

Applicant: Shire of Corrigin
Location: Shire of Corrigin
Date: 10 November 2010
Reporting Officer: Julian Murphy, Chief Executive Officer
Disclosure of Interest: No interest to disclose
File Number: Tender 04/2010

BACKGROUND

Council made allowance in the 2010/11 Budget for the sale of residential land comprising 33 lots at the Granite Rise Estate Corrigin. The tender was advertised statewide with tenders closing on 10 November 2010. Lot 17 has been set aside for the construction of a Shire Staff house.

Council set the following reserve prices for lots:

Lot No.	Street No.	Street Name	Area (m ²)	Reserve Price inc-GST
1	8	Lawton Way	802	\$ 54,900
2	6	Lawton Way	801	\$ 54,800
3	4	Lawton Way	871	\$ 59,600
4	2	Lawton Way	887	\$ 66,700
5	8	Haydon Close	822	\$ 62,300
6	6	Haydon Close	874	\$ 59,800
7	4	Haydon Close	805	\$ 55,100
8	2	Haydon Close	805	\$ 55,100
9	1	Haydon Close	757	\$ 51,800
10	3	Haydon Close	775	\$ 53,100
11	5	Haydon Close	723	\$ 49,500
12	7	Haydon Close	715	\$ 55,000
13	8	Price Retreat	724	\$ 55,600
14	6	Price Retreat	769	\$ 52,700
15	4	Price Retreat	776	\$ 53,100
16	2	Price Retreat	756	\$ 51,800
18	12	Lawton Way	813	\$ 55,600
19	3	Abe Way	928	\$ 63,500
20	5	Abe Way	930	\$ 63,700
21	7	Abe Way	931	\$ 63,700
22	1	Lindsay Rise	789	\$ 54,000
23	3	Lindsay Rise	742	\$ 50,800
24	5	Lindsay Rise	747	\$ 51,100
25	2	Lindsay Rise	1490	\$ 102,000
26	4	Lindsay Rise	1517	\$ 103,700
27	6	Lindsay Rise	1516	\$ 103,800
28	8	Lindsay Rise	1516	\$ 103,800

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29	10	Lindsay Rise	1515	\$ 103,800
30	12	Lindsay Rise	1515	\$ 103,700
31	14	Lindsay Rise	1515	\$ 103,700
32	16	Lindsay Rise	1508	\$ 103,200
33	18	Lindsay Rise	1380	\$ 100,400

No tenders were received.

When disposing of property, a local government is required to comply with the provisions of section 3.58 of the Local Government Act 1995. The Act provides for Local Government property to be sold by public auction or tender.

The Local Government (Functions and General) Regulations (Reg. 30) allows for the sale of property other than by tender or public auction within six months of Council putting the sale of land out for public tender.

COMMENT

The current economic environment and poor agricultural season has seen a slow down in demand for residential land in Corrigin. Council has budgeted for the construction of a new Staff house on Lot 17 Lawton Way in the new estate. This new house will give the subdivision an increased profile and may help to attract buyers for the land.

The CEO has also invited submissions from local estate agents to market the land. One submission was received from Mr Ralph Bolton of Landmark Realty to act as selling agent for the Shire. A copy of the proposal including the Exclusive Selling Agent Agreement and selling commission fees have been provided to Council as a separate attachment.

The proposal includes advertising on the internet in local publications and increasing signage at the subdivision location. The current sales strategy has not resulted in any sales and it is recommended that Council appoint Ralph Bolton of Landmark Realty as selling agent for the next six months.

To allow for the efficient processing of any offers to purchase lots at the Granite Rise Estate it is recommended that Council delegate authority to the Chief Executive Officer to accept any offers to purchase lots received within the six months following the close of tenders in the Granite Rise Estate that are equal to or greater than the reserve price for lots set by Council.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 3.58 disposing of property.

Local Government (Functions and General) Regulations – Regulation 30 Disposition of property to which section 3.58 of the Act does not apply.

POLICY IMPLICATIONS

Council does not have a policy in relation to this item.

FINANCIAL IMPLICATIONS

Income from sale of land at the Granite Rise Estate.

STRATEGIC IMPLICATIONS

There are no direct strategic implications in relation to this item

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Notes that no tenders were received for Tender 04/2010 – Sale of Residential Land Granite Rise Estate;*
- 2. Delegates authority to the Chief Executive Officer to accept offers to purchase lots, received within the six months following the close of tenders, in the Granite Rise Estate that are equal to or greater than the reserve price for lots set by Council; and*
- 3. Appoints Ralph Bolton of Landmark Realty as exclusive selling agent for the Granite Rise Estate.*

(7661) Moved Crs -

That Council:

- 1. Notes that no tenders were received for Tender 04/2010 – Sale of Residential Land Granite Rise Estate;*
- 2. Delegates authority to the Chief Executive Officer to accept offers to purchase lots, received within the six months following the close of tenders, in the Granite Rise Estate that are equal to or greater than the reserve price for lots set by Council; and*
- 3. Appoints Ralph Bolton of Landmark Realty as exclusive selling agent for the Granite Rise Estate for the term of six months.*

Carried by absolute majority 8/0

Reason for Variation:

Council wanted to be specific in a time period that Landmark Realty are to act as exclusive selling agent because this is the first time it's been done.

10.1.7 SALE OF VEHICLE –HOLDEN COMMODORE SV6

Applicant: Shire of Corrigin
Location: Shire of Corrigin
Date: 11 November 2010
Reporting Officer: Julian Murphy, Chief Executive Officer
Disclosure of Interest: No interest to disclose
File Number: PS 0012

BACKGROUND

Council made allowance in the 2010/11 Budget for the sale of the Deputy CEO's vehicle (2CR) – 2009 Holden Commodore SV6 Sedan. Mr Greg Tomlinson has applied to purchase the vehicle from Council.

A trade in valuation was obtained on 16 September 2010 of \$22,948 (inc. GST). Mr Tomlinson has offered to purchase the vehicle for \$24,000 (inc. GST)

The proposed sale of the vehicle to Mr Tomlinson was advertised statewide with public submissions closing on 10 November 2010. No public submissions were received.

When disposing of property, a local government is required to comply with the provisions of section 3,58 of the Local Government Act 1995. The Act provides for Local Government property to be sold by public auction or tender. Property may be disposed of other than by tender or auction if public notice is given in accordance with the Act.

COMMENT

The purchase price offered by Mr Tomlinson is higher than the trade in valuation received for the vehicle. It is recommended that Council sell the vehicle to Mr Tomlinson for the price offered of \$24,000.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 3.58 disposing of property.

POLICY IMPLICATIONS

Council does not have a policy in relation to this item.

FINANCIAL IMPLICATIONS

Income from sale of vehicle.

STRATEGIC IMPLICATIONS

There are no direct strategic implications in relation to this item

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council in accordance with section 3.58 of the Local Government Act 1995 sell the 2009 Holden Commodore SV6 sedan (2CR) to Mr Greg Tomlinson for \$24,000 (inc. GST).

(7662) Moved Crs – Johnson and Szczecinski

That Council in accordance with section 3.58 of the Local Government Act 1995 sell the 2009 Holden Commodore SV6 sedan (2CR) to Mr Greg Tomlinson for \$24,000 (inc. GST).

Carried 8/0

Cr Szczecinski left the meeting at 3.52pm and returned with the MEHBS, Mr Frank Buise at 3.53pm.

10.2 Health Building & Planning Reports

10.2.1 MEHBS – INFORMATION UPDATE

Applicant: Shire of Corrigin
Location: Whole of Shire
Date: 10 November 2010
Reporting Officer: Frank Buise, MEHBS
Disclosure of Interest: No Interest to Disclose
File Number: CM 0007

BACKGROUND

The following is to update councilors on various issues within the Health & Building and Town Planning area.

COMMENT

The following information is supplied for Council's information:

Building License's Issued Under Delegated Authority

Lic No.	29010	Lic No.	30010
Lot No.	12 Knights Court	Lot No.	412 Grylls Rd
Building.	Dwelling	Building.	Dwelling
Value.	\$241,368	Value.	\$143,270

Environmental Health Association (Australia) inc Conference

I attended the Environmental Health Association (Australia) inc conference on Thursday and Friday, 14 and 15 October 2010 at South Perth. Topics covered were;

Dr Melissa Stoneham gave a very interesting talk on the need for Public Health Planning and for each Shire to have a Public Health Plan.

David Nadebaum from McLeods Solicitors gave a very interesting workshop on getting procedures right to obtain optimum outcomes.

The CEO of Peppermint Grove Council, Anne Banks-McAllister gave a report on the new Shire of Peppermint Grove administration building and how it was constructed using eco friendly design and materials. This site would be a worthy visit for Councillors once it has been completed. The project cost \$18,500,000.

Gordon Tester from the Shire of York, gave a talk on the Toodyay fire (Gordon was the EHO/BS at Shire of Toodyay at the time). 38 homes were lost in the fire and we were shown many pictures of poor design and also some homes that were saved by careful planning in terms of clearances around the home.

A panel of Department of Health employees gave updates on certain matters, ie asbestos, smoking, food. The important issue is the changes to the Tobacco Regulations. No one is now

allowed (since 22 September 2010) to smoke in alfresco areas, with the exception of a liquor licensed area. If the proprietor is requested by someone to tell a diner not to smoke, and the proprietor does not act, he commits an offense.

One topic which will have serious financial implications for Local Government is 'Clandestine Drug Labs'. There have been 108 labs found in WA this year up to beginning of October 2010. This is not just a city problem. The health repercussions are deadly and have caused deaths. The officer in charge of Beverley Police Station has reported a drug laboratory find in the town of Beverley just a few weeks ago.

Windmill Meats Abattoir

The Department of Health's meat section has audited the abattoir as part of their monitoring program. The audit was successful.

Food Complaint

The Department of Health food unit contacted me, and advised that a complaint had been made concerning packaged sunflower seeds sold at a supermarket in town. The package contained rat droppings. I followed this up and there was only one packet left with the same date code, so this was withdrawn from the shelf. The other supermarket was inspected for the same product. DOH contacted City of Stirling to follow up the complaint as the manufacturer is in Balcatta. Under the new testing regime the local authority where the product is packaged does the follow up. Whereas the old system, I would have had to do that.

General

As usual general advice, building and health inspection work, tip inspections, including complaints, etc have taken place.

STATUTORY ENVIRONMENT

Various

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no direct financial implications in relation to this item

STRATEGIC IMPLICATIONS

There are no direct strategic implications in relation to this item

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the EHO information update.

(7663) Moved Crs – Bolt and Johnson

That Council receives the EHO information update.

Carried 8/0

10.2.2 CLANDESTINE DRUG LABORATORIES

Applicant: Shire of Corrigin Location: Whole of Shire Date: 10 November 2010 Reporting Officer: Frank Buise, MEHBS Disclosure of Interest: No Interest to Disclose File Number: Insert Correct File Number

BACKGROUND

Clandestine Drug Laboratories (CDL) are the name given to the illicit manufacturing of methamphetamines. These CDL can be found in houses, sheds, bush, farms, factories, in caravans, cars, virtually anywhere.

Chemicals used are, Pseudoephedrine, Acetone, Freon, Anhydrous Mmonia, Red Phosphorus, Hypophosphorous Acid, Lithium Metal, Hydriodic Acid, Iodine Crystals, Phenylpropanolamine and can be used in conjunction with other chemicals to give a different end result. These chemicals are highly explosive, give off pungent gases which can lead to death in a very short period.

The incidence of Clandestine Drug Laboratories (CDL) has increased alarmingly over the first 9 months of the year. Police have reported 108 CDL have been discovered in the first 9 months of the year. The Officer in Charge of the Beverley Police station has reported that a CDL was raided in the town site of Beverley just a few weeks ago.

The City of Wanneroo's Environmental Health Officers have been involved in the cleanup of several CDL's that have been discovered in that locality. The City of Wanneroo has had to foot the bill for such cleanups.

To clarify costs involved – if the contamination is outside of a dwelling, the Department of Environment and Conservation will pay for the cleanup. If the contamination is within the dwelling and the owner can't be located the Shire will cover the cost. All testing for chemicals and for clean up are done by the senior chemist at the state chemical laboratory in Perth. The senior chemist has the final say in declaring the area/dwelling is safe for occupancy.

People involved in the manufacture of these illicit drugs are now using old utilities and caravans and hiding them in bush land to produce the drug.

COMMENT

This report is to make Council aware of the risks involved in this activity. Shire employees (outside staff) should be made aware of the risks involved when stumbling onto such a site in the bush. They can be taught what to look for (telltale signs of a laboratory) and be made aware of the risks of explosion and gas contamination (ammonia gas), if they continue to investigate the situation.

I have contacted Local Government Insurance, and the Occupational Health representative has contacted me. His organization is going to prepare a fact sheet and this will be distributed to all local governments.

STATUTORY ENVIRONMENT

Local Government Act 1960

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There may be a direct financial cost to Council, if the owner of a property cannot be located. The Shire will be able to recoup this cost under the provisions of the Local Government Act 1960

STRATEGIC IMPLICATIONS

There are no direct strategic implications in relation to this item

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receive the report given for information.

(7664) Moved Crs – Johnson and Bowles

That Council receive the report given for information.

Carried 8/0

The MEHBS, Mr Frank Buise left the meeting at 4.05pm.

10.3 Works & General Purpose Reports

There were no Works & General Purpose Reports

11 NOTICE OF MOTIONS –

There were no Notices of Motions.

12 NOTICE OF MOTIONS – NEXT MEETING –

There were no Notices of Motions for the next meeting.

13 CHIEF EXECUTIVE OFFICERS REPORT

Medical Centre

The Building Supervisor's focus is completely on the Medical Centre upgrade currently. The ceilings have been completely removed from the administration and waiting area, the Electricians are on board to sort out lighting and any other electrical issues. Merredin Telephones are sorting out what needs to be installed or removed.

The patient records are currently being converted from Gemini's system to the Wheatbelt GP Network's system. While they are being converted they are unavailable to anybody. The Wheatbelt GP Network are having discussions with a potential doctor at the moment.

14 PRESIDENTS REPORT

The President reported that she had attended a Road Sub Group meeting last week, BBQ & interview with John Cecil from ABC Radio and the Electors Meeting on 10 November and is attending a meeting with Rural Health West next week.

15 COUNCILLORS REPORTS

There were no Councillor Reports

16 URGENT BUSINESS

There was no urgent business.

17 INFORMATION BULLETIN

18 WALGA & CENTRAL ZONE MOTIONS

19 MEETING CLOSURE

There being no further business to discuss, the President thanked everyone for their attendance and closed the meeting at 4.21pm.

President

Date