



Agenda Attachments

March 2022

ATTACHMENT 7.1.1 - MINUTES – ORDINARY COUNCIL MEETING – 24 FEBRUARY 2022

ATTACHMENT 7.2.1 - MINUTES – LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING – 24 FEBRUARY 2022

ATTACHMENT 7.2.2 - MINUTES – AUDIT AND RISK MANAGEMENT COMMITTEE MEETING – 8 MARCH 2022

ATTACHMENT 8.1.1 - ACCOUNTS FOR PAYMENT – FEBRUARY

ATTACHMENT 8.1.2 - ACCOUNTS FOR PAYMENT – CREDIT CARDS - JANUARY

ATTACHMENT 8.1.3.1 - MONTHLY FINANCIAL REPORT – PERIOD ENDING 31 JANUARY 2022

ATTACHMENT 8.1.3.2 - MONTHLY FINANCIAL REPORT -PERIOD ENDING 28 FEBRUARY 2022

ATTACHMENT 8.2.1 - LOCAL PLANNING POLICY NO.2 – DISASTER AND EMERGENCY RECOVERY

ATTACHMENT 8.2.3 - DRAFT LEASE AGREEMENT

ATTACHMENT 8.2.4 - COMPLIANCE AUDIT RETURN

ATTACHMENT 8.2.5 - BUDGET REVIEW REPORT

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MINUTES

ORDINARY COUNCIL MEETING
24 February 2022

UNCONFIRMED

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1. DECLARATION OF OPENING

The Chairperson, Shire President Cr. D Hickey opened the meeting at 3.02pm, and acknowledged the Njaki Njaki Nyoongar people as the traditional owners of the lands and waters where Corrigin is situated, and paid respect to Elders past and present.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Shire President

Deputy Shire President

Cr. D L Hickey

Cr. M A Weguelin

Cr. S L Jacobs

Cr. S C Coppen

Cr. M B Dickinson

Cr. C E Steele

Cr. B Fare

Chief Executive Officer

Manager of Works and Services

Deputy Chief Executive Officer

Executive Support Officer

N A Manton

Burgess

K A Caley

J L Biddle

Members of the Public

R Owen

S Rawlings

APOLOGIES

NIL

LEAVE OF ABSENCE

NIL

3. PUBLIC QUESTION TIME

NIL

4. MEMORIALS

The Shire have been advised that Laura Green (Nee DiFulvio) has passed away since the last meeting.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Steve Rawlings and R Owen gave a presentation seeking Council support for a proposed Murrumbidgee event to be held in Corrigin in May 2022.

- Left the room at 3.19pm.

6. DECLARATIONS OF INTEREST

CEO Manton declared an Impartiality Interest in item 8.2.1 – Development Application – Proposed Telecommunication Infrastructure as the applicant is a relative by marriage.

Cr Coppen declared a Proximity Interest to 8.2.4 – Phase 3 Local Roads and Community Infrastructure as he owns a business across the road from the proposed development.

7. CONFIRMATION OF MINUTES

7.1. PREVIOUS COUNCIL MEETING AND BUSINESS ARISING FROM MINUTES

7.1.1. ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 21 December 2021 (Attachment 7.1.1).

COUNCIL RESOLUTION

(1/2022) Moved: Cr Weguelin Seconded: Cr Jacobs

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 21 December 2021 (Attachment 7.1.1) be confirmed as a true and correct record.

Carried 7/0

7.2. COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

UNCONFIRMED

8. MATTERS REQUIRING A COUNCIL DECISION

8.1. CORPORATE AND COMMUNITY SERVICES REPORTS

8.1.1. ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	31/01/2022
Reporting Officer:	Tanya Ludlow, Finance / Human Resources Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.1 – Accounts for Payment – December 2021

SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been made during the month of December 2021 are provided as Attachment 8.1.1 – Accounts for Payment – December 2021.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be -\$55.50.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	16941 - 16954, 16955 - 17119	\$642,554.31	
	Cheque	020690 - 020701	\$18,814.60	
	Direct Debit	December 2021	\$123,769.06	
	Payroll	December 2021	\$205,693.33	\$990,831.30
Trust	EFT	16956 - 16957	\$40.35	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	\$40.35
Licensing Trust	EFT	No Payments	\$0.00	
	Direct Debit	December 2021	\$44,184.85	\$44,184.85
Edna Stevenson	EFT	16955, 17120	\$4,537.94	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	\$4,537.94
Total Payments for the Month of December 2021				\$1,039,594.44

Previous Accounts for Payment report

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.1 – Accounts for Payment – December 2021, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in Report
Municipal, Trust, ES Trust and Licensing	EFT	EFT16940	EFT16941
Municipal	Cheque	020689	020690
Trust	Cheque	003392	No Payments
Edna Stevenson	Cheque	000065	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.7 – Purchasing Policy

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2021 / 2022 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(2/2022) Moved: Cr Fare Seconded: Cr Weguelin

That Council reviews the list of accounts paid and acknowledges that payments totalling \$1,039,594.44 have been made during the month of December 2021.

Carried 7/0

8.1.2. ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	1/02/2022
Reporting Officer:	Tanya Ludlow, Finance / Human Resources Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.2 – Accounts for Payment – January 2022

SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of accounts to ensure that there is effective security for which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been raised during the month of January 2022 are provided as Attachment 8.1.2 – Accounts for Payment – January 2022.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$16,688.42.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	17121 - 17137	\$258,761.55	
	Cheque	020702 - 020709	\$28,147.32	
	Direct Debit	January 2022	\$28,280.63	
	Payroll	January 2022	\$149,529.59	\$464,719.09
Trust	EFT	No Payments	\$0.00	
	Cheque	No Payments	\$0.00	
	Direct Debit	January 2022	\$5,000.00	\$5,000.00
Licensing Trust	EFT	No Payments	\$0.00	
	Direct Debit	January 2022	\$49,975.75	\$49,975.75
Edna Stevenson	EFT	No Payments	\$0.00	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	\$0.00
Total Payments for the Month of January 2022				\$519,694.84

Previous Accounts for Payment report

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.2 – Accounts for Payment – January 2022, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in Report
Municipal, Trust, ES Trust and Licensing	EFT	EFT17120	EFT17121
Municipal	Cheque	020701	020702
Trust	Cheque	003392	No Payments
Edna Stevenson	Cheque	000065	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.7 – Purchasing Policy

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2021 / 2022 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(3/2022) Moved: Cr Jacobs Seconded: Cr Fare

That Council reviews the list of accounts paid and acknowledges that payments totalling \$519,694.84 have been made during the month of January 2022.

Carried 7/0

8.1.3. LATE ITEM - ACCOUNTS FOR PAYMENT – CREDIT CARDS

Applicant:	Shire of Corrigin
Date:	21/02/2022
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	FM.0036
Attachment Ref:	Attachment 8.3.1.1– Accounts for Payment – Credit Cards November Attachment 8.3.1.2 – Accounts for Payment – Credit Cards December

SUMMARY

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the periods 29 October 2021 to 29 November 2021 and 30 November to 29 December 2021.

BACKGROUND

This information is provided to Council monthly in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political, and financial goals for the community benefit. The accountability principles of local government are based on strong financial prudence, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin corporate credit cards.

A monthly review of credit card use is independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure that has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures, the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident, and all areas of compliance have been met.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.9 – Purchasing Policy
Policy 2.16 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2021/2022 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan (LTFP) to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(4/2022) Moved: Cr Coppen Seconded: Cr Steel

That Council:

1. *in accordance with Attachment 8.1.3.1 endorse credit card payments for the period 29 October 2021 to 29 November 2021 for \$2,114.11*
2. *in accordance with Attachment 8.1.3.2 endorse credit card payments for the period 30 November 2021 to 29 December 2021 for \$137.80*

Carried 7/0

8.1.4. MONTHLY FINANCIAL REPORTS

Applicant:	Shire of Corrigin
Date:	17/02/2022
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	Nil
File Number:	FM.0037
Attachment Ref:	Attachment 8.1.3 – Monthly Financial Statements for the period ending 31 December 2021

SUMMARY

This report provides Council with the monthly financial reports for the month ending 31 December 2021.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996*, regulation 3, states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

Further information on the December financial positions is in the variance report included in the monthly financial reports.

STATUTORY ENVIRONMENT

s. 6.4 *Local Government Act 1995*, Part 6 – Financial Management
r. 34 *Local Government (Financial Management) Regulations 1996*

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2021/22 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.3	Regular reviews of Council's Long Term Financial Plan to ensure the long term financial stability of the Shire
		4.4.4	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(5/2022) Moved: Cr Jacobs Seconded: Cr Fare

That Council accept the Statement of Financial Activity for the month ending 31 December 2021 as presented, along with notes of any material variance

Carried 7/0

UNCONFIRMED

8.2. GOVERNANCE AND COMPLIANCE

8.2.1. DEVELOPMENT APPLICATION - PROPOSED TELECOMMUNICATIONS INFRASTRUCTURE

Applicant:	Crisp Wireless Pty Ltd
Landowner:	Mr Alan Edward Manton
Location:	Lot 25575 on Deposited Plan 151915 Bullaring with all access via Lot 7121 & Lot 19720 (No.1118) Bullaring Road, Bullaring
Date:	7/02/2022
Reporting Officer:	Mr Joe Douglas, Consultant Town Planner (Exurban Rural & Regional Planning)
Disclosure of Interest:	NIL
File Ref:	A134
Attachment Ref:	Attachment 8.2.1 – Development Application

SUMMARY

This report recommends that Council grant conditional approval to a development application received from Crisp Wireless Pty Ltd to erect and operate telecommunications infrastructure on a portion of Lot 25575 on Deposited Plan 151915 Bullaring with all access via Lot 7121 and Lot 19720 (No.1118) Bullaring Road, Bullaring.

BACKGROUND

Crisp Wireless Pty Ltd have submitted a development application under the authority of Mr Alan Edward Manton (Landowner) seeking Council's approval to install a new 30-metre-high telecommunications tower and associated infrastructure in the south-eastern portion of Lot 25575 on Deposited Plan 151915 Bullaring to improve wireless broadband coverage throughout the locality.

Given Lot 25575 does not have direct frontage and access to a constructed public road in the immediate locality, all access to the proposed new telecommunications tower and associated infrastructure on Lot 25575 will be via Lot 7121 and Lot 19720 (No.1118) Bullaring Road, Bullaring located immediately south which are also owned by Mr Alan Edward Manton.

It is understood from information provided by the applicant that no clearing of any existing native vegetation on the subject land will be required to accommodate the proposed development.

A full copy of the development application received, including supporting documentation and plans, is provided in Attachment 8.2.1.

Lot 25775 is located approximately 26 kilometres south-west of the Corrigin townsite in the locality of Bullaring. The subject land is rectangular in shape and comprises a total area of approximately 239.52 hectares.

Bullaring Road, which is located approximately 1.5 to 2 kilometres south of Lot 25775, is a sealed and drained local distributor road under the care, control and management of the Shire of Corrigin. Given the existing public road reserve abutting the northern and eastern boundaries of Lot 25775 is unconstructed with no plans by the Shire to construct this road in the short-to-medium term future, all access to/from Lot 25575 is currently via Lot 7121 and Lot 19720 (No.1118) Bullaring Road, Bullaring immediately south.

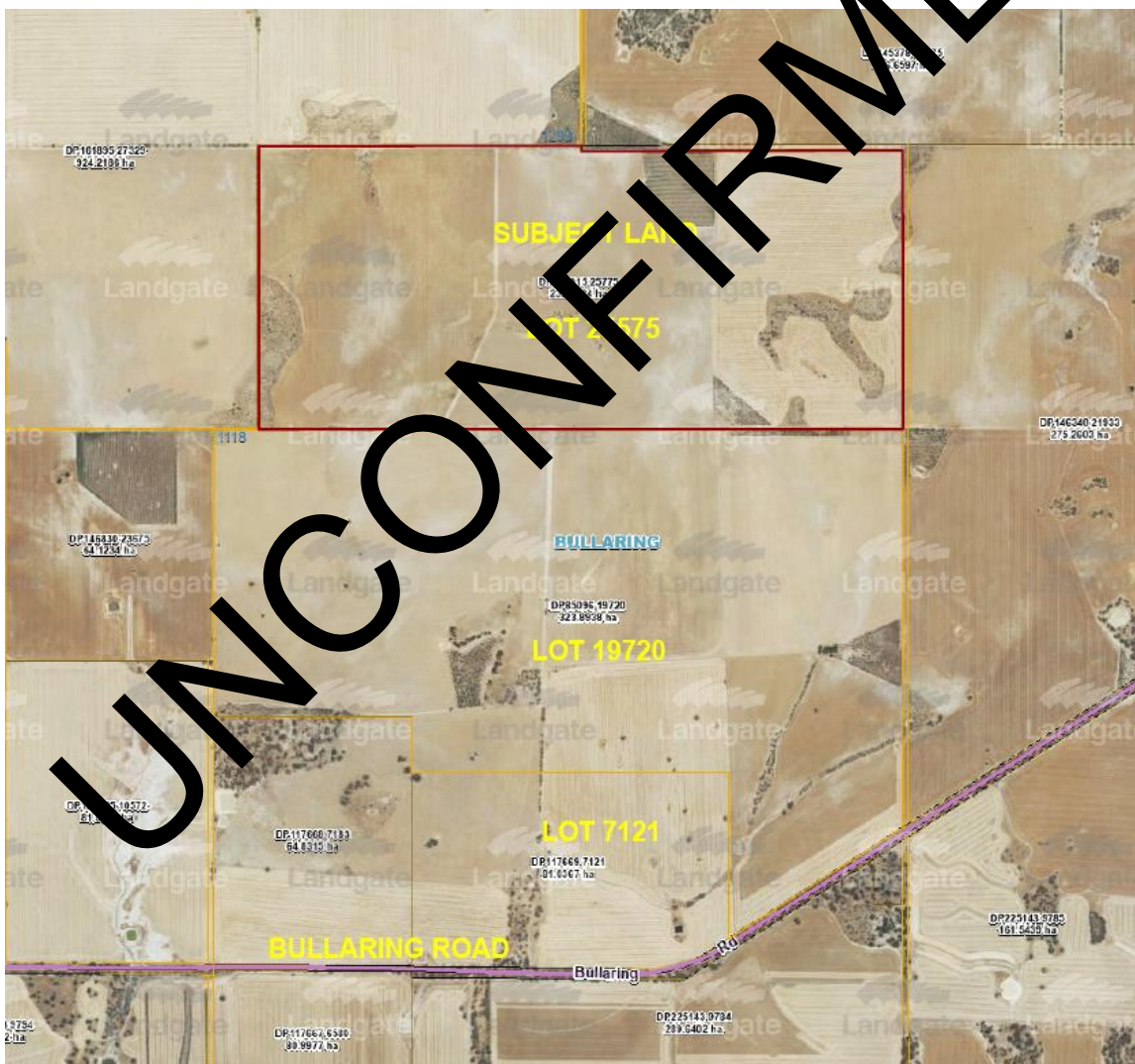
Lot 25575 is gently sloping from north to south and is currently used for broadacre agricultural purposes (i.e. cropping & grazing). The land has been extensively cleared throughout, with the exception of a number of small stands of native vegetation that have been retained for land management purposes, and contains a small tree plantation located centrally along its northern boundary.

Aside from cleared and fenced paddocks, unsealed internal access tracks, firebreaks and boundary fencing, the property contains no other notable built form improvements.

It is significant to note none of the lots the subject of this application have been designated as being flood prone or subject to inundation during extreme storm events and contain no buildings or places of European or Aboriginal cultural heritage significance.

Various parts of all three lots, including that portion of Lot 25575 where the proposed new telecommunications infrastructure is proposed to be constructed, have however been designated by the Fire and Emergency Services Commissioner of WA as being bushfire prone. Notwithstanding this fact, as the proposed development will not result in the intensification of land usage, increase the number of employees on the land, the occupation of employees on site for any considerable amount of time, or an increase to the overall bushfire threat, a bushfire attack level (BAL) assessment and bushfire management plan are not required in support of the application.

Existing adjoining and other nearby land uses are predominantly rural in nature (i.e. broadacre cropping & grazing) on lots ranging in size from 64 to 924 hectares.



Location & Lot Configuration Plan (Source: Landgate 2022)

COMMENT

All three (3) lots the subject of this application are classified 'Rural' zone under the Shire of Corrigin Local Planning Scheme No.2 (LPS2).

Under the terms of LPS2 the development of any land classified 'Rural' zone for the purpose of telecommunications infrastructure is listed as being discretionary (i.e. a 'D' use) which means it is not permitted unless Council has exercised its discretion by granting development approval.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS2 and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* including State Planning Policy No.5.2 entitled 'Telecommunications Infrastructure'. This assessment has confirmed the proposal is generally compliant or capable of compliance with the following relevant requirements:

- Land capability and land use compatibility;
- Lot boundary setbacks;
- Preservation of productive agricultural land;
- Preservation of rural character and amenity and places of cultural heritage significance;
- Preservation of natural environmental features, drainage patterns and catchments; and
- Bushfire risk and stormwater drainage management.

Notwithstanding this general conclusion, Council should note the following key points when considering and finally determining the application:

Building Height

Clause 31(16) of LPS2 expressly states no site shall be developed or building constructed to contain more than two (2) storeys or exceed ten (10) metres in height however Council may use its discretion and vary these requirements if it can be assured that any height variation proposed will not affect the privacy enjoyed by neighbouring developments and is sympathetic with the scale and character of the surrounding built environment.

Having regard for the location of the proposed development and the nature of existing development in the immediate locality, which is predominantly rural in nature, it is contended the proposed new 30 metre high telecommunications mast will not affect the privacy enjoyed by neighbouring properties and will not have any significant negative impact on the character and amenity of the immediate locality.

Vehicle Access

A key objective of the land's current 'Rural' zoning classification in LPS2 is to ensure a right of vehicular access unfettered as to time, place and circumstance exists to any land which is the subject of an application for development approval.

Given Lot 25575 is effectively 'landlocked' as described previously above, there is a need to consider and address the proposed vehicle access arrangements to the new telecommunications infrastructure on this lot via Lots 7121 and 19720 located immediately south to avoid any potential disputes regarding access, including restrictions to access and claims of trespass, in the event one of these lots is ever sold to a third party in the future. This issue can be resolved by imposing a condition on any development approval issued requiring the preparation and registration of a right-of-carriageway easement on the certificate of title of Lots 7121 and/or 19720 to provide legal access rights through these lots to/from Lot 25575 within ninety (90) days of settlement of any future contract for the sale of any of these lots to a third party.

Council should note this condition will run with the land in perpetuity as part of any development approval that may ultimately be granted and will not apply if all three (3) lots are sold at the same time to one (1) new landowner only. It is recommended an advice note be included on any approval granted to inform the applicant and landowner accordingly.

In light of the above findings, it is concluded the development proposal for Lot 25575, including the proposed vehicle access arrangements via Lots 7121 and 19720 located immediately south, is acceptable and unlikely to have any negative impact on the general amenity, character, functionality and safety of the immediate locality. As such, it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the proposed development proceeds in a proper and orderly manner.

STATUTORY ENVIRONMENT

Planning and Development Act 2005 (as amended)

Planning and Development (Local Planning Schemes) Regulations 2015

Shire of Corrigin Local Planning Scheme No.2

POLICY IMPLICATIONS

NIL

PUBLIC CONSULTATION

Not required or deemed necessary.

FINANCIAL IMPLICATIONS

Nil immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in Council's annual budget. All costs associated with the proposed development will be met by the applicant.

It is significant to note should the applicant/landowner be aggrieved by Council's final decision in this matter, they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason which is considered highly unlikely in this particular instance, the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

COMMUNITY AND STRATEGIC OBJECTIVES

The proposed development is consistent with the following elements of the *Shire of Corrigin Strategic Community Plan 2021-2031* and *Corporate Business Plan 2021-2025*:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry.

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
2.1	Support the diverse industry across the Shire	2.1.4	Advocate for improved communications infrastructure within the district by lobbying stakeholders to meet the needs of the district, both residential and commercial, now and into the future.

Objective: Environment

An attractive natural and built environment for the benefit of current and future generations.

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.5	Conservation of our natural environment	N/A	No actions listed.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(6/2022) Moved: Cr Weguelin Seconded: Cr Cooper

That Council **APPROVE** the development application submitted by Crisp Wireless Pty Ltd under the authority of Mr Alan Edward Manton (Landowner) to erect and operate telecommunications infrastructure on a portion of Lot 25575 on Deposited Plan 151915 Bullaring with access via Lot 7121 on Deposited Plan 117669 and Lot 19780 (No.1118) Bullaring Road, Bullaring located immediately south subject to the following conditions and advice notes:

Conditions

1. The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the use shall not be carried out without the further approval of Council having first being sought and obtained.
2. The proposed development shall be undertaken in a manner consistent with all the information submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
4. The proposed telecommunications infrastructure and all associated improvements shall be maintained in good working order for the full term of their operational lifespan to avoid any potential risk or hazards.
5. The proposed telecommunications infrastructure and all associated improvements must be decommissioned and removed from the land at the end of their operational lifespan with the ground rehabilitated to its natural state (i.e. bare earth with no vegetation) and stabilised as may be required no later than six (6) months thereafter to the satisfaction of the local government unless otherwise approved by Council.

6. *In the event one (1) of the lots the subject of this approval is ever sold to a third party in the future, the relevant landowners shall, within ninety (90) days of settlement of the contract of sale, arrange for the preparation and registration of a right-of-carriageway easement on the certificates of title of Lots 7121 and/or 19720 to provide legal access rights through these lots to/from Lot 25575.*

Advice Notes

1. *This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant/landowners and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.*
2. *This is a development approval of the Shire of Corrigin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowners to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.*
3. *The applicant/landowner is reminded of their obligation to ensure compliance with the specific standards and requirements of the Shire of Corrigin Annual Fire Break Notice as it applies to all land within the municipal district.*
4. *In relation to Condition 6, please note this condition will run with the land in perpetuity and will not apply if all three (3) lots are sold at the same time to one (1) new landowner only.*
5. *Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.*
6. *If the applicant/landowner are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted directly to the State Administrative Tribunal within 28 days of the determination.*

Carried 7/0

8.2.2. TOWN HALL RAMP

Applicant:	Shire of Corrigin
Date:	02/02/2022
Reporting Officer:	Emma Shaw, Administration Officer
Disclosure of Interest:	NIL
File Number:	FM.0241
Attachment Ref:	

SUMMARY

This item seeks endorsement from Council to remove the existing access ramp adjoining the main steps to the entrance of the Corrigin Town Hall, restore the main steps to their original format and to construct a new accessible ramp to the North of the hall ensuring compliance with the disability standards

BACKGROUND

The restoration works on the Town Hall and Roads Board were completed in January 2022. Shire staff approached Colgan Industries, who carried out the work on the hall, to provide a quote to remove the non-compliant accessible ramp at the front of the hall and reinstate the steps to their original form. A design proposal for the construction and installation of a compliant accessible ramp to the north side of the Town Hall using the double door entry has been produced.

An application was made with Department of Planning, Lands and Heritage and the proposal was referred to the State Heritage Council where approval was granted with three conditions:

- The reinstatement of the front steps shall be undertaken in a manner to match the original materials, profile and finish.
- The proposed new accessible ramp shall be a lightweight structure and capable of being removed without damaging the significant fabric
- The Shire of Corrigin is also required under r.42(3) of the *Heritage Regulations 2019* to provide a copy of the Council determination within 10 days after making the decision.

COMMENT

Ms Laura Gray, Director, Heritage Intelligence Consulting, was engaged to produce the 2018 Heritage Conservation Management Strategy for the Corrigin Town Hall. The strategy outlined the long term actions required including:

- Restore the existing front steps where the concrete is chipped and cracked.
- Take opportunities to remove the existing intrusive non-compliant ramp. It may be that the original steps can be retrieved and restored after the ramp is removed (carefully where it intersects with the steps. Consider a light-weight (metal) portable ramp on the north side to access the entry.

The design for the proposed new accessible ramp and proposed location is shown below:



STATUTORY ENVIRONMENT

Heritage Act 2018

Disability (access to Premises- Buildings) Standards 2010

Building Code Australia

Disability Discrimination Act (1992)

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The cost to remove the existing ramp and rails, and reinstate the steps and bullnosed treads is approximately \$12,000+GST

The estimated cost of installing a new accessible ramp on the northern side of the Corrigin Town Hall is estimated to be \$6,000.

The conservation work is proposed to be funded from the Town Hall Reserve.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Environmental

An attractive natural and built environment for the benefit of current and future generations

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.3	We prepare and maintain our assets for the current and future community	3.3.2	Municipal Heritage Inventory and Conservation Plans reviewed, updated, integrated and implemented.
		3.3.3	Review update and work towards achievement of our Disability, Access and inclusion plan

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(7/2022) Moved: Cr Coppen Seconded: Cr Steele

That Council:

1. endorse the recommendation made in the 2018 Heritage Conservation Management Strategy to remove the non compliant accessible ramp at the main entrance of the Corrigin Town Hall and reinstate the steps to original form;
2. install a lightweight non intrusive compliant ramp on the northern side of the Town Hall building; and
3. include the additional cost of restoring the original Town Hall steps and construction of the new accessible ramp in the budget review.

Carried 7/0

8.2.3. CRISP WIRELESS

Applicant:	Crisp Wireless
Date:	19/02/2022
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	A10047
Attachment Ref:	Attachment 8.2.3 – Product data sheets

SUMMARY

This item seeks Council's consideration of the request from Crisp Wireless to mount equipment on the existing Shire of Corrigin radio tower located on a portion of Lot 625 on Deposited Plan 406791 on part of the property known as 24 Larke Street Corrigin described in Certificate of Title Volume 2912 Folio 931.

BACKGROUND

The Shire of Corrigin has received a request from Crisp Wireless to install telecommunications equipment on the existing bushfire radio mast at 24 Larke Street Corrigin described in Certificate of Title Volume 2912 Folio 931 Corrigin.

The Department of Fire and Emergency Services (DFES) have confirmed that the Shire of Corrigin owns the tower and the old mid band bush fire repeater system attached to it. The old St John Ambulance radio repeater is also located on the tower. The St John Ambulance do not currently use the radios but may reinstate them as a communication option if the mobile phone tower is not working.

According to DFES there was previously a 50/50 grant scheme operating for equipment and communications and the Corrigin tower was most likely installed with this grant. The radio equipment has been decommissioned no maintenance has been done since the WAERN radio replace the mid band radios.



The application seeks permission to affix a force 425 dish mounted at 14 metres and a KP Performance Omni antenna 5Ghz mounted at 16 metres to the bushfire radio mast as

described in Attachment 8.2.3. The proposal includes a small stand alone power system with solar panels on the roof of the existing hut.

Crisp Wireless seeks permission to erect, construct and maintain transmission equipment for the purpose of transmitting telecommunication signals, with all reasonable access being permitted. This agreement is based on:

- A no cost rental agreement in favour of Crisp Wireless.
- Crisp Wireless to conduct a structural engineering assessment prior to installation of any new equipment.
- Crisp Wireless to ensure that there is no interfere with other telecommunications in the vicinity.
- Crisp Wireless to replace the bottom four sets of guy wires on the tower with new rated stainless steel guy wires.
- A cargo box setup with batteries to be installed inside the existing hut.
- The Shire being indemnified in relation to the installation, use and maintenance of the Crisp Wireless equipment.
- The Shire covering the cost of electricity, which would be negligible.
- The Shire agreeing to access to the site for Crisp Wireless subject to reasonable notice being given.
- The Shire of Corrigin removing old and unused equipment and batteries from the site.
- A five year period, with possible extension.
- The ability to terminate the lease with notice period of 12 months.
- Crisp Wireless being responsible their own Workplace Health and Safety.
- Crisp Wireless being responsible to restore the site as far as practical to its original condition if the agreement is terminated.
- Crisp Wireless to provide evidence of \$20,000,000 public liability insurance cover.

COMMENT

The Shire of Corrigin has entered into a similar agreement with United Christian Broadcasters Australia for the installation of radio broadcasting equipment on the Telstra CDMA tower.

It is recommended that any agreement with Crisp Wireless be granted on the condition that existing facilities such as radio mast, Telstra and Optus reception and bush fire network are not adversely affected. Crisp Wireless would be asked to remove the equipment if any interference is encountered or problems occurred.

Telecommunications have been a significant issue for many years in the Corrigin area and the proposal from Crisp Wireless will provide additional options for internet and data that will benefit the local business and community members

A structural engineering assessment is recommended prior to installation of any new equipment on the radio tower.

STATUTORY ENVIRONMENT

Local Government Act 1995

3.58. *Disposing of property*

(1) *In this section —*

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

(5) This section does not apply to —

(a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or

(b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or

(c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or

(d) any other disposition that is excluded by regulations from the application of this section.

Local Government (Functions and General) Regulations

30. Dispositions of property excluded from Act s. 3.58

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Minor financial cost for advertising and preparation of a right to use agreement.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
2.1	Support the diverse economy across the shire	2.1.4	Advocate for improved communications infrastructure within the district by lobbying stakeholders to meet the needs of the district, both residential and commercial, now and into the future

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(8/2022) Moved: Cr Weguelin Seconded: Cr Coppen

That Council authorise the CEO to

1. to obtain a market valuation for the right to use the bushfire tower in Corrigin.
2. to give local public notice of its intention to enter into an agreement with Crisp Wireless to install telecommunications equipment on the existing bushfire radio tower at Lot 625 on Deposited Plan 406791, 24 Larke Street Corrigin in accordance with section 3.58 of the Local Government Act 1995.
3. Subject to not receiving any submissions from the advertising process, delegates authority to the Chief Executive Officer to enter into an agreement on behalf of the Shire of Corrigin for the right to use the bushfire radio tower.

Carried 7/0

Cr Coppen declared a Proximity Interest in Item 8.2.4 and left the room at 3.41pm.

8.2.4. PHASE 3 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE

Applicant:	Shire of Corrigin
Date:	02/022022
Reporting Officer:	Emma Shaw Administration Officer
Disclosure of Interest:	NIL
File Number:	FM.0269, GS.0123
Attachment Ref:	Attachment 8.2.4 – Rotary Park Concept Staging Plan

SUMMARY

This item seeks Council's endorsement of the preferred option for the Rotary Park Redevelopment project for the Local Roads and Community Infrastructure Program (LRCIP) Phase 3 grant.

BACKGROUND

In 2020 the Australian Government announced new funding for the Local Roads and Community Infrastructure Program (LRCI Program). The objective of the funding is to support local councils to deliver priority local road and community infrastructure projects, supporting jobs and the resilience of local economies to recover from the COVID-19 pandemic.

The concept design and the construction of phase 1 by Nature Play Solutions was endorsed by council in May 2021. Phase 1 included the sewage connection, new toilet block, entry statement piece and footpaths and picnic area surrounding the toilet block area. This phase is also being carried out in conjunction with the Regional Bike Network Project for the construction of a dual use access pathway between Lynch and Kunjin Street. Works for phase one are scheduled to be completed at the beginning of April 2022.

The Concept Plan and scope of works was phased into stages so council could proceed with the redeveloped stages as the funding became available. Local Roads and Community Infrastructure (LRCI) funding criteria met the objectives of the Rotary Park Redevelopment project. Council endorsed that the phase 3 of LRCI be allocated to Rotary Park in June 2021.

The Shire of Corrigin will need to seek revised quotes for the remaining phases of the Rotary Park Redevelopment to meet the detailed scope outlined in the Request for Quote since the quoted prices omitted items or included additional items that are not required

COMMENT

Nature Play Solutions have provided a design for stage two of the project which included a fun and interactive way for visitors to the park to be able to move from the car park to the main play space. This met the design brief that was provided to Nature Play Solutions however it was over the allocated budget/funding cost.

The Local Roads Community and Infrastructure funding program Phase 3 allocation is \$944,184. Council is requested to consider one of the following options to scale back the cost of the boardwalk crossing over the creek or to allocate extra funds to stage 2 of the redevelopment.

Option One:

The first option is to create a boardwalk that has a viewing platform as per the diagram below. The cost of this option would bring the main play space cost to a total of \$947,955. This is \$3,771 over the budget/funding allocation and would require extra funds to be allocated in the 2022/2023 budget along with funds for reticulation installation and staff time.



Option Two:

The second option is to create a simplified boardwalk across the creek as a walkway only as per the diagram below. The cost of this option would bring the main play space cost to a total of \$907,478. This is \$36,706 below the budget/funding allocation and allows for the installation of reticulation and staff time and will bring the cost up to meet the funding allocation.



The Rotary Park Redevelopment aims to achieve the following objectives:

- Create an intergenerational recreational park improving the appearance, connectivity and street appeal of the area for the local community and for visitors, while encouraging further exploration of the town.
- A unique recreation and playground destination using innovative natural design to maximise the use of the large open space, outdoor play, recreation activities and exercise.
- Improved streetscape to invite visitors and locals to stop and utilise the park while encouraging exploration and patronage of local businesses and facilities in Corrigin.
- Improved connection with other recreation facilities such as Corrigin Recreation and Events Centre, Caravan Park, swimming pool and ovals.
- Improve parking space.
- Sustainable, low maintenance and water-wise garden landscape in keeping with the dry wheatbelt climate and showcasing local plant species and wildflowers in a contemporary setting.
- Disability access and enjoyment.
- Active and accessible places created for all people with a high degree of both real and perceived safety including subtle solar lighting throughout the park.

STATUTORY ENVIRONMENT

*Local Government Act 1995 section 3.57 – Tenders for providing goods or services
Local Government (Functions and General) Regulations 1996 section 3.57 Part 4 – Provisions of Goods and Services, Division 2 – Tenders for Providing Goods and Services.*

POLICY IMPLICATIONS

2.9 Purchasing Policy

Purchasing that exceeds \$250,000 in total value (excluding GST) must be put to public tender when it is determined that a regulatory tender exemption, as stated under 4.5 of this policy is not deemed to be suitable.

4.5 Tendering Exemption

An exemption to publicly invite tenders may apply in the following instances:

- the purchase is obtained from a pre-qualified supplier under the WALGA Preferred Supply Program or State Government Common Use Arrangement.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2021/2022 Annual Budget.

Extra funds to a maximum of approximately \$25,000 may need to be allocated in the 2022/2023 budget to complete stage two of the project dependant on the option selected by council.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Environmental

An attractive natural and built environment for the benefit of current and future generations.

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.2	Parks, gardens, recreational and social spaces are safe and encourage active, engaged and healthy lifestyles	3.21	Manage and maintain the Council's parks, gardens and open space at appropriate service levels and standards.
		3.2.2	Redevelop Rotary Park and Hill Street open space

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(9/2022) Moved: Cr Weguelin Seconded: Cr Jacobs

That Council:

1. Accepts the price submitted by Nature Play Solutions for the design and construction of the Rotary Park Redevelopment Main Play Space at a total cost of \$947,955, excluding GST, based on the scope outlined in the RFQ 8-2021.
2. Delegates the formation of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.

3/3

COUNCIL RESOLUTION

(10/2022) Moved: Cr Dickinson Seconded: Cr Jacobs

That Council in accordance with Clause 21.4 of the Standing Orders suspend Standing Orders.

Carried 6/0

COUNCIL RESOLUTION

(11/2022) Moved: Cr Steele Seconded: Cr Jacobs

That Council in accordance with Clause 21.4 of the Standing Orders reinstate the Standing Orders.

Carried 6/0

Cr Dickinson presided over an alternative motion if the original motion is lost.

The President cast a second vote to break the deadlock and the motion was lost 3/4

COUNCIL RESOLUTION

(12/2022) Moved: Cr Dickinson Seconded: Cr Steele

That Council:

1. Accepts the price submitted by Nature Play Solutions for the design and construction of the Rotary Park Redevelopment Main Play Space at a total cost of \$907,478, excluding GST, based on the scope outlined in the RFQ 8-2021.
2. Delegates the formation of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry to Contract.

3/3

The President cast a second vote to break the deadlock and the motion was carried 4/3

Cr Coppen returned to the room at 4.09pm.

UNCONFIRMED

8.2.5. RECORDS DISASTER MANAGEMENT AND IT DISASTER PLANS

Applicant:	Shire of Corrigin
Date:	17/022022
Reporting Officer:	Emma Shaw Administration Officer
Disclosure of Interest:	NIL
File Number:	CM.0061
Attachment Ref:	Records Disaster Management Plan and IT Disaster Recovery Plan

SUMMARY

The Shire of Corrigin has reviewed and updated the Records Disaster Management Plan and implemented an Information Technology (IT) Disaster Recovery Plan. The plans captures key information about key contacts and processes to follow in the event of a natural disaster that will impact on hardcopy and digital records held within the Shire of Corrigin.

BACKGROUND

The Shire of Corrigin has never implemented an IT specific plan documenting what records are saved electronically and what IT infrastructure is located within the Shire of Corrigin administration office and the Depot. With the assistance from Wallis Computer Solutions the Shires contract IT provider, the plan has now been created so in the event of a disaster when the IT infrastructure is damaged or destroyed a process is in place to recover digital records and ensure business continuity within the Shire operations.

The Records Disaster Management Plan outlines the strategies an organisation should take to avoid potential risks to its records, and in the event of a disaster to minimise interruption to its business activities. The Plan was last reviewed in 2012 was outdated and contained irrelevant information pertaining to emergency contacts and recovery procedures.

COMMENT

Once adopted, both plans will be implemented and communicated to staff, and a process will be developed to test and evaluate the effectiveness and adequacy of the plans on a regular basis. The Record Keeping Plan must be reviewed every five years and is due in 2023. These plans will be included as an appendix to the Record Keeping Plan and in the event of a disaster all relevant plans are kept together for efficiency and will be utilised in conjunction with the Local Emergency Management Plan.

STATUTORY ENVIRONMENT

State Records Act 2000

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

Community and Strategic Objectives

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership: Strong governance and leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.5	Implement systems and processes that meet legislative and audit obligations.	4.5.1	Continual improvement in governance and operational policies and implementation.

VOTING REQUIREMENT

Simple Majority

COUNCIL RESOLUTION

(13/2022) Moved: Cr Weguelin Seconded: Cr Coppen

That council endorse the IT Disaster Recovery Plan and Records Disaster Management Plan as outlined in attachment 8.2.5.

Carried 7/0

UNCONFIRMED

9. CHIEF EXECUTIVE OFFICER REPORT

The CEO thanked the shire staff, Recovery Co-ordinator and volunteers who assisted with the recent fire for their outstanding contribution.

10. PRESIDENT'S REPORT

The district has just experienced the largest emergency and disaster in my time of family in the shire of Corrigin, evacuation of homes and farms, and the impending evacuation of the town.

The President would like to thank all of the people involved directly or indirectly with their efforts to fight and support the people involved in the fire. A horrendous day by all means.

A big thank you to all of the Volunteer Fire Fighters, Chief FCO Greg Evans, Deputy FCO Steven Bolt, John Hewett, The Local Emergency Management Committee Members, Local Recovery Coordinator Mike Weguelin, Deputy Local Recovery Coordinator Lyn Baker, CEO Mrs Natalie Manton, Deputy CEO Ms Kylie Caley, Manager of Works Mr Phil Burgess and all of the staff of the Shire of Corrigin. A sincere thanks goes out to all for their continued support throughout this ordeal.

Friday 18 February Corrigin were privileged to have the Tom Curtin show in town. The President would like to thank Emily and staff of the CRC for coordinating the fantastic free family friendly event. This event could not have been possible without the help of our sponsors who generously donated funds, covering all costs of the show, food and refreshments. These sponsors will be thanked individually by the Shire. Fantastic to see this was well supported by all of the community.

Saturday 19 February saw the Hay Across Borders roll into town, sending 13 road trains from Esperance through to Corrigin. A massive gesture by the Esperance community and a special mention to Sam Starsavich who coordinates the run. The convoy received a big community welcome and the President gives thanks to Cr Jacobs for saying a few words in his absence.

The President has attended multiple Recovery Team Meetings over the past month as a result of the fires. As well as Local Government Freight Group, WALGA Executive Meeting, and Central Country Zone Meetings.

11. COUNCILLORS' QUESTIONS REPORTS, AND INFORMATION ITEM

12. URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL

13. INFORMATION BULLETIN

14. WALGA AND CENTRAL ZONE MOTIONS

15. NEXT MEETING

Ordinary Council Meeting on Tuesday 15 March 2022.

16. MEETING CLOSURE

The President, Cr Des Hickey closed the meeting at 4.37pm.

President: _____ Date: _____



MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

24 February 2022, 5.00pm

Venue: Council Chambers,
9 Lynch Street Corrigin

TERMS OF REFERENCE

1.0 NAME

The Committee shall be known as the Corrigin Local Emergency Management Committee (LEMC).

2.0 ROLE OF THE COMMITTEE

To assist the Local Emergency Coordinators to develop and maintain effective emergency management arrangements for the Shire of Corrigin.

3.0 OBJECTIVES OF THE COMMITTEE

- To advise and assist the Shire of Corrigin in ensuring that local emergency management arrangements are established for its district.
- To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- To assist with the preparation and approval of the Corrigin Local Emergency Management Plan and submit such plans to the Office of Emergency Management (OEM) for approval.
- To review at least annually the Corrigin Local Emergency Management Plan.
- To assist in the preparation of emergency management operating procedures for application in the Shire of Corrigin.
- To ensure appropriate testing and exercising of the local emergency management plan.
- To prepare an annual report of the activities of the LEMC for submission to the OEM.
- To provide assistance to the Local Emergency Coordinators and Hazard Management Agencies during emergency management operations.
- To carry out such other emergency management functions as directed by OEM.

4.0 MEMBERSHIP

The Council appoints to the Committee those ex-officio representatives whose titles appear below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

Membership of the Committee shall be:

- The President of the Shire of Corrigin
- Deputy Shire President
- The Officer in Charge of the Corrigin Police District or delegate(s)
- The Officer in Charge of the Fire and Rescue Service in Corrigin or their delegates
- The Shire's Chief Bush Fire Control Officer
- The SES Area Manager or delegate
- The Chairperson of St John Ambulance Corrigin or delegate
- A health representative from the Corrigin Hospital
- An officer from the Department of Communities
- Representatives from other agencies as required

5.0 PRESIDING MEMBER

The President takes the role of Presiding Member. The members of the Committee shall elect a Deputy Presiding Member to chair in the absence of the Presiding Member at the first meeting after the local government election to satisfy the requirements of the Local Government Act.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Corrigin Standing Orders.

The minutes of the advisory committee are to be submitted to the next ordinary meeting of the committee for confirmation. The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation.

The Local Government Act 1995 places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees. The Presiding Member, if not the Shire President, as well as individual members of the Committee are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Shire President.

6.0 CONDUCT OF MEETINGS

Ordinary meetings of the Committee shall be held on a day as determined by the Presiding Member generally in February, May, August and December each year. Written notice shall be given to all Committee members, at least 14 days prior to the meeting. Special meetings of the Committee may be convened:

- by the Presiding Member
- by written notice to all committee members, such notice being signed by at least four members of the Committee, giving not less than seven days notice and stating purpose of the meeting.
- by the Council

The time and venue of meetings will be determined by the Presiding Member or the Council having due regard to the general convenience of the Committee members.

Each meeting of the LEMC should consider, but not be restricted to, the following matters, as appropriate:

Every meeting:

- Confirmation of local emergency management arrangements contacts details and key holders;
- Review of any post-incident reports and post exercise reports generated since last meeting;
- Progress of emergency risk management process;
- Progress of treatment strategies arising from emergency risk management process;
- Progress of development or review of local emergency management arrangements; and
- Other matters determined by the local government.

First quarter:

- Development and approval of next financial year LEMC exercise schedule (to be forwarded to relevant DEMC);
- Begin developing annual business plan.

Second quarter:

- Preparation of LEMC annual report (to be forwarded to relevant DEMC for inclusion in the SEMC annual report);
- Finalisation and approval of annual business plan.

Third quarter:

- Identify emergency management projects for possible grant funding.

Fourth quarter:

- National and State funding nominations.

The Committee is established by the Council of the Shire of Corrigin under the powers and given in section 5.8 of the Local Government Act 1995. Notice of meetings, quorum requirements of 50% of members and all other matters pertaining to the conduct of the committee shall be carried out in accordance with the Local Government Act 1995.

7.0 DELEGATED POWERS

The Committee has no delegated powers and is an advisory committee to Council only. Recommendations of committees meetings are to be presented to Council by Shire staff for noting or for consideration as soon as practicable after unconfirmed minutes of Committee meetings are available.

1. DECLARATION OF OPENING

Chairperson, Cr Des Hickey opened the meeting at 5.06pm

2. ATTENDANCE/APOLOGIES

Shire President, Shire of Corrigin
Deputy Shire President/ Recovery Officer
Deputy Recovery Officer
Chief Executive Officer, Shire of Corrigin
Area Officer, DFES
Executive Support Officer, Shire of Corrigin

Cr. D Hickey
Cr. M Weguelin
L Baker
N Manton
G Hansen
K Biglin

3. MINUTES OF PREVIOUS MEETING

Moved: Cr Weguelin Seconded: G Hansen

Minutes of the LEMC meeting held on Monday 8 November 2021 (Attachment 3.1) be confirmed as a true and accurate.

Carried

4. REVIEW OF LEMC DOCUMENTS

Moved: L Baker Seconded: Cr Weguelin

That minor amendments be made to the Shire of Corrigin Local Emergency Management Arrangements listed below

- Local Emergency Management Arrangements (*Attachment 4.1*)
- Local Emergency Evacuation Plan (*Attachment 4.2*)
- Local Emergency Recovery Plan (*Attachment 4.3*)
- Local Emergency Management Plan for the Provision of Welfare Support (*Attachment 4.4*) – Newly updated by Jo Spadaccini as at 14/12/2021

Bootsma's are no longer in town. ESO will find out who the new driver is and update details. ESO will also update bus route for 2022 in Emergency Management Plans.

5. REVIEW OF INCIDENTS AND EXERCISES

Committee went through bush fire de-brief.

5.1. LOCAL EMERGENCY MANAGEMENT FORUM – DECEMBER 2021

The purpose of the forum was to provide an opportunity for local government staff with emergency management responsibilities to come together, share learnings, experiences, work collaboratively on SEMC requirements and hear about the latest in emergency management.

- Local Emergency Management Forum Summary December 2021 (*Attachment 5.1*)
- Local Emergency Management Forum Master Presentation December 2021 (*Attachment 5.2*)

Special Report – Update to the Economic Costs of Natural Disasters in Australia (*Attachment 5.3*)

2022 Forums

LEMC Meetings	Local EM Forums	DEMC Meetings	SEMC Meetings
January – March	9 March – Regional Forum – Katanning or Woodanilling *Seasonal Review	23 March	5 May
April – June	14 June – Narrogin 16 June – Cranbrook	29 June Combined with Goldfields DEMC 6 July	4 August
July – September	13 September – Narrogin 15 September – Cranbrook	19 October	13 October
October – December	6 December – Narrogin 8 December – Cranbrook *Recovery Focus	Exercise	1 December 11 March

5.2. INCIDENTS

- Bushfire

5.3. DESKTOP EXERCISE

- Jason Carrall to run brief desktop exercise at the next meeting.

6. DEVELOPMENT OF FUTURE EXERCISES

7. REPORTS TO STATE EMERGENCY MANAGEMENT COMMITTEE

NIL

8. IDENTIFY EMERGENCY MANAGEMENT PROJECTS

8.1. GENERATOR FOR CREC

9. FUNDING

- Funding application for a generator for the CREC – disaster resilience funding.

10. OTHER MATTERS

10.1. COVID-19

The Shire of Corrigin continues to monitor the latest information about COVID-19 and are acting in accordance with advice provided by the relevant health and government authorities.

10.2. BUSHFIRE VOLUNTEER COVID-19 VACCINATIONS

ESO will send out a SMS reminder to all brigade members to send in their vaccination certificates to DFES.

11. REPORTS

Reports from LEMC members and stakeholders

Department of Communities

The below documentation has been provided by Jo Spadaccini.

- COVID-19 Welfare Centre Guide – Version 1.07 January 2022 (Attachment 11.1)
- Triage Questions – These are the current questions (at the time of writing) required to be asked of anyone entering an evacuation centre. Any changes will be notified as soon as possible after activation of Communities (Attachment 11.2)
- Local Emergency Welfare Plan (Narrogin District)

DFES

- DFES COVID plans are days away. Likely face to face training will be cancelled.

12. NEXT MEETING

The next meeting will be Monday 9 May 2022 at 12.30pm.

13. MEETING CLOSURE

The Shire President, Cr Des Hickey closed the meeting at 6.12pm.



MINUTES

AUDIT AND RISK MANAGEMENT
COMMITTEE MEETING
6:00pm Tuesday 8 March 2022

This document can be made available (on request) in other formats for people with a disability

Strengthening our community now to grow and prosper into the future

TERMS OF REFERENCE

Regulation 16 of the *Local Government (Audit) Regulations 1996* states that:

An audit committee —

- a) is to provide guidance and assistance to the local government —
 - i. as to the carrying out of its functions in relation to audits carried out under Part 7 of the Act; and
 - ii. as to the development of a process to be used to select and appoint a person to be an auditor; and
- b) may provide guidance and assistance to the local government as to —
 - i. matters to be audited; and
 - ii. the scope of audits; and
 - iii. its functions under Part 6 of the Act; and
 - iv. the carrying out of its functions relating to other audits and other matters related to financial management; and
- c) is to review a report given to it by the CEO under regulation 17(3) (the CEO's report) and is to —
 - i. report to the council the results of that review; and
 - ii. give a copy of the CEO's report to the council.

1.0 INTRODUCTION

The Council of the Shire of Corrigin (hereinafter called the Council) hereby establishes a committee under the powers given in Section 5.8 and Section 7.1 A of the *Local Government Act 1995*, *Local Government Amendment Act 2004* and Audit Regulations, such committee to be known as the Audit and Risk Management Committee, (hereinafter called the "Committee"). The Council appoints to the Committee those persons whose names appear in Section 4.0 below.

Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term. The Committee shall act for and on behalf of Council in accordance with provisions of the *Local Government Act 1995*, the *Local Government Amendment Act 2004* and the *Local Government (Audit) Amendment Regulations 2005*, local laws and policies of the Shire of Corrigin and this Instrument.

2.0 NAME

The name of the Committee shall be the Audit and Risk Management Committee.

3.0 ROLE

The Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to its objectives in order to facilitate decision-making by Council in relation to the discharge of its responsibilities.

4.0 OBJECTIVES OF THE COMMITTEE

- 4.1 To provide guidance and assistance to the Council in:
- a) carrying out its audit functions under Part 7 of the *Local Government Act 1995*;
 - b) the development of a process to be used to select and appoint an auditor;
 - c) determining the scope and content of the external and internal audit and advising on the general financial management of the Shire;
 - d) overseeing the audit process and meeting with the external auditor after each visit to discuss management issues and monitoring administration's actions on, and responses to, any significant matters raised by the auditor;
 - e) evaluating and making recommendations to Council on internal and external audit reports prior to them being presented to Council;
 - f) receiving and verifying the annual Local Government Statutory Compliance Return;
 - g) review reports provided by the CEO on the Shire's systems and procedures in relation to:
 - i. risk management;
 - ii. internal control; and
 - iii. legislative compliance;
 - h) at least once every 3 years and report to Council the results of that review. Ref: Functions of Audit Committees (Audit Regulations).
- 4.2 To advise Council on significant high level strategic risk management issues related to the Shire of Corrigin including issues involving:
- a) the community;
 - b) the workforce;
 - c) vehicles and plant;
 - d) buildings and similar property;
 - e) revenue streams;
 - f) legal liability;
 - g) electronically stored information;
 - h) environmental impact;
 - i) fraud; and
 - j) reputation.

5.0 MEMBERSHIP

The Committee shall consist of all Councillors. Additionally up to two independent consultants with expertise in financial or legal matters will be called upon as required to provide additional independent external advice to the Committee. The external independent persons will have senior business, legal or financial management/reporting knowledge and experience, and be conversant with the financial and other reporting requirements.

Appointments of external consultants shall be made by the CEO following a decision of Council and the allocation of sufficient funds to provide consultation fees using relevant professional fee schedules. No member of staff including the CEO is to be a member of the Committee, but the CEO may participate as Council's principal advisor, unless expressly excluded by resolution of the Committee.

6.0 PRESIDING MEMBER

The President will take the role of Presiding Member and Deputy President the role of Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Corrigin Standing Orders (Local Law). The *Local Government Act 1995* places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees. The Presiding Member if different from the President is to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the President.

7.0 CONDUCT OF MEETINGS

The Committee shall meet at least three times per year. A schedule of meetings will be developed and agreed to by the members. As an indicative guide, meetings would be arranged to coincide with relevant Council reporting deadlines, for example in February to discuss the Statutory Compliance Return, in July to discuss the year's financial performance and to discuss the annual audit program and in November to discuss the Annual Financial Report. Additional meetings shall be convened at the discretion of the Presiding Member.

Any three members of the Committee collectively or the internal or external auditor themselves may request the Presiding Member to convene a meeting. From a time management point of view, urgent matters which may arise should be referred directly to Council through the bi-monthly meetings or to a Special Council meeting.

- 7.1 Notice of meetings shall be given to members at least 3 days prior to each meeting.
- 7.2 The Presiding Member shall ensure that detailed minutes of all meetings are kept and shall, not later than 5 days after each meeting, provide Council with a copy of such minutes. Council shall provide secretarial and administrative support to the Committee.
- 7.3 All members of the Committee shall have one vote. If the vote of the members present is equally divided, the person presiding must cast a second vote.
- 7.4 The Chief Executive Officer should attend all meetings, except when the Committee chooses to meet in camera with the exclusion of the CEO.
- 7.5 Representatives of the external auditor should be invited to attend at the discretion of the Committee but must attend meetings either in person or by telephone link up considering the draft annual financial report and results of the external audit.
- 7.6 The internal auditor or representative shall be invited to attend meetings, at the discretion of the Committee, to consider internal audit matters.

8.0 QUORUM

Quorum for a meeting shall be at least 50% of the number of officers, whether vacant or not. A decision of the Committee does not have effect unless a simple majority has made it.

9.0 DELEGATED POWERS

The Committee has no delegated powers under the *Local Government Act 1995* and is to advise and make recommendations to Council only. The Audit and Risk Management Committee is a formally appointed committee of Council and is responsible to that body. The Audit and Risk Management Committee does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and is therefore independent of management.

The following guidelines are to provide further direction from Council for the operation of the Committee:

9.1 The External Audit

The Committee shall:

- Develop the process of appointment of the external auditor and recommend a suitable Auditor for appointment by Council. Prior to appointment, discuss the scope of the audit and any additional procedures required from the external auditor. Invite the external auditor to attend audit committee meetings to discuss the audit results and consider the implications of the external audit findings.
- Inquire of the auditor if there have been any significant disagreements with management and whether they have been resolved.
- Monitor management responses to the auditor's findings and recommendations.
- Review the progress by management in implementing audit recommendations and provide assistance on matters of conflict.
- Provide a report and recommendations to Council on the outcome of the external audit.

9.2 Co-ordination of Auditors

The Committee shall:

- Oversee the work of the internal audit function to facilitate co-ordination with the external auditor.
- Meet periodically with the Chief Executive Officer, senior management staff and internal and external auditors to understand the organisation's control environment and processes.

9.3 Duties and Responsibilities

The following duties and responsibilities of the Committee will include:

- i. To review the scope of the internal audit plan and program and the effectiveness of the function. This review should consider whether, over a period of years the internal audit plan systematically addresses:
 - internal controls over significant areas of risk, including non-financial management control systems;
 - internal controls over revenue, expenditure, assets and liability processes;
 - the efficiency, effectiveness and economy of significant Council programs; and
 - compliance with regulations, policies, best practice guidelines, instructions and contractual arrangements.
- ii. Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of Council or Chief Executive Officer.
- iii. Review the level of resources allocated to internal audit and the scope of its authority.
- iv. Review reports of internal audit and the extent to which Council and management react to matters raised by internal audit, by monitoring the implementation of recommendations made by internal audit.
- v. Facilitate liaison between the internal and external auditor to promote compatibility, to the extent appropriate, between their audit programs.
- vi. Critically analyse and follow up any internal or external audit report that raises significant issues relating to risk management, internal control, financial reporting and other accountability or governance issues, and any other matters relevant under the Committee's terms of reference.
- vii. Review management's response to, and actions taken as a result of the issues raised.
- viii. Monitor the risk exposure of Council by determining if management has appropriate risk management processes and adequate management information systems.
- ix. Monitor ethical standards and related party transactions by determining whether the systems of control are adequate.
- x. Review Council's draft annual financial report, focusing on:
 - accounting policies and practices;
 - changes to accounting policies and practices;

- the process used in making significant accounting estimates;
 - significant adjustments to the financial report (if any) arising from the audit process;
 - compliance with accounting standards and other reporting requirements;
 - significant variances from prior years.
- xi. Recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the financial report is signed.
- xii. Discuss with the external auditor the scope of the audit and the planning of the audit.
- xiii. Discuss with the external auditor issues arising from the audit, including any management letter issued by the auditor and the resolution of such matters.
- xiv. Review tendering arrangements and advise Council.
- xv. Review the annual performance statement and recommend its adoption to Council.
- xvi. Review issues relating to national competition policy, financial reporting by Council business units and comparative performance indicators.
- xvii. Identify and refer specific projects or investigations deemed necessary through the Chief Executive Officer, the internal auditor and the Council if appropriate. Oversee any subsequent investigation, including overseeing of the investigation of any suspected cases of fraud within the organisation.
- xviii. Monitor the progress of any major lawsuits facing the Council.
- xix. Address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of the Committee's terms of reference.
- xx. Report to Council after each meeting, in the form of minutes or otherwise, and as necessary and provide an annual report to Council summarising the activities undertaken during the year.
- xxi. The Committee in conjunction with Council and the Chief Executive Officer should develop the Committee's performance indicators.
- xxii. The Committee, through the Chief Executive Officer and following authorisation from the Council, and within the scope of its responsibilities, may seek information or obtain expert advice on matters of concern.
- xxiii. Advise Council on significant risk management issues related to the Shire of Corrigin including major issues involving:
- The Community;
 - The Workforce;
 - Vehicles and Plant;
 - Buildings and Similar Property;
 - Revenue Streams;
 - Legal Liability;
 - Electronically Stored Information;
 - Environmental Impact;
 - Fraud; and
 - Reputation.
- xxiv. Review reports on the appropriateness and effectiveness of the Shire's systems and procedures in relation to:
- Risk management;
 - Internal control; and
 - Legislative compliance and report to Council.

9.4 Reporting Powers

The Committee:

- Shall report to Council and provide recommendations on matters pertaining to its terms of reference by assisting elected members in the discharge of their responsibilities for oversight and corporate governance of the local government.
- Does not have executive powers or authority to implement actions in areas that management has responsibility.
- Is independent of the roles of the Chief Executive Officer and his senior staff as it does not have any management functions.
- Does not have any role pertaining to matters normally addressed by the Local Emergency Management Committee and Council in relation to financial management responsibilities in relation to budgets, financial decisions and expenditure priorities.
- Is a separate activity and does not have any role in relation to day-to-day financial management issues or any executive role or power.
- Shall after every meeting forward the minutes of that meeting to the next Ordinary meeting of the Council, including a report explaining any specific recommendations and key outcomes.
- Shall report annually to the Council summarising the activities of the Committee during the previous financial year.

10.0 TERMINATION OF COMMITTEE

Termination of the Committee shall be:

- a) in accordance with the *Local Government Act 1995*; or
- b) at the direction of the Council.

11.0 AMENDMENT TO THE INSTRUMENT OF APPOINTMENT AND DELEGATION

This document may be altered at any time by the Council.

12.0 COMMITTEE DECISIONS

The Committee recommendations are advisory only and shall not be binding on Council

1 DECLARATION OF OPENING

The President, Cr Des Hickey opened the meeting at 6.02pm

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Shire President

Cr. D Hickey
Cr. M Weguelin
Cr. S Jacobs
Cr. S Coppen
Cr. C Steele
Cr. B Fare

Chief Executive Officer

N A Manton

Deputy Chief Executive Officer

K A Caley

Via telephone

Office of Auditor General Director Financial Audit
Auditor Director, AMD

S Hoar
M Cavallo

APOLOGIES

Cr. M Dickinson

The President invited Ms Maria Cavallo, Director, AMD and Mr Steven Hoar, Office of Auditor General, Director Financial Audit to provide an overview of audit process and requirements.

At the conclusion of the presentation Cr Hickey thanked the auditors for their attendance at the meeting via telephone.

S Hoar and M Cavallo left meeting at 6.15pm

3 DECLARATIONS OF INTEREST

4 CONFIRMATION AND RECEIPT OF MINUTES

4.1 CONFIRMATION AUDIT AND RISK MANAGEMENT COMMITTEE MEETING

Minutes of the Audit and Risk Management Committee meeting held on Monday 29 November 2021 (Attachment 4.1).

COMMITTEE'S RESOLUTION

Moved: Cr Coppen

Seconded: Cr Jacobs

That the minutes of the Audit and Risk Management Committee meeting held on Monday 29 November 2021 (Attachment 4.1) be confirmed as a true and correct record.

Carried 6/0

5 MATTERS ARISING FROM MINUTES

6 REPORTS

The CEO provided a report and update on the following issues:

Rotary Park Redevelopment - request for extension of deadline for completion and expenditure of grant funding

CREC - legal proceedings in Supreme Court between Perkins and Askin

Recent bushfires - process for authorising emergency expenditure if required

COVID 19- vaccination rate and likely impact on service delivery if staff contract COVID.

7 MATTERS REQUIRING A COMMITTEE DECISION

7.1 COMPLIANCE AUDIT RETURN

Applicant:	Shire of Corrigin
Date:	3/03/2022
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CM.0001
Attachment Ref:	Nil

SUMMARY

The purpose of this report is to provide the Audit and Risk Management Committee with the 2021 Compliance Audit Return for the period 1 January 2021 to 31 December 2021. The Audit Committee is requested to review the 2021 Compliance Audit Return and recommend it be endorsed by Council.

BACKGROUND

Western Australian local governments are required to complete an annual Compliance Audit Return (CAR) in accordance with the provisions of the *Local Government (Audit) Regulations 1996* (Regulations). The CAR must be submitted to the Department of Local Government, Sport and Cultural Industries (Department) by 31 March 2022. The period examined by this audit is 1 January 2021 to 31 December 2021.

The completed return is required to be:

- Reviewed by the Audit Risk Management Committee.
- Considered and adopted by Council.
- Certified by the President and CEO following Council adoption.
- Submitted together with a copy of the Council Minutes to the Department by 31 March 2022.

The report assists the Shire of Corrigin to monitor legislative compliance by examining a range of prescribed requirements under Regulation 13 of the *Local Government (Audit) Regulations 1996* in detail. The audit findings must be recorded in the supplied pro-forma which has been completed and is provided below.

COMMENT

The Compliance Audit Return has been carried out by the Chief Executive Officer in conjunction with the administration staff against the following criteria:

- Commercial Enterprises by Local Governments
- Delegation of Power / Duty
- Disclosure of Interest
- Disposal of Property
- Elections
- Finance
- Integrated Planning and Reporting
- Local Government Employees
- Official Conduct
- Tenders for Providing Goods and Service

STATUTORY ENVIRONMENT

Local Government Act 1995, s 7.13(1)(i) of the Local Government Act 1995 requires local governments to carry out an audit of compliance with statutory requirements prescribed in the Local Government (Audit) Regulations 1996, in the prescribed manner and in the form approved by the Minister.

Regulation 13 of the Local Government (Audit) Regulations 1996 sets out the statutory requirements which may be included in the compliance audit.

Regulation 14 Compliance Audits by Local Governments

- 1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
- 2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- 3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.*
- 3) After the audit committee has reported to the council under sub-regulation (3A), the compliance audit return is to be —*
 - (a) presented to the council at a meeting of the council; and*
 - (b) adopted by the council; and*
 - (c) recorded in the minutes of the meeting at which it is adopted.*

Regulation 15 Compliance Audit Return, certified copy of etc. to be given to Executive Director

- 1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —*
 - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and*
 - (b) any additional information explaining or qualifying the compliance audit,*
is to be submitted to the Executive Director by 31 March next following the period to which the return relates.
- 2) In this regulation —*
certified in relation to a compliance audit return means signed by —
 - (a) the mayor or president; and*
 - (b) the CEO.*

POLICY IMPLICATIONS

8.11 Audit and Risk Management Committee

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

Moved: Cr Weguelin **Seconded:** Cr Steele

That the Audit and Risk Management Committee accepts the completed Compliance Audit Return for the period 1 January 2021 to 31 December 2021 and recommend to Council that the return be adopted.

Carried 6/0

Corrigin - Compliance Audit Return 2021

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of the relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2021?	N/A		Natalie Manton
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2021?	N/A		Natalie Manton
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2021?	N/A		Natalie Manton
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2021?	N/A		Natalie Manton
5	s3.59(5)	During 2021, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A		Natalie Manton

Delegation of Power/Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16	Were all delegations to committees resolved by absolute majority?	N/A	Committees have no delegated power	Natalie Manton
2	s5.16	Were all delegations to committees in writing?	N/A		Natalie Manton
3	s5.17	Were all delegations to committees within the limits specified in section 5.17?	N/A		Natalie Manton
4	s5.18	Were all delegations to committees recorded in a register of delegations?	N/A		Natalie Manton
5	s5.18	Has council reviewed delegations to its committees in the 2020/2021 financial year?	Yes	Delegations reviewed annually 15 June 2021 Res 91/2021	Natalie Manton
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act?	Yes		Natalie Manton
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes		Natalie Manton
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes		Natalie Manton
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Natalie Manton
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	Yes		Natalie Manton
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes		Natalie Manton
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2020/2021 financial year?	Yes		Natalie Manton
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19?	Yes		Natalie Manton

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes		Natalie Manton
2	s5.68(2) & s5.69(5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting?	Yes		Natalie Manton
3	s5.73	Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made?	Yes		Natalie Manton
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes		Natalie Manton
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2021?	Yes		Natalie Manton
6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes		Natalie Manton
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76?	Yes		Natalie Manton
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28?	Yes		Natalie Manton
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person?	Yes		Natalie Manton
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years	Yes		Natalie Manton

		after the person who lodged the return(s) ceased to be a person required to lodge a return?		
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B, in the form prescribed in Admin Reg 28A?	Yes	Natalie Manton
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes	Natalie Manton
13	s5.89A(6)	When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, did the CEO remove from the register all records relating to that person?	Yes	Natalie Manton
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A(6) been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes	Natalie Manton
15	Rules of Conduct Reg 11(1), (2) & (4)	Where a council member had an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person, did they disclose the interest in accordance with Rules of Conduct Reg 11(2)?* *Question not applicable after 2 Feb 2021	Yes	Natalie Manton
16	Rules of Conduct Reg 11(6)	Where a council member disclosed an interest under Rules of Conduct Reg 11(2) was the nature of the interest recorded in the minutes?*	Yes	Natalie Manton
		*Question not applicable after 2 Feb 2021		
17	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes	Natalie Manton
18	s5.71A & s5.71B(5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) relates, did the application include details of the nature of the interest disclosed and any other information required by the	N/A	Natalie Manton

		Minister for the purposes of the application?			
19	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) recorded in the minutes of the council meeting at which the decision was considered?	N/A		Natalie Manton
20	s5.103 Admin Regs 34B & 34C	Has the local government adopted a code of conduct in accordance with Admin Regs 34B and 34C to be observed by council members, committee members and employees?*	Yes		Natalie Manton
		*Question not applicable after 2 Feb 2021			
21	Admin Reg 34B(5)	Has the CEO kept a register of notifiable gifts in accordance with Admin Reg 34B(5)?*	Yes		Natalie Manton
		*Question not applicable after 2 Feb 2021			
22	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)?	Yes	16 February 2021	Natalie Manton
23	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4)?	N/A	used WALGA template	Natalie Manton
24	s5.104(7)	Did the CEO publish an up-to-date version of the adopted code of conduct on the local government's website?	Yes		Natalie Manton
25	s5.51A(1) & (3)	Did the CEO prepare, and implement and publish an up-to-date version on the local government's website, a code of conduct to be observed by employees of the local government?	Yes		Natalie Manton

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) (unless section 3.58(5) applies)?	Yes		Natalie Manton
2	s3.58(4)	Where the local government disposed of property under	Yes		Natalie Manton

section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?

Elections					
No	Reference	Question	Response	Comments	Respondent
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate?	Yes	no gifts disclosed	Natalie Manton
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years?	N/A	no gifts disclosed	Natalie Manton
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with Elect Reg 30G(6)?	Yes		Natalie Manton

Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes	19/10/2021 Res 149/2021	Natalie Manton
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A	no delegated powers	Natalie Manton
3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2021 received by the local government by 31 December 2021?	Yes		Natalie Manton

4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	Yes	1 matter completed October 2021 and other completed by EOFY 2022	Natalie Manton
5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A	no significant matters reported	Natalie Manton
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	N/A		Natalie Manton
7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?	Yes	Adopted 21/12/2021 Res 186/2021	Natalie Manton

Integrated Planning and Reporting

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	15/06/2021 Res 88/2021	Natalie Manton
2	Admin Reg 19DA(1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	15/06/2021 Res 88/2021	Natalie Manton
3	Admin Reg 19DA(2) & (3)	Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)?	Yes		Natalie Manton

Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve a process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	N/A		Natalie Manton
2	s5.36(4) & s5.37(3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Admin Reg 18A?	N/A		Natalie Manton
3	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	N/A		Natalie Manton
4	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4)?	N/A		Natalie Manton
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	N/A		Natalie Manton
6	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A		Natalie Manton

Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Has the local government designated a senior employee as defined by section 5.37 to be its complaints officer?	Yes		Natalie Manton
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a)? Does the complaints register include all information required by section 5.121(2)?	Yes		Natalie Manton
3	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes	Nil complaints	Natalie Manton

Optional Questions					
No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5(2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Financial Management Reg 5(2)(c) within the three years prior to 31 December 2021? If yes, please provide the date of council's resolution to accept the report.	Yes	18/06/2019	Natalie Manton
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three years prior to 31 December 2021? If yes, please provide date of council's resolution to accept the report.	Yes	18/06/2019	Natalie Manton
3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C?	Yes		Natalie Manton
4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events ?	Yes	18/02/2020 Res 2020	Natalie Manton
5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4)?	Yes		Natalie Manton
6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	17/03/2020 Res 33/2020	Natalie Manton
7	s5.127	Did the local government prepare a report on the training completed by council members in the 2020/2021 financial year and publish it on the local government's official website by 31 July 2021?	Yes		Natalie Manton

8	s6.4(3)	By 30 September 2021, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2021?	Yes	Natalie Manton
9	s.6.2(3)	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Yes	Natalie Manton

Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent
1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy [adopted under F&G Reg 11A(1) & (3)] in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes		Natalie Manton
2	s3.57 F&G Reg 11	Subject to F&G Reg 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in F&G Reg 11(1)?	Yes		Natalie Manton
3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with F&G Reg 14(3) and (4)?	Yes		Natalie Manton
4	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than a single contract?	N/A		Natalie Manton
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	Yes		Natalie Manton

6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Regs 15 and 16?	Yes	Natalie Manton
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes	Natalie Manton
8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	Yes	Natalie Manton
9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes	Natalie Manton
10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes	Natalie Manton
11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of F&G Regs 21 and 22?	Yes	Natalie Manton
12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A	Natalie Manton
13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under F&G Reg 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	N/A	Natalie Manton
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with F&G Reg 24?	N/A	Natalie Manton
15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with F&G Reg 24AD(4) and 24AE?	No	Natalie Manton

16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A	Natalie Manton
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A	Natalie Manton
18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of F&G Reg 24AG?	N/A	Natalie Manton
19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A	Natalie Manton
20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A	Natalie Manton
21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A	Natalie Manton
22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of F&G Regs 24E and 24F?	Yes	Natalie Manton

I certify this Compliance Audit Return has been adopted by council at its meeting on _____

Signed Mayor/President, Corrigin

Signed CEO, Corrigin

7.2 MEETING WITH AUDITOR

Applicant:	Shire of Corrigin
Date:	8/03/2022
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0302
Attachment Ref:	Attachment 7.2 – Audit Planning Summary - Confidential

SUMMARY

The Shire of Corrigin Audit and Risk Management Committee is required to meet with the auditor annually.

BACKGROUND

AMD Chartered Accountants (AMD) have been engaged by the Office of the Auditor General (OAG) Western Australia to perform an audit of the Shire of Corrigin's annual financial report for the year ending 30 June 2022.

An Audit Planning Summary has been prepared and sets out the proposed strategy for the audit. The key purpose of this memorandum are to:

- set out the audit scope and approach in summary;
- identify and communicate the key audit risk areas which we expect to be the focus of the audit procedures; and
- promote effective communication between the auditor and those charged with governance.

Representatives from the OAG and AMD will meet with the audit committee to provide an overview of the audit process for 2022 and respond to questions from committee members

Mr Steven Hoar, OAG Director Financial Audit and Ms Maria Cavallo, Auditor Director, AMD, will attend the meeting by telephone

COMMENT

The interim audit is booked to be conducted 21-22 March 2022 and the final visit is booked for the period 27 to 29 September 2022. The annual report is expected to be finalised in November 2022 ready for endorsement at the Ordinary Meeting of Council on 20 December 2022.

STATUTORY ENVIRONMENT

Local Government Act 1995 Part 7

Local Government (Audit) Regulations 1996

POLICY IMPLICATIONS

8.11 Audit and Risk Management Committee

8.12 Appointment of an Auditor

FINANCIAL IMPLICATIONS

Provision for approximately \$50,000 for the costs associated with the 2021/2022 Interim and Annual Audit will be made in the 2022/2023 Annual Budget. Provision will be confirmed once advice from the Office of the Auditor General is received.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2021-2031 and Corporate Business Plan 2021-2025:

Objective: Governance and Leadership
Strong Governance and Leadership

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.4	Provide informed and transparent decision making that, meets our legal obligations, and the needs of our diverse community	4.4.4	Provide Council adequate and appropriate financial information on a timely basis.
4.5	Implement systems and processes that meet legislative and audit obligations	4.5.1	Continual improvement in governance and operational policies, processes and implementation

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

Moved: Cr Jacobs **Seconded:** Cr Fare

That the Audit and Risk Management Committee endorse the Audit Planning Summary outlining the scope, approach and key deliverables of the audit of the annual financial report for the year ending 30 June 2022.

Carried 6/0

8 NEXT MEETING

Audit and Risk Management Committee meeting on Tuesday 14 June 2022 at 6.00pm.

9 MEETING CLOSURE

The Chairperson, Cr Des Hickey closed the meeting at 7.02pm

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF FEBRUARY 2022

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT17168	04/02/2022	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCITF LEVY FOR DECEMBER 2021	\$ 443.50	TRUST
EFT17175	18/02/2022	CO-OPERATIVE BULK HANDLING LIMITED	COMMUNITY DEVELOPMENT FUND DESTINATION FREIGHT FEE	\$ 1,608.09	TRUST
20710	01/02/2022	SHIRE OF CORRIGIN	CONTAINERS FOR CHANGE SCHEME FLOAT RECOUP	\$ 277.60	MUNI
20711	10/02/2022	SHIRE OF CORRIGIN	CONTAINERS FOR CHANGE SCHEME FLOAT RECOUP	\$ 382.80	MUNI
20712	10/02/2022	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 186.00	MUNI
20713	15/02/2022	SHIRE OF CORRIGIN	CONTAINERS FOR CHANGE SCHEME FLOAT RECOUP	\$ 181.10	MUNI
20714	18/02/2022	SHIRE OF QUAIRADING	STAFF CHAINSAW TRAINING	\$ 1,488.40	MUNI
20715	18/02/2022	SYNERGY	ELECTRICITY CHARGES	\$ 18,505.01	MUNI
20716	22/02/2022	SHIRE OF CORRIGIN	CONTAINERS FOR CHANGE SCHEME FLOAT RECOUP	\$ 357.30	MUNI
20717	24/02/2022	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 193.00	MUNI
EFT17169	10/02/2022	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 219.32	MUNI
EFT17170	10/02/2022	SALARY PACKAGING AUSTRALIA	SALARY PACKAGING PAYROLL DEDUCTIONS	\$ 451.20	MUNI
EFT17171	10/02/2022	AUSTRALIAN TAXATION OFFICE	BAS PAYMENT FOR DECEMBER 2021	\$ 15,998.00	MUNI
EFT17172	10/02/2022	KYLIE ANN CALEY	STAFF REIMBURSEMENT	\$ 521.85	MUNI
EFT17173	16/02/2022	BRENDON JOHN GERRARD	BOND REFUND	\$ 50.00	MUNI
EFT17174	16/02/2022	COLGAN INDUSTRIES PTY LTD	PROGRESS CLAIM - TOWN HALL & ROADS BOARD BUILDING WORKS	\$ 138,961.91	MUNI
EFT17176	18/02/2022	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS FOR SWIMMING POOL	\$ 209.75	MUNI
EFT17177	18/02/2022	ADVANTAGE INDUSTRIES PTY LTD	STAIRS FOR CORRIGIN TIP	\$ 3,851.58	MUNI
EFT17178	18/02/2022	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT RECOVERY AND ASSOCIATED LEGAL FEES	\$ 3,179.00	MUNI
EFT17179	18/02/2022	AVON WASTE	4 WEEKS RUBBISH COLLECTION - DECEMBER 2021	\$ 18,894.24	MUNI
EFT17180	18/02/2022	BOC LIMITED	CONTAINER SERVICE FEE FOR SWIMMING POOL - MEDICAL OXYGEN	\$ 12.54	MUNI
EFT17181	18/02/2022	BEST OFFICE SYSTEMS	PRINTER CARTRIDGES, PHOTOCOPYING - ADMIN OFFICE, CRC & DEPOT	\$ 873.53	MUNI
EFT17182	18/02/2022	CLINIPATH PATHOLOGY	PRE-EMPLOYMENT DRUG SCREENING	\$ 40.00	MUNI
EFT17183	18/02/2022	CORRIGIN HOTEL	REFRESHMENTS AND CATERING	\$ 708.28	MUNI
EFT17184	18/02/2022	CORRIGIN LICENSED POST OFFICE	STATIONERY SUPPLIES	\$ 34.50	MUNI
EFT17185	18/02/2022	CORRIGIN MEDICAL CENTRE	PRE-EMPLOYMENT MEDICAL APPOINTMENT	\$ 210.50	MUNI
EFT17186	18/02/2022	CORRIGIN OFFICE SUPPLIES	STATIONERY SUPPLIES	\$ 498.37	MUNI
EFT17187	18/02/2022	CORRIGIN PHARMACY	FIRST AID SUPPLIES FOR CORRIGIN SWIMMING POOL	\$ 315.81	MUNI
EFT17188	18/02/2022	CORRIGIN ROADHOUSE	REFRESHMENTS AND CATERING	\$ 16.00	MUNI
EFT17189	18/02/2022	CORRIGIN WINDMILL MOTEL	ACCOMODATION FOR AUSTRALIA DAY GUEST SPEAKER	\$ 120.00	MUNI
EFT17190	18/02/2022	EMILY MEGAN COUSINS	STAFF REIMBURSEMENT	\$ 35.70	MUNI
EFT17191	18/02/2022	EUREKA 4WD TRAINING PTY LTD	STAFF TRAINING MC-A DRIVER'S LICENCE COURSE	\$ 1,850.00	MUNI
EFT17192	18/02/2022	GANNAWAY BROS.	RUBBER FLAPS FOR POOL TANK, MESH FOR POOL GUTTERS	\$ 683.50	MUNI
EFT17193	18/02/2022	GREAT SOUTHERN FUEL SUPPLIES	FUEL SUPPLIES FOR DECEMBER 2021	\$ 3,152.05	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF FEBRUARY 2022

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT17194	18/02/2022	GREENLITE ELECTRICAL CONTRACTORS PTY LTD	FINAL CLAIM - OVAL LIGHTING UPGRADE PROJECT	\$ 3,931.00	MUNI
EFT17195	18/02/2022	GRONBEK SECURITY	CORRIGIN TIP KEY	\$ 48.36	MUNI
EFT17196	18/02/2022	HARRIS ZUGLIAN ELECTRICS	ROADS BOARD BUILDING - DISCONNECTION FEE FROM WESTERN POWER	\$ 121.00	MUNI
EFT17197	18/02/2022	HAULMORE TRAILER RENTALS	PLANT HIRE - DOLLY TRAILER	\$ 1,835.60	MUNI
EFT17198	18/02/2022	HERSEY'S SAFETY PTY LTD	STAFF UNIFORMS	\$ 192.56	MUNI
EFT17199	18/02/2022	HUTTON AND NORTHEY SALES	METER READING AT 5 WALTON STREET	\$ 371.22	MUNI
EFT17200	18/02/2022	INDUSTRIAL AUTOMATION GROUP PTY LTD	STANDPIPE SOFTWARE SUPPORT & CLOUD FEE - JANUARY - JUNE 2022	\$ 1,517.45	MUNI
EFT17201	18/02/2022	JASON SIGNMAKERS	SIGNS FOR WASTE TRANSFER FACILITY	\$ 758.94	MUNI
EFT17202	18/02/2022	KATEMS SUPERMARKET	STAFF CHRISTMAS GIFT VOUCHERS, REFRESHMENTS & CATERING SUPPLIES	\$ 3,028.95	MUNI
EFT17203	18/02/2022	KYLIE ANN CALEY	STAFF REIMBURSEMENT	\$ 79.99	MUNI
EFT17204	18/02/2022	LANDGATE	RURAL UV INTERIM VALUATIONS SCHEDULE	\$ 86.94	MUNI
EFT17205	18/02/2022	MARKETFORCE	ADVERTISING - REQUEST FOR TENDER, COUNCIL MEETING DATES	\$ 1,620.46	MUNI
EFT17206	18/02/2022	MCMILES INDUSTRIES PTY LTD	REPAIRS TO POOL RETIC TANK FLOAT, POOL COVER ROPES, COVER ROLLER	\$ 561.29	MUNI
EFT17207	18/02/2022	METAL ARTWORK CREATIONS	STAFF NAME BADGE	\$ 14.85	MUNI
EFT17208	18/02/2022	NATURE PLAY SOLUTIONS PTY LTD	PROGRESS PAYMENT - ROTARY PARK UPGRADE	\$ 283,727.65	MUNI
EFT17209	18/02/2022	NEU-TECH AUTO ELECTRICS	PLANT SERVICE & PARTS - HILUX UTES, X-TRAIL, BULLARING FIRE TRUCK	\$ 1,838.27	MUNI
EFT17210	18/02/2022	OFFICE OF REGIONAL ARCHITECTURE	ARCHITECTURAL SERVICES - WELLNESS CENTRE REDEVELOPMENT	\$ 495.00	MUNI
EFT17211	18/02/2022	POOL & PUMP SERVICE & REPAIRS PTY LTD	CLEAN FOOTVALVE AND CHECKING SEAL AT SWIMMING POOL	\$ 1,229.80	MUNI
EFT17212	18/02/2022	REAC SYSTEMS	ADJUSTABLE PRESSURE CONTROL FOR SWIMMING POOL	\$ 1,375.00	MUNI
EFT17213	18/02/2022	RURAL TRAFFIC SERVICES PTY LTD	TRAFFIC MANAGEMENT SERVICES - RABBIT PROOF FENCE ROAD	\$ 13,727.71	MUNI
EFT17214	18/02/2022	SCAVENGER FIRE & SAFETY	6 MONTHLY SERVICE OF FIRE EQUIPMENT	\$ 2,069.10	MUNI
EFT17215	18/02/2022	SHIRE OF BROOKTON	PROVISION OF LG COMMUNITY EMERGENCY SERVICES MANAGER	\$ 5,407.85	MUNI
EFT17216	18/02/2022	SIGMA CHEMICALS	POOL CHEMICALS, REPAIRS TO ROBOTIC POOL CLEANER	\$ 2,924.24	MUNI
EFT17217	18/02/2022	SQUIRE PATTON BOGGS (AU)	LEGAL ADVICE AND REPRESENTATION - CREC	\$ 13,492.90	MUNI
EFT17218	18/02/2022	STATE LIBRARY OF WESTERN AUSTRALIA	INTER-LIBRARY LOANS DELIVERY CHARGES JULY TO DECEMBER 2021	\$ 163.72	MUNI
EFT17219	18/02/2022	STIRLING FREIGHT EXPRESS	FREIGHT CHARGES	\$ 4,208.21	MUNI
EFT17220	18/02/2022	SUMWARE CONSULTING	REMOTE SUPPORT TO UPDATE ATHENAEUM LIBRARY SOFTWARE	\$ 90.00	MUNI
EFT17221	18/02/2022	TELSTRA	PHONE AND INTERNET CHARGES	\$ 1,551.39	MUNI
EFT17222	18/02/2022	THE BUTCHERS BLOCK	REFRESHMENTS AND CATERING SUPPLIES	\$ 487.06	MUNI
EFT17223	18/02/2022	THE WORKWEAR GROUP PTY LTD	STAFF UNIFORMS	\$ 84.00	MUNI
EFT17224	18/02/2022	TUTT BRYANT HIRE PTY LTD	PLANT HIRE - PADFOOT ROLLER	\$ 5,763.66	MUNI
EFT17225	18/02/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES	\$ 561.00	MUNI
EFT17226	18/02/2022	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	ELEARNING SUBSCRIPTION - COUNCIL MEMBERS TRAINING	\$ 1,336.50	MUNI
EFT17227	18/02/2022	WENDY LINDA MCMILES	2022 LOTTO WINNINGS	\$ 15.45	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF FEBRUARY 2022

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT17228	18/02/2022	WALLIS COMPUTER SOLUTIONS	CLEAR SURFACE PRO FOR DEPOT, ASSIST CONTAINERS FOR CHANGE STAFF	\$ 858.00	MUNI
EFT17229	18/02/2022	WESTERN HYDRAULICS CORRIGIN	HYDRAULIC HOSE FOR SKID STEER LOADER	\$ 183.26	MUNI
EFT17230	18/02/2022	WESTERN MECHANICAL CORRIGIN	PLANT SERVICE & REPAIRS - WATER TANKER, PRIME MOVER, SIDE TIPPER	\$ 25,056.07	MUNI
EFT17231	22/02/2022	ACCWEST PTY LTD	CONSULTANCY FEES FOR FINANCIAL STATEMENT ASSISTANCE	\$ 4,884.00	MUNI
EFT17232	22/02/2022	DINO AND KYLIE DIFULVIO	CUSTOMER REFUND	\$ 58.00	MUNI
EFT17233	22/02/2022	PERTH BETTER HOMES	SHADE SAILS FOR MAIN STREET AND SWIMMING POOL	\$ 8,668.00	MUNI
EFT17234	22/02/2022	THE MAINS GUEST HOUSE	ACCOMMODATION - FEBRUARY 2022 BUSH FIRE EMERGENCY	\$ 160.00	MUNI
EFT17235	22/02/2022	WARREN LARKE FAMILY TRUST	FIRE MITIGATION - FEBRUARY 2022 BUSH FIRE EMERGENCY	\$ 7,502.00	MUNI
EFT17236	24/02/2022	AUSTRALIAN TAXATION OFFICE	BAS PAYMENT FOR JANUARY 2022	\$ 24,831.00	MUNI
EFT17237	24/02/2022	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 219.32	MUNI
EFT17238	24/02/2022	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	\$ 41.00	MUNI
EFT17239	24/02/2022	SALARY PACKAGING AUSTRALIA	SALARY PACKAGING PAYROLL DEDUCTIONS	\$ 392.63	MUNI
EFT17240	24/02/2022	SHIRE OF CORRIGIN OUTSIDE STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 110.00	MUNI
EFT17241	28/02/2022	HIMAC ATTACHMENTS	600MM GUTTER BRUSH	\$ 2,752.20	MUNI
EFT17242	28/02/2022	T-QUIP	58 TUNGSTEN TIPPED VERTI BLADES	\$ 235.20	MUNI
DD13820.1	01/02/2022	WESTNET PTY LTD	INTERNET CHARGES	\$ 149.95	MUNI
DD13894.1	02/02/2022	NATIONAL AUSTRALIA BANK	CREDIT CARD PAYMENTS	\$ 416.52	MUNI
DD13836.1	09/02/2022	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 8,738.82	MUNI
DD13836.2	09/02/2022	MLC NAVIGATOR RETIREMENT PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 111.00	MUNI
DD13836.3	09/02/2022	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 530.91	MUNI
DD13836.4	09/02/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 445.69	MUNI
DD13836.5	09/02/2022	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 419.42	MUNI
DD13836.6	09/02/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,906.68	MUNI
DD13836.7	09/02/2022	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 686.67	MUNI
DD13836.8	09/02/2022	EQUIPSUPER	SUPERANNUATION CONTRIBUTIONS	\$ 182.73	MUNI
DD13836.9	09/02/2022	CONSTRUCTION & BUILDING UNIONS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 264.52	MUNI
DD13852.1	19/02/2022	CLASSIC FUNDING GROUP PTY LTD	RESOURCE CENTRE PHOTOCOPIER LEASE PAYMENT	\$ 237.60	MUNI
DD13873.1	23/02/2022	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 8,930.09	MUNI
DD13873.2	23/02/2022	MLC NAVIGATOR RETIREMENT PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 111.00	MUNI
DD13873.3	23/02/2022	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 530.91	MUNI
DD13873.4	23/02/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 445.69	MUNI
DD13873.5	23/02/2022	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 419.42	MUNI
DD13873.6	23/02/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,864.90	MUNI
DD13873.7	23/02/2022	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 686.67	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF FEBRUARY 2022

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
DD13873.8	23/02/2022	CONSTRUCTION & BUILDING UNIONS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 264.52	MUNI
DD13824.1	01/02/2022	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 1,067.10	LIC
DD13826.1	02/02/2022	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 7,994.55	LIC
DD13828.1	03/02/2022	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 1,755.40	LIC
DD13841.1	04/02/2022	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 98.30	LIC
DD13843.1	07/02/2022	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 172.95	LIC
DD13845.1	08/02/2022	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 930.50	LIC
DD13854.1	17/02/2022	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 9,690.75	LIC
DD13859.1	18/02/2022	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 314.05	LIC
DD13863.1	21/02/2022	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 2,474.40	LIC
DD13868.1	22/02/2022	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 130.95	LIC
DD13871.1	23/02/2022	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 1,697.65	LIC
DD13876.1	24/02/2022	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 313.60	LIC
DD13881.1	25/02/2022	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 2,626.45	LIC
DD13883.1	28/02/2022	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 1,383.35	LIC
JNL	10/02/2022	PAYROLL	FORTNIGHTLY PAYROLL PAYMENT PPE 09/02/2022	\$ 72,473.80	MUNI
JNL	24/02/2022	PAYROLL	FORTNIGHTLY PAYROLL PAYMENT PPE 23/02/2022	\$ 67,380.14	MUNI

\$ 843,025.88

MUNICIPAL ACCOUNT PAYMENTS	\$ 810,324.29
TRUST ACCOUNT PAYMENTS	\$ 2,051.59
LICENSING ACCOUNT PAYMENTS	\$ 30,650.00
EDNA STEVENSON TRUST ACCOUNT PAYMENTS	\$ -
	\$ 843,025.88



SHIRE OF CORRIGIN
NAB BUSINESS MASTERCARD
PAYMENTS OF ACCOUNTS BY CREDIT CARD
FOR THE STATEMENT PERIOD: 30 DECEMBER 2021 TO 28 JANUARY 2022

DATE	DETAILS	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-4143			
10/01/2022	Corrigin Office Supplies	Cables for CEO Surface Pro	\$ 94.70
27/01/2022	Yealering Shop	Postage charges - Australia Day Pamphlet	\$ 5.71
		CREDIT CARD TOTAL	\$ 100.41
CARD NUMBER 4557-XXXX-XXXX-0935			
12/01/2022	Dropbox International Unlimited Company	Annual subscription to Dropbox Professional	\$ 306.90
		CREDIT CARD TOTAL	\$ 306.90
BILLING ACCOUNT			\$ 9.21
TOTAL CREDIT CARD PAYMENTS			\$ 416.52

I, Kylie Caley, Deputy Chief Executive Officer, have reviewed the credit card payments on card 4557-XXXX-XXXX-4143 and confirm that from the descriptions on the documentation provided that ;

- all transactions are expenses incurred by the Shire of Corrigin;
- all purchases have been made in accordance with the Shire of Corrigin policy and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the any corporate credit card is evident .

Kylie Caley Kylie Caley 8 / 3 /2022

I, Natalie Manton, Chief Executive Officer, have reviewed the credit card payments on card 4557-XXXX-XXXX-0935 and confirm that from the descriptions on the documentation provided that ;

- all transactions are expenses incurred by the Shire of Corrigin;
- all purchases have been made in accordance with the Shire of Corrigin policy and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the any corporate credit card is evident .

Natalie Manton N.Manton 8 / 3 /2022



Statement for

NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST &
AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)



Cardholder Details

Cardholder Name: MRS NATALIE ANITA MANTON
Account No:
Statement Period: 30 December 2021 to 28 January 2022
Cardholder Limit: \$10,000

Transaction record for: MRS NATALIE ANITA MANTON

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
11 Jan 2022	\$94.70 ✓	CORRIGIN OFFICE SUP	Cables CEO Surface Pro				01193610559
27 Jan 2022	\$5.71 ✓	YEALERING SHOP	Postage				02182847924
Total for this period	\$100.41		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: *Nina*

Date: 17/2/22

028/21/01/M01366/S004266/1008531



Statement for
NAB Business Visa
NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST &
AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MS KYLIE ANN CALEY
Account No:
Statement Period: 30 December 2021 to 28 January 2022
Cardholder Limit: \$5,000

Transaction record for: MS KYLIE ANN CALEY

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
13 Jan 2022	\$306.90	DROPBOX*T2BG2WHZDDWY D02FD79	Annual subscription - Dropbox Professional				74657362013
Total for this period	\$306.90		Totals				

028/21/01/M01366/S004267/1008533

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: *Kylie Ann Caley*

Date: 17.2.22



SHIRE OF CORRIGIN

MONTHLY FINANCIAL REPORT **(Containing the Statement of Financial Activity)** **For the period ending 31 December 2021**

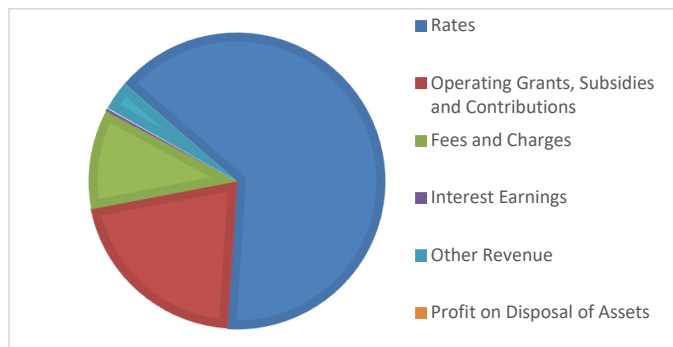
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT)
REGULATIONS 1996

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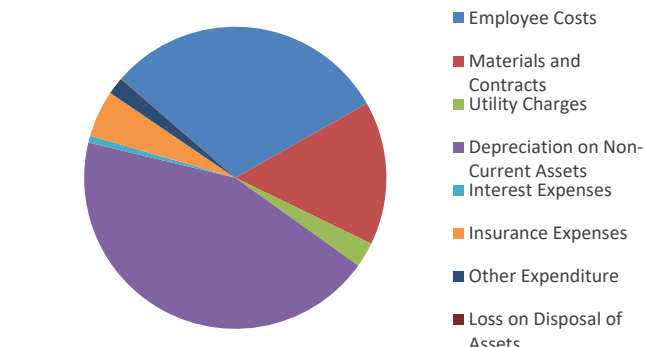
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OPERATING ACTIVITIES

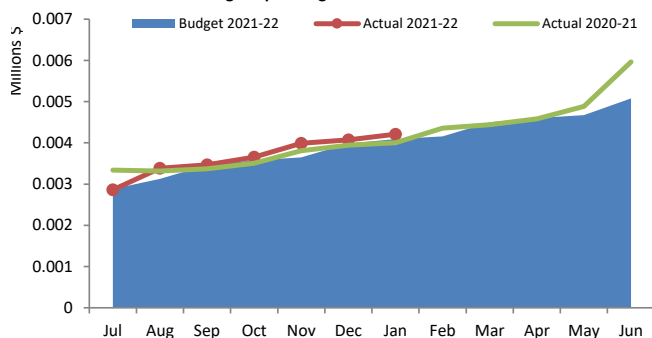
OPERATING REVENUE



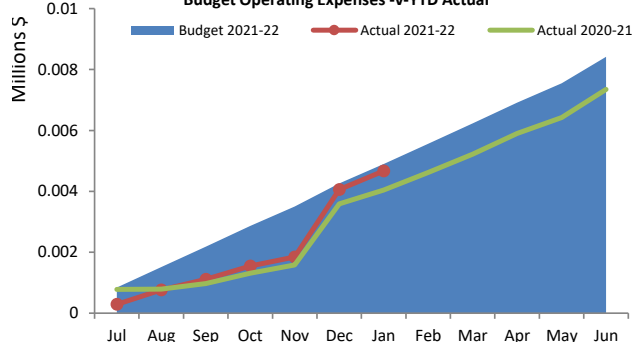
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

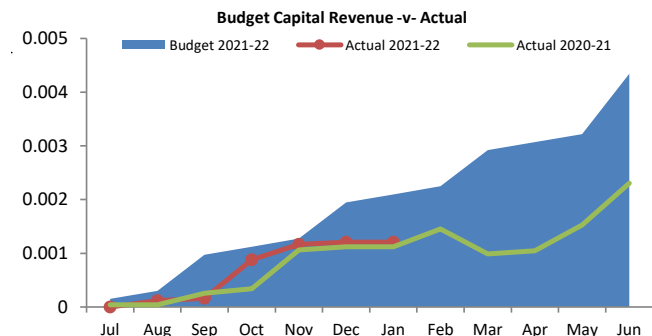


Budget Operating Expenses -v- YTD Actual

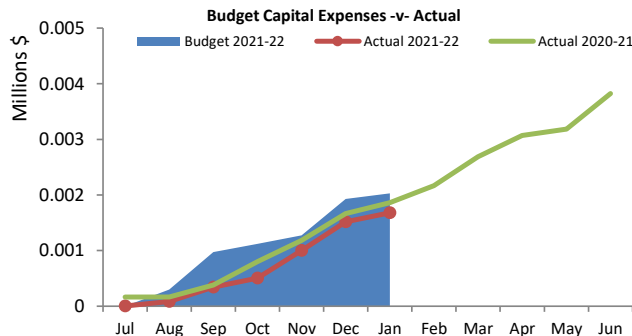


INVESTING ACTIVITIES

CAPITAL REVENUE



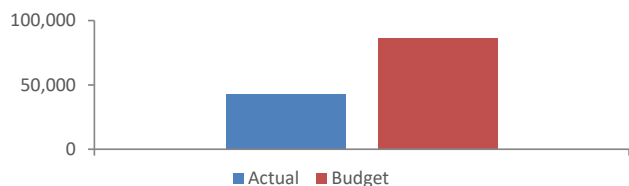
CAPITAL EXPENSES



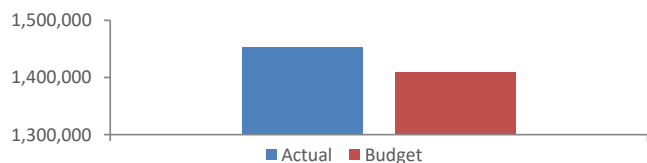
FINANCING ACTIVITIES

BORROWINGS

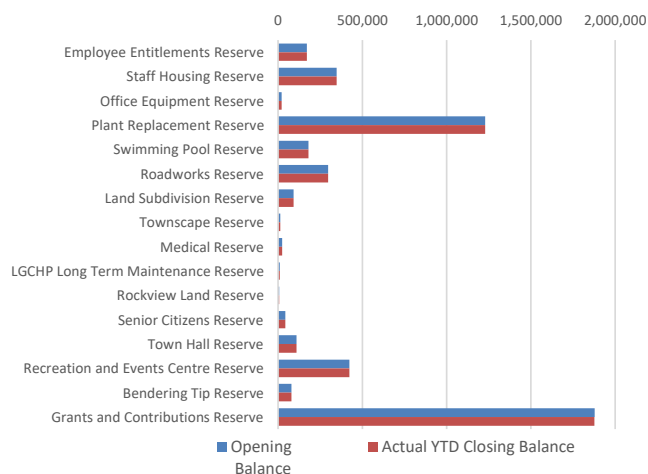
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.60 M	\$0.60 M	\$0.57 M	(\$0.02 M)
Closing	\$0.00 M	\$3.80 M	\$1.73 M	(\$2.08 M)
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$7.26 M	% of total
Unrestricted Cash	\$2.33 M	32.1%
Restricted Cash	\$4.93 M	67.9%
Refer to Note 2 - Cash and Financial Assets		

Payables		
	\$0.07 M	% Outstanding
Trade Payables	\$0.07 M	
0 to 30 Days		100.0%
30 to 90 Days		0.0%
Over 90 Days		0%
Refer to Note 5 - Payables		

Receivables		
	\$0.30 M	% Collected
Rates Receivable	\$0.27 M	90.9%
Trade Receivable	\$0.04 M	% Outstanding
30 to 90 Days		16.8%
Over 90 Days		6.7%
Refer to Note 3 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.09 M	\$1.17 M	\$1.59 M	\$0.41 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$2.72 M	% Variance
YTD Budget	\$2.73 M	(0.3%)
Refer to Note 6 - Rate Revenue		

Operating Grants and Contributions		
YTD Actual	\$0.88 M	% Variance
YTD Budget	\$0.84 M	5.6%
Refer to Note 12 - Operating Grants and Contributions		

Fees and Charges		
YTD Actual	\$0.46 M	% Variance
YTD Budget	\$0.42 M	8.6%
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.54 M)	\$2.03 M	(\$0.39 M)	(\$2.42 M)
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.08 M	%
Adopted Budget	\$0.35 M	(77.2%)
Refer to Note 7 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$1.68 M	% Spent
Adopted Budget	\$7.23 M	(76.8%)
Refer to Note 8 - Capital Acquisitions		

Capital Grants		
YTD Actual	\$1.21 M	% Received
Adopted Budget	\$4.34 M	(72.2%)
Refer to Note 8 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.85 M	(\$0.00 M)	(\$0.05 M)	(\$0.05 M)
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	\$0.04 M
Interest expense	\$0.03 M
Principal due	\$1.45 M
Refer to Note 9 - Borrowings	

Reserves	
Reserves balance	\$4.93 M
Interest earned	\$0.00 M
Refer to Note 10 - Cash Reserves	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JANUARY 2022

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Adminisitation and operation of facilities and services to members of Council; other costs that relate to the task of assiting elected members and ratepayers on matters on matters which do not concern specific Council services
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, noise control and waste disposal compliance. Administration of the RoeRochealth Scheme and provision of various medical facilities
EDUCATION AND WELFARE	To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child care centre, playgroups senior citizen centre and aged care Provision of services provided by the Community Resource Centre
HOUSING	To provide and maintain staff and rental housing.	Provision and maintenance of staff, aged, rental and joint venture housing
COMMUNITY AMENITIES	To provide services required by the community	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens reserves and playgrounds. Operation of library, and the support of other heritage and cultural facilities
TRANSPORT	To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES	To help promote the Shire and its economic wellbeing.	Tourism and area promotion including the Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes.Building Control.
OTHER PROPERTY AND SERVICES	To monitor and control Shire overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	597,236	597,236	574,085	(23,151)	(3.88%)	
Revenue from operating activities							
Governance		1,500	750	477	(273)	(36.40%)	
General purpose funding - general rates	6	2,730,415	2,730,415	2,722,359	(8,056)	(0.30%)	
General purpose funding - other		977,107	514,064	581,343	67,279	13.09%	▲
Law, order and public safety		56,623	42,523	52,950	10,427	24.52%	▲
Health		220,389	114,477	99,912	(14,565)	(12.72%)	▼
Education and welfare		154,819	107,264	111,189	3,925	3.66%	
Housing		134,890	78,494	77,437	(1,057)	(1.35%)	
Community amenities		307,071	179,095	210,358	31,263	17.46%	▲
Recreation and culture		56,510	32,068	37,878	5,810	18.12%	
Transport		275,760	194,312	193,183	(1,129)	(0.58%)	
Economic services		81,834	47,705	35,142	(12,563)	(26.33%)	▼
Other property and services		82,092	47,866	87,841	39,975	83.51%	▲
		5,079,010	4,089,033	4,210,069	121,036		
Expenditure from operating activities							
Governance		(836,098)	(456,797)	(417,134)	39,663	8.68%	
General purpose funding		(76,649)	(36,259)	(34,881)	1,378	3.80%	
Law, order and public safety		(228,699)	(107,303)	(84,179)	23,124	21.55%	▲
Health		(664,802)	(386,121)	(317,141)	68,980	17.86%	▲
Education and welfare		(383,027)	(227,089)	(211,747)	15,342	6.76%	
Housing		(164,313)	(98,717)	(113,428)	(14,711)	(14.90%)	▼
Community amenities		(693,600)	(404,710)	(332,216)	72,494	17.91%	▲
Recreation and culture		(1,712,776)	(1,004,401)	(920,331)	84,070	8.37%	
Transport		(3,043,437)	(1,771,101)	(1,691,601)	79,500	4.49%	
Economic services		(470,995)	(270,410)	(234,974)	35,436	13.10%	▲
Other property and services		(142,084)	(127,868)	(311,834)	(183,966)	(143.87%)	▼
		(8,416,480)	(4,890,776)	(4,669,466)	221,310		
Non-cash amounts excluded from operating activities	1(a)	3,427,358	1,976,695	2,048,080	71,385	3.61%	
Amount attributable to operating activities		89,888	1,174,952	1,588,683	413,731		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	4,343,146	2,096,625	1,207,301	(889,324)	(42.42%)	▼
Proceeds from disposal of assets	7	351,400	92,500	80,000	(12,500)	(13.51%)	▼
Payments for property, plant and equipment and infrastructure	8	(7,229,752)	(160,000)	(1,679,465)	(1,519,465)	(949.67%)	▼
		(2,535,206)	2,029,125	(392,165)	(2,421,290)		
Non-cash amounts excluded from investing activities		0	0	0	0	0.00%	
Amount attributable to investing activities		(2,535,206)	2,029,125	(392,165)	(2,421,290)		
Financing Activities							
Transfer from reserves	10	2,099,103	0	(2,475)	(2,475)	0.00%	
Repayment of debentures	9	(86,121)	0	(42,567)	(42,567)	0.00%	▼
Transfer to reserves	10	(164,900)	(534)	(534)	0	0.00%	
Amount attributable to financing activities		1,848,082	(534)	(45,576)	(45,042)		
Closing funding surplus / (deficit)	1(c)	0	3,800,779	1,725,027			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 JANUARY 2022

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	597,236	597,236	574,085	(23,151)	(3.88%)	
Revenue from operating activities							
Rates	6	2,730,415	2,730,415	2,722,359	(8,056)	(0.30%)	
Specified area rates	6	0	0	0	0	0.00%	
Operating grants, subsidies and contributions	12	1,409,081	835,061	881,908	46,847	5.61%	
Fees and charges		694,789	421,711	457,895	36,184	8.58%	
Service charges		0	0	0	0	0.00%	
Interest earnings		41,660	24,283	12,070	(12,213)	(50.29%)	▼
Other revenue		114,766	66,538	133,721	67,183	100.97%	▲
Profit on disposal of assets	7	88,304	11,025	3,002	(8,023)	(72.77%)	
		5,079,015	4,089,033	4,210,955	121,922		
Expenditure from operating activities							
Employee costs		(2,332,392)	(1,360,212)	(1,421,218)	(61,006)	(4.49%)	
Materials and contracts		(1,867,137)	(1,054,070)	(717,630)	336,440	31.92%	▲
Utility charges		(288,875)	(144,607)	(125,226)	19,381	13.40%	▲
Depreciation on non-current assets		(3,398,229)	(1,981,973)	(2,049,726)	(67,753)	(3.42%)	
Interest expenses		(68,432)	(34,709)	(34,709)	0	0.00%	
Insurance expenses		(235,165)	(225,143)	(233,576)	(8,433)	(3.75%)	
Other expenditure		(159,278)	(84,315)	(85,487)	(1,172)	(1.39%)	
Loss on disposal of assets	7	(66,977)	(5,747)	(2,780)	2,967	51.63%	
		(8,416,485)	(4,890,776)	(4,670,352)	220,424		
Non-cash amounts excluded from operating activities	1(a)	3,427,358	1,976,695	2,048,080	71,385	3.61%	
Amount attributable to operating activities		89,888	1,174,952	1,588,683	413,731		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	4,343,146	2,096,625	1,207,301	(889,324)	(42.42%)	▼
Proceeds from disposal of assets	7	351,400	92,500	80,000	(12,500)	(13.51%)	▼
Payments for property, plant and equipment	8	(7,229,752)	(160,000)	(1,679,465)	(1,519,465)	(949.67%)	▼
		(2,535,206)	2,029,125	(392,165)	(2,421,290)		
Amount attributable to investing activities		(2,535,206)	2,029,125	(392,165)	(2,421,290)		
Financing Activities							
Transfer from reserves	10	2,099,103	0	(2,475)	(2,475)	0.00%	
Repayment of debentures	9	(86,121)	0	(42,567)	(42,567)	0.00%	▼
Transfer to reserves	10	(164,900)	(534)	(534)	0	0.00%	
Amount attributable to financing activities		1,848,082	(534)	(45,576)	(45,042)		
Closing funding surplus / (deficit)	1(c)	0	3,800,779	1,725,027			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 November 2021

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(88,304)	(11,025)	(3,002)
Movement in Other Accruals		0	0	(1,424)
Movement in employee benefit provisions (non-current)		50,456		
Add: Loss on asset disposals	7	66,977	5,747	2,780
Add: Depreciation on assets		3,398,229	1,981,973	2,049,726
Total non-cash items excluded from operating activities		3,427,358	1,976,695	2,048,080

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 January 2021	Year to Date 31 January 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(4,930,126)	(2,398,577)	(4,928,185)
Less: Land Held for Resale - Current		(60,000)	(80,000)	(60,000)
Add: Borrowings	9	86,121	41,602	43,554
Total adjustments to net current assets		(4,904,005)	(2,436,975)	(4,944,631)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	3,187,210	3,889,258	2,332,404
Financial assets at amortised cost	2	3,053,498	2,398,577	4,928,185
Rates receivables	3	149,288	310,115	265,207
Receivables	3	52,981	34,002	36,079
Other current assets	4	134,894	224,513	134,629
Less: Current liabilities				
Payables	5	(223,985)	(222,830)	(71,944)
Borrowings	9	(86,121)	(41,602)	(43,554)
Contract liabilities	11	(486,846)	(345,627)	(608,519)
Provisions	11	(302,829)	0	(302,829)
Less: Total adjustments to net current assets	1(b)	(4,904,005)	(2,436,975)	(4,944,631)
Closing funding surplus / (deficit)		574,085	3,809,430	1,725,027

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(b) Adjusted Net Current Assets

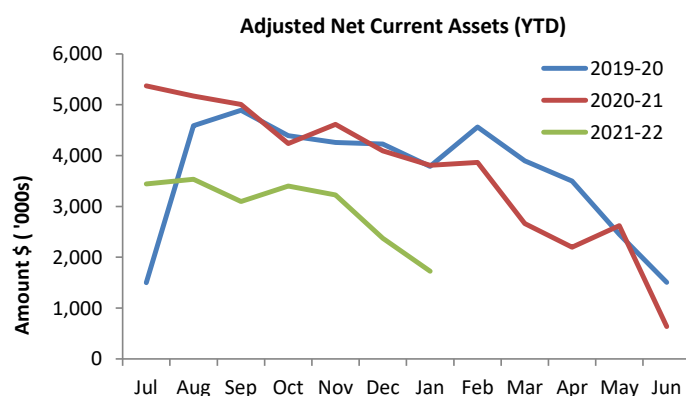
	Ref Note	Last Years Closing 30 June 2021	This Time Last Year 31 January 2021	Year to Date Actual 31 January 2022
Adjusted Net Current Assets		\$	\$	\$
Current Assets				
Short term Investment	2	1,067,143	3,546,012	2,120,183
Cash Unrestricted	2	243,439	343,246	212,220
Cash Restricted	2	4,930,126	2,398,577	4,928,185
Receivables - Rates	3	149,288	310,115	265,207
Receivables - Other	3	51,953	34,002	36,079
Accrued Income		(13,381)	0	0
Interest / ATO Receivable		1,028	68,353	0
Inventories		88,275	76,160	74,629
Land held for resale - current		60,000	80,000	60,000
		6,577,873	6,856,463	7,696,503
Less: Current Liabilities				
Payables	5	(710,833)	(222,830)	(680,462)
Provisions - employee	11	(302,829)	(345,627)	(302,829)
Long term borrowings	9	(86,121)	(41,602)	(43,554)
		(1,099,784)	(610,059)	(1,026,846)
Unadjusted Net Current Assets		5,478,089	6,246,404	6,669,657
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	10	(4,930,126)	(2,398,577)	(4,928,185)
Less: Land held for resale		(60,000)	(80,000)	(60,000)
Add: Long term borrowings	11	86,121	41,602	43,554
Adjusted Net Current Assets		574,085	3,809,430	1,725,027

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus (Deficit)
\$1.73 M
Last Year YTD
Surplus (Deficit)
\$3.81 M

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Petty Cash and Floats	Cash and cash equivalents	1,200		1,200				
		0						
At Call Deposits								
		0						
Municipal Fund	Cash and cash equivalents	211,021		211,021		NAB		At Call
Trust Fund	Cash and cash equivalents	0		0	59,166	NAB		At Call
Edna Stevenson Trust Fund	Cash and cash equivalents	0		0	885,293	NAB		At Call
Police Licensing Trust Fund	Cash and cash equivalents	0		0	9,062	NAB		At Call
Overnight Cash Deposit Facility	Cash and cash equivalents	2,120,183	1,876,628	3,996,811		WATC	0.20%	At Call
		0						
Term Deposits								
		0						
Reserve Fund	Financial assets at amortised cost	0	3,051,557	3,051,557		NAB	0.29%	22/03/2022
Total		2,332,404	4,928,185	7,260,589	953,521			
Comprising								
Cash and cash equivalents		2,332,404	1,876,628	4,209,032	953,521			
Financial assets at amortised cost		0	3,051,557	3,051,557	0			
		2,332,404	4,928,185	7,260,589	953,521			

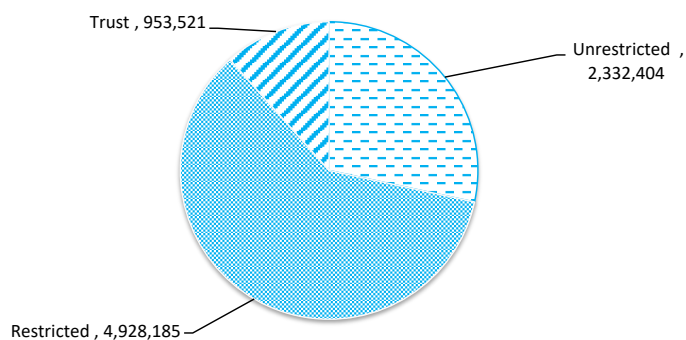
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

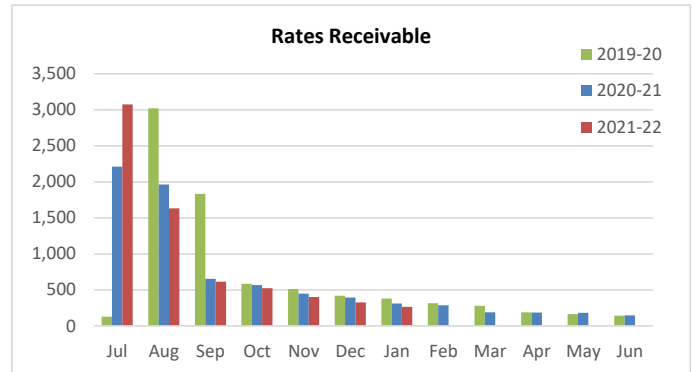
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2021	31 Jan 2022
	\$	\$
Opening arrears previous years	155,860	149,288
Levied this year	2,658,045	2,763,487
Less - collections to date	(2,664,617)	(2,647,568)
Equals current outstanding	149,288	265,207
Net rates collectable	149,288	265,207
% Collected	94.7%	90.9%

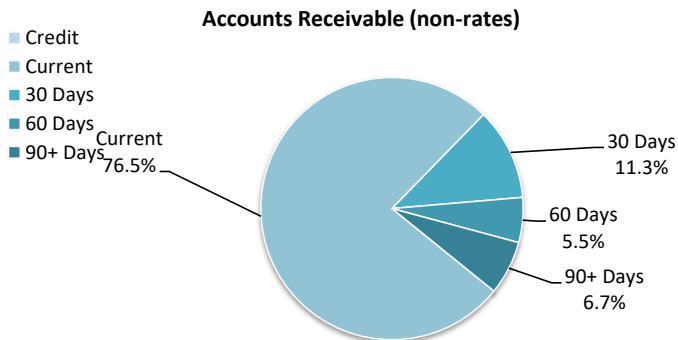


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1)	26,390	3,916	1,913	2,297	34,515
Percentage	0.0%	76.5%	11.3%	5.5%	6.7%	
Balance per trial balance						
Sundry receivable						34,515
Staff Salary Sacrifice Arrangements						1,564
Total receivables general outstanding						36,079

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 January 2022
Other current assets	\$	\$	\$	\$
Inventory				
Fuel & Materials	88,275		(13,646)	74,629
Land held for resale				
Cost of acquisition	60,000			60,000
Other current assets				
Accrued income	(13,381)		13,381	0
Total other current assets	134,894	0	(265)	134,629
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

Contract assets

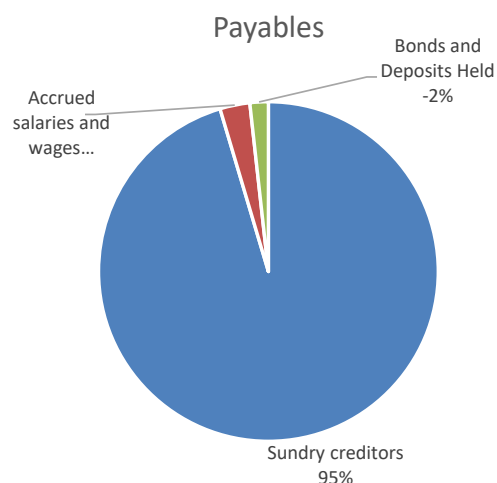
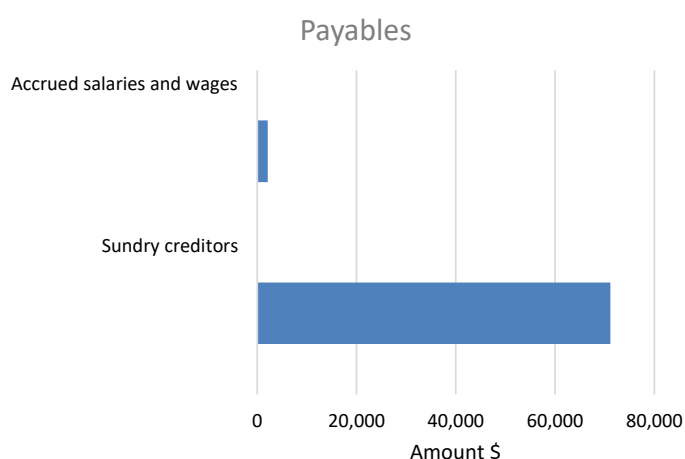
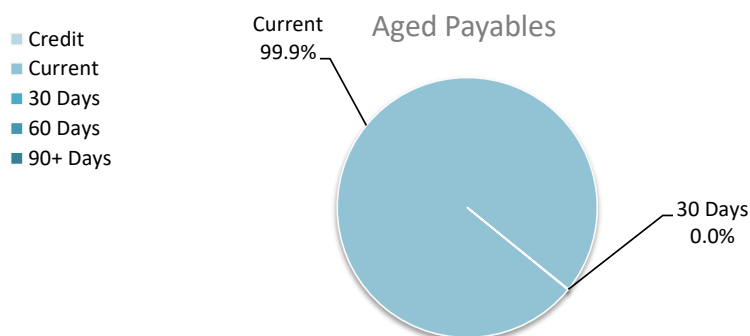
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(31)	41,550	0	0	0	41,519
Payables - ESL liability	0	0	29,608	0	0	29,608
Percentage	-0.1%	100.1%	0%	0%	0%	
Balance per trial balance						
Sundry creditors						71,127
Accrued salaries and wages						2,123
Bonds and Deposits Held						(1,306)
Total payables general outstanding						71,944

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



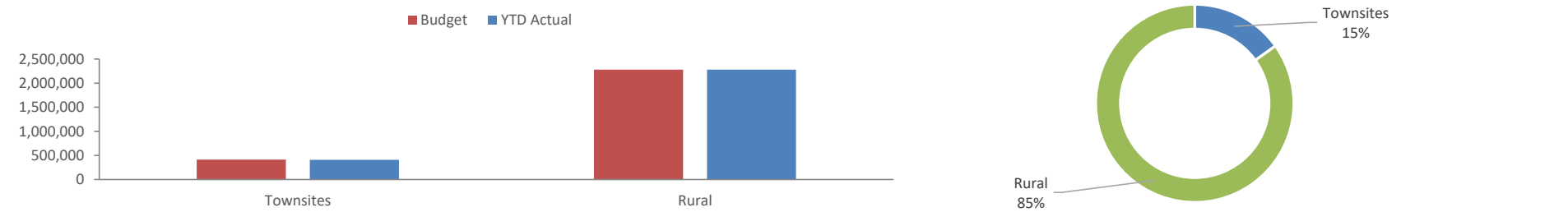
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

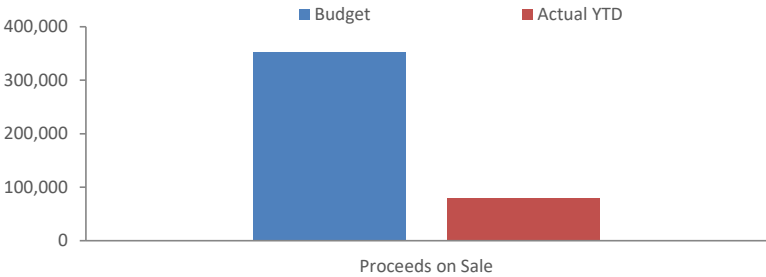
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Townsites	0.09395	410	4,421,914	415,426	0	0	415,426	415,426	(8,211)	0	407,215
Unimproved value											
Rural	0.01278	344	178,401,735	2,279,439	0	0	2,279,439	2,279,439	155	0	2,279,594
Sub-Total		754	182,823,649	2,694,865	0	0	2,694,865	2,694,865	(8,055)	0	2,686,809
Minimum payment	Minimum \$										
Gross rental value											
Townsites	450	55	102,259	24,750	0	0	24,750	24,750	0	0	24,750
Unimproved value											
Rural	450	24	293,598	10,800	0	0	10,800	10,800	0	0	10,800
Sub-total		79	395,857	35,550	0	0	35,550	35,550	0	0	35,550
Amount from general rates							2,730,415				2,722,359
Ex-gratia rates							41,128				41,128
Total general rates							2,771,543				2,763,487

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Land and Buildings								
	Bulyee Toilet Block	0		0	0	0	0	0	0
	Granite Rise Blocks	60,000	78,900	18,900	0	0	0	0	0
	Plant and equipment								
	Law, order, public safety								
	1COH392 Central Brigade Fire Truck	44,620	0	0	(44,620)	0	0	0	0
	Health								
	4CR 2021 Isuzu MUX	32,500	25,000	0	(7,500)	0	0	0	0
	CR1000 2018 Toyota Kluger	44,857	35,000	0	(9,857)	40,962	38,182	0	(2,780)
	Transport								
	CR7 2011 Iveco Powerstar Prime Mover	85,596	100,000	14,404	0	0	0	0	0
	CR23 2005 Hino Dutro 8500 X/Long	0	50,000	50,000	0	0	0	0	0
	2008 Spreader Horward Bagshaw or Bredrock	0	5,000	5,000	0	0	0	0	0
	Other property and services								
	1CR 2021 Toyota Prado	62,500	57,500	0	(5,000)	38,816	41,818	3,002	0
		330,073	351,400	88,304	(66,977)	79,778	80,000	3,002	(2,780)



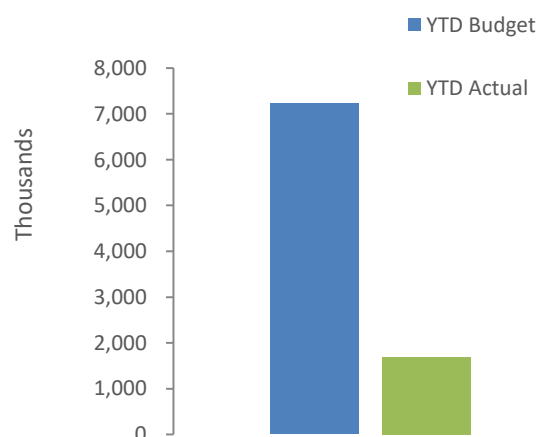
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - specialised	777,821	50,000	255,118	205,118
Plant and equipment	1,325,000	110,000	135,219	25,219
Infrastructure - roads	3,156,756	0	890,295	890,295
Infrastructure - Footpaths	1,970,175	0	398,833	398,833
Payments for Capital Acquisitions	7,229,752	160,000	1,679,465	1,519,465
Right of use assets	0	0	0	0
Total Capital Acquisitions	7,229,752	160,000	1,679,465	1,519,465
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	4,343,146	2,096,625	1,207,301	(889,324)
Other (disposals & C/Fwd)	351,400	92,500	80,000	(12,500)
Cash backed reserves				
Recreation and Events Centre Reserve	220,000	0	0	0
Grants and Contributions Reserve	1,879,103	0	2,475	2,475
Contribution - operations	436,103	(2,029,125)	389,689	2,418,814
Capital funding total	7,229,752	160,000	1,679,465	1,519,465

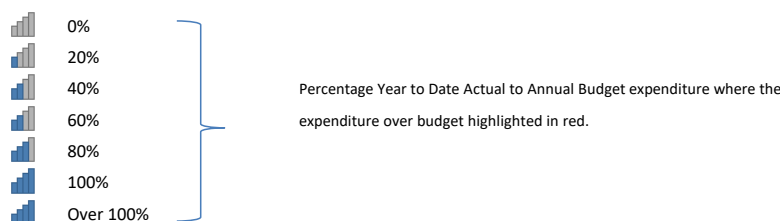
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Adopted

	Account Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Land and Buildings					
8411	Retention of Final Payment for Aged Housing	51,153	0	1,059	(1,059)
13282	Retention of Final Payment for Caravan Park Ablutions	3,908	0	0	0
7780	Wellness Centre Refurbishment	207,760	0	16,280	(16,280)
11186	Bullaring Hall Asbestos Removal	80,000	0	0	0
11187	Bulyee Toilet Block	60,000	0	0	0
11370	Gorge Rock Toilet Block	50,000	0	0	0
11180	Town Hall Painting & Improvements - Exterior	50,000	50,000	153,707	(103,707)
11185	Roads Board Conservation Works	275,000	0	84,073	(84,073)
Plant & Equipment					
14582	Purchase and Disposal of 1CR Mazda Asaki (C/Over 20/21)	65,000	65,000	70,802	(5,802)
7480	Purchase and Disposal of 4CR Isuzu MUX	35,000	0	0	0
7781	Purchase and Disposal of CR1000 Toyota Kluger	45,000	45,000	51,750	(6,750)
12381	Purchase and Disposal of Iveco Prime Mover	200,000	0	0	0
12377	Purchase and Disposal of Hino Dutro	500,000	0	0	0
15181	New BFB Truck - Central Brigade	450,000	0	0	0
14287	Major Repair to Horward Bagshaw Spreader	10,000	0	0	0
14287	Purchase and Disposal of Small Plant	20,000	0	12,667	(12,667)
Infrastructure - Roads					
RG172	Corrigin Quairading Road	552,034	0	393,891	(393,891)
WFN007	Rabbit Proof Fence Road	1,539,768	0	376,212	(376,212)
RR003	Bullaring Pingelly Road	56,000	0	0	0
RR001	Bendering Road	144,500	0	0	0
RR004	Bullaring Gorge Rock Road	517,000	0	79,720	(79,720)
MR010	Yealering Kulin Road	40,760	0	0	0
MR126	Adam Street	70,000	0	0	0
MR018	Lomos South Road	72,994	0	0	0
CR011	Bilbarin Quairading Road	129,700	0	40,472	(40,472)
CR131	Hill Street	21,000	0	0	0
CR142	Connelly Parade	13,000	0	0	0
Infrastructure - Other					
12281	Footpath Upgrade	84,336	0	0	0
13285	Rotary Park Upgrade	1,436,599	0	5,327	(5,327)
10185	Waste Oil Facility	25,000	0	0	0
11390	Upgrade to Oval Lighting	374,240	0	336,726	(336,726)
11293	Non Slip Coating to Pool facility & Replace Filter in Hydro Pool	50,000	0	56,780	(56,780)
		7,229,752	160,000	1,679,465	(1,519,465)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

Repayments - borrowings

Information on borrowings			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2021	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$
Recreation and culture								
Community Recreation & Events Centre	102	1,496,092	42,567	86,121	1,453,525	1,409,971	34,709	68,432
Total		1,496,092	42,567	86,121	1,453,525	1,409,971	34,709	68,432
Current borrowings		86,121			43,554			
Non-current borrowings		1,409,971			1,409,971			
		1,496,092			1,453,525			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Cash backed reserve

Reserve name	Opening Balance	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Employee Entitlements Reserve	171,090	0		0	0	0	171,090	171,090
Staff Housing Reserve	347,261	0	20,000	0	0	0	367,261	347,261
Office Equipment Reserve	21,609	0	10,000	0	0	0	31,609	21,609
Plant Replacement Reserve	1,229,600	0	0	0	0	0	1,229,600	1,229,600
Swimming Pool Reserve	181,112	0	30,000	0	0	0	211,112	181,112
Roadworks Reserve	297,539	0	0	0	0	0	297,539	297,539
Land Subdivision Reserve	91,617	0	18,900	0	0	0	110,517	91,617
Townscape Reserve	12,738	0	5,000	0	0	0	17,738	12,738
Medical Reserve	24,870	0	10,000	0	0	0	34,870	24,870
LGCHP Long Term Maintenance Reserve	10,269	0	0	0	0	0	10,269	10,269
Rockview Land Reserve	6,924	0	1,000	0	0	0	7,924	6,924
Senior Citizens Reserve	43,549	0	0	0	0	0	43,549	43,549
Town Hall Reserve	109,823	0	0	0	0	0	109,823	109,823
Recreation and Events Centre Reserve	423,726	0	60,000	0	(220,000)	0	263,726	423,726
Bendering Tip Reserve	79,296	0	10,000	0	0	0	89,296	79,296
Grants and Contributions Reserve	1,879,103	534	0	0	(1,879,103)	(2,475)	0	1,877,162
	4,930,126	534	164,900	0	(2,099,103)	(2,475)	2,995,923	4,928,185

KEY INFORMATION

	Note	Opening Balance 1 July 2021	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 January 2022
Other current liabilities		\$		\$	\$	\$
Other liabilities						
- Contract liabilities		468,633	-	38,225	-	506,858
- Rubbish Service - Inc Rec'd in Advance		-	-	208,306	(121,512)	86,794
- Excess Rates - Inc Rec'd in Advance		18,213			(3,346)	14,867
Total other liabilities		486,846	0	246,531	(124,858)	608,519
Provisions						
Provision for annual leave		186,391	0	0	0	186,391
Provision for long service leave		116,438	0	0	0	116,438
Total Provisions		302,829	0	0	0	302,829
Total other current liabilities		789,675	0	246,531	(124,858)	911,348
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 12
OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$
Operating grants and subsidies			
General purpose funding			
Federal Assistance Grant - General Purpose	566,882	283,442	335,903
Federal Assistance Grant - Roads	309,437	154,718	175,048
Law, order, public safety			
DFES Grant	47,023	35,268	44,484
Education and welfare			
DPIRD CRC Grant	106,237	79,677	73,096
Resource Centre Grant - Miscellaneous	5,000	2,499	2,065
Recreation and culture			
Thank a Volunteer Grant	855	855	0
Healthways Grant (Park Party)	3,500	3,500	1,455
Transport			
Main Roads Direct Grant	178,056	178,056	178,056
	1,216,990	738,015	810,106
Operating contributions			
Health			
ROEROC Scheme Reimbursement Income	189,091	94,546	71,802
Education and welfare			
CRC Conference Reimbursement	500	0	0
Recreation and culture			
Community Donations (Park Party)	2,500	2,500	0
	192,091	97,046	71,802
TOTALS	1,409,081	835,061	881,908

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$
Non-operating grants and subsidies			
Law, order, public safety			
FESA Capital Grant - New Truck	450,000	0	0
Recreation and culture			
Local Community Infrastructure & Road Program - Town Hall	50,000	0	0
Local Community Infrastructure & Road Program - Roads Board	274,115	189,063	0
CSRFF Funding - Oval Lighting	0	0	39,975
Transport			
Regional Road Group	368,023	184,012	163,871
Roads to Recovery	435,275	217,638	287,755
Wheatbelt Secondary Freight Network	1,289,181	644,590	705,267
Regional Bicycle Network	42,168	24,598	10,434
Economic services			
Drought Communities Program - Rotary Park	490,200	490,200	0
Local Community Infrastructure & Road Program - Rotary Park	944,184	346,524	0
	4,343,146	2,096,625	1,207,301
Non-operating contributions			
TOTALS	4,343,146	2,096,625	1,207,301

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 14
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2021	Amount Received	Amount Paid	Closing Balance 31 Jan 2022
	\$	\$	\$	\$
Community Funds Held	64,608	5,000	(10,926)	58,682
Edna Stevenson Educational Trust	902,767	264	(17,738)	885,293
Police Licensing	1,282	273,600	(265,820)	9,061
Westrail Bus Ticketing	219	431	(609)	40
BCITF	0	761	(318)	444
	968,876	280,055	(295,411)	953,520

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %		
	\$	%		
Revenue from operating activities				
Governance	(273)	(36.40%)	Timing	Councillor refund for overpaid travel, conference reimbursements
General purpose funding - other	67,279	13.09%	▲ Permanent	FAGS funding received is over anticipated budget. Adjustment to be made at budget review.
Law, order and public safety	10,427	24.52%	▲ Permanent	DFES quarterly payments higher than anticipated budget, 20/21 adjustment refunded
Health	(14,565)	(12.72%)	▼ Timing	ROEHealth Scheme reimbursements lower than anticipated budget
Community amenities	31,263	17.46%	▲ Timing	Containers for Change commissions higher than anticipated YTD budget. Town planning fees for large project received.
Recreation and culture	5,810	18.12%	Timing	Cemetery fees higher than anticipated YTD budget Pool Admissions higher than anticipated YTD budget. Sporting club honour board reimbursements not budgeted for, fees and charges higher than anticipated YTD budget. CSRFF Oval Lighting Grant funding received.
Economic services	(12,563)	(26.33%)	▼ Timing	Public utility income is lower than anticipated YTD budget due to heavy rainfall in July.
Other property and services	39,975	83.51%	▲ Timing	Workers Compensation reimbursements higher than anticipated budget. Diesel Fuel Rebate higher than anticipated YTD budget
Expenditure from operating activities				
Governance	39,663	8.68%	Timing	Expenditure is below anticipated YTD budget across program.
Law, order and public safety	23,124	21.55%	▲ Timing	Expenditure is below anticipated YTD budget across program.
Health	68,980	17.86%	▲ Timing	Public Health Plan expenditure not yet received. Expenditure is below anticipated budget across whole program.
Education and welfare	15,342	6.76%	Timing	Expenditure is below anticipated YTD budget across program. Budgeted maintenance yet to be carried out.
Housing	(14,711)	(14.90%)	▼ Timing	Depreciation run after allocations reflecting over budget figures, will be corrected in February
Community amenities	72,494	17.91%	▲ Timing	Anticipated YTD expenditure is under YTD budget across the program.
Recreation and culture	84,070	8.37%	Timing	Other recreation and sport is below anticipated YTD budget due to timing of operations.
Transport	79,500	4.49%	Timing	Consultancy and street tree expenditure are below anticipated YTD budget
Economic services	35,436	13.10%	▲ Timing	Anticipated expenditure is under YTD budget across the program.
Other property and services	(183,966)	(143.87%)	▼ Timing	Anticipated YTD expenditure is under YTD budget across the program. Standpipe expense is well below anticipated YTD budget due to heavy rainfall in July.
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(889,324)	(42.42%)	▼ Timing	Anticipated grant revenue is below YTD budget due to claims not yet made due to capital program being delayed.

LOCAL PLANNING POLICY NO.2

DISASTER AND EMERGENCY RECOVERY



Responsible Officer	Chief Executive Officer (Delegated Authority)
Council Resolution Number	TBC
Council Resolution Date	15 March 2022
Next Scheduled Review	March 2023
Relevant Shire Documents	Shire of Corrigin Local Planning Scheme No.2
Relevant Legislation	• <i>Planning and Development Act 2005</i> • <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>

1. CITATION

This is a Local Planning Policy prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations). This Policy may be cited as 'Local Planning Policy No.2 - Disaster and Emergency Recovery'.

2. INTRODUCTION

The Shire of Corrigin is responsible for implementing its local planning framework following any disaster to ensure the community recovers as quickly as possible.

This policy, the preparation of which has been triggered by the catastrophic bushfires in the Shire in February 2022, aims to build upon existing exemptions in the Shire's local planning framework to ensure development can occur quickly and adapt to community needs. This includes the flexibility to reconstruct damaged or destroyed buildings, structures and associated infrastructure and provide emergency accommodation for people and workers directly affected or engaged during the recovery process.

3. INTENT

The intent of this policy is to:

- 3.1 Facilitate development and/or works which build community resilience and minimise economic impacts; and
- 3.2 Provide the community with the ability to easily reconstruct damaged buildings and associated infrastructure.

4. OBJECTIVES

The objectives of this policy are to:

- 4.1 Facilitate development in appropriate locations which is required as a direct result of a disaster or emergency;
- 4.2 Ensure development in appropriate locations that minimise land use conflict and is not detrimental to the amenity of adjoining owners and occupiers; and
- 4.3 Support development that is capable of being serviced to an appropriate standard, relevant to the permanent or temporary nature of the proposal.

5. DEFINITIONS

Aged Persons Dwelling – A dwelling designed or adapted to meet the needs of a person who is aged 55 years or over.

Ancillary Dwelling – A self-contained dwelling on the same lot as a single house which may be attached to, integrated with or detached from the single house.

Bushfire Prone Area – An area that has been designated by the Fire and Emergency Services Commissioner under s. 18P of the *Fire and Emergency Services Act 1998* (as amended) as an area that is subject, or likely to be subject, to bushfires. Such areas are identified on the Map of Bush Fire Prone Areas and can be found on the Department of Fire and Emergency Services website.

Dependent Persons Dwelling – A dwelling designed or adapted to meet the needs of a person with a recognised form of disability requiring special accommodation for independent living or special care.

Disaster – An occurrence which disrupts the normal conditions of existence and exceeds the capacity of the affected community to deal with it.

Emergency – A situation in which extraordinary measures need to be taken in order to avoid or address a disaster.

Emergency Accommodation – A temporary structure used to accommodate people who are impacted and have homes made uninhabitable or people who are engaged to assist during an emergency or disaster in the community. The structures may include outbuildings, caravans, modular and transportable houses, dongas or other structures as determined by the local government.

Emergency Works – Works that are urgently necessary for any of the following: public safety, the maintenance of essential services, or the protection of the environment.

Exemption Notice – A written notice issued by the Chief Executive Officer of the Shire of Corrigin (i.e. the local government) confirming that development approval is not required pursuant to the requirements of clause 60 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Farm Buildings – Non-habitable buildings and structures or parts of non-habitable buildings and structures that are used for the storage of agricultural machinery and equipment, agricultural produce and the keeping and/or rearing of animals and livestock.

Grouped Dwelling – A dwelling that is one of a group of two (2) or more dwellings on the same lot such that no dwelling is placed wholly or partly vertically above or below another, except where special conditions of landscape or topography dictate otherwise, and includes a dwelling on a survey strata with common property.

Heritage-Protected Place – As defined in the *Planning and Development (Local Planning Schemes) Regulations 2015*, typically a place on the State or Local Heritage List or in a heritage area defined by the Scheme maps.

Incidental Domestic Structures – A structure that is associated with but incidental to a Single House or Grouped Dwelling and includes, but is not limited to, outbuildings, external fixtures, boundary walls, fences, patios, pergolas, verandahs, decks, garages, carports, swimming pools, shade sails and water storage tanks.

Incidental Emergency Works and Uses – A land use and associated structures that are temporarily erected to assist with or in response to a disaster or emergency. An Incidental Emergency Land Use may include shelters, food trucks, pop-up-shops, temporary offices and medical tents or any other land uses considered appropriate by the local government but does not include Emergency Accommodation.

Incidental Farm Structures – A structure that is associated with but incidental to any agricultural use or rural pursuit and includes, but is not limited to, external fixtures, fences and gates, dams and associated infrastructure, water storage tanks, lean-to's, silos, vehicle access and loading ramps, animal holding pens, water and feed troughs.

Outbuilding – An enclosed non-habitable structure that is detached from any dwelling.

Single Bedroom Dwelling – A dwelling that contains a living room and no more than one other habitable room that is capable of use as a bedroom.

Single House – A dwelling standing wholly on its own green title or survey strata lot, together with any easement over adjoining land for support of a wall or for access or services and excludes dwellings on titles with areas held in common property.

6. GENERAL APPLICATION OF THE POLICY

- 6.1 This policy applies to all land within the Shire of Corrigin municipal district affected by an emergency disaster.
- 6.2 This policy is effective from the date of publication by the local government in accordance with clause 87, Part 12, Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015* and may be amended or revoked at the discretion of the local government.
- 6.3 The local government's Chief Executive Officer has been granted delegated authority to issue exemption notices and temporary development approvals in accordance with section 8.2 of the Shire of Corrigin Delegation Register 2021 (as amended) for the life of this policy.

7 POLICY PROVISIONS

7.1 Exemptions

- 7.1.1 Development approval is not required in all zones and reserves for development listed in Table 1 of this policy subject to compliance with the relevant conditions, procedures in subsequent clauses below.
- 7.1.2 The exemptions afforded by this policy are in addition to those described in clause 61 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the Supplemental Provisions in Schedule A of the Shire of Corrigin Local Planning Scheme No.2. Where there is any potential conflict, the provisions of this policy shall prevail in disaster and emergency circumstances.
- 7.1.3 The exemptions in Table 1 do not apply to lots within any designated Special Control Areas, Heritage-Protected Places or habitable buildings within Bushfire Prone Areas with bushfire risk ratings of BAL-40 or BAL- FZ.

7.2 Emergency Accommodation

- 7.2.1 The local government will consider granting an exemption notice for no more than one (1) emergency accommodation structure on one (1) lot, such as outbuildings, repurposed or second-hand dwellings, caravans, motorhomes and granny flats, where the following criteria are satisfied:
 - i) Will be removed within twelve (12) months, or a time otherwise agreed by the local government;
 - ii) Will not obstruct an accessway;
 - iii) Will have minimal impact on the amenity of adjoining properties;
 - iv) Will be setback from all lot boundaries in accordance with either the standard requirement in the Shire of Corrigin Local Planning Scheme No.2 or Residential Design Codes, where it is possible to do so;
 - v) Will have potable water, an effluent disposal system and electricity provided; and
 - vi) Will not be sited on any portion of a lot designated as being bushfire prone with a bushfire risk rating of BAL-40 or BAL- FZ.
- 7.2.2 Where a proposal for emergency accommodation does not comply with the requirements of this policy, the local government will consider the proposal as a 'Use Not Listed' under clause 18(4) of Local Planning Scheme No.2 and require development approval.
- 7.2.3 The local government may consider granting temporary development approval for more than one (1) temporary emergency accommodation structure across one (1) or more lots, such as transportable / demountable buildings and dongas, without the need for a development application where the following criteria are satisfied:
 - i) Will be removed within twelve (12) months, or a time otherwise approved by the local government;

- ii) Will be located on land that has been identified by the local government as being suitable;
- iii) Will have minimal impact on the amenity of adjoining properties;
- iv) Will be setback from all lot boundaries in accordance with either the standard requirement in the Shire of Corrigin Local Planning Scheme No.2 or Residential Design Codes, where it is possible to do so;
- v) Will have potable water, an effluent disposal system and electricity provided; and
- vi) Will not be sited on any portion of a lot designated as being bushfire prone with a bushfire risk rating of BAL-40 or BAL- FZ.

7.3 Other / General

- 7.3.1 Landowner permission must be obtained prior to any works or uses being undertaken on any zoned or reserved land pursuant to this policy.
- 7.3.2 There are no development application fees payable to the local government when applying for an exemption notice or a temporary development approval.
- 7.3.3 All Incidental Emergency Works and Uses and associated structures, Emergency Accommodation and Temporary Signage must cease and be removed by the expiry date specified in the exemption notice or temporary development approval, unless otherwise approved by the local government.
- 7.3.4 Any temporary structures not removed, or land use/s not ceased after the expiry date set by the local government, including those not authorised by a subsequent development approval, will be deemed illegal development under section 214 of the *Planning and Development Act 2005*.
- 7.3.5 Exemption notices and temporary development approvals granted pursuant to this policy do not constitute approval under any other legislation, including building, health and heritage.

Table 1 – Development Approval Exemptions during Disasters and Emergencies

Type of development	Conditions	Procedure
Demolition or removal of any building or structure.	• Nil	• The proponent is to notify the local government in writing within seven (7) days of commencing demolition works, including details of all proposed works, location, estimated timeframe for completion and waste disposal arrangements.
Incidental Emergency Land Uses	• No permanent buildings or structures are permitted; • Uses are not permitted for longer than twelve (12) months; and • Subject to compliance with the provisions in Part 7 of this policy.	• The proponent is to obtain an exemption notice from the local government.
Emergency Accommodation	• Subject to compliance with clause 7.2 of this policy.	• For one (1) Emergency Accommodation structure, the proponent is to obtain an exemption notice from the local government. • For more than one (1) Emergency Accommodation structure, the proponent is to seek and obtain temporary development approval from the local government.
Emergency Works	• None	• The proponent is to notify the local government in writing prior to the commencement of works.
Temporary Signage	• Is in place for less than 12 months; and • The sign is not erected or installed within 1.5 metres of any part of a crossover or street truncation.	• The proponent is to obtain an exemption notice from the local government, see Planning Exemption Notice.
Partial or full reconstruction of an existing Single House, Grouped Dwellings and/or Special Purpose Dwellings (i.e. Ancillary Dwelling, Aged or Dependent Persons' Dwelling or Single Bedroom Dwelling) on Residential zoned land.	• If compliant with a previous development approval; or • If compliant with the deemed-to-comply provisions of the Residential Design Codes; and • Subject to compliance with sub-clause 7.1.3 of this policy.	• Proceed to building permit application.
Partial or full reconstruction of existing Incidental Domestic Structures on Residential zoned land.	• If compliant with a previous development approval; or • If compliant with the deemed-to-comply provisions of the Residential Design Codes.	• Proceed to building permit application.

Type of development	Conditions	Procedure
Partial or full reconstruction of an existing Single House, Grouped Dwellings and/or Special Purpose Dwellings (i.e. Ancillary Dwelling, Aged or Dependent Persons' Dwelling or Single Bedroom Dwelling) on Rural or Rural Residential zoned land.	• If compliant with a previous development approval; or • If the land was being used lawfully before the commencement of Local Planning Scheme No.2 (i.e. a non-conforming use right exists); or • If the site and development requirements in Local Planning Scheme No.2 are satisfied; and • Subject to compliance with sub-clause 7.1.3 of this policy.	• Proceed to building permit application.
Partial or full reconstruction of existing Incidental Non-Habitable Domestic Structures on Rural or Rural Residential zoned land.	• If compliant with a previous development approval; or • If the site and development requirements in Local Planning Scheme No.2 are satisfied.	• Proceed to building permit application.
Partial or full reconstruction of existing Farm Buildings and/or Incidental Non-Habitable Farm Structures on Rural and Rural Residential zoned land.	• If compliant with a previous development approval; or • If the land was being used lawfully before the commencement of Local Planning Scheme No.2 (i.e. a non-conforming use right exists); or • If the site and development requirements in Local Planning Scheme No.2 are satisfied; and • Subject to compliance with sub-clause 7.1.3 of this policy.	• Proceed to building permit application.
Partial or full reconstruction of existing: • Commercial, Industrial or Community Purpose buildings; • Caretaker's dwellings; • Tourist accommodation; or • Workforce accommodation.	• If compliant with a previous development approval; or • If the land was being used lawfully before the commencement of Local Planning Scheme No.2 (i.e. a non-conforming use right exists); or • If the site and development requirements in Local Planning Scheme No.2 are satisfied; and • Subject to compliance with sub-clause 7.1.3 of this policy.	• Proceed to building permit application.

Lease of Reserve 15629, Lot 71 (No. 21) Goyder Street, Corrigin - Corrigin Farm Improvement Group

Shire of Corrigin

Corrigin Farm Improvement Group (Inc.)



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Details

Parties

Shire of Corrigin

of 9 Lynch Street, Corrigin, Western Australia
(**Lessor**)

Corrigin Farm Improvement Group (Inc.) (ABN 73 411 548 004)

of PO Box 2, Corrigin, Western Australia
(**Lessee**)

Background

- A The Lessor has the care, control and management of the Land pursuant to a management order.
- B Subject to the prior written approval of the Minister for Lands, Lessor has agreed to lease, and the Lessee has agreed to take a lease of the Premises upon the terms and conditions contained in this Deed.

Agreed terms

1. Definitions

Unless otherwise required by the context or subject matter the following words have these meanings in this Lease:

Amounts Payable means the Rent and any other money payable by the Lessee under this Lease;

Basic Consideration means all consideration (whether in money or otherwise) to be paid or provided by the Lessee for any supply or use of the Premises and any goods, services or other things provided by the Lessor under this Lease (other than tax payable pursuant to this clause);

CEO means the Chief Executive Officer for the time being of the Lessor or any person appointed by the Chief Executive Officer to perform any of her or his functions under this Lease;

CPI means the Consumer Price Index (All Groups) Perth number published from time to time by the Australian Bureau of Statistics;

Commencement Date means the date of commencement of the Term specified in **Item 5** of the Schedule;

Contamination has the same meaning as the word “contaminated” in the *Contaminated Sites Act 2003 (WA)*;

Encumbrance means a mortgage, charge, lien, pledge, easement, restrictive covenant, writ, warrant or caveat and the claim stated in the caveat or anything described as an encumbrance on the Certificate of Title for the Land;

EPA means the Environment Protection Authority of Western Australia;

Environmental Harm has the same meaning as the word “environmental harm” in the *Environmental Protection Act 1986 (WA)*

Further Term means the further term(s) specified in **Item 4** of the Schedule;

Good Repair means good and substantial tenantable repair and in clean, good working order and condition;

GST has the meaning that it bears in the GST Act;

GST Act means *A New Tax System (Goods and Services Tax) Act 1999 (Cth)* and any legislation substituted for, replacing or amending that Act;

GST Adjustment Rate means the amount of any increase in the rate of tax imposed by the GST Law;

GST Law has the meaning that it bears in section 195-1 of the GST Act;

GST Rate means 10%, or such other figure equal to the rate of tax imposed by the GST Law;

Input Tax Credit has the meaning that it bears in section 195-1 of the GST Act.

Interest Rate means the rate at the time the payment falls due being 2% greater than the Lessor’s general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000.00;

Land means the land described at **Item 1** of the Schedule;

Lease means this deed as supplemented, amended or varied from time to time;

Lessee’s Agents includes:

- (a) the sublessees, employees, agents, contractors, invitees and licensees of the Lessee; and
- (b) any person on the Premises by the authority of a person specified in paragraph (a);

Lessee’s Covenants means the covenants, agreements and obligations set out or implied in this Lease or imposed by law to be performed and observed by the Lessee;

Lessor’s Covenants means the covenants, agreements and obligations set out or implied in this Lease, or imposed by law to be performed and observed by the Lessor;

Lessor's Fixtures and Fittings means all fixtures, fittings and equipment installed in or provided to the Premises by the Lessor at the Commencement Date or at any time during the Term;

Minister for Lands means the Minister for Lands in her or his capacity as the body corporate continued under section 7 of the *Land Administration Act 1997*;

Notice means each notice, demand, consent or authority given or made to any person under this Lease;

Party means the Lessor or the Lessee according to the context;

Permitted Purpose means the purpose set out in **Item 1** of the Schedule;

Pollution has the same meaning as the word "pollution" in the *Environmental Protection Act 1986* (WA);

Premises means the area of the Land to be leased to the Lessee as more particularly described at **Item 2** of the Schedule;

Rent means the rent specified in **Item 6** of the Schedule as varied from time to time under this Lease;

Schedule means the Schedule to this Lease;

Tax Invoice has the meaning which it bears in section 195-1 of the GST Act;

Taxable Supply has the meaning which it bears in section 195-1 of the GST Act.

Term means the term of years specified in **Item 3** of the Schedule; and

Termination means the date of:

- (a) expiry of the Term or any Further Term by effluxion of time;
- (b) sooner determination of the Term or any Further Term; or
- (c) determination of any period of holding over.

2. Grant of lease

- (1) Subject to paragraph (2), the Lessor leases to the Lessee the Premises for the Term subject to:
 - (a) all Encumbrances;
 - (b) the payment of the Amounts Payable; and
 - (c) the performance and observance of the Lessee's Covenants.
- (2) This Lease is subject to and conditional on the approval of the Minister for Lands under the *Land Administration Act 1997*. The parties acknowledge that the Minister for Lands' consent to this Lease annexed hereto as **Annexure 2**.

3. Quiet enjoyment

Except as provided in the Lease and subject to the performance and observance of the Lessee's Covenants, the Lessee may quietly hold and enjoy the Premises during the Term without any interruption or disturbance from the Lessor or persons lawfully claiming through or under the Lessor.

4. Rent and other payments

4.1 Rent

The Lessee covenants with the Lessor to pay to the Lessor the Rent in the manner set out at **Item 6** of the Schedule on and from the Commencement Date clear of any deductions.

4.2 Outgoings

- (1) The Lessee covenants with the Lessor to pay to the Lessor or to such person as the Lessor may from time to time direct punctually all the following outgoings or charges, assessed or incurred in respect of the Premises:
 - (a) local government rates, services and other charges, including but not limited to rubbish collection charges and the emergency services levy;
 - (b) drainage and sewerage rates, charges for disposal of stormwater, meter rent and excess water charges;
 - (c) telephone, gas and other power and light charges including but not limited to meter rents and the cost of installation of any meter, wiring or telephone connection AND where possible the Lessee shall ensure that any accounts for all charges and outgoings in respect of telephone, electricity, gas and other power and light charges are taken out and issued in the name of the Lessee; and
 - (d) any other consumption charge or cost, statutory impost or other obligation incurred or payable by reason of the Lessee's use and occupation of the Premises.
- (2) If the Premises are not separately charged or assessed, the Lessor will determine (acting reasonably) a proportionate amount payable by the Lessee in respect of the Premises and the Lessee must pay to the Lessor that amount within 14 days of receipt of a tax invoice from the Lessor.

4.3 Interest

Without affecting the rights, power and remedies of the Lessor under this Lease, the Lessee covenants to pay to the Lessor interest on demand on any Amounts Payable which are unpaid for 7 days computed from the due date for payment until payment is made and any interest payable under this paragraph will be charged at the Interest Rate.

4.4 Costs

- (1) The Lessee covenants with the Lessor to pay to the Lessor on demand:
 - (a) all duty, fines and penalties payable under the *Duties Act 2008* (WA) and other statutory duties or taxes payable on or in connection with this Lease;

- (b) all registration fees in connection with this Lease; and
 - (c) all legal costs of and incidental to the instructions for the preparation, execution and stamping of this Lease and all copies.
- (2) The Lessee covenants with the Lessor to pay to the Lessor all costs, legal fees, disbursements and payments incurred by or for which the Lessor is liable in connection with or incidental to:
- (a) the Amounts Payable or obtaining or attempting to obtain payment of the Amounts Payable under this Lease;
 - (b) any breach of covenant by the Lessee or the Lessee's Agents;
 - (c) the preparation and service of a notice under Section 81 of the *Property Law Act 1969* requiring the Lessee to remedy a breach even though forfeiture for the breach may be avoided in a manner other than by relief granted by a Court;
 - (d) any work done at the Lessee's request; and
 - (e) any action or proceedings arising out of or incidental to any matters referred to in this **clause 4.4** or any matter arising out of this Lease.

4.5 Payment of Money

Amounts Payable to the Lessor under this Lease must be paid to the Lessor at the address of the Lessor referred to in this Lease or as otherwise directed by the Lessor by Notice from time to time.

4.6 Accrual of amounts payable

Amounts Payable accrue on a daily basis.

5. Insurance

5.1 Public Liability Insurance

The Lessee must effect and maintain with insurers approved by the Lessor (noting the Lessor's and the Lessee's respective rights and interests in the Premises) for the time being, adequate public liability insurance for a sum not less than the sum set out at **Item 8** of the Schedule in respect of any one claim or such greater amount as the Lessor may from time to time reasonably require.

5.2 Contents Insurance

The Lessee must effect and maintain insurance to cover the Lessee's fixtures, fittings, equipment, plate glass doors, and stock against loss or damage by fire, fusion, smoke, lightning, flood, storm, tempest, earthquake, sprinkler leakage, water damage and other usual risks against which a Lessee can and does ordinarily insure in their full replacement value, and loss from theft or burglary.

5.3 Building Insurance to be effected by Lessor

The Lessor shall effect and keep effected insurance to the full insurable value on a replacement or reinstatement value basis of the Premises against damage arising from fire, tempest, storm, earthquake, explosion, aircraft, or other aerial device including items dropped

from any device, riot, commotion, flood, lightning, act of God, fusion, smoke, rainwater, leakage, impact by vehicle, machinery breakdown and malicious acts or omissions and other standard insurable risks.

5.4 Details and receipts

In respect of the insurances required to be obtained by the Lessee pursuant to this clause must:

- (a) upon renewal of any insurance policy immediately forward to the Lessor copies of certificates of currency and details of the insurances as held by the Lessee;
- (b) promptly pay all premiums and produce to the Lessor each policy or certificate of currency and each receipt for premiums or certificate of currency issued by the insurers; and
- (c) notify the Lessor immediately:
 - (i) when an event occurs which gives rise or might give rise to a claim under or which could prejudice a policy of insurance; or
 - (ii) when a policy of insurance is cancelled.

5.5 Payment of excess on insurance

The Lessee agrees with the Lessor that it shall be responsible to pay any excess payable in connection with the insurances referred to in this clause in the event that it is determined by the insurer or otherwise that a claim arises out of or in connection with the negligence of the Lessee.

5.6 Not to invalidate

The Lessee must not do or omit to do any act or thing or bring or keep anything on the Premises which might:

- (a) render any insurance effected under this clause, or any insurances on adjoining premises, void or voidable;
- (b) cause the rate of a premium to be increased for the Premises or any adjoining premises (except insofar as an approved development may lead to an increased premium).

5.7 Report

Each Party must report to the other promptly in writing and in addition verbally, in an emergency:

- (a) any damage to the Premises of which they are aware; and
- (b) any circumstances of which the Lessee is aware and which are likely to be a danger or cause any damage or danger to the Premises or to any person in or on the Premises.

5.8 Settlement of claim

The Lessor may, but the Lessee may not without prior written consent of the Lessor, settle or compromise any claims under any policy of insurance required by this clause.

5.9 Lessee's equipment and possessions

The Lessee acknowledges it is responsible to obtain all relevant insurances to cover any damage and/or theft to its property. The Lessor does not take any responsibility for the loss or damage of the Lessee's property.

6. Indemnity

6.1 Lessee responsibilities

- (1) The Lessee is subject to the same responsibilities relating to persons and property to which the Lessee would be subject if during the Term the Lessee were the owner and occupier of the freehold of the Premises.
- (2) The Lessee is responsible and liable for all acts or omissions of the Lessee's Agents on the Premises and for any breach by them of any covenants or terms in this Lease required to be performed or complied with by the Lessee.

6.2 Indemnity

- (1) The Lessee indemnifies, and shall keep indemnified, the Lessor and the Minister for Lands from and against all actions, claims, costs, proceedings, suits and demands whatsoever which may at any time be incurred or suffered by the Lessor and/or the Minister for Lands, or brought, maintained or made against the Lessor and/or the Minister for Lands, in respect of:
 - (a) any loss whatsoever (including loss of use);
 - (b) injury or damage of, or to, any kind of property or thing; and
 - (c) the death of, or injury suffered by, any person,caused by, contributed to, or arising out of, or in connection with, whether directly or indirectly:
 - (d) the use or occupation of the Premises by the Lessee or the Lessee's Agents;
 - (e) any work carried out by or on behalf of the Lessee on the Premises;
 - (f) the Lessee's activities, operations or business on, or other use of any kind of, the Premises;
 - (g) the presence of any Contamination, Pollution or Environmental Harm in on or under the Premises or adjoining land caused or contributed to by the act, neglect or omission of the Lessee or the Lessee's Agents;
 - (h) any default by the Lessee in the due and punctual performance, observance and compliance with any of the Lessee's covenants or obligations under this Lease; or
 - (i) an act or omission of the Lessee.

6.3 Obligations Continuing

The obligations of the Lessee under this clause:

- (a) are unaffected by the obligation of the Lessee to take out insurance, and the obligations of the Lessee to indemnify are paramount, however if insurance money is received by the Lessor for any of the obligations set out in this clause then the Lessee's obligations under **clause 6.2** will be reduced by the extent of such payment; and
- (b) continue after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

6.4 No indemnity for Lessor's negligence

The parties agree that nothing in this clause shall require the Lessee to indemnify the Lessor, its officers, servants, or agents against any loss, damage, expense, action or claim arising out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

6.5 Release

- (1) The Lessee:
 - (a) agrees to occupy and use the Premises at the risk of the Lessee; and
 - (b) releases to the full extent permitted by law, the Lessor and the Minister for Lands from:
 - (i) any liability which may arise in respect of any accident or damage to property, the death of any person, injury to any person, or illness suffered by any person, occurring on the Premises or arising from the Lessee's use or occupation of the Premises by the Lessee;
 - (ii) loss of or damage to the Premises or personal property of the Lessee; and
 - (iii) all claims, actions, loss, damage, liability, costs and expenses arising from or connected with (directly or indirectly) the presence of any Contamination, Pollution or Environmental Harm in, on or under the Premises or surrounding area

except to the extent that such loss or damage arises out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.
- (2) The release by the Lessee continues after the expiration or earlier determination of this Lease in respect of any act, deed, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Lease.

6.6 Limit of Lessor's liability

- (1) The Lessor is only liable for breaches of the Lessor's Covenants set out in this Lease which occur while the Lessor is the management body of the Premises.

- (2) The Lessor will not be liable for any failure to perform and observe any of the Lessor's Covenants due to any cause beyond the Lessor's control.

7. Maintenance, repair and cleaning

7.1 Generally

- (1) Subject to paragraph (3) below, the Lessee agrees during the Term and for so long as the Lessee remains in possession or occupation of the Premises to maintain, replace, repair, clean and keep the Premises (which for the avoidance of doubt includes the Lessor's Fixtures and Fittings) clean and in Good Repair having regard to the age of the Premises at the Commencement Date provided that this subclause shall not impose on the Lessee any obligation:
- (a) to carry out repairs or replacement that are necessary as a result of fair and reasonable wear and tear, except when such repair or replacement is necessary because of any act or omission of or on the part of the Lessee or the Lessee's Agents, or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee or the Lessee's Agents; and
 - (b) in respect of any structural or capital maintenance, replacement or repair except when such maintenance, repair or replacement is necessary because of any act or omission of or on the part of the Lessee or the Lessee's Agents, or by the Lessee's particular use or occupancy of the Premises.
- (2) In discharging the obligations imposed on the Lessee under this subclause, the Lessee shall where maintaining, replacing or repairing in or on the Premises:
- (a) any electrical fittings and fixtures;
 - (b) any plumbing;
 - (c) any air-conditioning fittings and fixtures; and
 - (d) any gas fittings and fixtures,
- use only licensed trades persons, or such trades persons as may be approved by the Lessor and notified to the Lessee, which approval shall not be unreasonably withheld.
- (3) For the avoidance of doubt, the Lessee is responsible for minor internal repairs to the Premises. For example, repair and replacement of door handles, door locks, light fittings, globe replacement, internal glass breakages and internal painting.
- (4) For the avoidance of doubt, the Lessor is responsible for all structural repairs, sewerage, plumbing, electrical, air-conditioning and external glass breakages to the Premises except when such repair or replacement is necessary because of any act or omission of or on the part of the Lessee or the Lessee's Agents, or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee or the Lessee's Agents.
- (5) Notwithstanding paragraph (4) above, the Lessee acknowledges and agrees that the Lessor may have limited, or no, funds set aside within its budget for structural maintenance of the Premises, and as a consequence the Lessor will not be able to rectify any major maintenance or structural defect or problem unless it has sufficient monies set aside in its budget for such purpose and/or the Lessor's Council has approved such expenditure.

- (6) Notwithstanding any other provision of this Lease, the Lessee will be responsible for any repair or replacement which is necessary because of any act or omission of or on the part of the Lessee or the Lessee's Agents, or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee or the Lessee's Agents.

7.2 Acknowledgement

The Lessee acknowledges and agrees that the Lessor may have limited, or no, funds set aside within its budget for structural maintenance of the Premises, and as a consequence the Lessor will not be able to rectify any major maintenance or structural defect or problem unless it has sufficient monies set aside in its budget for such purpose and/or the Lessor's Council has approved such expenditure.

7.3 Cleaning

The Lessee must at all times keep the Premises clean, tidy, unobstructed and free from dirt and rubbish.

7.4 Repair

Unless such damage is the Lessor's responsibility pursuant to the terms of the Lease, the Lessee must promptly repair at its own expense to the satisfaction of the Lessor, any damage to the Premises, regardless of how the damage is caused and replace any of the Lessor's fixtures and fittings which are or which become damaged.

7.5 Responsibility for Securing the Premises

The Lessee must ensure the Premises, including Lessor's Fixtures and Fittings, are appropriately secured at all times.

7.6 Maintain surroundings

- (1) The Lessee must regularly inspect and maintain in good condition any part of the Premises which surrounds any buildings including but not limited to any flora, gardens lawns, shrubs, hedges and trees.
- (2) The Lessee must comply with and implement any landscaping, reticulation and similar plans approved by the Lessor (in its capacity as responsible local authority) pursuant to any condition or conditions of development approval for the Premises.
- (3) The Lessee must care for such trees on the Premises as the Lessor may from time to time reasonably require.
- (4) Unless permitted to do so under a development approval, the Lessee may not remove any trees, shrubs or hedges without first consulting with and obtaining the approval of the Lessor, except where necessary for urgent safety reasons.

7.7 Lessor's Fixtures and Fittings

- (1) The Lessor's Fixtures and Fittings will remain the property of the Lessor and must not be removed from the Premises at any time.
- (2) The Lessor's Fixtures and Fittings must be present and accounted for at the termination of each twelve-month period of the Term.

7.8 Pest control

- (1) Subject to paragraph (2) below, the Lessee must keep the Premises free of any vermin or any other recognised pests and the cost of extermination will be borne by the Lessee.
- (2) The Lessor will undertake, at its cost, regular termite inspections of the Premises.

7.9 Comply with all reasonable conditions

The Lessee must comply with all reasonable conditions that may be imposed by the Lessor from time to time in relation to the Lessee's maintenance of the Premises (and any structures or buildings constructed on the Premises).

7.10 Acknowledgement of state of repair of Premises

- (1) The Lessee accepts the Premises and the Land in its present condition relying upon its own enquiries and investigations.
- (2) The Lessor does not expressly or impliedly warrant that the Premises are now or will remain suitable or adequate for all or any of the purposes of the Lessee or for the business which the Lessee is authorised to conduct thereon and to the extent permitted by law, all warranties (if any) as to suitability and adequacy of the Premises implied by law are hereby expressly negated.

8. Alterations

8.1 Restriction

- (1) The Lessee must not without prior written consent:
 - (a)
 - (i) from the Lessor;
 - (ii) from any other person from whom consent is required under this Lease;
 - (iii) required under statute in force from time to time, including but not limited to the planning approval of the Lessee under a Shire planning scheme of the Lessee;
 - (b) install any new signage;
 - (c) make or allow to be made any alteration, addition or improvements to or demolish any part of the Premises;
 - (d) remove alter or add to any fixtures, fittings or facilities in or on the Premises; or
 - (e) subject to the performance of the Lessee's obligations in **clause 7**, remove any flora or fauna, alter or cut down any flora, or sell, remove or otherwise dispose of any flora, sand, gravel, timber or other materials from the Premises.

8.2 Consent

- (1) If the Lessor and any other person whose consent is required under this Lease or at law consents to any matter referred to in **clause 8.1** the Lessor may:
 - (a) consent subject to conditions; and

- (i) require that work be carried out in accordance with plans and specifications approved by the Lessor or any other person giving consent;
 - (ii) require that work be carried out in accordance with the Building Code of Australia; and
 - (iii) require that any alteration be carried out to the satisfaction of the Lessor under the supervision of an engineer or other consultant; and
- (b) if the Lessor consents to any matter referred to in **clause 8.1**:
 - (i) the Lessor gives no warranty that the Lessor will issue any consents, approvals, authorities, permits or policies under any statute for such matters; and
 - (ii) the Lessee must apply for and obtain all such consent, approvals, authorities, permits or policies as are required at law before undertaking any alterations, additions, improvements or demolitions and must strictly comply with such consents or approvals.

8.3 Cost of Works

All works undertaken under this clause will be carried out at the Lessee's expense.

8.4 Conditions

If any of the consents given by the Lessor or other persons whose consent is required under this Lease or at law require other works to be done by the Lessee as a condition of giving consent, then the Lessee must at the option of the Lessor either:

- (a) carry out those other works at the Lessee's expense; or
 - (b) permit the Lessor to carry out those other works at the Lessee's expense,
- in accordance with the Lessor's requirements.

9. Use

9.1 Restrictions on use

The Lessee must not and must not suffer or permit a person to:

- (a)
 - (i) use the Premises or any part of it for any purpose other than the Permitted Purpose; or
 - (ii) use the Premises for any purpose which is not permitted under any local planning scheme or any law relating to health;
 - (b) do or carry out on the Premises any harmful, offensive or illegal act, matter or thing;
 - (c) do or carry out on the Premises anything which causes a nuisance, damage or disturbance to the Lessor or to owners or occupiers of adjoining properties;
 - (d) store any dangerous compound or substance on or in the Premises;

- (e) do any act or thing which might result in excessive stress or harm to any part of the Premises;
- (f) display from or affix any signs, notices or advertisements on the Premises without the prior written consent of the Lessor;
- (g) to use or allow the Premises to be used for the consumption of alcohol without first obtaining the written consent of the Lessor; or
- (h) use the Premises as the residence or sleeping place of any person or for auction sales.

9.2 Keys and access

- (1) The Lessee must take appropriate measures to ensure the security of keys to the Premises, at all times.
- (2) Unless otherwise approved by the Lessor in writing, the Lessee must not have additional sets of keys copied or cut.
- (3) The Lessee must notify the Lessor of any loss of keys immediately. The Lessor will arrange for replacement keys to be issued to the Lessee at the Lessee's cost, to ensure all keys conform to the Lessor's master keys.
- (4) The Lessee must not change any of the Premises' locks without the prior approval of the Lessor. If the locks are changed the Lessee must provide the Lessor with keys to access all areas of the Premises.
- (5) If the Lessor requires access to the Premises pursuant to its powers under this Lease, and is unable to access the Premises due to an unauthorised change in locks, the Lessor may take all such measures to enter the Premises and to re-secure the Premises, and the Lessee will bear all costs associated with such measures.

9.3 Sale of Alcohol

The Lessee must not sell or supply liquor from the Premises or allow liquor to be sold or supplied from the Premises unless it has the necessary licences or consents for such sale or supply, and such sale or supply complies strictly with the provisions of the *Liquor Control Act 1988*, *Health (Food Hygiene) Regulations 1993*, *Liquor Licensing Regulations 1989* and any other relevant written laws that may be in force from time to time.

9.4 No Warranty

The Lessor gives no warranty:

- (a) as to the use to which the Premises may be put; or
- (b) that the Lessor will issue any consents, approvals, authorities, permits or licences required by the Lessee under any statute for its use of the Premises.

9.5 Premises Subject to Restriction

The Lessee accepts the Premises for the Term subject to any existing prohibition or restriction on the use of the Premises.

9.6 Indemnity for Costs

The Lessee indemnifies the Lessor against any claims or demands for all costs, on a solicitor client basis, incurred by the Lessor by reason of any claim in relation to any matters set out in this clause.

10. Lessor's right of entry

10.1 Entry on Reasonable Notice

The Lessee must permit entry by the Lessor onto the Premises without notice in the case of an emergency, and otherwise upon reasonable notice:

- (a)
 - (i) at all reasonable times;
 - (ii) with or without workmen and others; and
 - (iii) with or without plant, equipment, machinery and materials;
- (b) for each of the following purposes:
 - (i) to inspect the state of repair of the Premises and to ensure compliance with the terms of this Lease;
 - (ii) to carry out any survey or works which the Lessor considers necessary, however the Lessor will not be liable to the Lessee for any compensation for such survey or works provided they are carried out in a manner which causes as little inconvenience as is reasonably possible to the Lessee;
 - (iii) to comply with the Lessor's Covenants or to comply with any notice or order of any authority in respect of the Premises for which the Lessor is liable; and
 - (iv) to do all matters or things to rectify any breach by the Lessee of any term of this Lease but the Lessor is under no obligation to rectify any breach and any rectification under this clause is without prejudice to the Lessor's other rights, remedies or powers under this Lease.

10.2 Costs of Rectifying Breach

All costs and expenses incurred by the Lessor as a result of any breach referred to in **clause 10.1(b)(iv)** together with any interest payable on such sums will be a debt due to the Lessor and payable to the Lessor by the Lessee on demand.

11. Statutory obligations and notices

11.1 Comply with Statutes

The Lessee must:

- (a) comply promptly with all statutes and local laws from time to time in force relating to the Premises, including without limitation all relevant laws relating to occupational health and safety and the health and safety of all persons entering upon the Premises;
- (b) apply for, obtain and maintain in force all consents, approvals, authorities, licences and permits required under any statute for the use of the Premises specified at **clause 9**;

- (c) comply with all relevant state and commonwealth law and all relevant codes, including without limitation the Building Code of Australia, and all relevant standards published by Standards Australia;
- (d) ensure that all obligations in regard to payment for copyright or licensing fees are paid to the appropriate person for all performances, exhibitions or displays held on the Premises; and
- (e) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Premises or to the business the Lessee carries on at the Premises.

11.2 Safety & Testing Obligations

- (1) Subject to any contrary provision in the Maintenance Schedule, the Lessee acknowledges and agrees that it is fully responsible at its cost for ensuring that the Premises, and any fixtures or fittings located on the Premises, are regularly tested, maintained and inspected to ensure that the Premises and such fixtures and fittings comply with all statutory requirements and are safe for use.
- (2) To comply with its obligation pursuant to **clause 11.2(1)** above and subject always to the Maintenance Schedule, the Lessee acknowledges that it will be required to, amongst other things:
 - (a) comply with the requirements of the *Occupational Safety and Health Act 1984*, including without limitation the requirement for all portable plug-in electrical equipment and residual current devices to be safe and appropriately inspected, tested and maintained by a competent person; and
 - (b) comply with all relevant requirements of the Department of Fire & Emergency Services (DFES);

11.3 Indemnity if Lessee Fails to Comply

The Lessee indemnifies the Lessor against:

- (a) failing to perform, discharge or execute any of the items referred to in this clause; and
- (b) any claims, demands, costs or other payments of or incidental to any of the items referred to in this clause.

11.4 No Fetter

Notwithstanding any other provision of this Lease, the Parties acknowledge that the Lessor is a local government established by the *Local Government Act 1995*, and in that capacity, the Lessor may be obliged to determine applications for consents, approvals, authorities, licences and permits having regard to any written law governing such applications including matters required to be taken into consideration and formal processes to be undertaken, and the Lessor shall not be taken to be in default under this Lease by performing its statutory obligations or exercising its statutory discretions, nor shall any provision of this Lease fetter the Lessor in performing its statutory obligations or exercising any discretion.

12. Report to Lessor

The Lessee must immediately report to the Lessor:

- (a) any act of vandalism or any incident which occurs on or near the Premises which involves or is likely to involve a breach of the peace or become the subject of a report or complaint to the police and of which the Lessee is aware or should be aware;
- (b) any occurrence or circumstances in or near the Premises of which it becomes aware, which might reasonably be expected to cause, in or on the Premises, pollution of the environment; and
- (c) all notices, orders and summonses received by the Lessee and which affect the Premises and immediately deliver them to the Lessor.

13. Default

13.1 Events of Default

A default occurs if:

- (a) the Lessee is in breach of any of the Lessee's Covenants for 28 days after a Notice has been given to the Lessee to rectify the breach or to pay compensation in money;
- (b) the association is wound up whether voluntarily or otherwise;
- (c) the Lessee passes a special resolution under the *Associations Incorporation Act 2015* altering its rules of association in a way that makes its objects or purposes inconsistent with the use permitted by this Lease;
- (d) a mortgagee takes possession of the property of the Lessee under this Lease;
- (e) any execution or similar process is made against the Premises on the Lessee's property;
- (f) the Premises are vacated, or otherwise not used, in the Lessor's reasonable opinion, for the permitted purpose for six month period; or
- (g) a person other than the Lessee or a permitted sublessee or assignee is in occupation or possession of the Premises or in receipt of a rent and profits.

13.2 Forfeiture

On the occurrence of any of the events of default specified in **clause 13.1** the Lessor may:

- (a) without notice or demand at any time enter the Premises and on re-entry the Term will immediately determine;
- (b) by notice to the Lessee determine this Lease and from the date of giving such notice this Lease will be absolutely determined; and
- (c) by notice to the Lessee elect to convert the unexpired portion of the Term into a tenancy from month to month when this Lease will be determined as from the giving of the notice and until the tenancy is determined the Lessee will hold the Premises from the Lessor as a tenant from month to month under **clause 15**,

but without affecting the right of action or other remedy which the Lessor has in respect of any other breach by the Lessee of the Lessee's Covenants or releasing the Lessee from liability in respect of the Lessee's Covenants.

13.3 Lessor may remedy breach

If the Lessee:

- (a) fails or neglects to pay the Amounts Payable by the Lessee under this Lease; or
- (b) does or fails to do anything which constitutes a breach of the Lessee's Covenants,

then, after the Lessor has given to the Lessee notice of the breach and the Lessee has failed to rectify the breach within a reasonable time, the Lessor may without affecting any right, remedy or power arising from that default pay the money due or do or cease the doing of the breach as if it were the Lessee and the Lessee must pay to the Lessor on demand the Lessor's cost and expenses of remedying each breach or default.

13.4 Acceptance of Amount Payable By Lessor

Demand for or acceptance of the Amounts Payable by the Lessor after an event of default has occurred will not affect the exercise by the Lessor of the rights and powers conferred on the Lessor by the terms of the Lease or at law and will not operate as an election by the Lessor to exercise or not to exercise any right or power.

13.5 Essential Terms

Each of the Lessee's Covenants in **clauses 4** (Rent and Other Payments), **5** (Insurance), **6** (Indemnity), **7** (Maintenance, Repair and Cleaning), **9** (Use), **17** (No Assignment, Subletting and Charging) and **22** (Goods and Services Tax) are essential terms of this Lease but this clause **13.5** does not mean or imply that there are no other essential terms in this Lease.

13.6 Breach of Essential Terms

If the Lessee breaches an essential term of this Lease then, in addition to any other remedy or entitlement of the Lessor:

- (a) the Lessee must compensate the Lessor for the loss or damage suffered by reason of the breach of that essential term;
- (b) the Lessor will be entitled to recover damages against the Lessee in respect of the breach of an essential term; and
- (c) the Lessee covenants with the Lessor that if the Term is determined:
 - (i) for breach of an essential term or the acceptance by the Lessor of a repudiation of this Lease by the Lessee; or
 - (ii) following the failure by the Lessee to comply with any notice given to the Lessee to remedy any default,

the Lessee must pay to the Lessor on demand the total of the Amounts Payable under this Lease which would have been payable by the Lessee for the unexpired balance of the Term as if the Term had expired by effluxion of time together with the losses incurred or reasonably expected to be incurred by the Lessor as a result of the early determination including but not limited to the costs of re-letting or attempting to re-let the Premises;

- (d) the Lessee agrees that the covenant set out in this **clause 13.6(c)** will survive termination or any deemed surrender at law of the estate granted by this Lease;
- (e) the Lessee may deduct from the amounts referred to at **clause 13.6(c)** the Rent and other money which the Lessor reasonably expects to obtain by re-letting the Premises between the date of Termination and the date on which the Term would have expired by effluxion of time; and
- (f) the Lessor must take reasonable steps to mitigate its losses and endeavour to re-let the Premises at a reasonable rent and on reasonable terms but the Lessor is not required to offer or accept rent or terms which are the same or similar to the rent or terms contained or implied in this Lease.

14. Option to renew

If the Lessee at least three months, but not earlier than six months, prior to the date for commencement of the Further Term gives the Lessor a Notice to grant the Further Term and:

- (a) all consents and approvals required by the terms of this Lease or at law have been obtained; and
- (b) there is no subsisting default by the Lessee at the date of service of the Notice in :
 - (i) the payment of Amounts Payable; or
 - (ii) the performance or observance of the Lessee's Covenants,

the Lessor will grant to the Lessee a lease for the Further Term at the Rent and on the same terms and conditions other than this clause in respect of any Further Terms previously taken or the subject of the present exercise and on such other terms and conditions as the Lessor may consider appropriate.

15. Holding over

If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor, the Lessee will be a monthly tenant of the Lessor at a rent equivalent to one twelfth of the Rent for the period immediately preceding expiry of the Term and otherwise on the same terms and conditions of this Lease provided that all consents required under this Lease or at law have been obtained to the Lessee being in possession of the Premises as a monthly tenant.

16. Obligation on Termination

16.1 Restore premises

Prior to Termination, the Lessee at the Lessee's expense must restore the Premises to a condition consistent with the observance and performance by the Lessee of the Lessee's Covenants under this Lease.

16.2 Peacefully surrender

On Termination the Lessee must:

- (a) peacefully surrender and yield up to the Lessor the Premises in a condition consistent with the observance and performance of the Lessee's Covenants under this Lease; and
- (b) surrender to the Lessor all keys and security access devices and combination for locks providing an access to or within the Premises held by the Lessee whether or not provided by the Lessor.

16.3 Remove property prior to termination

Prior to Termination, unless otherwise mutually agreed between the parties, the Lessee must remove from the Premises all property of the Lessee which is not a fixture other than air-conditioning plant and fire equipment, security alarms and security systems and other fixtures and fittings which in the opinion of the Lessor form an integral part of the Premises and promptly make good, to the satisfaction of the Lessor, any damage caused by the removal.

16.4 Lessor can remove property on re-entry

- (1) On re-entry the Lessor will have the right to remove from the Premises any property of the Lessee and the Lessee indemnifies the Lessor against all damage caused by the removal of and the cost of storing that property.
- (2) The Lessor may, at any time after the expiration or sooner determination of the Term, give the Lessee a notice (**Abandonment Notice**) requiring the Lessee to remove all fittings, plant, equipment or other articles not previously removed by the Lessee in accordance with the requirement of this clause (**Remaining Items**). On the Lessee's receipt of an Abandonment Notice, the Lessee shall have seven (7) days within which to remove all Remaining Items and failing removal within that seven (7) day period, all Remaining Items still on the Premises or in the Lessor's custody shall be deemed absolutely abandoned by the Lessee and shall automatically become the absolute property of the Lessor and may be sold by the Lessor or disposed of at any time and without further notice or obligation to the Lessee. The Lessor shall be entitled to keep the proceeds of any sales and those proceeds shall not be taken into account to reduce any arrears, damages or other moneys for which the Lessee may be liable.

16.5 Clause to survive termination

The Lessee's obligations under this clause shall survive Termination.

17. No Assignment, sub-letting and charging

17.1 No Assignment or Subletting

The Lessee must not assign the leasehold estate in the Premises nor sub-let, part with possession, or dispose of the Premises or any part of the Premises without the prior written consent of the Lessor, the Minister for Lands and any other persons whose consent is required under the terms of this Lease or at law.

17.2 Lessor's Consent to Assignment and Sub-letting

Provided all parties whose consent is required, under this Lease or at law, to an assignment or subletting, give their consent and any assignment or sublease is for a purpose consistent with the use of the Premises permitted by this Lease then the Lessor may not unreasonably withhold its consent to the assignment or subletting of the leasehold estate created by this Lease if -

- (a) the proposed assignee or sublessee is a respectable and responsible person of good financial standing capable of continuing the permitted use for non-profit making community purposes;
- (b) all Amounts Payable due and payable have been paid and there is no existing unremedied breach, whether notified to the Lessee or not, of any of the Lessee's Covenants;
- (c) the Lessee procures the execution by -
 - (i) the proposed assignee of a deed of assignment; or
 - (ii) the proposed sublessee of a deed of sublease,
 to which the Lessor is a party and which deed is prepared and completed by the Lessor's solicitors; and
- (d) the assignment contains a covenant by the assignee or sublessee with the Lessor to pay all Amounts Payable and to perform and observe all the Lessee's Covenants.

17.3 Costs for assignment and sub-letting

If the Lessee wishes to assign or sub-let the leasehold estate created by this Lease the Lessee must pay all reasonable professional and other costs, charges and expenses, incurred by the Lessor or other person whose consent is required under this Lease, of and incidental to -

- (a) the enquiries made by or on behalf of the Lessor as to the respectability, responsibility and financial standing of each proposed assignee or sublessee;
 - (b) any consents required under this Lease or at law; and
 - (c) all other matters relating to the proposed assignment or sub-letting,
- whether or not the assignment or sub-letting proceeds

17.4 Property Law Act 1969

Sections 80 and 82 of the Property Law Act 1969 are excluded.

17.5 No mortgage or charge

The Lessee must not mortgage nor charge the Land.

18. Provision of information

18.1 Provision of information

The Lessee agrees to provide to the Lessor upon the Lessor's request

- (a) any information on the Lessee reasonably required by the Lessor

18.2 Prior notice of proposal to change rules

The Lessee agrees that it will not change its rules of association under the *Associations Incorporations Act 2015* without notifying the Lessor of its intention to make such a change prior to consideration of the required special resolution.

19. Damage or Destruction

If the Premises are at any time during the Term destroyed or damaged to an extent as to be unfit for the occupation and use of the Lessee, either party may give notice in writing to the other of them given within sixty (60) days after the event elect to cancel and terminate this Lease. The Term will terminate upon such notice being given and the Lessee must vacate the Premises and surrender the same to the Lessor, but such termination will be without prejudice however to the liability of the Lessee under this Lease up to the date of termination.

20. Alcohol

20.1 Consumption of alcohol

The Lessee covenants and agrees:

- (a) not to use or allow the Premises to be used for the consumption or sale of alcohol without first obtaining the written consent of the Lessor, and the Lessor shall determine any such application in its absolute discretion; and
- (b) that it shall not make an application for a licence or permit under the *Liquor Control Act 1988* for the Premises or apply for an amendment to a licence or permit it has been granted, without first obtaining the written consent of the Lessor.

20.2 Liquor licence

The Lessee covenants and agrees that if a licence or permit is granted under the *Liquor Control Act 1988* for the Premises it must:

- (a) comply with any requirements attaching to the licence or permit at its cost and where any alteration is required to the Premises **clause 8** shall apply;
- (b) provide a copy of the licence or permit (as well as a copy of any document referred to in the licence or permit) to the Lessor as soon as practicable after the date of grant; and
- (c) indemnify and keep indemnified the Lessor from and against any breach of the *Liquor Control Act 1988* and *Liquor Control Regulations 1989* or the licence or permit or any conditions imposed thereupon for which it may be liable as the owner of the Premises.

21. Disputes

21.1 Referral of Dispute: Phase 1

Except as otherwise provided any dispute arising out of this Lease is to be referred in the first instance in writing to the Lessor's Representative as nominated in writing by the Lessor from time to time (**Lessor's Representative**) who shall convene a meeting within 10 days of receipt of such notice from the Lessee or such other period of time as is agreed to by the parties between the Lessor's Representative and an officer of the Lessee for the purpose of

resolving the dispute (**Original Meeting**).

21.2 Referral of Dispute: Phase 2

In the event the dispute is not resolved in accordance with **clause 21.1** of this Lease then the dispute shall be referred in writing to the CEO of the Lessor who shall convene a meeting within 10 days of the Original Meeting or such other date as is agreed to by the parties between the CEO and a senior representative of the Lessee for the purpose of resolving the dispute.

21.3 Appointment of Arbitrator: Phase 3

In the event the dispute is not resolved in accordance with **clause 21.2** of this Lease then the dispute shall be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 2012* (as amended from time to time) and the Lessor and the Lessee may each be represented by a legal practitioner.

21.4 Payment of Amounts Payable to Date of Award

The Lessee must pay the Amounts Payable without deduction to the date of the award of the Arbitrator or the date of an agreement between the Parties whichever event is the earlier, and if any money paid by the Lessee is not required to be paid within the terms of the award of the Arbitrator or by agreement between the Lessor and the Lessee then the Lessor will refund to the Lessee the monies paid

22. Goods and services tax

22.1 Lessee must Pay

If GST is payable on the Basic Consideration or any part thereof or if the Lessor is liable to pay GST in connection with the lease of the Land or any goods, services or other Taxable Supply supplied under this Lease then, unless the Lessor is liable for the payment of a given Taxable Supply, as from the date of any such introduction or application:

- (a) the Lessor may increase the Basic Consideration or the relevant part thereof by an amount which is equal to the GST Rate; and
- (b) the Lessee shall pay the increased Basic Consideration on the due date for payment by the Lessee of the Basic Consideration.

22.2 Increase in GST

If, at any time, the GST Rate is increased, the Lessor may, in addition to the GST Rate, increase the Basic Consideration by the GST Adjustment Rate and such amount shall be payable in accordance with **clause 22.1(b)**.

22.3 GST invoice

Where the Basic Consideration is to be increased to account for GST pursuant to **clause 22.2** the Lessor shall in the month in which the Basic Consideration is to be paid, issue a Tax Invoice which enables the Lessee to submit a claim for a credit or refund of GST.

23. Notice

23.1 Form of delivery

A Notice to a Party must be in writing and may be given or made:

- (a) by delivery to the Party personally; or
- (b) by addressing it to the Party and leaving it at or posting it by registered post to the address of the Party appearing in this Lease or any other address nominated by a Party by Notice to the other.

23.2 Service of notice

A Notice to a Party is deemed to be given or made:

- (a) if by personal delivery, when delivered;
- (b) if by leaving the Notice at an address specified in **clause 23.1(b)**, at the time of leaving the Notice, provided the Notice is left during normal business hours; and
- (c) if by post to an address specified in **clause 23.1(b)**, on the fourth business day following the date of posting of the Notice.

23.3 Signing of notice

A Notice to a Party may be signed:

- (a) if given by an individual, by the person giving the Notice;
- (b) if given by a corporation, by a director, secretary or manager of that corporation;
- (c) if given by a local government, by the CEO;
- (d) if given by an association incorporated under the *Associations Incorporation Act 2015*, by any person authorised to do so by the board or committee of management of the association; or
- (e) by a solicitor or other agent of the individual, corporation, local government or association giving the Notice.

24. General Provisions

24.1 Caveat

The Lessee nor any person on behalf of the Lessee must not lodge any absolute caveat at Landgate against the certificate of title to the Premises.

24.2 Lessor's Consent

The Lessee acknowledges and agrees with the Lessor that:

- (a) if the Lessor consents to any matter referred to in this Lease, the Lessor may consent subject to any conditions that it deems reasonably necessary; and
- (b) if the Lessor consents to any matter referred to in this Lease, the Lessee must, to the reasonable satisfaction of the Lessor, comply with any condition imposed by the Lessor.

24.3 Acts by agents

All acts and things which the Lessor is required to do under this Lease may be done by the Lessor, the CEO, an officer or the agent, solicitor, contractor or employee of the Lessor.

24.4 Statutory powers

The powers conferred on the Lessor by or under any statutes for the time being in force are, except to the extent that they are inconsistent with the terms and provisions expressed in this Lease, in addition to the powers conferred on the Lessor in this Lease.

24.5 Severance

If any part of this Lease is or becomes void or unenforceable, that part is or will be severed from this Lease to the intent that all parts that are not or do not become void or unenforceable remain in full force and effect and are unaffected by that severance.

24.6 Variation

This Lease may be varied only by deed executed by the parties subject to such consents as are required by this Lease or at law.

24.7 Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the terms of this Lease do not, to the fullest extent permitted by law, apply to limit the terms of this Lease.

24.8 Further assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the terms of this Lease.

24.9 Waiver

- (1) Failure to exercise or delay in exercising any right, power or privilege in this Lease by a Party does not operate as a waiver of that right, power or privilege.
- (2) A single or partial exercise of any right, power or privilege does not preclude any other or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.

24.10 Governing law

This Lease is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

25. Additional terms, covenants and conditions

Each of the terms, covenants and conditions (if any) specified in **Item 10** of the Schedule are part of this Lease and are binding on the Lessor and the Lessee as if incorporated into the body of this Lease. If there is any inconsistency between the provisions of **Item 10** of the Schedule and the remaining provisions of this Lease, the provisions of **Item 10** of the Schedule will prevail to the extent of that inconsistency.

Schedule

Item 1 Land

Reserve 15629 being Lot 71 on Deposited Plan 228740 being the whole of the land comprised in Crown Land Title Volume LR3006 Folio 413.

Item 2 Premises

That portion of the Land together with all buildings, structures, alterations, additions and improvements on the Land or erected on the Land during the term and as shown delineated on the sketch annexed hereto as **Annexure 1**.

Item 3 Term

5 years commencing on the Commencement Date.

Item 4 Further Term

5 years.

Item 5 Commencement Date

[date of Ministerial consent]

Item 6 Rent

\$1.00 including GST, payable on demand.

Item 7 Permitted Purpose

Management of the local Farm Improvement Group activities and uses reasonably ancillary thereto.

Item 8 Public Liability Insurance

Twenty million dollars (\$20,000,000.00).

Item 9 Redecorating dates

Unless otherwise agreed by the Lessor in writing, within 30 days of Termination of this Lease.

Item 10 Additional terms and conditions

11.1 Casual hire

- (1) The Lessee may hire out the Premises or any part thereof on a casual basis only PROVIDED:
 - (a) such use is consistent at all times with the Permitted Purpose;
 - (b) the rates of hire are consistent with the Lessor's community hire rates, as amended by the Lessor from time to time;
 - (c) the Lessee ensures any hirer complies strictly with the relevant terms of this Licence; and
 - (d) the hirer has appropriate insurances (including in particular public liability insurance) and the Lessee has obtained copies of the certificates of currency for such insurances prior to the hire taking place.
- (2) For the purposes of this Licence, "casual hire" means any hire of the Premises by the Lessee to a third party for a temporary or short-term period of time and does not include any formal transfer, assignment or sublicence of the Premises.
- (3) The Lessee acknowledges that at all times, including when the Premises are hired to a third party, it remains responsible for the Premises, including without limitation any damage that may be caused or occurs during any hire period.

Signing page

EXECUTED by the parties as a Deed

2022

THE COMMON SEAL of the **Shire of Corrigin**
was hereunto affixed in the presence of –

Chief Executive Officer - Signature

Mayor - Signature

Print Full Name

Print Full Name

THE COMMON SEAL of **THE COMMON SEAL**
of **Corrigin Farm Improvement Group (Inc.)**
was hereunto affixed pursuant to the
constitution of the Lessee in the presence of
each of the undersigned each of whom hereby
declares by the execution of this document that
he or she holds the office in the Lessee
indicated under his or her name-

Office Holder Sign

Office Holder Sign

Full Name

Full Name

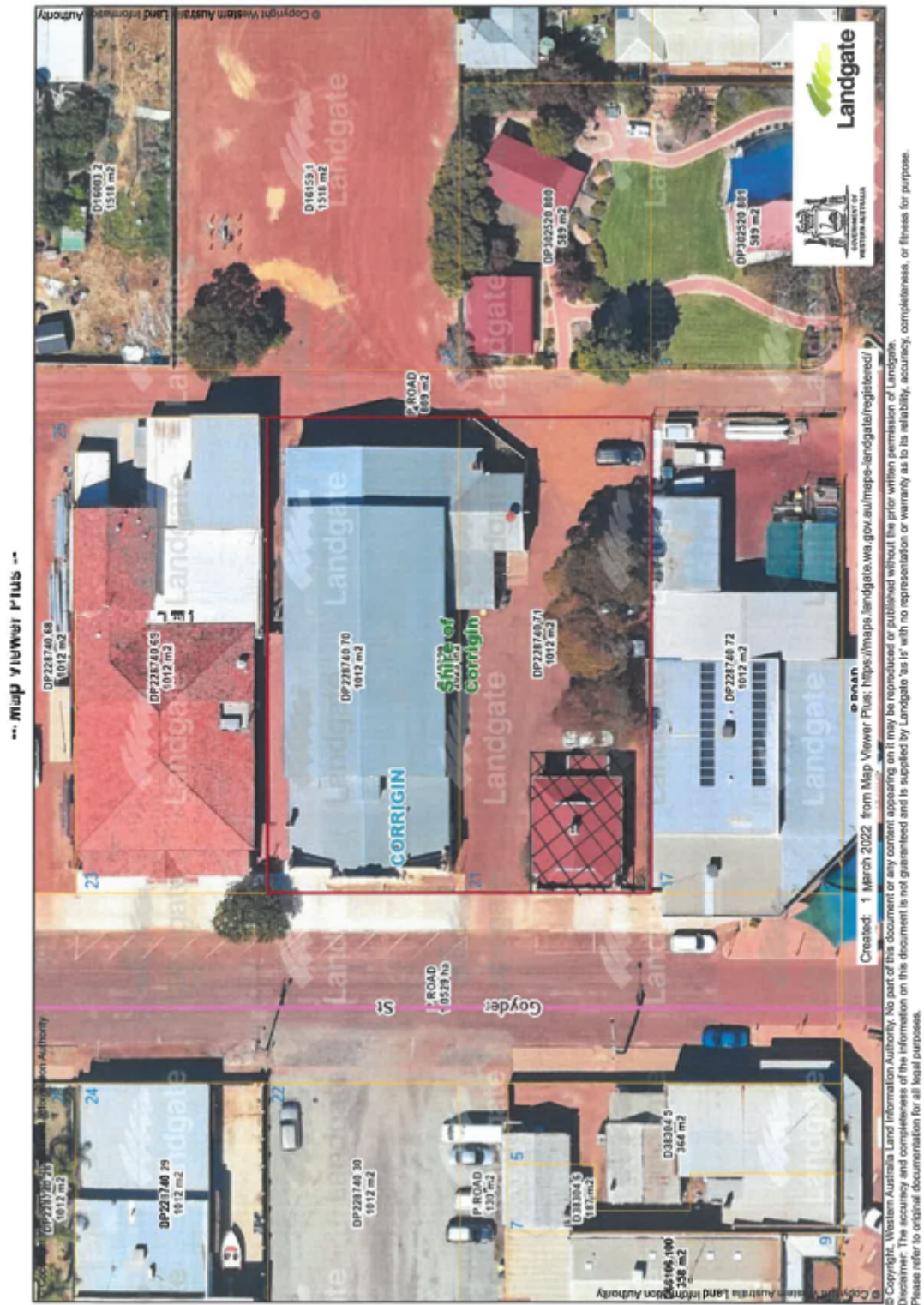
Address

Address

Office Held

Office Held

Annexure 1 – Sketch of Premises



Annexure 2 – Minister for Lands' consent



Department of
**Local Government, Sport
and Cultural Industries**

Corrigin - Compliance Audit Return 2021

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of the relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2021?	N/A		Natalie Manton
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2021?	N/A		Natalie Manton
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2021?	N/A		Natalie Manton
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2021?	N/A		Natalie Manton
5	s3.59(5)	During 2021, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A		Natalie Manton



Delegation of Power/Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16	Were all delegations to committees resolved by absolute majority?	N/A	Committees have no delegated power	Natalie Manton
2	s5.16	Were all delegations to committees in writing?	N/A		Natalie Manton
3	s5.17	Were all delegations to committees within the limits specified in section 5.17?	N/A		Natalie Manton
4	s5.18	Were all delegations to committees recorded in a register of delegations?	N/A		Natalie Manton
5	s5.18	Has council reviewed delegations to its committees in the 2020/2021 financial year?	Yes	Delegations reviewed annually 15 June 2021 Res 91/2021	Natalie Manton
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act?	Yes		Natalie Manton
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes		Natalie Manton
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes		Natalie Manton
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Natalie Manton
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	Yes		Natalie Manton
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes		Natalie Manton
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2020/2021 financial year?	Yes		Natalie Manton
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19?	Yes		Natalie Manton

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes		Natalie Manton



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No	Reference	Question	Response	Comments	Respondent
2	s5.68(2) & s5.69 (5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting?	Yes		Natalie Manton
3	s5.73	Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made?	Yes		Natalie Manton
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes		Natalie Manton
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2021?	Yes		Natalie Manton
6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes		Natalie Manton
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76?	Yes		Natalie Manton
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28?	Yes		Natalie Manton
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person?	Yes		Natalie Manton
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes		Natalie Manton
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B, in the form prescribed in Admin Reg 28A?	Yes		Natalie Manton
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes		Natalie Manton
13	s5.89A(6)	When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, did the CEO remove from the register all records relating to that person?	Yes		Natalie Manton



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No	Reference	Question	Response	Comments	Respondent
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A (6) been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes		Natalie Manton
15	Rules of Conduct Reg 11(1), (2) & (4)	Where a council member had an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person, did they disclose the interest in accordance with Rules of Conduct Reg 11(2)?* *Question not applicable after 2 Feb 2021	Yes		Natalie Manton
16	Rules of Conduct Reg 11(6)	Where a council member disclosed an interest under Rules of Conduct Reg 11(2) was the nature of the interest recorded in the minutes?*	Yes		Natalie Manton
		*Question not applicable after 2 Feb 2021			
17	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes		Natalie Manton
18	s5.71A & s5.71B (5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	N/A		Natalie Manton
19	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) recorded in the minutes of the council meeting at which the decision was considered?	N/A		Natalie Manton
20	s5.103 Admin Regs 34B & 34C	Has the local government adopted a code of conduct in accordance with Admin Regs 34B and 34C to be observed by council members, committee members and employees?*	Yes		Natalie Manton
		*Question not applicable after 2 Feb 2021			
21	Admin Reg 34B(5)	Has the CEO kept a register of notifiable gifts in accordance with Admin Reg 34B(5)?*	Yes		Natalie Manton
		*Question not applicable after 2 Feb 2021			



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No	Reference	Question	Response	Comments	Respondent
22	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)?	Yes	16 February 2021	Natalie Manton
23	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4)?	N/A	used WALGA template	Natalie Manton
24	s5.104(7)	Did the CEO publish an up-to-date version of the adopted code of conduct on the local government's website?	Yes		Natalie Manton
25	s5.51A(1) & (3)	Did the CEO prepare, and implement and publish an up-to-date version on the local government's website, a code of conduct to be observed by employees of the local government?	Yes		Natalie Manton

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) (unless section 3.58(5) applies)?	Yes		Natalie Manton
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes		Natalie Manton



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Elections					
No	Reference	Question	Response	Comments	Respondent
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate?	Yes	no gifts disclosed	Natalie Manton
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years?	N/A	no gifts disclosed	Natalie Manton
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with Elect Reg 30G(6)?	Yes		Natalie Manton



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Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes	19/10/2021 Res 149/2021	Natalie Manton
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A	no delegated powers	Natalie Manton
3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2021 received by the local government by 31 December 2021?	Yes		Natalie Manton
4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	Yes	1 matter completed October 2021 and other completed by EOFY 2022	Natalie Manton
5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A	no significant matters reported	Natalie Manton
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	N/A		Natalie Manton
7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?	Yes	Adopted 21/12/2021 Res 186/2021	Natalie Manton



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Integrated Planning and Reporting

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	15/06/2021 Res 88/2021	Natalie Manton
2	Admin Reg 19DA (1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	15/06/2021 Res 88/2021	Natalie Manton
3	Admin Reg 19DA (2) & (3)	Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)?	Yes		Natalie Manton

Local Government Employees

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve a process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	N/A		Natalie Manton
2	s5.36(4) & s5.37 (3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Admin Reg 18A?	N/A		Natalie Manton
3	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	N/A		Natalie Manton
4	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4)?	N/A		Natalie Manton
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	N/A		Natalie Manton
6	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A		Natalie Manton



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Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Has the local government designated a senior employee as defined by section 5.37 to be its complaints officer?	Yes		Natalie Manton
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a)? Does the complaints register include all information required by section 5.121 (2)?	Yes		Natalie Manton
3	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes	Nil complaints	Natalie Manton



Optional Questions					
No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Financial Management Reg 5(2)(c) within the three years prior to 31 December 2021? If yes, please provide the date of council's resolution to accept the report.	Yes	18/06/2019	Natalie Manton
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three years prior to 31 December 2021? If yes, please provide date of council's resolution to accept the report.	Yes	18/06/2019	Natalie Manton
3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C?	Yes		Natalie Manton
4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events ?	Yes	18/02/2020 Res 2020	Natalie Manton
5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4)?	Yes		Natalie Manton
6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	17/03/2020 Res 33/2020	Natalie Manton
7	s5.127	Did the local government prepare a report on the training completed by council members in the 2020/2021 financial year and publish it on the local government's official website by 31 July 2021?	Yes		Natalie Manton
8	s6.4(3)	By 30 September 2021, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2021?	Yes		Natalie Manton
9	s.6.2(3)	When adopting the annual budget, did the local government take into account all it's expenditure, revenue and income?	Yes		Natalie Manton



Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent
1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy [adopted under F&G Reg 11A(1) & (3)] in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes		Natalie Manton
2	s3.57 F&G Reg 11	Subject to F&G Reg 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in F&G Reg 11(1)?	Yes		Natalie Manton
3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with F&G Reg 14(3) and (4)?	Yes		Natalie Manton
4	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than a single contract?	N/A		Natalie Manton
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	Yes		Natalie Manton
6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Regs 15 and 16?	Yes		Natalie Manton
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes		Natalie Manton
8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	Yes		Natalie Manton
9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes		Natalie Manton
10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes		Natalie Manton



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**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of F&G Regs 21 and 22?	Yes		Natalie Manton
12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A		Natalie Manton
13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under F&G Reg 23 (1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	N/A		Natalie Manton
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with F&G Reg 24?	N/A		Natalie Manton
15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with F&G Reg 24AD(4) and 24AE?	No		Natalie Manton
16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A		Natalie Manton
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A		Natalie Manton
18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of F&G Reg 24AG?	N/A		Natalie Manton
19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A		Natalie Manton
20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A		Natalie Manton
21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A		Natalie Manton



Department of
**Local Government, Sport
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No	Reference	Question	Response	Comments	Respondent
22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of F&G Regs 24E and 24F?	Yes		Natalie Manton

I certify this Compliance Audit Return has been adopted by council at its meeting on _____

Signed Mayor/President, Corrigin

Signed CEO, Corrigin

SHIRE OF CORRIGIN
BUDGET REVIEW REPORT
For the Period Ended 28th February 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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The information in this report is from data available at the time of preparation.
Actuals disclosed may change with finalisation of monthly processes.

SHIRE OF CORRIGIN
STATEMENT OF BUDGET REVIEW
(NATURE OR TYPE)
For the Period Ended 28th February 2022

	Note	Budget v Actual		Predicted	
		Adopted Budget (a)	YTD Actual (b)	Variance Permanent (c)	Year End (a)+(c)+(d)
		\$	\$	\$	\$
OPERATING ACTIVITIES					
Net current assets at start of financial year surplus/(deficit)		597,236	574,085	(23,151)	574,085 ▼
Revenue from operating activities (excluding rates)					
Operating grants, subsidies and contributions	4.1.2	1,409,081	1,167,717	236,199	1,645,280 ▲
Fees and charges	4.1.1	694,792	503,570	38,900	733,692 ▲
Interest earnings	4.1.6	41,660	12,845	(11,610)	30,050 ▼
Other revenue	4.1.7	114,766	142,728	69,560	184,326 ▲
Profit on asset disposals	4.1.8	88,304	3,002	(20,852)	67,452 ▼
		2,348,603	1,829,862	312,197	2,660,800
Expenditure from operating activities					
Employee costs	4.2.1	(2,332,392)	(1,616,463)	(107,454)	(2,439,846) ▲
Materials and contracts	4.2.2	(1,867,137)	(791,592)	(133,074)	(2,000,211) ▲
Utility charges	4.2.3	(288,875)	(143,637)	0	(288,875)
Depreciation on non-current assets	4.2.4	(3,398,229)	(2,315,230)	0	(3,398,229)
Interest expenses	4.2.5	(68,432)	(34,709)	0	(68,432)
Insurance expenses	4.2.6	(235,165)	(233,576)	(635)	(235,800) ▲
Other expenditure	4.2.7	(159,278)	(94,059)	(191,300)	(350,578) ▲
Loss on asset disposals	4.2.8	(66,977)	(2,780)	(48,601)	(115,578) ▲
		(8,416,485)	(5,232,046)	(481,064)	(8,897,549)
Non-cash amounts excluded from operating activities	4.5.3	3,427,358	2,314,947	69,453	3,496,811 ▲
Amount attributable to operating activities		(2,043,288)	(513,152)	(122,565)	(2,165,853)
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	4.3.1	4,343,146	1,232,602	212,653	4,555,799 ▲
Purchase land and buildings	4.4.2	(777,821)	(380,949)	7,802	(770,019) ▼
Purchase property, plant and equipment	4.4.3	(1,325,000)	(135,219)	(187,553)	(1,512,553) ▲
Purchase and construction of infrastructure-roads	4.4.5	(3,156,759)	(955,315)	3	(3,156,756) ▼
Purchase and construction of infrastructure-other	4.4.6	(1,970,175)	(675,128)	(2,840)	(1,973,015) ▲
Proceeds from disposal of assets		351,400	80,000	(81,950)	269,450 ▲
Amount attributable to investing activities		(2,535,209)	(834,010)	(51,885)	(2,587,094)
FINANCING ACTIVITIES					
Repayment of debentures		(86,121)	(42,567)	0	(86,121)
Transfers to cash backed reserves (restricted assets)	4.5.10	(164,900)	(632)	9,450	(155,450) ▼
Transfers from cash backed reserves (restricted assets)	4.5.11	2,099,103	2,475	175,000	2,274,103 ▲
Amount attributable to financing activities		1,848,082	(40,724)	184,450	2,032,532
Budget deficiency before general rates		(2,730,415)	(1,387,886)	10,000	(2,720,415)
Estimated amount to be raised from general rates	4.5.4	2,730,415	2,722,359	(10,000)	2,720,415 ▼
Closing funding surplus(deficit)	2	0	1,334,473	0	0

SHIRE OF CORRIGIN
STATEMENT OF BUDGET REVIEW
(STATUTORY REPORTING PROGRAM)
For the Period Ended 28th February 2022

	Budget v Actual		Predicted		Material Variance
	Adopted Annual Budget (a)	YTD Actual (b)	Variance Permanent (c)	Year End (a)+(c)+(d)	
Note	\$	\$	\$	\$	
OPERATING ACTIVITIES					
Net current assets at start of financial year surplus/(deficit)	597,236	574,085	(23,151)	574,085	▼
Revenue from operating activities (excluding rates)					
Governance	1,500	485	0	1,500	
General purpose funding	977,107	842,502	140,972	1,118,079	▲
Law, order, public safety	56,623	53,000	6,500	63,123	▲
Health	220,389	115,867	15,000	235,389	▲
Education and welfare	154,819	112,811	0	154,819	
Housing	134,890	88,944	0	134,890	
Community amenities	307,071	221,976	41,550	348,621	▲
Recreation and culture	56,510	61,078	90,677	147,187	▲
Transport	275,760	195,053	(14,404)	261,356	▼
Economic services	81,834	49,643	5,900	87,734	▲
Other property and services	82,100	88,504	26,002	108,102	▲
	2,348,603	1,829,862	312,197	2,660,800	
Expenditure from operating activities					
Governance	(836,098)	(424,396)	8,842	(827,256)	▼
General purpose funding	(76,649)	(37,858)	0	(76,649)	
Law, order, public safety	(228,699)	(191,747)	(286,100)	(514,799)	▲
Health	(664,802)	(333,068)	(17,923)	(682,725)	▲
Education and welfare	(383,027)	(230,057)	(12,500)	(395,527)	▲
Housing	(164,313)	(123,206)	0	(164,313)	
Community amenities	(693,600)	(374,515)	(40,082)	(733,682)	▲
Recreation and culture	(1,712,776)	(1,024,660)	550	(1,712,226)	▼
Transport	(3,043,437)	(1,858,718)	(60,596)	(3,104,033)	▲
Economic services	(470,995)	(254,651)	(35,454)	(506,449)	▲
Other property and services	(142,089)	(379,170)	(37,801)	(179,890)	▲
	(8,416,485)	(5,232,046)	(481,064)	(8,897,549)	
Non-cash amounts excluded from operating activities	3,427,358	2,314,947	69,453	3,496,811	▼
Amount attributable to operating activities	(2,043,288)	(513,152)	(122,565)	(2,165,853)	
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	4,343,146	1,232,602	212,653	4,555,799	▼
Purchase land and buildings	7 (777,821)	(380,949)	7,802	(770,019)	▼
Purchase plant and equipment	7 (1,325,000)	(135,219)	(187,553)	(1,512,553)	▲
Purchase and construction of infrastructure - roads	7 (3,156,759)	(955,315)	3	(3,156,756)	▼
Purchase and construction of infrastructure - other	7 (1,970,175)	(675,128)	(2,840)	(1,973,015)	▲
Proceeds from disposal of assets	8 351,400	80,000	(81,950)	269,450	▲
Amount attributable to investing activities	(2,535,209)	(834,010)	(51,885)	(2,587,094)	
FINANCING ACTIVITIES					
Repayment of borrowings	(86,121)	(42,567)	0	(86,121)	
Transfers to cash backed reserves (restricted assets)	6 (164,900)	(632)	9,450	(155,450)	▼
Transfers from cash backed reserves (restricted assets)	6 2,099,103	2,475	175,000	2,274,103	▼
Amount attributable to financing activities	1,848,082	(40,724)	184,450	2,032,532	
Budget deficiency before general rates	(2,730,415)	(1,387,886)	10,000	(2,720,415)	
Estimated amount to be raised from general rates	2,730,415	2,722,359	(10,000)	2,720,415	
Closing Funding Surplus(Deficit)	2 0	1,334,473	0	0	

1. BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations. The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of AASB 1051 *Land Under Roads* paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Corrigin controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

2021-22 ACTUAL BALANCES

Balances shown in this budget review report as 2021-22 Actual are as forecast at the time of budget review preparation.

ROUNDING OFF FIGURES

All figures shown in this budget review report are rounded to the nearest dollar.

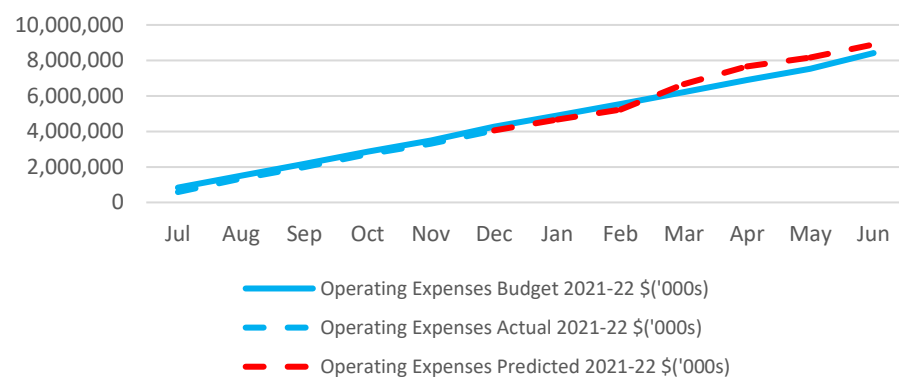
BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in this budget review report relate to the original budget estimate for the relevant item of disclosure.

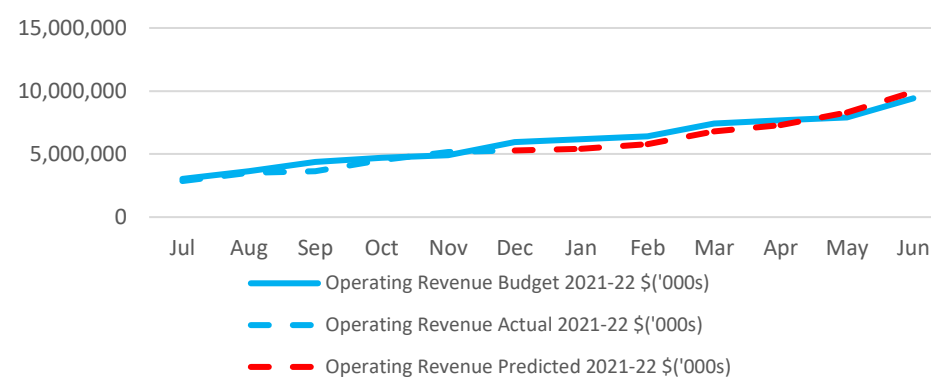
SHIRE OF CORRIGIN
SUMMARY GRAPHS - BUDGET REVIEW
For the Period Ended 28th February 2022

2. SUMMARY GRAPHS - BUDGET REVIEW

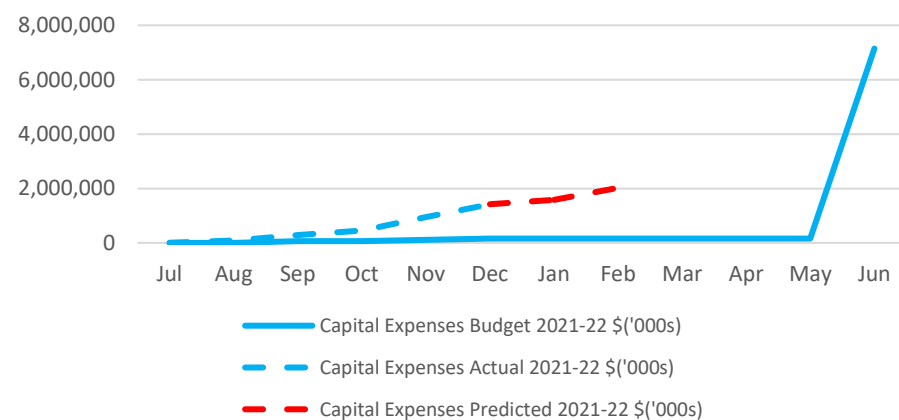
Operating Expenses



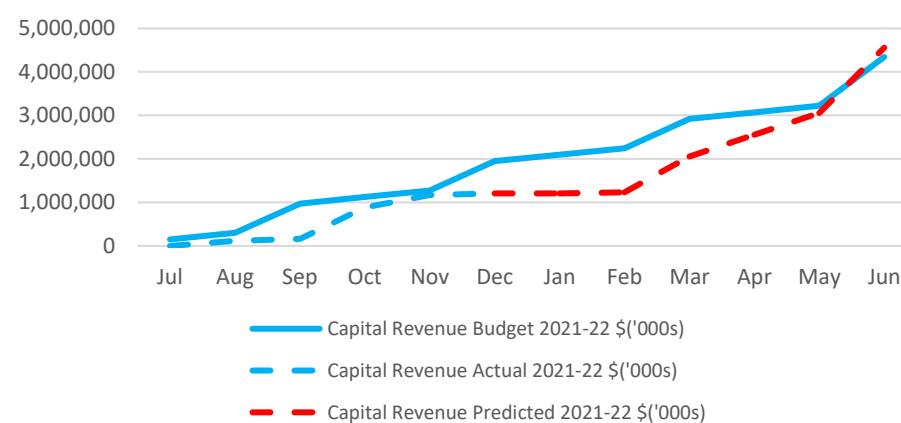
Operating Revenue



Capital Expenditure



Non- Operating Grant Revenue



This information is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF CORRIGIN
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 28th February 2022

3 NET CURRENT FUNDING POSITION

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Operating activities excluded from budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(i) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.

	ORIGINAL BUDGET FY22 BFWD Surplus	ACTUAL AUDITED 30 June 2021	ACTUAL 28 February 2022
Adjustments to operating activities			\$
Less: Profit on asset disposals	(88,304)		(3,002)
Less: Movement in liabilities associated with restricted cash	50,456		(63)
Add: Loss on asset disposals	66,977		2,780
Add: Depreciation on non-current assets	3,398,229		2,315,230
Non-cash amounts excluded from operating activities	3,427,358		2,314,945

(ii) Current assets and liabilities excluded from budgeted deficiency

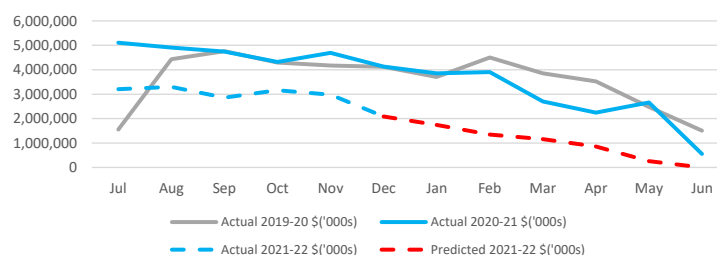
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.

Adjustments to net current assets			
Less: Restricted cash	(4,930,126)	(4,930,126)	(4,928,283)
Less : Current assets not expected to be received at end of year (LHFR)	(80,000)	(60,000)	(60,000)
Add: Long term borrowings	86,121	86,121	43,554
Add: Provisions - employee	300,829	0	0
Total adjustments to net current assets	(4,623,176)	(4,904,005)	(4,944,729)

(iii) Composition of estimated net current assets

Current assets			
Cash unrestricted	822,197	3,187,210	1,904,649
Cash restricted	5,436,415	3,053,498	4,928,283
Receivables - rates and rubbish	196,572	149,288	257,066
Receivables - other	80,798	80,798	98,462
Other current assets	162,704	134,894	134,429
	6,698,686	6,605,688	7,322,889
Less: current liabilities			
Payables	(540,237)	(251,802)	(74,782)
Contract liabilities	(506,289)	(486,846)	(622,521)
Long term borrowings	(86,121)	(86,121)	(43,554)
Provisions	(345,627)	(302,829)	(302,829)
	(1,478,274)	(1,127,598)	(1,043,686)
Net current assets	5,220,412	5,478,090	6,279,203
Less: Total adjustments to net current assets	(4,623,176)	(4,904,005)	(4,944,729)
Closing funding surplus / (deficit)	597,236	574,085	1,334,473

Liquidity Over the Year



SHIRE OF CORRIGIN
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 28th February 2022

3. COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Corrigin's operational cycle. In the case of liabilities where the Shire of Corrigin does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire of Corrigin's intentions to release for sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

LOANS AND RECEIVABLES

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss. Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Corrigin prior to the end of the financial year that are unpaid and arise when the Shire of Corrigin becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire of Corrigin are recognised as a liability until such time as the Shire of Corrigin satisfies its obligations under the agreement.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the Shire of Corrigin's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Corrigin's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current of financial trade and other payables in the statement position. Shire of Corrigin's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

PROVISIONS

Provisions are recognised when the Shire of Corrigin has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

SHIRE OF CORRIGIN
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 28TH FEBRUARY 2022

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
4.1 OPERATING REVENUE (EXCLUDING RATES)		
4.1.1 FEES AND CHARGES		
Higher Planning application and Tip Income has been received than originally budgeted.	38,900	
4.1.2 OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS		
Federal Assistance Grant Scheme funding has been adjusted to reflect actual funding allocated to the Shire.	236,199	
4.1.6 INTEREST EARNINGS		
Interest earnings are down due to the lower interest rates offered on Term Deposits. This has affected the Interest earned on Reserves.	(11,610)	
4.1.7 OTHER REVENUE		
The budget has been increased to reflect income from Workers Compensation reimbursements and commission earnings from the Containers for Change facility.	69,560	
4.1.8 PROFIT ON ASSET DISPOSAL		
Lower profit on sale due to known actuals and lower anticipated trade values - Refer to Note 8.	(20,852)	
Predicted Variances Carried Forward	312,197	0
Predicted Variances Brought Forward	312,197	0
4.2 OPERATING EXPENSES		
4.2.1 EMPLOYEE COSTS		
Higher employee costs due to the recent fire; Workers compensation costs have been increased; Termination payments including large long service leave payments.	(107,454)	
4.2.2 MATERIAL AND CONTRACTS		
Materials and contracts has been increased due to over expenditure in some areas however other areas are under expended. Areas increased include Doctors surgery, Resource centre and Old Road Board building maintenance. Higher costs are also expected with Consultancy for Road maintenance.	(133,074)	
4.2.3 UTILITY CHARGES		
No material variance.	0	
4.2.4 DEPRECIATION (NON CURRENT ASSETS)		
No material variance.	0	
4.2.5 INTEREST EXPENSES		
No material variance	0	
4.2.6 INSURANCE EXPENSES		
No material variance	(635)	
4.2.7 OTHER EXPENDITURE		
Higher expenditure in Fire prevention due to the recent fire, a portion of the extra costs have been offset by revenue to be recouped from DFES.	(191,300)	
4.2.8 LOSS ON ASSET DISPOSAL		
Loss has increased due to the proposed sale of the Glass Crusher, and less sale proceeds anticipated for the Prime mover changeover.	(48,601)	
Predicted Variances Carried Forward	(168,867)	0
Predicted Variances Brought Forward	(168,867)	0

SHIRE OF CORRIGIN
NOTES TO THE REVIEW OF THE ANNUAL BUDGET
FOR THE PERIOD ENDED 28TH FEBRUARY 2022

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$	
	Permanent	Timing
4.3 CAPITAL REVENUE		
4.3.1 NON OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS		
Increased to reflect CSRFF, Regional Bicycle Network and Roads funding.	212,653	
4.3.2 PROCEEDS FROM DISPOSAL OF ASSETS		
Proceeds from disposal of assets decreased to reflect a reduction in anticipated sales of Granite Rise blocks and reduction in proceeds from the prime mover.	(81,950)	
Predicted Variances Carried Forward	(38,164)	0
Predicted Variances Brought Forward	(38,164)	0
4.4 CAPITAL EXPENSES		
4.4.2 LAND AND BUILDINGS		
No material variance	7,802	
4.4.3 PLANT AND EQUIPMENT		
Increase to purchase price of the prime mover to reflect current purchase value, addition of Chambers technology purchase from operating to capital	(187,553)	
4.4.5 INFRASTRUCTURE ASSETS - ROADS		
No material variance	3	
4.4.6 INFRASTRUCTURE ASSETS - OTHER		
No material variance	(2,840)	
Predicted Variances Carried Forward	(220,752)	0
Predicted Variances Brought Forward	(220,752)	0
4.5 OTHER ITEMS		
4.5.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)		
No material variance	9,450	
4.5.11 TRANSFER FROM RESERVES (RESTRICTED ASSETS)		
Increased to reflect transfer of funds from Plant and Town hall reserve to fund higher than anticipated changeover costs and additional works to the Town Hall Restoration project.	175,000	
4.5.2 OPENING FUNDING SURPLUS(DEFICIT)		
At the time of adopting the budget the opening funding is a calculation of to what was expected to be . After final audit a reduction in surplus was identified.	(23,151)	
4.5.3 NON-CASH WRITE BACK OF PROFIT (LOSS) & DEPRECIATION		
Please see 4.1.8 and 4.2.8 above for explanation of the change in net Profit (Loss). See Note 8 for full calculations.	69,453	
4.5.4 RATES	(10,000)	
Total Predicted Variances as per Annual Budget Review	(0)	0

SHIRE OF CORRIGIN
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 28TH FEBRUARY 2022

5. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Classification	Original Budget	Proposed Budget amendment	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption	Opening Surplus(Deficit)	597,236	574,085	\$	\$	\$	\$
03111	Interim Rates Income	Operating Revenue	0	(10,000)			(23,151)	(23,151)
03113	Legal Fees Income	Operating Revenue	10,000	17,000		7,000	(10,000)	(33,151)
								(26,151)
03201	Grants Commission Grant Received - General Purpose	Operating Revenue	566,882	671,806		104,924		78,773
03202	Grants Commission Grant Received- Local Roads	Operating Revenue	309,437	350,095		40,658		119,431
03206	Interest on Investments - Reserves Income	Operating Revenue	21,610	10,000			(11,610)	107,821
5112	FESA Grant Income	Operating Revenue	497,023	503,523		6,500		114,321
07850	Bendering Tip Income	Operating Revenue	20,000	35,000		15,000		129,321
10158	Container Deposit Scheme Commission Revenue	Operating Revenue	40,000	70,000		30,000		159,321
10650	Town Planning & Regional Development Income	Operating Revenue	3,000	24,000		21,000		180,321
10652	Profit on Sale of Asset - Granite Rise Land Sale	Operating Revenue	18,900	9,450	(9,450)			180,321
11359	Other Recreation Misc Income	Operating Revenue	2,500	9,060		6,560		186,881
11362	CSRFF Funding	Operating Revenue	0	58,725		58,725		245,606
11368	Club Contributions Income	Operating Revenue	0	66,372		66,372		311,978
11651	Other Culture Income	Operating Revenue	7,255	25,000		17,745		329,723
12250	Grant - Regional Road Group Income	Operating Revenue	368,023	365,000			(3,023)	326,700
12254	Misc Income, Streets Roads Etc	Operating Revenue	1,292,181	1,436,632		144,451		471,151
12257	Regional Bicycle Network Funding	Operating Revenue	42,168	54,668		12,500		483,651
12305	Profit on Sale of Assets	Operating Revenue	69,404	55,000	(14,404)			
13250	Caravan & Camping Income	Operating Revenue	6,100	12,000		5,900		489,551
14154	Private Works Charges Income	Operating Revenue	40,000	30,000			(10,000)	479,551
14250	Workers Compensation Reimbursements Income	Operating Revenue	5,000	27,000		22,000		501,551
14552	Profit on Sale of Asset - Admin	Operating Revenue	0	3,002	3,002			501,551
14553	Other Income	Operating Revenue	4,000	15,000		11,000		512,551
								512,551

04105	Members Conference Expenses	Operating Expenses	(10,000)	(15,000)		(5,000)	507,551
4108	Members Refreshments & Receptions Expense	Operating Expenses	(30,000)	(27,058)	2,942		510,493
4109	Maintenance - Council Chambers Expense	Operating Expenses	(23,541)	(18,541)	5,000		515,493
4123	Members - IT Expense	Operating Expenses	(14,500)	(4,500)	10,000		525,493
04200	Audit Fees Expense	Operating Expenses	(50,900)	(55,000)		(4,100)	521,393
05105	Protective Clothing Expense	Operating Expenses	(4,800)	(19,000)		(14,200)	507,193
5107	Other Expenses	Operating Expenses	(38,100)	(160,000)		(121,900)	385,293
5117	DRFAWA - February 2022 Fire	Operating Expenses	0	(150,000)		(150,000)	235,293
07700	Doctor Surgery Maintenance Expenses	Operating Expenses	(46,956)	(56,956)		(10,000)	225,293
07706	Loss on Sale of Asset - Other Health	Operating Expenses	(9,857)	(2,780)	7,077	-	225,293
07800	Bendering Tip Expenditure	Operating Expenses	(20,000)	(35,000)		(15,000)	210,293
8210	Resource Centre Maintenance Expenses	Operating Expenses	(23,894)	(18,894)	5,000		215,293
08212	Resource Centre Course Expenditure	Operating Expenses	(7,500)	(25,000)		(17,500)	197,793
10103	Transfer Station/Regional Waste Expense	Operating Expenses	(75,000)	(115,082)	(25,082)	(15,000)	182,793
11106	Old Road Board Expense	Operating Expenses	(13,526)	(33,526)		(20,000)	162,793
11328	Other Recreation Programs Expenditure	Operating Expenses	(23,000)	(2,450)	20,550		183,343
12216	Consultancy Services / Contributions Expense - Road Mtce	Operating Expenses	(107,000)	(132,000)		(25,000)	158,343
12302	Loss of Sale of Assets - Plant Purchases	Operating Expenses	0	(35,596)	(35,596)		
13400	Maintenance - Saleyards Expense	Operating Expenses	(3,000)	(11,000)		(8,000)	150,343
13801	Community Development Wages	Operating Expenses	0	(27,454)		(27,454)	122,889
14210	Workers Compensation - Outside Staff Expense	Operating Expenses	0	(27,000)		(27,000)	95,889
14222	Occ Health & Safety Expense	Operating Expenses	(21,834)	(27,000)		(5,166)	90,723
14234	Works Administration	Operating Expenses	(28,816)	(48,816)		(20,000)	70,723
14508	Administration Office Maintenance Expense	Operating Expenses	(111,239)	(101,239)	10,000		80,723
14524	Loss on Sale of Asset - Admin	Operating Expenses	(5,000)	0	5,000		80,723
14700	Unclassified Misc Expenditure	Operating Expenses	0	(635)		(635)	80,088
11180	Capital Expense - Town Hall Upgrade	Capital Expenses	(50,000)	(195,299)		(145,299)	(65,211)
11185	Capital Expenditure - Roads Board Building	Capital Expenses	(275,000)	(201,899)	73,101		7,890
11186	Capital Expense - Bullaring Hall	Capital Expenses	(80,000)	0	80,000		87,890
14582	Capital Expense - CEO Vehicle (1CR)	Capital Expenses	(65,000)	(70,803)		(5,803)	82,087
4180	Capital Expenditure - Chambers Upgrade	Capital Expenses	0	(25,000)		(25,000)	57,087
7781	Capital Expenses - Doctors Vehicle (CR1000)	Capital Expenses	(45,000)	(51,750)		(6,750)	50,337
12381	Capital Expense - Mack Prime Mover (CR7)	Capital Expenses	(200,000)	(350,000)		(150,000)	(99,663)
WFN007		Capital Expenses	(1,539,771)	(1,539,768)	3		(99,660)
11390	Capital Expense - Oval Lighting Upgrade	Capital Expenses	(374,240)	(340,300)		33,940	(65,720)
11293	Swimming Pool Capital - Infrastructure Other	Capital Expenses	(50,000)	(56,780)		(6,780)	(72,500)
13480	Saleyard Upgrade - Capital Expenditure	Capital Expenses	0	(30,000)		(30,000)	(102,500)
	Proceeds from disposal of assets	Capital Revenue	351,400	269,450		(81,950)	(184,450)
	Transfer from Plant Reserve	Capital Revenue	0	150,000	150,000		(34,450)
	Transfer from Town Hall Reserve	Capital Revenue	0	25,000	25,000		(9,450)
	Transfer to Subdivision Reserve	Capital Expenses	(18,900)	(9,450)	9,450		(0)

Amended Budget Cash Position as per Budget Review

(69,453) 961,381 (961,381)

**NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**OPERATING ACTIVITIES
NOTE 6
CASH RESERVES**

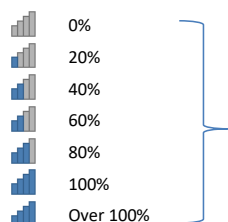
Cash backed reserve

Reserve name	Opening Balance	Actual Interest Earned	Original Budget Transfers In (+)	Amended Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Original Budget Closing Balance	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$		\$	\$		\$	\$		\$
Employee Entitlements Reserve	171,090	0	0	0	0	0	0	0	171,090	171,090	171,090
Staff Housing Reserve	347,261	0	20,000	20,000	0	0	0	0	367,261	367,261	347,261
Office Equipment Reserve	21,609	0	10,000	10,000	0	0	0	0	31,609	31,609	21,609
Plant Replacement Reserve	1,229,600	0	0	0	0	0	(150,000)	0	1,229,600	1,079,600	1,229,600
Swimming Pool Reserve	181,112	0	30,000	30,000	0	0	0	0	211,112	211,112	181,112
Roadworks Reserve	297,539	0	0	0	0	0	0	0	297,539	297,539	297,539
Land Subdivision Reserve	91,617	0	18,900	9,450	0	0	0	0	110,517	101,067	91,617
Townscape Reserve	12,738	0	5,000	5,000	0	0	0	0	17,738	17,738	12,738
Medical Reserve	24,870	0	10,000	10,000	0	0	0	0	34,870	34,870	24,870
LGCHP Long Term Maintenance Reserve	10,269	0	0	0	0	0	0	0	10,269	10,269	10,269
Rockview Land Reserve	6,924	0	1,000	1,000	0	0	0	0	7,924	7,924	6,924
Senior Citizens Reserve	43,549	0	0	0	0	0	0	0	43,549	43,549	43,549
Town Hall Reserve	109,823	0	0	0	0	0	(25,000)	0	109,823	84,823	109,823
Recreation and Events Centre Reserve	423,726	0	60,000	60,000	0	(220,000)	(220,000)	0	263,726	263,726	423,726
Bendering Tip Reserve	79,296	0	10,000	10,000	0	0	0	0	89,296	89,296	79,296
Grants and Contributions Reserve	1,879,103	632	0	0	0	(1,879,103)	(1,879,103)	(2,475)	0	0	1,877,260
	4,930,126	632	164,900	155,450	0	(2,099,103)	(2,274,103)	(2,475)	2,995,923	2,811,473	4,928,283

	Adopted Budget	Proposed Amended Budget	YTD Actual	YTD Actual Variance
Capital acquisitions	\$	\$	\$	\$
Buildings - specialised	777,821	770,019	380,949	(389,070)
Plant and equipment	1,325,000	1,512,553	135,219	(1,377,334)
Infrastructure - roads	3,156,759	3,156,756	955,315	(2,201,441)
Infrastructure - Footpaths	1,970,175	1,973,015	675,128	(1,297,887)
Total Capital Acquisitions	7,229,755	7,412,343	2,146,611	(5,265,732)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	4,555,799	2,218,568	1,232,602	(985,966)
Other (disposals & C/Fwd)	351,400	92,500	80,000	(12,500)
Cash backed reserves				
Recreation and Events Centre Reserve	220,000	0	0	0
Grants and Contributions Reserve	1,879,103	0	2,475	2,475
Contribution - operations	223,453	5,101,275	831,535	(4,269,740)
Capital funding total	7,229,755	7,412,343	2,146,611	(5,265,732)

Capital expenditure total

Level of completion indicators

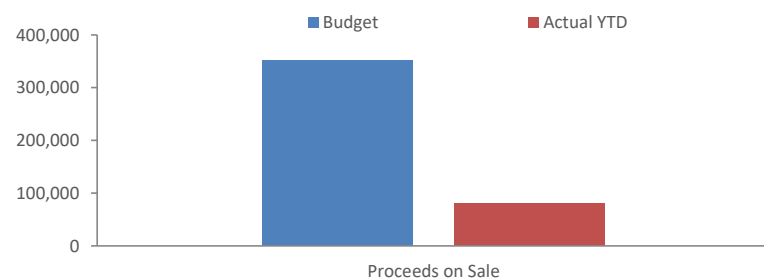


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

	Account Description	Adopted Budget	Proposed Amended Budget	YTD Actual
Land and Buildings				
7780	Capital Expenses - Medical Centre	207,760	207,760	16,730
8411	Capital Expenditure - Aged Housing Project	51,153	51,153	0
11180	Capital Expense - Town Hall Upgrade	50,000	195,299	161,084
13282	Capital Expense - Caravan Park Upgrade - Infrastructure Other	3,908	3,908	0
11185	Capital Expenditure - Roads Board Building	275,000	201,899	203,135
11186	Capital Expense - Bullaring Hall	80,000	0	0
11187	Capital Expense - Buljee Hall	60,000	60,000	0
11370	Capital Expense - Gorge Rock	50,000	50,000	0
		777,821	770,019	380,949
Plant & Equipment				
14582	Capital Expense - CEO Vehicle (1CR)	65,000	70,803	70,802
4180	Capital Expenditure - Chambers Upgrade	0	25,000	0
7480	Capital Purchase - EDRHS Vehicle (4CR)	35,000	35,000	0
7781	Capital Expenses - Doctors Vehicle (CR1000)	45,000	51,750	51,750
12381	Capital Expense - Mack Prime Mover (CR7)	200,000	350,000	0
12377	Capital Expense - Tipper - CR23	500,000	500,000	0
15181	Capital Expenditure - Fire Truck	450,000	450,000	0
14287	Capital Expenditure - Small Plant Purchases	10,000	10,000	0
14287	Capital Expenditure - Small Plant Purchases	20,000	20,000	12,667
		1,325,000	1,512,553	135,219
Infrastructure - Roads				
RG172	Corrigin Quairading Road	552,034	552,034	396,236
WFN007	Rabbit Proof Fence Road	1,539,771	1,539,768	432,390
RR003	Bullaring Pingelly Road	56,000	56,000	0
RR001	Bendering Road	144,500	144,500	0
RR004	Bullaring Gorge Rock Road	517,000	517,000	86,218
MR010	Yealering Kulin Road	40,760	40,760	0
MR126	Adam Street	70,000	70,000	0
MR018	Lomos South Road	72,994	72,994	0
CR011	Bilbarin Quairading Road	129,700	129,700	40,472
CR131	Hill Street	21,000	21,000	0
CR142	Connelly Parade	13,000	13,000	0
		3,156,759	3,156,756	955,315
Infrastructure - Other				
12281	Footpath Upgrade - Capital	84,336	84,336	25,477
13285	Rotary Park Parking Upgrade Capital Expenditure	1,436,599	1,436,599	252,572
10185	Capital Expense - Transfer Station - Infrastructure Other	25,000	25,000	0
11390	Capital Expense - Oval Lighting Upgrade	374,240	340,300	340,299
11293	Non Slip Coating to Pool facility & Replace Filter in Hydro Pool	50,000	56,780	56,780
13480	Saleyard Upgrade - Capital Expenditure	0	30,000	0
		1,970,175	1,973,015	675,128
		7,229,755	7,412,343	2,146,611

Asset Ref.	Asset description	Original Budget				Proposed Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$					\$	\$	\$	\$
	Land and Buildings												
	Granite Rise Blocks	60,000	78,900	18,900	0	30,000	39,450	9,450	0	0	0	0	0
	Plant and equipment												
	Law, order, public safety												
	1COH392 Central Brigade Fire Truck	44,620	0	0	(44,620)	44,620	0	0	(44,620)	0	0	0	0
	Health												
	4CR 2021 Isuzu MUX	32,500	25,000	0	(7,500)	32,500	25,000	0	(7,500)	0	0	0	0
	CR1000 2018 Toyota Kluger	44,857	35,000	0	(9,857)	40,962	38,182	0	(2,780)	40,962	38,182	0	(2,780)
	Community amenities												
	Glass Crusher	0	0	0	0	45,082	20,000	0	(25,082)	0	0	0	0
	Transport												
	CR7 2011 Iveco Powerstar Prime Mover	85,596	100,000	14,404	0	85,596	50,000	0	(35,596)	0	0	0	0
	CR23 2005 Hino Dutro 8500 X/Long	0	50,000	50,000	0	0	50,000	50,000	0	0	0	0	0
	2008 Spreader Horward Bagshaw or Bredrock	0	5,000	5,000	0	0	5,000	5,000	0	0	0	0	0
	Other property and services												
	1CR 2021 Toyota Prado	62,500	57,500	0	(5,000)	38,816	41,818	3,002	0	38,816	41,818	3,002	0
		330,073	351,400	88,304	(66,977)	317,576	269,450	67,452	(115,578)	79,778	80,000	3,002	(2,780)



3 Respondent's Offer

3.1 Form of Offer

The Chief Executive Officer
Shire of Corrigin
PO Box 221
CORRIGIN WA 6375

(BLOCK LETTERS)

I/We (Registered Entity Name): CJD EQUIPMENT PTY LTD

of: 54 GREAT EASTERN HIGHWAY, SOUTH GUILFORD, WA. 6055
(REGISTERED STREET ADDRESS)

ABN 63 008 754 523 ACN (if any) 008 754 523

Telephone No: 08 9478 0000

E-mail: DSHUGAR@CJD.COM.AU

In response to **Request for Quotation (RFQ) 13/2021 Purchase of new Prime Mover**

I/We agree that I am/We are bound by and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions contained in this Request signed and completed.

The responded price is valid up to ninety (90) calendar days from the date of the RFQ closing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Response irrespective of its outcome.

The consideration is as provided in the prices disclosed in the prescribed format and submitted with this RFQ.

Dated this 24TH day of FEBRUARY 2022

Signature of authorised signatory of Respondent:  _____

Name of authorised signatory: DANIEL SHUGAR

Position: REGIONAL SALES MANAGER

Telephone Number: 0436 287 719

Authorised signatory postal address: 787 ABERNETHY ROAD FORRESTFIELD, WA, 6058

Email Address: DSHUGAR@CJD.COM.AU

3.2 Selection Criteria

3.2.1 Compliance Criteria

Please select with a Yes or No whether you have complied with the following compliance criteria:

Description of Compliance Criteria	
a) Acknowledgment that your organisation has submitted in accordance with the Conditions of this RFQ including completion of the Offer Form and provision of your pricing submitted in the format required by the Principal.	/ No
b) Provision of Dealers Registration Certificate	Yes
c) Risk Assessment (please supply the following information in an attachment).	
i) <i>An outline of your organisational structure</i>	Yes
ii) <i>Provide the organisations directors/company owners and any other positions held with other organisations.</i>	Yes
iii) <i>Provide a summary of the number of years your organisation has been in business.</i>	Yes
iv) <i>Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract? If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with.</i>	No
v) <i>Are you currently engaged in litigation as a result of which you may be liable for \$50,000 or more? If Yes please provide details.</i>	No
Respondents are to supply evidence of their insurance coverage including, insurer, expiry date, value and type of insurance.	
A copy of the Certificate of Currency is to be provided to the Principal within 30 days of acceptance.	

3.2.2 Qualitative Criteria

The following criteria will be taken into consideration in determining the successful supplier.

Price Schedule	
Suppliers must complete the Pricing Schedule at 3.3 below:	Weighting 75%
Availability	
a) Availability/Timeliness Timeline/Schedule of extras on the vehicle to be carried out e.g. Tinting, fitting of accessories etc.	Weighting 20%
b) Delivery Date Delivery date to Shire of Corrigin Depot	
A. Regional Price Preference	
A price preference of 5% for businesses based in the Shire of Corrigin.	Weighting 5%

3.3 Price Information

Please complete the following Price Schedule.

3.3.1 Price Schedule

Item Description	Manufacturers Name/Item Code/Model No	Price (EX GST)	GST	Price (INC GST)
Prime Mover as per specifications in section 2.2	Kenworth T610	\$323,818.98	\$32,381.90	\$356,201.00
Licensing Cost	MC3 12months (2022 costing)	\$20,814.45	\$35.19 (gst only applicable on insurance costs)	\$20,849.55
Delivery to Corrigin	CJD will deliver as part of sale			
Trade In				
2011 IVECO Prime Mover	Non Compliant			

Kenworth Proposal

**Ref#Locby130
VP289735**

Customer
Shire of Corrigin

Lynch Street

Corrigin

6375

Dealer
Kenworth Trucks Australia

64 Canterbury Road

Bayswater

3153

Sales Representative

Daniel Shugar

Contact No.

0436 287 719

Pricing Period

Jan 1, 2023

Truck Model

T610 6x4 Day Cab Prime Mover

Tare Weight (excluding fuel)

 9,204kg **+/-2% excludes post production fit-ups**

Quantity

1

Aust. List Price inc. GST

\$371,350.00

\$371,350.00

Truck Price exc. GST

\$325,700.00

\$325,700.00 Excludes Registration Costs

Trade-In

Trade-In allowance exc. GST

\$0

GST

\$0

Trade-In allowance inc. GST

\$0

Payout Figure inc GST

\$0

Trade-In Equity inc GST

\$0

Net Change-over Price exc. GST & Taxes
\$325,700.00

GST

\$32,570.00

Registration (Comments:)

\$0

On Road Costs

\$0

Net Change-over Price inc. GST & Taxes
\$358,270.00
Net Price inc. GST & Taxes exc. Trade In
\$358,270

Pricing does not allow for cost variations caused by changes in government policy, government regulations or currency exchange fluctuations.



Kenworth Trucks Australia A031
64 Canterbury Road

Shire of Corrigin
Lynch Street

Bayswater, Victoria Australia 3153
Phone:
Fax: 0397204144
Email: stephen.may@paccar.com

Corrigin, Western Australia Australia 6375
Phone: 0896421106
Fax: 0
Contact Email: works@corrigin.wa.gov.au
Prepared for: Phil Burgess

Vehicle Summary

Unit		Chassis	
Model:	T610	Fr Axle Load (kg):	6500
Type:	Prime Mover	Max Front Load (kg):	6500
Description:	500hp Prime Mover	Distance at Max Load (%):	100
Application		Rr Axle Load (kg):	16500
Intended Serv.:	General Freight	Max Rear Load (kg):	16500
Commodity:	Variable General Products	Distance at Max Rear Load (%):	100
Body		G.C.M. (kg):	97000
Type:		Max G.C.M. Load (kg):	97000
Length (mm):	0	Requested G.C.M. Load (kg):	97000
Height (mm):	0	Distance at Max G.C.M. Load (%):	50
Body Weight (kg):	0	Wheelbase (mm):	4670
Body Width (mm):	0	Overhang (mm):	1370
Trailer		Fr Axle to BOC (mm):	1,610
No. of Trailer Axles:		Cab to Axle (mm):	3,060
Type:	Flatbed	Cab to EOF (mm):	4,430
Length (mm):	13720	Overall Comb. Length (mm):	18200
Height (mm):	4000	Road Conditions:	
Kingpin Inset (mm):	1430	Class A (I'state hwy/Roads):	100
Corner Radius (mm):	0	Class B (Well maintained):	0
Trailer Width (mm):	2500	Class C (Poorly maintained):	0
Restrictions		Class D (Off-Road):	0
Length (mm):	27500	Maximum Grade:	5
Width (mm):	2500	Length Max Grade (km):	1
Height (mm):	4300	Normal Grade (%):	3
		Length Normal Grade (km):	3
		Annual Distance (km):	250000
		Special Req.	
		Intrastate - WA	

Approved by: _____

Date: _____

Unpublished options may require review/approval.
Dimensional and performance data for unpublished options may vary from that displayed in PROSPECTOR.

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Effective Date: Jan 1, 2023
Prepared by: Stephen May

Complete

Model Number: T610
Quote/DTPO/CO: Q25103094
Version Number: 42.02



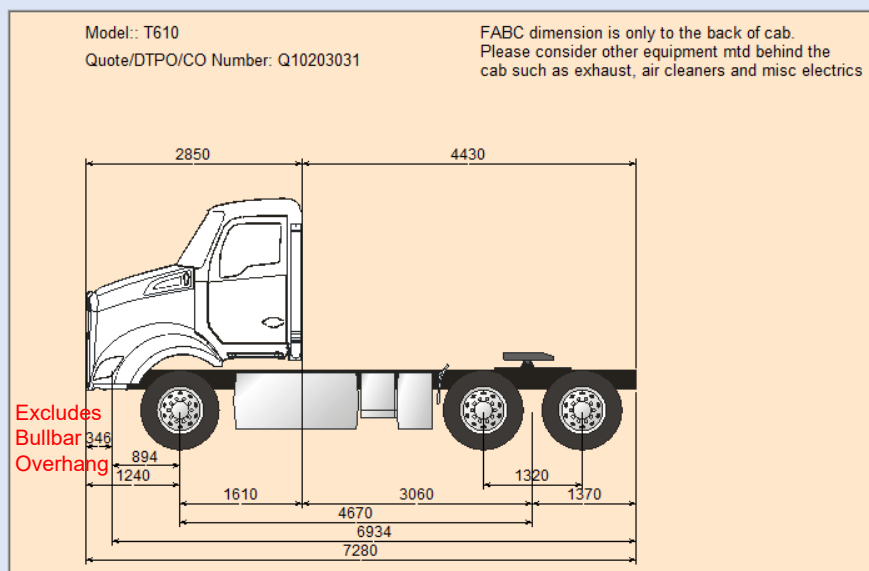
Kenworth Trucks Australia A031
64 Canterbury Road

Shire of Corrigin
Lynch Street

Bayswater, Victoria Australia 3153
Phone:
Fax: 0397204144
Email: stephen.may@paccar.com

Corrigin, Western Australia Australia 6375
Phone: 0896421106
Fax: 0
Contact Email: works@corrigin.wa.gov.au
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Horizontal Dimensions



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Quote/DTPO/CO: Q10203031
Version Number: 42.02



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Fuel Tanks

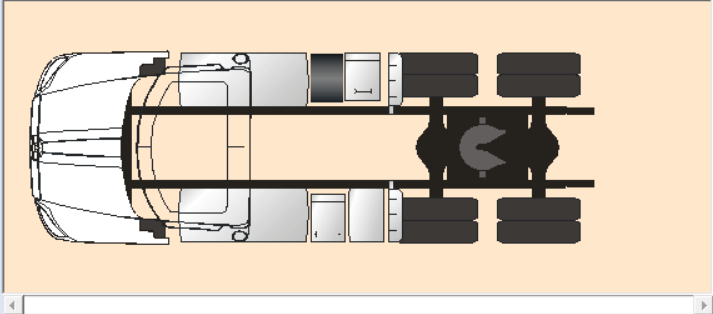
☒ Summary
☐ Right
☐ Left

Location
Forward
Rear
Rear-Rear
In-Frame
DEF Tank

Type

Material

Diameter



☒ Top View
Right Side Available Space: 60.00 mm
Current Wheelbase Space: 4670
☐ Side View
Left Side Available Space: 0.00 mm
Required Wheelbase Space: 4670

	Position	Description	Price	Weight
	RH Under	630L rectangular notched fuel tank RHF (add)	5140	152
	LH Under	630L rectangular notched fuel tank LHF (rpl)	1420	64
	LH BOC1	Double tier battery box LHR	560	11
	RH BOC2	Double tier toolbox RHRR	1130	39
	LH BOC2	185L rectangular oil tank LHRR	2660	222
	RH Def Tank	160L square AdBlue tank RHRR	0	12

Please be mindful of the space required for frame mounted accessories and air tank locations when preparing your fuel tank layout.

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Incomplete

Model Number: T610
Quote/DTPO/CO: Q10203031
Version Number: 42.02



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Corrigin, Western Australia Australia 6375
Phone: 0896421106
Fax: 0
Contact Email: works@corrigin.wa.gov.au
Prepared for: Phil Burgess

Description		\$ List	Weight
Model	T610 Includes radiator, silicon radiator/heater hoses, front axle shock absorbers, PVC covered chassis wiring, grab handles at rear of cab/sleeper, fuel tank steps, front tow hitch/hook, rear axle park brakes, colour coded polyester nylon cab & chassis airlines.	330,500	7,621
Configuration	Single steer + tandem drive (6 x 4)	0	0
	General Freight	0	0
	Variable General Products (usually palletised)	0	0
	Flatbed	0	0
	Prime Mover with Pocket Roadtrain trailers. Semi trailer plus drawbar connection to full trailer. (two trailer plus one dolly). Up to 27.5m overall length.	0	0
	Drum trailer brakes without ABS/EBSS on trailer	0	0
	ADR compliant	0	0
	Road Train compliant	0	0
	Intrastate - WA	0	0
	Australia	0	0
	Speed Limiter - 100km/hr	0	0
Kits	No fuel haul kit	0	0
	Non-essential circuits isolation (yard switch) - only available with Next Generation models. Adds functionality to the Alternator Isolation Switch.	0	0
	Standard Service kit	0	0

Engine & Equipment

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Prepared by: Stephen May

Complete

Model Number: T610
Quote/DTPO/CO: Q25103094
Version Number: 42.02



Description	\$ List	Weight
Cummins X15 Euro V 500hp / 1850lbft 530hp @ 1600-1700 rpm, 1850lbft torque @ 1200 rpm. 15.0 litre displacement. ADR80/03. Six cylinder in-line turbocharged air-to-air aftercooled, Aluminium flywheel housing. Fleetguard combination full flow & by-pass oil filters & integral oil cooler. Includes 2000rpm max, Cummins road speed limiter, KW spin on water filter.	1,530	0
EGP mtd in chassis, Dual side of cab exhaust - In chassis EGP mounted RHS.	310	34
Dual SS exhaust shield (Kenworth) - Polished shield with KENWORTH laser cut into both sides.	1,920	38
Dual curved chrome 5" tailpipe - max height	830	18
Fuel filter/water separator (Cummins only)	0	0
Cummins 8.8l/s (18.7cfm) compressor	0	0
12V starter with key switch	0	0
Donaldson 2500 series air cleaner - under hood	0	0
Dual inbuilt hood precleaners - service free	0	0
160A isolated alternator (X15/QSK/MX-12V)	300	2
12 volt cab/chassis electrics (unless otherwise specified in Misc Air Equipment, trailer connections will also be 12V)	0	0
Urea metering device - required with SCR or SMA exhaust systems	0	0
Cummins engine brake, column mtd control on single stalk	0	0
Radiator mounted bug screen	0	0
Horton single speed fan clutch	0	0
Barry type rear engine mounts (GCM 110T & less)	0	0

Transmission & Clutch

Eaton FO-20E318B-MXP UltraShift Plus transmission, 2050lbft torque, 18 speed overdrive with aluminium bell housing.	11,160	11
ECA clutch to suit Ultra-shift plus transmission	0	0
1810 main driveline (full round) (SPICER Series) Driveline yoke is full round.	0	0
1710 interaxle driveline - tandem (SPICER Series) Driveline yokes are full round.	0	0
Transmission oil cooler	0	0
Column mounted transmission control incorporating engine brake controls on single stalk.	-1,030	0
Eaton UltraShift Urge to move	0	0

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Model Number: T610
Quote/DTPO/CO: Q25103094
Version Number: 42.02



Description	\$ List	Weight
Aftermarket trans PTO NOT with a factory switch - use with a constant drive trans PTO or when a switch will be fitted aftermarket also.	0	0
Transmission mounted breather	0	0
Hill Start Assist	0	0

Axles & Equipment

MERITOR MFS66-122 (6.6t capacity) (single steer) formerly known as FG941 Includes standard warranty: 24 Months/Unlimited kms (excluding wheel end equipment).	340	4
Meritor 16.5x5 LA(Q+) front drum brakes (single)	0	0
Front springs, 7.2t taper leaf (> 9" susp)	0	0
2 steel piloted front hubs & drums - 285 PCD (MFS66/E1462)	0	0
TRW Ross TAS 85 power steering	0	0
Automatic Slack Adjusters (single steer)	0	0
REAR AXLE RATIO-4.30	0	0
MERITOR MT21-165GP - no diff locks (Vocational) 20.9t GAW (tandem - vocational applications). Includes Timken NP pinion bearing to front diff carrier and tight fitting crown wheel bolts to both diff carriers. Standard warranty: GCM <=110T, 48 Months/800,000 kms (excluding wheel end equipment).	5,140	187
16.5" x 7" Meritor Q+ rear drum brakes (tandem)	0	0
AIRGLIDE 460 10.5", 20.9T GAWR (tandem) 2 steel pedestals, 10.5" ride height	210	56
Rear Axle spacing 1321mm NOTE - axles are located by suspension components which may move longitudinally with variances of vertical load or installation angles.	0	0
4 Aluminium piloted rear hubs & drums - 285PCD (R-series)	0	0
Interaxle diff lock	0	0
Automatic slack adjusters - tandem rear axle	0	0
Diff breather(s) on axle housing	0	0

Tyres & Wheels

UPO 157408 - HAULMAX ATT202 295/80R22.5 STEER TYRES	460	65
UPO 157409 - HAULMAX 295/80R22.5 ATT 30 7 X 8 DRIVES	-960	160
STEEL DISC WHEELS 8.25X22.5 285 PCD 2 S TEER	-270	20
STEEL DISC WHEELS 8.25 X22.5 285PCD - D RIVE X 8	-1,840	160

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	Description	\$ List	Weight
	2 Clean buff wheels - single steer (only required with Alcoa steer wheels/rims)	0	0
	8 Clean Buff finish - rear (only required with Alcoa drive wheels/rims)	0	0
Frame & Equipment			
	270mm x 89mm x 7.9mm rails up to 7700mm (0.0521kg/mm/pair of rails)	0	9
	Rear suspension insert	0	0
	Taper cut-off / Dolly towing crossmember	270	18
	Temporary FUPS device	770	-4
	Aftermarket FUPS bullbar to be fitted	-3,960	0
	Double tier battery box LHR	560	11
	Double tier toolbox RHRR	1,130	39
	4 x 12V heavy duty Kenworth batteries	0	0
	Battery Isolation switch LHS (non-fuel haul) with remote push-button (RHS) activation	2,930	8
	Reversing squawker (BBS92 multi-frequency)	260	1
	Temporary canvacon delivery guards mandatory with tri-axle combinations, HAS461 suspension (car carrier), or 305/70 drive tyres.	-920	-35
	Thermoflex mudflaps - front (single steer)	0	0
	Thermoflex mudflaps - rear	0	0
	Steps to double tier Battery/Tool Box LHR in line with rectangular fuel tank steps	540	6
	100w (50mm evens) fifth wheel angles GCM limited to 200T.	540	17
	Fuwa K-Hitch KH10D902335 (D-value 260kN) Fabricated Steel 90mm greaseable fifth wheel, 216mm overall height on 16mm base plate.	3,340	310
	5th Wheel setting 0mm	0	0
	Kenworth cab air suspension mounted inboard of chassis (1 shock & 1 airbag)	0	0
Cab & Equipment			
	T610 2.1m wide cab, no sleeper Stamped aluminium cab with panoramic curved glass windscreen and stamped aluminium triple sealed doors. Manufactured using self-piercing rivets and structural adhesive.	0	0
	Aerodynamic hood, T610, under hood air cleaner engine mounted	0	0
	Premium soft trim, Red Garnet (4816) HD diamond pleat vinyl with grey ember hard trim	0	0

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Description	\$ List	Weight
ISRI 6860/870 STD air susp driver seat, Burgundy with standard seat cushion and L & R arm rests (LH arm rest only on COE). NOT with Horizontal Isolator.	0	0
ISRI 6860/870 STD air susp, No arm rest, Burgundy rider's seat with standard seat cushion. NOT with Horizontal Isolator.	730	11
Drivers black lap/sash seat belt	0	0
Riders black lap/sash seat belt	0	0
FM/AM radio aerial - roof mounted	0	0
Audio Visual Navigation Screen - 4 speakers - includes AM/FM/DAB+ radio and navigation options in a 6.5in touch screen display with steering wheel mounted controls	0	0
Electrophone UHF CB radio with aerial to RHS	960	2
Climate control High capacity unit with one touch automatic temperature control and with fresh & recirculated air filters.	0	0
One piece curved windscreen - tinted, laminated safety glass with dual electric variable speed windscreen wipers (conventional models) or with three electric variable speed windscreen wipers (COE only)	0	0
Cab rear window - fixed (493 x 922mm) with Conventional 2.1m day cab	0	0
Kenworth, LHS triple sealed door with electric lift window	0	0
Kenworth, RHS triple sealed door with electric lift window	0	0
Dual airhorns, both 572mm, mounted on roof on T4/T6/T9 Aero 50" cab	0	0
Kenworth aerodynamic mirrors, painted heated with integral spotter mirror and electronic adjustment	0	0
Curb side mirror	200	1
Power socket in rider side B-pillar	0	0
Manual reset circuit breakers on truck and trailer lighting circuits only, fuses used on other circuits	0	0
USB power supply	0	0
12v Power socket x 2 (1 x driver side, 1 x passenger side)	0	0
Two spare switches in main switch panel (where space permits)	0	0
Dual round halogen headlights - 7"	0	0
Headlight covers - aerodynamic	0	0
Wiring & switch - later fitment of driving lights with a maximum current draw of 20A	180	0

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Description	\$ List	Weight
Dual LED beacon lights to cab roof HELLA 7000 series (mounted on pedestals with 2.1m cabs)	1,560	4
Door courtesy lights	0	0
LED stop/tail lights (incl. reverse lights)	0	0
No external cabin lights on cab roof.	-230	-3
Exterior sunvisor - stainless steel	0	0
PACCAR information centre displays engine voltage, transmission temperature (except with PACCAR transmission or Allison auto), outside air temperature, 2 clocks and trip and fuel economy information	0	0
SCR fluid gauge	0	0
Speedometer and tachometer	0	0
Engine coolant temperature gauge	0	0
Engine oil pressure gauge	0	0
Fuel level gauge	0	0
Air system pressure gauges	0	0
Chrome bezel gauges	0	0
Virtual gauge - Fuel Economy	0	0
Virtual gauge - Percent torque	0	0
Virtual gauge - Tractor brake application	0	0
Virtual gauge - Engine Oil Temperature	0	0
Virtual gauge - Turbo boost	0	0
Virtual gauge - Analogue clock	0	0
Cummins cruise control, steering wheel mounted	0	0
Adjustable steer column and steering wheel with leather wrap and inbuilt audio and cruise controls	0	0
No jack and wheelbrace	-280	-18
Integral two cup drink holder in dash	0	0
No external side of cab grab handles	0	0
Back of cab grab handles (non-painted)	0	0
Aluminium grille mesh to front of cab/hood	0	0
Radiator mounted condensor	0	0
Remote keyless entry with pre-trip ext lamp test	0	0
Drivers side fasten seat belt warning	0	0
Black interior grab handles on A and B pillars	0	0
Single hood hooks	0	0

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Description	\$ List	Weight
Painted headlight surrounds	0	0
No sleeper	0	0
Documentation, Telematics & Training		
Kenworth driver's information pack with driver's handbook	0	0
Kenworth customised parts list - hard copy	80	0
Kenworth custom maintenance manual - USB drive	0	0
PACCAR CONNECT 12 months base subscription. PACCAR Connect is a subscription service that provides you with access to GPS tracking and telematics information to track your vehicle, monitor vehicle performance and driver behaviours. PACCAR and its affiliates also use this information to improve PACCAR vehicles and services to PACCAR customers and in accordance with the PACCAR Connect Privacy Policy.	0	0
Air Equipment		
Semi trailer kit	0	0
PBR air line couplings	0	0
Semi trailer detachable coiled air lines	90	0
Semi trailer fixed light line - AS 2513 plug straight light line	0	0
Sliding crossmember, no hosetenna (air & light connections mounted on sliding crossmember)	-50	-4
Manual air tank drain valves	0	0
Chicago Rawhide Turbo 2000 air dryer	0	0
Trailer release valve	1,350	1
24 volt inverter for trailer safety systems. Increases trailer ABS & TRM supply voltage from 12V to 24V - required for road train compliance.	1,860	1
ESP (Prime Mover) - Electronic Stability Program	0	0
Electronic Braking Safety System (ABS+ATC+DTC) - EBSS is an Electronically controlled pneumatic braking system (standard features: Antilock Braking System + Automatic Traction Control + Drag Torque Control)	0	0
Semi trailer ABS - socket + detachable lead - 12 Volt nominal, becomes 24 volt when (75500022) "24 Volt Inverter for Trailer Safety systems" is selected. This Socket and detachable lead option can be used with Semi Trailer kit or Combined kit.	310	3

Fuel Tanks & Equip

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Description	\$ List	Weight
Aluminium Note: each fuel tank specified is filled with 200L fuel when it leaves the KW factory. Tanks with a capacity less than 200L will be completely filled. Polished aluminium fuel tanks apply to all orders from the January 2015 price book onwards. Non-polished aluminium fuel tanks will be provided for all trucks ordered in price levels earlier than the January 2015 price book.	0	0
Polished finish - Aluminium tanks only	0	0
630L rectangular notched fuel tank LHF (rpl) forward notched	1,420	64
630L rectangular notched fuel tank RHF (add) forward notched	5,140	152
185L rectangular oil tank LHRR c/w breather & 1.25" BSP in/outlets. Aftermarket fittings and hoses for the oil tank may need up to 150mm of additional rail space.	2,660	222
160L square AdBlue tank RHR (stainless steel) for X15 (60L AdBlue supplied at factory)	0	12
Single fuel pickup & return with no fuel cooler	0	0
Frame/Location Options		
Hydraulic PTO retrofit to u`side of trans. locate air tanks, airlines, fuel lines and electrical harnesses clear from underside of clutch housing to output yoke. (Not with Allison transmission), (subject to Kenworth Engineering approval)	0	0
Paint		
Paint cab stock Ice White (419KEA.KMV2)	0	0
Chassis painted 1 colour	610	0
Matt black solid to top of hood (will use paint code 419KEA.6JRV) (metallic or BaseCoat ClearCoat Not Available)	700	0
PAINT COLOR NUMBER	0	0
N97020 COLOUR A 419KEA.KMV2 Ice White		
N97400 SLD HOOD 419KEA.6JRV Flat Black		
N97350 CHASSIS 419AFL.KT79 CSR Black		
Miscellaneous		
	0	0
List Price	\$371,350	
Total Weight	9204kg	

Prices and Specifications Subject to Change Without Notice.

Typical accuracy of a weight estimate is +/- 2% and does not include the weight of fuel.
There is no guarantee as to the accuracy of the weight estimate of this specification.

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Accessories to be Fitted by Dealership

CTPO Reference # **Q10203031**
 Customer **Shire of Corrigin**
 Sales Representative **Daniel Shugar**
 Dealership **Kenworth Trucks Australia**
 Truck Model **T610**

Dealer Reference	Description	Qty	\$ Exc. GST	Total \$	Kgs
	Tare Weight (excluding Fuel)				9,204
	Freight Costs - ex Melbourne	1	\$5,000	\$5,000	0
Pre Delivery Items	Smoke aero bug deflector	1	\$250	\$250	
Pre Delivery Items	Black Duck canvas seat covers driver+passenger	2	\$300	\$600	
Pre Delivery Items	Kenworth HD floor mats and dash mat	1	\$300	\$300	
Pre Delivery Items	In cab air gun to RHS Nitto fittings	1	\$150	\$150	
Pre Delivery Items	Chrome drive hubcaps and Alcoa nut covers	1	\$289	\$289	
Pre Delivery Items	Kenworth mudfaps to bullbar, drives and lightbar	6	\$100	\$600	
Pre Delivery Items	Jack and Wheel brace fitted ROC or location TBC	1	\$290	\$290	
Build	Stainless waterank 20ltr to ROC chassis	1	\$1,500	\$1,500	
Build	Heavy Duty rubber guards over drives inc Heavy Duty light bar	1	\$4,500	\$4,500	
Build	Checkerplate walkway ROC to Fifthwheel	1	\$850	\$850	
Build	Hydraulics to suit shire application as per specs	1	\$10,500	\$10,500	
Build	Fire extinguisher 9kg ROC 2.5kg inside cab location TBC	1	\$1,200	\$1,200	
Build	Handrail to driver and passenger cab to assist in entry	1	\$250	\$250	
Build	Spare wheel carrier including rim and tyre mounted on chassis ROC inc manual which	1	\$6,000	\$6,000	
Electrical	Lightforce Genesis LED driving lights to bullbar	2	\$1,000	\$2,000	
Kcraft	Bullbar to suit T610 "mega style" inc all relevant signage	1	\$9,000	\$9,000	
Livery	Corrigin logo to driver and passenger doors	2	\$250	\$500	
TOTAL				\$43,779	9,204

**T610
SERIES**



AUSTRALIAN MADE. WORLD'S BEST.



AUSTRALIAN MADE. WORLD'S BEST.

WE KNOW BUSINESSES THAT TRANSPORT GOODS ARE AS VITAL TO AUSTRALIA'S ECONOMY AS THOSE THAT GROW, MINE OR MANUFACTURE THEM.

SO WE MAKE IT OUR BUSINESS TO BUILD THEM THE WORLD'S BEST TRUCKS.

We have some of the most demanding road conditions in the world, with many trucks in Australia travelling vast distances on corrugated roads, through billowing dust and extreme heat and humidity. From the saleyards, the forests, and the remotest of mines, to the ports, farmyards and cities, Australian trucks can haul more than three times heavier loads than trucks in other parts of the world.

To meet these challenges a truck needs to be purpose-built and tough enough to stand the test of time, while providing operators with a safe and comfortable environment. Every Australian Kenworth is designed and manufactured for its intended task and to individual customer requirements. Manufactured with uncompromising quality, Kenworths work harder for longer, offering strength, durability and reliability.

To be Australian Made. World's Best, we cover millions of kilometres in challenging conditions. We test the chassis, cooling, brakes and suspension and every other component to the limit, so each truck meets our strict quality guidelines and the needs of our customers.

Designed and manufactured in the Melbourne suburb of Bayswater since 1971, supported by PACCAR's global strength and services, and with the backing of an extensive dealer network throughout Australia, New Zealand and Papua New Guinea, we have you covered.

KENWORTH, DELIVERING THE RIGHT TRUCK FOR YOU AND YOUR ENVIRONMENT.



**TAILORED
TO SUIT
YOUR NEEDS**



OUR BEST TRUCK YET

1400mm Sleeper



THE ULTIMATE DRIVER EXPERIENCE

The T610 is one of the most aerodynamic and fuel efficient trucks to carry the Kenworth badge and with up to 600 hp at your disposal, it's ready for whatever task lies ahead. Offering a revolution in driver comfort and ergonomics, the T610 is more spacious, better equipped and has been manufactured to the most exacting quality standards in Kenworth's history, delivering the ultimate driver experience.

There's been nothing left on the drawing board when it comes to safety. Available with state-of-the-art collision avoidance technology, it can monitor road conditions constantly to help prevent and protect you and other road users' from potentially hazardous situations.

**T610
SERIES**

KENWORTH EVOLUTION

WWW.KENWORTH.COM.AU/TRUCKS/T610-SERIES



860mm Sleeper

T610



T610
SAR

**RELIABILITY
VERSATILITY
DURABILITY**



T610
SAR

T610

The extremely versatile T610 is suitable for virtually any application and is made to measure for line haul, including maximum payload 26m B-Double configurations.

T610SAR

The T610SAR with its classic Kenworth styling is as tough as it is durable, and the set forward front axle makes it an ideal workhorse for 19m B-Double, and tipper and dog applications.

CHASSIS FRAME LAYOUT

To suit your needs, Kenworth trucks offer customised wheelbases and frame layouts. We optimise the frame layout design for maximum fuel capacity, durability and provision for auxiliary frame mounted equipment.

FUEL TANKS

Together with the frame layout we have an extensive range of fuel tanks for a variety of applications. Polished aluminium tanks are standard, or select steel tanks for demanding applications.

POWERTRAIN

The T610 is powered by the Cummins X15 Euro 5 engine with Advanced Dynamic Efficient Powertrain Technology (ADEPT), a suite of electronic features that interact with Eaton automated manual transmissions, dynamically adapting to operating conditions to enhance fuel economy with no impact on productivity.

T610
SERIES



**OPEN
SPACES**

SOFT TRIM INTERIOR

Natural Sand

Tan Saddle

Grey Graphite

Red Garnet

Brown Umber

Blue Indigo

HARD TRIM INTERIOR

Charcoal



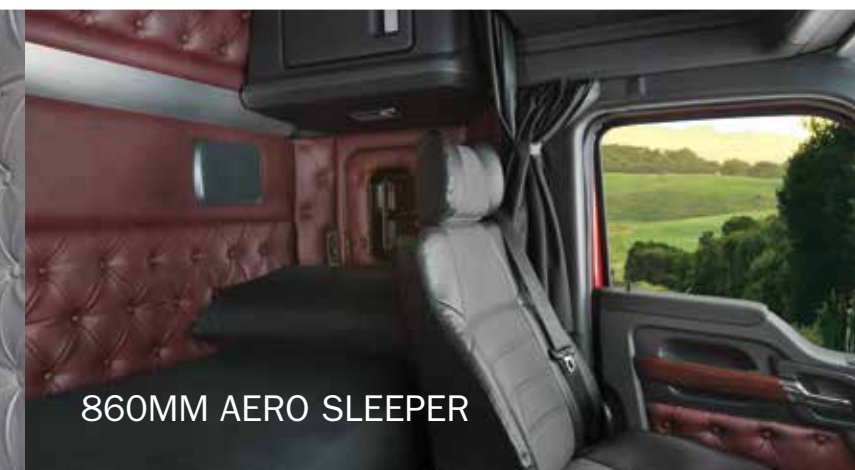
1400MM AERO SLEEPER
King Single Mattress



**WORLD'S
BEST
REST STOP**



760MM MID-ROOF SLEEPER



860MM AERO SLEEPER

**DESIGNED
COMPLETELY
FOR THE
NEEDS OF
THE DRIVER**

The cab of the T610 is wider than traditional Kenworth cabs, offering increased walkthrough space between the seats, greater room head-to-toe, more standing room in the sleeper cabs and additional storage – all of it positioned for maximum convenience.

Driver comfort is enhanced by an advanced heating and air-conditioning system with automatic climate control. Powerful yet efficient, it maintains optimum cabin temperature at all times, in all driving conditions.

The T610 cabin boasts triple sealed doors and door apertures – an innovation that minimises noise and dust leaks.

Behind the wheel you immediately feel in command. The expansive windscreen offers a panoramic view of the road, while the cabin's superior ergonomics mean switchgear and controls are positioned intuitively, and dashboard instrumentation is visible at a glance.

Available in a range of colours, the cab interior features high quality plush upholstery in the traditional studded pattern. And to suit your needs, the T610 is available with a day cab, or your choice of four sleeper cabs, a 600mm Aero, 760mm Mid-Roof, 860mm Aero or 1400mm Aero sleeper. All sleeper cabs come with a wrap-around privacy curtain to make full use of the cab during rest periods.

**T610
SERIES**

SAFETY BY DESIGN



WHEN IT COMES TO RIDING THE ROAD, SAFETY ISN'T JUST ONE MORE THING TO THINK ABOUT - IT'S EVERYTHING

At Kenworth, protecting the driver, vehicle, payload, and other road users against unexpected hazards has always been a paramount consideration. Safety is built into every truck through Application Engineering, a design approach that also delivers optimal payloads, reliability and productivity.

Aside from providing the optimal drivers' environment to aid with vehicle control, Kenworth interiors combine classic Kenworth styling with the highest standards of cab ergonomics and safety, further minimising driver distraction. The wrap-around dash provides an unobstructed view of gauges and easy access to vital switches and controls. Smart Wheel fingertip access for engine brake and cruise functions deliver further driver confidence, comfort and control.

Kenworth Electronic Brake Safety Systems (EBSS) further enhance vehicle control and accident avoidance, with a comprehensive list of options available. These include integrated active safety systems, incorporating Active Cruise Control with Braking, Collision Mitigation with Autonomous Emergency Braking and Lane Departure Warning.

- Optional items to even further safeguard driver well-being include:
- High visibility grab handles and seat belts
 - Enhanced illumination of step and landing areas, increasing visibility
 - Ground based fluid check

AN ONGOING COMMITMENT TO INNOVATION AND SAFETY

Kenworth's commitment to ongoing research, design and engineering capability demonstrates our flexibility in adapting new technologies as they come to the fore.

Kenworth tests advancements to identify and incorporate into production the best innovations to improve safety, environmental performance and productivity.



KENWORTH ELECTRONIC BRAKE SAFETY SYSTEMS (EBSS)

ANTILOCK BRAKING SYSTEM (S) **ABS**
Prevents wheel lock-up when the vehicle is over braked, often reducing stopping distances. Vehicles can retain directional stability and steerability even under emergency braking on slippery road surfaces. ABS also reduces the danger of jackknifing in the case of vehicle combinations.

DRAG TORQUE CONTROL (S) **DTC**
Prevents the driven wheels from compression locking on a slippery surface by raising engine revs to assist with vehicle stability.

AUTOMATIC TRACTION CONTROL (S) **ATC**
Prevents wheel spin under acceleration as the drive torque exceeds the drive tyres to road surface adhesion. The ATC system communicates with the engine ECU to reduce engine power or will apply the brake to the drive wheels depending on the low traction event.

HILL START ASSIST (O) **HSA**
Prevents the truck from rolling back on steep grades, providing a consistent and controlled launch. Only available with Eaton UltraShift® PLUS Automated Transmission.

TRAILER RESPONSE MANAGEMENT (O) **TRM**
Electronic trailer brake actuation (for EBS compatible trailers only) for improved trailer braking response to assist with reduced stopping distances.

ELECTRONIC STABILITY PROGRAM (O) **ESP**
Helps to restore vehicle stability through the use of ABS, ATC and steering direction in the prevention of rollovers and jackknifing. Steering angle, yaw, suspension pressure and brake application pressure sensors monitor the intended vehicle directional control versus actual vehicle movement. ESP intervenes by applying individual wheel brakes, or reduced engine torque when required to enhance vehicle stability. The system is compatible with multi trailer combinations.

INTEGRATED ACTIVE SAFETY SYSTEMS

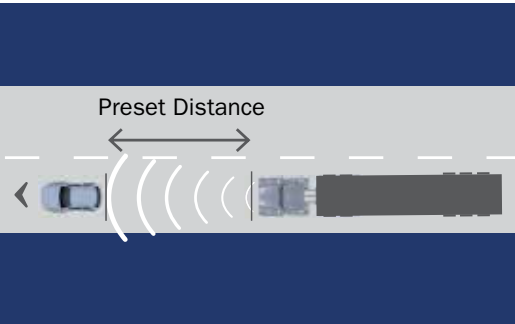
ACTIVE CRUISE CONTROL WITH BRAKING (O) **ACB**
Helps assist with accident avoidance, by using on-board computers and radar to engage the engine and wheel braking systems if other vehicles on the road enter unsafe distances from the truck.

COLLISION MITIGATION SYSTEM WITH AUTONOMOUS EMERGENCY BRAKING (O) **CMS/AEB**
When a forward moving or stationary vehicle enters an unsafe driving distance from the truck, the system utilises audible and visual alerts to warn the driver and if necessary applies the brakes to mitigate an imminent collision. This functionality operates whether cruise control is activated or not.

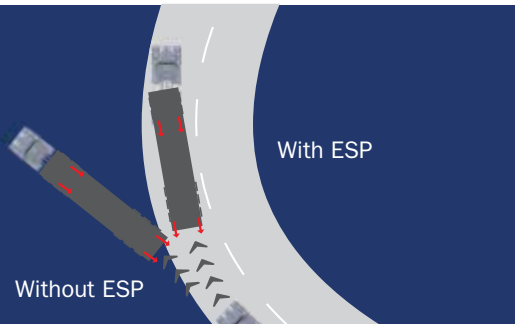
LANE DEPARTURE WARNING (O) **LDW**
The LDW system detects when a vehicle drifts across a lane marking. When this occurs and the turn signal is not activated, the unit automatically emits an audible warning, alerting the driver to make a correction. It gives drivers the ability to combat lane drift related to fatigue, distractions and unfavourable weather conditions, working effectively both day and night and in most weather conditions, like rain or fog, where visibility is limited.

(S) STANDARD (O) OPTIONAL

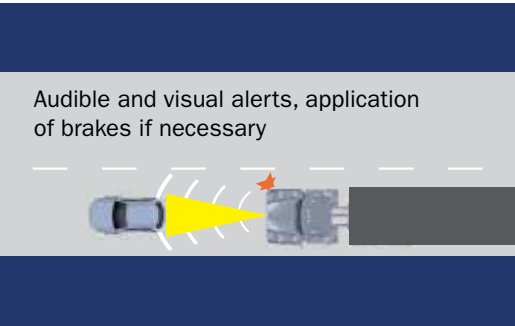
ACTIVE CRUISE BRAKING



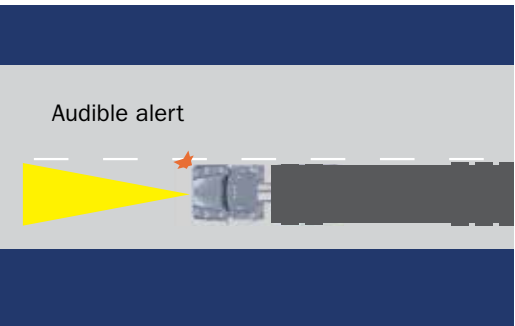
ELECTRONIC STABILITY PROGRAM



COLLISION MITIGATION SYSTEM WITH AEB



LANE DEPARTURE WARNING



DESIGN FLEXIBILITY



CONFIGURATION	
6 X 4	standard
8 X 4 (T610SAR - tandem with lazy axle)	optional
GCM	
NOMINAL 97 TONNE*	
* Higher GCM ratings available subject to Application and Engineering approval.	
SLEEPER	
600MM AERO ROOF	optional
760MM MID-ROOF	optional
860MM AERO ROOF	optional
1400MM AERO ROOF	optional
SUSPENSION	
FRONT - TAPER LEAF, MULTI LEAF / REAR - AIRBAG, MECHANICAL	
TRANSMISSION	
MANUAL & AUTOMATED MANUAL TRANSMISSION (AMT)	

FRONT FRAME HEIGHT (F.F.H) MM				
Front Spring	Tyres			
	11R22.5 R251	295/80 R22.5 R150-II	305/70 R22.5 R227	
7.2T Multi	1116	1121	1095	
7.2T Taper	1030	1035	1009	
12T Taper	1081	1086	1060	
REAR FRAME HEIGHT (R.F.H) MM				
Rear Suspension	Tyres			
	11R22.5 M766	275/70 R22.5 M749	295/80 R22.5 R150-II	
Airglide 400	1026	976	1022	
Airglide 460	1064	1014	1060	
Neway AD246/10	1051	1001	1047	

IMPORTANT NOTES

All frame height dimensions are to the top of the frame using 270mm rails.

For illustration purposes different configurations have been used.

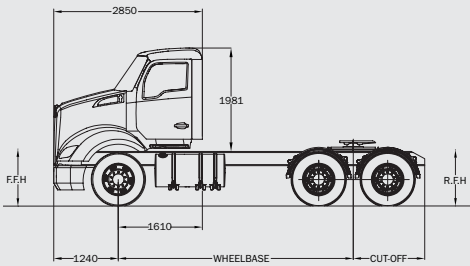
Variations will occur due to tare weight differences caused by optional equipment and fuel. Variations of +/- 25mm can be expected on heavy duty trucks.

Heights have been calculated with the tyre in an unladen condition and unless specified Bridgestone tyres have been used in the calculations. Variations will be caused by different tyre manufacturers.

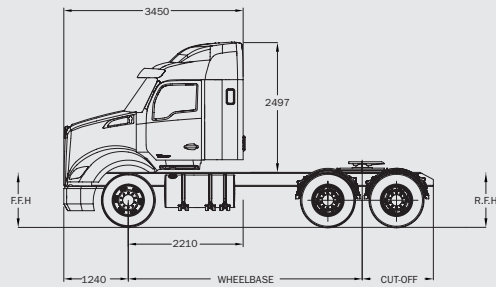
For a wide range of options, contact your Kenworth Dealer.

T610

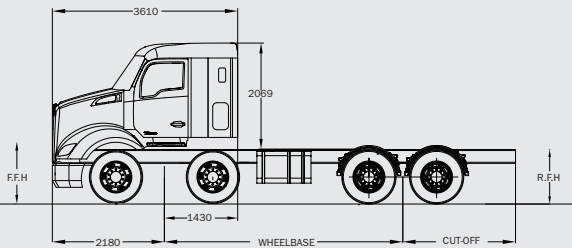
DAY CAB



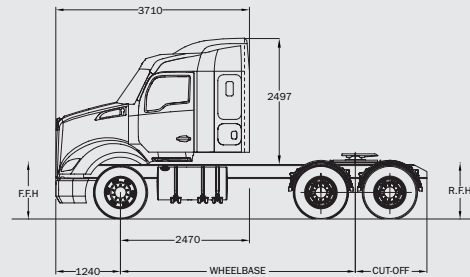
600MM AERO ROOF SLEEPER



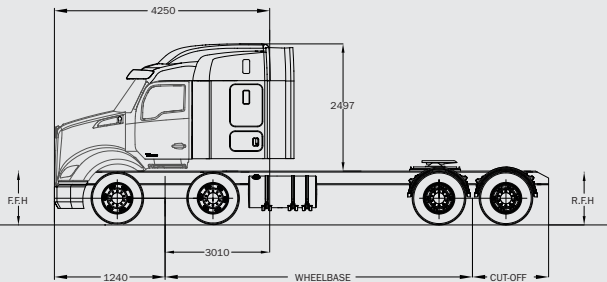
760MM MID ROOF SLEEPER (8X4)



860MM AERO ROOF SLEEPER

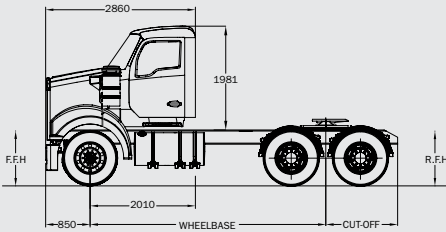


1400MM AERO ROOF SLEEPER

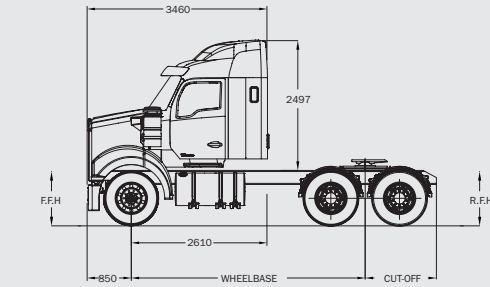


T610SAR

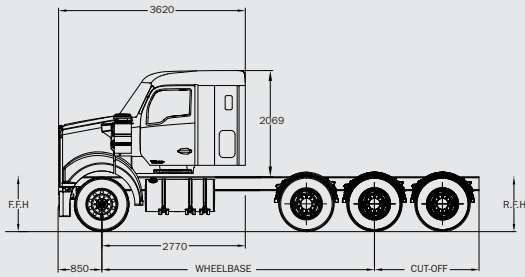
DAY CAB



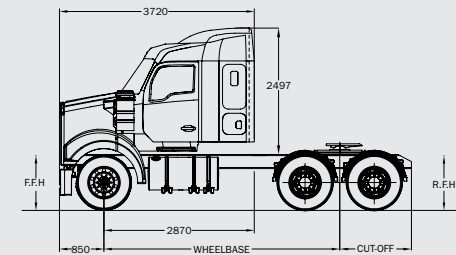
600MM AERO ROOF SLEEPER



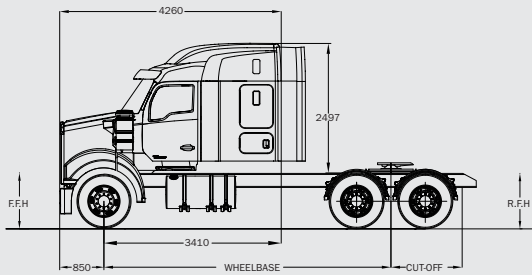
760MM MID ROOF SLEEPER (8X4) - TANDEM WITH LAZY



860MM AERO ROOF SLEEPER



1400MM AERO ROOF SLEEPER



KENWORTH SUPPORT



PACCAR Inc. is a Six Sigma company and global technology leader in the design, manufacture and customer support of high-quality light, medium, and heavy-duty trucks under the Kenworth, Peterbilt and DAF brands. PACCAR also designs and manufactures advanced diesel engines, provides financial services and information technology, and distributes truck parts related to its principal business.



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As well as ISO 14001:2015, which sets the framework and criteria for an environmental management system, PACCAR Australia and Kenworth Trucks are certified ISO9001:2008, which sets the framework for a Quality Management System, and PACCAR Australia is certified OHSAS18001:2007, an international standard, which enables an organisation to improve its performance by having control over, and knowledge of, all relevant hazards resulting from normal operations and abnormal situations.

AUSTRALIA'S BEST DEALER NETWORK



PACCAR Australia Pty Ltd
64 Canterbury Road
Bayswater Victoria 3153
Phone (03) 9721 1500

IF A TRUCK'S NOT ON THE ROAD...IF IT'S NOT RUNNING... THEN IT'S NOT DOING ITS JOB

In addition to making the nation's most heavy-duty truck, we built the country's most comprehensive service and support network.

Comprising more than 50 regional and metropolitan locations, Kenworth has built an extensive truck dealer network across Australia, New Zealand and Papua New Guinea that is renowned for its professionalism and excellence in the heavy duty truck industry.

For more information contact your local
Kenworth Dealer or go to www.kenworth.com.au



IMPORTANT: The vehicles shown in this brochure are for illustrative purposes only and may include some non-standard optional equipment. All weights and measurements should be regarded as approximate only. For full details contact your Kenworth Dealer. In the interests of product improvement, Kenworth reserves the right to change these specifications without prior notice.



AUSTRALIAN MADE. WORLD'S BEST.



Request for Quotation

Request for Quotation:	Purchase of new Prime Mover
Deadline:	Friday 25 February 2022 at 4.00pm
Address for Delivery:	tenders@corrigin.wa.gov.au
RFQ Number:	RFQ13/2021

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1.1 Contact Person

Respondents should not rely on any information provided by any person other than the person listed below:

Name:	Phil Burgess, Manager Works and Services
Telephone:	0429 632 203
Email:	works@corrigin.wa.gov.au

1.2 Briefing/ Inspection

Respondents are invited to attend an inspection by appointment only with Mr Phil Burgess, Manager Works and Services during the period Monday 14 February to Friday 18 February 2022. The inspection will provide Respondents with the opportunity to clarify any uncertainties with the contact person prior to the closing of the Request for Quote.

The location of the meeting is Corrigin Shire Depot, Walton Street Corrigin WA 6375

1.3 Selection Criteria and Evaluation

The Shire of Corrigin has adopted the best value for money approach to this Request. This means that, although price is considered, the Response containing the lowest price will not necessarily be accepted, nor will the offer ranked the highest on the Qualitative Criteria.

The Weighted Price method will be used to evaluate quotes as follows:

Criteria	Weighting
Quoted Price	75%
Availability/ Timeliness	20%
Regional Price Preference	5%

1.4 Regional Price Preference

The Shire of Corrigin Regional Price Policy is attached in *Appendix 1 – Regional Price Policy* and stipulates that a price preference will apply to suppliers who are based in, operate from or source goods or services from within the Shire Region.

1.5 Price Basis

All prices for Goods included in this RFQ are to be fixed. Quoted prices must include Goods and Services Tax (GST).

Unless otherwise indicated prices must include delivery to Shire of Corrigin depot and all applicable levies, duties, taxes and charges including licensing. Any charge not stated in the Response, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

Responses that do not contain all information requested may be excluded from evaluation.

1.6 Canvassing of Officers

If the Respondent, whether personally or by an agent, canvasses any of the Shire of Corrigin Councillors or Officers with a view to influencing the acceptance of any quote made by it or any other company, then regardless of such canvassing having any influence on the acceptance of such quote, the Principal may at its absolute discretion omit the quote from consideration.

2 Specifications

2.1 Contract Requirements in Brief

The Shire of Corrigin seeks quotes for the supply of one new automatic Prime Mover with option of trade in of 2011 IVEKO Prime Mover.

A full statement of the trade vehicle (including photos) is included in Appendix 1.

2.2 Specific Requirements

1. One Prime Mover
2. Engine in the range of 500hp
3. Gross Combination Mass (GCM) not less than 90,000 kilograms
4. Automatic shift transmission
5. Long range fuel tanks
6. Power Take Off (PTO) engage/shift on the run, electronically controlled from the dash
7. Guards (rubber flexi guards) over drive axles
8. Day Cab - Air conditioning/heating
9. Cab colour white - painted with **Shire of Corrigin** on doors both sides of body
10. Radio/Bluetooth/Handsfree
11. UHF radio (Latest GME Electraphone) to be fitted to interior of cab with external antenna
12. Window tint
13. Power windows
14. Heavy duty rubber floor mats
15. Driver's seat to be a cloth covered air suspension seat with multiple adjustments
16. Black Duck Canvas seat covers
17. Weather shields to be fitted to the driver's and passenger side doors
18. Fire extinguishers 1x fitted inside cab (2.5kg), 1x fitted outside (9.kg)
19. Powered and heated West Coast mirrors
20. Double LED amber revolving beacon
21. Polished alloy bull bar with spotlights
22. Handrails to be fitted to the outside of the cab on the driver's and passenger side to assist entry to cab
23. 90mm fixed turn table
24. Air operated diverter valve controlled from the cab to be fitted with all fittings. 2x trailer hydraulics to be fitted at rear of cab (1x 1inch and 1x ¾ inch). ¾ return line to be fitted (for operation of low loader ramps)
25. Service and emergency air connections with blanking plugs to be fitted at rear of cab - service and emergency airlines to be supplied
26. Electrical connection - 12 volt seven-pin female base with heavy duty 5mm² cabling to be fitted at rear of cab
27. Rear lights to be LED combination lights – marker lights to be LED
28. Battery isolator with conduit wiring
29. 10 stud 8¼ steel disc wheels
30. Chip and cut resistant all-purpose all position tyres are to be fitted - specifications of tyre size and type to be provided with proposal
31. Mud Flaps
32. Air inflation/blow down kit suitable for the inflation of vehicle tyres and blow down attachment to be supplied and fitted (Nitto fittings)
33. A toolbox to be fitted to the chassis and tool kit for general maintenance
34. A water tank at least 20 litre capacity with tap to be fitted to the chassis behind the cab on the driver's side.
35. Main hydraulic line supply and return to 1inch

- 36. Case drains to be 3 1/4 inch
- 37. A step to assist servicing access to be fitted to the chassis between the turntable and the cab
- 38. Operator Service, Workshop and Parts Manuals to be supplied with new unit
- 39. Spare wheel carrier and winch

3 Respondent's Offer

3.1 Form of Offer

The Chief Executive Officer
Shire of Corrigin
PO Box 221
CORRIGIN WA 6375

I/We (Registered Entity Name): Truck Centre WA
(BLOCK LETTERS)

of: 291 Berkshire Road Forresfield
(REGISTERED STREET ADDRESS)

ABN 19 120 476 879 ACN (if any) 120476879

Telephone No: 08 6253 2600

E-mail: clayton.c@tcwa.com.au

In response to **Request for Quotation (RFQ) 13/2021 Purchase of new Prime Mover**

I/We agree that I am/We are bound by and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions contained in this Request signed and completed.

The responded price is valid up to ninety (90) calendar days from the date of the RFQ closing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Response irrespective of its outcome.

The consideration is as provided in the prices disclosed in the prescribed format and submitted with this RFQ.

Dated this Friday 25th day of February 20

Signature of authorised signatory of Respondent: 

Name of authorised signatory: Clayton Cowling

Position: Customer Manager WA

Telephone Number: 0439110091

Authorised signatory postal address: PO Box 77 Guildford WA 6935

Email Address: sales@truckcentrewa.com.au

3.2 Selection Criteria

3.2.1 Compliance Criteria

Please select with a Yes or No whether you have complied with the following compliance criteria:

Description of Compliance Criteria		
a) Acknowledgment that your organisation has submitted in accordance with the Conditions of this RFQ including completion of the Offer Form and provision of your pricing submitted in the format required by the Principal.	Yes / No	Yes
b) Provision of Dealers Registration Certificate	Yes / No	Yes
c) Risk Assessment (please supply the following information in an attachment).		
i) <i>An outline of your organisational structure</i>	Yes / No	Yes
ii) <i>Provide the organisations directors/company owners and any other positions held with other organisations.</i>	Yes / No	Yes
iii) <i>Provide a summary of the number of years your organisation has been in business.</i>	Yes / No	Yes
iv) <i>Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract? If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with.</i>	Yes / No	No
v) <i>Are you currently engaged in litigation as a result of which you may be liable for \$50,000 or more? If Yes please provide details.</i>	Yes / No	No
Respondents are to supply evidence of their insurance coverage including, insurer, expiry date, value and type of insurance.		
A copy of the Certificate of Currency is to be provided to the Principal within 30 days of acceptance.		

3.2.2 Qualitative Criteria

The following criteria will be taken into consideration in determining the successful supplier.

Price Schedule	
Suppliers must complete the Pricing Schedule at 3.3 below:	Weighting 75%
Availability	
a) Availability/Timeliness Timeline/Schedule of extras on the vehicle to be carried out e.g. Tinting, fitting of accessories etc.	Weighting 20%
b) Delivery Date Delivery date to Shire of Corrigin Depot	
A. Regional Price Preference	
A price preference of 5% for businesses based in the Shire of Corrigin.	Weighting 5%

3.3 Price Information

Please complete the following Price Schedule.

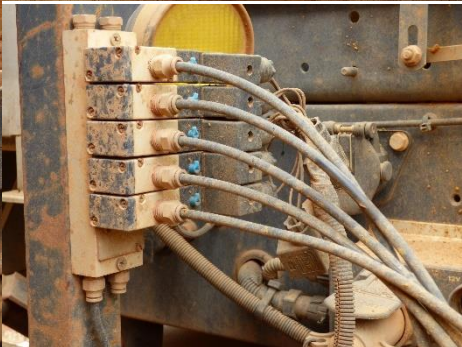
3.3.1 Price Schedule

Item Description	Manufacturers Name/Item Code/Model No	Price (EX GST)	GST	Price (INC GST)
Prime Mover as per specifications in section 2.2	Mack Anthem	\$293,600	\$29,360	\$322,960
Licensing Cost	N/A	N/A	N/A	\$10,163.55
Delivery to Corrigin				INCLUSIVE
Trade In				
2011 IVECO Prime Mover		\$20,000	\$2,000	\$22,000

APPENDIX 1 TRADE DETAILS

	Trade Prime Mover CR 7
MAKE:	IVECO
MODEL:	Powerstar 6X4 Prime Mover
CURRENT OWNER:	Shire of Corrigin
BUILD DATE	2011
VIN NUMBER:	6F2SFAN00ADT30130
ENGINE NUMBER:	149021
REGISTRATION NUMBER:	CR 7
REGISTRATION EXPIRY:	30/06/2022
ODOMETER / HOUR METER READING:	198,300 km As at 04/02/2022
COLOUR:	White
TYRE CONDITION:	Fair
ENGINE SIZE:	6 Cylinder
TRANSMISSION:	Automatic
FUEL TYPE:	Diesel
ANTICIPATED AVAILABILITY DATE:	Pending availability of new prime mover
OTHER DETAILS:	Photos Attached.

APPENDIX 2 TRADE VEHICLE PHOTOS





APPENDIX 3 REGIONAL PRICE PREFERENCE

Policy Owner: Corporate and Community Services

Person Responsible: Deputy Chief Executive Officer,

Date of Approval: 21 June 2016

Amended: 17 October 2017

Objective: To stimulate economic activity and growth in the Shire by maximising the use of competitive local businesses in supplying goods, services and works purchased or contracted on behalf of the Shire of Corrigin (the 'Shire').

Legislative Requirements: This policy sets out the requirements that must be complied with by the Shire for the implementation and application of a regional price preference when purchasing goods and/or services through a tender process. The policy is compliant with the *Local Government (Functions and General) Regulations 1996*, as the relevant legislation.

Policy: A price preference will apply to suppliers who are based in, operate from or source goods or services from within the Shire Region in relation to all tenders invited by the Shire for the supply of goods, services and construction (building) services, unless the tender document specifically states prior to advertising of the tender that this policy does not apply.

The regional price preference enables tenders to be evaluated as if the proposed tender bid price were reduced in accordance with permitted price preferences as specified below in this policy. This policy will operate in conjunction with the purchasing considerations and procedures for tenders as outlined in the Shire's 'Purchasing Policy' when evaluating and awarding tender contracts.

Qualifying Criteria:

Regional Tenderer -A supplier of goods or services who submits a tender is regarded as being a regional tenderer if:

- a) that supplier has been operating a business continuously out of premises in the Region for at least six months before the time after which further tenders cannot be submitted. This is further defined as follows and the supplier will be required to meet all of these criteria:
 - i. the supplier to have a physical business premises (in the form of an office, depot, shop, outlet, headquarters or other premises where goods or services are being supplied from), located in the Region. This does not exclude suppliers whose registered business is located outside the Region but undertake the business from premises located in the Region;
 - ii. the physical location of the business premises in the Region has been operating on an ongoing basis for more than six months prior to the closing date for the tender;
 - iii. a business having permanent staff that are based at the business premises located in the Region;
 - iv. management or delivery of the majority of the tendered outcomes will be carried out from the business premises located in the Region; and the business being registered or licensed in Western Australia; or

- b) some or all of the goods or services are to be supplied from regional sources. Goods and/or services that form a part of a tender submitted may be wholly supplied from regional sources; or partly supplied from regional sources, and partly supplied from non-regional sources. Only those goods or services identified in the tender as being from regional sources may be included in the discounted calculations that form a part of the assessments of a tender when the regional price preference policy is in operation.

In order for the policy to apply, the tenderer is required to provide to the Shire written evidence within the tender submission which demonstrates compliance with the above criteria. Tenderers who claim that they will use goods, materials or services supplied from regional sources in the delivery of the contract outcomes will be required, as part of the contract conditions, to demonstrate that they have actually used them.

Regional Price Preference Categories

The following levels of regional price preference will be applied (where relevant) to tenders received from a regional tenderer, as outlined above under this policy:

- **Where the contract is for goods and services:** Up to a 10% price preference (to a maximum price reduction of \$50,000 excluding GST) where goods and services are sourced from within the Shire Region.
- **Where the contract is for construction (building) services:** Up to a 5% price preference (up to a maximum price reduction of \$50,000 excluding GST) where construction (building) services are sourced from within the Shire Region.
- Where the contract is for goods or services (including construction (building) services), if the Shire is seeking tenders for the provision of those goods or services for the first time, due to those goods or services having been, until then, undertaken by the Shire:

Up to 5% price preference (up to a maximum price reduction of \$200,000 excluding GST) where goods or services (including construction (building) services) are sourced from within the Shire Region

Competitive Purchasing

Whilst price is a competitive consideration in the provision of goods and/or services via tender, it is only one aspect of the tender evaluation process. Value for money principles, as described within the Shire's 'Purchasing Policy', will be employed by assessing the price component in conjunction with the tender selection criteria and requirements in order to determine value for money. The tender offering the lowest price may not necessarily be successful.

Terminology

Construction (building) services: is defined as the construction of and improvement to buildings (including housing) on or over any area of land, lake, river or ocean and any services related to that activity in the Shire Region.

Goods: include tangible, quantifiable material requirements usually capable of being moved or transported that are purchased, rented, leased or hired by the Shire.

Region: for the purposes of this policy the Region is specified as the entire geographical area encompassed within the boundaries of the Shire of Corrigin.

Services: means any task, consultancy, work or advice to be performed or provided that is procured by the Shire. Included are services such as management consultancies, outsourcing, maintenance contract/agreement, cleaning, waste removal, equipment repairs, external auditors, utilities and services, public infrastructure construction and repair etc.



Quotation

Date 25/02/2022

Quote No. CLC2022000071

New Mack Anthem 6x4 Day Cab

Heavy Construction Prime Mover



Quote For
Corrigin Shire Council

By
Clayton Cowling
Truck Centre (WA) Pty Ltd



Quotation

Date 25/02/2022

Quote No. CLC2022000071

Corrigin Shire Council
PO Box 221
CORRIGIN 6375
WA

Quote & Technical Specification Mack Superliner

Truck Centre WA is pleased to provide the following quotation for your consideration. Please do not hesitate to contact me if you require any further information, or wish to modify the specification outlined.

Truck Use

TRUCK CONFIGURATION: Road Train
Plate GCM as "90,000kg" for Roadtrain 110T Ratable

Core Components

FUSION DAY CAB steel galvanised cabin
High-Vis steel doors
Chrome grill Integrated bug screen
Fibreglass bonnet 75° tilt forward / spring assist
External Sunvisor, tinted window glass
ECE 29 (cab crash test) compliant
MACK MP8 500 HP
13 Litre, Six (6) Cylinder In-Line Diesel
Single Overhead Camshaft, 24 Valves
Horsepower: 500 hp @ 1,400 - 1,900 rpm
Torque: 1,840lb-ft @ 1,050 - 1,400 rpm
Exhaust Emissions: ADR 80/03 Compliant
MACK PowerLeash, Engine Brake
Retarding power up to 495bhp
MACK TmD12AD mDRIVE
12 Speed Direct-drive
Automated Manual Transmission, PTO compatible
Gear Ratios: 14.94:1 to 1.00:1 (forward)
17.48:1 to 13.73:1 (reverse)
Torque rating 1920lb-ft (2600Nm)
MACK FXL 14.6 with Unitised Hubs
Nominal Capacity 6,600kg (14,600lbs)
Front Parabolic Spring - Standard
MACK 2370B Single Reduction 23.0T (GCW 70T)3.40 Ratio
MACK Air Ride Suspension
21 Tonnes, Rear Suspension Capacity
Road Friendly Certified Rear Suspension
Wheelbase 4485 mm
1490mm Afterframe (58.7")



Quotation

Date 25/02/2022

Quote No. CLC2022000071

Chassis

Rear Crossmember - Taper Covered Flange
8mm Thick Frame
Tapered Cut Afterframe
Front Disc Brake
Rear Disc Brake
Dust Shields on Drive Axle Brakes
RH Low Underframe Exhaust outlet
Standard Exhaust
RHS Horizontal Selective Catalytic Reduction Muffler Frame mounted
Fuel Tank LHS 1 x 350 litre Round with Full Length Steps Fuel volume = 350 litres
Fuel Tank RHS 1 x 350 litre Round with Full Length Steps Fuel volume = 350 litres
Polished Aluminium Fuel Tank Finish
Lockable Fuel Tank Cap
Stainless Steel Fuel Tank Straps
AdBlue (DEF) tank LHS 125 litres
AdBlue Tank Mounted Outside of Frame
Polished Stainless Steel AdBlue (DEF) Tank
Batteries mounted both LHS and RHS chassis
Black Plastic Battery Box Cover
4 Batteries, 620 Amp hours
Two Battery Boxes, 4 Batteries maximum
Mechanical Battery Isolation Switch
Muffler Treadplate Rear Access (Front)
LED Tail Lamps
Reversing Alarm (for LED Tail Lamps)
Chassis Deck Plate - Two-Piece Perforated
Chassis Paint Colour - Mack Black (8C001)

Rims and Tyres

Front Rims
10 stud, 335mm PCD polished alloy (22.5" x 8.25") disc rims
Rear Rims
10 stud, 335mm PCD polished alloy (22.5" x 8.25") disc rims
Front Tyre 295/80R22.5
Rear Tyre 11R22.5
Bridgestone R154 (Regional Haul)
Bridgestone M722 (Regional Haul)



Quotation

Date 25/02/2022

Quote No. CLC2022000071

Powertrain Equipment

MACK 'PowerLeash +' Engine Brake
Transmission Oil Cooler Water/Oil High Performance
Alternator - 12 Volts 160 Amps Brushless
Standard mDRIVE PTO functions
Prop Shaft Dimension - Extra Large

Cab Interior - Driving

Heavy Duty Shift - mDRIVE
Grade Gripper Hill Start Assist
Driver Controlled Differential Locks - Both Rear Axles
6 Pole ABS (6 Sensors and 6 Modulators)
MACK Road Stability Advantage
Traction Control
Steering Mounted Switches - Cruise control, Radio & Phone
Park Brake Door Alarm
Lane Departure Warning System
Driver Information Display - 5" Full Colour
Aux Gauge Pack - Engine Oil Temp, Trans Oil Temp, Pyro, Air Restriction
Pre-Trip Assistant Diagnostics Inspection
Bendix® Wingman® Fusion™ & Bendix® BlindSpotter™
Drive Mode - Balanced
UHF Radio Steering Mounted Remote Switches

Cab Interior - Living

Interior Trim - Premium Grey
Interior Dome with Red Ambient Floor Lighting
Centre Floor Storage Console (Day Cab only)
460mm Polyurethane Grip Steering Wheel
Electronic Actuated HVAC System
Fabric and Vinyl Seat Upholstery
MACK AM/FM Tuner
UHF Radio
ISRI Standard 'Big Boy' Driver's Seat with integrated Seat Belt
ISRI Sliding Passenger Seat
Single Armrest Driver Seat Only
Without Refrigerator
2.5 Kg Fire Extinguisher mounted in Cab



Quotation

Date 25/02/2022

Quote No. CLC2022000071

Cab Exterior

- Central Door Locking
- Door Opening Option - Key Operated
- 3 Warning Triangles
- Side Close View Mirror
- Motorised Exterior Heated Mirrors
- Dual Roof mounted Air Horns
- LED Roof Clearance Lamps
- Daytime Running Lamps with Engine Running
- Driving Lamp Prep Kit
- Cab Grab Handles - Bright Finish
- Single Point Bonnet Hood Latch Release
- Radiator Bug Screen behind Grille
- Exterior Sunvisor - Painted
- Cab Paint Colour - Incredible White (1S002)
- Britax LED Dual Beacon Day Cab (mounted on cab roof)

Superstructure Preparations

- Trailer Connections Rear of Cab
- Trailer ABS Brake Supply - 12 and 24 Volts
- Suzi Coils Only
- Multiple Trailer Electrical Booster Box
- Hook-up Lamp Back of Cab LHS Low
- Turntable Angles
- Trailer Electrical SuziCoil (SAE to Utilux Plugs)
- Pogo Stick with Long-Tail Suzi-Coils

Internal Workshop

- Battery - Isolation Switch
- Bug Deflector - Smoke
- Amber Beacon Twin Peanut
- Bullbar - Spotlights Supa Nova LED x 2
- Bullbar - Truck-A-Bar
- Bullbar Signs - KP Road Train & Black Cover
- Cab Gun Blower - Beside Drivers Seat
- Fire Extinguisher - 1.5Kg In Cab
- Fire Extinguisher - 9Kg Fitted To Chassis On Black Bracket
- Guards - Rubber Over Dual Drive Axles
- Hydraulics - Side Tipper 2 Trailer Engine Driven PTO
- Hydraulics Note - Application Side Tipper
- Hydraulics Note - Application Water Cart



Quotation

Date 25/02/2022

Quote No. CLC2022000071

Internal Workshop

Turntable - 3.5" K-Hitch Fixed 260Kn
Turntable Note - Turntable Height 1,280MM
Walkplate - Single Perforated
Water Tank - 23L Square Plastic
Window Tint
Weathershields - Driver & Passenger
Tool Box
Air Inflation Hose
Mirror Lights LED Rear Vision
Mats - New Breed Dash
Mats - Rubber Floor
Seat Covers - Supafit 2 x Grey Canvas Air/Fixed
Spare Wheel Carrier and Winch

Vehicle Sales Price:	\$293,600.00
GST Amount:	\$29,360.00
Total Vehicle Sales Price:	\$322,960.00
Trade 1 x 2011 Iveco Powerstar (Incl. GST)	\$22,000.00
Total Vehicle Change Over Price (Incl. GST)	\$300,960.00
Licence MC3 12 Months:	\$10,163.55



Quotation

Date 25/02/2022

Quote No. CLC2022000071

Delivery Date

Delivery date will be affected as near as practicable to the date required by purchaser. Where delivery is made other than at the Truck Centre WA Pty Ltd dealership the purchaser will be responsible for risk between the dealership and the delivery point.

Trade In Valuations

Where a trade in valuation is made, the valuation is subject to reappraisal within 30 days from the date of initial appraisal. Also please note that unless stated by the client at the time of the valuation a spare tyre, working jack and tool kit are assumed to be with the trade in and are expected to be with the trade at the time of change over. Furthermore the trade in is valued as having a similar tyre tread as when inspected.

Payment

Normal terms of trade are "Cash on Delivery" by Bank cheque or "EFT" into our nominated bank account.

Where the vehicle is to have modifications and/or body fitted, full settlement to take place two weeks after being advised that the truck is ready for delivery to body builder.

Prime Supplier

Truck Centre WA Pty Ltd limits its responsibility as the prime supplier to the cab chassis only. This proposal is submitted on the basis that the purchaser accepts that the prime supplier of all other equipment is the selected supplier of that equipment and that claims in respect of warranty, insurance or any other matter will be directed to the supplier of such equipment.

Finance

Truck Centre's in house finance specialists have 15 years experience in commercial truck finance. Whether offering the manufacturer's own finance or bank finance, the best tailored solution is available to you. Contact: **Rob Munro on 0416 845 740 or rob.munro@volvo.com**

Validity

Pricing is valid 30 days from the date stated on this quotation.

Yours sincerely

Yours sincerely

Clayton Cowling

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Mack Anthem



A large Mack Anthem truck is shown from a front-three-quarter perspective, driving on a multi-lane highway. The truck is dark-colored with its headlights on. The background features a dramatic sky with clouds and a distant horizon. The overall mood is professional and powerful.

An Australian Legend Reborn.

We took a century of experience building Australia and combined this with the proven design of the American Mack Anthem. The result? The new Mack Anthem built in Australia, for Australia — a truck that will make you rethink what's possible on the highway, at the port or on the construction site. Boldly designed and engineered tough, Anthem is born ready for whatever the road demands.

BUILT FOR YOUR BUSINESS.

Efficient in every sense of the word, Anthem saves on fuel and reduces maintenance costs while maximizing uptime—and your bottom line.

DESIGNED FOR THE DRIVER.

Anthem's cab design and driver environment are built around the way work gets done on the road, keeping drivers comfortable, safe and focused all day long.

Built for your business.

EFFICIENT DESIGN

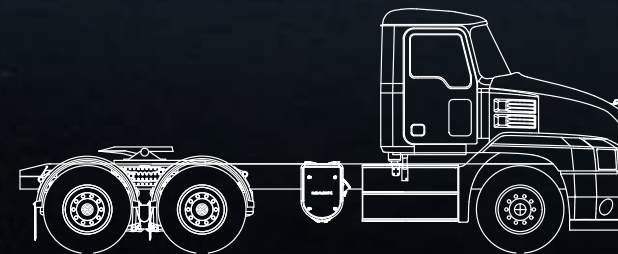
Anthem's advanced aerodynamics and purpose-built design put function at the forefront and reduce day-to-day costs.

THE STRENGTH OF A LEGEND

Anthem comes standard with our proprietary Mack engines and transmissions, delivering unrivaled performance and fuel efficiency.

DEPENDABLE SUPPORT

From parts and service to our Mack Action Service, Mack has the right combination of people and technology across the largest dealer network, to keep you on the road.



Day Cab



36-inch Stand Up Sleeper

Aerodynamic never looked so Mack.

The new Mack Anthem™ challenges the expectations of aerodynamic design with a bold look that dramatically improves fuel efficiency.

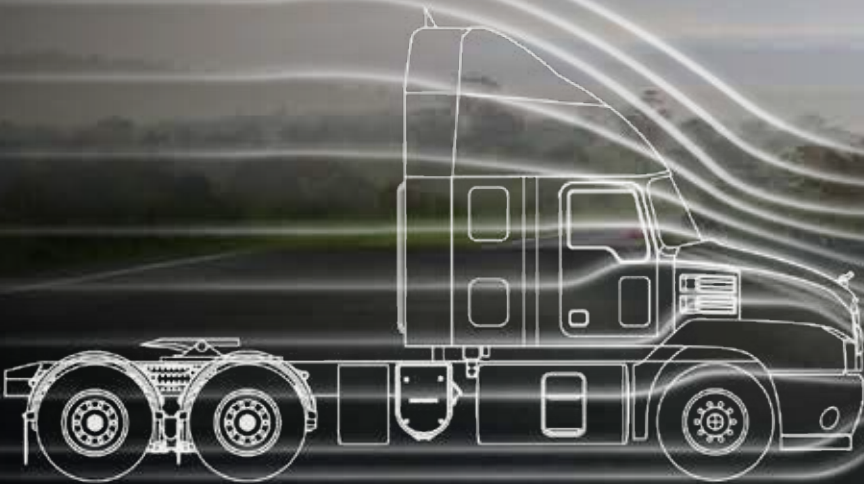


Roof Fairings

Improves airflow from the cab to the trailer.

Bonnet and Fenders

Bonnet slope and fender design directs air over and around the trailer.



By displacing air to the sides, as well as over the bonnet and roof, Anthem cuts wind resistance and improves fuel economy.

Close-Out Flange

Prevents airflow between bonnet and bumper and moves air around the cab.

FUPs

Front Underrun Protection for driver and road-user safety.

Air Dam

Reduces turbulence under the vehicle for less drag.

Covered Tow Loops

Cuts down on wind resistance and creates a clean look.

Built to last.

Mack Anthem drives down operating costs with durability that stands up to the rigors of the road and keeps you out of the shop.



West Coast Side Mirrors

Strong hinges with zero plastic, tougher materials and spring-loaded mounts help keep maintenance costs down.

Durable Components

From bolts to latches, all Anthem components are made from tough, long-lasting materials.

LED Lights

LED headlights are 66% brighter, last longer, use less energy and provide better visibility.

Smart serviceability.

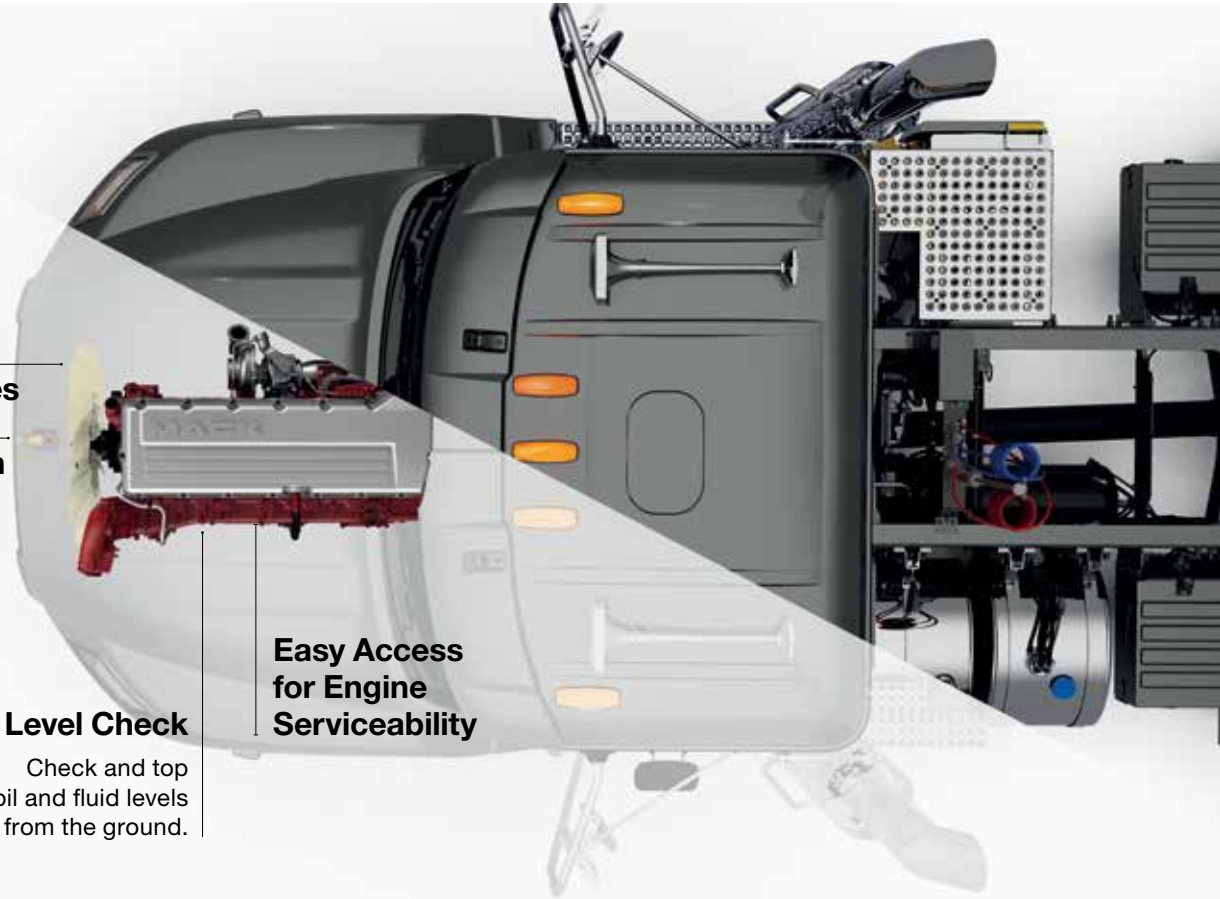
Anthem's tilt-assist bonnet and functional, modular design allow service professionals to access, repair and replace components more quickly.

EFFICIENT ENGINE ACCESS

MP® Series Engines

Single-Point Latch and Tilt Assist

Requires 50% less effort to open for easy access to the engine.



Level Check

Check and top off oil and fluid levels from the ground.

Easy Access for Engine Serviceability

LOWER REPAIR COSTS



3-Piece Bumper

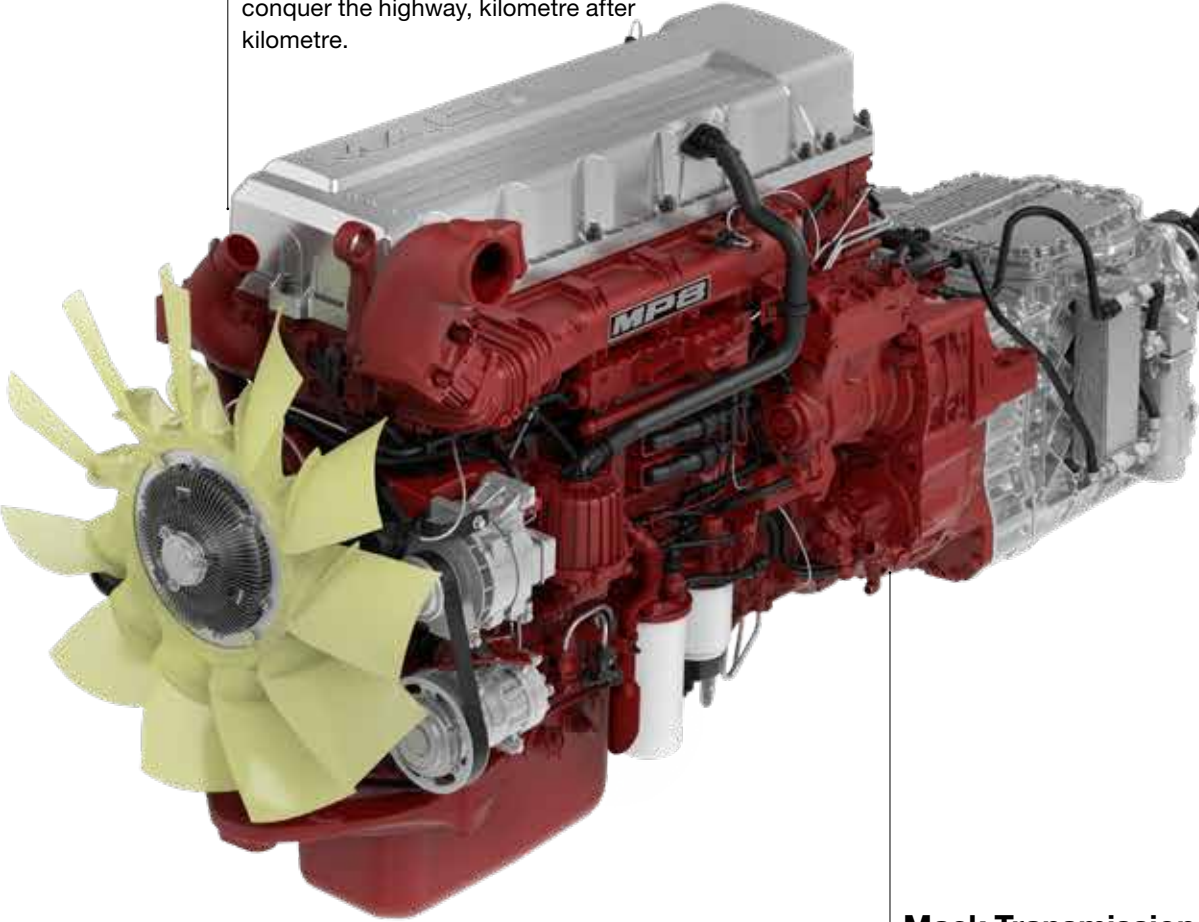
The 3 pieces can be ordered as separate replacement parts for improved serviceability.

Powered by Mack's integrated powertrain.

Engineered for efficiency and performance, our all-Mack driveline is the toughest in the game. Bar none.

Mack MP® Engines

With horsepower, torque and superior fuel economy, Mack's MP® engines conquer the highway, kilometre after kilometre.



Mack Transmissions

Mack's transmissions are designed and built to perform at the highest level in the most demanding conditions, just like the rest of the truck.

Mack Suspensions

Engineered to be lighter and stronger, for enhanced reliability and outstanding performance. Mack has developed two types of suspensions for specific purposes:

Spring

The Mack Inverted Leaf heavy duty suspension is specifically designed for outstanding durability and minimal maintenance.

Air-Suspended

The Mack Air Ride is designed for fast and heavy long-haul transportation on or off roads and offers the driver considerable comfort both with a laden and an un-laden truck.



Mack Axles

Built to handle long hauls and the relentless punishment of the road.

mDRIVE™ HD & mDRIVE™ XHD

Mack's mDRIVE automated manual transmission is now available with an extended range of deep reduction gears - the Heavy Duty (HD) 13 speed or Xtreme Heavy Duty (XHD) 14 speed - plus additional multi-speed reverse gears.



Precision Handling

The mDRIVE HD or XHD allows you to slow it down for jobs that require extra precision or speed it up to take on your roughest work.

mDRIVE™

Mack's industry-leading automated manual transmission expands your driver base and reduces costs.



Smarter Hauling

mDRIVE™ continuously monitors changes in grade, acceleration, vehicle weight and more to optimize fuel economy.

Easy to Operate

Drivers can manage mDRIVE™ with just the press of a button, making it more comfortable and easier to operate, even for new drivers.

Minimal Service

Proven technology and superior design mean mDRIVE™ requires minimal service, significantly reducing maintenance costs and downtime.



Designed for the driver.

COMMAND THE ROAD

Anthem's intuitive instrument panel and steering wheel give drivers total confidence and control in the cockpit.

UTILITY FROM TOP TO BOTTOM

Configure Anthem's best-in-class storage for as much or as little as you need to store.

COMFORT FOR THE LONG HAUL

A spacious interior and American craftsmanship give drivers the comfort they need to feel at home.

Control at your fingertips and information at a glance.

The Mack Anthem's controls are designed to make operation easy, safe and comfortable. While the instrument panel brings important information to the forefront, keeping it clear and readable so drivers can stay focused on the road ahead.

D-Panel Gauges

Customize the dash with 4 optional auxiliary gauges.

mDRIVE™ Controls

Intuitive placement gives drivers comfortable access without taking eyes off the road.

Rocker Switches

New larger, robust rocker switches are laser etched to be readable for life.

Mack® Co-Pilot™

5" full-color digital display provides enhanced visibility and simpler navigation without distractions. Constant truck monitoring and Pre-Trip Assistant, including one-person Exterior Light Inspection, help keep an eye out for potential issues before they become real ones.

Digital-Analog Gauges

Solid dial hands with the precision of digital instruments.

Illuminated Controls

Keep eyes on the road with familiar, automotive-style controls.

Flat-Bottom Steering Wheel

An industry-first, allowing more room and clearance for entry or exit. Add to that a racecar-style grip, enhanced dash visibility and clipboard-friendly surface for better control and maximum comfort.

Power Window, Lock and Mirror Controls

Provide more comfort and control than manual windows.

Light Control Module

Runs all exterior lights from one place with an automotive feel.

Right Stalk

Manages engine brake and Co-Pilot™.

Left Stalk

Manages high beams, self-canceling turn signals and wipers.

Unmatched comfort.

Anthem's spacious cab, stand up sleeper and premium materials create an interior that's as comfortable as it is functional.

Mack-Exclusive Seats

To ensure the driver is well supported on their journey, we partnered with ISRI to provide high quality seats that are both comfortable and durable enough to take on daily wear and tear.

- Air suspension
- 2 Upholstery levels



2,120mm

1,828mm

Anthem's generous ceiling height lets drivers stand up in the cab and walk right through to the sleeper. Driver model shown at 5'10".

artist impression only



Sleeper Fan



Sleeper Control Panel



Sleeper Lighting

Home away from home.

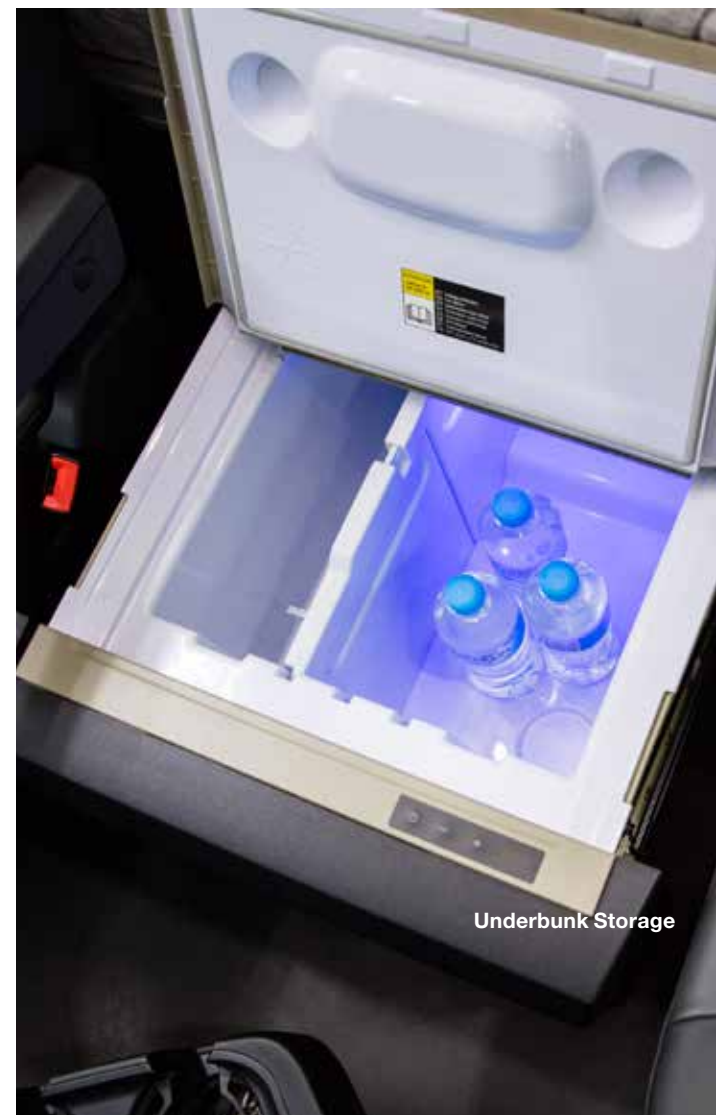
We built the Mack Anthem 36-inch Stand Up Sleeper with 35% more space to give drivers plenty of room to get comfortable, rest well and stay focused on the road.



Sleeper Mattress



Sleeper Windows



Underbunk Storage

SLEEPER FAN

An oscillating fan is installed on the rear wall to provide you with light air flow in the sleeper.

SLEEPER CONTROL PANEL

See the time, access 12V power outlets, USB ports and interior lighting from one convenient panel. Store your mobile device in the fabric pocket while you charge it.

SLEEPER LIGHTING

Bunk task light, reading lights and overhead lights are all bright, long-lasting LED.

SLEEPER WINDOWS

Sleeper windows feature self-contained bug screen and built-in shades that block 100% of light. The screened windows tilt out to let air in and keep rain out. Or use the oscillating fan.

SLEEPER MATTRESS

Designed with pocket springs, the premium quality mattress not only feels soft but provides consistent, total body support for a comfortable night's sleep.

UNDERBUNK STORAGE

Easy access to locker boxes from inside the cab. Optional 36L underbunk fridge/freezer for convenient storage of food and beverage.



Side Overhead Cabinets

Deep storage areas above the driver and passenger doors create a secure space for gear in the 36-inch Stand Up Sleeper.

Front Overhead Console

Generous storage with tough materials and interior LED light controls.

Safe, secure storage.

Even on rough roads, electronics, drinks and gear stay in place with Anthem's industry-leading storage.

Additional Storage

Oversized cup holders fit large drinks and there's room for keys, devices and more in the easy-to-clean unit.

With Mack Uptime Solutions, it's uptime in real time.

Mack's uptime and productivity solutions, combines intelligent software, driver assist technologies and more to help you keep your trucks—and your business—moving forward.



CONNECTED SUPPORT

Your trucks are only profitable when they're on the road and on the job. Maximize your uptime with intelligent maintenance systems and time-saving repair processes.

Preventive Maintenance

Keep your trucks in top shape with a Mack Optimised Service Plan that creates a tailored service schedule that matches the usage and kilometres of your vehicle, so we can repair or replace components before it impacts your business.



CONNECTED BUSINESS

To succeed in the modern trucking industry you need to run a modern trucking company. Drive profitability and gain insights at every turn with Mack's fleet management systems.

Mack Telematics®

Advanced fleet management system that monitors driver and truck performance with real-time analysis and top-line reporting to help you improve business operations.

Mack Fuel Solutions

The coaching, advice and technology to cut your fuel costs.

Fuel Tax Credits

Helping you get the most out of your Fuel Tax Credit claim, this monthly report saves you time, reduces errors and ensures you always claim your full entitlement and have evidence to substantiate the claim.



CONNECTED DRIVING

The trucking business can be demanding on our trucks and our drivers. Protect your fleet with our most advanced safety system, providing driver assist technologies to give you peace of mind.

Mack Predictive Cruise

Proprietary Mack technology that stores hilly terrain in GPS data to optimise engine speed and fuel efficiency on saved routes.

Bendix Wingman Fusion

Driver assist and safety technology combining radar, camera and brakes from the leader in collision mitigation.

Collision Avoidance

Automatically alerts the driver and, if needed, applies the foundation brakes to mitigate or prevent a potential collision with a forward moving vehicle or stationary object.

Roll Stability

The Bendix® ESP® full-stability system helps drivers mitigate rollovers and loss-of-control in situations on wet and dry roadways through advanced sensors and throttle and braking interventions.

Connected Driving



Connected Business



Connected Support

WE'RE ON CALL TO KEEP YOU ON THE ROAD

Mack Action Service is a breakdown coordination service that links you to our entire dealer network, to get you moving again in the shortest possible time.

WE'VE GOT YOU COVERED

As an addition to our Ultimate service agreement, Mack Ultimate Uptime means if you have a breakdown, with one call to Mack we'll be on the job so you can get back to doing yours.

ADDED RELIABILITY

For premium performance, reliability and full warranty protection, nothing comes close to Mack Genuine Parts quality.

THE ULTIMATE CONNECTION BETWEEN MAN AND MACHINE

Our Driver Development courses are designed for different applications, we deliver industry-leading instruction that helps drivers learn techniques to optimise fuel efficiency and reduce running costs.



Support at every turn.

Over 80 authorised dealers, parts and service locations across Australia and New Zealand. When you need assistance, the Mack network is ready to deliver.

LARGEST DEALER NETWORK

The Mack Dealer Network is committed to quick, quality service. Mack's large dealer network offers trained technicians, more accurate diagnostics and improved communication that gets you back on the road. No matter where the job takes you, you can trust Australia and New Zealand's largest dealer network has got you covered.

SERVICE AGREEMENTS

When you're running a business, there's a lot to keep your eye on. With Mack Service Agreements, you'll have one less thing to worry about. Well planned services, timed and tailored to your operations, and genuine Mack parts mean your fleet will spend less time in the workshop and more time on the job. With one monthly payment, you'll have improved cash flow and the reassurance that your trucks are in top condition.





Your business. On your terms.

You know your business better than anyone.
So Mack Business Services offers you
dedicated experts and flexible terms to help
you get into a Mack and get out on the road.

MACK FINANCIAL SERVICES

Mack offers comprehensive financial services that include customised loans, flexible payment plans, competitive rates and outstanding service that works for you, so you can build your business.

WARRANTY AND PROTECTION PLANS

Running a business gives you more than enough to think about. So we give you a 12 month unlimited kilometre Mack coverage, with extended driveline coverage options available.



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