



# A G E N D A

## ORDINARY COUNCIL MEETING

17 February 2026

### Notice of Meeting

The Ordinary Council Meeting for the Shire of Corrigin will be held on Tuesday 17 February 2026 in the Council Chambers, 9 Lynch Street, Corrigin commencing at 4.00pm.

## Order of Business

1.00pm – 1.30pm	Lunch
1.30pm – 3.30pm	Discussion Forum
3.30pm – 4.00pm	Break
4.00pm	Council Meeting

I have reviewed this agenda and am aware of all recommendations made to Council and support each as presented.



**Natalie Manton**  
Chief Executive Officer  
12 February 2026

*Disclaimer:*

*The Shire of Corrigin gives notice to members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995. Members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.*

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**1 DECLARATION OF OPENING**

Council acknowledges the Noongar people as the traditional custodians of the land and pay our respect to their elders past and present as well as the pioneering families who shaped the Corrigin area into the thriving community we enjoy today.

Councillors, staff, and members of the public are advised that the Council meeting is being recorded for future publication.

**2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

**3 DECLARATIONS OF INTEREST**

Councillors and officers are reminded of the requirements of s5.65 of the *Local Government Act 1995*, to disclose any interest during the meeting before the matter is discussed and of the requirement to disclose an interest affecting impartiality under the Shire of Corrigin Code of Conduct.

**4 PUBLIC QUESTION TIME**

A period of 15 minutes is allocated for questions with a further period of 15 minutes provided for statements from members of the public. The procedure for asking questions and responding is to be determined by the presiding member. The time allocated for questions is to be decided by the members of the Council and members of the public are to be given an equal and fair opportunity to ask a question and receive a response.

Questions and statements are to be –

- a) presented in writing on the relevant form to the Chief Executive Officer prior to commencement of the meeting; and
- b) clear and concise.

**5 MEMORIALS**

The Shire has been notified that Bob Stevens passed away since the last Council Meeting.

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

## **7 CONFIRMATION OF MINUTES**

### **7.1 PREVIOUS COUNCIL MEETING**

#### **7.1.1 ORDINARY COUNCIL MEETING**

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 16 December 2025 (Attachment 7.1.1).

#### **OFFICERS RECOMMENDATION**

*That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 16 December 2025 (Attachment 7.1.1) be confirmed as a true and correct record, subject to a typographical correction to the Attachment 8.2.7.1 - Annual Report.*

### **7.2 COMMITTEE MEETINGS**

#### **7.2.1 ANNUAL ELECTORS MEETING**

Minutes of the Annual Electors meeting held on Tuesday 3 February 2026 (Attachment 7.2.1).

#### **OFFICERS RECOMMENDATION**

*That the minutes of the Annual Electors meeting held on Tuesday 3 February 2026 be received (Attachment 7.2.1).*

#### **7.2.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE**

Minutes of the Local Emergency Management Committee meeting held on Monday 9 February 2026 (Attachment 7.2.2).

#### **OFFICERS RECOMMENDATION**

*That Council receives and notes the Minutes of the Local Emergency Management Committee meeting held on Monday 9 February 2026 (Attachment 7.2.2).*

## 8 MATTERS REQUIRING A COUNCIL DECISION

### 8.1 CORPORATE AND COMMUNITY SERVICES

#### 8.1.1 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	03/02/2026
Reporting Officer:	Tanya Ludlow, Finance / Human Resources Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.1.1 – Accounts for Payment – December 2025 Attachment 8.1.1.2 – Accounts for Payment – January 2026

#### SUMMARY

Council is requested to note the payments from the Municipal and Trust funds as presented in the Schedule of Accounts Paid for the months of December 2025 and January 2026.

#### BACKGROUND

This information is provided to Council monthly in accordance with provisions of the *Local Government Act 1995* Section 6.8 (2)(b) and *Local Government (Financial Management) Regulations 1996* Clause 13.

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political, and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

All payments are independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure that has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures, the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that there has been no misuse of any corporate credit or fuel purchase cards.

#### COMMENT

Council has delegated authority to the Chief Executive Officer to make payments from the Shire's Municipal and Trust funds as required. A list of all payments is to be presented to Council each month and be recorded in the minutes of the meeting at which the list was presented.

#### STATUTORY ENVIRONMENT

*S6.4 Local Government Act 1995, Part 6 – Financial Management*  
*R34 Local Government (Financial Management) Regulations 1996*

#### POLICY IMPLICATIONS

Policy 3.1 – Purchasing Policy  
Policy 3.14 - Corporate Credit Cards

#### FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2025/2026 Annual Budget.

#### COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Council Plan 2025-2035:

**Objective: Civic Leadership  
Strong Governance and Leadership**

Council Plan			
Outcome	Strategies	Action No.	Actions
4.1	Deliver a high standard of governance and administration	4.1.2	Long term financial plans are implemented and monitored to assist with the timing and achievement of our goals.
		4.1.3	Implement and monitor the annual budget to support timely progress toward strategic goals

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council receives the list of accounts paid during the months of December 2025 and January 2026 as per the attached Schedules of Payment, and as summarised below:*

**December 2025**

***Municipal Account (inclusive of credit card and fuel card purchases)***

<i>EFT Payments</i>	<i>EFT22129 – EFT22245</i>	<i>\$603,455.45</i>
<i>Direct Debit Payments</i>		<i>\$136,405.09</i>
<i>EFT Payroll Payments</i>		<i>\$163,383.73</i>
<b><i>Total Municipal Account Payments</i></b>		<b><i>\$903,244.27</i></b>

***Trust Account***

<i>EFT Payments</i>	<i>EFT22127 – EFT22128</i>	<i>\$173.85</i>
<b><i>Total Trust Account Payments</i></b>		<b><i>\$173.85</i></b>

***Licensing Trust Account***

<i>Direct Debit Payments</i>		<i>\$81,354.80</i>
<b><i>Total Licensing Trust Account Payments</i></b>		<b><i>\$81,354.80</i></b>

***Total of all Accounts***

***\$984,772.92***

**January 2026**

***Municipal Account (inclusive of credit card and fuel card purchases)***

<i>EFT Payments</i>	<i>EFT22248 – EFT22320</i>	<i>\$773,764.17</i>
<i>Direct Debit Payments</i>		<i>\$71,141.87</i>
<i>EFT Payroll Payments</i>		<i>\$148,969.30</i>
<b><i>Total Municipal Account Payments</i></b>		<b><i>\$993,875.34</i></b>

***Trust Account***

<i>EFT Payments</i>	<i>EFT22246 – EFT22247</i>	<i>\$43.45</i>
<b><i>Total Trust Account Payments</i></b>		<b><i>\$43.45</i></b>

***Licensing Trust Account***

<i>Direct Debit Payments</i>		<i>\$38,349.45</i>
<b><i>Total Licensing Trust Account Payments</i></b>		<b><i>\$38,349.45</i></b>

***Total of all Accounts***

***\$1,032,268.24***

### 8.1.2 MONTHLY FINANCIAL REPORT

Applicant:	Shire of Corrigin
Date:	11/02/2026
Reporting Officer:	Myra Henry, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Number:	FM.0037
Attachment Ref:	Attachment 8.1.2.1 – Monthly Financial Report for the period ending 31 December 2025 Attachment 8.1.2.2 – Monthly Financial Report for the period ending 31 January 2026

#### SUMMARY

This report provides Council with the monthly financial report for the month ending 31 December 2025 and 31 January 2026.

#### BACKGROUND

The *Local Government (Financial Management) Regulations 1996*, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

#### COMMENT

The Shire is required to prepare the Statement of Financial Activity as per *Local Government (Financial Management) Regulation 34* but can resolve to have supplementary information included as required. All mandatory information is provided, and the closing surplus balances to the net current assets at 31 December 2025 and 31 January 2026.

Item - December 2025	Reference
<p><b>Cash at Bank</b> The total cash as at 31 December 2025 was \$9,315,684 This is composed of \$158,099 municipal funds (Municipal Bank Account and various till floats), \$4,890,129 in short term investment, and \$4,267,455 in reserve funds.</p>	<p>Page 10 – Cash and Financial Assets Page 11 – Reserve Accounts</p>
<p><b>Capital Acquisitions</b> The capital budget is approximately 20.42% complete at 31 December 2025. This is due to projects commencing after seeking quotes following the budget adoption.</p>	<p>Page 12 – Capital Acquisitions Page 13 – Capital Acquisitions Continued Page 14 – Disposal of Assets</p>
<p><b>Receivables</b> Rates outstanding is \$343,207 with 92.4% of rates collected for the year compared to 91.4% in December 2024. Current receivables of \$217,541 which includes Main Roads Recoups.</p>	<p>Page 15 – Receivables</p>

Item - December 2025	Reference
<p><b>Closing Funding Surplus/(Deficit)</b>                      Year to date (YTD) actual closing balance is \$5,480,739 which is composed of \$10,046,342 Current Assets <i>less</i> \$581,642 Current Liabilities <i>less</i> \$3,983,961 Adjustments to Net Current Assets.</p>	<p>Page 5 – Note 2(a) Net current assets used in the Statement of Financial Activity.</p>

Item - January 2026	Reference
<p><b>Cash at Bank</b>                      The total cash as at 31 January 2026 was \$8,757,640 This is composed of \$393,866 municipal funds (Municipal Bank Account and various till floats), \$4,096,319 in short term investment, and \$4,267,455 in reserve funds.</p>	<p>Page 10 – Cash and Financial Assets                      Page 11 – Reserve Accounts</p>
<p><b>Capital Acquisitions</b>                      The capital budget is approximately 32.84% complete at 31 January 2026.                      This is due to projects commencing after seeking quotes following the budget adoption.</p>	<p>Page 12 – Capital Acquisitions                      Page 13 – Capital Acquisitions Continued                      Page 14 – Disposal of Assets</p>
<p><b>Receivables</b>                      Rates outstanding is \$150,843 with 95.4% of rates collected for the year compared to 93.5% in January 2025. Current receivables are \$37,137.</p>	<p>Page 15 – Receivables</p>
<p><b>Closing Funding Surplus/(Deficit)</b>                      Year to date (YTD) actual closing balance is \$4,572,261 which is composed of \$9,244,689 Current Assets <i>less</i> \$688,467 Current Liabilities <i>less</i> \$3,983,961 Adjustments to Net Current Assets.</p>	<p>Page 5 – Note 2(a) Net current assets used in the Statement of Financial Activity.</p>

Further information on both the December 2025 and January 2026 financial position is in the explanation of material variances included in each of the monthly financial reports, please refer to page 6.

**STATUTORY ENVIRONMENT**

- s. 6.4 Local Government Act 1995, Part 6 – Financial Management
- r. 34 Local Government (Financial Management) Regulations 1996
- r. 35 Local Government (Financial Management) Regulations 1996

**POLICY IMPLICATIONS**

NIL

**FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2025/2026 Annual Budget.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Council Plan 2025-2035:

**Objective: Civic Leadership**

**Strong Governance and Leadership**

Council Plan			
Outcome	Strategies	Action No.	Actions
4.1	Deliver a high standard of governance and administration	4.1.2	Long term financial plans are implemented and monitored to assist with the timing and achievement of our goals.
		4.1.3	Implement and monitor the annual budget to support timely progress toward strategic goals

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council accepts the Statement of Financial Activity for the month ending 31 December 2025 and Statement of Financial Activity for the month ending 31 January 2026 as presented, along with notes of any material variances.*

## 8.2 GOVERNANCE AND COMPLIANCE

### 8.2.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE RECOMMENDATIONS

<b>Applicant:</b>	Local Emergency Management Committee
<b>Date:</b>	9/02/2026
<b>Reporting Officer:</b>	Jarrad Filinski, Executive Support Officer
<b>Disclosure of Interest:</b>	NIL
<b>File Ref:</b>	ES.0024
<b>Attachment Ref:</b>	Confidential Attachment 8.2.1.1 - Local Emergency Management Arrangements Attachment 8.2.1.2 - Local Recovery Management Plan Attachment 8.2.1.3 - Emergency Evacuation Plan

#### SUMMARY

Council is requested to adopt the Local Emergency Management Arrangements, Local Recovery Management Plan and Emergency Evacuation Plan.

#### BACKGROUND

The Local Emergency Management plans were reviewed and updated by the LEMC at the committee meeting on 9 February 2026.

#### COMMENT

Each year Local Emergency Management Plans are to be submitted to the District Emergency Management Committee and then forwarded to the State Emergency Management Committee for endorsement. A major five yearly review of the documents is due and anticipated to be completed in the second half of 2026.

#### STATUTORY ENVIRONMENT

*Local Emergency Management Act 2005*  
*s.39 Local Emergency Management Committees*

#### POLICY IMPLICATIONS

9.2 Bushfire Control

#### FINANCIAL IMPLICATIONS

The cost of administration of the LEMC is approximately \$200 per annum.

#### COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Council Plan 2025-2035:

##### Objective: Civic Leadership

##### Strong Governance and Leadership

Council Plan			
Outcome	Strategies	Action No.	Actions
4.1	Deliver a high standard of governance and administration	4.1.4	Investigate shared services and resourcing through partnerships
		4.1.5	Continue to implement, monitor and report against the Integrated Planning and Reporting milestones

**VOTING REQUIREMENT**

Simple Majority

**COMMITTEE & OFFICER'S RECOMMENDATION**

*That Council adopt the following revised documents:*

- *Local Emergency Management Arrangements.*
- *Local Recovery Management Plan.*
- *Emergency Evacuation Plan.*

## 8.2.2 CRISP WIRELESS AGREEMENT

Applicant:	Crisp Wireless
Date:	10/02/2026
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	EST.0003 A10047
Attachment Ref:	Attachment 8.2.2.1 – Design Pack Confidential Attachment 8.2.2.2 - Draft Licence Agreement

### SUMMARY

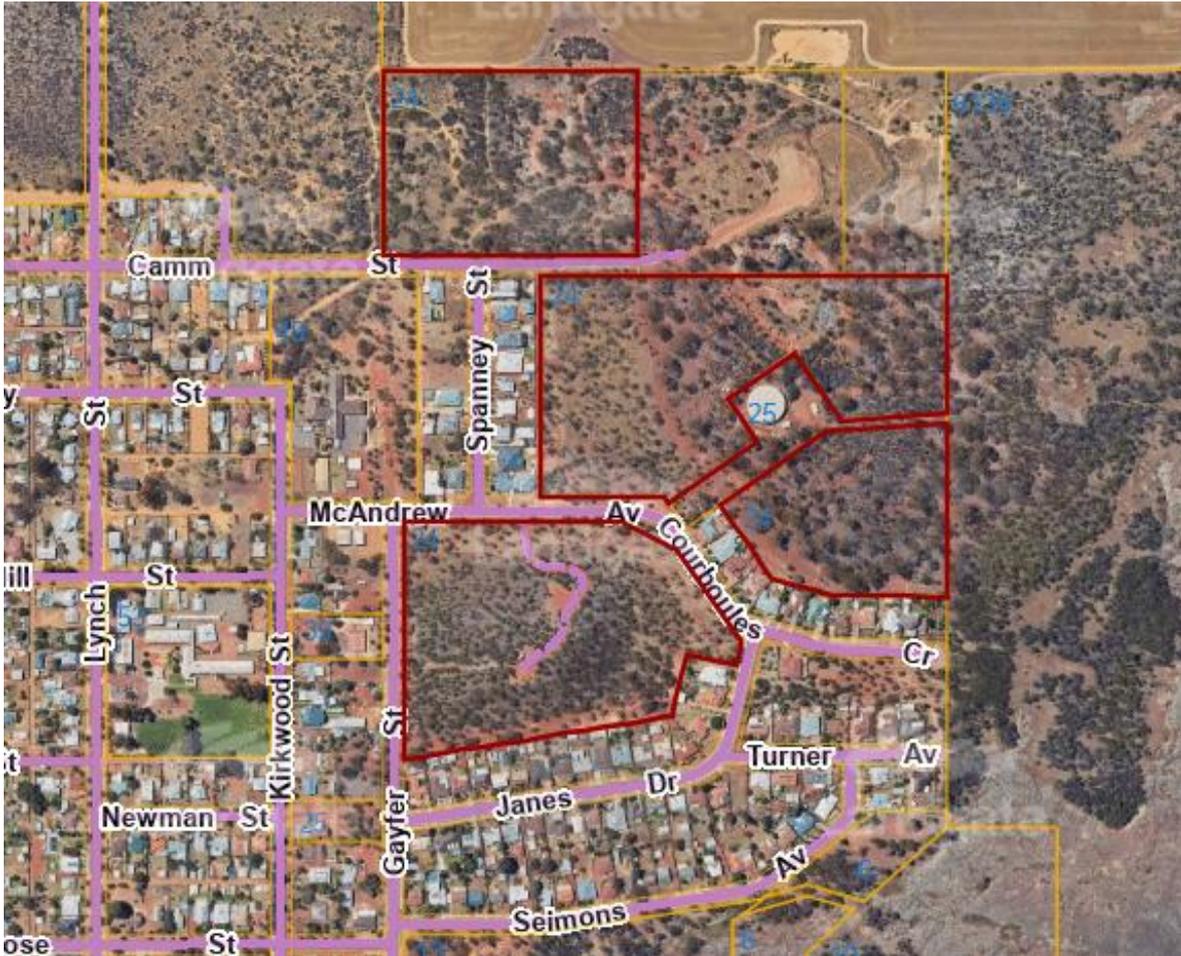
This item seeks Council consideration of the request from CRISP Wireless to enter into a new agreement for demolition of the existing radio mast and construction of a new tower on a portion of 24 Larke Street (Lot 625) Corrigin.

### BACKGROUND

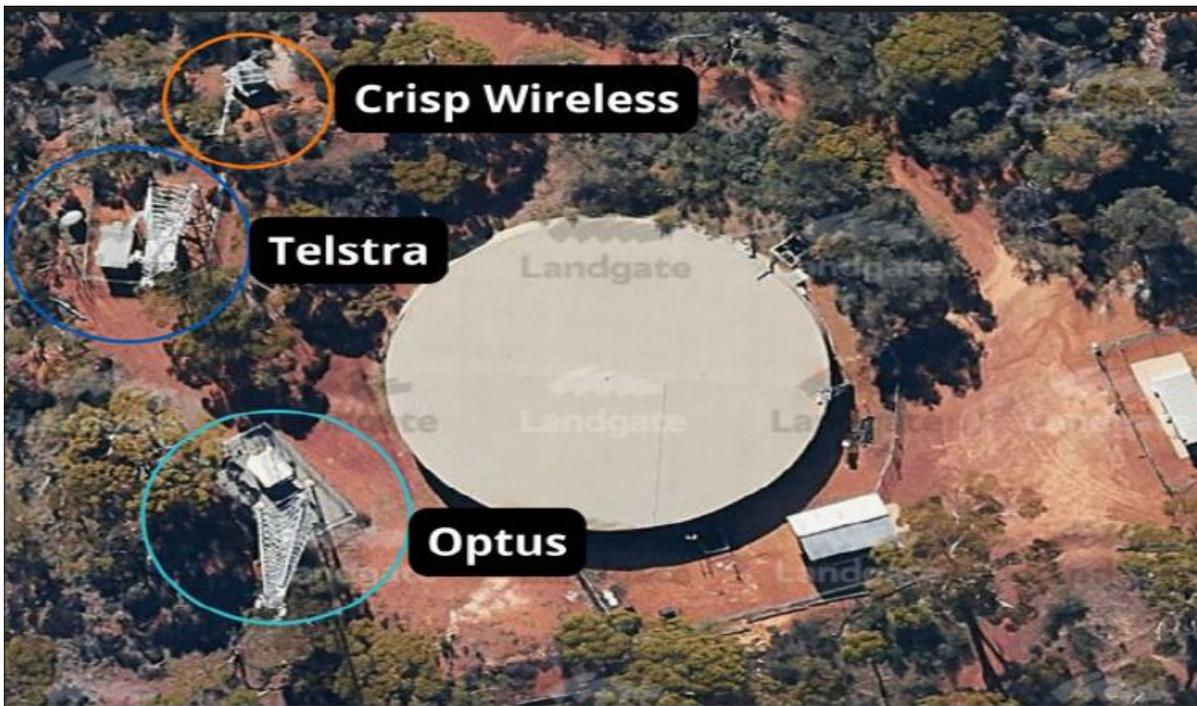
The Shire of Corrigin entered into a lease agreement with CRISP Wireless in 2022 for a five year term ending in 2027 with an option of a further term by agreement for the installation of telecommunications equipment on the existing tower at 24 (Lot 625) Larke Street, Corrigin. As a condition of the lease CRISP Wireless were required to obtain structural engineering certification of the tower within 12 months of the lease being signed.

CRISP Wireless advised the Shire of Corrigin in November 2025 that they have not been able to obtain engineering certification of the structure as the construction details are unknown. The company is proposing to replace the tower at their cost with a self-supporting 35m tower with structural certification. All equipment on the existing tower would be transferred to the new structure, with permissions obtained as needed.

The applicant has submitted a development application for the demolition of the existing 16 metre mast and construction of a new 35 metre high self supporting tower on the same location as shown in the diagrams below.



Location of existing radio mast at Lot 625 on Deposited Plan 406791 on part of the property known as 24 Larke Street Corrigin described in Certificate of Title Volume 2912 Folio 931



Site plan showing telecommunications towers

The specifications of the proposed new tower are provided in Attachment 8.2.2.1 and details of the licence agreement in Confidential Attachment 8.2.2.2 Draft Licence Agreement.

The existing standalone power system with solar panels on the roof of the existing hut would remain as part of the development.

CRISP Wireless have proposed an initial agreement of a 10 year term with option for extension of a further six years.

### COMMENT

The Shire of Corrigin has entered into similar lease agreements with Telstra, Optus and United Christian Broadcasters Australia for the installation of mobile phone and radio broadcasting equipment. The terms of the draft licence agreement are similar to the existing lease with CRISP Wireless.

It is recommended that the existing lease be terminated and a new licence agreement with CRISP Wireless be negotiated based on the terms of the draft agreement in Confidential Attachment 8.2.2.2 pending acceptance of the development application. The agreement would be made on the condition that existing telecommunications facilities such as radio mast, Telstra and Optus reception and bush fire network are not adversely affected. CRISP Wireless would be required to remove the equipment if any interference is encountered or problems occurred.

The Shire of Corrigin previously provided a letter of support for CRISP Wireless to obtain grant funding for the future expansion of the telecommunications network in the area. For several years the Shire of Corrigin has experienced major challenges with poor telecommunications services and any improvements are welcomed. Additional towers will benefit the Corrigin community by providing improved telecommunications and broadband connectivity. It is expected that the new towers will deliver faster and more reliable internet and data connections that will benefit rural and regional areas.

The Department of Fire and Emergency Services (DFES) have confirmed that the old mid band radio repeater is currently attached to the former bushfire radio tower. According to DFES there was previously a 50/50 grant scheme operating for equipment and communications and the Corrigin tower was most likely installed with this grant. The radio equipment has been decommissioned and no maintenance has been done since the WAERN radio replaced the mid band radios.

The radio repeater for St John Ambulance was also located on the tower but is no longer functional. The President of St John Ambulance Corrigin sub centre has confirmed that they do not currently use the radios but may reinstate them as a communication option if the mobile phone tower is not working.

All costs associated with the transfer of equipment to the new tower including mid band bush fire repeater system and removal of redundant equipment will be covered by CRISP Wireless.

### STATUTORY ENVIRONMENT

*Local Government Act 1995*

3.58. *Disposing of property*

(1) *In this section —*

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

*(a) the highest bidder at public auction; or*

*(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
- (a) it gives local public notice of the proposed disposition —*
    - (i) describing the property concerned; and*
    - (ii) giving details of the proposed disposition; and*
    - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and*
  - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- (4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
- (a) the names of all other parties concerned; and*
  - (b) the consideration to be received by the local government for the disposition; and*
  - (c) the market value of the disposition —*
    - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
    - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*

*Local Government (Functions and General) Regulations  
30. Dispositions of property excluded from Act s. 3.58*

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

The cost of terminating the existing lease and advertising the new licence agreement to be paid by the licensee.

The independent valuation report prepared by Asset Valuation Advisory in April 2025 estimated the value of telecommunication tower rental in rural towns was \$70 to \$100 per m2 per annum. Based on valuation report the estimated value of the CRISP agreement is \$3,500 to \$5,000 per annum.

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Council Plan 2025-2035:

**Objective: Economy**

**A strong, divers local economy**

Council Plan			
Outcome	Strategies	Action No.	Actions
2.2	Improve the town central business district and housing options	2.2.1	Continue to develop the Main Street enhancement in conjunction with the business community
		2.2.2	Identify and coordinate residential and industrial land assembly and headworks

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council:*

- 1. Support in principle the application by CRISP Wireless to demolish the existing bushfire radio mast and build a new self-supporting telecommunications tower on portion of Lot 625 on Deposited Plan 406791, 24 Larke Street Corrigin subject to development approval.*
- 2. Agree to terminate the current lease agreement with CRISP Wireless.*
- 3. Delegate authority for CEO to negotiate the terms and conditions of an agreement between Shire of Corrigin and CRISP Wireless based on the draft licence in confidential attachment 8.2.2.2 for the demolition of the existing radio mast and construction of a new self-supporting telecommunications tower on a portion of Lot 625 on Deposited Plan 406791, 24 Larke Street Corrigin.*
- 4. Authorise the CEO to give local public notice of the intention to enter into an agreement with CRISP Wireless in accordance with section 3.58 of the Local Government Act 1995.*
- 5. Subject to there being no objections or submissions from the advertising process, delegates authority to the CEO to enter into an agreement on behalf of the Shire of Corrigin with CRISP Wireless.*

**8.3 WORKS AND SERVICES**

**9 CHIEF EXECUTIVE OFFICER REPORT**

The Chief Executive Officer report was provided to Council during the Discussion Forum

**10 PRESIDENT’S REPORT**

**11 COUNCILLORS’ QUESTIONS, REPORTS AND INFORMATION ITEMS**

**12 URGENT BUSINESS APPROVED BY THE PRESIDENT OR DECIDED BY THE COUNCIL**

**13 INFORMATION BULLETIN**

**14 WALGA AND CENTRAL ZONE MOTIONS**

**15 NEXT MEETING**

Ordinary Council Meeting on 17 March 2026 at 4pm.

**16 MEETING CLOSURE**