



# MINUTES

## ORDINARY COUNCIL MEETING

TUESDAY 17 JULY 2018



Strengthening our community now to grow and prosper into the future

THIS DOCUMENT CAN BE MADE AVAILABLE (ON REQUEST) IN OTHER  
FORMATS FOR PEOPLE WITH DISABILITY

**CONTENTS**

1	DECLARATION OF OPENING .....	3
2	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE .....	3
3	PUBLIC QUESTION TIME .....	3
4	MEMORIALS.....	3
5	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS .....	4
6	DECLARATIONS OF INTEREST .....	4
7	CONFIRMATION AND RECEIPT OF MINUTES .....	5
7.1	PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES .....	5
7.1.1	ORDINARY COUNCIL MEETING .....	5
7.2	COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES .....	5
7.2.1	CENTRAL COUNTRY ZONE MEETING .....	5
7.2.2	CENTRAL COUNTRY ZONE SPECIAL EXECUTIVE COMMITTEE MEETING .....	5
7.2.3	ROE TOURISM ASSOCIATION MEETING .....	6
8	MATTERS REQUIRING A COUNCIL DECISION.....	7
8.1	CORPORATE AND COMMUNITY SERVICES REPORTS .....	7
8.1.1	CORRIGIN COMMUNITY RESOURCE CENTRE .....	7
8.1.2	ACCOUNTS FOR PAYMENT .....	10
8.1.3	ACCOUNTS FOR PAYMENT – CREDIT CARDS .....	13
8.1.4	MONTHLY FINANCIAL REPORT .....	15
8.1.5	FEES AND CHARGES ADOPTION 2018/2019.....	17
8.1.6	DENTIST ACCOMMODATION .....	20
8.2	GOVERNANCE AND COMPLIANCE REPORTS.....	23
8.2.1	ADOPTION OF REVISED CORPORATE BUSINESS PLAN .....	23
8.2.2	ADOPTION OF REVISED WORKFORCE PLAN .....	26
8.3	WORKS AND GENERAL PURPOSES.....	29
8.3.1	TENDER GRAVEL PUSHING .....	29
8.3.2	TENDER MECHANICAL SERVICES.....	32
8.3.3	SALE OF 2015 TOYOTA RAV 4 GXL.....	35
8.3.4	PERMISSION TO INSTALL AIRLINE UNDER TASSEL STREET .....	37
8.3.5	WANDRRA PROJECT PROGRESS REPORT .....	39
9	NOTICE OF MOTIONS FOR THE NEXT MEETING .....	45
10	CHIEF EXECUTIVE OFFICER'S REPORT .....	45
11	PRESIDENT'S REPORT .....	45
12	COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS.....	46
13	URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL.....	46
14	INFORMATION BULLETIN.....	46
15	WALGA AND CENTRAL ZONE MOTIONS .....	46
15.1	WALGA AGM PROPOSED MOTIONS.....	46
15.2	CENTRAL COUNTRY ZONE EXEC MOTION – NON RAV RATED ROADS.....	49
16	NEXT MEETING .....	51
17	MEETING CLOSURE .....	51

**1 DECLARATION OF OPENING**

The Chairperson, Shire President Cr. L Baker opened the meeting at 3.05 PM.

**2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

**ATTENDANCE**

Shire President

Cr. L Baker

Deputy Shire President

Cr. D L Hickey

Cr. M B Dickinson

Cr. F R Gilmore

Cr. S G Hardingham

Cr. J A Mason

Cr. M A Weguelin

Chief Executive Officer

N A Manton

Manager Finance

D C Ospina Godoy

Governance Executive Officer

J K Baker

**APOLOGIES**

NIL

**LEAVE OF ABSENCE**

Cr Hickey requested a leave of absence from Council for the month of August 2018.

**COUNCIL RESOLUTION**

*(97/2018) Moved: Cr Weguelin*

*Seconded: Cr Gilmore*

*That Cr Hickey be granted a leave of absence from Council for the month of August 2018.*

***Carried 7/0***

Cr Baker requested a leave of absence from Council for the month of September 2018.

**COUNCIL RESOLUTION**

*(98/2018) Moved: Cr Hardingham*

*Seconded: Cr Weguelin*

*That Cr Baker be granted a leave of absence from Council for the month of September 2018.*

***Carried 7/0***

**3 PUBLIC QUESTION TIME**

NIL

**4 MEMORIALS**

The Shire was advised that John (Jack) Edwin George, Thomas Ledger Hardingham and John Vale Hovell have passed away since the last meeting.

**5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

NIL

**6 DECLARATIONS OF INTEREST**

Cr Gilmore declared a financial interest in item 8.1.5 - Fees and Charges Adoption 2018/2019

Cr Gilmore declared a proximity interest in item 8.3.4 - Permission to install airline under Tassel Street

Mrs Manton declared a proximity interest in item 8.3.5 – WANDRRA Project Progress Report

## **7 CONFIRMATION AND RECEIPT OF MINUTES**

### **7.1 PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES**

#### **7.1.1 ORDINARY COUNCIL MEETING**

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 19 June 2018 (Attachment 7.1.1).

##### **COUNCIL RESOLUTION**

**(99/2018) Moved: Cr Hickey**

**Seconded: Cr Dickinson**

*That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 19 June 2018 (Attachment 7.1.1) be confirmed as a true and correct record.*

**Carried 7/0**

### **7.2 COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES**

#### **7.2.1 CENTRAL COUNTRY ZONE MEETING**

Minutes of the Central Country Zone meeting held on Friday 22 June 2018 (Attachment 7.2.1).

##### **COUNCIL RESOLUTION**

**(100/2018) Moved: Cr Mason**

**Seconded: Cr Hardingham**

*That the Minutes of the Central Country Zone meeting held on Friday 22 June 2018 (Attachment 7.2.1) be received.*

**Carried 7/0**

#### **7.2.2 CENTRAL COUNTRY ZONE SPECIAL EXECUTIVE COMMITTEE MEETING**

Minutes of the Central Country Zone Special Executive Committee meeting held on Thursday 28 June 2018 (Attachment 7.2.2).

##### **COUNCIL RESOLUTION**

**(101/2018) Moved: Cr Hickey**

**Seconded: Cr Gilmore**

*That the Minutes of the Central Country Zone Special Executive Committee meeting held on Thursday 28 June 2018 (Attachment 7.2.2) be received.*

**Carried 7/0**

### **7.2.3 ROE TOURISM ASSOCIATION MEETING**

Minutes of the Roe Tourism Association meeting held on Monday 18 June 2018  
(Attachment 7.2.3).

#### **COUNCIL RESOLUTION**

**(102/2018) Moved: Cr Hickey**

**Seconded: Cr Weguelin**

*That the Minutes of the Roe Tourism Association meeting held on Monday 18 June 2018 (Attachment 7.2.3) be received.*

**Carried 7/0**

## 8 MATTERS REQUIRING A COUNCIL DECISION

### 8.1 CORPORATE AND COMMUNITY SERVICES REPORTS

#### 8.1.1 CORRIGIN COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Date:	6/07/2018
Reporting Officer:	Heather Ives, Coordinator, Community Services
Disclosure of Interest:	NIL
File Ref:	CS.0008
Attachment Ref:	NIL

#### CORRIGIN CRC MONTHLY USAGE – JUNE 2018:

CUSTOMER ACCESSING 'FEE FOR SERVICE' AND SALES					
SERVICES / FEES	MTHLY	YTD AS OF JULY 17	SALES	MTHLY	YTD AS OF JULY 17
Internet Use / Computer Use	21	360	Phonebook Sales	0	201
Photocopying / Printing / Faxing	26	406	Moments In Time Books	1	9
Laminating / Binding / Folding	1	59	Book Sales	0	0
Sec. Services / Scans / CD Burning	6	74	Wrapping Paper / Postcard Sales	0	5
Room Hire	4	109	Polo Shirt / Eco Bag Sales	0	0
Equipment Hire	0	18	Phone calls	0	227
Training / Course Fees	4	40	Sale of Assets	0	0
Resource Centre Membership Fees	0	12			
Exam Supervision	6	10			
Movie Club Fees	6	85			
Total:	74		Total:	1	
Monthly People through:	75				
CUSTOMER ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICES	MTHLY	YTD AS OF JULY 17	SERVICE	MTHLY	YTD AS OF JULY 17
Phonebook Enquiries	15	98	Conf. / Vid Conf. / Training /	27	1004
Tourism	25	352	University Exams	3	24
VET Affairs	2	6	Broadband for Seniors / Webinars	12	82
ATO	1	27	General Enquires (Face/Email/Website)	215	2019
Government Access Point	3	59	Corrigin Toy Library	6	103
Community Information	60	498	TR Homes (Referrals)	0	4
Total:	106		Total:	263	
Monthly People through:	369				

**TOTAL FOR THE MONTH OF JUNE: 444**

**COMMUNITY ECONOMIC / BUSINESS AND SOCIAL DEVELOPMENT BOOKINGS – JUNE 2018**

DESCRIPTION	NO'S	ROOM	GOVT. HOT OFFICE BOOKING (HO), COMMERCIAL BOOKING
Agsafe Systems Workshop	9	Conference Room	Commercial Booking
Movie Club	6	Conference Room	N/A
Forrest Personnel – Disability Services	8	Professional Office	Commercial Booking
Holyoake – Drug & Alcohol Counselling	4	Professional Office	Commercial Booking

**CORRIGIN CRC Annual Summary Report**

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591	534	530	585	626	553	7285
2016-17	620	588	675	618	455	366	513	388	595	336	540	450	6144
2017-18	461	372	516	663	563	422	376	596	563	646	532	444	6154

**STATUTORY ENVIRONMENT**

NIL

**POLICY IMPLICATIONS**

NIL

**FINANCIAL IMPLICATIONS**

NIL



## COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

### Objective: Social

**An effectively serviced, inclusive and resilient community**

#### Outcome 3.1 - An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups	3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities
3.1.3	Facilitate, encourage and support community events	3.1.3.1	Promote and support local events with emphases on events that promote visitation of the Shire.
		3.1.3.2	Engage and facilitate the community to encourage the establishment and continuation of local events.

### VOTING REQUIREMENT

Simple Majority

### COUNCIL RESOLUTION

**(103/2018) Moved: Cr Dickinson    Seconded: Cr Mason**

*That Council receive the Corrigin Community Resource Centre Report.*

**Carried 7/0**

### 8.1.2 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	10/07/2018
Reporting Officer:	Tanya Ludlow, Finance Officer - Creditors / Payroll
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.2 – Accounts for Payment – June 2018

#### SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

#### BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

#### COMMENT

The cheque, EFT and Direct Debit payments that have been raised during the month of June 2018 are provided as Attachment 8.1.2 – Accounts for Payment – June 2018.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$0.00.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	12574 - 12633, 12636 - 12726	\$1,721,815.13	
	Cheque	020315 - 020331	\$42,852.65	
	Direct Debit	June 2018	\$1,821.23	
	Payroll	June 2018	\$113,917.71	<b>\$1,880,406.72</b>
Trust	EFT	12634 - 12635	\$263.30	
	Cheque	003383 - 003384	\$140.00	
	Direct Debit	June 2018	\$1,860.00	<b>\$2,263.30</b>
Licensing Trust	EFT	No Payments	\$0.00	
	Direct Debit	June 2018	\$39,495.20	<b>\$39,495.20</b>
Edna Stevenson	Cheque	No Payments	\$0.00	<b>\$0.00</b>
<b>Total Payments for the Month of June 2018</b>				<b>\$1,922,165.22</b>

**Previous Accounts for Payment report**

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.2 – Accounts for Payment, the following information is provided on the last cheque or EFT number used.

<b>Bank Account</b>	<b>Payment Type</b>	<b>Last Number</b>	<b>First Number in report</b>
Municipal & Trust & Licensing Trust	EFT	EFT12573	EFT12574
Municipal	Cheque	020314	020315
Trust	Cheque	003382	003383
Edna Stevenson	Cheque	000060	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

**STATUTORY ENVIRONMENT**

Local Government (Financial Management) Regulations 1996

**POLICY IMPLICATIONS**

Policy 2.10 – Purchasing Policy

**FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2017/2018 Annual Budget.

## COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

### Objective: Leadership

**Strong Governance and leadership**

#### Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

### VOTING REQUIREMENT

Simple Majority

### COUNCIL RESOLUTION

**(104/2018) Moved: Cr Hardingham      Seconded: Cr Hickey**

*That Council reviews the list of accounts paid and acknowledges that payments totalling \$1,922,165.22 have been made during the month of June 2018.*

**Note: Ms Catherine Ospina Godoy entered the meeting at 3.15pm.**

***Carried 7/0***

### **8.1.3 ACCOUNTS FOR PAYMENT – CREDIT CARDS**

Applicant:	Shire of Corrigin
Date:	11/07/2018
Reporting Officer:	Catherine Ospina Godoy, Manager Finance
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.3 – Accounts for Payment – Credit Cards

#### **SUMMARY**

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 28 April 2018 to 28 May 2018.

#### **BACKGROUND**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

#### **COMMENT**

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin corporate credit cards.

A monthly review of credit card use is independently assessed by the Manager Finance, to confirm that all expenditure has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations. The review by the Manager Finance also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

#### **STATUTORY ENVIRONMENT**

S6.4 Local Government Act 1995, Part 6 – Financial Management  
R34 Local Government (Financial Management) Regulations 1996

#### **POLICY IMPLICATIONS**

Policy 2.10 – Purchasing Policy  
Policy 2.18 - Corporate Credit Cards

#### **FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2017/2018 Annual Budget.

## COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

### Objective: Leadership

**Strong Governance and leadership**

#### Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

### VOTING REQUIREMENT

Simple Majority

### COUNCIL RESOLUTION

**(105/2018) Moved: Cr Hardingham**

**Seconded: Cr Mason**

*That Council in accordance with Attachment 8.1.3 endorse credit card payments made for the period 28 April to 28 May for \$191.00.*

**Carried 7/0**

#### **8.1.4 MONTHLY FINANCIAL REPORT**

Applicant:	Shire of Corrigin
Date:	12/07/2018
Reporting Officer:	Catherine Ospina Godoy, Manager Finance
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.4 – Monthly Financial Report – June 2018

#### **SUMMARY**

This report provides Council with the monthly financial report for the month ending 30 June 2018.

#### **BACKGROUND**

Local Government (Financial Management) Regulations 1996, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

#### **COMMENT**

A variance report is included with the monthly financial report, provided as Attachment 8.1.4.

#### **STATUTORY ENVIRONMENT**

S6.4 Local Government Act 1995, Part 6 – Financial Management  
R34 Local Government (Financial Management) Regulations 1996

#### **POLICY IMPLICATIONS**

NIL

#### **FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2017/2018 Annual Budget.

## COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

### Objective: Leadership

**Strong Governance and leadership**

#### Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

### VOTING REQUIREMENT

Simple Majority

### COUNCIL RESOLUTION

**(106/2018) Moved: Cr Hardingham**

**Seconded: Cr Hickey**

*That Council accept the Statement of Financial Activity for the month ending 30 June 2018 included as Attachment 8.1.4 and as presented, along with notes of any material variances.*

**Carried 7/0**



### **8.1.5 FEES AND CHARGES ADOPTION 2018/2019**

Applicant:	Shire of Corrigin
Date:	12/07/2018
Reporting Officer:	Catherine Ospina Godoy, Manager Finance
Disclosure of Interest:	Cr Gilmore declared a financial interest in item 8.1.5 - Fees and Charges Adoption 2018/2019
File Ref:	FM.0181
Attachment Ref:	Attachment 8.1.5 - Proposed Schedule of Fees and Charges 2018/19

**Note: Cr Gilmore left the meeting at 3.26pm.**

#### **SUMMARY**

Council is to consider adopting the Schedule of Fees and Charges for the 2018/19 year in advance of the main 2018/19 budget adoption.

#### **BACKGROUND**

In preparation for the 2018/19 budget the proposed schedule of fees and charges are submitted for Council adoption. By adopting the fees and charges prior to the budget any applicable advertising can be undertaken and the new fees and charges can be incorporated into the draft budget workings.

Council's fees and charges contain clauses that allow fees set by external bodies to override those advertised and published by Council such as statutory charges.

#### **COMMENT**

Council fees and charges are reviewed annually with reference to the costs of maintaining council properties and delivering services to residents of the Shire of Corrigin.

The 2018/19 Schedule of Fees and Charges has been formulated using the 2017/18 year as a basis and incorporating new charges, CPI increases and input from external statutory bodies. Many of the fees and charges are heavily subsidised and do not reflect the cost of maintaining council properties or providing services.

In the annual budget agenda item, Council will still set additional fees and charges such as kerbside rubbish collections and rates for rural and townsite properties.

## **STATUTORY ENVIRONMENT**

### **6.16. Imposition of fees and charges**

(1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

\* Absolute majority required.

(2) A fee or charge may be imposed for the following —

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- (b) supplying a service or carrying out work at the request of a person;
- (c) subject to section 5.94, providing information from local government records;
- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
- (e) supplying goods;
- (f) such other service as may be prescribed.

(3) Fees and charges are to be imposed when adopting the annual budget but may be

- (a) imposed\* during a financial year; and
- (b) amended\* from time to time during a financial year.

\* Absolute majority required.

### **6.19. Local government to give notice of fees and charges**

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

## **POLICY IMPLICATIONS**

2.13 Budget consideration/preparation

## **FINANCIAL IMPLICATIONS**

Revenue raised from fees and charges

## COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

### Objective: Leadership

#### Strong Governance and leadership

#### Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

#### Outcome 4.2 - An effective and efficient organisation

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.2.2	Continue to improve operational efficiencies and provide effective services	4.2.2.1	Review delivery of services for operational and cost effective efficiencies
		4.2.2.2	Set appropriate Fees & Charges for applicable services that promote the use of services and limits the reliance of rate funding.

## VOTING REQUIREMENT

Absolute Majority

## COUNCIL RESOLUTION

**(107/2018) Moved: Cr Weguelin      Seconded: Cr Hickey**

*That Council adopt the attached Schedule of Fees and Charges for the 2018/19 financial year effective as of 1 July 2018 with the following amendments:*

- *Remove non local hydrotherapy charges*
- *Add Asbestos charges for Corrigin Waste Transfer Station at \$75 per cubic metre or part thereof*

***Carried by absolute majority 6/0***

**Note: Cr Gilmore re-entered the meeting at 3.31pm.**

### 8.1.6 DENTIST ACCOMMODATION

Applicant:	Shire of Corrigin
Date:	12/07/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CP.0050
Attachment Ref:	NIL

#### SUMMARY

Council is requested to consider entering into a periodical tenancy agreement of the 4 x 2 bedroom Shire of Corrigin house at 25 Seimons Avenue with the dentist, Dr John Cobley, at 50% of the market rental value.

#### BACKGROUND

When previous dentist Dr Vij announced his intention to retire in April 2014 the CEO Mr Julian Murphy, wrote to potential buyers of the business as follows:

*The Shire of Corrigin has endeavoured to support the practice through the provision of a fully equipped dental clinic and accommodation for the dentist, rent free.*

*The Shire provides the majority of the equipment at the clinic and covers the cost of maintenance of the dental equipment, buildings and water utilities.*

*Dr Vij has indicated his intention to retire in the very near future. In order to assist with attracting a new dentist to Corrigin I confirm that the Shire of Corrigin would be willing to extend the current arrangements to a suitably qualified person to take over the dental clinic.*

*The arrangement with the dentist taking over the Corrigin Dental Surgery would be subject to a new agreement, mutually agreed with the Shire of Corrigin.*

Dr John Cobley purchased the goodwill for the business in 2014 for a nominal sum and was provided with accommodation at the house attached to the dental surgery at no cost. No formal agreement can be found to confirm the details of the Shire of Corrigin support for the dentist or term.

The Shire of Corrigin 2017/18 Fees and Charges note that the value of the property rental for the Dentist Surgery is \$70.00 per week although which is inconsistent with the current arrangement that no rent is charged for the surgery or house.

The Council discussion session held in September 2017 noted that the dentist was not happy with the current housing situation and had asked if there were any other options available. The house attached to the surgery has structural issues and requires repairs to maintain it in a safe and habitable condition. The minutes of the discussion session noted that Council was happy to offer the 4x2 bedroom house at 25 Seimons Ave as an alternative and agreed that they would need to pay rent at market value and suggested placing them on a tenancy agreement for 12 month periods.

Alternatively the dentist could stay in the house attached to the surgery and accept the housing in its current state with no rental charges.

The Deputy CEO liaised with the dentist and feedback was received that he was not happy to pay market rent for the Shire of Corrigin house at 25 Seimons Avenue. Further discussion was held at the November 2017 discussion session with the minutes noting that the matter was to be taken to the December Council meeting. The notes from the meeting suggested that the house be offered to the dentist at 50% of market value. The market value of the property is \$300 per week as per the Shire of Corrigin Fees and Charges.

## **COMMENT**

The dentist services Corrigin on a part time basis and currently spends up to four nights per week at the house attached to the dentist surgery in Corrigin.

## **STATUTORY ENVIRONMENT**

### **6.16. Imposition of fees and charges**

(1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

\* Absolute majority required.

(2) A fee or charge may be imposed for the following —

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- (b) supplying a service or carrying out work at the request of a person;
- (c) subject to section 5.94, providing information from local government records;
- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
- (e) supplying goods;
- (f) such other service as may be prescribed.

(3) Fees and charges are to be imposed when adopting the annual budget but may be

- (a) imposed\* during a financial year; and
- (b) amended\* from time to time during a financial year.

\* Absolute majority required.

### **6.19. Local government to give notice of fees and charges**

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

## **POLICY IMPLICATIONS**

### **2.13 Budget Consideration/ Preparation**

## **FINANCIAL IMPLICATIONS**

Revenue received in 2018/19 budget

## COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

### Objective: Leadership

**Strong Governance and leadership**

#### Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

### VOTING REQUIREMENT

Absolute Majority

### OFFICER'S RECOMMENDATION

*That Council authorise the CEO to enter into a periodical tenancy agreement with, Dr John Cobley, the dentist servicing the Shire of Corrigin, for the 4 x 2 bedroom house at 25 Seimons Avenue, for \$150 per week being 50% of the market rental value.*

### COUNCIL RESOLUTION

**(108/2018) Moved: Cr Hickey      Seconded: Cr Mason**

*That Council authorise the CEO to enter into a periodical tenancy agreement with, Dr John Cobley, the dentist servicing the Shire of Corrigin, for the dental surgery and the residence at 25 Seimons Avenue, for \$160 per week.*

***Carried by absolute majority 7/0***

***Council Resolution differs from Officer's Recommendation in that the dental surgery was added and the price was increased in line with the market rent for the 25 Seimons Avenue as adopted in the Fees and Charges for 2018/2019.***

## 8.2 GOVERNANCE AND COMPLIANCE REPORTS

### 8.2.1 ADOPTION OF REVISED CORPORATE BUSINESS PLAN

Applicant:	Shire of Corrigin
Date:	12/07/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CM.0049
Attachment Ref:	Attachment 8.2.1 – Revised Corporate Business Plan

#### SUMMARY

The *Local Government (Administration) Regulations 1996* require a plan for the future encompassing a Strategic Community Plan and a Corporate Business Plan. The Corporate Business Plan is to be reviewed annually. This item seeks Council's adoption of the reviewed Shire of Corrigin's Corporate Business Plan.

#### BACKGROUND

Following a period of community consultation in 2017 the Shire of Corrigin developed a new Strategic Community Plan 2017 – 2021. A Corporate Business Plan outlining actions to achieve the desired strategic direction was created at the same time.

The Corporate Business Plan was reviewed by management in June 2018 and noted progress on actions and work that is still to be done in the 2018/19 year and beyond.

#### COMMENT

The 2017 – 2021 Strategic Community Plan outlines the community's long term vision and aspirations for the Shire of Corrigin and the Corporate Business Plan details how that vision is to be achieved.

The Corporate Business Plan was initially adopted by Council in 2017 and has recently been reviewed by management to ensure that the Shire's performance is regularly monitored and reported. The underlying objective of the plan is to create a process of continuous improvement and review.

Management are currently reviewing the Shire of Corrigin Long Term Financial Plan (LTFP), which was adopted in June 2013. The reviewed Corporate Business Plan is an informing strategy to the LTFP with the actions and associated resource costs to be included in the LTFP review.

The review of the LTFP will have a direct impact on the ability to meet the goals set within the Corporate Business plan, should there be any major impact, Council may need to reconsider the Corporate Business plan and update priorities.

## **STATUTORY ENVIRONMENT**

### **Local Government Act 1995**

“S5.56. Planning for the future

1) A local government is to plan for the future of the district.

2) a local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.”

### **Local Government (Administration) Regulations 1996**

“S19DA. Corporate business plans, requirements for (Act s. 5.56)

1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.

2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.

3) A corporate business plan for a district is to —

a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government’s priorities for dealing with the objectives and aspirations of the community in the district; and

b) Govern a local government’s internal business planning by expressing a local government’s priorities by reference to operations that are within the capacity of the local government’s resources; and

c) Develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

4) A local government is to review the current corporate business plan for its district every year.

5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government’s strategic community plan.

6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.

\*Absolute majority required.

7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.”

## **POLICY IMPLICATIONS**

NIL

## **FINANCIAL IMPLICATIONS**

Achievement of actions will depend on available resources in 2018/19 and future years’ budget.



## COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

**Objective: Leadership**  
**Strong Governance and leadership**

### Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and ensure legislative compliance	4.1.2.1	Review Council's Community Strategic Plan to ensure it remains aligned to the community's vision, aspirations and desired outcomes
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.2.2	Annual review of Council's policies and Corporate Business Plan
		4.1.2.3	Regular review of IPR documents & Informing strategies, including LTFP, AMP, Workforce Plan
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

## VOTING REQUIREMENT

Absolute Majority

## COUNCIL RESOLUTION

**(109/2018) Moved: Cr Hickey      Seconded: Cr Hardingham**

*That Council adopt the revised Shire of Corrigin Corporate Business Plan 2018-2022 as provided as Attachment 8.2.1 with the revised long term financial plan figures.*

***Carried by absolute majority 7/0***

### **8.2.2 ADOPTION OF REVISED WORKFORCE PLAN**

Applicant:	Shire of Corrigin
Date:	12/07/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CM.0049
Attachment Ref:	Attachment 8.2.2 – Revised Workforce Plan

#### **SUMMARY**

The Shire of Corrigin Workforce Plan has been reviewed and is provided for consideration and adoption.

#### **BACKGROUND**

Council adopted the Strategic Community Plan, Corporate Business Plan in 2017. Other Integrated Planning and Reporting Framework supporting documents including the Long Term Financial Plan, Asset Management Plan and Workforce Plan were last adopted in June 2013

The Workforce Plan partners with Shire of Corrigin Asset Management Plan and Long Term Financial Plan to identify the resources required to achieve the community's vision and outcomes set out in the Strategic Community Plan.

Workforce planning identifies the human resources and skills required to deliver on the medium to long-term strategic direction of the community, as outlined in the Strategic Community Plan. The Workforce Plan specifically identifies and develops strategies to ensure the resources employed by Council are available in the right place, at the right time using the right skills.

#### **COMMENT**

Moore Stephens was engaged in 2018 to assist with the review of the Workforce Plan.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995, section 5.56

Local Government (Administration) Regulations 1996

#### **POLICY IMPLICATIONS**

Integrated Planning Framework

#### **FINANCIAL IMPLICATIONS**

Shire of Corrigin employee costs associated with the 2018/19 annual budget and future years in the Long Term Financial Plan.

## COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

### Objective: Leadership

#### Strong Governance and leadership

#### Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and ensure legislative compliance	4.1.2.1	Review Council's Community Strategic Plan to ensure it remains aligned to the community's vision, aspirations and desired outcomes
		4.1.2.3	Regular review of IPR documents & Informing strategies, including LTTP, AMP, Workforce Plan
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

#### Outcome 4.2 - An effective and efficient organisation

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.2.1	Review and implement the Workforce Plan	4.2.1.1	Review and implement the Workforce Plan
		4.2.1.2	Workforce plan to have resource consideration to the objectives of the SCP & CBP
		4.2.1.3	Workforce plan strategies, programs & initiatives to be incorporated in LTTP and annual budgets
4.2.2	Continue to improve operational efficiencies and provide effective services	4.2.2.1	Review delivery of services for operational and cost effective efficiencies
		4.2.2.2	Set appropriate Fees & Charges for applicable services that promote the use of services and limits the reliance of rate funding.
4.2.3	Maintain a strong customer focus	4.2.3.1	Review and implementation of Council's Customer Service Charter.
		4.2.3.2	Provide a vibrant, up to date (contents & technology), user friendly website for both the Shire of Corrigin and CRC which proactively engages with residents
		4.2.3.3	Employ professional customer service workforce who have the required knowledge and training including the provision of adequate resources (intranet / policy / information on services etc.) to

			ensure a good standard of Customer Service
4.2.4	Provide a positive and effective workplace	4.2.4.1	Develop and implement a workforce plan and appropriate human resource management policies and procedures to meet current and future workforce needs
		4.2.4.2	Provide a positive workplace that enables for the development and support of employees in delivering an effective and coherent workplace

**VOTING REQUIREMENT**

Simple Majority

**COUNCIL RESOLUTION**

**(110/2018) Moved: Cr Hickey      Seconded: Cr Weguelin**

*That Council adopt the revised Workforce Plan 2018-2022 as provided as Attachment 8.2.2.*

***Carried 7/0***

## 8.3 WORKS AND GENERAL PURPOSES

### 8.3.1 TENDER GRAVEL PUSHING

Applicant:	Shire of Corrigin
Date:	12/07/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	TENDER 01/2018, FM.0020
Attachment Ref:	NIL

#### SUMMARY

Tenders were called to appoint a contractor to provide contract earthmoving services on an hourly basis within the Shire of Corrigin for the 2018/19 financial year. Council is asked to accept the recommended successful tenderer.

#### BACKGROUND

At the Ordinary Council Meeting on 17 April 2018, Council resolved as follows:

*Resolution No. 55/2018*

*That Council authorise the CEO to call tenders for the supply of earthmoving services including: gravel pushing, pit rehabilitation work, clearing of road verges, rubbish tip maintenance and general earthworks.*

Quantities of gravel and pit locations were determined in consultation with the Mr Terry Barron, Acting Manager of Works and Mr Jason Song, Core Consulting.

Tenders closed on 26 June 2018 and were evaluated by CEO, Natalie Manton; Manager of Works, Mr Greg Tomlinson and Mr Terry Barron, Leading Hand Roads.

#### COMMENT

A total of six tenders were received and were assessed against a predetermined compliance and weighted assessment criteria. One tender was assessed as being non-compliant due to a lack of information provided to address the required assessment criteria. The following table summarises the combined tender scores:

Evaluation for Pushing Gravel																				
COMPLIANCE CRITERIA									Tendered Price		Operator Skill and Experience		Tenderer's Resources		Local Knowledge		Regional Price Preference			
Average Lump Sum Price = \$346									40%		25%		15%		10%		10%			
NON-WEIGHTED									The tendered price(s) will be considered along with related factors affecting the total cost to the Principal. Early settlement discounts, lifetime costs, Principal's contract management costs		<ul style="list-style-type: none"> <li>Organisations to demonstrate recent experience with providing services of a similar size and scope.</li> <li>Quality and standard of work</li> <li>Timeliness of work (productivity)</li> <li>Other issues or matters to maximise net benefit of the services to the Shire of Corrigin</li> </ul>		<ul style="list-style-type: none"> <li>Contact most recent referees and check: Size &amp; Type of works conducted</li> <li>Any excessive bills and frequency of, Satisfaction of works completed-on time, within budget, to required standards. Reliability-adherence to response times. Condition of equipment, Ability to work safely</li> </ul>		Tenderer to demonstrate: <ul style="list-style-type: none"> <li>knowledge of local area</li> <li>Any other issues or matters which will maximise the net benefit of the services</li> </ul>		Regional Price Preference of 10% for tenderer's in Shire of Corrigin			
Applicant	Rate per hour	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Score 0-5	Weighted Score	Score 0-5	Weighted Score	Score 0-5	Weighted Score	Score 0-5	Weighted Score	Score 0-5	Weighted Score	TOTAL weighted score	RANKING
1 BF Walsh	\$335	N	N	N	N	N	N	N	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0	6
2 Blackwood	\$303	Y	Y	Y	Y	N	N	N	15	120.0	12	60.0	10	30.0	7	14.0	3	6.0	230.0	2
3 Bullaring Contractors	D8\$314 D9\$385	Y	Y	Y	Y	N	N	N	13	104.0	12	60.0	13	39.0	14	28.0	14	28.0	259.0	1
4 Wagin Earthmoving	\$396	Y	Y	Y	Y	N	Y	Y	10	80.0	13	65.0	13	39.0	11	22.0	6	12.0	218.0	3
5 AH George	\$292	Y	Y	Y	Y	N	N	N	6	48.0	11	55.0	8	24.0	7	14.0	2	4.0	145.0	4
6 Njamal	\$407	Y	Y	Y	Y		N	N	6	48.0	10	50.0	11	33.0	3	6.0	2	4.0	141.0	5

## STATUTORY ENVIRONMENT

### Local Government Act 1995

#### 3.57. Tenders for providing goods or services

(1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

(2) Regulations may make provision about tenders.

### Local Government (Functions and General) Regulations 1996

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150, 000 unless sub-regulation (2) states otherwise.

### Local Government (Function and General) Regulations 1996,

Part 4 – Tenders for providing goods or services (s3.57) Regulation 11-24.

## POLICY IMPLICATIONS

### Policy 2.10 Purchasing Policy

Purchasing that is \$150,000 or below in total value (excluding GST) must be in accordance with the purchasing requirements under the relevant threshold as defined under section 4.4 of this Purchasing Policy.

Purchasing that exceeds \$150,000 in total value (excluding GST) must be put to public Tender when it is determined that a regulatory Tender exemption, as stated under 4.5 of this Policy is not deemed to be suitable.

## FINANCIAL IMPLICATIONS

2018/19 budget for gravel pushing for re-sheeting roads and WANDRRA flood damage repairs.

## COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

### Objective: Leadership

**Strong Governance and leadership**

#### Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

### VOTING REQUIREMENT

Absolute Majority

### COUNCIL RESOLUTION

**(111/2018) Moved: Cr Gilmore      Seconded: Cr Hickey**

*That Council:*

- 1. Accept the request for tender from Bullaring Contractors in response to RFT 1/2018 Push Gravel in the Shire of Corrigin 2018/19.*
- 2. Authorise the CEO and Shire President to sign a contract with Bullaring Contractors for gravel pushing in the Shire of Corrigin in 2018/19 on behalf of the Shire of Corrigin.*

***Carried by absolute majority 4/3***

### 8.3.2 TENDER MECHANICAL SERVICES

Applicant:	Shire of Corrigin
Date:	12/07/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	TENDER 02/2018, FM.0020
Attachment Ref:	NIL

#### SUMMARY

Tenders were called to appoint a contractor to provide mechanical services for heavy plant and machinery on an hourly basis within the Shire of Corrigin for the 2018/19 financial year. Council is asked to accept the recommended successful tenderer.

#### BACKGROUND

At the Ordinary Council Meeting on 17 April 2018, Council resolved as follows:

*Resolution No. 53/2018*

*That Council authorise the CEO to call tenders for heavy duty plant and equipment parts, maintenance and repairs for the remainder of the 2017/18 financial year and next financial year.*

*Resolution No. 54/2018*

*That Council authorise the CEO to compare tender price for plant and equipment parts, maintenance and repairs to cost of in- house mechanic for 2018/19.*

The estimated hours required for routine servicing for the existing Shire of Corrigin heavy plant and equipment was determined in consultation with Greg Tomlinson, Manager of Works; Terry Barron, Leading Hand Roads and the CEO.

Tenders closed on 26 June 2018 and were evaluated by Natalie Manton, CEO; Greg Tomlinson, Manager of Works and Terry Barron, Leading Hand Roads.

#### COMMENT

A total of three tenders were received and were assessed against a predetermined compliance and weighted criteria assessment.

Based on an estimate of the scheduled log book servicing the tenders would compare favourably to the cost of employing an in-house mechanic and supplying the additional tools and equipment that would be required. Careful management and monitoring of the repairs and maintenance budget will be required by the Manager of Works to ensure that the cost of breakdown servicing does not increase to a level where it would be more economical to employ a mechanic.

The following table summarises the combined tender scores:



Evaluation for Mechanical Services

Average Lump Sum Price = \$99  
Comparison (using average) - avg price = 2.5 score

			COMPLIANCE CRITERIA							Tendered Price		Operator Skill and Experience		Tenderer's Resources		Regional Price Preference			
			NON-WEIGHTED	Compliance with the Specification contained in the Request	Compliance with the Conditions of Tendering this Request	Compliance with delivery date	Risk assessment (GSM - Attached RMP, Policies, Procedures demonstrating satisfactory knowledge of and adherence to industry standards)	Subcontract	Litigation	50%		25%		15%		10%			
										The tendered price(s) will be considered along with related factors affecting the total cost to the Principal. Early settlement discounts, lifetime costs, Principal's contract management costs		Organisations to demonstrate recent experience with providing services of a similar size and scope. Quality and standard of work. Timeliness of work (productivity). Other issues or matters to maximise net benefit of the services to the Shire of Corrigin		Contact most recent referees and check: Size & Type of works conducted. Any excessive bills and frequency of, Satisfaction of works completed on time, within budget, to required standards. Reliability, adherence to response times. Condition of equipment. Ability to work safely		Regional Price Preference of 10% for tenderer's in Shire of Corrigin			
Applicant	General Notes Provide comment when score >3<	Rate per hour	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Score 0-5	Weighted Score	Score 0-5	Weighted Score	Score 0-5	Weighted Score	Score 0-5	Weighted Score	TOTAL weighted score	RANKING
1	JCB Routine service \$99 Breakdown Service \$137.50 Travel \$120/hr + \$1.20/km	99	Y	Y	Y	Y	N	N	N	10	100.0	10	50.0	11	33.0	0	0.0	183.0	3
2	CJS Routine service \$99 Breakdown Service \$99 Parts margin cost + 15% Travel 75c/km Call out fee \$100 after hours, weekends and public holidays	99	Y	Y	Y	N	N	N	N	13	130.0	13	65.0	12	36.0	15	30.0	261.0	2
3	Western Mechanical Routine service \$100 Breakdown Service \$100 Margin on parts not specified Travel at \$100 per hour	100	Y	Y	Y	Y/N	N	N	N	13	130.0	14	70.0	15	45.0	15	30.0	275.0	1

## STATUTORY ENVIRONMENT

### Local Government Act 1995

#### 3.57. Tenders for providing goods or services

(1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

(2) Regulations may make provision about tenders.

### Local Government (Functions and General) Regulations 1996

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150, 000 unless sub-regulation (2) states otherwise.

(2) Tenders do not have to be publicly invited according to the requirements of this Division if:

(a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or

(b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program;

## POLICY IMPLICATIONS

### Policy 2.10 Purchasing Policy

Purchasing that is \$150,000 or below in total value (excluding GST) must be in accordance with the purchasing requirements under the relevant threshold as defined under section 4.4 of this Purchasing Policy.

Purchasing that exceeds \$150,000 in total value (excluding GST) must be put to public Tender when it is determined that a regulatory Tender exemption, as stated under 4.5 of this Policy is not deemed to be suitable

## FINANCIAL IMPLICATIONS

Cost of heavy vehicle service and maintenance included as repairs and maintenance item in 2018/19 annual budget.

## COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

### Objective: Leadership

**Strong Governance and leadership**

#### Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

### VOTING REQUIREMENT

Absolute Majority

### COUNCIL RESOLUTION

**Moved: Cr Mason      Seconded: Cr Weguelin**

*That Council:*

- 1. Accept the request for tender from Western Mechanical in response to RFT 2/2018 heavy plant and machinery mechanical servicing in the Shire of Corrigin 2018/19.*
- 2. Authorise the CEO and Shire President to sign a contract with Western Mechanical for heavy plant and machinery mechanical servicing in 2018/19 on behalf of the Shire of Corrigin.*

**Lost 3/4**

### 8.3.3 SALE OF 2015 TOYOTA RAV 4 GXL

Applicant:	Shire of Corrigin
Date:	12/07/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	TENDER 03/2018, FM.0020
Attachment Ref:	NIL

#### SUMMARY

Council is requested to accept the tendered price for the sale of the 2015 RAV 4 as advertised for public tender on 6 June 2018.

#### BACKGROUND

The sale of the former EHO RAV 4 was included in the 2017/18 budget as part of the Roe Health Project.

An independent valuation of the vehicle was received on 16 May 2018 from Narrogin Toyota of between \$23,000 and \$24,000.

The Shire of Corrigin invited tenders on 6 June 2018 for the outright purchase of the former Environmental Health Officer vehicle being a 2015 Toyota RAV 4 GXL Turbo-Diesel AWD Registration 3CR. The following conditions of tender were advertised:

1. The vehicle will continue to have limited use until the Tender closes as such mileage is not guaranteed. Kilometres listed are as at 6 June 2018.
2. Payment in full is to be received and cleared by the Shire of Corrigin before possession and title is taken by the successful tenderer.
3. The vehicle is tendered as is and Council recommends that prospective tenderers examine the vehicle before submitting a Tender.
4. Test drives are not available.
5. No Tenders will be accepted after 2.00pm Tuesday 26 June 2018.
7. The successful tenderer will be required to pay stamp duty and other state government licensing costs on transfer of ownership.
8. No Tender will necessarily be accepted if less than the Shire's independent valuation.

#### COMMENT

Two responses to the request for tender were received and were assessed by Natalie Manton, CEO and Catherine Ospina Godoy, Manager Finance as follows:

Name	Price inclusive of GST
Dean Howlett	\$23,230
Phillip Valuoi	\$19,550

#### STATUTORY ENVIRONMENT

Local Government Act 1995

The statutory implications associated with disposing of property are contained within S3.58 Disposing of Property:

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to

a) the highest bidder at public auction; or

b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

a) it gives local public notice of the proposed disposition —

i) describing the property concerned; and

ii) giving details of the proposed disposition; and

iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.”

### **POLICY IMPLICATIONS**

NIL

### **FINANCIAL IMPLICATIONS**

Proceeds of sale value of RAV 4 estimated at \$15,000 included in 2017/18 budget.

### **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

**Objective: Leadership**

**Strong Governance and leadership**

#### **Outcome 4.1 - A strategically focussed dynamic Council serving the community**

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

### **VOTING REQUIREMENT**

Absolute Majority

### **COUNCIL RESOLUTION**

**(112/2018) Moved: Cr Mason      Seconded: Cr Hickey**

*That Council accept the tendered price of \$23,230 (GST Inc) submitted by Mr Dean Howlett, being the highest price offered for tender 03/2018 Sale of 2015 Toyota RAV 4 GXL.*

***Carried by absolute majority 6/1***

### 8.3.4 PERMISSION TO INSTALL AIRLINE UNDER TASSEL STREET

Applicant:	Shire of Corrigin
Date:	11/07/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	Cr Gilmore declared a proximity interest in item 8.3.4 - Permission to install airline under Tassel Street
File Ref:	A1026
Attachment Ref:	NIL

**Note: Cr Gilmore left the meeting at 4.18pm.**

#### SUMMARY

The CEO received a request from Mr Adam Nicholls, Business Support Manager, Corrigin Engineering to install an air line across Tassell Street between his workshops on either side of the road.

#### BACKGROUND

Corrigin Engineering have request permission to dig a small trench (100mm wide) under Tassel Street to run an airline through to feed compressed air to both of their workshops. Corrigin Engineering have their own bobcat with all the necessary attachments as well as vibrating compactors to dig the trench and re compact the road. Mr Nicholls has trade qualification is in road construction and maintenance and has appropriate experience to complete the work.

The Corrigin Engineering trencher is capable of digging to 600mm deep which is the same depth as required for power cables and it is proposed that they will be burying the airline at that depth. Corrigin Engineering plan to use a heavy wall galvanised pipe to encase the airline to prevent any future issues arising from the pipe collapsing. They are aware that there is at least one underground service in the immediate area and with the help of local electricians and Dial Before You Dig they plan to eliminate any other unknown services before commencing any work.

Corrigin Engineering plan to complete the proposed work on a weekend to avoid inconvenience to traffic.

The CEO consulted Joe Douglas, Ex Urban Town Planning regarding the proposal who formed the view that this proposal does not require Council's development approval given the exemption afforded by clause 61(1) f of the Deemed Provisions of the Planning Regulations 2015 which expressly states development approval is not required for any temporary works which are in existence for less than 48 hours, or a longer period agreed by the local government, in any 12 month period.

#### COMMENT

From a town planning perspective there were not considered to be any major issues so long as the works are done in a professional and proper manner including reinstatement of the road carriageway and adjoining verges to an acceptable standard.

Traffic management arrangements should be considered during the construction process to help mitigate any potential safety risks.

Corrigin Engineering has experience in road construction and is able to install the pipe at no cost to the Shire of Corrigin.

**STATUTORY ENVIRONMENT**

NIL

**POLICY IMPLICATIONS**

NIL

**FINANCIAL IMPLICATIONS**

NIL

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

**Objective: Leadership**

**Strong Governance and leadership**

**Outcome 4.1 - A strategically focussed dynamic Council serving the community**

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

**VOTING REQUIREMENT**

Simple Majority

**COUNCIL RESOLUTION**

**(113/2018) Moved: Cr Weguelin      Seconded: Cr Hickey**

*That Council authorise Corrigin Engineering to install a trench and pipe across Tassell Street to enable an airline to be connected between the workshops on either side of the street in consultation with the Manager of Works and with the following conditions:*

- Traffic management arrangements in place to ensure safety of road users.*
- Dial Before You Dig to be completed prior to any work commencing.*
- Trench to be as per proposed specifications of 100mm wide and 600mm deep.*
- Heavy wall galvanised pipe to be used.*
- Road to be reinstated following installation of pipe.*
- Drainage issues arising from the installation of the pipe to be addressed by Corrigin Engineering.*

**Carried 6/0**

**Note: Cr Gilmore re-entered the meeting at 4.19pm.**

**Note: Mrs Natalie Manton left the meeting at 4.19pm.**

**Note: Mr Jason Song entered the meeting at 4.19pm.**

**Note: Mrs Natalie Manton re-entered the meeting 4.19pm.**

### 8.3.5 WANDRRA PROJECT PROGRESS REPORT

Applicant:	Jason Song, Consultant Engineer, Core Business Australia
Date:	8/07/2018
Reporting Officer:	Jason Song, Consultant Engineer, Core Business Australia
Disclosure of Interest:	CEO lives on Barber Road
File Ref:	ROA.0037
Attachment Ref:	NIL

#### SUMMARY

The Report seeks to update Council on the reinstatement works associated with the WANDRRA AGRN743 claim at several locations across the Shire's local road network.

#### BACKGROUND

Over the period of January/February 2017 the Shire of Corrigin received severe rainfall resulting in significant flooding. Damage was widespread throughout the Shire, with the majority of the damage confined to the south-west corner and which mainly consists of road carriageway and road shoulder scours, areas where unsealed gravel road pavements have been washed away, destroyed or blocked piped culverted, destruction or dislocation of culvert headwalls and silting of table and cut-off drains.

#### COMMENT

Core Business Australia Pty Ltd (CORE) as Supervisor for '*AGRN743 Corrigin Flood Recovery Minor Works*' has prepared Project Progress Report of the WANDRRA works as follows:

#### Contractor Administration

Recent Work Cycles:

10/07/2018 (Tue) – 19/07/2018 (Thu)

24/07/2018 (Tue) – 02/08/2018 (Thu)

07/08/2018 (Tue) – 16/08/2018 (Thu)

21/08/2018 (Tue) – 30/08/2018 (Thu)

### Progress to date

To date all roads in the North West area of the Shire has been completed. Roads that have been completed in the South West area and to be worked on in the next month are listed below:

Road No	Road Name	SLK From	SLK To	Distance	Activity	Progress
4040030	Bulyee-Kweda Rd	3.50	3.97	0.47	Construction Grade	Completed
		4.70	4.82	0.12	Construction Grade	
		5.60	7.89	2.29	Construction Grade	
4040071	Gardners Rd	2.40	4.40	2.00	Resheet	Completed
4040043	Barber Rd	1.70	2.70	1.00	Resheet	Completed
		4.50	5.50	1.00	Resheet	
		7.50	9.20	1.70	Construction Grade	
		10.10	11.60	1.50	Construction Grade	
		12.33	13.91	1.58	Construction Grade	
		16.50	17.83	1.33	Construction Grade	
4040018	Lomos South Rd	0.00	3.00	3.00	Construction Grade	Completed
		3.95	5.30	1.35	Construction Grade	
		6.34	6.90	0.56	Construction Grade	
		7.30	8.60	1.30	Resheet	
		8.90	9.50	0.60	Construction Grade	
4040044	Rafferty Rd	0.00	1.03	1.03	Resheet	Completed
		1.60	2.40	0.80	Resheet	
		4.13	4.80	0.67	Construction Grade	
		5.30	5.80	0.50	Resheet	
		5.85	6.16	0.31	Construction Grade	
		7.60	8.70	1.10	Construction Grade	
		10.01	10.50	0.49	Construction Grade	



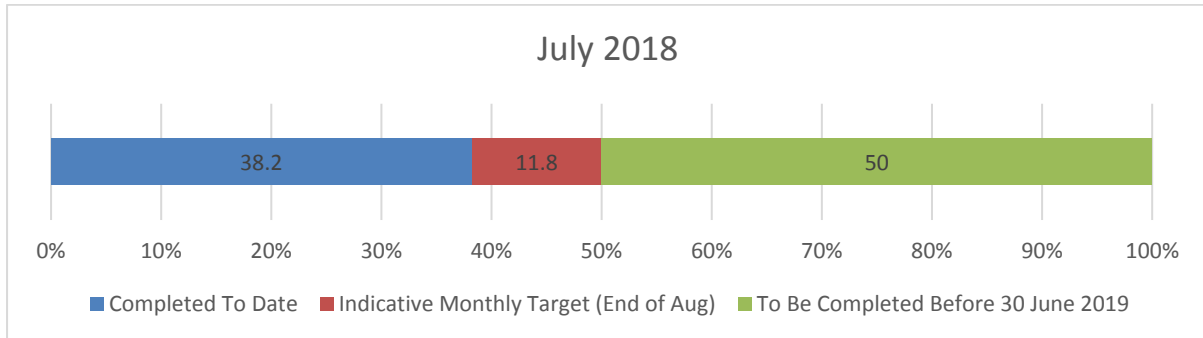
4040023	Jubuk South Rd	1.20	6.30	5.10	Construction Grade	Completed
		7.10	9.30	2.20	Construction Grade	
4040026	Bulyee Rd	4.37	5.30	0.93	Construction Grade	Completed
4040025	Stretton Rd	0.00	3.30	3.30	Resheet	Completed
		4.30	4.88	0.58	Resheet	
		6.65	6.77	0.12	Resheet	
		9.70	10.50	0.80	Resheet	
4040045	Elsegood Rd	1.70	3.20	1.50	Resheet	Completed
4040173	Hovell Rd	0.35	1.70	1.35	Resheet	Completed
		2.70	3.60	0.90	Resheet	

4040034	Diamond Block Rd	0.00	1.60	1.60	Resheet	Complete
		2.20	5.40	3.20	Resheet	
		5.80	8.27	2.47	Resheet	
4040054	Baker Rd	1.00	3.80	2.80	Resheet	Complete
4040079	Carruthers Rd	0.00	1.90	1.90	Resheet	Complete
		2.50	3.80	1.30	Resheet	
4040014	Corrigin South Rd	10.37	10.65	0.28	Construction Grade	Complete
		17.5	19.67	2.17	Construction Grade	
		20.95	21.91	0.96	Construction Grade	
		22.47	22.57	0.1	Construction Grade	
		24.8	25.14	0.34	Construction Grade	
4040038	Doyle Rd	0	1.6	1.6	Resheet (Prep-up)	Complete
		2.3	3.9	1.6	Construction Grade	
		5	5.8	0.8	Construction Grade	
		6.4	7.2	0.8	Construction Grade	
		8	10	2	Construction Grade	
4040053	Middleton Rd	0	1.9	1.9	Resheet (Prep-up)	Complete
		7.3	8.8	1.5	Construction Grade	

		12	12.3	0.3	Construction Grade	
		14.4	14.8	0.4	Construction Grade	
		16.55	17.9	1.35	Construction Grade	
4040052	Old Kulin Rd	0	0.5	0.5	Construction Grade	10/07 - 12/07
		1.1	2.37	1.27	Heavy Construction Grade	
		2.5	3.81	1.31	Resheet (Prep-up)	
4040112	Simpson Rd	0.00	1.60	1.60	Resheet	13/07 - 19/07
		2.03	6.06	4.03	Resheet	
4040111	Talbot Clark Rd	0.00	1.90	1.90	Resheet	24/07 - 27/07
		2.80	4.01	1.21	Resheet	
		5.20	5.40	0.20	Resheet	
4040073	Ling Rd	0.00	1.90	1.90	Resheet	28/07 - 30/07
4040029	Grylls Rd	0.60	1.69	1.09	Construction Grade	31/07 - 02/08
		2.40	3.40	1.00	Construction Grade	
		3.70	5.60	1.90	Resheet	
4040010	Yealering-Kulin Rd	4.60	5.12	0.52	Construction Grade	07/08
4040004	Bullaring-Gorge Rock Rd	6.89	6.92	0.03	Shoulder Repair	08/08 - 12/08
		7.72	7.84	0.12	Shoulder Repair	
		13.26	15.00	1.74	Construction Grade	
		15.90	18.20	2.30	Construction Grade	
		18.70	18.96	0.26	Construction Grade	
		19.90	20.90	1.00	Construction Grade	
		22.20	23.50	1.30	Construction Grade	
4040109	Woods Rd	0.40	1.12	0.72	Heavy Construction Grade	12/08
4040049	Bullaring Railway Rd	2.00	3.24	1.24	Construction Grade	13/08 - 16/08
		7.70	9.50	1.80	Resheet	

		10.13	11.12	0.99	Construction Grade	
4040074	68 Gate Rd	2.00	2.60	0.60	Resheet	21/08 - 25/08
		3.30	4.60	1.30	Resheet	
		5.50	7.70	2.20	Resheet	
4040046	Kunjin South Rd	0.00	2.85	2.85	Resheet	26/08 - 30/08

### Project Progress Chart



### STATUTORY ENVIRONMENT

#### Local Government Act 1995

##### 3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

#### Local Government (Functions and General) Regulations 1996

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150, 000 unless sub-regulation (2) states otherwise.
- (2) Tenders do not have to be publicly invited according to the requirements of this Division if:
  - (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or
  - (b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program;

### POLICY IMPLICATIONS

Policy 2.10 Purchasing Policy

### FINANCIAL IMPLICATIONS

There are no known financial implications relating to this item

## COMMUNITY AND STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021

### Objective: Economic

**A strong, diverse economy supporting agriculture, local business and attracting new industry**

### Outcome 1.1 A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.1	Develop and implement road asset management plans	1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.
		1.1.1.2	Develop a footpath management plan, including hierarchy and service levels
		1.1.1.3	Road asset management plan and footpath management plan to be incorporated in the review and expansion of the Asset Management Plan (AMP)
		1.1.1.4	Road asset management plan and footpath management plan to be implemented through road works program.

## VOTING REQUIREMENT

Simple Majority

## COUNCIL RESOLUTION

**(114/2018) Moved: Cr Hickey      Seconded: Cr Hardingham**

*That Council notes the WANDRRA Project Progress as provided in the Report.*

**Carried 7/0**

**Note: Mr Jason Song left the meeting at 4.27pm.**

## **9 NOTICE OF MOTIONS FOR THE NEXT MEETING**

## **10 CHIEF EXECUTIVE OFFICER'S REPORT**

### **LOCAL GOVERNMENT ACT REVIEW – PHASE 2**

The *Local Government Act 1995* is being reviewed to modernise the Act so that it meets the current and future needs of the Western Australian community and local government sector. Commencing in 2018, phase two will ensure local governments are positioned to deliver for the community by examining:

- Elections
- Community consultation and engagement
- Integrated Planning and Reporting
- Financial management
- Rates and charges
- Beneficial organisations (council controlled organisations)
- Local laws
- Interventions
- Administrative efficiencies.

Community and elected members are encouraged to contribute to the review.

### **WANDRRA**

New arrangements for future WANDRRA funding will require greater level of accuracy in demonstrating pre-disaster asset condition.

### **AGREEMENTS SIGNED**

Roe tourism agreement was signed with Shire President and work has commenced on the project.

Avon Waste agreement was signed with CEO, Shire President and representatives from Avon Waste. A series of community education talks on recycling will commence in July with the school, Shire of Corrigin staff and members of the Corrigin community.

## **11 PRESIDENT'S REPORT**

- Roe Roc meeting with CEO and signed Avon Waste agreement
- Central Country Zone meeting via teleconference
- DCEO farewell

## **12 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS**

## **13 URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL**

## **14 INFORMATION BULLETIN**

## **15 WALGA AND CENTRAL ZONE MOTIONS**

### **15.1 WALGA AGM PROPOSED MOTIONS**

Applicant:	Shire of Corrigin
Date:	11/07/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GR.0022
Attachment Ref:	Attachment 15.1 – Agenda WALGA AGM 2018

#### **SUMMARY**

Council is asked to consider the proposed motions for the WALGA AGM and provide direction to the Shire of Corrigin voting delegates.

#### **BACKGROUND**

Background information is provided in the WALGA AGM agenda.

#### **COMMENT**

A summary of the motions is provided in the WALGA AGM agenda.

#### **4.1 Proposed Amendment to Constitution.**

A number of Constitutional amendments proposed by State Council as well as some technical clarifications. The proposed amendments were endorsed by State Council in May 2018.

#### **4.2 Roadside Vegetation – Regulatory Amendments**

Motion for regulatory amendments to enable clearing of vegetation close to driveways, road bends and intersections; With a view to improving road safety.

#### **4.3 GST Revenue Distribution Share for WA**

WA is underrepresented in the amount of GST share received and is seeking WALGA's support to advocate for an increase to the GST distribution for WA.

#### **4.4 Rural, Regional and Remote Community State Government Funding Cuts**

Motion concerning regarding funding cuts, particularly to education services and infrastructure, affecting rural communities.

#### **STATUTORY ENVIRONMENT**

NIL

**POLICY IMPLICATIONS**

NIL

**FINANCIAL IMPLICATIONS**

NIL

**COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

**Objective: Leadership**

**Strong Governance and leadership**

**Outcome 4.1 - A strategically focussed dynamic Council serving the community**

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.1	Provide leadership, communication and active engagement with the community	4.1.1.1	Elected members provide strategic leadership for the benefit of the community
		4.1.1.2	Council is represented on key local organisations and provide feedback and advise to Council on their issues, programs and initiatives

**VOTING REQUIREMENT**

Simple Majority

**COUNCIL RESOLUTION**

**(115/2018) Moved: Cr Mason**

**Seconded: Cr Dickinson**

*That Council*

1. *endorse delegates to support proposed motion 4.1 Proposed Amendment to Constitution.*

2. *endorse delegates to support proposed motion 4.2 Roadside Vegetation – Regulatory Amendments as follows:*

*That the Environmental Protection (Clearing of Native Vegetation) Regulations 2004 be amended to permit clearing or reduction of vegetation:*

- 1. Within 30m of all farm driveways/gates/entrances; and,*
- 2. On road bends and intersections obstructing 'line of sight', be cleared*

3. *endorse delegates to support proposed motion 4.3 GST Revenue Distribution Share for WA as follows:*

*That WALGA adopts a policy and position as the representative of the WA Local Government section to persistently seek and advocate for an increase of the GST distribution share back to Western Australia.*

*4. endorse delegates to support proposed motion 4.4 Rural, Regional and Remote Community State Government Funding Cuts*

*That WALGA express its deep concern to the W.A State Government regarding the continued attack on rural, regional and remote communities in W.A through reducing funding to critical services and infrastructure programs, cuts that disproportionately discriminate against already disadvantaged communities across W.A.*

**Carried 7/0**



## 15.2 CENTRAL COUNTRY ZONE EXEC MOTION – NON RAV RATED ROADS

Applicant:	Shire of Corrigin
Date:	11/07/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GR.0022
Attachment Ref:	Attachment 7.2.2

### SUMMARY

Council is asked to consider the report from the Central Country Zone meeting and provide input or comment on the proposed WALGA recommendation.

### BACKGROUND

Following the Central Country Zone meeting on Friday 22 June the Executive Officer emailed all Member Councils as follows:

At the Central Country Zone Meeting this morning there was considerable discussion around Item 5.4 of the WALGA State Council agenda dealing with Policy for Restricted Access Vehicles on Roads Not on an Approved Network During Harvest.

The outcome of the meeting was to give the Zone Executive Committee delegated authority to develop an alternate WALGA recommendation with the intent to remove the requirements around pilot vehicles. The Zone Executive Committee will be meeting on Thursday 28 June at 7.30am.

The current WALGA recommendation reads as follows:

#### WALGA Recommendation

1. That WALGA support changes to the Harvest Mass Management Scheme to enable heavy vehicles that meet the requirements of RAV 2, RAV 3 or RAV 4 to travel on roads not assessed for the RAV network between paddocks and the nearest RAV route during the harvest period.

2. Advocate that any roads assessed on the initiative of Main Roads that do not meet the requirements for addition to the RAV network at the level used under the Harvest Mass Management Scheme remain unassessed for the purpose of network definition.

The feeling of the meeting was that by accepting the above recommendation it was agreeing to the conditions being imposed by MRWA which it was felt were not acceptable.

In the State Council Agenda it was reported (p55):

Main Roads have recently advised industry and Local Government of the outcome of a review of the scheme arrangements. In responding to legal advice, Main Roads propose to amend the conditions associated with access to roads that are not included in the RAV network. The new conditions are:

- A minimum of one (1) Agricultural Pilot must accompany the RAV combination to facilitate the safe movement between the farm and the nearest RAV Network road; and
- The roads being used between the farm and the nearest RAV Network road must be listed on the Transport Operator's HMMS Approved Road List, which must be provided to the participating Grain Receiver, carried in the vehicle and produced upon request.

The other, continuing conditions are:

- must use the most direct route from the paddock to the nearest road approved for RAV Network access;

- must ensure the RAV combination departing the paddock is not a higher RAV category than the nearest RAV Network;
- must not exceed 40 km/h;
- must display an amber flashing light on the prime mover; and
- must obtain a bridge crossing permit from Main Roads WA for any bridges that are on these roads.

The Agricultural Pilot replaces the requirement for spotters which were previously required at intersections that the driver assessed as having inadequate sight distances. An Agricultural Pilot is defined in the Heavy Vehicle Agricultural Pilot Authorisation (November 2017). No training is required in order to be an Agricultural Pilot. However, a vehicle with suitable signage and driver is required.

The Zone Executive is now seeking your (or your Council's) input into the debate by providing any comments on an alternate recommendation together with any explanatory notes that would assist the Zone Executive in understanding the background to the position. It would be appreciated if you could place your comments in writing to ensure that they are accurately reported. The Zone Executive will then develop an alternate recommendation to reflect the concerns of the Member Councils.

#### **COMMENT**

Several local governments added comments and proposed alternative recommendations which have been used as the basis for the revised recommendation.

#### **STATUTORY ENVIRONMENT**

NIL

#### **POLICY IMPLICATIONS**

NIL

#### **FINANCIAL IMPLICATIONS**

NIL

#### **COMMUNITY AND STRATEGIC OBJECTIVES**

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

##### **Objective: Economic**

**A strong, diverse economy supporting agriculture, local business and attracting new industry**

**Outcome 1.1 A well planned and connected transport and communications network within the district**

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.1	Develop and implement road asset management plans	1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.

#### **VOTING REQUIREMENT**

Simple Majority

## **COUNCIL RESOLUTION**

**(116/2018) Moved: Cr Dickinson    Seconded: Cr Gilmore**

*That the Shire of Corrigin support the WALGA recommendation:*

*That WALGA*

- 1. Subject to part 3 of this resolution, supports continuation of the Harvest Mass Management Scheme to enable heavy vehicles that meet the requirements of RAV 2, RAV 3 or RAV 4 to travel on roads not assessed for the RAV network between paddocks and the nearest RAV route during the harvest period.*
- 2. Advocate that any roads assessed on the initiative of Main Roads that do not meet the requirements for addition to the RAV network at the level used under the Harvest Mass Management Scheme remain unassessed for the purpose of network definition.*
- 3. Advise MRWA that any condition requiring an Agricultural Pilot to accompany the RAV combination to facilitate the movement between the paddock and the nearest RAV Network road, is not acceptable.*
- 4. Request Main Roads Heavy Vehicles Section to work with stakeholders in providing an alternative solution, prior to the 2018 harvest, to the proposed requirements for an Agricultural Pilot, on unassessed roads, that is within the legal boundaries and is acceptable to Industry.*

**Carried 7/0**

## **16 NEXT MEETING**

Budget workshop 24 July 2018 at 6pm

Ordinary Council Meeting 21 August 2018 at 3pm

## **17 MEETING CLOSURE**

The Chairperson, Shire President Cr. L Baker closed the meeting at 4.40 PM.