



SHIRE OF CORRIGIN

ORDINARY COUNCIL MEETING

19 SEPTEMBER 2017

ATTACHMENTS

- | | | |
|-----|--------|---|
| 1. | 7.1 | MINUTES OF ORDINARY COUNCIL MEETING – 22 AUGUST 2017 |
| 2. | 7.2.1. | CENTRAL COUNTRY ZONE MEETING MINUTES |
| 3. | 7.2.2 | LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING MINUTES |
| 4. | 7.2.3 | WHEATBELT SOUTH AGED HOUSING ALLIANCE MEETING MINUTES |
| 5. | 8.1.2 | ACCOUNTS FOR PAYMENT – AUGUST 2017 |
| 6. | 8.1.3 | ACCOUNTS FOR PAYMENT CREDIT CARDS |
| 7. | 8.1.4 | MONTHLY FINANCIALS AUGUST – 2017 |
| 8. | 8.2.3 | BOWLING CLUB UPGRADE COMMUNITY SPORTING AND RECREATION
FACILITIES FUND (CSRFF) APPLICATION |
| 9. | 8.2.4 | REVIEW OF THE SHIRE OF CORRIGIN LOCAL LAWS |
| 10. | 8.2.5 | SHIRE OF CORRIGIN SIGNAGE POLICY (DRAFT) |

1. DECLARATION OF OPENING

The Chairperson, Shire President Cr Lynette Baker opened the meeting at 3.04pm

2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE

Shire President

Cr. L Baker

Deputy Shire President

Cr. J A Mason

Cr. S G Hardingham

Cr. B D Praetz

Cr. M B Dickinson

Chief Executive Officer

R L Paull

Deputy Chief Executive Officer

T L Dayman

Manager Finance

D C Ospina Godoy

Public

Alysse Pownall

APOLOGIES

Governance Officer - Records

H M Auld

LEAVE OF ABSENCE

Cr. T J Pridham

Cr. D L Hickey

3. PUBLIC QUESTION TIME

There were no public questions.

4. MEMORIALS

It was advised that Shirley Nicholls, Jenni Hall and Ivy Stevens had passed away since the last meeting.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Alysse Pownall, the Health Services Manager at Corrigin District Hospital, presented to Council in relation to clarifying HACC services to the local community and the hospital re-development. With respect to HACC services, it is understood that correspondence sent out by 'My Gov' to customers incorrectly referred to August 2017 as the date when recipients were advised that they needed to choose home care providers. It didn't explain that they could stay with the provider they already had if they wanted to, therefore correspondence has caused concern to recipients, especially the elderly.

The Hospital is funded to provide limited cleaning and gardening services (level 1 and 2) but not the more extensive level 3 and 4 services.

Importantly, Alysse advised that HACC services in Corrigin through the Hospital is assured at least until 2020.

Alysse also advised that due to rewiring issues and additional costs, the estimated time of completion of the hospital re-development is February 2018.

The additional costs may result in deferment of other construction areas, however the hospital now has a new generator which has the capacity to run the whole hospital in times of power failure but cannot be connected until the rewiring has been completed.

Alysse Pownall left the meeting at 3.22pm and did not return.

6. DECLARATIONS OF INTEREST

Cr Mason declared a proximity interest in Agenda Item 8.2.9 '*PLANNING APPLICATION – PROPOSED NEW OUTBUILDING WITH A REDUCE SET BACK AT LOT 45 (NO.24) JANES DRIVE, CORRIGIN*' due to living opposite the land subject of the planning application.

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES (ATTACHMENT 7.1)

Minutes of the Ordinary Meeting of Council held on Tuesday 18 July 2017 at the Shire of Corrigin Chambers, Corrigin (Attachment 7.1).

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Tuesday 18 July 2017 (Attachment 7.1) be confirmed as a true and correct record.

COUNCIL RESOLUTION

(148/2017) Moved: Cr Praetz; Seconded: Cr Hardingham

That the Minutes of the Ordinary Meeting of Council held on Tuesday 18 July 2017 (Attachment 7.1) be confirmed as a true and correct record.

Carried 5/0

7.2. COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

7.2.1. CORRIGIN RECREATIONAL AND EVENTS CENTRE ADVISORY COMMITTEE MEETING (TO BE PRESENTED TO COUNCIL)

The minutes of the Corrigin Recreational and Events Centre Advisory Committee Meeting held on Monday 21 August 2017 (To be presented to Council)

OFFICER'S RECOMMENDATION

That the Minutes of the Corrigin Recreational and Events Centre Advisory Committee Meeting held on Monday 21 August 2017 (provided to Council as Attachment 7.2.1) be confirmed as a true and correct record.

COUNCIL RESOLUTION

(149/2017) Moved: Cr Hardingham; Seconded: Cr Mason

That the Minutes of the Corrigin Recreational and Events Centre Advisory Committee Meeting held on Monday 21 August 2017 (provided to Council as Attachment 7.2.1) be confirmed as a true and correct record.

Carried 5/0

8. MATTERS REQUIRING A COUNCIL DECISION

8.1. CORPORATE & COMMUNITY SERVICES REPORTS

8.1.1. CORRIGIN COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Heather Ives, Coordinator, Community Services
Disclosure of Interest:	No interest to disclose
File Number:	CS 0008
Attachment Reference:	Nil

GRANT FUNDING

- Adult Learners Week – Funding Approved \$200

CORRIGIN CRC Monthly Usage – July 2017:

CUSTOMER ACCESSING 'FEE FOR SERVICE' and SALES					
SERVICES / FEES	MTHLY	YTD FROM JULY 17	SALES	MTHLY	YTD FROM JULY 17
Internet Use / Computer Use	31	31	Phonebook Sales	44	44
Photocopying / Printing / Faxing	24	24	Moments In Time Books	1	1
Laminating / Binding / Folding	4	4	Book Sales	0	0
Sec. Services / Scans / CD Burning	10	10	Wrapping Paper / Postcard Sales	0	0
Room Hire	6	6	Polo Shirt / Eco Bag Sales	0	0
Equipment Hire	4	4	Phone calls	24	24
Training / Course Fees	13	13	Sale of Assets	0	0
Resource Centre Membership Fees	0	0	Comedy Show – Ticket Sales	0	0
Exam Supervision	0	0			
Movie Club Fees	0	0			
Total:	92		Total:	69	
Monthly People through:	161				
CUSTOMER ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICES	MTHLY	YTD FROM JULY 17	SERVICE	MTHLY	YTD FROM JULY 17
Phonebook Enquiries	8	8	Conf. / Vid Conf. / Training / Westlink	76	76
Tourism	10	10	Exams	4	4
VET Affairs	0	0	Broadband for Seniors / Webinars	5	5
ATO	2	2	General Enquires (Face/Email/Website)	148	148
Government Access Point	3	3	Corrigin Toy Library	9	9
Community Information	34	34	TR Homes (Referrals)	1	1
Total:	57		Total:	243	
Monthly People through:	300				

TOTAL FOR THE MONTH OF JULY: 461

COMMUNITY ECONOMIC / BUSINESS and SOCIAL DEVELOPMENT BOOKINGS			
DESCRIPTION	NO'S	ROOM	GOVT. HOT OFFICE BOOKING (HO), COMMERCIAL BOOKING
TAFE – Meeting	2	Professional Office	Hot Office Booking
Movie Club - July	9	Conference Room	N/A
Holyoake – Drug and Alcohol Counselling	4	Professional Office	Commercial Booking

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 22 August 2017*

Skill Hire – Employment	0	Professional Office	Commercial Booking
School Holiday – Activity	10	Conference Room	N/A
Staff Professional Photos	23	Conference Room	N/A
Hospital Aux Meeting	8	Conference Room	Commercial Booking
Forrest Personnel – Employment	3	Professional Office	Commercial Booking
WBN – Mental Health Wellness - W/Shop	15	Conference Room	Commercial Booking
Holyoake – Drug and Alcohol Counselling	3	Professional Office	Commercial Booking

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591	534	530	585	626	553	7285
2016-17	620	588	675	618	455	366	513	388	595	336	540	450	6144
2017-18	461												

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

None known

FINANCIAL IMPLICATIONS

None known

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

Focus area: Various

Goal: Various

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals. The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

STRATEGIC THEMES

Various

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the Corrigin Community Resource Centre Report.

COUNCIL RESOLUTION

(150/2017) Moved: Cr Praetz; Seconded: Cr Hardingham

That Council receives the Corrigin Community Resource Centre Report.

Carried 5/0

8.1.2. ACCOUNTS FOR PAYMENT – JULY 2017

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	15 August 2017
Reporting Officer:	Tanya Ludlow, Finance Officer - Creditors
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	Attachment 8.1.2 - EFT and Direct Debit payments

SUMMARY

That Council is provided with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been raised for the Council meeting and also during the month of July 2017 are included as **Attachment 8.1.2.**

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$3,755.79.

Previous Accounts for Payment report

To enable council to check that no sequential payment numbers have been missed from the previous accounts for payment reports and the report presented as attached, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal	Cheque	020217	020218
Municipal & Trust & Police Licensing	EFT	EFT11256	EFT11257
Trust	Cheque	003371	No Payments
Edna Stevenson	Cheque	000060	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2017/2018 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse the following payments for the month of July 2017:

1. Cheque 020218 - 020225 payments in the Municipal Fund totalling \$15,766.85;
2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$535,412.76;
3. Direct Debit (DD) payments in the Municipal Fund totalling \$64,945.52;
4. Payroll Journal (JNL) payments in the Municipal Fund totalling \$119,304.89;
5. Electronic Funds Transfer (EFT) payments in the Trust Fund totalling \$1,574.05;
6. Direct Debit (DD) payments in the Licensing Trust Fund totalling \$120,633.85; and
7. Total payments for July 2017 being \$857,637.92.

COUNCIL RESOLUTION

(151/2017) Moved: Cr Mason; Seconded: Cr Praetz

That Council endorse the following payments for the month of July 2017:

1. Cheque 020218 - 020225 payments in the Municipal Fund totalling \$15,766.85;
2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$535,412.76;
3. Direct Debit (DD) payments in the Municipal Fund totalling \$64,945.52;
4. Payroll Journal (JNL) payments in the Municipal Fund totalling \$119,304.89;
5. Electronic Funds Transfer (EFT) payments in the Trust Fund totalling \$1,574.05;
6. Direct Debit (DD) payments in the Licensing Trust Fund totalling \$120,633.85; and
7. Total payments for July 2017 being \$857,637.92.

Carried 5/0

8.1.3 ACCOUNTS FOR PAYMENT – CREDIT CARDS

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Catherine Ospina Godoy – Finance Manager
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	Attachment 8.1.3 - Credit card payments

SUMMARY

This report provides Council with a list of all financial dealings relating the use of credit card payments for the period 30th May to 28th June 2017.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit.

The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin Corporate Credit Cards (note **Attachment 8.1.3**).

A monthly review of credit card use is independently assessed by the Finance Manager, to confirm that all expenditure has been occurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations. The review by the Finance Manager also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

STATUTORY ENVIRONMENT

*S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996*

POLICY IMPLICATIONS

Policy 2.15 – Corporate Credit Cards and;
Policy 2.9 Purchasing Policy

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis. In this regard, expenditure must be in accordance with the 2017/2018 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council in accordance with Attachment 8.1.3 endorse credit card payments made for the period 30th May to 28th June 2017 was \$ 2,317.64.

COUNCIL RESOLUTION

(152/2017) Moved: Cr Hardingham; Seconded: Cr Mason

That Council in accordance with Attachment 8.1.3 endorse credit card payments made for the period 30th May to 28th June 2017 was \$ 2,317.64.

Carried 5/0

8.1.4 MONTHLY FINANCIAL REPORT – JULY 2017

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	Attachment 8.1.4 - Statement of Financial Activity

SUMMARY

For Council to review and accept the monthly Financial Report for the month ending 31 July 2017.

BACKGROUND

The *Local Government (Financial Management)* Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

A variance report is included with the monthly financial statements as **Attachment 8.1.4**.

STATUTORY ENVIRONMENT

*S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996*

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Monthly Statement of Financial Activity.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

<i>Strategic Community Plan</i>		<i>Corporate Business Plan</i>	
<i>Outcome</i>	<i>Strategies</i>	<i>Action No.</i>	<i>Actions</i>
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accept the Statement of Financial Activity for the month ending 31 July 2017 included as Attachment 8.1.4 and as presented, along with notes of any material variances.

COUNCIL RESOLUTION

(153/2017) Moved: Cr Hardingham; Seconded: Cr Dickinson

That Council accept the Statement of Financial Activity for the month ending 31 July 2017 included as Attachment 8.1.4 and as presented, along with notes of any material variances.

Carried 5/0

8.1.5. CORRIGIN LIBRARY SERVICES (CONFIDENTIAL)

Applicant: C & W Gardner
Location: Corrigin Post Office, Walton Street Corrigin
Date: 17 August 2017
Reporting Officer: Rob Paull Chief Executive Officer
Disclosure of Interest: No interest to disclose
File Number: CS0023
Attachments: None

REASON FOR CONFIDENTIALITY

The Chief Executive Officer's Report is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting:

- s5.23 (2)(c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
- s5.23 (2)(e)(ii) *a matter that if disclosed, would reveal information that has a commercial value to a person*

OFFICER'S RECOMMENDATION

That Council in accordance with Clause 15.10 of the Standing Orders close the meeting to the public.

COUNCIL RESOLUTION

(154/2017) Moved: Cr Hardingham; Seconded: Cr Mason

That Council in accordance with sub section 5.23 (2)(c) and (e)(ii) of the Local Government Act 1995 and Clause 15.10 of the Standing Orders close the meeting to the public at 3.33

Carried 5/0

COUNCIL RESOLUTION

(155/2017) Moved: Cr Dickinson; Seconded: Cr Praetz

That the matter be laid on the table

***By Absolute Majority
Carried 5/0***

(NOTE: Council requested that before reporting back to Council, staff to seek further information on the level of use of the library service and if possible, information on the rate paid by other local governments for a similar service.)

COUNCIL RESOLUTION

(156/2017) Moved Cr Hardingham; Seconded Cr Mason

That Council in accordance with Clause 15.10 of the Standing Orders reopen the meeting to the public at 3.46 pm.

Carried 5/0

8.1.6. ADOPTION OF MATERIAL VARIANCE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0057
Attachment Reference:	None

SUMMARY

In accordance to regulation 34(5) of the Local Government (Financial Management) regulations, each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.

BACKGROUND

Previously Council has adopted a percentage value of 10% with a minimum value of \$10,000.

COMMENT

It is recommended that Council adopt a percentage value of 10% and with the minimum value of \$10,000.

STATUTORY ENVIRONMENT

Local Government (Financial Management)

"34. Financial activity statement required each month (Act s. 6.4)

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances".

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopt a percentage value of 10% with a minimum value of \$10,000 that is considered to be a material variance as per regulation 34(5) of the Local Government (Financial Management) Regulations.

COUNCIL RESOLUTION

(157/2017) Moved: Cr Dickinson ; Seconded: Cr Hardingham

That Council adopt a percentage value of 10% with a minimum value of \$10,000 that is considered to be a material variance as per regulation 34(5) of the Local Government (Financial Management) Regulations.

Carried 5/0

8.1.7. RATE PAYMENT INCENTIVE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0057
Attachment Reference:	None

SUMMARY

The Local Government Act 1995, section 6.46, allows a local government to grant a discount or other incentive for the early payment of any rate or service charge.

BACKGROUND

Last financial year Council has offered rate payers who elect payment option 1 (full payment) a 3% discount, as well as being entitled to enter the rate incentive prize draw. In 2016/2017 Council granted discounts to ratepayers totalling \$57,200

Council has sought support from Local Business and has received a positive response, with a number of businesses donating \$100.00 gift voucher. As in previous years, this donation has been matched by Council increasing the value of each voucher to \$200.00

STATUTORY ENVIRONMENT

Local Government Act 1995, section 6.46

"6.46. Discounts

Subject to the Rates and Charges (Rebates and Deferments) Act 1992, a local government may, when imposing a rate or service charge, resolve to grant a discount or other incentive for the early payment of any rate or service charge."*

* Absolute majority required.

POLICY IMPLICATIONS

Council's Policy 2.5 – 'Rates Condition of Rates Incentive Scheme' provides as follows:

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 22 August 2017*

Objective	To provide guidelines for the collection of rates and charges in accordance with the Local Government Act 1995.
Policy	<p>Payment in full to made by mail, electronic format or in person at the Shire Office, 9 Lynch Street, Corrigin by 4.30pm on the due date, to be eligible to enter into the prize draw to win a \$200 voucher from one of the participating local businesses.</p> <p>The winner will be determined by random selection and announced at the first ordinary meeting after the due date. Winners will be notified by mail and a public notice will be advertised in the Windmill newspaper.</p> <p>Entry to the prize draw is open to the Shire of Corrigin ratepayers.</p> <p>With the exception of the Pensioner Deferred Rates, all arrears must also be paid.</p> <p>Only one entry per rate assessment.</p>

Council's Policy 2.6 'Rates Discount', allows for a discount to be paid by the close of business on the due date as follows:

Objective	To provide guidelines for the collection of rates and to delegate authority to the Chief Executive Officer to apply alternative instalment options, to appoint debt collection agencies and to comply with all other requirements of the Local Government Act 1995.
Policy	<p>Rates Discount</p> <p>To attract the rates discount, rates must be received in the Shire or via electronic means deposited into the Shire of Corrigin bank account by the usual closing time (4.30pm) on the due date. Under no circumstances will a discount be allowed after the due date.</p>

FINANCIAL IMPLICATIONS

Reduction in rate revenue, with the 3% discount anticipated to cost Council in approximately \$62,000. With the cost of providing matching \$100 vouchers for the rate incentive prize.

However, the early recovery of rates which enables Council to generate increased revenue from bank interest on rate revenue invested.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 22 August 2017*

		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis
--	--	---------	--

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

1. Grants a 3% discount for rates paid in full by the due date (Option 1);
2. Offer a \$100 voucher to match those businesses who also offer a \$100 voucher as a rate payment incentive prize; and
3. Grants rate payers who pay all rates in full by the due date (Option 1) entitlement to enter the rate incentive prize draw.

COUNCIL RESOLUTION

(158/2017) Moved: Cr Hardingham; Seconded: Cr Praetz

That Council:

1. Grants a 2% discount for rates paid in full by the due date (Option 1);
2. Offer a \$100 voucher to match those businesses who also offer a \$100 voucher as a rate payment incentive prize; and
3. Grants rate payers who pay all rates in full by the due date (Option 1) entitlement to enter the rate incentive prize draw.

***By Absolute Majority
Carried 5/0***

Note: Council reduced the discount for rates to 2% as a measure to address the reduction in State funding to the community of the Shire of Corrigin and the necessary financial restraints on the Budget.

8.1.8. FEES & CHARGES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0057
Attachment Reference:	Attachment - Budget Document

SUMMARY

In accordance with the *Local Government Act 1995*, section 6.16, a local government may impose a fee or charge for any goods or services that it provides.

A Schedule of Fees and Charges is included in the 2017/2018 Budget.

BACKGROUND

The fees & Charges lay out provides detail and linkages to the relevant acts and regulations. The current fees and charges have been reviewed to ensure cost recovery.

Fees that have been increased are indicated with the symbol ▲

COMMENT

The fees and charges are established with reference to State Government statutory fees (such as planning, building, environmental health) and fees that seek to ensure a reasonable return of costs to the Shire.

It is recommended that Council adopt the Schedule of Fees and Charges as proposed in the 2017/2018 Annual Budget.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 6.16.

6.16. Imposition of fees and charges

- (1) *A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

** Absolute majority required.*

- (2) *A fee or charge may be imposed for the following —*

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;*
- (b) supplying a service or carrying out work at the request of a person;*
- (c) subject to section 5.94, providing information from local government records;*
- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;*
- (e) supplying goods;*
- (f) such other service as may be prescribed.*

- (3) *Fees and charges are to be imposed when adopting the annual budget but may be —*

- (a) imposed* during a financial year; and*
- (b) amended* from time to time during a financial year.*

** Absolute majority required.*

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Income derived from fees and charges in the 2017/2018 annual budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopts the Schedule of Fees and Charges as detailed for 2017/2018 as provided for in the Budget Document.

COUNCIL RESOLUTION

(159/2017) Moved: Cr Praetz; Seconded: Cr Hardingham

That Council adopts the Schedule of Fees and Charges as detailed for 2017/2018 as provided for in the Budget Document.

***By Absolute Majority
Carried 5/0***

8.1.9. COUNCILLOR ALLOWANCE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0057
Attachment Reference:	None

SUMMARY

Council is requested to determine to pay Councillors an annual attendance fee as remuneration for 2017/2018.

BACKGROUND

In the past, the Council of the Shire of Corrigin has elected to pay council members an annual fee in lieu for attending meetings. In accordance with the *Local Government Act 1995 section 5.98(5) Fees etc for Council members*, the mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid –

- (a) The annual local government allowance determined for mayors or presidents; or
- (b) Where the local government has set an annual local government allowance within the range determined for annual local government allowances for mayors or presidents that allowance.

The *Local Government Act 1995 section 5.98A – Allowance for deputy mayor or deputy president* provides that a local government may decide to pay the deputy mayor or deputy president an allowance of up to the percentage that is determined by the Salaries and Allowance Tribunal under the *Salaries and Allowance Act 1975 section 7B* of the annual local government allowance to which the mayor or president is entitled under section 5.98(5). *Section 7B(2) of the Salaries and Allowance Act 1975* the Salaries and Allowances Tribunal is required to “inquire into and determine –

- a. The amount of fees, or the minimum and maximum amount of fees, to be paid under the Local Government Act to elected council members for attendance at meetings, and
- b. The amount of expenses, or the minimum and maximum of expenses, to be reimbursed under the Local Government Act 1995 to elected council members; and
- c. The amount of allowances, or the minimum and maximum amounts of allowances, to be paid under the Local Government Act 1995 to elected council members.”

The Salaries and Allowances Tribunal has been determined that the Shire of Corrigin is a Band 4 in the Tribunal's local government banding model. The Tribunal has also determined the following minimums and maximums for a Band 4 Council:

Annual attendance fees in Lieu of council meeting and committee meeting attendance fees

For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
Minimum	Maximum	Minimum	Maximum
\$3,553	\$9,410	\$3,553	\$19,341

Annual allowance for a Mayor, President or Chairman

For a Mayor or president	
Minimum	Maximum
\$508	\$19,864

Annual allowance for a Deputy Mayor, Deputy President or Deputy Chairman

The percentage determined for the purpose of section 5.98A91) of the Local Government Act is 25 per cent.

For a Deputy Mayor or Deputy president	
Minimum (25%)	Maximum (25%)
\$127	\$4,966

STATUTORY ENVIRONMENT

Local Government Act 1995

5.99. *Annual fee for council members in lieu of fees for attending meetings*

A local government may decide that instead of paying council members a fee referred to in section 5.98(1), it will instead pay all council members who attend council or committee meetings —*

- (a) the annual fee determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B; or*
- (b) where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee.*

** Absolute majority required.*

Salaries and Allowances Act 1975

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Councillor annual sitting fees \$21,000, President annual sitting fees \$7,000
President Allowance \$7,500 and Deputy President Allowance \$1,750

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.1	Provide leadership, communication and active engagement with the community	4.1.1.1	Elected members provide strategic leadership for the benefit of the community.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council elects to pay Councillors an annual attendance fee and adopts the following Councillors remuneration for 2017/2018:

- *Annual Councillor Sitting Fee* \$3,553
- *President Annual Sitting Fee* \$7,000
- *President Allowance* \$7,500
- *Deputy President Allowance* \$1,875

COUNCIL RESOLUTION

(160/2017) Moved: Cr Hardingham; Seconded: Cr Dickinson

That Council elects to pay Councillors an annual attendance fee and adopts the following Councillors remuneration for 2017/2018:

- ***Annual Councillor Sitting Fee*** ***\$3,553***
- ***President Annual Sitting Fee*** ***\$7,000***
- ***President Allowance*** ***\$7,500***
- ***Deputy President Allowance*** ***\$1,875***

***By Absolute Majority
Carried 5/0***

8.1.10. INFORMATION, COMMUNICATION, TECHNOLOGY (ICT) ALLOWANCE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0057
Attachment Reference:	None

SUMMARY

Council is requested to determine to pay Councillors an annual 'Information, Communication, Technology' (ICT) Allowance and adopt an annual ICT Allowance of \$1,000 per elected member for 2017/2018.

BACKGROUND

In accordance with *Local Government Act 1995 section 5.99A – Allowance for council members in lieu of reimbursement of expenses*, a local government may decide that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all council members –

- (a) The annual allowance determined by the Salaries and Allowance Tribunal under the Salaries and Allowance Act 1975 section 7B for that type of expense; or
- (b) Where the local government has set an allowance within the range determined by the Salaries and Allowance Tribunal under the Salaries and Allowance Act 1975 section 7B for annual allowance for that type of expense, an allowance of that amount.

Section 7B(2) of the Salaries and Allowance Act 1975 provides that the Salaries and Allowances Tribunal is required to “inquire into and determine –

- d. The amount of fees, or the minimum and maximum amount of fees, to be paid under the Local Government Act to elected council members for attendance at meetings, and
- e. The amount of expenses, or the minimum and maximum of expenses, to be reimbursed under the Local Government Act 1995 to elected council members; and
- f. The amount of allowances, or the minimum and maximum amounts of allowances, to be paid under the Local Government Act 1995 to elected council members.”

The Salaries and Allowances Tribunal has been determined that the Shire of Corrigin is a Band 4 in the Tribunal’s local government banding model. The Tribunal has determined the following minimums and maximums for a Band 4 Council;

Annual allowance for ICT expenses

Elected Members	
Minimum	Maximum
\$500	\$3,500

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 5 Administration
Salaries and Allowances Act 1975

COMMENT

Based on the Salaries and Allowances Tribunal determinations, it is appropriate for Council to pay Councillors an annual ‘Information, Communication, Technology’ (ICT) Allowance and adopt an annual ICT Allowance of \$1,000 per elected member for 2017/2018.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Councillors annual ICT Allowance \$7,000

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.1	Provide leadership, communication and active engagement with the community	4.1.1.1	Elected members provide strategic leadership for the benefit of the community.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council elects to pay Councillors an annual 'Information, Communication, Technology' (ICT) Allowance and adopts an annual ICT Allowance of \$1,000 per elected member for 2017/2018.

COUNCIL RESOLUTION

(161/2017) Moved: Cr Mason; Seconded: Cr Hardingham

That Council elects to pay Councillors an annual 'Information, Communication, Technology' (ICT) Allowance and adopts an annual ICT Allowance of \$1,000 per elected member for 2017/2018.

***By Absolute Majority
Carried 5/0***

8.1.11. INSTALMENT PAYMENT PLAN OPTION – ADDITIONAL CHARGES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0057
Attachment Reference:	None

SUMMARY

In accordance with the *Local Government Act 1995, section 6.45(3)*, a local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments. The maximum amount of interest that may be imposed is 5.5%.

COMMENT

Reflecting past arrangements, it is recommended that Council impose an additional charge of \$10 per instalment notice and a 5.5% interest charge for all rates assessments paid by the instalment option.

In September 2016, as part of the internal rating audit, it was revealed that Council's financial software, Synergy Soft, applied an exemption to eligible pensioners of the additional charge for instalments. This is not a requirement under the *Rates and Charges (Rebates and Deferments) Act 1992*. Synergy Soft provider, IT vision, advised that to change the setup to enable pensioners to be charged the additional charge of \$10 per instalment notice would require Council to pay for this program enhancement.

A review of the number of potential eligible pensioners paying by instalments, and the income that could be generated from instalment charges, is less than the cost for this enhancement and therefore management has concluded not to proceed with this enhancement.

As the exemption is not being applied under the *Rates and Charges (Rebates and Deferments) Act 1992*, Council will need to resolve to apply an exemption to eligible pensioners for the additional charge of \$10 per instalment notice.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.45. Options for payment of rates or service charges

- (1) A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by —
 - (a) 4 equal or nearly equal instalments; or
 - (b) such other method of payment by instalments as is set forth in the local government's annual budget.
- (2) Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge —
 - (a) by a single payment; or
 - (b) by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.
- (3) A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.
- (4) Regulations may —
 - (a) provide for the manner of making an election to pay by instalments under subsection (1) or (2); and
 - (b) prescribe circumstances in which payments may or may not be made by instalments; and
 - (c) prohibit or regulate any matters relating to payments by instalments; and
 - (d) provide for the time when, and manner in which, instalments are to be paid; and
 - (e) prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and
 - (f) provide for any other matter relating to the payment of rates or service charges.

POLICY IMPLICATIONS

Policy 2.4 'Rates – Instalment option for payment of rates and charges' provides as follows:

"Ratepayers have the option of paying rates by four (4) instalments. The first instalment must be made by the due date on the original notice.

Failure to pay the rates in full or choose the instalment option by the due date will deem rates to be outstanding and if not paid in full will be subject to legal action.

After thirty-five (35) days from the issue of the original rate notice, ratepayers may forfeit the right to undertake the instalment option provided."

FINANCIAL IMPLICATIONS

Recovery of administrative costs of rates and service charges paid by instalments.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

1. That Council imposes an additional charge of \$10 per instalment notice and 5.5% interest rate where payment of rates is made by instalments.
2. That a 100% exemption be applied to eligible pensioners, who have registered and are eligible for a rebate on their rates under the Rates and Charges (Rebates and Deferments) Act 1992, for the additional charge of \$10 per instalment notice.

COUNCIL RESOLUTION

(162/2017) Moved: Cr Mason; Seconded: Cr Praetz

1. That Council imposes an additional charge of \$10 per instalment notice and 5.5% interest rate where payment of rates is made by instalments.
2. That a 100% exemption be applied to eligible pensioners, who have registered and are eligible for a rebate on their rates under the Rates and Charges (Rebates and Deferments) Act 1992, for the additional charge of \$10 per instalment notice.

**By Absolute Majority
Carried 5/0**

8.1.12. RATE AND CHARGES PAYMENT OPTIONS

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0057
Attachment Reference:	None

SUMMARY

The *Local Government Act 1995* provides for the payment of rates and charges imposed by Council, by a single payment or by 4 instalments.

COMMENT

The following options are proposed for the payment of rates and charges for 2017/2018.

Option 1 (Full Payment)

- Full amount, less any entitled discount, of rates and charges including arrears to be paid on or before 35 days after the date of service appearing on the rate notice. Granting a 3% discount on this option.

Option 2 (4 Instalments)

- First instalment can be received on or before 35 days after the date of service appearing on the rate notice. This option is only allowed if all arrears (including accrued interest) are included in the first instalment.
- Second instalment to be made on or before 95 days after the date of service appearing on the rate notice.
- Third instalment to be made on or before 155 days after the date of service appearing on the rate notice.
- Fourth instalment to be made on or before 217 days after the date of service appearing on the rate notice.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.45. Options for payment of rates or service charges

- (1) *A rate or service charge is ordinarily payable to a local government by a single payment but the person liable for the payment of a rate or service charge may elect to make that payment to a local government, subject to subsection (3), by —*
 - (a) 4 equal or nearly equal instalments; or*
 - (b) such other method of payment by instalments as is set forth in the local government's annual budget.*
- (2) *Where, during a financial year, a rate notice is given after a reassessment of rates under section 6.40 the person to whom the notice is given may pay the rate or service charge —*
 - (a) by a single payment; or*
 - (b) by such instalments as are remaining under subsection (1)(a) or (b) for the remainder of that financial year.*
- (3) *A local government may impose an additional charge (including an amount by way of interest) where payment of a rate or service charge is made by instalments and that additional charge is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.*
- (4) *Regulations may —*
 - (a) provide for the manner of making an election to pay by instalments under subsection (1) or (2); and*
 - (b) prescribe circumstances in which payments may or may not be made by instalments; and*
 - (c) prohibit or regulate any matters relating to payments by instalments; and*
 - (d) provide for the time when, and manner in which, instalments are to be paid; and*
 - (e) prescribe the maximum amount (including the maximum interest component) which may be imposed under subsection (3) by way of an additional charge; and*
 - (f) provide for any other matter relating to the payment of rates or service charges.*

POLICY IMPLICATIONS

Policy 2.4 'Rates – Instalment option for payment of rates and charges' provides as follows:

Objective To provide guidelines for the collection of rates and charges in accordance with the Local Government Act 1995.

Policy Ratepayers have the option of paying rates by four (4) instalments. The first instalment must be made by the due date on the original notice.

Failure to pay the rates in full or choose the instalment option by the due date will deem rates to be outstanding and if not paid in full will be subject to legal action.

After thirty-five (35) days from the issue of the original rate notice, ratepayers may forfeit the right to undertake the instalment option provided.

FINANCIAL IMPLICATIONS

Rate revenue 2017/2018 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopts the following options for the payment of rates and charges for 2017/2018:

Option 1 (Full Payment)

- *Full amount, less any entitled discount, of rates and charges including arrears to be paid on or before 35 days after the date of service appearing on the rate notice. Granting a 3% discount on this option.*

Option 2 (4 Instalments)

- *First instalment can be received on or before 35 days after the date of service appearing on the rate notice. This option is only allowed if all arrears (including accrued interest) is included in the first instalment.*
- *Second instalment to be made on or before 95 days after the date of service appearing on the first rate notice.*
- *Third instalment to be made on or before 155 days after the date of service appearing on the rate first notice.*
- *Fourth instalment to be made on or before 217 days after the date of service appearing on the first rate notice.*

COUNCIL RESOLUTION

(163/2017) Moved: Cr Hardingham; Seconded: Cr Mason

That Council adopts the following options for the payment of rates and charges for 2017/2018:

Option 1 (Full Payment)

- ***Full amount, less any entitled discount, of rates and charges including arrears to be paid on or before 35 days after the date of service appearing on the rate notice. Granting a 2% discount on this option.***

Option 2 (4 Instalments)

- *First instalment can be received on or before 35 days after the date of service appearing on the rate notice. This option is only allowed if all arrears (including accrued interest) is included in the first instalment.*
- *Second instalment to be made on or before 95 days after the date of service appearing on the first rate notice.*
- *Third instalment to be made on or before 155 days after the date of service appearing on the rate first notice.*
- *Fourth instalment to be made on or before 217 days after the date of service appearing on the first rate notice.*

**By Absolute Majority
Carried 5/0**

Note: In Item 8.1.7 Council reduced the discount for rates to 2% as a measure to address the reduction in State funding to the community of the Shire of Corrigin and the necessary financial restraints on the Budget.

8.1.13. PENALTY INTEREST ON OVERDUE RATES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017.
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0057
Attachment Reference:	None

SUMMARY

A local government may at the time of imposing a rate or service charge resolve by absolute majority to impose interest on a rate or service charge that remains unpaid after it is due.
The maximum amount of interest that may be imposed is 11%.

COMMENT

Reflecting past arrangements, it is recommended that Council impose 11% interest on unpaid rates and service charges for 2017/2018.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.51. Accrual of interest on overdue rates or service charges

- (1) A local government may at the time of imposing a rate or service charge resolve* to impose interest (at the rate set in its annual budget) on —
- (a) a rate or service charge (or any instalment of a rate or service charge); and
 - (b) any costs of proceedings to recover any such charge,
- that remains unpaid after becoming due and payable.

* Absolute majority required.

- (2) The rate of interest that may be set by the local government under this section is not to exceed the rate for the time being prescribed as the maximum rate of interest that may be set for the purposes of this section.
- (3) Accrued interest is, for the purpose of its recovery, taken to be a rate or service charge, as the case requires, that is due and payable.

- (4) If a person is entitled under the Rates and Charges (Rebates and Deferments) Act 1992 or under this Act (if the local government in a particular case so resolves) to a rebate or deferment in respect of a rate or service charge —
- (a) no interest is to accrue in respect of that rate or service charge payable by that person; and
 - (b) no additional charge is to be imposed under section 6.45(3) on that person.
- (5) Regulations may provide for the method of calculation of interest.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Recovery of administrative costs or unpaid rates and service charges.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council imposes penalty interest at the rate of 11% for all rates and charges that remain unpaid after the due date.

COUNCIL RESOLUTION

(164/2017) Moved: Cr Dickinson; Seconded: Cr Mason

That Council imposes penalty interest at the rate of 11% for all rates and charges that remain unpaid after the due date.

***By Absolute Majority
Carried 5/0***

8.1.14. REFUSE COLLECTION AND DISPOSAL CHARGES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0057
Attachment Reference:	None

SUMMARY

In accordance with Section 67 of the *Waste Avoidance and Resource Recovery Act 2007* a local government may impose an annual charge for the collection and disposal of refuse.

BACKGROUND

The Shires of Corrigin, Kondinin, Kulin and Narembeen have established a partnership to jointly contract waste services on a regional basis. The agreement includes the establishment of kerbside recycling services, local waste transfer stations in each of the significant towns in the region and a regional waste disposal site.

There has been an increase in the cost of the contract for rubbish removal and disposal. The amount of the charge for collection and disposal of rubbish is calculated on the recovery costs to Council of providing the services.

COMMENT

A review of all rubbish services has been completed taking into account increased costs for the coming year. To make the recovery equitable and to encourage recycling, the following annual charges are recommended:

Domestic Rubbish Service - 1st Service (includes 120L Bin + 240L Recycling Bin)	\$380.00
Commercial Rubbish Service - 1st Service (Includes 240L Bin + 240L Recycling Bin)	\$440.00
Domestic/Commercial Rubbish Service – 2nd Service	
• For a 2nd 120L Waste Bin	\$330.00
• For a 2nd 240L Waste Bin	\$390.00
• Extra Recycle service – 240L Recycling Bin	\$260.00
• Eligible Pensioner Discount on Domestic Rubbish Service	\$ 95.00

STATUTORY ENVIRONMENT

Waste Avoidance and Resource Recovery Act 2007

67. Local government may impose receptacle charge

- (1) A local government may, in lieu of, or in addition to a rate under section 66, provide for the proper disposal of waste, whether within its district or not, by making an annual charge per waste receptacle, payable in one sum or by equal monthly or other instalments in advance, in respect of premises provided with a waste service by the local government.
- (2) The charge is to be imposed on the owner (as defined in section 64(1)) or occupier, as the local government may decide, of any premises provided with a waste service by the local government.
- (3) The provisions of the Local Government Act 1995 relating to the recovery of general rates apply with respect to a charge referred to in subsection (1).

- (4) *In the case of premises being erected and becoming occupied during the year for which payment is to be made, the charge for the service provided is to be the sum that proportionately represents the period between the occupation of the premises and the end of the year for which payment is made.*
- (5) *Notice of any charge made under this section may be included in any notice of rates imposed under section 66 or the Local Government Act 1995, but the omission to give notice of a charge does not affect the validity of the charge or the power of the local government to recover the charge.*
- (6) *A charge may be limited to premises in a particular portion of the area under the control of the local government.*
- (7) *Charges under this section may be imposed in respect of and are to be payable for all premises in respect of which a waste service is provided, whether such premises are rateable or not.*
- (8) *A local government may make different charges for waste services rendered in different portions of its district.*

68. *Fees and charges fixed by local government*

Nothing in this Part prevents or restricts a local government from imposing or recovering a fee or charge in respect of waste services under the Local Government Act 1995 section 6.16.

POLICY IMPLICATIONS

Council Policy 2.7 'Rubbish Service Charge Discount' provides as follows:

Rubbish Service Charge Discount

*A 25% discount will be allowed on the Rubbish Service charge to Pensioner Concession holders who have registered and are eligible for a rebate on their rates under the **Rates and Charges (Rebates and Deferments) Act 1992**.*

Where the eligible pensioner is co-owner with a non-pensioner the full discount will still be allowed and any person who becomes eligible during the rating year will be allowed a pro-rata discount.

FINANCIAL IMPLICATIONS

Recovery of costs of providing domestic and commercial rubbish collection service.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council, in accordance with section 67 of the Waste Avoidance and Resource Recovery Act 2007, imposes the following charges for 2017/2018 for the collection and disposal of refuse as follows:

Domestic Rubbish Service - 1st Service *\$380.00*
(includes 120L Bin + 240L Recycling Bin)

Commercial Rubbish Service - 1st Service *\$440.00*
(Includes 240L Bin + 240L Recycling Bin)

Domestic/Commercial Rubbish Service – 2nd Service

- *For a 2nd 120L Waste Bin* *\$330.00*
- *For a 2nd 240L Waste Bin* *\$390.00*
- *Extra Recycle service – 240L Recycling Bin* *\$260.00*
- *Eligible Pensioner Discount on Domestic Rubbish Service* *\$ 95.00*

COUNCIL RESOLUTION

(165/2017) Moved: Cr Dickinson; Seconded: Cr Praetz

That Council, in accordance with section 67 of the Waste Avoidance and Resource Recovery Act 2007, imposes the following charges for 2017/2018 for the collection and disposal of refuse as follows:

Domestic Rubbish Service - 1st Service ***\$400.00***
(includes 120L Bin + 240L Recycling Bin)

Commercial Rubbish Service - 1st Service ***\$460.00***
(Includes 240L Bin + 240L Recycling Bin)

Domestic/Commercial Rubbish Service – 2nd Service

- ***For a 2nd 120L Waste Bin*** ***\$350.00***
- ***For a 2nd 240L Waste Bin*** ***\$410.00***
- ***Extra Recycle service – 240L Recycling Bin*** ***\$280.00***
- ***Eligible Pensioner Discount on Domestic Rubbish Service*** ***\$100.00***

By Absolute Majority
Carried 5/0

Note: Council increased the cost of the Domestic Rubbish Service as a measure to ensure that the rubbish service is reflective of a 'user pays' system rather than being potentially subsidised by rural rate payers who don't utilise the service.

8.1.15. ADOPTION OF RATES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0057
Attachment Reference:	None

SUMMARY

The *Local Government Act 1995*, section 6.32 allows a local government to impose a general rate on rateable land within its district in order to make up the budget deficient.

COMMENT

The 2017/2018 annual budget has been prepared on the basis of a 3.% increase in revenue raised from rates. The following rates are proposed for 2017/2018:

General Rates:

Gross Rental Value	\$0.091971
Unimproved Value	\$0.015113

Minimum Rates:

GRV - Corrigin	\$375.00 Per Assessment
GRV – Other	\$200.00 Per Assessment
UV	\$375.00 Per Assessment

STATUTORY ENVIRONMENT

Local Government Act 1995

6.32. Rates and service charges

- (1) When adopting the annual budget, a local government —
 - (a) in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either —
 - (i) uniformly; or
 - (ii) differentially;and
 - (b) may impose* on rateable land within its district —
 - (i) a specified area rate; or
 - (ii) a minimum payment;and
 - (c) may impose* a service charge on land within its district.
- * Absolute majority required.
- (2) Where a local government resolves to impose a rate it is required to —
 - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
 - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.
- (3) A local government —
 - (a) may, at any time after the imposition of rates in a financial year, in an emergency, impose* a supplementary general rate or specified area rate for the unexpired portion of the current financial year; and

- (b) *is to, after a court or the State Administrative Tribunal has quashed a general valuation, rate or service charge, impose* a new general rate, specified area rate or service charge.*

** Absolute majority required.*

- (4) *Where a court or the State Administrative Tribunal has quashed a general valuation the quashing does not render invalid a rate imposed on the basis of the quashed valuation in respect of any financial year prior to the financial year in which the proceedings which resulted in that quashing were commenced.*

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Revenue from rates 2017/2018 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopts the following rates to be imposed on rateable property for 2017/2018:

General Rates:

Gross Rental Value \$0.091971

Unimproved Value \$0.015113

Minimum Rates

GRV - Corrigin \$375.00 Per Assessment

GRV – Other \$200.00 Per Assessment

UV \$375.00 Per Assessment

COUNCIL RESOLUTION

(166/2017) Moved: Cr Hardingham; Seconded: Cr Praetz

That Council adopts the following rates to be imposed on rateable property for 2017/2018:

General Rates:

Gross Rental Value \$0.092141

Unimproved Value \$0.015281

Minimum Rates

GRV - Corrigin	\$375.00 Per Assessment
GRV – Other	\$200.00 Per Assessment
UV	\$375.00 Per Assessment

**By Absolute Majority
Carried 5/0**

Note: In Item 8.1.15, Council received notification of Financial Assistance Grants allocation for 2017/2018 after the agenda and Draft Budget were prepared. Council's allocation was significantly lower than the calculated amount included in the Draft Budget. Council amended the Budget to reflect the different allocation and achieve a balance 2017/2018 Budget; this included amending the amount of rates raised, which resulted in a change in the rate in the dollar for both GRV & UV.

COUNCIL RESOLUTION

**(167/2017) Moved: Cr Hardingham; Seconded: Cr Praetz
To adjourn the meeting (5.03pm)**

Carried 5/0

COUNCIL RESOLUTION

**(168/2017) Moved: Cr Mason; Seconded: Cr Praetz
To reopen the meeting (5.18pm)**

Carried 5/0

8.1.16. ADOPTION OF ANNUAL BUDGET 2017/2018

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0057
Attachment Reference:	Attachment - Budget Document

SUMMARY

The *Local Government Act 1995*, section 6.2 requires a Local Government to prepare and adopt a budget before 31 August. Council is recommended to adopt the proposed 2017/2018 Annual Budget as provided to Councillors.

COMMENT

The draft Annual Budget was presented to Councillors and reviewed at the budget workshop on 10 August 2017. Further amendments reflecting the direction of Councillors from the workshop have been undertaken resulting in the proposed budget.

STATUTORY ENVIRONMENT

Local Government Act 1995

"6.2. Local government to prepare annual budget

- (1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

* Absolute majority required.

- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —

- (a) the expenditure by the local government; and
 - (b) the revenue and income, independent of general rates, of the local government; and
 - (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate —
 - (a) particulars of the estimated expenditure proposed to be incurred by the local government; and
 - (b) detailed information relating to the rates and service charges which will apply to land within the district including —
 - (i) the amount it is estimated will be yielded by the general rate; and
 - (ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;and
 - (c) the fees and charges proposed to be imposed by the local government; and
 - (d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government; and
 - (e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used; and
 - (f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
 - (g) such other matters as are prescribed.
- (5) Regulations may provide for —
 - (a) the form of the annual budget; and
 - (b) the contents of the annual budget; and
 - (c) the information to be contained in or to accompany the annual budget.”

POLICY IMPLICATIONS

Policy 2.12 Budget Consideration/Preparation states as follows:

<i>Objective</i>	<i>To provide guidelines for the timely management of the budget adoption process.</i>
<i>Policy</i>	<i>Public consultation and budget expenditure requests from Elected Members, community groups and individuals will commence in March/April each year, with a closing date for such requests being 15 May.</i> <i>A workshop with Councillors is to be held in the month of August presenting the draft budget with final adoption prior to 31 August.</i> <i>Advertising</i> <i>The request for inclusion in the Annual budget will be advertised in early March.</i> <i>Timeframe</i> <i>All applicants will be notified of the outcome of their application within one month of Council's decision regarding budget requests.</i> <i>Feedback</i> <i>All organisations that have money donated to them by Council will be requested to provide feedback on the benefit gained to the organisation by the usage of those funds.</i>

FINANCIAL IMPLICATIONS

Budget of estimated income and expenditure for the 2017/18 financial year.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

The 2017/2018 budget has been prepared with regards to the contents within the Shire of Corrigin's Strategic Community Plan and Corporate Business Plan.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopts the 2017/2018 Annual Budget as proposed in the Budget Document.

COUNCIL RESOLUTION

(169/2017) Moved: Cr Praetz; Seconded: Cr Hardingham

That Council adopts the 2017/2018 Annual Budget as amended in the Budget Document.

***By Absolute Majority
Carried 5/0***

Note: In Item 8.1.16, Council received notification of Financial Assistance Grants allocation for 2017/2018 after the agenda and budget was prepared. Council's allocation was significantly lower than the calculated amount included in the Draft Budget. Council was required to amend the budget to reflect this and achieve a balance 2017/2018 Budget; this included amending the amount of rates raised.

8.1.17. OVERDRAFT FACILITY

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM0173
Attachment Reference:	None

SUMMARY

Council is requested as part of its budget deliberations to endorse an increase in Council's overdraft facility from \$100,000 to \$1,500,000

COMMENT

Over the period of January/February 2017 the Shire of Corrigin received severe rainfall resulting in significant flooding. The damage was widespread throughout the Shire, with the majority of the damage confined to the south – west corner and which mainly consists of road carriageway and road shoulder scours, areas where unsealed gravel road pavements have been washed away, destroyed or blocked piped culverted, destruction or dislocation of culvert headwalls and silting of table and cut-off drains.

Council has been successful with undertaking of flood damage repairs within the Western Australian Natural Disaster Relief and Recovery Arrangement (WANDRRA) AGRN743 claim.

Costs of repairs have been estimated over \$3.7 million and will be carried out over the next 18 months by contractors. Council will be required to pay the contractors directly and then make reimbursement submissions to WANDRRA AGRN743.

It is anticipated that Council will be required to pay, on average, \$300,000 per month, and may take a couple of months before reimbursement is received.

This will have a negative impact on Council's cash flow. Council currently has an overdraft limit of \$100,000. It is anticipated that this limit would not be adequate to cover potential cash flow shortfalls.

A temporary overdraft limit of \$1,500,000 would allow management to continue to pay WANDRRA accounts, as well as its own activity payments.

One completion of the WANDRRA AGRN743 works it would be recommended that the overdraft be reduced.

It should be noted that utilising a bank overdraft will attract additional bank fees, which are not claimable through the WANDRRA AGRN743. Management will carefully monitor Council's cash flow and will endeavour to limit the use of the overdraft.

In accordance with the *Local Government (Financial Management) Regulations 1996, section 29(b)(4)* the increase to Council's overdraft facility from \$100,000 to \$1,500,000 has been disclosed within the 2017/2018 Annual Budget Statutory Budget.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996. Section 29

29. Borrowings information required in notes

(b) in relation to a principal amount carried forward by way of overdrawings on current account (the overdraft) from the previous financial year, details of the overdraft including —

(i) an estimate of the amount brought forward on 1 July; and

(ii) the purpose for which the overdraft was established; and

(iii) the year in which the overdraft was first established; and

(iv) an estimate of the amount by which the overdraft will be increased or decreased during the financial year; and

(v) an estimate of the amount of overdraft which will remain at 30 June;

POLICY IMPLICATIONS

There are no known policy implications

FINANCIAL IMPLICATIONS

Increase in bank fees for the 2017/18 and 2018/2019 financial year.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability

The 2017/2018 budget has been prepared with regards to the contents within the Shire of Corrigin's Strategic Community Plan and Corporate Business Plan.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council, as part of the 2017/2018 Budget, approve the temporary overdraft limit of \$1,500,000 for the period up until 22 August 2019 and after revert back to an overdraft limit of \$100,000.

COUNCIL RESOLUTION

(170/2017) Moved: Cr Mason; Seconded: Cr Praetz

That Council, as part of the 2017/2018 Budget, approve the temporary overdraft limit of \$1,500,000 for the period up until 22 August 2019 and after revert back to an overdraft limit of \$100,000.

***By Absolute Majority
Carried 5/0***

8.1.18. CAPITAL ROADWORKS PROGRAM 2017/18 – 2025/26

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	ROA 0022
Attachment Reference:	Attachment 8.1.18 - Draft Capital Roadworks Program 2017/18 – 2025/26

SUMMARY

Council is requested to review and accept a Capital Road Program for the Shire from 2017/18 – 2025/26.

BACKGROUND

As part of the Integrated Planning and Reporting Framework Councils are required to prepare a Resourcing Strategy of at least 10 years to identify the resources it needs to implement the Strategic Community Plan. An essential element of the resourcing strategy is that it must include provisions for long term financial planning.

The programming of roadworks is undertaken during the budget process. **Attachment 8.1.18** provides a draft nine (9) year Capital Roadwork's Program from the period 2017/18 to 2025/26. The Capital Roadworks Program has been updated with the remaining Federal Roads to Recovery (R2R) funding allocations, and takes into consideration Council's resources and ability to meet the program.

There has been no confirmation of the extension of the Roads to Recovery program and therefore the program reflects Federal R2R funding up to 2019. Should the program be extended, the capital Road Program will need to be reviewed.

COMMENT

The program is in draft form (**Attachment 8.1.18**) has been used as a guide for Councillors to set its priorities and address outcomes from recent Road inspections.

It should be noted that Council has a large number of food damage roads from the February storms, which will be reinstated over the next 18 months at a cost of approximately \$3.7m, claimable from the States WANDRRA Funding.

As a result of the reinstatement works along Bilbarin Quairading Road, Lomos North and Parsons Road, these roads have been removed from the program, previously scheduled for 2017/18, and will be re-assessed on completion of the reinstatement works, and if required included into future Capital Road Programs.

The Shire has identified roads with potential safety concerns and could be eligible for Federal Black Sport funding. The sections have been assessed and applications submitted for roads as follows:

1. 430m road length on the Corrigin-Quairading Road commencing 767m north of the intersection of Bilbarin- Quairading Road - \$186,089.99
2. 1000m road length on the Corrigin-Quairading Road commencing 1.3km north of the intersection of 49 Gate Road - \$429,223.11
3. 1000m road length on the Corrigin-Quairading Road commencing 1.1km south of the intersection of Yates Road - \$224,006
4. 1000m road length on Rabbit Proof Fence Road commencing 2.1km south of the intersection of Baker Road - \$290,293.92

These projects have been included in the 2018/19 program. If successful, Council may need to engage contractors to achieve the works. Should Council is unsuccessful in the above application/s, the Capital Road Program will need to be amended. It is intended that applications submissions will be submitted annually until funding is received.

STATUTORY ENVIRONMENT

Local Government Act 1995

5.56. Planning for the future

- (1) *A local government is to plan for the future of the district.*
- (2) *A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.*

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Projected expenditure for capital roadworks for the next nine years.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Economic Objective

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.1 - A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.2	Maintain transport network in line with asset management plans	1.1.2.1	Prepare and review an annual Road Works Program for a minimum of a 10 year period outlining future capital renewals, upgrades and expansions within Councils available funding aligned to asset management plan.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopt the Capital Roadworks Program from 2017/18 – 2025/26 as provided in Attachment 8.1.18.

COUNCIL RESOLUTION

(171/2017) Moved: Cr Hardingham; Seconded: Cr Mason

That Council adopt the Capital Roadworks Program from 2017/18 – 2025/26 as provided in Attachment 8.1.18.

Carried 5/0

Note: In Item 8.1.18, Council noted that due to the WANDRRA roads reimbursement for 2017/18, a future roads program may need to be altered to take into account roads reconstructed under WANDRRA. In particular, Council noted that Lomos North Road may need to be considered in the program for 2018/19.

Mr Rob Paull left the meeting at 5.25pm returned 5.26pm

Ms Catherine Ospina Godoy left the meeting at 5.36pm and did not return

8.1.19. PROVISION OF SERVICES AND FACILITIES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017.
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0057
Attachment Reference:	None

SUMMARY

Council is requested to determine that the provision of services and facilities provided for in the 2017/2018 Budget comply, to its satisfaction, with the requirements of section 3.18(3) of the Local Government Act 1995.

BACKGROUND

Section 3.18(3) of the *Local Government Act 1995* requires Council to satisfy itself that the services and facilities that it provides:

- a) Integrate and coordinate, so far as practicable, with any provided by the commonwealth, the state or any public body;
- b) Do not duplicate, to an extent that Council considers inappropriate, services or facilities provided by the commonwealth, the state or any other body or person, whether public or private; and
- c) Are managed efficiently and effectively.

COMMENT

The 2017/2018 Budget has been prepared on the basis that the services and facilities provided for in each of the program schedules comply, to Council's satisfaction, with the requirements of section 3.18(3) of the Local Government Act 1995.

STATUTORY ENVIRONMENT

Local Government Act 1995

3.18. *Performing executive functions*

- (1) *A local government is to administer its local laws and may do all other things that are necessary or convenient to be done for, or in connection with, performing its functions under this Act.*
- (2) *In performing its executive functions, a local government may provide services and facilities.*
- (3) *A local government is to satisfy itself that services and facilities that it provides —*
 - (a) *integrate and coordinate, so far as practicable, with any provided by the Commonwealth, the State or any public body; and*
 - (b) *do not duplicate, to an extent that the local government considers inappropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private; and*
 - (c) *are managed efficiently and effectively.*

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Budget of estimated income and expenditure for the 2017/2018 financial year.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council determines that the provision of services and facilities provided for in the 2017/2018 Budget comply, to its satisfaction, with the requirements of section 3.18(3) of the Local Government Act 1995.

COUNCIL RESOLUTION

(172/2017) Moved: Cr Mason; Seconded: Cr Dickinson

That Council determines that the provision of services and facilities provided for in the 2017/2018 Budget comply, to its satisfaction, with the requirements of section 3.18(3) of the Local Government Act 1995.

Carried 5/0

8.2. GOVERNANCE AND COMPLIANCE REPORTS

8.2.1. ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF JULY 2017

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 August 2017
Reporting Officer:	Holly Auld, Governance Officer - Records
Disclosure of Interest:	No interest to disclose
File Number:	Various
Attachments:	Attachment 8.2.1 - Status Report

SUMMARY

To report back to Council actions performed under delegated authority from the period 1 July to 31 July 2017.

BACKGROUND

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for –

- Development Approvals issued
- Building Permits issued
- Health Approvals issued
- One off delegations to the Chief Executive Officer
- Affixing of Common Seal

COMMENT

The following tables outline the actions performed within the organisation relative to delegated authority from the period 1 July to 31 July 2017 and are submitted to Council for information.

Bushfire

No delegated decisions were undertaken by Shire pursuant to bushfire matters from the period 1 July to 31 July 2017.

Caravan parks and camp grounds

No delegated decisions were undertaken by Shire pursuant to caravan parks and camping grounds matters from the period 1 July to 31 July 2017.

Common Seal

<i>Date of decision</i>	<i>Decision Ref.</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
04/07/2017	245/2016	Adoption of Local Planning Scheme No.2	Shire of Corrigin	N/A
04/07/2017	245/2016	Adoption of Local Planning Scheme No.2	Shire of Corrigin	N/A
04/07/2017	245/2016	Adoption of Local Planning Scheme No.2	Shire of Corrigin	N/A

Dangerous Goods Safety Act 2004

No delegated decisions were undertaken by Shire pursuant to the Food Act 2008 from the period 1 July to 31 July 2017.

Food Act 2008

No delegated decisions were undertaken by Shire pursuant to the Food Act 2008 from the period 1 July to 31 July 2017.

Hawkers, traders and stall holders

<i>Date of decision</i>	<i>Decision Ref.</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
01/07/2017 – 31/07/2017	N/A	Approval for Traders Permit	Nicole Larke	Corrigin Creative Arts Club members

Liquor Laws

No delegated decisions were undertaken by Shire pursuant to Liquor Control Act 1988 from the period 1 July to 31 July 2017.

Lodging houses

No delegated decisions were undertaken by Shire pursuant to lodging house matters from the period 1 July to 31 July 2017.

Power to Defer, Grant Discounts, Waive or Write Off Debts Waive fees

<i>Date of decision</i>	<i>Decision Ref.</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
26/07/2017	N/A	Waiving of fee for hire of projector & portable screen – Team Leo Auction	Corrigin Hockey Club	N/A

Public Buildings

No delegated decisions were undertaken by Shire pursuant to Health (Public Buildings) Regulations 1992 from the period 1 July to 31 July 2017.

Septic Tank Approvals

No delegated decisions were undertaken by Shire pursuant to Septic Tank Approvals from the period 1 July to 31 July 2017.

Street Scape, Tree Planting, Pruning, Removal, Picking Flora

No delegated decisions were undertaken by Shire pursuant to *Street Scape, Tree Planting, Pruning, Removal, Picking Flora* from the period 1 July to 31 July 2017.

Planning Approval

No delegated decisions were undertaken by Shire pursuant to *Planning & Development Act 2005 – Part 10 Div. 2* from the period 1 July to 31 July 2017.

Building Permits

No delegated decisions were undertaken by Shire pursuant to *Building Act 2011* from the period 1 July to 31 July 2017.

STATUTORY ENVIRONMENT

Building Act 2011

Bushfire Act 1954

Dangerous Goods Safety (Explosives) Regulations 2007

Health Act 1991 – S.107; Health Act 1911, Part VI

Health (Public Buildings) Regulations 1992

Liquor Control Act 1988

Local Government Act 1995 - Section 9.49A

Planning & Development Act 2005 – Part 10 Div. 2

Shire of Corrigin Planning Scheme No. 2 – Cl 8.8

POLICY IMPLICATIONS

There are no known policies or policy implications relating to this Item.

FINANCIAL IMPLICATIONS

There are no known financial implications relating to this Item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.2 An effective and efficient organisation

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.2.3	Maintain a strong customer focus	4.2.3.1	Provide a vibrant, up to date (contents & technology), user friendly website for both the Shire of Corrigin and CRC which proactively engages with residents
		4.2.3.3	Employ professional customer service workforce who have the required knowledge and training including the provision of adequate resources (intranet / policy / information on services etc.) to ensure a good standard of Customer Service

COUNCIL MEETING STATUS REPORT

The following Status Report below is for Council information only.

SHIRE OF CORRIGIN STATUS REPORT AS AT 13 JULY 2017

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
20/2016 16/2/2016	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt the draft "Planning Policy - Areas of Potential Flood Risk within the Corrigin Townsite" as included as Attachment 10.2.2(B) and 2. Advertise in accordance with clause 7.3 of the Shire of Corrigin Town Planning Scheme No. 2 (District Planning Scheme). 3. Directs that upon completion of the advertising period referred to in 1. above, the matter to be referred back to Council for further consideration. 4. Council to request the CEO investigate the cost of remodelling the "flood map" for clarification of flood risk in the area. 	<ol style="list-style-type: none"> 1. CEO 2. GEO 3. CEO 4. CEO 	<ol style="list-style-type: none"> 1. Noted 2. Advertising in Narrogin Observer 25/2/2016 3. Assessment and referral to CEO to refer back to Council 4. Council requested investigation by CEO 	<ol style="list-style-type: none"> 1. Completed 2. Completed 3. Pending 4. In Progress
173/2016 19/07/2016	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the Correspondence from the Corrigin Masonic Lodge No. 120 W.A.C. ('Lodge') as provided in Attachment 8.2.2 to this Report. 2. Resolve to request the Chief Executive Officer (CEO) to write to the Lodge: <ol style="list-style-type: none"> a) seeking confirmation that it would be prepared to sell the portion of Lot 178 Kirkwood Street, Corrigin (approximately 3m x 90 m) currently occupied as a 'laneway' for a nominal price of \$1; and b) advising that until the 'laneway' is eventually transferred to the Shire, the Lodge be reminded that it will need to ensure it has suitable public liability for the 'laneway'. 3. Once written confirmation from the Lodge of the acceptance to sell the portion of Lot 178 (approximately 3m x 90 m) is confirmed and appropriate funds are included in the 2016/17 Budget, the Shire commences a survey to be undertaken followed by an application for Subdivision Approval from the Western Australian Planning Commission. 	<ol style="list-style-type: none"> 1. CEO 2. CEO 3. CEO 	<ol style="list-style-type: none"> 1. Noted 2. Letter sent 3. Lodge has offered laneway for \$1. 	<ol style="list-style-type: none"> 1. Noted 2. Completed 3. Completed

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 22 August 2017*

	<p>4. Authorise the CEO to enter a part lease over Lot 178 Kirkwood St for an interim period covering the proposed PAW until such time as the creation and sale of the PAW is finalised.</p> <p>5. Should Subdivision Approval be received, the Shire President and Chief Executive Officer be authorised to enter into a contract of sale with appropriate use of the Common Seal and process the creation of the PAW reserve.</p>	<p>4. CEO</p> <p>5. CEO</p>	<p>4. Lease signed by Lodge</p> <p>5. Noted</p>	<p>4. Completed</p> <p>5. To be carried out post subdivision approval</p>
52/2017 21/03/2017	<p>That Council:</p> <p>1. Should the allocation referred to in 2. above not be forthcoming, Council consider an allocation in the Shire of Corrigin's 2017/18 Annual Budget for up to \$20,000, with the final amount dependent upon the required co-contribution and assuming that no other sources of funding are identified (i.e. worst case scenario).</p>	<p>1. CEO</p>	<p>1. Noted</p>	<p>1. Noted (to be considered by Council at the 2017/18 Budget)</p>
109/2017 20/06/2017	<p>That Council:</p> <p>1. Enters into an agreement with the Shire of Kalamunda for the provision of building services as outlined in the proposed Memorandum of Understanding and Shared Services Agreement for a period of three years; and</p> <p>2. Authorises the President and Chief Executive Officer to affix the common seal to the Memorandum of Understanding and Shared Services Agreement.</p>	<p>1. CEO</p> <p>2. CEO</p>	<p>1. Noted</p> <p>2. Draft prepared</p>	<p>1. Completed</p> <p>2. Completed</p>
113/2017 20/06/2017	<p>That Council in accordance with section 3.16 of the Local Government Act 1995, undertakes a review of the following local laws:</p> <ul style="list-style-type: none"> • Swimming Pool Memorial – 8/11/1962; • Pest Plants – 30/7/1982; • Trading in Public Places – 23/1/2001; • Standing Orders – 23/1/2001; and • Fencing – 26/9/2003. 	<p>1. CEO/GPO</p>	<p>1. Process commenced</p>	<p>1. In Progress</p>
117/2017 18/07/2017	<p>That Councillor Hickey be granted a Leave of Absence from Council during August 2017.</p>	<p>1. CEO</p>	<p>1. Noted</p>	<p>1. Completed</p>
118/2017 18/07/2017	<p>That Councillor Baker be granted a Leave of Absence from Council during September 2017.</p>	<p>2. CEO</p>	<p>2. Noted</p>	<p>2. Completed</p>

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 22 August 2017*

124/2017 18/07/2017	<p>That Council:</p> <ol style="list-style-type: none"> 1. Agree to extend the Roe Regional Environmental Health Services Scheme Memorandum of Understanding (MOU) subject to the removal of Bruce Rock from the Cost Schedule. Agree to extend the Roe Regional Environmental Health Services Scheme Memorandum of Understanding (MOU) subject to the removal of Bruce Rock from the Cost Schedule. 2. That the Chief Executive Officer be authorised to prepare and sign the necessary documentation on behalf of the Shire to undertake the extension of the Roe Regional Environmental Health Services Scheme MOU as provide for in 1. above. 	1. CEO/GPO	1. Process commenced	1. In Progress
125/2017 18/07/2017	<p>That Council:</p> <ol style="list-style-type: none"> 1. Discontinue the Eastern Wheatbelt Primary Care Project Wheatbelt General Practice Business Support Service Shire (EWPCP WBGPBSS) Shire Governance Committee noting that and each Shire will individually plan for future changes in General Practitioner servicing. Discontinue the Eastern Wheatbelt Primary Care Project Wheatbelt General Practice Business Support Service Shire (EWPCP WBGPBSS) Shire Governance Committee noting that and each Shire will individually plan for future changes in General Practitioner servicing. 2. End the collective EWPCP WBGPBSS Shire Governance Committee fund and return the balances held to each Shire on the basis of overall contribution minus drawdown. Any shortfall in the balances to be shared equally between Shire contributors. This will take place once the term deposits have matured. End the collective EWPCP WBGPBSS Shire Governance Committee fund and return the balances held to each Shire on the basis of overall contribution minus drawdown. Any shortfall in the balances to be shared equally between Shire contributors. This will take place once the term deposits have matured. 3. Amend the existing Roe Health Memorandum of Understanding (MOU) to include greater health services as a standing agenda item in addition to the existing Environmental Health provisions, and invite key stakeholders to provide input and advice at these meetings, such as Rural Health West. 	<p>1. CEO</p> <p>2. CEO</p> <p>3. CEO</p> <p>4. CEO</p>	<p>1. Noted</p> <p>2. Noted</p> <p>3. Noted</p> <p>4. Noted</p>	<p>1. Noted</p> <p>2. Completed</p> <p>3. Completed</p> <p>4. In Progress</p>

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 22 August 2017*

	<p>4. Amend the existing Roe Health Memorandum of Understanding (MOU) to include greater health services as a standing agenda item in addition to the existing Environmental Health provisions, and invite key stakeholders to provide input and advice at these meetings, such as Rural Health West.</p> <p>5. Continue to hold individual Shire membership of Rural Health West(RHW) (approximately \$100pa).Continue to hold individual Shire membership of Rural Health West(RHW) (approximately \$100pa).</p> <p>6. Invite RHW and Lake Grace Shire to participate in the RoeROC Agenda discussions. Invite RHW and Lake Grace Shire to participate in the RoeROC Agenda discussions.</p> <p>7. Notes that in addition, each individual Shire would consider: Notes that in addition, each individual Shire would consider:</p> <ul style="list-style-type: none"> • Placing all funds returned from EWPCP WGPBSS Shire Governance Committee in a new Shire Reserve Fund for the purpose of “Medical Services Support” and that Council give consideration in their 2017/2018 budget of a continued allocation to the fund to assist with future proofing the provision of medical services (current allocation \$15,000). <p>8. Write to RHW acknowledging and thanking them for their valued assistance to this project.</p>	<p>5. CEO</p> <p>6. CEO</p> <p>7. CEO</p> <p>8. CEO</p>	<p>5. Noted</p> <p>6. Noted</p> <p>7. Noted</p> <p>8. Letter sent</p>	<p>5. Noted</p> <p>6. Completed</p> <p>7. Noted</p> <p>8. Completed</p>
<p>133/2017</p> <p>18/07/2017</p>	<p>That Council:</p> <p>1. Note the correspondence from the Joint Standing Committee on Delegated Legislation in relation to the Shire of Corrigin Animal, Environment and Nuisance Local Law 2016 and a requirement to amend or delete the definition of 'affiliated person' in clause 1.4 and consequentially, clauses 2.5(b) and 2.8(3); and delete clauses 3.9(c) and 4.12(1) as provided in Attachment 8.2.3.</p> <p>2. With respect to the Shire of Corrigin Animal, Environment and Nuisance Local Law 2016 undertake to ensure that:</p> <ul style="list-style-type: none"> a) all consequential amendments arising from the undertakings will be made; b) That until clause 3.9(c) is deleted, a notice will be posted on the Shire's website next the local law alerting residents to the error and the fact that the Commonwealth now regulates this field through a licensing system; 	<p>1. CEO</p> <p>2. CEO</p>	<p>1. Noted</p> <p>2. Noted</p>	<p>1. Noted</p> <p>2. Completed</p>

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 22 August 2017*

	<p>c) the Local Law will not be enforced in a manner contrary to the undertakings given. the undertakings will be completed within six months of the date of the letter giving the undertaking;</p> <p>d) the Shire will provide a copy of the minutes of the Ordinary meeting of 18 July 2017 to the Joint Standing Committee on Delegated Legislation meeting being the meeting at which the Shire of Corrigin Council resolved to provide the undertaking; and</p> <p>e) where the Local Law is made publicly available, whether in hard copy or electronic form, it be accompanied by a copy of these undertakings.</p> <p>3. Request the Chief Executive Officer to:</p> <p>a) Provide a further report to Council that addresses the preparation of a future Shire of Corrigin Animal, Environment and Nuisance Amendment Local Law 2016; and</p> <p>b) Advise the Joint Standing Committee on Delegated Legislation of Items 1, 2 and 3(a) above.</p>	3. CEO	3. Noted	3. Completed
134/2017 18/07/2017	That Council pursuant to Section 9.58 of the Local Government Act 1995 resolves to appoint: Cr Lyn Baker; and Cr Des Hickey; as Council's delegates for the 2017 WALGA Annual General Meeting above.	1. CEO	1. Noted	1. Completed
137/2017 18/07/2017	That Council:			
	1. Authorise the Chief Executive Officer, Cr Baker, Cr Dickinson, Cr Hardingham, Cr Hickey, Works and Services (or his delegate) and Bruce Lorimer (CORE Consulting) to interview representatives of Red Dust Holdings and Quairading Earthmoving to confirm their suitability and capacity of the company to undertake the supply of civil works, plant, equipment and labour for reinstatement works associated with the WANDRRA AGRN743 claim at several locations across the Shire's local road network	1. CEO	1. Noted	1. Completed
	2. Subject to Chief Executive Officer, Cr Baker, Cr Dickinson, Cr Hardingham, Cr Hickey, Manager Works and Services (or his delegate) and Bruce Lorimer (CORE Consulting) present at the interview unanimously concluding the suitability of a company as result of 1. above, delegate to	2. CEO	2. Noted	2. Completed

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 22 August 2017*

	the Chief Executive Officer authority to appoint the preferred company in accordance with their quotation as submitted for the supply of civil works, plant, equipment and labour for reinstatement works associated with the WANDRRA AGRN743 claim at several locations across the Shire's local road network and if required, authorise the Shire President and the Chief Executive Officer to affix the common seal of the Shire of Corrigin on the documents.			
139/2017 18/07/2017	That Council: 1. Note the Report and thank the Economic and Tourism Development Strategy Working Group for their input, commitment and diligence efforts in reporting the outcomes of the Economic and Tourism Development Strategy to Council. 2. Note the Shire of Corrigin Economic and Tourism Strategy: Background Analysis (Attachment 8.2.64A). 3. Adopt the Shire of Corrigin Economic and Tourism Strategy 2017-2026 (Attachment 8.2.64B).	1. CEO 2. CEO 3. CEO	1. Noted 2. Noted 3. Noted	1. Noted 2. Noted 3. Completed
140/2017 18/07/2017	That Council: 1. Support in principle the priorities of the Shire of Corrigin Economic and Tourism Strategy: Action Plan 2017/18 ('Action Plan') (Attachment 8.2.64C as amended) 2. Request the Chief Executive officer to make appropriate arrangements to refer the 'Priority 'A' matters as identified in the 'Action Plan' to Council as part of considerations for the 2017/18 Budget consideration and the revised Long Term Financial Plan.	1. CEO 2. CEO	1. Noted 2. Noted	1. Noted 2. Completed
143/2017 18/07/2017	That Council: 1. Not accept the offer dated 16 July 2017 for Lot 8 Abe Way, Granite Rise Estate, Corrigin. 2. Authorise the Shire President and Chief Executive Officer to counter offer for the purchase of Lot 8 Abe Way, Granite Rise Estate, Corrigin. 3. That should an acceptable sale be achieved, authorise the Shire President and Chief Executive Officer to execute the sale documents and affix the Common Seal on behalf of the Shire of Corrigin. 4. That Council consider any acceptance pursuant to s.30 (2a)(b) of the Local Government (Functions and General) Regulations.	1. CEO 2. CEO/Shire President 3. CEO/Shire President 4. CEO	1. Noted 2. Noted 3. Offer received and accepted 4. Noted	1. Noted 2. Completed 3. Completed 4. Completed

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 22 August 2017*

145/2017 18/07/2017	That Council accept a move to change the date of the August 2017 Ordinary meeting of Council from the 15th August to 22nd August 2017 as Urgent Business.	1. CEO/GEO	1. Noted	1. Completed
146/2017 18/07/2017	That Council: 1. Change the date of the August 2017 Ordinary meeting of Council from the 15th August to 22nd August 2017. 2. Request the Chief Executive Officer to give local public notice of the change to the August Ordinary meeting of Council from the 15th August to 22nd August 2017 as provide for in 1. above.	1. CEO/GEO 2. CEO/GEO	1. Noted 2. Notification given	1. Completed 2. Completed
147/2017 18/07/2017	That Council: 1. Notes the Agenda for the 2017 Western Australian Local Government Association (WALGA) Annual General Meeting (AGM) to be held at the Perth Convention Exhibition Centre, 21 Mounts Bay Road, Perth Riverside Theatre (Level 2) on Wednesday 2 August 2017 commencing at 1.30 pm (Attachment 15.1). 2. Should 'late motions' be presented to the AGM that Council, authorise Shire of Corrigin Delegates to vote on the respective merit of the 'late motion/s'.	1. President/Dep uty President 2. President/Dep uty President	1. Noted 2. Noted	1. Completed 2. Completed

OFFICER'S RECOMMENDATION

That Council accept the report outlining the actions performed under delegated authority for the period 1 July to 31 July 2017 and receive the Status Report as at 16 August 2017.

COUNCIL RESOLUTION

(173/2017) Moved: Cr Praetz; Seconded: Cr Dickinson

That Council accept the report outlining the actions performed under delegated authority for the period 1 July to 31 July 2017 and receive the Status Report as at 16 August 2017.

Carried 5/0

8.2.2. GENERAL COMPLIANCE REPORTING – JULY 2017

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	22 August 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	N/A
Attachment Reference:	Attachment 8.2.2 - General Compliance Report

SUMMARY

Council is requested to acknowledge the General Compliance Report for July 2017 and recommended outcomes (noting that this is first Compliance Report provided to Council).

BACKGROUND

The purpose of the report is to record the ongoing local government compliance on a monthly basis so as to provide Council surety that all known compliance and operational requirements are being addressed as part of staff workloads and to that degree, an ongoing of internal audit is being completed on a monthly basis.

As the month progresses, staff in conjunction with the Chief Executive Officer (CEO) or Deputy CEO will undertake the analysis of the work required and determine the extent of action needed that will be required to complete items. During Agenda week the monthly report/list is reviewed to ensure compliance items are completed and can be reported to Council. Accordingly, only matters of 'non-compliance' are provided with specific comment in this report.

A 'compliance calendar' has been established for the administration staff member detailing their compliance requirements for the month.

COMMENT

This report addresses general compliance matters for July 2017 and refers to the majority of compliance and operation issues that are required throughout the year (Note **Attachment 8.2.2**). It is noted that this process is not definitive as each month additional items and/or actions may be identified and are then added to the monthly checklist workload. Some items may not always be completed each month and will be suitably notated.

There are no identified matters of non-compliance to report for the month of July 2017.

STATUTORY ENVIRONMENT

There are no statutory obligations.

POLICY IMPLICATIONS

There are no known policy implications relating to this report or the officer's recommendation.

FINANCIAL IMPLICATIONS

In the generation of the report or the officer's recommendation, there are no known budget or financial implications. However, there may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council acknowledge the General Compliance Report for July 2017 and Shire of Corrigin Status Report as at 13 July 2017.

COUNCIL RESOLUTION

(174/2017) Moved: Cr Dickinson; Seconded: Cr Praetz

That Council acknowledge the General Compliance Report for July 2017 and Shire of Corrigin Status Report as at 13 July 2017.

Carried 5/0

8.2.3. OFFER TO PURCHASE LOT 1 LAWTON WAY, GRANITE RISE ESTATE, CORRIGIN (CONFIDENTIAL)

Applicant:	Shire of Corrigin
Location:	Corrigin
Date:	12 August 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	LUP 0002
Attachment Reference:	None

REASON FOR CONFIDENTIALITY

The Chief Executive Officer's Report is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting:

s5.23 (2)(c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*

s5.23 (2)(e)(ii) *a matter that if disclosed, would reveal information that has a commercial value to a person*

OFFICER'S RECOMMENDATION

That Council in accordance with sub section 5.23 (2) (c) and (e)(ii) of the Local Government Act 1995 and Clause 15.10 of the Standing Orders close the meeting to the public.

COUNCIL RESOLUTION

(175/2017) Moved Cr Hardingham; Seconded Cr Mason

That Council in accordance with sub section 5.23 (2) (c) and (e)(ii) of the Local Government Act 1995 and Clause 15.10 of the Standing Orders close the meeting to the public at 5.39pm.

Carried 5/0

COUNCIL RESOLUTION

(176/2017) Moved: Cr Hardingham; Seconded: Cr Praetz

That Council:

- 1. Accept the offer dated 28 July 2017 for Lot 1 Lawton Way, Granite Rise Estate, Corrigin.**
 - 2. That Council consider acceptance of the offer referred to in 1. above pursuant to s.30 (2a)(b) of the Local Government (Functions and General) Regulations.**
- By Absolute Majority**

Carried 5/0

**8.2.4. TENDER FOR SALE OF LAND – LOTS 2-7 (INCLUSIVE) 9-16 (INCLUSIVE) AND 19-33 (INCLUSIVE)
GRANITE RISE ESTATE, CORRIGIN (CONFIDENTIAL)**

Applicant:	Shire of Corrigin
Location:	Corrigin Townsite
Date:	12 August 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	RFT 02/2017
Attachment Reference:	Attachment 8.2.4 - Granite Rise Subdivision Lot Price Estimates (Confidential)

REASON FOR CONFIDENTIALITY

The Chief Executive Officer's Report is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting:

- s5.23 (2)(c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
- s5.23 (2)(e)(ii) *a matter that if disclosed, would reveal information that has a commercial value to a person*

COUNCIL RESOLUTION

(177/2017) Moved: Cr Hardingham; Seconded: Cr Praetz

- 1. Authorises the Chief Executive Officer to offer for sale by Public Tender, Lots 2-7 (inclusive) 9-16 (inclusive) and 19-33 (inclusive) Granite Rise Estate, Corrigin as required by Section 3.58 of the Local Government Act 1995.**
- 2. Requests the Chief Executive Officer to refer the matter back to Council at the conclusion of the Public Tender.**

By Absolute Majority

Carried 5/0

COUNCIL RESOLUTION

(178/2017) Moved Cr Hardingham; Seconded Cr Mason

That Council in accordance with Clause 15.10 of the Standing Orders reopen the meeting to the public at 5.41pm.

Carried 5/0

8.2.5. AUTHORISATION TO SEEK NEW TITLES AND DETERMINE THE ESTIMATED VALUE OF SHIRE OWNED LOTS AT COURBOULES CRESCENT, JANES DRIVE AND TURNER AVENUE, CORRIGIN

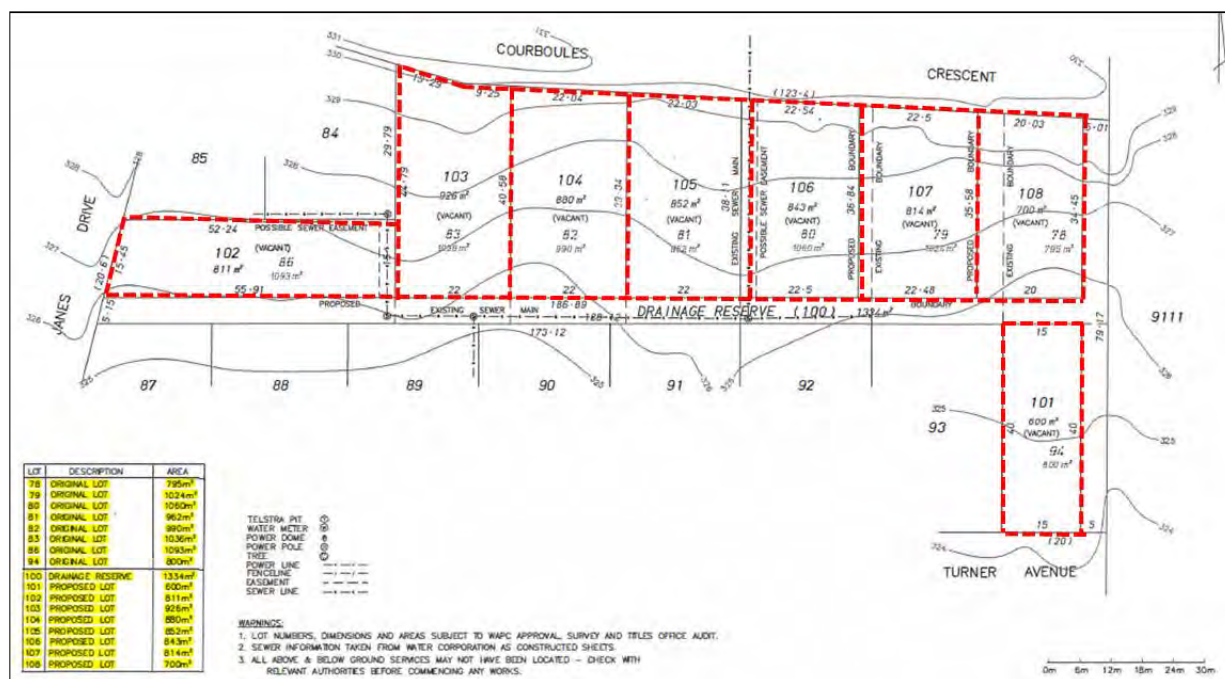
Applicant:	Shire of Corrigin
Location:	Courboulos Crescent, Jane Drive and Turner Avenue, Corrigin
Date:	15 August 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Numbers:	A683, A684, A685, A686, A687, A688, A690, A832 and A1042
Attachment Reference:	None

SUMMARY

Council is requested to authorise the Chief Executive Officer and the Shire President to seek new titles and determine valuation of new lots at Courboulos Crescent, Jane Drive and Turner Avenue, Corrigin.

BACKGROUND

Over the past several years, the Shire has worked to re-subdivide land currently known as Lots 78 to 83 (incl), 86 & 94 Janes Drive, Turner Avenue and Courboulos Crescent, Corrigin and create a drainage reserve at the rear of these lots (as follows):



COMMENT

The subdivision is completed and application to LandGate is now required to seek new titles for these vacant lots. In this regard, authorisation for the Chief Executive Officer and the Shire President to pursue the titles from LandGate and to use the Common Seal is sought.

The Shire also owns (vacant) Lot 85 along with Lot 84 (occupied by a dwelling leased to GROH). It is considered appropriate for Council to consider a strategy for the sale of these and the lots subject of the LandGate application, in a manner that maximises returns and doesn't potentially conflict with sales at Granite Rise.

In this regard, it is recommended that Council seek from local and regional real estate agents, an estimate of the value of these lots and report this back to Council for consideration. It is anticipated that a tender arrangement similar to what is undertaken at Granite Rise be considered as part of any future report to Council.

STATUTORY ENVIRONMENT

Transfer of Land Act 1893 (creation of titles)

S9.49A of the Local Government Act 1995 (use of Common Seal)

POLICY IMPLICATIONS

There are no known policy implications in relation to this item

FINANCIAL IMPLICATIONS

There are no known financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.2 Adequate land availability for development

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.2.1	Identify appropriate land available for development	1.2.1.1	Identify appropriate land and provide the opportunity for additional industrial land and lifestyle lots to encourage the expansion of industrial & retail business, including a review of the Town Planning Scheme

Outcome 1.3 Well supported diverse industry and business

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.3.1	Develop and implement an Economic and Tourism Strategy for the district	1.3.1.1	Develop an affordable Economic and Tourism Development Strategy for the District based on Regional Opportunities

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Authorise the Chief Executive Officer and Shire President to execute the relevant documents associated with any application to LandGate for new titles associated with land currently referred as Lots 78 to 83 (incl), 86 & 94 Janes Drive, Turner Avenue and Courboules Crescent, Corrigin.*
- 2. Requests the Chief Executive Officer to seek the views of local and regional real estate agents as required to ascertain an estimated value of Lots 78 to 83 (incl), 85 & 94 Janes Drive, Turner Avenue and Courboules Crescent, Corrigin and to refer the matter back to Council for consideration.*

COUNCIL RESOLUTION

(179/2017) Moved: Cr Hardingham; Seconded: Cr Praetz

That Council:

- 1. Authorise the Chief Executive Officer and Shire President to execute the relevant documents associated with any application to LandGate for new titles associated with land currently referred as Lots 78 to 83 (incl), 86 & 94 Janes Drive, Turner Avenue and Courboules Crescent, Corrigin.***
- 2. Requests the Chief Executive Officer to seek the views of local and regional real estate agents as required to ascertain an estimated value of Lots 78 to 83 (incl), 85 & 94 Janes Drive, Turner Avenue and Courboules Crescent, Corrigin and to refer the matter back to Council for consideration.***

***By Absolute Majority
Carried 5/0***

8.2.6 AMENDMENT NO. 5 TO SHIRE OF CORRIGIN LOCAL PLANNING SCHEME NO. 2 – PROPOSED DENSITY CHANGES IN THE CORRIGIN TOWNSITE AND RECODING OF RESIDENTIAL LAND FROM R12.5 TO R20 – FOR FINAL ADOPTION

Applicant:	Shire of Corrigin
Location:	Residential Zoned Land in the Corrigin Townsite
Date:	11 August 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose.
File Number:	DBC0012
Attachment Reference:	Attachment 8.2.6A - Scheme amendment documentation Attachment 8.2.6B – Schedule of Submissions

SUMMARY

This report recommends that Council resolve to adopt for final approval, Amendment No. 5 to the Shire of Corrigin Local Planning Scheme No. 2 (LPS 2) to provide the opportunity for increased residential density within the Corrigin townsite.

BACKGROUND

As with most local planning schemes in Western Australia, the Residential Design Codes (R Codes) are incorporated by reference requiring all residential use and development to be in accordance with the R Codes. The R Codes are a State Planning Policy and apply statewide to the majority of the local government local planning schemes.

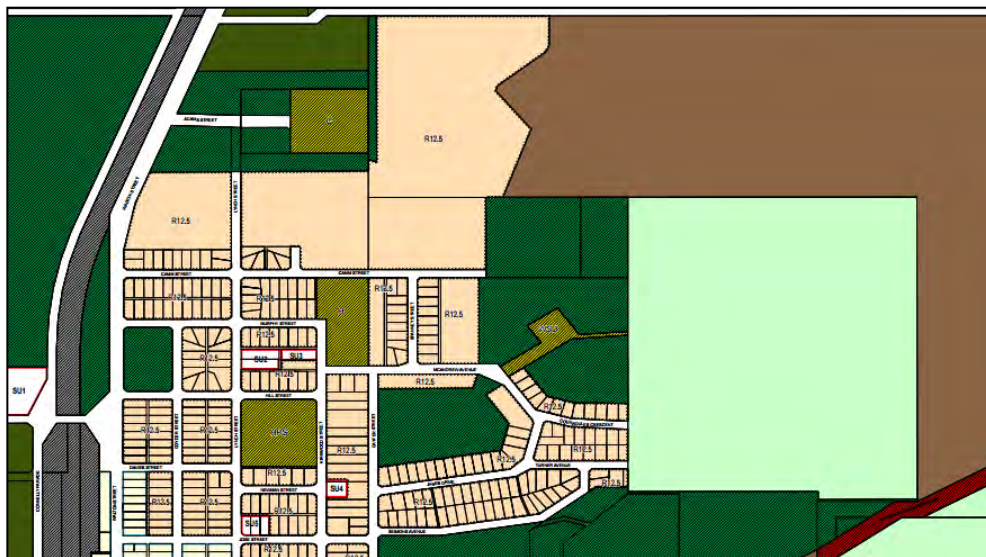
When TPS 2 was originally prepared in the late 1990's residential lots / areas were designated R Codes according to the most appropriate density based on existing character and values to be retained in the future. Clause 5 of TPS 2 empowers the R-Codes as the principal policy for which all residential development must be assessed against.

The maps associated with TPS 2 clearly identify all residential lots with an R Code, the number of which identifies the maximum density on a per hectare basis. For example, a lot with an R Code of R12.5 has a general low urban density of 12.5 dwellings per hectare. On a square metre basis this equates to a minimum of 700m² site/lot area per dwelling and average of 800m². As the following shows, the Residential Design Code density which applies to land zoned for residential use in Corrigin is R12.5.

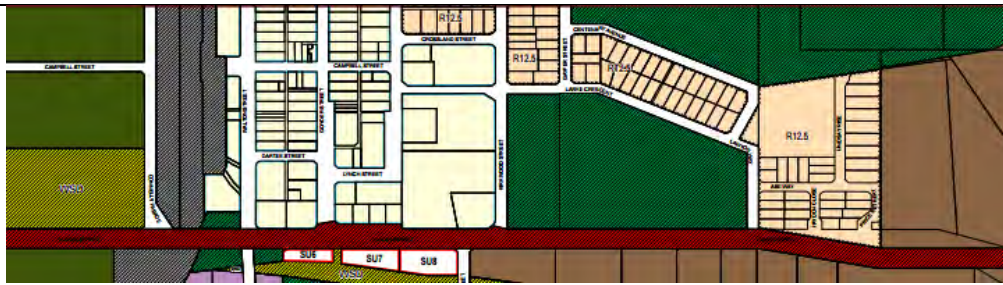
It should be noted that Clause 5.2.1 of TPS 2 contains a provision which enables lots in the townsite where sewer is available to be developed for two grouped dwellings (at a density of R20). Where no sewerage is available, the R12.5 density Code applies to any grouped dwelling development. However, it is important to note that Clause 5.2.1 only applies to development and not to subdivision. In this regard, the density provisions of R12.5 (minimum of 700m² per lot and average of 800m²) apply to any proposal to subdivide land. As the majority of lots in the Corrigin townsite are in the vicinity of 1,000m² in area, subdivision is not an option for most landowners.

At the Ordinary Meeting of 20 September 2016, Council agreed to amend LPS No. 2. to provide the opportunity for increased residential density within the Corrigin townsite.

Documents and plans setting out and explaining the scheme amendment proposal are included as **Attachment 8.2.3A**.



TPS2 showing Residential land in the 'north' of the Corrigin townsite with an R Code density of R12.5



TPS2 showing Residential land in the 'south' of the Corrigin townsite with an R Code density of R12.5

Consultation

In accordance with statutory requirements, Amendment No. 5 was referred to the Environmental Protection Authority (EPA) for assessment. The Shire was advised by the EPA that the proposal was not to be formally assessed.

As required in the *Planning and Development (Local Planning Schemes) Regulations 2015*, notice of this proposed amendment was advertised in the following manner:

- Notice published in the Narrogin Observer on Wednesday 14 June 2017, with submissions closing on 4pm Friday 28 July 2017;
- The following stakeholders advised in writing of the proposed amendment:
 - Western Australian Land Authority;
 - Western Power;
 - Water Corporation;
 - Department of Industry and Resource;
 - MRWA – Wheatbelt Region (Northam Office);
 - Telstra;
 - Department of Regional Development;
 - DFES Area Officer; and
 - Western Australian Land Information Authority;
- Notice published on the Shire's website;
- Notice and 'editorial' published in Monday 26 June 2017 edition of the Windmill Newspaper;
- Notice published on the Shire noticeboard and reception window; and

In response to this advertising, the three (3) submissions of no comment or objection were received and addressed in **Attachment 8.2.3B**:

COMMENT

Scheme Amendment No. 5 has been prepared to provide the opportunity for increased residential density within the Corrigin townsite. During the consultation period the Shire received three (3) submission of no objection and it is recommended the Amendment be adopted without modifications.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Local Planning Scheme amendments are processed in accordance with the Planning and Development Act (2005) and associated Regulations. The decision on whether to adopt an amendment is solely that of Council. Upon adoption by Council the amendment is referred to the Environmental Protection Authority (EPA) after which public advertising of the proposal occurs.

After public advertising, Council must consider whether to adopt the amendment for final approval with or without modifications (this is where this proposed Amendment currently sits in the process). The final decision on whether to grant final approval to an amendment rests with the Minister for Planning acting upon recommendation from the Western Australian Planning Commission.

When making a resolution to amend LPS 2 Council had to specify whether the amendment is a complex amendment, a standard amendment or a basic amendment and include an explanation of the reason for the local government forming that opinion. Council resolved that the classification selected was a 'standard' amendment rather than complex for the reason that the amendment will *"not result in any significant environmental, social, economic or governance impacts on land in the scheme area"*.

This allowed the Shire to publicly advertise the Scheme Amendment without requiring WAPC approval. Council's reasoning to classify Amendment No. 4 were supported by the EPA's decision not to formally assess the Amendment.

Planning and Development (Local Planning Schemes) Regulations 2015 (Regulations)

The *Regulations* apply to the submission, processing and approval of proposed Scheme Amendments. *Regulation 35* provides for a Local Government to resolve to prepare or adopt an amendment to a local planning scheme.

Shire of Corrigin Town Planning Scheme No. 2

Environment Protection Act 1986 (s48A (1) (a))

State Planning Policy 3 - Urban Growth and Settlement (SPP 3) - includes the following objectives:

- To promote a sustainable and well planned pattern of settlement across the State, with sufficient and suitable land to provide for a wide variety of housing, employment, recreation facilities and open space.
- To build on existing communities with established local and regional economies, concentrate investment in the improvement of services and infrastructure and enhance the quality of life in those communities.
- To manage the growth and development of urban areas in response to the social and economic needs of the community and in recognition of relevant climatic, environmental, heritage and community values and constraints.
- To promote the development of a sustainable and liveable neighbourhood form which reduces energy, water and travel demand while ensuring safe and convenient access to employment and services by all modes, provides choice and affordability of housing and creates an identifiable sense of place for each community.
- To coordinate new development with the efficient, economic and timely provision of infrastructure and services.

POLICY IMPLICATIONS

The issue of seeking to increase density opportunities for Corrigin has been addressed in several Council policy documents including the *"Shire of Corrigin Age Friendly Community Report and Plan"* (Adopted 21 August 2016).

Strategy	Task/Outcome	Priority	Responsibility
Housing			
Establish capacity for subdivision of town blocks to enable easier "downsizing"	Adopt a town planning scheme which allows for blocks suitable for "downsizing"	High	Shire

FINANCIAL IMPLICATIONS

Should the Minister for Planning approve Amendment No. 5 to the LPS No. 2, advertising costs of around \$2,000 will be required to place notifications in the Government Gazette and Narrogin Observer.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.2 Adequate land availability for development

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.2.2	Review Local Town Planning Scheme	1.2.2.1	Update the Shire of Corrigin's Planning Scheme to allow increased residential density by changing classifications from R12.5 to R17.5
		1.2.2.2	Provide, maintain and review Town Planning Scheme to support development along with orderly and proper planning

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Note that Amendment No. 5 to the Shire of Corrigin Local Planning Scheme No. 2 ("Scheme") has been advertised for public comment and three (3) submissions were received.*
2. *Adopt the recommendations in the 'Table of Submissions' which is included as Attachment 8.2.6B.*
3. *In pursuance of Section 75 of the Planning and Development Act 2005 ("Act"), adopt Scheme Amendment No. 5 to the Scheme for final approval without modification by:*
 1. *Recoding all lots classified 'Residential' zone in the Corrigin townsite from R12.5 to R20;*
 2. *Amending the Scheme Maps accordingly;*
 3. *Delete the current wording in Clause 5.2.1 of the Scheme Text and insert the following new wording:*

"5.2.1 The Residential Design Code density which applies to land zoned for residential use within the Scheme Area is R20. However, notwithstanding any other provisions of the Scheme, where reticulated sewerage and water is available to a lot in the Corrigin townsite and where that lot is zoned 'Residential':

 - (a) subject to Sub-Clause (b), the local government may for the purposes of urban consolidation, consent to the development of a lot for the purposes of grouped dwellings at a maximum density of R40 on a lot/s greater than 1,500m² within any area coded R20 on the Scheme Map, subject to advertising of the required development application pursuant to Clause 6.3; and*
 - (b) in determining any development application lodged pursuant to Sub-Clauses (a) above the local government shall consider, in addition to those matters listed in Clause 6.5, the objectives for all land classified Residential zone, any relevant Local Planning Policy and the likely impacts of the proposed development on the amenity of the immediate locality in which the proposed development is to be situated."*

4. Determine that this proposed Amendment No. 5 is a "Standard Amendment" under Regulation 35 of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:
 - a) the amendment will have minimal impact on land in the scheme area that is not the subject of the amendment; and
 - b) the amendment will not result in any significant environmental, social, economic or governance impacts in the scheme area."
5. Authorise the Chief Executive Officer and Shire President to execute the relevant documents associated with Amendment No. 5.
6. Authorise the Chief Executive Officer to lodge the formal documentation associated with Amendment No. 5 with the Western Australian Planning Commission (WAPC) to seek final approval by the Minister for Planning, and undertake any modifications that are required by the WAPC and / or Minister.

COUNCIL RESOLUTION

(180/2017) Moved: Cr Praetz ; Seconded: Cr Mason

That Council:

1. **Note that Amendment No. 5 to the Shire of Corrigin Local Planning Scheme No. 2 ("Scheme") has been advertised for public comment and three (3) submissions were received.**
2. **Adopt the recommendations in the 'Table of Submissions' which is included as Attachment 8.2.6B.**
3. **In pursuance of Section 75 of the Planning and Development Act 2005 ("Act"), adopt Scheme Amendment No. 5 to the Scheme for final approval without modification by:**
 1. **Recoding all lots classified 'Residential' zone in the Corrigin townsite from R12.5 to R20;**
 2. **Amending the Scheme Maps accordingly;**
 3. **Delete the current wording in Clause 5.2.1 of the Scheme Text and insert the following new wording:**

"5.2.1 The Residential Design Code density which applies to land zoned for residential use within the Scheme Area is R20. However, notwithstanding any other provisions of the Scheme, where reticulated sewerage and water is available to a lot in the Corrigin townsite and where that lot is zoned 'Residential':

 - (a) subject to Sub-Clause (b), the local government may for the purposes of urban consolidation, consent to the development of a lot for the purposes of grouped dwellings at a maximum density of R40 on a lot/s greater than 1,500m² within any area coded R20 on the Scheme Map, subject to advertising of the required development application pursuant to Clause 6.3; and**
 - (b) in determining any development application lodged pursuant to Sub-Clauses (a) above the local government shall consider, in addition to those matters listed in Clause 6.5, the objectives for all land classified Residential zone, any relevant Local Planning Policy and the likely impacts of the proposed development on the amenity of the immediate locality in which the proposed development is to be situated."**
4. **Determine that this proposed Amendment No. 5 is a "Standard Amendment" under Regulation 35 of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:**
 - a) **the amendment will have minimal impact on land in the scheme area that is not the subject of the amendment; and**

b) the amendment will not result in any significant environmental, social, economic or governance impacts in the scheme area.”

- 5. Authorise the Chief Executive Officer and Shire President to execute the relevant documents associated with Amendment No. 5.**
- 6. Authorise the Chief Executive Officer to lodge the formal documentation associated with Amendment No. 5 with the Western Australian Planning Commission (WAPC) to seek final approval by the Minister for Planning, and undertake any modifications that are required by the WAPC and / or Minister.**

Carried 5/0

Note: The Chief Executive Officer advised Council that the Western Australian Planning Commission had written to the Shire in relation to the consideration of the Planning Scheme and notifying that the Minister had approved the Planning Scheme Consolidation using the reference ‘Amendment No. 5’. The Commission undertook the use of ‘Amendment No. 5’ without consultation with the Shire. In this regard, the Chief Executive Officer advised that he would ask the Commission to consider the Amendment as adopted in Resolution 180/2017 as Amendment No. 6.

8.2.7 REVIEW OF THE EMERGENCY SERVICES LEVY

Applicant:	Economic Regulation Authority
Location:	Whole of Shire
Date:	12 August 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose.
File Number:	ES 0006
Attachment Reference:	Attachment 8.2.7A – Executive Summary and list of recommendations from the draft report prepared by the Economic Regulation Authority Attachment 8.2.7B – Submission to Economic Regulation Authority

SUMMARY

The Economic Regulation Authority (ERA) has released its draft report titled “Review of the Emergency Services Levy” and sought ‘stakeholder’ comments before 11 August 2017. The Shire has provided the ERA with a conditional response and Council is requested to consider and endorse the recommendations provided.

BACKGROUND

The Special Inquiry into the January 2016 Waroona Fire recommended that an independent review be conducted of the current arrangements for the management and distribution of the Emergency Services Levy. The previous State Government assigned this review to the Economic Regulation Authority (ERA). The State Government asked the ERA to look at options to improve the allocation of ESL funds. The ERA was also asked to review to what extent the ESL should be available to fund a Rural Fire Service, and what effect that would have on how much people pay for emergency services. The ERA is an independent statutory authority established by the Parliament of Western Australia. It works independently of industry, government and other interests to ensure decisions and recommendations are free from bias.

On 7 July 2017 the ERA released its draft report on the review of the ESL. WALGA has assessed the draft report and have expressed the view that the ERA has acknowledged a number of important issues, including:

- The need for greater transparency and accountability about how money is spent on emergency services.

- Recognition that the agency that advises the Minister for Emergency Services on ESL revenue and rates should not benefit from the ESL.
- A recommendation that the oversight function of the ESL should be removed from the Department of Fire and Emergency Services (DFES) and given to the Office of Emergency Management (OEM), to provide a level of transparency and introduce accountability to those agencies responsible for delivering emergency services to communities throughout Western Australia.
- It was pleasing to hear that the ERA considered the main purpose of the ESL is to enable all Emergency service workers to be ready to respond to emergencies across the state. This includes the ESL funding preparedness activities that have community wide benefits or which involve coordination of prevention across tenure.
- A recommendation that Local Governments should be compensated for the cost of collecting ESL revenue (including the costs of recovering unpaid debts and any ESL revenue that cannot be recovered).
- The ERA were asked to review to what extent the ESL should be available to fund a Rural Fire Service, and what effect that would have on how much people pay for emergency services.

The draft report has highlighted models ranging from \$4.2 million to \$560 million. The ERA opened a consultation period for submissions against the draft report which closed on 16 August 2017. All feedback collected during this period will inform the final report that will be tabled with the Treasurer by 29 September 2017.

COMMENT

The draft ERA report is 283 pages in length and can be viewed or downloaded at:

<https://www.erawa.com.au/cproot/18058/2/ESL>

The Executive Summary and list of recommendations have been extracted from the draft ERA report and are included as **Attachment 8.2.7A**. The draft report contains 37 recommendations. The Shire assessed the draft ERA report and provided a conditional response to the ERA before the closing date of 11 August 2017 (**Attachment 8.2.7B**). Of the 37 recommendations it is recommended that 29 be supported, six partially supported and 2 opposed. It is understood that the majority of the Shire's recommendations are generally in accordance with WALGA's position.

The two recommendations opposed by the Shire in the submission are as follows:

- Recommendation 7 – “The Office of Emergency Management should be the body of appeal for ESL related issues, and the Fire and Emergency Services Commissioner's appeal role should be revoked.” The reason for opposing this recommendation is that it will still see the same agency that determined and distributes the ESL also assessing appeals against its own determinations. Most other decision making processes that contain an appeal right have an independent process for determining appeals (i.e. town planning, building) and the establishment of an independent appeal authority to hear and determine appeals would ensure that the appeals process was fully independent and transparent.
- Recommendation 18 – “Grouping of properties should be discontinued for the purpose of calculating the ESL.” The reason for opposing this recommendation is that property owners with contiguous lots can apply for group rating and this can be approved where it can be demonstrated that the contiguous property is managed as a single land holding. It is unclear why in these circumstances the same property owner would be required to pay ESL on all separate lots. This appears to be simply a case of revenue raising.

Section 7 of the ERA draft report addresses the subject of funding a rural fire service. The terms of reference for the report required the ERA to consider the extent to which the use of the ESL to fund a rural fire service would impact on ESL rates.

The ERA draft report considered two models for a rural fire service – one low cost and one high cost. In reality if a rural fire service is created it wouldn't be either of these models but rather a hybrid model. The high cost model included in the draft report includes the employment of 30 fire fighters for each of the estimated 120 new RFS stations. This is considered to be an unrealistic model and it is questioned why a paid fire fighters model was even used when paid fire fighters aren't part of the existing bush fire brigades model!

The cost estimates also include significant costs for constructing a new RFS Headquarters, acquiring new trucks (\$1.9 million x 120 RFS) and truck maintenance. It is reasonable to assume that the costs of acquiring new trucks and undertaking maintenance would be offset by significant decreases in similar expenditure by DFES as that agency wouldn't be responsible for these items for bush fire brigades. Likewise the significant decrease in operational responsibility for DFES in regional areas may free up space in one of its existing regional officers to accommodate the Rural Fire Service.

The observations made by the Shire to the ERA are that placing a model with a cost estimate of \$557million isn't realistic and simply provides easy reasons to shelve consideration of a RFS. The six recommendations listed for partial support are Recommendations 9, 10, 11, 13, 17 and 21. The reasons for this position are articulated in the submission (**Attachment 8.2.7B**). It open for Council to modify the Shire's submission as it sees fit.

STATUTORY ENVIRONMENT

The *Economic Regulation Authority Act 2003* pronounces the legislative obligations for the ERA and its Minister. The final report produced by the ERA is to be laid before each House of Parliament within 28 days after the Minister receives the report. (ERA Act 2006, s.26 (6)).

POLICY IMPLICATIONS

There are no known policies relevant to this matter.

FINANCIAL IMPLICATIONS

There are no known financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 3.1 An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.4	Collaborate with emergency service and community volunteers	3.1.4.1	Identify appropriate land and provide the opportunity for additional industrial land and lifestyle lots to encourage the expansion of industrial & retail business, including a review of the Town Planning Scheme

		3.1.4.2	Engage with the community, in particular volunteers and volunteer organisations to establish how the community can ensure a going sustainable volunteer services / roles within the community.
--	--	---------	--

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse the Shire's submission to the Economic Regulation Authority in relation to the draft report titled "Review of the Emergency Services Levy" as provided in Attachment 8.2.7B.

COUNCIL RESOLUTION

(181/2017) Moved: Cr Praetz; Seconded: Cr Hardingham

That Council endorse the Shire's submission to the Economic Regulation Authority in relation to the draft report titled "Review of the Emergency Services Levy" as provided in Attachment 8.2.7B.

Carried 5/0

8.2.8 VEHICLE LICENCE CONCESSIONS AND DIRECT GRANTS

Applicant:	Main Roads WA
Location:	Whole of Shire
Date:	15 August 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose.
File Number:	GR0065
Attachment Reference:	Attachment 8.2.8 – correspondence from MRWA confirming the reduction in the Direct Grant

SUMMARY

The State Government has reduced the Direct Grant of the State Road Funds to the Shire and all local governments by 42% for 2017/18 and by a similar percentage in following years.

BACKGROUND

The State Government has made the decision to reduce the Direct Grants pool of the State Road Funds to the Local Government Program by the values of \$10.3 million in 2017/18 and \$9.8 million in subsequent years. **Attachment 8.2.8** provides a copy of correspondence from MRWA confirming the reduction in the Direct Grant.

COMMENT

The Direct Grant of the State Road Funds to the Shire for 2017/18 was originally set to be \$158,191. As a result, the State Government has reduced the Grant for the Shire for 2017/18 to \$91,104.

In an ABC News item of 26 July 2017, the Hon. Rita Saffioti MLA, Minister for Transport; Planning; Lands was reported as saying:

"Ms Saffioti said councils would now be expected to use the money they had been expecting to pay in motor vehicle licences to make up for the road funding rejection.

"Councils were expecting to [pay], but now will not be paying, their motor vehicle registration," Ms Saffioti said.
"Now they can use that money to fund roads. The alternate is that taxpayers have to borrow more, that was our choice."

On behalf of the 19 Local Governments in the Wheatbelt South Regional Road Group (WSRRG), the Shire President as 'Chair' of the WSRRG has written to the Minister strongly protesting the recent cuts to road funding (note: a copy of the Shire President's letter was provided to councillors under separate cover).

STATUTORY ENVIRONMENT

There are no known statutory environment matters relevant to this item.

POLICY IMPLICATIONS

There are no known policies relevant to this matter.

FINANCIAL IMPLICATIONS

There are financial implications in relation to this item which relate to the Direct Grant for the Shire for 2017/18 being reduced to \$91,104. This represents a reduction that is equivalent to 3% of rates. Council will need to address the reduction of road funding as a part of the overall Budget deliberations.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.1 A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.1	Develop and implement road asset management plans	1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.
		1.1.1.2	Develop a footpath management plan, including hierarchy and service levels
		1.1.1.3	Road asset management plan and footpath management plan to be incorporated in the review and expansion of the Asset Management Plan (AMP)
		1.1.1.4	Road asset management plan and footpath management plan to be implemented through road works program.

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 22 August 2017*

1.1.2	Maintain transport network in line with asset management plans.	1.1.2.1	Prepare and review an annual Road Works Program for a minimum of a 10 year period outlining future capital renewals, upgrades and expansions within Councils available funding aligned to asset management plan.
		1.1.2.2	Prepare and review an annual Footpath Works Program for a minimum of a 4 year period outlining future capital renewals, upgrades and expansions within Councils available funding aligned to asset management plan.
		1.1.2.3	Advocate for the Secondary Freight Project.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council note Attachment 8.2.8A and Attachment 8.2.8B in relation to the State Government's decision to reduce the Direct Grants pool of the State Road Funds to the Local Government Program by the values of \$10.3 million in 2017/18 and \$9.8 million in subsequent years.

COUNCIL RESOLUTION

(182/2017) Moved: Cr Hardingham; Seconded: Cr Praetz

That Council note Attachment 8.2.8A and Attachment 8.2.8B in relation to the State Government's decision to reduce the Direct Grants pool of the State Road Funds to the Local Government Program by the values of \$10.3 million in 2017/18 and \$9.8 million in subsequent years.

Carried 5/0

Cr Mason had declared a 'Proximity Interest' in Item 8.2.9 and left the meeting at 5.50pm.

8.2.9. PLANNING APPLICATION – PROPOSED NEW OUTBUILDING WITH A REDUCE SET BACK AT LOT 45 (NO.24) JANES DRIVE, CORRIGIN

Applicant:	Justin Bell (Landowner)
Location:	Lot 45 (No.27) Janes Drive, Corrigin
Date:	16August 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	A818
Attachment Reference:	Attachment 8.2.9 – Plans/elevations

SUMMARY

Council is requested issue Planning Approval for a reduced setback for an 'outbuilding' at Lot 45 (No.27) Janes Drive, Corrigin.

BACKGROUND

The applicant is seeking Council's Planning Approval to reduce the setback for a new 84m² outbuilding at Lot 45 (No.27) Janes Drive, Corrigin. The new 84m² 'outbuilding' replaces a smaller 36m² outbuilding. Lot 45 is rectangular in shape, comprises a total area of approximately 1012m² and occupied by a dwelling and small shed/carport.



Under the terms of the information and plans submitted in support of the application the following is proposed new 84m² steel framed Colourbond 'outbuilding' with a width of 7 metres and a depth of 9 metres. The Applicant has provided a letter of no objection from the adjoining owner to the east (No. 25 Janes Drive) who would be most affected by the reduced setback.

Current Zoning & Land Use Permissibility

Lot 45 is classified 'Residential R12.5' zone under the Shire of Corrigin's current operative Local Planning Scheme No.2 (LPS No.2). Under the terms of TPS No.2 the construction of an 'outbuilding' is permitted on land classified 'Residential Zone' zone subject to the consent of Council.

COMMENT

Compliance with Development Standards

An assessment of the proposal indicates that the approval of the development would result in a site coverage of approximately 35%. Under the State Government's Residential Design Codes ('RCodes'), a maximum of 55% site coverage is available for the site. Against the development standards of TPS No.2 and the RCodes, it is concluded that the proposal satisfies the majority of standards except for the following:

- The proposed new outbuilding comprises a one (1) metre setback from the adjoining property to the east in lieu of a 1.5 metre setback as provided under the RCodes;
- The proposed new outbuilding has a wall height of 3 metres in lieu of a 2.4 metre wall height as provided under the RCodes;

The R Codes allow for Council to approve a variation to the standards where Council is satisfied that the "..... outbuildings do not detract from the streetscape or the visual amenity of residents or neighbouring properties". (CI 5.4.3)

In this instance the Shire Administration considers that the application can be supported and therefore approved by Council for the following reasons:

- a. a letter of no objection from the adjoining owner to the east (No. 25 Janes Drive) has been provided;
- b. it is unlikely to have a significant negative impact in terms of the outbuilding's overall bulk and scale to the residential amenity of the neighbour;
- c. it is unlikely to set an undesirable precedent for future residential development on other lots; and
- d. the fire safety requirements of the National Construction Code of Australia are unlikely to be compromised in this particular instance.

It is noted that Amendment No. 5 to the LPS No.2 proposes to change the density provision of 'Residential zoned' land in Corrigin from R12.5 to R20. Should Amendment No. 5 be Gazetted, the only significant change that would affect the proposal on Lot 45 (No.27) Janes Drive, Corrigin would be that minimum site coverage would be reduced to 50% (instead of 55% under R12.5). The setback provisions remain the same.

It is concluded that the proposal setback for the proposed outbuilding is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality. All other provisions of the RCodes relative to the proposal are achieved. In this regard, the application may therefore be approved by Council subject to conditions to ensure that the development proceeds in a proper and orderly manner.

STATUTORY ENVIRONMENT

*Shire of Corrigin Town Planning Scheme No.2
Planning and Development Act 2005
Residential Design Code*

POLICY IMPLICATIONS

There are no known policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no known significant financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.2 Adequate land availability for development

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.2.2	Review Local Town Planning Scheme	1.2.2.1	Update the Shire of Corrigin's Planning Scheme to allow increased residential density by changing classifications from R12.5 to R17.5

		1.2.2.2	Provide, maintain and review Town Planning Scheme to support development along with orderly and proper planning
--	--	---------	---

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council approves the application for planning approval submitted by Justin Bell (Landowner) to construct an 84m² outbuilding with a reduced setback at Lot 45 (No.27) Janes Drive, Corrigin in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

1. *The outbuilding shall have a maximum wall height of 4 metres and a maximum ridge height of 3 metres.*
2. *All stormwater generated by the proposed outbuilding shall be managed and disposed of to the specifications and satisfaction of the Shire of Corrigin.*

Advice Note

1. *The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.*

COUNCIL RESOLUTION

(183/2017) Moved: Cr Hardingham; Seconded: Cr Dickinson

That Council approves the application for planning approval submitted by Justin Bell (Landowner) to construct an 84m² outbuilding with a reduced setback at Lot 45 (No.27) Janes Drive, Corrigin in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

1. ***The outbuilding shall have a maximum wall height of 3 metres and a maximum ridge height of 4 metres.***
2. ***All stormwater generated by the proposed outbuilding shall be managed and disposed of to the specifications and satisfaction of the Shire of Corrigin.***

Advice Note

1. ***The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.***

Carried 4/0

Note: Council corrected the wall height and a maximum ridge height in condition 1.

8.3 WORKS AND GENERAL PURPOSES REPORTS

There were no Works and General Purposes Reports

9 NOTICE OF MOTIONS FOR THE NEXT MEETING

No Notice of Motions were received for the next meeting.

Cr Mason returned to the meeting at 5.52

10 CHIEF EXECUTIVE OFFICER'S REPORT

10.1 APPOINTMENT OF CHIEF EXECUTIVE OFFICER (ACTING)

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	12 August 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	This Item relates to leave arrangements for the CEO
File Number:	DAYM T
Attachment Reference:	Nil

SUMMARY

Council is requested to appoint Miss Taryn Dayman to the position of Chief Executive Officer (Acting) when the Chief Executive Officer (CEO) is on leave as outlined in the report.

BACKGROUND

The CEO Rob Paull, is scheduled to take leave as follows:

- From 26 August 2017 until 6 September 2017.

The CEO's leave dates are arranged such that they do not coincide with any Council or Committee meetings.

COMMENT

Miss Dayman has acted in the role of CEO (Acting) previously and is well qualified for the position.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 5.36 of the *Local Government Act 1995* requires that a local government is to employ a person to be the CEO of the local government.

Section 5.36(2) of the Act states that a person is not to be employed in the position of CEO unless the council believes that the person is suitably qualified for the position.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no direct policy implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.2 An effective and efficient organisation

Strategy	Action No.	Actions
Provide a positive and effective workplace	4.2.4.1	Develop and implement a workforce plan and appropriate human resource management policies and procedures to meet current and future workforce needs
	4.2.4.2	Provide a positive workplace that enables for the development and support of employees in delivering an effective and coherent workplace

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council appoints Miss Taryn Dayman to the position of Chief Executive Officer (Acting) for the following period:

- *From 26 August 2017 until 6 September 2017.*

COUNCIL RESOLUTION

(184/2017) Moved: Cr Praetz; Seconded: Cr Mason

That Council appoints Miss Taryn Dayman to the position of Chief Executive Officer (Acting) for the following period:

- *From 26 August 2017 until 6 September 2017.*

***By Absolute Majority
Carried 5/0***

10.2 CORRIGIN RECREATION AND EVENTS CENTRE (CONFIDENTIAL)

Applicant: Shire of Corrigin
Location: O'Shea Place, Larke Crescent Corrigin
Date: 16 August 2017
Reporting Officer: Rob Paull Chief Executive Officer
Disclosure of Interest: No interest to disclose
File Number: CP.00075
Attachments: Attachment 10.2 – Correspondence from Perkins

REASON FOR CONFIDENTIALITY

The Chief Executive Officer's Report is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting:

- s5.23 (2)(c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
- s5.23 (2)(d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.*

OFFICER'S RECOMMENDATION

That Council in accordance with sub section 5.23 (2) (c) and (d) of the Local Government Act 1995 and Clause 15.10 of the Standing Orders close the meeting to the public.

COUNCIL RESOLUTION

(185/2017) Moved Cr Mason; Seconded Hardingham

That Council in accordance with sub section 5.23 (2) (c) and (d) of the Local Government Act 1995 and Clause 15.10 of the Standing Orders close the meeting to the public at 5.53

Carried 5/0

COUNCIL RESOLUTION

(186/2017) Moved: Cr Hardingham; Seconded: Cr Dickinson

That Council:

- 1. Note the Report to Council.**
- 2. Endorse 'Option 1' and provided in the Report.**
- 3. Authorise the Chief Executive Officer in consultation with the Shire President to seek the necessary legal advice to carry out 'Option 1' utilising Shire funds.**

Carried 5/0

Council modified Part 3 of the Recommendation so as not to limit the availability of funds to contest the matter.

COUNCIL RESOLUTION

(187/2017) Moved Cr Hardingham; Seconded Cr Mason

That Council in accordance with Clause 15.10 of the Standing Orders reopen the meeting to the public at 6.01pm.

Carried 5/0

10.3 CHIEF EXECUTIVE OFFICER'S REPORT

For information:

- Attendance with the Shire President at the Senior Citizens meeting (Corrigin).
- Attendance with the Shire President and Councillors at WALGA Conference (Perth).
- Attendance with the Shire President and Councillors ('Interview Panel') at the interviews with Red Dust Holdings and Quairading Earthmoving for the supply of civil works, plant, equipment and labour for reinstatement works associated with the WANDRRA AGRN743 claim (Perth).
Note: the unanimous decision of the Interview Panel was to appoint Red Dust Holdings.
- Attendance with the Shire President, President of the Corrigin Senior Citizens Inc, Committee Member (Mrs Clapp) and Baptist Care to discuss the opportunity for Baptist Care to undertake Home Care Packages in Corrigin. The meeting was in response to the Shire President's

11 PRESIDENT'S REPORT

The President advised that she had attended the following meetings:

- Attendance at the Senior Citizens meeting.
- Attendance with Councillors and CEO at WALGA Conference.
- Attendance with the Interview Panel at the interviews with Red Dust Holdings and Quairading Earthmoving for the supply of civil works, plant, equipment and labour for reinstatement works associated with the WANDRRA AGRN743 claim.
- Attendance with the President of the Corrigin Senior Citizens Inc, Committee Member (Mrs Clapp), CEO and Baptist Care to discuss the opportunity for Baptist Care to undertake Home Care Packages in Corrigin.

12 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS

There were no Councillors' Questions, Reports or Information Items

13 URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL

COUNCIL RESOLUTION

(188/2017) Moved Cr Mason; Seconded Cr Praetz

That Council accept Item 13.1 WANDRRA PROJECT PROGRESS REPORT as Urgent Business.

Carried 5/0

13.1 WANDRRA PROJECT PROGRESS REPORT

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	21 August 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	A727
Attachment Reference:	Attachment 13.1 – WANDRRA PROJECT PROGRESS REPORT

SUMMARY

The Report seeks to update Council on the reinstatement works associated with the WANDRRA AGRN743 claim at several locations across the Shire's local road network.

BACKGROUND

Over the period of January/February 2017 the Shire of Corrigin received severe rainfall resulting in significant flooding. The damage was widespread throughout the Shire, with the majority of the damage confined to the south-west corner and which mainly consists of road carriageway and road shoulder scours, areas where unsealed gravel road pavements have been washed away, destroyed or blocked piped culverted, destruction or dislocation of culvert headwalls and silting of table and cut-off drains.

COMMENT

Core Business Australia Pty Ltd (CORE) as Supervisor for 'AGRN743 Corrigin Flood Recovery Minor Works' has prepared an update of the works to be undertaken (**Attachment 13.1**).

STATUTORY ENVIRONMENT

Local Government Act 1995

3.57. Tenders for providing goods or services

(1) *A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*

(2) *Regulations may make provision about tenders.*

Local Government (Functions and General) Regulations 1996

(1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150,000 unless sub-regulation (2) states otherwise.*

(2) *Tenders do not have to be publicly invited according to the requirements of this Division if:*
(a) *the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or*

(b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program;

POLICY IMPLICATIONS

Policy 2.10 PURCHASING POLICY

FINANCIAL IMPLICATIONS

There are no known financial implications relating to this Item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.1 A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.1	Develop and implement road asset management plans	1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.
		1.1.1.2	Develop a footpath management plan, including hierarchy and service levels
		1.1.1.3	Road asset management plan and footpath management plan to be incorporated in the review and expansion of the Asset Management Plan (AMP)
		1.1.1.4	Road asset management plan and footpath management plan to be implemented through road works program.
1.1.2	Maintain transport network in line with asset management plans.	1.1.2.1	Prepare and review an annual Road Works Program for a minimum of a 10 year period outlining future capital renewals, upgrades and expansions within Councils available funding aligned to asset management plan.
		1.1.2.2	Prepare and review an annual Footpath Works Program for a minimum of a 4 year period outlining future capital renewals, upgrades and expansions within Councils available funding aligned to asset management plan.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council notes the WANDRRA PROJECT PROGRESS REPORT as provided as Attachment 13.1.

COUNCIL RESOLUTION

(189/2017) Moved Cr Hardingham; Seconded Cr Mason

That Council notes the WANDRRA PROJECT PROGRESS REPORT as provided as Attachment 13.1.

Carried 5/0

14 INFORMATION BULLETIN

There was no business arising from the Information Bulletin.

15 WALGA AND CENTRAL ZONE MOTIONS

There were no WALGA and Central Zones motions.

16 NEXT MEETING

The next ordinary meeting of Council is scheduled for Tuesday 19 September 2017 at 9 Lynch Street Corrigin commencing at 3pm.

17 MEETING CLOSURE

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 6.12pm.

President: _____ Date: _____



CENTRAL COUNTRY ZONE

Minutes

**Friday 1 September 2017
via
Teleconference**

Commencing at 8.31am

Table of Contents

1.0	OPENING AND WELCOME	2
2.0	ATTENDANCE AND APOLOGIES.....	2
3.0	DECLARATION OF INTEREST	3
4.0	ANNOUNCEMENTS.....	3
5.0	GUEST SPEAKERS	3
6.0	MINUTES.....	4
6.1	Confirmation of Minutes – Friday 23 June 2017 (Attachment)	4
6.2	Business Arising from Minutes Zone Meeting Friday 23 June 2017	4
6.2.1	5.1 Local Government Act and Regulations Review (05-034-01-0007 TB).....	4
6.3	Minutes of the Executive Committee Meeting – Wednesday 16 August 2017 (Attachment)	5
7.0	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	
BUSINESS.....	6	
7.1	State Councillor Report	6
7.2	WALGA Status Report (Attachment)	7
7.3	Review of WALGA State Council Agenda - Matters for Decision	7
7.4	Review of WALGA State Council Agenda - Matters for Noting/Information.....	10
7.5	Review of WALGA State Council Agenda - Organisational Reports.....	10
7.6	Review of WALGA State Council Agenda - Policy Forum Reports	10
7.7	WALGA President's Report (Attachment)	10
8.0	FINANCE.....	11
9.00	ZONE REPORTS.....	12
9.1	Zone President's Report.....	12
9.2	Local Government Agricultural Freight Group (Attachment)	12
9.3	Great Southern District Emergency Management Committee (DEMC).....	13
9.4	Healthy Wheatbelt (Attachment).....	13
9.5	Wheatbelt South Regional Road Group	14
10.0	ZONE BUSINESS - MEMBER COUNCIL MATTERS.....	14
10.1	Reduction of Direct Grant Road Funding to Local Government (Attachment)	14
10.2	Attendance by Department of Local Government, Sport and Cultural Industries	16
10.3	Zone Golf Day	17
10.4	Local Government Act Review (Attachment)	18
10.5	Kukerin Septic Tank Effluent System – Shire of Dumbleyung	20
11.0	ZONE BUSINESS - OTHER BUSINESS/URGENT BUSINESS	22
12.0	ZONE BUSINESS - EMERGING ISSUES	22
13.0	MEMBERS OF PARLIAMENT	22
14.0	OTHER REPRESENTATIVES REPORTS.....	22
14.1	Department of Local Government, Sport and Cultural Industries	22
14.2	Wheatbelt Development Commission	22
14.3	Regional Development Australia (RDA) Wheatbelt.....	22
15.0	DATE, TIME AND PLACE OF NEXT MEETING	22
16.0	CLOSURE	22

Minutes

Central Country Zone of WALGA

**Friday 1 September 2017, commencing at 8.31am
via Teleconference**

1.0 OPENING AND WELCOME

Cr Mark Conley opened the meeting at 8.31am and welcomed all delegates to the teleconference.

2.0 ATTENDANCE AND APOLOGIES

Attendance

Cr Mark Conley (Chair)	President, Shire of Cuballing
Cr Dee Ridgway	President, Shire of Beverley
Mr Stephen Gollan	CEO, Shire of Beverley
Cr Katrina Crute	President, Shire of Brookton
Cr Neil Walker	Deputy President, Shire of Brookton
Mr Ian D'Arcy	CEO, Shire of Brookton
Ms Vicki Morris	DCEO, Shire of Brookton
Cr Eliza Dowling	Deputy President, Shire of Cuballing
Mr Gary Sherry	CEO, Shire of Cuballing
Cr Gordon Davidson	President, Shire of Dumbleyung
Mr Matthew Gilfellon	CEO, Shire of Dumbleyung
Mr Noel Mason (joined the meeting at 8.36am)	CEO, Shire of Kulin
Cr Jeanette De Landgraft	President, Shire of Lake Grace
President Leigh Ballard	President, Shire of Narrogin
Mr Aaron Cook	CEO, Shire of Narrogin
Cr Brian Caporn	President, Shire of Quairading
Cr Wayne Davies	Deputy President, Shire of Quairading
Mr Graeme Fardon	CEO, Shire of Quairading
Cr Lachlan Ballantyne	Deputy President, Shire of Wagin
Mr Peter Webster	CEO, Shire of Wagin
Ms Nicole Wasmann	CEO, Shire of West Arthur
Mr Natalie Manton	A/CEO, Shire of Wickpin
Cr John Cowcher	President, Shire of Williams
Mr Geoff McKeown	CEO, Shire of Williams

Mr Bruce Wittber	Joint Executive Officer
Mr Kevin Poynton	BHW Consulting

WALGA Representatives

Mr Wayne Scheggia, Deputy CEO
Mr James McGovern, Manager Governance

Guests

Nil

Apologies

Cr Lyn Baker	President, Shire of Corrigin
Mr Rob Paull	CEO, Shire of Corrigin
Cr Barry West	President, Shire of Kulin
Cr Rodney Duckworth	Deputy President, Shire of Kulin
Ms Denise Gobbart	CEO, Shire of Lake Grace
Cr Shirley Lange	President, Shire of Pingelly
Cr Bill Mulrone	Deputy President, Shire of Pingelly
Mr Gavin Pollock	CEO, Shire of Pingelly
Cr Phillip Blight	President, Shire of Wagin
Cr Brendan Whitely	President, Shire of Wandering
Ms Amanda O'Halloran	CEO, Shire of Wandering
Cr Ray Harrington OAM	President, Shire of West Arthur
Cr Julie Russell	President, Shire of Wickepin
Mr Mark Hook	CEO, Shire of Wickepin
Hon Mia Davies MLA	Member for Central Wheatbelt
Mr Peter Rundle MLA	Member for Roe
Hon Martin Aldridge MLC	Member for Agricultural Region
Hon Laurie Graham MLC	Member for Agricultural Region
Hon Colin de Grussa MLC	Member for Agricultural Region

Ms Helen Westcott, Joint Executive Officer

Mr Rodney Thornton, Road Safety Advisor, Wheatbelt South WALGA

3.0 DECLARATION OF INTEREST

Nil

4.0 ANNOUNCEMENTS

Nil

5.0 GUEST SPEAKERS

Nil

6.0 MINUTES

8.36am Mr Noel Mason joined the meeting

6.1 Confirmation of Minutes – Friday 23 June 2017 (Attachment)

RECOMMENDATION:

That the Minutes of the Meeting of the Central Country Zone held on Friday 23 June 2017 be confirmed as a true and accurate record of the proceedings.

RESOLUTION: **Moved: Cr Crute** **Seconded: Cr De Landgraft**

That the Minutes of the Meeting of the Central Country Zone held on Friday 23 June 2017 be confirmed as a true and accurate record of the proceedings.

CARRIED

6.2 Business Arising from Minutes Zone Meeting Friday 23 June 2017

6.2.1 5.1 Local Government Act and Regulations Review (05-034-01-0007 TB)

At the Zone Meeting held on 23 June 2017 it was resolved as follows:

RESOLUTION: *Moved: Cr Blight* *Seconded: Cr Crute*

That

- 1. the WALGA Recommendation be supported;*
- 2. a working/advisory group be formed by the Central Country Zone Executive Committee to review in detail proposed changes applicable to (but not limited to) those issues listed in the Comment Section of the above Report, including the working relationships between CEO and Council, with recommendations being presented back to the Central Country Zone for its consideration;*
- 3. the Central Country Zone Executive Committee be authorised, once the formal consultation schedule has been released, to call a Special Zone Meeting should that be the most appropriate way to ensure collective Zone input into the WALGA consultation process.*

CARRIED

As proposed by the above resolution nominations were invited the Zone Executive Committee has considered the matter and appointed a number of Elected Members and CEOs to the Working Group.

The details are outlined in the Minutes of the Executive Committee Meeting held on Wednesday 16 August 2017.

Also see Agenda item 10.4.

RECOMMENDATION:

That the Report be noted.

RESOLUTION: **Moved: Cr De Landgraft** **Seconded: Cr Davies**

That the Report be noted.

CARRIED

6.3 Minutes of the Executive Committee Meeting – Wednesday 16 August 2017 (Attachment)

Presenting the minutes of the Executive Meeting held on Wednesday 16 August 2017.

Executive Officer Comment:

Any recommendations from the meeting are included as a separate agenda items.

RECOMMENDATION:

That the Minutes of the Meeting of the Central Country Zone Executive Committee held on Wednesday 16 August 2017 be received.

RESOLUTION: **Moved: Cr Ridgway** **Seconded: Cr Crute**

That the Minutes of the Meeting of the Central Country Zone Executive Committee held on Wednesday 16 August 2017 be received.

CARRIED

7.0 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS

Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council

7.1 State Councillor Report

Cr Phillip Blight

Central Country Zone State Councillor Report WALGA State Council Meeting July 2017

The following comments/notes are provided on the WALGA State Council Meeting held July 5 2017.

The State and Local Government Partnership Agreement was debated and accepted with an amendment to review the agreement annually.

State Councillor eligibility was also discussed in emerging items to address the issue of the fact that there is no provision in the current Local Government Act to stand down individual elected members who have committed a breach. WALGA, not being subject to the Act, can amend its constitution if desired to render that individual ineligible for State Council.

Emergency Management was again discussed and while it is frustratingly slow, I believe the sector has had worthwhile input and I have some comfort that things are heading in the right direction.

Item 5.3. Single Use Plastic Bag Ban (05-070-01-0001 RNB)

State Council amended the motion to push for the **State Government to introduce a state wide ban** of single use plastic bags.

5.4 Interim Submission on the Australian Government's Review of Climate Change Policies (05-028-03-0018 LS)

I wonder how many members have read WALGA's position on this.

The remainder of the meeting followed the endorsed Central Country Zone positions.

7.2 WALGA Status Report (Attachment)

From *Executive Officer*

BACKGROUND:

Presenting the status report for August 2017.

RECOMMENDATION:

That the Central Country Zone notes the:

- State Councillor Report; and
- WALGA Status Report.

RESOLUTION: **Moved: Cr Davidson** **Seconded: Cr Ridgway**

That the Central Country Zone notes the:

- **State Councillor Report; and**
- **WALGA Status Report**

CARRIED

7.3 Review of WALGA State Council Agenda - Matters for Decision

From *Executive Officer*

Background:

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The Zone is able to provide comment or submit an alternate recommendation that is then presented to the State Council for consideration.

5.1 2017 Annual General Meeting Minutes (01-003-02-0003 TB)

WALGA Recommendation

That Annual General Meeting Items 4.1B and 4.2B be noted and referred to the relevant WALGA policy unit for consideration.

ZONE COMMENT:

Zone supports the WALGA recommendation

5.2 2018-19 State Budget Submission 05-001-03-0006 DM)

WALGA Recommendation

That WALGA's submission to the State Government in advance of the 2018-19 Budget be endorsed.

ZONE COMMENT:

When this matter was considered at the Zone Meeting on 23 June 2017 the Member Councils feedback to WALGA on its proposed approach to the 2018-2019 State Budget Submission, expressed concern to WALGA at the limited opportunity for improved funding for primary health and mental health in the region.

Zone supports the WALGA recommendation.

5.3 Review of the Emergency Services Levy (05-24-02-0001 MP)

WALGA Recommendation

That the interim submission to the Economic Regulation Authority (ERA) on the Review of the Emergency Services Levy (ESL) Draft Report be endorsed.

ZONE COMMENT:

Zone supports the WALGA recommendation.

5.4 Outcomes of Consultation – Third Party Appeal Rights in Planning (06-06-01-0001 GC)

WALGA Recommendation

That:

1. WALGA maintain its current policy position on Third Party Appeal rights; that the Local Government sector does not support the introduction of Third Party Appeal rights.
2. State Council notes that while there is increased support for the introduction of some form of Third Party Appeal rights, there is no consistent agreement on the form and scope any such rights should take.
3. WALGA undertakes further consultation with members on Third Party Appeal Rights, to discuss the various concerns and suggestions raised in response to the discussion paper, to determine if a consensus on a new policy position could be reached.
4. WALGA continue to advocate that an independent review of decision making within the WA planning system is required, including the roles and responsibilities of State and Local Government and other decision-making agencies, Development Assessment Panels and the State Administrative Tribunal appeal process.

ZONE COMMENT:

Zone supports the WALGA recommendation.

5.5 Interim Submission – Development Control Policy 2.2 – Residential Subdivision (05-036-03-0060 VJ)

WALGA Recommendation

That the interim submission to the WA Planning Commission on Development Control Policy 2.2 – Residential Subdivision be endorsed.

ZONE COMMENT:

Zone supports the WALGA recommendation

5.6 National Disability Insurance Scheme (NDIS) Costs position paper submission (05-021-01-0002/1)

WALGA Recommendation

That the interim submission to the Productivity Commission's National Disability Insurance Scheme (NDIS) position paper be endorsed.

ZONE COMMENT:

Zone supports the WALGA recommendation

5.7 Productivity Commission Inquiry – Introducing Competition and Informed User Choice into Human Services: Reforms to Human Services (05-031-01-0001 JH)

WALGA Recommendation

That the interim submission to the Productivity Commission Inquiry on Introducing Competition and Informed User Choice into Human Services – Reforms to Human Services, be endorsed.

ZONE COMMENT:

Zone supports the WALGA recommendation

5.8 Interim Submission to the Australian Government Committee on the Impacts of Climate Change (05-028-03-0018 LS)

WALGA Recommendation

That the interim submission in response to the Inquiry into the impacts of climate change be endorsed.

ZONE COMMENT:

Zone supports the WALGA recommendation

5.9 Interim Submission - Possible Amendments to Telecommunications Powers and Immunities (05-036-03-0048 MB)

WALGA Recommendation

That the interim submission to the Department of Communications and the Arts on the 'Possible Amendments to Telecommunications Powers and Immunities' be endorsed.

ZONE COMMENT:

Zone supports the WALGA recommendation

5.10 Submission in Response to the Inquiry into Airfare Pricing in Regional Western Australia (05-003-02-0005 MM)

WALGA Recommendation

That the interim submission in response to the 'Inquiry into Airfare Pricing in Regional Western Australia' be endorsed.

ZONE COMMENT:

Zone supports the WALGA recommendation

5.11 Interim Submission to the National Freight and Supply Chain Priorities Inquiry (05-006-03-0012 ID)

WALGA Recommendation

That the interim submission in response to the Australian Government Inquiry into National Freight and Supply Chain Priorities be endorsed.

ZONE COMMENT:

Zone supports the WALGA recommendation

RECOMMENDATION:

That the Central Country Zone endorses all recommendations being matters contained in the WALGA State Council Agenda other than those recommendations separately considered.

RESOLUTION: **Moved: Cr Ballantyne** **Seconded: Cr Cowcher**

That the Central Country Zone endorses all recommendations being matters contained in the WALGA State Council Agenda other than those recommendations separately considered.

CARRIED

7.4 Review of WALGA State Council Agenda - Matters for Noting/Information

- 6.1 National Disability Insurance Scheme (NDIS) and role of Local Government report (05-021-01-0002/1)**
- 6.2 First Interim State Public Health Plan (05-031-01-0001 EDR)**
- 6.3 Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)**

7.5 Review of WALGA State Council Agenda - Organisational Reports

7.1 Key Activity Reports

- 7.1.1 Report on Key Activities, Environment and Waste Unit (01-006-03-0017 MJB)**
- 7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)**
- 7.1.3 Report on Key Activities, Infrastructure (05-001-02-0003 ID)**
- 7.1.4 Report on Key Activities, Planning and Community Development (01-006-03-0014 WC)**

7.6 Review of WALGA State Council Agenda - Policy Forum Reports

7.2 Policy Forum Reports

- 7.2.1 Mayors/Presidents Policy Forum**
- 7.2.2 Mining Community Policy Forum**
- 7.2.3 Container Deposit Legislation Policy Forum**
- 7.2.4 Freight Policy Forum**

7.7 WALGA President's Report (Attachment)

Presenting the WALGA President's Report

RECOMMENDATION:

That the Central Country Zone notes the following reports contained in the WALGA State Council Agenda:

- Matters for noting/Information;
- Organisational reports;
- Policy Forum reports; and
- WALGA President's Report.

RESOLUTION: **Moved: Cr Crute** **Seconded: Cr De Landgrafft**

That the Central Country Zone notes the following reports contained in the WALGA State Council Agenda:

- **Matters for noting/Information;**
- **Organisational reports;**
- **Policy Forum reports; and**
- **WALGA President's Report.**

CARRIED

8.0 FINANCE

Nil

9.00 ZONE REPORTS

9.1 Zone President's Report

Cr Mark Conley

9.2 Local Government Agricultural Freight Group (Attachment)

Cr Katrina Crute
Cr Brian Caporn (deputy)

Presenting the report on the meeting from Zone Delegate Cr Katrina Crute:

Local Government Agricultural Freight Group Meeting 14th July 2017

It was quite a productive meeting and I think we now have a bit more clarity around the expectations of the group and the minutes from this meeting were distributed in a very timely manner.

CBH made a presentation to the Group and it was quite a robust discussion (as you can see from the minutes); CBH have produced a list of the bins in operation and the flows into those bins to all member councils, if you haven't received it please contact Rob Dickie at CBH (rob.dickie@cbh.com.au).

I encourage all delegates to look at that list and highlight what grain is flowing through their communities and what roads are being used. I personally asked Rob Dickie for approximate tonnages to be added to that list, whilst this is a huge task to do for all the sites Rob did indicate that if a local government wanted to know what the through-put was for a particular bin he would be more than happy to source those figures. I encourage you to find out what those figures are as I believe this is of more value to us than the holding capacity of a bin.

I also highlighted to the Group that if any of us have Councillors with shares in CBH, the Minister has said that it is a financial interest; not an interest in common (as we have all assumed for many years). Brookton has recently had to get a Ministerial exemption to have quorum to consider an application from CBH at an Ordinary Council Meeting. In the current climate, I urge all member councils to make sure they make the appropriate declarations with regards to items coming to us from CBH.

The Group also agreed we would seek a meeting with the Minister for Transport to push the issue of their own maintenance program; we have highlighted Brookton Highway, Kwinana Beach Road, and York – Quairading Road as 3 roads we would talk to the Minister about. We are hoping to have a meeting with her in September sometime. If anyone has any "near miss" stories or accidents from road surface can they please let me know.

The Group is also looking at the State Government Agreement that covers the ex-gratia payment from CBH in lieu of rates; this hasn't been reviewed in quite a number of years. The Group is seeking feedback from member councils as to how they feel about the payment i.e. is it sufficient? Should there be some consideration for throughput rather than holding capacity?

Please direct your feedback to Bruce or myself.

Finally, member councils will note in the minutes we had a resolution around the budget, timeliness of minutes and agenda's being distributed and that a regular update is to be provided to the zones. Hopefully we will see an improvement in this area, and then we can focus on the core business of the Group which is the freight task in the agricultural region.

I welcome your feedback, suggestions or concerns whether by phone or email.

Katrina Crute
sp@brookton.wa.gov.au

Presenting the minutes (attachment) of the Local Government Agricultural Freight Group (LGAFG) meeting held on Friday 14 July 2017.

A copy of a PowerPoint presentation given by CBH to those attending the LGAFG meeting on 14 July also forms an attachment to the meeting agenda.

The Group next meets on Monday 2 October 2017.

Member Councils will have received an email from the Zone Executive Officer regarding the request for information relating to:

1. Examples of State roads which have been affected by the movement of agricultural commodities (includes grain, lime sand, etc) which can be put forward to highlight the issue. Roads which have been put forward to date are the Brookton Highway, Quairading-York Road and Kwinana Beach Road. This information is to be collated for use in a meeting with the Minister for Transport scheduled for Tuesday 22 August 2017 (The Executive Officer was advised of the meeting date on Wednesday 16 August 2017).
2. Information on any agreements between local governments and the CBH Group with respect to ex gratia rates on facilities for storage of grain and also whether local governments have renegotiated the contributions payable under the agreements.

RECOMMENDATION:

That the Delegates Report and Minutes of the Local Government Agricultural Freight Group held on Friday 14 July 2017 be received.

RESOLUTION: **Moved: Cr De Landgrafft** **Seconded: Cr Walker**

That the Delegates Report and Minutes of the Local Government Agricultural Freight Group held on Friday 14 July 2017 be received.

CARRIED

9.3 Great Southern District Emergency Management Committee (DEMC)

Nil

9.4 Healthy Wheatbelt (Attachment)
--

Cr Shirley Lange
Cr Lyn Baker
Cr Mark Conley (Deputy)

Presenting the minutes (attachment) of the Healthy Wheatbelt Meeting held Thursday 3 August 2017.

Comment from Member Councils from both the Central and Great Eastern Country Zones will be sought by Healthy Wheatbelt for use in a discussion paper on the benefits the Southern Inland Health Initiative brought to the Wheatbelt. The report will also detail the loss to the region's communities should the benefits gained through the Southern Inland Health Initiative be lost.

RECOMMENDATION:

That the Minutes of the Healthy Wheatbelt Meeting held Thursday 3 August 2017 be received.

RESOLUTION: **Moved: Cr Crute** **Seconded: President Ballard**

That the Minutes of the Healthy Wheatbelt Meeting held Thursday 3 August 2017 be received.

CARRIED

9.5 Wheatbelt South Regional Road Group

Cr Lyn Baker, Chair of Wheatbelt South Regional Road Group

10.0 ZONE BUSINESS - MEMBER COUNCIL MATTERS

10.1 Reduction of Direct Grant Road Funding to Local Government (Attachment)

Reporting Officer: Bruce Wittber, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 22 August 2017

Attachments: Correspondence from Cr Lyn Baker (Chair of Regional Road Group South) to the Minister for Transport Hon Rita Saffioti MLA

The Minister for Transport has confirmed that the State Government intends to reduce road funding to local government by nearly 50% from the "direct road grants" pool which is primarily used for road maintenance. In an ABC news item on Wednesday 26 July 2017 the Minister is reported as saying "*it was made necessary by a decision to block budget savings measures and the Government's already strained finances*".

This was a direct reference to the decision by the Legislative Council to disallow the regulation relating to vehicle license concessions.

The action of the State Government is of concern as most Councils will be well into their budget preparation and could feel aggrieved that this seems to be simply "retaliation" by the State Government given that the Minister has linked the two issues.

The issue was considered at the CCZ Executive Committee Meeting on 16 August 2017 when it resolved as follows:

RESOLUTION: *Moved: President Ballard* *Seconded: Cr Ridgway*

That the Central Country Zone:

- 1. raise with the Minister for Local Government, ahead of his visit to the Central Country Zone Meeting on Friday 1 September 2017, a question relating to the removal of direct road grants emphasising the disparity between the amount of funds removed from metropolitan and non-metropolitan Councils.*
- 2. extend an invitation to the Minister for Transport Hon Rita Saffioti MLA to attend a Zone Meeting to discuss transport related issues in the Wheatbelt.*

CARRIED

Executive Officer Comment:

The issue was also the subject of the following motion at the WALGA Annual General Meeting:

That WALGA:

- 1. Lobbies the Minister for Transport;*
 - a) To seek a reversal of their stated intent to reduce the State Road Funds to Local Government Agreement by \$10.3 million in 2017/18; and*
 - b) for the reinstatement of the fixed percentage of licensing fees.*
- 2. Investigate options for the Local Government sector to reduce services and assistance provided to State Government entities unless financial compensation is provided.*

The WALGA Secretariat has indicated in respect to this motion that:

WALGA has written to the Hon Minister for Transport, Rita Saffioti during July urging her to reconsider the proposed funding cut to the State Road Funds to Local Government Agreement and has been in discussion with senior officers from Main Roads to explore ways to mitigate any impact on Local Government.

The Association's policy position is that funding from the State Government for Local Government roads should be at least 27% of revenue from vehicle licensing fees.

The Executive Officer understands that WALGA has been successful in obtaining a meeting with the Minister for Transport on Tuesday 22 August 2017 but the Executive Officer is unsure if the intent of the meeting relates to this issue or more general transport and planning issues.

The Chair of Regional Road Group South, Cr Lyn Baker, recently wrote to the Minister for Transport to protest at the cut to direct road funding. Cr Baker gave approval for her correspondence to be included in the meeting agenda.

A copy of the letter forms an attachment to the meeting agenda.

Clearly Wheatbelt North, Wheatbelt South and the Goldfields appear to be the most affected. Overall there is a reduction of \$10,300,000 of which \$3,442,000 is the amount Wheatbelt North, Wheatbelt South and the Goldfields will be losing.

Notwithstanding any actions undertaken by the various regional road groups, the Zone might wish to act on the issue of cuts to direct road funding, particularly as the Shire of Trayning raised the matter as a late item of urgent business at the WALGA AGM on Wednesday 2 August 2017.

The Executive Officer considers this to be a reasonable course of action, particularly in light of the fact that the 2017/2018 State Budget is unlikely to provide Councils in rural and remote parts of the State with relief in terms of additional financial support.

Based on the response from the Minister for Local Government it may wish to make some additional resolution to that proposed in the recommendation.

Meeting Comment:

Mr Scheggia advised that at the meeting with Minister Saffioti, she advised that the cuts will proceed but she is not necessarily committed that the funds must come from Direct Road Grants. As an option the funds may come "off the top" of the road funding pool in lieu of Direct Road Grants.

The Minister also indicated that following the cancellation of Roe 8 this may result in good news for local government in the State Budget as there may be funding opportunities that are local government friendly.

RECOMMENDATION:

That the Central Country Zone write to the Minister for Transport Hon Rita Saffioti MLA extending an invitation to the Minister to attend a Zone Meeting to discuss transport related issues in the Wheatbelt.

MOTION:

Moved: Cr Walker

Seconded:

That if in the State Budget there is a funding cut of \$10m to Direct Road Grants that the Zone would prefer, in order to ensure equity, the funding cut come "off the top" of the pool rather than from Direct Road Grants.

Cr Walker withdrew the motion

RESOLUTION:

Moved: Cr Crute

Seconded: Cr Caporn

1. That WALGA be advised that the Central Country Zone does not support the \$10m cut from Direct Road Grants;
2. That following the release of the 2017/2018 State Budget the Zone Executive Committee review the details of any road funding cuts in the budget and should the Member Councils be impacted by the cuts the Zone Executive Committee be granted delegated authority to determine a Zone position on any advocacy.
3. That the Central Country Zone write to the Minister for Transport Hon Rita Saffioti MLA extending an invitation to the Minister to attend a Zone Meeting to discuss transport related issues in the Wheatbelt.

CARRIED

10.2 Attendance by Department of Local Government, Sport and Cultural Industries

Reporting Officer: Bruce Wittber, Executive Officer

Disclosure of Interest: Nil

Date: 23 August 2017

Attachments: Nil

Background:

The Department of Local Government Sport and Cultural Interests has advised that it will be unable to send a representative to the next Central Country Zone Meeting on 1 September 2017.

The matter was considered at the meeting of the Executive Committee on Wednesday 16 August 2017 when it resolved as follows:

RESOLUTION: *Moved: Cr Blight* *Seconded: President Ballard*

1. *That the lack of regular attendance by the Department of Local Government at Central Country Zone Meetings be raised as an item with the Minister for Local Government during his visit to the Zone on Friday 1 September 2017.*
2. *That the Central Country Zone Executive Committee recommend to the Central Country Zone that the issue of lack of regular attendance by the Department of Local Government at Zone Meetings, generally, be listed as an emerging item at the WALGA State Council Meeting on Wednesday 6 September 2017.*

CARRIED

Executive Officer Comment:

The Department of Local Government has traditionally attended Zone Meetings as it has been used by the Department, with good effect, to provide advice and guidance on current local government matters, as well as being able to respond to technical issues that are raised during the Zone Meeting.

Following the email advising that the Department was unable to be represented at the Zone Meeting the Executive Officer emailed the Department expressing disappointment and pointing out the benefits of their attendance.

The Department responded "*unfortunately we cannot attend all meetings each round. Our records show that we attended the Central Country Zone meeting in June, and so this round other Zones that we have not attended recently have been prioritised.*"

It would seem that CCZ is not the only Zone that has not been attended by the Department during this round of meetings. The Executive Officer is aware of two other Zones in the same position.

Acknowledging that the matter was going to be raised with the Minister ahead of his attendance at the Zone Meeting but given the Minister is unable to attend the meeting it may still be appropriate, given that it is not just this Zone affected, to seek for the issue to be forwarded to WALGA for consideration as an emerging issue.

RECOMMENDATION:

That the issue of lack of regular attendance by the Department of Local Government, Sport and Cultural Industries at Zone Meetings, generally, be listed as an emerging item at the WALGA State Council Meeting on Wednesday 6 September 2017.

RESOLUTION: **Moved: Cr Davidson** **Seconded: Cr De Landgraft**

That the issue of lack of regular attendance by the Department of Local Government, Sport and Cultural Industries at Zone Meetings, generally, be listed as an emerging item at the WALGA State Council Meeting on Wednesday 6 September 2017.

CARRIED

10.3 Zone Golf Day

Reporting Officer: Bruce Wittber, Executive Officer

Disclosure of Interest: Nil

Date: 23 August 2017

Attachments: Nil

Background:

Cr Ridgway advised the Zone Executive Committee that the Shire of Beverley was interested in hosting the 2017 Golf Day.

The date of the event has not been determined.

Cr Ridgway was seeking support from the Executive Committee to allow the Shire of Beverley to start the planning ahead of endorsing the decision at the Zone Meeting on Friday 1 September 2017.

The meeting agreed that the conduct of a Golf Day hosted by the Shire of Beverley was supported.

Executive Officer Comment:

Since the Zone Executive Meeting a possible date of Friday 6 October 2017 has been proposed.

RECOMMENDATION:

That this Zone Executive Committee Meeting's decision for the Shire of Beverley to host the 2017 Zone Golf Day be endorsed.

RESOLUTION: **Moved: Cr Ridgway** **Seconded: Cr Crute**

That this Zone Executive Committee Meeting's decision for the Shire of Beverley to host the 2017 Zone Golf Day be endorsed.

CARRIED

10.4 Local Government Act Review (Attachment)

Reporting Officer: Bruce Wittber, Executive Officer

Disclosure of Interest: Nil

Date: 23 August 2017

Attachments: Nil

The following agenda item has been prepared by WALGA and as such may not follow the normal Zone Agenda format.

Background:

The Minister for Local Government has announced a review of the Local Government Act and Regulations. The process will be in two (2) stages.

The Minister's office has advised that there may be some flexibility as to what issues are to be considered in stage 1 or stage 2. Based on this the Association will consult the sector on all potential Act amendment issues this year.

The Minister has advised of the following issues that he is tabling for consideration:

Phase 1- Modernising Local Government

2017 consultation, 2018 legislation tabled

- Ø Improving behaviour and relationships
- Ø Making information available online
- Ø Restoring public confidence
- Ø Regional Subsidiaries
- Ø Reducing red tape

Phase 2: 'Services for the community'

2018 consultation, 2019 legislation tabled

- Ø Increasing Participation in Local Government Elections
- Ø Strengthening public confidence in local government elections
- Ø Increasing community participation
- Ø Enabling Local Government Enterprises
- Ø Improving financial management
- Ø Reducing red tape

Sector Principles

Key foundations of the Act, which the sector would like considered, relate to the retention of the 'general competence' principle and consideration of a size and scale compliance regime. The Act review will incorporate regulatory amendments.

Discussion Paper

WALGA has produced a Discussion paper (attached) that is structured around each section of the Act.

This Discussion Paper draws on a number of resources upon which WALGA's proposals for Act amendment are based. These resources represent long-standing positions on Act amendments that were developed by the Sector and Sector representatives.

All positions are up for review as part of this process. In addition we welcome any other item to be brought forward

Submission of Feedback

During August and September 2017, WALGA will hold Zone and Regional Group forums on the Local Government Act Review. Local Governments can choose to contribute in conjunction with a Zone/Regional Group meeting, separately by lodging a Council endorsed submission, or both.

The final collated feedback will be prepared as a State Council Agenda Item for Zone consideration during the November/December 2017 round of Zone meetings. State Council will ultimately determine its position at its meeting of 6 December 2017.

Council endorsed submission on the issues raised in this Discussion Paper, as well as any other relevant matters, can be forwarded to WALGA by Friday 20th October 2017.

Executive Officer Comment:

The Zone is aware of the extent of the Local Government Act review and has been proactive in establishing a Working Group to undertake the review for consideration by the Zone at a Special Zone Meeting in October (date yet to be set).

A work plan to undertake the review is currently being developed.

Meeting Comment:

James McGovern (WALGA) advised the meeting of the following additional information:

The Minister for Local Government is progressing two matters ahead of Phase 1 development of legislation for 2018:

Stand Down Provisions:

A Bill is likely to be introduced to Parliament soon, introducing provisions permitting the Minister for Local Government to stand down individual elected members charged with or under investigation of a serious breach of the LG Act, or a more serious matter, and where their continued presence on Council represents a risk to the Local Government. The provisions are likely to closely align with the current processes relating to the temporary suspension of a Council, for example a 21 day show-cause notice will be issued to the individual elected member. This proposal is consistent with WALGA's current advocacy for the introduction of powers to stand down individual Elected Members as described in the Discussion Paper.

Regional Subsidiaries:

The Minister for Local Government is also introducing an amendment to the Local Government (Regional Subsidiaries) Regulations 2017, lifting the prohibition on Regional Subsidiaries having interests in land. This amendment will allow a Regional Subsidiary to lease or purchase land in accordance with its purpose under a Charter. Unfortunately the Minister has not yet agreed to lift the prohibition on Regional Subsidiaries borrowing in their own right and while this is disappointing, WALGA will continue to pursue this amendment as part of both Phase 1 and Phase 2 of the Local Government Act review.

The Department of Local Government has informed WALGA that they are developing a Discussion Paper that will inform on the Minister for Local Government's proposals for changes to the Local Government Act. This Paper is likely to be released in early November 2017 with the consultation period extending through to February 2018.

RECOMMENDATION:

That the report be noted and WALGA advised of the work being undertaken by the Zone to respond to the Local Government Act Review.

RESOLUTION: Moved: Cr Crute

Seconded: Cr De Landgraft

That the report be noted and WALGA advised of the work being undertaken by the Zone to respond to the Local Government Act Review.

CARRIED

10.5 Kukerin Septic Tank Effluent System – Shire of Dumbleyung

Reporting Officer: Matthew Gilfellon, CEO Shire of Dumbleyung
Bruce Wittber, Executive Officer

Disclosure of Interest: Nil

Date: 30 August 2017

Attachments: Nil

Shire of Dumbleyung Background:

Since 1991 the Shire of Dumbleyung has been pushing the State Government to construct Sewerage in Kukerin. In 1999, under the Small Town Country Sewerage Scheme, Kukerin was on the list behind Kulin and Tambellup. In 2001 the Shire of Dumbleyung was informed that construction of the sewerage system was scheduled to take place between October 2002 and April 2003. This did not happen and in 2007 the program was stopped following the construction of sewerage systems in Kulin and Tambellup.

After more pushing from the Shire of Dumbleyung, in May 2015 it was announced that Kukerin was to receive a STED (Septic Tank Effluent Disposal) System worth \$4.8m as part of the Infill Sewerage Program. The first meeting was held with the Water Corporation in November 2015 and community consultation began in April 2016. Ministerial Approval was then given to proceed with the project in August 2016.

In March 2017 the Shire was advised that planning was 90% complete and construction was scheduled to start in July 2017.

By May 2017 not a lot of progress was made from the previous update. In July 2017 the project officer was not able to give an update. Moving up the chain the Shire was told that the Infill Sewerage Program was under review.

The Shire was informed that the Water Corporation would not be proceeding with the Kukerin STED System in August 2017. The reason given was that to complete all the system's allocated under the \$100m Infill Sewerage Program an additional \$22m was required by the Water Corporation and the State Government refused the additional funds. As a consequence STEDs in Kukerin, Boyup Brook, Leonora and Bindoon were cut.

The cost estimate of the Kukerin STED rose from \$4.8m to \$6.7m. The cost estimate of Boyup Brook's STED rose from \$6.7m to \$16.3m.

Executive Officer Comment:

The Shire of Dumbleyung has provided the below photo to show the extent of the issue and cause for concern.

The photo is of a street in Kukerin during flooding. The Shire has pointed out with respect to the photo whilst it may be difficult to see any effluent specifically the Shire has advised that the content of property's septic tanks is mixed in with the floodwaters.

Whilst "protesting" against the removal of the funds from this and other similar projects the matter is should also be pursued as a health related issue that is unacceptable to any community.



RECOMMENDATION:

That the Central Country Zone write to Premier the Hon. Mark McGowan MLA and the Minister for Water the Hon. Dave Kelly MLA to:

1. Express their disappointment at the withdrawal of funding for the STEDs Program, the Water Corporation's severe miscalculation of cost estimates and the disregard for the health and well-being of small rural towns; and
2. In light of the health issues, call for the reinstatement of the STEDs Program for Kukerin, Boyup Brook, Leonora and Bindoon.

RESOLUTION: **Moved: Cr Davidson** **Seconded: Cr Davies**

- A. That the Central Country Zone write to Premier the Hon. Mark McGowan MLA and the Minister for Water the Hon. Dave Kelly MLA to:**
- 1. Express their disappointment at the withdrawal of funding for the STEDs Program, the Water Corporation's severe miscalculation of cost estimates and the disregard for the health and well-being of small rural towns; and**
 - 2. In light of the health issues, call for the reinstatement of the STEDs Program for Kukerin, Boyup Brook, Leonora and Bindoon.**
- B. That the Zone request WALGA, in conjunction with local governments affected by the cut to STEDs Program, to convene a meeting with the Minister for Water.**

CARRIED

11.0 ZONE BUSINESS - OTHER BUSINESS/URGENT BUSINESS

Nil

12.0 ZONE BUSINESS - EMERGING ISSUES

(The intent of the item is to enable Member Councils to bring to the attention of the delegates a matter that is developing. It is proposed that the matter will be tabled for discussion but not decision and then enable Member Councils to take the information away and consider an outcome for possible consideration at the next Zone meeting.)

13.0 MEMBERS OF PARLIAMENT

Nil

14.0 OTHER REPRESENTATIVES REPORTS

14.1 Department of Local Government, Sport and Cultural Industries

Nil

14.2 Wheatbelt Development Commission

Nil

14.3 Regional Development Australia (RDA) Wheatbelt

Nil

15.0 DATE, TIME AND PLACE OF NEXT MEETING

Prior to closing the meeting Cr Conley wished to acknowledge and express thanks and appreciation, on behalf of the Zone, for the contribution to the Zone and local government of Cr Davidson, Cr Caporn and Cr Lange who he understands will not be seeking election at the upcoming local government elections.

Cr Conley also extended best wishes to any delegates who may be nominating for re-election.

Cr Conley also indicated that at the next Zone Meeting election for various office bearers will be held and wished to encourage delegates to give consideration to nominating for a position.

Wednesday 18 October 2017 – Teleconference Meeting of the Central Country Zone Executive

Friday 1 December 2017 – Shire of Wagin (Following the conversion of the current meeting to a teleconference the next meeting will be held in Wagin).

16.0 CLOSURE

There being no further business the Chair declared the meeting closed at 9.55am

DECLARATION

These minutes were confirmed by the Central Country Zone at the meeting held on 1 December 2017

Signed _____
Person presiding at the meeting at which these minutes were confirmed



Shire of Corrigin

Local Emergency Management Committee

Agenda for the Shire of Corrigin Local Emergency Management Committee Meeting to be held on Monday 11 September 2017 commencing at 1.00pm at the Council Chambers, 9 Lynch Street Corrigin

A G E N D A

1. Opening

Cr Des Hickey, Deputy Shire President, Shire of Corrigin opened the meeting at 1.20pm

2. Attendance and apologies

Attendance:

Cr Des Hickey	Deputy Shire President/Committee Chair
Rob Paull	Chief Executive Officer
Greg Evans	Chief Bushfire Control Officer
Grant Hanson	Department of Fire & Emergency Services
Troy Coumbe	Officer in Charge, Corrigin Police
Alysse Pownall	Health Services Manager, Corrigin District Hospital
Taryn Dayman	St John Ambulance, Shire of Corrigin
Tana Burgess	Community Paramedic St Johns Ambulance

Apologies:

Lyn Baker	Shire President/Committee Chair
Dino DiFulvio	Captain, Corrigin Volunteer Fire & Rescue
Shelley Crombie	Deputy Emergency Recovery Coordinator
Margaret Rendell	Red Cross Society, Corrigin Branch
Alison Lacey	Department of Agriculture – Narrogin
Mike Weguelin	Emergency Recovery Coordinator
Sharon Dawson	St John Ambulance, Corrigin
Adam Smith	SEMC
Joanne Spadaccini	Department of Child Protection and Family Services
Rodney Thornton	Road Safety Advisor, Wheatbelt South
Heather Prance	Principal, Corrigin District High School

3. Minutes of last meeting – see attached

Moved: Alysse Pownall; Seconded: Troy

That the minutes of the Shire of Corrigin Local Emergency Management Committee meeting held on 29 May 2017 be confirmed as a true and accurate record.

Carried

4. Review of incidents and exercises

No new incidents were identified.

5. Development of future exercises

Committee noted that Adam or Jo will be investigating the possibility of combining scenarios to build the information required for the Local Risk Workshops to be undertaken in late 2017.

6. Reports to State Emergency Management Committee

Proposed revocation of Westplan Dambreak – Committee noted the correspondence from SEMC dated 6 July 2017 that WestPlan Dambreak and offered no objection to endorsing the revocation to the WestPlan Dambreak as sought in correspondence from Frank Edwards, Chair State Emergency Management Committee dated 6 July 2017.

Moved: Alysse Seconded: Greg Evans

That the Shire of Corrigin Local Emergency Management Committee recommend to Council to endorse the revocation to the WestPlan Dambreak as sought in correspondence from Frank Edwards, Chair State Emergency Management Committee dated 6 July 2017.

Carried

7. Identify Emergency Management Projects

Emergency Generator for the Corrigin Hospital – Alysse advised that the generator has arrived and will be operational in 3 or so weeks (to assist while the Hospital is re-wired only). Once the build is complete, it is anticipated that the generator will have 100% capability (excluding the Nurses Quarters).

8. Funding

Adam had advised in May 2017 that NDRP funding would be available in late 2017. No further information at this stage.

9. Updated Contact details (new item on the Agenda)

The intent of this Item is to invite LEMC members to advise the Meeting as to whether their personal or organisational contact details have changed or advising of any other relevant 'updated' contact details.

Tana Burgess, Community Paramedic St Johns Ambulance provided contact details as follows: 0438045691 tana.burgess@stjohnambulance.com.au

10. Other Matters

Department of Communities contacts – Jo Spadaccini had sent through the contact details for the new Department of Communities (see attached) and which was noted by Committee Members. Rob Paull advised that the contact details had been emailed to Committee members.

DFES Report – Grant advised that the DFES Budget remained similar to 2016/17. Whilst the 2017/18 fire season for the Wheatbelt is 'moderate', historically the Wheatbelt has some significant fires during 'moderate' seasons and we need to be vigilant.

Fatigue Bays – Rob advised that MRWA has approved the information signs at the fatigue bays (5km either side of Corrigin).

2018 Great Southern Regional Directory Update – Committee noted that the Directory needed to be updated in relation to Corrigin's Fire Control Officers and possibly the Corrigin Volunteer Fire & Rescue (CVF & R) contact details (Rob advised he will contact Dino DiFulvio, Captain CVF & R to confirm the contact details).

11. Next Meeting

Monday 4 December 2017 commencing at 1.00pm at the Council Chambers, 9 Lynch Street Corrigin.

12. Close

With nothing further to discuss, the Cr Hickey closed the meeting at 1.13pm.



Government of Western Australia
State Emergency Management Committee

Our Ref: 3058/336
Enquiries: Muriel Leclercq
Telephone: (08) 6551 4018

Mr Rob Paull
Chief Executive Officer
Shire of Corrigin
PO Box 221
CORRIGIN WA 6375



Dear Mr Paull

PROPOSED REVOCATION OF WESTPLAN DAMBREAK

I write to advise you of the State Emergency Management Committee's (SEMC) intention to revoke Westplan Dambreak. As your organisation has a role or responsibility within Westplan Dambreak (see attachment 1), and in accordance with State Emergency Management (EM) procedures, I seek your endorsement for this revocation to proceed.

By way of background, prior to the introduction of the *Emergency Management Act* (the EM Act) in 2005, emergency management in Western Australia (WA) was guided by 'Policy Statement No. 7', which had no legislative basis. Westplan Dambreak was established under this policy statement, and responsibility for the management of dambreak was assigned to the Water Corporation. This arrangement was only in respect to public dams managed by the Water Corporation, and there were (and are) no specific arrangements in place for non-public dams within the State.

Following the introduction of the EM Act, hazards identified as posing a significant risk to the State were defined as a "hazard" and a Hazard Management Agency (HMA) was prescribed by regulations for emergency management for that hazard. As the Water Corporation designs, constructs and manages its dams in accordance with nationally accepted best practice in dam safety management⁴⁵, they did not support the inclusion of dambreak as a hazard or the organisation being prescribed as an HMA in EM legislation. As such, Westplan Dambreak exists as a narrowly focused legacy document outside the current EM legislative and planning framework.

State EM Preparedness Procedure 3 – *Revocation of an EM Plan, including Hazard Specific Plans (Westplans)* requires endorsement from relevant stakeholders such as yourself, and that a risk assessment and gap analysis be undertaken prior to a revocation report being submitted to SEMC for approval.

⁴⁵ The Australian National Committee on Large Dams (ANCOLD) Guidelines on Risk Assessment

In 2015, the SEMC undertook an assessment of dambreak to ascertain the risk to the State. Six credible dambreak scenarios were used to undertake the risk assessment. These were divided into two groups, namely 'regulated' (self-regulated), such as public and tailing dams aligning with the ANCOLD Guidelines and 'non-regulated', for example private dams.

The resultant report, available on the Office of Emergency Management (OEM) website, assessed that there are no 'intolerable' or 'extreme' risks related to dambreak at a State level. This report informed the SEMC's position that there is no longer a need for Westplan Dambreak. The report did, however, identify 'opportunities for improvement', particularly in relation to the management of dam safety in WA and the management of private and 'gully' dams at the local and district levels. Because Westplan Dambreak is not considered a suitable mechanism to address these concerns, the Department of Water convened a 'Dam Safety: Officers Working Group' to consider these improvement opportunities.

In summary, I seek your endorsement to revoke Westplan Dambreak, and would appreciate a written response detailing the reasons for your support or otherwise for inclusion in the revocation report. Please reply to policy@oem.wa.gov.au by COB on Friday 13 October 2017. A nil response will be taken as endorsement.

Should you have any questions, please contact Ms Muriel Leclercq, Director Assurance by email on Muriel.Leclercq@oem.wa.gov.au or by phone on (08) 6551 4018.

Yours sincerely



Frank Edwards CSC
CHAIR
STATE EMERGENCY MANAGEMENT COMMITTEE

06 / 07 / 2017

Att: State Dambreak Emergency Management Plan



WESTERN AUSTRALIA

**STATE
DAMBREAK
EMERGENCY MANAGEMENT
PLAN

(WESTPLAN-DAMBREAK)**

Sep 2004

PREPARED BY WATER CORPORATION



AMENDMENT RECORD

Proposals for amendment or additions to this document should be forwarded to:

George Basanovic - Corporate Incident Management Coordinator
Water Corporation, 629 Newcastle St, Leederville,
Western Australia, Australia, 6007

Ph 08- 9420 3247 Fax 08-9420 2656
A/Hrs Ph/Fax 08-9386 4952 Mobile 0417 180 677

AMENDMENT			AMENDED BY
NO.	DATE	DETAILS	INITIALS/DATE
	July 2001	Initial Issue	
1	Sep 2004	Complete Reissue	
2			
3			
4			
5			
6			
7			
8			
9			
10			

STATE DAM BREAK EMERGENCY MANAGEMENT PLAN

CONTENTS

AMENDMENT RECORD	2
DISTRIBUTION LIST	5
GLOSSARY OF TERMS.....	6
PART 1 — INTRODUCTION	7
Introduction	7
Dual Role of the Water Corporation	7
Title & Authority for Plan.....	8
Aim, Objectives, Scope	8
Hazard Definition	9
Four Phase Emergency Management Model	9
Agency Responsibilities.....	9
PART 2 — DAM BREAK EMERGENCY	10
Introduction to Dams.....	10
Types of Dams	10
Description of a Dam Break Emergency.....	10
Causes of Dam Failure	11
Approach to Dam Safety by the Water Corporation	12
Flood Hazard Category	12
PART 3 — EMERGENCY PLAN CONCEPT	16
Introduction	16
Community Arrangements	16
The WA Emergency Management Concept.....	17
Westplan Dambreak Committee	17
PART 4 — DAM BREAK PREVENTION.....	18
Introduction	18
Dam Owner Responsibilities.....	18
Hazard Management Agency Responsibilities	19
FESA (SES).....	19
Local Government Responsibilities	19

State & Federal Government Agency Responsibilities.....	20
Timing	20
PART 5 — DAM BREAK PREPAREDNESS.....	21
Introduction	21
Hazard Management Agency Responsibilities	21
Emergency Preparedness Activities	21
Timing	23
PART 6 — DAM BREAK RESPONSE	24
Introduction	24
Dissemination of Emergency Discovery	24
Pre-impact Activities	24
Post Impact Activities	25
Impact Assessment.....	25
Multiple Post Impact Hazards	26
Support Arrangements.....	26
Timing	26
PART 7 — DAM BREAK RECOVERY	27
Introduction	27
Recovery Plans	27
Long Term Recovery Process	28
PART 8 — AGENCY RESPONSIBILITIES	29
Introduction	29
Participating Organisations and Agencies.....	29
APPENDIX.....	33
Location Map for Water Corporation Referable Dams.....	33

DISTRIBUTION LIST

WA Water Corporation

Water Production Branch

Infrastructure Development Branch

Perth Region

North West Region

Mid West Region

South West Region

Great Southern Region

Goldfields and Agricultural Region

Corporate Incident Management Coordinator

Minister for Police and Emergency Services

State Emergency Management Committee

Emergency Management Australia

FESA

Emergency Management Services (EMS)

State Emergency Services (SES)

WA Police Service

Bureau of Meteorology

Main Roads WA

Department of Health

Department of Community Development

Western Power

Alinta Gas

Telstra

Australian Broadcast Corporation

Geoscience Australia

Department of Environment

GLOSSARY OF TERMS

Source: ANCOLD Guidelines on Dam Safety Management

Abutment:

That part of the valley side against which the dam is constructed.

Hazard Category:

The scale of adverse consequences subsequent to a dam failure.

ANCOLD:

Australian National Conference on Large Dams

Hazard Management Agency

That organisation which, because of its legislative responsibility or specialised knowledge, expertise and resources is responsible for ensuring that emergency management activities pertaining to the prevention of, preparedness for, response to and recovery from a specific hazard are undertaken. Such organisations are either designated by legislation or detailed in State level emergency management plans.

Dam:

An artificial barrier, together with appurtenant works, constructed for storage, control or diversion of water, other liquids, silt, debris or other liquid-borne material.

Dam Safety Emergency Plan:

A continually updated set of instructions and maps that deal with possible emergency situations or unusual occurrences at or related to a dam or reservoir

Outlet Works:

The combination of intake structure, conduits, tunnels, flow controls and dissipation devices to allow the release of water from a dam.

Full Supply Level:

The maximum normal operating water surface level of a reservoir.

Seepage:

The unregulated escape of water through, under or around the dam

Spillway:

A weir, channel, conduit, tunnel, gate or other structure designed to permit discharges from the reservoir when pondage levels rise above the full supply level.

PART 1 — INTRODUCTION

INTRODUCTION

1.1 The community has the right to expect that a dam is designed, constructed and managed to be fully functional without being a threat to the safety of the community. The Guidelines on Dam Safety Management January 2003 (by November), prepared by ANCOLD (Australian National Committee on Large Dams), details the responsibilities of key players, the essential management plans and procedures, and the co-ordination of effort at all levels to provide the assurance of risk minimisation.

1.2 While the dam owner has the legal and moral responsibility for dam safety, the government has the legislative role to ensure that such responsibilities are met. This is fulfilled in part by the State Emergency Management Committee (SEMC) through its Policy Statement No. 7 — WA Emergency Management Arrangements. This set of arrangements identifies the Hazard Management Agency for the management of various hazards or emergencies.

1.3 The Water Corporation of WA is the nominated Hazard Management Agency (HMA) for a dam break emergency at those dams managed by the Corporation itself.

1.4 For Water Corporation's dams, the nominated Incident Manager for a dam break emergency are the Corporate Incident Directors, being the General Manager of the Customer Services Division and the General Manager of the Water Technologies Division.

The Incident Control Centre is at the Water Distribution Control Centre building, opposite the Water Corporation Headquarters in Newcastle Street Leederville.

1.5 Reserved.

DUAL ROLE OF THE WATER CORPORATION

1.6 The Water Corporation is both the dam owner and the HMA for a failure of a Water Corporation dam.

To maintain the distinction in responsibilities, the term “dam owner” will be used throughout this document even though it refers to the Water Corporation.

TITLE & AUTHORITY FOR PLAN

1.7 The title of this plan is “State Dam Break Emergency Management Plan for Water Corporation Dams” (Westplan DamBreak).

The authority for this plan is vested in the Water Corporation as the designated Hazard Management Agency for Dam Break under SEMC Policy Statement No. 7. As the HMA, the Water Corporation has the responsibility for the development and maintenance of this Emergency Management Plan.

AIM, OBJECTIVES, SCOPE

1.8 The aim of this plan is to detail the management arrangements to deal with a dam break event occurring at a dam managed by the Water Corporation.

1.9 Objectives

This plan has the following objectives:

- ◆ to establish the concepts and principles for the management of a dam break;
- ◆ to establish the arrangements for statutory and non-statutory organisations involved in the management of a dam break;
- ◆ to provide the link to site-specific Dam Safety Emergency Plans (DSEP);
- ◆ to provide a reference for Regional and Local emergency services.

1.10 Scope

This plan is a generic document for dams (including major hydraulic structures) which are managed by the Water Corporation of WA, as listed in the table at Section 2.

HAZARD DEFINITION

1.11 Brief descriptions of potential emergencies are contained in Part 2 of this plan.

FOUR PHASE EMERGENCY MANAGEMENT MODEL

1.12 This Plan follows the Four Element Emergency Model as described in SEMC Policy Statement No. 7. The model looks at emergency management in terms of Prevention, Preparedness, Response and Recovery.

The general format of this Plan is:

- (a) Part 2 — Emergency Definition
- (b) Part 3 — Concept
- (c) Part 4 — Prevention
- (d) Part 5 — Preparedness
- (e) Part 6 — Response
- (f) Part 7 — Recovery
- (g) Part 8 — Agency Responsibilities

It is possible that there may be overlaps of sequential elements and that they may run in parallel.

AGENCY RESPONSIBILITIES

1.13 Part 8 of this plan lists the participating agencies and organisations for this emergency and their respective roles and responsibilities.

PART 2 — DAM BREAK EMERGENCY

INTRODUCTION TO DAMS

2.1 A dam is a structure of earth, rock or concrete, designed to create a pond, lake, or reservoir to hold back water or other liquids. Within the scope of this plan, a dam is used for the storage of water for water supply, irrigation, flood control, generate hydro electricity or as part of wastewater treatment processes (even though 'water' is referred to in all instances).

TYPES OF DAMS

2.2 Dams are usually classified according to the materials used to construct them and on their basic design.

- A. Embankment dams are the most common type of dam in use today. They are named an 'earthfill' or 'rockfill' dam depending on their contents comprising either compacted earth or permeable rock, and an impermeable clay core.
- B. Concrete gravity dams hold back water by using their own weight and friction resisting the reservoir's water pressure. The upstream face of the dam is generally vertical, or near vertical, while the downstream face gradually slopes down. Since there is more pressure near the base of the dam, the dam is broader there than at the crest.
- C. Concrete arch dams use an arch design to hold back water. They are typically built in narrow, steep canyons. When water pushes on the arched upstream face, the dam just pushes into the canyon walls. Arch dams can be very thin because they can withstand a lot of force with their arch design.

DESCRIPTION OF A DAM BREAK EMERGENCY

2.3 A dam break emergency is deemed to have arisen from any of the following situations:

- ◆ an actual break in the body of the dam or the abutments causing a release of stored water;
- ◆ collapse of the spillway causing erosion of the embankment and threatening a break in the dam;
- ◆ failure of intake tower or outlet works, leading to uncontrolled outflows;

- ◆ imminent failure deduced from surveillance results or direct observations, such as increased seepage rates and cracking;
- ◆ earth tremors of such intensity as to endanger the integrity of the dam.

2.4 An unplanned release of stored water endangering the community downstream is an emergency which can occur without structural failure of the dam, such as

- ◆ overtopping due to a flash flood surge or a wave caused by a bank slip, being of a magnitude beyond the capacity of the spillway;
- ◆ unannounced release due to operational error or malfunctioning valve system or sabotage.

2.5 In all of the above situations, the Water Corporation, as dam owner, must activate its local emergency procedures and, as the HMA, will activate this emergency plan.

CAUSES OF DAM FAILURE

2.6 Unless a major earthquake occurs, it is unusual for a dam to fail without prior indication of defects or deficiencies in the dam. Events or conditions affecting dam safety include:

- ◆ excessive settlement of the embankment;
- ◆ mass movement of the dam on its foundation;
- ◆ overtopping by flood waters with material washout;
- ◆ excessive seepage or piping through the embankment, foundation or abutments;
- ◆ cracks, settlement or seepage on the crest, faces or abutments of embankments;
- ◆ deterioration of spillways, intake towers, outlet works or tunnels.

APPROACH TO DAM SAFETY BY THE WATER CORPORATION

2.7 In the absence of Western Australian legislation dealing with dam safety, the Water Corporation has adopted the current national best practice in dam safety management, as described in ANCOLD's Guidelines on Dam Safety Management 2003, which recommends:

- ◆ Extreme Dam Safety Emergency Plans (DSEP); should exist for all dams where there is a potential for loss of life in the event of dam failure.
- ◆ the dam owner should maintain a register of the dams, principally referable dams, which require specific management.

Flood Hazard Category

2.8 ANCOLD has defined hazard category as “a scale of adverse consequences caused by dam failure —. The current criteria for determining the hazard categories as described in the ANCOLD Guidelines are reproduced below on assessment of the Consequences and Dam Failure.

Table 1 – Hazard categories

Population at Risk	Severity of Damage and Loss			
	Negligible	Minor	Medium	Major
0	Very Low	Very Low	Low	Significant
1 to 10	Low Notes 1 and 4	Low Notes 4 and 5	Significant Note 5	High C Note 6
11 to 100	Note 1	Significant Notes 2 and 5	High C Note 6	High B Note 6
101 to 1000		Note 2	High A Note 6	High A Notes 6
>1000			Note 3	Extreme Note 6

Note 1 With a PAR of 5 or more people, it is unlikely that the severity of damage and loss will be “Negligible”.

- Note 2 “Minor” damage and loss would be unlikely when the PAR exceeds 10.
- Note 3 “Medium” damage and loss would be unlikely when the PAR exceeds 1000.
- Note 4 Change to *Significant* where the potential for one life being lost is recognised.
- Note 5 Change to *High* where there is the potential for one or more lives being lost.
- Note 6 See Section 2.7 and 1.6 for explanation of the range of High Hazard Categories.

Of the 70 dams managed by the Water Corporation as listed in Table 2 below, there are 11 extreme, 21 High, 24 Significant and 12 Low Flood Hazard Category dams.

Table 2 — Water Corporation Dams

Dam	Hazard Category	Year Completed	Capacity at Full Supply Level x 1000 m ³	Type of Structure
Perth Metropolitan				
Bickley	High C	1921	60	Concrete, Rockfill
Canning	Extreme	1940	90,353	Concrete
Churchman Brook	High A	1928	2,241	Earth
Mundaring	Extreme	1902	63,597	Concrete
New Victoria	Extreme	1991	9,463	Concrete
North Dandalup	High A	1994	74,849	Earth
Serpentine	Extreme	1961	137,667	Earth
South Dandalup	Extreme	1974	205,345	Earth
Wungong	Extreme	1979	59,796	Earth, Rockfill
Conjurunup	Significant	1992	180	Concrete
Lower Helena	Significant	1971	133	Concrete
Lower South Dandalup	Significant	1971	77	Concrete
Serpentine Pipehead	High B	1957	2,625	Concrete
Woodmans Point	Significant	2001		Earth
South West Region				
Drakesbrook	High A	1931	2,290	Earth
Glen Mervyn	High C	1969	1,140	Earth
Harris	Extreme	1990	71,508	Earth
Harvey	Extreme	1916	8,016	Concrete, Earth, Rockfill
Logue Brook	High A	1963	24,590	Earth
Mungilup	High C	1935	682	Earth
Samson Brook	High A	1941	7,993	Earth
Stirling	Extreme	1948	53,769	Earth
Waroon	High A	1966	14,872	Earth
Wellington	High Extreme	1933	184,900	Concrete
Hester	Significant	1918	118	Earth
Manjimup	High C	1967	768	Earth
Millstream	Significant	1962	452	Earth

Dam	Hazard Category	Year Completed	Capacity at Full Supply Level x 1000 m ³	Type of Structure
Phillips Creek	High C	1936	269	Earth
Quininup	Significant	1987	700	Earth
Tanjannerup Creek	Significant	1961	121	Earth
Ten Mile Brook	Significant	1994	1,500	Earth
Wellington Pipehead	Significant	1932		Masonry
Balingup	High	1963	61	Earth
Beela	Low			
Big Brook	High	1986	627	Concrete
Boyup Brook	Low	1943	129	Earth
Dumpling Gully No. 1	Low	1962	95	Earth
Dumpling Gully No. 2	Low	1987	98	Earth
Kirup	Low	1966	60	Earth
Margaret River WWTP	High C			
Bridgetown WWTP	Sign			
Busselton CB1	Sign			
Busselton C2	Sign			
Manjimup WWTP	Sign			
Nannup WWTP	Sign			
Great Southern Region				
Albany WWTs	Significant	1994	310	Earth
Boddington	High C	1952	131	Earth
Pinwernying	High C	1917	251	Earth
Quickup	High C	1989	1,898	Earth
Bolganup	Significant	1957	225	Earth
Badgarning	Low	1913	62	Earth
Bottle Creek	High C	1922	350	Earth
Brookton	Low	1916	140	Earth
Denmark	Low	1961	451	Concrete
Albany No. 2 Res	Low			Earth
Albany Mo. 4 Reservoir				Earth
Horsley Rd Reservoir				Earth
Mid West Region				
Wicherina	Low	1922	455	Earth
North West Region				
Harding	High A	1985	63,800	Rockfill
Kununurra Diversion	High C	1963	97,900	Concrete, Earthfill
Moochalabra	Sign	1971	Bigger	Rockfill
Ord River	Extreme	1971	10,541,000	Rockfill
Goldfields Region				
Barbalin	Low	1931	203	Earth
Mount Roe	Low	1971	88	Earth

Dam	Hazard Category	Year Completed	Capacity at Full Supply Level x 1000 m³	Type of Structure
Waddouring	Low	1930	137	Earth
Kalgoorlie No. 2 Res	High A			Earth
Kalgoorlie No. 3 Res	High A			Earth
Kalgoorlie No. 1 Res	Sign			Earth
Toodyay WWTP	Sign			Earth

NOTE: This list does not include Water Corporation reservoir which are being added to the program.

PART 3 — EMERGENCY PLAN CONCEPT

INTRODUCTION

3.1 A large body of liquid contained within a man-made structure will always present a hazard to the community in the path of a sudden release of that liquid. It is the moral and legal responsibility of the dam owner and of the regulators to ensure that the risk of a dam failure is minimised and emergency management plans are developed to mitigate the consequences of such an incident.

3.2 Emergency in terms of dam operation is any condition that develops unexpectedly, endangers the integrity of the dam or downstream property and life and requires immediate action.

3.3 A brief description of the nature of a dam emergency is in Part 2 of this Plan.

COMMUNITY ARRANGEMENTS

3.4 For an effective and timely response to a dam break emergency and to mitigate the consequences, it is necessary to be prepared for such an event and to respond collectively in an organised manner and with confidence. To achieve this smooth and structured approach, the participating combat agencies must be identified, their roles and responsibilities established, and the individual agency response activities co-ordinated.

3.5 It should be noted that another emergency, downstream flooding, will arise from the failure of an operational dam. The designated Hazard Management Agency for Flood Emergency is the Fire and Emergency Services Authority of Western Australia (FESA (SES) and in the event of a dam break will have a significant role in this emergency plan, particularly in relation to Response and Recovery.

3.6 The responsibility for co-ordinating the emergency arrangements to deal with a dam break, including the subsequent downstream flooding, rests with the Water Corporation as HMA for this emergency.

THE WA EMERGENCY MANAGEMENT CONCEPT

3.7 Preventive measures at the dam are the responsibility of the dam owner. Public safety issues must be considered by the owner during all stages of the dam creation and be carried through into the development of the DSEP. The HMA will confirm adequate provisions have been made.

3.8 Preparedness programs will be co-ordinated by the HMA. Because of the consequent downstream flooding from a dam break, FESA (SES) will have strong input to the public awareness and education programs as well as the local emergency management plans. Local Government and the at-risk community will also have to be involved.

3.9 In relation to Response and Recovery when a flood emergency has occurred FESA (SES), as HMA for a flood emergency, will activate WESTPLAN - FLOOD. The dam owner will continue to monitor the dam break emergency and assist FESA (SES) as necessary.

WESTPLAN DAMBREAK COMMITTEE

3.10 This Committee was formed by the Water Corporation, as HMA and includes FESA (SES), Police, WA Municipal Association. Other organisations with an interest are listed in Part 8.

3.11 Its role will be to assist the Water Corporation as HMA, with the development of arrangements for the prevention of, preparedness for, response to and recovery from a dam break emergency, and clarifying the roles and responsibilities of the HMAs and combat agencies.

PART 4 — DAM BREAK PREVENTION

INTRODUCTION

4.1 The dam owner has a legal and moral responsibility to ensure that the downstream community is at minimal risk from a dam failure. This is best done by applying sound engineering practice during asset creation, keeping the dam in good repair and providing appropriate emergency management plans to respond to a hazard condition, in accordance with ANCOLD Guidelines on Dam Safety Management 2003.

DAM OWNER RESPONSIBILITIES

4.2 To ensure the continued integrity of a dam and to mitigate the consequences of deficiencies, the dam owner must:

- ◆ emphasise dam safety issues during investigation, design and construction stages;
- ◆ avail itself of best available expert advice on dams and dam safety;
- ◆ archive pertinent documents that will be useful for future safety reviews;
- ◆ conduct periodical Safety Reviews throughout the life of the dam
- ◆ develop a DSEP that addresses such issues as:
 - flooding potential;
 - vulnerability and protection of the community;
 - warning and communication systems;
 - emergency responses;
- ◆ develop an Operations and Maintenance Plan that is available after commissioning and which addresses safe operating practice in adverse scenarios as well as normal conditions and which will ensure that the dam is kept in good repair;
- ◆ develop an appropriate Surveillance Program that commences soon after commissioning and which includes regular inspections, monitoring, and assessment, together with guidelines to assist personnel in interpreting and responding to observations;
- ◆ take necessary remedial action in a timely manner;
- ◆ develop a program to periodically review the DSEP, re-evaluate the safety of the dam, re-assess the profile of the downstream community and update the flood hazard category if necessary and update the information supplied to participating agencies.

HAZARD MANAGEMENT AGENCY RESPONSIBILITIES

4.3 It is the responsibility of the HMA to:

- ◆ confirm that the required DSEPs are in place and will address:
 - potential flood inundation areas;
 - warning systems;
 - communication systems;
- ◆ confirm that Regional and Local combat arrangements are in place;
- ◆ ensure that emergency arrangements are made known to all participating combat agencies.

FESA (SES)

4.4 FESA (SES) has a significant role in the Prevention element of the consequential flooding emergency following a dam break. Its own emergency arrangements for a flood would include such precautionary measures as warning systems, effective communications and planned responses by other agencies.

FESA (SES) must involve the dam owner in the establishment of warning and communication systems and in developing public awareness programs.

LOCAL GOVERNMENT RESPONSIBILITIES

4.5 It is essential that Local Government:

- ◆ have input at the planning stage of the dam to ensure the safety and other interests of the community are recognised;
- ◆ have input in emergency planning to confirm response arrangements and be informed of the potential downstream flood inundation area;
- ◆ co-operate with other combat agencies in providing an education program and establishing an emergency response plan for the community at risk;
- ◆ consider in its general plan an emergency response for its essential facilities within the potential downstream flood inundation area;
- ◆ in its local administration role, ensure appropriate land use within the potential downstream flood inundation area;
- ◆ maintain liaison with the dam owner and with the HMAs.

Note: The capability and commitment of each Local Government to undertake the tasks and meet the responsibilities identified in this State Plan should be confirmed by the Hazard Management Agency and detailed in the Local Hazard Emergency Plan and/or Local Emergency Management Arrangements. This will ensure the varying capabilities of individual Local Governments are recognised and agreed to by all parties.

STATE & FEDERAL GOVERNMENT AGENCY RESPONSIBILITIES

4.6 State and Federal government agencies can assist in the task of emergency management through:

- ♦ administering appropriate legislation, regulations and by-laws;
- ♦ giving conscious consideration to the proximity of dams in their plans for infrastructure development and land use;
- ♦ maintaining liaison with the dam owner;
- ♦ where their facilities are at risk from flooding, develop emergency response plans accordingly but within the provisions of the FESA (SES) Flood Emergency Plan.

TIMING

4.7 Prevention activities should begin at the planning, design and construction stages of the asset creation process and continue for the life of the dam.

PART 5 — DAM BREAK PREPAREDNESS

INTRODUCTION

5.1 The dam owner and all emergency agencies participating in a dam break emergency must be prepared at short notice to respond effectively and collectively.

The planning and development of response plans must commence as soon as possible after the need is identified with due allowance for testing of such plans.

HAZARD MANAGEMENT AGENCY RESPONSIBILITIES

5.2 The HMA has the responsibility for ensuring that appropriate emergency response plans and arrangements are in place for:

- ◆ the dam owner to adequately respond to potential, imminent and actual dam breaks;
- ◆ the issue of warnings and information to FESA (SES), Local Government, and the community at risk;
- ◆ FESA (SES) to be kept informed of any matters that may impact on its role as the HMA for Flood Emergency;

EMERGENCY PREPAREDNESS ACTIVITIES

5.3 The dam owner's Preparedness activities should include:

- ◆ regular review of the DSEP or contingency plan for the dam, with trials if appropriate;
- ◆ ongoing surveillance activities with procedures to initiate remedial actions according to the nature and severity of the problem. A more specific study and evaluation for short and long term measures is necessary for larger scale remedial works;
- ◆ regular review and testing of warning systems. Warnings of a dam break emergency should be at three levels:
 - Precautionary: such as when there is a severe storm impending, or a discovery of structural damage or increased seepage;
 - Emergency phase: when there is a very strong probability of an imminent dam break or overflow;
 - Disaster phase: when there is an unannounced or announced break or overflow, or when there are insufficient local resources to combat an impending break;

- ◆ conduct and review dam break flood analysis and issue of updated information to FESA (SES);
- ◆ continuing liaison with FESA (SES), Police, with updates of essential information for FESA (SES), Police to plan its emergency response, such as:
 - likely failure modes;
 - time frames from recognition to actual failure considered for different failure scenarios;
 - extent of the flood inundation area;
 - travel times of flood waves;
 - changes to existing warning systems and arrangements;
- ◆ continuing liaison with the Local Government and the community at risk, within the terms of agreed arrangements between the combat agencies;
- ◆ develop and review a damage control and recovery plan for its facilities located at the dam and also within the downstream flood inundation area to minimise recovery costs.

5.4 FESA (SES), as the HMA for Flood Emergency should:

- ◆ ensure that its emergency management plan is regularly reviewed;
- ◆ review the emergency warning and communication arrangements between the participating agencies as developed under the Dam Safety Emergency Plan.

5.5 Local Government must be committed to its role as a major participant and have the resources available to maintain a local emergency management plan, with regular reviews and trials. Due to the low probability of a dam break emergency occurring, the effort put into preparedness at this level may tend to be minimal. Local government need to consider as part of their Emergency Risk Management process whether there are any dams within their area which present a significant risk to their community. If so, ensure that appropriate strategies are in place to treat the risk.

5.6 Communications

There must be arrangements for communication between the HMA, dam owner FESA (SES), Local Government and the community at risk. Such arrangements should be developed jointly and co-ordinated by the dam owner to:

- ◆ avoid duplication of effort;
- ◆ provide the consultation process that engenders co-operation and trust;
- ◆ agree on roles and responsibilities and avoid conflicts due to local priorities;

- ◆ adopt a single set of procedures;
- ◆ co-ordinate the education of the population at risk so as not to cause unnecessary distress through bad public relations, excessive information and/or misinformation;
- ◆ handle media publicity to define the responsible agency, timing, official source, and the information given.

Any media release regarding the integrity of a Water Corporation dam must come from the Water Corporation Incident Director.

Any media release in relation to downstream flooding must be handled by FESA (SES).

5.7 Public Awareness

There should be a joint effort by the dam owner, FESA (SES), and Local Government to develop an awareness program appropriate for the hazards identified and the profile of the community at risk. The program must inform the public of the hazards, the probabilities, the emergency management plans at all levels, the warning and response arrangements, and the expected actions by the public.

5.8 Evacuation

Procedures for evacuation at the dam site are covered by the DSEP or contingency plan for that dam.

FESA (SES) will initiate the action for an evacuation of the downstream community in response to a flood threat from a dam break or overflow.

TIMING

5.9 Preparedness activities are undertaken on an ongoing basis except during the response to a dam break and may coincide with prevention and/or recovery activities.

PART 6 — DAM BREAK RESPONSE

INTRODUCTION

6.1 Response activities are initiated on the discovery of an imminent or actual dam break.

The DSEP must identify emergency trigger events and initiate the appropriate responses. There must be procedures for:

- ◆ responses appropriate to the nature of the trigger event;
- ◆ effective communication between site personnel and senior management;
- ◆ seeking advice from the Corporation's Dams and Dam Safety Section and from the Corporation's dam engineering consultants, if required;
- ◆ communication with FESA (SES), Police, Local Government and the media.

DISSEMINATION OF EMERGENCY DISCOVERY

6.2 The broadcasting of information must be appropriate for the severity and timing of the predicted emergency. This activity should be included in the communication and warning arrangements developed in accordance with this Plan (refer Sections 5.6 and 5.7) and will make use of the State Emergency Warning System.

PRE-IMPACT ACTIVITIES

6.3 In accordance with procedures in the DSEP or contingency plan, the dam owner shall issue the initial warning of a dam break emergency in accordance with the arrangements determined in accordance with Section 5.3 and shall also:

- ◆ alert the public at the dam site;
- ◆ protect its operational units;
- ◆ protect its facilities within the downstream flood inundation area, in accordance with the provisions of the FESA (SES) Flood Emergency Plan.

6.4 When there is a threat of flood inundation to communities downstream of the dam, FESA (SES) will activate warning and evacuation procedures in accordance with its flood emergency plan. The procedures for matters relating to community services and infrastructure such as health, utilities and roads should also be activated.

6.5 The HMA, on receipt of a warning of an impending or actual emergency, shall initiate appropriate arrangements for the threatened community or communities.

POST IMPACT ACTIVITIES

6.6 These are the activities after the dam is declared to be stable and any consequent flooding has stabilised.

The dam owner will activate the procedures in its DSEP to:

- ◆ ensure the safety of personnel and the community;
- ◆ mitigate the impact on water storage and supply;
- ◆ evaluate the impact on its service to the community and take appropriate action;
- ◆ protect appurtenant works and critical equipment from further damage;
- ◆ participate in the FESA (SES) flood emergency plan, as required;
- ◆ conduct an impact assessment on site when safe to do so.

In a flood situation, the FESA (SES) flood emergency plan will address such issues as community safety and welfare, security of properties and community services, and assessment for further assistance.

IMPACT ASSESSMENT

6.7 It is important that after the emergency situation has stabilised, an impact assessment is conducted immediately. This assessment will identify the extent of damage, the impact on essential services, the immediate and long term recovery requirements, and the resources required.

This process will be included in the FESA (SES) flood emergency plan.

The dam owner will arrange for its own assessment of the damage to the dam and appurtenant works, as well as its downstream facilities. In a flood situation, such action shall be confirmed with FESA (SES) as the Controlling Agency or Controller for the community recovery process.

MULTIPLE POST IMPACT HAZARDS

6.8 Following the main emergency, consequential hazards may arise that require different levels of response and involve multiple agencies. These hazards include damage and loss of community infrastructure, damage to property and exposure to hazardous materials.

The response activities need to be co-ordinated to ensure effective and efficient use of resources in accordance with community priorities. The allocation of responsibilities for the combat of such hazards will be in accordance with SEMC Policy Statement No. 7.

When consequent flooding has occurred, the co-ordinator shall be FESA (SES); otherwise the HMA for Dam Break Emergency will take on the role.

SUPPORT ARRANGEMENTS

6.9 The requirements for local, regional, state or federal resources to assist the affected community will depend on the impact assessment.

6.10 Furthermore, support may be available from activation of the following State Emergency Management Plans:

- ◆ State Communications Emergency Management Support Plan;
- ◆ State Health Emergency Management Support Plan;
- ◆ State Welfare Emergency Management Support Plan;
- ◆ State Recovery Emergency Management Support Plan.

TIMING

6.11 Response activities will continue until the emergency situation has completely stabilised and the community is out of immediate danger, namely:

- ◆ all rescues are accomplished;
- ◆ all injured have been attended to;
- ◆ shelter has been provided to those made homeless;
- ◆ essential services have been restored.

PART 7 — DAM BREAK RECOVERY

INTRODUCTION

7.1 Recovery is the process of managing the activities, short-term and long-term, necessary to return the community to the normal conditions existing prior to the emergency.

Recovery may be of short duration or be a very long term process. It can commence in varying degrees during the post-impact assessment or after full assessment is completed.

Recovery is more than just attending to functional aspects of community life. Personal welfare including health, and the material and emotional needs of the community must be considered.

RECOVERY PLANS

7.2 For a high impact emergency the recovery requirements will be extensive.

Local and regional emergency plans should have recovery arrangements including:

- ◆ establishment of a Recovery Committee;
- ◆ establishment of welfare centres;
- ◆ provision for welfare support including personal needs, advice and counselling.
- ◆ provision for temporary emergency housing and assistance to return home;
- ◆ emergency financial assistance;
- ◆ restoration of public facilities and services.

If resources at this level are deficient, the State Recovery Emergency Management Plan may be activated for additional support.

7.3 At the dam site, the dam owner, with the knowledge of FESA (SES), shall:

- ◆ secure the site for public safety;
- ◆ in accordance with the impact assessment, take necessary action to:
 - make the site safe for remedial works;
 - restore water supply as soon as possible.

LONG TERM RECOVERY PROCESS

7.4 The responsibility for co-ordinating the activities in a long-term recovery process for the downstream community should rest with the designated Recovery Committee. The hand-over by FESA (SES) of this co-ordination role will occur when deemed feasible.

7.5 The dam owner shall be responsible for its own recovery plan at the dam site.

PART 8 — AGENCY RESPONSIBILITIES

INTRODUCTION

8.1 As the Hazard Management Agency for Dam Break Hazard/Emergency, the Water Corporation has the primary responsibility for ensuring that emergency management plans are in place to minimise the incidence and consequences of such events occurring at Water Corporation dams in WA. The assistance and co-operation of other organisations and agencies are necessary for a concerted and effective response.

PARTICIPATING ORGANISATIONS AND AGENCIES

8.2 The primary organisations and agencies which have a direct responsibility in the management or mitigation of a dam break emergency at dams managed by the Water Corporation of WA are:

- (a) Water Corporation (Hazard Management Agency);
- (b) FESA (SES);
- (c) WA Police Service;
- (d) Emergency Management Committee;
- (e) Bureau of Meteorology;
- (f) Local Authorities;
- (g) Main Roads WA;
- (h) Department of Health
- (i) Department of Community Development;
- (j) Western Power;
- (k) Alinta Gas;
- (l) Telstra;
- (m) Media Outlets;
- (n) Geoscience Australia (AGSO)
- (o) DoE

8.3 The following agencies have agreed to assume essential responsibilities as follows:

(a) WA Water Corporation

- Discharge the duties of a Hazard Management Agency and liaise with other HMAs to ensure co-ordination of response operations;
- As a dam owner, develop and maintain an emergency plan specific to a dam break occurring at all high and significant hazard dams;
- Restore water supply and wastewater removal facilities affected by the emergency.

(b) FESA (SES)

- Discharge the duties of a Hazard Management Agency for a flood emergency and liaise with other HMAs for response to subsequent flooding from a dam break;
- Periodically test and validate local, regional and state plans for response to a flood emergency;
- Participate in the development of a public awareness program with other combat agencies.

(c) WA Police Service

- Ensure co-ordination between agencies for dam break emergency responses, if necessary;
- Support FESA (SES) in the evacuation process when activated, including provision of security;
- Control traffic flows in areas affected by flood inundation.

(d) Emergency Management Committees

- Assist the Water Corporation and the FESA (SES) in the execution of their tasks as respective HMAs;
- Provide emergency management advice to the appropriate local, regional or state governments.

(e) Bureau of Meteorology

- Maintain liaison with FESA (SES) during a flooding emergency and provide relevant information.

(f) Local Government

- Provide input to and assist with the development of a public awareness program;
- Provide input to the establishment of warning and communication systems;
- Develop and maintain local community and recovery plans;
- Assist with other agencies during the emergency.

Note: The capability and commitment of each Local Government to undertake the tasks and meet the responsibilities identified in this State Plan should be confirmed by the Hazard Management Agency and detailed in the Local Hazard Emergency Plan and/or Local Emergency Management Arrangements. This will ensure the varying capabilities of individual Local Governments are recognised and agreed to by all parties.

(g) Main Roads WA

- Close and open roads within its jurisdiction when requested by the responsible HMA;
- Assist in the recovery process through road and road infrastructure repair and reconstruction as required.

(h) Department of Health

- Coordinate the provision of acute medical response to the emergency.
- Coordinate the public health response to minimise ongoing environmental and public health risks
- Assist welfare agencies in crises counselling and critical stress management.

(i) Department for Community Development

- Staff the evacuation and welfare centres;
- Implement emergency relief arrangements as required;
- Provide personal services and other assistance for affected communities.

(j) Western Power

- Disconnect and restore electrical power as and when requested by the respective HMAs or designated recovery agency;
- Assist in providing emergency power as requested by the HMA or designated recovery agency.

(k) Alinta Gas

Disconnect and restore gas supplies as and when requested by the HMA or designated recovery agency.

(l) Telstra

- Advise the HMA of any major communications outages which could affect emergency response and recovery efforts;
- Restore affected communications services when required.

(m) Media Outlets

Broadcast warning messages, community alerts and progress reports as requested by the HMA.

(n) Geoscience Australia (GA)

Issue earthquake warnings and advice

(o) Department of Environment (DoE)

Issue flood forecasting and advice

Agency/Organisation Internal Plans

8.4 All agencies with responsibilities listed above are requested to develop and maintain organisational plans and procedures to support this strategy.

APPENDIX

LOCATION MAP FOR WATER CORPORATION REFERABLE DAMS

SENT SEPARATELY AS ANOTHER ATTACHMENT TO THIS DOCUMENT.



Government of Western Australia
Department of Fire & Emergency Services



2018

GREAT SOUTHERN

REGIONAL DIRECTORY

Insert image here



OPERATIONAL CONSIDERATIONS

(Checklist for first arriving firefighters)

The checklist below is a list of operational **considerations** for the first arriving fire crew when giving the first **SITREP** to **COMCEN** or your normal reporting lines.

P	POSITION AND PROPERTY THREATENED <ul style="list-style-type: none">• Assess the situation• Exposures/assets at risk/critical infrastructure
A	AREA <ul style="list-style-type: none">• Size of fire
F	FUEL DENSITY AND TYPE <ul style="list-style-type: none">• Estimate rate of spread (ROS)
T	TIME TO CONTROL <ul style="list-style-type: none">• Establish IMT• Decide on objectives, strategies and tactics• Consider delegating key functions
A	ASSISTANCE REQUIRED <ul style="list-style-type: none">• Traffic Management• Road closures• Additional resources
C	COMMUNICATIONS AND CONTROL POINT <ul style="list-style-type: none">• Radio frequencies/Communications plan• Location of control point• Consider media and public advice/warnings
S	SURFACE WIND STRENGTH AND DIRECTION <ul style="list-style-type: none">• Send SITREP• Safety is first priority

NOTE: The above checklist should only be utilised for the first arriving Incident Controller.

GREAT SOUTHERN REGIONAL DIRECTORY

This Directory is compiled and distributed to assist DFES Staff and Volunteers in Bush Fire Brigades, Fire & Rescue Service Brigades, State Emergency Service Units, Emergency Service Units, P&W & Local Governments in and adjacent to DFES's Great Southern Region of Western Australia.

GREAT SOUTHERN REGIONAL HEADQUARTERS – ALBANY OFFICE

5 Hercules Crescent, ALBANY

Ph: 9845 5000 (24 hrs)

Fax: 9841 6719 (Administration) Fax: 9842 1476 (Operations)

FREECALL: 1800 687 110 (Albany) 1800 199 084 (Perth)

DFES COMMUNICATIONS / FIRE REPORTS / BURNS REGISTER:	1800 198 140
RADIO FAULTS (24HRS):	1800 254 551

DUTY OFFICER (24HRS All Services):	9845 5000
---	------------------

GREAT SOUTHERN REGIONAL OFFICE

CALL SIGNS

SUPERINTENDENT	WAYNE GREEN	9845 5001	0419 793 294	DFES Great Southern 1
DISTRICT OFFICER (SES)	LYNDA ELMS	9845 5002	0428 100 483	DO SES Great Sthrn 11
DISTRICT OFFICER (SES/VFES)	GARY LOGAN	9845 5003	0427 005 114	DO SES Great Sthrn 12
DISTRICT OFFICER (FRS)	TBC	9845 5004	0427 024 127	Fire Services GS 3
DISTRICT OFFICER (BFS)	JOHN TONKIN	9845 5008	0427 002 704	Fire Services GS 2
DISTRICT OFFICER (EM)	DEREK JONES	9845 5014	0439 384 954	
AREA OFFICER	TIM WALL	9845 5005	0427 002 714	Fire Services GS 6
AREA OFFICER	DAMIAN BUSWELL	9845 5010	0427 002 713	Fire Services GS 5
ADMIN OFFICER (PART TIME)	LOUISA HARRISON	9845 5000		
ADMIN OFFICER (PART TIME)	SONYA SMITH	9845 5000		
ADMIN OFFICER	TINA ZACHER	9845 5000		
TRAINING SUPPORT OFFICER	MICHELLE NESBITT	9845 5013	0427 940 106	
OFFICE EMERG MANAGEMENT	ADAM SMITH	9845 5007	0429 104 007	
BFRMPO	VIVIENNE GARDINER	9845 5015	0447 545 510	
COMMUNITY ENGAGEMENT	CHARLOTTE POWIS	9845 5017	0418 802 762	

ALBANY FIRE STATION STATION OFFICER **6820 2500** (Not for Emergencies)

NARROGIN DISTRICT OFFICE

10 Williams Road, NARROGIN

PO Box 1138 NARROGIN WA 6312

Fax: 9881 3894

DISTRICT OFFICER	SIMON VOGEL	9881 3892	0427 026 967	Fire Services GS 4
AREA OFFICER	PAUL BLECHYNDEN	9881 1693	0427 580 481	Fire Services GS 7
AREA OFFICER	GRANT HANSEN	9881 3893	0427 012 948	Fire Services GS 8
BFRMPO	DONNA MORGAN	9881 1680	0447 904 867	
ADMINISTRATION OFFICER	ANIKA KEELING	9881 1553		

ESPERANCE DISTRICT OFFICE

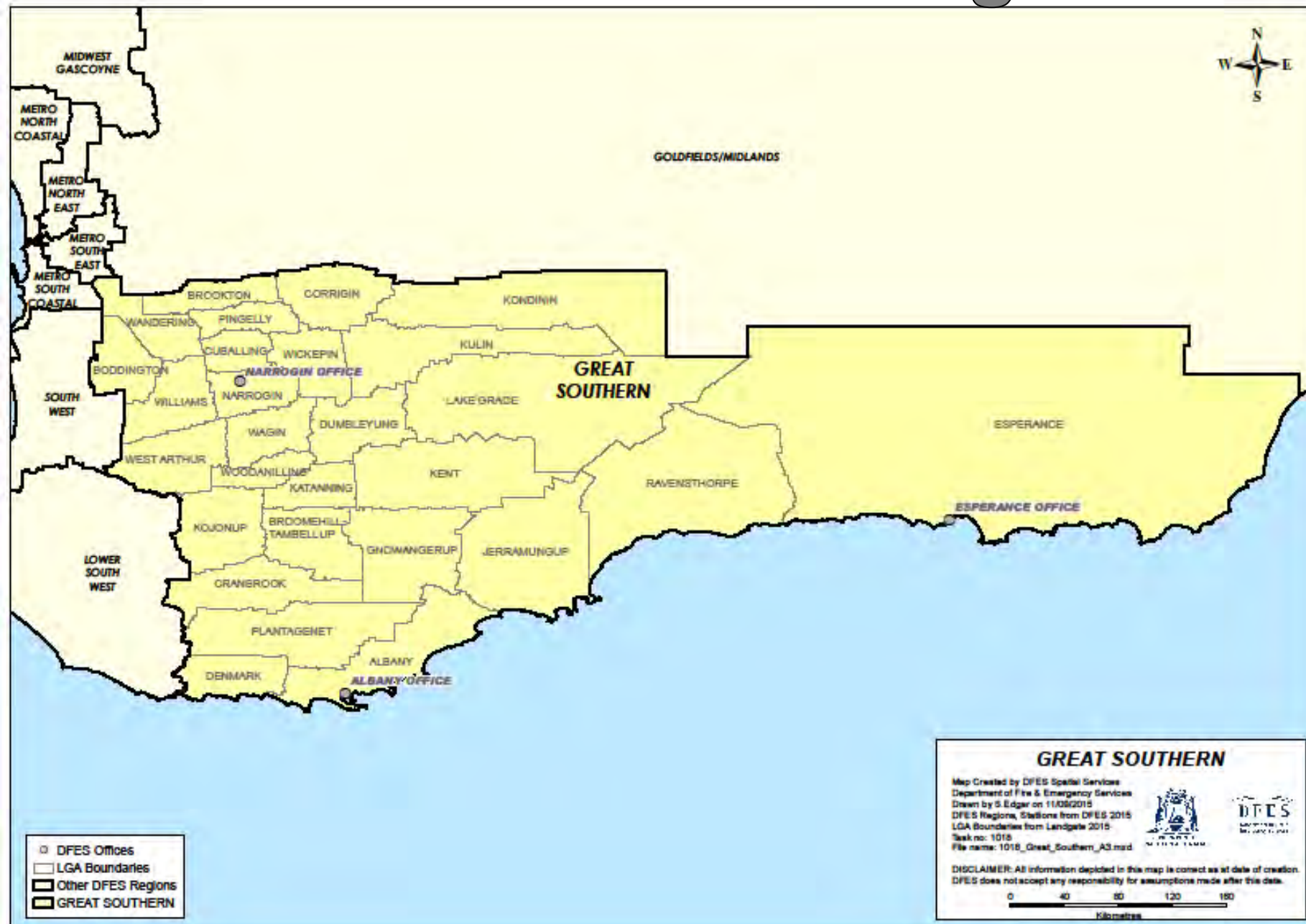
Suite 2, Esperance Business Centre, 75-79 Dempster Street, Esperance

PO Box 2068 ESPERANCE WA 6450

Phone: 9071 3393 Fax: 9071 7304

AREA OFFICER	STEPHEN PETERSEN	0427 002 718	Fire Services GS 9
ADMINISTRATION OFFICER	TBC	9071 3393	

Great Southern Region



CONTENTS

LOCAL GOVERNMENTS

PAGE

ALBANY	2
BODDINGTON	8
BROOKTON	12
BROOMEHILL-TAMBELLUP	16
CORRIGIN	20
CRANBROOK	24
CUBALLING	28
DENMARK	32
DUMBLEYUNG	38
ESPERANCE	42
GNOWANGERUP	48
JERRAMUNGUP	52
KATANNING	56
KENT	60
KOJONUP	64
KONDININ	70
KULIN	74
LAKE GRACE	78
NARROGIN SHIRE	82
PINGELLY	86
PLANTAGENET	90
RAVENSTHORPE	96
WAGIN	102
WANDERING	106
WEST ARTHUR	110
WICKEPIN	114
WILLIAMS	118
WOODANILLING	122
INDEX BY BRIGADE / UNIT	126

changes to Information

Please keep us informed of any additions, alterations or changes to information contained in this directory by Emailing to:

GreatSouthernAdmin@dfes.wa.gov.au

SHIRE OF CORRIGIN

#9032

BRIGADES WITHIN CORRIGIN

BRIGADE	#	PAGE NUMBER
BILBARIN	6053	22
BULLARING	6099	22
BULYEE/ KUNJIN	6103/ 6360	22
CORRIGIN CENTRAL	6100	22
CORRIGIN EAST	6162	22
CORRIGIN VFRS	111	23

SHIRE: CORRIGIN #9032

WAERN: 161
VHF CH 29 COMMAND VHF CH 5

SHIRE OFFICE: PHONE NO: (08) 9063 2203
FAX NO: (08) 9063 2005
E-mail: shire@corrigin.wa.gov.au

ADDRESS: 9 LYNCH STREET / PO BOX 221
CORRIGIN WA 6375

PERSONNEL	NAME	PHONE	FAX	CALL SIGN
CEO	ROB PAULL	9063 2203 0427 425 727	9063 2005	
CBFCO	WES BAKER	9065 8034 0427 658 034	9065 8022	
DCBFCO	GREG EVANS	9065 7021 0429 657 021	9065 7075	

EMERGENCY SERVICES IN SHIRE:

SERVICE	CONTACT NAME	PHONE	FAX	ADDRESS	CALL SIGN
POLICE	EMERGENCY	000	9063 2428	WALTON ST	
AMBULANCE	EMERGENCY	000	9063 2799	PO BOX 179	
P&W OFFICE	DO NARROGIN	9881 9200	9881 1645		
S.E.S.	EMERGENCY	132 500			
MANAGER RAIL SERVICES WA	ROB RANDELL	6274 4442 0418 186 696		12 AITKEN WAY KEWDALE 6105	
WESTERN POWER	STATEWIDE	131 351			
ALINTA GAS	STATEWIDE	131 352			

VOLUNTEER BUSHFIRE BRIGADES

BILBARIN #6053

Secretary:

PO BOX 37, CORRIGIN WA 6375

RANK	NAME	CONTACT NUMBERS	MOBILE	CALL SIGN
FCO	PAUL MCBEATH	9062 9024	0427 629 024	
FCO	BRUCE MILLS	9062 9012	0428 956 779	
FCO	STEVEN BOLT	9065 2043	0427 652 043	
SEC / FCO	SADOW JACOBS	9065 2042	0427 652 042	

BULLARING #6099

Brigade:

C/- POST OFFICE, BULLARING WA 6373

RANK	NAME	CONTACT NUMBERS	MOBILE	CALL SIGN
DCBFCO	GREG EVANS	9065 7021	0429 657 021	
FCO	GREG DOYLE	9880 9048	0427 809 044	
FCO	CRAIG JESPERSEN	9888 7075	0427 887 075	
FCO	ANDREW SZCZECINSKI	9065 7014	0429 657 014	
FCO	BRYCE NICHOLLS	9063 7014	0429 883 799	

BULYEE #6103 / KUNJIN #6360

Secretary:

PO BOX 39, CORRIGIN WA 6375

RANK	NAME	CONTACT NUMBERS	MOBILE	CALL SIGN
FCO	RAY HATHAWAY	9642 7045	0488 138 904	
FCO	CLIVE TURNER	9065 8024	0427 788 992	
FCO	TONY GUINNESS	9065 7079	0427 657 004	
FCO	JOHN HEWETT	9063 2480	0427 632 480	

CORRIGIN CENTRAL #6100

Shire:

C/- Corrigin Shire, PO BOX 221, CORRIGIN 6375

RANK	NAME	CONTACT NUMBERS	MOBILE	CALL SIGN
FCO	GARRICK CONNELLY	9063 2956	0488 632 107	
FCO	ROB PAULL	9063 2203	0427 425 727	
FCO	ADAM RENDELL	9063 2291	0427 632 291	

CORRIGIN EAST #6162

Shire:

PO BOX 221, CORRIGIN 6375

RANK	NAME	CONTACT NUMBERS	MOBILE	CALL SIGN
FCO	TIM GEORGE	9065 5045	0427 655 045	
FCO	KIM COURBOULES		0427 632 624	
FCO	BRUCE TALBOT	9063 2132	0427 632 224	

Postal: PO Box 21, Corrigin WA 6375
Site: Goyder Street, Corrigin
Contacts: Ph: 9063 2416 Fax: 9063 2742
Email: corriginvfrs@bigpond.com VHF: 99/366

BRIGADE PERSONNEL INFORMATION:

RANK	NAME	BUSINESS	A/HOURS	MOBILE	APPLIANCES
CAPTAIN	DINO DI FULVIO	9063 2149	9063 2524	0428 632 149	LT 209 LP 137
LIEUTENANT	MATHEW DICKINSON		9063 2189	0428 632 013	
APPARATUS OFFICER	GERALD WILLIAMS		9063 2032	0487 321 067	
SECRETARY	RODERICK CORNISH	9063 2206	9063 2740	0419 914 367	



District Emergency Services Officer - Wheatbelt

Update: September 2017

Following the Machinery of Government process – on the 1st July 2017 a new department was created by amalgamating the Department of Child Protection and Family Support (CPFS), Department of Housing, Disability Services Commission, Communities Section of Department of Local Government & Communities and some parts of Juvenile Justice. These entities are now Divisions of the new department.

The new department is called **Department of Communities** or the shortened version is **Communities** and only if it's absolutely necessary the acronym **DC** can be used however Communities is the preferred shortened name. Our new email addresses are firstname.lastname@communities.wa.gov.au and the web address is www.communities.wa.gov.au.

Accordingly if you are reviewing/rewriting or creating any arrangements/documentation/plans/checklists/contact lists etc that refers to CPFS or the Department for Child Protection and Family Support can these be amended to the **Department of Communities** (or **Communities** or **DC** as applicable). Under no circumstances is our department to be referred to as **DOC's**.

I will include this information in my reports for up and coming LEMC meetings.

There's a lot of work to do but over the coming months all sections of the new Department will be reviewed, some sections amalgamated (eg HR, IT, Finance) and then aligned accordingly – the Emergency Services Unit (currently sitting with CPFS) are seeking clarity as to exactly where we will fit and what our reporting structures will be in this new department.

Accordingly all my departmental documentation/training/presentations needs to be rebranded and specifically the Local Welfare Plans & Welfare Centre Sub Plans (if one has been done for your LEMC) will be updated over the next 6 months from CPFS to Communities, with a further rewrite, review and update to take place following the adoption of the new State Welfare Plan by SEMC in early 2018 (currently an Interim document with three Interim Appendices).

If you wish to discuss anything please call me on my mobile or email me (my new email address is joanne.spadaccini@communities.wa.gov.au)

Kind regards

Jo Spadaccini

District Emergency Services Officer – Wheatbelt

Department of Communities

Child Protection and Family Support – Emergency Services Unit

PO Box 396, Northam 6401

0429 102 614

Minutes

WHEATBELT SOUTH AGED HOUSING ALLIANCE 12 SEPTEMBER 2017 SHIRE OF WICKEPIN



Table of Contents

1.	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	3
2.	CONFIRMATION OF MINUTES – WHEATBELT SOUTH AGED HOUSING ALLIANCE MEETING.....	3
3.	STATUS REPORT (BUSINESS ARISING FROM PREVIOUS MINUTES)	3
4.	REPORTS & INFORMATION	4
5.	GENERAL BUSINESS	7
6.	URGENT BUSINESS	7
7.	CLOSURE	7

**Minutes of the Wheatbelt South Aged Housing Alliance Meeting held at Shire of Wickepin, –
Tuesday 12 September 2017 at 3pm**

The Chairperson declared the meeting open at 3.19pm.

1. Attendance, Apologies and Leave of Absence (Previously Approved)

Julie Russell	Shire of Wickepin (Chairperson)
Mark Hook	Shire of Wickepin
Natalie Manton	Shire of Wickepin
Rob Paull	Shire of Corrigin
Judith Price	Shire of Wandering
Gary Sherry	Shire of Cuballing
Alan George	Shire of Kondinin
Monica Treasure	Shire of Wandering
Leah Taylor	Shire of Wickepin (minute taker)

Apologies

Lyn Baker	Shire of Corrigin
Eliza Dowling	Shire of Cuballing
Tory Young	Shire of Kondinin
Taryn Dayman	Shire of Corrigin

2. Confirmation of Minutes – Wheatbelt South Aged Housing Alliance meeting – 20 February 2017

Moved Rob Paull / Seconded Judith Price

That the minutes of the Wheatbelt South Aged Housing Alliance meeting held on 20 February 2017 be confirmed as a true and correct record.

Carried

3. Status Report (Business arising from previous minutes)

Subject/Action	Officer
WSAHA councils review the proposed number of units and construction years and request any changes to the outline in the business case. Variations may be possible prior to signing the Financial Assistance Agreement but would still need to conform to the overall plan	✓ Participating councils
WSAHA councils review their preferred type of construction for the units in consultation with their communities to ensure that the funding agreement is flexible enough to allow alternative construction type to modular units if required.	Still waiting to hear from participating councils
WSAHA members to review land tenure to ensure that project is able to commence as soon as funding is received.	Participating councils to send confirmation of land tenure to Natalie Manton

Natalie Manton to investigate indicative prices for the development of a Concept Plan for interested councils to show the overall layout of units on the site including areas for future units, site capacity - number of units that will fit on the site, orientation, solar passive, driveway and access, offset of units relative to others, privacy, communal spaces and landscaped areas, drainage etc.	✓
WSAHA members to indicate if they are interested in a concept plan for their project (see examples) and send recommendations of any companies to Natalie.	All except for Kulin indicated support for concept plan.
Each shire to start discussing their preferred business model for units. Investigate if management of units be transferred to a third party organisation.	Participating councils to send confirmation to Natalie Manton
Consider inviting Julie Christensen, Narrogin Cottage Homes and representatives from shires with existing units to a future meeting to explain how existing aged housing units are managed.	Invitation to future meeting
Shires of Cuballing, Corrigin, Kondinin, Kulin, Narembeen, Wandering and Wickepin invoice the Shire of Narrogin for \$3,666.66 (inc gst) for the Verso Housing Needs Analysis.	Shires of Cuballing, Corrigin, Kondinin, Kulin, Narembeen, Wandering and Wickepin
A new draft MOU will be prepared and circulated by the end of the week. WSAHA members to review and note any changes so that final MOU can be sent out in time to be adopted by councils at the March meeting.	Natalie Manton WSAHA members MOU to be revised depending on funding.

○ = in progress ✓ = completed ✕ = superseded

4. Reports & Information

4.1 Royalties for Regions Funding Application – Natalie Manton

The Business Case submitted for Royalties for Regions funding in July 2016. The group received notification that funding of \$10 million had been approved on 15 December 2016 with verbal confirmation that the funding has been approved for the 18/19 financial year.

The Shire of Wickepin received formal confirmation on 7 September 2017 from Department of Primary Industries and Regional Development that funding for the Wheatbelt South Aged Housing Alliance Project had not been approved in the budget and that the drafted Financial Assistance Agreement for the project would not be progressed.

The letter indicated that the State government was committed to supporting the development of aged care in the regions and confirmed that up to \$22.7 million had been allocated in the State Budget to support a 'Regional Aged Accommodation Program.' The WSAHA project, along with others will have an opportunity to apply for funding with the breakdown of allocations below. No details of the assessment criteria have been released.

Breakdown of funding:

2017/2018	nil
2018/2019	\$500,000
2019/2020	\$3,000,000
2020/2021	\$19,200,000
Total	\$22,700,000

4.2 Regional Development Australia – Building Better Regions Funding

No actual funding round open but is expected to be announcement before end of year.

Key Priorities of Funding

- Create jobs
- Have a positive impact on economic activity, including Aboriginal economic participation through employment and supplier-use outcomes
- Enhance community facilities
- Enhance leadership capacity
- Encourage community cohesion and sense of identity

Infrastructure Projects Stream

- Between \$20,000 and \$10m.
- Projects that are ready to go and that can be started and completed by December 2019.
- All the finer details for this program are contained in the Infrastructure Projects Stream guidelines.

Co Funding

- The project be supported by co-funding at the required minimum ratio (generally \$1:\$1 but for remote it is \$1 for every \$3 from the Fund).
- Kulin, Kondinin and Corrigin are remote and Cuballing, Narrogin, Wickepin and Wandering are regional but guidelines indicate that “Your project may include multiple site locations. Where there is mix of regional and remote site locations we will consider your entire project location as remote for the purposes of the co-funding requirement.”
- The applicant must be a financial co-contributor to the project. It is not enough to be contributing in kind resources and must contribute cash.

Assessment Criteria

Applications are assessed using a point scoring methodology and is a weighted score so not all aspects are considered to be of equal value.

- Merit criteria 1 – economic benefit –is worth 15/35 points
- Merit criteria 2 – social benefit –is worth 10/35 points
- The other two merit criteria – value for money and project delivery are worth 5 points each.
- The application is first assessed against the eligibility criteria and then merit criteria.

The importance of a Cost Benefit Analysis

- For grant requests of \$1m or over a Cost Benefit Analysis is required.
- A cost benefit analysis measures both economic and social impact and so this one analysis will contribute to 25/35 possible points.

Eligible activities must directly relate to the project and can include:

- purchase of materials
- external labour hire
- plant and equipment hire
- external consulting costs directly related to the delivery of the construction.

Ineligible activities

- purchase of land or existing infrastructure

- repair or replacement of existing infrastructure where there is no demonstrated significant increase in benefit
- purchase and installation of manufacturing equipment and furniture
- ongoing operating costs including utilities and staffing
- soft infrastructure, including computer software or hardware that is not an integral part of the funded capital project
- payment of salaries for the applicant's employees
- project overhead items including office equipment, vehicles or mobile capital equipment including: trucks and earthmoving equipment and the applicant's internal plant operating costs
- business case development and feasibility studies.

If approved need to start within 12 weeks of signing grant agreement.

Previous funding round projects announced recently to be finished by 19 Dec 2019 so most likely 2 year project timeframe.

The shires of Wickpin, Narrogin and Kondinin have indicated support for applying for Building Better Regions funding.

If an application is to be made the business case and project budget would need to be revised to suit this funding. A draft version of the budget spreadsheet has been circulated showing the cash contribution that would be required from each shire if we proceeded with an application for this funding.

Initial estimates are for total grant funding of 9,186,550 and cash contribution from the combined 7 shires of \$2,300,000.

Juliet Grist from RDA has suggested that the WSAHA consider a revised Cost Benefit Analysis targeted towards the Building Better Regions funding priorities. Quotes have been requested.

Juliet is able to meet with us on 19 September in Narrogin to discuss the potential funding application.

Recommendation

That the WSAHA revise the Aged Housing Project Business Case, budget and supporting documents in preparation for the next round of Regional Development Australia - Building Better Regions Funding which is anticipated to open at the end of 2017.

Moved Gary Sherry / Seconded Alan George

That the WSAHA revise the Aged Housing Project Business Case, budget and supporting documents in preparation for the next round of Regional Development Australia - Building Better Regions Funding which is anticipated to open at the end of 2017 and that the WSAHA still continue to work with the WDC to exhaust all avenues of State Funding.

Carried

4.3 Concept Plans – Natalie Manton

All participating WSAHA shires, except Kulin, expressed an interest in developing a visual concept plan prior to calling tenders for building of units. The Concept Plan will show the overall layout of units on the site including areas for future units, site capacity - number of units that will fit on the site, orientation, solar passive, driveway and access, offset of units relative to others, privacy, communal

spaces and landscaped areas, drainage etc. ie look, feel and orientation of units regardless of what building materials the units are built from.

Natalie Manton has requested quotes from architects and will forward information once received.

4.4 Memorandum of Understanding

The focus on the initial MOU, signed in November 2015, was to work together to gather background information and prepare a business case for the purpose of obtaining funding to build aged appropriate aged housing units.

The new draft MOU has been prepared and circulated to ensure that all partners clearly understand the project aims and objectives and the responsibilities of each of the participating parties for the implementation phase. The MOU will be finalised once we have funding approved.

The Shire of Wickepin is able to continue to act as the Lead Agency and act as the project coordinator for the implementation phase of the project.

4.5 Project Management

The Shire of Wickepin current holds WSAHA funds of \$32,020 being contributions from 15/16 financial year less some afternoon tea expenses. There have been no decisions made on what this funding is to be used for as yet.

No invoices were sent in 16/17 as the initial MOU only mentions seed funding and not ongoing funding.

At the meeting on 22 February 2017, the delegates approved a resolution that each member council contribute \$5,000 each year towards project management once the project commences.

The amount that each shire will need to contribute to the Shire of Wickepin for project administration once the project starts will need to be the amount budgeted for project administration in the WSAHA project budget. Each of the 7 shires will need to contribute \$10,315 cash each year for 3 years to the Shire of Wickepin. This amount will be reduced by income earned on investing grant funding. Interest earned may cover each shire's contribution in the first year.

Moved Rob Paul / Seconded Gary Sherry

That the WSAHA agree in principle for the Shire of Wickepin to utilise the WSAHA funds of \$32,020 towards the cost of a revised cost benefit analysis as part of the RDA grant application.

Carried

5. General Business

6. Urgent Business

7. Closure

There being no further business the Chairperson declared the meeting closed at 4.25pm.

The next Wheatbelt South Aged Housing Alliance Meeting will be held on Tuesday 10 October 2017 at 3.00pm held at Wickepin Council Chambers.

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2017

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
DD8236.1	30/08/2017	TELSTRA	PHONE CHARGES	\$ 685.25	MUNI
DD8237.1	30/08/2017	TELSTRA	PHONE CHARGES	\$ 30.00	MUNI
DD8244.1	21/08/2017	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,842.05	LIC
DD8246.1	22/08/2017	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,679.15	LIC
DD8251.1	23/08/2017	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,500.20	LIC
DD8253.1	24/08/2017	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 328.90	LIC
DD8259.1	25/08/2017	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 3,118.60	LIC
DD8262.1	28/08/2017	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 1,501.70	LIC
DD8267.1	29/08/2017	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 87.20	LIC
DD8269.1	29/08/2017	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 99.40	LIC
DD8270.1	02/08/2017	NATIONAL AUSTRALIA BANK	CREDIT CARD PAYMENTS	\$ 4,938.30	MUNI
DD8272.1	30/08/2017	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 613.25	LIC
DD8279.1	31/08/2017	DEPARTMENT OF TRANSPORT - P/L	DOT DIRECT DEBIT	\$ 4,175.35	LIC
EFT11401	03/08/2017	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 1,125.00	MUNI
EFT11402	09/08/2017	ABCO PRODUCTS PTY LTD	CLEANING PRODUCTS	\$ 167.32	MUNI
EFT11403	09/08/2017	AUSROAD SYSTEMS PTY LTD	AUSROAD BITUMEN / EMULSION REMOVER	\$ 1,193.50	MUNI
EFT11404	09/08/2017	BEST OFFICE SYSTEMS	STATIONERY SUPPLIES	\$ 1,110.00	MUNI
EFT11405	09/08/2017	BOC LIMITED	CONTAINER SERVICE - DAILY TRACKING	\$ 24.08	MUNI
EFT11406	09/08/2017	CORRIGIN ENGINEERING PTY LTD	ROOF SHEETS, TOP RIDGE, SCREWS, ANTICON	\$ 4,713.18	MUNI
EFT11407	09/08/2017	CORRIGIN HARDWARE	HARDWARE SUPPLIES	\$ 4,142.45	MUNI
EFT11408	09/08/2017	CORRIGIN OFFICE SUPPLIES	STATIONERY SUPPLIES	\$ 556.56	MUNI
EFT11409	09/08/2017	CORRIGIN TYREPOWER	PLANT PARTS AND REPAIRS	\$ 6,861.00	MUNI
EFT11410	09/08/2017	COVS PARTS PTY LTD	PLANT PARTS AND REPAIRS	\$ 1,291.62	MUNI
EFT11411	09/08/2017	GREAT SOUTHERN FUEL SUPPLIES	FUEL SUPPLIES FOR THE MONTH OF JULY 2017	\$ 1,182.25	MUNI
EFT11412	09/08/2017	HUTTON AND NORTHEY SALES	METER READING - LOT 5 WALTON STREET	\$ 131.24	MUNI
EFT11413	09/08/2017	IGA CORRIGIN	REFRESHMENTS AND CATERING	\$ 55.53	MUNI
EFT11414	09/08/2017	JASON SIGNMAKERS	STREET SIGNS, POSTS AND BRACKETS TO SUIT	\$ 70.40	MUNI
EFT11415	09/08/2017	JOHN PAINE	REPAIR FENCE AT SWIMMING POOL	\$ 220.00	MUNI
EFT11416	09/08/2017	LIBERTY OIL RURAL PTY LTD	FUEL SUPPLIES	\$ 11,000.00	MUNI
EFT11417	09/08/2017	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2017 / 2018 MEMBERSHIP SUBSCRIPTIONS	\$ 521.00	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2017

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT11418	09/08/2017	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	2017 / 2018 ANALYTICAL SERVICES	\$ 500.50	MUNI
EFT11419	09/08/2017	MCMILES INDUSTRIES PTY LTD	PLANT PARTS AND REPAIRS	\$ 4,102.10	MUNI
EFT11420	09/08/2017	MALLEE TREE CAFE & GALLERY	CATERING	\$ 116.00	MUNI
EFT11421	09/08/2017	NEU-TECH AUTO ELECTRICS	PLANT PARTS AND REPAIRS	\$ 2,156.04	MUNI
EFT11422	09/08/2017	PARTNERS IN GRAIN WA INC.	WORKSHOP FEE - FARM OFFICE EFFICIENCIES	\$ 3,300.00	MUNI
EFT11423	09/08/2017	PRIMARIES OF WA	NEW OXYGEN BOTTLE G" SIZE	\$ 1,151.99	MUNI
EFT11424	09/08/2017	RAMM SOFTWARE PTY LTD	STAFF TRAINING	\$ 330.00	MUNI
EFT11425	09/08/2017	STAPLES AUSTRALIA PTY LTD	STATIONERY SUPPLIES	\$ 99.11	MUNI
EFT11426	09/08/2017	STAR TRACK EXPRESS PTY LTD	FREIGHT CHARGES	\$ 1,422.26	MUNI
EFT11427	09/08/2017	STATE LIBRARY OF WESTERN AUSTRALIA	2017 / 2018 LOST AND DAMAGED ITEMS EXPENSE	\$ 220.00	MUNI
EFT11428	09/08/2017	STIRLING FREIGHT EXPRESS	FREIGHT CHARGES	\$ 814.20	MUNI
EFT11429	09/08/2017	STRATAGREEN	CORONA DIRT TAMP 8X8 INCH	\$ 73.40	MUNI
EFT11430	09/08/2017	THE OUTDOOR DECOR COMPANY	EGG PLANTER 750 X 900	\$ 325.00	MUNI
EFT11431	09/08/2017	THE WORKWEAR GROUP PTY LTD	UNIFORM ORDERS	\$ 1,128.16	MUNI
EFT11432	09/08/2017	WARREN KENNY CARPENTRY SERVICES	FIT NEW DOORS ON ABLUTIONS AT CARAVAN PARK	\$ 385.00	MUNI
EFT11433	09/08/2017	WESTERN ENGINEERING CORRIGIN	PLANT PARTS AND REPAIRS	\$ 1,259.06	MUNI
EFT11434	09/08/2017	WESTERN MECHANICAL CORRIGIN	PLANT PARTS AND REPAIRS	\$ 23,377.76	MUNI
EFT11435	14/08/2017	JAYLINE (AUST) PTY LTD	FINAL INVOICE FOR ROLLOUT CARPET FLOOR COVERING FOR CREC	\$ 5,510.22	MUNI
EFT11436	17/08/2017	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 1,918.00	MUNI
EFT11437	23/08/2017	PUBLIC TRANSPORT AUTHORITY	TRANSWA TICKETING SALES FOR JULY 2017	\$ 430.15	TRUST
EFT11438	23/08/2017	SHIRE OF CORRIGIN	TRANSWA TICKETING COMMISSION FOR JULY 2017	\$ 67.70	TRUST
EFT11439	23/08/2017	A & M MEDICAL SERVICES PTY LTD	ADULT PADS FOR DEFIBRILLATOR AT SWIMMING POOL	\$ 146.00	MUNI
EFT11440	23/08/2017	A & M NELSON	PLANT PARTS AND REPAIRS	\$ 674.19	MUNI
EFT11441	23/08/2017	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	RATES RECOVERY AND ASSOCIATED LEGAL FEES	\$ 254.25	MUNI
EFT11442	23/08/2017	BF WALSH EARTHMOVING CONTRACTOR	PLANT HIRE	\$ 20,082.70	MUNI
EFT11443	23/08/2017	BEST OFFICE SYSTEMS	PHOTOCOPYING	\$ 1,033.50	MUNI
EFT11444	23/08/2017	BGC QUARRIES	53.48 TONNES OF 7MM WASHED GRANITE	\$ 4,571.70	MUNI
EFT11445	23/08/2017	BUNNINGS GROUP LIMITED	HARDWARE SUPPLIES	\$ 197.25	MUNI
EFT11446	23/08/2017	CHADWEN HOLDINGS TRUST	POSTAGE CHARGES FOR JULY, STATIONERY SUPPLIES	\$ 333.70	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2017

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT11447	23/08/2017	CORRIGIN OFFICE SUPPLIES	STATIONERY SUPPLIES	\$ 95.50	MUNI
EFT11448	23/08/2017	CORRIGIN ROADHOUSE	CATERING	\$ 174.00	MUNI
EFT11449	23/08/2017	DALWALLINU CONCRETE PTY LTD	PIPE CULVERTS, BOX CULVERTS, CULVERT LIDS	\$ 32,573.20	MUNI
EFT11450	23/08/2017	FIRST HEALTH SERVICES	CORRIGIN MEDICAL CENTRE SERVICE FEE FOR THE MONTH OF AUGUST 2017	\$ 10,498.55	MUNI
EFT11451	23/08/2017	FLICK ANTICIMEX PTY LTD	ANNUAL FACILITY FEES - SANITARY DISPOSAL UNITS	\$ 1,126.13	MUNI
EFT11452	23/08/2017	IGA CORRIGIN	REFRESHMENTS AND CATERING	\$ 51.41	MUNI
EFT11453	23/08/2017	JASON SIGNMAKERS	STREET SIGNS, POSTS AND BRACKETS TO SUIT	\$ 3,121.60	MUNI
EFT11454	23/08/2017	JR & A HERSEY PTY LTD	SAFETY EQUIPMENT, CLEANING SUPPLIES	\$ 549.91	MUNI
EFT11455	23/08/2017	LIWA AQUATICS	2017 / 2018 LIWA AQUATICS MEMBERSHIP, ANNUAL STATE CONFERENCE FEE	\$ 630.00	MUNI
EFT11456	23/08/2017	MARKETFORCE	ADVERTISING FOR EHO POSITION VACANCY	\$ 677.81	MUNI
EFT11457	23/08/2017	MCMILES INDUSTRIES PTY LTD	PLANT PARTS AND REPAIRS	\$ 9,940.26	MUNI
EFT11458	23/08/2017	MOORE STEPHENS	2017 FINANCIAL REPORTING AND BUDGET MANUALS	\$ 1,540.00	MUNI
EFT11459	23/08/2017	NEU-TECH AUTO ELECTRICS	PLANT PARTS AND REPAIRS	\$ 741.05	MUNI
EFT11460	23/08/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER CONSULTANCY - RESOLVE IT ISSUES	\$ 722.50	MUNI
EFT11461	23/08/2017	RPS AUSTRALIA EAST PTY LTD	ECONOMIC AND TOURISM DEVELOPMENT STRATEGY PROPOSAL	\$ 4,444.00	MUNI
EFT11462	23/08/2017	RURAL HEALTH WEST	RURAL HEALTH WEST ORGANISATIONAL MEMBERSHIP	\$ 100.00	MUNI
EFT11463	23/08/2017	STAPLES AUSTRALIA PTY LTD	STATIONERY SUPPLIES	\$ 333.64	MUNI
EFT11464	23/08/2017	STAR TRACK EXPRESS PTY LTD	FREIGHT CHARGES	\$ 63.04	MUNI
EFT11465	23/08/2017	THE WORKWEAR GROUP PTY LTD	UNIFORM ORDERS	\$ 279.75	MUNI
EFT11466	23/08/2017	TOOLMART AUSTRALIA PTY LTD	HARDWARE SUPPLIES	\$ 1,895.20	MUNI
EFT11467	23/08/2017	TWIN LOOP BINDING PTY LTD	2 BOXES OF BLACK 9.5MM TWIN LOOP WIRE BINDERS	\$ 66.66	MUNI
EFT11468	23/08/2017	WA CONTRACT RANGER SERVICES	RANGER SERVICES	\$ 537.62	MUNI
EFT11469	23/08/2017	WATERMAN IRRIGATION	2017 / 2018 STANDPIPE REMOTE ACCESS CHARGE	\$ 250.80	MUNI
EFT11470	23/08/2017	WESTERN MECHANICAL CORRIGIN	PLANT PARTS AND REPAIRS	\$ 4,897.70	MUNI
EFT11471	23/08/2017	DR T RAMAKRISHNA	INCENTIVE PAYMENT AS PER AGREEMENT	\$ 13,750.00	MUNI
EFT11472	31/08/2017	ABBOTT & CO PTY LTD	1000 RATES NOTICES WITH PERFORATIONS	\$ 598.00	MUNI
EFT11473	31/08/2017	ANCHOR PLASTICS PTY LTD	80 RECTANGULAR ASH URNS WITH CAPS	\$ 398.20	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2017

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT11474	31/08/2017	AVON WASTE	RUBBISH COLLECTION	\$ 22,504.57	MUNI
EFT11475	31/08/2017	BEST OFFICE SYSTEMS	PHOTOCOPYING	\$ 1,500.71	MUNI
EFT11476	31/08/2017	BITUTEK PTY LTD	SUPPLY 3000 LITRES OF CRS EMULSION	\$ 2,640.00	MUNI
EFT11477	31/08/2017	BM & KA NOTTLE	PURCHASE OF GRAVEL	\$ 8,409.50	MUNI
EFT11478	31/08/2017	BULYEE HALL COMMITTEE	ELECTRICITY USAGE DURING ROAD WORKS	\$ 265.30	MUNI
EFT11479	31/08/2017	CHADWEN HOLDINGS TRUST	LIBRARY SERVICES FOR THE MONTH OF JULY 2017	\$ 2,671.20	MUNI
EFT11480	31/08/2017	CORE BUSINESS AUSTRALIA	ASSESSMENT OF SHIRE ROAD ASSETS AFFECTED BY STORM EVENT - CLAIM NO. 7	\$ 17,414.13	MUNI
EFT11481	31/08/2017	CORRIGIN NEWSAGENCY	STATIONERY SUPPLIES	\$ 276.95	MUNI
EFT11482	31/08/2017	CORRIGIN PHARMACY	2017 / 2018 RATE INCENTIVE VOUCHER	\$ 100.00	MUNI
EFT11483	31/08/2017	CORRIGIN ROADHOUSE	CATERING	\$ 338.00	MUNI
EFT11484	31/08/2017	CORRIGIN TYREPOWER	PLANT PARTS AND REPAIRS	\$ 125.00	MUNI
EFT11485	31/08/2017	DEPT OF FIRE & EMERGENCY SERVICES	2017 / 2018 ESL 1ST QUARTER CONTRIBUTION	\$ 18,647.00	MUNI
EFT11486	31/08/2017	GREAT SOUTHERN FUEL SUPPLIES	2017 / 2018 RATE INCENTIVE VOUCHER	\$ 100.00	MUNI
EFT11487	31/08/2017	GWYDIR SHIRE COUNCIL	AUSTRALIAN RURAL ROAD GROUP MEMBERSHIP	\$ 500.00	MUNI
EFT11488	31/08/2017	HARRIS ZUGLIAN ELECTRICS	2017 / 2018 RATE INCENTIVE VOUCHER	\$ 100.00	MUNI
EFT11489	31/08/2017	IGA CORRIGIN	REFRESHMENTS AND CATERING	\$ 319.25	MUNI
EFT11490	31/08/2017	IT VISION USER GROUP INC	2017 / 2018 IT VISION USER GROUP SUBSCRIPTION	\$ 715.00	MUNI
EFT11491	31/08/2017	JESS'S NAILS AND BEAUTY	2017 / 2018 RATE INCENTIVE VOUCHER	\$ 100.00	MUNI
EFT11492	31/08/2017	JR & A HERSEY PTY LTD	SAFETY EQUIPMENT, HARDWARE SUPPLIES	\$ 798.24	MUNI
EFT11493	31/08/2017	KATEMS SUPERMARKET	REFRESHMENTS AND CATERING	\$ 13.28	MUNI
EFT11494	31/08/2017	LANDGATE	RURAL UV'S CHARGEABLE	\$ 566.30	MUNI
EFT11495	31/08/2017	LIBERTY OIL RURAL PTY LTD	PLANT PARTS AND REPAIRS	\$ 20.00	MUNI
EFT11496	31/08/2017	MALLEE TREE CAFE & GALLERY	CATERING	\$ 96.00	MUNI
EFT11497	31/08/2017	MOMAR AUSTRALIA PTY LTD	CLEANING PRODUCTS	\$ 1,370.60	MUNI
EFT11498	31/08/2017	NEU-TECH AUTO ELECTRICS	PLANT PARTS AND REPAIRS	\$ 1,758.51	MUNI
EFT11499	31/08/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	COMPUTER HARDWARE, COMPUTER CONSULTANCY	\$ 6,715.00	MUNI
EFT11500	31/08/2017	RAMM SOFTWARE PTY LTD	RAMM ANNUAL SUPPORT AND MAINTENANCE FEE	\$ 7,756.98	MUNI
EFT11501	31/08/2017	RE GEORGE	PLANT HIRE	\$ 5,742.24	MUNI
EFT11502	31/08/2017	SHIRE OF CORRIGIN - TRUST	2017 / 2018 KIDSPORT GRANT - TRANSFER TO TRUST	\$ 2,121.65	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF AUGUST 2017

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT11503	31/08/2017	SHIRE OF KONDININ	2017 LOCAL GOVERNMENT WEEK ROE ROC DINNER	\$ 947.52	MUNI
EFT11504	31/08/2017	STAPLES AUSTRALIA PTY LTD	STATIONERY SUPPLIES	\$ 92.94	MUNI
EFT11505	31/08/2017	STAR TRACK EXPRESS PTY LTD	FREIGHT CHARGES	\$ 51.85	MUNI
EFT11506	31/08/2017	THE WORKWEAR GROUP PTY LTD	UNIFORM ORDERS	\$ 197.00	MUNI
EFT11507	31/08/2017	VALLEY AIRCON & REFRIGERATION	REPAIR CREC REFRIGERATOR	\$ 620.95	MUNI
EFT11508	31/08/2017	WA CONTRACT RANGER SERVICES	RANGER SERVICES	\$ 1,332.36	MUNI
EFT11509	31/08/2017	WA LOCAL GOVERNMENT ASSOCIATION	2017 WALGA CONVENTION REGISTRATIONS	\$ 5,741.06	MUNI
EFT11510	31/08/2017	WATER CORPORATION OF WA	WATER USAGE	\$ 1,456.62	MUNI
EFT11511	31/08/2017	WESFARMERS KLEENHEAT GAS PTY LTD	LPG BULK GAS - CREC	\$ 543.87	MUNI
EFT11512	31/08/2017	WESTERN ENGINEERING CORRIGIN	2017 / 2018 RATE INCENTIVE VOUCHER	\$ 100.00	MUNI
EFT11513	31/08/2017	WESTERN MECHANICAL CORRIGIN	PLANT PARTS AND REPAIRS	\$ 839.93	MUNI
EFT11514	31/08/2017	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 820.00	MUNI
JNL	02/08/2017	PAYROLL	FORTNIGHTLY PAYROLL PAYMENTS	\$ 55,809.98	MUNI
JNL	16/08/2017	PAYROLL	FORTNIGHTLY PAYROLL PAYMENTS	\$ 56,277.32	MUNI
JNL	30/08/2017	PAYROLL	FORTNIGHTLY PAYROLL PAYMENTS	\$ 62,036.10	MUNI

\$ 536,806.31

MUNICIPAL ACCOUNT PAYMENTS	\$508,097.61
TRUST ACCOUNT PAYMENTS	\$ 497.85
LICENSING ACCOUNT PAYMENTS	\$ 28,210.85
STEVENSON TRUST ACCOUNT PAYMENTS	\$ -
	<u>\$536,806.31</u>



SHIRE OF CORRIGIN
NAB BUSINESS MASTERCARD
PAYMENTS OF ACCOUNTS BY CREDIT CARD
FOR THE STATEMENT PERIOD: 29 JUNE 2017 TO 28 JULY 2017

DATE	DETAILS	DESCRIPTION	AMOUNT
CARD NUMBER 4557-XXXX-XXXX-8080			
12/07/2017	DEPARTMENT OF WATER & ENVIRONMENTAL REGULATION	ANNUAL LICENCE FEE FOR CORRIGIN WASTE MANAGEMENT FACILITY	\$ 854.40
17/07/2017	DEPARTMENT OF WATER & ENVIRONMENTAL REGULATION	DUPLICATE PAYMENT OF ANNUAL LICENCE FEE, WILL BE REFUNDED	\$ 854.40
28/07/2017	ADINA APARTMENT HOTEL PERTH	ROOM HIRE - WANDRRA TENDER INTERVIEWS	\$ 303.60
	CARD FEE	MONTHLY CREDIT CARD FEE	\$ 9.00
		CREDIT CARD TOTAL	\$ 2,021.40
CARD NUMBER 4557-XXXX-XXXX-8098			
20/07/2017	OFFICEWORKS	FELT JOURNALS FOR CRC EVENT 29.08.2017	\$ 80.00
20/07/2017	OFFICEWORKS	JOURNALS & CARRY BAGS FOR CRC EVENT 29.08.2017	\$ 170.95
21/07/2017	OFFICEWORKS	IPAD - DOOR PRIZE FOR CRC EVENT 29.08.2017	\$ 427.95
	CARD FEE	MONTHLY CREDIT CARD FEE	\$ 9.00
		CREDIT CARD TOTAL	\$ 687.90
CARD NUMBER 4557-XXXX-XXXX-9989			
28/07/2017	IRRIGATION AUSTRALIA	IRRIGATION TRAINING - G LUDLOW & S MCMILES	\$ 2,220.00
	CARD FEE	MONTHLY CREDIT CARD FEE	\$ 9.00
		CREDIT CARD TOTAL	\$ 2,229.00
BILLING ACCOUNT			\$ -
TOTAL CREDIT CARD PAYMENTS			\$ 4,938.30

I, Catherine Ospina Godoy, Manager Finance, have reviewed the credit card payments and confirm that from the descriptions on the documentation provided that ;

- all transactions are expenses incurred by the Shire of Corrigin;
- all purchases have been made in accordance with the Shire of Corrigin policy and procedures;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no misuse of the any corporate credit card is evident .

Catherine
Ospina Godoy

22/ 08 /2017 .

Signature



Statement for

NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST &
AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MR ROBERT LESLIE PAULL
Account No: [REDACTED] 8080
Statement Period: 29 June 2017 to 28 July 2017
Cardholder Limit: \$10,000

Transaction record for: MR ROBERT LESLIE PAULL

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
12 Jul 2017	\$854.40	DWER - ENVIRONMENT REG PERTH	ANNUAL LICENCE FEE FOR CORRIGIN WASTE MANAGEMENT FACILITY				74940527192
17 Jul 2017	\$854.40	DWER - WATER PERTH	DOUBLE-UP PAYMENT, WILL BE REFUNDED - PUT TO 30600 (SEE ATTACHED EMAIL)				74940527195
28 Jul 2017	\$303.60	ADINA APARTMENT HOTE PERTH	HIRE OF MEETING ROOM FOR TENDER INTERVIEWS				74564457209
28 Jul 2017	\$9.00	CARD FEE					74557047209
Total for this period	\$2,021.40		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: 

Date: 9/8/17

209/21/01/M01176/S003223/006445



Statement for

NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST &
AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MISS TARYN LEANNE DAYMAN
Account No: [REDACTED] 8098
Statement Period: 29 June 2017 to 28 July 2017
Cardholder Limit: \$10,000

Transaction record for: MISS TARYN LEANNE DAYMAN

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
20 Jul 2017	\$80.00	OFWKS ONLINE 7901 BENTLEIGH E	JOURNALS FOR "FARMING FILES & FINE FOOD" EVENT 29.08.17				74363967201
20 Jul 2017	\$170.95	OFWKS ONLINE BENTLEIGH 03	JOURNALS + PAPER BAGS FOR "FARMING FILES & FINE FOOD" EVENT 29.8.17				74363967201
21 Jul 2017	\$427.95	OFWKS ONLINE BENTLEIGH 03	IPAD- DOOR PRIZE FOR "FARMING FILES & FINE FOOD" EVENT 29.8.17				74363967202
28 Jul 2017	\$9.00	CARD FEE					74557047209
Total for this period	\$687.90		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: *Dayman*

Date: *8/8/17*

209/21/01/M01176/S003224/1006447



Statement for

NAB Business Visa

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 1300 498 594 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST &
AEDT Saturday and Sunday

Fax 1300 363 658

Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MR GREGORY ALAN TOMLINSON

Account No: [REDACTED] 9989

Statement Period: 29 June 2017 to 28 July 2017

Cardholder Limit: \$10,000

Transaction record for: MR GREGORY ALAN TOMLINSON

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
28 Jul 2017	\$2,220.00	IRRIGATION AUSTRALIA MASCOT	IRRIGATION TRAINING FOR GAVIN LUDLOW & SHANE MCMALES				74693417208
28 Jul 2017	\$9.00	CARD FEE					74557047209
Total for this period	\$2,229.00		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: 

Date: 8/8/2017

209/21/01/M01176/S003225/1006449

SHIRE OF CORRIGIN



August
2017

MONTHLY FINANCIAL REPORT

Attachment for the Agenda item 8.1.4 for the Ordinary Council Meeting to be held on Tuesday 19 September 2017 commencing at 3.00pm in the Council Chambers.

Shire of Corrigin

Period Ending 31 August 2017

TABLE OF CONTENTS

Statement of Financial Activity

Note 1	Significant Accounting Policies
Note 2	Graphical Representation
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Information on Borrowings
Note 6	Budget Amendments
Note 7	Receivables
Note 8	Grants and Contributions
Note 9	Cash Backed Reserves
Note 10	Capital Disposals and Acquisitions
Note 11	Trust

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

Shire of Corrigin
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
Period Ending 31 August 2017

	Note	Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		1,840	0	408	408	100.00%	
General Purpose Funding		908,849	205,037	205,187	150	0.07%	
Law, Order and Public Safety		188,232	300	549	249	45.36%	
Health		298,797	4,164	59,833	55,669	93.04%	▲
Education and Welfare		144,532	32,294	37,384	5,090	13.62%	
Housing		116,120	18,600	16,786	(1,814)	(10.81%)	
Community Amenities		212,004	2,000	5,029	3,029	60.23%	
Recreation and Culture		103,623	3,140	4,853	1,713	35.30%	
Transport		4,136,763	321,296	310,009	(11,287)	(3.64%)	
Economic Services		115,837	2,650	3,461	811	23.43%	
Other Property and Services		134,370	7,500	11,740	4,240	36.12%	
Total (Excluding Rates)		6,360,967	596,981	655,239	58,258		
Operating Expense							
Governance		(755,914)	(132,244)	(131,444)	800	0.61%	
General Purpose Funding		(71,116)	(14,418)	(14,844)	(426)	(2.87%)	
Law, Order and Public Safety		(151,271)	(36,562)	(36,097)	465	1.29%	
Health		(678,881)	(148,073)	(86,985)	61,088	70.23%	▼
Education and Welfare		(309,510)	(70,127)	(39,317)	30,810	78.36%	▼
Housing		(236,909)	(15,591)	(15,237)	354	2.32%	
Community Amenities		(623,466)	(88,004)	(86,933)	1,071	1.23%	
Recreation and Culture		(1,732,708)	(121,954)	(135,406)	(13,452)	(9.93%)	
Transport		(3,466,418)	(202,498)	(293,968)	(91,470)	(31.12%)	▲
Economic Services		(430,114)	(38,829)	(50,166)	(11,337)	(22.60%)	▲
Other Property and Services		(74,264)	(12,498)	(94,675)	(82,177)	(86.80%)	▲
Total		(8,530,571)	(880,797)	(985,072)	(104,275)		
Funding Balance Adjustment							
Add back Depreciation		3,367,107	0	0	0		
Adjust (Profit)/Loss on Asset Disposal	10/A	67,321	0	0	0		
Adjust Provisions and Accruals					0		
Net Operating (Ex. Rates)		1,264,824	(283,816)	(329,833)	(46,017)		
Capital Revenues							
Proceeds - Disposal of Assets	10/A	418,000	0	0	0		
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	9	99,527	0	0	0		
Total		517,527	0	0	0		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	10	(320,980)	(39,801)	(38,314)	1,487	3.88%	
Plant and Equipment	10	(268,595)	0	(13,273)	(13,273)	(100.00%)	▲
Furniture and Equipment	10	(25,000)	0	(5,009)	(5,009)	(100.00%)	
Infrastructure Assets - Roads	10	(3,683,701)	(220,000)	(77,946)	142,054	182.25%	▼
Infrastructure Assets - Other	10	(531,696)	0	(1,138)	(1,138)		
Repayment of Debentures	5	(164,702)	0	0	0		
Transfer to Reserves	9	(425,439)	(45,795)	(45,795)	(0)	(0.00%)	
Total		(5,420,113)	(305,596)	(181,475)	124,121		
Net Capital		(4,902,586)	(305,596)	(181,475)	124,121		
Total Net Operating + Capital		(3,637,762)	(589,412)	(511,308)	78,104		
Rate Revenue		2,476,944	0	0	0		
Opening Funding Surplus(Deficit)		1,160,818	1,160,819	1,160,818	(1)	(0.00%)	
Closing Funding Surplus(Deficit)	3	(0)	571,407	649,510	78,103		

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads (unsealed)	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation facilities and services to members of Council;
other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

Food quality and pest control, meat inspection of abattoirs, and administration of the Eastern Districts Regional Health Scheme and provision of various medical facilities.

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Contributions towards the operation of the Senior Citizens centre and Frail Care Facility , assistance to the Family Day Care Centre, Occassional Day Care Centre and Playgroup as well as donations to other voluntary services.

HOUSING

Maintenance of staff and rental housing.

COMMUNITY AMENITIES

Rubbish collection services, operation of refuse disposal sites, noise control, administration of the town planning scheme, naintenance of the cemetery, maintenance of public conveniences and town water drainage, as well as the community bus.

RECREATION AND CULTURE

Maintenance of halls, swimming pool, recreation centres, various reserves and contracting of the library service.

TRANSPORT

Construction and maintenance of streets, roads, bridges, depot and airstrip, cleaning and lighting of streets, and the provision of police licensing services.

ECONOMIC SERVICES

Provision of tourism facilities, area promotion, building control, saleyards, noxious weed control, vermin control, screening plant, standpipes, Development Officer and Community Resource Centre

OTHER PROPERTY & SERVICES

Private Works operations, plant repairs and operation costs.

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

Note 3: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)			
2017-18			
Note	This Period	Last Period	Same Period Last Year
	\$	\$	\$
Current Assets			
Cash Unrestricted	1,358,308	1,198,994	360,078
Cash Restricted	1,373,808	1,373,808	1,301,148
Investments			
Receivables - Rates and Rubbish	106,099	115,269	75,688
Receivables -Other	80,120	170,771	290,299
Inventories	54,410	44,583	64,936
	2,972,745	2,903,426	2,092,149
Less: Current Liabilities			
Payables	(429,494)	(218,440)	(239,737)
Provisions	(519,932)	(572,154)	(539,611)
	(949,426)	(790,594)	(779,347)
Less: Cash Restricted	(1,373,808)	(1,373,808)	(1,301,148)
Net Current Funding Position	649,511	739,024	11,654

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Institution	Maturity Date	Portfolio %
(a) Cash Deposits									
Business Mgt Account	2.50%	1,357,862				1,357,862	NAB	Call	36.54%
Cash Maximiser		0				0	NAB	Call	0.00%
Trust				50,965		50,965	NAB	Call	1.37%
Trust-Edna Stephenson				930,807		930,807	NAB	Call	25.05%
Trust - Police Licensing				2,544		2,544	NAB	Call	0.07%
(b) Term Deposits									
TD 2253682	2.40%		1,373,881			1,373,881	Bendigo	27/09/2017	36.97%
(c) Investments									
Total		1,357,862	1,373,881	984,316	0	3,716,059			
Portfolio %		37%	37%	26%	0%				

Comments/Notes - Investments

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

Note 5: Information on Borrowings

(a) Debenture Repayments

Particulars	Interest Rate	Maturity Date	Principal 1-Jul-17	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
					2017-18 Actual \$	2017-18 Budget \$	2017-18 Actual \$	2017-18 Budget \$	2017-18 Actual \$	2017-18 Budget \$
Community Amenities										
Loan 101 - Land Sub Division	6.49%	27/07/2018	141,710		45,795	93,017	95,915	48,693	5,059	12,937
Recreation & Culture										
New Loan -102	4.64%	29/06/2034	1,803,659		0	71,685	1,803,659	1,731,974	0	86,082
			1,945,369	0	45,795	164,702	1,899,574	1,780,667	5,059	99,019

All debenture repayments are to be financed by general purpose revenue.

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

Note 5: Information on Borrowings

(b) New Debentures - 2015/16

Particulars/Purpose	Amount Borrowed Budget	Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used Budget	
Recreation & Events Centre								

(c) Unspent Debentures

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the National Australia bank does exist. It is not anticipated that this facility will be required to be utilised during 2015/16.

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

Note 6: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

[illegible]

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

Note 7: RECEIVABLES

Receivables - Rates and Rubbish

	Current 2017-18	Previous 2016-17
	\$	\$
Opening Arrears Previous Years	122,779	85,146
Rates Levied this year	(2,031)	2,496,308
<u>Less</u> Collections to date	(8,847)	(2,458,675)
Equals Current Outstanding	111,901	122,779
 Net Rates Collectable	 111,901	 122,779
% Collected	7.33%	95.24%

Receivables - General

	\$ Current	\$ 30 Days	\$ 60 Days	\$ 90+Days	\$
	7,467	3,871	649	4,863	(3,817)
Total Outstanding					13,034

Amounts shown above include GST (where applicable)

Comments/Notes - Receivables Rates and Rubbish

Note 7 - Reivable - Rates and rubbish - currently represents September figures and will be updated with October figures once finalised

The graph reflects all rates income received, with the exception of ESL and Sport Levy

Rates received in advance is reflected when funds are received

Comments/Notes - Receivables General

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

Note 8: GRANTS AND CONTRIBUTIONS

Program/Details GL	Provider	Approval Yes No (Yes/No)	2017-18 Budget	Variations Additions (Deletions)	Recoup Status	
					Received	Not Received
GENERAL PURPOSE FUNDING			\$	\$	\$	\$
Legal Fees	Ratepayers reimbursement	Yes	5,000		(0)	5,000
Grants Commission	Grants Commission	Yes	818,549		204,637	613,912
GOVERNANCE						
Thank a Volunteer Day	Dept for Communities	No	840		0	840
Membership Reimbursement		No	50		408	(358)
Misc Income		No	50		0	50
LAW, ORDER, PUBLIC SAFETY						
FESA Operational & Capital Grant	FESA	Yes	179,674		0	179,674
HEALTH						
EDRH Scheme Income	RoeROC Shires	Yes	226,197		56,937	169,260
					0	0
Bendering Tip Income	RoeROC Shires	Yes	67,500		0	67,500
HOUSING						
Other Housing Reimbursements	Housing Tennats	Yes	1,200		624	576
EDUCATION AND WELFARE						
Resource Centre Funding	Dept of Regional Dev & Lan	Yes	104,052		26,229	77,823
Other CRC grant funding	Various	Yes	5,060		4,642	418
COMMUNITY AMENITIES						
					0	0

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

Note 8: GRANTS AND CONTRIBUTIONS

Program/Details GL	Provider	Approval Yes No	2017-18 Budget	Variations Additions (Deletions)	Recoup Status	
					Received	Not Received
		(Yes/No)	\$	\$	\$	\$
RECREATION AND CULTURE						
Pool Subsidy Income	Dept of Finance	No	32,000		0	0
Regional Bicycle Network Grant Income		No	500		0	32,000
Library Reimbursement	Corrigin Library	No	50		0	500
Other Recreation Misc Income	Various Clubs	No	19,600		86	50
End of Year Street Party Funding	Roadwise	No	1,000		0	19,514
						1,000
TRANSPORT						
Direct Grant	MRWA	Yes	91,104		0	91,104
Regional Road Group	MRWA	Yes	376,513		0	376,513
Roads to Recovery	Dept Trans & Reg Serv.	Yes	745,877		295,877	450,000
WANDRRA Reimbursement	MRWA	Yes	2,847,394		0	2,847,394
Misc Income (lighting Subsidy)	MRWA	Yes	4,117		0	4,117
Regional Bicycle Network Funding		Yes	37,553		7,511	30,042
ECONOMIC SERVICES						
Corrigin Watering project		No	85,062		0	85,062
Drum Muster Income	AgSafe	Yes	2,631		0	2,631
OTHER PROPERTY & SERVICES						
Diesel Fuel Rebate Income	ATO	No	33,000		1,480	31,520
Ambulance Fuel Reimbursements	St Johns Ambulance	Yes	500		0	500
TOTALS			5,685,073	0	598,431	5,086,642

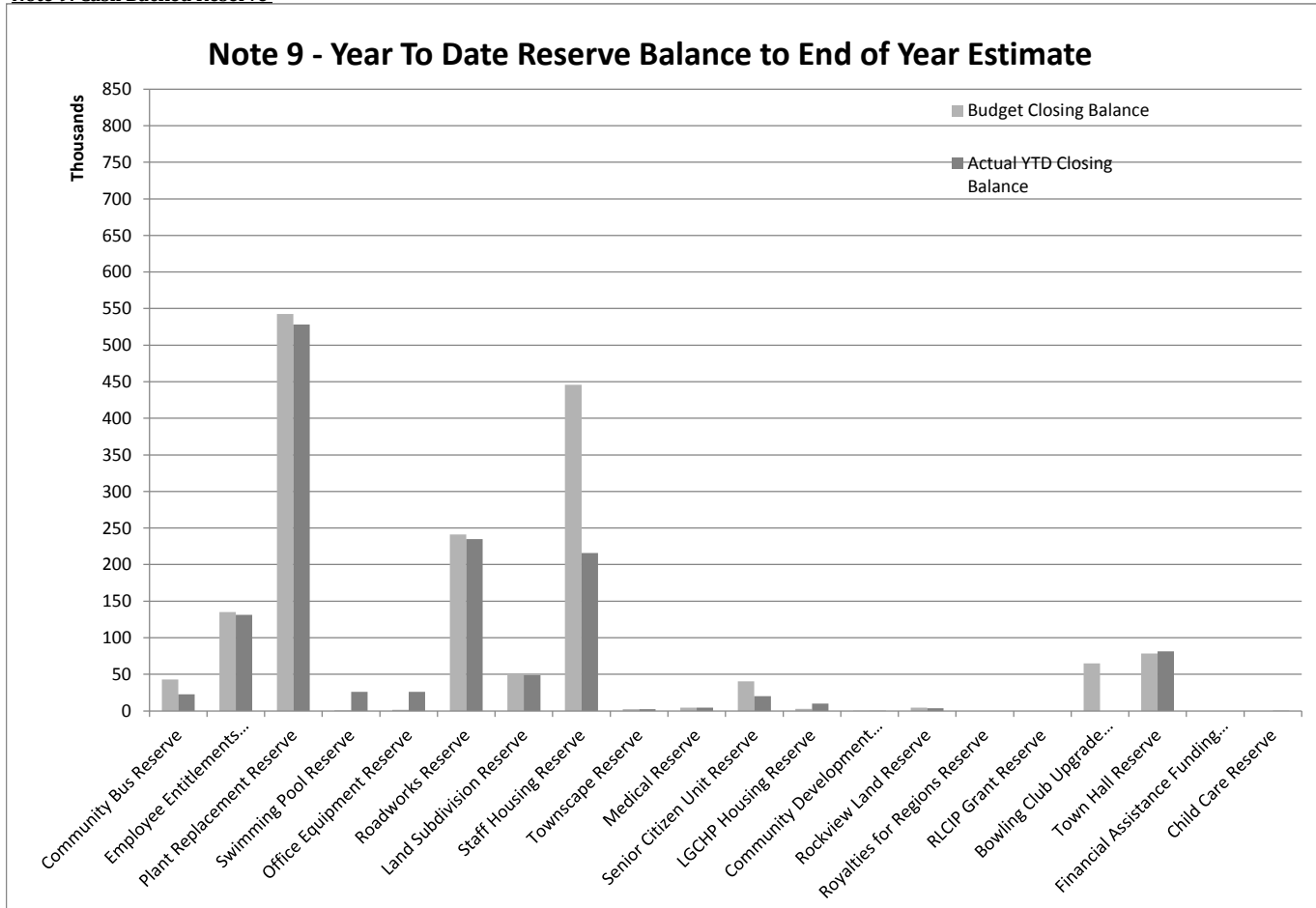
Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

Note 9: Cash Backed Reserve

Name	Budget Opening Balance	Actual Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$		\$	\$	\$	\$	\$	\$	\$	\$
Community Bus Reserve	22,462	22,462	614	0	20,000	0	0	0	43,077	22,462
Employee Entitlements Reserve	131,328	131,328	3,591	0	0	0	0	0	134,919	131,328
Plant Replacement Reserve	528,322	528,322	14,446	0	0	0	0	0	542,768	528,322
Swimming Pool Reserve	25,991	25,991	711	0	0	0	26,000	0	702	25,991
Office Equipment Reserve	25,921	25,921	709	0	0	0	25,000	0	1,629	25,921
Roadworks Reserve	234,793	234,793	6,420	0	0	0	0	0	241,212	234,793
Land Subdivision Reserve	49,066	49,066	1,342	0	0	0	0	0	50,407	49,066
Staff Housing Reserve	215,715	215,715	5,898	0	250,000	0	26,027	0	445,586	215,715
Townscape Reserve	2,497	2,497	68	0	0	0	0	0	2,565	2,497
Medical Reserve	4,440	4,440	121	0	0	0	0	0	4,561	4,440
Senior Citizen Unit Reserve	20,000	20,000	547	0	20,000	0	0	0	40,547	20,000
LGCHP Housing Reserve	9,854	9,854	269	0	0	0	7,500	0	2,623	9,854
Community Development Reserve	168	168	5	0	0	0	0	0	173	168
Rockview Land Reserve	3,589	3,589	98	0	1,000	0	0	0	4,687	3,589
Royalties for Regions Reserve	0	0	0	0	0	0	0	0	0	0
RLCIP Grant Reserve	0	0	0	0	0	0	0	0	0	0
Bowling Club Upgrade Reserve	0	0	0	0	65,000	0	0	0	65,000	0
Town Hall Reserve	81,253	81,253	2,222	0	10,000	0	15,000	0	78,475	81,253
Financial Assistance Funding Reserve	0	0	0	0	0	0	0	0	0	0
Child Care Reserve	38	38	1	0	0	0	0	0	39	38
Bendering Tip Reserve	18,373	18,373	502	0	21,875	0	0	0	40,751	18,373
Recreation & Events Centre Loan Reserve	0	0	0	0	0	0	0	0	0	0
	1,373,808	1,373,808	37,563	0	387,875	0	99,527	0	1,699,719	1,373,808

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

Note 9: Cash Backed Reserve



Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions Information				Summary Acquisitions	Current Budget				
Grants	Reserves	Borrowing	Total		Budget	YTD Budget	Actual	Variance	Variance Movement
\$	\$	\$	\$		\$	\$	\$	\$	
				Property, Plant & Equipment					
0	0	0	0	Land for Resale	0	0	0	0	
0	0	0	0	Land and Buildings	320,980	39,801	38,314	(1,487)	▼
0	0	0	0	Plant & Property	268,595	0	13,273	13,273	▲
0	0	0	0	Furniture & Equipment	25,000	0	5,009	5,009	▲
				Infrastructure					
0	0	0	0	Roadworks	3,683,701	220,000	77,946	(142,054)	▼
0	0	0	0	Other Infrastructure	531,696	0	1,138	1,138	▲
0	0	0	0	Totals	4,829,972	259,801	135,679	(124,122)	▼

Comments - Capital Acquisitions

Contributions				Land & Buildings	Current Budget				
Grants	Reserves	Borrowing	Total		This Year				
\$	\$	\$	\$		Budget	YTD Budget	Actual	Variance	Variance Movement
				0 Infant Health Celiling Replacement	10,241	0	0	0	
				0 36 Camm St Flooring & Blind	18,027	0	0	0	
				14 Courboulos Air Conditioner	3,400	0	0	0	
				36 Jose St Air Conditioners	7,500	0	0	0	
				0 Office Carpet Replacement	2,500	0	0	0	
				0 Recreation & Events Centre	24,521	5,000	1,290	(3,710)	▼
				0 Dental Surgery Fence	5,445	0	0	0	
				0 Gorge Rock Toilets	43,510	0	0	0	
				0 Rotary Park Toilets	136,006	0	0	0	
				0 Depot Shed & Chemical Shed	0	0	0	0	
				0 Depot Office / toilet	54,830	34,801	29,105	(5,696)	▼
				0 Admin / crc phone upgrade	15,000	0	0	0	
				0 FESA Fire Shed	0	0	7,918	7,918	▲
0	0	0	0	Totals	320,980	39,801	38,314	(1,487)	▼

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Plant & Equipment	Current Budget				
					This Year				
Grants	Reserves	Borrowing	Total		Budget	YTD Budget	Actual	Variance (Under)Over	Variance Movement
\$	\$	\$	\$		\$	\$	\$	\$	
			0	Water Tanker Trailer	70,000	0	0	0	
			0	Tipper CR23	140,000	0	0	0	
			0	Traffic Counters	11,595	0	0	0	
			0	Rubbish Trailers / Bins	0	0	13,273	13,273	▲
			0	Small Equipment Purchases					
			0	>\$3000	11,000	0	0	0	
			0	DCEO Vehicle	36,000	0	0	0	
0	0	0	0	Totals	268,595	0	13,273	13,273	▲

Contributions				Furniture & Equipment	Current Budget				
					This Year				
Grants	Reserves	Borrowing	Total		Budget	YTD Budget	Actual	Variance (Under)Over	Variance Movement
\$	\$	\$	\$	Recreation & Events Centre F&E	\$	\$	\$	\$	
			0	Server	0		5,009	5,009	▲
			0		25,000	0	0	0	▼
0	0	0	0	Totals	25,000	0	5,009	5,009	▲

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Roads	Current Budget				
					This Year				
Grants	Reserves	Borrowing	Total		Budget	YTD Budget	Actual	Variance (Under)Over	Variance Movement
\$	\$	\$	\$		\$	\$	\$	\$	
			0	Bulyee/Quarirdaing Rd	518,931	100,000	66,665	(33,335)	▼
			0	WANDRRA Expenditure	2,600,000	70,000	0	(70,000)	▼
	0		0	Grain Frieight Route Road Upgrades	0	0	204	204	▲
			0	Gills Road Intersection	0	0	9,525	9,525	▲
			0	Corrigin Naremben Road	564,770	50,000	0	(50,000)	▼
			0	Lomos South Road	0	0	1,202	1,202	▲
			0	Corrigin South Road	0	0	350	350	▲
0	0	0	0	Totals	3,683,701	220,000	77,946	(142,054)	▼

Contributions				Other Infrastructure	Current Budget				
					This Year				
Grants	Reserves	Borrowing	Total		Budget	YTD Budget	Actual	Variance (Under)Over	Variance Movement
\$	\$	\$	\$		\$	\$	\$	\$	
			0	CREC Landscaping	4,715	0	1,031	1,031	▲
			0	Oval Playground Retic	9,231	0	0	0	
			0	CREC Carparking	17,610	0	0	0	
			0	Netball Court Upgrade	92,077	0	0	0	
			0	Netball Court Retaining wall	114,323	0	0	0	
			0	Oval lighting upgrade	36,514	0	0	0	
			0	Goyder St Footpaths	42,382	0	0	0	
			0	Rotary Park Parking upgade	3,630	0	0	0	
			0	Interactive Corrigin Signage	5,000	0	0	0	
			0	Corrigin Watering Project	121,518	0	0	0	
			0	Dam Bush Track Restore	5,596	0	0	0	
			0	Swimming Pool refurbishment	79,100	0	107	107	▲
0	0	0	0	Totals	531,696	0	1,138	1,138	▲

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

Note 10A: Actual Profit / Loss on Asset Disposal

By Program	Profit(Loss) of Asset Disposal					
	Net Book Value Budget	Net Book Value Actuals	Proceeds Budget	Proceeds Actuals	Profit Budget (Loss)	Profit Actuals (Loss)
Health	\$	\$	\$	\$	\$	\$
EHO Vehicle	15,072	0	15,000	0	(72)	0
Housing						
Staff House	293,450		250,000	0	(43,450)	0
Other Property & Services						
Water Truck - CR66	93,674		20,000		(73,674)	0
Tipper - CR23	12,945		23,000		10,055	0
Vehicle - 2CR	10,180	0	20,000		9,820	0
Unclassified						
Granite Rise Land	60,000		90,000		30,000	0
	485,321	0	418,000	0	(67,321)	0

By Class	Profit(Loss) of Asset Disposal					
	Net Book Value	Net Book Value Actuals	Proceeds	Proceeds Actuals	Budget Profit (Loss)	Actual Profit (Loss)
	\$		\$		\$	\$
Plant & Equipment	425,321	0	328,000	0	(97,321)	0
Sale of Land	60,000	0	90,000	0	30,000	0
					0	0
	485,321	0	418,000	0	(67,321)	0

Summary

Profit on Asset Disposals
Loss on Asset Disposals

Profit (Loss)	Actuals Profit (Loss)
\$	
49,875	0
-117,196	0
-67,321	0

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 31 August 2017

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-17	Amount Received	Amount Paid	Closing Balance 30-Jun-18
	\$	\$	\$	\$
B.C.I.T.F	(2)	60	(1)	57
BRB	43	123	(113)	53
Bus Ticketing	41	654	(594)	101
Police Licensing	21,137	130,251	(148,845)	2,544
Single Units Units - Bonds	308	0	0	308
Corrigin Community Development Fund	19,103	0	0	19,103
Friends of the Cemetry	2,510	0	0	2,510
Edna Stevenson Educational Trust	931,427	1,579	(2,200)	930,807
Corrigin Disaster Fund	10,929	0	0	10,929
Facility Bonds	15,036	150	0	15,186
Building Bonds	50	0	0	50
Council Nomination Deposits	0	0	0	0
Kidsports	2,683	2,000	(1,365)	3,318
	1,003,265	134,817	(153,118)	984,965

Items held in Trust on behalf of the Edna Stevenson Educational Trust

1 Pearl Necklace
8 Silver Pendants
163 Opal Stones

Financial summary of detailed accounts to follow

Reporting Program	Operating (Recurring)					Investing (Capital)					Financing (Cash Reserves)					Conversion Operating to Rate Setting					Result By Reporting Program and Overall Result				
	Revenue					Proceeds from Disposal					Financing Inward					Gains on Disposal et al.					Net Revenue, Proceeds Transfers etc.				
	Budget 2017-18					Actual 2016-17					YTD Budget					Budget 2017-18					Actual 2016-17				
	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17
Governance	408	0	1,840	6,933	1,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	408	0	1,840	6,933	1,500
General Purpose Funding	205,187	205,037	3,385,793	5,060,611	4,129,991	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	205,187	205,037	3,385,793	5,060,611	4,129,991
Law Order & Public Safety	549	300	188,232	46,688	178,299	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	549	300	188,232	46,688	178,299
Health	59,833	4,164	298,797	267,810	315,539	0	0	15,000	15,455	15,000	0	0	0	0	0	0	0	0	771	0	59,833	4,164	313,797	282,493	330,539
Education & Welfare	37,384	32,294	144,532	173,638	154,061	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	37,384	32,294	144,532	173,638	154,061
Housing	16,786	18,600	116,120	97,403	98,960	0	0	250,000	0	250,000	0	0	33,527	0	0	0	0	0	0	0	16,786	18,600	399,647	97,403	348,960
Community Amenities	5,029	2,000	212,004	187,752	192,922	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,029	2,000	212,004	187,752	192,922
Recreation & Culture	4,853	3,140	103,623	230,499	198,684	0	0	0	0	0	0	0	41,000	0	0	0	0	0	0	0	4,853	3,140	144,623	230,499	198,684
Transport	310,009	321,296	4,136,763	1,692,215	1,695,634	0	0	43,000	0	0	0	0	0	327,226	348,987	0	0	10,055	0	0	310,009	321,296	4,169,708	2,019,441	2,044,621
Economics Services	3,461	2,650	115,837	46,867	61,965	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,461	2,650	115,837	46,867	61,965
Other Property & Services	11,740	7,500	134,370	150,265	235,900	0	0	110,000	106,687	148,727	0	0	25,000	0	0	0	0	39,820	12,188	45,270	11,740	7,500	229,550	244,765	339,357
Surplus/Deficit B/Fwd																					1,160,818	1,160,818	1,160,818	328,724	384,716
Total	655,239	596,981	8,837,911	7,960,680	7,263,455	0	0	418,000	122,142	413,727	0	0	99,527	327,226	348,987	0	0	49,875	12,959	45,270	1,816,057	1,757,799	10,466,381	8,725,814	8,365,615

Reporting Program	Expenses					Purchases/Construction					Financing Outward					Depn. & Losses et al.					Net Expenses, Assets, Transfers etc.				
	Budget 2017-18					Actual 2016-17					YTD Budget					Budget 2017-18					Actual 2016-17				
	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17
Governance	131,444	132,244	755,914	620,513	723,232	0	0	0	0	0	0	0	0	0	0	0	0	990	1,360	175	131,444	132,244	754,924	619,152	723,057
General Purpose Funding	14,844	14,418	71,116	51,471	50,473	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14,844	14,418	71,116	51,471	50,473
Law Order & Public Safety	36,097	36,562	151,271	132,513	168,824	7,918	0	0	69,900	16,080	0	0	0	0	0	0	0	6,009	6,008	6,009	44,015	36,562	145,262	196,404	178,895
Health	86,985	148,073	678,881	607,671	720,986	0	0	15,686	49,623	82,952	0	0	22,498	18,479	20,119	0	0	41,297	52,154	51,843	86,985	148,073	675,769	623,619	772,214
Education & Welfare	39,317	70,127	309,510	317,573	328,368	0	0	0	7,792	6,325	0	0	20,548	20,001	20,001	0	0	73,503	74,822	75,798	39,317	70,127	256,555	270,544	278,896
Housing	15,237	15,591	236,909	125,377	198,865	0	0	28,927	3,963	344,743	0	0	256,167	145,940	2,177	0	0	142,916	110,897	162,214	15,237	15,591	379,088	164,383	383,571
Community Amenities	86,933	88,004	623,466	505,495	567,314	13,273	0	0	13,273	14,236	45,795	45,795	114,973	98,945	99,124	0	0	17,848	18,648	13,995	146,001	133,799	720,591	599,065	666,679
Recreation & Culture	135,406	121,954	1,732,708	1,815,161	1,332,674	7,437	5,000	378,091	366,321	406,439	0	0	149,618	105,190	80,399	0	0	650,152	891,956	293,297	142,844	126,954	1,610,261	1,394,715	1,526,215
Transport	293,968	202,498	3,466,418	3,049,163	2,689,013	77,946	220,000	3,947,678	2,230,422	2,201,426	0	0	20,934	130,447	71,950	0	0	2,023,817	1,949,005	1,473,798	371,914	422,498	5,411,213	3,461,027	3,488,591
Economics Services	50,166	38,829	430,114	288,938	407,262	0	0	315,260	56,178	111,726	0	0	0	0	0	0	0	68,684	76,182	67,714	50,166	38,829	676,690	268,934	451,275
Other Property & Services	94,675	12,498	74,268	117,725	183,347	29,105	34,801	144,330	236,842	257,365	0	0	5,403	38,974	14,336	0	0	459,087	477,860	609,299	123,780	47,299	-235,088	-84,319	-154,251
Total	985,072	880,797	8,530,575	7,631,598	7,370,359	135,679	259,801	4,829,972	3,034,314	3,441,292	45,795	45,795	590,141	557,975	308,107	0	0	3,484,303	3,658,891	2,754,142	1,166,547	1,186,393	10,466,381	7,564,996	8,365,615
Surplus/Deficit	-329,833	-283,816	307,336	329,083	-106,904																649,511	571,407	-0	1,160,818	-0

Job	G/L	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - GOVERNANCE					
							VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
							408	100.00%		408	0	GOVERNANCE TOTAL INCOME
							800	0.61%		(131,444)	(132,244)	GOVERNANCE TOTAL EXPENDITURE
I04 · GOVERNANCE												
I041 · Members												
	04152	Thank a Volunteer Day Funding Income	0	0	840	0	500	0				
	04151	Reimbursements Income	408	0	50	3,695	50	408	100.00%	▲		
	04150	Misc Income - Governance	0	0	50	3,238	50	0				
	04153	Shire Shirts Income	0	0	900	0	900	0				
	04154	Reform Grant Income	0	0	0	0	0	0				
	04155	LGIS Entitlement	0	0	0	0	0	0				
		Gain on Disposal of Assets						0				
	Total I041 · Members		408	0	1,840	6,933	1,500	408	100.00%	▲		
E04 · GOVERNANCE.												
E040 · Membership												
	04100	Admin Allocated - Members	87,738	92,039	517,828	434,754	463,799	-4,301	4.67%	▼		
	04101	Members Sitting Fees Paid	0	0	28,318	28,000	28,000	0				
	04102	President's Allowance paid	0	0	7,500	7,500	7,500	0				
	04103	Deputy President's Allowance paid	0	0	1,875	1,750	1,875	0				
	04104	Members Travelling Expenses paid	0	0	1,683	896	2,001	0				
	04121	Members ICT Allowance	0	0	7,000	7,000	7,000	0				
	04105	Members Conference Expenses	3,769	5,000	9,500	5,644	9,500	-1,231	24.62%	▼		
	04106	Training Expenses of Members Expense	2,857	3,000	10,000	2,957	6,500	-143	4.77%	▼		
	04107	Council Election Expenses	0	0	5,000	0	1,000	0				
	04108	Members Refreshments & Receptions Expense	2,416	5,500	22,000	22,688	32,000	-3,084	56.07%	▼		
J04109	04109	Maintenance - Council Chambers Expense	2,098	2,984	14,128	8,348	10,612	-886	29.68%	▼		
	04110	Members - Insurance Expense	3,911	3,911	3,911	3,911	3,911	0	0.01%	▼		
	04111	Members - Subscriptions, Donations Expense	16,955	19,810	25,612	19,309	25,773	-2,855	14.41%	▼		
	04112	Members - Postage Expense	0	0	0	111	500	0				
	04113	Members - Printing & Stationery Expense	0	0	100	13	6,800	0				
	04114	Gifts Expense	0	0	1,000	491	1,000	0				
	04115	Members Shirts Expense	0	0	1,600	0	1,600	0				
J04116	04116	Thank a Volunteer Day Expenses	0	0	840	1,145	500	0				
			0	0	0	0	0	0				
	04119	RoeROC Contributions	0	0	15,000	0	20,000	0				
	04118	Members - Consultancy Fees	11,750	0	40,056	35,604	50,806	11,750	(100.00%)	▲	Pending Reversal of Accrued expenses (reflected in 16/17)	
			0	0	0	0	0	0				
	04120	Professional Photo's	0	0	1,980	0	1,980	0				
	04117	Depreciation - Members	0	0	583	583	175	0				
		E041952 - Loss on Sale of Assets	0	0	0	0	0	0				
	Total E040 · Membership		131,494	132,244	715,514	580,704	682,832	-749	0.57%	▼		

Job G/L

I04 · OTHER GOVERNANCE

I042 · Other Governance

Total I042 · Other Governance

E04 · OTHER GOVERNANCE.

E040 · Other Governance

04200 Audit Fees Expense

04201 Advertising - Public Notices Expense

Total E040 · Other Governance

YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - GOVERNANCE			
					0			
					0			
0	0	0	0	0	0			
					0			
					0			
0	0	30,400	30,235	30,400	0			
-51	0	10,000	9,573	10,000	-51	(100.00%)	▼	
-51	0	40,400	39,808	40,400	-51	(100.00%)	▼	

	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - GENERAL PURPOSE FUNDING					
						VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
						150	0.07%		205,187	205,037	GPF TOTAL INCOME
						(426)	(2.87%)		(14,844)	(14,418)	GPF TOTAL EXPENDITURE
Income											
I03 · GENERAL PURPOSE FUNDING											
I030 · Rates											
03106	Income - Gross Rental Value (GRV)	0	0	2,516,944	2,398,968	2,398,556	0				
03121	Account Enquiry Fees Income	100	0	2,000	2,573	2,000	100	100.00%	▲		
03113	Legal Fees Income	0	0	5,000	7,875	4,500	0	100.00%	▼		
03115	Penalty Interest Raised on Rates - Income	271	200	7,600	10,545	2,500	71	26.28%	▲		
03112	Less Discount Allowed	0	0	-40,000	-57,200	-60,000	0				
03116	Rates Written-off Income	0	0	0	0	0	0				
03118	Instalment Interest Income	0	0	4,610	4,610	3,500	0				
03122	ESL Levied Income	0	0	30,512	0	0	0				
03114	Ex-Gratia Rates Income	0	0	0	29,065	27,547	0				
03120	Pens Deferred Rates Interest Income	0	0	0	281	0	0				
03117	Back Rates Levied Income	0	0	0	0	0	0				
03119	Rates Administration Fee Income	0	0	2,816	2,820	2,500	0				
					0						
Total I030 · Rates		371	200	2,529,482	2,399,537	2,381,103	171	46.14%	▲		
Expense											
E03 · GENERAL PURPOSE FUNDING.											
E030 · Rates											
03100	Expense - Admin Allocated - Rates	6,881	7,218	40,611	34,096	36,373	-337	4.67%	▼		
03101	Rates Postage & Stationery Expense	601	0	1,605	1,605	1,300	601	(100.00%)	▲		
03102	Valuation Expenses	7,152	7,200	8,100	6,930	8,100	-48	0.67%	▼		
03103	Title Searches Expenses	0	0	0	389	200	0				
03104	Legal Fees Expenses	210	0	200	8,450	4,500	210	(100.00%)	▲		
03105	Rates Bad Debts Expenses	0	0	20,600	0	0	0				
	Depreciation			0		0	0				
	Loss on Disposal of Assets			0		0	0				
Total E030 · Rates		14,844	14,418	71,116	51,471	50,473	426	(2.95%)	▲		

YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - GENERAL PURPOSE FUNDING		
------------	------------	----------------	----------------	----------------	---	--	--

I031 · Other GPF

03201	Grants Commission Grant Received - Ge	128,156	128,156	512,624	1,614,806	1,065,451	0	0.00%	
03202	Grants Commission Grant Received- Roa	76,481	76,481	305,925	1,013,750	650,783	0	0.00%	
03207	RLCIP Funding	0	0	0	0	0	0		
03203	Royalties for Regions Grant Funding Inco	0	0	0	0	0	0		
03204	RoeRoc Royalties for Regions Grant Fun	0	0	0	0	0	0		
03205	Interest on Investments Income	178	200	1,500	869	1,500	-22	(12.33%)	▼
03206	Interest on Investments - Reserves Incom	0	0	36,262	31,649	31,154	0		
	Depreciation			0	0		0		
	Loss on Disposal of Assets			0	0		0		
Total I031 · Other GPF		204,815	204,837	856,311	2,661,074	1,748,888	-22	(0.01%)	▼

E032 · Other

03200	Misc Expenditure			0	0		0		
	Depreciation			0			0		
	Loss on Disposal of Assets						0		
Total E032 · Other		0	0	0	0	0	0		

Job G/L

YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - LAW, ORDER AND PUBLIC SAFETY				
					VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget
					249	45.36%		549	300
					465	1.29%		(36,097)	(36,562)
					L,O & PS TOTAL INCOME				
					L,O & PS TOTAL EXPENDITURE				

I05 · LAW ORDER & PUBLIC SAFETY

I051 · Fire Prevention

05112 FESA Grant Income

05113 FESA Admin Fee Income

05114 I051200 - Profit on Sale of Asset

Total I051 · Fire Prevention

0	0	179,674	35,988	170,799
0	0	4,000	4,000	4,000
0	0	0	0	0
0	0	183,674	39,988	174,799

0				
0				
0				
0				

E05 · LAW ORDER & PUBLIC SAFETY.

E051 · Fire Prevention

05100 Admin Allocated - Fire Prevention

05101 Purchase of Equipment Expense

05102 Equipment Maintenance Expense

05103 Vehicle Maintenance Expense

J05104 05104 Land / Building Maintenance Expense

05105 Protective Clothing Expense

05106 Utilities and rates Expense

05107 Other Expenses

05108 Insurance Expense

05110 Depreciation - Fire Prevention

05111 Loss on Sale of Assets - Fire Prevention

Total E051 · Fire Prevention

1,394	1,462	8,226	6,906	7,367
0	0	300	0	1,300
0	0	50	0	50
4,230	3,000	39,375	38,591	65,938
0	0	7,399	6,702	6,260
0	0	5,335	5,335	4,019
49	0	3,815	3,876	1,487
0	0	3,334	3,352	400
25,820	26,060	26,060	26,340	26,340
0	0	0	0	0
0	0	0	0	0
31,493	30,522	93,894	91,103	113,161

-68	4.67%	▼		
0				
0				
1,230	(41.00%)	▲		
0				
0				
49	(100.00%)	▲		
0				
-240	0.92%	▼		
0				
0				
971	(3.18%)	▲		

I052 · Animal Control

05202 Dog Registration Fees Income

05207 Cat Registration Fees Income

05208 Cat Funding

05203 Fines and Penalties - Animal Control Income

05204 Animal Control - Misc Income

I052424 - Profit on Sale of Assets

Total I052 · Animal Control

475	200	3,291	3,399	2,500
43	100	674	936	500
0	0	0	0	0
32	0	593	756	500
0	0	0	1,609	0
0	0	0	0	0
549	300	4,558	6,701	3,500

275	57.89%	▲		
-58	(135.29%)	▼		
0				
32	100.00%	▲		
0				
0				
0				
249	45.39%	▲		

E052 · Animal Control

J05200 05200 Dog Control Expenses

05201 Ranger Services Expenses

05205 Admin Allocation - Animal Control

05206 Cat Control Expenses

05350 Emergency Call Out Expense

05354 LEMC Expenditure

05355 Road Safety Expenses

E052298 - Depn - Animal Control

Loss on Disposal of Asset

Total E052 · Animal Control

99	50	1,000	3,357	3,000
2,210	3,900	23,400	14,966	26,900
1,992	2,089	11,756	9,870	10,529
0	0	1,000	454	1,000
304	0	15,621	12,763	9,634
0	0	3,500	0	3,500
0	0	1,100	0	1,100
0	0	0	0	0
4,604	6,039	57,377	41,410	55,663

49	(97.02%)	▲		
-1,690	43.33%	▼		
-98	4.67%	▼		
0				
304	(100.00%)	▲		
0				
0				
0				
0				
-1,435	23.77%	▼		

Job G/L

YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - HEATH					
					VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
					55,669	93.04%	p	59,833	4,164	HEATH TOTAL INCOME
					61,088	70.23%	▼	(86,985)	(148,073)	HEALTH TOTAL EXPENDITURE
0	0	0	0	0	0					
0	0	0	0	0	0					
0	0	0		0	0					
0	0	0		0	0					
0	0	0	0	0	0					
0	0	0		0	0					
769	581	18,993	17,251	21,679	188	(32.38%)	▲			
185	325	1,934	1,670	1,900	-140	43.19%	▼			
					0					
					0					
954	906	20,927	18,922	23,579	48	(5.27%)	▲			
0	0	500	0	500	0					
0					0					
0	0	500	0	500	0					
0	0	0	0	0	0					
0	0	0	0	0	0					
0	0	0	0	0	0					
0	0	500	50	500	0					
0	0	0	0	0	0					
0					0					
0					0					
0					0					
0	0	500	50	500	0					
2,196	3,514	67,500	57,308	90,000	-1,318	(60.02%)	▼			
2,196	3,514	67,500	57,308	90,000	-1,318	(60.02%)	▼			
0	0	43,125	0	68,436	0					
					0					
					0					
					0					
					0					
0	0	43,125	0	68,436	0					

Job	G/L	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - HEATH			
I074 - Administration										
07450	Scheme Income	56,937	0	226,197	191,914	218,539	56,937	100.00%	▲	Income relates to 16/17 final invoice
07453	Admin & Inspection Misc Income	0	0	0	11,740	0	0			
07452	Food Premises annual registration Income	0	0	1,000	1,282	1,000	0			
		0		0			0			
							0			
							0			
07451	Profit on Sale of Asset - Admin & Inspection	0	0	0	771	0	0			
Total I074 - Administration		56,937	0	227,197	205,707	219,539	56,937	100.0%	▲	
E074 - Administration										
07400	Admin & Inspection Wages	22,724	26,979	140,293	185,449	138,613	-4,256	15.77%	▼	
07401	Admin & Inspection Superannuation	2,378	3,912	20,343	13,560	19,374	-1,534	39.20%	▼	
07412	EHO Vehicle Operating Expenses	2,205	2,500	23,707	24,057	33,671	-295	11.79%	▼	
07417	Admin & Inspections Office Equipment	0	0	4,000	2,132	4,000	0			
07404	Conference / Training Expenses - Health Ex	0	0	4,060	1,095	7,450	0			
07415	Other Admin Expenses - Health Admin	0	0	3,500	16	3,500	0			
07402	Admin & Inspection FBT Expense	0	0	15,000	7,332	15,000	0			
07405	Admin & Inspection Telephone Subsidy Exp	306	200	2,000	2,367	2,000	106	(53.20%)	▲	
07406	Admin & Inspection Rental Subsidy Expense	0	0	0	0	0	0			
07407	Admin & Inspection Subscriptions Expense	596	500	1,400	586	2,500	96	(19.20%)	▲	
07409	Admin & Inspection Insurance Expenses	2,942	2,942	4,920	6,091	5,899	0	(0.00%)	▲	
07410	Admin & Inspection Advertising Expenses	603	0	3,000	0	3,000	603	(100.00%)	▲	
07403	Admin & Inspection Uniform Expenses	0	0	900	322	900	0			
07411	Admin & Inspections Housing Allocation	457	11,836	11,836	12,620	14,832	-11,379	96.14%	▼	
07408	Admin & Inspection Analytical Expenses	483	0	1,000	1,023	400	483	(100.00%)	▲	
07418	Admin & Inspections Consultancy Expense	0	0	1,000	-207	2,000	0			
07416	Admin Allocation - Admin & Inspections	3,584	3,759	21,151	17,758	18,944	-176	4.67%	▼	
07413	Depreciation - Admin & Inspection	0	0	0	0	0	0			
07414	Loss on Sale of Asset - Admin & Inspection	0	0	72	0	1,501	0			
Total E074 - Administration		36,279	52,629	258,182	274,202	273,584	-16,350	31.07%	▼	
I076 - Preventative Services Other										
07602	OFFENSIVE TRADES INCOME	0	0	0	271		0			
Total I076 - Preventative Services Other		0	0	0	271	0	0			
E076 - Preventative Services Other										
07600	Preventative Services Analytical Expenses	0	0	350	0	800	0			
07601	Legislation Expenses	0	0	0	21,424	100	0			
E076298 - Depreciation		0					0			
Loss on Disposal of Asset							0			
Total E076 - Preventative Services Other		0	0	350	21,424	900	0			

Job	G/L	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - HEATH		
I077 - Other Health									
	07751	Rental Dentist Surgery Income	0	0	0	0	0		
	07754	Trading in Public Places Income	50	0	0	0	50	100.00%	▲
	07752	Other Health Reimbursements Income	0	0	1,000	92	500	0	
	07750	Rental -Medical Office Income	650	650	2,600	4,432	5,000	0	0.00%
	07757	I077951 - Profit on Sale of Assets	0	0	0	0	0	0	
		Total I077 - Other	700	650	3,600	4,524	5,500	50	7.14% ▲
E077 - Other Health									
J0770	07700	Doctor Surgery Maintenance Expenses	4,750	5,245	49,899	39,949	47,561	-495	9.44% ▼
	07701	Medical Services Expenses	31,588	31,588	168,030	152,030	168,030	0	(0.00%) ▲
J07703	07703	Dental Surgery & Residence Expenses	5,530	4,148	39,047	39,551	48,433	1,382	(33.31%) ▲
	07702	Doctor Vehicle Operating Expenses	1,527	3,462	20,770	7,217	10,957	-1,935	55.90% ▼
	07707	Admin Allocation - Other Health	2,463	2,584	14,540	12,207	13,023	-121	4.68% ▼
	07708	Eastern Wheatbelt Primary Care Business C	0	0	15,000	15,000	15,000	0	
	07709	Housing Allocation - Doctor	3,895	47,511	47,511	26,222	50,483	-43,616	91.80% ▼
	07710	Other Health expenditure	0	0	1,000	897	500	0	
	07705	Depreciation - Other Health	0	0	0	0	0	0	
	07706	Loss on Sale of Asset - Other Health	0	0	0	0	0	0	
		Total E077 - Other	49,752	94,538	355,797	293,072	353,987	-44,786	47.37% ▼

Job	G/L	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - WELFARE & EDUCATION					
							VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
							5,090	13.62%		37,384	32,294	WELFARE & EDUCATION TOTAL INCOME
							30,810	78.36%	▼	(39,317)	(70,127)	WELFARE & EDUCATION TOTAL EXPENDITURE
I082 - Other Education												
08250	Resource Centre Membership Income	32	50	591	609	400	-18	(57.13%)	▼			
08251	Resource Centre Computer / Internet Use Income	208	100	2,000	1,636	3,000	108	51.94%	▲			
08252	Resource Centre Secretarial Services Income	273	300	3,000	2,545	3,000	-27	(10.00%)	▼			
08253	Resource Centre Office Support Income	1,229	1,000	8,000	10,205	8,000	229	18.63%	▲			
08254	Resource Centre Equipment Hire Income	313	200	1,200	1,371	1,000	113	36.12%	▲			
08255	Resource Centre Room Hire Income	449	500	5,000	6,570	5,000	-51	(11.34%)	▼			
08256	Resource Centre Phone Book Sales Income	251	200	1,500	4,456	3,000	51	20.29%	▲			
08257	Resource Centre Exam Supervision Income	0	0	200	849	200	0					
08258	RESOURCE CENTRE MISCELLANEOUS INCOME	80	0	1,000	2,361	1,000	80	100.00%	▲			
08259	Resource Centre Training/Course Income	0	0	5,285	5,258	5,000	0					
08260	Resource Centre Information Books Income	0	0	240	65	240	0					
08261	Resource Centre Movie Club Income	45	0	400	386	400	45	100.00%	▲			
08262	CRC Funding Income	26,229	26,229	104,052	104,052	104,052	0	(0.00%)	▼			
08264	AGENCY COMMISSIONS	0	0	1,413	1,913	1,169	0					
08263	RESOURCE CENTRE GRANT FUNDING INCOME	4,642	0	5,060	15,878	0	4,642	100.00%	▲			
08266	Resource Centre Uniform Income	0	0	0	0	0	0					
08277	WAGE OFFSET INCOME	0	0	0	0	0	0					
08265	Profit on sale of asset	0	0	0	0	0	0					
Total I082 Other Education		33,751	28,579	138,941	158,154	135,461	5,172	15.32%	▲			
E082 - Other Education												
08200	Admin Allocated - Other Education	2,178	2,284	12,853	10,791	11,512	-107	4.67%	▼			
08201	Resource Centre Wages Expenses	16,135	18,728	99,632	107,236	122,962	-2,593	13.85%	▼			
08202	Resource Centre Super Expenses	2,024	2,716	14,083	12,713	12,424	-692	25.47%	▼			
08203	Resource Centre Uniforms Expenses	259	0	1,200	261	1,200	259	(100.00%)	▲			
08204	Resource Centre Training & Development Expenses	0	0	2,540	1,126	4,000	0					
08205	Resource Centre Telephone Expenses	343	350	3,000	1,983	3,000	-7	1.87%	▼			
08206	Resource Centre Power Expenses	987	1,000	6,000	5,091	5,500	-13	1.31%	▼			
08207	Resource Centre Equipment Expenses	436	500	5,458	6,236	4,113	-64	12.83%	▼			
08208	Resource Centre Office Supplies Expenses	252	200	2,600	1,080	3,000	52	(25.77%)	▲			
08209	Resource Centre Postage Expenses	0	0	250	108	250	0					
08210	Resource Centre Maintenance Expenses	2,097	2,131	13,815	13,575	16,002	-34	1.59%	▼			
08211	Resource Centre Insurance Expenses	2,159	2,159	4,259	4,870	4,688	0	(0.00%)	▲			
08212	Resource Centre Course Expenditure	0	0	1,500	4,339	3,000	0					
08213	Resource Centre Information Books Expense	0	0	250	0	250	0					
08214	Resource Centre Movie Nights Expenses	57	30	150	126	150	27	(88.47%)	▲			
08215	Resource Centre Phone Books Expenses	106	0	220	202	200	106	(100.00%)	▲			
08216	Resource Centre Miscellaneous Expenses	66	0	1,800	1,412	700	66	(100.00%)	▲			
08217	Resource Centre Grant Expenditure - Non Operating	3,643	0	5,060	13,506	0	3,643	(100.00%)	▲			
08220	Resource Centre Room Booking Expenditure	288	200	1,000	850	2,000	88	(44.05%)	▲			
08218	Resource Centre Loan Interest Expenses	0	0	0	0	0	0					
08219	Depreciation - Other Education	0	0	0	0	0	0					
08221	Loss on Sale of Assets	0	0	0	0	0	0					
Total E082 - Education		31,029	30,298	175,670	185,504	194,951	731	(2.41%)	▲			

Job	G/L	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - WELFARE & EDUCATION			
I083 · Care of Family & Children										
	08350 Rental Income	0	0	0	0	50	0			
	08351 FAMILIES & CHILDRENS MISC INCOMES	133	215	2,091	1,109	0	-82	(61.22%)	▼	
	08352 Giggle Pots Day Care Loan Repayment	3,500	3,500	3,500	3,500	3,500	0	0.00%		
	Depreciation						0			
	I061951 - Profit on Sale of Asset						0			
	Total I083 - Care of Family & Children	3,633	3,715	5,591	4,609	3,550	-82	(2.25%)	▼	
E083 · Care of Family & Children										
	08300 Admin Allocated - Care of Families & Children	1,126	1,181	6,647	5,580	5,953	-55	4.68%	▼	
J08301	08301 Building Maintenance - Giggle Pots/Playgroup	1,967	1,424	26,075	16,872	20,620	543	(38.13%)	▲	
	08302 Contribution towards Giggle Pots Operations	0	0	2,000	2,000	2,000	0			
	08306 Giggle Pots Capital Contribution Expense	0	0	0	0	0	0			
	08303 Educational Programs Expense	80	0	500	0	500	80	(100.00%)	▲	
	08305 Infant Health Building Mtce Expenses	0	0	0	71	0	0			
		0	0	0	0	0	0			
	08304 Depreciation - Care of Families & Children	0	0	0	0	0	0			
	Loss on Disposal of Asset	0	0	0	0	0	0			
	Total E061 - Pre School	3,173	2,605	35,222	24,523	29,073	568	(21.79%)	▲	
I086 - Other Welfare										
	08650 Junior Council Income	0	0	0	0	50	0			
	I062211 - Profit on Sale of Assets						0			
	Total I086 - Other Welfare	0	0	0	0	50	0			
E082 · Other Welfare										
	08601 Junior Council Expenses	0	0	500	0	500	0			
	08600 School Chaplain Expenses	0	0	0	0	0	0			
	08602 Admin Allocation - Other Welfare	535	561	3,158	2,651	2,829	-26	4.69%	▼	
	08604 Outreach Programs	0	0	10,000	7,500	10,000	0			
	08610 Depn - Other Welfare	0	0	90	90	1,034	0			
	Loss on Disposal of Asset						0			
	Total E086 · Other Welfare	535	561	13,748	10,241	14,363	-26	4.69%	▼	
I084 · Aged & Disabled - Seniors Citizen										
	08451 AGE-FRIENDLY COMMUNITY PROGRAM FUN	0	0	0	10,875	15,000	0			
	08450 Misc Aged & Disabled - Senior Citizens Income	0	0	0	0	0	0			
	I063951 - Profit on Sale of Assets						0			
	Total I063 · Seniors	0	0	0	10,875	15,000	0			
E084 · Aged & Disabled - Seniors Citizen										
J08400	08400 Senior Citizens facilities Expenses	3,454	35,481	77,723	77,026	75,628	-32,027	90.27%	▼	
J08402	08402 Frail Aged Hostel Expenses	0	0	500	0	500	0			
	08401 Contribution to Senior Citizens facilities Expense	0	0	0	0	0	0			
	08404 Admin Allocation - Aged & Disabled	1,126	1,181	6,647	5,580	5,953	-55	4.68%	▼	
	08405 AGED FRIENDLY COMMUNITY EXPENDITURE	0	0	0	14,700	7,900	0			
	08403 Depreciation - Aged & Disabled - Senior Citizens	0	0	0	0	0	0			
							0			
	Total E084 · Aged & Disabled - Seniors Citizen	4,580	36,662	84,870	97,306	89,981	-32,082	87.51%	▼	

Job G/L

YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - HOUSING					
					VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
					(1,814)	(10.81%)		16,786	18,600	HOUSING TOTAL INCOME
					354	2.32%		(15,237)	(15,591)	HOUSING TOTAL EXPENDITURE

I09 · HOUSING

I091 · Staff Housing

09152 Rental - 2 Spanney Street

09155 1 Spanney Street Income

09150 Rental - 32 Camm Street Income

09151 Rental - 25 Seimons Ave Income

09154 Rental 23 McAndrew Street

09156 10 Lawton Way Income

09157 Housing Misc Income

I091951 - Profit on Sale of Assets

Total I091 · Staff Housing

-305	920	5,980	3,055	2,860	-1,225	401.64%	▼	
0	920	5,980	1,146	2,860	-920	(100.00%)	▼	
460	920	0	2,840	2,860	-460	(100.00%)	▼	
625	1,000	6,500	3,200	2,600	-375	(60.00%)	▼	
575	920	5,980	2,940	2,860	-345	(60.00%)	▼	
535	920	5,980	3,565	2,860	-385	(71.96%)	▼	
91	0		591		91	100.00%	▲	
0	0	0			0			
1,981	5,600	30,420	17,337	16,900	-3,619	(182.70%)	▼	

E09 · HOUSING.

E091 · Staff Housing

09100 Admin Allocated - Staff Housing

J09101 09101 3 Janes Drive Expenses

J09107 09107 32 Camm Street Expenses

J09105 09105 23A McAndrew Expenses

J09102 09102 36 Camm Street Expenses

J09103 09103 25 Seimons Ave Expenses

J09104 09104 1 Spanney Street Expenses

J09106 09106 2 Spanney Steet Expenditure

J09108 09108 Rockview Residence Expenses

09109 Staff House Costs Allocated to Works

09111 10 Lawton Way

09110 Depreciation - Staff Housing

09112 E091952 - Loss on Sale of Assets

Total E091 · Staff Housing

3,055	3,205	18,031	15,138	16,149	-150	4.67%	▼	
1,027	1,248	25,227	13,555	23,385	-221	17.68%	▼	
754	1,421	34,831	18,016	31,104	-667	46.94%	▼	
666	894	11,850	10,174	12,563	-228	25.49%	▼	
1,716	2,513	30,929	14,699	25,531	-797	31.73%	▼	
1,082	1,124	22,992	15,830	17,862	-42	3.75%	▼	
7,187	2,145	16,353	39,315	35,617	5,042	(235.06%)	▲	
766	1,204	12,757	11,834	12,815	-438	36.34%	▼	
400	400	2,718	9,950	21,534	0	(0.03%)	▲	
-11,939	-11,142	-111,407	-123,989	-165,243	-797	(7.15%)	▼	
1,582	1,645	17,816	15,444	17,692	-63	3.84%	▼	
0	0	0	0	0	0			
0	0	43,450	0	54,292	0			
6,297	4,657	125,547	39,968	103,301	1,640	(35.22%)	▲	

		YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - HOUSING			
Job	G/L									
I092 · Other Housing										
							0			
09253	Other Housing Rental Income	624	0	1,200	1,555	1,200	624	100.00%	▲	
09251	Rental - LGCHP Units - 36 Jose Street In	3,490	3,240	21,060	15,845	15,600	250	7.16%	▲	
09250	Rental - LGCHP Units - 23 Seimons Ave	1,930	2,000	13,000	10,190	10,400	-70	(3.63%)	▼	
09252	Rental - GROH Income	8,453	7,760	50,440	51,478	54,860	693	8.20%	▲	
09254	Other Housing Reimbursements Income	308	0	0	998	0	308	100.00%	▲	
		0		0		0	0			
	I092951 - Profit on Sale of Assets	0		0		0	0			
Total I092 · Other Housing		14,805	13,000	85,700	80,066	82,060	1,805	12.19%	▲	
E092 · Other Housing										
J09201	09201 LGCHP Units - 23 Seimons Ave Expenses	1,263	1,451	26,348	14,882	23,411	-188	12.97%	▼	
J09202	09202 LGCHP Units - 36 Jose Street Expenses	1,957	2,410	24,393	23,358	18,378	-453	18.79%	▼	
J09203	09203 11 Courboules Cres Expenses	3,895	4,145	47,511	27,368	50,483	-250	6.04%	▼	
		0	0		0		0			
J09204	09204 GROH - 14 Courboules Cres Expenses	1,348	1,451	15,790	13,533	13,942	-103	7.07%	▼	
J09205	09205 GROH - 15 McAndrew Ave Expenses	857	1,514	18,649	11,662	15,214	-657	43.37%	▼	
	09207 Other Housing Loan Interest Expense	0	0	0	0	0	0			
J09206	09206 GROH - 51 Goyder Street Expenses	1,640	2,142	15,120	11,540	14,711	-502	23.44%	▼	
	09209 Admin Allocation - Other Housing	1,874	1,966	11,062	9,287	9,908	-92	4.67%	▼	
	09210 Other Housing Costs allocated to works	-3,895	-4,145	-47,511	-26,222	-50,483	250	6.04%	▲	
	09208 Depreciation - Other Housing	0		0	0	0	0			
	E092952 - Loss on Sale of Assets	0					0			
Total E092 · Other Housing		8,940	10,934	111,362	85,410	95,564	-1,994	18.24%	▼	

Job	G/L	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - COMMUNITY AMENITIES					
							VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
							3,029	60.23%		5,029	2,000	COMMUNITY AMENITIES TOTAL INCOME
							1,071	1.23%		(86,933)	(88,004)	COMMUNITY AMENITIES TOTAL EXPENDITURE
I10 - COMMUNITY AMENITIES												
I101 - Sanitation - Household												
	10150	Refuse Removal Income	0	0	194,700	168,173	167,390	0				
	10156	Tip Fees Income	758	500	3,000	3,220	10,000	258	34.01%	▲		
	10154	Sanitation - Household refuse Misc	0	0	0	0	0	0				
Total I101 - Sanitation - Household			758	500	197,700	171,393	177,390	258	34.01%	▲		
E10 - COMMUNITY AMENITIES.												
E101 - Sanitation Household												
	10100	Admin Allocated - Sanitation - Household R	3,139	3,293	18,529	15,556	16,596	-154	4.67%	▼		
J10101	10101	Domestic Refuse Collection Expense	11,803	11,340	68,042	64,854	64,700	462	(4.08%)	▲		
J10104	10104	Corrigin Tip Maintenance Expenses	12,044	11,874	118,504	81,741	80,356	170	(1.43%)	▲		
J10105	10105	Green Waste Dump Maintenance Expenses	1,181	1,241	4,239	4,638	3,015	-60	4.80%	▼		
J10106	10106	Bullaring Tip Maintenance Expense	0	0	2,123	221	2,470	0				
J10102	10102	Recycling Expense	10,753	13,207	79,244	71,782	78,563	-2,455	18.59%	▼		
J10103	10103	Transfer Station/Regional Waste Expense	11,313	11,128	66,768	66,082	66,061	185	(1.66%)	▲		
	10109	Verge Rubbish Collection	0	0	0	209	0	0				
	10107	Depreciation - Sanitation-Household Refuse	0	0	754	754	0	0				
	E101952	- Loss on Sale of Assets	0	0	0	0	0	0				
Total E101 - Sanitation Household			50,233	52,084	358,203	305,837	311,761	-1,851	3.55%	▼		
I102 - Sanitation - Other												
	10250	Misc Income - Sanitation - Other Income	0	0	0	0	0	0				
	I102951	- Profit on Sale of Assets					0	0				
Total I102 - Sanitation Other			0	0	0	0	0	0				
E102 - Sanitation Other												
J10200	10200	Industrial/Commercial Refuse Charges Expense	3,324	3,170	19,017	15,719	18,394	155	(4.88%)	▲		
J10201	10201	Street Bins Expense	4,444	4,987	30,336	21,072	27,835	-543	10.88%	▼		
	10203	Depreciation - Sanitation Other	0		16,331	0	0	0				
	10204	Admin Allocation - Sanitation Other	2,767	2,903	0	13,711	14,627	-136	4.67%	▼		
		Loss on Disposal of Asset	0					0				
Total E102 - Sanitation Other			10,536	11,059	65,684	50,502	60,856	-524	4.73%	▼		

Job	G/L	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - COMMUNITY AMENITIES		
I103 · Sewerage									
	10350	0	0	0	708		0		
				0			0		
							0		
	Total E103 · Sewerage	0	0	0	708	0	0		
E103 · Sewerage									
J10300	10300	0	0	500	0	500	0		
							0		
							0		
	Total E103 · Sewerage	0	0	500	0	500	0		
I106 · Town Planning & Regional Development									
	10650	0	0	5,595	6,986	2,200	0		
							0		
	Total I106 · Town Planning	0	0	5,595	6,986	2,200	0		
E106 · Town Planning & Regional Development									
	10600	447	0	15,000	5,551	33,000	447	(100.00%)	▲
	10601	0	0	2,500	0	2,500	0		
	10602	0	0	1,000	0	1,000	0		
	10603	0	0	2,500	0	2,500	0		
	14810	44	100	1,000	262	1,000	-56	55.86%	▼
	10604	5,059	5,059	8,703	12,956	14,784	0	(0.01%)	▲
	10607	2,070	2,171	12,215	10,257	10,941	-101	4.65%	▼
	10605	0		0	0	0	0		
	10606	0		0	0	0	0		
	Total E106 · T.P. & Regional Devel	7,621	7,330	42,918	29,026	65,725	291	(3.97%)	▲

Job	G/L	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016 17	Budget 2016-17	VARIANCE REPORT - COMMUNITY AMENITIES		
I107 · Other Community Amenities									
10751	Plaques Reimbursement Income	841	0	300	188	632	841	100.00%	▲
10750	Cemetery Fees & Charges Income	1,036	500	3,000	3,286	5,200	536	51.75%	▲
10753	Community Bus Hire Fees	2,395	1,000	4,500	4,281	6,500	1,395	58.24%	▲
10752	Cropping Land Income	0	0	909	909	1,000	0		
10754	Miss B's Shade Structure Funding	0	0	0	0	0	0		
10755	I107951 - Profit on Sale of Assets	0	0	0	0	0	0		
Total I107 · Other Community Amenities		4,272	1,500	8,709	8,664	13,332	2,772	64.88%	▲
E107 · Other									
J10704	10704 Corrigin Cemetery Expense	1,287	1,248	24,054	7,890	12,421	39	(3.15%)	▲
J10706	10706 Cemeteries Plaques Expense	261	0	500	716	500	261	(100.00%)	▲
J10705	10705 Grave Digging Expense	2,091	2,145	11,131	7,791	7,810	-54	2.50%	▼
J10700	10700 Public Conveniences Expense	10,199	8,951	85,345	72,339	72,515	1,248	(13.95%)	▲
J10707	10707 Cropping Land BR Expense	0	0	0	0	0	0		
	10710 Community Bus Expenses	1,230	1,541	14,620	13,373	16,855	-311	20.19%	▼
	10709 Admin Allocation - Other Community Amen	3,475	3,646	20,511	17,221	18,371	-170	4.67%	▼
	10708 Depreciation - Other Community Amenities	0	0	0	800	0	0		
	E107033 - Loss on Disposal of Asset		0	0	0	0	0		
Total E107 · Other		18,544	17,531	156,161	120,129	128,472	1,013	(5.78%)	▲

Job G/L

YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - RECREATION & CULTURE					
					VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
					1,713	35.30%		4,853	3,140	RECREATION & CULTURE TOTAL INCOME
					(13,452)	(9.93%)		(135,406)	(121,954)	RECREATION & CULTURE TOTAL EXPENDITURE

I11 · RECREATION & CULTURE

I111 · Public Halls and Civic Centres

11150	Hall Hire Income	296	100	4,154	4,750	2,800
11151	SBC Office Rental Income	0	0	0	0	0
11152	Town Hall Conservation Grant Income	0	0	0	0	0
	Gain on Disposal of Assets					
Total I111 · Public Halls and Civic Centres		296	100	4,154	4,750	2,800

196	66.26%	▲	
0			
0			
0			
196	66.26%	▲	

E11 · RECREATION & CULTURE.

E111 · Public Halls & Civic Centres

11100	Admin Allocated - Halls & Civic Centres	4,833	5,070	28,525	23,949	25,549
J11102	11102 Bilbarin Hall Expense	561	550	19,188	18,530	18,084
J11101	11101 Corrigin Town Hall Expense	4,071	4,814	140,439	135,810	140,626
J11103	11103 Bullaring Hall Expense	1,337	1,548	51,433	40,612	47,629
J11104	11104 Bulye Hall Expense	1,079	1,345	6,694	8,685	12,021
J11106	11106 SBC Office Expense	605	871	18,061	14,774	18,687
J11105	11105 CWA Hall Expense	480	658	15,782	12,988	15,070
11108	Town Hall Development Plan	0	0	15,000	0	15,000
11107	Depreciation - Halls & Civic Centres	0	0	5,454	5,454	5,454
	Loss on Asset Disposal					
Total E111 · Public Halls & Civic Centres		12,966	14,856	300,576	260,802	298,120

-237	4.67%	▼	
11	(1.98%)	▲	
-743	15.43%	▼	
-211	13.66%	▼	
-266	19.79%	▼	
-266	30.57%	▼	
-178	27.02%	▼	
0			
0			
0			
-1,890	12.72%	▼	

I112 · Swimming Areas

11252	Swimming Pool Upgrade Funding Income	0	0	0	0	0
11251	Pool Subsidy Income	0	0	32,000	32,909	32,000
11250	Pool Admissions Income	3,364	2,540	25,369	30,110	18,000
	Gain on Disposal of Asset			0		
Total I112 · Swimming Areas		3,364	2,540	57,369	63,019	50,000

0			
0			
824	24.49%	▲	
0			
824	24.49%	▲	

E112 · Swimming Areas

J11202	11202 Swimming Pool Maintenance Expense	18,278	16,480	321,534	304,755	181,598
11200	Swimming Pool Wages	22,813	20,769	192,322	164,926	184,168
11201	Swimming Pool Superannuation	2,311	3,012	12,906	12,363	11,318
11207	Swimming Pool Recruitment Costs	0	0	1,530	1,530	0
11203	Swimming Pool Insurance Expense	1,755	1,755	3,472	3,262	3,161
11206	Admin Allocation - Swimming Pool	3,496	3,668	20,634	17,324	18,481
11205	Housing Allocation	754	1,225	10,373	17,987	28,244
11204	Depreciation - Swimming Pool	0	0	0	0	0
	Loss on Disposal of Asset			0		
Total I112 · Swimming Areas		49,407	46,908	562,771	522,147	426,970

1,798	(10.91%)	▲	
2,044	(9.84%)	▲	
-700	23.26%	▼	
0			
0	(0.01%)	▲	
-171	4.67%	▼	
-471	38.45%	▼	
0			
0			
2,499	(5.33%)	▲	

Job	G/L	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - RECREATION & CULTURE		
I113 · Other Recreation									
11368	Club Contributions	0	0	0	12,500	15,000	0		
11350	Sporting Clubs Levies Income	0	0	7,890	6,156	7,067	0		
11351	CREC Income	407	500	3,700	5,268	2,500	-93	(22.91%) ▼	
11352	Oval Fees & Charges Income	700	0	3,500	4,852	3,500	700	100.00% ▲	
11353	PA System Hire Income	0	0	150	127	150	0		
11354	Regional Bicycle Network Grant Income	0	0	500	350	0	0		
11358	Voluntary Sport Precinct Levy	0	0	0	0	0	0		
11359	Other Recreation Misc Income	86	0	19,600	1,449	0	86	100.00% ▲	
11361	Sporting Clubs Rec Centre Donation	0	0	0	0	1,818	0		
11362	CSRFF Funding - CR Recreation & Events C	0	0	0	0	0	0		
11363	RDAF - round 3 Grant	0	0	0	50,000	50,000	0		
11364	Community Donations - CR Recreation & Ev	0	0	0	18,292	20,000	0		
11367	Lotterywest funding	0	0	0	57,546	40,284	0		
Total I113 · Other Recreation		1,193	500	35,340	156,541	140,319	693	58.10%	▲
E113 · Other Recreation									
J11300	11300 Main Oval Expense	8,886	9,871	171,003	149,011	134,848	-985	9.98% ▼	
J11301	11301 Rose Garden Expense	11,611	2,140	9,603	9,565	7,800	9,471	(442.59%) ▲	additional works carried out at the rose garden
J11324	11324 Town Dam & Retic	1,571	1,340	36,338	33,756	9,797	231	(17.20%) ▲	
J11302	11302 Apex Park Expense	674	548	7,089	6,040	8,248	126	(22.92%) ▲	
J11303	11303 Adventure Playground Expense	801	1,240	27,086	27,904	18,883	-439	35.41% ▼	
J11304	11304 Bullaring Gardens Expense	0	0	372	0	623	0		
J11305	11305 CWA Gardens Expense	441	546	5,638	3,967	2,865	-105	19.28% ▼	
J11306	11306 Wogerlin Gazebo Expense	0	0	1,094	0	1,025	0		
J11307	11307 Walden Park Expense	0	0	2,593	576	1,846	0		
J11313	11313 Rotary Park Expense	1,194	1,241	47,510	20,946	11,467	-47	3.79% ▼	
J11308	11308 Miss B's Park Expense	1,168	2,540	26,189	26,155	20,586	-1,372	54.01% ▼	
J11312	11312 Shire Office Gardens Expense	836	1,548	16,568	12,109	12,027	-712	46.01% ▼	
J11309	11309 Gorge Rock Expense	4,495	540	2,410	1,928	2,442	3,955	(732.38%) ▲	additional works carried out at Gorge Rock
J11310	11310 CREC Operating Expense	17,878	21,405	251,467	203,275	86,784	-3,527	16.48% ▼	
J11314	11314 Bowling Club Expense	0	0	716	474	487	0		
J11315	11315 Golf Club Expense	0	0	1,822	1,426	1,787	0		
J11316	11316 Tennis Club Expense	1,161	1,280	55,856	69,343	20,510	-119	9.28% ▼	
J11311	11311 Skate Park Expense	63	0	5,475	4,125	2,359	63	(100.00%) ▲	
J11317	11317 Development Trail Expense	0	0	500	196	500	0		
J11318	11318 War Memorial Expense	17	0	4,156	3,356	4,462	17	(100.00%) ▲	
J11320	11320 Loan Interest Other Recreation Expense	6,050	6,050	94,741	104,639	98,382	0	(0.00%) ▲	
J11326	11326 Upgrade Pump Expenditure	0	0	400	0	400	0		
J11319	11319 Recreation Consultancy Fees Expense	0	0	0	25,000	30,000	0		
11331	Recreation & Events Centre Insurance	0	0	0	0	0	0		
11332	Architect & Project Consultant Fees	0	0	15,000	3,800	15,000	0		
11335	Other Recreation Community Donations	0	0	1,230	1,230	1,230	0		
11322	Housing Allocation	7,187	0	0	39,040	32,757	7,187	(100.00%) ▲	Housing Allocation to be adjusted to reflect staff movement
11329	Bikeweek grant expenditure	0	0	500	351	0	0		
11325	Admin Allocation - Other Recreation & Sport	3,443	3,612	20,320	17,061	18,200	-169	4.67% ▼	
11328	Other Recreation Programs Expenditure	0	0	5,000	0	5,000	0		
J11323	11323 Netball / Basketball Courts Expenses	21	680	7,915	7,079	3,884	-659	96.97% ▼	
11321	Depreciation - Other Recreation	0	0	3,039	9,165	8,175	0		
E113952 - Loss on Sale of Assets				0	0	0	0		
Total E113 · Other Recreation		67,497	54,581	821,630	780,286	562,375	12,916	(23.66%)	▲

Job	G/L	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - RECREATION & CULTURE		
I115 · Library									
	11550 Lost Books Income	0	0	210	236	15	0		
	11551 Library Reimbursements Income	0	0	50	0	50	0		
	Gain on Disposal of Asset						0		
	Total I115 · Library	0	0	260	236	65	0		
E115 · Library									
	11500 Library Lease Expense	4,121	4,336	26,016	23,834	25,260	-215	4.96%	▼
		0		0	0		0		
	11501 Library Minor Expenditure	200	0	1,500	277	1,500	200	(100.00%)	▲
	11504 Admin Allocation - Library	295	310	1,743	1,464	1,561	-14	4.67%	▼
	11502 Depreciation - Libraries	0	0	0	0	0	0		
	Loss on Asset Disposal						0		
	Total E115 · Library	4,616	4,646	29,259	25,574	28,321	-30	0.64%	▼
I114 · Television & Rebroadcasting									
	11450 Misc Television & Broadcasting Income	0	0	0	25	0	0		
	Gain on Disposal of Asset						0		
	Total I114 · Other Culture	0	0	0	25	0	0		
E114 · Television & Rebroadcasting									
	11400 Misc Television & Broadcasting Expenses	0	0	0	0	0	0		
	Gain on Disposal of Asset						0		
	Total E114 · Television & Rebroadcasting	0	0	0	0	0	0		
I116 · Other Culture									
	11651 Other Culture Income	0	0	6,500	5,929	5,500	0		
	Gain on Disposal of Asset						0		
	Total I116 · Other Culture	0	0	6,500	5,929	5,500	0		
E116 · Other Culture									
	11606 Other Culture Programs Expenditure	0	0	9,500	6,543	9,500	0		
							0		
J11600	11600 Agricultural Hall Expenses	0	0	0	2,792	0	0		
J11601	11601 Regional Arts & Crafts Expenses	169	175	538	471	418	-6	3.55%	▼
	11602 Yealering Progress Assn Expenses	0	0	0	0	0	0		
	11603 Donation Leeuwin Sailing Expenses	0	0	0	0	0	0		
	11607 Corrigin Agricultural Society Donation Expe	0	0	4,000	2,844	3,000	0		
	11605 Admin Allocation - Other Culture	751	788	4,434	3,723	3,971	-37	4.67%	▼
	11608 Loss on Disposal of Asset	0	0		209,979		0		
	Total E116 · Other Culture	920	963	18,472	226,352	16,889	-43	4.46%	▼

Job G/L

I12 - TRANSPORT

I121 - Streets, Roads - Construction

12250 Grant - Regional Road Group Income
12251 Grant - Roads to Recovery Income
12255 Grain Route Funding
12258 WANDRAA Funding
I121793 - Gain on Disposal of Asset(s)
Total I121 - Streets, Roads & Constructions

0	0	376,513	327,763	326,666
295,877	295,877	745,877	940,351	940,674
0	0	0	233,114	232,613
0	24,394	2,847,394	0	0
			0	
295,877	320,271	3,969,784	1,501,228	1,499,953

VARIANCE REPORT - TRANSPORT					
VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
(11,287)	(3.64%)		310,009	321,296	TRANSPORT TOTAL INCOME
(91,470)	(31.12%)	▲	(293,968)	(202,498)	TRANSPORT TOTAL EXPENDITURE

0					
0	0.00%				
0					
-24,394	(100.00%)	▼	Claim currently being assessed		
0					

E12 - TRANSPORT.

E121 - Streets, Roads - Construction

E121298 - Depreciation
E121952 - Loss on Sale of Assets
Total E121 - Roads Prevention

0	0	0	0	0

0					
0					
0					

I122 - Streets, Roads

12253 Direct Grants Income
12254 Misc Income, Streets Roads etc
12257 Regional Bicycle Network Funding
Total E122 - Streets, Roads

0	0	91,104	152,947	152,947
1,700	0	4,117	8,423	8,234
7,511	0	37,553	2,500	2,500
9,211	0	132,774	163,870	163,681

0					
1,700	100.00%	▲			
7,511	100.00%	▲			
9,211	100.00%	▲			

E122 - Road Maintenance

12216 Consultancy Services / Contributions
12200 Admin Allocated - Streets Roads
J12201 12201 Drainage Works Expense
J12202 12202 Verge Clearing Expense
Road # 12203 Road Maintenance Expenses
J12204 12204 Laneway Maintenance Expense
J12212 12212 Townscape Improvements Expense
J12217 12217 Footpath renewals
J12205 12205 Street Numbering Expense
J12206 12206 Footpath Crossovers Expense
12207 Street Lighting Expense
J12208 12208 Street Cleaning Expense
J10202 10202 Tidy Town Competition Expense
J12209 12209 Street Trees & Watering Expense
J12210 12210 Street Traffic Signs Expense
J12211 12211 Town Maintenance Expense
J12214 12214 Road Side Spraying
12213 Depreciation - Streets Roads
12215 E122952 - Loss on Sale of Assets
Total E122 - Road Maintenance

27,745	39,329	235,973	47,225	5,000
4,997	5,242	29,491	24,760	26,414
0	0	3,617	1,381	6,997
1,296	2,510	35,038	24,876	31,905
145,008	86,980	553,068	513,728	585,746
0	0	13,872	7,344	31,916
4,073	2,101	7,482	6,339	3,554
0	0	65,573	65,513	66,714
105	0	1,000	233	1,000
0	0	10,726	2,569	27,919
6,667	2,083	50,000	39,605	50,000
0	0	10,503	8,195	8,776
0	0	1,676	0	1,555
471	1,248	43,667	39,904	47,059
4,212	5,480	22,525	29,609	31,094
78,516	35,480	219,436	181,698	168,060
6	0	9,655	2,108	7,559
0	0	1,890,052	1,888,874	1,450,670
0	0	0	0	0
273,096	180,453	3,203,354	2,883,962	2,551,938

-11,584	29.45%	▼			
-245	4.67%	▼			
0					
-1,214	48.37%	▼			
58,028	(66.71%)	▲	Increase in amount of works for this time of the year		
0					
1,972	(93.87%)	▲			
0					
105	(100.00%)	▲			
0					
4,583	(220.00%)	▲			
0					
0					
-777	62.24%	▼			
-1,268	23.13%	▼			
43,036	(121.30%)	▲	Increase in amount of works for this time of the year		
6	(100.00%)	▲			
0					
0					
92,643	(51.34%)	▲			

		YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - TRANSPORT		
Job	G/L								
	I123 - Road Plant Purchases								
	12301 Income Relating to Road Plant Purchases	0	0	0	0	0	0		
	12305 Profit on Disposals of Assets	0	0	10,055	0	0	0		
	Total I123 - Road Plant Purchases	0	0	10,055	0	0	0		
	E123- Road Plant Purchases								
	12300 Admin Allocation - Road Plant Purchases	1,447	1,518	8,542	7,172	7,650	-71	4.67%	▼
	Depreciation						0		
	12302 Loss on Disposal of Assets	0	0	73,674	0	0	0		
	Total E123- Road Plant Purchases	1,447	1,518	82,216	7,172	7,650	-71	4.67%	▼
	I125 - Traffic								
	12550 Licencing Commission Income	4,848	1,000	24,000	26,886	30,000	3,848	79.37%	▲
	12551 TransWA Commission Income	74	25	150	231	2,000	49	66.23%	▲
	12552 Vehicle Inspection Fees Income	0	0	0	0	0	0		
	Gain on Disposal of Assets						0		
	Total I125 - Traffic	4,922	1,025	24,150	27,117	32,000	3,897	79.17%	▲
	E125 - Traffic Control								
J12500	12500 Vehicle Inspection Expenses	0	0	0	0	0	0		
	12501 Admin Allocation - Traffic Control	19,074	20,009	112,573	94,514	100,828	-935	4.67%	▼
	Depreciation						0		
	Loss on Disposal of Assets						0		
	Total E125 - Traffic Control	19,074	20,009	112,573	94,514	100,828	-935	4.67%	▼
	I126 - Aerodrome								
	12651 RADS Funding	0	0	0	0	0	0		
	12650 Misc Income - Aerodrome	0	0	0	0	0	0		
	Total E126 - Aerodrome	0	0	0	0	0	0		
	E126 - Aerodrome								
J12600	12600 Airstrip Maintenance Expense	350	518	68,275	63,516	28,597	-168	(47.81%)	▼
	12601 Depreciation - Aerodromes	0	0	0	0		0		
	Loss on Disposal of Asset						0		
	Total E126 - Aerodrome	350	518	68,275	63,516	28,597	-2,116	(3.20%)	▼

Job G/L
I13 - ECONOMIC SERVICES

YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - ECONOMIC SERVICES					
					VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
					811	23.43%		3,461	2,650	ECONOMIC SERVICES TOTAL INCOME
					(11,337)	(22.60%)	▲	(50,166)	(38,829)	ECONOMIC SERVICES TOTAL EXPENDITURE

I131 - Rural Services

13153 Optus Lease Income
13150 Drum Muster Income
13154 Misc Income Rural Services
13156 CAC Rental Income
I131420 - Gain on Disposal of Asset
Total I131 - Rural Services

0	0	1,125	1,426	1,125	0					
0	0	2,631	2,631	2,000	0					
81	0	0	422		81	100.00%	▲			
306	300	300	300	300	6	2.06%	▲			
					0					
387	300	4,056	4,779	3,425	87	22.50%	▲			

E131 - Rural Services

13100 Admin Allocated - Rural Services
J13101 13101 Noxious Weeds Expense
J13103 13103 Vermin Control Expense
J13107 13107 Community Agriculture Centre Expense
J13105 13105 Railway Reserve Expense
J13104 13104 Natural Resource Management Exp
J13102 13102 Skeleton Weed Program Expense
J13106 13106 Drum Muster Expenses
J13108 13108 Windmill Building Expense
J13109 13109 Central Agcare Donation Expense
J13110 13110 RTP Bullaring Expense
J13111 13111 RTP Corrigin Expense
J13112 13112 Ground Water Management
J13113 13113 Salinity Action Plan Expense
J13114 13114 Landcare Expense
13126 Consultancy Fees / Contributions
13122 Depreciation - Rural Services
13123 Loss on Sale of Assets - Rural Services
Total E131 - Rural Services

1,624	1,704	9,585	8,047	8,585	-80	4.67%	▼			
0	0	0	0	0	0					
0	0	0	0	0	0					
834	809	10,753	9,036	9,307	25	(3.08%)	▲			
0	0	0	0	0	0					
9	0	21,009	6,676	13,254	9	(100.00%)	▲			
0	0	0	0	0	0					
0	0	2,631	2,631	2,000	0					
395	658	9,677	8,020	11,035	-263	39.98%	▼			
0	0	2,000	0	2,000	0					
0	0	0	0	0	0					
0	0	0	0	0	0					
15,375	2,300	18,195	18,755	9,577	13,075	(568.50%)	▲	Pending Reversal of Accured expenses (reflected in 16/17)		
26	0	0	153	0	26	(100.00%)	▲			
0	0	0	0	0	0					
0	0	13,000	0	13,000	0					
0	0	1,250	1,250	0	0					
0	0	0	0	0	0					
18,264	5,471	88,100	54,568	68,758	12,793	(233.85%)	▲			

Job G/L

YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - ECONOMIC SERVICES		
---------------	---------------	-------------------	-------------------	-------------------	-------------------------------------	--	--

I132 · Tourism/Area Promotion

13250	Caravan & Camping Income	588	250	6,000	5,450	10,000	338	57.49%	▲
13251	Dog Cemetery Burial Fee Income	0	0	100	91	450	0		
13252	Reimbursement - Tourism	0	0	0	1,818	0	0		
13255	Centenary Income	27	0	0	-62	0	27	100.00%	▲
	Gain on Disposal of Asset						0		
Total I132 · Tourism/Area Promotion		615	250	6,100	7,297	10,450	365	59.38%	▲

E132 · Tourism/Area Promotion

J13202	13202	Area Promotion Expense	966	1,000	21,081	11,482	20,280	-34	3.44%	▼
J13201	13201	Caravan Parks Expense	2,456	2,840	54,545	14,676	23,565	-384	13.53%	▼
J13203	13203	Information Bay Expense	0	0	805	0	772	0		
J13204	13204	Tourist Museum Expense	1,760	2,400	33,440	31,865	34,829	-640	26.65%	▼
J13205	13205	Dog Cemetery Expense	0	0	9,577	1,428	4,084	0		
	13207	Centenary Expense	0	0	0	0	0	0		
	13200	Admin Allocation - Tourism & Area Promotion	5,640	5,916	33,287	29,470	29,814	-276	4.67%	▼
	13206	Depreciation - Tourism & Area Promotion	0	0	0	2,516	0	0		
		E132952 - Loss on Sale of Assets			0		0	0		
Total E132 · Tourism/Area Promotion			10,822	12,156	152,735	91,436	113,344	-1,335	10.98%	▼

I133 · Building Control

13350	Building Permits Income	187	0	1,500	1,572	6,500	187	100.00%	▲
13351	Building Lic Levy Commissions Income	6	0	50	491	250	6	100.00%	▲
13352	BCITF Commissions Income	0	0	10	5	40	0		
13353	Demolition License Income	98	0	50	0	50	98	100.00%	▲
13354	Septic Tank Fees Income	0	0	250	236	250	0		
	Gain on Disposal of Asset			0			0		
Total I133 · Building Control		290	0	1,860	2,304	7,090	290	100.00%	▲

E133 · Building Control Expenses

13302	Building Consulting services	68	0	3,000	2,125	6,000	68	(100.00%)	▲
13300	Misc Expenses	0	0	0	0	0	0		
13301	Admin Allocation - Building Control	4,081	4,281	24,088	20,224	21,575	-200	4.67%	▼
	E133298 - Depreciation	0		0			0		
	Loss on Disposal of Asset			0			0		
Total E133 · Building Control Expenses		4,150	4,281	27,088	22,349	27,575	-132	3.08%	▼

Job G/L		YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - ECONOMIC SERVICES			
I134 · Saleyards & Markets										
	13450 Sheep Sale Commissions Income	0	0	3,759	3,759	5,000	0			
	Gain on Disposal of Asset						0			
	Total I134 · Other	0	0	3,759	3,759	5,000	0			
E134 · Saleyards & Markets										
J13400	13400 Maintenance - Saleyards Expense	475	650	30,596	25,907	23,032	-175	26.91%	▼	
	13402 Admin Allocation - Saleyards	80	84	474	398	424	-4	4.64%	▼	
	13401 Depreciation - Saleyards	0	0	0	0	0	0			
	E134952 - Loss on Sale of Assets						0			
	Total E134 · Saleyards	555	734	31,070	26,305	23,456	-179	24.36%	▼	
I136 · Economic Development										
	13650 SBC Reimbursements Income	0	0	0	10,274	0	0			
	13852 Other Economic Service Income	0	0	0	0	0	0			
	Gain on Disposal of Asset						0			
	Total I136 · Other	0	0	0	10,274	0	0			
E136 · Economic Development										
	13605 Consultancy Services	4,040	4,040	34,040	14,960	30,000	0	0.00%		
	13603 Admin Allocation - Economic Development	2,460	2,581	14,519	12,190	13,004	-121	4.67%	▼	
	13604 Land Development Expenses	0	0	15,000	0	55,000	0			
	E135298 - Depreciation	0	0	0	0	0	0			
	13602 Loss on Sale of Asset - Economic Development	0	0	0	0	0	0			
	Total E136 · Economic Development	6,500	6,621	63,559	27,150	98,004	-121	1.82%	▼	

Job G/L

I137 · Public Utilities Services

13750 Standpipe Fees & Charges Income

13751 Corrigin Watering Funding Project

Gain on Disposal of Asset

Total I137 · Public Utilities Services

YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - ECONOMIC SERVICES		
2,169	2,100	15,000	18,453	35,000	69	3.19%	▲
0	0	85,062	0	0	0		
					0		
2,169	2,100	100,062	18,453	35,000	69	3.19%	▲

E137 · Public Utilities Services

J13800 13700 Standpipes Expense

J13800 13701 Bullaring Water Tank

13702 Admin Allocation - Public Utilities Services

13704 Other Depreciation - Public Utilities

13703 Loss on disposal of Asset - Public Utilities

Total E136 · Water Supply & Screened Gravel

					0		
4,131	3,500	35,788	37,339	45,885	631	(18.03%)	▲
108	200	2,173	1,695	3,324	-92	46.19%	▼
1,245	1,306	7,347	6,169	6,580	-61	4.67%	▼
0	0	0	3,285	0	0		
0	0	0	0	0	0		
5,484	5,006	45,308	48,488	55,789	478	(9.54%)	▲

I138 · Other Economic Services

13853 Misc Income

13851 Screened Gravel Income

Gain on Disposal of Asset

Total I138 · Other economic Services

0	0	0	0		0		
0	0	0	0	1,000	0		
0			0		0		
					0		
0	0	0	0	1,000	0		

E138 · Other Economic Services

PS07 13800 Screening Plant Expense

13807 Admin Allocation - Other Economic Services

13806 Depreciation - Other Economic Services

Loss on Disposal of Asset

Total E138 · Other Economic Services

789	780	989	789	1,289	9	(1.12%)	▲
3,603	3,780	21,265	17,854	19,047	-177	4.67%	▼
0	0	0	0	0	0		
			0		0		
4,392	4,560	22,254	18,642	20,336	-168	3.68%	▼

Job G/L
I14 · OTHER PROPERTY & SERVICES

YTD Actual	YTD Budget	Budget 2017-18	Actual 2016 17	Budget 2016-17	VARIANCE REPORT - OTHER PROPERTY & SERVICES					
					VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
					4,240	36.12%		11,740	7,500	OTHER PROPERTY & SERVICES TOTAL INCOME
					(82,177)	(86.80%)	▲	(94,675)	(12,498)	OTHER PROPERTY & SERVICES TOTAL EXPENDITURE

0	0	0	0	20,000	0			
0	0	4,000	4,173	4,000	0			
0	0	0	2,811	0	0			
0			0		0			
1,357	0	0	25,315	0	1,357	100.00%	▲	
2,195	2,000	55,000	24,895	130,000	195	8.90%	▲	
					0			
					0			
					0			
					0			
3,553	2,000	59,000	57,195	154,000	1,553	43.71%	▲	
					0			

7,076	7,423	41,761	35,061	37,403	-347	4.67%	▼	
1,309	2,515	34,976	24,222	85,849	-1,206	47.97%	▼	
0	0	0	0	11,506	0			
0	0	1,275	0	1,145	0			
					0			
					0			
					0			
8,384	9,938	78,012	59,283	135,903	-1,553	15.63%	▼	

Job	G/L	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016 17	Budget 2016-17	VARIANCE REPORT - OTHER PROPERTY & SERVICES		
I143 · Work Overheads									
	14253 Protective Clothing Reimbursements	0	0	0	0	0	0		
	14252 Misc Income Public Works Overheads	793	0	0	7,950	0	793	100.00%	▲
	14254 Grant Funding	0	0	0	10,000	10,000	0		
	14250 Workers Compensation Reimbursements Income	0	0	0	3,143	0	0		
	14251 Profit on Sale of Assets	0	0	0	0	0	0		
	Total I143 · Works Overheads	793	0	0	21,093	10,000	793	100.00%	▲
E143 · Works Overheads									
	14200 Admin Allocation - Public Works Overheads	14,152	14,846	83,526	70,126	74,811	-694	4.67%	▼
J14204	14204 Works Supervisors Office Expense	8,967	9,806	30,730	21,301	20,933	-839	8.56%	▼
J14218	14218 Building Office Expenses Expense	1,179	1,250	3,511	1,229	805	-71	5.65%	▼
J14217	14217 Depot Maintenance Expense	18,556	9,847	81,366	78,336	82,806	8,709	(88.45%)	▲ additional works at this time of year
J14219	14219 Expendable Stores/Tools - Works Expense	2,047	1,500	6,272	6,425	6,235	547	(36.45%)	▲
J14220	14220 Expendable Stores/Tools - Building Expense	290	800	4,438	2,340	4,205	-510	63.73%	▼
J14221	14221 Expendable Stores/Tools - Plant Expense	1,207	2,515	21,826	15,292	22,233	-1,308	52.02%	▼
	14233 Consultancy Services	0	0	2,000	0	8,408	0		
	14205 Superannuation - Outside Staff Expense	18,008	30,819	118,314	108,928	111,077	-12,811	41.57%	▼
J14234	14234 Works Administration	11,202	11,976	11,976	0	0	-774	6.46%	▼
	14206 Sick & Compassionate Leave - Outside Staff Exp	6,617	5,879	21,844	33,459	29,204	738	(12.55%)	▲
	14207 Annual, Public Holidays - Outside Staff Expense	16,855	18,970	165,690	146,179	129,713	-2,115	11.15%	▼
	14228 Unallocated Wages	0	0	3,960	87	0	0		
	14216 Insurance - Works Expense	21,763	21,770	41,593	49,187	48,236	-7	0.03%	▼
	14212 Protective Clothing Expense	0	0	5,500	6,035	5,500	0		
J14213	14213 Training Expenses Expense	4,769	0	39,261	12,218	26,034	4,769	(100.00%)	▲ Training has occurred earlier than expected
	14209 Industry / Other Allowance - Outside Staff Expense	2,420	2,894	18,809	9,796	24,340	-474	16.39%	▼
J14214	14214 Hearing / Eye Test Expense	0	0	3,000	0	3,000	0		
J14215	14215 Fit for Work Expense	0	0	1,500	481	1,500	0		
	14229 Long Service Leave Works Expense	5,407	0	0	9,431	48,251	5,407	(100.00%)	▲
	14224 Overheads Allocated to Works	-118,868	-157,993	-947,958	-839,867	-909,543	39,125	24.76%	▲
	14208 Recruitment Costs - Outside Staff Expense	0	0	2,500	0	2,500	0		
	14210 Workers Compensation - Outside Staff Expense	0	0	0	3,143	0	0		
	14201 Works Admin Wages	28,922	28,193	135,463	142,843	133,187	729	(2.59%)	▲
	14202 Works Admin Super	3,796	4,088	19,642	21,146	18,355	-292	7.14%	▼
P#	14203 Works Supervisors Vehicle Expenses	2,411	2,570	13,572	10,704	18,403	-159	6.19%	▼
J14222	14222 Occ Health & Safety Expense	1,210	0	15,393	14,117	16,703	1,210	(100.00%)	▲
	14223 Housing Allocation Expense	798	98	22,362	26,127	24,965	700	(713.98%)	▲
	14211 FBT - Outside Staff Expense	0	0	9,000	9,007	9,000	0		
P#	14227 Works Utility Vehicle Expense	5,048	6,580	42,522	39,232	50,261	-1,532	23.28%	▼
OSP #	14231 Small Plant Purchases <\$2000 Expenditure	1,628	0	10,400	4,414	8,000	1,628	(100.00%)	▲
	14232 Plant allocation Works Overheads	2,503	2,680	14,376	12,693	12,114	-177	6.60%	▼
	14225 Depreciation - Public Works Overheads	0	0	1,120	1,119	2,170	0		
	14226 Loss on Sale of Assets - Public Works Overhead	0	0	0	4,748	0	0		
	Total E143 · Works Overheads	60,885	19,088	3,508	20,277	33,406	41,798	(218.98%)	▲

Job	G/L	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016 17	Budget 2016-17	VARIANCE REPORT - OTHER PROPERTY & SERVICES		
I144 · Plant Operation Costs									
	14350 Diesel Fuel Rebate Income	1,480	5,500	33,000	42,484	20,000	0		
	14351 Reimbursements Other Income	0	0	500	101	500	-4,020	(271.62%)	▼
							0		
							0		
	I144383 - Profit on Sale of Assets	0					0		
	Total I144 · Plant Operation Costs	1,480	5,500	33,500	42,585	20,500	-4,020	(271.62%)	▼
E144 · Plant Cost Overheads									
P #	14302 Fuel & Oils Expense	21,343	28,088	168,525	174,618	224,820	0		
P #	14304 Parts & Repairs Expense	68,246	44,319	265,914	217,149	261,595	-6,745	24.01%	▼
P #	14305 Internal Repair Wages Expense	1,266	1,480	31,899	26,073	40,428	23,927	(53.99%)	▲
P #	14303 Tyres and Tubes Expense	7,171	2,000	32,716	26,382	32,736	-214	14.45%	▼
P #	14301 Insurance - Plant Expense	49,117	49,237	49,237	51,769	48,226	5,171	(258.55%)	▲
P #	14306 Licences - Plant Expense	11,270	11,300	14,974	12,351	10,595	-120	0.24%	▼
	14309 Plant Operation Costs Allocated to Works	-97,473	-95,834	-575,002	-612,502	-637,999	-30	0.27%	▼
		0	0	0	0	0	-1,639	(1.71%)	▼
							0		
	14311 Admin Allocation - Plant Operation Costs	3,268	3,428	19,289	16,193	17,277	-161	4.68%	▼
	14310 Plant Depreciation Costs Allocated to Works	-40,197	-60,545	-363,270	-243,964	-478,546	20,348	33.61%	▲
	14308 Depreciation - Plant	0	0	348,466	354,558	494,295	0		
	Loss on Disposal of Asset	0		0	0	0	0		
	Total E144 · Plant Cost Overheads	24,011	-16,527	-7,252	22,627	13,427	40,538	245.29%	▲

Job	G/L	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016 17	Budget 2016-17	VARIANCE REPORT - OTHER PROPERTY & SERVICES			
I145 - Administration General										
	14550 Car Contributions - Admin Income	0	0	0	600	1,080	0			
	14551 Uniform Reimbursement - Admin Income	286	0	0	150	0	286	100.00%	▲	
	14553 Other Income	0	0	2,000	1,945	5,000	0			
	14554 Auto Door Funding	0	0	0	0	0	0			
	14552 Profit on Sale of Asset - Admin	0	0	9,820	12,188	25,270	0			
	Total I145 - Administration General	286	0	11,820	14,882	31,350	286	100.00%	▲	
E145 - Administration General										
	14500 Admin Wages	95,501	118,363	642,816	587,025	552,513	-22,862	19.32%	▼	
	14501 Admin Superannuation	13,514	17,163	90,971	75,279	68,331	-3,649	21.26%	▼	
	14509 Insurance - Admin Expense	17,684	17,850	29,693	29,651	32,052	-166	0.93%	▼	
J14508	14508 Administration Office Maintenance Expense	4,532	5,680	104,298	96,786	107,685	-1,148	20.21%	▼	
	14514 Records Management Expense	0	0	7,600	1,624	2,000	0			
	14513 Printing & Stationery - Admin Expense	5,029	550	21,300	21,590	23,300	4,479	(814.29%)	▲	
	14510 Telecommunications - Admin Expense	2,229	2,500	15,000	11,372	17,000	-271	10.84%	▼	
	14515 Postage Admin Expense	527	500	5,000	3,770	5,000	27	(5.47%)	▲	
	14511 Legal Expense - Administration	0	0	0	5,791	0	0			
	14502 Fringe Benefits Tax - Admin Expense	0	0	32,000	25,007	32,000	0			
	14516 Computer Expense	27,177	28,000	51,586	36,478	46,058	-823	2.94%	▼	
	14517 Computer Hardware Expense	3,900	6,100	12,090	2,609	6,600	-2,200	36.07%	▼	
	14507 Staff Uniform - Admin Expense	1,480	1,000	4,900	5,227	1,200	480	(47.99%)	▲	
	14506 Conference Expenses - Admin Expense	3,345	3,500	10,084	6,213	14,150	-155	4.44%	▼	
	14505 Training Expenses - Admin Expense	1,400	0	11,800	7,965	5,000	1,400	(100.00%)	▲	
	14504 Admin Executive Personal Development Expense	0	0	5,000	2,533	6,000	0			
	14527 Valuation Services	15,514	0	15,000	31,214	11,200	15,514	(100.00%)	▲	Pending Reversal of Accured expenses (reflected in 16/17)
	14503 Recruitment Expenses - Admin Expense	155	0	5,063	6,426	5,000	155	(100.00%)	▲	
	14518 Bad Debts - Sundry Expense	0	0	0	0	0	0	(100.00%)	▲	
	14525 Administration Costs Allocated	-206,965	-217,109	-1,221,499	-1,025,536	-1,094,051	10,144	4.67%	▲	
	14512 Bank Fees Expense	905	1,000	8,180	6,126	8,180	-95	9.46%	▼	
	14519 Admin Subscriptions Expense	8,923	9,000	12,691	3,405	7,127	-77	0.86%	▼	
P1CR	14520 CEO Vehicle Operating Expense	1,300	1,450	14,776	14,308	18,040	-150	10.33%	▼	
P2CR	14521 DCEO Vehicle Operating Expense	1,395	1,500	19,741	17,780	21,647	-105	7.00%	▼	
	14528 Mgr G&C Vehicle Operating Expense	1,108	0	0	-3,561	611	1,108	(100.00%)	▲	Pending correction of auto allocation
	14522 Housing Allocation - Admin	2,743	2,953	66,835	28,215	64,445	-210	7.11%	▼	
	14526 Financial Management Review	0	0	0	0	0	0			
	14581 Synergy Soft Purchase	0	0	23,000	17,892	38,750	0			
	14523 Depreciation - Administration	0	0	75	75	150	0			
	14524 Loss on Sale of Asset - Admin	0	0	0	273	622	0			
	Admin Consultancy services	0	0	12,000	0					
	Total E145 - Administration General	1,394	0	0	15,537	611	1,394	#####	▲	

Job	G/L	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	VARIANCE REPORT - OTHER PROPERTY & SERVICES		
	I146 · Salaries Control								
							0		
							0		
							0		
							0		
	Gain on Disposal of Asset						0		
	Total I146 · Salaries Control	0	0	0	0	0	0		
	E146 · Salaries Control								
	14602 Gross Salaries & Wages	402,441	404,810	2,157,724	2,190,067	2,314,429	-2,369	0.59%	▼
					0		0		
	14603 Less Sal & Wages Alloc to Works	-402,441	-404,810	-2,157,724	-2,190,067	-2,314,429	2,369	0.59%	▲
	Depreciation						0		
	Loss on Disposal of Asset						0		
		0	0	0	0	0	0		
	I147 · Unclassified								
	14752 Insurance Claim Income	0			0		0		
	14750 Unclassified Income	5,628	0	50	14,509	50	5,628	100.00%	▲
					0		0		
	14751 Gain on Sale of Asset - Unclassified	0	0	30,000	0	20,000	0		
	Total I147 · Unclassified	5,628	0	30,050	14,509	20,050	5,628	100.00%	▲
	E147 · Unclassified Items								
	14700 Unclassified Misc Expenditure	0			0	0	0		
							0		
	16102 Loan Interest CAC Residence - Loan 95	0			0	0	0		
	16103 Loan Interest Oval Lighting - Loan 96	0			0		0		
	16104 Loan Interest Land Subdivision - Loan 97	0			0		0		
	16105 Loan Interest GEHA (Education) - Loan 98	0			0		0		
	16106 Loan Interest Resource Centre - Loan 99	0			0		0		
	16107 Loan Interest GEHA (Police) - Loan 100	0			0		0		
	16108 Loan Interest Land Subdivision - Loan 101	5,059			15,280		5,059	(100.00%)	▲
	16109 Loan Interest Allocated to Works	-5,059			-101,362		-5,059	(100.00%)	▼
	16118 LOAN INTEREST - RECREATION & EVENTS CEN	0			86,082		0		
	14701 Depreciation - Unclassified	0			0	0	0		
	14702 Loss on Sale of Asset - Unclassified	0			0	0	0		
	Total I147 · Unclassified Items	0	0	0	0	0	0		

Proceeds from Disposal of Assets Budget 2017/18																			
	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra.Other			Infra. Roads			Total			
Details	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	
Governance																			
4.1 Membership																			
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0							
4.2 Other Governance																			
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0							
Program Total	0	0	0	0	0	0	0	0	0	0	0	0							0
GPF																			
3.1 Rates																			
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0							
3.2 Other																			
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0							
Program Total	0	0	0	0	0	0	0	0	0	0	0	0							0
Law, Order & Public Safety																			
5.1 Fire Prevention																			
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0							
5.2 Animal Control																			
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0							
5.3 Other Law, Order & Public Safety																			
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0							
Program Total	0	0	0	0	0	0	0	0	0	0	0	0							0

Proceeds from Disposal of Assets Budget 2017/18																							
	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra.Other			Infra. Roads			Total							
Details	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18					
Health																							
7.4 Admin & Inspections																							
EHO Vehicle				0	0	15,000																	
Sub-Total	0	0	0	0	0	15,000	0	0	0	0	0	0											
7.7 Other																							
				0	0	0																	
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0											
7.1 Maternal & Infant Health																							
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0										0	0
Program Total	0	0	0	0	0	15,000	0	0	0	0	0	0											
Education & Welfare																							
6.2 Other Welfare																							
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0											
Program Total	0	0	0	0	0	0	0	0	0	0	0	0										0	0
Housing																							
9.1 Staff Housing																							
Sale of Staff House	0	0	250,000	0		0																	
Sub-Total	0	0	250,000	0	0	0	0	0	0	0	0	0											
9.2 Other Housing																							
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0											
Program Total		0	250,000			0			0			0				0	0	250,000					

Proceeds from Disposal of Assets Budget 2017/18																		
	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra.Other			Infra. Roads			Total		
Details	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18
Community Amenities																		
10.1 Sanitation - Household																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
10.6 Town Planning & Regional Development																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
10.7 Other Community Amenities																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
Program Total	0	0	0	0	0	0	0	0	0	0	0	0				0	0	0
Recreation & Culture																		
11.1 Public Hall & Centres																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
11.3 Other Recreation																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
11.4 Radio Rebroadcasting																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
11.5 Library Services																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
11.6 Other Culture																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
Program Total	0	0	0	0	0	0	0	0	0	0	0	0				0	0	0

Proceeds from Disposal of Assets Budget 2017/18																		
Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra.Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18
Transport																		
12.1 Roads & Streets																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
12.2 Road Maintenance																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
12.3 Plant & Equip																		
Water Truck - CR66						20,000												
Tipper - CR23						23,000												
Sub-Total	0	0	0	0	0	43,000	0	0	0	0	0	0	0	0	0			
12.4 Traffic Control																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
12.6 Aerodrome																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Program Total	0	0	0	0	0	43,000	0	0	0	0	0	0	0	0	0	0	0	43,000

Proceeds from Disposal of Assets Budget 2017/18																		
	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra.Other			Infra. Roads			Total		
Details	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18
Economic Services																		
13.1 Rural Services																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
13.2 Tourism & Area Promotion																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
13.3 Building Control																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
Economic Development																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
13.4 Other Economic Services																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
Program Total	0	0	0	0	0	0	0	0	0	0	0	0				0	0	0

Proceeds from Disposal of Assets Budget 2017/18																		
	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra.Other			Infra. Roads			Total		
Details	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18
Other Property																		
14.1 Private Works																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
14.3 Public Works Overheads																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
14.5 Administration Overheads																		
DCEO Vehicle					0	20,000												
Sub-Total	0	0	0	0	0	20,000	0	0	0	0	0	0						
14.7 Unclassified																		
Land Sales - Granite Rise		0	90,000	0														
Sub-Total	0	0	90,000	0	0	0	0	0	0	0	0	0						
Program Total	0	0	90,000	0	0	20,000	0	0	0	0	0	0				0	0	110,000
Total	0	0	340,000	0	0	78,000	0	0	0	0	0	0	0	0	0	0	0	418,000

Capital Purchases of Assets Budget 2017/18																		
Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra. Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18
Law, Order & Public Safety																		
5.1 Fire Prevention																		
15182 FESA Fire Shed	7,918																	
Sub-Total	7,918	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
5.2 Animal Control																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
5.3 Other Law, Order & Public Safety																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Program Total	7,918	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,918	0	0
Health																		
7.1 Maternal & Infant Health																		
07181 Infant Health Ceiling Replacement		0	10,241															
Sub-Total	0	0	10,241	0	0	0	0	0	0	0	0	0	0	0	0			
7.7 Other																		
07783 Dental Surgery Fence	0	0	5,445															
Sub-Total	0	0	5,445	0	0	0	0	0	0	0	0	0	0	0	0			
7.4 Admin & Inspections																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Program Total	0	0	15,686	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15,686
Education & Welfare																		
6.2 Other Education																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
6.2 Other Welfare																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Program Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Housing																		
9.1 Staff Housing																		
09185 36 Camm St Flooring & Blind	0	0	18,027															
Sub-Total	0	0	18,027	0	0	0	0	0	0	0	0	0	0	0	0			
9.2 Other Housing																		
09284 14 Courboules Air Conditioner		0	3,400															
09285 36 Jose St Air Conditioners	0	0	7,500															
Sub-Total	0	0	10,900	0	0	0	0	0	0	0	0	0	0	0	0			
Program Total	0	0	28,927	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28,927

Capital Purchases of Assets Budget 2017/18																		
Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra. Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18
Community Amenities																		
10.1 Sanitation - Household																		
10182 Rubbish Trailers / Bins				13,273	0	0												
Sub-Total	0	0	0	13,273	0	0	0	0	0	0	0	0	0	0	0			
10.6 Town Planning & Regional Development																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
10.7 Other Community Amenities																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Program Total	0	0	0	13,273	0	0	0	0	0	0	0	0	0	0	0			
Recreation & Culture																		
11.1 Public Hall & Centres																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
11.2 Swimming Pool																		
11280 Swimming Pool refurbishment										107	0	79,100						
Sub-Total	0	0	0	0	0	0	0	0	0	107	0	79,100						
11.3 Other Recreation																		
11388 Recreation & Events Centre B&E	1,290	5,000	24,521				5,009											
11383 Recreation & Events Centre F&E																		
11394 CREC Landscaping										1,031	0	4,715						
11396 CREC Carparking										0	0	17,610						
11389 Netball Court Upgrade										0	0	92,077						
Netball Court Retaining wall										0	0	114,323						
11385 Oval Playground Retic										0	0	9,231						
11393 Oval lighting upgrade										0	0	36,514						
Sub-Total	1,290	5,000	24,521	0	0	0	5,009	0	0	1,031	0	274,470						
11.4 Radio Rebroadcasting																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
11.5 Library Services																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
11.6 Other Culture																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
Program Total	1,290	5,000	24,521	0	0	0	5,009	0	0	1,138	0	353,570				7,437	5,000	378,091

Capital Purchases of Assets Budget 2017/18																		
Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra. Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18
Transport																		
12.1 Roads & Streets																		
12166 Gills Road Intersection													9,525					
12170 Grain Freight Route Road Upgrades													204					
12167 Lomos South Road													1,202					
12186 Corrigin South Road													350					
12199 Corrigin Narembreen Road													0	50,000	564,770			
WANDRRA Expenditure													0	70,000	2,600,000			
12163 Bulyee/Quarirdaing Rd													66,665	100,000	518,931			
12197 Goyder St Footpaths											0	42,382	0		0			
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	42,382	77,946	220,000	3,683,701			
12.2 Road Maintenance																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
12.3 Plant & Equip																		
12387 Water Tanker Trailer					0	70,000												
12377 Tipper CR23					0	140,000												
12394 Traffic Counters					0	11,595												
Sub-Total	0	0	0	0	0	221,595	0	0	0	0	0	0	0	0	0			
12.4 Traffic Control																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
12.6 Aerodrome																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Program Total	0	0	0	0	0	221,595	0	0	0	0	0	42,382	77,946	220,000	3,683,701	77,946	220,000	3,947,678

Capital Purchases of Assets Budget 2017/18																		
Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra. Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18
Economic Services																		
13.1 Rural Services																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
13.2 Tourism & Area Promotion																		
13285 Rotary Park Parking upgade										0	0	3,630						
13286 Interactive Corrigin Signage											0	5,000						
13287 Gorge Rock Toilets	0	0	43,510															
13288 Rotary Park Toilets	0	0	136,006															
Sub-Total	0	0	179,516	0	0	0	0	0	0	0	0	8,630						
13.3 Building Control																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
13.4 Saleyards & Markets																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
13.7 Public Utilities Services																		
13783 Corrigin Watering Project										0	0	121,518						
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	121,518						
13.4 Other Economic Services																		
13880 Dam Bush Track Restore												5,596						
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	5,596						
Program Total	0	0	179,516	0	0	0	0	0	0	0	0	135,744				0	0	315,260
Other Property																		
14.1 Private Works																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
14.3 Public Works Overheads																		
14292 Depot Office / toilet	29,105	34,801	54,830															
14287 Small Equipment Purchases >\$3000				0		11,000												
Sub-Total	29,105	34,801	54,830	0	0	11,000	0	0	0	0	0	0						
14.5 Administration Overheads																		
14592 Admin / crc phone upgrade	0	0	15,000															
14587 Server							0	0	25,000									
14583 DCEO Vehicle				0	0	36,000												
14580 Office Carpet Replacement			2,500															
Sub-Total	0	0	17,500	0	0	36,000	0	0	25,000	0	0	0						
14.7 Unclassified																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
Program Total	29,105	34,801	72,330	0	0	47,000	0	0	25,000	0	0	0				29,105	34,801	144,330
Total	38,314	39,801	320,980	13,273	0	268,595	5,009	0	25,000	1,138	0	531,696	77,946	220,000	3,683,701	135,679	259,801	4,829,972

Capital Purchases of Assets Budget 2017/18																		
Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra. Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18	YTD Actual	YTD Budget	Budget 2017-18
VARIANCE																		
Class	\$	%		YTD Actual	YTD Budget		Project	Variance		Variance explanation								
Land & Building	1,487	4%		(38,314)	(39,801)													
							Recreation & Events Centre	(3,710)	▼	Carpet has been classified under F&E - no budget impact								
							Depot Office / toilet	(5,696)	▼	Timing issue only								
							FESA Fire Shed	7,918	▲	Unbudgeted works - project was complete. Investigation required								
								(1,487)										
Plant & Equipment	(13,273)	(100%)	▲	(13,273)	0													
							Rubbish Trailers / Bins	13,273	▲	Pending reversal of 16/17 payment accrual. No Budget impact								
								13,273										
Furniture & Equipment	(5,009)	(100%)		(5,009)	0		Recreation & Events Centre F&E	5,009	▲	Carpet has been classified under F&E (budget under L&B) no budget impact								
								5,009										
Infrastructure - Other	(1,138)	0%		(1,138)	0													
							CREC Landscaping	1,031	▲									
							Swimming Pool refurbishment	107	▲									
								1,138										
Infrastructure - Roads	142,054	182%	▼	(77,946)	(220,000)		Bulyee/Quairdaing Rd	(33,335)	▼	Timing issue only - staff will continue to monitor								
							WANDRRA Expenditure	(70,000)	▼	Timing issue only - staff will continue to monitor								
							Grain Freight Route Road Upgrad	204	▲									
							Gills Road Intersection	9,525	▲	Timing issue only - staff will continue to monitor								
							Corrigin Naremben Road	(50,000)	▼	Timing issue only - staff will continue to monitor								
							Lomos South Road	1,202	▲									
							Corrigin South Road	350	▲									
								(142,054)										

Details	Financing Inward					Financing Outward				
	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17
Governance										
4.1 Membership										
								0		0
Sub-Total	0	0	0	0	0	0	0	0	0	0
4.2 Other Governance										
Sub-Total	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	0	0	0	0	0	0	0
GPF										
3.1 Rates										
Sub-Total	0	0	0	0	0	0	0	0	0	0
3.2 Other										
Royalties for Regions Funds	0			0	0	0			0	0
Financial Assistant Grants	0					0			0	
Sub-Total	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	0	0	0	0	0	0	0
Law, Order & Public Safety										
5.1 Fire Prevention										
Sub-Total	0	0	0	0	0	0	0	0	0	0
5.2 Animal Control										
Sub-Total	0	0	0	0	0	0	0	0	0	0
5.3 Other Law, Order & Public Safety										
Sub-Total	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	0	0	0	0	0	0	0
Health										
7.1 Maternal & Infant Health										
Sub-Total	0	0	0	0	0	0	0	0		0
7.7 Other										
Medical Reserve	0			0	0	0	0	121	106	119
Sub-Total	0	0	0	0	0	0	0	121	106	119
7.4 Admin & Inspections										
Bendering Tip Reserve	0					0	0	22,377	18,373	20,000
Sub-Total	0	0	0	0	0	0	0	22,377	18,373	20,000
Program Total	0	0	0	0	0	0	0	22,498	18,479	20,119
Education & Welfare										
6. Other Education										
Loan Principal 99 Resource Centre						0			0	0
Child Care Reserve	0			0	0	0	0	1	1	1
Sub-Total	0	0	0	0	0	0	0	1	1	1
6.2 Other Welfare										
Senior Citiz Units Reserve	0	0		0	0	0	0	20,547	20,000	20,000
Sub-Total	0	0	0	0	0	0	0	20,547	20,000	20,000
Program Total	0	0	0	0	0	0	0	20,548	20,001	20,001
Housing										
9.1 Staff Housing										
Staff Housing Reserve	0		26,027	0	0	0	0	255,898	145,706	1,914
Sub-Total	0	0	26,027	0	0	0	0	255,898	145,706	1,914
9.2 Other Housing										
LGCHP Housing Reserve	0		7,500	0	0	0	0	269	234	263
Loan Principal 98 GEHA Educ						0	0	0	0	0
Loan Principal 100 GEHA Police						0	0	0	0	0
Sub-Total	0	0	7,500	0	0	0	0	269	234	263
Program Total	0	0	33,527	0	0	0	0	256,167	145,940	2,177
Community Amenities										
10.1 Sanitation - Household										
Sub-Total			0	0	0			0	0	0
10.6 Town Planning & Regional Development										
Land Subdivision Reserve	0		0	0	0	0	0	1,342	1,167	1,310
Granite Rise Subdivision Loan						45,795	45,795	93,017	87,482	87,482
Sub-Total	0	0	0	0	0	45,795	45,795	94,359	88,649	88,792
10.7 Other Community Amenities										
Community Bus Reserve	0		0	0	0	0	0	20,614	10,296	10,333
Sub-Total	0	0	0	0	0	0	0	20,614	10,296	10,333
Program Total	0	0	0	0	0	45,795	45,795	114,973	98,945	99,124

Details	Financing Inward					Financing Outward				
	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17	YTD Actual	YTD Budget	Budget 2017-18	Actual 2016-17	Budget 2016-17
Recreation & Culture										
11.1 Public Hall & Centres										
Town Hall reserve	0		15,000	0	0	0	0	12,222	11,695	11,902
Sub-Total	0	0	15,000	0	0	0	0	12,222	11,695	11,902
11.2 Swimming Pool										
RLCIP Grant	0		0	0	0	0				0
Swimming Pool Reserve	0		26,000	0	0	0	0	711	25,024	26
Sub-Total	0	0	26,000	0	0	0	0	711	25,024	26
11.3 Other Recreation										
Recreation & Event Centre Loan		0								
Rec & Event Centre Loan						0	0	71,685	68,471	68,471
Recreation & Events Centre Loan Res	0			-	0	0			0	0
RDAF Grant Reserve										
Bowling Club update Reserve							0	65,000		
Sub-Total	0	0	0	0	0	0	0	136,685	68,471	68,471
11.4 Radio Rebroadcasting										
Sub-Total	0	0	0	0	0	0	0	0	0	0
11.5 Library Services										
Sub-Total	0	0	0	0	0	0	0	0	0	0
11.6 Other Culture										
Sub-Total	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	41,000	0	0	0	0	149,618	105,190	80,399
Transport										
12.1 Road Construction										
Plant Replacement Reserve	0			0	0	0	0	14,446	117,021	61,246
Roadworks Reserve	0	0	0	327,226	348,987	0	0	6,420	13,367	10,637
Sub-Total	0	0	0	327,226	348,987	0	0	20,866	130,388	71,883
12.2 Road Maintenance										
Townscape Reserve	0		0	0	0	0		68	59	67
Sub-Total	0	0	0	0	0	0	0	68	59	67
12.3 Plant & Equipment										
Sub-Total	0	0	0	0	0	0	0	0	0	0
12.4 Traffic Control										
Sub-Total	0	0	0	0	0	0	0	0	0	0
12.6 Aerodrome										
Sub-Total	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	327,226	348,987	0	0	20,934	130,447	71,950
Economic Services										
13.1 Rural Services										
Sub-Total	0	0	0	0	0	0	0	0	0	0
13.2 Tourism & Area Promotion										
Centenary Celebrations	0	0	0	0	0	0	0	0	0	0
Sub-Total	0	0	0	0	0	0	0	0	0	0
13.3 Building Control										
Sub-Total	0	0	0	0	0	0	0	0	0	0
13.4 Other Economic Services										
Sub-Total	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	0	0	0	0	0	0	0
Other Property										
14.1 Private Works										
Sub-Total	0	0	0	0	0	0	0	0	0	0
14.3 Public Works Overheads										
Sub-Total	0	0	0	0	0	0	0	0	0	0
14.5 Administration Overheads										
Employee Entitlement Leave Reserve	0	0	0	0	0	0	0	3,591	12,886	13,238
Office equipment Reserve E150015	0	0	0	0	0	0	0	709	25,022	25
Sub-Total	0	0	25,000	0	0	0	0	4,300	37,908	13,263
14.7 Unclassified										
Community Development Reserve	0	0		0	0	0	0	5	4	4
Movement in LSL - Non Current										
Rockview Reserve	0	0		0		0	0	1,098	1,062	1,069
Movement in accruals				0						
Sub-Total	0	0	0	0	0	0	0	1,103	1,066	1,073
Program Total	0	0	25,000	0	0	0	0	5,403	38,974	14,336
Total	0	0	99,527	327,226	348,987	45,795	45,795	590,141	557,975	308,107

Surplus / Deficit Calculations

30/06/2017

30/06/2016

	CAT	2016/17	2016/2017
Current Assets			
Unrestricted Cash at Bank			
Cash at Bank	301	2,736,429.49	2,125,083.91
Receivables			
Debtors	303	491,396.23	216,801.23
Rates	302	112,210.20	77,766.79
Rates - Pensioners	501	7,529.72	7,529.72
GST Recievables	304	77,017.76	76,500.27
Unclaimed monies	306	0.00	0.00
Other Current Assets			
AgCare SS Loan	305	0.00	0.00
Stock	311	45,130.25	54,836.66
Trust	901	0.00	-0.01
		<u>3,469,713.65</u>	<u>2,558,518.57</u>
Less			
Reserves			
30104 Reserves Cash		<u>-\$1,373,808.29</u>	<u>-\$1,299,012.34</u>
		<u>2,095,905.36</u>	<u>1,259,506.23</u>

Current Liabilities			
Accounts Payable			
Creditors	401	686.02	42,622.84
Accrued Liabilities	407	127,637.21	101,942.23
Tax Payable	405	176,576.71	165,841.66
Income Rec'd in adv	404	2,056.77	0.00
Employee Entitlements			
Annual Leave	421	300,578.65	253,888.72
LSL	422	213,701.21	243,684.17
Accrued Wages	403	58,357.91	53,052.92
Movement in Accruals		15,488.79	
Other Current Liabilities			
Accrued Interest	402	4,434.37	6,788.37
PAYG Tax	406	35,569.52	62,961.52
Rounding		1	0
unknown adjustment		0	
		<u>935,088.16</u>	<u>930,782.43</u>

Deficit / Surplus Carried Forward

1,160,817.20328,723.80

SHIRE OF CORRIGIN
Statement of Financial position (Balance Sheet)
as at 31 August 2017

	2017/2018	2016/2017	\$ Change
CURRENT ASSETS			
Cash			
Cash at Bank	\$1,358,307.70	\$1,362,621.20	-\$4,313.50
Reserves Cash at Bank	\$1,373,808.29	\$1,373,808.29	\$0.00
	<u>\$2,732,115.99</u>	<u>\$2,736,429.49</u>	<u>-\$4,313.50</u>
Accounts Receivable			
Rates Outstanding	\$96,266.95	\$112,210.20	-\$15,943.25
Sundry Debtors	\$11,840.89	\$491,396.23	-\$479,555.34
GST Receivable	\$67,584.97	\$77,017.76	-\$9,432.79
Self Supporting Loans	\$0.00	\$0.00	\$0.00
Unclaimed Monies	\$694.40	\$0.00	\$694.40
Stock on Hand	\$54,410.00	\$45,130.25	\$9,279.75
	<u>\$230,797.21</u>	<u>\$725,754.44</u>	<u>-\$494,957.23</u>
TOTAL CURRENT ASSETS	<u>\$2,962,913.20</u>	<u>\$3,462,183.93</u>	<u>-\$499,270.73</u>
CURRENT LIABILITIES			
Accounts Payable			
Sundry Creditors	\$18,224.38	\$686.02	\$17,538.36
Accured Liabilities	\$127,637.21	\$127,637.21	\$0.00
Income Received In Advance	\$0.02	\$2,056.77	-\$2,056.75
Tax Liability	\$178,847.10	\$176,576.71	\$2,270.39
Payroll Creditors	\$84,861.52	\$35,569.52	\$49,292.00
Loan Liability (Current)	\$118,906.61	\$164,702.00	-\$45,795.39
	<u>\$528,476.84</u>	<u>\$507,228.23</u>	<u>\$21,248.61</u>
Employee Provisions			
Provision for Annual Leave	\$300,578.65	\$300,578.65	\$0.00
Provision for LSL (Current)	\$213,701.21	\$213,701.21	\$0.00
	<u>\$514,279.86</u>	<u>\$514,279.86</u>	<u>\$0.00</u>
Other Liabilities			
Accrued Interest on Loans	\$4,434.37	\$4,434.37	\$0.00
Accrued Salaries & Wages	\$5,651.77	\$58,357.91	-\$52,706.14
	<u>\$10,086.14</u>	<u>\$62,792.28</u>	<u>-\$52,706.14</u>
TOTAL CURRENT LIABILITIES	<u>\$1,052,842.84</u>	<u>\$1,084,300.37</u>	<u>-\$31,457.53</u>
NET CURRENT ASSETS	<u>\$1,910,070.36</u>	<u>\$2,377,883.56</u>	<u>-\$467,813.20</u>

SHIRE OF CORRIGIN
Statement of Financial position (Balance Sheet)
as at 31 August 2017

	2017/2018	2016/2017	\$ Change
NON-CURRENT ASSETS			
Accounts Receivable			
Rates Outstanding - Pensioners	\$9,831.63	\$7,529.72	\$2,301.91
	<u>\$9,831.63</u>	<u>\$7,529.72</u>	<u>\$2,301.91</u>
FIXED ASSETS			
Land Held for Resale			
Land for Resale at cost - Current	\$50,000.00	\$50,000.00	\$0.00
Land for Resale at cost - Non Current	\$1,580,000.00	\$1,580,000.00	
Accumulated Depn Land for Resale			\$0.00
	<u>\$1,630,000.00</u>	<u>\$1,630,000.00</u>	<u>\$0.00</u>
Land & Buildings			
Land & Buildings at cost	\$24,365,506.24	\$24,327,085.61	\$38,420.63
Accumulated Depn L & B	<u>-\$2,270,760.09</u>	<u>-\$2,270,760.09</u>	<u>\$0.00</u>
	<u>\$22,094,746.15</u>	<u>\$22,056,325.52</u>	<u>\$38,420.63</u>
Furniture & Equipment			
Furniture & Equipment at Cost	\$320,596.25	\$315,586.96	\$5,009.29
Accumulated Depn F & E	<u>-\$25,710.69</u>	<u>-\$25,710.69</u>	<u>\$0.00</u>
	<u>\$294,885.56</u>	<u>\$289,876.27</u>	<u>\$5,009.29</u>
Plant & Equipment			
Plant & Equipment at Cost	\$4,044,795.95	\$4,031,523.22	\$13,272.73
Accumulated Depn P & E	<u>-\$357,717.65</u>	<u>-\$357,717.65</u>	<u>\$0.00</u>
	<u>\$3,687,078.30</u>	<u>\$3,673,805.57</u>	<u>\$13,272.73</u>
Roads			
Roads at Cost	\$109,849,408.74	\$109,771,463.05	\$77,945.69
Accumulated Depn Roads	<u>-\$2,669,775.80</u>	<u>-\$2,669,775.80</u>	<u>\$0.00</u>
	<u>\$107,179,632.94</u>	<u>\$107,101,687.25</u>	<u>\$77,945.69</u>
Infrastructure Other			
Infrastructure Other at Costs	\$15,575,232.94	\$15,574,201.96	\$1,030.98
Accumulated Depn Infra Other	<u>-\$1,407,354.45</u>	<u>-\$1,407,354.45</u>	<u>\$0.00</u>
	<u>\$14,167,878.49</u>	<u>\$14,166,847.51</u>	<u>\$1,030.98</u>
Footpaths			
Infrastructure Other at Costs	\$373,800.75	\$373,800.75	\$0.00
Accumulated Depn Infra Other	<u>-\$42,608.44</u>	<u>-\$42,608.44</u>	<u>\$0.00</u>
	<u>\$331,192.31</u>	<u>\$331,192.31</u>	<u>\$0.00</u>
Parks and Ovals			
Infrastructure Other at Costs	\$481,347.55	\$481,347.55	\$0.00
Accumulated Depn Infra Other	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<u>\$481,347.55</u>	<u>\$481,347.55</u>	<u>\$0.00</u>
TOTAL FIXED ASSETS	\$149,866,761.30	\$149,731,081.98	\$135,679.32
TOTAL NON-CURRENT ASSETS	\$149,876,592.93	\$149,738,611.70	\$137,981.23

SHIRE OF CORRIGIN
Statement of Financial position (Balance Sheet)
as at 31 August 2017

	2017/2018	2016/2017	\$ Change
NON CURRENT LIABILITIES			
Loan Liability (Non Current)	\$1,780,665.34	\$1,780,665.34	\$0.00
Provision for LSL (Non Current)	\$53,074.08	\$53,074.08	\$0.00
Trust Liability	\$0.00	\$0.00	\$0.00
TOTAL NON CURRENT LIABILITIES	\$1,833,739.42	\$1,833,739.42	\$0.00
NET ASSETS	\$149,952,923.87	\$150,282,755.84	
EQUITY			
Accumulated Surplus	\$33,003,739.20	\$33,333,571.17	-\$329,831.97
Asset Revaluation Reserve	\$115,575,376.38	\$115,575,376.38	\$0.00
Employee Entitlement Reserve	\$131,327.86	\$131,327.86	\$0.00
Community Bus Reserve	\$22,462.49	\$22,462.49	\$0.00
Staff Housing Reserve	\$215,714.66	\$215,714.66	\$0.00
Office Equipment Reserve	\$25,920.55	\$25,920.55	\$0.00
Plant Replacement Reserve	\$528,322.17	\$528,322.17	\$0.00
Swimming Pool Reserve	\$25,990.96	\$25,990.96	\$0.00
Roadworks Reserve	\$234,792.54	\$234,792.54	\$0.00
Land Subdivision Reserve	\$49,065.71	\$49,065.71	\$0.00
Townscape Reserve	\$2,496.78	\$2,496.78	\$0.00
Medical Reserve	\$4,439.59	\$4,439.59	\$0.00
LGCHP Long Term Mtce Reserve	\$9,853.93	\$9,853.93	\$0.00
Community Development Reserve	\$167.94	\$167.94	\$0.00
Rockview Land Reserve	\$3,589.11	\$3,589.11	\$0.00
Royalties for Regions Reserve	\$0.00	\$0.00	\$0.00
Financial Assistance Grant Reserve	\$0.00	\$0.00	\$0.00
RLCIP Grant Reserve	\$0.00	\$0.00	\$0.00
Senior Citz Units	\$20,000.00	\$20,000.00	\$0.00
Centenary Celebration	\$0.00	\$0.00	\$0.00
Town Hall Reserve	\$81,252.99	\$81,252.99	\$0.00
Childcare Reserve	\$37.82	\$37.82	\$0.00
Recreation & Events Centre Loan F	\$0.00	\$0.00	\$0.00
Bendering Tip Reserve	\$18,373.19	\$18,373.19	\$0.00
TOTAL EQUITY	\$149,952,923.87	\$150,282,755.84	-\$329,831.97

ROAD MAINTENANCE EXPENDITURE, BY ROADS, AS AT 31 AUGUST 2017

←-----EXPENDITURE AS PER COST CENTRES-----→

		005	101	102	103	104	150	158	161	165	501			
JOB	DESCRIPTION	Mobilisation/Demobilisation	Clearing & Formation Widening	Culvert & Drainage	Gravel Pit & Rehabilitation	Gravel Carting & Resheeting	Patching	Grading Maintenance	Shoulder Mtce	Verge Mtce & Clean	Natural Disaster Recovery	Other	YTD TOTAL	Annual Budget
R001	Bendering Road	-	-	-	-	432	814	2,618	-	-	-	457	4,321	
R003	Bullaring-Pingelly	-	-	-	-	-	-	3,632	-	-	-	134	3,766	
R004	Bullaring-Gorge Rock	-	-	-	-	-	-	10,879	-	-	-	-	10,879	
R005	Shackleton-Bilbarin	-	-	-	-	-	-	337	-	-	-	-	337	
R007	Rabbit Proof Fence	814	-	-	-	-	-	2,654	-	-	-	-	3,468	
R008	Bulyee-Quairading Road	970	2,142	4,165	-	760	-	-	-	-	-	12,276	20,312	
R009	Bilbarin East Road	-	-	-	-	-	-	1,024	-	-	-	-	1,024	
R010	Yealering-Kulin	-	-	-	-	213	-	6,848	-	-	-	-	7,061	
R011	Bilbarin-Quairading Road	-	-	-	-	-	-	220	-	-	-	171	391	
R012	49 Gate West	-	-	-	-	-	-	220	-	-	-	2,100	2,319	
R014	Corrigin South	135	-	-	-	-	-	2,982	-	-	-	341	3,459	
R015	Gnerkadilling	-	-	-	-	-	-	4,968	-	-	-	85	5,053	
R016	Babakin-Corrigin Road	-	-	-	-	-	-	3,119	-	-	-	631	3,750	
R017	Corrigin-Wogerlin	-	-	-	-	-	-	4,246	-	-	-	-	4,246	
R018	Lomos South	-	-	-	-	-	-	-	-	-	-	726	726	
R020	Gill's	-	-	-	-	-	-	2,668	-	-	-	117	2,786	
R022	Szczecinski	-	-	-	-	-	123	1,373	-	-	-	-	1,496	
R024	Dry Well	-	-	-	-	-	798	1,429	-	-	-	-	2,227	
R035	Morrell	82	-	-	-	212	82	2,864	-	-	-	43	3,283	
R042	Shipley	-	-	-	-	-	-	887	-	-	-	-	887	
R050	Fulwood	-	-	-	-	-	-	4,663	-	-	-	-	4,663	
R051	Reed	-	-	-	-	-	-	1,891	-	-	-	-	1,891	
R052	Old Kulin	-	-	-	-	-	-	3,667	-	-	-	-	3,667	
R053	Middleton	-	-	-	-	-	-	5,794	-	-	-	537	6,331	
R055	Bartlett Road	-	-	-	-	-	-	1,591	-	-	-	-	1,591	
R056	Crossland	-	-	-	-	530	-	850	-	-	-	-	1,380	
R057	Hartley	-	-	-	-	-	-	4,916	-	-	-	-	4,916	
R069	Pruden	-	-	-	-	432	-	553	-	-	-	-	985	

ROAD MAINTENANCE EXPENDITURE, BY ROADS, AS AT 31 AUGUST 2017

<-----EXPENDITURE AS PER COST CENTRES----->

		005	101	102	103	104	150	158	161	165	501			
JOB	DESCRIPTION	Mobilisation/Demobilisation	Clearing & Formation Widening	Culvert & Drainage	Gravel Pit & Rehabilitation	Gravel Carting & Resheeting	Patching	Grading Maintenance	Shoulder Mtce	Verge Mtce & Clean	Natural Disaster Recovery	Other	YTD TOTAL	Annual Budget
R073	Ling	-	-	-	-	-	-	943	-	-	-	-	943	
R085	Rogers	-	-	-	-	-	-	3,157	-	-	-	-	3,157	
R086	Willis	-	-	-	-	-	-	1,710	-	-	-	-	1,710	
R089	Dickinson	-	-	-	-	-	-	597	-	-	-	-	597	
R100	Heal	-	-	-	-	-	-	675	-	-	-	-	675	
R1000	Unallocated Road Mtce	-	-	-	-	-	3,944	-	-	-	-	1,190	5,134	
R104	Watt	160	-	-	-	-	-	-	-	-	-	300	460	
R112	Simpson	-	-	-	-	-	-	-	-	-	-	310	310	
R123	Dilling Railway	-	-	-	-	-	413	-	-	-	-	-	413	
R137	Centenary Ave	-	-	-	-	-	-	-	-	-	-	324	324	
R138	Larke Crescent	-	-	-	-	-	617	-	-	-	-	1,202	1,818	
R139	Campbell Street	-	-	-	-	-	-	-	-	-	-	78	78	
R147	Boyd's Road	-	-	-	-	-	2,572	-	-	-	-	2,135	4,707	
R155	Rabbit Proof Fence	-	-	-	-	-	-	-	-	-	-	583	583	
R170	Bruce Rock Corrigin	1,255	-	-	-	-	-	3,221	-	-	-	160	4,636	
R172	Quairading Corrigin	-	-	-	-	-	1,184	3,681	-	-	-	510	5,376	
R173	Wickepin Corrigin	-	-	-	-	-	1,299	3,459	-	-	-	436	5,195	
R174	Narembeen Corrigin	-	-	-	-	-	385	964	-	-	-	330	1,679	
	TOTALS	3,416	2,142	4,165	-	2,578	12,231	95,300	-	-	-	25,176	145,008	533,068

August 2017					
Class	Task	Date	Frequency	Detail	Complied Y/N
CRC	ATO – CRC Contract 2016-2017	31/8/2017	Monthly	Submitted online Regional & Remote Services Monthly Report – Aug 2017	Y
Debtors & Rates	Monthly reconciliation	1/8/2017	Monthly	Reconcile outstanding sundry debtors and rates	Y
Rates	Pension rebates	1/8/2017	Monthly	Claim any pension rebates from Office of State Revenue	Y
Rates	Interest Charges	1/8/2017	Monthly	Raise interest charges on outstanding rates	Y
Rates	Valuations	1/8/2017	Quarterly	Reconcile the rate book GRV & UV valuations with the Landgate roll	Y
Debtors	Invoicing & Statement	1/8/2017	Monthly	Raise new invoices and send out statements	Y
Building	Monthly reconciliation	1/8/2017	Monthly	Reconcile and remit any levies collected for Building Services Levy (BSL) and Building Construction Industry Training Fund (BCITF)	Y
Finance – FOC	Stamp Invoices	August 2017	Ongoing	Stamp invoices and attach purchase orders	Y
Finance – FOC	Distribute Invoices	August 2017	Ongoing	Distribute invoices for authorisation	Y
Finance – FOC	Supplier's Invoice Sheets	August 2017	Ongoing	Create Supplier's Invoice – Authorised sheet for each invoice, printed on green paper	Y
Finance – FOC	Creditor Batch	August 2017	Ongoing	Enter invoices into a batch in Synergy for payment	Y
Finance – FOC	Creditor Payment Run	August 2017	Ongoing	Process a payment run with all the authorised batches that have been approved for payment	Y
Finance – FOC	Filing	August 2017	Ongoing	File all creditor payments into lever arch files	Y
Finance – FOC	Credit Card Payment	August 2017	Monthly	Enter D/D credit card payments into Synergy	Y
Finance – FOC	Direct Debit – Telstra	August 2017	Monthly	Enter D/D Telstra payments into Synergy	Y
Finance – FOC	Direct Debit – Westnet	August 2017	Monthly	Enter D/D Westnet payments into Synergy	Y
Finance – FOC	Electricity – Tennis Club	14.08.2017	Monthly	Update spreadsheet with meter reading for Tennis Club	Y
Finance – FOC	Electricity – Caravan Park	14.08.2017	Monthly	Update spreadsheet with meter reading for Caravan Park	Y
Finance – FOC	Petty Cash	23.08.2017	Monthly	Enter Petty Cash recoup into Synergy and print	Y

Class	Task	Date	Frequency	Detail	Complied Y/N
Finance – FOC	Trust Payment – PTA	23.08.2017	Monthly	Enter Transwa Trust Payment into Synergy	Y
Finance – FOC	Trust Payment – BC	N/A	Monthly	Enter Building Commission Payment into Synergy	N/A
Finance – FOC	Council Reports	14.08.2017	Monthly	Produce Agenda Items for Council:- 1. Accounts for Payment 2. Compliance Report	Y
Finance – FOC	Accounts Payable Reconciliation	02.08.2017	Monthly	Reconcile Creditors Control General Ledger to Creditors Trial Balance	Y
Payroll	Enter Timesheets	02/08/2017 10/08/2017 16/08/2017 23/08/2017 30/08/2017	Weekly	Enter Timesheets	Y
Payroll	Print New Timesheets	09/08/2017 23/08/2017	Fortnightly	Print New Timesheets	Y
Payroll	Enter & Process Payroll	03/08/2017 17/08/2017 31/08/2017	Fortnightly	Enter & Process Payroll	Y
Payroll	Receipt Debtor Payments & Reds	03/08/2017 17/08/2017 31/08/2017	Fortnightly	Receipt Debtor Payments & Reds	Y
Admin	Photocopier Counter Report	28/08/2017	Monthly	Send report to Merredin	Y
Admin	TRELIS Monthly Report	01/08/2017	Monthly	Send Report	Y
Admin	TRELIS Daily Paperwork	Daily	Daily	Send paperwork	Y
Admin	Daily Till Balancing	Daily	Daily	Balancing the till	Y
Admin	Petty Cash Balancing	13/09/2017	Monthly	Balancing the petty cash	Y

Class	Task	Date	Frequency	Detail	Complied Y/N
Finance – MF	Daily Takings Reconciliations	Ongoing	Daily	Audit Daily takings from Reception and Resource Centre	Y
Finance – MF	Bank Reconciliation Municipal Account	7/08/2017	Weekly	Cash/Debtor/Rates Receipting and reconciliation	Y
Finance – MF	Bank Reconciliations, Trust, Police Licensing, Edna Stevenson Trust Investments	3/08/2017	Monthly	Trust Refunds, Bank Reconciliations and Reconciliation against General Ledger Reconciliation of Investment Register	Y
Finance – MF	End of month Procedures	4/08/2017	Monthly	Audit/Check Payroll Reconciliation Accounts Payable Reconciliation Accounts Receivable Reconciliation Rates and Valuation Reconciliation	Y
Finance – MF	Oversee/Check and Audit Payroll process	3/08/2017 17/08/2017 31/08/2017	Fortnightly	Check/Audit Preparation of salary and wages. Conduct bank audit and payment authorisation	Y
Finance – MF	Oversee/Check and Audit Accounts Payable process	Ongoing	Weekly Payments	Check individual invoices against supplier invoice sheet, PO and batches for correct cost allocation and Payment authorisation. Perform Bank Audit	Y
Finance – MF	Stock Issues/Receipts	11/08/2017	Monthly	Perform stock Receipts Perform stock Issues General Ledger Reconciliation	Y
Finance – MF	Lodge Activity Statements	22/08/2017	Monthly	Preparation and Lodgement of BAS – General Ledger Reconciliation	Y
Finance – MF	Council Report	15/08/2017	Monthly	Audit Credit Card expenditure and prepare declaration and Agenda Items	Y



Government of **Western Australia**
Department of **Sport and Recreation**

Office Use Only

TRIM: _____

Grant No: _____

Project Coordinator: _____

CSRFF Grant Application Form

Year 2018/19 – 2020/21 Triennium

This application form can only be used for applications to be submitted in the 2017/18 funding round. No other forms will be accepted.

You **MUST** discuss your project with an officer from your nearest Department of Sport and Recreation office before completing and submitting your application. Failure to do so will render your project ineligible.

All applications **MUST** be submitted to your local government. Contact your local government to determine the cut off date for the submission of applications.

DSR Contact: Jenifer Collins

Date: 9/6/2017

Office: Northam

TYPE OF GRANT:

☒ **ANNUAL GRANT \$66,666–\$166,666 (Up to \$250,000 with development bonus)**
The total project cost (GST exclusive) is between \$200,001 and \$500,000.

☐ **FORWARD PLANNING GRANT \$166,667–\$2 million**
The total project cost (GST exclusive) exceeds \$500,000.
Note: Where the grant requested is \$166,667 or less but the total project cost is over \$500,000, applicants are to follow the criteria for a Forward Planning grant but will be funded as an Annual grant.

Year of Claim (Applicable to forward planning grants only):

Please indicate the year that you would prefer to claim a grant, taking into account the CSRFF Acquittal Requirements. Only indicate first preference for funding in 2018/19 if all planning is finalised and the project will be completed before 1 June 2019.

☒ **2018/19**

☐ **2019/20**

☐ **2020/21**

Would the project proceed if funding was allocated in a later year? ☒ Yes ☐ No

If yes, how would the project be impacted (e.g. – delayed etc)? The project could be delayed by a year but this would mean the volunteers would need to continue to maintain the existing greens and there would be a small cost escalation.

How would the resulting cost escalation be funded? The Bowling Club and Shire of Corrigin would jointly fund any shortfall.

Applicant's Details:

Organisation Name: Shire of Corrigin

Postal Address: PO Box 221

Suburb: CORRIGIN State: WA Postcode: 6375

Street Address: 9 Lynch Street

Suburb: CORRIGIN State: WA Postcode: 6375

Preferred Contact Person:

All application correspondence will be directed to this person

Name: Heather Talbot

Title: Dr ☐ Mr ☐ Mrs ☒ Ms ☐

Position Held: Governance Projects Officer

Business Phone: 08 9063 2203

Facsimile: 08 9063 2005

Mobile Phone:

Email: htalbot@corrigin.wa.gov.au

Organisation Business Details:

Does your organisation have an ABN?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	ABN: 99880773647
Is your organisation registered for GST?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	* Note, in order to be eligible for funding you must attach a copy of the Incorporation Certificate. LGAs exempt.
Is your organisation not-for-profit?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Is your organisation incorporated?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Incorporation #: *
Bank details:	Bank: National Australia	BSB: 086 576	A/c: 508311408

Local Government Authority Details:

LGA:	Shire of Corrigin		
Contact:	Rob Paull	Title:	Dr <input type="checkbox"/> Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/>
Position Held:	Chief Executive Officer		
Business Phone:	08 9063 2203	Facsimile:	08 9063 2005
Mobile Phone:	0427 425 727	Email:	ceo@corrigin.wa.gov.au

PROJECT DETAILS

Project Title (brief and specific): Corrigin Bowling Green Synthetic Turf Upgrade – 2 grass greens (13 rinks) to 2 synthetic grass greens (12 rinks)

Project Description:

The Corrigin Bowling Club has come to a point in its lifetime where the huge amount of volunteer labour required to maintain the grassed greens has become too much for the members. The Club has for the past 92 years relied on its members alone to complete all of the required works to maintain the clubhouse, surrounds and two grassed bowling greens. Whilst the club still has strong member numbers it is an ageing member base and with a change in lifestyles of members the members have struggled to maintain the greens over the past few years. A small number of dedicated members continue to complete all the maintenance but struggle to get more members to willingly give up their time to dedicate the huge amount of hours required to maintain the greens week in week out. For this reason the club has decided to move away from grassed greens to a synthetic surface.

The club is currently the only remaining grassed surface in this region and has found this to be restricting its development in terms of the length of season that the club can run compared to other clubs and also the attractiveness of the club to new members. Members are put off by the possibility of having to commit to huge volunteer hours to maintain the greens and also playing on a surface that is not comparable to others in the region, eg Pennant competitions.

The Corrigin Bowling Club with the support of the Shire of Corrigin see great opportunity in upgrading the grass greens to a synthetic surface to ensure the continued success of the Bowling Club in the community. The Bowling Club is located in a very prominent position on the main street of Corrigin and being so centrally located it greatly adds to the visual street appeal of the Corrigin Townsite. In its current location it is an attractive entrance to the main street adding a great vibrancy to the town. The current clubhouse is in good condition and each of the two greens has lighting installed. For this reason the Shire agreed that the current location is the best place for the upgraded greens which will benefit from a longer playing season, longer playing days and less work for the volunteer base. For this reason the Shire of Corrigin has agreed to financially support the project to the requested amount from the Bowling Club.

Project location:	Crown Reserve 24676 Lot 255 Walton Street, Corrigin		
Land ownership:	Who owns the land on which your facility will be located? Shire of Corrigin		
	Lease Expiry (if applicable): N/A		
Planning approvals	N/A	If no, provide the date it will be applied for:	
Where applicable, has planning permission been granted? (LGA)	Yes <input type="checkbox"/> No <input type="checkbox"/>	___/___/___	
Department of Aboriginal Affairs? N/A	Yes <input type="checkbox"/> No <input type="checkbox"/>	___/___/___	
Department of Parks and Wildlife? (Environmental, Swan River) N/A	Yes <input type="checkbox"/> No <input type="checkbox"/>	___/___/___	

Native Vegetation Clearing Permit? N/A

Yes ☐ No ☐

____/____/____

Please list any other approvals that are required?

Yes ☐ No ☐

____/____/____

N/A

What discussions have been held with adjoining local authorities?

None

Approximate distance from proposed project to nearest adjoining council boundary: 35 km

Have you discussed this project with Department of Infrastructure and Regional Development (Federal Government)? Yes ☐ No ☒

If so, are you seeking funding from them? Yes ☐ No ☐

Contact: _____

How will your project increase physical activity? The activity of bowls provides the opportunity to be engaged in physical activity over a wide range of age groups. By improving the facilities available at the Corrigin Bowling Club, the club will continue to grow and extend the membership base and therefore increase the number of people playing and the length of time that they are participating in physical activity by:

- a) Lengthening the Season: At present having grass greens limits the length of the bowls season to between mid-October and mid-April. This project will replace the playing surface with synthetic greens which can be utilised year-round, allowing for greater participation.
- b) Expansion of the Corporate Bowls Competition: currently the club runs a short Corporate Bowls competition (24 teams of 4) over 4 weeks in February/March. With an extended season the club plans to extend the Corporate Bowls competition to an early evening event once a week for periods throughout the year. This allows for a different demographic to become involved in the game to those who can play during the traditional daytime period.
- c) Scroungers/Visitors events – with an extended season the club intends to run a Friday night social casual bowls afternoon/evening. This will be open to visitors to the town and non-members to come and try their hand at bowls on a casual basis. A small green fee will be charged to non-members.
- d) Updated surface provides a universal cushioned surface which is built to international standards will assist all ages to play on the surface for longer periods of time. With the clay soils in Corrigin in the past the surface has been hard underfoot and not always even. The consistency and cushioning of the synthetic surface will be beneficial not only for aged players but all players.
- e) With a longer season the club hopes to open the club up to a wider range of events and competitions. Including attracting people of different ages. The school will have opportunity to combine bowls into their sports program and visitors to the town including passing tourists will be encouraged to participate in casual evening bowls.

Do you share your facility with other groups? Yes ☐ No ☒ If so, who: _____

List up to three sport and recreation activities which will **directly benefit** from your proposal. Please indicate the approximate % usage of the facility (or part of the facility relating to this proposal).

Sport/community organisation	% use of the facility	Hours per week
Corrigin Bowling Club	90	14 to 20 hours per week
Tourist Community/Corporate Bowls	8	4-6 hours per week 8 to 20 weeks
Corrigin District High School	2	4-6 hrs per week for 5-6 weeks

Activity/sport **capitated membership** numbers over the past three years relevant to your project. For example, if a bowls project, golf members not relevant; **Social membership numbers not applicable**.

Note: if membership is not applicable, ie recreation facility or aquatic centre, please enter the number of users of the facility with evidence of how you arrived at the figure.

2014/15	86	2015/16	94	2016/17	87
---------	----	---------	----	---------	----

State Sporting Associations are involved in the assessment of applications and may be able to provide valuable information when planning your project, particularly in relation to technical design issues. They should be consulted as part of the application process. A complete list of State Sporting Associations and their contact details are available on the departments website: <http://www.dsr.wa.gov.au/contact-us/find-a-sport-or-recreation-association>

What is the name of the State Sporting Association for your activity/sport?

BowlsWA

Have you discussed your project with your State Sporting Association? Yes ☒ No ☐

Contact Name: Ken Pride

Date of contact: 18/7/2017

PLANNING

You need to demonstrate that you have undertaken an appropriate level of planning for your project. Questions 1 – 24 must be completed for all applications. Forward Planning grant applications must complete all the questions in detail. Annual grant applications must provide responses where appropriate and relative to the project.

Attach your responses (in numerical order) to the application form. If you believe that you have a valid reason for answering in the negative to a question please detail that reason.

Ensure that you have addressed the Key Principles of Facility Provision (see Guidelines for a CSRFF application), as they apply to your project. Questions 1 to 24 below relate directly to these principles.

You are expected to provide detail on the planning, management and financial viability of your project. Where research findings are used to justify a project a range of research techniques should be evident in the methodology used. When using comparative analysis local conditions must be considered.

All assumptions must be clearly stated. Please do not solely refer to attachments in the answers below – please summarise the content in the section provided.

- When did you complete your needs assessment?** (This is a formal analysis required for projects over \$500,000).

The Shire of Corrigin and Corrigin Bowling Club completed a Needs and Feasibility Study for the upgrade and possible relocation of the Corrigin Bowling Club in April 2017. The report was completed by Jill Powell and Associates. After consideration of four possible locations, 3 that involved colocation with other facilities it was recommended that the fourth option of remaining at the existing location but changing to synthetic greens was the most feasible option. The cost of the other options was prohibitive as it meant construction of a complete new bowling green with lighting and landscaping as well as major renovations to existing clubrooms/facilities to accommodate the bowling club. At the existing location the clubhouse is in excellent condition and there is full lighting to both greens. It is also in such a prominent position within the town centre that moving it would have created a huge hole in the centre of town which would have involved significant funds to redevelop.

How has the need for your project been identified and assessed?

The project need was identified as part of the Corrigin Bowling Club Needs and Feasibility Study. The study recognized that the Bowling club whilst having good membership numbers which had been increasing in the last few years, the club and community in general has had a shift to an older generation and could no longer rely on the amount of volunteer labour that it has in the past. It was noted by Bowls WA that over the last 10 years there has been a shift to synthetic greens, particularly in regional WA. This is due to the lack of skilled groundskeeper or costs involved in their employment, water shortages and the desire to lengthen the playing season. Corrigin Bowling Club has since its inception maintained the natural turf solely using volunteer labour and this is no longer possible as member simply are unable to commit to the large workload involved in maintaining the greens to the required standard throughout the season. The need to change to synthetic turf is seen as the best way forward for the club to maintain and further its member base and maintain the viability of the club.

Is the need or a part of the need that you have identified already being catered for?

Whilst the game of bowls is currently being adequately catered with two natural turf greens, the transition to a synthetic surface will take away the reliance on volunteer labour to maintain the greens. This will aid in the future viability of the Corrigin Bowling Club.

2. **Have you undertaken a feasibility study?** (must be included with Forward Planning applications).

Yes ☒ No ☐

If not, how have you assessed the feasibility of your project?

3. **What alternatives were considered and why were they rejected?** (This should include a 'do nothing' option)

Five options have been considered for this project. Four in detail within the Needs and Feasibility Study and the other being to do nothing and leave the club at its current location with no change. The option of doing nothing is not viable as the club members are no longer in a position to complete hours upon hours of voluntary labour to maintain the natural turf greens. There is a dedicated group who have been doing the maintenance over the past few years having taken over from other volunteers. However, with changing population demographics and lifestyle changes (many members in their senior years) there are is a lack of expertise and no members willing to learn and take on these roles and the commitment that comes with the roles. The members have all agreed that the only option forward is to move to synthetic turf greens.

Did you consider sharing with another group? (Please detail).

3 of the other 4 options were to collocate with other facilities within Corrigin. Because of the size of the land required to build a new Bowling green and the expense involved two options were considered not suitable. The land size was too small and it would be too costly to change the existing facilities to allow for the bowling green to be placed there. The third option of collocation with the Corrigin Golf Club was looked at in a lot closer detail as there was adequate land available. This however also proved cost prohibitive as there was major works required to change the golf course layout to allow for the land size required and major works to the clubhouse to allow for the social amenity of the bowling greens.

4. **How does your project fit into your:**

- **Club's strategic plan or development plan? State Sporting Association's strategic or development plan?** The Club has an informal development plan which includes the immediate need for a transition to synthetic greens. The club also has plans for development of the clubhouse and other facilities to assist in the growth of the club into the future. The need for a change to synthetic greens was rated as the most urgent and important upgrade needed by the club at a meeting in 2014.
- **Local authority's strategic or development plan?** The project fits into the Shire of Corrigin's Strategic Community Plan Outcome 3.1.2 Continue to provide infrastructure to support social wellbeing of the community. It was identified by the Corrigin Recreation Planning Committee in their discussions regarding development of multipurpose facilities in 2007. Investigations then centered on the need for upgrading the surface and possible relocation options. The Recreation Planning Committee is an advisory committee of Council, whose role is to liaise with sport and recreation clubs within Corrigin on their needs, the committee then makes recommendations to Council on future needs and priorities of the community.

5. **What impact is your project likely to have on other facilities and services in your local and regional area?**

The upgrade of the current greens will not have an impact on other sporting clubs within Corrigin but will add to facilities the community can offer residents and visitors. The new greens will be available for use throughout the year rather than only during the warmer months so this will add to the overall facilities available year round in Corrigin. The upgrades will also mean that Corrigin is available to be used by regional clubs as part of regional competitions. Being the only natural grass surface in the local pennants competition has been quite challenging for other clubs to accommodate into fixtures with such a limited season.

6. **Is your facility multi-purpose** (i.e. caters for a variety of activities at one time)? Yes ☐ No ☒
If so, does it service more than one LGA?

Site and locality maps should be included with all applications outlining where the proposed facility is located in relation to other sport and recreation infrastructure (where applicable).

7. **Describe the consultation process undertaken for the project. For example, have you:**

- | | | |
|---|---|-----------------------------|
| • Invited public submissions | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| • Conducted a survey | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| • Coordinated a public meeting | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| • Held forums with key groups | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| • Nominated a community representative to the project team; | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

Other, please detail

A range of resources regarding the development of sporting facilities are available on the website. DSR's Decision-Making Guide for Community Facilities and Services is useful to assist in determining the need for, and feasibility of, community and recreation services. The Guide is designed in such a way that it can be entered at any point in the planning process and used by planners for user groups with a range of skills and experiences.

MANAGEMENT

8. **Have you developed a management plan for your facility?** Yes ☐ No ☒
Please attach a copy with this application.

If not, please explain how you plan to address management issues i.e. attracting new members, building maintenance and repairs, replacement of broken or stolen items and/or raise sufficient revenue to cover operating costs? An asset management plan detailing provisions for life of asset costs should be provided for projects over \$500,000.

The Corrigin Bowling Club has been in place since 1925. There is a great history at the club of well planned, implemented and maintained projects since then. The club has continually run for 92 years with a continuous volunteer committee and groundskeepers. Over the years the club has maintained its grounds and clubhouse with very little assistance from the Shire of Corrigin. This is a testament to the thorough planning and fundraising capabilities of the members.

With an extended season and the ability to increase the usage of the synthetic greens it is planned that more members will be attracted by more flexible competitions and times available throughout the year. The club is encouraging new younger members to join via school sports programming, expanded corporate bowls competitions and casual scrounger type formats that not only appeal to local residents but to visitors to the community. Bowls WA is continually providing ideas to the smaller regional clubs on ways to expand and diversify the membership base.

The club maintains a building fund to allow for ongoing maintenance of the clubhouse and is continually fundraising for upgrade projects. Maintenance of the greens will be significantly lower with less water, chemicals and fertilizer costs. These funds along with fundraising funds will be set aside for when the greens will need resurfacing into the future.

The replacement of broken or stolen items is not normally an issue with the club as the club is in such a visible part of the townsite. However, if these should occur they would be addressed through normal operating expenditure and current insurance policies.

Operating costs are covered by the Corrigin Bowling Club through membership fees, green fees and competition fees, hire of the clubhouse, fundraising activities and donations to the club. The club has a long and proud history of fundraising for large projects such as this.

9. **How have you catered for management needs in your design (if required)?** Consider access, usage and supervision.

The synthetic bowling surface will require significantly less maintenance. All management of the green and surrounding facilities will be in accordance with manufacturer's instructions to ensure the surface is maintained in the best condition possible for its lifetime. Management of the Bowling Club have experience in running the bowls club over a long period of time and the new greens will ease the overall burden on the voluntary committee. Funds saved on the maintenance will now go towards a sinking fund for future resurfacing of the greens.

10. **Was an experienced facility manager, builder or technical expert involved in planning the design of your project?** Please outline their experience.

Members of the Bowling Club who have many years of experience in managing the existing natural turf greens have been involved in the planning of this project. They have used advice from other surrounding clubs who have changed to synthetic greens in the past 10-15 years. They have also visited a number of regional and metro clubs to ascertain the best synthetic surface and recommendations on companies that can supply.

11. **If you propose to share a facility, have other groups been asked what features they need?**

List these needs and describe how they will be accommodated, either through your project's location, design or the way in which it will be managed.

N/A

12. **Have you considered:**

- | | | | |
|--|---|-----------------------------|--|
| • child care facilities | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Access available in Corrigin at local child care |
| • access for low income earners | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | |
| • access for people with a disability | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | |
| • access for seniors | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | |
| • access on a casual and short-term basis | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | Green fees of \$5 per player for visitors |

Please attach a copy of the proposed fee structure.

DESIGN

Grant applications are required to provide a **locality map**, **site map** and **building plans**. Plans are to be submitted in **A3 format**.

13. **Have you written a design brief for your project?** ☒ Yes ☐ No
If yes, please respond to the following points:
Describe the process used to obtain an estimate of construction cost.
Thorough planning and project for the project has been completed with all major expenditure requiring at least two written quotations.
An estimate from a qualified consultant in the building industry (e.g. architect, quantity surveyor, builder, engineer, etc.) must be provided with your application.
14. **What design features will allow your facility to meet changing needs over time?**
Synthetic bowling greens are in keeping with current trends in lawn bowls in regional areas.
Lighting is in place at the current facility and will remain in place. The clubhouse is in excellent condition and is maintained to a high standard. The introduction of the synthetic greens will enhance the overall Bowling Club facilities and ensure they are available for the community now and well into the future.
Is your current proposal likely to limit any future development on your site? ☐ Yes ☒ No
If yes, how?
15. **How have you determined the most appropriate technical specification for the equipment and systems for your facility (i.e. filtration, lighting, water heating, air quality – as required)?**
The club has sought advice from professionals within the industry as well as used their contacts at other regional and metro clubs to ascertain the best manufacturer and supplier of synthetic bowling greens in Western Australia.
Do they meet Australian Design Standards for your sport or recreation needs? This will be an assessment factor. ☒ Yes ☐ No
Please refer to DSR's Asset Management Guide on the website for a list of common standards and **note that projects that do not meet Australian Design Standards are ineligible for funding.**
16. **What energy and water efficient products or design considerations will be included in your facility or project?** (e.g. solar hot water, natural light, geothermal, water recycling etc.).
Water efficiency has been one of the deciding factors in converting the greens from natural turf to synthetic turf as the current grassed greens require a significant amount of water to keep them in good condition. Water usage will dramatically be reduced when the greens are converting. Lights are already in place at the facility and are continually maintained for use at night competitions.
17. **If your project involves floodlighting, have you determined whether there is a need to upgrade your power supply?** If so, is this allowed for in your application?
N/A

FINANCIAL VIABILITY

It is understood that some facilities will operate at a loss. It is not necessary to suggest that all facilities will break even or make a profit. The intent of this assessment is to be sure that applicants have a realistic understanding of the impact of their project on the operational budget, membership costs or entry fees and an appreciation of the funding requirements over the life of the facility.

18. Signage in accordance with the current CSRFF Signage Style Guide must be erected during construction periods for all **projects that have a total project cost of over \$250,000 or those deemed necessary by DSR. Has this cost been incorporated into estimated project costs (\$3,000)?**
☒ Yes ☐ No
19. **Have you applied a Life Cycle Cost Analysis to your project?** This is mandatory for projects that have a total project cost over \$500,000. ☐ Yes ☒ No
DSR's Life Cycle Cost Guidelines are available on the website. Developing a life cycle cost approach when considering your project's parameters will assist to make effective financial, economic and operationally sustainable decisions. Applicants may use alternative computer programs to demonstrate compliance.
20. **Is your organisation able to meet the ongoing operating costs of your project?** (e.g. wages, power)
☒ Yes ☐ No

For **Annual Grant applications** please attach a projected income and expenditure statement for the first year of operation, detailing operating costs, and user fees.

Forward Planning applications are to provide income and expenditure statements for the first three years of operation, and include an assessment of the potential impact on the project of social trends, competition, the strategic plans of neighboring local authorities and other factors.

Applicants are to consider the financial impact the development of the project will have on existing facilities within the identified catchment area. Applications to include details of a number of scenarios related to projected income and expenditure. This type of sensitivity analysis based on worst, average, and best-case performance should be used to inform proponents of the project development to the variables and consequent implications. A list of assumptions should be included with all analyses.

Attach your audited income and expenditure statements for the last three years (LGAs exempted).

21. **Who will be responsible for any operational deficit and how will it be funded?**

The Corrigin Bowling Club will be responsible for any operational deficit. However, it is not anticipated that there will be any operational deficit for this facility. The club sets annual membership fees based on estimated operating expenditure.

22. **Will an Asset Replacement Fund be created to ensure the ongoing maintenance of the facility**

☒ Yes ☐ No

If yes, how have you determined the required annual contributions? If no, why not?

See attached calculations based on surrounding clubs and estimated lifespan

Where the facility is owned by an LGA, how will the funds be accounted for and what agreement exists with the council?

The Corrigin Bowling Club will be managing the facility and are in the process of developing a long term lease with the Shire of Corrigin. The Shire of Corrigin will manage all income and expenditure for this project.

PROJECT DELIVERY

23. **Please indicate key milestones of your project.**

The key milestones need to be realistic and demonstrate that the project can be delivered in the timeframe. Please consider these milestones as they will determine the financial years in which any grant will be offered. Please be conservative with the time required to complete the design and approval phase of the project prior to going to tender.

Task	Date
Attainment of Council approvals	August 2017
Preparation of tender/quotes for the major works contract	February 2018
Issuing of tender for major works	February 2018
Signing of major works contract	February 2018
Site works commence	April 2018
Construction of project starts	April 2018
Project 50% complete	July 2018
Project Completed	October 2018
Project hand over and acquittal	October 2018

24. **Are there any operational constraints that would impact on the construction phase of your project?** (such as your sporting season or major annual event, i.e. if your sport is a winter sport, when will the project commence to ensure that inclement weather does not hinder progress) – provide details. Projects that are delayed due to undeclared known constraints are not eligible for a

deferral.

The weather has been identified as a risk to this project. This will be managed by the Bowls upgrade committee, Shire Works and Services Manager and Shire of Corrigin CEO. The dates have been set allowing for a large window to allow for unexpected weather events and provide some degree of flexibility.

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PRIVACY STATEMENT AND STATEMENT OF DISCLOSURE

The Organisation acknowledges and agrees that this Application and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Application, including its terms and the details of the Organisation.

Any information provided by you to DSR can be accessed by you during standard office hours and updated by writing to DSR or calling (08) 9492 9700. All information provided on this form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised departmental personnel and is subject to privacy restrictions.

DSR may wish to provide certain information to the media for promotional purposes. The information will only include the applicant's club name, sport, location, grant purpose and grant amount.

APPLICANT'S CERTIFICATION

I certify that the information supplied is to the best of my knowledge, true and correct.

Name:	Rob Paull
Position Held:	Chief Executive Officer
Signature:	
Date:	18 August 2017

LODGEMENT OF YOUR APPLICATION

- Applications are to be received in **hard copy** and should be clipped at the top left-hand corner, please do not bind. In **addition to the hard copy an electronic copy is encouraged** to be provided.
- It is recommended that you **photocopy your completed application form**, including attachments for your own records and future audit purposes.
- All **attachments** and supporting documentation (see next section) should be **clearly identified** and securely attached to the application form.
- **Applications must be submitted to your Local Government Authority** by the Local Government's advertised cut-off date to ensure inclusion at the relevant Council Meeting.

The following documentation **MUST** be included with your application. Applicants may wish to supply additional RELEVANT information.

- ☒ **Application form** (including any attachments).
- ☐ **Incorporation Certificate.**
- ☒ **Two written quotes.** Quantity Surveyor costs will be accepted; however the responsibility lies with the applicant to ensure the validity of the information. DSR accepts no responsibility for cost variations to projects that were provided a grant based on submitted Quantity Surveyor costs.
- ☒ If your project involves the upgrade of an existing facility, include **photograph/s** of this facility.
- ☒ **Locality map, site map and building plans** (in relevant constructions projects), including where the proposed facility is located in relation to other sport and recreation infrastructure.
- ☒ **Income and expenditure statements** for the current and next financial years. (LGAs exempted).
- ☒ **Written confirmation of financial commitments** from other sources including copies of **council minutes**. (If a club is contributing financially then evidence of their cash at hand must be provided).
- ☒ For resurfacing projects, a written guarantee from the supplier of the product that clearly identifies the product's life expectancy.
- ☒ **Itemised project cost for components** and identified on the relevant quote for each (including cost escalation). Also construction signage costs if relevant.
- ☐ For floodlighting projects, a **lighting plan** must be supplied showing lux, configuration and sufficient power supply
- ☒ Formal Needs assessment*
- ☐ Management plan*
- ☐ Locality map, site map and building plans (in relevant constructions projects) in AutoCad or similar format with an additional electronic version*
- ☒ Feasibility study*
- ☐ Concept design*
- ☐ Life Cycle Cost Analysis*

***Only essential for requests where the total project cost exceeds \$500,000**

Your application will be considered not eligible if:

- You have not discussed your project with the Department of Sport and Recreation and your State Sporting Association.
- You do not meet the eligibility criteria for the grant category to which you are applying.
- You have not included with your application all the relevant required supporting documentation. There is no onus on department staff to pursue missing documentation.
- Applicants/projects that have received a CSRFF grant in the past and have not satisfactorily acquitted that grant. In some cases this may apply to localities where other significant projects have not been progressed or have not completed a previous project in accordance with the conditions of the grant provided. An assessment will be made and if no physical progress has occurred, new applications may not be recommended.
- It is not on the 2018/19 CSRFF application form.
- The project for which application is made is specifically excluded from receiving CSRFF support.

DEVELOPMENT BONUS APPLICANTS ONLY

If you applied for a CSRFF grant for more than one third of the cost of the project, please provide evidence of meeting at least one of the following criteria.

You MUST contact your local DSR office to determine eligibility before applying.

Category	Details	
Geographical location	<input type="checkbox"/>	Regional/Remote location
	<input type="checkbox"/>	Growth Local Government
Co-location	<input type="checkbox"/>	New
	<input type="checkbox"/>	Existing
Sustainability initiative	<input type="checkbox"/>	Water saving
	<input type="checkbox"/>	Energy reduction
	<input type="checkbox"/>	Other
Increased participation	<input type="checkbox"/>	New participants
	<input type="checkbox"/>	Existing participants – higher level
	<input type="checkbox"/>	Special interest
	<input type="checkbox"/>	Other

ESTIMATED EXPENDITURE

PROJECT BUDGET

Please itemise the components of your project in the table below, indicating their cost and which quote or part of quote was used to estimate this. Quantity Surveyor costs will be accepted however the responsibility lies with the applicant to ensure the validity of the information. A contingency allowance is considered an acceptable component. **PLEASE ITEMISE BY COMPONENT (e.g changerooms, storage, kitchen) rather than materials (electrician, plumber, finishings).**

Project Description (detailed breakdown of project to be supplied)	\$ Cost ex GST	\$ Cost inc GST	Quote Used (list company name and quote no)
Installation of Ultra Plus 12mm synthetic surface to Green A & B including limestone ditch walls, gutters and removal of existing grass	363,949	400,344	Evergreen Synthetic Grass – Quote 1/6/17
New Colourbond Fencing and removal of asbestos fencing	11,976	13,173	West Coast Asbestos Registers – Quote No 55 23/5/2017 Only quote for removal as no other business available to do Asbestos removal locally. 2 quotes for fencing materials
Stackable bench seating including freight	3,390	3,729	Aluminium Seating Specialists
Cantilever Shade Structures including installation	55,510	61,061	AWP Group Enquiry 6638/Quote 1- Only place that does continuous structure and will install in Corrigin
Synthetic Turf and Paving to surrounds	40,909	45,000	Evergreen Synthetic Grass – Quote 1/6/17
Project Signage	3,000	3,300	Allow \$3,000 ex GST if your project exceeds \$250,000
Donated materials (Cost breakdown must be attached)			
Volunteer Labour (Cost breakdown must be attached)			
Sub Total	478,734	526,607	
Cost escalation	4,787	5,266	1% construction contingency
a) Total project expenditure	483,521	531,873	

- At least **two written quotes** are required for each component.
- If your project is a floodlighting installation or upgrades, please ensure that the power supply is sufficient and no upgrade will be required. If upgrade is required and not budgeted for, the grant will immediately be withdrawn. A **lighting plan** must be supplied showing lux and configuration.
- Projects that do not meet **Australian Standards** are ineligible for funding.

PROJECT FUNDING

Source of funding	\$Amount ex GST	\$ Amount inc GST		Funding confirmed Y / N	Comments to support claim (please attach relevant support)
Local government	130,000	143,000	LGA cash and in-kind		Council minutes attached
Applicant cash	0	0	Organisation's cash		
Volunteer labour	0	0	Cannot exceed applicant cash and LGA contribution – max \$50,000		
Donated materials	0	0	Cannot exceed applicant cash and LGA contribution		
Other State Government funding	0	0			
Federal Government funding	0	0			
Other funding – to be listed	192,347	211,582	Loans, sponsorship etc	Y	Corrigin Bowling Club – letter attached
CSRFF requested	161,174	177,291	up to 1/3 project cost	N	1/3 project cost
Development Bonus	0	0	Up to 1/2 project cost	N	
b) Total project funding	483,521	531,873			
REQUIRED: If the funding approved is less than funding requested for this project, or the project is more expensive than indicated in this budget, where would the extra funds be sourced from? Is this funding confirmed? If the project scope would be reduced, which components would be revisited?					
The Corrigin Bowling Club will fund any funding shortfall for this project. The club has funds set aside for any unforeseen expenditure with this project.					

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

FINANCIAL SUMMARY

a) Total project expenditure (ex GST)	483,521
b) Total project funding (ex GST)	483,521

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority: Shire of Corrigin
Name of Applicant: Shire of Corrigin

Note: The applicant's name cannot be changed once the application is lodged at DSR.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Development applications only

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

LGA – priority ranking of this project

Priority ranking of no of applications received

1 of 1 applications received

Is this project consistent with the

☒ Local Plan ☐ Regional Plan ☐ State Plan

Have all planning and building approvals been given for this project?

☒ Yes ☐ No

If no, what approvals are still outstanding?

Project Rating (Please tick the most appropriate box to describe the project)

- | | | |
|---|--|-------------------------------------|
| A | Well planned and needed by municipality | <input checked="" type="checkbox"/> |
| B | Well planned and needed by applicant | <input type="checkbox"/> |
| C | Needed by municipality, more planning required | <input type="checkbox"/> |
| D | Needed by applicant, more planning required | <input type="checkbox"/> |
| E | Idea has merit, more planning work needed | <input type="checkbox"/> |
| F | Not recommended | <input type="checkbox"/> |

Our whole
Community wins

LGA comments (Required):

This project is supported by a comprehensive Needs and Feasibility study that determined that the appropriate site of the Corrigin Bowling Club is its current location. As addressed in the Study, the club is seeking a synthetic surface to enable the club to continue and thrive as a wider attraction within Corrigin.

The club is an integral part of the community and has been in existence for over 90 years. The club epitomises the spirit of the Wheatbelt and Corrigin through its volunteer base whereby it has maintained its grounds and clubhouse with very little assistance from the Shire of Corrigin. This is a testament to the club and it is anticipated that the addition of synthetic greens will enable the club to continue its role as a civic and sporting leader within the community.

Signed



Position Chief Executive Officer

Date 18/8/2017

Applications for CSRFF funding must be submitted to your Department of Sport and Recreation office by **4pm on 29 September 2017**. Late applications cannot be accepted in any circumstances.

DSR OFFICES

PERTH OFFICE

246 Vincent Street
Leederville WA 6007
PO Box 329
Leederville WA 6903
Tel: (08) 9492 9700
Fax: (08) 9492 9711

PEEL

Suite 94
16 Dolphin Drive
PO Box 1445
Mandurah WA 6210
Tel: (08) 9550 3100
Fax: (08) 9550 3199

PILBARA

Karratha Leisureplex
Dampier Hwy, Karratha
PO Box 941
Karratha WA 6714
Tel: (08) 9182 2100
Fax: (08) 9182 2199

SOUTH WEST

80A Blair Street
PO Box 2662
Bunbury WA 6230
Tel: (08) 9792 6900
Fax: (08) 9792 6999

GREAT SOUTHERN

22 Collie Street
Albany WA 6330
Tel: (08) 9892 0100
Fax: (08) 9892 0199

GASCOYNE

4 Francis Street
PO Box 140
Carnarvon WA 6701
Tel: (08) 9941 0900
Fax: (08) 9941 0999

GOLDFIELDS

106 Hannan Street
PO Box 1036
Kalgoorlie WA 6430
Tel: (08) 9022 5800
Fax: (08) 9022 5899

KIMBERLEY – Broome
Unit 2, 23 Coghlan Street
PO Box 1476
Broome WA 6725
Telephone (08) 9195 5750
Facsimile (08) 9166 4999
Mobile 0438 916 185

WHEATBELT - NORTHAM

298 Fitzgerald Street
PO Box 55
Northam WA 6401
Tel: (08) 9690 2400
Fax: (08) 9690 2499

WHEATBELT – NARROGIN

Government Offices
Level 2, 11-13 Park Street Narrogin
WA 6312
Telephone 0429 881 369
Facsimile (08) 9881 3363

MID-WEST

Level 1, 268-270
Foreshore Drive
PO Box 135
Geraldton WA 6531
Tel: (08) 9956 2100
Fax: (08) 9956 2199

NEEDS AND FEASIBILITY STUDY

SHIRE OF CORRIGIN

BOWLING CLUB RELOCATION

NEEDS & FEASIBILITY STUDY



Report

April 2017



Jill Powell &
associates

INDEX

1	INTRODUCTION	3
1.1	Project Aim	3
1.2	Project Methodology.....	3
2	REVIEW OF REPORTS.....	4
2.1	Shire of Corrigin Strategic Plan 2010-2020	4
2.2	Shire of Corrigin Strategic Community Plan Reviewed 2016	5
2.3	Shire of Corrigin Corporate Business Plan 2016-2021	5
2.4	Corrigin Sport and Recreation Facilities Feasibility Study 2010.....	6
2.5	Bowls WA Strategic Plan	6
2.6	Bowls in Australia Strategic Plan 2013-2017	8
2.7	Summary	8
3.	DEMOGRAPHY.....	9
3.1	Current Population	9
3.2	Social Characteristics.....	11
3.3	Population Projections	11
3.4	Summary	12
4.	PARTICIPATION TRENDS.....	13
4.1	Participation of Australians Aged 15 Years and Over.....	13
5.2	Facilities Used	14
5.3	Comparison Over Surveys	15
5.4	Summary	16
6	FACILITY INVENTORY	17
6.1	Corrigin Bowling Club	17
6.2	Corrigin Golf Club	19
6.3	Corrigin Tennis Club	20
6.4	Corrigin Recreation and Events Centre	20
6.5	Summary	21
7	CONSULTATION	22
7.1	Club Survey.....	22
7.2	Public Submissions	25
7.3	Workshops.....	27
7.4	Summary	27
8.	DEVELOPMENT OPTIONS	28
8.1	Size and surface of greens.....	28
8.2	Site Location	29
9.	DEVELOPMENT PLANS AND COSTINGS.....	32
9.1	OPTION ONE A – Redevelop the Existing Green	32
9.2	OPTION ONE B Redevelop the existing bowling club.....	32
9.3	OPTION TWO - Relocate to Golf Club.....	32
9.4	Indicative Cost Estimates	33
10	SUMMARY AND RECOMMENDATIONS	35
10.1	Location	35
10.2	Surface type.....	36
10.3	Recommendation	36

The Shire of Corrigin is located in the Wheatbelt region of Western Australia, about 230 kilometres east of the state capital, Perth

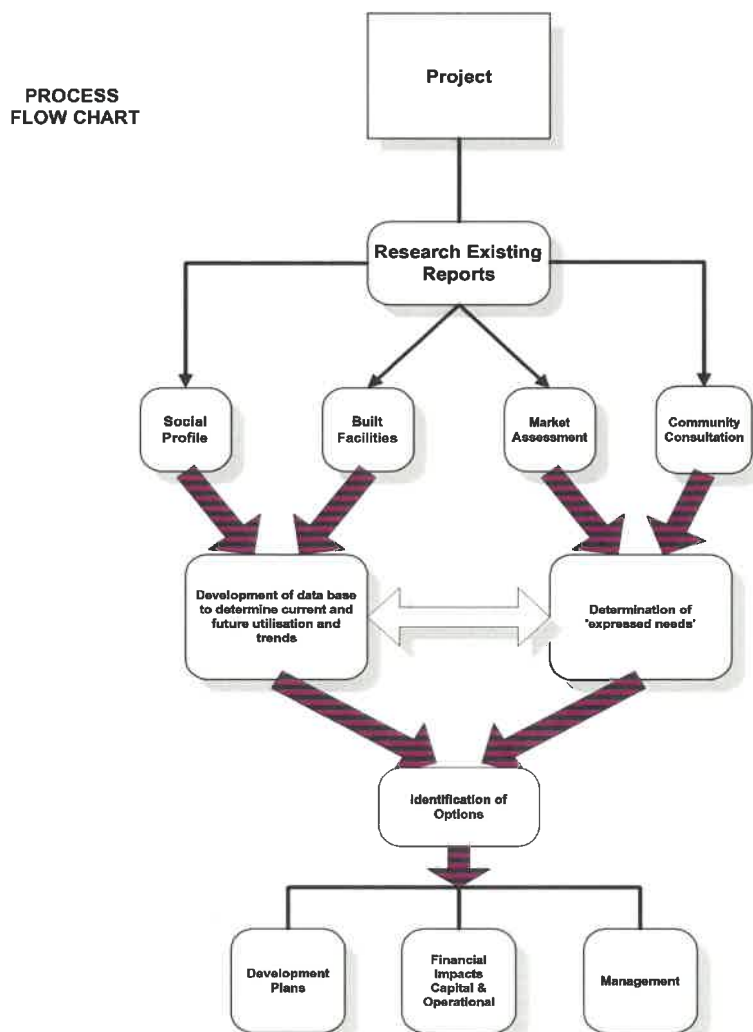
The Shire covers an area of 3,095 square kilometres and the economy, worth approximately \$50 million per year to the state economy, is based on agriculture - predominantly cereal grains and sheep, with some supporting industries including a flour mill.

1.1 Project Aim

In conjunction with the Shire of Corrigin' Project Manager provide sufficient information to enable decisions to be made regarding the potential relocation of the Corrigin Bowling Club.

1.2 Project Methodology

In undertaking the study we have concentrated on the key areas outlined in the model below, which will focus on the **long-term viability** of the overall project.



To work from an informed position a detailed review of a range of planning documents has been conducted. This review has provided a framework onto which the process of analysis and ultimately the formulation of recommendations can be tied.

The review has considered the following documents in which Community Services and Facilities are addressed;

- Shire of Corrigin Strategic Plan 2010-2020
- Shire of Corrigin Strategic Community Plan Reviewed 2016
- Shire of Corrigin Corporate Business Plan 2016-2021
- Corrigin Sport and Recreation Facilities Feasibility Study 2010
- Bowls WA Strategic Facilities Plan
- Relevant generic reports and studies including Bowls Australia

2.1 Shire of Corrigin Strategic Plan 2010-2020

The Shires Strategic Plan identifies key Results areas and Strategic Priorities for a 10 year period from 2010-2020. Whilst a number of Strategic priorities could have an indirect bearing on this report the key Priority is contained with Strategic Priority 1 as shown below.

Strategic Priority1

Provide a range of quality cultural, recreational and sporting facilities and services to meet the needs of the community

- Swimming Pool Upgrade
 - Swimming Club Shed
 - New Recreation & Events Centre
 - Replacement of Oval Fence
 - Adventure Playground Upgrade
 - War Memorial Upgrade
 - Railway Precinct upgrade
 - Murphy Street Playground upgrade
 - Scenic Lookout upgrade
 - Apex Park Development
 - Promote Arts, Entertainment & Cultural developments
 - Develop Verge, Parks & Gardens Asset Management Plan
 - Develop Community Development Strategies
 - Revise Sports Precinct Master Plan (current matrix)
 - Expand library services

2.2 Shire of Corrigin Strategic Community Plan Reviewed 2016

The Strategic Community Plan is a long term plan that sets out the Council's vision and strategies to achieve it. It was originally adopted by the Shire of Corrigin Council on 25 June 2013 with a desktop review to ensure that the accuracy of data is maintained and updated.

The framework aims to ensure that:

- The community is involved in significant decisions
- The organisation is focused on the right priorities
- Assets are affordable and support the right services
- The Plan can be adapted while maintaining sustainability; and
- Other agencies are engaged on how to achieve better outcomes with and for the community.

The Plan identified three "Key Focus Areas" these being:

- Economic Development
- Developing Leadership
- Social Development

Within each Key Focus Area a number of goals and strategies were identified, the Key Focus Area relevant to this report is Social Development and the specific goal

"Goal Six: We need good services to support our development as a Shire"

Strategy	Outcome	Partners
<i>Maintain the range of services and facilities provided by the Shire, particularly those for the rural area (roads) and the sporting community</i>	<i>Essential services help us to prosper as a community</i>	<i>Community Shire of Corrigin State government Regional Partnerships</i>

2.3 Shire of Corrigin Corporate Business Plan 2016-2021

The Corporate Business Plan contains Council's **affordable** priorities, actions and responsibilities over the next four years to progress the communities' priorities that can be accommodated within the informing strategies. In contrast the Community Plan sets the long term vision (10+ years) and priorities of the community.

The Plan identifies the Vision and Values for all actions within the Shire, these being:

"Vision

Corrigin – strengthening our community now to grow and prosper into the future

Our Values

A Council and workforce dedicated to working together to provide quality services to our community by embracing the following values:

- *Leadership*
- *Honesty*
- *Initiative*
- *Compassion*
- *Efficiency*
- *Confidence*
- *Empathy*
- *Accountability"*

The Plan further supports “Goal Six” identified within the Community Plan, and embeds further strategies and commitment to achieve the goal. Whilst this goal is general in nature, the maintenance and upkeep of the Bowling Club can comfortably meet the objectives.

2.4 Corrigin Sport and Recreation Facilities Feasibility Study 2010

The Shire completed a full Feasibility Study in 2010 which considered the existing and proposed sporting and recreational facilities within the Shire.

At this time it was identified:

“The sporting and recreation facilities within Corrigin are extensive but all operate in isolation with much duplication of facilities. The majority of facilities were constructed in the late 70’s early 80’s and are all showing signs of wear and tear and some require substantial maintenance.

It is noted that the majority of facilities are ‘old’ facilities and, whilst this in itself is not an issue, the suitability of these facilities to cater for the current community needs is of some concern. For instance a number of facilities are small and restrictive in their daily use due to their design and size.

The report recommended:

1. *“That the Shire of Corrigin acknowledges that the existing sporting facilities are ageing and poorly located.*
2. ***That the Redevelopment of the Sporting Facilities to include the following functional components be approved in principal and be listed in the Forward Plan;***
 - ⇒ *Redeveloped Sportsman’s Club*
 - ⇒ *New external playing facilities for hockey/netball, tennis and bowls*
 - ⇒ *New Sports hall”*

The Corrigin Recreation & Events Centre was opened in 2016 and caters for all sports except Tennis and Bowling with both clubs retaining their own stand alone club facilities at alternate sites.

2.5 Bowls WA Strategic Plan

Bowling (lawn bowling) clubs are currently faced with a number of issues relating to the provision of sporting infrastructure and facilities. Escalating construction and maintenance costs for club facilities in recent years poses financial problems for a number of clubs. The Strategic Facilities Plan aims to provide information to assist clubs in understanding, planning and meeting their facility needs.

Specifically, the plan aims to provide clubs with:

- A Bowls WA policy for the strategic development of facilities;
- An action plan for clubs for the development of club facilities;
- A clear and transparent needs assessment criteria for Bowls WA to apply to club requests for funding support from the Department of Sport & Recreation’s Community Sporting Recreation;
- Facilities Fund (CSRFF);
- A framework to help Bowls WA work with clubs to improve their future; and
- An understanding of what different types of clubs are ‘sustainable.

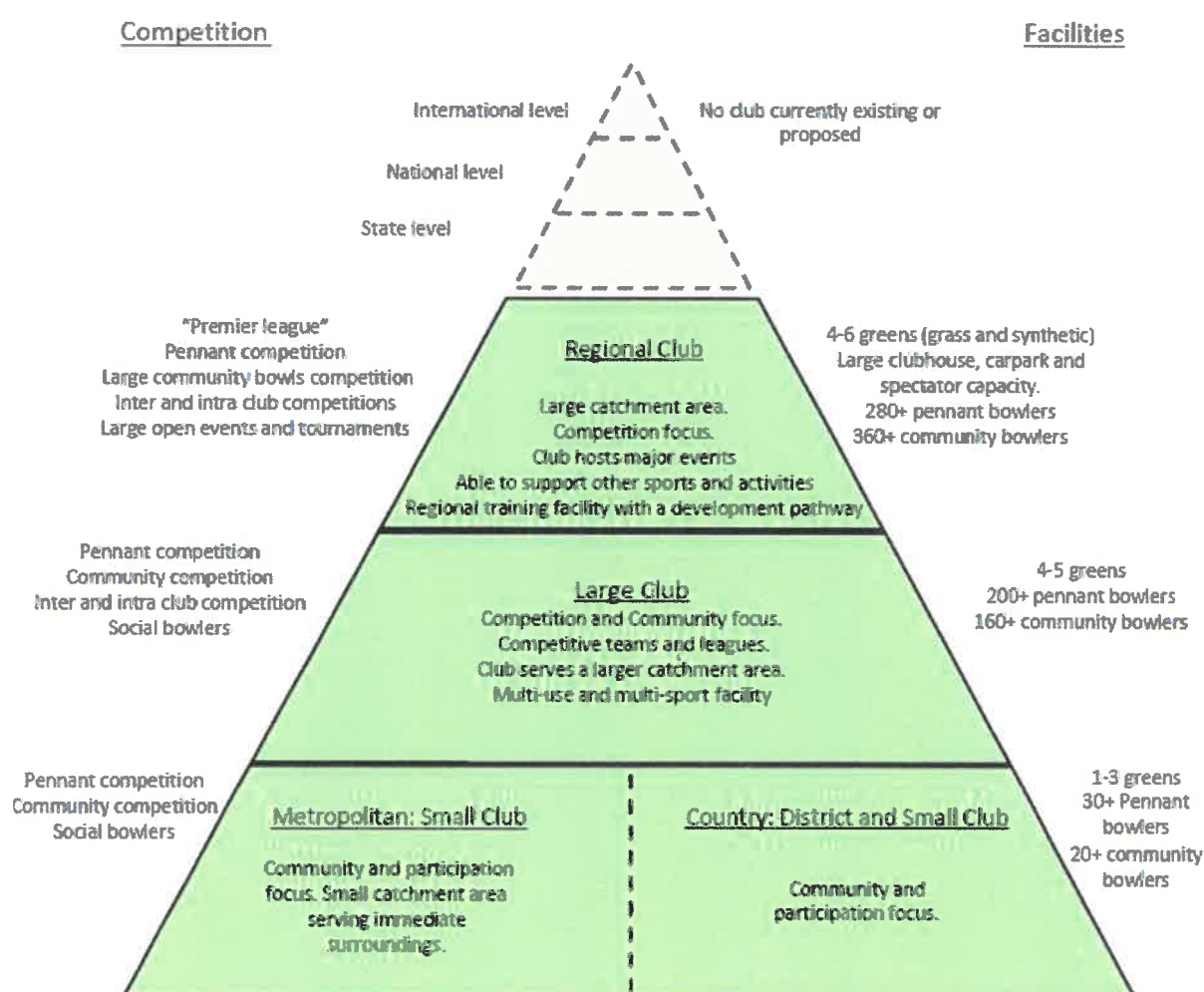
Facilities and Infrastructure

Ensuring the appropriate level of facilities and infrastructure and maintaining these to an acceptable standard is a necessity for clubs. Factors and indicators include but are not limited to:

- Asset maintenance and asset management planning
- Appropriate number of greens
- Lighting for greens to enable evening community competitions and potentially for evening pennant competitions
- Children's play activities or areas on retired greens or unused land
- Facilities which are able to generate revenue to support the club

The Sustainable club models when related to Corrigin Bowling Club would identify the club as a Country: District and Small Club with 1-3 greens, 30+ pennant bowlers and 20+ community bowlers.

SUSTAINABLE SPORT MODEL – BOWLS WA



As a small facility the club would need to provide 1-2 greens, 0-1 night greens, 3.5+ players to rink ratio and 4+ community players to rink to meet a High sustainability ranking for a small country club.¹ Additionally it should have 60 registered members and 0-50+ community members.

¹ Bowls WA Club Classification Chart Country(Regional) BowlsWA Strategic Plan

2.6 Bowls in Australia Strategic Plan 2013-2017

In partnership, Bowls Australia and the state and territory associations have developed a Bowls in Australia Strategic Plan to lead and guide the sport.

The plan identifies a Vision and Mission Statements along with some core values, these are

- Vision
Bowls – The sport for life
- Mission
To grow the sport

There are eight core values leading to the development of six Strategic Priorities, these being:

1. Participation
2. High Performance
3. Events
4. Commercial Development
5. Leadership and Governance
6. Communication

Each of these Strategic Priorities has a number of identified Strategic Initiatives. Relevant to this project within Strategic Priority 1, Strategic Initiative 6 states:

“To develop a range of resources to enable the standardisation of club facilities to assist promote the sport through membership recruitment and retention.”

The development of the resource booklet Bowling Green Construction Guidelines by Bowls Australia will be utilised and referred to further during this study.

2.7 Summary

This review has highlighted that the needs of the Corrigin Bowling Club have been considered over the past five years but little action has resulted. The specific detail contained within each report will be considered when determining the specific needs and functional areas in any redevelopment or relocation of the Bowling Club.

3. DEMOGRAPHY

In order to gain an understanding of the community profile of the study area demographic data has been obtained from the Australian Bureau of Statistics and the Department of Planning, which identifies the existing and projected population base which would form a potential market for any recreation development.

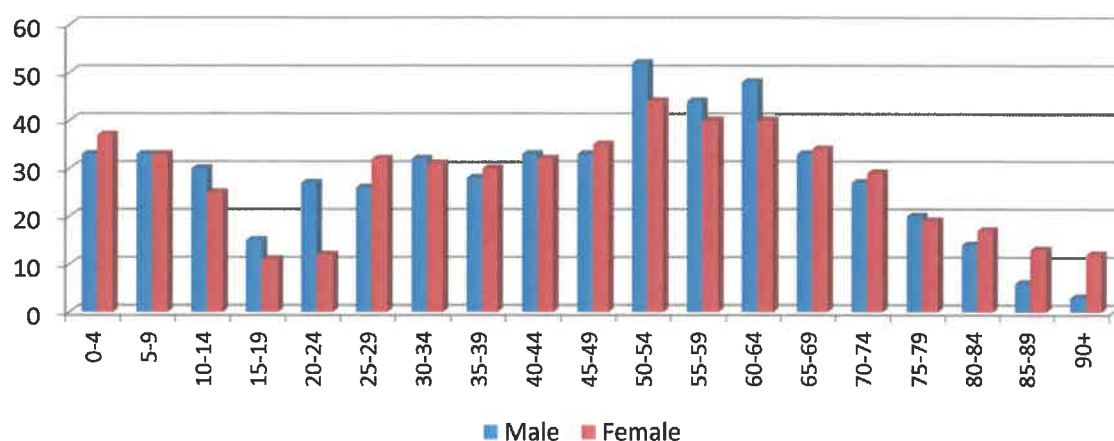
3.1 Current Population

The population figures for the Shire of Corrigin have been compiled from the Australian Bureau of Statistics, 2011 Census of Community Profiles.

The Shire consists of a total population of 1,063 people and these have been broken down into five year age groups and gender

	Male	Female	Total	% of population
0-4	33	37	70	6.6
5-9	33	33	66	6.2
10-14	30	25	55	5.2
15-19	15	11	26	2.4
20-24	27	12	39	3.7
25-29	26	32	58	5.5
30-34	32	31	63	5.9
35-39	28	30	58	5.5
40-44	33	32	65	6.1
45-49	33	35	68	6.4
50-54	52	44	96	9.0
55-59	44	40	84	7.9
60-64	48	40	88	8.2
65-69	33	34	67	6.3
70-74	27	29	56	5.3
75-79	20	19	39	3.7
80-84	14	17	31	2.9
85-89	6	13	19	1.8
90+	3	12	15	1.4
Totals	537	526	1063	100

Age-Gender Shire of Corrigin



The percentage of males in the shire is 50.6%, whilst females make up 49.4% of the population.

In order to undertake a comparative assessment against Metropolitan Perth these five-year age groups have been grouped into generic demographic groupings as follows:

0-14	45-64
15-24	65+
25-44	

For the study area, the following totals and percentages are evident:

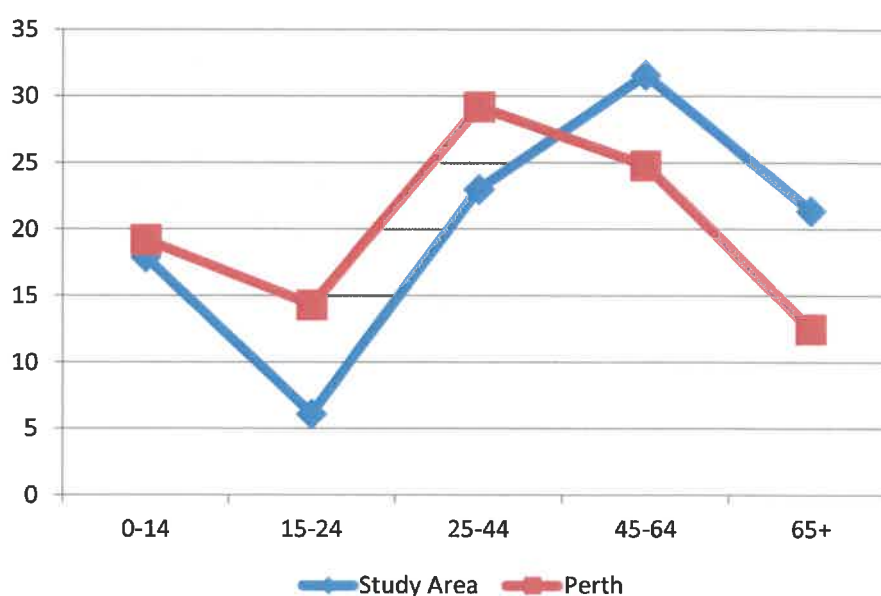
Age	0-14	15-24	25-44	45-64	65+
Total	191	65	244	336	227
%	17.9	6.1	23	31.6	21.4

When one compares these figures to the total population for Metropolitan Perth, the commensurate percentages are shown in the table below:

Age	0-14	15-24	25-44	45-64	65+
Study Area	17.9	6.1	23	31.6	21.4
Perth	19.2	14.3	29.2	24.8	12.5
Variation	-1.3	-8.2	-6.2	+6.8	+8.9

These variations are more clearly seen in the graph below:

Comparative Assessment -Age Groups



As can be seen from the chart, the Shire of Corrigin has a lower population in the 15-24 and 25-44 age groups with higher numbers in the 45-65 and 65+ age groups. This is important when one considers need and potential market for bowling facilities. Despite Bowls Australia looking to increase the younger participation in the sport it is still predominantly an older persons sport..

3.2 Social Characteristics

The social characteristics of the Shire are given in the table below:

	Shire of Corrigin	WA
Median age	47	36
Median weekly individual income	\$539	\$662
Median weekly household income	\$915	\$1416
Average household size	2.2	2.6
Indigenous persons	30 (2.8%)	69664 (3.1%)
Australian born	925 (87%)	1407806 (62.9%)
Overseas born	13%	37.1%
English speaking only	95.6%	79.3%

This data clearly indicates that the majority of the population is Australian born. This is important when the participation trends are taken into account, as the highest participating category of people in recreational activities are Australian born with a participation rate of 57.6%.

The Shire has a total indigenous population of 30 which is 2.8% of the total population and their median age is 38 yrs of age:

Of the overseas born in Corrigin England has 3.5% followed by New Zealand 2.3%, Germany 0.5% Netherlands 0.5% and Scotland 0.5%.

In terms of language spoken at home 95.6% of the Corrigin population speaks English the only other responses provided for languages spoken at home were Italian 0.6% and Polish 0.5% which is important when considering any marketing campaigns.

3.3 Population Projections

Population projections are taken from WA Tomorrow Population Report No. 10 (August 2015) contains the latest population forecasts by age and sex, for Western Australia and its regions. They represent the official Western Australian Government forecasts for the years 2014 to 2026.

This report provides updated population projections to 2026, by age group and gender, for the whole of Western Australia, and Local government areas.

The projections are based on an analysis of trends in migration, fertility and mortality in Western Australia and trends in other similarly placed nations.

These forecasts have been prepared using 10 000 slightly different simulations. The simulations emulate the variability that is shown in past data. The simulations have been sorted by the size of population. They have been broken into five bands, each with 2 000 simulations. We have published the median value of each band to give 5 forecasts.

Band A contains the lowest simulations. Band E has the highest simulations. The forecast for Band C is also the median value for all forecasts as it is the middle band. The Band C forecast is comparable with the previous WA Tomorrow (2005) publication.

The projections are useful for assessing potential growth or decline and the five yearly Local Government Area Projections for the Shire of Corrigin have an average accuracy of 98.6%.

	Low Band	High Band	Median Band
2011	1110	1110	1110
2016	950	1380	1140
2021	860	1430	1130
2026	750	1450	1070

The Shire of Corrigin, based on the median band projections is expected to have a small increase in population over the next ten years then it is forecast to decrease by the year 2026 according to the projections and based on the median band.

3.4 Summary

- ❖ The demography of the study area (Shire of Corrigin) as at the 2011 Census indicates that the population comprises 1063 people, with a distribution of 50.6% male to 49.4% female.
- ❖ The over 50 year age groups account for 46.5%
- ❖ The Shire of Corrigin area has a lower population in the 15-24 and 25-44 age group with higher numbers in the 45-65 and 65+ age groups. This is important when one considers the type of developments required
- ❖ The majority of the population is Australian born. This is important when the participation trends are taken into account, as the highest participating category of people in recreational activities are Australian born with a participation rate of 57.6%.
- ❖ Of the overseas born in Corrigin England has 3.5% followed by New Zealand 2.3%, Germany 0.5% Netherlands 0.5% and Scotland 0.5%.
- ❖ In terms of language spoken at home 95.6% of the Corrigin population speak English the only other responses provided for languages spoken at home were Italian 0.6% and Polish 0.5% which is important when considering any marketing campaigns.
- ❖ The Shire of Corrigin, based on the median band projections is expected to have a small decrease in population to 1070 by 2026.

4. PARTICIPATION TRENDS

4.1 Participation of Australians Aged 15 Years and Over

Participation in Sport and Physical Recreation, Australia, 2013-14

The *Exercise, Recreation and Sport Survey* (ERASS) was a joint initiative of the Australian Sports Commission and State and Territory Departments of Sport and Recreation, conducted on an annual basis between 2001 and 2010. ERASS ceased at the end of 2010. Ongoing national sport and recreation statistics is being collected by the Australian Bureau of Statistics (ABS),

The Australian Bureau of Statistics' (ABS) "National Participation in Sport and Physical Recreation Survey" was conducted from July 2013 to June 2014 using the ABS Multipurpose Household Survey (MPHS). The survey collected data about the characteristics of people aged 15 years and over who participated in sport and physical recreation activities as players, competitors and in other physically active roles. Involvements in non-playing roles such as coaches, umpires and club officials were excluded from the data. The survey also collected data about the type of activities participated in, the frequency of participation, whether it was organised by a club, association or some other organisation and the facilities used.

Findings

Of the Australian population aged 15 years and over, an estimated 60% (11.1 million people) reported that they had participated in sport and physical recreation at least once during the 12 months prior to the interview in 2013–14, compared with 65% in 2011-12.

Participation generally decreased with age. People aged 15–17 years reported the highest participation rate in sport and physical recreation (74%), while people aged 65 years and over had the lowest (47%). Male and female participation rates were similar, except in the 25-34 age group where participation rates were higher for males (67%) than females (61%).

Walking for exercise was the most popular physical recreational activity, with 19% of people aged 15 years and over walking for exercise at least once in the 12 months prior to interview. Females were more likely to walk for exercise than males (25% and 14% respectively). Fitness and gym were the next most popular activity (17%) again with more females than males participating (19% and 16% respectively). Males were more likely than females to play golf (6.6% and 1.4% respectively) or participate in cycling and BMXing (8.5% and 4.0% respectively).

5.1.1 Age and Gender

The highest participation rate in sport and physical recreation was reported by people aged 15–17 years (78%). Participation generally decreased with age, with persons aged 65 years and over having the lowest participation rate (50%).

In general, males had slightly higher participation rates than females (66% and 64% respectively) although this was not the case for all age groups. Participation rates in the younger age groups were significantly different between males and females. Males aged 15–17 years had a higher participation rate than females of the same age (85% and 70% respectively). Similarly for 18–24 year olds, males again had a higher participation rate than females (76% and 67% respectively).

5.1.2 Birthplace

People born in Australia were more likely to participate in sport and physical recreation than those born in other countries (67% and 59% respectively). While the participation rates were similar for males and females born in Australia (68% and 67% respectively) and overseas in main English-speaking countries (69% and 70% respectively), the rate for males born overseas, not in a main English-speaking countries, was significantly higher than that of females (58% and 47% respectively).

5.1.3 Type of Participation

People can choose to take part in sport and physical recreation either through organised or non-organised activities. Organised activities can be arranged through recreation clubs, sporting or non-sporting associations, through gymnasiums or through a wide variety of other sporting and non-sporting arrangements. Around a quarter of the population (27%) reported participating in organised sport and physical recreation while almost double that (53%) took part in non-organised activity.

Participation in organised sport and physical recreation was highest amongst persons aged 15–17 years (58%). Participation rates in organised activities were similar for males and females (28% and 27% respectively) but were higher for males (54%) than females (51%) in non-organised activities.

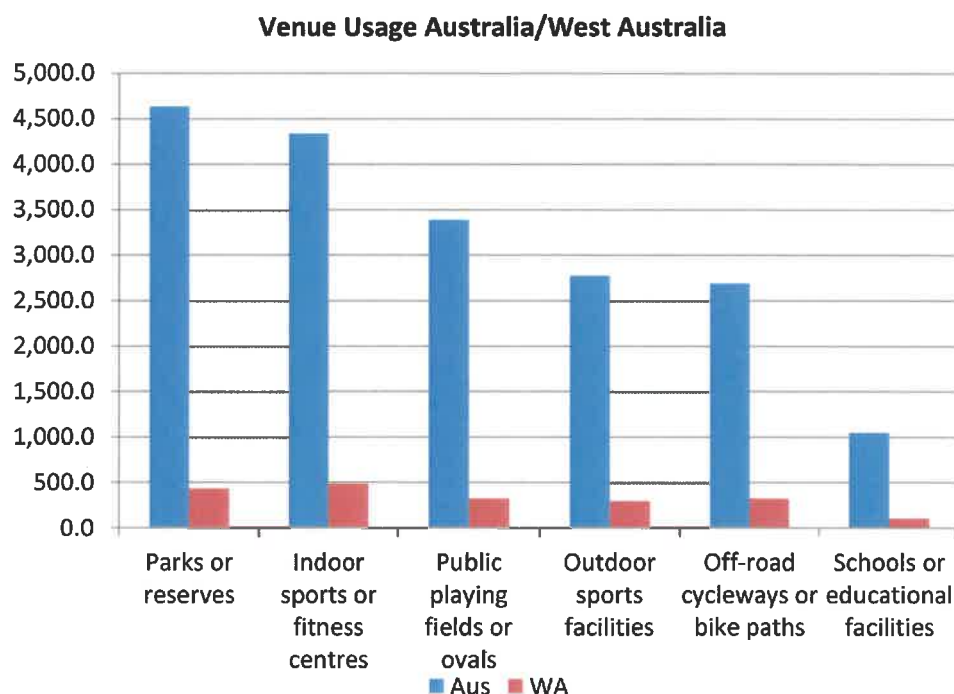
5.1.4 Frequency of Participation

Of the 11.7 million people who participated in sport and physical recreation in the 12 months prior to interview, more than half (52%) participated 105 times or more (i.e. on average at least two times each week). This included the number of times spent training and practising for an activity. A larger percentage of female than male participants took part 105 times or more (55% compared with 49% respectively).

Comparing the top 25 most frequently participated in sports and physical activities, persons walking for exercise were more likely to participate 105 times or more (58%). This was followed by fitness and gym activities, where 40% of participants participated 105 times or more.

5.2 Facilities Used

There is a wide range of facilities available to people who participate in sport and physical recreation. Not all are purpose built such as ovals, tennis courts and gymnasiums with parks, beaches and walking trails also often used for exercise and physical activity. Those who participated in sport and physical recreation were asked whether they had used any of six selected facilities in the 12 months before interview (see graph below). Parks and reserves were used by the most people (40%), followed by indoor sports and fitness centres (37%).



5.3 Comparison Over Surveys

There was a decline in participation numbers from 2013-14 from the previous survey an estimated 60% (11.1 million people) reported that they had participated in sport and physical recreation at least once during the 12 months prior to the interview in 2013-14, compared with 65% in 2011-12).

The table below provides a list of the top 25 type of activities participated in, the number of participants and the participation rate for the survey period 2013-14.²

	ESTIMATE ('000)	PARTICIPATION RATE (%)
Walking for exercise	3544.9	19.2
Fitness/Gym	3214	17.4
Jogging/Running	1363.1	7.4
Swimming/Diving	1174.8	6.4
Cycling/BMXing	1151.9	6.2
Golf	732	4
Tennis (indoor and outdoor)	563.1	3
Soccer (outdoor)	438.8	2.4
Netball (indoor and outdoor)	413.8	2.2
Basketball (indoor and outdoor)	406.1	2.2
Yoga	317.5	1.7
Football sports	297.7	1.6
Bush walking	285.6	1.5
Dancing/Ballet	237.2	1.3
Australian Rules football	224	1.2
Martial arts	220.4	1.2
Cricket (outdoor)	219.7	1.2
Indoor Soccer	218.8	1.2
Pilates	197.8	1.1
Surf sports	196	1.1
Lawn Bowls	181.3	1
Fishing	177.1	1
Horse Riding	142	0.8
Canoeing/Kayaking	129.7	0.7
Hockey (indoor and Outdoor)	121.4	0.7

² Participation in Sport and Physical Recreation, Australia, 2013-14, ABS 18/2/15

5.4 Summary

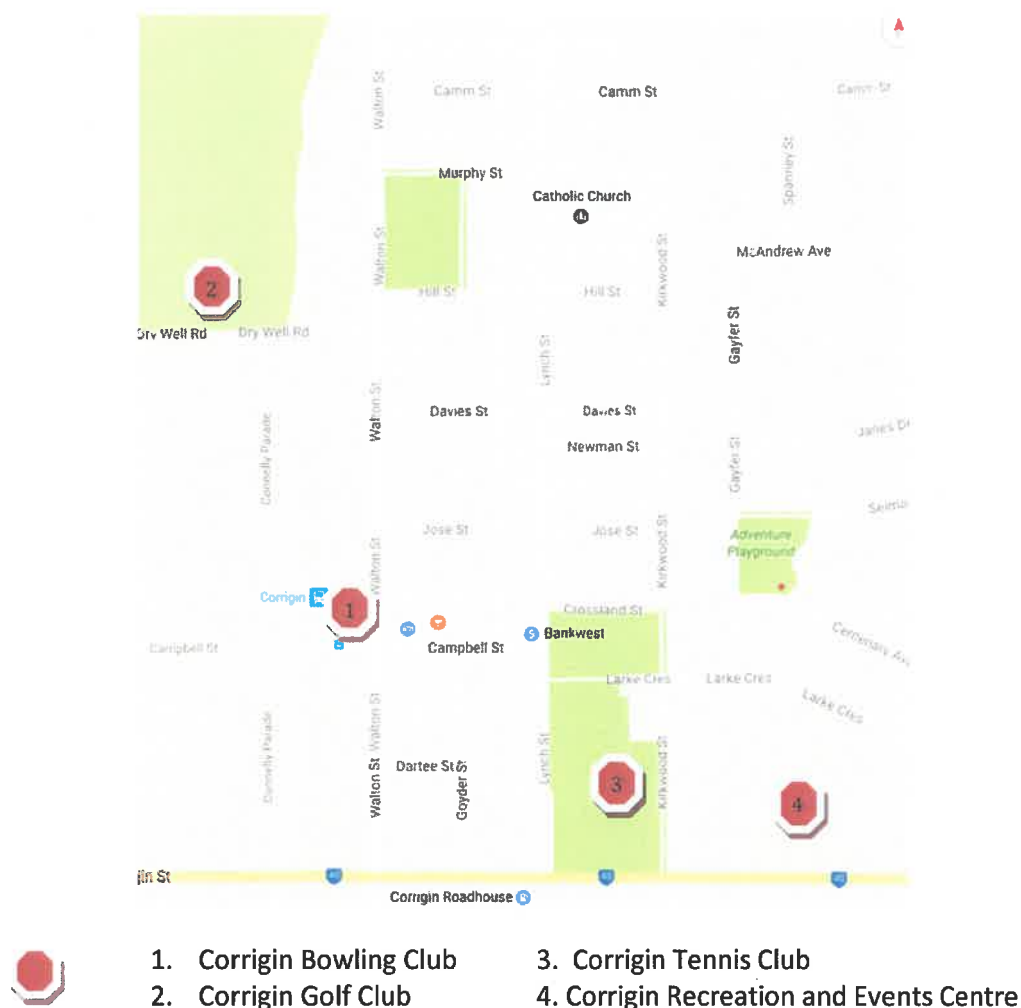
The participation trends have been collated for adults and provide a picture of the type of activities and frequency of participation.

It can be seen that Lawn Bowls is the 21st most popular sport in Australia.

These participation rates will be utilised to assist in the projection of potential attendance figures for any proposed development.

6 FACILITY INVENTORY

One of the key tasks in this study was the assessment of the existing facilities available to the community and their potential for any redevelopment. Four specific sites were identified as compatible for a joint development. An inventory has been completed and the various facilities are reported on as follows:



6.1 Corrigin Bowling Club

The club is located on Walton Street as a standalone facility.

The club has:

- ⇒ Two bowling greens
- ⇒ Clubhouse
- ⇒ Bar
- ⇒ Meeting room
- ⇒ Toilets.

The club is well maintained by a group of volunteers and presents well.

The facility provides a focal point for the Corrigin town site and provides for ease of access and visual presence.



Figure 1 Bowling Club rooms



Figure 2 Looking across East Green to Club rooms



Figure 3 Entry point



Figure 4 Looking across West Green towards town



Figure 5 Looking across East Green to town



Figure 6 Bar area



Figure 7 Club rooms



Figure 8 Kitchen

6.2 Corrigin Golf Club

The golf club is located off Dry Well Road to the north of the town centre and consists of:

- ⇒ 18 hole oiled greens golf course
- ⇒ Clubrooms
- ⇒ Bar and cool room
- ⇒ Kitchen
- ⇒ Office
- ⇒ Storage
- ⇒ Greenkeepers shed

The facility is well maintained and presented.

The facility could be shared by the bowling club but placement of a bowling green would need careful consideration and a redesign of the golf greens and potential loss of some trees.

Some modifications of the club house would be necessary to ensure that the bowling club had good access and sight lines to the bowling green.



Figure 9 Information sign



Figure 10 Northern side of clubrooms



Figure 11 Club rooms



Figure 12 Bar area

6.3 Corrigin Tennis Club

The tennis club is located off Larke Crescent and shares a car park with the Swimming Pool.

The facilities consist of:

- ⇒ 5 artificial grass courts
- ⇒ 5 plexipave courts (poor condition)
- ⇒ Small clubrooms
- ⇒ Kitchen
- ⇒ Bar
- ⇒ Large veranda overlooking courts
- ⇒ Toilets
- ⇒ Playground, Sand pit and shade cloth



Figure 13 Club rooms



Figure 14 Artificial Grass Tennis Courts

The site is restrictive in terms of locating a bowling green and whilst it would be possible to utilise the 5 plexipave courts or the land to the west of the courts, the green size would have to be compromised. Additionally the clubrooms would require a major redevelopment to meet the current needs of the bowling club and the tennis club.

6.4 Corrigin Recreation and Events Centre

The Corrigin Recreation & Events Centre was opened in 2016.

It comprises

- an indoor netball/basketball/badminton court, squash court,
- 4 change rooms,
- multipurpose rooms,
- commercial kitchen and
- Cyril Box Function Room (accommodates 200 people).

There is a 6ha fully reticulated grassed area, including football oval and separate hockey field with WAFL standard lighting on the football oval. There are also 4 netball courts and 2 basketball courts with lighting.

The initial stages of planning considered the addition of a synthetic bowling rink but this was later determined to not be possible.

The addition of a synthetic bowling green is now limited by the design and whilst sufficient space could be allocated for the green on the old bitumen courts, it would be difficult, without a major redesign, to have a relationship with the social facilities of a bowling club.



Figure 15 Main entry point to centre



Figure 16 Eastern side of centre overlooking AFL oval



Figure 17 Western bitumen courts



Figure 18 Southern viewing area to hockey pitch

6.5 Summary

The assessment of the existing facilities with a potential to collocate the bowling club has identified some difficulties when one considers the land area required. The preferred land area required for a bowling green is 40m x 40m allowing for 8 rinks to be used simultaneously.

Whilst this may be possible at the golf club, relocation to the Corrigin Recreation and Events Centre and tennis club would require some major changes to develop the social amenities required for a sustainable bowling club.

Further investigative work will be undertaken to determine whether it would be preferable to relocate the bowling club at a shared facility or whether redevelopment on its current site would be best suited to the needs of the community.

In order to assess the recreation and leisure needs of the community a short club survey and community workshops were undertaken.

7.1 Club Survey

A total of 27 surveys were distributed to all known organisations and clubs in the Shire of Corrigin with a total of 9 replies as follows:

Club	Response
Corrigin Auskick	
Corrigin/Babakin Cricket Club	
Corrigin Badminton	✓
Corrigin Ballet Group	
Corrigin Bowling Club	✓
Corrigin Dance Club	
Corrigin Football Club	
Corrigin Golf Club	✓
Corrigin Hockey Club	✓
Corrigin Ladies Darts Association	
Corrigin Mens Darts Association	
Corrigin Netball Club	
Corrigin Practical Pistol Club	
Corrigin Rifle Club	
Corrigin Speedway	
Corrigin Squash Club	✓
Corrigin Swimming Club	
Corrigin Tennis Club	✓
APEX Club of Corrigin	
Bullaring Progress Association	
Central Agcare	
Corrigin Agricultural Society	✓
Corrigin Bush Friends	
Corrigin Creative Arts Club	✓
Corrigin Playgroup	
Corrigin Rotary Club	✓
Corrigin Toy Library	

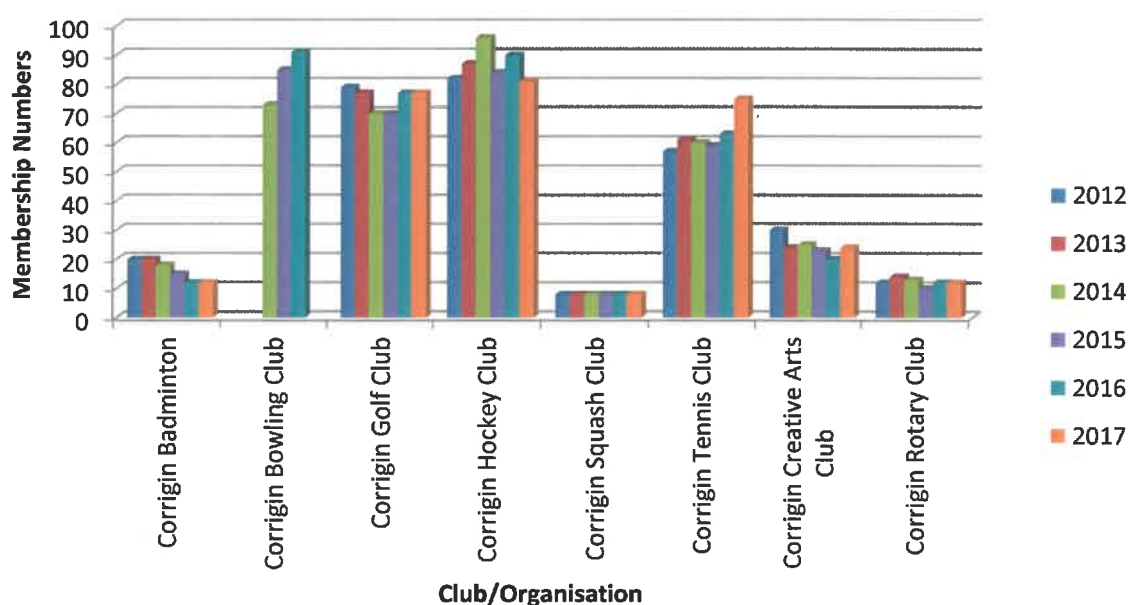
A summary of the completed responses is given overleaf:

It should be noted that the responses from users have not been validated by other means and is reprinted as provided by the users.

7.1.1. MEMBERSHIP (PAST 5 YEARS AND PROJECTED NEXT YEAR)

Club	2012	2013	2014	2015	2016	2017
Corrigin Badminton	20	20	18	15	12	12
Corrigin Bowling Club			73	85	91	
Corrigin Golf Club	79	77	70	70	77	77
Corrigin Hockey Club	82	87	96	84	90	81
Corrigin Squash Club	8	8	8	8	8	8
Corrigin Tennis Club	57	61	60	59	63	75
Corrigin Agricultural Society Inc			298	316	356	365
Corrigin Creative Arts Club	30	24	25	23	20	24
Corrigin Rotary Club	12	14	13	10	12	12

Club Membership



The Agricultural Society's membership numbers are significantly higher than all other groups and have been omitted from the graph to enable the data to be easier to read.

It can be seen that most clubs are static or experiencing a small decline in membership. The Bowling club is the only group that has experienced a small growth for the past three years..

7.1.2 FEES

All clubs were asked to provide a list of membership categories and annual fees.

The fees given below are the annual fees payable by the junior and adult memberships:

Club	Junior	Adult	Social	Concession
Corrigin Badminton		\$10 Annually		
Corrigin Bowling Club				
Corrigin Golf Club		\$110	\$20	
Corrigin Hockey Club	\$35	\$90	\$30	
Corrigin Squash Club		Social only \$10 ph		
Corrigin Tennis Club	\$25	\$80	\$20	
Corrigin Agricultural Society Inc		\$20 per family		
Corrigin Creative Arts Club	\$20	\$30		\$20

Corrigin Rotary Club		\$250		
----------------------	--	-------	--	--

The membership fees for all clubs are low and restrict the ability of clubs to fund new facilities and services. The fees do not reflect current “user pays” philosophies and Council needs to assist clubs in the setting of appropriate fees to ensure future existence and progress.

7.1.3 FACILITIES USED

Clubs were asked which facilities and buildings they currently used:

Club	Facility
Corrigin Badminton	Corrigin Town Hall
Corrigin Bowling Club	2 x bowling greens, Club house, storage sheds
Corrigin Golf Club	Golf clubhouse and course, storage, car park
Corrigin Hockey Club	Corrigin Recreation and Events Centre and Cricket Shed
Corrigin Squash Club	Squash at Corrigin REC
Corrigin Tennis Club	Clubrooms and courts, toilets and change rooms
Corrigin Agricultural Society Inc	Corrigin REC and grounds, shearing shed
Corrigin Creative Arts Club	Corrigin Creative arts centre buildings,
Corrigin Rotary Club	Mallee Tree Café weekly and Chrysler Room for larger meetings

7.1.4 WILL YOUR FACILITY NEED MAJOR MAINTENANCE IN THE NEXT 5-10 YEARS

Yes 3

No 6

The Bowling Club stated Yes which is a given, and is the purpose of this study

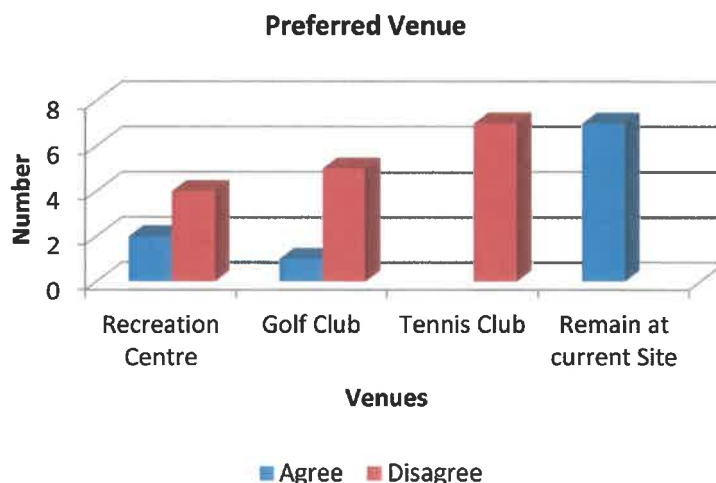
The Corrigin Rotary Club stated yes but also recognised that the facilities they use are private facilities and would be up to the owner to maintain.

The Golf Club stated that their building is now some 50 years old and as such it is possible that replacement of the refrigeration system and upgrades to leech drains and toilets would be required in the next 5 -10 years.

The Corrigin Hockey Club facilities do not need any foreseen work but they are looking at new lights for the hockey field.

7.1.5 REDEVELOP OR RELOCATE

All respondents were asked to give their views on whether they agreed or disagreed with four differing options. Some respondents chose not to answer due to their lack of knowledge on the subject.



The majority considered that the bowling club should remain in its current site as they noted “it was an attraction to the town” and “adds to beauty of town”.

7.1.6 ANY REQUIREMENT FOR CLUBROOMS AND COMPATIBLE WITH BOWLING CLUB

All respondents indicated that they did not need clubrooms. The one exception was the Squash Club who answered yes, if the club moved to the CREC.

7.1.7 ADDITIONAL COMMENTS

The Golf club made additional comments as follows:

“Advantages for Relocation to the Golf Club

- Full use of the Clubhouse facilities for the winter and summer sporting season
- The golf club operates with a Full License for the bar. This would be able to be in use for the full year
- Viability of both clubs would be enhanced
- The club house for the Golf and Bowling clubs are 50 years old

Disadvantage for Relocation to the Golf Club

- Location to town for older members
- The placement of the Bowling greens without the clubhouse needing to be over hauled
- Alterations would be required to the Golf Course to allow for the Bowling Club greens to be installed”

7.2 Public Submissions

An advertisement was placed on Councils Facebook page calling for comments from the local community. A total of eight submissions were received and the comments have been summarized as follows:



- **Kim Courboules**

Kim Courboules stated that co location with the golf club was the way forward but recognized that the clubhouse would need some attention.

- **Yvonne Matthews**

Ms Matthews stated that this most sensible venue for the bowling club was to remain where it is.

- W T Matthews

Mr Matthews stated "Over the years, many overtures have been made to amalgamate with other local clubs; to no avail...we value our Independence.....and our Unique Location. An asset beyond value....and debt free. . There is much to be said for this green and pleasant place, to bowlers and townsfolk alike.

My Motto: If it ain't broke....why fix it?"

- Connie Philipps

Ms Philipps stated "my personal opinion is that they should stay where they are but convert their greens to artificial turf as this would allow them to have an extended season should they wish to and in the long term, it would reduce their operating costs for the maintenance of the current greens".

- Eric Jespersen

Mr Jespersen supported the Corrigin Bowling Club remaining on it's present location, for the following reasons:

(a) The Club is in a prime location from an aesthetic point of view and located near the business centre of the town.

(b) The Club has a very long history on that location dating from 1925.

(c) If the Club were to shift up to the new Recreation Centre we would lose all of our Heritage (not being able to display, trophies, honour boards, photographs etc.) Also it would not be possible to have the greens located near the lounge, bar and toilets.

(d) At the present location, the greens are located right alongside the lounge / bar area, giving Members and Visitors a comfortable air conditioned area to observe matches being played and with close access to refreshments and toilet facilities. Keeping in mind a lot of our Members and Visitors are quite elderly.

- M Baker

M Baker would vote for the bowling club to remain where it is as it is conveniently located for catering and parking.

- Nolene Abe

Ms Abe stated the bowling club should remain at its current location. The location is ideal being close to the main street and easily accessible by foot and gopher from within the town site. This is a big consideration because the venue is used by the more senior residents of the community, even those who can no longer play like to stay involved in the club by coming to watch and therefore maintaining social contact.

While I realise grass is getting harder to maintain, it is also something to consider as it is one of the last remaining in the country areas and the only one in the wheatbelt area. All the major competitions will continue to be held on grass greens.

If the bowling club was to be relocated there is the problem of what to do with the facility, it is right in the centre of town so it will need to be maintained otherwise it will be an eyesore. We have a lot of overseas visitors who stop by on their way to Wave Rock and stop to take photos of the weird game we are playing. Because of its location we have no problem with vandalism which has been a problem for other clubs not centrally located.

- Sue Courboules

Ms Courboules provided a detailed submission which provided positives and negatives for relocating the bowls club to the CREC. The details addressed the differing management issues and use patterns but overall she supported the move of the bowling club to the CREC.

7.3 Workshops

A workshop was convened on March 16th at 7.30pm.

The workshop was attended by 38 people. Following a brief presentation of information collated to date the attendees were given the opportunity to discuss issues they thought were important. The main attention was focused on the potential sites for relocation with the majority of statements made supporting the retention of the bowling club at its existing site.

A petition was presented at the meeting which stated"

"The current location of the Bowling Club is an asset to the town in several ways. It shows Corrigin as a caring , active and vibrant community with well maintained and attractive greens that showcase the west end of our township, The location is convenient for locals and visiting players and is often used as a direction guide for tourists and visitors alike, many of whom are impressed with and envious of its location. It is walking distance of main shops and businesses not to mention members within the town ship
We the undersigned herby request that the Corrigin Bowling Club remain at its current location"

Other main issues were:

- The location of the existing weather collection point restricting growth of club towards the north
- Need for access to be improved for people with disabilities
- Outdoor BBQ area needed
- Extending veranda and paving to north of clubrooms
- Shade shelters needed at both ends of greens
- Fence replacement

The workshop was positive and the feedback given was centred on what the facilities should comprise.

7.4 Summary

The response from the community consultation has resulted in the defining of needs from the general community as well as the sporting community.

The overwhelming response from the community and consultation is that the preferred location for the bowling club is to remain in its current location.

8. DEVELOPMENT OPTIONS

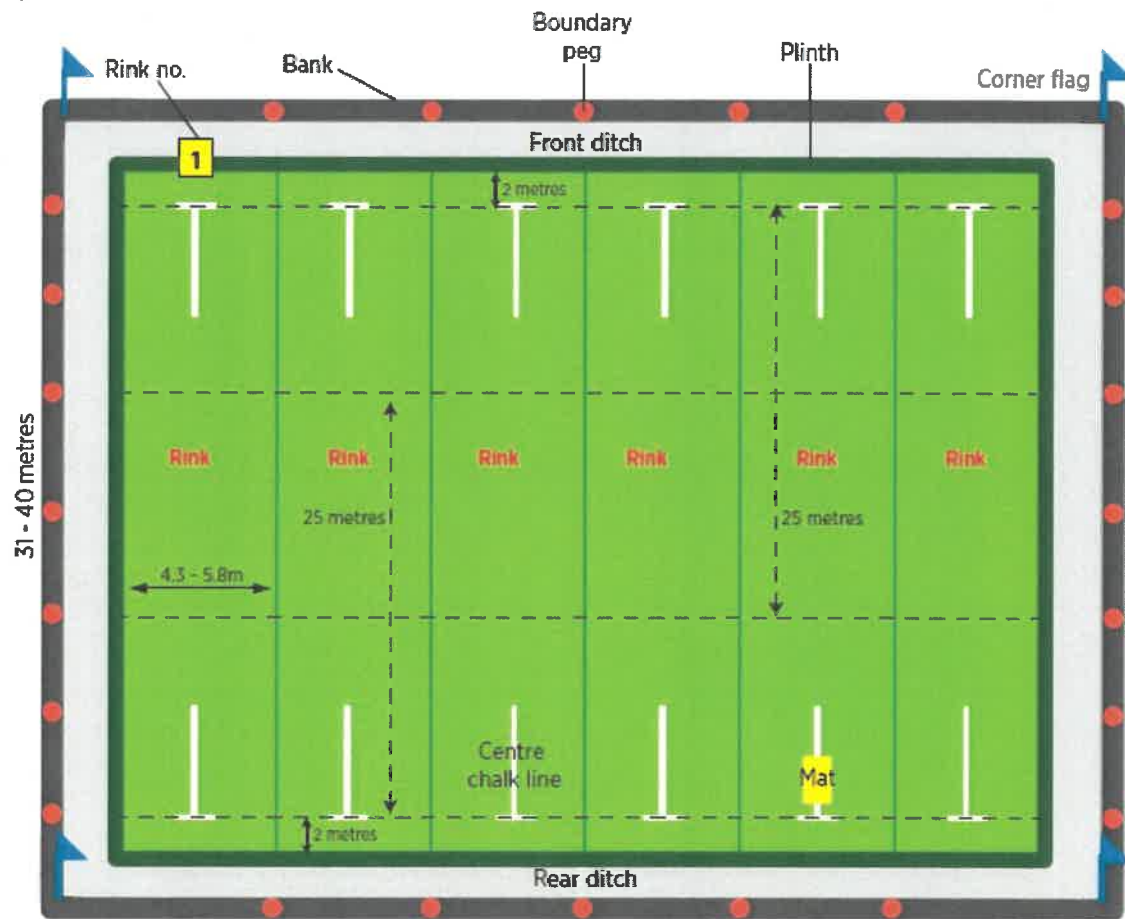
When considering the development options a number of questions need to be responded to, to ensure all avenues of enquiry have been fulfilled.

- ▶ Preferred size and surface of greens
- ▶ Site selection
- ▶ What are the costs of the options

8.1 Size and surface of greens

The Sports Dimensions Guide June 2016 contains full details of the preferred dimensions of a bowling green as well as the ditch and bank dimensions required.

The green is divided into sections called rinks. The green is normally divided into six rinks allowing six games to take place concurrently. The rinks should be not less than 4.3m nor more than 5.8m wide. Ideally a good green width should be around the 5m so greens do not have to be adjusted for major competitions.



The surface of the greens, which are currently and traditionally natural turf has seen a change in direction towards synthetic turf are supported by Bowls WA in fixturing competitions.

Lawn Bowls over the last decade has seen a number of clubs and associations shift to synthetic due to factors such as the lack of skilled groundskeepers, water shortages and the desire to play all year round.

SYNTHETIC TURF GREENS	NATURAL TURF GREENS
ADVANTAGES	ADVANTAGES
<ul style="list-style-type: none"> • More use possible, which can open up a bigger market and bring in extra revenue to a bowling club. Natural grass will deteriorate if over used • Year round play without damage to surface, natural turf greens require spelling for renovation and over winter when too wet • Lower maintenance costs (but still requires maintenance) • Likely to offer more consistent performance with performance of natural turf greens relying heavily on the greenkeepers capability • Lower water requirement, especially new mat systems 	<ul style="list-style-type: none"> • Lower initial cost, especially if a natural turf green is already there • Lower more comfortable temperature on hot days • Significantly reduced depreciation/replacement costs • Easier and cheaper to correct any construction faults such as an unlevel base or damage caused by flooding and vandalism • The traditional surface for bowls

Corrigin Bowling Club has an ageing volunteer workforce and the number of people willing and able to assist in voluntary work particularly greens maintenance has been dwindling annually. The lack of volunteers and the rising costs to maintain the ageing grass greens has resulted in the club being keen to explore other options.

In many situations the ideal redevelopment is to provide a 40m x 40m single bowling artificial bowling green. However the Corrigin Bowling Club has a number of site constraints including the concrete tank to the western boundary, the road to the east and the weather station to the north and as such the costs to relocate these obstacles is prohibitive.

On this basis the long term operational advantage of replacing both existing grass greens with synthetic in its current configuration is seen as the best option.

The benefits to utilizing the existing greens are substantial in terms of the supporting infrastructure in that there will be less site preparation, lighting is already in place and the clubrooms are ideally located for viewing and relationship to both greens.

Bowls WA have seen a shift over the past few years towards synthetic turf, especially for the smaller country and social clubs. Although the upfront cost is generally higher, the ongoing maintenance cost is much lower and it is difficult to find experienced green keepers in some areas to maintain natural grass greens

The benefits of synthetic turf now outweigh natural turf and the replacement of natural grass to synthetic is the desired option.

8.2 Site Location

Two sites have been identified for consideration for the location of the facilities and these are Corrigin Bowling Club (existing location) and Corrigin Golf Club. Both sites have advantages and disadvantages in site selection and some of these issues are shown in the table below.

	Corrigin Bowling Club	Corrigin Golf Club
Advantages	Adjacent to Corrigin Town site <ul style="list-style-type: none"> • Accessible by car and pedestrians • Provides for an increased presence within the community • Allows for independent management and operations 	Located to the North of the Town site <ul style="list-style-type: none"> • Land space available • Known to the community due to its historical presence since 1967 • Large car park and available space for expansion if required

	Corrigin Bowling Club	Corrigin Golf Club
Disadvantages	<ul style="list-style-type: none"> Existing club house Level ground space Enhances streetscape and aesthetic entry for town Existing lighting and shelters Limited space for expansion although expansion is not anticipated at this time Age of building Lack of disability access 	<ul style="list-style-type: none"> Should the golf club be used decisions need to be made about what happens with the bowling green site as no known options are apparent at this stage Not easy to walk to from town site Somewhat hidden to passing public Need to reconfigure club rooms to better relate to the addition of a bowling green Need to redefine management structure to incorporate another club No street presence

The spatial requirements of a green 40m x 40m are significant and are illustrated below at all three alternate sites.

Golf Club

Potential relocation of bowling green 40m x 40m to Golf Club

- Need to determine best location, but will require construction of a bowling green, lighting, shade shelters and relationship with club rooms



Tennis Club

- Available space to left of courts or on existing bitumen courts but would have little relationship to the club rooms and would require substantial redevelopment



Corrigin Recreation and Events Centre

- The green could be located to the western side but would have little relationship to the existing social facilities of the centre. Other locations could be found but would be further removed from the built social facilities



9. DEVELOPMENT PLANS AND COSTINGS

Based on the project findings two options have been developed and costed to allow for comparison these are:

- Option One A - Redevelop the existing bowling green
- Option One B – Redevelop the existing bowling club
- Option Two – Relocate and develop new bowling facilities at the golf club.

9.1 OPTION ONE A – Redevelop the Existing Green

The works required to update and ensure the clubs future is as follows:

- Replace grass greens with synthetic
- Replace fence (approx 80m)
- Provide new shade shelters at both ends of greens (32m) Example below



- New BBQ area
- New paving and extend veranda at club approx 35m x 4m

9.2 OPTION ONE B Redevelop the existing bowling club

Additional changes will be required to the clubhouse in the future, works required are:

- Refurbishment of kitchen and toilets
- Provide a toilet for disabled
- General disability access

9.3 OPTION TWO - Relocate to Golf Club

Works required are

- Construct new green 40m x 40m
- Installation of new lights to green
- Shade structures at both ends (as above)
- New reticulation system to green
- New paving to link existing clubhouse to greens
- Relocation and establishment of new 18th green
- Clubhouse redevelopment the extent unknown at this stage. However the minimum works are seen as:

- replacement of the refrigeration system
- upgrades to leech drains and toilets
- Rebuild to side of clubhouse to overlook greens with changes to roof structure to provide covered veranda
- Refurbishment of general clubhouse

(Site plans are attached as Appendix 1 and 2)

9.4 Indicative Cost Estimates

Capital costs based on the two options and the identified necessary works have been developed by Ian Silver Cost Planning Intelligence.

9.4.1 OPTION ONE A

1.0	OPTION 1 – Redevelop Existing Bowling Club	Unit	Qty	Rate	Amount
1.1	Site clearance	m ²	3,395	\$4	\$ 13,580
1.2	Replace existing fence	m	83	\$185	\$ 15,355
1.3	Shade structures including paving, etc	m ²	120	\$455	\$ 54,600
1.4	New paved veranda	m ²	100	\$335	\$ 33,500
1.5	Paving and pergola to BBQ area	m ²	95	\$250	\$ 23,750
1.6	BBQ	No	1	\$6,500	\$ 6,500
1.7	Replace greens with Dry Max Pro artificial turf incl base, etc	m ²	2,170	\$120	\$ 260,400
1.8	Sundry works		5%		\$ 20,384
1.9	Builder's preliminaries		8%		\$ 34,246
	Total Current Construction Cost				\$462,315
1.10	Provision for design contingency		5%		\$ 23,116
1.11	Provision for construction contingency		3.5%		\$ 16,990
1.12	Allowance for professional fees		7%		\$ 33,980
	Total Indicative Budget				\$ 536,401
	GST		10%		\$ 53,640
	Total Indicative Budget including GST				\$ 590,041

Specific Exclusions:

> Landscaping & Irrigation

> Lighting

> Work to the existing clubhouse

> Escalation from this date

9.4.2 OPTION ONE B

1.0	OPTION 1 – Redevelop Existing Bowling Club	Unit	Qty	Rate	Amount
1.1	Upgrade existing kitchen	m ²	30	\$2,500	\$75,000
1.2	Upgrade existing toilets	m ²	35	\$1,850	\$64,750
1.3	Build new disabled toilet	No	1	\$15,000	\$15,000
1.4	Access ramp	No	2	\$25,000	\$50,000
1.8	Sundry works		5%		\$ 10,237
1.9	Builder's preliminaries		8%		\$ 17,198
	Total Current Construction Cost				\$232,185
	Provision for design contingency		5%		\$ 11,609
	Provision for construction contingency		3.5%		\$ 8,532
	Allowance for professional fees		7%		\$ 17,662
	Total Indicative Budget				\$269,989
	GST				\$26,998
	Total Indicative Budget including GST				\$296,987

9.4.3 OPTION TWO

1.0	OPTION 2 – Relocate to Golf Club	Unit	Qty	Rate	Amount
1.1	Site clearance	m ²	2000	\$5	\$ 10,000
1.2	Shade structures including paving, etc	m ²	160	\$455	\$ 72,800
1.3	New paved area	m ²	42	\$120	\$ 5,040
1.4	Modifications to club house – Subject to extent of works	m ²	560	\$1,139	\$ 637,750
1.5	New turf green including earthworks and sub strata's	m ²	1600	\$135	\$216,000
1.6	irrigation	m ²	1600	\$18	\$ 28,800
1.7	Lighting to green	Item	1	\$42,000	\$ 42,000
1.8	Relocation of 18 th Green	m ²	500	\$50	\$25,000
1.9	Sundry works		5%		\$ 51,870
1.10	Builder's preliminaries		8%		\$ 87,141
	Total Current Construction Cost				\$ 1,176,400
1.10	Provision for design contingency		5%		\$ 58,820
1.11	Provision for construction contingency		3.5%		\$ 43,233
1.12	Allowance for professional fees		7%		\$ 98,818
	Total Indicative Budget				\$1,377,271
	GST		10%		\$ 137,727
	Total Indicative Budget including GST				\$ 1,514,998

Specific Exclusions:

> Landscaping & Irrigation

> Escalation from this date

(Full cost estimates provided as Appendix 3)

10 SUMMARY AND RECOMMENDATIONS

10.1 Location

This study has focused on gaining sufficient information and data along with consultation with the community to determine the “best” location for the bowling club and the town.

Consideration of three sites within the town namely the Golf Club, Corrigin Recreation and Entertainment Centre and the Tennis Club has been undertaken to enable investigation into the possible location of a bowling green at these sites.

The investigations have revealed that the only site, other than remaining in its current location, worthy of further consideration was the Golf Club. However it should be noted that this is predominantly a spatial possibility and does not take into consideration the loss of amenity to the town, visual positioning and access for the older members of the community.

Further the loss of independence for the bowling club would need to be carefully considered if the golf club development was to be further explored.

The two sites identified for consideration for the location of the facilities, are Corrigin Bowling Club (existing location) and Corrigin Golf Club. Both sites have advantages and disadvantages in site selection and some of these issues are shown in the table below.

	Corrigin Bowling Club	Corrigin Golf Club
	Adjacent to Corrigin Town site	Located to the North of the Town site
Advantages	<ul style="list-style-type: none"> • Accessible by car and pedestrians • Provides for an increased presence within the community • Allows for independent management and operations • Existing club house • Level ground space • Enhances streetscape and aesthetic entry for town • Existing lighting and shelters 	<ul style="list-style-type: none"> • Land space available • Known to the community due to its historical presence since 1967 • Large car park and available space for expansion if required
Disadvantages	<ul style="list-style-type: none"> • Limited space for expansion although expansion is not anticipated at this time • Age of building • Lack of disability access 	<ul style="list-style-type: none"> • No street presence • Not easy to walk to from town site • Somewhat hidden to passing public • Need to reconfigure club rooms to better relate to the addition of a bowling green • Need to redefine management structure to incorporate another club • Should the golf club be used decisions need to be made about what happens with the bowling green site as no known options are apparent at this stage

The retention of the bowling club at its current location is the preferred option. The advantages to the Town and the Club in upgrading its facilities will provide the following

- Minimal disruption to the site use of the two green solution
- Amenity and aesthetics of the entry point to the town will be enhanced
- The club maintaining its independence allows for greater member involvement in its ongoing success
- Use of existing lighting and club facilities reducing the capital cost
- Ease of access for the majority of the town , particularly pedestrian access
- Public support for its retention
- Reduction in voluntary labour to maintain greens

10.2 Surface type

Corrigin Bowling Club has an ageing volunteer workforce and the number of people willing and able to assist in voluntary work particularly greens maintenance has been dwindling annually. The lack of volunteers and the rising costs to maintain the ageing grass greens has resulted in the club being keen to explore other surface options.

In many situations the ideal redevelopment is to provide a 40m x 40m single bowling artificial bowling green. However the Corrigin Bowling Club has a number of site constraints including the concrete tank to the western boundary, the road to the east and the weather station to the north and as such the costs to relocate these obstacles is prohibitive.

On this basis the long term operational advantage of replacing both existing grass greens with synthetic in its current configuration is seen as the best option.

The benefits to utilizing the existing greens are substantial in terms of the supporting infrastructure in that there will be less site preparation, lighting is already in place and the clubrooms are ideally located for viewing and relationship to both greens.

Bowls WA have seen a shift over the past few years towards synthetic turf, especially for the smaller country and social clubs. Although the upfront cost is generally higher, the ongoing maintenance cost is much lower and it is difficult to find experienced green keepers in some areas to maintain natural grass greens

The benefits of synthetic turf now outweigh natural turf and the replacement of natural grass to synthetic is the desired option.

Notional site plans have been developed along with a listing of potential works for indicative costs.

The costs for refurbishment will be subject to design and full extent of works being clarified but at this stage, they are indicative of average to high end costings based on experience of similar buildings.

10.3 Recommendation

1. That the Bowling Club be retained at its current location.
2. That the works listed within section 9.1 be acknowledged and accepted in principle for detailed design and progression.
3. That consideration be given to forward planning for the works listed in section 9.2
4. That CSRFF grant application be made in 2017 for potential funding in February 2018.

LOCALITY AND SITE MAPS



PHOTOS OF EXISTING FACILITY















QUOTES



Established 1996

www.evergreensyntheticgrass.com.au

Email: evergreenwa@bigpond.com

23 Langar Way, Landsdale 6065 WA PHONE (08) 93032130 FAX (08) 93032129

Corrigin Bowling Club

01/08/17

Walton Street, Corrigin WA 6515

A GREEN 35.8m x 30.5m AND B GREEN 36.4M X 30.5M

We have pleasure in submitting our quotation for the supply and installation of (2) Two **Ultra Plus 12mm** synthetic surfaces (Plinth to Plinth) conforming to Bowls W.A for Pennant Play and all relevant standards and codes

Dig out existing grass greens, remove plinths and ditch walls. Club to find tipping site	\$ 11,330.00
Laser grade sub bases level, compact and water bind	\$ 2,200.00
Supply and install limestone block ditch walls, with treated pine and rubber shock pad dyna bolted to block	\$ 27,831.00
Sub drainage ; Supply and install 65mm and 100mm ag pipes, geo fabric and 14mm blue metal. Vertical rammer all drainage outlets. Shape sub base for drainage specs	\$ 19,890.00
Supply and install galvanised steel plinths to gutters, laser level and cement in .Set to compliant height	\$ 17,342.00
Supply and install two (2) 100mm blue metal (special blended mix) cement stabilized bases. A final levelling layer will be hand screeded to ensure accurate matching with the plinths and to obtain a final flatness tolerance of 3mm under a 3m straight edge	\$ 107,229.00

Surface

Supply and install two (2) Evergreen Ultra Plus 12mm synthetic bowls surfacing system using diagonal (45 degrees) installation methodology	\$ 176,121.00
Supply and install apron grass 35 cm wide glued to the top of block and 35cm dropped down face of block	\$ 10,262.00
Supply and install 33mm long pile synthetic grass in the gutters.	\$ 3,659.00
Freight of white sand, limestone blocks, synthetic grass and cement to site	\$ 8,930.00
Travel to and from site inclusive of freight of machinery	\$ 3,550.00
Accommodation ,food and living away allowance	\$ 12,000.00

Provide a written 7 year surface warranty, maintenance instructions, 7 Bowls mats

TOTAL inc G.S.T \$400,344.00

Optional extra-Supply and install 19mm synthetic grass up to 450m2 @\$50psm \$22,500.00

Optional extra -Supply and install Paving up to 450m2 @\$50psm \$22,500.00

greg humphries

From: "Tony Crockett" <tony@greenplanetgrass.com.au>
Date: Thursday, July 20, 2017 12:58 PM
To: "greg humphries" <greghumphries2@bigpond.com>
Attach: Corrigin BC Submission 201720072017.pdf
Subject: Corrigin Bowling Club

Hi Greg,

Thanks for meeting with me this week to discuss the Club's requirements for the two bowling greens. I have attached a file with some documents outlining the approach we take to the construction of the base, plinth and drainage, along with some product and material warranty documents. There is also an anticipated Scope of Works.

Our price to supply and install two synthetic grass greens is \$359,750 plus GST.

The dimensions are as discussed;

1. A Green 35.8m x 30.5m.
2. B Green 36.4m x 30.5m.

You have a choice of 3 different synthetic surfaces;

1. Dry Max Pro 30 stitch 12mm pile.
2. Monarch Pro 33 stitch 12mm pile.
3. Excel/Ultramax 36 stitch 10mm pile.

The price quoted is the same for all 3 products.

The Warranty period for the grass is attached and installation warranty is for 5 years.

All the grass' will last the same length of time. The main difference is the 10mm Excel will come up to speed quicker than the less dense stitch counts of the other two and require less sand infill. We recently installed this at Ledge Point and Spearwood is in progress.

Please let me know if you have any other questions. The sample of each grass is ready to post if you can provide me with your postal address.

Kind regards

Tony Crockett
General Manager



Green Planet
GRASS

MOB +61 (0) 411 109 036 | AUS +61 (8) 9209 2669 | NAT 18000 GRASS (47277)

Unit 2-21 Harris Rd, Malaga
 PO BOX 1772 | Malaga | WA 6944
www.greenplanetgrass.com.au

The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and delete this email and any attachments. Thank you.

21-Jul-17

Green Planet Grass- Methodology and Scope of Works

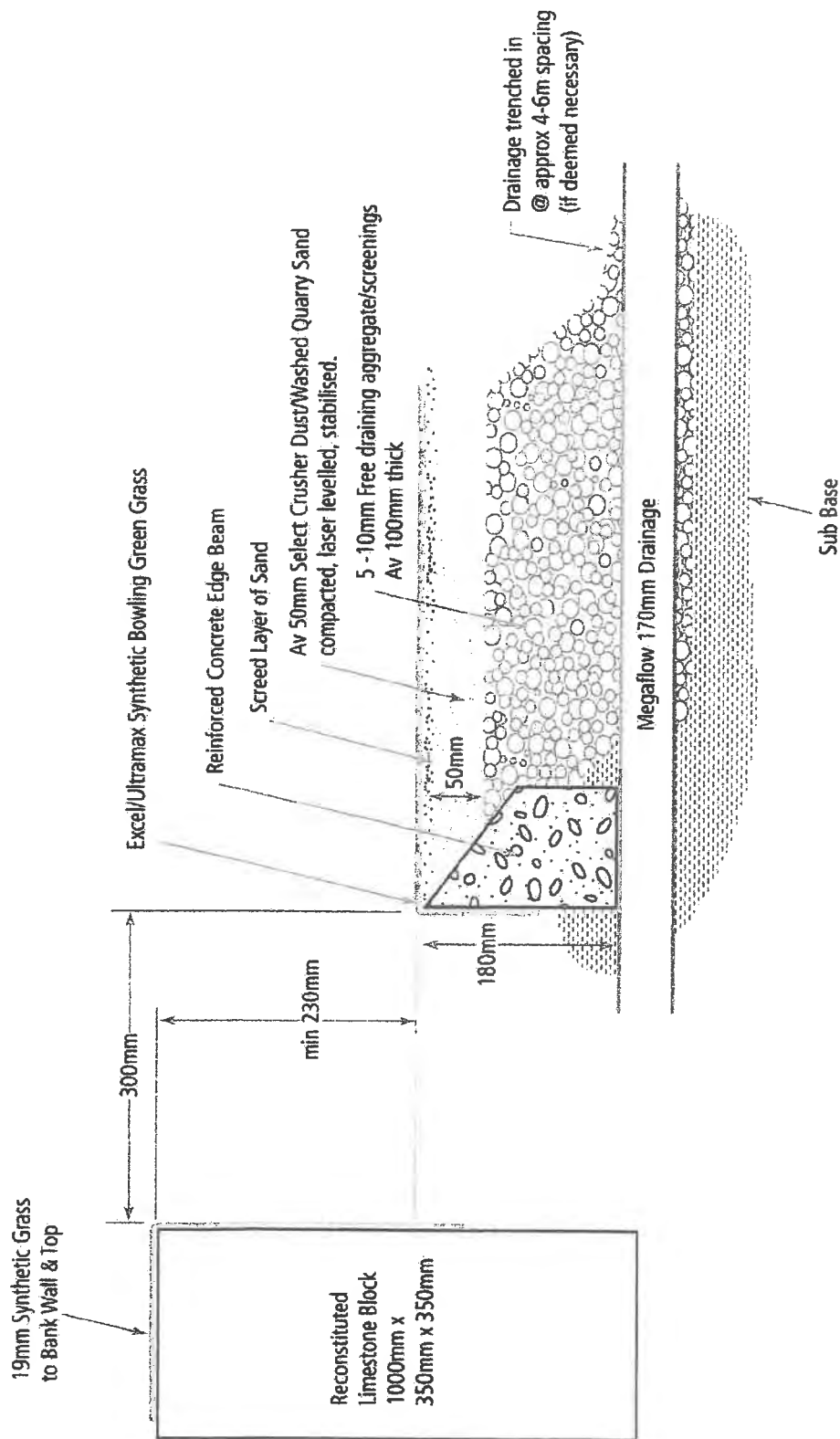
Corrigin Bowling Club

The anticipated Scope of Works is:

1. Pre-start site visit. Meet representatives of the Club on site and conduct a review of the physical site to identify access points, site hazards and review the Scope of Works to confirm all requirements are understood by both parties.
2. Access the site. Induct all staff to the site and record induction. Review the Scope of Works with all staff. Establish clear access for equipment and vehicles.
3. Remove and stockpile all existing base materials. Extend the excavation to conform with the size required.
4. Mark out the four corners of the proposed green and mark out the corners of the new block walls. Establish the starting height for the top of walls and confirm sub base level. Check laser levels at all points.
5. Confirm adequacy of the sub base.
6. Construct the new reconstituted block walls to the four sides.
7. Construct the new concrete plinth to design.
8. Lay the drainage system to plan, ensure fall heights where required on the sub base. The drainage is laid from the far point to the access point and backfilled with the first of the two base layers to eliminate damage to the drainage system.
 1. The base layer used is 100mm of a 7mm blue metal slurry, to enhance drainage. The base is bonded with a polymer emulsion which further assists drainage. The base is rolled in both directions.
 2. The final base layer is 50mm of a 4mm washed granite dust. This is bonded with more polymer.
9. Commence the first of the three stage laser levelling of the base.
 1. The base is laser levelled using a tractor to obtain a tolerance of about 5mm across the surface. The base will be rolled using a 1.5t roller.
 2. The second stage is using our German made screed machine to further level the base to a zero height variance.
 3. The final screed is by hand and laser to the surface to obtain a finish in compliance with Bowls Australia standards. Small amounts of washed white sand are applied to the top base to assist with the screeding finish.
10. Commence laying the nominated synthetic grass surface on the diagonal to allow for both north-south and east-west bowling. Each seam is taped and glued using industry specific products. Sand infill is applied and brushed into the surface of the synthetic grass as each roll is laid. This ensures that the grass has weight applied to it as soon as possible and brushed deeply into the pile in thin layers to eliminate any air bubbles.
11. Complete the laying of the synthetic grass and apply another four layers of sand to the surface. Grooming by hand enables the sand to go as deep as possible. Finish with a twin head groomer to the entire surface. Sand infill is a fine grade silica sand which will not damage the bowls or surface. Do a final groom to ensure the sand level is satisfactory.
12. Conduct a final trim to the grass into the ditch and fill and level the ditches to provide a finished height of 50-100mm.
13. Install the 19mm rust synthetic grass to the top of the block walls and face of the bank walls, extending out to a full 1.2m to meet the paving. This is glued in place using the same glue applied to the seams.

14. Conduct a final site clean up and removal of waste.
 15. Do a handover with the Club and provide the Maintenance Manual and conduct a training session with the Club.
 16. Return visit four weeks after handover to review the green and answer any questions.
-

Green Planet Grass Bowling Green Cross Section

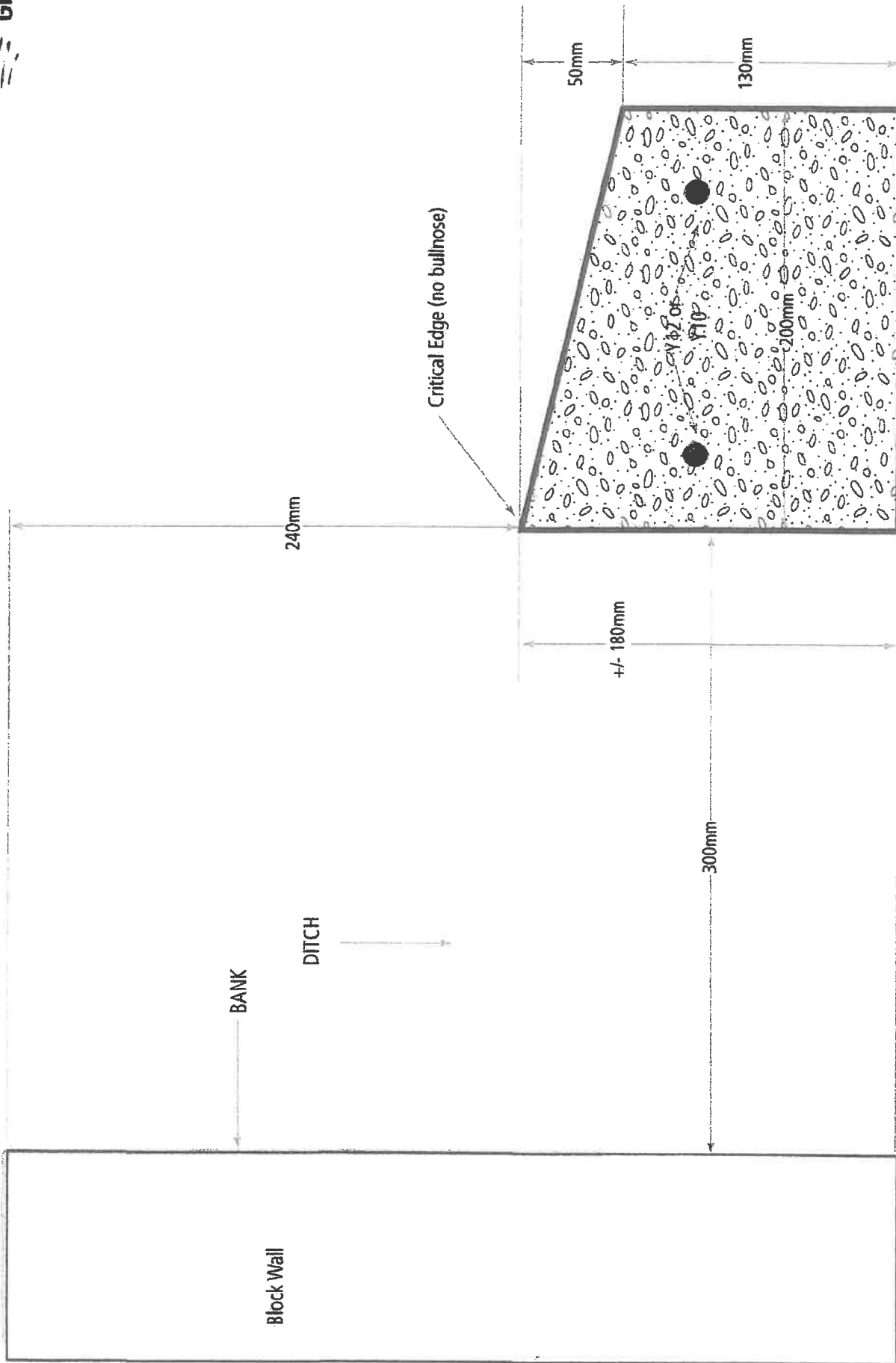


July 2017



Excel/Ultamax Bowling Green

Green Planet Grass Concrete Plinth Cross Section

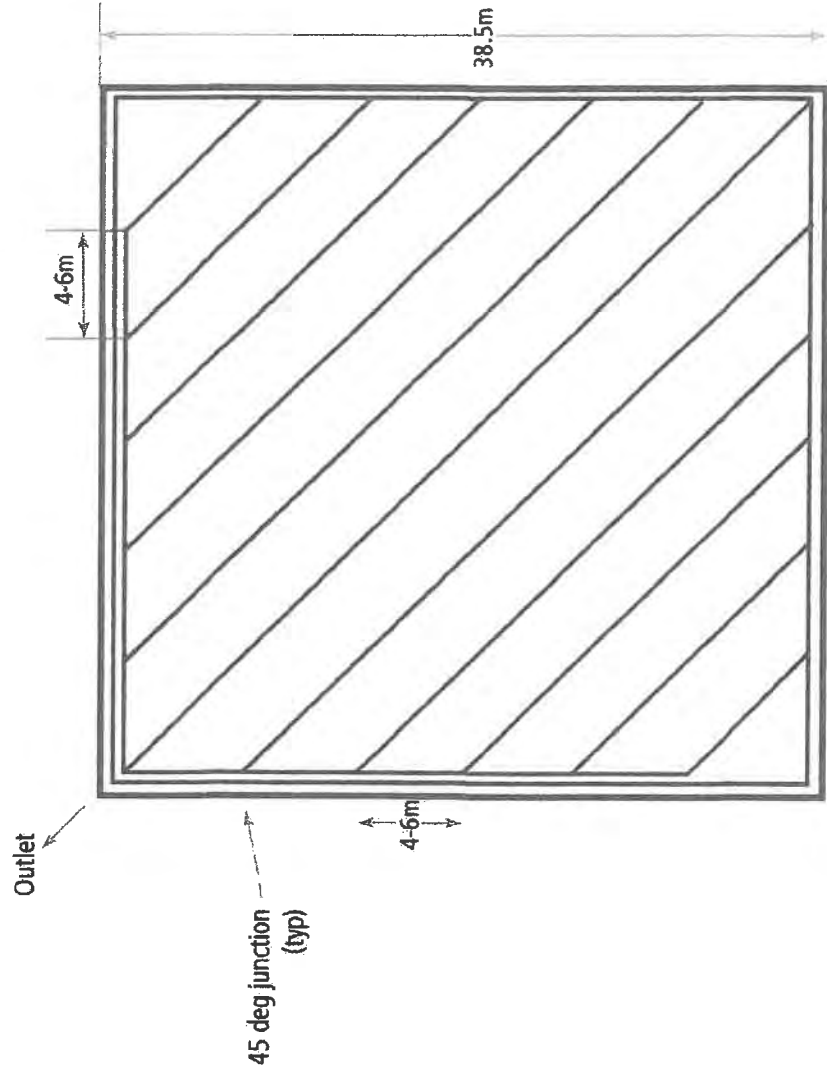


July 2017



Excel/Ultramax Bowling Green

Green Planet Bowling Green Drainage (typical)



Megaflow 170mm Panel Drain System

July 2017

Excel/Ultramax Bowling Green



Synthetic Bowling Greens Project List

4. PROJECT REFERENCE SHEET

Client	Project	Surface	Date	Contact	Phone	Value\$'000
Port Boulevard BC	Resurface and new base	Excell	Up Coming Aug	Bevan Hall	9534 3516	165
Spearwood BC - second green	Resurface and new base	Excell	in progress	Joe	0407 426 665	178
Safety Bay BC - second green	Resurface and new base	Dry Max Pro	Jun-17	Colin Cooke	9527 2331	148
Ledge Point BC	Full Build	Excell	Jun-17	Jim Schell	9255 2127	189
Baptistcare Retirement Village Salter Point	Base and surface-half size	Ultramax	Dec-16	Eddie Stone	0447 756 016	39
Bayswater BC	Resurface and new base	Excell	Nov-16	Steve Lay	0419 191 100	132
Leeming BC	Full Build	Dry Max Pro	Oct-16	Colin McCavanagh	0419 240 717	222
Gosnells BC - second green	Full Build	Dry Max Pro	Jun-16	Peter Charkiewicz	0418 942 096	166
Spearwood BC	Resurface and new base	Monarch Pro	May-16	Joe	0407 426 665	171
Boddington BC	Resurface and new base	Dry Max Pro	Jul-15	Tom Hardie	9883 8108	135
Safety Bay BC	Resurface and new base	Masterpro	Apr-15	Kevin Lynch	9527 2331	128
Manning BC	Resurface and new base	Dry Max Pro	Feb-15	Pat Rapley	9450 4998	130

Other Projects

Eagles Training Track- Lathlain	Running track and bench areas	Jan-17	BCL Group- Don	0438 924 771	190
---------------------------------	-------------------------------	--------	----------------	--------------	-----



ULTRAMAX VILLAGE GREEN



Manufactured in Australia

Application	LAWN BOWLS—Commercial Sporting Use
Colours Available:	Buffalo Green
Pile Height (mm):	10
Yarn Tex:	940
Yarn Construction:	PE FB-Curly
Machine Gauge (mm/inch):	4.76
Stitch Rate (per 10cm):	36
No. of Tufts (m2):	75,630
Face Weight (gms/m2)	1,738
Primary Backing:	UV resistant, non fibrillated plain and/or fleeced polypropylene fabrics
Primary Layers:	Double
Secondary Coating:	Hybrid Emulsion Compound
Minimum Tuft Anchorage:	35
Perforation:	Double Perforations
Total Product Weight (gms/m2):	2,899
Product Width (m):	3.66m
Roll Length (m):	As Required [to a max 55m]
Environment:	APT Asia Pacific manufactures with heavy metal free yarns which may be used anywhere without restriction
UV Stability:	APT Asia Pacific yarns are protected against UV degradation and light fastness meets the highest standards
Warranty Period:	7-years pro-rata
Quality Assurance:	APT Asia Pacific is an ISO 9001-certified manufacturer. All products undergo final inspection to ensure compliance to our published specification.
Stabilising Infill:	Washed & Dried 0.3mm to 1mm sand 7kg/m ²
Performance Infill:	N/a
Testing:	Nil
Revision Date:	28/04/2015





MANUFACTURERS
WARRANTY

APT Asia Pacific Pty Ltd
will guarantee the surface of

Supplied to: [Insert Agent Name]
Installed at: [Insert Name/ Address]
No. of Courts and/or m2: [Total Courts and/or m2 of project]

For a pro-rata period of seven (7) years commencing as from [insert date of sale], being the date of sale, to be free from defects in materials.

- 100% of the full replacement cost before three (3) years.
- 50% of the full replacement cost after three (3) years but before five (5) years.
- 25% of the full replacement cost after five (5) years and before seven (7) years.

APT Asia Pacific Pty Ltd Warranty is restricted to materials supplied by APT Asia Pacific Pty Ltd only. This warranty expressly excludes all other obligations or liability in connection with any matter or thing, the condition or quality of the APT Asia Pacific playing surface and further, including without limitation, damages for personal injury or damages related to lost revenue, increased costs, down time costs and all other indirect or consequential damages.

APT Asia Pacific Pty Ltd specifically guarantees the surface against premature UV degradation and loss of colour not caused by failure of sub-base, improper design, vandalism and neglect from the date of installation as per the terms and Conditions of the yarn producer's warranty but not more than specifically retaining light fastness at 7 or greater (out of 8) on the blue wool scale.

The purchaser herewith waives any and all claims unless same are made in writing to APT Asia Pacific Pty Ltd, PO Box 4260, Dandenong South, Victoria, 3175 Australia and received within thirty (30) days after purchaser becomes aware of the damage giving rise to the claim.

This warranty will remain valid only if the following conditions are observed:

1. Sub-base must be of suitable standard and is not causing or contributing to material wear or abrasion.
2. The surface is cleaned and maintained in strict accordance with APT Asia Pacific Pty Ltd cleaning maintenance procedure.
3. The surface is used only and solely for the purpose for which it is designed and installed.
4. The surface is not willfully or maliciously damaged.
5. That the surface be subjected to normal wear and tear.
6. That only appropriate footwear and sports equipment is used.

To the extent permitted by law, APT Asia Pacific excludes all liability for any costs, claims or damages relating to personal injury, lost revenue, increased cost, down time costs or any other indirect or consequential damages.

If at any time during the Warranty period the client feels he/she has a valid warranty claim, and notifies APT Asia Pacific Pty Ltd in writing, APT Asia Pacific Pty Ltd will delegate a representative, within 15 days of the notification from the client, for a joint inspection. If the claim is agreed as valid, then APT Asia Pacific Pty Ltd will carry out the repairs within a period of 30 days.

Our technical and sales staff will be available at all times to advise on the care and maintenance of the surface should any need arise.

PO Box 4260, Dandenong South, VIC 3175, Australia
Factory, 3, Dunlopillo Dr, Dandenong South, VIC 3175, Australia
1800 652 548 +61 (3) 8792 8301 ABN 72 066 046 231



MANUFACTURERS
WARRANTY

for and on behalf of:
APT Asia Pacific Pty Ltd

Accredited Agent of:
APT Asia Pacific Pty Ltd

PO Box 4260, Dandenong South, VIC 3175, Australia
Factory 3, Dunlopilla Dr, Dandenong South, VIC 3175, Australia
1800 662 548 +61 (3) 8792 8001 ABN 72 065 046 231

greg humphries

From: "Tony Crockett" <tony@greenplanetgrass.com.au>
Date: Tuesday, July 25, 2017 8:50 AM
To: "greg humphries" <greghumphries2@bigpond.com>
Subject: Brick Paving

Hi Greg,

Depending on the paving chosen, the m2 rate for supply and install is in the \$60-\$70/m2 range.

The samples were posted yesterday.

Let me know if there is anything else you need.

Regards

Tony Crockett
General Manager



Green Planet
GRASS

MOB +61 (0) 411 109 036 | AUS +61 (8) 9209 2669 | NAT 18000 GRASS (47277)

Unit 2-21 Harris Rd, Malaga
PO BOX 1772 | Malaga | WA 6944
www.greenplanetgrass.com.au

The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and delete this email and any attachments. Thank you.

25-Jul-17

Cantilever Shade for Bowling Greens



The BG Series cantilever shade structures are specifically designed for providing shade over bowling green banks where they can only have posts along the rear edge of bank. This way you can get full width shade coverage without any posts obstructing the front.

A twin version is also available to provide back-to-back shade for greens beside each other.

05/07/2017

Enquiry 6638 / Quote 1

Client: Corrigin Bowling Club
Attention: Greg Humphries
Phone: 0459 928 070
Email: greghumphries2@bigpond.com

AWP Northam
82 Byfield Street
Northam, WA, 6401
(08) 9690 1100
sales@awpgroup.com.au

Re: BG Series Shade Structures

Hello Greg

Thank you for your enquiry, we are pleased to offer the following proposal for your consideration.

Item	Description	Qty	Total
1)	BG Series Cantilever Shade Structure <i>Manufacture and supply only of 10 bay BG Series Cantilever Shade Structures, each 32.0m long x 3.0m deep with 1.8m high posts.</i> <i>Galvanised steel frames in a powdercoated finish</i> <i>Covers in heavy duty Commercial 95 shadecloth and sewn with Tenara thread.</i>	2	\$36,910.00 Ex GST
2)	Installation of the above as specified <i>AWP Group contractor installation of both the above shades at Corrigin bowling Club.</i> <i>Estimation only (To be confirmed after site visit)</i>	1	\$18,600.00 Ex GST

Installation includes:

- Supply all tools, equipment & trained Personnel to install above.
- Mob & Demob to site, OHS compliance, sundries/ consumables etc.
- Supply of concrete

This price assumes:

- Access to Power, Ablution and First Aid Facilities
- Clear site access
- Compacted level site
- Permission to weld onsite

Whilst all care is taken when excavating footings, AWP Group can accept no responsibility for underground services. It is recommended the area be scanned prior to excavation, at the clients cost.

No allowance has been made for the following - To be supplied by client.

- Rock breaking and rock breaking equipment
- Making good of marks left by tyres of equipment used during installation.

AWP Group has been designing, sourcing, manufacturing and installing portable and permanent shade and shelter structures for the past 15 years. From Mining, Civil and Industrial Companies, City Councils, Colleges and Remote Communities, AWP Group has thousands of structures working to make people's lives easier and safer.

The above prices are firm for 30 days, subject to design confirmation and Engineers Certification, include freight to site and are subject to our Standard Conditions of Sale.

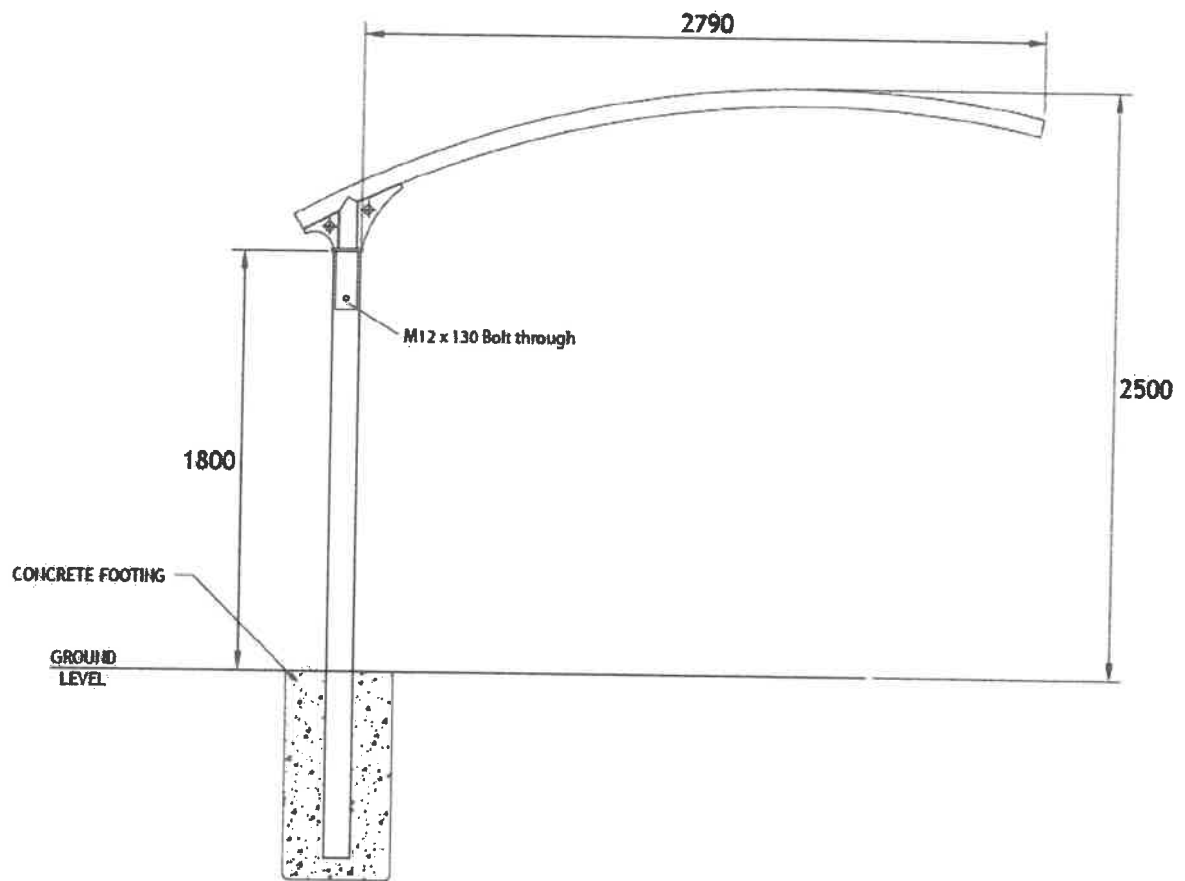
Terms of payment are 30% deposit on order, 50% progress payment prior to delivery of goods and the balance payable on completion of installation.

We trust this is acceptable and we look forward to hearing from you further.

Yours faithfully,

Geoff Bryden

Tarp Specialist



Heather Talbot

From: Cantaport Australia <info@cantaport.com.au>
Sent: Saturday, 29 July 2017 11:11 AM
To: Heather Talbot
Subject: Re: Cantilever Shades for Bowling Greens
Attachments: PastedGraphic-4.tiff; ATT00001.htm; PastedGraphic-61.tiff; ATT00002.htm; PastedGraphic-63.tiff; ATT00003.htm; cantaport summer.jpeg; ATT00004.htm; KDR SERIES RRP.pdf; ATT00005.htm; KS SERIES RRP.pdf; ATT00006.htm; Cantaport KCR SERIES PRICE LIST.pdf; ATT00007.htm; 15492030_1194113110655251_4309617343921403169_n.jpg; ATT00008.htm; 15590053_1194113227321906_401172027656326319_n.jpg; ATT00009.htm; 15621924_1194113137321915_2010093864959883156_n.jpg; ATT00010.htm; 15492075_1194113167321912_978907983696593986_n.jpg; ATT00011.htm; 15032330_1152628751470354_746207412432776499_n.jpg; ATT00012.htm; 15027596_1152628731470356_6458785969705691059_n.jpg; ATT00013.htm; 15056337_1152338901499339_8852107624378172778_n.jpg; ATT00014.htm; 14572966_1136655499734346_7024189248849510140_n.jpg; ATT00015.htm; 14720327_1136655426401020_5506991558492525488_n.jpg; ATT00016.htm; 14572966_1136655499734346_7024189248849510140_n.jpg; ATT00017.htm; 14670910_1136655229734373_1477086168379610729_n.jpg; ATT00018.htm; 14595562_1136655323067697_1721168149804231131_n.jpg; ATT00019.htm; 1513281_816485308418035_6925872822880697872_n.jpg; ATT00020.htm; 11149451_816485345084698_2494299053339713925_n.jpg; ATT00021.htm; 11138082_816485388418027_5164266654046406470_n.jpg; ATT00022.htm

Hello Heather,

Thank you for your enquiry. The cantaport units are designed for wind loading of 140 km winds, the roof sheeting is a polycarbonate 2.0mm sheet that reduces the heat by 83%, blocks out 99% UV rays, is 250 times stronger than glass and is hail proof. We also guarantee that the sheeting will not crack for a min of 10 years. The frame is a structural aluminium frame with an anodised finish. All cantaport products are certified to AU standard including engineering certification. Cantaport is manufactured and imported from Japan.

The options that I have included are 3 different series. The KDR, KS & KCR series. I have attached the retail price list of these units.

The KCR has a curved roof, the KDR has a curved roof and continues down the post and the KS is a flat raked roof. The cost options:

KCR 5130, 5.0m x 3.0m x standard height 2.3m, \$3990.00+gst / unit. 6 units would provide just over 30m. The supply of 6 DIY units discounted to a total of \$21600.00+gst.

KS 5130, 5.0m x 3.0m x standard height 2.3m, \$3990.00+gst / unit. 6 units would provide just over 30m. The supply of 6 DIY units discounted to a total of \$21600.00+gst.

KDR 5130, 5.0m x 3.0m x 2.3m, \$5280.00+gst / unit, \$5280.00+gst / unit. 6 units would provide just over 30m. The supply of 6 DIY units discounted to a total of \$29400.00+gst.

DIY units are all pre cut & pre drilled and arrive flat pack. We can also provide metal sleeve spigots that can be placed into the concrete footings to a depth of 700mm and approx. 1100mm above ground level. The cantaport posts cut to the required height, just slide over the metal sleeves and are fixed with bolts through the posts. The advantages, it eliminates error in height, allows to remove or relocate the units for upgrades or re turfing. Installation manuals are available for all the units. They can also be downloaded from the website on the DIY page.

I have attached the most recent photos of bowling greens in Victoria. If I can be of any further assistance, please contact me on 0417189700.

Kind Regards
Emmanuel

CANTAPORT
W A DIVISION

a. Unit 2 #9 Principal Place Malaga WA
p. PO BOX 204 Inglewood 6932
t. 1800 178 622
f. +610894636131
t. +610863611718
e. info@cantaport.com.au
w. www.cantaport.com.au

Aluminium Seating Specialists

ABN 27 601 049 414

Specialising in Bench Seating, Table Settings & Spectator Stands

PO Box 1025
Capalaba QLD 4157

Ph: 1300 11 7328 (SEAT)
Fax: (07) 3206 6911
Email: info@aluminiumseating.com.au

Greg Humphries
Corrigin WA 6375

Quote

Quote No: 00003777

Date: 3/07/2017

Page 1 of 1

Description	ExAmount
<p>We are pleased to offer our Quotation to manufacture & supply, Chelsea Stackable & Free Standing Bench Seats, in kit form, featuring our clear anodised, structural grade seat plank providing additional strength 'EXCLUSIVE to ALUMINIUM SEATING SPECIALISTS'</p> <p>Our aluminium frames, seat supports & end caps are powder coated in One standard powder coat colour of your choice, from our Dulux Powder Coat Colour Chart, at NO EXTRA CHARGE, plus stainless steel Nylock self-locking panel fasteners</p> <p>12 x Code. AS007-3 'Chelsea' Stackable & Free Standing Bench Seats</p> <p>Size: 3000mm (L) x 250mm (W) x 350mm 400mm or 450mm (Seat Ht) each with 3 seat supports. Seats approx. 6 persons per seat</p> <p>Powder coated seat supports & end caps. Special price @ \$270.00 each = \$3240.00 Un powder coated seat supports. Special price @ \$260.00 each = \$3120.00</p> <p>Complete order delivered to Corrigin WA Special price \$150.00</p>	

PLEASE NOTE: ALL PRICES QUOTED ARE GST EXCLUSIVE

Delivery: \$0.00

Date of Dispatch: Approx. 2-3 weeks from receipt of order

Sub Total: \$0.00

Terms: Payment Prior to Dispatch, via EFT or Cheque

+ 10 % G.S.T. \$0.00

Quote Valid for 30 Days from Date of Quote

Total Payable \$0.00

Please contact Kim (Technical Projects Division) Ph: 1300 11 7328 for urgent queries, or feel free to email our Customer Support Team anytime at: info@aluminiumseating.com.au
This offer is subject to Aluminium Seating Specialists - Terms & Conditions of Sale.

We look forward to working with you on this project.

PROPOSAL

Quote **EXTQ7369**
Date Jul 31, 2017



To: Heather Talbot
SHIRE OF CORRIGIN
PO BOX 221
CORRIGIN, WA 6375
Australia
T. 9063 2203

26 Wildfire Road
Maddington WA 6109

T. 1300 785 765
F. 08 9452 7966

sales@exteria.com.au
exteria.com.au

Landmark Engineering & Design Pty Ltd
ABN 53 147 987 095 trading as Exteria

SALES CONTACT	PROJECT / JOB	PAYMENT TERMS
Damien Davies		14 days

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	STACKABLE BENCHES: Stackable bench seat 1800mm long with heavy duty, fully enclosed aluminium slat in tough clear anodised finish. Aluminium freestand frames are powdercoated to specified colour and are supplied with non slip rubber feet.	\$333.00	\$333.00

Thank you for the opportunity to assist you with a proposal. If you have any queries or feedback, please contact me directly on my details below.

We look forward to assisting you further soon.

Kind regards,

Damien Davies
Sales Consultant

M: 0400 620 549
E: damien@landmarkeng.com.au

SUBTOTAL	\$333.00
GST	\$33.30
TOTAL	\$366.30



QUOTATION

55

DATE 23/05/17

FROM

WEST COAST ASBESTOS REGISTERS
13 WALTON ST
CORRIGIN WA 6375
PH 0427 481 104

GREG HUMPHRIES

TO

CORRIGIN BOWLING CLUB CORRIGIN . 0428 133 117

WE HAVE PLEASURE IN SUBMITTING THE FOLLOWING QUOTATION FOR YOUR CONSIDERATION:

RE:	REMOVAL of ASBESTOS FENCING AROUND BOWLING RINKS WALTON ST CORRIGIN.		
1.	REMOVAL AND DISPOSAL of 111 LINEAL METRES of ACM FENCING (1200 H) FROM BOUNDARY AREA AS PER NWHSC 2012/2005) UNDER LIC. WARA 972 AND DISPOSED AS PER EPA/LOCAL SHIRE REG. NO TIPS FEES INCLUDED		
	GST INCLUSIVE	\$ 4273	50
2.	SUPPLY ONLY OF 50 PANELS 1200 H NEETASCREEN FENCING WITH 4 ONLY GATE POSTS DELIVERED TO SITE (AT 10ST)		
	GST INCLUSIVE.	\$ 3400	06
3.	ERECTION OF 50 PANELS 1200 H NEETASCREEN FENCING WITH 2 GATEWAYS		
	GST INCLUSIVE.	\$ 5500	00
		\$ 13,174	00
	NET OF GST	\$ 11,976	00

THIS QUOTATION IS VALID UNTIL:

23/12/17



SIGNATURE

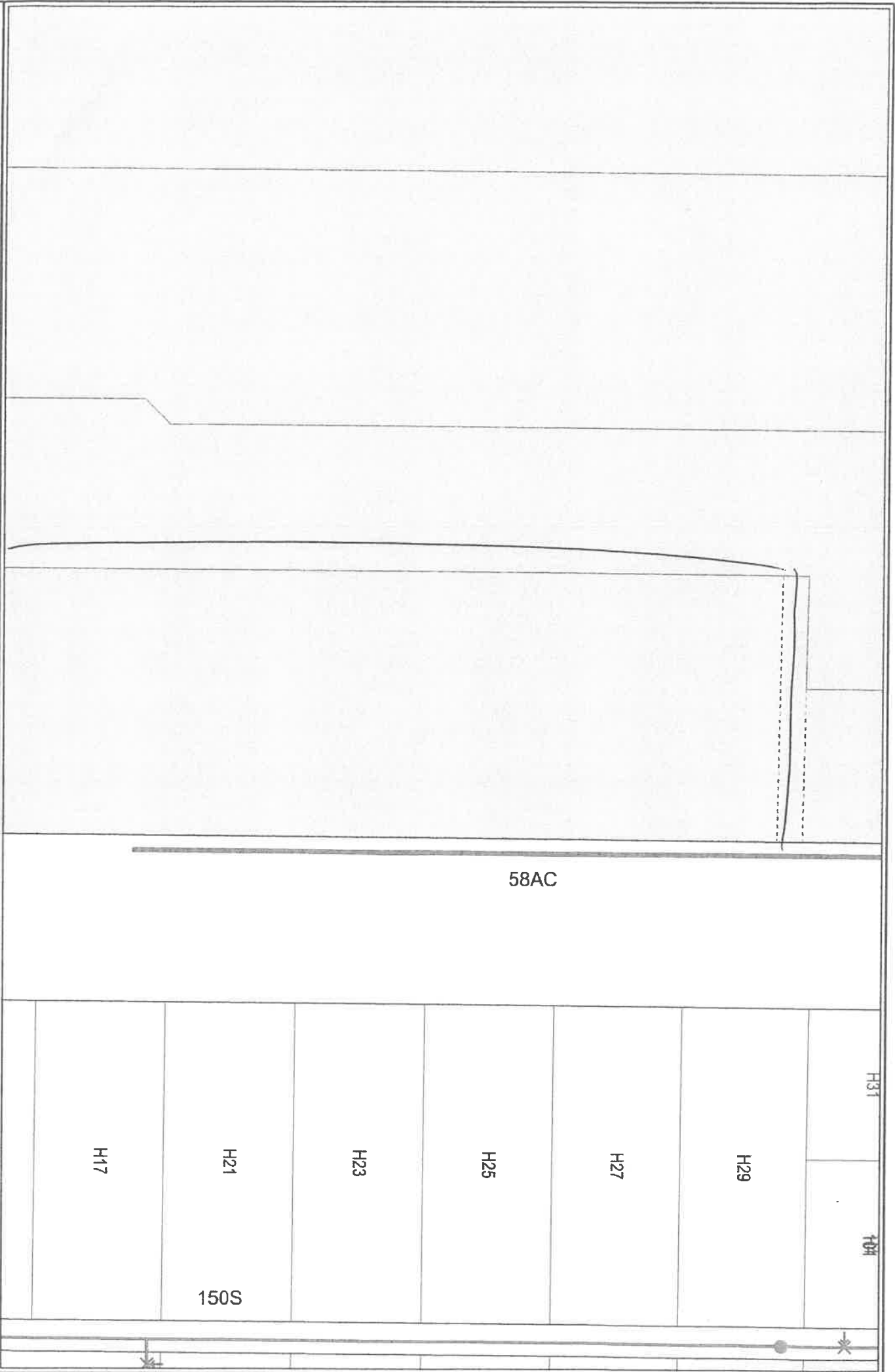


Scale: 1:750
Centre Point: 117.873°, -32.330°
Sequence No: 61361702
Print Date: 22/05/2017
Page: 1 of 1



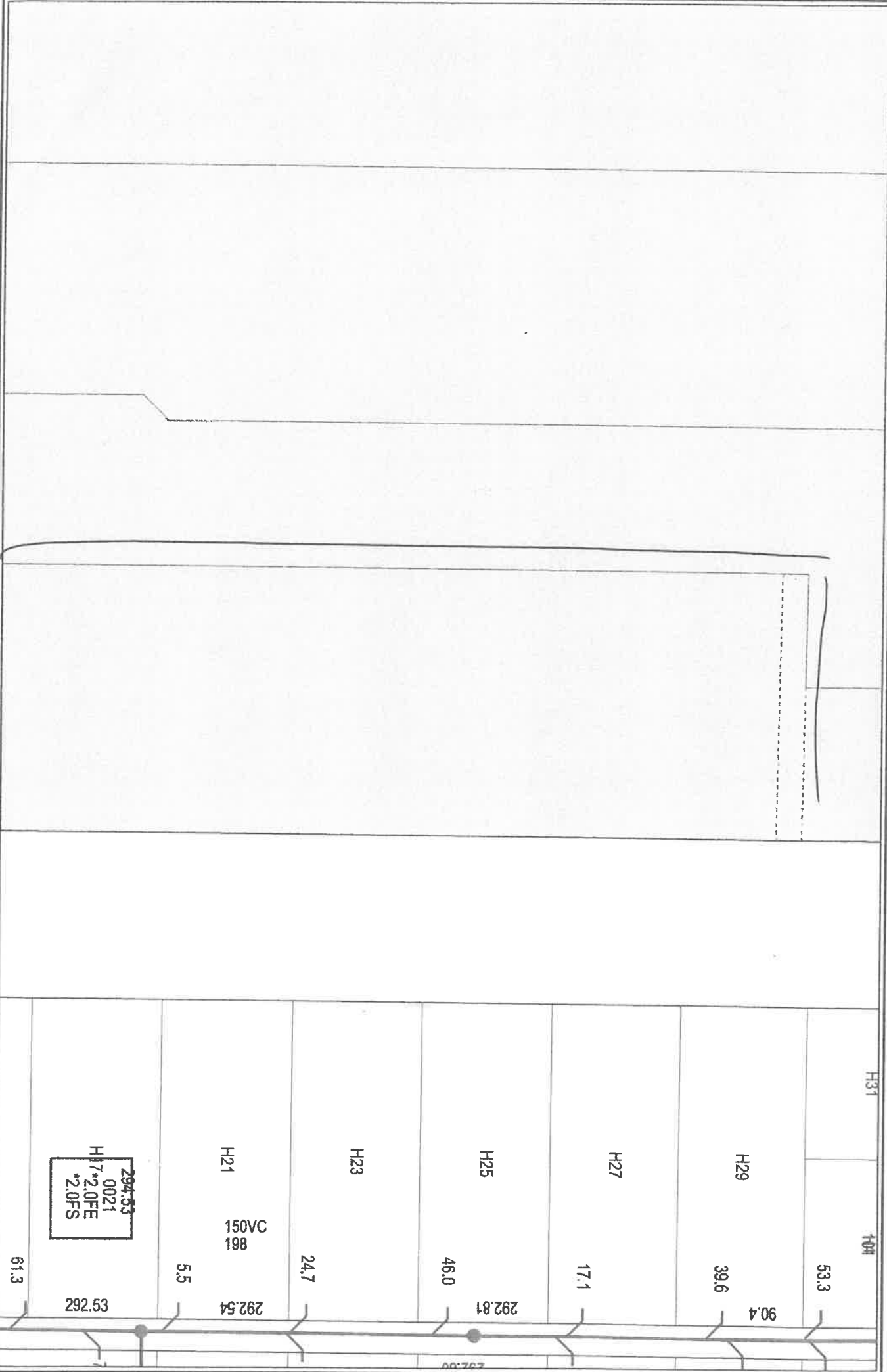
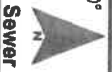
WARNING - CRITICAL PIPELINE
Refer to *Information Brochure Damage Prevention and Legend* for details

The Water Corporation has taken due care in the preparation of this map but accepts no responsibility for any inaccuracies or inappropriate use. This plan may be reproduced in its entirety for the purpose of site work planning but shall not otherwise be altered or published in any form without the permission of the Water Corporation. The Water Corporation may need to be advised of any planned ground disturbing activities near facilities on this map. Refer to Brochure - "Protecting Buried Pipelines". Please report any inaccuracies to Spatial Information Management Group on 13 13 75.





Scale: 1:750 Centre Point: 117.873°, -32.330°
Sequence No: 61361702
Print Date: 22/05/2017 Page: 1 of 1



The Water Corporation has taken due care in the preparation of this map but accepts no responsibility for any inaccuracies or inappropriate use. This plan may be reproduced in its entirety for the purpose of site work planning but shall not otherwise be altered or published in any form without the permission of the Water Corporation. The Water Corporation may need to be advised of any planned ground disturbing activities near facilities on this map. Refer to Brochure - "Protecting Buried Pipelines". Please report any inaccuracies to Spatial Information Management Group on 13 13 75.

UNDERGROUND LEGEND

Structures

- Pillar
- Metal Pole
- △ Transformer
- UG Crossing *
- Ring Main Unit
- LV Distribution Frame

Distribution Cables

- High Voltage Cable (1kV - 33kV)
- Low Voltage Cable (< 1kV)
- Street Light Circuit (< 1kV)
- Street Light Pilot (< 1kV)
- Earth Wire

Cable Pole Terminations

- ▲ HV Termination ▼ LV Termination

Proposed Construction Assets

Design Area *

- High Voltage Underground Cable
- Low Voltage Underground Cable
- Metal Pole ▲ HV Termination ▼ LV Termination
- △ Transformer site

State Underground Power Project

- CURRENT Work Area *
- COMPLETED Area *

Feature

- Area of Interest

* Please refer to coversheet

Privately owned cables NOT SHOWN
(including house services)

This map is INDICATIVE ONLY.
Hand exposure via pothole
method is MANDATORY.

Telephone Support: 1300 769 345
Mon to Fri - 08:00 to 16:30

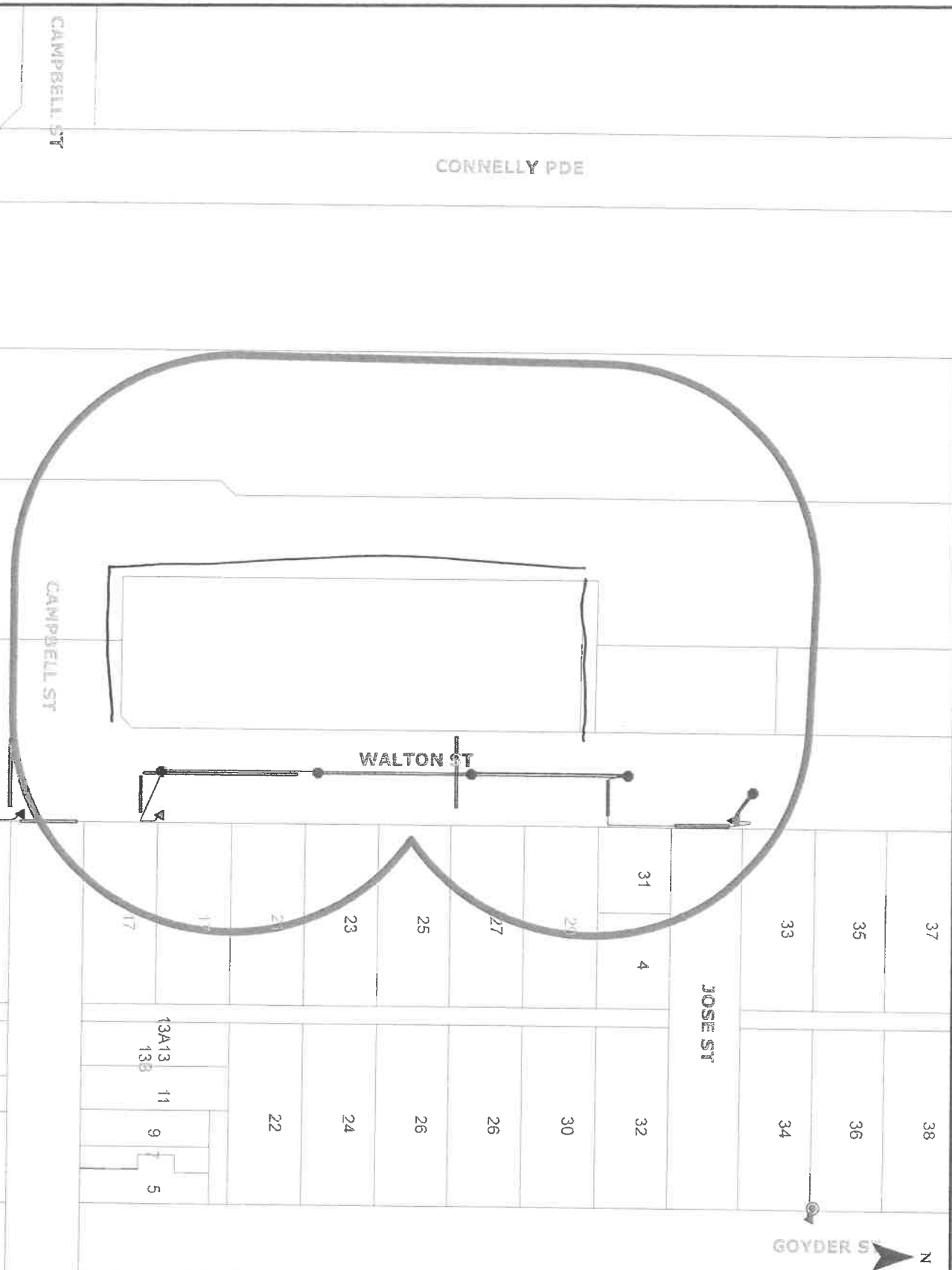
Information valid for 30 days
from date of issue

A4 Scale : 1:1500

WARNING! Look out for
overhead power lines

Sequence Number: 61361698

Date of issue: 22/05/2017



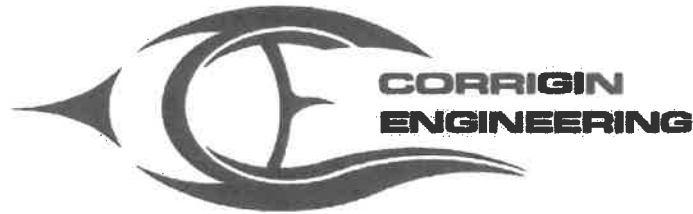
CAMPBELL ST

CONNELLY PDE

WALTON ST

JOSE ST

GOYDER ST



PO Box 280 CORRIGIN WA 6375
Phone: (08) 9063 2507 Fax: (08) 6313 0645
Email: admin@corriginengineering.com

Name: Corrigin Bowling club

Quote date: 09/08/2017

Address:

Quote number: CEPL291

Quote valid for: N/A

Quote: To supply 50 1200mm high panels of good neighbour fencing along with 4 gate posts to suit 1200mm high fencing. The colour is yet to be determined but will not affect this quote. This is a supply only price and erection of the fence will be extra if needed.

Materials	\$4,177.20
Freight	\$60.00
Total	\$4,237.20

Plus GST

Thank you for the opportunity to provide you with this quote.
Regards

Adam

Adam Nicholls
Business Support Manager



Corrigin Engineering Pty Ltd
377 Walton Street
CORRIGIN WA 6375
Phone: (08) 9063 2507
Fax: (08) 6313 0645
Email: adam@corriginengineering.com

Welding ~ Fabrication ~ Repairs

**CORRIGIN BOWLING CLUB
PROJECTS INCOME AND
EXPENDITURE, BANK
STATEMENTS AND AUDITED
FINANCIALS**

Corrigin Bowling Club Forecast Budget for playing season 2018-19

Income

Bar Trading	\$ 62,000.00
Catering	\$ 15,000.00
Playing Fees	\$ 7,000.00
Miscellaneous	\$ 4,000.00
Raffles	\$ 8,000.00
Sponsorship	\$ 11,000.00
Subscriptions	\$ 10,000.00
Crop Income	\$ 50,000.00
Total Income	\$ 167,000.00

Expenditure

Bar Purchases	\$ 26,000.00
Capitation etc	\$ 6,000.00
Catering	\$ 8,000.00
Crop Costs	\$ 20,000.00
Donations	\$ 2,000.00
Insurance	\$ 6,000.00
Miscellaneous	\$ 16,000.00
Prize Money	\$ 10,000.00
Raffles	\$ 3,000.00
Repairs & Maintenance Greens	\$ 2,000.00
Repairs & Maintenance Clubhouse	\$ 4,000.00
Electricity	\$ 3,000.00
Rubbish Removal	\$ 3,000.00
Telephone	\$ 1,000.00
Water	\$ 1,000.00
Green Replacement Fund	\$ 18,000.00
Total Expenditure	\$ 129,000.00

Profit/(Loss)

\$ 38,000.00

Projected Membership Fees 2018-19 Season

Life Members	Nil
Full Membership	\$ 145.00
Social Membership	\$ 45.00
Pensioners Membership	\$ 90.00
Capitation Fee (Playing Life Members)	\$ 55.00

CORRIGIN BOWLING CLUB

NET WORTH 2016/2017

OPENING BALANCE 1/4/2016

Cheque Acc	18,338.97	
TERM DEPOSIT 1	137,460.79	
TERM DEPOSIT 2	61,598.28	
INCOME RECEIVED	175,059.24	
INTEREST on Term Deposits	5,160.96	
		397618.24
LESS EXPENSES		122714.04

CLOSING BALANCE 31/3/2017

		274,904.20
Term Deposit 1	221283.37	
Term Deposit 2	21936.66	
Cheque Account	31684.17	
Total Investments		274904.20

Carried With all Information Supplied
11.4.17 F. Gillan

Net Worth - As of 02-Apr-17

MARCEIT

(Includes unrealised gains)

As of 02-Apr-17 (in Australian Dollars)

02-Apr-17

Page 1

Account	02-Apr-17 Balance
ASSETS	
Cash and Bank Accounts	
Chequing 1	31,684.17
TOTAL Cash and Bank Accounts	31,684.17
Investments	
Term Deposit	221,283.37
Term Deposit 2	21,936.66
Term Deposit 3	0.00
TOTAL Investments	243,220.03
TOTAL ASSETS	274,904.20
LIABILITIES	0.00
OVERALL TOTAL	274,904.20

corrigin bowling club1_20121007_20130307_20130508_201: Cash Flow

01-Apr-16 through 31-Mar-17 (in Australian Dollars)

03-Apr-17

Page 1

Category Description	01-Apr-16- 31-Mar-17
INFLOWS	
Bar Float In	2,500.00
Bar Trading	61,014.10
Catering Income	15,205.00
Entry Fee	6,250.00
Hire hall	900.00
merchandise income	1,430.00
Miscellaneous	635.00
Other Income	1,765.00
raffle	7,570.00
sponsorships	10,498.50
subscription	10,795.00
Turf income	56,496.64
FROM Term Deposit 2	41,000.00
TOTAL INFLOWS	216,059.24
OUTFLOWS	
AFFILIATION	480.00
Audit	400.00
Bar Expenses	23,928.29
capitation	3,986.00
Catering	6,305.86
cleaning	1,972.00
Cropping Expense	18,239.82
Donation	2,238.00
Entry Fees	960.00
Float Out	2,500.00
Gifts	50.00
Honour And Sponsors Board & Badges	280.00
Insurance	5,383.16
Interleague Interzone Exp	80.00
League zone meals	330.00
Merchandise	825.10
office expenses	903.07
Other Expenses	13,950.00
Prize Money	10,544.00
Raffles	2,357.00
Repairs & Maintenance Greens	11,065.64
Repairs and Maintenance House	4,099.55
Subscriptions	325.70
Term Deposit 1	80,000.00
Utilities	
Gas & Electricity	5,043.55
Rubbish removal	2,280.00
Telephone	796.20
Water	1,415.69
Other Utilities	435.41
TOTAL Utilities	9,970.85
Windup Dinner	1,540.00
TOTAL OUTFLOWS	202,714.04
OVERALL TOTAL	13,345.20

corrigin bowling club1_20121007_20130307_20130508_201: Cash Flow:2

01-Apr-16 through 31-Mar-17 (in Australian Dollars)

02-Apr-17

Page 1

Category Description	01-Apr-16- 30-Jun-16	01-Jul-16- 30-Sep-16	01-Oct-16- 31-Dec-16	01-Jan-17- 31-Mar-17	OVERALL TOTAL
INFLOWS					
Bar Float In	2,500.00	0.00	0.00	0.00	2,500.00
Bar Trading	5,126.00	0.00	24,118.70	31,769.40	61,014.10
Catering Income	2,165.00	0.00	5,596.00	7,444.00	15,205.00
Entry Fee	120.00	0.00	2,870.00	3,260.00	6,250.00
Hire hall	900.00	0.00	0.00	0.00	900.00
merchandise income	118.00	0.00	460.00	852.00	1,430.00
Miscellaneous	0.00	0.00	580.00	55.00	635.00
Other Income	1,050.00	45.00	395.00	275.00	1,765.00
raffle	0.00	0.00	3,348.00	4,222.00	7,570.00
sponsorships	1,700.00	0.00	4,228.50	4,570.00	10,498.50
subscription	0.00	3,995.00	6,800.00	0.00	10,795.00
Turf income	662.06	363.22	0.00	55,471.36	56,496.64
FROM Term Deposit 2	6,000.00	15,000.00	0.00	20,000.00	41,000.00
TOTAL INFLOWS	20,341.06	19,403.22	48,396.20	127,918.76	216,059.24
OUTFLOWS					
AFFILIATION	0.00	0.00	480.00	0.00	480.00
Audit	400.00	0.00	0.00	0.00	400.00
Bar Expenses	375.32	70.00	9,352.22	14,130.75	23,928.29
capitation	0.00	3,986.00	0.00	0.00	3,986.00
Catering	213.67	128.00	2,819.45	3,144.74	6,305.86
cleaning	408.00	0.00	646.00	918.00	1,972.00
Cropping Expense	10,163.88	2,174.15	0.00	5,901.79	18,239.82
Donation	0.00	0.00	2,238.00	0.00	2,238.00
Entry Fees	0.00	0.00	0.00	960.00	960.00
Float Out	0.00	2,500.00	0.00	0.00	2,500.00
Gifts	0.00	0.00	50.00	0.00	50.00
Honour And Sponsors Board & Badges	0.00	0.00	280.00	0.00	280.00
Insurance	0.00	0.00	0.00	5,383.16	5,383.16
Interleague Interzone Exp	0.00	0.00	80.00	0.00	80.00
League zone meals	0.00	0.00	0.00	330.00	330.00
Merchandise	0.00	0.00	116.70	708.40	825.10
office expenses	238.55	15.72	376.10	272.70	903.07
Other Expenses	0.00	0.00	0.00	13,950.00	13,950.00
Prize Money	2,440.00	0.00	3,244.00	4,860.00	10,544.00
Raffles	0.00	0.00	703.00	1,654.00	2,357.00
Repairs & Maintenance Greens	2,219.98	1,975.33	4,131.90	2,738.43	11,065.64
Repairs and Maintenance House	1,321.50	462.90	1,792.25	522.90	4,099.55
Subscriptions	40.00	265.70	20.00	0.00	325.70
Term Deposit 1	0.00	0.00	0.00	80,000.00	80,000.00
Utilities					
Gas & Electricity	955.95	1,018.80	722.10	2,346.70	5,043.55
Rubbish removal	0.00	0.00	2,280.00	0.00	2,280.00
Telephone	382.09	121.39	136.73	155.99	796.20
Water	390.78	9.70	13.54	1,001.67	1,415.69
Other Utilities	0.00	0.00	435.41	0.00	435.41
TOTAL Utilities	1,728.82	1,149.89	3,587.78	3,504.36	9,970.85
Windup Dinner	1,540.00	0.00	0.00	0.00	1,540.00
TOTAL OUTFLOWS	21,089.72	12,727.69	29,917.40	138,979.23	202,714.04
OVERALL TOTAL	-748.66	6,675.53	18,478.80	-11,060.47	13,345.20

ASSET REPLACEMENT FUND CALCULATIONS

CORRIGIN BOWLING CLUB SYNTHETIC GREENS REPLACEMENT FUND

Manufacturer has given a 7 year warranty but verbally and based on the lifespan of other clubs in the surrounding area 12 years is the expected life span of the greens.

In discussion with surrounding towns they have provide the following as what they are putting aside into a sinking funds for the future replacement cost of synthetic bowling greens.

Narembeen Bowling Club:

2 Greens	Bowling Club contributes annually	\$6,000
	Shire of Narembeen contributes annually	<u>\$6,000</u>
		<u>\$12,000</u>

Wickepin Bowling Club

2 Greens	Bowling Club contributes annually	<u>\$15,000</u>
----------	-----------------------------------	-----------------

Yealering Bowling Club

1 Green	Bowling Club contributes annually	<u>\$7,900</u>
---------	-----------------------------------	----------------

Based on 2 Green replacement cost at current cost of \$160,000 plus cost escalation, the club has decided to allow \$18,000 per annum.

LETTERS OF SUPPORT



Mr Rob Paull
CEO
Shire of Corrigin
9 Lynch Street
Corrigin WA 6375

Dear Rob

On behalf of the Corrigin Bowling Club I would like to thank Council for allowing Mr Greg Humphries (Chairman of the Bowling Club Greens Sub Committee) to address them at their Council Meeting on the 20th June.

We would also like to thank Council for their support of the Needs and Feasibility Study's recommendations to retain the Bowling Club in its present location and replace the grass greens with a synthetic surface, replace asbestos fencing, provide new shade shelters, and replace grass banks with new paving and synthetic turf.

At the Club's Special General Meeting on 10th July, it was decided that of the total costs of the above project, \$531,873 inc, the Bowling Club is prepared to contribute \$211,582 inc in cash. Members will also remove from the site, shade shelters, concrete from surrounds, and the over burden from the greens and banks.

The Club respectfully requests that the Council financially support the project with a cash contribution of \$130,000 ex. An Application to the Department of Sport and Recreation by the Club with the support of the Council will, hopefully, provide the remaining \$177,291 inc., of the project.

In regards to the items requiring future upgrading to the Clubhouse, these will be undertaken by the Club when finance permits.

Sincerely yours,

Harry Gayfer, Bowling Club President

Mr Rob Paull
Chief Executive Officer
Shire of Corrigin
PO Box 221
CORRIGIN WA 6375

Dear Rob

RE: Resurfacing Corrigin Bowling Greens Project

I am writing in support of the Shire of Corrigin's application for funding to resurface the Corrigin Bowling Club greens in synthetic turf.

Corrigin District High School is fully supportive of this proposal as it will renew the existing bowling club which is an important recreation facility within Corrigin. The school in the past has used the bowling greens with guidance from members for sporting lessons.

If the Bowls season was extended to all year round this would provide more flexibility for teachers to build a bowls program into the school sports program at a convenient time of the year. At present being only available during the summer months only allows for a short period of time that the school can utilise this opportunity and this coincides with busy end and start of year commitments and summer school holiday period.

The school sees great benefit in students participating in a bowls program as the members of the Bowling Club are able to mentor students. Not only do the members share their knowledge and skills in the field of bowls but also as senior members of our small community show how volunteering and community spirit all add to the building of a community.

I congratulate you and the Bowling Club on this great initiative and wish you success with your funding submission.

Yours sincerely



Heather Prance
Principal

10 August 2017

COUNCIL MINUTES



SHIRE OF CORRIGIN

REPORT OF THE REVIEW OF LOCAL LAWS RELATING TO:
HEALTH
ANIMALS, ENVIRONMENT AND NUISANCE
SWIMMING POOL MEMORIAL
PEST PLANTS
TRADING IN PUBLIC PLACES
FENCING
STANDING ORDERS

September 2017

CONTENTS	PAGE
1 BACKGROUND	2
2 LOCAL LAW MAKING PROCEDURE.....	3
3 LOCAL LAW PROCESS – FLOW CHART (S.3.12)	4
4 HEALTH LOCAL LAW	5
5 ANIMALS, ENVIRONMENT AND NUISANCE	5
6 TRADING IN PUBLIC PLACES LOCAL LAW	6
7 FENCING LOCAL LAW	6
8 STANDING ORDERS LOCAL LAW	7
9 SWIMMING POOL MEMORIAL LOCAL LAW	7
10 PEST PLANTS LOCAL LAW	8
11 NEW LOCAL LAWS	8
12 RECOMMENDATION TO COUNCIL	10

1 BACKGROUND

In accordance with section 3.16 of the *Local Government Act 1995* a local government is required to review its local laws at least every 8 years to determine if a local law should be repealed or amended.

The Shire of Corrigin has local laws relating to the following:

- Health
- Animals, Environment and Nuisance
- Trading in Public Places
- Fences
- Standing Orders
- Pest Plant
- Swimming Pool Memorial

At its June 2017 meeting Council resolved to undertake a review of its local laws. Council gave six weeks public notice of its intention to review its local laws and inviting submissions from the public closing on 25 August 2017.

No submissions from the public were received.

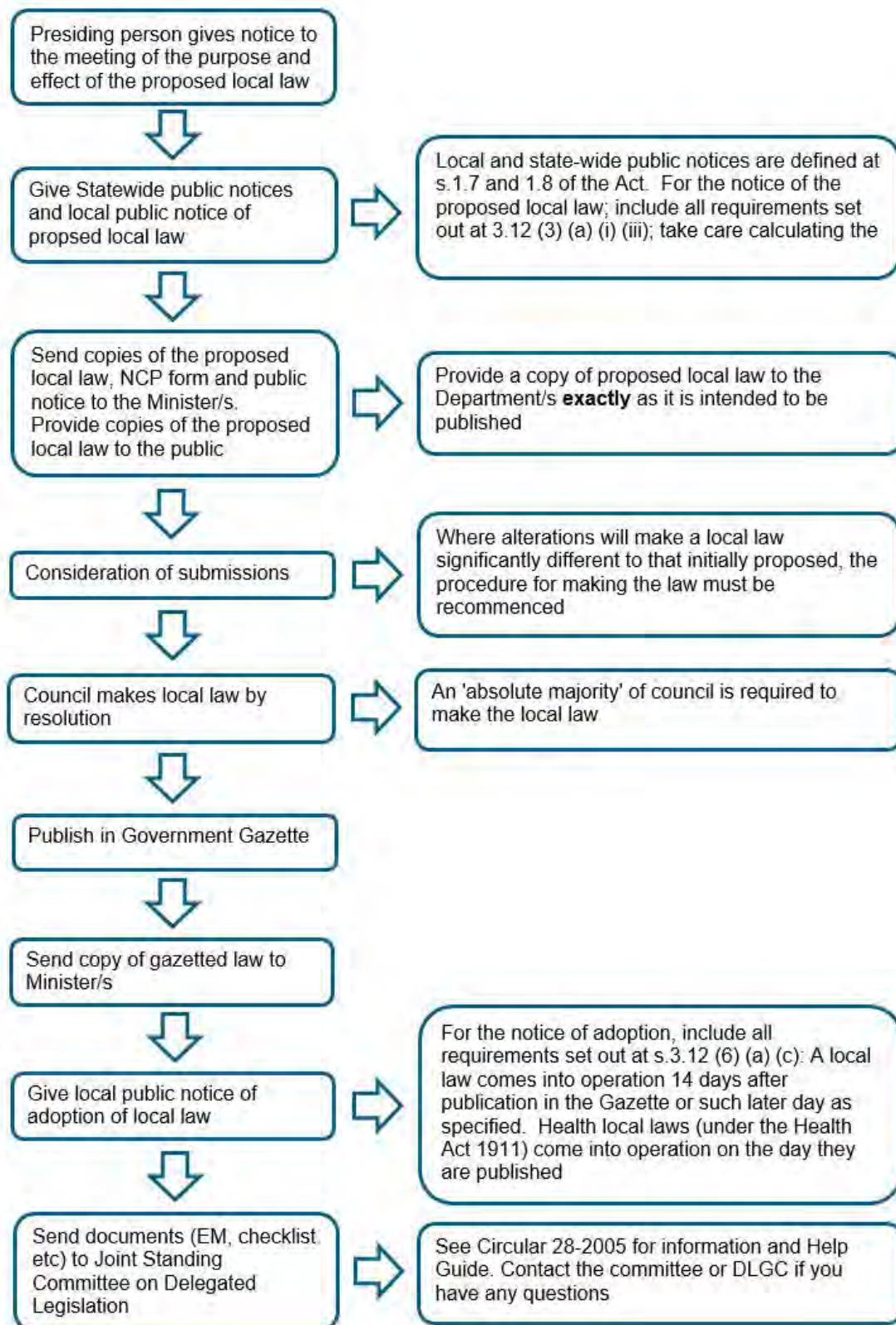
This report has been prepared to assist Council to determine whether to repeal or amend its local laws.

2 LOCAL LAW MAKING PROCEDURE

In making a local law, a local government must follow these steps which are set out in section 3.12 of the *Local Government Act 1995*:

- At a council meeting the person presiding is to give notice to the council meeting of the purpose and effect of the proposed local law;
- Statewide and local public notice is given stating that:
 - (1) the local government proposes to make a local law, and a summary of the purpose and effect of the local law is included;
 - (2) a copy of the proposed local law can be inspected or obtained from the local government; and
 - (3) submissions about the proposed local law may be made to the local government, before a date given in the notice, being not less than six weeks after the publication of the notice (*Note: in calculating the six week period, add extra days for both publishing day and closing day, and when closing day falls on a public holiday*).
- as soon as the notice is given, a copy of the proposed local law, together with the notice and NCP form, must be given to both the Minister for Local Government and to any other Minister administering the Act under which the local law is made;
- a copy of the proposed local law is to be provided to any person requesting it;
- after the last day for submissions, the local government must consider any submissions and may, by an *absolute majority*, proceed with the local law as proposed or make alterations that are not significantly different from what was first proposed;
- the adopted local law is published in the Government Gazette and a copy is provided to the Minister(s);
- another local public notice is given:
 - (1) stating the title of the local law;
 - (2) summarising its purpose and effect;
 - (3) specifying the date on which it comes into operation; and
 - (4) advising that copies of the local law may be inspected or obtained from the office of the local government.
- documents (Explanatory Memorandum, checklist etc) are sent to the Parliament's Joint Standing Committee on Delegated Legislation.

3 LOCAL LAW PROCESS – FLOW CHART (S.3.12)



4 HEALTH LOCAL LAW

The Shire of Corrigin Health Local Law was made on 17 May 2016. The local law was gazetted on 11 October 2016 adopting a modified version of the Shire of Roebourne Health Local Law.

The purpose and effect of the law is to provide for the regulation, control and management of day to day public health matters within the Shire of Corrigin. The law establishes various health standards and requirements which people living and working within the Shire must observe.

As this local law was adopted and came into effect in 2016 it is not considered necessary for any changes to this local law.

Recommendation

The Local Law Relating to Health is adequate and appropriate and does not require repeal or amendment.

5 ANIMALS, ENVIRONMENT AND NUISANCE

The Shire of Corrigin Animal, Environment and Nuisance Local Law was made on 16 August 2016. The local law was gazetted 6 December 2016. As reported at the July meeting of Council the Joint Standing Committee on Delegated Legislation (JSCDL) required several aspects of the Local Law to be reviewed by Council, namely:

- amend or delete the definition of 'affiliated person' in clause 1.4 and consequentially, clauses 2.5(b) and 2.8(3); and
- delete clauses 3.9(c) and 4.12(1).

At the July meeting Council acknowledged the request for certain undertakings from JSCDL and sought the CEO to provide a further report to Council progressing a future *Shire of Corrigin Animal, Environment and Nuisance **Amendment** Local Law 2016*.

Since the July meeting of Council, Julian Goldacre (former RoeHealth Environmental Health Officer) has liaised with the Department of Local Government, Sport and Cultural Industries with regards to amendments required to the local law on behalf of the Roe ROC Shires who are all currently going through the same process as the Shire of Corrigin. The advice received to date is as follows:

- Clause 3.9(c) 'Disposing of disused refrigerators or similar containers' – the Department has suggested to remove this paragraph (c) as the JSCDL has formed the view that it is inappropriate for a local law to define an offence by reference to a repealed State policy, even if the policy is still publicly accessible.
- Clause 4.12(1) suggest the insertion of an additional subclause stating "Subclause (1) does not apply to house numbers" or some variation.

With the commitment made by Council at the July meeting to progress an amendment the next step is the preparation of an 'Amendment' to the Local Law. The steps to make the Amendment Local Law are the same as for the original Local Law preparation although the costs are reduced as normally only one or two pages outlining the parts to be amended are required for gazettal rather than the complete law.

Recommendation

That Council progress a future Shire of Corrigin Animal, Environment and Nuisance Amendment Local Law 2016.

6 TRADING IN PUBLIC PLACES LOCAL LAW

The Shire of Corrigin Local Law Relating to Public Places was made on 16 August 2000. The local law was gazetted by reference on 23 January 2000 adopting a modified version of the Shire of Asburton Local Law Relating to Trading in Public Places.

The purpose of the Trading in Public Places local law is to provide rules and guidelines which apply to the conduct of hawkers, stall holders and traders in public places.

On advice from the EHO, Mrs Pitman a number of items contained in this local law are now provided for under the *Food Act 2008*, however this does not cover all areas. The CEO is concerned the penalties are quite low in comparison to other similar local laws, however he is aware that there has been and would be very few times that these penalties were required by the administration for enforcement reasons. It is suggested that this law remain unchanged to provide some control over traders who may wish to trade in Corrigin.

Recommendation

The Local Law Relating to Trading in Public Places is adequate and appropriate does not require repeal or amendment.

7 FENCING LOCAL LAW

The Shire of Corrigin Local Law Relating to Fencing was made on 17 September 2003. The local law was gazetted by reference on 26 September 2003 adopting a modified version of the Shire of Capel Local Law relating to Fences.

The purpose of the Fencing local law is to prohibit the erection of any dividing fence or boundary fence which is not a sufficient fence; provide for sight lines at vehicle crossings and footpaths; and prescribe the materials to be used in order to preserve the amenity and the safety measures to be taken with some types of fencing.

The CEO has raised concern that the Fencing Local Law is quite outdated and some of the materials suggested for use in construction within the local law are no longer appropriate. The CEO has identified that the Shire of Capel in 2016 adopted a new Fencing Local which replaced their one from 2001. It is suggested that this local law can be used as the basis for a new Fencing Local Law for the Shire of Corrigin.

Recommendation

It is recommended that Council repeal the current Fencing Local Law and make a new local law relating to Fencing.

8 STANDING ORDERS LOCAL LAW

The Shire of Corrigin Local law Relating to Standing Orders was made on 16 August 2000. The local law was gazetted by reference on 23 January 2001 adopting a modified version of the Shire of Beverley Local law relating to Standing Orders.

The purpose of the Standing Orders local law is to provide for the orderly conduct of meetings of the council and committees, the manner of making an effective petition to the local government and the safe custody and use of the common seal.

This local law is considered quite outdated and not reflective of current practice within similar Councils in terms of size and location.

Recommendation

It is recommended that Council repeal the current Standing Orders Local Law and make a new local law relating to Standing Orders.

9 SWIMMING POOL MEMORIAL LOCAL LAW

The Shire of Corrigin Swimming Memorial Local Law was made on 5 October 1962 and was gazetted on the 8 November 1962.

The purpose of this Local Law was to give the Pool Manager certain powers, enforces rules within the pool enclosure and enforces a dress code while within the pool. It also provided for the authority to charge admission fees to the pool.

This local law is considered extremely out of date. It is noted that at the local law review conducted in 2000 it was then recommended to Council to repeal the Swimming Pool Memorial Local Law. The Council at that time accepted that recommendation but it appears it was not included in the repeal of obsolete local laws that occurred in January 2001. The minutes show that the administration of the time were looking at whether to adopt another version of Swimming Pool Local Laws and when that was to occur the repeal was to be a part of that process. That process has not occurred as further investigation appears to show that a Swimming Pool Local Law was no longer required.

All of the items included in the current local law are now possible through various legislation and Council policy.

Recommendation

It is recommended that Council repeal the Swimming Pool Memorial Local Law.

10 PEST PLANTS LOCAL LAW

The Shire of Corrigin Pest Plant Local Law was made 14 June 1982 and was gazetted on 30 July 1982.

The purpose of the Local Law is to declare Caltrop to be a pest plant within the Shire of Corrigin and enables Council to serve notice on the occupier of a premise that forces them to destroy, eradicate or otherwise control Caltrop on their property.

Without this Local Law, Council would have no authority to force occupiers to eradicate Caltrop from their property, therefore it is suggested that this Local Law be retained.

Advice was sought from the Pest and Disease Information Service of the Department of Primary Industries and Regional Development; they recommended retaining the local law so that extreme cases that are affecting the amenity of land and surrounding land can still be controlled.

In discussion with staff, the Department staff suggested Council also look at adopting a policy on how Council approaches the control of Caltrop on their own land and within the Shire in general. Whilst Council can use this local law to control occupiers to eradicate the pest plant on private property it would not be seen as acceptable by the community if they heavily enforced this option, when Council is not fully controlling the pest plant on their own properties. As Council would be aware with limited resources this is not always possible. Therefore adopting a policy that prioritises how Council allocates its limited resources towards control and containment and when to utilize control methods via the local law would assist future administrations with a preferred direction.

Recommendation

The Local Law Relating to Pest Plants is adequate and appropriate and does not require repeal or amendment.

11 NEW LOCAL LAWS

The Shire of Corrigin does not have local laws relating to the following:

Cemeteries

The purpose of a cemeteries local law is to provide for the orderly conduct of the Corrigin Cemetery in accordance with established plans and to create offences for inappropriate behaviour within the cemetery grounds.

The Cemetery local law will assist with the overall planning of the cemetery, it will give guidance on the depths of graves, vehicle access, use of certain materials and design of monumental works, plants and trees, decorations and more as well as provide guidance on the application process and forms required.

Dogs

The purpose of a dogs local law is to make provisions about the impounding of dogs, to control the number of dogs that can be kept on premises and the manner of keeping those dogs and to prescribe the areas which dogs are prohibited and dog exercise areas.

Currently the Shire cannot limit the number of dogs that can be kept on premises within the Shire, which under the Dog Act 1976 is up to 6 dogs. The only way to control the number is to adopt a local law which will allow the number to be limited to between 2 and 6. Most Shires have a limit of two dogs per property.

A Dog local law will also allow Council to set certain areas within the Shire as dog exercise areas or areas where dogs are not allowed. For example certain parks and ovals.

Parking

The purpose of parking local laws is to constitute parking areas; to enable the council to regulate the parking of vehicles within parking areas; and to provide for the management and operation of parking facilities occupied by the council.

Extractive Industries

The purpose of extractive industries local laws is to prohibit the carrying on of an extractive industry unless by the authority of a licence issued by the council; to regulate the carrying on of an extractive industry in order to minimize the damage to the environment, roads, other peoples health and property; and to provide for the restoration and reinstatement of an excavation site.

Bush Fire Brigades

The purpose of a bush fire brigades local law is to make provisions about the organisation, establishment and management of bush fire brigades.

Local Government Property

The purpose of a property local law is to regulate the care, control and management of all property of the council except thoroughfares.

Recommendation

That Council considers making a new Cemetery Local Law and Dog Local Law as these are areas which are not currently regulated by local laws and over recent years the lack of control has caused issues for the administration.

12 RECOMMENDATION TO COUNCIL

That Council in accordance with section 3.16 of the Local Government Act 1995:

1. Adopts the Report of the Review of the Shire of Corrigin Local Laws Relating to Health; Animals, Environment and Nuisance; Trading in Public Places; Fencing; Standing Orders; Swimming Pool Memorial; and Pest Plants and retains without amendment the local laws relating to the following;
 - Health;
 - Trading in Public Places;
 - Pest Plants; and
2. Progress the adoption of a Shire of Corrigin Animal, Environment and Nuisance Amendment Local Law 2016.
3. Repeals the Local Law relating to Fencing and adopt a new Local Law relating to Fencing in accordance with section 3.12 of the Local Government Act 1995.
4. Repeals the Local Law relating to Standing Orders and adopt a new Local Law relating to Standing Orders in accordance with section 3.12 of the Local Government Act 1995.
5. Repeals the Swimming Pool Memorial Local Law.
6. Progress the adoption of two new local laws relating to:
 - Cemeteries; and
 - Dogs.

1.12 Shire of Corrigin Signage Policy

Policy Owner:	Governance & Compliance
Person Responsible:	Chief Executive Officer, Manager Works and Services
Date of Approval:	19 September 2017
Amended:	

Objective: The Shire of Corrigin Signage Policy seeks to:

- assist with 'branding' the Shire and orientating of visitors using an appropriate combination of signs;
- provide directions to the key destinations, attractions and activities in the town centre;
- establish a visual image of Shire of Corrigin through a coordinated physical and visual presentation that meets both regulatory and visual needs;
- provide consistent branding of the Shire that advises road users about the route they are following and gives directions and distances to Corrigin on the route; and
- provide information about Corrigin and businesses operating in the Shire at key sites.
- preserve and provide direction to key places of historical significance within the Shire and recognise the names of various localities within the Shire boundaries.

Introduction: The Shire of Corrigin Signage Policy has been developed in response to the Shire's need for a consistent and integrated approach to entry and information signage across the Shire. The Policy seeks to establish a hierarchy of integrated signs for use within road reserves and on Council owned reserves.

This Policy will enable Council to ensure that signs erected provide clarity of direction, while being complimentary to the natural environment of the Shire.

Policy: The Policy establishes the types of directional signs, categorised by their purpose that are consistent, legible, informative and attractive.

SIGNAGE CATEGORIES

There are six signage categories:

Category 1: Themed entry signs on major roads that continue the branding of the Shire.



Sign Category No. 1 (actual)

Category 2: Themed entry signs on secondary or minor roads reflect the 'Windmill' branding motif of Corrigin.



Sign Category No. 2 (Indicative)

Category 3: Quirky 'Dog in the Ute' themed signs continue the 'Dog in the Ute' events held at Corrigin and along selected roads, tell drivers of the distance to Corrigin.



Sign Category No. 3 (Indicative examples)

Category 4: Historical Sites and Locality Signage.

In conjunction with the Corrigin Historical Society in 2005 Council developed signage to acknowledge and preserve places of historical significance to the community as well as the localities that each part of the Shire is known by. The places noted for signage and locality importance are below:

Historical Place:

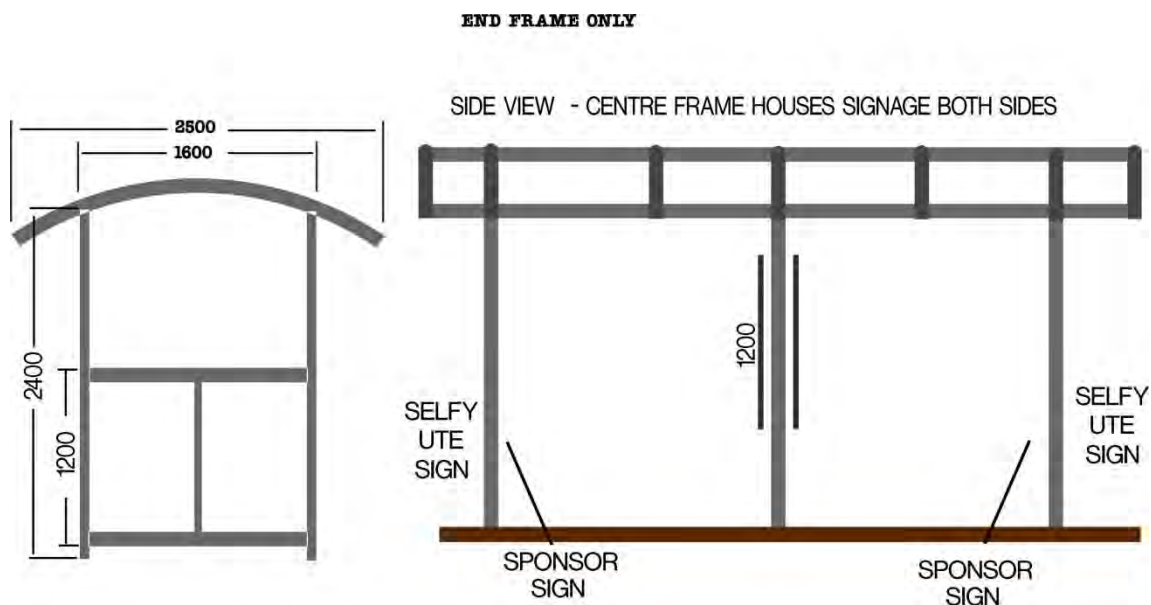
- Gnerkadilling
- Glenmore
- Jubuk
- Kurrenkutten
- Lomos
- Nambadilling
- Nornakin
- Sewells Rock
- Stretton
- Wogerlin

Locality Signs:

- Bulyee
- Kunjin
- Corrigin
- Gorge Rock

Category 5: Visitor Information Bays.

The sites chosen are the existing Visitor Bay at Rotary Park with two new Bays located at equal distances of 5.5km from Corrigin, along the Brookton- Corrigin Road. The Visitor Information Bays will incorporate signage displays, a map, business signage that promotes Corrigin. At the ends of the Information Bays, visitors can stand for a 'selfie' photo with the Dog in the Ute' where Corrigin is clearly referenced. The Bays are off road areas established by Council (in consultation with the Rotary Club of Corrigin) and where visitor information which is maintained by the Club.



SOUTH END

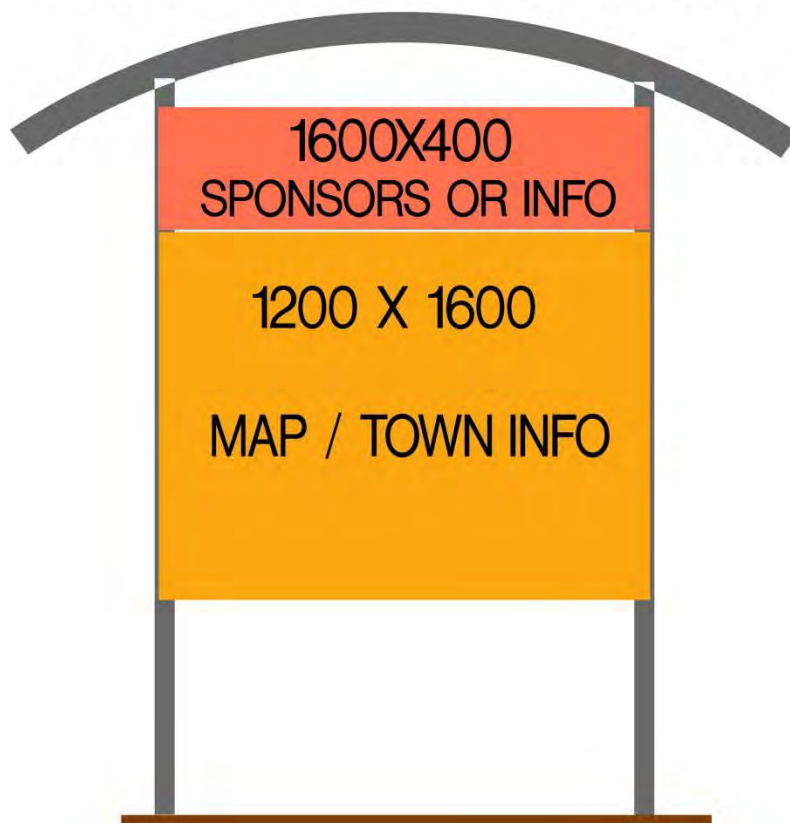


NORTH END



Information Bay Sign Category No. 5 (Indicative)

BACK AND FRONT OF CENTRE SECTION



Indicative Information Bays and Sign Category No. 5

Category 6: Business and Industrial Area signage to provide guidance to visitors and residents as to where businesses are located in the industrial area and within the townsite. The Shire provides two industrial area signs frames on the corner of Boyd Street and Walton Street with the main highway (Kunjin Street). Business are able purchase for the cost of the signage a fingerboard sign that can be installed on these frames. These are the only signs that can have personal business names on them within the townsite. Farm businesses or other businesses outside of the town boundary may have blue directional signs installed on existing road signage by the Shire. The full cost of the sign and installation will be at the farm/business owners expense.

The Shire of Corrigin has information signs at the corners of Goyder Street, Walton Street, Kirkwood Street and the highway (Kunjin Street) directing people to businesses and services located within the town centre. Businesses and organisations can request Council install blue directional fingerboards on to these signs but the sign will be of a generic nature and will not include business names. For example "Pharmacy" not the name of the business "Corrigin Pharmacy". These signs and installation costs will be charged to the person requesting the signage.

These type of information signs are located throughout the townsite to mark places of interest, see below example at Apex Park.



Industrial Centre signage



Business/Information Signs



PROPOSED LOCATIONS FOR SIGN AND VISITOR BAY OPTIONS

The following Policy map identifies the roads where signs are to be erected along with the locations of the existing Visitor Bay at Rotary Park and two new Visitor Bays.

The locations have been selected on the basis of determining the appropriate roads for Shire themed signs and where Visitor Information Bays can safely be sited.

The reference to the locations of signs on the map is indicative only and signs will only be elected based upon a site inspection and where it is conclude that it is safe to do so.

MRWA approval will be support for signage and Visitor Bays along the Brookton- Corrigin Road as required.

SHIRE OF QUAIRADING

SHIRE OF BRUCE ROCK

SHIRE OF NAREMBEEN

SHIRE OF KONDININ

SHIRE OF PINGELLY

SHIRE OF CORRIGIN SIGNAGE POLICY

SHIRE OF WICKEPIN

LEGEND

- ★ Sign Category Type No. 1
- ★ Sign Category Type No. 2
- ★ Sign Category Type No. 3
- ★ Sign Category Type No. 4

