

SHIRE OF



AGENDA

ORDINARY COUNCIL MEETING

TUESDAY 19 November 2019

Commencing at 3.00pm in the Shire of Corrigin Council Chambers, 9 Lynch Street Corrigin



Strengthening our community now to grow and prosper into the future

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Notice of Meeting

The next Ordinary Council Meeting for the Shire of Corrigin will be held on Tuesday 15 October 2019 in the Council Chambers, 9 Lynch Street, Corrigin
Commencing at 3.00pm.

Order of Business

12.30pm	Lunch
1.00 pm	Discussion Forum
2.30pm	Afternoon Tea
3.00 pm	Council Meeting
5.00pm	Refreshments

I have reviewed this agenda and am aware of all recommendations made to Council and support each as presented.

A handwritten signature in black ink, appearing to read "N. Manton".

Natalie Manton – Chief Executive Officer

Disclaimer:

The Shire of Corrigin gives notice to members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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1 DECLARATION OF OPENING

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

APOLOGIES

NIL

LEAVE OF ABSENCE

NIL

3 PUBLIC QUESTION TIME

A period of 15 minutes is allocated for questions with a further period of 15 minutes provided for statements from members of the public. The procedure for asking questions and responding is to be determined by the presiding member. The time allocated for questions is to be decided by the members of the Council and members of the public are to be given an equal and fair opportunity to ask a question and receive a response.

Questions and statements are to be –

- a) Presented in writing on the relevant form to the Chief Executive Officer prior to commencement of the meeting; and
- b) Clear and concise

4 MEMORIALS

The Shire has been advised that Dorothy Fulwood and Bernie Edmondson passed away since the last meeting.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

6 DECLARATIONS OF INTEREST

Councillors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to disclose any interest during the meeting before the matter is discussed and also of the requirement to disclose an interest affecting impartiality under the Shire of Corrigin Code of Conduct.

7 CONFIRMATION AND RECEIPT OF MINUTES

7.1 PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES

7.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 15 October 2019 (Attachment 7.1.1).

OFFICER'S RECOMMENDATION

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 15 October 2019 (Attachment 7.1.1) be confirmed as a true and correct record.

7.1.2 SPECIAL COUNCIL MEETING

Minutes of the Shire of Corrigin Special Council meeting held on Monday 21 October 2019 (Attachment 7.1.2).

OFFICER'S RECOMMENDATION

That the Minutes of the Shire of Corrigin Special Council meeting held on Monday 21 October 2019 (Attachment 7.1.2) be confirmed as a true and correct record.

7.2 COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

7.2.1 ROE TOURISM

Minutes of the Roe Tourism meeting held on Monday 21 October 2019 (Attachment 7.2.1).

OFFICER'S RECOMMENDATION

That the minutes of the Roe Tourism meeting held on Monday 21 October 2019 (Attachment 7.2.1) be received.

7.2.2 BUSHFIRE ADVISORY COMMITTEE MEETING

Minutes of the Bushfire Advisory Committee meeting held on Thursday 10 October 2019 (Attachment 7.2.2).

OFFICER'S RECOMMENDATION

That the minutes of the Bushfire Advisory Committee meeting held on Thursday 10 October 2019 (Attachment 7.2.2) be received.

8 MATTERS REQUIRING A COUNCIL DECISION

8.1 CORPORATE AND COMMUNITY SERVICES REPORTS

8.1.1 CORRIGIN COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Date:	1/11/2019
Reporting Officer:	Heather Ives, Coordinator, Community Services
Disclosure of Interest:	NIL
File Ref:	CS.0008
Attachment Ref:	NIL

CORRIGIN CRC MONTHLY USAGE – OCTOBER 2019:

CUSTOMER ACCESSING 'FEE FOR SERVICE' AND SALES					
SERVICES / FEES	MTHLY	FROM JULY 19	SALES	MTHLY	FROM JULY 19
Internet Use / Computer Use	12	37	Movie Club Fees	11	33
Photocopying / Printing / Faxing	39	122	Phonebook Sales	0	44
Laminating / Binding / Folding	6	30	Moments In Time Books	0	1
Sec. Services / Scans / CD Burning	6	27	Book Sales	0	2
Room Hire	9	40	Wrapping Paper / Postcard Sales	0	0
Equipment Hire	9	19	Polo Shirt / Eco Bag Sales	0	0
Training / Course Fees	0	12	Phone calls	0	0
Resource Centre Membership Fees	0	0	Sale of Assets	0	0
Exam Supervision	0	1			
Total:	81	288	Total:	11	80
<i>Monthly People through:</i>	92				
CUSTOMER ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICES	MTHLY	FROM JULY 19	SERVICE	MTHLY	FROM JULY 19
Phonebook Enquiries	3	13	Corrigin Toy Library	8	47
Tourism	61	207	Broadband for Seniors / Webinars	12	58
Government Access Point	0	38	General Enquires (Face/Email/Website)	95	425
Community Information	25	108	Corrigin Public Library	72	261
Conf. / Vid Conf. / Training	184	424	Corrigin Library eResources	111	292
University Exams	1	4			
Total:	272	794	Total:	298	1083
<i>Monthly People through:</i>	572				

TOTAL FOR THE MONTH OF OCTOBER: 664

COMMUNITY ECONOMIC / BUSINESS AND SOCIAL DEVELOPMENT BOOKINGS – OCTOBER 2019

DESCRIPTION	NO'S	ROOM	GOVT. HOT OFFICE BOOKING (HO), COMMERCIAL BOOKING
Pilot Vehicle Course	13	Conference Room	N/A
Forrest Personnel – Disability Employment	4	Professional Office	Commercial Booking
Smyl Employment Services	2	Professional Office	Commercial Booking
Pre Harvest Breakfast Community Event	105	N/A	N/A
Wildflower Walk Community Event	12	N/A	N/A
Movie Club	13	Conference Room	N/A
Holyoake Counselling Services	3	Professional Office	Commercial Booking
Bushfire Meeting	14	Conference Room	N/A
Holyoake Counselling Services	4	Professional Office	Commercial Booking
Forrest Personnel - Disability Employment	3	Professional Office	Commercial Booking
Department of Health Information Session	15	Conference Room	Commercial Booking
TAFE Meeting	2	Video conference room	HO

CORRIGIN CRC Annual Summary Report

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591	534	530	585	626	553	7285
2016-17	620	588	675	618	455	366	513	388	595	336	540	450	6144
2017-18	461	372	516	663	563	422	376	596	563	646	532	444	6154
2018-19	578	521	425	708	547	397	386	562	546	635	617	563	6485
2019-20	583	472	526	664									

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 - An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups	3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities
3.1.3	Facilitate, encourage and support community events	3.1.3.1	Promote and support local events with emphases on events that promote visitation of the Shire.
		3.1.3.2	Engage and facilitate the community to encourage the establishment and continuation of local events.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the Corrigin Community Resource Centre Report.

8.1.2 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	11/11/2019
Reporting Officer:	Tanya Ludlow, Finance Officer - Creditors / Payroll
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.2 – Accounts for Payment – October 2019

SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been raised during the month of October 2019 are provided as Attachment 8.1.2 – Accounts for Payment – October 2019.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$0.00.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	14273 - 14361,		
		14364 - 14422	\$1,393,469.59	
	Cheque	020446 - 020454	\$10,180.36	
	Direct Debit	October 2019	\$31,054.11	
	Payroll	October 2019	\$115,138.31	\$1,549,842.37
Trust	EFT	14362 - 14363,		
		14423 - 14430	\$3,804.79	
	Cheque	No Payments	\$0.00	
	Direct Debit	No Payments	\$0.00	\$3,804.79
Licensing Trust	EFT	14431	\$605.10	
	Direct Debit	October 2019	\$48,730.05	\$49,335.15
Edna Stevenson	Cheque	No Payments	\$0.00	\$0.00
Total Payments for the Month of October 2019				\$1,602,982.31

Previous Accounts for Payment report

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.2 – Accounts for Payment – October 2019, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal & Trust & Licensing Trust	EFT	EFT14272	EFT14273
Municipal	Cheque	020445	020446
Trust	Cheque	003390	No Payments
Edna Stevenson	Cheque	000065	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.10 – Purchasing Policy

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council reviews the list of accounts paid and acknowledges that payments totalling \$1,602,982.31 have been made during the month of October 2019.

8.1.3 ACCOUNTS FOR PAYMENT – CREDIT CARDS

Applicant:	Shire of Corrigin
Date:	12/11/2019
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.3 – Accounts for Payment – Credit Cards

SUMMARY

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 29 August 2019 to 27 September 2019.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the *Local Government Act 1995 and Local Government (Financial Management) Regulations 1996*. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin corporate credit cards.

A monthly review of credit card use is independently assessed by the Deputy Chief Executive Officer, to confirm that all expenditure has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the *Local Government Act 1995* and associated regulations. The review by the Deputy Chief Executive Officer also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.9 – Purchasing Policy
Policy 2.16 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership
Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council in accordance with Attachment 8.1.3 endorse credit card payments for the period 29 August 2019 to 27 September 2019 for \$2,531.80.

8.1.4 MONTHLY FINANCIAL REPORT

Applicant:	Shire of Corrigin
Date:	12/11/2019
Reporting Officer:	Kylie Caley, Deputy Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.4 – Monthly Financial Report – October 2019

SUMMARY

This report provides Council with the monthly financial report for the month ending 31 October 2019.

BACKGROUND

Local Government (Financial Management) Regulations 1996, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

Council is tracking along well in regards to cash flow with \$3,900,000 in short term investments to date. There is still approximately \$5,000,000 in capital expenditure yet to be carried out, the bulk of it due to timing and the vacant building maintenance position.

Outstanding rate collection is 1% lower than this time last year with 79% of rate monies being collected since the beginning of the financial year. The month of October also saw Council receive Regional Road Group funds of \$135,731 and the Commodity Route funds for the Bulyee grain freight route project of \$399,130.

Staff have been busy with preparation of the annual financials and the annual audit. Work on the audit is continuing with a view to having everything complete and signed off ready for the Audit and Risk Committee meeting in December.

Further information on the October financials is in the variance report included in the monthly financial report, provided as Attachment 8.1.4.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership
Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accept the Statement of Financial Activity for the month ending 31 October 2019 included as Attachment 8.1.4 as presented, along with notes of any material variances.

8.2 GOVERNANCE AND COMPLIANCE

8.2.1 DEVELOPMENT ASSESSMENT PANEL - THIRD PARTY APPEAL RIGHTS

Applicant:	Shire of Corrigin
Date:	11/11/2019
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	DBC.0002
Attachment Ref:	NIL

SUMMARY

Council is asked to consider the request from WALGA for Councils to indicate their level of support for amendments to the proposed model for third party appeal rights for planning decisions.

BACKGROUND

The Central Country Zone considered the issue as part of the State Council agenda at the meeting on 3 May 2019. The following WALGA recommendation was considered.

That WALGA:

- 1. Continues to advocate for the State Government to introduce Third Party Appeal Rights for decisions made by Development Assessment Panels; and*
- 2. Endorses the 'Preferred Model' as the third party appeals process for decisions made by Development Assessment Panels.*

In response to this recommendation the following motion was moved and lost.

That the WALGA recommendation relating to the 'Preferred Model' for Third Party Appeal Rights for Decisions Made by Development Assessment Panels be changed so that no Third Party Appeal rights are allowed on decisions made by Development Assessment Panels.

At the August 2019 WALGA Annual General Meeting (AGM), an item was discussed by members which proposed an amendment to the existing 'Preferred Model' for Third Party Appeal Rights for decisions made by Development Assessment Panels. At the AGM the following motion was carried by the attendees: -

- 1. That there be an amendment to the Third Party Appeals Process Preferred Model, being that third parties in addition to Local Governments are able to make an appeal.*
- 2. That there be an amendment to the Third Party Appeals Process Preferred Model, being that closely associated third parties in addition to Local Governments are able to appeal decisions made by the Western Australian Planning Commission and the State Administrative Tribunal, in addition to Development Assessment Panels.*

COMMENT

The Shire of Corrigin decision at the July 2019 Ordinary Council meeting permitted delegates to exercise discretion to support or not support the proposed motion at the WALGA AGM held in August 2019.

At the WALGA AGM concerns were raised by local governments that allowing greater appeal rights could delay planning processes but expanding the appeal rights was supported by 93 delegates while 79 delegates voted against it.

With the expanded motion to include decisions made by the WA Planning Commission, State Administrative Tribunal and Development Assessment Panels, WALGA are now undertaking further consultation with local governments.

Prior to WALGA’s State Council considering this AGM motion at its meeting in March 2020, Councils are asked if they support or do not support this motion to amend the Preferred Model.

For many years there has been disagreements on the benefits of allowing third parties to appeal planning decisions, including from local governments, as it may provide an opportunity for a wide range of people not directly impacted by the development to try and impose a position on the planning decision.

The existing model proposed by WALGA provides adequate provision for appeals and the proposed expansion of third party appeal rights is not necessary. The impact of the third party appeal rights has minimal impact in Corrigin but is likely to have significant consequences within the metropolitan area.

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council advise WALGA, prior to the WALGA State Council meeting, that the Shire of Corrigin does not support the motion to amend the preferred model of third party appeal rights.

8.2.2 CONFIDENTIAL – AWARD NOMINATION

Applicant:	Shire of Corrigin
Date:	14/11/2019
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CR.0014
Attachment Ref:	Confidential Attachment (To be tabled)

REASON FOR CONFIDENTIALITY

The Chief Executive Officer's Report is confidential in accordance with section 5.23(2)(a) of the Local Government Act because it deals with matters affecting the personal affairs of a person. The Chief Executive Officer's Report has been provided to Council under separate cover.

BACKGROUND

Information on this item is contained in a confidential report provided by the CEO under separate cover.

COMMENT

The confidential CEO report includes details relating to the agenda item.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Policy 1.7

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council approves the award nomination dated 21 October 2019 in accordance with the recommendation contained within the Chief Executive Officer's confidential report.

8.3 WORKS AND SERVICES

8.3.1 STANDPIPE AGREEMENTS

Applicant:	Shire of Corrigin
Date:	9/11/2019
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	WS.0001
Attachment Ref:	Attachment 8.3.1 - Standpipe Agreements (Confidential)

SUMMARY

Council is asked to consider the request from the Water Corporation to formalise the agreements classifying the Shire of Corrigin operated standpipes and future pricing.

BACKGROUND

As part of the recent Regional Fixed Standpipe Review, the Water Corporation has identified that new Standpipe Water Supply Agreements need to be issued as the current agreements were showing incorrect information relating to the on selling of water and other conditions.

The new agreements are a specific agreement for Regional Fixed Standpipes and include the new standpipe classifications implemented on 1 July 2019, associated pricing based on the classification and water quality.

The agreements require the Shire of Corrigin to inform any third party taking potable water from standpipes that the quality of the water cannot be guaranteed if it is carted from the standpipe and of the Department of Health guidelines for the bulk cartage of drinking water. The agreement also includes details of the conditions relating to fees and charges, security of service, backflow devices and interruptions to supply.

At the Ordinary Council meeting in February 2019 (Resolution 17/2019) Council resolved to classify the standpipes in the Shire of Corrigin as outlined in the following table.

Account Number	Meter number		Local Authority No Annual Service Charge Water Use Charge \$2.534 per kilolitre Shire use only	Commercial (>25mm) Annual Service Charge \$1,658.93 Water Use Charge \$8.353 per kilolitre	Community (20 or 25mm) Annual Service Charge \$265.41 Water Use Charge \$2.534 per kilolitre	Fire Fighting Only No Annual Fee 100% discount No Water Use Charge Must be locked and for fire-fighting use only
9007663166	FK1450034	Bullaring swipe card			✓	
9007591529	FK1250036	Townsite-Nth swipe card		✓		
9007589429	FD0000183	Townsite - Sth swipe card			✓	
9007637179	EK0500412	Narembeen Boundary locked				✓
9007637160	FK9701185	Nambadilling Rd locked Dickinson Rd Bilbarin Rd				✓
9007637048	EK0600997	Bruce Rock Rd locked				✓
9007636926	EK1500057	Mulcahy Rd locked				✓

COMMENT

The proposed standpipe agreements formalises the new pricing arrangements that were implemented on July 2019.

Community standpipe water charged at concessional rates may be used for community purposes such as drought assistance for farmers or households not connected to scheme water.

In the event of a drought the government will make a Water Deficiency Declaration to safeguard the commercial interests of farmers during very dry periods. Once a drought declaration has been made, all large (commercial) shire-owned fixed standpipes will be made available at concessional rates to the community for drought relief in accordance with the terms of the declaration conditions.

An exemption to consumption charges will apply for water used for fire-fighting purposes.

STATUTORY ENVIRONMENT

Local Government Act 1995

s 6.16 Imposition of fees and charges

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The Shire of Corrigin increased the fees charged to users to cover the water consumption and annual service fees.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

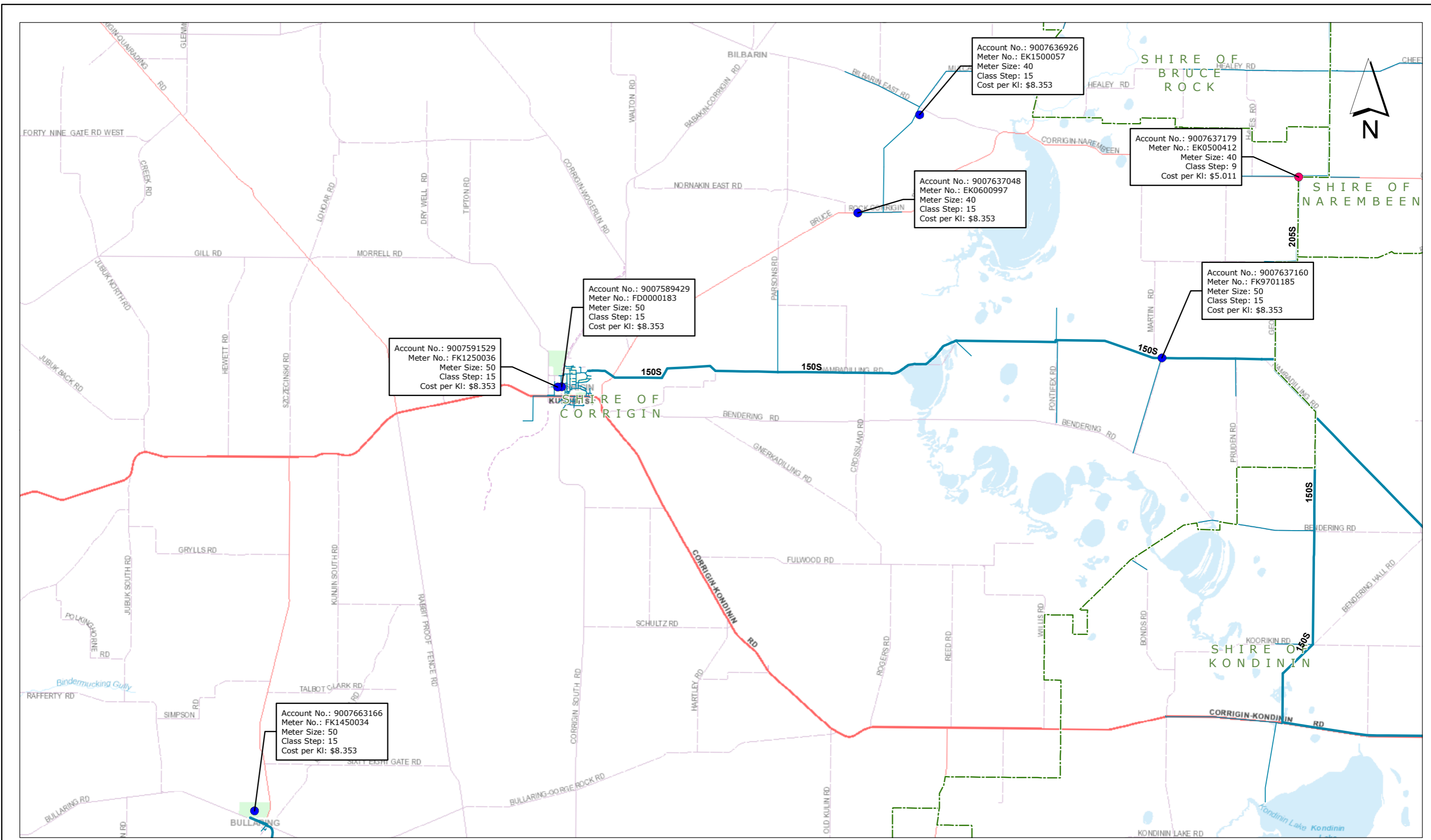
Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

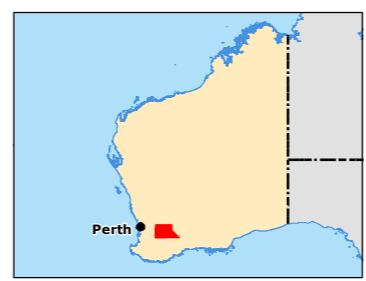
That Council authorise the Chief Executive Officer, to enter into an agreement with the Water Corporation, subject to any minor variations, to formalise the classification of the Shire of Corrigin operated standpipes and future pricing arrangements.



File: S:\active\spatialsystems\mapping\state\task0239977_standpipes\working\lga_standpipes_L_A3_V2.mxd

Water Standpipe Class

● 0	● 4	● 8	● 12
● 1	● 5	● 9	● 13
● 2	● 6	● 10	● 14
● 3	● 7	● 11	● 15



1:150,000 at A3

0 1500 3000 4500 6000
Metres

Coordinate System: GDA 1994 MGA Zone 50
Vertical Datum: AHD

AUTHOR: FLETTNO DATE: 6/08/2018

BRANCH: DTG - MAPPING & GEOSPATIAL

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**SHIRE OF CORRIGIN
Standpipe Locations**

8.3.2 TENDER - SOIL STABILISATION IN SHIRE OF CORRIGIN 2019/20

Applicant:	Shire of Corrigin
Date:	11/11/2019
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	Tender 02-2019, FM.0020
Attachment Ref:	RFT 2/2019 Soil Stabilisation in Shire of Corrigin 2019/20 Confidential

SUMMARY

This item seeks to advise Council of the submissions received in relation to Request for Tender (RFT) 2-2019 Soil Stabilisation in the Shire of Corrigin in 2019/20 and recommends the best value for money tender for the purpose of awarding a contract.

BACKGROUND

The decision to tender for soil stabilisation of the Bulyee Road to repair previous failures was made by Council on 20 August 2019 with the endorsement of the Annual Budget Part G Road Works Program 2019/20 (Council Res 112/2019).

The budgeted value of the work required to be completed by external contractors exceeded the \$150,000 expenditure threshold and therefore it was necessary to call for tenders. Tendering also provided the most efficient and effective method of mitigating risk, determining value for money and ensuring openness, fairness, transparency and equity among suppliers for stabilisation services for the 2019/20 financial year.

The RFT 2-2019 was advertised statewide on 16 October with a closing date of 6 November 2019 and included the supply of materials, equipment and operators. Detailed treatment specifications and schedule of work based on soil samples, slot excavations and engineering reports were also included in the tender documentation.

Responses to the tender were received from Western Stabilisers and Stabilised Pavements of Australia Pty Ltd (SPA). There was a significant variation between the highest and lowest prices despite the application of the 10% regional price preference.

COMMENT

The tender responses were evaluated by a panel comprising the Natalie Manton, Chief Executive Officer; Greg Tomlinson, Manager of Works and Terry Barron, Leading Hand against pre-determined selection criteria.

Criteria	Weighting
Tendered Price	40%
Relevant Company Experience	10%
Operator Skills and Experience	15%
Tenderer's Resources	15%

Local Knowledge and Understanding	10%
Regional Price Preference	10%

The submissions received were professional, detailed and addressed the criteria.

The Shire of Corrigin has worked with both companies in the past and was satisfied with their work.

A confidential report outlining the tender prices is contained in Attachment 8.3.2.

The following table details the combined assessment of each tender against the evaluation criteria.

Evaluation for Stabilisation		Tendered Price		Relevant Company Experience		Operator Skill and Experience		Tenderer's Resources		Local Knowledge		Regional Price Preference			
Average Lump Sum Price = \$586,775		40%		10%		15%		15%		10%		10%			
Comparison (using average) - avg price = 2.5 score		The tendered price(s) will be considered along with related factors affecting the total cost to the Principal. Early settlement discounts, lifetime costs, Principal's contract management costs		Organisations to demonstrate recent experience with providing services of a similar size and scope. Quality and standard of work. Timeliness of work		Organisations to demonstrate recent experience with providing services of a similar size and scope. Quality and standard of work. Timeliness of work		Plant equipment and materials. Contingency measures. Safety record. Current commitments		understanding shire boundary, local geography, soil conditions and gravel quality		Regional Price Preference of 10% for tenderers in Shire of Corrigin			
Applicant	General Notes Provide comment when score >3<	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	TOTAL weighted score	RANKING
1	Western Stabilisers Age of plant not specified. Limited details on recent experience of personnel	12	96.0	13	39.0	11	33.0	13	39.0	15	30.0	15	30.0	228.0	2
2	SPA Comprehensive and detailed submission	15	120.0	14	42.0	14	42.0	14	42.0	12	24.0	10	20.0	248.0	1

Score	Rating	Guide
5	Excellent	Demonstrated excellence, substantially exceeds minimum requirements, a number of superior features
4	Good	Exceeds requirements in some respects
3	Fair	Meets minimum requirements with no material concerns or deficiencies
2	Marginal	Some areas of concern in relation to ability to meet minimum Requirements or some deficiencies
1	Poor	Fails to meet minimum Requirements in several respects, contained insufficient or unclear information
0	Fail	Fails to meet minimum Requirements in all respects or did not respond
3	Y/N answer	Yes
0	Y/N answer	No

Evaluated by _____
 Greg Tomlinson - Manager of Works _____
 Terry Barron - Leading Hand _____
 Natalie Manton - CEO _____
 12-Nov-19

Based on the combined evaluation scores the submission by SPA was deemed to represent the best value for money at a total cost of \$530,791.14

STATUTORY ENVIRONMENT

Local Government Act 1995

3.57. Tenders for providing goods or services

(1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

(2) Regulations may make provision about tenders.

Local Government (Functions and General) Regulations 1996

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150, 000 unless sub-regulation (2) states otherwise.

(2) *Tenders do not have to be publicly invited according to the requirements of this Division if:*

(a) *the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or*

(b) *the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program;*

Regulation 18(4) of the Functions and General Regulations

Regulation 20(1) of the Functions and General Regulations

Regulation 20(2) of the Functions and General Regulations

POLICY IMPLICATIONS

Policy 2.9 Purchasing Policy

Purchasing that is \$150,000 or below in total value (excluding GST) must be in accordance with the purchasing requirements under the relevant threshold as defined under section 4.4 of the Purchasing Policy.

Purchasing that exceeds \$150,000 in total value (excluding GST) must be put to public Tender when it is determined that a regulatory Tender exemption, as stated under 4.5 of this Policy is not deemed to be suitable

FINANCIAL IMPLICATIONS

The cost of stabilisation is included in the 2019/20 annual budget. The Shire of Corrigin was successful in obtaining Commodity Freight Route funding of \$997,825 to offset the cost of repairing the failed sections of the Bulyee Road.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018 - 2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER’S RECOMMENDATION

That Council:

1. *Accepts the Tender submitted by Stabilised Pavements of Australia Pty Ltd (SPA) as the most advantageous Tender to form a Contract.*
2. *Delegates the formation of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entry into the Contract.*

8.3.3 TENDER – CORRIGIN QUAIRADING ROAD WIDENING AND UPGRADE 2019/20

Applicant:	Shire of Corrigin
Date:	11/11/2019
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	Tender 03-2019, FM.0020
Attachment Ref:	RFT 3/2019 Corrigin Quairading Road Widening and Upgrade 2019/20

SUMMARY

This item seeks to advise Council of the submissions received in relation to Request for Tender (RFT) 3-2019 Corrigin Quairading Road Widening and Upgrade 2019/20 and recommends the best value for money tender for the purpose of awarding a contract.

BACKGROUND

The decision to tender for the Corrigin Quairading Road Widening and Upgrade 2019/20 project was made by Council on 20 August 2019 with the endorsement of the Annual Budget Part G Road Works Program 2019/20 (Council Res 112/2019).

The Shire of Corrigin was successful in obtaining several additional road grants and has planned a large road construction program for 2019/20 financial year. In order to compete the work within the required timeframe and comply with the Federal Blackspot funding obligations it was necessary to outsource the Corrigin-Quairading Road project.

The budgeted value of the work required to be completed by external contractors exceeded the \$150,000 expenditure threshold and therefore it was necessary to call for tenders. Tendering also provided the most efficient and effective method of mitigating risk, determining value for money and ensuring openness, fairness, transparency and equity among suppliers for the Corrigin Quairading Road widening and upgrade project.

The RFT 3-2019 was advertised statewide on 16 October with a closing date of 6 November 2019 for the full contract of Federal Blackspot Road Project to widen and upgrade culverts on the Corrigin Quairading Road including:

- road formation and widening,
- upgrade pipes and culverts,
- cement stabilisation, and
- bitumen seal.

Responses to the tender were received from the following four suppliers including:

- Western Stabilisers,
- Stabilised Pavements of Australia Pty Ltd,
- Fulton Hogan, and
- WCP Civil.

There was a significant variation between suppliers with the difference between the highest and lowest prices being \$742,645.

COMMENT

The tender responses were evaluated by a panel comprising the Natalie Manton, Chief Executive Officer; Greg Tomlinson, Manager of Works and Terry Barron, Leading Hand against the following pre-determined selection criteria.

Criteria	Weighting
Tendered Price	40%
Relevant Company Experience	10%
Operator Skills and Experience	15%
Tenderer's Resources	15%
Local Knowledge and Understanding	10%
Regional Price Preference	10%

The submissions received were professional, detailed and addressed the criteria.

A confidential report outlining the tender prices is contained in Attachment 8.3.3.

The following table details the combined assessment of each tender against the evaluation criteria.

Corrigin Quairading Road Widening and Upgrade		Combined Scores												TOTAL weighted score	RANKING
		Tendered Price		Relevant Company Experience		Operator Skill and Experience		Tenderer's Resources		Local Knowledge		Regional Price Preference			
Average Lump Sum Price = \$962,426		40%		10%		15%		15%		10%		10%			
Comparison (using average) - avg price = 2.5 score		The tendered price(s) will be considered along with related factors affecting the total cost to the Principal. Early settlement discounts, litigation costs. Principal's contract management costs		Organisations to demonstrate recent experience with providing services of a similar size and scope. Quality and standard of work. Timeliness of work		Organisations to demonstrate recent experience with providing services of a similar size and scope. Quality and standard of work. Timeliness of work		Plant equipment and materials. Contingency measures. Safety record. Current commitments		understanding shire boundary, local geography, soil conditions and gravel quality		Regional Price Preference of 10% for tenderers in Shire of Corrigin			
Applicant	General Notes Provide comment when score >3c	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score		
1	Western Stabilisers	15	120.0	11	33.0	10	30.0	11	33.0	15	30.0	15	30.0	243.0	1
2	SPA	8	64.0	12	36.0	12	36.0	11	33.0	12	24.0	10	20.0	177.0	3
3	Fulton Hogan	5	40.0	13	39.0	13	39.0	13	39.0	11	22.0	8	16.0	156.0	4
4	WCP	12	96.0	15	45.0	13	39.0	13	39.0	11	22.0	8	16.0	212.0	2

Score	Rating	Guide	Evaluated by
5	Excellent	Demonstrated excellence, substantially exceeds minimum requirements, a number of superior features	Greg Tomlinson - Manager of Works
4	Good	Exceeds requirements in some respects	Terry Barron - Leading Hand
3	Fair	Meets minimum requirements with no material concerns or deficiencies	Natalie Manton - CEO
2	Marginal	Some areas of concern in relation to ability to meet minimum Requirements or some deficiencies	
1	Poor	Fails to meet minimum Requirements in several respects, contained insufficient or unclear information	
0	Fail	Fails to meet minimum Requirements in all respects or did not respond	

Based on the combined evaluation scores the submission by Western Stabilisers Pty Ltd was deemed to represent the best value for money at a total cost of \$566,185. The main variation in pricing was related to costs associated with supervision, mobilisation, road formation, stabilisation, bitumen, travel and meals.

STATUTORY ENVIRONMENT

Local Government Act 1995

3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) Regulations may make provision about tenders.*

Local Government (Functions and General) Regulations 1996

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150, 000 unless sub-regulation (2) states otherwise.

(2) Tenders do not have to be publicly invited according to the requirements of this Division if:

- (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or*
- (b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program;*

Regulation 18(4) of the Functions and General Regulations

Regulation 20(1) of the Functions and General Regulations

Regulation 20(2) of the Functions and General Regulations

POLICY IMPLICATIONS

Policy 2.9 Purchasing Policy

Purchasing that is \$150,000 or below in total value (excluding GST) must be in accordance with the purchasing requirements under the relevant threshold as defined under section 4.4 of the Purchasing Policy.

Purchasing that exceeds \$150,000 in total value (excluding GST) must be put to public Tender when it is determined that a regulatory Tender exemption, as stated under 4.5 of this Policy is not deemed to be suitable

FINANCIAL IMPLICATIONS

The cost of the widening and upgrade of the Corrigin Quairading Road is included in the 2019/20 annual budget. The Shire of Corrigin was successful in obtaining Federal Blackspot funding to offset the cost of project.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018 - 2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Accepts the Tender submitted by Western Stabilisers Pty Ltd as the most advantageous Tender to form a Contract.*
2. *Delegates the formation of the Contract to the Chief Executive Officer, subject to any variations (of a minor nature) prior to entering into the Contract.*

9 NOTICE OF MOTIONS FOR THE NEXT MEETING

10 CHIEF EXECUTIVE OFFICER'S REPORT

11 PRESIDENT'S REPORT

12 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS

**13 URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION
OF THE COUNCIL**

14 INFORMATION BULLETIN

15 WALGA AND CENTRAL ZONE MOTIONS

16 NEXT MEETING

Ordinary Council meeting on Tuesday 17 December 2019 at 3.00pm.

17 MEETING CLOSURE