



# SHIRE OF CORRIGIN

## Community Grant Program 2022/2023 Budget Application Form

The Shire of Corrigin is inviting Community Groups and Organisations to submit an application for funding support to develop projects that increase the participation and benefit of the Corrigin community.

Eligible projects may include public events or functions in Corrigin, purchase of equipment required for ongoing operations of a club or group, in kind works and services to an event or project or for upkeep of leased Council property.

Ineligible projects include assistance towards any operating costs of the applicant, food, drinks and alcohol, travel, conference attendance, projects already commenced, projects outside of the Shire.

Please submit completed application form to the Shire of Corrigin Administration Office along with supporting documentation (as per the checklist on page 4) by **Friday 1 April 2022**. If you require further assistance, please contact the Shire Office on (08) 9063 2203.

### 1. Community Group/Organisation Details

Name of Group/Organisation: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Number of Members: \_\_\_\_\_

**2. General Project Information**

Project Title: \_\_\_\_\_

Project Location: \_\_\_\_\_

Ownership of Property: \_\_\_\_\_

Estimated Start Date: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

Total Funds Requested: \_\_\_\_\_

**3. Project Description**

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**4. Community Benefits**

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**5. Break Down of Project Costs (Exclusive of GST)**

Materials:	\$ _____
Labour:	\$ _____
Other Expenses:	\$ _____
<b>Total Project Cost (A):</b>	<b>\$ _____</b>

**6. Project Funding (Exclusive of GST)**

Group/Organisation Contribution:	\$ _____
Shire Requested Contribution:	\$ _____
Other Grant Funding/Donations**:	\$ _____
<b>Total Funding (B):</b>	<b>\$ _____</b>

*\*Note (A) should equal (B)*

\*\* Details of Other Grant Funding/Donations: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**7. Other Information**

Have you received funding from Shire of Corrigin in the last 2 years? \_\_\_\_\_

If yes, how much and what for? \_\_\_\_\_  
\_\_\_\_\_

## 8. Declaration

I understand and acknowledge:

- Where financial assistance is approved by Council for projects that are dependent upon funding from an outside source, eg: Department of Local Government, Sport, Recreation and Attractions; Lotterywest etc, and that funding application is unsuccessful, then the funds may be withdrawn and made available to other community groups or organisations.
- Where funding from an outside source is approved, Council financial assistance (as approved) shall be paid to the applicant, on receipt of and up to the value of paid invoices, statements or receipts.
- Where approved funding is not acquitted by **31 May 2023** the funding is considered as not required and the organisation will have to re-apply in the next funding year.
- Where requests for financial assistance are received outside the deadline of **1 April 2022** for receipt of applications they shall not be accepted or considered, and the applicants will be advised accordingly.
- Projects that are able to demonstrate benefits to the wider community will be preferred. Those projects that can demonstrate contributions from the community or community groups will be preferred.
- Projects requesting funding for salary costs, administration support and recurring expenditure are ineligible for support and won't be considered.
- Council's decision is final and applicants may not request an appeal.
- Applicants are permitted to only apply successfully for one round in each financial year.

Signed by Contact:

Name of Contact:

Date:

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## 9. Checklist

- Quotations/Costings (Any projects over \$5,000 must include 2 written quotes)
- Evidence of Other Grant and Donation approvals.
- A copy of the Group/Organisations current financial statements (Profit and Loss and if applicable Balance Sheet) and all current bank statement/s showing the balance of the account must be submitted with this application.