

# CCTV SUBSIDY PARTNERSHIP PROGRAM

## GUIDELINES



To support businesses and eligible properties in the Shire of Corrigin to install CCTV systems that enhance public safety, deter crime, and improve collaboration with WA Police through Cam-Map WA registration.

## OBJECTIVES

- Increase the number of CCTV systems overlooking public spaces within the Shire of Corrigin to enhance community safety and deter crime.
- Strengthen collaboration with WA Police by ensuring all subsidised systems are registered with Cam-Map WA and footage is accessible when required.
- Support local businesses and property owners to invest in security infrastructure that contributes to a safer and more resilient community.

## PROCESS

Applicants are encouraged to contact the Deputy Chief Executive Officer to confirm eligibility and discuss the CCTV Subsidy Program requirements.

Use the CCTV Subsidy Application Form available on the Shire of Corrigin website. Applications must include:

- A quote for the CCTV system you intend to install.
- Details of the proposed system (number of cameras, public-facing coverage)
- Confirmation of Cam-Map WA registration (or intention to register)

Submit the Application Form to [shire@corrigin.wa.gov.au](mailto:shire@corrigin.wa.gov.au)

Applications will be reviewed by the Shire Executive Team and referred to Council for approval. Priority will be given to projects that improve community safety, deter crime, and meet technical requirements.

Applicants will be notified within one week of the Ordinary Council Meeting.

Approved systems should be installed within 30 days of approval. At least one camera must face a public space, and the system must be registered with Cam-Map WA. All projects must be completed within the relevant financial year, by 31 May.

Submit a Reimbursement Form within 30 days of installation, including:

- Paid invoice
- Photos of installed cameras
- Proof of Cam-Map WA registration

Funding will be reimbursed once the Shire verifies compliance.

## Funding Round 2025/26

<b>Applications Open</b>	From August each year (after the annual budget is adopted)
<b>Applications Close</b>	April each year
<b>Notification of Outcome</b>	Within one week following the subsequent Council Meeting

Note: These dates ensure projects can be completed by 31 May within the financial year. Exceptions may be considered by the Shire on a case-by-case basis.

The Shire will review how the program is performing at the end of each financial year and may make changes to eligibility, technical requirements, or funding limits if needed

## WHO CAN APPLY?

Local businesses, community groups, and residents within the Shire of Corrigin, including property owners and tenants with written consent from the property owner.

## WHAT CAN I APPLY FOR?

Applicants may seek up to \$500 per application per annum. The program will run subject to budget availability, with 10 rebates allocated per financial year. Rebates are paid after installation is verified and all required documentation is provided.

### ELIGIBILITY

- Applicants must:
  - Be located within the Shire of Corrigin.
  - Have no outstanding debts to the Shire.
  - If a tenant, provide written consent from the property owner.
  - Install the CCTV system correctly and keep it in good working order.
  - Ensure at least one camera overlooks a public-facing area (e.g., verge, footpath, road, laneway).
  - Register the system with WA Police Cam-Map WA and provide footage upon request.

### INELIGIBLE ITEMS:

- Systems purchased more than 12 months prior to application.
- Routine maintenance, consumables, or ongoing monitoring fees.
- Properties outside the Shire of Corrigin (unless establishing substantial operations within the Shire).

Applicants cannot receive funding from another Shire grant program in the same year for the same project.

## HOW ARE APPLICATIONS ASSESSED?

Applications are reviewed by the Shire Executive and referred to Council for approval. Projects should align with the Shire's Council Plan and contribute to community priorities, such as:

Community Priority	Priority Action
<b>1.2 Safe, accessible and inviting public places and facilities</b>	1.2.2 Investigate opportunities / initiatives to collaborate with local businesses and community groups to enhance CCTV and lighting
<b>1.3 High standard of community and recreation activities and facilities</b>	1.3.6 Promote and deliver the Shire's Community Grant Scheme

Applicants must also demonstrate:

- Coverage of public facing area and contribution to community safety.
- Compliance with technical requirements and installation standards.
- Value for money and feasibility (licensed installer, clear scope, realistic timelines).
- Applicant history with the Shire (e.g. acquittals completed, no outstanding debts).

## MINIMUM TECHNICAL REQUIREMENTS

- Minimum camera resolution: 6 megapixel (or equivalent).
- Night-time capable (IR/night vision) and adequate lighting (e.g. sensor lights).
- Sufficient field of view to cover a public-facing area and capture usable evidence.
- Secure storage (DVR/NVR or cloud) retaining footage for at least 14 days.

## ACQUITTAL AND REIMBURSEMENT

- Submit a brief acquittal within 30 days of installation, including proof of expenditure and photos of the installed cameras.
- Rebate is paid to the applicant's nominated bank account upon successful verification.

Once the acquittal is successfully assessed, funding will be reimbursed. Failure to complete the acquittal process may disqualify the applicant from future funding.

## ACKNOWLEDGEMENT

Successful applicants should acknowledge the Shire's support (e.g. shopfront sticker, website or social media mention). The Shire logo can be provided upon request.