

<b>Checklist</b>		
<a href="#">Certified Application for a Building Permit (BA1)</a> or <a href="#">Uncertified Application for a Building Permit (BA2)</a> completed. Refer to Building Application Types on page 2 for more information.		<input type="checkbox"/>
Certificate of Design Compliance (CDC) from a private building surveyor if applying for a Certified Building Application (BA1)		<input type="checkbox"/>
Site Plan clearly indicating all existing structures and location of the proposed works (Checklist below)		<input type="checkbox"/>
Specifications specific to type of construction		<input type="checkbox"/>
Engineer's details, site inspection report & soil classification (undertaken by certified engineer)		<input type="checkbox"/>
<a href="#">Energy efficiency certification</a> and <a href="#">water efficiency rating</a> (if applicable)		<input type="checkbox"/>
Home indemnity insurance or owner builder authority from the Building Commission (if applicable)		<input type="checkbox"/>
Termite treatment details (if applicable)		
Bushfire Attack Level (BAL) assessment if in <a href="#">Bushfire Prone Area</a>		<input type="checkbox"/>
Planning Development Approval (DA) - comments confirming is not required or attach an approved Planning Development application (DA) from the Shire's Planning Department		<input type="checkbox"/>
Heath Department - comments confirming acceptance of the proposed development with regards to any health-related items from the Shire's Health Department ie the setback to onsite effluent disposal systems or potential upgrades to effluent disposal systems where applicable.		<input type="checkbox"/>
Engineering Department - Comments confirming acceptance of any/all stormwater management systems and vehicle crossovers where applicable from the Shire's Engineering Department.		<input type="checkbox"/>
<b>Ensure the application is signed and dated</b>		<input type="checkbox"/>

<b>Site Plan</b>			
Minimum scale of 1:200. Plans depict but not limited to:			
Lot boundaries	<input type="checkbox"/>	Position of any easements, (if applicable)	<input type="checkbox"/>
Site dimensions	<input type="checkbox"/>	Contours & finished floor levels	<input type="checkbox"/>
Proposed building & all existing structures	<input type="checkbox"/>	Vehicle crossover	<input type="checkbox"/>
Building or swimming pool/spa set back dimensions from lot boundaries	<input type="checkbox"/>	Proposed retaining walls - top & bottom wall height from natural ground level	<input type="checkbox"/>
Depicted location of pool/spa safety barrier	<input type="checkbox"/>	Location of effluent disposal system	<input type="checkbox"/>
Street name/s	<input type="checkbox"/>	e.g. septic tanks & leach drains if applicable.	
North point	<input type="checkbox"/>	Stormwater disposal system	<input type="checkbox"/>

<b>Floor Plan</b>			
Minimum scale of 1:50 or 1:100. <i>Habitable buildings only.</i> Plans depict but not limited to:			
Intended use of room/space	<input type="checkbox"/>	Roof line & drainage	<input type="checkbox"/>
Wall/window/door dimensions	<input type="checkbox"/>	Smoke alarms for habitable buildings	<input type="checkbox"/>

<b>Elevations</b>			
Minimum scale of 1:50 or 1:100. Plans depict external appearance and include:			
Window/door dimensions	<input type="checkbox"/>	Eave height	<input type="checkbox"/>
Roof pitch	<input type="checkbox"/>	Natural ground level	<input type="checkbox"/>
Ceiling height	<input type="checkbox"/>	Finished floor level	<input type="checkbox"/>
Swimming pool / spa shape	<input type="checkbox"/>		

<b>Sectional Elevations</b>			
Minimum scale of 1:50 or 1:100. Plans depict but not limited to:			
Footing/slab details	<input type="checkbox"/>	Eave height	<input type="checkbox"/>
Wall structure details	<input type="checkbox"/>	Roof structural details	<input type="checkbox"/>
Ceiling height	<input type="checkbox"/>	Structural Engineers Certification on plans	<input type="checkbox"/>
Swimming Pool/Spa - structural details	<input type="checkbox"/>		