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**1. DECLARATION OF OPENING**

The Chairperson Cr Lynette Baker opened the meeting at 3.00pm.

**2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

President	L Baker
	G E Downing
	G A Johnson
	M A Weguelin
	D B Bolt
	D L Hickey
	N B Talbot
Chief Executive Officer	J P Murphy
Deputy Chief Executive Officer	T L Dayman
Executive Support Officer	P A Davey

**3. PUBLIC QUESTION TIME**

There were no members of the public present.

**4. OBITUARIES**

It was advised that Joan Connelly, Eric Jenkyn, Glenn Miller and Leo Rutland had passed away since the last meeting.

**5. GUEST SPEAKERS**

There were no Guest Speakers.

**6. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**7. CONFIRMATION OF MINUTES**

**7.1. Minutes of the Ordinary Meeting of Council – 25 June 2013**

**(8193) Moved Crs – Hickey and Johnson**

***That the minutes of the Ordinary Meeting of Council held on Tuesday 25 June 2013 be confirmed as a true and correct record.***

***Carried 7/0***

**8. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the previous minutes.

**9. MINUTES OF COMMITTEES**

There were no minutes of committee meetings.

**10. MATTERS REQUIRING A COUNCIL DECISION**

**10.1. Finance and Administration Reports**

**10.1.1. COMMUNITY RESOURCE CENTRE**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 July 2013
Reporting Officer:	Heather Ives, Corrigin CRC Coordinator
Disclosure of Interest:	No interest to disclose
File Number:	CMS/005/03

**COMMENT**

**1. JUNE 2013 Advertising: (*Windmill Newspaper; CRC e'News; CRC Website; CRC Facebook*)**

- Corrigin Phonebook – Business Listing Renewals now due
- Corrigin MC License Training & Assessments
- Corrigin “Dining Divas” Ladies Event
- Corrigin “Nestbox Building for Native Wildlife” Workshop
- Corrigin Centenary “*Moments in Time*” Book Launch/Orders
- New CRC Staff Welcome for Natalie Jackson

**2. JUNE 2013 Room Bookings:**

Conference Room	5
Professional Office	3
Video Conference Room	0
Computer Training Room	0
Exam Supervisions	1

**JUNE 2013 Courses / Workshops / Information Seminars / Meetings:**

Corrigin Centenary Book Group Meeting	7 people
Corrigin Movie Club - “ <i>Hitchcock</i> ”	8 people
Aged Care Forum	29 people
Community First International – <i>Employment</i>	5 appointments
Advanced Personnel Management – <i>Employment</i>	2 appointments
Skill Hire – <i>Employment</i>	0 appointments
Forrest Personnel - <i>Employment</i>	0 appointments
Holyoake - <i>Counselling &amp; Support</i>	0 appointments
PlanFarm Workshop	18 people
ECU Exam Supervision	1 student
Rural Traffic Management Meeting	27 people
Indigenous Consultant Group Meeting	2 people

CRC General Business:

- 2013 Banners in the Terrace Competition  
*Printed Corrigin Banner received from Tudor House on 10/6/13.  
11/6/13 Corrigin Banner couriered to WALGA for display in St Georges Terrace & competition judging.*
- “CRC Trainees Day 2013” in Corrigin on 9<sup>th</sup> July 2013  
Registration Forms received for 12 x CRC Trainees
- CRC Trainee Day Agenda prepared and emailed to all participants & guest speakers.
- Training Sheets prepared for “Intro to Survey Monkey” session
- CRC Staffing  
Natalie Jackson commenced work at CRC on 19/06/2013 (3 days/week)
- Corrigin Centenary Photo Book Project:  
*Book Cover design finalised by group  
Group Photo taken of Working Group for inclusion in back of book*

3. CRC Partnerships:

- CRC’s “Pathways to Wave Rock - AUDIO TOUR”  
*Emily currently approaching local “identities” for involvement with project content*

4. Corrigin Tourism

- Rotary Park Tourist Information Display Shelter.  
*Connelly Images producing Sign based on design for Rotary Park.*
- New Glass Display Cabinet set-up and local Corrigin merchandise/produce sourced for display in CRC foyer.
- Kellie Bell Photography - *display of Corrigin scenic prints/canvases in CRC foyer after final completion of building works.*
- Received flat screen TV, for photographic slideshow in CRC Foyer of Corrigin historical images & local tourist attractions. *Awaiting TV installation*
- “Wheatbelt Native Orchids” new Brochure (Tourism & Shire Area Promotion).  
*Still awaiting photos & information from Robin Campbell & WA Orchid Society for inclusion in new brochure.*
- Corrigin Information on the Wheatbelt Tourism Website. *Updates emailed through to Central Wheatbelt Visitors Centre.*

5. CRC Equipment, Fixtures & Fittings:

- 32” wall mounted, flat screen TV - *Awaiting wall bracket & TV installation*
- Obtained quote for CRC Security Camera System from Merredin Telephone Service (Licensed Security Agent) – *for Shire budget consideration*
- Obtained costs for Ottoman seating options for foyer area – *Ikea / Staples*

6. CRC Information & Communication Technology:

*Australian Seniors Computer Clubs Assoc. (ASCCA) - Renewed 2013/2014 Membership*

7. CRC Marketing & Promotion:

- Awaiting delivery & installation of custom glass with frosted panels & CRC branded ‘wavy lines’ (for behind CRC front reception desk).
- Obtained quote for CRC branded floor mat for foyer area – *Splash Promotions*

8. CRC Professional Development & Training:



*Minutes for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 July 2013*

**10. CORRIGIN CRC Monthly Usage: June 2013**

**CUSTOMERS ACCESSING 'FEE FOR SERVICE' and SALES June 2013:**

COMPUTER ROOM	MTHLY	YTD from July 12	HIRE	MTHLY	YTD from July 12
Internet Use	57	624	Room Hire (payments)	4	55
Computer Use	5	53	Data Projector Hire	0	14
Wireless Hotspot	0	26	Laptop Hire	0	1
<b>SERVICES</b>			Folding Machine Hire	0	0
B&W Printing / Photocopies	41	433	Portable Projector Screen Hire	0	14
Colour Printing / Photocopies	3	114	Portable White Board Hire	0	0
Photo Printing	0	21	Portable Pin-Up Board Hire	0	0
Laminating	3	39	Engraver Hire	0	0
Faxing	6	109	NLIS Scanning Wand Hire	0	0
Binding	0	11	BBQ Trailer Hire	0	8
Secretarial Services	8	96	<b>SALES</b>		
Scanning	0	42	Phonebook Sales	30	78
Desktop Publishing	0	0	Birds of the W/belt Book Sales	0	3
CD / DVD Burning	0	4	Tin Horse Highway Book	0	1
Computer Training (one-on-one)	0	5	Corrigin Book Sales	0	1
Phone Calls	0	4	Shire Polo Shirt Sales	0	7
<b>FEES</b>			Eco Bags	0	10
Corrigin CRC 2013 Membership	0	6	Corrigin Post Card Sales	0	68
Corrigin Movie Club (payments)	4	82	Corrigin Wrapping Paper Sale	0	32
Training Course (payments)	0	29	2013 Corrigin Calendars (sold via CRC)	0	212
University Exam Invigation	0	0	<b>OTHER</b>		
IP Video Conferencing	0	0	Folding Machine	0	0
			Yearling Book Sales	0	1
<i>Monthly People through :</i>	<b>162</b>		Bulyee / Kweda Book Sale	0	0

**CUSTOMERS ACCESSING 'CORRIGIN CRC SERVICES' June 2013:**

SERVICE	MTHLY	YTD from July 12	SERVICE	MTHLY	YTD from July 12
Phonebook/Calendar - Enquires	21	70	Department of Veterans Affairs	0	2
Centrelink - Access Point	21	419	Courses & Education Enquires	10	103
Tourism	7	345	General Enquiries (Face to Face)	38	803
Conferences/Training/Meetings	98	992	Corrigin Toy Library	6	74
Broadband for Seniors Kiosk (BFS)	12	235	Government Info. Access Point	2	16
Medicare - Claim Booth	0	30	ATO	2	16
<i>Monthly People through :</i>	<b>317</b>		General Enquiries (Email/Phone)	98	1091
<b>TOTAL:</b>	<b>479</b>	<i>(paying Customers and Customer Services provided for June 2013)</i>			

**OFFICER'S RECOMMENDATION**

*That Council receives the Corrigin CRC Report.*

**COUNCIL RESOLUTION**

**(8194) Moved Crs – Weguelin and Hickey**

*That Council receives the Corrigin CRC Report.*

*Carried 7/0*



#### 10.1.2. ACCOUNTS FOR PAYMENT – JUNE 2013

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	04/07/2013
Reporting Officer:	Katherine Ward, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036

#### BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

#### COMMENT

The cheque and EFT payments that have been raised for the Council meeting and also during the month of June 2013 are attached.

After payment of the following cheque and EFT payments, the balance of creditors will be \$NIL.

#### STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

#### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2012 / 2013 Annual Budget.

#### VOTING REQUIREMENT

Simple Majority

#### OFFICER'S RECOMMENDATION

*That Council endorse Cheque's 19692 to 19699 and EFT payments in the Municipal Fund, totalling \$429,237.43, EFT payments in the Trust Fund totalling \$235.70, and EFT payments in the Licensing Account totalling \$47,483.50; Total payments for June \$476,956.53.*

#### COUNCIL RESOLUTION

**(8195) Moved Crs – Bolt and Talbot**

***That Council endorse Cheque's 19692 to 19699 and EFT payments in the Municipal Fund, totalling \$429,237.43, EFT payments in the Trust Fund totalling \$235.70, and EFT payments in the Licensing Account totalling \$47,483.50; Total payments for June \$476,956.53.***

***Carried 7/0***

**10.1.3. MONTHLY FINANCIAL REPORT – JUNE 2013**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	10 July 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM0036

**BACKGROUND**

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000 are included in the variance report.

**COMMENT**

A variance report is included with the monthly financial statements.

**STATUTORY ENVIRONMENT**

Local Government (Financial Management) Regulations 1996.

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

Monthly Statement of Financial Activity.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council adopts the Statement of Financial Activity for the month ending 30 June 2013, as presented, and note any material variances.*

**COUNCIL RESOLUTION**

**(8196) Moved Crs – Hickey and Bolt**

***That Council adopts the Statement of Financial Activity for the month ending 30 June 2013, as presented, and note any material variances.***

*Carried 7/0*

**OFFICER'S RECOMMENDATION**

*That Council closes the meeting to the public to consider the following items regarding the Chief Executive Officer Salary review.*

**COUNCIL RESOLUTION**

**(8197) Moved Crs – Downing and Johnson**

*That Council closes the meeting to the public to consider the following items regarding the Chief Executive Officer Salary review.*

**Carried 7/0**

**10.1.4. CHIEF EXECUTIVE OFFICER SALARY REVIEW**

Applicant: Shire of Corrigin
Location: Shire of Corrigin
Date: 9 July 2013
Reporting Officer: Julian Murphy, Chief Executive Officer
Disclosure of Interest: Financial Interest – matters affecting the employment of the CEO
File Number: MURP J

**REASON FOR CONFIDENTIALITY**

The Chief Executive Officer's Report is confidential in accordance with section 5.23(2)(a) of the Local Government Act because it deals with matters affecting an employee of Council. The Chief Executive Officer's Report has been provided to Council under separate cover.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council authorises a 2.6% increase in the Chief Executive Officer's base salary and superannuation benefit in accordance with the Salary and Allowances Tribunal determination on the remuneration of Local Government Chief Executive Officers of 27 June 2013.

**COUNCIL RESOLUTION**

**(8198) Moved Crs – Bolt and Johnson**

*That Council authorises a 2.6% increase in the Chief Executive Officer's base salary and superannuation benefit in accordance with the Salary and Allowances Tribunal determination on the remuneration of Local Government Chief Executive Officers of 27 June 2013.*

**Carried 7/0**

**OFFICER'S RECOMMENDATION**

*That Council reopens the meeting to the public.*

**COUNCIL RESOLUTION**

**(8199) Moved Crs – Hickey and Weguelin**

*That Council reopens the meeting to the public.*

**Carried 7/0**

Miss Dayman and Mrs Davey left the meeting at 3.23pm

*Minutes for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 July 2013*

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*Cr Hickey left the meeting at 3.25pm.*

*Cr Hickey, Miss Dayman and Mrs Davey returned to the meeting at 3.25pm.*

#### **10.1.5. AUTHORISED PERSONS**

Applicant: Shire of Corrigin Location: Shire of Corrigin Date: 24 June 2013 Reporting Officer: Taryn Dayman, Deputy Chief Executive Officer Disclosure of Interest: No interest to disclose File Number:
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#### **BACKGROUND**

Council is required to appoint authorised persons to enforce the provisions of various laws and regulations.

#### **COMMENT**

The last review and appointment was conducted by Council in September 2010. There has been a number of staff changes that have occurred since this time as well as the introduction of the Cat Act 2011. As a result new appointments are required.

#### **STATUTORY ENVIRONMENT**

Local Government Act (Miscellaneous Provisions) 1960, Part XX (Ranger/Pound Keeper);  
Local Government Act 1995, Part 3 – Executive Functions of Local Government and Part 9  
Miscellaneous Provisions;  
Caravan and Camping Grounds Act 1995;  
Dog Act 1976 and Regulations;  
Cat Act 2011;  
Bush Fires Act 1954 and Regulations;  
Litter Act 1979 and Regulations;  
Control of Vehicles (Off Road Areas) Act 1978 and Regulations;  
Shire of Corrigin Local Laws

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

The cost of advertising in the Government Gazette

#### **STRATEGIC IMPLICATIONS**

Corporate Business Plan - Environmental Development – Goal Eight – Provide Ranger services including animal control and bushfire control.

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

*That Council Appoints the following persons:*

*Julian Murphy;  
Taryn Dayman;  
Greg Tomlinson;  
Lauren Bosch;  
Frank Dickinson;*

*Minutes for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 July 2013*

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*Craig Fulwood;  
Alan Johns;  
Peter Kirkwood;  
Ben Hewett;  
Terry Barron;  
Barrie Schulze;  
Neil Roebuck;  
Alan Jones;  
David Pratt;  
John Reynolds;  
Wendy McMiles;  
Raymond Vernon;  
Damon Johns;  
Neil Lavers;  
Vince Gallinagh;  
Vernon Jetta;  
And  
George Ward;*

*as authorised persons in accordance with the following acts;*

*Local Government Act (Miscellaneous Provisions) 1960, Part XX (Ranger/Pound Keeper);  
Local Government Act 1995, Part 3 – Executive Functions of Local Government and Part 9  
Miscellaneous Provisions;  
Caravan and Camping Grounds Act 1995;  
Dog Act 1976 and Regulations;  
Cat Act 2011;  
Bush Fires Act 1954 and Regulations;  
Litter Act 1979 and Regulations;  
Control of Vehicles (Off Road Areas) Act 1978 and Regulations;  
Shire of Corrigin Local Laws; and*

*Appoints the following persons as registration officers in accordance with the Dog Act 1976, Cat Act  
2011 and Regulations;*

*Julian Murphy;  
Taryn Dayman;  
Heather Talbot;  
Anita Stone;  
Shannon Aldworth;  
Karen Wilkinson;  
Tanya Ludlow;  
Katherine Ward;  
Pippa Davey;  
Natalie Jackson*

*All previous authorizations are hereby cancelled*

**COUNCIL RESOLUTION**

**(8200) Moved Crs – Johnson and Hickey**

***That Council Appoints the following persons:***

***Julian Murphy;***

**Taryn Dayman;**  
**Greg Tomlinson;**  
**Lauren Bosch;**  
**Frank Dickinson;**  
**Craig Fulwood;**  
**Alan Johns;**  
**Peter Kirkwood;**  
**Ben Hewett;**  
**Terry Barron;**  
**Barrie Schulze;**  
**Neil Roebuck;**  
**Alan Jones;**  
**David Pratt;**  
**John Reynolds;**  
**Wendy McMiles;**  
**Raymond Vernon;**  
**Damon Johns;**  
**Neil Lavers;**  
**Vince Gallinagh;**  
**Vernon Jetta;**  
**And**  
**George Ward;**

***as authorised persons in accordance with the following acts;***

***Local Government Act (Miscellaneous Provisions) 1960, Part XX (Ranger/Pound Keeper);***  
***Local Government Act 1995, Part 3 – Executive Functions of Local Government and Part 9***  
***Miscellaneous Provisions;***  
***Caravan and Camping Grounds Act 1995;***  
***Dog Act 1976 and Regulations;***  
***Cat Act 2011;***  
***Bush Fires Act 1954 and Regulations;***  
***Litter Act 1979 and Regulations;***  
***Control of Vehicles (Off Road Areas) Act 1978 and Regulations;***  
***Shire of Corrigin Local Laws; and***

***Appoints the following persons as registration officers in accordance with the Dog Act 1976, Cat***  
***Act 2011 and Regulations;***

***Julian Murphy;***  
***Taryn Dayman;***  
***Heather Talbot;***  
***Anita Stone;***  
***Shannon Aldworth;***  
***Karen Wilkinson;***  
***Tanya Ludlow;***  
***Katherine Ward;***  
***Pippa Davey;***  
***Natalie Jackson***

***All previous authorizations are hereby cancelled***

***Carried 7/0***

**10.1.6. AUGUST 2013 COUNCIL MEETING – CHANGE OF DATE**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	9 July 2013
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV0024

**BACKGROUND**

The CEO has received a request to change the date of the 20 August 2013 Ordinary Council Meeting to allow for attendance by all elected members.

The meeting date clashes with other commitments of Councillors.

**COMMENT**

The August Council meeting could be postponed by a week or moved to an alternative day in the same week. Thursday 22 August 2013 is a suitable alternative to the scheduled date.

**STATUTORY ENVIRONMENT**

Local Government Act 1995

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no significant financial implications in relation to this item.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council reschedules the August Ordinary Council Meeting to Thursday 22 August 2013 to allow for the attendance of all elected members.*

*The motion lapsed for want of a mover.*



#### **10.1.7. WALGA – ANNUAL GENERAL MEETING**

Applicant: Shire of Corrigin Location: Shire of Corrigin Date: 10 July 2013 Reporting Officer: Julian Murphy, Chief Executive Officer Disclosure of Interest: No interest to disclose File Number: GR0022
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#### **BACKGROUND**

The WA Local Government Association (WALGA) Annual General Meeting will be held on 7 August 2013 at the Perth Convention and Exhibition Centre. Council is required to nominate two voting delegates for the meeting.

A copy of the Minutes of the 2013 WALGA AGM is provided as a separate attachment.

#### **COMMENT**

To assist Council's voting delegates it is recommended that Council review the AGM Meeting Agenda and provide an agreed position on matters to be considered at the meeting.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

#### **POLICY IMPLICATIONS**

Council does not have a policy in relation to this item.

#### **FINANCIAL IMPLICATIONS**

There are no direct financial implications in relation to this item

#### **STRATEGIC IMPLICATIONS**

There are no direct strategic implications in relation to this item

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

*That Council reviews the 2013 WA local Government Association Annual General Meeting Agenda.*

#### **COUNCIL RESOLUTION**

**(8201) Moved Crs – Downing and Johnson**

***That Council reviews the 2013 WA local Government Association Annual General Meeting Agenda.***

***Carried 7/0***

*Mr Murphy left the meeting 3.33pm and returned at 3.34pm.*

#### **10.1.8. LOCAL RECOVERY COORDINATOR**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	10 July 2013
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	

#### **BACKGROUND**

The Shire of Corrigin is currently reviewing its Emergency Management and Recovery Arrangements. The Local Emergency Management and Recovery Arrangements have been considered and endorsed by the Local Emergency Management Committee.

As part of the Local Recovery Arrangements the Shire of Corrigin is responsible for appointing a Local Recovery Coordinator.

The Local Recovery Coordinator has the following responsibilities:

- in liaison with the Hazard Management Agency, Local Emergency Coordinator and other responsible agencies determine the need to activate the Local Recovery Plan and convene the Local Recovery Committee
- assess the recovery requirements for each event and ensure that appropriate strategies are put in place;
- facilitate the acquisition and appropriate application of material, staff and financial resources necessary to ensure an effective recovery response;
- contribute to the resolution of community and political problems which emerge during the recovery process;
- ensure maximum community involvement in the recovery process;
- ensure that both the immediate and long-term individual and community needs are met in the recovery process;
- coordinate the local recovery activities in accordance with the plans, strategies and policies determined with the Local Recovery Committee;
- monitor the progress of recovery and provide periodic reports to the Local Recovery Committee
- Arrange for the conduct of a debriefing of all participating agencies and organisations as soon as possible after stand down and submission of post operations report.
- Liaise with the State Recovery Coordinator on issues where State level support is required or where there are problems with local services
- Ensure that regular reports are made to the State Recovery Committee on the progress of recovery
- Arrange for the conduct of a debriefing of all participating agencies and organisations as soon as possible after stand down

#### **Tasks**

- Execution of the above responsibilities may result in the following tasks being undertaken:
- organise and manage the resources, staff and systems necessary for the immediate and long term recovery;
- advocate on behalf of the affected community with government departments, voluntary agencies, local government, the wider community, businesses and other organisations involved in the recovery process;

- liaise, consult and, where necessary, coordinate or direct voluntary agencies, community groups, local government departments in order to achieve the most effective and appropriate recovery;
- provide information to the government, bureaucracy, community and media;
- mediate where conflicts occur during the relief and recovery process;
- develop a close and positive working relationship with the key individuals and groups in the affected community; and
- be partially distanced from the immediacy of the event and consider the overall recovery process in establishing priorities and anticipating future requirements.

**COMMENT**

The Shire President currently is Chair of the Local Emergency Management Committee and as such would likely have a role on the Local Recovery Committee in that capacity.

It is important for the Recovery Coordinator to have an understanding of the Shire of Corrigin Local Emergency Management Arrangements but still be partially distanced from the overall recovery process.

It is recommended that Council appoint an elected member other than the Shire President to the position.

**STATUTORY ENVIRONMENT**

Local Government Act 1995

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no significant financial implications in relation to this item.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council appoints Cr Mike Weguelin to the position of Local Recovery Coordinator for the Shire of Corrigin.*

**COUNCIL RESOLUTION**

**(8202) Moved Crs – Downing and Johnson**

***That Council appoints Cr Mike Weguelin to the position of Local Recovery Coordinator for the Shire of Corrigin.***

***Carried 7/0***

## **10.2. Health, Building and Planning Reports**

### **10.2.1. ENVIRONMENTAL HEALTH UPDATE**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	10 July 2013
Reporting Officer:	Environmental Health Officer, Lauren Bosch
Disclosure of Interest:	No interest to disclose
File Number:	Various

#### **BACKGROUND**

The purpose of this report is to update Council on the work that Council's Environmental Health Officer, Lauren Bosch, is currently doing for the Shire and within the community of Corrigin.

#### **COMMENT**

##### **Annual Inspections, Fees, Reports, Registrations and License Renewals**

The following are required annually:

- Lodging houses – inspection and licence renewal
- Food premises – annual fee charges and inspections.
- Food Act reporting - annual report required for Department of Health
- Corrigin Transfer Station and Landfill – annual inspection, fee payment to DEC and report to DEC
- Waste disposal – Waste census data collection and submission to Waste Authority
- Caravan Parks – inspection

The abovementioned tasks are partially complete. They will all be finalized by the end of August.

##### **Environmental Health and Building Regional Group Meeting**

Corrigin is hosting the next Environmental Health and Building Regional Group meeting on 26 July 2013. A range of speakers have been organized to attend and present on different topics to an audience of EHO's and building surveyors from the region.

Council's Environmental Health Officer is giving a combined presentation with Merredin's Environmental Health Officer at the meeting.

#### **STATUTORY ENVIRONMENT**

Health Act 1911

Food Act 2008

Environmental Protection Act 1986

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no significant financial implications in relation to this item.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council receives the Environmental Health Officer's Report.*

**COUNCIL RESOLUTION**

**(8203) Moved Crs – Bolt and Weguelin**

***That Council receives the Environmental Health Officer's Report.***

***Carried 7/0***

*Cr Weguelin left the meeting at 4.09pm and returned at 4.09pm.*

*L Bosch entered the meeting at 4.10pm.*

### **10.3. Works and General Purpose Reports**

#### **10.3.1. CORRIGIN WASTE WATER REUSE SCHEME – RECYCLED WATER SUPPLY AGREEMENT**

Applicant:	Water Corporation
Location:	Corrigin
Date:	19 June 2013
Reporting Officer:	Environmental Health Officer, Lauren Bosch
Disclosure of Interest:	No interest to disclose
File Number:	WS005

#### **BACKGROUND**

For many years the Shire of Corrigin and the Water Corporation have worked together in providing the town site of Corrigin with recycled waste water for use on the town's green spaces. This scheme is mutually beneficial in that it provides an end point use for the waste water which the Water Corporation processes and a reliable, inexpensive water source for the Council to use on the town's ovals and parks to keep them alive and green.

In the past there has been a Memorandum of Understanding (MOU) between Water Corporation and the Shire of Corrigin for the use of treated waste water. The last MOU expired in January last year (2012), so it is prudent to have another agreement put in place as soon as possible.

There has been over a year between the last MOU and the Recycled Water Supply Agreement prepared for execution by Council today, mainly due to the significant change in guidelines made by the Department of Health Western Australia (DOHWA) in August 2011. This is when the Guidelines for the Non-Potable Uses of Recycled Water in Western Australia came into effect. This affects all waste water reuse schemes in Western Australia, as all are to comply with the guidelines by August 2016, a five year period.

The effect that these guidelines have on Corrigin's reuse scheme is that the water the Shire delivers to the parks and ovals (end point) must undergo a disinfection process and the disinfected water stored in compliance with the guidelines.

#### **COMMENT**

Since October 2012, Council's Environmental Health Officer has kept up contact with the Water Corporation's Waste Water branch in order to gain assistance from the Corporation to meet these new DOHWA guidelines.

An electro-chlorinator, owned and installed by the Water Corporation was being considered for Corrigin's reuse scheme by 2013. The Water Corporation has now secured the funding to purchase and install the unit and as a result, the Recycled Water Supply Agreement with Water Corporation which includes the details surrounding the provision and operation of the electro-chlorinator can be considered and executed by Council.

Council's EHO and CEO have already reviewed two drafts of the agreement so far this year, and met with the Water Corporation in discussions over the document. Final changes as discussed with the Water Corporation representatives have been made, and the final Recycled Water Supply Agreement, authored by the Water Corporation is ready for execution by Council today.

**STATUTORY ENVIRONMENT**

Health Act 1911

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no significant financial implications in relation to this item.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council:*

- 1. Enters into an agreement with the Water Corporation for the provision of recycled water to the Shire of Corrigin; and*
- 2. Authorises the President and Chief Executive Officer to affix the common seal to the proposed Recycled Water Supply Agreement.*

**COUNCIL RESOLUTION**

**(8204) Moved Crs – Weguelin and Johnson**

*That Council:*

- 1. Enters into an agreement with the Water Corporation for the provision of recycled water to the Shire of Corrigin; and*
- 2. Authorises the President and Chief Executive Officer to affix the common seal to the proposed Recycled Water Supply Agreement.*

***Carried 7/0***

*L Bosch left the meeting at 4.18pm.*

### 10.3.2. PERMISSION TO COLLECT NATIVE SEEDS – GREENING AUSTRALIA

Applicant:	Greening Australia
Location:	Shire of Corrigin Reserves
Date:	10 July 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	EM0004

#### BACKGROUND

Council has received a request from Greening Australia to collect native seed from within reserves vested to the Shire of Corrigin.

#### COMMENT

All persons collecting native seed require the landowner's permission and must obtain an appropriate license in accordance with the Wildlife Conservation Act (1950). Greening Australia has not provided a list of plant species that they intends to collect however have advised that the seeds collected will be utilised in strategic re-vegetation projections throughout the region, and will directly benefit the community as a whole. Some seed may also be used for the purpose of research into best practice re-vegetation and development of tree cropping programs for the region.

#### STATUTORY ENVIRONMENT

Wildlife Conversation Act (1950)

#### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

#### STRATEGIC IMPLICATIONS

Corporate Business Plan - Environmental Development – Goal One – Provide natural resource management services

#### VOTING REQUIREMENT

Simple Majority

#### OFFICER'S RECOMMENDATION

That Council grants permission to Greening Australia to collect native seed from within reserves vested to the Shire of Corrigin the period ending July 2014 with the following conditions;

1. All persons collecting native seed are licensed according to the Wildlife Conservation Act (1950) and will abide by the conditions of this license;
2. *Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds;*
3. *All care will be taken to avoid the disturbance of fauna habitat;*
4. *All care will be taken to avoid any disturbance that may lead to soil degradation.*

#### COUNCIL RESOLUTION

**(8205) Moved Crs – Downing and Johnson**



***That Council grants permission to Greening Australia to collect native seed from within reserves vested to the Shire of Corrigin the period ending July 2014 with the following conditions;***

- 1. All persons collecting native seed are licensed according to the Wildlife Conservation Act (1950) and will abide by the conditions of this license;***
- 2. Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds;***
- 3. All care will be taken to avoid the disturbance of fauna habitat;***
- 4. All care will be taken to avoid any disturbance that may lead to soil degradation.***

***Carried 7/0***

**11. NOTICE OF MOTIONS**

There was no Notice of Motions.

**12. NOTICE OF MOTIONS FOR THE NEXT MEETING**

There was no Notice of Motion for the next meeting.

**13. CHIEF EXECUTIVE OFFICER'S REPORT**

The CEO spoke about the meeting between the Project Control Group and Site Architects.

**14. PRESIDENT'S REPORT**

The President advised that she and Mr Murphy had attended the Zone Meeting in Narrogin.

The President also advised she and Mr Murphy had attended the RoeROC meeting.

The President advised she had attended the Rotary change over lunch and accepted a \$16000 cheque, \$6000 to be put towards Rotary Park and \$10000 towards the chair lift for the pool.

The President spoke about meeting the new Minister for Local Government, Tony Simpson, with Mr Murphy.

The President advised that she attended a SBC meeting in Kondinin with Miss Dayman.

**15. COUNCILLORS' REPORTS**

There were no Councillors' reports.

**16. URGENT BUSINESS**

Cr Hickey requested leave of absence for the August Council Meeting.

**(8206) Moved Crs – Bolt and Talbot**

***That Council grants Cr Hickey leave of absence for the August 2013 Council Meeting.***

***Carried 7/0***

**17. INFORMATION BULLETIN**

There were no matters arising from the information bulletin

**18. WALGA AND CENTRAL ZONE MOTIONS**

There were no WALGA or Central Country Zone Matters.

**19. MEETING CLOSURE**

There being no further business to discuss, the President thanked everyone for their attendance and closed the meeting at 4.54pm