

# SHIRE OF CORRIGIN AGENDA



18 July 2017

## ORDINARY COUNCIL MEETING

Agenda for the Ordinary Council Meeting to be held on Tuesday 18 July 2017 commencing at 3.00pm in the Council Chambers.

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## Notice of Meeting

*The next Ordinary Meeting of Council for the Shire of Corrigin will be held on Tuesday 18 July 2017 at the Council Chambers 9 Lynch Street Corrigin commencing at 3.00pm.*

A handwritten signature in blue ink, appearing to read 'Rob Paull', with a stylized flourish at the end.

*Rob Paull – Chief Executive Officer*

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## Order of Business

Ordinary Council Meeting to be held on Tuesday 18 July 2017

<b>11:30 am</b>	<i>Councillor/Shire Photographs</i>
<b>12.30 pm</b>	<i>Lunch</i>
<b>1.00 pm</b>	<i>Discussion Period</i>
<b>2.30 pm</b>	<i>Afternoon Tea</i>
<b>3.00 pm</b>	<i>Council Meeting</i>
<b>5.00 pm</b>	<i>Nibbles</i>

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**1. DECLARATION OF OPENING**

**2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE**

Shire President

Deputy Shire President

Cr. L Baker

Cr. D L Hickey

Cr. T J Pridham

Cr. J A Mason

Cr. S G Hardingham

Cr. B D Praetz

Cr. M B Dickinson

Chief Executive Officer

Deputy Chief Executive Officer

Governance Officer - Records

Manager Finance

R L Paull

T L Dayman

H M Auld

D C Ospina Godoy

**APOLOGIES**

**LEAVE OF ABSENCE**

**3. PUBLIC QUESTION TIME**

**4. MEMORIALS**

It was advised that Mrs Barbara Lockyer and Mrs Carole Priest had passed away since the last meeting.

**5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**6. DECLARATIONS OF INTEREST**

**7. CONFIRMATION AND RECEIPT OF MINUTES**

**7.1. PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES (ATTACHMENT 7.1)**

Minutes of the Ordinary Meeting of Council held on Tuesday 20 June 2017 at the Shire of Corrigin Chambers, Corrigin (Attachment 7.1).

**OFFICER'S RECOMMENDATION**

*That the Minutes of the Ordinary Meeting of Council held on Tuesday 20 June 2017 (Attachment 7.1) be confirmed as a true and correct record.*

**7.2. COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES**

**7.2.1. MINUTES WALGA STATE COUNCIL MEETING – 5 JULY 2017 (ATTACHMENT 7.2.1)**

Minutes of the Western Australian Local Government Association State Council meeting held at WALGA, 170 Railway Parade, West Leederville on Wednesday 5 July 2017 (Attachment 7.2.1).



**OFFICER'S RECOMMENDATION**

*Minutes of the Western Australian Local Government Association State Council meeting held at WALGA, 170 Railway Parade, West Leederville on Wednesday 5 July 2017 (Attachment 7.2.1) be received.*

**7.2.2. MINUTES OF THE CENTRAL COUNTRY ZONE MEETING (ATTACHMENT 7.2.2)**

*Minutes of the Central Country Zone meeting held on Friday 23 June 2017 at the Pingelly Golf Club, Pingelly (Attachment 7.2.2).*

**OFFICER'S RECOMMENDATION**

*That the minutes of the Central Country Zone meeting held on Friday 23 June 2017 at the Pingelly Golf Club, Pingelly and as provided in (Attachment 7.2.2) be received.*

**7.2.3. MINUTES OF THE EASTERN WHEATBELT PRIMARY CARE PROJECT WHEATBELT GENERAL PRACTICE BUSINESS SUPPORT SERVICE SHIRE GOVERNANCE COMMITTEE (EWPCP WGPBSS SHIRE GOVERNANCE COMMITTEE) (ATTACHMENT 7.2.3).**

*The minutes of the EWPCP WGPBSS Shire Governance Committee Meeting held at the Shire of Narembeen Council Chambers, Narembeen on Thursday 22 June 2017 (Attachment 7.2.3)*

**OFFICER'S RECOMMENDATION**

*That the minutes of the EWPCP WGPBSS Shire Governance Committee held at the Shire of Narembeen Council Chambers, Narembeen on Thursday 22 June 2017 (Attachment 7.2.3) be received .*

**7.2.4 ROEROC COUNCIL MEETING (ATTACHMENT 7.2.4)**

*The minutes of the RoeRoc Council Meeting held at the Shire of Narembeen Council Chambers, 1 Longhurst Street, Narembeen on Thursday 22 June 2017 (Attachment 7.2.4)*

**OFFICER'S RECOMMENDATION**

*That the minutes of the RoeRoc Council Meeting held at the Shire of Narembeen Council Chambers, 1 Longhurst Street, Narembeen on Thursday 22 June 2017 (Attachment 7.2.4) be received.*

**Matters Arising**

**7.2.4.1 AGENDA ITEM 7.4 – Roe Regional Environmental Health Services Scheme – Renewal of the MOU**

**ROEROC COUNCIL RESOLUTION**

*That the Roe Regional Environmental Health Services Scheme MOU be extended subject to the removal of Bruce Rock from the Cost Schedule.*

**OFFICER'S RECOMMENDATION**

*That Council:*

- 1. Agree to extend the Roe Regional Environmental Health Services Scheme Memorandum of Understanding (MOU) subject to the removal of Bruce Rock from the Cost Schedule.*
- 2. That the Chief Executive Officer be authorised to prepare and sign the necessary documentation on behalf of the Shire to undertake the extension of the Roe Regional Environmental Health Services Scheme MOU as provide for in 1. above.*

**7.2.4.2 AGENDA ITEM: 7.6 – Eastern Wheatbelt Primary Care Project Wheatbelt General Practice Business Support Service Shire Governance Committee (EWPCP WGPBSS Shire Governance Committee) – Continuation of Committee**

**ROEROC COUNCIL RESOLUTION**

1. *Discontinue the EWPCP WGPBSS Shire Governance Committee and each Shire to individually plan for future changes in GP servicing.*
2. *End the collective EWPCP WGPBSS Shire Governance Committee fund and return the balances held to each Shire on the basis of overall contribution minus drawdown. Any shortfall in the balances to be shared equally between Shire contributors. This will take place once the term deposits have matured.*
3. *Amend the existing Roe Health MOU to include greater health services as a standing agenda item in addition to the existing Environmental Health provisions, and invite key stakeholders to provide input and advice at these meetings, such as Rural Health West.*
4. *Continue to hold individual Shire membership of Rural Health West (approximately \$100pa).*
5. *Invite RHW and Lake Grace Shire to participate in the RoeROC Agenda discussions.*

*In addition, each individual Shire would consider:*

1. *Placing all funds returned from EWPCP WGPBSS Shire Governance Committee in a new Shire Reserve Fund for the purpose of “Medical Services Support” and that Council give consideration in the 2017/2018 budget of a continued allocation to the fund to assist with future proofing the provision of medical services (current allocation \$15,000).*

*The group provided acknowledgement and thanks to Rural Health West for their valued assistance to this project.*

**OFFICER’S RECOMMENDATION**

*That Council:*

1. *Discontinue the Eastern Wheatbelt Primary Care Project Wheatbelt General Practice Business Support Service Shire (EWPCP WGPBSS) Shire Governance Committee noting that and each Shire will individually plan for future changes in General Practitioner servicing.*
2. *End the collective EWPCP WGPBSS Shire Governance Committee fund and return the balances held to each Shire on the basis of overall contribution minus drawdown. Any shortfall in the balances to be shared equally between Shire contributors. This will take place once the term deposits have matured.*
3. *Amend the existing Roe Health Memorandum of Understanding (MOU) to include greater health services as a standing agenda item in addition to the existing Environmental Health provisions, and invite key stakeholders to provide input and advice at these meetings, such as Rural Health West.*
4. *Continue to hold individual Shire membership of Rural Health West(RHW) (approximately \$100pa).*
5. *Invite RHW and Lake Grace Shire to participate in the RoeROC Agenda discussions.*
6. *Notes that in addition, each individual Shire would consider:*
  - *Placing all funds returned from EWPCP WGPBSS Shire Governance Committee in a new Shire Reserve Fund for the purpose of “Medical Services Support” and that Council give consideration in their 2017/2018 budget of a continued allocation to the fund to assist with future proofing the provision of medical services (current allocation \$15,000).*
7. *Write to RHW acknowledging and thanking them for their valued assistance to this project.*

**7.2.4. MINUTES OF THE SHIRE OF CORRIGIN WORKS AND GENERAL PURPOSE COMMITTEE - (TO BE PRESENTED TO COUNCIL)**

Minutes of the Corrigin Works and General Purpose Committee held on Friday 15 July 2017 at the Shire of Corrigin Chambers, Corrigin – to be presented to Council.

**OFFICER'S RECOMMENDATION**

*Minutes of the Corrigin Works and General Purpose Committee held on Friday 15 July 2017 at the Shire of Corrigin Chambers, Corrigin (to be presented to Council) be received (Council to be advised of any matters arising).*

## 8. MATTERS REQUIRING A COUNCIL DECISION

### 8.1. CORPORATE & COMMUNITY SERVICES REPORTS

#### 8.1.1. CORRIGIN COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	18 July 2017
Reporting Officer:	Heather Ives, Coordinator, Community Services
Disclosure of Interest:	No interest to disclose
File Number:	CS 0008
Attachment Reference:	Nil

#### GRANT FUNDING

- Grants for Women Program 'Farming, Files and Fine Food' – Farm Office Efficiencies Workshop  
*APPROVED \$4060 excluding GST.*

#### CORRIGIN CRC Monthly Usage – June 2017:

CUSTOMER ACCESSING 'FEE FOR SERVICE' and SALES					
SERVICES / FEES	MTHLY	YTD FROM JULY 16	SALES	MTHLY	YTD FROM JULY 16
Internet Use / Computer Use	47	552	Phonebook Sales	12	235
Photocopying / Printing / Faxing	38	491	Moments In Time Books	1	7
Laminating / Binding / Folding	8	68	Book Sales	0	2
Sec. Services / Scans / CD Burning	8	85	Wrapping Paper / Postcard Sales	1	7
Room Hire	7	109	Polo Shirt / Eco Bag Sales	0	10
Equipment Hire	2	30	Phone calls	0	105
Training / Course Fees	2	47	Sale of Assets	0	0
Resource Centre Membership Fees	0	12	Comedy Show – Ticket Sales	0	0
Exam Supervision	1	1			
Movie Club Fees	6	66			
Total:	119		Total:	14	
Monthly People through:		133			
CUSTOMER ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICES	MTHLY	YTD FROM JULY 16	SERVICE	MTHLY	YTD FROM JULY 16
Phonebook Enquiries	34	124	Conf. / Vid Conf. / Training / Westlink	64	1105
Tourism	12	309	Exams	7	70
VET Affairs	0	3	Broadband for Seniors / Webinars	6	82
ATO	4	4	General Enquires (Face/Email/Website)	162	2022
Government Access Point	6	65	Corrigin Toy Library	9	84
Community Information	13	423	TR Homes (Referrals)	0	2
Total:	69		Total:	248	
Monthly People through:		317			
<b>TOTAL FOR THE MONTH OF JUNE:</b>		<b>450</b>			

COMMUNITY ECONOMIC / BUSINESS and SOCIAL DEVELOPMENT BOOKINGS			
DESCRIPTION	NO'S	ROOM	GOVT. HOT OFFICE BOOKING (HO), COMMERCIAL BOOKING

*Agenda for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 18 July 2017*

Dog Behaviour – Shire Staff Training	14	Conference Room	N/A
Skill Hire – Employment	6	Professional Office	Commercial Booking
Forest Personnel – Employment	2	Professional Office	Commercial Booking
Movie Club – June	8	Conference Room	N/A
Holyoake – Drug & Alcohol Counselling	17	Professional Office	Commercial Booking
Roe Tourism – Meeting	13	Conference Room	N/A
Holyoake – Stakeholder Meeting	7	Conference Room	Commercial Booking
Justice Department - Meeting	3	Professional Office	Commercial Booking
Forest Personnel – Employment	2	Professional Office	Commercial Booking
Holyoake – Drug & Alcohol Counselling	17	Professional Office	Commercial Booking

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591	534	530	585	626	553	7285
2016-17	620	588	675	618	455	366	513	388	595	336	540	450	

## **STATUTORY ENVIRONMENT**

Local Government Act 1995

## **POLICY IMPLICATIONS**

None known

## **FINANCIAL IMPLICATIONS**

None known

## **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2017-2027:

### **Focus area: Various**

### **Goal: Various**

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## **STRATEGIC THEMES**

### **Various**

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

## **VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council receives the Corrigin Community Resource Centre Report.*

### **8.1.2. ACCOUNTS FOR PAYMENT – JUNE 2017**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	18 July 2017
Reporting Officer:	Tanya Ludlow, Finance Officer - Creditors
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	8.1.2

#### **SUMMARY**

That Council is provided with a list of all financial dealings relating to all accounts for the previous month.

#### **BACKGROUND**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

#### **COMMENT**

The cheque, EFT and Direct Debit payments that have been raised for the Council meeting and also during the month of June 2017 are attached.

After payment of the following cheque EFT and Direct Debit payments, the balance of creditors will be \$1,041.02.

#### **Previous Accounts for Payment report**

To enable council to check that no sequential payments numbers have been missed from the previous accounts for payment reports and the report presented as attached, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal	Cheque	020200	020201
Municipal & Trust & Police Licensing	EFT	EFT11052	EFT11053
Trust	Cheque	003371	No Payments
Edna Stevenson	Cheque	000059	000060

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

#### **STATUTORY ENVIRONMENT**

Local Government (Financial Management) Regulations

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2016/2017 Annual Budget.

## **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2017-2027:

### **Objective: Leadership**

#### **Strong Governance and leadership**

#### **Outcome 4.1 A strategically focussed dynamic Council serving the community**

Strategic Community Plan link	Strategies
Outcome 4.1.1	Provide leadership, communication and active engagement with the community
Outcome 4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

## **5. STRATEGIC THEMES**

### **5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

## **VOTING REQUIREMENT**

Simple Majority

## **OFFICER'S RECOMMENDATION**

*That Council endorse the following payments for the month of June 2017;*

- 1. Cheques 020201 - 020217 payments in the Municipal fund totalling \$55,956.67;*
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$900,168.26;*
- 3. Direct Debit (DD) payments in the Municipal Fund totalling \$78,888.21;*
- 4. Payroll Journal (JNL) payments in the Municipal Fund totalling \$126,473.90;*
- 5. Electronic Funds Transfer (EFT) payments in the Trust Fund totalling \$3,409.07;*
- 6. Cheques 000060 - 000060 payments in the Edna Stevenson Trust Fund totalling \$2,200.00;*
- 7. Electronic Funds Transfer (EFT) payments in the Licensing Trust Account totalling \$621.95;*
- 8. Direct Debit (DD) payments in the Licensing Trust Account totalling \$47,494.90; and*
- 9. Total payments for June 2017 \$1,215,212.96.*



### **8.1.3 ACCOUNTS FOR PAYMENT – CREDIT CARDS**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	18 July 2017
Reporting Officer:	Catherine Ospina Godoy – Finance Manager
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	8.1.3

#### **SUMMARY**

This report provides Council with a list of all financial dealings relating the use of credit card payments for the period 29<sup>th</sup> Apr to 29<sup>th</sup> May 2017

#### **BACKGROUND**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

#### **COMMENT**

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin Corporate Credit Cards.

A monthly review of credit card use is independently assessed by the Finance Manager, to confirm that all expenditure has been occurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations. The review by the Finance Manager also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

#### **STATUTORY ENVIRONMENT**

*S6.4 Local Government Act 1995, Part 6 – Financial Management  
R34 Local Government (Financial Management) Regulations 1996*

#### **POLICY IMPLICATIONS**

Policy 2.15 – Corporate Credit Cards and;  
Policy 2.9 Purchasing Policy

#### **FINANCIAL IMPLICATIONS**

Financial implications and performance to budget are reported to Council on a monthly basis. In this regard, expenditure must be in accordance with the 2016/2017 Annual Budget.

## **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2017-2027:

### **Objective: Leadership**

#### **Strong Governance and leadership**

#### **Outcome 4.1 A strategically focussed dynamic Council serving the community**

Strategic Community Plan link	Strategies
Outcome 4.1.1	Provide leadership, communication and active engagement with the community
Outcome 4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

## **5. STRATEGIC THEMES**

### **5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

## **VOTING REQUIREMENT**

Simple Majority

## **OFFICER'S RECOMMENDATION**

*That Council in accordance with Attachment 8.1.3 endorse credit card payments made for the period 29<sup>th</sup> April 2017 to 29<sup>th</sup> May 2017 was \$ 27.00*

#### **8.1.4 MONTHLY FINANCIAL REPORT – JUNE 2017**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	18 July 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	Attachment 8.1.4 - Statement of Financial Activity

#### **SUMMARY**

For Council to review and accept the monthly Financial Report for the month ending 30 June 2017.

#### **BACKGROUND**

The *Local Government (Financial Management) Regulation 34* states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000) are included in the variance report.

#### **COMMENT**

A variance report is included with the monthly financial statements as **Attachment 8.1.4**.

#### **STATUTORY ENVIRONMENT**

*S6.4 Local Government Act 1995, Part 6 – Financial Management*

*R34 Local Government (Financial Management) Regulations 1996*

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

Monthly Statement of Financial Activity.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2017-2027:

#### **Objective: Leadership**

#### **Strong Governance and leadership**

#### **Outcome 4.1 A strategically focussed dynamic Council serving the community**

Strategic Community Plan link	Strategies
Outcome 4.1.1	Provide leadership, communication and active engagement with the community
Outcome 4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council accept the Statement of Financial Activity for the month ending 30 June 2017 included as Attachment 8.1.4 and as presented, along with notes of any material variances.*

**8.1.5 INTEGRATED PLANNING – ADOPTION OF UPDATED CORPORATE BUSINESS PLAN**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	12 July 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	CM 0049
Attachment Reference:	Attachment 8.1.5 Revised Corporate Business Plan

**SUMMARY**

The *Local Government (Administration) Regulations 1996* explain that the “Plan for the Future” referred to in section 5.56 of the *Local Government Act 1995* is made up of the 10 year Strategic Community Plan and a 4 year Corporate Business Plan, both of which must be adopted by absolute majority of council.

This item, following review, seeks council’s adoption of the Shire of Corrigin’s Corporate Business Plan 2017-2021

**BACKGROUND**

Under *Local Government (Administration) Regulations 1996* Regulation 19DA (3), a Corporate Business Plan for a district is to:

- a) set out, consistently with any relevant priorities in the Strategic Community Plan, a local government’s priorities for dealing with the objectives and aspirations of the community in the district; and
- b) govern a local government’s internal business planning by expressing a local government’s priorities by reference to operations that are within the capacity of the local government’s resources; and
- c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

In the preparation of the annual budget the local government is to have regard to the contents of the Plan for the Future to comply with Section 6.2(2) of the *Local Government Act 1995*.

The *Local Government (Administration) Regulations 1996* requires the Corporate Business Plan to be reviewed every 12 months, Council last reviewed its Corporate Business Plan in June 2016.

In June 2017, Council adopted its Strategic Community Plan, which sets out the vision for the Shire’s future and captures the community’s aspirations and values. The reviewed Corporate Business Plan 2017-2021 has been developed to address each strategy contained within the Strategic Community Plan.

**COMMENT**

The Strategic Community Plan as the overarching document in the integrated planning framework outlines the community’s long term vision and aspirations for the Shire whilst the Corporate Business Plan details how that vision will be achieved. The underlying objective of the Department of Local Government’s approach to integrated Planning and Reporting is to create a process of continuous improvement and review.

The review of the Corporate Business Plan has been developed in line with the objectives of the Strategic Community Plan (**Attachment 8.1.5**). The Corporate Business Plan has been developed with regard to available resources.

Council's Long Term Financial Plan, Asset Management Plan and Workforce Plan are currently under review. These plans will directly impact on the capabilities of the delivery of the Corporate Business Plan. As a result of reviewing the Long Term Financial Plan, Forecast Statement of Funding and Capital Program information within the plan are currently pending and will be updated on completion of the above mentioned informing strategies.

## **STATUTORY ENVIRONMENT**

### *Local Government Act 1995*

#### *"S5.56. Planning for the future*

- 1) A local government is to plan for the future of the district.*
- 2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district."*

### *Local Government (Administration) Regulations 1996*

#### *"S19DA. Corporate business plans, requirements for (Act s. 5.56)*

- 1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
- 2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.*
- 3) A corporate business plan for a district is to —*
  - a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
  - b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
  - c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*
- 4) A local government is to review the current corporate business plan for its district every year.*
- 5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.*
- 6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.*  
*\*Absolute majority required.*
- 7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan."*

**POLICY IMPLICATIONS**

The purpose of 'Plans for the Future' is that all plans are integrated. Therefore the Corporate Business Plan presented for adoption today is influenced by the Strategic Community Plan, and accordingly influence the long Term Financial Plan for the Shire.

**FINANCIAL IMPLICATIONS**

There are no known financial implications as a result of this recommendation

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2017-2027:

**Objective: Leadership**

***Strong Governance and leadership***

**Outcome 4.1 A strategically focussed dynamic Council serving the community**

Strategic Community Plan link	Strategies
Outcome 4.1.1	Provide leadership, communication and active engagement with the community
Outcome 4.1.2	Undertake strategic planning and ensure legislative compliance

The matter before Council generally accords with desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017.

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION**

*That Council in accordance with s5.56 Local Government Act 1995 and s19DA Local Government (Administration) Regulations 1996, adopts the Shire of Corrigin's Corporate Business Plan 2017-2021 as provided at Attachment 8.1.5.*

## **8.2. GOVERNANCE AND COMPLIANCE REPORTS**

### **8.2.1. ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF JUNE 2017**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	18 July 2017
Reporting Officer:	Holly Auld, Governance Officer - Records
Disclosure of Interest:	No interest to disclose
File Number:	Various
Attachments:	Attachment 8.2.1 - Status Report

#### **SUMMARY**

To report back to Council actions performed under delegated authority from the period 1 June to 30 June 2017.

#### **BACKGROUND**

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for –

- Development Approvals issued
- Building Permits issued
- Health Approvals issued
- One off delegations to the Chief Executive Officer
- Affixing of Common Seal

#### **COMMENT**

The following tables outline the actions performed within the organisation relative to delegated authority from the period 1 June to 30 June 2017 and are submitted to Council for information.

#### ***Bushfire***

No delegated decisions were undertaken by Shire pursuant to bushfire matters from the period 1 June to 30 June 2017.

#### ***Caravan parks and camp grounds***

No delegated decisions were undertaken by Shire pursuant to caravan parks and camping grounds matters from the period 1 June to 30 June 2017.

#### ***Common Seal***

<b><i>Date of decision</i></b>	<b><i>Decision Ref.</i></b>	<b><i>Decision details</i></b>	<b><i>Applicant</i></b>	<b><i>Other affected person(s)</i></b>
30/06/2017	110/2017	Shire of Corrigin Local Planning Scheme No. 2 Amendment No. 4	Shire of Corrigin	N/A
30/06/2017	110/2017	Shire of Corrigin Local Planning Scheme No. 2 Amendment No. 4	Shire of Corrigin	N/A
30/06/2017	110/2017	Shire of Corrigin Local Planning Scheme No. 2 Amendment No. 4	Shire of Corrigin	N/A



***Dangerous Goods Safety Act 2004***

No delegated decisions were undertaken by Shire pursuant to the Food Act 2008 from the period 1 June to 30 June 2017.

***Food Act 2008***

No delegated decisions were undertaken by Shire pursuant to the Food Act 2008 from the period 1 June to 30 June 2017.

***Hawkers, traders and stall holders***

<b><i>Date of decision</i></b>	<b><i>Decision Ref.</i></b>	<b><i>Decision details</i></b>	<b><i>Applicant</i></b>	<b><i>Other affected person(s)</i></b>
18/06/2017	N/A	Approval for Traders Permit	Nicole Larke	Corrigin Creative Arts Club members

***Liquor Laws***

No delegated decisions were undertaken by Shire pursuant to Liquor Control Act 1988 from the period 1 June to 30 June 2017.

***Lodging houses***

No delegated decisions were undertaken by Shire pursuant to lodging house matters from the period 1 June to 30 June 2017.

***Power to Defer, Grant Discounts, Waive or Write Off Debts Waive fees***

<b><i>Date of decision</i></b>	<b><i>Decision Ref.</i></b>	<b><i>Decision details</i></b>	<b><i>Applicant</i></b>	<b><i>Other affected person(s)</i></b>
30/06/2017	N/A	Writing off of small debts	Numerous	N/A

***Public Buildings***

No delegated decisions were undertaken by Shire pursuant to Health (Public Buildings) Regulations 1992 from the period 1 June to 30 June 2017.

***Septic Tank Approvals***

No delegated decisions were undertaken by Shire pursuant to Septic Tank Approvals from the period 1 June to 30 June 2017.

***Street Scape, Tree Planting, Pruning, Removal, Picking Flora***

<b><i>Date of decision</i></b>	<b><i>Decision Ref.</i></b>	<b><i>Decision details</i></b>	<b><i>Applicant</i></b>	<b><i>Other affected person(s)</i></b>
12/06/2017	N/A	Approval for flora removal and picking	Greening Australia	N/A

***Planning Approval***

<b><i>Date of decision</i></b>	<b><i>Decision Ref.</i></b>	<b><i>Decision details</i></b>	<b><i>Applicant</i></b>	<b><i>Other affected person(s)</i></b>
28/06/2017	N/A	Planning application approved for Telstra tower	Lee Walton (Telstra)	N/A

**Building Permits**

<b>Date of decision</b>	<b>Decision Ref.</b>	<b>Decision details</b>	<b>Applicant</b>	<b>Other affected person(s)</b>
16/06/2017	N/A	Approval for carport	Edward Rigg & Connie Philipps	N/A

**STATUTORY ENVIRONMENT**

*Building Act 2011*

*Bushfire Act 1954*

*Dangerous Goods Safety (Explosives) Regulations 2007*

*Health Act 1991 – S.107; Health Act 1911, Part VI*

*Health (Public Buildings) Regulations 1992*

*Liquor Control Act 1988*

*Local Government Act 1995 - Section 9.49A*

*Planning & Development Act 2005 – Part 10 Div. 2*

*Shire of Corrigin Planning Scheme No. 2 – Cl 8.8*

**POLICY IMPLICATIONS**

There are no known policies or policy implications relating to this Item.

**FINANCIAL IMPLICATIONS**

There are no known financial implications relating to this Item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Five: We want to strengthen our community's position for the future**

<b>Strategy</b>	<b>Outcome</b>
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

<b>Strategic Community Plan link</b>	<b>Strategies</b>
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

**COUNCIL MEETING STATUS REPORT**

The following Status Report below is for Council information only.

### SHIRE OF CORRIGIN STATUS REPORT AS AT 13 JULY 2017

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
8633 20/10/2015	The Chief Executive Officer to undertake an investigation that addresses the reinstatement of a 72 hour stopover area for self-contained Recreation Vehicles (RV's) in the town of Corrigin and for the resultant report to be provided to Council at the Chief Executive Officer's earliest possible convenience.	CEO	Assessment and referral to Council	In Progress – to form part of Economic and Tourism Strategy
20/2016 16/2/2016	That Council: <ol style="list-style-type: none"> <li>1. Adopt the draft "Planning Policy - Areas of Potential Flood Risk within the Corrigin Townsite" as included as Attachment 10.2.2(B) and</li> <li>2. Advertise in accordance with clause 7.3 of the Shire of Corrigin Town Planning Scheme No. 2 (District Planning Scheme).</li> <li>3. Directs that upon completion of the advertising period referred to in 1. above, the matter to be referred back to Council for further consideration.</li> <li>4. Council to request the CEO investigate the cost of remodelling the "flood map" for clarification of flood risk in the area.</li> </ol>	<ol style="list-style-type: none"> <li>1. CEO</li> <li>2. GEO</li> <li>3. CEO</li> <li>4. CEO</li> </ol>	<ol style="list-style-type: none"> <li>1. Noted</li> <li>2. Advertising in Narrogin Observer 25/2/2016</li> <li>3. Assessment and referral to CEO to refer back to Council</li> <li>4. Council requested investigation by CEO</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Completed</li> <li>3. Pending</li> <li>4. In Progress</li> </ol>
173/2016 19/07/2016	That Council: <ol style="list-style-type: none"> <li>1. Note the Correspondence from the Corrigin Masonic Lodge No. 120 W.A.C. ('Lodge') as provided in Attachment 8.2.2 to this Report.</li> <li>2. Resolve to request the Chief Executive Officer (CEO) to write to the Lodge:  <ol style="list-style-type: none"> <li>a) seeking confirmation that it would be prepared to sell the portion of Lot 178 Kirkwood Street, Corrigin (approximately 3m x 90 m) currently occupied as a 'laneway' for a nominal price of \$1; and</li> <li>b) advising that until the 'laneway' is eventually transferred to the Shire, the Lodge be reminded that it will need to ensure it has suitable public liability for the 'laneway'.</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. CEO</li> <li>2. CEO</li> </ol>	<ol style="list-style-type: none"> <li>1. Noted</li> <li>2. Letter sent</li> </ol>	<ol style="list-style-type: none"> <li>1. Noted</li> <li>2. Completed</li> </ol>

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	<p>3. Once written confirmation from the Lodge of the acceptance to sell the portion of Lot 178 (approximately 3m x 90 m) is confirmed and appropriate funds are included in the 2016/17 Budget, the Shire commences a survey to be undertaken followed by an application for Subdivision Approval from the Western Australian Planning Commission.</p> <p>4. Authorise the CEO to enter a part lease over Lot 178 Kirkwood St for an interim period covering the proposed PAW until such time as the creation and sale of the PAW is finalised.</p> <p>5. Should Subdivision Approval be received, the Shire President and Chief Executive Officer be authorised to enter into a contract of sale with appropriate use of the Common Seal and process the creation of the PAW reserve.</p>	<p>3. CEO</p> <p>4. CEO</p> <p>5. CEO</p>	<p>3. Lodge has offered laneway for \$1.</p> <p>4. Lease signed by Lodge</p> <p>5. Noted</p>	<p>3. Completed</p> <p>4. Completed</p> <p>5. To be carried out post subdivision approval</p>
52/2017 21/03/2017	<p>That Council:</p> <p>1. Should the allocation referred to in 2. above not be forthcoming, Council consider an allocation in the Shire of Corrigin's 2017/18 Annual Budget for up to \$20,000, with the final amount dependent upon the required co-contribution and assuming that no other sources of funding are identified (i.e. worst case scenario).</p>	<p>1. CEO</p>	<p>1. Noted</p>	<p>1. Noted (to be considered by Council at the 2017/18 Budget)</p>
88/2017 20/06/2017	<p>That Councillor Pridham be granted a Leave of Absence from Council during August and September.</p>	<p>1. Council</p>	<p>1. No action required</p>	<p>1. Completed</p>
90/2017 20/06/2017	<p>That Council:</p> <p>1. Notes the report and recommendations of the Needs and Feasibility Study for the redevelopment of the Corrigin Bowling Club prepared by Jill Powell and Associates (Attachment 8.2.10A) along with the response to the Study from the Corrigin Bowling Club (Attachment 8.2.10B).</p> <p>2. Supports the recommendations of the Needs and Feasibility Study for the redevelopment of the Corrigin Bowling Club prepared by Jill Powell and Associates as follows:</p> <p>a) That the Bowling Club be retained at its current location.</p> <p>b) That the following works listed within section 9.1 of the Needs and Feasibility Study be acknowledged and accepted in principle for detailed design and progression:</p> <p>i) Replace grass greens with synthetic</p>	<p>1. CEO/GPO</p>	<p>1. Club advised of Council decision</p>	<p>1. Completed</p>

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	<p>ii) Replace fence (approximately 80m)</p> <p>iii) Provide new shade shelters at both ends of greens (32m) and;</p> <p>iv) New paving</p> <p>c) That consideration be given to forward planning for the works listed in section 9.2 of the Needs and Feasibility Study with regards to future maintenance requirements of the clubhouse.</p> <p>3. Invites the Corrigin Bowling Club to request Council in writing to include a contribution (monetary and in-kind) towards the completion of improvements to the Corrigin Bowling Club in the revised 'Long Term Financial Plan' and for the Club to advise the Shire as to what contribution the Club will make.</p>			
93/2017 20/06/2017	That the Shire of Corrigin Local Emergency Management Committee recommend that Council request the Chief Executive Officer to contact the RoeROC local governments (i.e. the Shire's of Kondinin, Kulin and Narembeen) and the Shire of Kalamunda to enquire whether they would be prepared to enter into an 'Memorandum of Understanding (MOU) for Recovery' with the Shire of Corrigin to establish a 'handshake agreement' of mutual aid and support during emergencies and post incident recovery operations.	1. CEO	1. Letter sent	1. Completed
97/2017 20/06/2017	That Council: 1. Continue to provide Annual Leave and Long Service Leave progress reports to the Audit and Risk Management Committee over the next twelve month period.	1. CEO	1. Noted	1. Completed
98/2017 20/06/2017	That Council: 1. Receive the Review of Shire of Corrigin Practices Status report as provided in Attachment 7.2A of the Agenda; and 2. Note the response from the Department of Local Government and Community to the Review of Shire of Corrigin Practices Status Report as provided in Attachment 7.2B of the Agenda.	1. DCEO 2. DCEO	1. Noted 2. Noted	1. Completed 2. Completed
99/2017 20/06/2017	That Council: Receive the Financial Management Review Status report as provided in Attachment 7.3 of the Agenda.	1. DCEO	1. Noted	1. Completed
104/2017 20/06/2017	That Council 1 Adopts the Shire of Corrigin Strategic Community Plan 2017-2027 as provided for in Attachment 9.1.5.	1. DCEO	1. Noted	1. Completed

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	<p>2. Endorse the Shire President to approve the final proof of the Shire of Corrigin Strategic Community Plan 2017-2027 prior to printing and distribution.</p> <p>3. Pursuant to Local Government (Administration) Regulations 1996 section 19D, give public notice on the adoption and availability of the Shire of Corrigin Strategic Community Plan 2017-2027.</p>	<p>2. DCEO</p> <p>3. DCEO</p>	<p>2. Document Finalised</p> <p>3. Public Notice given</p>	<p>2. Completed</p> <p>3. Completed</p>
107/2017 20/06/2017	That Council adopt the delegations detailed in the Register of Delegations (Attachment 9.2.3).	1. CEO	1. Noted	1. Completed
108/2017 20/06/2017	That Council resolves under Section 58 (1) of the Land Administration Act 1997 to request the Minister for Lands to permanently close the portion of close a portion of Balyerling Road, Bulyee as provided in Attachment 9.2.4A and amalgamate the road reserve into the adjoining land.	1. CEO	1. Noted	1. Completed
109/2017 20/06/2017	<p>That Council:</p> <p>1. Enters into an agreement with the Shire of Kalamunda for the provision of building services as outlined in the proposed Memorandum of Understanding and Shared Services Agreement for a period of three years; and</p> <p>2. Authorises the President and Chief Executive Officer to affix the common seal to the Memorandum of Understanding and Shared Services Agreement.</p>	<p>1. CEO</p> <p>2. CEO</p>	<p>1. Noted</p> <p>2. Draft prepared</p>	<p>1. Completed</p> <p>2. In Progress</p>
110/2017 20/06/2017	<p>That Council</p> <p>1. Note that Amendment No. 4 to the Shire of Corrigin Local Planning Scheme No. 2 ("Scheme") has been advertised for public comment and four (4) submissions were received.</p> <p>2. Adopt the recommendations in the 'Table of Submissions' which is included as Attachment 9.2.6B.</p> <p>3. In pursuance of Section 75 of the Planning and Development Act 2005 ("Act"), adopt Scheme Amendment No. 4 to the Scheme for final approval without modification by</p> <p>1. Rezoning the northern portion of Lot 53 Kunjin Street (corner Corrigin-Kondinin Road), Corrigin comprising an area of approximately 5.69 hectares from 'Rural Residential' zone to 'Special Use' zone.</p> <p>2. Amending Schedule 3 - Special Use Zones of the Scheme Text by adding after Special Use No.8 the following Special Use No.9:</p>	1-7 CEO	1-7 Noted and completed	1-7 Noted and completed

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No.	Land Particulars	Permitted Uses	Development Standards/Conditions (See Schedule No.4, Item 6)			
9.	The northern portion of Lot 53 Kunjin Street (corner Corrigin-Kondinin Road), Corrigin comprising an area of approximately 5.69 hectares.	<ul style="list-style-type: none"> <li>• Agricultural Machinery Display, Sales &amp; Repairs.</li> <li>• Caretakers Dwelling</li> <li>• Uses ancillary to the permitted uses.</li> </ul>	<ul style="list-style-type: none"> <li>• Set back of all buildings and works associated with Agricultural Machinery Display, Sales &amp; Repairs (not including water tanks) to the western boundary is to be a distance of not less than 10m and landscaped to the satisfaction of Council.</li> <li>• Set back of caretakers dwelling to reflect Schedule No.4, Item 5.</li> <li>• No openings to buildings associated with Agricultural Machinery Display, Sales &amp; Repairs to be established fronting the western boundary.</li> <li>• All other standards and conditions to be determined by Council.</li> </ul>			
<p>3. Amending Schedule No.1 – Interpretations of the Scheme Text by adding the following definition:  “Agricultural Machinery Display, Sales &amp; Repairs – Means land and buildings used for the display, sale, maintenance and mechanical repair of new and second-hand agricultural/farming equipment, machinery and vehicles”.</p> <p>4. Amending the Scheme Map accordingly.</p> <p>5. Determine that this proposed Amendment No. 4 is a “Standard Amendment” under Regulation 35 of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:</p> <p>a) the amendment will have minimal impact on land in the scheme area that is not the subject of the amendment; and</p> <p>b) the amendment will not result in any significant environmental, social, economic or governance impacts in the scheme area.”</p>						

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	<div>6. Authorise the Chief Executive Officer and Shire President to execute the relevant documents associated with Amendment No. 4.</div> <div>7. Authorise the Chief Executive Officer to lodge the formal documentation associated with Amendment No. 4 with the Western Australian Planning Commission (WAPC) to seek final approval by the Minister for Planning, and undertake any modifications that are required by the WAPC and / or Minister.</div>																					
111/2017 20/06/2017	<div>That Council:</div> <div>1. Note the Minister for Planning's direction under Schedule 1, Part 5 r.46(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 and the modifications to the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme) as provided in Attachment 9.2.7.</div> <div>2. Adopt the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme) in accordance the Minister for Planning's direction(Attachment 9.2.7) modified as follows:</div> <div>1. Amend Clauses 14(3)(a) (ii) &amp; (iii) to the following:</div> <div>(ii) To protect areas identified with biodiversity and conservation values from development and subdivision.</div> <div>2. Insert the following land use class and permissibility into the Table 1 - Zoning Table:</div> <table><tr><td></td><td colspan="5">ZONES</td></tr><tr><td></td><td>RESIDENTIAL</td><td>COMMERCIAL</td><td>GENERAL INDUSTRY</td><td>RURAL</td><td>RURAL RESIDENTIAL RESIDENTIAL</td></tr><tr><td>Caravan park</td><td>A</td><td>A</td><td>X</td><td>A</td><td>A</td></tr></table> <div>3. Insert the following land use class and permissibility into the Table 1 - Zoning Table:</div>		ZONES						RESIDENTIAL	COMMERCIAL	GENERAL INDUSTRY	RURAL	RURAL RESIDENTIAL RESIDENTIAL	Caravan park	A	A	X	A	A	1-6 CEO	1-6 Noted and completed	1-6 Noted and completed
	ZONES																					
	RESIDENTIAL	COMMERCIAL	GENERAL INDUSTRY	RURAL	RURAL RESIDENTIAL RESIDENTIAL																	
Caravan park	A	A	X	A	A																	



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			ZONES								
			RESIDENTIAL	COMMERCIAL	GENERAL	RURAL	RURAL RESIDENTIAL				
		Repurposed dwelling	D	D	X	D	D				
Second-hand dwelling	D	D	X	D	D						
	<p>4. Insert the following definitions into Schedule 1 of the Scheme: 'repurposed dwelling' means a building or structure not previously used as a single house which has been repurposed for use as a dwelling. 'second-hand dwelling' means a dwelling that has been in a different location, and has been dismantled and transported to another location, but does not include a modular home or transportable dwelling.</p> <p>5. Delete the 'Special Use' column within Table1 – Zoning Table.</p> <p>6. Authorise the Chief Executive Officer and Shire President to execute the relevant documents associated with the modifications to the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme).</p> <p>Authorise the Chief Executive Officer to lodge the formal documentation associated the Western Australian Planning Commission (WAPC).</p>										
112/2017	<p>That Council:</p> <p>1. Note that no submissions were received from advertising the application for planning approval submitted to establish Telecommunications Infrastructure upon Lot 18 (No. 20) Attwood Street, Bullaring</p>	1-2 CEO	1-2 Noted and Approval issued	1-2 Noted and completed							

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	<p>2. In accordance with clause 6.6 of the Shire of Corrigin Town Planning Scheme No. 2, approves the application for planning approval submitted by Telstra Corporation Limited to establish Telecommunications Infrastructure upon Lot 18 (No. 20) Attwood Street, Bullaring in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions and advice notes:</p> <p>Conditions:</p> <ol style="list-style-type: none"> <li>1. Development shall generally be in accordance with plans with the Application and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.</li> <li>2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.</li> <li>3. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.</li> <li>4. The applicant must obtain any/all necessary consent of the landowner relevant to the site and the access to the site.</li> </ol> <p>Advice Notes:</p> <ol style="list-style-type: none"> <li>a) All operations must be carried out in accordance with the separate requirements of the Australian Communications and Media Authority, and Australian Radiation Protection and Nuclear Safety Agency pertaining (but not limited) to electromagnetic energy.</li> <li>b) The facility must be in compliance with any separate requirements of the Civil Aviation Safety Authority.</li> <li>c) Rights of appeal are also available under the Planning and Development Act 2005 (as amended) against the decision of Council, including any conditions associated with this decision. Any such appeal must be lodged within 28 days of the date of this decision to the State Administrative Tribunal (Level 6, State Administrative Tribunal Building, 565 Hay Street, PERTH WA 6000 or GPO Box U1991, Perth 6845 Phone: (08) 9219 3111 or 1300 306 017).</li> </ol>			
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	d) This Planning Approval issued by the Shire of Corrigin does not remove any responsibility the Applicant may have in obtaining a vegetation clearing permit from the Department of Environment in accordance with the Environment Protection Act 1986. Further information can be obtained from the Department of Environment or at the following website <a href="http://www.environment.wa.gov.au">www.environment.wa.gov.au</a>			
113/2017 20/06/2017	That Council in accordance with section 3.16 of the Local Government Act 1995, undertakes a review of the following local laws: <ul style="list-style-type: none"> <li>• Swimming Pool Memorial – 8/11/1962;</li> <li>• Pest Plants – 30/7/1982;</li> <li>• Trading in Public Places – 23/1/2001;</li> <li>• Standing Orders – 23/1/2001; and</li> <li>• Fencing – 26/9/2003.</li> </ul>	1. CEO/GPO	1. Process commenced	1. In Progress
115/2017 20/06/2017	That Council: <ol style="list-style-type: none"> <li>1. Adopt the 'Request for Tender (RFT) - AGRN743 Corrigin Flood Recovery Minor Works' and 'Tender Price Schedule' for the supply of civil works, plant, equipment and labour to undertake reinstatement works associated with the WANDRRA AGRN743 claim at several locations across the Shire's local road network as provided in confidential Attachments 9.3.1A and 9.3.1B.</li> <li>2. Request the Chief Executive Officer to refer the necessary procurement documentation as addressed in point 1 back to Council before seeking a contractor/s to undertake the reinstatement works.</li> <li>3. Modify 5.4 to state that the mobilisation/demobilisation of plant and equipment does not include accommodation.</li> </ol>	1-3 CEO	1-3 Completed	1-3 Completed

**OFFICER'S RECOMMENDATION**

*That Council accept the report outlining the actions performed under delegated authority for the period 1 June to 30 June 2017 and receive the Status Report as at 13 July 2017*

**8.2.2. GENERAL COMPLIANCE REPORTING – JUNE 2017**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	18 July 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	N/A
Attachment Reference:	Attachment 8.2.2 - General Compliance Report

**SUMMARY**

Council is requested to acknowledge the General Compliance Report for June 2017 and recommended outcomes (noting that this is first Compliance Report provided to Council).

**BACKGROUND**

The purpose of the report is to record the ongoing local government compliance on a monthly basis so as to provide Council surety that all known compliance and operational requirements are being addressed as part of staff workloads and to that degree, an ongoing of internal audit is being completed on a monthly basis.

As the month progresses, staff in conjunction with the Chief Executive Officer (CEO) or Deputy CEO will undertake the analysis of the work required and determine the extent of action needed that will be required to complete items. During Agenda week the monthly report/list is reviewed to ensure compliance items are completed and can be reported to Council. Accordingly, only matters of 'non-compliance' are provided with specific comment in this report.

A 'compliance calendar' has been established for the administration staff member detailing their compliance requirements for the month.

**COMMENT**

This report addresses general compliance matters for June 2017 and refers to the majority of compliance and operation issues that are required throughout the year (Note **Attachment 8.2.2**). It is noted that this process is not definitive as each month additional items and/or actions may be identified and are then added to the monthly checklist workload. Some items may not always be completed each month and will be suitably notated.

There are no identified matters of non-compliance to report for the month of June 2017.

**STATUTORY ENVIRONMENT**

There are no statutory obligations.

**POLICY IMPLICATIONS**

There are no known policy implications relating to this report or the officer's recommendation.

**FINANCIAL IMPLICATIONS**

In the generation of the report or the officer's recommendation, there are no known budget or financial implications. However, there may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

**Objective: Leadership**

**Strong Governance and leadership**

**Outcome 4.1 A strategically focussed dynamic Council serving the community**

Strategic Community Plan link	Strategies
Outcome 4.1.1	Provide leadership, communication and active engagement with the community
Outcome 4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Social Development**

Strategic Community Plan link	Strategies
Goal 4	Councils actively engage and work with key stakeholders and strategic partners to advocate on behalf of the Shire
	Develop a community engagement approach to guide Council engagement with the Shires residents

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council acknowledge the General Compliance Report for June 2017 and Shire of Corrigin Status Report as at 13 July 2017.*

**8.2.3. MINOR AMENDMENTS TO SHIRE OF CORRIGIN ANIMAL, ENVIRONMENTAL AND NUISANCE  
LOCAL LAW 2016**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	6 July 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	LE 0002
Attachment Reference:	Attachment 8.2.3 Parliamentary Joint Standing Committee on Delegated Legislation correspondence (Confidential Attachment)

**SUMMARY**

The report considers advice received from the Parliamentary Joint Standing Committee on Delegated Legislation (JSCDL) requesting the Council to make minor amendments to the *Shire of Corrigin Animal, Environment and Nuisance Local Law 2016 (CAEN Local Law)*.

**BACKGROUND**

Following extensive community consultation, Council at the 16 August 2016 Ordinary meeting resolved to make the *CAEN Local Law*. The *CAEN Local Law* was subsequently published in the Government Gazette on 6 December 2016. The statutory local law process required the Shire to advise the JSCDL of the *CAEN Local Law* in a prescribed manner following gazettal.

The JSCDL's role is to oversee the making of delegated legislation such as regulations and local laws, including investigating whether the item under consideration is authorised or contemplated by the empowering enactment.

**COMMENT**

The JSCDL has now examined the Shire's *CAEN Local Law* and formed the view that there are several aspects of the *CAEN Local Law* that JSCDL request that Council review, namely:

- amend or delete the definition of 'affiliated person' in clause 1.4 and consequentially, clauses 2.5(b) and 2.8(3); and
- delete clauses 3.9(c) and 4.12(1).

A copy of the JSCDL advice is provided as **Attachment 8.2.3**.

In relation to the request from JSCDL, the following seeks to place the matters in context (with Shire highlighting the identified clauses).

- Clause 1.4 refers to 'affiliated person' as follows:  
***"means a person who is a member of a poultry or pigeon club incorporated under the Associations Incorporation Act 1987"***

Comment

The accepts the advice from JSCDL that the *Associations Incorporation Act 1987* was fully repealed when the substantive provisions of the new *Associations Incorporation Act 2015* were proclaimed on 24 June 2016 and that the Act is absent a definition of 'affiliated person'. However, even with the absence of reference of the tem in the new Act, it could be argued that the incorporation of the '*poultry or pigeon club*..' that the Act addresses and *CAEN Local Law* simply identifies 'affiliated person' as a member of that incorporated club.

In any case it is acknowledged that the correct reference in the *CAEN Local Law* should have been the *Associations Incorporation Act 2015*. Whilst the Shire may query the respected conclusion of the JSCDL, it is unlikely that the Shire would dissuade JSCDL of its position. It is noted that *CAEN Local Law* in its draft form was referred to appropriate Government Agencies and Cl 4.12(1) in its draft and final form were not identified.

- **2.5(b) Keeping of poultry and pigeons in a residential zone**  
*An owner or occupier of premises in a residential zone shall not keep or permit to be kept on the premises—*
  - (a) *more than 12 poultry; and*
  - (b) ***more than 12 pigeons unless the owner or occupier is an affiliated person in which case the maximum number of pigeons may be increased to 100.***

Comment

Whilst the Shire may query the respected conclusion of the JSCDL concerning 2.5(b), it is unlikely that the Shire would dissuade JSCDL of its position.

- **2.8 Conditions for keeping of pigeons**
  - (3) ***An affiliated person who keeps pigeons, or permits pigeons to be kept, shall do so in accordance with the Code of Practice—Pigeon Keeping, subject to the provisions of this local law.***

Comment

Whilst the Shire may query the respected conclusion of the JSCDL concerning cl28 (3), it is unlikely that the Shire would dissuade JSCDL of its position.

- **3.9 Disposing of disused refrigerators or similar containers**  
*A person shall not place, leave or dispose of a disused refrigerator, ice chest, ice box, trunk, chest or other similar article having a compartment which has a capacity of 0.04 cubic metres or more on any land without first—*
  - (a) *removing every door and lid and every lock, catch and hinge attached to a door or lid; or*
  - (b) *rendering every door and lid incapable of being fastened; and*
  - (c) ***removing any refrigerants as per requirements of the Environment Protection (Ozone Protection) Policy 2000.***

Comment

The advice from JSCDL the reference to *Environment Protection (Ozone Protection) Policy 2000* is out dated is acknowledged. It is noted that *CAEN Local Law* in its draft form was referred to appropriate Government Agencies and Cl 4.12(1) was not addressed

- **4.12 Placement of advertisement, bill posting or junk mail**
  - (1) ***A person shall not, without written authorisation from the local government, place or affix any letter, figure, device, poster, sign or advertisement on any buildings, fences or posts.***
  - (2) *A person shall not place in or on any letter box, gate, fence or generally leave or distribute to any property in the district, any handbill, poster, pamphlet, flyer or other form of advertising or promotional material, where there is clearly displayed a sign or notice which states “no junk mail” or words of similar effect*

Comment

Whilst the Shire may query the respected conclusion of the JSCDL that a 'no junk mail' or 'beware the dog' falls under 4.12(1) on the basis that such matters are not a "... letter, figure, device, poster, sign or advertisement...", it is unlikely that the Shire would dissuade JSCDL of its position. What can be said is that it was not the Shire's intention that Cl 4.12(1) would require the Shire's approval for such matters. It is noted that *CAEN Local Law* in its draft form was referred to appropriate Government Agencies and Cl 4.12(1) in its draft and final form were not identified.

In addition to the above matters, the JSCDL has advised that the Department of Environment Regulation (DER) has recently expressed the view that there were 'reasonable grounds' to require the consent of the Chief Executive Officer (CEO) of DER, under section 61(1) of the Waste Avoidance and Resource Recovery Act 2007, to certain waste-related provisions of the *Shire of Cunderdin's Animals, Environment and Nuisance Local Law 2016*. The same issue arises in relation to clause 3.1, 3.2 and 3.6(2) of this the *CAEN Local Law* which relate to the management and removal of refuse on building sites and removal of rubbish, refuse and disused material from a lot.

The JSCDL has written to the Minister for Environment seeking his views as to whether, and on what basis, consent of the CEO of DER is required to clauses 3.1, 3.2 and 3.6(2) of the *CAEN Local Law*.

**CONCLUSIONS**

The matters raised by the JSCDL appear to be consistent with observations made by the JSCDL with respect to similar local laws from other local governments. It is appropriate to acknowledge and accept the changes required by JSCDL but reasonable for Council to expect the Shire to liaise with other local governments to ensure consistent wording of the above clauses.

In this regard, it is recommended that Council acknowledge the request for certain undertakings from JSCDL and for the Shire to provide a further report to Council progressing a future *Shire of Corrigin Animal, Environment and Nuisance Amendment Local Law 2016*.

**STATUTORY ENVIRONMENT**

S3.12(3) of the *Local Government Act 1995* requires the local government to give State-wide and local public notice stating that it proposes to make a local law, the purpose and effect of which is summarised in the notice for a period of 6 weeks after it first appears.

S3.12 of the *Local Government Act 1995* and Regulation 3 of the *Local Government (Functions & General) Regulations 1996* set out the procedural requirements to amend a local law, which are the same as that required for the making of a local law. The Act requires the person presiding at a Council meeting to give notice of the purpose and effect of the proposed local law by ensuring that the purpose and effect is included in the Agenda for the meeting, and that the Minutes of the meeting include the purpose and effect of the proposed local law.

**POLICY IMPLICATIONS**

There are no known policies or policy implications relating to this item

**FINANCIAL IMPLICATIONS**

Budgeted costs associated with preparation of a *Shire of Corrigin Animal, Environment and Nuisance Amendment Local Law 2016* and required publication in the government gazette will need to be addressed in the 2017/18 Budget. It is noted that as the changes would be limited to only a handful of pages, a 'special' gazette would be unlikely.



## **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2017-2027:

### **Objective: Leadership**

#### ***Strong Governance and leadership***

#### **Outcome 4.1 A strategically focussed dynamic Council serving the community**

Strategic Community Plan link	Strategies
Outcome 4.1.1	Provide leadership, communication and active engagement with the community
Outcome 4.1.2	Undertake strategic planning and ensure legislative compliance

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## **5. STRATEGIC THEMES**

### **5.3 Social Development**

Strategic Community Plan link	Strategies
Goal Six - 1	Provide environmental health services to protect public health

## **VOTING REQUIREMENT**

Absolute Majority

## **OFFICER'S RECOMMENDATION**

*That Council:*

1. *Note the correspondence from the Joint Standing Committee on Delegated Legislation in relation to the Shire of Corrigin Animal, Environment and Nuisance Local Law 2016 and a requirement to amend or delete the definition of 'affiliated person' in clause 1.4 and consequentially, clauses 2.5(b) and 2.8(3); and delete clauses 3.9(c) and 4.12(1) as provided in Attachment 8.2.3.*
2. *With respect to the Shire of Corrigin Animal, Environment and Nuisance Local Law 2016 undertake to ensure that:*
  - a) *all consequential amendments arising from the undertakings will be made;*
  - b) *That until clause 3.9(c) is deleted, a notice will be posted on the Shire's website next the local law alerting residents to the error and the fact that the Commonwealth now regulates this field through a licensing system;*
  - c) *the Local Law will not be enforced in a manner contrary to the undertakings given. the undertakings will be completed within six months of the date of the letter giving the undertaking;*
  - d) *the Shire will provide a copy of the minutes of the Ordinary meeting of 18 July 2017 to the Joint Standing Committee on Delegated Legislation meeting being the meeting at which the Shire of Corrigin Council resolved to provide the undertaking; and*
  - e) *where the Local Law is made publicly available, whether in hard copy or electronic form, it be accompanied by a copy of these undertakings.*

*3. Request the Chief Executive Officer to:*

- a) Provide a further report to Council that addresses the preparation of a future Shire of Corrigin Animal, Environment and Nuisance Amendment Local Law 2016; and*
- b) Advise the Joint Standing Committee on Delegated Legislation of Items 1, 2 and 3(a) above.*

#### **8.2.4. WALGA ANNUAL GENERAL MEETING**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	4 July 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GR0022
Attachment Reference:	Attachment 8.2.4

#### **SUMMARY**

Council is requested to confirm delegates to this year's WA Local Government Association (WALGA) Annual General Meeting.

#### **BACKGROUND**

Each year in August WALGA holds its Annual General Meeting (AGM) as part of the WA Local Government Convention. This year the AGM will be held at the Perth Convention & Exhibition Centre, on the afternoon of Wednesday, 2 August 2017 (commencing at 1.30pm). All members of local governments are entitled to be represented at the AGM by two voting delegates.

Only registered delegates are permitted to exercise voting entitlements on behalf of Council. The Agenda, which will be distributed by WALGA before the AGM, addresses issues of interest to all local governments, particularly around policy issues, constitutional amendments and key focus areas for the Association.

A WALGA Voting Delegate Information Form for 2017 Annual General Meeting is included as **Attachment 8.2.4**.

#### **COMMENT**

For Council's voice to be heard in the consideration of matters to be considered at the WA Local Government Association Annual General Meeting, it is important that Council appoint voting delegates to attend the AGM to represent the views of Council.

#### **STATUTORY ENVIRONMENT**

S9.58 of the *Local Government Act 1995* makes provisions regarding WALGA.

#### **POLICY IMPLICATIONS**

Council's voting delegates are expected to vote in a manner consistent with the approved policies of Council.

#### **FINANCIAL IMPLICATIONS**

A budget currently exists for elected members to attend training, including the WA Local Government Convention.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2017-2027:

**Objective: Leadership**  
**Strong Governance and leadership**

**Outcome 4.1 A strategically focussed dynamic Council serving the community**

Strategic Community Plan link	Strategies
Outcome 4.1.1	Provide leadership, communication and active engagement with the community
Outcome 4.1.2	Undertake strategic planning and ensure legislative compliance

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council pursuant to Section 9.58 of the Local Government Act 1995 resolves to appoint:*

*Cr.....; and*

*Cr.....;*

*as Council's delegates for the 2017 WALGA Annual General Meeting.*

**8.2.5. ECONOMIC AND TOURISM DEVELOPMENT STRATEGY 2017-2026 AND ACTION PLAN 2017-2026 FOR THE SHIRE OF CORRIGIN (FOR ADOPTION)**

Applicant:	Shire of Corrigin
Location:	N/A
Date:	12 July 2017
Reporting Officer:	Cr Brian Praetz, Chair of the <i>Economic &amp; Tourism Development Strategy Working Group</i> Rob Paull Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	ED0006
Attachment Reference:	Attachment 8.2.64A – Draft <i>Shire of Corrigin Economic and Tourism Strategy: Background Analysis</i> Attachment 8.2.64b – Draft <i>Shire of Corrigin Economic and Tourism Strategy 2017-2026</i> Attachment 8.2.64C – Draft <i>Economic and Tourism Strategy: Draft Action Plan 2017/18</i>

**SUMMARY**

Council is requested to accept the recommendation from the *Economic and Tourism Development Strategy Working Group* and adopt both the draft ‘*Economic and Tourism Strategy 2017-2026 Shire of Corrigin*’ and draft ‘*Economic and Tourism Strategy: Draft Action Plan 2017/18*’. Council is also requested to note the ‘*Shire of Corrigin Economic and Tourism Strategy: Background Analysis*.’

**BACKGROUND**

At the Ordinary meeting of 20 December 2016, Council resolved as follows:

“That Council:

1. Adopt the draft ‘*Consultant Brief for an Economic and Tourism Development Strategy for the Shire of Corrigin*’ provided at Attachment 8.2.4A.
2. Adopt the Terms of Reference for the ‘*Economic and Tourism Development Strategy Working Group*’ provided at Attachment 8.2.4B.
3. Nominate two Councillors (one as Chairperson) as Council representatives on the Working Group:  
Cr (Chairperson) Praetz; and  
Cr Pridham.
4. Call for nominations through a local notice in the Windmill newspaper for industry representatives to sit on the ‘*Economic and Tourism Development Strategy Working Group*’, with the nominees requested to detail their specific interest/expertise and their contact details.”

“That Council with respect to the ‘*Economic and Tourism Development Strategy Working Group*’ (Working Group) provided at Attachment 8.2.4B, authorise the Chief Executive Officer in consultation with the Chairperson and Councillor selected on the Working Group to select the industry representatives for the Working Group.”

Expressions of Interest were sought from suitably qualified consultants and the RPS Group was selected. In addition, nominations for the Working Group were undertaken and the following local residents were appointed: Brett Connolly, Denise Sturges, John Reynolds, Michelle Hooper, Andrea Blake, Robin Campbell all of whom provided insight and expertise that greatly assisted the research for and development of the Strategy.

**COMMENT**

The 'Economic and Tourism Development Strategy' ('Strategy') for the Shire of Corrigin sought to find means where the Shire and the private sector can drive and build economic development in the Shire for the next five/ten year period, with specific emphasis on tourism. The Strategy is to provide a framework to consider tourism and economic development initiatives to enable tourist enterprises to build and thrive and to allow businesses not directly associated with tourism to leverage from tourism development within the Shire. The Strategy has been developed in close consultation and collaboration with the consultant, Shire and Working Group. The Strategy essentially comprises three (3) components:

- *Shire of Corrigin Economic and Tourism Strategy: Background Analysis (Attachment 8.2.64A)*
- *Shire of Corrigin Economic and Tourism Strategy 2017-2026 (Attachment 8.2.64B)*
- *Shire of Corrigin Economic and Tourism Strategy: Action Plan 2017/18 (Attachment 8.2.64C)*

The 'Action Plan' is the document that essentially provides the direction and priority for pursuing defined activities that the Working Group consider will best add value to the long term benefit of the Shire's residents. The Working Group members have honed those 'actions' that would have a positive economic outcome for the Shire and given the limited resources of the Shire, were reasonably capable of being recommended to Council for inclusion in the 2017/18 Budget and Long Term Financial Plan.

Council is requested to adopt all three 'strategies' and to thank the Working Group members for their input, commitment and diligence in seeking to assist Council in focusing on those strategic matters that if favourably considered, will result in a long term economic benefit for the Shire. The 'Action Plan' as **Attachment 8.2.64C** highlights those immediate priorities that Council is requested to support and where a cost is identified to Council, to refer those priority as 2017/18 Budget consideration and the revised Long Term Financial Plan.

#### **STATUTORY ENVIRONMENT**

Whilst the preparation and eventual adoption of an Strategy does not specifically relate to a particular statute or regulation, the appointment of a 'Working Group' must ensure does not constitute a committee of Council pursuant to s5.8 of the *Local Government Act 1995*.

#### **POLICY IMPLICATIONS**

There are no known policies relating to this Item.

#### **FINANCIAL IMPLICATIONS**

Within the 2016/17 Budget, Council set aside monies for the development of an economic and tourism strategy. The aim of the Strategy and resultant 'Action Plan' is to enable Council to consider those priority strategic actions in the revised Long Term Financial Plan.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2017-2073:

##### **Objective: Economic**

**A strong, diverse economy supporting agriculture, local business and attracting new industry**

##### **Outcome 1.2 Adequate land availability for development**

Strategic Plan link	Community Strategies
Outcome 1.2.1	Identify appropriate land available for development
Outcome 1.2.2	Review Local Town Planning Scheme

**Outcome 1.3 Well supported diverse industry and business**

Strategic Plan link	Community	Strategies
Outcome		Develop and implement an Economic and Tourism Strategy for the district

**Objective: Leadership**

***Strong Governance and leadership***

**Outcome 4.1 A strategically focussed dynamic Council serving the community**

Strategic Plan link	Community	Strategies
Outcome 4.1.1		Provide leadership, communication and active engagement with the community
Outcome 4.1.2		Undertake strategic planning and ensure legislative compliance

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.1 Economic Development**

CBP Goal Number	Strategies	Success Measures
5.1.1	Develop and implement an Economic Development Strategy to guide economic growth	
5.1.1.1	Develop an Economic & Tourism Development Strategy for the District based on Regional Opportunities	Development and adoption of an Economic Development Strategy for the district
5.1.1.2	Implement Economic & Tourism Develop Strategy	Priorities and goals identified in the Economic Development Strategy for the district is addressed with an increase in tourism evident.
5.1.3	Investigate and promote overnight and short- stay options in the towns	
5.1.3.1	Identify programs and initiatives included as part of the Economic & Tourism Strategy - as developed in goal 5.1.1.1	Priorities and goals identified in the Economic Development Strategy for the district are addressed with an increase in tourism evident.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council:*

- Note the Report and thank the Economic and Tourism Development Strategy Working Group for their input, commitment and diligence efforts in reporting the outcomes of the Economic and Tourism Development Strategy to Council.*
- Note the Shire of Corrigin Economic and Tourism Strategy: Background Analysis (Attachment 8.2.64A).*

3. *Adopt the Shire of Corrigin Economic and Tourism Strategy 2017-2026 (Attachment 8.2.64B).*
4. *Adopt the priorities of the Shire of Corrigin Economic and Tourism Strategy: Action Plan 2017/18 ('Action Plan') (Attachment 8.2.64C)*
5. *Request the Chief Executive officer to make appropriate arrangements to refer the 'Priority 'A' matters as identified in the 'Action Plan' to Council as part of considerations for the 2017/18 Budget consideration and the revised Long Term Financial Plan.*
6. *With respect to Item A3.1.5 of the 'Action Plan' that the Chief Executive Officer be requested to make contact with the organisation referred to ascertain their interest in auctioning a gifted lot within Granite Rise and their measures to enable wide promotion of the Corrigin and of Granite Rise and to report back to Council at the earliest possible opportunity.*



### 8.3 WORKS AND GENERAL PURPOSES REPORTS

#### 8.3.1 AGRN743 CORRIGIN FLOOD RECOVERY REINSTATEMENT MINOR WORKS UNDER TENDER RFT AGRN743 (CONFIDENTIAL)

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	13 July 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	A727
Attachment Reference:	N/A

#### REASON FOR CONFIDENTIALITY

The Chief Executive Officer's Report is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting:

- 5.23 (2) (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*

#### OFFICER'S RECOMMENDATION

*That Council in accordance with Clause 15.10 of the Standing Orders close the meeting to the public.*

#### SUMMARY

Council approval is required to appoint a suitably qualified and experienced Civil Contractor for the supply of civil works, plant, equipment and labour to undertake reinstatement works associated with the WANDRRA AGRN743 claim at several locations across the Shire's local road network.

#### BACKGROUND

Over the period of January/February 2017 the Shire of Corrigin received severe rainfall resulting in significant flooding. The damage was widespread throughout the Shire, with the majority of the damage confined to the south-west corner and which mainly consists of road carriageway and road shoulder scours, areas where unsealed gravel road pavements have been washed away, destroyed or blocked piped culverted, destruction or dislocation of culvert headwalls and silting of table and cut-off drains.

At the 20 June 2017 Ordinary meeting, Council resolved as follows:

*"That Council:*

- 1. Adopt the 'Request for Tender (RFT) - AGRN743 Corrigin Flood Recovery Minor Works' and 'Tender Price Schedule' for the supply of civil works, plant, equipment and labour to undertake reinstatement works associated with the WANDRRA AGRN743 claim at several locations across the Shire's local road network as provided in confidential Attachments 9.3.1A and 9.3.1B.*
- 2. Request the Chief Executive Officer to refer the necessary procurement documentation as addressed in point 1 back to Council before seeking a contractor/s to undertake the reinstatement works.*
- 3. Modify 5.4 to state that the mobilisation/demobilisation of plant and equipment does not include accommodation."*

#### COMMENT

Core Business Australia Pty Ltd (CORE) has been appointed as Supervisor and in consultation with the Chief Executive Officer, prepared procurement documentation for engagement of a contractor/s in the form of a draft 'Request for Tender (RFT) - AGRN743 Corrigin Flood Recovery Minor Works'.

CORE undertook the tender process on behalf of the Shire using 'Tenderlink' and at the close of submissions at 2pm on Wednesday 12 July, twelve (12) tenders had been received.

CORE will assist in the preparation of a report to evaluate the submitted quotations against the above criteria and this report will be provided to Councillors prior to the meeting via email or provided on the day.

#### **STATUTORY ENVIRONMENT**

##### Local Government Act 1995

##### *3.57. Tenders for providing goods or services*

- (1) *A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) *Regulations may make provision about tenders.*

##### Local Government (Functions and General) Regulations 1996

- (1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150,000 unless sub-regulation (2) states otherwise.*
- (2) *Tenders do not have to be publicly invited according to the requirements of this Division if:*
  - (a) *the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or*
  - (b) *the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program;*

#### **POLICY IMPLICATIONS**

##### *Policy 2.10 PURCHASING POLICY*

The requirements that must be complied with by the Local Governments, including purchasing thresholds and processes, are prescribed within the Local Government (Functions and General) Regulations 1996 and this Purchasing Policy.

<b>Amount of Purchase (Excl GST)</b>	<b>Policy Conditions</b>	
	<b>Quotes</b>	<b>Conditions</b>
<i>\$100,000 and above.</i>	<p><i>Conduct a Public Tender process in accordance with this policy and the WALGA Procurement Handbook. The procurement decision is to be based on value for money considerations in accordance with the definition stated within this Policy.</i></p> <p><i>OR</i></p> <p><i>Seek quotations directly from a Tender exempt and pre-qualified panel of suppliers which include WALGA Preferred Supply Contracts. It is recommended that wherever possible, the Local Government source multiple competitive quotations (at least three {3} Preferred Suppliers) using a formal Request for Quotation process either through eQuotes or directly in writing.</i></p>	<p><i>Legislative compliance requirements must be adhered to.</i></p>

## **FINANCIAL IMPLICATIONS**

As part of WANDRRA requirements the Shire of Corrigin is required to make a contribution to the repairs to a maximum of \$155,700.

## **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2017-2073:

### **Objective: Economic**

**A strong, diverse economy supporting agriculture, local business and attracting new industry**

#### **Outcome 1.1 A well planned and connected transport and communications network within the district**

Strategic Plan link	Community	Strategies
Outcome 1.1.1		planned and connected transport and communications network within the district
Outcome 1.1.2		Develop and implement road asset management plans

### **Objective: Leadership**

**Strong Governance and leadership**

#### **Outcome 4.1 A strategically focussed dynamic Council serving the community**

Strategic Plan link	Community	Strategies
Outcome 4.1.1		Provide leadership, communication and active engagement with the community

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

## **5. STRATEGIC THEMES**

### **5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

## **VOTING REQUIREMENT**

Absolute Majority

## **OFFICER'S REVISED RECOMMENDATION**

*That Council approve the Quotation as submitted by \_\_\_\_\_ including the quoted Schedule of Rates for the supply of civil works, plant, equipment and labour to undertake reinstatement works associated with the WANDRRA AGRN743 claim at several locations across the Shire's local road network.*

- 9 NOTICE OF MOTIONS FOR THE NEXT MEETING**
- 10 CHIEF EXECUTIVE OFFICER'S REPORT**
- 11 PRESIDENT'S REPORT**
- 12 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS**
- 13 URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL**
- 14 INFORMATION BULLETIN**

## **15 WALGA AND CENTRAL ZONE MOTIONS**

### **15.1 WALGA ANNUAL GENERAL MEETING EXECUTIVE AND MEMBER MOTIONS**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	11 July 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GR0022
Attachment Reference:	Attachment 15.1 – Agenda for 2017 WALGA AGM

#### **SUMMARY**

Council is requested to note the 2017 Agenda for the Annual General Meeting of the Western Australian Local Government Association (WALGA).

#### **BACKGROUND**

Each year in August WALGA holds its Annual General Meeting (AGM) as part of the WA Local Government Convention. This year the AGM will be held at the Perth Convention & Exhibition Centre, on the afternoon of Wednesday, 2 August 2017 preceding the Convention. The Agenda has been distributed by WALGA and includes the 2016 Minutes (note **Attachment 15.1**).

Unlike previous years, there are no Executive and Member Motions to be considered.

#### **COMMENT**

It is noted that under 'Record of Attendance and Apologies' in the 2016 WALGA Minutes, Cr Mason appears to be included as attending the 2016 AGM (Cr mason was an apology). Cr Baker who was in attendance is not noted. The WALGA Executive has been advised of this as a potential clarification at the 20-17 AGM.

It is possible that 'late motions' may be presented and in this regard, Council is requested to authorise the Council delegates to vote on any such late' motions' on their respective merit.

#### **STATUTORY ENVIRONMENT**

Section 9.58 of the Local Government Act 1995 makes provisions regarding WALGA.

#### **POLICY IMPLICATIONS**

Council's voting delegates are expected to vote in a manner consistent with the approved policies of Council.

#### **FINANCIAL IMPLICATIONS**

A budget currently exists for elected members to attend training, including the WA Local Government Convention.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2017-2027:

**Objective: Leadership**  
**Strong Governance and leadership**

**Outcome 4.1 A strategically focussed dynamic Council serving the community**

Strategic Community Plan link	Strategies
Outcome 4.1.1	Provide leadership, communication and active engagement with the community

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council:*

1. *Notes the Agenda for the 2017 Western Australian Local Government Association (WALGA) Annual General Meeting (AGM) to be held at the Perth Convention Exhibition Centre, 21 Mounts Bay Road, Perth Riverside Theatre (Level 2) on Wednesday 2 August 2017 commencing at 1.30 pm (Attachment 15.1).*
2. *Should 'late motions' be presented to the AGM that Council, authorise Shire of Corrigin Delegates to vote on the respective merit of the 'late motion/s'.*

**16 NEXT MEETING**

The next ordinary meeting of Council is scheduled for Tuesday 15 August 2017 at 9 Lynch Street Corrigin commencing at 3pm.

**17 MEETING CLOSURE**