

SHIRE OF CORRIGIN AGENDA



20 June 2017

ORDINARY COUNCIL MEETING

Agenda for the Ordinary Council Meeting to be held on Tuesday 20 June 2017 commencing at 3.00pm in the Council Chambers.

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Notice of Meeting

The next Ordinary Meeting of Council for the Shire of Corrigin will be held on Tuesday 20 June 2017 at the Council Chambers 9 Lynch Street Corrigin commencing at 3.00pm.

A handwritten signature in blue ink, appearing to read 'Rob Paull'.

Rob Paull – Chief Executive Officer

Order of Business

Ordinary Council Meeting to be held on Tuesday 20 June 2017

10:00 am	<i>Audit and Risk Management Committee Meeting</i>
11:30 am	<i>Councillor Training</i>
12.30 pm	<i>Lunch</i>
1.00 pm	<i>Discussion Period</i>
2.30 pm	<i>Afternoon Tea</i>
3.00 pm	<i>Council Meeting</i>
5.00 pm	<i>Nibbles</i>

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1. DECLARATION OF OPENING

2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE

Shire President
Deputy Shire President

Cr. L Baker
Cr. D L Hickey
Cr. T J Pridham
Cr. J A Mason
Cr. S G Hardingham
Cr. B D Praetz
Cr. M B Dickinson

Chief Executive Officer
Deputy Chief Executive Officer
Governance Officer - Records
Manager Finance

R L Paull
T L Dayman
H M Auld
D C Ospina Godoy

APOLOGIES

LEAVE OF ABSENCE

Cr Pridham has requested Leave of Absence from Council during August and September 2017.

3. PUBLIC QUESTION TIME

4. MEMORIALS

It was advised that Rae Flower had passed away since the last meeting.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

6. DECLARATIONS OF INTEREST

7. CONFIRMATION AND RECEIPT OF MINUTES

7.1. PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES (ATTACHMENT 7.1)

Minutes of the Ordinary Meeting of Council held on Tuesday 16 May 2017 at the Shire of Corrigin Chambers, Corrigin (Attachment 7.1).

OFFICER'S RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Tuesday 16 May 2017 (Attachment 7.1) be confirmed as a true and correct record.

7.2. COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

7.2.1. LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING MINUTES (ATTACHMENT 7.2.1)

Minutes of the Local Emergency Management Committee meeting held on Monday 29 May 2017 at the Shire of Corrigin Chambers, Corrigin (Attachment 7.2.1).

OFFICER'S RECOMMENDATION

That the Minutes of the Local Emergency Management Committee meeting held on Monday 29 May 2017 at the Shire of Corrigin Chambers, Corrigin (Attachment 7.2.1) be received.

The following recommendation from the Local Emergency Management Committee held on the 29 May 2017 is addressed in Item 7.2.1.1:

7.2.1.1 MEMORANDUM OF UNDERSTANDING FOR RECOVERY

COMMITTEE'S RECOMMENDATION

That the Shire of Corrigin Local Emergency Management Committee recommend that Council request the Chief Executive Officer to contact the RoeROC local governments (i.e. the Shire's of Kondinin, Kulin and Narembeen) and the Shire of Kalamunda to enquire whether they would be prepared to enter into an 'Memorandum of Understanding (MOU) for Recovery' with the Shire of Corrigin to establish a 'handshake agreement' of mutual aid and support during emergencies and post incident recovery operations.

7.2.2. MINUTES OF SHIRE OF CORRIGIN AUDIT AND RISK MANAGEMENT COMMITTEE - (TO BE PRESENTED TO COUNCIL)

Meeting held on Tuesday 20 June 2017 commencing at 10.00am at the Council Chambers, 9 Lynch Street Corrigin (to be presented to Council).

OFFICER'S RECOMMENDATION

That the Minutes of the Shire of Corrigin Audit and Risk Management Committee meeting held on Tuesday 20 June 2017 be received (Council to be advised of any matters arising).

Matters that require a Council decision arising from the Shire of Corrigin Audit and Risk Management Committee will be reported to Council.

8. MATTERS REQUIRING A COUNCIL DECISION

8.1. CORPORATE & COMMUNITY SERVICES REPORTS

8.1.1. CORRIGIN COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	20 June 2017
Reporting Officer:	Heather Ives, Coordinator, Community Services
Disclosure of Interest:	No interest to disclose
File Number:	CS 0008
Attachment Reference:	Nil

GRANT FUNDING

- Dept. of Regional Development - CRC Development Grant "Corrigin CRC Hire Equipment Upgrade" Application submitted 08/05/2017. *Funding approved \$2,757.83 + GST*
- Dept. of Local Government & Communities Thank a Volunteer Grants Program 2017 - "Corrigin Thank a Volunteer Nibbles in the Park" Application submitted 11/05/2017. *Awaiting approval \$839*
- Dept. of Regional Development - CRC Development Grant "Corrigin CRC Conference Room Furniture Upgrade" Application submitted 18/05/2017. *Funding approved \$9,035.46 + GST*

CORRIGIN CRC Monthly Usage – May 2017:

CUSTOMER ACCESSING 'FEE FOR SERVICE' and SALES					
SERVICES / FEES	MTHLY	YTD FROM JULY 16	SALES	MTHLY	YTD FROM JULY 16
Internet Use / Computer Use	43	505	Phonebook Sales	0	223
Photocopying / Printing / Faxing	49	453	Moments In Time Books	0	6
Laminating / Binding / Folding	4	60	Book Sales	0	2
Sec. Services / Scans / CD Burning	8	77	Wrapping Paper / Postcard Sales	1	6
Room Hire	6	102	Polo Shirt / Eco Bag Sales	2	10
Equipment Hire	1	28	Phone calls	0	105
Training / Course Fees	6	45	Sale of Assets	0	0
Resource Centre Membership Fees	0	12	Comedy Show – Ticket Sales	0	0
Exam Supervision	0	0			
Movie Club Fees	13	60			
Total:	130		Total:	3	
Monthly People through:		133			
CUSTOMER ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICES	MTHLY	YTD FROM JULY 16	SERVICE	MTHLY	YTD FROM JULY 16
Phonebook Enquiries	23	90	Conf. / Vid Conf. / Training / Westlink	150	1041
Tourism	22	297	Exams	2	3
VET Affairs	3	3	Broadband for Seniors / Webinars	6	76
ATO	2	0	General Enquires (Face/Email/Website)	162	1860
Government Access Point	2	59	Corrigin Toy Library	8	75
Community Information	27	410	TR Homes (Referrals)	0	2
Total:	79		Total:	328	
Monthly People through:		407			
TOTAL FOR THE MONTH OF MAY:		540			

COMMUNITY ECONOMIC / BUSINESS and SOCIAL DEVELOPMENT BOOKINGS			
DESCRIPTION	NO'S	ROOM	GOVT. HOT OFFICE BOOKING (HO), COMMERCIAL BOOKING
Skill Hire – Employment	3	Video Conference	Commercial Booking
Forrest Personnel – Employment	10	Professional Office	Commercial Booking
Holyoake –Drug & Alcohol Counselling	4	Professional Office	Commercial Booking
LGIS – Shire Workplace Behaviours	27	Conference Room	N/A
LGIS – Shire “At the Coalface”	17	Conference Room	N/A
LGIS – Shire “Getting it all Done”	17	Conference Room	N/A
Westlink Broadcast “Destination WA”	2	Video Conference Room	N/A
Movie Club – May	13	Conference Room	N/A
CBH Group Meeting	7	Conference Room	Commercial Booking
Primaries WA	18	Conference Room	Commercial Booking
Wheatbelt Business Network	3	Professional Office	N/A
LGIS – Shire “Disability Training”	20	Conference Room	N/A
Momento Workshop	7	Training Room	N/A

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591	534	530	585	626	553	7285
2016-17	620	588	675	618	455	366	513	388	595	336	540		

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

None known

FINANCIAL IMPLICATIONS

None known

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

Focus area: Various

Goal: Various

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

STRATEGIC THEMES

Various

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the Corrigin Community Resource Centre Report.

8.1.2. ACCOUNTS FOR PAYMENT – MAY 2017

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	20 June 2017
Reporting Officer:	Tanya Ludlow, Finance Officer - Creditors
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	Attachment 8.1.2 - EFT and Direct Debit payments

SUMMARY

That Council is provided with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been raised for the Council meeting and also during the month of May 2017 are included as **Attachment 8.1.2**. After payment of the following cheque EFT and Direct Debit payments, the balance of creditors will be \$3,605.13.

Previous Accounts for Payment report

To enable council to check that no sequential payments numbers have been missed from the previous accounts for payment reports and the report presented as attached, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal	Cheque	20185	20186
Municipal & Trust & Police Licensing	EFT	EFT10917	EFT10918
Trust	Cheque	3370	3371
Edna Stevenson	Cheque	58	59

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2016/2017 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Four: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse the following payments for the month of May 2017:

1. *Cheques 020186 - 020200 payments in the Municipal fund totalling \$28,016.25;*
2. *Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$502,272.26;*
3. *Direct Debit (DD) payments in the Municipal Fund totalling \$4,831.08;*
4. *Payroll Journal (JNL) payments in the Municipal Fund totalling \$118,492.73*
5. *Cheques 000059 - 000059 payments in the Edna Stevenson Trust Fund totalling \$24,862.74;*
6. *Cheques 003371 - 003371 payments in the Trust Fund totalling \$27.46;*
7. *Electronic Funds Transfer (EFT) payments in the Trust Fund totalling \$2,047.04*
8. *Direct Debit (DD) payments in the Trust Fund totalling \$0.00;*
9. *EFT payments in the Licensing Trust Account totalling \$4,697.35;*
10. *Direct Debit (DD) payments in the Licensing Trust Account \$26,194.30 and*
11. *Total payments for May 2017 \$711,441.21.*

8.1.3. ACCOUNTS FOR PAYMENT – CREDIT CARDS

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	20 June 2017
Reporting Officer:	Catherine Ospina Godoy – Finance Manager
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	Attachment 8.1.3 - Credit card payments

SUMMARY

This report provides Council with a list of all financial dealings relating the use of credit card payments for the period 29th March to 28th April 2017.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin Corporate Credit Cards (note **Attachment 8.1.3**).

A monthly review of credit card use is independently assessed by the Finance Manager, to confirm that all expenditure has been occurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations. The review by the Finance Manager also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

STATUTORY ENVIRONMENT

*S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996*

POLICY IMPLICATIONS

Policy 2.15 – Corporate Credit Cards and;
Policy 2.9 Purchasing Policy

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis. In this regard, expenditure must be in accordance with the 2016/2017 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Four: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council in accordance with Attachment 8.1.2 endorse credit card payments made for the period 29th March to 28th April was \$2,381.04

8.1.4 MONTHLY FINANCIAL REPORT – MAY 2017

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	20 June 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	Attachment 8.1.4 - Statement of Financial Activity

SUMMARY

For Council to review and accept the monthly Financial Report for the month ending 31 May 2017.

BACKGROUND

The *Local Government (Financial Management) Regulation 34* states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

A variance report is included with the monthly financial statements as **Attachment 8.1.4**.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management

R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Monthly Statement of Financial Activity.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Four: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accept the Statement of Financial Activity for the month ending 31 May 2017 included as Attachment 8.1.4 and as presented, along with notes of any material variances.

8.1.4. REVIEW OF STRATEGIC COMMUNITY PLAN 2017-2027 – FOR COUNCIL ADOPTION

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	20 June 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	CM 0049
Attachment Reference:	Attachment 8.1.5 – Draft Shire of Corrigin Strategic Community Plan 2017-2027

SUMMARY

The *Local Government (Administration) Regulations 1996* explain that the “Plan for the Future” referred to in section 5.56 of the *Local Government Act 1995* is made up of the 10 year Strategic Community Plan and a 4 year Corporate Business Plan.

This report is to seek Council’s adoption of the Shire of Corrigin’s Strategic Community Plan 2017-2027.

BACKGROUND

All Western Australian local governments are required to prepare a Plan for the Future for their district under *Section 5.56(1) of the Local Government Act 1995*. The Plan for the Future comprises the following two key strategic documents¹, which a local government is required to have regard for when forming its annual budget.

Strategic Community Plan – Council’s principal 10-year strategy and planning tool. It is the principal guiding document for the remainder of the Shire’s strategic planning as community engagement is central to this Plan.²

Corporate Business Plan – Council’s 4-year planning document. The core components of this Plan include a 4-year delivery program, aligned to the Strategic Community Plan and accompanied by 4-year financial projections.²

Development of the Strategic Community Plan and Corporate Business Plan is undertaken in accordance with the Integrated Planning and Reporting Framework and Guidelines. An essential element of the Integrated Planning and Reporting process is to enable community members and stakeholders to participate in shaping the future of the community and in identifying issues and solutions. It is designed to articulate the community’s vision, aspirations, outcomes and priorities for the future of the district.

Importantly, the Strategic Community Plan and Corporate Business Plan are informed by several other key plans and processes. The connection between the community and the Shire’s strategic plans, annual budget and corporate documents developed to guide the Shire in delivering services to the community are shown in the diagram below. The term of each key plan is shown in the blue circles.

The Shire of Corrigin Strategic Community Plan 2013 – 2023 (‘Strategic Plan’) must be reviewed at least once every four years and a ‘desktop review’ should also be carried out every two years. Council adopted its 10 year Strategic Community plan in June 2013 and a desktop review was carried out in May 2016.

Council’s Strategic Community review is required by 30 June 2017.

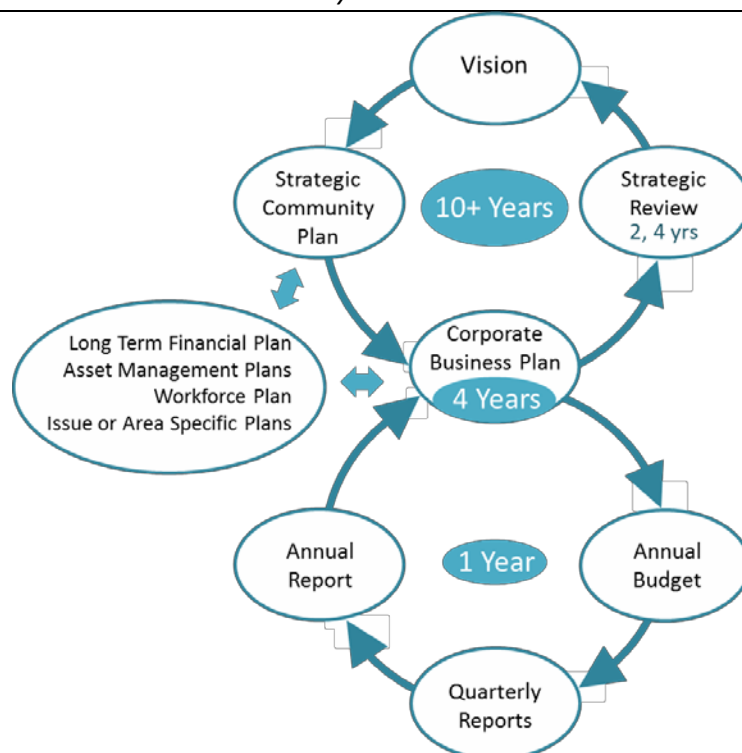


Diagram: Integrated Planning and Reporting Cycle

¹Local Government (Administration) Regulations 1996, Paragraph 19BA.

² Department of Local Government and Communities, Integrated Planning and Reporting: Framework and Guidelines, September 2016

COMMENT

Council engaged consultants, Moore Stephens to conduct a full review of the Shire of Corrigin's Strategic Community Plan that complies with Section 19C and 19DA of the Local Government (Administration) Regulations 1996. Moore Stephens conducted an extensive community engagement program and sought to obtain the community's aspirations, vision and objectives for the future as well as obtaining feedback in relation to the Shire's services and facilities.

Based on community engagement, Moore Stephens has developed the draft Strategic Community Plan which sets out the vision for the Shire's future and captures the community's aspirations and values. A copy of the draft Strategic Community Plan 2017-2027 is provided as **Attachment 8.1.5**.

The adoption of the Strategic Community Plan 2017-2027 will have a direct impact on the Corporate Business Plan. The Corporate Business plan will require a full review to ensure that it is in line with the objectives within the Strategic Community Plan 2017-2027. This review will commence on the adoption of the Strategic Community Plan and be presented to Council for their adoption in July 2017.

Moore Stephens has also been engaged to assist in the review of the following informing strategies;

- Strategic Resourcing plan. (combined Asset Management and Long Term Financial Plan)
- Workforce plan.

It is anticipated that the reviewed informing strategies will be presented to Council for their adoption in the next few months.

In accordance with the *Local Government (Administration) Regulations 1996 section 19D*, Council is required to give public notice on the adoption of the Strategic Community Plan and its availability for inspection.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 5.56.

Section 5.56(1) and (2) of the Local Government Act requires that each local government is to “plan for the future of the district”, by developing plans in accordance with the Regulations. The Local Government Administration Regulations 1996 were amended to require each local government to adopt a Strategic Community Plan and a Corporate Business Plan.

Local Government (Administration) Regulations sections,

- 19C - Strategic community plans, requirements for (Act s. 5.56)
- 19D - Adoption of plan, public notice of to be given

POLICY IMPLICATIONS

There are no known policies relevant to this matter.

FINANCIAL IMPLICATIONS

Future expenditure to meet the Strategic Community Plan objectives.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
5.2.4	Develop appropriate policies that enable good: governance, development, services and growth.

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council

- 1 Adopts the Shire of Corrigin Strategic Community Plan 2017-2027 as provided for in Attachment 8.1.5.**
- 2 Endorse the Shire President to approve the final proof of the Shire of Corrigin Strategic Community Plan 2017-2027 prior to printing and distribution.**
- 3 Pursuant to Local Government (Administration) Regulations 1996 section 19D, give public notice on the adoption and availability of the Shire of Corrigin Strategic Community Plan 2017-2027.**

8.2. GOVERNANCE AND COMPLIANCE REPORTS

8.2.1. ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH OF MAY 2017

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	20 June 2017
Reporting Officer:	Holly Auld, Governance Officer - Records
Disclosure of Interest:	No interest to disclose
File Number:	Various
Attachments:	Attachment 8.2.1 - Status Report

SUMMARY

To report back to Council actions performed under delegated authority from the period 1 May to 31 May 2017.

BACKGROUND

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for –

- Development Approvals issued
- Building Permits issued
- Health Approvals issued
- One off delegations to the Chief Executive Officer
- Affixing of Common Seal

COMMENT

The following tables outline the actions performed within the organisation relative to delegated authority from the period 1 May to 31 May 2017 and are submitted to Council for information.

Bushfire

No delegated decisions were undertaken by Shire pursuant to bushfire matters from the period 1 May to 31 May 2017.

Caravan parks and camp grounds

No delegated decisions were undertaken by Shire pursuant to caravan parks and camping grounds matters from the period 1 May to 31 May 2017.

Common Seal

No delegated decisions were undertaken by Shire pursuant to the common seal from the period 1 May to 31 May 2017.

Dangerous Goods Safety Act 2004

No delegated decisions were undertaken by Shire pursuant to the Food Act 2008 from the period 1 May to 31 May 2017.

Food Act 2008

No delegated decisions were undertaken by Shire pursuant to the Food Act 2008 from the period 1 May to 31 May 2017.

Hawkers, traders and stall holders

No delegated decisions were undertaken by Shire pursuant to Hawkers, traders and stall holder matters from the period 1 May to 31 May 2017.

Liquor Laws

No delegated decisions were undertaken by Shire pursuant to Liquor Control Act 1988 from the period 1 May to 31 May 2017.

Lodging houses

No delegated decisions were undertaken by Shire pursuant to lodging house matters from the period 1 May to 31 May 2017.

Power to Defer, Grant Discounts, Waive or Write Off Debts Waive fees

No delegated decisions were undertaken by Shire pursuant to waiving of fees from the period 1 May to 31 May 2017.

Public Buildings

No delegated decisions were undertaken by Shire pursuant to Health (Public Buildings) Regulations 1992 from the period 1 May to 31 May 2017.

Septic Tank Approvals

No delegated decisions were undertaken by Shire pursuant to Septic Tank Approvals from the period 1 May to 31 May 2017.

Street Scape, Tree Planting, Pruning, Removal, Picking Flora

No delegated decisions were undertaken by Shire pursuant to street scape, tree planting, pruning, removal or picking of flora from the period 1 May to 31 May 2017.

Planning Approval

No delegated decisions were undertaken by Shire pursuant to Planning & Development Act 2005 – Part 10 Div. 2 from the period 1 May to 31 May 2017.

Building Permits

<i>Date of decision</i>	<i>Decision Ref.</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
26/05/2017	N/A	Approval for accommodation	Rhys Job	N/A
31/05/2017	N/A	Approval for car port at 57 Goyder St	Judith Connelly	N/A

STATUTORY ENVIRONMENT

Building Act 2011

Bushfire Act 1954

Dangerous Goods Safety (Explosives) Regulations 2007

Health Act 1991 – S.107; Health Act 1911, Part VI

Health (Public Buildings) Regulations 1992

Liquor Control Act 1988

Local Government Act 1995 - Section 9.49A

Planning & Development Act 2005 – Part 10 Div. 2

Shire of Corrigin Planning Scheme No. 2 – Cl 8.8

POLICY IMPLICATIONS

There are no known policies or policy implications relating to this Item.

FINANCIAL IMPLICATIONS

There are no known financial implications relating to this Item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

COUNCIL MEETING STATUS REPORT

The following Status Report below is for Council information only.

SHIRE OF CORRIGIN STATUS REPORT AS AT 20 JUNE 2017

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
8633 20/10/2015	The Chief Executive Officer to undertake an investigation that addresses the reinstatement of a 72 hour stopover area for self-contained Recreation Vehicles (RV's) in the town of Corrigin and for the resultant report to be provided to Council at the Chief Executive Officer's earliest possible convenience.	CEO	Assessment and referral to Council	In Progress – to form part of Economic and Tourism Strategy
20/2016 16/2/2016	That Council: <ol style="list-style-type: none"> 1. Adopt the draft "Planning Policy - Areas of Potential Flood Risk within the Corrigin Townsite" as included as Attachment 10.2.2(B) and 2. Advertise in accordance with clause 7.3 of the Shire of Corrigin Town Planning Scheme No. 2 (District Planning Scheme). 3. Directs that upon completion of the advertising period referred to in 1. above, the matter to be referred back to Council for further consideration. 4. Council to request the CEO investigate the cost of remodelling the "flood map" for clarification of flood risk in the area. 	<ol style="list-style-type: none"> 1. CEO 2. GEO 3. CEO 4. CEO 	<ol style="list-style-type: none"> 1. Noted 2. Advertising in Narrogin Observer 25/2/2016 3. Assessment and referral to CEO to refer back to Council 4. Council requested investigation by CEO 	<ol style="list-style-type: none"> 1. Completed 2. Completed 3. Pending 4. In Progress
173/2016 19/07/2016	That Council: <ol style="list-style-type: none"> 1. Note the Correspondence from the Corrigin Masonic Lodge No. 120 W.A.C. ('Lodge') as provided in Attachment 8.2.2 to this Report. 2. Resolve to request the Chief Executive Officer (CEO) to write to the Lodge: <ol style="list-style-type: none"> a) seeking confirmation that it would be prepared to sell the portion of Lot 178 Kirkwood Street, Corrigin (approximately 3m x 90 m) currently occupied as a 'laneway' for a nominal price of \$1; and b) advising that until the 'laneway' is eventually transferred to the Shire, the Lodge be reminded that it will need to ensure it has suitable public liability for the 'laneway'. 	<ol style="list-style-type: none"> 1. CEO 2. CEO 	<ol style="list-style-type: none"> 1. Noted 2. Letter sent 	<ol style="list-style-type: none"> 1. Noted 2. Completed

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	<p>3. Once written confirmation from the Lodge of the acceptance to sell the portion of Lot 178 (approximately 3m x 90 m) is confirmed and appropriate funds are included in the 2016/17 Budget, the Shire commences a survey to be undertaken followed by an application for Subdivision Approval from the Western Australian Planning Commission.</p> <p>4. Authorise the CEO to enter a part lease over Lot 178 Kirkwood St for an interim period covering the proposed PAW until such time as the creation and sale of the PAW is finalised.</p> <p>5. Should Subdivision Approval be received, the Shire President and Chief Executive Officer be authorised to enter into a contract of sale with appropriate use of the Common Seal and process the creation of the PAW reserve.</p>	<p>3. CEO</p> <p>4. CEO</p> <p>5. CEO</p>	<p>3. Lodge has offered laneway for \$1.</p> <p>4. Lease signed by Lodge</p> <p>5. Noted</p>	<p>3. Completed</p> <p>4. Completed</p> <p>5. To be carried out post subdivision approval</p>
<p>245/2016</p> <p>15/11/2016</p>	<p>That Council resolve to:</p> <p>1. Note the submissions received on the amended consolidated version of the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme) contained in Attachment 8.2.2B (Schedule of Submissions) and determine the submissions in accordance with the recommendations;</p> <p>2. Request the Minister for Planning's approval to modify the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme) in accordance with the recommendations contained in in Attachment 8.2.2B (Schedule of Submissions);</p> <p>3. Authorise the Chief Executive Officer to prepare and submit all the necessary documentation to the Western Australian Planning Commission requesting the Minister for Planning's approval to the recommended modifications to the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme) under section 87(2) of the Planning and Development Act 2005;</p> <p>4. Authorise the Shire President and the Chief Executive Officer to affix the common seal of the Shire of Corrigin on the documents; and</p> <p>5. Should the Minister for Planning approve the proposed amendments under section 87(2) of the Planning and Development Act 2005, authorise the Chief Executive Officer to undertake to incorporate the approved amendments into the consolidated Scheme and arrange publication of the final consolidated version of the Shire of Corrigin Town Planning Scheme</p>	<p>1. CEO</p> <p>2. CEO</p> <p>3. CEO</p> <p>4. CEO</p> <p>5. CEO</p>	<p>1. Noted</p> <p>2. Completed</p> <p>3. Completed</p> <p>4. Awaiting final Approval</p> <p>5. Awaiting final Approval</p>	<p>1. Noted</p> <p>2. Completed</p> <p>3. Completed</p> <p>4. Pending</p> <p>5. Report prepared for the 20 June 2017 Council meeting</p>

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	No.2 (District Zoning Scheme) in the Government Gazette in accordance with section 92(2) of the Planning and Development Act 2005.			
270/2016 20/12/2016	That Council resolve to commence the road closure process for portions of Balyerling Road, Bulyee as referred in the Shire Report in accordance with Section 58 of the Land Administration Act 1997	1. CEO	1. Commenced	1. Report prepared for the 20 June 2017 Council meeting
279/2016 20/12/2016	<p>That Council, in pursuance of Section 75 of the Planning and Development Act 2005 (as amended), resolve to amend the Shire of Corrigin Local Planning Scheme No.2 by:</p> <ol style="list-style-type: none"> 1. Rezoning the northern portion of Lot 53 Kunjin Street (corner Corrigin-Kondinin Road), Corrigin comprising an area of approximately 5.69 hectares from 'Rural Residential' zone to 'Special Use' zone. 2. Amending Schedule 3 - Special Use Zones of the Scheme Text by adding after Special Use No.8 the following Special Use No.9: No. Land Particulars The northern portion of Lot 53 Kunjin Street (corner Corrigin-Kondinin Road), Corrigin comprising an area of approximately 5.69 hectares. Permitted Uses <ul style="list-style-type: none"> • Agricultural Machinery Display, Sales & Repairs. • Caretakers Dwelling • Uses ancillary to the permitted uses. Standards/Conditions <ul style="list-style-type: none"> • Set back of all buildings and works associated with Agricultural Machinery Display, Sales & Repairs (not including water tanks) to the western boundary is to be a distance of not less than 10m and landscaped to the satisfaction of Council. • Set back of caretakers dwelling to reflect Schedule No.4, Item 5. • No openings to buildings associated with Agricultural Machinery Display, Sales & Repairs to be established fronting the western boundary. • All other standards and conditions to be determined by Council. 	1. CEO	1. Documentation received and referred to EPA	1. Report prepared for the 20 June 2017 Council meeting

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	<p>3. Amending Schedule No.1 – Interpretations of the Scheme Text by adding the following definition: “Agricultural Machinery Display, Sales & Repairs – Means land and buildings used for the display, sale, maintenance and mechanical repair of new and second-hand agricultural/farming equipment, machinery and vehicles”.</p> <p>4. Amending the Scheme Map accordingly.</p> <p>5. The local government determining that this proposed amendment to the Shire of Corrigin Local Planning Scheme No.2 is a “Standard Amendment” under Regulation 35 of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:</p> <p>a) the amendment will have minimal impact on land in the scheme area that is not the subject of the amendment; and</p> <p>b) the amendment will not result in any significant environmental, social, economic or governance impacts in the scheme area.</p>			
51/2017 21/03/2017	<p>That Council:</p> <p>1. Supports up to Phase 5 of the Secondary Freight Route Project (‘Project’) with Regional Development Australia (Wheatbelt) seeking funding through the Federal Government’s ‘Building Better Regions Fund’.</p> <p>2. Support the required co-contributions for the Project to originate from MRWA allocations to the Wheatbelt South and Wheatbelt North Regional Road Groups or any other funding source.</p>	<p>1. CEO</p> <p>2. CEO</p>	<p>1. Noted</p> <p>2. Noted</p>	<p>1. Noted</p> <p>2. Completed (WSRRG advised)</p>
52/2017 21/03/2017	<p>That Council:</p> <p>1. Should the allocation referred to in 2. above not be forthcoming, Council consider an allocation in the Shire of Corrigin’s 2017/18 Annual Budget for up to \$20,000, with the final amount dependent upon the required co-contribution and assuming that no other sources of funding are identified (i.e. worst case scenario).</p>	<p>1. CEO</p>	<p>1. Noted</p>	<p>1. Noted (to be considered by Council at the 2017/18 Budget)</p>
76/2017 16/05/2017	<p>That Council purchase the ‘Covermaster Platinum Series Covermate’ carpet floor covering for the sports hall for \$50,092.90 (ex GST) which is considered by the Committee to be the most suitable covering for multiple users.</p>	<p>1. CEO</p>	<p>1. Purchase Order issued</p>	<p>1. Completed</p>

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<p>78/2017 16/05/2017</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the submission received (Attachment 8.2.3B) in relation to the application for planning approval submitted by Billy Matthews and Tessa Ednie-Brown to establish a rotational outdoor piggery operation (to a maximum of 499 pigs at any one time) at Lot 101 Woods Road, Gorge Rock. 2. In accordance with clause 5.6.2 of the Shire of Corrigin Health Local Law 2016 and clause 6.6 of the Shire of Corrigin Town Planning Scheme No. 2, approves the application for planning approval submitted by Billy Matthews and Tessa Ednie-Brown to establish a rotational outdoor piggery operation (to a maximum of 499 pigs at any one time) at Lot 101 Woods Road, Gorge Rock in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions and advice notes: <ol style="list-style-type: none"> 1. Prior to commencement of the use and development of the piggery, a professional Environmental Management Plan (EMP) shall be prepared to the satisfaction of the Shire of Corrigin and endorsed to this Planning Approval outlining how the operation will be managed to ensure that unacceptable impacts will not occur. This plan is to address as follows: <ol style="list-style-type: none"> a) Plans drawn to scale with contour information depicting the location of the Rotational Outdoor Piggery area/s as follows: <ul style="list-style-type: none"> • located follow land contours to minimise surface flow across the site; • details as to how effluent or contaminated liquids as a result of the piggery; operations will be contained within the lot; • Address the site selection criteria and buffer requirements as set out in the Australian Pork Limited Fact Sheet, Design and Management of Outdoor Free Range Areas for Pigs July 2011 (APL Fact Sheet 2011); • showing the type of filters placed within active pig areas to slow any surface flow and capturing any sediment; • proposed fencing designed and located to reflect the setbacks as described under the Shire of Corrigin Health Local Law 2016; • effective measures to prevent the discharge of dust as reflected in the Shire of Corrigin Health Local Law 2016; 	<ol style="list-style-type: none"> 1. CEO 2. CEO 	<ol style="list-style-type: none"> 1. Noted 2. Planning approval issued 	<ol style="list-style-type: none"> 1. Noted 2. Completed
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	<ul style="list-style-type: none"> • detailed advice on the rotation of shelters within rotational outdoor areas including animal numbers; • interceptor drains and dams to reduce runoff leaving the site; • details of the mortalities management practices to prevent groundwater and surface water contamination, odour nuisance, spread of infectious diseases and vermin breeding; • details of the water supply in relation to suitable quality and quantity for domestic use, drinking supplies, shed cooling, shed sanitisation, fire protection and irrigation of landscaping; • the location of burial trenches designed in accordance with the National Environmental Guidelines for Piggeries Second Edition (Revised) 2010; and • detailed advice on the rotation of shelters within rotational outdoor areas including animal numbers. <p>The requirement of the EMP as adopted are to be observed at all times and all works identified are to be constructed/established prior to use.</p> <p>2. Prior to commencement of the use and development of the piggery, a professional Bushfire Attack Level Assessment as required under State Planning Policy SPP3.7 Planning in Bushfire Prone Areas shall be prepared to the satisfaction of the Shire of Corrigin and endorsed to this Planning Approval.</p> <p>3. The maximum number of pigs permitted at any one time on the land is 499. Should any further number of pigs be sought a separate planning application to the Council will be required.</p> <p>4. All effluent or contaminated liquids as a result of the piggery operations are to be contained within the lot.</p> <p>5. The piggery sites being having a minimum separation from all external boundaries of at least 50m and this separation fenced to the requirements of the Shire.</p> <p>6. Burial trenches constructed and maintained in accordance with the National Environmental Guidelines for Piggeries Second Edition (Revised) 2010; and</p> <p>7. The piggery being registered and operated in accordance with the Australian Pork Industry Quality Assurance Program (APIQ®).</p>			
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	<p>8. Rotational Outdoor Piggery Areas being adequately fenced to contain all pigs to the satisfaction of the Manager Development Services.</p> <p>Advice Notes:</p> <ol style="list-style-type: none"> 1. Rights of appeal are also available under the Planning and Development Act 2005 (as amended) against the decision of Council, including any conditions associated with this decision. 2. Any such appeal must be lodged within 28 days of the date of this decision to the State Administrative Tribunal (Level 6, State Administrative Tribunal Building, 565 Hay Street, PERTH WA 6000 or GPO Box U1991, Perth 6845 Phone: (08) 9219 3111 or 1300 306 017). 3. This Planning Approval issued by the Shire of Corrigin does not remove any responsibility the Applicant may have in obtaining a vegetation clearing permit from the Department of Environment in accordance with the Environment Protection Act 1986. Further information can be obtained from the Department of Environment or at the following website www.environment.wa.gov.au 4. Pesticides shall be managed pursuant to the Health (Pesticides) Regulations 2011 at clause 5.8 (Chemicals and Fuels). 			
85/2017 16/05/2017	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the commencement of the procedure to close the unconstructed right of way abutting Lots 469 and 502 (Reserve 33565) Goyder Street, Corrigin by advertising the proposal in accordance with the provisions of s52 of the Land Administration Act 1997. 2. Note the submissions received either for or against the closure of the unconstructed right of way referred to in 1. above (Attachment 8.3.3B). 3. Defer consideration of the closure of the ROW until the design and location of additional aged persons dwellings is undertaken. 4. Request the Chief Executive Officer to advise the submitters of Council's decision. 	<ol style="list-style-type: none"> 1. CEO 2. CEO 3. CEO 4. CEO 	<ol style="list-style-type: none"> 1. Noted 2. Noted 3. Noted 4. Noted 	<ol style="list-style-type: none"> 1. Noted 2. Noted 3. Noted 4. Completed
86/2017 16/05/2017	<p>That Council approves the application for planning approval submitted by Angus Sellars to construct an extension to an existing shed on Lot 4 (No.11) Walton Street, Corrigin in accordance with the details of the plans submitted in support of the application subject to compliance with the following condition and advice notes:</p>	<ol style="list-style-type: none"> 1. CEO 	<ol style="list-style-type: none"> 1. Noted 	<ol style="list-style-type: none"> 1. Planning Approval issued

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	<p>Conditions</p> <ol style="list-style-type: none"> 1. All stormwater generated by the proposed outbuilding shall be managed and disposed of to the specifications and satisfaction of the Shire of Corrigin. <p>Advice Note</p> <ol style="list-style-type: none"> 1. The Applicant is advised that from aerial photography and cadastra information, it would appear that the existing shed on Lot 4 may also be located over Lot 201. It is unlikely that Building Approval can be issued for a shed over two lots and that consolidation of Lots 4 and 201 may be necessary. 2. The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained. 			
87/2017 16/05/2017	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the Request for Tender for Supervision of WANDRRA Recovery and Reinstatement Works for the Shire of Corrigin (VP75162) undertaken by the Shire of Corrigin via the WALGA's e-tendering portal known as 'eQUOTES' and the receipt of one Quotation (from Core Business Australia Pty Ltd). 2. Approve the Quotation as submitted by Core Business Australia Pty Ltd dated 15 May 2017 as provided for in Attachment 8.3.2D for Supervision of the Western Australian Natural Disaster Relief and Recovery Arrangement (WANDRRA AGRN743) for the Shire of Corrigin. 3. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to the contract for Supervision of the Western Australian Natural Disaster Relief and Recovery Arrangement (WANDRRA AGRN743) with Core Business Australia Pty Ltd. 4. Subject to point one of this motion request that the appointed consultant prepare the necessary procurement documentation for engagement of a contractor/s through an appropriate tender process to undertake reinstatement works for WANDRRA AGRN743. 	<ol style="list-style-type: none"> 1. CEO 2. CEO 3. CEO/Shire President 4. CEO 	<ol style="list-style-type: none"> 1. Noted 2. Noted 3. Contract signed 4. Noted 	<ol style="list-style-type: none"> 1. Noted 2. Noted 3. Completed 4/5Report prepared for 20 June 2017 Council meeting

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	<p>The documentation is to include the need for the appointed contractor/s to use local and regionally based contractors to support completion of the works in a timely manner.</p> <p>5. Request the Chief Executive Officer to refer the necessary procurement documentation as addressed in point 4 back to Council before seeking a contractor/s to undertake the reinstatement works.</p>	5. CEO	5. Noted	
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OFFICER'S RECOMMENDATION

That Council accept the report outlining the actions performed under delegated authority for the period 1 May to 31 May 2017 and receive the Status Report as at 20 June 2017

8.2.2. GENERAL COMPLIANCE REPORTING – MAY 2017

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	20 June 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	N/A
Attachment Reference:	Attachment 8.2.2 - General Compliance Report

SUMMARY

Council is requested to acknowledge the General Compliance Report for May 2017 and recommended outcomes (noting that this is first Compliance Report provided to Council).

BACKGROUND

The purpose of the report is to record the ongoing local government compliance on a monthly basis so as to provide Council surety that all known compliance and operational requirements are being addressed as part of staff workloads and to that degree, an ongoing of internal audit is being completed on a monthly basis.

As the month progresses, staff in conjunction with the Chief Executive Officer (CEO) or Deputy CEO will undertake the analysis of the work required and determine the extent of action needed that will be required to complete items. During Agenda week the monthly report/list is reviewed to ensure compliance items are completed and can be reported to Council. Accordingly, only matters of 'non-compliance' are provided with specific comment in this report.

A 'compliance calendar' has been established for the administration staff member detailing their compliance requirements for the month.

COMMENT

This report addresses general compliance matters for May 2017 and refers to the majority of compliance and operation issues that are required throughout the year (Note **Attachment 8.2.2**). It is noted that this process is not definitive as each month additional items and/or actions may be identified and are then added to the monthly checklist workload. Some items may not always be completed each month and will be suitably notated.

There are no identified matters of non-compliance to report for the month of May 2017.

STATUTORY ENVIRONMENT

There are no statutory obligations.

POLICY IMPLICATIONS

There are no known policy implications relating to this report or the officer's recommendation.

FINANCIAL IMPLICATIONS

In the generation of the report or the officer's recommendation, there are no known budget or financial implications. However, there may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Social Development

Strategic Community Plan link	Strategies
Goal 4	Councils actively engage and work with key stakeholders and strategic partners to advocate on behalf of the Shire
	Develop a community engagement approach to guide Council engagement with the Shires residents

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council acknowledge the General Compliance Report for May 2017 and Attachment 8.2.2.

8.2.3. DELEGATED AUTHORITY REVIEW

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	20 June 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV.0001
Attachment Reference:	Attachment 8.2.3 – Register of Delegations

SUMMARY

Council is requested to consider the annual review of Council's delegations of authority to the Chief Executive Officer (CEO), as required by s5.46(2) of the *Local Government Act 1995* ('the Act').

BACKGROUND

Under the Act, Council can delegate certain powers and duties to the CEO and the CEO, in turn, can on-delegate those powers and functions to other employees. S5.46 of the Act requires the CEO to keep a record of the delegations adopted by Council and on-delegated by the CEO. This Section also requires the delegations to be reviewed at least once every financial year. The current Delegated Authority Register was last reviewed by Council at its meeting on 15 December 2015 and subsequently on 16 February 2016.

COMMENT

The Act does not specify the manner in which Council must 'review' its delegations and simply states that a review must occur. In the past, these annual reviews have resulted in very few or no changes being made to the delegations previously granted by Council. In the case of the current review process, Administration has reviewed and tested the appropriateness of all delegations granted by Council and has identified that the delegations generally fall into the following categories:

- The delegation relates to a power that is already a function of the CEO under the Act and which Council therefore has no ability to delegate;
- The delegation relates to a power that is exercisable by Administration in an 'Acting Through' capacity and which does not require a delegation;
- The delegation operates as a de facto Policy in the absence of a formal Council Policy;
- The delegation is contrary to the Act or Policy;
- The delegation is appropriate, with or without some modification.

For the purpose of this review exercise, a detailed consideration of the delegations is contained in **Attachment 8.2.3**. It should be noted that the only change from the previous adopted delegations relate to clarifying delegations under the *Dog Act 1996*.

STATUTORY ENVIRONMENT

Section 5.46(2) of the Local Government Act 1995 requires the Council to carry out a review of its delegations at least once every financial year.

POLICY IMPLICATIONS

There are no known policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no known significant financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopt the delegations detailed in the Register of Delegations (Attachment 8.2.3).

8.2.4. CLOSURE OF A PORTION OF BALYERLING ROAD, BULYEE ROAD RESERVE ADJACENT TO LOT NO'S 2, 145, 149, 896, 354, 5349, BULYEE

Applicant:	Shire of Corrigin
Location:	Balyerling Road, Bulyee Road reserve adjacent to Lot No's 2, 145, 149, 896, 354, 5349, Bulyee
Date:	20 June 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	A10534, A68, A60
Attachment Reference:	Attachment 8.2.4A Road Closure Plan Attachments 8.2.4B Schedule of Submissions

SUMMARY

Council is requested to resolve under s58 (1) of the *Land Administration Act 1997 (LAA)* to request the Minister for Lands to permanently close a portion of Balyerling Road, Bulyee.

BACKGROUND

As an outcome of the Brookton-Corrigin Road realignment, it was intended that Balyerling Road would be closed and amalgamated into lots fronting the road. In discussion with the majority land holder (whose land fronts Balyerling Road) it is his preference that the road be closed either completely or in part.



Photo taken from the Brookton-Corrigin Road looking west along Balyerling Road – Note existing signage on Balyerling Road stating 'PRIVATE ROAD NO THRU TRAFFIC'.

COMMENT

With regard to the statutory processes referred to in this report and for clarity:

- Council's role with the road closure application is to determine if the proposed road closure can be supported and, if so, to request the Minister for Lands to close it.
- The Department of Lands (DoL) is responsible for administering the LAA, including road closure requests from local governments, and providing advice to the Minister of Lands.
- The Minister for Lands makes the final decision on road closure proposals.

To provide a context for this proposal, a plan of the area showing existing constructed road reserve to be closed is at **Attachment 8.2.4A**.

Since the decision of Council in December 2016, the proposal was advertised in accordance with the requirements of the LAA and referred to relevant state agencies and service authorities. The proposed road closure was advertised in the West Australian Newspaper on 30 March 2017 and the period allowed for written submissions was 39 days (35 day minimum under the LAA). No public submissions were received during the advertising period. The application was also referred to relevant agencies and service authorities, including:

- Alintagas Networks Pty Ltd
- Western Australian Land Authority (Landcorp)
- Water Corporation
- Department of Industry and Resource
- MRWA
- Department of Regional Development
- Department of Planning
- DFES
- Western Australian Land Information Authority
- Western Power

Five (5) responses were received (all from service authorities). A Schedule of submissions and Officer comment is provided at **Attachment 8.2.4B**. In summary, no objections were received to the proposed road closure.

Where Council wishes to proceed with the closure, a formal request would be lodged with the Minister for Lands under s58(1) of the LAA to close the road and amalgamate the road reserve into the adjoining land. Given that no objection was received, it is considered appropriate for Council to request the Minister for Lands to permanently close the portion of close a portion of Balyerling Road, Bulyee as provided in **Attachment 8.2.4A** and amalgamate the road reserve into the adjoining land.

STATUTORY ENVIRONMENT

Local Government Act 1995

Land Administration Act 1997– Part 5, Division 1, Section 58 – Closing Roads:

- 1) *When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.*
- 2) *When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.*
- 3) *A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*

POLICY IMPLICATIONS

Council does not have a policy in relation to this item.

FINANCIAL IMPLICATIONS

There are no known significant financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

6.1 Focus area one: Economic Development

Goal Three: We want a sustainable agricultural sector supporting our local economy

Strategy	Outcome
Work with Federal and State Government to support the growth of the agricultural sector	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

6.2 Focus area two: Developing Leadership Goal

Four: Transparent decision-making is important to us

Strategy	Outcome
Ensure active engagement with the community to inform decision-making	Community contribution to how local issues are managed
Maintain a strong customer focus	Effective communication on key decisions

6.3 Focus area three: Social Development

Goal Six: We need good services to support our development as a Shire

Strategy	Outcome
Maintain the range of services and facilities provided by the Shire, particularly those for the rural area (roads) and the sporting community	Essential services help us to prosper as a community

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolves under Section 58 (1) of the Land Administration Act 1997 to request the Minister for Lands to permanently close the portion of close a portion of Balyerling Road, Bulyee as provided in Attachment 8.2.4A and amalgamate the road reserve into the adjoining land.

8.2.5. CONTINUATION OF THE PROVISION OF BUILDING SURVEYING SERVICES – SHIRE OF KALAMUNDA

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	20 June 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	DBC0011
Attachment Reference:	N/A

SUMMARY

Council is requested to enter into a further agreement with the Shire of Kalamunda for the provision of building surveying services as outlined in the proposed *Memorandum of Understanding and Shared Services Agreement* for a period of three years.

BACKGROUND

Since 2012, the Shire of Corrigin has used the Shire of Kalamunda (in the form of a Memorandum of Understanding and Shared Services Agreement) to provide a range of building surveying services including the following:

- Process applications for Building Licenses;
- Prepare building approvals for issue;
- Undertake required site inspections;
- Advise on appropriate action following site inspection;
- Assess against Residential Design Codes requirements;
- Demolition Licenses;
- Prepare Council Report Items in relation to any applications for Building dispensations; and
- Provide a telephone enquiry service for residents through the provision of a specific telephone number within the Shire of Kalamunda

The cost of provision of the service depends on the number of building applications assessed and the level of services used. The *Building Act 2012* and associated regulations allows Council to collect fees however it is unlikely that the fees accurately reflect the cost of a building service. The Shire of Kalamunda provides a detailed breakdown of services used on a monthly basis and the Shire is charged only for the actual services used.

COMMENT

The existing agreement with the Shire of Kalamunda has expired. The view of the Shire Administration is that the arrangement with the Shire of Kalamunda has worked well and is at a fraction of the cost of employing a qualified building surveyor. Whilst it would always be preferred to have a building surveyor available at the Shire Council it is simply cost prohibitive as the salary package for a building surveyor (level 2) would be over \$100,000 plus accommodation and a vehicle.

Council is requested to consider a further arrangement utilising the professional building staff from the Shire of Kalamunda. Key component of the proposed service is the telephone enquiry service that will allow prospective building approval applicants to talk directly with the Shire of Kalamunda building staff. It is also proposed to have Shire of Kalamunda train (Corrigin) customer service staff on the building approval process and the requirements when receiving building applications over the counter.

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulations 1996 11 (2) (e)

- (2) *Tenders do not have to be publicly invited according to the requirements of this Division if —*
(e) the goods or services are to be supplied by or obtained through the government of
the State or the Commonwealth or any of its agencies, or by a local government or a
regional local government;

Building Act 2012

POLICY IMPLICATIONS

There are no known policies relevant to this matter.

FINANCIAL IMPLICATIONS

Cost of the provision of building services in accordance with Council's annual budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Enters into an agreement with the Shire of Kalamunda for the provision of building services as outlined in the proposed Memorandum of Understanding and Shared Services Agreement for a period of three years; and*
- 2. Authorises the President and Chief Executive Officer to affix the common seal to the Memorandum of Understanding and Shared Services Agreement.*

8.2.6. AMENDMENT NO. 4 TO SHIRE OF CORRIGIN LOCAL PLANNING SCHEME NO. 2 – RECLASSIFY PORTION OF LOT 53 KUNJIN STREET CORRIGIN FROM ‘RURAL RESIDENTIAL’ TO ‘SPECIAL USE’ ZONE (WITH THE DESIGNATED PURPOSE OF ALLOWING ‘AGRICULTURAL MACHINERY DISPLAY, SALES AND REPAIRS’ AND ‘CARETAKERS DWELLING’) – FOR FINAL ADOPTION

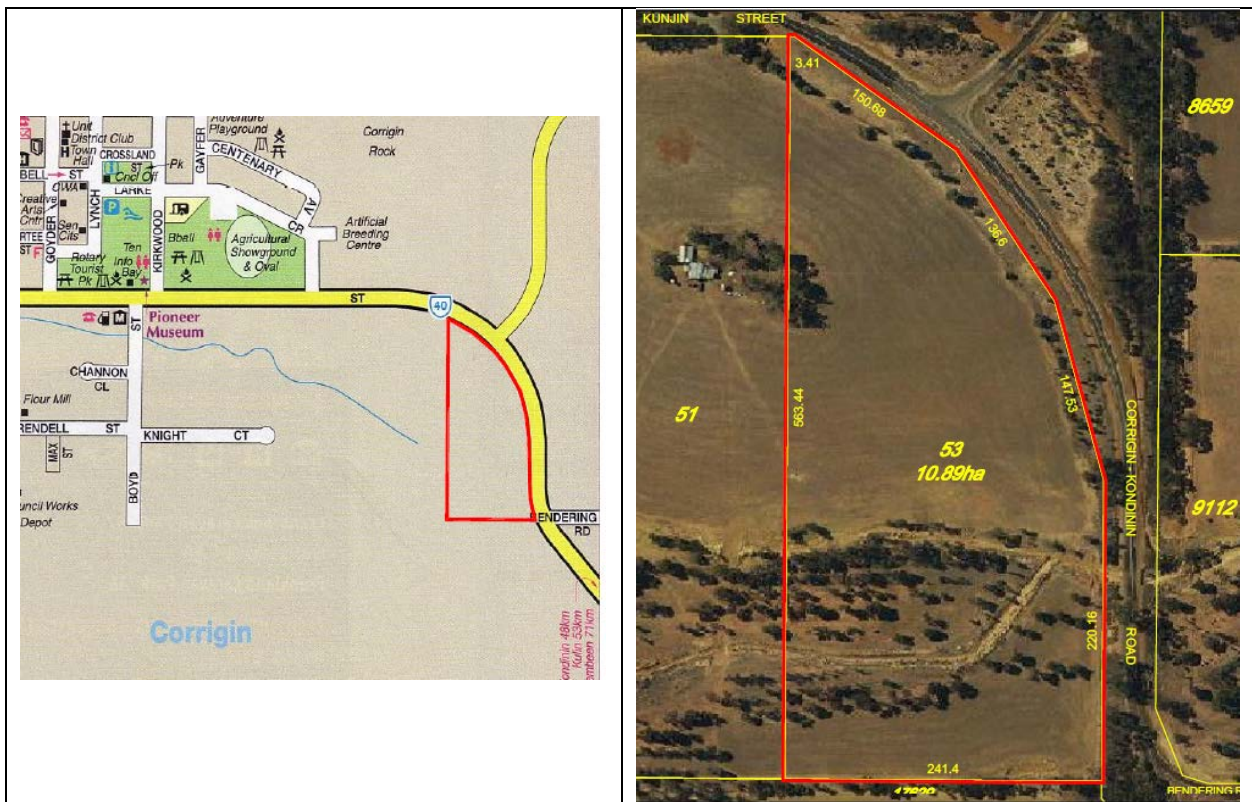
Applicant:	URP Town Planners for Westridge Nominees Pty Ltd (owner)
Location:	Portion Lot 53 Kunjin Street (corner Corrigin-Kondinin Road), Corrigin
Date:	20 June 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose, however URP Town Planners has undertaken planning assessments for the Shire in the past.
File Number:	A10069
Attachment Reference:	Attachment 8.2.6A - Scheme amendment documentation Attachment 8.2.6B – Schedule of Submissions

SUMMARY

This report recommends that Council resolve to adopt for final approval, Amendment No. 4 to the Shire of Corrigin Local Planning Scheme No. 2 (LPS 2) to reclassify a 5.69 ha. portion of Lot 53 Kunjin Street Corrigin from ‘Rural Residential’ to ‘Special Use’ Zone (Designated purpose of ‘Agricultural Machinery Display, Sales and Repairs’ and ‘Caretakers Dwelling’).

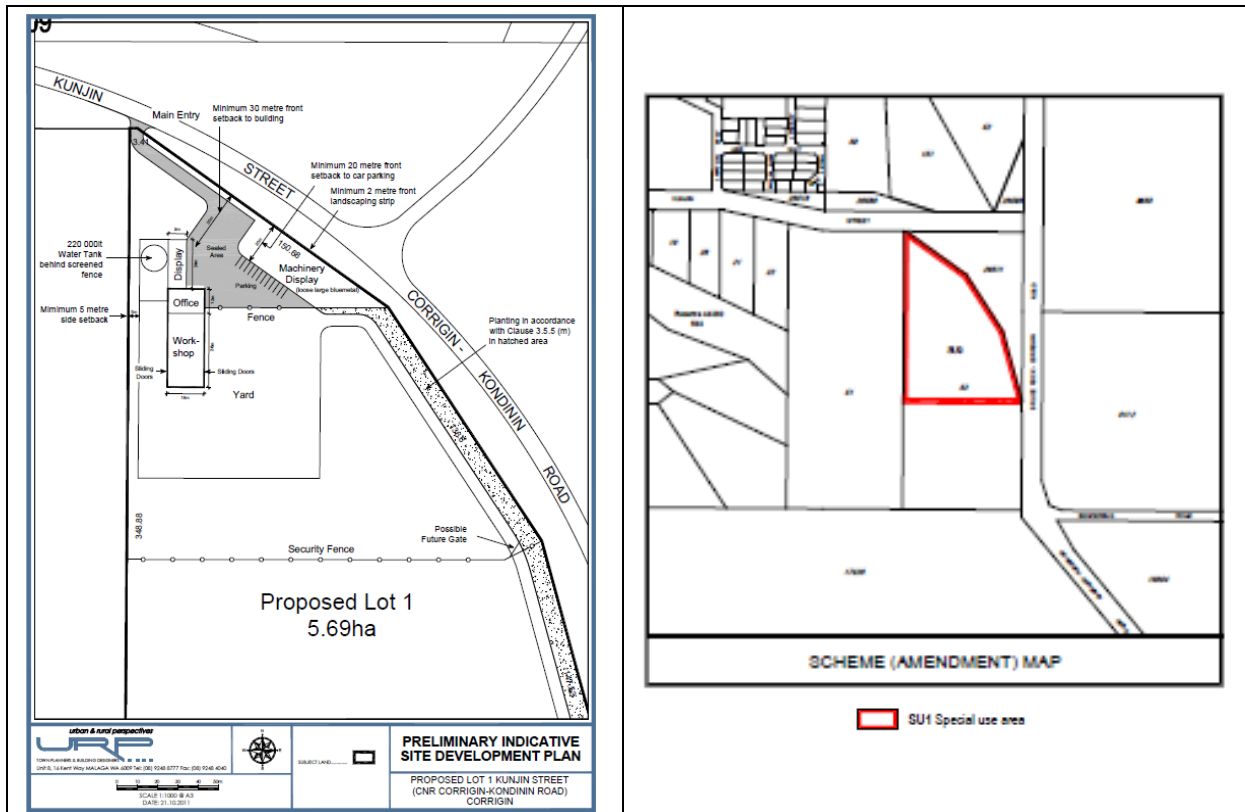
BACKGROUND

Lot 53 Kunjin Street, Corrigin has an area of 10.89ha and is bound by Kunjin Street to the north and Corrigin-Kondinin Road to the east.



Lot 53 is predominantly cleared of all native vegetation as a direct result of its historical development and use for agricultural purposes although a small pocket of native vegetation is located centrally along the land’s western boundary and a line of trees along the land’s road frontage.

At the Ordinary Meeting of 20 December 2016, Council agreed to the land owner's request to amend LPS No. 2 (Amendment No. 4) resulting in rezoning of a 5.69 ha. portion of Lot 53 Kunjin Street, Corrigin from 'Rural Residential' to a Special Use zone that specifically provides for development of the land for 'Agricultural Machinery Display, Sales and Repairs' and 'Caretakers Dwelling'. The concept design and portion of land subject to the rezoning as provided by the owner's consultant are as follows:



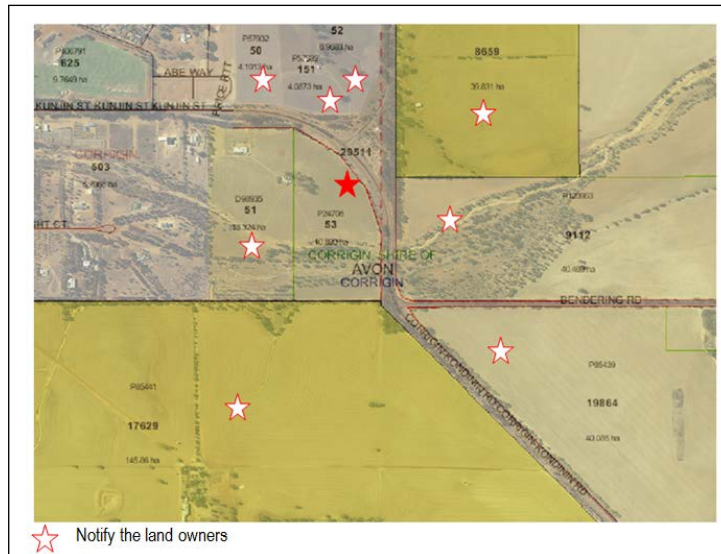
Documents and plans setting out and explaining the scheme amendment proposal are included as **Attachment 8.2.3A**.

Consultation

In accordance with statutory requirements, Amendment No. 4 was referred to the Environmental Protection Authority (EPA) for assessment. The Shire was advised on 4 April 2017 that the proposal was not to be formally assessed by the EPA. As required in the *Planning and Development (Local Planning Schemes) Regulations 2015*, notice of this proposed amendment was advertised in the following manner:

- Notice published in the Narrogin Observer on 30 March 2017, with submissions closing on 4pm Friday 15 May 2017(46 days);
- The following stakeholders advised in writing of the proposed amendment:
 - Western Australian Land Authority;
 - Western Power;
 - Water Corporation;
 - Department of Industry and Resource;
 - MRWA – Wheatbelt Region (Northam Office);
 - Telstra;
 - Department of Regional Development;
 - DFES Area Officer; and
 - Western Australian Land Information Authority;

- Notice published on the Shire's website;
- Notice published on the Shire noticeboard and reception window; and
- Notices referred to the land owners shown below:



In response to this advertising, the four (4) submissions of no comment or objection were received and addressed in **Attachment 8.2.3B**:

COMMENT

Scheme Amendment No. 4 has been prepared to allow for rezoning of portion of Lot 53 Kunjin Street, Corrigin from 'Rural Residential' to a Special Use zone that specifically provides for development of the land for 'Agricultural Machinery Display, Sales and Repairs' and 'Caretakers Dwelling'. During the consultation period the Shire received four submission of no objection submission and it is recommended the Amendment be adopted without modifications.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Local Planning Scheme amendments are processed in accordance with the Planning and Development Act (2005) and associated Regulations. The decision on whether to adopt an amendment is solely that of Council. Upon adoption by Council the amendment is referred to the Environmental Protection Authority (EPA) after which public advertising of the proposal occurs.

After public advertising, Council must consider whether to adopt the amendment for final approval with or without modifications (this is where this proposed Amendment currently sits in the process). The final decision on whether to grant final approval to an amendment rests with the Minister for Planning acting upon recommendation from the Western Australian Planning Commission. When making a resolution to amend LPS 2 Council had to specify whether the amendment is a complex amendment, a standard amendment or a basic amendment and include an explanation of the reason for the local government forming that opinion.

Council resolved that the classification selected was a 'standard' amendment rather than complex for the reason that the amendment will *"not result in any significant environmental, social, economic or governance impacts on land in the scheme area"*.

This allowed the Shire to publicly advertise the Scheme Amendment without requiring WAPC approval. Council's reasoning to classify Amendment No. 4 were supported by the EPA's decision not to formally assess the Amendment.

Planning and Development (Local Planning Schemes) Regulations 2015 (Regulations)

The *Regulations* apply to the submission, processing and approval of proposed Scheme Amendments. *Regulation 35* provides for a Local Government to resolve to prepare or adopt an amendment to a local planning scheme.

Shire of Corrigin Town Planning Scheme No. 2

Environment Protection Act 1986 (s48A (1) (a))

State Planning Policy 3 - Urban Growth and Settlement (SPP 3) - includes the following objectives:

- To promote a sustainable and well planned pattern of settlement across the State, with sufficient and suitable land to provide for a wide variety of housing, employment, recreation facilities and open space.
- To build on existing communities with established local and regional economies, concentrate investment in the improvement of services and infrastructure and enhance the quality of life in those communities.
- To manage the growth and development of urban areas in response to the social and economic needs of the community and in recognition of relevant climatic, environmental, heritage and community values and constraints.
- To promote the development of a sustainable and liveable neighbourhood form which reduces energy, water and travel demand while ensuring safe and convenient access to employment and services by all modes, provides choice and affordability of housing and creates an identifiable sense of place for each community.
- To coordinate new development with the efficient, economic and timely provision of infrastructure and services.

POLICY IMPLICATIONS

There are no known policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no known significant financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

6.1 Focus area one: Economic Development

Goal Two: Utilise the land available in the area for a range of new businesses

Strategy	Outcome
Diversify businesses in the community to improve resilience	Increased customer spending and employment in the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Two - 1	Encourage and support new light industrial and retail businesses in keeping with our vision through enabling planning regulations and advocacy

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. ***Note that Amendment No. 4 to the Shire of Corrigin Local Planning Scheme No. 2 ("Scheme") has been advertised for public comment and four (4) submissions were received.***
2. ***Adopt the recommendations in the 'Table of Submissions' which is included as Attachment 8.2.6B.***
3. ***In pursuance of Section 75 of the Planning and Development Act 2005 ("Act"), adopt Scheme Amendment No. 4 to the Scheme for final approval without modification by:***
 1. ***Rezoning the northern portion of Lot 53 Kunjin Street (corner Corrigin-Kondinin Road), Corrigin comprising an area of approximately 5.69 hectares from 'Rural Residential' zone to 'Special Use' zone.***
 2. ***Amending Schedule 3 - Special Use Zones of the Scheme Text by adding after Special Use No.8 the following Special Use No.9:***

No.	Land Particulars	Permitted Uses	Development Standards/Conditions (See Schedule No.4, Item 6)
9.	The northern portion of Lot 53 Kunjin Street (corner Corrigin-Kondinin Road), Corrigin comprising an area of approximately 5.69 hectares.	<ul style="list-style-type: none"> • Agricultural Machinery Display, Sales & Repairs. • Caretakers Dwelling • Uses ancillary to the permitted uses. 	<ul style="list-style-type: none"> • Set back of all buildings and works associated with Agricultural Machinery Display, Sales & Repairs (not including water tanks) to the western boundary is to be a distance of not less than 10m and landscaped to the satisfaction of Council. • Set back of caretakers dwelling to reflect Schedule No.4, Item 5. • No openings to buildings associated with Agricultural Machinery Display, Sales & Repairs to be established fronting the western boundary. • All other standards and conditions to be determined by Council.

3. ***Amending Schedule No.1 – Interpretations of the Scheme Text by adding the following definition:***
"Agricultural Machinery Display, Sales & Repairs – Means land and buildings used for the display, sale, maintenance and mechanical repair of new and second-hand agricultural/farming equipment, machinery and vehicles".
4. ***Amending the Scheme Map accordingly.***
5. ***Determine that this proposed Amendment No. 4 is a "Standard Amendment" under Regulation 35 of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:***

- a) the amendment will have minimal impact on land in the scheme area that is not the subject of the amendment; and*
 - b) the amendment will not result in any significant environmental, social, economic or governance impacts in the scheme area.”*
- 6. Authorise the Chief Executive Officer and Shire President to execute the relevant documents associated with Amendment No. 4.**
- 7. Authorise the Chief Executive Officer to lodge the formal documentation associated with Amendment No. 4 with the Western Australian Planning Commission (WAPC) to seek final approval by the Minister for Planning, and undertake any modifications that are required by the WAPC and / or Minister.**

**8.2.7 PROPOSED CONSOLIDATION OF SHIRE OF CORRIGIN TOWN PLANNING SCHEME NO.2
(DISTRICT ZONING SCHEME) - MINISTER OF PLANNING'S MODIFICATIONS**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	20 June 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	DBC0012
Attachment Reference:	Attachment 8.2.7 – Minister's response

SUMMARY

Council is requested to note and accept the outcomes the Minister for Planning's directions with respect to the consolidated version of the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme) (TPS No.2).

BACKGROUND

On 16 November 2017, Council resolved as follows:

That Council resolve to:

- 1. Determine the submissions received on the amended consolidated version of the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme) in accordance with the recommendations contained in Attachment 8.2.2 (Schedule of Submissions);*
- 2. Request the Minister for Planning's approval to modify the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme) in accordance with the recommendations contained in in Attachment 8.2.2 (Schedule of Submissions);*
- 3. Authorise the Shire Administration to prepare and submit all the necessary documentation to the Western Australian Planning Commission requesting the Minister for Planning's approval to the recommended modifications to the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme) under section 87(2) of the Planning and Development Act 2005; and*
- 4. If the Minister for Planning approves the proposed amendments under section 87(2) of the Planning and Development Act 2005, authorise the Chief Executive Officer to undertake to incorporate the approved amendments into the consolidated Scheme and arrange publication of the final consolidated version of the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme) in the Government Gazette in accordance with section 92(2) of the Planning and Development Act 2005.*

The Minister for Planning has assessed the consolidation of TPS No.2 and resolved to accept the consolidation subject to modifications (note **Attachment 8.2.7**).

COMMENT

The modifications directed by the Minister for Planning are considered to be minor and to achieve the direction provided by relevant agencies (i.e. Department of Mines and Tourism WA) and the model provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*

STATUTORY ENVIRONMENT

- *Planning and Development Act 2005 (as amended)*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *Environmental Protection Act 1986*

POLICY IMPLICATIONS

There are no known policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Allowance has been made in Council's budget for the 2016/2017 financial year to progress and finalise the proposed consolidation of TPS No.2.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

6.1 Focus area one: Economic Development

Goal One: We want to be able to spend our money locally and encourage others to do the same.

Strategy	Outcome
Develop tourism in the Shire, showcasing existing attractions new events and the Main Street.	Showcasing our attractions increases the number of people visiting the area.
Develop short-term and overnight accommodation options in the Shire.	Visitors stay longer in our community and short-term employees can reside in the Shire.

Goal Two: Utilise the land available in the area for a range of new businesses.

Strategy	Outcome
Diversify businesses in the community to improve resilience.	Increased customer spending and employment in the Shire.

Goal Three: We want a sustainable agricultural sector supporting our local economy

Strategy	Outcome
Work with Federal and State Government to support the growth of the agricultural sector.	A thriving agricultural sector into the future.

6.2 Focus area two: Developing Leadership

Goal Four: Transparent decision-making is important to us.

Strategy	Outcome
Ensure active engagement with the community to inform decision-making.	Community contribution to how local issues are managed.
Maintain a strong customer focus.	Effective communication on key decisions.

Goal Five: We want to strengthen our community's position for the future.

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future.	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

6.3 Focus area three: Social Development

Goal Six: We need good services to support our development as a Shire.

Strategy	Outcome
Maintain the range of services and facilities provided by the Shire, particularly those for the rural area (roads) and the sporting community.	Essential services help us to prosper as a community.
Increase housing options to attract new families.	Increased growth and participation in our community.
Develop aged care facilities in the Shire, including low care.	Our residents can reside in the community for their whole life.
Explore opportunities to support the growth of our schools, including through regional collaboration where feasible.	Our young people can access quality education within the Shire.

Goal Seven: We want to be an inclusive community

Strategy	Outcome
Put in place mechanisms to increase involvement and engagement in the development of the community.	Stronger, inclusive communities across the Shire that define our identity.

6.4 Focus area four: Environmental Development

Goal Eight: Sustainability and protection of our farm land is important to the future of the area

Strategy	Outcome
Provide support to increase innovative farming practices in the area.	Our land will be more productive now and into the future.
Support the increased protection of our Shire's environment through active land management.	Future generations will experience and enjoy our natural environment.

Goal Nine: We want to make the most of our environment, including to attract more visitors.

Strategy	Outcome
Explore opportunities to utilise key areas in the Shire by showcasing their natural and environmental characteristics and developing educational programmes.	We recognise and uphold the value of our natural landscape and encourage visitors to do the same.

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Social Development

Strategic Community Plan link	Strategies
Goal 6 – 1	Provide and maintain community buildings and facilities, including roads and sporting facilities.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Note the Minister for Planning's direction under Schedule 1, Part 5 r.46(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 and the modifications to the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme) as provided in Attachment 8.2.7.***

2. Adopt the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme) in accordance the Minister for Planning's direction(Attachment 8.2.7) modified as follows:

1. Amend Clauses 14(3)(a) (ii) & (iii) to the following:

- (ii) To protect areas identified with biodiversity and conservation values from development and subdivision.**

2. Insert the following land use class and permissibility into the Table 1 - Zoning Table:

	ZONES				
	RESIDENTIAL	COMMERCIAL	GENERAL INDUSTRY	RURAL	RURAL RESIDENTIAL RESIDENTIAL
Caravan park	A	A	X	A	A

3. Insert the following land use class and permissibility into the Table 1 - Zoning Table:

	ZONES				
	RESIDENTIAL	COMMERCIAL	GENERAL INDUSTRY	RURAL	RURAL RESIDENTIAL RESIDENTIAL
Repurposed dwelling	D	D	X	D	D
Second-hand dwelling	D	D	X	D	D

4. Insert the following definitions into Schedule 1 of the Scheme:

'repurposed dwelling' means a building or structure not previously used as a single house which has been repurposed for use as a dwelling.

'second-hand dwelling' means a dwelling that has been in a different location, and has been dismantled and transported to another location, but does not include a modular home or transportable dwelling.

5. Delete the 'Special Use' column within Table1 – Zoning Table.

- 6. Authorise the Chief Executive Officer and Shire President to execute the relevant documents associated with the modifications to the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme).**
- 7. Authorise the Chief Executive Officer to lodge the formal documentation associated the Western Australian Planning Commission (WAPC).**

8.2.8 PLANNING APPLICATION – NEW 35 METRE TELSTRA TELECOMMUNICATION'S TOWER AND EXCHANGE AT LOT 18 (NO. 20) ATTWOOD STREET, BULLARING

Applicant:	Telstra Corporation Limited
Location:	Lot 18 (No. 20) Attwood Street, Bullaring
Date:	20 June 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	A1095; PA 17-08
Attachment Reference:	Attachment 8.2.8 Supporting Information

SUMMARY

Council is requested to provide conditional planning approval for telecommunications infrastructure in the form of a new 35 metre high Telstra telecommunication's tower and exchange at Lot 18 (No. 20) Attwood Street, Bullaring.

BACKGROUND

The proposed telecommunications infrastructure is to be located at Lot 18 (No. 20) Attwood Street, Bullaring



The proposed telecommunications infrastructure would be sited within a 10m x 10m (100m²) compound and would consist of the following:

- 35m grey coloured pole;
- 6 panel antennas mounted on the pole (taking the total height of the facility to 37m above ground level);
- 6 amplifiers mounted on the pole;
- 2.5m x 3m (7.5m²) equipment shelter at the base of the pole;
- 3 wire star picket fence and 3m wide access gate around compound area; and
- underground power and fibre optic connection to existing services; &

The submitted application has been included as **Attachment 8.2.8**.



COMMENT

The *Commonwealth Telecommunications Act 1997* exempts telecommunications equipment from environmental and planning legislation except where the facility does not meet the definition of a low impact facility, in this case requiring the lodgement of a planning application and assessment by Council of this matter. In addition to the requirements of the *Commonwealth Telecommunications Act 1997* and the *Planning and Development Act 2005* the applicant is also bound by the *Telecommunications Code of Practice 1997*, and the *Australian Communications and Media Authority's Radiocommunications Licence Conditions (Apparatus Licence) Determination 2003*.

Lot 18 (No. 20) Attwood Street, Bullaring is zoned 'Town Centre' under the Shire of Corrigin Local Planning Scheme No.2 ('TPS No. 2'). Clause 3.1.3(b) of TPS No. 2 defines the purpose of the Town Centre Zone as to: "... to contain land for the civic, service, retail, office and entertainment uses in the Towns".

'Telecommunications infrastructure' isn't specifically defined under the TPS No. 2 and can be interpreted under the more generic definition of 'Public Utility' – which means: "...any work or undertaking constructed or maintained by a public authority or the Council as may be required to provide water, sewerage, electricity, gas, drainage, communications or other similar services."

'Public Utility' is listed by the Scheme as a 'AA' use within the 'Town Centre' zone that is not permitted unless the local government has exercised its discretion by granting planning approval. This application has not been approved under delegated authority, and has instead been presented to Council for its deliberation to enable due consideration to be given for CI 5.6.14 Building Height and Privacy of the Scheme which states that:

"No site shall be developed or building constructed to contain more than two storeys or exceed 10 metres in height. Council may however use its discretion and vary these requirements if it can be assured that any height variation proposed, will not affect the privacy enjoyed by neighbouring developments and is sympathetic with the scale and character of the surrounding built environment."

In relation to the criteria contained within CI 5.6.14, it is considered that:

- there is practical need for the development to exceed 10m in height;
- although the mobile phone tower will be visible to the residents of the Bullaring townsite there are many examples of radio, phone and television masts sited in prominent locations throughout the Shire serving a community need;

- the tower was advertised and no objections were received; and
- the cost to the community of limited mobile phone reception can relate to personal, business and emergency communication.

Consultation

The Shire advertised the Application to local Bullaring land owners and by notice in the Windmill. No submissions were received.

STATUTORY ENVIRONMENT

Commonwealth Telecommunications Act 1997

Telecommunications Code of Practice 1997

Australian Communications and Media Authority's Radio communications Licence Conditions (Apparatus Licence) Determination 2003.

Planning & Development Act 2005

Shire of Corrigin Local Planning Scheme No.2

POLICY IMPLICATIONS

Council does not have a policy in relation to this item, however, the Western Australian Planning Commission have prepared Statement of Planning Policy 5.2 'Telecommunications Infrastructure' (2015) for applications for above and below ground telecommunications infrastructure other than those facilities exempted under the Telecommunications Act 1997.

The policy has the following objectives:

- facilitate the provision of telecommunications infrastructure in an efficient and environmentally responsible manner to meet community needs;
- manage the environmental, cultural heritage, visual and social impacts of telecommunications infrastructure;
- ensure that telecommunications infrastructure is included in relevant planning processes as essential infrastructure for business, personal and emergency reasons; and,
- promote a consistent approach in the preparation, assessment and determination of planning decisions for telecommunications infrastructure.

Section 5.1 of the policy recognises that in many instances the primary impact of a mobile phone tower is a visual one and provides the following guidance:

"For telecommunications infrastructure to be effective, structures are generally located prominently, at high points in the landscape or on top of buildings, where they are more likely to be visible to the public. The planning authority may exercise discretion in addressing the visual impacts of telecommunications infrastructure. Visual impacts of an infrastructure development proposal should be assessed by applying the following set of policy measures to guide the location, siting and design of the structure.

5.1.1 The benefit of improved telecommunications services should be balanced with the visual impact on the surrounding area.

- i. Assessment of the visual impact of development proposals for telecommunications infrastructure should be made on a case by case basis;*
- ii. Telecommunications infrastructure should be sited and designed to minimise visual impact and whenever possible:*
 - a) be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites;*

- b) *be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land;*
- c) *not be located on sites where environmental, cultural heritage, social and visual landscape values maybe compromised and*
- d) *display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape;*
- iii. *In addition to the existing exemptions under the Telecommunication Act, local governments should consider exempting telecommunications infrastructure from the requirement for development approval where:*
 - a) *The infrastructure has a maximum height of 30 metres from finished ground level;*
 - b) *The proposal complies with the policy measures outlined in this policy; and*
 - c) *The proponent has undertaken notification of the proposal in a similar manner to 'low impact facilities' as defined and set out in the Mobile Phone Base Station Deployment Industry Code (C564:2011);*
- iv. *Telecommunications infrastructure should be located where it will facilitate continuous network coverage and/or improved telecommunications services to the community; and*
- v. *Telecommunications infrastructure should be collocated and whenever possible:*
 - a) *Cables and lines should be located within an existing underground conduit or duct; and Ordinary Meeting of Council 16 March 2016 - Agenda 40*
 - b) *Overhead lines and towers should be co-located with existing infrastructure and/or within existing infrastructure corridors and/or mounted on existing or proposed buildings."*

The applicant is considered to have satisfactorily addressed the key requirements of Statement of Planning Policy 5.2 'Telecommunications Infrastructure' and the objectives of the Policy.

FINANCIAL IMPLICATIONS

There are no known financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

6.1 Focus area one: Economic Development

Goal Three: We want a sustainable agricultural sector supporting our local economy

Strategy	Outcome
Work with Federal and State Government to support the growth of the agricultural sector	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Note that no submissions were received from advertising the application for planning approval submitted to establish Telecommunications Infrastructure upon Lot 18 (No. 20) Attwood Street, Bullaring***
- 2. In accordance with clause 6.6 of the Shire of Corrigin Town Planning Scheme No. 2, approves the application for planning approval submitted by Telstra Corporation Limited to establish Telecommunications Infrastructure upon Lot 18 (No. 20) Attwood Street, Bullaring in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions and advice notes:***

Conditions:

- 1. Development shall generally be in accordance with plans with the Application and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.***
- 2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.***
- 3. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.***
- 4. The applicant must obtain any/all necessary consent of the landowner relevant to the site and the access to the site.***

Advice Notes:

- a) All operations must be carried out in accordance with the separate requirements of the Australian Communications and Media Authority, and Australian Radiation Protection and Nuclear Safety Agency pertaining (but not limited) to electromagnetic energy.***
- b) The facility must be in compliance with any separate requirements of the Civil Aviation Safety Authority.***
- c) Rights of appeal are also available under the Planning and Development Act 2005 (as amended) against the decision of Council, including any conditions associated with this decision. Any such appeal must be lodged within 28 days of the date of this decision to the State Administrative Tribunal (Level 6, State Administrative Tribunal Building, 565 Hay Street, PERTH WA 6000 or GPO Box U1991, Perth 6845 Phone: (08) 9219 3111 or 1300 306 017).***
- d) This Planning Approval issued by the Shire of Corrigin does not remove any responsibility the Applicant may have in obtaining a vegetation clearing permit from the Department of Environment in accordance with the Environment Protection Act 1986. Further information can be obtained from the Department of Environment or at the following website www.environment.wa.gov.au***

8.2.9. REVIEW OF THE SHIRE OF CORRIGIN LOCAL LAWS

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	20 June 2017
Reporting Officer:	Heather Talbot, Governance Projects Officer
Disclosure of Interest:	No interest to disclose
File Number:	LE 0002
Attachment Reference:	Attachment 8.2.9 – Local Laws to be reviewed

SUMMARY

Council is required to conduct a review of its local laws within 8 years from the date Council accepted the last report into the review of local laws.

BACKGROUND

In accordance with section 3.16 of the *Local Government Act 1995* a local government is required to review its local laws every 8 years to determine if a local law should be repealed or amended. The last review was accepted by Council at the October 2009 Ordinary meeting of Council.

The current Shire of Corrigin Local Laws and their date of gazettal are listed below:

- *Townsite of Corrigin* – 4/8/1961
- *Swimming Pool Memorial* – 8/11/1962
- *Pest Plants* – 30/7/1982
- *Trading in Public Places* – 23/1/2001
- *Standing Orders* – 23/1/2001
- *Fencing* – 26/9/2003
- *Health* – 11/10/2016
- *Animals, Environment and Nuisance* – 6/12/2016

Copies of the local laws other than the *Health and Animals, Environment and Nuisance Local Laws* and *Townsite of Corrigin Local Law* have been provided to Council as **Attachment 8.2.9**. The *Health and Animals, Environment and Nuisance Local Laws* were adopted by Council in late 2016 and as such it is suggested that whilst they be recognised as part of the review process they do not require Council consideration. The *Townsite of Corrigin Local Law* was made in 1961 to set out the Gazettal of the townsite of Corrigin. This was enacted by the Governor and as such does not form part of this review. All other local laws need reviewing.

It is noted that at the 2009 review the *Swimming Pool Memorial and Pest Plants Local Laws* were not included as part of the process. They are still current local laws and as such require review.

COMMENT

In resolving to review its local laws Council is required to give six weeks public notice of its intentions to review its local laws and invite submissions from the public.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 3.16 – Periodic review of local laws.

POLICY IMPLICATIONS

There are no known policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Costs relating to providing Statewide public notice of the local law review.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership:

Goal Four: Transparent decision-making is important to us

Strategy	Outcome
Ensure active engagement with the community to inform decision-making	Community contribution to how local issues are managed
Maintain a strong customer focus	Effective communication on key decisions

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Develop Council appropriate policies that enable good: governance, development, services and growth

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council in accordance with section 3.16 of the Local Government Act 1995 undertakes a review of the following local laws:

- *Swimming Pool Memorial – 8/11/1962;*
- *Pest Plants – 30/7/1982;*
- *Trading in Public Places – 23/1/2001;*
- *Standing Orders – 23/1/2001; and*
- *Fencing – 26/9/2003.*

8.2.10. CORRIGIN BOWLING CLUB - RELOCATION NEEDS AND FEASIBILITY STUDY

Applicant:	Shire of Corrigin
Location:	Reserve 24676, Lot 255 Walton Street, Corrigin
Date:	20 June 2017
Reporting Officer:	Heather Talbot, Governance Projects Officer
Disclosure of Interest:	No interest to disclose
File Number:	GS 0018
Attachment Reference:	Attachment 8.2.10A - Needs and Feasibility Study Attachment 8.2.10B – Bowling Club Response

SUMMARY

As part of the grant process for Department of Sport and Recreation (DSR), Council needed to undertake a Needs and Feasibility study into the best location for new synthetic greens for the Corrigin Bowling Club. This has now been completed and the recommendations consider that the Club remain in its current location.

BACKGROUND

In 2014 the Corrigin Bowling Club wrote to Council informing Council of their intention to seek funding of \$250,000 from the Shire of Corrigin to go towards the cost of a new synthetic playing surface. The club has since written in December 2015 and consequently met with Council and the Recreation Planning Committee with the intention of moving the club to the newly constructed Corrigin Recreation and Events Centre.

At the April 2016 Ordinary meeting of Council it was agreed to seeks to include funds in the 2016-17 budget on a 50/50 (or if CSRFF funds available, one third each) to adequately develop a 'business case' and concept plan for the Corrigin Bowling Club to either:

- re-develop the Club's site in Walton Street with an appropriate artificial playing surface and improved facilities; or
- relocate to the Corrigin sporting precinct with an appropriate artificial playing surface comprising single (large) green with 8 rinks and area of approximately 45m x 45m with use of CREC; or
- alternate site with appropriate facilities, artificial surface comprising single (large) green with 8 rinks and area of approximately 45m x 45m.

It was agreed at the August 2016 Ordinary meeting of Council to further progress the project and apply for Community Sporting and Recreation Facilities Fund (CSRFF) funding for the Needs and Feasibility Study. This application was unsuccessful so the cost remained at 50/50 split between the Bowling Club and Council.

Jill Powell and Associates was employed by the Shire to conduct the *Needs and Feasibility Study* and the report was finalised and presented to the Bowling Club in May 2017. A copy of the final report is provided as **Attachment 8.2.10A**.

COMMENT

The Bowling Club has met with the CEO, Governance Projects Officer and Jenifer Collins from the DSR, to discuss the recommendations from the report. The Bowling Club has since held a special meeting with members to discuss the recommendations of the report. At this meeting the Club resolved to accept recommendation 10.1 and Option 9.1 of the report (note **Attachment 8.2.10B**).

The report prepared by Jill Powell recommends for the Bowling Club to remain at its current location but with new artificial turf greens. A summary of the findings and report recommendation is as follows:

- The study has focused on gaining sufficient information and data along with consultation with the community to determine the “best” location for the bowling club and the town.
- Consideration of three sites within the town namely the Golf Club, Corrigin Recreation and Entertainment Centre and the Tennis Club has been undertaken to enable investigation into the possible location of a bowling green at these sites.
- The investigations have revealed that the only site, other than remaining in its current location, worthy of further consideration was the Golf Club. However it should be noted that this is predominantly a spatial possibility and does not take into consideration the loss of amenity to the town, visual positioning and access for the older members of the community.
- Further the loss of independence for the bowling club would need to be carefully considered if the golf club development was to be further explored. Notional site plans have been developed along with a listing of potential works for indicative costs.
- The costs for refurbishment will be subject to design and full extent of works being clarified but at this stage, they are indicative of average to high end costings based on experience of similar buildings.

“10.1 RECOMMENDATION (from the Needs and Feasibility Study)

1. *That the Bowling Club be retained at its current location.*
2. *That the works listed within section 9.1 be acknowledged and accepted in principle for detailed design and progression.*

Option One A

- *Replace grass greens with synthetic*
- *Replace fence (approx 80m)*
- *Provide new shade shelters at both ends of greens (32m)*
- *New BBQ area*
- *New paving and extend veranda at club approx 35m x 4m*

1.0	OPTION 1 – Redevelop Existing Bowling Club	Unit	Qty	Rate	Amount
1.1	Site clearance	m ²	3,395	\$4	\$ 13,580
1.2	Replace existing fence	m	83	\$185	\$ 15,355
1.3	Shade structures including paving, etc	m ²	120	\$455	\$ 54,600
1.4	New paved veranda	m ²	100	\$335	\$ 33,500
1.5	Paving and pergola to BBQ area	m ²	95	\$250	\$ 23,750
1.6	BBQ	No	1	\$6,500	\$ 6,500
1.7	Replace greens with Dry Max Pro artificial turf incl base, etc	m ²	2,170	\$120	\$ 260,400
1.8	Sundry works		5%		\$ 20,384
1.9	Builder's preliminaries		8%		\$ 34,246
	Total Current Construction Cost				\$462,315
1.10	Provision for design contingency		5%		\$ 23,116
1.11	Provision for construction contingency		3.5%		\$ 16,990
1.12	Allowance for professional fees		7%		\$ 33,980
	Total Indicative Budget				\$ 536,401
	GST		10%		\$ 53,640
	Total Indicative Budget including GST				\$ 590,041

Specific Exclusions:

> Landscaping & Irrigation	> Lighting
> Work to the existing clubhouse	> Escalation from this date

3. That consideration be given to forward planning for the works listed in section 9.2
4. That CSRFF grant application be made in 2017 for potential funding in February 2018."

The Bowling Club representatives have offered to attend the Council meeting and will provide accurate costings based on quotations received for budget consideration. Based on the consultation, assessment and conclusions of the Report along with the position of the Bowling Club, it is considered appropriate that Council endorse the recommendations of the *Needs and Feasibility Study* Report.

Council has been informally asked by the Club to make application to the CSRFF fund in September 2017 for funding in the 2018-19 financial year for the new greens and some associated works. Similar projects of this nature have in the past sought funding from Council on the basis of a third each from the Shire of Corrigin, the Club involved and DSR. It is noted that this arrangement of sharing the cost is not mandatory on the Council however DSR will not provide a contribution greater than one third.

In this regard, it would be appropriate for Council to invite the Bowling Club to request in writing for Council to include a monetary and in-kind contribution towards the completion of improvements to the Corrigin Bowling Club in the revised 'Long Term Financial Plan' (LTFP). It is also appropriate for the Club to advise the Shire as to what contribution the Club will make. If accepted in the LTFP, Council can then include the commitment as part of the Budget year to which it is aligned. Whilst this places a large financial burden on Council as funding will be applied for in September of a given year, Council will not be required to raise its portion of funding until the following financial year. It may therefore be prudent to include half the required funds in the first budget and half in the second Budget.

Should the Council favourably consider the inclusion of the Corrigin Bowling Club in the LTFP and align it to a Budget year, it is appropriate for the Shire in consultation with the Corrigin Bowling Club seek funding through a CSRFF grant application.

STATUTORY ENVIRONMENT

There are no known statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no known policy implications in relation to this item.

FINANCIAL IMPLICATIONS

The cost of the *Needs and Feasibility Study* has been addressed in the 2016/17 Budget. It is noted that the current LTFP does not list any development or works associated with the Corrigin Bowling Club. It is anticipated that the Club is anxious to pursue funding towards development of the replacement greens and as such will seek Council consideration in the 2017-18 and 2018-19 Budgets. Any such considerations would be assessed against any other commitments under the revised LTFP.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area three: Social Development

Goal six: We need good services to support our development as a Shire

Strategy	Outcome
Maintain the range of services and facilities provided by the Shire, particularly those for the rural area (roads) and sporting community.	Essential services help us to prosper as a community.

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Social Development

Strategic Community Plan link	Strategies
Goal Six - 1	Provide and maintain community buildings and facilities, including roads and sporting facilities.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Notes the report and recommendations of the Needs and Feasibility Study for the redevelopment of the Corrigin Bowling Club prepared by Jill Powell and Associates (Attachment 8.2.10A) along with the response to the Study from the Corrigin Bowling Club (Attachment 8.2.10B).**
- 2. Supports the recommendations of the Needs and Feasibility Study for the redevelopment of the Corrigin Bowling Club prepared by Jill Powell and Associates as follows:**
 - a) That the Bowling Club be retained at its current location.**
 - b) That the following works listed within section 9.1 of the Needs and Feasibility Study be acknowledged and accepted in principle for detailed design and progression:**
 - i) Replace grass greens with synthetic**
 - ii) Replace fence (approximately 80m)**
 - iii) Provide new shade shelters at both ends of greens (32m)**
 - iv) New BBQ area**
 - v) New paving and extend veranda at club approximately 35m x 4m**
 - c) That consideration be given to forward planning for the works listed in section 9.2 of the Needs and Feasibility Study with regards to future maintenance requirements of the clubhouse.**
- 3. Invites the Corrigin Bowling Club to request Council in writing to include a contribution (monetary and in-kind) towards the completion of improvements to the Corrigin Bowling Club in the revised 'Long Term Financial Plan' and for the Club to advise the Shire as to what contribution the Club will make.**

8.3 WORKS AND GENERAL PURPOSES REPORTS

8.3.1 REQUEST FOR TENDER (RFT) - AGRN743 CORRIGIN FLOOD RECOVERY MINOR WORKS (CONFIDENTIAL)

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	20 June 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	A727
Attachment Reference:	Attachment 8.3.1A - Draft 'Request for Tender (RFT) - AGRN743 Corrigin Flood Recovery Minor Works' (Confidential) Attachment 8.3.1B - Draft Tender Price Schedule

REASON FOR CONFIDENTIALITY

The Chief Executive Officer's Report is confidential in accordance with s5.23 (2) the Local Government Act because it deals with matters affecting:

5.23 (2) (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and

OFFICER'S RECOMMENDATION

That Council in accordance with Clause 15.10 of the Standing Orders close the meeting to the public.

9 NOTICE OF MOTIONS FOR THE NEXT MEETING

10 CHIEF EXECUTIVE OFFICER'S REPORT

11 PRESIDENT'S REPORT

12 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS

13 URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL

14 INFORMATION BULLETIN

15 WALGA AND CENTRAL ZONE MOTIONS

16 NEXT MEETING

The next ordinary meeting of Council is scheduled for Tuesday 18 July 2017 at 9 Lynch Street
Corrigin commencing at 3pm.

17 MEETING CLOSURE