

SHIRE OF



AGENDA

ORDINARY COUNCIL MEETING

TUESDAY 20 AUGUST 2019

Commencing at 3.00pm in the Shire of Corrigin Council Chambers, 9 Lynch Street Corrigin



Strengthening our community now to grow and prosper into the future

THIS DOCUMENT CAN BE MADE AVAILABLE (ON REQUEST) IN OTHER FORMATS FOR PEOPLE WITH A DISABILITY.



Notice of Meeting

The next Ordinary Council Meeting for the Shire of Corrigin will be held on Tuesday 20 August 2019 in the Council Chambers, 9 Lynch Street, Corrigin
Commencing at 3.00pm.

Order of Business

12.30pm	Lunch
1.00 pm	Discussion Forum
2.30pm	Afternoon Tea
3.00 pm	Council Meeting
5.00pm	Refreshments

I have reviewed this agenda and am aware of all recommendations made to Council and support each as presented.

A handwritten signature in black ink, appearing to read "N. Manton".

Natalie Manton – Chief Executive Officer

Disclaimer:

The Shire of Corrigin gives notice to members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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1 DECLARATION OF OPENING

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

APOLOGIES

NIL

LEAVE OF ABSENCE

Cr Hickey

Cr Dickinson

3 PUBLIC QUESTION TIME

A period of 15 minutes is allocated for questions with a further period of 15 minutes provided for statements from members of the public. The procedure for asking questions and responding is to be determined by the presiding member. The time allocated for questions is to be decided by the members of the Council and members of the public are to be given an equal and fair opportunity to ask a question and receive a response.

Questions and statements are to be –

- a) Presented in writing on the relevant form to the Chief Executive Officer prior to commencement of the meeting; and
- b) Clear and concise

4 MEMORIALS

The Shire was advised that Raymond Vernon has passed away since the last meeting.

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

6 DECLARATIONS OF INTEREST

Councillors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to disclose any interest during the meeting before the matter is discussed and also of the requirement to disclose an interest affecting impartiality under the Shire of Corrigin Code of Conduct.

7 CONFIRMATION AND RECEIPT OF MINUTES

7.1 PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES

7.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 23 July 2019 (Attachment 7.1.1).

OFFICER'S RECOMMENDATION

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 23 July 2019 (Attachment 7.1.1) be confirmed as a true and correct record.

7.2 COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

NIL

8 MATTERS REQUIRING A COUNCIL DECISION

8.1 CORPORATE AND COMMUNITY SERVICES REPORTS

8.1.1 CORRIGIN COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Date:	1/08/2019
Reporting Officer:	Heather Ives, Coordinator, Community Services
Disclosure of Interest:	NIL
File Ref:	CS.0008
Attachment Ref:	NIL

CORRIGIN CRC MONTHLY USAGE – JULY 2019:

CUSTOMER ACCESSING 'FEE FOR SERVICE' AND SALES					
SERVICES / FEES	MTHLY	FROM JULY 19	SALES	MTHLY	FROM JULY 19
Internet Use / Computer Use	10	10	Movie Club Fees	6	6
Photocopying / Printing / Faxing	30	30	Phonebook Sales	22	22
Laminating / Binding / Folding	13	13	Moments In Time Books	0	0
Sec. Services / Scans / CD Burning	4	4	Book Sales	0	0
Room Hire	12	12	Wrapping Paper / Postcard Sales	0	0
Equipment Hire	3	3	Polo Shirt / Eco Bag Sales	0	0
Training / Course Fees	3	3	Phone calls	0	0
Resource Centre Membership Fees	0	0	Sale of Assets	0	0
Exam Supervision	1	1			
Total:	76	76	Total:	28	28
<i>Monthly People through:</i>		104			
CUSTOMER ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICES	MTHLY	FROM JULY 19	SERVICE	MTHLY	FROM JULY 19
Phonebook Enquiries	2	2	Corrigin Toy Library	13	13
Tourism	38	38	Broadband for Seniors / Webinars	10	10
Government Access Point	1	1	General Enquires (Face/Email/Website)	121	121
Community Information	24	24	Corrigin Public Library	72	72
Conf. / Vid Conf. / Training	115	115	Corrigin Library eResources	80	80
University Exams	3	3			
Total:	183	183	Total:	296	296
<i>Monthly People through:</i>		479			

TOTAL FOR THE MONTH OF JULY: 583

COMMUNITY ECONOMIC / BUSINESS AND SOCIAL DEVELOPMENT BOOKINGS – JULY 2019

DESCRIPTION	NO'S	ROOM	GOVT. HOT OFFICE BOOKING (HO), COMMERCIAL BOOKING
Farm Finance - PiNG Workshop	10	Conference Room	Commercial Booking
CCI – CRC Trainee Sign Up	3	Professional Office	Hot Office Booking
Movie Club – July	6	Conference Room	N/A
Agrimaster – Wagemaster Workshop	15	Conference Room	Commercial Booking
Exam	1	Video Conference Room	Commercial Booking
Forest Personnel – Disability Services	2	Professional Office	Commercial Booking
Rural Traffic Services – Meeting	11	Conference Room	Commercial Booking
Fermentation – Workshop	18	Conference Room	Commercial Booking
Primaries – Meeting	8	Conference Room	Commercial Booking
RTA – Meeting	3	Professional Office	N/A
WBN – Workshop / BAH's	22	Conference Room	N/A

CORRIGIN CRC Annual Summary Report

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591	534	530	585	626	553	7285
2016-17	620	588	675	618	455	366	513	388	595	336	540	450	6144
2017-18	461	372	516	663	563	422	376	596	563	646	532	444	6154
2018-19	578	521	425	708	547	397	386	562	546	635	617	563	6485
2019-20	583												

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 - An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups	3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities
3.1.3	Facilitate, encourage and support community events	3.1.3.1	Promote and support local events with emphases on events that promote visitation of the Shire.
		3.1.3.2	Engage and facilitate the community to encourage the establishment and continuation of local events.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the Corrigin Community Resource Centre Report.

8.1.2 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	6/08/2019
Reporting Officer:	Tanya Ludlow, Finance Officer - Creditors / Payroll
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.2 – Accounts for Payment – July 2019

SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been raised during the month of July 2019 are provided as Attachment 8.1.2 – Accounts for Payment – July 2019.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$231,413.37.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	13967 - 13975,		
		13978 - 14024	\$623,931.89	
	Cheque	020421 - 020425	\$31,516.96	
	Direct Debit	July 2019	\$46,408.98	
	Payroll	July 2019	\$126,305.48	\$828,163.31
Trust	EFT	13976 - 13977,		
		14025 - 14027	\$3,605.35	
	Cheque	No Payments	\$0.00	
	Direct Debit	July 2019	\$3,140.00	\$6,745.35
Licensing Trust	EFT	No Payments	\$0.00	
	Direct Debit	July 2019	\$38,028.18	\$38,028.18
Edna Stevenson	Cheque	No Payments	\$0.00	\$0.00
Total Payments for the Month of July 2019				\$872,936.84

Previous Accounts for Payment report

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.2 – Accounts for Payment – July 2019, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal & Trust & Licensing Trust	EFT	EFT13966	EFT13967
Municipal	Cheque	020420	020421
Trust	Cheque	003390	No Payments
Edna Stevenson	Cheque	000065	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.10 – Purchasing Policy

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council reviews the list of accounts paid and acknowledges that payments totalling \$872,936.84 have been made during the month of July 2019.

8.1.3 ACCOUNTS FOR PAYMENT – CREDIT CARDS

Applicant:	Shire of Corrigin
Date:	12/08/2019
Reporting Officer:	Catherine Ospina Godoy, Manager Finance
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.3 – Accounts for Payment – Credit Cards

SUMMARY

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 29 May 2019 to 28 June 2019.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin corporate credit cards.

A monthly review of credit card use is independently assessed by the Manager Finance, to confirm that all expenditure has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations. The review by the Manager Finance also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.10 – Purchasing Policy
Policy 2.18 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2019/2020 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership
Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council in accordance with Attachment 8.1.3 endorse credit card payments for the period 29 May 2019 to 28 June 2019 for \$332.95

8.1.4 BUDGET ADOPTION 2019/20

Applicant:	Shire of Corrigin
Date:	15/08/2019
Reporting Officer:	Catherine Ospina Godoy, Manager of Finance
Disclosure of Interest:	NIL
File Ref:	FM.01**
Attachment Ref:	2019/20 Budget, Road Replacement Program 2019/20, 10 Year Plant Replacement Program, Capital & Project Expenditure 2019/20

SUMMARY

The purpose of this report is to consider and adopt the Shire of Corrigin Budget for the 2019/20 financial year together with supporting schedules, including imposition of rates and minimum payments, setting of elected member's fees for the year and other consequential matters arising from the budget papers.

BACKGROUND

Council is required to formally adopt an annual budget to guide the functions and operations of the local government and enable it to raise revenue and deliver services to the community.

COMMENT

The draft 2019/20 budget continues to deliver on other strategies adopted by the council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure as well as on renewing all assets at sustainable levels.

Rates Modelling

Based on the following:

- Unimproved Values of \$152,479,687
- Gross Rental Values of \$4,501,847
- Non rateable Values of \$975,393
- Average increase in rates of 2%
- Minimum payments for UV and GRV properties of \$390
- Early payment discount of 1%

Fees and charges were adopted separately at the June 2019 Ordinary Council meeting.

Allowances

The allowances paid to elected members are in line with the annual payments for Band 4 as per the Salaries and Allowances Tribunal.

Borrowings

There are no new borrowings planned for the 2019/20 financial year.

Brought Forward Value

The opening balance for the 2019/20 is based on a brought forward surplus of \$1,757,085 as at 30 June 2019. This unaudited figure may change due to adjustments to the opening balance required as part of the auditing process. The brought forward figure includes advance Federal Assistance Grant payments of \$968,082; ESL grant of \$13,187.50 and CRC Traineeship Grant of \$30,000. It also includes unspent funds for capital projects that were not completed during the 2018/2019 financial year; savings on operating expenditure and additional interest received on investments and reserves at favourable investment rates.

Capital Works

A large Capital Works budget of \$5,622,052 is proposed in the 2019/20 financial year. The Capital Road Program budget includes \$3,528,152 of road and footpath renewal and upgrade projects. A further \$2,157,900 of capital expenditure is included in the budget for buildings, plant and equipment as well as other infrastructure projects.

The budget includes grant funding of \$3,695,133 towards the planned capital projects from the following sources:

Main Roads Regional Road Group	\$339,327
Main Roads Direct Grant	\$165,645
Federal Assistance Grant – Roads	\$126,212 (remaining road grant on road maintenance)
Roads to Recovery	\$435,275
State Black Spot	\$193,529
Federal Black Spot	\$ 839,320
Commodity Route	\$ 997,825
Western Australian Bicycle Network Grants Program:	\$32,000
Aged Housing unconfirmed	\$496,000
Town Hall unconfirmed	\$70,000

The budget includes provision for Council to contribute own funds of \$1,716,919 along with \$210,000 from vehicle trades to capital projects.

STATUTORY ENVIRONMENT

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, in the form and manner prescribed, a budget for its Municipal Fund for the financial year ending on the next 30th June.

Division 5 and 6 of part 6 of the *Local Government Act 1995* refers to the setting of budgets and the raising of rates and charges. The *Local Government Act (Financial Management) Regulations 1996* details the form and content of the budget.

POLICY IMPLICATIONS

The budget is based on the principles outlined in the Shire of Corrigin Strategic Plan, Corporate Business Plan and other related documents.

FINANCIAL IMPLICATIONS

Financial implications are detailed within the report and in the attached budget documentation.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

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Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Absolute Majority is required for some recommendations in the report while Simple Majority is required in other parts.

OFFICER’S RECOMMENDATION

PART A – MUNICIPAL FUND BUDGET FOR 2019/20

Pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, the council adopt the Municipal Fund Budget as contained in the Attachments of this agenda for the 2019/20 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type*
- Statement of Comprehensive Income by Program*
- Statement of Cash Flows*
- Rate Setting Statement on page*
- Transfers to / from Reserve Accounts as detailed in the budget notes*
- Notes to and forming part of the Budget (excluding Road Program)*

ABSOLUTE MAJORITY REQUIRED

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995 impose the following general rates and minimum payments on Gross Rental and Unimproved Values.

General Rates

- Residential (GRV) 0.091332 cents in the dollar
- Rural (UV) 0.014389 cents in the dollar

Minimum Payments

- Residential (GRV) \$390
- Rural (UV) \$390

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, council nominates the following due dates for the payment in full by instalments:

- Full payment and 1st instalment due date 3 October 2019
- 2nd quarterly instalment due date 3 December 2019
- 3rd quarterly instalment due date 3 February 2020
- 4th quarterly instalment due date 3 April 2020

Pursuant to Section 6.46 of the Local Government Act 1995, council offers a discount of 1% to ratepayers who have paid their rates in full, including arrears, waste and service charges, on or before 3 October 2019 or 35 days after the date of service appearing on the rate notice, whichever is the later.

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10 for each instalment after the initial instalment is paid.

Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.

Pursuant to section 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

ABSOLUTE MAJORITY REQUIRED

PART C – RATES PAYMENT INCENTIVE FOR 2019/20

In previous years council has offered rate payers who elect payment option 1 (full payment) a 2% discount, as well as being entitled to enter the rate incentive prize draw. Local business have donated \$100 gift voucher to be matched by Council increasing the value of each voucher to \$200.

Pursuant to the provision section 6.46 of the Local Government Act 1995, Council grant a discount of 1% and offer a \$200 voucher (being \$100 from Council and matched by local business) as a rate payment incentive prize for the early payment of any rate or service charge.

ABSOLUTE MAJORITY REQUIRED

PART D – OTHER STATUTORY FEES FOR 2019/20

Pursuant to section 67 of the Waste Avoidance and Resources Recovery Act 2007, council adopt the following charges for the removal and deposit of domestic and commercial waste:

Residential Premises (including recycling)

- per bin weekly collection \$425pa
- per bin weekly collection – eligible pensioner \$318.75pa
- includes 120 ltr bin and 240ltr recycling bin

Commercial Premises

- per bin weekly collection \$485pa
- Includes 240ltr bin and 240ltr recycling bin

Domestic/Commercial Rubbish Service – 2nd Service

- 2nd 120ltr bin \$375
- 2nd 240ltr bin \$435
- extra recycle service – 240L recycling bin \$305

SIMPLE MAJORITY

PART E – ELECTED MEMBERS' FEES AND ALLOWANCES FOR 2019/20

Pursuant to section 5.99 of the Local Government Act 1995 and regulation 34 of the Local Government (Administration) Regulations 1996, council adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:

President	\$7,000
Elected Member	\$3,589

Pursuant to section 5.99A of the Local Government Act 1995 and regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, council adopts the following annual allowances for elected members:

Information, Communication and Technology Allowance	\$1,000
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Pursuant to section 5.98(5) of the Local Government Act 1995 and regulation 33 of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

President	\$7,500
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Pursuant to section 5.98A of the Local Government Act 1995 and regulations 33A of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:

Deputy President	\$1,875
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ABSOLUTE MAJORITY REQUIRED

PART F – MATERIAL VARIANCE REPORTING FOR 2019/20

In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2019/20 for reporting material variances shall be 10% or \$10,000, whichever is the greater.

SIMPLE MAJORITY

PART G – ROAD WORKS PROGRAM FOR 2019/20

Pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, council adopt the 2019/20 Roadworks Program as presented in the Budget Notes.

8.2 GOVERNANCE AND COMPLIANCE

8.2.1 HW GAYFER – DOG CEMETERY EXTENSION

Applicant:	Shire of Corrigin
Date:	8/08/2019
Reporting Officer:	Heather Talbot, Governance Projects Officer
Disclosure of Interest:	NIL
File Ref:	Leases and Agreements Register
Attachment Ref:	Attachment 8.2.1 - Memorandum of Understanding

SUMMARY

Council is asked to consider the Memorandum of Understanding with Harry Walter Gayfer (Aaron) and the Shire of Corrigin in relation to the care of a portion of the south east corner of Lot 19654 Brookton-Corrigin Road, Corrigin for the purpose of the community Dog Cemetery.

BACKGROUND

As Council would be aware the Shire took over management of the Corrigin Dog Cemetery on request from the Tidy Towns Committee some years ago. The Dog Cemetery has been managed by various individuals and groups since it was first established in 1974 when local identity and return serviceman, Paddy Wright buried his dog "Strike" there with a headstone signifying the resting place of his faithful dog. Years later in 1983 another local, the late Alan Henderson, also buried his dog there and built a tombstone to recognise his dog's devotion to their family. As more dogs were buried there the neighbouring farmer agreed to allow the cemetery to encroach on a small part of his land.

To allow for further expansion of the cemetery, Harry Gayfer (Harry) gifted a portion of his family property which runs along the west side of Jose Road reserve to the Shire for the explicit purpose of the expansion of the Dog Cemetery. Whilst the land in question was fenced it was discovered that this arrangement was not formalised at the time and there has been no legal transfer of the land to the Shire of Corrigin.

COMMENT

In recent months it has come to the attention of staff that the eastern portion of Jose Road Reserve is almost completely full and the western portion would soon be needed to allow for further burials.

Harry Gayfer (Aaron) who is now the owner of this portion of land has been approached to ensure the understanding of the gifted land is still acceptable and it was agreed that a Memorandum of Understanding (MoU) would be acceptable to both parties to ensure the land is available for the expansion in a timely and cost effective manner.

A draft MoU has been prepared and is attached for Council consideration. Harry Gayfer has received a copy of the draft MoU and is happy with the contents and to proceed on this understanding.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.3.1	Develop and implement an Economic and Tourism Strategy for the district	1.3.1.3	Economic & Tourism Develop strategies, programs & initiatives to be incorporated in LTFP and annual budgets
2.2.3	Enhance and maintain our townscape	2.2.3.2	Manage and maintain Council's townscape infrastructure, both natural and built to enhance the appearance and services of the townscape within the district.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Endorses the Memorandum of Understanding between the Shire of Corrigin and Harry Walter Gayfer.*
2. *Authorise the CEO to execute the agreement on Council's behalf.*

8.2.2 DUAL FIRE CONTROL OFFICERS 2019/20

Applicant:	Shire of Pingelly, Shire of Kulin
Date:	7/08/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	ES.0001
Attachment Ref:	NIL

SUMMARY

The Shires of Pingelly and Kulin have requested that the Shire of Corrigin appoint Dual Fire Control Officers for the 2019/2020 bush fire season.

BACKGROUND

The Shire of Corrigin has received correspondence from the Shires of Pingelly and Kulin requesting the following people be appointed as Dual Fire Control Officers in the Shire of Corrigin for the 2019/2020 bush fire season:

Shire of Pingelly:

- Mr Rodney Shaddick
- Mr Robert Kirk
- Mr Victor Lee
- Mr Jeffrey Edwards
- Mr Sam MacNamara

Shire of Kulin

- Donald Bradford

COMMENT

Fire Control Officers who adjoin neighbouring shires require the adjoining shires approval to act as a Dual Fire Control Officers.

STATUTORY ENVIRONMENT

Bush Fires Act 1954

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and legislative compliance		
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council appoint the following Dual Fire Control Officers in the Shire of Corrigin for the 2019/2020 bush fire season, subject to the officers obtaining the appropriate accreditation, further noting that Dual Fire Control Officers are not permitted to issue burning permits within the Shire of Corrigin:

Shire of Pingelly:

- *Mr Rodney Shaddick*
- *Mr Robert Kirk*
- *Mr Victor Lee*
- *Mr Jeffrey Edwards*
- *Mr Sam MacNamara*

Shire of Kulin

- *Donald Bradford*

8.2.3 DEVELOPMENT APPLICATION – PROPOSED LEAN-TO ADDITION TO AN EXISTING INDUSTRIAL STORAGE SHED ON LOT 483 (NO.4) RENDELL STREET, CORRIGIN

Applicant:	Mr Ricky G. Button
Owner:	Mr Ricky G. Button
Location:	Lot 483 (No.4) Rendell Street, Corrigin
Date:	13 August 2019
Reporting Officer:	Mr Joe Douglas – Consultant Town Planner (Exurban Rural & Regional Planning)
Disclosure of Interest:	NIL
File Number:	PA 03-2019
Attachment Reference:	Attachment 8.2.3 – Full Copy of Development Application Submitted

SUMMARY

This report recommends that Council grant conditional approval to a development application received from Mr Ricky Button (Landowner) for the construction and use of a new 109m² lean-to addition to an existing industrial storage shed on Lot 483 (No.4) Rendell Street, Corrigin for covered parking purposes.

BACKGROUND

The applicant is seeking Council's development approval to construct a new 109m² lean-to addition to an existing industrial storage shed on Lot 483 (No.4) Rendell Street, Corrigin to provide covered parking for vehicles associated with the current approved use of the land and buildings thereon for the purposes of a small scale transport depot.

Lot 483 is located in the southern part of the Corrigin townsite within the town's designated industrial area. The land is square in shape, comprises a total area of approximately 3,801m² and has direct frontage and access to Rendell Street along its northern boundary which is a sealed and drained local road under the care, control and management of the Shire of Corrigin.



Location & Lot Configuration Plan (Source: Landgate)

Lot 483 is gently sloping from west to east, has been cleared of all native vegetation aside

from those areas retained for landscaping purposes and has been developed and used for the purposes of a transport depot over the last twenty (20) or so years in conjunction with the adjoining Lot 484 located immediately east. Lot 483 contains a number of improvements associated with its current approved use including a 380m² zinalume storage shed, a 118m² administration building and all associated vehicle accessways and parking areas which have been graded and finished using compacted gravel.

Existing adjoining and other nearby land uses are predominantly industrial in nature given the subject land's location in the town's designated industrial area. Notwithstanding this fact, all land on the eastern side of Boyd Street has been developed and used for rural living purposes for many years and comprises lots with an average area of approximately 1.5 hectares.

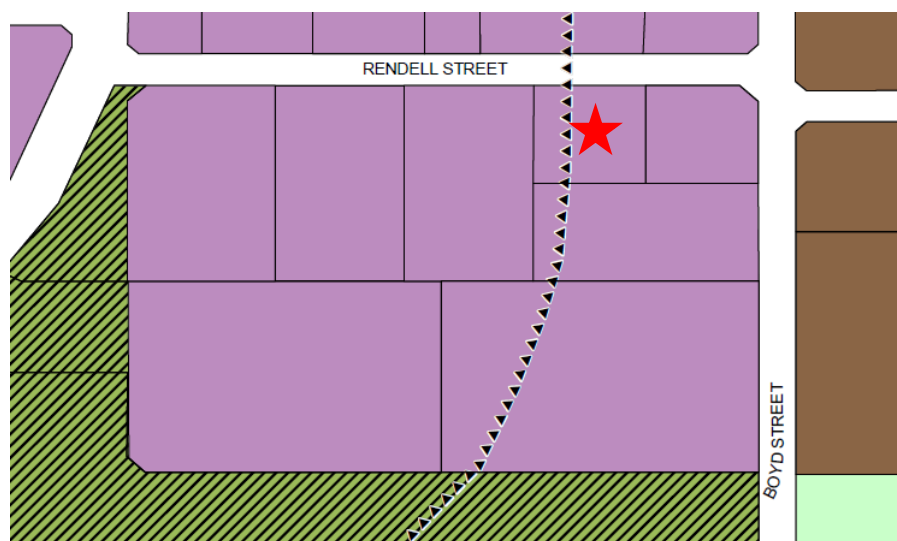
Under the terms of the information and plans submitted in support of the application the following is proposed:

- i) Construction of a new 4.512 metre high, 9 metre wide and 12 metre deep lean-to addition to the eastern side of the existing 380m² zinalume storage shed located towards the rear of the land including all associated earthworks;
- ii) The proposed lean-to addition will be constructed using steel posts, beams, purlins and zinalume roof sheeting to match / tie into the existing storage shed and will comprise a total floor area of approximately 109m²;
- iii) All stormwater drainage from the roof of the proposed lean-to addition will be connected to existing stormwater drainage infrastructure on the land which directs all stormwater to the Rendell Street road reserve area for disposal in the Shire's local drainage system; and
- iv) The proposed lean-to addition will be used to provide covered parking for vehicles associated with the current approved use of the land and buildings thereon for the purposes of a small scale transport depot.

Full details of the application, including a covering letter and supporting plans, are provided in Attachment 8.2.3.

COMMENT

Lot 483 is classified 'General Industry' zone under the Shire of Corrigin Local Planning Scheme No.2 (LPS2).



Current Zoning Plan (Source: Shire of Corrigin Local Planning Scheme No.2)

Council's stated objectives for the development and/or use of any land classified 'General Industry' zone are as follows:

- i) To encourage the consolidation and improvement of industrial development into an area which has been appropriately located and serviced for that purpose;
- ii) To protect the amenity of zones abutting the Industrial zone via the establishment of landscaped buffers and the imposition of landscape and setback land use conditions on any development approval issued for industrial development; and
- iii) To ensure that no person erects a building in this zone unless the facade of the building is constructed of and/or clad in a building material, to a design and specification approved by the local government.

The proposed development forms part of an existing approved 'transport depot' on the land which is listed in the Zoning Table of LPS2 as being a permitted (i.e. 'P') use on any land classified 'General Industry' zone. Notwithstanding the permissibility of the current 'transport depot' use of the land and the associated incidental lean-to structure now proposed, Council's development approval is required in this particular instance due to the discretion required to be exercised in relation to zone objective iii) above and the land's location within the Special Control Area boundary associated with the Corrigin townsite's wastewater treatment plant buffer.

The application has been assessed with due regard for the specific objectives and standards of the Shire's local planning framework including LPS2 and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This assessment has confirmed the proposal is compliant with the following relevant requirements:

- Land use compatibility including buffer separation requirements;
- Boundary setbacks and building height;
- Vehicle access and parking;
- Landscaping;
- Stormwater drainage management; and
- Bushfire protection and safety.

When considering the application Council should also note the following key points:

- i) Due to the land's location within the Special Control Area boundary associated with the Corrigin townsite's wastewater treatment plant buffer and the requirement in LPS2 which seeks to ensure any future development and use of land located within the buffer is compatible with any existing or future possible development and use of the wastewater treatment plant, the application was referred to the Water Corporation for review and comment in accordance with the specific requirements of Table 4 of LPS2. By email dated 31 July 2019 the Water Corporation advised the proposed lean-to addition is acceptable and will not require approval from the Water Corporation's Building Services section prior to commencement of works due it being an 'exempt structure';
- ii) The southern portion of the land, including the area comprising the existing storage shed and proposed lean-to structure, has been designated by the Fire and Emergency Services Commissioner as being bushfire prone. A bushfire attack level (BAL) assessment prepared by a suitably qualified consultant and submitted in support of the application has confirmed the land has a BAL risk rating of 12.5 which means the risk of fire is considered to be low with some risk of ember attack and buildings expected to be exposed to a heat flux not greater than 12.5kW/m². In order to help mitigate any future potential bushfire risk it is recommended that an asset protection zone be created and maintained in the 10 metre wide setback area between the proposed lean-to addition and the land's rear boundary. The proposed structure may also be required to comply with Australian Standard AS3959 entitled 'Construction of Buildings in Bushfire Prone Areas'. This will be considered and

addressed during the building permit application process following the issuance of development approval by Council (assumed); and

- iii) The design, finish, dimensions and setbacks of the proposed lean-to structure are consistent with the existing approved zincalume storage shed on the land which is substantially screened from public view due to the existing landscaping along the land's front boundary. As such it is considered unlikely the proposed addition will have any detrimental impacts upon the visual amenity and character of the immediate locality.

In light of the above findings it is concluded the proposal for Lot 483 is consistent with the objectives of the land's current 'General Industry' zoning classification in LPS2 and all relevant development standards and requirements and is therefore unlikely to have any negative impact on the general amenity, character, functionality and safety of the immediate locality. As such it is recommended Council exercise its discretion and grant conditional approval to the application to ensure the development proceeds in accordance with the information and plans submitted in support of the proposal and the relevant standards and requirements of the Shire's local planning framework.

STATUTORY ENVIRONMENT

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Corrigin Local Planning Scheme No.2

POLICY IMPLICATIONS

There are no known policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no known financial implications in relation to this item. All costs associated with the proposal will be met by the landowner.

COMMUNITY & STRATEGIC IMPLICATIONS

The proposal for Lot 483 is considered to be consistent with the following stated objectives and outcomes in the Shire of Corrigin Strategic Community Plan 2017-2027:

- *Economic Objective - A strong, diverse economy supporting agriculture, local business and attracting new industry;*
- *Economic Outcome 1.3 - Well supported diverse industry and business;*
- *Environment Objective - An attractive natural and built environment for the benefit of current and future generations;*
- *Environment Outcome 2.2 – A well-managed built environment.*

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to **approve** the development application submitted by Mr Ricky Button (Landowner) for the construction and use of a new 109m² lean-to addition to an existing industrial storage shed on Lot 483 (No.4) Rendell Street, Corrigin for covered parking purposes subject to the following conditions and advice notes:

Conditions

1. The proposed development shall be undertaken in a manner consistent with the information and plans submitted in support of the application dated 6 July 2019 subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
3. The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the use shall not be carried out without the further approval of Council having first being sought and obtained.
4. The proposed lean-to addition shall be constructed using new materials only and comprise a maximum floor area of 109m².
5. The edges of the gravel foundation for the proposed lean-to addition shall slope away from this new structure and the adjoining storage shed at a minimum gradient of 1 in 6 and stabilised to avoid any dust or erosion.
6. All stormwater collected on the roof of the proposed lean-to addition shall be connected to the existing stormwater drainage system servicing the land for discharge into the Rendell Street road reserve area to the specifications and satisfaction of the Shire's Chief Executive Officer. These works shall be completed prior to occupation and use of the new structure.
7. The rear setback area between the existing industrial storage shed and proposed lean-to addition shall be set aside and maintained as an asset protection zone for the life of the development to help guard against any future potential bushfire risk. The asset protection zone should be created prior to occupation and use of the proposed lean-to addition and maintained in accordance with the following standards:
 - i) Fences within the APZ shall be constructed using non-combustible materials (e.g. iron, brick, limestone, metal post and wire). It is recommended that solid or slatted non-combustible perimeter fences are used;
 - ii) Combustible objects must not be located / stored within 10 metres of any building/s or close to any vulnerable parts of any building/s (i.e. windows and doors);
 - iii) Fine Fuel loads: combustible dead vegetation matter less than 6 millimetres in thickness shall be reduced to and maintained at an average of two tonnes per hectare.
 - iv) Trees greater than 5 metres in height: trunks at maturity should be a minimum distance of 6 metres from all elevations of the building/s, branches at maturity should not touch or overhang the building/s, lower branches should be removed to a height of 2 metres above the ground and or surface vegetation, canopy cover should be less than 15% with tree canopies at maturity well spread to at least 5 metres apart as to not form a continuous canopy;
 - v) Shrubs 0.5 metres to 5 metres in height should not be located under trees or within 3 metres of building/s, should not be planted in clumps greater than 5m² in area, clumps of shrubs should be separated from each other and any exposed window or

door by at least 10 metres. Shrubs greater than 5 metres in height are to be treated as trees;

- vi) Ground covers less than 0.5 metres in height can be planted under trees but must be properly maintained to remove dead plant material and any parts within 2 metres of any structure, but 3 metres from windows or doors if greater than 100 millimetres in height. Ground covers greater than 0.5 metres in height are to be treated as shrubs; and
- vii) Grass should be managed to maintain a height of 100 millimetres or less.

Advice Notes

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant/landowners and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
2. This is a development approval of the Shire of Corrigin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowners to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
4. The proposed new lean-to addition is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
5. No construction works shall commence on the land prior to 7am without the Shire's written approval. No construction works are permitted on Sundays or Public Holidays.
6. The Water Corporation has advised the proposed lean-to addition is acceptable and will not require approval from the Water Corporation's Building Services section prior to commencement of works due it being an 'exempt structure'.
7. The applicant/landowner is reminded of their obligation to ensure compliance with the specific standards and requirements of the Shire of Corrigin Annual Fire Break Notice as it applies to all land within the municipal district's designated townsites.
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.
9. If the applicant/landowners are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted directly to the State Administrative Tribunal within 28 days of the determination.

8.3 WORKS AND SERVICES

8.3.1 RAV 7 ASSESSMENTS

Applicant:	Shire of Corrigin
Date:	14/08/2019
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	TT.0001
Attachment Ref:	NIL

SUMMARY

Council is requested to consider the roads submitted to Main Roads for assessment to determine if suitable to amend the Restricted Access Vehicle Network (RAV).

BACKGROUND

Heavy Vehicle Services (HVS) has received applications to add the following section of road(s) onto the Restricted Access Vehicle (RAV) Network within the Shire of Corrigin. The Shire of Corrigin is requested to provide support as the road owner to add the following sections of road to the RAV network including any comments relating to road condition, planning conflicts or development issues that may be impacted.

Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
4040032	Nornakin East Rd	Babakin – Corrigin Rd (0.00)	Corrigin – Bruce Rock Rd (9.72)	RAV 4	RAV 7
4040168	Corrigin – Bruce Rock Rd	Parsons Rd (10.08)	Corrigin – Bruce Rock Rd *LGA Boundary* (23.23)	RAV 6	RAV 7
4040124	Walton St	Kunjin St & Corrigin South Rd (0.00)	Dartree St (0.16)	RAV 4	RAV 7, N7.3

Muirton Farms and Stevemacs Bulk Fuel Haulage have requested that Walton Street from Kunjin Street and Corrigin South Road to Dartree Street be added to the network to enable Category 7.3 trucks to turn onto Great Southern Fuel Supplies property to access the fuel depot.



Main Roads has recently completed a review of Nornakin East Road and Corrigin – Bruce Rock Road and deemed both of these roads suitable for RAV 7 as follows:

Nornakin East Rd (4040032) SLK 6.80 to 7.69

- No conditions

Corrigin – Bruce Rock Rd (4040168) SLK 10.08 to 14.86

- No conditions

In July 2016 Council passed the following Resolution 181/2016

That Council:

1. *Submit the following additional roads for assessment by Main Roads WA for addition to the RAV network:*
 - *Wilson Road from Lot 13368 (White's Farm) to Brookton Highway (RAV 3)*
 - *Dwarlaking Road from Lot 13368 (White's Farm) to Bulyee Road(RAV 3)*
 - *Gardners Road to Lot 6158 (Wilkinson's Farm) (RAV 5)*
 - *Walton Street from BP fuel depot entry (opposite Dartee Street) through to the Brookton Highway (Conditional RAV 4 to RAV 7)*
 - *Walton Street from the town boundary where Babakin Road starts through to the BP fuel depot entry (opposite Dartee Street) (RAV 3 to Conditional RAV 7)*

The original application was rejected due to non-compliant swept paths

COMMENT

Nornakin East Road and Corrigin - Bruce Rock Road have recently been assessed and sections of both of these roads were deemed suitable for RAV 7 access. There are some sections of these roads that are not recommended for RAV 7 due to the sight distances at intersecting roads or loadings on bridges.

It is recommended that Council supports the applications from Muirton Farms for Nornakin East Road between SLK 6.80 to 7.69 and Corrigin - Bruce Rock Road SLK 10.08 to 14.86 be added to the RAV network as a RAV 7.

It is recommended that Council supports the application from Muirton Farms and Stevemacs Bulk Fuel Haulage for Walton Street from Kunjin Street to Dartree Street to be assessed by Main Roads for addition to the RAV network as a RAV 7, N7.3 to enable trucks to access the fuel depot.

STATUTORY ENVIRONMENT

- Local Government Act 1995*
- Road Traffic Act 1972*
- Road Traffic (Vehicles) Act 2012*
- Road Traffic (Vehicle Standards) Regulations 2002*

POLICY IMPLICATIONS

11.9 Assessing Applications to Operate Restricted Access Vehicles (RAV) on Local Government Roads

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.1 A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.1 Develop and implement road asset management plans		1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.
		1.1.1.3	Road asset management plan and footpath management plan to be incorporated in the review and expansion of the Asset Management Plan (AMP)

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

1. *That Council supports the applications from Muirton Farms for Nornakin East Road between SLK 6.80 to 7.69 and Corrigin - Bruce Rock Road SLK 10.08 to 14.86 be added to the RAV network as a RAV 7.*

2. *That Council supports the application from Muirton Farms and Stevemacs Bulk Fuel Haulage for Walton Street from Kunjin Street to Dartree Street to be assessed by Main Roads for addition to the RAV network as a RAV 7, N7.3 to enable trucks to access the fuel depot.*

8.3.2 BROOKTON HIGHWAY RABBIT PROOF FENCE INTERSECTION

Applicant:	Shire of Corrigin
Date:	14/08/2019
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GR.0049
Attachment Ref:	NIL

SUMMARY

Council is requested to consider the Main Roads Western Australia (MRWA) proposed design for the intersection of Brookton Highway and Rabbit Proof Fence Road/ Corrigin - Quairading Road in the Shire of Corrigin.

BACKGROUND

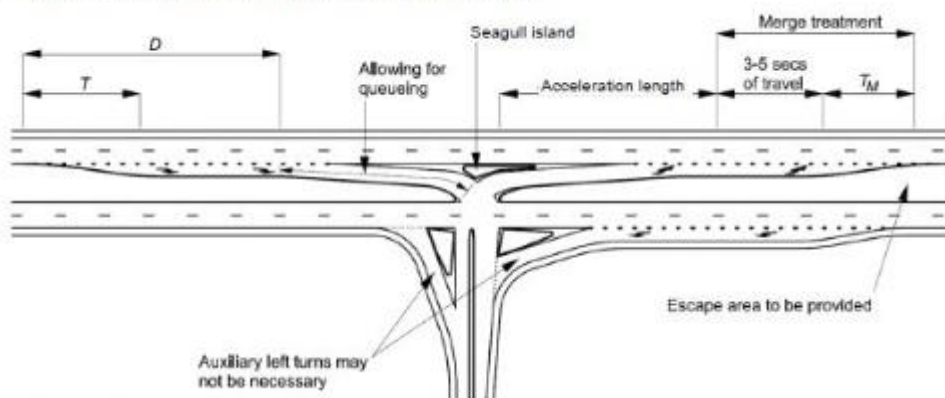
Representatives from the Shire of Corrigin and MRWA met in July to discuss the design drawings for the Brookton Highway and Rabbit Proof Fence/Corrigin-Quairading Road intersection improvements that MRWA is proposing for the 2019/2020 construction season with Federal Black Spot funding.

In the meeting the Shire representatives agreed that the concept design presented would address the biggest risk inherent in the current layout by staggering the two legs of Rabbit Proof Fence Road (South)/Corrigin-Quairading Road (North). However the Shire was concerned that the design would not address the safety of right turn movements of slow moving vehicles from the southern leg of Rabbit Proof Fence Road onto Brookton Highway and suggested the addition of an eastbound acceleration lane on Brookton Highway from Rabbit Proof Fence Road heading towards Corrigin.

MRWA reviewed this alternative design proposal and conferred with the design consultants (GHD) and the MRWA Road and Traffic Engineering team to determine the feasibility of an acceleration lane in terms of safety, warrants and costs associated with this proposal before proceeding. The following was noted as per Austroads GUIDE TO ROAD DESIGN Part 4A: Unsignalised and Signalised Intersections;

- The traffic movements at this intersection do not meet the warrants for an acceleration lane, based on turning volumes, sight distance and traffic flows.
- Right turn acceleration lanes are usually designed where there is an existing divided carriageway not on two-lane two-way rural roads. To provide an acceleration lane for this movement a seagull treatment is usually adopted, see below.

Figure A 33: Preferred rural seagull layout (right side merge)



Seagull island treatments and acceleration lanes are not provided at four way intersections, these treatments are provided only at T-intersections.

If considered this would require the Corrigin-Quairading Road to be relocated a substantial distance away from Rabbit Proof Fence Road, so vehicles can undertake turning movements without impacting the Brookton Highway/Rabbit Proof Fence Rd intersection and associated acceleration lane. Based on these findings the Shire's request for acceleration lane cannot be accommodated in the current design as it will be non-compliant with Austroads and MRWA design parameters.

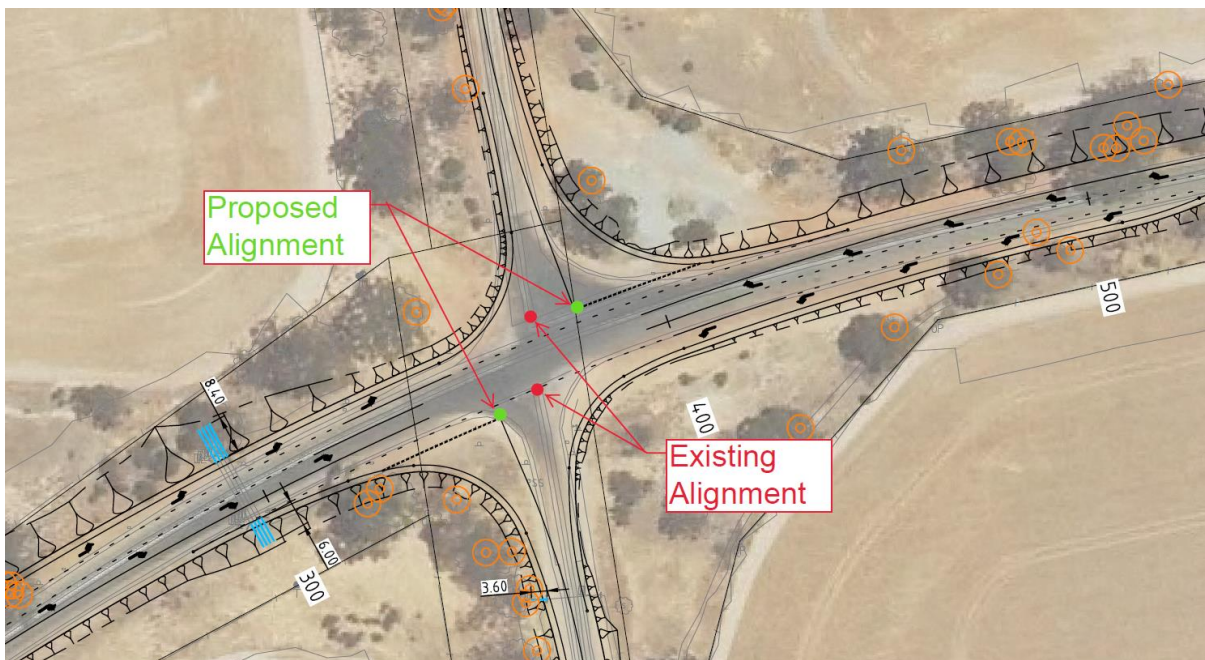
MRWA have advised that if the Shire of Corrigin wished to pursue the option of the acceleration lane, the project would need to be delayed and alternative funding obtained as this layout will be significantly more costly than the existing Federal Black Spot funding.

The concept design includes the Austroads recommendations of a minimum safe intersection sight distance (SISD) of 300metres for design speed of 110km per hour be provided on the major road at any intersection.

- Looking towards the west from the intersection: (Intersection Sight Distance) ISD is 500metres
- Looking towards the east from the intersection: ISD >500m

The sight distance from both approaches is adequate to allow vehicles on the Brookton Highway (priority road) of the intersection to detect the vehicles entering from the minor roads and to decelerate to a stop before reaching collision point.

The proposed design shown in the illustration below will include a 25 metre stagger between the centrelines of the Corrigin Quairading Road and the Rabbit Proof Fence Road. Any further stagger introduces a higher risk for north/south bound vehicles moving through the intersection, and would require a more complex design with central turn lanes on Brookton Highway for the north/south bound vehicles. The design as proposed will support vehicles stopping before they move through the intersection, and is compliant with Austroads and MRWA design parameters for safe intersection design.



COMMENT

The proposed design is offset by 25 metres and is compliant with MRWA and Austroads standards for safe intersections. The offset will ensure that vehicles travelling in a north south direction will be required to stop before moving through the intersection.

Further alterations or alternative designs will require additional funding and the project to be delayed while this funding is sought.

The Brookton Highway is a main transport route and has seen increased traffic over the past few years including a significant increase in the number of truck movements following the closure of the railway line.

There have been a number of crashes and near misses at the intersection of the Brookton Highway and Rabbit Proof Fence Road and the proposed design will increase the safety of an intersection.

STATUTORY ENVIRONMENT

Local Government Act 1995
Road Traffic Act 1972

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2018-2022:

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.1 A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.1	Develop and implement road asset management plans	1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.
		1.1.1.3	Road asset management plan and footpath management plan to be incorporated in the review and expansion of the Asset Management Plan (AMP)

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

1. *That Council notes the Main Roads Western Australia proposed design for the intersection of Brookton Highway and Rabbit Proof Fence Road/ Corrigin Quairading Road in the Shire of Corrigin.*

2. *That the CEO advise Main Roads Western Australia that the proposed design is supported by the Shire of Corrigin.*

9 NOTICE OF MOTIONS FOR THE NEXT MEETING

10 CHIEF EXECUTIVE OFFICER'S REPORT

The CEO, President Cr Lyn Baker and Cr Mike Weguelin attended the WALGA Conference last week and enjoyed presentations from a range of guest speakers.

Many valuable conversations were had with fellow staff and elected members from other local governments during the breaks.

Finalising the 2019/20 budget has been a long and challenging process mostly due to the unprecedented amount of grant funding received by the Shire of Corrigin. The budget includes a large number of capital projects and will enable us to bring forward some long overdue upgrades and renewal of assets.

11 PRESIDENT'S REPORT

12 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS

13 URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL

14 INFORMATION BULLETIN

15 WALGA AND CENTRAL ZONE MOTIONS

16 NEXT MEETING

Ordinary Council meeting on Tuesday 17 September 2019 at 3.00pm.

17 MEETING CLOSURE