

SHIRE OF



AGENDA

ORDINARY COUNCIL MEETING

TUESDAY 19 JUNE 2018

Commencing at 3.00pm in the Shire of Corrigin
Council Chambers, 9 Lynch Street Corrigin



Strengthening our community now to grow and prosper into the future

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Notice of Meeting

The next Ordinary Council Meeting for the Shire of Corrigin will be held on
Tuesday 19 June 2018 in the Council Chambers, 9 Lynch Street, Corrigin
Commencing at 3.00pm.

Order of Business

<i>12.30 pm</i>	<i>Lunch</i>
<i>1.00 pm</i>	<i>Discussion Forum</i>
<i>2.30 pm</i>	<i>Afternoon Tea</i>
<i>3.00 pm</i>	<i>Council Meeting</i>
<i>5.00 pm</i>	<i>Refreshments</i>

I have reviewed this agenda and am aware of all recommendations made to Council and support each as presented.

A handwritten signature in black ink, appearing to read "N. Manton".

Natalie Manton – Chief Executive Officer

Disclaimer:

The Shire of Corrigin gives notice to members of the public that any decisions made at the meeting today, can be revoked, pursuant to the Local Government Act 1995. Therefore members of the public should not rely on any decisions until formal notification in writing by Council has been received. Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

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1 DECLARATION OF OPENING

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3 PUBLIC QUESTION TIME

A period of 15 minutes is allocated for questions with a further period of 15 minutes provided for statements from members of the public. The procedure for asking questions and responding is to be determined by the presiding member. The time allocated for questions is to be decided by the members of the Council and members of the public are to be given an equal and fair opportunity to ask a question and receive a response.

Questions and statements are to be –

- a) Presented in writing on the relevant form to the Chief Executive Officer prior to commencement of the meeting; and
- b) Clear and concise

4 MEMORIALS

5 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

6 DECLARATIONS OF INTEREST

Councillors and Officers are reminded of the requirements of s5.65 of the Local Government Act 1995, to disclose any interest during the meeting before the matter is discussed and also of the requirement to disclose an interest affecting impartiality under the Shire of Corrigin Code of Conduct.

7 CONFIRMATION AND RECEIPT OF MINUTES

7.1 PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES

7.1.1 ORDINARY COUNCIL MEETING

Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 15 May 2018 (Attachment 7.1.1).

OFFICER'S RECOMMENDATION

That the Minutes of the Shire of Corrigin Ordinary Council meeting held on Tuesday 15 May 2018 (Attachment 7.1.1) be confirmed as a true and correct record.

7.2 COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES

7.2.1 CENTRAL COUNTRY ZONE MEETING

Minutes of the Central Country Zone meeting held on Friday 25 May 2018 (Attachment 7.2.1).

OFFICER'S RECOMMENDATION

That the Minutes of the Central Country Zone meeting held on Friday 25 May 2018 (Attachment 7.2.1) be received.

7.2.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MEETING

Minutes of the LEMC meeting held on Monday 28 May 2018 (Attachment 7.2.2).

OFFICER'S RECOMMENDATION

That the Minutes of the LEMC meeting held on Monday 28 May 2018 (Attachment 7.2.2) be received.

7.2.3 ROCKVIEW LAND MANAGEMENT ADVISORY COMMITTEE MEETING

Minutes of the Rockview Land Management Advisory Committee meeting held on Monday 11 June 2018 (Attachment 7.2.3).

OFFICER'S RECOMMENDATION

That the Minutes of the Rockview Land Management Advisory Committee meeting held on Monday 11 June 2018 (Attachment 7.2.3) be received.

7.2.4 AUDIT AND RISK MANAGEMENT ADVISORY COMMITTEE MEETING

Minutes of the Audit and Risk Management Advisory Committee meeting held on Monday 11 June 2018 (Attachment 7.2.4).

OFFICER'S RECOMMENDATION

That the Minutes of the Audit and Risk Management Advisory Committee meeting held on Monday 11 June 2018 (Attachment 7.2.4) be received.

8 MATTERS REQUIRING A COUNCIL DECISION

8.1 CORPORATE AND COMMUNITY SERVICES REPORTS

8.1.1 CORRIGIN COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Date:	8/06/2018
Reporting Officer:	Heather Ives, Coordinator, Community Services
Disclosure of Interest:	NIL
File Ref:	CS.0008
Attachment Ref:	NIL

CORRIGIN CRC MONTHLY USAGE – MAY 2018:

CUSTOMER ACCESSING 'FEE FOR SERVICE' AND SALES					
SERVICES / FEES	MTHLY	YTD AS OF JULY 17	SALES	MTHLY	YTD AS OF JULY 17
Internet Use / Computer Use	22	339	Phonebook Sales	1	201
Photocopying / Printing / Faxing	33	380	Moments In Time Books	4	8
Laminating / Binding / Folding	4	58	Book Sales	0	0
Sec. Services / Scans / CD Burning	7	68	Wrapping Paper / Postcard Sales	0	5
Room Hire	7	105	Polo Shirt / Eco Bag Sales	0	0
Equipment Hire	2	18	Phone calls	0	227
Training / Course Fees	0	36	Sale of Assets	0	0
Resource Centre Membership Fees	0	12			
Exam Supervision	0	4			
Movie Club Fees	15	79			
Total:	90		Total:	5	
<i>Monthly People through:</i>	95				
CUSTOMER ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICES	MTHLY	YTD AS OF JULY 17	SERVICE	MTHLY	YTD AS OF JULY 17
Phonebook Enquiries	14	83	Conf. / Vid Conf. / Training /	96	977
Tourism	25	327	University Exams	2	21
VET Affairs	0	4	Broadband for Seniors / Webinars	10	70
ATO	2	26	General Enquires (Face/Email/Website)	203	1804
Government Access Point	14	56	Corrigin Toy Library	13	97
Community Information	57	438	TR Homes (Referrals)	1	4
Total:	112		Total:	325	
<i>Monthly People through:</i>	437				

TOTAL FOR THE MONTH OF MAY: 532

COMMUNITY ECONOMIC / BUSINESS AND SOCIAL DEVELOPMENT BOOKINGS – MAY 2018

DESCRIPTION	NO'S	ROOM	GOVT. HOT OFFICE BOOKING (HO), COMMERCIAL BOOKING
Skin Checks – Shire Staff	25	Conference Room	N/A
Landmark Meeting	14	Conference Room	Commercial Booking
Australian Lot Feeders Assoc. (ALFA)	23	Conference Room	Commercial Booking
Movie Club	15	Conference Room	N/A
Forrest Personnel – Disability Services	5	Professional Office	Commercial Booking
Holyoake – Drug & Alcohol Counselling	1	Professional Office	Commercial Booking
Hon Mia Davies MLA - Appointments	2	Professional Office	Hot Office Booking

CORRIGIN CRC Annual Summary Report

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591	534	530	585	626	553	7285
2016-17	620	588	675	618	455	366	513	388	595	336	540	450	6144
2017-18	461	372	516	663	563	422	376	596	563	646	532		

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 - An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups	3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities
3.1.3	Facilitate, encourage and support community events	3.1.3.1	Promote and support local events with emphases on events that promote visitation of the Shire.
		3.1.3.2	Engage and facilitate the community to encourage the establishment and continuation of local events.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the Corrigin Community Resource Centre Report.

8.1.2 ACCOUNTS FOR PAYMENT

Applicant:	Shire of Corrigin
Date:	7/06/2018
Reporting Officer:	Tanya Ludlow, Finance Officer - Creditors / Payroll
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.2 – Accounts for Payment – May 2018

SUMMARY

This report provides Council with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for which money or other benefits may be obtained.

COMMENT

The cheque, EFT and Direct Debit payments that have been raised during the month of May 2018 are provided as Attachment 8.1.2 – Accounts for Payment.

After payment of the following cheque, EFT and Direct Debit payments, the balance of creditors will be \$0.00.

Bank Account	Payment Type	Reference	Amount	Total
Municipal	EFT	12486 - 12536,		
		12541 - 12557,		
		12559 - 12573	\$320,194.88	
	Cheque	020306 - 020314	\$41,275.19	
	Direct Debit	May 2018	\$2,987.18	
	Journal's	May 2018	\$127,443.78	\$491,901.03
Trust	EFT	12537 - 12540,	\$2,627.93	
	Cheque	003380 - 003382	\$320.00	
	Direct Debit	No Payments	\$0.00	\$2,947.93
Licensing Trust	EFT	12558	\$10.00	
	Direct Debit	May 2018	\$29,978.25	\$29,988.25
Edna Stevenson	Cheque	No Payments	\$0.00	\$0.00
Total Payments for the Month of May 2018				\$524,837.21

Previous Accounts for Payment report

To enable Council to check that no sequential payment numbers have been missed from the previous accounts for payment report and the report provided as Attachment 8.1.2 – Accounts for Payment, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal & Trust & Licensing Trust	EFT	EFT12485	EFT12486
Municipal	Cheque	020305	020306
Trust	Cheque	003379	003380
Edna Stevenson	Cheque	000060	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.10 – Purchasing Policy

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2017/2018 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council reviews the list of accounts paid and acknowledges that payments totalling \$524,837.21 have been made during the month of May 2018.

8.1.3 ACCOUNTS FOR PAYMENT – CREDIT CARDS

Applicant:	Shire of Corrigin
Date:	11/06/2018
Reporting Officer:	Catherine Ospina Godoy, Manager Finance
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.3 – Accounts for Payment – Credit Cards

SUMMARY

This report provides Council with a list of all financial dealings relating to the use of credit card payments for the period 29 March 2018 to 27 April 2018.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin corporate credit cards.

A monthly review of credit card use is independently assessed by the Manager Finance, to confirm that all expenditure has been incurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations. The review by the Manager Finance also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Policy 2.10 – Purchasing Policy
Policy 2.18 - Corporate Credit Cards

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2017/2018 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council in accordance with Attachment 8.1.3 endorse credit card payments made for the period 28 March to 27 April for \$ 298.95.

8.1.4 MONTHLY FINANCIAL REPORT

Applicant:	Shire of Corrigin
Date:	13/06/2018
Reporting Officer:	Catherine Ospina Godoy, Manager Finance
Disclosure of Interest:	NIL
File Ref:	FM.0036
Attachment Ref:	Attachment 8.1.4 – Monthly Financial Report – May 2018

SUMMARY

This report provides Council with the monthly financial report for the month ending 31 May 2018.

BACKGROUND

Local Government (Financial Management) Regulations 1996, regulation 34 states that a local government must prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget.

Variances between budgeted and actual expenditure including the required material variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

A variance report is included with the monthly financial report, provided as Attachment 8.1.4.

STATUTORY ENVIRONMENT

S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2017/2018 Annual Budget.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accept the Statement of Financial Activity for the month ending 31 May 2018 included as Attachment 8.1.4 and as presented, along with notes of any material variances.

8.2 GOVERNANCE AND COMPLIANCE REPORTS

8.2.1 DELEGATION REGISTER REVIEW

Applicant:	Shire of Corrigin
Date:	13/06/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	GOV.0001
Attachment Ref:	Attachment 8.2.1 – Delegation Register

SUMMARY

Under s5.46 (2) of the *Local Government Act 1995* (*the Act*) Council is required to, at least once every financial year review its delegations to the Chief Executive Officer (CEO) and employees.

BACKGROUND

Under the Act, Council can delegate certain powers and duties to the CEO and the CEO, in turn, can on-delegate those powers and functions to other employees. S5.46 of the Act requires the CEO to keep a register of, and records relevant to, delegations to the CEO and any delegations on-delegated to employees. This section also requires the delegations to be reviewed at least once every financial year. The current delegation register was last reviewed by Council at the Ordinary Council Meeting on 20 June 2017.

COMMENT

The Act does not specify the manner in which Council must 'review' its delegations and simply states that a review must occur. In the past, these annual reviews have resulted in very few or no changes being made to the delegations previously granted by Council.

For the purpose of this review exercise, a detailed consideration of the delegations is contained in **Attachment 8.2.1**.

STATUTORY ENVIRONMENT

S5.46 (2) of the *Local Government Act 1995*

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse the Delegations Register as provided in Attachment 8.2.1.

8.2.2 DEVELOPMENT APPLICATION – PROPOSED NEW CARPORT ON LOT 65 (NO.31) GOYDER STREET, CORRIGIN

Applicant:	Mr Douglas A. Whiting
Date:	11/06/2018
Reporting Officer:	Mr Joe Douglas – Consultant Town Planner (Exurban Rural & Regional Planning)
Disclosure of Interest:	NIL
File Ref:	PA 03-2018, A745
Attachment Ref:	Attachment 8.2.2 - Application Form and Proposed Site Development Plans

SUMMARY

This report recommends that Council grant conditional approval to a development application received for a new freestanding carport on Lot 65 (No.31) Goyder Street, Corrigin.

BACKGROUND

The applicant is seeking Council's development approval to construct a new 44.4m² freestanding carport on Lot 65 (No.31) Goyder Street, Corrigin to service the existing single detached dwelling on the land.

Lot 65 is located centrally in the Corrigin townsite in a well-established, low density mixed use (i.e. residential and commercial) precinct and comprises a total area of approximately 1,011m². The land is rectangular in shape and has historically been developed and used for low density residential purposes (i.e. an older style single detached dwelling, shed, patio, and associated vehicle access, parking and landscaping).

Whilst the land is orientated towards and has direct frontage to Goyder Street along its front boundary and a constructed public right-of-way at the rear, all vehicle access to and from the land is via an existing gravel driveway crossover constructed along its Jose Street frontage.



Location & Lot Configuration Plan (Source: Landgate)

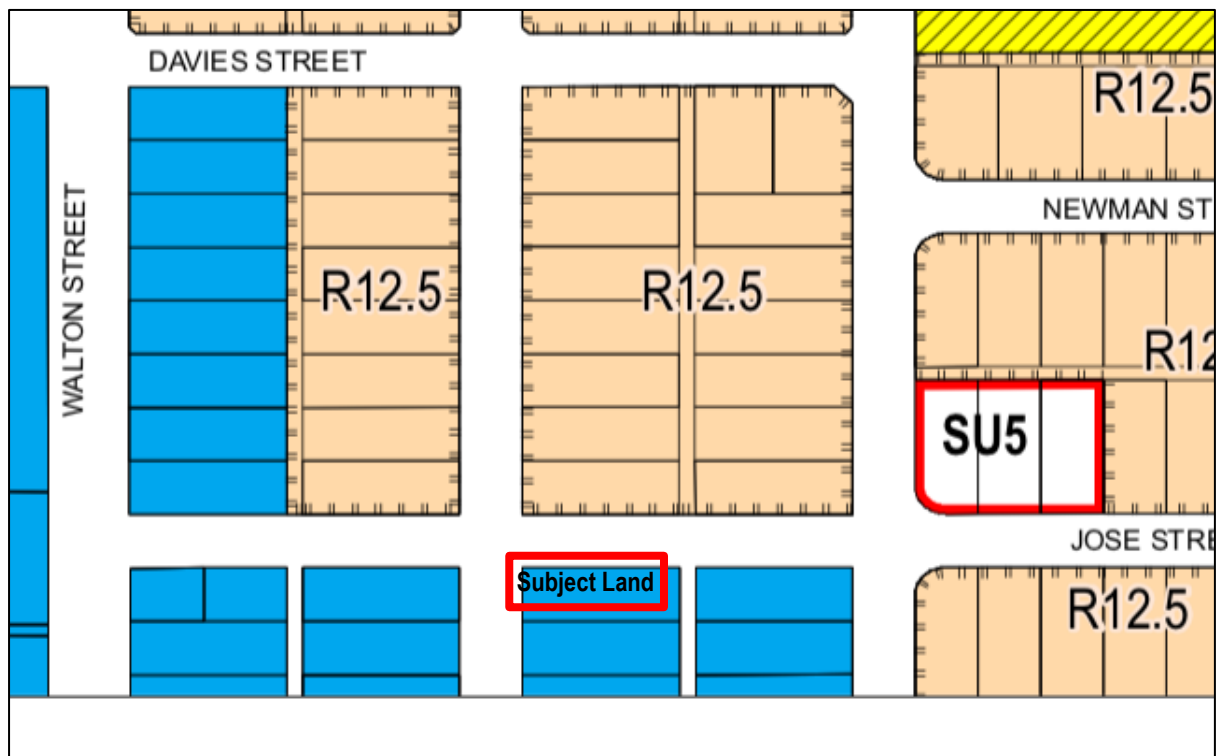
Under the terms of the information and plans submitted in support of the application the following is proposed:

- i. Construction of a new 7.4 metre long, 6 metre wide steel framed carport with a total floor area of approximately 44.4m²;
- ii. The proposed new carport will have a side wall height of 2.6 metres above the existing ground level, a roof ridge height of 3.5 metres and a roof pitch of 15 degrees;
- iii. The roof of the proposed carport will be covered in 'Classic Cream' coloured trimclad roof sheeting with matching coloured support columns secured to in-ground concrete footings;
- iv. The new carport will have a 4.4 metre setback from the land's eastern rear boundary, a 2 metre setback from the land's southern side boundary and a 5 metre setback from its northern side boundary (i.e. it's Jose Street frontage);
- v. The carport will be accessed via an existing gravel driveway crossover along the land's Jose Street frontage;
- vi. All stormwater drainage from the carport roof will be directed to the land's northern side and rear boundaries for discharge into the Shire's local drainage system as per the current arrangements for the other existing improvements on the land; and
- vii. The carport will be used by the landowner for domestic parking purposes associated with the existing dwelling on the land.

Full details of the proposal are provided in Attachment 8.2.2.

COMMENT

Lot 65 is classified 'Commercial' zone under the Shire of Corrigin Local Planning Scheme No.2 (LPS No.2).



Current Zoning Plan (Source: Shire of Corrigin LPS No.2)

Notwithstanding the land's current 'Commercial' zoning classification, Council is able to consider and approve residential development within the zone, including ancillary outbuildings and carports, subject to compliance with the standards prescribed for residential development under the R12.5 density coding as per the guidance provided in Table 3 of LPS No.2.

Under the terms of LPS No.2 the construction of a carport in association with a dwelling is listed as being a discretionary (i.e. 'D') use on any land classified 'Commercial' zone meaning it is not permitted without Council's formal development approval.

An assessment of the proposal against the relevant development standards contained in LPS No.2 and the R-Codes has confirmed it satisfies the majority of standards except for its rear boundary setback where a setback of 4.4m is proposed in lieu of a minimum required setback of 6 metres.

In considering whether or not to approve this proposed variation to the applicable standard, Council must decide whether such variation is likely to have a detrimental impact upon the amenity and character of the immediate locality or any immediately adjoining or other nearby properties.

It is concluded following detailed assessment of the application by the reporting officer that the proposed variation to the rear boundary setback requirements of LPS No.2 and the R-Codes may be supported and approved by Council for the following reasons:

- i) The proposed carport will be a light-weight, open sided, visually attractive structure that could be expected to make a positive contribution to the character and amenity of the immediate locality;
- ii) The carport is unlikely to have any adverse visual impacts on the local streetscape or any adjoining property in terms of its bulk and scale;
- iii) The carport will not compromise the ability to provide adequate direct sun and ventilation to the existing dwelling and open spaces on the land or any adjoining properties;
- iv) The carport will not give rise to any overlooking and resultant loss of privacy on any adjoining properties; and
- v) The carport will allow for the effective use of space on the land to provide for the covered parking of vehicles by the occupier of the existing dwelling thereon.

In light of the above findings and conclusions it is recommended Council exercise its discretion and grant conditional approval to the application.

STATUTORY ENVIRONMENT

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Corrigin Local Planning Scheme No.2

POLICY IMPLICATIONS

- State Planning Policy 3.1 – *Residential Design Codes*

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

There are no identifiable community or strategic implications in relation to this item. Notwithstanding this conclusion it is not considered to be inconsistent with any stated objectives in the revised Shire of Corrigin Strategic Community Plan 2013-2023 and Corporate Business Plan 2017-2021.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to approve the development application submitted by Mr Douglas A. Whiting to construct a new freestanding carport on Lot 65 (No.31) Goyder Street, Corrigin subject to the following conditions and advice notes:

Conditions

- 1. The proposed development shall be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council.*
- 2. The proposed new carport shall have a minimum setback of 4.4 metres from the land's rear boundary.*
- 3. The new carport shall be constructed using new non-reflective materials and comprise a maximum floor area of 44.4m².*
- 4. The wall height of the new carport shall not exceed 2.6 metres above the current ground level.*
- 5. The ridge height of the new carport shall not exceed 3.5 metres above the current ground level.*
- 6. The finished floor level of the new carport shall not exceed 100mm above the natural ground level unless otherwise approved by Council.*
- 7. All stormwater collected on the roof of the proposed carport shall be managed and disposed of to the specifications and satisfaction of the Shire's Chief Executive Officer.*

Advice Notes

- 1. The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.*
- 2. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.*
- 3. This is a development approval of the Shire of Corrigin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant and landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.*
- 4. In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor*

prior to the commencement of any construction or earthworks on the land.

- 5. The proposed carport is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.*
- 6. No construction works shall commence on the land prior to 7am without the Shire's written approval. No construction works are permitted on Sundays or Public Holidays.*
- 7. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.*
- 8. If the applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.*

8.2.3 DEVELOPMENT APPLICATION – APPLICATION TO AMEND DEVELOPMENT APPROVAL – PROPOSED NEW INDUSTRIAL STORAGE SHED - LOT 381 (NO.4) TASSELL STREET, CORRIGIN

Applicant:	Mr Steven Warwick
Date:	11/06/2018
Reporting Officer:	Mr Joe Douglas – Consultant Town Planner (Exurban Rural & Regional Planning)
Disclosure of Interest:	NIL
File Ref:	PA 04-2018, A1030
Attachment Ref:	Attachment 8.2.3 - Previous Development Approval & Latest Application

SUMMARY

This report recommends that Council grant conditional approval to a development application received to amend a previous development approval issued in November 2017 by the Shire Administration under delegated authority for a proposed addition to an existing light industrial shed on Lot 381 (No.4) Tassell Street, Corrigin.

BACKGROUND

On 27 November 2017 the Shire Administration granted approval under delegated authority to a development application received from Mr Steven Warwick for a proposed 368m² addition to an existing light industrial shed on Lot 381 (No.4) Tassell Street, Corrigin for general storage purposes associated with the existing business on the land (i.e. Corrigin Engineering) (PA17/12).

Lot 381 is located centrally in the southern part of the Corrigin townsite in the town's designated industrial area, comprises a total area of approximately 3,953m² and has direct frontage and access to Tassell Street along its northern boundary and Walton Street along its eastern boundary. The land has been extensively cleared, developed and used for light industrial purposes for many years and contains an existing light industrial building located centrally in its northern half.



Location & Lot Configuration Plan (Source: Landgate)

In accordance with the procedural requirements of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* the applicant/landowner has

recently submitted a development application seeking Council's approval to amend the previous development approval issued in November 2017 to allow for the following:

- i. Construction of a new standalone light industrial storage shed on the subject land east of the existing shed comprising a total area of approximately 387m²;
- ii. The proposed shed will have a setback of one (1) metre from the land's eastern side boundary (i.e. frontage to Walton Street) and a setback of approximately 29 metres from its Tassell Street frontage to the north;
- iii. The new shed will be a steel framed structure with a wall height of 5.481 metres and a ridge height of 6.892 metres;
- iv. The new shed will be clad with 'Deep Ocean' coloured Superdeck steel sheeting and matching trims;
- v. All existing large trees on the land will be retained for landscaping purposes with additional low-to-medium height landscaping proposed to be installed along the land's two street frontages;
- vi. Decommissioning and permanent closure of the existing unauthorised driveway crossover on the corner truncation of the intersection between Tassell and Walton Streets for vehicle safety reasons as recommended by the reporting officer and construction of a new, second driveway crossover along the land's Tassell Street frontage;
- vii. Use of the area immediately west of the new shed for vehicle access and loading/unloading purposes;
- viii. Construction of six (6) new dedicated parking bays in the front setback area between Tassell Street and the existing light industrial shed to accommodate the parking demand associated with the intensified development and use of the land; and
- ix. Discharge of all stormwater drainage collected from the new shed's roof catchment into the Shire's local drainage network.

Full details of the previous development approval issued by the Shire and the latest development proposal for Lot 381 including all associated plans are provided in Attachment 8.2.3.

COMMENT

Clause 77(1)(a) of the Deemed Provisions in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* allows an owner of land in respect of which development approval has been granted to make application to the relevant local government for approval to amend that approval if it does not substantially change the original development approved.

Having regard for the previous development approval issued for Lot 381 by the Shire Administration in November 2017 and the fact the revised plans submitted in support of this latest application are essentially for the same purpose with a number of proposed improvements as they relate to the location of the new storage shed, vehicle access, parking and landscaping, it is concluded the proposed amendments will not substantially change the original development approved and may therefore be considered and determined by Council.

Council should also note the amended development proposal for Lot 381 is now fully compliant with the standards and requirements of the Shires' Local Planning Scheme No.2 and is no longer subject to assessment under the bushfire risk assessment provisions of the

Planning and Development (Local Planning Schemes) Regulations 2015 due to the proposed shed's new location outside the designated bushfire prone area.

Lot 381 is located within the boundaries of Special Control Area No.1 (SCA1) as it applies specifically to the Corrigin wastewater treatment plant which is situated approximately 250 metres south east of the subject land.

Under the terms of Part 5 of Local Planning Scheme No.2 this Special Control Area has been established for the following purposes:

- a) To guide and control land use and development within the Corrigin wastewater treatment plant buffer as shown on the Scheme Map as SCA1; and
- b) To ensure that any future development and use of land located within the buffer is compatible with any existing or proposed future development and use of the wastewater treatment plant.

Notwithstanding any other provisions in Local Planning Scheme No.2, Council's development approval is required for all land use and development, including a single house, within SCA1.

Prior to determining an application for any development partly or wholly within the wastewater treatment plant buffer area the local government is required to consult with the Water Corporation or any other agency it considers necessary or appropriate. It is noted the Shire did not refer the original development application to the Water Corporation for review and comment prior to its final determination in 2017.

Council should note this latest application was referred to the Water Corporation's Development Services Branch by the reporting officer for review and comment as required by Local Planning Scheme No.2. By email correspondence dated 8 June 2018 the Water Corporation advised as follows:

- i) Reticulated water is currently available to the subject site;
- ii) A wastewater treatment plant is located near this property. Under normal operating conditions there will be minimal odour emanating from the pumping station, however, during maintenance and abnormal operating or weather conditions, an increased level of odour may occur that will be of nuisance to persons within the odour buffer area. Only compatible land uses should therefore be developed within the buffer; and
- iii) This proposal will require approval by the Water Corporation's Building Services section prior to commencement of works. Infrastructure contributions and fees may be required to be paid prior to approval being issued.

Given the fact the Water Corporation raised no express objections in its response to the Shire and the proposed use of the new shed on the land is industrial in nature and therefore recognised by the State planning framework as being a compatible land use within the odour buffer associated with the Corrigin wastewater treatment plant, the land's location within SCA1 is not considered to be an impediment to the issuance of development approval by Council.

In light of the above findings it is recommended Council conditionally approve the application.

STATUTORY ENVIRONMENT

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Corrigin Local Planning Scheme No.2

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

The proposal for Lot 381 is considered to be consistent with the aims and objectives of the State Planning Strategy 2050, Wheatbelt Regional Planning and Infrastructure Framework 2015 and Shire of Corrigin Strategic Community Plan 2017-2027 as these apply specifically to industrial development, economic diversification, employment growth and environmental protection and conservation.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council resolve to approve the development application submitted by Mr Steven Warwick to amend a previous development approval issued in November 2017 for Lot 381 (No.4) Tassell Street, Corrigin (i.e. PA17/12) in accordance with the amended plans submitted in support of the application subject to the following conditions and advice notes:

Conditions

- 1. The proposed development shall be undertaken in a manner consistent with the information and amended plans submitted in support of the application unless otherwise approved by Council.*
- 2. The proposed shed shall be constructed using new non-reflective materials and comprise a maximum floor area of 387m².*
- 3. All stormwater collected on the roof of the proposed shed shall be managed and disposed of to the specifications and satisfaction of the Shire's Chief Executive Officer.*
- 4. All on-site vehicle accessways and parking areas associated with the proposed development shall be designed, constructed and maintained to the satisfaction of the Shire's Chief Executive Officer.*
- 5. The existing unauthorised driveway crossover on the corner truncation of the intersection between Tassell and Walton Streets shall be decommissioned and permanently closed prior to occupation of the new shed the subject of this approval.*
- 6. The proposed new second driveway crossover along the land's Tassell Street frontage shall be constructed to the specifications and satisfaction of the Shire's Chief Executive Officer prior to occupation of the new shed the subject of this approval.*
- 7. All proposed new landscaping shall be installed within ninety (90) days of completion of construction of the proposed shed and maintained thereafter to the specifications and satisfaction of the Shire's Chief Executive Officer.*
- 8. The property shall be maintained in a neat and tidy condition at all times to the specifications and satisfaction of the Shire's Chief Executive Officer.*
- 9. All rubbish generated on-site shall be managed and disposed of to the specifications and satisfaction of the Shire's Chief Executive Officer.*

Advice Notes

- 1. The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.*

2. *This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.*
3. *This is a development approval of the Shire of Corrigin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant and landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.*
4. *In accordance with the Building Act 2011 and Building Regulations 2012, a building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.*
5. *The proposed new shed is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.*
6. *No construction works shall commence on the land prior to 7am without the Shire's written approval. No construction works are permitted on Sundays or Public Holidays.*
7. *The Water Corporation has advised as follows:*
 - i) *Reticulated water is currently available to the subject site;*
 - ii) *A wastewater treatment plant is located near this property. Under normal operating conditions there will be minimal odour emanating from the pumping station, however, during maintenance and abnormal operating or weather conditions, an increased level of odour may occur that will be of nuisance to persons within the odour buffer area. Only compatible land uses should therefore be developed within the buffer; and*
 - iii) *This proposal will require approval by the Water Corporation's Building Services section prior to commencement of works. Infrastructure contributions and fees may be required to be paid prior to approval being issued.*
8. *Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.*
9. *If the applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.*

8.2.4 SHIRE OF CORRIGIN ANIMALS, ENVIRONMENT AND NUISANCE AMENDMENT LOCAL LAW 2018

Applicant:	Shire of Corrigin
Date:	11/06/2018
Reporting Officer:	Lauren Pitman, Environmental Health Officer
Disclosure of Interest:	NIL
File Ref:	LE.0002
Attachment Ref:	Attachment 8.2.4.1, Attachment 8.2.4.2

SUMMARY

For Council to receive the submissions following the close of the public consultation period and to adopt the *Shire of Corrigin Animals, Environment and Nuisance Amendment Local Law 2018* in accordance with the *Local Government Act 1995*.

BACKGROUND

As a result of the 20 March 2018 Council meeting, staff were directed to proceed with the adoption of the Shire of Corrigin Animal, Environment and Nuisance Amendment Local Law 2018 and complete the requirements for public consultation.

Advertising of the Local Law took place from 28 March 2018 to 23 May 2018, which resulted in a submission received from the Department of Local Government, Sport and Cultural Industries (DLGSCI). This submission was advice relating to minor corrections, general formatting, renumbering and minor editing. The local law has been updated to reflect the advice received by the DLGSCI.

The Chief Health Officer of the Department of Health had no further advice or comments relating to the proposed local law.

There were no submissions received from members of the public during the advertising period.

The submission from the DLGSCI can be found in Attachment 8.2.4.1.

COMMENT

The process for adopting local laws is set out in Section 3.12 of the Local Government Act 1995 and includes:

1. At the council meeting the person presiding is to give notice to the council meeting of the purpose and effect of the proposed local law;
2. State-wide and local public notice is to be given stating that the Shire intends to make a local law. Advertising is to remain open for at least 6 weeks;
3. As soon as the notice is given, a copy of the proposed local law, together with the public notice and National Competition Policy form are to be provided to the Minister for Local Government and any other relevant ministers;
4. A copy of the proposed local law is to be provided to any person requesting it;
5. After the last day of submissions, the local government is to consider any submissions and may by absolute majority proceed with the local laws as proposed or make alterations which are not significantly different from what was first proposed;
6. The adopted local law is published in the Government Gazette and a copy is provided to the appropriate ministers;
7. Another public notice is given stating the title of the local law, its intent and date the local law will come into effect;
8. Forwarding all documentation to Parliaments Joint Standing Committee on Delegated Legislation.

The intended Purpose and Effect of the *Shire of Corrigin Animals, Environment and Nuisance Amendment Local Law 2018* is as follows:

Purpose:

To provide for the regulation, control and management of animals and the prevention of environmental damage and nuisances within the Shire of Corrigin.

Effect:

To establish the requirements with which any person keeping animals, or undertaking activities that have the potential to impact the environment or create nuisance must comply.

In order to ensure the draft local law includes the minor edits and formatting as per the DLGSCI submission it is recommended that Council adopts the:

- submission received from the DLGSCI as per Attachment 8.2.4.1; and
- revised version of the amendment local law (Attachment 8.2.4.2) for final approval with the intention of proceeding to the publishing in the Government Gazette.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 3.12 – Adoption of a local law

POLICY IMPLICATIONS

There are no known policies or policy implications relating to this item

FINANCIAL IMPLICATIONS

Budgeted costs associated with preparation of the local law and required publication in the government gazette.

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Leadership Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan	
Outcome	Strategies
4.1.2	Undertake strategic planning and ensure legislative compliance

VOTING REQUIREMENT

Absolute majority

OFFICER'S RECOMMENDATION

That Council:

1. *Receives the submission from the Department of Local Government, Sport and Cultural Industries (Attachment 8.2.4.1) and accepts the minor editing changes for the proposed Shire of Corrigin Animals, Environment and Nuisance Amendment Local Law 2018;*
2. *Makes the Shire of Corrigin Animals, Environment and Nuisance Amendment Local Law 2018 as per the Attachment 8.2.4.2 with the:*

Purpose:

To provide for the regulation, control and management of animals and the prevention of environmental damage and nuisances within the Shire of Corrigin.

Effect:

To establish the requirements with which any person keeping animals, or undertaking activities that have the potential to impact the environment or create nuisance must comply.

3. *Complete the local law making process in accordance with the Local Government Act 1995 and authorises the Shire President and Chief Executive Officer to execute the final document and affix the Common Seal on behalf of the Shire of Corrigin.*

8.2.5 CUSTOMER SERVICE CHARTER REVIEW

Applicant:	Shire of Corrigin
Date:	14/06/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CUS.0010
Attachment Ref:	Attachment 8.2.5 – Customer Service Charter

SUMMARY

This report seeks Council endorsement for the reviewed Customer Service Charter.

BACKGROUND

Customer service is an integral aspect of every local government function and it is important that the expectation of the level of service is clearly communicated to community members and officers. A Charter sets a standard for the Shire of Corrigin's community experience with the services provided by the local government.

COMMENT

The current Customer Service Charter ('Charter') was adopted by Council in February 2016. The Charter was reviewed to ensure that it continues to provide an agreed level of service and framework for which all community interactions will conform. The Charter will continue to have a positive impact on the Shire of Corrigin's future consultation outcomes and image within the community.

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Leadership

Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the Shire	4.1.3.1	Council maintain financial stability
		4.1.3.3	Provide Council adequate and appropriate financial information on a timely basis

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

Endorse the revised Shire of Corrigin Customer Service Charter as provided in Attachment 8.2.5.

8.2.6 ROCKVIEW LAND MANAGEMENT ADVISORY COMMITTEE RECOMMENDATIONS

Applicant:	Rockview Land Management Advisory Committee
Date:	14/06/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	CP.0003
Attachment Ref:	NIL

SUMMARY

The Rockview Land Management Advisory Committee is recommending that Council endorse the resolutions from the meeting held on 11 June 2018 regarding the lease of the Rockview land.

BACKGROUND

In April 2018 Council resolved to invite applications for the cropping rights of the Rockview land to be submitted by 31 May 2018 with the term being two to three years (Resolution 49/2018).

COMMENT

The Rockview Land management Advisory Committee advise Council on the effective and equitable means of establishing a cropping program on the Shire's Rockview land.

STATUTORY ENVIRONMENT

Local Government Act 1995, s 2 5.8 Committees and their meetings

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Social

An effectively serviced, inclusive and resilient community

Outcome 3.1 An inclusive, welcoming and active community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
3.1.1	Work in partnership with community and sporting groups.	3.1.1.1	Provide leadership and governance of local sports clubs and groups.
		3.1.1.2	Assist sport and recreation clubs in accessing grant funding opportunities.

VOTING REQUIREMENT

Simple Majority

COMMITTEE RECOMMENDATION

That Council:

- That based on their application the Corrigin P&C be offered the cropping rights of the Rockview Land commencing 1 March 2019 for two year term with an option to extend for a third year.
- That a lease agreement for the Rockview Land be drawn up between the Shire of Corrigin and the Corrigin P&C commencing on 1 March 2019 and concluding on 31 December 2020.

8.2.7 AUDIT AND RISK MANAGEMENT COMMITTEE RECOMMENDATIONS

Applicant:	Audit and Risk Management Committee
Date:	14/06/2018
Reporting Officer:	Natalie Manton, Chief Executive Officer
Disclosure of Interest:	NIL
File Ref:	FM.0015
Attachment Ref:	NIL

SUMMARY

The Audit and Risk Management Committee is recommending that Council endorse the resolutions from the meeting held on 11 June 2018 regarding the interim audit, annual and long service leave, and credit cards.

BACKGROUND

The Shire of Corrigin Auditors, Moore Stephens, conducted the interim audit on 23-24 April 2018 and identified some areas of non-compliance. The CEO and finance staff have noted the issues and undertaken to implement actions to resolve the issues prior to the final audit later in the year.

As part of an ongoing effort to improve governance and compliance the annual and long service leave continues to be monitored with a view to reducing excess accruals in the near future.

COMMENT

The Audit and Risk Management Committee will continue to review reports, policies and procedures to reduce the overall risk to the organisation

STATUTORY ENVIRONMENT

Local Government Act 1995, 7.12A – Duties of a Local Government in respect to the Audit.
Local Government Act 1995,
Local Government (Long Service Leave) Regulations
Shire of Corrigin Enterprise Agreement 2014

POLICY IMPLICATIONS

3.1 Risk management policy
2.17 Significant accounting policies

FINANCIAL IMPLICATIONS

Current liability for annual and long service leave currently \$498,900

COMMUNITY AND STRATEGIC OBJECTIVES

Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021:

Objective: Leadership
Strong Governance and leadership

Outcome 4.1 - A strategically focussed dynamic Council serving the community

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
4.1.2	Undertake strategic planning and ensure legislative compliance	4.1.2.2	Review Council policies and Corporate Business Plan
4.2.2	Continue to improve operational efficiencies and provide effective services	4.2.2.1	Review delivery of services for operational and cost effective efficiencies
4.1.3	Maintain accountability and financial responsibility to ensure the stability of the shire	4.1.3.5	Provide Council with adequate and appropriate information on a timely basis.

VOTING REQUIREMENT

Simple Majority

COMMITTEE RECOMMENDATION

That the Audit and Risk Management Committee recommend that Council receive the Interim Audit feedback from Moore Stephens and notes the areas that have been addressed and issues to be completed by 30 June 2018.

COMMITTEE RECOMMENDATION

- 1. That a policy/procedure be developed to provide guidelines for the management of leave for Shire of Corrigin employees.*
- 2. The CEO and Manager of Works direct employees in the works department to reduce the excess leave in the next two months prior to the commencement of the 2018/19 road construction program or consider cash out option to reduce leave accruals over eight weeks.*

COMMITTEE RECOMMENDATION

That the total credit card account limit at bank be reduced to \$20,000 and that the credit card policy be reviewed to reduce the credit card limits as follows:

CEO \$10,000

DCEO \$5,000

Manager of Works \$5,000

8.3 WORKS AND GENERAL PURPOSES REPORTS

8.3.1 WANDRRA PROJECT PROGRESS REPORT

Applicant:	Jason Song, Consultant Engineer, Core Business Australia
Date:	13/06/2018
Reporting Officer:	Jason Song, Consultant Engineer, Core Business Australia
Disclosure of Interest:	CEO lives on Barber Road
File Ref:	ROA.0037
Attachment Ref:	NIL

SUMMARY

The Report seeks to update Council on the reinstatement works associated with the WANDRRA AGRN743 claim at several locations across the Shire's local road network.

BACKGROUND

Over the period of January/February 2017 the Shire of Corrigin received severe rainfall resulting in significant flooding. Damage was widespread throughout the Shire, with the majority of the damage confined to the south-west corner and which mainly consists of road carriageway and road shoulder scours, areas where unsealed gravel road pavements have been washed away, destroyed or blocked piped culverted, destruction or dislocation of culvert headwalls and silting of table and cut-off drains.

COMMENT

Core Business Australia Pty Ltd (CORE) as Supervisor for '*AGRN743 Corrigin Flood Recovery Minor Works*' has prepared Project Progress Report of the WANDRRA works as follows:

Contractor Administration

Recent Work Cycles:

12/06/2018 (Tue) – 21/06/2018 (Thu)

26/06/2018 (Tue) – 05/07/2018 (Thu)

10/07/2018 (Tue) – 19/07/2018 (Thu)

24/07/2018 (Tue) – 02/08/2018 (Thu)

Progress to date

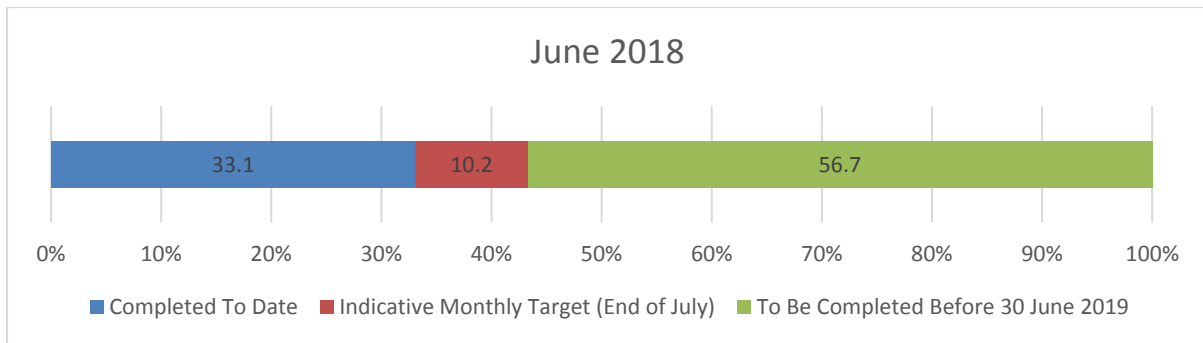
To date all roads in the North West area of the Shire has been completed. Roads that have been completed in the South West area and to be worked on in the next month are listed below:

Road No	Road Name	SLK From	SLK To	Distance	Activity	Progress
4040030	Bulyee-Kweda Rd	3.50	3.97	0.47	Construction Grade	Completed
		4.70	4.82	0.12	Construction Grade	
		5.60	7.89	2.29	Construction Grade	
4040071	Gardners Rd	2.40	4.40	2.00	Resheet	Completed
4040043	Barber Rd	1.70	2.70	1.00	Resheet	Completed
		4.50	5.50	1.00	Resheet	
		7.50	9.20	1.70	Construction Grade	
		10.10	11.60	1.50	Construction Grade	
		12.33	13.91	1.58	Construction Grade	
		16.50	17.83	1.33	Construction Grade	
4040018	Lomos South Rd	0.00	3.00	3.00	Construction Grade	Completed
		3.95	5.30	1.35	Construction Grade	
		6.34	6.90	0.56	Construction Grade	
		7.30	8.60	1.30	Resheet	
		8.90	9.50	0.60	Construction Grade	
4040044	Rafferty Rd	0.00	1.03	1.03	Resheet	Completed
		1.60	2.40	0.80	Resheet	
		4.13	4.80	0.67	Construction Grade	
		5.30	5.80	0.50	Resheet	
		5.85	6.16	0.31	Construction Grade	
		7.60	8.70	1.10	Construction Grade	
		10.01	10.50	0.49	Construction Grade	
4040023	Jubuk South Rd	1.20	6.30	5.10	Construction Grade	Completed
		7.10	9.30	2.20	Construction Grade	
4040026	Bulyee Rd	4.37	5.30	0.93	Construction Grade	Completed
4040025	Stretton Rd	0.00	3.30	3.30	Resheet	Completed
		4.30	4.88	0.58	Resheet	
		6.65	6.77	0.12	Resheet	
		9.70	10.50	0.80	Resheet	
4040045	Elsegood Rd	1.70	3.20	1.50	Resheet	Completed
4040173	Hovell Rd	0.35	1.70	1.35	Resheet	Completed
		2.70	3.60	0.90	Resheet	

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4040034	Diamond Block Rd	0.00	1.60	1.60	Resheet	80% Completed 12/06 - 14/06
		2.20	5.40	3.20	Resheet	
		5.80	8.27	2.47	Resheet	
4040054	Baker Rd	1.00	3.80	2.80	Resheet	15/06 - 18/06
4040079	Carruthers Rd	0.00	1.90	1.90	Resheet	19/06 - 21/06
		2.50	3.80	1.30	Resheet	26/06 - 27/06
4040010	Yealering-Kulin Rd	4.60	5.12	0.52	Construction Grade	26/06 - 27/06
4040004	Bullaring-Gorge Rock Rd	6.89	6.92	0.03	Shoulder Repair	28/06 - 02/07
		7.72	7.84	0.12	Shoulder Repair	
		13.26	15.00	1.74	Construction Grade	
		15.90	18.20	2.30	Construction Grade	
		18.70	18.96	0.26	Construction Grade	
		19.90	20.90	1.00	Construction Grade	
4040109	Woods Rd	0.40	1.12	0.72	Heavy Construction Grade	02/07 - 03/07
4040014	Corrigin South Rd	10.37	10.65	0.28	Construction Grade	03/07 - 05/07
		17.5	19.67	2.17	Construction Grade	
		20.95	21.91	0.96	Construction Grade	
		22.47	22.57	0.1	Construction Grade	
		24.8	25.14	0.34	Construction Grade	
4040038	Doyle Rd	0	1.6	1.6	Resheet (Prep-up)	10/07 - 13/07
		2.3	3.9	1.6	Construction Grade	
		5	5.8	0.8	Construction Grade	
		6.4	7.2	0.8	Construction Grade	
		8	10	2	Construction Grade	
4040053	Middleton Rd	0	1.9	1.9	Resheet (Prep-up)	14/07 - 16/07
		7.3	8.8	1.5	Construction Grade	
		12	12.3	0.3	Construction Grade	
		14.4	14.8	0.4	Construction Grade	
		16.55	17.9	1.35	Construction Grade	
4040052	Old Kulin Rd	0	0.5	0.5	Construction Grade	17/07 - 19/07
		1.1	2.37	1.27	Heavy Construction Grade	
		2.5	3.81	1.31	Resheet (Prep-up)	
4040112	Simpson Rd	0.00	1.60	1.60	Resheet	24/07 - 30/07
		2.03	6.06	4.03	Resheet	
4040111	Talbot Clark Rd	0.00	1.90	1.90	Resheet	30/07 - 02/08
		2.80	4.01	1.21	Resheet	
		5.20	5.40	0.20	Resheet	

Project Progress Chart



Additional Plants Hire

A set of Barrow Traffic Lights. Day hire rate yet to be received.

STATUTORY ENVIRONMENT

Local Government Act 1995

3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

Local Government (Functions and General) Regulations 1996

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150, 000 unless sub-regulation (2) states otherwise.
- (2) Tenders do not have to be publicly invited according to the requirements of this Division if:
 - (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or
 - (b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program;

POLICY IMPLICATIONS

Policy 2.10 Purchasing Policy

FINANCIAL IMPLICATIONS

There are no known financial implications relating to this item

COMMUNITY AND STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2017-2027 and Corporate Business Plan 2017-2021

Objective: Economic

A strong, diverse economy supporting agriculture, local business and attracting new industry

Outcome 1.1 A well planned and connected transport and communications network within the district

Strategic Community Plan		Corporate Business Plan	
Outcome	Strategies	Action No.	Actions
1.1.1	Develop and implement road asset management plans	1.1.1.1	Develop a road asset management plan including network hierarchy and service levels.
		1.1.1.2	Develop a footpath management plan, including hierarchy and service levels
		1.1.1.3	Road asset management plan and footpath management plan to be incorporated in the review and expansion of the Asset Management Plan (AMP)
		1.1.1.4	Road asset management plan and footpath management plan to be implemented through road works program.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council notes the WANDRRA Project Progress as provided in the Report.

9 NOTICE OF MOTIONS FOR THE NEXT MEETING

10 CHIEF EXECUTIVE OFFICER'S REPORT

ADSL issues

In response to the ADSL issues being experienced in Corrigin over the past month, the CEO has had several discussions with Telstra Country Wide, Hon. Mia Davies office and the Wheatbelt Business Network, about these ongoing problems. On behalf of local businesses the WBN have been in contact with Wendy Duncan (Telecommunications Independent Review Committee member) and the Telecommunications Industry Ombudsman. Information on how to provide comments and feedback to the current Telecommunication Review has been circulated to Council and community members.

Enterprise Bargaining Agreement

The process has commenced to negotiate the new Enterprise Bargaining Agreement with the issuing of the Notice of Representative Rights to all staff covered by the agreement. The first round of negotiations is scheduled for 28 June 2018.

Deputy CEO

The last day in the office for the Deputy CEO was 12 June 2018 and she will be taking a couple of weeks of well-earned long service leave and annual leave before her official last day on 24 July 2018. A farewell function is planned for 25 June 2018 to acknowledge Taryn's contribution to the Shire of Corrigin over the past 10 years and wish her well in her new position at Wyalkatchem.

The position was advertised in the West Australian on Saturday 9 June 2018 and also on SEEK, LinkedIn, Facebook and on the Shire of Corrigin website with a closing date of 29 June 2018.

In the interim LG Corporate Consulting Pty Ltd has been engaged to assist with the preparation of the 2018/19 budget and 2017/18 annual report.

11 PRESIDENT'S REPORT

12 COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS

13 URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL

14 INFORMATION BULLETIN

15 WALGA AND CENTRAL ZONE MOTIONS

16 NEXT MEETING

17 MEETING CLOSURE