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 - 10.3. WORKS AND GENERAL PURPOSE REPORTS**
 - 10.3.1. THERE ARE NO WORKS AND SERVICES REPORTS.
- 11. NOTICE OF MOTIONS**
- 12. NOTICE OF MOTIONS FOR THE NEXT MEETING**
- 13. CHIEF EXECUTIVE OFFICER'S REPORT**

- 14. PRESIDENT'S REPORT**
- 15. COUNCILLORS' REPORTS**
- 16. URGENT BUSINESS**
- 17. INFORMATION BULLETIN**
- 18. WALGA AND CENTRAL ZONE MOTIONS**
- 19. MEETING CLOSURE**

1. DECLARATION OF OPENING

The Chairperson Cr Lynette Baker opened the meeting at 3.00 pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

President	L Baker D L Hickey M A Weguelin N B Talbot J A Mason M B Dickinson T J Pridham
Chief Executive Officer	J P Murphy
Executive Manager, Corporate & Community Services	T L Dayman
Executive Manager, Governance & Compliance	H V Talbot
Governance Executive Officer	D J Whitehead

2.1. Requests for Leave of Absence

(8460) Moved Crs Talbot & Dickinson

That Council grants leave of absence to the following Councillors for meetings held in the following months:

- *Cr Pridham – March 2015*
- *Cr Weguelin - April 2015*

Carried 7/0

3. PUBLIC QUESTION TIME

There were no members of the public present

4. OBITUARIES

It was advised that Marie Kmiecik, Ronald Marshall & Barry Sloan had passed away since the last meeting.

5. GUEST SPEAKERS

There were no guest speakers.

6. DECLARATIONS OF INTEREST

There were no declarations of interest

7. CONFIRMATION OF MINUTES

7.1. Minutes of the Ordinary Meeting of Council – 16 December 2014

(8461) Moved Crs Weguelin & Pridham

That the minutes of the Ordinary Meeting of Council held on Tuesday 16 December 2014 be confirmed as a true and correct record.

Carried 7/0

8. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

9. MINUTES OF COMMITTEES

There was no Minutes of Committees.

10. MATTERS REQUIRING A COUNCIL DECISION

10.1. Corporate & Community Services Reports

10.1.1. CORRIGIN COMMUNITY RESOURCE CENTRE – DECEMBER 2014

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 February 2015
Reporting Officer:	Heather Ives, CRC Coordinator
Disclosure of Interest:	No interest to disclose
File Number:	CS 0008

COMMENT

1. COMMUNITY EVENTS and NEWS - December 2014:

(Windmill Newspaper; CRC Website; CRC Facebook Page, Notice Boards / Shops, E'Newsletter)

- Corrigin Street Party 19/12/14
- CRC Christmas Closure Dates
- Centrelink Access Point Closure Notice
- Christmas Gift Ideas available @ CRC
- "Movies in the Park" January 2015 dates

2. COMMUNITY ECONOMIC, BUSINESS and SOCIAL DEVELOPMENT December 2014:

Description	No's	Room	Govt. Hot Office Booking (HO)/Commercial Booking (C)
Corrigin Movie Club (DEC) " <i>Who Shot Liberty Valance</i> "	11 people	Conference Room	n/a
SBCEW Planning Workshop	7 people	Conference Room	C
Holyoake– <i>Drug & Alcohol Support/Referrals</i>	4 people	Professional Office	C
Forrest Personnel– <i>Employment/Referrals</i>	6 people	Professional Office	C
Skill Hire– <i>Employment /Referrals</i>	4 people	Professional Office	C
Perkins Builders– <i>Safety Meeting</i>	9 people	Conference Room	n/a
Community Services CRC Team Meeting <i>Dec. 2014</i>	Cancelled	Professionals Office	n/a
Recreation & Events Centre– <i>Committee Meeting</i>	10 people	Conference Room	n/a
Sun Safe; Snake Awareness; Sharps– <i>Shire Training</i>	23 people	Conference Room	n/a
Chainsaw Course– <i>Training for Shire</i>	13 people	Conference Room	n/a
Corrigin Farm Improvement Group - <i>Meeting</i>	5 people	Video Conference	C

3. CORRIGIN CRC – PROJECTS

CDHS '2014 Corrigin Capers'

Printing and collation x 57 copies completed and delivered 08/12/2014

Cyril Box Pavilion Project

'Cyril Box Pavilion' Commemorative Photo Book.

- Presentation to Thomas family at Councillor's Christmas Lunch on 16/12/2014
- Copy of Photo Book available for public viewing at CRC

WBN "Think Local First" Campaign

CRC to assist with WBN "Think Local First" Campaign in Corrigin for 6 week period leading up to Christmas.

- Received 'Corrigin Think Local' Banner from WBN on 08/12/2014.
- Banner displayed on Corrigin Hardware fence, facing Campbell Street.

'EvolvePlus' Booking Management System

InfoExperts contracted to provide 'EvolvePlus' electronic booking system for future CRC & Shire Venue Bookings.

Heather to liaise with InfoExperts and begin customisation of system January 2015

Wireless Merchant Device (EFTPOS machine)

New Wireless Merchant Device for use at CRC counter.

- NAB Application Form submitted 03/09/2014.
- Wireless signal range tested by NAB representative 5/11/14.

Currently awaiting Wireless Device to be supplied & installed by NAB at CRC.

'Keywords for Council' Records Management System

Corrigin CRC files currently being allocated 'Key Words for Council', in preparation to integrate with Shire Records Management System (*est. to be in place by December 2014*)

Grant Funding

LOTTERYWEST 'Information, Technology and Web' Grant

To assist with upgrade of CRC Computers (public & administration x 10)

- Funding Application submitted to Lotterywest 03/12/2014.
- Additional Financial Supporting Documents provided to Lotterywest 06/01/2015

Awaiting Outcome

BIKEWEEK "2015 Cycle Instead"

To hold Corrigin Bike Rally event during Bike Week (14-22 March 2015)

- 'Bikeweek 2015' Funding Application submitted to Dept. of Transport 18/11/14.

Awaiting Outcome

ROYALTIES FOR REGIONS Wheatbelt Regional Grants Scheme (WRGS)

Corrigin Retirement Village extension of two additional, 2 bedroom units.

- Assisted Corrigin Senior Citizens Centre Committee with preparation of funding application, for submission to WDC by 11/12/2014

4. CORRIGIN CRC – PARTNERSHIPS

Department of Regional Development & Lands (DRD)

2014-2017 Service Agreement Contract – \$99,334pa (excl. GST)

- Applied to DRD for ‘\$10 000 Transitional Payment’ to cover 2nd CRC Trainee for Jan-Jun 2014 period.

Department of Human Services (DHS) - Centrelink/Medicare/Child Support

2014-2015 DHS Access Point Plus Contract - \$4,069pa (excl. GST)

- DHS “Self Service Terminal” for customers Online Reporting - *installed at Corrigin CRC Access Point on 09/10/14*

- DHS Online Training - *completed by CRC staff 21/11/2014*

- New DHS Modem – *installed at Corrigin CRC Access Point on 10/12/14*

Australian Taxation Office (ATO)

2014-2015 ATO Regional & Remote Programme Contract - \$1,600pa (excl. GST)

- ATO Monthly Report (Dec 2014) - *Submitted online 24/12/14*

Department of Veterans Affairs (DVA)

2014-2015 DVA Service Agreement Contract - \$500pa (excl. GST)

- DVA Quarterly Report (Oct-Dec 2014) - *Submitted 24/12/14*

Department of Social Services (DSS) - Broadband for Senior’s (BFS) Programme.

DSS - BFS ‘Letter of Offer’ completed & sent 15/10/2014 for delivery of BFS Services for period 1 July – 30 Dec 2014. Annual payment of \$360 to subsidise CRC internet costs.

BFS Training Funding (\$2,000): Adult Learning Webinars to be delivered at Corrigin CRC for “Seniors Connect” community initiative.

- Next Webinar to be delivered during Jan-March 2015 quarterly reporting period. (*Title TBC*)

- BFS Bi-Annual Report (May-Oct 2014) submitted online 05/11/2014

TR Homes

CRC Community Network Partner Programme (CNPP)

- Referral Fee Structure - \$4,000 paid upon CRC referral becoming a sale for TR Homes (*i.e. \$3,000 paid to CRC and \$1,000 paid to nominated community charity, organisation or association*).

- New Referral Fee structure effective as of 1st May 2014

CRC ‘Pathways to Wave Rock’ Audio Tour (Joint Project)

Emily supplied Corrigin Audio Recordings to Narembeen CRC (project coordinator), for compilation and final production of Audio Tour.

Still awaiting advice regarding project completion

ROE Tourism

2015 Meeting Dates:

February 16 th	@ Corrigin
April 20 th	@ Kulin
June 15 th	@ Lake Grace
August 17 th	@ Narembeen
October 19 th	@ Kondinin
December 21 st	@ Quairading

5. CORRIGIN CRC Equipment, Fixtures & Fittings

Nil to report

6. CORRIGIN CRC Information & Communication Technology

Nil to report

7. CORRIGIN CRC Professional Development and Training

- DHS Online Training - *completed by CRC staff 21/11/2014*

8. CORRIGIN CRC Traineeship Programme

'Certificate IV in Business' EMILY HEWETT (*Part-Time: 18 months*)

Commencement Date: 12/02/2014 - Completion Date: 12/08/2015

RTO: *Boyup Brook CRC*

'Certificate II in Business' NATALIE JACKSON (*Part-Time: 18 months*)

Commencement Date: 03/09/2013 - Completion Due Date: 03/03/2015

RTO: *C.Y. O'Connor Institute – Narrogin Campus*

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 17 February 2015*

9. CORRIGIN CRC Monthly Usage - December 2014:

CUSTOMERS ACCESSING 'FEE FOR SERVICE' and SALES					
COMPUTER ROOM	MTHLY	YTD from July 14	HIRE	MTHLY	YTD from July 14
Internet Use	55	320	Room Hire (payments)	9	55
Computer Use	3	26	Data Projector Hire	0	5
Wireless Hotspot	7	23	Laptop Hire	0	2
SERVICES			Portable Projector Screen Hire	0	1
B&W Printing / Photocopies	29	232	Portable White Board Hire	0	1
Colour Printing / Photocopies	11	61	Engraver Hire	0	0
Photo Printing	3	18	NLIS Scanning Wand Hire	0	0
Laminating	6	28	BBQ Trailer Hire	0	3
Faxing	5	32			
Binding	2	8			
Secretarial Services	5	36	SALES		
Scanning	7	45	Phonebook Sales	0	188
Desktop Publishing	0	0	Moments in time	0	3
CD / DVD Burning	0	0	Tin Horse Highway Book	0	0
Computer Training (one-on-one)	0	0	Corrigin Book Sales	0	1
Phone Calls	0	3	Shire Polo Shirt Sales	0	1
FEES			Eco Bags	0	1
Corrigin CRC 2014 Membership	0	1	Corrigin Post Card Sales	0	27
Corrigin Movie Club (payments)	11	61	Corrigin Wrapping Paper Sale	0	21
Training Course (payments)	0	11	Hat Pins and Key Rings	0	0
University Exam Invigation	0	0	OTHER		
IP Video Conferencing	0	0	Sale of assets (PC's)	0	3
			Yearling Book Sales	0	0
<i>Monthly People through :</i>	137		CD/USB Sales	2	13
CUSTOMERS ACCESSING 'CORRIGIN CRC SERVICES' - December 2014:					
SERVICE	MTHLY	YTD from July 14	SERVICE	MTHLY	YTD from July 14
Human Services	32	283	Broadband for Seniors/Webinars	21	153
Phonebook Enquiries	3	27	General Enquiries (Face to Face)	42	458
Tourism	13	320	General (Email/Phone/Website)	132	874
Government Access Point	8	68	Corrigin Toy Library	4	54
Conferences/Training	92	714	TR Homes (Referrals)	1	4
Video Conference	0	12			
<i>Monthly People through :</i>	306				
TOTAL:	443	<i>(paying Customers and Customer Services provided for December 2014)</i>			

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 17 February 2015*

10. CORRIGIN CRC - Annual Summary Report:

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2003-04	440*	440*	440*	440*	440*	440*	No sta	No sta	No sta	No sta	132	276	3048
2004-05	271	253	433	535	459	366	214	397	510	443	270	338	4489
2005-06	373	370	391	526	605	511	297	509	735	488	562	443	5810
2006-07	471	610	544	523	515	440	537	562	657	584	491	501	6435
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443							
													67237

**Statistics taken from Old Telecentre Data (CWA Building location)*

OFFICER'S RECOMMENDATION

That Council receives the Corrigin CRC Report for December 2014.

COUNCIL RESOLUTION

(8462) Moved Crs Hickey & Mason

That Council receives the Corrigin CRC Report for December 2014.

Carried 7/0

10.1.2. CORRIGIN COMMUNITY RESOURCE CENTRE – JANUARY 2015

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 February 2015
Reporting Officer:	Heather Ives, CRC Coordinator
Disclosure of Interest:	No interest to disclose
File Number:	CS 0008

COMMENT

1. COMMUNITY EVENTS and NEWS - January 2015:

(Windmill Newspaper; CRC Website; CRC Facebook Page, Notice Boards / Shops, E'Newsletter)

- "Movies in the Park" January 2015
- 'Breast Screen WA' Mobile Service – Corrigin visit
- "Living Online Safely in 2015" Seniors Connect Webinar
- Corrigin Phonebook 2014-2015
- Australia Day Breakfast 2015
- John Ainsworth - Art Exhibition
- Fringe World 'Kids Comedy Drama'

2. COMMUNITY ECONOMIC, BUSINESS and SOCIAL DEVELOPMENT - January 2015:

Description	Numbers	Room	<i>Govt. Hot Office Booking (HO) / Commercial Booking (C)</i>
"Online Safety in 2015" Seniors Webinar	7 people	Video Conference Rm	<i>n/a</i>
Community Services CRC Team - Jan Meeting	3 people	Professional Office	<i>n/a</i>
Holyoake – Drug & Alcohol Support/Referrals	4 people	Professional Office	<i>C</i>
Forrest Personnel – Employment/Referrals	6 people	Professional Office	<i>C</i>
Skill Hire – Employment /Referrals	9 people	Professional Office	<i>C</i>

3. CORRIGIN CRC – PROJECTS

"Community News Corner" ...Helping to Find the Funding

CRC to produce a new monthly bulletin highlighting grant funding & benefit opportunities available for local Clubs, Groups, individuals and families, as a new community development initiative.

- Corrigin Clubs and Groups will be emailed the "Community News Corner" monthly bulletin
- The "Community News Corner" - February 2015 edition, will appear after Shire Notes in The Windmill Newspaper (and future monthly editions)

- "Community News Corner" Email Database will be created to include details of any interested community members, clubs & groups.

Cyril Box Pavilion Project

'Cyril Box Pavilion' Commemorative Photo Book.

- Order placed for 3 x extra copies of Book, for Thomas/Box family.

'EvolvePlus' Booking Management System

InfoExperts contracted to provide 'EvolvePlus' electronic booking system for future CRC & Shire Venue Bookings.

Customisation of room booking and key register system started in January.

Initial review of booking system discussed by CRC team, modifications to be implemented before presentation & review by Finance team.

Wireless Merchant Device (EFTPOS machine)

New Wireless Merchant Device for use at CRC counter.

- NAB Application Form submitted 03/09/2014.
- Wireless signal range tested by NAB representative 5/11/14.
- Finance Manager to compile costs associated with second Wireless device for review/approval

'Keywords for Council' Records Management System

Corrigin CRC files to be allocated 'Key Words for Council', in preparation to integrate with Shire Records Management System (*est. to be in place by December 2014*)

Grant Funding

LOTTERYWEST 'Information, Technology and Web' Grant

To assist with upgrade of CRC Computers (public & administration x 10)

- Funding Application submitted to Lotterywest 03/12/2014.
- Additional Financial Supporting Documents provided to Lotterywest 06/01/2015
- "Lotterywest Conditions of Grant" agreement signed and posted to Lotterywest 13/01/2015

Awaiting Outcome

BIKEWEEK "2015 Cycle Instead"

To hold Corrigin Bike Rally event during Bike Week (14-22 March 2015)

- 'Bikeweek 2015' Funding Application for \$506 submitted to Dept. of Transport on 18/11/14.
- 24/01/2015 Application Unsuccessful (*due to increased demand and limited funding \$'s*)

4. CORRIGIN CRC – PARTNERSHIPS

Department of Regional Development & Lands (DRD)

2014-2017 Service Agreement Contract – \$99,334pa (excl. GST)

- \$24,833 Quarterly payment received from DRD for Oct-Dec 2014 period.
- \$10 000 Transitional final payment received from DRD for 2nd CRC Trainee (Jan-Jun 2014 period).

Department of Human Services (DHS) - Centrelink/Medicare/Child Support

2014-2015 DHS 'Access Point Plus' Contract - \$4,069pa (excl. GST)

- DHS new 'Self Service Terminal' for customers Online Reporting - *installed at Corrigin CRC*

Australian Taxation Office (ATO)

2014-2015 ATO Regional & Remote Programme Contract - \$1,600pa (excl. GST)

- ATO Monthly Report (for Jan 2015) - *Submitted online 30/01/2015*

Department of Veterans Affairs (DVA)

2014-2015 DVA Service Agreement Contract - \$500pa (excl. GST)

- DVA Quarterly Report (for Jan-Mar 2015 period) – *next due for submission 01/04/2015*

Department of Social Services (DSS) - Broadband for Senior's (BFS) Programme.

DSS - BFS 'Letter of Offer' completed & sent 15/10/2014 for delivery of BFS Services for period 1 July – 30 Dec 2014. Annual payment of \$360 to subsidise CRC internet costs.

BFS Training Funding (\$2,000): Adult Learning Webinars to be delivered quarterly at Corrigin CRC for "Seniors Connect" community initiative.

- *"Living Online Safely in 2015" on 15/01/2015 at CRC (for Jan-March 2015 quarter report period)*

- *BFS Bi-Annual Report (Nov-Apr 2015 period) - due for submission 01/05/2015*

TR Homes

CRC Community Network Partner Programme (CNPP)

Referral Fee Structure - \$4,000 paid upon CRC Referral becoming a sale for TR Homes (i.e. \$3,000 paid to CRC and \$1,000 paid to nominated community charity, organisation or association).

New Referral Fee structure effective as of 1st May 2014

Current TR Homes Customer Referral status:

- A & A Marriott – *"Pilbara" design (for Corrigin South property)*

- Corrigin Senior Citizens Centre Inc. – *"Cottesloe" design (2 Bed, 1 Bath Units x 2 - pending WRGS funding approval)*

CRC 'Pathways to Wave Rock' Audio Tour (Joint Project)

Emily supplied Corrigin Audio Recordings to Narembeen CRC (project coordinator), for compilation and final production of Audio Tour.

Still awaiting project completion.

ROE Tourism

2015 Meeting Dates:

February 16th @ Corrigin

April 20th @ Kulin

June 15th @ Lake Grace

August 17th @ Narembeen

October 19th @ Kondinin

December 21st @ Quairading

5. CORRIGIN CRC Equipment, Fixtures & Fittings

Nil to report

6. CORRIGIN CRC Information & Communication Technology

Scheduled PC maintenance & repair - Feb 2015 (*after school holidays*)

7. CORRIGIN CRC Professional Development and Training

Nil to Report

8. CORRIGIN CRC Traineeship Programme

'Certificate IV in Business' EMILY HEWETT (*Part-Time: 18 months*)

Commencement Date: 12/02/2014

Completion Date: 12/08/2015

RTO: Boyup Brook CRC

– Written advice received 16/1/15 that Boyup Brook Community Resource Centre will not be renewing its registration to continue as a Registered Training Organisation, which expires on 31 May 2015. Trainees who have completion dates after May 31 will be assisted in finding an alternative provider to continue the traineeship after this date.

'Certificate II in Business' NATALIE JACKSON (*Part-Time: 18 months*)

Commencement Date: 03/09/2013

Completion Due Date: 03/03/2015

RTO: C.Y. O'Connor Institute – Narrogin Campus

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 17 February 2015*

9. CORRIGIN CRC Monthly Usage - January 2015:

CUSTOMERS ACCESSING 'FEE FOR SERVICE' and SALES

COMPUTER ROOM	MTHLY	YTD from July 14	HIRE	MTHLY	YTD from July 14
Internet Use	65	385	Room Hire (payments)	3	58
Computer Use	6	32	Data Projector Hire	0	5
Wireless Hotspot	3	26	Laptop Hire	0	2
SERVICES			Portable Projector Screen Hire	0	1
B&W Printing / Photocopies	32	264	Portable White Board Hire	0	1
Colour Printing / Photocopies	4	65	Engraver Hire	0	0
Photo Printing	1	19	NLIS Scanning Wand Hire	0	0
Laminating	3	31	BBQ Trailer Hire	0	3
Faxing	8	40			
Binding	0	8			
Secretarial Services	2	38	SALES		
Scanning	5	50	Phonebook Sales	15	203
Desktop Publishing	0	0	Moments in time	0	3
CD / DVD Burning	0	0	Tin Horse Highway Book	0	0
Computer Training (one-on-one)	1	1	Corrigin Book Sales	0	1
Phone Calls	0	3	Shire Polo Shirt Sales	0	1
FEES			Eco Bags	0	1
Corrigin CRC 2014 Membership	14	15	Corrigin Post Card Sales	1	28
Corrigin Movie Club (payments)	0	61	Corrigin Wrapping Paper Sale	0	21
Training Course (payments)	0	11	Hat Pins and Key Rings	0	0
University Exam Invigation	0	0	OTHER		
IP Video Conferencing	0	0	Sale of assets (PC's)	0	3
			Yearling Book Sales	0	0
<i>Monthly People through :</i>	164		CD/USB Sales	2	13

CUSTOMERS ACCESSING 'CORRIGIN CRC SERVICES' - January 2015:

SERVICE	MTHLY	YTD from July 14	SERVICE	MTHLY	YTD from July 14
Department of Human Services	53	336	Broadband for Seniors (+Webinar)	10	163
Phonebook Enquiries	4	31	General Enquiries (Face to Face)	64	522
Tourism	31	351	General (Email/Phone/Website/F)	95	969
Government Access Point	6	74	Corrigin Toy Library	1	55
Conferences/Training	27	741	TR Homes (Referrals)	0	4
Video Conference	0	12			
<i>Monthly People through :</i>	291				

TOTAL: 455 (paying Customers and Customer Services provided for January 2015)

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 17 February 2015*

10. CORRIGIN CRC - Annual Summary Report:

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2003-04	440*	440*	440*	440*	440*	440*	No stat	No stat	No stat	No stat	132	276	3048
2004-05	271	253	433	535	459	366	214	397	510	443	270	338	4489
2005-06	373	370	391	526	605	511	297	509	735	488	562	443	5810
2006-07	471	610	544	523	515	440	537	562	657	584	491	501	6435
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455						
													67237

**Statistics taken from Old Telecentre Data (CWA Building location)*

OFFICER'S RECOMMENDATION

That Council receives the Corrigin CRC Report for January 2015.

COUNCIL RESOLUTION

(8463) Moved Crs Hickey & Talbot

That Council receives the Corrigin CRC Report for January 2015.

Carried 7/0

10.1.3. ACCOUNTS FOR PAYMENT – DECEMBER 2014

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	28 January 2015
Reporting Officer:	Danika Atkinson, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

COMMENT

The cheque and EFT payments that have been raised for the Council meeting and also during the month of December 2014 are attached.

After payment of the following cheque and EFT payments, the balance of creditors will be \$NIL.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2014/2015 Annual Budget.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorses Cheques 19887 – 19895 and EFT payments in the Municipal Fund, totalling \$1,673,851.11, Cheques and EFT payments in the Trust Fund totalling \$302.50, and EFT payments in the Licensing Account totalling \$56,857.30; total payments for December \$1,731,010.91 .

COUNCIL RESOLUTION

(8464) Moved Crs Hickey & Mason

That Council endorses Cheques 19887 – 19895 and EFT payments in the Municipal Fund, totalling \$1,673,851.11, Cheques and EFT payments in the Trust Fund totalling \$302.50, and EFT payments in the Licensing Account totalling \$56,857.30; total payments for December \$1,731,010.91 .

Carried 7/0

10.1.4. ACCOUNTS FOR PAYMENT – JANUARY 2015

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	10 February 2015
Reporting Officer:	Danika Atkinson, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

COMMENT

The cheque and EFT payments that have been raised for the Council meeting and also during the month of January 2015 are attached.

After payment of the following cheque and EFT payments, the balance of creditors will be \$NIL.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2014/2015 Annual Budget.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorses Cheques 19886 – 19918 and EFT payments in the Municipal Fund, totalling \$559,216.92, Cheques and EFT payments in the Trust Fund totalling \$1,398.14, and EFT payments in the Licensing Account totalling \$62,428.40; total payments for January \$623043.46.

COUNCIL RESOLUTION

(8465) Moved Crs Mason & Hickey

That Council endorses Cheques 19886 – 19918 and EFT payments in the Municipal Fund, totalling \$559,216.92, Cheques and EFT payments in the Trust Fund totalling \$1,398.14, and EFT payments in the Licensing Account totalling \$62,428.40; total payments for January \$623043.46.

Carried 7/0

10.1.5. MONTHLY FINANCIAL REPORT – DECEMBER 2014

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	12 February 2015
Reporting Officer:	Taryn Dayman, Executive Manager Corporate & Community Services
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036

BACKGROUND

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000 are included in the variance report.

COMMENT

A variance report is included with the monthly financial statements.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Monthly Statement of Financial Activity.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopts the Statement of Financial Activity for the month ending 31 December 2014, as presented, and notes any material variances.

COUNCIL RESOLUTION

(8466) Moved Crs Hickey & Dickinson

That Council adopts the Statement of Financial Activity for the month ending 31 December 2014, as presented, and notes any material variances.

Carried 7/0

10.1.6. MONTHLY FINANCIAL REPORT – JANUARY 2015

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	12 February 2015
Reporting Officer:	Taryn Dayman, Executive Manager Corporate & Community Services
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036

BACKGROUND

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000 are included in the variance report.

COMMENT

A variance report is included with the monthly financial statements.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Monthly Statement of Financial Activity.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopts the Statement of Financial Activity for the month ending 31 January 2015 as presented, and notes any material variances.

COUNCIL RESOLUTION

(8467) Moved Crs Hickey & Mason

That Council adopts the Statement of Financial Activity for the month ending 31 January 2015 as presented, and notes any material variances.

Carried 7/0

10.2. Governance & Compliance Reports

10.2.1. MEMBER NOMINATION – WHEATBELT JOINT DEVELOPMENT ASSESSMENT PANEL

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	11 February 2015
Reporting Officer:	Heather Talbot, Executive Manager Governance and Compliance
Disclosure of Interest:	No interest to disclose
File Number:	DBC 0002

BACKGROUND

This report recommends that Council provide nominations for two Joint Development Assessment Panel (JDAP) members and two alternate JDAP members for the Wheatbelt Region.

In March 2009 the Department of Planning released the *Building a Better Planning System* consultation paper which set out the broader planning agenda for the reform of the Western Australian planning system. One of the reform initiatives was the introduction of Development Assessment Panels (DAPs) to determine significant development applications in an attempt to simplify and speed up planning approvals.

The *Planning and Development (Development Assessment Panels) Regulations 2011* (i.e. DAP Regulations) were introduced on 24 March 2011. The DAPs commenced operation on 1 July 2011.

Each designated DAP within the State comprises a mix of three (3) technical experts and two (2) local government representatives with the power to determine applications for development approval in place of the relevant decision maker (i.e. the local government). The local government representatives will only be required to sit on a DAP where the application is for a development within their local government area.

In May 2011, Council nominated Cr Graeme Downing and Lynette Baker as Members and Cr David Bolt and Des Hickey as alternate members.

See attached correspondence from the Development Assessment Panels secretariat stating that current appointments are due to expire on 26 April 2015.

COMMENT

The DAP Regulations require local governments to submit nominations to the Minister for Planning for two (2) DAP members and two (2) alternate (i.e. deputy) DAP members. Local governments have until 27 February 2015 to submit their nominations otherwise the Minister for Planning is empowered to nominate members for the local government.

Each DAP member will be appointed for a term of no more than two (2) years at a time expiring on 26 April 2017. All nominated members will be required to attend a training workshop on planning law and Codes of Conduct.

It is mandatory for a local government to refer a development proposal which has a total value of more than \$7 million to a DAP for determination. Exclusions to this mandatory requirement include proposals for the development of single houses and associated outbuildings, less than 10 grouped or multiple dwellings and development by the local government or the Western Australian Planning Commission.

When an application is lodged with a local government which has a value between \$3 million and \$7 million the applicant may nominate that the proposal be determined by a DAP rather than the local government.

Once an application is lodged which requires determination by a DAP, the local government is required to carry out an assessment of the development proposal in accordance with its current operative Local Planning Scheme, including public consultation where required. A report is then prepared by the local government with a recommendation which is then referred to the Department of Planning for processing and referral to the relevant DAP for consideration and final determination.

Based on the development threshold of \$7 million it is likely that very few development proposals in the Shire of Corrigin will need to be determined by the Joint Development Assessment Panel for the Wheatbelt Region. It is estimated that there would not be more than one (1) or two (2) development applications per year in the Shire requiring determination by the Wheatbelt Region DAP.

STATUTORY ENVIRONMENT

Planning and Development Act 2005

Planning and Development (Development Assessment Panels) Regulations 2011

Shire of Corrigin Town Planning Scheme No.2

POLICY IMPLICATIONS

Council does not have a policy in relation to this item.

FINANCIAL IMPLICATIONS

Local DAP members are entitled to be paid for their attendance at DAP training and at DAP meetings, unless they fall within a class of persons excluded from payment.

STRATEGIC IMPLICATIONS

There are no direct strategic implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council nominates the following members and alternate members as the Shire of Corrigin's local government representatives for the Joint Development Assessment Panel for the Wheatbelt Region and forward details of these nominations to the Minister for Planning for consideration:

Members

1. Councillor: Hickey
2. Councillor: Baker

Alternate Members

1. Councillor: Mason
2. Councillor: Dickinson

COUNCIL RESOLUTION

(8468) Moved Crs Talbot & Weguelin

That Council nominates the following members and alternate members as the Shire of Corrigin's local government representatives for the Joint Development Assessment Panel for the Wheatbelt Region and forward details of these nominations to the Minister for Planning for consideration:

Members

1. Councillor: Hickey
2. Councillor: Baker

Alternate Members

1. Councillor: Mason
2. Councillor: Dickinson

Carried 7/0

**10.2.2. PLANNING APPLICATION – PROPOSED ADDITIONS TO EXISTING SINGLE DWELLING
(CARPORT & PATIO)**

Applicant:	Mr James Squiers (Landowner)
Location:	Lot 353 (No.12) Centenary Avenue, Corrigin
Date:	11 February 2015
Reporting Officer:	Messrs Joe Douglas & Carlo Famiano Consultant Town Planners (Urban & Rural Perspectives)
Disclosure of Interest:	No interest to disclose
File Number:	A660

BACKGROUND

This report recommends that a planning application submitted by Mr James Squiers (Landowner) to construct a new carport and patio addition to the existing single detached dwelling on Lot 353 (No.12) Centenary Avenue, Corrigin be approved subject to conditions.

The applicant is seeking Council's planning approval to construct a new 48m² steel framed colorbond carport and a 49m² brick and colorbond roofed patio on Lot 353 (No.12) Centenary Avenue, Corrigin to service the existing single detached dwelling on the land (see Plans 1 to 6).

Lot 353 is classified 'Residential' zone under the Shire of Corrigin's current operative Town Planning Scheme No.2 (TPS No.2) with an applicable residential density coding of R12.5.

Under the terms of TPS No.2 the construction of a carport and patio in association with a dwelling is permitted on land classified 'Residential' zone subject to the proposal satisfying the relevant standards prescribed in TPS No.2 and the Residential Design Codes of WA (i.e. the 'R-Codes').

COMMENT

An assessment of the proposal against the development standards contained in the R-Codes and TPS No.2 has confirmed it satisfies the majority of standards except for the following:

- i) The proposed new patio structure comprises a 1.36 metre setback from the north-western side boundary in lieu of a 1.5 metre setback required by Element 5.1.3 C3.1 ('Lot boundary setback') of the R-Codes.

The following is a brief discussion of this non-compliance issue:

R-Code Element 5.1.3 C3.1 – 'Lot boundary setback'

The new patio structure is proposed to have a minimum setback from the north-western side boundary of 1.36 metres in lieu of a minimum setback of 1.5 metres as required by the 'deemed to comply requirements' of Element 5.1.3 C3.1 of the R-Codes.

Council may consider this non-compliance issue under the 'design principles criteria' contained in Element 5.1.3 of the R-Codes which expressly states:

P3.1 Buildings setback from lot boundaries so as to:

- *reduce impacts of building bulk on adjoining properties;*
- *provide adequate direct sun and ventilation to the building and open spaces on the site and adjoining properties; and*
- *minimise the extent of overlooking and resultant loss of privacy on adjoining properties.*

P3.2 Buildings built up to boundaries (other than the street boundary) where this:

- *makes more effective use of space for enhanced privacy for the occupant/s or outdoor living areas;*
- *does not compromise the design principle contained in clause 5.1.3 P3.1;*
- *does not have any adverse impact on the amenity of the adjoining property;*
- *ensures direct sun to major openings to habitable rooms and outdoor living areas for adjoining properties is not restricted; and*
- *positively contributes to the prevailing development context and streetscape.”*

Following a detailed assessment of the application in the context of the above ‘design principles criteria’ the reporting officers’ have concluded the proposed patio structure is capable of being supported and approved by Council for the following reasons:

- i) The proposed variation to the minimum required setback from the north-western side boundary (i.e. 140mm) is considered minor and will not have any adverse impacts on the adjoining properties or the local streetscape in terms of its bulk and scale;
- ii) It satisfies the ‘deemed to comply requirements’ of Element 5.4.2 C2.1 of the R-Codes as this applies to solar access requirements for adjoining sites as it will not detrimentally impact access to light and ventilation for the existing dwelling on the adjoining Lot 352 (No.14) Centenary Avenue;
- iii) It satisfies the ‘deemed to comply requirements’ of Element 5.4.1 C1.1 of the R-Codes as this applies to visual privacy;
- iv) It satisfies the ‘deemed to comply requirements’ of Element 5.1.4 C4 of the R-Codes as this applies to on-site open space; and
- v) That portion of the new patio structure comprising a reduced setback from the side boundary abuts the side setback area of the existing single detached dwelling on adjoining Lot 352 (No.14) Centenary Avenue. As such it is contended the patio will not have any adverse impacts on any outdoor living areas associated with the existing dwelling on adjoining Lot 352.

In light of the above conclusion it is recommended that Council exercise its discretion and grant conditional planning approval.

STATUTORY ENVIRONMENT

- Shire of Corrigin Town Planning Scheme No.2
- Planning and Development Act 2005

POLICY IMPLICATIONS

- State Planning Policy No.3.1 - *Residential Design Codes of Western Australia*

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council approves the application for planning approval submitted by Mr James Squires (Landowner) to construct a new carport and patio addition to the existing single detached dwelling on Lot 353 (No.12) Centenary Avenue, Corrigin in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

- 1. The development is to be undertaken in a manner consistent with the details of the plans submitted in support of the application.*
- 2. The new carport shall be an open structure and shall not be enclosed by any walls or doors unless otherwise approved by Council.*
- 3. The new carport shall be of steel framed and colorbond construction with a total floor area not exceeding 48m².*
- 4. The finished floor level for that portion of the new patio structure adjacent to the north-western side boundary shall not exceed 500mm above the natural ground level (NGL).*
- 5. The crossover and driveway shall be constructed and maintained to the specifications and satisfaction of the Shire of Corrigin.*
- 6. All stormwater drainage discharge generated by the proposed new additions to the existing dwelling on the land shall be managed and disposed of to the specifications and satisfaction of the Shire of Corrigin.*

Advice Notes

- 1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period this approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further planning approval of the Shire of Corrigin having first been sought and obtained.*
- 2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction on the land.*
- 3. The proposed additions are required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.*
- 4. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.*
- 5. No construction works shall commence on the land prior to 7am without the Shire's written approval. Furthermore no construction works are permitted on Sundays or public holidays.*
- 6. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being initiated by the local government.*

COUNCIL RESOLUTION

(8469) Moved Crs Weguelin & Pridham

That Council approves the application for planning approval submitted by Mr James Squires (Landowner) to construct a new carport and patio addition to the existing single detached dwelling on Lot 353 (No.12) Centenary Avenue, Corrigin in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

- 1. The development is to be undertaken in a manner consistent with the details of the plans submitted in support of the application.***
- 2. The new carport shall be an open structure and shall not be enclosed by any walls or doors unless otherwise approved by Council.***
- 3. The new carport shall be of steel framed and colorbond construction with a total floor area not exceeding 48m².***
- 4. The finished floor level for that portion of the new patio structure adjacent to the north-western side boundary shall not exceed 500mm above the natural ground level (NGL).***
- 5. The crossover and driveway shall be constructed and maintained to the specifications and satisfaction of the Shire of Corrigin.***
- 6. All stormwater drainage discharge generated by the proposed new additions to the existing dwelling on the land shall be managed and disposed of to the specifications and satisfaction of the Shire of Corrigin.***

Advice Notes

- 1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period this approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further planning approval of the Shire of Corrigin having first been sought and obtained.***
- 2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction on the land.***
- 3. The proposed additions are required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.***
- 4. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.***
- 5. No construction works shall commence on the land prior to 7am without the Shire's written approval. Furthermore no construction works are permitted on Sundays or public holidays.***
- 6. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being initiated by the local government.***

Carried 7/0

10.2.3. TRADING IN PUBLIC PLACES – CORRIGIN MONTHLY MARKETS APPLICATION

Applicant:	Lauren Bosch
Location:	Rotary Park (Reserve 22105) Lot 246 Kunjin Street Corrigin
Date:	10 February 2015
Reporting Officer:	Environmental Health Officer, Lauren Bosch
Disclosure of Interest:	No interest to disclose
File Number:	PR0012 & LE0024

BACKGROUND

The Shire of Corrigin has a “*Local Law Relating to Trading in Public Places*” which regulates trading activities in thoroughfares and public places. A licence granted by the Shire is required if a person or entity would like to trade from a public place within the Shire.

An application must be made in the format of Schedule 1 “Application for Trader’s Licence” of the local law. Along with the application a plan of the proposed site location is also required.

The Council may refuse to issue a licence if:

- (a) the proposed stand, table, structure or vehicle is in the opinion of Council unsuitable in any respect to the location for which the licence is sought;
- (b) the gathering of customers would impede pedestrian or vehicle movements, or cause conflict with other activities;
- (c) the location is not provided with sufficient off-road parking so as to prevent a traffic hazard or danger to the public.
- (d) the proposed activity does not conform to the requirements of the Health Act 1911.

COMMENT

Council has received a proposal to hold monthly markets at the Shire’s Rotary Park, Lot 246 Kunjin Street, Corrigin, by Mrs Mareese Dyer, a resident of Corrigin. An application and site layout plan has also been received. See attached documents.

The applicant is applying as an event organiser for the market days proposed to be held on the first Saturday of every month from March to December 2015. As the event organiser, Mrs Dyer plans to register all stallholders through an application process and collate a list of stallholders for every market day. This list shall be provided to the Shire prior to each market day. The placement of stalls shall also be coordinated by her. This is similar to the accepted process which has been implemented with the Annual Agricultural Show.

Being the holder of the licence for the markets, it is Mrs Dyer’s responsibility to ensure the markets and associated activities run in accordance with the licence and its conditions imposed by the Shire.

She has discussed with Council’s Environmental Health Officer her intention to charge a stallholders fee which will offset the cost of providing public liability insurance for the market stallholders

indemnifying the Shire; paying the Shire's Trader's Licence application fee and the annual licence fee itself.

Comment from Council's Planning Officer Mr Joe Douglas was sought in order to establish whether planning approval was required for the markets proposal and the following feedback was received:

"I've done some research and am of the opinion Council's planning approval is not required in this particular instance given:

- a) the temporary and infrequent nature of the proposed use and the fact it does not involve any built form type development;
- b) the proposed use is one that is generally consistent with the purpose of Reserve 22105; and
- c) the fact the Shire has sufficient powers to control such activity under its Local Law relating to 'Trading in Public Places' which I'm assuming has been formally adopted by Council and can be applied lawfully."

The choice of Rotary Park as a location for the monthly markets is suitable in the sense that:

- Amenities are available for use by the public
- Offroad parking is available
- The site is grassed and shaded with trees, preventing dust nuisance and providing some heat protection

Council is requested to endorse the Application for Trader's Licence, made by Mrs Dyer for the Corrigin Monthly Markets

STATUTORY ENVIRONMENT

Local Government Act 1995

Shire of Corrigin Local Law relating to Trading in Public Places

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorses the Application for Trader's Licence, made by Mrs Mareese Dyer for the Corrigin Monthly Markets, to be held on the first Saturday of every month from March 2015 to December 2015, at Rotary Park Reserve 22105 Kunjin Street Corrigin, with the following standard conditions:

1.0 HEALTH CONDITIONS

- 1.1 All approved temporary food premises must have a current Certificate of Notification or Registration of a Food Business under section 110 of the Food Act 2008, and approved for mobile and/or temporary food business.*
- 1.2 All approved temporary food premises and food handlers engaged at the temporary food premises must comply with the Chapter 3 of the Australia New Zealand Food Standards Code at all times.*
- 1.3 The Licencee is to ensure sanitary facilities are operational, well stocked and clean for the duration of the event and facilities a left clean and serviceable at the end of each day of trading.*

2.0 PLANNING CONDITIONS

- 2.1 Traders are to trade only from the location approved by the Shire of Corrigin.*
- 2.2 Traders are to ensure that any damage to the road, curbing, ground surface and any infrastructure caused by the location and operation of the trader's stall, is repaired or replaced to the satisfaction of the Shire's Chief Executive Officer.*
- 2.3 Traders are to ensure that all litter generated by their stall's operation is disposed of at the end of each day of trading in suitable waste receptacles.*
- 2.4 Traders are to completely remove their stall from the approved location at the end of each day of trading or end of trading on the final day of an approved event.*

3.0 MISCELLANEOUS

- 3.1 All traders must have public liability insurance indemnifying the Shire of Corrigin.*

COUNCIL RESOLUTION

(8470) Moved Crs Dickinson & Hickey

That Council endorses the Application for Trader's Licence, made by Mrs Mareese Dyer for the Corrigin Monthly Markets, to be held on the first Saturday of every month from March 2015 to December 2015, at Rotary Park Reserve 22105 Kunjin Street Corrigin, with the following standard conditions:

1.0 HEALTH CONDITIONS

- 1.1 All approved temporary food premises must have a current Certificate of Notification or Registration of a Food Business under section 110 of the Food Act 2008, and approved for mobile and/or temporary food business.**
- 1.2 All approved temporary food premises and food handlers engaged at the temporary food premises must comply with the Chapter 3 of the Australia New Zealand Food Standards Code at all times.**
- 1.3 The Licencee is to ensure sanitary facilities are operational, well stocked and clean for the duration of the event and facilities a left clean and serviceable at the end of each day of trading.**

2.0 PLANNING CONDITIONS

- 2.1 Traders are to trade only from the location approved by the Shire of Corrigin.**
- 2.2 Traders are to ensure that any damage to the road, curbing, ground surface and any infrastructure caused by the location and operation of the trader's stall, is repaired or replaced to the satisfaction of the Shire's Chief Executive Officer.**
- 2.3 Traders are to ensure that all litter generated by their stall's operation is disposed of at the end of each day of trading in suitable waste receptacles.**
- 2.4 Traders are to completely remove their stall from the approved location at the end of each day of trading or end of trading on the final day of an approved event.**

3.0 MISCELLANEOUS

- 3.1 All traders must have public liability insurance indemnifying the Shire of Corrigin.**

Carried 7/0

10.3. Works and General Purpose Reports

10.3.1. There are no Works and Services reports.

11. NOTICE OF MOTIONS

There was no notice of motions.

12. NOTICE OF MOTIONS FOR THE NEXT MEETING

There was no notice of motions for the next meeting.

13. CHIEF EXECUTIVE OFFICER'S REPORT

13.1. Local Government Reform

The CEO attended the WALGA Country Local Government Reform Forum (WALGA) on Monday 16 February 2015. This forum has been disbanded following the collapse of the Metro reform process.

13.2. Corrigin Recreation & Events Centre

There is steady progress on the construction of the CREC project. The roof of the sports hall has been erected and wall panels will begin to go on in the next two weeks.

13.3. Giggle Pots Childcare

The new childcare building has opened and the old building demolished and removed. Landscaping is close to completion.

13.4. Bulyee Road

Works on the upgrade of the Bulyee Grain Freight Route is progressing with the bitumen seal due to be completed by the end of February 2015. The realignment of the final section is still being negotiated with landowners.

14. PRESIDENT'S REPORT

The President attended the following events and forums over the past two months:

- Staff end of year BBQ
- End of Year Street Party
- Australia Day Breakfast – thank you to all volunteers who helped out
- 29 January 2015 met with Minister for Transport.
 - \$100M cut from roads. Request for Local Government road funding to be reinstated was refused.
 - Tier 3 rail closures not an option for discussion.
 - Congratulated the Shire on Lomos South Road on a job well done.
- Meeting with Builder and Architect about the Corrigin Recreation & Events Centre
- Met with the Minister for Local Government who was highly complimentary about Corrigin when he visited
- Edna Stevenson Trustees Meeting. Awarded scholarships for 2013/2014.
- Regional Road Group Technical Committee Meeting.
 - MRWA Wheatbelt Region's funding has been drastically reduced.

15. COUNCILLORS' REPORTS

Cr Hickey thanked Ms Dayman for organising Movies in the Park. Ms Dayman advised Lake Grace has approached Corrigin for information about this format.

Roe Tourism meeting attended by Terry Pridham. New President of Roe Tourism is Frank Burnett (Quairading).

16. URGENT BUSINESS

There was no urgent business

17. INFORMATION BULLETIN

There was no business from this information bulletin.

18. WALGA AND CENTRAL ZONE MOTIONS

There were no WALGA or Central Zone motions.

Next Central Zone Meeting is on 28 February 2015. Cr Baker advised she is not able to attend.

19. MEETING CLOSURE

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 4.23 pm.