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 - 10.2.1. ENVIRONMENTAL HEALTH UPDATE

10.2.2. PLANNING APPLICATION – PROPOSED MULTI-PURPOSE COMMUNITY RECREATION PAVILION DEVELOPMENT ON PORTION OF THE AGRICULTURAL SHOWGROUND & OVAL, CORRIGIN

10.2.3. APPLICATION FOR EXEMPTION: CORRIGIN HEALTH LOCAL LAW 1998 PART 5 DIV 1. CLAUSE 5.2.4

10.2.4. PLANNING APPLICATION – PROPOSED NEW CARPORT

10.3. WORKS AND GENERAL PURPOSE REPORTS

11. NOTICE OF MOTIONS

12. NOTICE OF MOTIONS FOR THE NEXT MEETING

13. CHIEF EXECUTIVE OFFICER'S REPORT

14. PRESIDENT'S REPORT

15. COUNCILLORS' REPORTS

16. URGENT BUSINESS

17. INFORMATION BULLETIN

18. WALGA AND CENTRAL ZONE MOTIONS

19. MEETING CLOSURE

1. DECLARATION OF OPENING

The Chairperson Cr Lynette Baker opened the meeting at 3.00pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

President	L Baker
	D L Hickey
	M A Weguelin
	N B Talbot
	J A Mason
	M B Dickinson
	T J Pridham
Chief Executive Officer	J P Murphy
Deputy Chief Executive Officer	T L Dayman

(8299) Moved Crs - Hickey and Pridham

That council grants Cr Dickinson leave of absence for the meetings held in April 2014.

Carried 7/0

3. PUBLIC QUESTION TIME

There were no public members of the public present.

4. OBITUARIES

It was advised that Shona Caley, Frederick Jackson and Robert Woods had passed away since the last meeting.

5. GUEST SPEAKERS

There were no guest speakers.

6. DECLARATIONS OF INTEREST

There were no declarations of interest

7. CONFIRMATION OF MINUTES

7.1. Minutes of the Ordinary Meeting of Council – 18 February 2014

(8300) Moved Crs Dickinson and Weguelin

That the minutes of the Ordinary Meeting of Council held on Tuesday 18 February 2014 be confirmed as a true and correct record.

Carried 7/0

8. BUSINESS ARISING FROM THE MINUTES

9. MINUTES OF COMMITTEES

9.1. Recreation Planning Committee – 19 February 2014

(8301) Moved Crs Hickey and Mason

***That the minutes of the Recreation Planning Committee held on Wednesday 19 February 2014
be confirmed as a true and correct record.***

Carried 7/0

10. MATTERS REQUIRING A COUNCIL DECISION

10.1. Finance and Administration Reports

10.1.1. CORRIGIN COMMUNITY RESOURCE CENTRE – FEBRUARY 2014

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	18 March 2014
Reporting Officer:	Heather Ives, Corrigin CRC Coordinator
Disclosure of Interest:	No interest to disclose
File Number:	CMS/005/03

COMMENT

1. FEBRUARY 2014 Advertising

(Windmill Newspaper; CRC Website; CRC Facebook Page):

“Create a Photo Book in a Day” Workshop -4 Feb 2014

Microsoft Excel Course (*Beginner / Intermediate*) – 6 Feb 2014

Rock out on the “Pathways to Wave Rock” Film Clip (*link to YouTube*)

EARLY CHILDHOOD EDUCATION & CARE Community Survey

Corrigin Asbestos Awareness Workshops

Corrigin Be Active Triathlon

2. February 2014 Workshops / Information Seminars / Meetings:

Corrigin Movie Club - “ <i>The Best Offer</i> ”	10 people
Create a Phonebook in a Day - Workshop	7 people
Skill Hire - <i>Employment</i>	8 appointments
Microsoft Excel Training Course	11 people
Strategic Workforce Plan 2013-17 Meeting	7 people
Recreation Planning Committee Meeting	12 people
Recreation Centre Kitchen Group Meeting	6 people

February 2014 Room Bookings:

Conference Room	4
Professional Office	2
Video Conference Room	0
Computer Training Room	1
University Exam Supervision	0
Spare Office	4

3. CRC General Business

Funding:

“Broadband for Seniors” (BFS)

Application approved (\$2,000) for ‘Seniors Training Grant’ + new Touchscreen for BFS Kiosk.

Signed ‘MOU Letter of Offer’ mailed to DSS on 16/12/13

Received delivery of new Touchscreen Computer

Awaiting BFS technician for installation & deposit of \$2,000 BFS training funding

“RAC Grass Roots Grants”

Application approved (\$1,421) to hold a Gopher Driver Training & Safety Information Day in March/April 2014.

Booked 04/04/2014 with Training Provider, Daily Living Products, for *“Corrigin Go-Pher It Safely 2014”* Day

Booked Venue - Senior Citizens Hall 04/04/2013

“Corrigin Go-Pher It Safely 2014” Advertising and promotional material approved by RAC and distributed locally

Confirmed Corrigin Police (Chris Taylor) involvement with Gopher Driver Road Safety Talk

Confirmed Lee Tomlinson – Corrigin HACC involvement & support on the day.

Invitations mailed to all existing Gopher Owners in Corrigin

Order placed for 30 x *“Corrigin Go-Pher It Safely 2014”* Bumper Stickers, from Connelly Images

RAC to provide Hi-Vis Vests, Banners & Information Bags x 30

Shire of Corrigin 2014-2015 Phonebooks

Started work on revamping content of Corrigin Phonebook ‘2014-2015 Business Renewal’ Forms

Currently obtaining Quotes for Wire Comb Combination Binding equipment for professional finishing of Phonebooks.

4. CRC Partnerships

‘Pathways to Wave Rock’ Audio Tour:

- Emily to attend scheduled Audio Tour Group Workshop (date TBC) for finalisation of Project.

Dept. of Sport & Recreation

Corrigin CRC to partner with DSR on 2014 pilot programme for local Club Development.

“Healthy Clubs are Happy Clubs” information emailed out to all Corrigin Clubs & Groups, detailing DSR club development initiative & inviting committee member’s involvement with DSR ‘Healthy Club Checklist’ Online Survey. Follow-up DSR Workshop (based on Clubs & Groups survey results) - Corrigin Workshop scheduled for 26/03/2014.

5. Tourism

ROE Tourism:

2014 Meeting Dates:

February 17 th 2014	Kondinin
April 21 st 2014	Kulin
June 16 th 2014	Lake Grace
August 18 th 2014	Narembeen
October 20 th – AGM	Quairading
December 15 th	Bruce Rock

“Pathways to Wave Rock” Promotional Film:

A website has been created to promote the film.

www.pathwaystowaverock.com.au

6. CRC Equipment, Fixtures & Fittings:

Currently awaiting Dane's Cabinets to supply & install Cable Management/Footrest Covers under Public PC's and Administration Desk.

Currently obtaining Quotes for Wire Comb Combination Binding equipment.

7. CRC Information & Communication Technology:

PC Maintenance & repair completed February (after School Holidays) - *Leading Appliances (Callan Riches)*

CRC I.T. Plan 2014-2018 – sought advice & future direction recommendations from *Leading Appliances (Callan Riches)*

8. CRC Marketing & Promotion:

CRC Visitor Information Packs included in "Welcome to Corrigin" event bags x 30

9. CRC Professional Development & Training:

- Microsoft Excel Course (Beginner/Intermediate) 6/2/14 - *Natalie attended*

- Audio Tour Group Workshop for finalisation of Project (Date TBC) - *Emily to attend*

- CRC Regional Briefing Session on 12/03/2014 in Narrogin – *to outline process which will be used to procure CRC services, with information on how CRCs are to respond to DRD's contract offerings and the Tenders WA process. Heather to attend*

10. CRC Traineeships:

EMILY HEWETT

'Certificate IV in Business' (*Part-time: 18 mths*) RTO: Boyup Brook CRC

Commencement Date: 12/02/2014 - Completion Date: 12/08/2015

NATALIE JACKSON

'Certificate II in Business' (*Part-time: 18 mths*) RTO: C.Y. O'Connor Institute - Narrogin Campus

Commencement Date: 3/9/2013 - Completion Due Date: March 2015

*Minutes for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 18 March 2014*

ANNUAL SUMMARY REPORT:

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2003-04	440*	440*	440*	440*	440*	440*	No stat	No stat	No stat	No stat	132	276	3048
2004-05	271	253	433	535	459	366	214	397	510	443	270	338	4489
2005-06	373	370	391	526	605	511	297	509	735	488	562	443	5810
2006-07	471	610	544	523	515	440	537	562	657	584	491	501	6435
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529					4377
													64787

**Statistics taken from Old Telecentre Data (CWA Building location)*

*Minutes for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 18 March 2014*

10. CORRIGIN CRC Monthly Usage: February 2014					
CUSTOMERS ACCESSING 'FEE FOR SERVICE' and SALES February 2014:					
COMPUTER ROOM	MTHLY	YTD from July 13	HIRE	MTHLY	YTD from July 13
Internet Use	47	429	Room Hire (payments)	5	34
Computer Use	0	18	Data Projector Hire	2	7
Wireless Hotspot	3	25	Laptop Hire	0	0
SERVICES			Portable Projector Screen Hire	0	5
B&W Printing / Photocopies	44	305	Portable White Board Hire	0	0
Colour Printing / Photocopies	8	64	Engraver Hire	0	0
Photo Printing	2	37	NLIS Scanning Wand Hire	0	2
Laminating	7	33	BBQ Trailer Hire	0	7
Faxing	12	89			
Binding	3	10			
Secretarial Services	4	57	SALES		
Scanning	1	44	Phonebook Sales	5	54
Desktop Publishing	0	0	Moments in time	0	49
CD / DVD Burning	0	2	Tin Horse Highway Book	0	0
Computer Training (one-on-one)	1	1	Corrigin Book Sales	0	11
Phone Calls	1	4	Shire Polo Shirt Sales	0	0
FEES			Eco Bags	0	0
Corrigin CRC 2014 Membership	4	11	Corrigin Post Card Sales	0	5
Corrigin Movie Club (payments)	10	57	Corrigin Wrapping Paper Sale	0	8
Training Course (payments)	5	15			
University Exam Invigation	0	0	OTHER		
IP Video Conferencing	0	0	Sale of assets	0	1
			Yearling Book Sales	0	0
<i>Monthly People through :</i>	164				
CUSTOMERS ACCESSING 'CORRIGIN CRC SERVICES' February 2014:					
SERVICE	MTHLY	YTD from July 13	SERVICE	MTHLY	YTD from July 13
Phonebook Enquires	0	15	Department of Veterans Affairs	0	0
Centrelink - Access Point	23	182	Courses & Education Enquires	85	128
Tourism	16	323	General Enquiries (Face to Face)	67	534
Conferences/Training/Meetings	36	387	Corrigin Toy Library	5	80
Broadband for Seniors Kiosk (BFS)	0	82	TR Homes (Referrals)	0	8
Medicare	1	10	ATO	0	14
<i>Monthly People through :</i>	366		General Enquiries (Email/Phone)	126	788
TOTAL:	530	<i>(paying Customers and Customer Services provided for February 2014)</i>			

OFFICER'S RECOMMENDATION

That Council receives the Corrigin CRC Report.

COUNCIL RESOLUTION

(8302) Moved Crs – Dickinson and Talbot

That Council receives the Corrigin CRC Report.

Carried 7/0

10.1.2. ACCOUNTS FOR PAYMENT – FEBRUARY 2014

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	10/3/2014
Reporting Officer:	Katherine Weguelin, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

COMMENT

The cheque and EFT payments that have been raised for the Council meeting and also during the month of February 2014 are attached.

After payment of the following cheque and EFT payments, the balance of creditors will be \$NIL.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2013 / 2014 Annual Budget.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse Cheques 19763 to 19764 and EFT payments in the Municipal Fund, totalling \$316,174.52, Cheques 3317 to 3320 and EFT payments in the Trust Fund totalling \$670.28, and EFT payments in the Licensing Account totalling \$84,857.10; total payments for February \$404,701.90.

COUNCIL RESOLUTION

(8303) Moved Crs – Mason and Hickey

That Council endorse Cheques 19763 to 19764 and EFT payments in the Municipal Fund, totalling \$316,174.52, Cheques 3317 to 3320 and EFT payments in the Trust Fund totalling \$670.28, and EFT payments in the Licensing Account totalling \$84,857.10; total payments for February \$404,701.90.

Carried 7/0

10.1.3. MONTHLY FINANCIAL REPORT – FEBRUARY 2014

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	5 March 2014
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM0036

BACKGROUND

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000 are included in the variance report.

COMMENT

A variance report is included with the monthly financial statements.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Monthly Statement of Financial Activity.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopts the Statement of Financial Activity for the month ending 28 February 2014, as presented, and notes any material variances.

COUNCIL RESOLUTION

(8304 Moved Crs – Weguelin and Mason

That Council adopts the Statement of Financial Activity for the month ending 28 February 2014, as presented, and notes any material variances.

Carried 7/0

10.1.4. COMPLIANCE AUDIT RETURN

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	10 March 2014
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	CM0001

BACKGROUND

In accordance with the Local Government (Audit) Regulations 1996, Council is required to carry out a compliance audit for the period 1 January 2013 to 31 December 2013 against the requirements included in the Compliance Audit Return.

The completed Compliance Audit Return is required to be presented to Council for consideration and adoption. Following Council's adoption of the Compliance Audit Return, it is to be submitted to the Director General of the Department of Local Government before 31 March 2014.

COMMENT

The compliance audit has been carried out by Council Staff and no matters of non-compliance against the criteria have been identified. A copy of the Compliance Audit Return is attached.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996 – Regulations 13, 14 & 15 – Compliance Audit Returns

POLICY IMPLICATIONS

Council does not have a policy in relation to this item

FINANCIAL IMPLICATIONS

There are no financial implications resulting from this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopts the Compliance Audit Return for the period 1 January 2013 to 31 December 2013.

COUNCIL RESOLUTION

(8305) Moved Crs – Mason and Hickey

That Council adopts the Compliance Audit Return for the period 1 January 2013 to 31 December 2013.

Carried 7/0

10.1.5. DESIGNATED SENIOR EMPLOYEES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	10 March 2014
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	PER001

BACKGROUND

In accordance with section 5.37 a Local Government may designate employees or persons belonging to a class of employees to be senior employees.

Council must be informed by the CEO of each proposal to employ or dismiss a designated senior employee. All vacancies for senior employee positions must be advertised in accordance with the Local Government Act.

COMMENT

Council's current policy in relation to senior employees designates the current positions as senior employees for the purposes of Section 5.37 (1) of the Local Government Act 1995.

- Chief Executive Officer
- Deputy Chief Executive Officer
- Environmental Health Officer/Building Surveyor

The position of Environmental Health Officer/Building Surveyor no longer exists with the current Shire of Corrigin organisational structure.

It is recommended that Council remove the Environmental Health Officer/Building Surveyor position from the list of designated senior employees and updates the policy accordingly.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 5.37 Senior Employees

POLICY IMPLICATIONS

Amendment to Council's policy relating to senior employees.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Designates the following positions as senior employees for the purposes of Section 5.37 (1) of the Local Government Act 1995:*
 - *Chief Executive Officer*
 - *Deputy Chief Executive Officer; and*
2. *Cancels all previous senior employee designations.*

COUNCIL RESOLUTION

(8306) Moved Crs – Pridham and Dickinson

That Council:

- 1. *Designates the following positions as senior employees for the purposes of Section 5.37 (1) of the Local Government Act 1995:***
 - *Chief Executive Officer***
 - *Deputy Chief Executive Officer; and***
- 2. *Cancels all previous senior employee designations.***

Carried 7/0

10.1.6. NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	7 March 2014
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV002

BACKGROUND

The Australian Local Government Association (ALGA) National General Assembly (NGA) is being held at the National Convention Centre in Canberra from 15 - 18 June 2014.

The Assembly is the premier event in the local government calendar and is an opportunity for local government to debate issues of national significance, hear from political and academics speakers as well as to develop policy and strategy for the coming year. A copy of the NGA program is available from www.alga.asn.au.

A number of issues that directly affect the Shire of Corrigin are proposed for debate. The ALGA NGA provides Council the opportunity to represent the position of Wheatbelt Council's in a national forum.

The President and CEO have proposed to attend the event. In accordance with Council Policy the attendance of elected members at conferences outside of Western Australia requires the endorsement of Council.

The NGA also clashes with the June Ordinary Meeting of Council scheduled for 17 June 2014.

COMMENT

The cost for airfares, accommodation and registration at the event is estimated at \$3,000 per person and is within current budget allowances.

To allow for the President and CEO to attend the NGA in Canberra it is recommended that Council change the date of the June Council Meeting to Tuesday 24 June 2014.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

The Elected Members Professional Development Policy requires the endorsement of Council for attendance of elected members at conferences outside of Western Australia.

FINANCIAL IMPLICATIONS

Expenditure for attendance of President and CEO at 2014 NGA within budget allowances for conference expenses.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Endorses the attendance of the President and CEO at the Australian Local Government National General Assembly in Canberra on 15 – 18 June 2014; and*
- 2. Reschedules the June Ordinary Meeting of Council to Tuesday 24 June 2014 to commence at 3.00pm at the Council Chambers, 9 Lynch Street, Corrigin.*

COUNCIL RESOLUTION

(8307) Moved Crs – Talbot and Hickey

That Council:

- 1. Endorses the attendance of the President and CEO at the Australian Local Government National General Assembly in Canberra on 15 – 18 June 2014; and*
- 2. Reschedules the June Ordinary Meeting of Council to Tuesday 24 June 2014 to commence at 3.00pm at the Council Chambers, 9 Lynch Street, Corrigin.*

Carried 7/0

10.1.7. FLYING FLAGS AT HALF MAST POLICY

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	10 October 2012
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	

BACKGROUND

The Shire of Corrigin has the following policy in relation to flying flags at half-mast:

Flag – Flown for Funerals

*The National Flag is to be flown at half-mast at the Shire Office as a mark of respect for a present or past resident of the Shire of Corrigin from the time of death of the resident until the funeral.
(Policy Adopted: 31 March 1989)*

The Australian Government outlines the following protocols for flying the National Flag at half-mast:

Flying flags at half-mast

Flags are flown at half-mast as a sign of mourning.

The half-mast position will depend on the size of the flag and the length of the flagpole. The flag must be lowered to a position recognisably half-mast to avoid the appearance of a flag which has accidentally fallen away from the top of the flagpole. An acceptable position would be when the top of the flag is a third of the distance down from the top of the flagpole.

There are times when direction will be given by the Australian Government for all flags to be flown at half-mast.

Flags in any locality can be flown at half-mast on the death of a local citizen or on the day, or part of the day, of their funeral.

More information about flag protocols is available from the Australian Government website www.itsanhonour.gov.au/symbols/flag.cfm#halfmast.

COMMENT

The current Council policy is not consistent with the Australian Government flag protocol as it provides for flags to be flown at half-mast at the time of death until the funeral. In some cases this time frame can be more than a week.

In recent years it is fair to say that the flags at the Shire Office are often flown at half-mast more than they are flown at the top of the flagpole.

The policy also does not give Council Staff the discretion to make a judgement on the appropriateness of flying the flag at half-mast or the duration of half-masting the flags.

In order to bring Council's policy into line with the Australian Government's protocols it is recommended that Council consider the following policy:

Flying Flags at Half-Mast

This policy aims to be consistent with Australian Government protocols for flying flags at half-mast.

Flags may be flown at half-mast at the Shire Office as a sign of mourning at the passing of a local resident or past resident of the Shire of Corrigin.

Flags may be flown at half-mast for a period of up to 2 working days from the time of notification of a person's death. The Flags may also be flown at half-mast on the day of the funeral of a local resident or past resident.

Flying flags at half-mast other than when directed by the National or State Governments will be at the discretion of the Chief Executive Officer and President.

If adopted the new policy must be clearly advertised to the community including the reasons for the change of policy.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

New policy for flying flags at half-mast.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Adopts the following policy relating to Flying Flags at Half-Mast:*

"This policy aims to be consistent with Australian Government protocols for flying flags at half-mast.

Flags may be flown at half-mast at the Shire Office as a sign of mourning at the passing of a local resident or past resident of the Shire of Corrigin.

Flags may be flown at half-mast for a period of up to 2 working days from the time of notification of a person's death. The Flags may also be flown at half-mast on the day of the funeral of a local resident or past resident.

Flying flags at half-mast other than when directed by the National or State Governments will be at the discretion of the Chief Executive Officer and President."

2. *Repeals the previous policy relating to Flag – Flown for Funerals.*

COUNCIL RESOLUTION

(8308) Moved Crs – Pridham and Weguelin

That Council:

- 1. Adopts the following policy relating to Flying Flags at Half-Mast:**

“This policy aims to be consistent with Australian Government protocols for flying flags at half-mast.

Flags may be flown at half-mast at the Shire Office as a sign of mourning at the passing of a local resident or past resident of the Shire of Corrigin.

Flags may be flown at half-mast for a period of up to 2 working days from the time of notification of a person’s death. The Flags may also be flown at half-mast on the day of the funeral of a local resident or past resident.

Flying flags at half-mast other than when directed by the National or State Governments will be at the discretion of the Chief Executive Officer and President.”

- 2. Repeals the previous policy relating to Flag – Flown for Funerals; and**
- 3. Implements the Flying Flags at Half-Mast policy on 1 June 2014.**

Carried 7/0

10.1.8. WHEATBELT AGED SUPPORT AND CARE SOLUTIONS PROJECT REPORT

Applicant:	Wheatbelt Development Commission
Location:	Wheatbelt Region
Date:	11 March 2014
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	CS0042

BACKGROUND

The Wheatbelt Aged Support and Care Solutions (WASCS) project is a partnership between 32 Wheatbelt Local Governments and the Wheatbelt Development Commission (WDC), Regional Development Australia Wheatbelt (REDAW), WA Country Health Service (WACS) and Southwest Medicare Local. The project undertook a study through Verso Consulting to determine aged care needs in the Central East Wheatbelt and a process of implementation.

The Wheatbelt Aged Support and Care Solutions Project Report summarises the outcomes the project which aimed to develop and implement a holistic regional solution to allow aging residents to remain in their communities for as long as possible.

The Wheatbelt Aged Support and Care Solution/s Report provides a clear direction to develop and implement infrastructure and service level solutions to address the urgent need for aged care accommodation, services and facilities in the Wheatbelt.

The report identifies the following elements required to deliver an integrated aged care solution in the Wheatbelt:

- Continue to develop age friendly communities.
- Further development of older persons housing.
- Extending community aged support and care.
- Reshape residential aged care.

A copy of the report Executive Summary is attached. A full copy of the report and a copy of the RoeROC Subregion Needs Study has been provided to elected members in electronic format.

COMMENT

The report is presented to Council for consideration and endorsement before being considered by the Wheatbelt Development Commission and Regional Development Australia Wheatbelt.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopts the Wheatbelt Aged Support and Care Solutions Project Report and the RoeROC Subregional Needs Study prepared by Verso Consulting.

COUNCIL RESOLUTION

(8309) Moved Crs – Mason and Hickey

That Council adopts the Wheatbelt Aged Support and Care Solutions Project Report and the RoeROC Subregional Needs Study prepared by Verso Consulting.

Carried 7/0

10.1.9. MOBILE PHONE TOWER – WOGERLIN ROCK

Applicant:	Merv Caporn
Location:	Quairading Bilbarin Road, Adamsvale
Date:	11 March 2014
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	EST 005

BACKGROUND

Council has received a request from Merv Caporn of Adamsvale for support to install a mobile telephone repeater tower at Wogerlin Rock in the Shire of Corrigin.

Mr Caporn has presented a petition to the Shire of Quairading supported by residents in the area around Bilbarin/Adamsvale in the Shire of Corrigin and neighbouring properties in the Shire of Quairading. A copy of the petition in support of the tower is attached.

COMMENT

Responsibility for the provision of mobile telephone towers is ultimately with the service provider Telstra although local governments have facilitated the installation of towers in the past.

Mr Caporn is seeking Council's support to work with the Shire of Quairading to lobby for the tower.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council supports in principle the proposal to install a mobile telephone repeater tower at Wogerlin Rock in the Shire of Corrigin.

COUNCIL RESOLUTION

(8310) Moved Crs – Dickinson and Hickey

That Council supports in principle the proposal to install a mobile telephone repeater tower at Wogerlin Rock in the Shire of Corrigin.

Carried 7/0

10.1.10. WATER CORPORATION WATERWISE COUNCIL PROGRAM

Applicant:	Water Corporation and Department of Water
Location:	Corrigin
Date:	12 March 2014
Reporting Officer:	Heather Talbot, Manager Governance and Compliance
Disclosure of Interest:	No interest to disclose
File Number:	WS010

BACKGROUND

The Water Corporation and the Department of Water have developed a Waterwise Council program. The aim of this program is to build a cooperative working relationship with local governments to promote sound water management and improve water use efficiency in local government and their communities.

The Waterwise Council program aims to achieve water savings at both corporate and community level in the longer-term. It will also assist Council to improve water management for public open space and to reduce overall water use.

The program involves the following assessment criteria:

- A review of Council's water consumption including water audits;
- Development of an action plan which will include:
 - Waterwise verge policy.
 - Waterwise purchasing policy.
 - Promote the use of waterwise vegetation and irrigation within council properties.
 - Interact with households and business ratepayers to promote water efficiency.
 - Encourage community involvement in other Waterwise Programs.
- Ensure all appropriate staff members attend Water Corporation's Waterwise Specialist training sessions.
- Review irrigation of Council grounds and public open space.
- Submit a water conservation plan to the Department of Water where required.
- Do not breach any Department of Water Licence terms or Water Corporation notices.

Council has already started to participate in a Shower Head exchange program which is free to community members.

A copy of the Memorandum of Understanding (MOU) and Program Assessment Criteria is attached to this report.

The MOU is for a 3 year period from the date of signing.

COMMENT

The MOU is presented to Council for consideration and endorsement.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council enters into a Memorandum of Understanding with the Water Corporation and Department of Water to become a Waterwise Council.

COUNCIL RESOLUTION

(8311) Moved Crs – Dickinson and Talbot

That Council enters into a Memorandum of Understanding with the Water Corporation and Department of Water to become a Waterwise Council.

Carried 7/0

10.1.11. CENTRAL & EASTERN WHEATBELT BE ACTIVE COORDINATORS SCHEME

Applicant:	Central & Eastern Wheatbelt Be Active Coordinators Scheme
Location:	Shire of Corrigin
Date:	11 March 2014
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	RCS0021

BACKGROUND

Council joined the Central & Eastern Wheatbelt Be Active Coordinators Scheme in October 2012 and entered into a Memorandum of Understanding to participate in the scheme until June 2015.

The Scheme primarily is established to deliver the Be-Active message to school students, indigenous youth, seniors and community members who participate in less than the recommended levels of physical activity. The Scheme also provides support to teachers, sporting associations and clubs, volunteers and spectators involved in the Be-Active Scheme programs.

Current members of the scheme include the Shires of Bruce Rock, Kellerberrin, Tammin, Yilgarn and Corrigin. The scheme is currently funded by Heathways until June 2015, with the shortfall being funded by the participating shires. An application for a further 3 years of funding was submitted in January 2014 for the amount of \$32,000 per annum.

The scheme Be Active Coordinator, Rodney Thorton, resigned in February 2014 and the position was advertised shortly after. Four applications were received for the position.

The Shire of Bruce Rock has since received advice that the funding application was unsuccessful; with Heathways having a change in their strategic direction. It is understood that a number of Be Active schemes will be affected.

The recruitment process has been put on hold, and participating Councils have been requested to consider the future of the scheme and funding of the shortfall.

COMMENT

The cost of the scheme for the Shire of Corrigin is currently approximately \$15,000 per annum, should participating shires remain the same, Council contribution to the scheme would need to increase to approximately \$22,000.

Recent conversations with scheme members have given some indication that should there be an increase in contributions that their Council may consider withdrawing from the scheme. This will result in an increase in costs for the remaining shires. All participating Shires will be considering the future of the Be Active Scheme at their upcoming Council meetings.

The scheme has invited Shires of Quairading and Merredin to join the scheme. To date no response has been received from either shire.

With the building of the Corrigin Recreation and Events Centre, management have identified that there may be a need to employ a Recreation Officer for the management of the facility and activities. It may be beneficial to investigate a new recreation position and allocate the Be Active budget allocation to this position in upcoming budgets.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Increase in future Be Active budget allocations

STRATEGIC IMPLICATIONS

Goal 6 – We need good services to support our development as a Shire.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council withdraws from the Central & Eastern Wheatbelt Be Active Coordinators Scheme effective 30 June 2015.

COUNCIL RESOLUTION

(8312) Moved Crs – Dickinson and Mason

That Council withdraws from the Central & Eastern Wheatbelt Be Active Coordinators Scheme effective 30 June 2015.

Carried 7/0

*Cr Weguelin left the meeting at 4.31pm
Lauren Bosch entered the meeting at 4.32pm*

10.2. Health, Building and Planning Reports

10.2.1. ENVIRONMENTAL HEALTH UPDATE

Applicant:	Lauren Bosch
Location:	Shire of Corrigin
Date:	11 March 2014
Reporting Officer:	Environmental Health Officer, Lauren Bosch
Disclosure of Interest:	No interest to disclose
File Number:	Various

BACKGROUND

The purpose of this report is to update Council on the work that Council's Environmental Health Officer, Lauren Bosch, is currently doing for the Shire and within the community of Corrigin.

COMMENT

Asbestos

Notices served under Regulation 8 of the Health (Asbestos) Regulations 1992

During this last month, Council's EHO has served two notices under Regulation 8 of the Health (Asbestos) Regulations 1992. These were for inappropriate storage of asbestos cement fencing on a premises and for an asbestos cement fence which was partially removed and broken at another premises.

Asbestos Awareness Workshops

This month the Shire's Community Resource Centre is hosting free Asbestos Awareness workshops for anyone in the community who wishes to attend. These workshops were made possible through a grant from the Public Health Advocacy Institute of Western Australia (PHAIWA). This funding was available to projects which were focused on injury prevention and community safety.

Offensive Trade Registration

Corrigin Meatworks have applied for to register the abattoir as a premises on which and offensive trade is carried out. This registration is a requirement of the Health Act 1911 and Part 9 of the Shire of Corrigin's Health Local Law 1998. A certificate of registration has been granted for the remainder of this financial year.

Like other registrations under the Health Local Law, they are to be applied for and re-registered each year. The premises are subject to an annual assessment by Council's EHO, and any works or improvements required to keep the premises in compliance with the Health Local Law.

Tobacco Control Grants – Round 3

The Shire of Corrigin has received confirmation that a grant application for a "No Smoking" branded shade sail for the Corrigin War Memorial Pool has been successful. The funding was also from PHAIWA, to fund projects which help implement provisions of the Tobacco Products Control Act 2006.

Corrigin Waste Water Recycling Scheme

The electro-chlorinator provided and installed by the Water Corporation has been commissioned. This brings the Shire's Waste Water Recycling Scheme another step closer to compliance with the

Guidelines for the Non-Potable Uses of Recycled Water in Western Australia 2011. The next part of the project will be the installation of holding tanks to ensure the disinfection contact time is achieved in the chlorinated water.

STATUTORY ENVIRONMENT

Health Act 1911

Tobacco Products Control Act 2006

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the report of the Environmental Health Officer.

COUNCIL RESOLUTION

(8313) Moved Crs – Weguelin and Pridham

That Council receives the report of the Environmental Health Officer.

Carried 7/0

**10.2.2. PLANNING APPLICATION – PROPOSED MULTI-PURPOSE COMMUNITY RECREATION
PAVILION DEVELOPMENT ON PORTION OF THE AGRICULTURAL SHOWGROUND & OVAL,
CORRIGIN**

Applicant:	Shire of Corrigin
Location:	Lot 620 Larke Cres, Corrigin
Date:	12 March 2014
Reporting Officer:	Messrs Joe Douglas & Steve Pandevski Consultant Town Planners (Urban & Rural Perspectives)
Disclosure of Interest:	No interest to disclose
File Number:	CP0057

BACKGROUND

This report recommends that a planning application submitted by the Shire of Corrigin to develop a new 2,563m² multi-purpose community recreation pavilion on portion of Lot 620 Larke Crescent, Corrigin being the agricultural showground and oval in the central part of the townsite be approved subject to conditions.

It is understood that the need, feasibility and design of the new Corrigin multi-purpose community recreation pavilion proposed to be developed on portion of Lot 620 Larke Crescent, Corrigin has been the subject of substantial consideration and deliberation by Shire staff and the Council for some time now. The proposed facility represents a substantial investment by the Shire into markedly improving the community and recreational facilities currently available in the Corrigin townsite.

The plans prepared and submitted in support of the planning application recently submitted to help progress the project appear to provide a highly functional layout that strengthens and consolidates the community and recreational facilities in the Corrigin townsite, whilst also ensuring that the building maintains suitable separation distances from nearby residential uses so as not to generate visual, noise or parking concerns (see Plans 1 to 3).

Under the terms of the planning application the new facility is proposed to be constructed in two (2) separate stages.

Stage 1 requires demolition of the existing, main sports pavilion and construction of the a pavilion containing a foyer/main entry change rooms, multi-purpose gym/meeting/crèche rooms, office, kitchen, indoor and outdoor bar areas, various store rooms and a function room.

Stage 2, to be constructed subject to funding, contains a large indoor sports hall which has been designed to provide opportunities for large functions and a variety of indoor sporting activities including basketball, volleyball, soccer, netball etc. (see Plans 4 to 9 – Various Site Development Plans & Attachment 1 – Exterior Colour Schedule).

COMMENT

Town Planning Scheme No.2 (TPS No.2)

Lot 620 Larke Crescent, Corrigin is owned in fee simple (i.e. freehold) by the Shire of Corrigin and is classified Local Scheme Reserve 'Parks and Recreation' under the Shire of Corrigin's current operative Town Planning Scheme No.2 (TPS No.2).

Clause 2.2 of TPS No.2 requires Council's prior planning approval for any form of development and usage on land classified Local Scheme Reserve in TPS No.2 with the exception of boundary fencing.

Clause 2.3 of TPS No.2 also requires Council to consider the ultimate purpose of any land classified Local Scheme Reserve in TPS No.2 and to confer with the authority responsible for such land prior to determining any planning application received.

In this case the proposed development and use of Lot 620 is clearly consistent with the ultimate purpose of the land's current Local Scheme Reserve 'Parks and Recreation' classification in TPS No.2 and has considerable scope to be approved by Council.

Furthermore, given that the land is owned and will be developed by the Shire under authority granted to it by Council, the requirements of Clause 2.3 of TPS No.2 are not applicable in this particular instance.

Compliance with TPS No.2 Development Standards

TPS No.2 does not contain any provisions or standards specific to the development and/or use of a multi-purpose community recreation facility of the type proposed on Lot 620 (i.e. the 'Private/Public Recreation' use class listed TPS No.2). As such the application has been assessed with due regard for clause 1.6 of TPS No.2 entitled 'Scheme Objectives and clause 6.5 entitled 'Matters to be Considered by Council'.

Having regard for the information submitted in support of the application, including:

- the land's location and physical features including topography;
- the siting of the proposed new building on Lot 620 and its setbacks from all cadastral boundaries;
- the building's separation distance from nearby residences;
- the building's external appearance including finishes and colours;
- existing and proposed vehicle access and parking arrangements and pedestrian accessibility; and
- future essential servicing arrangements including stormwater drainage management,

the reporting officers have concluded that the proposal satisfies the overall objectives of and general standard of development expected by TPS No.2 and may therefore be supported by Council.

CONCLUSION

It is concluded from a detailed assessment of the application that the proposal to construct a multi-purpose community recreation pavilion on Lot 620 Larke Crescent, Corrigin satisfies the general standards and requirements of the Shire's current Town Planning Scheme No.2, is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be conditionally approved by Council.

STATUTORY ENVIRONMENT

- Shire of Corrigin Town Planning Scheme No.2
- Planning and Development Act 2005

STRATEGIC IMPLICATIONS

The proposed development and use of Lot 620 is consistent with the strategic priorities contained in the Shire of Corrigin Plan for the Future 2010 – 2020 as this applies specifically to providing a range of quality cultural, recreational and sporting facilities and services in the Shire to meet the needs of the community.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council approves the application for planning approval submitted by the Shire of Corrigin to develop a new 2,563m² multi-purpose community recreation pavilion on portion of Lot 620 Larke Crescent, Corrigin in accordance with the details of the information and plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

- 1. The development is to be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council.*
- 2. All stormwater generated by the proposed development shall be managed and disposed of on-site to the specifications and satisfaction of the Shire of Corrigin.*

Advice Notes

- 1. The development is to be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without further approval having first been obtained under the Shire of Corrigin Town Planning Scheme No.2.*
- 2. A demolition licence must be issued before any demolition work commences on the site.*
- 3. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any building construction works on the land.*
- 4. The proposed development is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.*
- 5. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.*

COUNCIL RESOLUTION

(8314) Moved Crs – Mason and Weguelin

That Council approves the application for planning approval submitted by the Shire of Corrigin to develop a new 2,563m² multi-purpose community recreation pavilion on portion of Lot 620 Larke Crescent, Corrigin in accordance with the details of the information and plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

- 1. The development is to be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council.***
- 2. All stormwater generated by the proposed development shall be managed and disposed of on-site to the specifications and satisfaction of the Shire of Corrigin.***

Advice Notes

- 1. The development is to be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without further approval having first been obtained under the Shire of Corrigin Town Planning Scheme No.2.***
- 2. A demolition licence must be issued before any demolition work commences on the site.***
- 3. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any building construction works on the land.***
- 4. The proposed development is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.***
- 5. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.***

Carried 7/0

10.2.3. APPLICATION FOR EXEMPTION: CORRIGIN HEALTH LOCAL LAW 1998 PART 5 DIV 1. CLAUSE 5.2.4

Applicant:	Toni Gregory
Location:	14 Newman St, Corrigin
Date:	12 March 2014
Reporting Officer:	Environmental Health Officer, Lauren Bosch
Disclosure of Interest:	No interest to disclose
File Number:	LE0020

BACKGROUND

The *Cat Act 2011* requires all cat owners to register their cats with the Local Government authority in which they live. The Shire of Corrigin's Health Local Law 1998 Part 5 Division 1 clause 5.2.4 does not allow a person to keep more than three (3) cats over three (3) months old on a premises unless an exemption is given by the Local Government. During the cat registration process, which has been implemented since November 2013, any person who wishes to register more than 3 cats over the age of 3 months on a premises, is directed to request an exemption to the Clause 5.2.4(1) as required by Clause 5.2.4(2) of the Shire of Corrigin's Health Local law 1998.

Clause 5.2.4 - Cats

- (1) *Subject to sub-bylaw (5), a person shall not, without an exemption in writing from the Council, keep more than 3 cats over the ages of 3 months on premises on any land within the District.*
- (2) *An owner or occupier of premises may apply in writing to the Council for exemption from the requirements of sub-bylaw 1.*
- (3) *The Council shall not grant an exemption under this bylaw unless it is satisfied that the number of cats to be kept will not be a nuisance or injurious or dangerous to health.*
- (4) *An exemption granted under this bylaw shall specify -*
 - (a) *the owner or occupier to whom the exemption applies;*
 - (b) *the premises to which the exemption applies; and*
 - (c) *the maximum number of cats which may be kept on the premises.*
- (5) *A person may keep more than 3 cats on premises used for veterinary purposes or as a pet shop.*

COMMENT

A request has been made by a resident of Corrigin for Council to grant an exemption under Clause 5.2.4(2) so that they may keep five (5) sterilised cats on their property. The residents of 14 Newman Street have owned more than 3 cats for most of their time in Corrigin, and the cats are their beloved pets. They are kept in at night,

To grant an exemption under 5.2.4(2), Council must ensure that the cats are not causing a nuisance or endangering health as per Clause 5.2.4(3). In order to establish this, Council's EHO wrote to the neighbouring residents and requested feedback from them if they felt they were subject to a health nuisance caused by the neighbouring cats.

Two written responses to the letter were received by the Shire in December 2013 from both immediate neighbours to 14 Newman Street. One response related entirely to the principle of the situation and that the Local Law should not provide for an exemption. The other indicated concern that a nuisance was present, as the cats strayed onto their property and that they were aggrieved by the current situation hence not being supportive of the proposal for an exemption.

Council's EHO also visited 14 Newman Street to establish whether the cats are currently causing any injury to the health of the residents of 14 Newman Street. No serious threat to health was identified.

Notwithstanding the objections from neighbours, the cats at 14 Newman Street are loved pets and well cared for by their owner, sterilised and kept in good health. If Council wishes to grant the exemption it would only be for the cats that are currently there, and would not allow for the keeping of other cats if any of these cats were to pass away or get lost.

STATUTORY ENVIRONMENT

Health Act 1911

Corrigin Health Local Law 1998

Cat Act 2011

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council grants the owners of 14 Newman Street an exemption under Corrigin's Health Local Law 1998 Part 5 Division 1 Clause 5.2.4(2) to keep 5 cats only with the following conditions:

- (1) That all cats are retained within the property boundary using any means possible;*
- (2) That all cats are brought in doors by dusk on each day;*
- (3) That only the 5 cats currently kept at the property are covered by the exemption, and no additional cats are allowed for; and*
- (4) That any substantiated complaints of nuisance caused by the cats shall cause the exemption to be withdrawn*

Alternative Recommendation

That Council not grant an exemption under Corrigin's Health Local Law 1998 Part 5 Division 1 Clause 5.2.4(2) to the owners of 14 Newman Street.

COUNCIL RESOLUTION

(8315) Moved Crs – Mason and Hickey

That Council grants the owners of 14 Newman Street an exemption under Corrigin's Health Local Law 1998 Part 5 Division 1 Clause 5.2.4(2) to keep 5 cats only with the following conditions:

- (1) That all cats are retained within the property boundary using any means possible;***
- (2) That all cats are brought in doors by dusk on each day;***
- (3) That only the 5 cats currently kept at the property are covered by the exemption, and no additional cats are allowed for; and***
- (4) That any substantiated complaints of nuisance caused by the cats shall cause the exemption to be withdrawn***

Carried 6/1

10.2.4. PLANNING APPLICATION – PROPOSED NEW CARPORT

Applicant:	Glynis Robinson (Landowner)
Location:	Lot 188 (No.50) Campbell Street, Corrigin
Date:	17 March 2014
Reporting Officer:	Messrs Joe Douglas & Carlo Famiano Consultant Town Planners (Urban & Rural Perspectives)
Disclosure of Interest:	No interest to disclose
File Number:	A648

BACKGROUND

This report recommends that a planning application submitted by Ms Glynis Robinson (Landowner) to construct a new double carport on Lot 188 (No.50) Campbell Street, Corrigin be approved subject to conditions.

On 20 November 2012 the Corrigin Shire Council resolved to grant conditional planning approval for the construction of a new single detached dwelling and the conversion of an existing dwelling on Lot 188 (No.50) Campbell Street, Corrigin for 'additional accommodation unit' purposes. The applicant is now seeking Council's planning approval to construct a new double carport on the land for vehicle parking purposes.

Lot 188 is located in the western segment of the Corrigin townsite on the south-western corner of the intersection of Campbell and Talbot Streets. The land is rectangular in shape, comprises a total area of approximately 1.3484 hectares and has direct frontage and access to Campbell Street along its northern boundary and Talbot Street along its eastern boundary (see Plan 10 & 11).

Lot 188 has been extensively cleared and is currently used for rural residential purposes. The land contains a number of physical improvements associated with its current use including a recently constructed single detached dwelling, an existing older style dwelling (currently being used for 'additional accommodation' purposes), a garage, associated outbuildings and boundary fencing (see Plan 12).

Under the terms of the information and plans submitted in support of the application the following is proposed:

- i) Construction of a new 42m² steel framed colorbond double carport comprising a width of 7 metres and a depth of 6 metres (see Plans 13 & 14);
- ii) The new carport is characterised by a skillion roof structure with a maximum wall height of approximately 3.4 metres;
- iii) The new carport will have a setback of approximately 18 metres from the land's northern front boundary (i.e. Campbell Street) and a setback of approximately 23 metres from the land's western side boundary; and
- iv) All stormwater associated with the carport will be contained and managed on-site.

COMMENT

Current Zoning & Land Use Permissibility

Lot 188 is classified 'Rural Residential' zone in the Shire of Corrigin's current operative Town Planning Scheme No.2 (TPS No.2).

A key objective of the land's current 'Rural Residential' zoning classification is to provide for rural smallholdings, low density residential living in close proximity to the Corrigin urban area and enable persons to work on the land on which they reside. In addition, any development within the 'Rural Residential' zone must have due regard for the overall amenity of the zone and cannot be of an industrial nature.

Schedule No.1 of TPS No.2 defines 'outbuilding' as:

"A non-habitable building used in conjunction with a dwelling house and includes a carport, private garage, shed, private workshop or the like, but does not include farm sheds."

Under the terms of TPS No.2 the construction of a 'carport' (i.e. 'outbuilding') in association with a dwelling is permitted on land classified 'Rural Residential' zone subject to any such proposal satisfying the standards prescribed in Clause 5.6.12 of TPS No.2 as these apply specifically to the development of 'outbuildings'.

Compliance with Development Standards

An assessment of the proposal against the development standards contained in TPS No.2 has confirmed that it satisfies the majority of standards except for the following:

- i) The total area of all 'outbuildings' (including the proposed carport) exceeds the maximum permitted area of 130m² for land classified 'Rural Residential' zone as allowed by Clause 5.6.12.2 of TPS No.2.

The following is a brief discussion of the above non-compliance issue:

Point 1: Clause 5.6.12.2 (a) – Size of Outbuildings

Clause 5.6.12.2 of TPS No.2 states that the total combined floor area of all outbuildings on any land classified 'Rural Residential' zone comprising an area greater than 1,500m² shall not exceed 130m² unless otherwise approved by Council.

Under the terms of the plans submitted in support of the application the total area of all outbuildings on Lot 188, including the proposed new double carport, will be 132m². It should be noted that the existing 'hay shed' on Lot 188 has not been included in the outbuilding floor area calculations due to the fact it is not used in conjunction with the existing dwellings on the land and cannot therefore be defined as an outbuilding.

In considering whether or not to approve the proposed variation to the maximum permitted floor area requirements of TPS No.2 Council must consider and determine whether or not the increase in the total area of outbuildings on Lot 188 is likely to have a detrimental impact upon the amenity and character of the immediate locality.

Following a detailed assessment of the application the reporting officers' have concluded that the proposal is unlikely to have an adverse impact upon the existing amenity and character of the immediate locality and is capable of being supported by Council for the following reasons:

- i) The proposed variation to the maximum permitted floor area requirements of TPS No.2 (i.e. 2m²) is considered minor and therefore unlikely to have any adverse impacts on the local streetscape or any adjoining properties in terms of overall bulk and scale;

- ii) The proposed carport is considered beneficial as it will provide additional sheltered on-site car parking for the current and future occupants of the land;
- iii) The setbacks of the proposed new carport from all designated lot boundaries satisfy the specific requirements of TPS No.2; and
- iv) The proposed carport is open, light weight and visually permeable. As such it is unlikely to have any impacts on the local streetscape or any adjoining properties.

CONCLUSION

It is concluded from a detailed assessment of the application that the proposal to construct a new steel framed, colorbond double carport on Lot 188 (No.50) Campbell Street, Corrigin is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be approved by Council subject to the imposition of a number of conditions to ensure the development proceeds in a proper and orderly manner.

STATUTORY ENVIRONMENT

- Shire of Corrigin Town Planning Scheme No.2
- Planning and Development Act 2005

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council approves the application for planning approval submitted by Ms Glynis Robinson (Landowner) to construct a new steel framed, colorbond double carport on Lot 188 (No.50) Campbell Street, Corrigin in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

1. The development shall be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council.
2. The new carport shall be of steel framed and colorbond construction with a total floor area not exceeding 42m².
3. All stormwater drainage discharge generated by the proposed new carport shall be managed and disposed of to the specifications and satisfaction of the Shire of Corrigin.
4. All on-site vehicle accessways associated with the proposed new carport shall be constructed and maintained to the specifications and satisfaction of the Shire of Corrigin.

Advice Notes

1. The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.
2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction on the land.

3. The new carport is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
4. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
5. No construction works shall commence on the land prior to 7am without the Shire's written approval.
6. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being initiated by the local government.

COUNCIL RESOLUTION

(8316) Moved Crs – Pridham and Weguelin

That Council approves the application for planning approval submitted by Ms Glynis Robinson (Landowner) to construct a new steel framed, colorbond double carport on Lot 188 (No.50) Campbell Street, Corrigin in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

1. The development shall be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council.
2. The new carport shall be of steel framed and colorbond construction with a total floor area not exceeding 42m².
3. All stormwater drainage discharge generated by the proposed new carport shall be managed and disposed of to the specifications and satisfaction of the Shire of Corrigin.
4. All on-site vehicle accessways associated with the proposed new carport shall be constructed and maintained to the specifications and satisfaction of the Shire of Corrigin.

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Carried 7/0

Lauren Bosch left the meeting at 4.51pm

Cr Talbot left the meeting at 4.54pm and returned to the meeting at 4.56pm

10.3. Works and General Purpose Reports

There were no Works and General Purpose Reports.

11. NOTICE OF MOTIONS

There was no Notice of Motions.

12. NOTICE OF MOTIONS FOR THE NEXT MEETING

There was no Notice of Motions for the next Meeting.

13. CHIEF EXECUTIVE OFFICER'S REPORT

There was no Chief Executive Officer's report.

14. PRESIDENT'S REPORT

The Shire President advised that she had attended the following meetings and events in the past month:

- WALGA Zone Meeting
- Meeting with Site Architecture
- Kitchen Design meeting with invited community members
- Eastern Wheatbelt Primary Health Meeting
- Grant Commission Hearing
- Presentation of award to Mr Allan Price - 50 year Volunteer Service Medal
- Meeting with Mia Davies MLA
- Informal Mental Health meeting with Mia Davies MLA and Lindsay Smoker.

15. COUNCILLORS' REPORTS

Cr Pridham advised that he attended the Tidy Town meeting on the 17 March 2014. Concerns were raised about the type of rubbish being dumped up to the Green waste dump and the re-occurring weeds around town and suggested that they be sprayed not slashed.

16. URGENT BUSINESS

There was no urgent business to discuss.

17. INFORMATION BULLETIN

There were no matters arising from the information bulletin.

18. WALGA AND CENTRAL ZONE MOTIONS

There were no WALGA Central Zone Matters.

19. MEETING CLOSURE

There being no further business to discuss, the president thanked everyone for their attendance and closed the meeting at 5.12pm