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 - KEILLOR**
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10.3.2. RAIL INTERFACE AGREEMENT – BROOKFIELD RAIL AND MAIN ROADS WA
11. NOTICE OF MOTIONS
12. NOTICE OF MOTIONS FOR THE NEXT MEETING
13. CHIEF EXECUTIVE OFFICER’S REPORT
14. PRESIDENT’S REPORT
15. COUNCILLORS’ REPORTS
16. URGENT BUSINESS
17. INFORMATION BULLETIN
18. WALGA AND CENTRAL ZONE MOTIONS
19. MEETING CLOSURE

1. DECLARATION OF OPENING

The Chairperson Cr Lynette Baker opened the meeting at 3.13pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

President	L Baker
Deputy President	G E Downing G A Johnson N B Talbot M A Weguelin
Chief Executive Officer	J P Murphy
Deputy Chief Executive Officer	T L Dayman
Environmental Health Officer	L Bosch (4.01pm – 4.21pm)

Leave of Absence: D L Hickey

Apologies: D B Bolt

(8100) Moved Crs – Downing and Johnson

That Council grants Cr Talbot leave of absence for meetings held in March 2013.

Carried 5/0

3. PUBLIC QUESTION TIME

There were no members of the public present.

4. OBITUARIES

It was advised that Vivien Seimons, Sam Russell, Eric Walker, Ric Richardson and Rosalie Baker had passed away since the last meeting.

5. GUEST SPEAKERS

There were no guest speakers.

6. DECLARATIONS OF INTEREST

Cr Talbot declared a proximity interest in item 10.2.2.

Cr Weguelin declared an interest as a closely associated person in item 10.2.2.

7. CONFIRMATION OF MINUTES – DECEMBER 2012

(8101) Moved Crs Talbot and Weguelin

That the minutes of the Ordinary Meeting of Council held on Tuesday 18 December 2012 be confirmed as a true and correct record.

Carried 5/0

8. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the previous minutes.

9. MINUTES OF COMMITTEES

9.1. Corrigin Historical Society – January 2013

(8102) Moved Crs Johnson and Weguelin

That the minutes of the Corrigin Historical Society Inc. Committee held on 6 January 2013 be received.

Carried 5/0

9.2. Corrigin Historical Society – February 2013

(8103) Moved Crs Johnson and Talbot

That the minutes of the Corrigin Historical Society Inc. Committee held on 3 February 2013 be received.

Carried 5/0

9.3. Corrigin Community Development Fund – February 2013

(8104) Moved Crs Weguelin and Johnson

That the minutes of the Corrigin Community Development Funding Committee held on 4 February 2013 be received.

Carried 5/0

9.4. WALGA Central Country Zone – February 2013

(8105) Moved Crs Talbot and Weguelin

That the minutes of the WALGA Central Country Zone held on 7 February 2013 be received.

Carried 5/0

10. MATTERS REQUIRING A COUNCIL DECISION

10.1. Finance and Administration Reports

10.1.1. COMMUNITY RESOURCE CENTRE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	19 February 2013
Reporting Officer:	Heather Ives, Corrigin CRC Coordinator
Disclosure of Interest:	No interest to disclose
File Number:	CMS/005/03

COMMENT

1. DEC 2012 / JAN 2013 Advertising: (Newspaper; E'News; CRC Website; CRC Facebook)
 - Corrigin 2013 Centenary Calendars – Now available
 - Corrigin 2013 Phonebooks – Now Available
 - Corrigin Movie Club – 11/12/12
 - TR Homes - Community Partnership Programme
 - Christmas Gift Ideas
 - CRC Christmas Closure dates
 - Centrelink Customers – closure arrangements notice
 - Movies in the Park – January dates
 - Australia Day Breakfast – Event photos

2. DECEMBER 2012 Room Bookings:

Conference Room	2
Professional Office	2
Video Conference Room	6
Computer Training Room	3
University Exam Supervisions	0

DECEMBER 2012 Courses / Workshops / Information Seminars / Meetings:

Centenary Book Group - Meetings	4 people
CRC Website Training - via Video Conf.	9 people
Mental Health Meeting	15 people
Corrigin CRC Movie Club - "The Sapphires"	12 people
Skill Hire – Employment	1 appointment
Forrest Personnel – Employment	2 appointments

JANUARY 2013 Room Bookings:

Conference Room	1
Professional Office	4
Video Conference Room	3
Computer Training Room	1
University Exam Supervisions	1

JANUARY 2013 Courses / Workshops / Information Seminars / Meetings:

RDL / CRC Review Meeting	9 people
Centenary Book Group - Meetings	2 people
Skill Hire – Employment	2 appointments
Forrest Personnel – Employment	4 appointments
Community First International - Employment	6 appointments

3. CRC General Business:

- Review of the Western Australian Community Resource Network (WACRN)
 - CRC/RDL Meeting held in Corrigin on 30/01/2013 with Regional Development Trust representatives.
 - Review Report due March 2013
- Corrigin 2013 Phonebooks:
 - Residential (white pages) Listings updated
 - Phonebooks printed and distributed to sales outlets - January 2013
 - Available from Newsagents, Post Office, Shire office - Cost: \$5.50each
- CDHS 'Corrigin Capers 2012' –printing & assembly x 60 copies completed.
- Corrigin 2013 Calendar Sales x 383 (as at 2/1/2013) @ \$10 each
- Corrigin Centenary Photo Book Project:
 - Book artwork & Photo Editing work still in progress
- CRC Work Experience:
 - Aaron Fulwood- Term 4 Workplace Learning at CRC finished 14/12/12.
- "Wheatbelt Native Orchids" New Brochure (Tourism & Shire Area Promotion):
 - Still awaiting photos & information for inclusion in new brochure.

4. CRC Partnerships:

- Wheatbelt NRM 'Annual Community Surveys'
 - Letter of Engagement & 'Survey Interviewer Handbook' received, for Corrigin CRC to obtain 40 x completed NRM Wheatbelt Annual Surveys, during February 2013.
- Roe Tourism & CRC's "PATHWAYS TO WAVE ROCK AUDIO TOUR"
 - Joint Project to develop an Audio Tour along the self-drive route. The audio tour will be a snapshot of history, interesting stories and information from each of the Shires that can be easily downloaded for visitors and tourists travelling to Wave Rock or passing through our region.
 - Request for ideas from Corrigin Centenary Committee Meeting on 21/2/13.
 - Awaiting further details for Project Commencement - February 2013

5. CRC Support Funding

- Corrigin CRC Funding Acquittal Reports submitted 22/1/13 to RDL, for Jul to Dec 2012.
- Corrigin CRC Funding Request for \$60,000 submitted for Jan – Jun 2013 period.

6. CRC Equipment, Fixtures & Fittings

7. CRC Marketing & Promotion

- Corrigin CRC Flags (feather style)
 - 2 x order placed with CDD @ \$297 each
 - Flag height approx. 3000H (mm). Portable, includes ground peg, carry bag, base for use on hard ground, single sided with bleed through to other side.

8. CRC Professional Development & Training:
 - CRC Website Training (*delivered via Video Conference*)
 - Emily, Pippa & Heather participated in Training Sessions (Dec. 2012)
9. CRC I.C.T. Support & Development Services
 - Scheduled I.T Maintenance & repairs completed at CRC – 22/01/2013 *Callan Riches (Retravision)*
10. CRC Traineeships:
 - 'Certificate IV in Business' - PIPPA DAVEY
 - RTO – Boyup Brook CRC
 - Commencement: January 2012
 - Part-time Study (18 month duration)
 - Completion: July 2013
 - 'Certificate III in Tourism' - EMILY HEWETT
 - RTO - Challenger Institute of Technology
 - Commencement: July 2012
 - Part-time study (18 month duration)
 - Completion: December 2013
11. CRC Grant Funding:
 - CRC Building & Infrastructure Fund:
 - “RECEPTION & ADMINISTRATION RENOVATION” Project
 - Funding Application for \$37,290 submitted to RDL on 05/12/2012
 - 30/01/2013 Request from RDL for additional Quotes from building tradesmen/suppliers and for CRC to provide comments why only one Quote was supplied.
 - Additional Quotes obtained and comments submitted to RDL on 04/02/2013
 - Awaiting funding outcome
 - CRC Special Small Fund:
 - “2013 CRC TRAINEES DAY” Project
 - Proposed June 2013 in Corrigin
 - Email sent to CRC's within 400km radius of Corrigin seeking ideas /speakers /training & Trainee expectations, for inclusion in Trainee Day format
 - Awaiting responses from CRC's, for inclusion in CRC '2013 Trainees Day' Funding Application.

10. CORRIGIN CRC Monthly Usage: December 2012

CUSTOMERS ACCESSING 'FEE FOR SERVICE' and SALES December 2012:

COMPUTER ROOM	MTHLY	YTD from July 12	HIRE	MTHLY	YTD from July 12
Internet Use	24	326	Room Hire (payments)	1	32
Computer Use	5	34	Data Projector Hire	0	7
Wireless Hotspot	4	15	Laptop Hire	0	1
SERVICES			Folding Machine Hire	0	0
B&W Printing / Photocopies	26	242	Portable Projector Screen Hire	1	6
Colour Printing / Photocopies	8	78	Portable White Board Hire	0	0
Photo Printing	0	16	Portable Pin-Up Board Hire	0	0
Laminating	3	20	Engraver Hire	0	0
Faxing	4	66	NLIS Scanning Wand Hire	0	0
Binding	0	6	BBQ Trailer Hire	1	5
Secretarial Services	3	59	SALES		
Scanning	6	33	Phonebook Sales	1	28
Desktop Publishing	0	0	Birds of the W/belt Book Sales	0	2
CD / DVD Burning	0	4	Tin Horse Highway Book	0	1
Computer Training (one-on-one)	0	1	Corrigin Book Sales	0	0
Phone Calls	0	2	Shire Polo Shirt Sales	1	3
FEES			Eco Bags	0	4
Corrigin CRC 2012 Membership	4	4	Corrigin Post Card Sales	0	66
Corrigin Movie Club (payments)	9	47	Corrigin Wrapping Paper Sale	1	32
Training Course (payments)	0	17	2013 Corrigin Calendars	137	200
University Exam Invigation	0	0	OTHER		
IP Video Conferencing	0	0	Folding Machine	0	0
			Yearlinger Book Sales	1	1
<u>Monthly People through :</u>	239		Bulyee / Kweda Book Sale	0	0

CUSTOMERS ACCESSING 'CORRIGIN CRC SERVICES' December 2012:

SERVICE	MTHLY	YTD from July 12	SERVICE	MTHLY	YTD from July 12
Phonebook/Calendar - Enquires	10	30	Department of Veterans Affairs	0	2
Centrelink - Access Point	26	252	Courses & Education Enquires	18	67
Tourism	17	257	General Enquiries (Face to Face)	45	562
Conferences/Training/Meetings	43	558	Corrigin Toy Library	6	35
Broadband for Seniors Kiosk (BFS)	13	155	Government Info. Access Point	1	10
Medicare - Claim Booth	1	20	ATO	1	10
<u>Monthly People through :</u>	258		General Enquiries (Email/Phone)	70	590

TOTAL: 497 (paying Customers and Customer Services provided for December 2012)

10. CORRIGIN CRC Monthly Usage: January 2013

CUSTOMERS ACCESSING 'FEE FOR SERVICE' and SALES January 2013:

COMPUTER ROOM	MTHLY	YTD from July 12	HIRE	MTHLY	YTD from July 12
Internet Use	76	402	Room Hire (payments)	8	40
Computer Use	3	37	Data Projector Hire	0	7
Wireless Hotspot	1	16	Laptop Hire	0	1
SERVICES			Folding Machine Hire	0	0
B&W Printing / Photocopies	37	279	Portable Projector Screen Hire	0	6
Colour Printing / Photocopies	5	83	Portable White Board Hire	0	0
Photo Printing	1	17	Portable Pin-Up Board Hire	0	0
Laminating	1	21	Engraver Hire	0	0
Faxing	16	82	NLIS Scanning Wand Hire	0	0
Binding	0	6	BBQ Trailer Hire	1	5
Secretarial Services	5	64	SALES		
Scanning	2	35	Phonebook Sales	34	62
Desktop Publishing	0	0	Birds of the W/belt Book Sales	0	2
CD / DVD Burning	1	5	Tin Horse Highway Book	0	1
Computer Training (one-on-one)	1	2	Corrigin Book Sales	0	0
Phone Calls	0	2	Shire Polo Shirt Sales	0	3
FEES			Eco Bags	0	4
Corrigin CRC 2013 Membership	2	6	Corrigin Post Card Sales	6	72
Corrigin Movie Club (payments)	0	47	Corrigin Wrapping Paper Sale	1	33
Training Course (payments)	0	17	2013 Corrigin Calendars	27	227
University Exam Invigation	0	0	OTHER		
IP Video Conferencing	0	0	Folding Machine	0	0
			Yearlinger Book Sales	1	1
<u>Monthly People through :</u>	227		Bulyee / Kweda Book Sale	0	0

CUSTOMERS ACCESSING 'CORRIGIN CRC SERVICES' January 2013:

SERVICE	MTHLY	YTD from July 12	SERVICE	MTHLY	YTD from July 12
Phonebook/Calendar - Enquires	8	38	Department of Veterans Affairs	0	2
Centrelink - Access Point	72	324	Courses & Education Enquires	3	70
Tourism	29	186	General Enquiries (Face to Face)	57	619
Conferences/Training/Meetings	45	603	Corrigin Toy Library	7	42
Broadband for Seniors Kiosk (BFS)	12	167	Government Info. Access Point	4	14
Medicare - Claim Booth	2	22	ATO	2	12
<u>Monthly People through :</u>	325		General Enquiries (Email/Phone)	83	673

TOTAL: 552 (paying Customers and Customer Services provided for January 2013)

ANNUAL SUMMARY REPORT:

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2003-04	440*	440*	440*	440*	440*	440*	No stat	No stat	No stat	No stat	132	276	3048
2004-05	271	253	433	535	459	366	214	397	510	443	270	338	4489
2005-06	373	370	391	526	605	511	297	509	735	488	562	443	5810
2006-07	471	610	544	523	515	440	537	562	657	584	491	501	6435
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552						4451

**Statistics taken from Old Telecentre Data (CWA Building location)*

OFFICER'S RECOMMENDATION

That Council receives the Corrigin Community Resource Centre's Report.

COUNCIL RESOLUTION

(8106) Moved Crs Johnson and Downing

That Council receives the Corrigin Community Resource Centre's Report.

Carried 5/0

10.1.2. ACCOUNTS FOR PAYMENT – DECEMBER 2012

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	21 January 2013
Reporting Officer:	Tanya Ludlow, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

COMMENT

The cheque and EFT payments that have been raised for the Council meeting and also during the month of December 2012 are attached.

After payment of the following cheque and EFT payments, the balance of creditors will be \$NIL.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2012 / 2013 Annual Budget.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse Cheque's 19644 to 19647 and EFT payments in the Municipal Fund, totalling \$444,382.57, EFT payments in the Trust Fund totalling \$417.15, and EFT payments in the Licensing Account totalling \$46,563.35; Total payments for December \$491,363.07.

COUNCIL RESOLUTION

(8107) Moved Crs Talbot and Weguelin

That Council endorse Cheque's 19644 to 19647 and EFT payments in the Municipal Fund, totalling \$444,382.57, EFT payments in the Trust Fund totalling \$417.15, and EFT payments in the Licensing Account totalling \$46,563.35; Total payments for December \$491,363.07.

Carried 5/0

10.1.3. ACCOUNTS FOR PAYMENT – JANUARY 2013

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	21 January 2013
Reporting Officer:	Tanya Ludlow, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

COMMENT

The cheque and EFT payments that have been raised for the Council meeting and also during the month of January 2013 are attached.

After payment of the following cheque and EFT payments, the balance of creditors will be \$NIL.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2012 / 2013 Annual Budget.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council endorse Cheque's 19648 to 19655 and EFT payments in the Municipal Fund, totalling \$385,563.15, Cheque's 3303 to 3304 and EFT payments in the Trust Fund totalling \$1,614.00, and EFT payments in the Licensing Account totalling \$65,275.50; Total payments for January \$452,452.65.

COUNCIL RESOLUTION

(8108) Moved Crs Johnson and Weguelin

That Council endorse Cheque's 19648 to 19655 and EFT payments in the Municipal Fund, totalling \$385,563.15, Cheque's 3303 to 3304 and EFT payments in the Trust Fund totalling \$1,614.00, and EFT payments in the Licensing Account totalling \$65,275.50; Total payments for January \$452,452.65.

Carried 5/0

10.1.4. MONTHLY FINANCIAL REPORT – DECEMBER 2012

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	14 February 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM0036

BACKGROUND

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000 are included in the variance report.

COMMENT

A variance report is included with the monthly financial statements.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Monthly Statement of Financial Activity.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopts the Statement of Financial Activity for the month ending 31 December 2012, as presented, and note any material variances.

COUNCIL RESOLUTION

(8109) Moved Crs Weguelin and Johnson

That Council adopts the Statement of Financial Activity for the month ending 31 December 2012, as presented, and note any material variances.

Carried 5/0

10.1.5. MONTHLY FINANCIAL REPORT – JANUARY 2013

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	14 February 2013
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM0036

BACKGROUND

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000 are included in the variance report.

COMMENT

A variance report is included with the monthly financial statements.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Monthly Statement of Financial Activity.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council adopts the Statement of Financial Activity for the month ending 31 January 2013, as presented, and note any material variances.

COUNCIL RESOLUTION

(8110) Moved Crs Johnson and Downing

That Council adopts the Statement of Financial Activity for the month ending 31 January 2013, as presented, and note any material variances.

Carried 5/0

10.1.6. GIGGLE POTS DAY CARE – ASSISTANCE WITH BOOKKEEPING AND FINANCIAL SERVICES

Applicant:	Giggle Pots Day Care
Location:	Lynch Street, Corrigin
Date:	10 October 2012
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	CS 0017

BACKGROUND

Council has received a request from Giggle Pots Day Care Centre for assistance with bookkeeping and financial services for the Centre. The committee has also requested that Council consider providing Giggle Pots Day Care with a self-supporting loan to cover the shortfall of funds required to build a new day care facility.

Giggle Pots Day Care has been operating since 2009 and is administered by a volunteer committee. After a year of operation the committee was able to change over to a Long Hours Day Care which enables parents to access both the Childcare Rebate and Childcare Benefits which are paid directly to the centre. This significantly reduces the cost of day care to parents however this has increased the workload of the Centre's volunteer Treasurer with processing rebates and claims.

The committee has recently received funding from Lotterywest, Reach Rural Early Childhood Program and the Shire of Corrigin of \$170,000 for the provision of a new day care building. The new building, costing approximately \$250,000, will meet all licensing requirements and will allow the committee to explore the option of offering the community after school care for children up to the age of 12.

Council provides ongoing support to Giggle Pots Day Care by the way of free use of the existing facility and land, as well as an annual contribution of \$3,000 towards operating costs. Council has also allocated \$50,000 towards the construction of the new facility and has made a provision for the demolition and site works within its current budget.

BOOKKEEPING SERVICES

Giggle Pots Day Care offers a valuable service to the Corrigin Community. Many businesses rely on working parents having access to day care services. By way of an example, the Shire of Corrigin has five staff that use the services of the Giggle Pots Day Care. These parents all require the additional services of an after school care program in order to meet their work obligations.

It is estimated that the provision of bookkeeping services for Giggle Pots Day Care would require an allocation of 6 - 8 hours per month. Bookkeeping services would include the following:

- Payment of invoices
- Payroll
- Invoicing
- Receipting
- Banking
- Bank Reconciliations
- Processing attendance and claiming of rebates and benefits
- Preparation and payment of BAS, PAYG and Super
- Financial Reports

It is proposed that Council utilises its currently financial software Synergy Soft for the management of financial records, similar to the way it provides financial services to the Small Business Centre Eastern Wheatbelt. The Centre currently uses the Quickkids program for processing attendance, invoicing, rebates and benefits. Shire Staff will need to be provided with training on the use of Quickkids if Council agrees to provide bookkeeping services to the Centre.

It is proposed that Council commences providing bookkeeping services to Giggle Pots Day Care on 1 July 2013, with a handover provided by the Centre in the month prior.

The DCEO is confident that there is capacity within the current Shire Staffing arrangements to provide bookkeeping services to Giggle Pots Day Care without the need to recruit any additional staff.

FUNDING OF NEW DAY CARE FACILITY

Giggle Pots Day Care has indicated that there will be a funding shortfall of up to \$70,000 for the construction of the new day care facility. The Centre has requested that Council consider providing them with a self-supporting loan for the shortfall over a 15 year loan term. The amount and term will be confirmed once the committee has secured a firm price and any additional funding and contributions.

Council is able to provide Giggle Pots Day Care with a loan of \$70,000 by either borrowing the funds from WA Treasury Corporate or utilise funds within its current budget.

A quote has been obtained from WA Treasury Corporation for the loan amount of \$70,000, with options for a 10 or 15 year loan period:

- 10 year loan – annual repayments \$8,570.32
- 15 year loan – annual repayments \$6,441.66

It is recommended that Council agree in principal to providing Giggle Pots Day Care with a self-supporting loan for the amount of \$70,000 and that Council re-considers the request formally when the amount and term of the loan has been finalised.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 6.20 – Borrowings

Local Government Act 1995, section 6.8 – Expenditure from municipal fund not included in annual budget.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

In-kind support for the provision of bookkeeping services.

Budget amendment to facilitate loan request

STRATEGIC IMPLICATIONS

Shire of Corrigin Strategic Plan – Strategic Priority No 2 – Provide for the young, the aged and the disadvantage.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Provides Giggle Pots Day Care Centre with bookkeeping services commencing 1 July 2013 at no cost; and
2. Agrees in principal to provide Giggle Pots Day Care Centre with a self-supporting loan or a grant to the approximate value of \$70,000 for the construction of a new day care facility.

COUNCIL RESOLUTION

(8111) Moved Crs Johnson and Talbot

That Council:

1. ***Provides Giggle Pots Day Care Centre with bookkeeping services commencing 1 July 2013 at no cost; and***
2. ***Agrees in principal to provide Giggle Pots Day Care Centre with a self-supporting loan or a grant to the approximate value of \$70,000 for the construction of a new day care facility.***

Carried 5/0

Cr Weguelin left the meeting at 4.01pm and returned at 4.01pm.

L Bosch entered the meeting at 4.01pm.

10.2. Health, Building and Planning Reports

10.2.1. ENVIRONMENTAL HEALTH UPDATE

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	13 February 2013
Reporting Officer:	Environmental Health Officer, Lauren Bosch
Disclosure of Interest:	No interest to disclose
File Number:	Various

BACKGROUND

The purpose of this report is to update Council on the work that Council's Environmental Health Officer, Lauren Bosch, is currently doing for the Shire and within the community of Corrigin.

COMMENT

Corrigin Storm – 2 January 2013

Food

Due to the storm on 2 January 2013, power outages and hot weather saw some businesses lose some of their cold stores food product and frozen foods. Each food business was assessed to ensure the necessary action was taken to make sure only safe food was being sold.

Asbestos

There was some damage to asbestos structures owned by the Shire that needed to be cleaned up as quickly as possible by a licenced person. Also a note to all householders to be vigilant with damaged property containing asbestos was put in the mail.

House Unfit for Habitation

10 Goyder Street was declared unfit for habitation. It was being auctioned by Baycorp in its current state, which is uninhabitable. It does not have power connected, water pipes are damaged, and a tree has fallen onto the front of the house.

Waste Collection

The Waste Collection Calendars were sent out to all Shire residents in January. The calendars show the new pick-up schedule for recycling bins which is now Monday every fortnight without fail. This new schedule has also been advertised in the Windmill.

Bendering Landfill Site

Another complaint from the farmer neighbouring the Bendering Landfill site was received on Wednesday 6 February 2013. It was again regarding windblown waste from the landfill.

A clean-up team was organised using Shire of Kondinin works staff to do a clean-up on Friday 8 February 2013.

A new pit is now being used as the last one is full. By the end of next week the new pit will be covered with shade-cloth on the end to prevent windblown litter from escaping. Hopefully this will solve the wind-blown waste problem.

Corrigin Abattoir

Meat Inspector

Windmill Meats has employed Mr Garry Ryan as their meat inspector. Mr Ryan is a former employee (meat inspector) of the Shire of Corrigin. He has been officially appointed to by the Shire as an authorised officer able to perform meat inspection for the Windmill Meats business. Kills are currently being kept to a minimum, and relatively ad hoc as they are only able to kill on days that Mr Ryan is available and able to work.

The Proprietor is persevering with undertaking the Meat Safety course.

Compliance

No enforcement action has been taken by the Shire with regards to non-compliance matters. There have been some difficult circumstances due to the storm earlier this year, among others. Kills have not been regular and are minimal. Advice from the Proprietor is that the abattoir is only doing cocky kills and meat to keep the Corrigin butcher shop stocked for the moment. Much of the Department of Health audit matters are still outstanding, however the Proprietor understands that they must be addressed to continue running the business. Additional time has been granted to address these issues, as their operation is minimal at the moment.

STATUTORY ENVIRONMENT

Health Act 1911

Food Act 2012

Environmental Protection Act 1986

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the Environmental Health Officer's Report.

COUNCIL RESOLUTION

(8112) Moved Crs Johnson and Downing

That Council receives the Environmental Health Officer's Report.

Carried 5/0

Cr Downing left the meeting at 4.17pm and returned at 4.19pm

L Bosch left the meeting at 4.21pm

10.2.2. PLANNING APPLICATION – PROPOSED DOMESTIC OUTBUILDING (SHED) - WEGUELIN

Cr Talbot declared a proximity interest in item 10.2.2 and left the meeting at 4.22pm.

Cr Weguelin declared an interest as a closely associated person in item 10.2.2 and left the meeting at 4.22pm.

Applicant:	Andrew & June Weguelin (Landowners)
Location:	Lot 606 (No.7) Spanney Street, Corrigin
Date:	11 February 2014
Reporting Officer:	Messrs Joe Douglas & Carlo Famiano – Consultant Town Planners (Urban & Rural Perspectives)
Disclosure of Interest:	No interest to disclose
File Number:	A10513

BACKGROUND

This report recommends that the planning application submitted by Andrew and June Weguelin (Landowners) to construct a new steel framed colorbond shed (i.e. 'domestic outbuilding') to service the existing single detached dwelling on Lot 606 (No.7) Spanney Street, Corrigin be approved subject to conditions.

The applicant is seeking Council's planning approval to construct a new steel framed colorbond shed at the rear of an existing single house on Lot 606 (No.7) Spanney Street, Corrigin.

Lot 606 is located in the north-eastern part of the Corrigin townsite with direct frontage to Spanney Street along its eastern boundary and a right-of-way (ROW) along its western rear boundary. The land is rectangular in shape, comprises a total area of approximately 1,008m² and has recently been developed for residential purposes (i.e. single detached dwelling) (see Plans 1 to 3).

Under the terms of the information and plans submitted in support of the application the following is proposed:

- I. Construction of a new 72m² steel framed colorbond (i.e. 'Sandstone' colour) shed comprising a width of 9 metres and a depth of 8 metres (see Plans 4 & 5);
- II. The new shed will comprise a wall height of 2.7 metres and a ridge height of 3.772 metres;
- III. The new shed will have a setback of 1.5 metres from the land's western rear boundary (i.e. from the ROW which for the purposes of this assessment is classified as a 'secondary street') and a 1.55 metre setback from the land's northern side boundary; and
- IV. The new shed will be used for domestic storage purposes associated with the existing single detached dwelling on Lot 606.

COMMENT

Current Zoning & Land Use Permissibility

Lot 606 is classified 'Residential' zone under the Shire of Corrigin's current operative Town Planning Scheme No.2 (TPS No.2) with an applicable residential density coding of R12.5.

The key purpose and intent of the land's current 'Residential' zoning classification is to contain land primarily for low density (single) residential and associated uses, with attached and grouped dwellings and selected non-residential uses being permitted only permitted provided they are undertaken in accordance with the provisions of the Scheme following the issuance of planning approval by Council.

Council's stated objectives for the development and use of any land classified 'Residential' zone are as follows:

- a. That the zone be predominantly residential in use;
- b. That any non-residential uses permitted under the provisions of the Scheme shall be of service to, compatible in character with and of a scale and operation which is not detrimental to the predominant residential use;
- c. That any non-residential use which Council may at its discretion permit in the Residential Zone, shall not detract from the amenity of the area or adversely affect the lifestyle expected in a predominantly residential environment; and
- d. That all residential development within the zone shall be of a standard that does not adversely affect the overall amenity of other residential development in the zone.

Under the terms of TPS No.2 the construction of an 'outbuilding' in association with a dwelling is permitted on land classified 'Residential' zone subject to the proposal satisfying the relevant development standards of the Residential Design Codes of WA ('R-Codes') and Clause 5.6.12.1 of TPS No.2 as these apply specifically to the development of 'outbuildings'.

Compliance with Development Standards

- I. An assessment of the proposal against the development standards contained in the R-Codes and TPS No.2 has confirmed that it satisfies the majority of standards except for the following:
- II. The total area of the proposed new shed (i.e. 'outbuilding') exceeds the maximum permitted area of 55m² for an outbuilding of non-masonry construction as required by Clause 5.6.12 (a) of TPS No.2; and
- III. The proposed new shed comprises a 1.5 metre setback from the secondary street (i.e. the ROW immediately adjacent to the rear boundary) in lieu of a 2 metre setback required Element 6.2.1 of the R-Codes.

The following is a brief discussion of these non-compliance issues:

Point 1: Clause 5.6.12.1 (a) – Size of outbuildings

Clause 5.6.12.1 (a) of TPS No. 2 states:

"Non-masonry colorbond construction, where the total non-masonry outbuilding area does not exceed 55m² and the total outbuilding area does not exceed 75m²."

Under the terms of the plans submitted in support of the application the proposed new shed will comprise an area of 72m² and will be of colorbond construction (i.e. 'Standstone' colour).

In considering whether or not to approve this proposed variation to the requirements of TPS No.2 Council must determine whether or not the size of the new outbuilding is likely to have a detrimental impact upon the amenity and character of the immediate locality.

It is concluded from a detailed assessment of the application that the proposed variation is minor in scale (i.e. 17m²) and unlikely to have an adverse impact upon the existing amenity and character of the immediate locality for the following reasons:

- I. With the exception of the proposed setback from the western rear boundary (i.e. the ROW or 'secondary street'), the proposed new shed complies with the 'acceptable development provisions' of Element 3.2.1 ('Building setback from boundary') of the R-Codes;
- II. The overall development of Lot 606 (including the existing single detached dwelling) complies with the 'acceptable development provisions' of Element 6.4.1 ('Open space provisions') of the R-Codes;

- III. The new shed complies with the 'acceptable development provisions' of Element 6.9.1 of the R-Codes (i.e. 'Solar access for adjoining sites') as it will not overshadow or detrimentally impact access to light and ventilation for the existing dwellings on any adjoining properties; and
- IV. The new shed will not have any adverse impacts on the local streetscape in terms of its bulk and scale.

Point 2: R-Code Element 6.2.1 – 'Setback of buildings generally'

The new shed is proposed to have a minimum setback from the western rear boundary (i.e. the adjoining ROW or 'secondary street') of 1.5 metres in lieu of a minimum setback of 2 metres as required by the 'acceptable development provisions' of Element 6.2.1 of the R-Codes.

Council may consider this non-compliance issue under the 'performance criteria' contained in Element 6.2.1 which states:

"Buildings setback from street boundaries an appropriate distance to ensure they:

- *contribute to the desired streetscape;*
- *provide adequate privacy and open space for dwellings; and*
- *allow safety clearances for easements for essential service corridors."*

It is concluded from a detailed assessment of the application in context of the above 'performance criteria' of the R-Codes that the proposal is unlikely to have any adverse impacts on any adjoining properties or the local streetscape for the following reasons:

- I. The proposed variation to the minimum required setback for the new shed from the secondary street boundary (i.e. 500mm) is considered minor and is unlikely to have any detrimental impacts upon any adjoining properties;
- II. The development, including the existing single detached dwelling, complies with the 'acceptable development provisions' of Element 6.4.1 of the R-Codes (i.e. 'Open space provisions');
- III. The new shed complies with the 'acceptable development provisions' of Element 6.8.1 of the R-Codes (i.e. 'Visual privacy');
- IV. The proposed setback for the new shed from the ROW is generally consistent with other similar residential developments in the immediate locality;
- V. The new shed will not have any adverse impacts on the local streetscape in terms of its bulk and scale; and
- VI. There is adequate and sufficient space provided on Lot 606 to accommodate any easements that may be required in the future.

CONCLUSION

It is concluded from a detailed assessment of the application that the proposal to construct a new steel framed colorbond shed ('outbuilding') to service the existing single detached dwelling on Lot 606 (No.7) Spanney Street, Corrigin is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be approved by Council subject to the imposition of a number of conditions to ensure that the development proceeds in a proper and orderly manner.

STATUTORY ENVIRONMENT

Shire of Corrigin Town Planning Scheme No.2
Planning and Development Act 2005

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council approves the application for planning approval submitted by Andrew & June Weguelin (Landowners) to construct a new steel framed colorbond shed ('outbuilding') to service the existing single detached dwelling on Lot 606 (No.7) Spanney Street, Corrigin in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

1. The new shed shall have a maximum wall height of 2.7 metres and a maximum ridge height of 3.772 metres.
2. The new shed shall be of colorbond construction (i.e. 'Sandstone' coloured external finish) with a total floor area not exceeding 72m².
3. All stormwater generated by the proposed development shall be managed and disposed of to the specifications and satisfaction of the Shire of Corrigin.
4. The new shed shall be used for domestic storage purposes only unless otherwise approved by Council. A written undertaking from the applicant/landowner acknowledging and agreeing to this requirement shall be prepared and submitted to the Shire prior to the issuance of a building permit.

Advice Notes

1. The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.
2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction on the land.
3. The new shed is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
4. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
5. No construction works shall commence on the land prior to 7am without the Shire's written approval.
6. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being initiated by the local government.

This matter lapsed due to lack of a quorum.

Cr Talbot and Cr Weguelin returned to the meeting at 4.23pm.

10.2.3. PLANNING APPLICATION – PROPOSED DOMESTIC OUTBUILDING (SHED) - KEILLOR

Applicant:	Mr Malcolm Keillor (Landowner)
Location:	Lot 617 (No.14) Spanney Street, Corrigin
Date:	11 February 2013
Reporting Officer:	Messrs Joe Douglas & Carlo Famiano – Consultant Town Planners (Urban & Rural Perspectives)
Disclosure of Interest:	No interest to disclose
File Number:	A10518

BACKGROUND

This report recommends that the planning application submitted by Mr Malcolm Keillor (Landowner) to construct a new steel framed colorbond shed (i.e. 'domestic outbuilding') to service a proposed new single detached dwelling to be constructed on Lot 617 (No.14) Spanney Street, Corrigin be approved subject to conditions.

The applicant is seeking Council's planning approval to construct a new steel framed colorbond shed ('outbuilding') at the rear of Lot 617 (No.14) Spanney Street, Corrigin to service a new single detached dwelling recently approved to be constructed on the land.

Lot 617 is located in the north-eastern part of the Corrigin townsite with direct frontage to Spanney Street along its western boundary and an existing right-of-way (ROW) along its eastern rear boundary. The land is rectangular in shape, comprises a total area of approximately 1,083m² and is currently vacant (i.e. it has not been developed or used for any specific purpose/s) (see Plans 6 to 8).

Under the terms of the information and plans submitted in support of the application the following is proposed:

- I. Construction of a new 54m² steel framed colorbond (i.e. 'Paper Bark' colour) shed comprising a width of 9 metres and a depth of 6 metres (see Plans 9 & 10);
- II. The new shed will comprise a wall height of 2.7 metres and a ridge height of 3.504 metres;
- III. The new shed will have a nil setback to the land's eastern rear boundary (i.e. from the ROW which for the purposes of this assessment is classified as a 'secondary street') and a 1.0 metre setback from the land's northern side boundary;
- IV. The new shed will be used for domestic storage purposes associated with the proposed new single detached dwelling which was approved to be constructed on the land on the 6th February 2013 following the issuance of a building permit by the Shire of Corrigin.

COMMENT

Current Zoning & Land Use Permissibility

Lot 617 is classified 'Residential' zone under the Shire of Corrigin's current operative Town Planning Scheme No.2 (TPS No.2) with an applicable residential density coding of R12.5.

The key purpose and intent of the land's current 'Residential' zoning classification is to contain land primarily for low density (single) residential and associated uses, with attached and grouped dwellings and selected non-residential uses being permitted only permitted provided they are undertaken in accordance with the provisions of the Scheme following the issuance of planning approval by Council.

Council's stated objectives for the development and use of any land classified 'Residential' zone are as follows:

- a. *That the zone be predominantly residential in use;*

- b. That any non-residential uses permitted under the provisions of the Scheme shall be of service to, compatible in character with and of a scale and operation which is not detrimental to the predominant residential use;
- c. That any non-residential use which Council may at its discretion permit in the Residential Zone, shall not detract from the amenity of the area or adversely affect the lifestyle expected in a predominantly residential environment; and
- d. That all residential development within the zone shall be of a standard that does not adversely affect the overall amenity of other residential development in the zone.

Under the terms of TPS No.2 the construction of an 'outbuilding' in association with a dwelling is permitted on land classified 'Residential' zone subject to the proposal satisfying the relevant development standards of the Residential Design Codes of WA ('R-Codes') and Clause 5.6.12.1 of TPS No.2 as these apply specifically to the development of 'outbuildings'.

Compliance with Development Standards

An assessment of the proposal against the development standards contained in the R-Codes and TPS No.2 has confirmed that it satisfies the majority of standards except for the following:

- I. Lot 617 does not currently comprise a residence as required by Clause 5.6.12.1 (e) of TPS No.2; and
- II. The proposed new shed comprises a nil setback from the 'secondary street' (i.e. the ROW immediately adjacent to the rear boundary) in lieu of a 2 metre setback required Element 6.2.1 of the R-Codes.

The following is a brief discussion of these non-compliance issues:

Point 1: Clause 5.6.12.1 (e) – 'Land must contain a residence'

Clause 5.6.12.1 (e) of TPS No. 2 expressly states:

"No planning approval will be granted for any outbuildings on any residential zoned lot which does not contain a residence."

Council is advised that Lot 617 is currently vacant and does not contain a residence. Notwithstanding this fact the Shire's Administration has confirmed that a building permit was issued to the current landowner on 6th February 2013 for the construction of a new dwelling on the land and that the landowner is now making arrangements to commence 'construction' of the approved dwelling as soon as possible.

Given these facts the reporting officers have formed the view that Council could consider and grant approval to the planning application subject to the imposition of a condition which clearly stipulates that construction of the shed cannot commence until such time as development of the proposed new dwelling has been 'substantially commenced'. Given that the proposed dwelling is a prefabricated, transportable-type structure, 'substantial commencement' would in this case constitute placement of the dwelling on the land in its designated, approved location.

Point 2: Element 6.2.1 – 'Setback of buildings generally'

The new shed is proposed to have a nil setback from the eastern rear boundary (i.e. the adjoining ROW or 'secondary street') in lieu of a minimum setback of 2 metres as required by the 'acceptable development provisions' of Element 6.2.1 of the R-Codes.

The key objectives of Element 6.2.1 of the R-Codes as this applies to 'secondary streets' are as follows:

- To reduce any impacts a building or structure may have on a 'secondary street' in terms of its bulk and scale;
- To allow for the safe and convenient movement of vehicles and pedestrians; and
- To encourage better urban design by encouraging the use of 'secondary streets' (including ROW's) for vehicle access.

In this instance the reporting officers have formed the view that the proposed nil setback for the new shed along the ROW immediately adjacent to the rear boundary on Lot 617 can be supported and therefore approved by Council for the following reasons:

- a. It is unlikely to have a significant negative impact on the ROW in terms of the new shed's overall bulk and scale;
- b. It will not compromise the safe and convenient movement of vehicles and pedestrians within the ROW provided the openings to the shed (i.e. vehicle & personal access doors) are not orientated towards the ROW (Note: the orientation of the proposed openings to the new shed were not clearly illustrated in the plans submitted in support of the application hence this possible concern);
- c. It is unlikely to set an undesirable precedent for future residential development on other lots with direct frontage and access to ROWs in the Corrigin townsite given that approvals have previously been granted by the Shire for nil boundary setbacks on numerous properties; and
- d. The fire safety requirements of the National Construction Code of Australia are unlikely to be compromised in this particular instance.

CONCLUSION

It is concluded from a detailed assessment of the application that the proposal to construct a new steel framed colorbond shed ('outbuilding') to service a recently approved single detached dwelling on Lot 617 (No.14) Spanney Street, Corrigin is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be approved by Council subject to the imposition of a number of conditions to ensure that the development proceeds in a proper and orderly manner.

STATUTORY ENVIRONMENT

Shire of Corrigin Town Planning Scheme No.2
Planning and Development Act 2005

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council approves the application for planning approval submitted by Mr Malcolm Keillor (Landowner) to construct a new steel framed colorbond shed ('outbuilding') to service the recently approved single detached dwelling on Lot 617 (No.14) Spanney Street, Corrigin in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

1. The new shed shall have a maximum wall height of 2.7 metres and a maximum ridge height of 3.504 metres.
2. The new shed shall be of colorbond construction (i.e. 'Paper Bark' coloured external finish) with a total floor area not exceeding 54m².
3. The openings to the new shed (i.e. vehicle & personal access doors) shall not be orientated towards the right-of-way at rear of Lot 617. All access to/from the shed shall be undertaken from within the land's designated lot boundaries.
4. All stormwater generated by the proposed development shall be managed and disposed of to the specifications and satisfaction of the Shire of Corrigin.
5. The new shed shall be used for domestic storage purposes only unless otherwise approved by Council. A written undertaking from the applicant / landowner acknowledging and agreeing to this requirement shall be prepared and submitted to the Shire prior to the issuance of a building permit.

Advice Notes

1. The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.
2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction on the land.
3. The new shed is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
4. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
5. No construction works shall commence on the land prior to 7am without the Shire's written approval.
6. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being initiated by the local government.

COUNCIL RESOLUTION

(8113) Moved Crs Downing and Johnson

That Council approves the application for planning approval submitted by Mr Malcolm Keillor (Landowner) to construct a new steel framed colorbond shed ('outbuilding') to service the recently approved single detached dwelling on Lot 617 (No.14) Spanney Street, Corrigin in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions and advice notes:

Conditions

6. ***The new shed shall have a maximum wall height of 2.7 metres and a maximum ridge height of 3.504 metres.***
7. ***The new shed shall be of colorbond construction (i.e. 'Paper Bark' coloured external finish) with a total floor area not exceeding 54m².***
8. ***The openings to the new shed (i.e. vehicle & personal access doors) shall not be orientated towards the right-of-way at rear of Lot 617. All access to/from the shed shall be undertaken from within the land's designated lot boundaries.***

9. **All stormwater generated by the proposed development shall be managed and disposed of to the specifications and satisfaction of the Shire of Corrigin.**
10. **The new shed shall be used for domestic storage purposes only unless otherwise approved by Council. A written undertaking from the applicant / landowner acknowledging and agreeing to this requirement shall be prepared and submitted to the Shire prior to the issuance of a building permit.**

Advice Notes

7. **The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.**
8. **A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction on the land.**
9. **The new shed is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.**
10. **The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.**
11. **No construction works shall commence on the land prior to 7am without the Shire's written approval.**
12. **Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being initiated by the local government.**

Carried 5/0

10.3. Works and General Purpose Reports

10.3.1. PERMISSION TO COLLECT NATIVE SEED – JEAN SLOAN

Applicant:	Jean Sloan
Location:	Shire of Corrigin Reserves
Date:	13 February 2013
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	EM0004

BACKGROUND

Council has received a request from Jean Sloan of Kondinin to collect native seed from reserves vested in the Shire of Corrigin. Permission is requested for the period ending January 2014.

COMMENT

All persons collecting native seed require the landowner's permission and must obtain an appropriate license in accordance with the Wildlife Conservation Act (1950). Ms Sloan has provided a list of plant species that she intends to collect but has not given an outline of the purpose for which the seed will be used.

STATUTORY ENVIRONMENT

Wildlife Conservation Act (1950)

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council grants permission to Jean Sloan to collect native seed from within reserves vested to the Shire of Corrigin the period ending January 2014 with the following conditions;

1. All persons collecting native seed are licensed according to the Wildlife Conservation Act (1950) and will abide by the conditions of this license;
2. Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds;
3. All care will be taken to avoid the disturbance of fauna habitat;
4. All care will be taken to avoid any disturbance that may lead to soil degradation.

COUNCIL RESOLUTION

(8114) Moved Crs Johnson and Weguelin

That Council grants permission to Jean Sloan to collect native seed from within reserves vested to the Shire of Corrigin the period ending January 2014 with the following conditions;

- 1. All persons collecting native seed are licensed according to the Wildlife Conservation Act (1950) and will abide by the conditions of this license;***
- 2. Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds;***
- 3. All care will be taken to avoid the disturbance of fauna habitat;***
- 4. All care will be taken to avoid any disturbance that may lead to soil degradation.***

Carried 5/0

10.3.2. RAIL INTERFACE AGREEMENT – BROOKFIELD RAIL AND MAIN ROADS WA

Applicant:	Brookfield Rail and Main Roads WA
Location:	Shire of Corrigin Rail Crossings
Date:	14 February 2013
Reporting Officer:	Julian Murphy, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	ROA029

BACKGROUND

Interface Agreements are required for all rail crossings involving a road, footpath or shared path under the provisions of the *Rail Safety Act 2010*. The attached draft Interface Agreement between the Shire of Corrigin, Brookfield Rail and Main Roads WA covers all rail crossings within the Shire of Corrigin boundaries.

The following are highlighted as the key parts of the Interface Agreement:

- Page 8 - The Interface Agreement identifies the following responsibilities of a Local Government as a Road Manager:
 - Notify the Rail Infrastructure Manager of any road works planned, either of a temporary or permanent nature, in the vicinity of a crossing. (*See also information under heading "Roadworks", p. 10*)
 - Maintain the approaching local road surface in a reasonable condition beyond the rail reserve in accordance with normal maintenance scheduling in context of the entire local road network.
 - Maintain adequate line-of-sight distances for approaching drivers on local roads by removing vegetation and other visibility obstructions within the road reserve (and adjacent private property if required).
 - Report damaged and unserviceable line marking and signage associated with a rail crossing to MRWA identified during inspection in accordance with normal maintenance regimes.
- Page 8 - The responsibilities of Main Roads as a Road Manager and a Rail Infrastructure Manager.
- Page 12 - The heading "Road Manager Specific Information" provides an opportunity for a Local Government, as a Road Manager, to include any information it considers relevant (from its perspective) for the proper application and management of the terms of the Agreement.

Rail crossings in the Shire of Corrigin require audits to be conducted, which Brookfield Rail shall undertake in due course; or alternatively the Shire may undertake the risk audits if it desires as section 67 of the *Rail Safety Act 2010* provides that a Local Government may conduct its own assessment of the risks to the safe operation of a rail crossing.

COMMENT

Once Council has considered the agreement it is recommended that Council authorises the CEO to sign the agreement on behalf of the Shire of Corrigin.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Enters into the proposed Rail Interface Agreement with Brookfield Rail and Main Roads WA for all rail crossings within the Shire of Corrigin boundaries; and
2. Authorises the Chief Executive Officer to sign the agreement on behalf of the Shire of Corrigin.

COUNCIL RESOLUTION

(8115) Moved Crs Weguelin and Talbot

That Council:

1. ***Enters into the proposed Rail Interface Agreement with Brookfield Rail and Main Roads WA for all rail crossings within the Shire of Corrigin boundaries; and***
2. ***Authorises the Chief Executive Officer to sign the agreement on behalf of the Shire of Corrigin.***

Carried 5/0

11. NOTICE OF MOTIONS

There was no notice of motions.

12. NOTICE OF MOTIONS FOR THE NEXT MEETING

There was no notice of motions for the next meeting.

13. CHIEF EXECUTIVE OFFICER'S REPORT

Roadworks

The CEO gave an update on the roadworks program and advised that sealing on the Quairading Road to be completed shortly. Works are soon to commence on the Narembeen Road and Bulyee Road. Work crews have been spending additional time in town doing general maintenance and ongoing clean-up after the 1 January 2013 storm.

The CEO advised that Council will need to consider including funding for works on Dilling Railway Road in the 2013/14 budget to bring the new road up to finished standard. Additional works will cost approximately \$200,000 and may take up to 3 years to upgrade the road to bitumen standard.

Staff

John McKenzie retired on the 5 February, a small send-off was put on by the outside crew. Neil Roebuck has been employed as a replacement Plant Operator. The Works Crew is operating with 2 permanent positions vacant at the moment. Casual staff are filling the gaps for the interim period.

Anita Stone is returning from Maternity Leave in April 2013 working 2 days a week. She will take up a Customer Service Role leaving the Executive Support Officer position vacant. Tanya Ludlow will commence Maternity Leave on the 29 March 2013. Interviews will be conducted in the next week for the Executive Support Officer and Finance Officer positions.

Grain Freight Route Program

The CEO will be writing to affected land owners with new plans and requesting their agreement to the provision land required to facilitate the realignment of the Bulyee Road.

The CEO will keep Council updated on the progress of the land acquisition proceedings.

14. PRESIDENT'S REPORT

Australia Day Breakfast

The President thanked everyone that assisted with the Australian Day function. The day was a great success with approximately 230 in attendance.

Movies in the Park

The President thanked Ms Dayman for running Movies in the Park in January. The movies were well received with 40 to 60 people in attendance each week.

Old Fella Show

The President acknowledged Ms Dayman for organising the comedy show “Old Fella” being held on Friday 22 February 2013 at the Corrigin Town Hall. Tickets are selling well and the evening should be a good night for all.

Community Engagement

Consultants from Morrison Low were in Corrigin last week for 3 days conducting a number of community consultation workshops as part of the development of Council’s Strategic Community Plan. The consultants were very pleased with the turnout and responses saying that the community was very engaged and had a great strategic outlook.

The community is currently being asked to complete a Strategic Community Plan Survey by 25 February 2013. Morrison Low will provide a briefing to Council on the outcomes at the conclusion of the community consultation process.

Meetings

The President advised that she attended the following meetings and events in the previous month:

- WALGA Central Country Zone Special Meeting
- Wheatbelt South Regional Road Group Roe Sub Group and Technical Committee meetings
- Eastern Wheatbelt Primary Health Care Project
- Forum with a difference

15. COUNCILLORS’ REPORTS

There were no Councillors’ Reports.

16. URGENT BUSINESS

There was no urgent business.

17. INFORMATION BULLETIN

There were no matters raised from the Information Bulletin.

18. WALGA AND CENTRAL ZONE MOTIONS

There were no WALGA or Central Country Zone Matters.

19. MEETING CLOSURE

There being no further business to discuss, the President thanked everyone for their attendance and closed the meeting at 4.55pm.