



SHIRE OF CORRIGIN

## ORDINARY COUNCIL MEETING

21 JUNE 2016

### ATTACHMENTS

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2. 7.2.1 - MINUTES LEMC – 30 MAY 2016
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*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 17 May 2016*

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**1. DECLARATION OF OPENING**

The Shire President Cr Lynette Baker opened the meeting at 3.00 pm.

**2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE**

President	L Baker
Deputy President	D L Hickey
	T J Pridham
	J A Mason
	M B Dickinson
	S G Hardingham
	B D Praetz
Chief Executive Officer	R L Paull
Executive Manager, Corporate & Community Services	T L Dayman

**Leave of Absence**

Cr Baker requested leave of absence for the month of September 2016.

**COUNCIL RESOLUTION**

***(110/2016) Moved Cr Hickey: Seconded Cr Pridham***

***That Council endorse the request by Cr Baker for leave of absence for the September 2016 Ordinary Meeting of Council.***

***Carried 7/0***

**3. PUBLIC QUESTION TIME**

There were no questions.

**4. MEMORIALS**

The Shire is not aware of any residents within the Shire of Corrigin having passed away since the last meeting.

**5. PETITIONS/DEPUTATIONS/PRESENTATIONS /SUBMISSIONS**

There were no petitions/deputations/presentations/submissions

**6. DECLARATIONS OF INTEREST**

Councillor Janeane Mason declared a Financial Interest in Item 8.2.7.

Councillor Des Hickey declared an Impartiality Interest in item 8.2.1

**7. CONFIRMATION AND RECEIPT OF MINUTES**

**7.1. Previous Council Meetings and Business Arising from Minutes – Attachment 7.1**

*That the minutes of the Ordinary Meeting of Council held on Tuesday 19 April 2016 (Attachment 7.1) be confirmed as a true and correct record.*

**COUNCIL RESOLUTION**

***(111/2016) Moved Cr Mason: Seconded Cr Hickey***

***That the minutes of the Ordinary Meeting of Council held on Tuesday 19 April 2016 be confirmed as a true and correct record.***

***Carried 7/0***

**7.2. Committee Meetings and Business Arising from Minutes**

**7.2.1. WALGA STATE COUNCIL SUMMARY MINUTES – ATTACHMENT 7.2.1**

Minutes of the Western Australian Local Government Association State Council held at WALGA, 170 Railway Parade, West Leederville on 5 May 2016.

**OFFICER'S RECOMMENDATION**

*That the Minutes of the Western Australian Local Government Association State Council held at WALGA, 170 Railway Parade, West Leederville on Thursday 5 May 2016 (Attachment 7.2.1) be received.*

**COUNCIL RESOLUTION**

**(112/2016) Moved Cr Hardingham: Seconded Cr Mason**

***That the Minutes of the Western Australian Local Government Association State Council held on 5 May 2016 and as provided in Attachment 7.2.1 be received.***

**Carried 7/0**

**7.2.2. CORRIGIN RECREATION & EVENTS CENTRE ADVISORY COMMITTEE – ATTACHMENT 7.2.2**

Minutes of the Corrigin Recreation & Events Centre Advisory Committee meeting held on the 2 May 2016 at the Corrigin Recreation and Events Centre (Cyril Box Function Room) Larke Crescent, Corrigin (Attachment 7.2.2).

**OFFICER'S RECOMMENDATION**

*That the Minutes of the Corrigin Recreation & Events Centre Advisory Committee meeting held on the 2 May 2016 at the Corrigin Recreation and Events Centre (Cyril Box Function Room) Larke Crescent, Corrigin (Attachment 7.2.2) be received.*

**COUNCIL RESOLUTION**

**(113/2016) Moved Cr Hickey: Seconded Cr Mason**

***That the Minutes of the Corrigin Recreation & Events Centre Advisory Committee meeting held on 2 May 2016 and as provided in Attachment 7.2.2 be received.***

**Carried 7 /0**

**8. MATTERS REQUIRING A COUNCIL DECISION**

**8.1. Corporate & Community Services Reports**

**8.1.1. CORRIGIN COMMUNITY RESOURCE CENTRE – APRIL 2016**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 May 2016
Reporting Officer:	Heather Ives, Coordinator Community Services
Disclosure of Interest:	No interest to disclose
File Number:	CS 0008
Attachment Reference:	Nil

**Electrical Testing and Tagging**

- Portable Appliance Tester (PAT) machine purchased.
- "Electrical Test & Tag" Training – 4 x staff attending Course at Narembeen on 13/05/2016

**CORRIGIN CRC Monthly Usage – April 2016:**

CUSTOMERS ACCESSING 'FEE FOR SERVICE' and SALES					
SERVICES / FEES	MTHLY	YTD from July 15	SALES	MTHLY	YTD from July 15
Internet Use / Computer Use	50	426	Phonebook Sales	18	203
Photocopying / Printing / Faxing	40	401	Moments In Time Books	0	8
Laminating / Binding / Folding	10	55	Books Sales	0	3
Secretarial Services / Scans / CD B	5	82	Wrapping Paper / Postcard Sa	0	18
Room Hire	12	68	Polo Shirt / Eco Bag Sales	1	51
Equipment Hire	0	14	Phonecalls	0	2
Training / Course Fees	12	24	Sale of Assests	0	9
Resource Centre Membership Fee	0	15	Comedy Show - Ticket Sales	0	60
Exam Supervision	0	3	Movies in the Park - BBQ Sales		108
Movie Club Fees	1	43			
		0			
<b>Total</b>	<b>130</b>		<b>Total</b>	<b>19</b>	
<i>Monthly People through :</i>	<b>149</b>				
CUSTOMERS ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICE	MTHLY	YTD from July 15	SERVICE	MTHLY	YTD from July 15
Department of Human Services	56	779	Broadband for Seniors (+Web	5	77
Phonebook Enquiries	12	59	General Enquiries (Face to Fa	95	603
Tourism	18	344	General (Email/Phone/Websi	98	1194
Government Access Point	2	77	Corrigin Toy Library	7	92
Conferences/Training / Westlink	138	719	TR Homes (Referrals)	0	4
Video Conference	5	11			
<b>Total</b>	<b>231</b>		<b>Total</b>	<b>205</b>	
<i>Monthly People through :</i>	<b>436</b>				
<b>TOTAL FOR THE MONTH OF APRIL:</b>	<b>585</b>				

COMMUNITY ECONOMIC / BUSINESS and SOCIAL DEVELOPMENT BOOKINGS			
Description	No's	Room	Govt. Hot Office Booking (HO) / Com. Booking ©
NGALA	3	Video Conference Room	n/a
CCI Apprenticentre	3	Professional Office	Hot Office Booking
Bush Fire Control Meeting	10	Conference Room	n/a
OH&S Meeting	8	Conference Room	n/a
Movie Club - April	5	Conference Room	n/a
SK8, Scoot and BMX Workshop	19	Skate Park	n/a
Keedac - Aboriginal Services	1	Professional Office	Commercial Booking
NGALA	2	Video Conference Room	n/a
Roe Tourism Meeting	11	Conference Room	n/a
Community Age Forum	50	Senior Citizens	n/a
Rural Health West	20	Conference Room	Commercial Booking
Forrest Personel	3	Professional Office	Commercial Booking

<b>CORRIGIN CRC - Annual Summary Report:</b>													
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591	534	530	585			6106
													<b>60824</b>

**STATUTORY ENVIRONMENT**

Local Government Act 1995

**POLICY IMPLICATIONS**

None known

**FINANCIAL IMPLICATIONS**

None known

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**Focus area: Various**

**Goal : Various**

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**STRATEGIC THEMES**

**Various**

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council receives the Corrigin Community Resource Centre Report for April 2016.*

**COUNCIL RESOLUTION**

**(114/2016) Moved Cr Dickinson: Seconded Cr Mason**

**That Council receives the Corrigin Community Resource Centre Report for April 2016.**

**Carried 7/0**

**8.1.2. ACCOUNTS FOR PAYMENT – APRIL 2016**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 May 2016
Reporting Officer:	Maureen Sloan
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	8.1.2

**SUMMARY**

That Council is provided with a list of all financial dealings relating to all accounts for the previous month.

**BACKGROUND**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

**COMMENT**

The cheque and EFT payments that have been raised for the Council meeting and also during the month of April 2016 are attached. **(Attachment 8.1.2)**

After payment of the following cheque and EFT payments, the balance of creditors will be \$33,685.33.

**STATUTORY ENVIRONMENT**

Local Government (Financial Management) Regulations

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2015/2016 Annual Budget.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Four: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.



The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire’s finances and financial service activities to ensure the continuous, sustained operation of Council.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

1. *Cheques 20090 – 20097 payments in the Municipal fund totalling \$115,668.80;*
2. *Electronic Funds Transfer (EFT) & Direct Debit payments in the Municipal Fund totalling \$127,565.90*
3. *EFT & Direct Debit payments in the Trust Fund totalling \$1,158.03;*
4. *EFT & Direct Debit payments in the Licensing Account totalling \$136,335.00; and*
5. *Total payments for March \$380,727.71*

**COUNCIL RESOLUTION**

***(115/2016) Moved Cr Hickey: Seconded Cr Mason***

***That Council in accordance with attachment 8.1.2 endorse:***

1. ***Cheques 20090 – 20097 payments in the Municipal fund totalling \$115,668.80;***
2. ***Electronic Funds Transfer (EFT) & Direct Debit payments in the Municipal Fund totalling \$127,565.90***
3. ***EFT & Direct Debit payments in the Trust Fund totalling \$1,158.03;***
4. ***EFT & Direct Debit payments in the Licensing Account totalling \$136,335.00; and***
5. ***Total payments for March \$380,727.71***

***Carried 7/0***

**8.1.3. ACCOUNTS FOR PAYMENT – CREDIT CARDS**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 May 2016
Reporting Officer:	Karen Wilkinson, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	Attachment 8.1.3

**SUMMARY**

That Council is provided with a list of all financial dealings relating the use of credit card payments for the period 1 March to 29 March 2016.

**BACKGROUND**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

#### **COMMENT**

This report contained within this item is to provide Council with detailed information of purchases paid for using the Shire of Corrigin Corporate Credit Cards (**Attachment 8.1.3**).

A monthly review of credit card use is assessed to confirm that all expenditure has been occurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations.

This review has been conducted and no issues are evident and all areas of compliance have been met.

#### **STATUTORY ENVIRONMENT**

*Local Government (Financial Management) Regulations*

#### **POLICY IMPLICATIONS**

Policy 2.15 – Corporate Credit Cards and;  
Policy 2.9 Purchasing Policy

#### **FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2015/2016 Annual Budget.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### **6.2 Focus area two: Developing Leadership**

#### **Goal Four: We want to strengthen our community's position for the future**

<b>Strategy</b>	<b>Outcome</b>
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

#### **5. STRATEGIC THEMES**

#### **5.2 Developing Leadership**

<b>Strategic Community Plan link</b>	<b>Strategies</b>
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

*That Council in accordance with Attachment 8.1.3 endorse credit card payments made for the period 1 March to 29 March totalling \$382.44*

## COUNCIL RESOLUTION

**(116/2016) Moved Cr Hardingham: Seconded Cr Praetz**

**That Council in accordance with Attachment 8.1.3 endorse credit card payments made for the period 1 March to 29 March totalling \$382.44.**

**Carried 7/0**

### 8.1.4. MONTHLY FINANCIAL REPORT – APRIL 2016

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 May 2016
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	Attachment 8.1.4

#### SUMMARY

For Council to review and accept the monthly Financial Report for the month ending 30 April 2016.

#### BACKGROUND

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000) are included in the variance report.

#### COMMENT

A variance report is included with the monthly financial statements as **Attachment 8.1.4**.

#### STATUTORY ENVIRONMENT

*Local Government (Financial Management) Regulations 1996.*

#### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

Monthly Statement of Financial Activity.

#### COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### 6.2 Focus area two: Developing Leadership

**Goal Four: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## 5. STRATEGIC THEMES

### 5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

### VOTING REQUIREMENT

Simple Majority

### OFFICER'S RECOMMENDATION

*That Council accept the Statement of Financial Activity for the month ending 30 April 2016 included as Attachment 8.1.4 and as presented, and notes any material variances.*

### COUNCIL RESOLUTION

***(117/2016) Moved Cr Hickey: Seconded Cr Mason***

***That Council accept the Statement of Financial Activity for the month ending 30 April 2016 included as Attachment 8.1.4 and as presented, and notes any material variances.***

***Carried 7/0***

### 8.1.5. 'DESKTOP REVIEW' OF THE SHIRE OF CORRIGIN STRATEGIC COMMUNITY PLAN 2013-2023

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 May 2016
Reporting Officer:	Rob Paull, Chief Executive Officer Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	ES0023
Attachment Reference:	Attachment 8.1.5

### SUMMARY

The Shire of Corrigin Strategic Community Plan 2013 – 2023 ('Strategic Plan') must be reviewed at least once every four years and in the interim, a 'desktop review' should also be carried out every two years. A 'desktop review' of the Strategic Plan' has been carried out and Council is recommended to receive and adopt the review.

### BACKGROUND

The process of Integrated Planning was legislated by the State Government in 2011. It requires the formulation and review of a Strategic Community Plan, Corporate Business Plan and associated financial, assets and workforce strategies. The Shire adopted its first Strategic Community Plan under the new legislative framework in 2013, following an extensive period of community engagement. Development of the Shire's Corporate Business Plan followed, and this shorter-term and more detailed plan has been reviewed on an annual basis.

The *Local Government Act 1995* (the "Act") and the Department of Local Government Advisory Standard on Integrated Planning (the "Standard") provide the direction for planning activities, including engagement and review. The Act stipulates that a comprehensive review of the Strategic

Community Plan is to be undertaken once every four years, i.e. by 30 June 2017. The Standard goes further and provides that a 'desktop review' of the Strategic Community Plan be undertaken two years from adoption of the plan. At the Ordinary meeting of 16 February 2016, Council resolved as follows:

*“That Council authorise the Chief Executive Officer to undertake a ‘desktop review’ of the Shire of Corrigin Strategic Community Plan 2013-2023 generally in accordance with the indicative program outlined in this Report and to be submitted to Council for endorsement prior to seeking community comment.”*

#### **COMMENT**

A 'desktop review' has been undertaken by the Shire Administration in consultation with the Shire President, Deputy Shire President and Deputy CEO. Its scope was limited to considering changes to the State Government Planning Framework Policy, reviewing demographic information and broadly ensuring that strategies identified in the Strategic Plan continue to align closely with the actions and outcomes. The recommended changes to the Strategic Plan are shown in the following Table 1:

**Table 1 Recommended changes to the Strategic Plan**

Page No.	Area of Strategic Plan where modifications are recommended	Recommended modification (shown as <del>cross out</del> with changed wording/addition in <b>bold</b> )
Cover page	Clarify adoption and review dates	Add the following: <ul style="list-style-type: none"> <li>• <b>Adopted June 2013</b></li> <li>• <b>Reviewed May 2016</b></li> <li>•</li> </ul>
1	Updated Message from Shire President to reflect 'desk top' review	Replace the second sentence of paragraph 1 as follows:  <del>“This plan has been original plan adopted by Council in June 2013 was developed by members of our Community who have taken</del> <b>took</b> part in the consultation process either as part of a Focus Group, as participants in a public meeting, as respondents to surveys, or writers of submissions.
1	Updated Message from Shire President to reflect 'desk top' review	After paragraph 3 insert:  <b>“An internal review of the original Plan in May 2016 has not resulted in any changes to the community’s original goals or aspirations. We will again seek community participation in the next major review due to occur in 2017, when there will be an opportunity for the Corrigin community to advise Council on its future needs, goals and expectations.”</b>
2	Update most recent ABS data and estimates.	Replace paragraph 4 as follows:  <del>“The latest 2011 census (2011), reported a Shire population of 1,063 persons, down from 1,146 in 2006. The next 15 years are expected to see the loss of another 100 people from the Shire of Corrigin if current trends persist. The median age of persons in</del>

		<p>the Shire is 47 years of age, which is higher than the Wheatbelt region, at 41 years of age. The Shire has seen a significant shift in the number of young people in the area since 2001 with those aged 5-14 dropping from 205 to 115 persons by 2011, but still comprising 11 per cent of the population. Those aged 65 years and over comprise 21 per cent of the population <b>and it is expected that the 2016 Census will show an increase in this percentage. Australian Bureau of Statistics 2013 estimates show that the median population age for Corrigin is 49.3 years compared to the median Australian age of 37.3 years."</b></p>
2/3	Update to reflect construction of CREC, District High School, kindergarten and health facilities.	<p>Replace paragraph 5 and 6 as follows:</p> <p><del>The Shire hosts pre-primary, primary and District High schooling as well as a range of health care services and facilities including a hospital, doctor and full time pharmacy. A range of recreational and leisure activities are offered within the Shire including, football, cricket, hockey, netball, basketball, tennis, 18 hole golf, lawn bowls, squash, swimming pistol/rifle shooting and darts. The Shire recently added a hydrotherapy pool to the refurbished 50m swimming pool and has commenced the development of a new multi purpose recreation centre that will bring together the sporting community at a central hub.</del></p> <p><b>"The Shire hosts a modern day care facility as well as a District High School catering for students from kindergarten through to secondary schooling. The Shire offers a range of health care services and facilities along with A range of recreational and leisure activities including, football, cricket, hockey, netball, basketball, tennis, 18 hole golf, lawn bowls, squash, 50m swimming pool, hydrotherapy pool, pistol/rifle shooting and darts. In 2016, the Shire completed the \$6.9M Corrigin Recreation and Events Centre which comprises a new multi-purpose recreation centre that brings together the sporting community at a central hub"</b></p>
4	Update to reflect 2016 desktop review.	<p>Replace second sentence of paragraph 1 as follows:</p> <p><b>"It was originally adopted by the Shire of</b></p>

		Corrigin Council on 25 June 2013 <b>with a desktop review to ensure that the accuracy of data is maintained and updated</b> ".
5	Clarify reference to the original Strategic Plan.	Replace 'Introduction' with:  There were three key phases in developing <del>this</del> <b>the original</b> Strategic Community Plan.
7	Update and clarify the relevant 'partners' associated with strategies and outcomes.	Add to 'Goal One (second strategy) - 'Partners': <ul style="list-style-type: none"><li>• Regional partnerships</li></ul>
8	Update and clarify the relevant 'partners' associated with strategies and outcomes.	Add to 'Goal Four' (first strategy) - 'Partners': <ul style="list-style-type: none"><li>• State Government</li></ul>
9	Update and clarify the relevant 'partners' associated with strategies and outcomes.	Add to 'Goal Six' (first strategy) – 'Partners': <ul style="list-style-type: none"><li>• State Government</li><li>• Regional partnerships</li></ul>
9	Update and clarify the relevant 'partners' associated with strategies and outcomes.	Add to 'Goal Six' (second - fifth strategies) – 'Partners': <ul style="list-style-type: none"><li>• Regional partnerships</li></ul>
9	Replace original misspelling.	Replace 'Goal Six' (first strategy) with:  "Maintain the range of services and facilities provided by the Shire, particularly those for the rural area ( <del>røading</del> <b>roads</b> ) and the sporting community"
10	Update and clarify the relevant 'partners' associated with strategies and outcomes.	Add to 'Goal Eight' (first and second strategies) – 'Partners': <ul style="list-style-type: none"><li>• State Government</li></ul>
10	Update and clarify the relevant 'partners' associated with strategies and outcomes.	Add to 'Goal Nine' – 'Partners': <ul style="list-style-type: none"><li>• State Government</li><li>• Regional partnerships</li></ul>
11	Update the level of Council resourcing of economic development initiatives	Replace the second sentence of paragraph 3 with: <del>For the 2013/14 financial year, the Shire has committed \$10,000 for initial economic development planning.</del>  <b>Since 2013, Council has continued to make annual financial commitments to support economic development incentives.</b>
	Update 'Appendix A' to clarify reference to the original Strategic Plan.	Community engagement <del>is</del> <b>was</b> critical in developing the <b>original</b> Strategic Community Plan.
	Update 'Appendix B - Related Strategies and Plans' to include latest (relevant) Government strategy.	After the " <i>Regional Education, Skills and Jobs Plan 2012 to 2014 – Wheatbelt</i> ", insert: <b>"Wheatbelt Blueprint (2015)</b> <b>The Wheatbelt Development Commission' Wheatbelt Blueprint' forms an essential platform for the Region's future development and will assist to identify the:</b> <ul style="list-style-type: none"><li>• <b>desired future state of the Wheatbelt region;</b></li></ul>

		<ul style="list-style-type: none"> <li>• Wheatbelt’s potential to grow and prosper in the global village in which we function;</li> <li>• Region’s human, economic, social and environmental capacity, and gaps in that capacity; and</li> <li>• interventions needed to maximise the existing capacity, minimise the gaps and thus transform the Region from a ‘business as usual’ approach to achieve aspirational population and economic growth goals.</li> </ul> <p>The Wheatbelt Blueprint articulates a vision for the Region and provides a framework to guide future growth.”</p>
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The changes recommended are typified as 'minor tweaking' of the Strategic Plan. The revised Strategic Plan is included as **Attachment 8.1.5**.

**STATUTORY ENVIRONMENT**

*Local Government (Administration) Regulations 1996*

Division 3 - Planning for the future:

- s19C. Planning for the future: strategic community plans –
- s. 5.56 19DA. Planning for the future: corporate business plans –
- s. 5.56 19D. Notice of plan to be given

**POLICY IMPLICATIONS**

There are no known policies relevant to this matter.

**FINANCIAL IMPLICATIONS**

A desktop review was completed in house and did not require a specific budget. A comprehensive review will require a budget amount predominantly for the community engagement component. This can be considered by Council as part of the 2016/2017 budget deliberations.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Five: We want to strengthen our community’s position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**



Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

#### VOTING REQUIREMENT

Absolute Majority

#### OFFICER'S RECOMMENDATION

*That Council:*

- 1. Notes and endorses the modifications to the Shire of Corrigin Strategic Community Plan 2013 – 2023 as provide for in Table 1 of Item 8.1.5.*
- 2. Adopts the Shire of Corrigin Strategic Community Plan 2013 – 2023 (Revised May 2016) as provided for in Attachment 8.1.5.*
- 3. Requests the Chief Executive Officer to advertise in the 'Windmill newspaper' and on the shire Website the adoption of the Shire of Corrigin Strategic Community Plan 2013 – 2023 (Revised May 2016).*

#### COUNCIL RESOLUTION

**(118/2016) Moved Cr Praetz: Seconded Cr Dickinson**

- 1. Notes and endorses the modifications to the Shire of Corrigin Strategic Community Plan 2013 – 2023 as provide for in Table 1 of Item 8.1.5.***
- 2. Adopts the Shire of Corrigin Strategic Community Plan 2013 – 2023 (Revised May 2016) as provided for in Attachment 8.1.5.***
- 3. Requests the Chief Executive Officer to advertise in the 'Windmill newspaper' and on the shire Website the adoption of the Shire of Corrigin Strategic Community Plan 2013 – 2023 (Revised May 2016).***

**Carried 7/0**

#### 8.2. Governance and Compliance Reports

##### 8.2.1. ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH 1 APRIL 2016 TO 30 APRIL 2016

Cr Hickey declared an Impartiality Interest in this item as he was the applicant of the retrospective re-roof delegated approval. Cr Hickey was not required to leave the meeting and was permitted to speak and vote on the matter.

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 May 2016
Reporting Officer:	Deb Whitehead, Governance Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	Various
Attachment Reference:	Nil

**SUMMARY**

To report back to Council actions performed under delegated authority for the period 1 April 2016 to 30 April 2016.

**BACKGROUND**

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for –

- Development Approvals issued
- Building Permits issued
- Health Approvals issued
- One off delegations to the Chief Executive Officer
- Affixing of Common Seal

**COMMENT**

The following tables outline the actions performed within the organisation relative to delegated authority from the period 1 April 2016 to 30 April 2016 and are submitted to Council for information.

***Delegation 5A  
Common Seal***

<b><i>Date Affixed</i></b>	<b><i>Decision Ref.</i></b>	<b><i>Document Type</i></b>
5/5/2016	8669 15/12/2015	Surrender of Lease – Corrigin Caravan Park
5/5/2016	8669 15/12/2015	Lease – Corrigin Caravan Park

***Food***

***Food Act 2008***

No delegated decisions were undertaken by Shire pursuant to the Food Act 2008 from the period 1 April 2016 to 30 April 2016.

***Hawkers, traders and stall holders for the period 1 March 2016 to 31 March 2016***

<b><i>Date of decision</i></b>	<b><i>Decision Ref.</i></b>	<b><i>Decision details</i></b>	<b><i>Applicant</i></b>	<b><i>Other affected person(s)</i></b>
28/4/2016	N/A	Traders Permit for Corrigin Creative Arts	Ms Nicole Larke	N/A

***Public Buildings***

***Health Act 1911, Part VI Health (Public Buildings) Regulations 1992***

No delegated decisions were undertaken by Shire pursuant to public building matters from the period 1 April 2016 to 30 April 2016.

***Lodging houses***

***Health Act 1911, Part V, Division 2***

No delegated decisions were undertaken by Shire pursuant to lodging house matters from the period 1 April 2016 to 30 April 2016.

***Caravan parks and camp grounds***

***Caravan Parks and Camp Grounds Act 1995***

No delegated decisions were undertaken by Shire pursuant to caravan parks and camping grounds matters from the period 1 April 2016 to 30 April 2016.

**Septic Tank Approvals**

*Health Act 1911; Health (Treatment of Sewage and Disposal of Effluent Waste) Regulations 1974*

No delegated decisions were undertaken by Shire pursuant to the Health Act 1911 and Health (Treatment of Sewage and Disposal of Effluent Waste) Regulations 1974 for the period 1 April 2016 to 30 April 2016.

**Planning Approval**

*Planning & Development Act 2005 – Part 10 Div. 2; Shire of Corrigin Planning Scheme No. 2 – Cl 8.8*

No delegated decisions were undertaken by Shire pursuant to *Planning & Development Act 2005 – Part 10 Div. 2; Shire of Corrigin Planning Scheme No. 2 – Cl 8.8* from the period 1 April 2016 to 30 April 2016.

**Building Permits**

*Building Act 2011*

<b>Date of decision</b>	<b>Decision Ref.</b>	<b>Decision details</b>	<b>Applicant</b>	<b>Other affected person(s)</b>
1/4/2016	13/2016	Demolition – Shed	Paul McBeath on behalf of Corrigin Pistol Club PO Box 186 Corrigin 6375	N/A
4/4/2016	16/2016	Re-roof	Brian & Glenys Robinson Lot 188 Campbell Street, Corrigin	N/A
8/4/2016	17/2016	Retrospective Re-roof	Des & Sue Hickey 27 Larke Cres Corrigin WA 6375	N/A
11/4/2016	19/2016	Patio / Carport	James & Anna Squiers 12 Centenary Avenue, Corrigin	N/A

**STATUTORY ENVIRONMENT**

*Building Act 2011*

*Local Government Act 1995 - Section 9.49A*

*Planning & Development Act 2005 – Part 10 Div. 2*

*Shire of Corrigin Planning Scheme No. 2 – Cl 8.8*

*Health Act 1991 – S.107; Health Act 1911, Part VI*

*Health (Public Buildings) Regulations 1992*

**POLICY IMPLICATIONS**

There are no known policies or policy implications relating to this Item.

**FINANCIAL IMPLICATIONS**

There are no known financial implications relating to this Item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

## **6.2 Focus area two: Developing Leadership**

### **Goal Five: We want to strengthen our community's position for the future**

<b>Strategy</b>	<b>Outcome</b>
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## **5. STRATEGIC THEMES**

### **5.2 Developing Leadership**

<b>Strategic Community Plan link</b>	<b>Strategies</b>
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

## **COUNCIL MEETING STATUS REPORT**

The following Status Report is for Council information only.

### SHIRE OF CORRIGIN STATUS REPORT 2015/2016 AS AT 30 APRIL 2016

MINUTE REF	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
8633 20/10/2015	The Chief Executive Officer to undertake an investigation that addresses the reinstatement of a 72 hour stopover area for self-contained Recreation Vehicles (RV's) in the town of Corrigin and for the resultant report to be provided to Council at the Chief Executive Officer's earliest possible convenience.	CEO	Assessment and referral to Council	In Progress
8643 17/11/2015	<p>That Council pursuant to Section 3.12 of the Local Government Act 1995:</p> <ol style="list-style-type: none"> <li>1. Adopts the proposed Shire of Corrigin Animals, Environment and Nuisance Local Law (Attachment 10.2.2 modified 2.28 (2) to reflect "townsite;" general modification to include discretion to the Veterinarian for the number of animals ) for advertising</li> <li>2. Gives State-wide public notice stating that:               <ol style="list-style-type: none"> <li>a. The Shire of Corrigin propose to make an Animals, Environment and Nuisance Local Law;                   <ol style="list-style-type: none"> <li>i. The purpose of which is to provide for the regulation, control and management of animals and the prevention of environmental damage and nuisances within the District and</li> <li>ii. The effect of which is to establish the requirements with which any person keeping animals or undertaking activities that have the potential to impact the environment or create nuisance must comply;</li> </ol> </li> <li>b. A copy of the proposed local law may be inspected or obtained at any place specified in the notice;</li> <li>c. Submissions about the proposed local law may be made to the Shire before the day specified in the notice, being not less than 6 weeks after the notice is given.</li> </ol> </li> </ol>	GPO /EHO	Advertising required	In progress and to be referred back to Council after advertising

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	<ol style="list-style-type: none"> <li>3. Provides a copy of the proposed local law and notice to the Minister for Local Government and Minister for Health.</li> <li>4. Directs the Chief Executive Officer to prepare a report to Council detailing submissions from the community at the first Council meeting following the closure of submissions.</li> </ol>			
8655 15/12/2015	That a plaque be erected at the Corrigin Recreation and Events Centre (CREC) acknowledging businesses and groups that have contributed to the cropping arrangements and benefits that cropping has provided for the fit out of the CREC.	GPO	Plaque to be ordered with the rest of Sponsor plaques	In Progress
8668 15/12/2015	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the correspondence from the Corrigin Bowling Club to pursue relocation of the greens and clubhouse to the Corrigin Recreation and Events Centre.</li> <li>2. Refer the Corrigin Bowling Club's request to the Shire of Corrigin Recreation Planning Committee consideration and advice on the practicality, opportunity and constraints to relocate to the Corrigin Recreation and Events Centre and for the Chief Executive Officer to report back to Council at the earliest possible convenience.</li> <li>3. Advise the Club of its 'keen interest' in having the Corrigin Bowling Club relocate to CREC and invite the Club to participate in the Shire of Corrigin Recreation Planning Committee consideration and advice on the practicality, opportunity and constraints to relocate to the Corrigin Recreation and Events Centre.</li> </ol>	CEO	<ol style="list-style-type: none"> <li>1. No action required</li> <li>2. Refer letter of request to meeting of Shire of Corrigin Recreation Planning Committee for consideration</li> <li>3. Invite Corrigin Bowling Club to participate in Corrigin Recreation Planning Committee</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Completed</li> <li>3. Completed (Club attended the Recreation Planning Committee on 11/04/2016)</li> </ol>
8669 15/12/2015	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Request the Chief Executive Officer to seek:</li> </ol>	CEO/ GPO		

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	<p>i. Approval from the Minister for Lands in accordance with Land Administration Act 1997 s.18 for a new Commercial Lease and assign the Lease on Reserve 26073 being Lot 391 Kirkwood Street Corrigin ('Corrigin Caravan Park') to John and Gwenda Reynolds for a period of 5 years with an option for an additional 5 year period.</p> <p>ii. An independent valuation of the property as required under s 3.58(4) (c) of the Local Government Act 1995.</p> <p>2. Subject to a favourable response from the Minister for in relation to 1(i) above and receipt of the independent valuation as required in 1(ii) above, Council delegates the Chief Executive enter to into a lease with John and Gwenda Reynolds for the occupation of Corrigin Caravan Park as shown bound in blue on attachment 10.2.6-3 subject all of the following:</p> <p>i. Deed of Surrender of the current lease with John and Gwenda Reynolds on Corrigin Caravan Park which expires 22 March 2016 being signed by the lessee.</p> <p>ii. Prepare and assign a new Lease on the on the Corrigin Caravan Park to John and Gwenda Reynolds for a period of 5 years with an option for an additional 5 year period from the date the lease referred to in 1(a) above is terminated.</p> <p>iii. That the annual Lease rental amount for the Corrigin Caravan Park to be as determined by the independent valuation inclusive of GST and outgoings and indexed annually to CPI and for the rental to be placed in a reserve fund as determined by the Chief Executive Officer with the purpose of ongoing maintenance of Shire owned facilities at the Caravan Park.</p>	<p>CEO/ GPO</p> <p>CEO/ GPO</p>	<p>Seek approval from Minister for Lands re Lease</p> <p>Seek an independent valuation of property</p> <p>Enter into Lease with John and Gwenda Reynolds for Corrigin Caravan Park</p>	<p>Advised by the Department of Lands that this was no longer required due to the creation of a new lot for the caravan park Completed</p> <p>Completed</p> <p>Completed</p>
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	<ul style="list-style-type: none"> <li>iv. The tenant being responsible for the provision and payment of all connection and consumption charges applied to the Corrigin Caravan Park.</li> <li>v. All the costs of the preparation of the lease are met by the lessee.</li> <li>vi. Advertise the disposal of property of the Corrigin Caravan Park in accordance with Section 3.58 of the Local Government Act 1995 for Disposal of Property.</li> </ul>			
16/2016 16/2/2016	That Council authorise the Chief Executive Officer to undertake a 'desktop review' of the Shire of Corrigin Strategic Community Plan 2013-2023 generally in accordance with the indicative program outlined in this Report and to submit the review to Council for endorsement prior to seeking community comment.	CEO	Undertake a 'desktop review' of the CSCP 2013-2023 and submit review to Council prior to seeking community comment	Completed –report provided in May 2016 Ordinary Agenda
17/2016 16/2/2016	That Council commit to the expenditure of an additional \$15,000 to GL 7800 "Bendering Tip Expenditure" as a contribution to enable the construction of the trenches.  Amend the 2015/16 Budget at the March 2016 Budget Review.	<ul style="list-style-type: none"> <li>1. EMCCS</li> <li>2. EMCCS</li> </ul>	<ul style="list-style-type: none"> <li>1. Arrange for commitment of additional \$15,000 to Bendering Tip Expenditure</li> <li>2. Amend the 2015/16 Budget at March Budget Review</li> </ul>	<ul style="list-style-type: none"> <li>1. Completed</li> <li>2. Pending</li> </ul>
20/2016 16/2/2016	That Council: <ul style="list-style-type: none"> <li>1. Adopt the draft "Planning Policy - Areas of Potential Flood Risk within the Corrigin Townsite" as included as Attachment 10.2.2(B) and</li> <li>2. Advertise in accordance with clause 7.3 of the Shire of Corrigin Town Planning Scheme No. 2 (District Planning Scheme).</li> </ul>	<ul style="list-style-type: none"> <li>1. CEO</li> <li>2. GEO</li> </ul>	<ul style="list-style-type: none"> <li>1. No action required</li> <li>2. Advertising in Narrogin Observer 25/2/2016</li> </ul>	<ul style="list-style-type: none"> <li>1. Completed</li> <li>2. Completed</li> </ul>



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	<ol style="list-style-type: none"> <li>3. Directs that upon completion of the advertising period referred to in 1. above, the matter to be referred back to Council for further consideration.</li> <li>4. Council to request the CEO investigate the cost of remodelling the “flood map” for clarification of flood risk in the area.</li> </ol>	<ol style="list-style-type: none"> <li>3. CEO</li> <li>4. CEO</li> </ol>	<ol style="list-style-type: none"> <li>3. Assessment and referral to CEO to refer back to Council</li> <li>4. Council request investigation by CEO</li> </ol>	<ol style="list-style-type: none"> <li>3. Pending</li> <li>4. Pending</li> </ol>
39/2016 16/2/2016	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Authorises the Chief Executive Officer to offer for sale the Shire of Corrigin’s 25% share of the weighbridge located at the Regional Waste Site located in Bendering and to carry out the process of sale as required by Section 3.58 (3) of the Local Government Act 1995.</li> <li>2. Requests the Chief Executive Officer to confer with the member local governments within the Roe Regional Organisation of Councils to ensure wide advertising of the weighbridge and to refer the matter back to Council at the conclusion of advertising the sale for consideration.</li> </ol>	<ol style="list-style-type: none"> <li>1. CEO</li> <li>2. CEO</li> </ol>	<ol style="list-style-type: none"> <li>1. CEO to notify RoeROC of Council’s decision</li> <li>2. CEO to confer with other LGA’s re: advertising and refer back to Council at conclusion</li> </ol>	<ol style="list-style-type: none"> <li>1. Pending</li> <li>2. Pending</li> </ol>
55/2016 21/03/2016	<ol style="list-style-type: none"> <li>1. That Council note the finalisation of the Memorandums of Understanding (MOU’s) between the Corrigin Football Club, Corrigin Netball Club and Corrigin Hockey Club is progressing and it is anticipated that agreement on the MOU’s will be finalised before the start of the 2016 Football, Netball and Hockey seasons.</li> <li>2. That Council request the Chief Executive Officer to make suitable arrangements to change the settings of the freezer in the Function Room to a setting of a refrigerator which can be locked to enable Clubs to retain their liquid refreshments in the refrigerator over a season.</li> </ol>	<ol style="list-style-type: none"> <li>1. CEO</li> <li>2. CEO</li> </ol>	<ol style="list-style-type: none"> <li>1. No action required</li> <li>2. CEO to investigate</li> </ol>	<ol style="list-style-type: none"> <li>1. In Progress</li> <li>2. Pending</li> </ol>
56/2016 21/03/2016	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the direction of the following documents 2016 season: (Attachments 7.2.5.4A to 7.2.5.4E) and for finalised forms to be referred back to the CREC Advisory Committee</li> </ol>	<ol style="list-style-type: none"> <li>1. CEO</li> </ol>	<ol style="list-style-type: none"> <li>1. No action required</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> </ol>

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	<p>for further recommendations: but until such time allow that these forms continue to be used in their current state.</p> <ul style="list-style-type: none"> <li>• Booking Application form (Attachment 7.2.5.4A)</li> <li>• Clean-up checklist (Attachment 7.2.5.4B)</li> <li>• Application for discounted hire (Attachment 7.2.5.4C)</li> <li>• Application to consume alcohol (Attachment 7.2.5.4D)</li> <li>• CREC Hire Terms and Conditions. (Attachment 7.2.5.4E)</li> </ul> <p>2. Proceed with entering into agreements with the Corrigin Football Club, Corrigin Netball Club and Corrigin Hockey club.</p>	2. CEO	2. CEO	2. Pending
59/2016 21/03/2016	<p>That Council:</p> <p>1. Authorises the Shire's Administration to commence public advertising of the application for planning approval submitted by Mr Shane Robinson (Landowner) to establish a 'home business' (mechanical repairs) with an additional shed of 360m2 with a roof height of 5 metres on Lot 184 (No.60) Campbell Street, Corrigin in accordance with the specific requirements of the Shire of Corrigin Town Planning Scheme No.2 for the minimum required period of twenty one (21) days.</p> <p>2. Subject to there being no objections received by the Shire at the completion of the public advertising process, Council authorise the Chief Executive Officer to grant approval to the application subject to the following conditions and advice notes:</p> <p>Conditions</p> <ul style="list-style-type: none"> <li>i) The home business is to be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council following receipt of revised information and plans from the applicant.</li> <li>ii) Without the further written consent of Council, this planning approval:</li> </ul>	1. CEO  2. CEO	1. Advertising to be arranged  2. CEO to approve (subject to no objections being received)	1. Completed  2. Completed (no objections received)

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	<p>a) is issued to Shane and Kelly Robinson and cannot be transferred to or assigned to any other person; and b) does not run with the land in respect of which it was granted.</p> <p>Note: Council changed the Officers recommendation to remove reference to condition xi to allow that vehicles greater than 3.5 tonnes were acceptable. In addition Council required colorbond or similar building materials to reflect the objectives of the Rural Residential Zone.</p>	3. GEO	3. Reference to be removed	3. Completed
68/2016 21/03/2016	<p>That Council</p> <p>(1) Support the amalgamation of the Administration Service Centre and the Corrigin Resource Centre (CRC) Service Centre into one single operating counter to operate from the CRC Service Centre fronting Larke Crescent and as outlined in this Report.</p> <p>(2) Request the Chief Executive Officer (CEO) to ensure that the amalgamation of Service Centres as provided for in 1) above only occur in consultation with the Shire President and where the CEO and Shire President are satisfied that the necessary training, counter modifications, new telephone system for the whole of the building and comprehensive local advertising program to inform the community about the changes have been established.</p> <p>(3) Approves the CRC opening hours to be from 9am – noon; 1pm – 4.30pm until amalgamation of amalgamation of Service Centres as provided for in 1) above is undertaken where the CRC hours will be the same as the Shire hours being from 8.30am – 4.30pm.</p> <p>(4) Request the Chief Executive Officer to prepare a revised Council policy 1.4 – Office hours for Council’s consideration reflecting 1) and 3) above.</p>	<p>1. CEO</p> <p>2. CEO</p> <p>3. GEO</p> <p>4. CEO</p>	<p>1. No action required</p> <p>2. Ensure amalgamation and modifications continue</p> <p>3. No action required</p> <p>4. CEO to prepare revised policy</p>	<p>1. CEO</p> <p>2. In Progress</p> <p>3. Completed</p> <p>4. Pending</p>
76/2016 21/03/2016	That Council:			

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	<p>1. Recognise people, businesses and organisations based on their whole contribution to the construction of Corrigin Recreation and Events Centre (CREC) which is to include cash donations, grain donations and in-kind donations on a single honour board to be located in the CREC as follows :</p> <ul style="list-style-type: none"> <li>• Diamond Sponsors (of at least \$25,000)</li> <li>• Platinum Sponsors (of between \$10,000 - \$24,999)</li> <li>• Gold Sponsors (of between \$5,000 - \$9,999)</li> </ul> <p>2. Accept that for the purpose of determining Supporter Levels for the Corrigin Recreation and Events Centre (CREC), Council accepts:</p> <ul style="list-style-type: none"> <li>• either cash, grain and/or in kind contributions; and</li> <li>• an accumulation of either cash, grain and/or in kind contributions;</li> </ul> <p>will be used to determine levels of recognition excluding the direct contributions to the Rockview Community Cropping program.</p> <p>3. On the same honour board the businesses and groups who contributed to the Rockview Community Cropping program will be separately recognised and collectively be acknowledged as a Diamond Sponsor.</p> <p>4. Resolutions 1-3 reflect contributions received up to 21 March 2016.</p>	<p>1.CEO/GPO</p> <p>2.CEO/GPO</p> <p>3.CEO/GPO</p> <p>4.CEO/GPO</p>	<p>1. Organise sponsors plaques</p> <p>2. Organise sponsors plaques</p> <p>3. Organise sponsors plaques</p> <p>4. Organise sponsors plaque</p>	<p>1. Pending</p> <p>2. Pending</p> <p>3. Pending</p> <p>4. Pending</p>
<p>81 19/4/2016</p>	<p>That Council modify part 2 of the Corrigin Football Club Seasonal Hire Agreement, part 2 of the Corrigin Netball Club Seasonal Hire Agreement and part 2 of the Corrigin Hockey club Seasonal Hire Agreement with the Corrigin Football Club, Corrigin Netball Club and Corrigin Hockey club to allow for one event per club in the 2016 season in the Cyril Box function room as part of their annual levy entitlements with the exclusion of the Winter Wind-up.</p>	<p>CEO</p>	<p>Motion Lost – No action required</p>	<p>No action required</p>

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82 19/4/2016	That Council modify part 2 of the Corrigin Football Club Seasonal Hire Agreement, part 2 of the Corrigin Netball Club Seasonal Hire Agreement and part 2 of the Corrigin Hockey club Seasonal Hire Agreement with the Corrigin Football Club, Corrigin Netball Club and Corrigin Hockey club to allow for two season events in the Cyril Box function area as part of the annual levy entitlements in 2016 season.	DCEO	Hire agreement to be modified and clubs notified.	In Progress
83 19/4/2016	That the Minutes of the Corrigin Recreation Planning Committee, held on Wednesday 11 April 2016 and as provided in Attachment 7.2.2 be received.	CEO	No action required	Completed
84 19/4/2016	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Thank the representatives from the Corrigin Bowling Club for their attendance and presentation to the Committee;</li> <li>2. Again express in principle support to the Corrigin Bowling Club to relocate to Corrigin's sporting precinct and at CREC on the basis of an overwhelming community benefit to have sporting groups at the sporting precinct; and</li> <li>3. Seek to include in the 2016/17 Budget, appropriate funds on a 50/50 (or if CRFF funds are available, one third each) to adequately develop a 'business case' and concept plan for the Corrigin Bowling Club to either: <ul style="list-style-type: none"> <li>• re-develop the Club's site in Walton Street with an appropriate artificial playing surface and improved facilities; or</li> <li>• relocate to the Corrigin sporting precinct with an appropriate artificial playing surface comprising single (large) green with 8 rinks and area of approximately 45mx45m with use of CREC; or</li> <li>• alternate site with appropriate facilities, artificial playing surface comprising single (large) green with 8 rinks and area of approximately 45mx45m.</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li>1. CEO</li> <li>2. CEO</li> <li>3. DCEO</li> </ol>	<ol style="list-style-type: none"> <li>1. Thank you to be sent</li> <li>2. No action required</li> <li>3. Apply funds in budget</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Completed</li> <li>3. In Progress</li> </ol>

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85 19/4/2016	That Council write to the following community members inviting them to become a member of the Recreation Planning Committee: <ul style="list-style-type: none"> <li>• Mandy Bootsma</li> <li>• Sharon Jacobs</li> <li>• Rohan Crombie</li> </ul>	CEO	Letters of invitation to be sent to named persons	Pending
86 19/4/2016	That the minutes of the Corrigin Bushfire Advisory Committee, held on Friday 8 April 2016 and as provided in Attachment 7.2.3 be received.	CEO	No action required	Completed
87 19/4/2016	That Council bring forward Item 7.2.3.3 Reduction of Fire Brigade Boundaries.	CEO	No action required	Completed
88 19/4/2016	That Council reduce the number of Bush Fire Brigades from seven to five in accordance with the proposal put forward by the Chief Bush Fire Control Officer as reflected in the attached plan of the revised Brigade areas. (Map provided to Council under separate cover as Attachment 7.2.2.3.): <ul style="list-style-type: none"> <li>• Deregister the Gorge Rock Brigade;</li> <li>• Amalgamate Bulyee/Kunjin; and</li> </ul> Establish the new brigade boundaries as provided for in the Attachment 7.2.3.3	CEO	No action required	Completed
89 19/4/2016	That Council appoint the following persons as Bush Fire Control Officers for 2016/17: <u>Bilbarin Brigade</u> Sandow Jacobs            PO Box 37, Corrigin      9065 2042 Bruce Mills                Post Office, Corrigin      9062 9012 Steven Bolt                PO Box 226, Corrigin      9065 2043 Paul McBeath              PO Box 87, Corrigin      9062 9024 <u>Bullaring Brigade</u> Andrew Szczecinski      PO Box 124, Corrigin      9065 7014 Greg Evans                Post Office, Bullaring      9065 7021 Greg Doyle                PO Box 109, Corrigin      9880 9048	CEO	No action required	Completed

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	Craig Jespersen PO Box 18, Yealering 9888 7075 Bryce Nicholls PO Box 71, Corrigin 9063 7014 <u>Bulyee/Kunjjin Brigade</u> Wes Baker PO Box 39, Corrigin 9065 8034 Ray Hathaway PO Box 90, Brookton 9642 7045 Tony Guinness PO Box 35, Corrigin 9065 7079 John Hewett PO Box 239, Corrigin 9063 2480 Vacant Position <u>Corrigin East Brigade</u> Tim George PO Box 159, Corrigin 9065 5045 Kim Courboules PO Box 79, Corrigin 0427 632 624 Bruce Talbot PO Box 75, Corrigin 9063 2132 <u>Central Brigade</u> Garrick Connelly PO Box 26, Corrigin 9063 2956 Rob Paull PO Box 221, Corrigin 9063 2203 Adam Rendell PO Box 200, Corrigin 9063 2291			
90 19/4/2016	That Council accept recommendation 1-2 of the Corrigin Bushfire Advisory Committee, held on Friday 8 April 2016 and as noted in point 7.2.3.1 to be received enbloc.	CEO	No action required	Completed
91 19/4/2016	That Council accept recommendation 4-7 of the Corrigin Bushfire Advisory Committee, held on Friday 8 April 2016 and as noted in point 7.2.3.1 to be received enbloc.	CEO	No action required	Completed
92 19/4/2016	That Council remove Sunday as a restricted burning period as amended and endorsed for the Fire Break Order for 2016/17 as noted in point 7.2.3.2	CEO / GEO	Ensure 2016/2017 Fire Break Order reflects this change	In Progress
93 19/4/2016	That Council support the CBFAC's view that the permit system currently in place works well and should not be changed.	CEO	No action required	Completed
94 19/4/2016	That the minutes of the Wheatbelt South Aged Housing Alliance meeting held on Thursday 31 March 2016 and as provided in Attachment 7.2.4 be received.	Council	No action required	Completed
95 19/4/2016	That the minutes of the RoeRoc Council meeting held on Wednesday 25 November 2015 and as provided in Attachment 7.2.5 be received	Council	No action required	Completed

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<p>96 19/4/2016</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Consider this confidential report and note the satisfactory nature of the CEO performance review outcome;</li> <li>2. Resolve to adopt the report and that the CEO's performance review for his initial probationary period resulted in a high level of satisfactory performance that exceeded the job requirement;</li> <li>3. Resolve to confirm Mr. Paull's permanent appointment as the CEO for the term of his employment contract with the Shire; and</li> <li>4. Develop, in conjunction with the CEO and the consultant, the key performance indicators that will apply for the annual review, which is to be held shortly after the twelve-month anniversary of his commencement on 28 September 2015.</li> </ol>	<p>1. Council 2. Council 3. Council 4. Council</p>	<ol style="list-style-type: none"> <li>1. No action required</li> <li>2. Adopt the report</li> <li>3. Appoint Mr Paull to position permanently.</li> <li>4. Mr Martin, CEO to develop key performance indicators for annual review in September 2016</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Completed</li> <li>3. Completed</li> <li>4. Pending</li> </ol>
<p>97 19/4/2016</p>	<p>That Council receives the Corrigin Community Resource Centre Report for March 2016.</p>	<p>CEO</p>	<p>No action required</p>	<p>No action required</p>
<p>98 19/4/2016</p>	<p>That Council in accordance with attachment 8.1.2 endorse:</p> <ol style="list-style-type: none"> <li>1. Cheques 20074 – 20089 payments in the Municipal fund totalling \$153,852.96;</li> <li>2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$867,144.07;</li> <li>3. Cheque and EFT payments in the Trust Fund totalling \$56.65;</li> <li>4. EFT payments in the Licensing Account totalling \$77,616.60; and</li> <li>5. Total payments for March \$1,098,670.28</li> </ol>	<p>CEO</p>	<p>No action required</p>	<p>No action required</p>
<p>99 19/4/2016</p>	<p>That Council in accordance with Attachment 8.1.3 endorse credit card payments made for the period 29 January 2016 – 29 February 2016 totalling \$1,860.35</p>	<p>CEO</p>	<p>No action required</p>	<p>No action required</p>
<p>100 19/4/2016</p>	<p>That Council accept the Statement of Financial Activity for the month ending 31 March 2016 included as Attachment 8.1.4 and as presented, and notes any material variances.</p>	<p>CEO</p>	<p>No action required</p>	<p>No action required</p>



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<p>101 19/4/2016</p>	<p>That Council accept the report outlining the actions performed under delegated authority for the period 1 March 2016 to 31 March 2016 and receive the Status Report as at 31 March 2016 subject to Item 8633 (as provided for as recently in the March 2016 Status Report) continue to remain in the Status Report.</p> <p>Council modified the Officer recommendation to include reference to Item 8633 as it felt that the Item still need to be considered at a future Council meeting.</p>	<p>1. CEO  2. GEO</p>	<p>1. No action required  2. GEO to modify report and replace Item 8633</p>	<p>1. No action required  2. Completed</p>
<p>102 19/4/2016</p>	<p>That Council move Item 8.2.2 Shire of Corrigin Health Local Law 2015 to the end of the Agenda.</p>	<p>CEO</p>	<p>No action required</p>	<p>No action required</p>
<p>103 19/4/2016</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Thank the Shire of Merredin for its role in the establishment of the Central Wheatbelt Ranger Service.</li> <li>2. Advise the Shire of Merredin that the Shire of Corrigin won't seek to pursue a further Memorandum of Understanding Central Wheatbelt Ranger Service.</li> <li>3. Authorise the Chief Executive officer to seek more targeted ranger service through a contract ranger and for this arrangement to be appraised as part of the 2016/17 Budget review.</li> </ol> <p>Note that in the future, a ranger service could include an arrangement with ROE Roc Councils (including Bruce Rock) and that should this eventuate, a further report be submitted to Council for consideration.</p>	<p>1. CEO  2. CEO  3. CEO</p>	<p>1. CEO to write to Shire of Merredin. 2. CEO to write to Shire of Merredin. 3. CEO to obtain new Ranger service</p>	<p>1. Completed 2. Completed 3. Completed</p>
<p>104 19/4/2016</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Authorises the Chief Executive Officer to offer for sale for three conveyors that are surplus to the Shire's needs located on Lot 18822 and 18862 Corrigin South Road Corrigin and to carry out the process of sale as required by Section 3.58 (3) of the Local Government Act 1995.</li> <li>2. Requires that any sale is on the basis that the bidder: <ul style="list-style-type: none"> <li>• provides evidence that they (or their representative)</li> </ul> </li> </ol>	<p>1. CEO  2. CEO</p>	<p>1. No action required  2. Ensure that evidence is provided showing that</p>	<p>1. No action required  2. In Progress (tender underway)</p>

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	<p>have inspected the conveyors;</p> <ul style="list-style-type: none"> <li>• is responsible to arrange their own pick-up and delivery of the conveyors; and</li> <li>• acknowledges that the: <ul style="list-style-type: none"> <li>○ conveyors will be sold without any registration or warranty and on a 'where is/what is' basis; and</li> <li>○ Shire will not seek to expend funds starting the conveyors.</li> </ul> </li> </ul> <p>Requests the Chief Executive Officer to refer any bids received to the next available Council meeting for consideration.</p>	3. CEO	inspections have been conducted.  3. No action required	3. Pending
105 19/4/2016	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the request from the Corrigin District Club to ensure continued unrestricted pedestrian access from the portion of laneway is maintained between the Town Hall (Lot 70) and Corrigin District Club (Lot 69), Goyder Street, Corrigin in order for the Club to construct a disabled and infirm ramp access to the Club building.</li> <li>2. Agree to the request as provided for in 1. above provided that prior to construction of the ramp, the Corrigin District Club undertakes to indemnify the Shire on an ongoing basis against any claims made due to accessing the ramp and that this obligation will be passed to any future owner of Lot 69 Goyder Street, Corrigin.</li> </ol>	1. CEO  2. CEO	1. No action required  2. Ensure that prior to construction the Club indemnifies the Shire against future claims	1. No action required  2. Pending (awaiting response from the Corrigin District Club)
106 19/4/2016	That Council accept to rescind motion (8115) of 19 February 2013.	CEO	No action required	Completed
107 19/4/2016	<p>That Council Rescind Resolution associated with Minute 8115 of 19 February 2013 that Council:</p> <ol style="list-style-type: none"> <li>1. Enters into the proposed Rail Interface Agreement with Brookfield Rail and Main Roads WA for all rail crossings within the Shire of Corrigin boundaries; and</li> <li>2. Authorises the Chief Executive Officer to sign the agreement on behalf of the Shire of Corrigin.</li> </ol>	1. CEO  2. CEO	1. No action required  2. CEO to sign on behalf of the Shire	1. No action required  2. Completed

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<p>108 19/4/2016</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Advise the National Rail Safety Regulator that is prepared to endorse the Rail Interface Agreement with Brookfield Rail Pty Ltd and Main Roads WA for all rail crossings within the Shire of Corrigin boundaries provided the Agreement is modified as follows (or modified to reflect a similar intent): After the words 'appendix B', line 3, paragraph 2, replace with (page 10 of 17 of Attachment 8.3.3C): "Accordingly the following activities are carried out by the Rail Infrastructure Manager at the cost of the Local Government, following the issue of a Works order from the Local Government, or MRWA as indicated in the brackets below"</li> <li>2. Pending confirmation of the amendment to the Rail Interface Agreement with Brookfield Rail Pty Ltd and Main Roads WA as required in 1. above, Council authorise the Shire President and the Chief Executive Officer to execute the Agreement and affix the Common Seal.</li> </ol>	<ol style="list-style-type: none"> <li>1. CEO</li> <li>2. CEO</li> </ol>	<ol style="list-style-type: none"> <li>1. No action required</li> <li>2. CEO &amp; Shire President to sign Agreement</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Pending (awaiting response from National Rail Safety Regulator)</li> </ol>
<p>109 19/4/2016</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receives the schedule of submission for the proposed Shire of Corrigin Health Local Law 2015 (Attachment 8.2.2); and</li> <li>2. Directs the CEO to prepare the finalised Shire of Corrigin Health Local Law 2015 for final approval at the May 2016 Council meeting.</li> </ol>	<ol style="list-style-type: none"> <li>1. CEO</li> <li>2. CEO</li> </ol>	<ol style="list-style-type: none"> <li>1. Council to receive submission</li> <li>2. CEO to prepare report</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Completed – report in May 2016 Ordinary Agenda</li> </ol>

**OFFICER'S RECOMMENDATION**

*That Council accept the report outlining the actions performed under delegated authority for the period 1 April 2016 to 30 April 2016 and receive the Status Report as at 30 April 2016.*

**COUNCIL RESOLUTION**

***(119/2016) Moved Cr Hardingham: Seconded Cr Pridham***

***That Council accept the report outlining the actions performed under delegated authority for the period 1 April 2016 to 30 April 2016 and receive the Status Report as at 30 April 2016.***

***Carried 7/0***

### 8.2.2. SHIRE OF CORRIGIN HEALTH LOCAL LAW 2016

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 May 2016
Reporting Officer:	Heather Talbot, Governance and Projects Officer Lauren Pitman, Environmental Health Officer
Disclosure of Interest:	No interest to disclose
File Number:	LE 0002
Attachment Reference:	Attachments 8.2.2A & 8.2.2B

#### SUMMARY

For Council to adopt the Shire of Corrigin Health Local Law 2016 in accordance with the *Local Government Act 1995*.

#### BACKGROUND

From the Ordinary meeting of 15 December 2015, Council directed staff to commence public consultation to enable adoption of the draft Shire of Corrigin Health Local Law 2016 (**Attachment 8.2.2A**).

Advertising of the Local Law took place from 13 January 2016 to 4 March 2016, which resulted in submissions received from the Department of Local Government and Communities, Health Department and one member of the public.

At the Ordinary meeting of 18 April 2016, Council considered the submissions resolved as follows:

*That Council:*

1. *Receives the schedule of submission for the proposed Shire of Corrigin Health Local Law 2015 (Attachment 8.2.2); and*
2. *Directs the CEO to prepare the finalised Shire of Corrigin Health Local Law 2015 for final approval at the May 2016 Council meeting.*

#### COMMENT

The process for adopting local laws is set out in Section 3.12 of the *Local Government Act 1995* however an additional step is required to obtain Executive Director of Public Health approval for any Health Local Law. This includes:-

1. At the council meeting the person presiding is to give notice to the council meeting of the purpose and effect of the proposed local law;
2. State-wide and local public notice is to be given stating that the Shire intends to make a local law. Advertising is to remain open for at least 6 weeks;
3. As soon as the notice is given, a copy of the proposed local law, together with the public notice and National Competition Policy form are to be provided to the Minister for Local Government and Minister for Health(C/- Director, Environmental Health Directorate);
4. A copy of the proposed local law is to be provided to any person requesting it;
5. After the last day of submissions, the local government is to consider any submissions and may by absolute majority proceed with the local laws as proposed or make alterations which are not significantly different from what was first proposed;
6. Three (3) signed copies of the local law are to be forwarded to the Executive Director, Public Health for their consent pursuant to Section 342(1)(a) of the *Health Act 1911*. Two of the signed copies will be returned to the Shire. One of these signed copies must be forwarded for publication in the Government Gazette;

7. The adopted local law is published in the Government Gazette and a copy is provided to the appropriate Ministers;
8. Another public notice is given stating the title of the local law, its intent and date the local law will come into effect;
9. Forwarding all documentation to Parliaments Joint Standing Committee on Delegated Legislation.

The intended Purpose and Effect of the Shire of Corrigin Health Local Law 2016 is as follows:

**Purpose:** The purpose of the local law is to provide for the regulation, control and management of activities and issues relating to public health within the district of the Shire of Corrigin.

**Effect:** The effect of the local law is to control activities and manage influences on community public health within the district of the Shire of Corrigin.

To ensure the draft local law includes all changes as per the schedule of submissions it is recommended that Council adopts the:

- schedule of submissions as prepared as per **Attachment 8.2.2A**; and
- revised version of the local law (**Attachment 8.2.2B**) for final approval with the intention of proceeding to the publishing in the Government Gazette.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*, section 3.12 – Adoption of a local law

#### **POLICY IMPLICATIONS**

There are no known policies or policy implications relating to this item

#### **FINANCIAL IMPLICATIONS**

Budgeted costs associated with preparation of the local law and required publication in the government gazette.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### **6.3 Focus area three: Social Development**

#### **Goal six: We need good services to support our development as a Shire**

Strategy	Outcome
Maintain the range of services and facilities provided by the Shire, particularly those for the rural area (roading) and the sporting community.	Essential services help us to prosper as a community

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

### **5. STRATEGIC THEMES**

#### **5.3 Social Development**

Strategic Community Plan link	Strategies
Goal Six - 1	Provide environmental health services to protect public health

## VOTING REQUIREMENT

Absolute Majority

## OFFICER'S RECOMMENDATION

*That Council:*

1. *Receives the schedule of submissions for the proposed Shire of Corrigin Health Local Law 2016 (Attachment 8.2.2A);*
2. *Make the Shire of Corrigin Health Local Law 2016 as per the Attachment 8.2.2B with the:*
  - a) *purpose of the local law to provide for the regulation, control and management of activities and issues relating to public health within the district of the Shire of Corrigin; and*
  - b) *effect of the local law to control activities and manage influences on community public health within the district of the Shire of Corrigin.*
3. *Complete the local law making process in accordance with the Local Government Act 1995.*

## COUNCIL RESOLUTION

**(120/2016) Moved Cr Dickinson: Seconded Cr Hickey**

*That Council:*

1. *Receives the schedule of submissions for the proposed Shire of Corrigin Health Local Law 2016 (Attachment 8.2.2A);*
2. *Make the Shire of Corrigin Health Local Law 2016 as per the Attachment 8.2.2B with the:*
  - a) *purpose of the local law to provide for the regulation, control and management of activities and issues relating to public health within the district of the Shire of Corrigin; and*
  - b) *effect of the local law to control activities and manage influences on community public health within the district of the Shire of Corrigin.*
3. *Complete the local law making process in accordance with the Local Government Act 1995.*

*Carried by Absolute Majority 7/0*

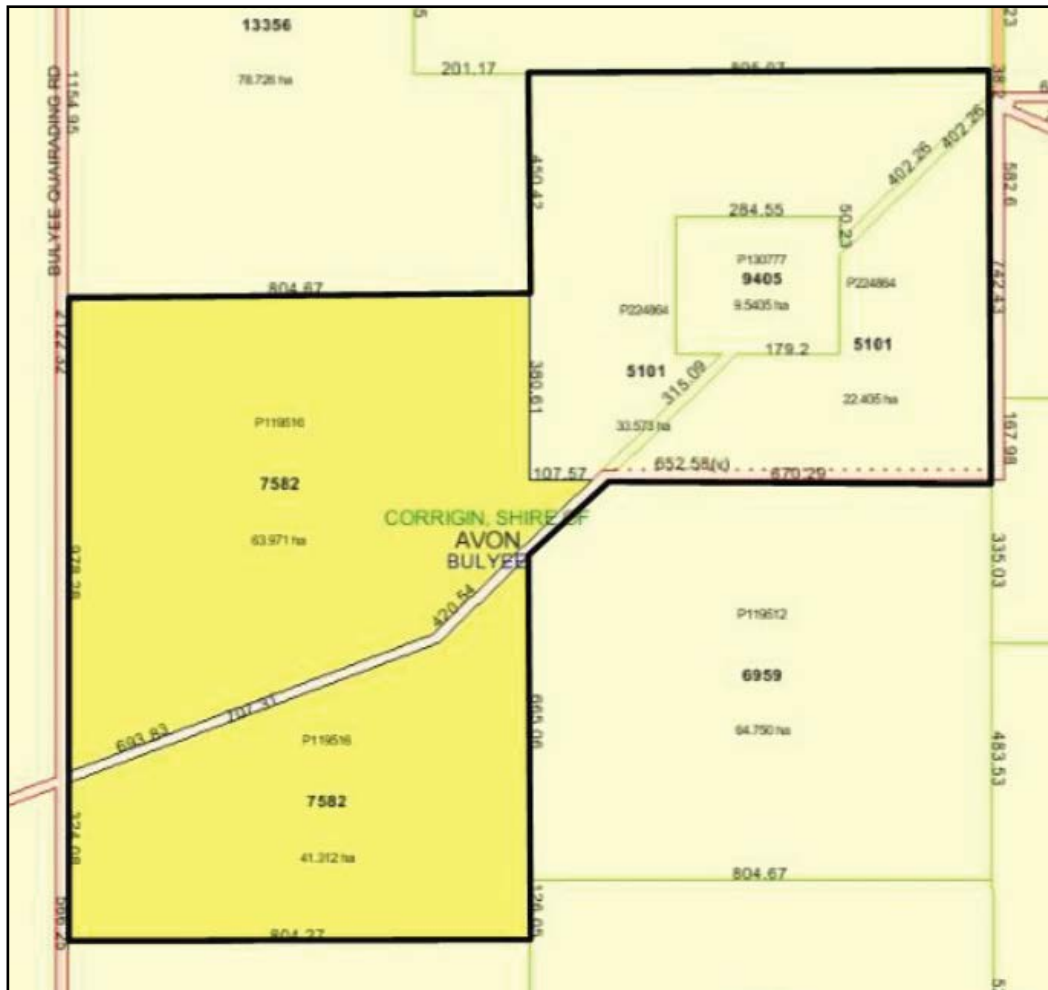
### 8.2.3. SUBDIVISION APPLICATION WAPC NO: 153634 - LOT NO'S 5101, 7582, 9405 BULYEE-QUAIRADING ROAD, BULYEE

Applicant:	PH & KE Gow Licensed Surveyors on behalf of the owners Clive Turner and Linda Turner
Location:	Lot No's 5101, 7582, 9405 Bulyee-Quairading Road, Bulyee
Date:	17 May 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	A2147
Attachment Reference:	Attachments 8.2.3A, 8.2.3B and 8.2.3C

## SUMMARY

Council is requested to provide comment to the Western Australian Planning Commission (WAPC) in respect of the subdivision of Lot No's 5101, 7582, 9405 Bulyee-Quairading Road, Bulyee whereby a boundary realignment is proposed (classified as 'subdivision') to create two lots of 168.2ha and 2.6ha respectively from three existing lots as follows:

- Lot 5101 – (55.98ha)
- Lot 7582 – (105.82ha)
- Lot 9405 – (9.54ha)



## BACKGROUND

### Subdivision Application Process

Application to the WAPC for subdivision approval is initiated by a landowner and/or applicant. Application forms, any explanatory documents and plan(s) are lodged with the WAPC and assessed on its behalf by the Department of Planning. If the WAPC is of the opinion that the subdivision may affect the functions of a local government, utility provider or public agency, it may (under Section 142 of the Planning and Development Act 2005) refer the application for objections and recommendations. In reality, almost all subdivision applications are referred.

The Act provides referral agencies with 42 days to respond, unless otherwise agreed, and if referral advice is not received in this timeframe there is deemed to be no objection and no requested conditions. The WAPC may consider some referral agencies' advice to be critical to the assessment of an application, and on that basis can provide referral agencies with additional time to provide a recommendation. The Department assesses the application, recommending to the WAPC that the application be refused or approved with or without conditions (using the Model Subdivisions Schedule as a basis for the condition setting). In accordance with Section 145 of the Planning and Development Act 2005 an approval may be granted for a 'prescribed period', which is defined as four years for applications involving more than five lots (excluding common property) and three years in any other case. The subdivision can be constructed in accordance with the approval conditions.

The landowner and/or applicant is responsible for obtaining the 'clearance' from the agency prescribed with the responsibility for 'clearing' the relevant condition. Additionally, they are responsible for advising the WAPC that the requirements of the condition have been fulfilled so that the WAPC are able to endorse the diagram or plan of survey of subdivision.

Subdivision conditions are to be drafted to include a clearance agency and when no clearance agency is nominated the WAPC is the nominated clearing agency. As all subdivision conditions are to the satisfaction of the WAPC, the WAPC will arbitrate if there is a dispute as to the clearance requirements.

Subdivision Application WAPC 152834

The subject land is cleared open farming land used for grazing and cropping. An existing (unoccupied) dwelling is sited on the eastern portion of Lot 5101 with associated outbuildings on Lot 9405. The dwelling is setback approximately 980m from the Bulyee Quairading Road. The Bulyee Quairading Road is a formed rural gravel road with a surface approximately 6m wide. There is an area of remnant vegetation around the dwelling and outbuildings with a second area of revegetation further to the east along a drainage line. Vegetation along the Bulyee Quairading Road is sporadic. The subject land has gentle to low gradients with a slight rise towards the Bulyee Quairading Road. The area around the homestead is flat.

The WAPC application before Council seeks to subdivide Lot No's 5101, 7582, 9405 Bulyee-Quairading Road, Bulyee in the form of a boundary realignment to create two lots of 168.2ha and 2.6ha respectively, from three existing lots (note **Attachment 8.2.3A** for the Application and **Attachment 8.2.3B** for the plan). Correspondence from the applicant on behalf of the land owner provided with the WAPC application states:

*"The proposal is to realign the boundaries of the above lots to facilitate the sale of proposed Lot B containing an old farmhouse to a family member. The proposed lot B has an existing electricity supply, and a potable water supply from a bore as well as rainwater catchment. A DAFW A analysis of the bore water has been attached. The proposal creates no new dwelling entitlements; in fact it reduces the number of dwelling entitlements. Both proposed lots have constructed road frontages to the Bulyee Quairading Rd."*

**COMMENT**

Lot No's 5101, 7582, 9405 Bulyee-Quairading Road, Bulyee are zoned 'Rural' zone under the Shire of Corrigin's current operative Town Planning Scheme No.2 (TPS No. 2).

TPS No. 2 has the following Objectives and provisions relevant to the application:

*"3.5.4 Rural Zone*

*The use of land in any Rural Zone shall be consistent with the following objectives:-*

- a) To ensure that a right of vehicular access unfettered as to time place and circumstance exists to any land which is the subject of any application for planning approval.*
- b) To ensure the preservation of the rural character and rural appearance of land within the zone.*
- c) To protect the economic viability of rural zoned land via support only for subdivision or re-subdivision which enables the retention or promotion of lot or location sizes, which relate to the general farming activity in any particular locality of the Shire.*

*7.4.4 General Local Rural Policy*

*In considering any support for the subdivision and/or development of Rural Zoned Land, within the Shire, Council shall in addition to the provisions of the Scheme, have regard to:-*

- a) The objectives for the Rural Zone laid down in Clause 3.5.4.*
- b) Possible conflict between incompatible land uses as a result of subdivision and/or development within the Rural Zone.*
- c) The fact that the existence of more than one dwelling house on a Rural Zoned Lot location should not be construed as a basis for Council support to the subdivision of the lot/location.*



- d) *Inappropriate subdivision and/or development generating problems relating to land drainage, water supply, bush fire safety and inadequate road access, which could result in additional cost to the community at large."*

The application also includes a Bushfire Attack Level Assessment (BAL) (**Attachment 8.2.3C**) which is required under *State Planning Policy SPP3.7 Planning in Bushfire Prone Areas*. This provides the foundation for land use planning to address bushfire risk management in Western Australia. The BAL has been conducted for the existing dwelling and this considered to be classified as having a BAL – 12.5 which is the lowest Bushfire

The BAL notes:

*"A new dwelling could be constructed in a variety of locations on proposed Lot A, however it would be expected that this is more likely to be located closer to the Bulyee Quairading Road than the existing dwelling. Appendix 2 of the Guidelines for Planning in Bushfire Prone Areas contains the methodology for a bushfire hazard level assessment. Table 3 sets out the hazard levels and characteristics. The "low bushfire hazard" classification specifically includes pasture or cropping areas with very limited standing vegetation that is shrubland, woodland or forest with an effective up slope, on flat land or an effective down slope of less than 10 degrees, for a distance greater than 100 metres.*

*Consequently, SPP3.7 does not apply to any dwelling on proposed Lot A".*

The BAL concludes:

*"While a small portion of the subject land is classified as being bushfire prone, this is restricted to the area around the existing dwelling. Any new dwelling located on the subject land can easily be located to achieve a BAL – Low which does not require any special construction provisions as stipulated in AS3959.*

*Consequently, the proposed boundary re-alignment is consistent with the objectives of SPP3.7 Planning in Bushfire Prone Areas and in particular:*

- *It will not result in any increase in the threat of bushfire to people, property and infrastructure; and*
- *Reduces vulnerability to bushfire through the identification and consideration of bushfire risks in decision-making at all stages of the planning and development process".*

The application seeks to remove unnamed and unconstructed road reserves linking Lot 9405 to the Bulyee-Quairading Road. Removal of the road reserve and accessing the new lot via an internal access leg is supported. The application is in keeping with the provisions of TPS No. 2. In this regard, it is considered appropriate that Council not oppose the application and advise the WAPC that the Shire does not seek to impose any conditions.

## **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

*Shire of Corrigin Town Planning Scheme No. 2*

*Planning & Development Act 2005*

*State Planning Policy SPP3.7 Planning in Bushfire Prone Areas*

## **POLICY IMPLICATIONS**

Council does not have a policy in relation to this item.

## FINANCIAL IMPLICATIONS

There are no known significant financial implications in relation to this item.

## COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

### 6.1 Focus area one: Economic Development

#### Goal Three: We want a sustainable agricultural sector supporting our local economy

Strategy	Outcome
Work with Federal and State Government to support the growth of the agricultural sector	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## 5. STRATEGIC THEMES

### 5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

## VOTING REQUIREMENT

Simple Majority

## OFFICER'S RECOMMENDATION

*That Council:*

1. *Not object to subdivision application Western Australian Planning Commission (WAPC) No. 153634 from PH & KE Gow Licensed Surveyors on behalf of the owners Clive Turner and Linda Turner to subdivide Lot No's 5101, 7582, 9405 Bulyee-Quairading Road, Bulyee to create two lots of 168.2ha and 2.6ha respectively (from three existing lots) and does*
2. *Request the Chief Executive Officer to advise the WAPC of 1. above and provide the WAPC with a copy of the Shire report.*

## COUNCIL RESOLUTION

**(121/2016) Moved Cr Mason: Seconded Cr Praetz**

*That Council:*

1. ***Not object to subdivision application Western Australian Planning Commission (WAPC) No. 153634 from PH & KE Gow Licensed Surveyors on behalf of the owners Clive Turner and Linda Turner to subdivide Lot No's 5101, 7582, 9405 Bulyee-Quairading Road, Bulyee to create two lots of 168.2ha and 2.6ha respectively (from three existing lots) and does not seek to impose any conditions.***
2. ***Request the Chief Executive Officer to advise the WAPC of 1. above and provide the WAPC with a copy of the Shire report.***

**Carried 7/0**

**8.2.4. REQUEST BY CORRIGIN SENIOR CITIZEN'S CENTRE INC. TO INCLUDE UNALLOCATED CROWN LAND LOT 472 LYNCH STREET CORRIGIN AS A RESERVE FOR 'AGED PERSONS HOMES, CIVIC PURPOSES'**

Applicant:	Corrigin Senior Citizen's Centre Inc.
Location:	Shire of Corrigin
Date:	17 May 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	CS0012
Attachment Reference:	Nil

**SUMMARY**

For Council to support the request by the Corrigin Senior Citizen's Centre Inc. to reserve Lot 472 Lynch Street Corrigin as 'Aged Persons Homes, Civic Purposes'.

**BACKGROUND**

Lot 472 Lynch Street Corrigin is vacant with an area of 539m<sup>2</sup> and is fenced on the frontage to Lynch Street (preventing access). Lot 472 is unallocated Crown land (UCL) owned by the State of Western Australia.



Land adjoining to the east forms part of the Corrigin Senior Citizen's Centre Inc. aged housing complex comprising Lots 469 and 502 Reserve 33585 'Aged Persons Homes, Civic Purposes' which is vested in the Shire of Corrigin with a 21 year 'power to lease' arrangements. In this regard, the Shire has entered into a 21 lease for Reserve 33585 with the Corrigin Senior Citizen's Centre Inc..

Adjoining land to the west (Lot 408) is owned by the Corrigin Senior Citizen's Centre Inc and incorporates a shed used for the Corrigin Men's Shed and ladies 'Kelpies'.

The Corrigin Senior Citizen's Centre Inc. has written to Council requesting whether "...Lot 472 can be incorporated in to the 'Aged Housing Reserve'".

#### **COMMENT**

The request from the Corrigin Senior Citizen's Centre Inc. to have Lot 472 into the same reserve for aged housing purposes (with a 21 year 'power to lease) is sensible as it will consolidate what is effectively an aged housing precinct close to the town centre and enable the lot to be used for housing purposes. The process for inclusion of land in a reserve requires the consent of the Minister for Lands.

#### **STATUTORY ENVIRONMENT**

*Land Administration Act 1997 (Part 4 — Reserves)*

#### **POLICY IMPLICATIONS**

There are no known policies or policy implications relating to this Item.

#### **FINANCIAL IMPLICATIONS**

There are no known financial implications relating to this Item.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### **6.3 Focus area three: Social Development**

#### **Goal six: We need good services to support our development as a Shire**

Strategy	Outcome
Develop aged care facilities in the Shire, including low care	Our residents can reside in the community for their whole life

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

#### **5. STRATEGIC THEMES**

#### **5.2 Social Development**

Strategic Community Plan link	Strategies
Goal 6 – 1	Provide and maintain community buildings and facilities, including roads and sporting facilities.

#### **VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council request the Minister for Lands to reserve UCL Lot 472 as a reserve for 'Aged Persons Homes, Civic Purposes' to be vested in the Shire of Corrigin with a 21 year 'power to lease' arrangements.*

**COUNCIL RESOLUTION**

***(122/2016) Moved Cr Hickey: Seconded Cr Praetz***

***That Council request the Minister for Lands to reserve UCL Lot 472 as a reserve for 'Aged Persons Homes, Civic Purposes' to be vested in the Shire of Corrigin with a 21 year 'power to lease' arrangements.***

***Carried 7/0***

**COUNCIL RESOLUTION**

***(123/2016) Moved Cr Pridham: Seconded Cr Praetz***

***That Council defer consideration of item 8.2.5 Shire of Corrigin Animal, Environment and Nuisance Local Law 2016 within the meeting until the Environmental Health Officer is available.***

***Carried 7/0***

**8.2.6. WALGA ANNUAL GENERAL MEETING**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 May2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GR0022
Attachment Reference:	Attachment 8.2.6

**SUMMARY**

Council is requested to confirm delegates to this year's WA Local Government Association (WALGA) Annual General Meeting.

**BACKGROUND**

Each year in August WALGA holds its Annual General Meeting (AGM) as part of the WA Local Government Convention. This year the AGM will be held at the Perth Convention & Exhibition Centre, on the afternoon of Wednesday 5 August 2015 preceding the Convention. All members of local governments are entitled to be represented at the AGM by two voting delegates. Only registered delegates are permitted to exercise voting entitlements on behalf of Council. The Agenda, which will be distributed by WALGA before the AGM, addresses issues of interest to all local governments, particularly around policy issues, constitutional amendments and key focus areas for the Association. A WALGA Voting Delegate Information Form for 2016 Annual General Meeting is included as **Attachment 8.2.6**.

**COMMENT**

For Council's voice to be heard in the consideration of matters to be considered at the WA Local Government Association Annual General Meeting, it is important that Council appoint voting delegates to attend the AGM to represent the views of Council.

**STATUTORY ENVIRONMENT**

Section 9.58 of the Local Government Act 1995 makes provisions regarding WALGA.

**POLICY IMPLICATIONS**

Council’s voting delegates are expected to vote in a manner consistent with the approved policies of Council.

**FINANCIAL IMPLICATIONS**

A budget currently exists for elected members to attend training, including the WA Local Government Convention.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Five: We want to strengthen our community’s position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council pursuant to Section 9.58 of the Local Government Act 1995 resolves to appoint:  
Cr.....; and  
Cr.....;  
as Council’s delegates for the 2016 WALGA Annual General Meeting.*

**COUNCIL RESOLUTION**

**(124/2016) Moved Cr Mason: Seconded Cr Hardingham**

***That Council pursuant to Section 9.58 of the Local Government Act 1995 resolves to appoint Cr Baker and Cr Mason as Council’s delegates for the 2016 WALGA Annual General Meeting.***

**Carried 7/0**

**8.2.7. APPLICATION FOR PLANNING APPROVAL – PROPOSED OVERSIZED DOMESTIC OUTBUILDING ('SHED') AT LOT 10 (NO.39) KNIGHT COURT, CORRIGIN**

Cr Mason declared a Financial Interest in this item as her husband has been appointed the builder of the proposed shed. Cr Mason left the meeting at 3.41pm.

Applicant:	Angus Sellars (Landowner)
Location:	Lot 10 (No.30) Knight Court, Corrigin
Date:	17 May 2016
Reporting Officer:	Messrs Joe Douglas & Carlo Famiano – Consultant Town Planners (Urban & Rural Perspectives)
Disclosure of Interest:	No interest to disclose
File Number:	PA387/06/16
Attachment Reference:	Attachments 8.2.7A, 8.2.7B, 8.2.7C, 8.2.7D & 8.2.7E

**SUMMARY**

Council is requested to approve planning application for a 216m<sup>2</sup> steel framed zincalume domestic shed on Lot 10 (No.39) Knight Court, Corrigin.

**BACKGROUND**

The applicant is seeking Council's development approval to construct a new 216m<sup>2</sup> steel framed zincalume domestic shed (i.e. 'outbuilding') to service the existing single detached dwelling on Lot 10 (No.39) Knight Court, Corrigin (**Attachments 8.2.7A, 8.2.7B, 8.2.7C, 8.2.7D & 8.2.7E**)

Lot 10 is located in the south-eastern part of the Corrigin townsite with direct frontage and access to Knight Court along its western boundary. The land is irregular in shape, comprises a total area of approximately 2.27 hectares and has been developed for rural residential purposes (i.e. single detached dwelling) (see Plans 1 to 3).

Under the terms of the information and plans submitted in support of the application the following is proposed:

- i) Construction of a new 216m<sup>2</sup> steel framed zincalume shed located approximately 13 metres south of the existing dwelling on Lot 10. The shed will be 12 metres wide and 18 metres deep (see Plans 4 & 5);
- ii) The proposed shed will have a wall height of 3.5 metres and a ridge height of 4.881 metres;
- iii) The proposed shed will have a setback of approximately 105 metres from the land's front boundary (i.e. Knight Court), a setback of approximately 110 metres from the land's eastern rear boundary and a 30 metre setback from the land's southern side boundary;
- iv) Stormwater from the proposed shed will be collected and stored in rainwater tanks to be used for on-site irrigation purposes;
- v) Landscaping is proposed to be installed around the shed to screen it from the street and adjoining properties; and
- vi) The proposed shed will be used for domestic purposes only (i.e. the storage of the landowner's vehicles, campers, gardening equipment etc. as well as the pursuit of personal hobbies).

**COMMENT**

Zoning & Land Use Permissibility

Lot 10 is classified 'Rural Residential' zone under the Shire of Corrigin's current operative Town Planning Scheme No.2 (TPS No.2).

The key purpose and intent of the land's current 'Rural Residential' zoning classification is to contain land for rural smallholdings and low density residential living in a rural environment in close proximity to the Shire's towns and the services which they provide.

Under the terms of TPS No.2 the construction of an 'outbuilding' in association with a dwelling is permitted on land classified 'Rural Residential' zone subject to compliance with a number of standards prescribed in Clause 5.6.12 of the Scheme.

#### Compliance with Development Standards

An assessment of the proposal against the development standards contained in TPS No.2 has confirmed it satisfies the majority of standards except those prescribed in Clause 5.6.12.2(a) of the Scheme as these apply specifically to 'outbuilding size'.

Clause 5.6.12.2 expressly states the floor area of a standalone zincalume shed on any land classified 'Rural Residential' zone comprising a lot area greater than 1,500m<sup>2</sup> shall be limited to 55m<sup>2</sup> and the total combined outbuilding area on the land shall not exceed 130m<sup>2</sup> unless otherwise approved by Council.

Under the terms of the plans submitted in support of the application the proposed new zincalume shed on Lot 10, being the only outbuilding on the land, will comprise a total floor area of 216m<sup>2</sup> (i.e. 161m<sup>2</sup> more than that permitted by TPS No.2 for a single zincalume outbuilding unless otherwise approved by Council). Furthermore the total combined outbuilding area on the land will be 86m<sup>2</sup> greater than the maximum area permitted (i.e. 130m<sup>2</sup>) without Council's formal approval.

Despite the proposal being non-compliant with the specific requirements of Clause 5.6.12.2(a), the reporting officers have formed the view it is unlikely to have any adverse impacts on the existing character and amenity of the immediate locality in terms of building bulk or scale as it will comprise significant setbacks from the lot boundaries and will be partially screened from the land's primary street frontage (i.e. Knight Court) through the proposed installation of new landscaping around the perimeter of the new shed.

As such it is recommended that Council exercise the discretion afforded to it under Clause 5.4 of TPS No.2 and grant approval to the proposed variations to the specific requirements of Clause 5.6.12.2(a).

It is concluded from a detailed assessment of the application that the proposal to construct a new steel framed zincalume shed (i.e. 'outbuilding') to service the existing single detached dwelling on Lot 10 (No.39) Knight Court, Corrigin is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be approved by Council subject to the imposition of a number of conditions to ensure the development proceeds in a proper and orderly manner.

#### **STATUTORY ENVIRONMENT**

*Shire of Corrigin Town Planning Scheme No.2  
Planning and Development Act 2005*

#### **POLICY IMPLICATIONS**

There are no known policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

There are no known financial implications in relation to this item.



## COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

### 6.1 Focus area one: Economic Development

#### Goal Three: We want a sustainable agricultural sector supporting our local economy

Strategy	Outcome
Work with Federal and State Government to support the growth of the agricultural sector	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## 5. STRATEGIC THEMES

### 5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

## VOTING REQUIREMENT

Simple Majority

## OFFICERS' RECOMMENDATION

*That Council approves application for planning approval submitted by Mr Angus Sellars (Landowner) to construct a new steel framed zincalume shed ('outbuilding') to service the existing single detached dwelling on Lot 10 (No.39) Knight Court, Corrigin subject to compliance with the following conditions and advice notes:*

### Conditions

- 1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period this approval will lapse and be of no further effect. Where this approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.*
- 2. The development shall be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council.*
- 3. The new shed shall comprise a maximum total floor area of 216m<sup>2</sup>.*
- 4. The new shed shall have a maximum wall height of 3.5 metres and a maximum ridge height of 4.881 metres.*
- 5. The finished floor level of the new shed shall be 300mm above the natural ground level.*
- 6. All stormwater generated by the new shed shall be managed and disposed of to the specifications and satisfaction of the Shire of Corrigin.*
- 7. The vehicle accessway/s to/from the new shed shall be constructed and maintained to the specifications and satisfaction of the Shire of Corrigin.*
- 8. The new shed shall be used for domestic storage purposes only unless otherwise approved by Council.*
- 9. Suitable landscaping shall be provided in suitable locations along the western, southern and eastern facades of the new shed within ninety (90) days of practical completion of the new shed or at such other time as may be agreed in writing between the applicant/landowner and the Shire of Corrigin to help screen the structure from public view.*

Advice Notes

1. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any development on the land.
2. The proposed shed is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
3. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
4. No construction works shall commence on the land prior to 7am without the Shire's written approval. No works are permitted on Sundays or Public Holidays.
5. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being commenced by the local government.
6. If the applicant/landowner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made to SAT within 28 days of the determination.

**COUNCIL RESOLUTION**

**(125/2016) Moved Cr Hickey: Seconded Cr Praetz**

**That Council approves application for planning approval submitted by Mr Angus Sellars (Landowner) to construct a new steel framed zincalume shed ('outbuilding') to service the existing single detached dwelling on Lot 10 (No.39) Knight Court, Corrigin subject to compliance with the following conditions and advice notes:**

Conditions

1. **The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period this approval will lapse and be of no further effect. Where this approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.**
2. **The development shall be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council.**
3. **The new shed shall comprise a maximum total floor area of 216m<sup>2</sup>.**
4. **The new shed shall have a maximum wall height of 3.5 metres and a maximum ridge height of 4.881 metres.**
5. **The finished floor level of the new shed shall be 300mm above the natural ground level.**
6. **All stormwater generated by the new shed shall be managed and disposed of to the specifications and satisfaction of the Shire of Corrigin.**
7. **The vehicle accessway/s to/from the new shed shall be constructed and maintained to the specifications and satisfaction of the Shire of Corrigin.**
8. **The new shed shall be used for domestic storage purposes only unless otherwise approved by Council.**
9. **Suitable landscaping shall be provided in suitable locations along the western, southern and eastern facades of the new shed within ninety (90) days of practical completion of the new shed or at such other time as may be agreed in writing between the applicant/landowner and the Shire of Corrigin to help screen the structure from public view.**

Advice Notes

1. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any development on the land.
2. The proposed shed is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.

3. **The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.**
4. **No construction works shall commence on the land prior to 7am without the Shire's written approval. No works are permitted on Sundays or Public Holidays.**
5. **Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being commenced by the local government.**
6. **If the applicant/landowner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made to SAT within 28 days of the determination.**

Carried 6/0

**Cr Hardingham left the meeting at 3.43pm.**

**Cr Hardingham returned to the meeting at 3.43pm.**

**Cr Mason returned to the meeting at 3.43pm.**

### **8.3. Works and General Purposes Reports**

#### **8.3.1. SALE BY TENDER - SURPLUS PLANT AND EQUIPMENT AND TOYOTA RAV 4 ALL SURPLUS TO THE SHIRE'S NEEDS**

Applicant:	Shire of Corrigin
Location:	Shire Depot, Walton Street, Corrigin
Date:	17 May 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	Tender 02/2016 & 4CR
Attachment Reference:	Nil

#### **SUMMARY**

Council is requested to agree to sell an assortment of plant and equipment along with a 2015 Toyota RAV 4 vehicle (Formally registered: 4CR and re-registered 1ESY 257) that are all surplus to the Shire's needs, subject to S3.58 (3) of the *Local Government Act 1995*.

#### **BACKGROUND**

Over a over period of time, the Shire had accumulated an assortment of surplus plant and equipment as follows:

- Small spray unit with boom
- 4xskid steer tyres brand new 10-16 5nhs
- h26 deutsher {sp slasher}with spare motor
- ram drill post hole digger{PTO driven}
- Stihl 2 person post hole digger
- 2x75kg wacker packers
- diesel tank with 12volt pump (approximately 400lt)
- spreader box to suit small truck
- assorted bricks
- PTO driven rotary hoe
- PTO driven broom (approximately 1200mm wide)

- 2160 ISEKI tractor
- WACKER petrol jack hammer
- KEVREK 1000kg crane
- 365 John Deere gang mower
- PROMACK tree mulcher
- PRATT emergency shower
- HUSQVARNA K960 ring saw (quick cut saw for concrete)

Due to the recent organisational restructure, the 2015 Toyota RAV 4 is surplus to the Shire's needs

#### **COMMENT**

Any plant and equipment not sold by these tender will be assessed for either retendering, sold as scrap or disposal at the Shire of Corrigin Transfer Station. The sale would be subject to the provisions relating to giving public notification of the proposed disposition under S3.58 (3) of the *Local Government Act 1995*.

Local advertising for the surplus plant and equipment would be via the Shire's Website, Windmill publication, public notice, and Facebook page. For the Toyota RAV 4, the advertising would be increased to ensure a wider 'catchment' and include the websites such as [www.carsales.com.au](http://www.carsales.com.au).

The Shire will determine a date and time for inspection of the items and the car for interested bidders.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

The statutory implications associated with disposing of property are contained within S3.58 Disposing of Property:

##### *3.58. Disposing of property*

(1) *In this section —*

**dispose** *includes to sell, lease, or otherwise dispose of, whether absolutely or not;*

**property** *includes the whole or any part of the interest of a local government in property, but does not include money.*

(2) *Except as stated in this section, a local government can only dispose of property to —*

a) *the highest bidder at public auction; or*

b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

a) *it gives local public notice of the proposed disposition —*

i) *describing the property concerned; and*

ii) *giving details of the proposed disposition; and*

iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

*and*

b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made."*

**POLICY IMPLICATIONS**

There are no known policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no known financial implications in relation to this item. It is intended that income from sales would be placed in the appropriate funds.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION**

*That Council:*

1. *Authorises the Chief Executive Officer to dispose of plant and equipment (as listed in Item 8.3.1) and a 2015 Toyota RAV 4 (Reg: 1ESY 257) that are surplus to the Shire's needs and to carry out the process of sale as required by Section 3.58 (3) of the Local Government Act 1995.*
2. *Requires that any sale of the plant and equipment is on the basis that the bidder:*
  - *is responsible to arrange their own pick-up and delivery of the plant and equipment; and*
  - *acknowledges that the:*
    - *plant and equipment will be sold without any registration or warranty and on a 'where is/what is' basis; and*
    - *Shire will not seek to expend funds starting the plant and equipment.*
3. *Requests the Chief Executive Officer to refer any bids received to the next available Council meeting for consideration.*

**COUNCIL RESOLUTION**

**(126/2016) Moved Cr Hardingham: Seconded Cr Praetz**

*That Council:*

1. **Authorises the Chief Executive Officer to dispose of plant and equipment (as listed in Item 8.3.1) and a 2015 Toyota RAV 4 (Reg: 1ESY 257) that are surplus to the Shire's needs and to carry out the process of sale as required by Section 3.58 (3) of the Local Government Act 1995.**
2. **Requires that any sale of the plant and equipment is on the basis that the bidder:**
  - **is responsible to arrange their own pick-up and delivery of the plant and equipment; and**
  - **acknowledges that the:**
    - **plant and equipment will be sold without any registration or warranty and on a 'where is/what is' basis; and**
    - **Shire will not seek to expend funds starting the plant and equipment.**
3. **Requests the Chief Executive Officer to refer any bids received to the next available Council meeting for consideration.**

**Carried by Absolute Majority 7/0**

### **8.3.2. WHEATBELT FREIGHT PLAN**

Applicant:	Main Roads WA and Wheatbelt South Regional Road Group
Location:	Shire of Corrigin
Date:	17 May 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	TT 0001
Attachment Reference:	Attachment 8.3.2

#### **SUMMARY**

Council is requested to:

- note Main Roads WA's (MRWA) proposal that each local government confirms which routes in each road sub-group are to be regarded as collector roads/routes; and
- request the Chief Executive Officer to provide a further report to the June 2016 Ordinary Meeting recommending which roads should be considered the important collector roads/routes within the Shire of Corrigin for submission to the road sub-group.

#### **BACKGROUND**

In late 2014 Wheatbelt South Regional Road Group (WBS RRG) requested WALGA to facilitate a workshop to discuss and identify ways to address a number of cross-Shire border RAV access issues with the aim of creating a clearer continuous freight network in the Wheatbelt. The workshop in the South was replicated by a similar workshop for Wheatbelt North Regional Road Group.

At these workshops sub-groups marked up maps indicating issues with the current freight network and identifying aspirational freight routes for the future. Details of the workshop and the cross-Shire border RAV access issues are addressed in draft correspondence from MRWA which is intended to be forwarded to local governments but the maps as referred in the correspondence are yet to be provided (**Attachment 8.3.2**). Should the final MRWA letter and plans be available it will be forwarded to Councillors under separate cover.

#### **COMMENT**

MRWA is seeking guidance on identification of the proposed collector roads within each road sub-group.

Specifically, MRWA is asking that each local government identifies and submits to their relevant road sub-group, important collector roads/routes that connect to the Main Roads network and where:

- each sub-group identifies no more than 10 collector routes; and
- parallel collector routes are at least 20km apart.

MRWA is requesting that in order for a business case to be prepared and submitted in September/October to seek funding to develop the identified collector routes their approach be tabled at Council meetings in May and June with sub-groups meeting to agree their collector routes in June. Special Regional Road Group meetings can then be held in July to endorse the joint road freight plan. The proposal by MRWA to identify collector routes in partnership with Regional Road Groups is supported. It is appropriate that a further report be provided to the June 2016 Ordinary Meeting recommending which roads should be considered the important collector roads/routes within the Shire of Corrigin for submission to the road sub-group. In this regard, Councillors are invited to provide their respective views on important collector roads/routes within the Shire.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

*Road Traffic Act 1972*

*Road Traffic (Vehicles) Act 2012*

*Road Traffic (Vehicle Standards) Regulations 2002*

#### **POLICY IMPLICATIONS**

Whilst there are no known policy implications in relation to this item, identification of collector roads/routes in the Shire will enable Council to progress to the preparation of a policy along with a roads hierarchy.

#### **FINANCIAL IMPLICATIONS**

There are no known financial implications in relation to this item.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### **6.2 Focus area two: Developing Leadership**

**Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

### **5. STRATEGIC THEMES**

#### **5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

*That Council:*

1. *Note the request from Main Roads WA's (Attachment 8.3.2) that Council confirms which routes to be regarded as important collector roads/routes; and*
2. *Request the Chief Executive Officer to provide a further report to the June 2016 Ordinary Meeting recommending which roads should be considered the important collector roads/routes within the Shire of Corrigin for submission to the road sub-group.*

#### **COUNCIL RESOLUTION**

**(127/2016) Moved Cr Hickey: Seconded Cr Praetz**

*That Council:*

1. *Note the request from Main Roads WA's (Attachment 8.3.2) that Council confirms which routes to be regarded as important collector roads/routes; and*
2. *Request the Chief Executive Officer to provide a further report to the June 2016 Ordinary Meeting recommending which roads should be considered the important collector roads/routes within the Shire of Corrigin for submission to the road sub-group.*

**Carried 7/0**

#### **COUNCIL RESOLUTION**

**(128/2016) Moved Cr Hickey: Seconded Cr Praetz**

*That Council adjourn the meeting at 3.53pm for a short break.*

**Carried 7/0**

#### **COUNCIL RESOLUTION**

**(129/2016) Moved Cr Priham: Seconded Cr Hickey**

*That Council re-open the meeting at 4.26pm*

**Carried 7/0**

#### **9. NOTICE OF MOTIONS FOR THE NEXT MEETING**

There was no notice of motions received for the next meeting.

#### **10. CHIEF EXECUTIVE OFFICER'S REPORT**

**External Meetings/Conferences/Inspections undertaken from 20 April 2016 until 16 May 2016**

- Meeting Andrea Blake (Farmworks) – compliance with conditions Lot 487 (No.3) Lynch Street, Corrigin (on site)
- Meeting with DCEO and Warren Camarri Project Manager/Housing Programs, Housing Authority regarding the housing joint venture (Corrigin).
- Meeting with Club users of CREC to discuss the first combined sports day (how it went) and cleaning of CREC (expectations & responsibilities) (Corrigin)
- Attendance at the Age Friendly Community Corrigin Community Forum and Service Providers Forum (Corrigin)
- Preparation/Attendance at ANZAC day (Corrigin)
- Meeting with Colin Larke and Manager Works & Services concerning footpath access (Corrigin)
- Meeting with Shire President and Tanya Dupagne concerning Camp Kulin and potential interest in links with Corrigin (Corrigin)



- Meeting with Roy Engelbrecht MRWA and Manager of Works finalising Bulyee Road development (Corrigin)
- Attendance at the Senior Citizens monthly meeting (Corrigin)
- Meeting with Corrigin Engineering concerning parking/access to site in Walton Street Corrigin (on site)
- Meeting with Bulyee Road - Landowners and Manager of Works finalising Bulyee Road Bulyee Road (onsite) Note: the land owners have agreed to the final design of Bulyee Road.
- Attendance at the WALGA Country Central zone meeting hosted by the Shire at CREC (Corrigin)
- Meeting with Nick Price Fleetwood concerning potential development of land in Corrigin (Corrigin)
- Meeting with John and Gwenda Reynolds and Building Manager – maintenance of the caravan park (onsite)
- Meeting with John and Gwenda Reynolds to finalise lease arrangements at the caravan park (Corrigin)
- Meeting with Dr Raj with the Shire President to discuss satisfaction with Shire services and potential bids for 2016/17 Budget (Corrigin)
- Meeting with Rick Gilmour observations concerning local laws and bee keeping (Corrigin)
- Meeting (online) with Market Creations along with DCEO and Governance Executive Officer concerning improvements to the Shire Website (Corrigin)

#### **INFORMATION/OPERATIONS**

- *Intentions of home care providers in the Shire of Corrigin*

Following the Age Friendly Community Corrigin Community Forum and Service Providers Forum, the Shire wrote to 5 potential 'service providers' on 3 May 2016 seeking views on their intentions of providing home care in the Shire of Corrigin. The letter (in part stated):

*"In undertaking work in developing an Age Friendly Plan, the Corrigin Shire wishes to ensure older residents have the choice of remaining in their community as they age through access to a full range of supports and care.*

*As you may be aware, Corrigin is located in Western Australia's central Wheatbelt region, 235km south-east of Perth, and is a friendly farming community. Corrigin's pro-active approach in improving all facets of country living mean this picturesque town is a great alternative to the city and offers all the necessary services including medical, education, recreation, economic and social facilities.*

*The Shire is aware that from February 2017, Commonwealth Home Care packages are to undergo a fundamental change in that the assessed and prioritised care recipient will be able to choose their provider of care. We are concerned that at present there appears to be little awareness of these higher levels of care available at home (above HACC) and that there seems to be a deficiency in availability/choice in our area. Accordingly we are writing to a range of current Home Care providers to determine their intentions of providing homecare in the Shire.*

*Statistics based on the 2011 Census show persons 60 years and over comprising 38.6% of our 1,200 population. It is anticipated that the 2016 Census will show the number of aged persons to have increased.*

*Accordingly, based on demographic projections and the Commonwealth's increasing planning ratios for Home Care places, we believe there is a demand estimate for around 6 or 7 places in the Shire at present rising to 9 or 10 places over the next five or so years. This would reflect a significant opportunity for the right Home Care provider."*

*In this regard, it would be very much appreciated if you could advise the Shire of your organisation's plans (as a current Wheatbelt provider) to arrange for the choice of Home Care throughout the Corrigin Shire when the Home Care market is opened up next year.*

At the time of the Council meeting, Avivo had responded advising that although they don't currently have support teams in Corrigin, they would be interested in discussing the matter further with the Shire.

- *Lease of Reserve 15804 Corrigin to Australian Speedway Drivers and Riders Association*

Following an enquiry from the Corrigin community, I wrote to the Association seeking confirmation of indemnity insurance obligations under the Lease with the Shire and sought to gauge an indication from the Association of the future direction the club will be taking with regard to operating from this site.

The Association responded by advising that it has the necessary insurance and (in part) as follows:

*Until now the venue has not been open to the public and it was not necessary to have public liability insurance, however, we are looking towards holding a number of non-speedway events such as burnouts, tractor pulls, displays and swap meets in the near future.*

*Interest has been shown by representatives from both the burnout and tractor pull enthusiasts and we will be working together with both groups to arrange an event as soon as everything is in order. As you may be aware, the venue was leased to us in a run down and non-functioning condition and we have undertaken to do the restorations with the aid of grants, sponsorship and fundraising. We have been unsuccessful in obtaining sizeable grants or sponsorship thus far.*

*In fact we were advised that we must have considerable finances in the bank before we can even apply for a government grant. We have been moderately successful in acquiring some buildings and building materials, and our fundraising efforts have enabled us to purchase six new toilet suites (not yet installed), to replace those destroyed by vandals while the facilities were unused. Insurance for fittings and chattels has not been arranged as yet, mainly because some fittings have not been purchased or installed, others are still in storage off-site, and it is difficult to put a value on these things, but rest assured we are working towards these ends.*

*We are currently waiting on negotiations with the burnout and tractor pull clubs to ascertain whether they are able to help to assist in preparation of the venue for the first event. The previous CEO of Corrigin Shire, Julian Murphy, suggested in conversation that the Shire may be able to assist with funding or materials for the perimeter fencing as they were aware that they were leasing the property to us in an unsecured and run down state. No opportunity for further discussion arose on the subject. We would welcome the opportunity to meet with you at any time and show you around the premises to discuss any concerns that may arise.*

*Our plans for the immediate future are to –*

- *Continue cleaning up the venue, trimming trees and burning off.*
- *Install fixtures and fittings to ablution block.*
- *Carry out repairs to ablution block (doors, windows, ceiling).*
- *Deliver a transportable kitchen to the site.*
- *Clean and repair other buildings as necessary.*
- *Contract an electrician to do the required electrical work.*
- *Work with tractor pull and burnout representatives to prepare their competition areas.*

- Secure viewing areas for the public.
- Run a few low key events that do not require speedway track licenses and permits in order to raise funds for further work on the project.”

#### **11. PRESIDENT’S REPORT**

The President advised that she attended the following meetings and events;

- Attendance at the Age Friendly Community Corrigin Community Forum and Service Providers Forum (Corrigin)
- Meeting with the CEO and Tanya Dupagne concerning Camp Kulin and potential interest in links with Corrigin (Corrigin)
- Attendance at the Senior Citizens monthly meeting (Corrigin)
- Attendance at the WALGA Country Central zone meeting hosted by the Shire at CREC (Corrigin)
- Meeting with MRWA and WALGA representatives concerning Wheatbelt Freight (Perth)
- Meeting with Dr Raj with the Shire President to discuss satisfaction with Shire services and potential bids for 2016/17 Budget (Corrigin)
- Strategic Community Plan
- Attendance with CEO, DCEO, Cr Mason and Cr Hardingham on the Shire Housing inspection (Corrigin)

Cr Baker thanked Cr Pridham and staff for organising ANZAC Day

#### **12. COUNCILLORS’ QUESTIONS, REPORTS AND INFORMATION ITEMS**

Cr Hardingham advised that she attended the following meetings and events;

- ANZAC Day & Breakfast
- Aged Friendly
- CREC Committee
- Historical Society Committee
- Giggle Pots
- Building Inspections

Cr Pridham

- Thanked the Shire and those Councillors who attended the ANZAC Day service and breakfast with special mention to Cr Hickey for his closing of the ANZAC Day breakfast.
- Advised that he had attended the WALGA Country Central zone meeting as an observer.

#### **13. URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL**

##### **COUNCIL RESOLUTION**

*(130/2016) Moved Cr Mason: Seconded Cr Hickey*

*That Council accept Item 13.1 Support for the Corrigin Doctor to Provide Care from the Corrigin Hospital as Urgent Business.*

*Carried 7/0*

**13.1. SUPPORT FOR THE CORRIGIN DOCTOR TO PROVIDE CARE FROM THE CORRIGIN HOSPITAL**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	21 March 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	CS0035
Attachment Reference:	Nil

**SUMMARY**

Council is requested to endorse the Shire President writing to the WA Minister of Health, State and Federal Members whose electorates fall within the Shire of Corrigin along with the WA Department of Health Director General, requesting in the strongest terms that the Southern Inland Health Initiative incentives to retain country doctors be made available to enable Corrigin's doctor to work from the Corrigin hospital rather than be directed to provide a service to a regional hospital.

**BACKGROUND**

Dr Thyagaraj (Raj) Ramakrishna relocated to Corrigin in July 2014 and has had an immediate positive impact on the community. He has been providing stable and quality care to a community who have not had a stable service for over 2 years before he joined.

Dr Raj has been providing the Corrigin community with a GP service and established the Corrigin Medical Centre. The Centre is one of a few Rural Integrated Primary Health Care centres that provides Chronic Disease Management programs through multi-disciplinary teams, which includes the following visiting allied and specialist providers:

- a physio therapist,
- a diabetes educator and dietician,
- a podiatrist and a
- Geriatrician.

The practice's nurse has also undergone training in women's health and related screening tests, which offers female patients the option to have these tests done by a female practitioner.

Dr Raj has been credentialed to work in the Emergency Department as well as to admit patients for General Admissions at the Corrigin Hospital. He regularly tends to patients presenting to the ED department during the day, sometimes disrupting the normal flow of consulting at his practice. He is not remunerated for providing an on-call service to WA Country Health Service, which usually would be required to ensure that doctors make themselves available at short notice, but he provides this service out of his loyalty to the community.

With effect of 1 July 2016 Dr Raj will cease his participation in the Merredin Hospital Emergency Department Roster. Dr Raj has not made this decision lightly, but it is one that he felt he had to make in the interest of his own safety and that of the community of Corrigin. The SIHI has facilitated the recruitment of Dr Raj to the community of Corrigin, and many other doctors to similar communities within its catchment area, through offering financial incentives that made the practices financially viable.

**COMMENT**

It is important to note that incentives available to retain doctors in other communities are being paid through SIHI.

This incentive is not available for Corrigin as a location and as a result, Dr Raj works on a 24 hour roster once a fortnight at the Merredin Hospital. The Shire is concerned that the impact of this decision will financially risk the long term prospects for Corrigin being able to retain the services of a doctor in Corrigin. Compounding this is the impact on the health and family life of the Corrigin doctor working a 24 hour roster (not including travel) away from Corrigin. It is questioned why SIHI will not provide incentives for the Corrigin doctor to service the Corrigin hospital? This is an acute issue for the Corrigin district which from the 2011 Census, shows that persons 60 years and over comprises 38.6% of our 1,200 population and which is projected to significantly increase.

On this basis, Council is recommended to authorise the Shire President to write to the WA Minister of Health, State and Federal Members whose electorates fall within the Shire of Corrigin along with the WA Department of Health Director General, requesting in the strongest terms that the Southern Inland Health Initiative incentives to retain country doctors be made available to enable Corrigin's doctor to work from the Corrigin hospital rather than be directed to provide a service to a regional hospital.

**STATUTORY ENVIRONMENT**

None known

**POLICY IMPLICATIONS**

There are no known policy implications relating to this item.

**FINANCIAL IMPLICATIONS**

There are no known financial implications relating to this item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Six: We need good services to support our development as a Shire**

Strategy	Outcome
Improve local health services to provide greater and more timely access for the community	Our community can more easily access the range of services they need at the time they need them

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal 4-2	Develop opportunities for improved customer service through the increase use of technology.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council endorse the Shire President writing to the WA Minister of Health, State and Federal Members whose electorates fall within the Shire of Corrigin along with the WA Department of Health Director General, requesting in the strongest terms that the Southern Inland Health Initiative incentives*

to retain country doctors be made available to enable Corrigin's doctor to work from the Corrigin hospital rather than be directed to provide a service to a regional hospital.

#### **COUNCIL RESOLUTION**

**(131/2016) Moved Cr Mason: Seconded Cr Praetz**

***That Council endorse the Shire President writing to the WA Minister of Health, State and Federal Members whose electorates fall within the Shire of Corrigin along with the WA Department of Health Director General, requesting in the strongest terms that the Southern Inland Health Initiative incentives to retain country doctors be made available to enable Corrigin's doctor to work from the Corrigin hospital rather than be directed to provide a service to a regional hospital.***

***Carried 7/0***

***Mrs L Pitman entered the meeting at 5.06pm***

#### **8.2.5 SHIRE OF CORRIGIN ANIMAL, ENVIRONMENT AND NUISANCE LOCAL LAW 2016**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	17 May 2016
Reporting Officer:	Heather Talbot, Governance and Projects Officer Lauren Pitman, Environmental Health Officer
Disclosure of Interest:	No interest to disclose
File Number:	LE 0002
Attachment Reference:	Attachments 8.2.5A & 8.2.5B

#### **SUMMARY**

For Council to receive the report on the submissions regarding the adoption of the Shire of Corrigin Animal, Environment and Nuisance Local Law 2016, following the close of the public consultation period.

#### **BACKGROUND**

From the Ordinary meeting of 17 November 2015, Council directed staff to commence public consultation to enable adoption of the draft Shire of Corrigin Animal, Environment and Nuisance Local Law 2016.

Advertising of the Local Law took place from 13 January 2016 to 4 March 2016, which resulted in submissions received from the Department of Local Government and Communities, Health Department and two members of the public.

A Schedule of Submissions has been prepared by the EHO, Mrs Pitman for Council's consideration as per **Attachment 8.2.5A**.

#### **COMMENT**

The process for adopting local laws is set out in Section 3.12 of the Local Government Act 1995 and includes:-

1. At the council meeting the person presiding is to give notice to the council meeting of the purpose and effect of the proposed local law;
2. State-wide and local public notice is to be given stating that the Shire intends to make a local law. Advertising is to remain open for at least 6 weeks;
3. As soon as the notice is given, a copy of the proposed local law, together with the public notice and National Competition Policy form are to be provided to the Minister for Local Government and any other relevant ministers;

4. A copy of the proposed local law is to be provided to any person requesting it;
5. After the last day of submissions, the local government is to consider any submissions and may by absolute majority proceed with the local laws as proposed or make alterations which are not significantly different from what was first proposed;
6. The adopted local law is published in the Government Gazette and a copy is provided to the appropriate ministers;
7. Another public notice is given stating the title of the local law, its intent and date the local law will come into effect;
8. Forwarding all documentation to Parliaments Joint Standing Committee on Delegated Legislation.

From the submissions, the Shire Administration recommends numerous changes generally based on the comments received from the Department of Local Government. Even though they may not seem to be of a significant nature, the recommended changes potentially affect a large percentage of the landowners in the District. The advice given to the Shire Administration from the Department of Local Government is that this can be considered to be a significant change and therefore it is recommended that the revised Shire of Corrigin Animal, Environment and Nuisance Local Law 2016 (**Attachment 8.2.5B**) be re-advertised for the statutory period of six (6) weeks.

The intended Purpose and Effect of the Shire of Corrigin Animal, Environment and Nuisance Local Law 2016 is as follows:

**Purpose:** The purpose of the local law is to provide for the regulation, control and management of animals and the prevention of environmental damage and nuisances within the District; and

**Effect:** The effect of the local law is to establish the requirements with which any person keeping animals, or undertaking activities that have the potential to impact the environment or create nuisance must comply.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995, section 3.12 – Adoption of a local law*

#### **POLICY IMPLICATIONS**

There are no known policies or policy implications relating to this item

#### **FINANCIAL IMPLICATIONS**

Budgeted costs associated with preparation of the local law and required publication in the government gazette.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### **6.3 Focus area three: Social Development**

**Goal six: We need good services to support our development as a Shire**

Strategy	Outcome
Maintain the range of services and facilities provided by the Shire, particularly those for the rural area (roading) and the sporting community	Essential services help us to prosper as a community

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

#### **5. STRATEGIC THEMES**

##### **5.3 Social Development**

Strategic Community Plan link	Strategies
Goal Six - 1	Provide environmental health services to protect public health

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

*That Council:*

- 1. Receives the schedule of submissions (Attachment 8.2.5A) for the proposed Shire of Corrigin Animal, Environment and Nuisance Local Law 2016; and*
- 2. Adopts the revised draft Shire of Corrigin Animal, Environment and Nuisance Local Law 2016 as per Attachment 8.2.5B for advertising purposes;*
- 3. Pursuant to section 3.12 of the Local Government Act 1995, gives Statewide public notice that it intends to make the revised draft Shire of Corrigin Animal, Environment and Nuisance Local Law 2016 as contained in the Attachment 8.2.5B;*
  - a) the purpose of which is to provide for the regulation, control and management of animals and the prevention of environmental damage and nuisances within the District; and*
  - b) the effect is to establish the requirements with which any person keeping animals, or undertaking activities that have the potential to impact the environment or create nuisance must comply.*
- 4. Forwards a copy of the revised draft Shire of Corrigin Animal, Environment and Nuisance Local Law 2016 to the Minister for Local Government and Communities, and to the Minister for Health, for comment.*

#### **COUNCIL RESOLUTION**

***(132/2016) Moved Cr Hardingham: Seconded Cr Dickinson***

*That Council:*

- 1. Receives the schedule of submissions (Attachment 8.2.5A) for the proposed Shire of Corrigin Animal, Environment and Nuisance Local Law 2016; and***
- 2. Adopts the revised draft Shire of Corrigin Animal, Environment and Nuisance Local Law 2016 as per Attachment 8.2.5B for advertising purposes;***
- 3. Pursuant to section 3.12 of the Local Government Act 1995, gives Statewide public notice that it intends to make the revised draft Shire of Corrigin Animal, Environment and Nuisance Local Law 2016 as contained in the Attachment 8.2.5B;***
  - a) the purpose of which is to provide for the regulation, control and management of animals and the prevention of environmental damage and nuisances within the District; and***
  - b) the effect is to establish the requirements with which any person keeping animals, or undertaking activities that have the potential to impact the environment or create nuisance must comply.***



- 4. Forwards a copy of the revised draft Shire of Corrigin Animal, Environment and Nuisance Local Law 2016 to the Minister for Local Government and Communities, and to the Minister for Health, for comment.**

**Carried 7/0**

**Mrs Pitman left the meeting at 5.21pm**

**14. INFORMATION BULLETIN**

There was no business from this information bulletin.

**15. WALGA AND CENTRAL ZONE MOTIONS**

There were no WALGA or Central Country Zone motions.

**16. NEXT MEETING**

The next ordinary meeting of Council is scheduled for Tuesday 21 June 2016 at 9 Lynch Street Corrigin commencing at 3pm.

**17. MEETING CLOSURE**

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 5.24pm.

President: \_\_\_\_\_ Date: \_\_\_\_\_



Shire of Corrigin

## Local Emergency Management Committee (LEMC)

# MINUTES

Minutes of the Shire of Corrigin Local Emergency Management Committee Meeting held on Monday 30 May 2016 commencing at 2.30pm at the Council Chambers, 9 Lynch Street Corrigin

### 1. Opening

The Shire of Corrigin CEO Rob Paull opened the meeting at 2.38 pm.

### 2. Attendance and apologies

Lyn Baker	President, Shire of Corrigin/Committee Chair
Rob Paull	Chief Executive Office, Shire of Corrigin
Taryn Dayman	St John Ambulance, Shire of Corrigin
Troy Coumbe (from 3.23pm)	Officer in Charge, Corrigin Police
Adam Smith	Community Emergency Management Officer, SEMC Secretariat
Joanne Spadaccini	Department of Child Protection
Rodney Thornton	Road Safety Advisor, Wheatbelt South
Alysse Pownall	Health Services Manager, Corrigin District Hospital
Donna Spurgeon	Principal, Corrigin District High School

#### Apologies:

Deborah Whitehead	Governance Executive Officer, Shire of Corrigin
Margaret Rendell	Red Cross Society, Corrigin Branch
Wes Baker	Chief Bushfire Control Officer
Dino DiFulvio	Captain, Corrigin Volunteer Fire & Rescue
Ruth Davis	Acting HSN Corrigin Hospital
Grant Hanson	Department of Fire & Emergency Services
Alison Lacey	Department of Agriculture - Narrogin
Sharon Weguelin	St John Ambulance, Corrigin
John Lane	Local Emergency Management Co-ordinator, WALGA
Shelley Crombie	Deputy Emergency Recovery Coordinator
Mike Weguelin	Emergency Recovery Coordinator
Chris Taylor	2IC, Corrigin Police

### 3. Minutes of last Meeting

**Moved: Taryn Dayman: Seconded – Joanne Spadaccini**

*That the minutes of the Shire of Corrigin Local Emergency Management Committee meeting held on 29 February 2016 be confirmed as a true and accurate record.*

**Carried**

#### **4. Review and confirmation of local emergency arrangements**

- Local Recovery Plan 2015 Draft
- Local Emergency Management Plan 2015 Draft

The Committee was provided by overhead projector, the revised LRP and LEMP 2015 Drafts. Adam Smith from SEMC advised that in accordance with the previous Minutes, he met with Rob Paull to consider amendments and finalise a recommendation to the draft Plans.

Adam advised that the Plans had been amended to reflect the requirements of SEMC.

***Moved: Donna Spurgeon Seconded: Alyse Pownall***

*That the Committee recommend to Council that the revised:*

- *Local Recovery Plan 2016; and*
- *Local Emergency Management Arrangements 2016;*  
*be adopted.*

***Carried***

#### **5. Review of incidents and exercises**

Taryn Dayman advised that an exercise at the CREC with St John Ambulance and Fire & Rescue Services whereby a 'rescue of a person who had suffered a heart attack' from the timekeepers box at the Corrigin Recreation and Events Centre was undertaken in mid March 2016. The exercise went well although it did indicate that the door was an obstacle and that the Shire may wish to investigate an anchor point to the ceiling for ease of accessing a cradle to remove a potential patient. Rob Paull did advise that the door had been modified so that it could be removed in case of an emergency and will investigate an anchor point as suggested.

#### **6. Development of future exercises**

It was concluded (without resolution) that perhaps once a year would be enough to hold the desktop exercises. Discussion took place whereby a common view was that at the December 2016 meeting, an exercise that involved the impact from a severe storm be considered. Adam Smith advised that he would seek to arrange an exercise that included the SES and report back to the next meeting.

#### **7. Reports to State Emergency Management Committee**

There were no reports to the State Emergency Management Committee. If the Committee has any issues Adam Smith advised they can notify him and he can raise any concerns at a district level or even a state level.

#### **8. Identify Emergency Management projects**

There are no projects immediately pending.

#### **9. Funding**

9.1 Rodney Thornton advised as follows:

- Roadwise was providing funding for up to \$500 for the Shire to run a series of quiz's through the local Windmill newspaper over a period of 10 weeks. Each fortnight would alternate with a Quiz competition or a page of answers, with a number of winners being awarded \$50 fuel vouchers. Rodney provides the questionnaires and answers to Deb for competition. Rob Paull advised that the Shire has had a great response with over 100 entries and the Police are also getting involved giving out the quiz.

- The Road Safety Commission (which has replaced the Road Safety Council) has the potential to fund events at short notice. This is similar to the funding used by the Shire for the street party, show, and sports days but usually required a 3 month application period.
- Fatality distributions ending 26 May 2016 by regions and roads are provided in the Attachments. Of note, some 74 deaths on WA Roads in 2016 with 56 in the regional areas and of these, 23 fatalities were in the Wheatbelt. For the same period in 2014, 34 were Wheatbelt related and for 2015, 23 fatalities were from the Wheatbelt.
- He will be attending the Road Safety Conference on 16 June in Cranbrook and recommended others to attend. He will be going down and back on the day and happy to give anyone a lift. He noted that Last year's conference was very good. Cr Lyn Baker advised that she would like to attend and will advised Rodney.
- He has some 'drive on the left' steering wheel covers (mainly for international tourists) and would distribute them to suitable tourist venues around Corrigin.

- 9.2 Joanne Spadaccini requested that *Local Emergency Management Plan for the Provision of Welfare Support* that was provided to the last meeting be noted and accepted by the Committee. Jo gave an overview of the plan, noted that parts of the plan referred to in pink are pending state endorsement. Jo also asked that due to privacy reasons, should the Plan be loaded on website that only to page 16 be provided.

*Troy Coumbe entered the meeting at 3.23pm*

***Moved: Alysse Pownall Seconded: Donna Spurgeon***

*That the Local Emergency Management Plan for the Provision of Welfare Support be noted and accepted.*

***Carried***

## **10. Other Matters**

- 10.1 Rob Paull advised that he and Taryn had met with Peter Saint – Manager Air Operations DFES, this morning for the placement of a fully bunded and secure helicopter re-fueling tank to be located next to the patient transfer station at the airstrip.
- 10.2 Donna Spurgeon advised that the school is involved the 'Keys for Life' program which is a comprehensive, evidence-based program with links to the Australian Curriculum, WA Certificate of Education and WA Licensing System. For more than ten years, Keys for Life teachers have been building a culture of respect, responsibility and safety, while implementing a 10-lesson program that has reached over 100,000 pre-drivers and learner drivers across the state. The Keys for Life program assists young people to better understand the importance of driving practice, planning ahead, courteous and safer driving and safer vehicles.

Students gain licensing credits and achievement towards their WACE after completing all Keys for Life program requirements and by sitting the legitimate Learner's Permit Theory Test at school.

10.3 Troy Coumbe advised that Police Traffic cars from Perth are patrolling through Corrigin, especially during weekends.

10.4 Joanne Spadaccini advised that on 13 July 2016, evacuation centre training at Narrogin is to be offered and all local governments attached to the *Local Emergency Management Plan for the Provision of Welfare Support* will be invited to attend. She will send out invitations.

10.5 Adam Smith advised that SEMC State Emergency policies have been rolled into one document

- Policy
- Procedures
- Over arching plan
- Guides

The documents are available on the SEMC website. Rob Paull provided correspondence from SEMC to members referencing the policies and which included a guide that describes all the changes and where items are newly located.

10.6 Alysse Pownall advised of 'Project Party' which is a program that seeks to reduce accidents for 15-19 year olds and will be speaking to the school about the program.

**11. Next Meeting**

Monday 29 August 2016 – (note: The change of meeting date is due to clash with a local function.

**12. Close**

There being no further business the Chairperson thanked everyone in attendance and closed the meeting at 3.43pm.



# Local Recovery Plan 2016

LEMC endorsement date: 31 May 2016

Full review required: 2019

Maintained by: Executive Officer to LEMC

Shire of Corrigin

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## Version Control

Document Title	Shire of Corrigin Local Recovery Plan 2015
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Electronic Document Name / Versions	.....
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Project Manager	Chief Executive Officer

## Disclaimer

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## Amendment Record

Suggestions and comments from the community and stakeholders can help improve the plan.

Feedback can include:

- What you do or do not like about the arrangements;
- Unclear or incorrect expression;
- Out of date information or practices;
- Inadequacies;
- Errors, omissions or suggested improvements.

To forward feedback, copy the relevant section, mark the proposed changes and forward it to:

Chairperson  
 Local Emergency Management Committee  
 PO Box 221 Corrigin WA 6375

The Chairperson will refer any correspondence to the LEMC for consideration and or approval.

Amendments promulgated are to be certified in the below table when updated.

AMMENDMENT		DETAILS OF AMENDMENT	AMENDED BY	Document Version
NUMBER	DATE		NAME	

## Certificate of approval

The Shire of Corrigin Local Recovery Plan has been prepared by the Shire of Corrigin Local Emergency Management Committee to reflect the operational capacity of the Shire and to address the Shire's legislative responsibility under Section 36 and Section 41 of the Emergency Management Act 2005 and the Emergency Management Regulations 2006. This Recovery Plan forms one part of a suite of documents collectively referred to as the Local Emergency Management Arrangements (LEMA).

The following documents are support plans and together with this plan will be known as the Shire of Corrigin Local Emergency Management Arrangements:

- Local Emergency Management Plan
- Risk Register and Treatment Schedule (Under development)
- Contacts Directory
- Resources Register
- Local Emergency Management Plan for the Provision of Welfare Support (DCPFS)

In accordance with State Emergency Management Policy 2.5, this plan has been endorsed and noted by the following entities:

- Shire of Corrigin Local Emergency Committee - Endorsement
- Shire of Corrigin Council - Endorsement
- Great Southern District Emergency Management Committee - Noting
- State Emergency Management Committee - Noting.

### Shire of Corrigin Local Emergency Management Committee

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**Date: 31 May 2016**

**Chairperson:**

### Shire of Corrigin Council

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**Date: 17 June 2016**

**Shire President:**

### Distribution List

Official copies of this document are distributed in pdf format only and are provided electronically to the organisations and individuals named below. Members of the public wishing to obtain a copy of this document can do so by application the Shire of Corrigin through the following email address: shire@corrigin.wa.gov.au. Printed versions of this document may not be accurate.

Copies provided to	No. of copies
<b>Shire of Corrigin</b>	
Chair LEMC	1
Chief Executive Officer	1
Executive Officer Governance	1
<b>LEMC membership</b>	
Corrigin Police	1
Corrigin District Hospital	1
Corrigin Volunteer Fire & Rescue Service	1
Corrigin St John Ambulance	1
Water Corporation (Corrigin Office)	1
Chief Bushfire Control Officer	1
<b>Other committees</b>	
Great Southern District Emergency Management Committee	1
State Emergency Management Committee	1

## **PART 1 – Introduction**

### **Authority**

The local recovery plan has been prepared in accordance with the requirements of the *Emergency Management Act 2005* [s.41 (4)] and State Emergency Management Policy 2.5 and forms part of the Shire of Corrigin Local Emergency Management Arrangements.

### **Endorsement Date**

This plan was endorsed by the Shire of Corrigin LEMC on 31 May 2016

### **Area Covered**

The Shire of Corrigin Local Recovery Plan has been prepared for the area Gazetted as the Shire of Corrigin Local Government District.

### **Purpose**

The purpose of this plan is to describe the arrangements for effectively managing recovery at the local level, including accountability and responsibility.

### **Objectives**

The objectives of this plan are to:

- Describe the roles, responsibilities, available resources and procedures for the management of recovery from emergencies for the Shire of Corrigin;
- Establish a basis for the coordination of recovery activities at the local level;
- Promote effective liaison between all Hazard Management Agencies (HMA), emergency services and supporting agencies, which may become involved in recovery management; and
- Provide a framework for recovery operations for the Shire of Corrigin.

### **Scope**

The scope of this recovery plan is limited to the boundaries of the Shire of Corrigin. It details the general recovery arrangements for the community and does not in any way detail how individual organisations will conduct recovery activities within their core business areas.

## Part 2 Related documents and arrangements

The following documents are related to this plan

- Shire of Corrigin Local Emergency Management Plan
- Shire of Corrigin Resources Register
- Contacts Register
- Local Emergency Management Plan for the Provision of Welfare Support (DCPFS)

### Local

The Shire of Corrigin is required by State legislation Section 41 (4) Emergency Management Act 2005) to ensure that a Local Recovery Plan is prepared for its local government district within the local emergency management arrangements. This includes the identification of a Local Recovery Coordinator and other persons who may be called upon to act in that capacity upon the unavailability of the nominated Local Recovery Coordinator.

### State plans and policy

The following documents relate to this plan:

Document Title	Document Owner
<a href="#">State Emergency Management Plan for Recovery Coordination</a>	SEMC
<a href="#">State Emergency Management Plan for the Provision of Welfare Support</a> (Westplan Welfare)	SEMC
<a href="#">SEMP 4.2 Funding for Emergencies</a>	SEMC
<a href="#">SEMP 4.9 Australian Government Physical Assistance</a>	SEMC
State Emergency Management Procedures <a href="#">OP-19 Management of Public Fundraising and Donations</a>	SEMC
Western Australia Natural Disaster Relief and Recovery Arrangements (WANDRRA) <a href="#">Guide for Local Government</a>	Dept. of the Premier and Cabinet
<a href="#">Lord Mayor's Distress Relief Fund</a>	LMDRF Board

## Part 3 Resources

The Local Recovery Coordinator for the Shire of Corrigin is responsible for determining the resources required for recovery activities in consultation with the Hazard Management Agency and Support Organisations. The Shire of Corrigin resources are identified in the Resources Register. The Local Recovery Coordinator (LRC) is responsible for coordinating the effective provision of activities, resources and services for the Shire of Corrigin should an emergency occur.

The resources available and contact details for recovery have been identified and are included in [Annex D](#).

### Financial arrangements

The primary responsibility for safeguarding and restoring public and private assets affected by an emergency rests with the asset owner, who needs to understand the level of risk and have appropriate mitigation strategies in place.

The Shire of Corrigin has arrangements in place to insure its assets. Assets are recorded and managed through the Roman II Asset Management System. The Shire of Corrigin has in place an Asset Management Plan. The Manager Works and Services will be involved early in the recovery process.

Through the Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA) the State Government provides a range of relief measures to assist communities recover from an eligible natural event. The Shire of Corrigin will make claims for recovery activities where they are deemed eligible under WANDRRA.

Wherever possible, State Government resources and services will be provided in accordance with a public authority's existing statutory and contractual responsibilities, policies or plans. Any recommendations for the implementation of assistance measures outside existing policies must be submitted to the Premier for consideration.

### Financial preparation

The Shire of Corrigin will take the following actions to ensure they are prepared financially to undertake recovery activities should the need arise. These actions include:

- Understanding and treating risks to the community through an appropriate risk management process;
- Ensuring assets are recorded, maintained and adequately insured where possible;
- Establishing a cash reserve for the purpose where it is considered appropriate for the level of risk;
- Understanding the use of [section 6.8\(1\) \(b\) or \(c\)](#) of the Local Government Act 1995. Under this section, expenditure not included in the annual budget can be authorised in advance by an absolute majority decision of the Council, or by the mayor or president in an emergency and then reported to the next ordinary meeting of the Council;
- Understanding the use of section 6.11(2) of the Local Government Act 1995 to utilise a cash reserve established for another purpose, subject to one month's public notice being given of the use for another purpose.

- Local Government Financial Management Regulations 1996 – regulation 18(a) provides and exemption for giving local public notice to change the use of money in a reserve where the mayor or president has authorised expenditure in an emergency. This would still require a formal decision of the Council before money can be accessed.
- Understanding the use of section 6.20(2) of the Local Government Act 1995 to borrow funds, subject to one month’s local public notice of the proposal and exercising of the power to borrow by an absolute majority decision of the Council;
- Ensuring an understanding of the types of assistance that may be available under the Western Australian Natural Disaster Relief and Recovery Arrangements (WANDRRA), and what may be required of local government in order to gain access to this potential assistance.

(The Department of the Premier and Cabinet, as the State Administrator, may activate WANDRRA for an eligible event if the estimated cost to the State of eligible measures is anticipated to exceed the Small Disaster Criterion currently set at \$240,000.);

- Understanding the need to manage cash flow requirements by making use of the option of submitting progressive claims for reimbursement from WANDRRA, or Main Roads WA.

### **Managing Donations**

Organisations wishing to establish public appeals for cash donations should use the Lord Mayor’s Distress Relief Fund managed by the City of Perth, as detailed in SEMC Procedure OP-19 – Managing of Public Fundraising and Donations.

**NOTE: Appeals for donations of physical items such as food and furniture should be discouraged unless specifically requested through the Local Recovery Coordination Group. In all instances cash donations should be encouraged with prospective donors directed to the Lord Mayor’s Distress Relief Fund.**

(Refer to [Annex I](#) for suggested media release relating to donation of goods)

### **Recovery Coordination Centres**

Recovery operations shall be managed by the Local Recovery Coordinator from the Local Recovery Coordination Centre as follows:

- Shire of Corrigin Administration Building, 9 Lynch Street, Corrigin.

### **Advice**

The warning of an impending emergency or one that has already occurred will come from the Emergency Coordinator or the Hazard Management Agency to the Local Recovery Coordinator who will in turn alert the Local Recovery Committee.



## Part 4 Roles and responsibilities

The roles and responsibilities of those involved in recovery management are outlined below:

### Local Recovery Coordinator (LRC)

The Shire of Corrigin has appointed the following officers and key personnel to lead the community recovery process in accordance with the requirements of the Emergency Management Act, Section 41(4).

The Shire of Corrigin may appoint more than one person to the position of Local Recovery Coordinator (LRC). By appointing and training more than one person to undertake the role of the LRC, coverage is assured in the event the primary appointee is unavailable when an emergency occurs.

LRCC Position	Primary	Alternate
LRCC Chair	Shire President	Chief Executive Officer
Local Recovery Coordinator	Community Member	Mike Weguelin
Communication Officer	Chief Executive Officer	Deputy Chief Executive Officer
Scribe	Governance Executive Officer	Deputy Chief Executive Officer

The LRC is responsible for the development and implementation of the recovery management arrangements for the local government. The functions of the LRC are explained in [Annex B](#)

### Local Recovery Coordinating Group (LRCG)

The Local Recovery Coordinating Group (LRCG) comprises a core membership comprising local government managers, HMA personnel, personnel representing supporting organisations and community representatives. The LRCG is responsible for the overall coordination of community recovery following an emergency event.

The LRCG may, depending upon the scale and type of event, form subcommittees with specific responsibilities each reporting to the LRCG.

The makeup of the LRCG or subcommittee will be determined by the scale of the event...

- The LRCG must be driven by the Operational Recovery Plan. Refer to [Annex G](#).
- The core functions of the LRCG are listed in [Annex C](#).
- For composition of the LRCG and subcommittee refer to [Annex E](#)

## **Controlling Agency**

The Controlling Agency with the responsibility for the response to an emergency will initiate recovery activity during the response to that emergency. To facilitate recovery, the Controlling Agency will:

- Liaise with the LRC where the emergency is occurring and include them in the incident management arrangements including the Incident Support Group and the Operations Area Support Group;
- Undertake and initial impact assessment for the emergency and provide that assessment to the LRC and the State Recovery Coordinator;
- Coordinate completion of the Comprehensive Impact Assessment, prior to cessation of the response, in accordance with the approved procedure, and in consultation with the Incident Support Group, all affected local governments and the State Recovery Coordinator; and
- Provide risk management advice to the affected community (in consultation with the HMA).

## **Determination of level of state involvement**

### *State Recovery Coordinator*

In conjunction with the local government/s, the State Recovery Coordinator is to consider the level of state involvement required, based on a number of factors pertaining to the impact of the emergency. For a list of criteria to be considered as triggers for escalation, refer to Appendix D of [Westplan –Recovery Coordination](#). The capacity of the local government to manage the recovery, the number of local governments affected, and the complexity and length of the recovery are likely to be critical factors.

### *Assessment and Operational Recovery Planning*

It is essential that an assessment of the recovery and restoration requirements be conducted as soon as possible after the impact of the event. This assessment will be based on the Impact Assessment data provided by the Controlling Agency.

Depending upon the extent of the restoration and reconstruction required the Local Recovery Coordinator and Local Recovery Coordinating Group should develop a specific Operational Recovery Management Plan setting out the recovery process to be implemented. For an Operational Recovery Plan template refer to [Annex F](#).

## ANNEX A: Glossary of terms and acronyms

**CONTROLLING AGENCY-** An agency nominated to control the response activities to a specific type of emergency.

**DISTRICT EMERGENCY MANAGEMENT COMMITTEE-** is responsible for assisting in the establishment and maintenance of effective emergency management arrangements for the district for which it is constituted and has such other functions as are prescribed by the Regulations.

**EMERGENCY-** an event, actual or imminent, which endangers or threatens to endanger life, property or the environment, and which is beyond the resources of a single organisation or which requires the coordination of a number of significant emergency management activities.

**EMERGENCY MANAGEMENT** - Emergency Management means the management of the adverse effects of an emergency including –

1. Prevention – the mitigation or prevention of the probability of the occurrence of, and the potential adverse effects of, an emergency;
2. Preparedness – preparation for response to an emergency;
3. Response – the combatting of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage, and help to speed recovery; and
4. Recovery – the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing.

**HAZARD** – a situation or condition with potential of for loss or harm the community or the environment.

**INCIDENT** – an emergency, which impacts upon a localized community or geographical area but not requiring the coordination and significant multi-agency emergency management activities at a district or State level.

**LOCAL EMERGENCY MANAGEMENT COMMITTEE** –is established by the local government and consists of a chairperson and other members appointed by the relevant local government with the Shire President/Mayor or person appointed by the Local Government as the chairperson of the committee. Functions of the Local Emergency Management Committee to advise the and assist the local government in ensuring that local emergency management arrangements are established for its district, to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements, and to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

**RECOVERY** - includes all activities to support affected communities in the reconstruction of physical infrastructure and restoration of emotional, social, economic and physical wellbeing.

**ACCRONYMS USED IN THIS PLAN**

<b>CEO:</b>	Chief Executive Officer
<b>CPFS:</b>	Department for Child Protection and Family Services
<b>DEMC:</b>	District Emergency Management Committee
<b>LEC:</b>	Local Emergency Coordinator
<b>IC:</b>	Incident Controller
<b>IMT:</b>	Incident Management Team
<b>ISG:</b>	Incident Support Group
<b>LEMC:</b>	Local Emergency Management Committee
<b>LGLO:</b>	Local Government Liaison Officer
<b>LRC:</b>	Local Recovery Coordinator
<b>LRCG:</b>	Local Recovery Coordinating Group
<b>OASG:</b>	Operations Area Support Group
<b>OIC:</b>	Officer in Charge
<b>SEMC:</b>	State Emergency Management Committee
<b>SEMP:</b>	State Emergency Management Policy
<b>SRC:</b>	State Recovery Coordinator
<b>SRCG:</b>	State Recovery Coordinating Group
<b>WANDRRA:</b>	Western Australian Natural Disaster Relief and Recovery Arrangements

## **ANNEX B: Roles and responsibilities of the Local Recovery Coordinator (LRC).**

### **Role**

The LRC is responsible for the development and implementation of recovery management arrangements for the local government, in conjunction with the Local Recovery Coordinating Group.

### **Functions**

- Ensure the Local Recovery Plan is established;
- Liaise with the Controlling Agency, including attending the Incident Support Group and Operations Area Support Group meetings;
- Assess the community recovery requirements for each event, in conjunction with the HMA, Local Emergency Coordinator (LEC) and other responsible agencies;
- Provide advice to the Mayor/Shire President and Chief Executive Officer (CEO) on the requirement to convene the Local Recovery Coordination Group (LRCG) and provide advice to the LRCG if convened;
- Ensure the functions of the Executive Officer are undertaken for the LRCG;
- Assess for the LRCG requirements for the restoration of services and facilities with the assistance of the responsible agencies where appropriate;
- Determine the resources required for the recovery process in consultation with the LRCG;
- Coordinate local level recovery activities for a particular event, in accordance with plans and strategies determined by the LRCG;
- Monitor the progress of recovery and provide periodic reports to the LRCG and the State Recovery Coordinating Group (SRCG) if established;
- Liaise with the SRC on issues where State level support is required or where there are problems encountered with services from government agencies locally;
- Facilitate the acquisition and appropriate application of the resources necessary to ensure an effective recovery program;
- Ensure the recovery activities are consistent with the principles of community engagement;
- Arrange for the conduct of an operational debriefing of all participating agencies and organisations as soon as possible after cessation of the recovery arrangements;
- Arrange for an evaluation of the effectiveness of the recovery activities in relation to the recovery plan, within 12 months of the emergency.

## **ANNEX C: Roles and functions of the Local Recovery Coordinating Group (LRCG)**

### **Role**

The role of the Local Recovery Coordinating Group (LRCG) is to coordinate and support local management of the recovery process within the community.

### **Functions**

- Establishing subcommittees as required;
- Assessing requirements based on the impact assessment, for recovery activities relating to the social, built, economic and natural wellbeing of the community with the assistance of the responsible agencies where appropriate;
- Developing an operational plan for the coordination of the recovery process for the event that:
  - takes account of the local government long term planning goals;
  - includes an assessment of the recovery needs and determines which recovery functions are still required;
  - develops a timetable and identifies responsibilities for completing the major activities;
  - considers the needs of youth, the aged, the disabled and culturally and linguistically diverse culturally and linguistically diverse people people;
  - allows full community participation and access; and
  - allows for the monitoring of the progress of recovery.
- Overseeing the delivery of projects that support social, built, economic and natural environments of recovery to ensure they are community owned and targeted to best support the recovery of affected communities;
- Facilitating the provision of services, public information, information exchange and resource acquisition;
- Providing advice to the State and Local Government/s to ensure recovery programs and services meet the needs of the community;
- Negotiating the most effective use of available resources including the support of State and Commonwealth agencies;
- Monitoring the progress of recovery, and receiving periodic reports from recovery agencies;
- Ensuring a coordinated multi-agency approach to community recovery by:
  - Providing central point of communication and coordination for the actions of a wide range of recovery-related services and projects being progressed outside the direct control of the committee;
  - Making appropriate recommendations, based on lessons learned to the LEMC to improve the community's recovery preparedness.

**ANNEX D: Local Recovery Resources**

Department	Management area	Capability	Contact details
Executive	Chief Executive Officer	<ul style="list-style-type: none"> <li>• Corporate responsibility</li> <li>• Link to Council</li> <li>• Alternate Chair LRCG</li> </ul>	Rob Paull <a href="mailto:ceo@corrigin.wa.gov.au">ceo@corrigin.wa.gov.au</a> 90632203 0427425727
	Deputy Chief Executive Officer	<ul style="list-style-type: none"> <li>• Community information</li> <li>• Management of staff during recovery process</li> <li>• Staff redirection and backfill to support recovery process</li> <li>• Management of financial assistance grants (Lord Mayor's Distress relief Fund)</li> <li>• Recovery cost centre creation</li> <li>• IT Support for recovery committees</li> <li>• IT support in welfare centres</li> <li>• Call Centre management</li> <li>• Recovery cost management</li> <li>• Management of public donations</li> </ul>	Taryn Dayman <a href="mailto:tdayman@corrigin.wa.gov.au">tdayman@corrigin.wa.gov.au</a> 90632203 0429632049
	Shire President	<ul style="list-style-type: none"> <li>• Chair Local Recovery Coordination Group</li> <li>• Address public meetings</li> <li>• Authorise media releases</li> </ul>	Cr Lyn Baker <a href="mailto:relbaker@bigpond.com">relbaker@bigpond.com</a> 9065 7053 04270976141

	Manager Works and Services	<ul style="list-style-type: none"> <li>• Asset information</li> <li>• Engineering advice</li> <li>• Damage reporting Roman II Asset Management</li> <li>• GIS support</li> <li>• Parks and reserves management</li> <li>• Equipment allocation for recovery support</li> </ul>	Greg Tomlinson (Tomo) <a href="mailto:works@corrigin.wa.gov.au">works@corrigin.wa.gov.au</a> 90632959 0429632203
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### Supporting organisations

Organisation	Responsible area	Capability	Contact details
<b>Australian Red Cross</b>	State Manager Emergency Services	<ul style="list-style-type: none"> <li>• Community recovery support</li> <li>• Recovery advice</li> <li>• Community outreach</li> <li>• Personal support</li> </ul>	9225 8865
<b>Department for Child Protection &amp; Family Support</b>	District Community Support Officer	<ul style="list-style-type: none"> <li>• Evacuation centre management</li> <li>• Welfare support to the affected community</li> </ul>	Northam Office 9621 0459
<b>Department of Parks &amp; Wildlife</b>	District Representative	<ul style="list-style-type: none"> <li>• Wildlife information and support</li> <li>• Environmental advice</li> </ul>	Narrogin Office 9881 9200
<b>Local Government Insurance Services (LGIS)</b>	District representative	<ul style="list-style-type: none"> <li>• Insurance and risk management advice</li> </ul>	0419 443 088
<b>Department of the Premier &amp; Cabinet</b>	WANDRRA Manager	<ul style="list-style-type: none"> <li>• WANDRRA advice and support</li> </ul>	6552 5000
	State Recovery Coordinator	<ul style="list-style-type: none"> <li>• State recovery advice</li> <li>• Coordination of State resources</li> </ul>	6552 5000
<b>Wheatbelt Mental Services Northam</b>	Local Coordinator	<ul style="list-style-type: none"> <li>• Mental health services for the community</li> <li>• Community help programs</li> </ul>	9621 0999



<b>State Emergency Management Committee Secretariat</b>	Community Emergency Management Officer Great Southern Region	<ul style="list-style-type: none"> <li>Recovery support and advice</li> </ul>	0429 104 007
<b>Water Corporation</b>	Operations Manager	<ul style="list-style-type: none"> <li>Water restoration and service advice</li> </ul>	9041 0205
<b>Western Power</b>	Western Power contact	<ul style="list-style-type: none"> <li>Power restoration and service advice</li> </ul>	131351

**ANNEX E: Local Recovery Coordinating Group and Community Environment, Infrastructure and Finance Subcommittee**

Agency Represented	Title	Number of Representatives
Shire of Corrigin  This Shire group will determine the composition of the Subcommittee based on the Event	Chair LRCG LRC Chief Executive Officer Deputy Chief Executive Officer Manager Works and Services Minute taker	
Potentially Comprising		
Hazard Management Agency/s	Incident Controller or Regional Manager	2
Department for Child Protection and Family Support	District Community Support Officer	1
Australian Red Cross	State Manager Emergency Services	1
SEMC Secretariat	Community Emergency Management Officer	1
Department of the Premier and Cabinet	State Recovery Coordinator WANDRRA Officer	1 1
Department of Human Services	Local Centre Link Manager	1
Community	Affected community representative or elected member	As required
Water Corporation	District Manager	1
Western Power	District Manager	1
Main Roads WA	Regional Manager	1
Department of Environment & Regulation (DER)	District officer	1
Australian Red Cross	Local or district officer	1

## **ANNEX F: Recovery Subcommittee roles**

### **Community Environment, Infrastructure and Finance Subcommittee**

Where relevant to the Event, the following Objectives will apply:

#### **Objectives - Community**

- Provide advice and guidance to assist in the restoration and strengthening of community well-being post event;
- Facilitate understanding of the needs of the impacted community in relation to community well-being;
- Assess and recommend priority areas, projects, and events to assist with the recovery process in the immediate and short-term regarding the restoration and strengthening of community well-being;
- Assess and recommend medium and long-term priority areas to the local government for consideration to assist in the restoration and strengthening of community well-being; and
- Ensure the affected community is informed and involved in the recovery process so actions and programs match their needs.

#### **Objectives - Environment**

- Provide advice and guidance to assist in the restoration of the natural environment post event;
- Facilitate understanding of the needs of the impacted community in relation to environmental restoration;
- Assess and recommend priority areas, projects and community education to assist the recovery process in the immediate and short-term regarding the restoration of the environment including weed management and impacts on wildlife; and
- Assess and recommend medium and long-term priority areas to the local government for consideration to assist in the restoration of the natural environment.

#### **Objectives - Infrastructure**

- Assist in assessing requirements for the restoration of services and facilities in conjunction with the responsible agencies where appropriate;
- Provide advice and assist in the coordination of the restoration of infrastructure assets and essential services damaged or destroyed during the emergency; and
- Assess and recommend priority infrastructure projects to assist with the recovery process in the immediate short-term and medium long-term.

#### **Objectives - Finance**

- To make recommendations to the Lord Mayor's Distress Relief Fund (LMDRF) on the orderly and equitable disbursement of donations and offers of assistance to individuals having suffered personal loss and hardship as a result of the event; and
- To develop eligibility criteria and procedures by which payments from the LMDRF will be made to affected individuals which:
  - ensure the principles of equity, fairness, simplicity and transparency apply;
  - ensure the procedures developed are straightforward and not onerous to individuals seeking assistance;
  - recognise the extent of loss suffered by individuals;
  - complement other forms of relief and assistance provided by government and the private sector; and

- recognise immediate, short, medium and longer term needs of affected individuals; ensure the privacy of individuals is protected at all times.

### **Disbursement of financial donations**

The disbursement of financial donations to affected individuals, where practical will occur on the following basis:

#### **Owners/Owner occupiers**

For owners/owner occupiers of properties impacted by the event, there are three levels of LMDRF grant assistance available as follows

- **Level One** – Shall apply to those instances where the house/ house and contents have been totally destroyed.
- **Level Two** – shall apply in those instances where the house/house and contents have been damaged but the house remains habitable.
- **Level Three** – shall apply in those instances where there has been other property damage/loss, e.g. shed, shed contents, pergolas, outdoor furniture etc.

#### **Occupiers**

For occupiers (those renting) of properties impacted by the event, there are two levels of LMDRF grant assistance available as follows:

- **Level Four** – shall apply in those instances where the house contents have been totally destroyed as a consequence of the house being totally destroyed.
- **Level Five**- shall apply in those instances where there has been partial damage/loss of house contents and other personal effects.

## **ANNEX G: Operational Recovery Plan template**

# **Shire of Corrigin Operational Recovery Plan**

**Emergency Type and location:**

**Date emergency occurred:**

### **Section 1 – Introduction**

**Incident description**

**Purpose of this plan**

**Authority**

### **Section 2 – Assessment of recovery requirements**

**Details of loss and damage:**

**Residential:**

**Commercial:**

**Industrial:**

**Transport:**

**Essential Services:** *(include State and local government infrastructure)*

**Estimates of damage costs:**

**Temporary accommodation requirements:** *(includes evacuation centres)*

**Additional personnel requirements:**

**Human services:** *(personal and psychological support requirements)*

**Other health issues:**

### **Section 3 – Organisational Aspects**

**Details of the composition, structure and reporting lines of the groups and subcommittee set up to manage the recovery process:**

**Details of inter-agency relationships and responsibilities:**

**Details of roles, key tasks and responsibilities of various groups/committees and those appointed to various positions including Recovery Coordinator:**

#### **Section 4 – Operational Aspects**

**Resources available:**

**Resources required:**

**Redevelopment plans:** *(includes mitigation proposals)*

**Reconstruction restoration program and priorities:** *(Includes estimated timeframes, the programs and strategies of government agencies to restore essential services, plans for mitigation against future impacts. Include local government program for community services restoration.)*

**Financial arrangements:** *(Assistance programs (NDRRA), insurance, public appeals and donations)*

**Public information dissemination** *(Key messages, methods of distribution)*

#### **Section 5 – Administrative arrangements**

**Administration of recovery funding:** *(Include other financial issues)*

**Public appeals policy and administration** *(includes policies and strategies for office and living accommodation, furniture and equipment details for additional temporary personnel)*

#### **Section 6 – Conclusion**

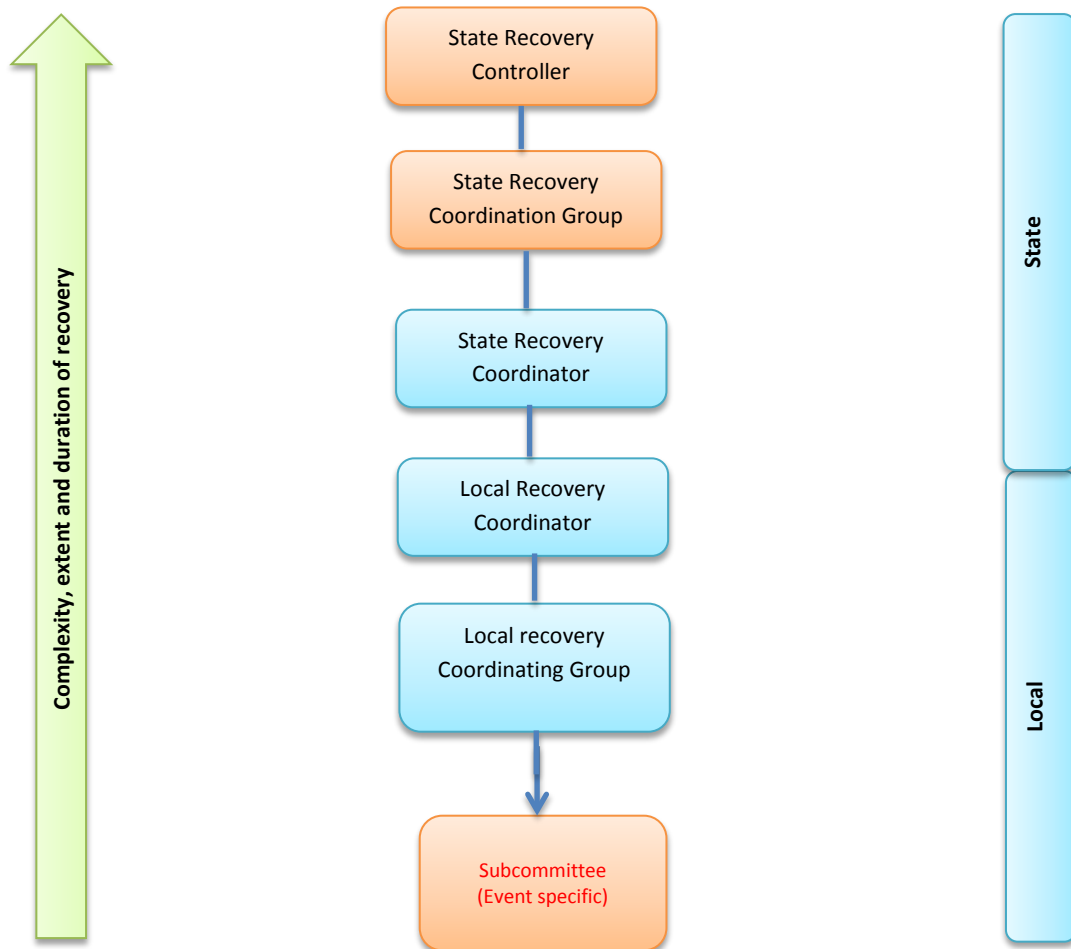
*(Summarises goals, priorities and timetable of the plan).*

Endorsed by

**Chair, Local Recovery Coordinating Group**

**Dated:**

## ANNEX H Recovery Governance Structures



## **ANNEX I: (Example of MEDIA RELEASE - DONATIONS**

### **Donations in time of disaster**

Recovery of the community following an emergency event is the legislative responsibility of local government and as such we are anxious to ensure that we ensure the best possible outcome for our citizens affected by an emergency event or disaster.

In times of disaster, Western Australians have proved in the past to be extremely generous. Monetary donations have always and will continue to be the preferred means of providing assistance for affected persons. These donation not only provide the affected persons with the ability to make choices that best fit their situation but will also support local suppliers and merchants whose business would likewise benefit when we shop local.

The donation of any goods is strongly discouraged and should the need for specific items arise, this need will be broadcast in the normal way.

We strongly urge the public to find out what may be required before committing to donating goods. These donations often cause an unnecessary financial and storage burden for your local government as has been demonstrated following other national disasters.

The best way to assist those in need is through your generous donation of money and this is best achieved through the Lord Mayor's Disaster Relief Fund of WA, or through agencies such as the Australian Red Cross. These avenues for cash donations will be widely advertised so watch the media.

Thank you for your generous support.

**President**

**Shire of Corrigin**



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# Shire of Corrigin Local Emergency Management Arrangements

**SHIRE OF CORRIGIN  
EMERGENCY MANAGEMENT ARRANGEMENTS**

These arrangements have been produced and issued under the authority of S. 41(1) of the EM Act 2005, endorsed by the Shire of Corrigin Local Emergency Management Committee (LEMC) and has been tabled with the District Emergency Management Committee (DEMC).

.....

Chairperson  
Corrigin LEMC

.....

Date

.....

Endorsed by Council

.....

Date

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Corrigin Volunteer Fire & Rescue	1
Corrigin St Johns Ambulance	1
Water Corporation – Corrigin Office	1
Chief Bush Fire Control Officer	1
Great Southern District Emergency Management Committee	1

### Amendment Record

No.	Date	Amendment Details	By
1	June 2014	Complete Re-write	LEMC
2	July 2014	Update of Contact Details – Change to Titles	LEMC
3	June 2016	Update of Contact Details – Change to Titles	LEMC
4			
5			
6			
7			
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10			
11			
12			

## GLOSSARY OF TERMS

For additional information in regards to the Glossary of Terms, refer to the current Emergency Management Western Australia Glossary

**COMBAT AGENCY** – A public authority, or other person, may be prescribed by the regulations to be a Combat Agency who or which, because of the agency’s functions under any written law or specialized knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency [s.6(2) of the EM Act].

A Combat Agency undertakes response tasks at the request of the Controlling Agency in accordance with their legislative responsibilities or specialised knowledge.

**COMMUNITY EMERGENCY RISK MANAGEMENT** – See **RISK MANAGEMENT**

**COMPREHENSIVE APPROACH** – The development of emergency and disaster arrangements to embrace the aspects of prevention, preparedness, response, and recovery (PPRR). PPRR are aspects of emergency management, not sequential phases. *Syn.* ‘disaster cycle’, ‘disaster phases’ and ‘PPRR’

**CONTROLLING AGENCY** – an agency nominated to control the response activities to a specified type of emergency.

**COORDINATION** – The bringing together of organisations and elements to ensure an effective response, primarily concerned with the systematic acquisition and application of resources (organisation, manpower and equipment) in accordance with the requirements imposed by the threat or impact of an emergency. Coordination relates primarily to resources, and operates, vertically, within an organisation, as a function of the authority to command, and horizontally, across organisations, as a function of the authority to control. *See also CONTROL and COMMAND.*

**DISTRICT** – means an area of the State that is declared to be a district under section 2.1 *Local Government Act 1995*.

**EMERGENCY** – An event, actual or imminent, which endangers or threatens to endanger life, property or the environment, and which requires a significant and coordinated response.

**EMERGENCY MANAGEMENT** – The management of the adverse effects of an emergency including:

- (a) Prevention – the mitigation or prevention of the probability of the occurrence of and the potential adverse effects of an emergency.
- (b) Preparedness – preparation for response to an emergency
- (c) Response – the combating of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage and help to speed recovery and
- (d) Recovery – the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing.



**EMERGENCY MANAGEMENT AGENCY** – A hazard management agency (HMA), a combat agency or a support organisation as prescribed under the provisions of *the Emergency Management Act 2005*.

**EMERGENCY RISK MANAGEMENT** – A systematic process that produces a range of measures which contribute to the well-being of communities and the environment.

**HAZARD**

- (a) a cyclone, earthquake, flood, storm, tsunami or other natural event
- (b) a fire
- (c) a road, rail or air crash
- (d) a plague or an epidemic
- (e) a terrorist act as defined in The Criminal Code section 100.1 set out in the Schedule to the *Criminal Code 1995* of the Commonwealth
- (f) any other event, situation or condition that is capable or causing or resulting in
  - (i) loss of life, prejudice to the safety or harm to the health of persons or animals or
  - (ii) destruction of or damage to property or any part of the environment and is prescribed by *Emergency Management Regulations 2006*

**HAZARD MANAGEMENT AGENCY (HMA)** – A public authority or other person, prescribed by regulations because of that agency's functions under any written law or because of its specialised knowledge, expertise and resources, to be responsible for the emergency management or an aspect of emergency management of a hazard for a part or the whole of the State.

**INCIDENT** – An event, accidentally or deliberately caused, which requires a response from one or more of the statutory emergency response agencies.

**INCIDENT SUPPORT GROUP (ISG)** – A group of agency/organisation liaison officers convened and chaired by the Incident Controller to provide agency specific expert advice and support in relation to operational response to the incident.

**LIFELINES** – The public facilities and systems that provide basic life support services such as water, energy, sanitation, communications and transportation. Systems or networks that provide services on which the well-being of the community depends.

**LOCAL EMERGENCY COORDINATOR (LEC)** - That person designated by the Commissioner of Police to be the Local Emergency Coordinator with responsibility for ensuring that the roles and functions of the respective Local Emergency Management Committee are performed, and assisting the Hazard Management Agency in the provision of a coordinated multi-agency response during *Incidents* and *Operations*.

**LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)** – means a committee established under section 38 of the *Emergency Management Act 2005*

**MUNICIPALITY** – Means the district of the Shire of Corrigin

**OPERATIONAL AREA (OA)** – The area defined by the Operational Area Manager for which they have overall responsibility for the strategic management of an emergency. This area may include one or more Incident Areas.

**PREVENTION** – Regulatory and physical measures to ensure that emergencies are prevented, or their effects mitigated. Measures to eliminate or reduce the incidence or severity of emergencies. *See also* **COMPREHENSIVE APPROACH**.

**PREPAREDNESS** – Arrangements to ensure that, should an emergency occur, all those resources and services which are needed to cope with the effects can be efficiently mobilised and deployed. Measures to ensure that, should an emergency occur, communities, resources and services are capable of coping with the effects. *See also* **COMPREHENSIVE APPROACH**.

**RESPONSE** – Actions taken in anticipation of, during, and immediately after an emergency to ensure that its effects are minimised and that people affected are given immediate relief and support. Measures taken in anticipation of, during and immediately after an emergency to ensure its effects are minimised. *See also* **COMPREHENSIVE APPROACH**.

**RECOVERY** – The coordinated process of supporting emergency-affected communities in reconstruction of the physical infrastructure and restoration of emotional, social, economic and physical well-being.

**RISK** – A concept used to describe the likelihood of harmful consequences arising from the interaction of hazards, communities and the environment.

- The chance of something happening that will have an impact upon objectives. It is measured in terms of consequences and likelihood.
- A measure of harm, taking into account the consequences of an event and its likelihood. For example, it may be expressed as the likelihood of death to an exposed individual over a given period.
- Expected losses (of lives, persons injured, property damaged, and economic activity disrupted) due to a particular hazard for a given area and reference period. Based on mathematical calculations, risk is the product of hazard and vulnerability

**RISK MANAGEMENT** – The systematic application of management policies, procedures and practices to the tasks of identifying, analysing, evaluating, treating and monitoring risk.

**RISK REGISTER** – A register of the risks within the local government, identified through the Community Emergency Risk Management process.

**RISK STATEMENT** – A statement identifying the hazard, element at risk and source of risk.

**SUPPORT ORGANISATION** – A public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources is responsible for providing support functions in relation to that agency.

**TREATMENT OPTIONS** – A range of options identified through the emergency risk management process, to select appropriate strategies' which minimize the potential harm to the community.

**VULNERABILITY** – The degree of susceptibility and resilience of the community and environment to hazards. \*The degree of loss to a given element at risk or set of such elements resulting from the occurrence of a phenomenon of a given magnitude and expressed on a scale of 0 (no damage) to 1 (total loss).

**WELFARE CENTRE** – Location where temporary accommodation is actually available for emergency affected persons containing the usual amenities necessary for living and other welfare services as appropriate.

## GENERAL ACRONYMS USED IN THESE ARRANGEMENTS

<b>BFS</b>	Bush Fire Service
<b>CEO</b>	Chief Executive Officer
<b>DCP</b>	Department for Child protection
<b>DEC</b>	Department of Environment and Conservation
<b>DEMC</b>	District Emergency Management Committee
<b>ECC</b>	Emergency Coordination Centre
<b>FESA</b>	Fire and Emergency Services Authority of WA
<b>FRS</b>	Fire and Rescue Service
<b>HMA</b>	Hazard Management Agency
<b>ISG</b>	Incident Support Group
<b>LEC</b>	Local Emergency Coordinator
<b>LEMA</b>	Local Emergency Management Arrangements
<b>LEMC</b>	Local Emergency Management Committee
<b>LRC</b>	Local Recovery Coordinator
<b>LRCC</b>	Local Recovery Coordinating Committee
<b>SEC</b>	State Emergency Coordinator
<b>SEMC</b>	State Emergency Management Committee
<b>SES</b>	State Emergency Service
<b>SEWS</b>	Standard Emergency Warning Signal
<b>SOP</b>	Standard Operating Procedures

## **PART 1 – INTRODUCTION**

### **1.1 Authority**

These arrangements have been prepared in accordance with s. 41(1) of the *Emergency Management Act 2005* and endorsed by the Corrigin Local Emergency Management Committee and approved by the Shire of Corrigin Council.

### **1.2 Community Consultation**

These Arrangements have been developed in consultation with the Corrigin Local Emergency Management Committee which includes local community representation. These Arrangements have been adopted by the Corrigin Shire Council as representatives of the community.

### **1.3 Document Availability**

Copies of the Local Emergency Management Arrangements are available from the Shire of Corrigin website – [www.corrigin.wa.gov.au](http://www.corrigin.wa.gov.au)

A hard copy is available on request from the Shire of Corrigin Offices, 9 Lynch Street, Corrigin during normal office hours – Monday – Friday 8.30am-4.30pm.

### **1.4 Area Covered (Context)**

Corrigin is a progressive rural community situated in the heart of the Wheatbelt only 234km south east of Perth. Corrigin enjoys a relaxed country lifestyle and has access to many services and facilities including recreational, educational, health and professional.

Area of Shire	3095 square kilometres
Population	1145
Distance from Perth	234km
Annual revenue	\$8.9 million
No. of Dwellings	568
Length of roads	405km sealed 767km unsealed
Localities	Bullaring, Bulyee, Bilbarin, Corrigin
Local Industry	Farming (wheat, sheep etc), steel fabrication, machinery sales and service

### **1.5 Aim**

The aim of the Shire of Corrigin Local Emergency Management Arrangements is to set out a framework for all hazards emergency management.

### **1.6 Purpose**

The purpose of these emergency management arrangements is to set out:

- a) the local government’s policies for emergency management;
- b) the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;
- c) provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph b);
- d) a description of emergencies that are likely to occur in the local government district;
- e) strategies and priorities for emergency management in the local government district;
- f) other matters about emergency management in the local government district prescribed by the regulations; and
- g) other matters about emergency management in the local government district the local government considers appropriate”. (s. 41(2) of the Act).

**1.7 Scope**

These arrangements are to ensure the community is prepared to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMA’s in dealing with an emergency. These should be detailed in the HMA’s individual plan. Furthermore:

- a) This document applies to the local government district of the Shire of Corrigin;
- b) This document covers areas where the Shire of Corrigin (Local Government) provides support to HMA’s in the event of an incident;
- c) This document details the Shire of Corrigin’s capacity to provide resources in support of an emergency, while still maintaining business continuity; and
- d) The Shire Corrigin’s responsibility in relation to recovery management.

These arrangements are to serve as a guide to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

**1.8 Related Documents & Arrangements**

**1.8.1 Local Emergency Management Policies**

The Shire of Corrigin has established the Corrigin Local Emergency Management Committee to advise and assist the Shire with the establishment and maintenance of the Local Emergency Management Arrangements.

**1.8.2 Existing Plans & Arrangements**

Document	Owner	Location
Business Continuity Plan	Corrigin District Hospital	Hospital
Emergency & Critical Incident Management Plan	Corrigin District High School	School
Wogerlin House	Department of Health	Hospital

## 1.9 Agreements, Understandings & Commitments

**Table 1.2**

Parties to the Agreement	Summary of the Agreement	Special Considerations
Shires of Corrigin, Bruce Rock, Kondinin and Narembeen	Assistance in a major emergency	None known

### 1.10 Special Considerations

During the following events and time, Controlling Agencies need to give consideration to the increase in population and/or risk;

- Corrigin Show – September each year, approach 1500 additional people visit Corrigin
- Bi-Annual Motor Show – 3<sup>rd</sup> week in March – 2015, 2017 etc.
- Bushfire Season – November to April each year

### 1.11 Resources

A resource list is found at *Annex 1*

### 1.12 Roles & Responsibilities

Local role	Description of responsibilities
Local government	The responsibilities of the <local government> are defined in s.36 of <u>The Act</u> .
Local emergency coordinator	The responsibilities of the LEC are defined in s.36 of <u>The Act</u>
Local recovery coordinator	To ensure the development and maintenance of effective recovery management arrangements for the local government. In conjunction with the local recovery committee to implement a post incident recovery action plan and manage the recovery phase of the incident.
LG welfare liaison officer	During an evacuation where a local government facility is utilised by CPFS provide advice, information and resources regarding the operation of the facility.
LG liaison officer (to the ISG/IMT)	During a major emergency the liaison officer attends ISG meetings to represent the local government, provides local knowledge input and provides details contained in the LEMA.
Local government – Incident management	<ul style="list-style-type: none"> <li>• Ensure planning and preparation for emergencies is undertaken</li> <li>• Implementing procedures that assist the community and emergency services deal with incidents</li> </ul>

Local role	Description of responsibilities
	<ul style="list-style-type: none"> <li>• Ensuring that all personnel with emergency planning and preparation, response and recovery responsibilities are properly trained in their role</li> <li>• Keep appropriate records of incidents that have occurred to ensure continual improvement of the Shires' emergency response capability.</li> <li>• Liaise with the incident controller (provide liaison officer)</li> <li>• Participate in the ISG and provide local support</li> <li>• Where an identified evacuation centre is a building owned and operated by the local government, provide a liaison officer to support the CPFS.</li> </ul>
LEMC Chair	Provide leadership and support to the LEMC to ensure effective meetings and high levels of emergency management planning and preparedness for the local government district is undertaken.
LEMC Executive Officer	<p>Provide executive support to the LEMC by:</p> <ul style="list-style-type: none"> <li>• Provide secretariat support including: <ul style="list-style-type: none"> <li>○ Meeting agenda;</li> <li>○ Minutes and action lists;</li> <li>○ Correspondence;</li> <li>○ Maintain committee membership contact register;</li> </ul> </li> <li>• Coordinate the development and submission of committee documents in accordance with legislative and policy requirements including; <ul style="list-style-type: none"> <li>○ Annual Report;</li> <li>○ Annual Business Plan;</li> <li>○ Maintain Local Emergency Management Arrangements;</li> </ul> </li> <li>• Facilitate the provision of relevant emergency management advice to the Chair and committee as required; and</li> <li>• Participate as a member of sub-committees and working groups as required.</li> </ul>



### **1.13 Local Emergency Management Committee**

The Shire of Corrigin has established a Local Emergency Management Committee (LEMC) under section 38(1) of the *Emergency Management Act 2005* to oversee, plan and test the local emergency management arrangements.

The LEMC includes representatives from agencies, organisations and community groups that are relevant to the identified risks and emergency management arrangements for the community.

The LEMC is not an operational committee but rather the organisation established by the local government to ensure that local emergency management arrangements are written and placed into effect for its district.

The LEMC membership should include at least one local government representative and the identified Local Emergency Coordinator (LEC). Relevant government agencies and other statutory authorities will nominate their representatives to be members of the LEMC.

The term of appointment of LEMC members shall be determined by the local government in consultation with the parent organisation of the members.

The functions of LEMC are [s. 39 of the Act]:

- a) To advise and assist the local government in establishing local emergency managements for the district;
- b) to liaise with public authorities and other persons in the development, review and testing of the local emergency management arrangements; and
- c) to carry out other emergency management activities as directed by SEMC or prescribed by regulations.

#### **Other Functions of the LEMC**

Various State Emergency Management Plans (WESTPLANS) and State Emergency Management Policies (SEMP) place responsibilities on LEMC's. The below identified functions relate to areas not covered in other areas of these arrangements.

- a) The LEMC should provide advice and assistance to communities that can be isolated due to hazards such as cyclone or flood to develop a local plan to manage the ordering, receiving and distributing of essential supplies. (WESTPLAN - Freight subsidy Plan)
- b) The LEMC may provide advice and assistance to the SES and FESA to develop a Local Tropical Cyclone Emergency Plan. (WESTPLANS – Cyclone, Flood and Tsunami)

### **1.14 Controlling Agency**

A Controlling Agency is an agency nominated to control the response activities to a specified type of emergency.

The function of a Controlling Agency is to;

- to undertake all responsibilities as prescribed in Agency specific legislation for Prevention and Preparedness.
- to control all aspects of the response to an incident.

- During Recovery the Controlling Agency will ensure effective transition to Recovery by Local Government.

### **1.15 Hazard Management Agency**

A hazard management agency is 'to be a public authority or other person who or which, because of that agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed of the hazard for which it is prescribed.' [EM Act 2005 s4]

The HMA's are prescribed in the Emergency Management Regulations 2006.

Their function is to:

- Undertake responsibilities where prescribed for these aspects [EM Regulations]
- Appointment of Hazard Management Officers [s55 Act]
- Declare / Revoke Emergency Situation [s 50 & 53 Act]
- Coordinate the development of the Westplan for that hazard [SEMP 2.2]
- Ensure effective transition to recovery by Local Government

### **1.16 Combat Agencies**

A combat agency as prescribed under subsection (1) of the *Emergency Management Act 2005* is to be a public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.

*(EMWA Glossary Version:2011)*

### **1.17 Support Organisation**

A Public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources is responsible for providing support functions in relation to that agency. *(EMWA Glossary Version:2011)*

### **1.18 Public Authorities**

A public Authority is established under section 3 of the Act. Under s35 the SEMC may specify (s35(6)) both an area of the State and a public authority to exercise the functions of local government detailed under section 36 of the Act To date, the Rottneest Island Authority is the only agency that has been classed as a 'public authority'.

## **PART 2 – PLANNING (LEMC ADMINISTRATION)**

This section outlines the minimum administration and planning requirements of the LEMC under the EM Act 2005 and policies.

### **2.1 LEMC Membership**

- *Chair – Shire President – Shire of Corrigin*
- *CEO, Shire of Corrigin*
- *OIC Corrigin Police*
- *St John Ambulance Corrigin*
- *Corrigin Red Cross*
- *Corrigin District Hospital*
- *Corrigin Volunteer Fire and Rescue*
- *Corrigin Chief Bushfire Control Officer*
- *Principal Corrigin District High School*

Member names and details are contained with the contact details.

### **2.2 Meeting Schedule**

The Shire of Corrigin LEMC meets at on the third Monday at 2.30pm every 3months, being;

- March
- July
- September
- December

### **2.3 LEMC Constitution & Procedures (s38(4) EM Act)**

Each meeting of the LEMC should consider, but not be restricted to, the following matters, as appropriate:

#### **a) Every meeting:**

- i. Confirmation of local emergency management arrangements contacts details and key holders;
- ii. Review of any post-incident reports and post exercise reports generated since last meeting;
- iii. Progress of emergency risk management process;
- iv. Progress of treatment strategies arising from emergency risk management process;
- v. Progress of development or review of local emergency management arrangements; and
- vi. Other matters determined by the local government.

#### **b) First quarter:**

- i. Development and approval of next financial year LEMC exercise schedule (to be forwarded to relevant DEMC);
- ii. Begin developing annual business plan.

- c) **Second quarter:**
  - i. Preparation of LEMC annual report (to be forwarded to relevant DEMC for inclusion in the SEMC annual report);
  - ii. Finalisation and approval of annual business plan.
- d) **Third quarter:**
  - i. Identify emergency management projects for possible grant funding.
- e) **Fourth quarter:**
  - i. National and State funding nominations.

### **2.3.1 Additional Procedures**

Nil

### **2.4 Annual Reporting**

The annual report of the LEMC is to be completed and submitted to the DEMC within 2 weeks of the end of the financial year for which the annual report is prepared. The LEMC is required to submit a signed hard copy of the annual report to the Executive Officer of the DEMC.

The LEMC annual report is to contain, for the reporting period:

- a) a description of the area covered by the LEMC,
- b) a description of activities undertaken by it, including:
  - i. the number of LEMC meetings and the number of meetings each member, or their deputy, attended,
  - ii. a description of emergencies within the area covered by the LEMC involving the activation of an Incident Support Group (ISG),
  - iii. a description of exercises that exercised the local emergency management arrangements for the area covered by the LEMC,
  - iv. the level of development of the local emergency management arrangements for the area covered by the LEMC (e.g. draft, approved 2007, under review, last reviewed 2007),
  - v. the level of development of the local recovery plan for the area covered by the LEMC,
  - vi. the progress of establishing a risk register for the area covered by the LEMC, and
  - vii. a description of major achievements against the LEMC Annual Business Plan.
- c) the text of any direction given to it by:
  - i. the local government that established it.
- d) the major objectives of the annual business plan of the LEMC for the next financial year

### **2.5 The Annual Business Plan**

State Emergency Management Policy 2.5 'Annual Reporting' provides each LEMC will complete and submit to the DEMC an annual report at the end of each financial year. One of the requirements of the Annual Report is to have a Business Plan. (SEMP 2.6 s25 (b)(vii) & s25(d)). From time to time the SEMC will establish a template Annual Business Plan for use by LEMC's.

*A copy of the Annual Business Plan is available on request from the Executive Officer.*

## **2.6 Emergency Risk Management**

The Shire of Corrigin has not recently undertaken the emergency risk management process.

## **2.7 Finance arrangements**

State Emergency Management Policy (SEMP 4.2) outlines the responsibilities for funding during multi-agency emergencies. While recognising the provisions of SEMP 4.2, the Shire of Corrigin is committed to expending such necessary funds within its current budgetary constraints as required to ensure the safety of its residents and visitors. The Chief Executive Officer should be approached immediately an emergency event requiring resourcing by the Shire of Corrigin occurs to ensure the desired level of support is achieved.

## PART 3 – SUPPORT TO RESPONSE

### 3.1 Risks – Emergencies Likely to Occur

**Table 3.1**

Hazard	Controlling Agency	HMA	Local Combat Role	Local Support Role	WESTPLAN	Local Plan (Date)
Bushfire	Shire, DEC, FESA	FESA	Bushfire Brigades, DEC, FESA		Bushfire	
Storm	FESA	FESA	Kondinin or Kulin VES		Storm	
Road Crash	WA Police	WA Police	Corrigin VFRS	Corrigin SJA	Road Crash	
HazMat	FESA	FESA	Corrigin VFRS		HazMat	
Flood	FESA	FESA	Kondinin or Kulin VES		Flood	
Air Crash	WA Police	WA Police	Corrigin VFRS	Corrigin SJA	Air Crash	

These arrangements are based on the premise that the Controlling Agency is responsible for the above risks will develop, test and review appropriate emergency management plans for their hazard.

It is recognised that the HMA's and Combat agencies may require Shire of Corrigin resources and assistance in emergency management.

### 3.2 Incident Support Group (ISG)

The ISG is convened by the HMA or the Local Emergency Coordinator in consultation with the HMA to assist in the overall coordination of services and information during a major incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

#### **Role**

The role of the ISG is to provide support to the incident management team. The ISG is a group of people represented by the different agencies who may have involvement in the incident.

#### **Triggers for an ISG**

The triggers for an incident support group are defined in State Emergency Management Policy 4.1 'Operational Management'. These are;

- a) where an incident is designated as "Level 2" or higher;
- b) multiple agencies need to be coordinated.

### **Membership of an ISG**

The Incident Support Group is made up of agencies /representatives that provide support to the Controlling Agency. Emergency Management Agencies may be called on to be liaison officers on the Incident Support Group. As a general rule, the recovery coordinator should be a member of the ISG from the onset, to ensure consistency of information flow and transition into recovery. The representation on this group may change regularly depending upon the nature of the incident, agencies involved and the consequences caused by the emergency. Agencies supplying staff for the ISG must ensure that the representative(s) have the authority to commit resources and/or direct tasks.

### **Frequency of Meetings**

Frequency of meetings will be determined by the Incident Controller and will generally depend on the nature and complexity of the incident. As a minimum, there should be at least one meeting per or incident. Coordination is achieved through clear identification of priorities and goals by agencies sharing information and resources.

### **Location of ISG Meetings**

The Incident Support Group meets during an emergency and provides a focal point for a coordinated approach. The following table identifies suitable locations where they can meet within the District.

#### **Location One**

##### **Shire of Corrigin**

##### **9 Lynch Street, Corrigin**

	Name	Phone	Phone
1 <sup>st</sup> Contact	CEO	9063 2203	0427 425 727
2 <sup>nd</sup> Contact	Deputy Chief Executive Officer	9063 2203	0429 632 049

#### **Location Two**

##### **Corrigin Volunteer Fire & Rescue Station**

	Name	Phone	Phone
1 <sup>st</sup> Contact	Dino DiFulvio	0428 632 149	0428632149
2 <sup>nd</sup> Contact	Gerald Williams	0487 321 067	9063 2032

### **3.3 Media Management and Public Information.**

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions to safeguard life and property. **The provision of this information is the responsibility of the HMA.** This is achieved through the Incident Management Team position of ‘Public Information Officer’ as per the AIIMS Structure.

#### **Public Warning Systems**

During times of an emergency one of the most critical components of managing an incident is getting information out to the public in a timely and efficient manner. This section highlights local communication strategies.

#### **Local Systems**

The Shire of Corrigin has a number of local communication / information supply systems available for use. All facilities are accessible by contacting the Shire of Corrigin – details are in the contact list provided as *Annex 2*.

- SMS service
- Email database
- Shire Facebook account
- Harvest Ban Hotline (phone message may be modified)
- Windmill News –local paper published fortnightly
- School News – local school newsletter published weekly
- ABC Radio – broadcasts on 558am

### **3.4 Critical Infrastructure**

A list of local infrastructure considered critical to the community is listed in *Annex 3*.

### **3.5 Evacuation**

*‘A range of hazards regularly pose a risk to communities throughout Western Australia. Evacuation of people from an area affected by a hazard is one of the strategies that may be employed by emergency managers to mitigate the potential loss of, or harm to, life. Experience has also shown that the evacuation of residents is not always the optimum solution to managing the risk. Alternatives to evacuation such as to stay and protect and control, or restrict movement should also be considered where appropriate.’* (SEMP 4.7)

Evacuation is a risk management strategy which may need to be implemented, particularly in regards to cyclones, flooding and bush fires. The decision to evacuate will be based on an assessment of the nature and extent of the hazard, the anticipated speed of onset, the number and category of people to be evacuated, evacuation priorities and the availability of resources. These considerations should focus on providing all the needs of those being evacuated to ensure their safety and on-going welfare.



**The Controlling Agency will make decisions on evacuation and ensure that community members have appropriate information to make an informed decision as to whether to stay or go during an emergency.**

### **3.5.1 Evacuation Planning Principles**

The decision to evacuate will only be made by a Controlling Agency or an authorised officer when the members of the community at risk do not have the capability to make an informed decision or when it is evident that loss of life or injury is imminent.

**State Emergency Management Policy 4.7 ‘Community Evacuation’ should be consulted when planning evacuation.**

### **Management**

The responsibility for managing evacuation rests with the Controlling Agency. The Controlling Agency is responsible for planning, communicating and effecting the evacuation and ensuring the welfare of the evacuees is maintained. The Controlling Agency is also responsible for ensuring the safe return of evacuees. These aspects also incorporate the financial costs associated with the evacuation unless prior arrangements have been made.

In most cases the WA Police may be the ‘combat agency’ for carrying out the evacuation.

**Whenever evacuation is being considered the Department for Child Protection must be consulted during the planning stages.** This is because DCP have responsibility under State Arrangements to maintain the welfare of evacuees under Westplan Welfare.

### **3.6 Special Needs Groups**

Within the Shire of Corrigin there are sections of the community that may require assistance during an emergency or evacuation. These are groups of people the controlling agency will need to consider and may need to make special arrangements for during an emergency.

Details of these groups are listed in *Annex 4*.

### **3.7 Routes & Maps**

A broad map of the Shire and townsite is located in *Annex 5*. It should be noted that at certain times of the year unsealed roads may be closed or restricted due to rainfall in order to reduce the risk of damage to the road.

### **3.8 Welfare**

The Department for Child Protection (DCP) has the role of managing welfare. The Department for Child Protection has a Local Welfare Plan for the Shire of Corrigin which is available from the Department or the Shire of Corrigin.

### **3.9 Local Welfare Coordinator**

The Local Welfare Coordinator is appointed by the DCP District Director to

- a) Establish, chair and manage the activities of the Local Welfare Emergency Committee (LWEC), where determined appropriate by the District Director;
- b) Prepare, promulgate, test and maintain the Local Welfare Plans;
- c) Represent the department and the emergency welfare function on the Local Emergency Management Committee and Local Recovery Committee;
- d) Establish and maintain the Local Welfare Emergency Coordination Centre;
- e) Ensure personnel and organisations are trained and exercised in their welfare responsibilities;
- f) Coordinate the provision of emergency welfare services during response and recovery phases of an emergency; and
- g) Represent the department on the Incident Management Group when required

*The Local Welfare Coordinator is identified in the contacts list.*

### **3.10 Local Welfare Liaison Officer**

The CEO, Deputy Chief Executive Officer or the Manager, Works & Services will be the local welfare liaison officer. The contact details are in the contact list. This role will provide assistance to the Local Welfare Centre, including the management of emergency evacuation centres such as building opening, closing, security and maintenance.

### **3.11 State & National Registration & Enquiry**

When a large scale emergency occurs and people are evacuated or become displaced, one of the areas the Department for Child Protection (DCP) has responsibility for is recording who has been displaced and placing the information onto a State or National Register. This primarily allows friends or relatives to locate each other but also has many further applications. Because of the nature of the work involved DCP have reciprocal arrangements with the Red Cross to assist with the registration process.

### **3.12 Animals (including assistance animals)**

There are no animal facilities within the Shire of Corrigin with the exception of the stockyards which could be used for large animals. To access the stockyards contact the CEO or Deputy Chief Executive Officer – details are in the contacts list.

### 3.13 Welfare Centres

The Local Welfare Plan details arrangements for the provision of welfare support. It highlights the following facilities as welfare centres. For further detail refer to this plan.

Community	Primary Centre	Address of Centre's	Capacity	Aircon System/Fans	Key Contact
<b>Corrigin</b>	Town Hall	Goyder Street, Corrigin		No	Shire: 90632203 A/Hrs: 0427 425 727 (CEO)
	District High School	53 Lynch Street Corrigin WA 6375		Yes	School Ph: 9063 2042 Principal – Mr. Ian Hislop 0427 260 201
	<b>Golf Club</b>	Dry Well Road Corrigin		Yes	90630100 Greg Humphries 98891022 Kaye Ferrari

**The Corrigin Golf Club is in flood plain area and will flood again, but this building can be used for other incidents.**

## **PART 4 - RECOVERY**

Please refer to the Shire of Corrigin Local Recovery Management Plan (2016).

## **Part 5 - EXERCISING AND REVIEWING**

### **5.1 The Aim of Exercising**

Testing and exercising are essential to ensure that the emergency management arrangements are workable and effective for the LEMC. The testing and exercising is also important to ensure that individuals and organisations remain appropriately aware of what is required of them during an emergency response situation.

The exercising of a HMA's response to an incident is a HMA responsibility however it could be incorporated into the LEMC exercise.

Exercising the emergency management arrangements will allow the LEMC to:

- Test the effectiveness of the local arrangements
- Bring together members of emergency management agencies and give them knowledge of, and confidence in, their roles and responsibilities
- Help educate the community about local arrangements and programs
- Allow participating agencies an opportunity to test their operational procedures and skills in simulated emergency conditions
- Test the ability of separate agencies to work together on common tasks, and to assess effectiveness of co-ordination between them.

### **5.2 Frequency of Exercises**

The SEMC Policy No 2.5 – *Emergency Management in Local Government (s45-47)*, and Policy 3.1 'Exercise Management' (s14) requires the LEMC to exercise their arrangements on an annual basis.

### **5.3 Types of Exercises**

Some examples of exercises types include:

- Desktop/Discussion
- A phone tree recall exercise
- Opening and closing procedures for evacuation centres or any facilities that might be operating in an emergency
- Operating procedures of an Emergency Coordination Centre
- Locating and activating resources on the Emergency Resources Register

### **5.4 Reporting of Exercises**

The LEMC should report their exercise schedule to the relevant DEMC by the 1<sup>st</sup> May each year. The DEMC compiles the reports and send the dates to the Emergency Services Sub-committee to be included in the SEMC Annual Report (ref TP-1 'Annex B').

Once the exercises have been completed they should be reported to the DEMC via the template found at 'appendix C' of State EM Procedure TP-1 'Exercise Management'.(SEMP 3.1 s.23)

### **5.5 Review of Local Emergency Management Arrangements**

The Local Emergency Management Arrangements (LEMA) shall be reviewed and amended in accordance with SEMC Policy No 2.5 – *Emergency Management in Local Government Districts* and replaced whenever the local government considers it appropriate (S.42 of the EM Act).

According to SEMC Policy No 2.5 – *Emergency Management in Local Government Districts*, the LEMA (including recovery plans) are to be reviewed and amended as follows:

- contact lists are reviewed and updated quarterly;
- a review is conducted after training that exercises the arrangements;
- an entire review is undertaken every five (5) years, as risks might vary due to climate, environment and population changes; and
- circumstances may require more frequent reviews.

### **5.6 Review of Local Emergency Management Committee Positions**

The Shire of Corrigin in consultation with the parent organisation of members shall determine the term and composition of LEMC positions.( SEMP 2.5 s20). Note SEMP 2.5 s15-18 inclusive provides a list of recommended members.

### **5.7 Review of Resources Register**

The Executive Officer shall have the resources register checked and updated on an annual basis, but ongoing amendments may occur at any LEMC meeting.

## Appendices

### Annex 1: Resources

#### **NAME OF ORGANISATION: SHIRE OF CORRIGIN**

Personnel, Plant and Equipment Resources

<b>Location:</b>	9 Lynch Street, Corrigin	9063 2203
<b>Depot:</b>	Walton Street Sth, Corrigin	9063 2079
<b>Contacts:</b>	Julian Murphy – Chief Executive Officer	Mob: 0427 425 727
	Taryn Dayman – Deputy Chief Executive Officer	Mob: 0429 632 049
	Greg Tomlinson – Manager, Works & Services	Mob: 0429 632 203

<b>Item description</b>	<b>Located</b>	<b>Number of Items</b>
Personnel	Corrigin and districts	35
Buses – 25 Seats	Shire Depot, Walton St, Corrigin	1
Fleet Vehicles		
Standard Ute	Corrigin town	4
Dual Cab Utes	Corrigin town	2
Sedans	Corrigin town	3
Large Equipment		
Prime movers	Shire Depot, Walton St, Corrigin	3
Tip Trucks	Shire Depot, Walton St, Corrigin	2
Small Trucks	Shire Depot, Walton St, Corrigin	5
Water Truck	Shire Depot, Walton St, Corrigin	1
Trailers	Shire Depot, Walton St, Corrigin	4
Dozer	Shire Depot, Walton St, Corrigin	1
Graders	Shire Depot, Walton St, Corrigin	3
Loaders	Shire Depot, Walton St, Corrigin	2
Tractors	Shire Depot, Walton St, Corrigin	2
Small Equipment		
Cherry Picker	Shire Depot, Walton St, Corrigin	1
Chainsaws	Shire Depot, Walton St, Corrigin	
Fuel Trailer	Shire Depot, Walton St, Corrigin	1
Pump for water truck	Shire Depot, Walton St, Corrigin	1
Street Sweeper	Shire Depot, Walton St, Corrigin	1
Signage		
Various Temporary Road Signs		

**NAME OF ORGANISATION: CORRIGIN POLICE**

Personnel, Plant and Equipment Resources

<b>Location:</b>	Walton Street, Corrigin	9063 2200
<b>Contact/s</b>	SGT Troy Coumbe	<b>Mob: 0429685037</b>
	SC Chris Taylor	9063 2200

<b>Item description</b>	<b>Located</b>	<b>Number of Items</b>
Sedan	Police Station	1
Safety Cones	Police Station	6
E Flares	Police Station	4
CB Radio	Police Station	1
Police Radio	Police Station	1
Photocopier	Police Station	1
Storage Shed	Police Station	1
Torches	Police Station	4
Digital Camera	Police Station	1
Video Camera	Police Station	1
Video/DVD Player	Police Station	1
Binoculars	Police Station	1



**NAME OF ORGANISATION: ST JOHN AMBULANCE CORRIGIN SUB CENTRE**

Personnel, Plant and Equipment Resources

<b>Location:</b>	McAndrew Avenue, Corrigin	9063 2799
<b>Contact/s</b>	Sharon Weguelin	<b>Mob: 0427 632843</b>
	Malcolm Keillor	<b>Mob: 0427 632438</b>

<b>Item description</b>	<b>Located</b>	<b>Number of Items</b>
Ambulance Hall (with bathroom facilities)	McAndrew Ave, Corrigin	1
Ambulance vehicles	McAndrew Ave, Corrigin	2
Phone	McAndrew Ave, Corrigin	1
Photocopier	McAndrew Ave, Corrigin	1
Spare oxygen cylinders	McAndrew Ave, Corrigin	2
Trained personnel	Corrigin & district	12 - 15
Body Bags		10

**NAME OF ORGANISATION: CORRIGIN HOSPITAL/HEALTH SERVICE**

Personnel, Plant and Equipment Resources

<b>Location:</b>	49 Kirkwood Street, Corrigin	9063 2323
	Hostel/ Lynch Street, Corrigin	
<b>Contact/s</b>	Alysse Pownall	<b>Mob 0428 786 259</b>
	Jocelyn Johns	<b>Mob 0427 632 265</b>

<b>Item description</b>	<b>Located</b>	<b>Number of Items</b>
Personnel	Corrigin	40
Fleet Vehicles	Corrigin	2
Emergency Genset	Hospital	1
Disaster Box	Hospital	1
Water /Emergency	Hospital	4,000 gallons
Food Supplies	Hospital	1 week supply
Medical kit/Parry pack	Hospital	1
Communication	Hospital	2 Hand held radio sets

**NAME OF ORGANISATION: SHIRE OF CORRIGIN BUSH FIRE SERVICE**

Personnel, Plant and Equipment Resources

<b>Location:</b>	Shire of Corrigin, 9 Lynch St Corrigin	9063 2203
<b>Contact/s</b>	Wes Baker, Chief FCO	<b>Mob: 0427 658 034</b>
	Greg Evans, Deputy Chief FCO	<b>Mob: 0429 657 021</b>

<b>Item description</b>	<b>Located</b>	<b>Number of Items</b>
2.4 Rural Tanker	Corrigin	1
Fast Fill Trailer (mobile Standpipe)	Corrigin	1
2.4 Broadacre Tanker	Bilbarin	1
Fast Fill Trailer (mobile Standpipe)	Bilbarin	1
2.4 Urban Tanker	Bullaring	1
Various volunteer farm fire units	Various	50 (approx.)
Mobile WAERN Radios fitted to farm units	Various	23
WAERN Base Station Radios	Various	7
Fire Station	Bilbarin	1
Fire Station	Corrigin	1
250kl Water Tank	Bullaring	1
64kl Water Tank	Bulyee	1
32kl Water Tank	Nornakin East Rd Bilbarin	1
32 kl Water Tank	Bilbarin East Rd Bilbarin	1
120kl Water Tank	Corrigin	1

**NAME OF ORGANISATION: CORRIGIN FIRE & RESCUE SERVICE**

Personnel, Plant and Equipment Resources

<b>Location:</b>	2 Goyder Street, Corrigin	
<b>Contact/s</b>	Dino DiFulvio	<b>Mob: 0428 632 149</b>

<b>Item description</b>	<b>Located</b>	<b>Number of Items</b>
HSR Medium Pump (1500l)	Corrigin	1
Light Tanker (500l)	Corrigin	1
2kVA Generator	Corrigin	1
1kVA Generator	Corrigin	1
Light Stands	Corrigin	2
Vehicle Recovery Equipment	Corrigin	1
Vehicle Rescue Equipment	Corrigin	1
Oxy Viva	Corrigin	1
Chainsaw	Corrigin	1
Fire Station	Corrigin	1

## TRANSPORT RESOURCES

Personnel, Plant and Equipment Resources

OPERATOR/S	CONTACT	TELEPHONE	VEHICLES AND CAPACITY	REMARKS
Shire of Corrigin	Shire Office Manager, Works & Services	9063 2203 0429 632 203	1x 25 Seat Bus	Corrigin
Jill Blacklock Reed	Owner 9065 2014 Rose Tulloch (Driver)	0427 082 701 9063 2225	1x 20 Seat Bus 1x 14 Seat Bus	Corrigin
Jeff & Ann Piper	Owner	9063 2371 0428 838 708	1x 14 Seat Bus	Corrigin
Brad & Mandy Bootsma	Owner Brad & Mandy Bootsma  Vivienne Lewis (Driver)  Alby White (Driver)	9063 2273 0408 410 418  9063 7011  9063 2274	1x 14 Seat Bus 1x 14 Seat Bus	Corrigin
Bob & Barb Lockyer	Owner	9063 2143	1x 14 Seat Bus	Corrigin
Peter & Kath Madgen	Owner Kath Madgen Peter Madgen	9063 2075 0429 959 410 0427 959 410	1x 20 Seat Bus	Corrigin
Linda & Colin Coxon	Owner Linda Coxon	9888 7018 0428 887 018	1x 20 Seat Bus 1x 21 Seat Bus	Yealering
Kojonup Bus Services	Owner John Sutton (Driver)	9831 1185 9888 7023 0438 869 263	1x 25 Seat Bus	Yealering
Corrigin Senior Citizens	Rose Tulloch	9063 2225	1X 14 Seat Bus	Corrigin Disabled Facilities

## **Annex 2: LEMC Contact List**

<b>Name</b>	<b>Organisation</b>	<b>Address</b>	<b>Telephone (w)</b>	<b>Telephone (h)</b>	<b>Fax</b>	<b>Mobile</b>	<b>Email</b>
Councillor Lyn Baker	Shire President	PO Box 304 Corrigin	9065 7053		9065 7087		<a href="mailto:relbaker@bigpond.com">relbaker@bigpond.com</a>
Rob Paull	CEO, Shire of Corrigin	9 Lynch St Corrigin	9063 2203		9063 2005	0427 425 727	<a href="mailto:shire@corrigin.wa.gov.au">shire@corrigin.wa.gov.au</a>
Troy Coumbe	OIC, Corrigin WA Police	35 Walton St Corrigin	9063 2200		9063 2428	0429 685 037	<a href="mailto:Corrigin.police.station@police.wa.gov.au">Corrigin.police.station@police.wa.gov.au</a> <a href="mailto:Troy.coumbe@police.wa.gov.au">Troy.coumbe@police.wa.gov.au</a>
Dino DiFulvio	Captain, Corrigin VFRS	PO Box 21 Corrigin		9063 2524		0428 632 149	<a href="mailto:neutech@westnet.com.au">neutech@westnet.com.au</a> <a href="mailto:kdifulvio@wm.com.au">kdifulvio@wm.com.au</a>
Wes Baker	Chief FCO, Corrigin Bush Fire	PO Box 39 Corrigin		9065 8034		0427 658 034	<a href="mailto:Wes.baker@bigpond.com.au">Wes.baker@bigpond.com.au</a>
Sharon Weguelin	St John Ambulance Corrigin	PO Box 179 Corrigin	9063 2008	9063 2843		0427 632 843	<a href="mailto:sharonweguelin@hotmail.com">sharonweguelin@hotmail.com</a>
Ian Hislop	Principal, Corrigin District High School	53 Lynch Street, Corrigin	9063 2042	9887 9018	9063 2040	0427 260 201	<a href="mailto:ian.hislop@education.wa.edu.au">ian.hislop@education.wa.edu.au</a>
Alysse Pownall	HSM Corrigin District Hospital	Kirkwood Street Corrigin	9063 0333			0428 786 259	<a href="mailto:Alysse.Pownall@health.wa.gov.au">Alysse.Pownall@health.wa.gov.au</a>
Margaret Rendell	Corrigin Red Cross	C/- 16 Gayfer St Corrigin		9063 2414			
Ron Silver	Kulin SES Unit	312 Johnston St, Kulin				0427 911 244	
Joanne Spadaccini	Department of Child Protection	Cnr Fitzgerald and Gairdner Streets Northam	9621 0459		9622 3779	0429 102 614	<a href="mailto:joanne.spadaccini@cpfs.wa.gov.au">joanne.spadaccini@cpfs.wa.gov.au</a>

## Additional Contacts

Name	Organisation	Address	Telephone (w)	Telephone (h)	Facsimile	Mobile	Email
Chris Taylor	2IC Corrigin WA Police	35 Walton St Corrigin	9063 2200		9063 2428	0429 685 037	<a href="mailto:Chris.taylor@police.wa.gov.au">Chris.taylor@police.wa.gov.au</a>
Taryn Dayman	St John Ambulance Corrigin	McAndrew Avenue, Corrigin	9063 2203	9063 2049			<a href="mailto:tdayman@corrigin.wa.gov.au">tdayman@corrigin.wa.gov.au</a>
Greg Evans	Corrigin Bush Fire	Rafferty Road, Bullaring	9065 7021	9065 7021	9065 7075	0429 657 021	<a href="mailto:colovale@activ8.net.au">colovale@activ8.net.au</a>
Dr Raj Ramkrishna	Medical practitioner	5 Murphy Street, Corrigin	9063 2107	9063 2300	9063 2011		<a href="mailto:drthyagaraj@gmail.co">drthyagaraj@gmail.co</a>
Lyndon Clark Operations Manager	Water Corporation	Merredin	9041 0205		9041 2568	0447 109 775	<a href="mailto:Lyndon.clark@watercorporation.com.au">Lyndon.clark@watercorporation.com.au</a>
Grant Hansen	AM, FESA	Narrogin	9881 3813		9881 3892	0427 012 948	<a href="mailto:Grant.hansen@fesa.wa.gov.au">Grant.hansen@fesa.wa.gov.au</a>
Kate Matthews	Katem's Supermarket	Campbell St, Corrigin	9063 2010		9063 2010	0427 632 010	<a href="mailto:katems@wn.com.au">katems@wn.com.au</a>
Pauline Smith	Corrigin Roadhouse	8 Kunjin St, Corrigin	9063 2210	9063 2210	9063 2679		
Mike & Sharon Weguelin	IGA Corrigin	Campbell St, Corrigin	9063 2008	9063 2843	9063 2843	0400 190 221 0427 632 843	<a href="mailto:igacorrigin@westnet.com.au">igacorrigin@westnet.com.au</a> <a href="mailto:sharonweguelin@hotmail.com">sharonweguelin@hotmail.com</a>
Dr John Cobley	Corrigin Dental Clinic	Kirkwood St Corrigin	9063 2323				
Greg Durell	Department of Parks & Wildlife	Hough Street, Narrogin	9881 9200		9881 1645		<a href="mailto:narrogin@dpaw.wa.gov.au">narrogin@dpaw.wa.gov.au</a>
Dino DiFulvio,	Fire and Rescue Service	Goyder Street, Corrigin	9063 2149	9063 2524	9063 2649	0428 632 149	<a href="mailto:neutech@westnet.com.au">neutech@westnet.com.au</a>

Name	Organisation	Address	Telephone (w)	Telephone (h)	Facsimile	Mobile	Email
Alison Lacey	Department of Agriculture and Food	Doney Street, Narrogin	9881 0222		9881 1950	0429 084 421	<a href="mailto:alison.lacey@agric.wa.gov.au">alison.lacey@agric.wa.gov.au</a>
Emma Brown	Department of Child Protection Crisis Care	Park Street, Narrogin	9881 0123		9881 2040		<a href="mailto:emma.brown2@cpfs.wa.gov.au">emma.brown2@cpfs.wa.gov.au</a>
Marilyn & Peter McRae	Salvation Army	Narrogin Head Office	9881 4004 9227 7010	9881 4355			<a href="mailto:marilyn.mcrae@aus.salvationarmy.org">marilyn.mcrae@aus.salvationarmy.org</a> <a href="mailto:peter.mcrae@aus.salvationarmy.org">peter.mcrae@aus.salvationarmy.org</a>



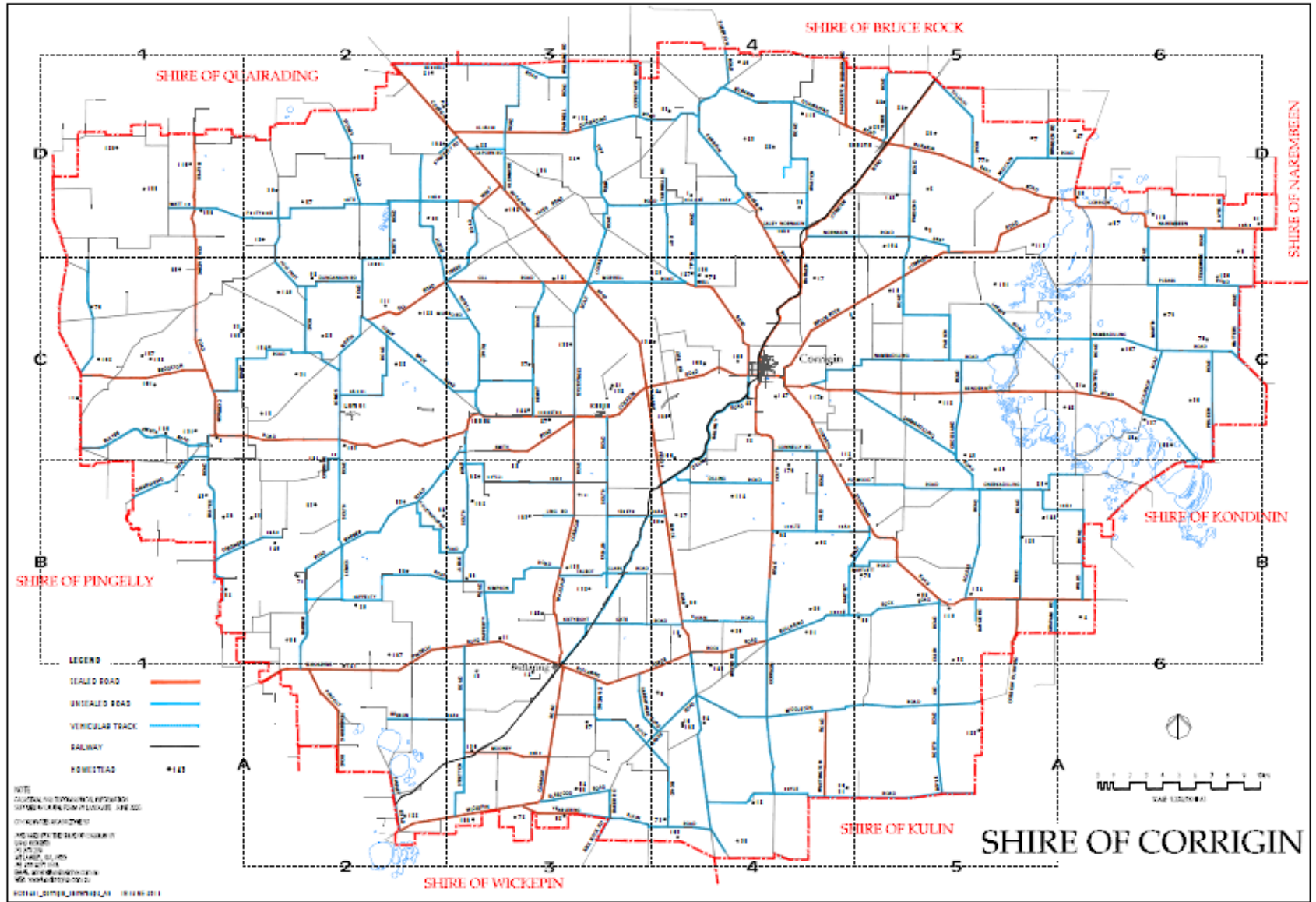
### Annex 3: Critical Infrastructure

<b>Item</b>	<b>Location</b>	<b>Description</b>	<b>Owner</b>	<b>Contact Details</b>	<b>Community Impact Description</b>
Repeater Towers – Radio & TV	Corrigin Hill	Radio & TV repeater stations	Telstra Optus Shire	132203	Loss of communications for emergency responders and issuing warning to public
Water Tank	Corrigin Hill	Town water tank	Water Corporation	131375	Loss of water to townsite
Phone Exchange	Walton Street, Corrigin	Telstra phone exchange	Telstra	132203	Loss of phone communications around town
Phone Exchange	Wamenusking	Telstra Phone Exchange	Telstra	132203	Loss of phone communications to and from Corrigin

**Annex 4: Special Needs Groups**

<b>Name</b>	<b>Description</b>	<b>Address</b>	<b>Contact 1</b>	<b>Contact 2</b>	<b>No People</b>	<b>Have they got an evacuation plan? Who manages the plan? Has a copy been provided to the LEMC?</b>
Corrigin District High School	Primary & high school	53 Lynch Street Corrigin	Ian Hislop 9063 2042		200	Evacuation Plan managed by Principle – copy not supplied.
Corrigin Senior Citizens Village	Independent Seniors Housing	6 Lynch Street Corrigin	Vida Clapp 9063 2307		30	No
Wogerlin House	Aged Care	7 Lynch Street Corrigin	Alysse Pownall 9063 0333		12	Evacuation Plan managed by HSM – copy not supplied.
Giggle Pots Daycare Centre	Child Care Centre	42 Lynch Street Corrigin	Centre Coordinator 9063 2365		22	No
Corrigin District Hospital	Hospital	Kirkwood Street Corrigin	Alysse Pownall 9063 0333		20	Evacuation Plan managed by HSM – copy not supplied.

**Annex 5: Map of the District**





**MINUTES OF THE  
CORRIGIN RECREATION & EVENTS CENTRE ADVISORY COMMITTEE**

Tuesday 7 June 2016 at 7.30pm

At the Corrigin Recreation & Events Centre, Lot 620 Larke Crescent, Corrigin

## MINUTES

### 1 Declaration and Opening

The Chairman Mr Rob Crombie opened the meeting at 7.32pm

### 2 Attendance

Shire President	Cr Lyn Baker
Chief Executive Officer	Rob Paull
Deputy Chief Executive Officer	Taryn Dayman
Councillor	Cr Shannon Hardingham
Corrigin Football Club	Rob Crombie
Corrigin Squash Club	Deb Rendell
Corrigin Netball Club	Juanita MacGregor
Corrigin Agricultural Society	Tim Thornton

#### Apologies

Corrigin Cricket Club	Kim Courboules
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### 3 Minutes of last meeting

**Moved Cr Baker Seconded Juanita MacGregor**

**That the Minutes of the 3 May 2016 meeting of the Corrigin Recreation & Events Centre Advisory Committee be received as a true and correct record.**

### 4 Update of Final fit out of CREC

DCEO again updated Committee on the fit out of the facilities and that that chairs had arrived. Bar mats and a product to reduce scratching of the stainless steel has been sought.

Juanita MacGregor requested consent for the Netball club to purchase a small cupboard for the brooms/mops etc. in the change rooms. The CEO said that was acceptable.

The cyclone wire/gate for the squash court area has been purchased and it is anticipated to be erected before 30 June 2016. This will allow the Shire to establish an arrangement whereby a player can have access via membership.

There is an issue with locking of the building as children appear to be unlocking the doors even when clubs have made an effort to close up then Centre. It was agreed that Football, Hockey and Netball will need to meet to ensure that there is an effort for the last group who leaves checks that the Centre is closed.

The Shire will change the lock from the 'alcove' where the Netball changerooms are located to the Centre to the same key to the Netball court access. The storage cages for clubs were also proposed to be available by 30 June 2016. The preference of the Committee is that there be an annual levy for each club. The DCEO advised that this would be part of the fees and charges.

## **5 CREC Playground**

The DCEO updated Committee of Council's on the Playground construction. The Shire issued a purchase order for the best value for money playground and the enclosed fenced area. It is anticipated that the fencing will be erected before 30 June 2016 and the playground shortly after.

## **6 Memorandum of Understanding (MOU)**

Rob Crombie advised that MoU's have been signed and provided to the 3 clubs and the Shire. The MOU can be removed from further Agendas.

## **7 Management and Hiring Arrangements**

DCEO provided the 'final' Management and Hiring Arrangements and advised that it is very similar to the draft Arrangements but simply 'proofed' in order for it to be finalised. The DCEO requested that Committee to adopt them for use.

**Moved: Cr Baker Seconded: Tim Thornton**

***That Committee recommend to Council to adopt the Management and Hiring Arrangements.***

## **8 General Business**

### Flooring of the sports hall

The Shire President personally contacted the Shire President of Kulin requesting that Kulin Shire hire their matting for the Show. The Shire President of Kulin advised that he had no objection to the use of Kulin's flooring being used. The CEO has formally (again) requested access to the flooring and is awaiting a response.

### Parking on the Oval

Committee discussed the need to limit vehicle access for safety needs and to limit the impact on the lawn. The Shire was requested to provide a 'concept plan' to CREC members outlining a design that limits vehicle access to the grass. Committee consider that the 'plan' needs to be implemented as soon as possible to ensure that vehicles and children are clearly separated. The Shire will email the 'concept plan' to CREC members for it to be discussed at the next CREC meeting.

### Relocation of the ticket box

The CEO advised that to enable bus access to the parking areas, it is suggested that the ticket box be moved about 5m into the parking area. It would be a new ticket box similar to the ticket box at Bruce Rock. Committee supported this arrangement.

## **9 Next Meeting**

Tuesday 12 July 2016

## **10 Meeting Closure**

There being no further business the Chairman closed the meeting at 9.22pm.

# Corrigin Recreation & Events Centre Hirer Terms and Conditions

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## 1. Licence

### 1.1. Grant of License

- 1.1.1. In consideration of the Hirer paying the Hiring fee, Council grants to the Hirer a license to use the Facility on the booking date subject to the terms and conditions as outlined in this document.
- 1.1.2. The Hirer may not transfer the licence or the booking to use the Facility, nor may they grant a sub-licence to use the Facility or any part thereof.

## 2. Charges and payment of Hiring Fees

### 2.1. Payment of Fees

- 2.1.1. Costs of hire and bonds are in accordance with the current Schedule of Fees and Charges.
- 2.1.2. All payments must be made fourteen days prior to the booking date. Applications made within fourteen days of the booking date must be paid in full upon acceptance of the booking.
- 2.1.3. Payments can be made in person at the Corrigin Resource Centre - 55 Larke Crescent, Corrigin WA; by mail - PO Box 221 Corrigin, WA 6375 or over the phone (using a valid Visa or Mastercard) - 08 9063 2778.
- 2.1.4. Method of payment include cash, cheques, EFTPOS and credit card (master card and visa only). Cheques should be made payable to the Shire of Corrigin and marked 'not negotiable'.
- 2.1.5. Regular users can make application for payment of any hire fees to be invoiced on a monthly basis. Payments must be made by the payment due date.
- 2.1.6. Bonds cannot be invoiced and must be paid prior to the collection of keys

### 2.2. Cancellations

- 2.2.1. Fourteen days written notice is required for cancellations and a twenty percent administration fee will applied to the hire fees. Cancellation with less than fourteen days notice will be charged the full hire fee.
- 2.2.2. The Hirer may make application to change the booking date without forfeit. Applications will be accepted at the discretion of the Chief Executive Officer and subject to the availability of the facility.

### 3. Rights of Hirer

- 3.1. The Hirer may exercise the following rights during the period of access or occupation under the license.
  - 3.1.1. The right to use the Facility on the booking date for the purpose specified in the Application form.
  - 3.1.2. The right for the Hirer and their employees, authorised agents, servants, contractors and invitees to enter and leave the facility.

### 4. Application and bookings

#### 4.1. Applications

- 4.1.1. All applications must be on the Application form and must be signed by the Hirer.
- 4.1.2. Where the application is made on behalf of an organisation or body of persons, that applicant shall state the name of the organisation and the authority of the applicant for making such application.
- 4.1.3. All applicants must be aged 18 years and over.
- 4.1.4. Application forms must be submitted to the Shire of Corrigin at least 21 days prior to the booking date.
- 4.1.5. The Chief Executive Officer may accept or reject any application at his or her absolute discretion.
- 4.1.6. Council reserves the right to withhold or refuse the use of the Facility for activities including but not limited to:
  - Teenage parties
  - 18th birthday parties
  - 21st birthday parties
  - 'After parties'
  - Parties where the majority of participants are under twenty five years of age
  - Premises registered as or used to conduct a private business
  - Or for any other activity or function, at its absolute discretion.
- 4.1.7. A booking is not confirmed until a booking confirmation has been issued by the Shire of Corrigin.

#### 4.2. Cancellations

- 4.2.1. Council reserves the right to cancel any bookings when the facility is required for Council functions, Local Government Elections, State or Federal Elections. In the event this occurs, fees paid will be refunded in full. The Hirer agrees in such case to accept the decision and to have no claim at law or in equity for any loss or damage.
- 4.2.2. Council reserves the right to cancel any bookings should the facility be required for the delivery of essential or emergency services in response to natural or other emergencies. In the event this occurs, fees paid will be refunded in full. The Hirer agrees in such case to accept the decision and to have no claim at law or in equity for any loss or damage.
- 4.2.3. The Shire of Corrigin reserves the right to give 21 days written notice to cancel any bookings due to unforeseen circumstances.

## 5. Bond

- 5.1. A Facility Hire Bond as per the Schedule of Fees and Charges will be applicable to all bookings.
- 5.2. Council reserves the right to apply a higher bond deemed necessary cover any risks associated with the booking.
- 5.3. The Hirer must pay the bond to Council by the way of cash, EFTPOS, Credit card or bank cheque at least fourteen days prior to the booking date.
- 5.4. The bond is held against the following:
  - 5.4.1. Damage to the building or equipment
  - 5.4.2. Missing / Theft of any facility equipment
  - 5.4.3. Additional use of the building outside the booked timeslot
  - 5.4.4. Loss of keys
  - 5.4.5. Extra cleaning services
  - 5.4.6. Breach of conditions of hire
  - 5.4.7. Any outstanding fees or charges payable for the hire of the facility
- 5.5. The Hirer will be liable for all costs required to return the Facility to its pre-booking condition in excess of the bond amount.
- 5.6. Bonds authorised for refund will be made via cheque or direct deposit only, within thirty working days after the booking.
- 5.7. The bond can only be refunded to the applicant or organisation whose name appears on the application form.
- 5.8. Failing to arm the security system or leaving the facility unlocked and unsecure on completion of the activity will incur a fifty percent deduction from the bond.
- 5.9. In the event of any substantiated community complaints being received relating to noise or other anti-social behaviour by patrons of the Hirer, the bond will be forfeited.

## 6. Restrictions

- 6.1. All Shire of Corrigin facilities maintain a 'Smoke Free' environment. Smoking is not permitted inside the facility or within five metres of an entrance or exit point. The Hirer must advise Facility users about the **No Smoking Policy**.
- 6.2. Live bands are prohibited unless written permission is obtained from the Shire of Corrigin.
- 6.3. Smoke machines or similar are strictly prohibited. It is the responsibility of the Hirer to inform the event operator that smoke machines or similar are strictly prohibited. The bond will be forfeited should it be found that a smoke machine or similar has been used. The Shire of Corrigin and the Fire and Emergency Services Authority of WA reserves the right to instigate legal action against any Hirer who uses a smoke machine or similar.
- 6.4. Kegs of any type may only be placed in the kitchen or bar area.
- 6.5. The use of streamers, confetti or similar materials are not permitted either inside or outside the Facility.
- 6.6. No stage property, electrical installation, appliance or decorating materials of any kind shall be brought into the facility without the consent of Council. All such items must be removed at the end of the event. If not removed, the Hirer must pay a fee, as



determined by Council, for each day or portion of a day the property remains in the Facility.

- 6.7. The floor, walls or any other part of the Facility, or any curtains, fittings or furniture shall not be broken, pierced by nails, pins, tacks or screws or in any manner or other way damaged, and no scenery, fittings or decorations of any kind shall be erected in the facility or attached to or affixed to the walls, doors or any other portion of the facility, curtains, fittings or furniture, mechanical, electrical or other equipment.
- 6.8. No decorations are to be attached to ceilings or walls using any type of tape, adhesive or blu-tack.
- 6.9. Open flame devices including candles are strictly prohibited.
- 6.10. Helium balloons are permitted provided they are weighted and removed at the end of the function.
- 6.11. Vehicles must only use the parking areas provided. No parking on the grassed areas.
- 6.12. All deliveries to the facility are to be included in the agreed hire time.
- 6.13. No obscene or insulting language, disorderly behaviour or damage to property shall be permitted in any part of the facility. Council reserves the right for its Council officers to remove such offenders and any costs associated with the removal of these offenders may be deducted from the bond or must otherwise be paid by the Hirer.
- 6.14. The Hirer must comply with all Health Act 1984 and associated Regulations.
- 6.15. Noise levels must comply with the Environmental Protection (noise) Regulations 1997.
- 6.16. Music must cease at midnight and the premises must be vacated by 1am. You may not re-enter the Facility the following morning unless application for special consideration has been made to the Shire of Corrigin.
- 6.17. No animals, other than a dog used as an aid by a visually or hearing impaired person shall be allowed in the Facility or its precincts without the consent of Council.
- 6.18. No game of chance, at which either directly or indirectly, money is passed as a prize, shall take place in any portion of the Facility, without first obtaining the consent of Council.
- 6.19. No persons or groups to be in the Facility between the hours of 1am to 5am.
- 6.20. Function set up and clean up time must be included within the time booked.

## **7. Shire of Corrigin responsibility**

- 7.1. The Shire of Corrigin will take all reasonable care to ensure that all utilities, services and equipment are in proper working order, but will not accept responsibility for breakdowns beyond their control.
- 7.2. The Shire of Corrigin will make every effort to provide the Hirer with clean and tidy facilities.
- 7.3. The Shire of Corrigin will not accept liability to any damage, theft or loss of items belonging to or the responsibility of the Hirer.
- 7.4. The Shire of Corrigin reserves the right to close the function at any time due to breach of terms and conditions. e.g. If function exceeds building legal capacity limit, has underage drinking or antisocial/illegal behaviour.

## 8. Hirer responsibilities

- 8.1. The Hirer may vary the arrangements of seats and tables in the facility provided that they are returned to their original configuration.
- 8.2. A liquor License is required when liquor is sold or provided under a door cover charge. Liquor licenses are the sole responsibility of the Hirer.
- 8.3. As per the Application permission to consume alcohol is required from Council for the consumption of alcohol at the facility regardless if it is for sale or provided under a door cover charge.
- 8.4. No drink carriers or devices which may damage the floor, may be used in the Facility.
- 8.5. Hirers of the Facility must take care to avoid spillages. In the event that a spillage occurs, the Hirer shall be responsible for the cleaning of the area.
- 8.6. Alcohol is not to be provided within any Shire of Corrigin facilities to any persons under the age of 18 years.
- 8.7. The Hirer must comply with the Health Act 1984 and associated regulations.
- 8.8. The Hirer shall ensure that the Facility is not overcrowded and that all emergency exits, passageways and corridors remain free of obstructions.
- 8.9. The hirer is responsible for organising their own Personal Accident Insurance, Loss Insurance and other relevant insurance policies.
- 8.10. The Hirer is responsible for the insurance of their equipment and supplies.
- 8.11. The Hirer must show respect and common courtesy to other groups within the centre or persons in nearby properties.
- 8.12. The Hirer is responsible for the behaviour of all persons attending their functions and activities.
- 8.13. External doors and windows must be kept closed whenever possible.
- 8.14. The Hirer is responsible for locking the Facility and arming the alarm after an event or activity.
- 8.15. The Hirer is required to start and finish on time. Failure to do so will incur additional charges. Where there is a changeover, fifteen minutes may be allowed at the discretion of the Shire of Corrigin.
- 8.16. In the event of an emergency evacuation, the Hirer must account for all their guests and report the information to the Shire of Corrigin or incident controller.
- 8.17. No equipment or items are to be stored at the centre, unless it is in a designated storage area. Storage areas will be assigned by the Shire of Corrigin and an annual fee will apply.
- 8.18. All electrical cords, fittings, switches and other electrical appliances used by the Hirer must comply with the appropriate Australian Standards. The Shire of Corrigin reserves the right to remove any electrical items that it deems to be unsafe.
- 8.19. The Hirer must use all equipment in the manner it is intended and in accordance with any provided instructions or procedure manuals
- 8.20. The Hirer must comply with the cleaning requirements, as described within clause 9.

## 9. Cleaning

- 9.1. **Unless otherwise supplied, the hirer must supply their own cleaning equipment and materials.** All equipment and products must be in compliance with displayed cleaning procedures. E.g. no cleaning products should be used.....
- At the conclusion of the activity the Hirer shall;**
- 9.1.1. Leave the hired area in a clean and tidy condition, including public toilets if used.
  - 9.1.2. Mop and sweep all floors in function room including kitchen. The floors must not be left dirty, sticky or full of film from cleaning products.
  - 9.1.3. All areas, including the kitchen and toilets are to be left clean and free of any rubbish or foreign objects or substances such as bottles, glasses, cans, etc.
  - 9.1.4. Wipe all chairs and tables and return to their designated area
  - 9.1.5. Remove all unused food and drinks from the premises.
  - 9.1.6. Clean windows, removing any hand marks or similar marks.
  - 9.1.7. Ensure all windows and doors are closed and locked.
  - 9.1.8. Turn off all lights, heaters and air-conditioning.
  - 9.1.9. All cooking appliance including the stove and ovens are to be turn off and must be left clean and free of all grease, fat, food scraps and liquids.
  - 9.1.10. Remove all decorations.
- 9.2. The hirer must removal all rubbish from hired area. The rubbish must be placed in large bins provided. If there is not enough room in the bins provided, Hirers must remove all excess rubbish.
- 9.3. The Hirer must report to the Shire of Corrigin all damage that occurred wither accidentally or maliciously to any part of the building.
- 9.4. No equipment of any description belonging to the centre or any other person, group or business is to be dragged, rolled or otherwise moved across the floor area. All equipment must be moved by trolley or similar to avoid damage to the floor surface.
- 9.5. If the Shire of Corrigin is required to do additional cleaning, a fee will be payable, which will be deducted from the Bond.
- 9.6. **The venue must be fully cleaned and vacated by 1am for all evening functions.**

## 10. Keys and security

- 10.1. Keys and codes are to be collected from the Corrigin Resource Centre, 55 Larke Crescent, Corrigin. Keys and codes will be available for pickup on hour prior to booking and must be returned one hour after booking. If the booking runs beyond the Corrigin Resource Centre operational hours, the key must be returned by 9.30am the following morning or return to the outside key return box. (this does not permit access to the facility for the hirer beyond the arranged booking time)
- 10.2. Hirer will be charged for the replacement of lost keys, and a Shire of Corrigin Call out fee will be charged if the Shire of Corrigin is called to lock or unlock or to arm or disarm the area.
- 10.3. It is the hirer's responsibility to ensure the building is secured prior to leaving the premises, The Hirer may be held accountable for any insurance claim or security check if found to have been negligent.

## 11. Maximum Capacity

In accordance with the Health (Public Buildings) Regulations 1992 the maximum accommodation are;

<b>PUBLIC BUILDING AREA</b>	<b>TYPE OF USE</b>	<b>MAXIMUM ACCOMMODATION NUMBER</b>
Function/Bar	Dining	242
	Conference	484
Foyer	Hall	172
	Exhibition	43
Gym/Creche	Gymnasium	17
Sports Hall	Hall (with all exits available)	916
	Gymnasium	305
Hockey/Netball/Kiosk Room	Meeting Room	38
Total (at any one time)	Hall	1000

## 12. Dispute

12.1. Any disputes must be made in writing and marked to the attention of the Chief Executive Officer, P O Box 221, CORRIGIN W A 6375.

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**Shire of Corrigin Infrastructure and Building Maintenance  
Committee  
Notice of Meeting & Agenda  
to be held on Monday 16 May 2016  
commencing at 8.30am at the Council Chambers,  
9 Lynch Street Corrigin**

**1. DECLARATION OF OPENING**

The Chief Executive Officer opened the meeting at 8.36am

**2. ATTENDANCE /APOLOGIES**

President

Deputy President

Cr L Baker

Cr J A Mason

Cr S G Hardingham

Chief Executive Officer

Deputy Chief Executive Officer

Building Supervisor

R L Paull

T L Dayman

B Hewett

**Apologies**

Cr M B Dickinson

**3. ELECTION OF PRESIDING MEMBER**

The Chief Executive Officer advised that one nomination in writing for chairperson has been received from Cr Lyn Baker. As no other nominations have been received the Chief Executive Officer declared Cr L Baker as elected Chairperson.

Cr L Baker took the chair.

**4. PUBLIC QUESTION TIME**

There were no questions from the public.

**5. DECLARATIONS OF INTEREST**

Nil.

**6. CONFIRMATION AND RECEIPT OF MINUTES**

**6.1. Previous Health, Building and Planning Committee Meeting and Business Arising from Minutes**

**Moved Cr Mason and Cr Hardinham**

*That the minutes of the Health, Building and Planning Committee Meeting held in the Shire of Corrigin Council Chambers on 20 May 2014 be confirmed as a true and correct record.*

**CARRIED**

**7. MATTERS ARISING FROM THE MINUTES**

Nil.

**Moved Cr Hardinham and Cr Mason**

***That the meeting be adjourned to conduct building inspections***

**CARRIED**

*Meeting adjourned at 8.40am*

**Moved Cr Hardinham and Cr Mason**

***That the meeting be re-opened***

**CARRIED**

*Meeting re-opened at 4.55pm*

**8. BUILDING INSPECTIONS**

The DCEO, CEO, Cr Baker, Cr Mason, Cr Hardingham and the Building Supervisors conducted the annual inspections of Councils buildings and houses. It was noted that due to time restraints, inspections were not carried out on the Infant Health Centre, Swimming Pool and Community Ag Centre.

The DCEO and Building Supervisor to compile a list of required maintenance and costs the items for the 2016-2017 draft budget for Council's consideration.

**9. GENERAL BUSINESS**

It was noted that there needs to be a clear understanding of the roles and responsibility of the Giggle Pots Day Care and the Shire of Corrigin and that an agreement should be drawn up between the parties.

It was noted that there were several properties below Council's standards and require regular inspections and notices to address the matter. The CEO advised that he had been in contact with a real estate agent to conduct property inspections, as per the tenancy act and provide property condition reports. The CEO has received a quotation of \$60 per property plus \$100 travel from a real estate agent located in Narrogin.

**COMMITTEE RECOMMENDATION**

**Moved Cr Hardingham and Mason**

**That Council considers as part of the 2016/2017 budget deliberations appointing a property agent to conduct property inspections**

**CARRIED**

It was discussed the need to have an ongoing housing maintenance and capital improvement program. As part of this plan, Council should review its current and future housing stock and have a planned approach in regards to upgrades or turnover of properties to ensure that Council's housing stock is at an adequate standard and meets the needs of Council's workforce.

There was a discussion of accommodation options for both the workforce and the community, to address the overnight and short term accommodation needs as identified in Council's Community Strategic Plan and Corporate Business plan.

It was recommended that staff investigate accommodation options that meet the needs of the workforce and the community requirements and include provisions in the Long Term Financial Plan currently being reviewed.

**10. DATE OF NEXT MEETING**

To be advised

**11. CLOSE OF MEETING**

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed at 5.34pm



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## LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF MAY 2016

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
DD6093.3	01/05/2016	WESTNET PTY LTD	INTERNET CHARGES	\$ 314.80	MUNI
DD6093.2	02/05/2016	TELSTRA	PHONE CHARGES	\$ 998.30	MUNI
DD6226.1	02/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 1,068.05	LIC
DD6228.1	03/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 1,160.45	LIC
DD6224.1	04/05/2016	NATIONAL AUSTRALIA BANK	CARD CARD STATEMENT PAYMENT	\$ 390.64	MUNI
DD6230.1	04/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 2,324.90	LIC
DD6232.1	05/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 1,205.35	LIC
EFT9588	06/05/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 438.50	MUNI
EFT9589	06/05/2016	AVANTEOS INVESTMENTS LTD	PAYROLL DEDUCTIONS	\$ 186.02	MUNI
EFT9590	06/05/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 365.64	MUNI
EFT9591	06/05/2016	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 801.64	MUNI
EFT9592	06/05/2016	COLONIAL FIRST STATE FIRSTCHOICE SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 244.74	MUNI
EFT9593	06/05/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 665.14	MUNI
EFT9594	06/05/2016	MTAA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 81.58	MUNI
EFT9595	06/05/2016	PAULL SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 456.72	MUNI
EFT9596	06/05/2016	WA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 19,819.94	MUNI
EFT9597	06/05/2016	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 457.23	MUNI
DD6234.1	06/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 1,219.35	LIC
DD6236.1	09/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 2,414.65	LIC
20098	10/05/2016	SHIRE OF CORRIGIN	PETTY CASH RECOUP	\$ 292.75	MUNI
DD6238.1	10/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 3,182.50	LIC
DD6196.2	11/05/2016	TELSTRA	MOBILE CHARGES	\$ 1,043.90	MUNI
DD6240.1	11/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 2,521.45	LIC
EFT9602	12/05/2016	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 338.00	MUNI
20100	12/05/2016	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 165.00	MUNI
DD6240.2	12/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 1,200.85	LIC
DD6242.1	13/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 438.25	LIC
DD6244.1	16/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 1,229.30	LIC
DD6196.1	17/05/2016	TELSTRA	PHONE CHARGES	\$ 12.20	MUNI

**LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF MAY 2016**

<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>BANK</b>
DD6246.1	17/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 1,296.00	LIC
DD6248.1	17/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 1,503.75	LIC
EFT9603	19/05/2016	4 RIVERS PLUMBING & GAS	PLUMBING SERVICES	\$ 1,800.92	MUNI
EFT9604	19/05/2016	ABCO	CREC EQUIPMENT	\$ 3,292.69	MUNI
EFT9605	19/05/2016	ARL ENVIRONMENTAL AND ANALYTICAL CHEMISTS	TEST FOR ASBESTOS	\$ 60.50	MUNI
EFT9606	19/05/2016	ARM SECURITY	ALARM UPGRADE	\$ 1,100.00	MUNI
EFT9607	19/05/2016	AVON WASTE	RUBBISH COLLECTION	\$ 53,959.11	MUNI
EFT9608	19/05/2016	BEST OFFICE SYSTEMS	PHOTOCOPYING	\$ 309.46	MUNI
EFT9609	19/05/2016	BGC QUARRIES	BLUE METAL DUST	\$ 1,483.59	MUNI
EFT9610	19/05/2016	BITUTEK	DRUMS OF EMULSION	\$ 4,840.00	MUNI
EFT9611	19/05/2016	CHADWEN HOLDINGS TRUST	POSTAGE & STATIONARY	\$ 547.25	MUNI
EFT9612	19/05/2016	CO-OPERATIVE BULK HANDLING LIMITED	DESTINATION FREIGHT FEE	\$ 7,362.64	MUNI
EFT9613	19/05/2016	CORRIGIN HARDWARE	HARDWARE SUPPLIES	\$ 1,307.00	MUNI
EFT9614	19/05/2016	CORRIGIN TYREPOWER	TYRE & TYRE REPAIRS	\$ 676.00	MUNI
EFT9615	19/05/2016	CHRISTINE HILL FOOD	CATERING	\$ 200.00	MUNI
EFT9616	19/05/2016	COPIER SUPPORT	PHOTOCOPYING	\$ 3,809.97	MUNI
EFT9617	19/05/2016	CORRIGIN HOTEL	REFRESHMENTS	\$ 104.96	MUNI
EFT9618	19/05/2016	COURIER AUSTRALIA	FREIGHT	\$ 8.64	MUNI
EFT9619	19/05/2016	COVS PARTS PTY LTD	PARTS	\$ 201.75	MUNI
EFT9620	19/05/2016	DIRECT TRADES SUPPLY PTY LTD	CREC STORE ROOMS	\$ 5,078.66	MUNI
EFT9621	19/05/2016	DAVES TREE SERVICE	TREE PRUNING	\$ 17,314.00	MUNI
EFT9622	19/05/2016	ELDERS RURAL SERVICES AUSTRALIA LIMITED	SAFETY WORK BOOTS	\$ 173.35	MUNI
EFT9623	19/05/2016	HARRIS ZUGLIAN ELECTRICS	ELECTRICAL SERVICES	\$ 857.34	MUNI
EFT9624	19/05/2016	IGA CORRIGIN	REFRESHMENTS	\$ 252.89	MUNI
EFT9625	19/05/2016	ILICH HARDWARE & RURAL	BENDERING TIP - FENCE	\$ 3,259.00	MUNI
EFT9626	19/05/2016	J R & A HERSEY PTY LTD	TOOLS & PROTECTIVE GEAR	\$ 1,018.82	MUNI
EFT9627	19/05/2016	JASON SIGNMAKERS	ROAD SIGNS	\$ 2,003.76	MUNI
EFT9628	19/05/2016	JUST A LITTLE BIT FANCY	CATERING	\$ 1,732.50	MUNI
EFT9629	19/05/2016	KATEM'S	REFRESHMENTS	\$ 493.49	MUNI
EFT9630	19/05/2016	LIBERTY OIL RURAL PTY LTD	DIESEL	\$ 8,220.00	MUNI
EFT9631	19/05/2016	MOW MASTER TURF EQUIPMENT	CHAIN TENSION ROLLER	\$ 68.40	MUNI

**LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF MAY 2016**

<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>BANK</b>
EFT9632	19/05/2016	NEU-TECH AUTO ELECTRICS	SERVICE EXPENSE	\$ 1,436.64	MUNI
EFT9633	19/05/2016	ROYAL LIFE SAVING SOCIETY WA	CLOTHING	\$ 60.00	MUNI
EFT9634	19/05/2016	SHIRE OF WICKEPIN	WSAHA PROJECT INCOME & PROJECT CONTRIBUTION	\$ 3,850.00	MUNI
EFT9635	19/05/2016	STAR TRACK EXPRESS	FREIGHT	\$ 1,893.61	MUNI
EFT9636	19/05/2016	STRUCETERRE CONSULTING ENGINEERS	HOUSE PAD	\$ 889.90	MUNI
EFT9637	19/05/2016	THE BUTCHERS BLOCK	CATERING	\$ 219.05	MUNI
EFT9638	19/05/2016	THE SHED COMPANY	NEW BULLARING FIRE SHED	\$ 16,860.00	MUNI
EFT9639	19/05/2016	TOTAL EDEN PTY LTD	RETICULATION ITEMS	\$ 3,536.50	MUNI
EFT9640	19/05/2016	TRUCK CENTRE (WA) PTY LTD	MACHINERY SERVICE & REPAIRS	\$ 1,345.11	MUNI
EFT9641	19/05/2016	TOP NOTCH PLUMBING & GAS SERVICE	PLUMBING SERVICES	\$ 2,670.80	MUNI
EFT9642	19/05/2016	WATER CORPORATION OF WA	WATER USAGE	\$ 18,854.50	MUNI
EFT9643	19/05/2016	WESTERN HYDRAULICS CORRIGIN	REPAIRS	\$ 57.50	MUNI
EFT9644	19/05/2016	WESTERN MECHANICAL CORRIGIN	SERVICE EXPENSE	\$ 1,218.77	MUNI
EFT9645	19/05/2016	WESTERN STABILISERS PTY LTD	MACHINERY SERVICE & REPAIRS	\$ 15,215.91	MUNI
EFT9646	19/05/2016	WETDECK POOLS	DIVE TEST AND INSPECTION OF SWIMMING POOL	\$ 1,485.00	MUNI
20101	19/05/2016	APPLIANCE TESTING SUPPLIES	METREL DELTA PAT BT COMPLETE TEST & TAG MACHINERY	\$ 3,299.00	MUNI
20102	19/05/2016	CORRIGIN HISTORICAL SOCIETY (INC)	SHIRE CONTRIBUTION FOR BUILDING NEW LEAN TO AT	\$ 3,000.00	MUNI
20103	19/05/2016	FREESTYLE NOW	BMX COACHING WORKSHOP	\$ 1,078.00	MUNI
20104	19/05/2016	PARKER BLACK & FORREST PTY LTD	ADDITIONAL KEYS FOR CREC	\$ 706.20	MUNI
20105	19/05/2016	SHIRE OF KALAMUNDA	BUILDING SERVICES	\$ 560.00	MUNI
20106	19/05/2016	SYNERGY	ELECTRICITY CHARGES	\$ 3,997.25	MUNI
DD6252.1	19/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 2,591.90	LIC
DD6254.1	20/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 2,754.55	LIC
DD6257.1	23/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 195.00	LIC
DD6259.1	24/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 96.45	LIC
EFT9647	25/05/2016	DIRECT TRADES SUPPLY PTY LTD	PARTS FOR PLAYGROUND	\$ 1,666.75	MUNI
EFT9648	25/05/2016	R & R FENCING	FENCING WITH GATE	\$ 2,618.00	MUNI
EFT9649	25/05/2016	SLINGLIFT AND RIGGING PTY LTD	INSPECT CHAINS & SLINGS	\$ 594.07	MUNI
EFT9650	25/05/2016	URBAN & RURAL PERSPECTIVES	TOWN PLANNING CONSULTING SERVICES	\$ 1,518.40	MUNI
DD6262.1	25/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 1,884.80	LIC
EFT9651	26/05/2016	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 290.00	MUNI

**LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF MAY 2016**

<b>CHQ/EFT</b>	<b>DATE</b>	<b>NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>BANK</b>
EFT9652	26/05/2016	AUSTRALIAN WORKERS' UNION	PAYROLL DEDUCTIONS	\$ 44.00	MUNI
EFT9653	26/05/2016	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	\$ 82.00	MUNI
EFT9654	26/05/2016	SHIRE OF CORRIGIN OUTSIDE STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 120.00	MUNI
20107	26/05/2016	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 186.00	MUNI
DD6264.1	26/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 1,346.25	LIC
EFT9655	27/05/2016	SANDAMS MOTOR TRIMMING AND UPHOLSTERY	SHADE SAILS - CORRIGIN SWIMMING POOL	\$ 10,730.50	MUNI
EFT9656	27/05/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 521.35	MUNI
EFT9657	27/05/2016	AVANTEOS INVESTMENTS LTD	PAYROLL DEDUCTIONS	\$ 186.02	MUNI
EFT9658	27/05/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 365.64	MUNI
EFT9659	27/05/2016	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 801.64	MUNI
EFT9660	27/05/2016	COLONIAL FIRST STATE FIRSTCHOICE SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 307.30	MUNI
EFT9661	27/05/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 665.14	MUNI
EFT9662	27/05/2016	MTAA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 163.16	MUNI
EFT9663	27/05/2016	PAULL SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 456.72	MUNI
EFT9664	27/05/2016	WA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 18,565.51	MUNI
EFT9665	27/05/2016	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 486.76	MUNI
DD6269.1	27/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 846.65	LIC
DD6222.2	30/05/2016	TELSTRA	PHONE CHARGES	\$ 1,566.00	MUNI
DD6271.1	30/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 1,172.50	LIC
DD6273.1	31/05/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT	\$ 725.30	LIC
				<b>\$ 305,156.38</b>	

<b>MUNICIPAL ACCOUNT PAYMENTS</b>	<b>\$272,778.13</b>
<b>TRUST ACCOUNT PAYMENTS</b>	<b>\$ -</b>
<b>LICENSING ACCOUNT PAYMENTS</b>	<b>\$ 32,378.25</b>
<b>STEVENSON TRUST ACCOUNT PAYMENTS</b>	<b>\$ -</b>
	<b>\$305,156.38</b>



**SHIRE OF CORRIGIN**  
**NAB BUSINESS MASTERCARD**  
**PAYMENTS OF ACCOUNTS BY CREDIT CARD**  
**FOR THE STATEMENT PERIOD: 30 MARCH 2016 TO 28 APRIL 2016**

DATE	DETAILS	DESCRIPTION	AMOUNT
<b>CARD NUMBER 5313-XXXX-XXXX-4338</b>			
14/04/2016	SURVEYMONKEY.COM	ANNUAL SUBSCRIPTION	\$ 228.00
28/04/2016	CARD FEE	MONTHLY CARD FEE	\$ 9.00
		<b>CREDIT CARD TOTAL</b>	<b>\$ 237.00</b>
<b>CARD NUMBER 5313-XXXX-XXXX-5966</b>			
28/04/2016	CARD FEE	MONTHLY CARD FEE	\$ 9.00
		<b>CREDIT CARD TOTAL</b>	<b>\$ 9.00</b>
<b>CARD NUMBER 5313-XXXX-XXXX-5974</b>			
28/04/2016	CARD FEE	MONTHLY CARD FEE	\$ 9.00
		<b>CREDIT CARD TOTAL</b>	<b>\$ 9.00</b>
<b>CARD NUMBER 5313-XXXX-XXXX-7357</b>			
5/04/2016	IKEA PERTH	HIGHCHAIRS FOR CREC	\$ 119.80
28/04/2016	CARD FEE	MONTHLY CARD FEE	\$ 9.00
		<b>CREDIT CARD TOTAL</b>	<b>\$ 128.80</b>
		<b>BILLING ACCOUNT</b>	<b>\$ 6.84</b>
		<b>TOTAL CREDIT CARD PAYMENTS</b>	<b>\$ 390.64</b>

I, Belinda Fidge, Finance Officer, have reviewed the credit card payments and confirm that from the descriptions on the documentation provided that ;

- all transactions are expenses occurred by the Shire of Corrigin;
- all purchases have been made in accordance with the Shire of Corrigin policy and proceeded;
- all purchases are in accordance with the Local Government Act 1995 and associated regulations;
- no missuse of the any corporate credit card is evident .

Belinda Fidge \_\_\_\_\_ / 15-6 /2016 .

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# SHIRE OF CORRIGIN



February  
2016

## MONTHLY FINANCIAL REPORT

Attachment for the Agenda item 8.1.4 for the Ordinary Council Meeting to be held on Tuesday 21 June 2016 commencing at 3.00pm in the Council Chambers.



**Shire of Corrigin**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**Period Ending 31 May 2016**

Note	Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
Governance	1,500	1,500	5,644	4,144	73.42%	
General Purpose Funding	1,001,815	985,200	920,089	(65,111)	(7.08%)	
Law, Order and Public Safety	116,212	115,862	49,456	(66,406)	(134.27%)	▼
Health	313,920	152,380	162,255	9,875	6.09%	
Education and Welfare	154,342	151,152	159,718	8,566	5.36%	
Housing	98,960	90,162	81,942	(8,220)	(10.03%)	
Community Amenities	214,867	210,835	219,467	8,632	3.93%	▲
Recreation and Culture	508,555	507,100	611,072	103,972	17.01%	▲
Transport	2,001,050	1,998,850	1,346,436	(652,414)	(48.45%)	▼
Economic Services	64,665	54,845	43,084	(11,761)	(27.30%)	▼
Other Property and Services	224,750	180,521	166,199	(14,322)	(8.62%)	
<b>Total (Excluding Rates)</b>	<b>4,700,636</b>	<b>4,448,407</b>	<b>3,765,362</b>	<b>(683,045)</b>		
<b>Operating Expense</b>						
Governance	(725,572)	(648,247)	(550,256)	97,991	17.81%	▼
General Purpose Funding	(53,179)	(49,439)	(39,653)	9,786	24.68%	
Law, Order and Public Safety	(131,555)	(126,454)	(136,428)	(9,974)	(7.31%)	
Health	(791,924)	(641,344)	(612,450)	28,894	4.72%	
Education and Welfare	(379,460)	(347,453)	(336,611)	10,842	3.22%	
Housing	(102,134)	(141,345)	(105,565)	35,780	33.89%	▼
Community Amenities	(584,403)	(528,413)	(537,392)	(8,979)	(1.67%)	
Recreation and Culture	(1,450,022)	(1,233,335)	(1,252,728)	(19,393)	(1.55%)	
Transport	(2,290,918)	(2,022,934)	(2,215,616)	(192,682)	(8.70%)	
Economic Services	(363,232)	(364,479)	(242,954)	121,525	50.02%	▼
Other Property and Services	(180,122)	(74,391)	(232,965)	(158,574)	(68.07%)	▲
<b>Total</b>	<b>(7,052,521)</b>	<b>(6,177,834)</b>	<b>(6,262,618)</b>	<b>(84,784)</b>		
<b>Funding Balance Adjustment</b>						
Add back Depreciation	2,251,750	1,876,458	2,512,787	636,329	25.32%	▲
Adjust (Profit)/Loss on Asset Disposal	10/A (20,313)	(12,389)	(21,282)	(8,893)	41.79%	
Adjust Provisions and Accruals				0		
<b>Net Operating (Ex. Rates)</b>	<b>(120,448)</b>	<b>134,642</b>	<b>(5,751)</b>	<b>(140,393)</b>		
<b>Capital Revenues</b>						
Proceeds - Disposal of Assets	10/A 159,773	109,773	110,682	909	0.82%	
Proceeds from New Debentures	0	0	0	0		
Transfer from Reserves	9 1,652,317	1,253,062	1,304,718	51,655	3.96%	
<b>Total</b>	<b>1,812,090</b>	<b>1,362,835</b>	<b>1,415,400</b>	<b>52,564</b>		
<b>Capital Expenses</b>						
Land Held for Resale	0	0	0	0		
Land and Buildings	10 (2,666,785)	(2,613,455)	(2,499,849)	113,606	4.54%	
Plant and Equipment	10 (551,200)	(539,700)	(597,638)	(57,938)	(9.69%)	
Furniture and Equipment	10 (3,285)	(3,285)	(3,285)	0	0.01%	
Infrastructure Assets - Roads	10 (1,820,993)	(1,796,661)	(1,386,051)	410,610	29.62%	▼
Infrastructure Assets - Other	10 (233,154)	(222,626)	(150,838)	71,788		
Repayment of Debentures	5 (139,850)	(40,507)	(114,602)	(74,095)	(64.65%)	▲
Transfer to Reserves	9 (92,055)	(62,440)	(62,898)	(458)	(0.73%)	
<b>Total</b>	<b>(5,507,322)</b>	<b>(5,278,674)</b>	<b>(4,815,161)</b>	<b>463,513</b>		
<b>Net Capital</b>	<b>(3,695,232)</b>	<b>(3,915,839)</b>	<b>(3,399,762)</b>	<b>516,077</b>		
<b>Total Net Operating + Capital</b>	<b>(3,815,680)</b>	<b>(3,781,197)</b>	<b>(3,405,513)</b>	<b>375,685</b>		
Rate Revenue	2,224,822	2,224,822	2,211,712	(13,110)	(0.59%)	
Opening Funding Surplus(Deficit)	1,590,858	1,590,858	1,743,145	152,287	8.74%	
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>34,483</b>	<b>549,344</b>	<b>514,862</b>		

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets formation	not depreciated
pavement seal	50 years
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads formation	not depreciated
pavement gravel sheet	50 years
12 years	
Formed roads (unsealed) formation	not depreciated
pavement	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Administration and operation facilities and services to members of Council;  
other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various by-laws, fire prevention, emergency services and animal control.

**HEALTH**

Food quality and pest control, meat inspection of abattoirs, and administration of the Eastern Districts Regional Health Scheme and provision of various medical facilities.

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(r) STATEMENT OF OBJECTIVE (Continued)**

**EDUCATION AND WELFARE**

Contributions towards the operation of the Senior Citizens centre and Frail Care Facility , assistance to the Family Day Care Centre, Occasional Day Care Centre and Playgroup as well as donations to other voluntary services.

**HOUSING**

Maintenance of staff and rental housing.

**COMMUNITY AMENITIES**

Rubbish collection services, operation of refuse disposal sites, noise control, administration of the town planning scheme, maintenance of the cemetery, maintenance of public conveniences and town water drainage, as well as the community bus.

**RECREATION AND CULTURE**

Maintenance of halls, swimming pool, recreation centres, various reserves and contracting of the library service.

**TRANSPORT**

Construction and maintenance of streets, roads, bridges, depot and airstrip, cleaning and lighting of streets, and the provision of police licensing services.

**ECONOMIC SERVICES**

Provision of tourism facilities, area promotion, building control, saleyards, noxious weed control, vermin control, screening plant, standpipes, Development Officer and Community Resource Centre

**OTHER PROPERTY & SERVICES**

Private Works operations, plant repairs and operation costs.

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**Note 3: NET CURRENT FUNDING POSITION**

Positive=Surplus (Negative=Deficit)			
2015-16			
Note	This Period	Last Period	Same Period Last Year
	\$	\$	\$
<b>Current Assets</b>			
Cash Unrestricted	1,222,771	930,436	1,358,119
Cash Restricted	1,623,612	2,066,135	3,197,552
Investments			
Receivables - Rates and Rubbish	99,592	170,372	69,313
Receivables -Other	116,340	139,026	56,678
Inventories	69,399	51,877	(189,796)
	<b>3,131,714</b>	<b>3,357,846</b>	<b>4,491,867</b>
<b>Less: Current Liabilities</b>			
Payables	(509,174)	(170,365)	(150,322)
Provisions	(449,584)	(449,648)	(387,620)
	<b>(958,758)</b>	<b>(620,013)</b>	<b>(537,942)</b>
Less: Cash Restricted	<b>(1,623,612)</b>	<b>(2,066,135)</b>	<b>(3,197,552)</b>
<b>Net Current Funding Position</b>	<b>549,344</b>	<b>671,697</b>	<b>756,372</b>



**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**Note 4: CASH AND INVESTMENTS**

	<b>Interest Rate</b>	<b>Unrestricted \$</b>	<b>Restricted \$</b>	<b>Trust \$</b>	<b>Investments \$</b>	<b>Total Amount \$</b>	<b>Institution</b>	<b>Maturity Date</b>	<b>Portfolio %</b>
<b>(a) Cash Deposits</b>									
Business Mgt Account	2.50%	1,223,401				1,223,401	NAB	Call	31.54%
Cash Maximiser		0				0	NAB	Call	0.00%
Trust				82,117		82,117	NAB	Call	2.12%
Trust-Edna Stephenson				949,200		949,200	NAB	Call	24.47%
Trust - Police Licensing				825		825	NAB	Call	0.02%
<b>(b) Term Deposits</b>									
TD 1839086	2.00%		1,623,612			1,623,612	Bendigo	24/06/2016	41.85%
<b>(c) Investments</b>									
<b>Total</b>		1,223,401	1,623,612	1,032,142	0	3,879,155			
Portfolio %		32%	42%	27%	0%				

**Comments/Notes - Investments**

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**Note 5: Information on Borrowings**

(a) Debenture Repayments

Particulars	Interest Rate	Maturity Date	Principal 1-Jul-15	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
					2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$
<b>Community Amenities</b>										
Loan 101 - Land Sub Division	6.49%	27/07/2018	311,469		82,277	77,381	229,192	234,088	19,364	23,451
<b>Recreation &amp; Culture</b>										
New Loan -102	4.64%	29/06/2034	1,937,531		32,326	62,469	1,905,205	1,875,062	44,951	92,084
			2,249,000	0	114,602	139,850	2,134,398	2,109,150	64,315	115,535

All debenture repayments are to be financed by general purpose revenue.

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**Note 5: Information on Borrowings**

(b) New Debentures - 2015/16

Particulars/Purpose	Amount Borrowed Budget	Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used Budget	
Recreation & Events Centre								

(c) Unspent Debentures

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the National Australia bank does exist. It is not anticipated that this facility will be required to be utilised during 2015/16.

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**Note 6: BUDGET AMENDMENTS**

**Amendments to original budget since budget adoption. Surplus/(Deficit)**

<b>GL Account Code</b>	<b>Description</b>	<b>Council Resolution</b>	<b>Classification</b>	<b>No Change - (Non Cash Items) Adjust.</b>	<b>Increase in Available Cash</b>	<b>Decrease in Available Cash</b>	<b>Amended Budget Running Balance</b>
				\$	\$	\$	\$
	<b>Budget Adoption</b>		Opening Surplus(Deficit)	\$	\$	\$	\$ 0
11319	Recreation Consultants Expense	8627	Operating Expenses			5,000	5,000
04118	Members Consultants fees	8627	Operating Expenses			2,000	7,000
08405	Aged Friendly Community Expense	8627	Operating Expenses		(7,000)		0
05112	FESA GRANT INCOME	8674	Operating Revenue		(72,087)		(72,087)
15182	FIRE SHED ADDITIONS	8674	Capital Expenses			72,087	0
11364	RECREATION & EVENTS	8675	Operating Revenue		(40,284)		(40,284)
11397	CREC PLAYGROUND CAPITAL EXPENDITURE	9675	Capital Expenses			40,284	0
04111	Members - Subscriptions, Donations Expense	15/2016	Operating Expenses			1,000	1,000
07800	BENDERING TIP EXPENDITURE	17/2016	Operating Expenses			15,000	16,000
14527	Valuation Services Expense	18/2016	Operating Expenses			11,000	27,000
							27,000
							27,000
							27,000
							27,000
							27,000
							27,000
							27,000
							27,000
							27,000
	<b>Closing Funding Surplus (Deficit)</b>			<b>0</b>	<b>(119,371)</b>	<b>146,371</b>	<b>27,000</b>

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**Note 7: RECEIVABLES**

**Receivables - Rates and Rubbish**

	<b>Current 2015-16</b>	<b>Previous 2014-15</b>
	\$	\$
Opening Arrears Previous Years	65,536	58,599
Rates Levied this year	2,264,868	2,181,473
<u>Less</u> Collections to date	<b>(2,231,118)</b>	<b>(2,170,760)</b>
Equals Current Outstanding	<b>99,286</b>	<b>69,312</b>
<b>Net Rates Collectable</b>	<b>99,286</b>	<b>69,312</b>
% Collected	95.74%	96.91%

**Receivables - General**

	\$ Current	\$ 30 Days	\$ 60 Days	\$ 90+Days	\$
	56,513	6,643	466	1,766	<b>(3,470)</b>
<b>Total Outstanding</b>					<b>61,917</b>

**Amounts shown above include GST (where applicable)**

**Comments/Notes - Receivables Rates and Rubbish**

The graph reflects all rates income received, with the exception of ESL and Sport Levy  
 Rates received in advance is reflected when funds are received

**Comments/Notes - Receivables General**

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**Note 8: GRANTS AND CONTRIBUTIONS**

Program/Details GL	Provider	Approval	2015-16	Variations	Revised	Recoup Status	
		Yes No (Yes/No)	Budget \$	Additions (Deletions) \$	Grant \$	Received \$	Not Received \$
<b>GENERAL PURPOSE FUNDING</b>							
Legal Fees	Ratepayers reimbursement	Yes	4,500		4,500	394	4,106
Grants Commission	Grants Commission	Yes	876,529		876,529	825,420	51,109
<b>GOVERNANCE</b>							
Thank a Volunteer Day	Dept for Communities	Yes	500		500	675	(175)
Membership Reimbursement		No	50		50	55	(5)
Misc Income		No	50		50	4,915	(4,865)
<b>LAW, ORDER, PUBLIC SAFETY</b>							
FESA Operational Grant	FESA	Yes	108,712		108,712	26,625	82,087
<b>HEALTH</b>							
EDRH Scheme Income	RoeROC Shires	Yes	191,069		191,069	140,816	50,253
Family Day Care Grants	To be Confirmed	No	36,851		36,851	0	36,851
Bendering Tip Income	RoeROC Shires	Yes	75,000		75,000	0	75,000
<b>HOUSING</b>							
Other Housing Reimbursements	Housing Tennats	Yes	1,200		1,200	1,154	46
<b>EDUCATION AND WELFARE</b>							
Resource Centre Funding	Dept of Regional Dev & Lan	Yes	99,333		99,333	102,413	(3,080)
Age Friendly Roe Roc Condttribution	RoeRoc Shires	Yes	15,000		15,000	0	15,000
<b>COMMUNITY AMENITIES</b>							
Cropping Income	Shire of Corrigin	Yes	45,000		45,000	0	45,000

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**Note 8: GRANTS AND CONTRIBUTIONS**

Program/Details GL	Provider	Approval	2015-16	Variations	Revised	Recoup Status	
		Yes No (Yes/No)	Budget \$	Additions (Deletions) \$	Grant \$	Received \$	Not Received \$
<b>RECREATION AND CULTURE</b>							
Voluntary Sports Levy	Ratepayers	Yes	25,000		25,000	27,276	(2,276)
Pool Subsidy Income	Dept of Finance	Yes	30,000		30,000	33,282	(3,282)
Sporting Clubs Levies	Bowling & Tennis Club	Yes	400		400	4,518	(4,118)
Library Reimbursement	Corrigin Library	No	50		50	0	50
						0	0
Recreation & Events Centre Fundin	RDAF	Yes	175,000			0	0
Recreation & Events Centre Fundin	Community Donations	Yes	28,894			0	0
Recreation & Events Centre Fundin	CSRFF Funding	Yes	159,091			0	0
Recreation & Events Centre Fundin	Sporting Groups Donations	Yes	55,455			0	0
						0	0
<b>TRANSPORT</b>							
Direct Grant	MRWA	Yes	142,100		142,100	142,100	0
Regional Road Group	MRWA	Yes	327,467		327,467	145,412	182,055
Roads to Recovery	Dept Trans & Reg Serv.	Yes	1,247,787		1,247,787	972,843	274,944
Grain Freight Route funding	MRWA	Yes	232,613		232,613	0	232,613
Misc Income (lighting Subsidy)	MRWA	Yes	4,117		4,117	0	4,117
<b>ECONOMIC SERVICES</b>							
Drum Muster Income	AgSafe	No	5,000		5,000	1,987	3,013
<b>OTHER PROPERTY &amp; SERVICES</b>							
Diesel Fuel Rebate Income	ATO	No	30,000		30,000	20,433	9,567
Ambulance Fuel Reimbursements	St Johns Ambulance	Yes	500		500	0	500
Car Contributions	CEO & DCEO	Yes	2,160		2,160	1,120	1,040
<b>TOTALS</b>			<b>3,919,428</b>	<b>0</b>	<b>3,500,988</b>	<b>2,451,438</b>	<b>1,049,550</b>

**Comments - Grants and Contributions**

The Voluntary Sports Levy amount received reflects amount raised with annual rates, less adjustments for current non-payment of levies. This amount will continue to vary as rate payers elect to pay or require this amount to be deducted from their rate total.

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

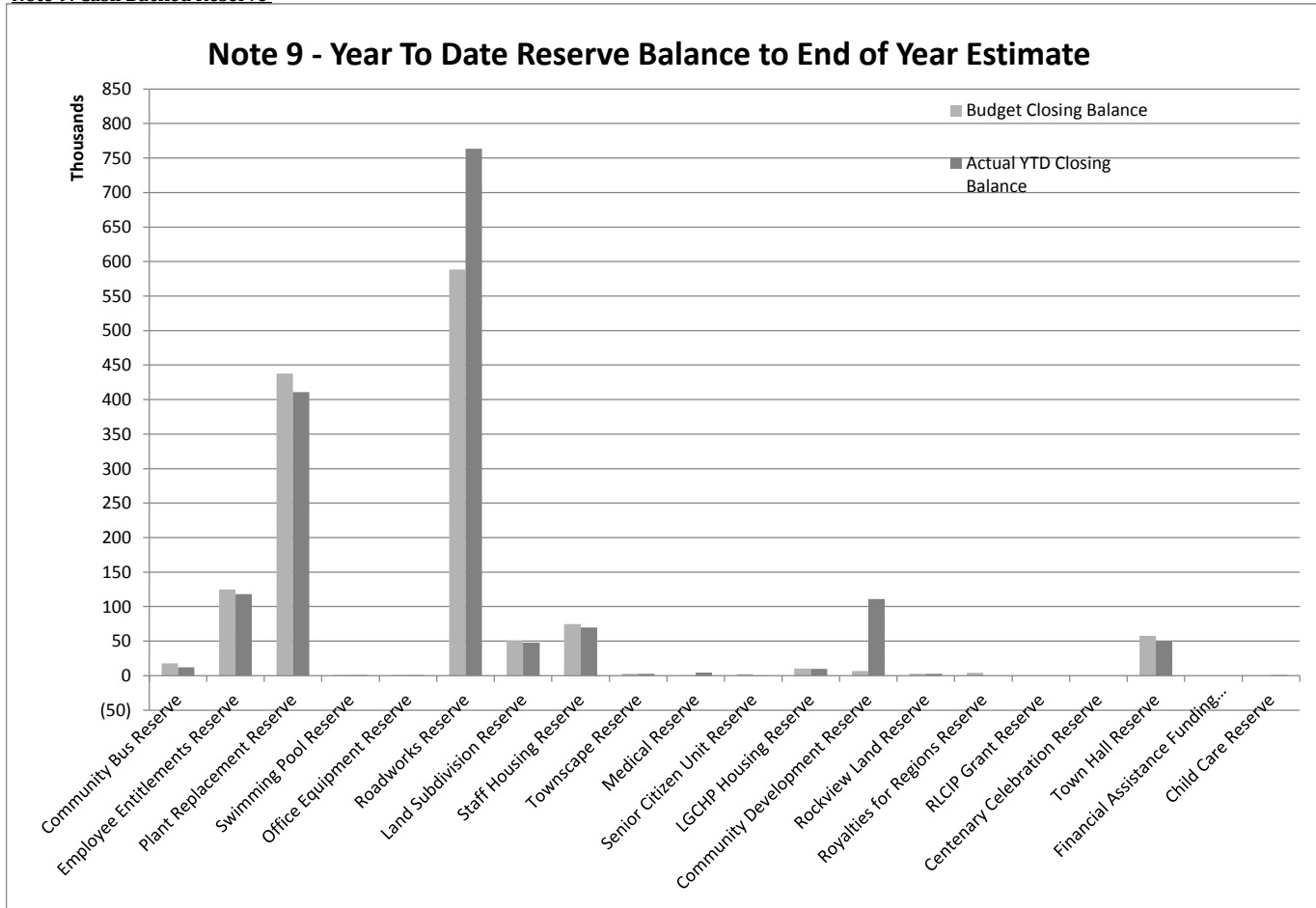
**Note 9: Cash Backed Reserve**

<b>Name</b>	<b>Budget Opening Balance</b>	<b>Actual Opening Balance</b>	<b>Budget Interest Earned</b>	<b>Actual Interest Earned</b>	<b>Budget Transfers In (+)</b>	<b>Actual Transfers In (+)</b>	<b>Budget Transfers Out (-)</b>	<b>Actual Transfers Out (-)</b>	<b>Budget Closing Balance</b>	<b>Actual YTD Closing Balance</b>
	<b>\$</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Community Bus Reserve	11,888	11,888	457	260	5,457	0	0	0	17,802	12,148
Employee Entitlements Reserve	115,737	115,737	4,449	2,530	4,449	0	0	0	124,635	118,267
Plant Replacement Reserve	780,333	780,333	22,075	17,061	22,075	386,700	386,700	0	437,783	410,694
Swimming Pool Reserve	945	945	36	21	36	0	0	0	1,018	966
Office Equipment Reserve	878	878	34	19	34	0	0	0	946	897
Roadworks Reserve	747,375	747,375	28,730	16,340	28,730	0	216,193	0	588,642	763,714
Land Subdivision Reserve	46,805	46,805	1,799	1,023	1,799	0	0	0	50,403	47,828
Staff Housing Reserve	84,670	84,670	3,255	1,851	3,255	16,616	16,616	0	74,564	69,906
Townscape Reserve	2,382	2,382	92	52	92	0	0	0	2,565	2,434
Medical Reserve	4,235	4,235	163	93	163	0	4,398	0	163	4,328
Senior Citizen Unit Reserve	53,936	53,936	2,073	1,179	2,073	56,010	56,010	0	2,072	(895)
LGCHP Housing Reserve	9,400	9,400	361	206	361	0	0	0	10,122	9,605
Community Development Reserve	577,439	577,439	6,770	7,149	6,770	473,780	584,209	0	6,770	110,809
Rockview Land Reserve	2,470	2,470	95	54	95	0	0	0	2,660	2,524
Royalties for Regions Reserve	331,593	331,593	3,888	3,362	3,888	334,956	335,481	0	3,888	(0)
RLCIP Grant Reserve	0	0	0	0	0	0	0	0	0	0
Centenary Celebration Reserve	0	0	0	0	0	0	0	0	0	0
Town Hall Reserve	58,183	58,183	2,231	1,272	12,231	0	15,000	(10,000)	57,645	49,456
Financial Assistance Funding Res	0	0	0	0	0	0	0	0	0	0
Child Care Reserve	4,178	4,178	160	91	160	3,338	4,338	0	160	931
Recreation & Events Centre Loan Reserve	0	0	0	0	0	0	0	0	0	0
	32,984	32,984	387	334	387	33,318	33,372	0	386	1
	<b>2,865,432</b>	<b>2,865,432</b>	<b>77,055</b>	<b>52,898</b>	<b>92,055</b>	<b>1,304,718</b>	<b>1,652,317</b>	<b>(10,000)</b>	<b>1,382,225</b>	<b>1,603,612</b>



Shire of Corrigin  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 Period Ending 31 May 2016

**Note 9: Cash Backed Reserve**



Shire of Corrigin  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 Period Ending 31 May 2016

**Note 10: CAPITAL DISPOSALS AND ACQUISITIONS**

Contributions Information				Summary Acquisitions	Current Budget					
Grants	Reserves	Borrowing	Total		Reviewed Budget	Budget	YTD Budget	Actual	Variance	Variance Movement
\$	\$	\$	\$		\$	\$	\$	\$	\$	
0	0	0	0	<b>Property, Plant &amp; Equipment</b>						
527,378	634,197	0	1,161,575	Land for Resale	0	0	0	0	0	
0	386,700	0	31,000	Land and Buildings	2,534,855	2,666,785	2,613,455	2,499,849	(113,606)	▼
0	0	0	0	Plant & Property	735,738	551,200	539,700	597,638	57,938	▲
				Furniture & Equipment	3,285	3,285	3,285	3,285	(0)	▼
				<b>Infrastructure</b>						
1,442,867	216,193	0	1,659,060	Roadworks	1,835,923	1,820,993	1,796,661	1,386,051	(410,610)	▼
0	0	0	0	Other Infrastructure	321,238	233,154	222,626	150,838	(71,788)	▼
<b>1,970,245</b>	<b>1,237,090</b>	<b>0</b>	<b>2,851,635</b>	<b>Totals</b>	<b>5,431,039</b>	<b>5,275,417</b>	<b>5,175,727</b>	<b>4,637,661</b>	<b>(538,066)</b>	<b>▼</b>

**Comments - Capital Acquisitions**

Contributions				Land & Buildings	Current Budget					
Grants	Reserves	Borrowing	Total		Reviewed Budget	Budget	YTD Budget	Actual	Variance	Variance Movement
\$	\$	\$	\$		\$	\$	\$	\$	\$	
			0	Adventure Playground Toilets	22,380	19,519	19,519	22,727	3,208	▲
418,440	617,581		1,036,021	Recreation & Events Centre	2,512,475	2,481,952	2,481,952	2,434,391	(47,561)	▼
36,851			36,851	Playgroup Improvements		36,851	0	0	0	
			0	Dentist Surgery Patio		16,509	16,509	0	(16,509)	▼
			0	Doctor Surgery Upgrade		19,479	3,000	0	(3,000)	▼
	16,616		16,616	25 Seimons Ave Air cond	0	16,615	16,615	0	(16,615)	▼
			0	Recreation & Events Centre				0	0	
72,087			72,087	Bulyee Fire Shed		75,860	75,860	42,731	(33,129)	▼
0			0					0	0	
<b>527,378</b>	<b>634,197</b>	<b>0</b>	<b>1,161,575</b>	<b>Totals</b>	<b>2,534,855</b>	<b>2,666,785</b>	<b>2,613,455</b>	<b>2,499,849</b>	<b>(113,606)</b>	<b>▼</b>

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**Note 10: CAPITAL DISPOSALS AND ACQUISITIONS**

Contributions				Plant & Equipment	Current Budget					
Grants	Reserves	Borrowing	Total		This Year					
					Reviewed Budget	Budget	YTD Budget	Actual	Variance (Under)Over	Variance Movement
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
	31,000		31,000	Side Tipper Road Train	214,100	73,000	73,000	73,000	0	
	143,000			Multyre Roller - CR28	143,000	146,000	146,000	146,000	0	
				EHO Vehicle - 3CR	31,892	30,000	30,000	31,892	1,892	▲
	212,700			Prime Mover - CR950	214,100	212,700	212,700	214,100	1,400	▲
			0	Skidstreer - CR13	59,160	0	0	59,160	59,160	▲
			0	Utility - CR123	38,931	42,000	42,000	38,931	(3,069)	▼
			0	Small Equipment Purchases >\$3000	0	11,500	0	0	0	
			0	EMGC Vehicle	34,555	36,000	36,000	34,555	(1,445)	▼
<b>0</b>	<b>386,700</b>	<b>0</b>	<b>31,000</b>	<b>Totals</b>	<b>735,738</b>	<b>551,200</b>	<b>539,700</b>	<b>597,638</b>	<b>57,938</b>	<b>▲</b>

Contributions				Furniture & Equipment	Current Budget					
Grants	Reserves	Borrowing	Total		This Year					
					Reviewed Budget	Budget	YTD Budget	Actual	Variance (Under)Over	Variance Movement
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
			0	Pool Inflatable / PA System	3,285	3,285	3,285	3,285	(0)	▼
			0		0		0	0		
			0						0	
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Totals</b>	<b>3,285</b>	<b>3,285</b>	<b>3,285</b>	<b>3,285</b>	<b>(0)</b>	<b>▼</b>

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**Note 10: CAPITAL DISPOSALS AND ACQUISITIONS**

Contributions				Roads	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Reviewed Budget	Budget	YTD Budget	Actual	Variance (Under)Over	Variance Movement
\$	\$	\$	\$		\$	\$	\$	\$	\$	
191,907			191,907	Barber Road	204,212	191,907	191,907	201,174	9,267	▲
203,123			203,123	Bendering Road	203,429	203,123	203,123	129,125	(73,998)	▼
232,613	216,193		448,806	Grain Frieght Route Road Upgrades	447,360	447,006	447,006	283,646	(163,360)	▼
141,334			141,334	Rabbit Proof Fence Road	106,438	212,000	212,000	106,438	(105,562)	▼
186,133			186,133	Corrigin Narembeen Road	384,762	279,200	279,200	385,653	106,453	▲
			0	Bullaring Pingelly Road			0	768	768	▲
56,301			56,301	Dilling Railway Road	56,360	56,301	56,301	43,032	(13,269)	▼
202,291			202,291	Dry Well Road	203,148	202,291	202,291	99,675	(102,616)	▼
74,332			74,332	Rendell Street	74,775	74,332	50,000	49,259	(741)	▼
154,833			154,833	Drywell Road T Junction	155,438	154,833	154,833	86,458	(68,375)	▼
			0	R2R Bulyee road				824	824	▲
<b>1,442,867</b>	<b>216,193</b>	<b>0</b>	<b>1,659,060</b>	<b>Totals</b>	<b>1,835,923</b>	<b>1,820,993</b>	<b>1,796,661</b>	<b>1,386,051</b>	<b>(410,610)</b>	<b>▼</b>

Contributions				Other Infrastructure	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Reviewed Budget	Budget	YTD Budget	Actual	Variance (Under)Over	Variance Movement
\$	\$	\$	\$		\$	\$	\$	\$	\$	
			0				0	0	0	
			0	Water Storage	110,528	110,528	100,000	38,783	(61,217)	▼
			0	CREC Landscaping	20,837	20,704	20,704	0	(20,704)	▼
			0	CREC Fence	21,426	21,426	21,426	603	(20,823)	▼
			0	CREC Carparking	96,648	49,042	49,042	96,891	47,849	▲
			0	CREC Playground	71,800	31,454	31,454	4,806	(26,648)	▼
			0	Swimming Pool Shade Structures	0	0	0	9,755	9,755	▲
			0							
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Totals</b>	<b>321,238</b>	<b>233,154</b>	<b>222,626</b>	<b>150,838</b>	<b>(71,788)</b>	<b>▼</b>

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**Note 10A: Actual Profit / Loss on Asset Disposal**

<b>Profit(Loss) of Asset Disposal</b>						
<b>By Program</b>	<b>Net Book Value Budget</b>	<b>Net Book Value Actuals</b>	<b>Proceeds Budget</b>	<b>Proceeds Actuals</b>	<b>Profit Budget (Loss)</b>	<b>Profit Budget Actuals (Loss)</b>
	\$	\$	\$	\$	\$	\$
<b>Health</b>						0
EHO Vehicle - 3CR	10,889	12,494	10,000	17,273	(889)	4,779
<b>Transport</b>						
Roller - CR28	2,400	2,400	3,000	3,000	600	600
Prime Mover - CR950	27,634	25,621	42,000	42,000	14,366	16,379
					0	0
<b>Other Property &amp; Services</b>						
Utility - CR123	31,678	29,208	30,000	23,636	(1,678)	(5,572)
EMGC Vehicle	19,708	19,677	24,773	24,773	5,065	5,096
					0	0
<b>Unclassified</b>						
Granite Rise Land	47,351		50,000		2,649	0
	<b>139,660</b>	<b>89,400</b>	<b>159,773</b>	<b>110,682</b>	<b>20,113</b>	<b>21,282</b>

<b>Profit(Loss) of Asset Disposal</b>						
<b>By Class</b>	<b>Net Book Value</b>	<b>Net Book Value Actuals</b>	<b>Proceeds</b>	<b>Proceeds Actuals</b>	<b>Budget Profit (Loss)</b>	<b>Actual Profit (Loss)</b>
	\$		\$		\$	\$
<b>Plant &amp; Equipment</b>	92,309	89,400	109,773	110,682	17,464	21,282
<b>Sale of Land</b>	47,351	0	50,000	0	2,649	0
					0	0
	<b>139,660</b>	<b>89,400</b>	<b>159,773</b>	<b>110,682</b>	<b>20,113</b>	<b>21,282</b>

**Summary**

Profit on Asset Disposals  
 Loss on Asset Disposals

<b>Profit (Loss)</b>	<b>Actuals Profit (Loss)</b>
\$	
22,680	26,854
-2,567	-5,572
<b>20,113</b>	<b>21,282</b>

**Shire of Corrigin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**Period Ending 31 May 2016**

**Note 11: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-15	Amount Received	Amount Paid	Closing Balance 30-Jun-16
	\$	\$	\$	\$
B.C.I.T.F	102	2,836	(2,672)	266
BRB	147	3,517	(1,918)	1,746
Bus Ticketing	262	1,641	(1,763)	141
Police Licensing	2,406	582,857	(584,439)	824
Single Units Units - Bonds	308	0	0	308
Corrigin Community Development Fund	51,607	10,625	0	62,232
Friends of the Cemetry	2,510	0	0	2,510
Edna Stevenson Educational Trust	937,423	11,777	0	949,200
Corrigin Disaster Fund	10,929	0	0	10,929
Facility Bonds	1,376	2,550	(70)	3,856
Building Bonds	0	2,000	(2,000)	0
Council Nomination Deposits	0	400	(270)	130
	<b>1,007,070</b>	<b>618,205</b>	<b>(593,132)</b>	<b>1,032,142</b>

Items held in Trust on behalf of the Edna Stevenson Educational Trust

1 Pearl Necklace  
8 Silver Pendants  
163 Opal Stones



Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - GOVERNANCE					
						VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
						4,144	73.42%		5,644	1,500	GOVERNANCE TOTAL INCOME
						97,991	17.81%	▼	(550,256)	(648,247)	GOVERNANCE TOTAL EXPENDITURE

**I04 - GOVERNANCE**

**I041 - Members**

04152	Thank a Volunteer Day Funding Income	675	500	500	675	0	500
04151	Reimbursements Income	55	50	50	50	5,896	50
04150	Misc Income - Governance	4,915	50	50	3,315	157	50
04153	Shire Shirts Income	0	900	900	0	0	900
04154	Reform Grant Income	0	0	0	0	0	0
04155	LGIS Entitlement	0	0	0	0	0	0
Gain on Disposal of Assets							
<b>Total I041 - Members</b>		<b>5,644</b>	<b>1,500</b>	<b>1,500</b>	<b>4,040</b>	6,053	1,500

175	25.93%	▲	
5	8.32%	▲	Variance now within acceptable levels
4,865	98.98%	▲	Refund of WALGA overpayment
-900	(100.00%)	▼	
0			
0			
0			
4,144	73.42%	▲	

**E04 - GOVERNANCE.**

**E040 - Membership**

04100	Admin Allocated - Members	397,700	454,439	495,752	501,808	441,642	442,833
04101	Members Sitting Fees Paid	14,000	14,000	28,000	28,000	28,000	28,000
04102	President's Allowance paid	3,750	3,750	7,500	7,500	7,500	7,500
04103	Deputy President's Allowance paid	938	738	1,875	1,875	1,875	1,875
04104	Members Travelling Expenses paid	448	1,500	2,001	2,001	896	2,001
04121	Members ICT Allowance	3,500	3,500	7,000	7,000	7,000	7,000
04105	Members Conference Expenses	9,134	18,000	20,000	16,000	18,218	26,000
04106	Training Expenses of Members Expense	136	5,000	6,500	6,500	0	6,500
04107	Council Election Expenses	3,252	5,000	5,000	3,252	89	5,000
04108	Members Refreshments & Receptions E	24,717	30,000	32,000	32,000	21,614	22,000
J04109	04109 Maintenance - Council Chambers Expen	7,062	9,800	11,499	11,812	14,820	14,830
04110	Members - Insurance Expense	3,722	3,722	3,722	3,722	2,805	2,694
04111	Members - Subscriptions, Donations Ex	25,143	22,333	22,333	23,333	21,086	21,546
04112	Members - Postage Expense	0	500	500	500	0	500
04113	Members - Printing & Stationery Expens	4,907	6,800	6,800	6,800	2,443	3,300
04114	Gifts Expense	3,024	1,000	1,000	3,500	1,116	1,000
04115	Members Shirts Expense	0	1,600	1,600	0	0	1,600
J04116	04116 Thank a Volunteer Day Expenses	992	500	500	500	0	500
		0	0	0	0	0	0
04119	RoeROC Contributions	5,000	20,000	20,000	20,000	7,316	20,000
04118	Members - Consultancy Fees	9,428	10,806	10,806	15,306	37,705	47,102
		0	0	0	0	0	0
04120	Professional Photo's	58	1,980	1,980	1,980	1,425	1,980
04117	Depreciation - Members	161	279	304	175	304	304
	E041952 - Loss on Sale of Assets	0	0	0	0	0	0
<b>Total E040 - Membership</b>		<b>517,073</b>	<b>615,247</b>	<b>686,672</b>	<b>693,564</b>	615,853	664,065

-56,738	12.49%	▼	Due to variance in Admin program costings
0	0.00%		
0	0.00%		
200	(27.03%)	▲	
-1,052	70.13%	▼	
0	0.00%		
-8,866	49.25%	▼	Reduction in conference expenses to date
-4,864	97.27%	▼	Limited training held to date
-1,748	34.96%	▼	Reduction in Council Election expenditure
-5,283	17.61%	▼	
-2,738	27.94%	▼	
0	(0.01%)	▲	
2,810	(12.58%)	▲	
-500	100.00%	▼	
-1,893	27.84%	▼	Variance now within acceptable levels
2,024	(202.42%)	▲	Increase in gifts, due to long term serving staff resignations
-1,600	100.00%	▼	
492	(98.34%)	▲	
0			
-15,000	75.00%	▼	Limited projects requiring funding to date
-1,378	12.75%	▼	
0			
-1,922	97.07%	▼	
-118	42.37%	▼	
0			
-98,174	15.96%	▼	



Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - GOVERNANCE	
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**I04 - OTHER GOVERNANCE**  
**I042 - Other Governance**

						0		
						0		
<b>Total I042 - Other Governance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		

**E04 - OTHER GOVERNANCE.**  
**E040 - Other Governance**

04200 Audit Fees Expense  
 04201 Advertising - Public Notices Expense  
**Total E040 - Other Governance**

						0		
						5,212	(20.85%)	▲
						-5,029	62.86%	▼
<b>Total E040 - Other Governance</b>	<b>33,183</b>	<b>33,000</b>	<b>38,900</b>	<b>38,900</b>	<b>26,238</b>	<b>38,900</b>	<b>183</b>	<b>(0.56%)</b>

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - GENERAL PURPOSE FUNDING					
						VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
						(65,111)	(7.08%)		920,089	985,200	GPF TOTAL INCOME
						9,786	24.68%		(39,653)	(49,439)	GPF TOTAL EXPENDITURE

Income

I03 - GENERAL PURPOSE FUNDING

I030 - Rates

03106	Income - Gross Rental Value (GRV)	2,308,570	2,310,333	2,310,333	2,310,333	2,200,713	2,197,911
03121	Account Enquiry Fees Income	1,847	1,800	2,000	2,000	2,783	2,000
03113	Legal Fees Income	394	4,000	4,500	4,500	5,246	4,500
03115	Penalty Interest Raised on Rates - Income	8,206	2,200	2,500	6,000	8,930	2,500
03112	Less Discount Allowed	-98,621	-85,511	-85,511	-98,621	-85,511	-78,176
03116	Rates Written-off Income	0	0	0	0	0	0
03118	Instalment Interest Income	3,118	3,500	3,500	3,500	4,117	2,000
03122	ESL Levied Income	0	0	0	0	0	0
03114	Ex-Gratia Rates Income	26,488	25,231	25,231	26,488	25,232	25,231
03120	Pens Deferred Rates Interest Income	0	0	0	0	0	0
03117	Back Rates Levied Income	0	0	0	0	0	0
03119	Rates Administration Fee Income	2,430	2,500	2,500	2,500	3,150	2,500
						0	
	<b>Total I030 - Rates</b>	<b>2,252,432</b>	<b>2,264,053</b>	<b>2,265,053</b>	<b>2,256,700</b>	<b>2,164,658</b>	<b>2,158,466</b>

	-1,763	(0.08%)	▼	
	47	2.56%	▲	
	-3,606	(914.87%)	▼	
	6,006	73.19%	▲	Increase in interest raised on overdue rates
	-13,110	13.29%	▼	Increase in Discounts on rates paid ontime
	0			
	-382	(12.24%)	▼	
	0			
	1,257	4.75%	▲	
	0			
	0			
	0			
	-70	(2.88%)	▼	
	0			
	0			
	0			
	0			
	0			
	-11,621	(0.52%)	▼	

Expense

E03 - GENERAL PURPOSE FUNDING.

E030 - Rates

03100	Expense - Admin Allocated - Rates	31,190	35,639	38,879	39,354	34,636	34,729
03101	Rates Postage & Stationery Expense	726	1,300	1,300	1,300	1,819	1,300
03102	Valuation Expenses	6,376	8,300	8,300	8,300	36	1,800
03103	Title Searches Expenses	417	200	200	600	1,483	200
03104	Legal Fees Expenses	944	4,000	4,500	4,500	4,678	4,500
03105	Rates Bad Debts Expenses	0	0	0	0	0	0
	Depreciation						
	Loss on Disposal of Assets						
	<b>Total E030 - Rates</b>	<b>39,653</b>	<b>49,439</b>	<b>53,179</b>	<b>54,054</b>	<b>42,652</b>	<b>42,529</b>

	-4,449	12.48%	▼	
	-574	44.18%	▼	
	-1,924	23.18%	▼	
	217	(108.60%)	▲	
	-3,056	76.41%	▼	
	0			
	0			
	0			
	-9,787	19.80%	▼	

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - GENERAL PURPOSE FUNDING			
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**I031 - Other GPF**

03201	Grants Commission Grant Received - General Income	528,663	527,638	527,638	528,663	1,583,589	1,049,210	1,025	0.19%	▲	
03202	Grants Commission Grant Received- Roads Income	296,757	348,891	348,891	296,757	1,001,797	648,381	-52,134	(17.57%)	▼	Final funding allocation has been reduced - to be included in review
03207	RLCIP Funding	0	0	0	0	0	0	0		▲	
03203	Royalties for Regions Grant Funding Income	0	0	0	0	0	0	0		▲	
03204	RoeRoc Royalties for Regions Grant Funding Income	0	0	0	0	900,000	900,000	0		▲	
03205	Interest on Investments Income	1,051	7,000	8,000	1,000	2,966	8,000	-5,949	(566.15%)	▼	
03206	Interest on Investments - Reserves Income	52,898	62,440	77,055	76,876	157,227	179,866	-9,542	(18.04%)	▼	Due to timing of investments maturing
	Depreciation					0		0		▲	
	Loss on Disposal of Assets					0		0		▲	
<b>Total I031 - Other GPF</b>		<b>879,369</b>	<b>945,969</b>	<b>961,584</b>	<b>903,296</b>	<b>3,645,579</b>	<b>2,785,457</b>	<b>-66,601</b>	<b>(7.57%)</b>	<b>▼</b>	

**E032 - Other**

03200	Misc Expenditure			0	0	0		0			
	Depreciation							0		▲	
	Loss on Disposal of Assets							0		▲	
<b>Total E032 - Other</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>▲</b>	

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - LAW, ORDER AND PUBLIC SAFETY				
VARIANCE \$	VARIANCE %			YTD Actual	YTD Budget	Program				
(66,406)	(134.27%)	q		49,456	115,862	L,O & PS TOTAL INCOME				
(9,974)	(7.31%)			(136,428)	(126,454)	L,O & PS TOTAL EXPENDITURE				

**I05 - LAW ORDER & PUBLIC SAFETY**

**I051 - Fire Prevention**

05112 FESA Grant Income  
 05113 FESA Admin Fee Income  
 05114 I051200 - Profit on Sale of Asset  
**Total I051 - Fire Prevention**

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15
26,625	108,712	108,712	182,110	31,001	26,230
15,311	4,000	4,000	4,000	4,000	4,000
				0	
<b>41,936</b>	<b>112,712</b>	<b>112,712</b>	<b>186,110</b>	<b>35,001</b>	<b>30,230</b>

VARIANCE \$	VARIANCE %		Notes
-82,087	(308.31%)	▼	Pending completion of shed and funding claim
11,311	73.87%	▲	Increase due to receiving reimbursement of 14/15 over expenditure
0			
-70,776	(168.77%)	▼	

**E05 - LAW ORDER & PUBLIC SAFETY.**

**E051 - Fire Prevention**

05100 Admin Allocated - Fire Prevention  
 05101 Purchase of Equipment Expense  
 05102 Equipment Maintenance Expense  
 05103 Vehicle Maintenance Expense  
 J05104 05104 Land / Building Maintenance Expense  
 05105 Protective Clothing Expense  
 05106 Utilities and rates Expense  
 05107 Other Expenses  
 05108 Insurance Expense  
 05110 Depreciation - Fire Prevention  
 05111 Loss on Sale of Assets - Fire Prevention  
**Total E051 - Fire Prevention**

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15
6,317	7,219	7,875	7,971	7,015	7,034
0	1,300	1,300	1,300	1,103	1,300
0	0	50	50	12	50
60,356	59,478	62,934	62,934	69,523	37,546
5,619	6,260	6,260	6,260	6,117	1,864
3,631	4,019	4,019	4,019	5,116	4,019
3,699	1,487	1,487	1,487	2,960	1,487
1,587	400	400	400	1,175	400
22,175	22,175	22,175	22,175	19,562	19,562
	0			0	
	0			0	
<b>103,385</b>	<b>102,338</b>	<b>106,500</b>	<b>106,595</b>	<b>112,584</b>	<b>73,262</b>

VARIANCE \$	VARIANCE %		Notes
-901	12.49%	▼	
-1,300	100.00%	▼	
0			
878	(1.48%)	▲	Variance now within acceptable levels, dpn has been processed
-641	10.24%	▼	
-388	9.64%	▼	limited new uniforms ordered
2,212	(148.78%)	▲	
1,187	(296.70%)	▲	
0	0.00%	▼	
0			
0			
1,047	(1.02%)	▲	

**I052 - Animal Control**

05202 Dog Registration Fees Income  
 05207 Cat Registration Fees Income  
 05208 Cat Funding  
 05203 Fines and Penalties - Animal Control Income  
 05204 Animal Control - Misc Income  
 I052424 - Profit on Sale of Assets  
**Total I052 - Animal Control**

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15
5,331	2,300	2,500	4,900	3,965	1,870
380	450	500	500	954	500
0	0	0	0	0	0
1,745	400	500	1,700	768	500
64	0	0	0	5	0
			0		
			0		
<b>7,520</b>	<b>3,150</b>	<b>3,500</b>	<b>7,100</b>	<b>5,692</b>	<b>2,870</b>

VARIANCE \$	VARIANCE %		Notes
3,031	56.86%	▲	Increase in Dog Registrations
-70	(18.42%)	▼	
0			
1,345	77.08%	▲	
64	100.00%	▲	
0			
0			
4,370	58.11%	▲	

**E052 - Animal Control**

J05200 05200 Dog Control Expenses  
 05201 Ranger Services Expenses  
 05205 Admin Allocation - Animal Control  
 05206 Cat Control Expenses  
 05350 Emergency Call Out Expense  
 05354 LEMC Expenditure  
 05355 Road Safety Expenses  
 E052298 - Depn - Animal Control  
 Loss on Disposal of Asset  
**Total E052 - Animal Control**

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15
1,371	1,000	1,000	1,000	852	1,000
4,445	7,200	7,200	7,200	5,866	7,200
9,029	10,317	11,255	11,392	10,026	10,053
963	1,000	1,000	1,000	0	1,000
13,735	0	0	6,559	1,252	
3,500	3,500	3,500	3,500		
0	1,100	1,100	1,100		
<b>33,043</b>	<b>24,117</b>	<b>25,055</b>	<b>31,751</b>	<b>17,996</b>	<b>19,253</b>

VARIANCE \$	VARIANCE %		Notes
371	(37.12%)	▲	
-2,755	38.26%	▼	
-1,288	12.49%	▼	
-37	3.73%	▼	
13,735	(100.00%)	▲	Increase in Staff attending / assisting in Emergency call outs, including fire
0	0.00%		
0			
0			
8,926	(37.01%)	▲	

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - HEATH				
						VARIANCE \$	VARIANCE %	YTD Actual	YTD Budget	Program
						9,875	6.09%	162,255	152,380	HEATH TOTAL INCOME
						28,894	4.72%	(612,450)	(641,344)	HEALTH TOTAL EXPENDITURE
<b>I07 - HEALTH</b>										
<b>I071 - Maternal &amp; Infant Health</b>										
07100	Family Day Care Rent	0	0	0	0	0				
07102	Infant Health Clinic Income	0	0	0	0	0				
07103	Playgroup Funding Income	0	0	36,851	36,851					
	I071951 - Profit on Sale of Assets									
	<b>Total I071 - Maternal &amp; Infant Health</b>	<b>0</b>	<b>0</b>	<b>36,851</b>	<b>36,851</b>	<b>0</b>		<b>0</b>	<b>0</b>	
<b>E071 - Maternal &amp; Infant Health</b>										
07150	Maternal & Infant Health Admin. Allocated	0	0	0	0	0				
J07151	07151 Infant Health Clinic Expenditure	19,068	18,781	21,111	21,173	22,245	9,272	287	(1.53%) ▲	
J07152	07152 Family Day Care Expenditure	633	1,687	2,110	2,131	3,999	7,433	-1,054	62.51% ▼	
	E071298 - Depreciation							0		
	E071030 - Loss on Sale of Assets							0		
	<b>Total E071 - Maternal &amp; Infant Health</b>	<b>19,701</b>	<b>20,468</b>	<b>23,221</b>	<b>23,304</b>	<b>26,244</b>	<b>16,705</b>	<b>-767</b>	<b>3.75%</b> ▼	
<b>I073 - Meat Inspections</b>										
07350	Meat Inspection Fees Income	0	0	500	500	0	500	0		
	Gain on Disposal of Asset	0	0					0		
	<b>Total I073 - Meat Inspections</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>500</b>	<b>0</b>		
<b>E073 - Meat Inspections</b>										
07300	Meat Inspection Wages	0	0	0	0	0	0	0		
07301	Meat Inspection Superannuation	0	0	0	0	0	0	0		
07302	Meat Inspection Insurance Expenses	0	0	0	0	0	0	0		
07303	Meat Inspection Other Expenses	0	0	500	500	0	500	0		
07304	Admin Allocation - Meat Inspections	0	0	0	0	0	0	0		
	Depreciation				0			0		
	Loss on Disposal of Asset							0		
	<b>Total E073 - Meat Inspections</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>500</b>	<b>0</b>		
<b>Bendering Tip Administration</b>										
07850	Bendering Tip Income	11,297	15,000	75,000	120,000	17,896	22,000	-3,703	(32.78%) ▼	
	<b>Total Bendering Tip Income</b>	<b>11,297</b>	<b>15,000</b>	<b>75,000</b>	<b>120,000</b>	<b>17,896</b>	<b>22,000</b>	<b>-3,703</b>	<b>(32.78%)</b> ▼	
<b>Bendering Tip Administration</b>										
07800	Bendering Tip Expenditure	64,953	55,000	68,436	128,436	25,748	24,000	9,953	(18.10%) ▲	Increase in works to date - timing issue only
	Depreciation							0		
	Loss on Disposal of Asset							0		
	<b>Bendering Tip Administration</b>	<b>64,953</b>	<b>55,000</b>	<b>68,436</b>	<b>128,436</b>	<b>25,748</b>	<b>24,000</b>	<b>9,953</b>	<b>(18.10%)</b> ▲	

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - HEATH		
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**I074 - Administration**

07450	Scheme Income	140,816	129,780	191,069	191,069	230,690	217,678	11,036	7.84%	▲	Variance now within acceptable levels
07453	Admin & Inspection Uniform Income	0	0		0	0		0			
07452	Food Premises annual registration Income	0	0	1,000	1,000	936	1,000	0			
		0	0					0			
07451	Profit on Sale of Asset - Admin & Inspection	4,779	0		6,383	0		4,779	100.00%	▲	
	<b>Total I074 - Administration</b>	<b>145,595</b>	<b>129,780</b>	<b>192,069</b>	<b>198,452</b>	<b>231,626</b>	<b>218,678</b>	<b>15,815</b>	<b>10.86%</b>	<b>▲</b>	

**E074 - Administration**

07400	Admin & Inspection Wages	116,430	118,323	127,256	128,023	130,397	134,410	-1,894	1.60%	▼	
07401	Admin & Inspection Superannuation	14,902	16,565	18,452	18,563	12,907	19,489	-1,663	10.04%	▼	
07412	EHO Vehicle Operating Expenses	27,339	31,482	34,739	37,681	31,099	21,065	-4,143	13.16%	▼	
07417	Admin & Inspections Office Equipment	401	4,000	4,000	4,000	2,538	4,000	-3,599	89.97%	▼	
07404	Conference / Training Expenses - Health Exp	4,318	6,000	7,450	7,450	3,606	7,450	-1,682	28.04%	▼	
07415	Other Admin Expenses - Health Admin	1,519	3,000	3,500	3,500	921	3,500	-1,481	49.37%	▼	
07402	Admin & Inspection FBT Expense	0	0	10,000	10,000	9,391	10,000	0			
		0	0		0	0		0			
07405	Admin & Inspection Telephone Subsidy Exp	1,880	1,800	2,000	2,000	3,378	3,000	80	(4.42%)	▲	Variance now within acceptable levels
07406	Admin & Inspection Rental Subsidy Expense	0	0	0	0	0	0	0			
07407	Admin & Inspection Subscriptions Expenses	718	2,500	2,500	2,500	1,803	2,500	-1,782	71.27%	▼	
07409	Admin & Inspection Insurance Expenses	6,717	6,717	6,717	6,717	6,747	6,737	0	(0.00%)	▲	Variance now within acceptable levels
07410	Admin & Inspection Advertising Expenses	0	2,000	3,000	3,000	2,894	3,000	-2,000	100.00%	▼	
		0	0		0	0		0			
07403	Admin & Inspection Uniform Expenses	549	1,200	1,200	1,200	255	1,200	-651	54.22%	▼	
07411	Admin & Inspections Housing Allocation	34,243	10,705	12,737	12,737	5,994	14,150	23,538	(219.88%)	▲	Due to reduction in housing expenditure
07408	Admin & Inspection Analytical Expenses	683	400	400	400	475	400	283	(70.64%)	▲	
07418	Admin & Inspections Consultancy Expense	6,616	2,000	2,000	12,000	652	2,000	4,616	(230.82%)	▲	Increase relates to 14/15 building expenses - invoiced in 15/16
07416	Admin Allocation - Admin & Inspections	16,245	18,562	20,249	20,497	18,040	18,088	-2,317	12.48%	▼	
		0	0		0	0		0			
		0	0		0	0		0			
07413	Depreciation - Admin & Inspection	0	0	0	0	184	184	0			
07414	Loss on Sale of Asset - Admin & Inspection	0	899	889	0	0	0	-899	100.00%	▼	
	<b>Total E074 - Administration</b>	<b>232,559</b>	<b>226,154</b>	<b>257,089</b>	<b>270,269</b>	<b>231,282</b>	<b>251,173</b>	<b>6,406</b>	<b>(2.83%)</b>	<b>▲</b>	

**I076 - Preventative Services Other**

07602	OFFENSIVE TRADES INCOME	0			0	542		0			
	<b>Total I076 - Preventative Services Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>542</b>	<b>0</b>	<b>0</b>			

**E076 - Preventative Services Other**

07600	Preventative Services Analytical Expenses	161	600	800	800	467	800	-439	73.18%	▼	
07601	Legislation Expenses	0	0	100	100	0	100	0			
	E076298 - Depreciation	0	0					0			
	Loss on Disposal of Asset							0			
	<b>Total E076 - Preventative Services Other</b>	<b>161</b>	<b>600</b>	<b>900</b>	<b>900</b>	<b>467</b>	<b>900</b>	<b>-439</b>	<b>73.18%</b>	<b>▼</b>	

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - HEATH		
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**I077 - Other Health**

07751	Rental Dentist Surgery Income	0	0	0	0	0	0	0		
07754	Trading in Public Places Income	250	0	0	0	60	0	250	100.00%	▲
07752	Other Health Reimbursements Income	390	3,000	4,500	1,000	1,227	4,500	-2,610	(668.38%)	▼
07750	Rental -Medical Office Income	4,723	4,600	5,000	5,000	6,318	5,000	123	2.60%	▲
07755	Doctor Surgery computer lease income	0	0	0	0	0	0	0		
07756	Tobacco Control Grant	0	0	0	0	0	0	0		
07757	I077951 - Profit on Sale of Assets	0	0	0	0	9	0	0		
	<b>Total I077 - Other</b>	<b>5,363</b>	<b>7,600</b>	<b>9,500</b>	<b>6,000</b>	<b>7,614</b>	<b>9,500</b>	<b>-2,237</b>	<b>(41.71%)</b>	<b>▼</b>

**E077 - Other Health**

J0770	07700	Doctor Surgery Maintenance Expenses	34,698	39,875	49,200	50,392	54,523	62,790	-5,177	12.98%	▼	Timing issue only - staff will continue to monitor
	07701	Medical Services Expenses	159,682	179,000	246,500	246,500	196,570	210,830	-19,318	10.79%	▼	Timing issue only - staff will continue to monitor
J07703	07703	Dental Surgery & Residence Expenses	36,612	42,458	51,906	56,176	105,685	95,269	-5,846	13.77%	▼	Variance now within acceptable levels
	07702	Doctor Vehicle Operating Expenses	9,444	12,548	15,983	11,480	5,301	5,299	-3,104	24.74%	▼	
	07707	Admin Allocation - Other Health	11,167	12,760	13,920	14,090	12,400	12,434	-1,593	12.49%	▼	
	07708	Eastern Wheatbelt Primary Care Business C	15,000	15,000	15,000	15,000	15,000	15,000	0	0.00%		
	07709	Housing Allocation - Doctor	28,151	35,481	46,769	46,769	70,025	20,116	-7,330	20.66%	▼	
	07710	Other Health expenditure	322	2,000	2,500	2,500	1,328	2,500	-1,678	83.89%	▼	
	07711	Tobacco Control Grant Expenditure	0	0	0	0	5,500	5,000	0			
	07705	Depreciation - Other Health	0	0	0	0	0	0	0			
	07706	Loss on Sale of Asset - Other Health	0	0	0	0	0	10,769	0			
		<b>Total E077 - Other</b>	<b>295,076</b>	<b>339,122</b>	<b>441,778</b>	<b>442,907</b>	<b>466,332</b>	<b>440,007</b>	<b>-44,046</b>	<b>12.99%</b>	<b>▼</b>	

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - WELFARE & EDUCATION			
VARIANCE \$	VARIANCE %			YTD Actual	YTD Budget	Program			
8,566	5.36%			159,718	151,152	WELFARE & EDUCATION TOTAL INCOME			
10,842	3.22%			(336,611)	(347,453)	WELFARE & EDUCATION TOTAL EXPENDITURE			

**I082 - Other Education**

08250 Resource Centre Membership Income	364	400	400	400	598	400	-36	(10.01%)	▼	
08251 Resource Centre Computer / Internet Use Inc	1,675	2,800	3,000	2,000	2,329	3,000	-1,125	(67.12%)	▼	
08252 Resource Centre Secretarial Services Income	2,302	2,800	3,000	1,900	2,680	3,000	-498	(21.63%)	▼	
08253 Resource Centre Office Support Income	10,465	7,000	8,000	8,000	9,211	8,000	3,465	33.11%	▲	
08254 Resource Centre Equipment Hire Income	1,199	900	1,000	1,000	864	1,000	299	24.96%	▲	
08255 Resource Centre Room Hire Income	4,831	4,500	5,000	5,000	5,914	5,000	331	6.85%	▲	
08256 Resource Centre Phone Book Sales Income	4,589	2,500	3,000	3,000	4,789	3,000	2,089	45.52%	▲	
08257 Resource Centre Exam Supervision Income	341	200	200	350	677	200	141	41.27%	▲	
08258 RESOURCE CENTRE MISCELLANEOUS INCO	2,137	1,000	1,000	1,200	2,483	1,000	1,137	53.21%	▲	
08259 Resource Centre Training/Course Income	3,430	4,500	5,000	5,000	3,389	5,000	-1,070	(31.20%)	▼	
08260 Resource Centre Information Books Income	185	200	240	240	48	240	-15	(8.38%)	▼	
08261 Resource Centre Movie Club Income	318	350	400	400	470	400	-32	(10.00%)	▼	
08262 CRC Funding Income	102,413	99,333	99,333	99,333	109,334	109,333	3,080	3.01%	▲	Funding Income higher then budgeted
08264 Agency Commissions	8,258	6,169	6,169	8,258	5,262	6,169	2,089	25.30%	▲	
08263 RESOURCE CENTRE GRANT FUNDING INCO	980	0	0	980	18,508	7,000	980	100.00%	▲	
08266 Resource Centre Uniform Income	0	0		0	0		0			
08277 WAGE OFFSET INCOME	11,826			0			11,826	100.00%	▲	Parental payment claims
08265 Profit on sale of asset	0			0	0		0			
<b>Total I082 Other Education</b>	<b>155,313</b>	<b>132,652</b>	<b>135,742</b>	<b>137,061</b>	<b>166,556</b>	<b>152,742</b>	<b>22,661</b>	<b>14.59%</b>	<b>▲</b>	

**E082 - Other Education**

08200 Admin Allocated - Other Education	9,871	11,279	12,305	12,455	10,962	10,991	-1,408	12.49%	▼	
08201 Resource Centre Wages Expenses	82,759	78,346	85,394	85,755	97,167	97,487	4,413	(5.63%)	▲	
08202 Resource Centre Super Expenses	7,610	10,968	12,218	12,270	7,869	13,948	-3,358	30.62%	▼	
08203 Resource Centre Uniforms Expenses	777	900	900	900	1,215	900	-123	13.64%	▼	
08204 Resource Centre Training & Development Ex	613	4,000	4,000	2,000	1,256	5,000	-3,387	84.68%	▼	
08205 Resource Centre Telephone Expenses	1,846	2,500	3,000	3,000	2,084	3,000	-654	26.17%	▼	
08206 Resource Centre Power Expenses	5,064	5,000	5,500	5,500	5,890	5,500	64	(1.28%)	▲	
08207 Resource Centre Equipment Expenses	9,751	4,122	4,122	8,122	11,159	4,194	5,629	(136.56%)	▲	Increase in computer mtce and copier expenditure
08208 Resource Centre Office Supplies Expenses	1,384	2,800	3,000	1,500	2,005	3,000	-1,416	50.59%	▼	
08209 Resource Centre Postage Expenses	115	100	250	250	103	250	15	(15.00%)	▲	
J08210 08210 Resource Centre Maintenance Expenses	8,794	12,000	13,982	15,511	11,950	35,046	-3,206	26.71%	▼	Pending works
08211 Resource Centre Insurance Expenses	5,143	5,143	5,143	5,143	5,448	5,427	0	0.00%	▼	Variance now within acceptable levels
08212 Resource Centre Course Expenditure	3,587	3,000	3,000	4,000	1,707	3,000	587	(19.55%)	▲	Variance now within acceptable levels
08213 Resource Centre Information Books Expense	70	250	250	250	0	250	-180	72.00%	▼	
08214 Resource Centre Movie Nights Expenses	145	150	150	150	143	150	-5	3.41%	▼	
08215 Resource Centre Phone Books Expenses	20	200	200	200	379	200	-180	90.00%	▼	
08216 Resource Centre Miscellaneous Expenses	241	500	700	700	993	700	-259	51.82%	▼	
08217 Resource Centre Grant Expenditure - Non Op	9,912	9,518	9,518	8,932	14,099	14,000	394	(4.14%)	▲	Reduction in grant expenditure
08220 Resource Centre Room Booking Expenditure	846	1,500	2,000	1,500	1,084	2,000	-654	43.63%	▼	
08218 Resource Centre Loan Interest Expenses	0	0	0	0	-99	0	0			
08219 Depreciation - Other Education	0	0	0	0	0	0	0			
08221 Loss on Sale of Assets	0	0	0	0	0	0	0			
<b>Total E082 - Education</b>	<b>148,546</b>	<b>152,276</b>	<b>165,632</b>	<b>168,138</b>	<b>175,413</b>	<b>205,043</b>	<b>-3,730</b>	<b>2.45%</b>	<b>▼</b>	



Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - WELFARE & EDUCATION			
<b>I083 - Care of Family &amp; Children</b>											
	08350	0	0	50	0	0	50	0			
	08351	905	0		720	4,560		905	100.00%	▲	
	08352	3,500	3,500	3,500	3,500	0		0	0.00%		
								0			
								0			
								0			
								0			
								905	20.55%	▲	
	<b>Total I083 - Care of Family &amp; Children</b>	<b>4,405</b>	<b>3,500</b>	<b>3,550</b>	<b>4,220</b>	<b>4,560</b>	<b>50</b>				
<b>E083 - Care of Family &amp; Children</b>											
	08300	5,104	5,833	6,363	6,441	5,668	5,684	-729	12.49%	▼	
J08301	08301	26,412	22,415	24,155	27,220	81,945	50,151	3,997	(17.83%)	▲	
	08302	0	2,000	2,000	2,000	244	2,000	-2,000	100.00%	▼	Contribution invoice pending
	08306	0	0	0	0	0	0	0			
	08303	0	0	500	500	4,420	500	0			
	08305	68	0	0	0	64	0	68	(100.00%)	▲	
		0	0	0	0	0	0	0			
	08304	0	0	0	0	0	0	0			
		0	0	0	0	0	0	0			
		0	0	0	0	0	0	0			
	<b>Total E061 - Pre School</b>	<b>31,585</b>	<b>30,248</b>	<b>33,018</b>	<b>36,162</b>	<b>92,341</b>	<b>58,335</b>	<b>1,337</b>	<b>(4.42%)</b>	<b>▲</b>	
<b>I086 - Other Welfare</b>											
	08650	0	0	50	0	0	50	0			
								0			
		0	0	50	0	0	50	0			
<b>E082 - Other Welfare</b>											
	08601	0	0	500	0	0	500	0			
	08600	0	0	0	0	0	0	0			
	08602	2,425	2,771	3,023	3,060	2,693	2,701	-346	12.50%	▼	
		0	0	0	0	0	0	0			
	08610	949	862	1,034	1,034	1,034	1,034	87	(10.12%)	▲	
								0			
	<b>Total E086 - Other Welfare</b>	<b>3,374</b>	<b>3,633</b>	<b>4,557</b>	<b>4,094</b>	<b>3,727</b>	<b>4,235</b>	<b>-259</b>	<b>7.13%</b>	<b>▼</b>	
<b>I084 - Aged &amp; Disabled - Seniors Citizen</b>											
	08451	0	15,000	15,000	15,000	10,000	0	-15,000	(100.00%)	▼	Pending completion of plan
	08450	0	0	0	0	0	0	0			
								0			
	<b>Total I063 - Seniors</b>	<b>0</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>10,000</b>	<b>0</b>	<b>-15,000</b>	<b>(100.00%)</b>	<b>▼</b>	
<b>E084 - Aged &amp; Disabled - Seniors Citizen</b>											
J08400	08400	81,369	61,240	75,168	75,168	78,088	19,570	20,129	(32.87%)	▲	Appears House Pad contribution has been incorrectly allocated
J08402	08402	0	0	500	500	0	500	0			
	08401	50,000	69,722	69,722	69,890	0	0	-19,722	28.29%	▼	Appears House Pad contribution has been incorrectly allocated
	08404	5,104	5,833	6,363	6,441	5,668	5,684	-729	12.49%	▼	
	08405	16,633	24,500	24,500	31,500	0	0	-7,867	32.11%	▼	Pending completion and invoice
	08403	0	0	0	0	0	0	0			
								0			
	<b>Total E084 - Aged &amp; Disabled - Seniors Citizen</b>	<b>153,106</b>	<b>161,295</b>	<b>176,253</b>	<b>183,499</b>	<b>83,757</b>	<b>25,754</b>	<b>-8,189</b>	<b>5.08%</b>	<b>▼</b>	

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - HOUSING			
		VARIANCE \$	VARIANCE %			YTD Actual	YTD Budget	Program			
		(8,220)	(10.03%)			81,942	90,162	HOUSING TOTAL INCOME			
		35,780	33.89%	▼		(105,565)	(141,345)	HOUSING TOTAL EXPENDITURE			

**I09 - HOUSING**

I091 - Staff Housing		YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE \$	VARIANCE %		
09152	Rental - 2 Spanney Street	2,870	2,540	2,860	2,860	2,450	2,600	330	11.50%	▲	
09155	1 Spanney Street Income	2,540	2,540	2,860	2,860	2,500	2,600	0	0.00%		
09150	Rental - 32 Camm Street Income	2,540	2,540	2,860	2,860	2,600	2,600	0	0.00%		
09151	Rental - 25 Seimons Ave Income	2,220	2,540	2,600	2,600	5,200	4,600	-320	(14.41%)	▼	
09154	Rental 23 McAndrew Street	2,540	2,540	2,860	2,860	1,571	2,600	0	0.00%		
09156	10 Lawton Way Income	3,165	2,540	2,860	2,860	1,900	0	625	19.75%	▲	
	I091951 - Profit on Sale of Assets	0	0					0			
<b>Total I091 - Staff Housing</b>		<b>15,875</b>	<b>15,240</b>	<b>16,900</b>	<b>16,900</b>	<b>16,221</b>	<b>15,000</b>	<b>635</b>	<b>4.00%</b>	<b>▲</b>	

**E09 - HOUSING.**

E091 - Staff Housing		YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE \$	VARIANCE %		
09100	Admin Allocated - Staff Housing	13,848	15,823	17,262	17,473	15,378	15,419	-1,976	12.49%	▼	
J09101	09101 3 Janes Drive Expenses	22,474	22,482	24,430	33,687	15,607	17,162	-8	0.04%	▼	Variance now within acceptable levels
J09107	09107 32 Camm Street Expenses	14,232	24,584	26,188	26,188	15,337	21,846	-10,352	42.11%	▼	Pending works
J09105	09105 23A McAndrew Expenses	8,789	9,154	10,579	10,579	10,155	4,693	-365	3.98%	▼	Variance now within acceptable levels
J09102	09102 36 Camm Street Expenses	10,923	21,589	24,789	24,810	14,111	20,226	-10,666	49.41%	▼	Pending works
J09103	09103 25 Seimons Ave Expenses	36,463	19,742	21,625	24,069	11,194	11,671	16,721	(84.70%)	▲	Air Conditioner has been incorrectly allocated
J09104	09104 1 Spanney Street Expenses	11,719	18,748	22,433	22,453	12,223	29,737	-7,029	37.49%	▼	Variance now within acceptable levels
J09106	09106 2 Spanney Steet Expenditure	8,641	10,154	12,113	12,113	9,954	5,595	-1,513	14.90%	▼	Variance now within acceptable levels
J09108	09108 Rockview Residence Expenses	9,354	22,158	21,225	21,225	10,060	12,254	-12,804	57.79%	▼	Change to depn rate
09109	Staff House Costs Allocated to Works	-115,294	-119,623	-189,641	-189,641	-89,270	-136,718	4,329	3.62%	▲	Due to decrease in Housing costs
09111	10 Lawton Way	11,838	13,245	15,738	15,758	12,770	5,448	-1,407	10.62%	▼	Variance now within acceptable levels
09110	Depreciation - Staff Housing	0			0	0		0			
	E091952 - Loss on Sale of Assets	0			0			0			
<b>Total E091 - Staff Housing</b>		<b>32,986</b>	<b>58,056</b>	<b>6,741</b>	<b>18,715</b>	<b>37,519</b>	<b>7,333</b>	<b>-25,071</b>	<b>43.18%</b>	<b>▼</b>	

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - HOUSING		
<b>I092 - Other Housing</b>										
								0		
	09253	1,154	800	1,200	1,200	1,961	1,200	354	30.69%	▲
	09251	5,800	14,300	15,600	15,600	9,800	15,600	-8,500	(146.55%)	▼ Due to vacant unit
	09250	7,540	9,533	10,400	10,400	10,400	10,400	-1,993	(26.44%)	▼
	09252	50,725	50,288	54,860	54,860	54,656	53,171	436	0.86%	▲
	09254	848	0	0	0	1,618	0	848	100.00%	▲
		0	0					0		
		0	0					0		
	I092951 - Profit on Sale of Assets	0	0					0		
	<b>Total I092 - Other Housing</b>	<b>66,067</b>	<b>74,922</b>	<b>82,060</b>	<b>82,060</b>	<b>78,435</b>	<b>80,371</b>	<b>-8,855</b>	<b>(13.40%)</b>	<b>▼</b>
<b>E092 - Other Housing</b>										
J09201	09201	14,400	16,548	19,754	19,754	14,272	12,361	-2,148	12.98%	▼
J09202	09202	17,809	17,482	19,951	20,003	21,784	16,823	327	(1.87%)	▲
J09203	09203	28,151	35,481	48,610	48,997	70,025	64,014	-7,330	20.66%	▼ Variance now within acceptable levels
		0		0		0		0		
J09204	09204	9,491	12,482	13,849	13,848	13,099	11,340	-2,991	23.96%	▼ Pending works
J09205	09205	9,994	14,584	15,834	15,834	9,214	13,641	-4,590	31.47%	▼ Pending works
	09207	0	0	0	0	-199	0	0		
J09206	09206	12,390	12,485	13,574	13,574	11,251	11,230	-95	0.76%	▼ Variance now within acceptable levels
	09209	8,496	9,708	10,590	10,719	9,434	9,460	-1,212	12.48%	▼
	09210	-28,151	-35,481	-46,769	-46,769	-70,025		7,330	20.66%	▲ Variance now within acceptable levels
	09208	0	0	0	0	0	0	0		
	E092952 - Loss on Sale of Assets	0	0					0		
	<b>Total E092 - Other Housing</b>	<b>72,580</b>	<b>83,289</b>	<b>95,393</b>	<b>95,961</b>	<b>78,856</b>	<b>138,869</b>	<b>-10,709</b>	<b>12.86%</b>	<b>▼</b>

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - COMMUNITY AMENITIES				
								VARIANCE \$	VARIANCE %	YTD Actual	YTD Budget	Program
								8,632	3.93%	219,467	210,835	COMMUNITY AMENITIES TOTAL INCOME
								(8,979)	(1.67%)	(537,392)	(528,413)	COMMUNITY AMENITIES TOTAL EXPENDITURE
<b>I10 - COMMUNITY AMENITIES</b>												
I101 - Sanitation - Household												
								0				
10150	Refuse Removal Income	144,788	145,335	145,335	145,335	140,411	140,716	-547	(0.38%)	▼		
10156	Tip Fees Income	5,298	8,500	10,000	5,000	3,305	10,000	-3,202	(60.43%)	▼		
10153	Keep Australia Beautiful Funding	0	0		0	0	0	0				
10155	Glass Crusher funding	0	0	0	0	0	0	0				
10151	Bin Reimbursements Income	0	0		0	0	0	0				
10154	Sanitation - Household refuse Misc	0	0	0	0	0	0	0				
<b>Total I101 - Sanitation - Household</b>		<b>150,086</b>	<b>153,835</b>	<b>155,335</b>	<b>150,335</b>	<b>143,716</b>	<b>150,716</b>	<b>-3,749</b>	<b>(2.50%)</b>	<b>▼</b>		
<b>E10 - COMMUNITY AMENITIES.</b>												
E101 - Sanitation Household												
10100	Admin Allocated - Sanitation - Household R	14,231	16,261	17,739	17,956	15,803	15,846	-2,030	12.49%	▼		
J10101	10101 Domestic Refuse Collection Expense	71,509	58,157	63,444	63,444	68,511	58,804	13,352	(22.96%)	▲		
J10104	10104 Corrigin Tip Maintenance Expenses	73,676	71,482	87,228	82,991	75,006	75,300	2,194	(3.07%)	▲		
J10105	10105 Green Waste Dump Maintenance Expenses	4,202	2,848	3,099	3,099	3,156	3,377	1,354	(47.54%)	▲		
J10106	10106 Bullaring Tip Maintenance Expense	409	2,541	2,616	2,626	2,041	2,427	-2,132	83.91%	▼		
J10102	10102 Recycling Expense	45,160	59,200	64,582	64,582	74,582	87,651	-14,040	23.72%	▼	Possible timing issue, staff to investigate and monitor	
J10103	10103 Transfer Station/Regional Waste Expense	75,970	79,685	70,565	70,565	71,409	62,967	-3,715	4.66%	▼	Possible timing issue, staff to investigate and monitor	
10108	Litter Prevention	0	0		0	0	0	0				
10109	Verge Rubbish Collection	359	3,303	3,303	3,323	1,969	4,410	-2,944	89.14%	▼	Verge Collection pending	
10107	Depreciation - Sanitation-Household Refuse	5,800	5,792	6,319	6,319	6,319	6,319	8	(0.13%)	▲	Variance now within accept levels	
	E101952 - Loss on Sale of Assets	0	0		0	0	0	0				
<b>Total E101 - Sanitation Household</b>		<b>291,315</b>	<b>299,269</b>	<b>318,895</b>	<b>314,906</b>	<b>318,796</b>	<b>317,101</b>	<b>-7,954</b>	<b>2.66%</b>	<b>▼</b>		
I102 - Sanitation - Other												
10250	Misc Income - Sanitation - Other Income	0	0	0	0	0	0	0				
	I102951 - Profit on Sale of Assets						0	0				
<b>Total I102 - Sanitation Other</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>				
E102 - Sanitation Other												
J10200	10200 Industrial/Commercial Refuse Charges Expe	28,721	16,858	18,390	18,390	19,369	19,088	11,864	(70.38%)	▲	Possible timing issue, staff to investigate and monitor	
J10201	10201 Street Bins Expense	19,408	21,482	24,653	24,820	21,051	22,111	-2,074	9.65%	▼		
		0	0		0	0	0	0				
10203	Depreciation - Sanitation Other	0	0	0	0	0	0	0				
10204	Admin Allocation - Sanitation Other	12,543	14,332	15,635	15,826	13,929	13,966	-1,789	12.48%	▼		
	Loss on Disposal of Asset	0	0		0	0	0	0				
<b>Total E102 - Sanitation Other</b>		<b>60,672</b>	<b>52,671</b>	<b>58,678</b>	<b>59,035</b>	<b>54,348</b>	<b>55,165</b>	<b>8,001</b>	<b>(15.19%)</b>	<b>▲</b>		

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - COMMUNITY AMENITIES			
<b>I103 - Sewerage</b>											
	10350	0	0	0	0	0	0	0			
	Septic Tank Fees Income										
	Depreciation										
	Loss on Disposal of Asset										
	<b>Total E103 - Sewerage</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>E103 - Sewerage</b>											
J10300	10300	192	300	500	500	0	500	-108	35.90%	▼	
	Effluent Drainage Expense										
	Depreciation										
	Loss on Disposal of Asset										
	<b>Total E103 - Sewerage</b>	<b>192</b>	<b>300</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>500</b>	<b>-108</b>	<b>35.90%</b>	<b>▼</b>	
<b>I106 - Town Planning &amp; Regional Development</b>											
	10650	7,873	2,000	2,200	6,000	1,718	2,200	5,873	74.60%	▲	Increase in town planning fees
	Misc Income - Town Planning & Regional Development										
	1106951 - Profit on Sale of Assets										
	<b>Total I106 - Town Planning</b>	<b>7,873</b>	<b>2,000</b>	<b>2,200</b>	<b>6,000</b>	<b>1,718</b>	<b>2,200</b>	<b>5,873</b>	<b>74.60%</b>	<b>▲</b>	
<b>E106 - Town Planning &amp; Regional Development</b>											
	10600	28,029	30,000	35,000	35,000	35,577	40,000	-1,971	6.57%	▼	Reduction in planning consultants required to date
	TP & R Planning Consultant Expense										
	10601	0	0	0	0	0	0	0			
	10602	0	1,000	1,000	1,000	658	1,000	-1,000	100.00%	▼	
	Town Planning Advertising Expense										
	10603	0	1,500	2,500	2,500	0	2,500	-1,500	100.00%	▼	
	Survey, Mapping and Legal Expense										
	14810	256	500	1,000	1,000	244	1,000	-244	48.85%	▼	
	Granite Rise Operating Expenses										
	10604	19,364	9,908	23,451	19,364	19,417	23,451	9,456	(95.44%)	▲	Increase due to change in guarantee calculations, to be included in budget review
	Loan Interest TP & R Expense										
	10607	9,383	10,720	11,694	11,837	10,420	10,446	-1,337	12.47%	▼	
	Admin Allocation - TP & Regional Development										
	10605	0	0	0	0	0	0	0			
	Depreciation - TP & R Development										
	10606	0	0	0	0	0	0	0			
	Loss on Sale of Asset - TP & R										
	<b>Total E106 - T.P. &amp; Regional Development</b>	<b>57,032</b>	<b>53,628</b>	<b>74,645</b>	<b>70,701</b>	<b>66,317</b>	<b>78,397</b>	<b>3,404</b>	<b>(6.35%)</b>	<b>▲</b>	

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - COMMUNITY AMENITIES			
<b>I107 - Other Community Amenities</b>											
	10751	620	500	632	632	1,905	632	120	19.37%	▲	
	10750	3,255	4,500	5,200	5,200	6,791	5,200	-1,245	(38.27%)	▼	
	10753	4,478	5,000	6,500	6,500	5,380	6,500	-522	(11.67%)	▼	
	10752	53,155	45,000	45,000	45,000	64,523	30,000	8,155	15.34%	▲	Increase in sale of grain
	10754	0	0	0	0	0	0	0			
	10755	0	0	0	0	0	0	0			
	<b>Total I107 - Other Community Amenities</b>	<b>61,508</b>	<b>55,000</b>	<b>57,332</b>	<b>57,332</b>	<b>78,599</b>	<b>42,332</b>	<b>6,508</b>	<b>10.58%</b>	<b>▲</b>	
<b>E107 - Other</b>											
J10704	10704	7,948	6,589	7,482	7,509	3,534	14,356	1,359	(20.63%)	▲	
J10706	10706	1,906	500	500	2,000	1,728	500	1,406	(281.16%)	▲	
J10705	10705	6,887	8,127	9,309	9,443	7,118	8,735	-1,240	15.26%	▼	
J10700	10700	70,398	62,590	66,988	72,338	67,226	54,036	7,808	(12.48%)	▲	
J10707	10707	10,394	10,000	10,000	30,000	97	10,000	394	(3.94%)	▲	Pending payment of expense
	10710	14,894	16,421	17,423	17,423	14,764	20,327	-1,527	9.30%	▼	Variance now within accept levels
	10709	15,753	18,000	19,637	19,877	17,494	17,541	-2,247	12.48%	▼	
	10708	0	317	346	0	346	346	-317	100.00%	▼	
	E107033 - Loss on Disposal of Asset	0	0	0	0	0	0	0			
	<b>Total E107 - Other</b>	<b>128,180</b>	<b>122,544</b>	<b>131,685</b>	<b>158,590</b>	<b>112,306</b>	<b>125,841</b>	<b>5,636</b>	<b>(4.60%)</b>	<b>▲</b>	

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - RECREATION & CULTURE					
						VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
						103,972	17.01%	▲	611,072	507,100	RECREATION & CULTURE TOTAL INCOME
						(19,393)	(1.55%)		(1,252,728)	(1,233,335)	RECREATION & CULTURE TOTAL EXPENDITURE

**I11 - RECREATION & CULTURE**

**I111 - Public Halls and Civic Centres**

11150	Hall Hire Income	2,176	2,400	2,800	2,800	1,953	2,800
11151	SBC Office Rental Income	0	0	0	0	2,400	2,600
11152	Town Hall Conservation Grant Income Gain on Disposal of Assets	0	0	0	0	0	
<b>Total I111 - Public Halls and Civic Centres</b>		<b>2,176</b>	<b>2,400</b>	<b>2,800</b>	<b>2,800</b>	<b>4,353</b>	<b>5,400</b>

-224	(10.31%)	▼		
0				
0				
0				
-224	(10.31%)	▼		

**E11 - RECREATION & CULTURE.**

**E111 - Public Halls & Civic Centres**

11100	Admin Allocated - Halls & Civic Centres	21,908	25,033	27,309	27,643	24,329	24,394
J11102	11102 Bilbarin Hall Expense	16,364	17,015	18,692	18,953	18,539	3,554
J11101	11101 Corrigin Town Hall Expense	127,517	131,548	137,060	140,338	135,686	42,302
J11103	11103 Bullaring Hall Expense	40,311	39,718	43,749	43,994	45,868	10,447
J11104	11104 Bulyee Hall Expense	7,398	10,254	11,775	12,756	9,661	7,396
		0	0	0	0	0	
J11106	11106 SBC Office Expense	13,055	16,480	17,767	17,767	13,291	6,419
J11105	11105 CWA Hall Expense	13,224	13,982	15,564	15,687	12,740	4,540
	11108 Town Hall Development Plan	0	0	15,000	15,000	0	15,000
	11107 Depreciation - Halls & Civic Centres Loss on Asset Disposal	5,006	5,000	5,454	5,454	5,454	0
		0					
<b>Total E111 - Public Halls &amp; Civic Centres</b>		<b>244,783</b>	<b>259,030</b>	<b>292,370</b>	<b>297,591</b>	<b>265,567</b>	<b>114,052</b>

-3,125	12.48%	▼		
-651	3.83%	▼	Variance now within acceptable levels	
-4,031	3.06%	▼	Variance now within acceptable levels	
593	(1.49%)	▲	Variance now within acceptable levels	
-2,856	27.86%	▼	Variance now within acceptable levels	
0				
-3,425	20.78%	▼	Variance now within acceptable levels	
-758	5.42%	▼	Variance now within acceptable levels	
0				
6	(0.12%)	▲	Variance now within acceptable levels	
0				
-14,247	5.50%	▼		

**I112 - Swimming Areas**

11252	Swimming Pool Upgrade Funding Income	0	0	30,000	30,000	0	30,000
11251	Pool Subsidy Income	33,282	30,000	30,000	30,000	30,000	30,000
11250	Pool Admissions Income	21,360	17,000	18,000	20,000	20,600	15,000
11254	Rotary Club Contribution to Portable Pool Gain on Disposal of Asset	0	0	0	0	0	0
<b>Total I112 - Swimming Areas</b>		<b>54,642</b>	<b>47,000</b>	<b>48,000</b>	<b>50,000</b>	<b>50,600</b>	<b>45,000</b>

0				
3,282	9.86%	▲	Variance now within acceptable levels	
4,360	20.41%	▲		
0				
0				
7,642	13.99%	▲		

**E112 - Swimming Areas**

J11202	11202 Swimming Pool Maintenance Expense	160,634	175,890	190,406	191,992	188,839	217,079
11200	Swimming Pool Wages	116,061	111,713	157,495	150,696	123,464	135,254
11201	Swimming Pool Superannuation	10,013	10,613	10,794	11,456	9,637	10,110
11207	Swimming Pool Recruitment Costs	0	0	0	0	0	3,000
		0	0	0	0	0	
11203	Swimming Pool Insurance Expense	5,340	5,340	5,340	5,340	5,596	5,582
11206	Admin Allocation - Swimming Pool	15,848	18,108	19,755	19,996	17,599	17,646
11205	Housing Allocation	14,232	16,208	46,624	46,624	15,337	22,174
		0	0	0	0	0	
		0	0	0	0	0	
11204	Depreciation - Swimming Pool Loss on Disposal of Asset	0	0	0	0	0	0
		0					
<b>Total I112 - Swimming Areas</b>		<b>322,128</b>	<b>337,873</b>	<b>430,414</b>	<b>426,104</b>	<b>360,471</b>	<b>410,845</b>

-15,256	8.67%	▼	Variance now within acceptable levels	
4,347	(3.89%)	▲	Variance now within acceptable levels	
-600	5.65%	▼		
0				
0				
0	0.00%	▼	Variance now within acceptable levels	
-2,260	12.48%	▼		
-1,976	12.19%	▼		
0				
0				
0				
-15,745	4.66%	▼		

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - RECREATION & CULTURE			
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**I113 - Other Recreation**

11350	11350	4,518	5,100	5,100	5,100	4,450	5,100	0	-582	(12.88%)	▼	Pending levy invoicing
11351	11351	851	0	0	0	0	0	851	100.00%	▲		
11352	11352	2,090	3,500	3,500	3,500	3,835	3,500	-1,410	(67.46%)	▼		
11353	11353	573	150	150	500	368	150	423	73.81%	▲		
11354	11354	300	0	0	300	0	0	300	100.00%	▲		
11366	11366	0	0	0	0	3,636	3,636	0				
		0	0	0	0	0	0	0				
11357	11357	0	0	0	0	0	0	0				
11358	11358	27,276	25,000	25,000	29,220	27,531	25,000	2,276	8.34%	▲		Investigation required - pending final adjustment, or increase in levies paid
11359	11359	2,375	0	0	1,285	7,865	0	2,375	100.00%	▲		
11360	11360	0	0	0	0	0	0	0				
11361	11361	78,182	55,455	55,455	78,182	0	61,000	22,727	29.07%	▲		Increase in donations received
11362	11362	159,091	159,091	159,091	159,091	477,273	636,364	0	0.00%			Variance now within acceptable levels
11363	11363	225,000	175,000	175,000	275,000	225,000	500,000	50,000	22.22%	▲		Budget showed incorrect fund amount
11364	11364	44,188	28,894	28,894	34,188	40,699	33,000	15,294	34.61%	▲		Increase in donations received
		0	0	0	40,284	0	0	0				
11367	11367	0	0	0	0	363,636	363,636	0				
		0	0	0	0	0	0	0				
		0	0	0	0	0	0	0				
<b>Total I113 - Other Recreation</b>		<b>544,444</b>	<b>452,190</b>	<b>452,190</b>	<b>626,650</b>	<b>1,154,293</b>	<b>1,631,386</b>	<b>92,254</b>	<b>16.94%</b>	<b>▲</b>		

**E113 - Other Recreation**

J11300	11300	191,179	120,480	131,957	202,616	169,739	124,469	70,699	(58.68%)	▲		additional retic purchases, additional internal costs, to be investigated
J11301	11301	10,472	6,849	7,502	9,281	6,042	5,222	3,623	(52.89%)	▲		Appears Rose Garden may go over budget - needs to be monitored
J11324	11324	9,904	8,485	9,088	8,749	12,789	9,159	1,419	(16.73%)	▲		
J11302	11302	8,571	6,894	8,166	8,247	6,059	6,734	1,677	(24.32%)	▲		
J11303	11303	20,375	32,578	39,650	24,116	28,422	23,318	-12,203	37.46%	▼		
J11304	11304	0	0	720	720	0	585	0				
J11305	11305	3,390	3,254	3,693	2,909	3,421	2,592	136	(4.17%)	▲		
J11306	11306	0	804	1,039	1,039	35	707	-804	100.00%	▼		
J11307	11307	0	548	1,578	1,586	0	639	-548	100.00%	▼		
J11313	11313	10,501	10,548	11,784	11,353	9,612	20,197	-47	0.45%	▼		
J11308	11308	19,593	19,850	20,208	23,032	20,393	14,834	-257	1.30%	▼		Variance now within acceptable levels
J11312	11312	12,393	11,256	12,279	16,932	6,357	10,666	1,137	(10.10%)	▲		
J11309	11309	3,112	1,658	1,899	3,025	1,711	1,257	1,454	(87.72%)	▲		
J11310	11310	70,263	28,792	31,148	47,861	16,503	7,200	41,471	(144.04%)	▲		Operating higher then expected, included in budget review
J11314	11314	0	494	494	494	48	457	-494	100.00%	▼		
J11315	11315	1,035	1,201	1,794	1,794	1,000	1,757	-166	13.83%	▼		
J11316	11316	18,337	18,928	20,863	20,873	21,301	7,012	-591	3.12%	▼		Variance now within acceptable levels
J11311	11311	321	2,684	2,745	3,006	2,387	2,834	-2,363	88.06%	▼		
J11317	11317	0	0	500	500	0	500	0				
J11318	11318	857	4,840	5,142	5,142	3,738	2,848	-3,983	82.29%	▼		
J11320	11320	51,408	46,400	92,084	101,886	93,236	92,084	5,008	(10.79%)	▲		Increase due to change in guarentee calculations, to be included in budget review
J11326	11326	0	0	400	400	1,230	400	0				
J11319	11319	11,033	20,000	20,000	15,000	5,033	20,000	-8,968	44.84%	▼		Variance now within acceptable levels
11331	11331	0	0	2,000	0	0	2,000	0				
11332	11332	51,427	61,985	61,985	61,985	146,326	210,000	-10,558	17.03%	▼		Pending consultants invoices
11333	11333	0	0	0	0	0	0	0				
11330	11330	0	0	0	0	0	0	0				
11322	11322	11,719	16,208	19,987	19,987	12,223	26,140	-4,489	27.70%	▼		Relates to housing expense variance
11329	11329	379	0	0	0	0	0	379	(100.00%)	▲		
11325	11325	15,607	17,833	19,454	19,692	17,331	17,377	-2,226	12.48%	▼		
11327	11327	0	0	0	0	0	0	0				
11328	11328	8,118	5,000	5,000	5,000	6,717	5,000	3,118	(62.36%)	▲		
J11323	11323	2,496	2,978	3,953	3,884	7,442	3,183	-482	16.17%	▼		
11321	11321	7,503	13,064	14,252	8,135	14,291	14,325	-5,561	42.57%	▼		Depn Reclation included in budget review
		0	0	0	0	0	0	0				
<b>Total E113 - Other Recreation</b>		<b>539,991</b>	<b>463,611</b>	<b>551,364</b>	<b>629,245</b>	<b>613,387</b>	<b>633,496</b>	<b>76,379</b>	<b>(16.47%)</b>	<b>▲</b>		



Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - RECREATION & CULTURE			
<b>I115 - Library</b>											
	11550	120	10	15	25	12	15	110	91.67%	▲	
	11551	0	0	50	50	0	50	0			
								0			
								0			
								0			
								110	91.67%	▲	
<b>Total I115 - Library</b>											
<b>E115 - Library</b>											
	11500	20,967	21,065	22,980	22,980	25,352	21,888	-98	0.46%	▼	
		0			0	0		0			
	11501	1,675	2,000	2,500	2,500	430	1,500	-325	16.23%	▼	
	11504	1,339	1,530	1,669	1,689	1,487	1,491	-191	12.49%	▼	
		0			0	0		0			
	11502	0	0	0	0	46	46	0			
								0			
								0			
								-613	2.49%	▼	
<b>Total E115 - Library</b>											
<b>I114 - Television &amp; Rebroadcasting</b>											
	11450	25	0	0	0	25	0	0			
								25	100.00%	▲	
								0			
								0			
								25	100.00%	▲	
<b>Total I116 - Other Culture</b>											
<b>E114 - Television &amp; Rebroadcasting</b>											
	11400	0	0	0	0	0	0	0			
								0			
								0			
								0			
<b>Total E114 - Television &amp; Rebroadcasting</b>											
<b>I116 - Other Culture</b>											
	11651	9,666	5,500	5,500	6,334	3,735	3,030	0			
		0	0					4,166	43.10%	▲	Increase due to Street Party donations, show tickets & movie in the park BBQ
								0			
	11650	0	0		0	4,672		0			
								0			
								0			
								0			
								4,166	43.10%	▲	
<b>Total I116 - Other Culture</b>											
<b>E116 - Other Culture</b>											
	11606	10,527	9,500	9,500	9,500	4,731	3,000	0			
J11600	11600	104,931	131,986	131,986	135,578	59,833	7,070	1,027	(10.81%)	▲	
J11601	11601	482	350	494	494	277	693	-27,055	20.50%	▼	Reduction in costs, building has been demolished
	11602	0	0	0	0	0	1,000	132	(37.78%)	▲	
	11603	0	0	0	0	0	500	0			
	11607	2,500	2,500	2,500	2,500	2,000	2,500	0	0.00%		
	11605	3,405	3,891	4,245	4,297	3,782	3,792	-486	12.48%	▼	
								0			
								0			
								0			
								-26,381	17.80%	▼	
<b>Total E116 - Other Culture</b>											

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - TRANSPORT			
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**I12 - TRANSPORT**

VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
(652,414)	(48.45%)	▼	1,346,436	1,998,850	TRANSPORT TOTAL INCOME
(192,682)	(8.70%)		(2,215,616)	(2,022,934)	TRANSPORT TOTAL EXPENDITURE

**I121 - Streets, Roads - Construction**

12250 Grant - Regional Road Group Income	145,412	327,467	327,467	327,467	338,171	330,667
12251 Grant - Roads to Recovery Income	972,843	1,247,787	1,247,787	1,247,787	0	365,000
12255 Grain Route Funding	0	232,613	232,613	232,613	932,448	1,179,997
12256 BlackSpot Funding	0	0	0	0	0	0
I121793 - Gain on Disposal of Asset(s)					0	0
<b>Total I121 - Streets, Roads &amp; Constructions</b>	<b>1,118,255</b>	<b>1,807,867</b>	<b>1,807,867</b>	<b>1,807,867</b>	<b>1,270,619</b>	<b>1,875,664</b>

-182,055	(125.20%)	▼	Pending final claims		
-274,944	(28.26%)	▼	final claim currently pending		
-232,613	(100.00%)	▼	Claim Pending - to be claimed in 16/17		
0					
0					

**E12 - TRANSPORT.**

**E121 - Streets, Roads - Construction**

E121298 - Depreciation						
E121952 - Loss on Sale of Assets						
<b>Total E121 - Roads Prevention</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

0					
0					
0					

**I122 - Streets, Roads**

12253 Direct Grants Income	142,100	142,100	142,100	142,100	130,700	130,700
12254 Misc Income, Streets Roads etc	0	4,117	4,117	4,117	11,146	4,117
12257 Regional Bicycle Network Funding	0	0	0	0	51,133	38,660
I122386 - Profit on Sale of Assets						
<b>Total E122 - Streets, Roads</b>	<b>142,100</b>	<b>146,217</b>	<b>146,217</b>	<b>146,217</b>	<b>192,980</b>	<b>173,477</b>

0	0.00%				
-4,117	(100.00%)	▼	Street Light Subsidy Pending		
0					
0					
-4,117	(2.90%)	▼			

**E122 - Road Maintenance**

12216 Consultancy Services / Contributions	9,040	5,000	5,000	5,000	14,152	21,000
12200 Admin Allocated - Streets Roads	22,649	25,881	28,234	28,579	25,152	25,220
J12201 12201 Drainage Works Expense	2,675	5,135	8,802	8,802	432	7,179
J12202 12202 Verge Clearing Expense	24,262	45,840	56,527	44,585	63,617	34,055
Road # 12203 Road Maintenance Expenses	408,131	598,701	664,648	667,991	636,973	529,809
J12204 12204 Laneway Maintenance Expense	25,139	5,124	8,647	8,647	4,621	7,867
J12212 12212 Townscape Improvements Expense	605	2,141	3,687	3,719	786	10,479
J12217 12217 Footpath renewals	17,813	41,870	77,457	78,492	120,134	93,224
J12205 12205 Street Numbering Expense	69	0	1,000	1,000	0	1,000
J12206 12206 Footpath Crossovers Expense	649	19,815	28,439	15,892	854	18,046
12207 Street Lighting Expense	38,602	53,158	58,946	58,946	39,829	58,946
J12208 12208 Street Cleaning Expense	4,793	8,423	12,115	9,245	11,111	17,031
J10202 10202 Tidy Town Competition Expense	383	2,018	2,018	2,084	471	1,090
J12209 12209 Street Trees & Watering Expense	32,257	42,158	52,450	51,069	49,238	59,193
J12210 12210 Street Traffic Signs Expense	25,459	28,715	30,331	33,246	37,877	36,093
J12211 12211 Town Maintenance Expense	154,190	148,980	167,638	167,616	167,747	144,074
J12214 12214 Road Side Spraying	60	2,480	7,611	7,611	1,288	8,421
12213 Depreciation - Streets Roads	1,331,480	859,059	937,155	1,450,713	938,742	876,215
12215 E122952 - Loss on Sale of Assets	0	0	0	0	0	0
<b>Total E122 - Road Maintenance</b>	<b>2,098,258</b>	<b>1,894,498</b>	<b>2,150,705</b>	<b>2,643,236</b>	<b>2,113,023</b>	<b>1,948,942</b>

4,040	(80.81%)	▲	Increase relates to surveying conducted		
-3,232	12.49%	▼			
-2,460	47.91%	▼			
-21,578	47.07%	▼	limited verge clearly carried out to date		
-190,570	31.83%	▼	provision for bulk patching currently pending \$70K		
20,015	(390.62%)	▲	Investigation underway to establish reason for over expenditure		
-1,536	71.74%	▼			
-24,057	57.46%	▼	Footpaths recently commenced		
69	(100.00%)	▲			
-19,166	96.73%	▼	Limited Footpaths crossovers carried out to date		
-14,556	27.38%	▼	Pending monthly invoice		
-3,630	43.09%	▼			
-1,635	81.03%	▼			
-9,901	23.49%	▼	Reduction in works		
-3,256	11.34%	▼			
5,210	(3.50%)	▲	Timing only - staff will continue to monitor		
-2,420	97.57%	▼			
472,421	(54.99%)	▲	Depn Recalculation included in budget review		
0					
203,760	(10.76%)	▲			

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - TRANSPORT			
<b>I123 - Road Plant Purchases</b>											
	12301	42,240	0	0	0	0	0	42,240	100.00%	▲	Pending Jni allocation on sale of plant
	12305	16,979	14,966	14,966	14,966	58,341	31,336	2,013	11.86%	▲	
	<b>Total I123 - Road Plant Purchases</b>	<b>59,219</b>	<b>14,966</b>	<b>14,966</b>	<b>14,966</b>	<b>58,341</b>	<b>31,336</b>	<b>44,253</b>	<b>74.73%</b>	<b>▲</b>	
<b>E123- Road Plant Purchases</b>											
	12300	6,560	7,496	8,177	8,277	7,285	7,304	-936	12.48%	▼	
	12302	0	0	0	0	20,588	24,623	0			
	<b>Total E123- Road Plant Purchases</b>	<b>6,560</b>	<b>7,496</b>	<b>8,177</b>	<b>8,277</b>	<b>27,873</b>	<b>31,927</b>	<b>-936</b>	<b>12.48%</b>	<b>▼</b>	
<b>I125 - Traffic</b>											
	12550	26,480	28,000	30,000	30,000	32,593	30,000	-1,520	(5.74%)	▼	
	12551	383	1,800	2,000	2,000	558	2,000	-1,417	(370.22%)	▼	
	12552	0	0	0	0	0	0	0			
	<b>Total I125 - Traffic</b>	<b>26,863</b>	<b>29,800</b>	<b>32,000</b>	<b>32,000</b>	<b>33,151</b>	<b>32,000</b>	<b>-2,937</b>	<b>(10.93%)</b>	<b>▼</b>	
<b>E125 - Traffic Control</b>											
J12500	12500	0	0	0	0	0	0	0			
	12501	86,458	98,793	107,774	109,090	96,011	96,270	-12,334	12.49%	▼	
	<b>Total E125 - Traffic Control</b>	<b>86,458</b>	<b>98,793</b>	<b>107,774</b>	<b>109,090</b>	<b>96,011</b>	<b>96,270</b>	<b>-12,334</b>	<b>12.49%</b>	<b>▼</b>	
<b>I126 - Aerodrome</b>											
	12651	0	0	0	0	0	0	0			
	12650	0	0	0	0	0	0	0			
	<b>Total E126 - Aerodrome</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>E126 - Aerodrome</b>											
J12600	12600	24,340	22,148	24,262	29,715	29,017	15,268	2,192	9.00%	▲	Depn Recalculation included in budget review
	12601	0	0	0	0	0	0	0			
	<b>Total E126 - Aerodrome</b>	<b>24,340</b>	<b>22,148</b>	<b>24,262</b>	<b>29,715</b>	<b>29,017</b>	<b>15,268</b>	<b>5,453</b>	<b>18.35%</b>	<b>▲</b>	

Job G/L  
I13 - ECONOMIC SERVICES

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - ECONOMIC SERVICES					
						VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
						(11,761)	(27.30%)	▼	43,084	54,845	ECONOMIC SERVICES TOTAL INCOME
						121,525	50.02%	▼	(242,954)	(364,479)	ECONOMIC SERVICES TOTAL EXPENDITURE

I131 - Rural Services

13153	Optus Lease Income	1,384	1,125	1,125	1,125	1,344	1,125
13150	Drum Muster Income	1,987	5,000	5,000	5,000	1,343	5,000
13154	Misc Income Rural Services	0	0	0	0	0	0
I131420 - Gain on Disposal of Asset						0	0
Total I131 - Rural Services		3,371	6,125	6,125	6,125	2,687	6,125

259	18.73%	▲			
-3,013	(151.64%)	▼			
0					
0					
0					
-2,754	(81.68%)	▼			

E131 - Rural Services

13100	Admin Allocated - Rural Services	7,361	8,411	9,176	9,288	8,175	8,197
J13101	13101 Noxious Weeds Expense	0	0	0	0	1,725	4,668
J13103	13103 Vermin Control Expense	0	0	0	0	0	1,000
J13107	13107 Community Agriculture Centre Expense	8,477	94,780	9,807	9,807	9,114	2,434
J13105	13105 Railway Reserve Expense	0	0	0	0	1,206	1,000
J13104	13104 Natural Resource Management Exp	6,707	8,480	10,672	10,683	0	1,000
J13102	13102 Skeleton Weed Program Expense	0	0	0	0	0	500
J13106	13106 Drum Muster Expenses	1,987	6,250	6,250	6,250	1,834	6,250
J13108	13108 Windmill Building Expense	7,515	10,481	11,960	11,981	11,186	6,845
J13109	13109 Central Agcare Donation Expense	0	2,000	2,000	2,000	0	2,000
J13110	13110 RTP Bullaring Expense	0	0	0	0	0	0
J13111	13111 RTP Corrigin Expense	0	0	0	0	0	0
J13112	13112 Ground Water Management	625	8,215	9,603	9,603	2,047	9,585
J13113	13113 Salinity Action Plan Expense	125	0	0	0	142	0
J13114	13114 Landcare Expense	0	0	0	0	0	500
13126	Consultancy Fees / Contributions	0	0	0	0	0	0
13122	Depreciation - Rural Services	0	0	0	0	0	0
13123	Loss on Sale of Assets - Rural Services	0	0	0	0	0	0
Total E131 - Rural Services		32,798	138,617	59,468	59,612	35,428	43,979

-1,050	12.48%	▼			
0					
0					
-86,303	91.06%	▼			
0					
-1,773	20.91%	▼			
0					
-4,263	68.21%	▼			
-2,966	28.30%	▼			
-2,000	100.00%	▼			
0					
0					
-7,590	92.39%	▼			
125	(100.00%)	▲			
0					
0					
0					
0					
-105,819	76.34%	▼			

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - ECONOMIC SERVICES		
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**I132 - Tourism/Area Promotion**

13250	Caravan & Camping Income	9,601	9,240	10,000	10,000	9,693	10,000	361	3.76%	▲	Timing only - staff will continue to monitor
13251	Dog Cemetery Burial Fee Income	91	450	450	450	91	450	-359	(395.00%)	▼	
13252	Reimbursements - Tourism Income	0	0	0	0	0	0	0			
13254	Rotary Contribution towards Rotary Park	0	0	0	0	0	0	0			
13255	Centenary Income	288	0	0	0	302	0	288	100.00%	▲	
	Gain on Disposal of Asset							0			
<b>Total I132 - Tourism/Area Promotion</b>		<b>9,979</b>	<b>9,690</b>	<b>10,450</b>	<b>10,450</b>	<b>10,086</b>	<b>10,450</b>	<b>289</b>	<b>2.90%</b>	<b>▲</b>	

**E132 - Tourism/Area Promotion**

J13202	13202	Area Promotion Expense	5,487	15,451	19,663	18,467	12,957	24,596	-9,964	64.49%	▼	Limited area promotion expenditure occurred to date
J13201	13201	Caravan Parks Expense	17,611	19,848	22,439	22,991	18,786	20,711	-2,237	11.27%	▼	Variance now within acceptable levels
J13203	13203	Information Bay Expense	0	515	777	777	0	754	-515	100.00%	▼	
J13204	13204	Tourist Museum Expense	30,909	32,480	34,742	34,742	30,891	14,827	-1,571	4.84%	▼	
j13205	13205	Dog Cemetery Expense	533	2,800	3,068	3,078	1,555	3,329	-2,267	80.96%	▼	
	13207	Centenary Expense	0	0	0	0	21	0	0			
	13200	Admin Allocation - Tourism & Area Promo	25,565	29,212	31,868	32,257	28,555	28,466	-3,647	12.49%	▼	
	13206	Depreciation - Tourism & Area Promotion	0	0	0	0	0	0	0			
		E132952 - Loss on Sale of Assets							0			
<b>Total E132 - Tourism/Area Promotion</b>		<b>80,105</b>	<b>100,306</b>	<b>112,557</b>	<b>112,313</b>	<b>92,764</b>	<b>92,683</b>	<b>-20,201</b>	<b>20.14%</b>	<b>▼</b>		

**I133 - Building Control**

13350	Building Permits Income	4,521	6,000	6,500	3,000	25,151	6,500	-1,479	(32.73%)	▼	Timing only - staff will continue to monitor
13351	Building Lic Levy Commissions Income	117	200	250	250	79	250	-83	(70.50%)	▼	
13352	BCITF Commissions Income	30	30	40	40	37	40	0	(1.52%)	▼	
13353	Demolition License Income	173	50	50	50	0	50	123	71.05%	▲	
13354	Septic Tank Fees Income	960	250	250	250	672	250	710	73.96%	▲	
	Gain on Disposal of Asset							0			
<b>Total I133 - Building Control</b>		<b>5,800</b>	<b>6,530</b>	<b>7,090</b>	<b>3,590</b>	<b>25,939</b>	<b>7,090</b>	<b>-730</b>	<b>(12.58%)</b>	<b>▼</b>	

**E133 - Building Control Expenses**

13300	Misc Expenses	236	0		0	119		236	(100.00%)	▲	
13301	Admin Allocation - Building Control	18,500	21,139	23,061	23,343	20,544	20,599	-2,639	12.49%	▼	
	E133298 - Depreciation	0						0			
	Loss on Disposal of Asset							0			
<b>Total E133 - Building Control Expenses</b>		<b>18,736</b>	<b>21,139</b>	<b>23,061</b>	<b>23,343</b>	<b>20,663</b>	<b>20,599</b>	<b>-2,403</b>	<b>11.37%</b>	<b>▼</b>	

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - ECONOMIC SERVICES		
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**I134 - Saleyards & Markets**

13450 Sheep Sale Commissions Income  
Gain on Disposal of Asset  
Total I134 - Other

1,869	2,500	5,000	5,000	3,709	5,000
1,869	2,500	5,000	5,000	3,709	5,000

-631	(33.74%)	▼	
0			
-631	(33.74%)	▼	

**E134 - Saleyards & Markets**

J13400 13400 Maintenance - Saleyards Expense  
13402 Admin Allocation - Saleyards  
13401 Depreciation - Saleyards  
E134952 - Loss on Sale of Assets  
Total E134 - Saleyards

20,226	21,543	23,565	23,565	23,834	4,029
364	416	454	459	404	405
0	0		0	0	
20,590	21,959	24,019	24,024	24,239	4,434

-1,317	6.12%	▼	
-52	12.43%	▼	
0			
0			
-1,369	6.24%	▼	

**I136 - Economic Development**

13650 SBC Reimbursements Income  
13852 Other Economic Service Income  
Gain on Disposal of Asset  
Total I136 - Other

0	0	0	0	0	0
2,479	0	0	2,479	0	0
2,479	0	0	2,479	0	0

0			
2,479	100.00%	▲	Western Power Refund for Courboules Cres Land Development
0			
2,479	100.00%	▲	

**E136 - Economic Development**

13600 SBC Contribution Expense  
PCR68 13601 SBC Vehicle Expense  
13603 Admin Allocation - Economic Development  
13604 Land Development Expenses  
E135298 - Depreciation  
13602 Loss on Sale of Asset - Economic Development  
Total E136 - Economic Development

0	0	0	0	0	5,000
0	0	0	0	0	0
11,151	12,742	13,900	14,070	12,383	12,416
17,682	0	50,000	17,462	7,051	50,000
0	0		0	0	
0	0	0	0	0	0
28,832	12,742	63,900	31,532	19,433	67,416

0			
0			
-1,591	12.49%	▼	
17,682	(100.00%)	▲	Courboules Cres Land development expenses
0			
0			
16,091	(126.28%)	▲	

Job G/L

		YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - ECONOMIC SERVICES			
<b>I137 - Public Utilities Services</b>											
	13750	19,585	30,000	35,000	35,000	20,251	35,000	-10,415	(53.18%)	▼	Timing only - staff will continue to monitor
	13751	0	0	0	0	0	0	0			
		0						0			
	<b>Total I137 - Public Utilities Services</b>	<b>19,585</b>	<b>30,000</b>	<b>35,000</b>	<b>35,000</b>	<b>20,251</b>	<b>35,000</b>	<b>-10,415</b>	<b>(53.18%)</b>	<b>▼</b>	
<b>E137 - Public Utilities Services</b>											
								0			
J13800	13700	35,894	40,000	47,768	46,172	36,801	47,675	-4,106	10.27%	▼	Timing only - staff will continue to monitor
J13800	13701	3,171	3,548	3,713	3,324	11,360	11,568	-377	10.63%	▼	
	13702	5,643	6,448	7,034	7,120	6,266	6,283	-805	12.48%	▼	
		0	0	0	0	0	0	0			
	13703	0	0	0	0	0	0	0			
	<b>Total E136 - Water Supply &amp; Screened Gravel</b>	<b>44,707</b>	<b>49,996</b>	<b>58,515</b>	<b>56,615</b>	<b>54,427</b>	<b>65,526</b>	<b>-5,288</b>	<b>10.58%</b>	<b>▼</b>	
<b>I138 - Other Economic Services</b>											
	13853	0	0	0	0	0	0	0			
	13851	0	0	1,000	0	0	1,000	0			
		0	0	0	0	0	0	0			
	<b>Total I138 - Other economic Services</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>0</b>			
<b>E138 - Other Economic Services</b>											
	13801	0	0	0	0	5,358	0	0			
	13802	0	0	0	0	0	0	0			
	13803	0	0	0	0	321	0	0			
	13804	0	0	0	0	0	500	0			
	13805	0	0	0	0	0	0	0			
PS07	13800	853	1,058	1,353	1,353	1,003	1,779	-205	19.40%	▼	
	13808	0	0	0	0	0	0	0			
	13807	16,332	18,662	20,359	20,608	18,136	18,186	-2,330	12.49%	▼	
	13806	0	0	0	0	0	0	0			
		0	0	0	0	0	0	0			
	<b>Total E138 - Other Economic Services</b>	<b>17,185</b>	<b>19,720</b>	<b>21,712</b>	<b>21,960</b>	<b>24,818</b>	<b>20,465</b>	<b>-2,536</b>	<b>12.86%</b>	<b>▼</b>	

Job G/L  
 I14 - OTHER PROPERTY & SERVICES

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - OTHER PROPERTY & SERVICES					
						VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
						(14,322)	(8.62%)		166,199	180,521	OTHER PROPERTY & SERVICES TOTAL INCOME
						(158,574)	(68.07%)	▲	(232,965)	(74,391)	OTHER PROPERTY & SERVICES TOTAL EXPENDITURE

I141 - Private Works

14150 Private Works - Main Roads Income	0	0	20,000	20,000	0	20,000
14151 Private Works - Building Income	4,909	3,300	4,000	4,000	9,136	4,000
14152 Cartage or Sale of Sand Income	3,601	0	0	0	7,745	20,000
	0				0	
14153 Sale of other Materials Income	40,189	0	0	0	33,533	50,000
14154 Private Works Charges Income	44,539	115,000	130,000	130,000	56,146	50,000
Gain on Disposal of Asset						
<b>Total I141 - Private Works</b>	<b>93,238</b>	<b>118,300</b>	<b>154,000</b>	<b>154,000</b>	106,560	144,000

0						
1,609	32.78%	▲				
3,601	100.00%	▲	Account has been merged - pending correction			
0						
40,189	100.00%	▲	Account has been merged - pending correction			
-70,461	(158.20%)	▼	Account has been merged - pending correction			
0						
0						
0						
0						
-25,062	(26.88%)	▼				
0						

E141 - Private Works

14103 Admin Allocation - Private Works	32,073	36,649	39,980	40,469	35,616	35,713
J14102 14102 Private Works Expense	76,656	92,098	98,300	99,000	91,322	54,190
	0		0	0	0	
J14100 14100 Private Works - Main Roads Expense	541	0	11,803	11,824	0	11,172
J14101 14101 Private Works - Building Expense	0	0	1,156	1,156	0	1,067
E141276 - Depreciation						
Loss on Disposal of Asset						
<b>Total E141 - Private Works</b>	<b>109,269</b>	<b>128,747</b>	<b>151,239</b>	<b>152,448</b>	126,939	102,142

-4,576	12.49%	▼				
-15,442	16.77%	▼	Timing only - staff will continue to monitor			
0						
541	(100.00%)	▲				
0						
0						
0						
0						
-19,477	15.13%	▼				



Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - OTHER PROPERTY & SERVICES			
<b>I143 - Work Overheads</b>											
	14253	Protective Clothing Reimbursements	44	0	0	0	0	44	100.00%	▲	
	14252	Misc Income Public Works Overheads	22,169	18,149	18,149	22,169	2,146	4,020	18.13%	▲	
	14250	Workers Compensation Reimbursements	3,122	0	0	1,080	27,944	3,122	100.00%	▲	
	14251	Profit on Sale of Assets	0	0	200	0	4,039	0			
		<b>Total I143 - Works Overheads</b>	<b>25,335</b>	<b>18,149</b>	<b>18,349</b>	<b>23,249</b>	<b>34,128</b>	<b>7,186</b>	<b>28.36%</b>	<b>▲</b>	
<b>E143 - Works Overheads</b>											
	14200	Admin Allocation - Public Works Overhead	64,149	73,301	79,965	80,941	71,237	-9,151	12.48%	▼	
J14204	14204	Works Supervisors Office Expense	19,867	24,658	26,068	26,110	23,264	-4,791	19.43%	▼	Variance now within acceptable levels
J14218	14218	Building Office Expenses Expense	1,401	3,280	4,486	4,486	4,731	-1,879	57.29%	▼	
J14217	14217	Depot Maintenance Expense	79,629	72,907	79,106	82,727	85,055	6,722	(9.22%)	▲	Variance now within acceptable levels
J14219	14219	Expendable Stores/Tools - Works Expense	5,594	5,000	5,823	5,827	8,899	594	(11.88%)	▲	
J14220	14220	Expendable Stores/Tools - Building Expense	2,152	5,000	5,730	5,730	3,178	-2,848	56.97%	▼	
J14221	14221	Expendable Stores/Tools - Plant Expense	13,640	21,544	24,768	24,768	23,715	-7,904	36.69%	▼	Timing only - staff will continue to monitor
	14233	Consultancy Services	8,409	8,408	8,408	8,408	16,831	1	(0.01%)	▲	
			0	0	0	0	0	0			
	14205	Superannuation - Outside Staff Expense	85,343	86,730	94,615	107,612	99,732	-1,388	1.60%	▼	
	14230	Workers Compensation Expenditure	0	0	0	0	9,250	0			
	14206	Sick & Compassionate Leave - Outside Staff	36,733	23,480	25,298	48,071	23,489	13,253	(56.44%)	▲	Due to increase in Sick leave - 1 employee has been on extended sick leave
	14207	Annual, Public Holidays - Outside Staff Expense	105,796	106,595	122,248	125,177	143,794	-799	0.75%	▼	
	14228	Unallocated Wages	0	0	0	0	-20,168	0			
	14216	Insurance - Works Expense	58,150	58,899	58,899	58,899	57,643	-749	1.27%	▼	Variance now within acceptable levels
	14212	Protective Clothing Expense	600	5,500	5,500	1,000	364	-4,900	89.09%	▼	
J14213	14213	Training Expenses Expense	33,945	50,000	58,920	59,516	39,288	-16,055	32.11%	▼	training provision expended in OH&S
	14209	Industry / Other Allowance - Outside Staff	11,929	8,020	8,840	9,840	26,418	3,909	(48.74%)	▲	
J14214	14214	Hearing / Eye Test Expense	2,974	3,000	3,000	3,000	0	-26	0.87%	▼	Variance now within acceptable levels
J14215	14215	Fit for Work Expense	2,555	1,500	1,500	3,000	62	1,055	(70.32%)	▲	
	14229	Long Service Leave Works Expense	0	0	0	0	21,021	0			
	14224	Overheads Allocated to Works	-697,085	-820,942	-895,573	-942,644	-946,023	123,857	15.09%	▲	Possibly due to reduction in casuals and overtime to date
	14208	Recruitment Costs - Outside Staff Expense	263	1,500	2,500	2,500	2,780	-1,237	82.47%	▼	
	14210	Workers Compensation - Outside Staff Expense	3,022	0	0	1,300	29,182	3,022	(100.00%)	▲	
	14201	Works Admin Wages	112,862	100,322	113,105	114,356	102,376	12,540	(12.50%)	▲	
	14202	Works Admin Super	19,292	14,045	15,748	16,582	16,786	5,247	(37.36%)	▲	
P#	14203	Works Supervisors Vehicle Expenses	12,268	14,501	15,722	15,732	12,301	-2,233	15.40%	▼	
J14222	14222	Occ Health & Safety Expense	24,302	13,050	15,900	23,507	25,822	11,252	(86.23%)	▲	Increase in OH&S - items from training allocated to OH&S
	14223	Housing Allocation Expense	21,704	6,614	27,010	27,010	25,998	15,090	(228.15%)	▲	Due to variance in housing costs
	14211	FBT - Outside Staff Expense	0	0	8,000	8,000	7,962	0			
P#	14227	Works Utility Vehicle Expense	50,579	62,780	69,854	69,876	56,191	-12,201	19.43%	▼	Timing only - staff will continue to monitor
OSP #	14231	Small Plant Purchases <\$2000 Expenditure	454	6,000	8,000	8,000	20,702	-5,546	92.44%	▼	Limited Small plant purchased to date
	14232	Plant allocation Works Overheads	8,071	14,465	15,780	15,779	13,925	-6,394	44.20%	▼	
	14225	Depreciation - Public Works Overheads	1,711	1,620	1,767	1,767	2,063	91	(5.62%)	▲	
	14226	Loss on Sale of Assets - Public Works Overheads	5,572	1,678	1,678	8,042	0	3,894	(232.07%)	▲	
		<b>Total E143 - Works Overheads</b>	<b>95,881</b>	<b>-26,544</b>	<b>12,665</b>	<b>24,919</b>	<b>7,869</b>	<b>122,425</b>	<b>461.21%</b>	<b>▲</b>	

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - OTHER PROPERTY & SERVICES	
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**I144 - Plant Operation Costs**

14350 Diesel Fuel Rebate Income	20,433	28,000	30,000	30,000	35,490	25,000
14351 Reimbursements Other Income	0	0	500	500	0	500
I144383 - Profit on Sale of Assets	0					
<b>Total I144 - Plant Operation Costs</b>	<b>20,433</b>	<b>28,000</b>	<b>30,500</b>	<b>30,500</b>	<b>35,490</b>	<b>25,500</b>

0						
-7,567	(37.03%)	▼	Decrease, due to 14/15 adjustment - overclaimed			
0						
0						
0						
-7,567	(37.03%)	▼				

**E144 - Plant Cost Overheads**

P # 14302 Fuel & Oils Expense	129,997	243,393	265,520	265,520	186,338	264,270
P # 14304 Parts & Repairs Expense	193,068	279,631	305,052	305,052	172,245	204,417
P # 14305 Internal Repair Wages Expense	37,958	22,325	24,355	24,630	79,244	117,960
P # 14303 Tyres and Tubes Expense	11,868	20,000	24,585	24,585	19,818	19,800
P # 14307 Expendable Stores - Plant Expense	0	0	0	0	0	0
P # 14301 Insurance - Plant Expense	48,705	51,063	51,063	51,063	57,300	57,051
P # 14306 Licences - Plant Expense	9,596	9,955	9,955	9,955	10,114	9,875
14309 Plant Operation Costs Allocated to Works	-620,612	-631,312	-688,704	-686,970	-694,023	-711,805
	0	0	0	0	0	0
14311 Admin Allocation - Plant Operation Costs	14,813	16,928	18,467	18,693	16,449	16,496
14310 Plant Depreciation Costs Allocated to Wor	-256,117	-467,986	-510,530	-530,014	-279,125	-363,174
14308 Depreciation - Plant	440,785	418,286	501,943	520,492	448,087	293,879
Loss on Disposal of Asset	0				0	
<b>Total E144 - Plant Cost Overheads</b>	<b>10,062</b>	<b>-37,716</b>	<b>1,706</b>	<b>3,004</b>	<b>16,449</b>	<b>-91,231</b>

0						
-113,396	46.59%	▼	May fuel allocations pending			
-86,563	30.96%	▼	Reduction in repairs			
15,632	(70.02%)	▲	Timing only - staff will continue to monitor			
-8,132	40.66%	▼				
0						
-2,358	4.62%	▼				
-359	3.60%	▼				
10,700	1.69%	▲	Possible timing issue only - staff will continue to monitor			
0						
-2,115	12.49%	▼				
211,868	45.27%	▲	Possible timing issue only - staff will continue to monitor			
22,499	(5.38%)	▲	Depn Calculation to be reviewed			
0						
47,778	126.68%	▲				

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - OTHER PROPERTY & SERVICES				
<b>I145 - Administration General</b>												
	14550	Car Contributions - Admin Income	1,120	1,980	2,160	1,080	2,080	2,160	-860	(76.79%)	▼	
	14551	Uniform Reimbursement - Admin Income	117	0	0	0	0	0	117	100.00%	▲	
	14553	Other Income	260	2,000	5,000	1,000	37,399	5,000	-1,740	(668.40%)	▼	
	14554	Auto Door Funding	0	0	0	0	0	0	0			
	14552	Profit on Sale of Asset - Admin	5,096	5,065	5,065	5,065	8,416	0	31	0.60%	▲	
	<b>Total I145 - Administration General</b>		<b>6,593</b>	<b>9,045</b>	<b>12,225</b>	<b>7,145</b>	<b>47,895</b>	<b>7,160</b>	<b>-2,452</b>	<b>(37.19%)</b>	<b>▼</b>	
<b>E145 - Administration General</b>												
	14500	Admin Wages	527,984	603,867	622,242	587,429	615,095	587,130	-75,883	12.57%	▼	Reduction in wages - postion vacant
	14501	Admin Superannuation	70,949	87,561	89,500	84,453	75,366	84,422	-16,612	18.97%	▼	
	14509	Insurance - Admin Expense	38,355	41,460	41,460	38,355	42,513	42,767	-3,105	7.49%	▼	2nd instalment payment pending
J14508	14508	Administration Office Maintenance Expense	105,380	102,154	108,607	110,329	116,026	53,880	3,226	(3.16%)	▲	
	14514	Records Management Expense	0	2,000	2,000	1,220	61	2,000	-2,000	100.00%	▼	
	14513	Printing & Stationery - Admin Expense	22,492	16,000	17,300	20,300	23,333	17,300	6,492	(40.58%)	▲	
	14510	Telecommunications - Admin Expense	16,248	13,000	14,000	14,000	13,569	10,000	3,248	(24.99%)	▲	
	14515	Postage Admin Expense	4,170	3,500	4,000	4,000	3,486	4,000	670	(19.14%)	▲	
	14511	Legal Expense - Administration	0	0	0	0	0	0	0			
	14502	Fringe Benefits Tax - Admin Expense	0	0	27,000	27,000	26,847	20,000	0			
	14516	Computer Expense	30,252	30,592	30,592	30,592	30,120	29,480	-340	1.11%	▼	
	14517	Computer Hardware Expense	0	3,500	3,500	3,500	6,491	4,100	-3,500	100.00%	▼	
	14507	Staff Uniform - Admin Expense	2,711	3,500	4,900	4,900	4,006	4,900	-789	22.53%	▼	
	14506	Conference Expenses - Admin Expense	7,047	11,150	11,150	11,150	8,248	11,150	-4,103	36.80%	▼	
	14505	Training Expenses - Admin Expense	2,892	3,500	5,000	5,000	7,885	5,000	-608	17.36%	▼	
	14504	Admin Executive Personal Development E	0	3,000	6,000	6,000	0	9,500	-3,000	100.00%	▼	
	14527	Valuation Services	10,950	11,200	11,200	22,000	3,500	3,850	-250	2.23%	▼	Variance now within acceptable levels
	14503	Recruitment Expenses - Admin Expense	30,831	34,000	34,000	34,000	3,015	4,000	-3,169	9.32%	▼	Pending payment of invoices
	14518	Bad Debts - Sundry Expense	0	0	0	0	0	0	0	(100.00%)	▼	
	14525	Administration Costs Allocated	-938,132	-1,071,971	-1,169,423	-1,183,709	-1,041,785	-1,044,593	133,839	12.49%	▲	Due to variance in expenditure to date
	14512	Bank Fees Expense	7,363	7,600	8,180	8,180	9,201	8,180	-237	3.12%	▼	
	14519	Admin Subscriptions Expense	133	6,360	6,360	6,360	4,316	6,006	-6,227	97.91%	▼	Investigation required for mis-allocation of invoices
P1CR	14520	CEO Vehicle Operating Expense	15,681	16,581	18,608	18,606	25,646	11,884	-900	5.43%	▼	
P2CR	14521	DCEO Vehicle Operating Expense	17,491	8,948	9,642	22,643	3,688	5,400	8,543	(95.47%)	▲	Depn re-calculation included in budget review
	14528	Mgr G&C Vehicle Operating Expense	10,765	13,580	14,512	14,512	13,773	5,423	-2,815	20.73%	▼	
	14522	Housing Allocation - Admin	33,397	51,685	83,282	83,282	29,718	45,671	-18,288	35.38%	▼	Due to variance in housing costs
	14526	Financial Management Review	0	7,000	7,000	7,000	0	0	-7,000	100.00%	▼	Pending payment of invoices
	14581	Synergy Soft Purchase	0	0	3,750	18,750	0	38,750	0			
	14523	Depreciation - Administration	138	138	150	150	150	150	0	(0.16%)	▲	
	14524	Loss on Sale of Asset - Admin	0	0	0	0	0	35,074	0			
	<b>Total E145 - Administration General</b>		<b>17,098</b>	<b>9,905</b>	<b>14,512</b>	<b>0</b>	<b>24,269</b>	<b>5,423</b>	<b>7,193</b>	<b>(72.62%)</b>	<b>▲</b>	

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - OTHER PROPERTY & SERVICES		
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**E146 - Salaries Control**

14602	Gross Salaries & Wages	1,811,014	1,853,588	2,109,166	1,948,832	2,050,574	1,939,785	-42,573	2.30%	▼	Possible timing issue only - staff will continue to monitor
						0		0			
14603	Less Sal & Wages Alloc to Works	-1,811,014	-1,853,588	-2,109,166	-1,948,832	-2,050,574	-1,939,785	42,573	2.30%	▲	Possible timing issue only - staff will continue to monitor
	Depreciation							0			
	Loss on Disposal of Asset							0			
		0	0	0	0	0	0	0			

**I147 - Unclassified**

14752	Insurance Claim Income	0	0	0	0	0	0	0			
14750	Unclassified Income	20,600	7,027	7,027	20,600	58,586	33,799	13,573	65.89%	▲	LGIS dividend & Good driver rebate
						0		0			
14751	Gain on Sale of Asset - Unclassified	0	0	2,649	15,000	0	13,880	0			
								0			
	<b>Total I147 - Unclassified</b>	<b>20,600</b>	<b>7,027</b>	<b>9,676</b>	<b>35,600</b>	<b>58,586</b>	<b>47,679</b>	<b>13,573</b>	<b>65.89%</b>	<b>▲</b>	

**E147 - Unclassified Items**

14700	Unclassified Misc Expenditure	657	0	0	0	96	0	657	(100.00%)	▲	
						0		0			
16102	Loan Interest CAC Residence - Loan 95	0	0	0	0	0	0	0			
16103	Loan Interest Oval Lighting - Loan 96	0	0	0	0	0	0	0			
16104	Loan Interest Land Subdivision - Loan 97	0	0	0	0	0	0	0			
16105	Loan Interest GEHA (Education) - Loan 98	0	0	0	0	0	0	0			
16106	Loan Interest Resource Centre - Loan 99	0	0	0	0	0	0	0			
16107	Loan Interest GEHA (Police) - Loan 100	0	0	0	0	0	0	0			
16108	Loan Interest Land Subdivision - Loan 101	19,364	0	0	0	23,451	0	19,364	(100.00%)	▲	
16109	Loan Interest Allocated to Works	-64,315	0	0	0	-115,535	0	-64,315	(100.00%)	▼	
16118	LOAN INTEREST - RECREATION & EVENT	44,951	0	0	0	92,084	0	44,951	(100.00%)	▲	
14701	Depreciation - Unclassified	0	0	0	0	0	145	0			
14702	Loss on Sale of Asset - Unclassified	0	0	0	0	0	0	0			
								0			
	<b>Total I147 - Unclassified Items</b>	<b>657</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>96</b>	<b>145</b>	<b>657</b>	<b>(100.00%)</b>	<b>▲</b>	

**Proceeds from Disposal of Assets Budget 2015/16**

Details	Land & Buildings				Plant & Equipment				Furniture & Equip.				Infra.Other				Infra. Roads				Total			
	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review
<b>Governance</b>																								
<b>4.1 Membership</b>																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
<b>4.2 Other Governance</b>																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
<b>Program Total</b>	0	0	0		0	0	0		0	0	0		0	0	0						0	0	0	
<b>GPF</b>																								
<b>3.1 Rates</b>																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
<b>3.2 Other</b>																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
<b>Program Total</b>	0	0	0		0	0	0		0	0	0		0	0	0						0	0	0	
<b>Law, Order &amp; Public Safety</b>																								
<b>5.1 Fire Prevention</b>																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
<b>5.2 Animal Control</b>																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
<b>5.3 Other Law, Order &amp; Public Safety</b>																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
<b>Program Total</b>	0	0	0		0	0	0		0	0	0		0	0	0						0	0	0	

**Proceeds from Disposal of Assets Budget 2015/16**

Details	Land & Buildings				Plant & Equipment				Furniture & Equip.				Infra.Other				Infra. Roads				Total							
	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review				
<b>Health</b>																												
<b>7.4 Admin &amp; Inspections</b>																												
EHO Vehicle - 3CR					17,273	10,000	10,000	17,272																				
Sub-Total	0	0	0	0	17,273	10,000	10,000	17,272	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>7.7 Other</b>																												
					0	0	0	0																				
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>7.1 Maternal &amp; Infant Health</b>																												
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Program Total</b>	0	0	0	0	17,273	10,000	10,000	17,272	0	0	0	0	0	0	0	0	0	0	0	0	17,273	10,000	10,000	17,272				
<b>Education &amp; Welfare</b>																												
<b>6.2 Other Welfare</b>																												
Sub-Total	0	0	0		0	0	0	0	0	0	0		0	0	0		0	0	0						0	0	0	0
<b>Program Total</b>	0	0	0		0	0	0	0	0	0	0		0	0	0		0	0	0						0	0	0	0
<b>Housing</b>																												
<b>9.1 Staff Housing</b>																												
Sub-Total	0	0	0		0	0	0	0	0	0	0		0	0	0		0	0	0						0	0	0	0
<b>9.2 Other Housing</b>																												
Sub-Total	0	0	0		0	0	0	0	0	0	0		0	0	0		0	0	0						0	0	0	0
<b>Program Total</b>			0				0	0			0				0				0						0	0	0	0

**Proceeds from Disposal of Assets Budget 2015/16**

Details	Land & Buildings				Plant & Equipment				Furniture & Equip.				Infra.Other				Infra. Roads				Total			
	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review
<b>Community Amenities</b>																								
10.1 Sanitation - Household																								
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0								
10.6 Town Planning & Regional Development																								
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0								
10.7 Other Community Amenities																								
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0								
<b>Program Total</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					0	0	0	0
<b>Recreation &amp; Culture</b>																								
11.1 Public Hall & Centres																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
11.3 Other Recreation																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
11.4 Radio Rebroadcasting																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
11.5 Library Services																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
11.6 Other Culture																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
<b>Program Total</b>	0	0	0		0	0	0		0	0	0		0	0	0						0	0	0	0

**Proceeds from Disposal of Assets Budget 2015/16**

Details	Land & Buildings				Plant & Equipment				Furniture & Equip.				Infra.Other				Infra. Roads				Total				
	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	
<b>Transport</b>																									
<b>12.1 Roads &amp; Streets</b>																									
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>12.2 Road Maintenance</b>																									
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>12.3 Plant &amp; Equip</b>																									
Roller - CR28					3,000	3,000	3,000	<b>3,000</b>																	
Loader - CR2							0																		
Tipper - CR23							0																		
Prime Mover - CR950					42,000	42,000	42,000	<b>42,000</b>																	
Sub-Total	0	0	0	0	45,000	45,000	45,000	45,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>12.4 Traffic Control</b>																									
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>12.6 Aerodrome</b>																									
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Program Total</b>	0	0	0	0	45,000	45,000	45,000	45,000	0	0	0	0	0	0	0	0	0	0	0	0	0	45,000	45,000	45,000	45,000



**Proceeds from Disposal of Assets Budget 2015/16**

Details	Land & Buildings				Plant & Equipment				Furniture & Equip.				Infra.Other				Infra. Roads				Total			
	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review
<b>Economic Services</b>																								
<b>13.1 Rural Services</b>																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
<b>13.2 Tourism &amp; Area Promotion</b>																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
<b>13.3 Building Control</b>																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
<b>Economic Development</b>																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
<b>13.4 Other Economic Services</b>																								
Sub-Total	0	0	0		0	0	0		0	0	0		0	0	0									
<b>Program Total</b>	0	0	0		0	0	0		0	0	0		0	0	0						0	0	0	

**Proceeds from Disposal of Assets Budget 2015/16**

Details	Land & Buildings				Plant & Equipment				Furniture & Equip.				Infra.Other				Infra. Roads				Total			
	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review
<b>Other Property</b>																								
<b>14.1 Private Works</b>																								
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>14.3 Public Works Overheads</b>																								
Utility - CR24																								
Utility - CR123					23,636	30,000	30,000	23,636																
Utility - CR168																								
Small Equipment Purchases >\$3000																								
Sub-Total	0	0	0	0	23,636	30,000	30,000	23,636	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>14.5 Administration Overheads</b>																								
EMGC Vehicle					24,773	24,773	24,773	24,773																
Sub-Total	0	0	0	0	24,773	24,773	24,773	24,773	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>14.7 Unclassified</b>																								
Land Sales - Granite Rise			50,000	45,000																				
Sub-Total	0	0	50,000	45,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Program Total</b>	0	0	50,000	45,000	48,409	54,773	54,773	48,409	0	0	0	0	0	0	0	0	0	0	0	0	48,409	54,773	104,773	93,409
<b>Total</b>	0	0	50,000	45,000	110,682	109,773	109,773	110,681	0	0	0	0	0	0	0	0	0	0	0	0	110,682	109,773	159,773	155,681

**VARIANCE**

Description	\$	%		YTD Actual	YTD Budget	Variance
	909	1%				
	0					
Roller - CR28	0			3,000	3,000	Variance now within acceptable levels
EHO Vehicle - 3CR	7273	▲		17,273	10,000	Increase in sale of vehicle
Utility - CR123	-6364	▼		23,636	30,000	Decrease in sale of vehicle
Prime Mover - CR950	0			42,000	42,000	Variance now within acceptable levels
EMGC Vehicle	0			24,773	24,773	Variance now within acceptable levels
				110,682	109,773	

Capital Purchases of Assets Budget 2015/16

Details	Land & Buildings				Plant & Equipment				Furniture & Equip.				Infra.Other				Infra. Roads				Total				
	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	
Law, Order & Public Safety																									
5.1 Fire Prevention																									
15182	FESA Fire Shed	42,731	75860	75860	152,130																				
	Sub-Total	42,731	75,860	75,860	152,130	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5.2 Animal Control																									
	Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5.3 Other Law, Order & Public Safety																									
	Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Program Total	42,731	75,860	75,860	152,130	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	42,731	75,860	75,860	152,130	
Health																									
7.1 Maternal & Infant Health																									
	Playgroup Improvements			36851	36,851																				
	Sub-Total	0	0	36,851	36,851	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7.7 Other																									
	Dentist Surgery Patio		16509	16509	16,509																				
	Doctor Surgery Upgrade		3000	19,479	19,479																				
	Sub-Total	0	19,509	35,988	35,988	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7.4 Admin & Inspections																									
07480	EHO Vehicle - 3CR					31,892	30,000	30,000	31,892																
	Sub-Total	0	0	0	0	31,892	30,000	30,000	31,892	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Program Total	0	19,509	72,839	72,839	31,892	30,000	30,000	31,892	0	0	0	0	0	0	0	0	0	0	0	31,892	49,509	102,839	104,731	
Education & Welfare																									
6.2 Other Education																									
	CRC Reception Upgrade			-	26,631																				
	Sub-Total	0	0	0	26,631	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6.2 Other Welfare																									
	Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Program Total	0	0	0	26,631	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26,631	
Housing																									
9.1 Staff Housing																									
	25 Seimons Ave Air Cond		16615	16,615	16,615																				
	Sub-Total	0	16,615	16,615	16,615	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9.2 Other Housing																									
	Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Program Total	0	16,615	16,615	16,615	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16,615	16,615	16,615	

Capital Purchases of Assets Budget 2015/16																									
Details		Land & Buildings				Plant & Equipment				Furniture & Equip.				Infra.Other				Infra. Roads				Total			
		YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review
Community Amenities																									
10.1 Sanitation - Household																									
Sub-Total		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10.6 Town Planning & Regional Development																									
Sub-Total		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10.7 Other Community Amenities																									
Sub-Total		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Program Total		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Recreation & Culture																									
11.1 Public Hall & Centres																									
Sub-Total		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
11.2 Swimming Pool																									
11292	Pool Inflatable / PA System								3,285	3,285	3,285	3,285													
11286	Swimming Pool Shade Structures												9,755												
Sub-Total		0	0	0	0	0	0	0	3,285	3,285	3,285	3,285	9,755	0	0	0	0	0	0	0	0	0	0	0	
11.3 Other Recreation																									
13783	Water Chlorination System												38,783	100,000	110,528	110,528									
11380	Adventure Playground Toilet	22,727	19,519	19,519	22,380																				
11388	Recreation & Events Centre	2,434,391	2,481,952	2,481,952	2,512,475																				
11383	Recreation & Events Centre	0																							
	CREC Landscaping													20,704	20,704	20,837									
11395	CREC Fence												603	21,426	21,426	21,426									
11396	CREC Carparking												96,891	49,042	49,042	96,648									
11397	CREC Playground												4,806	31,454	31,454	71,800									
Sub-Total		2,457,118	2,501,471	2,501,471	2,534,855	0	0	0	0	0	0	0	141,083	222,626	233,154	321,238									
11.4 Radio Rebroadcasting																									
Sub-Total		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
11.5 Library Services																									
Sub-Total		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
11.6 Other Culture																									
Sub-Total		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Program Total		2,457,118	2,501,471	2,501,471	2,534,855	0	0	0	0	3,285	3,285	3,285	3,285	150,838	222,626	233,154	321,238					2,611,241	2,727,382	2,737,910	2,859,379

Capital Purchases of Assets Budget 2015/16																									
Details		Land & Buildings				Plant & Equipment				Furniture & Equip.				Infra.Other				Infra. Roads				Total			
		YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review
Transport																									
12.1 Roads & Streets																									
12192	R2R Bulyee road																	824							
12183	Capital Expenses - R2R - Bullaring Pingelly Road																	768							
12193	Dry Well Road T Junction																	86,458	154,833	154,833	155,438				
12170	Grain Freight Route Road Upgrades																	283,646	447,006	447,006	447,360				
12181	Capital Expenses - RRG - Rabbit Proof Fence Road																	106,438	212,000	212,000	106,438				
12169	Bendering Road																	129,125	203,123	203,123	203,429				
12199	Corrigin Naremben Road																	385,653	279,200	279,200	384,762				
12172	Dilling Railway Road																	43,032	56,301	56,301	56,360				
12171	Dry Well Road																	99,675	202,291	202,291	203,148				
12168	Barber Road																	201,174	191,907	191,907	204,212				
12184	Rendell Street																	49,259	50,000	74,332	74,775				
	Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,386,051	1,796,661	1,820,993	1,835,923				
12.2 Road Maintenance																									
	Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
12.3 Plant & Equip																									
12379	Prime Mover - CR950					214,100	212,700	212,700	214,100																
12378	Multyre Roller - CR28					146,000	146,000	146,000	143,000																
12400	Side Tipper Road Train					73,000	73,000	73,000	73,000																
12376	Skidstreer - CR13					59,160	0	0	59,160																
	Sub-Total	0	0	0	0	492,260	431,700	431,700	489,260	0	0	0	0	0	0	0	0	0	0	0	0				
12.4 Traffic Control																									
	Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
12.6 Aerodrome																									
	Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
	Program Total	0	0	0	0	492,260	431,700	431,700	489,260	0	0	0	0	0	0	0	0	1,386,051	1,796,661	1,820,993	1,835,923	1,878,311	2,228,361	2,252,693	2,325,183

Capital Purchases of Assets Budget 2015/16

Details	Land & Buildings				Plant & Equipment				Furniture & Equip.				Infra.Other				Infra. Roads				Total			
	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review
Economic Services																								
13.1 Rural Services																								
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13.2 Tourism & Area Promotion																								
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13.3 Building Control																								
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Economic Development																								
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13.7 Public Utilities Services																								
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13.4 Other Economic Services																								
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Property																								
14.1 Private Works																								
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14.3 Public Works Overheads																								
14280 Utility - CR123					38,931	42,000	42,000	38,931																
Small Equipment Purchases >\$3000							11,500	11,500																
Sub-Total	0	0	0	0	38,931	42,000	53,500	50,431	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14.5 Administration Overheads																								
14590 EMGC Vehicle					34,555	36,000	36,000	34,555																
Sub-Total	0	0	0	0	34,555	36,000	36,000	34,555	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14.7 Unclassified																								
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	0	73,486	78,000	89,500	84,986	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	2,499,849	2,613,455	2,666,785	2,803,070	597,638	539,700	551,200	606,138	3,285	3,285	3,285	3,285	150,838	222,626	233,154	321,238	1,386,051	1,796,661	1,820,993	1,835,923	4,637,661	5,175,727	5,275,417	5,569,655

Capital Purchases of Assets Budget 2015/16																								
Details	Land & Buildings				Plant & Equipment				Furniture & Equip.				Infra.Other				Infra. Roads				Total			
	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review	YTD Actual	YTD Budget	Budget 2015-16	Budget review
VARIANCE																								
Class	\$	%			YTD Actual	YTD Budget	Project	Variance																
Land & Building	113,606	5%			(2,499,849)	(2,613,455)																		
							Adventure Playground Toilets	3,208			▲		Increase in construction of toilets											
							Bulyee Fire Shed	(33,129)			▼		Pending completion of works											
							Dentist Surgery Patio	(16,509)			▼		Pending commencement of works											
							Recreation & Events Centre	(47,561)			▼		Pending payment of final invoices											
							25 Seimons Ave Air cond	(16,615)			▼		Costs have incorrectly been allocated to mtce account - to be corrected											
							Doctor Surgery Upgrade	(3,000)			▼		Pending commencement of works											
								(113,606)																
Plant & Equipment	(57,938)	(10%)			(597,638)	(539,700)																		
							Skidstreer - CR13	59,160			▲		Purchase has been omitted from budget - to be included in review											
							Utility - CR123	(3,069)			▼		Vehicle has come in under budget											
							EMGC Vehicle	(1,445)			▼		Vehicle has come in under budget											
							Prime Mover - CR950	1,400					Variance now within acceptable levels											
							EHO Vehicle	1,892			▲		Purchase has exceeded budget											
								57,938			▲													
Furniture & Equipment	0	0%			(3,285)	(3,285)		0																
								(0)																
Infrastructure - Other	71,788	0%			(150,838)	(222,626)																		
							CREC Carparking	47,849			▲		Works have commenced later then expected											
							CREC Fence	(20,823)			▼		Fence construction currently pending											
							CREC Landscaping	(20,704)			▼		Investigations are underway to determine amount that has gone to main oval exp											
							Water Storage	(61,217)			▼		Timing issue only - staff will continue to monitor											
							CREC Playground	(26,648)			▼		Playground construction currently pending											
							Swimming Pool Shade Structures	9,755			▲		Out of budet expenditure - Funding by major pool repairs not required (partial subsidy funded)											
								0																
								(71,788)																
Infrastructure - Roads	410,610	30%	▼		(1,386,051)	(1,796,661)	Barber Road	9,267			▲		Timing issue only - staff will continue to monitor											
							Bendering Road	(73,998)			▼		Timing issue only - staff will continue to monitor											
							Grain Frieght Route Road Upgrades	(163,360)			▼		Timing issue only - staff will continue to monitor											
							Rabbit Proof Fence Road	(105,562)			▼		Works completed, remaining expenditure and funding to be transferred to Narembeen Rd											
							Corrigin Narembeen Road	106,453			▲		Timing issue only - staff will continue to monitor											
							Dilling Railway Road	(13,269)			▼		Timing issue only - staff will continue to monitor											
							Dry Well Road	(102,616)			▼		Timing issue only - staff will continue to monitor											
							Rendell Street	(741)			▼		Timing issue only - staff will continue to monitor											
							Drywell Road T Junction	(68,375)			▼		Works Completed, works came under budget											
								(412,202)																

Details	Financing Inward						Financing Outward						
	YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	
<b>Governance</b>													
<b>4.1 Membership</b>									0				0
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>4.2 Other Governance</b>													
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Program Total</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>GPF</b>													
<b>3.1 Rates</b>													
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>3.2 Other</b>													
Royalties for Regions Funds	334,956	335,481	335,481	334,956	500,000	828,134	3,362	3,888	3,888	3,362	23,197	16,678	
Financial Assistant Grants		0		0						0	0		
Sub-Total	334,956	335,481	335,481	334,956	500,000	828,134	3,362	3,888	3,888	3,362	23,197	16,678	
<b>Program Total</b>	334,956	335,481	335,481	334,956	500,000	828,134	3,362	3,888	3,888	3,362	23,197	16,678	
<b>Law, Order &amp; Public Safety</b>													
<b>5.1 Fire Prevention</b>													
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>5.2 Animal Control</b>													
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>5.3 Other Law, Order &amp; Public Safety</b>													
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Program Total</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Health</b>													
<b>7.1 Maternal &amp; Infant Health</b>													
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>7.7 Other</b>													
Medical Reserve	0	0	4,398	4,378	123,431	123,431	93	125	163	143	3,906	1,503	
Sub-Total	0	0	4,398	4,378	123,431	123,431	93	125	163	143	3,906	1,503	
<b>7.4 Admin &amp; Inspections</b>													
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Program Total</b>	0	0	4,398	4,378	123,431	123,431	93	125	163	143	3,906	1,503	
<b>Education &amp; Welfare</b>													
<b>6. Other Education</b>													
Loan Principal 99 Resource Centre							0	0	0		0	0	
Child Care Reserve	3,338	0	4,338	4,318	0	4,419	91	123	160	141	128	163	
Sub-Total	3,338	0	4,338	4,318	0	4,419	91	123	160	141	128	163	
<b>6.2 Other Welfare</b>													
Senior Citz Units Reserve	56,010	0	56,010	55,754	0	0	1,179	1,589	2,073	1,818	11,344	11,753	
Sub-Total	56,010	0	56,010	55,754	0	0	1,179	1,589	2,073	1,818	11,344	11,753	
<b>Program Total</b>	59,348	0	60,348	60,072	0	4,419	1,271	1,712	2,233	1,959	11,472	11,916	
<b>Housing</b>													
<b>9.1 Staff Housing</b>													
Staff Housing Reserve	16,616	0	16,616	16,616	41,935	50,000	1,851	2,494	3,255	2,853	3,873	3,826	
Sub-Total	16,616	0	16,616	16,616	41,935	50,000	1,851	2,494	3,255	2,853	3,873	3,826	
<b>9.2 Other Housing</b>													
LGCHP Housing Reserve	0	0	0	0	0	0	206	277	361	317	288	376	
Loan Principal 98 GEHA Educ							0	0	0		0	0	
Loan Principal 100 GEHA Police							0	0	0		0	0	
Sub-Total	0	0	0	0	0	0	206	277	361	317	288	376	
<b>Program Total</b>	16,616	0	16,616	16,616	41,935	50,000	2,057	2,771	3,616	3,170	4,161	4,202	
<b>Community Amenities</b>													
<b>10.1 Sanitation - Household</b>													
Sub-Total			0	0	0	0			0	0	0	0	
<b>10.6 Town Planning &amp; Regional Development</b>													
Land Subdivision Reserve	0	0	0	0	0	0	1,023	1,379	1,799	1,577	1,432	1,869	
Granite Rise Subdivision Loan							82,277	40,507	77,381	82,277	77,381	77,381	
Sub-Total	0	0	0	0	0	0	83,300	41,886	79,180	83,854	78,813	79,250	
<b>10.7 Other Community Amenities</b>													
Community Bus Reserve	0	0	0	0	0	0	260	350	5,457	5,401	5,211	5,274	
Sub-Total	0	0	0	0	0	0	260	350	5,457	5,401	5,211	5,274	
<b>Program Total</b>	0	0	0	0	0	0	83,560	42,236	84,637	89,255	84,024	84,524	



Details	Financing Inward						Financing Outward					
	YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15	YTD Actual	YTD Budget	Budget 2015-16	Budget review	Actual 2014-15	Budget 2014-15
<b>Recreation &amp; Culture</b>												
<b>11.1 Public Hall &amp; Centres</b>												
Town Hall reserve	0	0	15,000	15,000	0	15,000	11,272	1,708	12,231	11,961	11,474	11,791
Sub-Total	0	0	15,000	15,000	0	15,000	11,272	1,708	12,231	11,961	11,474	11,791
<b>11.2 Swimming Pool</b>												
RLCIP Grant	0	0	0	0	0	0	0	0	0	0	0	0
Swimming Pool Reserve	0	0	0	0	0	0	21	28	36	32	29	38
Sub-Total	0	0	0	0	0	0	21	28	36	32	29	38
<b>11.3 Other Recreation</b>												
Recreation & Event Centre Loan		0										
Rec & Event Centre Loan							32,326	0	62,469	65,401	62,469	62,469
Recreation & Events Centre Loan Res	33,318	33,372	33,372	33,319	2,000,000	2,046,221	334	387	387	334	32,984	46,221
RDAF Grant Reserve								0				
Sub-Total	33,318	33,372	33,372	33,319	2,000,000	2,046,221	32,660	387	62,856	65,735	95,453	108,690
<b>11.4 Radio Rebroadcasting</b>												
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0
<b>11.5 Library Services</b>												
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0
<b>11.6 Other Culture</b>												
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0
<b>Program Total</b>	33,318	33,372	48,372	48,319	2,000,000	2,061,221	43,953	2,123	75,123	77,728	106,956	120,518
<b>Transport</b>												
<b>12.1 Road Construction</b>												
Plant Replacement Reserve	386,700	300,000	386,700	445,860	328,131	965,686	17,061	17,729	22,075	26,298	23,951	31,056
Roadworks Reserve	0	0	216,193	216,193	200,000	200,000	16,340	22,016	28,730	25,187	28,898	37,753
Sub-Total	386,700	300,000	602,893	662,053	528,131	1,165,686	33,400	39,745	50,805	51,485	52,849	68,810
<b>12.2 Road Maintenance</b>												
Townscape Reserve	0	0	0	0	0	0	52	70	92	80	73	95
Sub-Total	0	0	0	0	0	0	52	70	92	80	73	95
<b>12.3 Plant &amp; Equipment</b>												
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0
<b>12.4 Traffic Control</b>												
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0
<b>12.6 Aerodrome</b>												
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0
<b>Program Total</b>	386,700	300,000	602,893	662,053	528,131	1,165,686	33,453	39,815	50,897	51,565	52,922	68,905
<b>Economic Services</b>												
<b>13.1 Rural Services</b>												
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0
<b>13.2 Tourism &amp; Area Promotion</b>												
Centenary Celebrations	0	0	0	0	0	0	0	0	0	0	84	0
Sub-Total	0	0	0	0	0	0	0	0	0	0	84	0
<b>13.3 Building Control</b>												
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0
<b>13.4 Other Economic Services</b>												
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0
<b>Program Total</b>	0	0	0	0	0	0	0	0	0	0	84	0
<b>Other Property</b>												
<b>14.1 Private Works</b>												
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0
<b>14.3 Public Works Overheads</b>												
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0
<b>14.5 Administration Overheads</b>												
Employee Entitlement Leave Reserve	0	0	0	0	0	0	2,530	3,409	4,449	3,900	3,541	4,622
Office equipment Reserve E150015	0	0	0	0	0	0	19	26	34	30	27	35
Sub-Total	0	0	0	0	0	0	2,550	3,435	4,483	3,930	3,568	4,657
<b>14.7 Unclassified</b>												
Community Development Reserve	473,780	584,209	584,209	585,895	500,000	1,088,147	7,149	6,770	6,770	8,456	31,711	38,714
Movement in LSL - Non Current											4,764	
Rockview Reserve	0	0		0	0		54	73	95	83	76	99
Movement in accruals												
Sub-Total	473,780	584,209	584,209	585,895	500,000	1,088,147	7,203	6,843	6,865	8,539	36,551	38,813
<b>Program Total</b>	473,780	584,209	584,209	585,895	500,000	1,088,147	9,753	10,278	11,348	12,469	40,119	43,470
<b>Total</b>	1,304,718	1,253,062	1,652,317	1,712,289	3,693,497	5,321,038	177,500	102,947	231,905	239,651	326,840	351,717

## Surplus / Deficit Calculations

30/06/2015

30/06/2014

	CAT	2015/2016	2014/2015
<b>Current Assets</b>			
<b>Unrestricted Cash at Bank</b>			
Cash at Bank	301	5,157,518.02	6,828,123.16
<b>Receivables</b>			
Debtors	303	76,135.35	59,681.30
Rates	302	58,006.04	51,085.56
Rates - Pensioners	501	7,529.72	7,529.72
GST Recievables	304	129,497.97	-53,994.41
Unclaimed monies	306	0.00	-270.00
<b>Other Current Assets</b>			
AgCare SS Loan	305	0.00	0.00
Stock	311	52,562.04	59,047.77
Trust	901	-0.01	870.28
		<u>5,481,249.13</u>	<u>6,952,073.38</u>
Less			
Reserves			
30104 Reserves Cash		<u>-\$2,865,431.82</u>	<u>-\$6,376,702.06</u>
		<u>2,615,817.31</u>	<u>575,371.32</u>

<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
Creditors	401	18,531.37	66,121.91
Accrued Liabilities	407	108,487.87	57,699.51
Tax Payable	405	217,371.72	34,283.96
<b>Employee Entitlements</b>			
Annual Leave	421	235,486.29	203,290.70
LSL	422	207,808.36	159,492.99
Accrued Wages	403	34,860.77	26,922.10
<b>Other Current Liabilities</b>			
Accrued Interest	402	8,967.73	13,322.83
PAYG Tax	406	41,159.13	-32,420.87
Rounding		0	2
unknown adjustment			
		<u>872,673.24</u>	<u>528,715.13</u>

Deficit / Surplus Carried Forward

1,743,144.0746,656.19

**SHIRE OF CORRIGIN**  
**Statement of Financial position (Balance Sheet)**  
**as at 31 May 2016**

	2015/2016	2014/2015	\$ Change
<b>CURRENT ASSETS</b>			
<b>Cash</b>			
Cash at Bank	\$1,222,770.59	\$2,292,086.20	-\$1,069,315.61
Reserves Cash at Bank	\$1,623,612.01	\$2,865,431.82	-\$1,241,819.81
	<u>\$2,846,382.60</u>	<u>\$5,157,518.02</u>	<u>-\$2,311,135.42</u>
<b>Accounts Receivable</b>			
Rates Outstanding	\$92,062.76	\$58,006.04	\$34,056.72
Sundry Debtors	\$59,917.03	\$76,135.35	-\$16,218.32
GST Receivable	\$58,591.70	\$129,497.97	-\$70,906.27
Self Supporting Loans	\$0.00	\$0.00	\$0.00
Unclaimed Monies	-\$3,590.54	\$0.00	-\$3,590.54
Stock on Hand	\$69,398.98	\$52,562.04	\$16,836.94
	<u>\$276,379.93</u>	<u>\$316,201.40</u>	<u>-\$39,821.47</u>
<b>TOTAL CURRENT ASSETS</b>	<u><b>\$3,122,762.53</b></u>	<u><b>\$5,473,719.42</b></u>	<u><b>-\$2,350,956.89</b></u>
<b>CURRENT LIABILITIES</b>			
<b>Accounts Payable</b>			
Sundry Creditors	\$242,788.26	\$18,531.37	\$224,256.89
Accrued Liabilities	\$108,487.87	\$108,487.87	\$0.00
Income Received In Advance	\$0.00	\$0.00	\$0.00
Tax Liability	\$96,224.43	\$217,371.72	-\$121,147.29
Payroll Creditors	\$52,706.06	\$41,159.13	\$11,546.93
Loan Liability (Current)	\$33,075.83	\$147,678.00	-\$114,602.17
	<u>\$533,282.45</u>	<u>\$533,228.09</u>	<u>\$54.36</u>
<b>Employee Provisions</b>			
Provision for Annual Leave	\$235,486.29	\$235,486.29	\$0.00
Provision for LSL (Current)	\$207,808.36	\$207,808.36	\$0.00
	<u>\$443,294.65</u>	<u>\$443,294.65</u>	<u>\$0.00</u>
<b>Other Liabilities</b>			
Accrued Interest on Loans	\$8,967.73	\$8,967.73	\$0.00
Accrued Salaries & Wages	\$6,289.22	\$34,860.77	-\$28,571.55
	<u>\$15,256.95</u>	<u>\$43,828.50</u>	<u>-\$28,571.55</u>
<b>TOTAL CURRENT LIABILITIES</b>	<u><b>\$991,834.05</b></u>	<u><b>\$1,020,351.24</b></u>	<u><b>-\$28,517.19</b></u>
<b>NET CURRENT ASSETS</b>	<u><b>\$2,130,928.48</b></u>	<u><b>\$4,453,368.18</b></u>	<u><b>-\$2,322,439.70</b></u>

**SHIRE OF CORRIGIN**  
**Statement of Financial position (Balance Sheet)**  
**as at 31 May 2016**

	2015/2016	2014/2015	\$ Change
<b>NON-CURRENT ASSETS</b>			
<b>Accounts Receivable</b>			
Rates Outstanding - Pensioners	\$7,529.72	\$7,529.72	\$0.00
	<u>\$7,529.72</u>	<u>\$7,529.72</u>	<u>\$0.00</u>
<b>FIXED ASSETS</b>			
<b>Land Held for Resale</b>			
Land for Resale at cost - Current	\$50,000.00	\$50,000.00	\$0.00
Land for Resale at cost - Non Current	\$1,610,000.00	\$1,610,000.00	
Accumulated Depn Land for Resale			\$0.00
	<u>\$1,660,000.00</u>	<u>\$1,660,000.00</u>	<u>\$0.00</u>
<b>Land &amp; Buildings</b>			
Land & Buildings at cost	\$24,273,215.26	\$21,796,093.45	\$2,477,121.81
Accumulated Depn L & B	-\$1,459,466.83	-\$790,893.23	-\$668,573.60
	<u>\$22,813,748.43</u>	<u>\$21,005,200.22</u>	<u>\$1,808,548.21</u>
<b>Furniture &amp; Equipment</b>			
Furniture & Equipment at Cost	\$773,374.44	\$770,089.91	\$3,284.53
Accumulated Depn F & E	-\$627,614.31	-\$609,960.99	-\$17,653.32
	<u>\$145,760.13</u>	<u>\$160,128.92</u>	<u>-\$14,368.79</u>
<b>Plant &amp; Equipment</b>			
Plant & Equipment at Cost	\$5,843,626.61	\$5,445,665.30	\$397,961.31
Accumulated Depn P & E	-\$1,522,617.16	-\$1,171,805.13	-\$350,812.03
	<u>\$4,321,009.45</u>	<u>\$4,273,860.17</u>	<u>\$47,149.28</u>
<b>Roads</b>			
Roads at Cost	\$107,407,791.28	\$106,021,740.12	\$1,386,051.16
Accumulated Depn Roads	-\$1,136,416.56	\$0.00	-\$1,136,416.56
	<u>\$106,271,374.72</u>	<u>\$106,021,740.12</u>	<u>\$249,634.60</u>
<b>Infrastructure Other</b>			
Infrastructure Other at Costs	\$16,114,053.48	\$15,940,488.21	\$173,565.27
Accumulated Depn Infra Other	-\$240,408.97	-\$11,354.28	-\$229,054.69
	<u>\$15,873,644.51</u>	<u>\$15,929,133.93</u>	<u>-\$55,489.42</u>
<b>TOTAL FIXED ASSETS</b>	<b>\$151,085,537.24</b>	<b>\$149,050,063.36</b>	<b>\$2,035,473.88</b>
<b>TOTAL NON-CURRENT ASSETS</b>	<b>\$151,093,066.96</b>	<b>\$149,057,593.08</b>	<b>\$2,035,473.88</b>
<b>NON CURRENT LIABILITIES</b>			
Loan Liability (Non Current)	\$2,101,320.18	\$2,101,320.18	\$0.00
Provision for LSL (Non Current)	\$26,889.12	\$26,889.12	\$0.00
Trust Liability	-\$1,421.79	\$0.01	-\$1,421.80
<b>TOTAL NON CURRENT LIABILITIES</b>	<u><b>\$2,126,787.51</b></u>	<u><b>\$2,128,209.31</b></u>	<u><b>\$0.00</b></u>
<b>NET ASSETS</b>	<b>\$151,097,207.93</b>	<b>\$151,382,751.95</b>	

**SHIRE OF CORRIGIN**  
**Statement of Financial position (Balance Sheet)**  
**as at 31 May 2016**

	2015/2016	2014/2015	\$ Change
<b>EQUITY</b>			
Accumulated Surplus	\$33,728,044.62	\$32,771,768.83	\$956,275.79
Asset Revaluation Reserve	\$115,745,551.29	\$115,745,551.29	\$0.00
Employee Entitlement Reserve	\$118,267.21	\$115,736.83	\$2,530.38
Community Bus Reserve	\$12,148.10	\$11,888.19	\$259.91
Staff Housing Reserve	\$69,905.55	\$84,670.40	-\$14,764.85
Office Equipment Reserve	\$897.33	\$878.13	\$19.20
Plant Replacement Reserve	\$410,693.73	\$780,333.21	-\$369,639.48
Swimming Pool Reserve	\$965.98	\$945.29	\$20.69
Roadworks Reserve	\$763,714.50	\$747,374.53	\$16,339.97
Land Subdivision Reserve	\$47,827.97	\$46,804.66	\$1,023.31
Townscape Reserve	\$2,433.80	\$2,381.73	\$52.07
Medical Reserve	\$4,327.58	\$4,235.01	\$92.57
LGCHP Long Term Mtce Reserve	\$9,605.32	\$9,399.84	\$205.48
Community Development Reserve	\$110,808.73	\$577,439.07	-\$466,630.34
Rockview Land Reserve	\$2,523.80	\$2,469.80	\$54.00
Royalties for Regions Reserve	\$0.00	\$331,593.46	-\$331,593.46
Financial Assistance Grant Reservi	\$0.00	\$0.00	\$0.00
RLCIP Grant Reserve	\$0.03	\$0.03	\$0.00
Senior Citz Units	-\$894.67	\$53,936.12	-\$54,830.79
Centenary Celebration	\$0.00	\$0.00	\$0.00
Town Hall Reserve	\$69,455.50	\$58,183.43	\$11,272.07
Childcare Reserve	\$930.96	\$4,177.62	-\$3,246.66
Recreation & Events Centre Loan F	\$0.60	\$32,984.48	-\$32,983.88
<b>TOTAL EQUITY</b>	<b><u>\$151,097,207.93</u></b>	<b><u>\$151,382,751.95</u></b>	<b><u>-\$285,544.02</u></b>

**ROAD MAINTENANCE EXPENDITURE, BY ROADS, AS AT 31 MAY 2016**

-----EXPENDITURE AS PER COST CENTRES----->

		005	101	102	103	104	150	158	161	165			
JOB	DESCRIPTION	Mobilisation/Demobilisation	Clearing & Formation Widening	Culvert & Drainage	Gravel Pit & Rehabilitation	Gravel Carting & Resheeting	Patching	Grading Maintenance	Shoulder Mtce	Verge Mtce & Clean	Other	YTD TOTAL	Annual Budget
R001	Bendering Road	-	-	-	-	-	1,187	984	-	-	2,992	<b>5,163</b>	
R003	Bullaring-Pingelly	-	-	-	-	253	4,888	195	-	2,278	4,481	<b>12,094</b>	
R004	Bullaring-Gorge Rock	-	-	-	-	132	1,584	2,152	-	-	1,780	<b>5,648</b>	
R005	Shackleton-Bilbarin	-	-	-	-	-	767	653	-	-	-	<b>1,420</b>	
R007	Rabbit Proof Fence	-	-	-	-	-	307	626	3,059	230	1,240	<b>5,462</b>	
R008	Bulyee-Quairading Road	-	-	-	-	-	2,144	3,566	-	996	1,444	<b>8,150</b>	
R009	Bilbarin East Road	-	-	-	-	-	864	1,441	-	-	56	<b>2,361</b>	
R010	Yealering-Kulin	-	-	-	-	-	-	2,367	-	982	1,351	<b>4,700</b>	
R011	Bilbarin-Quairading Road	118	-	-	-	-	-	4,250	-	-	2,752	<b>7,120</b>	
R012	49 Gate West	-	-	-	-	153	-	6,621	-	-	988	<b>7,762</b>	
R013	Nambadilling	-	-	-	-	3,349	-	2,891	-	-	758	<b>6,998</b>	
R014	Corrigin South	-	-	-	-	1,783	180	1,083	3,582	1,650	5,744	<b>14,023</b>	
R015	Gnerkadilling	-	-	-	-	-	765	2,220	-	-	220	<b>3,205</b>	
R016	Babakin-Corrigin Road	-	-	-	-	-	1,973	2,299	-	-	1,235	<b>5,508</b>	
R017	Corrigin-Wogerlin	-	-	-	-	-	-	1,733	-	-	173	<b>1,905</b>	
R018	Lomos South	-	-	-	-	-	-	4,113	-	1,781	1,214	<b>7,108</b>	
R019	Lomos North	-	-	-	-	-	-	5,531	-	-	244	<b>5,775</b>	
R020	Gill's	-	-	-	-	-	184	1,491	-	-	204	<b>1,880</b>	
R021	Poultney	-	-	-	-	-	-	1,269	-	-	294	<b>1,563</b>	
R022	Szczecinski	-	-	-	-	529	-	415	-	-	-	<b>944</b>	
R023	Jubuk South	-	-	-	-	-	-	2,236	-	537	144	<b>2,917</b>	
R024	Dry Well	-	2,501	-	-	884	589	4,809	-	1,114	6,685	<b>16,582</b>	
R025	Stretton RD	88	-	-	-	2,251	-	4,340	-	-	1,547	<b>8,226</b>	
R026	Bulyee Road	3,335	-	-	-	351	830	-	5,040	1,081	36,108	<b>46,745</b>	
R027	Caley-Nornakin Road	-	-	-	-	-	-	263	-	-	-	<b>263</b>	
R028	North Jubuk	-	-	2,260	-	-	-	1,934	-	-	7,014	<b>11,208</b>	

**ROAD MAINTENANCE EXPENDITURE, BY ROADS, AS AT 31 MAY 2016**

-----EXPENDITURE AS PER COST CENTRES----->

		005	101	102	103	104	150	158	161	165			
<b>JOB</b>	<b>DESCRIPTION</b>	<b>Mobilisation/Demobilisation</b>	<b>Clearing &amp; Formation Widening</b>	<b>Culvert &amp; Drainage</b>	<b>Gravel Pit &amp; Rehabilitation</b>	<b>Gravel Carting &amp; Resheeting</b>	<b>Patching</b>	<b>Grading Maintenance</b>	<b>Shoulder Mtce</b>	<b>Verge Mtce &amp; Clean</b>	<b>Other</b>	<b>YTD TOTAL</b>	<b>Annual Budget</b>
R029	Grylls Road	-	-	-	-	-	-	267	-	460	-	<b>727</b>	
R030	Bulyee-Kweda Road	-	-	-	-	-	-	1,241	-	1,849	537	<b>3,626</b>	
R031	Walton Rd	-	-	1,541	-	1,189	-	1,504	-	4,425	1,330	<b>9,989</b>	
R032	Nornakin North	-	-	-	-	-	-	682	-	-	-	<b>682</b>	
R033	Smith Rd	-	-	-	-	-	-	205	-	-	-	<b>205</b>	
R034	Diamon Block	-	-	-	-	-	-	499	-	23	147	<b>669</b>	
R035	Morrell	-	-	-	-	201	-	2,870	-	-	299	<b>3,370</b>	
R036	Sedgewick	-	-	-	-	-	-	279	-	-	-	<b>279</b>	
R037	Doyles North	-	-	-	-	-	-	500	-	-	-	<b>500</b>	
R038	Doyles	-	-	-	-	1,931	-	2,261	-	230	508	<b>4,931</b>	
R039	Jubuck Back	-	-	-	-	-	-	-	-	-	184	<b>184</b>	
R040	Whittington	-	-	-	-	-	-	440	-	-	-	<b>440</b>	
R041	Duncanson	-	-	-	-	-	-	708	-	-	278	<b>986</b>	
R042	Shipleby	-	275	-	-	-	-	237	-	307	398	<b>1,216</b>	
R043	Barber Road	1,433	-	6,807	-	294	-	2,134	-	573	4,296	<b>15,536</b>	
R044	Rafferty's	-	-	-	-	-	-	2,209	-	759	1,386	<b>4,354</b>	
R045	Elsegood	-	-	-	-	-	-	720	-	766	301	<b>1,788</b>	
R046	Kunjin South	-	-	-	-	-	-	-	-	34	-	<b>34</b>	
R047	Corry	201	-	-	-	-	-	1,549	-	-	128	<b>1,878</b>	
R048	Rigby	-	-	-	-	-	598	1,012	-	-	23	<b>1,632</b>	
R049	Bullaring Railway Line	-	-	-	-	-	-	376	-	34	472	<b>883</b>	
R050	Fulwood	-	-	-	-	-	-	1,132	-	-	84	<b>1,216</b>	
R051	Reed	-	-	-	-	-	-	1,044	-	-	399	<b>1,443</b>	
R052	Old Kulin	-	-	3,201	-	-	-	534	-	-	230	<b>3,965</b>	
R053	Middleton	-	-	-	-	-	-	888	-	-	42	<b>930</b>	
R054	Baker Road	-	-	-	-	-	-	337	-	345	535	<b>1,217</b>	

**ROAD MAINTENANCE EXPENDITURE, BY ROADS, AS AT 31 MAY 2016**

-----EXPENDITURE AS PER COST CENTRES----->

		005	101	102	103	104	150	158	161	165			
<b>JOB</b>	<b>DESCRIPTION</b>	<b>Mobilisation/Demobilisation</b>	<b>Clearing &amp; Formation Widening</b>	<b>Culvert &amp; Drainage</b>	<b>Gravel Pit &amp; Rehabilitation</b>	<b>Gravel Carting &amp; Resheeting</b>	<b>Patching</b>	<b>Grading Maintenance</b>	<b>Shoulder Mtce</b>	<b>Verge Mtce &amp; Clean</b>	<b>Other</b>	<b>YTD TOTAL</b>	<b>Annual Budget</b>
R055	Bartlett Road	-	-	-	-	-	-	605	-	-	147	751	
R056	Crossland	-	-	-	-	-	-	618	-	-	-	618	
R057	Hartley	-	-	-	-	250	-	1,073	-	-	104	1,428	
R058	Copestakes	-	-	-	-	-	-	427	-	-	-	427	
R062	Tilbee	-	-	-	-	-	-	522	-	-	39	560	
R063	Tipton	-	-	-	-	-	-	508	-	-	299	808	
R064	Hillside	-	-	-	-	-	-	804	-	-	299	1,104	
R065	Glenmore	-	-	-	-	-	184	305	-	-	42	531	
R066	Pannell RD	-	-	-	-	-	-	557	-	-	-	557	
R067	Hewett	-	-	-	-	-	-	336	-	-	-	336	
R068	Stones (Hassett's)	-	-	-	-	-	-	1,232	-	-	-	1,232	
R069	Pruden	-	-	-	-	-	-	347	-	-	-	347	
R070	Dwarkling	101	-	-	-	-	-	237	-	414	244	995	
R071	Gardners	-	-	-	-	-	-	-	-	253	-	253	
R072	Plokinghorne	-	-	-	-	-	-	-	-	1,227	-	1,227	
R073	Ling	-	-	-	-	-	-	647	-	-	84	731	
R074	Sixty Eight Gate	-	-	-	-	-	-	118	-	-	870	988	
R075	Beeson Road	-	-	-	-	-	-	-	-	-	104	104	
R079	Carruthers Road	-	-	-	-	-	-	546	-	-	52	598	
R080	Schultz	-	-	-	-	250	-	470	-	-	157	877	
R081	Drilling	-	-	-	-	-	-	1,713	-	-	42	1,755	
R082	Hills	-	-	-	-	121	-	391	-	-	104	617	
R083	Connelly	-	-	-	-	-	-	643	-	-	120	764	
R085	Rogers	-	-	-	-	-	-	195	-	-	-	195	
R086	Willis	-	-	-	-	-	-	431	-	-	611	1,042	
R087	Parsons	-	-	-	-	-	-	1,165	-	-	362	1,526	



**ROAD MAINTENANCE EXPENDITURE, BY ROADS, AS AT 31 MAY 2016**

-----EXPENDITURE AS PER COST CENTRES----->

		005	101	102	103	104	150	158	161	165			
JOB	DESCRIPTION	Mobilisation/Demobilisation	Clearing & Formation Widening	Culvert & Drainage	Gravel Pit & Rehabilitation	Gravel Carting & Resheeting	Patching	Grading Maintenance	Shoulder Mtce	Verge Mtce & Clean	Other	YTD TOTAL	Annual Budget
R088	Pontifex	-	-	-	-	2,710	-	1,514	-	-	1,071	5,295	
R089	Dickinson	-	-	-	-	223	-	941	-	-	-	1,163	
R090	Martin	-	-	-	-	-	-	888	-	-	78	967	
R091	Pleass	-	-	-	-	-	-	591	-	-	-	591	
R092	Hayes	-	-	-	-	-	-	84	-	-	-	84	
R093	Grogres	-	-	-	-	-	-	289	-	-	-	289	
R098	Jenkyn	-	-	-	-	-	-	-	-	-	192	192	
R099	Lohoar	-	-	-	-	-	-	786	-	-	-	786	
R100	Heal	-	-	-	-	-	-	590	-	-	-	590	
R1000	Unallocated Road Mtce	109	-	1,439	-	-	24,210	-	-	-	6,502	32,260	
R101	Sorensens Rd	-	-	-	-	-	-	126	-	-	-	126	
R102	Turnbull	-	-	-	-	-	-	221	-	-	-	221	
R104	Watt	-	-	-	-	-	-	177	-	-	-	177	
R105	Sharrett	-	-	-	-	-	-	355	-	-	-	355	
R109	Woods	-	-	-	-	-	-	133	-	-	-	133	
R110	Mooney Road	-	-	-	-	-	-	-	-	-	207	207	
R112	Simpson	-	-	-	-	-	-	592	-	-	129	721	
R113	Creek	-	-	-	-	-	-	690	-	-	-	690	
R114A	Harris	-	-	-	-	-	-	284	-	-	255	539	
R116	Jose	-	-	-	-	-	-	-	-	-	490	490	
R118	Vivan	-	-	-	-	-	-	-	-	-	84	84	
R122	Wilson	-	-	-	-	-	-	735	-	-	171	905	
R123	Dilling Railway	-	-	1,637	-	-	325	-	-	-	989	2,951	
R124	Walton St	-	-	2,678	-	2,086	-	-	-	-	6,363	11,127	
R125	Goyder Street	-	-	-	-	-	-	-	-	-	1,299	1,299	
R126	Adams Street	-	-	-	-	-	-	-	-	-	23	23	

**ROAD MAINTENANCE EXPENDITURE, BY ROADS, AS AT 31 MAY 2016**

-----EXPENDITURE AS PER COST CENTRES----->

		005	101	102	103	104	150	158	161	165			
JOB	DESCRIPTION	Mobilisation/Demobilisation	Clearing & Formation Widening	Culvert & Drainage	Gravel Pit & Rehabilitation	Gravel Carting & Resheeting	Patching	Grading Maintenance	Shoulder Mtce	Verge Mtce & Clean	Other	YTD TOTAL	Annual Budget
R127	Lynch Street	-	-	10,074	-	521	451	-	-	-	3,961	15,007	
R128	Kirkwood	-	-	-	-	-	458	-	-	593	1,476	2,527	
R129	Murphy Street	-	-	-	-	-	-	-	-	-	103	103	
R133	Newman Street	-	-	-	-	-	-	-	-	-	370	370	
R135	Jose Street	-	-	-	-	-	-	-	-	-	89	89	
R136	Seimons Ave	-	-	-	-	-	2,381	-	-	-	1,720	4,101	
R138	Larke Crescent	-	-	-	-	-	-	-	-	-	619	619	
R139	Campbell Street	-	-	-	-	-	-	-	-	-	1,148	1,148	
R140	Wogerlin ST	-	-	2,642	-	-	-	-	-	-	460	3,102	
R142	Connelly Pde	-	-	1,800	-	-	-	-	-	-	-	1,800	
R147	Boyd's Road	-	-	-	-	-	441	-	-	-	232	672	
R148	Rendell	-	-	-	-	50	0	-	-	-	2,169	2,218	
R152	Seimons	-	-	-	-	-	625	-	-	-	405	1,031	
R154	Overheu	-	-	-	-	-	-	100	-	-	-	100	
R158	Campbell Street West	-	-	-	-	49	-	-	-	-	614	662	
R168	Brookton Highway	-	-	-	-	-	-	-	-	-	136	136	
R170	Bruce Rock Corrigin	461	-	-	-	-	102	-	1,236	2,072	4,241	8,112	
R171	Pingelly Yealering	-	-	-	-	-	-	-	-	-	363	363	
R172	Quairading Corrigin	-	-	-	-	-	2,931	2,918	-	-	7,082	12,930	
R173	Wickepin Corrigin	-	-	-	-	-	3,531	-	-	2,220	631	6,382	
R174	Naremben Corrigin	-	-	-	-	-	2,461	-	-	-	3,369	5,830	
R175	Kunjin Street	-	-	-	-	-	-	-	-	-	384	384	
R177	Knight Court	-	-	-	-	-	-	-	-	-	158	158	
R178	Channon Close	-	-	-	-	-	-	-	-	-	23	23	
R179	Hovell Road	-	-	-	-	-	-	168	-	-	52	221	
	<b>TOTALS</b>	<b>5,846</b>	<b>2,776</b>	<b>34,080</b>	<b>-</b>	<b>19,559</b>	<b>54,959</b>	<b>109,179</b>	<b>12,917</b>	<b>27,231</b>	<b>141,584</b>	<b>408,131</b>	<b>664,648</b>

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**Shire of Corrigin**

Corporate Business Plan  
2016 to 2021



Originally adopted June 2013

Revised June 2016

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## 1. PRESIDENT AND CEO MESSAGE

Welcome to the Shire of Corrigin's reviewed Corporate Business Plan. This plan identifies the projects, services and priorities for the Council in response to what you, the community, identified as important to you when developing the Strategic Community Plan.

We have been mindful in developing this plan that while the community aspirations are broad, and developed with a ten year plus planning horizon this plan has a shorter four year focus so the Council has had to focus on short term priorities that we can achieve within the Shire's reasonable resource limits and without placing undue financial burden on ratepayers.

The most important aspect of this Corporate Business Plan is that it is underpinned by sufficient finances, council workforce and asset based resources to deliver business as usual, and the additional new projects and services identified.

The Shire has a number of roles in the delivery of the Strategic Community Plan, not all of which impact on rates, and in this Corporate Business Plan we have identified the different roles of Council and whether this is accommodated within the current budget or if new funding is required from either from Council or external grants.

While we would like to respond to everything you aspire to some will take longer, requiring more planning, strong partnerships and careful funding for both Council and other agencies. After consideration of your priorities in the Strategic Community Plan, and consideration of our Workforce Plan, Asset Management Plan and Long Term Financial Plan this plan includes actions to progress or address many of your priorities including:

### Focus on Economic Development Activities

While the Shires response to your priorities is identified above we know the community we live in is constantly changing and evolving and as such we will review this plan annually as we set out budget. We will also review our strategic direction every two years and this will provide an opportunity for you to help confirm or reshape your priorities.

The Council and staff look forward to working together to progressing your goals and aspirations over the next four year and making as many as we can a reality.



President

Lyn Baker



CEO

Rob Paull

## 2. INTRODUCTION

In June 2013 the Shire first adopted its Corporate Business Plan under the new Local Government Act 1995 provisions that introduce an integrated planning and reporting framework to Western Australian local government. Full compliance with the framework is required by 30 June 2013.

The following diagram summaries this framework which requires the adoption of six key documents:

1. A Strategic Community Plan
2. An Asset Management Plan(s)
3. A Workforce Plan
4. A Long Term Financial Plan
5. A four year Corporate Business Plan
6. The Annual Budget



The most important aspect of these plans is that they are integrated so that the Strategic Community Plan sets the long term vision (10+ years) and priorities of the community, The Asset Management Plan, Workforce Plan and Long Term Financial Plan (the informing strategies) set out the physical, human and financial resources delivery the Shire's contribution to achieving this vision, while the Corporate Business Plan contains Council's **affordable** priorities, actions and responsibilities over the next four years to progress the communities priorities that can be accommodated within the informing strategies.

Not all of the Shire's actions will require additional resources. This Corporate Business Plan provides for 'business as usual' for the core services currently delivered by the Shire and includes additional priorities from the Strategic Community Plan. This plan identifies the roles of the Shire and if any additional resources will be required.

The Council's roles include:

- Provider – The action, service or project is directly provided and funded by Council
- Partner –The Council will work in partnership with another provider(s) to deliver the action, service or project.

- Facilitator – The Council will facilitate another provider to deliver the priority, sometime using seed funding, providing facilities or other tools
- Advocate – Some priorities are not a core business of Council but are essential to the continued sustainability and growth of the Shire. In these cases the Council will advocate and lobby for the priority or action to appropriate body.

This Plan indicates which of those roles the Council needs to undertake in relation to the identified priorities.

### **Annual Review**

The plan constitutes the first review of the original plans adopted in 2013. To aid the process of continuous improvement and alignments with community aspirations, the Strategic Community Plan and Workforce Plan have recently been reviewed and the Shire's performance is regularly monitored and reported. In light of this, Councillors recently undertook a workshop to review the Corporate Business Plan and as a result, the plan has been modified to reflect outcome of Councillor/staff discussions.

It should be noted that another process to commence in 2017 will be a holistic review of the Strategic Community Plan, involving a public engagement and submission period. In this regard initial discussions have already taken place at officer level in preparation of this process and which is likely to have an impact on a future Corporate Business Plan.

Essentially the goals within the plan remain unchanged from the Corporate Business Plan adopted in 2013. Within the reviewed plan, sub goals have been identified to assist with meeting the broad goals. It is intended that this will provide additional guidance to Councillors and management to assist in achieving each goal.

Council has identified the priority of each goals and sub goals. Requirement of importance, financial capacity and workforce capacity have been taken into consideration when setting the goal's priority.

Council has classified goals into four sections as follows;

- **Ongoing** – goal is currently being address and will continued to be address now and into the future
- **Short Term** – within 1 to 5 years
- **Medium Term** – 6 to 10 years
- **Long Term** – 11 plus years.

It should also be noted that a number of goals will be ongoing, once the short, medium or long term goal has been achieved.



### 3. COUNCIL VISION AND VALUES

The Shire of Corrigin comprises a diverse range of people, communities and landscapes. It is imperative that the vision captures the diversity of the area and is inclusive of all as the Shire moves forward. The community's vision has been developed with a range of input received through the community engagement process. It reflects clear community aspirations for a ten-year period of the Strategic Community Plan.

**“Corrigin – strengthening our community now  
to grow and prosper into the future.”**

The Shire of Corrigin's Council vision that was in the *Strategic Plan 2010-2020* is:

*“Corrigin – A vibrant and thriving community.”*

The Shire's vision complements the community's vision developed for the Strategic Community Plan.

#### **Our Values**

A Council and workforce dedicated to working together to provide quality services to our community by embracing the following values:

- Leadership
- Honesty
- Initiative
- Compassion
- Efficiency
- Confidence
- Empathy
- Accountability

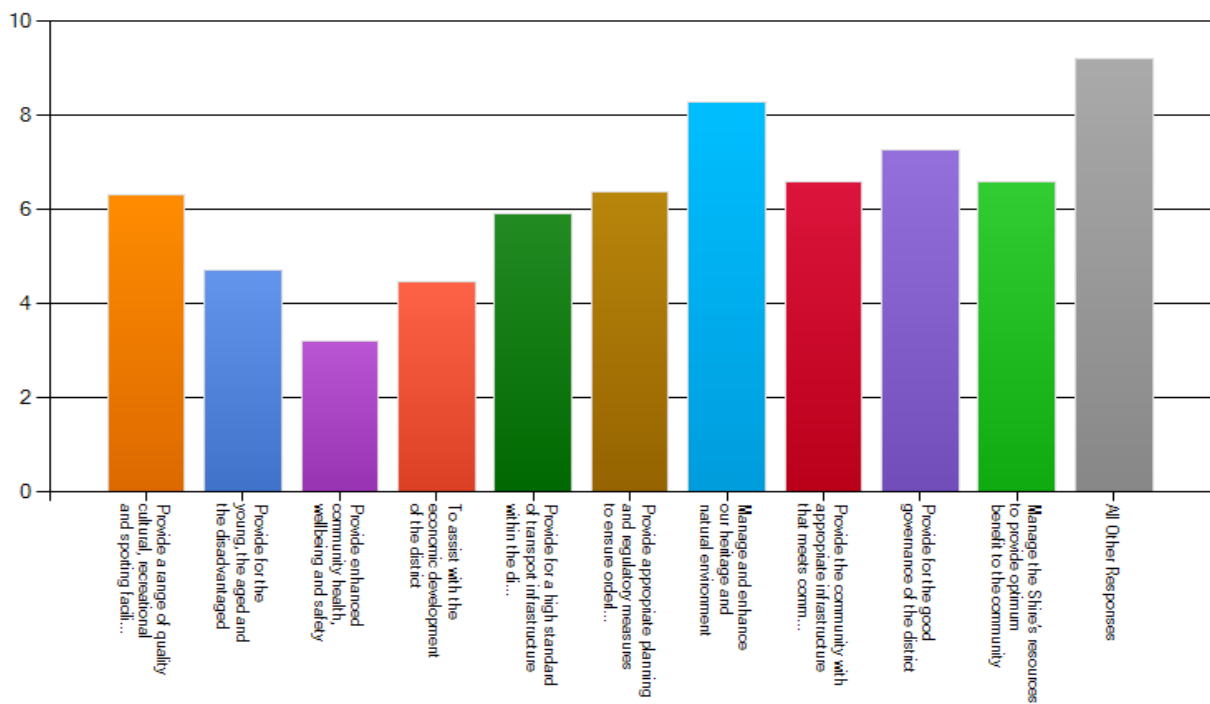
## 4. COMMUNITY PRIORITIES

Through the Strategic Community planning process, the community identified a number of goals and priorities. The goals captured in the Strategic Community Plan are:

- Goal One: We want to be able to spend our money locally and encourage others to do the same
- Goal Two: Utilise the land available in the area for a range of new businesses
- Goal Three: We want a sustainable agricultural sector supporting our local economy
- Goal Four: Transparent decision-making is important to us
- Goal Five: We want to strengthen our community's position for the future
- Goal Six: We need good services to support our development as a Shire
- Goal Seven: We want to be an inclusive community
- Goal Eight: Sustainability and protection of our farm land is important to the future of the area
- Goal Nine: We want to make the most of our environment, including to attract more visitors

The priorities identified specifically through the community survey are identified below:

**The Shire has, in consultation with the community, identified a number of strategies. Please rank the following strategies in order of priority. 1 = highest, 12 = lowest**Note that as you select responses, the priorities list changes but the numbering down the left-hand side remains at 1-12



## 5. STRATEGIC THEMES

### 5.1 Economic Development

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
Ec Goal One – 1 and Goal Two – 1	5.1.1	<b>Develop and implement an Economic Development Strategy to guide economic growth</b>	<b>Short Term Goal Ongoing</b>	↑, \$	<b>New</b>	<b>Provider Facilitator Partner Advocate</b>	
	5.1.1.1	Develop an Economic & Tourism Development Strategy for the District based on Regional Opportunities	Short Term	↑, \$	New	Provider Facilitator	<ul style="list-style-type: none"> <li>Development and adoption of an Economic Development Strategy for the district</li> </ul>
	5.1.1.2	Implement Economic & Tourism Develop Strategy	Short Term → Ongoing	↑, \$	New	Provider Facilitator	<ul style="list-style-type: none"> <li>Priorities and goals identified in the Economic Development Strategy for the district are addressed with an increase in tourism is evident.</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
Ec Goal One - 2	5.1.2	Support the existing and new local events that promote visitation to the Shire	Ongoing Goal	\$	Existing	Partner Facilitator Advocate	
	5.1.2.1	Promote and support local events, including but not limited to the Agricultural Show, Rotary Car Show, Cultural Shows that promote visitation to the shire	Ongoing Goal	\$	Existing	Partner	<ul style="list-style-type: none"> <li>Number of local events promoted on the Shire / CRC website, Facebook and other social media outlets</li> </ul>
	5.1.2.2	Support local Clubs and organisations by providing facilities suitable for holding events, activities and promotions	Ongoing Goal	\$	Existing	Provider Facilitator Partner	<ul style="list-style-type: none"> <li>Number of local clubs and organisations using Council facilities for holding events, activities and promotions</li> </ul>
	5.1.2.3	Support the Local "Windmill" to enable a local avenue to promote local activities, including but not limited to provision of a suitable facility - free of charge	Ongoing Goal	\$	Existing	Provider Partner	<ul style="list-style-type: none"> <li>That the Windmill committee continues to publish a low cost local "paper" for the Corrigin Community.</li> </ul>
	5.1.2.4	Promote local activities that promote visitation to the Shire on local media sites, including the Shire of Corrigin's and CRC website (including Event Calendar) and Shire of	Ongoing Goal	\$	Existing & New \$	Provider	<ul style="list-style-type: none"> <li>Number of local events promoted on the Shire / CRC website, Facebook and other social media outlets</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
-------------------------------	-----------------	------------	----------	---------------------------------------	----------------	--------------	------------------

		Corrigin's and CRC Face Book, and any other suitable social media avenue's					
<b>Ec Goal One - 3</b>	5.1.3	Investigate and promote overnight and short- stay options in the towns	Short Term Onling	\$	Existing New	Facilitator Provider Partner Advocate	
	5.1.3.1	Identify programs and initiatives included as part of the Economic & Tourism Strategy - as developed in goal 5.1.1.1	Short Term / Medium Goal	†,\$	New	Provider Facilitator Partner	<ul style="list-style-type: none"> <li>Priorities and goals identified in the Economic Development Strategy for the district are addressed with an increase in tourism is evident.</li> </ul>
	5.1.3.2	Promote overnight and short-stay options within the Shire of Corrigin on Shire on local media, including the Shire of Corrigin's and CRC website	Ongoing Goal	\$	Existing	Provider Partner	<ul style="list-style-type: none"> <li>That local accommodation options are promoted on the Corrigin / CRC website and other media avenues.</li> </ul>
	5.1.3.3	Provide a vibrant, up to date (contents & technology), user friendly website for both the Shire of Corrigin and CRC which promotes the Shire of Corrigin, overnight stays, local events to encourage visitors to the district.	Ongoing Goal	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>Tourism activities, including events and overnight stay are promoted on the Corrigin / CRC website and other media avenues.</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.1.3.4	Provide a well-equipped and affordable caravan park to meet the needs of visitors to the District	Ongoing Goal	\$	Existing New	Provider Partner	<ul style="list-style-type: none"> <li>• Increase in number of visitors to the Corrigin Caravan park.</li> <li>• Positive feedback from visitors.</li> </ul>
	5.1.3.5	Investigate & implement joint venture opportunities with local business and State Government to provide workforce residential housing within the district	Medium / Long Term	\$	New	Provider Facilitator Partner Advocator	<ul style="list-style-type: none"> <li>• Joint ventures entered into for the provision of residential housing within the district</li> </ul>
<b>Ec Goal One - 4</b>	5.1.4	Support improved telecommunications services in the community	Short Term Ongoing	Nil		Facilitator Advocate	
	5.1.4.1	Improve communications within the district by identifying 'black spots' and ensure the local exchange has the capacity for the district now and into the future	Short Term Ongoing Goal			Facilitator Advocator	<ul style="list-style-type: none"> <li>• Number of communication "black spots" within the district are reduced.</li> </ul>
	5.1.4.2	Improve internet infrastructure within the district by lobbying stakeholders (NBN) to meet the needs of the district, both residential and commercial, now and into the future	Short Term Ongoing Goal			Facilitator Advocator	<ul style="list-style-type: none"> <li>• Internet infrastructure within the district is improved and meets the needs of the district.</li> </ul> <p>Customer satisfaction of internet within the district.</p>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
Ec Goal Two - 1	5.1.5	<b>Encourage and support new light industrial and retail businesses in keeping with our vision through enabling planning regulations and advocacy</b>	<b>Short Term Medium Term Ongoing</b>	\$	<b>Existing New</b>	<b>Provider Advocate Facilitator</b>	
	5.1.5.1	Update the Shire of Corrigin's Planning Scheme to allow increased residential density by changing classifications from R12.5 to R17.5	Short term Goal	\$	New	Provider	<ul style="list-style-type: none"> <li>Town Planning scheme reviewed changing classifications from R12.5 to R17.5</li> </ul>
	5.1.5.2	Provide additional industrial land and lifestyle lots to encourage the expansion of industrial & retail business, including a review of the Town Planning Scheme	Medium term Goal	\$	New	Provider	<ul style="list-style-type: none"> <li>Review of Town Planning Scheme whereby zoning allow for an increase in industrial land and lifestyle lots available.</li> </ul>
	5.1.5.3	Provide an efficient review and assessment of Town Planning & Building Application process, including provision of online application forms	Short Term Ongoing Goal	\$	Existing	Provider	<ul style="list-style-type: none"> <li>Town Planning &amp; Building Applications are processed within the statutory timeframe.</li> <li>Applications forms available online.</li> <li>Number of applications completed online.</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
Ec Goal Three - 1 One - 3 and Two - 1	5.1.6	<b>Strategic engagement with Federal and State government on issues being faced by agricultural sector</b>	Ongoing	\$	Existing	Advocate Facilitator Partner	
	5.1.6.1	Support the Corrigin Farm Improvement Group(CFIG) in their program delivery, including but not limited to provision of a suitable facility - free of charge	Ongoing	\$	Existing	Partner Provider	<ul style="list-style-type: none"> <li>• Number of programs delivered by CFIG that supports and addresses issues faced by the agricultural sector.</li> <li>• Number of joint ventures entered into with the Federal &amp; State Government addressing agricultural sector.</li> <li>• Provision of low cost office space for CFIG administration.</li> </ul>
	5.1.6.2	Support the local agricultural section by lobbying stake holders (both State and Federal Government) to address local concerns and issues facing the industry now and into the future	Ongoing			Partner Advocate Facilitator	<ul style="list-style-type: none"> <li>• Number of joint ventures entered into with the Federal &amp; State Government addressing agricultural sector.</li> </ul>



## 5.2 Developing Leadership

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
<b>L Goal Four - 1</b>	<b>5.2.1</b>	<b>Regular Council meetings and forums are held to facilitate transparent and informed decision making</b>	<b>Short Term Goal Ongoing</b>	<b>\$</b>	<b>Existing</b>	<b>Provider Facilitator Partner Advocate</b>	
	5.2.1.1	Monthly Council meeting that are well attended	Ongoing	\$	Existing	Provider	<ul style="list-style-type: none"> <li>Number of meetings with a high attendance from Councillors.</li> </ul>
	5.2.1.2	Councillors are well informed and educated to ensure good decision making	Ongoing	\$	Existing	Provider	<ul style="list-style-type: none"> <li>Council attend regular training and conferences.</li> </ul>
	5.2.1.3	Identify and implement advisory committees to provide a link between the community and Council to ensure informed decision making	Short Term			Provider Facilitator Partner	<ul style="list-style-type: none"> <li>Number of advisory committee meetings held annually</li> <li>Advisory committee meetings are well attending.</li> <li>Satisfaction of advisory committee members</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
<b>L Goal Four – 1</b>	<b>5.2.2</b>	<b>The Shire is represented on key local organisations</b>	<b>Ongoing</b>			<b>Partner</b>	
	5.2.2.1	Council is represented on key local organisations and provide feedback and advise to Council on their issues, programs and initiatives	Ongoing			Partner	<ul style="list-style-type: none"> <li>Local organisation meetings well attended by Councillors and/or staff.</li> <li>Council is informed of local organisation issues, programs and initiatives.</li> </ul>
<b>L Goal Four – 1</b>	<b>5.2.3</b>	<b>Councils actively engage and work with key stakeholders and strategic partners to advocate on behalf of the Shire</b>	<b>Ongoing</b>			<b>Facilitator Partner Advocate</b>	
	5.2.3.1	Council are well represented and engaged with key stakeholders and strategic partners, including but not limited to WALGA, RoeROC, Regional Road Group, Wheatbelt Development Commission and other agencies advocating on behalf of the Shire	Ongoing			Facilitator Partner Advocate	<ul style="list-style-type: none"> <li>Number of meetings attended.</li> <li>Local issues being included in stakeholders priorities.</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
<b>L Goal Four – 1</b>	<b>5.2.4</b>	<b>Develop Council appropriate policies that enable good: governance, development, services and growth</b>	<b>Ongoing</b>	<b>\$</b>	<b>Existing</b>	<b>Provider</b>	
	5.2.4.1	Employment of suitably trained and professional workforce to provide administrative, operational and strategic support in the development of policies and effective governance	Ongoing	\$	Existing	Provider	<ul style="list-style-type: none"> <li>• Stable workforce</li> <li>• Employment of suitably trained and professional workforce</li> <li>• Reduced staff turnover</li> <li>• Limited position vacancies.</li> </ul>
	5.2.4.2	Annual review of Council's policies, including Annual Review of Council's Corporate Business plan	Ongoing	\$	Existing	Provider	<ul style="list-style-type: none"> <li>• Council's policies are reviewed annually</li> <li>• Council's Corporate Business Plan are reviewed annually</li> </ul>
	5.2.4.3	Review Council's Community Strategic Plan every four (4) years by engaging the community including identification of the community's aspirations. (with a desktop review every 2 years)	Ongoing	\$	Existing New	Provider Facilitator Partner	<ul style="list-style-type: none"> <li>• Community Strategic Plan desktop review conducted every two years</li> <li>• Community Strategic Plan reviewed every four years, including engaging the community.</li> <li>• Increase in community engagement.</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.2.4.4	Report on the Progress of the CSP in Council's Annual Report and If applicable inform the community of any changes.	Ongoing			Provider	<ul style="list-style-type: none"> <li>Annual Report includes Council's progress on the Community Strategic Plan</li> </ul>
<b>L Goal Four – 1</b>	<b>5.2.5</b>	<b>Develop a community engagement approach to guide Council engagement with the Shires residents</b>	<b>Short Term</b>			<b>Provider</b>	
	5.2.5.1	Develop and implement a community engagement strategy including community surveys, community reference groups and council representation on strategic community groups	Short Term Ongoing Goal			Provider	<ul style="list-style-type: none"> <li>Development of a Community Engagement Strategy.</li> <li>Implementation of the Community Engagement Strategy.</li> <li>Number of advisory committee meetings held annually</li> <li>Increase in community engagement and satisfaction.</li> </ul>
<b>L Goal Four - 1</b>	<b>5.2.6</b>	<b>Use print, electronic and social media to proactively engage with residents</b>	<b>Short Term Ongoing</b>	<b>\$</b>	<b>Existing New</b>	<b>Provider</b>	
	5.2.6.1	Provide a vibrant, up to date (contents & technology), user friendly website for both the Shire of Corrigin and CRC which proactively engages with residence	Short Term Ongoing	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>Shire and CRC website has current content and utilises modern technology.</li> <li>Website is user friendly</li> <li>Website use increases.</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.2.6.2	Utilise social media avenues, including Facebook to regularly engage the community and provide information on Council's decisions, projects, events, programs and any other activity that affects the district.	Short Term Ongoing			Provider	<ul style="list-style-type: none"> <li>Number of posts on Facebook</li> <li>Increase in number of likes / followers on Facebook.</li> </ul>
<b>L Goal Four - 2</b>	<b>5.2.7</b>	<b>Ensure residents are informed of key decisions, options considered and any implications of decisions</b>	<b>Short Term Ongoing</b>			<b>Provider Advocate</b>	
	5.2.7.1	Use print, electronic and social media to inform residents of key decisions, options considered and any implications of decisions	Short Term Ongoing			Provider Advocate	<ul style="list-style-type: none"> <li>Number of decisions being communicated to the community</li> </ul>
<b>L Goal Four - 2</b>	<b>5.2.8</b>	<b>Develop opportunities for improved customer service through the increased use of technology.</b>	<b>Short Term Ongoing</b>	\$	<b>New Existing</b>	<b>Provider Advocate</b>	

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.2.8.1	Develop and implement a Customer Services Charter	Short Term Ongoing			Provider	<ul style="list-style-type: none"> <li>• Adoption of a Customer Service Charter</li> <li>• Implementation of the Customer Service Charter</li> <li>• Increase in customer service satisfaction</li> </ul>
	5.2.8.2	Provide a vibrant, up to date (content & technology), user friendly website for both the Shire of Corrigin and CRC which provides for an improved avenue of customer service, including online information, forms etc.	Ongoing	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>• Shire and CRC website has current content and utilises modern technology.</li> <li>• Website is user friendly</li> <li>• Website use increases.</li> <li>• Customer satisfaction on the information provided for on the website.</li> </ul>
	5.2.8.3	Employ professional customer service workforce who have the required knowledge and training including the provision of adequate resources (intranet / policy / information on services etc.) to ensure a good standard of Customer Service	Ongoing	\$	Existing	Provider	<ul style="list-style-type: none"> <li>• Stable workforce</li> <li>• Employment of suitably trained and professional workforce</li> <li>• Reduced staff turnover</li> <li>• Limited position vacancies.</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.2.8.4	Provide a modern & technically advance Customer Service centre including combined the Shire of Corrigin and CRC to one reception area to provide a secure and high standard of customer service in the one location ie 'One Stop Shop'	Short Term Ongoing	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>Amalgamation of CRC &amp; Shire reception areas</li> <li>Increase in customer satisfaction</li> </ul>
<b>L Goal Five - 1</b>	<b>5.2.9</b>	<b>Council management, systems and processes enable the delivery of sustainable services and projects</b>	<b>Short Term Ongoing</b>	<b>\$</b>	<b>Existing New</b>	<b>Provider Advocate</b>	
	5.2.9.1	Review Council's Community Strategic Plan every four (4) years by engaging the community including identification of the community's aspirations. (with a desktop review every 2 years)	Short Term Ongoing			Provider	<ul style="list-style-type: none"> <li>Community Strategic Plan desktop review conducted every two years</li> <li>Community Strategic Plan reviewed every four years, including engaging the community.</li> <li>Increase in community engagement.</li> <li>CSP &amp; CBP are considered in Council decision making</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.2.9.2	Regular review of IPR documents & Informing strategies, including LTFFP, AMM, Workforce Plan	Short Term Ongoing	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>Annual Review of Corporate Business Plan</li> <li>Desktop review (every 2 years) of the Community Strategic Plan</li> <li>Review of Council informing strategies</li> <li>Informing strategies are integrated.</li> <li>CSP &amp; CBP are considered in Council decision making</li> </ul>
	5.2.9.3	Council is informed of projects whole expenditure, including capital, life cycle costings and where necessary business case proposals to enable Council to make informed decisions	Short Term Ongoing	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>Number of decisions made taking project whole expenditure into consideration.</li> <li>Number of business case considered by Council</li> </ul>
	5.2.9.4	Council is informed of the various implications, including Statutory, financial and policy, linkages to CSP & CBP etc. to ensure their decisions deliver sustainable services and projects	Ongoing			Provider	<ul style="list-style-type: none"> <li>Number of decisions made where implications are taken into consideration</li> </ul>



Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.2.9.5	Regular review of Council's policies, processes and procedures	Ongoing			Provider	<ul style="list-style-type: none"> <li>• Annual review of policy manual</li> <li>• FMR review every 4 years</li> <li>• Number of non-compliance areas identified on the Compliance Audit return and Auditors report.</li> </ul>
<b>L Goal Five - 1</b>	<b>5.2.10</b>	<b>The unique identify and independence of the Shire is preserved through Councils actions and advocacy</b>	<b>Ongoing</b>			<b>Provider Advocate</b>	
	5.2.10.1	That Council maintain financial sustainability	Ongoing				<ul style="list-style-type: none"> <li>• Council is financial stable</li> <li>• Council is defined as financial sustainability.</li> </ul>
	5.2.10.2	That Council maintain financial and organisational independence whilst still encouraging regional interactions	Ongoing			Provider	<ul style="list-style-type: none"> <li>• Council remains as the Shire of Corrigin</li> <li>• Council represented on regional organisations and initiatives</li> </ul>
<b>L Goal Five - 1</b>	<b>5.2.11</b>	<b>Provide and maintain offices, housing and other buildings and facilities for the operation of the Shire</b>	<b>Ongoing Short Term Long Term</b>	<b>\$</b>	<b>Existing New</b>	<b>Provider</b>	

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.2.11.1	Maintain, review and expand Asset Management Plans (AMP)	Ongoing Short Term	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>• Adoption of Asset Management Plan</li> <li>• Review of Asset Management Plan</li> <li>• Asset Management plan is expanded to include required programs</li> <li>• Asset Management Plan priorities and programs reflected in other informing strategies</li> </ul>
	5.2.11.2	Conduct annual inspections of Council's buildings and facilities to establish required maintenance and capital improvements to ensure that the asset is maintained and provides an ongoing service to the community	Ongoing			Provider	<ul style="list-style-type: none"> <li>• Annual inspections of Council's buildings and facilities</li> <li>• Inspection outcomes included in annual budget</li> <li>• Inspection outcomes included in informing strategies, including LTFP &amp; AMP</li> </ul>
	5.2.11.3	Ensure Council's housing stock is meeting the requirements for Council's workforce now and into the future	Ongoing Medium Term Long Term	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>• Housing stock meets the workforce requirements</li> <li>• Housing stock maintained.</li> <li>• Annual inspections of Housing stock</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.2.11.4	Maintain a "Housing Reserve Fund" to assist with funding of future housing needs as identified in goal 5.2.11.1	Ongoing	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>• Increase housing reserve \$ balance.</li> <li>• Housing reserve utilised when increasing / renewing housing stock</li> </ul>
	5.2.11.5	Maintain Council's asset renewal ratio within the Department of Local Government's guidelines	Ongoing	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>• Council's asset renew ratios are within the Department of Local Government's guidelines</li> </ul>
<b>L Goal Five - 1</b>	<b>5.2.12</b>	<b>Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council</b>	<b>Ongoing</b>	<b>\$</b>	<b>Existing New</b>	<b>Provider</b>	
	5.2.12.1	Employment of suitable professional workforce to manage Shire's finances and financial service activities	Ongoing	\$	Existing	Provider	<ul style="list-style-type: none"> <li>• Stable workforce</li> <li>• Employment of suitably trained and professional workforce</li> <li>• Reduced staff turnover</li> <li>• Limited position vacancies.</li> </ul>
	5.2.12.2	Review of Council's financial policy and procedures on an annual bases	Ongoing			Provider	<ul style="list-style-type: none"> <li>• Annual review of Council's policy manual</li> </ul>
	5.2.12.3	Conduct a Financial Management Review every 4 years	Ongoing	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>• Financial Management Review conducted every 4 years</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.2.12.4	Adopt a balanced Budget in line with Council's Long Term Financial Plan	Ongoing			Provider	<ul style="list-style-type: none"> <li>Annual adoption of a balanced budget</li> <li>Annual Budget has regard to the LTFP</li> </ul>
	5.2.12.5	Conduct an annual review of Council's Annual Budget	Ongoing			Provider	<ul style="list-style-type: none"> <li>Budget review conducted annually</li> </ul>
	5.2.12.6	Regular review if IPR documents & Informing strategies, including LTFP, AMP, Workforce Plan	Ongoing	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>Annual Review of Corporate Business Plan</li> <li>Desktop review (every 2 years) of the Community Strategic Plan</li> <li>Review of Council informing strategies, including LTFP, AMP &amp; Workforce Plan</li> </ul>
	5.2.12.7	Council is informed of projects whole expenditure, including capital, life cycle costings and where necessary business case proposals to enable Council to make informed decisions	Short Term Ongoing	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>Number of decisions made taking project whole expenditure into consideration.</li> <li>Number of business case considered by Council</li> </ul>
	5.2.12.8	Council is informed of the Shire's financial position through monthly financial reports and reporting of all variances above the adopted threshold	Ongoing			Provider	<ul style="list-style-type: none"> <li>Financial reports, including variances, reviewed monthly.</li> <li>Annual adoption of variance thresholds</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.2.12.9	Council's financial based ratios are within the Department of Local Government guidelines	Ongoing			Provider	<ul style="list-style-type: none"> <li>Council's financial ratios are within the Department of Local Government's guidelines</li> </ul>
	5.2.12.10	Utilise other resources, such as the rate comparison report, the online compare your council website to gauge Council's position in comparison to other similar local governments	Ongoing	\$	Existing	Provider	<ul style="list-style-type: none"> <li>Regular review of available resources to compare Council's financial position to other similar local governments</li> </ul>
<b>L Goal Five - 1</b>	<b>5.2.13</b>	<b>Provide profitable private works services to provide an income offset rates</b>	<b>Ongoing</b>			<b>Provider</b>	
	5.2.13.1	Conduct an annual review of private works rates to ensure private works are profitable	Ongoing			Provider	<ul style="list-style-type: none"> <li>Annual review of Private works rates.</li> <li>Annual adoption of Fees &amp; Charges, including Private works rates</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
5.2.13.2	Actively seek private works jobs, including but not limited to Main Roads WA road constructions, ensuring that consideration is given to Council's ongoing obligations and delivery of its own capital works and services, including roads construction and maintenance	Ongoing	Provider Partner	<ul style="list-style-type: none"> <li>• Increase in Main Roads Private works</li> <li>• Increase in annual private works carried out</li> <li>• Council own obligations, including capital works, services, road construction and maintenance are not impacted due to private works commitments</li> </ul>			

### 5.3 Social Development

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
<b>C Goal Six - 1</b>	<b>5.3.1</b>	Provide and maintain community buildings and facilities, including roads and sporting facilities	<b>Short Term Goal Ongoing</b>	<b>\$</b>	<b>Existing New</b>	<b>Provider Partner</b>	
	5.3.1.1	Council's asset renewal ratios are within the Department of Local Government guidelines	Medium / Long Term Goal	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>• Council's asset renewal ratios are within the Department of Local Government's guidelines</li> </ul>
	5.3.1.2	Provide for the maintenance and capital renewal of community buildings and facilities, including roads and sporting facilities within Council's LTFP	Ongoing	\$	Existing New	Provider Advocate Partner	<ul style="list-style-type: none"> <li>• Annual review and adoption of Council's Capital Road Program</li> <li>• Annual inspections of Council's buildings and facilities</li> <li>• Inspection outcomes included in informing strategies, including LTFP &amp; AMP</li> <li>• Facilities meeting the community needs</li> <li>• Number of road condition complaints</li> </ul>
	5.3.1.3	Prepare and review an affordable and achievable annual Works Capital Program for a minimum of a 10 year period outline future capital renewals, upgrades and expansions	Ongoing			Provider	<ul style="list-style-type: none"> <li>• Annual review and adoption of Council's Capital Road Program</li> <li>• Delivery of Council's Capital Road Program</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.3.1.5	Employment of suitable experience workforce to maintain community buildings and facilities, including roads and sporting facilities	Ongoing	\$	Existing	Provider	<ul style="list-style-type: none"> <li>• Stable workforce</li> <li>• Employment of suitably trained and professional workforce</li> <li>• Reduced staff turnover</li> <li>• Limited position vacancies.</li> </ul>
	5.3.1.6	Establish road network hierarchy and establish service levels	Short Term / Medium Term			Provider Partner	<ul style="list-style-type: none"> <li>• Road Network hierarchy established</li> <li>• Service levels established</li> <li>• Capital Road program takes into consideration Road network hierarchy and service levels</li> </ul>
	5.3.1.7	Conduct annual road inspections to establish maintenance and capital upgrades in line with Council's service levels (when establish)	Ongoing Medium Term			Provider	<ul style="list-style-type: none"> <li>• Road inspections carried out annually.</li> <li>• Decrease in road condition complaints</li> </ul>
	5.3.1.8	Council to set appropriate fees to assist with the offset of annual maintenance	Ongoing			Provider	<ul style="list-style-type: none"> <li>• Increased revenue from users</li> </ul>



Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.3.1.9	Council is informed of projects whole expenditure, including capital, life cycle costings and where necessary business case proposals to enable Council to make informed decisions	Short Term Ongoing	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>Number of decisions made taking project whole expenditure into consideration.</li> <li>Number of business case considered by Council</li> </ul>
<b>C Goal Six - 1</b>	<b>5.3.2</b>	<b>Manage existing building and structures to ensure they are safe and comply with legislative requirements</b>	<b>Ongoing</b>	<b>\$</b>	<b>Existing</b>	<b>Provider Partner Facilitator</b>	
	5.3.2.1	Adoption and review of Disability and Inclusion Plan	Ongoing			Provider	<ul style="list-style-type: none"> <li>Adoption and review of Disability &amp; Inclusion Plan</li> </ul>
	5.3.2.2	Manage existing building and structures to ensure they are safe and comply with legislative requirements	Ongoing	\$	Existing	Provider Facilitator Partner	<ul style="list-style-type: none"> <li>Council buildings are safe and comply with legislative requirements.</li> </ul>
<b>C Goal Six – 1</b>	<b>5.3.3</b>	<b>Provide environmental health services to protect public health</b>	<b>Ongoing</b>	<b>\$</b>	<b>Existing</b>	<b>Provider Partner</b>	
	5.3.3.1	Employment of suitable professional and qualified staff to provide Environmental Health services	Ongoing	\$	Existing	Provider Facilitator Partner	<ul style="list-style-type: none"> <li>Stable workforce</li> <li>Employment of suitably qualified professional workforce</li> <li>Reduced staff turnover</li> <li>Limited position vacancies.</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.3.3.2	Work with local business, especially food traders to ensure they are aware of their roles and responsibilities and comply with Acts and Regulations	Ongoing			Provider Facilitator Advocate	<ul style="list-style-type: none"> <li>Number of compliant food traders within Corrigin</li> <li>Increase food traders awareness of compliance requirements</li> </ul>
	5.3.3.3	Provide a streamline application, registration and approval process, including online documentation and information	Short Term Ongoing	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>Applications associated with Health are processed within statutory requirements.</li> <li>Applications forms available online.</li> <li>Number of applications completed online.</li> </ul>
	5.3.3.4	Develop and implement Local Laws to ensure the protection of public health	Short Term Ongoing	\$	Existing	Provider	<ul style="list-style-type: none"> <li>Adoption and review of Health Local Laws</li> </ul>
<b>C Goal Six - 1</b>	<b>5.2.4</b>	<b>Provide and maintain waste collection services and transfer stations</b>	<b>Ongoing</b>	<b>\$</b>	<b>Existing</b>	<b>Provider Partner Advocate</b>	
	5.2.4.1	Engage in a contract to provide efficient waste collection services to the town of Corrigin	Ongoing	\$	Existing	Provider Partner	<ul style="list-style-type: none"> <li>Contract in place for the provision of waste collection for the Shire of Corrigin</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.2.4.2	Provide alternative waste collection options for town sites outside of Corrigin who do not have access to a refuse site within these townsites	Ongoing	\$	Existing	Provider	<ul style="list-style-type: none"> <li>Town sites outside of Corrigin are provided with alternative waste collection</li> </ul>
	5.2.4.3	Maintain an effective and efficient transfer station that allows for expansion and rehabilitation and is manned with opening hours suitable to meet the needs of the residence.	Ongoing Medium Term	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>Transfer station meets the needs for the collection of waste</li> <li>Transfer Station is rehabilitated where possible</li> <li>Customer satisfaction with opening hours</li> </ul>
	5.2.4.4	Maintain a transfer station that allows for the collection and sorting of materials (such as scrape metal) that can be on-sold	Ongoing	\$	Existing	Provider	<ul style="list-style-type: none"> <li>Where applicable, waste is sorted appropriately.</li> <li>Amount of scrape metal and similar materials sold</li> </ul>
	5.2.4.5	Provide a suitable area for green waste disposal	Ongoing Short Term	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>Available facility for the disposal of green waste</li> <li>Green waste facility compliant</li> <li>Control of green waste facility to ensure no authorised waste is disposed at the site.</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.2.4.6	Provide for a recycling service, including the collection of glass and cardboard	Ongoing	\$	Existing	Provider	<ul style="list-style-type: none"> <li>Recycling services provided for within Corrigin</li> <li>Recycling programs, including the collection of glass and cardboard are in place</li> <li>Increase in recycling</li> </ul>
	5.2.4.7	Promote and increase the district recycling activities	Ongoing			Provider Facilitator Advocate	<ul style="list-style-type: none"> <li>Residents are informed of recycling activities and requirements</li> <li>Increase in recycling activities</li> </ul>
	5.2.4.8	In collaboration with neighbouring local governments, maintain a waste disposal site that allows for expansion and rehabilitation	Ongoing	\$	Existing New	Provider Facilitator Partner	<ul style="list-style-type: none"> <li>Council partners with other LG for a regional waste disposal site.</li> <li>Regional Waste site is well managed</li> <li>Regional waste site allows for the continual expansion and rehabilitation.</li> </ul>
	5.2.4.9	Council to set appropriate fees to assist with the offset of cost of delivering waste collection and transfer station services	Ongoing			Provider	<ul style="list-style-type: none"> <li>Annual review of rubbish service rates to offset expenditure.</li> <li>Annual adoption of Fees &amp; Charges, including rubbish service</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
<b>C Goal Six - 1</b>	<b>5.2.5</b>	<b>Provide public library services</b>	<b>Ongoing</b>	<b>\$</b>	<b>Existing</b>	<b>Provider Partner</b>	
	5.2.5.1	Maintain the provision of a public library within the Corrigin Town site	Ongoing	\$	Existing	Provider Partner	<ul style="list-style-type: none"> <li>Public Library operating within the Corrigin town site.</li> <li>Customer satisfaction of library services</li> </ul>
	5.2.5.2	Continue to contract services to the Corrigin Post Office providing an economic benefit to the business and therefore assist in the retention of a local post office	Ongoing	\$	Existing	Partner	<ul style="list-style-type: none"> <li>Contract in place with the Corrigin Post Office for the provision of library services</li> </ul>
	5.2.5.3	Maintain a regional agreement and sharing services for library services	Ongoing	\$	Existing	Partner	<ul style="list-style-type: none"> <li>Agreements in place with regional &amp; state library</li> </ul>
	5.2.5.4	Ensure that the library is well utilised, well stock including keeping up with technology	Ongoing			Provider Partner	<ul style="list-style-type: none"> <li>Library is well stocked</li> <li>Library is well utilised</li> <li>Library provides up to date technology</li> <li>Customer satisfaction</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
C Goal Six - 2	5.2.6	Provide and maintain a Town Planning Scheme, subdivision and development control services	Ongoing Short Term Medium Term	\$	Existing New	Provider	
	<b>5.2.6.1</b>	<b>Provide, maintain and review Town Planning Scheme to support development along with orderly and proper planning</b>	<b>Ongoing Short Term Medium Term</b>	<b>\$</b>	<b>Existing New</b>	<b>Provider</b>	<ul style="list-style-type: none"> <li>• <b>Review of Town Planning Scheme</b></li> </ul>
	5.2.6.2	Employ suitably qualified staff and/or consultants to provide Town Planning advice	Ongoing	\$	Existing	Provider	<ul style="list-style-type: none"> <li>• Employment of suitably qualified and professional workforce and / or consultants</li> <li>• Planning advise is provided for in an accurate and timely manner</li> </ul>
	5.2.6.3	Provide a streamline of application and approval process, including online documentation and information	Short Term Ongoing	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>• Town Planning &amp; Building Applications are processed within the statutory requirement.</li> <li>• Applications forms available online.</li> <li>• Number of applications completed online.</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
<b>C Goal Six – 3,4, 5</b>	<b>5.2.7</b>	<b>Work with State government to improve health, aged care, and education services</b>	<b>Short Term Medium Term Long Term Ongoing</b>	<b>\$</b>	<b>Existing New</b>	<b>Provider Facilitator Partner Advocate</b>	
	5.2.7.1	Support the health services by lobbying stake holders (both State and Federal Government) to address local concerns and issues facing the industry now and into the future	Short Term Medium Term Long Term Ongoing			Facilitator Partner Advocate	<ul style="list-style-type: none"> <li>Stake holders are aware of the areas of concerns facing the Shire within the provision of health services.</li> </ul>
	5.2.7.2	Provide medical facilities within the Corrigin Town site to enable and support the delivery of medical and allied health services	Ongoing	\$	Existing New	Provider Partner Facilitator Advocate	<ul style="list-style-type: none"> <li>Medical facilities meet the needs for the delivery of medical and allied health.</li> <li>Number of medical services servicing Corrigin</li> <li>Customer satisfaction, by medical professionals, of the medical facilities</li> </ul>
	5.2.7.3	Ensure that the residence have regular access to a medical practioner and support the medical practioner for the delivery of these services	Ongoing	\$	Existing	Provider Partner Facilitator Advocate	<ul style="list-style-type: none"> <li>Medical Practioner servicing Corrigin</li> <li>Provision of support provided to the Medical practioner.</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.2.7.4	Work with neighbouring local governments, key stake holders to have a collaborative approach to the provision of medical and allied health services to the district	Ongoing	\$	Existing	Partner Facilitator Advocate	<ul style="list-style-type: none"> <li>• Council partners with other LG and stake holders for a regional approach for the delivery of medical and allied health to the district.</li> <li>• Provision of medical services meet the requirements of the district</li> </ul>
	5.2.7.5	Representation on key Boards and associations for the delivery of health services to the district	Ongoing			Partner Advocate	<ul style="list-style-type: none"> <li>• Council is well represented within organisations for the delivery of health services</li> </ul>
	5.2.7.6	Work with neighbouring local governments and key stake holders for the provision of aged facility and services.	Ongoing	\$	Existing New	Partner Facilitator Advocate	<ul style="list-style-type: none"> <li>• Council is well represented within organisation for the delivery of aged facilities and services</li> </ul>



Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.2.7.7	Develop and implement an Aged Friendly Community Plan	Short Term	\$	Existing	Provider Partner Facilitator	<ul style="list-style-type: none"> <li>Adoption of an Aged Friendly Community Plan for the Corrigin district.</li> <li>Priorities and goals identified in the Ages Friendly Community Plan are being addressed and included in Council's IPR informing strategies.</li> <li>Customer satisfaction on Councils Aged friendly community</li> </ul>
	5.2.7.8	Support groups, such as the Corrigin Senior Citizens, for the provision of aged care accommodation, including but not limited to, provision of land, development support and funding	Ongoing	\$	Existing New	Provider Partner Facilitator	<ul style="list-style-type: none"> <li>Groups, such as Corrigin Senior Citizens are financially supported.</li> <li>Support is provided by the provision of land use</li> </ul>
	5.2.7.9	Support of local groups for the provision of health services within the district	Ongoing	\$	Existing	Provider Partner Facilitator Advocate	<ul style="list-style-type: none"> <li>Customer satisfaction from local groups for the provision of health services</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.2.7.10	Have an open dialogue with the local school to understand and work through local education issues	Ongoing			Partner Facilitator Advocate	<ul style="list-style-type: none"> <li>Regular meetings with the Corrigin DHS</li> <li>School programs well supported</li> </ul>
	5.2.7.11	Through the Edna Stevenson Trust provide ongoing scholarships to assist with continual education, in accordance with the deed.	Ongoing			Facilitator	<ul style="list-style-type: none"> <li>Number of scholarships awarded annually</li> </ul>
<b>C Goal Seven - 1</b>	<b>5.2.8</b>	<b>Develop a community engagement approach which focuses on inclusion and participation</b>	<b>Short Term Ongoing</b>	<b>\$</b>	<b>Existing New</b>	<b>Provider Partner Facilitator Advocate</b>	
	5.2.8.1	Develop and implement a community engagement strategy including community surveys, community reference groups and Council representation on strategic community groups	Short Term Ongoing	\$	Existing New	Provider Partner Facilitator Advocate	<ul style="list-style-type: none"> <li>Adoption of a Community Engagement Strategy.</li> <li>Priorities and strategies identified are implemented</li> <li>Number of community surveys conducted and completed</li> <li>Established community reference groups</li> <li>Increase in community engagement and satisfaction.</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
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	5.2.8.2	Identify key groups and stake holders for Council to regularly engage with on key issues	Short Term			Partner Facilitator Advocate	<ul style="list-style-type: none"> <li>Established community reference groups</li> <li>Reference group meetings are well attended</li> <li>Key issues are taken into consideration when making decisions.</li> </ul>
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## 5.4 Environmental Development

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
En Goal Eight - 1	5.4.1	Provide natural resource management services	Short Term Medium Term Ongoing	↑,\$	Existing New	Provider Partner Facilitator	
	5.4.1.1	Employ suitably qualified staff and/or consultants to provide management of the districts natural resources	Short Term Ongoing	↑,\$	Existing New	Provider Partner	<ul style="list-style-type: none"> <li>• Employment of suitably qualified and professional workforce and / or consultants</li> </ul>
	5.4.1.2	Ensure protection of the District's natural resources, including but not limited to, vermin and weed control, control of off-road vehicles.	Ongoing	\$	Existing	Provider Partner	<ul style="list-style-type: none"> <li>• Reduction in vermin</li> <li>• Reduction in weed</li> <li>• Reduction in off-road vehicles unauthorised use</li> <li>• Reduction in number of complaints</li> </ul>
	5.4.1.3	Provide adequate infrastructure which allows the enjoyment of Council's natural resources, including reserves, but does not cause harm to the area.	Short Term Medium Term Long Term	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>• Infrastructure meets the needs of the community and visitors</li> <li>• Decrease in the destruction of natural resources</li> <li>• Customer satisfaction</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.4.1.4	Develop and implement a Natural Resource Management Plan, including the identification of unique natural resources	Short Term →Ongoing	↑,\$	Existing New	Provider	<ul style="list-style-type: none"> <li>• Development of a natural Resource Management Plan</li> <li>• Priorities and goals identified in the Natural Resource Management Plan for the district are being addressed.</li> <li>• Natural Resources are being preserved.</li> </ul>
	5.4.1.5	Work in collaboration with groups and organisations to deliver projects and programs that promote and protect the District's natural resource	Ongoing			Facilitator Partner	<ul style="list-style-type: none"> <li>• Number of joint programs and projects being delivered</li> <li>• Natural Resources are being preserved.</li> </ul>
<b>En Goal Eight - 2</b>	<b>5.4.2</b>	<b>Provide Ranger services including animal control and bushfire control</b>	<b>Ongoing</b>	<b>\$</b>	<b>Existing</b>	<b>Provider Partner Facilitator</b>	
	5.4.2.1	Provide ranger services for the administration and enforcement of associated act and regulations	Ongoing	\$	Existing	Provider	<ul style="list-style-type: none"> <li>• Number of complaints received</li> <li>• Time taken to address complaints</li> <li>• Increase in registration and compliance</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.4.2.2	Administrate funds, through the LGGS for the capital and operating grants for the districts Bush Fire Brigades (BFB)	Ongoing	\$	Existing	Facilitator Partner	<ul style="list-style-type: none"> <li>• BFB are well equipped, trained and supported.</li> <li>• Funding sourced meets the requirements of the BRB</li> <li>• Funding applications and acquittals are submitted on time</li> </ul>
	5.4.2.3	Work in collaboration with BFB groups within the District to ensure compliance with appointments and fire control enforcement	Ongoing			Facilitator Partner	<ul style="list-style-type: none"> <li>• Appointment of bushfire officers.</li> <li>• Fires are extinguished within a timely manner</li> <li>• Increase in compliance</li> </ul>
	5.4.2.4	Work in conjunction with neighbouring local governments to appoint dual fire officers for fighting of fires outside on boundaries.	Ongoing			Facilitator Partner	<ul style="list-style-type: none"> <li>• Appointment of dual fire control officers</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
<b>En Goal Eight - 2</b>	<b>5.4.3</b>	<b>Provide weed management services</b>	<b>Ongoing</b>	<b>\$</b>	<b>Existing</b>	<b>Provider</b>	
	5.4.3.1	Employee suitable qualified workforce and/ or contracts to provide weed control within the district	Ongoing	\$	Existing	Provider	<ul style="list-style-type: none"> <li>• Employment of suitably qualified and professional workforce and / or consultants</li> <li>•</li> </ul>
	5.4.3.2	Implement regular weed control actives, including reserves	Ongoing	\$	Existing New	Provider Partner Facilitator	<ul style="list-style-type: none"> <li>• Weeds are well maintained and under control</li> <li>• Regular weed spraying programs</li> <li>• Reduction of weeds within reserves</li> </ul>
<b>En Goal Nine - 1</b>	<b>5.4.4</b>	<b>Support opportunities to showcase natural and environmental features of the Shire</b>	<b>Short Term Medium Term Long Term Ongoing</b>	<b>† , \$</b>	<b>Existing New</b>		
	5.4.4.1	Provide adequate infrastructure which allows the enjoyment of Council's natural resources, including reserves, but does not cause harm to the area.	Short Term Medium Term Long Term	\$	Existing New	Provider	<ul style="list-style-type: none"> <li>• Infrastructure meets the needs of the community and visitors</li> <li>• Decrease in the destruction of natural resources</li> <li>• Customer satisfaction</li> </ul>

Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
	5.4.4.2	Develop an Economic & Tourism Development Strategy for the District, including identifying unique natural resources and promotional / tourism plans	Short Term → Ongoing	⚡, \$	New	Provider Facilitator	<ul style="list-style-type: none"> <li>Priorities and goals identified in the Economic Development Strategy for the district are being addressed and an increase in natural resource management and tourism is evident.</li> </ul>
<b>En Goal Nine - 1</b>	<b>5.4.5</b>	<b>Support the implementation of environment education programmes</b>	<b>Short Term Ongoing</b>	<b>\$</b>	<b>New</b>	<b>Partner Advocate Facilitator Provider</b>	
	5.4.5.1	Support local groups and organisations for the delivery of environmental education programs, including joint ventures	Short Term Ongoing	\$	New	Partner Advocate Facilitator Provider	<ul style="list-style-type: none"> <li>Number of local environment education program joint ventures</li> <li>Number of local environment education program being delivered</li> <li>Environmental knowledge and practices increase</li> </ul>



Strategic Community Plan link	CBP Goal Number	Strategies	Priority	Implications for informing strategies	Funding Source	Council role	Success Measures
5.4.5.2	Identify environment educational programs and engage with suitable agencies for the delivery of.	Short Term Ongoing	\$	New	Partner	<ul style="list-style-type: none"> <li>• Number of education programs identified</li> <li>• Number of joint ventures entered into for the delivery of environment educational programs</li> <li>• Number of environmental education programs being delivered</li> <li>• Environmental Knowledge and practices increase.</li> </ul>	

## **6. FOUR YEAR BUDGETS (TO BE FINALISED WHEN LTFP IS FINAL)**

Council's long term financial plan (LTFP) is currently under view and will take into consideration of the reviewed corporate business plan. As part of the review the LTFP is being extended from a 10 year plan to a 15 year plan.

It is anticipated that the review of the LTFP will have a major impact on the ability to deliver the outcomes as identified within the Corporate Business Plan. As a result the Corporate Business Plan may require amendments and additional review to bring the plan in line with the LTFP.

The information and table below originates from the June 2013 Corporate Business Plan and which will be updated apron the completion of the review of the LTFP.

A long term financial plan has been prepared as an informing strategy underpinning the Corporate Business Plan. The long term financial plan is for 10 years and includes:

- The planning assumptions used to develop the plan
- Projected income and expenditure, balance sheet and cash flow statement
- Sensitivity analysis and testing
- Key performance indicators
- Major capital works schedules
- Risk assessment of major projects

Below is the four-year budget for the Shire of Corrigin based on the current adopted LTFP:

Base Case - Organisational Total Statement of Income by Nature or Type	Actual 2011 / 2012 \$	Budget 2012 / 2013 \$	Projected 2013 / 2014 \$	Projected 2014 / 2015 \$	Projected 2015 / 2016 \$	Projected 2016 / 2017 \$
<b><u>REVENUE</u></b>						
Rates	1,739,442	1,879,321	1,973,287	2,071,951	2,175,549	2,355,249
Operating Grants, etc	2,359,874	1,250,119	2,074,662	2,138,977	2,205,285	2,273,649
Fees and Charges	529,424	694,226	702,109	725,669	750,258	775,158
Interest Earnings	125,765	144,914	124,375	49,807	37,497	34,838
Other Revenue	37,116	4,500	4,622	4,765	4,922	5,065
	4,791,621	3,973,080	4,879,054	4,991,168	5,173,510	5,443,958
<b><u>EXPENSES</u></b>						
Employee Costs	1,551,147	2,272,928	2,363,845	2,458,399	2,556,735	2,648,777
Materials and Contracts	807,284	978,635	821,002	847,988	878,788	906,681
Utility Charges	246,968	305,653	313,906	323,637	334,317	344,012
Depreciation	1,512,426	1,585,868	1,632,276	1,685,951	1,745,459	1,771,641
Interest Expenses	50,227	40,801	30,410	116,174	108,758	100,880
Insurance Expenses	216,383	241,205	247,718	255,397	263,825	271,476
Other Expenditure	64,264	123,488	76,103	77,637	79,321	79,509
	4,448,699	5,548,578	5,485,259	5,765,184	5,967,201	6,122,976
Surplus (Deficit) before Capital Funding	342,922	(1,575,498)	(606,205)	(774,015)	(793,691)	(679,018)
Non-Operating Grants, etc	2,874,711	2,075,770	4,334,921	3,001,240	1,300,111	612,248
Profit on Asset Disposals	5,772	130,548	110,407	127,000	90,000	120,000
Loss on Asset Disposals	(54,202)	(83,740)	(97,266)	(117,390)	(209,004)	(55,186)
<b>NET RESULT</b>	<b>3,169,203</b>	<b>547,080</b>	<b>3,741,857</b>	<b>2,236,835</b>	<b>387,416</b>	<b>(1,955)</b>

## **7. RATE SETTING STATEMENT**

### **Annual Report – 30 June 2012**

Large scheduled capital projects as well as increase in costs of operations, resulted in the need to increase in revenue from rates by 8.27% for the 2011/12 financial year in both the rural and the townsite areas, the average over the past 14 years has been 5.05%. The increases in revenue from rates over the preceding 14 years are listed below:

2001/02	2.00%
2002/03	2.41%
2003/04	2.60%
2004/05	5.07%
2005/06	3.45%
2006/07	6.00%
2008/09	6.00%
2009/10	6.00%
2010/11	5.00%
2011/12	8.27%
2012/13	7.00%
2013/14	5.00%
2014/15	6.91%
2015/16	4.98%

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Financial Management Review  
June 2016

**Shire of Corrigin**

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## Disclaimer

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The objective of this review as outlined in greater detail in Part 2.0 of this report as presented, is to assist the Chief Executive Officer of the Shire of Corrigin discharge responsibilities in respect to Regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996 (as amended).

It has been prepared by Moore Stephens (WA) Pty Ltd for this sole purpose.

It is not intended to be used by any other individual or organisation.

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## **1.0 INDEPENDENT REVIEW'S REPORT TO THE CHIEF EXECUTIVE OFFICER (CEO) OF THE SHIRE OF CORRIGIN**

At the request of the CEO, Moore Stephens (WA) Pty Ltd was engaged to conduct a limited assurance review of the appropriateness and effectiveness of the Shire of Corrigin financial management systems and procedures. The objective of the review is to assist the CEO discharge responsibilities in respect to Regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996 (as amended). The review was conducted for the period 1 July 2015 to 31 March 2016.

### **CEO'S RESPONSIBILITY FOR MAINTAINING AND REVIEWING FINANCIAL MANAGEMENT SYSTEMS AND PROCEDURES**

The CEO is responsible for implementing policies, procedures and controls which are designed to ensure the effective and efficient management of the Shire's resources. In accordance with Regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996 (as amended), the CEO is to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures. At least once in every four financial years the CEO is to report the results of those reviews to Council.

### **OUR RESPONSIBILITY**

Our responsibility is to provide a report expressing limited assurance, designed to enhance the confidence of the CEO to assist reporting on the appropriateness and effectiveness of the financial management systems as required by Regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996 (as amended). We conducted our engagement in accordance with Australian Standard on Assurance Engagements ASAE 3500 Performance Engagements issued by the Australian Auditing and Assurance Standards Board and the Audit Guidelines, in order to state whether, based on the procedures performed, anything has come to our attention that causes us to believe that Shire's financial management systems have not been operating effectively. Our engagement provides limited assurance as defined in ASAE 3500.

Our procedures were agreed to with the CEO in our engagement letter dated 1 February 2016.

### **LIMITATIONS OF USE**

This report is made solely to the CEO of the Shire of Corrigin for the purpose of reporting under Local Government (Financial Management) Regulation 5(2)(c). We disclaim any assumption of responsibility for any reliance on this report to any person other than the CEO of the Shire of Corrigin, or for any purpose other than that for which it was prepared. We disclaim all liability to any other party for all costs, loss, damages, and liability that the other party might suffer or incur arising from or relating to or in any way connected with the contents of our report, the provision of our report to the other party, or the reliance on our report by the other party.

## 1.0 INDEPENDENT REVIEWER'S REPORT TO THE CHIEF EXECUTIVE OFFICER (CEO) OF THE SHIRE OF CORRIGIN (CONTINUED)

### INHERENT LIMITATIONS

A limited assurance engagement is substantially less in scope than a reasonable assurance engagement conducted in accordance with ASAE 3500 and consequently does not allow us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we will not express an opinion providing reasonable assurance.

We cannot, in practice, examine every activity and procedure, nor can we be a substitute for management's responsibility to maintain adequate controls over all levels of operations and its responsibility to prevent and detect irregularities, including fraud. Accordingly, readers of our reports should not rely on the report to identify all potential instances of non-compliance which may occur.

Any projection of the evaluation of the level of compliance to future periods is subject to the risk that the systems may become inadequate because of changes in conditions, or that the degree of compliance with management procedures may deteriorate.

### INDEPENDENCE

In conducting our engagement, we have complied with the independence requirements of the Australian professional accounting bodies.

### CONCLUSION

Based on our work described in this report (which is not an audit), nothing has come to our attention to indicate the Shire of Corrigin has not established and maintained, in all material respects, appropriate and effective financial management systems and procedures during the period of our review being 1 July 2015 to 31 March 2016.

For those aspects of the Shire of Corrigin's Financial Management systems and procedures which were assessed as having opportunities for improvement, our findings are summarised as Part 3.0 of this report and detailed observations and comments are located at Part 4.0 of this report.

  
GREG GODWIN  
DIRECTOR

  
MOORE STEPHENS (WA) PTY LTD  
CHARTERED ACCOUNTANTS

Date: 10 June 2016  
Perth, WA

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## 2.0 Objective, Scope and Overview of Findings

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### OBJECTIVE

The objective of our engagement as outlined in our engagement letter dated 1 February 2016 as follows:

To provide a report expressing limited assurance designed to enhance the confidence of the intended user (in this instance the CEO) in the performance of the control environment of the financial management system of the Shire of Corrigin (administered by Shire staff being the Responsible Party) for which the intended user (CEO) is ultimately responsible in accordance with the Act and Regulations.

It includes the performance of assurance procedures designed to test the financial management system and report to the CEO on the appropriateness and effectiveness of the control environment within, as required by Financial Management Regulation 5(2)(c).

We trust this report will assist in the ongoing review and improvement of the Shire's financial management practices and procedures.

### SCOPE

As agreed our examination covered the period 1 July 2015 to 31 March 2016. To this end we examined the following financial systems and procedures of the Shire:

- Bank Reconciliations and Petty Cash
- Trust Funds
- Receipts and Receivables
- Rates
- Fees and Charges
- Purchases, Payments and Payables (Including Purchase Orders)
- Salaries and Wages
- Credit Card Procedures
- Fixed Assets (Including Acquisition and Disposal of Property)
- Cost and Administration Overhead Allocations
- Minutes and Meetings
- Budget
- Financial Reports
- Registers (Including Annual and Primary Returns)
- Delegations
- Audit Committee
- Insurance
- Storage of Documents/Record Keeping
- Plan for the future
- General Compliance and Other Matters

We did not necessarily examine compliance with provisions of the Act or Regulations, which were not financial in nature. That is, Parts 2, 4, 8 and 9 of the Act, some provisions of Parts 3 and 5 as well as most regulations (apart from the Financial Management Regulations), which did not impact on the areas examined above.

### OVERVIEW OF FINDINGS

As referred to in Part 1.0 of this report, a summary of our findings and detailed observations may be found in Parts 3.0 and 4.0 on the following pages.

Addressing the issues highlighted will help to ensure the controls and procedures established are not compromised in the future and the integrity of the financial management system is maintained.

## 3.0 Summary of Findings

The following is a brief summary of matters noted for improvement together with our assessment of the level of risk in relation to each item:

Key:				
S	Systems and Procedures		H	High Risk
C	Compliance Matter		M	Medium Risk
			L	Low Risk
FINDINGS	REF	PAGE	NATURE	RISK
<b>BANK RECONCILIATIONS AND PETTY CASH</b>	<b>4.1</b>	<b>7</b>		
No independent review on the Trust and Reserves Bank Reconciliations.			S	L
<b>RATES</b>	<b>4.5</b>	<b>8</b>		
Rate notice or accompanying information did not include the necessary statement regarding the pensioner rebates.			C	L
<b>PURCHASES, PAYMENTS AND PAYABLES (INCLUDING PURCHASE ORDERS)</b>	<b>4.6</b>	<b>9</b>		
Changes to creditors' details are not reviewed by a Senior Person.			S	L
ABA file is kept in a common folder.			S	M
<b>CREDIT CARD PROCEDURES</b>	<b>4.7</b>	<b>10</b>		
Credit card agreement cannot be located.			S	L
<b>SALARIES AND WAGES</b>	<b>4.8</b>	<b>10</b>		
Timesheets for administrative staff are not approved by a senior person.			S	M
ABA file is kept in a common folder.			S	M

**Please Note: The assessment of risk as detailed above is our assessment based on the circumstances surrounding the procedures performed. An assessment of "Low Risk" is to be read in the context of our assessment of risk to the organisation as a whole. It is not intended to indicate no further action is required. Our assessments are provided solely to assist you understand the nature of the matters raised and to prioritise any remedial action.**

## 3.0 Summary of Findings (continued)

Key:					
S	Systems and Procedures			H	High Risk
C	Compliance Matter			M	Medium Risk
				L	Low Risk
FINDINGS	REF	PAGE	NATURE	RISK	
<b>FIXED ASSETS (INCLUDING ACQUISITION AND DISPOSAL OF PROPERTY)</b>	<b>4.9</b>	<b>10</b>			
Depreciation rates for infrastructure have not been updated			S	M	
No regular fixed asset reconciliation was performed.			S	M	
Golf course not recognised in Council assets as required by FM Reg 16.			C	L	
<b>COST AND ADMINISTRATION OVERHEAD ALLOCATIONS</b>	<b>4.10</b>	<b>11</b>			
Public works overheads (PWOH) cost allocations are significantly over allocated.			S	L	
<b>IT GENERAL ENVIRONMENT</b>	<b>4.17</b>	<b>12</b>			
Passwords are not changed on a regular basis.			S	M	
<b>PLAN FOR THE FUTURE</b>	<b>4.21</b>	<b>13</b>			
Corporate Business Plan has not been reviewed.			C	M	

**Please Note: The assessment of risk as detailed above is our assessment based on the circumstances surrounding the procedures performed. An assessment of "Low Risk" is to be read in the context of our assessment of risk to the organisation as a whole. It is not intended to indicate no further action is required. Our assessments are provided solely to assist you understand the nature of the matters raised and to prioritise any remedial action.**

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## 4.0 Areas Examined with Detailed Observations and Comments

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### 4.1 BANK RECONCILIATIONS AND PETTY CASH

#### BANK RECONCILIATIONS

An examination of bank reconciliations and procedures for the period under review noted they are up to date as well as being prepared regularly and promptly for all bank accounts.

However, one exception was noted as follows:

- There was no evidence of review of the Trust and Reserves Bank Reconciliations for the months of August and September 2015 and February and March 2016.

**Comment: Bank reconciliations are of primary control importance and are the catalyst for many transactions in other ledger accounts. To help ensure the bank reconciliations are correct, as well as prepared regularly and promptly, they should be reviewed by a senior staff member independent of preparation. This review should also seek to confirm the accuracy of the reconciliation and should be evidenced accordingly.**

#### PETTY CASH

We also examined the petty cash system and procedures and concluded these were being properly controlled and maintained.

### 4.2 TRUST FUNDS

Trust funds held by the Shire were examined to determine proper accountability in the Shire's financial management system and compliance with regulatory requirements.

Overall testing was completed satisfactorily. Controls and procedures are considered to be operating effectively and are appropriate for the Shire's current scope of operations.

### 4.3 RECEIPTS AND RECEIVABLES

The Shire's end of day banking procedures were examined to determine if they were adequate in ensuring cash collection is being recorded and allocated properly to the general ledger. Detailed testing of a sample of twenty-two end of day receipts, randomly selected, was performed. This included tracing to individual receipt details, bank deposits, general ledger and bank statements to ensure banking was correctly performed.

Overall testing was completed satisfactorily. Controls and procedures are considered to be operating effectively and are appropriate for the Shire's current scope of operations.

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## 4.0 Areas Examined with Detailed Observations and Comments (continued)

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### 4.4 FEES AND CHARGES

Fees and Charges imposed at the time of budget adoption were found to be in accordance with legislative requirements.

Detailed testing of a sample, randomly selected, of five fees and charges invoices, was performed. This included tracing to receipts, general ledger and budgeted price to ensure allocation/posting was correctly performed and correctly charged.

Overall testing was completed satisfactorily. Controls and procedures are considered to be operating effectively and are appropriate for the Shire's current scope of operations.

### 4.5 RATES

The Shire's rating procedures were examined to determine if they were adequate in ensuring rates were being imposed or raised correctly. This also included inspection of the rate record, rate notices, instalment notices, valuation reconciliations and general ledger.

Detailed testing of a sample, randomly selected, of eight annual rate notices, five interim rate notices and three instalment notices, was performed. This included:

- sighting the notices;
- re-performing the calculations;
- ascertaining whether the valuations applied agree to Landgate's valuation roll/report;
- ascertaining whether rates per dollar imposed are as adopted budget;
- ensuring the rate system is properly updated; and
- checking proper posting to the general ledger.

From testing, we concluded the rate system and record is being properly maintained, rates are correctly imposed as well as posted to the general ledger.

However, one exception was noted as follows:

- The rate notice or accompanying information did not include a brief statement that rebates under the Rates and Charges (Rebates and Deferments) Act 1992 are funded by the Government of Western Australia as required by Local Government (Financial Management) Regulation 56(4)(ha).

**Comment: To help ensure compliance with statutory provisions, this requirement should be correctly addressed in the future.**

**As the above matter represents non-compliance with Financial Management Regulations, it may be carried forward to our audit report for the year ended 30 June 2016.**

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## 4.0 Areas Examined with Detailed Observations and Comments (continued)

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### 4.6 PURCHASES, PAYMENTS AND PAYABLES (INCLUDING PURCHASE ORDERS)

Detailed testing of a sample, randomly selected, of twenty transactions, was performed to determine whether purchases were authorised/budgeted and payments were supported, certified, authorised and correctly allocated. The Shire's purchases, payments and payables system was also examined to determine if adequate controls were in place to help ensure liabilities are properly recorded and payments are properly controlled.

In general, controls and procedures over payments and payables are operating effectively and are appropriate for the Shire's current scope of operations.

However, the following exceptions were noted:

- Changes to Creditors' details are normally performed by the Creditors' officer. We noted no independent review by a senior person.

**Comment: To help ensure all creditors' details are updated properly, any changes to the Creditors' master file should be reviewed by a senior staff member independent of preparation. This should also be signed as evidence of review.**

- We noted ABA files are saved in a common folder where anyone could gain access. This may result in unauthorised changes to the banking details used for EFT payments causing losses to the Shire if not detected at the point of authorisation.

**Comment: To help ensure all payments made are bona fide and appropriately authorised, ABA files should be saved in a restricted access folder.**

### 4.7 CREDIT CARD PROCEDURES

A review of the Shire's credit card procedures was performed to determine if adequate controls were in place.

Three credit cards are currently in use. We judgmentally selected and tested two credit cards transactions for four months to determine whether they are legitimate and usual in the context of the Shire's operations. This included:

- sighting tax invoices;
- ascertaining whether the transaction was for bona fide Shire's business; and
- determining whether transactions were in line with the Shire's policy.

Overall testing was completed satisfactorily. Controls and procedures are considered to be operating effectively and are appropriate for the Shire's current scope of operations.

However, one exception was noted as follows:

- The credit card agreement between the cardholders and the Shire could not be located for two employees.

**Comment: To help ensure adherence to the Shire's credit card policy, all staff who have been allocated a credit card should sign the Shire's credit card usage agreement and the signed documents should be safely be filed at the Shire's administration office.**



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## 4.0 Areas Examined with Detailed Observations and Comments (continued)

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### 4.8 SALARIES AND WAGES

Detailed testing of a sample, judgementally selected, of eight individual employees, were selected over eight pay runs and for each employee, testing was performed to help ensure:

- the employee existed;
- the correct rate of pay was used;
- non-statutory deduction authorities are on hand;
- time sheets are properly completed and authorised;
- hours worked are authorised; and
- allocations are reasonable and correctly posted.

In addition, we selected the first pay of two new employees and the last pay of two terminating employees.

The Shire's payroll system was also reviewed to determine if adequate controls were in place to help ensure wages and salaries were properly processed and payments are properly controlled.

Overall reporting was completed satisfactorily. Controls and procedures are considered to be operating effectively and are appropriate for the Shire's current scope of operations.

However, the following exceptions were noted as follows:

- **Timesheets for the administrative staff are not approved by a senior staff member.**

**Comment: To help ensure all time entries are bona fide and appropriately authorised, timesheets should be approved by a senior staff member.**

- We noted that ABA files are saved in a common folder where anyone could gain access. This may result in unauthorised changes to the banking details used for EFT payments causing losses to the Shire if not detected at the point of authorisation.

**Comment: To help ensure all payments made are bona fide and appropriately authorised, ABA files should be saved in a restricted access folder.**

### 4.9 FIXED ASSETS (INCLUDING ACQUISITION AND DISPOSAL OF PROPERTY)

The fixed assets system including controls over acquisition and disposal of assets, updating of the fixed assets register, depreciation of fixed assets and reconciliation of the fixed assets register to the general ledger was examined.

A sample of five asset additions and one disposal were judgementally selected and testing performed to ensure:

- the tax invoices existed;
- correct posting to the general ledger;
- fixed assets register was promptly updated;
- classification of assets was correct; and

Six assets were judgementally selected and testing performed to ensure the depreciation rates used are in line with the Shire's policy.

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## 4.0 Areas Examined with Detailed Observations and Comments (continued)

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### 4.9 FIXED ASSETS (INCLUDING ACQUISITION AND DISPOSAL OF PROPERTY) (continued)

We concluded fixed assets are properly accounted for and supporting controls are operating effectively, except for the following:

- The depreciation rates for infrastructure were not updated promptly in the fixed asset register. Consequently, depreciation has not been calculated properly.

**Comment: To help ensure depreciation is properly calculated for financial and management reporting purposes, the fixed assets register should be promptly updated with the correct depreciation rates.**

- Whilst fixed assets were updated into the fixed assets register regularly, the register was only reconciled to the general ledger at year end.

**Comments: To help ensure adequate control is maintained over fixed assets and for ease of control of calculation of depreciation as well as reconciliations, full fixed assets reconciliations should be prepared on a regular basis and reviewed by a senior staff member independent of preparation. This review should seek to confirm the accuracy of the reconciliation and should be evidenced accordingly.**

**Whilst we acknowledge control exists at year end, a more regular process makes it easier to balance fixed assets, particularly at year end. At the very least, this reconciliation should occur on a quarterly basis.**

- The Shire has not included Crown land operated by the local government as a golf course on its Statement of financial position as required by Local Government (Financial Management) Regulation 16.

**Comment: To help ensure compliance with statutory provisions, this requirement should be correctly addressed in the future.**

### 4.10 COST AND ADMINISTRATION OVERHEAD ALLOCATIONS

The Shire's cost and administration allocation system was examined to determine if indirect costs have been properly reallocated to various jobs/programs. This included review of the allocation basis or rates used to ensure they are appropriate and regularly reviewed.

Our review noted public works overheads have not been fully allocated at 31 March 2016. Whilst this has no effect on the net operating result, it may distort the true cost of individual jobs and specific expenditures at a given point in time.

**Comment: To help ensure public works overheads are fully allocated, allocation rates should be reviewed on a regular basis and revised where applicable. Rates used should be supported by documentary evidence comprising supporting work papers which should be printed and filed in the monthly reconciliation files.**

### 4.11 MINUTES AND MEETINGS

The Shire's meeting minutes were reviewed to ensure compliance with procedures and protocols.

The procedures and protocols surrounding meetings and the quality of minutes was found to be of a satisfactory standard and in accordance with legislative requirements.

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## 4.0 Areas Examined with Detailed Observations and Comments (continued)

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### 4.12 BUDGET

The 2015/16 budget document and documents surrounding budget adoption were reviewed to ensure compliance with regulatory requirements. All statutory requirements were satisfactorily met and the budget was of satisfactory form and content.

### 4.13 FINANCIAL REPORTS

The following reports were reviewed for compliance with legislative requirements:

- Annual Report;
- Annual Financial Report; and
- Monthly Financial Reports.

All were found to be of a satisfactory standard and in compliance with legislative requirements.

### 4.14 AUDIT COMMITTEE

The Shire's establishment of its audit committee and the constituted membership was examined by us and found to be in compliance with the requirements of the Act.

### 4.15 INSURANCE

Discussions with staff and review of policy documents revealed policies are current. Evidence also exists to suggest an annual review of insurance risks occurs.

### 4.16 INVESTMENTS

Internal control procedures and restrictions over investments are properly maintained and complied with the Local Government (Financial Management) Regulation 19C.

### 4.17 IT GENERAL ENVIRONMENT

During our review of the Shire's general IT environment, we noted the general IT controls appear to be operating effectively except for the following matter:

- Passwords are not changed on a regular basis.

**Comment: To help ensure no unauthorised access to the server, passwords should be changed regularly.**

### 4.18 REGISTERS

#### FINANCIAL INTEREST REGISTER (INCLUDING ANNUAL AND PRIMARY RETURNS)

The register was examined to ensure compliance with regulatory requirements. Our review noted the register was deemed to be satisfactorily maintained and appropriate for the Shire's needs.

#### TENDER REGISTER

The tender register was reviewed for completeness and compliance.

We noted the register were deemed to be satisfactory maintained and appropriate for the Shire's needs.

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## 4.0 Areas Examined with Detailed Observations and Comments (continued)

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### 4.19 DELEGATIONS

The delegations register was reviewed for completeness and compliance and deemed to be satisfactorily maintained and appropriate for the Shire's needs.

### 4.20 STORAGE OF DOCUMENTS AND RECORDS KEEPING

A detailed and fully indexed register and filing system is in place and appears to be complete and operating effectively.

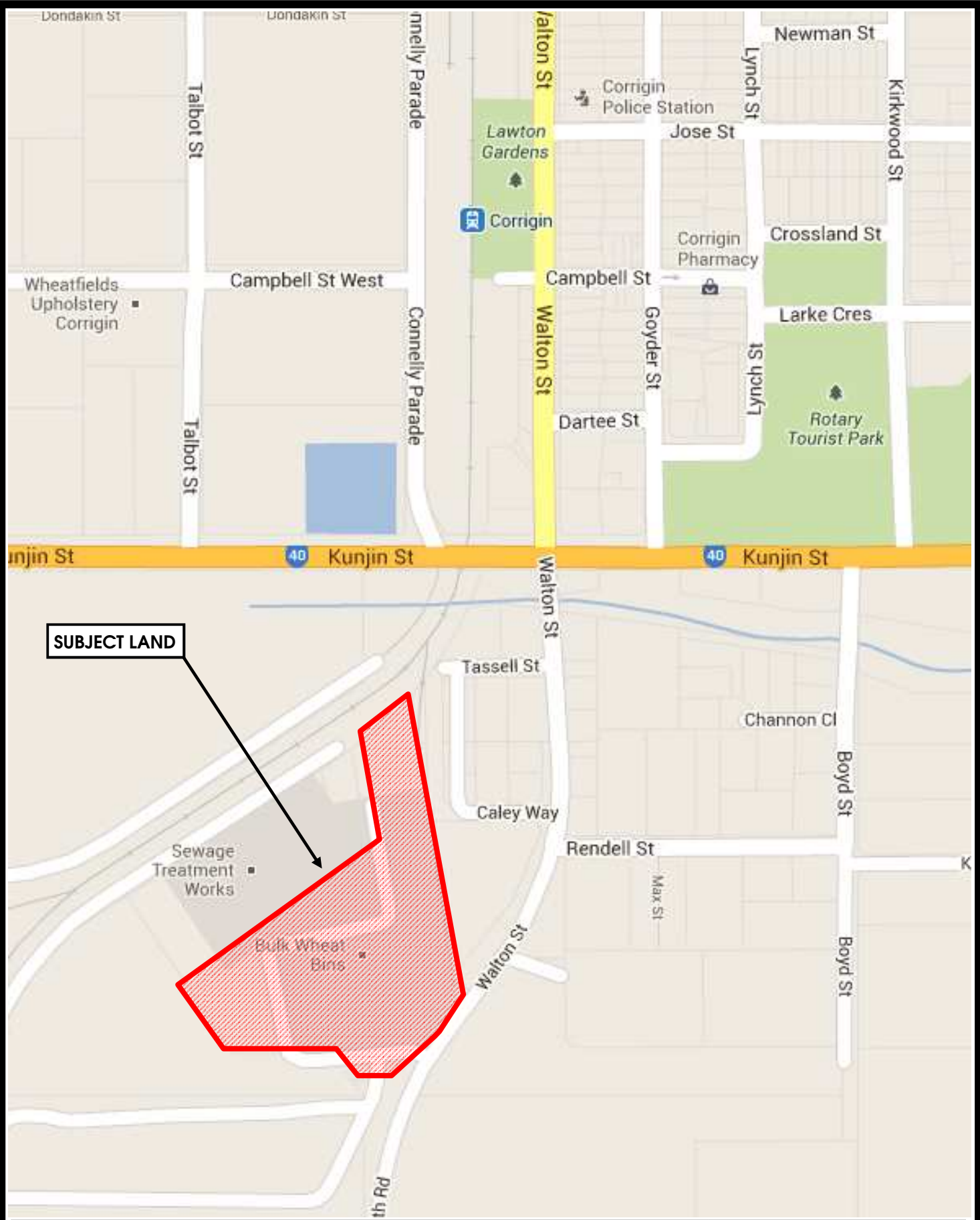
### 4.21 PLAN FOR THE FUTURE

The Strategic Community Plan and Corporate Business Plan together comprise the Plan for the Future. The Shire's current Strategic Community Plan and Corporate Business Plan were adopted in June 2013. From examination they appeared to meet all statutory requirements with the following exception:

- The Corporate Business Plan has not been reviewed annually since adopted by the Shire.

**Comment: To help ensure compliance with the Local Government (Administration) Regulation 19DA, the Corporate Business Plan should be reviewed annually.**

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SUBJECT LAND

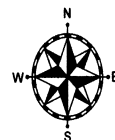
**LOCATION PLAN**

PLANNING APPLICATION  
PROPOSED ADDITIONS TO CBH FACILITY  
LOT 500 WALTON STREET, CORRIGIN  
SHIRE OF CORRIGIN

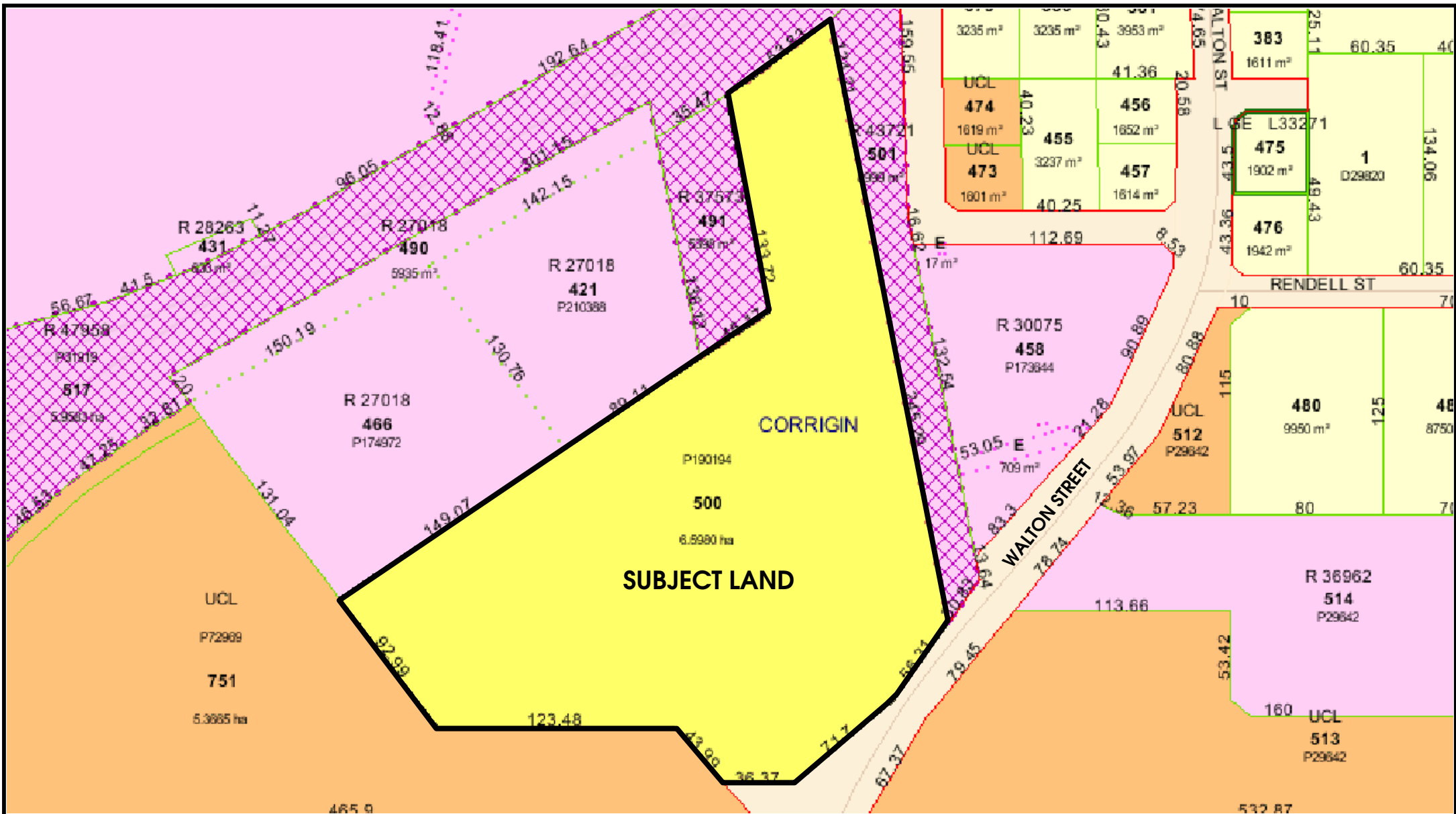
*urban & rural perspectives*



TOWN PLANNERS & BUILDING DESIGNERS  
Unit 8, 16 Kent Way MALAGA WA 6090 Tel: (08) 9248 8777 Fax: (08) 9248 4040



**PLAN 1**

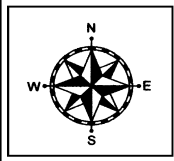


**EXISTING LOT CONFIGURATION**  
 PLANNING APPLICATION  
 PROPOSED ADDITIONS TO CBH'S CORRIGIN FACILITY  
 LOT 500 WALTON STREET, CORRIGIN  
 SHIRE OF CORRIGIN

*urban & rural perspectives*



TOWN PLANNERS & BUILDING DESIGNERS  
 Unit 8, 16 Kent Way MALAGA WA 6090 Tel: (08) 9248 8777 Fax: (08) 9248 4040



**PLAN 2**

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SCALE. N.T.S

SOURCE: LANDGATE

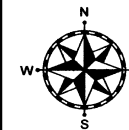


**AERIAL SITE PLAN**

PLANNING APPLICATION  
PROPOSED ADDITIONS TO CBH'S CORRIGIN FACILITY  
LOT 500 WALTON STREET, CORRIGIN  
SHIRE OF CORRIGIN



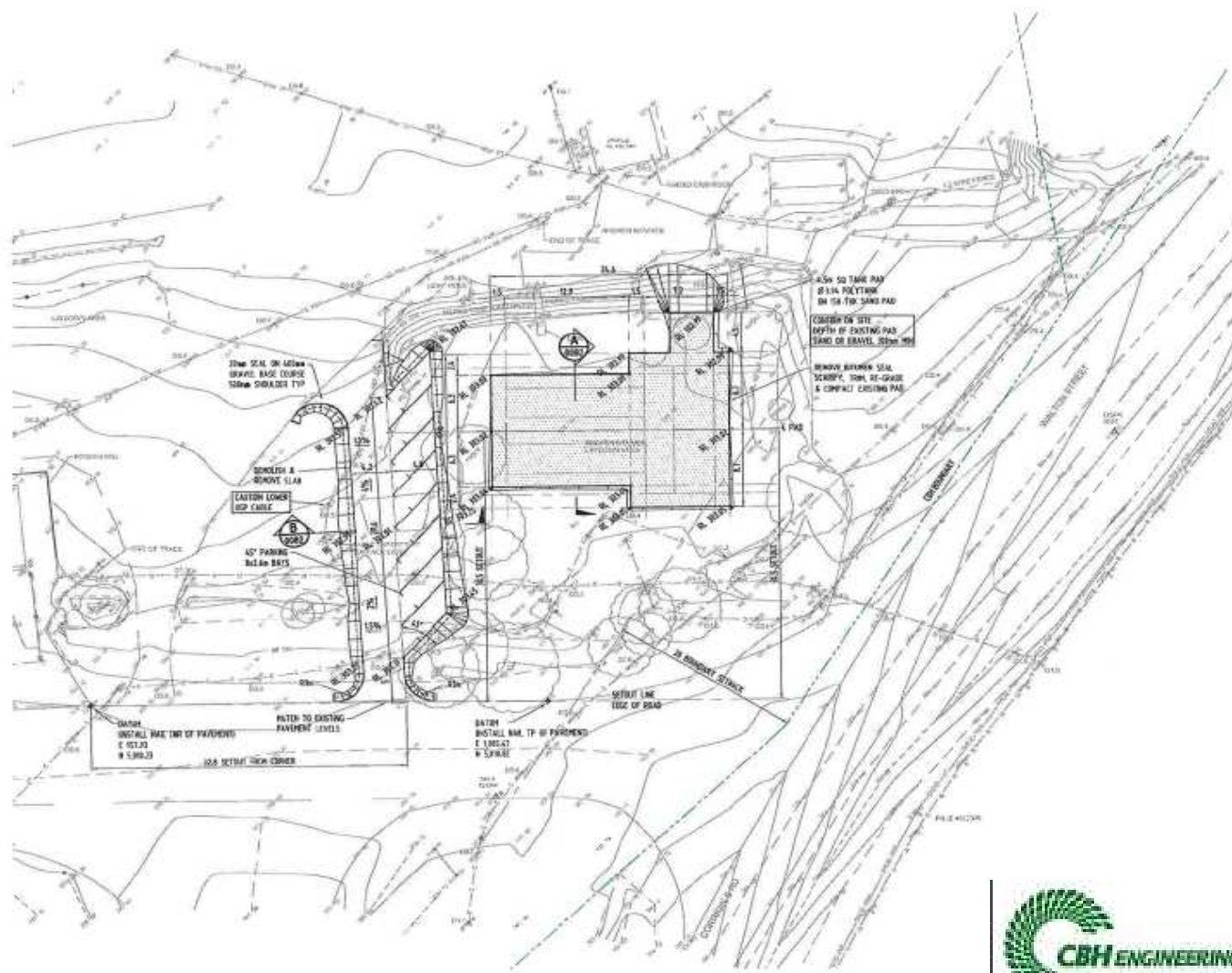
TOWN PLANNERS & BUILDING DESIGNERS  
Unit 8, 16 Kent Way MALAGA WA 6090 Tel: (08) 9248 8777 Fax: (08) 9248 4040



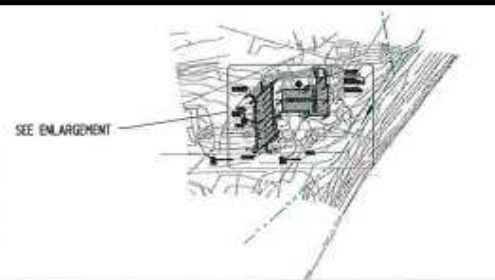
**PLAN 3**

SCALE. N.T.S





EARTHWORK - PAD LAYOUT  
SCALE 1:500



**PLAN**  
RTS

**CIVIL LEGEND**

RL 124.815	FRESH BITUMEN DESIGN LEVEL	→	DIRECTION OF GRADES DRAIN INVERT
R 124.245	DRAIN INVERT DESIGN LEVEL	→	INDICATES DIRECTION OF SLOPED SURFACE
---	EXISTING BITUMEN LEVEL	+	APPROXIMATE POSITION OF SINKHOLE POST
---	EXISTING INVERT LEVEL	+	SINKHOLE POINT
---	EXISTING SURVEY CONTOUR & LEVEL	⊗	STONE PAVING
---	BOUNDARY		

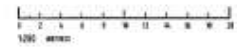
**HATCHING LEGEND**

[Hatched Box]	PAD AREA	379 m <sup>2</sup>
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- GENERAL NOTES**
- ALL LEVELS ARE IN METRES, ALL SETBACK DIMENSIONS ARE SHOWN IN METRES.
  - ALL SETTING OUT TO BE UNDERTAKEN BY A LICENSED SURVEYOR FROM THE SURVEY POINT SHOWN ON THE DRAWING.
  - ALL MEASUREMENTS ARE HORIZONTAL DISTANCES UNLESS OTHERWISE NOTED.
  - UNLESS OTHERWISE NOTED ALL ROAD DIMENSIONS TO HAVE 2.5m FINISH.
  - THE CONTRACTOR SHALL CONTACT ALL NECESSARY AUTHORITIES TO LOCATE ALL EXISTING SITE SERVICES, SERVICES AFFECTED BY THE NEW WORK SHALL BE PROTECTED TO THE REQUIREMENTS OF THE RELEVANT AUTHORITY.
- CIVIL NOTES - EARTHWORKS & DRAINAGE**
- SAFETYWORK, SIGNAGE & OTHER MEASURES TO BE IN ACCORDANCE WITH COM SPECIFICATION 1507.
  - A CONTINUOUS UNIFORM GRADE IS REQUIRED BETWEEN ALL LEVELS SHOWN.
  - ALL EARTHWORKS SHOWN TO BE 90% UNLESS OTHERWISE NOTED.
  - ANY CONCRETE PILES OR BOX COLLECTORS INCLUDING HEADMILLS LOCATED IN THE WORKS AREA ARE TO BE REMOVED BY THE CONTRACTOR AND STORED ON SITE FOR POSSIBLE RE-USE AT THE DISCRETION OF THE COM SITE SUPERVISOR.
  - ALL EXISTING BUSHES IN NEW WORKS AREAS TO BE THINLY-DISPOSED AS REQUIRED.
  - THE CONTRACTOR SHALL BACKFILL ALL DISTURBED AREAS WITH APPROVED MATERIAL, LAY A GRAVEL TOP LAYER TO PAVED AREAS COMPACT BACKFILL TO EXISTING SURFACE LEVELS, THEN APPLY BELLEVUE BITUMEN FINISH.
  - ALL NEW PAVEMENTS & SAND FINISH SHALL HAVE THE SURFACE LINE SLOPED TO TIP AND 4.5% BY WEIGHT, AND COMPACTED PRIOR TO THE NEW PAVEMENT BEING CONTRACTED.
  - ALL PAVEMENTS DAMAGED DURING REMOVAL OR INSTALLATION OF PITS ARE TO BE RECONSTRUCTED TO THE DESIGNATED PAVEMENT FINISH AFTER PIT INSTALLATION.
  - ALL RECONSTRUCT AREAS IN THE WORKS AREAS TO BE BACKFILLED IN ACCORDANCE WITH NOTE 5.
  - ALL SPILL, CONCRETE AND BITUMEN REMOVED BY THE CONTRACTOR AS WELL AS ANY RUBBISH ACCUMULATED ON SITE IS TO BE DISPOSED OFF-SITE BY AN APPROVED LICENSED RUBBISH SELLER.
  - EARTHWORKS CONTRACTOR TO PROVIDE A 5'x6m STOCKPILE OF BRICK BRANLS ON SITE AS DIRECTED BY THE NEAREST SITE SUPERVISOR.
  - PILE PLACES TO FORM BANKS SHALL BE BUILT TO GRADE, COMPACTED TO A MINIMUM DEPTH OF 300mm TO ACHIEVE 10% MOISTURE MAX. DRY DENSITY.
  - SP-SOFT TO BE FINISH GRADE AS PER TABLE 4.2 OF AUSTRASDAMS MATERIALS DESIGN GUIDE.



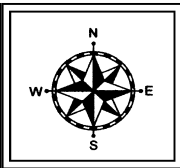
BOX CLASS	BOX SIZE (m)	BOX MASS (kg)	NO. IN BOX
1	1.0	10	10
2	1.5	22	10
3	2.0	33	10



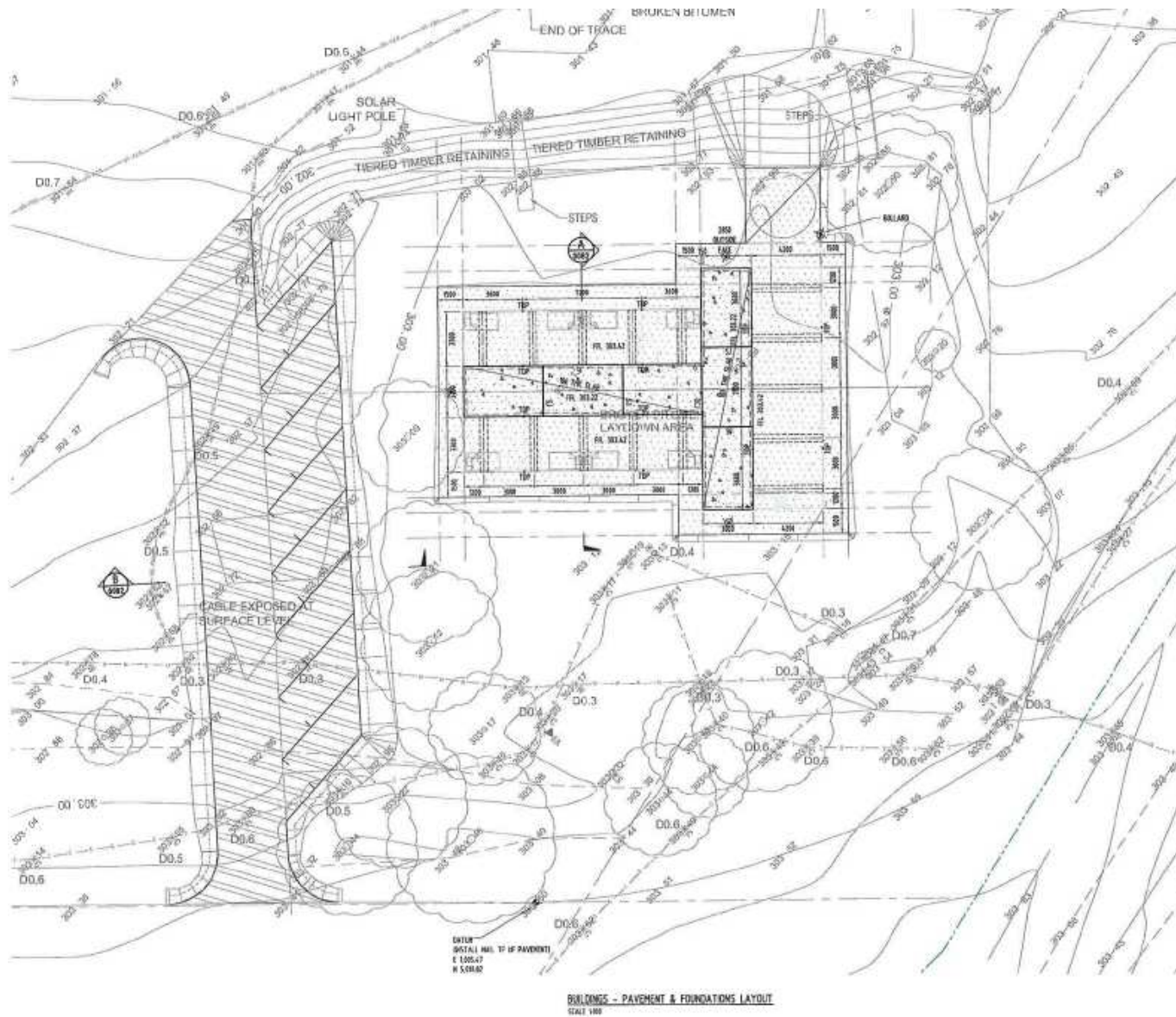
**SITE DEVELOPMENT PLAN**  
PLANNING APPLICATION  
PROPOSED ADDITIONS TO CBH'S CORRIGIN FACILITY  
LOT 500 WALTON STREET, CORRIGIN  
SHIRE OF CORRIGIN

urban & rural perspectives

TOWN PLANNERS & BUILDING DESIGNERS  
Unit 8, 16 Kent Way MALAGA WA 6090 Tel: (08) 9248 8777 Fax: (08) 9248 4040



**PLAN 4**  
SCALE: N.T.S

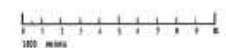


LEGEND	
FL (AT) 1.0	FINISHED CONCRETE DESIGN LEVEL
FFL (A) 1.0	FINISHED FINISHED FLOOR LEVEL
---	EXISTING GROUND LEVEL
TP	TOP DOWN POINT (REFER TO WALLS DETAILS)
---	BOUNDARY
---	FOUNDING OF A BUILDING (REFER TO WALLS DETAILS)
+	BALLARD
+	SITE SETBACK POINT

HATCHING LEGEND	
	CONCRETE SLAB 66 m <sup>2</sup>
	2 COAT SAND SEAL BETWEEN WITH METAL FINISH ON 400 BERGE GRAVEL ON BERGE AND ON 100 BERGE GRAVEL ON BOLLERS AND DRAIN BATTERS WHERE APPLICABLE. 322 m <sup>2</sup>

- GENERAL NOTES**
1. ALL LEVELS ARE IN METRES, ALL DIMENSIONS ARE SHOWN IN MILLIMETRES.
  2. ALL SETBACKS ARE TO BE UNDERTAKEN BY A LICENSED SURVEYOR FROM THE SETBACK POINT SHOWN ON THE DRAWING.
  3. ALL MEASUREMENTS ARE HORIZONTAL UNLESS OTHERWISE STATED.
  4. CHECKED BY: [Name] DATE: [Date]
  5. THE CONTRACTOR SHALL CONTACT ALL NECESSARY AUTHORITIES TO LOCATE ALL EXISTING SITE SERVICES. SERVICES AFFECTED BY THE NEW WORKS SHALL BE PROTECTED TO THE REQUIREMENTS OF THE RELEVANT AUTHORITY.
  6. CONCRETE WORKS TO BE IN ACCORDANCE WITH CBH TECHNICAL SPECIFICATIONS 1 AND RELEVANT ECONOMIC DRAWINGS.

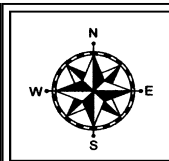


BUILDINGS - PAVEMENT & FOUNDATIONS LAYOUT  
SCALE 1:100

**SITE LAYOUT PLAN**  
 PLANNING APPLICATION  
 PROPOSED ADDITIONS TO CBH'S CORRIGIN FACILITY  
 LOT 500 WALTON STREET, CORRIGIN  
 SHIRE OF CORRIGIN

*urban & rural perspectives*

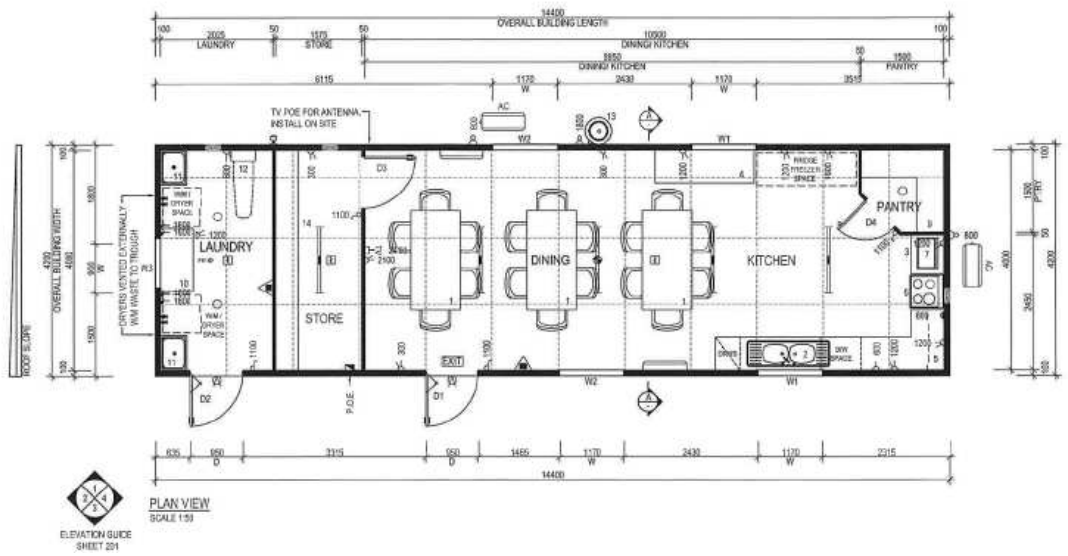
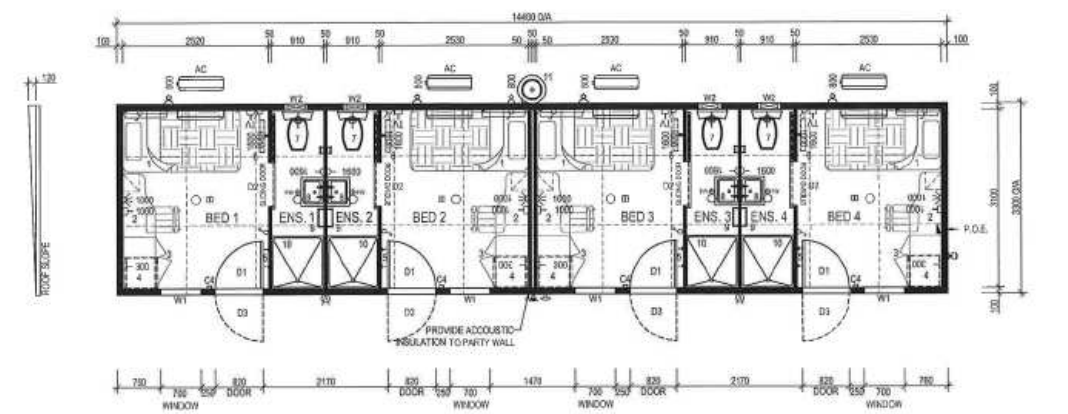
TOWN PLANNERS & BUILDING DESIGNERS  
 Unit 8, 16 Kent Way MALAGA WA 6090 Tel: (08) 9248 8777 Fax: (08) 9248 4040



**PLAN 5**

---

SCALE. N.T.S



**Fleetwood**  
 1202 ABERNETHY RD, PERTH AIRPORT, WA 6105  
 PH: (08) 9281 7500 FAX: (08) 9281 7590  
 WEBSITE: www.fleetwood.com.au

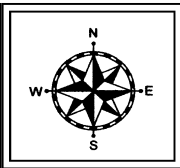


**FLOOR PLANS**  
 PLANNING APPLICATION  
 PROPOSED ADDITIONS TO CBH'S CORRIGIN FACILITY  
 LOT 500 WALTON STREET, CORRIGIN  
 SHIRE OF CORRIGIN

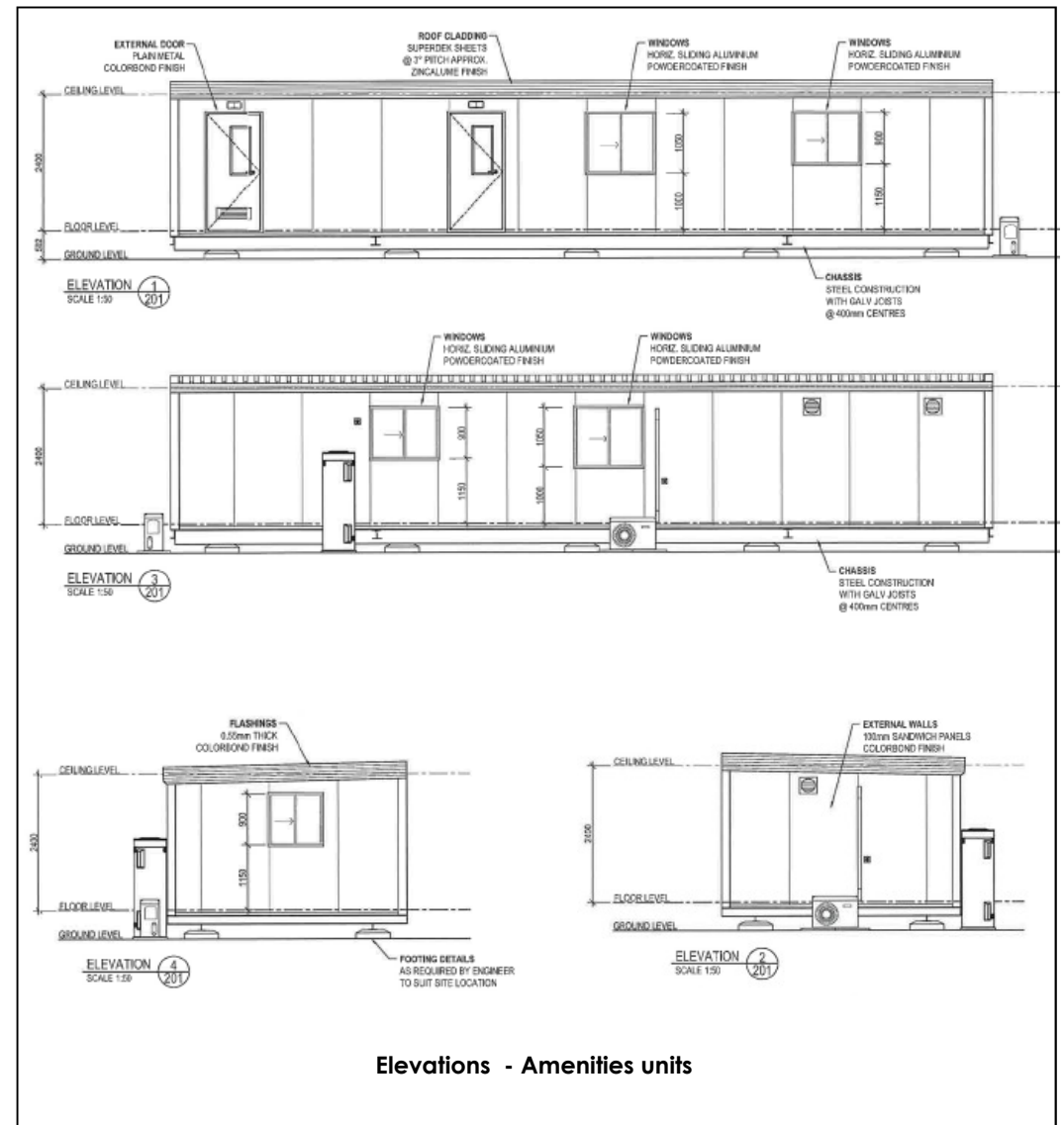
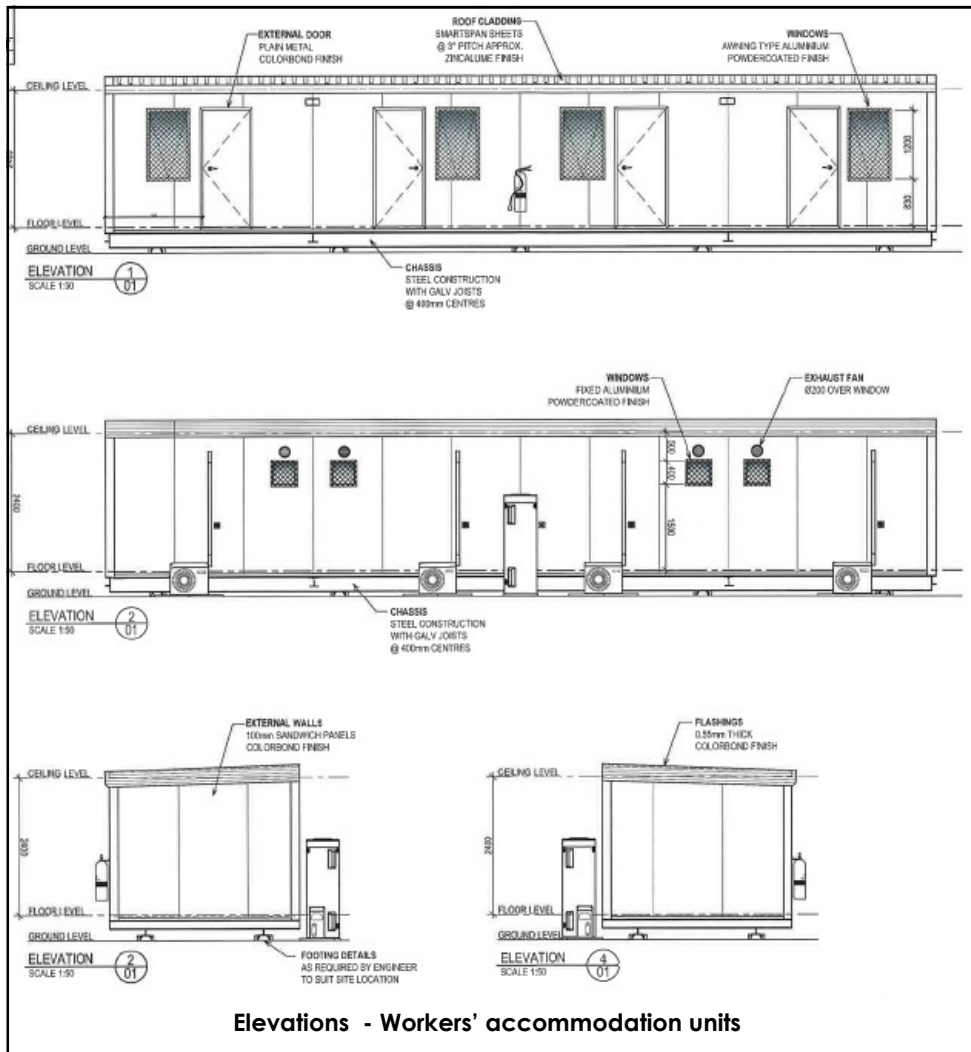
*urban & rural perspectives*

**URP**

TOWN PLANNERS & BUILDING DESIGNERS  
 Unit 8, 16 Kent Way MALAGA WA 6090 Tel: (08) 9248 8777 Fax: (08) 9248 4040



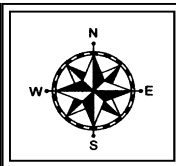
**PLAN 6**  
 SCALE. N.T.S



**Fleetwood**  
 1202 ABERNETHY RD, PERTH AIRPORT, WA 6105  
 PH: (08) 9281 7500 FAX: (08) 9281 7530  
 WEBSITE: www.fleetwood.com.au

**ELEVATIONS**  
 PLANNING APPLICATION  
 PROPOSED ADDITIONS TO CBH'S CORRIGIN FACILITY  
 LOT 500 WALTON STREET, CORRIGIN  
 SHIRE OF CORRIGIN

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 TOWN PLANNERS & BUILDING DESIGNERS  
 Unit 8, 16 Kent Way MALAGA WA 6090 Tel: (08) 9248 8777 Fax: (08) 9248 4040

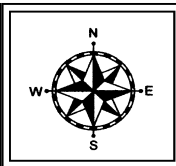


**PLAN 7**  
 SCALE. N.T.S



**PHOTOGRAPHS**  
 PLANNING APPLICATION  
 PROPOSED ADDITIONS TO CBH'S CORRIGIN FACILITY  
 LOT 500 WALTON STREET, CORRIGIN  
 SHIRE OF CORRIGIN

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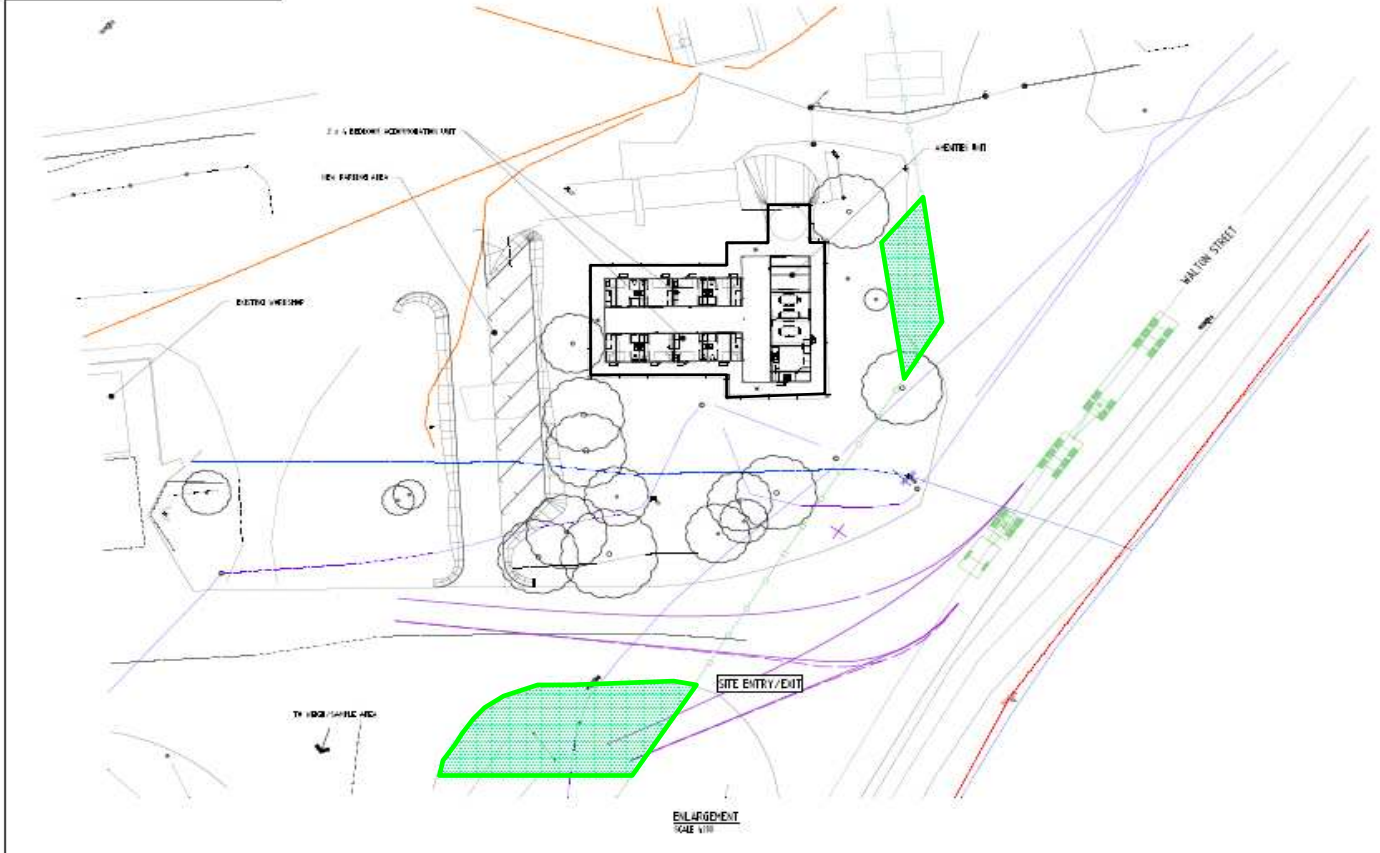


**PLAN 8**  
 SCALE. N.T.S

LEGEND	
	OH BANDS
	OTHERS
	110KV/66KV
	11KV/66KV
	11KV/66KV

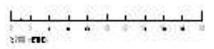
HATCHING LEGEND	
	Landscaping 300m <sup>2</sup>



PLAN 9/1

CHECK PRINT	
DATE	02.04.16
BY	JK
DATE	02.04.16

PRELIMINARY ISSUE  
ON THE PART OF THE CLIENT  
DATE 02.04.16



**CBH ENGINEERING**

**CBH HEAD OFFICE**  
11000 WILSON ROAD, SUITE 101  
MILWAUKEE VIC 3240  
**CBH ENGINEERING**  
11000 WILSON ROAD, SUITE 101  
MILWAUKEE VIC 3240  
PH: (08) 9248 8777 FAX: (08) 9248 4040

NO.	REV.	DATE	BY	CHKD.	DESCRIPTION



**INFRASTRUCTURE PLANNING  
SITE DEVELOPMENT  
ACCOMMODATION UPGRADES  
LANDSCAPING PLAN**

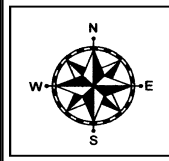
PROJECT	CORRIGIN	NO.	B1
DESCRIPTION	ACCOMMODATION UPGRADES		
PROJECT NO.	2016-511-0050		
			A

**INDICATIVE LANDSCAPING PLAN**  
PLANNING APPLICATION  
PROPOSED ADDITIONS TO CBH'S CORRIGIN FACILITY  
LOT 500 WALTON STREET, CORRIGIN  
SHIRE OF CORRIGIN

*urban & rural perspectives*

**URP**

TOWN PLANNERS & BUILDING DESIGNERS  
Unit 8, 16 Kent Way MALAGA WA 6090 Tel: (08) 9248 8777 Fax: (08) 9248 4040



**PLAN 9**

SCALE. N.T.S

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**The Corrigin Masonic Lodge No.120 W.A.C.**

**P.O. Box 48 Corrigin**

To. C.E.O. Rob Paul  
Shire President L. Baker  
Councillors.

25-5-16

Dear Rob

**Re Walkway North Side of Lot 178 Kirkwood Street**

**I communicate on behalf of my Fellow Brethren of the Corrigin Masonic Lodge,**

**This Lot has a Historic Walkway on the North side of the above Lot & is three metres wide. For countless years it has been used as a public Walkway especially by children and residence in the North and East of our town.**

**In 1992 it was realised by the then Shire Council and our Lodge Members the importance of such a thoroughfare for public use, so it was gifted to the Shire on the understanding it would be paved, fenced and kept in safe condition for public use.**

**The paving has deteriorated to be unsafe for public use and is in need of urgent replacement. This matter has been brought to the attention of previous C.E.O.s and Councillors but so far without result.**

**With such history we again make this approval for repaving of such an important public Walkway and trust our request will not be found wanting.**

Yours Sincerely

Peter Tulloch Secretary





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2 June 2016

Shire of Corrigin  
9 Lynch Street  
Corrigin  
WA

SHIRE OF CORRIGIN	
ATTENTION	<u>CEO</u>
- 3 JUN 2016	
ACTION	<u>20160603-003</u>
FILE	<u>CS0058</u>

Attention: Rob Paul, Chief Executive Officer

Re: Red Cross continuous presence in Corrigin

Dear Rob,

I write to outline the current Red Cross Retail position in Corrigin. Red Cross has been an established retail outlet in Corrigin for many years. The services Red Cross provide in a town like Corrigin extend a great deal further than retail only.

Red Cross delivers the following key functions in a community such as Corrigin.

- 1/ Community engagement: we provide a place for people to congregate, meet, work, have social interaction and we create a significant value add proposition for the community to donate to causes that may not be visible publicly at all times.
- 2/ Creates employment for volunteers. This gives the volunteer population significant opportunities to add value to the community and to ensure it fulfils a need to be active irrespective of their circumstances. Red Cross has an active volunteer population in Corrigin.
- 3/ Training: Red Cross offers volunteers opportunity to learn business and commercial skills which add value to the individual and the community.
- 4/ Contributes directly to the many causes Red Cross are directly involved in, these include, Local National and International areas where communities are affected by disaster, loneliness, homelessness to name but a few.
- 5/ Affords the Community an opportunity to donate both in cash, and in goods for resale, which in turn provides the local community an affordable shopping experience, in particular for vulnerable families and individuals.

Unfortunately late last year, due to an unexpected weather phenomenon, the Red Cross building which housed the retail outlet was severely damaged. Despite this setback the Red Cross team have endeavoured to continue its presence in the town by operating from a shed on the premises. This is unfortunately not a suitable long term arrangement.

It has been brought to my attention that an opportunity exists to use the available railway building to continue our retail operations. Red Cross, being a not for profit charity organisation would like to utilise the railway space, providing mutually beneficial commercial terms could be agreed.

Further to the above, Red Cross does not have the ability to pay commercial rents in a town such as Corrigin, we would therefore require a landlord incentivised arrangement. Preferably a rent free or significantly subsidised proposition. The length of stay would also have to be considered and agreed. Red Cross initially would like a 12 month option to be considered.

Should this opportunity not be provided, in all probability Red Cross will have to close its doors. This is certainly not our preferred position.

It would be greatly appreciated if you could, in your position as CEO of Corrigin, take this proposal to the local council or the owners of the railway station for consideration.

I trust this request is not seen as some sort of commercial benefit expectation because we are a not for profit organisation. It is a sincerely considered request to ensure Red Cross can sustain its services and key core values for which it is a cornerstone in the town of Corrigin.

Please feel free to contact me directly should you require any additional information.

I look forward to your favourable response to this request.

Kind Regards,



Andre

**Andre Oosthuizen**

**Retail Store Planning and Services Manager**

Australian Red Cross

M: 0466358429 / T: 02 9290 8965

Email: [aoosthuizen@redcross.org.au](mailto:aoosthuizen@redcross.org.au)

St Andrews House, Level 4, 464 Kent Street, Sydney NSW 2000



## Shire of Corrigin Register of Policies

### 2.10 Local Price Preference Policy

---

**Policy Owner:** Corporate and Community Services  
**Person Responsible:** Executive Manager Corporate and Community Services  
**Date of Approval:** 15 December 2015  
**Amended:**

---

**Objective** To promote local business partnerships within the Shire of Corrigin by giving preferential consideration to local suppliers in the procurement of goods and/or services via a quotation or tender.

**Definitions** In this policy the following words have the following meanings:

**Price Preference** is defined as the willingness to pay a higher price for the procurement of goods and/or services that are supplied by a 'local supplier'.

**Local Supplier** is a supplier that has been operating a business continuously out of premises within the Shire of Corrigin for at least six (6) months and submits a quotation or tender for the supply of goods and/or services.

**Policy** The Shire of Corrigin will encourage local industry to do business with Council through the adoption of a local price preference advantage in conjunction with standard quotation or tender considerations.

This policy applies to all Shire of Corrigin quotations or tenders unless Council resolves that this policy does not apply to a specific quotation or tender.

**Price Preference**

A preference will be given to a local supplier by assessing their submission as if the price bids were reduced by:

- a) 10% (up to a maximum price reduction of \$50,000) for goods and/or services; or
- b) 5% (up to a maximum price reduction of \$50,000) for construction (building) services; or
- c) 5% (up to a maximum price reduction of \$200,000) for goods and/or services (including construction (building) services) if tenders are being sought for the first time for goods or services currently undertaken by Council.

**Competitive Purchasing**

Whilst price is a competitive consideration in the provision of goods and/or services via quotation or tender, it is only one aspect of the evaluation process. Value for money principles, as described within '2.9 Purchasing Policy' will be employed by assessing the price component in conjunction with the quotation or tender selection criteria and requirements.



## Shire of Corrigin Register of Policies

The quotation or tender that is determined to be both cost effective and advantageous to the Shire of Corrigin will be the most likely to be accepted provided it is in accordance with Council's '2.9 Purchasing Policy'.

### **Roles and Responsibilities**

Employees will use a competitive market for their local purchasing requirements to encourage economic growth and local business partnerships where it is practical and reasonable to do so.

Employees are to ensure that the application of a local price preference is clearly identified within the quotation or tender documents to which the preference is to be applied.



14 May 2016

Rob Paull  
CEO, Shire of Corrigin  
E [ceo@corrigin.wa.gov.au](mailto:ceo@corrigin.wa.gov.au)

Dear Rob,

**RE: Local Price Preference Policy**

Thank you for the opportunity to submit this information to Council in regards to the Local Price Preference Policy. We have received feedback from a few members in Corrigin regarding the Local Price Preference Policy, specifically that:

- the cost of freight often exceeds the 10% price preference for local suppliers
- local suppliers fear their quote will not meet the policy guidelines and therefore not be considered, because of the freight costs

The WBN would like to kindly offer the following suggestions for consideration by Council in response to local supplier concerns:

- the Shire of Corrigin develop a template/set of criteria when requesting quotes from suppliers. In this template there should be a clear line item for freight (which also includes charges like administration, consignment note etc.) This template could be attached to all tender documents and requests for quotations to ensure that freight costs are clearly identifiable and included during the assessment process
- during the assessment of quotes, a points system could be used to determine the preferred supplier e.g. higher number of points allocated if the business is local, a higher number of points allocated if the business meets value for money criteria, higher number of points if the business meets the objectives of your policy (to promote local business partnerships), if freight costs exceed the 10% difference a point can be deducted from the total etc.
- add the following statement to your policy – “The quote/ tender offering the lowest price may not necessarily be successful”
- the Shire of Corrigin consider the travel, time and vehicle wear and tear costs associated when collecting goods from outside the Shire e.g Perth, if freight has been a determining factor in deciding to use an external supplier
- the WBN is happy to help develop a preferred suppliers list for the Shire of local suppliers – if this is required in the future

Thank you once again Rob, for giving us the opportunity to submit this.

Kind regards,

Caroline Robinson  
WBN Executive Officer



Connecting business. Growing the Wheatbelt.  
[www.wheatbeltbusinessnetwork.com.au](http://www.wheatbeltbusinessnetwork.com.au)

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## 2.10 LOCAL PRICE PREFERENCE POLICY

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**Policy Owner:** Corporate and Community Services  
**Person Responsible:** Executive Manager Corporate and Community Services  
**Date of Approval:** 21 May 2016

---

**Objective** To promote local business partnerships within the Shire of Corrigin by giving preferential consideration to local suppliers in the procurement of goods and/or services via a quotation or tender.

**Definitions** In this policy the following words have the following meanings:  
Price Preference is defined as the willingness to pay a higher price for the procurement of goods and/or services that are supplied by a 'local supplier'.  
Local Supplier is a supplier that has been operating a business continuously out of premises within the Shire of Corrigin for at least six (6) months and submits a quotation or tender for the supply of goods and/or services.

**Policy** The Shire of Corrigin will encourage local industry to do business with Council through the adoption of a local price preference advantage in conjunction with standard quotation or tender considerations.

This policy applies to all Shire of Corrigin quotations or tenders unless Council resolves that this policy does not apply to a specific quotation or tender.

Price Preference

A preference will be given to a local supplier by assessing their submission as if the price bids were reduced by:

- a) 10% (up to a maximum price reduction of \$50,000) for goods and/or services; or
- b) 5% (up to a maximum price reduction of \$50,000) for construction (building) services; or
- c) 5% (up to a maximum price reduction of \$200,000) for goods and/or services (including construction (building) services) if tenders are being sought for the first time for goods or services currently undertaken by Council.

Exclusion of Freight in Price Preference calculation

In considering a quotation for any goods or services from a supplier, the cost of freight is not to be taken into account when determining a price preference.

Competitive Purchasing

Whilst price is a competitive consideration in the provision of goods and/or services via quotation or tender, it is only one aspect of the evaluation process.



Value for money principles, as described within '2.9 Purchasing Policy' will be employed by assessing the price component in conjunction with the quotation or tender selection criteria and requirements.

The quotation or tender that is determined to be both cost effective and advantageous to the Shire of Corrigin will be the most likely to be accepted provided it is in accordance with Council's '2.9 Purchasing Policy'.

### **Roles and Responsibilities**

Employees will use a competitive market for their local purchasing requirements to encourage economic growth and local business partnerships where it is practical and reasonable to do so.

Employees are to ensure that the application of a local price preference is clearly identified within the quotation or tender documents to which the preference is to be applied.



Enquiries: Craig Manton

Our Ref:

Your Ref:

10 May 2016

Name

Company

Address

Suburb State Postcode

Dear Name/Sir/Madam

### **Wheatbelt Freight Plan**

In late 2014 Wheatbelt South Regional Road Group (WBS RRG) requested WALGA to facilitate a workshop to discuss and identify ways to address a number of cross-Shire border RAV access issues with the aim of creating a clearer continuous freight network in the Wheatbelt. The workshop in the South was replicated by a similar workshop for Wheatbelt North Regional Road Group (WBN RRG). These workshops were also attended by managers from Main Roads Wheatbelt Region and Heavy Vehicle Services.

At these workshops sub-groups marked up maps indicating issues with the current freight network and identifying aspirational freight routes for the future.

WALGA compiled the data gathered at these workshops and it was passed onto Main Roads Wheatbelt in February 2016.

WALGA, Heavy Vehicle Services and Main Roads Wheatbelt have been discussing what actions need to be taken to clarify and rationalise the freight network in the Wheatbelt and discussions have been held with both the Department of Transport and Wheatbelt Development Commission.

It has been agreed to proceed with three workstreams;

#### *Workstream 1 – RAV assessment backlog*

The Main Roads Wheatbelt structure has sufficient officers trained in RAV assessments to assist HVS in dealing with new enquiries, but there is a significant backlog of RAV assessments that needs to be addressed.

HVS has worked with WALGA to streamline the RAV assessment process and produced new guidelines. HVS is also seeking to secure additional resources to clear the backlog of RAV assessments.

#### *Workstream 2 – The Final Mile*

Wheatbelt farmers are likely to continue to utilise larger truck configurations in the future to take produce from paddock to grain bin or port or abattoir. Given that not all Local Government roads are on the RAV network a mechanism by which farmers can legally transport produce from paddock to the approved RAV network needs to be determined.

HVS will work with WALGA to identify options for the last mile access.



*Workstream 3 – Produce a Plan for a Secondary Road Freight Network in the Wheatbelt*

When the RAV system was created individual Shires took different approaches to which roads/routes should be on each RAV network. This has resulted in discontinuous RAV routes across Shire boundaries and a complex RAV network for freight companies to negotiate. Given that Workstream 2 will identify a way to enable produce to be brought to the RAV network it is necessary for Local Governments to identify and agree on which Local Government roads should be the main collector roads to bring freight traffic to the Main Roads Network and what RAV rating those collector roads should be.

These collector roads would be open for use by all suitable RAV vehicles without permit with Workstream 2 providing the method by which RAV vehicles could get from paddock to the collector road.

These identified and agreed collector roads can then form an aspirational secondary road freight network and if all 43 Wheatbelt Local Governments endorse the plan funding will be sought to identify and design improvements to attain the relevant RAV rating for the route and then construct the improvements. This plan can be shared to enable industry to base investment decisions on the Wheatbelt freight network.

This approach would attract all freight traffic onto a finite number of Local Government roads enabling the relevant Shire to focus investment and maintenance effort of these routes and dramatically reduce the maintenance necessary on other routes.

Workstreams 1 and 2 are being taken forward by HVS and WALGA.

Workstream 3 has been progressed with Main Roads Wheatbelt reviewing the feedback from all eight sub-groups at the workshops and producing maps showing what each sub-group proposed. Main Roads Wheatbelt has also created an overall Wheatbelt map showing the output from the workshops and a spreadsheet commenting on the proposals from each sub-group. This assessment has identified some clashes between sub-groups and Main Roads Wheatbelt has identified these in the comments.

In order to progress Workstream 3 we now need Shires to confirm which routes in each sub-group are to be regarded as Collector roads/routes and to address any of the clashes identified in the Main Roads comments. To this end Lyn Baker and Ricky Storer have been asked to coordinate Local Government feedback. Main Roads Wheatbelt will then represent the Shires' wishes on an overall Wheatbelt plan for endorsement by all Local Governments.

To provide guidance on identification of the proposed collector roads;

- Each route must connect to the Main Roads network,
- Each Sub-Group must identify no more than 10 collector routes,
- Parallel collector routes must be at least 20km apart

In order to enable Main Roads Wheatbelt to compile and submit a business case in September / October to seek funding to develop the identified collector routes it is requested that this approach be tabled at Council meetings in May and June with sub-groups meeting to agree their collector routes in June. Special RRG meetings can then be held in July to endorse the joint road freight plan.

Attached and with this letter is a tube from Main Roads Wheatbelt containing the maps marked up by each sub-group, the overall Wheatbelt map and spreadsheet to facilitate your discussions.



This is a great opportunity for us all to work together for the overall benefit of the Wheatbelt with the possibility of us securing funding for a programme of improvements to our road network which will be over and above normal RRG funding. I therefore request that you endeavour to meet the timeline indicated above to enable the business case to be submitted in time for the budgeting process.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Craig Manton".

**Craig Manton**  
**Wheatbelt Regional Manager**

**Rick Storer**  
**Chair Person WBN RRG**

**Lyn Baker**  
**Chair Person WBS RRG**

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SHIRE OF NAREMBEEN

SHIRE OF KONDININ

SHIRE OF CORRIGIN

SHIRE OF KULIN

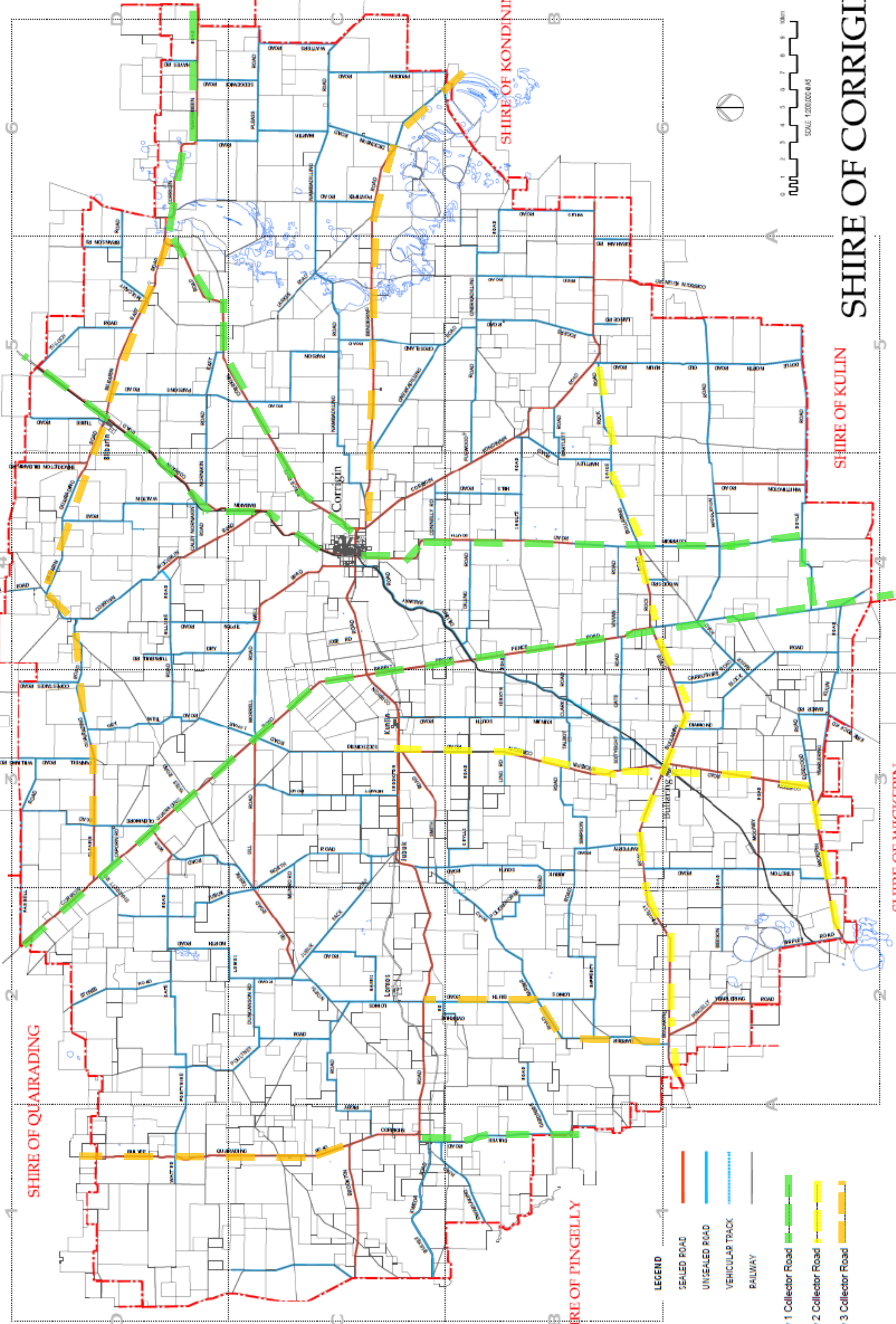
SHIRE OF WICKEPIN

SHIRE OF BRUCE ROCK

SHIRE OF QUAIRADING

SHIRE OF PINGELLY

COLLECTOR ROADS



LEGEND

- SEALED ROAD
- UNSEALED ROAD
- - - VEHICULAR TRACK
- RAILWAY
- Priority 1 Collector Road
- Priority 2 Collector Road
- Priority 3 Collector Road

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