

# SHIRE OF CORRIGIN AGENDA



19 April 2016

ORDINARY COUNCIL MEETING

Agenda for the Ordinary Council Meeting to be held on 19 April 2016 commencing at 3.00pm in the Council Chambers.

THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK



## Notice of Meeting

*The next Ordinary Meeting of Council for the Shire of Corrigin will be held on Tuesday 19 April 2016 at the Council Chambers 9 Lynch Street Corrigin commencing at 3.00pm.*

A handwritten signature in blue ink, appearing to read "Rob Paull".

*Rob Paull – Chief Executive Officer*

---

## Order of Business

Ordinary Council Meeting to be held on Tuesday 19 April 2016

<b>11.30am</b>	<i>Chief Executive Officer Performance Review</i>
<b>12.30 pm</b>	<i>Lunch</i>
<b>1.00 pm</b>	<i>Discussion Period</i>
<b>2.30 pm</b>	<i>Afternoon Tea</i>
<b>3.00 pm</b>	<i>Council Meeting</i>
<b>5.00 pm</b>	<i>Nibbles</i>

THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK

<b>1. DECLARATION OF OPENING</b> .....	<b>7</b>
<b>2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE</b> .....	<b>7</b>
<b>3. PUBLIC QUESTION TIME</b> .....	<b>7</b>
<b>4. MEMORIALS</b> .....	<b>7</b>
<b>5. PETITIONS/DEPUTATIONS/PRESENTATIONS /SUBMISSIONS</b> .....	<b>7</b>
<b>6. DECLARATIONS OF INTEREST</b> .....	<b>7</b>
<b>7. CONFIRMATION AND RECEIPT OF MINUTES</b> .....	<b>7</b>
<b>7.1. PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES – ATTACHMENT 7.1</b> .....	<b>7</b>
<b>7.2. COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES</b> .....	<b>7</b>
7.2.1. CORRIGIN RECREATION & EVENTS CENTRE ADVISORY COMMITTEE.....	7
7.2.1.1. GENERAL BUSINESS - MANAGEMENT AND HIRING ARRANGEMENTS.....	8
7.2.2. CORRIGIN RECREATION PLANNING COMMITTEE.....	8
7.2.2.1. PRESENTATION FROM CORRIGIN BOWLING CLUB – POTENTIAL RELOCATION TO CREC..	8
7.2.2.2. GENERAL BUSINESS - ENCOURAGE NEW MEMBERS.....	8
7.2.3. BUSHFIRE ADVISORY COMMITTEE .....	9
7.2.3.1. ELECTION OF OFFICERS .....	9
7.2.3.2. FIRE BREAK ORDER 2016/2017.....	10
7.2.3.3. REDUCTION OF FIRE BRIDAGE BOUNDARIES .....	11
7.2.3.4. REVIEW OF FIRE PERMITS.....	11
7.2.4. WHEATBELT SOUTH AGED HOUSING ALLIANCE .....	11
7.2.5. ROEROC COUNCIL.....	11
<b>8. MATTERS REQUIRING A COUNCIL DECISION</b> .....	<b>12</b>
<b>8.1. CORPORATE &amp; COMMUNITY SERVICES REPORTS</b> .....	<b>12</b>
8.1.1. CORRIGIN COMMUNITY RESOURCE CENTRE – MARCH 2016 .....	12
8.1.2. ACCOUNTS FOR PAYMENT – MARCH 2016.....	15
8.1.3. ACCOUNTS FOR PAYMENT – CREDIT CARDS – FEBRUARY 2016 .....	17
8.1.4. MONTHLY FINANCIAL REPORT – MARCH 2016.....	19
<b>8.2. GOVERNANCE AND COMPLIANCE REPORTS</b> .....	<b>21</b>

8.2.1.	ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH 1 MARCH 2016 TO 31 MARCH 2016 .....	21
8.2.2.	SHIRE OF CORRIGIN HEALTH LOCAL LAW 2015.....	34
8.2.3.	CONTRACT RANGER SERVICE ARRANGEMENTS.....	36
<b>8.3.</b>	<b>WORKS AND GENERAL PURPOSES REPORTS .....</b>	<b>39</b>
8.3.1.	SALE OF CONVEYORS SURPLUS TO THE SHIRE'S NEEDS.....	39
8.3.2.	REQUEST ENSURE CONTINUED UNRESTRICTED PEDESTRIAN AND DISABLED ACCESS FROM THE LANEWAY BETWEEN THE TOWN HALL (LOT 70) AND CORRIGIN DISTRICT CLUB (LOT 69), GOYDER STREET, CORRIGIN.....	42
8.3.3.	RAIL INTERFACE AGREEMENT – BROOKFIELD RAIL, MAIN ROADS WA AND THE NATIONAL RAIL SAFETY REGULATOR .....	45
<b>9.</b>	<b>NOTICE OF MOTIONS FOR THE NEXT MEETING.....</b>	<b>48</b>
<b>10.</b>	<b>CHIEF EXECUTIVE OFFICER'S REPORT .....</b>	<b>48</b>
<b>11.</b>	<b>PRESIDENT'S REPORT .....</b>	<b>48</b>
<b>12.</b>	<b>COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS .....</b>	<b>48</b>
<b>13.</b>	<b>URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL .....</b>	<b>48</b>
<b>14.</b>	<b>INFORMATION BULLETIN.....</b>	<b>48</b>
<b>15.</b>	<b>WALGA AND CENTRAL ZONE MOTIONS.....</b>	<b>48</b>
<b>16.</b>	<b>NEXT MEETING.....</b>	<b>48</b>
<b>17.</b>	<b>MEETING CLOSURE.....</b>	<b>48</b>

**1. DECLARATION OF OPENING**

**2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE**

President	L Baker
Deputy President	D L Hickey
	T J Pridham
	J A Mason
	M B Dickinson
	S G Hardingham
	B D Praetz
Chief Executive Officer	R L Paull
Executive Manager, Corporate & Community Services	T L Dayman
Governance Executive Officer	D J Whitehead

**LEAVE OF ABSENCE**

**3. PUBLIC QUESTION TIME**

**4. MEMORIALS**

It was advised that Lesley Ebsary had passed away since the last meeting.

**5. PETITIONS/DEPUTATIONS/PRESENTATIONS /SUBMISSIONS**

**6. DECLARATIONS OF INTEREST**

**7. CONFIRMATION AND RECEIPT OF MINUTES**

**7.1. Previous Council Meetings and Business Arising from Minutes – Attachment 7.1**

*That the minutes of the Ordinary Meeting of Council held on Monday 21 March 2016 be confirmed as a true and correct record.*

**7.2. Committee Meetings and Business Arising from Minutes**

**7.2.1. CORRIGIN RECREATION & EVENTS CENTRE ADVISORY COMMITTEE**

Minutes of the Corrigin Recreation & Events Centre Advisory Committee meeting held on the 29 March 2016 at the Corrigin Recreation and Events Centre (Cyril Box Function Room) Larke Crescent, Corrigin (Attachment 7.2.1).

**OFFICER'S RECOMMENDATION**

*That the Minutes of the Corrigin Recreation & Events Centre Advisory Committee meeting held on the 29 March 2016 at the Corrigin Recreation and Events Centre (Cyril Box Function Room) Larke Crescent, Corrigin (Attachment 7.2.1) be received.*

*Recommendations from the Corrigin Recreation & Events Centre Advisory Committee held on the 29 March 2016 are addressed in Item 7.2.1.1.*

#### **7.2.1.1. GENERAL BUSINESS - MANAGEMENT AND HIRING ARRANGEMENTS**

##### **COMMITTEE'S RECOMMENDATION**

*That Council modify part 2 of the CREC Hire Terms and Conditions with the Corrigin Football Club, Corrigin Netball Club and Corrigin Hockey club to allow for a start of season and end of season event in the function area as part of the annual levy entitlements.*

#### **7.2.2. CORRIGIN RECREATION PLANNING COMMITTEE**

Minutes of the Corrigin Recreation Planning Committee, held on Wednesday 11 April 2016 at the Corrigin Recreation and Events Centre (Cyril Box Function Room) Larke Crescent, Corrigin (Attachment 7.2.2).

##### **OFFICER'S RECOMMENDATION**

*That the Minutes of the Corrigin Recreation Planning Committee, held on Wednesday 11 April 2016 at the Corrigin Recreation and Events Centre (Cyril Box Function Room) Larke Crescent, Corrigin (Attachment 7.2.2) be received.*

*Recommendations from the Corrigin Recreation Planning Committee, held on Wednesday 11 April 2016 are addressed in Items 7.2.2.1 & 7.2.2.2.*

#### **7.2.2.1. PRESENTATION FROM CORRIGIN BOWLING CLUB – POTENTIAL RELOCATION TO CREC**

##### **COMMITTEE'S RECOMMENDATION**

*That Council:*

- 1. Thank the representatives from the Corrigin Bowling Club for their attendance and presentation to the Committee;*
- 2. Again express in principle support to the Corrigin Bowling Club to relocate to Corrigin's sporting precinct and at CREC on the basis of an overwhelming community benefit to have sporting groups at the sporting precinct; and*
- 3. Seek to include in the 2016/17 Budget, appropriate funds on a 50/50 (or if CRFF funds are available, one third each) to adequately develop a 'business case' and concept plan for the Corrigin Bowling Club to either:*
  - re-develop the Club's site in Walton Street with an appropriate artificial playing surface and improved facilities; or*
  - relocate to the Corrigin sporting precinct with an appropriate artificial playing surface comprising single (large) green with 8 rinks and area of approximately 45mx45m with use of CREC; or*
  - alternate site with appropriate facilities, artificial playing surface comprising single (large) green with 8 rinks and area of approximately 45mx45m.*

#### **7.2.2.2. GENERAL BUSINESS - ENCOURAGE NEW MEMBERS**

##### **COMMITTEE'S RECOMMENDATION**

*That Council to write to the following community members inviting them to become a member of the Recreation Planning Committee:*

- Mandy Bootsma*
- Sharon Jacobs*
- Rohan Crombie*



### **7.2.3. BUSHFIRE ADVISORY COMMITTEE**

*Minutes of the Corrigin Bushfire Advisory Committee, held on Friday 8 April 2016 at the Corrigin Community Resource Centre Larke Crescent, Corrigin (Attachment 7.2.3)*

#### **OFFICER'S RECOMMENDATION**

*That the minutes of the Corrigin Bushfire Advisory Committee, held on Friday 8 April 2016 at the Corrigin Community Resource Centre Larke Crescent, Corrigin (Attachment 7.2.3) be received.*

*Recommendations from the Corrigin Recreation & Events Centre Advisory Committee held on the 29 March 2016 are addressed in Item 7.2.3.1 – 7.2.3.4*

#### **7.2.3.1. ELECTION OF OFFICERS**

##### **COMMITTEE'S RECOMMENDATION 1**

*That Council appoint Wes Baker be as Chief Bush Fire Control Officer for 2016/17.*

##### **COMMITTEE'S RECOMMENDATION 2**

- 1. That Council appoint Greg Evans as Deputy Chief Bush Fire Control Officer for 2016/17.*
- 2. That Council support the request that a second position of Deputy Chief Bush Fire Control Officer for 2016/17 be established.*

##### **COMMITTEE'S RECOMMENDATION 3**

*That Council appoint the following persons as Bush Fire Control Officers for 2016/17:*

##### *Bilbarin Brigade*

<i>Sadow Jacobs</i>	<i>PO Box 37, Corrigin</i>	<i>9065 2042</i>
<i>Bruce Mills</i>	<i>Post Office, Corrigin</i>	<i>9062 9012</i>
<i>Steven Bolt</i>	<i>PO Box 226, Corrigin</i>	<i>9065 2043</i>
<i>Paul McBeath</i>	<i>PO Box 87, Corrigin</i>	<i>9062 9024</i>

##### *Bullaring Brigade*

<i>Andrew Szczecinski</i>	<i>PO Box 124, Corrigin</i>	<i>9065 7014</i>
<i>Greg Evans</i>	<i>Post Office, Bullaring</i>	<i>9065 7021</i>
<i>Greg Doyle</i>	<i>PO Box 109, Corrigin</i>	<i>9880 9048</i>
<i>Craig Jespersen</i>	<i>PO Box 18, Yealering</i>	<i>9888 7075</i>

##### *Bulyee Brigade*

<i>Wes Baker</i>	<i>PO Box 39, Corrigin</i>	<i>9065 8034</i>
<i>Ray Hathaway</i>	<i>PO Box 90, Brookton</i>	<i>9642 7045</i>
<i>Vacant Position</i>		

##### *Corrigin East Brigade*

<i>Tim George</i>	<i>PO Box 159, Corrigin</i>	<i>9065 5045</i>
<i>Kim Courboules</i>	<i>PO Box 79, Corrigin</i>	<i>0427 632 624</i>

##### *Central Brigade*

<i>Garrick Connelly</i>	<i>PO Box 26, Corrigin</i>	<i>9063 2956</i>
<i>Rob Paull</i>	<i>PO Box 221, Corrigin</i>	<i>9063 2203</i>
<i>Adam Rendell</i>	<i>PO Box 200, Corrigin</i>	<i>9063 2291</i>

Gorge Rock Brigade

Bryce Nicholls	PO Box 71, Corrigin	9063 7014
Bruce Talbot	PO Box 75, Corrigin	9063 2132

*Note: Should Council agree to reduce the number of Brigades, Bruce Talbot will be appointed to the Corrigin East Brigade and Bryce Nicholls to the Bullaring Brigade.*

Kunjin Brigade

Tony Guinness	PO Box 35, Corrigin	9065 7079
John Hewett	PO Box 239, Corrigin	9063 2480

*Note: Should Council agree to reduce the number of Brigades, Tony Guinness and John Hewett would both be appointed to the Bulyee Brigade which will then be known as the Bulyee-Kunjin Brigade.*

**COMMITTEE'S RECOMMENDATION 4**

*That Council appoint the Chief Bush Fire Control Officer, the two Deputy Chief Bush Fire Control Officers and Sandow Jacobs as Fire Weather Officers for 2016/17.*

**COMMITTEE'S RECOMMENDATION 5**

*That Council appoint Rob Paull, Taryn Dayman, Adam Rendell, Garrick Connelly (if Adam Rendell unavailable), Sandow Jacobs, Steve Bolt (if Sandow Jacobs unavailable), Paul Baker, Andrew Szczecinski (if Paul Baker unavailable), Ray Hathaway, Wes Baker (if Ray Hathaway unavailable) and Wes Baker as authorised Harvest Ban Officers for 2016/17.*

**COMMITTEE'S RECOMMENDATION 6**

*That Council appoint Wes Baker as training Officer for 2016/17.*

**COMMITTEE'S RECOMMENDATION 7**

*That Council appoint the following persons as Dual Fire Control Officers for 2016/17:*

Dual Fire Control Officers

Quairading Shire	Bruce Mills, Ray Hathaway
Wickepin Shire	Craig Jespersen & Greg Doyle
Bruce Rock Shire	Sandow Jacobs & Tim George
Narembeen Shire	Tim George
Kondinin Shire	Bruce Talbot
Kulin Shire	Greg Doyle & Bryce Nicholls
Pingelly Shire	Greg Evans, Wes Baker
Brookton Shire	Ray Hathaway, Wes Baker

*Note: Bruce Rock does not appoint Dual Fire Control Officers. The Corrigin Bush Fire Advisory Committee (CBFAC) considers it appropriate to continue to recommend to Council that Dual Fire Control Officers be appointed to all neighbouring local governments.*

**7.2.3.2. FIRE BREAK ORDER 2016/2017**

**COMMITTEE'S RECOMMENDATION**

*That Council remove Sunday as a restricted burning period as amended and endorsed for the Fire Break Order for 2016/17.*

*Note: If brigade boundaries change as per item 7.2.3.3 then the brigades on the Firebreak Order will need to be changed as well to reflect the new areas.*

#### **7.2.3.3. REDUCTION OF FIRE BRIDAGE BOUNDARIES**

##### **COMMITTEE'S RECOMMENDATION**

*That Council reduce the number of Bush Fire Brigades from seven to five in accordance with the proposal put forward by the Chief Bush Fire Control Officer as reflected in the attached plan of the revised Brigade areas. (Map to be provided to Council under separate cover):*

- *Bulyee/Kunjin (Amalgamation);*
- *Corrigin Central;*
- *Bullaring (to be partially consolidated with Gorge Rock);*
- *Bilbarin; and*
- *Corrigin East (to be partially consolidated with Gorge Rock);*

Note: With regard to the current Gorge Rock Brigade should Council agree to reduce the number of Brigades, Bruce Talbot will be appointed to the Corrigin East Brigade and Bryce Nicholls to the Bullaring Brigade.

Note: With regard to the current Kunjin should Council agree to reduce the number of Brigades, Tony Guinness and John Hewett would both be appointed to the Bulyee Brigade which will then be known as the Bulyee-Kunjin Brigade.

#### **7.2.3.4. REVIEW OF FIRE PERMITS**

##### **COMMITTEE'S RECOMMENDATION**

*That Council support the CBFAC's view that the permit system currently in place works well and should not be charged.*

#### **7.2.4. WHEATBELT SOUTH AGED HOUSING ALLIANCE**

Minutes of the Wheatbelt South Aged Housing Alliance meeting held on Thursday 31 March 2016 at Council Chambers, Wickepin commencing at 3.00pm (Attachment 7.2.4).

##### **OFFICER'S RECOMMENDATION**

*That the minutes of the Wheatbelt South Aged Housing Alliance meeting held on Thursday 31 March 2016 and as provided in Attachment 7.2.4 be received.*

#### **7.2.5. ROEROC COUNCIL**

Minutes of the RoeRoc Council meeting held on Wednesday 25 November 2015 at the Shire of Corrigin Council Chambers commencing at 2.00pm (Attachment 7.2.5).

##### **OFFICER'S RECOMMENDATION**

*That the minutes of the RoeRoc Council meeting held on Wednesday 25 November 2015 and as provided in Attachment 7.2.5 be received.*

## 8. MATTERS REQUIRING A COUNCIL DECISION

### 8.1. Corporate & Community Services Reports

#### 8.1.1. CORRIGIN COMMUNITY RESOURCE CENTRE – MARCH 2016

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	19 April 2016
Reporting Officer:	Heather Ives, Coordinator Community Services
Disclosure of Interest:	No interest to disclose
File Number:	CS 0008
Attachment Reference:	Nil

#### COMMENT

##### 1. CORRIGIN CRC – PROJECTS

###### Lottery west - Community Spaces Outdoor

CREC Playground.

*Successful funding application \$40 284*

Project ongoing

###### Thank a Volunteer Grants Program 2016

Funding application submitted to hold a Sundowner event on 6<sup>th</sup> April 2016.

*Successful funding application - \$675.*

Event completed - approximately 50 people in attendance.

###### Bike Week 2016

Bike Week Funding application submitted to hold “Bike Week Treasure Hunt” event on Sunday 13th March 2016. (Date postponed due to clash with CREC Opening, rescheduled date to Sunday 3<sup>rd</sup> April)

*Successful funding application - \$300.*

Event completed - approximately 60 people in attendance.

###### National Youth Week 2016

“Sk8, Scoot & BMX Workshop Jam Session” Funding application submitted to hold Corrigin event on Tuesday 12th April 2016.

*Successful funding application \$980*

###### CRC Governance Funding 2015/2016

Funding partnership with Quairading CRC, to run a series of Governance Workshops, tailored to assist local Clubs & Groups.

- “Grant Writing & Project Planning” Workshop – 29<sup>th</sup> Oct 2016
- “How to Run a Meeting” Workshop – 9<sup>th</sup> March 2016

**2. CRC Traineeship:**

DANIKA ATKINSON

**Course:** 'Certificate II in Business'

**Contract:** CCI ApprentiCentre - signed 08/04/2016 (*Part-time: 18 months*)

**Registered Training Organisation:** South Regional TAFE (*formerly C.Y O'Connor Institute – Narrogin Campus*)

**3. CORRIGIN CRC Monthly Usage - March 2016:**

CUSTOMERS ACCESSING 'FEE FOR SERVICE' and SALES					
SERVICES / FEES	MTHLY	YTD from July 15	SALES	MTHLY	YTD from July 15
Internet Use / Computer Use	36	376	Phonebook Sales	4	185
Photocopying / Printing / Faxing	38	361	Moments In Time Books	0	8
Laminating / Binding / Folding	4	45	Books Sales	0	3
Secretarial Services / Scans / CD B	14	77	Wrapping Paper / Postcard Sa	4	18
Room Hire	14	56	Polo Shirt / Eco Bag Sales	0	50
Equipment Hire	1	14	Phonecalls	0	2
Training / Course Fees	0	12	Sale of Assests	0	9
Resource Centre Membership Fee	0	15	Comedy Show - Ticket Sales	0	60
Exam Supervision	0	3	Movies in the Park - BBQ Sales		108
Movie Club Fees	1	42			
		0			
<b>Total</b>	<b>108</b>		<b>Total</b>	<b>8</b>	
<i>Monthly People through :</i>	<b>116</b>				
CUSTOMERS ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICE	MTHLY	YTD from July 15	SERVICE	MTHLY	YTD from July 15
Department of Human Services	81	723	Broadband for Seniors (+Web	10	72
Phonebook Enquiries	8	47	General Enquiries (Face to Fa	115	508
Tourism	23	326	General (Email/Phone/Webst	110	1096
Government Access Point	7	75	Corrigin Toy Library	8	85
Conferences/Training / Westlink	46	581	TR Homes (Referrals)	0	4
Video Conference	6	6			
<b>Total</b>	<b>171</b>		<b>Total</b>	<b>243</b>	
<i>Monthly People through :</i>	<b>414</b>				
<b>TOTAL FOR THE MONTH OF MARCH:</b>	<b>530</b>				

COMMUNITY ECONOMIC / BUSINESS and SOCIAL DEVELOPMENT BOOKINGS			
Description	No's	Room	Govt. Hot Office Booking (HO) / Com. Booking ©
Annual Electors Meeting	14	Conference Room	n/a
Movie Club - February 2016	8	Conference Room	n/a
CREC Opening Meetings x 2	6	Conference Room	n/a
Westlink Broadcast - "Garden Gurus"	4	Video Conference Room	n/a
Forrest Personnel - Employment Services	2	Professional Office	Commercial Booking
Forklift Course (2 days)	9	Conference Room	n/a
Keedac - Aboriginal Services	1	Professional Office	Commercial Booking
Eye Test Appointments	6	Professional Office	Commercial Booking

**CORRIGIN CRC - Annual Summary Report:**

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591	534	530				5521
													<b>60239</b>

**STATUTORY ENVIRONMENT**

Local Government Act 1995

**POLICY IMPLICATIONS**

None known

**FINANCIAL IMPLICATIONS**

None known

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**Focus area: Various**

**Goal : Various**

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**STRATEGIC THEMES**

**Various**

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council receives the Corrigin Community Resource Centre Report for March 2016.*

### **8.1.2. ACCOUNTS FOR PAYMENT – MARCH 2016**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	19 March 2016
Reporting Officer:	Maureen Sloan
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	8.1.2

#### **SUMMARY**

That Council is provided with a list of all financial dealings relating to all accounts for the previous month.

#### **BACKGROUND**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

#### **COMMENT**

The cheque and EFT payments that have been raised for the Council meeting and also during the month of February 2016 are attached. (Attachment 8.1.2)

After payment of the following cheque and EFT payments, the balance of creditors will be \$1,098,670.28

#### **STATUTORY ENVIRONMENT**

Local Government (Financial Management) Regulations

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2015/2016 Annual Budget.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### **6.2 Focus area two: Developing Leadership**

##### **Goal Four: We want to strengthen our community's position for the future**

<b>Strategy</b>	<b>Outcome</b>
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

1. *Cheques 20074 – 20089 payments in the Municipal fund totalling \$153,852.96;*
2. *Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$867,144.07;*
3. *Cheque and EFT payments in the Trust Fund totalling \$56.65;*
4. *EFT payments in the Licensing Account totalling \$77,616.60; and*
5. *Total payments for March \$1,098,670.28*



**8.1.3. ACCOUNTS FOR PAYMENT – CREDIT CARDS – FEBRUARY 2016**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	19 April, 2016
Reporting Officer:	Maureen Sloan, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	8.1.3

**SUMMARY**

This report provides Council with a list of all financial dealings relating the use of credit card payments for the period 29 January 2016 – 29 February 2016.

**BACKGROUND**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

**COMMENT**

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin Corporate Credit Cards.

A monthly review of credit card use is assessed to confirm that all expenditure has been occurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations. The review also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

**STATUTORY ENVIRONMENT**

*S6.4 Local Government Act 1995, Part 6 – Financial Management  
R34 Local Government (Financial Management) Regulations 1996*

**POLICY IMPLICATIONS**

Policy 2.15 – Corporate Credit Cards and;  
Policy 2.9 Purchasing Policy

## **FINANCIAL IMPLICATIONS**

Financial implications and performance to budget are reported to Council on a monthly basis. In this regard, expenditure must be in accordance with the 2015/2016 Annual Budget.

## **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

### **6.2 Focus area two: Developing Leadership**

#### **Goal Four: We want to strengthen our community's position for the future**

<b>Strategy</b>	<b>Outcome</b>
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## **5. STRATEGIC THEMES**

### **5.2 Developing Leadership**

<b>Strategic Community Plan link</b>	<b>Strategies</b>
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

## **VOTING REQUIREMENT**

Simple Majority

## **OFFICER'S RECOMMENDATION**

*That Council in accordance with Attachment 8.1.3 endorse credit card payments made for the period 29 January 2016 – 29 February 2016 totalling \$1,860.35*

#### **8.1.4. MONTHLY FINANCIAL REPORT – MARCH 2016**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	19 April 2016
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	8.1.4

#### **SUMMARY**

For Council to review and accept the monthly Financial Report for the month ending 31 March 2016.

#### **BACKGROUND**

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000) are included in the variance report.

#### **COMMENT**

A variance report is included with the monthly financial statements as Attachment 8.1.4.

#### **STATUTORY ENVIRONMENT**

*Local Government (Financial Management) Regulations 1996.*

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

Monthly Statement of Financial Activity.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### **6.2 Focus area two: Developing Leadership**

#### **Goal Four: We want to strengthen our community's position for the future**

<b>Strategy</b>	<b>Outcome</b>
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council accept the Statement of Financial Activity for the month ending 31 March 2016 included as Attachment 8.1.4 and as presented, and notes any material variances.*

## **8.2. Governance and Compliance Reports**

### **8.2.1. ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH 1 MARCH 2016 TO 31 MARCH 2016**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	19 April 2016
Reporting Officer:	Deb Whitehead, Governance Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	Various
Attachment Reference:	Nil

#### **SUMMARY**

To report back to Council actions performed under delegated authority for the period 1 March 2016 to 31 March 2016.

#### **BACKGROUND**

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for –

- Development Approvals issued
- Building Permits issued
- Health Approvals issued
- One off delegations to the Chief Executive Officer
- Affixing of Common Seal

#### **COMMENT**

The following tables outline the actions performed within the organisation relative to delegated authority from the period 1 March 2016 to 31 March 2016 and are submitted to Council for information.

Delegation 5A

Bush Fire Permit – Corrigin Fire & Rescue – burn off behind houses in Spanney Street – 29/3/2016.

#### ***Common Seal***

No delegated decisions were undertaken by Shire pursuant to the affixing of the Common Seal from the period 1 March 2016 to 31 March 2016.

#### ***Food***

##### *Food Act 2008*

No delegated decisions were undertaken by Shire pursuant to the Food Act 2008 from the period 1 March 2016 to 31 March 2016.

#### ***Hawkers, traders and stall holders for the period 1 March 2016 to 31 March 2016***

<b><i>Date of decision</i></b>	<b><i>Decision Ref.</i></b>	<b><i>Decision details</i></b>	<b><i>Applicant</i></b>	<b><i>Other affected person(s)</i></b>
3/4/2016	N/A	Traders Permit for Corrigin Monthly Markets	Mrs Mareese Dyer	N/A

**Planning Approval**

*Planning & Development Act 2005 – Part 10 Div. 2; Shire of Corrigin Planning Scheme No. 2 – Cl 8.8*  
No delegated decisions were undertaken by Shire pursuant to Planning & Development Act 2005 – Part 10 Div. 2; Shire of Corrigin Planning Scheme No. 2 – Cl 8.8 for the period 1 March 2016 to 31 March 2016.

**Building Permits**

*Building Act 2011*

<b>Date of decision</b>	<b>Decision Ref.</b>	<b>Decision details</b>	<b>Applicant</b>	<b>Other affected person(s)</b>
18/3/2016	BA1-2016	Greg Board (Garden Shed)	G & L Board 59 Goyder St Corrigin 6375	N/A
18/3/2016	BA6-2016	Chadd & Wendy Gardner (New Home)	Rural Building Company P/L PO Box 55 Westfield Shopping Centre Innaloo 6918	N/A
18/3/2016	BA9-2016	Corrigin District Club (Ramp)	Rick Gilmore 13 Walton St Corrigin 6375	N/A
18/3/2016	BA15-2016	Callam Hewett (Bathroom renovation)	Rose & Jones PO Box 7 Corrigin 6375	N/A

**STATUTORY ENVIRONMENT**

*Building Act 2011*

*Local Government Act 1995 - Section 9.49A*

*Planning & Development Act 2005 – Part 10 Div. 2*

*Shire of Corrigin Planning Scheme No. 2 – Cl 8.8*

*Health Act 1991 – S.107; Health Act 1911, Part VI*

*Health (Public Buildings) Regulations 1992*

**POLICY IMPLICATIONS**

There are no known policies or policy implications relating to this Item.

**FINANCIAL IMPLICATIONS**

There are no known financial implications relating to this Item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

A representative model that reflects the community and acts on their aspirations
--

Effective governance and advocacy by the Shire
--

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## **5. STRATEGIC THEMES**

### **5.2 Developing Leadership**

<b>Strategic Community Plan link</b>	<b>Strategies</b>
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

## **COUNCIL MEETING STATUS REPORT**

The following Status Report is for Council information only.

## SHIRE OF CORRIGIN STATUS REPORT 2015/2016 AS AT 31 MARCH 2016

MINUTE REF	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
8643 17/11/2015	<p>That Council pursuant to Section 3.12 of the Local Government Act 1995:</p> <ol style="list-style-type: none"> <li>1. Adopts the proposed Shire of Corrigin Animals, Environment and Nuisance Local Law (Attachment 10.2.2 modified 2.28 (2) to reflect "townsite;" general modification to include discretion to the Veterinarian for the number of animals ) for advertising</li> <li>2. Gives State-wide public notice stating that:               <ol style="list-style-type: none"> <li>a. The Shire of Corrigin propose to make an Animals, Environment and Nuisance Local Law;                   <ol style="list-style-type: none"> <li>i. The purpose of which is to provide for the regulation, control and management of animals and the prevention of environmental damage and nuisances within the District and</li> <li>ii. The effect of which is to establish the requirements with which any person keeping animals or undertaking activities that have the potential to impact the environment or create nuisance must comply;</li> </ol> </li> <li>b. A copy of the proposed local law may be inspected or obtained at any place specified in the notice;</li> <li>c. Submissions about the proposed local law may be made to the Shire before the day specified in the notice, being not less than 6 weeks after the notice is given.</li> </ol> </li> <li>3. Provides a copy of the proposed local law and notice to the Minister for Local Government and Minister for Health.</li> <li>4. Directs the Chief Executive Officer to prepare a report to Council detailing submissions from the community at the first Council meeting following the closure of submissions.</li> </ol>	GPO /EHO	Advertising required	In progress and to be referred back to Council after advertising
8655 15/12/2015	That a plaque be erected at the Corrigin Recreation and Events Centre (CREC) acknowledging businesses and groups that have contributed to the cropping arrangements and benefits that cropping has provided for the fit out of the CREC.	GPO	Plaque to be ordered with the rest of Sponsor plaques	In Progress
8668 15/12/2015	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the correspondence from the Corrigin Bowling Club to pursue relocation of the greens and clubhouse to the Corrigin Recreation and Events Centre.</li> <li>2. Refer the Corrigin Bowling Club's request to the Shire of Corrigin Recreation Planning Committee consideration and advice on the practicality, opportunity and constraints to relocate to the Corrigin Recreation and Events Centre and for the Chief Executive Officer to report back to Council at the earliest possible convenience.</li> </ol>	CEO	<p>No action required</p> <p>Refer letter of request to meeting of Shire of Corrigin Recreation Planning Committee for consideration</p>	<p>Completed</p> <p>Completed</p>



*Agenda for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 19 April 2016*

	3. Advise the Club of its 'keen interest' in having the Corrigin Bowling Club relocate to CREC and invite the Club to participate in the Shire of Corrigin Recreation Planning Committee consideration and advice on the practicality, opportunity and constraints to relocate to the Corrigin Recreation and Events Centre.		Invite Corrigin Bowling Club to participate in Corrigin Recreation Planning Committee	Completed (Club attended the Recreation Planning Committee on 11/04/2016)
8669 15/12/2015	<p>That Council:</p> <p>1. Request the Chief Executive Officer to seek:</p> <p>i. Approval from the Minister for Lands in accordance with Land Administration Act 1997 s.18 for a new Commercial Lease and assign the Lease on Reserve 26073 being Lot 391 Kirkwood Street Corrigin ('Corrigin Caravan Park') to John and Gwenda Reynolds for a period of 5 years with an option for an additional 5 year period.</p> <p>ii. An independent valuation of the property as required under s 3.58(4) (c) of the Local Government Act 1995.</p> <p>2. Subject to a favourable response from the Minister for in relation to 1(i) above and receipt of the independent valuation as required in 1(ii) above, Council delegates the Chief Executive enter to into a lease with John and Gwenda Reynolds for the occupation of Corrigin Caravan Park as shown bound in blue on attachment 10.2.6-3 subject all of the following:</p> <p>i. Deed of Surrender of the current lease with John and Gwenda Reynolds on Corrigin Caravan Park which expires 22 March 2016 being signed by the lessee.</p> <p>ii. Prepare and assign a new Lease on the on the Corrigin Caravan Park to John and Gwenda Reynolds for a period of 5 years with an option for an additional 5 year period from the date the lease referred to in 1(a) above is terminated.</p> <p>iii. That the annual Lease rental amount for the Corrigin Caravan Park to be as determined by the independent valuation inclusive of GST and outgoings and indexed annually to CPI and for the rental to be placed in a reserve fund as determined by the Chief Executive Officer with the purpose of ongoing maintenance of Shire owned facilities at the Caravan Park.</p> <p>iv. The tenant being responsible for the provision and payment of all connection and consumption charges applied to the Corrigin Caravan Park.</p> <p>v. All the costs of the preparation of the lease are met by the lessee.</p> <p>vi. Advertise the disposal of property of the Corrigin Caravan Park in accordance with Section 3.58 of the Local Government Act 1995 for Disposal of Property.</p>	CEO/ GPO	Seek approval from Minister for Lands re Lease	Not required
		CEO/ GPO	Seek and independent valuation of property	Completed
		CEO/ GPO	Enter into Lease with John and Gwenda Reynolds for Corrigin Caravan Park	In Progress



*Agenda for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 19 April 2016*

	Amend the 2015/16 Budget at the March 2016 Budget Review.	EMCCS	2. Amend the 2015/16 Budget at March Budget Review	2. Pending
20/2016 16/2/2016	That Council: <ol style="list-style-type: none"> <li>1. Adopt the draft "Planning Policy - Areas of Potential Flood Risk within the Corrigin Townsite" as included as Attachment 10.2.2(B) and</li> <li>2. Advertise in accordance with clause 7.3 of the Shire of Corrigin Town Planning Scheme No. 2 (District Planning Scheme).</li> <li>3. Directs that upon completion of the advertising period referred to in 1. above, the matter to be referred back to Council for further consideration.</li> <li>4. Council to request the CEO investigate the cost of remodelling the "flood map" for clarification of flood risk in the area.</li> </ol>	CEO GEO CEO CEO	<ol style="list-style-type: none"> <li>1. No action required</li> <li>2. Advertising in Narrogin Observer 25/2/2016</li> <li>3. Assessment and referral to CEO to refer back to Council</li> <li>4. Council request investigation by CEO</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Completed</li> <li>3. Pending</li> <li>4. Pending</li> </ol>
25/2016 16/2/2016	That Council: <ol style="list-style-type: none"> <li>1. Acknowledges the State Government's 'bush fire reform package' in the form of measures including: <ul style="list-style-type: none"> <li>• The creation of the Map of Bush Fire Prone Areas, which identifies the areas of Western Australia that have been designated as bush fire prone by order of the Department of Fire and Emergency Services (DFES) Commissioner;</li> <li>• New bush fire planning requirements for development in designated bush fire prone areas; and</li> <li>• Application of the bush fire construction requirements of the Building Code of Australia (BCA) for certain residential buildings.</li> </ul> </li> <li>2. Requests the Chief Executive Officer to make necessary arrangements to advertise the State Government's 'bush fire reform package' as it affects the Shire of Corrigin in 'The Windmill' newspaper, Shire Website and Shire Facebook page inviting submissions from interested parties in relation to excluding land from DFES 'Map of Bush Fire Prone Areas' mapping by close of business 7 March 2016, with submissions to: <ul style="list-style-type: none"> <li>• Clearly identify the land in question;</li> <li>• Explain the reasons for exclusion; and</li> <li>• Provide any other information that might assist Council in determining to support the request.</li> </ul> </li> <li>3. Requests the Chief Executive Officer that should submissions be received by close of business 7 March 2016 that a further Report be prepared for the March 2016 Council meeting.</li> </ol>	COUNCIL  CEO/GEO  CEO	<ol style="list-style-type: none"> <li>1. No action required</li> <li>2. Adverting required</li> <li>3. Report back to Council in March meeting</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Completed</li> <li>3. Completed</li> </ol>

*Agenda for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 19 April 2016*

	4. Requests the Chief Executive Officer that should no submissions be received in relation to 3. above, that the 'Reviewed sites associated with the 'bush fire prone area' mapping for the Corrigin townsite' as provided in this Report be submitted to DFES in relation to developing the Map of Bush Fire Prone Areas.	CEO	4. Should no submissions be received submit this report to DFES to develop the Map of Bush Fire Prone Areas	4. Completed (no submissions received and the report submitted to DFES to develop the Map of Bush Fire Prone Areas)
39/2016 16/2/2016	That Council: 1. Authorises the Chief Executive Officer to offer for sale the Shire of Corrigin's 25% share of the weighbridge located at the Regional Waste Site located in Bendering and to carry out the process of sale as required by Section 3.58 (3) of the Local Government Act 1995. 2. Requests the Chief Executive Officer to confer with the member local governments within the Roe Regional Organisation of Councils to ensure wide advertising of the weighbridge and to refer the matter back to Council at the conclusion of advertising the sale for consideration.	CEO  CEO	1. CEO to notify RoeROC of Council's decision  2. CEO to confer with other LGA's re: advertising and refer back to Council at conclusion	1. Pending  2. Pending
47/2016 21/03/2016	That Council, based on the application provided as Attachment 4.1 to this Report from the Corrigin Bowling Club, offer the Club cropping rights of the Rockview land commencing on 1 March 2016 for a 3 year term (until end of cropping season on 28 February 2019) with the Corrigin Bowling Club being responsible for the land to be clear of all weeds at the completion of the lease.	CEO	No action required	Completed
48/2016 21/03/2016	That Council in future, applications for the cropping of the land to be called for early in the month of September of the last year of the lease with a closing date of 30 November to enable Committee to meet to discuss the applications at a meeting in December.	CEO	No action required	Completed
49/2016 21/03/2016	That the minutes of the Shire of Corrigin Audit and Risk Management Committee meeting held on Monday 21 March 2016 and as provided in Attachment 7.2.4 be received.	CEO	No action required	Completed
50/2016 21/03/2016	That Council accept the 2014/2015 Management Letter prepared by Council Auditors AMD Chartered Accountants and accepts the report of management in relation to the audit outcomes and recommendations.	CEO	No action required	Completed
51/2016 21/03/2016	That Council endorse the Annual Leave and Long Service Leave Payout Procedure and that management provide progress reports to the committee over the next twelve month period.	CEO	No action required	Completed
52/2016	That Council:			

*Agenda for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 19 April 2016*

21/03/2016	1) Notes that one matter of non-compliance against the criteria has been identified and corrective action taken; and  2) Adopts the Compliance Audit Return for the period 1 January 2015 to 31 December 2015.	1. CEO  2. CEO	1. No action required  2. No action required	1. Completed  2. Completed
53/2016 21/03/2016	That Council: 1. Accept the update of the final fit-out of the Corrigin Recreation and Events Centre as provided for in the Shire Report (Note Attachment 7.2.5.1); and  2. For an initial period of a year or so, the Shire be requested to seek from other local governments the opportunity to hire carpet as covering for the courts.	1. CEO  2. CEO	1. No action required  2. No action required	1. Completed  2. Completed
54/2016 21/03/2016	That Council accept the preferred location of Playground at the Corrigin Recreation & Events Centre is generally opposite the Function Area.	CEO	No action required	Completed
55/2016 21/03/2016	1. That Council note the finalisation of the Memorandums of Understanding (MOU's) between the Corrigin Football Club, Corrigin Netball Club and Corrigin Hockey Club is progressing and it is anticipated that agreement on the MOU's will be finalised before the start of the 2016 Football, Netball and Hockey seasons.  2. That Council request the Chief Executive Officer to make suitable arrangements to change the settings of the freezer in the Function Room to a setting of a refrigerator which can be locked to enable Clubs to retain their liquid refreshments in the refrigerator over a season.	1. CEO  2. CEO	1. No action required  2. CEO to investigate	1. In Progress  2. Pending
56/2016 21/03/2016	That Council: 1. Endorse the direction of the following documents 2016 season: (Attachments 7.2.5.4A to 7.2.5.4E) and for finalised forms to be referred back to the CREC Advisory Committee for further recommendations: but until such time allow that these forms continue to be used in their current state. <ul style="list-style-type: none"> <li>• Booking Application form (Attachment 7.2.5.4A)</li> <li>• Clean-up checklist (Attachment 7.2.5.4B)</li> <li>• Application for discounted hire (Attachment 7.2.5.4C)</li> <li>• Application to consume alcohol (Attachment 7.2.5.4D)</li> <li>• CREC Hire Terms and Conditions. (Attachment 7.2.5.4E)</li> </ul> 2. Proceed with entering into agreements with the Corrigin Football Club, Corrigin Netball Club and Corrigin Hockey club.	1. CEO  2. CEO	1. No action required  2. CEO	1. Completed  2. Pending
57/2016	That Council note the opening of the Corrigin Recreation and Events Centre as provided for	CEO	No action required	Completed

*Agenda for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 19 April 2016*

21/03/2016	in the Shire Report.			
58/2016 21/03/2016	That Council bring forward Item 8.2.2 Planning Application – Further Expansion Of A ‘Use Not Listed’ And Approved Home Business (Mechanical Repairs) at Lot 184 (No.60) Campbell Street, Corrigin.	CEO	No action required	Completed
59/2016 21/03/2016	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Authorises the Shire’s Administration to commence public advertising of the application for planning approval submitted by Mr Shane Robinson (Landowner) to establish a ‘home business’ (mechanical repairs) with an additional shed of 360m2 with a roof height of 5 metres on Lot 184 (No.60) Campbell Street, Corrigin in accordance with the specific requirements of the Shire of Corrigin Town Planning Scheme No.2 for the minimum required period of twenty one (21) days.</li> <li>2. Subject to there being no objections received by the Shire at the completion of the public advertising process, Council authorise the Chief Executive Officer to grant approval to the application subject to the following conditions and advice notes:</li> </ol> <p>Conditions</p> <ol style="list-style-type: none"> <li>i) The home business is to be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council following receipt of revised information and plans from the applicant.</li> <li>ii) Without the further written consent of Council, this planning approval: <ol style="list-style-type: none"> <li>a) is issued to Shane and Kelly Robinson and cannot be transferred to or assigned to any other person; and</li> <li>b) does not run with the land in respect of which it was granted.</li> </ol> </li> </ol> <p>Note: Council changed the Officers recommendation to remove reference to draft condition xi to allow that vehicles greater than 3.5 tonnes were acceptable. In addition Council required colorbond or similar building materials to reflect the objectives of the Rural Residential Zone.</p>	<ol style="list-style-type: none"> <li>1. CEO</li> <li>2. CEO</li> <li>3. GEO</li> </ol>	<ol style="list-style-type: none"> <li>1. Advertising to be arranged</li> <li>2. CEO to approve (subject to no objections being received)</li> <li>3. Reference to be removed</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Pending</li> <li>3. Completed</li> </ol>
60/2016 21/03/2016	That Council adjourn the meeting (at 4.02pm).	COUNCIL	Procedural Motion	Completed
61/2016 21/03/2016	That Council reconvene the meeting (at 4.07pm).	COUNCIL	Procedural Motion	Completed
62/2016 21/03/2016	That Council bring forward Item 8.1.5 2015-2016 Budget Review (at 4.10pm).	COUNCIL	Procedural Motion	Completed
63/2016	That Council in accordance with Regulation 33A of the Local Government (Financial	1. CEO	1. No Action Required	1. Completed

*Agenda for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 19 April 2016*

21/03/2016	Management) Regulations 1996 adopt the reviewed of 2015/2016 budget (attachment 8.1.5) including projected actuals for the remainder of the financial year and adopt the amended budget accordingly.  That the Chief Executive Officer and Executive Manager of Corporate & Community Services continue to monitor the movements in the budget and ensure that the budget surplus of \$0.00 is maintained.	2. CEO /DCEO	2. CEO & DCEO to monitor budget	2. Completed
64/2016 21/03/2016	That Council receives the Corrigin Community Resource Centre Report for February 2016.	CEO	No action required	Completed
65/2016 21/03/2016	That Council in accordance with attachment 8.1.2 endorse: 1. Cheques 20061 – 20073 payments in the Municipal fund totalling \$28,340.95; 2. Electronic Funds Transfer (EFT) and Direct Debit payments in the Municipal Fund totalling \$237,961.99; 3. Cheque 3364 payment in the trust fund totalling \$50.00 4. EFT and Direct Debit payments in the Trust Fund totalling \$782.59; 5. EFT and Direct Debit payments in the Licensing Account totalling \$90,938.62; and 6. Total payments for February 2016 \$358,074.15	CEO	No action required	Completed
66/2016 21/03/2016	That Council in accordance with Attachment 8.1.3 endorse credit card payments made for the period 30 December 2015 – 28 January 2016 totalling \$274.03.	CEO	No action required	Completed
67/2016 21/03/2016	That Council accept the Statement of Financial Activity for the month ending 29 February 2016 included as Attachment 8.1.4 and as presented, and notes any material variances.	CEO	No action required	Completed
68/2016 21/03/2016	That Council (1) Support the amalgamation of the Administration Service Centre and the Corrigin Resource Centre (CRC) Service Centre into one single operating counter to operate from the CRC Service Centre fronting Larke Crescent and as outlined in this Report. (2) Request the Chief Executive Officer (CEO) to ensure that the amalgamation of Service Centres as provided for in 1) above only occur in consultation with the Shire President and where the CEO and Shire President are satisfied that the necessary training, counter modifications, new telephone system for the whole of the building and comprehensive local advertising program to inform the community about the changes have been established. (3) Approves the CRC opening hours to be from 9am – noon; 1pm – 4.30pm until amalgamation of amalgamation of Service Centres as provided for in 1) above is undertaken where the CRC hours will be the same as the Shire hours being from 8.30am – 4.30pm. (4) Request the Chief Executive Officer to prepare a revised Council policy 1.4 – Office	1. CEO  2. CEO  3. GEO  4. CEO	1. No action required  2. Ensure amalgamation and modifications continue  3. No action required  4. CEO to prepare	1. CEO  2. In Progress  3. Completed  4. Pending

*Agenda for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 19 April 2016*

	hours for Council's consideration reflecting 1) and 3) above.		revised policy	
69/2016 21/03/2016	That Council accept the report outlining the actions performed under delegated authority for the period 1 February 2016 to 29 February 2016 and receive the Status Report as at 29 February 2016.	CEO	No action required	Completed
70/2016 21/03/2016	That Council raise no objection to the Application for Exploration Licence – No. 70/4821 by MAQ Commodities Pty Ltd.	CEO	No action required	Completed
71/2016 21/03/2016	That Council enters into a Memorandum of Understanding with the Water Corporation and Department of Water to continue to be a part of the Waterwise Council Program.	CEO	CEO to ensure MOU is completed	Completed
72/2016 21/03/2016	That Council in accordance with Clause 15.10 of the Standing Orders close the meeting to the public (at 5.16pm).	CEO	No action required	Completed
73/2016 21/03/2016	That Council: 1) Endorses the Organisational Structure as provided in Attachment 10.1.1 2) Modify Council Policy '5.5 Senior Employees' to reflect the outcome of 1. Above as follows: "Policy The following positions are classified as Senior Employees for the purposes of Section 5.37(1) of the Local Government Act 1995: • Chief Executive Officer • Deputy Chief Executive Officer" 3) Modify the Shire of Corrigin 'Workforce Plan 2013 to 2017' to reflect the outcome of 1. Above	1. CEO 2. CEO  3. CEO	1. No action required 2. CEO to ensure Policy is modified to reflect instructions  3. CEO to ensure Plan is modified to reflect the outcome of point 1	1. Completed 2. Pending  3. Pending
75/2016 21/03/2016	That Council 1. Recognise people, businesses and organisations based on their whole contribution to the construction of Corrigin Recreation and Events Centre which is to include cash donations, grain donations and in-kind donations as follows: • Diamond Sponsors (of at least \$25,000) named on A4 size plaques on an appropriate board to be located within the foyer and again on an overall A4 size plaque in the function room; • Platinum Sponsors (of between \$10,000 - \$24,999) named on A4 size plaques on an appropriate board to be located within the foyer; • Gold Sponsors (of between \$5,000 - \$9,999) named on A5 size plaques on an appropriate board to be located within the foyer.  2. Accept that for the purpose of determining Supporter Levels for the Corrigin Recreation and Events Centre (CREC), Council accepts: • either cash and/or in kind contributions; and	1. CEO  2. CEO/GPO	1. No action required  2. No action required	1. Completed  2. Completed



*Agenda for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 19 April 2016*

	<ul style="list-style-type: none"> <li>• an accumulation of either cash and/or in kind contributions; will be used to determine levels of recognition.</li> </ul> <p>3. Community Cropping Plaque as per Council resolution 8655 of 15 December 2015 with businesses and groups named on an overall A4 size plaque to be located within the foyer to separately recognise contributions made from businesses and groups outside of the above Supporter Levels.</p>	3. CEO/GPO	3. No action required	3. Completed
76/2016 21/03/2016	<p>That Council</p> <p>1. Recognise people, businesses and organisations based on their whole contribution to the construction of Corrigin Recreation and Events Centre (CREC) which is to include cash donations, grain donations and in-kind donations on a single honour board to be located in the CREC as follows :</p> <ul style="list-style-type: none"> <li>• Diamond Sponsors (of at least \$25,000)</li> <li>• Platinum Sponsors (of between \$10,000 - \$24,999)</li> <li>• Gold Sponsors (of between \$5,000 - \$9,999)</li> </ul> <p>2. Accept that for the purpose of determining Supporter Levels for the Corrigin Recreation and Events Centre (CREC), Council accepts:</p> <ul style="list-style-type: none"> <li>• either cash, grain and/or in kind contributions; and</li> <li>• an accumulation of either cash, grain and/or in kind contributions; will be used to determine levels of recognition excluding the direct contributions to the Rockview Community Cropping program.</li> </ul> <p>3. On the same honour board the businesses and groups who contributed to the Rockview Community Cropping program will be separately recognised and collectively be acknowledged as a Diamond Sponsor.</p> <p>4. Resolutions 1-3 reflect contributions received up to 21 March 2016.</p>	<p>1. CEO/GPO</p> <p>2. CEO/GPO</p> <p>3. CEO/GPO</p> <p>4. CEO/GPO</p>	<p>1. Organise sponsors plaques</p> <p>2. Organise sponsors plaques</p> <p>3. Organise sponsors plaques</p> <p>4. Organise sponsors plaque</p>	<p>1. Pending</p> <p>2. Pending</p> <p>3. Pending</p> <p>4. Pending</p>
77/2016 21/03/2016	That Council write to Western Power and the Economic Regulation Authority requesting urgent action to improve the power supply in Corrigin and surrounding areas.	CEO	CEO to write to Western Power	Completed

**OFFICER'S RECOMMENDATION**

*That Council accept the report outlining the actions performed under delegated authority for the period 1 March 2016 to 31 March 2016 and receive the Status Report as at 31 March 2016.*

### **8.2.2. SHIRE OF CORRIGIN HEALTH LOCAL LAW 2015**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	18 April 2016
Reporting Officer:	Heather Talbot, Governance and Projects Officer
Disclosure of Interest:	No interest to disclose
File Number:	LE 0002
Attachment Reference:	8.2.2

#### **SUMMARY**

For Council to receive the report on the submissions regarding the adoption of the Shire of Corrigin Health Local Law 2015, following the close of the public consultation period.

#### **BACKGROUND**

During the December 2015 Council meeting, staff were directed to proceed with the adoption of the Shire of Corrigin Health Local Law 2015 and complete the requirements for public consultation.

Advertising of the Local Law took place from 13 January 2016 to 4 March 2016, which resulted in submissions received from the Department of Local Government and Communities, Health Department and two members of the public.

A Schedule of Submissions has been prepared by the EHO, Mrs Pitman for Council's consideration as per Attachment 8.2.2.

#### **COMMENT**

The process for adopting local laws is set out in Section 3.12 of the *Local Government Act 1995* however an additional step is required to obtain Executive Director of Public Health approval for any Health Local Law. This includes:-

1. At the council meeting the person presiding is to give notice to the council meeting of the purpose and effect of the proposed local law;
2. State-wide and local public notice is to be given stating that the Shire intends to make a local law. Advertising is to remain open for at least 6 weeks;
3. As soon as the notice is given, a copy of the proposed local law, together with the public notice and National Competition Policy form are to be provided to the Minister for Local Government and Minister for Health(C/- Director, Environmental Health Directorate);
4. A copy of the proposed local law is to be provided to any person requesting it;
5. After the last day of submissions, the local government is to consider any submissions and may by absolute majority proceed with the local laws as proposed or make alterations which are not significantly different from what was first proposed;
6. Three (3) signed copies of the local law are to be forwarded to the Executive Director, Public Health for their consent pursuant to Section 342(1)(a) of the *Health Act 1911*. Two of the signed copies will be returned to the Shire. One of these signed copies must be forwarded for publication in the Government Gazette;
7. The adopted local law is published in the Government Gazette and a copy is provided to the appropriate Ministers;
8. Another public notice is given stating the title of the local law, its intent and date the local law will come into effect;
9. Forwarding all documentation to Parliaments Joint Standing Committee on Delegated Legislation.

To ensure the proposed local law includes all changes as per the schedule of submissions it is suggested that Council adopt the schedule of submissions as prepared and that a revised final version of the local law be provided to Council for final approval at the May 2016 meeting with the intention of proceeding to the publishing in the Government Gazette.

**STATUTORY ENVIRONMENT**

Local Government Act 1995, section 3.12 – Adoption of a local law

**POLICY IMPLICATIONS**

There are no known policies or policy implications relating to this item

**FINANCIAL IMPLICATIONS**

Budgeted costs associated with preparation of the local law and required publication in the government gazette.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.3 Focus area three: Social Development**

**Goal six: We need good services to support our development as a Shire**

Strategy	Outcome
<b>Maintain the range of services and facilities provided by the Shire, particularly those for the rural area (roading) and the sporting community</b>	<b>Essential services help us to prosper as a community</b>

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.3 Social Development**

Strategic Community Plan link	Strategies
<b>Goal Six - 1</b>	<b>Provide environmental health services to protect public health</b>

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council:*

1. *Receives the schedule of submission for the proposed Shire of Corrigin Health Local Law 2015 (Attachment 8.2.2); and*
2. *Directs the CEO to prepare the finalised Shire of Corrigin Health Local Law 2015 for final approval at the May 2016 Council meeting.*

### **8.2.3. CONTRACT RANGER SERVICE ARRANGEMENTS**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	19 April 2016
Reporting Officer:	Rob Paull Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	LE 0010

#### **SUMMARY**

This Report seeks Council's consideration in relation to moving away from being part of the Central Wheatbelt Ranger Service to the Shire seeking alternate ranger service which could include an arrangement with other ROE Roc Councils (including Bruce Rock).

#### **BACKGROUND**

Since 2006 the Shire of Corrigin has used the services of the Shire of Merredin as part of the Central Wheatbelt Ranger Service to provide a ranger service to the Shire. Council's most recent review of the Service was undertaken in 2014 where Council resolved as follows:

*"That Council authorises the CEO to enter into the attached Memorandum of Understanding with the Shire of Merredin for the provision of the Central Wheatbelt Ranger Service."*

The Scheme is to hold an annual meeting on 29 April 2016 to review the Service and consider an extension of the current MoU by exchange of letters, or the negotiation of a revised MoU. At times over the last 12 months, the Merredin Ranger has not been available due to personal issues. During this period, the Shire employed a contract ranger who showed credible professional customer service and community education skills, along with swift and decisive enforcement actions.

#### **COMMENT**

The Shire's experience with the current arrangement is that it has not been as positive as previous years with the following observations and outcomes of the service provided:

- inconsistent attendance at Corrigin by the Ranger.
- the Ranger arriving at the Shire un-announced (where as the Ranger is to call before entering the Shire so as to address any matters that might arise outside of the townsite);
- inconsistent quality of enforcement and education of ranger related matters; and
- apparent deficiency of commitment to ranger related matters associated with the Shire of Corrigin.

Essentially, the service sought by the Shire is a part time role that oversees and leads in the following matters relevant to the Shire of Corrigin:

- Dog and Cat management.
- Off road vehicle management.
- Litter and illegal dumping management.
- Abandoned vehicle management.
- Animal control including reptile handling.
- Caravan and camping control.
- Administration for the above.

This is also a matter that ROE Roc Councils (and Bruce Rock) are also seeking however the arrangements are at a very early stage of negotiations.

It is concluded that the Shire can gain a more targeted ranger service through moving away from being part of the Central Wheatbelt Ranger Service to the Shire seeking alternate ranger service which could include an arrangement with other ROE Roc Councils (including Bruce Rock).

#### **STATUTORY ENVIRONMENT**

The role of a ranger has responsibility for numerous areas of legislation including the following:

*Local Government Act 1995*

*Dog Act 1976*

*Cat Act 2011*

*Bush Fires Act 1954*

*Caravan Parks and Camping Grounds Act 1995*

#### **POLICY IMPLICATIONS**

There are no known policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

Budgeted contribution to the scheme of \$7,200 for the 2015/16 financial year. This will be reviewed as part of the 16/17 Budget review.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### **6.2 Focus area two: Developing Leadership**

##### **Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

#### **5. STRATEGIC THEMES**

##### **5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

*That Council:*

- 1. Thank the Shire of Merredin for its role in the establishment of the Central Wheatbelt Ranger Service.*
- 2. Advise the Shire of Merredin that the Shire of Corrigin won't seek to pursue a further Memorandum of Understanding Central Wheatbelt Ranger Service.*

3. *Authorise the Chief Executive officer to seek more targeted ranger service through a contract ranger and for this arrangement to be appraised as part of the 2016/17 Budget review.*
4. *Note that in the future, a ranger service could include an arrangement with ROE Roc Councils (including Bruce Rock) and that should this eventuate, a further report be submitted to Council for consideration.*

### 8.3. Works and General Purposes Reports

#### 8.3.1. SALE OF CONVEYORS SURPLUS TO THE SHIRE'S NEEDS

Applicant:	Shire of Corrigin
Location:	Lot 18822 and 18862 Corrigin South Road, Corrigin
Date:	19 April 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	WM 0013

#### SUMMARY

Council is requested to agree to sell conveyors that are surplus to the Shire's needs subject to S3.58 (3) of the *Local Government Act 1995*.

#### BACKGROUND

The Shire has three conveyors previously used in the process of gravel extraction located on Lot 18822 and 18862 Corrigin South Road, Corrigin. The conveyors are shown as follows:



#### COMMENT

The conveyors are in a very rundown condition and have not been used for many years. It is questionable whether they will operate as the electrical motors have not been tested. For such a test to be undertaken, the Shire would need to expend funds to install a generator to determine whether the electrical motors and conveyor still works. Due to the relatively dilapidated state, such a test is not considered to be prudent use of Shire funds.

Should Council agree to the sale, it is considered that the bidder:

- provides evidence that they (or their representative) have inspected the conveyors;
- is responsible to arrange their own pick-up and delivery of the conveyors; and
- acknowledges that the:
  - conveyors will be sold without any registration or warranty and on a 'where is/what is' basis; and
  - Shire will not seek to expend funds starting the conveyors.

The sale would be subject to the provisions relating to giving public notification of the proposed disposition under S3.58 (3) of the *Local Government Act 1995*.

Local advertising would be via the Shire's Website, Windmill publication, public notice and Facebook page. The Shire will determine a date and time for accompanied inspection for interested bidders.

### STATUTORY ENVIRONMENT

*Local Government Act 1995*

The statutory implications associated with disposing of property are contained within S3.58 Disposing of Property:

#### 3.58. *Disposing of property*

(1) *In this section —*

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

(a) *it gives local public notice of the proposed disposition —*

(i) *describing the property concerned; and*

(ii) *giving details of the proposed disposition; and*

(iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

*and*

(b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made."*

### POLICY IMPLICATIONS

There are no known policy implications in relation to this item.

### FINANCIAL IMPLICATIONS

There are no known financial implications in relation to this item.

### COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### 6.2 Focus area two: Developing Leadership

##### Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire



The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council:*

1. *Authorises the Chief Executive Officer to offer for sale for three conveyors that are surplus to the Shire's needs located on Lot 18822 and 18862 Corrigin South Road Corrigin and to carry out the process of sale as required by Section 3.58 (3) of the Local Government Act 1995.*
2. *Requires that any sale is on the basis that the bidder:*
  - *provides evidence that they (or their representative) have inspected the conveyors;*
  - *is responsible to arrange their own pick-up and delivery of the conveyors; and*
  - *acknowledges that the:*
    - *conveyors will be sold without any registration or warranty and on a 'where is/what is' basis; and*
    - *Shire will not seek to expend funds starting the conveyors.*
3. *Requests the Chief Executive Officer to refer any bids received to the next available Council meeting for consideration.*

**8.3.2. REQUEST ENSURE CONTINUED UNRESTRICTED PEDESTRIAN AND DISABLED ACCESS FROM THE LANEWAY BETWEEN THE TOWN HALL (LOT 70) AND CORRIGIN DISTRICT CLUB (LOT 69), GOYDER STREET, CORRIGIN**

Applicant:	Shire of Corrigin
Location:	Lot 69 and 70 Goyder Street, Corrigin
Date:	19 April 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	8.3.2

**SUMMARY**

The Corrigin District Club has requested Council to agree to ensure continued unrestricted pedestrian access from the portion of laneway between the Town Hall (Lot 70) and Corrigin District Club (Lot 69), Goyder Street, Corrigin.

**BACKGROUND**

The Corrigin District Club is proposing a disabled and infirm ramp to the Club building and has asked Council to ensure the unrestricted access from the pathway between the Town Hall and Club building is maintained. The following generally depicts the boundary between the two lots:



**COMMENT**

The most effective means to provide an ramp to the District Club building that complies with building codes and Standards Australia for construction, access and slope is to locate the ramp along the boundary between the Town Hall (Lot 70) and Corrigin District Club (Lot 69).

Such an arrangement is only available should Council agree to provided continued and unfettered pedestrian access along the existing pathway as patrons will need to access the Town Hall side of the laneway. It is noted that Council cannot dispose of Lot 70 (as it is reserved land) however the District Club can sell Lot 69.

In this regard, it is possible for Council to agree to such a request as there is no plan to close the access along the side of the Town Hall or to fence the boundary. At this stage, such arrangements should not add to any additional liability on the Shire. However, it is appropriate that the District Club or any future owner of Lot 69 agree to indemnify the Council against any potential claims made due to accessing the ramp.

**STATUTORY ENVIRONMENT**

There are no known statutory implications in relation to this item.

**POLICY IMPLICATIONS**

There are no known policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no known financial implications in relation to this item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council:*

- 1. Note the request from the Corrigin District Club to ensure continued unrestricted pedestrian access from the portion of laneway is maintained between the Town Hall (Lot 70) and Corrigin District Club (Lot 69), Goyder Street, Corrigin in order for the Club to construct a disabled and infirm ramp access to the Club building.*
- 2. Agree to the request as provided for in 1. above provided that prior to construction of the ramp, the Corrigin District Club undertakes to indemnify the Shire on an ongoing basis against any claims made due to accessing the ramp and that this obligation will be passed to any future owner of Lot 69 Goyder Street, Corrigin.*

**8.3.3. RAIL INTERFACE AGREEMENT – BROOKFIELD RAIL, MAIN ROADS WA AND THE NATIONAL RAIL SAFETY REGULATOR**

Applicant:	Brookfield Rail, Main Roads WA and the National Rail Safety Regulator
Location:	Shire of Corrigin Rail Crossings
Date:	19 April 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	ROA029
Attachments	8.3.3A, 8.3.3B and 8.3.3C

**SUMMARY**

Council is requested to agree to revoke its resolution of 19 February 2013 in relation to signing the Interface Agreement between the Shire of Corrigin, Brookfield Rail and Main Roads WA and instead conditionally agree to sign on the Agreement on the basis that the Shire will not be responsible for works authorised on behalf of Brookfield but then paid for by the Shire.

**BACKGROUND**

At the Council meeting of 19 February 2013, Council considered a draft Interface Agreement between the Shire of Corrigin, Brookfield Rail and Main Roads WA that covered all rail crossings within the Shire of Corrigin boundaries. Interface Agreements were originally required for all rail crossings involving a road, footpath or shared path under the provisions of the *Rail Safety Act 2010*. At the meeting, Council resolved as follows:

*“That Council:*

- 1. Enters into the proposed Rail Interface Agreement with Brookfield Rail and Main Roads WA for all rail crossings within the Shire of Corrigin boundaries; and*
- 2. Authorises the Chief Executive Officer to sign the agreement on behalf of the Shire of Corrigin.”*  
*(8115)*

A copy of the Shire Report and the 2013 draft Interface Agreement is included as **Attachments 8.3.3A and 8.3.3B** respectively. It would appear that the Agreement was not formally entered into by the Shire as certain issues arose after the February 2013 meeting relating to concerns expressed by Narembeen and Kulin Shires that the draft could result in local governments being responsible for unauthorised works undertaken on behalf of Brookfield. Both of these local governments have since agreed to sign the Agreement (note **Attachment 8.3.3C** for the most recent 2014 draft Agreement) provided there is a specific change that includes reference to the following:

*“Accordingly the following activities are carried out by the Rail Infrastructure Manager at the cost of the Local Government, following the issue of a Works order from the Local Government, or MRWA as indicated in the brackets below”*

It is understood that the Agreements are still to be altered to reflect the above required change.

Since 2013, the *Rail Safety Act 2010* was repealed and replaced in November of last year with the *Rail Safety National Law (WA) Act 2015* and the former Office of Rail Safety was replaced with the National Rail Safety Regulator.

By way of information, the *Rail Safety National Law*, like the *Rail Safety Act (WA) 2010* that preceded it contains provision for rail infrastructure managers (i.e. Brookfield Rail Pty Ltd) and road managers of public roads to enter into safety interface agreements to jointly manage the risks associated with these interfaces.

The National Rail Safety Regulator has been liaising with Main Roads WA and the Western Australia Local Government Association (WALGA) to determine the status of these agreements and is now seeking specific information from those Shires we believe so not have current agreements in place. A copy of the letter sent to the Shire from the Regulator in relation to the Interface Agreement is included as **Attachment 8.3.3D**.

#### **COMMENT**

Whilst the decision of Council in February 2013 is not questioned, it is conclude that some additional issues arose after that time that has concerned our neighbouring Shire with respect to the potential for the Shire being responsible for works authorised on behalf of Brookfield without consultation with the Shire. In reports to their respective Councils in 2014, the CEO's of Narembeen and Kulin noted:

*"I will not recommend to Council that the document be signed without the above amendment as I do not want the Local Government to be responsible for unauthorised works. I give you an example of what may happen. The Rail infrastructure manager is in the area doing some minor work to their track, they notice potholes on the LG road within the 3 metre access area and ring CEO/Works manager to advise the works is required, works are carried out at a far greater level by the rail infrastructure manager than anticipated by the LG and we end up with a bill for \$20,000."*

The potential for such 'unauthorised works' occurring without consultation with the local government is a very realistic prospect under the current draft Agreement. Should this occur, the local government is likely to be responsible for payment.

The suggestion of the including an additional clause to address this matter a condition of signing the Agreement is considered reasonable. On this basis, Council is recommended to revoke its decision of 19 February 2013, Council concerning the Interface Agreement between the Shire of Corrigin, Brookfield Rail and Main Roads WA and instead conditionally agree to sign on the Agreement on the basis that the Shire will not be responsible for works authorised on behalf of Brookfield but then paid for by the Shire.

#### **STATUTORY ENVIRONMENT**

*Rail Safety National Law (WA) Act 2015*

#### **POLICY IMPLICATIONS**

There are no known policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

Whilst there are no known financial implications in relation to signing the Agreement, there are potential long term issues in the current form of the Agreement with the Shire being responsible for works authorised on behalf of Brookfield without consultation with the Shire.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### **6.2 Focus area two: Developing Leadership**

#### **Goal Five: We want to strengthen our community's position for the future**

<b>Strategy</b>	<b>Outcome</b>
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION 1**

*That Council accept to rescind motion (8115) of 19 February 2013.*

**OFFICER'S RECOMMENDATION 2**

*That Council Rescind Resolution associated with Minute 8115 of 19 February 2013 that Council:*

- 1. Enters into the proposed Rail Interface Agreement with Brookfield Rail and Main Roads WA for all rail crossings within the Shire of Corrigin boundaries; and*
- 2. Authorises the Chief Executive Officer to sign the agreement on behalf of the Shire of Corrigin.*

**OFFICER'S RECOMMENDATION 3**

*That Council:*

- 1. Advise the National Rail Safety Regulator that is prepared to endorse the Rail Interface Agreement with Brookfield Rail Pty Ltd and Main Roads WA for all rail crossings within the Shire of Corrigin boundaries provided the Agreement is modified as follows (or modified to reflect a similar intent):*

*After the words 'appendix B', line 3, paragraph 2, replace with (page 10 of 17 of **Attachment 8.3.3C**):*

*"Accordingly the following activities are carried out by the Rail Infrastructure Manager at the cost of the Local Government, following the issue of a Works order from the Local Government, or MRWA as indicated in the brackets below"*

- 2. Pending confirmation of the amendment to the Rail Interface Agreement with Brookfield Rail Pty Ltd and Main Roads WA as required in 1. above, Council authorise the Shire President and the Chief Executive Officer to execute the Agreement and affix the Common Seal.*

**9. NOTICE OF MOTIONS FOR THE NEXT MEETING**

**10. CHIEF EXECUTIVE OFFICER'S REPORT**

**11. PRESIDENT'S REPORT**

**12. COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS**

**13. URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL**

**14. INFORMATION BULLETIN**

**15. WALGA AND CENTRAL ZONE MOTIONS**

**16. NEXT MEETING**

The next ordinary meeting of Council is scheduled for Tuesday 17 May 2016 at 9 Lynch Street  
Corrigin commencing at 3pm.

**17. MEETING CLOSURE**