



SHIRE OF CORRIGIN

ORDINARY COUNCIL MEETING

21 MARCH 2016

ATTACHMENTS

1. 7.1 – MINUTES ORDINARY COUNCIL MEETING – 16 FEBRUARY 2016
2. 7.2.1 – MINUTES LEMC – 29 FEBRUARY 2016
3. 7.2.2 – MINUTES WALGA (SUMMARY) – 2 MARCH 2016
4. 7.2.3 – MINUTES ROCKVIEW LAND MANAGEMENT COMMITTEE – 21 MARCH 2016
5. 7.2.4 – MINUTES AUDIT & RISK MANAGEMENT COMMITTEE – 21 MARCH 2016
6. 7.2.5 – MINUTES CREC ADVISORY COMMITTEE – 15 FEBRUARY 2016
7. 7.2.5.4A – CREC & OVAL SEASONAL BOOKING APPLICATION FORM
8. 7.2.5.4B – CLEAN-UP CHECKLIST
9. 7.2.5.4C – APPLICATION FOR DISCOUNTED HIRE
10. 7.2.5.4D – APPLICATION TO CONSUME ALCOHOL
11. 7.2.5.4E – CREC TERMS AND CONDITIONS
12. 8.1.2 – ACCOUNTS FOR PAYMENT – FEBRUARY 2016
13. 8.1.3 – CREDIT CARD INFORMATION
14. 8.1.4 – FEBRUARY 2016 FINANCIALS
15. 8.1.5 – 2015-2016 BUDGET REVIEW
16. 8.2.2 – PLANNING APPLICATION – SHANE & KELLY ROBINSON
17. 8.2.3 – MINING EXPLORATION LICENCE APPLICATION
18. 8.2.4 – WATERWISE COUNCIL PROGRAM – MOU TEMPLATE – 2015
19. 10.1 – ORGANISATIONAL STRUCTURE – MARCH 2016 (CONFIDENTIAL ITEM)

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*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 16 February 2016*

1. DECLARATION OF OPENING.....	4
2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE	4
3. PUBLIC QUESTION TIME	4
4. MEMORIALS	4
5. GUEST SPEAKERS	4
6. DECLARATIONS OF INTEREST	4
7. CONFIRMATION OF MINUTES.....	4
7.1. MINUTES OF THE ORDINARY MEETING OF COUNCIL–15 DECEMBER 2015–ATTACHMENT 7.1	4
8. BUSINESS ARISING FROM MINUTES.....	5
9. MINUTES OF COMMITTEES.....	5
9.1. MINUTES OF ROEROC EXECUTIVE MEETING–19 JANUARY 2016–ATTACHMENT 9.1	5
9.2. MINUTES OF THE WHEATBELT SOUTH AGED HOUSING ALLIANCE–22 DECEMBER 2015-ATTACHMENT 9.2 .	5
9.3. MINUTES OF THE WALGA STATE COUNCIL–2 DECEMBER 2015-ATTACHMENT 9.3	5
9.4. MINUTES OF WHEATBELT GENERAL PRACTICE BUSINESS SUPPORT SERVICE–25 NOVEMBER 2015- ATTACHMENT 9.4	6
9.5. MINUTES OF THE SHIRE OF CORRIGIN ANNUAL ELECTORS MEETING–3 FEBRUARY 2016-ATTACHMENT 9.5	6
9.6. MINUTES OF CORRIGIN RECREATION AND EVENTS CENTRE ADVISORY COMMITTEE -15 FEBRUARY 2016 – ATTACHMENT 9.6 (PRESENTED AT COUNCIL)	6
10. MATTERS REQUIRING A COUNCIL DECISION.....	7
10.1. CORPORATE AND COMMUNITY SERVICE REPORTS	7
10.1.1. CORRIGIN COMMUNITY RESOURCE CENTRE - DECEMBER 2015	7
10.1.2. CORRIGIN COMMUNITY RESOURCE CENTRE – JANUARY 2016	11
10.1.3. ACCOUNTS FOR PAYMENT – DECEMBER 2015	14
10.1.4. ACCOUNTS FOR PAYMENT – JANUARY 2016	16
10.1.5. MONTHLY FINANCIAL REPORT – DECEMBER 2015	18
10.1.6. ACCOUNTS FOR PAYMENT – CREDIT CARDS.....	20
10.1.7. MONTHLY FINANCIAL REPORT – JANUARY 2016	22
10.1.8. LORD MAYOR’S DISTRESS RELIEF FUND	24

10.1.9.	'DESKTOP REVIEW' OF THE SHIRE OF CORRIGIN STRATEGIC COMMUNITY PLAN 2013-2023.....	26
10.1.10.	VARIATION TO THE 2015/16 BUDGET TO ENABLE REFUSE TRENCHES TO BE CONSTRUCTED AT THE BENDERING LANDFILL.....	29
10.1.11.	UNBUDGETED EXPENDITURE – VALUATION SERVICES.....	32
10.2.	GOVERNANCE AND COMPLIANCE REPORTS.....	34
10.2.1.	ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTHS OF DECEMBER 2015 AND JANUARY 2016.....	34
10.2.2.	DRAFT PLANNING POLICY - AREAS OF POTENTIAL FLOOD RISK WITHIN THE CORRIGIN TOWNSITE.....	50
10.2.3.	REVISED AGENDA FORMAT OF SHIRE OF CORRIGIN ORDINARY MEETING AGENDAS.....	53
10.2.4.	DELEGATED AUTHORITY – FURTHER ARRANGEMENTS.....	58
10.2.5.	DEVELOPMENT OF THE MAP OF BUSH FIRE PRONE AREAS 2015.....	60
10.2.6.	TENDER FOR SALE OF LAND – LOTS 1-16 AND 18-33 GRANITE RISE ESTATE, CORRIGIN.....	66
10.2.7.	APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER.....	73
10.2.8.	ALTERNATE DATE FOR THE MARCH ORDINARY MEETING OF COUNCIL AND AUDIT AND RISK MANAGEMENT COMMITTEE TO MONDAY 21 MARCH 2016.....	75
10.2.9.	RESIGNATION OF CR PRIDHAM FROM CERTAIN COMMITTEES OF COUNCIL, ADVISORY COMMITTEES OF COUNCIL AND EXTERNAL ORGANISATIONS OR COMMITTEES.....	78
10.2.10.	DRAFT CUSTOMER SERVICE CHARTER FOR PUBLIC COMMENT.....	82
10.2.11.	REQUEST FOR COUNCIL REPRESENTATION ON 'GIGGLE POTS DAY CARE COMMITTEE'.....	84
10.2.12.	DEED OF RENEWAL WITH TELSTRA CORPORATION – CORRIGIN CMTS ON PORTION OF LOT 620 CORRIGIN.....	86
10.2.13.	CONFIDENTIAL - OFFER TO PURCHASE LOT 18 LAWTON WAY, GRANITE RISE ESTATE, CORRIGIN.....	91
10.3.	WORKS AND GENERAL PURPOSES REPORTS.....	96
10.3.1.	ADDITIONAL RESTRICTED ACCESS VEHICLE ROUTES.....	96
10.3.2.	SALE OF ROE REGIONAL ORGANISATION OF COUNCILS (ROEROC) WEIGHBRIDGE (BENDERING REGIONAL WASTE SITE).....	101
10.3.3.	MRWA – REVIEW OF LEVEL OF SERVICE PROVIDED FOR RUBBISH COLLECTION.....	104
10.3.4.	BULYEE ROAD UPGRADE.....	107

10.3.5. REQUEST FROM CBH TO ADD CORRIGIN SOUTH ROAD TO THE ACCREDITED MASS MANAGEMENT SCHEME ROAD TABLES	110
11. NOTICE OF MOTION	113
12. NOTICE OF MOTIONS FOR THE NEXT MEETING	113
13. CHIEF EXECUTIVE OFFICER'S REPORT	113
14. PRESIDENT'S REPORT	116
15. COUNCILLORS' REPORTS	118
16. URGENT BUSINESS	118
17. INFORMATION BULLETIN	118
18. WALGA AND CENTRAL ZONE MOTIONS	118
19. MEETING CLOSURE	118

1. DECLARATION OF OPENING

The Shire President Cr Lynette Baker opened the meeting at 3.01 pm.

2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE

President
Deputy President

L Baker
D L Hickey
T J Pridham
J A Mason
M B Dickinson
S G Hardingham
B D Praetz

Chief Executive Officer
Executive Manager, Corporate & Community Services
Executive Manager, Governance & Compliance
Governance Executive Officer

R L Paull
T L Dayman
H V Talbot
D J Whitehead

3. PUBLIC QUESTION TIME

There were no members of the public present

4. MEMORIALS

It was advised that Mr Cameron Stone had passed away since the last meeting.

5. GUEST SPEAKERS

There were no guest speakers present.

6. DECLARATIONS OF INTEREST

Cr Hickey declared a Proximity Interest in Item 10.3.1

7. CONFIRMATION OF MINUTES

7.1. Minutes of the Ordinary Meeting of Council–15 December 2015–Attachment 7.1

That the minutes of the Ordinary Meeting of Council held on Tuesday 15 December 2015 be confirmed as a true and correct record.

(1/2016) Moved Cr Hickey: Seconded Cr Dickinson

That the minutes of the Ordinary Meeting of Council held on Tuesday 15 December 2015 be amended to show Item 10.4.6 Delegated Authority Review was passed by Absolute Majority with a vote of 7/0 and that these Minutes be confirmed as a true and correct record as advised in the Notes below.

Carried 7/0

Notes:

1. That in page 45 onwards the date in the header be changed to reflect 15 December 2015.
2. Item 10.4.6 Delegated Authority Review was passed with an Absolute Majority vote of 7/0.

8. BUSINESS ARISING FROM MINUTES

There was no business arising from the Minutes.

9. MINUTES OF COMMITTEES

9.1. Minutes of RoeROC Executive Meeting–19 January 2016–Attachment 9.1

Meeting held on Tuesday 19 January 2016 at the Narembeen Council Chambers, 1 Longhurst Street, Narembeen WA 6369 commencing at 2.15pm – Attachment 9.1

(2/2016) Moved Cr Hardingham: Seconded Cr Praetz

That the Minutes of RoeROC Executive Meeting held on Tuesday 19 January 2016 and as provided in Attachment 9.1 be received.

Recommendations from the RoeROC Executive Meeting held on Tuesday 19 January 2016 are addressed in Items:

10.1.4 Variation to the 2015/16 Budget - Bending Landfill and Eastern Wheatbelt Primary Care Project; and

10.3.2 Sale of Roe Regional Organisation of Councils (RoeROC) Weighbridge (Bending Regional Waste Site).

Carried 7/0

9.2. Minutes of the Wheatbelt South Aged Housing Alliance–22 December 2015-Attachment 9.2

Meeting held on Tuesday 22 December 2015 at Council Chambers, Wickopin commencing at 3.16pm – Attachment 9.2

(3/2016) Moved Cr Mason: Seconded Cr Hardingham

That the minutes of the Wheatbelt South Aged Housing Alliance meeting held on Tuesday 22 December 2015 and as provided in Attachment 9.2 be received.

Carried 7/0

9.3. Minutes of the WALGA State Council–2 December 2015-Attachment 9.3

Meeting held on Wednesday 2 December 2015 at the WALGA Offices, 170 Railway Parade, West Leederville commencing at 4.13pm – Attachment 9.3

(4/2016) Moved Cr Dickinson: Seconded Cr Hickey

That the minutes of the WALGA State Council meeting held on Wednesday 2 December 2015 and as provided in Attachment 9.3 be received.

Carried 7/0

9.4. Minutes of Wheatbelt General Practice Business Support Service–25 November 2015- Attachment 9.4

Meeting held on Wednesday 25 November 2015 at the Shire of Corrigin Council Chambers commencing at 11.00am – Attachment 9.4

(5/2016) Moved Cr Dickinson: Seconded Cr Praetz

That the minutes of the Wheatbelt General Practice Business Support Service meeting held on Wednesday 25 November 2015 and as provided in Attachment 9.4 be received.

Carried 7/0

9.5. Minutes of the Shire of Corrigin Annual Electors Meeting–3 February 2016-Attachment 9.5

Meeting held on Wednesday 3 February 2016 in the Corrigin Community Resource Centre, 55 Larke Crescent, Corrigin commencing at 7.30pm – Attachment 9.5

(6/2016) Moved Cr Mason: Seconded Cr Hardingham

That the minutes of the Shire of Corrigin Annual Electors meeting held on Wednesday 3 February 2016 and as provided in Attachment 9.5 be received.

Reference to Mrs Baker to be changed to Cr Baker in Minutes of meeting.

Carried 7/0

9.6. Minutes of Corrigin Recreation and Events Centre Advisory Committee -15 February 2016 – Attachment 9.6 (Presented at Council)

Meeting held on Monday 15 February 2016 at the Corrigin Recreation and Events Centre, Larke Crescent, Corrigin commencing at 7.30pm.

(7/2016) Moved Cr Dickinson: Seconded Cr Mason

That the minutes of the Corrigin Recreation and Events Centre Advisory Committee meeting held on Monday 15 February 2016 and as provided in Attachment 9.6 be received.

Carried 7/0

10. MATTERS REQUIRING A COUNCIL DECISION

10.1. Corporate and Community Service Reports

10.1.1. CORRIGIN COMMUNITY RESOURCE CENTRE - DECEMBER 2015

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Heather Ives, Coordinator Community Services
Disclosure of Interest:	No interest to disclose
File Number:	CS 0008
Attachment Reference:	Nil

COMMENT

1. CORRIGIN CRC – PROJECTS

Lotterywest - Community Spaces Outdoor

Funding Submitted for CREC Playground.

Successful funding application \$40 284.

Thank a Volunteer Grants Program 2016

“Thank a Volunteer” Funding application submitted to hold Sundowner event Feb/March 2016.

Awaiting outcome.

Bike Week 2016

“Bike Week” Funding application submitted to hold “Bike Week Treasure Hunt” event in March 2016.

Successful funding application \$300

National Youth Week 2016

“Sk8, Scoot & BMX Workshop Jam Session” Funding application submitted to hold Youth Week event in April 2016. –

Awaiting outcome.

2. CORRIGIN CRC Monthly Usage - December 2015:

CORRIGIN CRC - Annual Summary Report:

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466							3866
													58584

COMMUNITY ECONOMIC / BUSINESS and SOCIAL DEVELOPMENT BOOKINGS

Description	No's	Room	Govt. Hot Office Booking (HO) / Com. Booking ©
Optician	6	Professional Office	Commercial Booking
Forrest Personnel - Employment	3	Professional Office	Commercial Booking
Movie Club - December	9	Conference Room	n/a
Hollyoake - Councillng	2	Professional Office	Commercial Booking
Worksite Traffic Management	7	Conference Room	n/a
Forrest Personnel - Employment	3	Professional Office	Commercial Booking
Funeral Service Meeting	14	Conference Room	n/a
Hollyoake - Councillng	2	Professional Office	Commercial Booking

CUSTOMERS ACCESSING 'FEE FOR SERVICE' and SALES					
SERVICES / FEES	MTHLY	YTD from July 15	SALES	MTHLY	YTD from July 15
Internet Use / Computer Use	36	242	Phonebook Sales	10	151
Photocopying / Printing / Faxing	5	244	Moments In Time Books	1	8
Laminating / Binding / Folding	4	31	Books Sales	0	2
Secretarial Services / Scans / CD B	1	50	Wrapping Paper / Postcard Sa	8	14
Room Hire	5	30	Polo Shirt / Eco Bag Sales	2	50
Equipment Hire	0	12	Phonecalls	0	2
Training / Course Fees	0	12	Sale of Assests	0	9
Resource Centre Membership Fee	6	13	Comedy Show - Ticket Sales	0	60
Exam Supervision	0	3			
Movie Club Fees	7	41			
		0			
Total	64		Total	21	
<i>Monthly People through :</i>	85				
CUSTOMERS ACCESSING 'CORRIGIN CRC SERVICES' - November 2015:					
SERVICE	MTHLY	YTD from July 15	SERVICE	MTHLY	YTD from July 15
Department of Human Services	86	580	Broadband for Seniors (+Web	8	47
Phonebook Enquiries	8	32	General Enquiries (Face to Fa	78	202
Tourism	24	282	General (Email/Phone/Websi	92	818
Government Access Point	8	62	Corrigin Toy Library	9	60
Conferences/Training / Westlink	67	525	TR Homes (Referrals)	1	4
Video Conference	0	0			
Total	193		Total	188	
<i>Monthly People through :</i>	381				
TOTAL FOR THE MONTH OF December:	466				

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

None known

FINANCIAL IMPLICATIONS

None known

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

Focus area: Various

Goal : Various

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

STRATEGIC THEMES

Various

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the Corrigin Community Resource Centre Report for December 2015.

COUNCIL RESOLUTION

(8/2016) Moved Cr Hickey: Seconded Cr Hardingham

That Council receives the Corrigin Community Resource Centre Report for December 2015.

Carried 7/0

10.1.2. CORRIGIN COMMUNITY RESOURCE CENTRE – JANUARY 2016

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Heather Ives, Coordinator Community Services
Disclosure of Interest:	No interest to disclose
File Number:	CS 0008
Attachment Reference:	Nil

COMMENT

1. CORRIGIN CRC – PROJECTS

Lottery west - Community Spaces Outdoor

Funding Submitted for CREC Playground.

Successful funding application \$40 284.

Thank a Volunteer Grants Program 2016

Funding application submitted to hold a Sundowner event in Feb/March 2016 (date TBC).

Successful funding application - \$675.

Bike Week 2016

Bike Week Funding application submitted to hold “Bike Week Treasure Hunt” event on Sunday 13th March 2016.

Successful funding application - \$300.

National Youth Week 2016

“Sk8, Scoot & BMX Workshop Jam Session” Funding application submitted to hold Corrigin event on Tuesday 12th April 2016.

Successful funding application \$980

2. CORRIGIN CRC Monthly Usage - January 2016:

CUSTOMERS ACCESSING 'FEE FOR SERVICE' and SALES					
SERVICES / FEES	MTHLY	YTD from July 15	SALES	MTHLY	YTD from July 15
Internet Use / Computer Use	61	303	Phonebook Sales	19	170
Photocopying / Printing / Faxing	38	282	Moments In Time Books	1	8
Laminating / Binding / Folding	5	36	Books Sales	1	3
Secretarial Services / Scans / CD Burn	5	55	Wrapping Paper / Postcard Sales	0	14
Room Hire	1	31	Polo Shirt / Eco Bag Sales	0	50
Equipment Hire	1	13	Phonecalls	0	2
Training / Course Fees	0	12	Sale of Assets	0	9
Resource Centre Membership Fees	0	13	Comedy Show - Ticket Sales	0	60
Exam Supervision	0	3	Movies in the Park - BBQ Sales	108	108
Movie Club Fees	0	41			
		0			
Total	111		Total	129	
<i>Monthly People through :</i>	240				
CUSTOMERS ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICE	MTHLY	YTD from July 15	SERVICE	MTHLY	YTD from July 15
Department of Human Services	63	557	Broadband for Seniors (+Webinars)	7	54
Phonebook Enquiries	8	32	General Enquiries (Face to Face)	79	281
Tourism	17	275	General (Email/Phone/Website)	78	896
Government Access Point	7	61	Corrigin Toy Library	11	71
Conferences/Training / Westlink	9	467	TR Homes (Referrals)	0	4
Video Conference	0	0			
Total	104		Total	175	
<i>Monthly People through :</i>	279				
TOTAL FOR THE MONTH OF December:	519				

COMMUNITY ECONOMIC / BUSINESS and SOCIAL DEVELOPMENT BOOKINGS			
Description	No's	Room	Govt. Hot Office Booking (HO) / Com. Booking ©
Forrest Personnel - Employment	2	Professional Office	Commercial Booking
Movie Club - JANUARY 2016	0	Conference Room	n/a
Holyoake - Councillors	2	Professional Office	Commercial Booking
Movies in the Park - JANUARY 2016	256	Miss B's Park	n/a

CORRIGIN CRC - Annual Summary Report:

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591						4457
													59175

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

None known

FINANCIAL IMPLICATIONS

None known

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

Focus area: Various

Goal : Various

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

STRATEGIC THEMES

Various

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council receives the Corrigin Community Resource Centre Report for January 2016.

COUNCIL RESOLUTION

(9/2016) Moved Cr Hardingham: Seconded Cr Mason

That Council receives the Corrigin Community Resource Centre Report for January 2016.

Carried 7/0

10.1.3. ACCOUNTS FOR PAYMENT – DECEMBER 2015

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Maureen Sloan, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	10.1.3

SUMMARY

That Council is provided with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

COMMENT

The cheque and EFT payments that have been raised for the Council meeting and also during the month of December 2015 are attached.

After payment of the following cheque and EFT payments, the balance of creditors will be \$49,779.26

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2015/2016 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Four: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council is accordance with Attachment 10.1.3 endorse:

1. *Cheques 20033 – 20050 payments in the Municipal fund totalling \$48,303.83;*
2. *Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$421,292.22;*
3. *Cheque and EFT payments in the Trust Fund totalling \$643.60;*
4. *EFT payments in the Licensing Account totalling \$49,797.40; and*
5. *Total payments for November \$520,037.05*

COUNCIL RESOLUTION

(10/2016) Moved Cr Mason: Seconded Cr Praetz

That Council is accordance with Attachment 10.1.3 endorse:

1. ***Cheques 20033 – 20050 payments in the Municipal fund totalling \$48,303.83;***
2. ***Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$421,292.22;***
3. ***Cheque and EFT payments in the Trust Fund totalling \$643.60;***
4. ***EFT payments in the Licensing Account totalling \$49,797.40; and***
5. ***Total payments for November \$520,037.05***

Carried 7/0

10.1.4. ACCOUNTS FOR PAYMENT – JANUARY 2016

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Maureen Sloan, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	10.1.4

SUMMARY

That Council is provided with a list of all financial dealings relating to all accounts for the previous month.

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

COMMENT

The cheque and EFT payments that have been raised for the Council meeting and also during the month of January 2016 are attached.

After payment of the following cheque and EFT payments, the balance of creditors will be \$13,456.22

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2015/2016 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Four: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council is accordance with Attachment 10.1.4 endorse:

- 1. Cheques 20033 – 20050 payments in the Municipal fund totalling \$29,325.00;*
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$294,535.90;*
- 3. Cheque and EFT payments in the Trust Fund totalling \$539.50;*
- 4. EFT payments in the Licensing Account totalling \$59,540.20; and*
- 5. Total payments for November \$383,940.68*

COUNCIL RESOLUTION

(11/2016) Moved Cr Mason: Seconded Cr Praetz

That Council is accordance with Attachment 10.1.4 endorse:

- 1. Cheques 20033 – 20050 payments in the Municipal fund totalling \$29,325.00;*
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$294,535.90;*
- 3. Cheque and EFT payments in the Trust Fund totalling \$539.50;*
- 4. EFT payments in the Licensing Account totalling \$59,540.20; and*
- 5. Total payments for November \$383,940.68*

Carried 7/0

10.1.5. MONTHLY FINANCIAL REPORT – DECEMBER 2015

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2015
Reporting Officer:	Aaron Robins, Finance Manager
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	10.1.5

SUMMARY

For Council to review and accept the monthly Financial Report for the month ending 31 December 2015.

BACKGROUND

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

A variance report is included with the monthly financial statements as Attachment 10.1.5.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Monthly Statement of Financial Activity.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Four: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accept the Statement of Financial Activity for the month ending 31 December 2015 included as Attachment 10.1.5 and as presented, and notes any material variances.

COUNCIL RESOLUTION

(12/2016) Moved Cr Hickey: Seconded Cr Hardingham

That Council accept the Statement of Financial Activity for the month ending 31 December 2015 included as Attachment 10.1.5 and as presented, and notes any material variances.

Carried 7/0

10.1.6. ACCOUNTS FOR PAYMENT – CREDIT CARDS

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Aaron Robins, Finance Manager
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	10.1.6

SUMMARY

This report provides Council with a list of all financial dealings relating the use of credit card payments for the period 26 November 2015 to 29 December 2015

BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin Corporate Credit Cards.

A monthly review of credit card use is independently assessed by the Finance Manager, to confirm that all expenditure has been occurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations. The review by the Finance Manager also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

STATUTORY ENVIRONMENT

*S6.4 Local Government Act 1995, Part 6 – Financial Management
R34 Local Government (Financial Management) Regulations 1996*

POLICY IMPLICATIONS

Policy 2.15 – Corporate Credit Cards and;
Policy 2.9 Purchasing Policy

FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis. In this regard, expenditure must be in accordance with the 2015/2016 Annual Budget.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Four: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council in accordance with Attachment 10.1.6 endorse credit card payments made for the period 26 November 2015 to 29 December 2015 totalling \$4,055.88

COUNCIL RESOLUTION

(13/2016) Moved Cr Mason: Seconded Cr Hickey

That Council in accordance with Attachment 10.1.6 endorse credit card payments made for the period 26 November 2015 to 29 December 2015 totalling \$4,055.88

Carried 7/0

10.1.7. MONTHLY FINANCIAL REPORT – JANUARY 2016

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2015
Reporting Officer:	Aaron Robins, Finance Manager
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	10.1.7

SUMMARY

For Council to review and accept the monthly Financial Report for the month ending 31 January 2016.

BACKGROUND

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000) are included in the variance report.

COMMENT

A variance report is included with the monthly financial statements as Attachment 10.1.7.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Monthly Statement of Financial Activity.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Four: We want to strengthen our community’s position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council accept the Statement of Financial Activity for the month ending 31 January 2016 included as Attachment 10.1.7 and as presented, and notes any material variances.

COUNCIL RESOLUTION

(14/2016) Moved Cr Praetz: Seconded Cr Hardingham

That Council accept the Statement of Financial Activity for the month ending 31 January 2016 included as Attachment 10.1.7 and as presented, and notes any material variances.

Carried 7/0

10.1.8. LORD MAYOR'S DISTRESS RELIEF FUND

Applicant:	Lord Mayor's Distress Relief Fund
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Taryn Dayman, Executive Manager Corporate & Community Services
Disclosure of Interest:	No interest to disclose
File Number:	CR 0010
Attachment Reference:	Nil

SUMMARY

In response to the recent bushfires in the state's South-West, which resulted in tragic loss of life and property, Council is requested to consider donating \$1000 towards the Lord Mayor's Distress Relief Fund.

BACKGROUND

Catastrophic fires that started from a lighting strike on the 6 January 2016 has razed much of the township of Yarloop and damaged parts of Waroona, destroying 180 buildings and other infrastructure, loss of life and burned through 71,000 hectares.

COMMENT

The Lord Mayor's Distress Relief Fund has launched the Waroona and District Fire Appeal.

The Lord Mayor's Distress Relief Fund was established in 1961 to provide relief of personal hardship and distress arising from natural disasters occurring within Western Australia. The Shire of Corrigin has made several donations to this fund over the past years.

Council's allocates \$1,000 towards the Lord Mayor's Distress Relief Fund each budget under Member, Subscriptions & Donations G/L 04111. At the December 2015 Council meeting, Council resolved to donate \$1,000 to the Shire of Esperance to use for the purpose of community recovery.

The 2015/2016 allocation has been utilized towards the Shire of Esperance. Any additional donations would be considered additional to the budget allocation.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 6.8 – Expenditure from municipal fund not included in annual budget.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

The donation is to be posted to GL 04111 (Members Subscriptions, Donations) where provision of \$22,333 has been allocated in the 2015/2016 Budget. Specifically, this account provides for 'Lord Mayor's Distress Fund'. A donation towards the Lord Mayor's Distress Fund would result in an over budget of \$1,000, which will need to be reflected within the budget renew.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Four: Transparent decision-making is important to us

Strategy	Outcome
Ensure active engagement with the community to inform decision-making	Community contribution to how local issues are managed

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
L Goal Five - 1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council authorises a donation of \$1,000 to the Lord Mayor's Relief Fund and amends the budget accordingly.

COUNCIL RESOLUTION

(15/2016) Moved Cr Pridham: Seconded Cr Praetz

That Council authorises a donation of \$1,000 to the Lord Mayor's Relief Fund and amends the budget accordingly.

Carried by Absolute Majority 7/0

10.1.9. 'DESKTOP REVIEW' OF THE SHIRE OF CORRIGIN STRATEGIC COMMUNITY PLAN 2013-2023

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer Taryn Dayman, Executive Manager Corporate and Community Services
Disclosure of Interest:	No interest to disclose
File Number:	ES0023
Attachment Reference:	Nil

SUMMARY

The Strategic Community Plan and Corporate Plan must be reviewed at least once every four years and in the interim, a desktop review should also be carried out. A comprehensive review is due by June 2017 however the desktop review is currently due. This report recommends that the Shire undertake a desktop review in early 2016 and refer back to Council for community engagement program.

BACKGROUND

The process of Integrated Planning was legislated by the State Government in 2011. It requires the formulation and review of a Strategic Community Plan, Corporate Business Plan and associated financial, assets and workforce strategies. The Shire adopted its first Strategic Community Plan under the new legislative framework in 2013, following an extensive period of community engagement. Development of the Shire's Corporate Business Plan followed, and this shorter-term and more detailed plan has been reviewed on an annual basis.

The Local Government Act 1995 (the "Act") and the Department of Local Government Advisory Standard on Integrated Planning (the "Standard") provide the direction for planning activities, including engagement and review. The Act stipulates that a comprehensive review of the Strategic Community Plan is to be undertaken once every four years, i.e. by June 2017. The Advisory Standard goes further and provides that a 'desktop review' of the Strategic Community Plan be undertaken two years from adoption of the plan.

COMMENT

A 'desktop review' can be undertaken expeditiously, is low cost and has a minimal impact on resources. Its scope would be limited to considering changes to the major changes impacting on the Town's direction, the State Government Planning Framework Policy, reviewing demographic information, and broadly soliciting comments from the community through public advertisements.

In this regard, engagement would be limited to 'inform and consult' after the 'desktop review'. Any changes would be typified as 'minor tweaking' of the plan. A report on the desktop review would be submitted to Council by April 2016 and lead into a further update of the Corporate Business Plan actions. A major review of the Strategic Community Plan would be scheduled to occur during the 2017/18 financial year.

The following is an indicative program of the Strategic Community Plan desktop review:

- February/March 2016 - Desktop Review
- April 2016 - Council endorsement (for comment)
- May/June - adopted following public comment

In relation to the preparation of the Desktop Review, it is anticipated that the review would be carried out by Shire Administration and then provided to Council for endorsement for community consultation. It is open for Council to have direct involvement in the preparation of the review through a 'workshop' (or the like).

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996

Division 3 - Planning for the future:

- s19C. Planning for the future: strategic community plans –
- s. 5.56 19DA. Planning for the future: corporate business plans –
- s. 5.56 19D. Notice of plan to be given

In addition to the Regulations, the Department has released an *Integrated Planning Advisory Standard*, which can be found at <http://integratedplanning.dlg.wa.gov.au/>

POLICY IMPLICATIONS

There are no known policies relevant to this matter.

FINANCIAL IMPLICATIONS

A desktop review can be completed in house and will not require a specific budget. A comprehensive review will require a budget amount predominantly for the community engagement component. This can be considered by Council as part of the 2017/2018 budget deliberations.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council authorise the Chief Executive Officer to undertake a 'desktop review' of the Shire of Corrigin Strategic Community Plan 2013-2023 generally in accordance with the indicative program outlined in this Report and to submit the review to Council for endorsement prior to seeking community comment.

COUNCIL RESOLUTION

(16/2016) Moved Cr Hardingham: Seconded Cr Mason

That Council authorise the Chief Executive Officer to undertake a 'desktop review' of the Shire of Corrigin Strategic Community Plan 2013-2023 generally in accordance with the indicative program outlined in this Report and to submit the review to Council for endorsement prior to seeking community comment.

Carried 7/0

**10.1.10. VARIATION TO THE 2015/16 BUDGET TO ENABLE REFUSE TRENCHES TO BE CONSTRUCTED
AT THE BENDERING LANDFILL**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	WM 0013
Attachment Reference:	Nil

SUMMARY

This Report seeks Council support to vary the 2015/16 Budget in relation to a contribution for necessary works required at the Bendering Landfill.

BACKGROUND

The 2015/16 Budget allocated \$68,436 to GL 7800 "Bendering Tip Expenditure".

COMMENT

Bendering Landfill

In approximately 2007 the Bendering landfill started receiving municipal waste into the first of two trenches where depth of up to five metres in the east part of what is now referred to as 'Stage 1'. Consequent trenches as they moved westward, experienced harder and shallower ground (relative to the first two trenches) with white stone and kaolin clay predominantly experienced in the east side; the kaolin clay/white stone often made the trenches unusable in winter and trucks were often stuck in the trenches. Due to the winter difficulties, further trenches were constructed on the far west side closest to the shed with coffer rock and more suitable for vehicle access in winter and were referred to as the 'winter trenches'. The winter trenches became the dedicated trenches when the east side trenches reached capacity. In one area near the green waste pile a shallow trench dug experienced flaky light granite and is now used as the asbestos trench. The three trenches are used for summer.

The situation now with Stage 1 is that the easily accessible 'soft' ground options are predominantly completed other than the remaining anticipated strip used for the original trench access to the east which is available but has limitations in the winter. The recent test holes which now make up the proposed Stage 2 and 3 areas shows that the hard ground, too hard for an excavator, is predominant and shallows out the further to the south of the landfill site as a whole.

The 24 September 2015 RoeROC meeting resolved to investigate the use of explosives to break up hard ground and to investigate seeking expressions of interest to dig out deep trenches in the hard ground. The explosive side was initially investigated with a company who does work for the Western Areas mine operations and did not respond to the enquiries made; request for quotations were explored instead. Six requests for quotations for trench construction were sent to identified operators around the Central Wheatbelt and four submissions were received. At a RoeROC Executive Meeting held on Tuesday 19 January 2016 and attended by the Chief Executive Officers (CEOs) of the Roe Regional Organisation of Councils (RoeROC), the construction of the 2 Trenches was discussed with the unanimous recommendation as follows:

1. *"Vernice is selected for the construction of 2 trenches, 60m x 12m x 5m = 7,200m³, including the construction of ramps at both ends of each trench (1 in 5 slope = 1,500m³ trench), totalling \$46,783 including GST in accordance with the quotation provided.*

2. *Funding for the construction of the trenches and the previous test trenches to be allocated from the RoeROC budget 2015/16 with additional contributions from each member Shire being \$15,000 per member, and contributed to the Shire of Corrigin by 29 February 2016.*
3. *Trenches to be constructed in Stage Area 1, with a requirement of the quote being prior to start of any works, a site meeting with RoeROC and contractors must be organised and the works to commence by 29 February 2016.*
4. *Commencing from 2016/17 year, each RoeROC member Shire is to set aside \$5000 each year to go to reserve fund for operational costs for Bendering landfill site.*

Council is requested to commit to the expenditure of an additional \$15,000 to GL 7800 "Bendering Tip Expenditure" as a contribution to enable the construction of the trenches. It is anticipated that as part of the consideration of the 2016/17 Council will be asked to set aside \$5000 each year to go to reserve fund for operational costs for Bendering landfill site.

STATUTORY ENVIRONMENT

The Council may amend the Budget pursuant to Section 6.8 of Local Government Act, 1995 which reads:

"6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
 - (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
 - (b) *is authorised in advance by resolution*;* or
 - (c) *is authorised in advance by the mayor or president in an emergency.*

(1a) *In subsection (1) —*

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

(2) *Where expenditure has been incurred by a local government —*

- (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
- (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council."*

** Absolute majority required.*

POLICY IMPLICATIONS

There are no known policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There will be financial implications to Council as funds sought have not been provided for in the 2015/16 Budget. An annual review of the Budget is set for the March 2016 Council meeting where Council will address all Budget accounts.

In regard to GL 7800 "Bendering Tip Expenditure", Council is requested to commit to the additional expenditure and amend the 2015/16 Budget at the March 2016 Budget Review.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council commit to the expenditure of an additional \$15,000 to GL 7800 "Bendering Tip Expenditure" as a contribution to enable the construction of the trenches and accordingly amend the 2015/16 Budget at the March 2016 Budget Review.

COUNCIL RESOLUTION

(17/2016) Moved Cr Dickinson: Seconded Cr Hardingham

That Council commit to the expenditure of an additional \$15,000 to GL 7800 "Bendering Tip Expenditure" as a contribution to enable the construction of the trenches and accordingly amend the 2015/16 Budget at the March 2016 Budget Review.

Carried by Absolute Majority 7/0

10.1.11. UNBUDGETED EXPENDITURE – VALUATION SERVICES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	10 February 2016
Reporting Officer:	Taryn Dayman, Executive Manager of Corporate and Community Services
Disclosure of Interest:	No interest to disclose
File Number:	FM 0022
Attachment Reference:	Nil

SUMMARY

This report is to seek Council support to amend the 2015/2016 budget allocation for valuation services.

BACKGROUND

An allocation of \$11,200 G/L 14527 valuation services was included in the 2015/2016 adopted budget.

In 2014/2015 valuation services was carried out on infrastructure by Griffin Valuation Advisory and Roads by Howson Management. The total expenditure for the infrastructure assets totalled \$10,950 ex GST.

While the costs were for services carried out in 2014/2015 the payment was processed in 2015/2016 and no carry forward amount was reflected in the current budget. Therefore it has resulted in the 2015/2016 budget allocation being utilised.

COMMENT

In accordance with *Local Government (Financial Management) Regulations 1996*, Council is required to undergo a revalue of its Plant & Equipment Assets by 30 June 2016. For continuity a quotation was requested from Griffin Valuation Advisory, which has been received for \$9,600 excluding travel and accommodation and GST. It is estimated the costs of works would be approximately \$11,000.

It is important to ensure that Council complies with the regulations and it is recommended that Council approves the additional expenditure of \$11,000 and amend the budget as part of the budget review process.

STATUTORY ENVIRONMENT

The Local Government (Financial Management) Regulations 1996, section 17A

POLICY IMPLICATIONS

There are no known policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There will be a financial implication to Council as funds sought have not been provided for within the 2015/2016 budget. The increase of \$11,000 to G/L 14527 valuation services will need to be included as an amendment within the 2015/2016 budget review carried out in March.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council authorises additional expenditure of \$11,000 for the purpose of revaluation of Plant & Equipment assets for G/L 14527 and amends the budget accordingly.

COUNCIL RESOLUTION

(18/2016) Moved Cr Mason: Seconded Cr Hardingham

That Council authorises additional expenditure of \$11,000 for the purpose of revaluation of Plant & Equipment assets for G/L 14527 and amends the budget accordingly.

Carried by Absolute Majority 7/0

10.2. Governance and Compliance Reports

10.2.1. ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTHS OF DECEMBER 2015 AND JANUARY 2016

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Deb Whitehead, Governance Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	Various
Attachment Reference:	Nil

SUMMARY

To report back to Council actions performed under delegated authority for the period 1 December 2015 to 31 January 2016.

BACKGROUND

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for:

- Development Approvals issued
- Building Permits issued
- Health Approvals issued
- Septic Tank Approvals issued
- One off delegations to the Chief Executive Officer
- Affixing of Common Seal

COMMENT

The following tables outline the actions performed within the organisation relative to delegated authority for the period 1 December 2015 to 31 January 2016 and are submitted to Council for information.

Common Seal

<i>Date Affixed</i>	<i>Document Type</i>	<i>Seal Ref.</i>
7/1/2016	Shire of Corrigin and CFG Lease – Shire Copy	1/2016
7/1/2016	Shire of Corrigin and CFG Lease – CFG Copy	2/2016

Food

Food Act 2008

No delegated decisions were undertaken by Shire pursuant to the Food Act 2008 for the period 1 December 2015 to 31 January 2016.

Hawkers, traders and stall holders

No delegated decisions were undertaken by Shire pursuant to Hawkerc, traders and stall holder matters for the period 1 December 2015 to 31 January 2016.

Public Buildings

Health Act 1911, Part VI Health (Public Buildings) Regulations 1992

No delegated decisions were undertaken by Shire pursuant to public building matters for the period 1 December 2015 to 31 January 2016.

Lodging houses

Health Act 1911, Part V, Division 2

No delegated decisions were undertaken by Shire pursuant to lodging house matters for the period 1 December 2015 to 31 January 2016.

Caravan parks and camp grounds

Caravan Parks and Camp Grounds Act 1995

No delegated decisions were undertaken by Shire pursuant to caravan parks and camping grounds matters for the period 1 December 2015 to 31 January 2016.

Septic Tank Approvals

Health Act 1911; Health (Treatment of Sewage and Disposal of Effluent Waste) Regulations 1974

Date of decision	Decision Ref.	Decision details	Applicant	Other affected person(s)
2/12/2015	Approval No 03/2015	Permit to Use Apparatus	Michael Lee	N/A
5/01/2016	Approval No 01/2016	Approval To Construct Apparatus	JA & KJ Bell	N/A

Planning Approval

Planning & Development Act 2005 – Part 10 Div. 2; Shire of Corrigin Planning Scheme No. 2 – Cl 8.8

Date of decision	Decision Ref.	Decision details	Applicant	Other affected person(s)
22/1/2016	PA824/01/16	Stephen & Maureen Sloan 15 Janes Dr, CORRIGIN (Patio Extension)	Stephen Sloan 15 Janes Dr, CORRIGIN 6375	N/A
22/1/2016	PA764/02/16	Greg & Linda Board 59 Goyder St, CORRIGIN (Garden Shed & Rainwater Tank)	James Price 10 Merrit Rd, MANDURAH 6210	N/A
1/2/2016	PA174/03/16	Alan Abe PO Box 101, CORRIGIN (Caretakers Dwelling)	Quality Builders PO Box 303 KALAMUNDA 6926	N/A

Building Permits

Building Act 2011

<i>Date of decision</i>	<i>Decision Ref.</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
23/12/2015	BA21-2015	Joel & Krystal Bell 1621 Bullaring-Gorge Rock Rd GORGE ROCK (Transportable House)	TR Homes 105 Kelvin Road MADDINGTON	N/A
22/1/2016	BA22-2015	Stephen & Maureen Sloan 15 Janes Drive, CORRIGIN (Patio Extension)	Great Aussie Patios 1/15 Alloa Road MADDINGTON	N/A
18/12/2015	BA23-2015	Shire of Corrigin PO Box 221, CORRIGIN (CREC – Occupancy Permit)	Shire of Corrigin PO Box 221, CORRIGIN	N/A
23/12/2015	BA24/2015	Joel & Krystal Bell 1621 Bullaring-Gorge Rock Rd GORGE ROCK (Demolition Permit)	Joel & Krystal Bell 1621 Bullaring-Gorge Rock Rd GORGE ROCK	N/A
2/2/2016	BA2-2016	Shire of Corrigin PO Box 221, CORRIGIN (Agricultural Hall – Demolition Permit)	Statewide Demolition U2/130 Cutler Rd, JANDAKOT	N/A

STATUTORY ENVIRONMENT

Building Act 2011

Local Government Act 1995 - Section 9.49A

Planning & Development Act 2005 – Part 10 Div. 2

Shire of Corrigin Planning Scheme No. 2 – Cl 8.8

Health Act 1991 – S.107; Health Act 1911, Part VI

Health (Public Buildings) Regulations 1992

Health Act 1911; Health (Treatment of Sewage and Disposal of Effluent Waste) Regulations 1974

POLICY IMPLICATIONS

There are no known policies or policy implications relating to this Item.

FINANCIAL IMPLICATIONS

There are no known financial implications relating to this Item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

COUNCIL MEETING STATUS REPORT

The following Status Report is for Council information only.

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 16 February 2016*

SHIRE OF CORRIGIN STATUS REPORT 2015/2016 AS AT 31 JANUARY 2016

MINUTE REF	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
8619 20/10/2015	<ol style="list-style-type: none"> 1. Note the Report from Staff and the quotations received in relation to the demolition of the Agricultural Hall. 2. Accept the quotation from State Wide Demolition to demolish the Agricultural Hall (without salvaging materials) for \$38,400 	CEO	<ol style="list-style-type: none"> 1. No action required 2. State Wide Demolition awarded contract 	<ol style="list-style-type: none"> 1. Completed 2. Demolition due to be undertaken around February 2016
8633 20/10/2015	The Chief Executive Officer to undertake an investigation that addresses the reinstatement of a 72 hour stopover area for self-contained Recreation Vehicles (RV's) in the town of Corrigin and for the resultant report to be provided to Council at the Chief Executive Officer's earliest possible convenience.	CEO	Assessment and referral to Council	Item 11.1 in December agenda
8643 17/11/2015	<p>That Council pursuant to Section 3.12 of the Local Government Act 1995:</p> <ol style="list-style-type: none"> 1. Adopts the proposed Shire of Corrigin Animals, Environment and Nuisance Local Law (Attachment 10.2.2 modified 2.28 (2) to reflect "townsite;" general modification to include discretion to the Veterinarian for the number of animals) for advertising 2. Gives State-wide public notice stating that: <ol style="list-style-type: none"> a. The Shire of Corrigin propose to make an Animals, Environment and Nuisance Local Law; <ol style="list-style-type: none"> i. The purpose of which is to provide for the regulation, control and management of animals and the prevention of environmental damage and nuisances within the District and ii. The effect of which is to establish the requirements with which any person keeping animals or undertaking activities that have the potential to impact the environment or create nuisance must comply; b. A copy of the proposed local law may be inspected or obtained at any place specified in the notice; c. Submissions about the proposed local law may be made to the Shire before the day specified in the notice, being not less than 6 weeks after the notice is given. 3. Provides a copy of the proposed local law and notice to the Minister for Local Government and Minister for Health. 4. Directs the Chief Executive Officer to prepare a report to Council detailing submissions from the community at the first Council meeting following the closure of submissions. 	EMGC/EHO	Advertising required	In progress and to be referred back to Council after advertising
8644	That Council:	CEO	1. Members to be	1. Completed

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 16 February 2016*

17/11/2015	<p>1. Appoints the following members of the community to the Recreation Planning Committee:</p> <ul style="list-style-type: none"> • Mr Graeme Downing • Mr Ron Poultney • Mr Cameron Stone • Mrs Jackie Jones • Mr Kim Courboules <p>2. Request the Recreation Planning Committee to consider inviting suitable members of the community to become members at the next meeting of the committee.</p>		<p>notified</p> <p>2. Members to be notified</p>	<p>2. Ongoing - discuss with Members</p>
8649 15/12/2015	That the minutes of the Ordinary Meeting of Council held on Tuesday 17 November 2015 be confirmed as a true and correct record.	CEO	No action required	Completed
8650 15/12/2015	That the minutes of the Shire of Corrigin Local Emergency Management Committee meeting held on Tuesday 21 September 2015 and as provided in Attachment 9.1 be received.	CEO	No action required	Completed
8651 15/12/2015	That the minutes of the Wheatbelt South Regional Road Group Regional Road Group meeting held on Wednesday 11 November 2015 and as provided in Attachment 9.2 be received noting that Mr Paull is to enquire with the Wheatbelt South Regional Road Group Regional Road Group meeting minute taker as to his appointment as Roe SC representative on the Technical Working Group.	CEO	No action required	Completed
8652 15/12/2015	That the minutes of the Shire of Corrigin Rockview Land Management Committee meeting held on Tuesday 17 November 2015 and as provided in Attachment 9.2 be received.	CEO	No action required	Completed
8653 15/12/2015	That Council adopt the cropping arrangements for the Rockview Land for 2015/16 (Attachment 1) be accepted.	CEO	No action required	Completed
8654 15/12/2015	<p>That Council:</p> <ol style="list-style-type: none"> 1. Invite Muirton Farms to invoice the Shire to recoup cost for chemical and fertiliser for cropping of the Rockview Land once the crop has been delivered and funds received. 2. Acknowledge and thank Muirton Farms for the contribution of fuel, time and leadership for the cropping of the Rockview Land. 	CEO	<p>Request Invoice from Muirton Farms</p> <p>Write to Muirton Farms to thank them</p>	<p>Completed</p> <p>Completed</p>
8655 15/12/2015	That a plaque be erected at the Corrigin Recreation and Events Centre (CREC) acknowledging businesses and groups that have contributed to the cropping arrangements and benefits that cropping has provided for the fit out of the CREC.	EMGC	Plaque to be ordered with the rest of Sponsor plaques	In Progress
8656 15/12/2015	<p>That the Rockview land be available commencing in 2016/17, to community groups on the basis of a 3 year term with:</p> <ol style="list-style-type: none"> 1. the crop for 2016/17 being a lupin or other crop as agreed to by Council; and 2. the interested club to provide a planting program for the period sought subject to 	CEO	<p>Advertising to be done</p> <p>Await interest from</p>	<p>Completed</p> <p>In Progress</p>

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 16 February 2016*

	Council approval.		clubs	
8657 15/12/2015	That the minutes of the Shire of Corrigin Recreation and Events Centre Advisory Committee meeting held on Tuesday 5 November 2015 and as provided in Attachment 9.4 be received noting that reference to the attendance of Mrs Talbot at meeting, be removed.	CEO	Mrs Talbots name to be removed from Minutes	Completed
8658 15/12/2015	That the minutes of the WALGA Central Country Zone meeting held on Friday 27 November 2015 and as provided in Attachment 9.5 be received.	CEO	No action required	Completed
8659 15/12/2015	That the minutes of the Wheatbelt South Aged Housing Opportunities meeting held on Tuesday 10 November 2015 and as provided in Attachment 9.6 be received.	CEO	No action required	Completed
8660 15/12/2015	That the minutes of the Shire of Corrigin Local Emergency Management Committee meeting held on Monday 14 December 2015 and as provided in Attachment 9.7 be received.	CEO	No action required	Completed
8661 15/12/2015	That Council that as a matter of urgency, writes to the Minister for Health requesting that the Corrigin Hospital be provided with an independent power supply that in an emergency event and where the power is cut, can adequately power the hospital in its entirety.	CEO	Letter to be written to Minister for Health	Completed
8662 15/12/2015	That the minutes of the Shire of Corrigin Audit and Risk Management Committee meeting held on Tuesday 15 December 2015 and as provided in Attachment 9.8 be received.	CEO	No action required	Completed
8663 15/12/2015	That Council accept the report relating to Annual Leave and Long Service Leave Accruals of Shire staff.	CEO	No action required	Completed
8664 15/12/2015	That Council note the revised Corporate Risk Register as provided for in Attachment 7.3 be noted.	CEO	No action required	Completed
8665 15/12/2015	That Council under section 2.7(2)(b) of the Local Government Act (1995), adopt '2.9 Purchasing Policy' as presented in Attachment 7.4 to this report but modified to have Part c of local preference to a supplier modified from 10% to 5% and "...a maximum price reduction of \$500,000" modified to "\$200,000".	CEO/EMGC	Purchasing Policy to be modified as per this detail	Completed
8666 15/12/2015	That Council under section 2.7(2)(b) of the Local Government Act (1995), adopt '2.10 Local Price Preference Policy' as presented in Attachment 7.5 to this report to this report but modified to have Part c of local preference to a supplier modified from 10% to 5% and "...a maximum price reduction of \$500,000" modified to "\$200,000".	CEO/EMGC	Purchasing Policy to be modified as per this detail	Completed
8667 15/12/2015	That Council: 1. Accepts the Audit Report for the 2014/15 financial year as presented as Attachment 7.1A; 2. Adopts the Annual Report for the year ended 30 June 2015 as presented as presented as Attachment 7.1; 3. Holds a General Meeting of Electors on Wednesday 3 February 2016 commencing at	CEO/EMCCS	No action required No action required Advertise and hold	Completed Completed Completed

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 16 February 2016*

	7.30pm the Corrigin Community Resource Centre.		General Meeting of Electors	
8668 15/12/2015	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the correspondence from the Corrigin Bowling Club to pursue relocation of the greens and clubhouse to the Corrigin Recreation and Events Centre. 2. Refer the Corrigin Bowling Club's request to the Shire of Corrigin Recreation Planning Committee consideration and advice on the practicality, opportunity and constraints to relocate to the Corrigin Recreation and Events Centre and for the Chief Executive Officer to report back to Council at the earliest possible convenience. 3. Advise the Club of its 'keen interest' in having the Corrigin Bowling Club relocate to CREC and invite the Club to participate in the Shire of Corrigin Recreation Planning Committee consideration and advice on the practicality, opportunity and constraints to relocate to the Corrigin Recreation and Events Centre. 	CEO	<p>No action required</p> <p>Refer letter of request to meeting of Shire of Corrigin Recreation Planning Committee for consideration</p> <p>Invite Corrigin Bowling Club to participate in Corrigin Recreation Planning Committee</p>	<p>Completed</p> <p>Pending</p> <p>Completed</p>
8669 15/12/2015	<p>That Council:</p> <ol style="list-style-type: none"> 1. Request the Chief Executive Officer to seek: <ol style="list-style-type: none"> i. Approval from the Minister for Lands in accordance with Land Administration Act 1997 s.18 for a new Commercial Lease and assign the Lease on Reserve 26073 being Lot 391 Kirkwood Street Corrigin ('Corrigin Caravan Park') to John and Gwenda Reynolds for a period of 5 years with an option for an additional 5 year period. ii. An independent valuation of the property as required under s 3.58(4) (c) of the Local Government Act 1995. 2. Subject to a favourable response from the Minister for in relation to 1(i) above and receipt of the independent valuation as required in 1(ii) above, Council delegates the Chief Executive enter to into a lease with John and Gwenda Reynolds for the occupation of Corrigin Caravan Park as shown bound in blue on attachment 10.2.6-3 subject all of the following: <ol style="list-style-type: none"> i. Deed of Surrender of the current lease with John and Gwenda Reynolds on Corrigin Caravan Park which expires 22 March 2016 being signed by the lessee. ii. Prepare and assign a new Lease on the on the Corrigin Caravan Park to John and Gwenda Reynolds for a period of 5 years with an option for an additional 5 year period from the date the lease referred to in 1(a) above is terminated. iii. That the annual Lease rental amount for the Corrigin Caravan Park to be as determined by the independent valuation inclusive of GST and outgoings and indexed annually to CPI and for the rental to be placed in a reserve fund as determined by the Chief Executive Officer with the purpose of ongoing 	<p>CEO/EMGC</p> <p>CEO/EMGC</p> <p>CEO/EMGC</p>	<p>Seek approval from Minister for Lands re Lease</p> <p>Seek and independent valuation of property</p> <p>Enter into Lease with John and Gwenda Reynolds for Corrigin Caravan Park</p>	<p>Completed</p> <p>In Progress</p> <p>Pending</p>

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 16 February 2016*

	<p>maintenance of Shire owned facilities at the Caravan Park.</p> <p>iv. The tenant being responsible for the provision and payment of all connection and consumption charges applied to the Corrigin Caravan Park.</p> <p>v. All the costs of the preparation of the lease are met by the lessee.</p> <p>vi. Advertise the disposal of property of the Corrigin Caravan Park in accordance with Section 3.58 of the Local Government Act 1995 for Disposal of Property.</p>			
8670 15/12/2015	That Council receives the Corrigin Community Resource Centre Report for the month of November 2015.	CEO	No action required	Completed
8671 15/12/2015	That Council in accordance with Attachment 10.1.2 endorse: 1. Cheques 20027 – 20032 payments in the Municipal fund totalling \$13,761.57; 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$75,254.83; 3. Cheque and EFT payments in the Trust Fund totalling \$740.90; 4. EFT payments in the Licensing Account totalling \$66,266.70; and 5. Total payments for November \$840,024.00	CEO	No action required	Completed
8672 15/12/2015	That Council accept the Statement of Financial Activity for the month ending 30 November 2015 included as Attachment 10.1.3 and as presented, and notes any material variances.	CEO	No action required	Completed
8673 15/12/2015	That Council: 1. Approves the change on the Corrigin Resource Centre opening hours to 9am to 4.30pm for a 2 month trial period commencing 4 January 2016 until presented to Council for determination. 2. That management review the effects of the change of opening hours and provide Council with a report and recommendations at the March Council meeting.	CEO/EMCCS CEO/EMCCS	Advertise change of hours Review the effects of change and report to Council in March	Completed Pending
8674 15/12/2015	That Council: 1. Approves the construction of a single appliance bay facility for the Bullaring Bush Fire Brigade at a cost of \$75,860. 2. Amends the 2015/2016 Annual Budget by an: a. Increase in DFES grant income COA 01552 by \$72,087; and b. Increase in Fire Shed additions Capital Expenditure COA 15182 by \$75,860.	CEO EMCCS	Approve the construction of facility Adjust the budget according to additional funds	Completed Completed
8675 15/12/2015	That Council: 1. Approves the construction of the Corrigin Recreation and Events Centre Playground at a cost of \$71,738. 2. Amends the 2015/2016 Annual Budget by an: a. Increase in Lotterywest CREC grant income COA 11364 by \$40,284; and	CEO EMCCS	Approve the construction of facility Adjust the budget	Completed Completed

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 16 February 2016*

	b. Increase in CREC Playground Capital Expenditure COA 15182 by \$40,284.		according to additional funds	
8676 15/12/2015	That Council accept the report outlining the actions performed under delegated authority for the months of October/November 2015 and receive the Status Report as at 13 November 2015.	CEO	No action required	Completed
8677 15/12/2015	<p>That Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda Tuesday 15 December 2015:</p> <p>That the application for planning approval submitted by Mr Noel Gordon as authorised in writing by R & J McMiles (Landowners) for the erection of a new two (2) sided pylon sign on Lot 481 (No.8) Rendell Street, Corrigin be approved subject to the following conditions and advice notes:</p> <p><u>Conditions</u></p> <ol style="list-style-type: none"> 1. The new advertising sign shall be erected in a manner consistent in content, design, materials and colours with the information and plans submitted in support of the application unless otherwise approved by the Shire of Corrigin. 2. The new advertising sign shall be erected entirely within the boundaries of Lot 481 and shall not to encroach upon the adjoining road reserve area or any adjoining lot. 3. The new advertising sign shall be sited so as to maintain a 3m x 1.5m sightline truncation from the primary accessway to/from Lot 481 as required by Schedule 6 of TPS No.2. 4. The new advertising sign shall not exceed 1.9 metres in width and 4.1 metres in height. 5. Any proposal to illuminate the advertising sign shall require separate approval from the Shire of Corrigin prior to the installation of lighting. 6. The new advertising sign shall be maintained in a neat, tidy and functional condition at all times to the specifications and satisfaction of the Shire of Corrigin. 7. In the event that the advertising sign falls into a state of disrepair the sign shall be repaired, repainted, restored or otherwise removed within fourteen (14) days of receipt of written notice from the Shire of Corrigin. <p><u>Advice Notes</u></p> <ol style="list-style-type: none"> 1. The development shall be completed within a period of one (1) year from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin Grace having first been sought and obtained. 	CEO	Applicant to be advised of outcome of Council decision	Completed

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 16 February 2016*

	<ol style="list-style-type: none"> 2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any development. 3. The proposed development is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application. 4. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being commenced by the local government. 			
<p>8677 15/12/2015</p>	<p>That Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda Tuesday 15 December 2015:</p> <p>That the application for planning approval submitted by TR Homes WA Pty Ltd on behalf of the Shire of Corrigin and the State of Western Australia to construct one (1) additional new aged / dependent persons' dwelling on Reserve 33585 being Lot 502 (No.3) Goyder Street, Corrigin be approved subject to compliance with the following conditions and advice notes:</p> <p><u>Conditions</u></p> <ol style="list-style-type: none"> 1. The proposed development shall be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council. 2. At least one (1) permanent occupant of the dwelling shall be aged or physically dependent as defined by the Residential Design Codes of Western Australia (2015). 3. The proposed dwelling shall incorporate, as a minimum, the following design elements as prescribed by the Residential Design Codes of Western Australia (2015): <ol style="list-style-type: none"> i) Level external entry path to the front door, with preferably all external doors having level external entry paths; ii) All external and internal doors shall have a minimum 820mm wide clear opening (AS4299); iii) All internal corridors to be a minimum 1,000mm wide with the width to be increased to a minimum of 1,200mm in corridors with openings on side walls; iv) A visitable toilet (AS4299), preferably located within the bathroom; and v) Toilet and toilet approach doors shall have a minimum 250mm high nib wall on the door handle side of the door and provision for the installation of grab rails in accordance with AS4299. 4. All proposed vehicle crossovers, accessways and parking areas shall be constructed and maintained to the specifications and satisfaction of the Shire of Corrigin. 	<p>CEO</p>	<p>Applicant to be advised of outcome of Council decision</p>	<p>Completed</p>

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 16 February 2016*

<p>5. All dwellings shall be connected to reticulated sewerage disposal infrastructure to the satisfaction of the Shire of Corrigin and Water Corporation.</p> <p>6. The carport shall be an open structure and is not permitted to be enclosed by any walls or doors unless otherwise approved by Council.</p> <p>7. All stormwater drainage discharge generated by the proposed development shall be managed to the specifications and satisfaction of the Shire of Corrigin.</p> <p>8. All landscaping shall be completed in accordance with approved plans prior to occupation of the dwellings and shall be maintained to the satisfaction of the Shire of Corrigin.</p> <p>9. The proposed dwelling shall be provided with a 4m² storeroom (minimum dimension of 1.5 metres) in accordance with the 'deemed to comply requirements' of the Residential Design Codes (2015) or other arrangement as agreed to by the Chief Executive Officer.</p> <p>10. Any front walls and/or fencing within the primary street setback area of the proposed development shall be visually permeable to the satisfaction of the Shire of Corrigin.</p> <p>11. The street verge adjacent to the development shall be landscaped to the satisfaction of the Shire of Corrigin.</p> <p><u>Advice Notes</u></p> <p>1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period this approval will lapse and be of no further effect. Where this approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.</p> <p>2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any development.</p> <p>3. The proposed development is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.</p> <p>4. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.</p> <p>5. No construction works shall commence on the land prior to 7am without the Shire's written approval. No works are permitted on Sundays or Public Holidays.</p> <p>6. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being commenced by the local government.</p>			
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*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 16 February 2016*

<p>8677 15/12/2015</p>	<p>That Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda Tuesday 15 December 2015:</p> <p>That the application for planning approval submitted by the Rural Building Company on behalf of Chadd & Wendy Gardner (Landowners) to construct a new single detached dwelling on Lot 1 Kunjin Street, Corrigin be approved subject to compliance with the following conditions and advice notes:</p> <p><u>Conditions</u></p> <ol style="list-style-type: none"> 1. The proposed development shall be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council. 2. All vehicle access to and from the proposed dwelling shall be via the existing driveway crossover along the land's Kunjin Street frontage which shall be upgraded and maintained to the specifications and satisfaction of the Shire of Corrigin and Main Roads WA. 3. A suitable on-site effluent disposal system for the new dwelling shall be constructed and maintained to the specifications and satisfaction of the Shire of Corrigin and Department of Health. 4. All stormwater drainage discharge generated by the new dwelling shall be managed to the specifications and satisfaction of the Shire of Corrigin. 5. The property shall be maintained in a neat and tidy condition at all times to the specifications and satisfaction of the Shire of Corrigin. <p><u>Advice Notes</u></p> <ol style="list-style-type: none"> 1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period this approval will lapse and be of no further effect. Where this approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained. 2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any development on the land. 3. The proposed development is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application. 4. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997. 	<p>CEO</p>	<p>Applicant to be advised of outcome of Council decision</p>	<p>Completed</p>
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*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 16 February 2016*

	<p>5. No construction works shall commence on the land prior to 7am without the Shire's written approval. No works are permitted on Sundays or Public Holidays.</p> <p>6. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being commenced by the local government.</p>			
8678 15/12/2015	<p>That Council pursuant to Section 3.12 of the Local Government Act 1995 1995:</p> <p>1. Adopts the draft Shire of Corrigin Health Local Law as provided for in Attachment 10.2.5 for advertising with the Local Law Cl (7.2(2)) modified to read as follows: "Where in the opinion of the CEO or the Medical Officer, where the owner or occupier directed in sub section (1) does not disinfect or disinfest the premises in a reasonable period or where as a matter of urgency, the premises or any part of the premises and anything in or on the premises must be disinfected or disinfested under the action of the CEO."</p> <p>2. Gives State-wide public notice stating that:</p> <p>a. The Shire of Corrigin propose to make a Health Local Law;</p> <p>i. The purpose of which is to provide for the regulation, control and management of day to day public health matters within the Shire of Corrigin and</p> <p>ii. The effect of which is to establish various health standards and requirements which people living and working within the Shire must observe;</p> <p>b. A copy of the proposed local law may be inspected or obtained at any place specified in the notice;</p> <p>c. Submissions about the proposed local law may be made to the Shire before the day specified in the notice, being not less than 6 weeks after the notice is given;</p> <p>3. Provides a copy of the proposed local law and notice to the Minister for Local Government and Minister for Health; and</p> <p>4. Directs the Chief Executive Officer to prepare a report to Council detailing submissions from the community at the first Council meeting following the closure of submissions.</p>	EMGC/EHO	Adopt the draft Local Law as amended	Completed
		EMGC/EHO	Advertise statewide and provide copy of Local Law to be available for inspection	Completed
		EMGC	Provide copy of notice to Minister for Health	Completed
		CEO	Provide a report to Council after submissions	Pending
8679 15/12/2015	<p>That Council:</p> <p>1. Not object to subdivision application WAPC 152834 from PH & KE Gow Licensed Surveyors on behalf of the owners Peter Dickinson and Karen Dickinson to subdivide Lot No's 16863 & 25904 Dickinson Road Kurrenkutten to create two lots of 486.55ha and 50.08ha respectively and does not seek to impose any conditions.</p>	CEO	No action required	Completed

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 16 February 2016*

	2. Request the Chief Executive Officer to advise the Western Australian Planning Commission of 1. above and provide the Commission with a copy of the Shire report.	CEO	Advise the WAPC of decision and provide a copy of the Shire report	Completed
8680 15/12/2015	1. Adopt the following schedule for Ordinary Meetings of Council from January 2016 to December 2016 commencing at 3pm in the Shire Council Chambers, 9 Lynch Street, Corrigin: <p style="margin-left: 40px;">Tuesday 16 February 2016 Tuesday 15 March 2016 Tuesday 19 April 2016 Tuesday 17 May 2016 Tuesday 21 June 2016 Tuesday 19 July 2016 Tuesday 16 August 2016 Tuesday 20 September 2016 Tuesday 18 October 2016 Tuesday 15 November 2016 Tuesday 20 December 2016</p> 2. Request the Chief Executive Officer to give local public notice of the Ordinary Council Meetings for 2016 as provide for in 1 above.	CEO	No action required	Completed
		CEO	Give public notice of the 2016 Meeting dates	Completed
8681 15/12/2015	That Council lay this item on the table.	CEO	No action required	Completed
8682 15/12/2015	That Council endorse the actions of the Chief Executive Officer whereby he authorised 759 litres of diesel fuel at a cost of cost of \$910.80 associated with the harvesting of the Shire owned land known as 'Rockview'.	CEO	No action required	Completed
8683 15/12/2015	That Council appoints Miss Taryn Dayman to the position of Acting Chief Executive Officer (CEO) for the period of the Chief Executive Officer's leave being from 24 December 2015 and concluding on 2 January 2016.	CEO	No action required	Completed
8684 15/12/2015	That Council lay this Item on the table.	CEO	No action required	Completed
8685 15/12/2015	That Council note the observance of the 2015 Christmas/2016 New Year stand-down for Shire Administration Office, Corrigin Community Resource Centre and Works Depot which will be closed from 3.00pm on Thursday 24 December 2015 and re-opening at 8.30am on Monday 04 January 2016.	CEO	No action required	Completed

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on
Tuesday 16 February 2016*

8686 15/12/2015	That Council: 1. Note this Report as the Shire's response to Council resolution No. 8633: "That the Shire of Corrigin requests the Chief Executive Officer to undertake an investigation that addresses the reinstatement of a 72 hour stopover area for self-contained Recreation Vehicles (RV's) in the town of Corrigin and for the resultant report to be provided to Council at the CEO's earliest possible convenience." (8633) 2. Request the Chief Executive Officer to discuss further with the caravan park lessee, arrangements associated with Recreation Vehicles (RV's) stopover parking outlined in this Report and further advise Council as to the detailed arrangements required to establishing (or re-establishing) a 72 hour stopover area for self-contained RV's on land abutting the caravan park as generally outlined in attachment 10.4.5-3.	CEO	CEO to undertake investigation and provide to Council	Completed
		CEO	Discuss with Lessee the arrangements as per this item	Completed
8687 15/12/2015	That Council: 1. Once an outcome associated with Item 2 of Minute No. 8707 is known that the Chief Executive Officer report back to Council with respect to whether Council wishes to pursue making the town Campervan & Motorhome Club of Australia Limited 'Recreation Vehicle' Friendly.	CEO	No action required	Completed
8688 15/12/2015	That Council adopt the delegations detailed in the Register of Delegations (Attachment 10.4.6).	CEO	No action required	Completed
8689 15/12/2015	That Council donates \$1,000 to the Shire of Esperance to use for the purpose of community recovery.	CEO/EMCCS	Organise for payment to Shire of Esperance	Completed
8690 15/12/2015	That Council: 1. Authorises the Chief Executive Officer to offer for sale by Public Tender, Lots 1-16 (inclusive) and 18-33 (inclusive) Granite Rise Estate, Corrigin as required by Section 3.58 of the Local Government Act 1995. 2. Requests the Chief Executive Officer to refer the matter back to Council at the conclusion of the Public Tender.	CEO	No action required	Completed
		CEO	Report back to Council at conclusion of Public Tender	In Progress

OFFICER'S RECOMMENDATION

That Council accept the report outlining the actions performed under delegated authority for the period 1 December 2015 to 31 January 2016 and receive the Status Report as at 31 January 2016.

COUNCIL RESOLUTION

(19/2016) Moved Cr Pridham: Seconded Cr Mason

That Council accept the report outlining the actions performed under delegated authority for the period 1 December 2015 to 31 January 2016 and receive the Status Report as at 31 January 2016.

Carried 7/0

10.2.2. DRAFT PLANNING POLICY - AREAS OF POTENTIAL FLOOD RISK WITHIN THE CORRIGIN TOWNSITE

Applicant:	Shire of Corrigin
Location:	Corrigin Townsite
Date:	16 February 2016
Reporting Officers:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	PAD001
Attachment Reference:	10.2.2(A) and 10.2.2(B)

SUMMARY

Council is requested to adopt for public consultation, draft *Planning Policy - Areas of Potential Flood Risk within the Corrigin Townsite*.

BACKGROUND

Under the Shire of Corrigin Town Planning Scheme No. 2 (District Planning Scheme) {TPS No. 2} Council is obliged to consider 'flooding' as a matter to be considered when assessing a planning application as follows:

"5.6.2 Land Liable to Flooding

In any zone laid down under the Scheme, Council may refuse to grant a planning approval or a Building Licence Approval for any building or development located on land, which is considered by Council as being liable to flooding."

Council may recall Item "10.2.4." of the 15 December 2015 Ordinary Agenda where Council determined to issue Planning Approval for a single dwelling at Lot 1 Kunjin Street, Corrigin. In addressing the application, neither the report or Council's determination referred to flooding as nether TPS 2 or any Council policy identified the area as potentially, floodprone.

Subsequent to the Planning Approval, investigations revealed that the Department of Water (DoW) mapped the last significant flood in 1982 (note **ATTACHMENT 10.2.2 (A)**) and the land subject of the above Planning Approval was inundated. Whilst there have been floodway improvements in the town since that period, it would appear that this is the only available information that addresses flooding in the town.

COMMENT

In order to ensure that Council, the Shire and the community is aware of areas of potential flooding, it is appropriate that Council consider including the DoW information in a Planning Policy as provided under TPS 2:

"7.3 Planning Policies

7.3.1 The Council may prepare a planning policy (herein after called 'a policy') which may make a provision for any matter related to the planning or development of the Scheme Area which may be prepared so as to apply:-

(a) generally or in a particular class of matter or in particular classes of matters; and

(b) throughout the Scheme Area or in one or more parts of the Scheme Area and may amend or add to or rescind a Policy so prepared."

A draft Planning Policy must be advertised for public consultation a 21 day period and then adopted by Council. Importantly, a Planning Policy does not bind the Council in respect of any application for planning approval, but the Council will need to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its decision.

In this regard, it is considered appropriate that Council adopt draft “*Planning Policy - Areas of Potential Flood Risk within the Corrigin Townsite*” as included as **Attachment 10.2.2(B)** for public consultation and refer back to Council for consideration after advertising.

POLICY IMPLICATIONS

There are no known policies or policy implications relating to this Item.

FINANCIAL IMPLICATIONS

There are no known financial implications relating to this Item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community’s position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Develop a community engagement approach to guide Council engagement with the Shires residents

VOTING REQUIREMENTS

Simple Majority

OFFICERS’ RECOMMENDATION

That Council:

1. *Adopt the draft “Planning Policy - Areas of Potential Flood Risk within the Corrigin Townsite” as included as **Attachment 10.2.2(B)** and advertise in accordance with clause 7.3 of the Shire of Corrigin Town Planning Scheme No. 2 (District Planning Scheme).*
2. *Directs that upon completion of the advertising period referred to in 1. above, the matter to be referred back to Council for further consideration.*

COUNCIL RESOLUTION

(20/2016) Moved Cr Mason: Seconded Cr Hickey

That Council:

- 1. Adopt the draft “Planning Policy - Areas of Potential Flood Risk within the Corrigin Townsite” as included as Attachment 10.2.2(B) and advertise in accordance with clause 7.3 of the Shire of Corrigin Town Planning Scheme No. 2 (District Planning Scheme).**
- 2. Directs that upon completion of the advertising period referred to in 1. above, the matter to be referred back to Council for further consideration.**
- 3. Council to request the CEO investigate the cost of remodelling the “flood map” for clarification of flood risk in the area.**

Carried 7/0

*Miss Dayman left the meeting at 4.38pm
Miss Dayman re-entered the meeting at 4.43pm.*

*Cr Mason left the meeting at 4.58pm
Cr Mason re-entered the meeting at 5.00pm*

10.2.3. REVISED AGENDA FORMAT OF SHIRE OF CORRIGIN ORDINARY MEETING AGENDAS

Applicant:	Shire of Corrigin
Location:	N/A
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV 0024
Attachment Reference:	Nil

SUMMARY

Council is requested to agree to a revised format for the agenda format of Shire of Corrigin Ordinary meeting agendas

BACKGROUND

The *Shire of Corrigin Local Law Relating to Standing Orders* establishes the business at meetings of the Council as follows:

“5.1 Ordinary Meeting – Order of Business

The order of business at meetings of the Council, unless altered by Council resolution to that effect, shall be as nearly as practicable as follows –

- (a) apologies and leave of absence*
- (b) reception of questions and limited to a total of fifteen minutes of duration, except by consent of the person presiding. Each speaker will be limited to three minutes duration to speak, except by consent of the person presiding*
- (c) petitions, memorials and deputations;*
- (d) declarations of councillors and officers interest;*
- (e) confirmation of minutes of previous Council meeting(s);*
- (f) receipt of minutes or reports and consideration of adoption of recommendations from committee meetings held since the previous Council meeting;*
- (g) motions of which notice has been given;*
- (h) notice of motions for the following meeting;*
- (i) a report by the Chief Executive Officer relative to business arising out of minutes of any previous meeting, work or business carried out in the period between meetings or requests for instructions as to future business;*
- (j) Presidents report;*
- (k) Councillor reports and information items;*
- (l) Urgent business;*
- (m) Councillors questions of which notice has been given;*
- (n) Late items in accordance with 5.5;*
- (o) Closure”*

Councillors will be mindful that the current Agenda format does not reflect the order of business as provided in the Local Law. As noted above, by resolution, Council can alter an Agenda format.

COMMENT

Ordinary council meetings are formal meetings of the elected council members and are required to be open to the public (although under certain conditions, council meetings can be closed under provisions of the Act). Good decision making at a council meeting is enhanced when the meeting is well run. This requires a clear and informative agenda paper, good chairing and facilitation, adherence to meeting procedures and to statutory requirements.

There should also be a strong commitment to the principle of council meetings being open to members of the public so that they are fully informed and, where appropriate, involved in the decisions and affairs of the council.

The aim of the review is to ensure that agendas are:

- easy to follow;
- are inviting of the community to be involved in the local government process;
- enable the community to reasonably present to Council;
- ensure Councillors can address matter of their concern to Council;
- relevant to all concerned.

In consultation with the Shire President, a revised format has been discussed with suggested alterations (~~cross out~~) and additions (in red) as follows:

1. DECLARATION OF OPENING
2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE
3. PUBLIC QUESTION TIME
4. MEMORIALS
- ~~5. GUEST SPEAKERS~~
5. PETITIONS/DEPUTATIONS/PRESENTATIONS /SUBMISSIONS
6. DECLARATIONS OF INTEREST
- ~~7. CONFIRMATION OF MINUTES~~
- ~~8. BUSINESS ARISING FROM MINUTES~~
- ~~9. MINUTES OF COMMITTEES~~
7. CONFIRMATION AND RECEIPT OF MINUTES
 - 7.1 Previous Council Meetings
 - 7.2 Business Arising From Minutes
 - 7.3 Committee Meetings
 - 7.4 Business Arising From Minutes
8. MATTERS REQUIRING A COUNCIL DECISION INCLUDING MOTIONS OF WHICH NOTICE HAS BEEN GIVEN
 - 8.1. Corporate and Community Service Reports
 - 8.2. Governance and Compliance Reports
 - 8.3. Works and General Purposes Reports
- ~~11. NOTICE OF MOTION~~
9. NOTICE OF MOTIONS FOR THE NEXT MEETING
10. CHIEF EXECUTIVE OFFICER'S REPORT
11. PRESIDENT'S REPORT
12. COUNCILLORS' REPORTS QUESTIONS, REPORTS AND INFORMATION ITEMS
13. URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL
14. INFORMATION BULLETIN
15. WALGA AND CENTRAL ZONE MOTIONS
16. NEXT MEETING
17. MEETING CLOSURE

The above format provides the following recommended changes:

- Improved public access with the deletion of 'GUEST SPEAKERS' and the inclusion of 'PETITIONS/DEPUTATIONS/PRESENTATIONS /SUBMISSIONS'.
- Clarification of the adoption of Council Meeting Minutes and Committee Meeting Minutes and business arising from those minutes.

- Deletion of reference to 'NOTICE OF MOTION' as a standalone item with such motions to form part of Part 9. 'MATTERS REQUIRING A COUNCIL DECISION INCLUDING MOTIONS OF WHICH NOTICE HAS BEEN GIVEN'.
- A broadening of 'COUNCILLORS REPORTS' to include the opportunity for councillors to express their roles through 'MEMBERS' QUESTIONS, REPORTS AND INFORMATION ITEMS'.
- Clarification of the how 'URGENT' to be is dealt with 'URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL'.
- Inclusion of 'NEXT MEETING' as a reminder to councillors and the reader.

It should be noted that should an item be considered as confidential, rather than including a business item of 'CONFIDENTIAL', such matters will be shown within the context of the respective item (normally as a Corporate and Community Report or Governance and Compliance Report or Works and General Purposes Report).

Should a matter be confidential, it would be addressed under the relevant officer report pursuant to Part 8.

STATUTORY ENVIRONMENT

Local Government Act 1995

Shire of Corrigin Local Law Relating to Standing Orders

CI 5.1 Ordinary Meeting – Order of Business

POLICY IMPLICATIONS

There are no known policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no known financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council pursuant to Cl 5.1 of the Shire of Corrigin Local Law Relating to Standing Orders adopt the order of business at meetings of the Council as follows:

1. DECLARATION OF OPENING
2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE
3. PUBLIC QUESTION TIME
4. MEMORIALS
5. PETITIONS/DEPUTATIONS/PRESENTATIONS /SUBMISSIONS
6. DECLARATIONS OF INTEREST
7. CONFIRMATION AND RECEIPT OF MINUTES
 - 7.1 Previous Council Meetings and Business Arising from Minutes
 - 7.2 Committee Meetings and Business Arising from Minutes
8. MATTERS REQUIRING A COUNCIL DECISION INCLUDING MOTIONS OF WHICH NOTICE HAS BEEN GIVEN
 - 8.1 Corporate and Community Service Reports
 - 8.2 Governance and Compliance Reports
 - 8.3 Works and General Purposes Reports
9. NOTICE OF MOTIONS FOR THE NEXT MEETING
10. CHIEF EXECUTIVE OFFICER'S REPORT
11. PRESIDENT'S REPORT
12. COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS
13. URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL
14. INFORMATION BULLETIN
15. WALGA AND CENTRAL ZONE MOTIONS
16. NEXT MEETING
17. MEETING CLOSURE

COUNCIL RESOLUTION

(21/2016) Moved Cr Hardingham: Seconded Cr Dickinson

That Council pursuant to Cl 5.1 of the Shire of Corrigin Local Law Relating to Standing Orders adopt the order of business at meetings of the Council as follows:

1. DECLARATION OF OPENING
2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE
3. PUBLIC QUESTION TIME
4. MEMORIALS
5. PETITIONS/DEPUTATIONS/PRESENTATIONS /SUBMISSIONS
6. DECLARATIONS OF INTEREST
7. CONFIRMATION AND RECEIPT OF MINUTES
 - 7.1 Previous Council Meetings and Business Arising from Minutes
 - 7.2 Committee Meetings and Business Arising from Minutes
8. MATTERS REQUIRING A COUNCIL DECISION INCLUDING MOTIONS OF WHICH NOTICE HAS BEEN GIVEN
 - 8.1 Corporate and Community Service Reports
 - 8.2 Governance and Compliance Reports
 - 8.3 Works and General Purposes Reports
9. NOTICE OF MOTIONS FOR THE NEXT MEETING
10. CHIEF EXECUTIVE OFFICER'S REPORT
11. PRESIDENT'S REPORT
12. COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS
13. URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL

- 14. INFORMATION BULLETIN**
- 15. WALGA AND CENTRAL ZONE MOTIONS**
- 16. NEXT MEETING**
- 17. MEETING CLOSURE**

Carried 7/0

Note: Council felt that by changing Part 7 of the Agenda to consolidate 'Business Arising' would enable a better flow of considering matters arising from the minutes of a meeting.

10.2.4. DELEGATED AUTHORITY – FURTHER ARRANGEMENTS

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV 0001
Attachment Reference:	10.2.4

SUMMARY

At the Ordinary Meeting of 15 December 2015, Council undertook the annual review of Council's delegations of authority to the Chief Executive Officer (CEO), as required by Section 5.46(2) of the Local Government Act 1995 ('the Act'). Since then some additional delegations have come to light that need Council's consideration.

BACKGROUND

Under the Act, Council can delegate certain powers and duties to the CEO and the CEO, in turn, can on-delegate those powers and functions to other employees. S5.46 of the Act requires the CEO to keep a record of the delegations adopted by Council and on-delegated by the CEO. This Section also requires the delegations to be reviewed at least once every financial year.

The current Delegated Authority Register was last reviewed by Council at its meeting on 15 December 2015.

COMMENT

Since the meeting on 15 December 2015 after discussion with other local government officers, it is considered prudent to add to the delegations with respect to actions under the *Control of Vehicles (Off-Road Areas) Act 1978*, *Caravan Parks & Camping Grounds Act 1995*, *Road Traffic Act 1974*, *Dangerous Goods Safety Act 2004*; *Parks & Reserves Act 1895* and *Wildlife Conservations Act 1950*.

The additional delegations are contained in **ATTACHMENT 10.2.4**.

STATUTORY ENVIRONMENT

Section 5.46(2) of the *Local Government Act 1995* requires the Council to carry out a review of its delegations at least once every financial year.

POLICY IMPLICATIONS

There are no known policies relevant to this matter.

FINANCIAL IMPLICATIONS

There are no known financial implications relevant to this matter.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council adopt the delegations provided for in Attachment 10.2.4 and for them to be incorporated into the Register of Delegations.

COUNCIL RESOLUTION

(22/2016) Moved Cr Pridham: Seconded Cr Mason

That Council adopt the delegations provided for in Attachment 10.2.4 (with Delegation STREET 1 modified to include seed collection) and for them to be incorporated into the Register of Delegations.

Carried by Absolute Majority 7/0

Note: Council felt that the application for 'seed collection' should be a matter that is considered under officer delegation.

(23/2016) Moved Cr Pridham: Seconded Cr Mason

That Council adjourn the meeting at 5.20pm

Carried 7/0

(24/2016) Moved Cr Pridham: Seconded Cr Mason

That Council re-open the meeting at 5.26pm

Carried 7/0

10.2.5. DEVELOPMENT OF THE MAP OF BUSH FIRE PRONE AREAS 2015

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose – however the author has management responsibility for buildings and dwellings defined ‘Bush Fire Prone’.
File Number:	ES0023
Attachment Reference:	10.2.5 (A); 10.2.5 (B); 10.2.5 (C)

SUMMARY

The Department of Fire and Emergency Services (DFES) has requested local governments to review the Bush Fire Prone Areas mapping by 18 March 2016.

BACKGROUND

In December 2015, the State Government launched its bush fire reform package in response to planning and building recommendations from the Keelty Report into the Perth Hills bush fire of 2011. Key measures include:

- The creation of the Map of Bush Fire Prone Areas, which identifies the areas of Western Australia that have been designated as bush fire prone by order of the Fire and Emergency Services (FES) Commissioner;
- New bush fire planning requirements for development in designated bush fire prone areas; and
- Application of the bush fire construction requirements of the Building Code of Australia (BCA) for certain residential buildings.

The following documents were published in the Government Gazette (No. 183) on Monday 7 December 2015, with the provisions coming into operation on Tuesday 8 December 2015:

- Fire and Emergency Services (Bush Fire Prone Areas) Order 2015
- Planning and Development (Local Planning Schemes) Amendment Regulations 2015;
- State Planning Policy 3.7 – Planning in Bushfire Prone Areas; and
- Building Amendment Regulations (No. 3) 2015.

The Map of Bush Fire Prone Areas, referred to in the FES (Bush Fire Prone Areas) Order 2015, is available to view on the Department of Fire and Emergency Services website: <https://mapsengine.google.com/09372590152434720789-10051462350412749262-4/mapview/?authuser=0>

The Department of Commerce has also prepared ‘Bulletins’ that relate to the bush fire reforms:

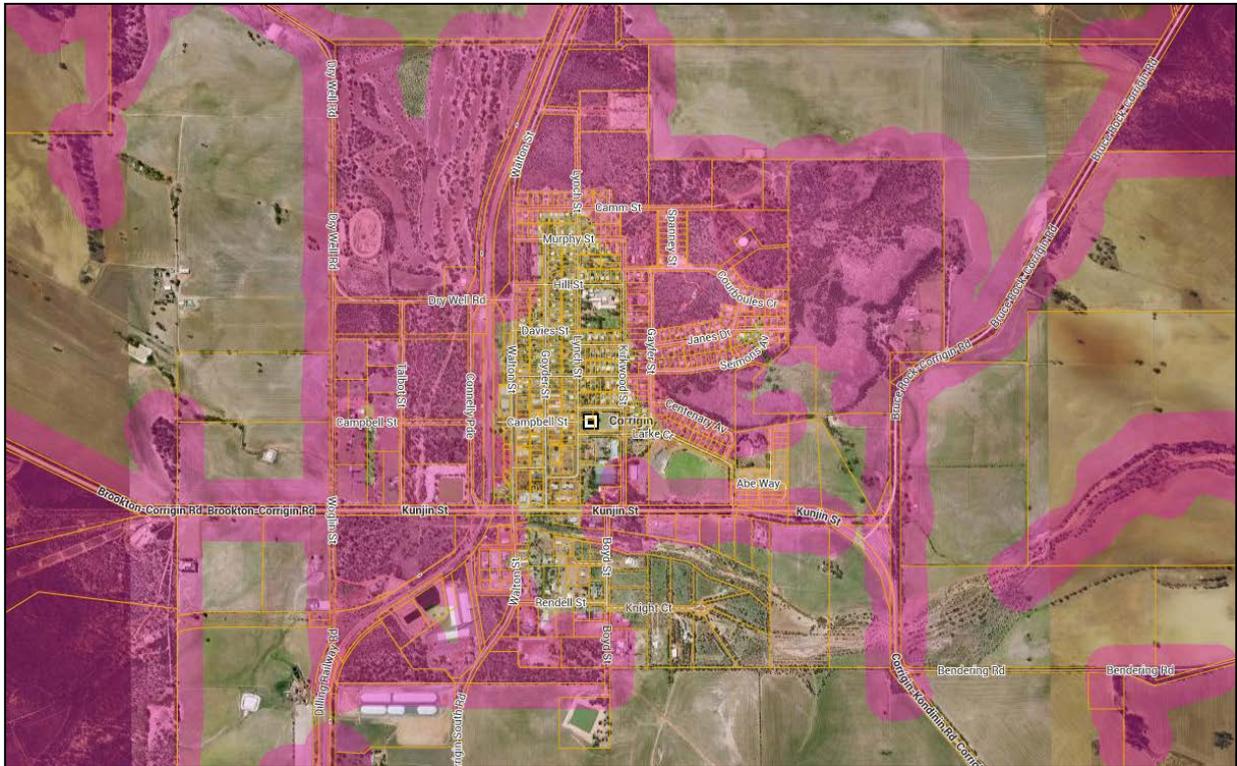
- *Industry Bulletin 58 - Building Amendment Regulations (No. 3) 2015*
The purpose of this industry bulletin is to advise of the gazettal of the Building Amendment Regulations (No. 3) 2015 that provides the four month transition to the application of the bush fire construction requirements of the BCA (<http://www.commerce.wa.gov.au/publications/industry-bulletin-58-building-amendment-regulations-no-3-2015>)
- *Industry Bulletin 59 - Launch of designated bush fire prone area reforms*
The purpose of this industry bulletin is to update industry on the State Government's bush fire reforms and outline what this means for building permits in designated bush fire prone areas. <http://www.commerce.wa.gov.au/publications/industry-bulletin-59-launch-designated-bush-fire-prone-area-reforms>

The Western Australian Planning Commission’s document: ‘*Planning in Bushfire Prone Areas*’

'Bushfire Policy Framework' is included as **Attachment 10.2.5 (A)**.

COMMENT

For the townsite of Corrigin, the areas defined in pink are determined to be 'bush fire prone' under the Bush Fire Prone Areas mapping arrangements.



A more global view of the townsite along with the Shire and immediate surrounds determined to be 'bush fire prone' under the Bush Fire Prone Areas mapping arrangements is included as **ATTACHMENTS 10.2.5(B)** {Townsite} and **10.2.5(C)** {Shire wide}. The DFES website provides the opportunity for a detailed view for individual properties:

<https://mapengine.google.com/09372590152434720789-10051462350412749262-4/mapview/?authuser=0>

The implications of being designated 'bush fire prone area' results in additional planning and building requirements applying to developments. Although not referred to in documentation, it is possible that some insurance implications might eventuate over time, although this is still to be determined. By correspondence dated 21 December, 2016 DFES advised (in part) as follows:

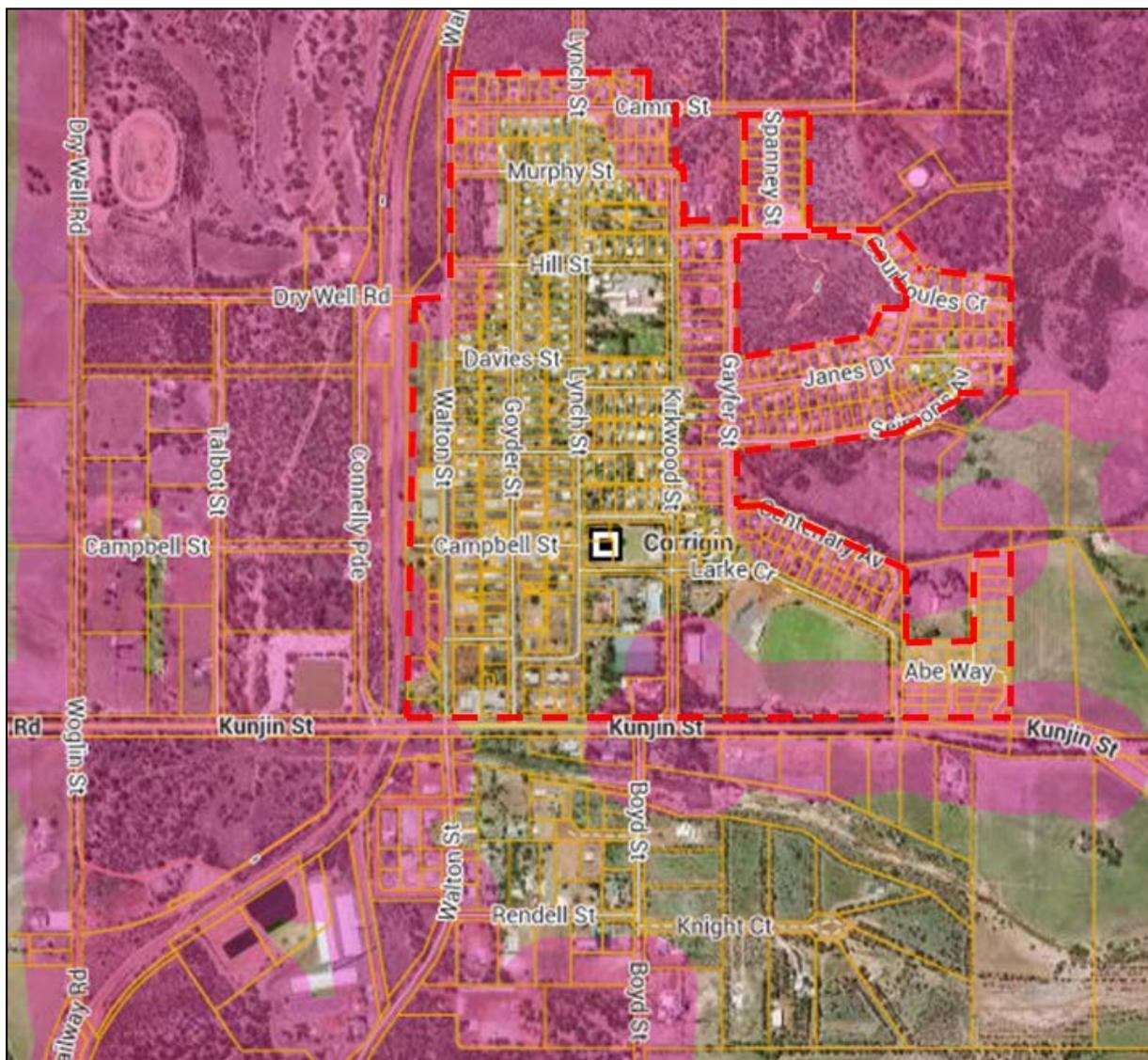
"Additional planning and building requirements may apply to new developments within designated areas, in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015, State Planning Policy 3. 7 Planning in Bushfire Prone Areas and supporting Guidelines, and the Building Code of Australia. In this way, the Map is an important component of the State Government response to the Keilty Report ' A Shared Responsibility - the report of the Perth Hills Bushfire February 2011 Review'.

Whilst the Office of Bushfire Risk Management (OBRM) is responsible for preparing, maintaining and administering the Map of Bush Fire Prone Areas, all local governments have an important role in the ongoing review of bush fire prone areas within their boundaries.

This will ensure that the Map accurately and consistently reflects local circumstances at the time the review is undertaken. The initial review and publication of the Map will be done within six months and then on an annual basis.

We thank the Shire of Corrigin for its participation in the development of the 2015 Map and look forward to working with you again to prepare the 2016 edition. Each local government will have 60 days to review their data with all amendment requests to be submitted to OBRM by 18 March 2016..... Local governments should consider prioritising the review of areas of anticipated development and gazetted town sites.”

On this basis, a review of the ‘bush fire prone area’ mapping for the Corrigin townsite in consultation with the Chief Bush Fire Control Officer suggests that some areas of the townsite may have unnecessarily been included as bush fire prone given the access to reticulated water, separation of urban from bushland.



Reviewed sites associated with the ‘bush fire prone area’ mapping for the Corrigin townsite

It should be known that in preparing this Report, only the townsite was surveyed for inclusion or otherwise in the ‘bush fire prone area’ mapping.

It is likely that other sites within rural areas may also be reviewed 'Bush Fire Prone' which have not been identified. On this basis, it would be appropriate for Council to consider advertising the Governments 'bush fire prone area' and inviting submissions to be considered by Council at the 5 March 2016 Council meeting.

It is noted that DFES advise that an updated Map of Bush Fire Prone Areas will be published on an annual basis with Local governments responsible for providing information to update the Map. Any modifications not captured in this review process can be addressed at a later date.

STATUTORY ENVIRONMENT

Planning and Development Act (2005)

Planning and Development (Local Planning Scheme) Amendment Regulations 2015

State Planning Policy 3.7: Planning in Bushfire Prone Areas

POLICY IMPLICATIONS

There are no known policies relevant to this matter.

FINANCIAL IMPLICATIONS

There are no known financial implications relevant to this matter.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Acknowledges the State Government's 'bush fire reform package' in the form of measures including:*
 - *The creation of the Map of Bush Fire Prone Areas, which identifies the areas of Western Australia that have been designated as bush fire prone by order of the Fire and Emergency Services (FES) Commissioner;*

- *New bush fire planning requirements for development in designated bush fire prone areas; and*
 - *Application of the bush fire construction requirements of the Building Code of Australia (BCA) for certain residential buildings.*
2. *Requests the Chief Executive Officer to make necessary arrangements to advertise the State Government's 'bush fire reform package' as it affects the Shire of Corrigin in 'The Windmill' newspaper, Shire Website and Shire Facebook page inviting submissions from interested parties in relation to excluding land from DFES 'Map of Bush Fire Prone Areas' mapping by close of business 7 March 2016, with submissions to:*
- *Clearly identify the land in question;*
 - *Explain the reasons for exclusion; and*
 - *Provide any other information that might assist Council in determining to support the request.*
3. *Requests the Chief Executive Officer that should submissions be received by close of business 7 March 2016 that a further Report be prepared for the March 2016 Council meeting.*
4. *Requests the Chief Executive Officer that should no submissions be received in relation to 3. above, that the 'Reviewed sites associated with the 'bush fire prone area' mapping for the Corrigin townsite' as provided in this Report be submitted to DFES in relation to developing the Map of Bush Fire Prone Areas.*

COUNCIL RESOLUTION

(25/2016) Moved Cr Praetz: Seconded Cr Hardingham

That Council:

1. ***Acknowledges the State Government's 'bush fire reform package' in the form of measures including:***
- ***The creation of the Map of Bush Fire Prone Areas, which identifies the areas of Western Australia that have been designated as bush fire prone by order of the Department of Fire and Emergency Services (DFES) Commissioner;***
 - ***New bush fire planning requirements for development in designated bush fire prone areas; and***
 - ***Application of the bush fire construction requirements of the Building Code of Australia (BCA) for certain residential buildings.***
2. ***Requests the Chief Executive Officer to make necessary arrangements to advertise the State Government's 'bush fire reform package' as it affects the Shire of Corrigin in 'The Windmill' newspaper, Shire Website and Shire Facebook page inviting submissions from interested parties in relation to excluding land from DFES 'Map of Bush Fire Prone Areas' mapping by close of business 7 March 2016, with submissions to:***
- ***Clearly identify the land in question;***
 - ***Explain the reasons for exclusion; and***
 - ***Provide any other information that might assist Council in determining to support the request.***
3. ***Requests the Chief Executive Officer that should submissions be received by close of business 7 March 2016 that a further Report be prepared for the March 2016 Council meeting.***

- 4. Requests the Chief Executive Officer that should no submissions be received in relation to 3. above, that the 'Reviewed sites associated with the 'bush fire prone area' mapping for the Corrigin townsite' as provided in this Report be submitted to DFES in relation to developing the Map of Bush Fire Prone Areas.**

Carried 7/0

10.2.6. TENDER FOR SALE OF LAND – LOTS 1-16 AND 18-33 GRANITE RISE ESTATE, CORRIGIN

Applicant:	Shire of Corrigin
Location:	Corrigin Townsite
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	RFT 04/2014
Attachment Reference:	Nil

SUMMARY

This item relates to the outcome of disposing of 32 lots at the Granite Rise Estate Corrigin under public tender in accordance with s3.58 of the *Local Government Act 1995*.

BACKGROUND

As part of its long term development program for Corrigin, the Shire developed a 32 residential lots subdivision known as Granite Rise Estate. Council has made allowance in the 2015/16 Budget for the sale of the Granite Rise Estate based on the reserve price for the lots as determined by Council in August 2014.

When disposing of property, a local government is required to comply with the provisions of s3.58 of the *Local Government Act 1995* whereby local government property is to be sold by public auction or tender.

The *Local Government (Functions and General) Regulations* (Reg. 30) allows for the sale of property other than by tender or public auction provided it is undertaken within six months of Council putting the sale of land out for public tender. At the Ordinary meeting of 15 December 2015, Council resolved as follows:

“That Council:

- 1. Authorises the Chief Executive Officer to offer for sale by Public Tender, Lots 1-16 (inclusive) and 18-33 (inclusive) Granite Rise Estate, Corrigin as required by Section 3.58 of the Local Government Act 1995.*
- 2. Requests the Chief Executive Officer to refer the matter back to Council at the conclusion of the Public Tender.”*

COMMENT

The Shire has pursued the sale of lots under a public Tender (01/2016) through State wide advertising in the *West Australian* and *Narrogin Observer* newspapers and on Shire notice boards. However, no tenders were received.

Council would also be aware that demand for residential land at Granite Rise has not been strong and for the foreseeable future, demand will continue to be weak until a new economic driver within the locality is established.

Council has previously appointed Mr Ralph Bolton of Landmark Realty as selling agent for the land and delegated authority to the Chief Executive Officer (CEO) to accept offers to purchase lots, received within the six months following the close of tenders, in the Granite Rise Estate that are equal to or greater than the reserve price for lots set by Council as follows:

Lot No.	Street No.	Street Name	Area (m ²)	Reserve Price (inc-GST)
1	8	Lawton Way	802	\$ 54,900
2	6	Lawton Way	801	\$ 54,800
3	4	Lawton Way	871	\$ 59,600
4	2	Lawton Way	887	\$ 66,700
5	8	Haydon Close	822	\$ 62,300
6	6	Haydon Close	874	\$ 59,800
7	4	Haydon Close	805	\$ 55,100
8	2	Haydon Close	805	\$ 55,100
9	1	Haydon Close	757	\$ 51,800
10	3	Haydon Close	775	\$ 53,100
11	5	Haydon Close	723	\$ 49,500
12	7	Haydon Close	715	\$ 55,000
13	8	Price Retreat	724	\$ 55,600
14	6	Price Retreat	769	\$ 52,700
15	4	Price Retreat	776	\$ 53,100
16	2	Price Retreat	756	\$ 51,800
18	12	Lawton Way	813	\$ 55,600
19	3	Abe Way	928	\$ 63,500
20	5	Abe Way	930	\$ 63,700
21	7	Abe Way	931	\$ 63,700
22	1	Lindsay Rise	789	\$ 54,000
23	3	Lindsay Rise	742	\$ 50,800
24	5	Lindsay Rise	747	\$ 51,100
25	2	Lindsay Rise	1490	\$ 102,000
26	4	Lindsay Rise	1517	\$ 103,700
27	6	Lindsay Rise	1516	\$ 103,800
28	8	Lindsay Rise	1516	\$ 103,800
29	10	Lindsay Rise	1515	\$ 103,800
30	12	Lindsay Rise	1515	\$ 103,700
31	14	Lindsay Rise	1515	\$ 103,700
32	16	Lindsay Rise	1508	\$ 103,200
33	18	Lindsay Rise	1380	\$ 100,400

It is considered appropriate to follow a similar arrangement for pricing of lots as provided for in the Tender 01/2016.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 3.58 disposing of property.

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
- (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
 - and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
- (a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

Local Government (Functions and General) Regulations

30. Dispositions of property excluded from Act s. 3.58

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- (2) A disposition of land is an exempt disposition if —
- (a) the land is disposed of to an owner of adjoining land (in this paragraph called the **transferee**) and —
 - (i) its market value is less than \$5 000; and
 - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;
 - or
 - (b) the land is disposed of to a body, whether incorporated or not —
 - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
 - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;
 - or
 - (c) the land is disposed of to —
 - (i) the Crown in right of the State or the Commonwealth; or

- (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
 - (iii) another local government or a regional local government;
 - or
 - (d) it is the leasing of land to an employee of the local government for use as the employee's residence; or
 - (e) it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land; or
 - (f) it is the leasing of land to a person registered under the Health Practitioner Regulation National Law (Western Australia) in the medical profession to be used for carrying on his or her medical practice; or
 - (g) it is the leasing of residential property to a person.
- (2a) A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —
 - (a) put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government; or
 - (b) the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable; or
 - (c) the subject of Statewide public notice under section 3.59(4) of the Act, and if the business plan referred to in that notice described the property concerned and gave details of the proposed disposition including —
 - (i) the names of all other parties concerned; and
 - (ii) the consideration to be received by the local government for the disposition; and
 - (iii) the market value of the disposition as ascertained by a valuation carried out not more than 12 months before the proposed disposition.
- (2b) Details (see section 3.58(4) of the Act) of a disposition of property under subregulation (2a) must be made available for public inspection for at least 12 months from the initial auction or tender, as the case requires.
- (3) A disposition of property other than land is an exempt disposition if —
 - (a) its market value is less than \$20 000; or
 - (b) the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75 000.

POLICY IMPLICATIONS

There are no known policy implications in relation to this item

FINANCIAL IMPLICATIONS

There are no known financial implications in relation to this item

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Four: Transparent decision-making is important to us

Strategy	Outcome
Ensure active engagement with the community to inform decision-making	Community contribution to how local issues are managed

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
L Goal Five - 1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Notes that no tenders were received for 'Tender 01/2016 – Sale of Land Granite Rise Estate'.*
2. *Delegates authority to the Chief Executive Officer to accept offers to purchase lots, received within the six months following the close of Tender 01/2016 – Sale of Land Granite Rise Estate that are equal to or greater than the reserve price for lots as follows:*

Lot No.	Street No.	Street Name	Area (m ²)	Reserve Price (inc-GST)
1	8	Lawton Way	802	\$ 54,900
2	6	Lawton Way	801	\$ 54,800
3	4	Lawton Way	871	\$ 59,600
4	2	Lawton Way	887	\$ 66,700
5	8	Haydon Close	822	\$ 62,300
6	6	Haydon Close	874	\$ 59,800
7	4	Haydon Close	805	\$ 55,100
8	2	Haydon Close	805	\$ 55,100
9	1	Haydon Close	757	\$ 51,800
10	3	Haydon Close	775	\$ 53,100
11	5	Haydon Close	723	\$ 49,500
12	7	Haydon Close	715	\$ 55,000
13	8	Price Retreat	724	\$ 55,600
14	6	Price Retreat	769	\$ 52,700
15	4	Price Retreat	776	\$ 53,100
16	2	Price Retreat	756	\$ 51,800
18	12	Lawton Way	813	\$ 55,600
19	3	Abe Way	928	\$ 63,500
20	5	Abe Way	930	\$ 63,700
21	7	Abe Way	931	\$ 63,700
22	1	Lindsay Rise	789	\$ 54,000

Lot No.	Street No.	Street Name	Area (m ²)	Reserve Price (inc-GST)
23	3	Lindsay Rise	742	\$ 50,800
24	5	Lindsay Rise	747	\$ 51,100
25	2	Lindsay Rise	1490	\$ 102,000
26	4	Lindsay Rise	1517	\$ 103,700
27	6	Lindsay Rise	1516	\$ 103,800
28	8	Lindsay Rise	1516	\$ 103,800
29	10	Lindsay Rise	1515	\$ 103,800
30	12	Lindsay Rise	1515	\$ 103,700
31	14	Lindsay Rise	1515	\$ 103,700
32	16	Lindsay Rise	1508	\$ 103,200
33	18	Lindsay Rise	1380	\$ 100,400

3. *Re-appoints Ralph Bolton of Landmark Realty as exclusive selling agent for the Granite Rise Estate.*
4. *Should any offers be received less than the reserved price as established in 2. above, the Chief Executive Officer be requested to refer the offers to Council for consideration.*

COUNCIL RESOLUTION

(26/2016) Moved Cr Mason: Seconded Cr Hardingham

That Council:

1. ***Notes that no tenders were received for 'Tender 01/2016 – Sale of Land Granite Rise Estate'.***
2. ***Delegates authority to the Chief Executive Officer to accept offers to purchase lots, received within the six months following the close of Tender 01/2016 – Sale of Land Granite Rise Estate that are equal to or greater than the reserve price for lots as follows:***

Lot No.	Street No.	Street Name	Area (m ²)	Reserve Price (inc-GST)
1	8	Lawton Way	802	\$ 54,900
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18	12	Lawton Way	813	\$ 55,600
19	3	Abe Way	928	\$ 63,500
20	5	Abe Way	930	\$ 63,700

Lot No.	Street No.	Street Name	Area (m²)	Reserve Price (inc-GST)
21	7	Abe Way	931	\$ 63,700
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23	3	Lindsay Rise	742	\$ 50,800
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28	8	Lindsay Rise	1516	\$ 103,800
29	10	Lindsay Rise	1515	\$ 103,800
30	12	Lindsay Rise	1515	\$ 103,700
31	14	Lindsay Rise	1515	\$ 103,700
32	16	Lindsay Rise	1508	\$ 103,200
33	18	Lindsay Rise	1380	\$ 100,400

- 3. Re-appoints Ralph Bolton of Landmark Realty as exclusive selling agent for the Granite Rise Estate.**

- 4. Should any offers be received less than the reserved price as established in 2. above, the Chief Executive Officer be requested to refer the offers to Council for consideration.**

Carried by Absolute Majority 7/0

10.2.7. APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	DAYM T
Attachment Reference:	Nil

SUMMARY

Council is requested to appoint Miss Taryn Dayman to the position of Acting Chief Executive Officer for the period from 14 March 2016 until 19 March 2016 until when the Chief Executive Officer is on leave and interstate.

BACKGROUND

The Chief Executive Officer (CEO) Rob Paull is scheduled to take leave from 14 March 2016 until 19 March 2016. This leave arrangement was noted prior to the commencement of employment and referred to in the interview for CEO position. Although he will be available via mobile phone, he will be out of the State during much of this period and likely to be out of mobile phone range.

COMMENT

To ensure appropriate Shire actions can be undertaken should there be an emergency, Council's Executive Manager Corporate & Community Services, Miss Taryn Dayman is available to act in the Chief Executive Officer position for the period that the Chief Executive Officer will be on leave.

Miss Dayman has acted in the role of Chief Executive Officer previously and is well qualified for the position. It is recommended that Council appoint Miss Taryn Dayman to the position of Acting Chief Executive Officer for the period of the Chief Executive Officer's leave.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 5.36 of the *Local Government Act 1995* requires that a local government is to employ a person to be the CEO of the local government. Section 5.36(2) of the Act states that a person is not to be employed in the position of CEO unless the council believes that the person is suitably qualified for the position.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no direct policy implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council appoints Miss Taryn Dayman to the position of Acting Chief Executive Officer for the period of the Chief Executive Officer's leave being from 14 March 2016 and concluding on 19 March 2016.

COUNCIL RESOLUTION

(27/2016) Moved Cr Hickey: Seconded Cr Dickinson

That Council appoints Miss Taryn Dayman to the position of Acting Chief Executive Officer for the period of the Chief Executive Officer's leave being from 14 March 2016 and concluding on 19 March 2016.

Carried by Absolute Majority 7/0

**10.2.8. ALTERNATE DATE FOR THE MARCH ORDINARY MEETING OF COUNCIL AND AUDIT AND RISK
MANAGEMENT COMMITTEE TO MONDAY 21 MARCH 2016**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV 0024
Attachment Reference:	Nil

SUMMARY

Council is requested to adopt a date for the March 2016 Ordinary Meeting to be held on Monday 21 March 2016.

BACKGROUND

As referred to in **Item 10.2.6** to this Agenda, the Chief Executive Officer (CEO) Rob Paull is scheduled to take leave from 14 March 2016 until 19 March 2016. This leave arrangement was noted prior to the commencement of employment and referred to in the interview for CEO position.

At the 15 December 2015 Ordinary meeting, Council set the Ordinary meeting dates for the 2016 calendar year as follows:

“COUNCIL RESOLUTION (8680)

That Council:

- 2. Adopt the following schedule for Ordinary Meetings of Council from January 2016 to December 2016 commencing at 3pm in the Shire Council Chambers, 9 Lynch Street, Corrigin:*

Tuesday 16 February 2016

Tuesday 15 March 2016

Tuesday 19 April 2016

Tuesday 17 May 2016

Tuesday 21 June 2016

Tuesday 19 July 2016

Tuesday 16 August 2016

Tuesday 20 September 2016

Tuesday 18 October 2016

Tuesday 15 November 2016

Tuesday 20 December 2016

- 3. Request the Chief Executive Officer to give local public notice of the Ordinary Council Meetings for 2016 as provide for in 1 above.”*

COMMENT

As Councillors are aware, for personal reasons the CEO will be away from the Shire from 13 March 2016 until 19 March 2016. Unfortunately, this falls within the 15 March 2016 date set by Council for the Ordinary Meeting along with the Audit and Risk Management Committee meeting.

It is the Shire Administration’s intent to present the Mid-Year Budget Review to the Ordinary meeting in March and along with the standard Agenda, Information session and Audit and Risk Management Committee meeting, would be quite a large burden on staff.

After consultation with the Shire President, it is requested that Council amend the date of the March Ordinary Meeting along with the Audit and Risk Management Committee meeting from Tuesday 15 March to Monday 21 March 2016.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Administration) Regulations 1996

POLICY IMPLICATIONS

Council Policy 3.1 Notice of Ordinary Meetings.

FINANCIAL IMPLICATIONS

There are no direct policy implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Amend the date for the March 2016 Ordinary Meeting of Council from Tuesday 15 March 2016 to be Monday 21 March 2016.*
- 2. Request the Chief Executive Officer to give local public notice of the change to the date of the Ordinary Council Meeting for March 2016 as provide for in 1 above.*

COUNCIL RESOLUTION

(28/2016) Moved Cr Hickey: Seconded Cr Praetz

That Council:

- 1. Amend the date for the March 2016 Ordinary Meeting of Council from Tuesday 15 March 2016 to be Monday 21 March 2016.*

- 2. Request the Chief Executive Officer to give local public notice of the change to the date of the Ordinary Council Meeting for March 2016 as provide for in 1 above.**

Carried by Absolute Majority 7/0

10.2.9. RESIGNATION OF CR PRIDHAM FROM CERTAIN COMMITTEES OF COUNCIL, ADVISORY COMMITTEES OF COUNCIL AND EXTERNAL ORGANISATIONS OR COMMITTEES

Applicant:	Cr Pridham
Location:	N/A
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV 0021
Attachment Reference:	10.2.9

SUMMARY

Council is requested to consider appointments to certain Committees of Council, Advisory Committees of Council and external organisations or committees that have become vacant.

BACKGROUND

Following the 2016 Local Government elections, Council appointed Councillors and other persons as members certain committees of council, advisory committees of council and external organisations or committees. Councillor Pridham was appointed to the following:

- Works and General Purposes Committee (Council Committee);
- Corrigin Tidy Towns Committee (external organisation/committee);
- Corrigin Historical Society (external organisation/committee); and
- Roe Tourism Association (external organisation/committee)

COMMENT

By correspondence dated 16 December 2015, Councillor Pridham advised that he resigned from the above committees of council, advisory committees of council and external organisations or committees (note **ATTACHMENT 10.2.9**).

Councillors are requested to nominate to fill the vacancies.

STATUTORY ENVIRONMENT

Local Government Act 1995:

5.8. Establishment of committees

A local government may establish* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

** Absolute majority required.*

5.11. Committee membership, tenure of

- (1) *Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —*
- (a) *the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or*
 - (b) *the person resigns from membership of the committee; or*
 - (c) *the committee is disbanded; or*
 - (d) *the next ordinary elections day,*
- whichever happens first.*

- (2) Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —
- (a) the term of the person's appointment as a committee member expires; or
 - (b) the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant; or
 - (c) the committee is disbanded; or
 - (d) the next ordinary elections day,
- whichever happens first.

POLICY IMPLICATIONS

There are no known policies or policy implications relating to this Item.

FINANCIAL IMPLICATIONS

Budgeted expenditure for meeting fees and cost associated with committees.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making
Goal Four - 1	Develop a community engagement approach to guide Council engagement with the Shires residents

VOTING REQUIREMENT

Recommendation 1 Simple Majority
Recommendations 2 and 3 Absolute Majority

OFFICER'S RECOMMENDATION 1

That Council note Councillor Pridham's resignation from:

- Works and General Purposes Committee (Council Committee);
- Corrigin Tidy Towns Committee (external organisation/committee);
- Corrigin Historical Society (external organisation/committee);
- Roe Tourism Association (external organisation/committee); and

as provided for in **Attachment 10.2.9**.

COUNCIL RESOLUTION

(29/2016) Moved Cr Hardingham: Seconded Cr Praetz

That Council note Councillor Pridham's resignation from:

- **Works and General Purposes Committee (Council Committee);**
- **Corrigin Tidy Towns Committee (external organisation/committee);**
- **Corrigin Historical Society (external organisation/committee);**
- **Roe Tourism Association (external organisation/committee); and**

as provided for in **Attachment 10.2.9**.

Carried 7/0

OFFICER'S RECOMMENDATION 2

That Council, in accordance with the Instrument of Appointment and Delegation of the Works and General Purposes Committee and s 5.10 & 5.11A Local Government Act 1995 appoints:

- Councillor _____ as a member of the Works and General Purposes Committee

COUNCIL RESOLUTION

(30/2016) Moved Cr Hickey: Seconded Cr Praetz

That Council, in accordance with the Instrument of Appointment and Delegation of the Works and General Purposes Committee and s 5.10 & 5.11A Local Government Act 1995 appoints:

- **Councillor Mason as a member of the Works and General Purposes Committee**

Carried by Absolute Majority 7/0

OFFICER'S RECOMMENDATION 3

That Council appoints the following representatives to the following external organisations and committees:

Corrigin Tidy Towns Committee

- Councillor _____ to represent Council on the Corrigin Tidy Towns Committee.

ROE Tourism Association

- Councillor _____ to represent Council on the Council on the Roe Tourism Association.

Corrigin Historical Society

- Councillor _____ to represent Council on the Corrigin Historical Society.

COUNCIL RESOLUTION

(31/2016) Moved Cr Mason: Seconded Cr Dickinson

That Council appoints the following representatives to the following external organisations and committees:

Corrigin Tidy Towns Committee

- **Chief Executive Officer Mr Rob Paull to represent Council on the Corrigin Tidy Towns Committee.**

ROE Tourism Association

- ***Councillor Praetz to represent Council on the Council on the Roe Tourism Association.***

Corrigin Historical Society

- ***Councillor Hardingham to represent Council on the Corrigin Historical Society.***

Carried by Absolute Majority 7/0

10.2.10. DRAFT CUSTOMER SERVICE CHARTER FOR PUBLIC COMMENT

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	CUS0010
Attachment Reference:	10.2.10

SUMMARY

This report seeks Council's endorsement for the draft Customer Service Charter to be put on view for public comment.

BACKGROUND

Customer service is a component of every local government officer's role and it is of significant importance that all officers and the community have a clear indication of the service levels that can be expected. A Charter sets a standard for the Shire of Corrigin's community experience with Council's services.

COMMENT

A draft Shire of Corrigin Customer Service Charter ('Charter') has been prepared by the Shire (note **ATTACHMENT 10.2.10**). The Charter will provide an agreed level of service and framework for which all community interactions will conform to. It will have a positive impact on Council's future consultation outcomes and Council's image within the community. The draft has been circulated to Shire Staff with minor feedback on the format but no objection to the Charter or its implementation.

By placing the Charter out for comment, it is anticipated that community feedback will provide ratification of the service levels detailed or input for further refinement.

STATUTORY ENVIRONMENT

Whilst the new Charter will not have legal status, the Charter will specify the level of service to be provided by the Shire and outline expectations of staff as they undertake their work.

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Community engagement concerning the draft Charter will be undertaken via display on Council's website and its offices, there will be no budgetary implications.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Four: Transparent decision-making is important to us

Strategy	Outcome
Maintain a strong customer focus	Effective communication on key decisions

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Endorse the draft Shire of Corrigin Customer Service Charter ('Charter') as provided for in Attachment 10.2.10 for public comment to be placed on the Shire Website, Windmill Newspaper and through the Shire's Facebook page inviting submission on the draft Charter for a period of 28 days.*
2. *After completion of the public consultation period a further report be provided to Council to consider submissions received prior to adoption of the draft Charter. Should no submissions of objection or alteration be received, the Charter be adopted without reference back for Council.*

COUNCIL RESOLUTION

(32/2016) Moved Cr Mason: Seconded Cr Hickey

That Council:

Endorse the Shire of Corrigin Customer Service Charter as provided for in Attachment 10.2.10

Carried by Absolute Majority 7/0

Note:

Council considered the Customer Service Charter as addressed in Attachment 10.2.10 adequately reflects the positive customer service role of the Shire and Staff.

10.2.11. REQUEST FOR COUNCIL REPRESENTATION ON 'GIGGLE POTS DAY CARE COMMITTEE'

Applicant:	Gigglepots Day Care Committee
Location:	N/A
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV 0021
Attachment Reference:	Nil

SUMMARY

Giggle Pots Day Care Committee ('Giggle Pots Committee') has requested Council appoint a Councillor to the Giggle Pots Committee.

BACKGROUND

By correspondence dated 28 January 2016 the Committee has advised as follows:

"We are writing to you to request as per our constitution that a Shire Councillor joins our Giggle Pots Day Care Committee. We feel this would be jointly beneficial for both parties allowing Council to be kept up to date with what's happening in the centre, and the committee the opportunity to raise any issues directly with Council. We meet approximately 6 times a year at the Corrigin Hotel."

COMMENT

Councillors are requested to nominate to fill this vacancy.

STATUTORY ENVIRONMENT

Local Government Act 1995:

5.8. Establishment of committees

A local government may establish* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

** Absolute majority required.*

5.11. Committee membership, tenure of

- (1) *Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —*
 - (a) *the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or*
 - (b) *the person resigns from membership of the committee; or*
 - (c) *the committee is disbanded; or*
 - (d) *the next ordinary elections day, whichever happens first.*

- (2) *Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —*
 - (a) *the term of the person's appointment as a committee member expires; or*
 - (b) *the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant; or*
 - (c) *the committee is disbanded; or*
 - (d) *the next ordinary elections day, whichever happens first.*

POLICY IMPLICATIONS

There are no known policies or policy implications relating to this Item.

FINANCIAL IMPLICATIONS

Budgeted expenditure for meeting fees and cost associated with committees.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making
Goal Four - 1	Develop a community engagement approach to guide Council engagement with the Shires residents

VOTING REQUIREMENT

Recommendation 1 Simple Majority
Recommendation 2 Absolute Majority

OFFICER'S RECOMMENDATION 1

That Council notes Giggle Pots Day Care Committee request that Council appoint a Councillor to its Committee.

OFFICER'S RECOMMENDATION 2

That Council appoints Councillor _____ to represent Council on the Giggle Pots Day Care Committee.

COUNCIL RESOLUTION

(33/2016) Moved Cr Mason: Seconded Cr Hickey

That Council

- 1. Notes Giggle Pots Day Care Committee request that Council appoint a Councillor to its Committee.***
- 2. That Council appoints Councillor Hardingham to represent Council on the Giggle Pots Day Care Committee.***

Carried by Absolute Majority 7/0

10.2.12. DEED OF RENEWAL WITH TELSTRA CORPORATION – CORRIGIN CMTS ON PORTION OF LOT 620 CORRIGIN

Applicant:	Telstra Corporation Limited
Location:	Portion Lot 620, Corrigin
Date:	16 February 2016
Reporting Officer:	Heather Talbot, Executive Manager Governance and Compliance
Disclosure of Interest:	No interest to disclose
File Number:	Agreement File (Portion Lot 620)
Attachment Reference:	Nil.

SUMMARY

Council is requested to enter into new Deed of Renewal with Telstra Corporation for the lease of the Corrigin CMTS (Cellular Mobile Telecommunications Base Station) on portion of Lot 620 Corrigin.

BACKGROUND

In 1999, Council received funding through the Commonwealth Government fund Networking the Nation in a joint project with Corrigin Development Association to build what was essentially a mobile phone tower on portion of Lot 620 Corrigin.



After expressions of interest were sought the successful supplier of the tower was Telstra. Telstra completed all work on the site and the CDMA tower was placed on full power on the 20th June 2000. It has since changed to a 4G digital service.

Council entered into a lease agreement with Telstra Corporation in February 2000 for an initial term of ten (10) years with an option to renew the term for three (3) further terms if five (5) years each. The initial rental was set at Nil per annum as Council considered the service to be essential to the Corrigin community.

When disposing of property, a local government is required to comply with the provisions of s3.58 of the *Local Government Act 1995* whereby local government property is to be sold by public auction or tender.

The *Local Government (Functions and General) Regulations* (Reg. 30) allows for some exemptions to the sale of property other than by tender or public auction. This includes if the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee.

COMMENT

It is the opinion of management that the lease of this land for the purpose of a CMTS would not be considered to be of benefit to anyone other than Telstra Corporation and therefore exempt under Regulation 30.

The terms of the lease agreement are in keeping with the previous lease agreement with minor updates to names and addresses and the serving of notice, and an annual rental of \$1 per annum (if demanded) for a term commencing 1 February 2015 and expiring 31 January 2020.

It is considered appropriate to enter into the deed of renewal with Telstra Corporation on this basis.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 3.58 disposing of property.

3.58. Disposing of property

(1) *In this section —*

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

(a) *it gives local public notice of the proposed disposition —*

(i) *describing the property concerned; and*

(ii) *giving details of the proposed disposition; and*

(iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

and

(b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

(4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*

(a) *the names of all other parties concerned; and*

(b) *the consideration to be received by the local government for the disposition; and*

(c) *the market value of the disposition —*

(i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*

(ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*

- (5) This section does not apply to —
- (a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

Local Government (Functions and General) Regulations

30. Dispositions of property excluded from Act s. 3.58

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- (2) A disposition of land is an exempt disposition if —
- (a) the land is disposed of to an owner of adjoining land (in this paragraph called the **transferee**) and —
 - (i) its market value is less than \$5 000; and
 - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;or
 - (b) the land is disposed of to a body, whether incorporated or not —
 - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
 - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;or
 - (c) the land is disposed of to —
 - (i) the Crown in right of the State or the Commonwealth; or
 - (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
 - (iii) another local government or a regional local government;or
 - (d) it is the leasing of land to an employee of the local government for use as the employee's residence; or
 - (e) it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land; or
 - (f) it is the leasing of land to a person registered under the Health Practitioner Regulation National Law (Western Australia) in the medical profession to be used for carrying on his or her medical practice; or
 - (g) it is the leasing of residential property to a person.
- (2a) A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —
- (a) put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government; or
 - (b) the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable; or

- (c) *the subject of Statewide public notice under section 3.59(4) of the Act, and if the business plan referred to in that notice described the property concerned and gave details of the proposed disposition including –*
- (i) *the names of all other parties concerned; and*
 - (ii) *the consideration to be received by the local government for the disposition; and*
 - (iii) *the market value of the disposition as ascertained by a valuation carried out not more than 12 months before the proposed disposition.*
- (2b) *Details (see section 3.58(4) of the Act) of a disposition of property under subregulation (2a) must be made available for public inspection for at least 12 months from the initial auction or tender, as the case requires.*
- (3) *A disposition of property other than land is an exempt disposition if –*
- (a) *its market value is less than \$20000; or*
 - (b) *the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75000.*

POLICY IMPLICATIONS

There are no known policy implications in relation to this item

FINANCIAL IMPLICATIONS

There are no known financial implications in relation to this item

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Economic Development

Goal One: We want to be able to spend our money locally and encourage others to do the same

Strategy	Outcome
Explore opportunities to improve technology across the Shire to support economic development	Improved technology helps us to be innovative and efficient in our business

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Economic Development

Strategic Community Plan link	Strategies
Goal One - 4	Support improved telecommunications services in the community

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council enters in a deed of renewal and variation of lease in relation to Corrigin CMTS with Telstra Corporation Limited for a term commencing 1 February 2015 and expiring 31 January 2020.

COUNCIL RESOLUTION

(34/2016) Moved Cr Hickey: Seconded Cr Praetz

That Council enters in a deed of renewal and variation of lease in relation to Corrigin CMTS with Telstra Corporation Limited for a term commencing 1 February 2015 and expiring 31 January 2020 and authorises the President and Chief Executive Officer to utilise the Common Seal.

Carried 7/0

Note: Council recognised the use of the Common Seal.

10.2.13. CONFIDENTIAL - OFFER TO PURCHASE LOT 18 LAWTON WAY, GRANITE RISE ESTATE, CORRIGIN

Applicant:	Shire of Corrigin
Location:	Corrigin
Date:	15 February
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	LUP 0002
Attachment Reference:	10.2.13A & 10.2.13B

CONFIDENTIAL

This Item is a confidential pursuant to s5.23 (2)(e)(ii) of the *Local Government Act 1995* - a matter that if disclosed, would reveal information that has a commercial value to a person.

SUMMARY

This item relates to an offer from the Housing Authority to purchase Lot 18 Lawton Way, Granite Rise Estate, Corrigin for \$45,000. It is understood to be for the purpose of government employee housing purposes.

BACKGROUND

As part of its long term development program for Corrigin, the Shire developed a 32 residential lots subdivision known as Granite Rise Estate. Council has made allowance in the 2015/16 Budget for the sale of the Granite Rise Estate based on the reserve price for the lots as determined by Council in August 2014.

When disposing of property, a local government is required to comply with the provisions of s3.58 of the *Local Government Act 1995* whereby local government property is to be sold by public auction or tender.

COMMENT

The Shire has offer from the Housing Authority to purchase Lot 18 Lawton Way, Granite Rise Estate, Corrigin for \$45,000 (**ATTACHMENT 10.2.12A**). By Email dated 8 February 2016, the Housing Authority confirmed that the purpose of the Authority purchase was to house government employees:

Please be advised that the Housing Authority intends to acquire this vacant land to construct a dwelling upon for use under the Government Regional Officers' Housing Program. The provision of new residential accommodation under the GROH Program will assist to attract and retain State Government employees such as Police and teachers to the town of Corrigin. I appreciate your assistance on this matter.

Regards

Matthew Meyers
Program Manager (Worker Housing)/Housing Programs
Housing Authority

Under Tender 01/2016 Council considered the value of lots at Granite Rise and which is the subject of Item 10.2.5 of this Agenda and determined that Lot 18 would have the following value:

Lot No.	Street No.	Street Name	Area (m ²)	Reserve Price (inc-GST)
18	12	Lawton Way	813	\$ 55,600

In providing the Offer, the Housing Authority also provided a valuation to support its offer being some \$9,400 less than the asking price (**ATTACHMENT 10.2.12B**). It is noted that the valuation looks at land prices within Corrigin and outside the locality and its relevance could only be considered a guide based on sale prices for similar land. However, the Housing Authority would be bound to purchase with a certain percent of the valuation.

It is open for Council to pursue a purchase price for Lot 18 either close or at the reserve price. However, although Council is not responsible or obliged to provide land for government employees, it could be considered that there is a non-monetary benefit to the community and for the eventual sale of lots at Granite Rise for a first sale of this nature.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 3.58 disposing of property.

3.58. Disposing of property

(1) *In this section —*

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

(a) *it gives local public notice of the proposed disposition —*

(i) *describing the property concerned; and*

(ii) *giving details of the proposed disposition; and*

(iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

and

(b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

(4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*

(a) *the names of all other parties concerned; and*

(b) *the consideration to be received by the local government for the disposition; and*

(c) *the market value of the disposition —*

(i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*

(ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*

(5) *This section does not apply to —*

(a) *a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*

(b) *a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*

- (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
- (d) any other disposition that is excluded by regulations from the application of this section.

Local Government (Functions and General) Regulations

30. Dispositions of property excluded from Act s. 3.58

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- (2) A disposition of land is an exempt disposition if —
 - (a) the land is disposed of to an owner of adjoining land (in this paragraph called the **transferee**) and —
 - (i) its market value is less than \$5 000; and
 - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;
 - or
 - (b) the land is disposed of to a body, whether incorporated or not —
 - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
 - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;
 - or
 - (c) the land is disposed of to —
 - (i) the Crown in right of the State or the Commonwealth; or
 - (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
 - (iii) another local government or a regional local government;
 - or
 - (d) it is the leasing of land to an employee of the local government for use as the employee's residence; or
 - (e) it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land; or
 - (f) it is the leasing of land to a person registered under the Health Practitioner Regulation National Law (Western Australia) in the medical profession to be used for carrying on his or her medical practice; or
 - (g) it is the leasing of residential property to a person.
- (2a) A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —
 - (a) put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government; or
 - (b) the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable; or
 - (c) the subject of Statewide public notice under section 3.59(4) of the Act, and if the business plan referred to in that notice described the property concerned and gave details of the proposed disposition including —
 - (i) the names of all other parties concerned; and
 - (ii) the consideration to be received by the local government for the disposition; and

- (iii) the market value of the disposition as ascertained by a valuation carried out not more than 12 months before the proposed disposition.
- (2b) Details (see section 3.58(4) of the Act) of a disposition of property under subregulation (2a) must be made available for public inspection for at least 12 months from the initial auction or tender, as the case requires.
- (3) A disposition of property other than land is an exempt disposition if —
- (a) its market value is less than \$20 000; or
 - (b) the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75 000.

POLICY IMPLICATIONS

There are no known policy implications in relation to this item.

FINANCIAL IMPLICATIONS

The financial implications in relation to this item relate to the selling of a lot within the Granite Rise Estate for less than anticipated by the Shire.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Four: Transparent decision-making is important to us

Strategy	Outcome
Ensure active engagement with the community to inform decision-making	Community contribution to how local issues are managed

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
L Goal Five - 1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Accepts the offer from Housing Authority for amount of \$45,000 (GST ex) for the purchase of Lot 18 Lawton Way, Granite Rise Estate, Corrigin for Government Regional Officers' Housing Program.*
2. *Advertises the intent to dispose of property (being Lot 18 Lawton Way, Granite Rise Estate, Corrigin) by private treaty in accordance with S3.58 of the Local Government Act 1995.*

3. *Subject to not receiving any submissions from the advertising process, delegates authority to the Shire President and Chief Executive Officer to execute the sale documents and affix the Common Seal on behalf of the Shire of Corrigin.*

COUNCIL RESOLUTION

(35/2016) Moved Cr Pridham: Seconded Cr Praetz

That Council move behind closed doors.

Carried 7/0

COUNCIL RESOLUTION

(36/2016) Moved Cr Hickey: Seconded Cr Praetz

That Council:

1. *Accepts the offer from Housing Authority for amount of \$45,000 (GST ex) for the purchase of Lot 18 Lawton Way, Granite Rise Estate, Corrigin for Government Regional Officers' Housing Program.*
2. *Advertises the intent to dispose of property (being Lot 18 Lawton Way, Granite Rise Estate, Corrigin) by private treaty in accordance with S3.58 of the Local Government Act 1995.*
3. *Subject to not receiving any submissions from the advertising process, delegates authority to the Shire President and Chief Executive Officer to execute the sale documents and affix the Common Seal on behalf of the Shire of Corrigin.*

Carried by Absolute Majority 7/0

COUNCIL RESOLUTION

(37/2016) Moved Cr Hardingham & Cr Pridham

That Council come out from behind closed doors.

Carried 7/0

Cr Hickey declared a Proximity interest in Item 10.3.1 and left the meeting at 6.12pm

10.3. Works and General Purposes Reports

10.3.1. ADDITIONAL RESTRICTED ACCESS VEHICLE ROUTES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	TT0001
Attachment Reference:	Nil

SUMMARY

Council is requested to consider whether it wishes seeks additional roads to be Restricted Access Vehicle (RAV) rated in relation to an earlier request for RAV rating to Main Roads WA (MRWA).

BACKGROUND

RAV ratings determine the heavy vehicle combination that is permitted to travel on Western Australian roads. It applies to vehicles that are over 42.5 tonnes with a total combination greater than 19 metres, or 12.5 metres when not part of a combination. RAV road ratings are determined by Main Roads WA and local governments and are subject to change at any time. At the Ordinary meeting of 15 September 2015, Council resolved (8597) as follows:

“That additional roads relating to RAV7 submitted by Luke Hickey be entered into Minutes and that Council submits all of the following roads for assessment by Main Roads WA for addition to the RAV networks:

Bin Site	Road	Section	Current RAV	Assessment to RAV
Bulyee	Bulyee – Kweda Rd	Bulyee Rd to CBH entrance	3	4 to 7
Bullaring	Station St	Wickepin Corrigin Rd to CBH entrance	3	4 to 7
N/A	Nornakin East Rd	From junction of Corrigin-Babakin Rd to junction of Corrigin-Bruce Rock Rd	None	1 to 7
N/A	Corrigin-Bruce Rock Rd	From Brookton Hwy to Access Point 15 – (15.683 klm)	6	To 7
N/A	Corrigin-Babakin Rd	From edge of Corrigin Town Boundary to Walton Rd	3	4 to 7
N/A	Heal Rd	From Corrigin-Babakin Rd to Corrigin-Bruce Rock Rd	3	4 to 7
N/A	Parsons Rd	From Nornakin East Rd to Corrigin-Bruce Rock Rd (2.504klm)	None	1 to 7
N/A	Nambadilling Rd	From Parsons Rd Junction to Bendering Rd (2.737klm)	None	1 to 7
N/A	Walton Rd	From Corrigin-Babakin Rd to Access Point 1 – (2.1klm)	None	1 to 7
N/A	Bendering Rd	From the Nambadilling Rd Junction to Brookton Highway	4 with conditions	5 to 7

As a response, MRWA has queried as follows:

“In reference to your request received by this office for a route assessment of Station Street, I can advise that your request would require additional roads for connectivity for RAV 7.

This request would also require Attwood St (4040150: 0.00 – 0.07 slk) and Bullaring Rd (4040003: 17.71 – 17.77 slk) to be approved also.

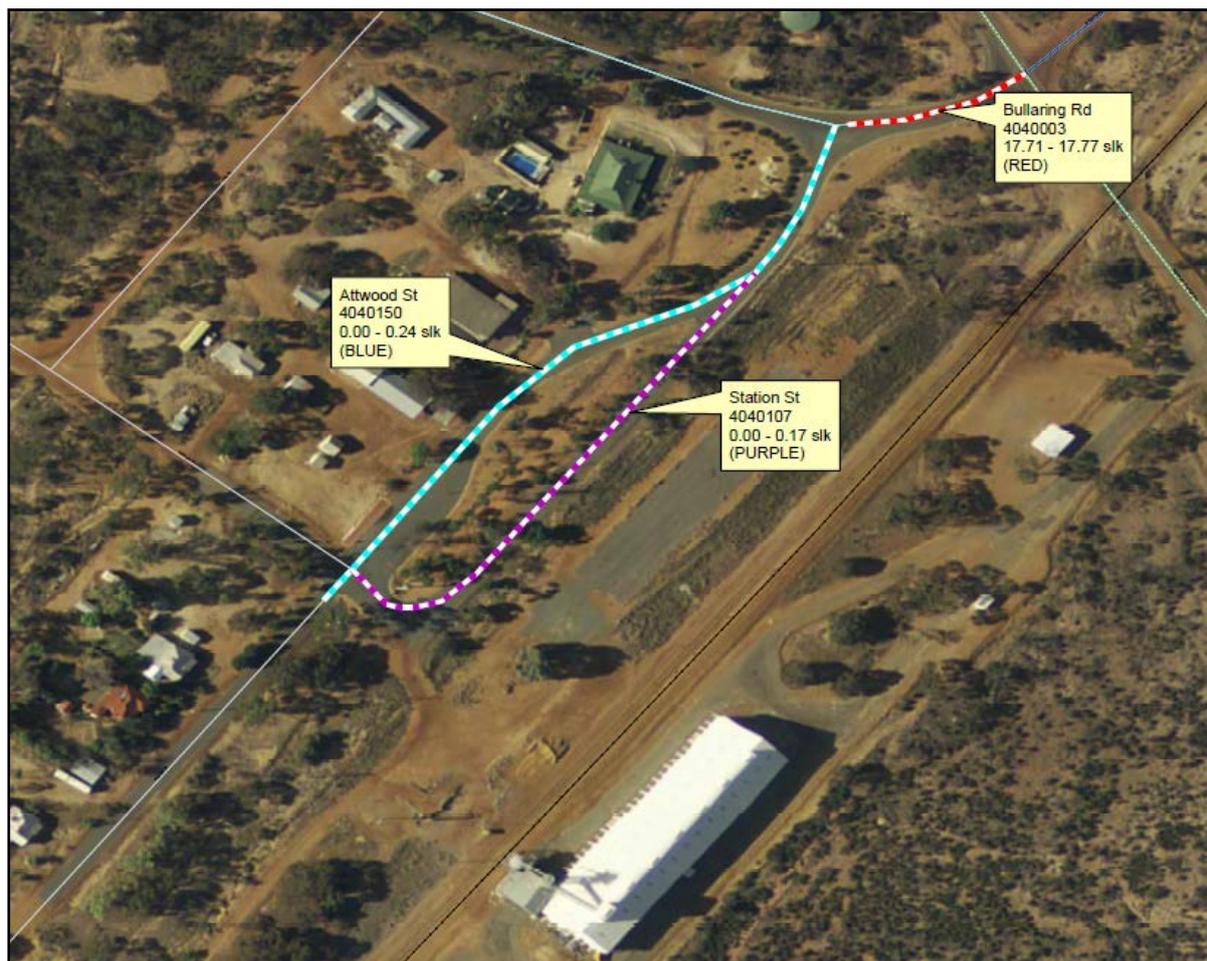
Does the Shire approve of these roads to be included in this requested assessment? Approval of these roads would also be subject to the RAV 7 network approval of Wickepin-Corrigin Rd from Brookton Hwy to Bullaring-Gorge Rock Rd which is a currently pending route assessment request.”

At the 15 December 2016 Ordinary Meeting, Council was requested to consider whether it wishes seeks additional roads to be Restricted Access Vehicle (RAV) rated in relation to an earlier request for RAV rating to Main Roads WA (MRWA). Council resolved to ‘.... lay this item on the table’ on the basis that the CEO had advised Council that he had sought further information from MRWA as to why Attwood Street, Bullaring (4040150: 0.00 – 0.07 slk) had been included in their Email and to clarify the location of Bullaring Road, Bullaring. At the time of the Council meeting, this information had yet to be provided. The CEO advised that he should have a response by the next Ordinary meeting. Council felt that it required this clarification before it can reasonably consider the matter.

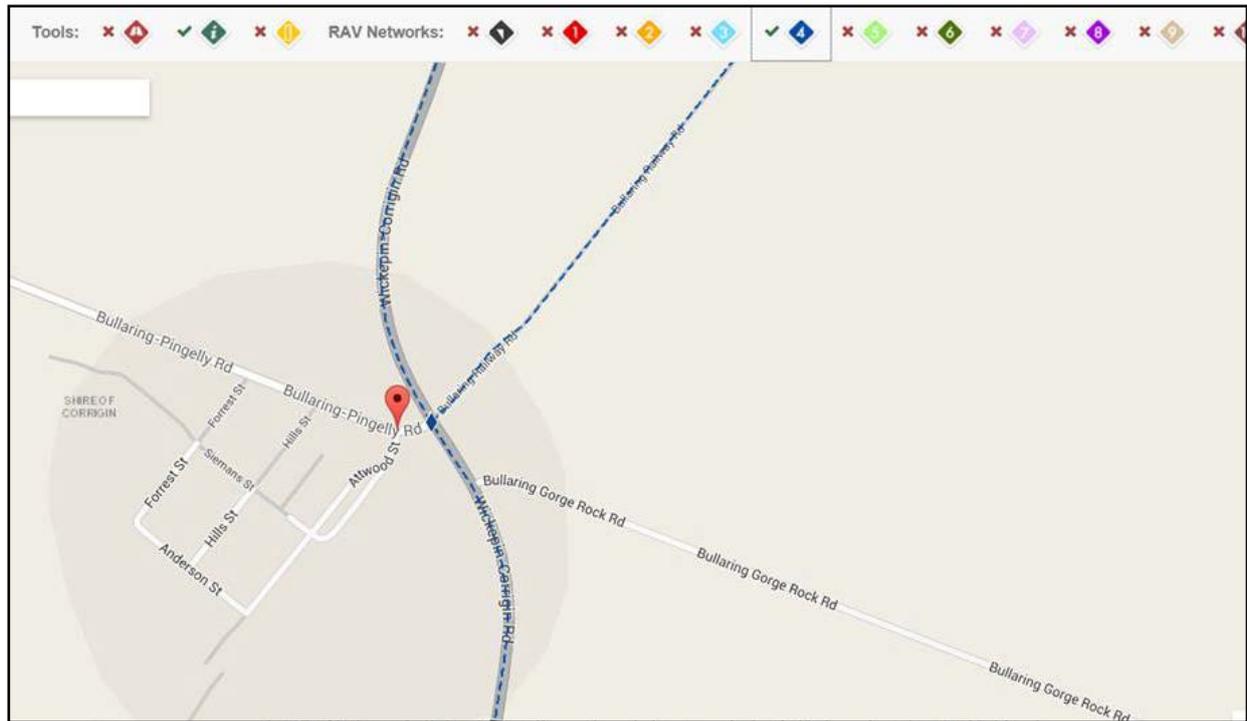
COMMENT

Permits are required to operate certain types of RAVs in WA and are an instrument issued by the Commissioner of Main Roads Western Australia to grant access to these vehicles to certain parts of the road network under specific operating conditions.

Since the 15 December 2016 Ordinary Meeting, MRWA has provided the following roads and measurements as they appear in MRWA database:



The current RAV Rating at Bullaring is conditional RAV 4 as follows:



Landgate defines the roads in the area is shown below. When comparing the information provided by MRWA and Landgate:

- 'Attwood Street' appears to be correct.
- 'Bullaring Road' appears to be 'Bullaring Railways Road'.
- 'Station Street' doesn't show as a road reserve but in fact, appears to be located on railway reserve – not a road reserve!



The access to the Bullaring Bin is from the Wickepin Corrigin road and it is questioned where there would need to be additional access for entry to the Bin from the other side of the rail line. Given the above, it is concluded that Attwood Street, Bullaring (4040150: 0.00 – 0.07 slk) and Bullaring Road,

Bullaring associated with the request for Station Street, Bullaring does not need to be included as RAV 4 -7.

STATUTORY ENVIRONMENT

*Local Government Act 1995
Road Traffic Act 1972
Road Traffic (Vehicles) Act 2012
Road Traffic (Vehicle Standards) Regulations 2002*

POLICY IMPLICATIONS

Whilst there are no known policies relating to this Item, it would be appropriate for the Shire to investigate a policy arrangement for Council to address the RAV system on Shire roads.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community’s position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Simple Majority

OFFICER’S RECOMMENDATION

That Council:

1. Advise Main Roads WA (MRWA) that:
 - a) MRWA’s reference to ‘Station Street’ appears show ‘Station Street’ to be located within a railway reserve and not a road reserve.
 - b) The access to the Bullaring Bin is from the Wickepin Corrigin road and it is questioned where there would need to be additional access for entry to the Bin from the other side of the rail line.
 - c) On the basis of a) and b) above, Council does not consider that Attwood Street, Bullaring (4040150: 0.00 – 0.07 slk) and Bullaring Road, Bullaring not need to be included as RAV 4 -7.

COUNCIL RESOLUTION

(38/2016) Moved Cr Hardingham: Seconded Cr Mason

That Council:

1. Advise Main Roads WA (MRWA) that:

- a) MRWA's reference to 'Station Street' appears show 'Station Street' to be located within a railway reserve and not a road reserve.**
- b) The access to the Bullaring Bin is from the Wickepin Corrigin road and it is questioned where there would need to be additional access for entry to the Bin from the other side of the rail line.**
- c) On the basis of a) and b) above, Council does not consider that Attwood Street, Bullaring (4040150: 0.00 – 0.07 slk) needs to be included as RAV 4 -7.**
- d) Council has no objection to the inclusion of Bullaring Road, Bullaring as RAV 4-7**

Carried 6/0

Note: Clarification of Bullaring Road revealed that Council had no objection to that road being included as RAV 4-7.

Mrs Talbot left the meeting at 6.22pm

Mrs Talbot re-entered the meeting at 6.22pm

Cr Hickey re-entered the meeting at 6.22pm

10.3.2. SALE OF ROE REGIONAL ORGANISATION OF COUNCILS (ROEROC) WEIGHBRIDGE (BENDERING REGIONAL WASTE SITE)

Applicant:	Shire of Corrigin
Location:	Bendering Regional Waste Site
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	WM 0013
Attachment Reference:	10.3.2

SUMMARY

Council is requested to agree to sell the weighbridge located at the Regional Waste Site located in Bendering subject to S3.58 (3) of the *Local Government Act 1995*.

BACKGROUND

Roe Regional Organisation of Councils (RoeROC) comprises the local governments of the Shires of Corrigin, Kondinin, Kulin and Narembeen. RoeROC was formally established in 2006 to help facilitate the implementation of regional arrangements for waste management, environmental health, building control, recreation services and primary health care.

The establishment of RoeROC is built on the long standing shared services arrangements in place between the four participating local governments. On this basis, RoeRoC has established a Regional Waste Site located in Bendering in the Shire of Kondinin but owned by all four RoeROC local governments. In 2010, members of RoeROC put forward the idea that to purchase a weighbridge for the regional waste site at Bendering at a cost of approximately \$200,000, which could be funded by the RoeROC CLGF allocation. RoeROC was successful in receiving additional funding of \$35,000 which reduced the financial exposure to \$165,000 for the cost of the weighbridge. At the time, RoeROC was required to make an initial payment of \$85,000 in 2009/10 financial year (\$21,250 each Shire) and a further payment of \$80,000 after 1 July 2010. This resulted in each Shire needing to contribute \$20,000 in their respective 2010/11 Budgets. **Attachment 10.3.2** depicts the weighbridge as purchased.

At the time, there was no allocation for the expenditure on the RoeROC weighbridge within the Shire of Corrigin's 2009/10 Budget. At the Ordinary meeting of 14 April 2010, Council resolved as follows:

"That Council approves the expenditure for the RoeROC Weighbridge of \$21,250 and makes budget adjustments accordingly."

Since the weighbridge was commissioned some six years ago, the weighbridge has not been used and is now considered to be surplus to the needs of the Regional Waste Site and RoeROC members. On this basis, the sale of the weighbridge was first floated at the RoeROC meeting for discussion on the 25 June 2015.

COMMENT

Each Shire is a tenant in common of the weighbridge with a 25% share in the weighbridge. All though commissioned, the weighbridge has not been used and is now considered to be surplus to the needs of the Regional Waste Site and RoeROC members. Presently Avon Waste are able to provide weights for reporting purposes to the Waste Authority as their trucks have the ability to calculate weights of each tipped load thus the weighbridge aforementioned is surplus to requirements.

There is no present or future plan to accept municipal waste from outside of the RoeROC grouping of Shires due to the Department of Environment Regulation compliance burdens in doing so and the limitation on the amount of waste the Bendinger landfill can accept each year as a 'Registration, which is up to 5,000 tonnes .

At a RoeROC Executive Meeting held on Tuesday 19 January 2016 and attended by the CEO's of the RoeROC Shires, the issue of the weighbridge was discussed. The unanimous view of CEOs was that the weighbridge is mostly redundant and there is no legislative requirement to have one. Accordingly, the CEO's consider that the weighbridge should be offered for sale.

Each Shire would report to their respective Council to dispose of weighbridge asset by private treaty rather than by tender. This would be subject to the provisions relating to giving public notification of the proposed disposition under S3.58 (3) of the *Local Government Act 1995*. Advertising would include notification in the West Australian Newspaper along with advertising in Farm Weekly and contacting any known organisations that could have an interest in a weighbridge.

STATUTORY ENVIRONMENT

Local Government Act 1995

The statutory implications associated with disposing of property are contained within S3.58 Disposing of Property:

3.58. Disposing of property

(1) *In this section —*

dispose *includes to sell, lease, or otherwise dispose of, whether absolutely or not;*

property *includes the whole or any part of the interest of a local government in property, but does not include money.*

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

(a) *it gives local public notice of the proposed disposition —*

(i) *describing the property concerned; and*

(ii) *giving details of the proposed disposition; and*

(iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

and

(b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made."*

POLICY IMPLICATIONS

There are no known policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Depending the market for significant infrastructure items such as a weighbridge, it is possible that RoeROC will receive a financial loss on the sale. This will be addressed by representative Councils and RoeROC once the 'market' has been tested.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Absolute Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Authorises the Chief Executive Officer to offer for sale the Shire of Corrigin's 25% share of the weighbridge located at the Regional Waste Site located in Bendering and to carry out the process of sale as required by Section 3.58 (3) of the Local Government Act 1995.*
2. *Requests the Chief Executive Officer to confer with the member local governments within the Roe Regional Organisation of Councils to ensure wide advertising of the weighbridge and to refer the matter back to Council at the conclusion of advertising the sale for consideration.*

COUNCIL RESOLUTION

(39/2016) Moved Cr Hardingham: Seconded Cr Pridham

That Council:

1. ***Authorises the Chief Executive Officer to offer for sale the Shire of Corrigin's 25% share of the weighbridge located at the Regional Waste Site located in Bendering and to carry out the process of sale as required by Section 3.58 (3) of the Local Government Act 1995.***
2. ***Requests the Chief Executive Officer to confer with the member local governments within the Roe Regional Organisation of Councils to ensure wide advertising of the weighbridge and to refer the matter back to Council at the conclusion of advertising the sale for consideration.***

Carried by Absolute Majority 7/0

10.3.3. MRWA – REVIEW OF LEVEL OF SERVICE PROVIDED FOR RUBBISH COLLECTION

Applicant:	Main Roads WA (MRWA)
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GR0049
Attachments:	Attachment 10.3.3

SUMMARY

Main Roads WA (MRWA) is seeking Council's response to the placement and collection of roadside bins along the Brookton Highway within the Shire of Corrigin.

BACKGROUND

MRWA has written to Council advising of all of the road side stopping places with bins in the Shire (10 in total) and their proposal to remove specified bins on the Brookton Corrigin Road largely due to the reduction in the MRWA maintenance budget for the Wheatbelt Region (note letter from MRWA as **ATTACHMENT 10.3.3**).

COMMENT

As a result of the MRWA's review, all but two of the existing 10 bins at wayside stops along the Brookton Corrigin Road are to be removed. Contact with other nearby local governments reveal that they have also been advised of a significant reduction in this service and strongly oppose MRWA's scheme.

The outcome of MRWA's proposal to remove 8 out of the 10 bins from the Corrigin Brookton Road is further cost shifting from State Government agencies to local government by the fact that rubbish will simply be placed in bins by travellers within the town. In addition, an outcome and potential issue with the removal of bins is that rubbish will simply continue to be dumped at road side stops and be blown around by wind and birds to neighbouring rural farmland.

The removal of the bins as proposed by MRWA is not considered to be a sensible action from the agency responsible for highways and is strongly opposed by the Shire. It is considered appropriate that Council advise MRWA along with the Minister for Roads, local members along with the Minister for Tourism that Council:

1. does not agree or accept the removal of any bins from stopping places within the Shire of Corrigin; and
2. the provision of rubbish bins in parking bays and truck bays are an important fight against the amount of litter and rubbish left on all road reserves and vital in promoting Western Australia to visitors and according, such bins should not be decreased.

STATUTORY ENVIRONMENT

Main Roads Act 1930

Road Traffic (Administration) Act 2008

Local Government Act 1995

Litter Act 1996

POLICY IMPLICATIONS

Council does not have a policy on this matter.

FINANCIAL IMPLICATIONS

Should MRWA's proposal to remove all but two of the existing 10 bins at wayside stops along the Brookton Corrigin Road, the financial implications for the Shire will be the need to significantly increase the number of roadside bins within the townsite to cater for the anticipated

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area three: Social Development

Goal six: We need good services to support our development as a Shire

Strategy	Outcome
Explore opportunities to utilise key areas in the Shire by showcasing their natural and environmental characteristics and developing educational programmes	We recognise and uphold the value of our natural landscape and encourage visitors to do the same.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Social Development

Strategic Community Plan link	Strategies
Goal 6 – 1	Provide and maintain community buildings and facilities, including roads and sporting facilities.

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. *Note correspondence from Main Roads WA (MRWA) as provided in **Attachment 10.3.3** advising MRWA's intent to remove 8 out of the 10 bins from parking bays and truck bays along the Corrigin Brookton Road, within the Shire of Corrigin.*
2. *Advise MRWA that Council:*
 - a) *does not consider the proposal to remove any bins to be a sensible action from the agency responsible for highways;*
 - b) *opposes the removal of any bins from stopping places within the Shire of Corrigin as Council considers the provision of rubbish bins in parking bays and truck bays:*
 - i. *an important fight against the amount of litter and rubbish left on all road reserves; and*
 - ii. *vital in promoting Western Australia to visitors.*

COUNCIL RESOLUTION

(40/2016) Moved Cr Hickey: Seconded Cr Praetz

That Council:

- 1. Note correspondence from Main Roads WA (MRWA) as provided in Attachment 10.3.3 advising MRWA's intent to remove 8 out of the 10 bins from parking bays and truck bays along the Corrigin Brookton Road, within the Shire of Corrigin.***

- 2. Advise MRWA that Council:***
 - a) does not consider the proposal to remove any bins to be a sensible action from the agency responsible for highways;***
 - b) opposes the removal of any bins from stopping places within the Shire of Corrigin as Council considers the provision of rubbish bins in parking bays and truck bays:***
 - i. an important fight against the amount of litter and rubbish left on all road reserves;
and***
 - ii. vital in promoting Western Australia to visitors.***

Carried 7/0

10.3.4. BULYEE ROAD UPGRADE

Applicant:	Shire of Corrigin/Main Roads WA
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	ROA 26
Attachment Reference:	10.3.4(A) and 10.3.4(B)

SUMMARY

Council is requested to support the proposed Bulyee Road upgrade as prepared after the most recent consultation with Main Roads WA (MRWA).

BACKGROUND

The Shire of Corrigin received Grain Freight Road funding in 2011 to complete the Yealering to Bulyee Route upgrade. The route includes the Lomos South Road, Bullaring Pingelly Road and Bulyee Road in the Shire of Corrigin and the Lomos Road in the Shire of Wickepin and the Bullaring Road in the Shire of Pingelly.

The project was to be undertaken over several financial years with the project to be complete by the end of 2015/16 financial year. Works have been completed on all but the final section of the Bulyee Road in the Shire of Corrigin with sealing works scheduled in 2015/16 for the reconstructed portions of the Bulyee Road.

Over the past three or so years, Main Roads WA and the Shire have been seeking agreement over the road upgrading design and construction of the Bulyee Road from the CBH's Bulyee Bin through to the Brookton Highway. The final 1km of worked on the Bulyee Road requiring a realignment of the curves road near the Bulyee CBH Bin. The realignment as designed took in two portions of land from neighbouring landowners. The result to date has been a general impasse to the finalisation of the road construction.

COMMENT

Initially, MRWA's view was that the current alignment of that section of Bulyee Road was not considered adequate for current road usage nor meet MRWA standards of road design for a heavy haulage route. After further discussions with affected land owners and separately with MRWA officers, a new alignment was considered by MRWA (note **ATTACHMENT 10.3.4(A)**).

The design as provided for in **ATTACHMENT 10.3.4(A)** was discussed with the affected land owners and received in principle support by them. One query that arose from the land owner consultation was whether CBH could relocate a portion of the existing Bulyee Bin such that heavy vehicles could manoeuvre around the Bin and be totally within the confines of the site. The request had merit and accordingly, Shire Administration then undertook to meet and discuss with MRWA and then CBH the outcomes of the landowner consultations. The result was a further modified plan **ATTACHMENT 10.3.4(B)** based around a proposal that CBH would effectively relocate 15m of the Bin to enable vehicle movement with the site (and not the road reserve).

MRWA's redesign parameters for the project as provided in **ATTACHMENT 10.3.4(B)** are as follows:

- Design to accommodate RAV 7 road trains.
- The old Brookton Highway road section, to first curve, is deemed adequate for RAV 7 vehicles and is to have pavement repairs only (For 150 to 500 AADT / vpd a RAV 7 route requires

6m/8m). The Shire is to determine the areas of pavement that will require repairs and provide estimates;

- The straight sections are to follow the current road alignment as far as practicable;
- Design speed: 80km/h (70km/h advisory speed);
- 7m seal on 9m carriage way on the straight and 8m/10m on curves to consistent with Local roads;
- Road reserve 20 - 30m (as required by the Shire);
- Shire to arrange for CBH to move their grain storage infrastructure west by approximately 15 to 20m.

CBH representatives have agreed to the proposal to relocate 15m of the Bin as provided in the most recent design.

A with the affected landowners and CBH, the Shire Administration support the design as provided in **ATTACHMENT 10.3.4(B)**. Should Council agree to the above design and arrangements, MRWA will initiate an engineering design and where necessary, assist with land acquisition. CBH will commence to relocate the 15m portion of the Bin to a time frame that will not impact development reconstruction of Bulyee Road.

STATUTORY ENVIRONMENT

Local Government Act 1995

Road Traffic Act 1972

Road Traffic (Vehicles) Act 2012

Road Traffic (Vehicle Standards) Regulations 2002

POLICY IMPLICATIONS

There are no known significant policy implications in relation to this item.

FINANCIAL IMPLICATIONS

There are no significant financial implications in relation to this item. The remainder of the Grain Freight Funding for the Bulyee Road will be taken up by the resealing works scheduled for the 2015/16 financial year. The balance of the works must be completed by 30 June 2017. It should be noted that the original engineering design estimates was \$1.7m while there is only \$1.165m available to complete the project. The Shire has already claimed 80% and the final 20% (\$233k) is still to be claimed from MRWA on completion of the project.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

- 1. Advise Main Roads WA, CBH and landowners affected by the reconstruction of Bulyee Road as addressed in this Report that it supports the reconstruction design of Bulyee Road generally as shown in Attachment 10.3.4(B).*
- 2. Request the Chief Executive Officer to undertake to pursue reconstruction of the Bulyee Road as a matter of urgency and to ensure that development is completed by 30 June 2017.*

COUNCIL RESOLUTION

(41/2016) Moved Cr Dickinson: Seconded Cr Mason

That Council:

- 1. Advise Main Roads WA, CBH and landowners affected by the reconstruction of Bulyee Road as addressed in this Report that it supports the reconstruction design of Bulyee Road generally as shown in Attachment 10.3.4(B).*
- 2. Request the Chief Executive Officer to undertake to pursue reconstruction of the Bulyee Road as a matter of urgency and to ensure that development is completed by 30 June 2017.*

Carried 7/0

10.3.5. REQUEST FROM CBH TO ADD CORRIGIN SOUTH ROAD TO THE ACCREDITED MASS MANAGEMENT SCHEME ROAD TABLES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	TT0001
Attachment Reference:	Nil

SUMMARY

Council is requested to consider a request from CBH to support Corrigin South Road from *SLK 0 (Brookton Hwy – H052)* to *0.65 (CBH Access Rd)* being added to the Accredited Mass Management Scheme (AMMS) Tandem Drive Networks N7.2 + 7.3 Road Tables.

BACKGROUND

The AMMS is the new concessional loading scheme introduced in April last year, replacing the Concessional Loading Bulk Product Scheme (CLBPS). The CLBPS was introduced more than 20 years ago as a method for authorising the movement of additional mass for road transporters on Shire and State roads. The CLBPS permits included a road table with the prescribed approved roads that transporters could utilise. It was intended that the concessional networks for mass levels 2 and 3, under AMMS, would to be created from the roads that were already approved under the previous CLBPS.

COMMENT

By Email dated 25 January, 2015 CBH has advised that:

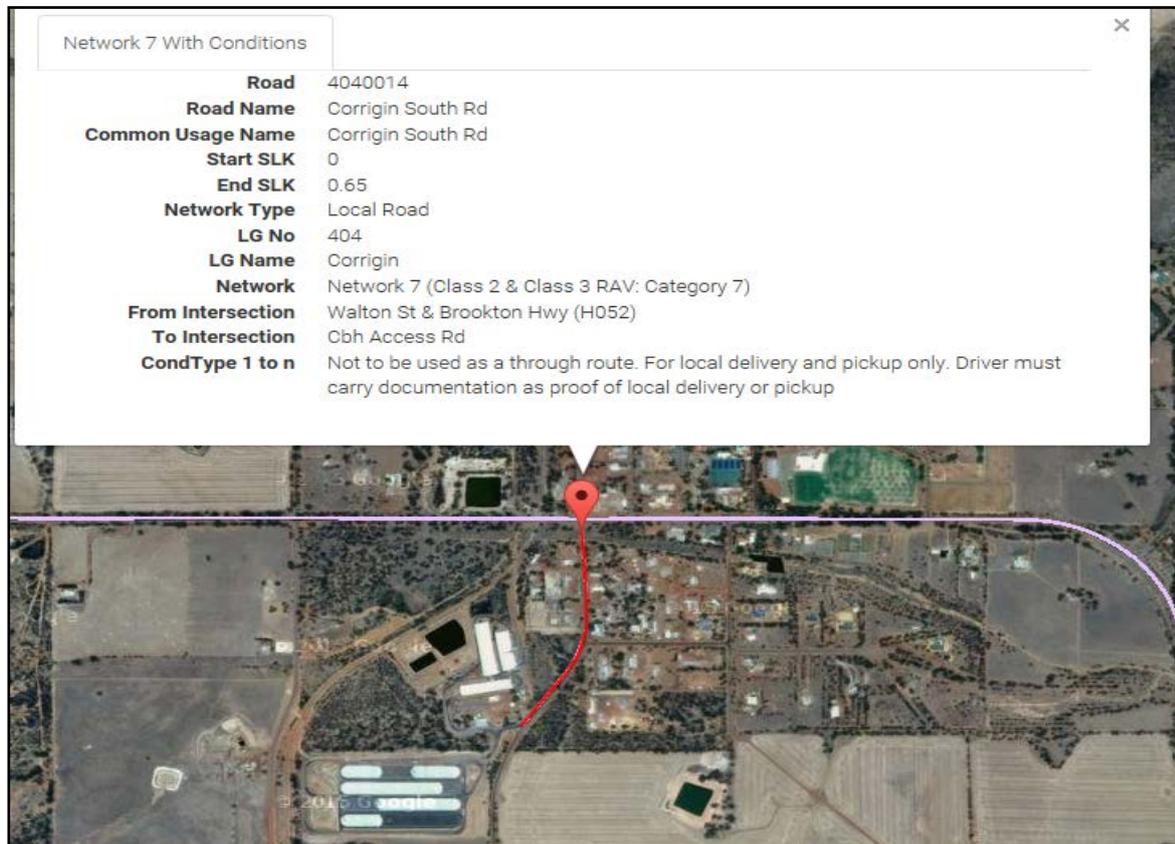
“..... it was identified that there are a number of critical gaps on some CLBPS road tables, mostly related to ‘last mile’ connectivity where the distributor road is approved for concessional access, but the local road into a particular site is not. Although these roads have been used by concessional loaded vehicles in the past, they have not been listed on the CLBPS road tables for a number of reasons; they were either not identified on the RAV network or were not applied for in the original road transporter applications.

As you are most likely well aware CBH have been applying for a number of local, ‘last-mile’ roads to be RAV assessed to comply with Chain of Responsibility legislation. As we understand it the assessment for an AMMS permit for a road is the same as a RAV assessment, with the added consideration of the additional mass that the concessional loading scheme allows. As previously stated, these roads have already been used under the CLBPS programme and have allowed for concessional mass for many years.

For further information please find attached a Local Government Update from Main Roads WA “Critical Gaps in Concessional Networks”. In order to ensure ongoing operations for grain transport to and from CBH sites, on behalf of our road transporters, CBH is applying to Shires that have any ‘last-mile’ roads not already listed on CLBPS permits and therefore automatically transferred over, to be added to the AMMS permits.”

CBH request that Council support Corrigin South Road be added to the AMMS Road Tables (7.3) and notes that the road is currently rated RAV 7 and runs between Brookton Highway and the CBH Access Rd. In a response to the Shire’s request for further information, CBH advised as follows:

“CBH is seeking this road from SLK 0 (Brookton Hwy – H052) to 0.65 (CBH Access Rd) to be added to the AMMS Tandem Drive Networks N7.2 + 7.3, which are the equivalent of RAV 7 with Concessional Loading Bulk Product Scheme (CLBPS). Currently CBH load RAV 7 under the Certified Weighbridge Mass Management Scheme (CWMMS).



The Tandem Drive Concessional Network N7.2 and N7.3 as referred relate to the following heavy vehicles:

7	(A) PRIME MOVER, TOWING SEMI TRAILER AND B DOUBLE >27.5m, ≤36.5m	A	N7.2	N7.3
	(B) B-DOUBLE TOWING A DOG TRAILER >27.5m, ≤36.5m			
	(A) TRUCK TOWING 2X 5 OR 6 AXLE DOG TRAILERS >27.5m, ≤36.5m			

No objection is offered to CBH’s request as outlined in this report.

STATUTORY ENVIRONMENT

- Local Government Act 1995
- Road Traffic Act 1972
- Road Traffic (Vehicles) Act 2012
- Road Traffic (Vehicle Standards) Regulations 2002

POLICY IMPLICATIONS

There are no known policies relating to this Item.

FINANCIAL IMPLICATIONS

There are no known financial implications in relation to this item.

COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

6.2 Focus area two: Developing Leadership

Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

5. STRATEGIC THEMES

5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

VOTING REQUIREMENT

Simple Majority

OFFICER'S RECOMMENDATION

That Council support Corrigin South Road from SLK 0 (Brookton Hwy – H052) to 0.65 (CBH Access Rd) being added to the Accredited Mass Management Scheme Tandem Drive Networks N7.2 + 7.3.

COUNCIL RESOLUTION

(42/2016) Moved Cr Hickey: Seconded Cr Pridham

That Council support Corrigin South Road from SLK 0 (Brookton Hwy – H052) to 0.65 (CBH Access Rd) being added to the Accredited Mass Management Scheme Tandem Drive Networks N7.2 + 7.3.

Carried 7/0

11. NOTICE OF MOTION

There was no notice of motions.

12. NOTICE OF MOTIONS FOR THE NEXT MEETING

There was no notice of motions for the next meeting.

13. CHIEF EXECUTIVE OFFICER'S REPORT

External Meetings/Conferences/Inspections undertaken from 15 December 2015 until 15 February 2016

- Meeting with the Shire President - Wheatbelt South Aged Housing Alliance (Wickepin)
- Meeting with Rick Gilmour – concerns over proposed Local Laws (Office)
- Meeting with Jenny Pitman – concerning layout of graves (Corrigin Cemetery)
- Meeting with John and Gwen Reynolds – Lease arrangements at the Caravan Park, RV's and possible site improvements (Office)
- Meeting with Nick Price (Fleetwood) – exploring Fleetwood's interest in Granite (Office/Onsite)
- Meeting with Corrigin Football Club representatives and Shire staff – coordination of funeral services and wake (Office)
- Meeting with Paul McBeath – Proposed new shed at the Pistol Club (Onsite)
- Meeting with Manager Works – adjoining Bulyee Road land owners (Onsite)
- Meeting with Manager Works – MRWA – Bulyee Road (Onsite)
- Meeting with Manager Works – CBH – Bulyee Road (Onsite)
- Meeting with CEOS from Kulin, Narembeen and Kondinin – construction of two landfill trenches at the Bendering landfill site (Narembeen)
- Meeting with Bill Seimons (3 separate occasions) – Aged Persons Housing (Bill Seimons house)
- Meeting with Bill Seimons and Jackie Jones – Aged Persons Housing (Bill Seimons house)
- Meeting with Eddie Ives - Central Ag Care - discussion concerning site development (Onsite)
- Meeting with West Perth Football Club (David Crute, Ward Harris) and Corrigin Football Club (John Hewitt Rohan Crombie and Scott Coppen) and Shire Staff (Taryn Dayman, Greg Tomlinson and Eric Schmollengruber) – Inspection of oval and facilities for the West Perth-Claremont game for 30/4/16 (Corrigin Oval, CREC and Office)
- Meeting with Bruce Fenton – Repairs for Gorge Rock Road/Bullaring Road (Office)
- Meeting with Red Cross (Margaret Rendell, Brendan Reagan, John Kriss and Viesia Kanik – potential use of Shire facilities should the current Red Cross building not be able to re-open (Office)
- Assisting Staff in preparing the Australia Day celebrations and attendance Office/Town Hall)
- Meeting with Juanita MacGregor, Jennifer Szczecinski (Gigglepots) and Taryn Dayman (Shire) – request for Councillor to be appointed to the Committee and matters concerning bookkeeping (Office)
- Meeting with John Smith – potential site for farm suppliers (Office/Onsite)
- Attendance at the Annual Electors meeting (Office)
- Meeting with Manager Works – Greg Hadlow (CEO Kulin), Amanda O'Halloran (CEO Wandering) – Operational road matters (Kulin)
- Attendance at the Business After Hours (CREC)
- Meeting with John Hewitt (Corrigin Football Club) and Kim Courboules (Babakin-Corrigin Cricket Club) – Arrangements for use of change rooms (CREC)
- Meeting with the Corrigin Historical Society (Museum)
- Meeting with Kelly Roberts – Group fitness arrangements (Office)
- Meeting with Ruth Owen – Roe Tourism promotional opportunities (Office)

- Meeting with Betty Sturges and Rae Flower – Friends of the Cemetery concerning a request for signage at the Cemetery (Office)
- Meeting with Larry and David Jones – potential alterations to a building (Onsite)
- Attendance with the Shire President and Deputy Shire President at the 2016 WA Transport and Roads Forum (El Caballo Resort, Wooroloo)

INFORMATION/OPERATIONS

WA Transport and Roads Forum

On 12 February 2016, along with the Shire President and Deputy Shire President I attended the 2016 WA Transport and Roads Forum hosted by WALGA.

Keynote speakers included:

- Hon Dean Nalder MLA - Minister for Transport
- Hon Rita Saffioti MLA - Shadow Minister for Transport
- Hon Liza Harvey MLA – Minister for Road Safety
- Stephen Troughton - Managing Director, Main Roads
- Ian Webb - CEO, Roads Australia
- Anthony Germanchev - Team Leader, Freight & Heavy Vehicles, ARRB Group
- Mike House - Survivalist, Business Leader and Interpreter

Topics included:

- Implications of driverless vehicles on transport planning, roads and land-use
- Impact of heavy vehicles on roads and road design
- Rehabilitating roads after natural disasters
- Applying safe systems to improve road safety
- Developing and implementing cycle plans in regional WA

Concerns as to the removal of asbestos at 19A and B Hill Street Corrigin - Department of Housing owned units

The Shire has lodged a complaint with Worksafe regarding the conduct of contractors on 19A and B Hill Street Corrigin, employed by Department of Housing Narrogin, who removed external and internal ACM cladding from the attached dwellings. The following practices alerted the Shire to concern as to inappropriate work practices while they were removing the asbestos:

- Witnesses observed contractors pulling off or actually breaking sheets of cladding from the house. The EHO was not in Corrigin at this time so rang the CEO to advise of these concerns. The CEO contacted the Department of Housing (Narrogin) and an officer was very quickly attended the site.
- Department of Housing Officers stopped removal work and sent gyrocking contractors home that had arrived to work on the property this morning.
- Concerns observed included the following:
 - There was a cupboard on the verge which appears to be backed with ACM which was not wrapped and was being used as a “bench” for the contractors to sit on under the tree. The EHO had to ask the contractor to wrap the cupboard in its entirety in heavy duty plastic as required for disposal and dispose of at the Corrigin landfill as soon as practicable.
 - There was a tape barrier only, no fencing. A warning sign was eventually erected.
 - The external sides of the house where ACM had been removed had evidence of breakage.
 - The three male contractors were observed not wearing any PPE. There was no clear evidence of use of disposable overalls, gloves, masks etc. There was a roll of black plastic leaning against the fence

- The contractor had no PVA solution on hand to apply to any broken surfaces of ACM or for dust suppression.
- It would appear that neighbours to the property were not informed by the contractor of the work prior to it taking place.
- When asked by EHO about completion of training the contractor stated he had completed a course in December 2015.
- When asked by EHO to produce his WorkSafe Restricted Asbestos Removal licence the contractor could not produce it as he did not have it with him and did not know it.

The Shire may pursue avenues under the *Health (Asbestos) Regulations 1992* to penalise the contractor, however this is problematic as the land is owned by the Department of Housing. However, the Shire has lodged a complaint with WorkSafe requesting that it take action against the contractors. The Shire has requested that WorkSafe cancel or suspend the contractor's license as it is considered that they have acted negligently.

In addition to the above, the above the Shire has written to the Director General Department of Housing asking that the issues associated with the asbestos removal on the Department's property and to confirm that the necessary building approvals were sought and issued. The Director General has been asked to put in place any necessary remedial or enforcement action so that the experience at the Hill Street property is not repeated.

Opening of the Corrigin Sports and Recreation Centre (CREC)

As Councillors will be aware, the formal opening of CREC is set for Sunday 13 March 2016. The draft timetable established and accepted by the relevant Federal and State Government departments is as follows:

- 10.30am - 11.15am an informal morning tea with dignitaries and invited guests will be undertaken in the Function Room
- 11.30am – 12.15am the formal opening will take place where the community will be encouraged to attend.
- After 12.15pm, a 'sausage sizzle' lunch will be held for all to participate.

The intention is to have a 'family fun day' at the CREC with play equipment similar to the end of year Street Party and depending on the weather, a water slide. The open day will conclude around 3.00pm. In addition to the above, sporting groups such as netball and squash will be encouraged to showcase their sporting activities at CREC.

14. PRESIDENT'S REPORT

Mayors and Presidents Workshop

The Deputy President, Cr Hickey, and I attended a workshop on December 7th aimed at informing and helping new Mayors and Presidents as they take on their new roles. This was my third such workshop and Cr Hickey's first. Although I had been to two others I definitely learned plenty from this one and I would say that it was the most informative of the three.

Presentations were made by a variety of people:

- Cr Wayne Sanford, President, Shire of Collie spoke about "getting the balance right". His topics were – family, dealing with difficult members of the public, community expectations and where to get help. One thing that sticks in my mind that he said was that a President, having accepted an invitation, should never change her mind and accept a "better" offer. Fair enough.
- Martin Fordham from the State Records Office spoke about the responsibilities of Elected Members around record keeping. His position was that we should be recording every interaction that we have with a member of the public relating to Council business. One way of doing this is to send the CEO an email giving a rough outline of what the discussion was about and what your advice was. Since we don't have the Record Keeping Module in Synergy this is somewhat more problematic. However, his point was, that for our own, and the Council's, protection it is advisable that all such interactions should be recorded.
- Brad Jolly, Executive Director, Sector Regulation and Support spoke about the role of the President in keeping control of meetings. Brad is the Presiding Member of the Standards Panel, and based his comments on strict adherence to the Code of Conduct and Standing Orders. Councillors DO NOT want to be referred to the Standards Panel!
- Mrs Stephanie (Steve) Smith, ex-Commissioner City of Canning, gave quite a long but very informative presentation about Standing Orders, Code of Conduct, Managing the Debate, Presiding Member's second (or casting) vote and more.
- Ms Joanne Abbiss, CEO City of Kwinana spoke about the relationship between the CEO and the President as well as "values" within the organisation. She emphasised the necessarily limited liaison between Councillors and Staff.
- The last session of the day was a Q & A with Steve, Brad and Jo on the panel. Questions were coming thick and fast from the group and were based mainly around debate and standing orders.

In spite of my reservations about attending a third Mayors and Presidents Workshop I am really pleased that I did. I believe it was a very informative day and that both Cr Hickey and I gained a lot from our attendance.

Regional Road Groups Chairs Workshop

On Thursday Feb 11th I attended a workshop organised by WALGA's Executive Manager, Infrastructure, Ian Duncan at the WALGA offices in Perth. The meeting was attended by 8 of the 10 Chairs, one attending via Skype/telephone from Port Hedland.

After each Chair described the way their RRG operated, it became apparent to me that RRGs are like families – we're all different, but we all work. Some with more, or fewer, problems than others. So I thought it would be timely to give Councillors some information about the Regional Road Group. Corrigin is a member of the Wheatbelt South Regional Road Group which comprises 19 Local Governments from Narembeen to Lake Grace, to West Arthur, to Beverley. We are divided into 4 sub-groups – Corrigin is in Roe Sub-Group with Narembeen, Bruce Rock, Kondinin and Quairading.

Our Regional Manager is Craig Manton, and our Local Government Interface Manager is Greg Willis, both based in Northam. This is a fairly recent development as we used to have a manager based in Narrogin and all of our communications were with that office. This has been a difficult transition with fears that the ultimate plan is to amalgamate WBS with WBN. The LGIM has been in WBN for many years and it seems that he has been trying to change WBS to match WBN. However, we own our RRG and there has been some resistance.

The State Government Funds to Local Government Agreement derives its funds from 27% of Motor Vehicle Licence Fee Collections. 61% of these funds are directed to LGs through Direct Grants, Road Project Grants, Commodity Routes and Strategic and Technical Support. Each LG receives a Direct Grant; \$2.5m is allocated to Commodity Routes; and the amount for Strategic and Technical support is determined annually. ⁱ The remainder of this 61% is the bucket which the Regional Road Groups distribute. For 2016/17 WBS's indicative allocation is \$5.7m.

Our RRG is probably less competitive than some others because we don't have a Town or City, and our 19 LGs are of similar size and have many commonalities. Therefore we have a minimum and a maximum allocation (which changes, depending on the indicative allocation). Currently our minimum allocation (for a LG which doesn't have a project, or fails to comply in some way) is \$30000 and our maximum is \$340000. However, LGs must complete a Multi Assessment Criteria form for each project which results in a score which is then ranked, with the higher scoring projects getting priority over lower scoring projects. Funding is allocated to the project, not to the LG to use as they wish. Therefore, some may get less than the maximum. Any changes to the project parameters must go back to the RRG for approval.

Roads which can be funded must be roads of regional significance ie named in the Roads 2030 document, be school bus runs, connect communities etc. The meeting with the other Chairs was quite valuable for me and I am pleased that we will continue to meet in the future.

The remaining 39% is allocated to Traffic Management & Road Safety, Bridge Works/Bridge Inspections, Remote Aboriginal Community Access Roads; and State Initiatives on Local Roads.

Roads and Transport Forum

The Deputy President, CEO and I attended the Roads and Transport Forum at El Caballo Blanco on Friday 12th Feb. The day began with presentations by the Minister for Transport, the Hon Dean Nalder, MLA; the Managing Director of Main Roads, Stephen Troughton; and the Opposition Spokeperson for Transport Ms Rita Saffioti, MLA.

After morning tea we had a very interesting presentation by Ian Webb, who spoke about the Driverless Revolution. Ian's predictions for the future were quite amazing but quite believable – driverless cars = no car parks = no accidents = no ownership = no need for insurance etc.

After the presentation of the Local Government Road Safety Awards by the Minister for Road Safety, the Hon Liza Harvey, we listened to Anthony Germanchev from the ARRB Group. He was very interesting, talking about the use of technology in heavy haulage. Telemetry looks like the next technological advance (which also fits into the "driverless" category). With this innovation we would be able to identify the routes which individual vehicles were travelling, their load and their speed. I can see a solution to our RAV network – keeping trucks from using routes below their allowed rating, allowing LGs or MRWA to issue permits to individual operators etc.

After lunch we had presentations about the Cycle Network in Albany (Cycle City Albany Strategy), and the Disaster Relief efforts of LGs in the remote North West. David Moyes from Main Roads

spoke about different methods of applying Safe Systems to roads in our network – rumble strips, wider centre lines, barriers etc.

The last speaker of the day was Mike House, a survivalist who spoke about Insights into Resilience and Leadership. He spoke about our “fight, flight, freeze” instinct.

This was another valuable and interesting day with many networking opportunities – it really is worthwhile talking to others about their issues and experiences as well as attending the information sessions.

Other Meetings Attended:

- Corrigin District High School Presentation Night
- End of Year Street Party
- Aged Housing
- Australia Day Breakfast
- Healthy Wheatbelt
- Electors Meeting
- RRG – Chair
- Roads & Transport Forum
- CREC Meeting re: Official Opening

15. COUNCILLORS’ REPORTS

Cr Praetz attended Local Health Advisory Group

16. URGENT BUSINESS

There was no urgent business

17. INFORMATION BULLETIN

There was no business from this information bulletin.

18. WALGA AND CENTRAL ZONE MOTIONS

There were no WALGA or Central Zone motions.

19. MEETING CLOSURE

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 6.46pm.

President: _____ Date: _____



Shire of Corrigin
L E M C

MINUTES

Minutes of the Shire of Corrigin Local Emergency Management Committee Meeting held on
Monday 29 February 2016 in the Council Chambers,
9 Lynch Street Corrigin

1. Opening

The Shire of Corrigin CEO Rob Paull opened the meeting at 2.30 pm.

2. Attendance and apologies

Rob Paull	Chief Executive Office, Shire of Corrigin
Deborah Whitehead	Governance Executive Officer, Shire of Corrigin
Taryn Dayman	St John Ambulance, Shire of Corrigin
Margaret Rendell	Red Cross Society, Corrigin Branch
Troy Coumbe	Officer in Charge, Corrigin Police
Adam Smith	Community Emergency Management Officer, SEMC Secretariat
Joanne Spadaccini	Department of Child Protection
Rodney Thornton	Road Safety Advisor, Wheatbelt South
Wes Baker	Chief Bushfire Control Officer
Dino DiFulvio	Captain, Corrigin Volunteer Fire & Rescue
Ruth Davis	Acting HSN Corrigin Hospital
Grant Hanson (<i>entered at 2.45pm</i>)	Department of Fire & Emergency Services
Donna Spurgeon (<i>entered at 3.05pm</i>)	Principal, Corrigin District High School

Apologies:

Lyn Baker	President, Shire of Corrigin
Alysse Pownall	Health Services Manager, Corrigin District Hospital
Alison Lacey	Department of Agriculture - Narrogin
Sharon Weguelin	St John Ambulance, Corrigin
John Lane	Local Emergency Management Co-ordinator, WALGA
Shelley Crombie	Deputy Emergency Recovery Coordinator
Mike Weguelin	Emergency Recovery Coordinator
Chris Taylor	2IC, Corrigin Police

3. Minutes of last Meeting

Moved – Wes Baker : Seconded – Margaret Rendell

That the minutes of the Shire of Corrigin Local Emergency Management Committee meeting held on 14 December 2015 be confirmed as a true and accurate record.

Carried

CEO read letter of response from Minister for Health to meeting

4. Review and confirmation of local emergency arrangements

- Local Recovery Plan 2015 Draft
- Local Emergency Management Plan 2015 Draft

The Committee were supplied with a document from John Lane at WALGA in relation to the existing LRP and LEMP 2015 Drafts.

Adam Smith addressed the Committee with comments from the SEMC perspective in relation to their existing LRP and LEMP documents. He advised that SEMC are very happy with the basic format of the existing documents and he advised that it the Committee should not get too caught up in the process. The suggested Drafts from WALGA are very wordy and not really necessary.

Adam from SEMC will work with Rob (CEO) prior to next meeting and report back with a more finished product by next meeting. The Committee was supportive that these documents will be tabled and adopted by the Committee at that meeting.

Ruth Davis suggested that if possible flow charts could be inserted as a more useful tool instead of too many words. Also names to be replaced with titles in documents.

Adam also advised that the Committee may need to address new Risk Assessment (RA) documentation in the near future, however SEMC will be conducting workshops in the near future and will be developing RA documents that could be available for use by the Committee. Adam advised that it may be that our current RA are already totally sufficient for our needs.

Moved: Wes Baker

Seconded: Dino DiFulvio

The Shire of Corrigin through the CEO and SEMC through Adam Smith to review draft documents and return back to LEMC at next meeting in a completed format.

5. Review of incidents and exercises

No incidents / last exercise was December - FESA

6. Development of future exercises

It was decided that perhaps once a year would be enough to hold the desktop exercises.

It was also noted that some time in the near future there would be an exercise at the CREC with St John Ambulance and Fire & Rescue Services potentially performing a rescue from the timekeepers box at the Corrigin Recreation and Events Centre.

7. Reports to State Emergency Management Committee

There were no reports to the State Emergency Management Committee. If the Committee have any issues Adam advised they can notify him and he can raise any concerns at a district level or even a state level.

8. Identify Emergency Management projects

Whilst no funding is currently available to assist in the provision of 72 hour emergency backpacks Adam advised that in the next round of AWARE funding some funds may become available for this project. This funding may become available in the next 6-8 weeks.

9. Funding

Rodney Thornton advised that Roadwise have some funding available to assist the residents of up to \$500 plus GST. It was suggested that perhaps a series of quiz's could be placed in the local Windmill newspaper over a period of several fortnights. Each fortnight would alternate with a Quiz competition or a page of answers, with a number of winners being awarded \$50 fuel vouchers. Rodney agreed to supply questionnaires and answers to Deb for competition.

Rodney Thornton conducted a short Wheatbelt Road Safety quiz to assist the Committee and allow them to accurately understand the current fatality statistics in the Wheatbelt.

10. Other Matters

Joanne Spadaccini from Department of Child Protection advised the Committee that she expected that the Emergency Management Document she had completed updating would be tabled and adopted by the Committee at this meeting however this information did not arrive prior to the meeting. The Committee agreed that this document will be tabled and adopted at the next meeting with the revised LRP and LEMP documents.

Joanne also advised that there would be Evacuation Centre training with possibly 3 – 4 LG's combined for training with Red Cross, CWA's etc. This would probably be held off until the weather cools down. Real life scenarios would be used and the training would be from 2 to 2.5 hours duration.

11. Next Meeting

Monday 30 May 2016 – *(June meeting)*

12. Close

There being no further business the Chairperson thanked everyone in attendance and closed the meeting at 3.25 pm.

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SUMMARY MINUTES

STATE COUNCIL MEETING

March 2016

NOTICE OF MEETING:

Meeting No. 1 of 2016 of the Western Australian Local Government Association State Council held at WALGA, 170 Railway Parade, West Leederville on Wednesday 2 March 2016 commenced at 4:02pm.

1. ATTENDANCE

1.1 Attendance

Chairman	President of WALGA Deputy President of WALGA North Metropolitan Zone	Cr Lynne Craigie Mayor Tracey Roberts JP
Members	Avon-Midland Country Zone Central Country Zone Central Metropolitan Zone East Metropolitan Zone Goldfields Esperance Country Zone Gascoyne Country Zone Great Eastern Country Zone Great Southern Country Zone Kimberley Country Zone Murchison Country Zone North Metropolitan Zone Northern Country Zone Peel Country Zone Pilbara Country Zone South East Metropolitan Zone South Metropolitan Zone South West Country Zone	Cr Darren Slyns President Cr Philip Blight Cr Janet Davidson OAM JP Mayor Heather Henderson Cr Sue Bilich Cr Darryl Trease JP President Cr Malcolm Cullen President Cr Cheryl Cowell President Cr Stephen Strange President Cr Ken Clements President Cr Elsie Archer Cr Simon Broad Cr Russ Fishwick JP Cr David Michael President Cr Karen Chappel Cr Wally Barrett Mayor Kelly Howlett JP Mayor Henry Zelones OAM JP Cr Fiona Reid Mayor Carol Adams Cr Doug Thompson Mayor Logan Howlett JP President Cr Wayne Sanford
Secretariat	Chief Executive Officer Deputy Chief Executive Officer EM Environment & Waste EM Governance & Organisational Services EM Finance & Marketing EM Planning & Community Development EM Infrastructure EM Business Solutions Manager Governance EO Governance	Ms Ricky Burges Mr Wayne Scheggia Mr Mark Batty Mr Tony Brown Mr Zac Donovan Ms Allison Hailes Mr Ian Duncan Mr John Filippone Mr James McGovern Ms Fiona Cohen

1.2 Apologies

Ex-Officio	Local Government Managers Australia The Rt Hon Lord Mayor of the City of Perth	Mr Jonathan Throssell Ms Lisa Scaffidi
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OBSERVERS

Members	Great Southern Country Zone	Mr Keith House JP (Deputy)
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MEETING ASSESSMENT

Mayor Carol Adams was invited to undertake a meeting assessment at the conclusion of the meeting.

ANNOUNCEMENTS

State Councillors were distributed the following papers under separate cover:

- President's Report (previously emailed to your Zone meeting)
- Item Finance & Services Minutes
- Item Selection Committee Minutes
- CEO' s report to State Council
- CONFIDENTIAL Items
 - State Council Performance Assessment Report 2015 (Item 9.1)
 - WALGA Chief Executive Officer Performance Review (Item 9.2)

1.1 2016 WALGA Elections of President and Deputy President – Returning Officer Ricky Burges

In accordance with Clauses 16, 17 and 18 of the Association's Constitution, an election for the position of President and Deputy President of the WALGA was held. The election process was conducted by the Returning Officer, Ms Ricky Burges, WALGA Chief Executive Officer.

President

Ballot papers were distributed and State Councillors were asked to mark their preferred candidate for President by placing a tick next to the candidate's name.

- President Cr Lynne Craigie
- President Cr Wayne Sanford

The Returning Officer declared Cr Lynne Craigie President of the Association.

Moved: Cr J Davidson
Seconded: Mayor C Adams

That the ballot papers for President be destroyed.

RESOLUTION 1.1/2016

CARRIED

Deputy President

Ballot papers were distributed and State Councillors were asked to mark their preferred candidate for President by placing a tick next to the candidate's name.

- Mayor Tracey Roberts
- Cr Doug Thompson

The Returning Officer declared Mayor Tracey Roberts Deputy President of the Association.

Moved: Cr J Davidson
Seconded: Cr S Broad

That the ballot papers for Deputy President be destroyed.

RESOLUTION 2.12016

CARRIED

2. MINUTES OF THE PREVIOUS MEETINGS

2.1 Minutes of December 2015 State Council Meeting

Moved: President Cr S Strange
Seconded: President Cr P Blight

That the Minutes of the Western Australian Local Government Association (WALGA) State Council Meeting held on December 2015 be confirmed as a true and correct record of proceedings.

RESOLUTION 3.1/2016

CARRIED

2.1.1 Business Arising from the Minutes of December 2015

Nil.

3. DECLARATION OF INTEREST

Pursuant to our Code of Conduct, the following State Councillors declared an interest:

- Cr W Barrett Item 5.10, Selection Committee

1. EMERGING ISSUES

4.1 Local Government Comparative Website

Moved: Mayor K Howlett
Seconded: Mayor H Henderson

That the Emerging Issue on Local Government Comparative Website be considered by the meeting.

In Brief

- Cr Wayne Sanford, State Councillor from the South West Zone, has requested that State Council consider an emerging issue relating to the State Government's intention to establish a website for the purpose of comparing Local Government financial data;
- WALGA is generally supportive of comparative financial data being published as this was endorsed as an Action of the Systemic Sustainability Study Final Report;
- The South West Zone raised concerns regarding the transition of the method of valuing assets to the fair value method and the difficulties that this could create when comparing Local Governments that transitioned at different times.

Attachment

Nil.

Relevance to Strategic Plan

Key Strategies

Engagement with Members

- Deliver a broad range of benefits and services that enhance the capacity of member Local Governments;
- Improve communication and build relationships at all levels of member Local Governments;
- Provide ongoing professional development and interactive opportunities for Elected Members to contribute to debate on sector issues;
- Build a strong sense of WALGA ownership and alignment.

Sustainable Local Government

- Continue to build capacity to deliver sustainable Local Government;
- Provide support to all members, according to need;
- Represent the diversity of members' aspirations in the further development of Local Government in Western Australia;
- Foster economic and regional development in Local Government.

Enhanced Reputation and Relationships

- Promote WALGA's advocacy successes with the sector and the wider community;
- Strengthen effective relationships with external peak bodies and key decision makers in State and Federal Government;
- Develop simple and consistent messages that are effectively articulated;

Secretariat Comment

In late January 2016, the Minister for Local Government announced that the State Government will be launching a website that will contain Local Government financial information that will enable users to compare Local Governments.

Minister for Local Government's Circular

The Minister for Local Government distributed a Circular to all Local Governments on 29 January 2016 announcing the establishment of the comparative website.

For clarity, the entire Circular is reproduced below:

The State Government is committed to ensuring Western Australians benefit from transparent and accountable local government.

The Local Government Act 1995 required that local governments make certain information available to be viewed in business hours. However, these requirements are not aligned to community expectation that information should be available online and presented in meaningful ways.

In 2016, a website will be launched by the State Government that will consolidate local government information and enable users to compare data across local governments.

The website will improve the public's understanding of local government finances and strengthen transparency and accountability.

Initially, the website will present information that is already held by the Department of Local Government and Communities and collected as part of normal reporting requirements.

The datasets will include:

- *statutory financial ratios;*
- *revenue by category;*
- *expenditure by program;*
- *full-time equivalents; and*
- *demographic information.*

The website will also report a local government's Financial Sustainability Score (FSS). The FSS is a measure of a local government's overall financial health expressed as a single number that is calculated from the seven statutory reporting financial ratios.

Following the website's launch, the Department will explore opportunities to expand the scope of the website in consultation with local governments.

Further information about the website will be provided to local governments at the Western Australia Local Government Association's zone meetings and through Local Government Managers Australia's professional networks.

WALGA's Position

The collection and publication of comparative data has been a goal of the sector for many years since the publication of the Systemic Sustainability Study (SSS) Final Report, *The Journey: Sustainability into the Future*.

The relevant Actions from the report are detailed below:

ACTION 7

That the Department of Local Government and Regional Development facilitate the production of comparative information for financial transactions for the sector. This information is to be compiled using a web based collection system, managed by the Department, which allows direct input and amendment of the information.

ACTION 8

That from the collection of Local Government financial information a set of industry comparative financial indicators associated with financial sustainability be provided to the industry on an annual basis.

While the Actions above, endorsed by the sector as part of the SSS Final Report, are aimed at the publication of comparative financial data *for the sector*, not the community, the general principle of freely available comparative data is supported.

While WALGA supports the general principle of comparative data being made available and accessible, there is some concern regarding *what* information is presented and *how* that information is presented.

It is important the information presented is accurate and meaningful to community members seeking to compare Local Governments. For instance, the Victorian comparative website – <https://knowyourcouncil.vic.gov.au/> – provides users an intuitive platform to compare their Council across a range of functions.

Specifically, the website allows users to:

- Benchmark and compare similar councils across 66 measures relating to a range of functions;
- View detailed profiles of councils;
- View maps of council areas (local government areas) in Victoria; and
- Find out about how local government works.

The Department of Local Government and Communities have been made aware of the Victorian website and has indicated that it would look to move towards a similar model following the launch of the website.

The secretariat is of the view that the Local Government sector should be consulted regarding the expansion of the website to ensure that the information presented is appropriate and meaningful.

South West Zone's Resolution and Concerns

The comparative website was discussed at the South West Country Zone meeting and the Zone resolved as follows:

That:

1. *The SWZ requests WALGA to advocate to DLGC for Local Government sector consultation on information to be incorporated on the Local Government Comparative website before implementation;*
2. *Requests that implementation be deferred for a 12 month period to June 2017.*

Due to the urgency of this issue (the website is due to go live in the middle of 2016), State Councillor Wayne Sanford has requested that State Council consider the Zone's motion as an emerging issue.

One of the key concerns of the South West Zone relates to the transition of the valuation of assets to the fair value accounting method. In particular, some Local Governments that transitioned earlier than others to this method are concerned about their sustainability measure compared to Local Governments that transitioned later.

The secretariat understands that the website will include data from four financial years – 2011/12 – 2014/15 inclusive – and that the website will contain caveats regarding the shift in valuation methodology.

Moved: President Cr W Sanford
Seconded: Mayor C Adams

That:

- 1. WALGA advocates to the Department of Local Government and Communities for Local Government sector consultation on information to be incorporated on the Local Government Comparative website before implementation; and,**
- 2. Requests that implementation be deferred for a 12 month period to June 2017.**

AMENDMENT

Moved: Cr F Reid
Seconded: President Cr P Blight

That:

- 1. WALGA advocates to the Department of Local Government and Communities for Local Government sector consultation on information to be incorporated on the Local Government Comparative website before further phases of the website are implemented.**
- 2. Recommendation 2 be deleted.**

AMENDMENT WAS PUT AND CARRIED

The motion as amended now reads:

That WALGA advocates to the Department of Local Government and Communities for Local Government sector consultation on information to be incorporated on the Local Government Comparative website before further phases of the website are implemented.

RESOLUTION 4.1/2016

CARRIED

2. MATTERS FOR DECISION

5.1 Planning and Development (Local Planning Scheme) Regulations 2015 (05-047-01-0011 VJ)

WALGA RECOMMENDATION

That WALGA;

1. Continues to advocate for an urgent review of the *Planning and Development (Local Planning Scheme) Regulations 2015* to enable the proper alignment of the new regulations with Local Government's local planning schemes; and
2. Request that during the review of the *Planning and Development (Local Planning Scheme) Regulations 2015* that the Department of Planning hold a workshop with the Local Government sector, to assist in the identification of priority issues and concerns with the implementation of the new Regulations.

Avon-Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
Northern Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Cr D Trease left the meeting at 4.54pm.

Moved: Cr D Thompson
 Seconded: Mayor H Henderson

That WALGA;

1. Continues to advocate for an urgent review of the *Planning and Development (Local Planning Scheme) Regulations 2015* to enable the proper alignment of the new regulations with Local Government's local planning schemes; and
2. Request that during the review of the *Planning and Development (Local Planning Scheme) Regulations 2015* that the Department of Planning hold a workshop with the Local Government sector, to assist in the identification of priority issues and concerns with the implementation of the new Regulations.

RESOLUTION 5.1/2016

CARRIED

5.2	Interim Submission – Draft State Planning Policy 2.5 – Rural Planning Policy (05-036-03-0008 VJ)
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WALGA RECOMMENDATION

That WALGA endorse the interim submission to the WA Planning Commission on the draft State Planning Policy 2.5 – Rural Planning Policy.

Avon-Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
Northern Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

AVON-MIDLAND COUNTRY ZONE

The meeting recommended that the WA Local Government Association pursue the easing of requirements for the subdivision of homestead lots from agricultural property when the owner wishes to sell the property but retain the homestead so they can stay in the district.

SECRETARIAT COMMENT

Information on Homestead lots in Development Control Policy 3.4 is as follows:

“6.6 Homestead lots *The creation of Homestead lots is intended to allow primary producers to continue to occupy their dwelling when they cease to farm, and provide settlement opportunities in areas where land fragmentation is limited and unlikely to increase. Homestead lots are to be created in a manner that is consistent with the rural character and landscape of a locality. Homestead lots may be facilitated through boundary rationalisation or the creation of a new lot.*

Homestead lots may therefore be created to enable an approved existing house on a rural lot to continue to be occupied provided that:

- a) the land is in the DC 3.4 Homestead lot policy area (refer **Appendix 2***);*
- b) the homestead lot has an area between one and four hectares, or up to 20 hectares to respond to the landform and include features such as existing outbuildings, services or water sources;*
- c) there is an adequate water supply for domestic, land management and fire management purposes;*
- d) the dwelling is connected to a reticulated electricity supply or an acceptable alternative is demonstrated;*
- e) the homestead lot has access to a constructed public road;*
- f) the homestead lot contains an existing residence that can achieve an appropriate buffer from adjoining rural land uses;*
- g) a homestead lot has not been excised from the farm in the past;*



h) the balance lot is suitable for the continuation of the rural land use, and generally consistent with prevailing lot sizes, where it can be shown that this is consistent with the current farming practices at the property; and
i) the dwelling on a homestead lot must be of a habitable standard and may be required to be certified as habitable by the local government.
Where there are a number of existing approved dwellings on a rural lot, more than one homestead lot may be considered as a one-off application.”

Moved: President Cr K Clements
Seconded: Cr D Thompson

That WALGA endorse the interim submission to the WA Planning Commission on the draft State Planning Policy 2.5 – Rural Planning Policy.

RESOLUTION 6.1/2016

CARRIED

5.3 Interim Submission - Draft Development Control Policy 1.10 – Location, siting and design of freeway service centres and roadhouses (05-036-03-0054 GC)

WALGA RECOMMENDATION

That State Council endorse the interim submission to the WA Planning Commission on the draft Development Control Policy 1.10 – Location, siting and design of freeway service centres and roadhouses.

Avon-Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
Northern Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Moved: Mayor L Howlett
Seconded: Cr D Michael

That State Council endorse the interim submission to the WA Planning Commission on the draft Development Control Policy 1.10 – Location, siting and design of freeway service centres and roadhouses.

RESOLUTION 7.1/2016

CARRIED

5.4 Main Roads Amendment Bill 2015 (05-001-03-0003 ID)

WALGA RECOMMENDATION

That WALGA:

- 1. Oppose the Main Roads Amendment Bill 2015 in its current form.**
- 2. Request Member Local Governments to highlight the adverse impacts of the proposed Bill on Local Governments with local Members of Parliament.**
- 3. Engage with Members of Parliament to highlight the weaknesses of and adverse impacts of the proposed Bill and seek a commitment to opposing the Bill in Parliament.**
- 4. Commence negotiations, should there be insufficient support to reject the Bill entirely, seeking amendments to the relevant sections to clarify the circumstances in which they could apply and ensure effective negotiation between State and Local Government.**

Avon-Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
Northern Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Moved: Cr F Reid
Seconded: President Cr K Chappel

That WALGA:

- 1. Oppose the Main Roads Amendment Bill 2015 in its current form.**
- 2. Request Member Local Governments to highlight the adverse impacts of the proposed Bill on Local Governments with local Members of Parliament.**
- 3. Engage with Members of Parliament to highlight the weaknesses of and adverse impacts of the proposed Bill and seek a commitment to opposing the Bill in Parliament.**
- 4. Commence negotiations, should there be insufficient support to reject the Bill entirely, seeking amendments to the relevant sections to clarify the circumstances in which they could apply and ensure effective negotiation between State and Local Government.**

RESOLUTION 8.1/2016

CARRIED

5.5 Variation to the Bus Stop Infrastructure Partnership Agreement (05-001-03-0037 MM)

WALGA RECOMMENDATION

That WALGA endorse the attached Variation to the Bus Stop Infrastructure Partnership Agreement.

Avon-Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
Northern Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

Moved: Mayor C Adams
Seconded: Mayor T Roberts

That WALGA endorse the attached Variation to the Bus Stop Infrastructure Partnership Agreement.

RESOLUTION 9.1/2016

CARRIED

5.6	Review of Rules of Conduct Regulations 2007 (05-034-01-0006 JM)
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WALGA RECOMMENDATION

That the Association:

1. Respond to the Review of the Rules of Conduct Regulations in accordance with the comments and recommendations expressed in this Report, which are based on the current policy of improving the Local Government Standards Panel performance through legislative amendment and provision of additional resources.
2. Inform the Department of Local Government and Communities that the inclusion of a provision requiring confidentiality for all persons the subject of a breach allegation under the Local Government (Rules of Conduct) Regulations is strongly recommended; and
3. Request the Department of Local Government and Communities to continue engagement with WALGA and the Local Government sector when drafting amendments to the Local Government (Rules of Conduct) Regulations.

Avon-Midland Country Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
Northern Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

EAST METROPOLITAN ZONE

That recommendation 1 of Item 5.6, be amended to add following the last word; “Subject to Amending sections 5.107 (4) and 5.109 (2) to reduce the time limit for complaints to be made from two years to six months after the alleged breach, with provisions for extension at the Departments CEO discretion.”

SECRETARIAT COMMENT

The East Metropolitan Zone’s amendment has merit and is supported.

Moved: Cr F Reid
Seconded: President Cr K Chappel

That the Association:

1. Respond to the Review of the Rules of Conduct Regulations in accordance with the comments and recommendations expressed in this Report, which are based on the current policy of improving the Local Government Standards Panel performance through legislative amendment and provision of additional resources, subject to amending sections 5.107 (4) and 5.109 (2) to reduce the time limit for complaints to be made from two years to six months after the alleged breach, with provisions for extension at the Departments CEO discretion.
2. Inform the Department of Local Government and Communities that the inclusion of a provision requiring confidentiality for all persons the subject of a breach allegation under the Local Government (Rules of Conduct) Regulations is strongly recommended; and
3. Request the Department of Local Government and Communities to continue engagement with WALGA and the Local Government sector when drafting amendments to the Local Government (Rules of Conduct) Regulations.

AMENDMENT

Moved: Mayor C Adams
Seconded: Mayor H Zelones

That recommendation item 1 include the following condition:

- (b) support amendments to Regulation 11 to include items 1-5 as read in the Regulations commencing on page 49 of the State Council Agenda and not supporting items 6-10 as shown on page 50 of the State Council Agenda.

THE AMENDMENT WAS PUT AND CARRIED

AMENDMENT

Moved: Mayor C Adams
Seconded: Mayor H Zelones

That recommendation item 1 include the following conditions:

- (c) Insert the new definition of “nominal gift” in Regulation 12(1), to include items listed in (a) to (g) but remove item (h) from the definition of “nominal gift”
- (d) Excluding any monetary limits to the definition of “nominal gift”.
- (e) Item 2 to 7 to remain as read.
- (f) Request that the Local Government (Administration) Regulations 1996 be amended to include definition of “nominal gift”; and
- (g) “Nominal gift” definition should be extended to include employees

THE AMENDMENT WAS PUT AND CARRIED

The motion as amended now reads:

1. Respond to the Review of the Rules of Conduct Regulations in accordance with the comments and recommendations expressed in this Report, which are based on the current policy of improving the Local Government Standards Panel performance through legislative amendment and provision of additional resources, subject to:
 - (a) amending sections 5.107 (4) and 5.109 (2) to reduce the time limit for complaints to be made from two years to six months after the alleged breach, with provisions for extension at the Departments CEO discretion.
 - (b) support amendments to Regulation 11 to include items 1-5 as read in the Regulations commencing on page 49 of the State Council Agenda and not supporting items 6-10 as shown on page 50 of the State Council Agenda.
 - (c) Insert the new definition of “nominal gift” in Regulation 12(1), to include items listed in (a) to (g) but remove item (h) from the definition of “nominal gift”
 - (d) Excluding any monetary limits to the definition of “nominal gift”.
 - (e) Item 2 to 7 to remain as read.
 - (f) Request that the Local Government (Administration) Regulations 1996 be amended to include definition of “nominal gift”; and
 - (g) “Nominal gift” definition should be extended to include employees
2. Inform the Department of Local Government and Communities that the inclusion of a provision requiring confidentiality for all persons the subject of a breach allegation under the Local Government (Rules of Conduct) Regulations is strongly recommended; and
3. Request the Department of Local Government and Communities to continue engagement with WALGA and the Local Government sector when drafting amendments to the Local Government (Rules of Conduct) Regulations.

RESOLUTION 10.1/2016

MOTION AS AMENDED PUT AND CARRIED

5.7 WALGA Constitution Review (01-001-01-0001 JM)

WALGA RECOMMENDATION

That the WALGA Constitution be amended as follows:

1. In Clause 5(7)(b) of the Constitution for “sub-clause 5(9)” read “sub-clause 5(11)”.
2. Clause 10 (2) of the Constitution be amended with the last sentence to read:
 “The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16.”
3. Clause 10 of the Constitution be amended by inserting as sub-clause (9):
 “(9) State Council shall adopt Standing Orders that will apply to all meetings.”
4. Clause 14(4a) and Clause 20 of the Constitution be amended by inserting as sub-clause (h) and sub-clause (j), respectively:
 “is a Councillor of an Ordinary Member that has been peremptorily suspended under Section 8.15(2)(c) of the Local Government Act 1995”
5. Clause 16(2)(b) of the Constitution be amended to read:
 “(b) representatives are to vote on the matter by secret ballot.”
6. Clause 17 of the Constitution be amended by inserting as sub-clause (5):
 “(5) Where the incumbent President seeks and is re-elected for a consecutive term, that person shall not hold office beyond two (2) full consecutive terms.”

SPECIAL MAJORITY REQUIRED

Avon-Midland Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
Central Country Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
Northern Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported
South East Metropolitan Zone	WALGA Recommendation Supported
South West Country Zone	WALGA Recommendation Supported

SECRETARIAT COMMENT

Typographical error was identified in point 4 where reference to the Local Government Act should read “Section 8.15C(2)(c)”.

Moved: President Cr K Chappel
Seconded: Mayor H Zelones

That the WALGA Constitution be amended as follows:

- 1. In Clause 5(7)(b) of the Constitution for “sub-clause 5(9)” read “sub-clause 5(11)”.**
- 2. Clause 10 (2) of the Constitution be amended with the last sentence to read:
“The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16.”**
- 3. Clause 10 of the Constitution be amended by inserting as sub-clause (9):
“(9) State Council shall adopt Standing Orders that will apply to all meetings.”**
- 4. Clause 14(4a) and Clause 20 of the Constitution be amended by inserting as sub-clause (h) and sub-clause (j), respectively:
“is a Councillor of an Ordinary Member that has been peremptorily suspended under Section 8.15C (2)(c) of the Local Government Act 1995”**
- 5. Clause 16(2)(b) of the Constitution be amended to read:
“(b) representatives are to vote on the matter by secret ballot.”**
- 6. Clause 17 of the Constitution be amended by inserting as sub-clause (5):
“(5) Where the incumbent President seeks and is re-elected for a consecutive term, that person shall not hold office beyond two (2) full consecutive terms.”**

RESOLUTION 11.1/2016

CARRIED BY SPECIAL MAJORITY

Additional Information:

Moved: Cr D Thompson
Seconded: Mayor C Adams

That WALGA staff prepare an item for the May State Council meeting on consideration of amending the constitution to provide for the Association having two (2) Deputy President positions and other options.

RESOLUTION 12.1/2016

CARRIED

WALGA RECOMMENDATION

1. That the Association Corporate Governance Charter be amended in the following terms:
 - (a) Clause 8 be re-numbered Clause 8A and new Clause 8B inserted to express the Role of Deputy President;
 - (b) Clause 13(ii) be amended by inserting after 'The Chief Executive Officer's Report' a dot point which reads 'LGMA Representatives Report';
 - (c) Clause 13(iv) be amended by inserting a provision that State Council must resolve to accept an Emerging Issue, prior to it being considered;
 - (d) That Clause 16 be amended by inserting additional reference to the formation and operation of the Local Government House Trust;
 - (e) That Clause 17(i) of the Corporate Governance Charter be amended by inserting additional procedures for the management of Committees with Delegated Powers, including requirements for:
 - Terms of Reference
 - Membership and Fixed 2 Year Terms
 - Appointment process, specifying that State Council will determine appointments of State Councillors and external representatives.
 - State Council may engage the Selection Committee to conduct a selection process and recommend appointments for State Council endorsement, as deemed appropriate;
 - (f) That Clause 33 (i), (ii) and (iii) of the Corporate Governance Charter be amended to insert a provision that the selection of all Forum members be referred to State Council for determination;
 - (g) That Clause 26(ii) of the Corporate Governance Charter be amended by inserting a reference to the effect that, prior to formal endorsement, State Council will consider any Zone resolution seeking amendment to an Interim Submission.
 - (h) That the Corporate Governance Charter be amended by relocating the content of Clause 7(iv) to Clause 1 - 'Role of State Council'.
2. That the Association Standing Orders be amended as follows:
 - (i) That Clause 7 of the Association Standing Orders be amended by deleting sub clauses (a) to (h) and inserting sub-clauses (a) to (k) as follows:
 - (a) Attendance, Apologies and Announcements
 - (b) Minutes of Previous Meeting
 - (c) Declarations of Interest
 - (d) Emerging Issues
 - (e) Matters for Decision
 - (f) Matters for Noting/Information
 - (g) Organisational Reports
 - (h) Additional Zone Resolutions
 - (i) Meeting Assessment
 - (j) Date of Next Meeting
 - (k) Closure
 - (ii) Insert a new complaints-handling clause;
3. That the Association Code of Conduct be amended by inserting a complaints-handling procedure for allegations of breaches of the Association Standing Orders.
4. That the Secretariat engage with Zone Executive Officers to provide guidance on the strategic use of the emerging issues section of the State Council Agenda for critical Zone resolutions.

Avon-Midland Country Zone	WALGA Recommendation Supported
Central Metropolitan Zone	WALGA Recommendation Supported
East Metropolitan Zone	WALGA Recommendation Supported
Gascoyne Zone	WALGA Recommendation Supported
Goldfields Esperance Country Zone	WALGA Recommendation Supported
Great Eastern Country Zone	WALGA Recommendation Supported
Great Southern Country Zone	WALGA Recommendation Supported
Kimberley Zone	WALGA Recommendation Supported
Murchison Country Zone	No Meeting Held
Northern Country Zone	WALGA Recommendation Supported
North Metropolitan Zone	WALGA Recommendation Supported
Peel Zone	WALGA Recommendation Supported
Pilbara Zone	WALGA Recommendation Supported
South Metropolitan Zone	WALGA Recommendation Supported

CENTRAL COUNTY ZONE

That the Central Country Zone request that any decision on the Governance Review be deferred until May Meeting of the WALGA State Council to allow further discussion on issues surrounding the requirement for confidentiality around:

1. Items for Finance and Services Committee to the State Council and
2. Issues affecting other Zones.

SECRETARIAT COMMENT

Following consideration of this item a revised Governance Charter will be prepared for the May State Council.

SOUTH EAST METROPOLITAN ZONE

That the South East Metropolitan Zone supports item 5.8 recommendations 1, 2 and 3 within the March 2016 State Council Agenda.

The South East Metropolitan Zone does not endorse recommendation 4.

SECRETARIAT COMMENT

Recommendation 4 is aimed at encouraging zones to request their State Councillor to use the Emerging Issues section of the State Council Agenda for critical issues.

SOUTH WEST COUNTRY ZONE

That clause 33 be amended to read:

(ii) That the WALGA Governance Manager undertakes research into alternative executive/corporate structure models for the governance of the association and report back with preferred scenarios to the State Council for consideration.

Any preferred/alternative models to examine –

1. The positive and negative contingencies likely to result from formation of a new executive structure of the State Council,
2. The cost/benefit analysis of any alternative executive structure,
3. Roles and responsibilities, including relationships between executive, zones and members.

SECRETARIAT COMMENT

The South West Country Zone's proposal is supported.

MOTION

Moved: Mayor H Zelones
Seconded: Cr F Reid

That the WALGA Governance Review be deferred to the May 2016 State Council meeting.

LOST

MOTION

Moved: President Cr Wayne Sanford
Seconded: Mayor Kelly Howlett

1. That the Association Corporate Governance Charter be amended in the following terms:
 - (a) Clause 8 be re-numbered Clause 8A and new Clause 8B inserted to express the Role of Deputy President;
 - (b) Clause 13(ii) be amended by inserting after 'The Chief Executive Officer's Report' a dot point which reads 'LGMA Representatives Report';
 - (c) Clause 13(iv) be amended by inserting a provision that State Council must resolve to accept an Emerging Issue, prior to it being considered;
 - (d) That Clause 16 be amended by inserting additional reference to the formation and operation of the Local Government House Trust;
 - (e) That Clause 17(i) of the Corporate Governance Charter be amended by inserting additional procedures for the management of Committees with Delegated Powers, including requirements for:
 - Terms of Reference
 - Membership and Fixed 2 Year Terms
 - Appointment process, specifying that State Council will determine appointments of State Councillors and external representatives.
 - State Council may engage the Selection Committee to conduct a selection process and recommend appointments for State Council endorsement, as deemed appropriate;
 - (f) That Clause 33 (i), (ii) and (iii) of the Corporate Governance Charter be amended to insert a provision that the selection of all Forum members be referred to State Council for determination;
 - (g) That Clause 26(ii) of the Corporate Governance Charter be amended by inserting a reference to the effect that, prior to formal endorsement, State Council will consider any Zone resolution seeking amendment to an Interim Submission.
 - (h) That the Corporate Governance Charter be amended by relocating the content of Clause 7(iv) to Clause 1 - 'Role of State Council'.
2. That the Association Standing Orders be amended as follows:
 - (i) That Clause 7 of the Association Standing Orders be amended by deleting sub clauses (a) to (h) and inserting sub-clauses (a) to (k) as follows:
 - (a) Attendance, Apologies and Announcements
 - (b) Minutes of Previous Meeting
 - (c) Declarations of Interest
 - (d) Emerging Issues
 - (e) Matters for Decision
 - (f) Matters for Noting/Information
 - (g) Organisational Reports
 - (h) Additional Zone Resolutions

- (i) Meeting Assessment
 - (j) Date of Next Meeting
 - (k) Closure
- (ii) Insert a new complaints-handling clause;

3. That the Association Code of Conduct be amended by inserting a complaints-handling procedure for allegations of breaches of the Association Standing Orders.
4. That the Secretariat engage with Zone Executive Officers to provide guidance on the strategic use of the emerging issues section of the State Council Agenda for critical Zone resolutions.
5. That the WALGA staff undertake research into alternative executive committee structure models for the governance of the association and report back with preferred scenarios to the State Council for consideration. Any preferred/alternative models to examine –
 - (i) The positive and negative contingencies likely to result from formation of a new executive structure of the State Council,
 - (ii) The cost/benefit analysis of any alternative executive structure,
 - (iii) Roles and responsibilities, including relationships between executive, zones and members.

AMENDMENT

Moved: President Cr P Blight
Seconded: Cr F Reid

5. That the WALGA staff undertake research into alternative State Council and executive committee structure models for the governance of the association and report back with preferred scenarios to the State Council for consideration. Any preferred/alternative models to examine –
 - (i) The positive and negative contingencies likely to result from formation of a new executive structure of the State Council,
 - (ii) The cost/benefit analysis of any alternative executive structure,
 - (iii) Roles and responsibilities, including relationships between executive, zones and members.

AMENDMENT PUT AND CARRIED

The motion as amended now reads:

1. That the Association Corporate Governance Charter be amended in the following terms:
 - (a) Clause 8 be re-numbered Clause 8A and new Clause 8B inserted to express the Role of Deputy President;
 - (b) Clause 13(ii) be amended by inserting after 'The Chief Executive Officer's Report' a dot point which reads 'LGMA Representatives Report';
 - (c) Clause 13(iv) be amended by inserting a provision that State Council must resolve to accept an Emerging Issue, prior to it being considered;
 - (d) That Clause 16 be amended by inserting additional reference to the formation and operation of the Local Government House Trust;
 - (e) That Clause 17(i) of the Corporate Governance Charter be amended by inserting additional procedures for the management of Committees with Delegated Powers, including requirements for:
 - Terms of Reference

- Membership and Fixed 2 Year Terms
 - Appointment process, specifying that State Council will determine appointments of State Councillors and external representatives.
 - State Council may engage the Selection Committee to conduct a selection process and recommend appointments for State Council endorsement, as deemed appropriate;
- (f) That Clause 33 (i), (ii) and (iii) of the Corporate Governance Charter be amended to insert a provision that the selection of all Forum members be referred to State Council for determination;
- (g) That Clause 26(ii) of the Corporate Governance Charter be amended by inserting a reference to the effect that, prior to formal endorsement, State Council will consider any Zone resolution seeking amendment to an Interim Submission.
- (h) That the Corporate Governance Charter be amended by relocating the content of Clause 7(iv) to Clause 1 - 'Role of State Council'.
2. That the Association Standing Orders be amended as follows:
- (i) That Clause 7 of the Association Standing Orders be amended by deleting sub clauses (a) to (h) and inserting sub-clauses (a) to (k) as follows:
- (a) Attendance, Apologies and Announcements
 - (b) Minutes of Previous Meeting
 - (c) Declarations of Interest
 - (d) Emerging Issues
 - (e) Matters for Decision
 - (f) Matters for Noting/Information
 - (g) Organisational Reports
 - (h) Additional Zone Resolutions
 - (i) Meeting Assessment
 - (j) Date of Next Meeting
 - (k) Closure
- (ii) Insert a new complaints-handling clause;
3. That the Association Code of Conduct be amended by inserting a complaints-handling procedure for allegations of breaches of the Association Standing Orders.
4. That the Secretariat engage with Zone Executive Officers to provide guidance on the strategic use of the emerging issues section of the State Council Agenda for critical Zone resolutions.
5. That the WALGA staff undertake research into alternative State Council and executive committee structure models for the governance of the association and report back with preferred scenarios to the State Council for consideration. Any preferred/alternative models to examine –
- (i) The positive and negative contingencies likely to result from formation of a new executive structure of the State Council,
 - (ii) The cost/benefit analysis of any alternative executive structure,
 - (iii) Roles and responsibilities, including relationships between executive, zones and members.

RESOLUTION 13.1/2016

MOTION AS AMENDED PUT AND CARRIED

**MATTERS FOR CONSIDERATION BY STATE
COUNCILLORS (UNDER SEPARATE COVER)**

5.9 Finance & Services Committee Minutes (01-006-03-0006 TB)

**Moved: Cr W Barrett
Seconded: Cr D Thompson**

That the Minutes of the Finance and Services Committee meeting held 22 February 2016 be noted.

RESOLUTION 14.1/2016

CARRIED

5.10 Selection Committee Minutes (01-006-03-0011 MD)

Cr Wally Barrett declared an interest and left the room.

**Moved: Mayor H Zelones
Seconded: President Cr W Sanford**

That the recommendations from the Selection Committee meeting minutes dated 16 February 2016 be endorsed by State Council.

RESOLUTION 15.1/2016

CARRIED

Cr Wally Barrett returned to the room.

3. MATTERS FOR NOTING / INFORMATION

6.1 Electoral Caretaker Period: Model Policy (05-034-01-0002)

WALGA RECOMMENDATION

That the secretariat's intention to develop a model Caretaker Policy in consultation with the Local Government sector in advance of the 2017 Local Government elections be noted.

Avon-Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	WALGA Recommendation Noted
Murchison Country Zone	No Meeting Held
Northern Country Zone	WALGA Recommendation Noted
North Metropolitan Zone	WALGA Recommendation Noted
Pilbara Zone	WALGA Recommendation Noted
South Metropolitan Zone	WALGA Recommendation Noted
South East Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

PEEL ZONE

That the Peel Zone of WALGA strongly recommends against the development of a model Caretaker Policy in consultation with the Local Government sector in advance of the 2017 Local Government elections.

SECRETARIAT COMMENT

The objection of the Peel Zone is noted, recognising that the take up of any model policy is at the discretion of each individual Local Government.

Moved: Cr F Reid
 Seconded: Cr J Davidson

That the secretariat's intention to develop a model Caretaker Policy in consultation with the Local Government sector in advance of the 2017 Local Government elections be noted.

RESOLUTION 16.1/2016

CARRIED

6.2	Update on Building Permit Statistics Project – Independent Analysis (05-015-01-003 VJ)
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WALGA RECOMMENDATION

That State Council note the information contained within the report *Review of Building Permit Survey Responses*, which strengthens the current WALGA position that the proposed ‘Instant Start’ concept should not be pursued, as Building Permits are being processed in a timely and efficient manner.

Avon-Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	WALGA Recommendation Noted
Murchison Country Zone	No Meeting Held
Northern Country Zone	WALGA Recommendation Noted
North Metropolitan Zone	WALGA Recommendation Noted
Pilbara Zone	WALGA Recommendation Noted
South Metropolitan Zone	WALGA Recommendation Noted
South East Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

Moved: Cr F Reid
 Seconded: Cr J Davidson

That State Council note the information contained within the report *Review of Building Permit Survey Responses*, which strengthens the current WALGA position that the proposed ‘Instant Start’ concept should not be pursued, as Building Permits are being processed in a timely and efficient manner.

RESOLUTION 17.1/2016

CARRIED

6.3 Local Government Heritage Officers' Group (05-071-03 NH)

WALGA RECOMMENDATION

That State Council note the Local Government Heritage Officers' Group draft priorities for action.

Avon-Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	WALGA Recommendation Noted
Murchison Country Zone	No Meeting Held
Northern Country Zone	WALGA Recommendation Noted
North Metropolitan Zone	WALGA Recommendation Noted
Pilbara Zone	WALGA Recommendation Noted
South Metropolitan Zone	WALGA Recommendation Noted
South East Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

Moved: Cr F Reid
Seconded: Cr J Davidson

That State Council note the Local Government Heritage Officers' Group draft priorities for action.

RESOLUTION 18.1/2016

CARRIED

6.4 Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)
WALGA RECOMMENDATION

That State Council note the resolutions of the Municipal Waste Advisory Council at its 16 December 2015 meeting.

Avon-Midland Country Zone	WALGA Recommendation Noted
Central Country Zone	WALGA Recommendation Noted
Central Metropolitan Zone	WALGA Recommendation Noted
East Metropolitan Zone	WALGA Recommendation Noted
Gascoyne Zone	WALGA Recommendation Noted
Goldfields Esperance Country Zone	WALGA Recommendation Noted
Great Eastern Country Zone	WALGA Recommendation Noted
Great Southern Country Zone	WALGA Recommendation Noted
Kimberley Zone	WALGA Recommendation Noted
Murchison Country Zone	No Meeting Held
Northern Country Zone	WALGA Recommendation Noted
North Metropolitan Zone	WALGA Recommendation Noted
Pilbara Zone	WALGA Recommendation Noted
South Metropolitan Zone	WALGA Recommendation Noted
South East Metropolitan Zone	WALGA Recommendation Noted
South West Country Zone	WALGA Recommendation Noted

Moved: Cr F Reid
Seconded: Cr J Davidson

That State Council note the resolutions of the Municipal Waste Advisory Council at its 16 December 2015 meeting.

RESOLUTION 19.1/2016

CARRIED

4. ORGANISATIONAL REPORTS

7.1 Key Activity Reports

7.1.1 Report on Key Activities, Environment and Waste (01-006-03-0017 MJB)

Moved: Mayor L Howlett
Seconded: President Cr P Blight

That the Key Activities Report from the Environment and Waste Unit to the March 2016 State Council meeting be noted.

RESOLUTION 19.1/2016

CARRIED

7.1.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)

Moved: Mayor L Howlett
Seconded: Cr J Davidson

That the Key Activities Report from the Governance and Organisational Services Unit to the March 2016 State Council meeting be noted.

RESOLUTION 20.1/2016

CARRIED

7.1.3. Report on Key Activities, Infrastructure (05-001-02-0003 ID)

Moved: Cr J Davidson
Seconded: Cr S Broad

That the Key Activities Report from the Infrastructure Unit to the March 2016 State Council meeting be noted.

RESOLUTION 21.1/2016

CARRIED

7.1.4 Report on Key Activities, Planning and Community Development (01-006-03-0014 AH)

Moved: Mayor L Howlett
Seconded: Mayor T Roberts

That the Key Activities Report from the Planning and Community Development Unit to March 2016 State Council meeting be noted.

RESOLUTION 22.1/2016

CARRIED

7.2 Policy Forum Report (01-006-03-0007 TB)

Moved: Mayor H Henderson
Seconded: Cr D Thompson

That the report on the key activities of the Association's Policy Forums to the March 2016 State Council meeting be noted.

RESOLUTION 23.1/2016

CARRIED

7.3 President's Report

Moved: Mayor T Roberts
Seconded: Mayor L Howlett

That the President's Report for March 2016 be received.

RESOLUTION 24.1/2016

CARRIED

7.4 CEO's Report

Moved: Mayor L Howlett
Seconded: Cr J Davidson

That the CEO's Report for March 2016 be received.

RESOLUTION 25.1/2016

CARRIED

7.5 LGMA President's Report

LGMA President Jonathan Throssell was an apology for the meeting.

5. ADDITIONAL ZONE RESOLUTIONS

That the additional Zone Resolutions from the March 2016 round of Zones meetings as follows be referred to the appropriate policy area for consideration.

Moved: Mayor L Howlett

Seconded: Cr K Chappel

RESOLUTION 26.1/2016

CARRIED

AVON-MIDLAND ZONE

Container Deposit Legislation

That the Avon-Midland Country Zone requests the WA Local Government Association to continue to pursue the introduction of container deposit legislation in Western Australia with particular reference to the 2017 State election.

CENTRAL METROPOLITAN ZONE

Discussion Paper - Licensing Cyclists Registering Bicycles

That the WALGA Central Metropolitan Zone requests the Discussion Paper "Licensing Cyclists Registering Bicycles" (October 2015) go to WALGA State Council and the matter of 3rd party insurance for cyclists be considered.

CENTRAL COUNTRY ZONE

White Line Marking – Shire of Wickepen

That WALGA and MRWA Region Manager Wheatbelt be asked to develop an agreement for white line marking of local government roads and the draft agreement be submitted to the next Central Country Zone meeting.

WAERN Radios – Shire of Wickepen

1. That the Country Central Zone write to the Minister for Emergency Services seeking to have funding made available for additional WAERN radios through the ESL levy funding to individual Local Governments
2. That WALGA be advised of the Central Country Zone concern at the lack of funding for additional WAERN radios through the ESL levy fund.

Bushfire Incident Management

That the Central Country Zone:

1. Requests that WALGA advocate to State Government for local government to be represented on multi-agency Incident Management Teams established to manage bushfire incidents that are escalated to Level 2 or 3 incidents. Further, this representation be extended to participation in inter-agency resource management at these significant fires.
2. Advise the Minister for Emergency Services that member local governments of the Central Country Zone support greater involvement in bushfire incident management as outlined above.

GOLDFIELDS ESPERANCE COUNTRY ZONE

Attendance at Zone meetings by the Department of Local Government and Communities

That Goldfields Esperance Country Zone write to WALGA CEO requesting her to speak to the Director General of the Department of Local Government and Communities about the lack of departmental representation at Zone meetings.

PEEL ZONE

Cotton Bush

That WALGA be requested to strongly relay the Peel Zone's disappointment in the recent 'Review of the declared pests of Western Australia' and request an urgent meeting with the Minister for Agriculture to discuss its concerns.

Bushfire Prone Areas

That the Peel Zone of WALGA expresses its concern at the timeframe for the impending implementation of the Bushfire Regulations and disconnect created between the various Local Government departments.

NORTHERN COUNTRY ZONE

NBN Satellite Rollout in the North Midlands – Shire of Coorow

That Northern Country Zone of WALGA request State Council to provide support, advocacy and action in regards to the apparent deterioration of broadband services with the rollout of the NBN Satellite to a significant membership of Northern Country Zone, particularly with the current ADSL-2 service providing a better package than that proposed.

NORTH METROPOLITAN ZONE

Loss of Urban Tree Canopy Cover

That the WALGA North Zone recommends to WALGA:

1. The development of a community awareness campaign promoting the benefits of appropriate trees in the urban environment.
2. To engage with the State Government and specifically the Department of Planning to explore appropriate planning mechanisms to better protect and expand Perth's urban forest.
3. To engage with the State Government and relevant agencies to explore the creation of a register, similar to that in the UK, to protect trees of significance from removal or unauthorized works.

Local Government to Lobby State Government for the Regulation of Cats in Bushland Reserves

That the WALGA North Metropolitan Zone requests that WALGA lobby the Minister for Local Government and Communities and Department of Local Government and Communities to amend the Cat Act 2011 to include provisions to enable the protection of native wildlife in bushland reserves from all cats.

SOUTH WEST COUNTRY ZONE

Local Government Comparative Website

That:

1. The South West Country Zone requests WALGA to advocate to DLGC for consultation on information to be incorporated on the Local Government Comparative website before implementation .
2. Requests that implementation be deferred for a 12 month period to June 2017.

State Council noted that this item has been actioned in the Emerging Issues section of the meeting.

6. CONFIDENTIAL ITEMS

Moved: Cr J Davidson
Seconded: Mayor K Howlett

That the meeting go behind closed doors to consider the following items:

1. State Council Performance Assessment Report 2015
2. Performance Assessment of CEO

RESOLUTION 27.1/2016

CARRIED

Items were tabled at the meeting.

9.1 State Council Performance Assessment Report 2015

Moved: Mayor K Howlett
Seconded: Cr P Blight

State Council notes the President's Report regarding the Performance Assessment of State Council.

RESOLUTION 28.1/2016

CARRIED

Cr D Michael left the meeting at 5.58pm.

9.2 WALGA Chief Executive Officer Performance Review

Moved: Mayor L Howlett
Seconded: Cr S Broad

State Council notes the President's report regarding the performance appraisal of Ricky Burges, Chief Executive Officer and requests that additional information used to support the appraisal process be presented to the May State Council meeting.

RESOLUTION 29.1/2016

CARRIED UNANIMOUSLY

Moved: Mayor L Howlett
Seconded: Cr S Broad

That the meeting come from behind closed doors

CARRIED

Cr R Fishwick left the meeting at 6.33pm.

10. MEETING ASSESSMENT

Mayor Carol Adams provided feedback as to the effectiveness of the meeting.

10. DATE OF NEXT MEETING

That the next meeting of the Western Australia Local Government Association State Council be held in the Meekatharra Hall at Meekatharra on Friday 6 May 2016, commencing 11.15am.

11. CLOSURE

There being no further business, the President declared the meeting closed at 6.44pm

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7.2.3 MINUTES OF SHIRE OF CORRIGIN ROCKVIEW LAND MANAGEMENT COMMITTEE – (TO BE PRESENTED TO COUNCIL) – ATTACHMENT 7.2.3

Meeting held on Monday 21 March 2016 commencing at 10.30 am at the Council Chambers, 9 Lynch Street Corrigin – Attachment 7.2.3

TO BE INSERTED WHEN PRESENTED TO COUNCIL

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7.2.4 MINUTES OF SHIRE OF CORRIGIN AUDIT AND RISK MANAGEMENT COMMITTEE - (TO BE PRESENTED TO COUNCIL) - ATTACHMENT 7.2.4

Meeting held on Monday 21 March 2016 commencing at 11.00am at the Council Chambers, 9 Lynch Street Corrigin – Attachment 7.2.4

TO BE INSERTED WHEN PRESENTED TO COUNCIL

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Notice of Meeting

CORRIGIN RECREATION & EVENTS CENTRE ADVISORY COMMITTEE

Monday 15 February 2016 at 7.30pm

At the Corrigin Recreation & Events Centre, Lot 620 Larke Crescent, Corrigin

MINUTES

1 Declaration and Opening

The Chairman Mr Rob Crombie opened the meeting at 7.32pm

2 Attendance

Shire President	Lyn Baker
Councillor	Shannon Hardingham
Chief Executive Officer	Rob Paull
Executive Manager, Corporate and Community Services	Taryn Dayman
Corrigin Football Club	Rob Crombie
Corrigin Agricultural Society	Tim Thornton
Corrigin Squash Club	Deb Rendell
Corrigin Netball Club	Juanita MacGregor
Corrigin Cricket Club	Kim Courboules
Corrigin Hockey Club	Anita Stone

Observer

Corrigin Hockey Club	Bec Wright
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Invited Guests

Clifton Crombie	President Corrigin Bowling Club
Greg Humphries	Treasurer Corrigin Bowling Club

3 Minutes of last meeting

That the Minutes of the 4 November 2015 meeting of the Corrigin Recreation & Events Centre Advisory Committee be received as a true and correct record. (Juanita/Tim)

4 Bowling Club

Chairman invited the President of the Bowling Club Clifton Crombie and Greg Humphries to briefly present on the possible proposal to re-establish the Bowling Club in the future to CREC.

The Club representatives advised that the Club is looking at relocating as an option they would like to pursue. The Club has been investigating alternate surfaces and as part of these investigations relocation needs to be assessed before they go back to their members. They acknowledge that operating from CREC, they will potentially lose some independence and but acknowledge the potential benefits of working with a larger 'family'.

The Club want to determine whether the Club can establish within the grounds and realise that they will need additional funding raised from members and grants. Replacement turf could be in the vicinity of \$500,000 (2 greens – 12 rinks) which can be cost effective given the potential cost of upkeep of natural turf. It is possible that the Club might look at a single (large) green with 8 rinks. The area required is approximately 50mx50m.

The Club estimate that they operate 118 days a year (over 6 months). The Club have green keepers probably until 2 maybe 3 years.

Main issue is the location of the greens (preferably in a similar location to Cyril Box pavilion) and bar operations. Council has referred the matter to the Recreation Planning Committee who will advise further. CREC members felt that it might be of benefit to have a joint meeting of CREC and Recreation Planning Committee to discuss the matter of relocating the Bowling Club.

The Chairman thanked the Club for its attendance.

Greg Humphries left the meeting at 8.22pm leaving Mr Clifton Crombie as an observer.

5 Update of Final fit out of CREC

Applicant:	Corrigin Recreation & Events Centre Advisory Committee
Location:	Shire of Corrigin
Date:	15 February 2016
Reporting Officer:	Taryn Dayman, Executive Manager Corporate & Community Services
Disclosure of Interest:	No interest to disclose
File Number:	
Attachment Reference:	NIL

SUMMARY

This report is to provide an update on the progress of the Fit out of the Corrigin Recreation & Events Centre (CREC)

BACKGROUND

Council allocated the amount of \$180,000 towards the fitout, including the kitchen for the CREC. The kitchen equipment fit out came to a total of \$96,040, leaving the amount of \$83,960 for the remaining fitout including, but not limited to, cutlery & crockery, other kitchen equipment, tables & chairs, cleaning equipment, Foyer furniture, BBQ, office furniture, data projector / tv and honour boards.

In addition to the Perkin's contract sum, a contingency allowance of \$250,000 was included in the overall CREC Budget. Approved variations currently total \$96,584.36 with \$5,753 current pending and under review. Included in the approved variation is a deduction in costs for the signage of \$75,000. Signage has been carried out by Poolegrave, to whom we are paying directly. The quotation for signage is approximately \$45,000.

Representatives from the CREC advisory meeting had previously gone to Perth to meet with suppliers and select items including, cutlery & Crockery, table & Chairs

COMMENT

Cutlery & Crockery

The CREC advisory representatives viewed and selected items from Hisco. In accordance with Council's purchasing policy a quotation was also requested from Stanlee. Overall Hisco provided the lowest quotation and the goods, as selected, was purchased from Hisco. The items have been delivered and are currently being stored, in the store room located near the kitchen. Some minor additional items may be identified and required.

The items purchased now require engraving, washing and to be put away. Direction may be sought on the best location on storage of the items.

Chairs

The CREC advisory representative viewed and selected chairs from Sebel. Other chairs and quotes had previously viewed and quoted by Council Staff. It was agreed that these quotes were adequate for Council's purchasing policy. 200 Conrad side chairs with waterfall edge-silver powder coated, seat and back upholstered in supelle colour graphite and 1 chair trolley have been ordered with an expected delivery date of 15 April.

Tables

The CREC advisory representative selected custom made round tables from Shawtec Pty Ltd. In accordance with Council's purchasing policy, Dane's Cabinets was contacted to also provide a quotation. Dane did not believe he would be competitive in price and therefore did not provide a quote.

The following tables have been ordered with an expected delivery date of TBA.

20 * 1600 dia tables – oyster grey

10 * 1800*800 tables– oyster grey

4 * ¼ of a circle of 1600 dia table – oyster grey

2 * Round table trolleys

2 * trolleys suitable for the 1800 * 800 Tables.

Cleaning equipment

Council's Executive Manager of Corporate and Community Services (EMCCS) has met with a representative from Abco for the cleaning requirements of the CREC, including purchasing a scrubber suitable for all wet areas and a sweeper for the pavement areas and indoor court. It is anticipated that a quote will be received by Monday.

Kitchen Fitout – Equipment demonstration

Contact has been made with Caterlink to organise a demonstration of all the kitchen appliances. It is anticipated that individuals that have been identified as regular users would be invited to attend. Assistance is required from the CREC advisory committee on preparing a list of invitees. A date for the demonstration is to be advised. It is hopeful that this will occur prior to the commencement of the winter sports season.

Foyer Furniture

No foyer furniture has been viewed or purchased. It is recommended that purchase of any furniture be delayed until the complete budget has been reviewed and finalised.

BBQ

No BBQ area has been designed or purchased. Direction is sought from the CREC advisory committee on its priority, setup and location. Depending on the costs, this may need to be delayed until the complete budget has been reviewed and finalised.

Office Furniture

It is anticipated that the trestle tables and chairs will be utilised when required as office furniture. This can be reviewed at a later date after the rooms have had some use and feedback.

Data projector / TV

There has been some continual discussions on the direction of the appliance to be purchase, with pro's and cons for both a large screen TV or Data projector with an electronic screen. The major issue that needs to be taken into consideration is the amount of wall space and the location that either device would need to be mounted.

This in combination of honour boards requirements may result in the area being cluttered. In June 2015 a quotation was received from Perth Audio-visual for a data projector and screen as well as a number of other devices.

The quotation totalled \$19,500. This quotation was received prior to knowing the devices currently being installed within the construction contract. It is anticipated that a number of items will not be required. Direction of the appropriate device is required from the advisory committee. Depending on the costs, this may need to be delayed until the complete budget has been reviewed and finalised.

Honour Boards.

Investigations are proceeding with the CREC sponsor plaques. Information will be presented to the advisory committee at a later date.

In addition to the sponsor plaques, the advisory committee is requested to consider how club honour boards should be displayed and updated. There is limited area that can be used and locations and style will need to be considered.

Storage

The CREC storage room 1, located near the indoor court is the major storage room of the centre. It is anticipated that clubs and Council will need to utilise this area for the storage of their equipment. Staff have discussed dividing the area with several cages. Quotations are currently being sought. It is estimated to be approximately \$3,500. Due to the additional expenditure, Council may consider applying an annual levy payable by the user/club to use the area. Any additional fit out, such as cupboards will be the responsibility of the individual user/club.

There is a small amount of storage located under the Foyer within the indoor courts. While the area is reasonably large, access to items may be considered problematic. Solutions are currently being considered and will be quoted.

POLICY IMPLICATIONS

Council has adopted a Purchasing Policy (No. 2.9) which establishes a purchasing framework that is open, accountable and purchasing transactions are carried out in a fair and equitable manner.

FINANCIAL IMPLICATIONS

Corrigin Recreation & Events Centre Capital Expenditure, in accordance with the 2015/2016 budget allocation

OFFICER'S RECOMMENDATION

That the Corrigin Recreation & Events Centre Advisory Committee recommend to Council that the update of the final fitout of the Corrigin Recreation and Events Centre as provided for in the Shire Report be accepted.

COMMITTEE RECOMMENDATION

That the Corrigin Recreation & Events Centre Advisory Committee recommend to Council that the:

- 1. Update of the final fitout of the Corrigin Recreation and Events Centre as provided for in the Shire Report be accepted; and*
- 2. For an initial period of a year or so, the Shire be requested to seek from other local governments the opportunity to hire carpet as covering for the courts.*

Clifton Crombie left the meeting at 8.52pm.

6 CREC Playground

Applicant:	Corrigin Recreation & Events Centre Advisory Committee
Location:	Shire of Corrigin
Date:	15 February 2016
Reporting Officer:	Taryn Dayman, Executive Manager Corporate & Community Services
Disclosure of Interest:	No interest to disclose
File Number:	
Attachment Reference:	NIL

SUMMARY

This report is to provide an update of the CREC playground equipment.

BACKGROUND

As part of Council's budget consideration, the construction of a new playground costing \$72,835 was included in the 2015/2016 draft budget. Due to budget restraints, the provision was reduced to \$31,454 with the intention to investigate using the existing playground equipment which was removed from the site, prior to the construction of the new centre.

COMMENT

Investigations have since concluded that the old playground would not be suitable and may not meet current standards. As the playground is a high priority for the completion of the CREC, staff investigated funding options to assist with funding a new playground construction.

Two funding opportunities were identified and applications were submitted to;

- Department of Infrastructure and Regional Development – Stronger Communities Program \$20,000
- Lotterywest - Community Spaces \$20,284.

Council has unsuccessful in its application to the Department of Infrastructure and Regional Development.

Discussions with Lotterywest in relation to unsuccessfully securing other funding partners lead to a request to increase its Lotterywest Application from \$20,284 to \$40,284.

Council has received advised from Lotterywest that its application for \$40,284 has been approved.

As a result of receiving funding, Council is now in a position to fund the construction of a new playground for the CREC costing \$71,738.

Council is now in a position to proceed with the installation of the Playground equipment. There has been several discussions on its location. Direction on its preferred location is sought from the CREC advisory committee.

POLICY IMPLICATIONS

Council has adopted a Purchasing Policy (No. 2.9) which establishes a purchasing framework that is open, accountable and purchasing transactions are carried out in a fair and equitable manner.

FINANCIAL IMPLICATIONS

Corrigin Recreation & Events Centre Capital Expenditure, in accordance with the 2015/2016 budget allocation

OFFICER’S RECOMMENDATION

That the Corrigin Recreation & Events Centre Advisory Committee recommend to Council that the preferred location of Playground at the Corrigin Recreation & Events Centre is.....

COMMITTEE RECOMMENDATION

That the Corrigin Recreation & Events Centre Advisory Committee recommend to Council that the preferred location of Playground at the Corrigin Recreation & Events Centre is generally opposite the Function Area.

7 **Memorandum of Understanding**

Applicant:	Corrigin Recreation & Events Centre Advisory Committee
Location:	Shire of Corrigin
Date:	15 February 2016
Reporting Officer:	Taryn Dayman, Executive Manager Corporate & Community Services
Disclosure of Interest:	No interest to disclose
File Number:	
Attachment Reference:	Nil

SUMMARY

Clubs have been recommended to enter into a Memorandum of Understanding (MOU) with fellow winter sporting clubs for the joint sharing / operating arrangements of the bar, canteen, meals, entertainment, cleaning, change rooms etc.

BACKGROUND

A draft MOU was circulated to the club representatives in 2015.

COMMENT

Clubs are requested to provide an update on the progress of the finalisation, arrangements and signing of the MOU's

POLICY IMPLICATIONS

There are no known policy implications

FINANCIAL IMPLICATIONS

There are no known policy implications

OFFICER'S RECOMMENDATION

That the Corrigin Recreation & Advisory Committee advise Council as that the current progress of the finalisation of the MOU's between the Corrigin Football Club, Corrigin Netball Club and Corrigin Hockey Club is as follows:

1.

COMMITTEE RECOMMENDATION

1. *That the Corrigin Recreation & Advisory Committee advise Council the finalisation of the Memorandums of Under Standing (MOU's) between the Corrigin Football Club, Corrigin Netball Club and Corrigin Hockey Club is progressing and it is anticipated that agreement on the MOU's will be finalised before the start of the 2016 Football, Netball and Hockey seasons.*
2. *That to assist Clubs in achieving workable MOU's, the Corrigin Recreation & Advisory Committee requests Council to consider changing the settings of the freezer in the Function Room to a setting of a refrigerator which can be locked to enable Clubs to retain their liquid refreshments in the refrigerator over a season.*

8 Management and Hiring Arrangements

Applicant:	CREC Advisory Committee
Location:	Shire of Corrigin
Date:	11 February 2016
Reporting Officer:	Taryn Dayman, Executive Manager Corporate & Community Services
Disclosure of Interest:	No interest to disclose
File Number:	
Attachment Reference:	Nil

SUMMARY

This report is to update the CREC advisory committee on the progress on Council's management of the CREC, including a draft documents and forms.

BACKGROUND

The CREC advisory committee and Council have a joint responsibility to ensure that the facility is well managed, maintained and looked after. Ensuring that the asset remains at a high standard now and into the future.

COMMENT

Council staff have taken the direction to implement a number of policy and procedures to ensure the high standards of care and responsibility is maintained.

This includes having the control over the events and activities carried out in the facility. To achieve this, a booking application process will be introduced.

A number of documents and forms are currently in their draft form and require review and comment.

The following draft documents have been provided for review

- Booking Application form
- Clean up checklist
- Application for discounted hire
- Application to consume alcohol
- Seasonal booking Application form
- Seasonal checklist
- CREC Hire Terms and Conditions.

In addition a regular booking application form will also be created. It is hoped this will be available in time for the meeting on the 15th February.

In addition to the above documents, Agreements have also been prepared for the clubs who pay an annual levy. Currently agreements have been completed for the Corrigin Football Club, Corrigin Netball Club and Corrigin Hockey Club. These agreements outline the entitlements of each club and what the annual levy covers and excludes. The agreements also outline the Shire of Corrigin responsibility, Club responsibilities and the use of the CREC. These agreements should be read in conjunction with the CREC Hire Terms and Conditions.

The majority of the items identified within the agreement are along the lines of what has occurred in the past and takes into consideration the new facility. It is hoped that having a written agreement will ensure that there is no confusing on everyone responsibilities and commitments.

A copy of the Council's 2015/2016 fees & charges for the CREC are attached for the committee's information.

POLICY IMPLICATIONS

New policy for the Hire or the Corrigin Recreation and Events Centre

FINANCIAL IMPLICATIONS

Income generated from sporting club levies, hirer fees & Charges.

OFFICER'S RECOMMENDATION

- 1 *That the Corrigin Recreation & Event Centre Advisory Committee recommends to Council the adoption of the following documents:*
 - *Booking Application form*
 - *Clean up checklist*
 - *Application for discounted hire*
 - *Application to consume alcohol*
 - *Seasonal booking Application form*
 - *Seasonal checklist*
 - *CREC Hire Terms and Conditions.*

- 2 *That the Corrigin Recreation & Event Centre Advisory Committee recommends to Council that it proceeds with entering into agreements with the Corrigin Football Club, Corrigin Netball Club and Corrigin Hockey club.*

COMMITTEE RECOMMENDATION

- 1 *That the Corrigin Recreation & Event Centre Advisory Committee recommends to Council the adoption of the following documents 2016 season:*
 - *Booking Application form*
 - *Clean up checklist*
 - *Application for discounted hire*
 - *Application to consume alcohol*
 - *Seasonal booking Application form*
 - *Seasonal checklist*
 - *CREC Hire Terms and Conditions.*

- 2 *That the Corrigin Recreation & Event Centre Advisory Committee recommends to Council that it proceeds with entering into agreements with the Corrigin Football Club, Corrigin Netball Club and Corrigin Hockey club.*

9 Opening of CREC

Applicant:	CREC Advisory Committee
Location:	Shire of Corrigin
Date:	11 February 2016
Reporting Officer:	Taryn Dayman, Executive Manager Corporate & Community Services
Disclosure of Interest:	No interest to disclose
File Number:	
Attachment Reference:	Nil

SUMMARY

This report is to provide an update on the official opening of the Corrigin Recreation & Events Centre

BACKGROUND

In accordance with the Regional Development of Australia Funding agreement, contact has been made proposing 3 dates for the official opening. Communication has been received and it has been agreed that the opening will be held on Sunday 13 March 2016.

Contact has also been made with a number of members of parliament to also ensure the suitability of this date.

COMMENT

Shire staff along with the Shire president and deputy Shire President have met to discuss the order of events. The following have been agreed

10.30-11.15	Morning tea for invited guests.
10.30 – 12.15	Official speeches and opening – for invited guests and public
12.15 – 1pm	Lunch
1pm – 3pm	Free activities.

Community groups will be contacted to provide morning tea and the rotary club will be contacted for the cooking of the BBQ.

Other the official opening, the event will be operated similar to a family fun day, with bouncy castle, water slides, free sausage sizzle etc.

It is hoped that junior sporting clubs will hold a junior competitions using and show casing the facilities. Contact with sporting clubs is to be made and discussed. It is proposed that these activities occur after lunch.

It has also been suggested to contact the Corrigin District High School for their involvement, including singing of the national anthem and being involved in any sporting activities.

A memento of the day, such as a CREC cap could be handed out, depending on the price and budget.

A list of invited guest has been prepared, which is attached.

Official invites are currently being sent. Community invites will be advertise in the windmill as well as completing a letter drop mail out.

POLICY IMPLICATIONS

There are no known Policy Implications

FINANCIAL IMPLICATIONS

Expenditure for the cost of hosting the official opening.

Member's refreshment and reception expenditure in accordance with the 2015/2016 budget allocation

OFFICER'S RECOMMENDATION

That the Corrigin Recreation & Events Centre Advisory Committee recommend to Council that the update of opening of the Corrigin Recreation and Events Centre as provided for in the Shire Report be accepted.

COMMITTEE RECOMMENDATION

That the Corrigin Recreation & Events Centre Advisory Committee recommend to Council that the update of opening of the Corrigin Recreation and Events Centre as provided for in the Shire Report be accepted.

10 General Business

Cr Baker queried whether basketball was a potential for club status? The view of the Committee was that a basketball club would be welcome but should a club not be formed players could use the court on a casual hire basis.

Chairman asked for the Shire investigate the shower water pressure of the change rooms be checked.

11 Next Meeting

7.30pm Tuesday 15 March 2016

12 Meeting Closure

10.45pm

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CORRIGIN

RECREATION & EVENTS CENTRE BOOKING & SPORTING GROUNDS

SEASONAL BOOKING APPLICATION FORM

PART A – APPLICANT DETAILS			
Name of Club or Association:			
Postal Address			
Organisation's ABN		Incorporated Number	
Title	Name	Phone Number	Email
President			
V/President			
Secretary			
Treasurer			
Person Responsible for the booking:			
Contact phone no. (during business hours):			
Email address (for booking confirmation):			

PART B – SEASON DETAILS	
Dates required	
Start Date: _____	Finish Date: _____
Dates NOT Required:	
(ie school holidays or public holidays)	
Fixtures:	
Please enter the approximate date when fixtures will become available _____	

PART C – GENERAL INFORMATION	
Public Liability Insurance Attach a copy of your current Public Liability Insurance cover with your application.	<input type="checkbox"/> Tick when completed
Liquor Consumption & Sales Please complete an Application to Consume Liquor at a Council Facility (if applicable)	<input type="checkbox"/> Tick when completed
Food / Kiosk Do you have a coordinator for the kiosk?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name: _____	Contact phone: _____
Email: _____	
Does the Kiosk coordinator have a current Food Act Registration with the Shire of Corrigin?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the Kiosk coordinator have a current Food Act Registration with another WA Council? (if so, please provide a copy as part of this application)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you need some information about safe handling of food?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the kiosk coordinator and/or other users within your group require an induction on the use of the kitchen appliances?	<input type="checkbox"/> Yes <input type="checkbox"/> No



CORRIGIN
RECREATION & EVENTS CENTRE BOOKING &
SPORTING GROUNDS
SEASONAL BOOKING APPLICATION FORM

PART D – TRAINING REQUIREMENTS

	Day	Level*	Frequency	Time		Start Date	Finish Date
				From	To		
1	Monday						
	Tuesday						
	Wednesday						
	Thursday						
Friday							
Saturday							
Sunday							

AREAS OF USE							
North Wing		Function Area		South Wing		Sports Hall	
Change Room 1	<input type="checkbox"/>	Kitchen / Kiosk	<input type="checkbox"/>	Change Room 3	<input type="checkbox"/>	Basketball	<input type="checkbox"/>
Change Room 2	<input type="checkbox"/>	Bar	<input type="checkbox"/>	Change Room 4	<input type="checkbox"/>	Netball	<input type="checkbox"/>
Meeting Room 1	<input type="checkbox"/>	Function Area	<input type="checkbox"/>	Meeting Room 2	<input type="checkbox"/>	Badminton	<input type="checkbox"/>
Umpire/1 st Aid Room	<input type="checkbox"/>	Public Toilets	<input type="checkbox"/>	Squash Courts	<input type="checkbox"/>	Volleyball	<input type="checkbox"/>
Other	<input type="checkbox"/>						
Main Oval	<input type="checkbox"/>	Hockey Oval	<input type="checkbox"/>	Turf Wicket	<input type="checkbox"/>	Other	<input type="checkbox"/>
Oval lights – Full	<input type="checkbox"/>	Oval lights - half	<input type="checkbox"/>	Light fees apply			

PART E – MATCH REQUIREMENTS

Please supply a copy of your fixtures to enable bookings of facilities for home matches							
Facility Times: Include set up and pack up time to avoid conflict of bookings.							
Start Time:				Finish Time:			
AREAS OF USE							
North Wing		Function Area		South Wing		Sports Hall	
Change Room 1	<input type="checkbox"/>	Kitchen / Kiosk	<input type="checkbox"/>	Change Room 3	<input type="checkbox"/>	Basketball	<input type="checkbox"/>
Change Room 2	<input type="checkbox"/>	Bar	<input type="checkbox"/>	Change Room 4	<input type="checkbox"/>	Netball	<input type="checkbox"/>
Meeting Room 1	<input type="checkbox"/>	Function Area	<input type="checkbox"/>	Meeting Room 2	<input type="checkbox"/>	Badminton	<input type="checkbox"/>
Umpire/1 st Aid Room	<input type="checkbox"/>	Public Toilets	<input type="checkbox"/>	Squash Courts	<input type="checkbox"/>	Volleyball	<input type="checkbox"/>
Other	<input type="checkbox"/>						
Main Oval	<input type="checkbox"/>	Hockey Oval	<input type="checkbox"/>	Turf Wicket	<input type="checkbox"/>	Other	<input type="checkbox"/>
Oval lights – Full	<input type="checkbox"/>	Oval lights - half	<input type="checkbox"/>	Fees & Charges apply.			



CORRIGIN

RECREATION & EVENTS CENTRE BOOKING & SPORTING GROUNDS

SEASONAL BOOKING APPLICATION FORM

PART F – FACILITY MANAGEMENT

To ensure the facilities you require meet your needs please complete the information below after inspecting the facilities. We can arrange to meet on site if required.

OVAL MANAGEMENT

Mowing: Please state any special requirements in regards to mowing of the oval. ie mowing levels:

Oval Condition:

Have you recently inspected the ground prior to submitting your booking Yes No

If yes, are there any concerns about the oval playing surface or oval surrounds you wish us to address? (the sooner we are advised the better, in case major maintenance needs to be scheduled)

Line Marking:

Do you line mark the oval yourself or use a contractor (please name)? Yes No

Name:	Phone:
Email:	

Does the person responsible for line marking understand the requirements Yes No

FACILITY MANAGEMENT

Have you inspected the facility prior to submitting your booking? Yes No

Are there any concerns about the Pavilion (Kiosk/changerooms/function area/toilets/carpark/storage) you wish us to address?

Electrical tagging:

Have you had all your electrical appliances tagged? Yes No **Date:**

Further information

Is there any information you would like to outline in the application. Do you have any questions?

PART G – DECLARATION

I being the duly authorized representative of the applicant in endorsing this application, accept full responsibility for the above booking and will ensure compliance with the Corrigin Recreation & Events Centre Hire Terms and Conditions .

Signature: Date.....

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CORRIGIN RECREATION & EVENTS CENTRE BOOKING

CLEAN UP CHECKLIST

PRE-EVENT CHECKLIST (Please complete this section during setup for event)

Areas of use:	Date:	Time:
FUNCTION AREA		
TABLES & CHAIRS	<input type="checkbox"/>	Wiped Clean
	<input type="checkbox"/>	Tables and chairs correctly setup
	<input type="checkbox"/>	Stacked chairs stacked in piles no higher than 8 chairs.
FUNCTION AREA	<input type="checkbox"/>	Floor carpet area vacuumed
	<input type="checkbox"/>	Floor vinyl area swept and mopped
	<input type="checkbox"/>	All rubbish removed
	<input type="checkbox"/>	Hand prints and other marks removed from windows
KITCHEN & BAR AREA	<input type="checkbox"/>	All Rubbish Removed
	<input type="checkbox"/>	Food fridges, bar fridges empty, wiped clean
	<input type="checkbox"/>	All bench tops wiped clean
	<input type="checkbox"/>	All cooking appliance cleaned and free of food
DECORATIONS	<input type="checkbox"/>	Floor area cleaned and mopped
	<input type="checkbox"/>	All decorations removed
	<input type="checkbox"/>	No non-permitted decorations in use
PUBLIC TOILETS	<input type="checkbox"/>	
	<input type="checkbox"/>	Left clean and Tidy
<input type="checkbox"/>	Bins emptied	
NORTH WING		
CHANGE ROOMS 1 & 2	<input type="checkbox"/>	Left clean and tidy
	<input type="checkbox"/>	Bins emptied
MEETING ROOM 1	<input type="checkbox"/>	Left clean and tidy
	<input type="checkbox"/>	Floor carpet area vacuumed
	<input type="checkbox"/>	Floor area swept and mopped
UMPIRE/1ST AID ROOM	<input type="checkbox"/>	Left clean and tidy
	<input type="checkbox"/>	Floor area swept and mopped
SOUTH WING		
CHANGE ROOMS 3 & 4	<input type="checkbox"/>	Left clean and tidy
	<input type="checkbox"/>	Bins emptied
MEETING ROOM 2	<input type="checkbox"/>	Left clean and tidy
	<input type="checkbox"/>	Bins emptied
	<input type="checkbox"/>	Bench tops wiped clean
SQUASH COURTS	<input type="checkbox"/>	Left clean and tidy
STORE ROOM	<input type="checkbox"/>	Left clean and tidy, With equipment stored correctly
SPORTS HALL		
SPORTS HALL	<input type="checkbox"/>	Left clean and tidy
	<input type="checkbox"/>	Equipment stored correctly

Please contact the Shire of Corrigin, if any of the above are not within acceptable condition on arrival at the Centre, for Council inspection and action.

PRE-EVENT CHECKLIST (Please complete this section at completion of event)



CORRIGIN RECREATION & EVENTS CENTRE BOOKING

CLEAN UP CHECKLIST

Areas of use:		Date:	Time:
FUNCTION AREA			
TABLES & CHAIRS	<input type="checkbox"/>	Wiped Clean	
	<input type="checkbox"/>	Tables and chairs correctly setup	
	<input type="checkbox"/>	Stacked chairs stacked in piles no higher than 8 chairs.	
FUNCTION AREA	<input type="checkbox"/>	Floor carpet area vacuumed	
	<input type="checkbox"/>	Floor vinyl area swept and mopped	
	<input type="checkbox"/>	All rubbish removed	
	<input type="checkbox"/>	Hand prints and other marks removed from windows	
KITCHEN & BAR AREA	<input type="checkbox"/>	All Rubbish Removed	
	<input type="checkbox"/>	Food fridges, bar fridges empty, wiped clean	
	<input type="checkbox"/>	All bench tops wiped clean	
	<input type="checkbox"/>	All cooking appliance cleaned and free of food	
	<input type="checkbox"/>	Floor area cleaned and mopped	
DECORATIONS	<input type="checkbox"/>	All decorations removed	
	<input type="checkbox"/>	No non-permitted decorations in use	
	<input type="checkbox"/>		
PUBLIC TOILETS	<input type="checkbox"/>	Left clean and Tidy	
	<input type="checkbox"/>	Bins emptied	
NORTH WING			
CHANGE ROOMS 1 & 2	<input type="checkbox"/>	Left clean and tidy	
	<input type="checkbox"/>	Bins emptied	
MEETING ROOM 1	<input type="checkbox"/>	Left clean and tidy	
	<input type="checkbox"/>	Floor carpet area vacuumed	
	<input type="checkbox"/>	Floor *** area swept and mopped	
UMPIRE/1ST AID ROOM	<input type="checkbox"/>	Left clean and tidy	
	<input type="checkbox"/>	Floor *** area swept and mopped	
SOUTH WING			
CHANGE ROOMS 3 & 4	<input type="checkbox"/>	Left clean and tidy	
	<input type="checkbox"/>	Bins emptied	
MEETING ROOM 2	<input type="checkbox"/>	Left clean and tidy	
	<input type="checkbox"/>	Bins emptied	
	<input type="checkbox"/>	Bench tops wiped clean	
SQUASH COURTS	<input type="checkbox"/>	Left clean and tidy	
STORE ROOM	<input type="checkbox"/>	Left clean and tidy, With equipment stored correctly	
SPORTS HALL			
SPORTS HALL	<input type="checkbox"/>	Left clean and tidy	
	<input type="checkbox"/>	Equipment stored correctly	
Notes: <ul style="list-style-type: none"> The Shire of Corrigin has the right to draw from the hirer's bond without notice when the Shire is of the opinion the venue needs to be cleaned or other matters addressed. All catering equipment & bar stock is to be removed prior to the venue being vacated. 			
Please make sure that all of the above – applicable to venue hire – has been actioned or the Shire of Corrigin will deduct the cost of hiring commercial cleaners or repairs for damage from your bond.			
PLEASE RETURN A SIGNED COPY OF THIS CHECKLIST TO THE SHIRE OF CORRIGIN FOR INSPECTION PURPOSES			
HIRER SIGNATURE: _____		DATE: _____	
Office Use only Facility inspection conducted Date: _____ Time: _____ By: _____ <input type="checkbox"/> Facility has been clean as per above checklist and bond refund is recommended <input type="checkbox"/> Facility has NOT been cleaned as per above checklist and bond refund is NOT recommended. Comments _____ _____ Shire of Corrigin Cleaners time taken to clean facility _____ Signed: _____ Date: _____			



CORRIGIN

RECREATION & EVENTS CENTRE BOOKING

APPLICATION FOR DISCOUNTED HIRE

Complete this application form, and submit with your completed venue booking form. Applications must be received a minimum of **four weeks prior** to the scheduled function. All applications will be assessed against the selection criteria by the Chief Executive Officer or his/her delegate, and advise in writing with relation to the outcome of the application.

PART A – APPLICANT DETAILS

Organisation Name			
Contact Person			
Title within Organisation			
Organisation's ABN		Incorporated Number	
Contact Phone Number			
Organisation's Address			
Contact Email			

PART A – APPLICANT DETAILS

		Yes	No			
1	Is the primary location of your group based in the Shire of Corrigin?	<input type="checkbox"/>	<input type="checkbox"/>			
2	Is your group a not for profit organisation?	<input type="checkbox"/>	<input type="checkbox"/>			
3	Is your organisation receiving any financial assistance from the Federal Government, State Government, Council, Philanthropic or other support organisations?	<input type="checkbox"/>	<input type="checkbox"/>			
	If yes, please specify:					
4	What is the primary purpose of your organisation?					
5	What is the primary purpose of your function?					
	Meeting/ seminars	<input type="checkbox"/>	Skill Development	<input type="checkbox"/>	Fundraising	<input type="checkbox"/>
	Forum	<input type="checkbox"/>	Focus Group	<input type="checkbox"/>	Workshop	<input type="checkbox"/>
	Windup	<input type="checkbox"/>	Other	<input type="checkbox"/>		
	Other, Please specify;					
6	If your function is a Fundraiser, please describe how funds will be distributed					



CORRIGIN RECREATION & EVENTS CENTRE BOOKING

APPLICATION FOR DISCOUNTED HIRE

7	Please provide a detailed description of how your function serves the primary purpose		
8	What demographic will benefit for your function?		
		Yes	No
9	Is the function open to all members of the Shire of Corrigin Community?	<input type="checkbox"/>	<input type="checkbox"/>
10	Does this function benefit any special need, disadvantaged, minority or humanitarian groups within Corrigin and surrounding districts	<input type="checkbox"/>	<input type="checkbox"/>
	If yes, please specify		

PART C – DECLARATION

I am over the aged of 18 years and agree that the above information is true and correct.

Signature: _____ Date: _____

Name (please print): _____



CORRIGIN
RECREATION & EVENTS CENTRE
APPLICATION TO CONSUME ALCOHOL

Important Information

1. Applicants must be 18 years of age and over
2. This application is a request for permission to consume liquor at a Council Facility only. **Under no circumstances does it give the hirer authorization to sell liquor directly or indirectly or charge an entry fee to the function.**
3. Approval to sell Liquor must be obtained from the Department of Racing, Gaming & Liquor www.rgl.wa.gov.au
4. Application to consume Alcohol should be submitted at the same time as the Facility Hire Application or a minimum 14 Days prior to your scheduled event.
5. If approved, the original permit will be returned to the applicant. This permit must be readily available for inspection at the facility on the date(s) of the Scheduled booking.

PART A – APPLICANTS DETAILS	
Name	
Organisation Name	
Address	
Email	
Phone	
PART B – FUNCTION INFORMATION	
Location Requested (please be specific)	
Event / Intended Use	
Will alcohol be sold?	
Date(s) of Function	
Time(s) of Function	
Estimated Attendance	

Conditions

I/We agree and undertake that in the event of this application being approved by Council, the following conditions will be strictly adhered to:

1. Only members and invited guests of the applicant's group, organization or club will consume alcohol on the premises and no others.
2. Alcohol will not be consumed, supplied or made available to any person less than 18 years of age.
3. If it is the intention of the applicant to sell alcohol to any persons, either directly or indirectly, a license must first be obtained from the Department of Racing, Gaming and Liquor.
4. No alcohol will be supplied to or consumed by any person to whom a charge has been made, either directly or indirectly, for admission to the facility, unless a license has been obtained from the Department of Racing, Gaming and Liquor.
5. Alcohol consumption is restricted to the location specified in this application only and is not to be consumed outside of these premises.
6. Toilet facilities will be made available at all times during the function.
7. Consumption of alcohol must cease at 12.00 midnight at which time the function must end. Cleaning activities may be undertaken until 1.00am, however all guests must have vacated by midnight.
8. The Applicant must comply with provisions of the Liquor Licensing Act 1998

Applicants Signature _____ **Date** _____

The Shire of Corrigin extends its permission for the consumption of alcoholic beverages at the above location and for the date(s) and time(s) details above in accordance with any conditions imposed. This permit does not authorize the sale of alcohol.

<input type="checkbox"/> APPROVED	<input type="checkbox"/> APPROVED WITH ADDITIONAL CONDITIONS	<input type="checkbox"/> REJECTED
Signed: _____		Date _____
Rob Paull, Chief Executive Officer		

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Corrigin Recreation & Events Centre Hirer Terms and Conditions

1. Licence

1.1. Grant of License

- 1.1.1. In consideration of the Hirer paying the Hiring fee, Council grants to the Hirer a license to use the Facility on the Activity Day subject to the terms and conditions as outlined in this document.
- 1.1.2. The Hirer may not transfer the licence or the booking to use the Facility nor may they grant a sub-licence to use the Facility or any part thereof.

2. Charges and payment of Hiring Fees

- 2.1. Costs of hire and bonds are in accordance with the current Schedule of Fees and Charges.
- 2.2. All payments must be made by the payment due date *****
- 2.3. The Hirer may make application for a transfer to another date without forfeit depending on circumstances and the availability of the facility.
- 2.4. For one-off cancellations, 14 working days written notice is required, but a 20% administration fee will applied to the hire fees. Cancellation with less than fourteen (14) days' notice will still be charged the full hire fee.
- 2.5. Unless prior arrangements have been agreed to by the CEO, no access to the centre will be granted if payment has not been received prior to the booking commencement.
- 2.6. Payments can be made in person at the Corrigin Resource Centre, 55 Larke Crescent, Corrigin WA or by mail P O Box 221 Corrigin, WA 6375. Payments can also be made over the phone on 08 9063 2778 with a valid master card or visa card.
- 2.7. Method of payment include cash, cheques, EFTPOS and credit card (master card and visa only) Cheques should be made payable to the Shire of Corrigin and marked "not negotiable".
- 2.8. Regular uses can make application for payment of any hire fees to be invoiced on a monthly base. Payments must be made by the payment due date.
- 2.9. Bonds cannot be invoiced and must be paid prior to the activity of collection of keys.

Comment [TD1]: Number of days prior to booking?

Comment [TD2]: Regular User application form to be used, with this payment method as a checkbox

3. Rights of Hirer

The Hire may exercise the following rights during the period of access or occupation under the license.

- 3.1. The right to use the Facility on the Activity date for the purpose specified in the Application form; and
- 3.2. The right of the Hirer and their employees, authorised agents, servants, contactors and invitees to enter and leave the facility.

4. Application and bookings

- 4.1. All applications must be on the official application form and must be signed.
- 4.2. Where the application is made on behalf of an organisation or body of persons, that applicant shall state the name of the organisation and the authority of the applicant for making such application.
- 4.3. All applicants must be aged 18 years and over.
- 4.4. Applications must be submitted to the Shire of Corrigin at least 14 days prior to the Activity date.
- 4.5. Council may accept or reject any application at its absolute discretion
- 4.6. Council reserves the right to cancel any bookings when the facility is required for Council functions, Local Government Elections, state or Federal Elections. Monies paid will be refunded. The Hirer agrees in such case to accept the decision and to have no claim at law or in equity for any loss or damage.
- 4.7. Council reserves the right to cancel any bookings should the facility be required for the delivery of essential or emergency services in response to natural or other emergencies. Monies paid will be refunded. The Hirer agrees in such case to accept the decision and to have no claim at law or in equity for any loss or damage.
- 4.8. Council reserves the right to withhold or refuse the use of the Facility for activities including but not limited to:
 - Teenage parties
 - 18th birthday parties
 - 21st birthday parties
 - "after parties"
 - Parties where the majority of participants are under 25
 - Premises registered as or used to conduct a private business
 - Or for any other activity or function, at its absolute discretion.
- 4.9. A booking is not confirmed until a booking confirmation has been issued by the Shire of Corrigin.
- 4.10. The Shire of Corrigin reserves the right to give 30 days' written notice to cancel any bookings due to unforeseen circumstances.

Comment [TD3]: Is this a good amount of time

Comment [TD4]: Standard booking confirmation letter / form required.

Comment [TD5]: Is this too much???

5. Bond

- 5.1. A bond as per the Schedule of Fees and Charges and risk level of the function will be applicable to all bookings.
- 5.2. Council reserves the right to apply a bond it deems necessary cover any risk associated with the booking.
- 5.3. The Hirer must pay the Bond to Council by the way of cash, EFTPOS, Credit card or bank cheque at least 14 Days prior to the Activity date.
- 5.4. The bond is held against the following:
 - 5.4.1. Damage to the building or equipment
 - 5.4.2. Missing / Theft of any facility equipment
 - 5.4.3. Additional use of the building outside the booked timeslot
 - 5.4.4. Loss of keys
 - 5.4.5. Extra cleaning services
 - 5.4.6. Breach of conditions of hire

Comment [TD6]: Allows to increase the bond if permission is given for say a 21st???

Comment [TD7]: Same as 4.4

- 5.4.7. Any outstanding fees & charges payable for the hire of the facility
- 5.5. The hirer will be liable for costs of damage etc in excess of the bond amount.
- 5.6. Bond authorised for refunds will be made via a cheque or direct deposit only, which will be refunded within thirty (30) working days after the booking.
- 5.7. The bond can only be refunded to the person or organisation whose name appears on the application form.
- 5.8. Not arming the security system or leaving the facility unlocked and unsecure on completion of the activity will incur a 50% deduction from the bond.
- 5.9. The facility hire bond may be forfeited in the event of any substantiated community complaints being received in the respect of anti-social behaviour / activity attributed to patrons of the patrons of the function conducted at the facility.

6. Restrictions

- 6.1. All Shire of Corrigin facilities maintain a 'Smoke Free' environment. Smoking is not permitted inside the facility or within 5 metres of an entrance / exit point. The hirer must advise facility users about the **No Smoking Policy**,
- 6.2. Live bands are restricted unless written permission is obtained by the Shire of Corrigin.
- 6.3. Smoke machines are strictly prohibited. It is the hirers' responsibility to inform the event operator that smoke machines or similar are strictly prohibited. The entire bond will be automatically forfeited to the Shire of Corrigin should it be found that a smoke machine or similar has been used. The Shire of Corrigin and the Fire and Emergency Services Authority of WA reserves the right to instigate legal action against any hirer who uses a smoke machine or similar.
- 6.4. Kegs of any type must not be placed in any other area of the facility other than the kitchen and bar area along with any other refreshments.
- 6.5. The use of Streamers and Confetti or similar materials are not permitted either inside or outside the building.
- 6.6. No stage property, electrical installation, appliance or decorating materials of any kind shall be brought into the facility without the consent of Council. All such items must be removed at the end of the event, and if not so removed, the hirer must pay such sum as Council determines for each day or portion of a day whilst such property remains in the facility.
- 6.7. The floor, walls or any other part of the facility, or any curtains, fittings or furniture shall not be broken, pierced by nails, pins, tacks or screws or in any manner or other way damaged, and no scenery, fittings or decorations of any kind shall be erected in the facility or attached to or affixed to the walls, doors or any other portion of the facility, curtains, fittings or furniture, mechanical, electrical or other equipment.
- 6.8. No decorations are to be attached to ceilings or walls using any type of tape, adhesive or blue-tack.
- 6.9. No open flame devices including candles are not to be used in any facilities.
- 6.10. Helium balloons are permitted provided they are anchored and removed at the end of the function.
- 6.11. Vehicles must only use the parking areas provided. No parking on the grassed areas.
- 6.12. All deliveries to the facility are to be included in the agreed hire time.

Comment [TD8]: Do we need to have some "anchor" points where decorations can be attached to???

Comment [TD9]: Will we need to provide a map identifying these?

- 6.13. No obscene or insulting language, disorderly behaviour or damage to property shall be permitted in any part of the facility. Council reserves the right for its Council officers to remove such offenders and any costs associated with the removal of these offenders may be deducted from the security bond or must otherwise be paid by the hirer.
- 6.14. The hirer must comply with all Health Act 1984 and associated Regulations.
- 6.15. Noise levels must comply with the Environmental Protection (noise) Regulations 1997.
- 6.16. Music must cease at midnight and the premises must be vacated by 1am. You may not re-enter the facility the following morning unless special circumstances have been arranged with the Shire of Corrigin.
- 6.17. No animals, other than a dog used as an aid by a visually or hearing impaired person, shall be allowed in the facility or its precincts without the consent of Council.
- 6.18. No game of chance, at which either directly or indirectly, money is passed as a prize, shall take place in any portion of the facility, without first obtaining the consent of Council.
- 6.19. No persons or groups to be in the facility between the hours of 1am to 5am.
- 6.20. **Function set up and clean up time must be included within the time booked.**

Comment [TD10]: Attempting to cover a clause to prevent anyone from "sleeping over"

7. Shire of Corrigin responsibility

- 7.1. The Shire of Corrigin will take everyone reasonable care and precaution to ensure that all utilities, services and equipment are in proper working order, but will not accept responsibility for breakdowns beyond their control.
- 7.2. The Shire of Corrigin will make every effort to provide the Hirer with clean and tidy facilities.
- 7.3. The Shire of Corrigin will not accept liability to any damage, theft or loss of items belonging to or the responsibility of the hirer.
- 7.4. The Shire of Corrigin reserves the right to close the function at any time due to breach of terms and conditions. e.g. If function exceeds building legal capacity limit, has underage drinking or antisocial/illegal behaviour.

8. Hirer responsibilities

- 8.1. The hirer may vary the arrangements of seats and tables in the facility provided that they are returned to their original configuration.
- 8.2. A liquor License is required when liquor is sold or provided under a door cover charge, Liquor licenses are the sole responsibility of the Hirer.
- 8.3. Permission to consume alcohol is required from Council for the consumption of alcohol at the facility regardless if it is for sale or provided under a door cover charge.
- 8.4. No drink carries or devices which may damage the floor, may be used in the Facility.
- 8.5. Hirers of the Facility must take care to avoid spillages, In the event that a spillage occurs, the hirer shall be responsible for the cleaning of the area.
- 8.6. Alcohol is not to be provided within any Shire of Corrigin facilities to any persons under the age of 18 years.
- 8.7. Comply with the Health Act 1984 and associated regulations.
- 8.8. The hirer shall ensure that the facility is not overcrowded and that all emergency exits, passageways and corridors remain free of obstructions.

Comment [TD11]: Will need to establish max capacity for each section and provide this information.

- 8.9. The hirer is responsible for organising their own Personal Accident Insurance, Loss Insurance and other relevant insurance policies.
- 8.10. The Hirer is responsible for the insurance of their equipment and supplies.
- 8.11. The Hirer must show respect and common courtesy to other groups within the centre or persons in the nearby properties.
- 8.12. The Hirer is responsibility for the behaviour of all persons attending their functions and activities.
- 8.13. External doors and windows must be kept close whenever possible.
- 8.14. The Hirer is responsible for locking up and arming the alarm after an event or activity.
- 8.15. The Hirer is required to start and finish on time. Failure to do so will incur additional charges. Where there is a changeover, fifteen minutes may be allowed at the discretion of the Shire of Corrigin.
- 8.16. In the event of an emergency evacuation, the function organiser must account for all their guests and report the information to the Shire of Corrigin or incident controller.
- 8.17. No equipment of items are to be stored at the centre, unless it is in a designated storage area. Storage areas will be assigned by the Shire of Corrigin and an annual fee will apply.
- 8.18. All electrical cords, fittings, switches and other electrical appliances used by the Hirer must comply with the appropriate Australian Standards. Council reserves the right to remove any electrical items that it deems to be unsafe.
- 8.19. Use all equipment in the manner it is intended and in accordance with any provided instructions or procedure manuals
- 8.20. Comply with the cleaning requirements, as described within clause 9.

Comment [TD12]: Do we want to charge an annual fee? How much?

9. Cleaning

- 9.1. **Unless otherwise supplied, the hirer must supply their own cleaning equipment and materials.** All equipment and products must be in compliance with displayed cleaning procedures. E.g. no cleaning products should be used.....
At the conclusion of the activity the Hirer shall;
 - 9.1.1. Leave the hired area in a clean and tidy condition, including public toilets if used.
 - 9.1.2. Mop and sweep all floors in function room including kitchen. The floors must not be left dirty, sticky or full of film from cleaning products.
 - 9.1.3. All areas, including the kitchen and toilets are to be left clean and free of any rubbish or foreign objects or substances such as bottles, glasses, cans, etc.
 - 9.1.4. Wipe all chairs and tables and return to their designated area
 - 9.1.5. Remove all unused food and drinks from the premises.
 - 9.1.6. Clean windows, removing any hand marks or similar marks.
 - 9.1.7. Ensure all windows and doors are closed and locked.
 - 9.1.8. Turn off all lights, heaters and air-conditioning.
 - 9.1.9. All cooking appliance including the stove and ovens are to be turn off and must be left clean and free of all grease, fat, foot scraps and liquids.
 - 9.1.10. Remove all decorations.

Comment [TD13]: Need a list of what we will supply and what the hirer may need to supply.

Comment [TD14]: Will need to have clear cleaning guidelines / manuals for each surface / equipment

Comment [TD15]: Need to check if all floors can be washed with standard detergent.

- 9.2. The hirer must removal all rubbish from hired area. The rubbish must be placed in large bins provided. If there is not enough room in the bins provided, Hirers must remove all access rubbish.
- 9.3. The Hirer must report to the Shire of Corrigin all damage that occurred wither accidently or maliciously to any part of the building.
- 9.4. No equipment of any description belonging to the centre or any other person, group or business is to be dragged, rolled or otherwise moved across the floor area. All equipment must be moved by trolley or similar to avoid damage to the floor surface.
- 9.5. If the Shire of Corrigin is required to do additional cleaning, a fee will be payable, which will be deducted from the Bond.
- 9.6. **The venue must be fully cleaned and vacated by 1am for all evening functions.**

Comment [TD16]: Need to order wheelie bins.....how many?

Comment [TD17]: This would include cleanup and pack up. Is 1am acceptable. Previous clause – midnight music off – vacant 1am

10. Keys and security

- 10.1. Keys and codes are to be collected from the Corrigin Resource Centre, 55 Larke Crescent, Corrigin. Keys and codes will be available for pickup on 1 hour prior to booking and must be returned one hour after booking. If the booking runs beyond the Corrigin Resource Centre operational hours, the key must be returned by 9.30am the following morning or return to the outside key return box. (this does not permit access to the facility for the hirer beyond the arranged booking time)
- 10.2. Hirer will be charged for the replacement of lost keys, and a Shire of Corrigin Call out fee will be charged if the Shire of Corrigin is called to lock or unlock or to arm or disarm the area.
- 10.3. It is the hirer’s responsibility to ensure the building is secured prior to leaving the premises, The Hirer may be held accountable for any insurance claim or security check if found to have been negligent.

Comment [TD18]: Do we like this??? Booking should include set up time, 1 hour would ensure that time booked is the time used. Of course we would have to “police” this???

11. Maximum Capacity

In accordance with the Health (Public Buildings) Regulations 1992 the maximum accommodation are;

PUBLIC BUILDING AREA	TYPE OF USE	MAXIMUM ACCOMMODATION NUMBER
Function/Bar	Dining	242
	Conference	484
Foyer	Hall	172
	Exhibition	43
Gym/Creche	Gymnasium	17
Sports Hall	Hall (with all exits available)	916
	Gymnasium	305
Hockey/Netball/Kiosk Room	Meeting Room	38
Total (at any one time)	Hall	1000

12. Dispute

- 12.1. Any disputes must be made in writing and marked to the attention of the Chief Executive Officer, P O Box 221, CORRIGIN W A 6375.

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LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF FEBRUARY 2016

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT9253	04/02/2016	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 310.00	MUNI
EFT9254	09/02/2016	AMD CHARTERED ACCOUNTANTS	AUDIT OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30 2015	\$ 4,653.00	MUNI
EFT9255	09/02/2016	AUSTRALIA'S GOLDEN OUTBACK	SHIRE EDITORIAL IN 2016 AUSTRALIA'S GOLDEN OUTBACK HOLIDAY PLANNER	\$ 1,675.00	MUNI
EFT9256	09/02/2016	ADVANCED AUTOLOGIC PTY LTD	25 X BAGS SOIL SOAK	\$ 945.00	MUNI
EFT9257	09/02/2016	BITUTEK	RABBIT PROOF FENCE RESEAL	\$ 135,734.98	MUNI
EFT9258	09/02/2016	BOC LIMITED	CONTIANER SERVICES-DAILY TRACKING FOR PERIOD 28/11/2015-28/12/2015	\$ 34.77	MUNI
EFT9259	09/02/2016	BUNNINGS	MISC STORAGE FOR DEPOT	\$ 208.88	MUNI
EFT9260	09/02/2016	CDA AIR CONDITIONING & REFRIGERATION	REPAIRS TO AIR CONDITIONER	\$ 1,184.05	MUNI
EFT9261	09/02/2016	CHADWEN HOLDINGS TRUST	POSTAGE AND STATIONERY	\$ 320.05	MUNI
EFT9262	09/02/2016	CORRIGIN ENGINEERING PTY LTD	PATIO TUBE/SHEETING AND SMALL TEK SCREWS	\$ 887.81	MUNI
EFT9263	09/02/2016	CORRIGIN HARDWARE	KEY TAG/GRINDER ANGLE	\$ 241.95	MUNI
EFT9264	09/02/2016	CORRIGIN MEDICAL CENTRE	VACCINATION FEE X 6 WORKERS	\$ 759.50	MUNI
EFT9265	09/02/2016	CORRIGIN NEWSAGENCY	STATIONERY/DVDS/CARD AND WRAP/NEWS PAPERS	\$ 270.95	MUNI
EFT9266	09/02/2016	CORRIGIN PHARMACY	HEP A & HEP B SHOTS FOR 6 STAFF MEMBERS	\$ 611.70	MUNI
EFT9267	09/02/2016	CORRIGIN TYREPOWER	REPAIR WITH TUBES	\$ 139.00	MUNI
EFT9268	09/02/2016	COUNTRY ARTS (WA) INC	ANNUAL SUBSCRIBERS MEMBERSHIP FEE	\$ 110.00	MUNI
EFT9269	09/02/2016	ELDERS RURAL SERVICES AUSTRALIA LIMITED	CEMENT-2 PALLETS 20KG BAGS	\$ 6,602.20	MUNI
EFT9270	09/02/2016	G & W SURVEYS	SURVEY	\$ 1,441.00	MUNI
EFT9271	09/02/2016	GF & HF JOB & SON	FREIGHT	\$ 165.00	MUNI
EFT9272	09/02/2016	GR & R DAWSON	REPAIR TWO CHAIN SAWS	\$ 396.00	MUNI
EFT9273	09/02/2016	GREENWAY ENTERPRISES	CT32 PRO ARS SAW WITH SHEATH	\$ 339.69	MUNI
EFT9274	09/02/2016	HARRY'S GLASS	WINDOW REPAIRS	\$ 660.00	MUNI
EFT9275	09/02/2016	IGA CORRIGIN	BISCUITS/FRUIT/MILK	\$ 104.42	MUNI
EFT9276	09/02/2016	J R & A HERSEY PTY LTD	CLEANING PRODUCTS	\$ 1,607.37	MUNI
EFT9277	09/02/2016	JUICE BOX CREATIVE	FINAL 50% BRANDING INSTALMENT/PLAQUE PHOTO ENHANCEMENTS	\$ 4,199.25	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF FEBRUARY 2016

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT9278	09/02/2016	LANDMARK	GATE HINGES AND SUNDRIES	\$ 97.02	MUNI
EFT9279	09/02/2016	MOORES GRIP FLOORS	10LTR CONTAINERS OF GRIPGUARD AFTER CARE ENZYME CLEANER	\$ 345.00	MUNI
EFT9280	09/02/2016	PATHTECH PTY LTD	DRUGWIPE 5S SALIVA TEST	\$ 2,249.50	MUNI
EFT9281	09/02/2016	SHIRE OF KONDININ	CLEANING TOILET AT BENDERING TIP SITE	\$ 65.50	MUNI
EFT9282	09/02/2016	SIGMA CHEMICALS	POOL CHEMICALS	\$ 572.00	MUNI
EFT9283	09/02/2016	STAPLES AUSTRALIA PTY LTD	VERVE TASK CHAIR HIGH BACK-BLACK	\$ 1,550.37	MUNI
EFT9284	09/02/2016	STAR TRACK EXPRESS	FREIGHT-CATERLINK	\$ 280.75	MUNI
EFT9285	09/02/2016	THE BUTCHERS BLOCK	CHRISTMAS BBQ	\$ 158.14	MUNI
EFT9286	09/02/2016	WA LOCAL GOVERNMENT ASSOCIATION	10 WALGA DESK PADS PLUS POSTAGE	\$ 89.40	MUNI
EFT9287	09/02/2016	WATER CORPORATION OF WA	WATER CHARGES-BULLARING STANDPIPE	\$ 4,309.99	MUNI
EFT9288	09/02/2016	WESTERN STABILISERS PTY LTD	PLANT REPAIRS & SERVICES	\$ 3,557.36	MUNI
EFT9289	09/02/2016	WESFARMERS KLEENHEAT GAS PTY LTD	LPG BULK GAS-CREC	\$ 1,913.23	MUNI
EFT9291	09/02/2016	WATER CORPORATION OF WA	DICKINSON RD STANDPIPE	\$ 41.24	MUNI
EFT9292	10/02/2016	DEPARTMENT OF TRANSPORT	PLATE CHANGE FOR PCR950	\$ 53.20	MUNI
EFT9296	18/02/2016	BEST OFFICE SYSTEMS	PHOTO COPIER BILLING	\$ 744.51	MUNI
EFT9297	18/02/2016	BGC QUARRIES	AGGREGATE 55 TONNE 20MM UNWASHED BLUE METAL	\$ 3,590.96	MUNI
EFT9298	18/02/2016	BOC LIMITED	CONTAINER SERVICE-DAILY TRACKING FOR 29/12/2015-28/01/2016	\$ 34.77	MUNI
EFT9299	18/02/2016	CHADWEN HOLDINGS TRUST	POSTAGE OF 2014/2015 ANNUAL REPORT	\$ 452.10	MUNI
EFT9300	18/02/2016	CORRIGIN ENGINEERING PTY LTD	CHECKER PLATE	\$ 17.36	MUNI
EFT9301	18/02/2016	CORRIGIN HARDWARE	BOOTS FOR STAFF	\$ 564.25	MUNI
EFT9302	18/02/2016	COPIER SUPPORT	METER READING	\$ 368.35	MUNI
EFT9303	18/02/2016	ELDERS RURAL SERVICES AUSTRALIA LIMITED	1 PAIR BOOTS FOR STAFF	\$ 150.00	MUNI
EFT9304	18/02/2016	FIRST HEALTH SERVICES	CORRIGIN MEDICAL PRACTICE SERVICE FEE FOR THE MIONTH OF FEBRUARY 2016	\$ 10,363.83	MUNI
EFT9305	18/02/2016	GANNAWAY BROS.	LOCKABLE CABINET FOR RETIC CONTROLLER	\$ 188.10	MUNI
EFT9306	18/02/2016	HARRIS ZUGLIAN ELECTRICS	MAINTENANCE AND REPAIRS - ADVENTURE PLAYGROUND	\$ 174.57	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF FEBRUARY 2016

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
EFT9307	18/02/2016	HUTTON AND NORTHEY SALES	METER READING	\$ 85.62	MUNI
EFT9308	18/02/2016	J R & A HERSEY PTY LTD	PROTECTIVE CLOTHING	\$ 115.56	MUNI
EFT9309	18/02/2016	JASON SIGNMAKERS	SIGNS	\$ 846.18	MUNI
EFT9310	18/02/2016	NEU-TECH AUTO ELECTRICS	SERVICE FOR DOCTORS VEHICLE	\$ 436.79	MUNI
EFT9311	18/02/2016	WESFARMERS INDUSTRIAL & SAFETY	UNIFORM FOR STAFF	\$ 2,861.81	MUNI
EFT9312	18/02/2016	SIGMA CHEMICALS	220LTR LIQUID CHLORINE	\$ 1,403.60	MUNI
EFT9313	18/02/2016	STAR TRACK EXPRESS	FREIGHT	\$ 54.89	MUNI
EFT9314	18/02/2016	STATE LIBRARY OF WA FOUNDATION	NEW BOOKS FOR LIBRARY	\$ 110.00	MUNI
EFT9315	18/02/2016	THE WINDMILL NEWSPAPER	20 ISSUES OF THE WINDMILL 2016	\$ 20.00	MUNI
EFT9316	18/02/2016	WA LOCAL GOVERNMENT ASSOCIATION	ADVERTISING - PROPOSED CHANGES TO LOCAL LAWS 2016 (ANIMALS, ENVIRONMENT & NUISANCE & HEALTH) - WEST AUSTRALIAN	\$ 1,436.34	MUNI
EFT9317	18/02/2016	WESTERN STABILISERS PTY LTD	SERVICE PLUS REPAIRS	\$ 6,184.75	MUNI
EFT9318	18/02/2016	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 510.00	MUNI
EFT9319	25/02/2016	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 336.92	MUNI
EFT9320	25/02/2016	AVANTEOS INVESTMENTS LTD	PAYROLL DEDUCTIONS	\$ 186.02	MUNI
EFT9321	25/02/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 457.37	MUNI
EFT9322	25/02/2016	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 801.64	MUNI
EFT9323	25/02/2016	COLONIAL FIRST STATE FIRSTCHOICE SUPERANNUATION TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 265.13	MUNI
EFT9324	25/02/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 665.15	MUNI
EFT9325	25/02/2016	PAULL SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 456.72	MUNI
EFT9326	25/02/2016	WA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 20,468.83	MUNI
EFT9327	25/02/2016	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 453.72	MUNI
EFT9331	26/02/2016	AUSTRALIAN WORKERS' UNION	PAYROLL DEDUCTIONS	\$ 44.00	MUNI
EFT9332	26/02/2016	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	\$ 82.00	MUNI
EFT9333	26/02/2016	SHIRE OF CORRIGIN OUTSIDE STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 120.00	MUNI
20061	03/02/2016	SHIRE OF CORRIGIN	PETTY CASH RECOUP	\$ 295.65	MUNI
20062	04/02/2016	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 186.00	MUNI

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF FEBRUARY 2016

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
20063	09/02/2016	EVOLVEPLUS	EVOLVEPLUS ONLINE BOOKING SUBSCRIPTION RENEWAL - 12 MONTHS	\$ 1,320.00	MUNI
20064	09/02/2016	KENNARDS HIRE PTY LTD	HIRE OF WATER PUMP	\$ 3,806.26	MUNI
20065	09/02/2016	ROBIN CAMPBELL	WILDFLOWER POSTCARDS AND CHRISTMAS CARDS	\$ 70.00	MUNI
20066	09/02/2016	SHIRE OF KALAMUNDA	CONTRACT BUILDING SERVICES - JULY TO DECEMBER	\$ 3,310.75	MUNI
20067	09/02/2016	TESTO PTY LTD	SPECIAL PROBE - REQUESTED BY J.GOLDACRE (ROE HEALTH)	\$ 235.62	MUNI
20068	09/02/2016	THE HONDA SHOP	2.7 STARLINE WHIPPER CORD 1KG ROLL	\$ 253.66	MUNI
20069	09/02/2016	SYNERGY	ELECTRICITY CHARGES	\$ 469.50	MUNI
20070	18/02/2016	ADAM JAMES PAUL RENDELL	SAND - FINE YELLOW 440 TONNE	\$ 2,904.00	MUNI
20071	18/02/2016	HISCONF	CUTLERY & CROCKERY – AS PER QUOTE 176500	\$ 11,367.06	MUNI
20072	18/02/2016	SYNERGY	ELECTRICITY CHARGES-STREET LIGHTS	\$ 3,943.45	MUNI
20073	18/02/2016	SHIRE OF CORRIGIN	PAYROLL DEDUCTIONS	\$ 179.00	MUNI
DD5796.2	01/02/2016	WESTNET PTY LTD	INTERNET CHARGES	\$ 314.80	MUNI
DD5796.3	01/02/2016	TELSTRA	PHONE CHARGES	\$ 1,022.72	MUNI
DD5840.1	10/02/2016	TELSTRA	PHONE CHARGES	\$ 1,136.68	MUNI
DD5840.2	16/02/2016	TELSTRA	PHONE CHARGES	\$ 713.02	MUNI
DD5908.1	29/02/2016	TELSTRA	PHONE CHARGES	\$ 564.63	MUNI
DD5909.1	03/02/2016	NATIONAL AUSTRALIA BANK	WEBSITE SETUP AND 1 YEAR LICENCE	\$ 274.03	MUNI
3364	09/02/2016	MICHAEL ANDREW WEGUELIN	REFUND ON BOND PA SYSTEM	\$ 50.00	TRUST
EFT9290	09/02/2016	ALANA ROBINS	REFUND BOND	\$ 20.00	TRUST
EFT9293	10/02/2016	PUBLIC TRANSPORT AUTHORITY	TRANS WA - DEC 15 TICKECT SALES	\$ 38.42	TRUST
EFT9294	10/02/2016	SHIRE OF CORRIGIN	TRANSWA TICKETING COMMISSION FOR DECEMBER 2015	\$ 17.36	TRUST
EFT9295	10/02/2016	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCITF LEVY PAYMENT FOR DECEMBER 2015	\$ 706.81	TRUST
EFT9250	01/02/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT 1/2/16	\$ 187.50	LIC
EFT9393	11/02/2016	DEPARTMENT OF TRANSPORT	DEBIT DOT	\$ 2,184.35	LIC
DD5820.1	02/02/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT 2/2/16	\$ 5,724.45	LIC

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL FOR THE MONTH OF FEBRUARY 2016

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT	BANK
DD5826.1	03/02/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT 3/2/16	\$ 886.20	LIC
DD5835.1	04/02/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT 4/2/16	\$ 2,276.55	LIC
DD5837.1	05/02/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT 5/2/16	\$ 782.55	LIC
DD5843.1	08/02/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT 8/2/16	\$ 7,183.30	LIC
DD5857.1	09/02/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT 9/2/16	\$ 3,976.80	LIC
DD5871.1	10/02/2016	DEPARTMENT OF TRANSPORT	DOT DIRECT DEBIT 10/2/16	\$ 1,110.85	LIC
DD5873.1	10/02/2016	SHIRE OF CORRIGIN	TRANSFER OF FUNDS FROM LIC TO MUNI, TO CORRECT ERROR IN DESPOSIT	\$ 1,014.02	LIC
DD5933.1	15/02/2016	DEPARTMENT OF TRANSPORT	DEBIT DOT	\$ 32,175.85	LIC
DD5935.1	16/02/2016	DEPARTMENT OF TRANSPORT	DEBIT DOT	\$ 3,845.75	LIC
DD5937.1	17/02/2016	DEPARTMENT OF TRANSPORT	DEBIT DOT	\$ 148.50	LIC
DD5939.1	18/02/2016	DEPARTMENT OF TRANSPORT	DEBIT DOT	\$ 1,159.90	LIC
DD5941.1	19/02/2016	DEPARTMENT OF TRANSPORT	DEBIT DOT	\$ 5,187.30	LIC
DD5943.1	22/02/2016	DEPARTMENT OF TRANSPORT	DEBIT DOT	\$ 322.55	LIC
DD5945.1	23/02/2016	DEPARTMENT OF TRANSPORT	DEBIT DOT	\$ 4,638.10	LIC
DD5947.1	24/02/2016	DEPARTMENT OF TRANSPORT	DEBIT DOT	\$ 3,265.85	LIC
DD5949.1	25/02/2016	DEPARTMENT OF TRANSPORT	DEBIT DOT	\$ 2,987.05	LIC
DD5951.1	26/02/2016	DEPARTMENT OF TRANSPORT	DEBIT DOT	\$ 9,243.10	LIC
DD5953.1	29/02/2016	DEPARTMENT OF TRANSPORT	DEBIT DOT	\$ 2,638.10	LIC

\$ 358,074.15

MUNICIPAL ACCOUNT PAYMENTS	\$266,302.94
TRUST ACCOUNT PAYMENTS	\$ 832.59
LICENSING ACCOUNT PAYMENTS	\$ 90,938.62
STEVENS ON TRUST ACCOUNT PAYMENTS	\$ -
	<u>\$358,074.15</u>

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SHIRE OF CORRIGIN
NAB BUSINESS MASTERCARD
PAYMENTS OF ACCOUNTS BY CREDIT CARD
FOR THE STATEMENT PERIOD: 30 DECEMBER 2015 to 28 JANUARY 2016

DATE	DETAILS	DESCRIPTION	AMOUNT
CARD NUMBER 5313-XXXX-XXXX-4338			
25/01/2016	SARAHS FLOWERS PTY LTD	CONGRATULATIONS STAFF GIFT	\$ 106.85
28/01/2016	CARD FEE	MONTHLY CARD FEE	\$ 9.00
		CREDIT CARD TOTAL	\$ 115.85
CARD NUMBER 5313-XXXX-XXXX-5966			
28/01/2016	CARD FEE	MONTHLY CARD FEE	\$ 9.00
		CREDIT CARD TOTAL	\$ 9.00
CARD NUMBER 5313-XXXX-XXXX-5974			
28/01/2016	CARD FEE	MONTHLY CARD FEE	\$ 9.00
		CREDIT CARD TOTAL	\$ 9.00
CARD NUMBER 5313-XXXX-XXXX-7357			
15/01/2016	WEEBLY-CHARGE.COM	WEBSITE SET UP AND 1 YEAR FEE	\$ 127.36
15/01/2016	NAB	TRANSACTION FEE	\$ 3.82
28/01/2016	CARD FEE	MONTHLY CARD FEE	\$ 9.00
		CREDIT CARD TOTAL	\$ 140.18

TOTAL CREDIT CARD PAYMENTS

\$ 274.03

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SHIRE OF CORRIGIN



February
2016

MONTHLY FINANCIAL REPORT

Attachment for the Agenda item 8.1.4 for the Ordinary Council Meeting to be held on Monday 21 March 2016 commencing at 3.00pm in the Council Chambers.

Shire of Corrigin

Period Ending 29 February 2016

TABLE OF CONTENTS

Statement of Financial Activity

Note 1	Significant Accounting Policies
Note 2	Graphical Representation
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Information on Borrowings
Note 6	Budget Amendments
Note 7	Receivables
Note 8	Grants and Contributions
Note 9	Cash Backed Reserves
Note 10	Capital Disposals and Acquisitions
Note 11	Trust

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

Shire of Corrigin
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
Period Ending 29 February 2016

	Note	Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		1,500	500	4,026	3,526	87.58%	
General Purpose Funding		1,001,815	745,580	699,912	(45,668)	(6.52%)	
Law, Order and Public Safety		116,212	24,450	39,993	15,543	38.86%	▲
Health		313,920	86,480	87,409	929	1.06%	
Education and Welfare		154,342	81,096	116,433	35,337	30.35%	▲
Housing		98,960	64,527	59,529	(4,998)	(8.40%)	
Community Amenities		214,867	204,335	160,743	(43,592)	(27.12%)	▼
Recreation and Culture		508,555	496,040	557,440	61,400	11.01%	▲
Transport		2,001,050	1,192,387	1,375,511	183,124	13.31%	▲
Economic Services		64,665	36,520	27,726	(8,794)	(31.72%)	
Other Property and Services		224,750	121,589	120,914	(675)	(0.56%)	
Total (Excluding Rates)		4,700,636	3,053,504	3,249,636	196,132		
Operating Expense							
Governance		(725,572)	(477,948)	(449,248)	28,700	6.39%	
General Purpose Funding		(53,179)	(34,541)	(32,331)	2,210	6.84%	
Law, Order and Public Safety		(131,555)	(96,697)	(103,627)	(6,930)	(6.69%)	
Health		(791,924)	(439,321)	(437,051)	2,270	0.52%	
Education and Welfare		(379,460)	(188,347)	(183,745)	4,602	2.50%	
Housing		(102,134)	(70,962)	(76,810)	(5,848)	(7.61%)	
Community Amenities		(584,403)	(388,698)	(374,734)	13,964	3.73%	
Recreation and Culture		(1,450,022)	(900,238)	(973,341)	(73,103)	(7.51%)	
Transport		(2,290,918)	(1,321,752)	(1,607,140)	(285,388)	(17.76%)	▲
Economic Services		(363,232)	(175,357)	(183,183)	(7,826)	(4.27%)	
Other Property and Services		(180,122)	(219,293)	(221,833)	(2,540)	(1.15%)	
Total		(7,052,521)	(4,313,154)	(4,643,043)	(329,889)		
Funding Balance Adjustment							
Add back Depreciation		2,251,750	1,313,521	1,811,411	497,890	27.49%	▲
Adjust (Profit)/Loss on Asset Disposal	10/A	(20,313)	0	0	0		
Adjust Provisions and Accruals					0		
Net Operating (Ex. Rates)		(120,448)	53,870	418,004	364,134		
Capital Revenues							
Proceeds - Disposal of Assets	10/A	159,773	109,773	0	(109,773)	(100.00%)	▼
Proceeds from New Debentures		0	0	0	0		
Transfer from Reserves	9	1,652,317	1,253,062	840,054	(413,009)	(49.16%)	▼
Total		1,812,090	1,362,835	840,054	(522,782)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	10	(2,666,785)	(2,543,086)	(2,346,065)	197,021	8.40%	
Plant and Equipment	10	(551,200)	(536,700)	(594,638)	(57,938)	(9.74%)	
Furniture and Equipment	10	(3,285)	(3,285)	(3,285)	0	0.01%	
Infrastructure Assets - Roads	10	(1,820,993)	(1,161,230)	(862,844)	298,386	34.58%	▼
Infrastructure Assets - Other	10	(233,154)	(172,626)	(48,971)	123,655		
Repayment of Debentures	5	(139,850)	(40,507)	(114,602)	(74,095)	(64.65%)	▲
Transfer to Reserves	9	(92,055)	(47,952)	(40,757)	7,195	17.65%	
Total		(5,507,322)	(4,505,386)	(4,011,162)	494,224		
Net Capital		(3,695,232)	(3,142,551)	(3,171,108)	(28,557)		
Total Net Operating + Capital		(3,815,680)	(3,088,681)	(2,753,104)	335,576		
Rate Revenue		2,224,822	2,224,822	2,211,712	(13,110)	(0.59%)	
Opening Funding Surplus(Deficit)		1,590,858	1,590,858	1,743,145	152,287	8.74%	
Closing Funding Surplus(Deficit)	3	0	726,999	1,201,753	474,753		

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads (unsealed) formation	not depreciated
pavement	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation facilities and services to members of Council;
other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific Council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

Food quality and pest control, meat inspection of abattoirs, and administration of the Eastern Districts Regional Health Scheme and provision of various medical facilities.

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Contributions towards the operation of the Senior Citizens centre and Frail Care Facility , assistance to the Family Day Care Centre, Occasional Day Care Centre and Playgroup as well as donations to other voluntary services.

HOUSING

Maintenance of staff and rental housing.

COMMUNITY AMENITIES

Rubbish collection services, operation of refuse disposal sites, noise control, administration of the town planning scheme, maintenance of the cemetery, maintenance of public conveniences and town water drainage, as well as the community bus.

RECREATION AND CULTURE

Maintenance of halls, swimming pool, recreation centres, various reserves and contracting of the library service.

TRANSPORT

Construction and maintenance of streets, roads, bridges, depot and airstrip, cleaning and lighting of streets, and the provision of police licensing services.

ECONOMIC SERVICES

Provision of tourism facilities, area promotion, building control, saleyards, noxious weed control, vermin control, screening plant, standpipes, Development Officer and Community Resource Centre

OTHER PROPERTY & SERVICES

Private Works operations, plant repairs and operation costs.

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

Note 3: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)			
2015-16			
Note	This Period	Last Period	Same Period Last Year
	\$	\$	\$
Current Assets			
Cash Unrestricted	2,018,551	1,073,067	2,018,551
Cash Restricted	2,066,135	2,867,003	2,066,135
Investments			
Receivables - Rates and Rubbish	186,395	61,617	186,395
Receivables -Other	55,880	412,203	55,880
Inventories	64,846	36,290	64,846
	4,391,808	4,450,179	4,391,808
Less: Current Liabilities			
Payables	(675,543)	(267,749)	(567,056)
Provisions	(448,377)	(447,784)	(448,377)
	(1,123,920)	(715,533)	(1,015,432)
Less: Cash Restricted	(2,066,135)	(2,867,003)	(2,066,135)
Net Current Funding Position	1,201,753	867,643	1,310,241

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Institution	Maturity Date	Portfolio %
(a) Cash Deposits									
Business Mgt Account	2.50%	2,036,497				2,036,497	NAB	Call	39.76%
Cash Maximiser		0				0	NAB	Call	0.00%
Trust				67,441		67,441	NAB	Call	1.32%
Trust-Edna Stephenson				945,659		945,659	NAB	Call	18.46%
Trust - Police Licensing				6,036		6,036	NAB	Call	0.12%
(b) Term Deposits									
TD 1839086	2.45%		2,066,135			2,066,135	Bendigo	29/04/2016	40.34%
(c) Investments									
Total		2,036,497	2,066,135	1,019,137	0	5,121,770			
Portfolio %		40%	40%	20%	0%				

Comments/Notes - Investments

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

Note 5: Information on Borrowings

(a) Debenture Repayments

Particulars	Interest Rate	Maturity Date	Principal 1-Jul-15	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
					2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$	2015/16 Actual \$	2015/16 Budget \$
Community Amenities										
Loan 101 - Land Sub Division	6.49%	27/07/2018	311,469		82,277	77,381	229,192	234,088	19,364	23,451
Recreation & Culture										
New Loan -102	4.64%	29/06/2034	1,937,531		32,326	62,469	1,905,205	1,875,062	44,951	92,084
			2,249,000	0	114,602	139,850	2,134,398	2,109,150	64,315	115,535

All debenture repayments are to be financed by general purpose revenue.

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

Note 5: Information on Borrowings

(b) New Debentures - 2015/16

Particulars/Purpose	Amount Borrowed Budget	Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used Budget	
Recreation & Events Centre								

(c) Unspent Debentures

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the National Australia bank does exist. It is not anticipated that this facility will be required to be utilised during 2015/16.

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

Note 7: RECEIVABLES

Receivables - Rates and Rubbish

	Current 2015-16	Previous 2014-15
	\$	\$
Opening Arrears Previous Years	65,536	58,599
Rates Levied this year	2,264,044	2,181,473
<u>Less</u> Collections to date	(2,073,638)	(2,170,760)
Equals Current Outstanding	255,942	69,312
Net Rates Collectable	255,942	69,312
% Collected	89.01%	96.91%

Comments/Notes - Receivables Rates and Rubbish

The graph reflects all rates income received, with the exception of ESL and Sport Levy
 Rates received in advance is reflected when funds are received

	\$ Current	\$ 30 Days	\$ 60 Days	\$ 90+Days	\$
Receivables - General					
	6,045	1,309	60	3,515	(4,387)
Total Outstanding					6,541

Amounts shown above include GST (where applicable)

Comments/Notes - Receivables General

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

Note 8: GRANTS AND CONTRIBUTIONS

Program/Details GL	Provider	Approval	2015-16	Variations	Revised	Recoup Status	
		Yes No (Yes/No)	Budget	Additions (Deletions)	Grant	Received	Not Received
			\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING							
Legal Fees	Ratepayers reimbursement	Yes	4,500		4,500	(16)	4,516
Grants Commission	Grants Commission	Yes	876,529		876,529	619,065	257,464
GOVERNANCE							
Thank a Volunteer Day	Dept for Communities	Yes	500		500	675	(175)
Membership Reimbursement		No	50		50	36	14
Misc Income		No	50		50	3,315	(3,265)
LAW, ORDER, PUBLIC SAFETY							
FESA Operational Grant	FESA	Yes	108,712		108,712	17,750	90,962
HEALTH							
EDRH Scheme Income	RoeROC Shires	Yes	191,069		191,069	75,314	115,755
Family Day Care Grants	To be Confirmed	No	36,851		36,851	0	36,851
Bendering Tip Income	RoeROC Shires	Yes	75,000		75,000	0	75,000
HOUSING							
Other Housing Reimbursements	Housing Tennats	Yes	1,200		1,200	314	886
EDUCATION AND WELFARE							
Resource Centre Funding	Dept of Regional Dev & Lan	Yes	99,333		99,333	76,810	22,523
Age Friendly Roe Roc Condttribution	RoeRoc Shires	Yes	15,000		15,000	0	15,000
COMMUNITY AMENITIES							
Cropping Income	Shire of Corrigin	Yes	45,000		45,000	0	45,000

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

Note 8: GRANTS AND CONTRIBUTIONS

Program/Details GL	Provider	Approval	2015-16	Variations	Revised	Recoup Status	
		Yes No (Yes/No)	Budget \$	Additions (Deletions) \$	Grant \$	Received \$	Not Received \$
RECREATION AND CULTURE							
Voluntary Sports Levy	Ratepayers	Yes	25,000		25,000	29,219	(4,219)
Pool Subsidy Income	Dept of Finance	Yes	30,000		30,000	1,736	28,264
Sporting Clubs Levies	Bowling & Tennis Club	Yes	400		400	136	264
Library Reimbursement	Corrigin Library	No	50		50	0	50
						0	0
Recreation & Events Centre Fundin	RDAF	Yes	175,000			0	0
Recreation & Events Centre Fundin	Community Donations	Yes	28,894			0	0
Recreation & Events Centre Fundin	CSRFF Funding	Yes	159,091			0	0
Recreation & Events Centre Fundin	Sporting Groups Donations	Yes	55,455			0	0
						0	0
TRANSPORT							
Direct Grant	MRWA	Yes	142,100		142,100	142,100	0
Regional Road Group	MRWA	Yes	327,467		327,467	130,987	196,480
Roads to Recovery	Dept Trans & Reg Serv.	Yes	1,247,787		1,247,787	972,843	274,944
Grain Freight Route funding	MRWA	Yes	232,613		232,613	0	232,613
Misc Income (lighting Subsidy)	MRWA	Yes	4,117		4,117	0	4,117
ECONOMIC SERVICES							
Drum Muster Income	AgSafe	No	5,000		5,000	1,987	3,013
OTHER PROPERTY & SERVICES							
Diesel Fuel Rebate Income	ATO	No	30,000		30,000	16,467	13,533
Ambulance Fuel Reimbursements	St Johns Ambulance	Yes	500		500	0	500
Car Contributions	CEO & DCEO	Yes	2,160		2,160	840	1,320
TOTALS			3,919,428	0	3,500,988	2,089,579	1,411,410

Comments - Grants and Contributions

The Voluntary Sports Levy amount received reflects amount raised with annual rates, less adjustments for current non-payment of levies. This amount will continue to vary as rate payers elect to pay or require this amount to be deducted from their rate total.

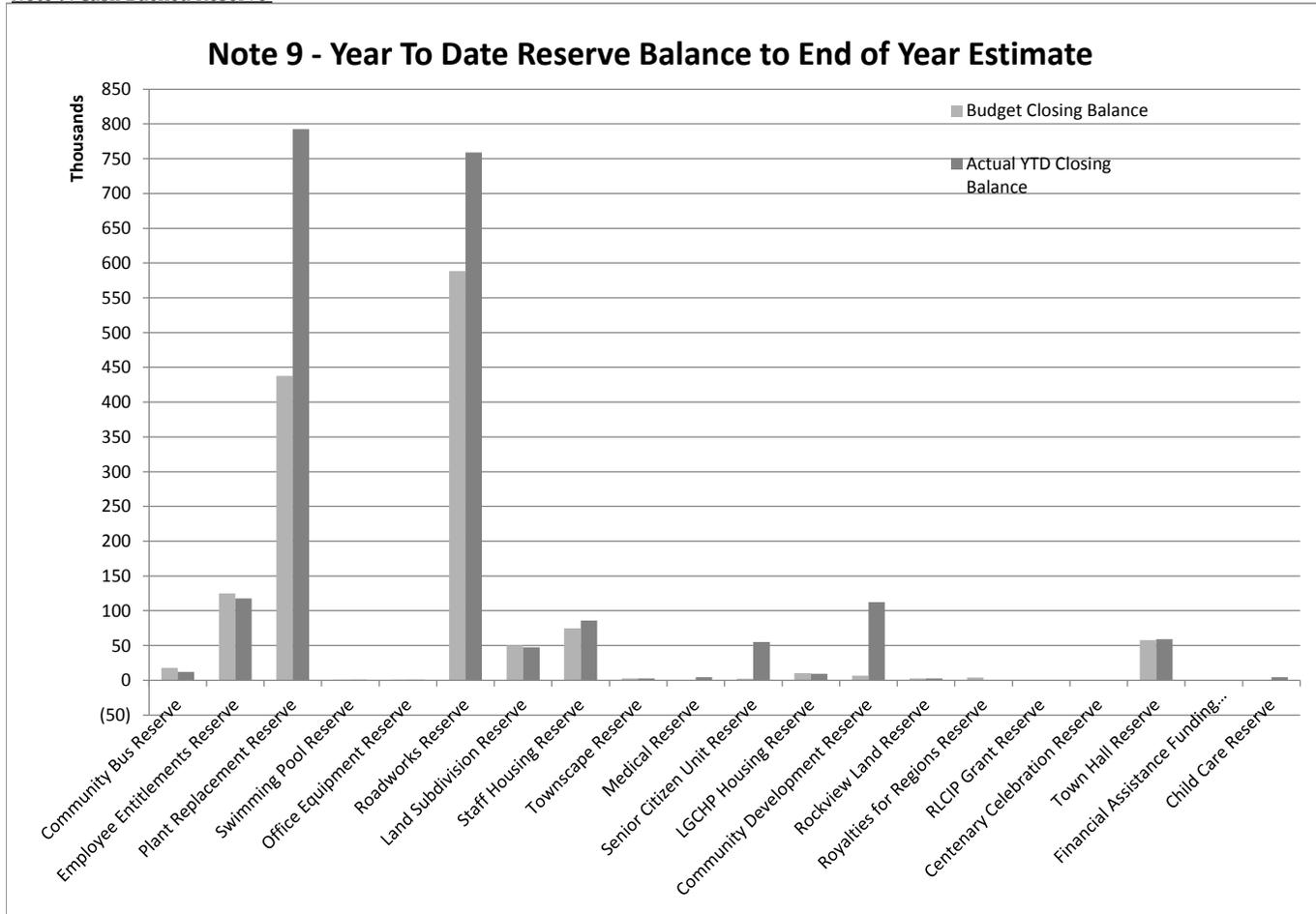
Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

Note 9: Cash Backed Reserve

Name	Budget Opening Balance	Actual Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$		\$	\$	\$	\$	\$	\$	\$	\$
Community Bus Reserve	11,888	11,888	457	189	5,457	0	0	0	17,802	12,077
Employee Entitlements Reserve	115,737	115,737	4,449	1,839	4,449	0	0	0	124,635	117,576
Plant Replacement Reserve	780,333	780,333	22,075	12,402	22,075	0	386,700	0	437,783	792,736
Swimming Pool Reserve	945	945	36	15	36	0	0	0	1,018	960
Office Equipment Reserve	878	878	34	14	34	0	0	0	946	892
Roadworks Reserve	747,375	747,375	28,730	11,879	28,730	0	216,193	0	588,642	759,253
Land Subdivision Reserve	46,805	46,805	1,799	744	1,799	0	0	0	50,403	47,549
Staff Housing Reserve	84,670	84,670	3,255	1,346	3,255	0	16,616	0	74,564	86,016
Townscape Reserve	2,382	2,382	92	38	92	0	0	0	2,565	2,420
Medical Reserve	4,235	4,235	163	67	163	0	4,398	0	163	4,302
Senior Citizen Unit Reserve	53,936	53,936	2,073	857	2,073	0	56,010	0	2,072	54,793
LGCHP Housing Reserve	9,400	9,400	361	149	361	0	0	0	10,122	9,549
Community Development Reserve	577,439	577,439	6,770	6,490	6,770	471,780	584,209	0	6,770	112,150
Rockview Land Reserve	2,470	2,470	95	39	95	0	0	0	2,660	2,509
Royalties for Regions Reserve	331,593	331,593	3,888	3,362	3,888	334,956	335,481	0	3,888	(0)
RLCIP Grant Reserve	0	0	0	0	0	0	0	0	0	0
Centenary Celebration Reserve	0	0	0	0	0	0	0	0	0	0
Town Hall Reserve	58,183	58,183	2,231	925	12,231	0	15,000	0	57,645	59,108
Financial Assistance Funding Res	0	0	0	0	0	0	0	0	0	0
Child Care Reserve	4,178	4,178	160	66	160	0	4,338	0	160	4,244
Recreation & Events Centre Loan Reserve	0	0	0	0	0	0	0	0	0	0
	32,984	32,984	387	334	387	33,318	33,372	0	386	1
	2,865,432	2,865,432	77,055	40,757	92,055	840,054	1,652,317	0	1,382,225	2,066,135

Shire of Corrigin
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 Period Ending 29 February 2016

Note 9: Cash Backed Reserve



Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 Period Ending 29 February 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions Information				Summary Acquisitions	Current Budget					
Grants	Reserves	Borrowing	Total		Reviewed Budget	Budget	YTD Budget	Actual	Variance	Variance Movement
\$	\$	\$	\$		\$	\$	\$	\$	\$	
0	0	0	0	Property, Plant & Equipment						
527,378	634,197	0	1,161,575	Land for Resale	0	0	0	0	0	
0	386,700	0	31,000	Land and Buildings	0	2,666,785	2,543,086	2,346,065	(197,021)	▼
0	0	0	0	Plant & Property	0	551,200	536,700	594,638	57,938	▲
				Furniture & Equipment	0	3,285	3,285	3,285	(0)	▼
				Infrastructure						
1,442,867	216,193	0	1,659,060	Roadworks	0	1,820,993	1,161,230	862,844	(298,386)	▼
0	0	0	0	Other Infrastructure	0	233,154	172,626	48,971	(123,655)	▼
1,970,245	1,237,090	0	2,851,635	Totals	0	5,275,417	4,416,927	3,855,803	(561,124)	▼

Comments - Capital Acquisitions

Contributions				Land & Buildings	Current Budget					
Grants	Reserves	Borrowing	Total		Reviewed Budget	Budget	YTD Budget	Actual	Variance	Variance Movement
\$	\$	\$	\$		\$	\$	\$	\$	\$	
			0	Adventure Playground Toilets	0	19,519	19,519	22,378	2,859	▲
418,440	617,581		1,036,021	Recreation & Events Centre	0	2,481,952	2,481,952	2,323,687	(158,265)	▼
36,851			36,851	Playgroup Improvements		36,851	0	0	0	
			0	Dentist Surgery Patio		16,509	0	0	0	
			0	Doctor Surgery Upgrade		19,479	0	0	0	
	16,616		16,616	25 Seimons Ave Air cond	0	16,615	16,615	0	(16,615)	▼
			0					0	0	
72,087			72,087	Bulyee Fire Shed		75,860	25,000	0	(25,000)	▼
			0					0	0	
527,378	634,197	0	1,161,575	Totals	0	2,666,785	2,543,086	2,346,065	(197,021)	▼

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Plant & Equipment	Current Budget					
Grants	Reserves	Borrowing	Total		This Year					
					Reviewed Budget	Budget	YTD Budget	Actual	Variance (Under)Over	Variance Movement
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
	31,000		31,000	Side Tipper Road Train		73,000	73,000	73,000	0	
	143,000			Multyre Roller - CR28	0	146,000	143,000	143,000	0	
				EHO Vehicle - 3CR		30,000	30,000	31,892	1,892	▲
	212,700			Prime Mover - CR950		212,700	212,700	214,100	1,400	▲
			0	Skidstreer - CR13	0	0	0	59,160	59,160	▲
			0	Utility - CR123	0	42,000	42,000	38,931	(3,069)	▼
			0	Small Equipment Purchases >\$3000	0	11,500	0	0	0	
			0	EMGC Vehicle	0	36,000	36,000	34,555	(1,445)	▼
0	386,700	0	31,000	Totals	0	551,200	536,700	594,638	57,938	▲

Contributions				Furniture & Equipment	Current Budget					
Grants	Reserves	Borrowing	Total		This Year					
					Reviewed Budget	Budget	YTD Budget	Actual	Variance (Under)Over	Variance Movement
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
			0	Pool Inflatable / PA System	0	3,285	3,285	3,285	(0)	▼
			0		0		0	0		
			0						0	
0	0	0	0	Totals	0	3,285	3,285	3,285	(0)	▼

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Roads	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Reviewed Budget	Budget	YTD Budget	Actual	Variance (Under)Over	Variance Movement
\$	\$	\$	\$		\$	\$	\$	\$	\$	
191,907			191,907	Barber Road	0	191,907	191,907	201,174	9,267	▲
203,123			203,123	Bendering Road	0	203,123	203,123	80,277	(122,846)	▼
232,613	216,193		448,806	Grain Frieght Route Road Upgrades	0	447,006	100,000	29,141	(70,859)	▼
141,334			141,334	Rabbit Proof Fence Road	0	212,000	212,000	106,438	(105,562)	▼
186,133			186,133	Corrigin Naremben Road	0	279,200	279,200	305,792	26,592	▲
			0	Bullaring Pingelly Road			0	768	768	▲
56,301			56,301	Dilling Railway Road	0	56,301	45,000	23,292	(21,708)	▼
202,291			202,291	Dry Well Road		202,291	100,000	30,470	(69,531)	▼
74,332			74,332	Rendell Street		74,332	30,000	22,652	(7,348)	▼
154,833			154,833	Drywell Road T Junction		154,833	0	62,840	62,840	▲
			0					0	0	
1,442,867	216,193	0	1,659,060	Totals	0	1,820,993	1,161,230	862,844	(298,386)	▼

Contributions				Other Infrastructure	Current Budget					
					This Year					
Grants	Reserves	Borrowing	Total		Reviewed Budget	Budget	YTD Budget	Actual	Variance (Under)Over	Variance Movement
\$	\$	\$	\$		\$	\$	\$	\$	\$	
			0				0	0	0	
			0	Water Storage	0	110,528	50,000	37,273	(12,727)	▼
			0	CREC Landscaping	0	20,704	20,704	0	(20,704)	▼
			0	CREC Fence	0	21,426	21,426	0	(21,426)	▼
			0	CREC Carparking	0	49,042	49,042	11,698	(37,344)	▼
			0	CREC Playground		31,454	31,454	0	(31,454)	▼
			0					0		
0	0	0	0	Totals	0	233,154	172,626	48,971	(123,655)	▼

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 Period Ending 29 February 2016

Note 10A: Actual Profit / Loss on Asset Disposal

Profit(Loss) of Asset Disposal						
By Program	Net Book Value Budget	Net Book Value Actuals	Proceeds Budget	Proceeds Actuals	Profit Budget (Loss)	Profit Budget Actuals (Loss)
	\$	\$	\$	\$	\$	\$
Health						0
EHO Vehicle - 3CR	10,889		10,000		(889)	0
Transport						
Roller - CR28	2,400		3,000		600	0
Prime Mover - CR950	27,634		42,000		14,366	0
					0	0
Other Property & Services						0
Utility - CR123	31,678		30,000		(1,678)	0
EMGC Vehicle	19,708		24,773		5,065	0
					0	0
Unclassified						
Granite Rise Land	47,351		50,000		2,649	0
	139,660	0	159,773	0	20,113	0

Profit(Loss) of Asset Disposal						
By Class	Net Book Value	Net Book Value Actuals	Proceeds	Proceeds Actuals	Budget Profit (Loss)	Actual Profit (Loss)
	\$		\$		\$	\$
Plant & Equipment	92,309	0	109,773	0	17,464	0
Sale of Land	47,351	0	50,000	0	2,649	0
					0	0
	139,660	0	159,773	0	20,113	0

Summary

Profit on Asset Disposals
 Loss on Asset Disposals

Profit (Loss)	Actuals Profit (Loss)
\$	
22,680	0
-2,567	0
<u>20,113</u>	<u>0</u>

Shire of Corrigin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
Period Ending 29 February 2016

Note 11: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-15	Amount Received	Amount Paid	Closing Balance 30-Jun-16
	\$	\$	\$	\$
B.C.I.T.F	102	1,799	(1,466)	435
BRB	147	1,701	(1,545)	304
Bus Ticketing	262	2,238	(2,207)	292
Police Licensing	4,634	432,932	(431,529)	6,036
Single Units Units - Bonds	308	0	0	308
Corrigin Community Development Fund	50,478	0	0	50,478
Friends of the Cemetry	2,510	0	0	2,510
Edna Stevenson Educational Trust	937,423	8,236	0	945,659
Corrigin Disaster Fund	10,929	0	0	10,929
Facility Bonds	1,358	750	(3)	2,106
Building Bonds	0	2,000	(2,000)	0
Council Nomination Deposits	0	400	(320)	80
	1,008,151	450,056	(439,070)	1,019,137

Items held in Trust on behalf of the Edna Stevenson Educational Trust

1 Pearl Necklace
8 Silver Pendants
163 Opal Stones

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - GOVERNANCE					
					VARIANCE					
					\$	VARIANCE %		YTD Actual	YTD Budget	Program
					3,526	87.58%		4,026	500	GOVERNANCE TOTAL INCOME
					28,700	6.39%		(449,248)	(477,948)	GOVERNANCE TOTAL EXPENDITURE

I04 - GOVERNANCE

I041 - Members

04152 Thank a Volunteer Day Funding Income	675	500	500	0	500
04151 Reimbursements Income	36	0	50	5,896	50
04150 Misc Income - Governance	3,315	0	50	157	50
04153 Shire Shirts Income	0	0	900	0	900
04154 Reform Grant Income	0	0	0	0	0
04155 LGIS Entitlement	0	0	0	0	0
Gain on Disposal of Assets					
Total I041 - Members	4,026	500	1,500	6,053	1,500

	175	25.93%	▲	
	36	100.00%	▲	Variance now within acceptable levels
	3,315	100.00%	▲	Refund of WALGA overpayment
	0			
	0			
	0			
	0			
	0			
	3,526	87.58%	▲	

E04 - GOVERNANCE.

E040 - Membership

04100 Admin Allocated - Members	311,010	326,953	495,752	441,642	442,833
04101 Members Sitting Fees Paid	14,000	14,000	28,000	28,000	28,000
04102 President's Allowance paid	3,750	3,750	7,500	7,500	7,500
04103 Deputy President's Allowance paid	938	738	1,875	1,875	1,875
04104 Members Travelling Expenses paid	448	1,000	2,001	896	2,001
04121 Members ICT Allowance	3,500	3,500	7,000	7,000	7,000
04105 Members Conference Expenses	8,842	15,000	20,000	18,218	26,000
04106 Training Expenses of Members Expense	136	2,000	6,500	0	6,500
04107 Council Election Expenses	3,252	5,000	5,000	89	5,000
04108 Members Refreshments & Receptions E	21,156	25,000	32,000	21,614	22,000
J04109 04109 Maintenance - Council Chambers Expen	5,715	5,000	11,499	14,820	14,830
04110 Members - Insurance Expense	3,722	3,722	3,722	2,805	2,694
04111 Members - Subscriptions, Donations Ex	23,952	22,333	22,333	21,086	21,546
04112 Members - Postage Expense	0	500	500	0	500
04113 Members - Printing & Stationery Expens	2,819	6,800	6,800	2,443	3,300
04114 Gifts Expense	3,024	500	1,000	1,116	1,000
04115 Members Shirts Expense	0	0	1,600	0	1,600
J04116 04116 Thank a Volunteer Day Expenses	0	0	500	0	500
	0	0	0	0	0
04119 RoeROC Contributions	5,000	10,000	20,000	7,316	20,000
04118 Members - Consultancy Fees	5,624	5,000	10,806	37,705	47,102
	0	0	0	0	0
04120 Professional Photo's	58	0	1,980	1,425	1,980
04117 Depreciation - Members	117	152	304	304	304
E041952 - Loss on Sale of Assets	0	0	0	0	0
Total E040 - Membership	417,063	450,948	686,672	615,853	664,065

	-15,943	4.88%	▼	Due to variance in Admin program costings
	0	0.00%		
	0	0.00%		
	200	(27.03%)	▲	
	-552	55.20%	▼	
	0	0.00%		
	-6,158	41.05%	▼	Reduction in conference expenses to date
	-1,864	93.18%	▼	Limited training held to date
	-1,748	34.96%	▼	Reduction in Council Election expenditure
	-3,844	15.38%	▼	
	715	(14.30%)	▲	
	0	(0.01%)	▲	
	-500	100.00%	▼	
	-3,981	58.55%	▼	Payment of annual reports pending
	2,524	(504.83%)	▲	Increase in gifts, due to long term serving staff resignations
	0			
	0			
	0			
	-5,000	50.00%	▼	Limited projects requiring funding to date
	624	(12.48%)	▲	
	0			
	58	(100.00%)	▲	
	-36	23.36%	▼	
	0			
	-33,884	7.51%	▼	

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - GOVERNANCE		
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I04 - OTHER GOVERNANCE

I042 - Other Governance

					0		
					0		
Total I042 - Other Governance	0	0	0	0	0		

E04 - OTHER GOVERNANCE.

E040 - Other Governance

04200 Audit Fees Expense
 04201 Advertising - Public Notices Expense
Total E040 - Other Governance

					0		
29,862	25,000	28,900	18,735	28,900	4,862	(19.45%)	▲
2,322	2,000	10,000	7,503	10,000	322	(16.12%)	▲
32,185	27,000	38,900	26,238	38,900	5,185	(19.20%)	▲

YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - GENERAL PURPOSE FUNDING					
					VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
					(45,668)	(6.52%)		699,912	745,580	GPF TOTAL INCOME
					2,210	6.84%		(32,331)	(34,541)	GPF TOTAL EXPENDITURE

Income

I03 - GENERAL PURPOSE FUNDING

I030 - Rates

03106	Income - Gross Rental Value (GRV)	2,310,333	2,310,333	2,310,333	2,200,713	2,197,911
03121	Account Enquiry Fees Income	1,523	1,500	2,000	2,783	2,000
03113	Legal Fees Income	-16	1,000	4,500	5,246	4,500
03115	Penalty Interest Raised on Rates - Income	5,785	1,500	2,500	8,930	2,500
03112	Less Discount Allowed	-98,621	-85,511	-85,511	-85,511	-78,176
03116	Rates Written-off Income	0	0	0	0	0
03118	Instalment Interest Income	3,118	3,500	3,500	4,117	2,000
03122	ESL Levied Income	0	0	0	0	0
03114	Ex-Gratia Rates Income	26,488	25,231	25,231	25,232	25,231
03120	Pens Deferred Rates Interest Income	0	0	0	0	0
03117	Back Rates Levied Income	0	0	0	0	0
03119	Rates Administration Fee Income	2,430	2,500	2,500	3,150	2,500
					0	
Total I030 - Rates		2,251,039	2,260,053	2,265,053	2,164,658	2,158,466

0	0.00%	▲	
23	1.49%	▲	
-1,016	6212.47%	▼	
4,285	74.07%	▲	Increase in interest raised on overdue rates
-13,110	13.29%	▼	Increase in Discounts on rates paid ontime
0			
-382	(12.24%)	▼	
0			
1,257	4.75%	▲	
0			
0			
0			
-70	(2.88%)	▼	
0			
0			
0			
0			
0			
-9,014	(0.40%)	▼	

Expense

E03 - GENERAL PURPOSE FUNDING.

E030 - Rates

03100	Expense - Admin Allocated - Rates	24,391	25,641	38,879	34,636	34,729
03101	Rates Postage & Stationery Expense	726	1,300	1,300	1,819	1,300
03102	Valuation Expenses	6,218	6,500	8,300	36	1,800
03103	Title Searches Expenses	417	100	200	1,483	200
03104	Legal Fees Expenses	579	1,000	4,500	4,678	4,500
03105	Rates Bad Debts Expenses	0	0	0	0	0
	Depreciation					
	Loss on Disposal of Assets					
Total E030 - Rates		32,331	34,541	53,179	42,652	42,529

-1,250	4.87%	▼	
-574	44.18%	▼	
-282	4.34%	▼	
317	(317.20%)	▲	
-421	42.11%	▼	
0			
0			
0			
-2,210	6.40%	▼	

YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - GENERAL PURPOSE FUNDING		
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I031 - Other GPF

03201	Grants Commission Grant Received - General Income	396,497	395,729	527,638	1,583,589	1,049,210	769	0.19%	▲	
03202	Grants Commission Grant Received- Roads Income	222,568	261,668	348,891	1,001,797	648,381	-39,101	(17.57%)	▼	Final funding allocation has been reduced - to be included in review
03207	RLCIP Funding	0	0	0	0	0	0			
03203	Royalties for Regions Grant Funding Income	0	0	0	0	0	0			
03204	RoeRoc Royalties for Regions Grant Funding Income	0	0	0	900,000	900,000	0			
03205	Interest on Investments Income	762	5,000	8,000	2,966	8,000	-4,238	(555.94%)	▼	
03206	Interest on Investments - Reserves Income	40,757	47,952	77,055	157,227	179,866	-7,195	(17.65%)	▼	Due to timing of investments maturing
	Depreciation				0	0	0			
	Loss on Disposal of Assets				0	0	0			
Total I031 - Other GPF		660,585	710,349	961,584	3,645,579	2,785,457	-49,764	(7.53%)	▼	

E032 - Other

03200	Misc Expenditure			0	0		0			
	Depreciation						0			
	Loss on Disposal of Assets						0			
Total E032 - Other		0	0	0	0	0	0			

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - LAW, ORDER AND PUBLIC SAFETY		
VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program		
15,543	38.86%	p	39,993	24,450	L,O & PS TOTAL INCOME		
(6,930)	(6.69%)		(103,627)	(96,697)	L,O & PS TOTAL EXPENDITURE		

I05 - LAW ORDER & PUBLIC SAFETY

I051 - Fire Prevention

05112 FESA Grant Income	17,750	17,750	108,712	31,001	26,230
05113 FESA Admin Fee Income	15,311	4,000	4,000	4,000	4,000
05114 I051200 - Profit on Sale of Asset				0	
Total I051 - Fire Prevention	33,061	21,750	112,712	35,001	30,230

0	0.00%				
11,311	73.87%	▲	Increase due to receiving reimbursement of 14/15 over expenditure		
0					
11,311	34.21%	▲			

E05 - LAW ORDER & PUBLIC SAFETY.

E051 - Fire Prevention

05100 Admin Allocated - Fire Prevention	4,940	5,194	7,875	7,015	7,034
05101 Purchase of Equipment Expense	0	1,000	1,300	1,103	1,300
05102 Equipment Maintenance Expense	0	0	50	12	50
05103 Vehicle Maintenance Expense	45,975	43,000	62,934	69,523	37,546
J05104 05104 Land / Building Maintenance Expense	4,105	3,000	6,260	6,117	1,864
05105 Protective Clothing Expense	0	4,019	4,019	5,116	4,019
05106 Utilities and rates Expense	3,114	1,487	1,487	2,960	1,487
05107 Other Expenses	565	200	400	1,175	400
05108 Insurance Expense	22,123	22,175	22,175	19,562	19,562
05110 Depreciation - Fire Prevention		0		0	
05111 Loss on Sale of Assets - Fire Prevention		0		0	
Total E051 - Fire Prevention	80,823	80,075	106,500	112,584	73,262

-253	4.88%	▼			
-1,000	100.00%	▼			
0					
2,975	(6.92%)	▲	Variance now within acceptable levels, dpn has been processed		
1,105	(36.83%)	▲			
-4,019	100.00%	▼	limited new uniforms ordered		
1,627	(109.45%)	▲			
365	(182.59%)	▲			
-52	0.23%	▼			
0					
0					
749	(0.93%)	▲			

I052 - Animal Control

05202 Dog Registration Fees Income	4,869	2,000	2,500	3,965	1,870
05207 Cat Registration Fees Income	380	450	500	954	500
05208 Cat Funding	0	0	0	0	0
05203 Fines and Penalties - Animal Control Income	1,620	250	500	768	500
05204 Animal Control - Misc Income	64	0	0	5	0
I052424 - Profit on Sale of Assets					
Total I052 - Animal Control	6,932	2,700	3,500	5,692	2,870

2,869	58.92%	▲	Increase in Dog Registrations		
-70	(18.42%)	▼			
0					
1,370	84.57%	▲			
64	100.00%	▲			
0					
0					
4,232	61.05%	▲			

E052 - Animal Control

J05200 05200 Dog Control Expenses	939	600	1,000	852	1,000
05201 Ranger Services Expenses	4,445	3,500	7,200	5,866	7,200
05205 Admin Allocation - Animal Control	7,061	7,422	11,255	10,026	10,053
05206 Cat Control Expenses	919	500	1,000	0	1,000
05350 Emergency Call Out Expense	5,940	0	0	1,252	
05354 LEMC Expenditure	3,500	3,500	3,500		
05355 Road Safety Expenses	0	1,100	1,100		
E052298 - Depn - Animal Control					
Loss on Disposal of Asset					
Total E052 - Animal Control	22,804	16,622	25,055	17,996	19,253

339	(56.50%)	▲			
945	(27.01%)	▲			
-362	4.88%	▼			
419	(83.77%)	▲			
5,940	(100.00%)	▲	Increase in Staff attending / assisting in Emergency call outs, including fire		
0	0.00%				
0					
0					
0					
6,182	(37.19%)	▲			

Job G/L

		YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - HEATH				
		VARIANCE \$		VARIANCE %		YTD Actual	YTD Budget	Program			
		929	1.06%		87,409	86,480	HEATH TOTAL INCOME				
		2,270	0.52%		(437,051)	(439,321)	HEALTH TOTAL EXPENDITURE				
I07 - HEALTH											
I071 - Maternal & Infant Health											
07100	Family Day Care Rent	0	0	0	0	0					
07102	Infant Health Clinic Income	0	0	0	0	0					
07103	Playgroup Funding Income	0	0	36,851							
I071951 - Profit on Sale of Assets											
Total I071 - Maternal & Infant Health		0	0	36,851	0	0					
E071 - Maternal & Infant Health											
07150	Maternal & Infant Health Admin. Allocated	0	0	0	0	0					
J07151	07151 Infant Health Clinic Expenditure	13,390	12,000	21,111	22,245	9,272	1,390	(11.58%) ▲			
J07152	07152 Family Day Care Expenditure	387	1,200	2,110	3,999	7,433	-813	67.72% ▼			
E071298 - Depreciation							0				
E071030 - Loss on Sale of Assets							0				
Total E071 - Maternal & Infant Health		13,777	13,200	23,221	26,244	16,705	577	(4.37%) ▲			
I073 - Meat Inspections											
07350	Meat Inspection Fees Income	0	0	500	0	500	0				
Gain on Disposal of Asset		0	0				0				
Total I073 - Meat Inspections		0	0	500	0	500	0				
E073 - Meat Inspections											
07300	Meat Inspection Wages	0	0	0	0	0	0				
07301	Meat Inspection Superannuation	0	0	0	0	0	0				
07302	Meat Inspection Insurance Expenses	0	0	0	0	0	0				
07303	Meat Inspection Other Expenses	0	0	500	0	500	0				
07304	Admin Allocation - Meat Inspections	0	0	0	0	0	0				
Depreciation							0				
Loss on Disposal of Asset							0				
Total E073 - Meat Inspections		0	0	500	0	500	0				
Bendering Tip Administration											
07850	Bendering Tip Income	8,207	10,000	75,000	17,896	22,000	-1,793	(21.85%) ▼			
Total Bendering Tip Income		8,207	10,000	75,000	17,896	22,000	-1,793	(21.85%) ▼			
Bendering Tip Administration											
07800	Bendering Tip Expenditure	18,918	35,000	68,436	25,748	24,000	-16,082	45.95% ▼	Increase in works to date - timing issue only		
Depreciation							0				
Loss on Disposal of Asset							0				
Bendering Tip Administration		18,918	35,000	68,436	25,748	24,000	-16,082	45.95% ▼			

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - HEATH			
I074 - Administration										
07450	Scheme Income	75,314	73,480	191,069	230,690	217,678	1,834	2.44%	▲	Variance now within acceptable levels
07453	Admin & Inspection Uniform Income	0	0		0		0			
07452	Food Premises annual registration Income	0	0	1,000	936	1,000	0			
		0	0				0			
07451	Profit on Sale of Asset - Admin & Inspection				0		0			
	Total I074 - Administration	75,314	73,480	192,069	231,626	218,678	1,834	2.44%	▲	
E074 - Administration										
07400	Admin & Inspection Wages	82,233	84,062	127,256	130,397	134,410	-1,829	2.18%	▼	
07401	Admin & Inspection Superannuation	10,586	11,769	18,452	12,907	19,489	-1,182	10.05%	▼	
07412	EHO Vehicle Operating Expenses	22,401	23,159	34,739	31,099	21,065	-758	3.28%	▼	Variance now within acceptable levels
07417	Admin & Inspections Office Equipment	401	2,500	4,000	2,538	4,000	-2,099	83.95%	▼	
07404	Conference / Training Expenses - Health Exp	3,309	4,000	7,450	3,606	7,450	-691	17.28%	▼	
07415	Other Admin Expenses - Health Admin	1,483	1,500	3,500	921	3,500	-17	1.16%	▼	
07402	Admin & Inspection FBT Expense	0	0	10,000	9,391	10,000	0			
		0	0		0		0			
07405	Admin & Inspection Telephone Subsidy Exp	1,368	1,400	2,000	3,378	3,000	-32	2.25%	▼	Variance now within acceptable levels
07406	Admin & Inspection Rental Subsidy Expense	0	0	0	0	0	0			
07407	Admin & Inspection Subscriptions Expenses	718	1,500	2,500	1,803	2,500	-782	52.12%	▼	
07409	Admin & Inspection Insurance Expenses	6,717	6,717	6,717	6,747	6,737	0	(0.00%)	▲	Variance now within acceptable levels
07410	Admin & Inspection Advertising Expenses	0	1,500	3,000	2,894	3,000	-1,500	100.00%	▼	
		0	0		0		0			
07403	Admin & Inspection Uniform Expenses	549	600	1,200	255	1,200	-51	8.43%	▼	
07411	Admin & Inspections Housing Allocation	30,588	6,730	12,737	5,994	14,150	23,858	(354.51%)	▲	Due to reduction in housing expenditure
07408	Admin & Inspection Analytical Expenses	683	250	400	475	400	433	(173.03%)	▲	
07418	Admin & Inspections Consultancy Expense	6,012	1,000	2,000	652	2,000	5,012	(501.18%)	▲	Increase relates to 14/15 building expenses - invoiced in 15/16
07416	Admin Allocation - Admin & Inspections	12,704	13,355	20,249	18,040	18,088	-651	4.87%	▼	
		0	0		0		0			
		0	0		0		0			
07413	Depreciation - Admin & Inspection	0	0	0	184	184	0			
07414	Loss on Sale of Asset - Admin & Inspection	0	899	889	0	0	-899	100.00%	▼	
	Total E074 - Administration	179,753	160,941	257,089	231,282	251,173	18,812	(11.69%)	▲	
I076 - Preventative Services Other										
07602	OFFENSIVE TRADES INCOME	0			542		0			
	Total I076 - Preventative Services Other	0	0	0	542	0	0			
E076 - Preventative Services Other										
07600	Preventative Services Analytical Expenses	106	0	800	467	800	106	(100.00%)	▲	
07601	Legislation Expenses	0	0	100	0	100	0			
	E076298 - Depreciation	0	0				0			
	Loss on Disposal of Asset	0					0			
	Total E076 - Preventative Services Other	106	0	900	467	900	106	(100.00%)	▲	

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - HEATH		
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I077 - Other Health

07751	Rental Dentist Surgery Income	0	0	0	0	0	0		
07754	Trading in Public Places Income	230	0	0	60	0	230	100.00%	▲
07752	Other Health Reimbursements Income	286	500	4,500	1,227	4,500	-214	(74.89%)	▼
07750	Rental -Medical Office Income	3,373	2,500	5,000	6,318	5,000	873	25.88%	▲
07755	Doctor Surgery computer lease income	0	0	0	0	0	0		
07756	Tobacco Control Grant	0	0	0	0	0	0		
07757	I077951 - Profit on Sale of Assets	0	0	0	9	0	0		
	Total I077 - Other	3,889	3,000	9,500	7,614	9,500	889	22.85%	▲

E077 - Other Health

J0770	07700	Doctor Surgery Maintenance Expenses	25,838	30,000	49,200	54,523	62,790	-4,162	13.87%	▼	Timing issue only - staff will continue to monitor
	07701	Medical Services Expenses	118,917	120,000	246,500	196,570	210,830	-1,083	0.90%	▼	Timing issue only - staff will continue to monitor
J07703	07703	Dental Surgery & Residence Expenses	25,921	25,000	51,906	105,685	95,269	921	(3.68%)	▲	Pending Dpn Calculation
	07702	Doctor Vehicle Operating Expenses	7,184	7,000	15,983	5,301	5,299	184	(2.63%)	▲	
	07707	Admin Allocation - Other Health	8,733	9,180	13,920	12,400	12,434	-448	4.88%	▼	
	07708	Eastern Wheatbelt Primary Care Business C	15,000	15,000	15,000	15,000	15,000	0	0.00%		
	07709	Housing Allocation - Doctor	22,749	23,000	46,769	70,025	20,116	-251	1.09%	▼	
	07710	Other Health expenditure	156	1,000	2,500	1,328	2,500	-844	84.45%	▼	
	07711	Tobacco Control Grant Expenditure	0	0	0	5,500	5,000	0			
	07705	Depreciation - Other Health	0	0	0	0	0	0			
	07706	Loss on Sale of Asset - Other Health	0	0	0	0	10,769	0			
		Total E077 - Other	224,497	230,180	441,778	466,332	440,007	-5,683	2.47%	▼	

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - WELFARE & EDUCATION				
VARIANCE \$	VARIANCE %				YTD Actual	YTD Budget	Program		
35,337	30.35%	▲	116,433	81,096	WELFARE & EDUCATION TOTAL INCOME				
4,602	2.50%		(183,745)	(188,347)	WELFARE & EDUCATION TOTAL EXPENDITURE				

I082 - Other Education

08250	Resource Centre Membership Income	336	300	400	598	400	36	10.80%	▲	
08251	Resource Centre Computer / Internet Use Inc	1,164	2,000	3,000	2,329	3,000	-836	(71.81%)	▼	
08252	Resource Centre Secretarial Services Income	1,434	2,000	3,000	2,680	3,000	-566	(39.52%)	▼	
08253	Resource Centre Office Support Income	6,856	6,000	8,000	9,211	8,000	856	12.48%	▲	
08254	Resource Centre Equipment Hire Income	1,034	600	1,000	864	1,000	434	41.98%	▲	
08255	Resource Centre Room Hire Income	3,429	3,500	5,000	5,914	5,000	-71	(2.08%)	▼	
08256	Resource Centre Phone Book Sales Income	1,484	1,800	3,000	4,789	3,000	-316	(21.25%)	▼	
08257	Resource Centre Exam Supervision Income	341	100	200	677	200	241	70.64%	▲	
08258	RESOURCE CENTRE MISCELLANEOUS INCO	1,186	600	1,000	2,483	1,000	586	49.43%	▲	
08259	Resource Centre Training/Course Income	3,266	3,000	5,000	3,389	5,000	266	8.15%	▲	
08260	Resource Centre Information Books Income	175	120	240	48	240	55	31.60%	▲	
08261	Resource Centre Movie Club Income	205	200	400	470	400	5	2.22%	▲	
08262	CRC Funding Income	76,810	51,207	99,333	109,334	109,333	25,603	33.33%	▲	Funding received earlier then budgeted
08264	Agency Commissions	8,258	6,169	6,169	5,262	6,169	2,089	25.30%	▲	
08263	RESOURCE CENTRE GRANT FUNDING INCO	980	0	0	18,508	7,000	980	100.00%	▲	
08266	Resource Centre Uniform Income	0	0		0		0			
08277	WAGE OFFSET INCOME	5,256					0			
08265	Profit on sale of asset	0			0		0			
Total I082 Other Education		112,215	77,596	135,742	166,556	152,742	34,619	30.85%	▲	

E082 - Other Education

08200	Admin Allocated - Other Education	7,719	8,115	12,305	10,962	10,991	-396	4.88%	▼	
08201	Resource Centre Wages Expenses	50,749	55,660	85,394	97,167	97,487	-4,911	8.82%	▼	
08202	Resource Centre Super Expenses	4,878	7,792	12,218	7,869	13,948	-2,914	37.40%	▼	
08203	Resource Centre Uniforms Expenses	777	0	900	1,215	900	777	(100.00%)	▲	
08204	Resource Centre Training & Development Ex	613	2,000	4,000	1,256	5,000	-1,387	69.36%	▼	
08205	Resource Centre Telephone Expenses	1,352	1,800	3,000	2,084	3,000	-448	24.89%	▼	
08206	Resource Centre Power Expenses	2,960	3,000	5,500	5,890	5,500	-40	1.33%	▼	
08207	Resource Centre Equipment Expenses	8,497	3,000	4,122	11,159	4,194	5,497	(183.22%)	▲	Increase in computer mtce and copier expenditure
08208	Resource Centre Office Supplies Expenses	817	2,000	3,000	2,005	3,000	-1,183	59.15%	▼	
08209	Resource Centre Postage Expenses	7	100	250	103	250	-93	93.23%	▼	
J08210 08210	Resource Centre Maintenance Expenses	6,556	11,000	13,982	11,950	35,046	-4,444	40.40%	▼	Pending works
08211	Resource Centre Insurance Expenses	5,143	5,143	5,143	5,448	5,427	0	0.00%	▼	Variance now within acceptable levels
08212	Resource Centre Course Expenditure	3,587	2,000	3,000	1,707	3,000	1,587	(79.33%)	▲	Variance now within acceptable levels
08213	Resource Centre Information Books Expense	70	0	250	0	250	70	(100.00%)	▲	
08214	Resource Centre Movie Nights Expenses	104	100	150	143	150	4	(3.96%)	▲	
08215	Resource Centre Phone Books Expenses	20	0	200	379	200	20	(100.00%)	▲	
08216	Resource Centre Miscellaneous Expenses	199	300	700	993	700	-101	33.71%	▼	
08217	Resource Centre Grant Expenditure - Non Op	8,932	9,518	9,518	14,099	14,000	-586	6.15%	▼	Reduction in grant expenditure
08220	Resource Centre Room Booking Expenditure	619	1,000	2,000	1,084	2,000	-381	38.13%	▼	
08218	Resource Centre Loan Interest Expenses	0	0	0	-99	0	0			
		0	0	0	0	0	0			
08219	Depreciation - Other Education	0	0	0	0	0	0			
08221	Loss on Sale of Assets	0	0	0	0	0	0			
Total E082 - Education		103,598	112,529	165,632	175,413	205,043	-8,931	7.94%	▼	

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - WELFARE & EDUCATION			
I083 - Care of Family & Children										
	08350	0	0	50	0	50	0			
	08351	719	0		4,560		719	100.00%	▲	
	08352	3,500	3,500	3,500	0		0	0.00%		
							0			
							0			
							0			
	Total I083 - Care of Family & Children	4,219	3,500	3,550	4,560	50	719	17.04%	▲	
E083 - Care of Family & Children										
	08300	3,992	4,197	6,363	5,668	5,684	-205	4.89%	▼	
J08301	08301	15,011	15,000	24,155	81,945	50,151	11	(0.08%)	▲	
	08302	0	0	2,000	244	2,000	0			
	08306	0	0	0	0	0	0			
	08303	0	0	500	4,420	500	0			
	08305	68	0	0	64	0	68	(100.00%)	▲	
		0	0		0		0			
	08304	0	0	0	0	0	0			
		0	0				0			
	Total E061 - Pre School	19,071	19,197	33,018	92,341	58,335	-126	0.65%	▼	
I086 - Other Welfare										
	08650	0	0	50	0	50	0			
							0			
	Total I086 - Other Welfare	0	0	50	0	50	0			
E082 - Other Welfare										
	08601	0	0	500	0	500	0			
	08600	0	0	0	0	0	0			
	08602	1,896	1,994	3,023	2,693	2,701	-98	4.89%	▼	
		0	0		0		0			
	08610	688	431	1,034	1,034	1,034	257	(59.76%)	▲	
							0			
	Total E086 - Other Welfare	2,585	2,425	4,557	3,727	4,235	160	(6.60%)	▲	
I084 - Aged & Disabled - Seniors Citizen										
	08451	0	0	15,000	10,000	0	0			
	08450	0	0	0	0	0	0			
							0			
	Total I063 - Seniors	0	0	15,000	10,000	0	0			
E084 - Aged & Disabled - Seniors Citizen										
J08400	08400	51,166	50,000	75,168	78,088	19,570	1,166	(2.33%)	▲	Depn has now been calculated - variance now within acceptable levels
J08402	08402	0	0	500	0	500	0			
	08401	0	0	69,722	0		0			
	08404	3,992	4,197	6,363	5,668	5,684	-205	4.89%	▼	
	08405	3,333	0	24,500	0		3,333	(100.00%)	▲	Aged Housing need analysis - as per Council resolution
	08403	0	0	0	0	0	0			
							0			
	Total E084 - Aged & Disabled - Seniors Citizen	58,491	54,197	176,253	83,757	25,754	4,294	(7.92%)	▲	

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - HOUSING					
					VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
					(4,998)	(8.40%)		59,529	64,527	HOUSING TOTAL INCOME
					(5,848)	(7.61%)		(76,810)	(70,962)	HOUSING TOTAL EXPENDITURE

109 - HOUSING

1091 - Staff Housing

09152	Rental - 2 Spanney Street	1,890	1,770	2,860	2,450	2,600
09155	1 Spanney Street Income	1,770	1,770	2,860	2,500	2,600
09150	Rental - 32 Camm Street Income	1,770	1,770	2,860	2,600	2,600
09151	Rental - 25 Seimons Ave Income	1,380	1,770	2,600	5,200	4,600
09154	Rental 23 McAndrew Street	1,770	1,770	2,860	1,571	2,600
09156	10 Lawton Way Income	2,245	1,770	2,860	1,900	0
	1091951 - Profit on Sale of Assets	0	0			
	Total 1091 - Staff Housing	10,825	10,620	16,900	16,221	15,000

		120	6.35%	▲	
		0	0.00%		
		0	0.00%		
		-390	(28.26%)	▼	
		0	0.00%		
		475	21.16%	▲	
		0			
		205	1.89%	▲	

E09 - HOUSING.

E091 - Staff Housing

09100	Admin Allocated - Staff Housing	10,829	11,384	17,262	15,378	15,419
J09101	09101 3 Janes Drive Expenses	19,377	19,000	24,430	15,607	17,162
J09107	09107 32 Camm Street Expenses	11,763	12,500	26,188	15,337	21,846
J09105	09105 23A McAndrew Expenses	6,975	7,000	10,579	10,155	4,693
J09102	09102 36 Camm Street Expenses	7,637	12,000	24,789	14,111	20,226
J09103	09103 25 Seimons Ave Expenses	31,968	16,000	21,625	11,194	11,671
J09104	09104 1 Spanney Street Expenses	8,046	12,000	22,433	12,223	29,737
J09106	09106 2 Spanney Steet Expenditure	6,465	7,000	12,113	9,954	5,595
J09108	09108 Rockview Residence Expenses	7,048	9,000	21,225	10,060	12,254
	09109 Staff House Costs Allocated to Works	-94,360	-99,407	-189,641	-89,270	-136,718
	09111 10 Lawton Way	8,043	8,500	15,738	12,770	5,448
	09110 Depreciation - Staff Housing	0			0	
	E091952 - Loss on Sale of Assets					
	Total E091 - Staff Housing	23,792	14,977	6,741	37,519	7,333

		-555	4.88%	▼	
		377	(1.98%)	▲	Variance now within acceptable levels
		-737	5.90%	▼	Variance now within acceptable levels
		-25	0.36%	▼	Variance now within acceptable levels
		-4,363	36.36%	▼	Variance now within acceptable levels
		15,968	(99.80%)	▲	Air Conditioner has been incorrectly allocated
		-3,954	32.95%	▼	Variance now within acceptable levels
		-535	7.64%	▼	Variance now within acceptable levels
		-1,952	21.69%	▼	Variance now within acceptable levels
		5,047	5.08%	▲	Due to decrease in Housing costs
		-457	5.38%	▼	Variance now within acceptable levels
		0			
		0			
		8,815	(58.86%)	▲	

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - HOUSING		
I092 - Other Housing									
		0							
	09253 Other Housing Rental Income	314	0	1,200	1,961	1,200	314	100.00%	▲
	09251 Rental - LGCHP Units - 36 Jose Street Inc	4,600	10,400	15,600	9,800	15,600	-5,800	(126.09%)	▼ Due to vacant unit
	09250 Rental - LGCHP Units - 23 Seimons Ave In	5,790	6,933	10,400	10,400	10,400	-1,143	(19.75%)	▼
	09252 Rental - GROH Income	37,390	36,573	54,860	54,656	53,171	816	2.18%	▲
	09254 Other Housing Reimbursements Income	610	0	0	1,618	0	610	100.00%	▲
		0	0				0		
	1092951 - Profit on Sale of Assets	0	0				0		
	Total I092 - Other Housing	48,704	53,907	82,060	78,435	80,371	-5,203	(10.68%)	▼
E092 - Other Housing									
J09201	09201 LGCHP Units - 23 Seimons Ave Expenses	11,140	10,000	19,754	14,272	12,361	1,140	(11.40%)	▲
J09202	09202 LGCHP Units - 36 Jose Street Expenses	14,046	13,000	19,951	21,784	16,823	1,046	(8.05%)	▲
J09203	09203 11 Courboules Cres Expenses	22,749	23,000	48,610	70,025	64,014	-251	1.09%	▼ Variance now within acceptable levels
		0	0	0	0	0	0		
J09204	09204 GROH - 14 Courboules Cres Expenses	6,688	10,000	13,849	13,099	11,340	-3,312	33.12%	▼ Pending works
J09205	09205 GROH - 15 McAndrew Ave Expenses	6,582	10,000	15,834	9,214	13,641	-3,418	34.18%	▼ Pending works
	09207 Other Housing Loan Interest Expense	0	0	0	-199	0	0		
J09206	09206 GROH - 51 Goyder Street Expenses	7,918	6,000	13,574	11,251	11,230	1,918	(31.97%)	▲ Variance now within acceptable levels
	09209 Admin Allocation - Other Housing	6,644	6,984	10,590	9,434	9,460	-340	4.88%	▼
	09210 Other Housing Costs allocated to works	-22,749	-23,000	-46,769	-70,025		251	1.09%	▲ Variance now within acceptable levels
	09208 Depreciation - Other Housing	0	0	0	0	0	0		
	E092952 - Loss on Sale of Assets	0	0				0		
	Total E092 - Other Housing	53,018	55,984	95,393	78,856	138,869	-2,967	5.30%	▼

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - COMMUNITY AMENITIES					
							VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
							(43,592)	(27.12%)	▼	160,743	204,335	COMMUNITY AMENITIES TOTAL INCOME
							13,964	3.73%		(374,734)	(388,698)	COMMUNITY AMENITIES TOTAL EXPENDITURE
I10 - COMMUNITY AMENITIES												
I101 - Sanitation - Household												
							0					
	10150	Refuse Removal Income	145,088	145,335	145,335	140,411	140,716	-247	(0.17%)	▼		
	10156	Tip Fees Income	2,898	5,000	10,000	3,305	10,000	-2,102	(72.52%)	▼		
	10153	Keep Australia Beautiful Funding	0	0		0		0				
	10155	Glass Crusher funding	0	0	0	0	0	0				
	10151	Bin Reimbursements Income	0	0		0		0				
	10154	Sanitation - Household refuse Misc	0	0	0	0	0	0				
		Total I101 - Sanitation - Household	147,986	150,335	155,335	143,716	150,716	-2,349	(1.59%)	▼		
E10 - COMMUNITY AMENITIES.												
E101 - Sanitation Household												
	10100	Admin Allocated - Sanitation - Household Re	11,129	11,699	17,739	15,803	15,846	-571	4.88%	▼		
J10101	10101	Domestic Refuse Collection Expense	44,453	42,296	63,444	68,511	58,804	2,157	(5.10%)	▲		
J10104	10104	Corrigin Tip Maintenance Expenses	46,064	45,485	87,228	75,006	75,300	579	(1.27%)	▲		
J10105	10105	Green Waste Dump Maintenance Expenses	1,934	2,000	3,099	3,156	3,377	-66	3.32%	▼		
J10106	10106	Bullaring Tip Maintenance Expense	353	1,200	2,616	2,041	2,427	-847	70.57%	▼		
J10102	10102	Recycling Expense	26,985	43,055	64,582	74,582	87,651	-16,069	37.32%	▼	Possible timing issue, staff to investigate and monitor	
J10103	10103	Transfer Station/Regional Waste Expense	54,344	62,043	70,565	71,409	62,967	-7,700	12.41%	▼	Possible timing issue, staff to investigate and monitor	
	10108	Litter Prevention	0	0		0		0				
	10109	Verge Rubbish Collection	359	0	3,303	1,969	4,410	359	(100.00%)	▲		
	10107	Depreciation - Sanitation-Household Refuse	4,207	3,686	6,319	6,319	6,319	521	(14.14%)	▲	Depn calculation currently pending	
		E101952 - Loss on Sale of Assets	0	0				0				
		Total E101 - Sanitation Household	189,826	211,464	318,895	318,796	317,101	-21,638	10.23%	▼		
I102 - Sanitation - Other												
	10250	Misc Income - Sanitation - Other Income	0	0	0	0		0				
		I102951 - Profit on Sale of Assets					0					
		Total I102 - Sanitation Other	0	0	0	0	0	0				
E102 - Sanitation Other												
J10200	10200	Industrial/Commercial Refuse Charges Expe	23,317	12,260	18,390	19,369	19,088	11,057	(90.18%)	▲	Possible timing issue, staff to investigate and monitor	
J10201	10201	Street Bins Expense	12,676	15,000	24,653	21,051	22,111	-2,324	15.49%	▼		
			0	0		0		0				
	10203	Depreciation - Sanitation Other	0	0	0	0	0	0				
	10204	Admin Allocation - Sanitation Other	9,809	10,311	15,635	13,929	13,966	-503	4.87%	▼		
		Loss on Disposal of Asset	0	0				0				
		Total E102 - Sanitation Other	45,801	37,571	58,678	54,348	55,165	8,230	(21.90%)	▲		

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - COMMUNITY AMENITIES		
I103 - Sewerage									
	10350	0	0	0	0		0		
							0		
							0		
	Total E103 - Sewerage	0	0	0	0	0	0		
E103 - Sewerage									
J10300	10300	192	250	500	0	500	-58	23.08%	▼
							0		
							0		
	Total E103 - Sewerage	192	250	500	0	500	-58	23.08%	▼
I106 - Town Planning & Regional Development									
	10650	5,685	1,500	2,200	1,718	2,200	4,185	73.62%	▲
							0		
	Total I106 - Town Planning	5,685	1,500	2,200	1,718	2,200	4,185	73.62%	▲
E106 - Town Planning & Regional Development									
	10600	24,552	27,000	35,000	35,577	40,000	-2,448	9.07%	▼
	10601	0	0	0	0	0	0		
	10602	0	500	1,000	658	1,000	-500	100.00%	▼
	10603	0	1,000	2,500	0	2,500	-1,000	100.00%	▼
	14810	167	500	1,000	244	1,000	-333	66.68%	▼
	10604	19,364	9,908	23,451	19,417	23,451	9,456	(95.44%)	▲
	10607	7,338	7,712	11,694	10,420	10,446	-375	4.86%	▼
	10605	0	0	0	0	0	0		
	10606	0	0	0	0	0	0		
	Total E106 - T.P. & Regional Devel	51,420	46,620	74,645	66,317	78,397	4,800	(10.30%)	▲

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - COMMUNITY AMENITIES			
I107 - Other Community Amenities										
10751	Plaques Reimbursement Income	620	500	632	1,905	632	120	19.37%	▲	
10750	Cemetery Fees & Charges Income	3,227	3,500	5,200	6,791	5,200	-273	(8.45%)	▼	
10753	Community Bus Hire Fees	3,224	3,500	6,500	5,380	6,500	-276	(8.57%)	▼	
10752	Cropping Land Income	0	45,000	45,000	64,523	30,000	-45,000	(100.00%)	▼	Pending sale of grain
10754	Miss B's Shade Structure Funding	0	0	0	0	0	0			
10755	I107951 - Profit on Sale of Assets	0	0	0	0	0	0			
Total I107 - Other Community Amenities		7,071	52,500	57,332	78,599	42,332	-45,429	(642.47%)	▼	
E107 - Other										
J10704	10704 Corrigin Cemetery Expense	3,738	4,000	7,482	3,534	14,356	-262	6.55%	▼	
J10706	10706 Cemeteries Plaques Expense	1,743	250	500	1,728	500	1,493	(597.12%)	▲	
J10705	10705 Grave Digging Expense	6,887	6,000	9,309	7,118	8,735	887	(14.78%)	▲	
J10700	10700 Public Conveniences Expense	50,416	46,482	66,988	67,226	54,036	3,934	(8.46%)	▲	
J10707	10707 Cropping Land BR Expense	835	10,000	10,000	97	10,000	-9,165	91.65%	▼	Pending payment of expense
10710	Community Bus Expenses	11,556	12,879	17,423	14,764	20,327	-1,323	10.27%	▼	Variance now within accept levels
10709	Admin Allocation - Other Community Amenities	12,319	12,951	19,637	17,494	17,541	-631	4.87%	▼	
10708	Depreciation - Other Community Amenities	0	231	346	346	346	-231	100.00%	▼	
E107033 - Loss on Disposal of Asset			0				0			
Total E107 - Other		87,494	92,792	131,685	112,306	125,841	-5,298	5.71%	▼	

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - RECREATION & CULTURE								
							VARIANCE								
							\$	VARIANCE %		YTD Actual	YTD Budget	Program			
							61,400	11.01%	▲	557,440	496,040	RECREATION & CULTURE TOTAL INCOME			
							(73,103)	(7.51%)		(973,341)	(900,238)	RECREATION & CULTURE TOTAL EXPENDITURE			
I11 - RECREATION & CULTURE															
I111 - Public Halls and Civic Centres															
11150	Hall Hire Income	1,766	1,500	2,800	1,953	2,800	266	15.08%	▲						
11151	SBC Office Rental Income	0	0	0	2,400	2,600	0								
11152	Town Hall Conservation Grant Income	0	0	0	0	0	0								
	Gain on Disposal of Assets	0	0	0	0	0	0								
	Total I111 - Public Halls and Civic Centres	1,766	1,500	2,800	4,353	5,400	266	15.08%	▲						
E11 - RECREATION & CULTURE.															
E111 - Public Halls & Civic Centres															
11100	Admin Allocated - Halls & Civic Centres	17,133	18,011	27,309	24,329	24,394	-878	4.87%	▼						
J11102	11102 Bilbarin Hall Expense	12,410	11,245	18,692	18,539	3,554	1,165	(10.36%)	▲	Variance now within acceptable levels					
J11101	11101 Corrigin Town Hall Expense	94,705	91,373	137,060	135,686	42,302	3,332	(3.65%)	▲	Variance now within acceptable levels					
J11103	11103 Bullaring Hall Expense	27,497	30,000	43,749	45,868	10,447	-2,503	8.34%	▼	Variance now within acceptable levels					
J11104	11104 Bulyee Hall Expense	5,946	8,000	11,775	9,661	7,396	-2,054	25.68%	▼	Variance now within acceptable levels					
		0	0	0	0	0	0								
J11106	11106 SBC Office Expense	9,564	9,000	17,767	13,291	6,419	564	(6.27%)	▲	Variance now within acceptable levels					
J11105	11105 CWA Hall Expense	9,860	9,000	15,564	12,740	4,540	860	(9.55%)	▲	Variance now within acceptable levels					
	11108 Town Hall Development Plan	0	0	15,000	0	15,000	0								
	11107 Depreciation - Halls & Civic Centres	3,631	3,636	5,454	5,454	0	-5	0.14%	▼	Variance now within acceptable levels					
	Loss on Asset Disposal	0	0	0	0	0	0								
	Total E111 - Public Halls & Civic Centres	180,745	180,265	292,370	265,567	114,052	480	(0.27%)	▲						
I112 - Swimming Areas															
11252	Swimming Pool Upgrade Funding Income	0	0	0	0	0	0								
11251	Pool Subsidy Income	1,736	30,000	30,000	30,000	30,000	-28,264	(1627.75%)	▼	Pending payment of pool Subsidy					
11250	Pool Admissions Income	18,153	15,500	18,000	20,600	15,000	2,653	14.61%	▲						
11254	Rotary Club Contribution to Portable Pool	0	0	0	0	0	0								
	Gain on Disposal of Asset	0	0	0	0	0	0								
	Total I112 - Swimming Areas	19,889	45,500	48,000	50,600	45,000	-25,611	(128.77%)	▼						
E112 - Swimming Areas															
J11202	11202 Swimming Pool Maintenance Expense	130,842	126,937	190,406	188,839	217,079	3,904	(3.08%)	▲	Variance now within acceptable levels					
11200	Swimming Pool Wages	84,115	73,470	157,495	123,464	135,254	10,646	(14.49%)	▲	Payment of relief in advance					
11201	Swimming Pool Superannuation	7,368	6,980	10,794	9,637	10,110	388	(5.57%)	▲						
11207	Swimming Pool Recruitment Costs	0	0	0	0	3,000	0								
		0	0	0	0	0	0								
11203	Swimming Pool Insurance Expense	5,340	5,340	5,340	5,596	5,582	0	0.00%	▼	Variance now within acceptable levels					
11206	Admin Allocation - Swimming Pool	12,393	13,028	19,755	17,599	17,646	-635	4.87%	▼						
11205	Housing Allocation	11,763	10,230	46,624	15,337	22,174	1,533	(14.99%)	▲						
		0	0	0	0	0	0								
11204	Depreciation - Swimming Pool	0	0	0	0	0	0								
	Loss on Disposal of Asset	0	0	0	0	0	0								
	Total I112 - Swimming Areas	251,821	235,985	430,414	360,471	410,845	15,836	(6.71%)	▲						

I113 - Other Recreation

11350 Sporting Clubs Levies Income	136	0	5,100	4,450	5,100	0	100.00%	▲	
11351 Cyril Box Pavillion Income	227	0	0	0	0	0	100.00%	▲	
11352 Oval Fees & Charges Income	1,326	2,200	3,500	3,835	3,500	-874	(65.86%)	▼	
11353 PA System Hire Income	445	100	150	368	150	345	77.55%	▲	
11354 Regional Bicycle Network Grant Income	300	0	0	0	0	300	100.00%	▲	
11366 War Memorial Upgrade Funding	0	0	0	3,636	3,636	0			
	0	0	0	0	0	0			
11357 Playground Equipment Grant Income	0	0	0	0	0	0			
11358 Voluntary Sport Precinct Levy	29,219	25,000	25,000	27,531	25,000	4,219	14.44%	▲	Investigation required - pending final adjustment, or increase in levies paid
11359 Other Recreation Misc Income	1,285	0	0	7,865	0	1,285	100.00%	▲	
11360 Event Funding	0	0	0	0	0	0			
11361 Sporting Clubs Rec Centre Donation	78,182	55,455	55,455	0	61,000	22,727	29.07%	▲	Increase in donations received
11362 CSRFF Funding - CR Recreation & Events	159,091	159,091	159,091	477,273	636,364	0	0.00%	▲	Variance now within acceptable levels
11363 RDAF - round 3 Grant	225,000	175,000	175,000	225,000	500,000	50,000	22.22%	▲	Pending final claim and payment
11364 Community Donations - CR Recreation & E	34,188	28,894	28,894	40,699	33,000	5,294	15.49%	▲	Increase in donations received
11365 Storm Water Harvesting Grant	0	0	0	0	0	0			
11367 Lotterywest Funding - CR Recreation & E	0	0	0	363,636	363,636	0			
	0	0	0	0	0	0			
	0	0	0	0	0	0			
Total I113 - Other Recreation	529,400	445,740	452,190	1,154,293	1,631,386	83,660	15.80%	▲	

E113 - Other Recreation

J11300 11300 Main Oval Expense	160,558	95,000	131,957	169,739	124,469	65,558	(69.01%)	▲	additional retic purchases, additional internal costs, to be investigated
J11301 11301 Rose Garden Expense	7,733	5,845	7,502	6,042	5,222	1,888	(32.30%)	▲	Appears Rose Garden may go over budget - needs to be monitored
J11324 11324 Town Dam & Retic	5,873	6,124	9,088	12,789	9,159	-251	4.11%	▼	
J11302 11302 Apex Park Expense	5,784	5,348	8,166	6,059	6,734	436	(8.15%)	▲	
J11303 11303 Adventure Playground Expense	17,193	24,514	39,650	28,422	23,318	-7,321	29.87%	▼	Increase in time spent at playground for mtce
J11304 11304 Bullaring Gardens Expense	0	0	720	0	585	0			
J11305 11305 CWA Gardens Expense	2,743	2,014	3,693	3,421	2,592	729	(36.21%)	▲	
J11306 11306 Wogerlin Gazebo Expense	0	142	1,039	35	707	-142	100.00%	▼	
J11307 11307 Walden Park Expense	0	145	1,578	0	639	-145	100.00%	▼	
J11313 11313 Rotary Park Expense	7,026	6,895	11,784	9,612	20,197	131	(1.90%)	▲	
J11308 11308 Miss B's Park Expense	14,692	16,242	20,208	20,393	14,834	-1,550	9.55%	▼	Variance now within acceptable levels
J11312 11312 Shire Office Gardens Expense	8,413	8,213	12,279	6,357	10,666	200	(2.43%)	▲	
J11309 11309 Gorge Rock Expense	2,890	1,341	1,899	1,711	1,257	1,549	(115.52%)	▲	
J11310 11310 CREC Operating Expense	24,135	19,415	31,148	16,503	7,200	4,720	(24.31%)	▲	
J11314 11314 Bowling Club Expense	0	0	494	48	457	0			
J11315 11315 Golf Club Expense	783	1,000	1,794	1,000	1,757	-217	21.71%	▼	
J11316 11316 Tennis Club Expense	13,958	12,000	20,863	21,301	7,012	1,958	(16.31%)	▲	Variance now within acceptable levels
J11311 11311 Skate Park Expense	321	1,244	2,745	2,387	2,834	-923	74.23%	▼	
J11317 11317 Development Trail Expense	0	0	500	0	500	0			
J11318 11318 War Memorial Expense	0	0	5,142	3,738	2,848	0			
J11320 11320 Loan Interest Other Recreation Expense	51,408	46,400	92,084	93,236	92,084	5,008	(10.79%)	▲	Increase due to change in guarantee calculations, to be included in budget review
J11326 11326 Upgrade Pump Expenditure	0	0	400	1,230	400	0			
J11319 11319 Recreation Consultancy Fees Expense	11,033	10,000	20,000	5,033	20,000	1,033	(10.33%)	▲	Variance now within acceptable levels
11331 Recreation & Events Centre Insurance	0	0	2,000	0	2,000	0			
11332 Architect & Project Consultant Fees	51,427	61,985	61,985	146,326	210,000	-10,558	17.03%	▼	Pending consultants invoices
11333 Tennis Club Contribution towards upgrade	0	0	0	0	0	0			
11330 Be-active program	0	0	0	0	0	0			
11322 Housing Allocation	8,046	10,230	19,987	12,223	26,140	-2,184	21.35%	▼	Relates to housing expense variance
11329 Bikeweek grant expenditure	0	0	0	0	0	0			
11325 Admin Allocation - Other Recreation & Sp	12,205	12,830	19,454	17,331	17,377	-625	4.87%	▼	
11327 Sport Precinct Feasibility Study Expenditu	0	0	0	0	0	0			
11328 Other Recreation Programs Expenditure	3,392	2,500	5,000	6,717	5,000	892	(35.69%)	▲	
J11323 11323 Netball / Basketball Courts Expenses	1,811	2,140	3,953	7,442	3,183	-329	15.38%	▼	
11321 Depreciation - Other Recreation	5,442	9,501	14,252	14,291	14,325	-4,059	42.72%	▼	Investigation required for depn calculation
E113952 - Loss on Sale of Assets	0	0	0	0	0	0			
Total E113 - Other Recreation	416,865	361,068	551,364	613,387	633,496	55,797	(15.45%)	▲	

Job G/L

YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - TRANSPORT				
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I12 - TRANSPORT

VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
183,124	13.31%	▲	1,375,511	1,192,387	TRANSPORT TOTAL INCOME
(285,388)	(17.76%)	▲	(1,607,140)	(1,321,752)	TRANSPORT TOTAL EXPENDITURE

I121 - Streets, Roads - Construction

12250 Grant - Regional Road Group Income
 12251 Grant - Roads to Recovery Income
 12255 Grain Route Funding
 12256 BlackSpot Funding
 I121793 - Gain on Disposal of Asset(s)

130,987	130,987	327,467	338,171	330,667
972,843	900,000	1,247,787	0	365,000
0	0	232,613	932,448	1,179,997
0	0	0	0	0
0	0	0	0	0
1,103,830	1,030,987	1,807,867	1,270,619	1,875,664

Total I121 - Streets, Roads & Constructions

0	0.00%				
72,843	7.49%	▲	1st claim higher then expected		
0					
0					
0					

E12 - TRANSPORT.

E121 - Streets, Roads - Construction

E121298 - Depreciation
 E121952 - Loss on Sale of Assets

Total E121 - Roads Prevention

0	0	0	0	0

0					
0					
0					

I122 - Streets, Roads

12253 Direct Grants Income
 12254 Misc Income, Streets Roads etc
 12257 Regional Bicycle Network Funding
 I122386 - Profit on Sale of Assets

Total E122 - Streets, Roads

142,100	142,100	142,100	130,700	130,700
0	0	4,117	11,146	4,117
0	0	0	51,133	38,660
0	0	0	0	0
142,100	142,100	146,217	192,980	173,477

0	0.00%				
0					
0					
0					
0	0.00%				

E122 - Road Maintenance

12216 Consultancy Services / Contributions
 12200 Admin Allocated - Streets Roads
 J12201 12201 Drainage Works Expense
 J12202 12202 Verge Clearing Expense
 Road # 12203 Road Maintenance Expenses
 J12204 12204 Laneway Maintenance Expense
 J12212 12212 Townscape Improvements Expense
 J12217 12217 Footpath renewals
 J12205 12205 Street Numbering Expense
 J12206 12206 Footpath Crossovers Expense
 12207 Street Lighting Expense
 J12208 12208 Street Cleaning Expense
 J10202 10202 Tidy Town Competition Expense
 J12209 12209 Street Trees & Watering Expense
 J12210 12210 Street Traffic Signs Expense
 J12211 12211 Town Maintenance Expense
 J12214 12214 Road Side Spraying
 12213 Depreciation - Streets Roads
 12215 E122952 - Loss on Sale of Assets
 Total E122 - Road Maintenance

825	2,500	5,000	14,152	21,000
17,712	18,621	28,234	25,152	25,220
2,675	2,000	8,802	432	7,179
2,195	2,000	56,527	63,617	34,055
334,760	384,842	664,648	636,973	529,809
3,798	4,125	8,647	4,621	7,867
330	1,548	3,687	786	10,479
1,032	0	77,457	120,134	93,224
69	0	1,000	0	1,000
649	1,000	28,439	854	18,046
28,058	39,297	58,946	39,829	58,946
3,445	6,245	12,115	11,111	17,031
383	1,000	2,018	471	1,090
16,565	15,421	52,450	49,238	59,193
19,508	20,154	30,331	37,877	36,093
118,850	111,759	167,638	167,747	144,074
49	0	7,611	1,288	8,421
965,828	624,770	937,155	938,742	876,215
0	0	0	0	0
1,516,730	1,235,282	2,150,705	2,113,023	1,948,942

-1,675	66.98%	▼			
-908	4.88%	▼			
675	(33.74%)	▲			
195	(9.75%)	▲			
-50,082	13.01%	▼	Timing only - staff will continue to monitor		
-327	7.92%	▼			
-1,218	78.68%	▼			
1,032	(100.00%)	▲			
69	(100.00%)	▲			
-351	35.13%	▼			
-11,240	28.60%	▼	Pending monthly invoice		
-2,800	44.84%	▼			
-617	61.72%	▼			
1,144	(7.42%)	▲			
-646	3.20%	▼			
7,091	(6.35%)	▲	Timing only - staff will continue to monitor		
49	(100.00%)	▲			
341,058	(54.59%)	▲	Depn calculation to be investigated		
0					
281,448	(22.78%)	▲			

Job G/L

		YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - TRANSPORT			
I123 - Road Plant Purchases										
	12301	Income Relating to Road Plant Purchases	109,723	0	0	0	0	109,723	100.00%	▲ Pending Jnl allocation on sale of plant
	12305	Profit on Disposals of Assets	0	0	14,966	58,341	31,336	0		
	Total I123 - Road Plant Purchases		109,723	0	14,966	58,341	31,336	109,723	100.00%	▲
E123- Road Plant Purchases										
	12300	Admin Allocation - Road Plant Purchases	5,130	5,393	8,177	7,285	7,304	-263	4.87%	▼
		Depreciation	0	0	0	0	0	0		
	12302	Loss on Disposal of Assets	0	0	0	20,588	24,623	0		
	Total E123- Road Plant Purchases		5,130	5,393	8,177	27,873	31,927	-263	4.87%	▼
I125 - Traffic										
	12550	Licencing Commission Income	19,534	18,000	30,000	32,593	30,000	1,534	7.86%	▲
	12551	TransWA Commission Income	324	1,300	2,000	558	2,000	-976	(301.83%)	▼
	12552	Vehicle Inspection Fees Income	0	0	0	0	0	0		
		Gain on Disposal of Assets	0	0	0	0	0	0		
	Total I125 - Traffic		19,858	19,300	32,000	33,151	32,000	558	2.81%	▲
E125 - Traffic Control										
J12500	12500	Vehicle Inspection Expenses	0	0	0	0	0	0		
	12501	Admin Allocation - Traffic Control	67,612	71,078	107,774	96,011	96,270	-3,466	4.88%	▼
		Depreciation	0	0	0	0	0	0		
		Loss on Disposal of Assets	0	0	0	0	0	0		
	Total E125 - Traffic Control		67,612	71,078	107,774	96,011	96,270	-3,466	4.88%	▼
I126 - Aerodrome										
	12651	RADS Funding	0	0	0	0	0	0		
	12650	Misc Income - Aerodrome	0	0	0	0	0	0		
	Total E126 - Aerodrome		0	0	0	0	0	0		
E126 - Aerodrome										
J12600	12600	Airstrip Maintenance Expense	17,667	10,000	24,262	29,017	15,268	7,667	43.40%	▲ Depn calculation to be investigated
	12601	Depreciation - Aerodromes	0	0	0	0	0	0		
		Loss on Disposal of Asset	0	0	0	0	0	0		
	Total E126 - Aerodrome		17,667	10,000	24,262	29,017	15,268	-6,641	(37.69%)	▼

Job G/L
I13 - ECONOMIC SERVICES

YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - ECONOMIC SERVICES					
					VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
					(8,794)	(31.72%)		27,726	36,520	ECONOMIC SERVICES TOTAL INCOME
					(7,826)	(4.27%)		(183,183)	(175,357)	ECONOMIC SERVICES TOTAL EXPENDITURE

I131 - Rural Services

13153	Optus Lease Income	0	0	1,125	1,344	1,125
13150	Drum Muster Income	1,987	2,500	5,000	1,343	5,000
13154	Misc Income Rural Services	0	0	0	0	0
I131420 - Gain on Disposal of Asset						
Total I131 - Rural Services						
		1,987	2,500	6,125	2,687	6,125

0				
-513	(25.82%)	▼		
0				
0				
0				
-513	(25.82%)	▼		

E131 - Rural Services

13100	Admin Allocated - Rural Services	5,757	6,052	9,176	8,175	8,197
J13101	13101 Noxious Weeds Expense	0	0	0	1,725	4,668
J13103	13103 Vermin Control Expense	0	0	0	0	1,000
J13107	13107 Community Agriculture Centre Expense	6,418	5,000	9,807	9,114	2,434
J13105	13105 Railway Reserve Expense	0	0	0	1,206	1,000
J13104	13104 Natural Resource Management Exp	1,429	5,000	10,672	0	1,000
J13102	13102 Skeleton Weed Program Expense	0	0	0	0	500
J13106	13106 Drum Muster Expenses	1,987	3,000	6,250	1,834	6,250
J13108	13108 Windmill Building Expense	5,895	5,000	11,960	11,186	6,845
J13109	13109 Central Agcare Donation Expense	0	0	2,000	0	2,000
J13110	13110 RTP Bullaring Expense	0	0	0	0	0
J13111	13111 RTP Corrigin Expense	0	0	0	0	0
J13112	13112 Ground Water Management	505	3,000	9,603	2,047	9,585
J13113	13113 Salinity Action Plan Expense	73	0	0	142	0
J13114	13114 Landcare Expense	0	0	0	0	500
13126	Consultancy Fees / Contributions	0	0	0	0	0
13122	Depreciation - Rural Services	0	0	0	0	0
13123	Loss on Sale of Assets - Rural Services	0	0	0	0	0
Total E131 - Rural Services						
		22,064	27,052	59,468	35,428	43,979

-295	4.87%	▼		
0				
0				
1,418	(28.35%)	▲		
0				
-3,571	71.41%	▼		
0				
-1,013	33.77%	▼		
895	(17.89%)	▲		
0				
0				
0				
-2,495	83.17%	▼		
73	(100.00%)	▲		
0				
0				
0				
0				
-4,988	18.44%	▼		

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - ECONOMIC SERVICES			
I132 - Tourism/Area Promotion										
	13250	5,456	6,500	10,000	9,693	10,000	-1,044	(19.14%)	▼	Timing only - staff will continue to monitor
	13251	91	200	450	91	450	-109	(120.00%)	▼	
	13252	0	0	0	0	0	0			
	13254	0	0	0	0	0	0			
	13255	288	0	0	302	0	288	100.00%	▲	
							0			
							0			
							-865	(14.83%)	▼	
Total I132 - Tourism/Area Promotion										
E132 - Tourism/Area Promotion										
J13202	13202	4,848	10,000	19,663	12,957	24,596	-5,152	51.52%	▼	Limited area promotion expenditure occurred to date
J13201	13201	13,430	13,000	22,439	18,786	20,711	430	(3.31%)	▲	Variance now within acceptable levels
J13203	13203	0	0	777	0	754	0			
J13204	13204	21,091	23,161	34,742	30,891	14,827	-2,070	8.94%	▼	
j13205	13205	533	1,500	3,068	1,555	3,329	-967	64.47%	▼	
	13207	0	0	0	21	0	0			
	13200	19,992	21,017	31,868	28,555	28,466	-1,025	4.88%	▼	
	13206	0	0	0	0	0	0			
							0			
							0			
							-8,784	12.79%	▼	
Total E132 - Tourism/Area Promotion										
I133 - Building Control										
	13350	2,212	4,500	6,500	25,151	6,500	-2,288	(103.43%)	▼	Timing only - staff will continue to monitor
	13351	52	100	250	79	250	-48	(91.20%)	▼	
	13352	25	20	40	37	40	5	18.53%	▲	
	13353	173	50	50	0	50	123	71.05%	▲	
	13354	724	150	250	672	250	574	79.28%	▲	
							0			
							-1,634	(51.30%)	▼	
Total I133 - Building Control										
E133 - Building Control Expenses										
	13300	236	0		119		236	(100.00%)	▲	
	13301	14,467	15,209	23,061	20,544	20,599	-742	4.88%	▼	
							0			
							0			
							0			
							-506	3.32%	▼	
Total E133 - Building Control Expenses										

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - ECONOMIC SERVICES			
I134 - Saleyards & Markets										
	13450	1,869	2,500	5,000	3,709	5,000	-631	(33.74%)	▼	
							0			
	Total I134 - Other	1,869	2,500	5,000	3,709	5,000	-631	(33.74%)	▼	
E134 - Saleyards & Markets										
J13400	13400	13,882	15,710	23,565	23,834	4,029	-1,828	11.64%	▼	
	13402	285	299	454	404	405	-14	4.82%	▼	
	13401	0	0		0		0			
	E134952 - Loss on Sale of Assets						0			
	Total E134 - Saleyards	14,166	16,009	24,019	24,239	4,434	-1,843	11.51%	▼	
I136 - Economic Development										
	13650	0	0	0	0	0	0			
	13852	2,479	0	0	0	0	2,479	100.00%	▲	Western Power Refund for Courboules Cres Land Development
							0			
	Total I136 - Other	2,479	0	0	0	0	2,479	100.00%	▲	
E136 - Economic Development										
	13600	0	0	0	0	5,000	0			
PCR68	13601	0	0	0	0	0	0			
	13603	8,720	9,167	13,900	12,383	12,416	-447	4.88%	▼	
	13604	17,462	0	50,000	7,051	50,000	17,462	(100.00%)	▲	Courboules Cres Land development expenses
	E135298 - Depreciation	0	0		0		0			
	13602	0	0	0	0	0	0			
	Total E136 - Economic Development	26,182	9,167	63,900	19,433	67,416	17,015	(185.60%)	▲	

Job	G/L	YTD	YTD	Budget	Actual	Budget	VARIANCE REPORT - ECONOMIC SERVICES			
		Actual	Budget	2015-16	2014-15	2014-15				
I137 - Public Utilities Services										
	13750	12,370	20,000	35,000	20,251	35,000	-7,630	(61.68%)	▼	Timing only - staff will continue to monitor
	13751	0	0	0	0	0	0			
							0			
	Total I137 - Public Utilities Services	12,370	20,000	35,000	20,251	35,000	-7,630	(61.68%)	▼	
E137 - Public Utilities Services										
							0			
J13800	13700	25,717	18,000	47,768	36,801	47,675	7,717	(42.87%)	▲	Timing only - staff will continue to monitor
J13800	13701	2,419	2,475	3,713	11,360	11,568	-57	2.29%	▼	
	13702	4,413	4,639	7,034	6,266	6,283	-226	4.87%	▼	
	E136298 - Depreciation	0	0	0	0	0	0			
	13703	0	0	0	0	0	0			
	Total E136 - Water Supply & Screened Gravel	32,549	25,114	58,515	54,427	65,526	7,434	(29.60%)	▲	
I138 - Other Economic Services										
	13853	0	0	0	0	0	0			
	13851	0	0	1,000	0	1,000	0			
							0			
	Gain on Disposal of Asset	0	0	0	0	0	0			
	Total I138 - Other economic Services	0	0	1,000	0	1,000	0			
E138 - Other Economic Services										
	13801	0	0	0	5,358	0	0			
	13802	0	0	0	0	0	0			
	13803	0	0	0	321	0	0			
	13804	0	0	0	0	500	0			
	13805	0	0	0	0	0	0			
PS07	13800	853	700	1,353	1,003	1,779	153	(21.82%)	▲	
	13808	0	0	0	0	0	0			
	13807	12,772	13,427	20,359	18,136	18,186	-655	4.88%	▼	
	13806	0	0	0	0	0	0			
	Loss on Disposal of Asset	0	0	0	0	0	0			
	Total E138 - Other Economic Services	13,625	14,127	21,712	24,818	20,465	-502	3.55%	▼	

Job G/L
 I14 - OTHER PROPERTY & SERVICES

YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - OTHER PROPERTY & SERVICES					
					VARIANCE \$	VARIANCE %		YTD Actual	YTD Budget	Program
					(675)	(0.56%)		120,914	121,589	OTHER PROPERTY & SERVICES TOTAL INCOME
					(2,540)	(1.15%)		(221,833)	(219,293)	OTHER PROPERTY & SERVICES TOTAL EXPENDITURE

I141 - Private Works

14150 Private Works - Main Roads Income	0	0	20,000	0	20,000
14151 Private Works - Building Income	2,364	0	4,000	9,136	4,000
14152 Cartage or Sale of Sand Income	2,173	0	0	7,745	20,000
	0			0	
14153 Sale of other Materials Income	29,871	0	0	33,533	50,000
14154 Private Works Charges Income	25,061	80,000	130,000	56,146	50,000
Gain on Disposal of Asset					
Total I141 - Private Works	59,469	80,000	154,000	106,560	144,000

0					
2,364	100.00%	▲			
2,173	100.00%	▲	Account has been merged - pending correction		
0					
29,871	100.00%	▲	Account has been merged - pending correction		
-54,939	(219.22%)	▼	Account has been merged - pending correction		
0					
0					
0					
0					
-20,531	(34.52%)	▼			
0					

E141 - Private Works

14103 Admin Allocation - Private Works	25,082	26,367	39,980	35,616	35,713
J14102 14102 Private Works Expense	54,604	65,124	98,300	91,322	54,190
	0		0	0	
J14100 14100 Private Works - Main Roads Expense	541	0	11,803	0	11,172
J14101 14101 Private Works - Building Expense	0	0	1,156	0	1,067
E141276 - Depreciation					
Loss on Disposal of Asset					
Total E141 - Private Works	80,227	91,491	151,239	126,939	102,142

-1,286	4.88%	▼			
-10,520	16.15%	▼	Timing only - staff will continue to monitor		
0					
541	(100.00%)	▲			
0					
0					
0					
0					
-11,265	12.31%	▼			

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - OTHER PROPERTY & SERVICES		
I143 - Work Overheads									
	14253	0	0	0	0	0	0		
	14252	22,169	18,149	18,149	2,146	0	4,020	18.13%	▲
	14250	1,080	0	0	27,944	0	1,080	100.00%	▲
	14251	0	0	200	4,039	200	0		
		23,249	18,149	18,349	34,128	200	5,100	21.94%	▲
Total I143 - Works Overheads									
E143 - Works Overheads									
	14200	50,166	52,737	79,965	71,237	71,429	-2,571	4.88%	▼
J14204	14204	16,699	18,000	26,068	23,264	16,758	-1,301	7.23%	▼ Variance now within acceptable levels
J14218	14218	930	1,500	4,486	4,731	3,127	-570	38.01%	▼
J14217	14217	56,239	52,737	79,106	85,055	45,925	3,502	(6.64%)	▲ Variance now within acceptable levels
J14219	14219	2,204	3,000	5,823	8,899	5,496	-796	26.53%	▼
J14220	14220	1,803	3,000	5,730	3,178	4,780	-1,197	39.91%	▼
J14221	14221	10,888	15,000	24,768	23,715	24,768	-4,112	27.41%	▼ Timing only - staff will continue to monitor
	14233	8,409	8,408	8,408	16,831	0	1	(0.01%)	▲
		0	0	0	0	0	0		
	14205	59,973	63,077	94,615	99,732	94,772	-3,103	4.92%	▼
	14230	0	0	0	9,250	0	0		
	14206	32,511	19,414	25,298	23,489	20,325	13,097	(67.46%)	▲ Due to increase in Sick leave - 1 employee has been on extended sick leave
	14207	79,010	80,142	122,248	143,794	96,480	-1,132	1.41%	▼
	14228	0	0	0	-20,168	0	0		
	14216	58,159	58,899	58,899	57,643	58,199	-749	1.27%	▼ Variance now within acceptable levels
	14212	600	2,000	5,500	364	10,000	-1,400	70.00%	▼
J14213	14213	31,823	35,000	58,920	39,288	23,366	-3,177	9.08%	▼ Timing only - staff will continue to monitor
	14209	4,420	5,893	8,840	26,418	21,880	-1,473	25.00%	▼
J14214	14214	0	0	3,000	0	3,000	0		
J14215	14215	2,555	0	1,500	62	1,500	2,555	(100.00%)	▲
	14229	0	0	0	21,021	0	0		
	14224	-481,244	-597,049	-895,573	-946,023	-726,602	115,805	19.40%	▲ Possibly due to reduction in casuals and overtime to date
	14208	263	1,000	2,500	2,780	2,500	-737	73.70%	▼
	14210	1,268	0	0	29,182	0	1,268	(100.00%)	▲
	14201	74,940	71,083	113,105	102,376	102,694	3,857	(5.43%)	▲
	14202	13,508	9,952	15,748	16,786	14,870	3,556	(35.74%)	▲
P#	14203	10,220	10,481	15,722	12,301	12,087	-262	2.50%	▼
J14222	14222	17,805	10,000	15,900	25,822	9,756	7,805	(78.05%)	▲ Increase in OH&S - requires investigation
	14223	16,948	5,230	27,010	25,998	8,467	11,718	(224.05%)	▲ Due to variance in housing costs
	14211	0	0	8,000	7,962	8,000	0		
P#	14227	35,751	46,569	69,854	56,191	37,926	-10,819	23.23%	▼ Timing only - staff will continue to monitor
OSP #	14231	454	0	8,000	20,702	13,450	454	(100.00%)	▲
	14232	6,793	10,520	15,780	13,925	17,261	-3,727	35.43%	▼
	14225	1,241	1,178	1,767	2,063	994	63	(5.35%)	▲
	14226	0	0	1,678	0	788	0		
		114,325	-12,228	12,665	7,869	3,996	126,554	1034.93%	▲

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - OTHER PROPERTY & SERVICES		
I144 - Plant Operation Costs									
							0		
	14350 Diesel Fuel Rebate Income	16,467	22,000	30,000	35,490	25,000	-5,533	(33.60%)	▼ Decrease, due to 14/15 adjustment - overclaimed
	14351 Reimbursements Other Income	0	0	500	0	500	0		
							0		
	1144383 - Profit on Sale of Assets	0					0		
	Total I144 - Plant Operation Costs	16,467	22,000	30,500	35,490	25,500	-5,533	(33.60%)	▼
E144 - Plant Cost Overheads									
					0		0		
P #	14302 Fuel & Oils Expense	102,148	177,013	265,520	186,338	264,270	-74,865	42.29%	▼ Timing only - staff will continue to monitor
P #	14304 Parts & Repairs Expense	151,919	203,368	305,052	172,245	204,417	-51,449	25.30%	▼ Timing only - staff will continue to monitor
P #	14305 Internal Repair Wages Expense	28,339	16,237	24,355	79,244	117,960	12,103	(74.54%)	▲ Timing only - staff will continue to monitor
P #	14303 Tyres and Tubes Expense	8,231	10,000	24,585	19,818	19,800	-1,769	17.69%	▼
P #	14307 Expendable Stores - Plant Expense	0	0	0	0	0	0		
P #	14301 Insurance - Plant Expense	48,705	51,063	51,063	57,300	57,051	-2,358	4.62%	▼
P #	14306 Licences - Plant Expense	9,596	9,955	9,955	10,114	9,875	-359	3.60%	▼
	14309 Plant Operation Costs Allocated to Works	-463,388	-453,280	-688,704	-694,023	-711,805	-10,108	(2.23%)	▼ Possible timing issue only - staff will continue to monitor
		0	0	0	0	0	0		
	14311 Admin Allocation - Plant Operation Costs	11,584	12,179	18,467	16,449	16,496	-595	4.88%	▼
	14310 Plant Depreciation Costs Allocated to Wor	-173,629	-234,844	-510,530	-279,125	-363,174	61,215	26.07%	▲ Possible timing issue only - staff will continue to monitor
	14308 Depreciation - Plant	308,272	334,629	501,943	448,087	293,879	-26,357	7.88%	▼ Depn Calculation to be reviewed
	Loss on Disposal of Asset	0			0		0		
	Total E144 - Plant Cost Overheads	31,778	126,320	1,706	16,449	-91,231	-94,541	74.84%	▼

Job	G/L	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	VARIANCE REPORT - OTHER PROPERTY & SERVICES		
I145 - Administration General									
	14550	840	1,440	2,160	2,080	2,160	-600	(71.43%)	▼
	14551	29	0	0	0	0	29	100.00%	▲
	14553	260	0	5,000	37,399	5,000	260	100.00%	▲
	14554	0	0	0	0	0	0		
	14552	0	0	5,065	8,416	0	0		
	Total I145 - Administration General	1,129	1,440	12,225	47,895	7,160	-311	(27.52%)	▼
E145 - Administration General									
	14500	393,639	426,225	622,242	615,095	587,130	-32,586	7.65%	▼ Possible timing issue only - staff will continue to monitor
	14501	53,145	61,803	89,500	75,366	84,422	-8,657	14.01%	▼
	14509	38,355	41,460	41,460	42,513	42,767	-3,105	7.49%	▼ 2nd instalment payment pending
J14508	14508	80,790	79,841	108,607	116,026	53,880	949	(1.19%)	▲
	14514	0	1,000	2,000	61	2,000	-1,000	100.00%	▼
	14513	16,923	13,000	17,300	23,333	17,300	3,923	(30.18%)	▲
	14510	11,870	9,000	14,000	13,569	10,000	2,870	(31.89%)	▲
	14515	2,456	2,500	4,000	3,486	4,000	-44	1.75%	▼
	14511	0	0	0	0	0	0		
	14502	0	0	27,000	26,847	20,000	0		
	14516	28,229	25,000	30,592	30,120	29,480	3,229	(12.92%)	▲
	14517	0	0	3,500	6,491	4,100	0		
	14507	2,711	0	4,900	4,006	4,900	2,711	(100.00%)	▲
	14506	7,047	7,000	11,150	8,248	11,150	47	(0.67%)	▲
	14505	2,892	3,000	5,000	7,885	5,000	-108	3.59%	▼
	14504	0	0	6,000	0	9,500	0		
	14527	10,950	11,200	11,200	3,500	3,850	-250	2.23%	▼ Variance now within acceptable levels
	14503	26,852	34,000	34,000	3,015	4,000	-7,148	21.02%	▼ Pending payment of invoices
	14518	0	0	0	0	0	0	(100.00%)	▼
	14525	-733,638	-771,245	-1,169,423	-1,041,785	-1,044,593	37,607	4.88%	▲ Due to variance in expenditure to date
	14512	5,868	6,000	8,180	9,201	8,180	-132	2.20%	▼
	14519	133	0	6,360	4,316	6,006	133	(100.00%)	▲ Investigation required for mis-allocation of invoices
P1CR	14520	12,625	12,405	18,608	25,646	11,884	220	(1.77%)	▲
P2CR	14521	12,908	6,428	9,642	3,688	5,400	6,480	(100.81%)	▲ Investigation required on Depn Calculation
	14528	8,679	9,675	14,512	13,773	5,423	-995	10.29%	▼
	14522	27,014	36,230	83,282	29,718	45,671	-9,216	25.44%	▼ Due to variance in housing costs
	14526	0	0	7,000	0	0	0		
	14581	0	0	3,750	0	38,750	0		
	14523	100	88	150	150	150	12	(14.18%)	▲
	14524	0	0	0	0	35,074	0		
	Total E145 - Administration General	9,548	14,609	14,512	24,269	5,423	-5,061	34.64%	▼

E146 - Salaries Control

14602	Gross Salaries & Wages	1,305,161	1,314,836	2,109,166	2,050,574	1,939,785	-9,676	0.74%	▼	Possible timing issue only - staff will continue to monitor
					0		0			
14603	Less Sal & Wages Alloc to Works	-1,319,254	-1,314,836	-2,109,166	-2,050,574	-1,939,785	-4,417	(0.34%)	▼	Possible timing issue only - staff will continue to monitor
	Depreciation						0			
	Loss on Disposal of Asset						0			
		-14,093	0	0	0	0	0			

I147 - Unclassified

14752	Insurance Claim Income	0	0	0	0	0	0			
14750	Unclassified Income	20,600	0	7,027	58,586	33,799	20,600	100.00%	▲	LGIS dividend & Good driver rebate
					0		0			
14751	Gain on Sale of Asset - Unclassified	0	0	2,649	0	13,880	0			
	Total I147 - Unclassified	20,600	0	9,676	58,586	47,679	20,600	100.00%	▲	

E147 - Unclassified Items

14700	Unclassified Misc Expenditure	47	0	0	96	0	47	(100.00%)	▲	
							0			
16102	Loan Interest CAC Residence - Loan 95	0	0	0	0	0	0			
16103	Loan Interest Oval Lighting - Loan 96	0	0	0	0	0	0			
16104	Loan Interest Land Subdivision - Loan 97	0	0	0	0	0	0			
16105	Loan Interest GEHA (Education) - Loan 98	0	0	0	0	0	0			
16106	Loan Interest Resource Centre - Loan 99	0	0	0	0	0	0			
16107	Loan Interest GEHA (Police) - Loan 100	0	0	0	0	0	0			
16108	Loan Interest Land Subdivision - Loan 101	19,364	0	0	23,451	0	19,364	(100.00%)	▲	
16109	Loan Interest Allocated to Works	-64,315	0	0	-115,535	0	-64,315	(100.00%)	▼	
16118	LOAN INTEREST - RECREATION & EVENT	44,951	0	0	92,084	0	44,951	(100.00%)	▲	
14701	Depreciation - Unclassified	0	0	0	0	145	0			
14702	Loss on Sale of Asset - Unclassified	0	0	0	0	0	0			
	Total I147 - Unclassified Items	47	0	0	96	145	47	(100.00%)	▲	

Proceeds from Disposal of Assets Budget 2015/16

Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra.Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16
Governance																		
4.1 Membership																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
4.2 Other Governance																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
Program Total	0	0	0	0	0	0	0	0	0	0	0	0				0	0	0
GPF																		
3.1 Rates																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
3.2 Other																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
Program Total	0	0	0	0	0	0	0	0	0	0	0	0				0	0	0
Law, Order & Public Safety																		
5.1 Fire Prevention																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
5.2 Animal Control																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
5.3 Other Law, Order & Public Safety																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
Program Total	0	0	0	0	0	0	0	0	0	0	0	0				0	0	0

Proceeds from Disposal of Assets Budget 2015/16

Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra.Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16
Health																		
7.4 Admin & Inspections																		
EHO Vehicle - 3CR					10,000	10,000												
Sub-Total	0	0	0	0	10,000	10,000	0	0	0	0	0	0						
7.7 Other																		
				0	0	0												
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
7.1 Maternal & Infant Health																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
Program Total	0	0	0	0	10,000	10,000	0	0	0	0	0	0				0	10,000	10,000
Education & Welfare																		
6.2 Other Welfare																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
Program Total	0	0	0	0	0	0	0	0	0	0	0	0				0	0	0
Housing																		
9.1 Staff Housing																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
9.2 Other Housing																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0						
Program Total			0			0			0			0				0	0	0

Proceeds from Disposal of Assets Budget 2015/16

Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra.Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16
Community Amenities																		
10.1 Sanitation - Household																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10.6 Town Planning & Regional Development																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10.7 Other Community Amenities																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Recreation & Culture																		
11.1 Public Hall & Centres																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11.3 Other Recreation																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11.4 Radio Rebroadcasting																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11.5 Library Services																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11.6 Other Culture																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Proceeds from Disposal of Assets Budget 2015/16

Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra.Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16
Transport																		
12.1 Roads & Streets																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12.2 Road Maintenance																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12.3 Plant & Equip																		
Roller - CR28					3,000	3,000												
Loader - CR2						0												
Tipper - CR23						0												
Prime Mover - CR950					42,000	42,000												
Sub-Total	0	0	0	0	45,000	45,000	0	0	0	0	0	0	0	0	0	0	0	0
12.4 Traffic Control																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12.6 Aerodrome																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	0	45,000	45,000	0	0	0	0	0	0	0	0	0	0	45,000	45,000

Proceeds from Disposal of Assets Budget 2015/16

Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra.Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16
Economic Services																		
13.1 Rural Services																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13.2 Tourism & Area Promotion																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13.3 Building Control																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Economic Development																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13.4 Other Economic Services																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Proceeds from Disposal of Assets Budget 2015/16

Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra.Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16
Other Property																		
14.1 Private Works																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14.3 Public Works Overheads																		
Utility - CR24						0												
Utility - CR123					30,000	30,000												
Utility - CR168						0												
Small Equipment Purchases >\$3000						0												
Sub-Total	0	0	0	0	30,000	30,000	0	0	0	0	0	0	0	0	0	0	0	0
14.5 Administration Overheads																		
EMGC Vehicle					24,773	24,773												
Sub-Total	0	0	0	0	24,773	24,773	0	0	0	0	0	0	0	0	0	0	0	0
14.7 Unclassified																		
Land Sales - Granite Rise			50,000															
Sub-Total	0	0	50,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	50,000	0	54,773	54,773	0	0	0	0	0	0	0	0	0	0	54,773	104,773
Total	0	0	50,000	0	109,773	109,773	0	0	0	0	0	0	0	0	0	0	109,773	159,773

VARIANCE

Description	\$	%	YTD Actual	YTD Budget	Variance
	-109773	(100%) ▼			
	0				
Roller - CR28	-3,000	▼	0	3,000	Pending sale of vehicle jnl
EHO Vehicle - 3CR	-10000	▼	0	10,000	Pending sale of vehicle jnl
Utility - CR123	-30000	▼	0	30,000	Pending sale of vehicle jnl
Prime Mover - CR950	-42000	▼	0	42,000	Pending processing of invoice
EMGC Vehicle	-24773	▼	0	24,773	Pending sale of vehicle jnl
			0	109,773	

Capital Purchases of Assets Budget 2015/16																		
Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra. Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16
Law, Order & Public Safety																		
5.1 Fire Prevention																		
Bulyee Fire Shed		25000	75860															
Sub-Total	0	25,000	75,860	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5.2 Animal Control																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5.3 Other Law, Order & Public Safety																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Program Total	0	25,000	75,860	0	0	0	0	0	0	0	0	0	0	0	0	0	25,000	75,860
Health																		
7.1 Maternal & Infant Health																		
Playgroup Improvements			36851															
Sub-Total	0	0	36,851	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7.7 Other																		
Dentist Surgery Patio			16509															
Doctor Surgery Upgrade			19,479															
Sub-Total	0	0	35,988	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7.4 Admin & Inspections																		
07480 EHO Vehicle - 3CR				31,892	30,000	30,000												
Sub-Total	0	0	0	31,892	30,000	30,000	0	0	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	72,839	31,892	30,000	30,000	0	0	0	0	0	0	0	0	0	31,892	30,000	102,839
Education & Welfare																		
6.2 Other Education																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6.2 Other Welfare																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Housing																		
9.1 Staff Housing																		
25 Seimons Ave Air Cond		16615	16,615															
Sub-Total	0	16,615	16,615	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9.2 Other Housing																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Program Total	0	16,615	16,615	0	0	0	0	0	0	0	0	0	0	0	0	0	16,615	16,615

Capital Purchases of Assets Budget 2015/16																		
Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra. Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16
Community Amenities																		
10.1 Sanitation - Household																		
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10.6 Town Planning & Regional Development																		
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10.7 Other Community Amenities																		
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Recreation & Culture																		
11.1 Public Hall & Centres																		
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11.2 Swimming Pool																		
11290	Pool Inflatable / PA System						3,285	3,285	3,285									
	Sub-Total	0	0	0	0	0	3,285	3,285	3,285	0	0	0	0	0	0	0	0	0
11.3 Other Recreation																		
13783	Water Chlorination System									37,273	50,000	110,528						
11380	Adventure Playground Toilet	22,378	19,519	19,519														
11388	Recreation & Events Centre	2,323,687	2,481,952	2,481,952														
	CREC Landscaping										20,704	20,704						
	CREC Fence										21,426	21,426						
11396	CREC Carparking									11,698	49,042	49,042						
	CREC Playground										31,454	31,454						
	Sub-Total	2,346,065	2,501,471	2,501,471	0	0	0	0	0	48,971	172,626	233,154						
11.4 Radio Rebroadcasting																		
	Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11.5 Library Services																		
	Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11.6 Other Culture																		
		0	0	0														
	Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Program Total	2,346,065	2,501,471	2,501,471	0	0	0	3,285	3,285	3,285	48,971	172,626	233,154			2,398,320	2,677,382	2,737,910

Capital Purchases of Assets Budget 2015/16																		
Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra. Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16
Transport																		
12.1 Roads & Streets																		
12198													0					
12183 Capital Expenses - R2R - Bullaring Pingelly Road													768					
12193 Dry Well Road T Junction													62,840					154,833
12170 Grain Freight Route Road Upgrades													29,141	100,000				447,006
12181 Capital Expenses - RRG - Rabbit Proof Fence Road													106,438	212,000				212,000
12169 Bending Road													80,277	203,123				203,123
12199 Corrigin Naremben Road													305,792	279,200				279,200
12172 Dilling Railway Road													23,292	45,000				56,301
12171 Dry Well Road													30,470	100,000				202,291
12168 Barber Road													201,174	191,907				191,907
12184 Rendell Street													22,652	30,000				74,332
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	862,844	1,161,230	1,820,993			
12.2 Road Maintenance																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
12.3 Plant & Equip																		
				0	0	0												
12379 Prime Mover - CR950				214,100	212,700	212,700												
12378 Multityre Roller - CR28				143,000	143,000	146,000												
				0	0	0												
12400 Side Tipper Road Train				73,000	73,000	73,000												
12376 Skidstreer - CR13				59,160	0	0												
				0	0	0												
				0	0	0												
				0	0	0												
				0	0	0												
Sub-Total	0	0	0	489,260	428,700	431,700	0	0	0	0	0	0	0	0	0			0
12.4 Traffic Control																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			0
12.6 Aerodrome																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			0
Program Total	0	0	0	489,260	428,700	431,700	0	0	0	0	0	0	862,844	1,161,230	1,820,993	1,352,104	1,589,930	2,252,693

Capital Purchases of Assets Budget 2015/16																		
Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra. Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16
Economic Services																		
13.1 Rural Services																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13.2 Tourism & Area Promotion																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13.3 Building Control																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Economic Development																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13.7 Public Utilities Services																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13.4 Other Economic Services																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Property																		
14.1 Private Works																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14.3 Public Works Overheads																		
14280 Utility - CR123				38,931	42,000	42,000												
Small Equipment Purchases >\$3000						11,500												
Sub-Total	0	0	0	38,931	42,000	53,500	0	0	0	0	0	0	0	0	0	0	0	0
14.5 Administration Overheads																		
14590 EMGC Vehicle				34,555	36,000	36,000												
Sub-Total	0	0	0	34,555	36,000	36,000	0	0	0	0	0	0	0	0	0	0	0	0
14.7 Unclassified																		
Sub-Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	73,486	78,000	89,500	0	0	0	0	0	0	0	0	0	0	0	0
Total	2,346,065	2,543,086	2,666,785	594,638	536,700	551,200	3,285	3,285	3,285	48,971	172,626	233,154	862,844	1,161,230	1,820,993	3,855,803	4,416,927	5,275,417

Capital Purchases of Assets Budget 2015/16																		
Details	Land & Buildings			Plant & Equipment			Furniture & Equip.			Infra. Other			Infra. Roads			Total		
	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16	YTD Actual	YTD Budget	Budget 2015-16
VARIANCE																		
Class	\$	%		YTD Actual	YTD Budget		Project	Variance		Variance explanation								
Land & Building	197,021	8%		(2,346,065)	(2,543,086)													
							Adventure Playground Toilets	2,859	▲	Increase in construction of toilets								
							Bulyee Fire Shed	(25,000)	▼	Pending commencement of works, due to finalising location								
							Recreation & Events Centre	(158,265)	▼	Timing of CREC construction and claims								
							25 Seimons Ave Air cond	(16,615)	▼	Costs have incorrectly been allocated to mtce account - to be corrected								
								(197,021)										
Plant & Equipment	(57,938)	(10%)		(594,638)	(536,700)													
							Skidstreer - CR13	59,160	▲	Purchase has been omitted from budget - to be included in review								
							Utility - CR123	(3,069)	▼	Vehicle has come in under budget								
							EMGC Vehicle	(1,445)	▼	Vehicle has come in under budget								
							EHO Vehicle	1,892	▲	Purchase has exceeded budget								
								57,938	▲									
Furniture & Equipmen	0	0%		(3,285)	(3,285)	0		0										
								(0)										
Infrastructure - Other	123,655	0%		(48,971)	(172,626)													
							CREC Carparking	(37,344)	▼	Works have commenced later then expected								
							CREC Fence	(21,426)	▼	Fence construction currently pending								
							CREC Landscaping	(20,704)	▼	Investigations are underway to determin amount that has gone to main oval exp								
							Water Storage	(12,727)	▼	Timing issue only - staff will continue to monitor								
							CREC Playground	(31,454)	▼	Playground construction currently pending								
								(92,201)										
Infrastructure - Roads	298,386	35%	▼	(862,844)	(1,161,230)													
							Barber Road	9,267	▲	Timing issue only - staff will continue to monitor								
							Bendering Road	(122,846)	▼	Timing issue only - staff will continue to monitor								
							Grain Frieght Route Road Upgrad	(70,859)	▼	Timing issue only - staff will continue to monitor								
							Rabbit Proof Fence Road	(105,562)	▼	Works completed, remaining expenditure and funding to be transferred to Naremben Rd								
							Corrigin Naremben Road	26,592	▲	Timing issue only - staff will continue to monitor								
							Dilling Railway Road	(21,708)	▼	Timing issue only - staff will continue to monitor								
							Dry Well Road	(69,531)	▼	Timing issue only - staff will continue to monitor								
							Rendell Street	(7,348)	▼	Timing issue only - staff will continue to monitor								
							Drywell Road T Junction	62,840	▲	Timing issue only - staff will continue to monitor								
								(299,154)										

Details	Financing Inward					Financing Outward				
	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15
Governance										
4.1 Membership								0		0
Sub-Total	0	0	0	0	0	0	0	0	0	0
4.2 Other Governance										
Sub-Total	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	0	0	0	0	0	0	0
GPF										
3.1 Rates										
Sub-Total	0	0	0	0	0	0	0	0	0	0
3.2 Other										
Royalties for Regions Funds	334,956	335,481	335,481	500,000	828,134	3,362	3,888	3,888	23,197	16,678
Financial Assistant Grants		0							0	
Sub-Total	334,956	335,481	335,481	500,000	828,134	3,362	3,888	3,888	23,197	16,678
Program Total	334,956	335,481	335,481	500,000	828,134	3,362	3,888	3,888	23,197	16,678
Law, Order & Public Safety										
5.1 Fire Prevention										
Sub-Total	0	0	0	0	0	0	0	0	0	0
5.2 Animal Control										
Sub-Total	0	0	0	0	0	0	0	0	0	0
5.3 Other Law, Order & Public Safety										
Sub-Total	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	0	0	0	0	0	0	0
Health										
7.1 Maternal & Infant Health										
Sub-Total	0	0	0	0	0	0	0	0	0	0
7.7 Other										
Medical Reserve	0	0	4,398	123,431	123,431	67	87	163	3,906	1,503
Sub-Total	0	0	4,398	123,431	123,431	67	87	163	3,906	1,503
7.4 Admin & Inspections										
Sub-Total	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	4,398	123,431	123,431	67	87	163	3,906	1,503
Education & Welfare										
6. Other Education										
Loan Principal 99 Resource Centre						0	0	0	0	0
Child Care Reserve	0	0	4,338	0	4,419	66	85	160	128	163
Sub-Total	0	0	4,338	0	4,419	66	85	160	128	163
6.2 Other Welfare										
Senior Citz Units Reserve	0	0	56,010	0	0	857	1,109	2,073	11,344	11,753
Sub-Total	0	0	56,010	0	0	857	1,109	2,073	11,344	11,753
Program Total	0	0	60,348	0	4,419	924	1,194	2,233	11,472	11,916
Housing										
9.1 Staff Housing										
Staff Housing Reserve	0	0	16,616	41,935	50,000	1,346	1,740	3,255	3,873	3,826
Sub-Total	0	0	16,616	41,935	50,000	1,346	1,740	3,255	3,873	3,826
9.2 Other Housing										
LGCHP Housing Reserve	0	0	0	0	0	149	193	361	288	376
Loan Principal 98 GEHA Educ						0	0	0	0	0
Loan Principal 100 GEHA Police						0	0	0	0	0
Sub-Total	0	0	0	0	0	149	193	361	288	376
Program Total	0	0	16,616	41,935	50,000	1,495	1,933	3,616	4,161	4,202
Community Amenities										
10.1 Sanitation - Household										
Sub-Total			0	0	0			0	0	0
10.6 Town Planning & Regional Development										
Land Subdivision Reserve	0	0	0	0	0	744	962	1,799	1,432	1,869
Granite Rise Subdivision Loan						82,277	40,507	77,381	77,381	77,381
Sub-Total	0	0	0	0	0	83,021	41,469	79,180	78,813	79,250
10.7 Other Community Amenities										
Community Bus Reserve	0	0	0	0	0	189	244	5,457	5,211	5,274
Sub-Total	0	0	0	0	0	189	244	5,457	5,211	5,274
Program Total	0	0	0	0	0	83,209	41,713	84,637	84,024	84,524

Details	Financing Inward					Financing Outward				
	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15	YTD Actual	YTD Budget	Budget 2015-16	Actual 2014-15	Budget 2014-15
Recreation & Culture										
11.1 Public Hall & Centres										
Town Hall reserve	0	0	15,000	0	15,000	925	1,190	12,231	11,474	11,791
Sub-Total	0	0	15,000	0	15,000	925	1,190	12,231	11,474	11,791
11.2 Swimming Pool										
RLCIP Grant	0	0	0	0	0	0	0	0	0	0
Swimming Pool Reserve	0	0	0	0	0	15	19	36	29	38
Sub-Total	0	0	0	0	0	15	19	36	29	38
11.3 Other Recreation										
Recreation & Event Centre Loan		0								
Rec & Event Centre Loan						32,326	0	62,469	62,469	62,469
Recreation & Events Centre Loan Res	33,318	33,372	33,372	2,000,000	2,046,221	334	387	387	32,984	46,221
RDAF Grant Reserve							0			
Sub-Total	33,318	33,372	33,372	2,000,000	2,046,221	32,660	387	62,856	95,453	108,690
11.4 Radio Rebroadcasting										
Sub-Total	0	0	0	0	0	0	0	0	0	0
11.5 Library Services										
Sub-Total	0	0	0	0	0	0	0	0	0	0
11.6 Other Culture										
Sub-Total	0	0	0	0	0	0	0	0	0	0
Program Total	33,318	33,372	48,372	2,000,000	2,061,221	33,600	1,596	75,123	106,956	120,518
Transport										
12.1 Road Construction										
Plant Replacement Reserve	0	300,000	386,700	328,131	965,686	12,402	13,420	22,075	23,951	31,056
Roadworks Reserve	0	0	216,193	200,000	200,000	11,879	15,361	28,730	28,898	37,753
Sub-Total	0	300,000	602,893	528,131	1,165,686	24,281	28,781	50,805	52,849	68,810
12.2 Road Maintenance										
Townscape Reserve	0	0	0	0	0	38	49	92	73	95
Sub-Total	0	0	0	0	0	38	49	92	73	95
12.3 Plant & Equipment										
Sub-Total	0	0	0	0	0	0	0	0	0	0
12.4 Traffic Control										
Sub-Total	0	0	0	0	0	0	0	0	0	0
12.6 Aerodrome										
Sub-Total	0	0	0	0	0	0	0	0	0	0
Program Total	0	300,000	602,893	528,131	1,165,686	24,319	28,830	50,897	52,922	68,905
Economic Services										
13.1 Rural Services										
Sub-Total	0	0	0	0	0	0	0	0	0	0
13.2 Tourism & Area Promotion										
Centenary Celebrations	0	0	0	0	0	0	0	0	84	0
Sub-Total	0	0	0	0	0	0	0	0	84	0
13.3 Building Control										
Sub-Total	0	0	0	0	0	0	0	0	0	0
13.4 Other Economic Services										
Sub-Total	0	0	0	0	0	0	0	0	0	0
Program Total	0	0	0	0	0	0	0	0	84	0
Other Property										
14.1 Private Works										
Sub-Total	0	0	0	0	0	0	0	0	0	0
14.3 Public Works Overheads										
Sub-Total	0	0	0	0	0	0	0	0	0	0
14.5 Administration Overheads										
Employee Entitlement Leave Reserve	0	0	0	0	0	1,839	2,379	4,449	3,541	4,622
Office equipment Reserve E150015	0	0	0	0	0	14	18	34	27	35
Sub-Total	0	0	0	0	0	1,853	2,397	4,483	3,568	4,657
14.7 Unclassified										
Community Development Reserve	471,780	584,209	584,209	500,000	1,088,147	6,490	6,770	6,770	31,711	38,714
Movement in LSL - Non Current									4,764	
Rockview Reserve	0	0	0	0	0	39	51	95	76	99
Movement in accruals										
Sub-Total	471,780	584,209	584,209	500,000	1,088,147	6,530	6,821	6,865	36,551	38,813
Program Total	471,780	584,209	584,209	500,000	1,088,147	8,383	9,218	11,348	40,119	43,470
Total	840,054	1,253,062	1,652,317	3,693,497	5,321,038	155,360	88,459	231,905	326,840	351,717

Surplus / Deficit Calculations

30/06/2015

30/06/2014

	CAT	2015/2016	2014/2015
Current Assets			
Unrestricted Cash at Bank			
Cash at Bank	301	5,157,518.02	6,828,123.16
Receivables			
Debtors	303	76,135.35	59,681.30
Rates	302	58,006.04	51,085.56
Rates - Pensioners	501	7,529.72	7,529.72
GST Recievables	304	129,497.97	-53,994.41
Unclaimed monies	306	0.00	-270.00
Other Current Assets			
AgCare SS Loan	305	0.00	0.00
Stock	311	52,562.04	59,047.77
Trust	901	-0.01	870.28
		<u>5,481,249.13</u>	<u>6,952,073.38</u>
Less			
Reserves			
30104 Reserves Cash		<u>-\$2,865,431.82</u>	<u>-\$6,376,702.06</u>
		<u>2,615,817.31</u>	<u>575,371.32</u>

Current Liabilities			
Accounts Payable			
Creditors	401	18,531.37	66,121.91
Accrued Liabilities	407	108,487.87	57,699.51
Tax Payable	405	217,371.72	34,283.96
Employee Entitlements			
Annual Leave	421	235,486.29	203,290.70
LSL	422	207,808.36	159,492.99
Accrued Wages	403	34,860.77	26,922.10
Other Current Liabilities			
Accrued Interest	402	8,967.73	13,322.83
PAYG Tax	406	41,159.13	-32,420.87
Rounding unknown adjustment		-3	2
		<u>872,670.24</u>	<u>528,715.13</u>

Deficit / Surplus Carried Forward

1,743,147.0746,656.19

SHIRE OF CORRIGIN
Statement of Financial position (Balance Sheet)
as at 29 February 2016

	2015/2016	2014/2015	\$ Change
CURRENT ASSETS			
Cash			
Cash at Bank	\$2,018,551.28	\$2,292,086.20	-\$273,534.92
Reserves Cash at Bank	\$2,066,135.37	\$2,865,431.82	-\$799,296.45
	<u>\$4,084,686.65</u>	<u>\$5,157,518.02</u>	<u>-\$1,072,831.37</u>
Accounts Receivable			
Rates Outstanding	\$178,865.38	\$58,006.04	\$120,859.34
Sundry Debtors	\$4,541.33	\$76,135.35	-\$71,594.02
GST Receivable	\$55,738.69	\$129,497.97	-\$73,759.28
Self Supporting Loans	\$0.00	\$0.00	\$0.00
Unclaimed Monies	-\$4,400.00	\$0.00	-\$4,400.00
Stock on Hand	\$64,846.29	\$52,562.04	\$12,284.25
	<u>\$299,591.69</u>	<u>\$316,201.40</u>	<u>-\$16,609.71</u>
TOTAL CURRENT ASSETS	<u>\$4,384,278.34</u>	<u>\$5,473,719.42</u>	<u>-\$1,089,441.08</u>
CURRENT LIABILITIES			
Accounts Payable			
Sundry Creditors	\$458,692.09	\$18,531.37	\$440,160.72
Accrued Liabilities	\$108,487.87	\$108,487.87	\$0.00
Income Received In Advance	\$0.00	\$0.00	\$0.00
Tax Liability	\$73,995.67	\$217,371.72	-\$143,376.05
Payroll Creditors	\$25,400.06	\$41,159.13	-\$15,759.07
Loan Liability (Current)	\$33,075.83	\$147,678.00	-\$114,602.17
	<u>\$699,651.52</u>	<u>\$533,228.09</u>	<u>\$166,423.43</u>
Employee Provisions			
Provision for Annual Leave	\$235,486.29	\$235,486.29	\$0.00
Provision for LSL (Current)	\$207,808.36	\$207,808.36	\$0.00
	<u>\$443,294.65</u>	<u>\$443,294.65</u>	<u>\$0.00</u>
Other Liabilities			
Accrued Interest on Loans	\$8,967.73	\$8,967.73	\$0.00
Accrued Salaries & Wages	\$5,081.97	\$34,860.77	-\$29,778.80
	<u>\$14,049.70</u>	<u>\$43,828.50</u>	<u>-\$29,778.80</u>
TOTAL CURRENT LIABILITIES	<u>\$1,156,995.87</u>	<u>\$1,020,351.24</u>	<u>\$136,644.63</u>
NET CURRENT ASSETS	<u>\$3,227,282.47</u>	<u>\$4,453,368.18</u>	<u>-\$1,226,085.71</u>

SHIRE OF CORRIGIN
Statement of Financial position (Balance Sheet)
as at 29 February 2016

	2015/2016	2014/2015	\$ Change
NON-CURRENT ASSETS			
Accounts Receivable			
Rates Outstanding - Pensioners	\$7,529.72	\$7,529.72	\$0.00
	<u>\$7,529.72</u>	<u>\$7,529.72</u>	<u>\$0.00</u>
FIXED ASSETS			
Land Held for Resale			
Land for Resale at cost - Current	\$50,000.00	\$50,000.00	\$0.00
Land for Resale at cost - Non Current	\$1,610,000.00	\$1,610,000.00	
Accumulated Depn Land for Resale			\$0.00
	<u>\$1,660,000.00</u>	<u>\$1,660,000.00</u>	<u>\$0.00</u>
Land & Buildings			
Land & Buildings at cost	\$24,119,780.16	\$21,796,093.45	\$2,323,686.71
Accumulated Depn L & B	-\$1,275,859.20	-\$790,893.23	-\$484,965.97
	<u>\$22,843,920.96</u>	<u>\$21,005,200.22</u>	<u>\$1,838,720.74</u>
Furniture & Equipment			
Furniture & Equipment at Cost	\$770,089.91	\$770,089.91	\$0.00
Accumulated Depn F & E	-\$622,920.67	-\$609,960.99	-\$12,959.68
	<u>\$147,169.24</u>	<u>\$160,128.92</u>	<u>-\$12,959.68</u>
Plant & Equipment			
Plant & Equipment at Cost	\$6,043,588.23	\$5,445,665.30	\$597,922.93
Accumulated Depn P & E	-\$1,494,814.36	-\$1,171,805.13	-\$323,009.23
	<u>\$4,548,773.87</u>	<u>\$4,273,860.17</u>	<u>\$274,913.70</u>
Roads			
Roads at Cost	\$106,884,583.98	\$106,021,740.12	\$862,843.86
Accumulated Depn Roads	-\$824,326.07	\$0.00	-\$824,326.07
	<u>\$106,060,257.91</u>	<u>\$106,021,740.12</u>	<u>\$38,517.79</u>
Infrastructure Other			
Infrastructure Other at Costs	\$16,011,837.26	\$15,940,488.21	\$71,349.05
Accumulated Depn Infra Other	-\$177,504.67	-\$11,354.28	-\$166,150.39
	<u>\$15,834,332.59</u>	<u>\$15,929,133.93</u>	<u>-\$94,801.34</u>
TOTAL FIXED ASSETS	\$151,094,454.57	\$149,050,063.36	\$2,044,391.21
TOTAL NON-CURRENT ASSETS	\$151,101,984.29	\$149,057,593.08	\$2,044,391.21
NON CURRENT LIABILITIES			
Loan Liability (Non Current)	\$2,101,320.18	\$2,101,320.18	\$0.00
Provision for LSL (Non Current)	\$26,889.12	\$26,889.12	\$0.00
Trust Liability	\$0.01	\$0.01	\$0.00
TOTAL NON CURRENT LIABILITIES	<u>\$2,128,209.31</u>	<u>\$2,128,209.31</u>	<u>\$0.00</u>
NET ASSETS	\$152,201,057.45	\$151,382,751.95	

SHIRE OF CORRIGIN
Statement of Financial position (Balance Sheet)
as at 29 February 2016

	2015/2016	2014/2015	\$ Change
EQUITY			
Accumulated Surplus	\$34,389,370.78	\$32,771,768.83	\$1,617,601.95
Asset Revaluation Reserve	\$115,745,551.29	\$115,745,551.29	\$0.00
Employee Entitlement Reserve	\$117,576.33	\$115,736.83	\$1,839.50
Community Bus Reserve	\$12,077.13	\$11,888.19	\$188.94
Staff Housing Reserve	\$86,016.12	\$84,670.40	\$1,345.72
Office Equipment Reserve	\$892.09	\$878.13	\$13.96
Plant Replacement Reserve	\$792,735.61	\$780,333.21	\$12,402.40
Swimming Pool Reserve	\$960.33	\$945.29	\$15.04
Roadworks Reserve	\$759,253.10	\$747,374.53	\$11,878.57
Land Subdivision Reserve	\$47,548.57	\$46,804.66	\$743.91
Townscape Reserve	\$2,419.59	\$2,381.73	\$37.86
Medical Reserve	\$4,302.30	\$4,235.01	\$67.29
LGCHP Long Term Mtce Reserve	\$9,549.21	\$9,399.84	\$149.37
Community Development Reserve	\$112,149.74	\$577,439.07	-\$465,289.33
Rockview Land Reserve	\$2,509.06	\$2,469.80	\$39.26
Royalties for Regions Reserve	\$0.00	\$331,593.46	-\$331,593.46
Financial Assistance Grant Reservi	\$0.00	\$0.00	\$0.00
RLCIP Grant Reserve	\$0.03	\$0.03	\$0.00
Senior Citz Units	\$54,793.37	\$53,936.12	\$857.25
Centenary Celebration	\$0.00	\$0.00	\$0.00
Town Hall Reserve	\$59,108.18	\$58,183.43	\$924.75
Childcare Reserve	\$4,244.02	\$4,177.62	\$66.40
Recreation & Events Centre Loan F	\$0.60	\$32,984.48	-\$32,983.88
TOTAL EQUITY	<u>\$152,201,057.45</u>	<u>\$151,382,751.95</u>	<u>\$818,305.50</u>

ROAD MAINTENANCE EXPENDITURE, BY ROADS, AS AT 29 FEBRUARY 2016

-----EXPENDITURE AS PER COST CENTRES----->

		005	101	102	103	104	150	158	161	165			
JOB	DESCRIPTION	Mobilisation/Demobilisation	Clearing & Formation Widening	Culvert & Drainage	Gravel Pit & Rehabilitation	Gravel Carting & Resheeting	Patching	Grading Maintenance	Shoulder Mtce	Verge Mtce & Clean	Other	YTD TOTAL	Annual Budget
R001	Bendering Road	-	-	-	-	-	807	984	-	-	2,694	4,485	
R003	Bullaring-Pingelly	-	-	-	-	253	4,450	195	-	-	3,109	8,007	
R004	Bullaring-Gorge Rock	-	-	-	-	132	1,584	1,468	-	-	1,780	4,964	
R005	Shackleton-Bilbarin	-	-	-	-	-	767	653	-	-	-	1,420	
R007	Rabbit Proof Fence	-	-	-	-	-	307	626	3,059	-	1,221	5,212	
R008	Bulyee-Quairading Road	-	-	-	-	-	2,144	3,566	-	-	1,444	7,153	
R009	Bilbarin East Road	-	-	-	-	-	864	1,441	-	-	56	2,361	
R010	Yealering-Kulin	-	-	-	-	-	-	1,485	-	-	1,351	2,836	
R011	Bilbarin-Quairading Road	118	-	-	-	-	-	2,956	-	-	319	3,394	
R012	49 Gate West	-	-	-	-	153	-	6,621	-	-	988	7,762	
R013	Nambadilling	-	-	-	-	2,754	-	2,475	-	-	716	5,946	
R014	Corrigin South	-	-	-	-	-	180	999	3,582	-	4,116	8,878	
R015	Gnerkadilling	-	-	-	-	-	765	1,105	-	-	178	2,048	
R016	Babakin-Corrigin Road	-	-	-	-	-	1,601	2,299	-	-	1,184	5,085	
R017	Corrigin-Wogerlin	-	-	-	-	-	-	1,370	-	-	173	1,542	
R018	Lomos South	-	-	-	-	-	-	4,113	-	-	42	4,155	
R019	Lomos North	-	-	-	-	-	-	5,531	-	-	154	5,685	
R020	Gill's	-	-	-	-	-	184	1,491	-	-	204	1,880	
R021	Poultney	-	-	-	-	-	-	1,269	-	-	294	1,563	
R022	Szczecinski	-	-	-	-	529	-	-	-	-	-	529	
R023	Jubuk South	-	-	-	-	-	-	2,112	-	-	144	2,256	
R024	Dry Well	-	2,501	-	-	884	589	4,089	-	1,114	6,315	15,492	
R025	Stretton RD	88	-	-	-	2,251	-	4,340	-	-	1,547	8,226	
R026	Bulyee Road	3,335	-	-	-	351	830	-	5,040	-	35,628	45,185	
R028	North Jubuk	-	-	-	-	-	-	1,934	-	-	7,014	8,948	
R029	Grylls Road	-	-	-	-	-	-	267	-	-	-	267	

ROAD MAINTENANCE EXPENDITURE, BY ROADS, AS AT 29 FEBRUARY 2016

-----EXPENDITURE AS PER COST CENTRES----->

		005	101	102	103	104	150	158	161	165			
JOB	DESCRIPTION	Mobilisation/Demobilisation	Clearing & Formation Widening	Culvert & Drainage	Gravel Pit & Rehabilitation	Gravel Carting & Resheeting	Patching	Grading Maintenance	Shoulder Mtce	Verge Mtce & Clean	Other	YTD TOTAL	Annual Budget
R030	Bulyee-Kweda Road	-	-	-	-	-	-	1,241	-	-	537	1,777	
R031	Walton Rd	-	-	1,541	-	1,189	-	1,504	-	4,425	1,330	9,989	
R033	Smith Rd	-	-	-	-	-	-	205	-	-	-	205	
R034	Diamon Block	-	-	-	-	-	-	-	-	23	104	127	
R035	Morrell	-	-	-	-	-	-	670	-	-	299	969	
R036	Sedgewick	-	-	-	-	-	-	279	-	-	-	279	
R037	Doyles North	-	-	-	-	-	-	500	-	-	-	500	
R038	Doyles	-	-	-	-	1,931	-	2,261	-	-	508	4,701	
R040	Whittington	-	-	-	-	-	-	440	-	-	-	440	
R041	Duncanson	-	-	-	-	-	-	708	-	-	278	986	
R042	Shipleby	-	275	-	-	-	-	-	-	-	272	547	
R043	Barber Road	1,433	-	6,807	-	294	-	2,134	-	-	3,852	14,520	
R044	Rafferty's	-	-	-	-	-	-	2,209	-	-	942	3,151	
R045	Elsegood	-	-	-	-	-	-	-	-	-	259	259	
R046	Kunjia South	-	-	-	-	-	-	-	-	34	-	34	
R047	Corry	201	-	-	-	-	-	1,549	-	-	128	1,878	
R048	Rigby	-	-	-	-	-	598	1,012	-	-	23	1,632	
R049	Bullaring Railway Line	-	-	-	-	-	-	376	-	34	264	675	
R050	Fulwood	-	-	-	-	-	-	607	-	-	84	691	
R051	Reed	-	-	-	-	-	-	1,044	-	-	399	1,443	
R052	Old Kulin	-	-	3,201	-	-	-	534	-	-	230	3,965	
R054	Baker Road	-	-	-	-	-	-	-	-	-	451	451	
R055	Bartlett Road	-	-	-	-	-	-	452	-	-	147	599	
R056	Crossland	-	-	-	-	-	-	618	-	-	-	618	
R057	Hartley	-	-	-	-	250	-	710	-	-	104	1,065	
R058	Copestakes	-	-	-	-	-	-	228	-	-	-	228	

ROAD MAINTENANCE EXPENDITURE, BY ROADS, AS AT 29 FEBRUARY 2016

-----EXPENDITURE AS PER COST CENTRES----->

		005	101	102	103	104	150	158	161	165			
JOB	DESCRIPTION	Mobilisation/Demobilisation	Clearing & Formation Widening	Culvert & Drainage	Gravel Pit & Rehabilitation	Gravel Carting & Resheeting	Patching	Grading Maintenance	Shoulder Mtce	Verge Mtce & Clean	Other	YTD TOTAL	Annual Budget
R062	Tilbee	-	-	-	-	-	-	522	-	-	39	560	
R063	Tipton	-	-	-	-	-	-	508	-	-	299	808	
R064	Hillside	-	-	-	-	-	-	804	-	-	299	1,104	
R065	Glenmore	-	-	-	-	-	184	-	-	-	-	184	
R067	Hewett	-	-	-	-	-	-	336	-	-	-	336	
R068	Stones (Hassett's)	-	-	-	-	-	-	1,232	-	-	-	1,232	
R069	Pruden	-	-	-	-	-	-	347	-	-	-	347	
R070	Dwarkling	-	-	-	-	-	-	237	-	-	244	481	
R073	Ling	-	-	-	-	-	-	647	-	-	84	731	
R074	Sixty Eight Gate	-	-	-	-	-	-	118	-	-	870	988	
R075	Beeson Road	-	-	-	-	-	-	-	-	-	104	104	
R079	Carruthers Road	-	-	-	-	-	-	237	-	-	52	289	
R080	Schultz	-	-	-	-	250	-	470	-	-	157	877	
R081	Drilling	-	-	-	-	-	-	1,078	-	-	-	1,078	
R082	Hills	-	-	-	-	121	-	391	-	-	104	617	
R083	Connelly	-	-	-	-	-	-	338	-	-	120	459	
R085	Rogers	-	-	-	-	-	-	195	-	-	-	195	
R086	Willis	-	-	-	-	-	-	-	-	-	611	611	
R087	Parsons	-	-	-	-	-	-	509	-	-	-	509	
R088	Pontifex	-	-	-	-	2,710	-	1,346	-	-	1,071	5,127	
R089	Dickinson	-	-	-	-	223	-	941	-	-	-	1,163	
R090	Martin	-	-	-	-	-	-	888	-	-	78	967	
R091	Pleass	-	-	-	-	-	-	591	-	-	-	591	
R092	Hayes	-	-	-	-	-	-	84	-	-	-	84	
R093	Grogres	-	-	-	-	-	-	289	-	-	-	289	
R098	Jenkyn	-	-	-	-	-	-	-	-	-	192	192	

ROAD MAINTENANCE EXPENDITURE, BY ROADS, AS AT 29 FEBRUARY 2016

-----EXPENDITURE AS PER COST CENTRES----->

		005	101	102	103	104	150	158	161	165			
JOB	DESCRIPTION	Mobilisation/Demobilisation	Clearing & Formation Widening	Culvert & Drainage	Gravel Pit & Rehabilitation	Gravel Carting & Resheeting	Patching	Grading Maintenance	Shoulder Mtce	Verge Mtce & Clean	Other	YTD TOTAL	Annual Budget
R099	Lohoar	-	-	-	-	-	-	550	-	-	-	550	
R100	Heal	-	-	-	-	-	-	590	-	-	-	590	
R1000	Unallocated Road Mtce	-	-	1,439	-	-	18,870	-	-	-	6,282	26,592	
R102	Turnbull	-	-	-	-	-	-	221	-	-	-	221	
R104	Watt	-	-	-	-	-	-	177	-	-	-	177	
R105	Sharrett	-	-	-	-	-	-	355	-	-	-	355	
R109	Woods	-	-	-	-	-	-	133	-	-	-	133	
R110	Mooney Road	-	-	-	-	-	-	-	-	-	207	207	
R112	Simpson	-	-	-	-	-	-	592	-	-	129	721	
R113	Creek	-	-	-	-	-	-	690	-	-	-	690	
R114A	Harris	-	-	-	-	-	-	284	-	-	-	284	
R116	Jose	-	-	-	-	-	-	-	-	-	490	490	
R118	Vivan	-	-	-	-	-	-	-	-	-	84	84	
R122	Wilson	-	-	-	-	-	-	154	-	-	171	325	
R123	Dilling Railway	-	-	-	-	-	325	-	-	-	957	1,282	
R124	Walton St	-	-	2,678	-	2,086	-	-	-	-	6,363	11,127	
R125	Goyder Street	-	-	-	-	-	-	-	-	-	1,299	1,299	
R126	Adams Street	-	-	-	-	-	-	-	-	-	23	23	
R127	Lynch Street	-	-	10,074	-	521	451	-	-	-	1,298	12,344	
R128	Kirkwood	-	-	-	-	-	458	-	-	593	1,301	2,352	
R129	Murphy Street	-	-	-	-	-	-	-	-	-	103	103	
R133	Newman Street	-	-	-	-	-	-	-	-	-	370	370	
R135	Jose Street	-	-	-	-	-	-	-	-	-	89	89	
R136	Seimons Ave	-	-	-	-	-	2,381	-	-	-	1,720	4,101	
R138	Larke Crescent	-	-	-	-	-	-	-	-	-	619	619	
R139	Campbell Street	-	-	-	-	-	-	-	-	-	484	484	

ROAD MAINTENANCE EXPENDITURE, BY ROADS, AS AT 29 FEBRUARY 2016

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-----EXPENDITURE AS PER COST CENTRES----->

		005	101	102	103	104	150	158	161	165			
JOB	DESCRIPTION	Mobilisation/Demobilisation	Clearing & Formation Widening	Culvert & Drainage	Gravel Pit & Rehabilitation	Gravel Carting & Resheeting	Patching	Grading Maintenance	Shoulder Mtce	Verge Mtce & Clean	Other	YTD TOTAL	Annual Budget
R140	Wogerlin ST	-	-	2,642	-	-	-	-	-	-	460	3,102	
R142	Connolly Pde	-	-	1,800	-	-	-	-	-	-	-	1,800	
R147	Boyd's Road	-	-	-	-	-	441	-	-	-	197	638	
R148	Rendell	-	-	-	-	-	1,763	-	-	-	90	1,853	
R152	Seimons	-	-	-	-	-	625	-	-	-	405	1,031	
R154	Overheu	-	-	-	-	-	-	100	-	-	-	100	
R158	Campbell Street West	-	-	-	-	49	-	-	-	-	614	662	
R168	Brookton Highway	-	-	-	-	-	-	-	-	-	136	136	
R170	Bruce Rock Corrigin	461	-	-	-	-	102	-	1,236	-	4,241	6,040	
R171	Pingelly Yealering	-	-	-	-	-	-	-	-	-	363	363	
R172	Quairading Corrigin	-	-	-	-	-	2,017	2,918	-	-	1,326	6,261	
R173	Wickepin Corrigin	-	-	-	-	-	3,531	-	-	-	631	4,162	
R174	Narembeen Corrigin	-	-	-	-	-	2,089	-	-	-	3,369	5,458	
R175	Kunjin Street	-	-	-	-	-	-	-	-	-	384	384	
R177	Knight Court	-	-	-	-	-	-	-	-	-	158	158	
R178	Channon Close	-	-	-	-	-	-	-	-	-	23	23	
R179	Hovell Road	-	-	-	-	-	-	-	-	-	52	52	
	TOTALS	5,636	2,776	30,182	-	16,932	48,906	91,540	12,917	6,222	119,649	334,760	664,648

8.1.5 2015-2016 BUDGET REVIEW - ATTACHMENT 7.2.1

TO BE INSERTED WHEN SUPPLIED BY TARYN

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Kelly & Shane Robinson

Lot 184 Campbell St

Corrigin 6375.

Dear Cr Lyn Baker, Mr Rob Paull and Councillors,

We are writing to the council to seek councils support for Additional Use to enable us to operate from home with our small business West Side Auto Service Corrigin. Shane is a mobile heavy duty diesel mechanic for any road transport and agricultural machinery which can be done on farm and light vehicles are done from the above address. This business is a partnership between Kelly & Shane which has been running now for nearly 2 years and we are seeking approval from council to be able to have Additional Use granted for our property.

Our small family business is only a small business and we want it to remain that way, Shane has enough work for himself so we would not be having machinery stored on our property it would be from farm to town then back to the farm again. We are not prepared to move to the industrial area as there is limited land and the sheds are not big enough for a machine to be parked in and protected out of the elements over the seasonal changes. The blocks that are left in the industrial area are not suitable in size as a very small business and as we have the ideal land size on our own property. The larger shed in the industrial area are used for storage or being operated out of. We do understand that being granted Additional Use of our land will also mean that if we sold our property that the shed will not be able to run another business from. With approval this means we are able to build the size of the shed we need to build 18 x 20m x5m height.

We are happy to meet with Lauren to discuss the environmental factors eg a wash down pad, bund oil containment, we have already in place that our waste oil it is taken to the local waste site and our fees are paid, also our chemicals are stored correctly and we are prepared to plant more rows of trees to help with the environmental impact this may occur.

We would like to invite councillors to come and inspect our property and have a look at our small business set up, also see why we are seeking council approval for Additional Use and have a look where we would put the proposed shed site, and access to our shed via Wogerlin St by doing this we feel this would have no major impact on our neighbours.

We are looking forward to attending the council meeting.

Thank You.

Kelly & Shane Robinson.



WESTSIDE AUTO SERVICES CORRIGIN

SHANE ROBINSON

Kelly & Shane Robinson

Lot 184 Campbell St

Corrigin 6375.

Dear Shire President Cr Lyn Baker, Mr Rob Paull and Councillors,

We are seeking a further 'planning approval' from Council to enable us to operate from home with our small business West Side Auto Service Corrigin. Shane is a mobile heavy duty diesel mechanic for any road transport and agricultural machinery which can be done on farm and light vehicles are done from the above address. This business is a partnership between Kelly & Shane which has been running now for nearly 2 years and we are seeking a similar 'use not listed' planning approval as granted by Council in August 2014 for our property. The difference is that the application would have an additional 360m² shed with a 5 metre roof height.

Our small family business is only a small business and we want it to remain that way, Shane has enough work for himself so we would not be having machinery stored on our property it would be from farm to town then back to the farm again. We are not in a position to move to the industrial area as there is limited land and the sheds are not big enough for a machine to be parked in and protected out of the elements over the seasonal changes. The blocks that are left in the industrial area are not suitable in size for our very small business and as well, we have the ideal land size on our own property. The larger sheds in the industrial area are used for storage or currently occupied.

To ensure that our business won't become larger on our land than it is today, we invite Council to include a condition on any planning approval that if we are to sell our property the new owners would need Council's approval to operate a business from the shed.

We are happy to meet with Lauren to discuss the environmental factors eg a wash down pad, bund oil containment, we have already in place that our waste oil it is taken to the local waste site and our fees are paid, also our chemicals are stored correctly and we are prepared to plant more rows of trees to help with the environmental impact this may occur.

We would like to invite councillors to come and inspect our property and have a look at our small business set up, also see why we are seeking Council approval and have a look where we would put the proposed shed site, and access to our shed via Wogerlin St by doing this we feel this would have no major impact on our neighbours.

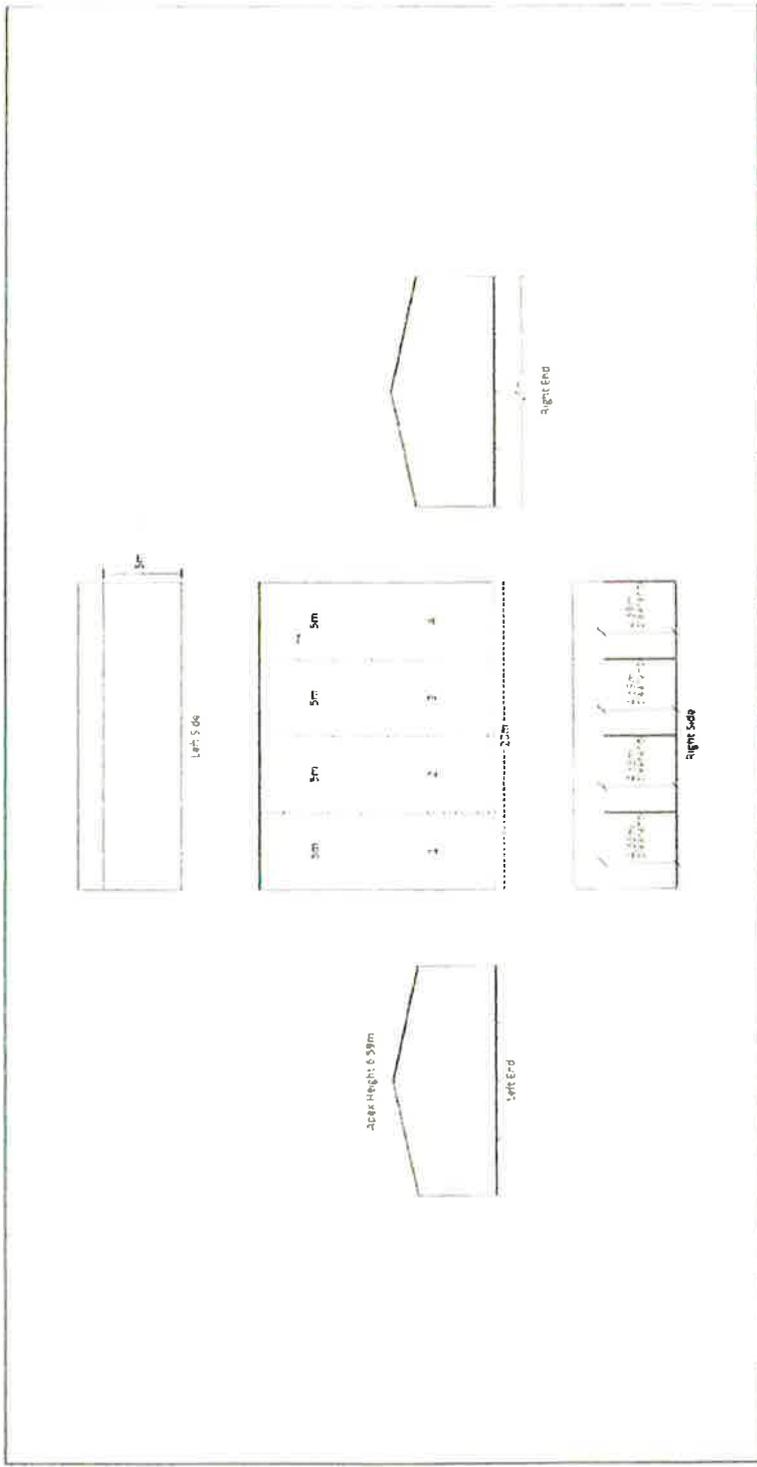
We are looking forward to attending the council meeting.

Thank You.

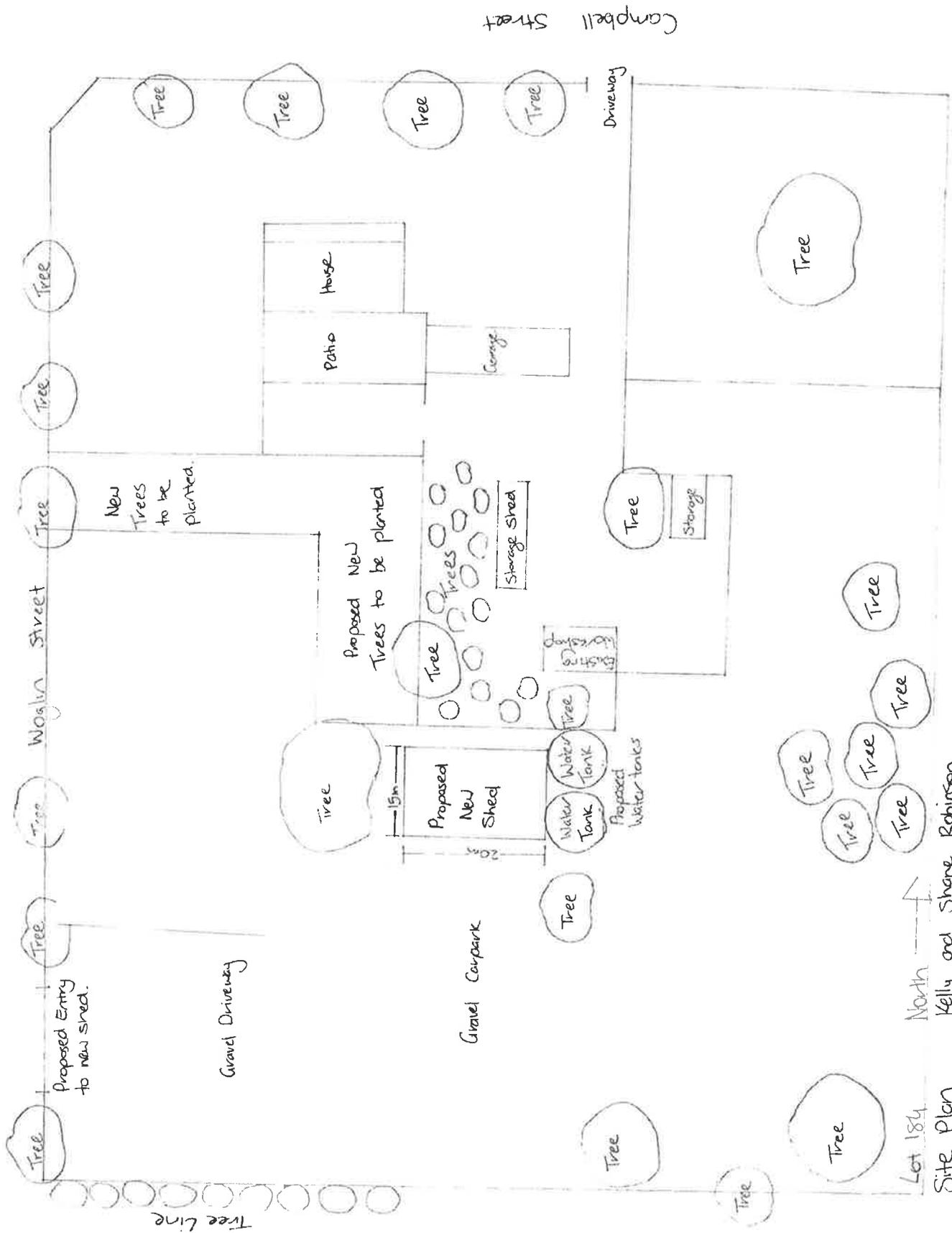
Kelly & Shane Robinson.



Building Layout



Purchaser Name: Shane Robinson	Seller: Wide Span Sheds
Site Address:	Name: Frank Orms
Lot: FCI15071P	Phone: 1300 613 377
	Fax: 1800 427 400
	Email: frank.orms@wide.com.au
	Wide Span Sheds No Compromise Steel Building Solutions.



North ↑
 Kelly and Shane Robinson
 Lot 184 Campbell Street West
 Conign W.A 6375.
 0498 659889.

Lot 184
 Site Plan

Campbell Street

Wagon Street

Gravel Driveway

Gravel Carpark

Driveway

House

Patio

Garage

Proposed New
 Trees to be planted

New
 Trees
 to be
 planted.

Proposed
 New
 Shed

Water
 Tank

Water
 Tank

Proposed
 Water tanks

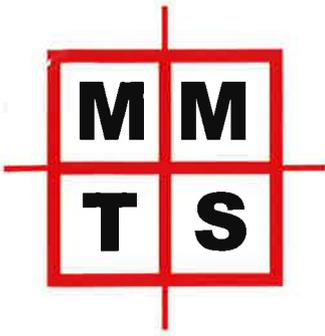
Storage Shed

Storage

Tree

Tree line

Tree



**McMAHON
MINING
TITLE
SERVICES
PTY LTD**

**Ph: (08) 6467 7997
Fax: (08) 9272 6939
Email: mmts@mmts.net.au
Unit 28/168 Guildford Road
Maylands WA 6051**

**PO Box 592
Maylands WA 6931
ABN 70 104 341 817**

29 February 2016

Shire of Corrigin
PO Box 221
Corrigin WA 6375

Attention: Chief Executive Officer

Registered Post: 941554388018

Dear Sir/Madam,

RE: APPLICATION FOR EXPLORATION LICENCE 70/4821

On behalf of our client, Maq Commodities Pty Ltd, an application has been made for the above mentioned Exploration Licence 70/4821.

In accordance to requirements set out in the West Australian Mining Act, notification must be forwarded to the appropriate local government authority affected by the application.

As the land affected lies within your shire, please find attached a copy of the application and a plan showing the area of the application.

Should you have any queries, please do not hesitate to contact our office.

Yours faithfully,

Helen Arcus
McMahon Mining Titles

SHIRE OF CORRIGIN
ATTENTION CEO
ACTION 20160303-001
FILE RV0003

Form 21

WESTERN AUSTRALIA
Mining Act 1978
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

APPLICATION FOR MINING TENEMENT

(a) Type of tenement	(a) Exploration Licence		No. E 70/4821
(b) Time & Date marked out (where applicable)	(b) a.m./p.m. / /		(c) SOUTH WEST
(c) Mineral Field			
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	MAQ COMMODITIES PTY LTD (ACN: 606 758 052)		100
(e) Address	C/- MCMAHON MINING TITLE SERVICES PTY LTD, PO BOX 592, MAYLANDS, WA, 6931		
(f) No. of shares			(g) Total 100
(g) Total No. of shares			
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) Avon (i) (j) This application affects Private Property. Details of Private Property Affected: In relation to private land, the applicant is seeking sub-surface rights only. Therefore Section 33(1a) of the Mining Act applies to private land notices.		
(h) Locality			
(i) Datum Peg			
(j) Boundaries			
(k) Area (ha or km ²)	(k) 14 BL		
(l) Signature of applicant or agent (if agent state full name and address)	(l) Helen Arcus SHOP 28, 168 GUILDFORD ROAD, MAYLANDS, WA, 6051		Date: 16/02/2016

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 22nd day of March 2016 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	14:05:08	on	16 February	2016	with fees of
Application	\$1,323.80				
Rent	\$1,753.50				
TOTAL	\$3,077.30				
Receipt No:	604717337329				

Mining Registrar

NOTES

Note 1: EXPLORATION LICENCE

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

Note 3: GROUND AVAILABILITY

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
 - (a) public plan search; (b) register search; (c) ground inspection.

Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.



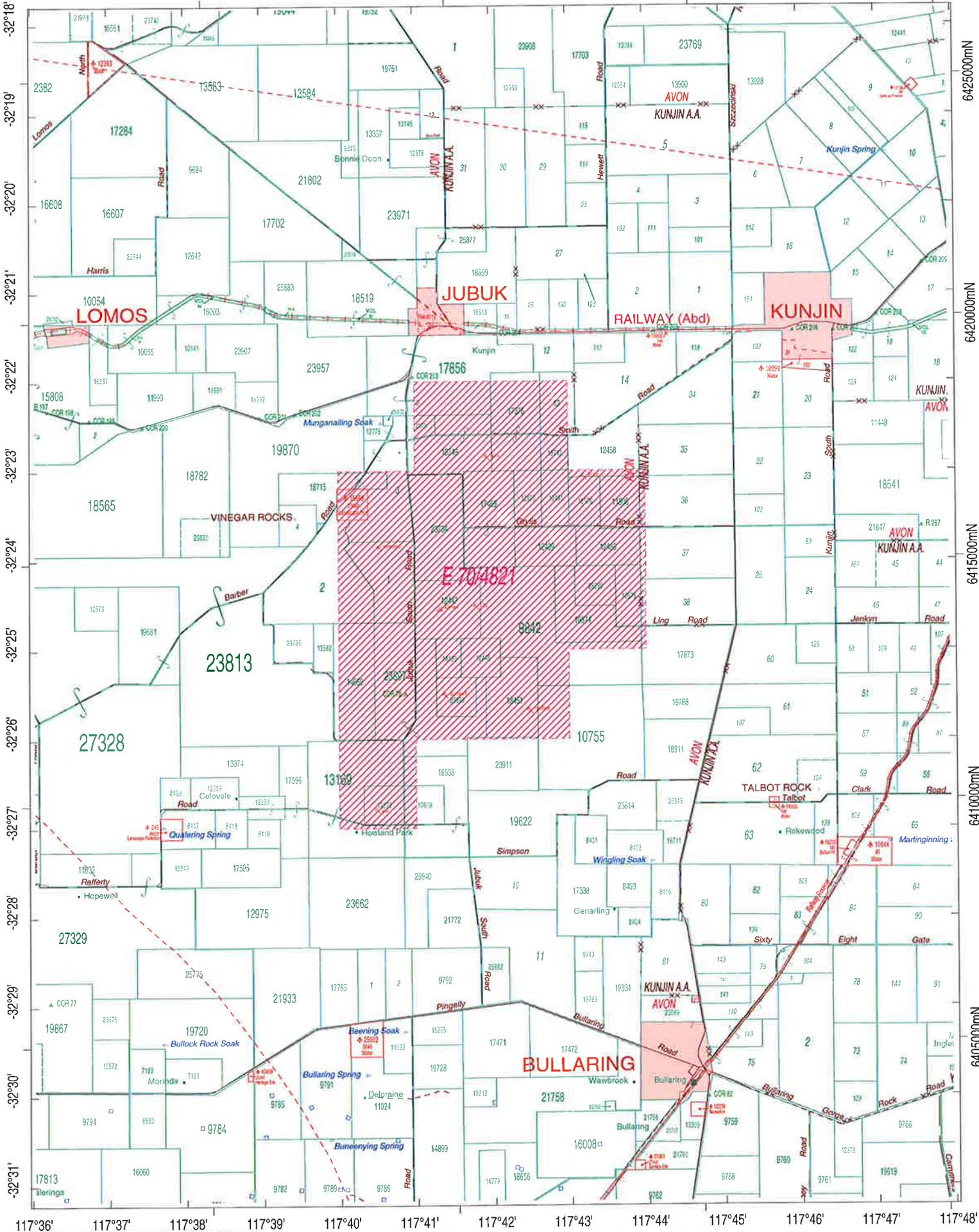
Enquiry System V7.266.2

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-32°18'
-32°19'
-32°20'
-32°21'
-32°22'
-32°23'
-32°24'
-32°25'
-32°26'
-32°27'
-32°28'
-32°29'
-32°30'
-32°31'

6425000mN
6420000mN
6415000mN
6410000mN
6405000mN

117°36' 117°37' 117°38' 117°39' 117°40' 117°41' 117°42' 117°43' 117°44' 117°45' 117°46' 117°47' 117°48'

Scale: 1:100,000



This plan has been compiled from various data sources acquired from a number of agencies and with information supplied by applicants for mining tenements. The responsibility is accepted for any error or omission. The Commonwealth of Australia (1992), through Geoscience Australia and the Department of Defence, maintains copyright over those parts of the topographic data that are provided for display on TENGRAPH. Users wishing to use the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the accuracy and composition of any feature data should be sought from the State or Territory Business Landline. Tenograph does not identify any land that has been alienated from the Crown before 1 January 1999 and a search of the records should be carried out through Landgate to identify the category of land. Land alienated from the Crown prior to 1 January 1999 may be open for mining only in respect to gold, silver and precious metals.

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Memorandum of Understanding



This document represents an agreement between **Water Corporation, the Department of Water and <Council>**

Purpose

The purpose of this Memorandum of Understanding (MOU) is to outline <council> commitment to the Waterwise Council Program (the Program) and detail the organisation's commitment to build a cooperative working relationship to improve water use in the <council> area and increase awareness of the importance of water efficiency and conservation in the community.

Term

This MOU will guide the working relationship between the parties to achieve the MOU intent for a period from the date of its signing until either party decides it no longer wishes to participate in the Program. At that time, the working relationship between the parties will be reviewed.

Background

Water Corporation and the Department of Water launched the Waterwise Council Program in 2009 to build a cooperative working relationship with local government to improve water use efficiency in their operations and their communities.

Population and economic growth combined with the changing climate are placing additional pressures on those planning, managing and using our water resources. In response, the State Government is creating a portfolio of options to meet our future water demands highlighting the importance of water use efficiency.

The partnership with local government is an essential component in achieving water savings in our communities. The Program will assist local government to improve water management of potable and non-potable sources for public open space and facilities. The Program also supports behavioural changes in the community by encouraging the use of products and services designed to reduce water demand.

Water Corporation and the Department of Water:

- Will present the council with an official acknowledgement of achievement on completion of the program criteria. Additional recognition will be provided to endorsed councils that have achieved significant progress towards best practice water efficiency in council operations and the community.
- Will provide the council with branding to promote the council as Waterwise.
- Will promote the council as Waterwise through any relevant advertising campaigns and on both the Corporation and Department's websites.
- Will provide access to Waterwise training including all training materials at no charge to councils participating in the Program.





<Council>:

- Will work with Water Corporation and the Department of Water to improve water management and champion water efficiency, take part in appropriate promotional activities and encourage all appropriate staff to undertake relevant waterwise training.
- Will commit to meeting the Program criteria as detailed below:
 1. Council commitment – sign this Memorandum of Understanding confirming the council's commitment to participate in the Waterwise Council Program.
 2. Review council water consumption and create a Water Efficiency Action Plan for potable and non-potable water sources for all council operations and the community.
 3. Ensure that appropriate staff members complete Waterwise training.
 4. No breaches of groundwater licence terms or conditions set by the Department of Water and no breaches of scheme water usage in the past 12 months. (This includes permanent water efficiency measures)
 5. Report annually to retain Waterwise Council endorsement. Evidence to demonstrate compliance with the Program criteria will be requested every year. Should a council fail to meet the criteria, Water Corporation and the Department of Water may remove the council's endorsement status. If endorsement is withdrawn this automatically removes the council's right to use the Program branding.
- Will recognise the partnership with Water Corporation and the Department of Water through promotion where appropriate on the council's website, on materials and at events.

Future Commitments

1. The parties commit to:
 1. Recognise and protect the intellectual property that parties may invest in the preparation of any promotion or offer.
 2. Ensure logos used on all promotional materials are used in accordance with the organisation's guidelines and that the appropriate approvals are received prior to use.
 3. Nominate a point of contact at each organisation that will be responsible for overseeing progress towards the purpose of this MOU.
2. The parties will not disclose, advertise, or publish the details of this MOU without the prior written consent of the other parties, unless required to do so under law.





No Obligations

The parties agree that in working towards the purpose of this MOU they will deal with each other and conduct themselves in accordance with good commercial business and industrial practice.

The relationship between the parties is limited to carrying out the purpose of the MOU.

This MOU does not preclude either organisation from developing similar mutually beneficial understandings with other parties.

Date of Effect

<XX/XX/XXXX >

For Water Corporation

By: _____

Name:

Title:

Date:

For Department of Water

By: _____

Name:

Title:

Date:

For <Council >

By: _____

Name:

Title:

Date:



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