

## 1. DECLARATION OF OPENING

The Chairperson, Shire President Cr Lynette Baker opened the meeting at 3:00pm.

## 2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE

Shire President	Cr. L Baker
Deputy Shire President	Cr. D L Hickey
	Cr. T J Pridham
	Cr. S G Hardingham
	Cr. M B Dickinson
Chief Executive Officer	R L Paull
Deputy Chief Executive Officer	T L Dayman
Governance Officer - Records	H M Auld
Manager Finance	D C Ospina Godoy
Members of the Public	B Mathews
	T Ednie-Brown
President of Corrigin Agricultural Society	T Thornton
Secretary of Corrigin Agricultural Society	S Courboules

### APOLOGIES

Cr. J A Mason  
Cr. B D Praetz

### LEAVE OF ABSENCE

There was no leave of absence.

## 3. PUBLIC QUESTION TIME

There were no public questions.

## 4. MEMORIALS

It was advised that there were no memorials since the last meeting.

## 5. PETITIONS/DEPUTATIONS/PRESENTATIONS /SUBMISSIONS

Tessa Ednie-Brown and Billy Mathews presented to Council in relation to Item 8.2.3 *'Planning Application – Rotational Outdoor Piggery (to a maximum of 499 Pigs) at Lot 101 Woods Road Gorge Rock'*. Ms Ednie Brown and Mr Mathews provided Council with letters of support from neighbours Chris and Rick Baker and Steve Baker. Ms Ednie Brown and Mr Mathews supported the staff recommendation.

Tim Thornton, President of the Corrigin Agricultural Society (CAS) and Sue Courboules, Secretary of CAS presented to Council in support of the Corrigin Recreational and Events Centre Advisory Committee Meeting recommendation in relation to Item 7.2 .3.1 *'Floor Covering for the Sports Hall'*. Mr Thornton and Mrs Courboules spoke to Council about the extensive efforts undertaken by CAS, the Shire and other interested parties in researching the most suitable floor covering for the Sports Hall. Both Mr Thornton and Mrs Courboules support the Committee recommendation.

**6. DECLARATIONS OF INTEREST**

Cr. Hardingham declared an Impartiality Interest in Item 8.1.2 due to some of the entities to be paid belonging to relatives.

Chief Executive Officer Rob Paull declared an Impartiality Interest in Item 8.3.1 as:

- From 1998-1999 Mr Paull worked as town planner for GHD.
- From 2003-2005 Mr Paull worked at the Shire of Busselton (Director, Lifestyle Development) when the Project Manager/ Managing Director, Civil Engineer, Core Business Australia was employed as Director Community Infrastructure.

**7. CONFIRMATION AND RECEIPT OF MINUTES**

**7.1. PREVIOUS COUNCIL MEETINGS AND BUSINESS ARISING FROM MINUTES – Attachment 7.1**

That the minutes of the Ordinary Meeting of Council held on Thursday 21 April 2017 (Attachment 7.1 ) be confirmed as a true and correct record.

*(72/2017) Moved: Cr Hickey; Seconded: Cr Pridham*

**That the minutes of the Ordinary Meeting of Council held on Thursday 21 April 2017 (Attachment 7.1 ) be confirmed as a true and correct record.**

*Carried 5/0*

**7.2. COMMITTEE MEETINGS AND BUSINESS ARISING FROM MINUTES**

**7.2.1. WHEATBELT SOUTHERN REGIONAL ROAD GROUP (ATTACHMENT 7.2.1)**

Minutes of the Wheatbelt South Regional Road Group meeting held on the Tuesday 4 April 2017 at the Shire of Wickepin Community Centre, Wickepin (Attachment 7.2.1).

**OFFICER'S RECOMMENDATION**

*That the Minutes of the Wheatbelt South Regional Road Group meeting held on the Tuesday 4 April 2017 at the Shire of Wickepin Community Centre, Wickepin (Attachment 7.2.1) be received.*

**Note: The Chief Executive Officer advised Council that an amended set of minutes had been provided by the Wheatbelt South Regional Road Group Local Government Support Officer addressing the Group's position on the Secondary Freight Network (Attachment 7.2.1A).**

*(73/2017) Moved: Cr Hardingham; Seconded: Cr Dickinson*

***That the revised Minutes of the Wheatbelt South Regional Road Group meeting held on the Tuesday 4 April 2017 at the Shire of Wickepin Community Centre, Wickepin (Attachment 7.2.1A) be received.***

*Carried 5/0*

**7.2.2. CENTRAL COUNTRY ZONE MEETING (ATTACHMENT 7.2.2)**

Minutes of the Central Country Zone meeting held on Friday 28 April 2017 at the Shire of Quairading Town Hall, Quairading – Attachment 7.2.2.

**OFFICER'S RECOMMENDATION**

*That the Minutes of the Central Country Zone meeting held on Friday 28 April 2017 at the Shire of Quairading Town Hall, Quairading (Attachment 7.2.2) be received.*

**(74/2017) Moved: Cr Hardingham; Seconded: Cr Hickey**

***That the Minutes of the Central Country Zone meeting held on Friday 28 April 2017 at the Shire of Quairading Town Hall, Quairading (Attachment 7.2.2) be received.***

**Carried 5/0**

**7.2.3. CORRIGIN RECREATIONAL AND EVENTS CENTRE ADVISORY COMMITTEE MEETING  
(ATTACHMENT 7.2.3)**

The minutes of the Corrigin Recreational and Events Centre Advisory Committee Meeting held on Wednesday 3 May 2017 (Attachment 7.2.3)

**OFFICER'S RECOMMENDATION**

*That the minutes of the Corrigin Recreational and Events Centre Advisory Committee Meeting held on Wednesday 3 May 2017 (Attachment 7.2.3) be confirmed as a true and correct record.*

**(75/2017) Moved: Cr Pridham; Seconded: Cr Hickey**

***That the minutes of the Corrigin Recreational and Events Centre Advisory Committee Meeting held on Wednesday 3 May 2017 (Attachment 7.2.3) be confirmed as a true and correct record.***

**Carried 5/0**

*The following recommendation from the Corrigin Recreation & Events Centre Advisory Committee held on the 3 May 2017 is addressed in Item 7.2.3.1:*

**7.2.3.1 FLOOR COVERING FOR THE SPORTS HALL**

**COMMITTEE'S RECOMMENDATION**

*That the Corrigin Recreation & Events Centre Advisory Committee recommends to Council that subject to Budget that Council purchase the 'Covermaster Platinum Series Covermate' carpet floor covering for the sports hall for \$50,092.90 (ex GST) which is considered by the Committee to be the most suitable covering for multiple users.*

**(76/2017) Moved: Cr Hickey; Seconded: Cr Dickinson**

***That Council purchase the 'Covermaster Platinum Series Covermate' carpet floor covering for the sports hall for \$50,092.90 (ex GST) which is considered by the Committee to be the most suitable covering for multiple users.***

**Carried 5/0**

***Mr Thornton and Mrs Courboules left the meeting at 3:19 and did not return.***

**(77/2017) Moved: Cr Pridham; Seconded: Cr Dickinson**

***That Council consider Item 8.2.3 of the printed Agenda as the next item in the Agenda (8.1.1).***

**Carried 5/0**

## 8. MATTERS REQUIRING A COUNCIL DECISION

### 8.1 PLANNING APPLICATION – ROTATIONAL OUTDOOR PIGGERY (TO A MAXIMUM OF 499 PIGS) AT LOT 101 Woods Road Gorge Rock

Applicant:	Billy Matthews and Tessa Ednie-Brown
Location:	Lot 101 Woods Road, Gorge Rock
Date:	5 May 2017
Reporting Officer:	Rob Paull, Chief Executive Officer Julian Goldacre, Environmental Health officer
Disclosure of Interest:	No interest to disclose
File Number:	A10554; PA 13-03
Attachment Reference:	Attachment 8.1A Supporting Information Attachment 8.1B Schedule of Submission

#### SUMMARY

Council is requested to provide conditional planning approval for a rotational piggery for up to 499 pigs at Lot 101 Woods Road, Gorge Rock.

#### BACKGROUND

Application for planning approval has been lodged for a rotational piggery for up to 499 pigs at Lot 101 Woods Road, Gorge Rock. The land has an area of 65.4ha and occupied by a dwelling and farm sheds. Access to the land is via Woods Road which is unsealed and in good condition. The area shown below bounded by a purple dotted line reflects a perpetual Restricted Conservation Covenant between the land owner and the Department of Environment (then the Department of Conservation and Land Management).



Information supporting the Application as supplied by the Applicant is included as **Attachment 8.2.4A**.

#### COMMENT

A 'rotational piggery' is defined in the Department of Planning's 'Piggeries Fact Sheet' ([https://www.planning.wa.gov.au/dop\\_pub\\_pdf/Fact\\_sheet\\_Piggeries.pdf](https://www.planning.wa.gov.au/dop_pub_pdf/Fact_sheet_Piggeries.pdf)) as follows:

*“Rotational: Pigs are kept in small paddocks with huts or other shelters until they are ready for sale or slaughter. Pigs are rotated around paddocks on a six monthly rotation. Once rotated out, the paddock will go through a non-pig phase which involves growing and harvesting crops to accelerate nutrient removal.”*

The Department of Planning’s ‘*Piggeries Fact Sheet*’ provides guidance in relation to matters to be considered when determining an application for planning approval. Matters identified to be addressed included (but not limited to) the following:

**“Access to water:** *Water of a suitable quality and quantity is required for domestic use, drinking supplies, shed cooling, shed sanitisation, fire protection, irrigation of landscaping and domestic use.*

**“Flooding:** *Flat sites may be subject to localised flooding and waterlogging which can cause the spread of nutrients. Piggeries are generally located above the 1 in 100 year flood event. Vehicle access:*

**Vehicle access:** *Vehicle movements to and from the farm need to be considered, including:*

- *the location and design of access roads so that vehicle movements (including dispatch and/or deliveries of feed, pigs and waste, and associated farm practices) can be undertaken in a manner that minimises disturbance to nearby land uses; and*
- *the volume and type of vehicles accessing the premises each day.*

**Visual impacts:** *Potential visual impacts can be managed by:*

- *using building materials that are sympathetic to local landscape character and environment;*
- *siting sheds and farm infrastructure to take best advantage of the screening provided by local topography; and*
- *utilising existing or planted vegetation as a screen.*

**Buffers:** *Piggeries may emit odour, dust, noise and light. The need for buffers and management of impacts depends on the design and operational approach taken. Use of new technology, careful site planning and contemporary management techniques may allow substantial reductions to the buffer distances prescribed in Government policy and industry standards. Strategies include:*

- *vegetation screening and landscaping;*
- *optimal shed location, building materials and shed design;*
- *anaerobic digester tanks; and*
- *mechanised approaches to shed ventilation and cleaning.*

*Buffers may also be required to protect water quality in nearby waterways and wetlands. The buffer size will depend on the design and layout of the premises, the risk of water contamination, and the technology and management measures used to protect the waterway or wetland*

**Waste management:** *The management of deceased pigs, spent bedding and effluent are key factors in ensuring the environmental sustainability of a piggery. Excess waste that cannot be utilised by plants or taken off-site may require large nutrient ponds.*

*Depending on the treatment proposed, the ponds may generate impacts that are greater than those of the sheds or pens where the pigs live. Where pigs are kept outdoors, odours will concentrate depending on the time pigs spend in the same location, particularly if the period is more than two years.*

*Development conditions may need to be imposed where a rotational piggery is proposed, to control the rotation cycle (referring to either the number of SPU’s per hectare or by rotation frequency) considering:*

- *the location of vegetated strips where they can protect water bodies from nutrients;*
- *the location and size of effluent ponds and/or method of waste disposal; and*
- *drainage and proximity to watercourses.”*

Lot 101 is zoned 'Rural' zone under the Shire of Corrigin's current operative Town Planning Scheme No.2 (TPS No. 2). TPS No. 2 has the following Objectives and provisions relevant to the Application:

*"3.5.4 Rural Zone*

*The use of land in any Rural Zone shall be consistent with the following objectives:-*

- a) To ensure that a right of vehicular access unfettered as to time place and circumstance exists to any land which is the subject of any application for planning approval.*
- b) To ensure the preservation of the rural character and rural appearance of land within the zone.*
- c) To protect the economic viability of rural zoned land via support only for subdivision or re-subdivision which enables the retention or promotion of lot or location sizes, which relate to the general farming activity in any particular locality of the Shire.*

*7.4.4 General Local Rural Policy*

*In considering any support for the subdivision and/or development of Rural Zoned Land, within the Shire, Council shall in addition to the provisions of the Scheme, have regard to:-*

- a) The objectives for the Rural Zone laid down in Clause 3.5.4.*
- b) Possible conflict between incompatible land uses as a result of subdivision and/or development within the Rural Zone.*
- c) The fact that the existence of more than one dwelling house on a Rural Zoned Lot location should not be construed as a basis for Council support to the subdivision of the lot/location.*
- d) Inappropriate subdivision and/or development generating problems relating to land drainage, water supply, bush fire safety and inadequate road access, which could result in additional cost to the community at large."*

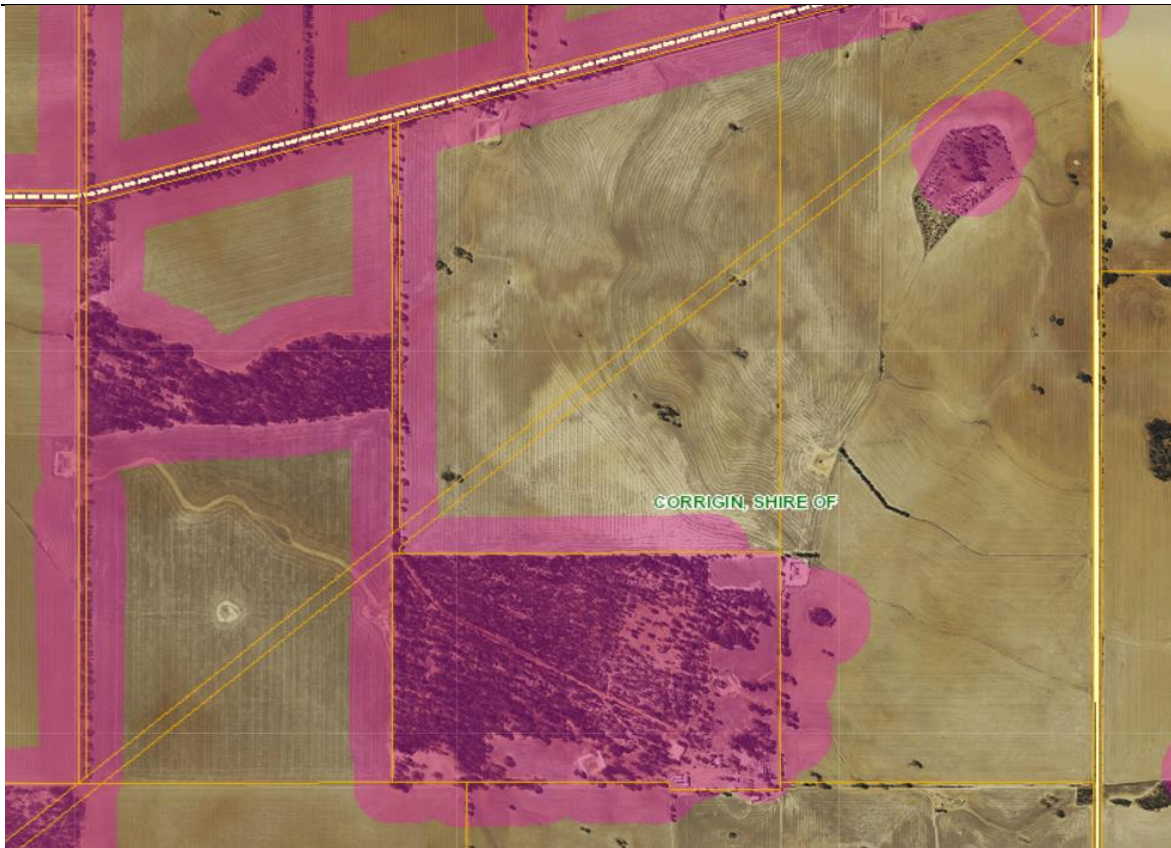
It is noted that lots are located within *State Planning Policy SPP3.7 Planning in Bushfire Prone Areas* (the Bushfire Prone Area is shown shaded in pink on the following aerial photo). *State Planning Policy SPP3.7 Planning in Bushfire Prone Areas* provides the foundation for land use planning to address bushfire risk management in Western Australia.

The Application does not specify whether there are any new buildings proposed as part of the proposed piggery. Should Council support the Application, it is suggested that the Council include a condition as part of a management plan that a Bushfire Attack Level Assessment be required for any new buildings on the land associated with the piggery or any additional habitable buildings.

As noted, under TPS No. 2 the land is zoned Rural. There is some confusion within TPS No. 2 as to the accurate definition of 'piggery' or similar as it is referenced on three separate occasions in Schedule 1 'Interpretations' as follows:

***Industry Noxious*** - Means an industry in which the processes involved constitute an offensive trade within the meaning of the Health Act 1911-79 (as amended) but does not include a fish shop, dry cleaning premises, marine collectors yard, Laundromat, piggery or poultry farm. (Shire underlining)





**Intensive Agriculture** - Means the use of land for the purposes of trade, commercial reward or gain, including such buildings and earthworks normally associated with the following:-

- (a) the production of grapes, vegetables, flowers, exotic and native plants, fruit and nuts;
- (b) the establishment and operation of plant and fruit nurseries;
- (c) the development of land for irrigated fodder production and irrigated pasture (including turf farms);
- (d) the development of land for the keeping, rearing or fattening of pigs, poultry (for either egg or meat production), rabbits (for either meat, or fur production), and other livestock in feedlots;
- (e) dairy milking sheds;
- (f) the development of land for the keeping, rearing or fattening of other livestock above those stocking rates recommended by the Department of Agriculture in consultation with surrounding farmers for the applicable pasture type;
- (g) aquaculture. (Shire underlining)

**Piggery** - Shall have the same meaning given to it in and for the purpose of the Health Act 1911-1979 (as amended).

(it is noted that the Health Act 1911 (as Amended) defines a piggery as “... an offensive trade and must be registered with the local authority on an annual basis”.

Environmental Protection Act 1986

Rotational outdoor piggeries under 500 pigs do not constitute a prescribed activity under the Environmental Protection Act 1986 and therefore do not require works approval or licence from the Department of Environment Regulation (DER).

Guidance for the Assessment of Environmental Factors – Separation Distances between Industrial and Sensitive Land Uses No. 3 June 2005 (EPA 2005).

This document provides generic buffer (separation) distances referred to in the State Buffer Policy 1997 (Government of Western Australia). These generic distances set out in Appendix 1 are based on the experience of the Department of Environment Regulation and other regulatory authorities for industries that historically have been associated with amenity impacts from gaseous, dust, noise and odorous emissions as well as with elevated levels of off-site risk to the public.

<i>Industry type</i>	<i>Description of industry</i>	<i>Buffer distance in metres and qualifying notes</i>
<i>Piggery – intensive – 5000 pigs or more – 500 to 5000 pigs – 50 to 500 pigs – less than 50 pigs</i>	<i>Premises on which pigs are fed, watered and housed in indoor pens.</i>	<i>5000 for piggeries with more than 5000 pigs, 3500 for piggeries with 500 to 5000 pigs, 2000 for piggeries with 50 to 500 pigs, and 500 for piggeries with less than 50 pigs</i>

<http://epa.wa.gov.au/policies-guidance/separation-distances-between-industrial-and-sensitive-land-uses-gs-3>

#### Shire of Corrigin Health Local Law 2016

The following form the Local Law is relevant to the Application:

##### *5.14 Premises to be approved*

- (1) No premises shall be used as a piggery unless approved by the local government;*
- (2) Subject to subclause (3), no premises shall be approved as a piggery by the local government unless every portion of such piggery complies with the minimum separation distances listed in Table 2; or if it is an intensive piggery, the minimum separation distances listed in Table 3; and*
- (3) Sites unable to satisfy the separation requirements may be approved at the discretion of the local government, if the local government is satisfied that approving the piggery will not give rise to a health nuisance.*

Table 2—Required Buffer Distances for Piggeries

<i>Required Buffer Distances for Piggeries Buffer</i>	<i>Distance</i>
<i>Townsite boundaries</i>	<i>5,000m</i>
<i>Isolated rural dwellings, dairies and industries</i>	<i>1,000m</i>
<i>Public roads and recreation areas</i>	<i>100m</i>
<i>Neighbouring rural property boundaries</i>	<i>50m</i>
<i>Major water course and water impoundments</i>	<i>300m</i>
<i>Bores, wells or soaks used for drinking, stock or irrigation</i>	<i>300m</i>
<i>Minor water courses</i>	<i>100m</i>

##### *5.15 Site Conditions*

*The owner or occupier of premises shall take effective measures to prevent the discharge of dust which may involve—*

- a) reducing the stocking rate immediately to a level that does not cause the discharge of dust; or*
- b) stabilisation of the soil surface to a level that does not cause the discharge of dust; or*
- c) provision of adequate windbreaks to effectively prevent the discharge of dust.*



5.16 Prevention of Nuisances

In order to prevent dust, offensive fumes and effluent becoming a nuisance to the health of the inhabitants of the district, an intensive piggery shall comply with the minimum separation distances listed in Table 3.

**Table 3. Required buffer distances for intensive piggeries**

	<b>Townsite Boundaries</b>	<b>Isolated rural dwellings, dairies, industries</b>	<b>Public roads, recreation areas</b>	<b>Neighbouring rural property boundaries</b>	<b>Surface water supply catchments</b>	<b>Water-courses /rural water impoundments</b>	<b>Bores/wells/soaks Drinking water supply</b>	<b>Stock irrigation supply</b>
50-499 pigs	2,000m	1,000m	100m	50m	Not permitted	300m	300m	100m

The following table assesses the Application (for up to 499 pigs) in relation to the required buffer distances for intensive piggeries under the Local Law:

	<b>Townsite Boundaries</b>	<b>Isolated rural dwellings, dairies, industries</b>	<b>Public roads, recreation areas</b>	<b>Neighbouring rural property boundaries</b>	<b>Surface water supply catchments</b>	<b>Water-courses /rural water impoundments</b>	<b>Bores/wells/soaks Drinking water supply</b>	<b>Stock irrigation supply</b>
50-499 pigs	2,000m min	1,000min	100m	50m	Not permitted	300m	300m	100m
	<b>Distance to townsite 18km (complies)</b>	<b>Nearest dwelling 1,200m (complies)</b> <b>No dairies within proximity of subject land</b>	<b>820m to Woods Road</b> <b>830m to Corrigin South Road</b>	<b>Not clear from application – can be made a condition of approval</b>	<b>2 internal dams on property</b>	<b>No defined water course on site</b>	<b>None known</b>	<b>None known</b>

A key issue of concern for piggeries is not to give rise to health nuisances with the recommended buffer distance to isolated rural dwellings being 1,000m. The Shire is not aware of any dwellings within the 1000m separation however a farm house is located approximately 1,200m away fronting Corrigin South Road (Lot 19795). It is noted that the WA Health Department Guidelines from 2012 do not include farmhouses in their current separation standards.

Soil and Land Conservation Act 1945

The above Act requires the use of appropriate land management to attain or maintain the stability of the land in perpetuity.

Environmental Guidelines for Rotational Outdoor Piggeries 2013 (EGROP 2013)

The EGROP 2013 encapsulates a national approach to environmental management for rotational outdoor piggeries.

These guidelines include best practice environmental management for rotational outdoor piggeries and complement the industry's quality assurance program - APIQ® Free Range.

The buffer distances included in the EGROP 2013 and the APL Fact Sheet 2011 are specific to rotational outdoor piggery operations (free-range) and these guidelines are more up to date and relevant when proposing to develop rotational outdoor piggeries. The guidelines include the latest scientific data and provide specific advice on buffer requirements for rotational outdoor piggeries. Rotational outdoor piggeries are seen as intensive due to their method of operation.

[http://australianpork.com.au/wp-content/uploads/2016/07/NGforOP\\_2013\\_22\\_lowres.pdf](http://australianpork.com.au/wp-content/uploads/2016/07/NGforOP_2013_22_lowres.pdf)

*Australian Pork Limited Fact Sheet, Design and Management of Outdoor Free Range Areas for Pigs July 2011 (APL Fact Sheet 2011)*

That *Fact Sheet* summarises the desired site selection characteristics, buffer distances and nutrient management actions specifically for free range piggeries. The *Fact Sheet* provides a reference for the assessment of the suitability of the site for the development of a free-range piggery and independent verification of the proposed management practices. These site selection requirements are based on extensive research and industry consultation. The rotational outdoor piggery as proposed will need to conform to site selection criteria and buffer requirements set out in the *Fact Sheet*.

<http://australianpork.com.au/wp-content/uploads/2013/10/FACT-SHEET-Use-Electromagnetic-Tech-to-det-Nutrient-Distribution-in-FR-Pig-Areas.pdf>

*Australian Pork Industry Quality Assurance Program (APIQ®)*

APIQ® provides the framework and standards by which Australian pig producers can demonstrate they are responsible farmers who care for their animals and the environment by following safe and sustainable practices contained in the EGROP 2013.

[http://www.apiq.com.au/index.php?option=com\\_content&view=article&id=9&Itemid=19](http://www.apiq.com.au/index.php?option=com_content&view=article&id=9&Itemid=19)

*National Environmental Guidelines for Piggeries (2nd Edition Revised, 2010 – (NEGP)*

The NEGP states that optimal slope for rotational outdoor piggery compartments is between 2-6%. The slope assists in optimising drainage without promoting erosion. However ideal slopes depend on soil type, land use, vegetative cover, rainfall intensity, agronomic practices and soil conservation methods.

<http://australianpork.com.au/industry-focus/environment/national-environmental-guidelines-for-piggeries/>

**Consultation**

Under the TPS No. 2, 'Industry Noxious' use in the Rural zone requires the Council to advertise before for considering the Application, whilst Intensive Agriculture and 'Piggery' simply requires Council to consider the Application obligation to advertise.

However in this instance and with the inconsistency of TPS No.2, the Shire advertised the Application to all adjoining land owners. One submission was received and which although not formally objecting to the Application drew to the attention of the Shire matters that the submitter sought to ensure were addressed. Attachment 8.2.4B 'Schedule of Submission' seeks to address the matters raised in the submission.

**Conclusions**

The information provided by the Applicant supporting the proposal is limited. It is open to Council to consider not approving the Application and asking for more information in the form of a further Application.

However, the Shire believes that when addressing the Application against the Department of Planning's 'Piggeries Fact Sheet', it is possible to issue an approval but requiring a detailed and professionally considered Environmental Management Plan (EMP) before the piggery can commence. In relation to the matters provided in the *Piggeries Fact Sheet*, the following is identified:

**Access to water:** the Applicant has several large dams and storage facilities on site. It is considered that the issue of water supply can be addressed as a condition requiring an EMP.

**Flooding:** The site is generally flat and has not been identified to be within a flood plain.

**Vehicle access:** Woods Road is in good condition and is unlikely to be impacted by a relatively small scale piggery.

**Visual impacts:** The piggery is unlikely to create a negative visual impact on the local landscape character or environment. No additional screening is considered necessary.

**Buffers:** Setbacks and buffers to adjoining properties is a requirement of the Local Law and can be addressed as a condition on an EMP.

**Waste management (and drainage):** If approved, the Applicant would need to establish a number of environmental and operational factors that include:

- well drained soils, minimising surface runoff;
- located to ensure minimal surface flow across the site;
- layout of the pig operation designed to follow land contours to minimise surface runoff;
- straw bale filters placed within active pig areas slowing any surface flow and capturing any sediment; and
- interceptor drains and dams established to reduce runoff leaving the site.

The combination of these factors will act to minimise any potential risks associated with rotational outdoor piggery operations on the land. In addressing the Application and considering approval, Council should seek the preparation of a professionally considered EMP that addresses matters raised in this Report and which limits any use or development for piggery purposes until the EMP has been approved by the Shire. Importantly, any approval must be limited to no more than 499 pigs at any one time.

## **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

*Planning & Development Act 2005*

*State Planning Policy SPP3.7 Planning in Bushfire Prone Areas*

*Shire of Corrigin Town Planning Scheme No. 2 (TPS No. 2)*

## **POLICY IMPLICATIONS**

Council does not have a policy in relation to this item.

## **FINANCIAL IMPLICATIONS**

There are no known significant financial implications in relation to this item.

## **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

### **6.1 Focus area one: Economic Development**

#### **Goal Three: We want a sustainable agricultural sector supporting our local economy**

<b>Strategy</b>	<b>Outcome</b>
Work with Federal and State Government to support the growth of the agricultural sector	A sustainable and progressive local government

**Goal Two: Utilise the land available in the area for a range of new businesses**

Strategy	Outcome
Diversify businesses in the community to improve resilience	Increased customer spending and employment in the Shire

**Goal Three: We want a sustainable agricultural sector supporting our local economy**

Strategy	Outcome
Work with Federal and State Government to support the growth of the agricultural sector	A thriving agricultural sector into the future

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council:

1. *Note the submission received (Attachment 8.2.3B) in relation to the application for planning approval submitted by Billy Matthews and Tessa Ednie-Brown to establish a rotational outdoor piggery operation (to a maximum of 499 pigs at any one time) at Lot 101 Woods Road, Gorge Rock.*
  
2. *In accordance with clause 5.6.2 of the Shire of Corrigin Health Local Law 2016 and clause 6.6 of the Shire of Corrigin Town Planning Scheme No. 2, approves the application for planning approval submitted by Billy Matthews and Tessa Ednie-Brown to establish a rotational outdoor piggery operation (to a maximum of 499 pigs at any one time) at Lot 101 Woods Road, Gorge Rock in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions and advice notes:*
  1. *Prior to commencement of the use and development of the piggery, a professional Environmental Management Plan (EMP) shall be prepared to the satisfaction of the Shire of Corrigin and endorsed to this Planning Approval outlining how the operation will be managed to ensure that unacceptable impacts will not occur. This plan is to address as follows:*
    - a) *Plans drawn to scale with contour information depicting the location of the Rotational Outdoor Piggery area/s as follows:*
      - *located follow land contours to minimise surface flow across the site;*
      - *details as to how effluent or contaminated liquids as a result of the piggery; operations will be contained within the lot;*
      - *Address the site selection criteria and buffer requirements as set out in the Australian Pork Limited Fact Sheet, Design and Management of Outdoor Free Range Areas for Pigs July 2011 (APL Fact Sheet 2011);*

- showing the type of filters placed within active pig areas to slow any surface flow and capturing any sediment;
- proposed fencing designed and located to reflect the setbacks as described under the Shire of Corrigin Health Local Law 2016;
- effective measures to prevent the discharge of dust as reflected in the Shire of Corrigin Health Local Law 2016;
- detailed advice on the rotation of shelters within rotational outdoor areas including animal numbers;
- interceptor drains and dams to reduce runoff leaving the site;
- details of the mortalities management practices to prevent groundwater and surface water contamination, odour nuisance, spread of infectious diseases and vermin breeding;
- details of the water supply in relation to suitable quality and quantity for domestic use, drinking supplies, shed cooling, shed sanitisation, fire protection and irrigation of landscaping;
- the location of burial trenches designed in accordance with the National Environmental Guidelines for Piggeries Second Edition (Revised) 2010; and
- detailed advice on the rotation of shelters within rotational outdoor areas including animal numbers.

*The requirement of the EMP as adopted are to be observed at all times and all works identified are to be constructed/established prior to use.*

2. *Prior to commencement of the use and development of the piggery, a professional Bushfire Attack Level Assessment as required under State Planning Policy SPP3.7 Planning in Bushfire Prone Areas shall be prepared to the satisfaction of the Shire of Corrigin and endorsed to this Planning Approval.*
3. *The maximum number of pigs permitted at any one time on the land is 499. Should any further number of pigs be sought a separate planning application to the Council will be required.*
4. *All effluent or contaminated liquids as a result of the piggery operations are to be contained within the lot.*
5. *The piggery sites being having a minimum separation from all external boundaries of at least 50m and this separation fenced to the requirements of the Shire.*
6. *Burial trenches constructed and maintained in accordance with the National Environmental Guidelines for Piggeries Second Edition (Revised) 2010; and*
7. *The piggery being registered and operated in accordance with the Australian Pork Industry Quality Assurance Program (APIQ®).*
8. *Rotational Outdoor Piggery Areas being adequately fenced to contain all pigs to the satisfaction of the Manager Development Services.*

*Advice Notes:*

1. *Rights of appeal are also available under the Planning and Development Act 2005 (as amended) against the decision of Council, including any conditions associated with this decision. Any such appeal must be lodged within 28 days of the date of this decision to the State Administrative Tribunal (Level 6, State Administrative Tribunal Building, 565 Hay Street, PERTH WA 6000 or GPO Box U1991, Perth 6845 Phone: (08) 9219 3111 or 1300 306 017).*
2. *This Planning Approval issued by the Shire of Corrigin does not remove any responsibility the Applicant may have in obtaining a vegetation clearing permit from the Department of Environment in accordance with the Environment Protection Act 1986. Further information can be obtained from the Department of Environment or at the following website [www.environment.wa.gov.au](http://www.environment.wa.gov.au)*

3. *Pesticides shall be managed pursuant to the Health (Pesticides) Regulations 2011 at clause 5.8 (Chemicals and Fuels).*

**(78/2017) Moved: Cr Hardingham Seconded: Cr Pridham**

**That Council:**

1. *Note the submission received (Attachment 8.2.3B) in relation to the application for planning approval submitted by Billy Matthews and Tessa Ednie-Brown to establish a rotational outdoor piggery operation (to a maximum of 499 pigs at any one time) at Lot 101 Woods Road, Gorge Rock.*
2. *In accordance with clause 5.6.2 of the Shire of Corrigin Health Local Law 2016 and clause 6.6 of the Shire of Corrigin Town Planning Scheme No. 2, approves the application for planning approval submitted by Billy Matthews and Tessa Ednie-Brown to establish a rotational outdoor piggery operation (to a maximum of 499 pigs at any one time) at Lot 101 Woods Road, Gorge Rock in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions and advice notes:*
  1. *Prior to commencement of the use and development of the piggery, a professional Environmental Management Plan (EMP) shall be prepared to the satisfaction of the Shire of Corrigin and endorsed to this Planning Approval outlining how the operation will be managed to ensure that unacceptable impacts will not occur. This plan is to address as follows:*
    - a) *Plans drawn to scale with contour information depicting the location of the Rotational Outdoor Piggery area/s as follows:*
      - *located follow land contours to minimise surface flow across the site;*
      - *details as to how effluent or contaminated liquids as a result of the piggery; operations will be contained within the lot;*
      - *Address the site selection criteria and buffer requirements as set out in the Australian Pork Limited Fact Sheet, Design and Management of Outdoor Free Range Areas for Pigs July 2011 (APL Fact Sheet 2011);*
      - *showing the type of filters placed within active pig areas to slow any surface flow and capturing any sediment;*
      - *proposed fencing designed and located to reflect the setbacks as described under the Shire of Corrigin Health Local Law 2016;*
      - *effective measures to prevent the discharge of dust as reflected in the Shire of Corrigin Health Local Law 2016;*
      - *detailed advice on the rotation of shelters within rotational outdoor areas including animal numbers;*
      - *interceptor drains and dams to reduce runoff leaving the site;*
      - *details of the mortalities management practices to prevent groundwater and surface water contamination, odour nuisance, spread of infectious diseases and vermin breeding;*
      - *details of the water supply in relation to suitable quality and quantity for domestic use, drinking supplies, shed cooling, shed sanitisation, fire protection and irrigation of landscaping;*
      - *the location of burial trenches designed in accordance with the National Environmental Guidelines for Piggeries Second Edition (Revised) 2010; and*
      - *detailed advice on the rotation of shelters within rotational outdoor areas including animal numbers.*



**The requirement of the EMP as adopted are to be observed at all times and all works identified are to be constructed/established prior to use.**

- 2. Prior to commencement of the use and development of the piggery, a professional Bushfire Attack Level Assessment as required under State Planning Policy SPP3.7 Planning in Bushfire Prone Areas shall be prepared to the satisfaction of the Shire of Corrigin and endorsed to this Planning Approval.**
- 3. The maximum number of pigs permitted at any one time on the land is 499. Should any further number of pigs be sought a separate planning application to the Council will be required.**
- 4. All effluent or contaminated liquids as a result of the piggery operations are to be contained within the lot.**
- 5. The piggery sites being having a minimum separation from all external boundaries of at least 50m and this separation fenced to the requirements of the Shire.**
- 6. Burial trenches constructed and maintained in accordance with the National Environmental Guidelines for Piggeries Second Edition (Revised) 2010; and**
- 7. The piggery being registered and operated in accordance with the Australian Pork Industry Quality Assurance Program (APIQ®).**
- 8. Rotational Outdoor Piggery Areas being adequately fenced to contain all pigs to the satisfaction of the Manager Development Services.**

**Advice Notes:**

- 1. Rights of appeal are also available under the Planning and Development Act 2005 (as amended) against the decision of Council, including any conditions associated with this decision. Any such appeal must be lodged within 28 days of the date of this decision to the State Administrative Tribunal (Level 6, State Administrative Tribunal Building, 565 Hay Street, PERTH WA 6000 or GPO Box U1991, Perth 6845 Phone: (08) 9219 3111 or 1300 306 017).**
- 2. This Planning Approval issued by the Shire of Corrigin does not remove any responsibility the Applicant may have in obtaining a vegetation clearing permit from the Department of Environment in accordance with the Environment Protection Act 1986. Further information can be obtained from the Department of Environment or at the following website [www.environment.wa.gov.au](http://www.environment.wa.gov.au)**
- 3. Pesticides shall be managed pursuant to the Health (Pesticides) Regulations 2011 at clause 5.8 (Chemicals and Fuels).**

Carried 5/0

Mr Mathews and Ms Ednie-Brown left the meeting at 3:26 and did not return.

## **8.2. CORPORATE & COMMUNITY SERVICES REPORTS**

### **8.2.1. CORRIGIN COMMUNITY RESOURCE CENTRE**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 May 2017
Reporting Officer:	Heather Ives, Coordinator, Community Services
Disclosure of Interest:	No interest to disclose
File Number:	CS 0008
Attachment Reference:	Nil

*Agenda for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 May 2017*

Grants for Women Program Application Submitted – Friday 21<sup>st</sup> April.

**CORRIGIN CRC Monthly Usage – April 2017:**

<b>COMMUNITY ECONOMIC / BUSINESS and SOCIAL DEVELOPMENT BOOKINGS</b>			
Description	No's	Room	Govt. Hot Office Booking (HO) / Commercial Booking
Skill Hire - Employment	5	Video Conference	Commercial Booking
Forest Personnel - Employment	3	Professional Office	Commercial Booking
Hollyoak - Drug and Alcohol Counselling	3	Professional Office	Commercial Booking
RST - Course	11	Conference Room	n/a
Ladies Hospital Aux - Meeting	8	Video Conference	Commercial Booking
Movie Club - April	11	Conference Room	n/a
Hollyoak - Drug and Alcohol Counselling	2	Professional Office	Commercial Booking
Kids School Holiday Activity	7	Conference Room	n/a
Injury Management - Workshop	15	Conference Room	n/a

<b>CUSTOMERS ACCESSING 'FEE FOR SERVICE' and SALES</b>					
SERVICES / FEES	MTHLY	YTD from July 16	SALES	MTHLY	YTD from July 16
Internet Use / Computer Use	41	462	Phonebook Sales	11	223
Photocopying / Printing / Faxing	45	404	Moments In Time Books	0	6
Laminating / Binding / Folding	5	56	Books Sales	0	2
Secretarial Services / Scans / CD Burni	6	69	Wrapping Paper / Postcard Sales	1	5
Room Hire	7	96	Polo Shirt / Eco Bag Sales	0	8
Equipment Hire	0	27	Phonecalls	1	105
Training / Course Fees	4	39	Sale of Assests	0	0
Resource Centre Membership Fees	0	12	Comedy Show - Ticket Sales	0	0
Exam Supervision	0	0			
Movie Club Fees	1	47			
<b>Total</b>	<b>109</b>		<b>Total</b>	<b>13</b>	
<i>Monthly People through :</i>	<b>122</b>				

<b>CUSTOMERS ACCESSING 'CORRIGIN CRC SERVICES'</b>					
SERVICE	MTHLY	YTD from July 16	SERVICE	MTHLY	YTD from July 16
Department of Human Services	0	183	Video Conference	0	21
Phonebook Enquiries	6	67	Broadband for Seniors (+Webinar	5	70
Tourism	16	275	General Enquiries (Face to Face/E	85	1698
Government Access Point	1	57	Corrigin Toy Library	8	67
Community Information	28	200	TR Homes (Referrals)	0	2
Conferences/Training / Westlink	65	870			
<b>Total</b>	<b>116</b>		<b>Total</b>	<b>98</b>	
<i>Monthly People through :</i>	<b>214</b>				
<b>TOTAL FOR THE MONTH OF APRIL:</b>	<b>336</b>				

**STATUTORY ENVIRONMENT**

Local Government Act 1995

**POLICY IMPLICATIONS**

None known

**FINANCIAL IMPLICATIONS**

None known

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

<b>CORRIGIN CRC - Annual Summary Report:</b>												
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2007-08	535	613	537	714	511	520	561	510	625	733	576	469
2008-09	479	444	581	532	501	411	417	501	575	525	543	651
2009-10	629	682	626	757	590	727	421	623	715	529	491	539
2010-11	708	610	871	759	465	530	426	444	611	413	607	691
2011-12	568	536	572	535	542	381	426	520	527	499	564	491
2012-13	545	694	691	716	756	497	552	636	413	590	370	479
2013-14	651	494	516	706	597	479	405	529	641	640	616	553
2014-15	769	757	750	878	651	443	455	569	403	603	486	499
2015-16	543	695	668	813	681	466	591	534	530	585	626	553
2016-17	620	588	675	618	455	366	513	388	595	336		

**Focus area: Various**

**Goal: Various**

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**STRATEGIC THEMES**

**Various**

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council receives the Corrigin Community Resource Centre Report.*

**(79/2017) Moved: Cr Hardingham; Seconded: Cr Pridham**

***That Council receives the Corrigin Community Resource Centre Report.***

**Carried 5/0**

**8.2.2. ACCOUNTS FOR PAYMENT – APRIL 2017**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 May 2017
Reporting Officer:	Tanya Ludlow, Finance Officer - Creditors
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	8.2.2

Cr. Hardingham declared an Impartiality Interest in Item 8.2.2 due to being related to some of the Accounts to be paid.

**SUMMARY**

That Council is provided with a list of all financial dealings relating to all accounts for the previous month.

**BACKGROUND**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

**COMMENT**

The cheque, EFT and Direct Debit payments that have been raised for the Council meeting and also during the month of April 2017 are attached.

After payment of the following cheque EFT and Direct Debit payments, the balance of creditors will be \$3,605.13.

**Previous Accounts for Payment report**

To enable council to check that no sequential payments numbers have been missed from the previous accounts for payment reports and the report presented as attached, the following information is provided on the last cheque or EFT number used.

Bank Account	Payment Type	Last Number	First Number in report
Municipal	Cheque	20173	20174
Municipal & Trust & Police Licensing	EFT	EFT10813	EFT10814
Trust	Cheque	3369	3370
Edna Stevenson	Cheque	58	No Payments

Please note that the above does not include payments made via Direct Debit (DD) as they are not in sequential number order.

**STATUTORY ENVIRONMENT**

Local Government (Financial Management) Regulations

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

Expenditure in accordance with the 2016/2017 Annual Budget.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Four: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council endorse the following payments for the month of April 2017:

1. *Cheques 20174 - 20185 payments in the Municipal fund totalling \$5,312.84;*
2. *Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$429,129.52;*
3. *Direct Debit (DD) payments in the Municipal Fund totalling \$2,571.13;*
4. *Payroll Journal (JNL) payments in the Municipal Fund totalling \$117,080.57;*
5. *Cheques 03370 - 03370 payments in the Trust Fund totalling \$650.00;*
6. *Electronic Funds Transfer (EFT) payments in the Trust Fund totalling \$326.60;*
7. *Direct Debit (DD) payments in the Trust Fund totalling \$0.00;*
8. *EFT payments in the Licensing Trust Account totalling \$0.00;*
9. *Direct Debit (DD) payments in the Licensing Trust Account \$41,872.35; and*
10. *Total payments for 'April' \$596,943.01.*

***(80/2017) Moved: Cr Dickinson Seconded Cr Hickey***

***That Council endorse the following payments for the month of April 2017:***

1. ***Cheques 20174 - 20185 payments in the Municipal fund totalling \$5,312.84;***
2. ***Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$429,129.52;***
3. ***Direct Debit (DD) payments in the Municipal Fund totalling \$2,571.13;***

4. **Payroll Journal (JNL) payments in the Municipal Fund totalling \$117,080.57;**
5. **Cheques 03370 - 03370 payments in the Trust Fund totalling \$650.00;**
6. **Electronic Funds Transfer (EFT) payments in the Trust Fund totalling \$326.60;**
7. **Direct Debit (DD) payments in the Trust Fund totalling \$0.00;**
8. **EFT payments in the Licensing Trust Account totalling \$0.00;**
9. **Direct Debit (DD) payments in the Licensing Trust Account \$41,872.35; and**
10. **Total payments for 'April' \$596,943.01.**

Carried 5/0

### 8.2.3. ACCOUNTS FOR PAYMENT – CREDIT CARDS

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 May 2017
Reporting Officer:	Catherine Ospina Godoy – Finance Manager
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	8.2.3

#### SUMMARY

This report provides Council with a list of all financial dealings relating the use of credit card payments for the period 1 March 2017 to 28 March 2017.

#### BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

#### COMMENT

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin Corporate Credit Cards (**Attachment 8.2.3**).

A monthly review of credit card use is independently assessed by the Finance Manager, to confirm that all expenditure has been occurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations. The review by the Finance Manager also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

#### STATUTORY ENVIRONMENT

*S6.4 Local Government Act 1995, Part 6 – Financial Management*  
*R34 Local Government (Financial Management) Regulations 1996*



**POLICY IMPLICATIONS**

Policy 2.15 – Corporate Credit Cards and;  
Policy 2.9 Purchasing Policy

**FINANCIAL IMPLICATIONS**

Financial implications and performance to budget are reported to Council on a monthly basis. In this regard, expenditure must be in accordance with the 2016/2017 Annual Budget.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Four: We want to strengthen our community’s position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire’s finances and financial service activities to ensure the continuous, sustained operation of Council.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council in accordance with Attachment 8.2.3 endorse credit card payments made for the period 1 March to 28 March 2017 totalling \$676.00:*

***(81/2017) Moved: Cr Hickey; Seconded: Cr Pridham***

***That Council in accordance with Attachment 8.2.3 endorse credit card payments made for the period 1 March to 28 March 2017 totalling \$676.00:***

***Carried 5/0***

**8.2.4 MONTHLY FINANCIAL REPORT – APRIL 2017**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 May 2017
Reporting Officer:	Taryn Dayman, Deputy Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	Attachment 8.2.4 - Monthly Financial Statement

**SUMMARY**

For Council to review and accept the monthly Financial Report for the month ending 30 April 2017.

**BACKGROUND**

The *Local Government (Financial Management) Regulation 34* states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000) are included in the variance report.

**COMMENT**

A variance report is included with the monthly financial statements as **Attachment 8.2.4**.

**STATUTORY ENVIRONMENT**

*S6.4 Local Government Act 1995, Part 6 – Financial Management*  
*R34 Local Government (Financial Management) Regulations 1996*

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

Monthly Statement of Financial Activity.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Four: We want to strengthen our community’s position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council accept the Statement of Financial Activity for the month ending 30 April 2017 included as Attachment 8.1.4 and as presented, along with notes of any material variances.*

***(82/2017) Moved: Cr Hardingham; Seconded: Cr Hickey***

***That Council accept the Statement of Financial Activity for the month ending 30 April 2017 included as Attachment 8.2.4 and as presented, along with notes of any material variances.***

***Carried 5/0***

**8.3 GOVERNANCE AND COMPLIANCE REPORTS**

**8.3.1 ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTH of APRIL 2017**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 May 2017
Reporting Officer:	Holly Auld, Governance Officer - Records
Disclosure of Interest:	No interest to disclose
File Number:	Various
Attachments:	Attachment 8.3.1 - Status Report

**SUMMARY**

To report back to Council actions performed under delegated authority from the period 1 April to 30 April 2017.

**BACKGROUND**

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for –

- Development Approvals issued
- Building Permits issued
- Health Approvals issued
- One off delegations to the Chief Executive Officer
- Affixing of Common Seal

**COMMENT**

The following tables outline the actions performed within the organisation relative to delegated authority from the period 1 April to 30 April 2017 and are submitted to Council for information.

***Bushfire***

<b><i>Date of decision</i></b>	<b><i>Decision Ref.</i></b>	<b><i>Decision details</i></b>	<b><i>Applicant</i></b>	<b><i>Other affected person(s)</i></b>
11/04/2017 – 13/04/2017	N/A	Permit to burn Stubble	Tim Hardingham	N/A

*Agenda for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 May 2017*

<b>Date of decision</b>	<b>Decision Ref.</b>	<b>Decision details</b>	<b>Applicant</b>	<b>Other affected person(s)</b>
01/04/2017 – 03/04/2017	N/A	Permit to burn Windrows & Stubble	Adam Rendall	N/A
03/04/2017 – 07/04/2017	N/A	Permit to burn Windrows & Stubble	Gayfer	N/A
03/04/2017 – 07/04/2017	N/A	Permit to burn Windrows	Bruce Talbot	N/A
01/04/2017 – 02/04/2017	N/A	Permit to burn Chaff Heaps	Grant Mills	N/A
01/04/2017 – 10/04/2017	N/A	Permit to burn Windrows	Hickey	N/A
01/04/2017 – 14/04/2017	N/A	Permit to burn Stubble	Mark Szczecinski	N/A
01/04/2017 – 02/04/2017	N/A	Permit to burn Stubble	Courboules	N/A
01/04/2017 – 02/04/2017	N/A	Permit to burn Windrows	Hooper	N/A
01/04/2017 – 05/04/2017	N/A	Permit to burn Windrows	Smoker	N/A
01/04/2017 – 04/04/2017 & 11/04/2017 – 13/04/2017	N/A	Permit to burn Stubble	Leach	N/A
01/04/2017 – 14/04/2017	N/A	Permit to burn Stubble & Timber	Craig Poultney	N/A
01/04/2017 – 05/04/2017	N/A	Permit to burn Stubble	Grylls	N/A
03/04/2017 – 08/04/2017	N/A	Permit to burn Windrows	McBeath	N/A
01/04/2017 – 02/04/2017	N/A	Permit to burn Windrows	Vaughan	N/A
01/04/2017 – 12/04/2017	N/A	Permit to burn Windrows & Stubble	Crossland	N/A
04/04/2017 – 10/04/2017	N/A	Permit to burn Stubble & Windrows	Pitman	N/A
04/04/2017 – 10/04/2017	N/A	Permit to burn Stubble & Windrows	Evans	N/A
01/04/2017 – 04/04/2017	N/A	Permit to burn Stubble & Pasture	Ken Baker	N/A
03/04/2017 – 07/04/2017	N/A	Permit to burn Windrows & Stubble	Powell	N/A
04/04/2017 – 14/04/2017	N/A	Permit to burn Stubble & Windrows	Travis Bell	N/A
04/04/2017 – 14/04/2017	N/A	Permit to burn Stubble & Windrows	Joel Bell	N/A

*Agenda for the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 May 2017*

<b>Date of decision</b>	<b>Decision Ref.</b>	<b>Decision details</b>	<b>Applicant</b>	<b>Other affected person(s)</b>
04/04/2017 – 14/04/2017	N/A	Permit to burn Stubble & Windrows	John Hewett	N/A
05/04/2017 – 08/04/2017	N/A	Permit to burn Stubble	Bradley Crombie	N/A
05/04/2017 – 13/04/2017	N/A	Permit to burn Chaff Heaps	Bruce Mills	N/A
05/04/2017 – 10/04/2017	N/A	Permit to burn Rubbish	Golf Club	N/A
10/04/2017 – 13/04/2017	N/A	Permit to burn Stubble	Tim George	N/A
01/04/2017 – 03/04/2017	N/A	Permit to burn windrows & stubble	Robert Rogers	N/A
01/04/2017 – 03/04/2017	N/A	Permit to burn	Peter Rendell	N/A
03/04/2017 – 07/04/2017	N/A	Permit to burn	Neil Turner	N/A

***Caravan parks and camp grounds***

No delegated decisions were undertaken by Shire pursuant to caravan parks and camping grounds matters from the period 1 April to 30 April 2017.

***Common Seal***

No delegated decisions were undertaken by Shire pursuant to the common seal from the period 1 April to 30 April 2017.

***Dangerous Goods Safety Act 2004***

No delegated decisions were undertaken by Shire pursuant to the Food Act 2008 from the period 1 April to 30 April 2017.

***Food Act 2008***

No delegated decisions were undertaken by Shire pursuant to the Food Act 2008 from the period 1 April to 30 April 2017.

***Hawkers, traders and stall holders***

No delegated decisions were undertaken by Shire pursuant to Hawkery, traders and stall holder matters from the period 1 April to 30 April 2017.

***Liquor Laws***

No delegated decisions were undertaken by Shire pursuant to Liquor Control Act 1988 from the period 1 April to 30 April 2017.

***Lodging houses***

No delegated decisions were undertaken by Shire pursuant to lodging house matters from the period 1 April to 30 April 2017.

***Power to Defer, Grant Discounts, Waive or Write Off Debts Waive fees***

No delegated decisions were undertaken by Shire pursuant to waiving of fees from the period 1 April to 30 April 2017.

**Public Buildings**

No delegated decisions were undertaken by Shire pursuant to Health (Public Buildings) Regulations 1992 from the period 1 April to 30 April 2017.

**Septic Tank Approvals**

No delegated decisions were undertaken by Shire pursuant to Septic Tank Approvals from the period 1 April to 30 April 2017.

**Street Scape, Tree Planting, Pruning, Removal, Picking Flora**

<i>Date of decision</i>	<i>Decision Ref.</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
11/04/2017	N/A	Permission to collect native plant seed & fruit	Jeanette Taylor	N/A

**Planning Approval**

<i>Date of decision</i>	<i>Decision Ref.</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
12/04/2017	N/A	Approval for house to be built	Pig & Whistle Pastoral Co	N/A
23/04/2016	N/A	Approval for patio to be built	Mark & Jeannie Szczecinski	N/A

<i>Date of decision</i>	<i>Decision Ref.</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
26/04/2017	68/2017	Approval for shed 24 Goyder St	Geoff Thorgersen	N/A

**Building Permits**

<i>Date of decision</i>	<i>Decision Ref.</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
26/04/2017	68/2017	Planning Application for shed 24 Goyder St	Geoff Thorgersen	N/A

**STATUTORY ENVIRONMENT**

*Building Act 2011*  
*Bushfire Act 1954*  
*Dangerous Goods Safety (Explosives) Regulations 2007*  
*Health Act 1991 – S.107; Health Act 1911, Part VI*  
*Health (Public Buildings) Regulations 1992*  
*Liquor Control Act 1988*  
*Local Government Act 1995 - Section 9.49A*  
*Planning & Development Act 2005 – Part 10 Div. 2*  
*Shire of Corrigin Planning Scheme No. 2 – Cl 8.8*

**POLICY IMPLICATIONS**

There are no known policies or policy implications relating to this Item.

**FINANCIAL IMPLICATIONS**

There are no known financial implications relating to this Item.



## **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

### **6.2 Focus area two: Developing Leadership**

#### **Goal Five: We want to strengthen our community's position for the future**

<b>Strategy</b>	<b>Outcome</b>
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

## **5. STRATEGIC THEMES**

### **5.2 Developing Leadership**

<b>Strategic Community Plan link</b>	<b>Strategies</b>
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

## **COUNCIL MEETING STATUS REPORT**

The following Status Report below is for Council information only.

## SHIRE OF CORRIGIN STATUS REPORT 2016/2017 AS AT 11 APRIL 2017

MINUTE REFERENCE	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
8633 20/10/2015	The Chief Executive Officer to undertake an investigation that addresses the reinstatement of a 72 hour stopover area for self-contained Recreation Vehicles (RV's) in the town of Corrigin and for the resultant report to be provided to Council at the Chief Executive Officer's earliest possible convenience.	CEO	Assessment and referral to Council	In Progress – to form part of Economic and Tourism Strategy
20/2016 16/2/2016	That Council: <ol style="list-style-type: none"> <li>1. Adopt the draft "Planning Policy - Areas of Potential Flood Risk within the Corrigin Townsite" as included as Attachment 10.2.2(B) and</li> <li>2. Advertise in accordance with clause 7.3 of the Shire of Corrigin Town Planning Scheme No. 2 (District Planning Scheme).</li> <li>3. Directs that upon completion of the advertising period referred to in 1. above, the matter to be referred back to Council for further consideration.</li> <li>4. Council to request the CEO investigate the cost of remodelling the "flood map" for clarification of flood risk in the area.</li> </ol>	<ol style="list-style-type: none"> <li>1. CEO</li> <li>2. GEO</li> <li>3. CEO</li> <li>4. CEO</li> </ol>	<ol style="list-style-type: none"> <li>1. Noted</li> <li>2. Advertising in Narrogin Observer 25/2/2016</li> <li>3. Assessment and referral to CEO to refer back to Council</li> <li>4. Council requested investigation by CEO</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Completed</li> <li>3. Pending</li> <li>4. In Progress</li> </ol>
173/2016 19/07/2016	That Council: <ol style="list-style-type: none"> <li>1. Note the Correspondence from the Corrigin Masonic Lodge No. 120 W.A.C. ('Lodge') as provided in Attachment 8.2.2 to this Report.</li> <li>2. Resolve to request the Chief Executive Officer (CEO) to write to the Lodge:               <ol style="list-style-type: none"> <li>a) seeking confirmation that it would be prepared to sell the portion of Lot 178 Kirkwood Street, Corrigin (approximately 3m x 90 m) currently occupied as a 'laneway' for a nominal price of \$1; and</li> <li>b) advising that until the 'laneway' is eventually transferred to the Shire, the Lodge be reminded that it will need to ensure it has suitable public liability for the 'laneway'.</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. CEO</li> <li>2. CEO</li> </ol>	<ol style="list-style-type: none"> <li>1. Noted</li> <li>2. Letter sent</li> </ol>	<ol style="list-style-type: none"> <li>1. Noted</li> <li>2. Completed</li> </ol>

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	<p>3. Once written confirmation from the Lodge of the acceptance to sell the portion of Lot 178 (approximately 3m x 90 m) is confirmed and appropriate funds are included in the 2016/17 Budget, the Shire commences a survey to be undertaken followed by an application for Subdivision Approval from the Western Australian Planning Commission.</p> <p>4. Authorise the CEO to enter a part lease over Lot 178 Kirkwood St for an interim period covering the proposed PAW until such time as the creation and sale of the PAW is finalised.</p> <p>5. Should Subdivision Approval be received, the Shire President and Chief Executive Officer be authorised to enter into a contract of sale with appropriate use of the Common Seal and process the creation of the PAW reserve.</p>	<p>3. CEO</p> <p>4. CEO</p> <p>5. CEO</p>	<p>3. Lodge has offered laneway for \$1.</p> <p>4. Lease signed by Lodge</p> <p>5. Noted</p>	<p>3. Completed</p> <p>4. Completed</p> <p>5. To be carried out post subdivision approval</p>
<p>245/2016 15/11/2016</p>	<p>That Council resolve to:</p> <p>1. Note the submissions received on the amended consolidated version of the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme) contained in Attachment 8.2.2B (Schedule of Submissions) and determine the submissions in accordance with the recommendations;</p> <p>2. Request the Minister for Planning's approval to modify the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme) in accordance with the recommendations contained in in Attachment 8.2.2B (Schedule of Submissions);</p> <p>3. Authorise the Chief Executive Officer to prepare and submit all the necessary documentation to the Western Australian Planning Commission requesting the Minister for Planning's approval to the recommended modifications to the Shire of Corrigin Town Planning Scheme No.2 (District Zoning Scheme) under section 87(2) of the Planning and Development Act 2005;</p> <p>4. Authorise the Shire President and the Chief Executive Officer to affix the common seal of the Shire of Corrigin on the documents; and</p> <p>5. Should the Minister for Planning approve the proposed amendments under section 87(2) of the Planning and Development Act 2005, authorise the Chief Executive Officer to undertake to incorporate the approved amendments into the consolidated Scheme and arrange publication of the final consolidated version of the Shire of Corrigin Town Planning Scheme</p>	<p>1. CEO</p> <p>2. CEO</p> <p>3. CEO</p> <p>4. CEO</p> <p>5. CEO</p>	<p>1. Noted</p> <p>2. Completed</p> <p>3. Completed</p> <p>4. Awaiting final Approval</p> <p>5. Awaiting final Approval</p>	<p>1. Noted</p> <p>2. Completed</p> <p>3. Completed</p> <p>4. Pending</p> <p>5. Pending</p>

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	No.2 (District Zoning Scheme) in the Government Gazette in accordance with section 92(2) of the Planning and Development Act 2005.			
270/2016 20/12/2016	That Council resolve to commence the road closure process for portions of Balyerling Road, Bulyee as referred in the Shire Report in accordance with Section 58 of the Land Administration Act 1997	1. CEO	1. Commenced	1. Agencies/ Advertising commenced (expected to be reported to the June 2017 council meeting)
279/2016 20/12/2016	That Council, in pursuance of Section 75 of the Planning and Development Act 2005 (as amended), resolve to amend the Shire of Corrigin Local Planning Scheme No.2 by: 1. Rezoning the northern portion of Lot 53 Kunjin Street (corner Corrigin-Kondinin Road), Corrigin comprising an area of approximately 5.69 hectares from 'Rural Residential' zone to 'Special Use' zone. 2. Amending Schedule 3 - Special Use Zones of the Scheme Text by adding after Special Use No.8 the following Special Use No.9: No. Land Particulars The northern portion of Lot 53 Kunjin Street (corner Corrigin-Kondinin Road), Corrigin comprising an area of approximately 5.69 hectares. Permitted Uses <ul style="list-style-type: none"> <li>• Agricultural Machinery Display, Sales &amp; Repairs.</li> <li>• Caretakers Dwelling</li> <li>• Uses ancillary to the permitted uses.</li> </ul> Standards/Conditions <ul style="list-style-type: none"> <li>• Set back of all buildings and works associated with Agricultural Machinery Display, Sales &amp; Repairs (not including water tanks) to the western boundary is to be a distance of not less than 10m and landscaped to the satisfaction of Council.</li> <li>• Set back of caretakers dwelling to reflect Schedule No.4, Item 5.</li> </ul>	1. CEO	1. Documentation received and referred to EPA	1. EPA response received (no objection received)  Advertising commenced and will be reported back to Council

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	<ul style="list-style-type: none"> <li>• No openings to buildings associated with Agricultural Machinery Display, Sales &amp; Repairs to be established fronting the western boundary.</li> <li>• All other standards and conditions to be determined by Council.</li> </ul> <p>3. Amending Schedule No.1 – Interpretations of the Scheme Text by adding the following definition: “Agricultural Machinery Display, Sales &amp; Repairs – Means land and buildings used for the display, sale, maintenance and mechanical repair of new and second-hand agricultural/farming equipment, machinery and vehicles”.</p> <p>4. Amending the Scheme Map accordingly.</p> <p>5. The local government determining that this proposed amendment to the Shire of Corrigin Local Planning Scheme No.2 is a “Standard Amendment” under Regulation 35 of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:</p> <p>a) the amendment will have minimal impact on land in the scheme area that is not the subject of the amendment; and</p> <p>b) the amendment will not result in any significant environmental, social, economic or governance impacts in the scheme area.</p>			
16/2017 21/02/2017	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Commence the procedure to close the unconstructed right of way abutting Lots 469 and 502 (Reserve 33565) Goyder Street, Corrigin by advertising the proposal in accordance with the provisions of s52 of the Land Administration Act 1997.</li> <li>2. Request the Chief Executive Officer to provide Council with a further report after advertising, addressing any submissions received either for or against the closure of the unconstructed right of way referred to in 1. above.</li> </ol>	1. CEO	1. Noted	1. Advertising completed and subject of a report to the May 2017 Council meeting
51/2017 21/03/2017	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Supports up to Phase 5 of the Secondary Freight Route Project (‘Project’) with Regional Development Australia (Wheatbelt) seeking funding through the Federal Government’s ‘Building Better Regions Fund’.</li> <li>2. Support the required co-contributions for the Project to originate from MRWA allocations to the Wheatbelt South and Wheatbelt North Regional Road Groups or any other funding source.</li> </ol>	1. CEO 2. CEO	1. Noted 2. Noted	1. Noted 2. Completed (WSRRG advised)

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52/2017 21/03/2017	That Council: 1. Should the allocation referred to in 2. above not be forthcoming, Council consider an allocation in the Shire of Corrigin's 2017/18 Annual Budget for up to \$20,000, with the final amount dependent upon the required co-contribution and assuming that no other sources of funding are identified (i.e. worst case scenario).	1. CEO	1. Noted	1. Noted (to be considered by Council at the 2017/18 Budget)
68/2017 21/04/2017	That Council approves the application for planning approval submitted by Geoffrey Thorgersen (Landowner) to construct an extension to an existing shed on Lot 29 (No.24) Goyder Street, Corrigin in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions and advice notes: Conditions 1. The outbuilding shall have a maximum wall height of 2.7 metres and a maximum ridge height of 3.500 metres. 2. All stormwater generated by the proposed outbuilding shall be managed and disposed of to the specifications and satisfaction of the Shire of Corrigin. Advice Note 1. The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.	1. CEO	1. Noted	1. Planning Approval Issued
70/2017 21/04/2017	That Council: 1. Note the contents of the Report with respect to the issue port. of an 'Improvement Notice' issued under Part 6 Division 1 s62 of the Food Act 2008 on the premises referred in the Officer's Re 2. Request the Chief Executive Officer to inform Council of the outcome of the 'Improvement Notice' prior to the issue of any Prohibition Order on the premises referred in the Officer's Report.	1. CEO	1. Noted	1. Completed

**OFFICER'S RECOMMENDATION**

*That Council accept the report outlining the actions performed under delegated authority for the period 1 April to 30 April 2017 and receive the Status Report as at 9 May 2017.*

**(83/2017) Moved: Cr Hardingham; Seconded: Cr Pridham**

**That Council accept the report outlining the actions performed under delegated authority for the period 1 April to 30 April 2017 and receive the Status Report as at 9 May 2017.**

**Carried 5/0**

**Ms Ospina Godoy left the meeting at 3:51 and did not return.**

### **8.3.2 GENERAL COMPLIANCE REPORTING – APRIL 2017**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 May 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	N/A
Attachment Reference:	Attachment 8.3.2 - General Compliance Report

#### **SUMMARY**

Council is requested to acknowledge the General Compliance Report for April 2017 and recommended outcomes (noting that this is first Compliance Report provided to Council).

#### **BACKGROUND**

The purpose of the report is to record the ongoing local government compliance on a monthly basis so as to provide Council surety that all known compliance and operational requirements are being addressed as part of staff workloads and to that degree, an ongoing of internal audit is being completed on a monthly basis.

As the month progresses, staff in conjunction with the Chief Executive Officer (CEO) or Deputy CEO will undertake the analysis of the work required and determine the extent of action needed that will be required to complete items. During Agenda week the monthly report/list is reviewed to ensure compliance items are completed and can be reported to Council. Accordingly, only matters of 'non-compliance' are provided with specific comment in this report.

A 'compliance calendar' has been established for the administration staff member detailing their compliance requirements for the month.

#### **COMMENT**

This report addresses general compliance matters for April 2017 and refers to the majority of compliance and operation issues that are required throughout the year (Note **Attachment 8.3.2**). It is noted that this process is not definitive as each month additional items and/or actions may be identified and are then added to the monthly checklist workload. Some items may not always be completed each month and will be suitably notated.

There are no identified matters of non-compliance to report for the month of April 2017.

#### **STATUTORY ENVIRONMENT**

There are no statutory obligations.

#### **POLICY IMPLICATIONS**

There are no known policy implications relating to this report or the officer's recommendation.

**FINANCIAL IMPLICATIONS**

In the generation of the report or the officer’s recommendation, there are no known budget or financial implications. However, there may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Five: We want to strengthen our community’s position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Social Development**

Strategic Community Plan link	Strategies
Goal 4	Councils actively engage and work with key stakeholders and strategic partners to advocate on behalf of the Shire
	Develop a community engagement approach to guide Council engagement with the Shires residents

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council acknowledge the General Compliance Report for April 2017 and Attachment 8.3.2.*

***(84/2017) Moved: Cr Hickey Seconded Cr Dickinson***

***That Council acknowledge the General Compliance Report for April 2017 and Attachment 8.3.2.***

***Carried 5/0***



**8.3.3 PROPOSAL TO CLOSE UNCONSTRUCTED RIGHT OF WAY ABUTTING LOTS 469 AND 502  
(RESERVE 33565) GOYDER STREET - OUTCOME OF PUBLIC CONSULTATION**

Applicant:	Shire of Corrigin
Owner:	Corrigin Senior Citizens Centre Inc.
Location:	Right of Way abutting Lots 469 and 502 (Reserve 33565) Goyder Street
Date:	9 May 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	A779, A780
Attachment Reference:	Attachment 8.3.3A 'Right of Way (RoW) Closure Report' Attachment 8.3.3B 'Schedule of Submissions'

**SUMMARY**

Council is requested to defer closing the unconstructed right of way generally abutting housing associated with the Corrigin Senior Citizens Centre Inc. between Goyder Street and Lynch Street, Corrigin until a layout of the additional aged persons dwellings is prepared.

**BACKGROUND**

An unconstructed right of way is currently provided for abutting Lots 469 and 502 (Reserve 33565) Goyder Street, Corrigin. The abutting land is used for aged housing purposes. The yellow dotted line depicts the portion of right of way proposed to be closed.



## CONSULTATION

In accordance with the s52 of the *Land Administration Act 1997*, notification of the closure of the Right of Way was advertised for a period of 35 days on the Shire Notice Board and 'Windmill'. The Shire referred the proposal to the following agencies/organisation:

- Western Australian Land Authority
- Water Corporation
- Department of Industry and Resource
- MRWA – Wheatbelt Region
- Telstra
- Department of Regional Development
- Department of Planning
- DFES
- Western Australian Land Information Authority

The proposal was referred to the following land owners (shown as a 'white star'):



In undertaking the consultation, the Shire prepared a 'Right of Way (RoW) Closure Report' which has been provided to Council as **Attachment 8.3.3A**.

Four (4) submissions of objection and three (3) agency responses were received and which are addressed in **Attachment 8.3.3B** 'Schedule of Submissions'.

It is noted that the Chief Executive officer has meet each (private) submitter on site to discuss their respective concerns.

**COMMENT**

The Shire has been successful in achieving Royalties for Regions funding through the *Wheatbelt South Aged Housing Alliance* for 4 additional aged persons dwellings to be constructed on Lot 502 over the next 2-3 years.

At the February 2017 Council meeting, Council resolved to seek public comment of the closure of the unconstructed right of way associated with the Corrigin Senior Citizens Centre Inc. to enable the design and development of the housing to be improved. The closure would remove unfettered vehicle traffic that can traverse through the aged person’s accommodation area. It was not proposed to remove the right of way between Lot 502 and Lot 397 Goyder Street.

Based on the submissions, it is suggested that at this stage, Council defer consideration of the closure of the ROW until the design and location of additional aged persons dwellings is undertaken. On this basis, the submitters and other interested parties will be able to clearly determine the alternate access arrangements for those private and commercial uses abutting the ROW.

**STATUTORY ENVIRONMENT**

In accordance with s52 of the *Land Administration Act 1997*, notification of the closure of the Right of Way was advertised for a period of 35 days.

**POLICY IMPLICATIONS**

There are no known policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no known significant financial implications in relation to this item. However, should the removal of the right of way be finally approved, it is open for the State to determine a value for the right of way which the Shire would be obliged to purchase. The procedure of closure will initiate the process of valuation.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Four: Transparent decision-making is important to us**

Strategy	Outcome
Maintain a strong customer focus	Effective communication on key decisions

**Goal Five: We want to strengthen our community’s position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

**6.3 Focus area three: Social Development**

**Goal Six: We need good services to support our development as a Shire**

Strategy	Outcome
Increase housing options to attract new families	Increased growth and participation in our community
Improve local health services to provide greater and more timely access for the community	Our community can more easily access the range of services they need at the time they need them
Develop aged care facilities in the Shire, including low care	Our residents can reside in the community for their whole life

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

## 5. STRATEGIC THEMES

### 5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

### VOTING REQUIREMENT

Simple Majority

### OFFICER'S RECOMMENDATION

*That Council:*

1. *Note the commencement of the procedure to close the unconstructed right of way abutting Lots 469 and 502 (Reserve 33565) Goyder Street, Corrigin by advertising the proposal in accordance with the provisions of s52 of the Land Administration Act 1997.*
2. *Note the submissions received either for or against the closure of the unconstructed right of way referred to in 1. above (Attachment 8.3.3B).*
3. *Defer consideration of the closure of the ROW until the design and location of additional aged persons dwellings is undertaken.*
4. *Request the Chief Executive Officer to advise the submitters of Council's decision.*

***(85/2017) Moved: Cr Pridham; Seconded: Cr Hardingham***

***That Council:***

1. ***Note the commencement of the procedure to close the unconstructed right of way abutting Lots 469 and 502 (Reserve 33565) Goyder Street, Corrigin by advertising the proposal in accordance with the provisions of s52 of the Land Administration Act 1997.***
2. ***Note the submissions received either for or against the closure of the unconstructed right of way referred to in 1. above (Attachment 8.3.3B).***
3. ***Defer consideration of the closure of the ROW until the design and location of additional aged persons dwellings is undertaken.***
4. ***Request the Chief Executive Officer to advise the submitters of Council's decision.***

***Carried 5/0***



**8.3.4 PLANNING APPLICATION – PROPOSED EXTENSION TO AN EXISTING COMMERCIAL SHED  
AT LOT 4 (NO. 11) WALTON STREET, CORRIGIN**

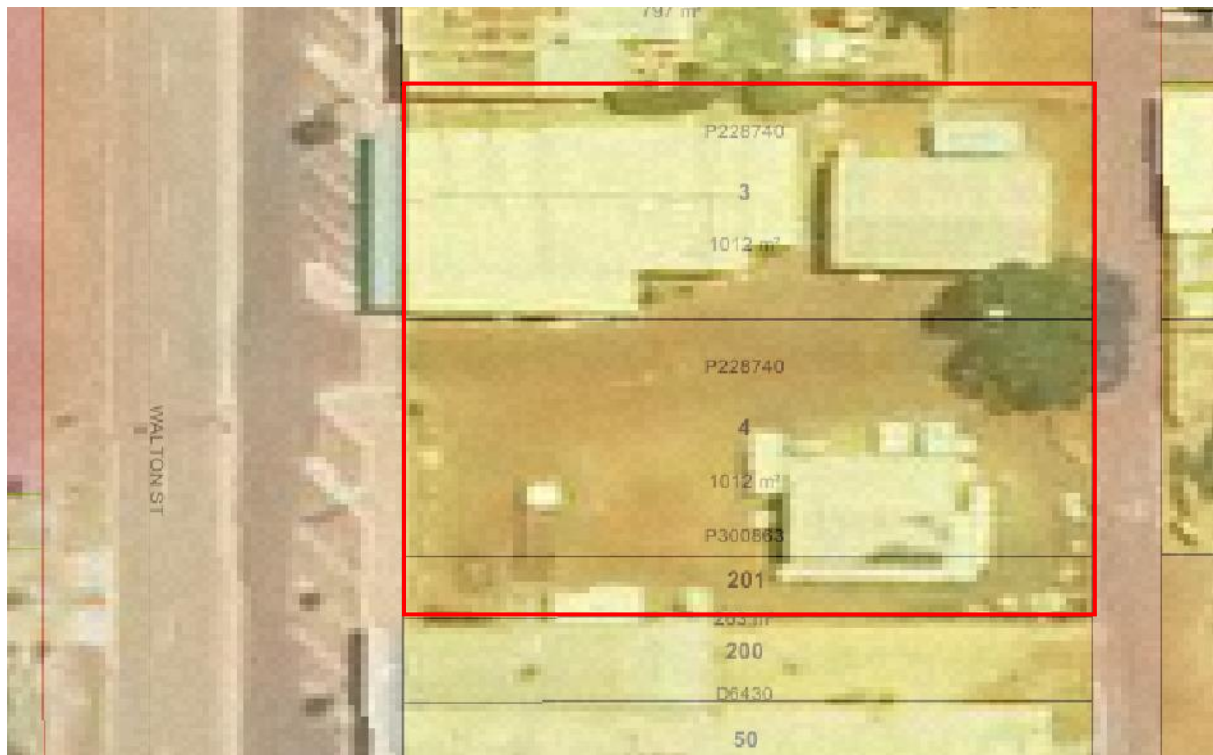
Applicant:	Angus Sellars
Location:	Lot 4 (No.11) Walton Street, Corrigin
Date:	8 May 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	A1047
Attachment Reference:	Attachment 8.3.4 – Plans/elevations

**SUMMARY**

Council is requested issue Planning Approval for an extension to a commercial shed at Lot 4 (No.11) Walton Street, Corrigin.

**BACKGROUND**

The applicant is seeking Council’s Planning Approval to construct an extension to an existing commercial shed at Lot 4 (No.11) Walton Street, Corrigin. The development of Lot 4 forms part of the LANDMARK Company’s Corrigin service arrangement which covers Lots 3, 4 and 201 (11-15) Walton Street, Corrigin. Lots 3 and 4 are rectangular in shape, comprising individual areas of approximately 1,012m<sup>2</sup> with an existing right-of-way (ROW) along its western boundary. Lot 201 is rectangular in shape with an area of 203m<sup>2</sup>. From the aerial photograph, the existing shed appears to be built over both Lot 4 and Lot 201.



Under the terms of the information and plans submitted in support of the application the following is proposed:

- i. Extension to an existing shed comprising a 90m<sup>2</sup> steel framed structure with a width of 9 metres and a depth of 10 metres;
- ii. Approximately 18 metre setback to the Walton Street frontage; and
- iii. The extension will have an identical set back to the existing shed structure being a 5 metre setback to the land’s northern (side) boundary.

#### Current Zoning & Land Use Permissibility

Lot 29 is classified 'Town Centre' zone under the Shire of Corrigin's current operative Town Planning Scheme No.2 (TPS No.2). The key purpose and intent of the land's current 'Town Centre Zone' zoning classification is to contain land for the civic, service, retail, office and entertainment uses in the Town. Under the terms of TPS No.2 the construction of a 'shed' is permitted on land classified 'Town Centre Zone' zone subject to the consent of Council.

#### **COMMENT**

The Shire Administration considers that the application can be supported and therefore approved by Council for the following reasons:

- a. It will not compromise the safe and convenient movement of vehicles and pedestrians within the ROW provided the openings to the shed (i.e. vehicle & personal access doors) are not orientated towards the ROW;
- b. Given the 18m set back to Walton, it is unlikely to set an undesirable precedent on other commercial lots with direct frontage to Walton Street;
- c. Although the addition to the shed as sought; and
- d. The fire safety requirements of the National Construction Code of Australia are unlikely to be compromised in this particular instance.

It is concluded that the proposal extension to the existing shed is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality. In this regard, the application may therefore be approved by Council subject to conditions to ensure that the development proceeds in a proper and orderly manner. However, it is appropriate to advise the Applicant that it is unlikely that Building Approval can be issued for a shed over two lots and that consolidation of Lots 4 and 201 may be necessary.

#### **STATUTORY ENVIRONMENT**

*Shire of Corrigin Town Planning Scheme No.2  
Planning and Development Act 2005*

#### **POLICY IMPLICATIONS**

There are no known policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

There are no known significant financial implications in relation to this item.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

##### **6.1 Focus area one: Economic Development**

##### **Goal Two: Utilise the land available in the area for a range of new businesses**

<b>Strategy</b>	<b>Outcome</b>
Diversify businesses in the community to improve resilience	Increased customer spending and employment in the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

## 5. STRATEGIC THEMES

### 5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Two - 1	Encourage and support new light industrial and retail businesses in keeping with our vision through enabling planning regulations and advocacy

### VOTING REQUIREMENT

Simple Majority

### OFFICER'S RECOMMENDATION

*That Council approves the application for planning approval submitted by Angus Sellars to construct an extension to an existing shed on Lot 4 (No.11) Walton Street, Corrigin in accordance with the details of the plans submitted in support of the application subject to compliance with the following condition and advice notes:*

#### Conditions

1. *All stormwater generated by the proposed outbuilding shall be managed and disposed of to the specifications and satisfaction of the Shire of Corrigin.*

#### Advice Note

1. *The Applicant is advised that from aerial photography and cadastra information, it would appear that the existing shed on Lot 4 may also be located over Lot 201. It is unlikely that Building Approval can be issued for a shed over two lots and that consolidation of Lots 4 and 201 may be necessary.*
2. *The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.*

#### ***(86/2017) Moved: Cr Hardingham: Seconded; Cr Hickey***

***That Council approves the application for planning approval submitted by Angus Sellars to construct an extension to an existing shed on Lot 4 (No.11) Walton Street, Corrigin in accordance with the details of the plans submitted in support of the application subject to compliance with the following condition and advice notes:***

#### Conditions

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#### Advice Note

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2. ***The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.***

***Carried 5/0***

## 8.4 WORKS AND GENERAL PURPOSES REPORTS

*The Chief Executive Officer, Mr Rob Paull declared an Impartiality Interest in Item 8.3.1.*

*The Chief Executive Officer, Mr Rob Paull provided Council with an updated report on the matters addressed in Agenda Item 8.3.1 and provided the outcome of the Request for Tender for Supervision of WANDRRA Recovery and Reinstatement Works for the Shire of Corrigin (VP75162) that was undertaken via the WALGA's e-tendering portal ('eQUOTES').*

### 8.4.1 WESTERN AUSTRALIAN NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENT (WANDRRA) - AGRN 743

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	10 May 2017
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	A727
Attachment Reference:	Attachment 8.4.1A Damage Assessment & Cost Estimate Report Attachment 8.4.1B Request for Quotation-Supervision WANDRRA AGRN743 Attachment 8.4.1C Email dated 8 May 2017 from John Read CEO Shire of Kondinin <b>Updated</b> Attachment 8.4.1D Core Business Australia Pty submission <b>Updated</b> Confidential Attachment 8.4.1E Qualitative Criteria

#### SUMMARY

Council approval required for the process of undertaking flood damage repairs works following acceptance of the Western Australian Natural Disaster Relief and Recovery Arrangement (WANDRRA) AGRN743 claim and to accept a quotation for supervision of the works.

#### BACKGROUND

Over the period of January/February 2017 the Shire of Corrigin received severe rainfall resulting in significant flooding. The damage was widespread throughout the Shire, with the majority of the damage confined to the south – west corner and which mainly consists of road carriageway and road shoulder scours, areas where unsealed gravel road pavements have been washed away, destroyed or blocked piped culverted, destruction or dislocation of culvert headwalls and silting of table and cut-off drains.

As a matter of urgency after the event, the Core Business Australia (CORE) was engaged to undertake damage assessment and cost estimate to the nature and extent of the damage to Shire roads. This Damage Assessment & Cost Estimate Report (**Attachment 8.4.1A**) was submitted to Main Roads as a WANDRRA claim on the 21 April 2017.

On 27 April 2017, the Shire was informed that the Acting Regional Manager for Main Roads Wheatbelt Region had approved the AGRN 743 NDRRA estimate for those local roads as listed by the Shire and aligned to the supporting photos (the CORE assessment). The cost estimate for reinstatement of essential public assets (not including supervision) is \$3,452,121, however this is subject to review and when claimed will included the full cost of supervision of the works.



As the cost to supervise the flood damage repairs works is expected to exceed the \$150,000 requirement to go to tender, a Request for Quotation was posted on the WALGA eQuotes site (**Attachment 8.4.1B**). The Request for Quotation closes on Monday 15 May 2017 at noon and will be presented for Council (prior to the Council meeting) for consideration as part of this item on the day.

**COMMENT**

Following the Flooding in Western Australia (January and February 2017) event, the Office of Emergency Management (OEM) applied to the Commonwealth government for an exemption to the Natural Disaster Relief and Recovery Arrangements (NDRRA).

The proposal would enable local governments to use their own labour, plant and equipment when rebuilding essential public assets.

The OEM established a working group to develop supporting guidelines and templates to assist local governments meet the Commonwealth requirements. The working group included representatives from WA Local Government Association, Main Roads WA (MRWA), Department of the Premier and Cabinet (DPC) and a CEO of one of the local governments. The purpose of this new system is to enable cost effective and timely recovery of essential public assets, while keeping it administratively simple. On 5 May 2017, Minister Keenan MP approved the exemption for Western Australia.

The temporary exemption includes a number of conditions that must be met by local governments in Western Australia. Key to these conditions is the need to provide assurance to the Commonwealth that local government labour, plant and equipment, in the recovery of essential public assets, provides value for money. The Commonwealth is also due to provide further guidance on the issue of overheads. Until this guidance is provided, local governments will not be able to claim any overheads on the labour component.

The Shire of Kondinin has indicated that it would be a position to assist with the reinstatement work (**Attachment 8.4.1C**) but the recent approved exception does not appear to allow for other local governments to do the works. A request has been made to OEM to clarify the matter.

Given the need to move forward quickly with the works, the Shire is seeking Council's agreement to appoint a suitably experienced and qualified consultant (point one of Officer Recommendation) who will be required to provide supervision of recovery and reinstatement of essential public assets including the administration and supervision of asset assessment, formulation of procurement documents and technical specification to reconstruct identified roads.

Tasks will include procurement (on behalf of the Shire) and engagement of contractors to undertake works, supervision and direction of contractors undertaking the works, collection and reconciliation of daily work dockets, preparation of claims to WANDRRA/ Main Roads Western Australia on behalf of the Shire and ensure the approved WANDRRA cost estimate remains current. These administrative factors are critical to ensure claims are made in a timely manner and minimise the impact on cash flows as the funds are required to be spent up front.

***Updated Information - outcome of the Request for Tender for Supervision of WANDRRA Recovery and Reinstatement Works for the Shire of Corrigin (VP75162)***

Further to the Shire report as provide for in the Agenda, the Request for Tender for Supervision of WANDRRA Recovery and Reinstatement Works for the Shire of Corrigin (VP75162) was undertaken via the WALGA's e-tendering portal known as 'eQUOTES' from 5 May 2017 until 15 May 2017.

In accordance with Council Policy 2.10 'Purchasing Policy', three (3) WALGA preferred suppliers were notified and offered the opportunity to submit:

- ARRB Group Ltd;
- Core Business Australia; and
- GHD.

One compliant submission was received via eQUOTES in response to the Request. The advertised selection criteria and weighting were as follows:

Selection Criteria	Weighting
A. Organisation Ability	<35%>
B. Personnel	<30%>
C. Performance	<25%>
D. Value	<10%>

The submission from Core Business Australia Pty is included as **Attachment 8.4.1D** and has been assessed in terms of the Qualitative Criteria as **Confidential Attachment 8.4.1E**.

Core Business Australia	83.5%
ARRB Group Ltd (Declined to submit)	N/A
GHD (Declined to submit)	N/A

#### Schedule of Rates

Item	Resource	Cost (ex GST)	GST	Cost (inc GST)
1	Project Director	210.00/hr	21.00/hr	231.00/hr
2	Project Manager	160.00/hr	16.00/hr	176.00/hr
3	Project Supervisor	140.00/hr	14.00/hr	154.00/hr
4	Admin Support	90.00/hr	9.00/hr	99.00/hr
5	Supervisor 4WD Vehicle (ex Fuel)	80.00/day	8.00/day	88.00/day
6	Satellite Phone	8.00/day	0.80/day	8.80/day
7	Daily Sustenance Allowance (when on site)	80.00/day	8.00/day	88.00/day

**Note:** The schedule of rates forming the eQUOTES is \$10 per hour cheaper for the Director/Partner and Project Manager than provided by Core Business Australia Pty to the Shire when seeking to ascertain a cost schedule of works in February 2017.

#### Disbursements

Item	Disbursement @ cost	Disbursement Mark Up (%)
1	Disbursements (Fuel, Accommodation)	+10%

It is the opinion of the Shire that Core Business Australia has the required expertise and capacity to successfully deliver the works.

#### STATUTORY ENVIRONMENT

##### Local Government Act 1995

##### 3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

Local Government (Functions and General) Regulations 1996

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150,000 unless sub-regulation (2) states otherwise.
- (2) Tenders do not have to be publicly invited according to the requirements of this Division if —
- (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or
- (b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program;

**POLICY IMPLICATIONS**

*Policy 2.10 PURCHASING POLICY*

The requirements that must be complied with by the Local Governments, including purchasing thresholds and processes, are prescribed within the Local Government (Functions and General) Regulations 1996 and this Purchasing Policy.

Amount of Purchase (Excl GST)	Policy Conditions	
	Quotes	Conditions
\$100,000 and above.	<p>Conduct a Public Tender process in accordance with this policy and the WALGA Procurement Handbook. The procurement decision is to be based on value for money considerations in accordance with the definition stated within this Policy.</p> <p>OR</p> <p>Seek quotations directly from a Tender exempt and pre-qualified panel of suppliers which include WALGA Preferred Supply Contracts. It is recommended that wherever possible, the Local Government source multiple competitive quotations (at least three {3} Preferred Suppliers) using a formal Request for Quotation process either through eQuotes or directly in writing.</p>	<p>Legislative compliance requirements must be adhered to.</p>

**FINANCIAL IMPLICATIONS**

As part of WANDRRA requirements the Shire of Corrigin is required to make a contribution to the repairs to a maximum of \$155,700.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Strategic Community Plan 2013-2023:

**6.1 Focus area one: Economic Development**

Goal One: We want to be able to spend our money locally and encourage others to do the same

Strategy	Outcome
Work with the business community to grow and attract a local workforce, targeting young people	We can help grow the local economy

**6.2 Focus area two: Developing Leadership Goal**

Four: Transparent decision-making is important to us

Strategy	Outcome
Ensure active engagement with the community to inform decision-making	Community contribution to how local issues are managed
Maintain a strong customer focus	Effective communication on key decisions

**6.3 Focus area three: Social Development**

Goal Six: We need good services to support our development as a Shire

Strategy	Outcome
Maintain the range of services and facilities provided by the Shire, particularly those for the rural area (roads) and the sporting community	Essential services help us to prosper as a community

The matter before Council generally accords with the following Shire desired outcome as expressed in the revised Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Two - 1	Encourage and support new light industrial and retail businesses in keeping with our vision through enabling planning regulations and advocacy

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S REVISED RECOMMENDATION**

*That Council:*

1. *Note the Request for Tender for Supervision of WANDRRA Recovery and Reinstatement Works for the Shire of Corrigin (VP75162) undertaken by the Shire of Corrigin via the WALGA's e-tendering portal known as 'eQUOTES' and the receipt of one Quotation (from Core Business Australia Pty Ltd).*
2. *Approve the Quotation as submitted by Core Business Australia Pty Ltd dated 15 May 2017 as provided for in Attachment 8.4.1D for Supervision of the Western Australian Natural Disaster Relief and Recovery Arrangement (WANDRRA AGRN743) for the Shire of Corrigin.*
3. *Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to the contract for Supervision of the Western Australian Natural Disaster Relief and Recovery Arrangement (WANDRRA AGRN743) with Core Business Australia Pty Ltd.*
4. *Subject to point one of this motion request that the appointed consultant prepare the necessary procurement documentation for engagement of a contractor/s through an appropriate tender process to undertake reinstatement works for WANDRRA AGRN743. The tender is to include the need for the appointed contractor/s to use local and regionally based contractors to support completion of the works in a timely manner.*

5. *Request the Chief executive Officer to refer the tender as addressed in point 4 back to Council to approve an appointed contractor/s to undertake the reinstatement works.*

**(87/2017) Moved: Cr Hardingham; Seconded: Cr Hickey**

**That Council:**

1. *Note the Request for Tender for Supervision of WANDRRA Recovery and Reinstatement Works for the Shire of Corrigin (VP75162) undertaken by the Shire of Corrigin via the WALGA's e-tendering portal known as 'eQUOTES' and the receipt of one Quotation (from Core Business Australia Pty Ltd).*
2. *Approve the Quotation as submitted by Core Business Australia Pty Ltd dated 15 May 2017 as provided for in Attachment 8.3.2D for Supervision of the Western Australian Natural Disaster Relief and Recovery Arrangement (WANDRRA AGRN743) for the Shire of Corrigin.*
3. *Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to the contract for Supervision of the Western Australian Natural Disaster Relief and Recovery Arrangement (WANDRRA AGRN743) with Core Business Australia Pty Ltd.*
4. *Subject to point one of this motion request that the appointed consultant prepare the necessary procurement documentation for engagement of a contractor/s through an appropriate tender process to undertake reinstatement works for WANDRRA AGRN743. The documentation is to include the need for the appointed contractor/s to use local and regionally based contractors to support completion of the works in a timely manner.*
5. *Request the Chief Executive Officer to refer the necessary procurement documentation as addressed in point 4 back to Council before seeking a contractor/s to undertake the reinstatement works.*

*Carried 5/0*

**(Note: Council sought to assess the procurement documentation for engagement of a contractor/s to consider practical local and regionally based contractor arrangements)**

## **9 NOTICE OF MOTIONS FOR THE NEXT MEETING**

There were no notices for the next meeting.

## **10 CHIEF EXECUTIVE OFFICER'S REPORT**

**For information:**

- Attendance with the Consultant and the Economic and Tourism Working Group (Corrigin)
- Attendance at the Tidy Towns meeting (Corrigin).
- Attendance at the Senior Citizens meeting (Corrigin).
- Prepared and submitted Watering WA Towns application to the Department of Water for upgraded pumps for the town and additional tanks.
- Meeting with RoerOC CEO's and Sunrise energy to discuss potential solar farm arrangements for the region (Kulin).
- Meeting with Bruce Lorimer (Core) seeking the first WANDRRA reimbursement claim (Corrigin)
- Lodged the first WANDRRA reimbursement claim to MRWA (40% of approved claim - \$1,574,167).

- Attendance at the Shire sponsored ANZAC Day Dawn Service and breakfast (Corrigin).
- Attendance with EHO at an onsite meeting with Billy Matthews and Tessa Ednie-Brown concerning their Piggery Application (Gorge Rock).
- Onsite inspection of transportable office and successful bid at auction (Perth and Corrigin).
- Attendance with the Shire President at the Central Country zone meeting (Quairading).
- Attendance with staff at Workplace Behaviour/Equal Employment Opportunity training (Corrigin).
- Attendance with staff at Customer Service training (Corrigin).
- Attendance with consultant EHO and owner of the Butchers Block and Corrigin Meatworks (Corrigin).
- Onsite meeting with submitters concerning the application to close a portion of unconstructed ROW (Corrigin).
- Meeting with Wayne Green, Superintendent Great Southern – Department of Fire & Emergency Services (Corrigin).
- Attendance with the Coordinator CRC and Caroline Robinson (WBN) concerning WBN “Workforce Toolkit” (Corrigin).

#### **11 PRESIDENT’S REPORT**

- Attended the WALGA *Integrated Strategic Planning training* course specifically presented for elected members. The training explored the way in which Local Governments are required to plan for the future and how Legislation establishes links between planning objectives, funding and reporting. The training noted that many Local Governments adopt processes for their long term planning that go beyond the requirements of legislation. Links were explored between land use planning, policy development and major strategy documents such as asset management and infrastructure plans. Topics covered within the course included putting strategic planning in perspective, the integrated planning and reporting framework, the analysis and consultation process, and formulation and implementation of a strategic planning (Perth).
- Attendance with the Chief Executive Officer at the Central Country zone meeting (Quairading).

#### **12 COUNCILLORS’ QUESTIONS, REPORTS AND INFORMATION ITEMS**

Cr Pridham thanked the Shire staff for their great work before, after and during the day of the ANZAC Day Dawn Service and breakfast.

Cr Pridham advised that the Economic and Tourism Development Working Group meet on 4 May 2017. Cr Pridham advised that the Consultant addressed the Working Group in relation to the following:

##### ***Preliminary Analysis Findings***

*Analysis findings have been drawn from desktop research undertaken by the consultant and input from the Working Group on March 22<sup>nd</sup> in Corrigin which endeavoured to capture the Working Group’s aspirations, potential opportunities and strengths and broader local knowledge of the area. Overall, the meeting captured a range of opportunities to be further analysed. These included (but not limited to):*

- *Corrigin Airport – specifically the ability to host charter flights and training (e.g. drone licencing);*
- *Aged care industry – including both the delivery of home care and aged care facilities by non-government sector;*

- *Granite Rise – with consideration needed to be given to using serviced lots as an incentive to attract businesses and workers; and*
- *Tourism facilitation – through potential re-location of caravan park, development of visitor centre, development of RV stopping area, development of legal off-roading area, upgrade of Norsemen-Hyden route and through improved branding of local area.*

*The consultant has undertaken analysis of population, demographic, economic and industry data in the area and has additionally assessed how neighbouring regions are approaching economic development. The purpose of this analysis was to highlight key positive trends and advantages as well as ongoing challenges and barriers to economic development in the Shire of Corrigin. As with a number of inland, small regional areas, the Shire of Corrigin has experienced declining economic and population growth alongside structural changes in the agricultural sector which have resulted in a need for less labour than previous decades. The key current and emerging challenges in the Shire of Corrigin's economy have been summarised below.*

- *Increased unemployment, with levels of unemployment estimated to have increased from 4.1% to 6.0% over the past five years and, as a result, the number of adults on a form of unemployment benefit increased 90% between 2012 and 2016.*
- *Population declines, with the Shire of Corrigin's population declining year-on-year for the past decade, with sharper declines recorded in the Corrigin townsite equivalent to 12.5% over the past decade (or 10 persons per annum).*
- *Youth and adult retention, with the number of residents aged 15-44 declining by 40% over the past decade.*
- *Increasing unoccupied housing stock equivalent to approximately 30% of the Shire of Corrigin's housing stock (circa 180 empty dwellings).*
- *Declining student enrolments equivalent to 16% over the past two years, especially secondary school enrolments which increased to a high of 46 students in 2015 but have subsequently declined to 36 enrolments in 2017.*
- *High cost of construction, with residential dwellings costing on average 25% to 35% more to build than within metropolitan Perth.*
- *Disengaged youth, with 15-19 years-olds found to be 20% to 25% less likely to be in full-time study or employment compared to Western Australian averages. In addition to above, a range of barriers to attracting and developing business opportunities have been identified. The key perceived barriers/disadvantages have been noted below.*
- *Availability of commercial and industrial property, with currently zero commercial, service commercial or industrial lots or properties currently on the market for lease or purchase in Corrigin (although our analysis shows that a number of tenanted properties have changed hands in the past 12 months with relatively high rental returns).*
- *Unknown tourism brand, with Corrigin perceived to be known largely for 'Dog Cemetery' and, to a lesser degree, previous events and wildflowers.*
- *Limited promotion activities such as limited signage to highlight reasons for passing traffic to stopover in the town and limited marketing of Corrigin through regional tourism initiatives (neighbouring regions have been more active in terms of online marketing, events development and visitor services availability).*
- *Limited online presence, especially of local retail businesses and tourism services, with the local authority and Central Wheatbelt Visitor Centre the two main websites with information available.*
- *Limited residential rental stock, with zero properties found to be available for rent.*
- *Access to labour, especially appropriately skilled labour.*

- *No private aged care providers, with no presence of not-for-profit or private home care or age-appropriate accommodation.*
- *Limited diversity of employment opportunities, with employment largely concentrated in broad-acre agriculture (there is also a limited diversity of agriculture production in the region which limits supply chain opportunities).*
- *Access to broadband, with the Shire of Corrigin having a broadband rating of 2.7 out of 10 according to the Department of Communications. Despite the presence of a range of economic and social challenges being prevalent in the region, several key positive trends have been identified which should be highlighted as part of advocacy and marketing of opportunities. These have been summarised below.*
- *Increasing visitation in the region (includes Brookton, Pingelly, Wandering and Corrigin local authorities) equivalent to 50-70% over the past decade, including increased through-traffic equivalent to 15-20% over the past five years, especially due to day trips.*
- *Increasing business presence, with the number of registered employing businesses found to have increased by eight between 2012 and 2015 (the latest year available), including three businesses with more than five staff.*
- *Increasing incomes, with reportable incomes to the ATO increasing year-on-year to in excess of \$58 million as of 2014/15 (up from \$24 million in 2010/11), including increasing numbers of income earners (up 11.8%) and increasing median incomes (to levels 19% above the Wheatbelt median).*
- *Ageing population, with the wider region's population expected to be home to increasing numbers of residents with increased health and accommodation needs (the number of residents over 80 years of age in the region expected to increase 40% over the next decade).*
- *Increasing building activity, with the number of dwellings approved for construction increasing to 10 in 2015/16.*  
*In addition to above, Corrigin is considered to have a number of advantages and local assets that would support decisions to invest, live and work in the area. These key positive attributes have been highlighted below.*
- *Recent investment in community facilities such as the recreation centre which is home to one of the region's only hydrotherapy pools.*
- *Proximity to undeveloped mineral deposits such as ore deposits which are under consideration for investment.*
- *Local amenities such as sporting and recreation facilities, health services, supermarkets and cafés.*
- *Centrality within Wheatbelt South and location along Brookton Highway.*
- *Availability of residential land at Granite Rise and relatively affordable properties.*
- *Underutilised airstrip and race track which could support businesses and events.*
- *Presence of agriculture services/businesses such as dealerships which are increasingly closing in other towns in the region.*

### **Key Areas of Focus**

*Shifting the Shire of Corrigin's economy from "business as usual" towards a more preferred future requires the pursuit of a range of initiatives that create new jobs within established industries and within emerging (and new) industries, as well as the continued development of enabling infrastructure and services to support sustainable economic and social development and population growth. There are generally four broad tasks that help achieve better economic outcomes, including:*

- *Promotion – of the area, local assets and opportunities;*
- *Facilitation/Coordination – of projects and industry or stakeholder collaboration;*
- *Advocacy – for policy change or key infrastructure investment; and*



- *Investment – such as the provision or development of services and information.*

*Given funding and financing constraints, we believe the working group is best placed to undertake promotion, facilitation and advocacy tasks. This however would include the presentation of investment proposals to the Shire of Corrigin and other stakeholders as required.*

*The next working group meeting will aim to get agreement on the focus areas and implementation (i.e. how, who and when). The outcomes from this meeting will inform the development of three outputs.*

- *Shire of Corrigin Economic and Tourism Strategy (2017 to 2021): This brief, stylised document will focus on highlighting key positive characteristics and challenges and opportunities and be used as an advocacy document to potential investors.*
- *Shire of Corrigin Economic and Tourism Strategy Working Group Action Plan (2017/18): This brief, internal document will focus on short term priority initiatives and tasks as well the implementation and review process. It will be a Word-based document that will be updated annually by the working group.*
- *Action Plan Resources: This document will include relevant resources to assist the working group with delivering the prioritised initiatives.*

**13 URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL**

There was no urgent business.

**14 INFORMATION BULLETIN**

There were no issues raised from the information bulletin.

**15 WALGA AND CENTRAL ZONE MOTIONS**

There were no WALGA and Central Zone motions.

**16 NEXT MEETING**

The next ordinary meeting of Council is scheduled for Tuesday 20 June 2017 at 9 Lynch Street Corrigin commencing at 3pm.

**17 MEETING CLOSURE**

With nothing further to discuss, the Chairperson, President Lyn Baker closed the meeting at 4:36pm.