

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 February 2016*

<b>1. DECLARATION OF OPENING.....</b>	<b>4</b>
<b>2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE .....</b>	<b>4</b>
<b>3. PUBLIC QUESTION TIME .....</b>	<b>4</b>
<b>4. MEMORIALS .....</b>	<b>4</b>
<b>5. GUEST SPEAKERS .....</b>	<b>4</b>
<b>6. DECLARATIONS OF INTEREST .....</b>	<b>4</b>
<b>7. CONFIRMATION OF MINUTES.....</b>	<b>4</b>
<b>7.1. MINUTES OF THE ORDINARY MEETING OF COUNCIL–15 DECEMBER 2015–ATTACHMENT 7.1 .....</b>	<b>4</b>
<b>8. BUSINESS ARISING FROM MINUTES.....</b>	<b>5</b>
<b>9. MINUTES OF COMMITTEES.....</b>	<b>5</b>
<b>9.1. MINUTES OF ROEROC EXECUTIVE MEETING–19 JANUARY 2016–ATTACHMENT 9.1 .....</b>	<b>5</b>
<b>9.2. MINUTES OF THE WHEATBELT SOUTH AGED HOUSING ALLIANCE–22 DECEMBER 2015-ATTACHMENT 9.2 .</b>	<b>5</b>
<b>9.3. MINUTES OF THE WALGA STATE COUNCIL–2 DECEMBER 2015-ATTACHMENT 9.3 .....</b>	<b>5</b>
<b>9.4. MINUTES OF WHEATBELT GENERAL PRACTICE BUSINESS SUPPORT SERVICE–25 NOVEMBER 2015- ATTACHMENT 9.4 .....</b>	<b>6</b>
<b>9.5. MINUTES OF THE SHIRE OF CORRIGIN ANNUAL ELECTORS MEETING–3 FEBRUARY 2016-ATTACHMENT 9.5</b>	<b>6</b>
<b>9.6. MINUTES OF CORRIGIN RECREATION AND EVENTS CENTRE ADVISORY COMMITTEE -15 FEBRUARY 2016 – ATTACHMENT 9.6 (PRESENTED AT COUNCIL) .....</b>	<b>6</b>
<b>10. MATTERS REQUIRING A COUNCIL DECISION.....</b>	<b>7</b>
<b>10.1. CORPORATE AND COMMUNITY SERVICE REPORTS .....</b>	<b>7</b>
10.1.1. CORRIGIN COMMUNITY RESOURCE CENTRE - DECEMBER 2015 .....	7
10.1.2. CORRIGIN COMMUNITY RESOURCE CENTRE – JANUARY 2016 .....	11
10.1.3. ACCOUNTS FOR PAYMENT – DECEMBER 2015 .....	14
10.1.4. ACCOUNTS FOR PAYMENT – JANUARY 2016 .....	16
10.1.5. MONTHLY FINANCIAL REPORT – DECEMBER 2015 .....	18
10.1.6. ACCOUNTS FOR PAYMENT – CREDIT CARDS.....	20
10.1.7. MONTHLY FINANCIAL REPORT – JANUARY 2016 .....	22
10.1.8. LORD MAYOR’S DISTRESS RELIEF FUND .....	24

10.1.9.	'DESKTOP REVIEW' OF THE SHIRE OF CORRIGIN STRATEGIC COMMUNITY PLAN 2013-2023.....	26
10.1.10.	VARIATION TO THE 2015/16 BUDGET TO ENABLE REFUSE TRENCHES TO BE CONSTRUCTED AT THE BENDERING LANDFILL.....	29
10.1.11.	UNBUDGETED EXPENDITURE – VALUATION SERVICES.....	32
<b>10.2.</b>	<b>GOVERNANCE AND COMPLIANCE REPORTS.....</b>	<b>34</b>
10.2.1.	ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTHS OF DECEMBER 2015 AND JANUARY 2016.....	34
10.2.2.	DRAFT PLANNING POLICY - AREAS OF POTENTIAL FLOOD RISK WITHIN THE CORRIGIN TOWNSITE.....	50
10.2.3.	REVISED AGENDA FORMAT OF SHIRE OF CORRIGIN ORDINARY MEETING AGENDAS.....	53
10.2.4.	DELEGATED AUTHORITY – FURTHER ARRANGEMENTS.....	58
10.2.5.	DEVELOPMENT OF THE MAP OF BUSH FIRE PRONE AREAS 2015.....	60
10.2.6.	TENDER FOR SALE OF LAND – LOTS 1-16 AND 18-33 GRANITE RISE ESTATE, CORRIGIN.....	66
10.2.7.	APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER.....	73
10.2.8.	ALTERNATE DATE FOR THE MARCH ORDINARY MEETING OF COUNCIL AND AUDIT AND RISK MANAGEMENT COMMITTEE TO MONDAY 21 MARCH 2016.....	75
10.2.9.	RESIGNATION OF CR PRIDHAM FROM CERTAIN COMMITTEES OF COUNCIL, ADVISORY COMMITTEES OF COUNCIL AND EXTERNAL ORGANISATIONS OR COMMITTEES.....	78
10.2.10.	DRAFT CUSTOMER SERVICE CHARTER FOR PUBLIC COMMENT.....	82
10.2.11.	REQUEST FOR COUNCIL REPRESENTATION ON 'GIGGLE POTS DAY CARE COMMITTEE'.....	84
10.2.12.	DEED OF RENEWAL WITH TELSTRA CORPORATION – CORRIGIN CMTS ON PORTION OF LOT 620 CORRIGIN.....	86
10.2.13.	CONFIDENTIAL - OFFER TO PURCHASE LOT 18 LAWTON WAY, GRANITE RISE ESTATE, CORRIGIN.....	91
<b>10.3.</b>	<b>WORKS AND GENERAL PURPOSES REPORTS.....</b>	<b>96</b>
10.3.1.	ADDITIONAL RESTRICTED ACCESS VEHICLE ROUTES.....	96
10.3.2.	SALE OF ROE REGIONAL ORGANISATION OF COUNCILS (ROEROC) WEIGHBRIDGE (BENDERING REGIONAL WASTE SITE).....	101
10.3.3.	MRWA – REVIEW OF LEVEL OF SERVICE PROVIDED FOR RUBBISH COLLECTION.....	104
10.3.4.	BULYEE ROAD UPGRADE.....	107

10.3.5. REQUEST FROM CBH TO ADD CORRIGIN SOUTH ROAD TO THE ACCREDITED MASS MANAGEMENT SCHEME ROAD TABLES .....	110
<b>11. NOTICE OF MOTION .....</b>	<b>113</b>
<b>12. NOTICE OF MOTIONS FOR THE NEXT MEETING .....</b>	<b>113</b>
<b>13. CHIEF EXECUTIVE OFFICER'S REPORT .....</b>	<b>113</b>
<b>14. PRESIDENT'S REPORT .....</b>	<b>116</b>
<b>15. COUNCILLORS' REPORTS .....</b>	<b>118</b>
<b>16. URGENT BUSINESS .....</b>	<b>118</b>
<b>17. INFORMATION BULLETIN .....</b>	<b>118</b>
<b>18. WALGA AND CENTRAL ZONE MOTIONS .....</b>	<b>118</b>
<b>19. MEETING CLOSURE .....</b>	<b>118</b>

**1. DECLARATION OF OPENING**

The Shire President Cr Lynette Baker opened the meeting at 3.01 pm.

**2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE**

President  
Deputy President

L Baker  
D L Hickey  
T J Pridham  
J A Mason  
M B Dickinson  
S G Hardingham  
B D Praetz

Chief Executive Officer  
Executive Manager, Corporate & Community Services  
Executive Manager, Governance & Compliance  
Governance Executive Officer

R L Paull  
T L Dayman  
H V Talbot  
D J Whitehead

**3. PUBLIC QUESTION TIME**

There were no members of the public present

**4. MEMORIALS**

It was advised that Mr Cameron Stone had passed away since the last meeting.

**5. GUEST SPEAKERS**

There were no guest speakers present.

**6. DECLARATIONS OF INTEREST**

Cr Hickey declared a Proximity Interest in Item 10.3.1

**7. CONFIRMATION OF MINUTES**

**7.1. Minutes of the Ordinary Meeting of Council–15 December 2015–Attachment 7.1**

*That the minutes of the Ordinary Meeting of Council held on Tuesday 15 December 2015 be confirmed as a true and correct record.*

***(1/2016) Moved Cr Hickey: Seconded Cr Dickinson***

***That the minutes of the Ordinary Meeting of Council held on Tuesday 15 December 2015 be amended to show Item 10.4.6 Delegated Authority Review was passed by Absolute Majority with a vote of 7/0 and that these Minutes be confirmed as a true and correct record as advised in the Notes below.***

***Carried 7/0***

**Notes:**

1. That in page 45 onwards the date in the header be changed to reflect 15 December 2015.
2. Item 10.4.6 Delegated Authority Review was passed with an Absolute Majority vote of 7/0.

**8. BUSINESS ARISING FROM MINUTES**

There was no business arising from the Minutes.

**9. MINUTES OF COMMITTEES**

**9.1. Minutes of RoeROC Executive Meeting–19 January 2016–Attachment 9.1**

Meeting held on Tuesday 19 January 2016 at the Narembeen Council Chambers, 1 Longhurst Street, Narembeen WA 6369 commencing at 2.15pm – Attachment 9.1

*(2/2016) Moved Cr Hardingham: Seconded Cr Praetz*

*That the Minutes of RoeROC Executive Meeting held on Tuesday 19 January 2016 and as provided in Attachment 9.1 be received.*

Recommendations from the RoeROC Executive Meeting held on Tuesday 19 January 2016 are addressed in Items:

*10.1.4 Variation to the 2015/16 Budget - Bending Landfill and Eastern Wheatbelt Primary Care Project; and*

*10.3.2 Sale of Roe Regional Organisation of Councils (RoeROC) Weighbridge (Bending Regional Waste Site).*

*Carried 7/0*

**9.2. Minutes of the Wheatbelt South Aged Housing Alliance–22 December 2015-Attachment 9.2**

Meeting held on Tuesday 22 December 2015 at Council Chambers, Wickopin commencing at 3.16pm – Attachment 9.2

*(3/2016) Moved Cr Mason: Seconded Cr Hardingham*

*That the minutes of the Wheatbelt South Aged Housing Alliance meeting held on Tuesday 22 December 2015 and as provided in Attachment 9.2 be received.*

*Carried 7/0*

**9.3. Minutes of the WALGA State Council–2 December 2015-Attachment 9.3**

Meeting held on Wednesday 2 December 2015 at the WALGA Offices, 170 Railway Parade, West Leederville commencing at 4.13pm – Attachment 9.3

*(4/2016) Moved Cr Dickinson: Seconded Cr Hickey*

*That the minutes of the WALGA State Council meeting held on Wednesday 2 December 2015 and as provided in Attachment 9.3 be received.*

*Carried 7/0*

**9.4. Minutes of Wheatbelt General Practice Business Support Service–25 November 2015- Attachment 9.4**

Meeting held on Wednesday 25 November 2015 at the Shire of Corrigin Council Chambers commencing at 11.00am – Attachment 9.4

***(5/2016) Moved Cr Dickinson: Seconded Cr Praetz***

***That the minutes of the Wheatbelt General Practice Business Support Service meeting held on Wednesday 25 November 2015 and as provided in Attachment 9.4 be received.***

***Carried 7/0***

**9.5. Minutes of the Shire of Corrigin Annual Electors Meeting–3 February 2016-Attachment 9.5**

Meeting held on Wednesday 3 February 2016 in the Corrigin Community Resource Centre, 55 Larke Crescent, Corrigin commencing at 7.30pm – Attachment 9.5

***(6/2016) Moved Cr Mason: Seconded Cr Hardingham***

***That the minutes of the Shire of Corrigin Annual Electors meeting held on Wednesday 3 February 2016 and as provided in Attachment 9.5 be received.***

***Reference to Mrs Baker to be changed to Cr Baker in Minutes of meeting.***

***Carried 7/0***

**9.6. Minutes of Corrigin Recreation and Events Centre Advisory Committee -15 February 2016 – Attachment 9.6 (Presented at Council)**

Meeting held on Monday 15 February 2016 at the Corrigin Recreation and Events Centre, Larke Crescent, Corrigin commencing at 7.30pm.

***(7/2016) Moved Cr Dickinson: Seconded Cr Mason***

***That the minutes of the Corrigin Recreation and Events Centre Advisory Committee meeting held on Monday 15 February 2016 and as provided in Attachment 9.6 be received.***

***Carried 7/0***

**10. MATTERS REQUIRING A COUNCIL DECISION**

**10.1. Corporate and Community Service Reports**

**10.1.1. CORRIGIN COMMUNITY RESOURCE CENTRE - DECEMBER 2015**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Heather Ives, Coordinator Community Services
Disclosure of Interest:	No interest to disclose
File Number:	CS 0008
Attachment Reference:	Nil

**COMMENT**

**1. CORRIGIN CRC – PROJECTS**

**Lotterywest - Community Spaces Outdoor**

Funding Submitted for CREC Playground.

***Successful funding application \$40 284.***

**Thank a Volunteer Grants Program 2016**

“Thank a Volunteer” Funding application submitted to hold Sundowner event Feb/March 2016.

***Awaiting outcome.***

**Bike Week 2016**

“Bike Week” Funding application submitted to hold “Bike Week Treasure Hunt” event in March 2016.

***Successful funding application \$300***

**National Youth Week 2016**

“Sk8, Scoot & BMX Workshop Jam Session” Funding application submitted to hold Youth Week event in April 2016. –

***Awaiting outcome.***

**2. CORRIGIN CRC Monthly Usage - December 2015:**

**CORRIGIN CRC - Annual Summary Report:**

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466							3866
													<b>58584</b>

**COMMUNITY ECONOMIC / BUSINESS and SOCIAL DEVELOPMENT BOOKINGS**

Description	No's	Room	Govt. Hot Office Booking (HO) / Com. Booking ©
Optician	6	Professional Office	Commercial Booking
Forrest Personnel - Employment	3	Professional Office	Commercial Booking
Movie Club - December	9	Conference Room	n/a
Hollyoake - Councillng	2	Professional Office	Commercial Booking
Worksite Traffic Management	7	Conference Room	n/a
Forrest Personnel - Employment	3	Professional Office	Commercial Booking
Funeral Service Meeting	14	Conference Room	n/a
Hollyoake - Councillng	2	Professional Office	Commercial Booking



CUSTOMERS ACCESSING 'FEE FOR SERVICE' and SALES					
SERVICES / FEES	MTHLY	YTD from July 15	SALES	MTHLY	YTD from July 15
Internet Use / Computer Use	36	242	Phonebook Sales	10	151
Photocopying / Printing / Faxing	5	244	Moments In Time Books	1	8
Laminating / Binding / Folding	4	31	Books Sales	0	2
Secretarial Services / Scans / CD B	1	50	Wrapping Paper / Postcard Sa	8	14
Room Hire	5	30	Polo Shirt / Eco Bag Sales	2	50
Equipment Hire	0	12	Phonecalls	0	2
Training / Course Fees	0	12	Sale of Assests	0	9
Resource Centre Membership Fee	6	13	Comedy Show - Ticket Sales	0	60
Exam Supervision	0	3			
Movie Club Fees	7	41			
		0			
<b>Total</b>	<b>64</b>		<b>Total</b>	<b>21</b>	
<i>Monthly People through :</i>	<b>85</b>				
CUSTOMERS ACCESSING 'CORRIGIN CRC SERVICES' - November 2015:					
SERVICE	MTHLY	YTD from July 15	SERVICE	MTHLY	YTD from July 15
Department of Human Services	86	580	Broadband for Seniors (+Web	8	47
Phonebook Enquiries	8	32	General Enquiries (Face to Fa	78	202
Tourism	24	282	General (Email/Phone/Websi	92	818
Government Access Point	8	62	Corrigin Toy Library	9	60
Conferences/Training / Westlink	67	525	TR Homes (Referrals)	1	4
Video Conference	0	0			
<b>Total</b>	<b>193</b>		<b>Total</b>	<b>188</b>	
<i>Monthly People through :</i>	<b>381</b>				
TOTAL FOR THE MONTH OF December:	<b>466</b>				

#### STATUTORY ENVIRONMENT

Local Government Act 1995

#### POLICY IMPLICATIONS

None known

#### FINANCIAL IMPLICATIONS

None known

#### COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

##### Focus area: Various

##### Goal : Various

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**STRATEGIC THEMES**

**Various**

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council receives the Corrigin Community Resource Centre Report for December 2015.*

**COUNCIL RESOLUTION**

***(8/2016) Moved Cr Hickey: Seconded Cr Hardingham***

***That Council receives the Corrigin Community Resource Centre Report for December 2015.***

***Carried 7/0***

**10.1.2. CORRIGIN COMMUNITY RESOURCE CENTRE – JANUARY 2016**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Heather Ives, Coordinator Community Services
Disclosure of Interest:	No interest to disclose
File Number:	CS 0008
Attachment Reference:	Nil

**COMMENT**

**1. CORRIGIN CRC – PROJECTS**

**Lottery west - Community Spaces Outdoor**

Funding Submitted for CREC Playground.

***Successful funding application \$40 284.***

**Thank a Volunteer Grants Program 2016**

Funding application submitted to hold a Sundowner event in Feb/March 2016 (date TBC).

***Successful funding application - \$675.***

**Bike Week 2016**

Bike Week Funding application submitted to hold “Bike Week Treasure Hunt” event on Sunday 13th March 2016.

***Successful funding application - \$300.***

**National Youth Week 2016**

“Sk8, Scoot & BMX Workshop Jam Session” Funding application submitted to hold Corrigin event on Tuesday 12th April 2016.

***Successful funding application \$980***

**2. CORRIGIN CRC Monthly Usage - January 2016:**

CUSTOMERS ACCESSING 'FEE FOR SERVICE' and SALES					
SERVICES / FEES	MTHLY	YTD from July 15	SALES	MTHLY	YTD from July 15
Internet Use / Computer Use	61	303	Phonebook Sales	19	170
Photocopying / Printing / Faxing	38	282	Moments In Time Books	1	8
Laminating / Binding / Folding	5	36	Books Sales	1	3
Secretarial Services / Scans / CD Burn	5	55	Wrapping Paper / Postcard Sales	0	14
Room Hire	1	31	Polo Shirt / Eco Bag Sales	0	50
Equipment Hire	1	13	Phonecalls	0	2
Training / Course Fees	0	12	Sale of Assets	0	9
Resource Centre Membership Fees	0	13	Comedy Show - Ticket Sales	0	60
Exam Supervision	0	3	Movies in the Park - BBQ Sales	108	108
Movie Club Fees	0	41			
		0			
<b>Total</b>	<b>111</b>		<b>Total</b>	<b>129</b>	
<i>Monthly People through :</i>	<b>240</b>				
CUSTOMERS ACCESSING 'CORRIGIN CRC SERVICES'					
SERVICE	MTHLY	YTD from July 15	SERVICE	MTHLY	YTD from July 15
Department of Human Services	63	557	Broadband for Seniors (+Webinars)	7	54
Phonebook Enquiries	8	32	General Enquiries (Face to Face)	79	281
Tourism	17	275	General (Email/Phone/Website)	78	896
Government Access Point	7	61	Corrigin Toy Library	11	71
Conferences/Training / Westlink	9	467	TR Homes (Referrals)	0	4
Video Conference	0	0			
<b>Total</b>	<b>104</b>		<b>Total</b>	<b>175</b>	
<i>Monthly People through :</i>	<b>279</b>				
TOTAL FOR THE MONTH OF December:	<b>519</b>				

COMMUNITY ECONOMIC / BUSINESS and SOCIAL DEVELOPMENT BOOKINGS			
Description	No's	Room	Govt. Hot Office Booking (HO) / Com. Booking ©
Forrest Personnel - Employment	2	Professional Office	Commercial Booking
Movie Club - JANUARY 2016	0	Conference Room	n/a
Holyoake - Councillors	2	Professional Office	Commercial Booking
Movies in the Park - JANUARY 2016	256	Miss B's Park	n/a

<b>CORRIGIN CRC - Annual Summary Report:</b>													
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YEAR TOTAL
2007-08	535	613	537	714	511	520	561	510	625	733	576	469	6904
2008-09	479	444	581	532	501	411	417	501	575	525	543	651	6160
2009-10	629	682	626	757	590	727	421	623	715	529	491	539	7329
2010-11	708	610	871	759	465	530	426	444	611	413	607	691	7135
2011-12	568	536	572	535	542	381	426	520	527	499	564	491	6161
2012-13	545	694	691	716	756	497	552	636	413	590	370	479	6939
2013-14	651	494	516	706	597	479	405	529	641	640	616	553	6827
2014-15	769	757	750	878	651	443	455	569	403	603	486	499	7263
2015-16	543	695	668	813	681	466	591						4457
													<b>59175</b>

**STATUTORY ENVIRONMENT**

Local Government Act 1995

**POLICY IMPLICATIONS**

None known

**FINANCIAL IMPLICATIONS**

None known

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**Focus area: Various**

**Goal : Various**

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**STRATEGIC THEMES**

**Various**

The operation and activities of the Corrigin Community Resource centre meets a variety of focus areas and goals.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council receives the Corrigin Community Resource Centre Report for January 2016.*

**COUNCIL RESOLUTION**

***(9/2016) Moved Cr Hardingham: Seconded Cr Mason***

***That Council receives the Corrigin Community Resource Centre Report for January 2016.***

**Carried 7/0**

### 10.1.3. ACCOUNTS FOR PAYMENT – DECEMBER 2015

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Maureen Sloan, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	10.1.3

#### SUMMARY

That Council is provided with a list of all financial dealings relating to all accounts for the previous month.

#### BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

#### COMMENT

The cheque and EFT payments that have been raised for the Council meeting and also during the month of December 2015 are attached.

After payment of the following cheque and EFT payments, the balance of creditors will be \$49,779.26

#### STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

#### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2015/2016 Annual Budget.

#### COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### 6.2 Focus area two: Developing Leadership

##### Goal Four: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## 5. STRATEGIC THEMES

### 5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

#### VOTING REQUIREMENT

Simple Majority

#### OFFICER'S RECOMMENDATION

*That Council is accordance with Attachment 10.1.3 endorse:*

1. *Cheques 20033 – 20050 payments in the Municipal fund totalling \$48,303.83;*
2. *Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$421,292.22;*
3. *Cheque and EFT payments in the Trust Fund totalling \$643.60;*
4. *EFT payments in the Licensing Account totalling \$49,797.40; and*
5. *Total payments for November \$520,037.05*

#### COUNCIL RESOLUTION

***(10/2016) Moved Cr Mason: Seconded Cr Praetz***

***That Council is accordance with Attachment 10.1.3 endorse:***

1. ***Cheques 20033 – 20050 payments in the Municipal fund totalling \$48,303.83;***
2. ***Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$421,292.22;***
3. ***Cheque and EFT payments in the Trust Fund totalling \$643.60;***
4. ***EFT payments in the Licensing Account totalling \$49,797.40; and***
5. ***Total payments for November \$520,037.05***

***Carried 7/0***

#### 10.1.4. ACCOUNTS FOR PAYMENT – JANUARY 2016

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Maureen Sloan, Finance Officer
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	10.1.4

#### SUMMARY

That Council is provided with a list of all financial dealings relating to all accounts for the previous month.

#### BACKGROUND

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

#### COMMENT

The cheque and EFT payments that have been raised for the Council meeting and also during the month of January 2016 are attached.

After payment of the following cheque and EFT payments, the balance of creditors will be \$13,456.22

#### STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations

#### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

Expenditure in accordance with the 2015/2016 Annual Budget.

#### COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### 6.2 Focus area two: Developing Leadership

##### Goal Four: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:



## 5. STRATEGIC THEMES

### 5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

### VOTING REQUIREMENT

Simple Majority

### OFFICER'S RECOMMENDATION

*That Council is accordance with Attachment 10.1.4 endorse:*

- 1. Cheques 20033 – 20050 payments in the Municipal fund totalling \$29,325.00;*
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$294,535.90;*
- 3. Cheque and EFT payments in the Trust Fund totalling \$539.50;*
- 4. EFT payments in the Licensing Account totalling \$59,540.20; and*
- 5. Total payments for November \$383,940.68*

### COUNCIL RESOLUTION

*(11/2016) Moved Cr Mason: Seconded Cr Praetz*

*That Council is accordance with Attachment 10.1.4 endorse:*

- 1. Cheques 20033 – 20050 payments in the Municipal fund totalling \$29,325.00;*
- 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$294,535.90;*
- 3. Cheque and EFT payments in the Trust Fund totalling \$539.50;*
- 4. EFT payments in the Licensing Account totalling \$59,540.20; and*
- 5. Total payments for November \$383,940.68*

*Carried 7/0*

**10.1.5. MONTHLY FINANCIAL REPORT – DECEMBER 2015**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2015
Reporting Officer:	Aaron Robins, Finance Manager
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	10.1.5

**SUMMARY**

For Council to review and accept the monthly Financial Report for the month ending 31 December 2015.

**BACKGROUND**

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000) are included in the variance report.

**COMMENT**

A variance report is included with the monthly financial statements as Attachment 10.1.5.

**STATUTORY ENVIRONMENT**

*Local Government (Financial Management) Regulations 1996.*

**POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

Monthly Statement of Financial Activity.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Four: We want to strengthen our community’s position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council accept the Statement of Financial Activity for the month ending 31 December 2015 included as Attachment 10.1.5 and as presented, and notes any material variances.*

**COUNCIL RESOLUTION**

***(12/2016) Moved Cr Hickey: Seconded Cr Hardingham***

***That Council accept the Statement of Financial Activity for the month ending 31 December 2015 included as Attachment 10.1.5 and as presented, and notes any material variances.***

***Carried 7/0***

#### **10.1.6. ACCOUNTS FOR PAYMENT – CREDIT CARDS**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Aaron Robins, Finance Manager
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	10.1.6

#### **SUMMARY**

This report provides Council with a list of all financial dealings relating the use of credit card payments for the period 26 November 2015 to 29 December 2015

#### **BACKGROUND**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Council is presented with the monthly accounts for payment at each Council meeting, providing information of payments made for the reporting period. This report includes the monthly payment of the credit card debit to the National Australia Bank.

#### **COMMENT**

Accountability in local government can be multifaceted, as councils seek to achieve diverse social, political and financial goals for the community benefit. The accountability principles of local government are based on strong financial probity, financial propriety, adherence to conflict of interest principles and expectations that local government is fully accountable for community resources.

This report provides Council with detailed information of purchases paid for using the Shire of Corrigin Corporate Credit Cards.

A monthly review of credit card use is independently assessed by the Finance Manager, to confirm that all expenditure has been occurred, is for the Shire of Corrigin and has been made in accordance with Council policy, procedures and the Local Government Act 1995 and associated regulations. The review by the Finance Manager also ensures that misuse of any corporate credit card can be readily detected.

This review has been conducted and no issues are evident and all areas of compliance have been met.

#### **STATUTORY ENVIRONMENT**

*S6.4 Local Government Act 1995, Part 6 – Financial Management  
R34 Local Government (Financial Management) Regulations 1996*

#### **POLICY IMPLICATIONS**

Policy 2.15 – Corporate Credit Cards and;  
Policy 2.9 Purchasing Policy

## FINANCIAL IMPLICATIONS

Financial implications and performance to budget are reported to Council on a monthly basis. In this regard, expenditure must be in accordance with the 2015/2016 Annual Budget.

## COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

### 6.2 Focus area two: Developing Leadership

#### Goal Four: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## 5. STRATEGIC THEMES

### 5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

## VOTING REQUIREMENT

Simple Majority

## OFFICER'S RECOMMENDATION

*That Council in accordance with Attachment 10.1.6 endorse credit card payments made for the period 26 November 2015 to 29 December 2015 totalling \$4,055.88*

## COUNCIL RESOLUTION

***(13/2016) Moved Cr Mason: Seconded Cr Hickey***

***That Council in accordance with Attachment 10.1.6 endorse credit card payments made for the period 26 November 2015 to 29 December 2015 totalling \$4,055.88***

***Carried 7/0***

### 10.1.7. MONTHLY FINANCIAL REPORT – JANUARY 2016

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2015
Reporting Officer:	Aaron Robins, Finance Manager
Disclosure of Interest:	No interest to disclose
File Number:	FM 0036
Attachment Reference:	10.1.7

#### SUMMARY

For Council to review and accept the monthly Financial Report for the month ending 31 January 2016.

#### BACKGROUND

The Local Government (Financial Management) Regulation 34 states that a local government must prepare a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget for the month.

Variances between budgeted and actual expenditure including the required Material Variances (10% with a minimum value of \$10,000) are included in the variance report.

#### COMMENT

A variance report is included with the monthly financial statements as Attachment 10.1.7.

#### STATUTORY ENVIRONMENT

*Local Government (Financial Management) Regulations 1996.*

#### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

Monthly Statement of Financial Activity.

#### COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### 6.2 Focus area two: Developing Leadership

##### Goal Four: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government.
A representative model that reflects the community and acts on their aspirations.	Effective governance and advocacy by the Shire.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal 5-1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council accept the Statement of Financial Activity for the month ending 31 January 2016 included as Attachment 10.1.7 and as presented, and notes any material variances.*

**COUNCIL RESOLUTION**

***(14/2016) Moved Cr Praetz: Seconded Cr Hardingham***

***That Council accept the Statement of Financial Activity for the month ending 31 January 2016 included as Attachment 10.1.7 and as presented, and notes any material variances.***

***Carried 7/0***

#### **10.1.8. LORD MAYOR'S DISTRESS RELIEF FUND**

Applicant:	Lord Mayor's Distress Relief Fund
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Taryn Dayman, Executive Manager Corporate & Community Services
Disclosure of Interest:	No interest to disclose
File Number:	CR 0010
Attachment Reference:	Nil

#### **SUMMARY**

In response to the recent bushfires in the state's South-West, which resulted in tragic loss of life and property, Council is requested to consider donating \$1000 towards the Lord Mayor's Distress Relief Fund.

#### **BACKGROUND**

Catastrophic fires that started from a lighting strike on the 6 January 2016 has razed much of the township of Yarloop and damaged parts of Waroona, destroying 180 buildings and other infrastructure, loss of life and burned through 71,000 hectares.

#### **COMMENT**

The Lord Mayor's Distress Relief Fund has launched the Waroona and District Fire Appeal.

The Lord Mayor's Distress Relief Fund was established in 1961 to provide relief of personal hardship and distress arising from natural disasters occurring within Western Australia. The Shire of Corrigin has made several donations to this fund over the past years.

Council's allocates \$1,000 towards the Lord Mayor's Distress Relief Fund each budget under Member, Subscriptions & Donations G/L 04111. At the December 2015 Council meeting, Council resolved to donate \$1,000 to the Shire of Esperance to use for the purpose of community recovery.

The 2015/2016 allocation has been utilized towards the Shire of Esperance. Any additional donations would be considered additional to the budget allocation.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995, section 6.8 – Expenditure from municipal fund not included in annual budget.

#### **POLICY IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

The donation is to be posted to GL 04111 (Members Subscriptions, Donations) where provision of \$22,333 has been allocated in the 2015/2016 Budget. Specifically, this account provides for 'Lord Mayor's Distress Fund'. A donation towards the Lord Mayor's Distress Fund would result in an over budget of \$1,000, which will need to be reflected within the budget renew.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:



**6.2 Focus area two: Developing Leadership**

**Goal Four: Transparent decision-making is important to us**

Strategy	Outcome
Ensure active engagement with the community to inform decision-making	Community contribution to how local issues are managed

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
<b>L Goal Five - 1</b>	Manage the Shire’s finances and financial service activities to ensure the continuous, sustained operation of Council

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER’S RECOMMENDATION**

*That Council authorises a donation of \$1,000 to the Lord Mayor’s Relief Fund and amends the budget accordingly.*

**COUNCIL RESOLUTION**

***(15/2016) Moved Cr Pridham: Seconded Cr Praetz***

***That Council authorises a donation of \$1,000 to the Lord Mayor’s Relief Fund and amends the budget accordingly.***

***Carried by Absolute Majority 7/0***

**10.1.9. 'DESKTOP REVIEW' OF THE SHIRE OF CORRIGIN STRATEGIC COMMUNITY PLAN 2013-2023**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer Taryn Dayman, Executive Manager Corporate and Community Services
Disclosure of Interest:	No interest to disclose
File Number:	ES0023
Attachment Reference:	Nil

**SUMMARY**

The Strategic Community Plan and Corporate Plan must be reviewed at least once every four years and in the interim, a desktop review should also be carried out. A comprehensive review is due by June 2017 however the desktop review is currently due. This report recommends that the Shire undertake a desktop review in early 2016 and refer back to Council for community engagement program.

**BACKGROUND**

The process of Integrated Planning was legislated by the State Government in 2011. It requires the formulation and review of a Strategic Community Plan, Corporate Business Plan and associated financial, assets and workforce strategies. The Shire adopted its first Strategic Community Plan under the new legislative framework in 2013, following an extensive period of community engagement. Development of the Shire's Corporate Business Plan followed, and this shorter-term and more detailed plan has been reviewed on an annual basis.

The Local Government Act 1995 (the "Act") and the Department of Local Government Advisory Standard on Integrated Planning (the "Standard") provide the direction for planning activities, including engagement and review. The Act stipulates that a comprehensive review of the Strategic Community Plan is to be undertaken once every four years, i.e. by June 2017. The Advisory Standard goes further and provides that a 'desktop review' of the Strategic Community Plan be undertaken two years from adoption of the plan.

**COMMENT**

A 'desktop review' can be undertaken expeditiously, is low cost and has a minimal impact on resources. Its scope would be limited to considering changes to the major changes impacting on the Town's direction, the State Government Planning Framework Policy, reviewing demographic information, and broadly soliciting comments from the community through public advertisements.

In this regard, engagement would be limited to 'inform and consult' after the 'desktop review'. Any changes would be typified as 'minor tweaking' of the plan. A report on the desktop review would be submitted to Council by April 2016 and lead into a further update of the Corporate Business Plan actions. A major review of the Strategic Community Plan would be scheduled to occur during the 2017/18 financial year.

The following is an indicative program of the Strategic Community Plan desktop review:

- February/March 2016 - Desktop Review
- April 2016 - Council endorsement (for comment)
- May/June - adopted following public comment

In relation to the preparation of the Desktop Review, it is anticipated that the review would be carried out by Shire Administration and then provided to Council for endorsement for community consultation. It is open for Council to have direct involvement in the preparation of the review through a 'workshop' (or the like).

## STATUTORY ENVIRONMENT

*Local Government (Administration) Regulations 1996*

Division 3 - Planning for the future:

- s19C. Planning for the future: strategic community plans –
- s. 5.56 19DA. Planning for the future: corporate business plans –
- s. 5.56 19D. Notice of plan to be given

In addition to the Regulations, the Department has released an *Integrated Planning Advisory Standard*, which can be found at <http://integratedplanning.dlg.wa.gov.au/>

## POLICY IMPLICATIONS

There are no known policies relevant to this matter.

## FINANCIAL IMPLICATIONS

A desktop review can be completed in house and will not require a specific budget. A comprehensive review will require a budget amount predominantly for the community engagement component. This can be considered by Council as part of the 2017/2018 budget deliberations.

## COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

### 6.2 Focus area two: Developing Leadership

**Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## 5. STRATEGIC THEMES

### 5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

## VOTING REQUIREMENT

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council authorise the Chief Executive Officer to undertake a 'desktop review' of the Shire of Corrigin Strategic Community Plan 2013-2023 generally in accordance with the indicative program outlined in this Report and to submit the review to Council for endorsement prior to seeking community comment.*

**COUNCIL RESOLUTION**

***(16/2016) Moved Cr Hardingham: Seconded Cr Mason***

***That Council authorise the Chief Executive Officer to undertake a 'desktop review' of the Shire of Corrigin Strategic Community Plan 2013-2023 generally in accordance with the indicative program outlined in this Report and to submit the review to Council for endorsement prior to seeking community comment.***

***Carried 7/0***

**10.1.10. VARIATION TO THE 2015/16 BUDGET TO ENABLE REFUSE TRENCHES TO BE CONSTRUCTED  
AT THE BENDERING LANDFILL**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	WM 0013
Attachment Reference:	Nil

**SUMMARY**

This Report seeks Council support to vary the 2015/16 Budget in relation to a contribution for necessary works required at the Bendering Landfill.

**BACKGROUND**

The 2015/16 Budget allocated \$68,436 to GL 7800 "Bendering Tip Expenditure".

**COMMENT**

*Bendering Landfill*

In approximately 2007 the Bendering landfill started receiving municipal waste into the first of two trenches where depth of up to five metres in the east part of what is now referred to as 'Stage 1'. Consequent trenches as they moved westward, experienced harder and shallower ground (relative to the first two trenches) with white stone and kaolin clay predominantly experienced in the east side; the kaolin clay/white stone often made the trenches unusable in winter and trucks were often stuck in the trenches. Due to the winter difficulties, further trenches were constructed on the far west side closest to the shed with coffer rock and more suitable for vehicle access in winter and were referred to as the 'winter trenches'. The winter trenches became the dedicated trenches when the east side trenches reached capacity. In one area near the green waste pile a shallow trench dug experienced flaky light granite and is now used as the asbestos trench. The three trenches are used for summer.

The situation now with Stage 1 is that the easily accessible 'soft' ground options are predominantly completed other than the remaining anticipated strip used for the original trench access to the east which is available but has limitations in the winter. The recent test holes which now make up the proposed Stage 2 and 3 areas shows that the hard ground, too hard for an excavator, is predominant and shallows out the further to the south of the landfill site as a whole.

The 24 September 2015 RoeROC meeting resolved to investigate the use of explosives to break up hard ground and to investigate seeking expressions of interest to dig out deep trenches in the hard ground. The explosive side was initially investigated with a company who does work for the Western Areas mine operations and did not respond to the enquiries made; request for quotations were explored instead. Six requests for quotations for trench construction were sent to identified operators around the Central Wheatbelt and four submissions were received. At a RoeROC Executive Meeting held on Tuesday 19 January 2016 and attended by the Chief Executive Officers (CEOs) of the Roe Regional Organisation of Councils (RoeROC), the construction of the 2 Trenches was discussed with the unanimous recommendation as follows:

1. *"Vernice is selected for the construction of 2 trenches, 60m x 12m x 5m = 7,200m<sup>3</sup>, including the construction of ramps at both ends of each trench (1 in 5 slope = 1,500m<sup>3</sup> trench), totalling \$46,783 including GST in accordance with the quotation provided.*

2. *Funding for the construction of the trenches and the previous test trenches to be allocated from the RoeROC budget 2015/16 with additional contributions from each member Shire being \$15,000 per member, and contributed to the Shire of Corrigin by 29 February 2016.*
3. *Trenches to be constructed in Stage Area 1, with a requirement of the quote being prior to start of any works, a site meeting with RoeROC and contractors must be organised and the works to commence by 29 February 2016.*
4. *Commencing from 2016/17 year, each RoeROC member Shire is to set aside \$5000 each year to go to reserve fund for operational costs for Bendering landfill site.*

Council is requested to commit to the expenditure of an additional \$15,000 to GL 7800 "Bendering Tip Expenditure" as a contribution to enable the construction of the trenches. It is anticipated that as part of the consideration of the 2016/17 Council will be asked to set aside \$5000 each year to go to reserve fund for operational costs for Bendering landfill site.

#### **STATUTORY ENVIRONMENT**

The Council may amend the Budget pursuant to Section 6.8 of Local Government Act, 1995 which reads:

*"6.8. Expenditure from municipal fund not included in annual budget*

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
  - (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
  - (b) *is authorised in advance by resolution\*;* or
  - (c) *is authorised in advance by the mayor or president in an emergency.*

(1a) *In subsection (1) —*

*additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.*

(2) *Where expenditure has been incurred by a local government —*

- (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
- (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council."*

*\* Absolute majority required.*

#### **POLICY IMPLICATIONS**

There are no known policy implications in relation to this item.

#### **FINANCIAL IMPLICATIONS**

There will be financial implications to Council as funds sought have not been provided for in the 2015/16 Budget. An annual review of the Budget is set for the March 2016 Council meeting where Council will address all Budget accounts.

In regard to GL 7800 "Bendering Tip Expenditure", Council is requested to commit to the additional expenditure and amend the 2015/16 Budget at the March 2016 Budget Review.

## COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

### 6.2 Focus area two: Developing Leadership

#### Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## 5. STRATEGIC THEMES

### 5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

## VOTING REQUIREMENT

Absolute Majority

## OFFICER'S RECOMMENDATION

*That Council commit to the expenditure of an additional \$15,000 to GL 7800 "Bendering Tip Expenditure" as a contribution to enable the construction of the trenches and accordingly amend the 2015/16 Budget at the March 2016 Budget Review.*

## COUNCIL RESOLUTION

***(17/2016) Moved Cr Dickinson: Seconded Cr Hardingham***

***That Council commit to the expenditure of an additional \$15,000 to GL 7800 "Bendering Tip Expenditure" as a contribution to enable the construction of the trenches and accordingly amend the 2015/16 Budget at the March 2016 Budget Review.***

***Carried by Absolute Majority 7/0***

#### 10.1.11. UNBUDGETED EXPENDITURE – VALUATION SERVICES

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	10 February 2016
Reporting Officer:	Taryn Dayman, Executive Manager of Corporate and Community Services
Disclosure of Interest:	No interest to disclose
File Number:	FM 0022
Attachment Reference:	Nil

#### SUMMARY

This report is to seek Council support to amend the 2015/2016 budget allocation for valuation services.

#### BACKGROUND

An allocation of \$11,200 G/L 14527 valuation services was included in the 2015/2016 adopted budget.

In 2014/2015 valuation services was carried out on infrastructure by Griffin Valuation Advisory and Roads by Howson Management. The total expenditure for the infrastructure assets totalled \$10,950 ex GST.

While the costs were for services carried out in 2014/2015 the payment was processed in 2015/2016 and no carry forward amount was reflected in the current budget. Therefore it has resulted in the 2015/2016 budget allocation being utilised.

#### COMMENT

In accordance with *Local Government (Financial Management) Regulations 1996*, Council is required to undergo a revalue of its Plant & Equipment Assets by 30 June 2016. For continuity a quotation was requested from Griffin Valuation Advisory, which has been received for \$9,600 excluding travel and accommodation and GST. It is estimated the costs of works would be approximately \$11,000.

It is important to ensure that Council complies with the regulations and it is recommended that Council approves the additional expenditure of \$11,000 and amend the budget as part of the budget review process.

#### STATUTORY ENVIRONMENT

The Local Government (Financial Management) Regulations 1996, section 17A

#### POLICY IMPLICATIONS

There are no known policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

There will be a financial implication to Council as funds sought have not been provided for within the 2015/2016 budget. The increase of \$11,000 to G/L 14527 valuation services will need to be included as an amendment within the 2015/2016 budget review carried out in March.

#### COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:



**6.2 Focus area two: Developing Leadership**

**Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION**

*That Council authorises additional expenditure of \$11,000 for the purpose of revaluation of Plant & Equipment assets for G/L 14527 and amends the budget accordingly.*

**COUNCIL RESOLUTION**

***(18/2016) Moved Cr Mason: Seconded Cr Hardingham***

***That Council authorises additional expenditure of \$11,000 for the purpose of revaluation of Plant & Equipment assets for G/L 14527 and amends the budget accordingly.***

***Carried by Absolute Majority 7/0***

## 10.2. Governance and Compliance Reports

### 10.2.1. ACTIONS PERFORMED UNDER DELEGATED AUTHORITY FOR THE MONTHS OF DECEMBER 2015 AND JANUARY 2016

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Deb Whitehead, Governance Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	Various
Attachment Reference:	Nil

#### SUMMARY

To report back to Council actions performed under delegated authority for the period 1 December 2015 to 31 January 2016.

#### BACKGROUND

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for:

- Development Approvals issued
- Building Permits issued
- Health Approvals issued
- Septic Tank Approvals issued
- One off delegations to the Chief Executive Officer
- Affixing of Common Seal

#### COMMENT

The following tables outline the actions performed within the organisation relative to delegated authority for the period 1 December 2015 to 31 January 2016 and are submitted to Council for information.

#### ***Common Seal***

<b><i>Date Affixed</i></b>	<b><i>Document Type</i></b>	<b><i>Seal Ref.</i></b>
7/1/2016	Shire of Corrigin and CFG Lease – Shire Copy	1/2016
7/1/2016	Shire of Corrigin and CFG Lease – CFG Copy	2/2016

#### ***Food***

##### ***Food Act 2008***

No delegated decisions were undertaken by Shire pursuant to the Food Act 2008 for the period 1 December 2015 to 31 January 2016.

##### ***Hawkers, traders and stall holders***

No delegated decisions were undertaken by Shire pursuant to Hawkerc, traders and stall holder matters for the period 1 December 2015 to 31 January 2016.

**Public Buildings**

*Health Act 1911, Part VI Health (Public Buildings) Regulations 1992*

No delegated decisions were undertaken by Shire pursuant to public building matters for the period 1 December 2015 to 31 January 2016.

**Lodging houses**

*Health Act 1911, Part V, Division 2*

No delegated decisions were undertaken by Shire pursuant to lodging house matters for the period 1 December 2015 to 31 January 2016.

**Caravan parks and camp grounds**

*Caravan Parks and Camp Grounds Act 1995*

No delegated decisions were undertaken by Shire pursuant to caravan parks and camping grounds matters for the period 1 December 2015 to 31 January 2016.

**Septic Tank Approvals**

*Health Act 1911; Health (Treatment of Sewage and Disposal of Effluent Waste) Regulations 1974*

<b>Date of decision</b>	<b>Decision Ref.</b>	<b>Decision details</b>	<b>Applicant</b>	<b>Other affected person(s)</b>
2/12/2015	Approval No 03/2015	Permit to Use Apparatus	Michael Lee	N/A
5/01/2016	Approval No 01/2016	Approval To Construct Apparatus	JA & KJ Bell	N/A

**Planning Approval**

*Planning & Development Act 2005 – Part 10 Div. 2; Shire of Corrigin Planning Scheme No. 2 – Cl 8.8*

<b>Date of decision</b>	<b>Decision Ref.</b>	<b>Decision details</b>	<b>Applicant</b>	<b>Other affected person(s)</b>
22/1/2016	PA824/01/16	Stephen & Maureen Sloan 15 Janes Dr, CORRIGIN (Patio Extension)	Stephen Sloan 15 Janes Dr, CORRIGIN 6375	N/A
22/1/2016	PA764/02/16	Greg & Linda Board 59 Goyder St, CORRIGIN (Garden Shed & Rainwater Tank)	James Price 10 Merrit Rd, MANDURAH 6210	N/A
1/2/2016	PA174/03/16	Alan Abe PO Box 101, CORRIGIN (Caretakers Dwelling)	Quality Builders PO Box 303 KALAMUNDA 6926	N/A

**Building Permits**

*Building Act 2011*

<i>Date of decision</i>	<i>Decision Ref.</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
23/12/2015	BA21-2015	Joel & Krystal Bell 1621 Bullaring-Gorge Rock Rd GORGE ROCK (Transportable House)	TR Homes 105 Kelvin Road MADDINGTON	N/A
22/1/2016	BA22-2015	Stephen & Maureen Sloan 15 Janes Drive, CORRIGIN (Patio Extension)	Great Aussie Patios 1/15 Alloa Road MADDINGTON	N/A
18/12/2015	BA23-2015	Shire of Corrigin PO Box 221, CORRIGIN (CREC – Occupancy Permit)	Shire of Corrigin PO Box 221, CORRIGIN	N/A
23/12/2015	BA24/2015	Joel & Krystal Bell 1621 Bullaring-Gorge Rock Rd GORGE ROCK (Demolition Permit)	Joel & Krystal Bell 1621 Bullaring-Gorge Rock Rd GORGE ROCK	N/A
2/2/2016	BA2-2016	Shire of Corrigin PO Box 221, CORRIGIN (Agricultural Hall – Demolition Permit)	Statewide Demolition U2/130 Cutler Rd, JANDAKOT	N/A

**STATUTORY ENVIRONMENT**

*Building Act 2011*

*Local Government Act 1995 - Section 9.49A*

*Planning & Development Act 2005 – Part 10 Div. 2*

*Shire of Corrigin Planning Scheme No. 2 – Cl 8.8*

*Health Act 1991 – S.107; Health Act 1911, Part VI*

*Health (Public Buildings) Regulations 1992*

*Health Act 1911; Health (Treatment of Sewage and Disposal of Effluent Waste) Regulations 1974*

**POLICY IMPLICATIONS**

There are no known policies or policy implications relating to this Item.

**FINANCIAL IMPLICATIONS**

There are no known financial implications relating to this Item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Five: We want to strengthen our community's position for the future**

<b>Strategy</b>	<b>Outcome</b>
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

**COUNCIL MEETING STATUS REPORT**

The following Status Report is for Council information only.

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 February 2016*

**SHIRE OF CORRIGIN STATUS REPORT 2015/2016 AS AT 31 JANUARY 2016**

MINUTE REF	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
8619 20/10/2015	<ol style="list-style-type: none"> <li>1. Note the Report from Staff and the quotations received in relation to the demolition of the Agricultural Hall.</li> <li>2. Accept the quotation from State Wide Demolition to demolish the Agricultural Hall (without salvaging materials) for \$38,400</li> </ol>	CEO	<ol style="list-style-type: none"> <li>1. No action required</li> <li>2. State Wide Demolition awarded contract</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Demolition due to be undertaken around February 2016</li> </ol>
8633 20/10/2015	The Chief Executive Officer to undertake an investigation that addresses the reinstatement of a 72 hour stopover area for self-contained Recreation Vehicles (RV's) in the town of Corrigin and for the resultant report to be provided to Council at the Chief Executive Officer's earliest possible convenience.	CEO	Assessment and referral to Council	Item 11.1 in December agenda
8643 17/11/2015	<p>That Council pursuant to Section 3.12 of the Local Government Act 1995:</p> <ol style="list-style-type: none"> <li>1. Adopts the proposed Shire of Corrigin Animals, Environment and Nuisance Local Law (Attachment 10.2.2 modified 2.28 (2) to reflect "townsite;" general modification to include discretion to the Veterinarian for the number of animals ) for advertising</li> <li>2. Gives State-wide public notice stating that:               <ol style="list-style-type: none"> <li>a. The Shire of Corrigin propose to make an Animals, Environment and Nuisance Local Law;                   <ol style="list-style-type: none"> <li>i. The purpose of which is to provide for the regulation, control and management of animals and the prevention of environmental damage and nuisances within the District and</li> <li>ii. The effect of which is to establish the requirements with which any person keeping animals or undertaking activities that have the potential to impact the environment or create nuisance must comply;</li> </ol> </li> <li>b. A copy of the proposed local law may be inspected or obtained at any place specified in the notice;</li> <li>c. Submissions about the proposed local law may be made to the Shire before the day specified in the notice, being not less than 6 weeks after the notice is given.</li> </ol> </li> <li>3. Provides a copy of the proposed local law and notice to the Minister for Local Government and Minister for Health.</li> <li>4. Directs the Chief Executive Officer to prepare a report to Council detailing submissions from the community at the first Council meeting following the closure of submissions.</li> </ol>	EMGC/EHO	Advertising required	In progress and to be referred back to Council after advertising
8644	That Council:	CEO	1. Members to be	1. Completed

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 February 2016*

17/11/2015	<p>1. Appoints the following members of the community to the Recreation Planning Committee:</p> <ul style="list-style-type: none"> <li>• Mr Graeme Downing</li> <li>• Mr Ron Poultney</li> <li>• Mr Cameron Stone</li> <li>• Mrs Jackie Jones</li> <li>• Mr Kim Courboules</li> </ul> <p>2. Request the Recreation Planning Committee to consider inviting suitable members of the community to become members at the next meeting of the committee.</p>		<p>notified</p> <p>2. Members to be notified</p>	<p>2. Ongoing - discuss with Members</p>
8649 15/12/2015	That the minutes of the Ordinary Meeting of Council held on Tuesday 17 November 2015 be confirmed as a true and correct record.	CEO	No action required	Completed
8650 15/12/2015	That the minutes of the Shire of Corrigin Local Emergency Management Committee meeting held on Tuesday 21 September 2015 and as provided in Attachment 9.1 be received.	CEO	No action required	Completed
8651 15/12/2015	That the minutes of the Wheatbelt South Regional Road Group Regional Road Group meeting held on Wednesday 11 November 2015 and as provided in Attachment 9.2 be received noting that Mr Paull is to enquire with the Wheatbelt South Regional Road Group Regional Road Group meeting minute taker as to his appointment as Roe SC representative on the Technical Working Group.	CEO	No action required	Completed
8652 15/12/2015	That the minutes of the Shire of Corrigin Rockview Land Management Committee meeting held on Tuesday 17 November 2015 and as provided in Attachment 9.2 be received.	CEO	No action required	Completed
8653 15/12/2015	That Council adopt the cropping arrangements for the Rockview Land for 2015/16 (Attachment 1) be accepted.	CEO	No action required	Completed
8654 15/12/2015	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Invite Muirton Farms to invoice the Shire to recoup cost for chemical and fertiliser for cropping of the Rockview Land once the crop has been delivered and funds received.</li> <li>2. Acknowledge and thank Muirton Farms for the contribution of fuel, time and leadership for the cropping of the Rockview Land.</li> </ol>	CEO	<p>Request Invoice from Muirton Farms</p> <p>Write to Muirton Farms to thank them</p>	<p>Completed</p> <p>Completed</p>
8655 15/12/2015	That a plaque be erected at the Corrigin Recreation and Events Centre (CREC) acknowledging businesses and groups that have contributed to the cropping arrangements and benefits that cropping has provided for the fit out of the CREC.	EMGC	Plaque to be ordered with the rest of Sponsor plaques	In Progress
8656 15/12/2015	<p>That the Rockview land be available commencing in 2016/17, to community groups on the basis of a 3 year term with:</p> <ol style="list-style-type: none"> <li>1. the crop for 2016/17 being a lupin or other crop as agreed to by Council; and</li> <li>2. the interested club to provide a planting program for the period sought subject to</li> </ol>	CEO	<p>Advertising to be done</p> <p>Await interest from</p>	<p>Completed</p> <p>In Progress</p>

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 February 2016*

	Council approval.		clubs	
8657 15/12/2015	That the minutes of the Shire of Corrigin Recreation and Events Centre Advisory Committee meeting held on Tuesday 5 November 2015 and as provided in Attachment 9.4 be received noting that reference to the attendance of Mrs Talbot at meeting, be removed.	CEO	Mrs Talbots name to be removed from Minutes	Completed
8658 15/12/2015	That the minutes of the WALGA Central Country Zone meeting held on Friday 27 November 2015 and as provided in Attachment 9.5 be received.	CEO	No action required	Completed
8659 15/12/2015	That the minutes of the Wheatbelt South Aged Housing Opportunities meeting held on Tuesday 10 November 2015 and as provided in Attachment 9.6 be received.	CEO	No action required	Completed
8660 15/12/2015	That the minutes of the Shire of Corrigin Local Emergency Management Committee meeting held on Monday 14 December 2015 and as provided in Attachment 9.7 be received.	CEO	No action required	Completed
8661 15/12/2015	That Council that as a matter of urgency, writes to the Minister for Health requesting that the Corrigin Hospital be provided with an independent power supply that in an emergency event and where the power is cut, can adequately power the hospital in its entirety.	CEO	Letter to be written to Minister for Health	Completed
8662 15/12/2015	That the minutes of the Shire of Corrigin Audit and Risk Management Committee meeting held on Tuesday 15 December 2015 and as provided in Attachment 9.8 be received.	CEO	No action required	Completed
8663 15/12/2015	That Council accept the report relating to Annual Leave and Long Service Leave Accruals of Shire staff.	CEO	No action required	Completed
8664 15/12/2015	That Council note the revised Corporate Risk Register as provided for in Attachment 7.3 be noted.	CEO	No action required	Completed
8665 15/12/2015	That Council under section 2.7(2)(b) of the Local Government Act (1995), adopt '2.9 Purchasing Policy' as presented in Attachment 7.4 to this report but modified to have Part c of local preference to a supplier modified from 10% to 5% and "...a maximum price reduction of \$500,000" modified to "\$200,000".	CEO/EMGC	Purchasing Policy to be modified as per this detail	Completed
8666 15/12/2015	That Council under section 2.7(2)(b) of the Local Government Act (1995), adopt '2.10 Local Price Preference Policy' as presented in Attachment 7.5 to this report to this report but modified to have Part c of local preference to a supplier modified from 10% to 5% and "...a maximum price reduction of \$500,000" modified to "\$200,000".	CEO/EMGC	Purchasing Policy to be modified as per this detail	Completed
8667 15/12/2015	That Council: 1. Accepts the Audit Report for the 2014/15 financial year as presented as Attachment 7.1A; 2. Adopts the Annual Report for the year ended 30 June 2015 as presented as presented as Attachment 7.1; 3. Holds a General Meeting of Electors on Wednesday 3 February 2016 commencing at	CEO/EMCCS	No action required  No action required  Advertise and hold	Completed  Completed  Completed



*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 February 2016*

	7.30pm the Corrigin Community Resource Centre.		General Meeting of Electors	
8668 15/12/2015	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Note the correspondence from the Corrigin Bowling Club to pursue relocation of the greens and clubhouse to the Corrigin Recreation and Events Centre.</li> <li>2. Refer the Corrigin Bowling Club's request to the Shire of Corrigin Recreation Planning Committee consideration and advice on the practicality, opportunity and constraints to relocate to the Corrigin Recreation and Events Centre and for the Chief Executive Officer to report back to Council at the earliest possible convenience.</li> <li>3. Advise the Club of its 'keen interest' in having the Corrigin Bowling Club relocate to CREC and invite the Club to participate in the Shire of Corrigin Recreation Planning Committee consideration and advice on the practicality, opportunity and constraints to relocate to the Corrigin Recreation and Events Centre.</li> </ol>	CEO	<p>No action required</p> <p>Refer letter of request to meeting of Shire of Corrigin Recreation Planning Committee for consideration</p> <p>Invite Corrigin Bowling Club to participate in Corrigin Recreation Planning Committee</p>	<p>Completed</p> <p>Pending</p> <p>Completed</p>
8669 15/12/2015	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Request the Chief Executive Officer to seek: <ol style="list-style-type: none"> <li>i. Approval from the Minister for Lands in accordance with Land Administration Act 1997 s.18 for a new Commercial Lease and assign the Lease on Reserve 26073 being Lot 391 Kirkwood Street Corrigin ('Corrigin Caravan Park') to John and Gwenda Reynolds for a period of 5 years with an option for an additional 5 year period.</li> <li>ii. An independent valuation of the property as required under s 3.58(4) (c) of the Local Government Act 1995.</li> </ol> </li> <li>2. Subject to a favourable response from the Minister for in relation to 1(i) above and receipt of the independent valuation as required in 1(ii) above, Council delegates the Chief Executive enter to into a lease with John and Gwenda Reynolds for the occupation of Corrigin Caravan Park as shown bound in blue on attachment 10.2.6-3 subject all of the following: <ol style="list-style-type: none"> <li>i. Deed of Surrender of the current lease with John and Gwenda Reynolds on Corrigin Caravan Park which expires 22 March 2016 being signed by the lessee.</li> <li>ii. Prepare and assign a new Lease on the on the Corrigin Caravan Park to John and Gwenda Reynolds for a period of 5 years with an option for an additional 5 year period from the date the lease referred to in 1(a) above is terminated.</li> <li>iii. That the annual Lease rental amount for the Corrigin Caravan Park to be as determined by the independent valuation inclusive of GST and outgoings and indexed annually to CPI and for the rental to be placed in a reserve fund as determined by the Chief Executive Officer with the purpose of ongoing</li> </ol> </li> </ol>	<p>CEO/EMGC</p> <p>CEO/EMGC</p> <p>CEO/EMGC</p>	<p>Seek approval from Minister for Lands re Lease</p> <p>Seek and independent valuation of property</p> <p>Enter into Lease with John and Gwenda Reynolds for Corrigin Caravan Park</p>	<p>Completed</p> <p>In Progress</p> <p>Pending</p>

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 February 2016*

	<p>maintenance of Shire owned facilities at the Caravan Park.</p> <p>iv. The tenant being responsible for the provision and payment of all connection and consumption charges applied to the Corrigin Caravan Park.</p> <p>v. All the costs of the preparation of the lease are met by the lessee.</p> <p>vi. Advertise the disposal of property of the Corrigin Caravan Park in accordance with Section 3.58 of the Local Government Act 1995 for Disposal of Property.</p>			
8670 15/12/2015	That Council receives the Corrigin Community Resource Centre Report for the month of November 2015.	CEO	No action required	Completed
8671 15/12/2015	That Council in accordance with Attachment 10.1.2 endorse: 1. Cheques 20027 – 20032 payments in the Municipal fund totalling \$13,761.57; 2. Electronic Funds Transfer (EFT) payments in the Municipal Fund totalling \$75,254.83; 3. Cheque and EFT payments in the Trust Fund totalling \$740.90; 4. EFT payments in the Licensing Account totalling \$66,266.70; and 5. Total payments for November \$840,024.00	CEO	No action required	Completed
8672 15/12/2015	That Council accept the Statement of Financial Activity for the month ending 30 November 2015 included as Attachment 10.1.3 and as presented, and notes any material variances.	CEO	No action required	Completed
8673 15/12/2015	That Council: 1. Approves the change on the Corrigin Resource Centre opening hours to 9am to 4.30pm for a 2 month trial period commencing 4 January 2016 until presented to Council for determination. 2. That management review the effects of the change of opening hours and provide Council with a report and recommendations at the March Council meeting.	CEO/EMCCS  CEO/EMCCS	Advertise change of hours  Review the effects of change and report to Council in March	Completed  Pending
8674 15/12/2015	That Council: 1. Approves the construction of a single appliance bay facility for the Bullaring Bush Fire Brigade at a cost of \$75,860. 2. Amends the 2015/2016 Annual Budget by an: a. Increase in DFES grant income COA 01552 by \$72,087; and b. Increase in Fire Shed additions Capital Expenditure COA 15182 by \$75,860.	CEO  EMCCS	Approve the construction of facility  Adjust the budget according to additional funds	Completed  Completed
8675 15/12/2015	That Council: 1. Approves the construction of the Corrigin Recreation and Events Centre Playground at a cost of \$71,738. 2. Amends the 2015/2016 Annual Budget by an:  a. Increase in Lotterywest CREC grant income COA 11364 by \$40,284; and	CEO  EMCCS	Approve the construction of facility  Adjust the budget	Completed  Completed

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 February 2016*

	b. Increase in CREC Playground Capital Expenditure COA 15182 by \$40,284.		according to additional funds	
8676 15/12/2015	That Council accept the report outlining the actions performed under delegated authority for the months of October/November 2015 and receive the Status Report as at 13 November 2015.	CEO	No action required	Completed
8677 15/12/2015	<p>That Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda Tuesday 15 December 2015:</p> <p>That the application for planning approval submitted by Mr Noel Gordon as authorised in writing by R &amp; J McMiles (Landowners) for the erection of a new two (2) sided pylon sign on Lot 481 (No.8) Rendell Street, Corrigin be approved subject to the following conditions and advice notes:</p> <p><u>Conditions</u></p> <ol style="list-style-type: none"> <li>1. The new advertising sign shall be erected in a manner consistent in content, design, materials and colours with the information and plans submitted in support of the application unless otherwise approved by the Shire of Corrigin.</li> <li>2. The new advertising sign shall be erected entirely within the boundaries of Lot 481 and shall not to encroach upon the adjoining road reserve area or any adjoining lot.</li> <li>3. The new advertising sign shall be sited so as to maintain a 3m x 1.5m sightline truncation from the primary accessway to/from Lot 481 as required by Schedule 6 of TPS No.2.</li> <li>4. The new advertising sign shall not exceed 1.9 metres in width and 4.1 metres in height.</li> <li>5. Any proposal to illuminate the advertising sign shall require separate approval from the Shire of Corrigin prior to the installation of lighting.</li> <li>6. The new advertising sign shall be maintained in a neat, tidy and functional condition at all times to the specifications and satisfaction of the Shire of Corrigin.</li> <li>7. In the event that the advertising sign falls into a state of disrepair the sign shall be repaired, repainted, restored or otherwise removed within fourteen (14) days of receipt of written notice from the Shire of Corrigin.</li> </ol> <p><u>Advice Notes</u></p> <ol style="list-style-type: none"> <li>1. The development shall be completed within a period of one (1) year from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin Grace having first been sought and obtained.</li> </ol>	CEO	Applicant to be advised of outcome of Council decision	Completed

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 February 2016*

	<ol style="list-style-type: none"> <li>2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any development.</li> <li>3. The proposed development is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.</li> <li>4. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being commenced by the local government.</li> </ol>			
<p>8677 15/12/2015</p>	<p>That Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda Tuesday 15 December 2015:</p> <p>That the application for planning approval submitted by TR Homes WA Pty Ltd on behalf of the Shire of Corrigin and the State of Western Australia to construct one (1) additional new aged / dependent persons' dwelling on Reserve 33585 being Lot 502 (No.3) Goyder Street, Corrigin be approved subject to compliance with the following conditions and advice notes:</p> <p><u>Conditions</u></p> <ol style="list-style-type: none"> <li>1. The proposed development shall be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council.</li> <li>2. At least one (1) permanent occupant of the dwelling shall be aged or physically dependent as defined by the Residential Design Codes of Western Australia (2015).</li> <li>3. The proposed dwelling shall incorporate, as a minimum, the following design elements as prescribed by the Residential Design Codes of Western Australia (2015):             <ol style="list-style-type: none"> <li>i) Level external entry path to the front door, with preferably all external doors having level external entry paths;</li> <li>ii) All external and internal doors shall have a minimum 820mm wide clear opening (AS4299);</li> <li>iii) All internal corridors to be a minimum 1,000mm wide with the width to be increased to a minimum of 1,200mm in corridors with openings on side walls;</li> <li>iv) A visitable toilet (AS4299), preferably located within the bathroom; and</li> <li>v) Toilet and toilet approach doors shall have a minimum 250mm high nib wall on the door handle side of the door and provision for the installation of grab rails in accordance with AS4299.</li> </ol> </li> <li>4. All proposed vehicle crossovers, accessways and parking areas shall be constructed and maintained to the specifications and satisfaction of the Shire of Corrigin.</li> </ol>	<p>CEO</p>	<p>Applicant to be advised of outcome of Council decision</p>	<p>Completed</p>

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 February 2016*

<p>5. All dwellings shall be connected to reticulated sewerage disposal infrastructure to the satisfaction of the Shire of Corrigin and Water Corporation.</p> <p>6. The carport shall be an open structure and is not permitted to be enclosed by any walls or doors unless otherwise approved by Council.</p> <p>7. All stormwater drainage discharge generated by the proposed development shall be managed to the specifications and satisfaction of the Shire of Corrigin.</p> <p>8. All landscaping shall be completed in accordance with approved plans prior to occupation of the dwellings and shall be maintained to the satisfaction of the Shire of Corrigin.</p> <p>9. The proposed dwelling shall be provided with a 4m<sup>2</sup> storeroom (minimum dimension of 1.5 metres) in accordance with the 'deemed to comply requirements' of the Residential Design Codes (2015) or other arrangement as agreed to by the Chief Executive Officer.</p> <p>10. Any front walls and/or fencing within the primary street setback area of the proposed development shall be visually permeable to the satisfaction of the Shire of Corrigin.</p> <p>11. The street verge adjacent to the development shall be landscaped to the satisfaction of the Shire of Corrigin.</p> <p><u>Advice Notes</u></p> <p>1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period this approval will lapse and be of no further effect. Where this approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.</p> <p>2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any development.</p> <p>3. The proposed development is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.</p> <p>4. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.</p> <p>5. No construction works shall commence on the land prior to 7am without the Shire's written approval. No works are permitted on Sundays or Public Holidays.</p> <p>6. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being commenced by the local government.</p>			
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*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 February 2016*

<p>8677 15/12/2015</p>	<p>That Council adopts en bloc the following Officer recommendations contained in the Ordinary Council Agenda Tuesday 15 December 2015:</p> <p>That the application for planning approval submitted by the Rural Building Company on behalf of Chadd &amp; Wendy Gardner (Landowners) to construct a new single detached dwelling on Lot 1 Kunjin Street, Corrigin be approved subject to compliance with the following conditions and advice notes:</p> <p><u>Conditions</u></p> <ol style="list-style-type: none"> <li>1. The proposed development shall be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council.</li> <li>2. All vehicle access to and from the proposed dwelling shall be via the existing driveway crossover along the land's Kunjin Street frontage which shall be upgraded and maintained to the specifications and satisfaction of the Shire of Corrigin and Main Roads WA.</li> <li>3. A suitable on-site effluent disposal system for the new dwelling shall be constructed and maintained to the specifications and satisfaction of the Shire of Corrigin and Department of Health.</li> <li>4. All stormwater drainage discharge generated by the new dwelling shall be managed to the specifications and satisfaction of the Shire of Corrigin.</li> <li>5. The property shall be maintained in a neat and tidy condition at all times to the specifications and satisfaction of the Shire of Corrigin.</li> </ol> <p><u>Advice Notes</u></p> <ol style="list-style-type: none"> <li>1. The development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period this approval will lapse and be of no further effect. Where this approval has lapsed, no development shall be carried out without the further approval of the Shire of Corrigin having first been sought and obtained.</li> <li>2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any development on the land.</li> <li>3. The proposed development is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.</li> <li>4. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.</li> </ol>	<p>CEO</p>	<p>Applicant to be advised of outcome of Council decision</p>	<p>Completed</p>
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*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 February 2016*

	<p>5. No construction works shall commence on the land prior to 7am without the Shire's written approval. No works are permitted on Sundays or Public Holidays.</p> <p>6. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Corrigin Town Planning Scheme No.2 and may result in legal action being commenced by the local government.</p>			
8678 15/12/2015	<p>That Council pursuant to Section 3.12 of the Local Government Act 1995 1995:</p> <p>1. Adopts the draft Shire of Corrigin Health Local Law as provided for in Attachment 10.2.5 for advertising with the Local Law Cl (7.2(2)) modified to read as follows: "Where in the opinion of the CEO or the Medical Officer, where the owner or occupier directed in sub section (1) does not disinfect or disinfest the premises in a reasonable period or where as a matter of urgency, the premises or any part of the premises and anything in or on the premises must be disinfected or disinfested under the action of the CEO."</p> <p>2. Gives State-wide public notice stating that:</p> <p>a. The Shire of Corrigin propose to make a Health Local Law;</p> <p>i. The purpose of which is to provide for the regulation, control and management of day to day public health matters within the Shire of Corrigin and</p> <p>ii. The effect of which is to establish various health standards and requirements which people living and working within the Shire must observe;</p> <p>b. A copy of the proposed local law may be inspected or obtained at any place specified in the notice;</p> <p>c. Submissions about the proposed local law may be made to the Shire before the day specified in the notice, being not less than 6 weeks after the notice is given;</p> <p>3. Provides a copy of the proposed local law and notice to the Minister for Local Government and Minister for Health; and</p> <p>4. Directs the Chief Executive Officer to prepare a report to Council detailing submissions from the community at the first Council meeting following the closure of submissions.</p>	EMGC/EHO	Adopt the draft Local Law as amended	Completed
		EMGC/EHO	Advertise statewide and provide copy of Local Law to be available for inspection	Completed
		EMGC	Provide copy of notice to Minister for Health	Completed
		CEO	Provide a report to Council after submissions	Pending
8679 15/12/2015	<p>That Council:</p> <p>1. Not object to subdivision application WAPC 152834 from PH &amp; KE Gow Licensed Surveyors on behalf of the owners Peter Dickinson and Karen Dickinson to subdivide Lot No's 16863 &amp; 25904 Dickinson Road Kurrenkutten to create two lots of 486.55ha and 50.08ha respectively and does not seek to impose any conditions.</p>	CEO	No action required	Completed

*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 February 2016*

	2. Request the Chief Executive Officer to advise the Western Australian Planning Commission of 1. above and provide the Commission with a copy of the Shire report.	CEO	Advise the WAPC of decision and provide a copy of the Shire report	Completed
8680 15/12/2015	1. Adopt the following schedule for Ordinary Meetings of Council from January 2016 to December 2016 commencing at 3pm in the Shire Council Chambers, 9 Lynch Street, Corrigin: <p style="margin-left: 40px;">Tuesday 16 February 2016  Tuesday 15 March 2016  Tuesday 19 April 2016  Tuesday 17 May 2016  Tuesday 21 June 2016  Tuesday 19 July 2016  Tuesday 16 August 2016  Tuesday 20 September 2016  Tuesday 18 October 2016  Tuesday 15 November 2016  Tuesday 20 December 2016</p> 2. Request the Chief Executive Officer to give local public notice of the Ordinary Council Meetings for 2016 as provide for in 1 above.	CEO	No action required	Completed
		CEO	Give public notice of the 2016 Meeting dates	Completed
8681 15/12/2015	That Council lay this item on the table.	CEO	No action required	Completed
8682 15/12/2015	That Council endorse the actions of the Chief Executive Officer whereby he authorised 759 litres of diesel fuel at a cost of cost of \$910.80 associated with the harvesting of the Shire owned land known as 'Rockview'.	CEO	No action required	Completed
8683 15/12/2015	That Council appoints Miss Taryn Dayman to the position of Acting Chief Executive Officer (CEO) for the period of the Chief Executive Officer's leave being from 24 December 2015 and concluding on 2 January 2016.	CEO	No action required	Completed
8684 15/12/2015	That Council lay this Item on the table.	CEO	No action required	Completed
8685 15/12/2015	That Council note the observance of the 2015 Christmas/2016 New Year stand-down for Shire Administration Office, Corrigin Community Resource Centre and Works Depot which will be closed from 3.00pm on Thursday 24 December 2015 and re-opening at 8.30am on Monday 04 January 2016.	CEO	No action required	Completed



*Minutes of the Ordinary Meeting of Council held in the Shire of Corrigin Council Chambers on  
Tuesday 16 February 2016*

8686 15/12/2015	That Council:			
	1. Note this Report as the Shire's response to Council resolution No. 8633: "That the Shire of Corrigin requests the Chief Executive Officer to undertake an investigation that addresses the reinstatement of a 72 hour stopover area for self-contained Recreation Vehicles (RV's) in the town of Corrigin and for the resultant report to be provided to Council at the CEO's earliest possible convenience." (8633)	CEO	CEO to undertake investigation and provide to Council	Completed
	2. Request the Chief Executive Officer to discuss further with the caravan park lessee, arrangements associated with Recreation Vehicles (RV's) stopover parking outlined in this Report and further advise Council as to the detailed arrangements required to establishing (or re-establishing) a 72 hour stopover area for self-contained RV's on land abutting the caravan park as generally outlined in attachment 10.4.5-3.	CEO	Discuss with Lessee the arrangements as per this item	Completed
8687 15/12/2015	That Council:			
	1. Once an outcome associated with Item 2 of Minute No. 8707 is known that the Chief Executive Officer report back to Council with respect to whether Council wishes to pursue making the town Campervan & Motorhome Club of Australia Limited 'Recreation Vehicle' Friendly.	CEO	No action required	Completed
8688 15/12/2015	That Council adopt the delegations detailed in the Register of Delegations (Attachment 10.4.6).	CEO	No action required	Completed
8689 15/12/2015	That Council donates \$1,000 to the Shire of Esperance to use for the purpose of community recovery.	CEO/EMCCS	Organise for payment to Shire of Esperance	Completed
8690 15/12/2015	That Council:			
	1. Authorises the Chief Executive Officer to offer for sale by Public Tender, Lots 1-16 (inclusive) and 18-33 (inclusive) Granite Rise Estate, Corrigin as required by Section 3.58 of the Local Government Act 1995.	CEO	No action required	Completed
	2. Requests the Chief Executive Officer to refer the matter back to Council at the conclusion of the Public Tender.	CEO	Report back to Council at conclusion of Public Tender	In Progress

**OFFICER'S RECOMMENDATION**

*That Council accept the report outlining the actions performed under delegated authority for the period 1 December 2015 to 31 January 2016 and receive the Status Report as at 31 January 2016.*

**COUNCIL RESOLUTION**

***(19/2016) Moved Cr Pridham: Seconded Cr Mason***

*That Council accept the report outlining the actions performed under delegated authority for the period 1 December 2015 to 31 January 2016 and receive the Status Report as at 31 January 2016.*

***Carried 7/0***

**10.2.2. DRAFT PLANNING POLICY - AREAS OF POTENTIAL FLOOD RISK WITHIN THE CORRIGIN TOWNSITE**

Applicant:	Shire of Corrigin
Location:	Corrigin Townsite
Date:	16 February 2016
Reporting Officers:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	PAD001
Attachment Reference:	10.2.2(A) and 10.2.2(B)

**SUMMARY**

Council is requested to adopt for public consultation, draft *Planning Policy - Areas of Potential Flood Risk within the Corrigin Townsite*.

**BACKGROUND**

Under the Shire of Corrigin Town Planning Scheme No. 2 (District Planning Scheme) {TPS No. 2} Council is obliged to consider 'flooding' as a matter to be considered when assessing a planning application as follows:

*"5.6.2 Land Liable to Flooding*

*In any zone laid down under the Scheme, Council may refuse to grant a planning approval or a Building Licence Approval for any building or development located on land, which is considered by Council as being liable to flooding."*

Council may recall Item "10.2.4." of the 15 December 2015 Ordinary Agenda where Council determined to issue Planning Approval for a single dwelling at Lot 1 Kunjin Street, Corrigin. In addressing the application, neither the report or Council's determination referred to flooding as nether TPS 2 or any Council policy identified the area as potentially, floodprone.

Subsequent to the Planning Approval, investigations revealed that the Department of Water (DoW) mapped the last significant flood in 1982 (note **ATTACHMENT 10.2.2 (A)**) and the land subject of the above Planning Approval was inundated. Whilst there have been floodway improvements in the town since that period, it would appear that this is the only available information that addresses flooding in the town.

**COMMENT**

In order to ensure that Council, the Shire and the community is aware of areas of potential flooding, it is appropriate that Council consider including the DoW information in a Planning Policy as provided under TPS 2:

*"7.3 Planning Policies*

*7.3.1 The Council may prepare a planning policy (herein after called 'a policy') which may make a provision for any matter related to the planning or development of the Scheme Area which may be prepared so as to apply:-*

*(a) generally or in a particular class of matter or in particular classes of matters; and*

*(b) throughout the Scheme Area or in one or more parts of the Scheme Area and may amend or add to or rescind a Policy so prepared."*

A draft Planning Policy must be advertised for public consultation a 21 day period and then adopted by Council. Importantly, a Planning Policy does not bind the Council in respect of any application for planning approval, but the Council will need to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its decision.

In this regard, it is considered appropriate that Council adopt draft “*Planning Policy - Areas of Potential Flood Risk within the Corrigin Townsite*” as included as **Attachment 10.2.2(B)** for public consultation and refer back to Council for consideration after advertising.

#### **POLICY IMPLICATIONS**

There are no known policies or policy implications relating to this Item.

#### **FINANCIAL IMPLICATIONS**

There are no known financial implications relating to this Item.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### **6.2 Focus area two: Developing Leadership**

##### **Goal Five: We want to strengthen our community’s position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

#### **5. STRATEGIC THEMES**

##### **5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Develop a community engagement approach to guide Council engagement with the Shires residents

#### **VOTING REQUIREMENTS**

Simple Majority

#### **OFFICERS’ RECOMMENDATION**

*That Council:*

1. *Adopt the draft “Planning Policy - Areas of Potential Flood Risk within the Corrigin Townsite” as included as **Attachment 10.2.2(B)** and advertise in accordance with clause 7.3 of the Shire of Corrigin Town Planning Scheme No. 2 (District Planning Scheme).*
2. *Directs that upon completion of the advertising period referred to in 1. above, the matter to be referred back to Council for further consideration.*

#### **COUNCIL RESOLUTION**

**(20/2016) Moved Cr Mason: Seconded Cr Hickey**

*That Council:*

- 1. Adopt the draft “Planning Policy - Areas of Potential Flood Risk within the Corrigin Townsite” as included as Attachment 10.2.2(B) and advertise in accordance with clause 7.3 of the Shire of Corrigin Town Planning Scheme No. 2 (District Planning Scheme).**
- 2. Directs that upon completion of the advertising period referred to in 1. above, the matter to be referred back to Council for further consideration.**
- 3. Council to request the CEO investigate the cost of remodelling the “flood map” for clarification of flood risk in the area.**

**Carried 7/0**

*Miss Dayman left the meeting at 4.38pm  
Miss Dayman re-entered the meeting at 4.43pm.*

*Cr Mason left the meeting at 4.58pm  
Cr Mason re-entered the meeting at 5.00pm*

### 10.2.3. REVISED AGENDA FORMAT OF SHIRE OF CORRIGIN ORDINARY MEETING AGENDAS

Applicant:	Shire of Corrigin
Location:	N/A
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV 0024
Attachment Reference:	Nil

#### SUMMARY

Council is requested to agree to a revised format for the agenda format of Shire of Corrigin Ordinary meeting agendas

#### BACKGROUND

The *Shire of Corrigin Local Law Relating to Standing Orders* establishes the business at meetings of the Council as follows:

##### **“5.1 Ordinary Meeting – Order of Business**

*The order of business at meetings of the Council, unless altered by Council resolution to that effect, shall be as nearly as practicable as follows –*

- (a) apologies and leave of absence*
- (b) reception of questions and limited to a total of fifteen minutes of duration, except by consent of the person presiding. Each speaker will be limited to three minutes duration to speak, except by consent of the person presiding*
- (c) petitions, memorials and deputations;*
- (d) declarations of councillors and officers interest;*
- (e) confirmation of minutes of previous Council meeting(s);*
- (f) receipt of minutes or reports and consideration of adoption of recommendations from committee meetings held since the previous Council meeting;*
- (g) motions of which notice has been given;*
- (h) notice of motions for the following meeting;*
- (i) a report by the Chief Executive Officer relative to business arising out of minutes of any previous meeting, work or business carried out in the period between meetings or requests for instructions as to future business;*
- (j) Presidents report;*
- (k) Councillor reports and information items;*
- (l) Urgent business;*
- (m) Councillors questions of which notice has been given;*
- (n) Late items in accordance with 5.5;*
- (o) Closure”*

Councillors will be mindful that the current Agenda format does not reflect the order of business as provided in the Local Law. As noted above, by resolution, Council can alter an Agenda format.

#### COMMENT

Ordinary council meetings are formal meetings of the elected council members and are required to be open to the public (although under certain conditions, council meetings can be closed under provisions of the Act). Good decision making at a council meeting is enhanced when the meeting is well run. This requires a clear and informative agenda paper, good chairing and facilitation, adherence to meeting procedures and to statutory requirements.

There should also be a strong commitment to the principle of council meetings being open to members of the public so that they are fully informed and, where appropriate, involved in the decisions and affairs of the council.

The aim of the review is to ensure that agendas are:

- easy to follow;
- are inviting of the community to be involved in the local government process;
- enable the community to reasonably present to Council;
- ensure Councillors can address matter of their concern to Council;
- relevant to all concerned.

In consultation with the Shire President, a revised format has been discussed with suggested alterations (~~cross out~~) and additions (in red) as follows:

1. DECLARATION OF OPENING
2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE
3. PUBLIC QUESTION TIME
4. MEMORIALS
- ~~5. GUEST SPEAKERS~~
5. PETITIONS/DEPUTATIONS/PRESENTATIONS /SUBMISSIONS
6. DECLARATIONS OF INTEREST
- ~~7. CONFIRMATION OF MINUTES~~
- ~~8. BUSINESS ARISING FROM MINUTES~~
- ~~9. MINUTES OF COMMITTEES~~
7. CONFIRMATION AND RECEIPT OF MINUTES
  - 7.1 Previous Council Meetings
  - 7.2 Business Arising From Minutes
  - 7.3 Committee Meetings
  - 7.4 Business Arising From Minutes
8. MATTERS REQUIRING A COUNCIL DECISION INCLUDING MOTIONS OF WHICH NOTICE HAS BEEN GIVEN
  - 8.1. Corporate and Community Service Reports
  - 8.2. Governance and Compliance Reports
  - 8.3. Works and General Purposes Reports
- ~~11. NOTICE OF MOTION~~
9. NOTICE OF MOTIONS FOR THE NEXT MEETING
10. CHIEF EXECUTIVE OFFICER'S REPORT
11. PRESIDENT'S REPORT
12. COUNCILLORS' REPORTS QUESTIONS, REPORTS AND INFORMATION ITEMS
13. URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL
14. INFORMATION BULLETIN
15. WALGA AND CENTRAL ZONE MOTIONS
16. NEXT MEETING
17. MEETING CLOSURE

The above format provides the following recommended changes:

- Improved public access with the deletion of 'GUEST SPEAKERS' and the inclusion of 'PETITIONS/DEPUTATIONS/PRESENTATIONS /SUBMISSIONS'.
- Clarification of the adoption of Council Meeting Minutes and Committee Meeting Minutes and business arising from those minutes.

- Deletion of reference to 'NOTICE OF MOTION' as a standalone item with such motions to form part of Part 9. 'MATTERS REQUIRING A COUNCIL DECISION INCLUDING MOTIONS OF WHICH NOTICE HAS BEEN GIVEN'.
- A broadening of 'COUNCILLORS REPORTS' to include the opportunity for councillors to express their roles through 'MEMBERS' QUESTIONS, REPORTS AND INFORMATION ITEMS'.
- Clarification of the how 'URGENT' to be is dealt with 'URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL'.
- Inclusion of 'NEXT MEETING' as a reminder to councillors and the reader.

It should be noted that should an item be considered as confidential, rather than including a business item of 'CONFIDENTIAL', such matters will be shown within the context of the respective item (normally as a Corporate and Community Report or Governance and Compliance Report or Works and General Purposes Report).

Should a matter be confidential, it would be addressed under the relevant officer report pursuant to Part 8.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995*

*Shire of Corrigin Local Law Relating to Standing Orders*

CI 5.1 Ordinary Meeting – Order of Business

**POLICY IMPLICATIONS**

There are no known policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no known financial implications in relation to this item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council pursuant to Cl 5.1 of the Shire of Corrigin Local Law Relating to Standing Orders adopt the order of business at meetings of the Council as follows:*

1. DECLARATION OF OPENING
2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE
3. PUBLIC QUESTION TIME
4. MEMORIALS
5. PETITIONS/DEPUTATIONS/PRESENTATIONS /SUBMISSIONS
6. DECLARATIONS OF INTEREST
7. CONFIRMATION AND RECEIPT OF MINUTES
  - 7.1 Previous Council Meetings and Business Arising from Minutes
  - 7.2 Committee Meetings and Business Arising from Minutes
8. MATTERS REQUIRING A COUNCIL DECISION INCLUDING MOTIONS OF WHICH NOTICE HAS BEEN GIVEN
  - 8.1 Corporate and Community Service Reports
  - 8.2 Governance and Compliance Reports
  - 8.3 Works and General Purposes Reports
9. NOTICE OF MOTIONS FOR THE NEXT MEETING
10. CHIEF EXECUTIVE OFFICER'S REPORT
11. PRESIDENT'S REPORT
12. COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS
13. URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL
14. INFORMATION BULLETIN
15. WALGA AND CENTRAL ZONE MOTIONS
16. NEXT MEETING
17. MEETING CLOSURE

**COUNCIL RESOLUTION**

*(21/2016) Moved Cr Hardingham: Seconded Cr Dickinson*

*That Council pursuant to Cl 5.1 of the Shire of Corrigin Local Law Relating to Standing Orders adopt the order of business at meetings of the Council as follows:*

1. DECLARATION OF OPENING
2. ATTENDANCE /APOLOGIES/LEAVE OF ABSENCE
3. PUBLIC QUESTION TIME
4. MEMORIALS
5. PETITIONS/DEPUTATIONS/PRESENTATIONS /SUBMISSIONS
6. DECLARATIONS OF INTEREST
7. CONFIRMATION AND RECEIPT OF MINUTES
  - 7.1 Previous Council Meetings and Business Arising from Minutes
  - 7.2 Committee Meetings and Business Arising from Minutes
8. MATTERS REQUIRING A COUNCIL DECISION INCLUDING MOTIONS OF WHICH NOTICE HAS BEEN GIVEN
  - 8.1 Corporate and Community Service Reports
  - 8.2 Governance and Compliance Reports
  - 8.3 Works and General Purposes Reports
9. NOTICE OF MOTIONS FOR THE NEXT MEETING
10. CHIEF EXECUTIVE OFFICER'S REPORT
11. PRESIDENT'S REPORT
12. COUNCILLORS' QUESTIONS, REPORTS AND INFORMATION ITEMS
13. URGENT BUSINESS APPROVED BY THE PRESIDENT OR BY A DECISION OF THE COUNCIL



- 14. INFORMATION BULLETIN**
- 15. WALGA AND CENTRAL ZONE MOTIONS**
- 16. NEXT MEETING**
- 17. MEETING CLOSURE**

*Carried 7/0*

*Note: Council felt that by changing Part 7 of the Agenda to consolidate 'Business Arising' would enable a better flow of considering matters arising from the minutes of a meeting.*

#### 10.2.4. DELEGATED AUTHORITY – FURTHER ARRANGEMENTS

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV 0001
Attachment Reference:	10.2.4

#### SUMMARY

At the Ordinary Meeting of 15 December 2015, Council undertook the annual review of Council's delegations of authority to the Chief Executive Officer (CEO), as required by Section 5.46(2) of the Local Government Act 1995 ('the Act'). Since then some additional delegations have come to light that need Council's consideration.

#### BACKGROUND

Under the Act, Council can delegate certain powers and duties to the CEO and the CEO, in turn, can on-delegate those powers and functions to other employees. S5.46 of the Act requires the CEO to keep a record of the delegations adopted by Council and on-delegated by the CEO. This Section also requires the delegations to be reviewed at least once every financial year.

The current Delegated Authority Register was last reviewed by Council at its meeting on 15 December 2015.

#### COMMENT

Since the meeting on 15 December 2015 after discussion with other local government officers, it is considered prudent to add to the delegations with respect to actions under the *Control of Vehicles (Off-Road Areas) Act 1978*, *Caravan Parks & Camping Grounds Act 1995*, *Road Traffic Act 1974*, *Dangerous Goods Safety Act 2004*; *Parks & Reserves Act 1895* and *Wildlife Conservations Act 1950*.

The additional delegations are contained in **ATTACHMENT 10.2.4**.

#### STATUTORY ENVIRONMENT

Section 5.46(2) of the *Local Government Act 1995* requires the Council to carry out a review of its delegations at least once every financial year.

#### POLICY IMPLICATIONS

There are no known policies relevant to this matter.

#### FINANCIAL IMPLICATIONS

There are no known financial implications relevant to this matter.

#### COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### 6.2 Focus area two: Developing Leadership

**Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## **5. STRATEGIC THEMES**

### **5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

### **VOTING REQUIREMENT**

Absolute Majority

### **OFFICER'S RECOMMENDATION**

*That Council adopt the delegations provided for in Attachment 10.2.4 and for them to be incorporated into the Register of Delegations.*

### **COUNCIL RESOLUTION**

***(22/2016) Moved Cr Pridham: Seconded Cr Mason***

***That Council adopt the delegations provided for in Attachment 10.2.4 (with Delegation STREET 1 modified to include seed collection) and for them to be incorporated into the Register of Delegations.***

***Carried by Absolute Majority 7/0***

***Note: Council felt that the application for 'seed collection' should be a matter that is considered under officer delegation.***

***(23/2016) Moved Cr Pridham: Seconded Cr Mason***

***That Council adjourn the meeting at 5.20pm***

***Carried 7/0***

***(24/2016) Moved Cr Pridham: Seconded Cr Mason***

***That Council re-open the meeting at 5.26pm***

***Carried 7/0***

### 10.2.5. DEVELOPMENT OF THE MAP OF BUSH FIRE PRONE AREAS 2015

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose – however the author has management responsibility for buildings and dwellings defined ‘Bush Fire Prone’.
File Number:	ES0023
Attachment Reference:	10.2.5 (A); 10.2.5 (B); 10.2.5 (C)

#### SUMMARY

The Department of Fire and Emergency Services (DFES) has requested local governments to review the Bush Fire Prone Areas mapping by 18 March 2016.

#### BACKGROUND

In December 2015, the State Government launched its bush fire reform package in response to planning and building recommendations from the Keelty Report into the Perth Hills bush fire of 2011. Key measures include:

- The creation of the Map of Bush Fire Prone Areas, which identifies the areas of Western Australia that have been designated as bush fire prone by order of the Fire and Emergency Services (FES) Commissioner;
- New bush fire planning requirements for development in designated bush fire prone areas; and
- Application of the bush fire construction requirements of the Building Code of Australia (BCA) for certain residential buildings.

The following documents were published in the Government Gazette (No. 183) on Monday 7 December 2015, with the provisions coming into operation on Tuesday 8 December 2015:

- Fire and Emergency Services (Bush Fire Prone Areas) Order 2015
- Planning and Development (Local Planning Schemes) Amendment Regulations 2015;
- State Planning Policy 3.7 – Planning in Bushfire Prone Areas; and
- Building Amendment Regulations (No. 3) 2015.

The Map of Bush Fire Prone Areas, referred to in the FES (Bush Fire Prone Areas) Order 2015, is available to view on the Department of Fire and Emergency Services website: <https://mapsengine.google.com/09372590152434720789-10051462350412749262-4/mapview/?authuser=0>

The Department of Commerce has also prepared ‘Bulletins’ that relate to the bush fire reforms:

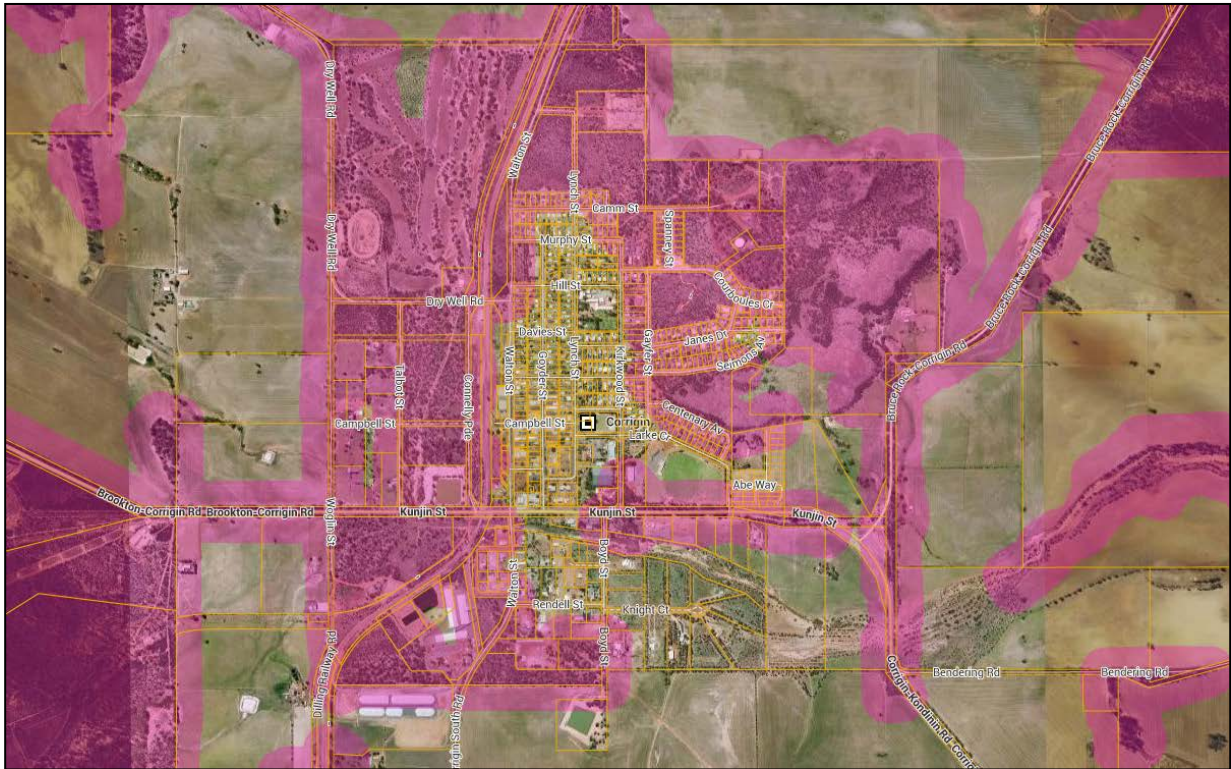
- *Industry Bulletin 58 - Building Amendment Regulations (No. 3) 2015*  
The purpose of this industry bulletin is to advise of the gazettal of the Building Amendment Regulations (No. 3) 2015 that provides the four month transition to the application of the bush fire construction requirements of the BCA (<http://www.commerce.wa.gov.au/publications/industry-bulletin-58-building-amendment-regulations-no-3-2015>)
- *Industry Bulletin 59 - Launch of designated bush fire prone area reforms*  
The purpose of this industry bulletin is to update industry on the State Government's bush fire reforms and outline what this means for building permits in designated bush fire prone areas. <http://www.commerce.wa.gov.au/publications/industry-bulletin-59-launch-designated-bush-fire-prone-area-reforms>

The Western Australian Planning Commission's document: ‘*Planning in Bushfire Prone Areas*’

'Bushfire Policy Framework' is included as **Attachment 10.2.5 (A)**.

## COMMENT

For the townsite of Corrigin, the areas defined in pink are determined to be 'bush fire prone' under the Bush Fire Prone Areas mapping arrangements.



A more global view of the townsite along with the Shire and immediate surrounds determined to be 'bush fire prone' under the Bush Fire Prone Areas mapping arrangements is included as **ATTACHMENTS 10.2.5(B)** {Townsite} and **10.2.5(C)** {Shire wide}. The DFES website provides the opportunity for a detailed view for individual properties:

<https://mapengine.google.com/09372590152434720789-10051462350412749262-4/mapview/?authuser=0>

The implications of being designated 'bush fire prone area' results in additional planning and building requirements applying to developments. Although not referred to in documentation, it is possible that some insurance implications might eventuate over time, although this is still to be determined. By correspondence dated 21 December, 2016 DFES advised (in part) as follows:

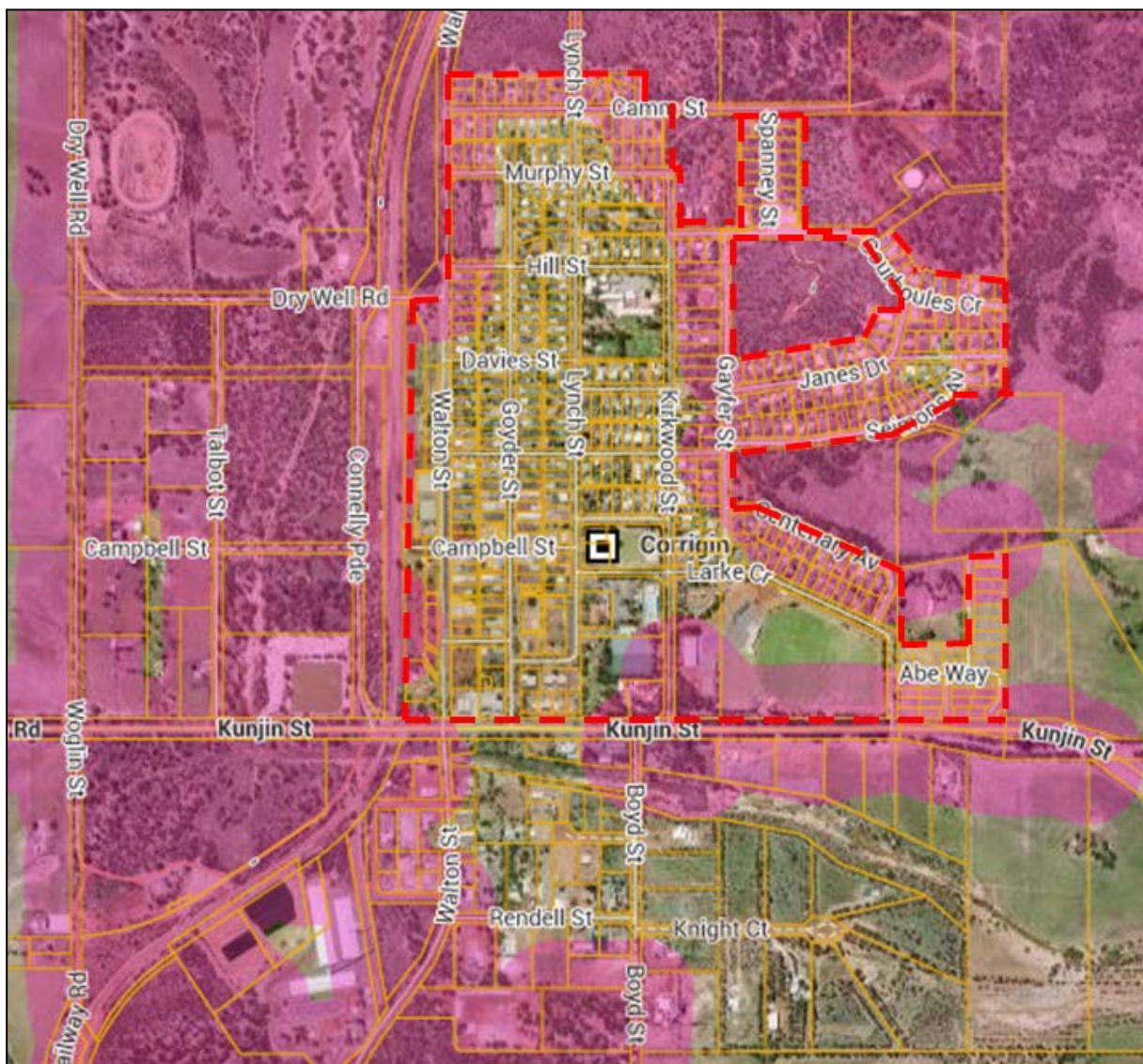
*"Additional planning and building requirements may apply to new developments within designated areas, in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015, State Planning Policy 3. 7 Planning in Bushfire Prone Areas and supporting Guidelines, and the Building Code of Australia. In this way, the Map is an important component of the State Government response to the Keilty Report ' A Shared Responsibility - the report of the Perth Hills Bushfire February 2011 Review'.*

*Whilst the Office of Bushfire Risk Management (OBRM) is responsible for preparing, maintaining and administering the Map of Bush Fire Prone Areas, all local governments have an important role in the ongoing review of bush fire prone areas within their boundaries.*

This will ensure that the Map accurately and consistently reflects local circumstances at the time the review is undertaken. The initial review and publication of the Map will be done within six months and then on an annual basis.

We thank the Shire of Corrigin for its participation in the development of the 2015 Map and look forward to working with you again to prepare the 2016 edition. Each local government will have 60 days to review their data with all amendment requests to be submitted to OBRM by 18 March 2016..... Local governments should consider prioritising the review of areas of anticipated development and gazetted town sites.”

On this basis, a review of the ‘bush fire prone area’ mapping for the Corrigin townsite in consultation with the Chief Bush Fire Control Officer suggests that some areas of the townsite may have unnecessarily been included as bush fire prone given the access to reticulated water, separation of urban from bushland.



Reviewed sites associated with the ‘bush fire prone area’ mapping for the Corrigin townsite

It should be known that in preparing this Report, only the townsite was surveyed for inclusion or otherwise in the ‘bush fire prone area’ mapping.

It is likely that other sites within rural areas may also be reviewed 'Bush Fire Prone' which have not been identified. On this basis, it would be appropriate for Council to consider advertising the Governments 'bush fire prone area' and inviting submissions to be considered by Council at the 5 March 2016 Council meeting.

It is noted that DFES advise that an updated Map of Bush Fire Prone Areas will be published on an annual basis with Local governments responsible for providing information to update the Map. Any modifications not captured in this review process can be addressed at a later date.

#### **STATUTORY ENVIRONMENT**

*Planning and Development Act (2005)*

*Planning and Development (Local Planning Scheme) Amendment Regulations 2015*

*State Planning Policy 3.7: Planning in Bushfire Prone Areas*

#### **POLICY IMPLICATIONS**

There are no known policies relevant to this matter.

#### **FINANCIAL IMPLICATIONS**

There are no known financial implications relevant to this matter.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### **6.2 Focus area two: Developing Leadership**

##### **Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

#### **5. STRATEGIC THEMES**

##### **5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

*That Council:*

1. *Acknowledges the State Government's 'bush fire reform package' in the form of measures including:*
  - *The creation of the Map of Bush Fire Prone Areas, which identifies the areas of Western Australia that have been designated as bush fire prone by order of the Fire and Emergency Services (FES) Commissioner;*

- *New bush fire planning requirements for development in designated bush fire prone areas; and*
  - *Application of the bush fire construction requirements of the Building Code of Australia (BCA) for certain residential buildings.*
2. *Requests the Chief Executive Officer to make necessary arrangements to advertise the State Government's 'bush fire reform package' as it affects the Shire of Corrigin in 'The Windmill' newspaper, Shire Website and Shire Facebook page inviting submissions from interested parties in relation to excluding land from DFES 'Map of Bush Fire Prone Areas' mapping by close of business 7 March 2016, with submissions to:*
- *Clearly identify the land in question;*
  - *Explain the reasons for exclusion; and*
  - *Provide any other information that might assist Council in determining to support the request.*
3. *Requests the Chief Executive Officer that should submissions be received by close of business 7 March 2016 that a further Report be prepared for the March 2016 Council meeting.*
4. *Requests the Chief Executive Officer that should no submissions be received in relation to 3. above, that the 'Reviewed sites associated with the 'bush fire prone area' mapping for the Corrigin townsite' as provided in this Report be submitted to DFES in relation to developing the Map of Bush Fire Prone Areas.*

#### **COUNCIL RESOLUTION**

**(25/2016) Moved Cr Praetz: Seconded Cr Hardingham**

**That Council:**

1. ***Acknowledges the State Government's 'bush fire reform package' in the form of measures including:***
  - ***The creation of the Map of Bush Fire Prone Areas, which identifies the areas of Western Australia that have been designated as bush fire prone by order of the Department of Fire and Emergency Services (DFES) Commissioner;***
  - ***New bush fire planning requirements for development in designated bush fire prone areas; and***
  - ***Application of the bush fire construction requirements of the Building Code of Australia (BCA) for certain residential buildings.***
2. ***Requests the Chief Executive Officer to make necessary arrangements to advertise the State Government's 'bush fire reform package' as it affects the Shire of Corrigin in 'The Windmill' newspaper, Shire Website and Shire Facebook page inviting submissions from interested parties in relation to excluding land from DFES 'Map of Bush Fire Prone Areas' mapping by close of business 7 March 2016, with submissions to:***
  - ***Clearly identify the land in question;***
  - ***Explain the reasons for exclusion; and***
  - ***Provide any other information that might assist Council in determining to support the request.***
3. ***Requests the Chief Executive Officer that should submissions be received by close of business 7 March 2016 that a further Report be prepared for the March 2016 Council meeting.***



- 4. Requests the Chief Executive Officer that should no submissions be received in relation to 3. above, that the 'Reviewed sites associated with the 'bush fire prone area' mapping for the Corrigin townsite' as provided in this Report be submitted to DFES in relation to developing the Map of Bush Fire Prone Areas.**

**Carried 7/0**

#### 10.2.6. TENDER FOR SALE OF LAND – LOTS 1-16 AND 18-33 GRANITE RISE ESTATE, CORRIGIN

Applicant:	Shire of Corrigin
Location:	Corrigin Townsite
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	RFT 04/2014
Attachment Reference:	Nil

#### SUMMARY

This item relates to the outcome of disposing of 32 lots at the Granite Rise Estate Corrigin under public tender in accordance with s3.58 of the *Local Government Act 1995*.

#### BACKGROUND

As part of its long term development program for Corrigin, the Shire developed a 32 residential lots subdivision known as Granite Rise Estate. Council has made allowance in the 2015/16 Budget for the sale of the Granite Rise Estate based on the reserve price for the lots as determined by Council in August 2014.

When disposing of property, a local government is required to comply with the provisions of s3.58 of the *Local Government Act 1995* whereby local government property is to be sold by public auction or tender.

The *Local Government (Functions and General) Regulations* (Reg. 30) allows for the sale of property other than by tender or public auction provided it is undertaken within six months of Council putting the sale of land out for public tender. At the Ordinary meeting of 15 December 2015, Council resolved as follows:

*“That Council:*

- 1. Authorises the Chief Executive Officer to offer for sale by Public Tender, Lots 1-16 (inclusive) and 18-33 (inclusive) Granite Rise Estate, Corrigin as required by Section 3.58 of the Local Government Act 1995.*
- 2. Requests the Chief Executive Officer to refer the matter back to Council at the conclusion of the Public Tender.”*

#### COMMENT

The Shire has pursued the sale of lots under a public Tender (01/2016) through State wide advertising in the *West Australian* and *Narrogin Observer* newspapers and on Shire notice boards. However, no tenders were received.

Council would also be aware that demand for residential land at Granite Rise has not been strong and for the foreseeable future, demand will continue to be weak until a new economic driver within the locality is established.

Council has previously appointed Mr Ralph Bolton of Landmark Realty as selling agent for the land and delegated authority to the Chief Executive Officer (CEO) to accept offers to purchase lots, received within the six months following the close of tenders, in the Granite Rise Estate that are equal to or greater than the reserve price for lots set by Council as follows:

Lot No.	Street No.	Street Name	Area (m <sup>2</sup> )	Reserve Price (inc-GST)
1	8	Lawton Way	802	\$ 54,900
2	6	Lawton Way	801	\$ 54,800
3	4	Lawton Way	871	\$ 59,600
4	2	Lawton Way	887	\$ 66,700
5	8	Haydon Close	822	\$ 62,300
6	6	Haydon Close	874	\$ 59,800
7	4	Haydon Close	805	\$ 55,100
8	2	Haydon Close	805	\$ 55,100
9	1	Haydon Close	757	\$ 51,800
10	3	Haydon Close	775	\$ 53,100
11	5	Haydon Close	723	\$ 49,500
12	7	Haydon Close	715	\$ 55,000
13	8	Price Retreat	724	\$ 55,600
14	6	Price Retreat	769	\$ 52,700
15	4	Price Retreat	776	\$ 53,100
16	2	Price Retreat	756	\$ 51,800
18	12	Lawton Way	813	\$ 55,600
19	3	Abe Way	928	\$ 63,500
20	5	Abe Way	930	\$ 63,700
21	7	Abe Way	931	\$ 63,700
22	1	Lindsay Rise	789	\$ 54,000
23	3	Lindsay Rise	742	\$ 50,800
24	5	Lindsay Rise	747	\$ 51,100
25	2	Lindsay Rise	1490	\$ 102,000
26	4	Lindsay Rise	1517	\$ 103,700
27	6	Lindsay Rise	1516	\$ 103,800
28	8	Lindsay Rise	1516	\$ 103,800
29	10	Lindsay Rise	1515	\$ 103,800
30	12	Lindsay Rise	1515	\$ 103,700
31	14	Lindsay Rise	1515	\$ 103,700
32	16	Lindsay Rise	1508	\$ 103,200
33	18	Lindsay Rise	1380	\$ 100,400

It is considered appropriate to follow a similar arrangement for pricing of lots as provided for in the Tender 01/2016.

### STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 3.58 disposing of property.

#### 3.58. Disposing of property

(1) *In this section —*

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
- (a) it gives local public notice of the proposed disposition —
    - (i) describing the property concerned; and
    - (ii) giving details of the proposed disposition; and
    - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
  - and
  - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned; and
  - (b) the consideration to be received by the local government for the disposition; and
  - (c) the market value of the disposition —
    - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
    - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
- (a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or
  - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
  - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
  - (d) any other disposition that is excluded by regulations from the application of this section.

#### *Local Government (Functions and General) Regulations*

#### 30. Dispositions of property excluded from Act s. 3.58

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- (2) A disposition of land is an exempt disposition if —
- (a) the land is disposed of to an owner of adjoining land (in this paragraph called the **transferee**) and —
    - (i) its market value is less than \$5 000; and
    - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;
  - or
  - (b) the land is disposed of to a body, whether incorporated or not —
    - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
    - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;
  - or
  - (c) the land is disposed of to —
    - (i) the Crown in right of the State or the Commonwealth; or

- (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
    - (iii) another local government or a regional local government;
  - or
  - (d) it is the leasing of land to an employee of the local government for use as the employee's residence; or
  - (e) it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land; or
  - (f) it is the leasing of land to a person registered under the Health Practitioner Regulation National Law (Western Australia) in the medical profession to be used for carrying on his or her medical practice; or
  - (g) it is the leasing of residential property to a person.
- (2a) A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —
  - (a) put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government; or
  - (b) the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable; or
  - (c) the subject of Statewide public notice under section 3.59(4) of the Act, and if the business plan referred to in that notice described the property concerned and gave details of the proposed disposition including —
    - (i) the names of all other parties concerned; and
    - (ii) the consideration to be received by the local government for the disposition; and
    - (iii) the market value of the disposition as ascertained by a valuation carried out not more than 12 months before the proposed disposition.
- (2b) Details (see section 3.58(4) of the Act) of a disposition of property under subregulation (2a) must be made available for public inspection for at least 12 months from the initial auction or tender, as the case requires.
- (3) A disposition of property other than land is an exempt disposition if —
  - (a) its market value is less than \$20 000; or
  - (b) the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75 000.

#### **POLICY IMPLICATIONS**

There are no known policy implications in relation to this item

#### **FINANCIAL IMPLICATIONS**

There are no known financial implications in relation to this item

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

## 6.2 Focus area two: Developing Leadership

### Goal Four: Transparent decision-making is important to us

Strategy	Outcome
Ensure active engagement with the community to inform decision-making	Community contribution to how local issues are managed

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## 5. STRATEGIC THEMES

### 5.2 Developing Leadership

Strategic Community Plan link	Strategies
L Goal Five - 1	Manage the Shire's finances and financial service activities to ensure the continuous, sustained operation of Council

## VOTING REQUIREMENT

Absolute Majority

## OFFICER'S RECOMMENDATION

That Council:

- Notes that no tenders were received for 'Tender 01/2016 – Sale of Land Granite Rise Estate'.
- Delegates authority to the Chief Executive Officer to accept offers to purchase lots, received within the six months following the close of Tender 01/2016 – Sale of Land Granite Rise Estate that are equal to or greater than the reserve price for lots as follows:

Lot No.	Street No.	Street Name	Area (m <sup>2</sup> )	Reserve Price (inc-GST)
1	8	Lawton Way	802	\$ 54,900
2	6	Lawton Way	801	\$ 54,800
3	4	Lawton Way	871	\$ 59,600
4	2	Lawton Way	887	\$ 66,700
5	8	Haydon Close	822	\$ 62,300
6	6	Haydon Close	874	\$ 59,800
7	4	Haydon Close	805	\$ 55,100
8	2	Haydon Close	805	\$ 55,100
9	1	Haydon Close	757	\$ 51,800
10	3	Haydon Close	775	\$ 53,100
11	5	Haydon Close	723	\$ 49,500
12	7	Haydon Close	715	\$ 55,000
13	8	Price Retreat	724	\$ 55,600
14	6	Price Retreat	769	\$ 52,700
15	4	Price Retreat	776	\$ 53,100
16	2	Price Retreat	756	\$ 51,800
18	12	Lawton Way	813	\$ 55,600
19	3	Abe Way	928	\$ 63,500
20	5	Abe Way	930	\$ 63,700
21	7	Abe Way	931	\$ 63,700
22	1	Lindsay Rise	789	\$ 54,000

Lot No.	Street No.	Street Name	Area (m <sup>2</sup> )	Reserve Price (inc-GST)
23	3	Lindsay Rise	742	\$ 50,800
24	5	Lindsay Rise	747	\$ 51,100
25	2	Lindsay Rise	1490	\$ 102,000
26	4	Lindsay Rise	1517	\$ 103,700
27	6	Lindsay Rise	1516	\$ 103,800
28	8	Lindsay Rise	1516	\$ 103,800
29	10	Lindsay Rise	1515	\$ 103,800
30	12	Lindsay Rise	1515	\$ 103,700
31	14	Lindsay Rise	1515	\$ 103,700
32	16	Lindsay Rise	1508	\$ 103,200
33	18	Lindsay Rise	1380	\$ 100,400

3. *Re-appoints Ralph Bolton of Landmark Realty as exclusive selling agent for the Granite Rise Estate.*
4. *Should any offers be received less than the reserved price as established in 2. above, the Chief Executive Officer be requested to refer the offers to Council for consideration.*

#### **COUNCIL RESOLUTION**

**(26/2016) Moved Cr Mason: Seconded Cr Hardingham**

**That Council:**

1. ***Notes that no tenders were received for 'Tender 01/2016 – Sale of Land Granite Rise Estate'.***
2. ***Delegates authority to the Chief Executive Officer to accept offers to purchase lots, received within the six months following the close of Tender 01/2016 – Sale of Land Granite Rise Estate that are equal to or greater than the reserve price for lots as follows:***

Lot No.	Street No.	Street Name	Area (m <sup>2</sup> )	Reserve Price (inc-GST)
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10	3	Haydon Close	775	\$ 53,100
11	5	Haydon Close	723	\$ 49,500
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14	6	Price Retreat	769	\$ 52,700
15	4	Price Retreat	776	\$ 53,100
16	2	Price Retreat	756	\$ 51,800
18	12	Lawton Way	813	\$ 55,600
19	3	Abe Way	928	\$ 63,500
20	5	Abe Way	930	\$ 63,700

<b>Lot No.</b>	<b>Street No.</b>	<b>Street Name</b>	<b>Area (m<sup>2</sup>)</b>	<b>Reserve Price (inc-GST)</b>
21	7	Abe Way	931	\$ 63,700
22	1	Lindsay Rise	789	\$ 54,000
23	3	Lindsay Rise	742	\$ 50,800
24	5	Lindsay Rise	747	\$ 51,100
25	2	Lindsay Rise	1490	\$ 102,000
26	4	Lindsay Rise	1517	\$ 103,700
27	6	Lindsay Rise	1516	\$ 103,800
28	8	Lindsay Rise	1516	\$ 103,800
29	10	Lindsay Rise	1515	\$ 103,800
30	12	Lindsay Rise	1515	\$ 103,700
31	14	Lindsay Rise	1515	\$ 103,700
32	16	Lindsay Rise	1508	\$ 103,200
33	18	Lindsay Rise	1380	\$ 100,400

- 3. Re-appoints Ralph Bolton of Landmark Realty as exclusive selling agent for the Granite Rise Estate.**
  
- 4. Should any offers be received less than the reserved price as established in 2. above, the Chief Executive Officer be requested to refer the offers to Council for consideration.**

***Carried by Absolute Majority 7/0***



### 10.2.7. APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	DAYM T
Attachment Reference:	Nil

#### SUMMARY

Council is requested to appoint Miss Taryn Dayman to the position of Acting Chief Executive Officer for the period from 14 March 2016 until 19 March 2016 until when the Chief Executive Officer is on leave and interstate.

#### BACKGROUND

The Chief Executive Officer (CEO) Rob Paull is scheduled to take leave from 14 March 2016 until 19 March 2016. This leave arrangement was noted prior to the commencement of employment and referred to in the interview for CEO position. Although he will be available via mobile phone, he will be out of the State during much of this period and likely to be out of mobile phone range.

#### COMMENT

To ensure appropriate Shire actions can be undertaken should there be an emergency, Council's Executive Manager Corporate & Community Services, Miss Taryn Dayman is available to act in the Chief Executive Officer position for the period that the Chief Executive Officer will be on leave.

Miss Dayman has acted in the role of Chief Executive Officer previously and is well qualified for the position. It is recommended that Council appoint Miss Taryn Dayman to the position of Acting Chief Executive Officer for the period of the Chief Executive Officer's leave.

#### STATUTORY ENVIRONMENT

*Local Government Act 1995*

Section 5.36 of the *Local Government Act 1995* requires that a local government is to employ a person to be the CEO of the local government. Section 5.36(2) of the Act states that a person is not to be employed in the position of CEO unless the council believes that the person is suitably qualified for the position.

#### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

There are no direct policy implications in relation to this item.

#### COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### 6.2 Focus area two: Developing Leadership

**Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION**

*That Council appoints Miss Taryn Dayman to the position of Acting Chief Executive Officer for the period of the Chief Executive Officer's leave being from 14 March 2016 and concluding on 19 March 2016.*

**COUNCIL RESOLUTION**

***(27/2016) Moved Cr Hickey: Seconded Cr Dickinson***

***That Council appoints Miss Taryn Dayman to the position of Acting Chief Executive Officer for the period of the Chief Executive Officer's leave being from 14 March 2016 and concluding on 19 March 2016.***

***Carried by Absolute Majority 7/0***

**10.2.8. ALTERNATE DATE FOR THE MARCH ORDINARY MEETING OF COUNCIL AND AUDIT AND RISK  
MANAGEMENT COMMITTEE TO MONDAY 21 MARCH 2016**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV 0024
Attachment Reference:	Nil

**SUMMARY**

Council is requested to adopt a date for the March 2016 Ordinary Meeting to be held on Monday 21 March 2016.

**BACKGROUND**

As referred to in **Item 10.2.6** to this Agenda, the Chief Executive Officer (CEO) Rob Paull is scheduled to take leave from 14 March 2016 until 19 March 2016. This leave arrangement was noted prior to the commencement of employment and referred to in the interview for CEO position.

At the 15 December 2015 Ordinary meeting, Council set the Ordinary meeting dates for the 2016 calendar year as follows:

*“COUNCIL RESOLUTION (8680)*

*That Council:*

- 2. Adopt the following schedule for Ordinary Meetings of Council from January 2016 to December 2016 commencing at 3pm in the Shire Council Chambers, 9 Lynch Street, Corrigin:*

*Tuesday 16 February 2016*

*Tuesday 15 March 2016*

*Tuesday 19 April 2016*

*Tuesday 17 May 2016*

*Tuesday 21 June 2016*

*Tuesday 19 July 2016*

*Tuesday 16 August 2016*

*Tuesday 20 September 2016*

*Tuesday 18 October 2016*

*Tuesday 15 November 2016*

*Tuesday 20 December 2016*

- 3. Request the Chief Executive Officer to give local public notice of the Ordinary Council Meetings for 2016 as provide for in 1 above.”*

**COMMENT**

As Councillors are aware, for personal reasons the CEO will be away from the Shire from 13 March 2016 until 19 March 2016. Unfortunately, this falls within the 15 March 2016 date set by Council for the Ordinary Meeting along with the Audit and Risk Management Committee meeting.

It is the Shire Administration’s intent to present the Mid-Year Budget Review to the Ordinary meeting in March and along with the standard Agenda, Information session and Audit and Risk Management Committee meeting, would be quite a large burden on staff.

After consultation with the Shire President, it is requested that Council amend the date of the March Ordinary Meeting along with the Audit and Risk Management Committee meeting from Tuesday 15 March to Monday 21 March 2016.

#### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

*Local Government (Administration) Regulations 1996*

#### **POLICY IMPLICATIONS**

Council Policy 3.1 Notice of Ordinary Meetings.

#### **FINANCIAL IMPLICATIONS**

There are no direct policy implications in relation to this item.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### **6.2 Focus area two: Developing Leadership**

**Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

#### **5. STRATEGIC THEMES**

##### **5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

#### **VOTING REQUIREMENT**

Absolute Majority

#### **OFFICER'S RECOMMENDATION**

*That Council:*

- 1. Amend the date for the March 2016 Ordinary Meeting of Council from Tuesday 15 March 2016 to be Monday 21 March 2016.*
- 2. Request the Chief Executive Officer to give local public notice of the change to the date of the Ordinary Council Meeting for March 2016 as provide for in 1 above.*

#### **COUNCIL RESOLUTION**

**(28/2016) Moved Cr Hickey: Seconded Cr Praetz**

*That Council:*

- 1. Amend the date for the March 2016 Ordinary Meeting of Council from Tuesday 15 March 2016 to be Monday 21 March 2016.*

- 2. Request the Chief Executive Officer to give local public notice of the change to the date of the Ordinary Council Meeting for March 2016 as provide for in 1 above.**

***Carried by Absolute Majority 7/0***

**10.2.9. RESIGNATION OF CR PRIDHAM FROM CERTAIN COMMITTEES OF COUNCIL, ADVISORY COMMITTEES OF COUNCIL AND EXTERNAL ORGANISATIONS OR COMMITTEES**

Applicant:	Cr Pridham
Location:	N/A
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV 0021
Attachment Reference:	10.2.9

**SUMMARY**

Council is requested to consider appointments to certain Committees of Council, Advisory Committees of Council and external organisations or committees that have become vacant.

**BACKGROUND**

Following the 2016 Local Government elections, Council appointed Councillors and other persons as members certain committees of council, advisory committees of council and external organisations or committees. Councillor Pridham was appointed to the following:

- Works and General Purposes Committee (Council Committee);
- Corrigin Tidy Towns Committee (external organisation/committee);
- Corrigin Historical Society (external organisation/committee); and
- Roe Tourism Association (external organisation/committee)

**COMMENT**

By correspondence dated 16 December 2015, Councillor Pridham advised that he resigned from the above committees of council, advisory committees of council and external organisations or committees (note **ATTACHMENT 10.2.9**).

Councillors are requested to nominate to fill the vacancies.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995:*

**5.8. Establishment of committees**

A local government may establish\* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

*\* Absolute majority required.*

**5.11. Committee membership, tenure of**

- (1) *Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —*
- (a) *the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or*
  - (b) *the person resigns from membership of the committee; or*
  - (c) *the committee is disbanded; or*
  - (d) *the next ordinary elections day,*
- whichever happens first.*

- (2) Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —
- (a) the term of the person's appointment as a committee member expires; or
  - (b) the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant; or
  - (c) the committee is disbanded; or
  - (d) the next ordinary elections day,
- whichever happens first.

#### **POLICY IMPLICATIONS**

There are no known policies or policy implications relating to this Item.

#### **FINANCIAL IMPLICATIONS**

Budgeted expenditure for meeting fees and cost associated with committees.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### **6.2 Focus area two: Developing Leadership**

##### **Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

#### **5. STRATEGIC THEMES**

##### **5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making
Goal Four - 1	Develop a community engagement approach to guide Council engagement with the Shires residents

#### **VOTING REQUIREMENT**

Recommendation 1                      Simple Majority  
Recommendations 2 and 3        Absolute Majority

#### **OFFICER'S RECOMMENDATION 1**

That Council note Councillor Pridham's resignation from:

- Works and General Purposes Committee (Council Committee);
- Corrigin Tidy Towns Committee (external organisation/committee);
- Corrigin Historical Society (external organisation/committee);
- Roe Tourism Association (external organisation/committee); and

as provided for in **Attachment 10.2.9**.

**COUNCIL RESOLUTION**

**(29/2016) Moved Cr Hardingham: Seconded Cr Praetz**

**That Council note Councillor Pridham's resignation from:**

- **Works and General Purposes Committee (Council Committee);**
- **Corrigin Tidy Towns Committee (external organisation/committee);**
- **Corrigin Historical Society (external organisation/committee);**
- **Roe Tourism Association (external organisation/committee); and**

as provided for in **Attachment 10.2.9**.

**Carried 7/0**

**OFFICER'S RECOMMENDATION 2**

*That Council, in accordance with the Instrument of Appointment and Delegation of the Works and General Purposes Committee and s 5.10 & 5.11A Local Government Act 1995 appoints:*

- Councillor \_\_\_\_\_ as a member of the Works and General Purposes Committee

**COUNCIL RESOLUTION**

**(30/2016) Moved Cr Hickey: Seconded Cr Praetz**

**That Council, in accordance with the Instrument of Appointment and Delegation of the Works and General Purposes Committee and s 5.10 & 5.11A Local Government Act 1995 appoints:**

- **Councillor Mason as a member of the Works and General Purposes Committee**

**Carried by Absolute Majority 7/0**

**OFFICER'S RECOMMENDATION 3**

*That Council appoints the following representatives to the following external organisations and committees:*

**Corrigin Tidy Towns Committee**

- Councillor \_\_\_\_\_ to represent Council on the Corrigin Tidy Towns Committee.

**ROE Tourism Association**

- Councillor \_\_\_\_\_ to represent Council on the Council on the Roe Tourism Association.

**Corrigin Historical Society**

- Councillor \_\_\_\_\_ to represent Council on the Corrigin Historical Society.

**COUNCIL RESOLUTION**

**(31/2016) Moved Cr Mason: Seconded Cr Dickinson**

**That Council appoints the following representatives to the following external organisations and committees:**

**Corrigin Tidy Towns Committee**

- **Chief Executive Officer Mr Rob Paull to represent Council on the Corrigin Tidy Towns Committee.**



**ROE Tourism Association**

- ***Councillor Praetz to represent Council on the Council on the Roe Tourism Association.***

**Corrigin Historical Society**

- ***Councillor Hardingham to represent Council on the Corrigin Historical Society.***

***Carried by Absolute Majority 7/0***

#### 10.2.10. DRAFT CUSTOMER SERVICE CHARTER FOR PUBLIC COMMENT

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	CUS0010
Attachment Reference:	10.2.10

#### SUMMARY

This report seeks Council's endorsement for the draft Customer Service Charter to be put on view for public comment.

#### BACKGROUND

Customer service is a component of every local government officer's role and it is of significant importance that all officers and the community have a clear indication of the service levels that can be expected. A Charter sets a standard for the Shire of Corrigin's community experience with Council's services.

#### COMMENT

A draft Shire of Corrigin Customer Service Charter ('Charter') has been prepared by the Shire (note **ATTACHMENT 10.2.10**). The Charter will provide an agreed level of service and framework for which all community interactions will conform to. It will have a positive impact on Council's future consultation outcomes and Council's image within the community. The draft has been circulated to Shire Staff with minor feedback on the format but no objection to the Charter or its implementation.

By placing the Charter out for comment, it is anticipated that community feedback will provide ratification of the service levels detailed or input for further refinement.

#### STATUTORY ENVIRONMENT

Whilst the new Charter will not have legal status, the Charter will specify the level of service to be provided by the Shire and outline expectations of staff as they undertake their work.

#### POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

#### FINANCIAL IMPLICATIONS

Community engagement concerning the draft Charter will be undertaken via display on Council's website and its offices, there will be no budgetary implications.

#### COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### 6.2 Focus area two: Developing Leadership

#### Goal Four: Transparent decision-making is important to us

Strategy	Outcome
Maintain a strong customer focus	Effective communication on key decisions

**Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER'S RECOMMENDATION**

That Council:

1. *Endorse the draft Shire of Corrigin Customer Service Charter ('Charter') as provided for in Attachment 10.2.10 for public comment to be placed on the Shire Website, Windmill Newspaper and through the Shire's Facebook page inviting submission on the draft Charter for a period of 28 days.*
2. *After completion of the public consultation period a further report be provided to Council to consider submissions received prior to adoption of the draft Charter. Should no submissions of objection or alteration be received, the Charter be adopted without reference back for Council.*

**COUNCIL RESOLUTION**

**(32/2016) Moved Cr Mason: Seconded Cr Hickey**

**That Council:**

***Endorse the Shire of Corrigin Customer Service Charter as provided for in Attachment 10.2.10***

***Carried by Absolute Majority 7/0***

**Note:**

***Council considered the Customer Service Charter as addressed in Attachment 10.2.10 adequately reflects the positive customer service role of the Shire and Staff.***

#### 10.2.11. REQUEST FOR COUNCIL REPRESENTATION ON 'GIGGLE POTS DAY CARE COMMITTEE'

Applicant:	Gigglepots Day Care Committee
Location:	N/A
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GOV 0021
Attachment Reference:	Nil

#### SUMMARY

Giggle Pots Day Care Committee ('Giggle Pots Committee') has requested Council appoint a Councillor to the Giggle Pots Committee.

#### BACKGROUND

By correspondence dated 28 January 2016 the Committee has advised as follows:

*"We are writing to you to request as per our constitution that a Shire Councillor joins our Giggle Pots Day Care Committee. We feel this would be jointly beneficial for both parties allowing Council to be kept up to date with what's happening in the centre, and the committee the opportunity to raise any issues directly with Council. We meet approximately 6 times a year at the Corrigin Hotel."*

#### COMMENT

Councillors are requested to nominate to fill this vacancy.

#### STATUTORY ENVIRONMENT

*Local Government Act 1995:*

##### 5.8. Establishment of committees

A local government may establish\* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

*\* Absolute majority required.*

##### 5.11. Committee membership, tenure of

- (1) *Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —*
  - (a) *the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or*
  - (b) *the person resigns from membership of the committee; or*
  - (c) *the committee is disbanded; or*
  - (d) *the next ordinary elections day,*  
*whichever happens first.*
  
- (2) *Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —*
  - (a) *the term of the person's appointment as a committee member expires; or*
  - (b) *the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant; or*
  - (c) *the committee is disbanded; or*
  - (d) *the next ordinary elections day,*  
*whichever happens first.*

**POLICY IMPLICATIONS**

There are no known policies or policy implications relating to this Item.

**FINANCIAL IMPLICATIONS**

Budgeted expenditure for meeting fees and cost associated with committees.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making
Goal Four - 1	Develop a community engagement approach to guide Council engagement with the Shires residents

**VOTING REQUIREMENT**

Recommendation 1      Simple Majority  
Recommendation 2      Absolute Majority

**OFFICER'S RECOMMENDATION 1**

*That Council notes Giggle Pots Day Care Committee request that Council appoint a Councillor to its Committee.*

**OFFICER'S RECOMMENDATION 2**

*That Council appoints Councillor \_\_\_\_\_ to represent Council on the Giggle Pots Day Care Committee.*

**COUNCIL RESOLUTION**

***(33/2016) Moved Cr Mason: Seconded Cr Hickey***

***That Council***

- 1. Notes Giggle Pots Day Care Committee request that Council appoint a Councillor to its Committee.***
- 2. That Council appoints Councillor Hardingham to represent Council on the Giggle Pots Day Care Committee.***

***Carried by Absolute Majority 7/0***

**10.2.12. DEED OF RENEWAL WITH TELSTRA CORPORATION – CORRIGIN CMTS ON PORTION OF LOT 620 CORRIGIN**

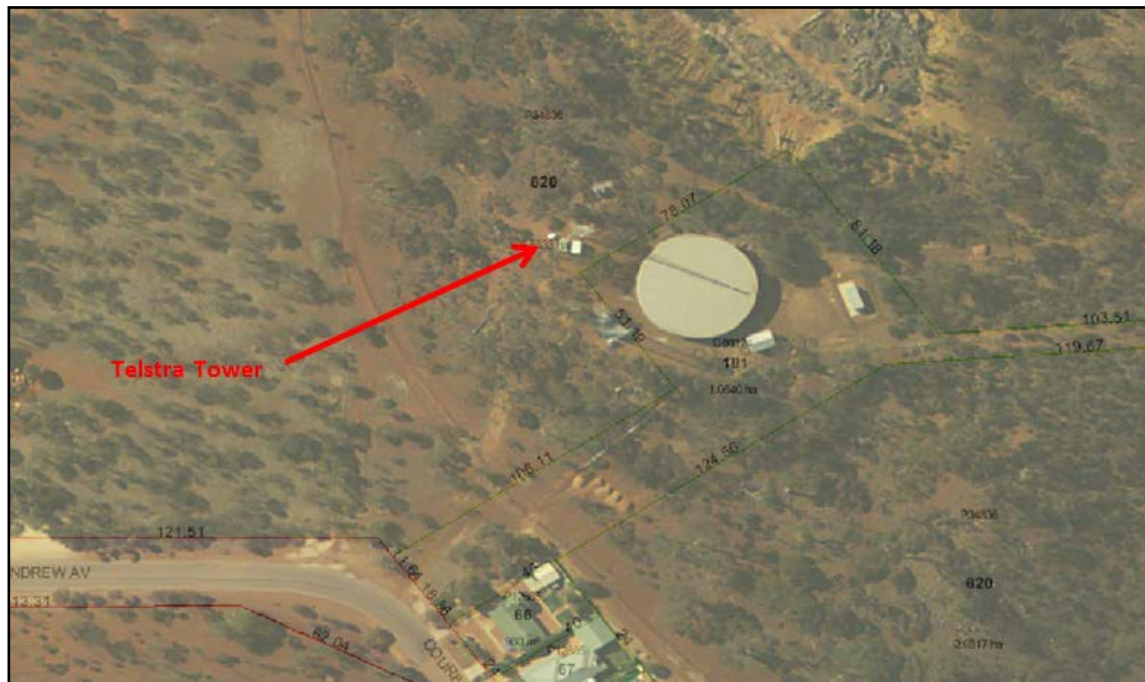
Applicant:	Telstra Corporation Limited
Location:	Portion Lot 620, Corrigin
Date:	16 February 2016
Reporting Officer:	Heather Talbot, Executive Manager Governance and Compliance
Disclosure of Interest:	No interest to disclose
File Number:	Agreement File (Portion Lot 620)
Attachment Reference:	Nil.

**SUMMARY**

Council is requested to enter into new Deed of Renewal with Telstra Corporation for the lease of the Corrigin CMTS (Cellular Mobile Telecommunications Base Station) on portion of Lot 620 Corrigin.

**BACKGROUND**

In 1999, Council received funding through the Commonwealth Government fund Networking the Nation in a joint project with Corrigin Development Association to build what was essentially a mobile phone tower on portion of Lot 620 Corrigin.



After expressions of interest were sought the successful supplier of the tower was Telstra. Telstra completed all work on the site and the CDMA tower was placed on full power on the 20<sup>th</sup> June 2000. It has since changed to a 4G digital service.

Council entered into a lease agreement with Telstra Corporation in February 2000 for an initial term of ten (10) years with an option to renew the term for three (3) further terms if five (5) years each. The initial rental was set at Nil per annum as Council considered the service to be essential to the Corrigin community.

When disposing of property, a local government is required to comply with the provisions of s3.58 of the *Local Government Act 1995* whereby local government property is to be sold by public auction or tender.

The *Local Government (Functions and General) Regulations* (Reg. 30) allows for some exemptions to the sale of property other than by tender or public auction. This includes if the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee.

#### COMMENT

It is the opinion of management that the lease of this land for the purpose of a CMTS would not be considered to be of benefit to anyone other than Telstra Corporation and therefore exempt under Regulation 30.

The terms of the lease agreement are in keeping with the previous lease agreement with minor updates to names and addresses and the serving of notice, and an annual rental of \$1 per annum (if demanded) for a term commencing 1 February 2015 and expiring 31 January 2020.

It is considered appropriate to enter into the deed of renewal with Telstra Corporation on this basis.

#### STATUTORY ENVIRONMENT

*Local Government Act 1995* – Section 3.58 disposing of property.

##### 3.58. Disposing of property

(1) *In this section —*

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

(a) *it gives local public notice of the proposed disposition —*

(i) *describing the property concerned; and*

(ii) *giving details of the proposed disposition; and*

(iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

*and*

(b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

(4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*

(a) *the names of all other parties concerned; and*

(b) *the consideration to be received by the local government for the disposition; and*

(c) *the market value of the disposition —*

(i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*

(ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*

- (5) This section does not apply to —
- (a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or
  - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
  - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
  - (d) any other disposition that is excluded by regulations from the application of this section.

*Local Government (Functions and General) Regulations*

30. Dispositions of property excluded from Act s. 3.58

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- (2) A disposition of land is an exempt disposition if —
- (a) the land is disposed of to an owner of adjoining land (in this paragraph called the **transferee**) and —
    - (i) its market value is less than \$5 000; and
    - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;or
  - (b) the land is disposed of to a body, whether incorporated or not —
    - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
    - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;or
  - (c) the land is disposed of to —
    - (i) the Crown in right of the State or the Commonwealth; or
    - (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
    - (iii) another local government or a regional local government;or
  - (d) it is the leasing of land to an employee of the local government for use as the employee's residence; or
  - (e) it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land; or
  - (f) it is the leasing of land to a person registered under the Health Practitioner Regulation National Law (Western Australia) in the medical profession to be used for carrying on his or her medical practice; or
  - (g) it is the leasing of residential property to a person.
- (2a) A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —
- (a) put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government; or
  - (b) the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable; or



- (c) *the subject of Statewide public notice under section 3.59(4) of the Act, and if the business plan referred to in that notice described the property concerned and gave details of the proposed disposition including —*
  - (i) *the names of all other parties concerned; and*
  - (ii) *the consideration to be received by the local government for the disposition; and*
  - (iii) *the market value of the disposition as ascertained by a valuation carried out not more than 12 months before the proposed disposition.*
- (2b) *Details (see section 3.58(4) of the Act) of a disposition of property under subregulation (2a) must be made available for public inspection for at least 12 months from the initial auction or tender, as the case requires.*
- (3) *A disposition of property other than land is an exempt disposition if —*
  - (a) *its market value is less than \$20000; or*
  - (b) *the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75000.*

**POLICY IMPLICATIONS**

There are no known policy implications in relation to this item

**FINANCIAL IMPLICATIONS**

There are no known financial implications in relation to this item

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Economic Development**

**Goal One: We want to be able to spend our money locally and encourage others to do the same**

Strategy	Outcome
Explore opportunities to improve technology across the Shire to support economic development	Improved technology helps us to be innovative and efficient in our business

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Economic Development**

Strategic Community Plan link	Strategies
<b>Goal One - 4</b>	Support improved telecommunications services in the community

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

*That Council enters in a deed of renewal and variation of lease in relation to Corrigin CMTS with Telstra Corporation Limited for a term commencing 1 February 2015 and expiring 31 January 2020.*

**COUNCIL RESOLUTION**

***(34/2016) Moved Cr Hickey: Seconded Cr Praetz***

***That Council enters in a deed of renewal and variation of lease in relation to Corrigin CMTS with Telstra Corporation Limited for a term commencing 1 February 2015 and expiring 31 January 2020 and authorises the President and Chief Executive Officer to utilise the Common Seal.***

***Carried 7/0***

***Note: Council recognised the use of the Common Seal.***

**10.2.13. CONFIDENTIAL - OFFER TO PURCHASE LOT 18 LAWTON WAY, GRANITE RISE ESTATE, CORRIGIN**

Applicant:	Shire of Corrigin
Location:	Corrigin
Date:	15 February
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	LUP 0002
Attachment Reference:	10.2.13A & 10.2.13B

**CONFIDENTIAL**

This Item is a confidential pursuant to s5.23 (2)(e)(ii) of the *Local Government Act 1995* - a matter that if disclosed, would reveal information that has a commercial value to a person.

**SUMMARY**

This item relates to an offer from the Housing Authority to purchase Lot 18 Lawton Way, Granite Rise Estate, Corrigin for \$45,000. It is understood to be for the purpose of government employee housing purposes.

**BACKGROUND**

As part of its long term development program for Corrigin, the Shire developed a 32 residential lots subdivision known as Granite Rise Estate. Council has made allowance in the 2015/16 Budget for the sale of the Granite Rise Estate based on the reserve price for the lots as determined by Council in August 2014.

When disposing of property, a local government is required to comply with the provisions of s3.58 of the *Local Government Act 1995* whereby local government property is to be sold by public auction or tender.

**COMMENT**

The Shire has offer from the Housing Authority to purchase Lot 18 Lawton Way, Granite Rise Estate, Corrigin for \$45,000 (**ATTACHMENT 10.2.12A**). By Email dated 8 February 2016, the Housing Authority confirmed that the purpose of the Authority purchase was to house government employees:

*Please be advised that the Housing Authority intends to acquire this vacant land to construct a dwelling upon for use under the Government Regional Officers' Housing Program. The provision of new residential accommodation under the GROH Program will assist to attract and retain State Government employees such as Police and teachers to the town of Corrigin. I appreciate your assistance on this matter.*

Regards

Matthew Meyers  
Program Manager (Worker Housing)/Housing Programs  
Housing Authority

Under Tender 01/2016 Council considered the value of lots at Granite Rise and which is the subject of Item 10.2.5 of this Agenda and determined that Lot 18 would have the following value:

Lot No.	Street No.	Street Name	Area (m <sup>2</sup> )	Reserve Price (inc-GST)
18	12	Lawton Way	813	\$ 55,600

In providing the Offer, the Housing Authority also provided a valuation to support its offer being some \$9,400 less than the asking price (**ATTACHMENT 10.2.12B**). It is noted that the valuation looks at land prices within Corrigin and outside the locality and its relevance could only be considered a guide based on sale prices for similar land. However, the Housing Authority would be bound to purchase with a certain percent of the valuation.

It is open for Council to pursue a purchase price for Lot 18 either close or at the reserve price. However, although Council is not responsible or obliged to provide land for government employees, it could be considered that there is a non-monetary benefit to the community and for the eventual sale of lots at Granite Rise for a first sale of this nature.

### STATUTORY ENVIRONMENT

*Local Government Act 1995* – Section 3.58 disposing of property.

#### 3.58. Disposing of property

(1) *In this section —*

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

(a) *it gives local public notice of the proposed disposition —*

(i) *describing the property concerned; and*

(ii) *giving details of the proposed disposition; and*

(iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

*and*

(b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

(4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*

(a) *the names of all other parties concerned; and*

(b) *the consideration to be received by the local government for the disposition; and*

(c) *the market value of the disposition —*

(i) *as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*

(ii) *as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*

(5) *This section does not apply to —*

(a) *a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*

(b) *a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*

- (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
- (d) any other disposition that is excluded by regulations from the application of this section.

*Local Government (Functions and General) Regulations*

30. Dispositions of property excluded from Act s. 3.58

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- (2) A disposition of land is an exempt disposition if —
  - (a) the land is disposed of to an owner of adjoining land (in this paragraph called the **transferee**) and —
    - (i) its market value is less than \$5 000; and
    - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;
  - or
  - (b) the land is disposed of to a body, whether incorporated or not —
    - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
    - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;
  - or
  - (c) the land is disposed of to —
    - (i) the Crown in right of the State or the Commonwealth; or
    - (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
    - (iii) another local government or a regional local government;
  - or
  - (d) it is the leasing of land to an employee of the local government for use as the employee's residence; or
  - (e) it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land; or
  - (f) it is the leasing of land to a person registered under the Health Practitioner Regulation National Law (Western Australia) in the medical profession to be used for carrying on his or her medical practice; or
  - (g) it is the leasing of residential property to a person.
- (2a) A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —
  - (a) put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government; or
  - (b) the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable; or
  - (c) the subject of Statewide public notice under section 3.59(4) of the Act, and if the business plan referred to in that notice described the property concerned and gave details of the proposed disposition including —
    - (i) the names of all other parties concerned; and
    - (ii) the consideration to be received by the local government for the disposition; and

- (iii) *the market value of the disposition as ascertained by a valuation carried out not more than 12 months before the proposed disposition.*
- (2b) *Details (see section 3.58(4) of the Act) of a disposition of property under subregulation (2a) must be made available for public inspection for at least 12 months from the initial auction or tender, as the case requires.*
- (3) *A disposition of property other than land is an exempt disposition if —*
  - (a) *its market value is less than \$20 000; or*
  - (b) *the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75 000.*

**POLICY IMPLICATIONS**

There are no known policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

The financial implications in relation to this item relate to the selling of a lot within the Granite Rise Estate for less than anticipated by the Shire.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Four: Transparent decision-making is important to us**

Strategy	Outcome
Ensure active engagement with the community to inform decision-making	Community contribution to how local issues are managed

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
<b>L Goal Five - 1</b>	Manage the Shire’s finances and financial service activities to ensure the continuous, sustained operation of Council

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER’S RECOMMENDATION**

*That Council:*

- 1. Accepts the offer from Housing Authority for amount of \$45,000 (GST ex) for the purchase of Lot 18 Lawton Way, Granite Rise Estate, Corrigin for Government Regional Officers’ Housing Program.*
- 2. Advertises the intent to dispose of property (being Lot 18 Lawton Way, Granite Rise Estate, Corrigin) by private treaty in accordance with S3.58 of the Local Government Act 1995.*

3. Subject to not receiving any submissions from the advertising process, delegates authority to the Shire President and Chief Executive Officer to execute the sale documents and affix the Common Seal on behalf of the Shire of Corrigin.

**COUNCIL RESOLUTION**

**(35/2016) Moved Cr Pridham: Seconded Cr Praetz**

*That Council move behind closed doors.*

*Carried 7/0*

**COUNCIL RESOLUTION**

**(36/2016) Moved Cr Hickey: Seconded Cr Praetz**

*That Council:*

1. *Accepts the offer from Housing Authority for amount of \$45,000 (GST ex) for the purchase of Lot 18 Lawton Way, Granite Rise Estate, Corrigin for Government Regional Officers' Housing Program.*
2. *Advertises the intent to dispose of property (being Lot 18 Lawton Way, Granite Rise Estate, Corrigin) by private treaty in accordance with S3.58 of the Local Government Act 1995.*
3. *Subject to not receiving any submissions from the advertising process, delegates authority to the Shire President and Chief Executive Officer to execute the sale documents and affix the Common Seal on behalf of the Shire of Corrigin.*

*Carried by Absolute Majority 7/0*

**COUNCIL RESOLUTION**

**(37/2016) Moved Cr Hardingham & Cr Pridham**

*That Council come out from behind closed doors.*

*Carried 7/0*

*Cr Hickey declared a Proximity interest in Item 10.3.1 and left the meeting at 6.12pm*

**10.3. Works and General Purposes Reports**

**10.3.1. ADDITIONAL RESTRICTED ACCESS VEHICLE ROUTES**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	TT0001
Attachment Reference:	Nil

**SUMMARY**

Council is requested to consider whether it wishes seeks additional roads to be Restricted Access Vehicle (RAV) rated in relation to an earlier request for RAV rating to Main Roads WA (MRWA).

**BACKGROUND**

RAV ratings determine the heavy vehicle combination that is permitted to travel on Western Australian roads. It applies to vehicles that are over 42.5 tonnes with a total combination greater than 19 metres, or 12.5 metres when not part of a combination. RAV road ratings are determined by Main Roads WA and local governments and are subject to change at any time. At the Ordinary meeting of 15 September 2015, Council resolved (8597) as follows:

*“That additional roads relating to RAV7 submitted by Luke Hickey be entered into Minutes and that Council submits all of the following roads for assessment by Main Roads WA for addition to the RAV networks:*

<i>Bin Site</i>	<i>Road</i>	<i>Section</i>	<i>Current RAV</i>	<i>Assessment to RAV</i>
<i>Bulyee</i>	<i>Bulyee – Kweda Rd</i>	<i>Bulyee Rd to CBH entrance</i>	<i>3</i>	<i>4 to 7</i>
<i>Bullaring</i>	<i>Station St</i>	<i>Wickepin Corrigin Rd to CBH entrance</i>	<i>3</i>	<i>4 to 7</i>
<i>N/A</i>	<i>Nornakin East Rd</i>	<i>From junction of Corrigin-Babakin Rd to junction of Corrigin-Bruce Rock Rd</i>	<i>None</i>	<i>1 to 7</i>
<i>N/A</i>	<i>Corrigin-Bruce Rock Rd</i>	<i>From Brookton Hwy to Access Point 15 – (15.683 klm)</i>	<i>6</i>	<i>To 7</i>
<i>N/A</i>	<i>Corrigin-Babakin Rd</i>	<i>From edge of Corrigin Town Boundary to Walton Rd</i>	<i>3</i>	<i>4 to 7</i>
<i>N/A</i>	<i>Heal Rd</i>	<i>From Corrigin-Babakin Rd to Corrigin-Bruce Rock Rd</i>	<i>3</i>	<i>4 to 7</i>
<i>N/A</i>	<i>Parsons Rd</i>	<i>From Nornakin East Rd to Corrigin-Bruce Rock Rd (2.504klm)</i>	<i>None</i>	<i>1 to 7</i>
<i>N/A</i>	<i>Nambadilling Rd</i>	<i>From Parsons Rd Junction to Bendering Rd (2.737klm)</i>	<i>None</i>	<i>1 to 7</i>
<i>N/A</i>	<i>Walton Rd</i>	<i>From Corrigin-Babakin Rd to Access Point 1 – (2.1klm)</i>	<i>None</i>	<i>1 to 7</i>
<i>N/A</i>	<i>Bendering Rd</i>	<i>From the Nambadilling Rd Junction to Brookton Highway</i>	<i>4 with conditions</i>	<i>5 to 7</i>

As a response, MRWA has queried as follows:

*“In reference to your request received by this office for a route assessment of Station Street, I can advise that your request would require additional roads for connectivity for RAV 7.*



This request would also require Attwood St (4040150: 0.00 – 0.07 slk) and Bullaring Rd (4040003: 17.71 – 17.77 slk) to be approved also.

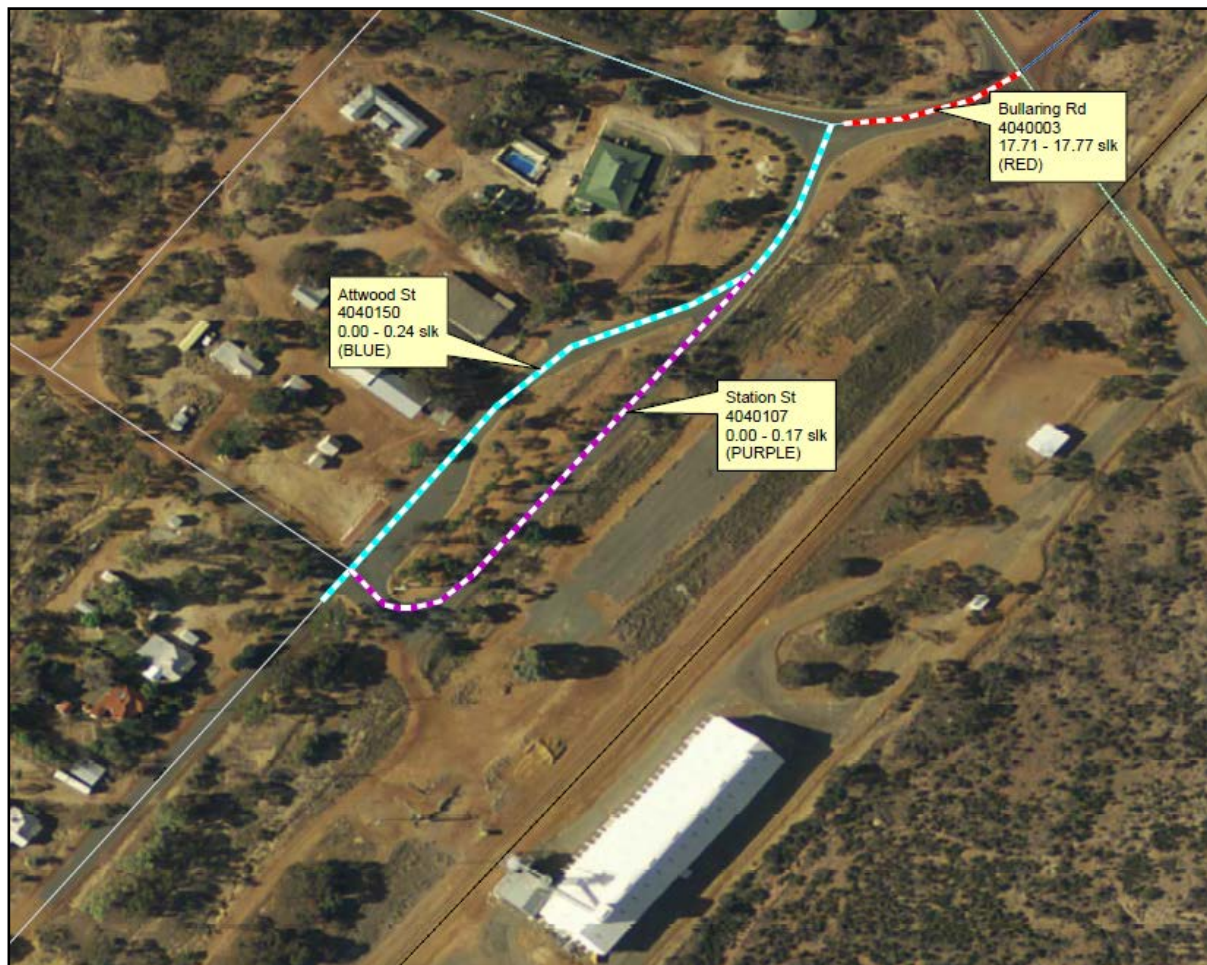
Does the Shire approve of these roads to be included in this requested assessment? Approval of these roads would also be subject to the RAV 7 network approval of Wickepin-Corrigin Rd from Brookton Hwy to Bullaring-Gorge Rock Rd which is a currently pending route assessment request.”

At the 15 December 2016 Ordinary Meeting, Council was requested to consider whether it wishes seeks additional roads to be Restricted Access Vehicle (RAV) rated in relation to an earlier request for RAV rating to Main Roads WA (MRWA). Council resolved to ‘.... lay this item on the table’ on the basis that the CEO had advised Council that he had sought further information from MRWA as to why Attwood Street, Bullaring (4040150: 0.00 – 0.07 slk) had been included in their Email and to clarify the location of Bullaring Road, Bullaring. At the time of the Council meeting, this information had yet to be provided. The CEO advised that he should have a response by the next Ordinary meeting. Council felt that it required this clarification before it can reasonably consider the matter.

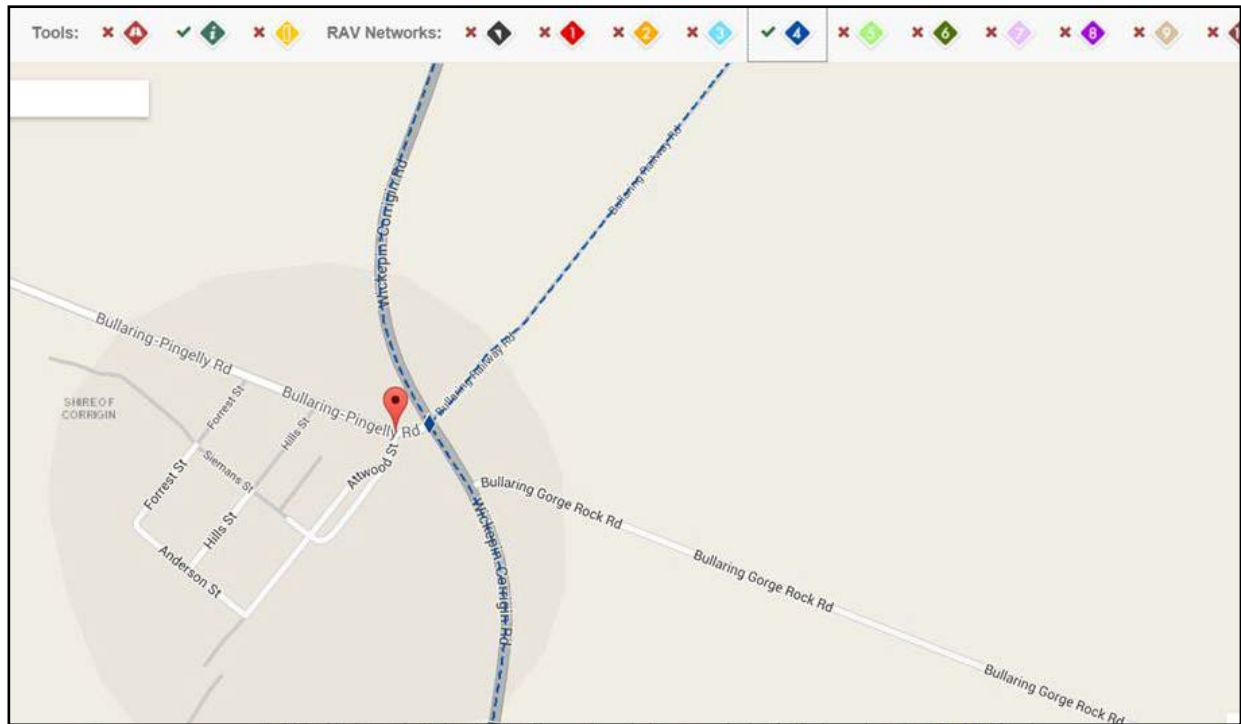
### COMMENT

Permits are required to operate certain types of RAVs in WA and are an instrument issued by the Commissioner of Main Roads Western Australia to grant access to these vehicles to certain parts of the road network under specific operating conditions.

Since the 15 December 2016 Ordinary Meeting, MRWA has provided the following roads and measurements as they appear in MRWA database:



The current RAV Rating at Bullaring is conditional RAV 4 as follows:



Landgate defines the roads in the area is shown below. When comparing the information provided by MRWA and Landgate:

- 'Attwood Street' appears to be correct.
- 'Bullaring Road' appears to be 'Bullaring Railways Road'.
- 'Station Street' doesn't show as a road reserve but in fact, appears to be located on railway reserve – not a road reserve!



The access to the Bullaring Bin is from the Wickepin Corrigin road and it is questioned where there would need to be additional access for entry to the Bin from the other side of the rail line. Given the above, it is concluded that Attwood Street, Bullaring (4040150: 0.00 – 0.07 slk) and Bullaring Road,

Bullaring associated with the request for Station Street, Bullaring does not need to be included as RAV 4 -7.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995*

*Road Traffic Act 1972*

*Road Traffic (Vehicles) Act 2012*

*Road Traffic (Vehicle Standards) Regulations 2002*

**POLICY IMPLICATIONS**

Whilst there are no known policies relating to this Item, it would be appropriate for the Shire to investigate a policy arrangement for Council to address the RAV system on Shire roads.

**FINANCIAL IMPLICATIONS**

There are no significant financial implications in relation to this item.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Five: We want to strengthen our community’s position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council:*

1. *Advise Main Roads WA (MRWA) that:*
  - a) *MRWA’s reference to ‘Station Street’ appears show ‘Station Street’ to be located within a railway reserve and not a road reserve.*
  - b) *The access to the Bullaring Bin is from the Wickepin Corrigin road and it is questioned where there would need to be additional access for entry to the Bin from the other side of the rail line.*
  - c) *On the basis of a) and b) above, Council does not consider that Attwood Street, Bullaring (4040150: 0.00 – 0.07 slk) and Bullaring Road, Bullaring not need to be included as RAV 4 -7.*

**COUNCIL RESOLUTION**

***(38/2016) Moved Cr Hardingham: Seconded Cr Mason***

***That Council:***

***1. Advise Main Roads WA (MRWA) that:***

- a) MRWA's reference to 'Station Street' appears show 'Station Street' to be located within a railway reserve and not a road reserve.***
- b) The access to the Bullaring Bin is from the Wickepin Corrigin road and it is questioned where there would need to be additional access for entry to the Bin from the other side of the rail line.***
- c) On the basis of a) and b) above, Council does not consider that Attwood Street, Bullaring (4040150: 0.00 – 0.07 slk) needs to be included as RAV 4 -7.***
- d) Council has no objection to the inclusion of Bullaring Road, Bullaring as RAV 4-7***

***Carried 6/0***

***Note: Clarification of Bullaring Road revealed that Council had no objection to that road being included as RAV 4-7.***

***Mrs Talbot left the meeting at 6.22pm***

***Mrs Talbot re-entered the meeting at 6.22pm***

***Cr Hickey re-entered the meeting at 6.22pm***

**10.3.2. SALE OF ROE REGIONAL ORGANISATION OF COUNCILS (ROEROC) WEIGHBRIDGE (BENDERING REGIONAL WASTE SITE)**

Applicant:	Shire of Corrigin
Location:	Bendering Regional Waste Site
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	WM 0013
Attachment Reference:	10.3.2

**SUMMARY**

Council is requested to agree to sell the weighbridge located at the Regional Waste Site located in Bendering subject to S3.58 (3) of the *Local Government Act 1995*.

**BACKGROUND**

Roe Regional Organisation of Councils (RoeROC) comprises the local governments of the Shires of Corrigin, Kondinin, Kulin and Narembeen. RoeROC was formally established in 2006 to help facilitate the implementation of regional arrangements for waste management, environmental health, building control, recreation services and primary health care.

The establishment of RoeROC is built on the long standing shared services arrangements in place between the four participating local governments. On this basis, RoeRoC has established a Regional Waste Site located in Bendering in the Shire of Kondinin but owned by all four RoeROC local governments. In 2010, members of RoeROC put forward the idea that to purchase a weighbridge for the regional waste site at Bendering at a cost of approximately \$200,000, which could be funded by the RoeROC CLGF allocation. RoeROC was successful in receiving additional funding of \$35,000 which reduced the financial exposure to \$165,000 for the cost of the weighbridge. At the time, RoeROC was required to make an initial payment of \$85,000 in 2009/10 financial year (\$21,250 each Shire) and a further payment of \$80,000 after 1 July 2010. This resulted in each Shire needing to contribute \$20,000 in their respective 2010/11 Budgets. **Attachment 10.3.2** depicts the weighbridge as purchased.

At the time, there was no allocation for the expenditure on the RoeROC weighbridge within the Shire of Corrigin's 2009/10 Budget. At the Ordinary meeting of 14 April 2010, Council resolved as follows:

*"That Council approves the expenditure for the RoeROC Weighbridge of \$21,250 and makes budget adjustments accordingly."*

Since the weighbridge was commissioned some six years ago, the weighbridge has not been used and is now considered to be surplus to the needs of the Regional Waste Site and RoeROC members. On this basis, the sale of the weighbridge was first floated at the RoeROC meeting for discussion on the 25 June 2015.

**COMMENT**

Each Shire is a tenant in common of the weighbridge with a 25% share in the weighbridge. All though commissioned, the weighbridge has not been used and is now considered to be surplus to the needs of the Regional Waste Site and RoeROC members. Presently Avon Waste are able to provide weights for reporting purposes to the Waste Authority as their trucks have the ability to calculate weights of each tipped load thus the weighbridge aforementioned is surplus to requirements.

There is no present or future plan to accept municipal waste from outside of the RoeROC grouping of Shires due to the Department of Environment Regulation compliance burdens in doing so and the limitation on the amount of waste the Bendinger landfill can accept each year as a 'Registration, which is up to 5,000 tonnes .

At a RoeROC Executive Meeting held on Tuesday 19 January 2016 and attended by the CEO's of the RoeROC Shires, the issue of the weighbridge was discussed. The unanimous view of CEOs was that the weighbridge is mostly redundant and there is no legislative requirement to have one. Accordingly, the CEO's consider that the weighbridge should be offered for sale.

Each Shire would report to their respective Council to dispose of weighbridge asset by private treaty rather than by tender. This would be subject to the provisions relating to giving public notification of the proposed disposition under S3.58 (3) of the *Local Government Act 1995*. Advertising would include notification in the West Australian Newspaper along with advertising in Farm Weekly and contacting any known organisations that could have an interest in a weighbridge.

### **STATUTORY ENVIRONMENT**

#### *Local Government Act 1995*

The statutory implications associated with disposing of property are contained within S3.58 Disposing of Property:

#### *3.58. Disposing of property*

(1) *In this section —*

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

(a) *it gives local public notice of the proposed disposition —*

(i) *describing the property concerned; and*

(ii) *giving details of the proposed disposition; and*

(iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

*and*

(b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made."*

### **POLICY IMPLICATIONS**

There are no known policy implications in relation to this item.

## FINANCIAL IMPLICATIONS

Depending the market for significant infrastructure items such as a weighbridge, it is possible that RoeROC will receive a financial loss on the sale. This will be addressed by representative Councils and RoeROC once the 'market' has been tested.

## COMMUNITY & STRATEGIC OBJECTIVES

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

### 6.2 Focus area two: Developing Leadership

#### Goal Five: We want to strengthen our community's position for the future

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## 5. STRATEGIC THEMES

### 5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

## VOTING REQUIREMENT

Absolute Majority

## OFFICER'S RECOMMENDATION

*That Council:*

1. *Authorises the Chief Executive Officer to offer for sale the Shire of Corrigin's 25% share of the weighbridge located at the Regional Waste Site located in Bendering and to carry out the process of sale as required by Section 3.58 (3) of the Local Government Act 1995.*
2. *Requests the Chief Executive Officer to confer with the member local governments within the Roe Regional Organisation of Councils to ensure wide advertising of the weighbridge and to refer the matter back to Council at the conclusion of advertising the sale for consideration.*

## COUNCIL RESOLUTION

**(39/2016) Moved Cr Hardingham: Seconded Cr Pridham**

*That Council:*

1. ***Authorises the Chief Executive Officer to offer for sale the Shire of Corrigin's 25% share of the weighbridge located at the Regional Waste Site located in Bendering and to carry out the process of sale as required by Section 3.58 (3) of the Local Government Act 1995.***
2. ***Requests the Chief Executive Officer to confer with the member local governments within the Roe Regional Organisation of Councils to ensure wide advertising of the weighbridge and to refer the matter back to Council at the conclusion of advertising the sale for consideration.***

***Carried by Absolute Majority 7/0***

### 10.3.3. MRWA – REVIEW OF LEVEL OF SERVICE PROVIDED FOR RUBBISH COLLECTION

Applicant:	Main Roads WA (MRWA)
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	GR0049
Attachments:	Attachment 10.3.3

#### SUMMARY

Main Roads WA (MRWA) is seeking Council's response to the placement and collection of roadside bins along the Brookton Highway within the Shire of Corrigin.

#### BACKGROUND

MRWA has written to Council advising of all of the road side stopping places with bins in the Shire (10 in total) and their proposal to remove specified bins on the Brookton Corrigin Road largely due to the reduction in the MRWA maintenance budget for the Wheatbelt Region (note letter from MRWA as **ATTACHMENT 10.3.3**).

#### COMMENT

As a result of the MRWA's review, all but two of the existing 10 bins at wayside stops along the Brookton Corrigin Road are to be removed. Contact with other nearby local governments reveal that they have also been advised of a significant reduction in this service and strongly oppose MRWA's scheme.

The outcome of MRWA's proposal to remove 8 out of the 10 bins from the Corrigin Brookton Road is further cost shifting from State Government agencies to local government by the fact that rubbish will simply be placed in bins by travellers within the town. In addition, an outcome and potential issue with the removal of bins is that rubbish will simply continue to be dumped at road side stops and be blown around by wind and birds to neighbouring rural farmland.

The removal of the bins as proposed by MRWA is not considered to be a sensible action from the agency responsible for highways and is strongly opposed by the Shire. It is considered appropriate that Council advise MRWA along with the Minister for Roads, local members along with the Minister for Tourism that Council:

1. does not agree or accept the removal of any bins from stopping places within the Shire of Corrigin; and
2. the provision of rubbish bins in parking bays and truck bays are an important fight against the amount of litter and rubbish left on all road reserves and vital in promoting Western Australia to visitors and according, such bins should not be decreased.

#### STATUTORY ENVIRONMENT

*Main Roads Act 1930*

*Road Traffic (Administration) Act 2008*

*Local Government Act 1995*

*Litter Act 1996*

#### POLICY IMPLICATIONS

Council does not have a policy on this matter.



**FINANCIAL IMPLICATIONS**

Should MRWA’s proposal to remove all but two of the existing 10 bins at wayside stops along the Brookton Corrigin Road , the financial implications for the Shire will be the need to significantly increase the number of roadside bins within the townsite to cater for the anticipated

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area three: Social Development**

**Goal six: We need good services to support our development as a Shire**

Strategy	Outcome
Explore opportunities to utilise key areas in the Shire by showcasing their natural and environmental characteristics and developing educational programmes	We recognise and uphold the value of our natural landscape and encourage visitors to do the same.

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

**5. STRATEGIC THEMES**

**5.2 Social Development**

Strategic Community Plan link	Strategies
Goal 6 – 1	Provide and maintain community buildings and facilities, including roads and sporting facilities.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER’S RECOMMENDATION**

*That Council:*

1. *Note correspondence from Main Roads WA (MRWA) as provided in **Attachment 10.3.3** advising MRWA’s intent to remove 8 out of the 10 bins from parking bays and truck bays along the Corrigin Brookton Road, within the Shire of Corrigin.*
2. *Advise MRWA that Council:*
  - a) *does not consider the proposal to remove any bins to be a sensible action from the agency responsible for highways;*
  - b) *opposes the removal of any bins from stopping places within the Shire of Corrigin as Council considers the provision of rubbish bins in parking bays and truck bays:*
    - i. *an important fight against the amount of litter and rubbish left on all road reserves; and*
    - ii. *vital in promoting Western Australia to visitors.*

**COUNCIL RESOLUTION**

***(40/2016) Moved Cr Hickey: Seconded Cr Praetz***

***That Council:***

- 1. Note correspondence from Main Roads WA (MRWA) as provided in Attachment 10.3.3 advising MRWA's intent to remove 8 out of the 10 bins from parking bays and truck bays along the Corrigin Brookton Road, within the Shire of Corrigin.***
  
- 2. Advise MRWA that Council:***
  - a) does not consider the proposal to remove any bins to be a sensible action from the agency responsible for highways;***
  - b) opposes the removal of any bins from stopping places within the Shire of Corrigin as Council considers the provision of rubbish bins in parking bays and truck bays:***
    - i. an important fight against the amount of litter and rubbish left on all road reserves;  
and***
    - ii. vital in promoting Western Australia to visitors.***

***Carried 7/0***

#### **10.3.4. BULYEE ROAD UPGRADE**

Applicant:	Shire of Corrigin/Main Roads WA
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	ROA 26
Attachment Reference:	10.3.4(A) and 10.3.4(B)

#### **SUMMARY**

Council is requested to support the proposed Bulyee Road upgrade as prepared after the most recent consultation with Main Roads WA (MRWA).

#### **BACKGROUND**

The Shire of Corrigin received Grain Freight Road funding in 2011 to complete the Yealering to Bulyee Route upgrade. The route includes the Lomos South Road, Bullaring Pingelly Road and Bulyee Road in the Shire of Corrigin and the Lomos Road in the Shire of Wickepin and the Bullaring Road in the Shire of Pingelly.

The project was to be undertaken over several financial years with the project to be complete by the end of 2015/16 financial year. Works have been completed on all but the final section of the Bulyee Road in the Shire of Corrigin with sealing works scheduled in 2015/16 for the reconstructed portions of the Bulyee Road.

Over the past three or so years, Main Roads WA and the Shire have been seeking agreement over the road upgrading design and construction of the Bulyee Road from the CBH's Bulyee Bin through to the Brookton Highway. The final 1km of worked on the Bulyee Road requiring a realignment of the curves road near the Bulyee CBH Bin. The realignment as designed took in two portions of land from neighbouring landowners. The result to date has been a general impasse to the finalisation of the road construction.

#### **COMMENT**

Initially, MRWA's view was that the current alignment of that section of Bulyee Road was not considered adequate for current road usage nor meet MRWA standards of road design for a heavy haulage route. After further discussions with affected land owners and separately with MRWA officers, a new alignment was considered by MRWA (note **ATTACHMENT 10.3.4(A)**).

The design as provided for in **ATTACHMENT 10.3.4(A)** was discussed with the affected land owners and received in principle support by them. One query that arose from the land owner consultation was whether CBH could relocate a portion of the existing Bulyee Bin such that heavy vehicles could manoeuvre around the Bin and be totally within the confines of the site. The request had merit and accordingly, Shire Administration then undertook to meet and discuss with MRWA and then CBH the outcomes of the landowner consultations. The result was a further modified plan **ATTACHMENT 10.3.4(B)** based around a proposal that CBH would effectively relocate 15m of the Bin to enable vehicle movement with the site (and not the road reserve).

MRWA's redesign parameters for the project as provided in **ATTACHMENT 10.3.4(B)** are as follows:

- Design to accommodate RAV 7 road trains.
- The old Brookton Highway road section, to first curve, is deemed adequate for RAV 7 vehicles and is to have pavement repairs only (For 150 to 500 AADT / vpd a RAV 7 route requires

6m/8m). The Shire is to determine the areas of pavement that will require repairs and provide estimates;

- The straight sections are to follow the current road alignment as far as practicable;
- Design speed: 80km/h (70km/h advisory speed);
- 7m seal on 9m carriage way on the straight and 8m/10m on curves to consistent with Local roads;
- Road reserve 20 - 30m (as required by the Shire);
- Shire to arrange for CBH to move their grain storage infrastructure west by approximately 15 to 20m.

CBH representatives have agreed to the proposal to relocate 15m of the Bin as provided in the most recent design.

A with the affected landowners and CBH, the Shire Administration support the design as provided in **ATTACHMENT 10.3.4(B)**. Should Council agree to the above design and arrangements, MRWA will initiate an engineering design and where necessary, assist with land acquisition. CBH will commence to relocate the 15m portion of the Bin to a time frame that will not impact development reconstruction of Bulyee Road.

**STATUTORY ENVIRONMENT**

- Local Government Act 1995*
- Road Traffic Act 1972*
- Road Traffic (Vehicles) Act 2012*
- Road Traffic (Vehicle Standards) Regulations 2002*

**POLICY IMPLICATIONS**

There are no known significant policy implications in relation to this item.

**FINANCIAL IMPLICATIONS**

There are no significant financial implications in relation to this item. The remainder of the Grain Freight Funding for the Bulyee Road will be taken up by the resealing works scheduled for the 2015/16 financial year. The balance of the works must be completed by 30 June 2017. It should be noted that the original engineering design estimates was \$1.7m while there is only \$1.165m available to complete the project. The Shire has already claimed 80% and the final 20% (\$233k) is still to be claimed from MRWA on completion of the project.

**COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

**6.2 Focus area two: Developing Leadership**

**Goal Five: We want to strengthen our community’s position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

## 5. STRATEGIC THEMES

### 5.2 Developing Leadership

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

### VOTING REQUIREMENT

Simple Majority

### OFFICER'S RECOMMENDATION

*That Council:*

- 1. Advise Main Roads WA, CBH and landowners affected by the reconstruction of Bulyee Road as addressed in this Report that it supports the reconstruction design of Bulyee Road generally as shown in Attachment 10.3.4(B).*
- 2. Request the Chief Executive Officer to undertake to pursue reconstruction of the Bulyee Road as a matter of urgency and to ensure that development is completed by 30 June 2017.*

### COUNCIL RESOLUTION

*(41/2016) Moved Cr Dickinson: Seconded Cr Mason*

*That Council:*

- 1. Advise Main Roads WA, CBH and landowners affected by the reconstruction of Bulyee Road as addressed in this Report that it supports the reconstruction design of Bulyee Road generally as shown in Attachment 10.3.4(B).*
- 2. Request the Chief Executive Officer to undertake to pursue reconstruction of the Bulyee Road as a matter of urgency and to ensure that development is completed by 30 June 2017.*

*Carried 7/0*

**10.3.5. REQUEST FROM CBH TO ADD CORRIGIN SOUTH ROAD TO THE ACCREDITED MASS MANAGEMENT SCHEME ROAD TABLES**

Applicant:	Shire of Corrigin
Location:	Shire of Corrigin
Date:	16 February 2016
Reporting Officer:	Rob Paull, Chief Executive Officer
Disclosure of Interest:	No interest to disclose
File Number:	TT0001
Attachment Reference:	Nil

**SUMMARY**

Council is requested to consider a request from CBH to support Corrigin South Road from *SLK 0 (Brookton Hwy – H052)* to *0.65 (CBH Access Rd)* being added to the Accredited Mass Management Scheme (AMMS) Tandem Drive Networks N7.2 + 7.3 Road Tables.

**BACKGROUND**

The AMMS is the new concessional loading scheme introduced in April last year, replacing the Concessional Loading Bulk Product Scheme (CLBPS). The CLBPS was introduced more than 20 years ago as a method for authorising the movement of additional mass for road transporters on Shire and State roads. The CLBPS permits included a road table with the prescribed approved roads that transporters could utilise. It was intended that the concessional networks for mass levels 2 and 3, under AMMS, would to be created from the roads that were already approved under the previous CLBPS.

**COMMENT**

By Email dated 25 January, 2015 CBH has advised that:

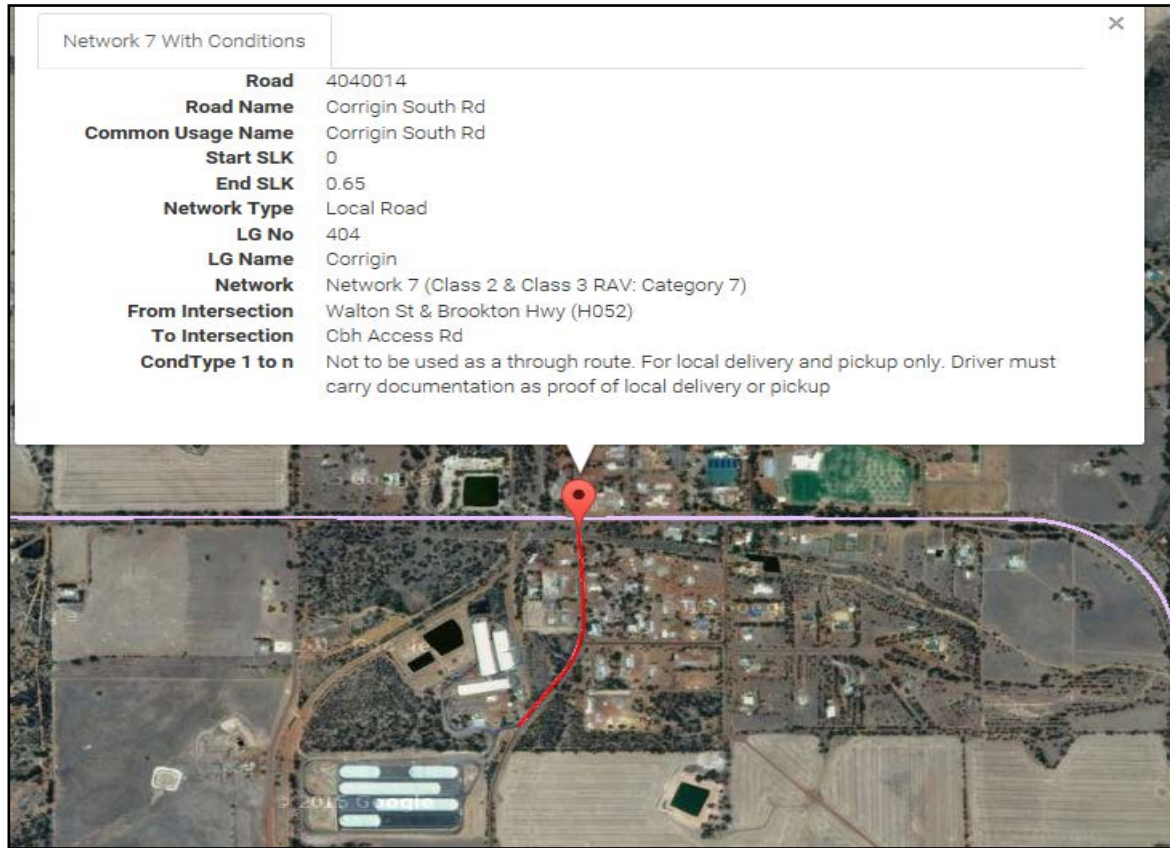
*“..... it was identified that there are a number of critical gaps on some CLBPS road tables, mostly related to ‘last mile’ connectivity where the distributor road is approved for concessional access, but the local road into a particular site is not. Although these roads have been used by concessional loaded vehicles in the past, they have not been listed on the CLBPS road tables for a number of reasons; they were either not identified on the RAV network or were not applied for in the original road transporter applications.*

*As you are most likely well aware CBH have been applying for a number of local, ‘last-mile’ roads to be RAV assessed to comply with Chain of Responsibility legislation. As we understand it the assessment for an AMMS permit for a road is the same as a RAV assessment, with the added consideration of the additional mass that the concessional loading scheme allows. As previously stated, these roads have already been used under the CLBPS programme and have allowed for concessional mass for many years.*

*For further information please find attached a Local Government Update from Main Roads WA “Critical Gaps in Concessional Networks”. In order to ensure ongoing operations for grain transport to and from CBH sites, on behalf of our road transporters, CBH is applying to Shires that have any ‘last-mile’ roads not already listed on CLBPS permits and therefore automatically transferred over, to be added to the AMMS permits.”*

CBH request that Council support Corrigin South Road be added to the AMMS Road Tables (7.3) and notes that the road is currently rated RAV 7 and runs between Brookton Highway and the CBH Access Rd. In a response to the Shire’s request for further information, CBH advised as follows:

“CBH is seeking this road from SLK 0 (Brookton Hwy – H052) to 0.65 (CBH Access Rd) to be added to the AMMS Tandem Drive Networks N7.2 + 7.3, which are the equivalent of RAV 7 with Concessional Loading Bulk Product Scheme (CLBPS). Currently CBH load RAV 7 under the Certified Weighbridge Mass Management Scheme (CWMMS).



The Tandem Drive Concessional Network N7.2 and N7.3 as referred relate to the following heavy vehicles:

7	(A) PRIME MOVER, TOWING SEMI TRAILER AND B DOUBLE >27.5m, ≤36.5m	A	N7.2	N7.3
	(B) B-DOUBLE TOWING A DOG TRAILER >27.5m, ≤36.5m			
	(A) TRUCK TOWING 2X 5 OR 6 AXLE DOG TRAILERS >27.5m, ≤36.5m			

No objection is offered to CBH’s request as outlined in this report.

**STATUTORY ENVIRONMENT**

- Local Government Act 1995
- Road Traffic Act 1972
- Road Traffic (Vehicles) Act 2012
- Road Traffic (Vehicle Standards) Regulations 2002

#### **POLICY IMPLICATIONS**

There are no known policies relating to this Item.

#### **FINANCIAL IMPLICATIONS**

There are no known financial implications in relation to this item.

#### **COMMUNITY & STRATEGIC OBJECTIVES**

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Strategic Community Plan 2013-2023:

#### **6.2 Focus area two: Developing Leadership**

##### **Goal Five: We want to strengthen our community's position for the future**

Strategy	Outcome
Maintain a resilient and independent Shire, with a clear vision for the future	A sustainable and progressive local government
A representative model that reflects the community and acts on their aspirations	Effective governance and advocacy by the Shire

The matter before Council generally accords with the following Shire desired outcome as expressed in the Shire of Corrigin Corporate Business Plan 2013-2017:

#### **5. STRATEGIC THEMES**

##### **5.2 Developing Leadership**

Strategic Community Plan link	Strategies
Goal Four - 1	Regular Council meetings and forums are held to facilitate transparent and informed decision making

#### **VOTING REQUIREMENT**

Simple Majority

#### **OFFICER'S RECOMMENDATION**

*That Council support Corrigin South Road from SLK 0 (Brookton Hwy – H052) to 0.65 (CBH Access Rd) being added to the Accredited Mass Management Scheme Tandem Drive Networks N7.2 + 7.3.*

#### **COUNCIL RESOLUTION**

**(42/2016) Moved Cr Hickey: Seconded Cr Pridham**

***That Council support Corrigin South Road from SLK 0 (Brookton Hwy – H052) to 0.65 (CBH Access Rd) being added to the Accredited Mass Management Scheme Tandem Drive Networks N7.2 + 7.3.***

***Carried 7/0***



**11. NOTICE OF MOTION**

There was no notice of motions.

**12. NOTICE OF MOTIONS FOR THE NEXT MEETING**

There was no notice of motions for the next meeting.

**13. CHIEF EXECUTIVE OFFICER'S REPORT**

**External Meetings/Conferences/Inspections undertaken from 15 December 2015 until 15 February 2016**

- Meeting with the Shire President - Wheatbelt South Aged Housing Alliance (Wickepin)
- Meeting with Rick Gilmour – concerns over proposed Local Laws (Office)
- Meeting with Jenny Pitman – concerning layout of graves (Corrigin Cemetery)
- Meeting with John and Gwen Reynolds – Lease arrangements at the Caravan Park, RV's and possible site improvements (Office)
- Meeting with Nick Price (Fleetwood) – exploring Fleetwood's interest in Granite (Office/Onsite)
- Meeting with Corrigin Football Club representatives and Shire staff – coordination of funeral services and wake (Office)
- Meeting with Paul McBeath – Proposed new shed at the Pistol Club (Onsite)
- Meeting with Manager Works – adjoining Bulyee Road land owners (Onsite)
- Meeting with Manager Works – MRWA – Bulyee Road (Onsite)
- Meeting with Manager Works – CBH – Bulyee Road (Onsite)
- Meeting with CEOS from Kulin, Narembeen and Kondinin – construction of two landfill trenches at the Bendering landfill site (Narembeen)
- Meeting with Bill Seimons (3 separate occasions) – Aged Persons Housing (Bill Seimons house)
- Meeting with Bill Seimons and Jackie Jones – Aged Persons Housing (Bill Seimons house)
- Meeting with Eddie Ives - Central Ag Care - discussion concerning site development (Onsite)
- Meeting with West Perth Football Club (David Crute, Ward Harris) and Corrigin Football Club (John Hewitt Rohan Crombie and Scott Coppen) and Shire Staff (Taryn Dayman, Greg Tomlinson and Eric Schmollengruber) – Inspection of oval and facilities for the West Perth-Claremont game for 30/4/16 (Corrigin Oval, CREC and Office)
- Meeting with Bruce Fenton – Repairs for Gorge Rock Road/Bullaring Road (Office)
- Meeting with Red Cross (Margaret Rendell, Brendan Reagan, John Kriss and Viesia Kanik – potential use of Shire facilities should the current Red Cross building not be able to re-open (Office)
- Assisting Staff in preparing the Australia Day celebrations and attendance Office/Town Hall)
- Meeting with Juanita MacGregor, Jennifer Szczecinski (Gigglepots) and Taryn Dayman (Shire) – request for Councillor to be appointed to the Committee and matters concerning bookkeeping (Office)
- Meeting with John Smith – potential site for farm suppliers (Office/Onsite)
- Attendance at the Annual Electors meeting (Office)
- Meeting with Manager Works – Greg Hadlow (CEO Kulin), Amanda O'Halloran (CEO Wandering) – Operational road matters (Kulin)
- Attendance at the Business After Hours (CREC)
- Meeting with John Hewitt (Corrigin Football Club) and Kim Courboules (Babakin-Corrigin Cricket Club) – Arrangements for use of change rooms (CREC)
- Meeting with the Corrigin Historical Society (Museum)
- Meeting with Kelly Roberts – Group fitness arrangements (Office)
- Meeting with Ruth Owen – Roe Tourism promotional opportunities (Office)

- Meeting with Betty Sturges and Rae Flower – Friends of the Cemetery concerning a request for signage at the Cemetery (Office)
- Meeting with Larry and David Jones – potential alterations to a building (Onsite)
- Attendance with the Shire President and Deputy Shire President at the 2016 WA Transport and Roads Forum (El Caballo Resort, Wooroloo)

#### **INFORMATION/OPERATIONS**

##### ***WA Transport and Roads Forum***

On 12 February 2016, along with the Shire President and Deputy Shire President I attended the 2016 WA Transport and Roads Forum hosted by WALGA.

Keynote speakers included:

- Hon Dean Nalder MLA - Minister for Transport
- Hon Rita Saffioti MLA - Shadow Minister for Transport
- Hon Liza Harvey MLA – Minister for Road Safety
- Stephen Troughton - Managing Director, Main Roads
- Ian Webb - CEO, Roads Australia
- Anthony Germanchev - Team Leader, Freight & Heavy Vehicles, ARRB Group
- Mike House - Survivalist, Business Leader and Interpreter

Topics included:

- Implications of driverless vehicles on transport planning, roads and land-use
- Impact of heavy vehicles on roads and road design
- Rehabilitating roads after natural disasters
- Applying safe systems to improve road safety
- Developing and implementing cycle plans in regional WA

##### ***Concerns as to the removal of asbestos at 19A and B Hill Street Corrigin - Department of Housing owned units***

The Shire has lodged a complaint with Worksafe regarding the conduct of contractors on 19A and B Hill Street Corrigin, employed by Department of Housing Narrogin, who removed external and internal ACM cladding from the attached dwellings. The following practices alerted the Shire to concern as to inappropriate work practices while they were removing the asbestos:

- Witnesses observed contractors pulling off or actually breaking sheets of cladding from the house. The EHO was not in Corrigin at this time so rang the CEO to advise of these concerns. The CEO contacted the Department of Housing (Narrogin) and an officer was very quickly attended the site.
- Department of Housing Officers stopped removal work and sent gyrocking contractors home that had arrived to work on the property this morning.
- Concerns observed included the following:
  - There was a cupboard on the verge which appears to be backed with ACM which was not wrapped and was being used as a “bench” for the contractors to sit on under the tree. The EHO had to ask the contractor to wrap the cupboard in its entirety in heavy duty plastic as required for disposal and dispose of at the Corrigin landfill as soon as practicable.
  - There was a tape barrier only, no fencing. A warning sign was eventually erected.
  - The external sides of the house where ACM had been removed had evidence of breakage.
  - The three male contractors were observed not wearing any PPE. There was no clear evidence of use of disposable overalls, gloves, masks etc. There was a roll of black plastic leaning against the fence

- The contractor had no PVA solution on hand to apply to any broken surfaces of ACM or for dust suppression.
- It would appear that neighbours to the property were not informed by the contractor of the work prior to it taking place.
- When asked by EHO about completion of training the contractor stated he had completed a course in December 2015.
- When asked by EHO to produce his WorkSafe Restricted Asbestos Removal licence the contractor could not produce it as he did not have it with him and did not know it.

The Shire may pursue avenues under the *Health (Asbestos) Regulations 1992* to penalise the contractor, however this is problematic as the land is owned by the Department of Housing. However, the Shire has lodged a complaint with WorkSafe requesting that it take action against the contractors. The Shire has requested that WorkSafe cancel or suspend the contractor's license as it is considered that they have acted negligently.

In addition to the above, the above the Shire has written to the Director General Department of Housing asking that the issues associated with the asbestos removal on the Department's property and to confirm that the necessary building approvals were sought and issued. The Director General has been asked to put in place any necessary remedial or enforcement action so that the experience at the Hill Street property is not repeated.

#### **Opening of the Corrigin Sports and Recreation Centre (CREC)**

As Councillors will be aware, the formal opening of CREC is set for Sunday 13 March 2016. The draft timetable established and accepted by the relevant Federal and State Government departments is as follows:

- 10.30am - 11.15am an informal morning tea with dignitaries and invited guests will be undertaken in the Function Room
- 11.30am – 12.15am the formal opening will take place where the community will be encouraged to attend.
- After 12.15pm, a 'sausage sizzle' lunch will be held for all to participate.

The intention is to have a 'family fun day' at the CREC with play equipment similar to the end of year Street Party and depending on the weather, a water slide. The open day will conclude around 3.00pm. In addition to the above, sporting groups such as netball and squash will be encouraged to showcase their sporting activities at CREC.

#### **14. PRESIDENT'S REPORT**

##### **Mayors and Presidents Workshop**

The Deputy President, Cr Hickey, and I attended a workshop on December 7<sup>th</sup> aimed at informing and helping new Mayors and Presidents as they take on their new roles. This was my third such workshop and Cr Hickey's first. Although I had been to two others I definitely learned plenty from this one and I would say that it was the most informative of the three.

Presentations were made by a variety of people:

- Cr Wayne Sanford, President, Shire of Collie spoke about "getting the balance right". His topics were – family, dealing with difficult members of the public, community expectations and where to get help. One thing that sticks in my mind that he said was that a President, having accepted an invitation, should never change her mind and accept a "better" offer. Fair enough.
- Martin Fordham from the State Records Office spoke about the responsibilities of Elected Members around record keeping. His position was that we should be recording every interaction that we have with a member of the public relating to Council business. One way of doing this is to send the CEO an email giving a rough outline of what the discussion was about and what your advice was. Since we don't have the Record Keeping Module in Synergy this is somewhat more problematic. However, his point was, that for our own, and the Council's, protection it is advisable that all such interactions should be recorded.
- Brad Jolly, Executive Director, Sector Regulation and Support spoke about the role of the President in keeping control of meetings. Brad is the Presiding Member of the Standards Panel, and based his comments on strict adherence to the Code of Conduct and Standing Orders. Councillors DO NOT want to be referred to the Standards Panel!
- Mrs Stephanie (Steve) Smith, ex-Commissioner City of Canning, gave quite a long but very informative presentation about Standing Orders, Code of Conduct, Managing the Debate, Presiding Member's second (or casting) vote and more.
- Ms Joanne Abbiss, CEO City of Kwinana spoke about the relationship between the CEO and the President as well as "values" within the organisation. She emphasised the necessarily limited liaison between Councillors and Staff.
- The last session of the day was a Q & A with Steve, Brad and Jo on the panel. Questions were coming thick and fast from the group and were based mainly around debate and standing orders.

In spite of my reservations about attending a third Mayors and Presidents Workshop I am really pleased that I did. I believe it was a very informative day and that both Cr Hickey and I gained a lot from our attendance.

##### **Regional Road Groups Chairs Workshop**

On Thursday Feb 11<sup>th</sup> I attended a workshop organised by WALGA's Executive Manager, Infrastructure, Ian Duncan at the WALGA offices in Perth. The meeting was attended by 8 of the 10 Chairs, one attending via Skype/telephone from Port Hedland.

After each Chair described the way their RRG operated, it became apparent to me that RRGs are like families – we're all different, but we all work. Some with more, or fewer, problems than others. So I thought it would be timely to give Councillors some information about the Regional Road Group. Corrigin is a member of the Wheatbelt South Regional Road Group which comprises 19 Local Governments from Narembeen to Lake Grace, to West Arthur, to Beverley. We are divided into 4 sub-groups – Corrigin is in Roe Sub-Group with Narembeen, Bruce Rock, Kondinin and Quairading.

Our Regional Manager is Craig Manton, and our Local Government Interface Manager is Greg Willis, both based in Northam. This is a fairly recent development as we used to have a manager based in Narrogin and all of our communications were with that office. This has been a difficult transition with fears that the ultimate plan is to amalgamate WBS with WBN. The LGIM has been in WBN for many years and it seems that he has been trying to change WBS to match WBN. However, we own our RRG and there has been some resistance.

The State Government Funds to Local Government Agreement derives its funds from 27% of Motor Vehicle Licence Fee Collections. 61% of these funds are directed to LGs through Direct Grants, Road Project Grants, Commodity Routes and Strategic and Technical Support. Each LG receives a Direct Grant; \$2.5m is allocated to Commodity Routes; and the amount for Strategic and Technical support is determined annually. <sup>i</sup> The remainder of this 61% is the bucket which the Regional Road Groups distribute. For 2016/17 WBS's indicative allocation is \$5.7m.

Our RRG is probably less competitive than some others because we don't have a Town or City, and our 19 LGs are of similar size and have many commonalities. Therefore we have a minimum and a maximum allocation (which changes, depending on the indicative allocation). Currently our minimum allocation (for a LG which doesn't have a project, or fails to comply in some way) is \$30000 and our maximum is \$340000. However, LGs must complete a Multi Assessment Criteria form for each project which results in a score which is then ranked, with the higher scoring projects getting priority over lower scoring projects. Funding is allocated to the project, not to the LG to use as they wish. Therefore, some may get less than the maximum. Any changes to the project parameters must go back to the RRG for approval.

Roads which can be funded must be roads of regional significance ie named in the Roads 2030 document, be school bus runs, connect communities etc. The meeting with the other Chairs was quite valuable for me and I am pleased that we will continue to meet in the future.

*The remaining 39% is allocated to Traffic Management & Road Safety, Bridge Works/Bridge Inspections, Remote Aboriginal Community Access Roads; and State Initiatives on Local Roads.*

### **Roads and Transport Forum**

The Deputy President, CEO and I attended the Roads and Transport Forum at El Caballo Blanco on Friday 12<sup>th</sup> Feb. The day began with presentations by the Minister for Transport, the Hon Dean Nalder, MLA; the Managing Director of Main Roads, Stephen Troughton; and the Opposition Spokeperson for Transport Ms Rita Saffioti, MLA.

After morning tea we had a very interesting presentation by Ian Webb, who spoke about the Driverless Revolution. Ian's predictions for the future were quite amazing but quite believable – driverless cars = no car parks = no accidents = no ownership = no need for insurance etc.

After the presentation of the Local Government Road Safety Awards by the Minister for Road Safety, the Hon Liza Harvey, we listened to Anthony Germanchev from the ARRB Group. He was very interesting, talking about the use of technology in heavy haulage. Telemetry looks like the next technological advance (which also fits into the "driverless" category). With this innovation we would be able to identify the routes which individual vehicles were travelling, their load and their speed. I can see a solution to our RAV network – keeping trucks from using routes below their allowed rating, allowing LGs or MRWA to issue permits to individual operators etc.

After lunch we had presentations about the Cycle Network in Albany (Cycle City Albany Strategy), and the Disaster Relief efforts of LGs in the remote North West. David Moyes from Main Roads

spoke about different methods of applying Safe Systems to roads in our network – rumble strips, wider centre lines, barriers etc.

The last speaker of the day was Mike House, a survivalist who spoke about Insights into Resilience and Leadership. He spoke about our “fight, flight, freeze” instinct.

This was another valuable and interesting day with many networking opportunities – it really is worthwhile talking to others about their issues and experiences as well as attending the information sessions.

**Other Meetings Attended:**

- Corrigin District High School Presentation Night
- End of Year Street Party
- Aged Housing
- Australia Day Breakfast
- Healthy Wheatbelt
- Electors Meeting
- RRG – Chair
- Roads & Transport Forum
- CREC Meeting re: Official Opening

**15. COUNCILLORS’ REPORTS**

Cr Praetz attended Local Health Advisory Group

**16. URGENT BUSINESS**

There was no urgent business

**17. INFORMATION BULLETIN**

There was no business from this information bulletin.

**18. WALGA AND CENTRAL ZONE MOTIONS**

There were no WALGA or Central Zone motions.

**19. MEETING CLOSURE**

There being no further business to discuss, the Chairperson thanked everyone for their attendance and closed the meeting at 6.46pm.

President: \_\_\_\_\_ Date: \_\_\_\_\_

